

Public Health Registration of Premises — Hairdresser / Beautician / Skin Penetration

The *Public Health Act 2010* requires Council to take an active role in ensuring compliance with requirements of the Act at premises where skin penetration procedures are carried out.

Business activities are regulated under the Act if deliberate skin penetration occurs which is not carried out under the supervision of a registered medical practitioner.

Skin penetration procedures are regulated due to the potential for transmitting serious infectious disease between clients.

Regulated procedures include tattooing, body piercing, nail treatments and various beauty therapies (including waxing and micro-dermabrasion). Colonic lavage has also been included in the definition due to the potential for disease transmission.

Council's Environmental Health Officers undertake routine inspections of skin penetration premises to ensure compliance with the requirements of the Public Health Act. Fees are charged for these inspections.

If you are planning to open a business which carries out skin penetration the [Construction and Operation of Hairdressing, Beauty and Skin Penetration Premises guideline](#) is a useful tool to ensure your premises is constructed appropriately. Should you require any further information in relation to consent to use your premises, contact Customer Service Centre and ask to speak to a Duty Planning officer on 02 4306 7900 or use the following link to book a consultation with Council's Duty Planner: [Book a Consultation with a Duty Planner - Virtual Appointment --Qtrac](#).

The law also requires you to notify Council prior to operating the business.

For further information view [NSW Health](#) for a variety of resources available relating to skin penetration.

Applications can be lodged via:

Email:	Bsadmin.compliance@centralcoast.nsw.gov.au	Phone:	02 4306 7900
Mail:	Central Coast Council, PO Box 20, Wyong, NSW 2259		

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1. Application type

Please select which is application to your application:

- New business Change of proprietor / owner
 Change of trading name Ceased to exist / trade
 Updating contact details (please provide current licence number e.g., HSB/XXX/XXXX)

Hairdresser / Beauty Salon / Barber services provided:

- Barber Hairdressing Beauty (No skin penetration)
 Other (Please provide details)

Skin Penetration services provided:

- Acupuncture Electrolysis Tattoo
 Beauty (Skin Penetration) Nail Salon Waxing
 Colonic Lavage Piercing Other (Please provide details)

2. Development consent

If development consent is required or you are unsure if the site has an existing approval, please contact the Customer Service Centre on 02 4306 7900. Registration does not constitute development consent.

Has development consent been granted for the above use?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Application number (DA or CDC)		
Has Construction Certificate (CC) been issued?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Construction Certificate number		

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3. Trading details

Trading Name			
Building Name e.g., Erina Fair		Shop No.	
Street Address (include City, State, Postcode)			
Phone Number		Date Commenced Trading (DD/MM/YYYY)	

4. Applicant details

Note: Licensee details must reflect those recorded on the [Australian Business Register](#). In the instance that the registered ABN is a partnership, or has multiple contacts, the full name and residential address of each must be supplied.

ABN/ACN	
Proprietor / Company Name	
Director Name/s	

Contact Person (1)	
Residential Address (include City, State, Postcode)	
Email Address (reports & invoices are issued via email)	
Contact Number	

Contact Person (2)	
Residential Address (include City, State, Postcode)	
Email Address (reports & invoices are issued via email)	
Contact Number	

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5. Applicant's declaration

I, the undersigned, declare that the details provided to Central Coast Council are, to the best of my knowledge, true and correct.

Print Name:			
Signature		Date	

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PRIVACY NOTICE

Council is committed to safeguarding the privacy of individuals and handling of personal information in accordance with the [Privacy and Personal Information Act 1998](#) (NSW) and [Information Privacy Principles](#), the [Health Records and Information Privacy Act 2002](#) (NSW) and [Health Privacy Principles](#), and any subordinate legislation.

Purpose	The information on this form is being collected for administrative and assessment purposes. The information collected will be used for the purpose outlined, related administrative functions, compliance and complaint handling, internal auditing, and in accordance with Council's Privacy Management Plan and Privacy Statement which can be found on Council's website.
Intended Recipients	Central Coast Businesses
Supply	Required by <i>Public Health Act 2010</i>
Consequence of non-provision	If you do not supply the information your business will not be registered in accordance with the requirements of the <i>Public Health Act 2010</i>
Disclosure	Your information may be disclosed to NSW Health and the Central Coast Area Health Public Health Unit
Storage and Security	Your personal information will be kept in Council's Information Management System in accordance with the relevant legislation. Council's address is 2 Hely Street Wyong NSW 2259. [if applicable: Your information will also be held by NSW Health and Council recommends you read their privacy statement [link to statement]]. https://www.health.nsw.gov.au/Pages/privacy.aspx
Access	You may access, correct or update your personal information by visiting Council's website , contacting Council's Privacy Contact Officer on 02 4306 7900 or by sending an email to ask@centralcoast.nsw.gov.au .

If you want to know more about Council's obligations regarding your personal information or what rights you have, contact the [Information and Privacy Commission](#) or visit their website ipc.nsw.gov.au.