

Gosford Foundation Trust Management Committee Meeting Record 25 February 2020



Location:	Central Coast Council Gosford Office Level 1 Committee Room 49 Mann Street, Gosford	
Date:	25 February 2020	
Time	Started at: 3.17pm	Closed at: 3.40pm
Chair	Councillor Jane Smith	
File Ref	F2018/00731	

Present:

Councillor Jane Smith, Gary Murphy – Chief Executive Officer, Barbara Wills

Staff present:

Dr Liz Develin – Director Governance, Phil Cantillon – Unit Manager Leisure and Lifestyle, Rebecca Cardy – Heritage Officer, Kelly Drover – Advisory Group Support Officer

Item 1 Welcome, Apologies and Acknowledgement of Country

Apologies received: Clive Blunt

The Chairperson, Councillor Jane Smith, declared the meeting open and completed an Acknowledgement of Country and Connection to Land statement.

Item 2 Disclosure of Interest

The Chair called for any declarations of interest.

No disclosures received.

Item 3 Confirmation of Previous Meeting Record

The Committee confirmed the Meeting Record from 5 November 2019.

The Committee discussed the Action Log.

Item 4 Update on Promotion of the Trusts (Action 24 and 25)

The Director Governance provided an update on promotion of the Trusts including the development of a website.

A stand-alone website is recommended. Council will facilitate some look and feel concepts being prepared and manage an external provider to do the build. Council is separately investigating the necessary payment facility. It is intended the website is up by the end of the financial year. Once it is up, Council can then assist the Trust in securing professional advice on a philanthropy strategy.

Action: The Committee supports the development of a stand-alone website (combined with the Protection of the Environment Trust) with a maximum budget of \$5000.

Action: Staff to report back to a future meeting with look and feel options for a stand-alone website.

Action: Staff to provide recommendations on professionals for the philanthropy advice.

Item 5 Philanthropy Programs and Trusts (Action 26)

Phil Cantillon provided an update on what The National Trust NSW, Art Gallery of NSW and a number of other Trusts do in relation to programs, projects, strategies and donations.

Action: Advisory Group Support Officer to provide list of other Trusts initiatives to Committee Members.

Rebecca Cardy provided a brief update on the Gosford Heritage Interpretation Strategy.

Action: Advisory Group Support Officer to provide Gosford Heritage Interpretation Strategy slides to Committee Members.

Action: Advisory Group Support Officer to send copy of Trust Deed to Heritage Officer.

Action: Heritage Officer to provide a list of potential heritage public art and conservation projects that may benefit from donations to the Trust.

Item 6 Finance Report (Standing Agenda item)

The Committee noted the Finance Report.

Item 7 General Business and Close

- a) The Director Governance discussed the Legal advice that had been circulated to Committee members. Noted that the advice does not alter the current operation of the Committee.

Recommendation: The Committee recommends to Council that the Terms of Reference are updated to include the following:

The Council, as trustee of the Foundation Trust has not delegated or abrogated its responsibilities, power, obligations or duties to the Committee. Council as trustee of the Foundation Trust remains solely responsible and liable for the execution of the Foundation Trust.

- b) Councillor Smith noted that at the 24 February 2020 Ordinary Council Meeting, in regard to the Central Coast Cultural Plan, it was resolved in part:

That Council amend the Cultural Plan to:

Investigate the opportunity to utilise the Gosford Foundation Trust (as amended) to encourage philanthropy in the area of arts and culture.

The meeting closed at 3.40pm

**Next Meeting: Tuesday 26 May 2020
 3pm – 4pm
 Level 1 Committee Room
 Gosford Admin Building
 49 Mann Street, Gosford**