



Central Coast Council

Local Traffic Committee

Held at
Umina Beach Surf Life Saving Club

17 April 2025

MINUTES

Attendance

Members

	Status
Ms Jeanette Williams (Central Coast Council)	Present
Ms Erin McCulloch (representative for Liesl Tesch MP, Member for Gosford)	Present
Representative for Mr Adam Crouch MP, Member for Terrigal [comments provided via email]	Apology
Representative for Mr David Mehan MP, Member for The Entrance	Apology
Representative for Mr David Harris MP, Member for Wyong [comments provided via email]	Apology
Representative for Ms Yasmin Catley MP, Member for Swansea [comments provided via email]	Apology
Mr John Markulin (Transport for NSW [TfNSW])	Present
Senior Constable James Joiner (NSW Police, Brisbane Water Local Area Command) [comments provided via email]	Apology
NSW Police, Tuggerah Lakes Local Area Command	Apology

Observers

	Status
Councillor Helen Crowley	Present
Mr David Davies (Busways)	Apology
Ms Tracey Marks (Transport for NSW [TfNSW])	Present
Ms Jamie Johnston (Red Bus CDC)	Present

Staff

	Status
Mr Boris Bolgoff	Present
Mr Scott Jarvis	Present
Mr Jaron Gawne	Present
Ms Laura Knox	Present

The Chairperson, Ms Jeanette Williams, declared the meeting open at 10.09am.

The Chair read an Acknowledgement of Country statement.

REPORTS

1.1 Introduction: Welcome, Acknowledgement of Country, Apologies

1.2 Confirmation of Previous Minutes

The minutes of TC-01-25 of the Local Traffic Committee held on 20 February 2025 were received and noted.

1.3 Changes to the Committee

Nil.

1.4 Disclosure of Interest

Recommendation

That the Committee now disclose any conflicts of interest in matters under consideration by Council at this meeting.

Nil declarations were received.

1.5 TC08/2025 | 135 Pacific Highway, Ourimbah - Residential Subdivision

Report/Context

Council has granted consent for a 6-lot residential subdivision development at 135 Pacific Highway, Ourimbah.

As part of the consent the developer is required to seek endorsement from the Local Traffic Committee for the line marking and sign posting plans on the internal roads.

The proposal includes an internal road with No Stopping restriction proposed around the turning head to assist in keeping it clear of vehicles.

Financial Impact

The cost for the installation of the required sign posting will be borne by the developer.

Discussion

Council officers presented an overview of the proposed line marking and sign posting to be installed on the internal roads of the residential subdivision development at 135 Pacific Highway, Ourimbah.

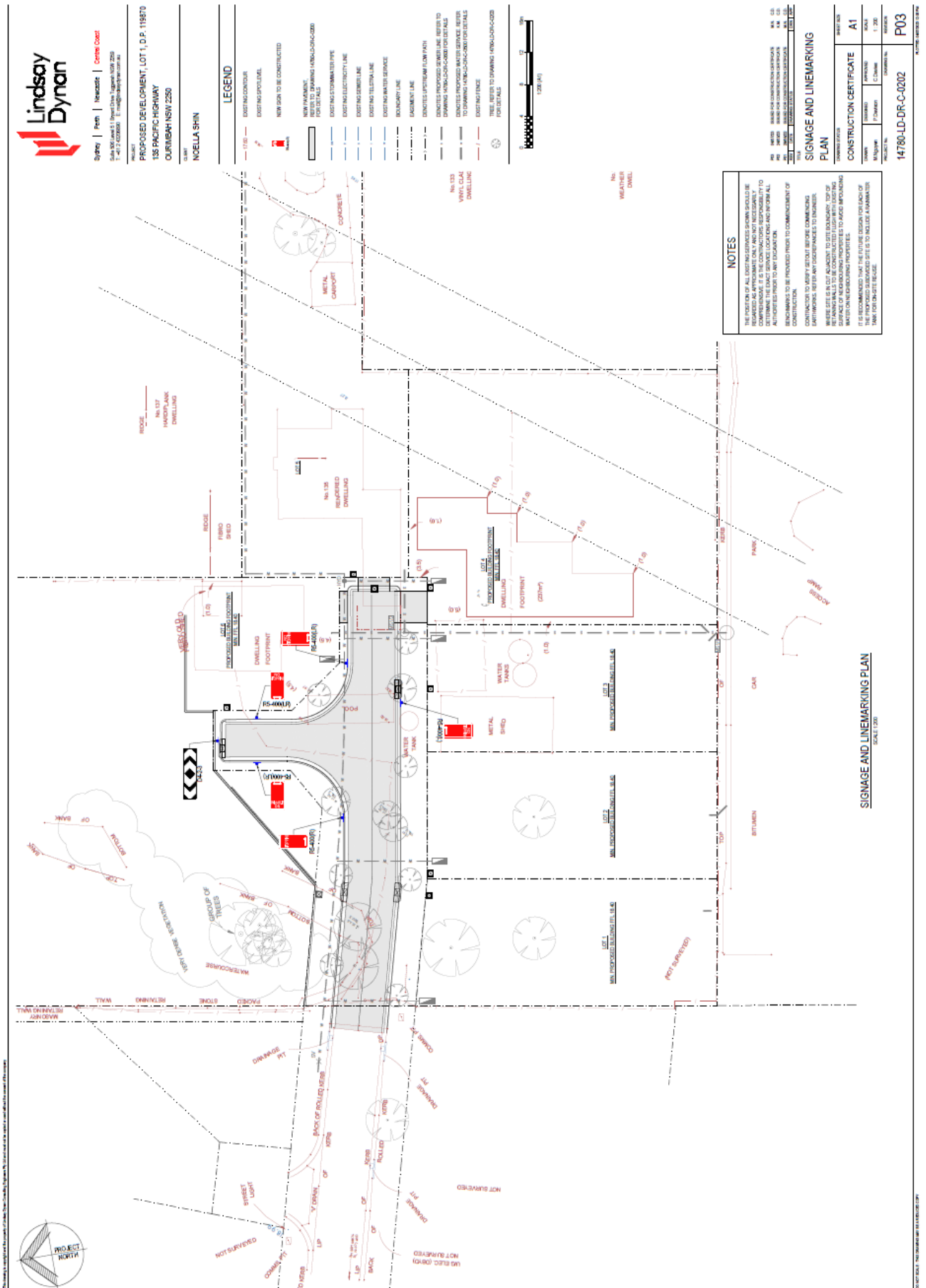
NSW Police noted this proposal and have no objections.

Recommendation

The installation of the No Stopping sign posting on the internal road at 135 Pacific Highway, Ourimbah as shown on the plan in Attachment 1 be endorsed by the Committee.

Carried unanimously.

Attachment 1



1.6 TC09/2025 | 109-121 Minnesota Road, Hamlyn Terrace - Residential Subdivision

Report/Context

Council has granted consent for a 41-lot residential subdivision development at 109 – 121 Minnesota Road, Hamlyn Terrace.

As part of the consent the developer is required to seek endorsement from the Local Traffic Committee for the line marking and sign posting plans on the adjacent and internal roads.

The proposal includes an intersection upgrade on Minnesota Road at the proposed access road incorporating a dedicated right turn lane and on-road bicycle lane and pedestrian refuge with associated line marking and sign posting and an internal road with give way restriction with associated line marking and sign posting.

Financial Impact

The cost for the installation of the required line marking and sign posting will be borne by the developer.

Discussion

Council officers presented an overview of the proposal to install line marking and sign posting on internal roads within the residential subdivision development at 109-121 Minnesota Road, Hamlyn Terrace.

Committee member representing TfNSW stated the preference for line marking to be adjusted in the plans to widen travel lanes in Caravel Street to align with those in Granite Street. These streets have low heavy vehicle usage so the width of the travel lanes in Caravel Street and Granite Street could be reduced to the minimum width of 3 metres which is in accordance with Austroads standards. In addition, the BL2 line marking in Granite Street should be straightened where possible.

It was noted that the pavement section as shown highlighted in green on the plan in Attachment 1 should be across the whole intersection rather than halfway.

Committee member representing TfNSW queried the widths of travel lanes on both sides of Minnesota Road which was unclear in the plan. Due to the high volume of heavy vehicles utilising Minnesota Road, travel lanes should be at least 3.2 or 3.3 metres in width.

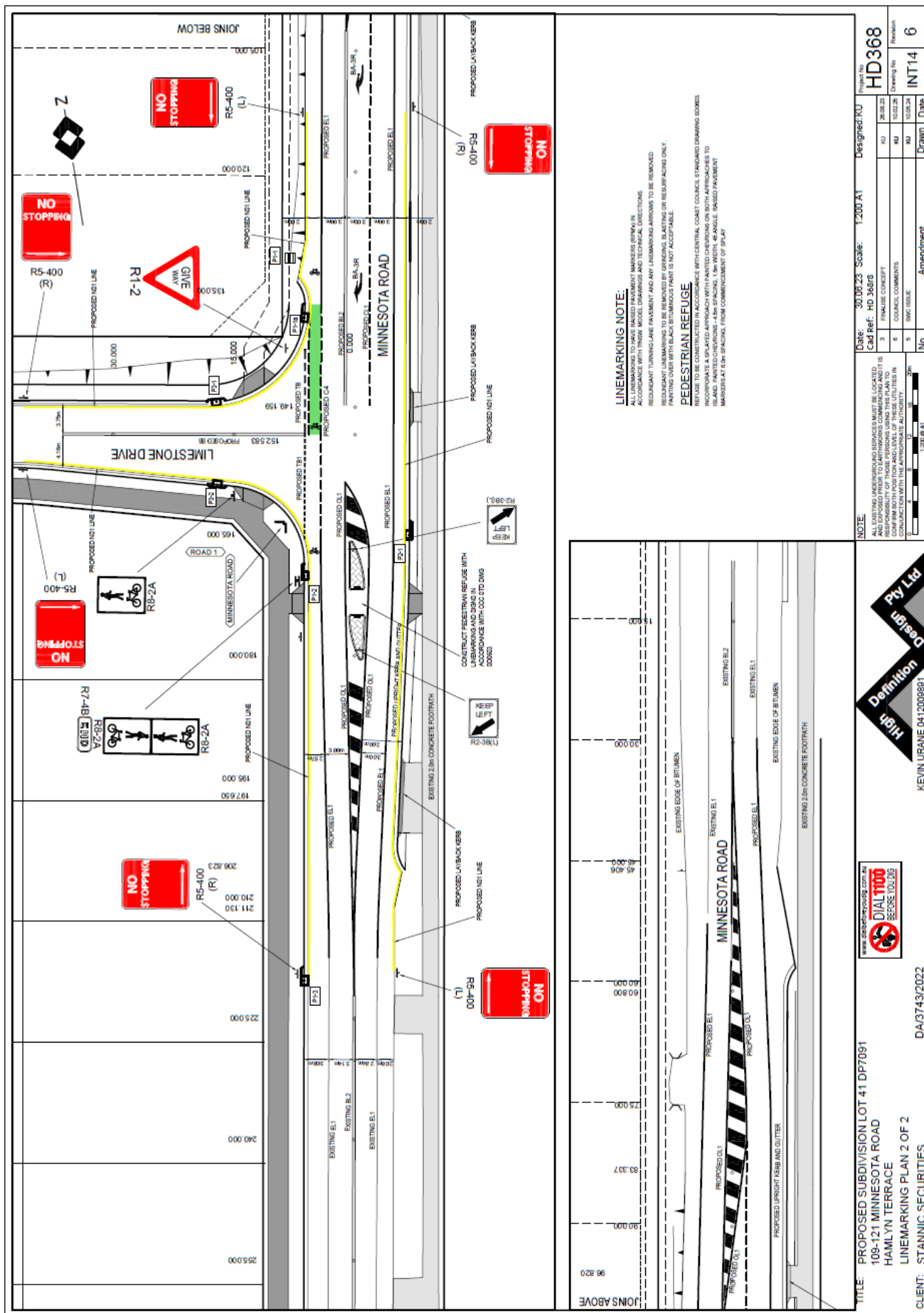
Committee members representing NSW Police and Member for Wyong were in support of the proposal.

Recommendation

The installation of the sign posting and line marking associated with the residential subdivision at 109-121 Minnesota Road, Hamlyn Terrace as shown on the plan in Attachment 1 be endorsed by the Committee, with the following amendments.

- A Alterations to BL2 line marking in Caravel Street and Granite Street to the satisfaction of Council's Traffic Engineers, in line with the discussion held during the meeting.
- B Increase the width of travel lanes in Minnesota Road to cater for bus routes (generally 3.2 to 3.3 metres in lane width).

Carried unanimously.



1.7 TC10/2025 | Steyne Road, Saratoga - Road Upgrade Stage 4

Report/Context

Council has prepared a design for a road upgrade for Steyne Road, Saratoga.

The proposed works include new road pavement, kerb and gutter, BL2 double centre line, EL1 edge line, bus zone, NS1 No Stopping line marking and give way restrictions with associated sign posting and line marking.

Consultation has been carried out with adjacent residents with the majority in favour of the proposal.

Financial Impact

The cost for the installation of the required line marking and sign posting will be accommodated within the project budget.

Discussion

Council officers presented an overview of the proposed works which form part of Stage 4 of the road upgrade in Steyne Road, Saratoga.

Committee members representing NSW Police and Member for Terrigal provided comments supporting the proposal.

Recommendation

The installation of the sign posting and line marking on Steyne Road, Saratoga as shown on the plan in Attachment 1 be endorsed by the Committee.

Carried unanimously.

1.8 TC11/2025 | Tuggerah Parade & Toowoona Bay Road, Long Jetty - Pedestrian Crossing

Report/Context

Council has prepared a design for an intersection upgrade and raised pedestrian crossing at the intersection of Tuggerah Parade and Toowoona Bay Road, Long Jetty.

The project includes realignment of the intersection, kerb and gutter, concrete footpath connections and a raised pedestrian crossing with associated sign posting and line marking.

Consultation was carried out with adjacent residents and businesses with no objections received.

Financial Impact

The cost for the installation of the required line marking and sign posting will be accommodated within the project budget.

Discussion

Council officers presented an overview of the proposed works associated with the installation of a raised pedestrian crossing, including sign posting and line marking, at the intersection of Tuggerah Parade and Toowoona Bay Road, Long Jetty.

It was noted that pedestrian crossing warning signs as shown in the plan in Attachment 1, are incorrectly located and will be installed on approach to the crossing.

Representative of Red Bus Services asked whether drainage issues would be addressed as part of these works.

Council officers that this matter is not under the delegation of Local Traffic Committee. This matter will be referred back to Council's Design team for consideration.

Committee member representing NSW Police has no objections to this proposal.

Recommendation

The installation of the sign posting and line marking associated with the intersection improvements and raised pedestrian crossing at Tuggerah Parade and Toowoona Bay Road, Long Jetty as shown on the plan in Attachment 1 be endorsed by the Committee, with the following amendments.

- A Relocation of the pedestrian crossing warning signs to the approach on the western side of the crossing.

Carried unanimously.

TUGGERAH PARADE, THE ENTRANCE RAISED PEDESTRIAN CROSSING AT TOOWOON BAY ROAD CONCEPT PLAN



- ROAD RECONSTRUCTION INCLUDING NEW KERB AND CHANNEL AND ASPHALT ROAD SURFACE
- STORMWATER DRAINAGE SYSTEM UPGRADE
- RAISED PEDESTRIAN CROSSING AT TUGGERAH PARADE AND TOWNOON BAY ROAD.
- CONCRETE PATH CONNECTION INTO RESERVE
- UPGRADE LANDSCAPING WITH NATIVE TREES AND TURF RIPRAPMENT PLANTING OF FILLED NATIVE TREES IS TO BE UNDERTAKEN AT A RATIO OF 2:1 TREES FOR EVERY 1 TREE REMOVED

NOTES

- EXTENT AND TIMING OF WORKS IS SUBJECT TO VARIATION DURING THE DETAILED DESIGN PROCESS
- ROAD LIGHTING TO BE ASSESSED FOR COMPLIANCE WITH AS/NZS 1198
- ALL PUBLIC UTILITY SERVICES TO BE POTHOLED TO DETERMINE ANY REQUIRED RELOCATIONS
- STORMWATER DRAINAGE EXTENT AND CONFIGURATION TO BE

LEGEND

- | | |
|---------------------------------|-----|
| Existing earth | --- |
| Existing edge of fill/curbs | --- |
| Top/Bottom of bank | --- |
| Existing drain | --- |
| Adopted drain | --- |
| Existing drainage point/ditch | --- |
| Proposed drainage point/ditch | --- |
| Proposed drainage pipe/culvert | --- |
| Power pole | --- |
| Light pole | --- |
| Sign structure | --- |
| Tree | --- |
| Tree to be removed | --- |
| Proposed earth ramp | --- |
| House Number | --- |
| Footway/verge/width/kerbside | --- |
| Proposed road reconstruction | --- |
| Proposed concrete footpath | --- |
| Proposed concrete shared path | --- |
| Proposed vehicle space creating | --- |

PUBLIC SUBMISSIONS

- Members of the public are entitled to submit written comments concerning this proposal.
- Submissions will be received between 30 SEPTEMBER and 30 OCTOBER and should be addressed to:
- CEO
Central Coast Council
PO Box 20 WYONG NSW 2259
- Your attention is drawn to the provisions of the Government Information (Public Access) Act 2009 which allow public access to Council documents.
- Enquiries about this proposal should be directed to Council's Roads and Drainage Design Section by telephoning Barbara Woodward on 4325 8952 during office hours or by email Barbara.Verschoor@centralcoast.nsw.gov.au

[illegible]

1.9 TC12/2025 | Webb Road and Booker Bay Road, Booker Bay - No Stopping Restriction

Report/Context

Council has received concerns from residents regarding road safety at the intersection of Webb Road and Booker Bay Road, Booker Bay.

Council officers have investigated the intersection and observed vehicles parking within the statutory 10 metres of the intersection which is reducing sight distance for vehicles exiting Webb Road. Parking demands in this area are heightened due to the proximity of the Ettalong Ferry terminal.

Council is proposing to install No Stopping signs and NS1 No Stopping line to reinforce the statutory 10 metres of No Stopping at the intersection of Webb Road and Booker Bay Road, Booker Bay.

Consultation was carried out with adjacent residents with no objections received.

Financial Impact

The cost for the installation of the sign posting and line marking will be accommodated within the existing traffic facilities budget and be undertaken as soon as work priorities permit.

Discussion

Council officers presented an overview of the proposal to implement a No Stopping restriction and associated line marking and sign posting at the intersection of Webb Road and Booker Bay Road, Booker Bay.

Committee member representing NSW Police supported this proposal.

Recommendation

Install No Stopping sign posting and NS1 line marking at the intersection of Webb Road and Booker Bay Road, Booker Bay as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.

Carried unanimously.

Attachment 1



**WEBB ROAD & BOOKER BAY ROAD, BOOKER BAY -
NO STOPPING**

Central
Coast
Council

1.10 TC13/2025 | Ocean View Road, Ettalong Beach - 1P Parking Restriction

Report/Context

Council has received a request from business owners on Ocean View Road for timed parking restrictions to assist with parking turnover for customers accessing their businesses.

A commercial development was recently completed at 237 – 251 Ocean View Road, Ettalong Beach. The street frontage is currently unrestricted parking.

To assist business owners with turnover of parking Council is proposing to install timed 1P 8:30am – 6pm Mon – Fri, 8:30am – 12:30pm Sat as shown on the plan in Attachment 1. The 1P parking is consistent with the majority of adjacent parking restrictions.

Consultation was carried out with adjacent residents, business owners and Chamber of Commerce with no objections received.

Financial Impact

The cost for the installation of the sign posting will be accommodated within the existing traffic facilities budget and be undertaken as soon as work priorities permit.

Discussion

Council officers presented an overview of the proposal to install sign posting associated with timed parking restrictions on Ocean View Road, Ettalong Beach.

Committee member representing TfNSW queried the length of the parking restriction. Council officers confirmed the restriction covers 21 metres which equates to approximately three car parking spaces.

Committee member representing NSW Police supported this proposal.

Recommendation

Install timed 1P 8:30am – 6pm Mon – Fri, 8:30am – 12:30pm Sat as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.

Carried unanimously.

Attachment 1



OCEAN VIEW ROAD, ETTALONG BEACH -
1 HOUR PARKING RESTRICTIONS



1.11 TC14/2025 | Willow Road, Springfield - Chertsey Primary School Childrens Crossing Upgrade

Report/Context

Council has received concerns from Transport for NSW regarding road safety at Chertsey Primary School Childrens Crossing on Willow Road, Springfield.

Council has carried out an investigation and identified improvements to sign posting and line marking to align the existing children's crossing to current standards.

Council is proposing to relocate the existing hold lines, Bus Zone and No Stopping parking restrictions, flag poles and install dashed walk lines as shown on the plan in Attachment 1.

Consultation was carried out with adjacent residents, bus companies and school with no objections received.

Financial Impact

The cost for the installation of the sign posting and line marking will be accommodated within the existing traffic facilities budget and be undertaken as soon as work priorities permit.

Discussion

Council officers presented an overview of the proposed improvements to sign posting and linemarking which will align the crossing to current standards. Existing line marking at this location will also be refreshed as part of the works.

Council officers sought advice on whether a School Crossing Supervisor operates in this area. Committee member representing TfNSW will confirm, however does not impact on this proposal.

Committee member representing Member for Terrigal supported the proposal.

Recommendation

Install sign posting and line marking at Chertsey Primary School children's crossing on Willow Road, Springfield as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.

Carried unanimously.

Attachment 1



WILLOW ROAD, SPRINGFIELD -
SCHOOL CROSSING IMPROVEMENTS



1.12 TC15/2025 | Acacia Avenue, Lake Munmorah - Angle Parking Restrictions

Report/Context

Council has received a request from community members regarding road safety concerns associated with informal angle parking on Acacia Avenue, Lake Munmorah.

Investigations show that drivers are currently parking at 90 degrees in Acacia Avenue contrary to the NSW Road rules. The angle parking is impacting pedestrian movements along this section of Acacia Avenue.

To improve pedestrian safety without impacting on the existing angle parking, Council is proposing to relocate the existing sandstone logs approximately 1 meter north (closer to the road) to accommodate pedestrian movements and line mark 90-degree angle parking, and install an EL1 edge line on the southern side of Acacia Avenue as shown on the plan in Attachment 1. Hatched line marking will also be installed adjacent to existing pathway connections to the Netball and Tennis courts.

Consultation was carried out with adjacent businesses and residents with objections received.

Financial Impact

The cost for the installation of the line marking will be accommodated within the existing traffic facilities budget and be undertaken as soon as work priorities permit.

Discussion

Council officers presented an overview of the proposal to relocate the existing sandstone logs to improve pedestrian access and to install line marking to formalise the angle parking, as well as edge line to ensure parking is protected by through traffic.

Committee member representing Member for Gosford asked whether there is an existing footpath for pedestrians.

Council officers advised that while there is no existing footpath, a flat surface will be created by relocating the sandstone blocks forward.

Committee member representing TfNSW commented on the absence of a pram ramp opposite the hatched area. Council officers will investigate the feasibility of installing a pram ramp. Separate to these works, liaison with the Lake Munmorah Bowling Club is required and may result in the loss of one parking space. The purpose of the angled parking is to support the recreational facility with the Club providing parking on site.

It is noted that the depth of the parking spaces are as per Australian Standards.

Recommendation

- A Install 90 degree angle parking lines in Acacia Avenue, Lake Munmorah as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.

- B Install hatched line marking in Acacia Avenue, Lake Munmorah as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.
- C Install EL1 edge line in Acacia Avenue, Lake Munmorah as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.

Carried unanimously.

Attachment 1



**ACACIA AVENUE, LAKE MUNMORAH - 90° ANGLE
PARKING**



1.13 TC16/2025 | Tunkuwallin Reserve, Gwandalan - Car Park Improvements

Report/Context

Council has prepared a design for an upgrade of the Tunkuwallin Reserve car park associated with the sporting precinct upgrades.

The proposal includes the construction of two new car parks with line marked spaces, accessible parking and No Stopping sign posting and line marking.

Consultation was carried out with the broader community on the Tunkuwallin Reserve Master Plan. The proposed car parks are part of the Master Plan.

Financial Impact

The cost for the installation of the required line marking and sign posting will be accommodated within the project budget.

Discussion

Council officers presented an overview of the proposed car park improvements at Tunkuwallin Reserve, Gwandalan. The proposed installation of sign posting will complement line marking and help reinforce parking rules during busy periods associated with the sporting fields.

Committee member representing Member for Swansea supported the proposal with questions asked concerning the upgrade however are not in the remit of Local Traffic Committee and will be answered separately.

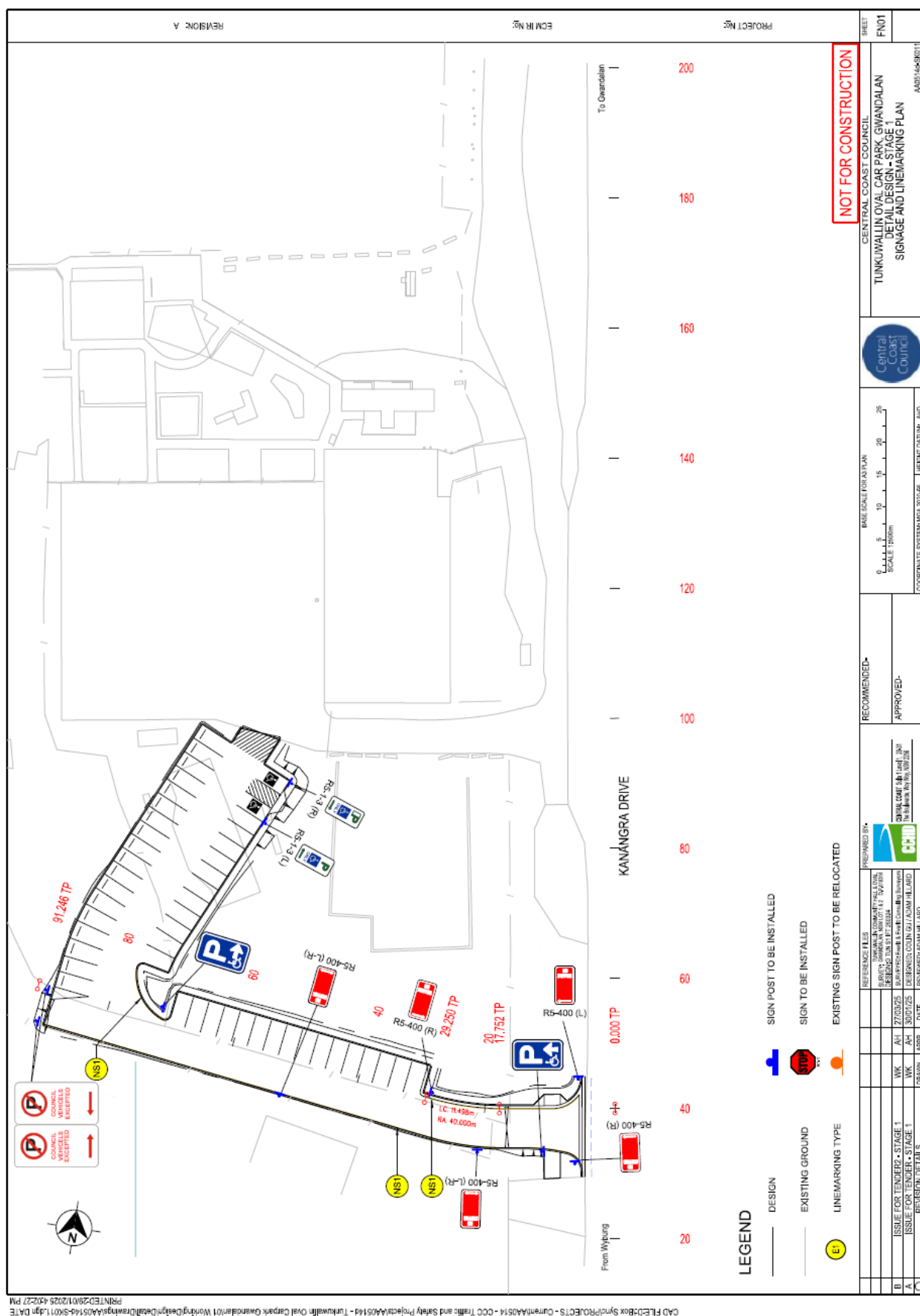
It was agreed that No Stopping signs be added to the plan shown in Attachment 1 to close out the parking restriction.

Recommendation

The installation of the sign posting and line marking associated with the car park at Tunkuwallin Reserve, Gwandalan as shown on the plan in Attachment 1 be endorsed by the Committee, with the following amendments.

- A Install a No Stopping sign to the south western corner of the car park, pointing left, to close out the parking restriction.

Carried unanimously.





1.14 TC17/2025 | Melbourne Street & Russell Drysdale Street, East Gosford - No Stopping Restriction

Report/Context

Council has received a request from a resident regarding road safety concerns at the intersection of Russell Drysdale Street and Melbourne Street, East Gosford.

Council Officers carried out an investigation and identified improvements to sign posting and line marking.

Council is proposing to install NS1 No Stopping line marking for the existing No Stopping restrictions and reinforcing the existing 10-metre statutory No Stopping at the intersection of Melbourne Street and Russell Drysdale Street with No Stopping sign posting and NS1 No Stopping line marking.

Consultation was carried out with adjacent residents with no objections received.

Financial Impact

The cost for the installation of the sign posting and line marking will be accommodated within the existing traffic facilities budget and be undertaken as soon as work priorities permit.

Discussion

Council officers presented an overview of the proposal to install sign posting and line marking at the intersection of Russell Drysdale Street and Melbourne Street, East Gosford.

Committee member representing NSW Police supported this proposal.

Recommendation

Install No Stopping sign posting and NS1 line marking at Melbourne Street and Russell Drysdale Street, East Gosford as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.

Carried unanimously.

Attachment 1



1.15 General Business

Committee member representing Member for Gosford raised the following matters:

- Sinclair Street, Gosford: This matter has been previously considered at the Traffic Committee and it is reported that cars are still parking in the No Stopping zone adjacent to a resident's driveway, causing access concerns for the property owner. The resident requires access for special transport vehicles which is being hindered.

Council officers will make contact with Henry Kendall High School to arrange education material for distribution to parents in relation to parking regulations. Council's Ranger Services will also be requested to undertake patrols with education and enforcement as required.

Council officers also suggested the addition of a delineation line to assist with keeping this area adjacent to the driveway clear. Council officers will make contact with the resident to discuss improvements.

Representative for Red Bus Services raised the following matters:

- Bryant Drive, Tuggerah: Consideration be given to converting the kerbside lane into a through lane to address congestion issues.

Council officers confirmed that due to the history of crashes at the pedestrian refuge, there are no current plans to extend linemarking at this location to create two approach lanes on Bryant Drive adjacent to the pedestrian refuge.

1.16 Next Meeting

Thursday 20 June 2025, location to be confirmed.

1.17 Close of Meeting

The Meeting concluded at 11.22am.

These minutes are a true and an accurate account of the meeting's proceedings and are approved for authorisation.

Jeanette Williams

Jeanette Williams
Unit Manager Engineering Services
Chairperson

These minutes are received, and recommendations are authorised for implementation by Council's delegate Director Infrastructure Services.

Boris Bolgoff

Boris Bolgoff
Director Infrastructure Services
Central Coast Council

Date: 30 April 2025