



**CENTRAL COAST COUNCIL**  
**METERED WATER STANDPIPE 25mm APPLICATION FORM**

<b>Applicant</b> <i>(To be completed by the applicant)</i>
Applicant .....
Company name.....
Address: .....
Email: ..... Mobile: ..... ABN .....
Primary use of water (please tick):
<input type="checkbox"/> Potable consumption
<input type="checkbox"/> Construction
<input type="checkbox"/> Other (please specify) .....
Duration of works:
<input type="checkbox"/> One off Work
<input type="checkbox"/> Short Term hire (up to 6 weeks)
<input type="checkbox"/> Long Term hire (over 6 weeks)
I / We agree to use the standpipe issued to me/us in accordance with Central Coast Council's "Metered Water Standpipe Conditions of use" of which I have a copy.
<b>Applicant Signature:</b> .....

<b>Financial Details</b> <i>(section to be completed by Council Officer)</i> <b>Refer to standpipe charges sheet for account information.</b>
Bond paid for: - 25mm Standpipe <b>\$746.81</b>
Licence fee paid \$..... Receipt number .....
Licence from _____ to _____
* Initial licence fees are payable in advance up to the end of the quarter during which the application is made. Quarters are from: (January 1 – March 31), (April 1 – June 30), (July 1 – September 30), (October 1 – December 31).
Applications are charged on a pro-rata basis for each month or part thereof remaining in the quarter. For example, an application lodged on February 7 would be charged two thirds of the quarterly licence fee to cover the period up to March 31.
<b>Council Officer issuing Metered Water Standpipe:</b> ..... <b>Date:</b> .... /..../...

<b>Standpipe Details</b>
Standpipe number:
Initial reading:
Date issued:

# METERED WATER STANDPIPE

## CONDITIONS OF USE

### 1 SUPPLY OF METERED STANDPIPES

Central Coast Council (CCC) will supply, upon request, a Portable Metered Water Standpipe (hereinafter referred to as the Water Standpipe).

Such a request must be made on Councils Application Form and approved by CCC.

The water standpipe shall be and remain the absolute property of CCC.

### 2 CHARGES

Charges for the use of the water standpipe or the proportion thereof will be payable to CCC by the user on demand. These consist of:

- . Bond - payable upon application
- . Licence Fee - payable in advance for whole or part of each four monthly period while on hire; and
- . Water Usage fee - payable on a quarterly basis for the water consumed.

Where in the opinion of CCC the meter has been registering correctly, the quantity of water so registered shall be charged to and paid for by the user.

Where the meter is, in CCC's opinion, not registering correctly, the meter reading will be disregarded, and the consumption determined by other means. For example, based on a previous water consumption; the consumption of the new meter issued or by mutual agreement between CCC and the user.

### 3 READING OF WATER STANDPIPE METERS

Water standpipe meters are to be made available for reading on a quarterly basis.

The applicant shall contact Council Staff to arrange the submission of a water usage reading or a suitable time and site within the Central Coast area to read the meter/s.

Metered Standpipes are to be made available between 8am and 4pm during the following periods:

- January 15 - January 31
- April 1 - April 14
- July 1 - July 14
- October 1 - October 14

If the water standpipe is not brought in during the arranged period, the user will be contacted by Council to arrange for a special reading. A special meter reading fee will be levied on the standpipe user.

If the user is not satisfied with the meter reading, the user may apply to have the meter tested, provided that such application be made to CCC within seven days of such reading.

If the meter is tested outside the prescribed limits of  $\pm 3\%$  accuracy, it is deemed faulty, and a new consumption will be determined. If the meter is tested within  $\pm 3\%$  accuracy, the consumption charge and testing fee will apply.

Failure to submit a reading during this time period will result in a special meter reading fee administered to the user. Central Coast Council will monitor the compliance of standpipes as required in the form of unscheduled inspections.

A reading submission will be forwarded with a photo of the meter reading and Standpipe number and the completion of the meter record table below to [meteredwaterstandpipe@centralcoast.nsw.gov.au](mailto:meteredwaterstandpipe@centralcoast.nsw.gov.au)

Should access to email be unavailable please contact Central Coast Council's Trade Waste section (02) 4306 7900

## **4 USE OF WATER STANDPIPE AND HYDRANTS**

- The user is only to connect the water standpipe to suitable points as identified by CCC.

The use of a hydrant, not identified by CCC, may result in the cancellation of user's agreement.

- The user shall ensure all fittings and hoses are in adequate condition to prevent water leakage.
- The user shall connect and disconnect the water standpipe to CCC's watermains and operate them with due care to avoid damage to said watermain and fittings.
- The user shall be responsible for any loss or damage to CCC's watermain and fittings resulting from the use of the water standpipe and to shall notify Council immediately in the event of any such damage.

The user shall not transfer this agreement to any other persons without the written consent of CCC.

- The user may terminate this agreement, by returning the water standpipe to the issuing Branch Office and paying all outstanding charges for water usage, licence fees and any damage to the water standpipe.

The user will be issued with a final account for water usage which will need to be paid in full prior to the release of any bond money held by Council.

- CCC may terminate this agreement by giving the user seven days' notice in writing to that effect.

Should Council apply Water Restrictions of any Level the customer will be expected to return the water standpipe immediately and if approved to do so re-apply for an exemption permit. Permits will only be issued under strict guidelines.

## **5 GENERAL**

The user must only take water from Council's water mains as listed on the Hydrant Location Sheet.

The user is to advise Council immediately when the users address or telephone number changes.

Failure, by the user, to contact Council when requested, may result in the forfeiting of the bond, licence fee and usage right.

Council reserves the right to refuse to enter into an agreement with a user if that user has been convicted of an offence relating to the conditions of this agreement or the Water Supply Authorities Act 2000. Council also reserves the right to refuse to enter into agreement when the user has had history with Council of not abiding with the conditions outlined in this Conditions of Use document.

Metered water standpipes issued by other authorities are not permitted for use in the Central Coast Area pursuant to section 342 of the Water Management Act, 2000 which requires the approval of the water authority prior to extracting water from Council's system.

## **6 INSPECTION BY CCC OFFICERS**

CCC shall have the full right to enter upon the user's property from time to time at all reasonable hours to inspect, read, repair or remove the meter metered water standpipe, as CCC sees fit.

## **7 MAINTENANCE OF WATER STANDPIPE**

CCC will, at its own expense, maintain and repair the said metered water standpipe, to the extent of ordinary wear and tear.

## **8 AFFIXING SUBSTITUTE WATER STANDPIPE**

CCC shall have the full right to remove the said water standpipe and substitute another similar water standpipe in its place and from time to time remove any substituted water standpipe for testing, or examination, for repairs or for any other reason.

## **9 PROCEDURE FOR DAMAGED / LOST OR STOLEN WATER STANDPIPES**

The user hereby agrees to immediately notify CCC for any wilful or accidental damage to the Metered Water Standpipe, whether this damage has been done with or without the hirer's knowledge.

In some cases, the cost of repair or replacement can be covered by the security bond held by Council. Should the cost of repair or replacement exceed the security bond held by Council then this will result in the applicant paying the remaining balance to fully cover the cost of repair/replacement. This also applies to Metered Water Standpipes that are reported as stolen or are missing and unavailable for reading over two consecutive reading periods.

The associated cost of repair/replacement will be invoiced to the applicant.

At Council's discretion in alignment with the general Conditions of Use, a new Metered Water Standpipe may be issued to replace a damaged unit; however, this will incur another security bond to be paid by the user.

Standpipe/s	Usage (kl)	Are there operational issues with standpipe?	Is the standpipe required for the next quarter?
January			
April			
July			
October			

**Central Coast Council 2024/25 Standpipe Charges**

**Bond to be charged upon application**

<b>25mm</b>	<b><u>Bond</u></b> <b>\$746.81</b>	<b><u>Account</u></b> <b>RC212</b>
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**Licence and Usage Charges Quarterly**

<b>25mm (charged quarterly)</b>	<b><u>Licence</u></b> <b>\$82.69</b>	<b><u>Account</u></b> <b>RC515</b>
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**Water Usage Charges      \$2.62 kL**

**To be charged at the discretion of the Trade Waste Officer** \*should no readings be submitted after more than 2 failed attempts of contact by the Officer

<b><u>Special Reading Fee</u></b>	<b>\$144.08*</b>	<b>RC513</b>
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<b><u>Meter Testing Fee</u></b>	<b>Quote required</b>	<b>RC510</b>
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