



Central Coast Council

Coastal Open Space System  
Held Remotely - Online

05 March 2024

## MINUTES

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### Attendance

#### **Members**

John Andrews	Present
Deb Holloman	Present
Paul Links	Present
Doug Williamson	Present
Barbara Wills	Present

#### **Non-voting Members**

Stephen Atkins – National Parks & Wildlife Service	Present
Gary Chestnut	Present
Peter Draper – Crown Lands	Apology
Daniel Keating – Local Land Services	Present

#### **Staff**

Luke Sulkowski - Acting Director Environment and Planning	Apology
Peter Sheath – Acting Chairperson and Acting Unit Manager Environmental Management	Present
Larry Melican – Section Manager Natural Assets and Biodiversity	Apology
Rochelle Lawson – Senior Ecologist	Present
Paul Foote – Senior Corporate Planner	Present
Merindah Overhall – Corporate Planning and Reporting	Present
Lisa Martin – Meeting Support Officer	Present
Briony Stiles – Meeting Support Officer	Present

The Acting Chairperson, Peter Sheath , declared the meeting open at 2:00 pm

## **PROCEDURAL ITEMS**

### **1.1 Introduction: Welcome, Acknowledgement of Country, Apologies, Disclosure of Interest**

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**2:00pm**

Mr Sheath introduced himself as Acting Chairperson.

The Chair read an Acknowledgement of Country statement.

The Chair called for any disclosures of interest. No disclosures of interest were advised.

### **1.2 Previous business: Confirmation of minutes, review action log**

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**2:02pm**

The group confirmed the minutes of previous meeting as noted, which were distributed to members via email and uploaded to Council's website:

[Coastal Open Space Systems \(COSS\) - Minutes 5 December 2024](#)

Action Log reviewed and updates made (attached below).

Doug Williamson arrived at 2:08pm

## **REPORTS**

### **2.1 Community Strategic Plan Update**

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**2:09pm**

Paul Foote – Spoke to Presentation on Community Strategic Plan. It is a legislative requirement that Council needs to prepare a review of the Community Strategic Plan (CSP) after a council election. In addition, a 4-year delivery program (2025 to 2029) and a 10-year resourcing strategy, which includes the long term financial plan, the asset management strategy and the workforce management strategy. Council staff are engaging the committees on the process for developing the Community Strategic Plan.

Information has been gathered and a number of workshops were held. Council staff will start to review in June; then after councillors start in September, staff will present the information gathered so far and work with them through to the end of May 2025 to develop and adopt a revised CSP. The Community will have input on that journey.

**2:14pm**

Merindah Overall explained the history of previous CSPs. There are 5 themes; the one that is most relevant to the COSS Committee is the Green theme.

Any questions, comments or feedback from committee members about the CSP can be sent through Peter Sheath or Civic Support.

Between now and the election there will be an engagement report that goes out to the committee, which will give the new Councillors an idea about 'this is what your community is saying'. Make sure it fits with our visions and aspirations. It will be made Public in July.

Gary Chestnut suggested a workshop amongst the community representatives: to review the current CSP document and to see if there's any thoughts that we'd like to put forward for the consideration in the preparation of the new one. John Andrews and Barbara Wills supported Gary Chestnut's suggestion.

Merindah Overall offered to prepare a questionnaire to provide some prompting questions for further feedback for committee members. She suggested they may like to discuss separately and provide comment, which she would very much welcome.

**ACTION: See Action No. 169 in the Action Log below.**

### **2.2 Biodiversity Strategy Actions (Standing Agenda Item)**

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**2:29pm**

Rochelle Lawson provided a verbal report.

The Little tern breeding program has been successful: a record year with the young

fledglings. There is continuing fox control activity at the site.

The Bush regeneration program is well underway and we are preparing Management plans for 5 more reserves. The education program has been popular with residents and tourists. With 15 workshops, 120 children and 500 people engaged through the Roving Ranger workshops in collaboration with national parks. More programs in preparation for the Easter School holidays.

Council is currently negotiating a property acquisition for a parcel of proposed COSS land.

Barbara Wills raised tree-felling at 700 The Scenic Road. She mentioned that it borders COSS lands.

Paul Links asked (regarding the success of the Little Tern breeding program) was there anything Council did differently that made it a success this year or was it more just due to the birds turning up and doing their duties? Rochelle Lawson advised it's very much related to the fencing and the predator control and trying to reduce the disturbances.

Doug Williamson asked Rochelle Lawson the invasive Fire Ants what their potential impact on our biodiversity in the region would be. Rochelle Lawson replied that they have had a new BioSecurity Officer start last week for bio security for pests, animals and so that would be something that she would know about and look into.

**Resolved.**

***That the COSS Committee note the information in this report.***

### **2.3 Conservation Agreements (Action Item 168)**

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**2:35pm**

Rochelle Lawson spoke to the presentation. The presentation slides will be provided to the committee members. The committee was also informed that Council manages 343 Council owned Natural Assets in the Conservation Network, with 26 formally protected (through Conservation Agreements, Property Vegetation Plans, Biobanking Agreements etc.). 20 of these are located in the former Wyong Shire Council Area, and 6 of these are in the former Gosford City Council Area on reserves which are also part of the COSS.

**Resolved.**

***That the COSS Committee notes the information in this report.***

### **2.4 Update from Community Representatives (Standing Agenda Item)**

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**2:46pm**

Mr Sheath asked if there were any Community representative updates.

Gary Chestnut suggested a discussion of a 7-page report, which he tabled: "Revised Community Recommendation on proposed trial of COSS in the former Wyong Shire Council LGA". This matter relates to Action 167.

Gary explained that some of the committee members had participated in preparing the 7-page report. Given that Gary was a non-voting member then Douglas Williams tabled the discussion and requested it be discussed. Gary Chestnut provided an overview of the report.

This matter was discussed further at General Business at item 2.7

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## **2.5 Update from External Representatives (Standing Agenda Item)**

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**3:10pm**

The Chair called for an update from external representatives.

### **Daniel Keating - Greater Sydney Local Land Services.**

Local Land Services undertook a project assessment on 01/03/2024 in relation to a proposal from Central Coast Council to undertake a range of conservation actions to support the rehabilitation and conservation protection of the endangered tranquilly mint bush: they will be able to advise of the result next week.

### **Stephen Atkins – National Parks & Wildlife Service**

- The autumn hazard reduction burn programme: a number of burns are planned and approved and ready to go depending on weather conditions. There's about \$2,000,000 worth of fire trail works that are currently being completed this financial year.
- An aerial spray programme is planned before the end of June.
- The next round of the wild dog aerial baiting programme is planned for May.
- Updates and aerial photographs of Somersby Falls Picnic Area and walking tracks.

Doug Williamson questioned if there were any plans to ameliorate these fire ants seen in media. Stephen Atkins was not aware of any plans; Daniel Keating advised that DPI is involved in surveillance and response in northern NSW.

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## **2.6 General Business**

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**3:20pm**

Mr Sheath asked committee member if there was any general business. No response.  
Nothing tabled in general business.

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**2.7 Report to Council on 27/02/2024 on COSS Trial Recommendations**

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**3:21pm**

The Committee community members expressed disappointment that a report had not come back to this COSS committee meeting following the 27/02/2024 report to Council (related to action item 167).

The community members discussed the 7-page report (referred to in item 2.4) and the desire to include it for future consideration. The 7-page report is to be attached to the minutes of this meeting for all of the Committee members to review.

**ACTION: See Action No. 170 in the Action Log below.**

**ACTION: See Action No. 171 in the Action Log below.**

**The Meeting** concluded at 3:36 pm

**Next Meeting:** 4 June 2024 – 2pm – 4pm – online via *Microsoft Teams*.

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**Attachment**

Copy of 7-page report tabled at the meeting (referred to in items 2.4 & 2.7 and Action 171)

**Title: Revised Community Recommendation on proposed trial of COSS in the former Wyong Shire Council LGA**

At the Coastal Open Space System (COSS) Advisory Committee meeting on 5 December 2023, the Committee developed recommendations in relation to a proposed COSS Reserve trial over Porters Creek Wetland and the Warnervale Floodplain. The Committee was advised during the meeting that staff would need to further consider the recommendations put forward by the Committee's community representatives prior to making a recommendation to Council on the matter.

At this meeting, the Committee's community representatives understood that Council would present a Draft Report to Council on the COSS Trial Recommendations.

On the 24 January 2024, the Community representatives were advised that the next COSS Advisory Committee was to be conducted on 5 March 2024.

Upon receipt of the Meeting Agenda for the COSS Advisory Committee meeting to be conducted on 5 March 2024, it states:

*Reports*

2.7 Draft Report to Council on COSS Trial Recommendations .....16

Based upon information shared at the COSS Advisory Committee meeting conducted on 5 December 2023, and the Meeting Agenda of 5 March 2024, the Committee's community representatives understood they would have the opportunity to view and contribute a Draft Report to Council on its COSS Trial Recommendations.

It is noted that on 27 February 2024, Council considered a Report to Council on COSS Trial Recommendations. This Council report was presented without any review or input from the Committee's community representatives.

The Committee's community representatives note that on 27 February 2024, Council resolved:

- 44/24 Notes the recommendations of the Coastal Open Space System (COSS) Advisory Committee provided in Section 2.6 of the Committee's minutes of 5 December 2023 in regard to a proposed COSS Reserve trial at Porters Creek Wetland and Warnervale Floodplain.
- 45/24 Provide in-principle support to the proposal, subject to further investigation.
- 46/24 Request that a report be provided to Council that considers, and amends as necessary, the COSS Advisory Committee's proposal whilst also considering:
  - a. The findings of the exhibited draft Warnervale Airport Masterplan
  - b. The proposed Warnervale Link Road





- c. The proposed Conservation Agreement for Porters Creek Wetland that Council has previously publicly exhibited.
  - d. The feedback received in regard to the proposed Conservation Agreement for Porters Creek Wetland
  - e. Any other proposed infrastructure on Council owned land in this locality to avoid conflicts in land use and define appropriate boundaries for each intended use.
- 47/24 Defer implementation of a proposed COSS Reserve trial at Porters Creek Wetland and Warnervale Floodplain until:
- a. The report referred to in Part 3 is considered by Council.
  - b. Council determines the appropriate approach for management of competing land uses on Council-owned land in this locality.
  - c. Consultation occurs on the Warnervale Floodplain Masterplan (expected to occur in 2025)
  - d. That as part of the consultation of the Warnervale Floodplain Masterplan, community support for a trial COSS Reserve site at Warnervale Floodplain and Porters Creek Wetland, is also gauged, particularly among residents local to the trial area.
  - e. Evidence-based performance measures for the COSS Reserve trial are developed in consultation with the COSS Advisory Committee.
  - f. The resources required to undertake the trial are identified, and can facilitate community consultation, data collection and analysis and any additional works required to support the trial.

The community representatives consider it unfortunate that they were not provided the opportunity for any input into the Council report. Even so, the Committee's community representative make the following comments:

- The boundary of the proposed COSS trial for Porters Creek and Warnervale wetlands was prepared prior to the release of the Draft Central Coast Airport – Master Plan (Draft CCA-MP).
- The boundary of the proposed COSS trail for Porter Creek and Warnervale wetlands was prepared without the benefit of considering the proposed Stewardship Site for Porters Creek Wetland.
- A submission regarding the Draft CCA-MP, has been lodged with Council stating that we support, in principle, the development of an Airport Master Plan that seeks to balance the positive outcomes of both environmental and economic goals.
- In seeking to balance the environmental and economic goals of both Porters Creek Wetland with the Draft CCA-MP, along with the proposed Stewardship Site for PCW we present the following revised boundary of the proposed COSS Trial.
  - In respect to the Draft CCA-MP the revised COSS trail boundary has excluded the area outlined in red on the following plan

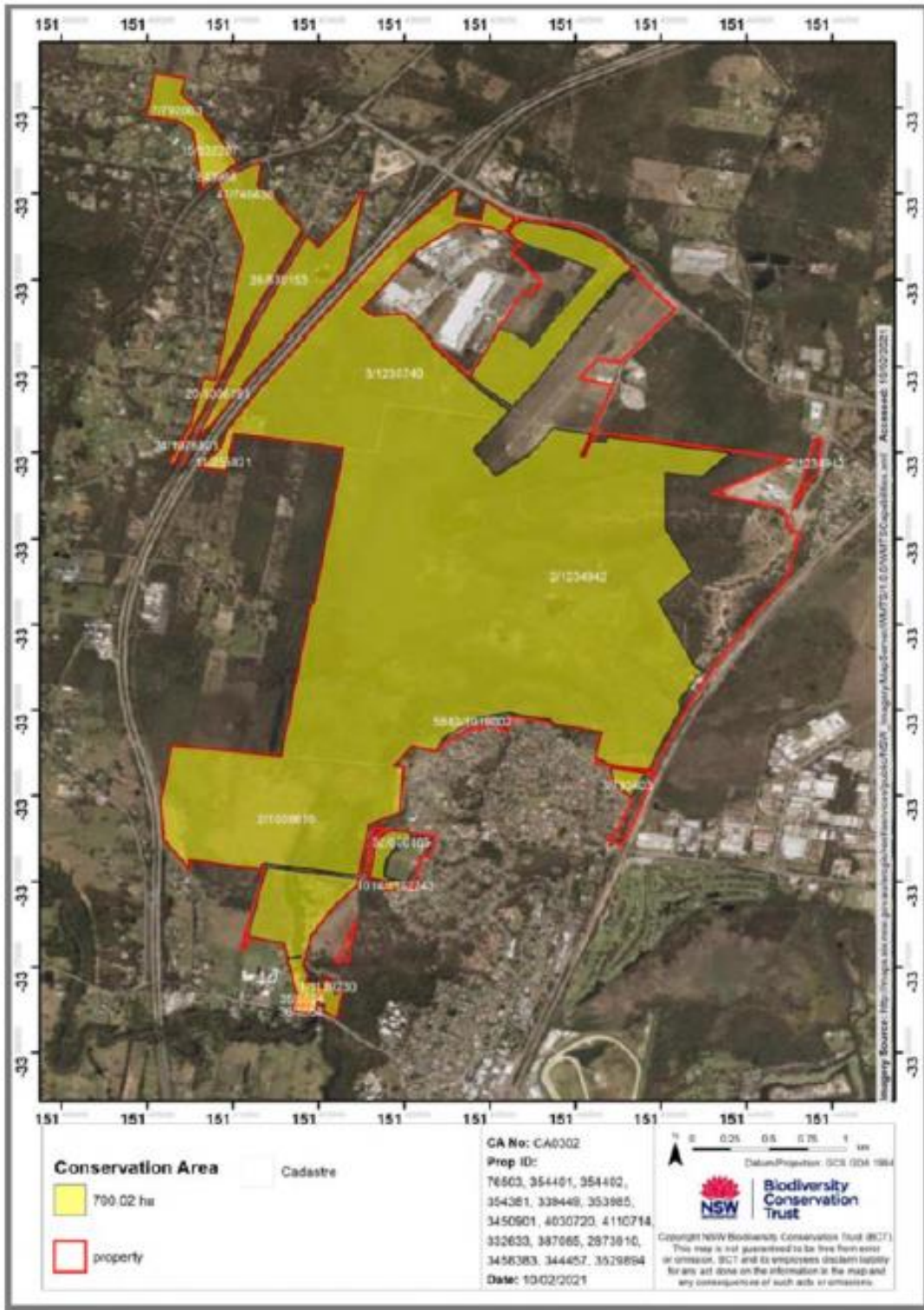


- o In respect to the proposed Warnervale Link Road the following area not highlighted in yellow from lot 2 DP 1234942 and lot 3 DP 793403 has been excluded





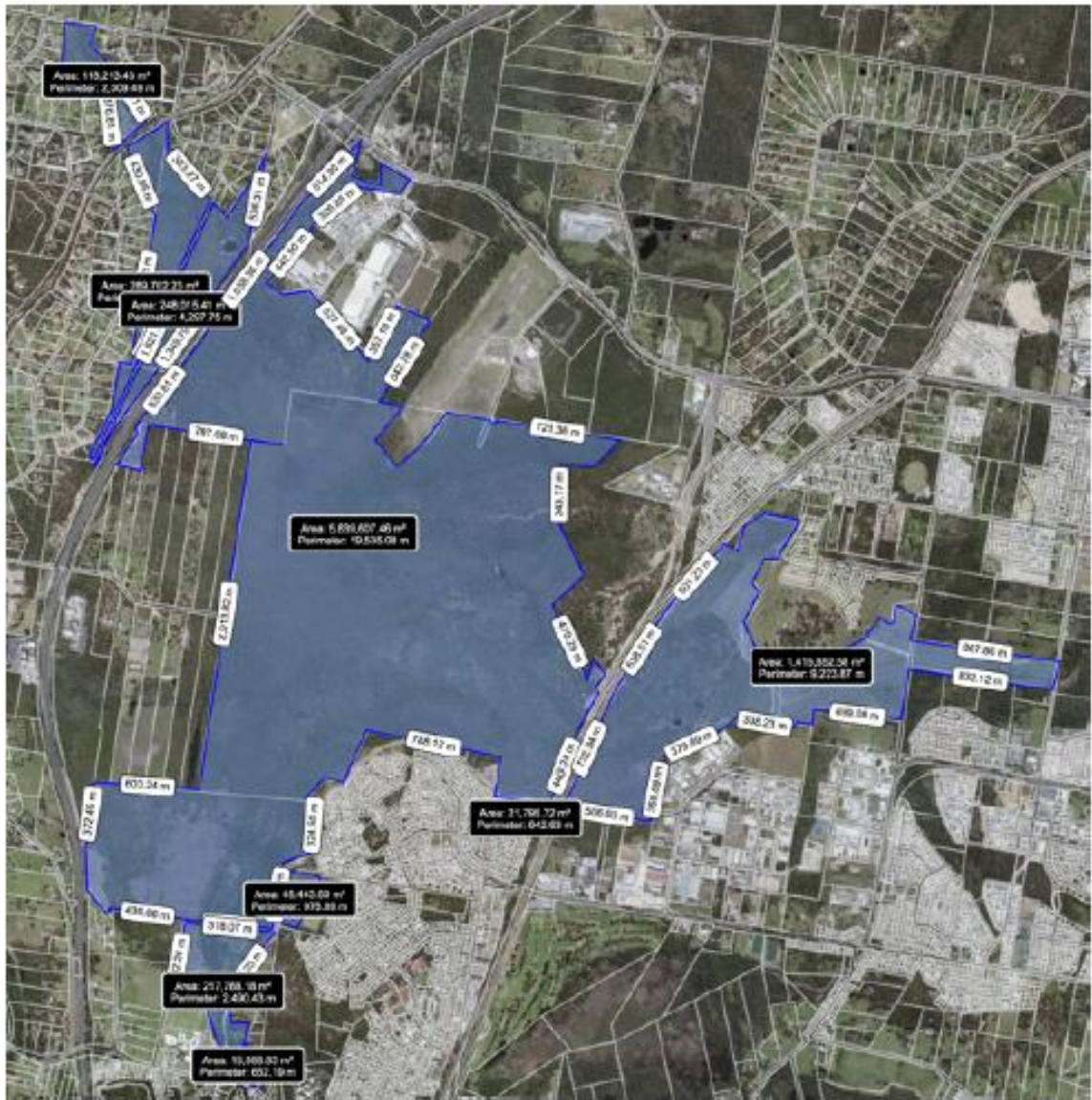
- In respect of the proposed Stewardship Site for Porters Creek Wetland, the area highlighted in yellow has been applied to the revised COSS trial except for the area to be excluded in accordance with the Draft CCA-MP.



- In respect on infrastructure the following area not highlighted on lot 2 DP 1234942 has been excluded.







**Revised COSS Trial of the Porters Creek Wetland and Warnervale Wetlands**



**Original COSS Trial Boundary**





**Recommendation**

- A Rescind motions 46/24 and 47/24.
- B Council staff transfer COSS trial area onto base plan that excludes individual area and distance boundaries
- C Council adopt the revised COSS Trial boundary for the purpose of public exhibition.
- D That Council exhibit the COSS Trail boundary for a minimum of 28 days. After the conclusion of the exhibition a report be presented to Council.
- E Evidence-based performance measures for the COSS Reserve trial are developed in consultation with the COSS Advisory Committee.
- F The resources required to undertake the trial are identified, to facilitate ongoing community consultation, data collection and analysis and any additional works required to support the trial.



### Action Schedule

Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
132	9/6/2021	The Committee request the Project Manager provide a briefing on the airport masterplan, plan of management and subdivision plan at the next meeting.	Unit Manager Environmental Management	Airport Masterplan update emailed to members 14 February 2022. Verbal update provided on 15 March 2022 meeting.	Complete
139	21/9/2021	Luke Sulkowski to confirm whether the letter sent from Council to National Parks is able to be distributed and will review what information has previously been provided to the COSS Committee regarding this matter.	Unit Manager Environmental Management	The Land Transfer Council to National Parks Chronology was discussed at the 13 December 2021 COSS meeting. Amy Walpole to double check, it seems we may have already provided a copy of the letter to the Minister/National Parks. 16/02: LM to reconfirm that a copy of the letter was circulated to the committee Update as at 07/06/2022 meeting: Follow up regarding letter and circulation to Committee. Update as of 13/09/2022 meeting: Distributed and complete	Complete
140	21/9/2021	Section Manager Flood Strategy and Planning to obtain more information regarding the two Conservation areas and provide feedback to Gary Chestnut.	Section Manager Flood Strategy and Planning	Peter Sheath currently liaising with Gary Chestnut on this matter.  9/08: An update has been provided to Gary via the AG	Complete

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Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
141	21/9/2021	Staff to provide a presentation to the Committee at a future meeting on the way these property sale negotiations are carried out and possible new ways of thinking for Council negotiating on land that has high environmental values.	Unit Manager Economic Development and Property	Item to be pushed back to early 2022. Economic and Property development to take the lead on this action. EMU to provide advice and input as required.  Update as of 13/09/2022 meeting: Complete	Complete
143	21/9/2021	Staff to investigate the unauthorised clearing activities at Matcham and report back to the next COSS meeting advising what action has been taken against people who undertook the clearing.	Unit Manager Environmental Management	A registered surveyor was engaged by Council to carry out a boundary survey to ascertain the extent of clearing on Council land reserve, R0056 Wambina/Matcham Road Reserve. This survey was undertaken on the 26 October 2021.  On the 8 December 2022 an onsite meeting was held with Council officers Rhys Richards, Team Leader, Development Control, Brent Evans, Project Officer, Natural Assets and Biodiversity and Chris Ross a representative of the owners of 293 Matcham Road.  The representative was asked to provide a Vegetation Management Plan which is to outline how they are to revegetate/regenerate/manage the area that they have admitted to clearing. It is	Complete

Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
				<p>understood that the representative has sourced three quotes from qualified ecologists to carry out the investigation and provide the Vegetation Management Plan and have now engaged Travers Bushfire and Ecology to provide the consultancy services. This plan is to be reviewed by Council before it is accepted. Once accepted the representative has stated that they will then carry out the recommendations of the report.</p> <p>It is expected that the draft plan will be available for review in the next few weeks.</p>	
144	13/12/2021	Regarding previous action 124, Council to send a follow up letter to the Minister advising of the significant community concerns regarding the clearing of land (public and private) and request that if the legislation isn't going to be changed, that regulatory control of deferred matters zoned land be given back to Council as opposed to DPIE and LLS.	Unit Manager Environmental Management	<p>At the 8 February 2022 Council Meeting, Council resolved:</p> <p>That Council send a follow up letter to the Minister advising of the significant community concerns regarding the clearing of land (public and private) and request that if the legislation isn't going to be changed, that regulatory control of deferred matters zoned land be given back to Council as opposed to DPIE and LLS. Letters sent 2 March 2022 to Minister for Agriculture and Minister for Planning</p>	Complete

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Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
				and Homes.	
145	13/12/2021	The Coastal Open Space System (COSS) Committee members would like to express to Council their rejection of any mountain biking trails being established in COSS land or being identified for inclusion in COSS land as part of the Central Coast Mountain Biking Plan which will be reported to Council at the Ordinary Meeting on 14 December 2021.	The Committee / Meeting Support Officer	At the 8 February 2022 Council Meeting, Council resolved:  That Council note the COSS Committee's rejection of any mountain biking trails being established in COSS land or being identified for inclusion in COSS land as part of the Central Coast Mountain Biking Plan that was reported to Council at the Ordinary Meeting on 14 December 2021.	Complete
147	13/12/2021	Staff to follow up with the Economic Property Development Team request that they meet with the COSS Sub-Committee to discuss property sale negotiations and the acquisition process, prior to presenting to the Committee in the new year.	Unit Manager Environmental Management	Update as of 13/09/2022 meeting: Complete	Complete
148	13/12/2021	The Committee request that Council write to the Minister noting concerns about lots that were left off the list for potential land transfer to NPWS and request that further consideration be given to private land, not just public land. Furthermore, representations should be made to local members requesting support of this.	Unit Manager Environmental Management	At the 8 Feb 2022 Council Meeting, Council resolved:  That Council write to the Minister noting concerns about lots that were left off the list for potential land transfer to NPWS and request that further consideration be	Complete

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Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
				given to private land, not just public land. Furthermore, representations should be made to local members requesting support of this. Letters sent 2 March 2022 to Minister for Environment and Heritage, The Member for Terrigal, The Member for Gosford, The Member for The Entrance and The Member for Wyong.	
149	13/12/2021	Staff to arrange a further meeting with Gary Chestnut with a view to identifying some existing conservation reserves in the former Wyong LGA that may be considered for trial under the COSS branding and to identify likely tasks required in order to proceed with such a project.	Unit Manager Environmental Management	9/08: Due to scheduling conflicts, a meeting will be scheduled for early October 11/11: Meeting yet to be arranged 6/12: Noted meeting scheduled for Thursday 8/12	Complete
150	15/03/2022	Staff to collate a list of initiatives taken by Council regarding QR codes and provide an update to the Committee at the next meeting. Consideration to also be given to other possible applications software (e.g., Hovr).	Unit Manager Environmental Management	Update provided at 07/06/2022 Committee meeting and outcomes included in meeting minutes	Complete
151	15/03/2022	Committee members are invited to provide any suggestions or feedback on the plan (Environmental Education Strategy) to <a href="mailto:advisorygroups@centralcoast.nsw.gov.au">advisorygroups@centralcoast.nsw.gov.au</a> by Friday 25 March 2022	The Committee	<i>COSS Committee - NAB Environmental Education Strategy</i> emailed to members 18/3/2022  Update provided to Carlita Dhillon and Nick Carson via email 30/3/2022 – final confirmation of all feedback received –	Complete

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Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
				one email from Gary Chestnut.	
152	15/03/2022	Copies of the letters sent to Minister for Agriculture and Minister for Planning and Homes regarding Deferred Matters Land to be sent to Adam Crouch Parliamentary Secretary for the Central Coast and Member for Terrigal, for his information	Unit Manager Environmental Management	9/08: Larry to follow up and confirm if and when these letters were sent to the Members of Parliament  Update as of 13/09/2022: Larry to draft correspondence to Adam Crouch MP (including letters to Ministers) to Director for Approval  5/10/22: Letter sent to Adam Crouch MP	Complete
153	15/03/2022	A copy of all presentations from today's meeting to be provided to Committee Members	Meeting Support Officer	<i>COSS Committee Presentations</i> emailed to members 16/03/2022	Complete
154	07/06/2022	A copy of all presentations from today's meeting to be provided to Committee Members.	Meeting Support Officer	9/08: AG to update	Complete
155	07/06/2022	Refresher regarding opportunities for committee members to become involved, suggestions and feedback welcomed, please send via Advisory Groups email address.	COSS Committee members	9/08: AG to update	Complete



**Minutes of the Coastal Open Space Committee of Council Meeting 5 March 202405 March 2024 cont'd**

<b>Action Number</b>	<b>Meeting Date</b>	<b>Action</b>	<b>Responsible Party</b>	<b>Action Update</b>	<b>Status</b>
156	07/06/2022	Chair will seek advice from Team Leader Landcare and SM Natural Assets and Biodiversity regarding whether this is to be re-introduced.	Unit Manager Environmental Management	9/08: Update to be provided during the Action Log item. This program is not being re-introduced at this stage. Current resourcing levels for the nursery only allow for plants to be supplied to environmental volunteering program groups for restoration of their worksites. Further consideration will be given to the potential for plant giveaways to be incorporated as part of the 2023 National Tree Day	Complete
157	13/09/2022	Chair to convene a workshop with staff from Environment Management Unit, Economic and Property Unit and Finance as well two to three Committee members consider acquisition process and report back to committee	Unit Manager Environmental Management	Workshop organised for 1/12/22	Complete
158	13/09/2022	Larry Melican and Andrew Bayley coordinating visit to Wambina with Committee members	Section Manager Natural Assets and Biodiversity	As of 11/11: Inspection yet to be arranged.  Update 6/12 – rescheduled to Feb 2023	Complete
159	13/09/2022	Presentations to be distributed to Advisory Group members.	Meeting Support Officer	18/7/2023 – forward presentations to committee members for every meeting.	Ongoing

**Minutes of the Coastal Open Space Committee of Council Meeting 5 March 202405 March 2024 cont'd**

<b>Action Number</b>	<b>Meeting Date</b>	<b>Action</b>	<b>Responsible Party</b>	<b>Action Update</b>	<b>Status</b>
160	13/09/2022	That the COSS Advisory Group support for the dedication of the C2 Environmental Conservation Zoned land at 39 Dell Road, West Gosford, pending the determination of the Planning Proposal, be noted by Council.	COSS Committee members	<p>Council noted COSS minutes of the 13 September meeting. This was not specifically noted by Council.</p> <p>Update 6/12 – Query regarding if advice is provided to Planning staff. Proposed action to convey this information. To be discussed in meeting at item 5?</p> <p>18/07/2023 – Completed.</p>	Completed
161	13/09/2022	Chair to provide update on website improvements at next meeting and master plan regarding mountain bike riding.	Unit Manager Environmental Management	<p>Agenda Item for 6 December meeting</p> <p>Update 6/12 – to be postponed until the New Year</p> <p>18/7/2023 – addressed by chair during general business. Council to provide links on the COSS information page on Council's website to include walking trails.</p> <p>5/9/2023 – All maps were updated. Action is now completed.</p>	Complete
162	13/09/2022	Civic Support Team to update Terms of Reference and call for new members	Meeting Support Officer	<p>New members can only be added via an EOI process per the Terms of Reference.</p> <p>5/9/2023 – Terms of Reference updated to</p>	Completed

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<b>Action Number</b>	<b>Meeting Date</b>	<b>Action</b>	<b>Responsible Party</b>	<b>Action Update</b>	<b>Status</b>
				remove Councillor references.	
163	27/03/2023	Additional feedback requested in relation to the Davistown Wetlands Acquisition Fund	Civic Support Staff	No feedback was received. 18/07/2023 – addressed by chair during meeting	Complete
164	18/07/2023	The Committee be invited to a site inspection of the recently acquired land known as Warnervale Floodplain R0360. The members are to also be invited to a separate workshop to identify measures of success and failure of the proposed COSS trial in relation to Report 2.3 tabled at the meeting.	Unit Manager Environmental Management	5/9/2023 – Site Inspection completed. Workshop to be arranged.  5/12/2023 – Completed, workshop took place on 21 and 28 November 2023.	Completed
165	05/09/2023	The Committee be invited to a site inspection of Mount Alison for public recreation opportunities with the same representatives who attended the site inspection at Action 164.	Unit Manager Environmental Management	5/12/2023 – Inspection completed 14 November 2023.	Completed
166	05/09/2023	An update to be provided to the Committee on the Local Environmental Plan from Council's Strategic Planning at the December meeting.	Unit Manager Environmental Management	5/12/2023 – Strategic Planning staff to present to Committee at today's meeting.	Completed
167	05/12/2023	Report to Council, and in turn back to the Committee, on the report from the Committee and the Recommendations regarding Porters Creek Wetland and Warnervale Wetland.	Unit Manager Environmental Management and Environmental management staff	The first part is complete: a report went to Council on 27/02/2024. The second part is outstanding: A report has not yet been made back to the COSS committee. (Note that the COSS committee papers and agenda were distributed on	In progress

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**05 March 2024 cont'd**

Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
				20/02/2024, which was a week before the 27/02/2024 Council meeting).	
168	05/12/2023	Senior Ecologist Conservation Management Lead to present at the next COSS Committee meeting (5 March 2024) with a refresher in relation to conservation agreements across COSS lands, including information regarding property vegetation plans.	Senior Ecologist Conservation Management Lead	Presentation to be made under Item 2.3 of meeting 05/03/2024.	Completed
169	05/03/2024	The Committee Members to will be given the opportunity to provide feedback for the new Community Strategic Plan. A questionnaire will be prepared and distributed to committee members seeking feedback, which will be included in the CSP engagement report. prepare a response back.	Section Manager Corporate Planning and Reporting and COSS Committee Members	A questionnaire was prepared and sent out to COSS Committee members on 14/03/2024	In progress
170	05/03/2024	Record that the members of the Committee were disappointed to hear that the staff made a report to Council before telling us what their thoughts were of our position. Request that Council Staff advise Committee how the step of returning to the Committee for review, before taking it to Council was missed. How that happened, why that happened, and an explanation of the urgency to submitting to Council Meeting.	Unit Manager Environmental Management	Recorded in 05/03/2024 minutes Council reporting process will be explained at the next meeting	In progress

Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
171	05/03/2024	The draft report 'Revised Community Recommendation on proposed trial of COSS in the former Wyong Shire Council LGA' be tabled for the next COSS Committee meeting with the view to deciding on whether there's any recommendation that is to be put to Council in this regard.	COSS Committee Members	Paper has been included as an attachment to the minutes of the 05/03/2024.	Complete



