



Central Coast Council

Review Committee – Current Library Building

Held at Gosford Library,
118 Donnison St, Gosford, NSW, 2259

12 February 2025

MINUTES

Attendance

Councillor

Councillor Trent McWaide

Councillor Margot Castles

Councillor Jane Smith

Councillor Kyle MacGregor

Councillor Kyla Daniels

Councillor Rachel Stanton

Staff

Melanie Smith, Director Community and Recreation Services

Boris Bolgoff, Director Infrastructure

Marissa Racomelara, Director Corporate Services

Beth Burgess, Unit Manager Community and Culture

Michael Ross, Unit Procurement and Project Management

Shannon Turkington, Unit Manager Strategic Planning

Samantha Cummins, Unit Manager Libraries and Education

Steve Coleman, Unit Manager Facilities and Asset Management

Rebecca Cardy, Senior Heritage Officer Strategic Planning Projects

Briony Stiles, Civic Support Team Leader

Tess McGown, Civic Support Officer

Guests

Councillor Belinda Neal

Councillor Sharon Walsh

Merril Jackson OAM, Central Coast Historian

Charlotte Anlezark, National Trust of Australia

David Burdon, National Trust of Australia

Status

Present

Present

Present

Present

Present

Apology

Status

Present

Present

Present

Present

Present

Present

Present

Present

Present

Present

Present

Status

Present

Present

Present

Present (Virtually)

Present (Virtually)

The Chairperson, Councillor Trent McWaide, declared the meeting open at 6:00pm

REPORTS

1.1 Introduction: Welcome, Acknowledgement of Country, and Apologies

6:00 pm

The Chair read an Acknowledgement of Country statement.

Councillor Stanton is recorded as an apology for tonight's meeting.

1.2 Disclosures of Interest

6:01 pm

Councillor MC Castles declared a non pecuniary, non significant interest in this item under the Local Government Act as has spoken with RYSS and Peter Rae who has made a submission and also Merrill Jackson OAM. She has also attended a meeting run by CCAC who have put in a submission regarding the library. She will participate in the meeting discussion and voting on the item.

Councillor KD Daniels declared a non pecuniary, non significant interest in this item under the Local Government Act as she has spoken to Kim from RYSS and will participate in the meeting discussion and voting on the item.

That Committee members and staff now disclose any conflicts of interest in matters under consideration at this meeting.

1.3 Previous business: Confirmation of Minutes, Review Action Log

6:03pm

Councillor Margot Castles requests the following minutes of the meeting are changed:

1.4 General Business

Cr Smith requested it be recorded in the minutes that she is concerned that the panel does not have a clear process to accept public submissions as per clause 484.24

To read as follows:

"Cr Smith requested it be recorded in the minutes that she is concerned that the panel does not have a clear process to accept public submissions as per Council resolution 484/24. Cr Castles also spoke of her concerns regarding tabling community submissions in line with Cr Smith".

Councillor Smith requests the following minutes of the meeting include a clarification that her disclosure of interest in Item 1.2 was for noting, rather than a disclosure of interest. The disclosure is as follows:

In May 2024, I wrote to the National Trust and the Heritage Council of NSW requesting that they intervene in any proposed demolition of Gosford Library in order to *“prevent any moves to the demolish the building until Council elections are held, local democracy is restored and a proper community consultation process is undertaken”*.

REVIEW ACTION LOG

Note that Action Item 2 Responsible Party has been updated from Director, Infrastructure Services to Unit Manager, Strategic Planning

A MOTION was *MOVED* by Councillor CASTLES and *SECONDED* by Councillor SMITH:

That the committee confirm the minutes of the Review Committee – Current Library Building held on 21 January 2025, with the amendments as detailed below:

“Cr Smith requested it be recorded in the minutes that she is concerned that the panel does not have a clear process to accept public submissions as per Council resolution 484/24. Cr Castles also spoke of her concerns regarding tabling community submissions in line with Cr Smith”.

Councillor Smith’s disclosure of interest in Item 1.2 was for **noting**, rather than a disclosure of interest. The disclosure is as follows:

In May 2024, I wrote to the National Trust and the Heritage Council of NSW requesting that they intervene in any proposed demolition of Gosford Library in order to ***“prevent any moves to the demolish the building until Council elections are held, local democracy is restored and a proper community consultation process is undertaken”***.

Action Item 2 Responsible Party has been updated from Director, Infrastructure Services to Unit Manager, Strategic Planning

UNANIMOUS

CARRIED

1.4 Invited Guests

6: 07pm

Central Coast Historian, Merril Jackson OAM, spoke to the [Gosford Library Heritage Significance](#) presentation.

Natural Trust of Australia representatives, David Burdon and Charlotte Anlezark, spoke to the Committee.

1.5 Kibble Park Place Plan and Parkhouse Retention/Demolition

6:48 pm

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor DANIELS:

That the Review Panel notes the information provided regarding the Kibble Park Place Plan and notes the information provided on the current status of the Parkhouse, specifically, the lease, current maintenance costs, and depreciation of the building.

UNANIMOUS

CARRIED

1.6 Gosford Library - Heritage Value and Environmental Impact

7:00 pm

A MOTION was *MOVED* by Councillor SMITH and *SECONDED* by Councillor MACGREGOR:

- 1 That the Committee notes the information provided in the Gosford Library - Heritage Value and Environmental Impact report, and the presentation provided by Central Coast historian Merril Jackson OAM, and representatives of the National Trust of Australia.***
- 2 That the Committee give consideration to further discussion of a recommendation to Council regarding listing the heritage values of the current library building.***

UNANIMOUS

CARRIED

1.7 Other Compliance/Constraints

7:10 pm

A MOTION was *MOVED* by Councillor CASTLES and *SECONDED* by Councillor DANIELS:

That the Committee notes the information contained in the Other Compliance/ Constraints report.

UNANIMOUS

CARRIED

1.8 General Business

7:21 pm

A MOTION was *MOVED* by Councillor DANIELS and *SECONDED* by Councillor CASTLES:

That the committee resolves to recommend to Council, that the Review Committee Meeting of 27 February 2025, and all future meetings, be held at the Central Coast Council Chambers in Wyong, and those meetings be livestreamed.

FOR: CRS MC CASTLES, T MCWAIDE, KD DANIELS AND K MACGREGOR

AGAINST: CR JS SMITH

CARRIED

The Meeting concluded at 7:46pm.

REVIEW COMMITTEE – CURRENT LIBRARY BUILDING – ACTION LOG				
Item	Meeting Date	Action	Responsible Officer	Status
1.3 Existing Gosford Library Building Review Panel - Progress Report One (1)	21/05/2025	Provide members with detail on the purpose of relocating the power for Kibble Park as opposed to leaving it in the library building and advise of inclusions of the quote for \$35,000.	Unit Manager Procurement and Project Management	Completed.
1.3 Existing Gosford Library Building Review Panel - Progress Report One (1)	21/01/2025	Provide members with clear outline/definition of term 'Change of use'.	Unit Manager Strategic Planning	Completed.
1.3 Existing Gosford Library Building Review Panel - Progress Report One (1)	21/01/2025	Provide members with detailed report on power and demolishing including full scope of works.	Director Infrastructure Services	
1.3 Existing Gosford Library Building Review Panel - Progress Report One (1)	21/01/2025	Members to discuss potential usage of existing building and bring ideas to the Director of Community and Recreation Services and Director of Infrastructure by Friday 24 January 2025.	Members	Completed.

REVIEW COMMITTEE – CURRENT LIBRARY BUILDING – ACTION LOG				
1.3 Existing Gosford Library Building Review Panel - Progress Report One (1)	21/01/2025	Provide members with historical leasing figures and uses of the Fun Haus building.	Director Community and Recreation Services	Completed
1.4 General Business	21/01/2025	Provide members the Kibble Park Place Plan including the public consultations.	Director Community and Recreation Services	Completed
1.4 General Business	21/01/2025	Invite Central Coast Historian Merrill Jackson, the National Trust of Australia, and the Australian Institute of Architects to the next meeting.	Director Community and Recreation Services	Completed
1.6 Gosford Library - Heritage Value and Environmental Impact	12/02/2025	Provide members with a further report with the detail of the design of the building.	Unit Manager Strategic Planning	
1.7 Other Compliance/ Constraints	12/02/2025	Provide the LEP definitions of Class of Land use and the building code to members.	Unit Manager Strategic Planning	
1.8 General Business	12/02/2025	Members to send all emails and correspondence from public via ZIP file to Director CRS to collate, prior to COB Monday 17 February 2025.	Members	
1.8 General Business	12/2/2025	That a community consultation plan be brought back to the next meeting.	Director Community and Recreation Services	
1.8 General Business	12/2/2025	Publish notification on the website, pending confirmation of Council that the next meeting will be held at Council Chambers in Wyong.	Director Corporate Services	