



Central Coast Council

## Aboriginal Advisory Committee

Held in  
Sports Room, Level 1  
2 Hely Street, Wyong

17 September 2024

# MINUTES

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### Attendance

#### **Members**

Shahni Wellington  
Jake MacDonald  
Vicki Parry  
Phillip Blight  
Barry Duncan  
Monica McKenzie  
Colleen Fuller  
Wayne Merritt  
Stephen Ella (remotely)

#### **Status**

Apologies  
Present  
Present  
Present  
Present  
Present  
Present  
Not required  
Present via Teams

#### **Staff**

Rik Hart  
Glenn Cannard  
Melanie Smith  
Beth Burgess  
Kathleen Whelan  
Lisa Martin  
Tess McGown

#### **Status**

Present  
Absent  
Present  
Present  
Present  
Present  
Present

The Chairperson, Jake McDonald, declared the meeting open at 10:07am

**PROCEDURAL ITEMS**

**1.1 Introduction: Welcome, Acknowledgement of Country, Apologies, Disclosure of Interest**

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10:06 am

The Chair welcomed everyone.

Barry Duncan delivered an Acknowledgement of Country.

The Chair acknowledged the time and dedication of the Administrator, particularly to ensuring the First Nations Accord was adopted, that he has put into the Committee as this is the final Aboriginal Advisory Committee meeting of the Administrators term.

Apologies were noted.

No disclosures of interest were declared.

**1.2 Previous business: Confirmation of Minutes, Review Action Log**

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10:13am

The group confirmed the minutes from the previous meeting as noted below, which were distributed to members via email and uploaded to Council's website:

[aboriginal-advisory-committee-minutes-9\\_april\\_2024.pdf \(nsw.gov.au\)](https://www.nsw.gov.au/aboriginal-advisory-committee-minutes-9-april-2024.pdf)

**REPORTS**

**2.1 Uncle Bob Morgan – Inaugural Oration**

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10:13 am

The Committee discussed:-

- A proposal of a public forum to allow people to attend so they can hear stories around specific topics to launch the gallery.
- Name sake for the forum "Uncle Bob", after Uncle Bob Morgan.
- Crown Plaza – Ballroom was mentioned as an alternative option to the Gosford Regional Library.

**2.2 Cultural Capabilities Training for new Councillors**

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10:26 am

The Committee discussed:-

- Delivering training to the Councillors on the social and political aspects of the aboriginal people and who the key agencies are on the Central Coast.
- Council's current relationship with the Land Council.
- There is a higher than NSW average aboriginal population on the Coast.
- It is not mandatory for Councillors to attend this training, however it is a requirement of the issued POI to report on who attends training.
- The proposal of a workshop to be scheduled on either a Tuesday or Saturday. Committee members to discuss what is to be included in the training for Councillors which may include site visits.

### **2.3 Naming Conventions - Gosford Regional Library**

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10:51 am

The Unit Manager of Libraries and Education and Section Manager of Libraries shared a presentation showcasing:-

- The proposed engagement with the Aboriginal Community, and requesting suggestions from the AAC.
- It was suggested to start a sub-committee.
- Prioritising local aboriginal businesses to use the start up space.
- Use Darkinjung language group to assist with naming convention for parts of the library.

### **2.4 Terms of Reference (ToR) review – allowance for proxy to attend in members absence**

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10:48 am

The Committee discussed:-

- That they are agreeable to continue with the apologies and absenteeism as per the current Terms of Reference.
- To vote bi-annually for Chair and Deputy Chair.
- The Agenda is to be distributed 5 working days prior to meeting.
- Include in the ToR that it is acceptable for the Committee to meet remotely when required.
- Urgently called meetings can be recorded and transcribed in Teams.
- Circulate via email the draft Committee meeting minutes to Committee members within 2 weeks of the meeting.
- The Committee is to respond via email with changes or confirm approval within a further 7 days.

## **2.5 Aboriginal Community Input into Gosford Regional Library**

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10:13am

The Committee discussed:-

- Shared maker space in library – proposed University partnership with Council.
- In the future invite guest speakers to talk about economic development/community organisations and the local community etc to assist in getting information and knowledge out to the Community.

The committee were all in favour to proceed and move forward.

### **Resolved**

***To engage with the Aboriginal Advisory Committee regarding the nature of an Indigenous presence in the new Gosford Regional Library.***

### **General Business**

#### Cultural Centre

The Committee discussed that Darkinjung is currently looking at options for the location. This is an ongoing process.

#### Development application 35 – 45 McPhersons Road, Mardi

Committee Member read an email he had received and was advised by the Administrator to email and submit a complaint to the CEO and request a face to face meeting.

Committee Member to provide Director of Community and Recreation Services (DoCaRS) a copy of the notes, DoCaRS and Administrator will speak with CEO. Either CEO or DoCaRS will report back.

It was agreed by the Committee to shorten the next meetings to 3 hours.

It was agreed the Director of Community and Recreation Services raise the parking options for disabled and elderly at 2 Hely Street, Wyong at the next meeting.

**The Meeting** concluded at 12:31pm.

<b>Action Number</b>	<b>Meeting Date</b>	<b>Action</b>	<b>Responsibility</b>	<b>Action Update</b>	<b>Status</b>
001	03/10/23	Bring back to the Committee presentations around Council's Aboriginal employment strategy and approach to community information and engagement.	Director, Community and Recreation Services	With Annual review	Complete
002	09/04/24	Invite an ELT member to each Aboriginal Advisory Committee meeting	Unit Manager, Community and Culture	Director, Community and Recreation Services will action	Ongoing
003	18/09/24	Gosford Regional Library – any strategies, naming conventions and engagement be bought back to the Committee for review.	Director, Community and Recreation Services		Ongoing
004	18/09/24	Every 6 months a Council representative will report on the First Nations Accord Actions and Review	Director, Community and Recreation Services		Ongoing
005	18/09/24	The Section Manager of Community Development to attend and present the findings of the Committee meeting (workshop) – Priorities of the Committee, held on 9 April 2024.	Section Manager, Community Development		
006	18/09/24	Draft scope and sequence of objectives for the training for Councillors – circulate outside of session – due in 10 days	Director, Community and Recreation Services and V. Parry		
007	18/09/24	Attend Barang Regional Alliance – 11 October 2024 @ 2pm.	Director, Community and Recreation Services		
008	18/09/24	Council staff working with Barang Regional Alliance to arrange an onboarding day for	Director, Community and Recreation Services		

**Minutes of the Aboriginal Advisory Committee Meeting of Council (cont'd)**

		Councillors – full day if possible	Recreation Services		
009	18/09/24	Distribute new ToR to Committee members	Civic Support Officer	Emailed out to all committee members on 18/09/2024	Complete
010	18/09/24	Pass on J. MacDonald and M. McKenzie's details to Unit Manager of Libraries and Education to organise a tour of the Library around December 2024.	The Director of Community and Recreation Services		
011	18/09/24	Upload new ToR to website ASAP	Civic Support Officer	Uploaded 18/09/2024	Complete

