

Certificate Application Form 2025/26

Issuing Details

Applicant:		Phone:	
Address:		Email:	
		Reference:	

Property Details

Owner/s First Name:		Owner/s Surname:	
Property Address:		Lot:	
		DP:	
		Sec:	
		SP:	

Certificate Type	Fee	Quantity	Internal Reference
10.7 (2) Planning Certificate	\$71.00		149
10.7 (2) and (5) Planning Certificate	\$178.00		150
Section 603 Certificate	\$100.00		160
Orders and Notices Certificate	\$250.87		167
Sewer Mains Diagram (External)	\$26.07		64
Sewer Connection Plan (Internal)	\$30.65		54
Road Widening Certificate	\$98.15		203
Special Water Meter Reading	\$38.43		513
Long Section including Sewer Mains Diagram	\$43.20		543
Flood Planning Level Certificate	\$403.55		221
Flood Planning Level Certificate (URGENT)	\$578.10		221
Section 88G	By application		160
Receipt Number	Date	Council's Receiving Officer	

NOTE: This application form can only be submitted in person at a Council Customer Service Centre or via Post. If posting, ensure a cheque is attached to the application form. Council does not accept payments over the phone for certificate applications.