



Central Coast Council

## Catchments to Coast Committee Meeting

Held remotely or Committee Room  
2 Hely Street, Wyong

26 June 2024

# MINUTES

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### Attendance

#### Members

Ian Carruthers  
Doug Darlington  
Graham Hankin  
Andrew Jones  
Adrian Williams  
Samantha Willis  
Marlene Pennings  
Michael Campbell

#### Status

Present (online)  
Present  
Present  
Apology  
Apology  
Apology  
Apology  
Present

#### External Agencies

Troy Gaston, University of Newcastle  
Stephanie Lyons, NSW Department of  
Planning and Environment  
Simon Walter, NSW Transport  
Chris Drummond, Department of Climate  
Change, Energy the Environment and  
Water  
Sian Fawcett, Department of Climate  
Change, Energy the Environment and  
Water  
Ainslie Downes, Department of Climate  
Change, Energy the Environment and  
Water

#### Status

Present (online)  
Present (online)  
Absent  
Apology  
Absent  
Present (online)

#### Staff

Peter Sheath, Acting Unit Manager  
Environment Management, Chairperson  
Luke Sulkowski, Acting Director  
Environmental and Planning  
Ben Fullagar, Section Manager  
Catchments to Coast  
James Lawson, Section Manager  
Environmental Infrastructure  
Phil Foster, Acting Section Manager,  
Bush Fire and Flood Risk Management

#### Status

Present  
Present  
Present  
Present  
Present  
Present

## **Minutes of the Ordinary Meeting Catchments to Coast Committee Meeting of Council (cont'd)**

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Briony Stiles, Civic Support	Present
Marianne Dalli, Civic Support	Present

The Chairperson, Peter Sheath declared the meeting open at 3.02pm

### **PROCEDURAL ITEMS**

#### **1.1 Introduction: Welcome, Acknowledgement of Country, Apologies, Disclosure of Interest**

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**3.03pm**

The Chair read an Acknowledgement of Country statement.

**NIL**

#### **1.2 Previous business: Confirmation of minutes, review action log**

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**3:03pm**

The committee confirmed the minutes from the previous meeting as noted below, which were distributed to members via email and uploaded to Council's website:

[Catchments to Coast Meeting Minutes - 20 March 2024](#)

Accepted by all attendees.

All actions except for # 48 are complete. #48 will be discussed in Section Manager Catchments to Coast's report.

**Resolved**

### **REPORTS**

#### **2.1 Update on Coastal Management (Standing Agenda Item)**

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**3.05pm**

Section Manager Environmental Infrastructure (SMEI) spoke to the PowerPoint presentation providing an update on Wrack and Algae removal, Tuggerah Lakes and the attempted openings/openings of Terrigal Lagoon, Cockrone Lagoon and The Entrance Channel.

SMEI thanked the committee for their hard work and support over the last few years.

Doug Darlington congratulated SMEI and Council on work well done on its opening of The

Entrance Channel.

The committee discussed:

- April to May 2024 water level, rainfall and tides graph.
- Effectiveness and cost of establishing the pilot channel at The Entrance

### **Resolved**

***That the Committee note the information in the report.***

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## **2.2 Update on Coastal and Estuary Management (Standing Agenda Item)**

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**3.37 pm**

Section Manager Catchments to Coast (SMC2C) spoke to the PowerPoint presentation.

The committee discussed:

- Representations were made to Minister for Transport and Minister for Environment. Council has received a response from Minister for Environment, but are yet to hear from Minister for Transport.
- Building the pilot channel is very important for future events.
- Coastal Management Plan will continue to have close consultation with MIDO

3.41pm - Stephanie Lyons entered meeting online.

The Committee discussed wording of recommendation. Committee agreed on the following: ***That the Catchments to Coast Advisory Committee notes with concern the range of the negative impacts of the Groyne at The Entrance Channel and believes that the time for monitoring of the Groyne has passed and recommends that Council approach the NSW Government to find a solution.***

The Committee received an update on:

- Open Coast CMP, Tuggerah Lakes CMP, Hawkesbury Nepean CMP.
- There was no update on the Wamberal Beach Seawall DA.
- Long Jetty LJ19 water quality issue; a Council representative will contact the Long Jetty Waterwatch Group and arrange a time for a site meeting. While the specific action items regarding LJ19 are all complete, that the issue is not resolved and the investigation continues.

Unit Manager Environmental Management (UMEM) noted that as this was the last meeting for this committee, he wanted to extend his thanks to everyone involved and congratulations on the successes over the years. He hopes to see a new version of the committee in the future and hopes we can continue to work with the community in this type of forum style meeting.

Graham Hankin thanked UMEM for his open communication and for organising onsite meetings at The Entrance Channel which assisted in the success of the committee.

UMEM left the meeting at 4.35pm.

**Resolved**

***That the Committee note the report.***

**2.3 Update on Flood and Stormwater Management (Standing Agenda Item)**

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**4.35 pm**

The Section Manager, Bush Fire and Flood Risk Management Spoke to the report.

The committee discussed:

- Status of current projects
- 2024-25 Floodplain Management program
- Update on flood policy interpretation of LEP clause S.22(2)(b)

**Resolved**

***That the Committee note the report.***

**2.4 General Business**

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**4.54pm**

Graham Hankin submitted a request for information regarding the pilot work after agenda was distributed. This information was included in the earlier presentation.

The Chairperson added to MEM's thanks, thanking members for their dedication and service over the last 6 years.

Members also noted the success of the group and the lively discussions over the years.

**The Meeting** concluded at 4.59PM.

Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
8	22/09/2021	Updates about Airport Masterplan and related matters to be communicated to members as part of ongoing consultation.	Unit Manager Economic Development and Property	<p>Response from Unit Manager Economic Development and Property emailed to members 14 February 2022</p> <p>10/05/2022: PS – a verbal update will be provided at the next committee meeting. Any further updates can be directed to the EPD section (via the AG)</p> <p>29/3 – No further update on this item.</p> <p>10/08: Update to be provided during the Action Log item at the next meeting.</p> <p>13/9 – Request the attendance of Unit Manager ED&amp;P to present to the Committee.</p> <p>13/12 – Update on the Airport Master Plan provided to committee members.</p> <p>13/12 – C2C &amp; COSS Committee members were provided with power point presentation</p>	13/12/23 - Complete
13	8/12/2021	Staff to get advice from Water and Sewer about works in Avoca Lagoon and report back to	Section Manager Catchments to Coast	<p>Update to be provided at 2 March 2022 meeting 10/05/2022: BF – a verbal update will be provided at the next committee meeting. Any further updates can be directed to the W&amp;S</p>	29/3/23 – Complete

**Minutes of the Ordinary Meeting Catchments to Coast Committee Meeting of Council (cont'd)**

		members when appropriate.		<p>section (via the AG) 1.9km of sewer re-lined in the Avoca area. 14/12/22 – Update provided at Item 7.</p> <p>13/12 – Update was provided to Committee members by Ben Fullagar</p> <p>13/12 – Presentation provided to committee members by Lisa Martin</p>	
14	08/12/2021	Staff to bring updates on relevant policies and DCP review to group when available.	Section Manager Flood Planning and Strategy	<p>DCP review is still deferred. Update to be provided at 2 March 2022 meeting</p> <p>2/3/22 – Peter Sheath advised Planning team can't provide update on DCP currently, but Flood Planning team are focusing on updating Flood Policy</p> <p>29/3 – Included on agenda today (Peter Sheath)</p> <p>Query re: re-occurring item or whether it can be completed off the action log. Advice that a further update is anticipated at the next Committee meeting.</p> <p>Report included in today's agenda. 10/05: PS – nothing further to report, quick verbal update</p> <p>1/06: No finalised policies or DCP chapter. Drafted flood policy update – reviewed and</p>	20/3 – Complete

**Minutes of the Ordinary Meeting Catchments to Coast Committee Meeting of Council (cont'd)**

				<p>additional information. New Sea Level Rise policy. LGA wide chapter in Development Control Plan to be developed. Public exhibition will occur for any policies.</p> <p>13/9 – item to be addressed at today’s meeting.</p> <p>13/12 – Update provided in meeting. Action 4</p> <p>20/3/24 – update provided</p>	
17	02/03/2022	Info from MIDO regarding scope of dredging works to be shared with members	Section Manager Catchments to Coast	<p>10/05: BF – will reach out to MIDO to get an update (website with contact details). AW to follow up the process for circulating information to members prior to the meeting (and then for the meeting itself)</p> <p>10/08: BF to follow up circulation of information via the AG.</p> <p>14/12/22: Update provided at Item 7.</p> <p>29/3 – Update as included on agenda at today’s meeting.</p> <p>13/9 – Included in today’s agenda. The Chair recommends to the Committee to complete action and note that Ben has provided an update today. A new action item will request a single action for MIDO updates. Refer to New</p>	Completed

**Minutes of the Ordinary Meeting Catchments to Coast Committee Meeting of Council (cont'd)**

				Action Item 36.	
21	02/03/2022	Update on draft Flood Policy to be provided at next meeting	Section Manager Flood Planning and Strategy	<p>29/3 – Peter Sheath to provide update - item on agenda at today’s meeting and further update to be provided at the next Committee meeting regarding the work undertaken / progress of the Policy. Item included in today’s agenda.</p> <p>10/05: PS – defer item/update to the following meeting – verbal update to be given</p> <p>10/08: Update to be provided during the Action Log item at the next meeting.</p> <p>13/9 – action item addressed at today’s meeting. The Chair requested the action item stay open.</p> <p>13/12 – Update provided in meeting. Action 45 and 46 created.</p> <p>20/3/24- An update was provided in Item 2.3 of the agenda.</p>	Complete
26	29/3/2023	Options in relation to CMP engagement with Community members. Discussion of preferences, time and availability, online, focus group workshops,	Ben Fullagar - Section Manager Catchments to Coast	<p>To be clarified by SM Catchments and Coast at next meeting</p> <p>13/9 – The Chair advises the action to be completed and a general update is to be provided at each meeting going forward.</p>	Complete



**Minutes of the Ordinary Meeting Catchments to Coast Committee Meeting of Council (cont'd)**

		community drop in sessions – or ‘all of the above’?			
28	29/3/2023	YourVoice OurCoast (YVOC) website to be updated with current timeframes and information regarding CMP's.	Ben Fullagar - Section Manager Catchments to Coast	Item to be addressed at today's meeting  13/9 – Ben advised the action item is expected to be updated at the end of October.	Completed
30	29/3/2023	Options to be explored in relation to distribution of the presentations prior to the meeting to give the Committee members an opportunity to review the information being presented.	Luke Sulkowski Unit Manager Environmental Management	13/9 - Action item completed, this is part of the Governance process of Council and Civic Support staff will continue to provide presentations with the minutes of meetings.	Completed
34	14/6/2023	Queries regarding ferry running aground during low tide at Ettalong and request for information regarding other vessels using the channel and request for executive summary of the MIDO meeting being held on Thursday 15 June.	Ben Fullagar - Section Manager Catchments to Coast	13/9 – The action is to be completed and a new action to be created. Refer to action item 36.	Completed

**Minutes of the Ordinary Meeting Catchments to Coast Committee Meeting of Council (cont'd)**

		Action: Summary of MIDO meeting to be provided to Committee members.			
35	14/6/2023	Dredging works - Transport for NSW (TfNSW) has information on their website regarding tender for Swansea Channel works. Establishment of a similar type page for Ettalong Channel works is to be explored.  Action: Council staff to request MIDO consideration of this.	Ben Fullagar - Section Manager Catchments to Coast	13/9 - The action is to be completed and a new action to be created. Refer to action item 36.	Completed
36	14/09/2023	MIDO Update – Dredging Works, Ferry running aground during low tide at Ettalong	Dave Hopper	12/12 – Dave hopper is not in attendance today – dredging has been completed by MIDO can be discussed today by Ben Fullagar	Completed
37	14/09/2023	Raise a service request for our Environmental Compliance Services team to review the recent earthworks	Luke Sulkowski Unit Manager Environmental Management	CX raised 230921 – 000047  Update as of 7 November 2023:	Completed

**Minutes of the Ordinary Meeting Catchments to Coast Committee Meeting of Council (cont'd)**

		carried out at 20 Jack Grant Ave, Warnervale to ensure that the works are compliant with appropriate sedimentation and erosion controls.		<p>Officer has undertaken an inspection and has been reviewing the considerable number of documents associated with consents for the site to determine exactly where the development currently stands. Officer has been in contact with the applicant of the development and is liaising with other Council staff prior to determining action.</p> <p>20/3/24 – Service request has been made and have had it updated. Action to be marked Complete.</p>	
38	14/09/2023	Raise a service request for our Environmental Compliance Services team in regards to the knocking down of paperbark areas on the skirted corners around Jack Grant Drive.	Luke Sulkowski Unit Manager Environmental Management	<p>Complete – Advisory Groups sent email to committee on 1/11 with response:</p> <p>On 6 September 2023 Councils Natural Environments Compliance Officer attended the site to investigate the unlawful vegetation removal, upon investigating it was noted the area that has been cleared was value mapped. As such Central Coast Council is not the authorised regulatory authority, the complaint was referred to Department of Planning and Environment (DPE) with reference number report case #202305409.</p> <p>Further enquiries should be referred to DPE.</p>	Complete
39	14/09/2023	Michael Kilp to provide photos to the Chair of a gate knocked open and	Luke Sulkowski Unit Manager Environmental	<p>CX raised 230928-000305</p> <p>Update as of 8 November 2023:</p>	Complete

**Minutes of the Ordinary Meeting Catchments to Coast Committee Meeting of Council (cont'd)**

		truck allegedly carrying out possible illegal dumping onto a higher catchment area in Porters Creek. Chair to subsequently raise a service request for our Environmental Compliance Services team to investigate the dumping; ECS also to investigate if contractors on the AV Jennings Rosella Rise subdivision (south of Warnervale Road, and west of Virginia Road) ensure contractors are applying relevant sedimentation and erosion controls.	Management	<p>Illegally dumped tyres off St Johns Road, Jilliby were taped and referred to waste for removal and disposal, an inspection of the street on 8/11/2023 reveals the tyres have been removed.</p> <p>Photograph supplied showing a tipper truck within a construction site at Rosella Rise was determined to NOT be conducting unlawful activity. Officer was unable to locate any dumped waste and requested additional information relating to the whereabouts of such waste, officer has had no further correspondence.</p>	
40	13/09/2023	The LJ19 Taskforce, which includes representatives from Council EMU and ECS as well as Long Jetty WaterWatch Group, propose to meet in	Ben Fullagar - Section Manager Catchments to Coast	<p>13/12 – Update was provided as to current status. See action’s 43 &amp; 44</p> <p>20/3/24 – Update was provided. Meeting had been held in Oct 23</p>	Complete

**Minutes of the Ordinary Meeting Catchments to Coast Committee Meeting of Council (cont'd)**

		October to review the report findings. The taskforce will also invite a DPE representative – Chris Drummond. An update will be provided to the Committee in December.			
41	13/12/2023	To provide fact sheets on wetlands, studies to provide some insight as to what is in the CMP prior to going on public exhibition – Ben Fullagar	Ben Fullagar – Section Manager Catchments to Coast	9/02: Stage 2 Technical Studies will be included on Council’s YVOC website as they are completed  20/3/24 – Update to be provided at the time CMP goes on Public Exhibition.	Complete
42	13/12/2023	NSW Marine Infrastructure Delivery Office (MIDO) be invited to present to the committee on community dredging early next year	Ben Fullagar – Section Manager Catchments to Coast	9/02: Ben to contact MIDO to see if a representative is available to attend and present at the next C2C Committee meeting  20/3/24 – Update was provided in Item 2.6 of the agenda.	Completed
43	13/12/2023	Request update from Council’s Compliance team for Long Jetty Waterworks Group on progress of LJ 19	Ben Fullagar – Section Manager Catchments to Coast	9/02: Pending update from Compliance  20/3/24 – Update was provided in Item 2.2 of the agenda.	Completed

**Minutes of the Ordinary Meeting Catchments to Coast Committee Meeting of Council (cont'd)**

44	13/12/2023	Amendment to previous minutes – LJ19  To investigate the diesel pump which was out of service and wrapped up in black plastic is on the corner of Elsiemer St and Central Coast Highway Long Jetty.	Ben Fullagar – Section Manager Catchments to Coast	9/02: As above  20/3/24: Compliance team has been advised of information from last meeting. Mark Action as Completed.	Completed
45	13/12/2023	Monitor for proposed flood studies for the Lagoons for the purpose of a storm surge	Peter Sheath - Section Manager Bushfire and Flood Risk Management	9/02: To be revisited during the confirmation of previous minutes  20/3/24 – Update was provided in Item 2.3 of the agenda which completes Action.	Completed
46	13/12/2023	Agenda Item for next meeting in 2024  Wamberal Beach Terminal Protection project update – discussion of flood studies of the Lagoon for the purpose of a storm surge	Peter Sheath - Section Manager Bushfire and Flood Risk Management	9/02: Item to be tabled at the next committee meeting of 20/03  20/3/24 – Update was provided in Item 2.3 of the agenda which completes Action.	Completed

**Minutes of the Ordinary Meeting Catchments to Coast Committee Meeting of Council (cont'd)**

47	13/12/2023	The Entrance Channel – organise an onsite meet in early February. Invite the Administrator to attend	Luke Sulkowski Unit Manager Environmental Management	9/02: Onsite meeting has been scheduled with the Local MP, Administrator, Director EP, UM EM, staff and community members for 12/02/24  20/3/24 – Confirmed on-site meeting was held and was successful.	Completed
48	20/3/2024	Agenda Item for next meeting  Review of the Central Coast MER Program	Ben Fullagar – SM Catchments to Coast	26/6/24 – SM Catchments to Coast presented to the Committee.	Completed





