

Minutes



Heritage and Culture Advisory Committee

Date: Wednesday 23 June 2021

Time: 3.01pm – 3.53pm

Location: Microsoft Teams

Chairperson: David Milliken, Unit Manager Strategic Planning

Coordinator: David Milliken, Unit Manager Strategic Planning

Attendance

Members:

David Benwell

Walter Billington

Margot Castles

Sandra Hunt-Sharman

Verena Mauldon

Joseph Murray

Richard Waterhouse

Prue Wyllie

Kreenah Yelds

Status:

Apology

Absent

Present (left 3.45pm)

Present

Present

Present

Present

Apology

Present

Guests:

Tracey Howie, Awabakal & Guringai Pty Ltd

Apology

Staff:

David Milliken, Unit Manager Strategic Planning

Present

Jenny Mewing, Section Manager Local Planning and Policy

Present

Jared Phillips, Section Manager Centres Planning and Urban Design

Present

Bec Cardy, Heritage Officer

Apology

Peta James, Senior Urban Designer

Present

Zoie Magann, Meeting Support Officer

Present

1 Introduction

3.01pm

The chairperson welcomed the group and completed an Acknowledgement of Country.

Attendees introduced themselves as this was the first meeting David Milliken (Unit Manager Strategic Planning) and team have attended. Bec Cardy (Heritage Officer) is currently away from work due to health reasons but the team is continuing heritage work in her absence. The group passed on their well wishes for Bec.

Apologies received and members absent without apology were noted. It was also noted that two members resigned from the group since the last meeting – Warren Andrews and Gary Dean. The group thanked them for their contributions over the years.

No disclosures of interest were received.

2 Update on Council's current status 3.14pm

Jared Phillips (Section Manager Centres Planning and Urban Design) provided an update on Council's current status, noting the organisation is moving forward with a positive outlook towards the 2021/22 financial year. Heritage items are still progressing and there is money allocated to this in the budget.

Information about Council's financial recovery is available on Council's website here:

<https://www.centralcoast.nsw.gov.au/council/news/financial-recovery-plan>

3 Previous business 3.16pm

The group confirmed the minutes from the previous meeting as noted below, which were distributed to members via email and uploaded to Council's website:

- [Heritage Advisory Committee Minutes 7 October 2020](#)

The action log was reviewed with updates recorded (see page 4).

4 State heritage listing for Calga Aboriginal Site (action 40) -

Item deferred as Tracey Howie was a late apology for the meeting.

5 Heritage gap analysis and nomination review presentation 3.27pm

Jenny Mewing (Section Manager Local Planning and Policy) provided a presentation on the Heritage Gap Analysis noting the following key points.

- Consultant GML Heritage have completed the initial heritage gap analysis previously reported on at the last meeting and a draft report was produced in May 2021.
- Provided overview of key findings and recommendations included in report, noting they will be considered in development of a Central Coast Heritage Strategy and Action Plan.

- Heritage study undertaken by consultant David Scobie has also been completed. There were 79 heritage nominations identified as part of the study – 63 of which have been supported for inclusion in the comprehensive LEP being developed.
- A Conservation Area Review and Cultural Landscape Review have also been completed as part of this study.
- Next steps are to further review the priority actions identified and prepare a work program that includes development of a Heritage Study and Action Plan.
- Community engagement (including with this group) will occur throughout process and during exhibition of a draft Heritage Study and Action Plan. Staff confirmed there is budget for this work and priorities are being considered.

David Milliken noted Council's current situation presents a good opportunity to refine project management and internal processes for the years ahead. Work in the heritage space will continue with actions identified for priority – staff resourcing needs to be considered in this regard.

Action: Staff to review applicable reports and provide draft copies in confidence to members for feedback.

6 General business

3.52pm

No general business was raised.

7 Close

Next meeting: Wednesday 29 September 2021
 3pm – 5pm
 Location TBC

Meeting closed at 3.53pm

Minutes finalised and endorsed 24 June 2021.



David Milliken, Unit Manager Strategic Planning
Chairperson and Coordinator

Action log

Heritage and Culture Advisory Committee



Action Number	Meeting Date	Action	Responsible Party	Action Update	Status
40	5/6/2019	'State Heritage Listing for Calga Aboriginal Site' to be added to a future agenda and relevant person to be invited to an Advisory Group meeting when appropriate.	Heritage Officer / Meeting Support Officer	Tracey Howie unavailable for 23 June 2021 meeting.	Pending
52	7/10/2020	Another informal meeting (workshop) to be held for interested Advisory Group members with regard to progress of the Heritage Trails. Members from the Gosford Foundation Trust Management Committee to be invited to join workshop.	Heritage Officer / Meeting Support Officer	Progress with Heritage Trails is currently on hold but staff will add to the future works program and loop back in with the group when applicable. Kreenah Yelds noted potential for partnership with Newcastle Museum regarding development of mobile app (previously discussed with Bec Cardy) – invite Emma from Museum to workshop when planned.	Pending
54	7/10/2020	Staff to collate key dates of events (e.g. Heritage Week) for Advisory Group members to consider with regard to future planning.	Heritage Officer	Jared Phillips will follow this up with aim to bring calendar to next meeting.	Pending
55	23/6/2021	Staff to review applicable reports and provide draft copies in confidence to members for feedback.	Unit Manager Strategic Planning		Pending