



Private Tree Works Application

For up to 5 trees – Not part of a vegetation community

Under the Environmental Planning and Assessment Act 1979 and the Local Government Act 1993

PART 1: APPLICATION DETAILS

1. Applicant

The applicant is to complete and submit this form, with the property owner's signature, via Council's web site at centralcoast.nsw.gov.au, or in person at either of the Customer Service Centres in Gosford or Wyong. All names must be the person's legal name. To be a valid application, all details on this form must be completed in full and signed.

Full Name	<input type="text"/>		
Company Name	<input type="text"/>	Position Title	<input type="text"/>
Address Details	<input type="text"/>		
Mobile	<input type="text"/>	Business	<input type="text"/>
		Private	<input type="text"/>
Postal Address <i>(if different from above)</i>	<input type="text"/>		
Email Address <i>(will be used for all correspondence)</i>	<input type="text"/>		

2. Location and description of the property

Unit/ Street No.	Street Name	Suburb
<input type="text"/>	<input type="text"/>	<input type="text"/>
Lot No.	Section	DP / SP No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

3. Are there any limitations to access to the property (e.g., dogs or locked gates) for Council officers?

No Yes Details

PART 2: TREE WORKS PROPOSED

1. Imminent Risk – does the tree(s) pose an imminent risk?

This box should only be selected if you have been unable to engage a Consulting Arborist to assess a tree that poses an imminent risk.

2. Number of trees to remove

Reason for removal – attach additional information if required.

3. Number of trees to prune

Pruning specification provided: Yes No

If yes, attach the completed pruning specification template.
If no, detail below the pruning that is proposed.

PART 3: SITE MAP AND DETAIL

1. Detail of structures and trees in accordance with table below – name species if known. Aerial imagery can be added as an attachment if preferred.

Ensure that the street fronting the property is shown on map or image. Trees be must clearly numbered and the location of any dwellings or other structures.

Trees should be located as accurately as possible on the plan in relation to boundary or structures.

Provide the location of the proposed replacement planting/s using alphabet and identify the species in the following table.

2. List the trees by number for removal or pruning, as shown on the map, and provide the tree name, if known.

Tree Number	Species

3. List the proposed replacement planting by the letter used on the map. Include the number of trees for each letter e.g., a grove planting may be covered by one letter, but contain multiple trees.

Tree Letter	Common or botanical name

Note: It is the responsibility of the applicant to ensure that any proposed planting locations, or the species selected, will not negatively impact services or adjacent properties. Council does not assess the appropriateness of the proposed planting location or nominated species.

PART 4: COPYRIGHT

The applicant hereby grants a royalty free, non-exclusive licence or will obtain the grant of such a licence to the Council to copy, reproduce, republish, transcribe or distribute the documents lodged with this permit application for the purpose of notification of the permit application, assessment of the permit application and compliance with the provisions of the Government Information (Public Access) Act 2009. As far as is permitted by law the applicant hereby indemnifies the Council against any damages or claim arising from the exercise of such a licence.

PART 5: DISCLOSURE OF POLITICAL DONATIONS AND GIFTS

Are you aware of any person with a financial interest in this application who has made a donation or gift in the last two years? No Yes – Submit a 'Disclosure of Political Donations & Gifts' form that is available from Councils Customer Service Centres

PART 6: PRIVACY AND PERSONAL INFORMATION

Information on this form is collected by Council for administrative and assessment purposes. It will be used by Council staff for the purpose of processing your application. This application form and any supporting documents you provide may be made available for public access under the Government Information (Public Access) Act 2009.

PART 7: OWNER(S) CONSENT

The names and signatures of all owners of the tree(s) should be shown in this section, including joint owners of the tree(s), for example joint property owners, neighbouring property owners for boundary tree(s).

If the property is owned by a Company, the application must be executed as follows:

1. Signed by one company director and one company secretary, or two company directors. Where the company has one director or secretary, only one signature is required. Names and positions must be included.
2. A current extract from the Australian Securities and Investments Commission (asic.gov.au) dated the day of submission to Council.

If signing on behalf of an Owners Corporation, signatures required are as follows:

1. All unit owners, or
2. The common seal of the Owners Corporation and signed by the Secretary of the Owners Corporation or
3. A copy of the meeting minutes approving the tree works and signed by the Secretary of the Owners Corporation.

As owner(s) of the land, I/we give consent to the making of the application and authorise the Applicant named to act on the owner's behalf in relation to the application and confirm that I/we own all trees on this application.

Owner 1 Name	<input type="text"/>	Tree Numbers	<input type="text"/>
Company	<input type="text"/>	Position Title	<input type="text"/>
Address	<input type="text"/>		
Email	<input type="text"/>		
Signature	<input type="text"/>	Date	<input type="text" value="/"/> <input type="text" value="/"/>
Owner 2 Name	<input type="text"/>	Tree Numbers	<input type="text"/>
Company	<input type="text"/>	Position Title	<input type="text"/>
Address	<input type="text"/>		
Email	<input type="text"/>		
Signature	<input type="text"/>	Date	<input type="text" value="/"/> <input type="text" value="/"/>

PART 8: APPLICANT'S DECLARATION

I the undersigned, declare that the details provided to Central Coast Council are, to the best of my knowledge, true and correct.

Signature	<input type="text"/>	Date	<input type="text" value="/"/> <input type="text" value="/"/>
-----------	----------------------	------	---