

# Meeting Minutes

## Local Traffic Committee

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|-------------------|---|
| Meeting Number    | TC-09-24  |
| Date              | 12 December 2024  |
| Time              | 10.00 am  |
| Location          | Function Room 1<br>Level 2, Wyong Administration Building<br>Central Coast Council<br>2 Hely Street, Wyong 2259 |
| Committee Members | Central Coast Council<br>Transport for NSW<br>NSW Police Force<br>Local State Member Representatives            |
| Informal Advisors | Local Bus Operators   |

### Minutes

#### 1 Welcome and Acknowledgement of Country

Meeting Number TC-08-24 commenced at 10.00 am by Chairperson, Unit Manager Engineering Services, Jeanette Williams.

*"We acknowledge the Traditional Custodians of the land on which we live, work and play. We pay our respects to Darkinjung country, and Elders past and present. We recognise the continued connection to these lands and waterways and extend this acknowledgement to the homelands and stories of those who also call this place home. We recognise our future leaders and the shared responsibility to care for and protect our place and people".*

#### 2 Attendance

Present:

- Mr Boris Bolgoff (Central Coast Council)
- Ms Jeanette Williams (Central Coast Council)
- Mr Scott Jarvis (Central Coast Council)
- Mr Scott Stapleton (Central Coast Council)
- Ms Laura Knox (Central Coast Council)
- Councillor Helen Crowley (Central Coast Council)
- Mr John Markulin (Transport for NSW [TfNSW])
- Mr David Mehan MP (Member for The Entrance)

Ms Catherine Wall (representative for David Mehan MP, Member for The Entrance)  
Mr Jayden Delbridge (representative for Liesl Tesch MP, Member for Gosford)  
Senior Constable James Joiner (NSW Police, Brisbane Water Local Area Command)

Apologies: Ms Donna Golightly (representative for Adam Crouch MP, Member for Terrigal)  
Ms Jennifer Dalziel (representative for Yasmin Catley MP, Member for Swansea)  
Ms Colleen Michael (representative for David Harris MP, Member for Wyong)  
Chief Inspector Helen Dean (NSW Police, Tuggerah Lakes Local Area Command)  
Mr Ryan Piggott (Red Bus CDC)  
Mr David Davies (Busways)

### 3 Committee Changes

Director Infrastructure Services, Mr Boris Bolgoff advised that Council resolved that Councillor Daniels would attend Local Traffic Committee as an observer, with Councillor Crowley the alternate.

The Committee was reminded that the Local Traffic Committee is a technical review committee that advises Council on matters related to the regulation of traffic that are referred to it by Council staff, working under delegations from TfNSW.

The Director confirmed the process of selecting items for each meeting agenda was via Council staff in line with exercising the functions delegated by TfNSW to Council.

### 4 Declarations

#### a Declaration of Pecuniary Interest

The Chairperson invited Committee members to declare any pecuniary interest they might have, in accordance with Section 451 of the Local Government Amendment Act 2000, in respect to the agenda for this meeting.

Nil declarations were received.

#### b Declaration of Non-Pecuniary Interest

The Chairperson invited Committee members to declare any non-pecuniary interest they might have, in accordance with Section 440 of the Local Government Act 1993 and Council's Code of Conduct, in respect to the business of this meeting.

Nil declarations were received.

### 5 Confirmation of Previous Minutes

The minutes of TC-08-24 of the Local Traffic Committee held on 17 October 2024 were received and noted.

|                        |  |
|------------------------|--|
| <b>ITEM TC54/2024</b>  | <b>EDSACC SOUTH CAR PARK – CAR PARK IMPROVEMENTS</b> |
| <b>MEETING DATE</b>    | 12 December 2024                                     |
| <b>COUNCIL REF NO.</b> | F2004/06556  |
| <b>ELECTORATE</b>      | The Entrance   |
| <b>WARD</b>            | The Entrance   |

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## REPORT/CONTEXT

As part of the carpark re-surfacing works, Council has prepared a design to formalise the existing parking in the carpark at EDSACC South, Bateau Bay. This carpark forms part of a larger carpark servicing the sports fields and skate park which includes accessible parking with footpath connections to the sporting facilities.

The proposal includes formalising the existing parking arrangements with a mix of parallel parking and 2.5m wide 90-degree angle parking to maximise the parking available within the carpark. Parking lines, BL2 centre line, speed humps, Give Way line marking, wheel-stops and No Stopping sign posting is proposed to the northern end of this carpark. EL1 edge line, parking lines and modifications to approved water tanker parking is proposed in the southern end of the carpark.

It is noted that the existing “No Stopping Wyong Water approved water tanks only” signage is being replaced with “No Parking approved water tanks excepted” to enable pedestrian pick up and drop off. No accessible parking is proposed within this carpark, as other accessible parking is available closer to the access points to the sporting facilities.

Consultation was carried out with internal Council stakeholders with no objections received. Consultation with user groups of the sports facility is underway, and subject to support for the implementation, the proposal would be implemented if recommended by the Local Traffic Committee.

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## FINANCIAL IMPACT

The cost for the installation of the sign posting and line marking will be accommodated within the project budget.

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## DISCUSSION

Council officers provided an overview of the proposal to formalise existing car parking within the EDSACC South Precinct, Bateau Bay. As well as formalised parallel parking, the car park will also be signposted with rear-to-kerb angled parking adjacent to the existing footpath.

The Member for The Entrance queried the need for mandatory rear-to-kerb parking, which may result in fines for motorists not parking in accordance with the signage. Council officers identified that it is typically safer for motorists to unload equipment from the rear of their vehicles onto the pathway, rather than in the travel lanes of the car park. Committee member representing NSW Police agreed with this approach to managing parking adjacent to the footpath. Council officers also noted that installation of wheel stops will prevent vehicles encroaching onto the footpath.

To provide additional notice to motorists of the rear to kerb parking requirement, Council officers suggested the provision of additional rear to kerb angle parking repeater signs.

The suggestion of providing additional larger signage on the entry to the car park advising of the Rear to Kerb regulatory requirement was raised as an additional alert to users of the facility.

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## **RECOMMENDATION**

Subject to consultation with user groups of the sports facility, the installation of the sign posting and line marking in the EDSACC south car parks, Bateau Bay as shown on the plan in Attachment 1 be undertaken as soon as work priorities permit, with the following amendments;

- A Provide additional "90° Angle Parking Rear to Kerb" repeater signs.
- B Placement of larger signage at the entry to the car park advising users of the Rear to Kerb regulatory parking requirement within the area.

Carried unanimously.

ATTACHMENT 1



**EDSACC SOUTH CAR PARK, BATEAU BAY -  
CAR PARK UPGRADE**





## EDSACC SOUTH CAR PARK, BATEAU BAY - CAR PARK UPGRADE



|                        |  |
|------------------------|--|
| <b>ITEM TC55/2024</b>  | <b>MANN STREET, NORTH GOSFORD – WORKS ZONE</b> |
| <b>MEETING DATE</b>    | 12 December 2024                               |
| <b>COUNCIL REF NO.</b> | DA 63383/2021                                  |
| <b>ELECTORATE</b>      | Gosford  |
| <b>WARD</b>            | Wyong  |

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## REPORT/CONTEXT

A request has been received for a Works Zone in Mann Street, North Gosford to cater for construction works associated with DA 63383/2021 at house number 361 Mann Street, North Gosford.

A 20m Works Zone is proposed on the eastern side of Mann Street adjacent to the property boundary of the development site. The Works Zone is proposed to be implemented following endorsement by the Committee and remain in place for a period of three months. The proposed timing for the Works Zone is “9am – 6pm Mon – Fri, 9am – 12:30pm Sat”, with the location to remain No Stopping between 7am to 9am to accommodate morning peak hour queuing from the nearby traffic signals.

Additionally, the times on the existing timed 1P parking are proposed to change from “8:30am – 12:30pm Sat” to “9am – 12:30pm Sat” to align with the existing timed “No Stopping 7am – 9am” signage. Following reports of vehicles parking at the Lindsay Street / Mann Street intersection, an additional No Stopping signpost is proposed to be located 10m into Lindsay Street, to reinforce the statutory 10m No Stopping adjacent to an intersection. The proposed timed 1P and No Stopping sign posting will remain in place permanently.

The applicant has carried out consultation with adjacent residents with no objections received.

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## FINANCIAL IMPACT

The applicant will fund all costs associated with the installation and removal of the Works Zone sign posting. The installation of the No Stopping and 1P sign posting will be accommodated within the existing traffic facilities budget.

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## DISCUSSION

Council officers presented an overview of the proposal to implement a 20m Works Zone for a period of three months. The Works Zone applies between 9am – 6pm Mon – Fri and 9am – 12:30pm Sat, allowing motorists to utilise the parking when the Works Zone is not in use.

Council has consulted with TfNSW and advised that the existing 7am-9am No Stopping restriction on approach to the Etna Street traffic signals is associated with peak hour traffic capacity and are required to remain. The 1 hour parking signs will be adjusted to commence at 9am to address the conflicting times on the existing signposting.

Committee member representing TfNSW confirmed that they are investigating the extension of lane line adjacent to the peak hour No Stopping restrictions.

An additional No Stopping sign is proposed to be in Lindsay Street, to reinforce the statutory 10m No Stopping adjacent to an intersection.

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## **RECOMMENDATION**

- A Install a 20m Works Zone 9am – 6pm Mon- Fri 9am – 12:30pm Sat for a period of three months on the eastern side of Mann Street, North Gosford as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.
- B Modify the times on the existing 1P parking from “8:30am – 12:30pm Sat” to “9am – 12:30pm Sat” on the eastern side of Mann Street, North Gosford as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.
- C Install 10m of No Stopping in Lindsey Street, North Gosford as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.

Carried unanimously.



ATTACHMENT 1



MANN STREET, NORTH GOSFORD -  
WORKS ZONE



**GENERAL BUSINESS:**

Council's Team Leader Traffic raised the following matter:

- Bowden Road, Woy Woy: Following a number of requests from the community regarding issues with parking infringements, Council is proposing to remove the Bus Zone in Bowden Road, located adjacent to Woy Woy Public School, which is no longer used by bus services.

Council have consulted with the school, school community representatives, and Department of Education who have indicated that immediate removal of the Bus Zone would provide increased kerbside parking for parents picking up and dropping off at the school. Local bus operators have confirmed that the Bus Zone has no current and future use.

It is proposed that the Bus Zone is removed in the January school holidays, in preparation for the return of students in the 2025 school year.

Further modifications to the parking on Bowden Road are currently under investigation following consultation with the School, P&C and the Department of Education. Draft concept plans are currently being prepared by Council which is likely to include modifications to the Accessible Parking, relocation of the No Parking (Kiss and Drop) and construction of footpaths and pram ramps to support the proposed kerbside changes. Further community consultation and referrals to Local Traffic Committee will be required in relation to these changes.

The recommendation to remove the existing Bus Zone located on Bowden Road was carried unanimously.



Committee member representing Member for The Entrance raised the following matters:

- Bateau Bay Road, Bateau Bay: Previous works to install additional accessible parking spaces occurred however, residents have advised that signposting which was not in accordance with the plans recommended by the Committee were installed, and has resulted in a number of community members receiving parking infringements. The signage has recently been modified, with Council to follow up and advise.
- Ourimbah Post Office, Ourimbah: A previous review of parking spaces on Station Street revealed that the steep gradient in the road is not suitable for an accessible car parking space. Council officers will investigate whether any additional parking can be accommodated in the surrounding area.

Committee member representing TfNSW raised the following matters:

- Wilfred Barrett Drive, Magenta: TfNSW advised the Committee that options for pedestrian facilities were being developed by their design team.
- Parsons Road, Lisarow: Interim works, including signposting and line marking, are being undertaken to reinforce the left turn lane at the intersection with Pacific Highway.

Committee member representing Member for Gosford raised the following matters:

- Mann Street, Gosford: Council officers will investigate unauthorised replacement of signposting located adjacent to the Telstra exchange.
- Veron Road, Umina Beach: Council officers recently met with the Department of Education and school representatives to discuss student access, pick up and drop off concerns. Funding has been allocated to complete design works associated with the proposal. The design phase will include further consultation with the school community and adjacent property owners.

## **6 Next Meeting**

Thursday 20 February 2025

Location to be confirmed.

## **7 Close of Meeting**

The meeting closed at 11:11am.

## 8 Approval of Minutes

These minutes are a true and an accurate account of the meeting's proceedings and are approved for authorisation.

*Jeanette Williams*

Jeanette Williams  
Unit Manager Engineering Services  
**Chairperson**

These minutes are received, and recommendations are authorised for implementation by Council's delegate Director Infrastructure Services.

*Boris Bolgoff*

Boris Bolgoff  
**Director Infrastructure Services**

Central Coast Council

Date: 17 December 2024