



Central Coast Council

Heritage and Culture Advisory Committee

Held in the ELT Board Room,
2 Hely Street, Wyong
And Remotely – Online
24 June 2024

MINUTES

Attendance

Members

Peter Rea	Present
Johanna Reygersberg	Present
Kay Williams	Apology
Bradley Twynham	Present
Gary Jackson	Present
Richard Waterhouse	Present – Online
Paul Dignam	Present
Ross Howard	Present

Status

Staff

Shannon Turkington	Present
Deanne Frankel	Present
Peta James	Present
Rebecca Cardy	Present
Lisa Martin	Present
Karen Unsted	Present

Status

Guest

Rick Hart	Present
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The Chairperson, Shannon Turkington, declared the meeting open at 1:03pm

PROCEDURAL ITEMS

1.1 Introduction: Welcome, Acknowledgement of Country, Apologies, Disclosure of Interest

Brad Twynham opened the meeting with Welcome to Country:

Ala balei bungai, Nungen Kooroo, Bamal Niaie, Burre Booyong, Ala Wanangini, Ala Wondabyne, Ala Wolombi, Nungen Kooroo, Bamal Niaie, Burre Booyong

Hello. Welcome. We meet together as one today. We sing to the sea, our mother's womb. We sing to our earth mother. We sing to our sky father. We sing to the Wannangini, our salt

water ancestors, the Wondabyne, our ridge top ancestors, and the Wollombi our plain ancestors. And we ask them to reside over this meeting today.

1.2 Previous business: Confirmation of minutes, review action log

Review of action log's outstanding matters.

Please refer to action log for updates.

REPORTS

2.1 Heritage Grant Recommendation

The Heritage Officer reported that the Council Report requesting the reinstatement of Council's Heritage Small Grant Program was not appropriate to progress at this time.

The Committee identified that other funding opportunities will need to be identified.

Action: See Action Item 27.

2.2 Gosford Library Future

Administrator Rik Hart spoke to the item.

Gary Jackson spoke on behalf of the committee, expressing the concerns they have regarding the demolition and loss of the library for the Gosford community and concerns regarding incorrect financial reporting at Council meetings in regard to the requirement for monthly reporting for the new library construction.

The Administrator provided an overview of the structure of the Tender for the demolition of the library building and the Broadwater Hotel and advised the tender is structured to allow for the building demolition to be separated in the future if required, allowing for one or both of the buildings to be demolished and for the demolition to happen a different times. This allows the future elected Council to make changes to the contract if required. Due to the structure of the Tender, the Administrator advised he will not be making changes to the process in place. The Administrator discussed the following:

- There will be no demolition of the existing library building prior to completion of the new regional Library, which is expected to be completed in mid-2025.
- The existing library will be demolished to improve sight lines through Kibble park addressing community concerns over feelings of safety within Kibble Park as highlighted in the Safer Cities: Her Way Project.
- Need for additional green space in the CBD and a redesign of Kibble Park, especially to support the growing community in the CBD.
- The existing library would be expensive to retrofit and maintain and the ongoing cost increases as buildings age.
- The Gosford library has gone through a history of change – the existing library is the third location of the library.

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- The new Regional Library is more modern and fit for purpose and provides a flexible multipurpose community space.
- Library Updates and all capital works updates are available on the Capital Works map on our website (link shared with Committee and interactive map displayed at meeting - [Capital Works Program | Central Coast Council \(nsw.gov.au\)](https://www.centralcoast.nsw.gov.au/capital-works-program)).

The Administrator asked the Committee, how they would like to incorporate some of the artefacts/design/building materials into the new library and Kibble Park?

The Committee responded to the matters raised by the Administrator with the following points:

- Adaptive reuse of the existing library would provide additional surveillance of Kibble Park, especially at night. It would provide much needed activation of the park and night-time safety.
- Views are provided from the new library over the existing library allowing people from the upper levels in the new library to see into Kibble Park.
- Asked if safety a concern why isn't CCTV in the CBD working? (question was taken on notice by the Committee Chair)
- If safety is a concern why is the other building in the park being seen as acceptable?
- Heritage Committee were not provided with the Kibble Park Place Plan with enough notice to provide comments.
- The Committee has requested a copy of the Condition Report and demolition costs. This request was refused.
- The Committee would like to know what is the cost of the demolition versus the cost of upgrading/restoring/adaptive reuse of the existing library – this information is not able to be provided to the committee. The Administrator responded that he was not aware of these figures or costings.
- The Administrator acknowledged that he had viewed the presentation prepared by Gary Jackson for the Committee about the heritage significance of the library. The Administrator indicated he had become aware of new facts about the Library from the presentation.

2.3 CWA Northumberland's Group Input re: Memorial and Rotary Parks Gosford CMP – Sister Sumner Memorial

Johanna Reygersberg spoke to the item.

CWA would like more seating in the Memorial Park Gosford.

Presentation about Sister Sumner being prepared by Merrill Jackson and CWA.

Conservation Management Plan – still currently with consultant GML and there will be a draft of this to review soon.

2.4 Shipbuilders Memorial Path and Heritage Walk

Peter Rea spoke to the item.

Rotary started this project 10 years ago:

- *Shipbuilders Memorial Path* – would like to see more memorials/plinths added to the tourism project along the Kincumber waterfront. Would also like the Shipbuilders story to be extended to other parts of the Central Coast including Terrigal, Empire Bay, Woy Woy etc
- *Shipbuilders Heritage Walk* - have applied for grant funding from Council but with no success, can further information on outcome of grant application process be provided.

Action: See Action Item 28.

2.5 Update on Council Heritage Projects

Rebecca Cardy spoke to the item.

Updated on the following projects

- Thematic History
- Heritage Development control plan
- Heritage Listing/Nomination Review
- CMP Gosford Memorial Park and Rotary Park Gosford
- CMP Burns Park Gosford

2.6 Copacabana Illegal Works/War Memorial

Rebecca Cardy provided an update on the item:

Council Compliance staff working with other stakeholders on this matter. Heritage NSW and Veterans Affairs also involved.

Brad Twynham reported that the person is still adding to the monument.

2.7 Discussion Heritage and Culture Advisory Committee – discussion on opportunities and process

The Committee reviewed and discussed future opportunities for the new committee based on their current term (less than 12 months):

- Discussed the need to establish a better relationship between the Heritage and Culture Advisory Committee and the Aboriginal Advisory Committee, the interaction between the two Committees and how information is shared.
- Review Terms of Reference and make more specific to the role of the Committee.
- More consultation with Committee prior to issues/reports being reported to Council
- Increase the number of meetings to every 2 months to allow for time to follow up on actions and consider reports.
- Meeting protocols need to be discussed and adopted, business paper needs to be established with recommendations adopted by the Committee.
- What is the role of the Committee, is it advisory or for information/recommendation?

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Role of the Committee needs to be determined and TOR updated to clarify role of the Committee.

- Agreed that the current size of the committee is workable and should remain.
- Circulate the minutes and presentations to History Groups and Associations in the areas for their information
- Potential to invite representation from Historical Societies or to invite attendance when relevant issues are discussed.
- Potential to focus on 3 or 4 issues at any one time – reflected in Terms of Reference.
- Need to determine priorities of the Committee and focus on implementing actions of the committee.
- Review the way Minutes are approved and shared with the Committee and reported to Council. Presently the Minutes are approved by Council before they are approved by the Committee.

Recommendation: Consider re-establishing the Heritage And Culture Advisory Committee as soon as practicable following the Council elections in September 2024.

Action: See Action Item 29.

2.8 General Business

1. Item 176/24 Council Meeting 28 May 2024. Shannon Turkington spoke to the item:

The Administrator at the Council Meeting of 28 May 2024 recommended the Committee consider how to possibly incorporate and retain some of the artifacts from the existing library to be displayed in the new library.

The Committee formally declined to respond to this request.

2. Gosford Memorial Park requires the State Heritage Inventory to be updated with information from the State Heritage Nomination. Also need to check the current name is listed.

Action: See Action Item 30

3. Recommendation that Council adopt the NSW Geographical Names Board's policy on Dual Naming.

Action: See Action Item 31

4. Committee requested recommendation to Council to reinstate Committee as soon as possible after Councillor re-elected.

Action: See Action Item 32

5. Review Heritage NSW Blue Plaques program and if this is suitable to use in the LGA?

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Action: See Action Item 33.

The Meeting concluded at 3:05pm.

Action Number	Meeting Date	Action	Responsible Party	Action Update/Comment	Status
1	16/08/2023	Review the Terms of Reference and provide any feedback (should they have any) to be brought to next meeting for discussion. 24/6/24 - Ongoing	Committee members		Completed
2	16/08/2023	Distribution of link to Heritage Conservation Chapter of the Central Coast DCP 2022 to Committee members	Senior Strategic Planner	Link to DCP Chapter contained within meeting minutes, 16 August 2023.	Completed
3	16/08/2023	Documentation regarding Draft Central Coast Thematic History to be circulated to Committee members to enable their further review and any other feedback. Feedback to be provided by the end of the public exhibition period at a date to be advised.	Heritage Officer/Senior Strategic Planner and Committee members	16 February 2024.	Completed
4	16/08/2023	Request for previous histories - Mann Street south and fish fossil history – to be distributed to Committee members for their information and reference.	Heritage Officer/Senior Strategic Planner	Information shared 17 October 2023.	Completed
5	16/08/2023	Committee members are requested to forward any general business agenda items, including a short summary of the topic, in advance of the next scheduled meetings (as they are confirmed). Items will be reviewed and included in the agenda, the number of items may be capped to assist with keeping to the	Committee members		Completed

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Action Number	Meeting Date	Action	Responsible Party	Action Update/Comment	Status
		meeting time scheduled.			
6	6/12/2023	Research: what is the plan of action for the future of the Memorial Park?	Heritage Officer/Senior Strategic Planner	24/06/2024 - Conservation Memorial Plan being prepared for the Park. Park Name needs to be checked and confirmed, will check LEP for correct name and confirm in CMP.	Completed
7	6/12/2023	Follow up road repair of Aboriginal Grinding Grooves – Kilkenny Road, Somersby.	Heritage Officer/Senior Strategic Planner	24/06/2024 - The road has been upgraded, however, the gravel has been washing down into the grinding grooves. Further upgrades will need grant funding to be completed.	Ongoing
8	6/12/2023	Research and find out if there are people interested in establishing Heritage Tourism on the Central Coast.	Heritage Officer/Senior Strategic Planner	24/06/2024 - Look into Heritage Tourism potential and opportunities and promote via <i>Love Central Coast</i> . Discussion that this should be put forward as a motion to the new Councillors to consider heritage tourism opportunities and dual naming across the Central Coast.	Completed
9	6/12/2023	Provide advice to Committee members regarding the damage to Midden, Hardy's Bay.	Heritage Officer/Senior Strategic Planner		Completed

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Action Number	Meeting Date	Action	Responsible Party	Action Update/Comment	Status
10	6/12/2023	Circulate Heritage Listing Guidelines and Presentation.	Civic Support Officer	14 March 2024.	Completed
11	6/12/2023	First Contact Site - Details of Saratoga Site/Veteran Hall to be provided.	Kay Williams		Ongoing
12	6/12/2023	First Contact Site - Committee to discuss options of Saratoga site/Veteran Hall.	Committee Members		Ongoing
13	6/12/2023	Organise a Fairview Homestead relative to attend a committee meeting in 2024.	Heritage Officer/Senior Strategic Planner	13 March 2024.	Completed
14	6/12/2023	Share details on the Kuringai Geopark project.	Bradley Twynham	24/06/2024 – Brad provided update on Geo tourism project. BT has been appointed to Steering Committee.	Completed
15	6/12/2023	Review the heritage plaques in Gosford CBD to determine if they can be redone.	Heritage Officer/Senior Strategic Planner	15/06/2024 - Rebecca Cardy provided an update that plaques have to be removed from privately owned buildings and a different approach to plaques to be determined. Gosford Interpretation Strategy includes plaques strategy, project is ongoing.	Ongoing

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Action Number	Meeting Date	Action	Responsible Party	Action Update/Comment	Status
16	6/12/2023	Provide Condition Report for existing library @ Gosford.	Heritage Officer/Senior Strategic Planner	Was unable to share this document as reported to Committee 13 March 2024.	Completed
17	6/12/2023	Dual Naming - Present on dual naming at a future meeting.	Bradley Twynham	24/06/24 – updated provided and recommendation included in the minutes.	Completed
18	13/03/2024	Friends of Fairview - Brad to reach out to the traditional custodians and request they contact Matt Lohmeyer.	Bradly Twynham		Completed
19	13/03/2024	Matt Lohmeyer's contact details to be shared amongst all committee members.	Heritage Officer/Senior Strategic Planner	Contact details have been shared.	Completed
20	13/03/2024	Gosford Future Library - Send a copy of Gary Jackson's presentation to the CEO and Administrator.	Civic Support	Sent out 14/3/2024.	Completed
21	13/03/2024	Gosford Future Library - Submit a local heritage nomination form in respect of the building – Supported by all committee members.	Committee		Completed
22	13/03/2024	Gosford Future Library – Get in touch with Fabbro to see if he can assist with obtaining records.	Paul Dignam	24/06/24 – PD provided updated on discussions with Fabbro Family.	Completed

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Action Number	Meeting Date	Action	Responsible Party	Action Update/Comment	Status
23	13/03/2024	Local Heritage Items + Nominations – Circulate presentation provided by the Heritage Officer to all committee members.	Civic Support	Sent out 14 March 2024.	Completed
24	13/03/2024	Hawkesbury Nepean River System Coastal Management Program (HNRS CMP) – Neil Dufty's contact details and presentation to be provided to all committee members.	Heritage Officer/Senior Strategic Planner		Completed
25	13/03/2024	Hawkesbury Nepean River System Coastal Management Program (HNRS CMP) – Brad Twynham and Neil Dufty to arrange to meeting to discuss and work out what the top priorities are.	Brad Twynham	24 June 2024 – BT – provided updated.	Completed
26	13/03/2024	General Business - send invite out to all committee members for the Public Art Exhibition on Wednesday 27 March 2024 @ 3pm – online consultation with Bethany.	Heritage Officer/Senior Strategic Planner	27 March 2024.	Completed
27	24/06/2024	Heritage and Grant recommendation. Need to source new avenue for future funding.	Heritage Committee		Completed
28	24/06/2024	Provide to Rebecca Cardy a copy of the shipbuilder's heritage walk correspondence to find out reasons why it's not being supported.	Peter Rea/Rebecca Cardy		
29	24/06/2024	Gosford Memorial Park requires the State Heritage Inventory to be updated with information from the State Heritage Nomination. Also need to check the current name is listed.	Heritage Officer/Senior Strategic Planner		

Minutes of the Ordinary Meeting Heritage and Culture Advisory Committee of Council (cont'd)

Action Number	Meeting Date	Action	Responsible Party	Action Update/Comment	Status
30	24/06/2024	Recommendation that Council adopt the NSW Geographical Names Board's policy on Dual Naming.	Heritage Officer/Senior Strategic Planner		
31	24/06/2024	Prepare recommendation to Council that the Heritage and Culture Advisory Committee is reinstated as soon as practicable following the Council elections in September 2024.	Heritage Officer/Senior Strategic Planner		
32	24/06/2024	Explore the Blue Plaques Program and how it may be useful in the LGA.	Heritage Officer/Senior Strategic Planner		

