



Central Coast Council

Catchments to Coast Committee Meeting

Held Remotely - Online and in the Daisy Meeting Room
2 Hely Street, Wyong

20 March 2024

MINUTES

Attendance

Members

Ian Carruthers

Doug Darlington

Graham Hankin

Andrew Jones

Michael Kilp

Adrian Williams

Samantha Willis

David Mylan

Status

Present (online)

Present (in person)

Present (in person)

Present (online)

Present (online)

Present (online)

Present (online)

Present (online)

External Agencies

Troy Gaston, University of Newcastle

Stephanie Lyons, NSW Department of Planning and Environment

Simon Walter, NSW Transport

Chris Drummond, Department of Climate Change, Energy the Environment and Water

Sian Fawcett, Department of Climate Change, Energy the Environment and Water

Michael Campbell

Status

Present (online)

Present (online)

Present (online)

Apology

Present (online)

Staff

Luke Sulkowski, Unit Manager Environmental Management

Ben Fullagar, Section Manager Catchments to Coast

James Lawson, Section Manager Environmental Infrastructure

Peter Sheath, Chairperson

Sharon McLaren, Corporate Planning and Reporting

Merindah Overhall, Innovation and Performance Partner, Corporate Planning and Reporting,

Briony Stiles, Civic Support

Rachel Gibson, Civic Support

Status

Apology

Present (online)

Present (online)

Present (in person)

Present (online) For Item 2.4

Present (online) For Item 2.4

Present (in person)

Present (in person)

The Acting Chairperson, Peter Sheath, declared the meeting open at 3:05pm

PROCEDURAL ITEMS

1.1 Introduction: Welcome, Acknowledgement of Country, Apologies, Disclosure of Interest

3:05 pm

The Acting Chairperson, The Chair, introduced himself and declared the meeting open at 3:05pm.

The Chair read an Acknowledgement of Country statement.

1.2 Previous business: Confirmation of minutes, review action log

3:06pm

The committee confirmed the minutes from the previous meeting as noted below, which were distributed to members via email and uploaded to Council's website:

[Catchments to Coast Meeting Minutes 13 December 2023](#)

Note: Reports 2.2 of the previous minutes The minutes say that the committee note the report, yet there was no report the Ettalong dredging. Graham Hankin notes that the report has been deferred until the 20 March 2024 meeting.

The Chair take minutes as accepted.

The outstanding action item log was reviewed and updated.

Updates are included in the Action Log below.

REPORTS

2.1 Update on Coastal Operations (Standing Agenda Item)

3:14pm

The Section Manager Environmental Infrastructure spoke to the written report and presentation.

The Chair opened the floor for any questions.

The following clarifications were made to queries from the Committee members:-

- The quantity of sand removed in the recent Entrance channel works was 3000 cubic meters.

Resolved

That the Committee note the information in the report.

2.2 Update on Coastal and Estuary Management (Standing Agenda Item)

3:27pm

The Section Manager Catchments to Coast spoke to written report and presentation.

He opened the floor to questions from the Committee.

Committee Member (DD) asked the Chair if he may speak to the Long Jetty stormwater water quality issue, and noted:-

- 6 months has passed since meeting with Council compliance officers (ECS) and provided them the information of what the hydrocarbons were.
- 12 years has passed since the issue was first brought to Council.
- Expects that there should be a program and timetable issued regarding something positive that will be done about the issue.
- The members of the Long Jetty Water Watch group are disappointed that the source of the hydrocarbon has not yet been identified.

The following clarifications were made to queries from the Committee members:-

- Confirmation that there is more work to be done.
- Sampling methodology will be discussed with ECS internally.
- There is a number of known potential sources. Some of those include known leaking diesel fuel stations that are currently being regulated by the EPA. Others where there could be diesel tanks, but that aren't being regulated and aren't known whether they're leaking or not, but they're a whole range of sources.
- Suggestions of utilising the Universities professionals and facilities were raised.
- Suggestions to employ an engineering solution to catch the water and soak up the pollutant. Confirmed that there has been previous drain investigations up that drain.
- Confirmation that Section Manager Catchments to Coast will be further investigating with Water and Sewer, how they're tracking in terms of their audits and whether or not the high risk mains have been completed or not. May have a more detailed update for the next meeting.

- In regard to the Salvinia infestation in Wyong River: Confirmation that Water and Sewer are currently leading the weed removal project. It is a process of waterborne

removal at the moment. He noted that it is pretty thick upstream and not just on the edges. It is estimated to take 4-6 weeks.

- In regard to Open Coast CMP workshops: the details of proposed workshops, whether focus or area based, will be considered.

Resolved

That the Committee note the report.

2.3 Update on Flood and Stormwater Management (Standing Agenda Item)

3:55pm

The Chair spoke to presentation. Will take the report as read, and will move through Terrigal Lagoon flood impact slides.

The Chair opened the floor to questions. There were several clarification questions that were addressed.

Resolved

That the Committee note the report.

2.4 Community Strategic Plan

4:31pm

Innovation and Performance Partner, and the Section Manager, of Corporate Planning and Reporting, and spoke to presentation.

The Chair opened the floor to questions from the Committee. There were no questions raised.

2.5 Review of the Central Coast Waterways Report Card 2022/23

4:39pm

Committee Member spoke to the report.

The following clarifications were made to queries from the Committee member (MC):-

- The Section Manager Catchments to Coast advised that the Monitoring Evaluation and Reporting (MER) that council follows and the sampling is undertaken by NSW Government and has a strict guideline. The reference and link to MER report card is on the Council website. It is not meant to be an ecological report for Wyee bay. Meant to be a general for study up and down the coast. We can look at that and make it clear what it is and what it isn't.
- Committee noted that it is an important topic, what is ecological health versus environmental health. Suggestions made that the Council could be in a position to reach out to community and ask what they want in a report card. Ben could discuss what Council could do with the resources they have.

ACTION 48: The Section Manager Catchments to Coast will provide an update to the MER program at the next meeting.

2.6 MIDO Presentation - Ettalong Dredging Project

4:55pm

Mr Simon Walter spoke to the presentation. Apologies on behalf of David Hopper.

Mr Simon Walter opened the floor to questions from the Committee.

Committee Member noted that University of Newcastle originally did mapping of soft coral and dredging is right where soft Coral should be, When it comes to reaching out to potential stakeholders, please include University of Newcastle.

Mr Simon Walter noted that they have engaged a contractor for the ecological assessments there, they haven't been undertaking any as they need the right conditions an right tides etc to identify them. Please reach out to Simon with the with contact details .

2.7 General Business

5:03pm

The Chair opened the floor for any general business.

No general business was raised.

The Meeting concluded at 5:04pm.

The next meeting date is 26 June 2024.

Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
8	22/09/2021	Updates about Airport Masterplan and related matters to be communicated to members as part of ongoing consultation.	Unit Manager Economic Development and Property	<p>Response from Unit Manager Economic Development and Property emailed to members 14 February 2022</p> <p>10/05/2022: PS – a verbal update will be provided at the next committee meeting. Any further updates can be directed to the EPD section (via the AG)</p> <p>29/3 – No further update on this item.</p> <p>10/08: Update to be provided during the Action Log item at the next meeting.</p> <p>13/9 – Request the attendance of Unit Manager ED&P to present to the Committee.</p> <p>13/12 – Update on the Airport Master Plan provided to committee members.</p> <p>13/12 – C2C & COSS Committee members were provided with power point presentation</p>	13/12/23 - Complete
13	8/12/2021	Staff to get advice from Water and Sewer about works in Avoca Lagoon and report back to members when	Section Manager Catchments to Coast	<p>Update to be provided at 2 March 2022 meeting 10/05/2022: BF – a verbal update will be provided at the next committee meeting. Any further updates can be directed to the W&S section (via the AG) 1.9km of sewer re-lined in</p>	29/3/23 – Complete

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		appropriate.		<p>the Avoca area. 14/12/22 – Update provided at Item 7.</p> <p>13/12 – Update was provided to Committee members by Ben Fullagar</p> <p>13/12 – Presentation provided to committee members by Lisa Martin</p>	
14	08/12/2021	Staff to bring updates on relevant policies and DCP review to group when available.	Section Manager Flood Planning and Strategy	<p>DCP review is still deferred. Update to be provided at 2 March 2022 meeting</p> <p>2/3/22 – Peter Sheath advised Planning team can't provide update on DCP currently, but Flood Planning team are focusing on updating Flood Policy</p> <p>29/3 – Included on agenda today (Peter Sheath)</p> <p>Query re: re-occurring item or whether it can be completed off the action log. Advice that a further update is anticipated at the next Committee meeting.</p> <p>Report included in today's agenda. 10/05: PS – nothing further to report, quick verbal update</p> <p>1/06: No finalised policies or DCP chapter. Drafted flood policy update – reviewed and additional information. New Sea Level Rise</p>	20/3 – Complete

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				<p>policy. LGA wide chapter in Development Control Plan to be developed. Public exhibition will occur for any policies.</p> <p>13/9 – item to be addressed at today’s meeting.</p> <p>13/12 – Update provided in meeting. Action 4</p> <p>20/3/24 – update provided</p>	
17	02/03/2022	Info from MIDO regarding scope of dredging works to be shared with members	Section Manager Catchments to Coast	<p>10/05: BF – will reach out to MIDO to get an update (website with contact details). AW to follow up the process for circulating information to members prior to the meeting (and then for the meeting itself)</p> <p>10/08: BF to follow up circulation of information via the AG.</p> <p>14/12/22: Update provided at Item 7.</p> <p>29/3 – Update as included on agenda at today’s meeting.</p> <p>13/9 – Included in today’s agenda. The Chair recommends to the Committee to complete action and note that Ben has provided an update today. A new action item will request a single action for MIDO updates. Refer to New Action Item 36.</p>	Completed

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21	02/03/2022	Update on draft Flood Policy to be provided at next meeting	Section Manager Flood Planning and Strategy	<p>29/3 – Peter Sheath to provide update - item on agenda at today’s meeting and further update to be provided at the next Committee meeting regarding the work undertaken / progress of the Policy. Item included in today’s agenda.</p> <p>10/05: PS – defer item/update to the following meeting – verbal update to be given</p> <p>10/08: Update to be provided during the Action Log item at the next meeting.</p> <p>13/9 – action item addressed at today’s meeting. The Chair requested the action item stay open.</p> <p>13/12 – Update provided in meeting. Action 45 and 46 created.</p> <p>20/3/24- An update was provided in Item 2.3 of the agenda.</p>	Complete
26	29/3/2023	Options in relation to CMP engagement with Community members. Discussion of preferences, time and availability, online, focus group workshops, community drop in	Ben Fullagar - Section Manager Catchments to Coast	<p>To be clarified by SM Catchments and Coast at next meeting</p> <p>13/9 – The Chair advises the action to be completed and a general update is to be provided at each meeting going forward.</p>	Complete

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		sessions – or ‘all of the above’?			
28	29/3/2023	YourVoice OurCoast (YVOC) website to be updated with current timeframes and information regarding CMP's.	Ben Fullagar - Section Manager Catchments to Coast	Item to be addressed at today's meeting 13/9 – Ben advised the action item is expected to be updated at the end of October.	Completed
30	29/3/2023	Options to be explored in relation to distribution of the presentations prior to the meeting to give the Committee members an opportunity to review the information being presented.	Luke Sulkowski Unit Manager Environmental Management	13/9 - Action item completed, this is part of the Governance process of Council and Civic Support staff will continue to provide presentations with the minutes of meetings.	Completed
34	14/6/2023	Queries regarding ferry running aground during low tide at Ettalong and request for information regarding other vessels using the channel and request for executive summary of the MIDO meeting being held on Thursday 15 June.	Ben Fullagar - Section Manager Catchments to Coast	13/9 – The action is to be completed and a new action to be created. Refer to action item 36.	Completed

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		Action: Summary of MIDO meeting to be provided to Committee members.			
35	14/6/2023	Dredging works - Transport for NSW (TfNSW) has information on their website regarding tender for Swansea Channel works. Establishment of a similar type page for Ettalong Channel works is to be explored. Action: Council staff to request MIDO consideration of this.	Ben Fullagar - Section Manager Catchments to Coast	13/9 - The action is to be completed and a new action to be created. Refer to action item 36.	Completed
36	14/09/2023	MIDO Update – Dredging Works, Ferry running aground during low tide at Ettalong	Dave Hopper	12/12 – Dave hopper is not in attendance today – dredging has been completed by MIDO can be discussed today by Ben Fullagar	Completed
37	14/09/2023	Raise a service request for our Environmental Compliance Services team to review the recent earthworks carried out at 20 Jack	Luke Sulkowski Unit Manager Environmental Management	CX raised 230921 – 000047 Update as of 7 November 2023: Officer has undertaken an inspection and has	Completed

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		Grant Ave, Warnervale to ensure that the works are compliant with appropriate sedimentation and erosion controls.		<p>been reviewing the considerable number of documents associated with consents for the site to determine exactly where the development currently stands. Officer has been in contact with the applicant of the development and is liaising with other Council staff prior to determining action.</p> <p>20/3/24 – Service request has been made and have had it updated. Action to be marked Complete.</p>	
38	14/09/2023	Raise a service request for our Environmental Compliance Services team in regards to the knocking down of paperbark areas on the skirted corners around Jack Grant Drive.	Luke Sulkowski Unit Manager Environmental Management	<p>Complete – Advisory Groups sent email to committee on 1/11 with response:</p> <p>On 6 September 2023 Councils Natural Environments Compliance Officer attended the site to investigate the unlawful vegetation removal, upon investigating it was noted the area that has been cleared was value mapped. As such Central Coast Council is not the authorised regulatory authority, the complaint was referred to Department of Planning and Environment (DPE) with reference number report case #202305409.</p> <p>Further enquiries should be referred to DPE.</p>	Complete
39	14/09/2023	Michael Kilp to provide photos to the Chair of a gate knocked open and truck allegedly carrying	Luke Sulkowski Unit Manager Environmental Management	<p>CX raised 230928-000305</p> <p>Update as of 8 November 2023: Illegally dumped tyres off St Johns Road, Jilliby</p>	Complete

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		<p>out possible illegal dumping onto a higher catchment area in Porters Creek. Chair to subsequently raise a service request for our Environmental Compliance Services team to investigate the dumping; ECS also to investigate if contractors on the AV Jennings Rosella Rise subdivision (south of Warnervale Road, and west of Virginia Road) ensure contractors are applying relevant sedimentation and erosion controls.</p>		<p>were taped and referred to waste for removal and disposal, an inspection of the street on 8/11/2023 reveals the tyres have been removed.</p> <p>Photograph supplied showing a tipper truck within a construction site at Rosella Rise was determined to NOT be conducting unlawful activity. Officer was unable to locate any dumped waste and requested additional information relating to the whereabouts of such waste, officer has had no further correspondence.</p>	
40	13/09/2023	<p>The LJ19 Taskforce, which includes representatives from Council EMU and ECS as well as Long Jetty WaterWatch Group, propose to meet in October to review the</p>	<p>Ben Fullagar - Section Manager Catchments to Coast</p>	<p>13/12 – Update was provided as to current status. See action’s 43 & 44</p> <p>20/3/24 – Update was provided. Meeting had been held in Oct 23</p>	Complete

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		report findings. The taskforce will also invite a DPE representative – Chris Drummond. An update will be provided to the Committee in December.			
41	13/12/2023	To provide fact sheets on wetlands, studies to provide some insight as to what is in the CMP prior to going on public exhibition – Ben Fullagar	Ben Fullagar – Section Manager Catchments to Coast	9/02: Stage 2 Technical Studies will be included on Council's YVOC website as they are completed 20/3/24 – Update to be provided at the time CMP goes on Public Exhibition.	Complete
42	13/12/2023	NSW Marine Infrastructure Delivery Office (MIDO) be invited to present to the committee on community dredging early next year	Ben Fullagar – Section Manager Catchments to Coast	9/02: Ben to contact MIDO to see if a representative is available to attend and present at the next C2C Committee meeting 20/3/24 – Update was provided in Item 2.6 of the agenda.	Completed
43	13/12/2023	Request update from Council's Compliance team for Long Jetty Waterworks Group on progress of LJ 19	Ben Fullagar – Section Manager Catchments to Coast	9/02: Pending update from Compliance 20/3/24 – Update was provided in Item 2.2 of the agenda.	Completed

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44	13/12/2023	Amendment to previous minutes – LJ19 To investigate the diesel pump which was out of service and wrapped up in black plastic is on the corner of Elsiemer St and Central Coast Highway Long Jetty.	Ben Fullagar – Section Manager Catchments to Coast	9/02: As above 20/3/24: Compliance team has been advised of information from last meeting. Mark Action as Completed.	Completed
45	13/12/2023	Monitor for proposed flood studies for the Lagoons for the purpose of a storm surge	Peter Sheath - Section Manager Bushfire and Flood Risk Management	9/02: To be revisited during the confirmation of previous minutes 20/3/24 – Update was provided in Item 2.3 of the agenda which completes Action.	Completed
46	13/12/2023	Agenda Item for next meeting in 2024 Wamberal Beach Terminal Protection project update – discussion of flood studies of the Lagoon for the purpose of a storm surge	Peter Sheath - Section Manager Bushfire and Flood Risk Management	9/02: Item to be tabled at the next committee meeting of 20/03 20/3/24 – Update was provided in Item 2.3 of the agenda which completes Action.	Completed

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47	13/12/2023	The Entrance Channel – organise an onsite meet in early February. Invite the Administrator to attend	Luke Sulkowski Unit Manager Environmental Management	9/02: Onsite meeting has been scheduled with the Local MP, Administrator, Director EP, UM EM, staff and community members for 12/02/24 20/3/24 – Confirmed on-site meeting was held and was successful.	Completed
48	20/03/2024	Agenda Item for next meeting Review of the Central Coast MER Program	Ben Fullagar – SM Catchments to Coast		Pending

