

Meeting Minutes

Local Traffic Committee

Meeting Number	TC-01-24
Date	21 February 2024
Time	9.00 am
Location	Committee Room Level 2, Wyong Administration Building Central Coast Council 2 Hely Street, Wyong
Committee Members	Central Coast Council Transport for NSW NSW Police Force Local State Member Representatives
Informal Advisors	Local Bus Operators

Minutes

1 Welcome and Acknowledgement of Country

Meeting Number TC-01-24 commenced at 9.06 am by Chairperson, Unit Manager Engineering Services, Jeanette Williams.

"We acknowledge the Traditional Custodians of the land on which we live, work and play. We pay our respects to Elders, past, present, and emerging and recognise their continued connection to these lands and waterways. We acknowledge our shared responsibility to care for and protect our place and people."

The Chairperson passed on condolences to Member for Terrigal, Adam Crouch MP, on the passing of his wife.

2 Attendance

Present:

- Ms Jeanette Williams (Central Coast Council)
- Mr Scott Miller (Central Coast Council)
- Mr Scott Stapleton (Central Coast Council)
- Ms Laura Knox (Central Coast Council)
- Mr Jaron Gawne (Central Coast Council)

Ms Vicky Zhang (Central Coast Council)
Senior Constable James Joiner (NSW Police, Brisbane Water Local Area Command)
Ms Jennifer Dalziel (representative for Yasmin Catley MP, Member for Swansea)
Mr Dave Davies (Busways)
Mr Jayden Delbridge (representative for Liesl Tesch MP, Member for Gosford)
Ms Catherine Wall (representative for David Mehan MP, Member for The Entrance)
Ms Donna Golightly (representative for Adam Crouch, Member for Terrigal)
Mr Jim Pascoe (Red Bus Services)

Apologies: Mr Boris Bolgoff (Central Coast Council)
Senior Constable Darrin Chapman (NSW Police, Tuggerah Lakes Highway Patrol)
Mr John Markulin (Transport for NSW [TfNSW])
Ms Colleen Michael (representative for David Harris MP, Member for Wyong)

3 Committee Changes

Nil.

4 Declarations

a Declaration of Pecuniary Interest

The Chairperson invited Committee members to declare any pecuniary interest they might have, in accordance with Section 451 of the Local Government Amendment Act 2000, in respect to the agenda for this meeting.

Nil declarations were received.

b Declaration of Non-Pecuniary Interest

The Chairperson invited Committee members to declare any non-pecuniary interest they might have, in accordance with Section 440 of the Local Government Act 1993 and Council's Code of Conduct, in respect to the business of this meeting.

Nil declarations were received.

5 Confirmation of Previous Minutes

The minutes of TC-11-23 of the Local Traffic Committee held on 20 December 2023 were received and noted.

ITEM TC02/2024	CARY STREET, WYOMING – DRAINAGE UPGRADE LINE MARKING AND SIGN POSTING
MEETING DATE	21 February 2024
COUNCIL REF NO.	F2021/01574
ELECTORATE	The Entrance
WARD	Wyong

REPORT/CONTEXT

Council is carrying out drainage upgrades works in Cary Street, Wyoming. As part of the works the existing marked children's crossing is proposed to be brought up to the current standards.

The works include the installation of No Stopping sign posting and C3 No Stopping line marking, C1 continuity line marking and the removal of a "40" school zone patch as shown on the plan in Attachment 1.

The drainage works require Cary Street to be closed, which will require Council to undertake extensive community consultation prior to works commencing, including the proposed alterations to the children's crossing.

FINANCIAL IMPACT

The cost for the installation of the line marking and sign posting will be accommodated within the project budget.

DISCUSSION

Council officers presented an overview of the proposed installation of line marking and refreshing of existing signposting.

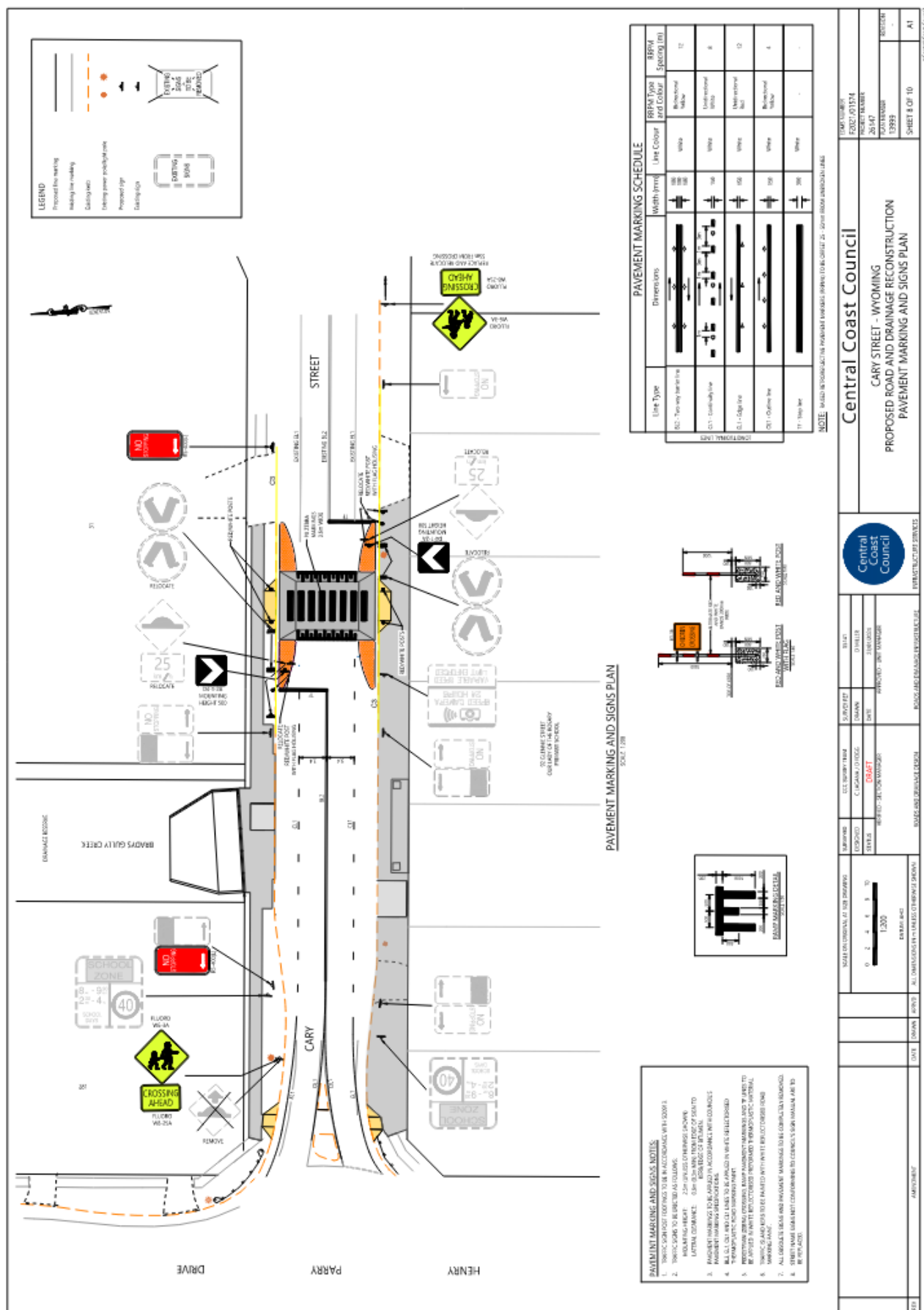
Busways representative informed the Committee that there are currently 50 services running through Cary Street and have concerns about the potential closure of Cary Street to undertake the drainage works. Council have yet to meet with internal stakeholders to discuss the proposed road closure however the preference is to maintain access for buses during construction.

RECOMMENDATION

The installation of the sign posting and line marking associated with the marked raised children's crossing on Cary Street, Wyoming as shown on the plan in Attachment 1 be endorsed by the Committee.

Carried unanimously.

ATTACHMENT 1



ITEM TC03/2024	CHURCH ROAD & SECOND AVENUE, TUGGERAH – INTERSECTION IMPROVEMENTS
MEETING DATE	21 February 2024
COUNCIL REF NO.	F2004/06556
ELECTORATE	Wyong
WARD	The Entrance

REPORT/CONTEXT

Council has recently carried out resealing works at the intersection of Church Road & Second Avenue, Tuggerah. Following the works, improvements to line marking were identified to formalise the existing priority control at the intersection.

It is proposed to install BB centreline on Church Road and Second Avenue, TB, TB1 and hatched line marking on Second Avenue as show on the plan in Attachment 1.

Council has carried out consultation with stakeholders with no objections received.

FINANCIAL IMPACT

The cost for the installation of the line marking will be accommodated within the existing traffic facilities budget and be undertaken as soon as work priorities permit.

DISCUSSION

Council officers presented an overview of the proposed works to reinforce the existing Give Way control with the addition of BB centrelines and hatched line marking.

RECOMMENDATION

- A Install 20 metres of BB centreline on Church Road either side of Second Avenue as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.
- B Install 10 metres of BB centreline on Second Avenue as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.
- C Install TB1 and TB give way line marking on Second Avenue as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.
- D Install hatched line marking on Second Avenue as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.

Carried unanimously.

ATTACHMENT 1



CHURCH ROAD & SECOND AVENUE, TUGGERAH -
INTERSECTION IMPROVEMENTS



ITEM TC04/2024	DIAMOND HEAD DRIVE & BRANDON CLOSE, BUDGEWOI – INTERSECTION IMPROVEMENTS
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MEETING DATE	21 February 2024
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COUNCIL REF NO.	F2004/06556
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ELECTORATE	Swansea
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WARD	Budgewoi
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REPORT/CONTEXT

Council have received concerns from residents regarding the priority at the intersection of Diamond Head Drive and Brandon Close, Budgewoi.

There is currently no line marking or sign posting at the intersection to clearly define who has right of way.

To clarify priority at the intersection, Council is proposing to install give-way line marking and sign posting in Brandon Close and BB centre line in Diamond Head Drive and Brandon Close, Budgewoi as shown on the plan in Attachment 1.

Council has carried out consultation with surrounding residents. Six responses were received, two were in support of the changes, four had concerns regarding parking and who had right of way in the proposed arrangement.

FINANCIAL IMPACT

The cost for the installation of the sign posting and line marking will be accommodated within the existing traffic facilities budget and be undertaken as soon as work priorities permit.

DISCUSSION

Council officers presented an overview of the proposed installation of BB centrelines on Diamond Head Drive, as well as additional signposting and line marking, to implement a Give Way restriction in Brandon Close.

Committee member representing Member for Swansea commented that concerns have previously been raised with vehicular and pedestrian conflicts on the foreshore shared pathway in the vicinity of Brandon Close. Council officers advised that they are aware of this matter and it has been resolved.

Committee member representing TfNSW queried if Council had considered No Stopping signs at the intersection. No Stopping signs are not required as there are no reported concerns with parking at the intersection.

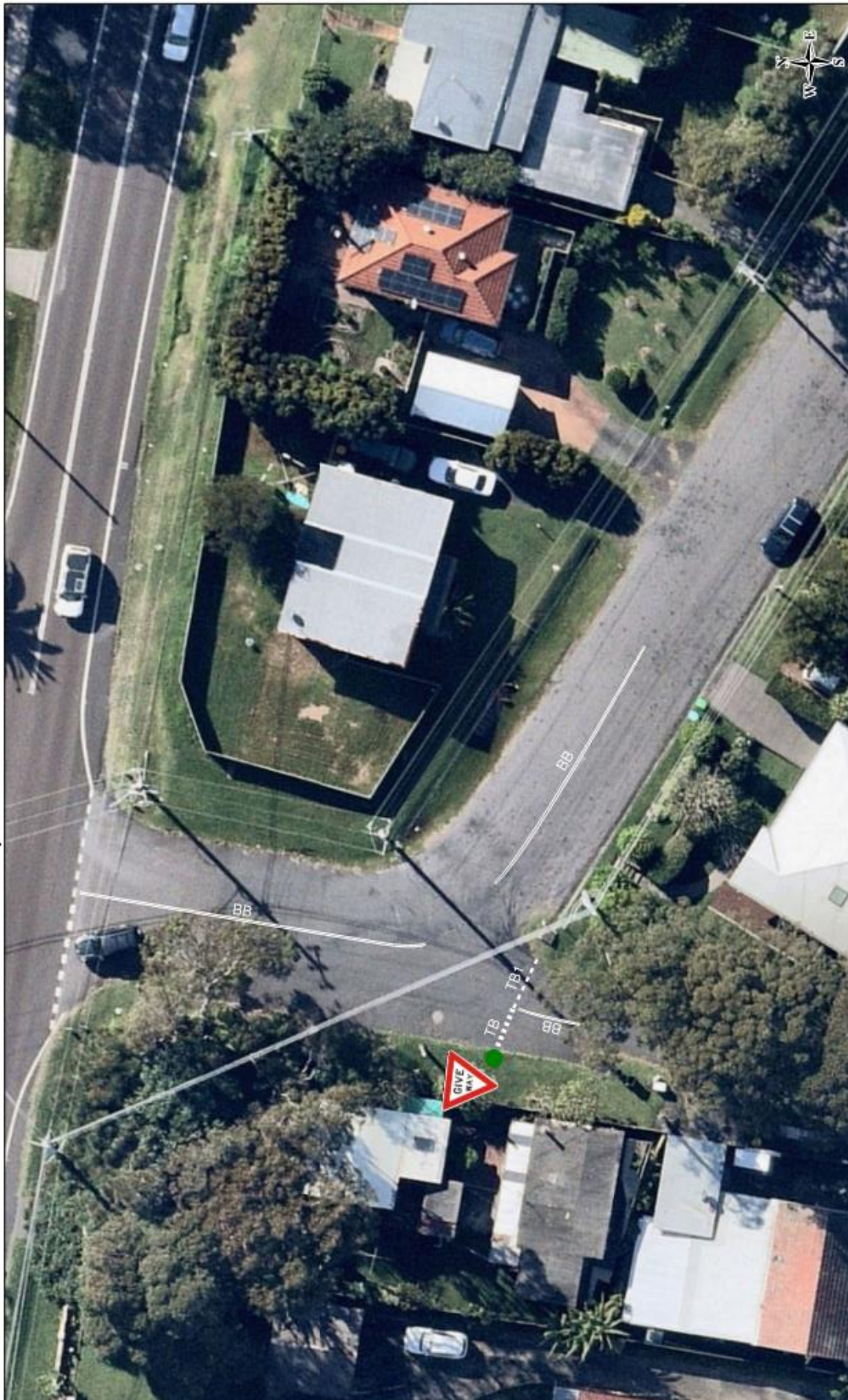
RECOMMENDATION

- A Install 20 metres of BB centreline on Diamond Head Drive either side of Brandon Close as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.

- B Install 10 metres of BB centreline on Brandon Close as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.
- C Install Give Way sign posting and line marking in Brandon Close as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.

Carried unanimously.

ATTACHMENT 1



**DIAMOND HEAD DRIVE AND BRANDON CLOSE, BUDGEWOI -
INTERSECTION IMPROVEMENTS**



ITEM TC05/2024	SARATOGA SHOPPING VILLAGE, SARATOGA – ACCESSIBLE PARKING & PEDESTRIAN SAFETY IMPROVEMENTS
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MEETING DATE	21 February 2024
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COUNCIL REF NO.	F2004/06556
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ELECTORATE	Terrigal
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WARD	Gosford East
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REPORT/CONTEXT

Council has identified parking and traffic improvements in the Saratoga Shopping Village car park on Village Road, Saratoga.

The improvements include rationalising the accessible parking and bring existing spaces up to the current standards, formalization of the one-way restriction in Cooba Lane behind the shops and changing the existing S1 centreline to BB centreline on Village Road, Saratoga.

Council has carried out consultation with the surrounding businesses, residents and progress association. Concerns were raised by the progress association and medical practice regarding the proposed relocation of the accessible parking. Council subsequently met with representatives from the medical practice and is proposing to retain the accessible parking closest to their business.

FINANCIAL IMPACT

The cost for the installation of the sign posting and line marking will be accommodated within the existing traffic facilities budget and be undertaken as soon as work priorities permit.

DISCUSSION

Council officers presented an overview of the proposed improvements in the Saratoga Shopping Village car park on Village Road, Saratoga. Council identified the opportunity to remove the existing S1 centreline and change to BB centreline to remove opportunities for vehicles to overtake, which is not required in this residential area.

Cooba Lane currently has a one-way restriction. These changes will further reinforce and highlight the one-way direction for motorists.

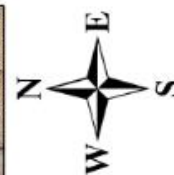
Accessible parking spaces will be brought up to current standard with the addition of a yellow hatched area and bollards. Council officers confirmed that there will be no change in the number of parking spaces or time restrictions in these spaces.

RECOMMENDATION

- A The installation of the sign posting and line marking to rationalise the accessible parking in the Saratoga Shopping Village car park as shown in the plan in Attachment 1 and be undertaken as soon as work priorities permit
- B The installation of sign posting and line marking to formalise the one-way restriction in Cooba Lane, Saratoga as shown in the plan in Attachment 1 and be undertaken as soon as work priorities permit
- C Remark the existing parking spaces on the southern side of the Saratoga Shopping Village car park to 2.4m wide to achieve an additional parking space as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit
- D Replace the existing S1 centreline with BB double centreline on Village Road, Saratoga as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit

Carried unanimously.

ATTACHMENT 1



**SARATOGA SHOPPING CENTRE, SARATOGA -
ACCESSIBLE PARKING AND PEDESTRIAN SAFETY IMPROVEMENTS**



ITEM TC06/2024	ALBANY STREET NORTH, GOSFORD – 5 MINUTE PARKING
MEETING DATE	22 February 2024
COUNCIL REF NO.	F2004/06556
ELECTORATE	Gosford
WARD	Gosford West

REPORT/CONTEXT

Council has received concerns regarding accessible parking to access medical businesses in Albany Street North, Gosford.

Mobility Parking Permit holders have requested additional accessible parking in Albany Street to facilitate access to medical businesses.

Council have considered the request for additional on-street accessible parking, however due to requirements in the Australian Standards significant civil works would be required to accommodate this request.

To improve accessible access, Council is proposing to install one timed 5-minute parking space. This will facilitate set down and drop off and allow Mobility Permit Parking holders to park for up to 30 minutes.

Consultation was carried out with adjacent businesses, with one response received. No objections were received.

FINANCIAL IMPACT

The cost for the installation of the sign posting will be accommodated within the existing traffic facilities budget and be undertaken as soon as work priorities permit.

DISCUSSION

Council officers presented an overview of the proposed installation of one timed car parking space in Albany Street North, Gosford. Although there is an existing accessible parking space to the north, Council have identified a need for the provision of an additional car parking space to allow vehicles to park for 5 minutes, allowing for the setting down and picking up of visitors to the adjacent medical practices. Council confirmed that there will be no loss of parking spaces. It was also noted that mobility permit holders can stay for up to 30 minutes in the new timed parking space if needed.

Council officers explained that it can be difficult to install parking spaces for specific medical practices however it is suggested that these businesses have facilities on site to assist with this issue.

RECOMMENDATION

Install one 5-minute parking space adjacent to property number 213 Albany Street North, Gosford as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.

Carried unanimously.

ATTACHMENT 1



**ALBANY STREET NORTH, GOSFORD -
5-MINUTE PARKING**



ITEM TC07/2024	WILLIAM STREET, GOSFORD – NO STOPPING RESTRICTION AND CENTRELINE MARKING IMPROVEMENTS
MEETING DATE	21 February 2024
COUNCIL REF NO.	F2004/06556
ELECTORATE	Gosford
WARD	Gosford West

REPORT/CONTEXT

Council has received a request from the business operating from number 41 William Street, Gosford regarding vehicles regularly parking across their driveways.

William Street, Gosford has marked on-street parking which may cause confusion and lead to drivers parking across driveways.

Council has investigated the concerns and propose to install a No Stopping restriction across both driveways on the southern side of William Street, Gosford as shown on the plan in Attachment 1.

Council has also identified the existing S1 centreline on William Street, Gosford currently allows for overtaking and is proposing to replace with BB double centreline.

Consultation has been undertaken with adjacent property and business owners with no objections being received.

FINANCIAL IMPACT

The cost for the installation of required line marking and sign posting can be accommodated in existing traffic facilities budget and can be undertaken as soon as work priorities permit.

DISCUSSION

Council officers presented an overview of the proposed improvements to on-street parking in William Street, Gosford. Existing S1 centrelines will be removed and replaced with BB centreline to discourage overtaking.

RECOMMENDATION

- A Install No Stopping restriction across both driveways at property number 41 William Street, Gosford as shown on the plan in Attachment 1 and to be undertaken as soon as work priorities permit.
- B Replace the existing S1 centreline with BB centre line marking for 120 metres between property number 41 and property number 52 along William Street, Gosford as shown on the plan in Attachment 1 and to be undertaken as soon as work priorities permit.

Carried unanimously.

ATTACHMENT 1



WILLIAM STREET, GOSFORD - NO STOPPING RESTRICTION & DOUBLE CENTRE LINE



ITEM TC08/2024	MANN STREET, GOSFORD – PARKING IMPROVEMENTS
MEETING DATE	21 February 2024
COUNCIL REF NO.	F2004/06556
ELECTORATE	Gosford
WARD	Gosford West

REPORT/CONTEXT

Council has received multiple requests for additional accessible parking spaces within the Gosford CBD. Following an extensive review, Council has identified improvements in the vicinity of house number 49 Mann Street, Gosford.

Council is proposing to remove the timed ½ hr parking and loading zone and reduce the accessible parking by one space on the eastern side of Mann Street and replace with timed 1-hour parking along the frontage of property numbers 49-45. On the western side of Mann Street outside property number 42-48, Council is proposing to change the existing timed 1-hour parking to one timed ¼ hour parking space allowing for a drop off/pick up one accessible parking space. The remainder of the western side will remain as timed 1 hour parking.

Consultation was carried out with adjacent properties and businesses and no objections were received.

FINANCIAL IMPACT

The cost for the installation of the required sign posting and line marking can be accommodated in existing traffic facilities budgets and can be undertaken as soon as work priorities permit.

DISCUSSION

Council officers presented an overview of the proposed works to improve accessible parking spaces in Mann Street, Gosford.

Committee member representing TfNSW questioned whether the accessible space should be located in in advance of the 15 minute parking. Council officers explained that the presence of garbage bins in this location would restrict access for persons with mobility issues.

RECOMMENDATION

- A Remove existing timed ½ hour parking, loading zone and one accessible parking space on the eastern side of Mann Street, Gosford and replace with timed 1-hour parking 8:30am to 6pm Monday to Friday 8:30am to 12:30pm Saturday as shown on the plan in Attachment 1 and to be undertaken as soon as work priorities permit.

- B Remove two timed 1-hour parking spaces on the western side of Manns Street, Gosford and replace with one timed ¼ hour parking space 8:30am to 6pm Monday to Friday 8:30am to 12:30pm Saturday and one accessible parking space as shown on the plan in Attachment 1 and to be undertaken as soon as work priorities permit.

Carried unanimously.



ITEM TC09/2024	RANKEN STREET, WYONG – ACCESSIBLE PARKING
MEETING DATE	21 February 2024
COUNCIL REF NO.	F2004/06556
ELECTORATE	Wyong
WARD	Wyong

REPORT/CONTEXT

Council has received a request to relocate the existing accessible parking spaces within the car park located in Ranken Street, Wyong.

The adjacent health services whose customers predominantly use the accessible parking have requested the relocation to a more level area of the car park and closer to the building access.

Council is proposing to remove the existing accessible parking spaces and relocate them to the centre of the car park providing improved access to adjacent businesses. The existing accessible spaces will be converted to unrestricted parking.

Consultation was carried out with adjacent properties and businesses and the Council asset owner with no objections received.

FINANCIAL IMPACT

The cost for the installation of the required sign posting and line marking can be accommodated in existing traffic facilities budgets and can be undertaken as soon as work priorities permit.

DISCUSSION

Council officers presented an overview of the proposal to relocate accessible parking spaces within the car park in Ranken Street, Wyong. These spaces will be relocated to a more level area in the car park in closer proximity to the building access. Council confirmed there will be no loss of parking spaces.

RECOMMENDATION

Remove the existing accessible parking spaces and relocate as shown on the plan in Attachment 1 and to be undertaken as soon as work priorities permit.

Carried unanimously.

ATTACHMENT 1



**RANKEN STREET, WYONG -
ACCESSIBLE PARKING**



ITEM TC10/2024	OCEAN VIEW ROAD, ETTALONG BEACH – MAIL ZONE
MEETING DATE	21 February 2024
COUNCIL REF NO.	F2004/06556
ELECTORATE	Gosford West
WARD	Gosford

REPORT/CONTEXT

Council's Development Section have granted consent for a new Post Office on the corner of Ocean View Road and Picnic Parade, Ettalong Beach.

As part of this consent the developer is required to seek endorsement from the Local Traffic Committee for the provision of a Mail Zone on Ocean View Road.

FINANCIAL IMPACT

The cost for the installation of the required sign posting will be borne by the developer.

DISCUSSION

Council officers presented an overview of the proposed installation of a Mail Zone as part of the relocation of the Post Office in Ettalong Beach. Council has consulted with the Peninsula Chamber of Commerce however have not yet received feedback.

Busways representative questioned whether the bus shelter has been removed from the bus zone as part of recent residential development works and whether there is enough space at the top of the bus zone to use a wheelchair ramp. Council officers will take that question on notice and respond directly to Busways.

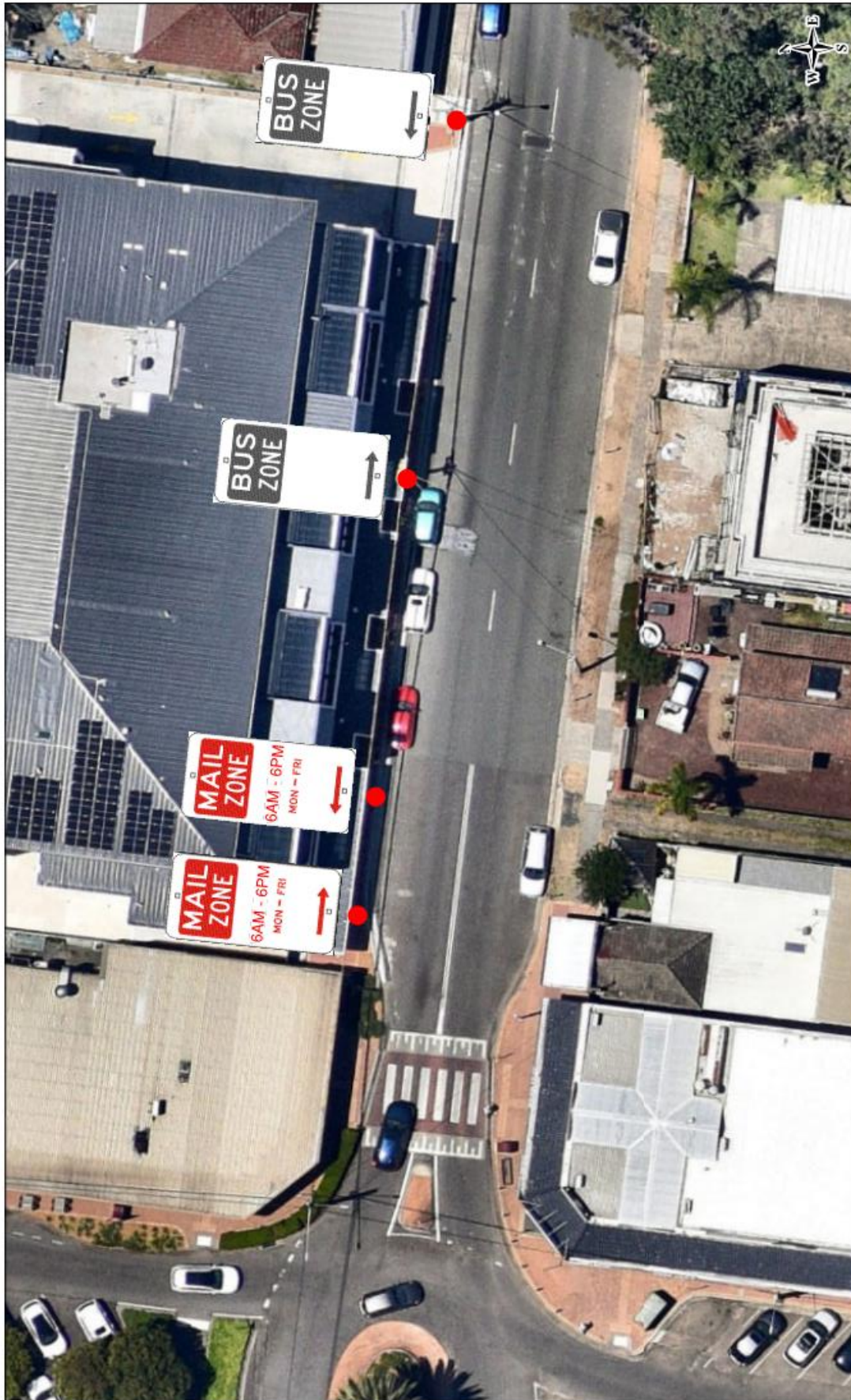
Committee member representing Member for Terrigal enquired whether times are shown on all Mail Zone signposting across the LGA. Council confirmed that not all Mail Zones are timed however the preference is to allow for other users to park when the Mail Zone is not in use.

RECOMMENDATION

- A The installation of an 8 metre Mail Zone (6am – 6pm) Monday to Friday on the northern side of Ocean View Road, Ettalong Beach as shown on the plan in Attachment 1 be endorsed by the committee.
- B The implementation of the Mail Zone is subject to no objections from Peninsula Chamber of Commerce.

Carried unanimously.

ATTACHMENT 1



**OCEAN VIEW ROAD, ETTALONG BEACH -
MAIL ZONE**



ITEM TC11/2024	BAKER STREET, GOSFORD – WORKS ZONE
MEETING DATE	21 February 2024
COUNCIL REF NO.	SSD/23588910
ELECTORATE	Gosford
WARD	Gosford West

REPORT/CONTEXT

A request has been received for a Works Zone located in Baker Street, Gosford, to cater for construction works associated with SSD/23588910 at 26 Mann Street, Gosford.

A 36 metre Works Zone is proposed to be installed on the eastern side of Baker Street, adjacent to the northern boundary of the development site. Five 2-hour parking spaces will be temporarily removed to accommodate the Works Zone, however it is noted that there are a number of nearby on-street parking opportunities and car parks available to accommodate the displaced vehicles. The Works Zone is proposed to be implemented following endorsement by the Committee and remain in place for a period of four months.

Typically, the Saturday time period for Works Zones within the Gosford CBD have been endorsed by the committee from 8am to 1pm, however, due to deliveries to site being scheduled for Saturday afternoon, and the close proximity of the building activities to the Works Zone, it is preferred to extend the Works Zone to 4pm for safety reasons.

It is noted that the Developer of this site has recently gone into voluntary administration and have ceased works on the site. The proposed Works Zone, if endorsed will not be installed until such time as work resumes on site.

FINANCIAL IMPACT

The applicant will fund all costs associated with the installation and removal of the Works Zone signage.

DISCUSSION

Council officers presented an overview of the proposal to install Works Zone signage in Baker Street, Gosford. Council notes that while the developer has recently gone into voluntary administration, it is likely that another developer will commence works. Considering this, the approval is for 4-month period only with no dates which will allow the Works Zone to come into effect once work recommences.

RECOMMENDATION

Install 36m "Works Zone 7am-6pm Mon-Fri, 8am-4pm Sat" for a period of four months on the eastern side of Baker Street, adjacent to the northern boundary of the development site as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.

Carried unanimously.

ATTACHMENT 1



**BAKER STREET, GOSFORD
WORKS ZONE SIGN POSTING**



6 General Business

Committee member representing Member for Swansea raised the following matters:

- Crangan Bay Estate: Residents have requested bus services be introduced into the estate. Busways have identified a possible location for the bus stop. Council will complete as much of the pre-planning as possible pending approval from TfNSW to the extension to the bus route.

Committee member representing Member for The Entrance raised the following matters:

- Shared pathway, Magenta: The matter of providing pedestrian access across Wilfred Barrett Drive at Magenta remains under investigation with Council officers developing options for consideration of TfNSW.
- Lisarow High School: Council's investigation is progressing in relation to the provision of a marked pedestrian crossing in The Ridgeway.
- Lisarow Public School: Residents have concerns regarding the speed limits on McDonalds Road (currently 60 km/h) and Tuggerah Street (currently 50 km/h). A review of these speed limits has been requested from TfNSW. Council have scheduled a traffic survey on McDonalds Road due to similar complaints of increased traffic due to the upgrade of the Pacific Highway.
- Toowoona Bay Surf Club: Surf Club representatives have reported issues associated with a lack of accessible parking. Owners have requested a meeting on-site with Council officers to discuss potential improvements. A meeting is being arranged.

Committee member representing NSW Police raised the following matters:

- View Street, North Avoca: There is concern regarding visibility and speeding on the western side of the bend. Council has recently committed to review parking and access into the beach side car park.
- Ettalong Beach Boat Ramp: Various issues including access to the boat ramp, parking, dropping off and picking up jet skis and driving on the beach. Police have previously patrolled the area and issued fines. Council officers are currently liaising with internal stakeholders to determine the necessity of the car park and if any improvements can be made.

Committee member representing Council raised the following matters:

- Howes Road, Somersby: Council is seeking feedback from the Committee before commencing community consultation on this item.

Howes Road, Viitasalo Road South and a portion of Somersby Falls Road have load limit restrictions which were intended to prevent heavy vehicles from travelling through Howes Road to the industrial estate. Notwithstanding this, residents of Howes Road have reported regular occurrences of heavy vehicles using this semi-rural road and have requested a change in signposting.

The current signposting arrangement does not preclude heavy vehicles using Howes Road to access Viitasalo Road South or Somersby Falls Road to the west. Council proposes to reduce the length of the current load limit to apply only to Howes Road which will force heavy vehicles to use Somersby Falls Road which has recently been upgraded and functions as an industrial access road.

This proposal received no objection from Committee members and, following consultation with residents and business owners, will be presented back to the Committee for determination.

Chairperson of the Committee thanked long-term Red Bus Services Representative on the Local Traffic Committee, Mr Jim Pascoe, for his significant contribution to the Local Traffic Committee over many years in receiving advice of his retirement from Red Bus Services. Jim's interest, input, and wealth of knowledge, has been valued and much appreciated.

Mr Ryan Piggott will now represent Red Bus Services at future Local Traffic Committee meetings.

7 Next Meeting

Wednesday, 20 March 2024

8 Close of Meeting

The meeting closed at 10.30am

9 Approval of Minutes

These minutes are a true and an accurate account of the meeting's proceedings and are approved for authorisation.

Jeanette Williams

Jeanette Williams
Unit Manager Engineering Services
Chairperson

These minutes are received, and recommendations are authorised for implementation by Council's delegate Director Infrastructure Services.

Boris Bolgoff

Boris Bolgoff
Director Infrastructure Services

Central Coast Council

Date: 05 March 2024