

Central Coast Council

Existing Gosford Library Building REVIEW PANEL

Date Adopted: **10/12/2024**

Revision: **1**

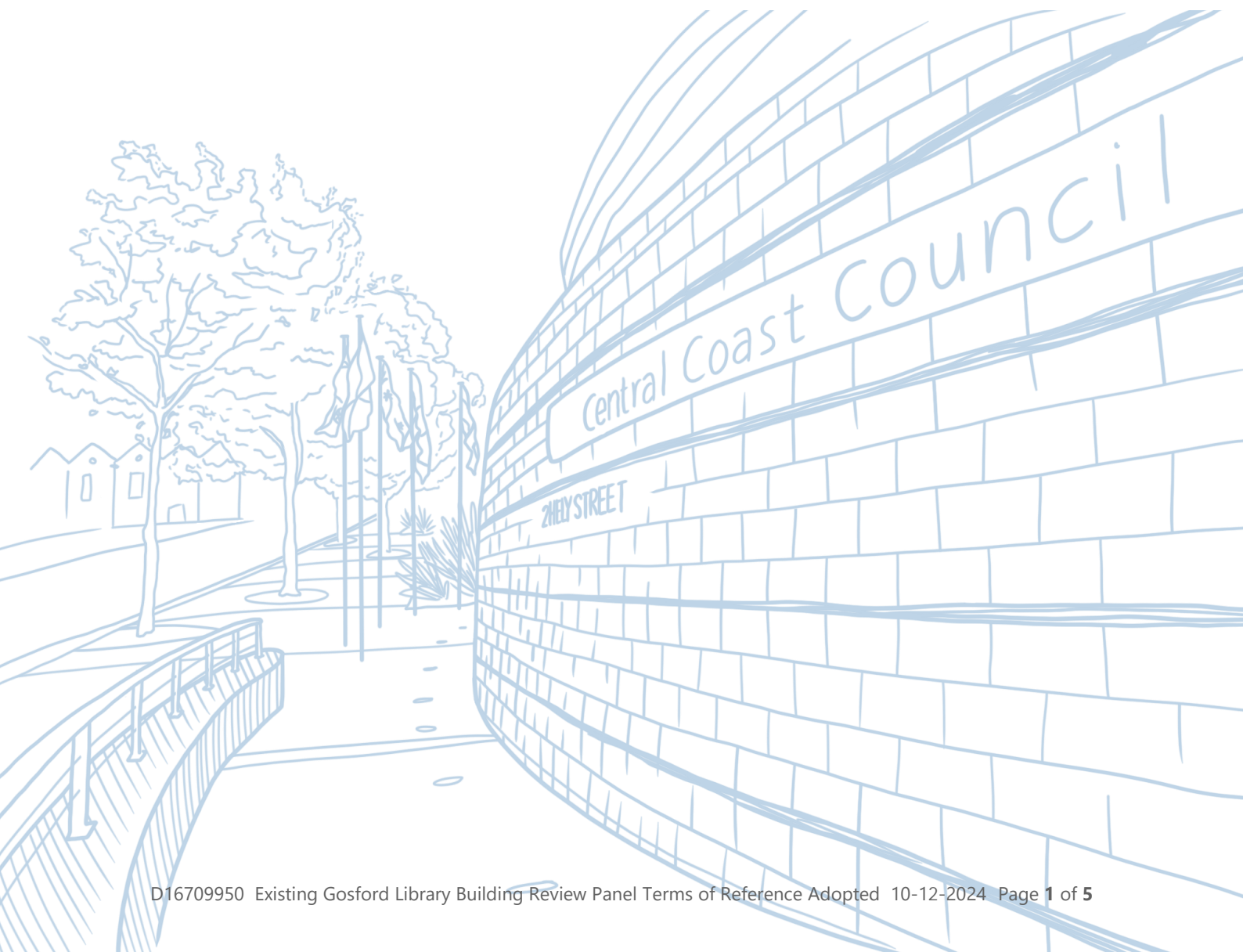


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1. MEMBERSHIP

- Councillors as determined by Council.

Management and/or staff from the relevant Council business Units to attend as required.

2. PURPOSE AND OBJECTIVE

The Central Coast Council Existing Gosford Library Review Panel is responsible for leading a review into the proposed demolition of the Gosford Library building with support from relevant Council Officers. The review will assess the following heads of consideration:

- a) Heritage value
- b) Community opportunities for the building's ongoing use,
- c) Works required to allow the intended use and estimated costs
- d) Ongoing maintenance and depreciation costs
- e) Disability access
- f) Environmental impacts of its preservation or demolition
- g) The impacts of retention or demolition on the long term use of Kibble Park, in the context of ongoing urban consolidation in Gosford.
- h) Safety by design principles
- i) Parkhouse retention/demolition
- j) Any other compliance/constraints

The Panel will review existing documentation and specialist reports and work with relevant Council officers to inform the recommendations for the March 2025 Council report.

3. MEETINGS

It is envisaged that the Panel will be required to meet a minimum of three times prior to the development of the report to the March 2025 Council meeting.

Agenda and Responsible Officers will be assigned at the first meeting.

All meetings will be conducted in accordance with Council's adopted Code of Meeting Practice.

4. SCOPE

To assess the demolition or retention of the soon to be disused Council library building against the following heads of consideration, (including reviewing specialist reports or advice):

- a) Heritage value
- b) Community opportunities for the buildings ongoing use,
- c) Works required to allow the intended use and estimated costs
- d) Ongoing maintenance and depreciation costs
- e) Disability access
- f) Environmental impacts of its preservation or demolition
- g) The impacts of retention or demolition on the long term use of Kibble Park, in the context of ongoing urban consolidation in Gosford.
- h) Safety by design principles
- i) Parkhouse retention/demolition
- j) Any other compliance/constraints

The Panel will act with fairness and equity, and not be seen as favouring any outcome.

The panel will produce a report to be considered at the March Ordinary Council Meeting addressing each of these heads of consideration.

5. PANEL MEMBERS' NON-ATTENDANCE AT MEETINGS

Panel members are expected to attend all panel meetings where possible.

6. CHAIRPERSON

The Chairperson will be a nominated Councillor.

7. SECRETARY

There is no secretary, as Business Services staff will service the meeting.

8. MEETING PLACE

A suitable meeting place and facilities will be made available by Council for the conduct of all Panel meetings.

9. AGENDA

All agendas will be distributed three business days prior to the meeting date.

10. MINUTES

Minutes of all panel meetings will be kept in the Corporate Information electronic filing system of Council.

The minutes shall contain:

- a) Description of the meeting, date, time and venue at which the meeting was held,
- b) A list of persons present,
- c) Notation of adoption of minutes from previous the meeting,
- d) Whether there was business arising from the minutes,
- e) Notation of reports, correspondence and recommendations,
- f) Items of general business,
- g) Time meeting closed, date and venue for next meeting.

The Panel Business Paper will be prepared in a format aligned to Council's Business Paper.

11. TERM

The Panel will cease to operate following the consideration by Council of recommendations regarding the demolition of the existing Gosford Library building.