



Central Coast Council

Review Committee – Current Library Building

Held at
Gosford Library, 118 Donnison St, Gosford, NSW, 2250

21 January 2025

MINUTES

Attendance

Members

Cr Margot Castles	Present
Cr Jane Smith	Present
Cr Kyle MacGregor	Apology
Cr Trent McWaide	Present
Cr Kyla Daniels	Present
Cr Rachel Stanton	Present (online)

Status

Staff

Mel Smith, Director Community and Recreation Services	Present
Boris Bolgoff, Director Infrastructure	Present
Beth Burgess, Unit Manager Community and Culture	Present
Michael Ross, Unit Manager Procurement and Project Management	Present
Shannon Turkington, Acting Director Environment and Planning	Present
Scott Williams, Complete Urban	Present (online)
David Spencer, Complete Urban	Present (online)
Briony Stiles, Civic Support	Present
Tess McGown, Civic Support	Present

Status

The Chairperson, Trent McWaide, declared the meeting open at 6:11 pm

REPORTS

1.1 Introduction: Welcome, Acknowledgement of Country, Apologies

6:11 pm

The Chairperson welcomed the members and guests to the meeting and read an acknowledgement of Country.

Cr Castles noted that Cr MacGregor is an apology for the meeting.

The Chairperson noted the purpose of the Panel.

1.2 Disclosures of Interest

6:15 pm

Cr Daniels - Disclosed a Non-Pecuniary - Non-Significant, she has spoken to various persons regarding the Library.

Cr Castles - Disclosed a Non-Pecuniary - Non-Significant, she has spoken to the CEO of RYSS who is interested in exploring any possibilities for providing youth related services from the Library. She has also spoken with Merril Jackson OAM about the Heritage value of the library.

Cr Smith - Noted not a conflict as such, but she is disclosing that she works in the Gosford CBD in a building owned by Council.

Chairperson Cr McWaide - Disclosed a Non-Pecuniary - Non-Significant, he has spoken to numerous people on both sides regarding their opinions.

6:35pm - Cr Smith declared a Disclosed a Non-Pecuniary - Non-Significant interest as she has written to the National Trust asking them to intervene on the proposed demolition of the existing library building.

That Committee members and staff note the disclosed conflicts of interest in matters under consideration at this meeting.

1.3 Existing Gosford Library Building Review Panel - Progress Report One (1)

6:17 pm

Director, Infrastructure Services outlined items for the upcoming meetings.

Meeting 1:

- Community Opportunities for ongoing use
- Disability Access
- Safety in Design
- Building Compliance/Constraints
- Ongoing Maintenance Costs

Meeting 2 :

- Heritage Value
- Environmental impacts of its preservation/demolition
- Kibble Park Place Plan
- Parkhouse Retention/Demolition
- Other Compliance/constraints

The committee discussed:

- Estimated cost of demolition
- Electrical maintenance costs and plan for location
- Clarification of 'change of use' of building
- Condition of similar Council owned building and their comparison to the existing Gosford library building
- Construction requirements to be in line with code, and which party holds onus of responsibility for upgrades to a building
- Public Submissions
- Budget and estimates
- Time frame to bring any recommendations to Council
- Ongoing costs
- Essential upgrades required
- Commercial usage
- New library operating hours
- Heritage significance of the existing building
- Staff recognition of constraints of existing building

ACTION: Provide members with detail on the purpose of relocating the power for Kibble Park as opposed to leaving it in the library building and advise of the quote of \$35K and what that includes.

ACTION: Provide members with clear outline/definition of term 'Change of use'.

ACTION: Provide members with detailed report on power and demolishing including full scope of works at the next meeting.

ACTION: Members to discuss usage of existing building and bring ideas to the Director of Community and Recreation Service and Director of Infrastructure by Friday 24 January 2025, which will then guide further reports required.

ACTION: Provide members with proposed usage of spaces within new Gosford Regional Library building prior to the next meeting.

ACTION: Provide members with historical leasing figures and uses of the Park House building at the next meeting.

ACTION: Provide members with the Kibble Park Masterplan and consultation report.

6:35pm - Cr Smith declared a Non-significant, Non-pecuniary interest as she has written to the National Trust asking them to intervene on the proposed demolition of the existing library building.

Mover: Cr Smith

Seconder: Cr Castles

That the Panel notes the information provided to the Existing Gosford Library Building Review Panel and staff will follow up on the actions discussed and agreed in the Panel

meeting.

1.4 General Business

7:10 pm

The committee discussed:

- Community consultation
- Record keeping of submissions
- Potential of survey for ideas for usage of the existing Library building
- Tabling correspondence
- Options of retain or demolish building
- Perceived gap in consultation process

Cr Smith requested it be recorded in the minutes that she is concerned that the panel does not have a clear process to accept public submissions as per clause 484.24

ACTION: Develop a consultation plan to be presented at the next meeting.

ACTION: Invite Central Coast Historian Merrill Jackson, the National Trust of Australia, and the Australian Institute of Architects to the next meeting.

The Meeting concluded at 7:37 pm

REVIEW COMMITTEE – CURRENT LIBRARY BUILDING

Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
1	21/01/2025	Provide members with detail on the purpose of relocating the power for Kibble Park as opposed to leaving it in the library building and advise of the quote for \$35,000- includes the building of the kiosk.	Unit Manager Procurement and Project Management		
2	21/01/2025	Provide members with clear outline/definition of term 'Change of use'.	Director Infrastructure Services		
3	21/01/2025	Provide members with detailed report on power and demolishing including full scope of works.	Director Infrastructure Services		
4	21/01/2025	Members to discuss usage of existing building and bring ideas to the Director of Community and Recreation Services and Director of Infrastructure by Friday 24 January 2025.	Members		
5	21/01/2025	Provide members with proposed usage of spaces within new Library building prior to the next meeting.	Director Community and Recreation Services		
6	21/01/2025	Provide members with historical leasing figures and uses of the Fun Haus building.	Director Community and Recreation Services		
7	21/01/2025	Provide members the Kibble Park Place Plan including the public consultations.	Director Community and Recreation Services		
8	21/01/2025	Invite Central Coast Historian Merril Jackson, the National Trust of Australia, and the Australian Institute of Architects to the next meeting.	Director Community and Recreation Services		

