



Central Coast Council
Business Paper
Ordinary Council Meeting
28 October 2019





COMMUNITY STRATEGIC PLAN 2018-2028

ONE – CENTRAL COAST IS THE COMMUNITY STRATEGIC PLAN (CSP) FOR THE CENTRAL COAST LOCAL GOVERNMENT AREA

ONE – CENTRAL COAST DEFINES THE COMMUNITY'S VISION AND IS OUR ROADMAP FOR THE FUTURE

ONE – CENTRAL COAST BRINGS TOGETHER EXTENSIVE COMMUNITY FEEDBACK TO SET KEY DIRECTIONS AND PRIORITIES

One - Central Coast will shape and inform Council's business activities, future plans, services and expenditure. Where actions are the responsibility of other organisations, sectors and groups to deliver, Council will work with key partners to advocate on behalf of our community.

Ultimately, every one of us who live on the Central Coast has an opportunity and responsibility to create a sustainable future from which we can all benefit. Working together we can make a difference.

RESPONSIBLE

WE'RE A RESPONSIBLE COUNCIL AND COMMUNITY, COMMITTED TO BUILDING STRONG RELATIONSHIPS AND DELIVERING A GREAT CUSTOMER EXPERIENCE IN ALL OUR INTERACTIONS.

We value transparent and meaningful communication and use community feedback to drive strategic decision making and expenditure, particularly around the delivery of essential infrastructure projects that increase the safety, liveability and sustainability of our region. We're taking a strategic approach to ensure our planning and development processes are sustainable and accessible and are designed to preserve the unique character of the coast.

 **Good governance and great partnerships**

G2 Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect

There are 5 themes, 12 focus areas and 48 objectives

COMMUNITY STRATEGIC PLAN 2018-2028 FRAMEWORK

All council reports contained within the Business Paper are now aligned to the Community Strategic Plan. Each report will contain a cross reference to a Theme, Focus Area and Objective within the framework of the Plan.

The infographic details the following structure:

- THEMES:** BELONGING, SMART, GREEN, RESPONSIBLE, LIVEABLE, COMMUNITY VISION.
- FOCUS AREAS (under RESPONSIBLE):** GOOD GOVERNANCE AND GREAT PARTNERSHIPS, BELIEVING IN ESSENTIAL INFRASTRUCTURE, BALANCED AND SUSTAINABLE DEVELOPMENT.
- FOCUS AREAS (under LIVEABLE):** RELIABLE PUBLIC TRANSPORT AND ECONOMIC LIVING, SAFE AND SOUND LIVING AND WORKING, HEALTHY LIVING AND WELLBEING FOR A THRIVING COMMUNITY.
- OBJECTIVES:** 48 numbered objectives (G1-G2, S1-S6, G1-G2, L1-L6, R1-R6, C1-C6) are listed under each focus area.



Meeting Notice

**The Ordinary Council Meeting
of Central Coast Council
will be held in the Council Chamber,
Level 1, 49 Mann Street, Gosford on
Monday 28 October 2019 at 6.30 pm,
for the transaction of the business listed below:**

1 Procedural Items

- 1.1 Disclosure of Interest 5
- 1.2 Confirmation of Minutes of Previous Meetings..... 7
- 1.3 Notice of Intention to Deal with Matters in Confidential Session26

Mayoral Minute

- 1.4 Mayoral Minute – Plan to save our recycling.....28

2 Planning Reports

- 2.1 DA/569/2016/B - Shop 37/2-6 Warrigal Street, The Entrance - Use of Shop 37 for Recreational Facility - Personal Fitness Studio (Amended Application).....32
- 2.2 DA 52083/2017 - Review of the Determination of DA - 5-7 Church Street, Terrigal.....45
- 2.3 Proposed residential and conservation rezoning for 285-335 Pacific Highway Lake Munmorah84
- 2.4 Request to Amend the Gosford Local Environmental Plan 2014 - 302 to 308 Ocean View Road Ettalong Beach94
- 2.5 Draft Tuggerah to Wyong Economic Corridor Strategy 101

3 Contract Report

- 3.1 CPA/2158 - Banner Upgrade Project 111

4 General Reports

- 4.1 Council Resolution to Establish an Integrity and Ethical Standards Unit 115
- 4.2 Ordinary Meetings to Recommence at Gosford Chambers 131
- 4.3 Deferred Item - Consideration of Submissions and Adoption of the Central Coast Youth Strategy..... 134
- 4.4 Review of submissions and adoption of the Ourimbah Land Use Strategy and Town Centre Masterplan 172
- 4.5 Adoption of Wyong River and Ourimbah Creek Floodplain Risk Management Studies and Plans 194
- 4.6 Appointments to the Playspaces Advisory Committee..... 200

4.7	Meeting Record of the Heritage Advisory Committee held on 4 September 2019.....	206
4.8	Meeting Record of the Social Inclusion Advisory Committee held on 22 August 2019	212
4.9	Policy for Investment Management	221
5	Information Reports	
5.1	Investment Report for September 2019	237
5.2	Pecuniary Interest Disclosure Returns 2018-2019	246
6	Answers to Question on Notice	
6.1	Answer to QON - Q195/18- Heart Graffiti.....	252
7	Questions with Notice	
7.1	Questions with Notice	253
8	Notices of Motion	
8.1	Deferred Item - Notice of Motion - Central Coast Council QNA Town Hall style public meetings	256
8.2	Notice of Motion - Pilot programme to install water tanks across Central Coast LGA at a reduced rate for pensioners and low income earners.....	258
8.3	Notice of Motion – Tuggerawong Hall Site.....	259

Gary Murphy
Chief Executive Officer

Item No: Item 1.1
Title: Disclosure of Interest
Department: Governance



28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00041-02 - D13672722

Chapter 14 of the *Local Government Act 1993* ("LG Act") regulates the way in which the councillors and relevant staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public functions.

Section 451 of the LG Act states:

- (1) *A councillor or a member of a council committee who has a pecuniary interest in any matter with which the council is concerned and who is present at a meeting of the council or committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.*
- (2) *The councillor or member must not be present at, or in sight of, the meeting of the council or committee:*
 - (a) *at any time during which the matter is being considered or discussed by the council or committee, or*
 - (b) *at any time during which the council or committee is voting on any question in relation to the matter.*
- (3) *For the removal of doubt, a councillor or a member of a council committee is not prevented by this section from being present at and taking part in a meeting at which a matter is being considered, or from voting on the matter, merely because the councillor or member has an interest in the matter of a kind referred to in section 448.*
- (4) *Subsections (1) and (2) do not apply to a councillor who has a pecuniary interest in a matter that is being considered at a meeting, if:*
 - (a) *the matter is a proposal relating to:*
 - (i) *the making of a principal environmental planning instrument applying to the whole or a significant part of the council's area, or*
 - (ii) *the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant part of the council's area, and*
 - (a1) *the pecuniary interest arises only because of an interest of the councillor in the councillor's principal place of residence or an interest of another person*

1.1 Disclosure of Interest (contd)

(whose interests are relevant under section 443) in that person's principal place of residence, and

- (b) the councillor made a special disclosure under this section in relation to the interest before the commencement of the meeting.*
- (5) The special disclosure of the pecuniary interest must, as soon as practicable after the disclosure is made, be laid on the table at a meeting of the council and must:*
 - (a) be in the form prescribed by the regulations, and*
 - (b) contain the information required by the regulations.*

Further, the Code of Conduct adopted by Council applies to all councillors and staff. The Code relevantly provides that if a councillor or staff have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed as well as providing for a number of ways in which a non-pecuniary conflicts of interests might be managed.

Recommendation

That Councillors and staff now disclose any conflicts of interest in matters under consideration by Council at this meeting.

Attachments

Nil

Item No: 1.2
Title: Confirmation of Minutes of Previous Meetings
Department: Governance



28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00041-02 - D13672723

Summary

Confirmation of minutes of the Ordinary Meeting of the Council held on 8 October 2019.

A motion or discussion with respect to the Minutes is not order except with regard to their accuracy as a true record of the proceedings.

Recommendation

That Council confirm the minutes of the Ordinary Meeting of the Council held on 8 October 2019.

Attachments

- 1 MINUTES - Ordinary Meeting Meeting - 8 October 2019 D13680164



Central Coast Council

Minutes of the Ordinary Meeting of Council

Held in the Council Chamber
2 Hely Street, Wyong
on 08 October 2019

Present

Mayor Lisa Matthews and Councillors Greg Best, Jillian Hogan, Kyle MacGregor, Doug Vincent, Chris Burke, Chris Holstein, Bruce McLachlan, Jilly Pilon, Louise Greenaway, Jeff Sundstrom, Richard Mehrtens and Jane Smith.

In Attendance

Gary Murphy (Chief Executive Officer), Boris Bolgoff (Director Roads, Transport, Drainage and Waste), Julie Vaughan (Director Connected Communities), Brett Sherar (Acting Director Environment and Planning), Dr Liz Develin (Director Governance), Jamie Loader (Director Water and Sewer), Ricardo Martello (Executive Manager Innovation and Futures) and Craig Norman (Chief Finance Officer).

The Mayor, Lisa Matthews, declared the meeting open at 6.33pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

The Mayor, Lisa Matthews read an acknowledgement of country statement.

The Mayor, Lisa Matthews also acknowledged the connection that we all have to this land and place, and the shared responsibility that we have to care for and protect this land for future generations.

The reports are recorded in their correct agenda sequence.

Apologies

Moved: **Councillor Burke**

Seconded: **Councillor Pilon**

Resolved

929/19 That the apology received from Councillors Gale Collins and Marquart be accepted.

930/19 That Council accept a leave of absence from Councillor Burke for the Ordinary Meeting being held on 11 November 2019.

For:

Unanimous

1.1 Disclosures of Interest

Item 3.6 - Consideration of Submissions and Adoption of the Tourism Opportunity Plan

Councillor Smith declared a less than significant non pecuniary interest in the matter as she is on the committee of the Central Coast Marine Discovery Centre. Councillor Smith chose to remain in the chamber and participate in discussion and voting as the conflict is minor.

Item 7.1 - Notice of Motion - Independent Audit Investigation into RPAC

Councillor Holstein declared a pecuniary interest in the matter as he is a causal employee of the tenant of the Parkside building. Councillor Holstein left the chamber at 8.25pm, returned at 9.02pm and did not participate in discussion or voting.

Item U3/19 – Urgency Motion - Location of the Gosford Regional Library

Councillor Best declared a less than significant non pecuniary interest as he is a party to the negotiations with a local not for profit. Councillor Best chose to remain in the chamber and participate in discussion and voting as the conflict is minor.

Councillor Holstein declared a pecuniary interest in the matter as he is a casual employee of the tenant of the Parkside building. Councillor Holstein left the chamber at 10.06pm, did not return, and did not participate in discussion or voting.

Moved: Councillor Best
Seconded: Councillor MacGregor

Resolved

931/19 That Council and staff now disclose any conflicts of interest in matters under consideration by Council at this meeting.

For:
Unanimous

Procedural – Urgency Motion

Moved: Councillor Mehrtens
Seconded: Councillor Sundstrom

Resolved

932/19 That Council consider a motion of urgency regarding the Location of the Gosford Regional Library as there are current commercial and legal negotiations to be undertaken.

For:
Mayor Matthews, Councillors Best, Smith,
Vincent, Sundstrom, Mehrtens, Hogan,
MacGregor, Greenaway, McLachlan, Pilon
and Burke

Abstained:
Councillor Holstein

1.2 Confirmation of Minutes of Previous Meeting

Moved: Councillor MacGregor
Seconded: Councillor Burke

Resolved

933/19 That Council confirm the minutes of the Ordinary Meeting of Council held on 25 September 2019.

For:
Unanimous

1.3 Notice of Intention to Deal with Matters in Confidential Session

Moved: Councillor Mehrtens
Seconded: Councillor Hogan

That Council resolve that the following matters be dealt with in closed session, pursuant to s. 10A(2)(a) of the Local Government Act 1993 for the following reasons:

Item 8.1 - Response to Notice of Motion – Umina Mall
Item U3/19 – Urgency Motion - Location of the Gosford Regional Library

Reason for considering in closed session:

2(c) contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that this report and attachment 1 to this report remain confidential in accordance with section 10A(2)(c) of the Local Government Act as it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and because consideration of the matter in open Council would on balance be contrary to the public interest as it would affect Councils ability to obtain value for money services for the Central Coast community.

For:
Mayor Matthews, Councillors Best, Smith,
Vincent, Sundstrom, Mehrtens, Hogan,
MacGregor, Greenaway, McLachlan, Pilon
and Burke

Abstained:
Councillor Holstein

Procedural Motion – Exception**Moved:** Councillor Holstein**Seconded:** Councillor Best**Resolved**

934/19 That Council adopt the following items en-masse and in accordance with the report recommendations:

Item 3.1 - Acquisition of Private Land at Jensen Road, Wadalba for Environmental Purposes
Item 3.3 - Meeting Record of the Town Centre Advisory Committee held on 20 August 2019
Item 3.7 - Adoption of the Sustainable and Plastic Free Events Policy
Item 3.8 - Road Naming Proposal North Shelly Beach Accessway
Item 4.2 - Meeting Record of the Coastal Open Space System (COSS) Committee held on 1 August 2019
Item 4.3 - Meeting Record of the Gosford Foundation Trust Management Committee held on 6 August 2019
Item 4.4 - Meeting Record of the Protection of the Environment Trust (PoET) Management Committee held on 6 August 2019
Item 4.5 - Meeting Record of the Tourism Advisory Committee held on 21 August 2019

935/19 That with the exception of the reports listed below, Council adopt the recommendations contained in the reports listed above:

Item 2.1 - DA/54622/2018 Multi Dwelling Housing (3 units) & Demolition of Existing Structures on LOT: 10 DP: 10466, 4 Clifford Street UMINA BEACH
Item 2.2 - DA/55574/2018 5-7 Bangalow Street ETTALONG BEACH -Multi-Dwelling Housing
Item 2.3 - DA/55789/2018 - 58-62 Araluen Drive, Hardys Bay - Mixed Use Development Commercial Premises & Shop top housing
Item 2.4 - DA/379/2019 - Commercial Building at 4 Dulmison Avenue, WYONG
Item 3.2 - Draft 2018-19 Financial Reports for Central Coast Council and Central Coast Council Water Supply Authority
Item 3.4 - Cities Power Partnership Progress Report
Item 3.5 - Consideration of Submissions and Adoption of the Central Coast Youth Strategy
Item 3.6 - Consideration of Submissions and Adoption of the Tourism Opportunity Plan
Item 4.1 - Action Arising from Meeting Record of Mangrove Mountain and Spencer Advisory Committee held on 9 April 2019
Item 4.6 - Central Coast Parking Strategy - Part 1 - Gosford Short Term Parking Strategy

Item 7.1 - Notice of Motion - Independent Audit Investigation into RPAC
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Item 7.2 - Notice of Motion - Ward Approach to Local Strategic Planning Statement
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Item 7.3 - Notice of Motion - Central Coast Council QNA Town Hall Style Public Meetings
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Item 8.1 - Response to Notion of Motion – Umina Mall

Item U3/19 - Urgency Motion – Location of the Gosford Regional Library

For:

Unanimous

2.1 DA/54622/2018 Multi Dwelling Housing (3 units) & Demolition of Existing Structures on LOT: 10 DP: 10466, 4 Clifford Street UMINA BEACH

Moved: Councillor Sundstrom

Seconded: Councillor Smith

Resolved

936/19 That Council request the Chief Executive Officer defer this matter pending a site visit.

For:
Mayor Smith, Councillors Smith, Vincent, Sundstrom, Mehrtens, Hogan and MacGregor

Against:
Councillors Best, Holstein, McLachlan, Pilon and Burke

Abstained: Councillor Greenaway

2.2 DA/55574/2018 5-7 Bangalow Street ETTALONG BEACH -Multi-Dwelling Housing

Moved: Councillor Mehrtens

Seconded: Councillor Best

Resolved

937/19 That Council grant consent subject to the conditions detailed in the schedule attached to the report and having regard to the matters for consideration detailed in section 4.15 of the Environmental Planning and Assessment Act 1979 and other relevant issues.

938/19 That Council advises those who made written submissions of its decision.

For:

Unanimous

**2.3 DA/55789/2018 - 58-62 Araluen Drive, Hardys Bay - Mixed Use
Development Commercial Premises & Shop top housing**

Moved: Councillor Best
Seconded: Councillor Mehrtens

- 1 That Council grant consent to the development of Shop Top Housing, comprising four commercial units and seven residential units, on Lots 19, 20 and 21, DP 8830, No. 58-62 Araluen Drive, Hardys Bay, subject to the conditions detailed in the schedule attached to the report and having regard to the matters for consideration detailed in Section 4.15 of the Environmental Planning and Assessment Act 1979 and other relevant issues.
- 2 That Council advise those who made written submissions of its decision.

Amendment Moved: Councillor Smith
Amendment Seconded: Councillor Vincent

- 1 That Council note concerns related to
 - a) The impact of the proposed development on visual amenity and scenic qualities of the coast.
 - b) The visual impact on the character of the area, noting that the neighbourhood is scenically prominent and distinctive and the site is in a prominent location.
 - c) Non-compliance with the Apartment Design Guide 3F-1 Visual Privacy (max 66.65% variation with setbacks) contributing to scale and amenity impacts.
- 2 That Council defer this item to allow for
 - a) Further advice regarding the definition of "shop top housing" in relation to units 5-7.
 - b) Further discussion with the applicant regarding options to address the concerns noted above.

Amendment Moved: Councillor Best
Amendment Seconded: Councillor Mehrtens

- 1 That Council grant consent to the development of Shop Top Housing, comprising four commercial units and seven residential units, on Lots 19, 20 and 21, DP 8830, No. 58-62 Araluen Drive, Hardys Bay, subject to the conditions detailed in the schedule attached to the report and having regard to the matters for consideration detailed in Section 4.15 of the Environmental Planning and Assessment Act 1979 and other relevant issues.
- 2 That Council advise those who made written submissions of its decision.
- 3 That Council investigate opportunities to improve general parking in the area of Araluen Drive bordering the public foreshore reserve area near commercial properties.

For:
Mayor Matthews, Councillors Best, Holstein, Mehrstens, MacGregor, McLachlan, Pilon and Burke.

Against:
Councillors Smith, Vincent, Sundstrom, Hogan and Greenaway.

Moved: **Councillor Best**
Seconded: **Councillor Mehrstens**

Resolved

939/19 ***That Council grant consent to the development of Shop Top Housing, comprising four commercial units and seven residential units, on Lots 19, 20 and 21, DP 8830, No. 58-62 Araluen Drive, Hardys Bay, subject to the conditions detailed in the schedule attached to the report and having regard to the matters for consideration detailed in Section 4.15 of the Environmental Planning and Assessment Act 1979 and other relevant issues.***

940/19 ***That Council advise those who made written submissions of its decision.***

941/19 ***That Council investigate opportunities to improve general parking in the area of Araluen Drive bordering the public foreshore reserve area near commercial properties.***

For:
Mayor Matthews, Councillors Best, Holstein, Mehrstens, MacGregor, McLachlan, Pilon and Burke

Against:
Councillors Smith, Vincent, Sundstrom, Hogan and Greenaway

2.4 **DA/379/2019 - Commercial Building at 4 Dulmison Avenue, WYONG**

Moved: **Councillor MacGregor**
Seconded: **Councillor Best**

Resolved

942/19 ***That Council grant consent subject to the conditions detailed in the schedule attached to the report and having regard to the matters for consideration detailed in Section 4.15 of the Environmental Planning and Assessment Act 1979 and other relevant issues.***

943/19 ***That the Council assume the concurrence of the Secretary of the Department of Planning and Environment in accordance with the written notification of assumed concurrence issued under clause 64 of the Environmental Planning and Assessment Regulation 2000.***

For: Mayor Matthews, Councillors Best, Holstein, Vincent, Sundstrom, Mehrstens, Hogan, MacGregor, Greenaway, McLachlan, Pilon and Burke

Against: Councillor Smith

3.1 Acquisition of Private Land at Jensen Road, Wadalba for Environmental Purposes

This item was resolved by the exception method.

Moved: Councillor Holstein
Seconded: Councillor Best

Resolved

- 944/19** That Council acquire the land by private treaty known as Lot 2 DP 115462 at 190 Jensen Road Wadalba (the Land).
- 945/19** That Council authorise the Chief Executive Officer to negotiate the agreed purchase price, based on assessment by a qualified valuer.
- 946/19** That Council authorise the Common Seal of Central Coast Council to be affixed to the documents necessary to acquire the Land including but not limited to any transfer or contract.
- 947/19** That Council authorise the Mayor and the Chief Executive Officer to execute all documents necessary to acquire the Land including but not limited to any transfer or contract.

For:
Unanimous

3.2 Draft 2018-19 Financial Reports for Central Coast Council and Central Coast Council Water Supply Authority

Moved: Councillor Holstein
Seconded: Councillor Best

Resolved

- 948/19** That Council defer consideration of the Draft 2018-19 Financial Reports for Central Coast Council and Central Coast Council Water Supply Authority to the Ordinary Meeting to be held on 11 November 2019 and note that a report will be provided for Council's consideration in the Business Paper for the meeting of 11 November 2019.

For:

Unanimous

3.3 Meeting Record of the Town Centre Advisory Committee held on 20 August 2019

This item was resolved by the exception method.

Moved: Councillor Holstein

Seconded: Councillor Best

Resolved

949/19 That Council receive the report on Meeting Record of the Town Centre Advisory Committee held on 20 August 2019 that is Attachment 1 to this report.

950/19 That Council adopt the Terms of Reference for the Town Centre Advisory Committee, as set out in Attachment 2 to this report.

951/19 That Council appoint Mayor Lisa Matthews as the Chairperson for the Town Centre Advisory Committee.

For:

Unanimous

3.4 Cities Power Partnership Progress Report

Councillor Best left the chamber at 7.47pm, returning at 7.54, and did not participate in discussion or voting.

Moved: Councillor Smith

Seconded: Councillor MacGregor

Resolved

952/19 That Council note this progress report on the Cities Power Partnership Pledge Actions.

953/19 That Council continue implementing the Pledge Actions and providing six-monthly reports to Council and the Climate Council.

For:

Unanimous

3.5 Consideration of Submissions and Adoption of the Central Coast Youth Strategy

Moved: **Councillor Holstein**

Seconded: **Councillor Best**

Resolved

954/19 That this matter be deferred to the Ordinary Meeting being held on 28 October 2019.

For:

Unanimous

3.6 Consideration of Submissions and Adoption of the Tourism Opportunity Plan

Councillor Smith declared a less than significant non pecuniary interest as she is on the committee of the Central Coast Marine Discovery Centre. Councillor Smith chose to remain in the chamber and participate in discussion and voting as the conflict is minor.

Moved: **Councillor Smith**

Seconded: **Councillor Vincent**

Resolved

955/19 That Council note that the Tourism Opportunity Plan was publicly exhibited from 2 July 2019 to 30 August 2019.

956/19 That Council consider the submissions received during the exhibition period.

957/19 That Council amend the TOP to include Low Impact Water based activities (Kayaking, canoeing, SUP) as an Investment Opportunity, in line with Council's resolution of 25 Sept, 2019

958/19 That Council request the TOP become a standing agenda item for the Tourism Advisory Committee to provide input and assist with implementation.

959/19 That Council consider opportunities for implementing RV friendly parking sites and disability tourism precincts as part of the implementation of the Tourism Opportunity Plan.

960/19 That Council adopt the Tourism Opportunity Plan (Attachment 1) and make available on Council's website, with the above amendments.

For:
**Mayor Matthews, Councillors Holstein,
Smith, Vincent, Sundstrom, Mehrstens,
Hogan, Macgregor, Greenaway, McLachlan,
Pilon and Burke**

Abstained:
Councillor Best

3.7 Adoption of the Sustainable and Plastic Free Events Policy

This item was resolved by the exception method.

Moved: Councillor Holstein
Seconded: Councillor Best

Resolved

961/19 That Council adopt the revised Central Coast Council Sustainable and Plastic Free Events Policy (Attachment 1).

962/19 That Council note the Plastic Free Events Guidelines for event organisers and vendors (Attachment 2).

For:
Unanimous

3.8 Road Naming Proposal North Shelly Beach Accessway

This item was resolved by the exception method.

Moved: Councillor Holstein
Seconded: Councillor Best

Resolved

963/19 That Council resolve to support the naming of the accessway to north Shelly Beach through Crown Reserves R82272 and R73287.

964/19 That Council notify all affected owners and seek community feedback on the proposed road name.

965/19 That Council formally submit the road naming proposal to the Geographical Names Board for approval and gazettal following finalisation of Recommendation 2.

For:
Unanimous

4.1 Action Arising from Meeting Record of Mangrove Mountain and Spencer Advisory Committee held on 9 April 2019

Moved: *Councillor MacGregor*
Seconded: *Councillor Smith*

Resolved

966/19 That Council note the report on Action Arising from Meeting Record of Mangrove Mountain and Spencer Advisory Committee held on 9 April 2019.

For:
Unanimous

4.2 Meeting Record of the Coastal Open Space System (COSS) Committee held on 1 August 2019

This item was resolved by the exception method.

Moved: *Councillor Holstein*
Seconded: *Councillor Best*

Resolved

967/19 That Council note the Meeting Record of the Coastal Open Space System (COSS) Committee held on 1 August 2019 .

For:
Unanimous

4.3 Meeting Record of the Gosford Foundation Trust Management Committee held on 6 August 2019

This item was resolved by the exception method.

Moved: *Councillor Holstein*
Seconded: *Councillor Best*

Resolved

968/19 That Council note the Meeting Record of the Gosford Foundation Trust Management Committee held on 6 August 2019

For:
Unanimous

**4.4 Meeting Record of the Protection of the Environment Trust (PoET)
Management Committee held on 6 August 2019**

This item was resolved by the exception method.

Moved: Councillor Holstein

Seconded: Councillor Best

Resolved

969/19 That Council note the Meeting Record of the Protection of the Environment Trust (PoET) Management Committee held on 6 August 2019 .

For:

Unanimous

**4.5 Meeting Record of the Tourism Advisory Committee held on 21 August
2019**

This item was resolved by the exception method.

Moved: Councillor Holstein

Seconded: Councillor Best

Resolved

970/19 That Council note the Meeting Record of the Tourism Advisory Committee held on 21 August 2019.

For:

Unanimous

**4.6 Central Coast Parking Strategy - Part 1 - Gosford Short Term Parking
Strategy**

Moved: Councillor Holstein

Seconded: Councillor MacGregor

Resolved

971/19 That Council receive and note the update report on Central Coast Parking Strategy - Part 1 - Gosford Short Term Parking Strategy.

For:

Unanimous

7.1 Notice of Motion - Independent Audit Investigation into RPAC

Councillor Holstein declared a pecuniary interest in the matter as he is a causal employee of the tenant of the Parkside building. He left the chamber at 8.25pm returned at 9.02pm and did not participate in discussion or voting.

Moved: Councillor Smith
Seconded: Councillor Vincent

Resolved

That Council

972/19 Note that ARIC has considered the matter of an audit for RPAC and Council awaits the minutes from ARIC.

973/19 Note the recent decision (25 Sept 2019) to proceed with the Gosford Regional Library and review the Business Case for the Regional Performing Arts and Conference Centre (RPACC).

974/19 Note that

a the NSW State government indicated publicly in 2018 that the Central Coast region was likely to receive in the order of \$400 million of Snowy Hydro Legacy Fund for key regional projects.

b Council staff worked collaboratively with other stakeholders over a period in excess of 6 months to develop business cases, identify priority projects and shortlist 4 key projects which included the Cultural Precinct.

c the State government advised in late 2018 that none of the priority projects for the region would be eligible for funding.

975/19 Request the Mayor write to the NSW Premier requesting the appointment of a Minister for the Central Coast, in order to recognise the significance of our region, our community and our growing population.

For:
Mayor Matthews, Councillors Smith, Vincent, Sundstrom, Mehrstens, Hogan, MacGregor and Greenaway

Against:
Councillors Best, McLachlan, Pilon and Burke

A division was called by Councillors Best and Burke.

For:
Mayor Matthews, Councillors Smith, Vincent, Sundstrom, Mehrstens, Hogan, MacGregor and Greenaway

Against:
Councillors Best, McLachlan, Pilon and Burke

As a result of the division the motion was declared CARRIED.

7.2 Notice of Motion - Ward Approach to Local Strategic Planning Statement

Moved: Councillor Smith
Seconded: Councillor Sundstrom

Resolved

976/19 That Council adopt a Ward based approach to the Local Strategic Planning Statement.

977/19 That the Chief Executive Officer develop an outline for community engagement for each Ward in consultation with Ward Councillors, noting that this may include the consultation already proposed for Social Planning Areas.

978/19 That the Chief Executive Officer provide an outline of a recommended process by which;

- a) the councillors of a ward are to be given a reasonable opportunity to participate in the preparation of the provisions of the statement that deal with the ward and;**
- b) those provisions are required to be endorsed by those councillors as being consistent with the strategic plans referred to in subsection (2) (b) (of the LG Act Sect 3.9) as they relate to the ward.**

979/19 That the Chief Executive Officer provide a regular monthly Councillor planning workshop (to be held on a Monday) for interested Councillors to be provided with information and updates on planning matters such as the LSPS, Strategic Planning processes, development proposals and other relevant matters.

For: Mayor Matthews, Councillors Best, Holstein, Smith, Vincent, Sundstrom, Hogan, MacGregor, Greenaway, McLachlan, Pilon and Burke
Against: Councillor Mehrtens

7.3 Notice of Motion - Central Coast Council QnA Town Hall Style Public Meetings

Moved: Councillor MacGregor
Seconded: Councillor Greenaway

Resolved

980/19 That Council defer consideration of this matter to the Ordinary Meeting being held on 28 October 2019.

For:
Unanimous

The meeting adjourned at 9.25pm and reconvened at 9.36pm.

Procedural Motion – Move into Confidential session

Moved: Councillor Mehrtens

Seconded: Councillor Smith

Resolved

981/19 That Council move into confidential session to consider Items 8.1 and U3/19.

For:

**Mayor Matthews, Councillors Holstein,
Smith, Vincent, Sundstrom, Mehrtens,
Hogan, Macgregor, Greenaway, McLachlan,
Pilon and Burke**

Against:

Councillor Best.

At this stage of the meeting being 9.44 pm the meeting moved into Confidential Session with the members of the press and public excluded from the closed session and access to the correspondence and reports relating to the items considered during the course of the closed session being withheld. This action is taken in accordance with Section 10a of The Local Government Act, 1993 as the items listed come within the following provisions:-

Item 8.1	Response to Notice of Motion - Umina Mall
Item U3/19	Urgency Motion – Preferred sites for the Regional Library

Pursuant to Section 11(3) of the Local Government Act 1993, that this report and attachment 1 to this report remain confidential in accordance with section 10A(2)(c) of the Local Government Act as it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and because consideration of the matter in open Council would on balance be contrary to the public interest as it would affect Council's ability to obtain value for money services for the Central Coast community.

Open Session

The meeting resumed in open session at 10:31pm and the Chief Executive Officer reported on proceedings of the confidential session of the ordinary meeting as follows:

8.1 Response to Notice of Motion - Umina Mall

Moved: Councillor Mehrtens

Seconded: Councillor Best

Resolved

982/19 That should the applicant being the owner of the adjoining property indicate a willingness to pursue purchase of Lot 100 DP 1201961, being closed road then Council seek an updated valuation of the current market value of the land and offer to sell the land to the adjoining owner in line with Council policies and procedures.

For:

Mayor Matthews, Councillors Best, Holstein, Smith, Vincent, Sundstrom, Mehrtens, Hogan, MacGregor, McLachlan, Pilon and Burke

Against:

Councillor Greenaway

U3/19 Urgency Motion - Location of the Gosford Regional Library

Councillor Best declared a less than significant non pecuniary interest as he is a party to the negotiations with a local not for profit. Councillor Best chose to remain in the chamber and participate in discussion and voting as the conflict is minor.

Councillor Holstein declared a pecuniary interest in the matter as he is a casual employee of the tenant of the Parkside building. Councillor Holstein left the chamber at 10.06pm, did not return, and did not participate in discussion or voting.

Moved: Councillor Mehrtens

Seconded: Councillor Smith

Resolved

983/19 That Council note the confidential staff briefing provided today on preferred sites for the Regional Library.

984/19 That Council approve that the preferred site location for the Regional Library & Innovation Hub as the Parkside building (Lot 100 Deposited Plan 711850) Located at 123A Donnison Street, Gosford.

985/19 That Council authorise the Chief Executive Officer to secure and formalise any current funding opportunities to deliver the Gosford Regional Library and deliver this important public infrastructure;

986/19 That Council again request that staff meet with relevant stakeholders within six weeks.

987/19 That Council reiterate its request to provide an update report to Councillors at the first meeting in December 2019 including a timeline to proceed with design, development application and anticipated commencement and completion of works.

For:
Mayor Matthews, Councillors Smith,
Vincent, Sundstrom, Mehrrens, Greenaway,
McLachlan, Pilon and Burke

Against:
Councillors Hogan and MacGregor

Abstained: Councillor Best

The Meeting closed at 10:34pm.



Item No: 1.3
Title: Notice of Intention to Deal with Matters in Confidential Session
Department: Governance

28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00041-02 - D13672725

Summary

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in a closed and confidential Session. The report is incorporated in the "Confidential" business paper which has been circulated.

The *Local Government Act 1993* requires the Chief Executive Officer to identify those matters listed on the business paper which may be categorised as confidential in terms of section 10A of the *Local Government Act 1993*. It is then a matter for Council to determine whether those matters will indeed be categorised a confidential.

Recommendation

That Council receive the report and note that no matters have been tabled to deal with in a closed session.

Context

Section 10A of the *Local Government Act 1993* (the Act) states that a Council may close to the public so much of its meeting as comprises:

- 2(a) *personnel matters concerning particular individuals (other than Councillors),*
- 2(b) *the personal hardship of any resident or ratepayer,*
- 2(c) *information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,*
- 2(d) *commercial information of a confidential nature that would, if disclosed:*
 - (i) *prejudice the commercial position of the person who supplied it, or*
 - (ii) *confer a commercial advantage on a competitor of the Council, or*
 - (iii) *reveal a trade secret,*
- 2(e) *information that would, if disclosed, prejudice the maintenance of law,*

1.3 Notice of Intention to Deal with Matters in Confidential Session (contd)

- 2(f) matters affecting the security of the Council, Councillors, Council staff or Council property,*
- 2(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,*
- 2(h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

It is noted that with regard to those matters relating to all but 2(a), 2(b) and 2(d)(iii) it is necessary to also give consideration to whether closing the meeting to the public is, on balance, in the public interest.

Further, the Act provides that Council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public (section 10A(3)).

As provided in the Office of Local Government Meetings Practice Note August 2009, it is a matter for the Council to decide whether a matter is to be discussed during the closed part of a meeting. The Council would be guided by whether the item is in a confidential business paper, however the Council can disagree with this assessment and discuss the matter in an open part of the meeting.

Attachments

Nil



Item No: 1.4
Title: Mayoral Minute - Plan to save our recycling
Department: Councillor

28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00041-02 - D13695578

Author: Lisa Matthews, Mayor

I am calling on Councillors to support the local government sector's **Save Our Recycling campaign** as outlined in the Local Government NSW report *At the Crossroads: The State of Waste and Recycling in NSW*.

The NSW Government collects revenue from a Waste Levy via licensed waste facilities in NSW to discourage the amount of waste being landfilled and to promote recycling and resource recovery. According to the latest NSW Budget papers, this totalled \$772 million in 2018-19.

Council paid a total of \$29,140,158 via the Waste Levy during 2018-19. Over the same period Council received \$404,373 in contestable / non-contestable funding to assist with waste management and recycling infrastructure, programs and education.

Revenue from the Waste Levy is expected to increase by about 70 percent from 2012-13 to 2022/23. By the end of this period the Waste Levy revenue is forecast to have increased to more than \$800 million a year: Yet, only a small portion, less than one fifth, of this revenue is invested back into waste and recycling programs.

The NSW Government promised a major education campaign to help support kerbside recycling in 2015. However, this has not been delivered. A Waste Infrastructure Plan and a new Waste Strategy are also overdue.

The Government is also likely to miss key targets in its existing *Waste Avoidance and Resource Recovery Strategy 2014-21*. Its latest *2017/18 Progress Report* shows that in NSW:

- household recycling rates are decreasing
- less waste per person is being diverted from landfill
- the amount of waste being generated is expected to grow by 36 percent by 2036 – well above population growth.

Recent decisions by China and other countries to put in place measures to stop the importation of plastic and paper recycling from countries like Australia are also making it more challenging to find markets for recycled products.

This combination of a lack of funding, planning and action has left our state-wide waste and recycling systems in a poor state.

1.4 Mayoral Minute – Plan to save our recycling (contd)

Local councils in NSW are calling on the NSW Government to reverse this downward slide: to invest the money it collects from the Waste Levy to help fix our state's ailing waste and recycling, and help build a circular economy in NSW.

Local Government's Save our Recycling campaign outlines ways the State Government can work with us to properly develop, fund and deliver the waste and recycling systems our communities deserve.

It is a blueprint for the NSW Government to invest the money it collects from the Waste Levy to help fix our ailing recycling services and build a circular economy in NSW.

The campaign focuses on the following key areas for NSW Government action:

- **Education:** Fund a large-scale, state-wide education campaign to support recycling and markets for recycled products in NSW. The NSW Government must fund and work with councils to activate this campaign; community by community.
- **Innovation:** Greater use of more recycled content by all tiers of government to help create scale, and then new markets, jobs and investment will follow.
- **Investment:** Reinvest the Waste Levy in council-led regional waste-and-recycling plans and fund councils to deliver the infrastructure and services our cities and regions need.

In 2018, delegates at the LGNSW 2018 Conference unanimously voted to call on the NSW Government to reinvest the Waste Levy in recycling and waste infrastructure and programs.

The 2019 Conference further supported this approach, outlining specific solutions to the waste and recycling crisis which could be delivered in partnership with local government.

These steps include:

- Funded regional waste plans for the future of waste and resource recovery developed by councils for their regions.
- Funding for and delivery of the priority infrastructure and other local government projects necessary to deliver these regional-scale plans, particularly where market failure has been identified
- Increased local and state government procurement of recycled goods made with domestic content, e.g.
 - recycled content targets to help drive demand and provide incentives to deliver on these targets.
 - funded research, development and delivery of recycling technologies and products generated from recyclables, particularly by local or regional councils.

I am recommending that we support the Save Our Recycling campaign, which is being coordinated on behalf of the sector by LGNSW.

I formally move:

- 1 That Council acknowledges the growing imperative to manage waste and recycling within NSW, and calls for urgent action from the State Government to help build a circular economy in NSW.**
- 2 That Council recognises initiatives and projects taken within the Central Coast local government area to help achieve this goal, including the following selection of activities during 2018/19:**
 - **The provision of a 3-bin domestic waste collection service to 133,000 households incorporating a recycling and garden organics collection service**
 - **The provision of 200 public place recycling bins at key locations**
 - **The local processing of 29,870 tonnes of household recyclables and around 40,000 tonnes of garden organics.**
 - **Worked with its recycling contractor in the development of a local glass sand processing facility and the reuse of processed glass as a sand replacement in Councils operations.**
 - **Collected and shredded over 20,000 mattresses to recover recyclable products.**
 - **Recovered over 5,430 tonnes of metal for recycling**
 - **Recovered various other resources for recycling at its waste management facilities or nominated drop off points, including timber, e-waste, batteries, mobile phones, tyres, motor oil, cardboard, and concrete.**
 - **Initiated a soft plastic collection service for subsequent processing into an asphalt additive which has been used on a number of projects across the local government area saving the equivalent of 530,000 plastic bags and 12,500 waste toner cartridges per kilometre of road**
 - **Developed policies and implemented actions relating to single use plastics and sustainable events on Council property aimed at avoiding waste and procuring recycled products.**
 - **Delivered waste education programs to over 3,600 residents including 2,847 students from local schools and TAFE.**
 - **Launched a new mobile responsive website (1Coast.com.au) which received around 146,600 visitor and have 6053 followers on the 1Coast Facebook page which provides regular waste and recycling messaging.**
 - **Commenced the development of an overarching waste management strategy for the Central Coast region to define Councils waste management objectives and a resulting suite of actions.**
- 3 That Council endorses Local Government NSW's sector-wide Save our Recycling campaign, and asks the State Government to reinvest the Waste Levy in:**
 - a Funding councils to collaboratively develop regional-scale plans for the future of waste and recycling in their regions**

- b the delivery of the priority infrastructure and other local government projects needed to deliver regional-scale plans, particularly where a market failure has been identified*
 - c support for the purchase of recycled content by all levels of government, to help create new markets*
 - d Funding and delivery of a state-wide education campaign on the importance of recycling, including the right way to recycle, the purchase of products with recycled content and the importance of waste avoidance.*
- 4** *That Council write to all the local State Members on the Central Coast - Adam Crouch MP, Member for Terrigal, Liesl Tesch MP, Member for Gosford, David Mehan MP, Member for The Entrance, David Harris MP, Member for Wyong and Yasmin Catley MP, Member for Swansea, outlining the urgent need to educate, innovate and invest in local waste and recycling services via the waste levy and calling for their support for recycling.*
- 5** *That Council write to the relevant NSW State Ministers including the Minister for Energy and Environment the Hon Matthew Kean MP, Local Government Minister Shelley Hancock, NSW Treasurer the Hon Dominic Perrottet MP, Premier the Hon Gladys Berejiklian MP, Opposition Leader Jodi McKay MP, Shadow Minister for Environment and Heritage Kate Washington MP, and Shadow Minister for Local Government Greg Warren MP, outlining the urgent need to educate, innovate and invest in local waste and recycling services via the waste levy and calling for their support for recycling.*
- 6** *That Council formally write to its own Youth Action Team, Y4Y, advising them of Council's support for the Save Our Recycling campaign, and asking them to consider endorsing and sharing it their own networks across the Central Coast local government area.*
- 7** *That Council advise LGNSW President Linda Scott of the passage of this Mayoral Minute.*
- 8** *That Council develop and implement a communications campaign to promote Council's support for the Save Our Recycling campaign.*

Attachments

Nil.



Item No: 2.1
Title: DA/569/2016/B - Shop 37/2-6 Warrigal Street, The Entrance - Use of Shop 37 for Recreational Facility - Personal Fitness Studio (Amended Application)
Department: Environment and Planning

28 October 2019 Ordinary Council Meeting

Trim Reference: DA/569/2016/B - D13635467
Author: Amanda Hill, Town Planner
Manager: Andrew Roach, Unit Manager, Development Assessment
Executive: Brett Sherar, Acting Director, Environment and Planning

Summary

Development consent was granted on 7 September 2016 (Development Application 569/2016) for an indoor recreation facility (gym) within an existing mixed-use development. The consent was time limited for a 12 month period (Condition 19) to enable Council to review the operation of the facility in relation to impact on the amenity of adjoining properties. In 2018, approval was granted for an additional 12 months. An application to modify development consent DA/569/2016 has been received to delete Condition 19 to allow the permanent use of the premises as an indoor recreation facility (gym).

There have been two notification periods for the application – the first resulted in a total of 17 submissions plus a noise survey completed by 17 residents. The second notification period resulted in 15 submissions. In accordance with Council's *Policy for Determining Development Applications subject to Public Objection*, a Councillor Business Update was provided on 9 August 2019 outlining the number of submissions received, the issues raised and indicated the officer's recommendation to refuse the application. Following the Councillor Business Update, two Councillors have Called-Up this application to be determined by Council.

The application has been examined having regard to the matters for consideration detailed in section 4.15 and 4.55 (1A) of the *Environmental Planning and Assessment Act 1979* and other statutory requirements with the issues requiring attention and consideration being addressed in the report.

Applicant	Mr T Butcher
Owner	Owners Corporation SP 77340
Application No	DA/569/2016/B
Description of Land	Lot 37 SP 77340 37/2-6 Warrigal Street, THE ENTRANCE
Proposed Development	Deletion of Condition 19 (remove time limited consent)
Site Area	1905m ²
Zoning	B2 Local Centre
Existing Use	Recreational Facility (indoor) - Gym

2.1 DA/569/2016/B - Shop 37/2-6 Warrigal Street, The Entrance - Use of Shop 37 for Recreational Facility - Personal Fitness Studio (Amended Application) (contd)

Employment Generation Yes
Estimated Value N/A

Recommendation

- 1 That Council refuse development application 569/2016/B for the following reasons having regard to the matters detailed in Section 4.55 (1A) and 4.15 of the Environmental Planning and Assessment Act 1979 and other relevant issues:**
- a) There is insufficient information to justify the proposed development is of minimal environmental impact in accordance with Section 4.55(1A)(a) of the Environmental Planning and Assessment Act 1979.**
 - b) The proposed development is not considered to be substantially the same development to that which was originally approved in accordance with Section 4.55(1A)(b) of the Environmental Planning and Assessment Act 1979.**
 - c) The proposed development does not comply with the objective of the B2 Local Centre zone under Wyong Local Environmental Plan 2013 which seeks to avoid land use conflicts within the zone.**
 - d) There is insufficient information to determine the extent of impact on the amenity of residents within the development and other adjoining properties.**
 - e) The site is not suitable for a continued and permanent use as an indoor recreation facility (gym) having regard for the matters for consideration in Section 4.15(1)(c) of the Environmental Planning and Assessment Act 1979.**
 - f) The deletion of condition 19 under DA/569/2016 to allow a continued and permanent use as an indoor recreation facility (gym) is not in the public interest.**
- 2 That Council advise those who made written submissions of its decision.**

2.1 DA/569/2016/B - Shop 37/2-6 Warrigal Street, The Entrance - Use of Shop 37 for Recreational Facility - Personal Fitness Studio (Amended Application) (contd)

Proposed Development	Deletion of Condition 19 (to remove 12 month time limited consent)
Permissibility and Zoning	The site is zoned B2 Local Centre under <i>Wyong Local Environmental Plan 2013</i> . The proposal aims to modify the consent for the approved indoor recreation facility. The proposed development is permitted in the zone.
Relevant Legislation	<ul style="list-style-type: none"> • <i>Environmental Planning and Assessment Act 1979</i> • <i>Wyong Local Environmental Plan 2013</i> • <i>Draft Central Coast Local Environmental Plan 2018</i> • <i>Wyong Development Control Plan 2013</i>
Current Use	Recreational Facility (indoor) - Gym
Integrated Development	No
Submissions	<p>First Notification Period (30 January 2019 – 12 February 2019) - 17 submissions plus a noise survey completed by 17 residents.</p> <p>Second Notification Period (26 June 2019 – 10 July 2019) – 15 Submissions.</p>

Background

The subject site contains an existing mixed-use development comprising three ground floor commercial tenancies and 35 residential units above. Development Consent was granted on 7 September 2016 (Development Application 569/2016) for the use of a ground floor tenancy as an indoor recreation facility (gym), including minor internal alterations and associated signage. A condition of consent (Condition 19) restricted the approval to an initial 12 month period so that Council could review the operation of the facility in relation to impact on the residents within the building and those in adjoining properties.

During the initial 12 month period Council received complaints in relation to noise and vibration impacts from the approved use. Council Compliance Officers deemed that the gym was being operated in accordance with the conditions of consent and no further action could be taken.

On 28 July 2017, an application was lodged to modify the development consent by changing the hours of operation and deleting the condition that limited the consent to a 12 month period. Given historical complaints, the applicant was requested to provide acoustic assessment and detail appropriate measures to mitigate noise and vibration impacts.

2.1 DA/569/2016/B - Shop 37/2-6 Warrigal Street, The Entrance - Use of Shop 37 for Recreational Facility - Personal Fitness Studio (Amended Application) (contd)

The applicant provided details of acoustic assessments undertaken and measures instigated to deal with noise/amenity impacts, including: reducing trading hours, additional floor matting, signage to remind gym users of potential impacts on neighbours.

Based on the additional detail provided by the applicant, approval was granted for amendment to the hours of operation and to allow operation for an additional 12 months.

The applicant has requested the deletion of Condition 19, which would end the time limited consent arrangement.

The Site

The subject site is 37/2-6 Warrigal Street, The Entrance (legally described as Lot 37 in SP 77340). The site is on the corner of Warrigal and Taylor Streets and contains an existing mixed-use development comprising three ground floor tenancies and 35 residential units above. The site location is shown in **Figure 1**.



Figure 1 – Site location (in blue)

The recreation facility (operated as a 'F45 gym') is situated in shop 37 and has an area of 160m². Pedestrian access is via Warrigal Street. The frontage of Shop 37 is shown in **Figure 2**.

2.1 **DA/569/2016/B - Shop 37/2-6 Warrigal Street, The Entrance - Use of Shop 37 for Recreational Facility - Personal Fitness Studio (Amended Application) (contd)**

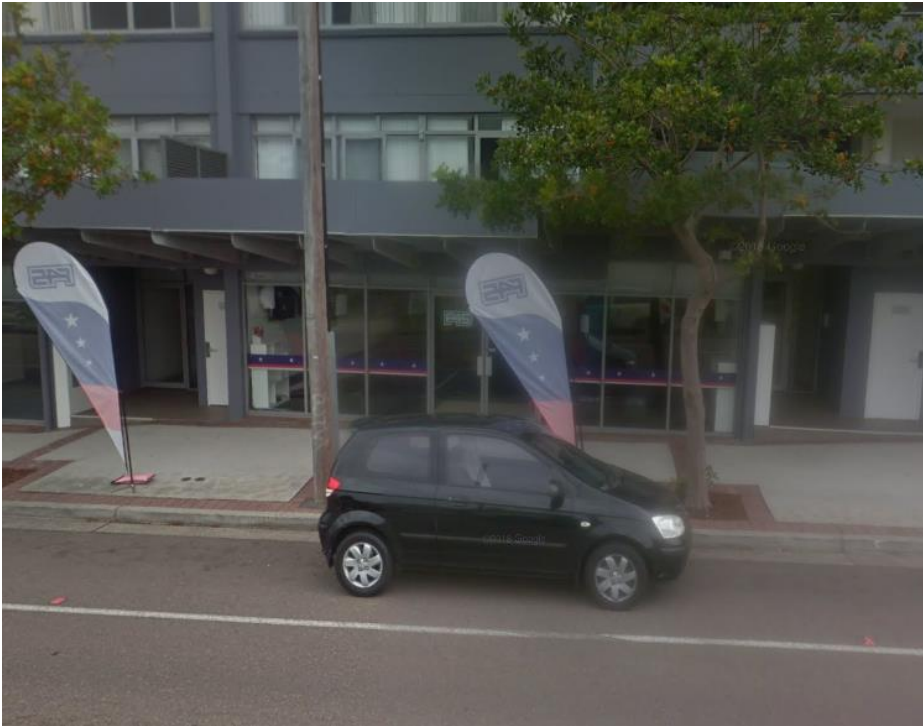


Figure 2 – Frontage of Shop 37

Surrounding Development

Located above and to the rear of shop 37 are 35 residential units. Below shop 37 is a basement car park for use by the tenants and residents of the mixed-use development. To the south (opposite side of Warrigal Street) and further to the east there are existing residential dwelling houses. To the west of the subject site there are other commercial premises. These can be seen in Figure 1.

The Proposed Development

Under the provisions of Section 4.55 (1A) of the *Environmental Planning and Assessment Act 1979*, consent is sought to delete condition 19 to allow the permanent use of the premises as an indoor recreation facility (gym) as follows:

Condition 19 currently reads:

- 19 *This consent is for an additional twelve (12) month period only and accordingly must cease at the expiration of twelve (12) months from the date of the modified consent. Any extension of the approved use beyond twelve (12) months will require the prior submission and approval of an application under Section 96 of the Environmental Planning and Assessment Act 1979. In considering any application for the extension of this consent, Council would have regard for relevant matters under the Environmental Planning and Assessment Act 1979, including any submission received during the period.*

2.1 DA/569/2016/B - Shop 37/2-6 Warrigal Street, The Entrance - Use of Shop 37 for Recreational Facility - Personal Fitness Studio (Amended Application) (contd)

The deletion of Condition 19 would allow for the permanent use of shop 37 as an indoor recreation facility which is not supported for the reasons outlined within the report. The continuation of the use for an additional period is also not supported.

History

The following approvals relate to the subject site:

- DA/569/2016 – Use of Shop 37 for recreational facility (indoor) – Personal Fitness Studio approved on 7 September 2016.

During the initial 12 month period Council received complaints in relation to noise and vibration impacts from the approved use. Council Compliance Officers deemed that the gym was being operated in accordance with the conditions of consent and no further action could be taken.

- DA/569/2016/A – Amended application which approved a modification to the hours of operation and extended the 12 month trial period under Condition 19.

Given historical complaints in relation to noise/vibration the applicant provided details of acoustic assessments undertaken and measures instigated to deal with noise/amenity impacts (including reducing trading hours, additional floor matting, signage to remind gym users of potential impacts on neighbours).

Based, in part, on the mitigation measures proposed by the applicant, the application was approved on 5 January 2018, providing an additional 12 month approval for the use.

Submissions

The modified application was notified in accordance with Wyong Development Control Plan 2013, Chapter 1.2 Notification of Development Proposals.

- The first notification period (30 January 2019 to 12 February 2019) resulted in a total of 17 submissions and a noise survey completed by 17 residents.
- The modified application was re-notified (26 June 2019 to 10 July 2019) providing objectors an opportunity to review and make comment on an acoustic report and noise mitigation measures detailed by the applicant. During the second notification period a total of 15 submissions were received.

The issues raised in the submissions and the noise survey are summarised as follows:

2.1 DA/569/2016/B - Shop 37/2-6 Warrigal Street, The Entrance - Use of Shop 37 for Recreational Facility - Personal Fitness Studio (Amended Application) (contd)

- *The gym opens before 6am and operates on Sunday which is not in accordance with the approved hours of operation.*

Comment:

Council contacted the operator to request compliance with the approved hours of operation. Council compliance staff continue to monitor operational matters, including compliance with approved operating hours.

- *Noise and vibration from the gym can be heard throughout building and within residential units.*

Comment:

The Acoustic Assessment report prepared by Reverb Acoustics has not provided noise measuring data that is reflective of the current operations of the gym. A vibration assessment has not been provided. Noise and vibration from the operation of the gym is an issue for residents within the building and in adjoining properties. The information submitted with the application has not demonstrated there is minimal environmental impact as a result of the operation of the gym.

- *Weights being dropped causes the building to shake.*

Comment:

The Acoustic Assessment report prepared by Reverb Acoustics has not provided a vibration assessment to verify that the dropping of weights is not causing an impact.

- *The initial DA was approved for cardio exercises which acoustic matting would be adequate. Weights have now been introduced to these exercise classes causing a disturbance.*

Comment:

The original approval under DA/569/2016 was for shop 37 to be used as a recreational facility (indoor) – Personal Fitness Studio. The acoustic report approved as part of the original development consent was prepared based on gym activities where no heavy weights are used or any unsupervised activities involving the use of free weights.

Weights have now been introduced to exercises. The dropping of weights is disturbing residents and this impact has not been addressed within the Acoustic Assessment report prepared by Reverb Acoustics.

- *There are cracks in the building that were not there before the gym started operation. A Structural Engineers report should be submitted by the Applicant.*

2.1 DA/569/2016/B - Shop 37/2-6 Warrigal Street, The Entrance - Use of Shop 37 for Recreational Facility - Personal Fitness Studio (Amended Application) (contd)

Comment:

It is unclear whether any cracks or other issues with the building are related to the current use of the gym.

- *The acoustic report did not provide any noise testing results taken from within residential units.*

Comment:

Agreed.

- *The acoustic report states that dropping of weights was not audible during visits. The worst case scenario has not been tested within the acoustic report.*

Comment:

Agreed.

Internal Consultation

The development application was referred to Council's Environmental Health Officer to assess the impact of noise and vibration from the gym including the sampling data, methodology and findings of the Acoustic Assessment report prepared by Reverb Acoustics. The assessment found the acoustic assessment deficient having regard for the consideration of noise and vibration impacts within the development and to adjoining properties and does not support the proposed modification.

Ecologically Sustainable Principles:

The original application addressed ecological sustainable principles. The proposed modified development does not change the original assessment findings.

Climate Change

The original application addressed potential impacts of climate change. The proposed modified development does not change the original assessment findings.

Assessment:

***Environmental Planning and Assessment Act, 1979* Section 4.55 (1A) – Modification of Consents**

2.1 DA/569/2016/B - Shop 37/2-6 Warrigal Street, The Entrance - Use of Shop 37 for Recreational Facility - Personal Fitness Studio (Amended Application) (contd)

In accordance with Section 4.55(1A) of the *Environmental Planning and Assessment Act 1979* (EP&A Act), Council may consider a modification of development consent provided that:

- a) *It is satisfied that the proposed modification is of minimal environmental impact, and*
- b) *It is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which the consent was originally granted and before that consent as originally granted was modified (if at all), and*
- c) *It has notified the application with:*
 - (i) *The regulations, if the regulations so require, or*
 - (ii) *A development control plan, if the consent authority is a Council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and*
- d) *It has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.*

In order to satisfy s.455(1A)(a) and determine whether the proposed modification is of minimal environmental impact, the applicant was requested to submit an acoustic report to address issues raised in submissions in relation to noise and vibration from current operations. The acoustic report was to include an acoustic and vibration assessment that included consultation with the neighboring residents.

The applicant submitted an Acoustic Assessment Report prepared by Reverb Acoustics. Following assessment of the acoustic report was considered unsatisfactory as it did not adequately address the following:

- Noise and vibration associated with the dropping of weights;
- Impacts outside of the approved hours, including impact of the arrival and departure of patrons on the amenity of the surrounding area; and
- The impact of music associated with the gym.

The report provided limited information that does not reflect the current operations of the gym and subsequently does not satisfy council that there will be minimal environmental impact if the gym continues to operate.

In addition to assessment of the acoustic report by Council officers, the application was re-notified to the objectors providing them an opportunity to review and make comment on the report. The submissions received indicate that the use of the premises as a gym is creating an ongoing amenity impact to residents (both within the mixed use development on the site, and also to dwelling houses opposite side of Warrigal Street).

2.1 DA/569/2016/B - Shop 37/2-6 Warrigal Street, The Entrance - Use of Shop 37 for Recreational Facility - Personal Fitness Studio (Amended Application) (contd)

The consistent concern is that the gym, previously primarily operated as a fitness studio with limited heavy weight facilities, is now predominately focused on weight-based exercises which contribute to noise and vibration both within and external to the building.

The acoustic report has not provided sufficient information to demonstrate that the continued and permanent use of the gym is of minimal environmental impact therefore the proposed modification does not satisfy Section 4.55(1A)(a) of the EP&A Act.

Section 4.55(1A)(b) requires the consent authority to determine whether the proposed modification is substantially the same development as the development for which consent was originally granted. The basis for which the original development consent was granted had regard for the description of development and outline of the proposed operation of the facility contained within the Statement of Environmental Effects which included a strict exercise environment with set classes of 45 minutes to an hour, where exercises were focused on functional, compound movements largely reliant on body weight and small apparatus. It was predominantly for cardio vascular exercise with little to no free weight-based exercises.

The assessment also relied upon the recommendations contained within the original acoustic report prepared by Rodney Stevens Acoustic Consultants. The nature of the gym activities described included no heavy weights being used, no unsupervised activities involving the use of free weights and a total of 25 people in the gym.

The current gym is operated by a new tenant who has established a revised gym operated as part of the 'F45' gym chain. The gym offers structured circuit classes that run for 45 minutes which are broadcast to the class via video. Some exercises use weights and kettle-bells. During a site inspection it became evident that the current exercise programs are predominately weight based. Heavy weights (up to 30Kg) and kettle-bells were seen on site. Vibration noise from the gym was heard within the basement car park. The consistent objection to this proposal being vibration caused by the dropping of weights is reliable and observed by Council officers on site.

The assessment of the modified application has considered the submissions received and the information provided within the Acoustic Assessment Report prepared by Reverb Acoustics. The intent of the original development consent granted was for a cardio vascular gym with little to no free weight based exercises. The operation of the gym has changed from that which was considered under the original granting of consent and it is therefore considered that the continuation and permanent use of this type of indoor recreational facility would not be substantially the same development as that was originally granted under the original development consent therefore failing one of the key tests under Section 4.55(1A) of the EP&A Act.

In accordance with the provisions of s.455(1A)(c) and (d), the modified application was notified in accordance with Chapter 1.2 Notification of Development Proposals and the submissions received have been considered in the assessment of the modification.

2.1 DA/569/2016/B - Shop 37/2-6 Warrigal Street, The Entrance - Use of Shop 37 for Recreational Facility - Personal Fitness Studio (Amended Application) (contd)

For reasons stated above, it is considered that the modified development does not satisfy the test of being of minimal environmental impact or substantially the same development in accordance with Section 4.55(1A) of the EP&A Act.

In accordance with Section 4.55(3) of the EP&A Act, *in determining an application for modification of a consent under this section, the consent authority must take into consideration such of the matters referred to in section 4.15(1) as are of relevance to the development the subject of the application. The consent authority must also take into consideration the reasons given by the consent authority for the grant of the consent that is sought to be modified.*

The matters of consideration within Section 4.15 have been addressed further within the report. In addition, in determining an application for modification, the consent authority must also take into consideration the reasons given by the consent authority for the grant of the consent that is sought to be modified.

Formally specified reasons did not accompany the original granting of consent. However, the following reasons were identified in the assessment report for the determination and included (but were not limited to):

- 1 The proposal was considered satisfactory having regard for the relevant environmental planning instruments, plans and policies.
- 2 The proposal was considered against the objectives of the B2 Local Centre zone and was found to be satisfactory.
- 3 There were no significant issues or impacts identified with the proposal under section 4.15 of the *Environmental Planning and Assessment Act 1979*.

The reasons for the granting of the original development consent have been considered and having regard for those reasons, the modified application is considered to be contrary to the original consent given the nature of the use of the indoor recreation facility has changed such that additional noise is being generated at the premises therefore impacting on the amenity of residents which was not the case under the original application.

Wyong Local Environmental Plan 2013

The subject site is zoned B2 Local Centre under the *Wyong Local Environmental Plan 2013* (WLEP 2013). The proposed modification to the approved indoor recreation facility remains permissible within the B2 zone.

The granting of the original development consent was considered consistent with the objectives of the B2 Local Centre zone which are:

2.1 **DA/569/2016/B - Shop 37/2-6 Warrigal Street, The Entrance - Use of Shop 37 for Recreational Facility - Personal Fitness Studio (Amended Application) (contd)**

- *To provide a range of retail, business, entertainment, and community uses that serve the needs of people who live in, work in and visit the local area.*
- *To encourage employment opportunities in accessible locations.*
- *To maximise public transport patronage and encourage walking and cycling.*
- *To permit residential accommodation while maintaining active retail, business and other non-residential uses at street level.*
- *To minimise conflict between land uses within the zone and land uses within adjoining zones.*

In the absence of sufficient information to adequately assess the impact on the amenity of existing residents, the assessment of the modified application has found that the approved use is no longer in harmony with the objectives of the B2 Local Centre zone specifically in relation to minimising conflict between land uses within the zone. The subject site contains a mixed-use development where residential and business premises co-exist. The current operation of the gym is creating a conflict with the residential land use on the site and adjoining. This is evidenced through previous complaints to Council, previous complaints to the strata management body of the building, the submissions received as part of this application and the impacts as noted by Council officers during site inspection.

In accordance with Clause 2.3 of WLEP 2013, the consent authority must have regard to the objectives for development in a zone when determining an application. It is considered that the continued and permanent use of the gym within the subject premises is no longer consistent with the objectives of the zone.

Draft Central Coast Local Environmental Plan 2018

The draft *Central Coast Local Environmental Plan 2018* (DCCLEP) exhibition period ended on 28 February 2019. The proposal has been considered against the provisions of the DCCLEP. The subject site is zoned B2 Local Centre and development for the purpose of an indoor recreation facility remains permissible with consent within the B2 Local Centre zone pursuant to the DCCLEP. However, as the objectives of the zone remain the same, the application would be inconsistent with the objective which relates to minimizing conflict between land uses within the zone.

Wyong Development Control Plan (WDCP) 2013

The application was notified in accordance with Chapter 1.2 Notification of Development Proposals. There are no other specific requirements of a Chapter of the DCP which warrant further discussion in relation to the proposed modification.

2.1 DA/569/2016/B - Shop 37/2-6 Warrigal Street, The Entrance - Use of Shop 37 for Recreational Facility - Personal Fitness Studio (Amended Application) (contd)

The application has not adequately addressed the impact on amenity to surrounding residents. The acoustic assessment is deficient and does not provide the necessary information for council to adequately assess and determine whether there will be minimal environmental impact in terms of the amenity.

The original assessment found the development suitable for the site and in keeping with the character of the area having regard for the way in which the recreation facility was to be operated which was supported by the findings of the original acoustic report and recommendations. There is insufficient information in the acoustic assessment that was submitted with the modification to satisfy council that there will be minimal environmental impact on the surrounding neighbourhood, particularly having regard for the matters raised previously and within the submissions. The site is not suitable for the continued and permanent use as an indoor recreation facility (gym).

Having regard for the assessment contained in this report, it is considered that the deletion of condition 19 to allow the permanent use of the premises as an indoor recreation facility (gym) is not in the public interest.

After consideration of the proposed modification against Section 4.55(1A) and 4.15 of the *Environmental Planning and Assessment Act 1979* and other relevant statutory and policy provisions, the proposed modification is considered to result in an unacceptable environmental impact having regard for the amenity of surrounding residents and is not considered to be substantially the same development to that which was originally granted consent. As a result, the modification is recommended for refusal.

Attachments

- 1 Acoustic Report Provided Under Separate Cover D13585745



Item No: 2.2
Title: DA 52083/2017 - Review of the Determination of DA - 5-7 Church Street, Terrigal
Department: Environment and Planning

28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00041-02 - D13683128
Author: Robert Eyre, Principal Development Planner South
Manager: Andrew Roach, Unit Manager, Development Assessment
Executive: Brett Sherar, Acting Director, Environment and Planning

Summary

An application has been received under Section 8.2 of the *Environmental Planning and Assessment Act, 1979* (the Act) for Council to review its decision on determination of DA 52083/2017 for two shops and twelve shop top housing units. The Application was refused by Council at its' meeting of 10 December 2018. As the application was initially determined by the Council, the Act requires that the review must be determined by the Council. The recommendation is consistent with that presented to Council when it initially considered the matter.

The application has been examined having regard to the matters for consideration detailed in section 4.15 and section 8.2 of the *Environmental Planning and Assessment Act (EP&A Act)* and other statutory requirements with the issues requiring attention and consideration being addressed in the report.

Applicant	Angolet Pty Ltd
Owner	GMDA Pty Ltd & A J & N Baladi
Application No	DA 52083/2017
Description of Land	Lots 19 & 20 DP 7861, Nos 5-7 Church Street, Terrigal
Proposed Development	Shop Top Housing – Comprising of Two Shops, Twelve Residential Units and Car Parking.
Site Area	942m ²
Zoning	B2 Local Centre under Gosford Local Environmental Plan 2014.
Existing Use	Car Park
Employment Generation	Yes
Estimated Value	\$10,770,653.00

Recommendation

- 1 That Council grant consent based on the request for a review by the applicant and subject to the conditions detailed in the schedule attached to this report,***

having regard to the matters for consideration detailed in Section 4.15 of the Environmental Planning and Assessment Act 1979 and other relevant issues.

2 That Council advise those who made written submissions of its decision.

Proposed Development	Shop Top Housing – Comprising of Two Shops, Twelve Residential Units and Car Parking.
Permissibility and Zoning	The subject site is zoned B2 Local Centre under the provisions of <i>Gosford Local Environmental Plan 2014</i> . The proposed development is defined as 'commercial premises' and 'shop top housing' is permissible in the zone with consent of Council.
Relevant Legislation	<p>The following planning policies and control documents are relevant to the development and were considered as part of the assessment:</p> <ul style="list-style-type: none"> • <i>Environment Planning and Assessment Act 1979 – s. 4.15 & 8.2(1)(a)</i>(EP&A Act) • <i>Roads Act 1997 (Roads Act)</i> • <i>State Environmental Planning Policy (Coastal Management) 2018</i> • <i>State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004</i> • <i>State Environmental Planning Policy No 55 - Remediation of Land (SEPP 55)</i> • <i>State Environmental Planning Policy No 65 - Design Quality of Residential Apartment Development (SEPP 65)</i> • <i>State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004 (BASIX)</i> • <i>State Environmental Planning Policy 71 – Coastal Protection (SEPP 71)</i> • <i>State Environmental Planning Policy (Coastal Management) 2018 (SEPP Coastal Management)</i>

	<ul style="list-style-type: none"> • Gosford Local Environmental Plan 2014 (GLEP 2014) • Gosford Development Control Plan 2013 (GDGP 2013) • Apartment Design Guide. Tools for improving the design of residential apartment development (ADG) <p>Central Coast Regional Plan 2036 (CCRP 2036)</p>
Current Use	Car park
Integrated Development	No
Submissions	Forty-six submissions to the Section 8.2 (1)(a) application.

Variations to Policies

Policy	Clause / Description	Variation
Gosford Local Environmental Plan 2014	Clause 4.3(2) (Height of Buildings)	<ul style="list-style-type: none"> • The proposed development has a maximum height of RL 20.35m AHD associated with the lift overrun, resulting in a 1.85m or 10% non-compliance with the development standard. • The remainder of the proposed structure provides a maximum RL of 19.8 AHD, resulting in a 1.3m or 7.03% non-compliance with the development standard.
	Clause 4.4(2) (Floor Space Ratio)	The applicable FSR control is 1.8:1. This would permit a maximum gross floor area of 1695.6m ² . The development proposes a floor space total of 1798m ² . This is 102.4m ² greater than that permitted, resulting in a FSR of 1.91:1. This represents a 6% non-compliance with the development standard.

Policy	Clause / Description	Variation
Gosford Development Control Plan 2013	cl. 4.3.6 Height Form + Scale of Building	<ul style="list-style-type: none"> • Five storey development is proposed, where a maximum of four storeys is permitted, resulting in a one storey (or 25%) variation. • An external wall height of 15.75m is proposed resulting in a 3m (23.55%) variation. • Pedestrian Envelope Encroachments: <ul style="list-style-type: none"> ○ Hudson Lane: A maximum of 7.8m over three storeys, noting all encroaching structures are balconies and external walls. ○ Church Street: A maximum of 6.1m over three storeys noting all encroaching structures are balconies and external walls. • The development proposes a maximum width of enclosed floor space at the fifth level of between 13.8m and 15.5m, resulting in a variation of between 1.6m and 3.2m (13% - 26%).
	cl. 4.3.7 Setbacks Siting + Scale of Building	A 3m setback is required to Hudson Lane. A zero setback is proposed.

Policy	Clause / Description	Variation
Apartment Design Guide (ADG)	3D-1 Communal Open Space	25% of the site area is required as communal open space. 0% provided, resulting in a 100% variation. However, the ADG identifies that where developments are unable to achieve the design criteria (such as on small sites, or within a business zone) they should demonstrate good proximity to public open space. The site is located in close proximity to public open space being Terrigal Beach foreshore with subsequent connectivity to The Haven and therefore is considered to meet this design guideline.
	3E-1 Deep Soil Zone	The development provides the no deep soil zones, resulting in a 100% variation. However the ADG identifies that where developments are unable to achieve the design criteria, such as on small sites, or within a business zone, they should demonstrate good proximity to public open space. The site is located in close proximity to public open space being Terrigal Beach foreshore and therefore complies with this design guideline.
	3F-1 Visual Privacy	For buildings to 5 storeys a 4.5m separation is required for non-habitable rooms. The development proposes: <ul style="list-style-type: none"> • Zero side boundary setbacks • Zero rear boundary setback

Policy	Clause / Description	Variation
	4D 2 Room Depths	Maximum apartment depth of 8m for open plan layouts is required. Ten of the twelve apartments (84%) have a depths in excess of 8 metres for their open plan layout. The depths of non compliant apartments range from 10m to 11m which represents is a variation of 2m to 3m.

The Site

The site is known as No.'s 5-7 Church Street, Terrigal (situated between Church Street and Hudson Lane) and is legally described as Lots 19 and 20 in Deposited Plan 7861.

The site is generally rectangular having a site area of 942m² with a frontage to Church Street of 24.385m and, at the rear, a frontage to Hudson lane of 24.385m.

There is a very slight falling grade from Church Street (RL 4.09m AHD) towards Hudson Lane (RL 2.72m AHD).

The subject site currently remains available as a public car park for thirty-three vehicles. However, given that the site is privately owned, the provision of this car parking remains at the discretion of the current owner.

The site location is shown in Figure 1 and 2.

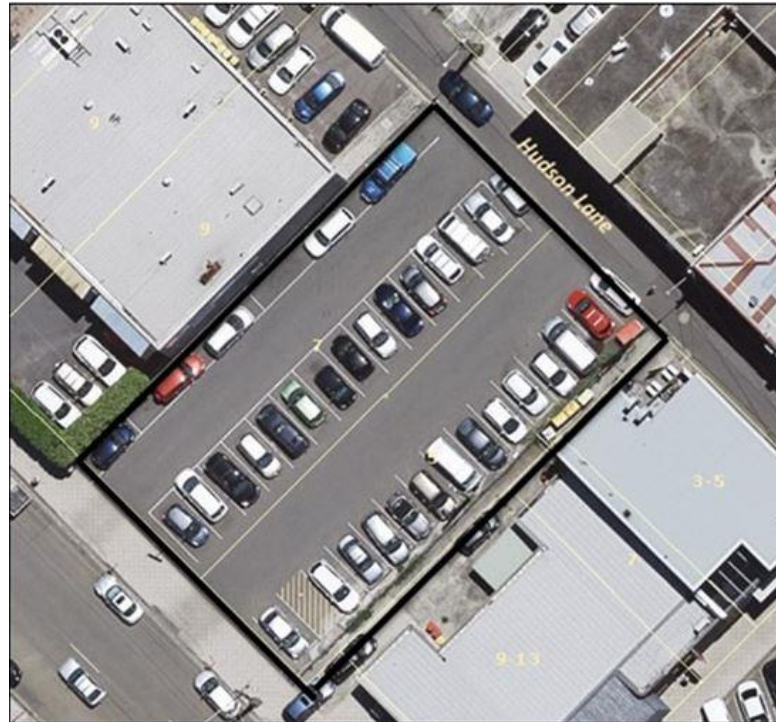


Figure 1: Aerial photograph of subject site edged in black



Figure 2: Church Street frontage of the site

Current Application

The applicant has submitted an application under Section 8.2(1)(a) of the EP&A Act 1979 requesting Council to review its determination of the application. The matter was determined by way of refusal at the ordinary meeting of the Council on 10 December 2018. Given that the original application was determined by Council the review of determination must also be considered by Council.

Clause 8.2 states:

'8.2 Determinations and decisions subject to review

(cf previous ss 82A (1), 82B (1))

(1) The following determinations or decisions of a consent authority under Part 4 are subject to review under this Division:

(a) the determination of an application for development consent by a council, by a local planning panel, by a Sydney district or regional planning panel or by any person acting as delegate of the Minister (other than the Independent Planning Commission or the Planning Secretary),'

It should be noted that the current application for review of Council's determination does not amend or change the proposed development and therefore the previous planning report and assessment are still applicable and included in **Attachment 1**.

In addition to this review of determination, the applicant has also lodged an appeal in the Land and Environment Court of NSW against Council's determination of the application. A Section 34 conference, in accordance with the *Land & Environment Court Act 1979* has been set down for 14 November 2019.

History

Council considered the planning report on the proposed development on 10 December 2018 and resolved:

'That Council refuse the application for the following reasons:

- a failure to comply with provisions of the Gosford DCP 2013 including:*
 - i the development exceeds the number of storeys by 25%*
 - ii the external wall height is a 23.55% variation*
 - iii Max width of enclosed floor space at 5th level exceedance by 13-26%*
 - iv No setback to Hudson Lane, representing a 100% variation*
 - v No communal space is provided, representing a 100% variation*
 - vi No deep soil zones are provided, representing a 100% variation*

2.2 DA 52083/2017 - Review of the Determination of DA - 5-7 Church Street, Terrigal (contd)

- vii *No side boundary setbacks for visual privacy, representing a 100% variation*
- vii *the proposed development does not activate the Hudson laneway frontage as is envisaged by the provisions within GDCP 2013 for the Terrigal Village Centre*

- b *the provision of the first floor parking area facing Church Street and Hudson Lane is inconsistent with the Desired Character recommendations in GDCP 2013 in that "on-site carparking and service areas should not be visible from any street frontage, and should be located in basements or behind occupied floorspace such as shops"*

- c *the development is not in the public interest as it will create an expectation that similar non-compliance with Council's planning controls is acceptable.'*

Submissions

The Section 8.2 application was notified in accordance with *Chapter 7.3-Notification of Development Applications* under *Gosford Development Control Plan 2013*.

Notification was undertaken from 7 March 2019 to 28 March 2019. A total of forty-six (46) submissions were received objecting to the proposal and requesting Council to adhere to its previous decision to refuse the proposal.

A summary of the issues for objection are:

- **The proposal fails to comply with most site and planning requirements and controls.**

Comment:

The variations to the GLEP 2014 were 10% to the height and 6% to the FSR. The variation to the GDCP 2013 included; one storey (25%) in height; 3m or 23.55% to the external wall height; and zero setback (100%) to Hudson Lane.

A cl. 4.6 (Exceptions to Development Standards) variation for the non-compliance associated with building height (cl. 4.3 of GLEP 2014) and floor space ratio (cl 4.4 of GLEP 2014) was provided.

In accordance with cl. 4.6(4), development consent must not be granted for a development that contravenes a development standard unless the consent authority is satisfied that the applicant's written request has adequately addressed the matters required to be demonstrated in subclause (3). Subclause 3 provides:

2.2 DA 52083/2017 - Review of the Determination of DA - 5-7 Church Street, Terrigal (contd)

'Development consent must not be granted for development that contravenes a development standard unless the consent authority has considered a written request from the applicant that seeks to justify the contravention of the development standard by demonstrating:

- (a) that compliance with the development standard is unreasonable or unnecessary in the circumstances of the case, and*
- (b) that there are sufficient environmental planning grounds to justify contravening the development standard.'*

The assessment of the applicant's cl 4.3 submission has been carried out having regard to the relevant principles identified in the following case law:

- *Wehbe v Pittwater Council [2007] NSWLEC 827*
- *Four2Five Pty Ltd v Ashfield Council [2015] NSWLEC 1009*
- *Four2Five Pty Ltd v Ashfield Council [2015] NSWLEC 90*
- *Four2Five Pty Ltd v Ashfield Council [2015] NSWCA 248*

The cl. 4.6 (Exceptions to Development Standards) of GLEP 2014 request submitted by the applicant appropriately addresses the relevant principles and exhibits consistency with the relevant objectives under GLEP 2014.

This assessment concludes that the cl. 4.6 (Exceptions to Development Standards) of GLEP 2014 variation provided having regard to cl. 4.3 (height) and cl. 4.4 (FSR) of GLEP 2014 are well founded and worthy of support.

It is acknowledged the proposed development does not comply with the required setback and does not activate the Hudson laneway frontage as is envisaged by the provisions within GDCP 2013 for the Terrigal Village Centre. However, Hudson Lane is constrained in that it is utilised as a service corridor for the residential and commercial properties that front Terrigal Esplanade and Church Street. The application seeks to primarily address Church Street and has therefore provided its primary servicing and access via Hudson Lane – for this reason the activation to Hudson Lane has been compromised. The development application could have complied with the objective to activate Hudson Lane however that applicant argues that this would be to the detriment of activating the Church Street frontage. In either case, it is unlikely that additional vehicular access on Church Street would be supported when there is an existing laneway to service the site.

- **Council previously sold the car park against strong public protest. The planning regulations make this site financially unviable. It was obvious a clear error to sell the car park and Council should buy it back.**

Comment:

This is not a relevant consideration in determination of the application. The land is no longer in Council or public ownership and the development is permissible under the B2 Local Centre zoning under *Gosford Local Environmental Plan 2014*. Council has provided additional parking in the Terrigal business area greater than the parking lost on this site, including the additional 110 spaces provided in the Wilson Road car parking station.

- **Approval of the proposal will set a precedent for future development in the Terrigal CBD.**

Comment:

The approval of the development will not set a precedent as each application is assessed on its merits for each site. This includes having regard to the planning controls, development on adjoining lots, and the characteristics of the site. The merits assessment in this planning report considered the application should be approved, subject to conditions.

- **Council should adhere to the height restriction of RL 18.5m AHD and 4 storeys to maintain the value of the Terrigal Bowl as a whole. No other developments in the core block of Terrigal are 5 storeys. The developer is trying to achieve views from the 4th and 5th floors that would not exist with a lower building.**

Comment:

The proposed development has a maximum height of RL 20.35m including the lift overrun. This is a 1.85m or 10% variation to the development standard. Excluding the lift overrun, the structure has a height of RL 19.8m AHD which is a 1.3m or 7% variation to the development standard.

By way of comparison, there are a number of nearby developments for reference. This includes a mixed-use scheme on the corner of Kurrawyba and Church Street (15 Kurrawyba Street) which was approved on 20 April 2017 for a 6 storey commercial and residential development. The approved height for this development is RL 26.41. This site is located opposite the site which is the subject of this application.

In addition, approved development on 12 and 12A Kurrawyba Avenue (mixed commercial and residential development) has a height of RL 20.1 metres.

The existing 'maximum permitted height of buildings' map is shown in Figure 3 with a range of recently approved developments are highlighted in Figure 4, noting the approved maximum height of each development.

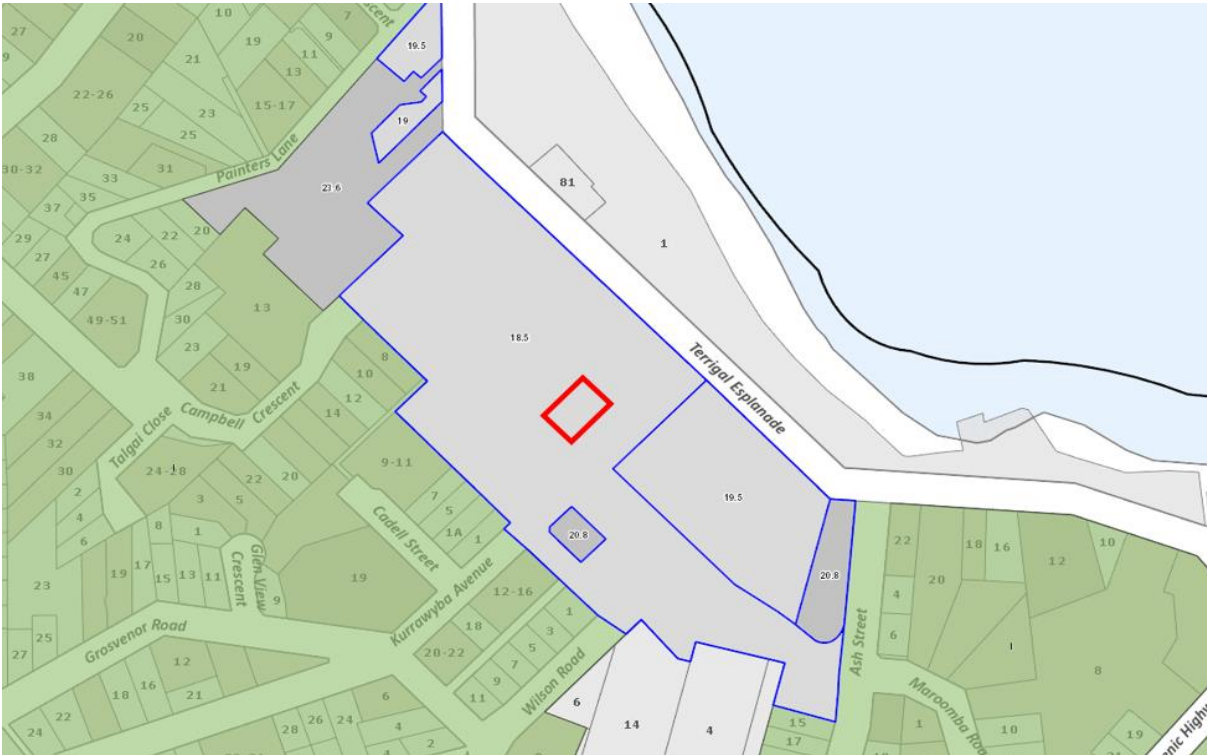


Figure 3: Maximum Height of Buildings Map from the Gosford Local Environmental Plan 2014. Note that the maximum height for buildings in Terrigal CBD is provided as a given RL at Australian Height Datum (AHD) rather than as a measure above natural ground level. Subject land shown highlighted in red.

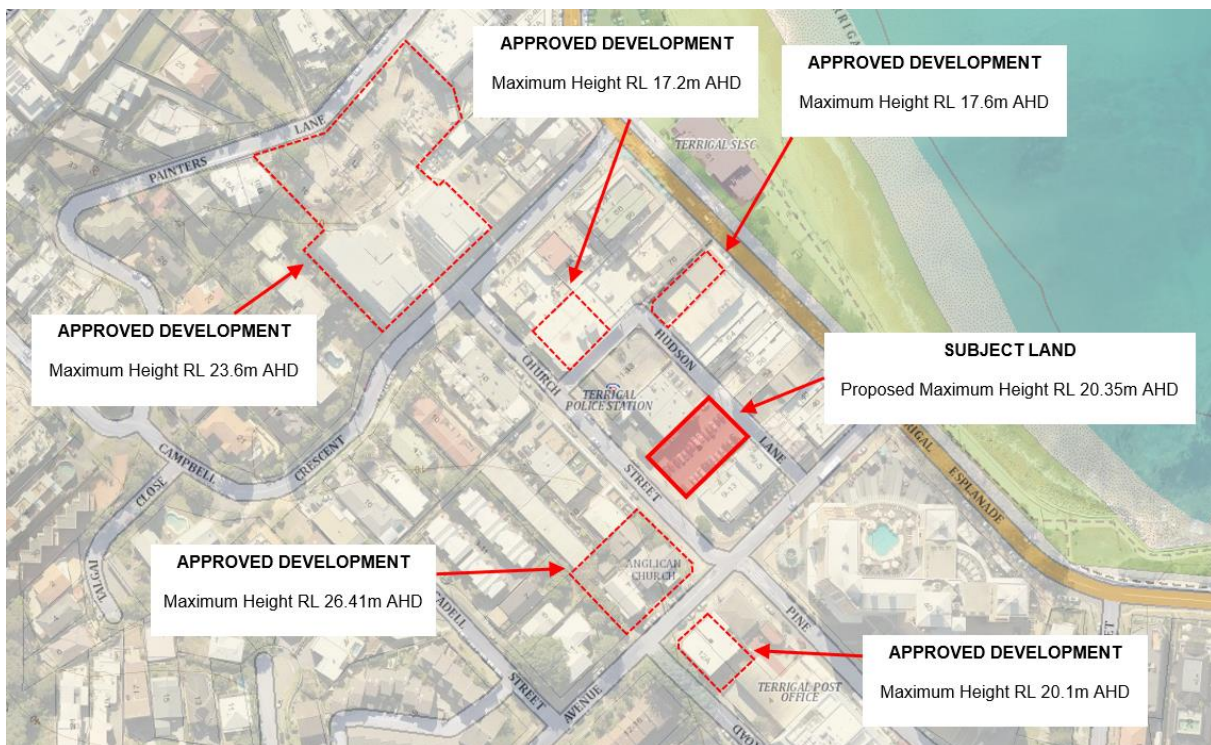


Figure 4: The maximum height of nearby approved developments

- **Unless the applicant has amended the plans, the application should be rejected. The applicant should not be permitted to resubmit an application rejected by Council.**

Comment:

When requesting a review of determination under the provisions of Section 8.2 of the Act, that applicant may, but is not required to, amend the proposal. In this instance the applicant has made no amendment to the original proposal which was considered by the Council. Council must determine the review by either approving the application or adhering to the refusal.

- **Parking in Terrigal is needed more than residential and retail space.**

Comment:

Residential and retail uses generate employment as well as the need for parking. Council has a Section 94 Contribution plan (No 69-Terrigal village Centre) for car parking in Terrigal if parking cannot be provided on the site. The proposed development provides 23 on site car parking spaces which complies with the number of car parking spaces required under Chapter 4.3 of the GDCP 2013

- **The development is not in the public interest and should be rejected.**

Comment:

The proposal is considered to comply with the objectives of the planning controls and will provide social and economic benefits for the area.

- **It is not in the community interest to lose further central parking facilities.**

Comment:

Public parking is provided in the area in the Wilson Road car parking station and on street parking.

- **The 25% variation to number of storeys, no setback and pedestrian frontage to Hudson Lane, and above ground car parking, should result in refusal of the proposal.**

Comment:

The variation to height and setbacks does not adversely impact the amenity or views of adjoining properties.

Hudson Lane is constrained in that it is utilised as a service/access corridor for properties that front both Terrigal Esplanade and Church Street. To comply with the 3 metre setback to Hudson Lane would be to the detriment of activating the Church Street frontage especially as the preferred arrangement for vehicular access should be from Hudson Lane.

2.2 DA 52083/2017 - Review of the Determination of DA - 5-7 Church Street, Terrigal (contd)

The impact of the above ground car parking is mitigated by screening with a self-maintaining (irrigated) vegetated wall on the Church Street and Hudson Lane elevations of the building. This is required under condition 1.4 of the draft conditions of consent.

- **There is too much development in Terrigal already. Any increase in height and floor space over existing controls will increase traffic and make parking harder.**

Comment:

The Traffic Report prepared by SECA Solutions dated 11 September 2017 assessed the traffic generated by the proposed development in accordance with RTA Guide to Traffic Generating Developments and Austroads Guide to Traffic Management. The report concluded that the traffic generated by the proposed development will have a minimal impact on the surrounding road network and is well within the capacity of the local roads. Council's Transport/Traffic Engineer has reviewed the Traffic Report and agreed with this conclusion. The proposal complies with the parking required under Chapter 4.3 of the GDCP 2013.

Submissions from Public Authorities

No referrals to public authorities were required.

Internal Consultation

Previous comments apply as included in the previous planning report in attachment 1.

Applicant's Response to Reasons for Refusal.

The following is a summary of the applicant's response to the reasons for refusal;

- a. failure to comply with provisions of the Gosford DCP 2013 including:**
 - i the development exceeds the number of storeys by 25%**

Applicant's Submission

- The numerical departure is not a valid test in reaching a decision. An assessment of the relevant factors is required.
- Councillors are referred to the planning report presented to the 10 December 2018 meeting.
- The proposed development has a maximum height of RL 20.35m AHD with the lift overrun. This is a 1.85m or 10% variation to the development standard. This is only over a roof area of 36m² or 5.73% of the total roof area.

2.2 DA 52083/2017 - Review of the Determination of DA - 5-7 Church Street, Terrigal (contd)

- Excluding the lift overrun, the structure has a height of RL 19.8m AHD which is a 1.3m or 7% variation to the development standard. This is significantly less than the 25% variation to the Development Control Plan number of storeys cited in Council’s refusal.
- An exception to the development standard under Clause 4.6 was submitted and supported in the previous planning report.

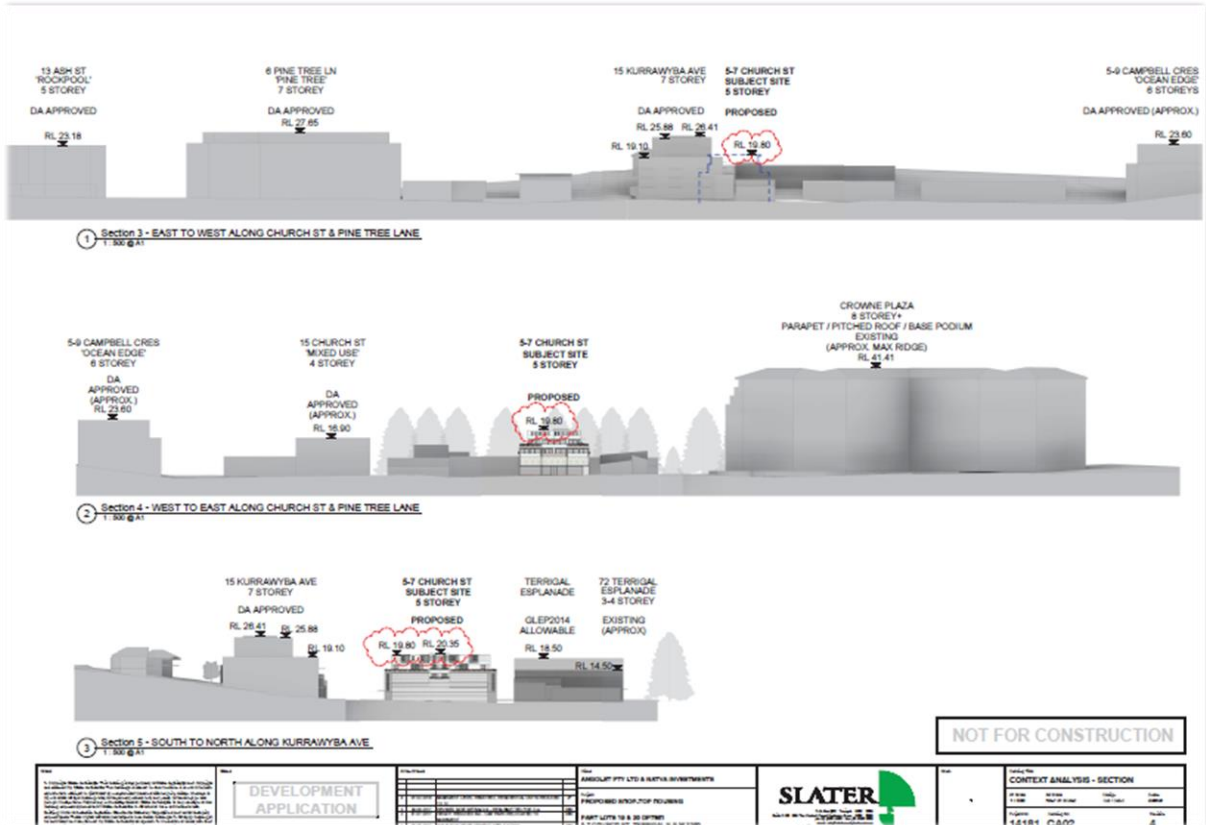


Figure 5- Site Context Analysis Plan by Applicant

Planning Comment

The variation to the height development standard under the *Gosford Local Environment Plan 2014* is 10% with the lift overrun. If the lift over-run is excluded, then the development proposes a departure of 7.03%. Such a variation is minor when compared to adjoining developments, including approved developments in the vicinity. Please see Figure 4 in this report for a plan showing recently approved development in the vicinity including details of maximum building heights.

It is noted that the development on the corner of Kurrawyba and Church Street (15 Kurrawyba Street) was approved on 20 April 2017 for a 6 storey commercial and residential development. The approved height for this development is RL 26.41. This site is located opposite the site which is the subject of this application. In addition, approved development on 12 and 12A Kurrawyba Avenue (mixed commercial and residential development) has a height of RL 20.1 metres.

2.2 DA 52083/2017 - Review of the Determination of DA - 5-7 Church Street, Terrigal (contd)

The proposed variation is significantly less than the 25% variation to the number of storeys cited in Chapter 4.3 (5) of GDCP 2013 for Terrigal Village Centre. It is noted that Chapter 4.3(5) of the DCP does not technically apply to this development as the site has a total area of less than 2000m², however, this gives an indication as to the potential height of buildings that could be permitted (in the event that sites were consolidated, for example).

It should be noted that Council did not include in the reasons for refusal any reference to the variations to the height and floor space ratio (6% variation) under GLEP 2014. Clause 4.3A of GLEP 2014 provides for exceptions to maximum building height in the Terrigal Village Centre stated in GDCP 2013.

Council's architect has advised that a 5 storey mixed use development is considered appropriate in this context and is supported in principle.

ii ***the external wall height is a 23.55% variation***

Applicant's Submission

- The numerical departure is not a valid test in reaching a decision. An assessment of the relevant factors is required.
- The GDCP 2013 provides for an external wall height of 12.75m for a 4 storey building. As the proposed building is 5 storeys, an external wall height of 15.5m should apply to this development. This would result in only a variation of 0.25m or 1.6% to this standard which is a minor variation.

Planning Comment

The external wall height relates to the total number of storeys proposed. As a variation is sought and supported to the height using the Exceptions to Development Standards under Clause 4.6 of the GLEP 2014, it would therefore result in variation to the wall height under the GDCP 2013 which is also supported.

iii ***Max width of enclosed floor space at 5th level exceedance by 13-26%***

Applicant's Submission

- The maximum width of the fifth floor is 13.8m-15.5m, which is a variation of 1.6m-3.2m, or 13%-26%.
- The design guidelines in Chapter 4.3 of GDCP 2013 for the Terrigal Village Centre state that the fifth storey or greater should be distributed to disguise the scale and bulk of multi-storey buildings, as well as to minimize obstruction and loss of ocean views that are available from surrounding residential hillsides.
- Council's Chapter 4.3 of GDCP 2013 permits a nil boundary setback up to the fourth storey. However, in this proposal both the fourth and fifth storey, or the

top two levels, have been set back from the side boundaries to provide a wider shared viewing corridor across the site as well as additional vertical articulation.

- The increased setback of the fifth floor also disguises the bulk and scale of the building.
- The terraces on the fourth and fifth levels are designed to maintain the privacy of the residents and there is no benefit in providing a 10m wide terrace in the centre of the building.

Planning Comment

The provision of side setbacks to the fourth storey, while not required under Chapter 4.3 of GDCP 2013 for Terrigal Village Centre, compensates for the reduced setback for the fifth storey. This reduces the bulk and scale of the building as well as providing increased viewing potential across the site from surrounding buildings.

iv No setback to Hudson Lane, representing a 100% variation.

Applicant's Submission

- While the design guidelines in Chapter 4.3 of GDCP 2013 identify at least a 3m setback from the Hudson Lane frontage, the proposed zero setback is required in order to accommodate vehicle access, building services, and waste storage.
- Hudson Lane functions as a service lane with businesses fronting Terrigal Esplanade being serviced from the rear off Hudson Lane. This will not change as access from Terrigal Esplanade will not be possible.
- The long term prospect of Hudson Lane becoming a pedestrian/retail/dining precinct as envisaged under Chapter 4.3 of GDCP 2013 is unlikely given its vital role as a service lane. As stated in Council's Planning report, "*..it is unlikely activation of Hudson Lane will occur in the foreseeable future.*"
- The proposed building setback is in character with existing development along Hudson Lane and presents a much improved architectural façade and streetscape.

Planning Comment

All the properties fronting Terrigal Esplanade have rear service access from Hudson Lane. It is highly unlikely that Hudson Lane will, or could become, a pedestrian friendly activity area given the appearance of the rear of the shops it serves and the reliance of existing premises on the laneway for servicing and vehicular access. This control in Chapter 4.3 of GDCP 2013 should be reviewed to aim for an achievable and reasonable future outcome.

v No communal space is provided, representing a 100% variation.

Applicant's Submission

- Communal open space is not required for this development under the Terrigal DCP controls. Council is incorrect in this reason. While communal open space is not required, if Council were to permit, a glass handrail could be constructed around the perimeter of the roof to create a roof top terrace. However, the site is located within close proximity and walking distance to Terrigal Beach which is public open space.
- The design of the building incorporates private open space in the form of balconies wider than 2m which comply with Council and the Apartment Design Guidelines.

Planning Comment

There is no proposal for a roof top terrace, however roof top terraces are generally supported if they add greenery on the roof. The addition of a communal area on the roof may add to the height of the proposed building.

It is accepted that the proposed development is in close proximity to recreation opportunities, including the Terrigal beachfront.

vi No deep soil zones are provided, representing a 100% variation.

Applicant's Submission

- Deep soil planting is not required under the Terrigal DCP, and there is no variation. Council is incorrect in this matter.
- Council is confusing the Apartment Design Guideline requirements (ADG) with the DCP requirements.
The ADG identifies for deep soil planting that where there is 100% site coverage or non-residential uses at ground level, deep soil planting may not be possible.

Planning Comment

Deep soil planting cannot be provided over basement car parking or ground floor commercial which covers 100% of the site.

Council's architect previously advised that while there is no deep soil planting on the site, the proposed planting on balconies is small but provides screening and is generally acceptable.

Chapter 4.3 of GDCP 2013 does not stipulate deep soil planting is required. The planning controls envisage 100% site coverage with buildings, terraces, driveways, forecourts or paved/imperious areas.

vii No side boundary setbacks for visual privacy, representing a 100% variation.

Applicant's Submission

- The Council is incorrect in this statement. Clause 4.3.7.4 (a) (i) of the Terrigal DCP states that, 'In order to maximize the length of shopfronts facing all streets and Hudson Lane, lower storeys generally should not be setback from the side boundary with any property that is zoned to permit business development.' The site is zoned B2 and does not adjoin a residential zone.

Planning Comment

A nil side setback is permitted and suitable for a narrow site in a commercial zone such as B2, and where residential units are orientated to the front and rear of the site. This is the case for level 3 residential units where balconies are orientated to the Church Street and Hudson Lane frontages.

While level 4 has balconies which have a nil side setback, visual privacy is protected to the side adjoining properties by 1.5m wide planter boxes. This prevents occupants of the units from approaching the side boundary looking directly down to adjoining developments.

Level 5 balconies are orientated to the Church Street and Hudson Lane frontages.

vii *The proposed development does not activate the Hudson laneway frontage as is envisaged by the provisions within GDCP 2013 for the Terrigal Village Centre.*

Applicant's Submission

- While the design guidelines in the Terrigal DCP identify at least a 3m setback from the Hudson Lane frontage, the proposed zero setback is required in order to accommodate vehicle access, building services, and waste storage.
- Hudson Lane functions as a service lane with businesses fronting Terrigal Esplanade being serviced from the rear off Hudson Lane. This will not change as access from Terrigal Esplanade will not be possible.
- The long term prospect of Hudson Lane becoming a pedestrian/retail/dining precinct as envisaged under the DCP is unlikely given its vital role as a service lane.

As stated in Council's Planning report, "*..it is unlikely activation of Hudson Lane will occur in the foreseeable future.*"

- The proposed building setback is in character with existing development along Hudson Lane and presents a much improved architectural façade and streetscape.

Planning Comment.

All the properties fronting Terrigal Esplanade have rear service access from Hudson Lane. It is highly unlikely that Hudson Lane will, or could become, a pedestrian friendly activity area given the appearance of the rear of the shops it serves. Chapter 4.3 of GDCP 2013 should be reviewed to aim for an achievable and reasonable future outcome.

- b. the provision of the first floor parking area facing Church Street and Hudson Lane is inconsistent with the Desired Character recommendations in GDCP 2013 in that "on-site carparking and service areas should not be visible from any street frontage, and should be located in basements or behind occupied floor space such as shops."***

Applicant's Submission

- On site parking is not visible from Church Street or Hudson Lane frontages. The first level parking is within the exterior envelope of the building with a green wall providing an additional form of visual screening.
- The cost of basement car parking would make the development unviable due to ground conditions and impacts on adjoining buildings.

Planning Comment

Council's architect previously considered above ground car parking could be provided if an appropriate form of screen in conjunction with significant landscaping is provided. The proposal was supported with the car parking provided on first floor. In order to address the concern raised by Council's architect, a condition of consent (**Condition 1.4**) was recommended to be imposed in the consent requiring the provision of a self-maintaining (irrigated) vegetated wall on the Church Street and Hudson Lane elevations of the building.

This will achieve the objective of Chapter 4.3 of GDCP 2013 by screening the car parking level from Church Street and Hudson Lane.

- c the development is not in the public interest as it will create an expectation that similar non-compliance with Council's planning controls is acceptable.***

Applicant's Submission

- Council's planning report has recommended approval and responded to this issue. No further comment is needed.
- It should be emphasized that the majority of objections to the proposed development were raising concerns with the loss of public car parking on this site. This perception is incorrect as the land was sold by Council and the continuation

2.2 DA 52083/2017 - Review of the Determination of DA - 5-7 Church Street, Terrigal (contd)

of parking was at the discretion of the new owners. Council has used the funds from the sale to provide additional parking in the Wilson Road car parking station.

- The proposed development does not raise any matter which may be regarded as contrary to the public interest. The proposal generates social and economic benefits to the area without any adverse impact on the amenity or visual impact on the natural and built environment.
- There is no public benefit of Council requiring the development to comply strictly with the design guidelines with no flexibility. Approval is considered to be in the public interest.

Planning Comment

All applications are considered against the relevant planning controls, the merits of the proposal, and the environmental impacts and benefits. It is accepted planning practice, as exhibited by decisions of the Land and Environment Court, that planning controls must be assessed with a degree of flexibility to achieve good or better design outcomes.

It is in the public interest to approve development which generates employment and provides economic and social benefits to help support tourism and the viability of the Terrigal business centre.

The Development Application has been assessed against the heads of consideration of s4.15 of the EP&A Act and all other relevant instruments and policies. On balance, the proposed development is considered reasonable and it is therefore recommended that Council review its determination and grant development consent to DA52083/2017, subject to the enclosed draft conditions.

This is consistent with the recommendation made to Council at its meeting of 10 December 2018. For the information of Councillors, a full copy of the original assessing officers report from the ordinary meeting of the Council of 10 December 2018 is provided as an Provided Under Separate Cover.

Attachments

1	Original Assessing Officers report to 10 December 2018 Council meeting	Provided Under Separate Cover	D13593758
2	Draft Conditions of Consent	Provided Under Separate Cover	D13398438
3	ADG Compliance Table - Church St		D13394493
4	Development Plans	Provided Under Separate Cover	D13395972
5	GDCP 2014 Compliance Table		D13394495

ATTACHMENT 3: ADG Compliance Table

Design Criteria	Required	Proposed	Compliance
3D-1 Communal Open Space	Minimum communal open space area 25% of the site	<p>235m² or 25% of the site area is required as communal open space. However, no communal open space is provided, resulting in a 100% variation that that recommended. Despite this, no objection is made for the following reasons:-</p> <ul style="list-style-type: none"> Given the location of the subject site in the Terrigal Village Centre, there are adequate public open spaces in close proximity to the site that will remain available for the use of the residents throughout the year. Open space is an important component of residential development. Open space includes private gardens, balconies, communal areas and places to dry washing. These spaces provide private places for residents and they are used for entertaining, play and relaxation. Landscaping in open spaces improves residential amenity and providing shade trees and other vegetation make the space comfortable, attractive and useable. <p>The proposed development comprises only 12 apartments, all of which include substantial private open space areas well in excess of that required under this policy. As an infill site in a medium dense urban environment, this is considered acceptable.</p>	No , however no objection is raised.
3E-1 Deep Soil Zone	Minimum 7% of the site, with minimum dimension 3m for a site less than 1,500m ²	<p>The development provides no deep soil zones. Despite this, no objection is made for the following reasons:</p> <ul style="list-style-type: none"> At the moment the site incorporates no deep soil zones being that it has been utilised as carpark for many years. New planting and landscaping in proposed which is supported by Council's Architect subject to the imposition of Condition 1.5. 	No , however no objection is raised.
3F-1 Visual Privacy	Separation from boundaries (habitable rooms and balconies):	The ground floor and level 2 are built to the sites side boundaries as in envisaged by the controls for mixed use development in the Terrigal Village Centre. The discussion below is with regard to the proposed residential levels.	No , however no objection is raised.

Design Criteria	Required	Proposed	Compliance
	<p>6m (up to 12m in height)</p> <p>9m (up to 25m in height)</p>	<p><u>Northern (side) boundary:</u></p> <ul style="list-style-type: none"> • Level 3: Balcony (0m/ 100% variation); Building alignment 4.5m/ 25% variation). • Level 4: Varying setbacks from the balcony (0m/ 100% variation) to Building alignment (up to 4.5m/ 25% variation). • Level 5: Varying setbacks from the balcony (3m/ 66% variation) to Building alignment (up to 5m/ 44% variation). <p><u>Southern (side) boundary:</u></p> <ul style="list-style-type: none"> • Level 3: Balcony (0m/ 100% variation); Building alignment 4m/ 33% variation). • Level 4: Varying setbacks from the balcony (0m/ 100% variation) to Building alignment (up to 4m/ 33% variation). • Level 5: Varying setbacks from the balcony (3m/ 66% variation) to Building alignment (up to 5m/ 44% variation). <p>There are no privacy issues to the sites to the north and south on Level 3 as the apartments are orientated to the east and west and so have only secondary windows on the side elevations which are contained within lightwells. The orientation of these windows will prevent direct overlooking of future development to the north and south of the site.</p> <p>The variations associated with reduced setbacks on the side elevations of Level 4 and 5 are considered acceptable. On Level 4, balconies are provided with landscaped planters, as well, privacy screens. Furthermore, the space not proposed to be occupied by landscaped planters is narrow, and will have limited usability except for the provision of a landscaped outlook and accessibility. In order to ensure the appropriate provision and ongoing maintenance of these landscaped planters, Condition 1.5 is recommended.</p> <p>On Level 5, the area in the side setbacks is narrow, and will have limited usability except to enable an outlook and accessibility with the principal private open space of these units</p>	

Design Criteria	Required	Proposed	Compliance
		<p>being orientated to the east and west.</p> <p>It is not considered the variations to the side boundaries on Level 4 and 5 will adversely impact the future development potential of directly adjacent sites.</p> <p><u>East (rear) boundary:</u></p> <ul style="list-style-type: none"> Level 3: Balcony (0m/ 100% variation); Building alignment 3m/ 50% variation). Level 4: Balcony (0m/ 100% variation) to Building alignment (3.6m/ 40% variation). Level 5: Balcony (2m/ 78% variation); Building alignment 6m/ 33% variation). <p>Whilst the rear setbacks do not comply, the site (and those properties directly opposite) are benefitted by Hudson Lane, being approximately 6.6m wide. In this regard, it is considered adequate separation has been provided and any future development east of the site will not be unreasonably impacted by these setbacks.</p>	
3J-1 Bicycle and Car Parking	On site Car Parking	Car parking proposed on site is compliant with <i>Gosford Development Control Plan 2013</i> .	Yes
	Secure undercover bicycle parking should be provided that is easily accessible from both the public domain and common areas	<p>The ADG, the RMS Guide to Traffic Generating Development, and GDCP 2014 identify bicycle parking is required however no specific rates are given.</p> <p>For the purposes of this assessment, I have taken the bicycle parking rate applicable to the Gosford City Centre in GDCP 2014 as a guide:</p> <ul style="list-style-type: none"> 1 resident's space per 3 dwellings + 1 visitor space/12 dwellings (or part thereof): 5 spaces. <p>Bicycle parking is capable of being provided at ground level in the vacant area adjacent to the waste storage bays. In view of the above consideration, the provision of five (5) bicycle parking spaces is required via Condition 2.13.</p>	Yes, via condition
	Supporting facilities within car parks, including garbage, plant and switch rooms, storage areas	<p>Complies, however it is noted that a car wash bay has not been provided.</p> <p>The RMS Guidelines, the ADG and GDCP 2013 do not identify a requirement for car wash bays</p>	No , however considered acceptable via condition

Design Criteria	Required	Proposed	Compliance
	and car wash bays can be accessed without crossing car parking spaces	<p>in residential flat developments. However, Objective 3J- 3 of the ADG states that a car wash bay is a supporting facility within a car park.</p> <p>It is acknowledged that commercial car washing is widely available in the area, however, failure to provide facilities results in on street car washing and pollution entering the stormwater. Therefore, the omission of this facility is not supported.</p> <p>In view of the above, it is considered appropriate that one (1) car wash bay be provided. Refer to Condition 2.13.</p> <p>It is also noted that an area for a delivery or service vehicles has not been provided (RMS Guidelines identify 1 space per 50 flats). In this instance it is considered the loading bay proposed at ground level is acceptable in accommodating this requirement.</p>	
4A-1 Solar and Daylight Access	Living rooms and private open space of at least 70% of apartments receive a minimum of 3hr sun between 9am and 3pm mid-winter	> 70% of apartments receive minimum 3 hours direct sunlight on the 21 June between 9am and 3pm when assessing the building form.	Yes
	Maximum of 15% of apartments receive no direct sun between 9am and 3pm mid-winter	Complies.	Yes
4B-3 Natural Ventilation	Min 60% of apartments cross ventilated	Ten (10) of the twelve (12) apartments or 84% achieve cross ventilation, complying with this provision.	Yes
4C-1 Ceiling Heights	Minimum 2.7m	Complies.	Yes
4D-1 Apartment Size	<p>2 bedroom: 75m² (5m² per additional bathroom)</p> <p>3 bedroom – 90m² (5m² per additional bathroom)</p>	Complies.	Yes

Design Criteria	Required	Proposed	Compliance
	Every habitable room must have a window in an external wall with a total minimum glass area of not less than 10% of the floor area of the room. Daylight and air may not be borrowed from other rooms	All habitable rooms have a window within the external wall.	Yes
4D-2 Room depths	Habitable room depths and maximum 8m depth for open plan layouts.	Ten (10) of the twelve (12) apartments (84%) have a depths in excess of 8 metres for their open plan layout. Whilst not desirable, the internal amenity of the affected apartments will not be unreasonably impacted in that adequate solar access and cross ventilation is provided. Furthermore, internal living space in excess of the required minimum is provided for all units in the development.	No , however no objection is made in this instance.
4D – 3 Layout	Bedroom and living room sizes – 9 & 10m ² bedrooms with min 3m width, 3.6m-4m width living rooms	Complies	Yes
4E-1 Balconies	2 bedroom: 10m ² , min 2m depth 3 bedroom: 12m ² , min 2.4m depth	All primary balconies comply with this requirement.	Yes
	Podium/ground level private open space minimum 15m ² , minimum depth 3m	No dwellings are proposed at ground level.	Yes
4F-1 Common Circulation	Maximum of 8 apartments off a circulation core (although design guidance allows up to 12 apartments)	The proposed development complies with this requirement in that the maximum number of apartments sharing a circulation zone is does not exceed 8.	Yes
4G-1 Storage	2 bedroom: 8m ³ 3 bedroom: 10m ³	Storage areas are proposed in both the basement areas and individual dwellings.	Yes
4H Acoustic Privacy	Noise transfer is limited through the siting of the buildings and building layout	It is considered apartments have been orientated so as to minimise noise from living areas and outdoor terraces.	Yes
4J Noise and Pollution	The impact of external noise transfer and pollution are minimised through the siting and layout of the	Wet areas and utility rooms have been located adjoining stair cores and lift wells.	Yes

Design Criteria	Required	Proposed	Compliance
	building.		
4K Apartment Mix	A range of apartment types are provided to cater for different household types, and distributed throughout the building.	Complies	Yes
4L Ground Floor Apartments	Maximise street frontage activation and amenity.	Complies	Yes
4M Facades	Provide visual interest whilst respecting the character of the area.	Complies	Yes
4N Roof Design	Roof features are incorporated in the roof design, response to the street and provide sustainability features.	Complies	Yes
4O Landscape Design	Landscape design is viable, sustainable, contributes to the streetscape and amenity.	No approval is granted or implied under this consent for an artificial green wall to the south west (Church Street) and north east (Hudson Lane) Level 2 elevations of the building. Condition 1.5 is recommended in order to ensure adequate provision is made for landscaping within and/ or adjacent to the south west (Church Street) and north east (Hudson Lane) Level 2 elevations of the building. A Landscape Plan is required to be submitted to Central Coast Council for approval prior to the issue of a Construction Certificate.	Yes
4P Planting on Structures	Appropriate soil depths are provided	Complies	Yes
4V Water	Water Management and Conservation is achieved.	Complies	Yes
4W Waste	Waste storage facilities are provided to minimise impacts on the streetscape, building entry an amenity of residents.	Complies	Yes

ATTACHMENT 4: GDCP 2013 Compliance Table

Development Control	Required	Proposed	Compliance
2.1 Character	The desired character of the Terrigal 8: Mainstreet Centre.	<p>The subject site is within the Terrigal Character Statement No. 8 Mainstreet Centre. The proposed development is considered consistent with the desired character of the Terrigal Village Centre for the following reasons:</p> <ul style="list-style-type: none"> The development will provide a range of services and accommodation for local residents as well as visitors. The provision of two commercial premises on Church Street will enhance existing levels of "mainstreet" activity. The desired character identifies the current level of midday sunlight along all footpaths and laneway frontages are to be maintained. The site is currently vacant, therefore any development of the site would result in this provision not being realised. <p>The shadow diagrams accompanying the development application indicate that at Midday during Midwinter (June 21st) the proposed development will overshadow the majority of the adjacent footpath in Church Street and a portion of the adjoining roadway. However, given the orientation of the site, by 3pm both of these areas retain unaffected solar access. Furthermore, the footpath on the opposite side of Church Street will remain unaffected at Midday during Midwinter. On balance, the overshadowing to the directly adjacent footpath on Church Street is reasonable having regard to the built form proposed.</p> <ul style="list-style-type: none"> The desired character identifies that high levels of on-street activity is to be maximised through a number of retailers or businesses and the continuity of shop-windows along all street and laneway frontages. Retail premises are not proposed to Hudson 	<p>Yes</p> <p>Yes</p> <p>No, however variation is supported.</p> <p>No, however variation is supported</p>

Development Control	Required	Proposed	Compliance
		<p>Lane contrary to this provision.</p> <p>Hudson Lane is constrained in that it is utilised as a service corridor for all properties that front Terrigal Esplanade and Church Street, both residential and commercial. The development application could have complied with activating Hudson Lane however it would have been to the detriment of activating Church Street. Additional vehicular access on Church Street would not be supported when there is an existing laneway to service the site.</p> <ul style="list-style-type: none"> <li data-bbox="691 813 1137 1339">• The height and form of the development does result in some view loss from neighbouring properties. Given that the site is currently vacant of any built structure, its location central to the Terrigal Village Centre, and is surrounded by elevated residential areas, any built form of a compliant height would reduce the outlook of surrounding properties. A detailed assessment has been with regard to those elements exceeding the height development standard and it is concluded the view loss associated with the uppermost level of the development is not unreasonable in this instance. <li data-bbox="691 1373 1137 1485">• It is considered the proposed development provides an appropriate transition from residential areas to the middle storeys of the Crowne Plaza. <li data-bbox="691 1529 1137 1906">• Given the site is currently vacant and directly surrounding properties have not been redeveloped in accordance adopted height and FSR development standards, the side elevations of the development will be highly visible. Despite this, both side elevations propose a masonry finish with decorative pattern, as well masonry with a timber decorative pattern. This is considered acceptable and is confirmed via the imposition of Condition 1.5. 	<p>Yes</p> <p>Yes</p> <p>Yes, via condition.</p>

Development Control	Required	Proposed	Compliance
		<ul style="list-style-type: none"> Off-street parking has been concealed and unobtrusive vehicle entrances on Hudson Lane are proposed so as to minimise disruption of shopfronts and their associated pedestrian activity on Church Street. 	Yes
2.2 Scenic Quality	The subject site is located within the Peninsula Geographic Unit and encompasses the Woy Woy/ Umina Landscape Unit and the Woy Woy Bays Landscape Units	<p>The proposal is subject to the provisions of GDCP 2013 Chapter 2.2 – Scenic Quality.</p> <p>The development includes a density of residential development envisaged for the area. It is considered the transition between neighbouring development and the proposed development is acceptable. The use of landscaping on boundaries and roof areas of the proposal enhances the scenic quality of the area.</p> <p>Overall the development does not propose a bulk and scale that will adversely affect the scenic quality of the area.</p> <p>The height and form of the development does result in some view loss from neighbouring properties. However as detailed elsewhere, it is concluded the view loss associated with the uppermost level of the development is not unreasonable in this instance.</p> <p>The proposal is consistent with the stated objectives of GDCP 2013 Chapter 2.2 - Scenic Quality.</p>	Yes

Development Control	Required	Proposed	Compliance
4.3 Terrigal Village Centre (General Controls)	4.3.4.1 Objective	<p>It is considered the proposed development is generally consistent with the objection of the Terrigal Village Centre for the following reasons:</p> <ul style="list-style-type: none"> • The proposed development provides a mix of commercial/ retail and residential uses. • The proposal requires the amalgamation of two lots to create a redevelopment site of 942m² and a 24.385m street frontage. • The proposed development does not dominate the coastal setting nor unreasonably intrude onto coastal ocean views available from surrounding residential areas. • A proposed awing over the Church Street footpath will ensure weather protection for residents. • The proposed development will enable continuous pedestrian activity along the Church Street frontage of the site. Requirements for the provision of services and vehicular access do not enable pedestrian activity along Hudson Lane, although residents of the building will be able to access Terrigal Esplanade and the beach via Hudson Lane. • The proposed development has been designed so as to maximise natural ventilation and solar access to assist cooling in summer and heating in winter. • The proposed development does not involve the discharge of any contaminated stormwater to the ocean. 	Yes

Development Control	Required	Proposed	Compliance
4.3.4.2 Controls - Desired character of the public domain	All streets and laneways should support high levels of pedestrian activity	<ul style="list-style-type: none"> Visible retail activity is proposed along Church Street. The design of the public pavement will be consistent with the Terrigal Foreshore Improvements Landscape Masterplan Report and Associated Documents that has been adopted by Council. The shadowing impact to Church Street during Midwinter has been addressed previously, wherein no further objection is raised in that it will not unreasonably impact pedestrian activity. 	Yes
	All streets to achieve specific role and design standards.	<ul style="list-style-type: none"> The primary retail frontage to Church Street is maintained. The proposed development incorporates a glass protective awning to Church Street that will provide continuous shelter and shade along all shopfronts. Street improvements as specified by the adopted Terrigal Foreshore Improvements Landscape Masterplan Report and Associated Documents are proposed. 	Yes
	Public laneways to achieve specific roles and design standards	<ul style="list-style-type: none"> It is considered the proposed development provides a safe balance between service access to buildings and secondary pedestrian routes on Hudson Lane. 	Yes
4.3.4.3 Controls - Desired character of buildings	Maximise benefits to the resident community as well as visitors to Gosford City by encouraging redevelopment	<ul style="list-style-type: none"> The proposal will accommodate two commercial premises at street level on Church Street. Residential flats are located above street level. 	Yes
	Provide a backdrop that is appropriate to the scenic quality of this coastal setting	<ul style="list-style-type: none"> As amended, the proposed development will maintain existing street-level amenity and will not unreasonably reduce coastal and ocean views that are available from surrounding residential hillsides. Whilst the Hudson Lane frontage of the site will be enhanced, given the constraints of the site, the 	Yes

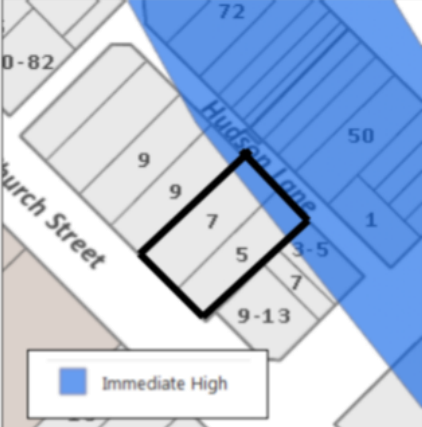
Development Control	Required	Proposed	Compliance
		establishment of a secondary retail frontage that stimulates pedestrian activity and conceals service areas plus on-site car parking is not reasonable in this instance.	
	Maintain positive aspects of the established village character	<ul style="list-style-type: none"> The proposed development will enhance the level and diversity of existing street level retain activity on Church Street, and protect midday sun during Midwinter to the western Church Street footpath. 	Yes
	Disguise the scale and bulk of new buildings, and promote an architectural identity for this centre that is regionally-distinctive	<ul style="list-style-type: none"> As exterior walls rise above the two storey "street-wall", this provision identifies that they should be stepped back from their street or laneway frontage. <p>Above the two storey exterior wall height, the proposed development does step back from the Church Street and Hudson Lane frontages. Whilst the setback area is occupied by balconies, the main building alignment has been reduced (and continues to be further reduced at each new residential level) as is envisaged by this provision.</p>	Yes
	Provide an appropriate interface to the surrounding residential zone	<ul style="list-style-type: none"> The proposed development does not have an interface with any other residential development. Neighbouring properties adjacent to the northern and southern boundaries comprise commercial/ retail development. 	N/A
	Ensure that vehicle access and building services are integrated with the desired village character	<ul style="list-style-type: none"> The proposed parking/ delivery arrangement will not affect the continuity of the Church Street primary retail frontage, with services concealed within the exterior of the building envelope. 	
4.3.5 Street Frontage	Objectives	<ul style="list-style-type: none"> Car parking and delivery areas are located behind the Hudson Lane frontage of the development. The Church Street and Hudson Lane frontages of the development are sufficient to accommodate building services and corridor access for above-ground storeys. 	Yes

Development Control	Required	Proposed	Compliance
		<ul style="list-style-type: none"> The proposed development comprises the consolidation of two sites that have narrow frontages in order to facilitate efficient use of land. However, the proposed development does not qualify for a maximum building height bonus (+2.75m) under d. 4.3A of GLEP 2014, as the consolidated sites have a site area of less than 2000m². 	
4.3.6 Height Form + Scale of Building	<p>Controls - Maximum Heights (RL on Height Map):</p> <ul style="list-style-type: none"> Max. height in storeys: 4 Max. External Wall height: 12.75m Max. street/ lane wall height: 2 storeys/ 8.75m 	<p>The proposed development provided the following:</p> <ul style="list-style-type: none"> Five storey development, where a maximum of 4 storeys is permitted, resulting in a one storey or 25% variation. An external wall height of 15.75m is proposed resulting in a 3m or 23.55% variation. 6.45m/ 2 storey height at Church Street is proposed, compliant with this requirement. 7.5m/ 2 storey height at Hudson Lane, compliant with this requirement. <p>However, no objection is made in this instance for the following reasons:</p> <ul style="list-style-type: none"> It is considered the visual impact of the development upon the scenic quality of this coastal setting, and the potential for obstruction of significant coastal and ocean views that are available from surrounding residential hillsides is limited as a result of the variations identified above. The established pedestrian-friendly scale of two storey facades facing all streets has been maintained. The proposed variations do not adversely impact the amount of sunlight to dwellings within the Terrigal Village Centre. 	<p>No, however variation is supported</p>

Development Control	Required	Proposed	Compliance
	Controls - Building envelopes	<ul style="list-style-type: none"> • Satisfactory levels of midwinter sunlight for residential storeys (whether existing or future buildings on properties that have not yet been developed according to this Chapter) is proposed. • Maintain the pedestrian-friendly scale of existing low-rise buildings facing each street or laneway by a building envelope that is projected at 45 degrees from the façade at a point not higher than 7m above "street level", or from the second storey floor, whichever is the lesser. <p>With regard to this provision, the following variations occur:</p> <ul style="list-style-type: none"> ○ Hudson Lane: A maximum of 7.8m over three storeys, noting all encroaching structures are balconies and external walls. ○ Church Street: A maximum of 6.1m over three storeys noting all encroaching structures are balconies and external walls. <p>Whilst exterior walling and balconies extend beyond the above-mentioned building envelope, no objection is made given the limited amenity implications associated with these encroachments. Furthermore, it is considered the development responds appropriately in achieving a pedestrian envelope.</p>	<p>Yes</p> <p>No, however variation is supported</p>
	Controls - Buildings Exceeding Four Storeys	<p>The maximum width of enclosed floorspace of the fifth storey should not exceed 50% of the primary street frontage to any site. The development proposes a maximum width of enclosed floor space at the fifth level of 13.8m - 15.5m, resulting in a variation of 1.6m - 3.2m or 13% - 26%.</p> <p>It is considered the floor space in the fifth storey has been distributed to disguise the scale and bulk of the development as well as to minimise obstruction of</p>	<p>No, however variation is supported</p>

Development Control	Required	Proposed	Compliance
		significant coastal and ocean views that are available from surrounding residential hillsides. In addition, it is considered these variations do not adversely impact the amenity of adjoining properties.	
4.3.7 Setbacks Siting + Scale of Building	Control – Street Setbacks	The alignment of the lower storeys reinforces and enhances existing levels of retail and pedestrian activity.	Yes
	Controls - Laneway Setbacks: The setback for any new building or addition to any existing building fronting Hudson Lane is to be at least 3m from the frontage to Hudson Lane.	A zero setback is proposed to Hudson lane, resulting in a 100% variation to this requirement. Hudson Lane is constrained in that it is utilised as a service corridor for all properties that front Terrigal Esplanade and Church Street, both residential and commercial. The development application could have complied with activating Hudson Lane and the provision of a 3m setback, however it would have been to the detriment of activating Church Street. Additional vehicular access on Church Street would not be supported when there is an existing laneway to service the site.	No , however variation is supported
	• Controls - Setbacks to side + rear boundaries	In order to maximise the length of shopfronts facing all streets and Hudson Lane, lower storeys generally should not be setback from the side boundary with any property that is zoned to permit business development	Yes
4.3.8 Architectural Character + Identity	Controls - Building form	The proposed development is contrary to the requirements of this provision in that for developments of five or more storeys, separate pavilion structures, capped by highly-articulated roof forms that contribute to the overall diversity of building silhouettes facing every street should be proposed. Given the view loss issues associated with the subject site, the use of separate pavilion structures, capped by highly-articulated roof forms is not recommended. However, it is considered the horizontal layering of the building has been empathised by the use of material and setbacks. Furthermore, Council's	No , however variation is supported

Development Control	Required	Proposed	Compliance
		Architect supports the proposal.	
4.3.9 Street - Level activity + civic design	Controls - "Main street" design principles	A near-continuous ribbon of shopfront businesses should be maintained along all streets and extended along Hudson Lane	Yes
	Controls - Street-level activity	<ul style="list-style-type: none"> The Church Street facades accommodate a near-continuous ribbon of shopfronts plus primary entrances to each building. Shopfronts and entrances are protected by fixed awnings and weatherproof balconies that run for the full length of the site. Level 2 on site car parking is proposed however will be screened by way of a green wall and this will not be visible from any street frontage. Ground floor parking is proposed behind the commercial space and is not visible from Hudson Lane or Church Street. 	<p>Yes</p> <p>Yes</p> <p>No, however variation is supported</p>
	Controls - Shopfronts + entrances	<ul style="list-style-type: none"> The alignment and design of the two shopfronts in corporate "main street" principles that promote a commercially-unified appearance together with high levels of public amenity Service and vehicle entrances should be integrated with the design quality and the commercial presentation of street-level facades. 	Yes
6.3 Erosion and Sediment Control	Plans required	<ul style="list-style-type: none"> Complies 	Yes, via condition.

<p>6.4 Geotechnical Requirement</p>	<p>Investigations</p>	<p>Part of the subject site is identified as being in an intermediate high hazard landslip area.</p>  <p>Figure 1: Landslip (site edged in black)</p> <p>A Geotechnical Report will be required to be submitted prior to the obtainment of a Construction Certificate to establish the stability of the site's landform.</p>	<p>Yes</p>
<p>6.7 Water Cycle Management</p>	<p>Minimise the impact of the development on the natural predevelopment water cycle.</p>	<p>The proposal is consistent with Chapter 6.7 – Water Cycle Management. Appropriate conditions have been recommended by Council's Development Engineer.</p>	<p>Yes</p>
<p>7.1 Car Parking</p>	<p><u>Required Car Parking</u></p> <ul style="list-style-type: none"> • 1 spaces per dwelling = 12 • Visitor Spaces/0.2 spaces per dwelling = 2.4 • 281m² GFA commercial uses/ 1 space per 30m² = 9.4 <p>Note: Where car parking is provided in excess of 5 spaces, the provision of parking for person with a disability must be provided at the rate of 1 per 100 or part thereof = 1</p>	<p><u>Proposed Car Parking</u></p> <ul style="list-style-type: none"> • Residential = 12 (including 2 x adaptable spaces)(complies) • Visitor: 2 (complies) • Commercial: 9 (complies) <p>In total 23 car parking space are proposed, compliant with these requirements. Condition 2.13 is recommended confirming compliance.</p>	<p>Yes</p>

7.2 Waste Management	To provide sustainable waste management	Waste Management has been reviewed by Council's Waste Servicing Unit. No objection has been raised subject to the imposition of appropriate conditions.	Yes
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Item No: 2.3
Title: Proposed residential and conservation rezoning for 285-335 Pacific Highway Lake Munmorah
Department: Environment and Planning

28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00041-02 - D13601029
Author: Lucy Larkins, Senior Strategic Planner
Scott Duncan, Section Manager, Land Use and Policy
Manager: Karen Tucker, Acting Unit Manager, Strategic Planning
Executive: Brett Sherar, Acting Director, Environment and Planning

Report Purpose

The purpose of this report is for Council to consider a request to prepare a Planning Proposal to amend *Wyong Local Environmental Plan 2013* or *draft Central Coast Council Local Environmental Plan* (if in effect) on land on 285-305, 315, 325 and 335, Pacific Highway, Lake Munmorah.

This report recommends that Council prepare a Planning Proposal and request a Gateway Determination from the Department of Planning, Industry and Environment (DPIE).

Recommendation

1 That Council, pursuant to Section 3.33 of the Environmental Planning and Assessment Act, 1979, prepare a Planning Proposal applying to:

- Lot 1 DP 626787;**
- Lot 2 DP 626787;**
- Lot 437 DP 755266;**
- Lot 438 DP 755266;**
- Lot 27 DP 755266;**
- Lot 12 DP771284; and**
- Lot 83 DP 650114.**

To rezone the subject sites from RU6 Transition to R2 Low Density Residential and E2 Environmental Conservation. By amending the Wyong Local Environmental Plan 2013 (or Central Coast Local Environmental Plan), whichever is in effect at the time.

2 That Council, pursuant to Section 3.34 of the Environmental Planning and Assessment Act, 1979, forward the Planning Proposal to the Minister requesting a Gateway Determination.

2.3 Proposed residential and conservation rezoning for 285-335 Pacific Highway Lake Munmorah (contd)

- 3 That Council request delegation for Council to finalise and make the draft Local Environmental Plan, pursuant to Section 3.36 of the Environmental Planning and Assessment Act 1979.**
- 4 That Council undertakes public authority and community consultation in accordance with the Gateway Determination requirements.**
- 5 That Council prepare and exhibit appropriate Development Control Plan provisions and other documents to support the development of the land subject to this planning proposal.**
- 6 That Council authorise staff to negotiate and prepare a Planning Agreement with respect to any aspect of the proposal to support the development of the subject land;**
- 7 That Council consider a further report on the results of public authority and community consultation.**

The Site

The subject land is commonly known as 285-305,315,325 and 335 Pacific Highway Lake Munmorah and comprises the following properties:

- Lot 1 DP 626787;
- Lot 2 DP 626787;
- Lot 437 DP 755266;
- Lot 438 DP 755266;
- Lot 27 DP 755266;
- Lot 12 DP 771284; and
- Lot 83 DP 650114.

The total area of the land proposed to be rezoned is approximately 27.2 Ha. Existing improvements to study area include a commercial boarding kennel facility, dwellings, commercial buildings and a service station which include associated outbuildings and car parking. The topography of the area is generally level.

A large portion of the land is cleared although remnant vegetation is more heavily concentrated in the north western corner of the subject lands. Four dams are located within the site. Access to these sites is predominantly via the Pacific Highway.

2.3 Proposed residential and conservation rezoning for 285-335 Pacific Highway Lake Munmorah (contd)

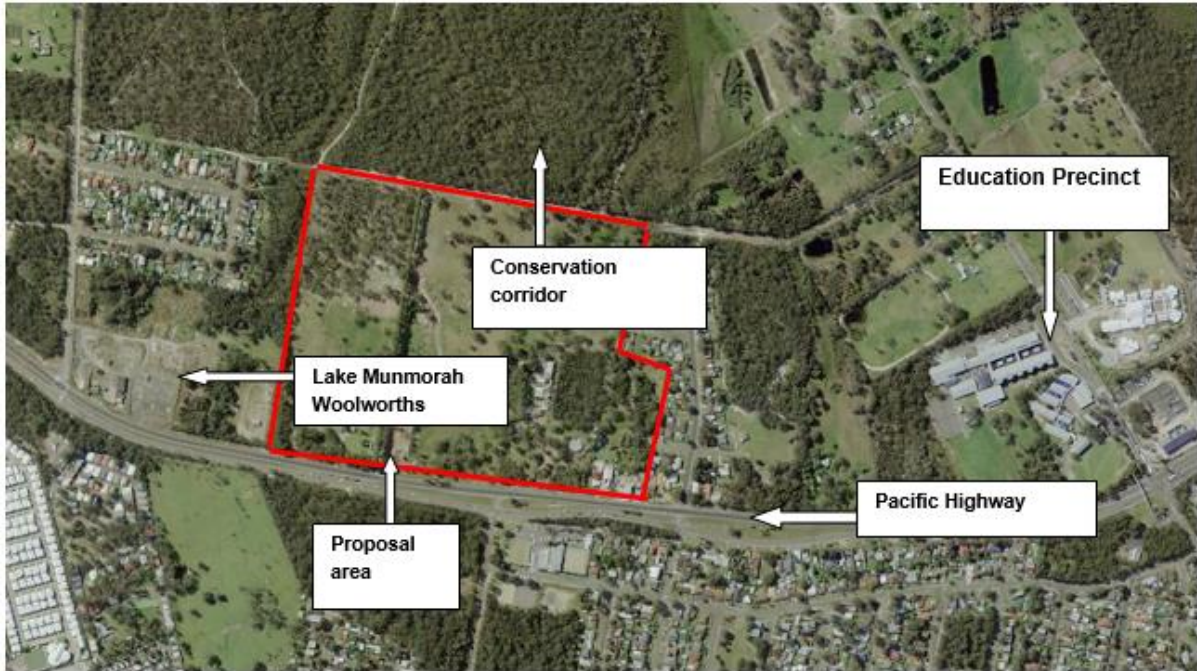


Figure 1- Subject area

Surrounding land uses include:

- Low density residential development to the east and west;
- Education precinct to the east;
- Lands zoned public recreation and environmental conservation, under the ownership of Crown to the north;
- Lake Munmorah Woolworths Shopping Centre, environmental management and future public recreation lands to the west; and
- Commercial and residential uses to the south.

The Proposal

The proposal seeks to amend the WLEP 2013 or the future CCLEP as follows:

- Rezone the subject sites from RU6 Transition to R2 Low Density Residential and E2 Conservation; and
- Apply a minimum lot size of 450m² to the site to retain consistency with low density residential lots in the surrounding area.
- Identify/map the site as an Urban Land Release Area subject to the provisions of Part 6 of WLEP 2013.

The intended outcome is to enable a land subdivision of the rezoned R2 Low Density Residential portion of the site for housing.

2.3 Proposed residential and conservation rezoning for 285-335 Pacific Highway Lake Munmorah (contd)

The masterplan submitted by the proponent provides an indicative lot yield of 300 lots. An indicative Masterplan has been submitted with the proposal indicating that the development will be conducted in accordance with Figure 2.

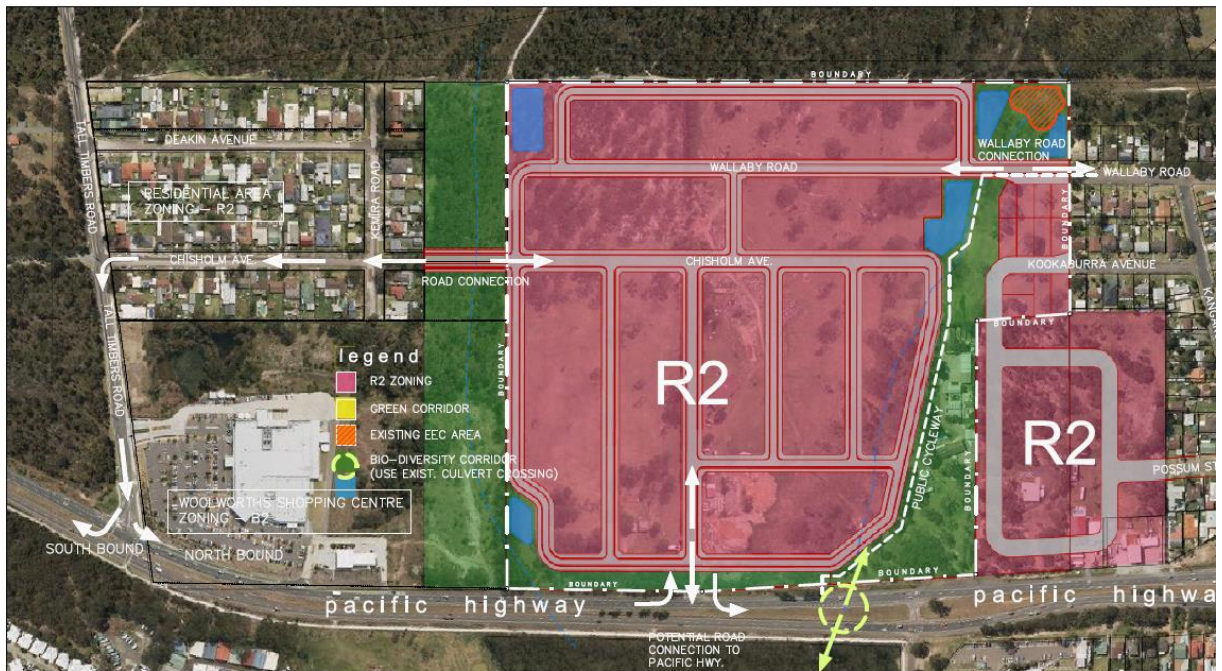


Figure 2- Indicative Masterplan

The proponent has outlined the following will be delivered by the proposal:

- Defined green corridor which traverses the site from north to south with significant opportunities for rehabilitation, recreation links and public cycleway, indicated in green above;

Included in these green corridors are picnic area including BBQ facilities in the north east, children's play equipment with communal meeting space and shelters; and exercise stations throughout site to encourage walkability and passive recreation.

A site-specific Development Control Plan will be prepared to guide the development of the area and ensure that any future development is properly integrated with an expanded future commercial precinct and other adjoining residential development. This will be developed by Council staff with supporting information being provided by the proponent which will broadly be based on the Masterplan provided by the proponent. Revisions to the Masterplan, road layouts and location of open space may be required to meet Council requirements.

The current Northern Districts Contribution Plan applies to 285-335 Pacific Highway Lake Munmorah and collects development contributions for community facilities and open space within the Lake Munmorah area. The current plan does not collect for traffic and transport improvements (in Lake Munmorah) and as such the developer will be required to provide intersection, road upgrades and contribute towards cycleways/pedestrian pathways in the

2.3 Proposed residential and conservation rezoning for 285-335 Pacific Highway Lake Munmorah (contd)

locality. The development will also be required to provide for a small park in a location which meets Council's requirements. These matters will need to be agreed with the land owners and Council through a Planning Agreement if the rezoning is to be finalised before the review of the Northern District Contribution Plan has been completed. This review is included in the current Council review of the contribution plans applicable to the Central Coast Local Government Area and is expected to be completed by 2021.

Assessment

The rezoning of the subject land to R2 Low Density Residential and E2 Environmental Conservation has strategic merit on the basis that:

- The amendment to WLEP 2013 is consistent with actions in the *Central Coast Regional Plan (CCRP) 2036* and aligns specifically with Goal 3- Well-connected communities and attractive lifestyles and Goal 4- A variety of housing choice to suit needs and lifestyles.
- The proposal has been considered against the outlined requirements of the Department Planning, Industry and Environment (DPIE's) North Wyong Shire Structure Plan (NWSSP). This plan identifies the site is required for future residential purposes. The current timing had identified the staging of the development within the long-range timeframe (land will not be zoned before 15 years), this timing can be revised due to new information relating to underlying mining constraints which are no longer an impediment to surface land release. This means that the release of the land can be accelerated, subject to appropriate funding arrangements being put in place to manage infrastructure and servicing issues associated with increasing the population in the locality.
- The area to be rezoned is identified within the Draft Greater Lake Munmorah Structure Plan located within Precinct 8 Northern Lake Munmorah, see Figure 3. The proposal is consistent with the draft Greater Lake Munmorah Structure plan which was publicly exhibited between 1 April 2019 to 26 May 2019 and will be reported to Council before end of 2019.
- The draft Greater Lake Munmorah Structure Plan facilitates the delivery of 2,885 additional lots, the subject proposal will provide an additional 300 residential lots in close proximity to the expanding commercial centre at Lake Munmorah.
- Proposed Green Corridor/Drainage Corridor indicated on the Master plan is consistent with the corridor for Precinct 8 (see Figure 3. below) within the draft Greater Lake Munmorah Structure Plan.

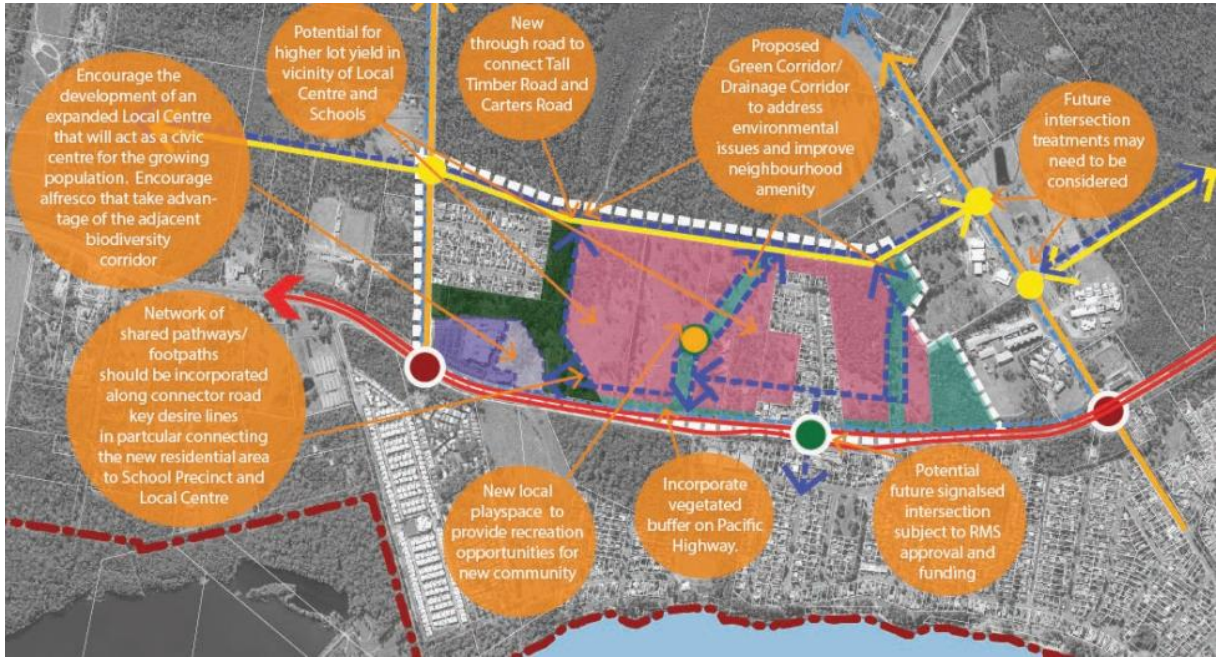


Figure 3. Draft Greater Lake Munmorah Structure Plan, Precinct 8-Northern Lake Munmorah

Internal Consultation

Internal consultation has been undertaken for the current Planning Proposal and is summarised below.

Environmental Strategies

Some of the identified parcels of land within the proposal area is highlighted on the Biodiversity Values Map and as such a Biodiversity Development Assessment Report (BDAR) will be required to be submitted to Council to inform the Planning Proposal. A continuous vegetated link between Lake Macquarie and Lake Munmorah must be retained and restored as per the NWSSP and draft Greater Lake Munmorah Structure Plan.

Maintaining functional connectivity between the areas of native vegetation that exist between Lake Macquarie and Lake Munmorah is required to allow for fauna movement into unburnt refugia in the event of extensive bushfire on the National Parks Estate in the local area. Ongoing maintenance of the biodiversity corridor needs to be addressed, including weed control, dumped rubbish, litter and erosion.

Natural Assets

The masterplan for the proposal indicates a drainage/wildlife corridor will be provided on the eastern side of the proposal area. Natural Assets support the location of the corridor as it provides an important connection to corridor areas north and south of the site. Consultation will be undertaken with Natural Assets if the proposal proceeds to ensure the corridor is of a viable width and revegetation mechanisms are implemented during development of the area.

2.3 Proposed residential and conservation rezoning for 285-335 Pacific Highway Lake Munmorah (contd)

Water Planning and Development

A Sewer Servicing Plan will be required to be prepared in consultation with Council's Water Planning and Development Unit. The plan will need to consider site constraints, servicing options and compare the Net Present Costs of all options considering both capital and operational costs. Based on the preliminary assessment of the proposal, Water Planning and Development raise no objection to the proposal proceeding. The subject area will need to be serviced in accordance with plans outlined in the Development Servicing Plan.

Waterways

The subject site is bisected by overland flow paths which will be incorporated into conservation and drainage corridors within the proposal area. The proponent is required to undertake a flood study post Gateway Determination.

Development Engineering (including Traffic)

A Preliminary Traffic Assessment undertaken by Intersect Traffic dated February 2019 was submitted with the proposal. The traffic assessment states that most of the additional traffic generated from the development will pass through Chisolm Avenue and onto Tall Timbers Road.

The proposed connection to Chisolm Avenue and Tall Timbers Road will require significant civil construction works to achieve a standard or road capable of absorbing the additional traffic generated by the proposed development. It is anticipated that the proposal will not have a significant impact on the State Road network and that there is sufficient capacity at the signalised intersection of Pacific Highway/Tall Timbers Road to accommodate traffic growth. However, this will need to be further discussed with the Department of Transport (formerly known as Transport NSW and Roads and Maritime Services) post Gateway Determination.

Alternate access options to the Pacific Highway are also put forward by the applicant for a new intersection on the Pacific Highway and Kangaroo Avenue. These will be further explored by further traffic assessment work post Gateway Determination. The Department of Transport does not normally support any additional temporary or permanent intersections on the State road network.

The most optimal traffic management solution will need to be confirmed with Council and Department of Transport before the Planning Proposal can be publicly exhibited. This will also involve reaching agreement on the design and funding of local roadworks, shared pathway connections and other works required to manage traffic impacts through the preparation of a Planning Agreement.

2.3 Proposed residential and conservation rezoning for 285-335 Pacific Highway Lake Munmorah (contd)

Environmental Health -Land Contamination

A preliminary land contamination assessment prepared by GHD dated February 2019 was submitted. It was outlined within the assessment that due to past uses within the proposal area a detailed assessment post Gateway Determination will be required to further investigate potential contaminant sources. This assessment is considered adequate to proceed to the Gateway Determination stage.

External Consultation

Government agency and public consultation requirements will be detailed in the Gateway Determination and undertaken accordingly.

It is anticipated due to the existing development and the location that the following agencies will need to be consulted:

- Department of Transport (formerly Transport NSW and Roads and Maritime Services)
- Department of Planning, Industry and Environment
- Department of Family and Community and Justice (former Rural Fire Service NSW)
- Subsidence Advisory NSW
- Darkinjung Local Aboriginal Land Council
- Guringai Tribal Link

It is expected that the Planning Proposal will be publicly exhibited for a period of 28 days.

Statutory compliance and strategic justification

The Planning Proposal has been assessed having regard for relevant State Environmental Planning Policies (SEPPs), Ministerial Section 9.1 Directions and relevant guidelines set out within the regional and local plans, including the CCRP (Attachment 2). The proposal is considered to be generally consistent with the applicable directions and SEPPs.

Financial Impact

The direct cost to Council is the preparation of the Planning Proposal and Council's fee has been paid for this service.

Social Impacts

It is considered that the subject proposal would result in positive social impacts through the delivering of increased housing in the northern part of the Central Coast LGA. The subject proposal is consistent with the North Wyong Structure Plan. The masterplan depicts adequate levels of open space delivery to make the proposed development an attractive and liveable residential area.

2.3 Proposed residential and conservation rezoning for 285-335 Pacific Highway Lake Munmorah (contd)

Environmental Impacts

The proposal seeks to deliver north-south connecting biodiversity corridors on the east and west sections of the site. The proposed biodiversity corridors provide connectivity to existing corridors to the north of the site

Link to Community Strategic Plan

Theme 3: Green

Goal F: Cherished and protected natural beauty

G-F2: Promote greening and the wellbeing of communities through the protection of local bushland, urban trees, and expansion of the Coastal Open Space System (COSS).

Theme 4: Responsible

Goal I: Balanced and sustainable development

R-I3: Ensure land use planning and development is sustainable and environmentally sound and considers the importance of local habitat, green corridors, energy efficiency and stormwater management.

Risk Management

There have been no risks identified to the natural and built environment associated with the proposed amendment to WLEP 2013 or the CCLEP.

Conclusion

The request to rezone the subject land is considered to have strategic merit, subject to being supported by appropriate studies and infrastructure funding arrangements being in place to manage impacts associated with the additional population arising from future development.

It is recommended that a Planning Proposal be prepared and forwarded to the Minister for Planning for a Gateway Determination.

Attachments

- | | | |
|----------|--|-------------------------------|
| 1 | Proposal Summary for Lake Munmorah | D13673422 |
| 2 | Strategic Assessment for Lake Munmorah | Provided Under Separate Cover |
| | | D13673427 |



Proposal Summary

Applicant	EDH Group		
Owner	Mixed ownership		
Application Number	RZ/2/2019		
Description of Land subject of planning proposal	<p><i>Property Description: 285-335 Pacific Highway Lake Munmorah</i></p> <p><i>Legal Description: Lots 1 & 2 DP 626787; Lots 27, 437 & 438 DP 755266; Lot 83 DP 650114 and Lot 12 DP 771284</i></p>		
Site Area	Approximately 27.2h		
Existing Use	Mixture of uses- residential, telecommunication tower, service station, animal boarding establishment and retail nursery		
Proposed Amendments – Gosford/Wyong Local Environmental Plan 2014/2013			
Provisions	Existing Provision	Proposed Amendment	Outcome (Supported/Not Supported)
Zoning	RU6 Transition	R2 Low Density Residential E2 Environmental Conservation	Supported
Minimum Lot Size	40h	No change for E2 Environmental Conservation Minimum Lot Size requirement of 450m ² for the R2 Low Density Residential zone	Supported



Item No: 2.4
Title: Request to Amend the Gosford Local Environmental Plan 2014 - 302 to 308 Ocean View Road Ettalong Beach
Department: Environment and Planning

28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00041-02 - D13654455
Author: Shannon Turkington, Senior Strategic Planner
Gary Hamer, Section Manager, Strategic Planning
Manager: Karen Tucker, Acting Unit Manager, Strategic Planning
Executive: Brett Sherar, Acting Director, Environment and Planning

Report Purpose

The purpose of this report is for Council to consider and refuse a request to amend the Gosford Local Environmental Plan 2014, as the proposal has no strategic merit and is out of character with surrounding development. The subject lands, Lot 1 Sec 1 DP 5298 and Lots 2A and 2B DP 381761 (302-308 Ocean View Road, Ettalong Beach) are zoned B2 Local Centre and R1 General Residential. The request seeks to rezone land and increase density to enable a 4 storey mixed use development.

This report recommends that Council refuse the request to amend the Gosford Local Environmental Plan 2014.

Recommendation

That Council refuse the request to amend the Gosford Local Environmental Plan 2014 on Lot 1 Sec 1 DP 5298 and Lots 2A and 2B DP 381761 (302-308 Ocean View Road Ettalong Beach) for the following reasons:

- a) The justification for rezoning of the subject sites from R1 General Residential to B2 Local Centre is not supported. The Market Economic Assessment prepared by MDA Property dated December 2018, justifies the zone change entirely on supply of housing. As housing is a permissible use in the R1 General Residential zone this does not imply a demand for B2 Local Centre zoning in the area.***
- b) No analysis has been undertaken for the demand or lack thereof for the outlined permissible uses which could be introduced under the B2 Local Centre zone.***
- c) Submitted materials did not adequately address the implications of placing a B2 Local Centre zoning on three sites isolated from the main commercial core of Ettalong. Notwithstanding the historical existing zoning of Lot 1 DP5298***

2.4 Request to Amend the Gosford Local Environmental Plan 2014 - 302 to 308 Ocean View Road Ettalong Beach (contd)

which appears to be an anomaly and not intended to be an extension of the existing commercial core.

- d) Current typologies of residential development in the area are predominantly low density one to two storeys structures. The increase in height and floor space ratio over three consolidated sites is out of character with the surrounding development.**

Context

A request to amend the Gosford Local Environmental Plan 2014 (GLEP 2014) was lodged in August 2018, seeking an increase in density and a change of zone to allow for the construction of a 4 storey mixed use development at 302-308 Ocean View Road, Ettalong Beach.

The proposal did not provide sufficient justification to support the requested amendment to the GLEP 2014 and additional information was requested from the proponent. The revised proposal did not adequately address the implications of placing a B2 Local Centre zoning on three sites isolated from the main commercial core of Ettalong Beach, and therefore a letter was sent to the proponent in July 2019 requesting the application be withdrawn.

The Proponent advised Council the request to amend the GLEP 2014 would not be withdrawn and therefore this report has been prepared recommending refusal of the application.

The Site

The proposal covers three sites, with a combined site area of approximately 2155 m².

302 Ocean View Road, Ettalong Beach (Lot 1 Sec 1 DP 5298), is bound by Ocean View Road to the north, Ferry Road to the east, Ettalong Beach Foreshore and Ferry Road Wharf to the south and a vacant lot and residential dwellings to the west. The current use is a single storey commercial development and detached single storey dwelling at the rear of the site.

306 Ocean View Road, Ettalong Beach (Lot 2A DP381761) and 308 Ocean View Road, Ettalong Beach (Lot 2B DP381761) are bound by Ocean View Road to the North, 302 Ocean View Road to the east, Ettalong Beach Foreshore to the south and a single storey residential development to the west.

Lot 2A DP381761 is vacant following the recent demolition of a single storey dwelling and Lot 2B DP381761 comprises a recently constructed two storey dwelling.

The subject sites are located approximately 680 metres east of the Ettalong Beach Village Centre and 120m east of the Galleria Ettalong Beach.



Figure 1: Subject Site Aerial Locality/Context Plan (Six Maps)

The current land zoning and applicable development standards under the Gosford Local Environmental Plan 2014 (GLEP) are shown in the table below;

Site Details	Existing Zoning	Existing Height	Existing FSR
Lot 1 Sec 1 DP 5298 - 302 Ocean View Road	B2 Local Centre	11.5m	1:1
Lot 2A DP 381761 - 306 Ocean View Road	R1 General residential	8.5m	0.7:1
Lot 2B DP 381761 - 308 Ocean View Road	R1 General residential	8.5m	0.7:1

2.4 Request to Amend the Gosford Local Environmental Plan 2014 - 302 to 308 Ocean View Road Ettalong Beach (contd)

Assessment

The request seeks to amend the GLEP 2014 to allow the construction of a 4-storey mixed use development, by rezoning 306 and 308 Ocean View Road from R1 General Residential to B2 Local Centre and increasing the maximum building height to 15 metres and the maximum floor space ratio to 1.8:1 across all three sites. Shop top housing is a permissible land use in both the B2 Local Centre and R1 General Residential zones and therefore a change in zone is not required to achieve a mixed-use development.

A two storey dwelling has recently been constructed on 308 Ocean View Road, the current R1 General Residential zone is appropriate for the site and Council would not consider rezoning this site to B2 Local Centre.

The submitted development plans supporting the proposal include designated childcare, gym and games room within the ground floor commercial area. The Traffic Assessment report has acknowledged these areas are being provided for residents of the development and not being delivered for commercial use.

Shop Top Housing is defined within GLEP 2014 as being *“one or more dwellings located above ground floor retail premises or business premises”*. The use of the ground floor for non commercial development is not consistent with the definition of shop top housing included within the GLEP 2014. The exclusion of retail and business premises from the ground floor further reduces the delivery of commercial floor space within the development and is not consistent with the objectives of the B2 Local Centre Zone.

Council requested the proponent provide justification for the need for additional commercial land within the Ettalong Beach area, as the site is located approximately 680 metres from the Ettalong Village Centre and 120 metres from the Galleria Ettalong Beach. In response to Council's request, the applicant submitted a Market Economic Assessment (MDC Property, December 2018); the Assessment provided information on the current rental rates and low vacancy rates but did not provide sufficient evidence to support increasing commercial floorspace in the area, instead justifying the zone change entirely on the supply of additional housing.

The Market Economic Assessment also did not adequately address the implications of placing a B2 Local Centre zoning on three sites isolated from the main commercial core of Ettalong Beach. The historical zoning of 302 Ocean View Road (Lot 1 DP5298) as a business zone is an anomaly and is not intended to be an extension of the existing commercial core. The subject sites are not mapped as a centre within Section 4.2 (Centres) of the Gosford Development Control Plan 2013.

The R1 General Residential zone allows a maximum building height of 8.5 metres, the proposed increase in height to 15 metres is not sympathetic to the surrounding development.

2.4 Request to Amend the Gosford Local Environmental Plan 2014 - 302 to 308 Ocean View Road Ettalong Beach (contd)

It is important that development in this area enhances neighbourhood character and amenity by maintaining existing scale, building height and density. The increase in height and FSR across all three sites is not supported in this location.

Statutory Compliance and Strategic Justification

The proposal has been assessed having regard for all State Environmental Planning Policies, Ministerial Directions and relevant guidelines set out within the Central Coast Regional Plan 2036 as detailed in Attachment 2.

Consultation

Internal Consultation

The Request to Amend the GLEP 2014 was accompanied by an offer to enter into a Planning Agreement. The Letter of Offer proposed road works and angle parking within Ferry Road and public domain improvements to Ettalong Beach Foreshore.

The proposal was reviewed by Council's Traffic Development Engineer who advised the works proposed to Ferry Road and inclusion of angled parking would impact on pedestrian safety and would leave insufficient room for a U-turn maneuver at the end of Ferry Road. The provision of angle parking would also impact on the sightlines of traffic approaching the wharf and therefore the proposed works were not supported.

As the proposal is recommended for refusal no further consultation was undertaken.

External Consultation

Consultation with external agencies is not required as the request to amend the GLEP 2014 is recommended for refusal.

Financial Impact

The direct cost to Council is the assessment of this application and Council's fee has been paid for this service.

Social Impact

The proposed increase in height and floor space ratio would allow a development that is out of character with surrounding development and therefore would have a negative impact on the Ettalong Beach area.

Environmental Impact

There are no environmental impacts arising from the proposal.

Link to Community Strategic Plan

Theme 2: Smart

Goal C: A growing and competitive region

S-C3: Facilitate economic development to increase local employment opportunities and provide a range of jobs for all residents.

Theme 4: Responsible

Goal G: Good governance and great partnerships

R-G2: Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect.

Risk Management

There are no risks arising from the proposal

Conclusion

The proposal seeks to rezone land from R1 General Residential to B2 Local centre to facilitate the construction of a mixed use development. Shop Top housing is permissible with consent in both zones and therefore the change in zone is not required.

The surrounding development comprises low density single and two storey residential developments, predominately with a height limit of 8.5m. The consolidation of lots and proposed increase in height and FSR does not respect the scale and character of surrounding development. The proposal also seeks to increase commercial floor space outside of established centres in Ettalong Beach, which is not supported.

It is recommended that the Council does not proceed with the preparation of a planning proposal for this site.

Attachments

- | | | |
|----------|----------------------|-------------------------------|
| 1 | Proposal Summary | D13656093 |
| 2 | Strategic Assessment | Provided Under Separate Cover |
- <Bottom>

Proposal Summary

Applicant	Matthew Wales		
Owner	KHMS Corporation Pty Ltd and A Steliou		
Application Number	83.104.2018		
Description of Land subject of planning proposal	<p><i>Property Description:</i> 302, 306 and 308 Ocean View Road Ettalong Beach</p> <p><i>Legal Description:</i> Lot: 1 Sec: 1 DP:5298 Lot: 2A DP: 381761 Lot: 2B DP: 381761</p>		
Site Area	2176m ²		
Existing Use	Commercial and residential development		
Proposed Amendments – Gosford Local Environmental Plan 2014			
Provisions	Existing Provision	Proposed Amendment	Outcome (Supported/Not Supported)
Zoning	B2 Local Centre R1 General Residential	B2 Local Centre	Not supported
Height of Building	11.5m 8.5m	15m	Not supported
Floor Space Ratio	1:1 0.7:1	1.8:1	Not supported



Item No: 2.5
Title: Draft Tuggerah to Wyong Economic Corridor Strategy
Department: Environment and Planning

28 October 2019 Ordinary Council Meeting

Trim Reference: CPA/271459 - D13681373
Author: Lynda Hirst, Senior Strategic Planner
Gary Hamer, Section Manager, Strategic Planning
Manager: Karen Tucker, Acting Unit Manager, Strategic Planning
Executive: Brett Sherar, Acting Director, Environment and Planning

Report Purpose

The purpose of this report is to seek Council's endorsement for the public exhibition of the draft Tuggerah to Wyong Economic Corridor Strategy for 28 days.

Recommendation

- 1 That Council, for the purposes of community consultation, endorse the public exhibition of the draft Tuggerah to Wyong Economic Corridor Strategy for a minimum period of 28 days.**
- 2 That following exhibition of the draft Tuggerah to Wyong Economic Corridor Strategy Council consider a further report on results of the community consultation.**

Background

The NSW Government's Central Coast Regional Plan 2036 (CCRP) outlines four goals for the Central Coast to ensure its successful and sustained growth.

The draft Tuggerah to Wyong Economic Corridor (the Corridor) Strategy has been developed to implement Goal 1 of the CCRP - A prosperous Central Coast and more jobs close to home.

Further, the Corridor Strategy implements a number of Directions under the CCRP intended to guide planning and investment in the region:

Direction 2: Focus economic development in the Southern and Northern Growth Corridors
Direction 3: Support priority economic sectors
Direction 5: Support new and expanded industrial activity
Direction 7: Increase job containment in the region

The Northern Growth Corridor, referred to in CCRP Direction 2, is identified in the map below.



Figure 1: Northern Growth Corridor (Source: Central Coast Regional Plan)

To focus on different roles within the Northern Growth Corridor, Council has divided planning for the Corridor into 2 separate areas, each with a different focus.

- 1 Tuggerah to Wyong Economic Corridor Strategy (the Strategy) – comprises three precincts connected by the Pacific Highway being Tuggerah, Wyong/East Wyong, and North Wyong/Watanobbi. The Strategy defines the role of each centre and the capacity of individual precincts to sustain the growth of the Corridor.
- 2 Greater Warnervale Structure Plan – consider growth opportunities, predominantly residential and employment, in and around the Warnervale Town Centre incorporating the surrounding precincts of Charmhaven, Wyong Hospital, Wadalba and the Wyong Employment Zone (WEZ).

The Tuggerah to Wyong Economic Corridor is a key component of the Northern Growth Corridor and will become one of the Central Coast's priority location for future jobs, services and business growth.



Figure 2: Tuggerah to Wyong Economic Corridor – Three Precincts

Report

The purpose of the Tuggerah to Wyong Economic Corridor Strategy is to:

- 1 Provide clear strategic direction to manage economic growth over the next 20 years.
- 2 Identify strategies to attract appropriate business development for the changing needs of the community and for economic development.
- 3 Address economic opportunities to leverage business investment and jobs from major public infrastructure investments.
- 4 Provide an action plan for future studies and investments required by Council and State Government and the prioritisation of actions.
- 5 Inform the review of current planning controls reflective of economic and population growth needs and provide guidance in the assessment of Development Applications and Planning Proposals.

The strategy identifies the long-term vision for the Corridor and provides directions and actions to guide land use planning and development within the Corridor.

It is intended to enable the Central Coast to grow in a sustainable way, by allowing for future growth with a focus on the existing centres of Wyong and Tuggerah. Therefore, the strategy aims to compliment attributes identified by the community that make the area unique and a desirable place to live and work.

Key recommendations of the strategy can be summarised as follows:

- 1 A growth strategy that supports a population increase of 4,150 residents in the Corridor between 2016 to 2036.
- 2 Adequate employment lands and opportunities in centres for an increase of 3,400 jobs in the Corridor between 2016 to 2036, demonstrating a 26% increase in current employment levels in the Corridor.
- 3 Focus residential development in existing centres in the short to moderate term. Wyong should be the focus for increased density, reinforcing its role as the primary civic and cultural centre in the corridor.
- 4 Protect employment and environmental lands and leverage existing and planned infrastructure.
- 5 Promote industrial specialisation in the Corridor as a key competitive advantage and opportunity to enhance self-containment within the Central Coast.

Corridor Strategies

There are five broad strategies that relate to all three precincts within the Corridor. These strategies each comprise five Directions to capture Council's position and guide decision making within the Corridor.

- 1 *Capitalise on the unique role and function of each centre*
The Corridor comprises two major centres, the Tuggerah Town Centre and Wyong Town Centre, each with complementary and important role. The strategy reinforces Wyong as the civic and cultural centre and provides for the growth of Tuggerah with increased retail demand. The strategy consolidates a range of uses in the centres so they become more active and provide for more than just shopping opportunities – they are places for meeting, civic activities, recreation and connecting with our community. This will enable Council to concentrate expenditure on infrastructure for the most benefit, promoting multi-purpose car trips and reducing vehicle movements.
- 2 *Ensure sufficient zoned land to accommodate population and employment increases*

Much of the area is constrained for development by flooding and evacuation routes, bushfire and high value ecology. These areas should not be the focus for development in the short term, with renewal concentrated in the existing town centres. Projections and capacity testing demonstrate there is sufficient residential land and industrial land to accommodate demand as well as meet CCRP targets over the next 20 years and beyond. Council should continue to monitor the take-up and availability of industrial land, and work on attracting and retaining business with the Corridor.

3 *Maximise connectivity between activity nodes and centres to support renewal opportunities*

The strategy includes actions to strengthen the existing cycle network, reinforce key pedestrian links and investigate opportunities that strengthen the local street network in line with the Pedestrian Access Management Plan and Bike Plan. Ongoing consultation with Transport for NSW is required to advocate for the Pacific Highway upgrade through Wyong Town Centre, construction of the Link Road from North Wyong to Warnervale, and inclusion of a rail stop at either Wyong or Tuggerah in any future Sydney to Newcastle fast rail.

4 *Maintain and improve the strong relationship with green open space and the environment*

Views and access to green open space and the natural environment are a great asset of the Corridor. Key features such as Wyong River can attract people to live and work in the Corridor. The strategy recommends to investigate key opportunities to enhance connections to the environment, retain and enhance the aesthetic of the gateways, and regularly update Floodplain Risk Management Plans and flood planning controls to ensure development in flood evacuation risk areas is avoided.

5 *Build on the Corridor's potential as a great destination for culture, recreation and tourism*

The Corridor provides two distinct clusters of sporting facilities at Wyong and Tuggerah, forming a Regional Recreation Corridor. This includes the Central Coast Regional Sporting and Recreation Complex in Tuggerah and the Baker Park Recreational precinct in Wyong. There are opportunities for complementary uses to enhance the recreational offer including hotel accommodation, food, beverage, and entertainment services. Bushland areas can be utilised for education and recreational purposes with boardwalks and viewing platforms to facilitate birdwatching, cycling and bushwalking. A future study on Open Space and Recreation needs will be developed to inform the preparation of the Central Coast Comprehensive Local Environment Plan (CCLEP).

Precinct Strategies

The document identifies eight place-based strategies to ensure each precinct has its own identity with a range of experiences, housing and jobs to support the success of the Corridor and enhance self-sufficiency for the Central Coast. Forecasts for each precinct will ensure that Council can accommodate population and employment growth in the right places.

North Wyong and Watanobbi

- 6 *Maintain and encourage employment uses in North Wyong*
Planning controls for employment lands at North Wyong will encourage a range of uses and new amenity for people working there. Smaller lots fronting the Pacific Highway with a generous landscape setback will provide an attractive gateway to the Corridor from the North.
- 7 *Rationalise access and circulation*
Rationalised vehicle access and circulation will improve traffic efficiency and safety. Opportunities exist to investigate vehicle entry points to the North Wyong Industrial Estate to improve traffic flow, and improve the visual amenity of the Pacific Highway.
Providing street connections to link London Drive and Lucca Road will improve the permeability of the site, improve connections between the employment areas, and increase opportunities for on street parking.

Wyong and East Wyong Precinct

- 8 *Celebrate Wyong's natural scenery and heritage character*
Wyong should capitalise on its attractive natural assets such as the river frontage, walkable Town Centre, cultural institutions, heritage buildings and great public transport connections. Further investigations are to be undertaken as part of the draft Wyong Structure Plan for the future upgrade of the River Road footpath to a shared pathway extending west along the northern river bank to the Wyong Milk Factory. Planning controls for heritage listed sites will be reviewed as part of the preparation of the CCLEP.
- 9 *Reinforce the fine urban grain of Wyong*
Alison Road is the primary high street and the main street connecting to the train station hub and eastern side of Wyong. Opportunities exist to improve the success of Alison Road with activation through more community events, additional fine grain shopfronts away from the busy Pacific Highway, and to increase utilisation and activation of laneways and arcades such as the Gallery Precinct (linking Alison Rd to Bakers Lane) and the Chapman Centre fronting Robleys Lane.

10 *Connect to East Wyong*

The planned upgrade of the Pacific Highway through Wyong will not only improve traffic flow but could also improve pedestrian access and walkability with connections from Wyong to East Wyong provided a direct pedestrian crossing between Alison Road and Howarth Street is constructed. With the planned future relocation of the bus interchange from the east to the western side of Wyong train station there is an opportunity for development fronting Howarth Street to provide an activated street frontage with increased densities.

Tuggerah Precinct

11 *Maintain and encourage employment uses in Tuggerah*

Tuggerah employment lands provide an attractive place for business close to regional road and rail transport. Employment lands in Tuggerah Straight, Tuggerah Business Park and Tuggerah Homemakers Centre are to be preserved and enhanced to support future growth and development.

12 *Utilisation of flood prone areas in Tuggerah*

Large areas of floodplain/wetlands between the railway line and Tuggerah Lake, south of Wyong River is mostly undevelopable due to flooding constraints. This land provides opportunity for a range of passive recreational uses including walking and cycle tracks and eco-tourism to attract visitors and create an additional form of employment growth.

13 *Sustainable renewal around Tuggerah Town Centre*

Tuggerah will continue to provide for employment growth and to support regional sporting, retail and entertainment facilities. In the short to medium term a range of infill development options including residential, employment, leisure, health and education uses could be considered on the Tuggerah Gateway site provided improved pedestrian connections are provided to the train station. In the longer-term intensifying low scale mixed-use development and improving the public domain around Tuggerah Train Station would increase activity, creating a more vibrant and safer place to encourage greater public transport use.

Consultation

During the preparation of the Tuggerah to Wyong Economic Corridor Strategy consultation was undertaken internally with Council staff at two workshops held on 18 October 2018 and 30 November 2018, and externally with Government Agencies.

During the exhibition period Council will formally consult with major stakeholders including Transport for NSW and the NSW Department of Planning, Industry and Environment through an agency consultation session and a community drop in session to inform a final strategy and recommendations.

This report seeks Council's endorsement to place the draft Tuggerah to Wyong Economic Corridor Strategy on public exhibition for a minimum of 28 days.

Councillor Consultation

A Councillor Briefing was undertaken on 29 July 2019 informing Councillors of the project scope, progress and proposed steps in enabling the Strategy to progress to public exhibition.

A further Councillor Workshop was held on 26 September 2019 to provide more detailed discussion on key findings and recommendations of the Strategy.

Following concerns raised at the Councillor Workshop, the draft Strategy was amended to:

- 1 Remove reference to the potential redevelopment of the Wyong racecourse site; and
- 2 Include an additional action for Council staff to advocate to the NSW Government for the construction of the Pacific Highway upgrade through Wyong Town Centre, and the Link Road from North Wyong to Warnervale, to provide for the additional growth and development outlined in the Strategy.

Financial Impact

The public exhibition and development of the strategy has been undertaken within the \$140,000 operational budget for the project.

Link to Community Strategic Plan

Theme 1: Belonging

Goal B: Creativity connection and local identity

B-B4: Activate spaces and places to complement activity around town centres, foreshores, lakes and green spaces for families, community and visitors.

Theme 2: Smart

Goal C: A growing and competitive region

S-C1: Target economic development in growth areas and major centres and provide incentives to attract businesses to the Central Coast.

Goal C: A growing and competitive region

S-C3: Facilitate economic development to increase local employment opportunities and provide a range of jobs for all residents.

Goal C: A growing and competitive region

S-C4: Promote and grow tourism that celebrates the natural and cultural assets of the Central Coast in a way that is accessible, sustainable and eco-friendly.

Theme 4: Responsible

Goal G: Good governance and great partnerships

R-G3: Engage with the community in meaningful dialogue and demonstrate how community participation is being used to inform decisions.

Theme 4: Responsible

Goal I: Balanced and sustainable development

R-I1: Preserve local character and protect our heritage and rural areas including concentration of development along transport corridors and around town centres and east of the M1.

Theme 5: Liveable

Goal J: Reliable public transport and connections

L-J1: Create adequate, reliable and accessible train services and facilities to accommodate current and future passengers.

Theme 5: Liveable

Goal K: Out and about in fresh air

L-K1: Create a regional network of interconnected shared pathways and cycle ways to maximise access to key destinations and facilities.

Conclusion

The draft Tuggerah to Wyong Economic Corridor Strategy has been prepared as the next step in implementing the CCRP. It identifies the long-term vision for the Corridor and sets directions and actions to guide future land use planning and development within the Corridor. It promotes growth within the existing centres of Tuggerah and Wyong to enable the Corridor to grow in a sustainable way that compliments the attributes that make the area a unique and desirable place to live and work.

This report recommends public exhibition for a minimum of 28 days to enable the community and key stakeholders to have input on the strategy.

Attachments

1	Final Draft - Tuggerah to Wyong Strategy	Provided Under Separate Cover	D13691043
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Item No: 3.1
Title: CPA/2158 - Banner Upgrade Project
Department: Roads Transport Drainage and Waste

28 October 2019 Ordinary Council Meeting

Trim Reference: CPA/2158 - D13619664
Author: Phil Foster, Team Leader Investigations
Manager: Scott Jarvis, Section Manager
Executive: Boris Bolgoff, Director Roads Transport Drainage and Waste

Summary

To disclose the outcome of the Tender Process for CPA/2158 – Banner Upgrade Project and seek approval to directly negotiate with potential suppliers.

Recommendation

- 1 That Council declines to accept any of the tenders received for Contract CPA/2158 – Banner Upgrade Project, in accordance with Clause 178 (1b) of the Local Government (General) Regulation 2005.**
- 2 That Council enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender, in accordance with Clause 178 (3) of the Local Government (General) Regulation 2005.**

Background

Council's current banner infrastructure is inconsistent with a multitude of banner sizes and banner support systems requiring differing installation processes. The majority of these processes requires hire of external machinery resulting in labour intensive works, Work Health and Safety issues and higher costs to install and remove banners.

In June 2018, Council's marketing team undertook the Banner Poles and Temporary Banner Signage Project which included the investigation of a modern support system to enable the temporary installation of banners in identified locations. The basis for the project was to support Council's tourism, events and place marketing goals.

This Banner Upgrade project is the outcome of the recommendation from the Banner Poles and Temporary Banner Signage Project.

The scope of work for this Banner Upgrade project requires a suitably qualified and experienced provider to retrofit banner flag infrastructure on identified poles across the region retrofitting Ausgrid owned poles and a small number of Council owned poles to enable ground level installation of banners and to consolidate the number of banner sizes used.

3.1 CPA/2158 - Banner Upgrade Project (contd)

The scope of work also included liaison with Ausgrid and Transport for NSW (formerly Roads and Maritime Services) to gain permissions/approvals, removal and disposal of existing banner infrastructure, traffic and pedestrian control and safety management.

The following pole locations require retro-fitting:

- The Entrance Bridge – 23 light poles (23 banners)
- Pacific Highway, Tuggerah – 22 light poles (44 banners)
- Wyong Town Centre – 9 light poles (9 banners)
- Brian McGowan Bridge / Central Coast Highway area, Gosford – 52 light poles (52 banners)
- Gosford CBD – 44 light poles (44 banners)
- Kibble Park & William St Mall – 48 light poles (96 banners)
- Terrigal – 26 light poles (26 banners)
- Umina Beach – 39 light poles (39 banners)

Contract Plan

The Contract Plan for this tender process was approved by the Unit Manager Roads Business Development and Technical Services, before the Request for Tender was issued.

Invitation To Tender

The tender was advertised in the Sydney Morning Herald, Central Coast Express Advocate and Tenderlink on Tuesday 26 March 2019.

The invitation documents called for lump sum tenders, based on a detailed technical specification.

Tenders closed at 2.00pm on Tuesday 16 April 2019.

Tender Submissions

One tender was received for this contract.

No late submissions were received.

Tender Evaluation

All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.

The single tender received was non-compliant with the tender requirements as the tender did not contain evidence to demonstrate the operation of a Work, Health and Safety management system and a completed pricing schedule.

3.1 CPA/2158 - Banner Upgrade Project (contd)

Additionally, the tender contained several departures from Council's Standard Conditions of Contract and some mandatory returnable schedules were not completed.

The evaluation panel decided by consensus not to progress the evaluation of the sole submission due to the non-compliances outlined above, and to seek a Resolution of Council to decline to accept any of the tenders received in accordance with Clause 178 of the Local Government (General) Regulation 2005.

The evaluation panel also decided by consensus to seek a Resolution of Council to enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender in accordance with Clause 178 of the Local Government (General) Regulation 2005.

The evaluation panel decided by consensus to decline to invite fresh tenders as it was deemed the market has been sufficiently tested for the services required through this tender process and not enough interest was received to warrant the calling of fresh tenders.

Financial Implications

There are sufficient funds allocated for works identified in this contracted plan within the current year's capital works program.

Relevant Legislation

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10A(2)(d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

Risk

The project has been assessed as low risk, however, since the proponent has not conformed with the tender requirements, several key risks have been identified should Council proceed with accepting the tender in its current form. Key risks include incomplete pricing schedule, departures from Council's Standard Conditions of Contract and the tender contained no evidence of a number of returnable schedules including Work, Health and Safety Management System, Environmental and Quality Management Systems, financial and corporate information, experience, referees works methodology and program

A risk assessment has identified that due to the reasons outlined above, proceeding with the sole tender received by Council would be high risk in its current form.

Regulatory Approvals

This contract requires the successful tenderer, as part of any future contract, to liaise with Ausgrid regarding approvals required to attach a banner support system to Ausgrid owned poles. Any future contract may also require liaising with Transport for NSW (formerly Roads and Maritime Services) to gain approval to carry out works within road related areas under the control of Transport for NSW.

Process Review

The Tender evaluation and this Report and recommendations have been endorsed in Council's document management system by the Commercial Manager, Contracts and Project Management.

Options/Alternatives

Council has the option of not proceeding with this contract by resolving not to accept an offer from any of the Tendering parties. This option is recommended. The option to accept the tender is high risk due to the reasons provided and is not recommended.

Consultation

Consultation with internal stakeholders within Council has been undertaken as part of the Banner Poles and Temporary Banner Signage Project, undertaken by Council's marketing team. No public consultation specific to this contract was necessary and none has occurred.

Attachments

Nil.



Item No: 4.1
Title: Council Resolution to Establish an Integrity and Ethical Standards Unit
Department: Governance

28 October 2019 Ordinary Council Meeting

Trim Reference: F2018/00028 - D13682729

Author: Kathy Bragg, Acting Section Manager, Governance

Manager: James Taylor, Acting Unit Manager, Governance and Business Services

Executive: Dr Liz Develin, Director Governance

Report Purpose

To provide Council with feedback from Council's Audit, Risk and Improvement Committee regarding Council's resolution of 22 July 2019 to support the establishment of an Integrity and Ethical Standards Unit, as well as to propose a way forward to progress the resolution and enable the Chief Executive Officer to report back to Council.

Summary

At its meeting held on 22 July 2019, Council resolved:

- 688/19 *That Council note the objective of the Community Strategic Plan to 'communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect.*
- 689/19 *That Council note that Councils of a similar size and scale have established Integrity Units for effective complaint management and organisational integrity.*
- 690/19 *That Council supports the establishment of an Integrity and Ethical Standards Unit within the Governance Directorate at Central Coast Council for the investigation and resolution of complaints, organisational integrity, information integrity, ethics and accountability with the objective of ensuring decision making and Council processes are open, transparent and held to a high ethical standard.*
- 691/19 *That Council request the Chief Executive Officer report back to Council by the end of October 2019 on a mechanism and process to establish this Unit with the report to include consideration of budget implications and input from the Audit, Risk and Improvement Committee.*

In accordance with Resolution 691/19 above, this matter was discussed at the Audit, Risk and Improvement Committee (ARIC) at its meeting held on 1 October 2019.

4.1 Council Resolution to Establish an Integrity and Ethical Standards Unit (contd)

Recommendation

- 1 That Council note that the Audit, Risk and Improvement Committee (ARIC) consider that there is no need to establish an Integrity and Ethical Standards Unit as the proposed functions are already addressed by the existing structure.**
- 2 That Council note that the Audit, Risk and Improvement Committee (ARIC) recommends that Council review the resourcing of the current structure, as well as the preparation and distribution of regular reports from that functional area.**
- 3 That Council direct the Chief Executive Officer to:**
 - a Develop a Governance Dashboard for Routine Reporting to Council;**
 - b Increase the transparency associated with the Internal Ombudsman function by:**
 - i Developing a Charter for the Internal Ombudsman (IO) to clearly describe the role and function of the IO, and the types of complaints that are investigated;**
 - ii Annual reporting by the IO in Council's Annual Report;**
 - iii Development of an internet page to clearly describe the IO's role and how the community can interact with them.**
 - c Consider an organisational realignment so that into the future the Internal Ombudsman and Internal Audit report through the Director, Governance;**
 - d Establish an internal forum to monitor the Dashboard and enhance communication between key functions such as Governance, People and Culture, Customer Service, Internal Ombudsman, Internal Audit, and Finance; and**
 - e Ensure mechanisms a), b) and d) are in place by the end of 2019, with further organisational design required to deliver c) undertaken, and the outcomes reviewed by mid-2020 so that a report can be provided to Council to determine if these activities have achieved the desired outcomes.**

Context

As presented to Council's Audit, Risk and Improvement Committee (ARIC), Council currently undertakes many of the 'functions' synonymous with the Council Resolution to establish an Integrity and Ethical Standards Unit (refer Attachment 1). It is also noted that Council is unaware, as were members of the ARIC, of other Councils who have established such units.

4.1 Council Resolution to Establish an Integrity and Ethical Standards Unit (contd)

Consequently, at the 1 October 2019 meeting, ARIC resolved:

- 1 *That the Audit, Risk and Improvement Committee receive the report on the Council Resolution to establish an Integrity and Ethical Standards Unit.*
- 2 *That the Audit, Risk and Improvement Committee consider that there is no need to establish an Integrity and Ethical Standards Unit as the proposed functions are already addressed by the existing structure. The Committee recommends that Council review the resourcing of the current structure, as well as the preparation and distribution of regular reports from that functional area.*
- 3 *That the Committee recommends that this report be made publicly available as the nature or content of this report do not fall within any listed exceptions, pursuant to Clause 6.4 of the Audit, Risk and Improvement Committee Charter.*

To ensure due diligence on behalf of Council in responding to the Council Resolution, the following is proposed as a way forward:

- Development of a Governance Dashboard for routine reporting to Council that would enable transparent reporting of key indicators. (ARIC similarly requested such a Dashboard to assist them in fulfilling their functions). Examples of the issues covered by relevant indicators might include:

Investigation & Resolution of Complaints

Customer complaints and Timeframes for Response

Types of complaints under investigation by the Internal Ombudsman

Public Interest Disclosures

Privacy Complaints

Integrity

Cyber Attacks

Legal Matters in the Courts

Administrative Appeals

Staff Survey Results (Culture)

Ethics & Accountability

Legislative Compliance

Open Audit Recommendations

Enterprise Risks

Performance against CSP indicators

A set of Dashboard Indicators will be further refined with assistance from the ARIC. It is noted that some of the above may relate to confidential matters, and hence will need to be aggregated / de-identified as required.

4.1 Council Resolution to Establish an Integrity and Ethical Standards Unit (contd)

- *Increasing the transparency associated with the Internal Ombudsman (IO) function.*
It is proposed to increase the transparency of the Internal Ombudsman by developing and publishing a Charter. This document would cover key issues such as the role; scope of the function; management of the function; what will and won't be investigated; reviews and investigations; performance reporting; who can make complaints; and privacy and confidentiality.

In addition, and complementary to the Charter, it is proposed to have the IO report annually in the annual report, and publish an internet page describing the role, and providing guidance on how to contact the IO. It is noted that IO functions in other Councils do have published Charters.

- *Implementing an organisational realignment so that into the future the Internal Ombudsman (IO) and Internal Audit (IA) report through the Director, Governance*

Currently, the IO and IA functions report to the CEO. While this provides them with independence it also means that they are not embedded within the broader governance function, and hence there is a risk of siloed operations and lack of connection with the broader business. Further, these functions are not part of the Executive Leadership Team, and hence executive sponsorship for their work is limited – due to the high number of direct reports to the CEO.

Into the future, it may be desirable to structure the IO and IA functions within the Governance team more broadly – allowing for key learnings and insights from their work to flow into policy making and be embedded across the organisation. Any such change would need to ensure that their capacity to undertake independent activities and advise the CEO directly when required is not compromised.

It is acknowledged that to proceed with any such organisational realignment requires further consideration. Such consideration needs to further canvass the perspectives of the independent ARIC members, practices/processes in other Councils with such functions, and any available guidance from relevant State or Commonwealth agencies. Further, it needs to be assured that any other functions currently within the Governance directorate do not give cause to any impediments/conflicts in the carrying out of the IO and IA functions.

- *Establishment of an internal forum to monitor progress on the Dashboard and ensure good communication between relevant areas such as Governance, Customer Service, People and Culture, Finance, Internal Audit and the Internal Ombudsman.* It is recognised that some of the key functions synonymous with the Council Resolution are spread across the organisation. The Dashboard will provide a coherent commentary on their outcomes, and a forum chaired by the Director, Governance will enable the relevant functions to share key learnings, identify areas of concern, and develop whole-of-organisation responses.

4.1 Council Resolution to Establish an Integrity and Ethical Standards Unit (contd)

Consultation

As requested, the ARIC was consulted about the Council Resolution.

Council will also explore Dashboards and organisational arrangements from other councils to see what further enhancements can be made in the Central Coast.

The Internal Ombudsman and Internal Auditor were consulted, and it is noted that they do not agree with any organisational realignment whereby they would no longer report to the CEO.

Financial Impact

The overall financial impact of the recommended resolution to Council would be minor as existing Council resources will be used. There may be a minor cost in ensuring the appropriate data analytics for the Dashboard.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

R-G2: Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect.

Risk Management

Ensuring Enterprise Risks are routinely report and monitored will be part of the Dashboard, which is considered a key aspect in responding to the Council Resolution.

Critical Dates or Timeframes

A Dashboard, increased IO transparency, and the forum can all be in place by the end of the calendar year. Further consultation and consideration are required regarding the organisational realignment which may go beyond the end of the calendar year.

It is recommended that the outcomes of this be reviewed mid-2020, to determine if any further functions are required to achieve the desired outcomes.

**4.1 Council Resolution to Establish an Integrity and Ethical Standards Unit
(contd)**

Attachments

- | | | |
|----------|--|-----------|
| 1 | Overview of current activities structures against the proposed functions | D13669413 |
| 2 | ARIC discussion paper on Council's Resolution to establish an Integrity and Ethical Standards Unit | D13669143 |

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Overview of current activities structures against the proposed functions

Proposed Function	Council's Current Activities / Structures
<i>Investigation and Resolution of Complaints</i>	<p>CEO –</p> <ul style="list-style-type: none"> • Management of complaints and issues that have reached a level of legal action/ mediation • Industrial tribunal issues <p>Internal Ombudsman-</p> <ul style="list-style-type: none"> • Code of Conduct Coordinator for complaints about Councillors • Staff Code of Conduct investigations • S11 ICAC referrals • Some tier 2 complaints – Serious sensitive complaints • Referral of tier 3 complaints to external organisations • Ad hoc investigations • Unreasonable Complainant management • Management of complaints to Human Rights Commission and NSW Anti-Discrimination Board • Investigations referred to Council by external agencies (MPs, ICAC, NSW Ombudsman etc) • Internal appeals from water and sewerage claims • Annual Local Government reporting <p>Internal Audit - Relevant audit in the 2019/20 work schedule:</p> <ul style="list-style-type: none"> • Complaints Management <p>Community Engagement –</p> <ul style="list-style-type: none"> • Management of the Customer Experience System • Complaint Feedback Management Policy • Referral of community complaints as received by phone <p>Governance</p> <ul style="list-style-type: none"> - Privacy complaints - Access to information – GIPA review process
	<p>CEO –</p> <ul style="list-style-type: none"> • Organisational Culture and ELT Leadership

<p><i>Organisational Integrity & Ethics</i></p>	<p>People & Culture –</p> <ul style="list-style-type: none"> • Organisational Culture (values, integrity, ethics) • Management and investigation of some sensitive complaints • Staff training <p>Internal Ombudsman -</p> <ul style="list-style-type: none"> • Public Interest Disclosure Coordinator <p>Governance –</p> <ul style="list-style-type: none"> • Policy Register • GIPA • Code of Conduct Training • Gifts and Benefits • Secondary Employment Returns • Statement of Business Ethics • Contracts & Tendering Process • Fraud and Corruption Control Planning <p>Internal Audit – Relevant audits in the 2019/20 work schedule:</p> <ul style="list-style-type: none"> • Fraud & Corruption Risk Assessment
<p><i>Information Integrity</i></p>	<p>Governance</p> <ul style="list-style-type: none"> • Privacy management • Access to information • Proactive release of information <p>Internal Ombudsman -</p> <ul style="list-style-type: none"> • Investigations pursuant to Privacy and Personal Information Protection Act 1998 <p>IMT Operations -</p> <ul style="list-style-type: none"> • Relevant legislation and international standards guide best practice for CCC. • Policy and procedures governing the security, creation, capture, storage and release of information and data are in place. • Personnel with the relevant skills and qualifications partner with the business to guide information and data security, creation, capture, storage and release. • Solution design and processes include information security. • Least privilege access framework with regular review cycles • Annual independent security penetration testing. • Data Sharing agreements are executed prior to releasing data to third parties/external agencies.

	<ul style="list-style-type: none">• Master Data Management framework is under development.• Business Intelligence maturity assessment completed May 2019.• Records Management policy (under review).• Information and Security Policy (under review).• Information Technology Appropriate Use Policy
Accountability	<p>CEO</p> <ul style="list-style-type: none">• Performance Agreements <p>Innovation & Futures –</p> <ul style="list-style-type: none">• Organisational Performance• Business Improvement• Integrated Planning & Reporting• Service Reviews <p>Internal Audit - Relevant audits in the 2019/20 work schedule:</p> <ul style="list-style-type: none">• Progress Against Reported Actions in Operational Plan• Organisational Performance

Item No: 1.17
Title: Council Resolution to establish an Integrity and Ethical Standards Unit
Department: Governance



1 October 2019 Audit Risk and Improvement Committee Meeting

Trim Reference: F2018/00028 - D13669143

Executive: Dr Liz Develin, Director Governance

Summary

A discussion paper to assist the Audit, Risk and Improvement Committee in providing input about a mechanism and process for the establishment of an 'Integrity and Ethical Standards Unit' as per a July 2019 Council Resolution.

Recommendation

- 1 That the Audit, Risk and Improvement Committee consider the contents of this discussion paper and provide feedback to the Chief Executive Officer to assist him with his report back to Council on the process and mechanism to establish an Integrity and Ethical Standards Unit.**

- 2 That the Committee make a recommendation that this report be made publicly available as the nature or content of this report do not fall within any listed exceptions, pursuant to Clause 6.4 of the Audit, Risk and Improvement Committee Charter.**

Background

At the 22 July 2019 Council meeting, Council resolved:

- 688/19 *That Council note the objective of the Community Strategic Plan to 'communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect.*
- 689/19 *That Council note that Councils of a similar size and scale have established Integrity Units for effective complaint management and organisational integrity.*
- 690/19 *That Council supports the establishment of an Integrity and Ethical Standards Unit within the Governance Directorate at Central Coast Council for the investigation and resolution of complaints, organisational integrity, information integrity, ethics and accountability with the objective of ensuring decision making and Council processes are open, transparent and held to a high ethical standard.*

691/19 *That Council request the Chief Executive Officer report back to Council by the end of October 2019 on a mechanism and process to establish this Unit with the report to include consideration of budget implications and input from the Audit, Risk and Improvement Committee.*

The Notice of Motion is shown in full at Attachment 2.

This discussion paper has been prepared to enable the Audit, Risk and Improvement Committee to provide input as per the above resolutions.

Establishing a shared understanding

It is recognised that the functions described by the Council Resolution: investigation and resolution of complaints, organisational integrity, information integrity, ethics and accountability may be interpreted, or have different meanings for different stakeholders.

Hence, to progress this resolution, it is prudent to attempt to define or scope these functions, so that there is a shared understanding of what is being proposed.

The following descriptions of the functions proposed by the Resolution are a starting point:

Investigation and Resolution of Complaints

For the purposes of this paper, a complaint will be defined as:

"... an expression of dissatisfaction with the council's policies, procedures, charges, employees, agents or the quality of the services it provides".

The complaints that are considered 'routine' should be managed by Council processes, and the Office of Local Government provides a guidance on what those processes should cover, such as: clear definitions; user-friendly procedures for lodging complaints; simple process handling; means of recording and reporting; and staffing training etc. Importantly, all these policies and procedures should be documented. Councils has a published Complaint Management Policy (March 2017).

Complaints that relate to potentially corrupt conduct should be handled by the CEO or their delegate and reported to ICAC as required. Similarly, the CEO should also refer complaints alleging breaches related to pecuniary interests to the Office of Local Government.

Complaints may also be related to a breach of the Code of Conduct. Usually these sorts of complaints will be handled by the Internal Ombudsman within Council.

In recognition that Council has established complaints management processes and there is clear guidance from the Office of Local Government on how to do this, it is perhaps the transparency and awareness of the outcomes of these processes that is most lacking.

It is noted that community engagement provides regular reports to ARIC regarding complaints and compliments. These reports list raw numbers of complaints by categories eg, council decision, general feedback, level of service, quality of work, response time, and values of fees and charges. They also report by the location of where the complaint was first received. These reports are relatively high level, and do not cover detail which may assist in transparency such as timeliness of complaint management, and more detail about the nature of the complaint.

No data is available on the matters handled by the Internal Ombudsman at the time of writing.

Discussion points that the ARIC may wish to consider include:

- Do you agree with the proposed definition, or can you make further suggestions?
- Is the brief description of current processes in line with your experience?
- Do you agree that the focus for responding to this resolution with regard to complaints management is to ensure that there is greater visibility on how the Council's complaints management processes are working?

Organisational integrity and ethics

Unlike, the management of complaints, organisational integrity is less easily defined, and perhaps a less tangible concept. Recognising that individual integrity is the full alignment of what a person thinks, says and does - taking the concept to an organisational level would mean full alignment in what an organisation, thinks, says and does.

For the purposes of this paper, 'organisational integrity' will be defined as:

"... Council functioning in a manner consistent with the purposes and values for which it was created..."

If Council were to demonstrate full alignment, all Council messages, actions, decisions, leadership and rewards would align.

While organisational ethics can be defined separately, for example:

"the principals and standards by which Council operate....best demonstrated through acts of fairness, compassion, integrity, honour and responsibility".

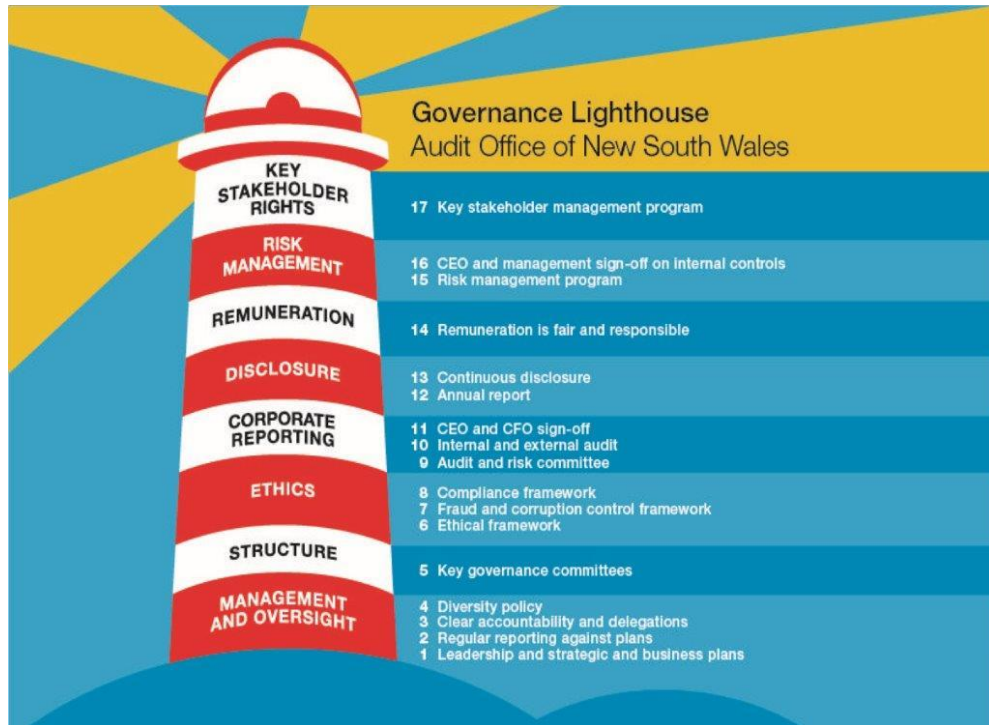
It is clear that there is overlap between these two concepts, and hence it might be helpful to address them as one.

To respond to this Council Resolution, we need to consider how Council ensures its messages, actions, decisions, leadership and rewards align with the Vision: A vibrant and

sustainable Central Coast; and with the Values: Be Positive, Be Your Best, Serve, Collaborate and Improve.

This is not a straightforward task, and a starting point might be a mapping of select organisational policies/processes (both formal and informal) against the vision and values. This may highlight particular weaknesses that could be the focus of the response to this resolution.

It is also noted that the Audit Office of NSW provides Corporate Governance Principles – with 8 principles and 17 key components:



To assist in responding to this resolution, Council could map current processes against these key elements, and identify any weaknesses.

Discussion points that the ARIC may wish to consider include:

- Do you agree with the proposed definitions, or can you make further suggestions?
- Do you agree with combining these concepts, as a way forward?
- Do you have any observations regarding integrity/ethics in the organisation?
- Do you agree that a starting point might be a mapping of select organisational policies/processes against frameworks such as the Governance Lighthouse?

Information Integrity

For the purposes of this paper, information integrity will be defined as:

“... the dependability and trustworthiness of information...”

Organisational information comes in a range of formats, be it demographic data, budget information, web content etc, with the integrity of the information protected by the range of quality control/management processes that surround it.

Information Integrity is a whole of business activity, and as such, getting a handle on how Council currently does this and how it performs is not an easy task. At a high-level, information and data are protected through centralised management and governance that is released to the organisation to guide the appropriate creation and use of data and information.

Discussion points that the ARIC may wish to consider include:

- Do you agree with the proposed definition, or can you make further suggestions?
- Do you have any observations regarding information integrity in the organisation?
- Do you have any suggestions for how Council might respond to this aspect of the resolution?

Accountability

For the purposes of this paper, organisational accountability will be defined as:

"...when all members of the workforce individually and collectively act to consequentially promote the timely accomplishment of Council's objectives ..."

There are two important elements, how individuals ensure they are accountable, and how the organisation as-a-whole is held to account.

Measuring accountability requires settings objective goals you can track, as well as the organisations or individual's response when you learn the outcomes.

At an individual level, accountability will be driven through the annual performance planning and review processes. This is every manager and employee's responsibility to engage constructively in this.

At an organisational level, accountability will be driven through high level processes, such as the measurement of key performance indicators against agreed organisational outcomes and the CEO's performance agreement.

As part of the Integrated Planning and Reporting guidelines and under Section 404(1) of the Local Government Act 1993, council is required to have an annual operational plan detailing the activities (projects, programs, KPIs) that will be undertaken / delivered during that financial year and is aligned to the Delivery Program. Council's current Operational Plan is for the 2019-20 financial year and is the second year of this Delivery Program (2018-19 to 2020-21).

Monitoring Council's performance against the Delivery Program and Operational Plan is completed on a quarterly basis and reported to Council within two months after the end of the quarter (with the exception of Quarter 4, which is covered by the Annual Report).

An Annual Report is also prepared and presented to Council in November each year. It is a comprehensive account of Council's performance for the financial year, with final details on how Council performed against its Operational Plan. It is noted that many of the metrics are qualitative in nature.

To assist in responding to this resolution it may be useful to understand if there are other key metrics (not contained as part of the performance reporting framework) that would assist deliver the intent of the Resolution.

Discussion points that the ARIC may wish to consider include:

- Do you agree with the proposed definition, or can you make further suggestions?
- Do you have any observations regarding accountability in the organisation or at an individual level?
- Do you have any suggestions beyond the current performance reporting framework that would assist with accountability?

Proposed Way Forward

Under the Resolution the CEO is to report back to Council by the end of October on a mechanism and process to establish a Unit.

The Resolution identifies very important aspirations of Council, and a 'Unit' may be one of number of potential strategies to address the functions and objectives articulated by the Resolution. It is noted that there are existing activities of Council that align with the functions proposed in the Resolution (refer to Attachment One).

To ensure due diligence on behalf Council in responding to this Resolution, the following is proposed as a way forward to progress the Resolution and enable the CEO to report back in a timely manner:

Define the Scope	<ul style="list-style-type: none">• Establish the scope of the functions outlined in the Resolution through seeking ELT and ARIC input on key definitions.
Map Existing State	<ul style="list-style-type: none">• Map existing Council policies, processes, resources, staffing against the defined functions.
Identify Opportunities	<ul style="list-style-type: none">• Identify the key opportunities to enhance current processes against the aspirations of the Council Resolution.
Identify the Mechanisms	<ul style="list-style-type: none">• Identify a range of mechanisms that could be established to achieve the desired objective of the Resolution, with a 'Unit' being one of many options
Develop Assessment Criteria	<ul style="list-style-type: none">• Develop criteria to assess the best mechanism to implement the opportunity.
Provide Options and Recommendations	<ul style="list-style-type: none">• Provide options and recommendations to Council based on the above analysis.

Discussion points that the ARIC may wish to consider include:

- Do you agree with this high-level outline of steps in the process?
- Do you have any further suggestions of what could be done to address the Resolution?



Item No: 4.2
Title: Ordinary Meetings to Recommence at Gosford Chambers
Department: Governance

28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00041-02 - D13681950
Author: Sarah Georgiou, Section Manager, Councillor Support
Manager: James Taylor, Acting Unit Manager, Governance and Business Services
Executive: Dr Liz Develin, Director Governance

Report Purpose

To confirm the location of Ordinary Meetings following completion of works related to the safety audit and review at Gosford.

Recommendation

- 1 That Council note and receive the report.**
- 2 That Council confirm the location of the Ordinary Meetings for the remainder of 2019 in line with the Code of Meeting Practice as follows:**

Monday, 11 November 2019	Wyong Chambers
Monday, 25 November 2019	Gosford Chambers
Monday, 9 December 2019	Wyong Chambers
- 3 That Council meetings will now be held at alternate locations going forward, and Council Briefings will be held at the alternate location to the following Ordinary Meeting.**

Context

At the Ordinary Meeting of 26 November 2018 Council resolved as follows:

- 1060/18 *That Council adopt the proposed Ordinary Council Meeting dates for 2019.*
- 1061/18 *That Council, in accordance with clause 232 of the NSW Local Government (General) Regulation 2005, publish the 2019 Ordinary Council Meeting dates in the local newspaper.*
- 1062/18 *That Council hold all Ordinary Meetings in the Wyong Chambers until a safety audit of the Gosford Chambers for staff, Councillors and the public has been undertaken and reported to Council.*

4.2 Ordinary Meetings to Recommence at Gosford Chambers (contd)

1063/18 *That Council conduct all briefings not held on an Ordinary Meeting day in the Gosford Chambers.*

1064/18 *That Council ensure the number of meetings missed at Gosford Chambers are made up within the next twelve months, subject to the safety review.*

The safety audit and review made several recommendations regarding the layout of the Gosford Chambers and works have now been completed. This includes installation of an overflow room with a live feed of the Council Meeting to ensure all members of the public attending the meeting can view the proceedings.

Accordingly, in line with Council Resolution 1062/18 Council can now holding meetings in the Gosford Chambers, the first one being the Council Meeting on 28 October 2019.

Since the resolution of Council at the Ordinary Meeting of 26 November 2018, 20 Ordinary Meetings have been held at Wyong Chambers. Of this, ten of those Ordinary Meetings were to be held at Gosford Chambers.

It was not anticipated that the works would require this length of time, resulting in ten meetings being unable to be held in the Gosford Chambers.

If Council adhered to an additional 10 meetings being held at Gosford, it would effectively mean that most of the Ordinary Meetings would be held at Gosford until September 2020. In an election year, this is considered undesirable from a community engagement perspective. As we move into 2020, it would be appropriate to maintain the locations as per the Code of Meeting Practice to ensure all members of public have access to engage with Councillors and attend Ordinary Meetings at a location closest to them in the lead up to Council Elections.

Consequently, the resolutions in this Report will replace the previous resolution (1064/18).

Any additional Ordinary or Extraordinary Meetings can be scheduled at Gosford Chambers as per the earlier resolution.

Councillor Briefings will be scheduled in alternate locations and any additional workshops can be scheduled at Gosford Chambers as well.

Moving Forward

A report to determine Ordinary Meeting dates for the 2020 calendar year will be presented to Council at the Ordinary Meeting of 25 November 2019.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

R-G3: Engage with the community in meaningful dialogue and demonstrate how community participation is being used to inform decisions.

Attachments

Nil.



Item No: 4.3
Title: Deferred Item - Consideration of Submissions and Adoption of the Central Coast Youth Strategy
Department: Connected Communities

28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00041-02 - D13689780
Author: Belinda McRobie, Social Planner
Manager: Kerrie Forrest, Section Manager, Community Planning and Services
Executive: Julie Vaughan, Director Connected Communities

Report Purpose

At its meeting held on 8 October 2019, the Council resolved as follows;

954/19 That this matter be deferred to the Ordinary Meeting being held on 28 October 2019.

Recommendation

- 1 That Council note that the Draft Central Coast Youth Strategy was publicly exhibited from 26 July 2019 to 23 August 2019.**
- 2 That Council consider the submissions received during the exhibition period.**
- 3 That Council note and endorse the amendments recommended by Council staff in this report.**
- 4 That Council adopt the Central Coast Youth Strategy (Attachment 1), and make available on Council's website.**

Context

Central Coast Council defines young people as those aged 12-24 years of age who live, work, study or play in the Central Coast Region.

There are more than 50,000 young people aged 12-24 years living in the Central Coast Region, representing around 14.9% of our total population.

Young people and their thoughts, attitudes, opinions and ideas are vital to the future of our region. They are valuable members of society and the way we include, reflect and recognise their contribution will influence the future direction of the Central Coast.

4.3 Deferred Item - Consideration of Submissions and Adoption of the Central Coast Youth Strategy (contd)

During the development of the Strategy, Council officers engaged with over 1,600 young people and 67 youth services. Over 7,500 thoughts ideas and suggestions were received which directly inputted into the Strategy.

The Strategy has been developed following extensive research and consultation and is structured around six key themes: Including Us, Happy and Healthy, Feeling Safe, Somewhere to Live, Living Green, and Skilled and Ready.

Through the six themes, the Strategy provides the strategic direction over the next five years for the delivery of contemporary youth services, programs, activities and events that meet the needs of a diverse population. It is a plan for Council to work in partnership alongside the local youth sector, schools, young people and the community to implement the recommended actions.

Consultation

The Central Coast Youth Strategy has been informed by an extensive community consultation process. This included:

Online Youth Survey – 863 young people completed an online survey. This was advertised widely through social media, local schools and local youth services.

Youth Intercept Surveys - 350 young people were interviewed during the October school holidays, at programs events and activities around the Coast and at places young people frequent (the beach, shopping centres, skate parks). Staff also attended the Margaret Merritt Cup and Indigenous Talent selection day where over 100 Indigenous young people were interviewed.

Schools workshops: six interactive workshops were conducted at Lake Munmorah, Wyong, Niagara Park, Gosford, and Terrigal High Schools. A total of 180 young people participated in these workshops.

Interactive sessions: 200 young people were involved in the interactive workshops sessions which were held at Lakes Festival events (Canton Beach and Budgewoi).

Y4Y: The 12 newly selected Y4Y members participated in an interactive workshop at their first meeting in December.

Youth Services: 67 Youth Services were also engaged through a workshop at the November meeting of the Central Coast Youth Interagency and through the online youth services survey.

Overall, over 1600 young people and 67 youth services were involved in the development of the Central Coast Youth Strategy.

4.3 Deferred Item - Consideration of Submissions and Adoption of the Central Coast Youth Strategy (contd)

The Draft Central Coast Youth Strategy was exhibited for a period of 28 days from 26 July 2019 to 23 August 2019.

During exhibition the Strategy was displayed at:

- Libraries – Bateau Bay, Erina, Gosford, Kariong, Kincumber, Lake Haven, The Entrance, Tuggerah, Umina, and Woy Woy
- Civic Centres – Gosford and Wyong
- Online – Your Voice Our Coast

Exhibition activities included:

- Advertisement in local print media
- Media releases
- Social media posts
- Liaison with local schools and youth sector

A total of 11 submissions were received via:

- Your Voice Our Coast
- Ask@centralcoast

There were 529 visits to the page on Your Voice Our Coast with 238 downloads of the draft summary.

Submission Analysis

As a result of submissions received during the public exhibition period there are three minor changes proposed to the draft Strategy. These changes include:

- layout changes relating to the quotes from young people in each chapter;
- addition of creative employment examples under the 'Skilled and Ready' theme; and
- amending the Acknowledgement of Country to be more youth specific.

A summary of the submissions and action taken is presented in Attachment 2.

Options

- 1 Final adoption of the Central Coast Youth Strategy. This is the recommended option.
- 2 Further amend the Central Coast Youth Strategy. This is not recommended due to the extensive community engagement undertaken. The draft Strategy has been amended taking into account community feedback.

4.3 Deferred Item - Consideration of Submissions and Adoption of the Central Coast Youth Strategy (contd)

Financial Impact

The Strategy has been designed to be implemented over the next 5 years in partnership with other levels of government, youth and community sector.

Where deliverables involve other units within Council, responsibilities will be assigned to relevant units through Service Unit Business Plans and resources will be allocated within ongoing business unit operational budgets. The Community Partnerships Unit will be responsible for monitoring and reporting against actions, providing support to internal and external partners and ensuring the overall outcomes of the Strategy are met.

Link to Community Strategic Plan

Theme 1: Belonging

Goal A: Our community spirit is our strength

B-A2: Celebrate and continue to create opportunities for inclusion where all people feel welcome and participate in community life.

Risk Management

Sufficient time has been allocated to consider community consultation and submissions received in the public exhibition period. The proposed amendments are considered to be a reasonable reflection of constructive submissions and do not substantially amend the draft Strategy.

Attachments

- | | | |
|----------|--|-----------|
| 1 | Central Coast Youth Strategy | D13678290 |
| 2 | Public Exhibition Submissions - Central Coast Youth Strategy | D13669966 |



for
youth
by youth



YOUTH STRATEGY
2019 - 2024

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional owners of the land on which we live and pay our respects to elders past and present.

We acknowledge our Indigenous young people as our future leaders, as they will keep our stories and history alive.



WHO ARE YOUNG PEOPLE?

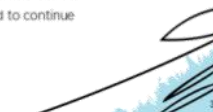
Central Coast Council defines young people as those aged 12-24 years of age who live, work, study or play in the Central Coast Region.

THANKS TO ALL THOSE WHO CONTRIBUTED TO THE CENTRAL COAST'S FIRST EVER YOUTH STRATEGY.

Central Coast Council would like to thank every young person who contributed to the development of this Strategy. Your stories, thoughts, ideas, suggestions and opinions are important and valued and have directly inputted into the Strategy.

A special thanks to Council's first ever Y4Y (Youth Action Team) team members: Maia Ambridge, Tamsin Caldwell, Ruby Ingels, Corey Lees, Makal McEvoy-Folland, Ashley McEvoy-Folland, Christine Nou, Kieran Peters, Isabela Reading, Crystal Russom and Hannah Lyn Walker who helped to develop and design the Strategy from the first day they were on-board.

Council would also like to thank the local youth sector, who work hard to support young people on the Central Coast every day. We value your experience, knowledge, ideas and opinions and Council is excited to continue the strong partnerships to make the Central Coast an even better place for young people.





~ ~ ~ ~ ~ A MESSAGE FROM YOUNG PEOPLE ~ ~ ~ ~ ~

Right across the Coast, young people make up a large part of society, and we contribute so much to our community socially, culturally, and economically.

With more than 50,000 of us aged 12 to 24 who live, study and work on the Central Coast, listening to our voices is key to positive community change. When supported well, we add life, colour and energy to the whole community.

In the coming decades, we will become business leaders and representatives in a fast growing regional and global economy. Investing in us is investing in the future of the Central Coast. Therefore its essential for us to be included as an integral part of planning for the future of the region.

Central Coast Councils Youth Strategy is designed for local youth, by local youth. An adopted Strategy is imperative to giving us a platform within our community, and in turn providing a means by which we can thrive.

This Strategy acknowledges what we want and need, and how these are going to be addressed. It allows for the amalgamation of diverse individual voices into one strong and united voice.

We are proud to present the first-ever Central Coast Youth Strategy.

CENTRAL COAST Y4Y 2019.



MAYOR'S MESSAGE



I am happy and proud to support the Y4Y team in presenting the first ever Central Coast Youth Strategy. The Strategy outlines a renewed focus on how Council engages with, works with, and supports young people in the Central Coast Region.

This is an important document that sets the direction for Council in the delivery of services, infrastructure, programs, events and activities that meet the needs identified by young people and youth services on the Central Coast over the next five years.

During the development of the Strategy, we talked to over 1,600 young people and youth services. Council believes that the strength of this Strategy and its actions lies with what we heard from young people (the evidence) and what were going to do about it (the actions).

Hearing from and acting on what young people have told us is crucial for the successful implementation of this Strategy and working together to create an even better Central Coast.

Young people told us what they are worried about and what they love. This Strategy acts to turn around the bad stuff and build on the good.

I would like to say a big thank you to the young people, youth services, schools, and community members who gave their time, knowledge and experiences and helped to shape this Strategy.

We look forward to continuing the good work with you to turn this Strategy into reality.

Mayor Lisa Matthews
Central Coast Council



CONTENTS

- 2 ACKNOWLEDGEMENT OF COUNTRY
- 3 WHO ARE YOUNG PEOPLE?
- 4 A MESSAGE FROM YOUNG PEOPLE
- 5 MAYOR'S MESSAGE
- 9 WHY A YOUTH STRATEGY?
- 10 FAST FACTS - YOUNG PEOPLE
- 13 WHERE DO OUR YOUNG PEOPLE LIVE?

- 14 HOW WE ENGAGED WITH YOUNG PEOPLE
- 14 WHO PARTICIPATED
- 16 WHAT YOUNG PEOPLE SAID - YOUTH SURVEY
- 18 WHAT YOUNG PEOPLE SAID - FACE TO FACE
- 20 WHAT THE YOUTH SECTOR SAID
- 23 WE HEARD WHAT YOUNG PEOPLE SAID
- 24 WHAT ARE THESE THEMES ABOUT?
- 26 INCLUDING US
- 28 INCLUDING US - WHAT WE WILL DO
- 36 HAPPY AND REALITY
- 38 HAPPY AND REALITY - WHAT WE WILL DO
- 42 FEELING SAFE
- 44 FEELING SAFE - WHAT WE WILL DO
- 46 SOMEWHERE TO LIVE
- 48 SOMEWHERE TO LIVE - WHAT WE WILL DO
- 50 LIVING GREEN
- 52 LIVING GREEN - WHAT WE WILL DO
- 54 SKILLED AND READY
- 56 SKILLED AND READY - WHAT WE WILL DO





WHY A YOUTH STRATEGY?

There are more than 50,000 young people aged 12-24 years living in the Central Coast Region, representing around 14.9% of our total population.

Young people and their thoughts, attitudes, opinions and ideas are vital to the future of our Region. They are valuable members of society and the way we include, reflect and recognise their contribution will influence the future direction of the Central Coast.

As we prepare for the future and implement the Community's vision through our Community Strategic Plan 'One Central Coast' (2018-2028) and this first ever Central Coast Youth Strategy, we've asked and listened to young people about what's great, what's not so good, and what can make it an even better place?

The response has been amazing with over 1,600 young people, youth services and interested residents contributing over 8,000 thoughts, ideas and opinions. This feedback has directly inputted into the development of this Strategy.

This Strategy provides the strategic direction over the next 5 years for the delivery of contemporary youth services, programs, activities and events that meet the needs of a diverse population.

It's a plan for Council to work alongside the local youth sector, schools, young people and the community to make the Central Coast an even better place.

HOW DOES THE YOUTH STRATEGY FIT?

This Strategy is part of a broader planning framework called 'One Central Coast' which sets the direction for our community over the next 10 years. The 'Youth Strategy' aligns with the broad themes of 'One Central Coast' which are: Belonging, Smart, Green, Responsible and Liveable. There are close links between the six themes of this Strategy and the five themes of One Central Coast.

For example, key objectives in the Community Strategic Plan that relate to young people include:

- Work within our communities to connect people, build capacity and create local solutions and initiatives.
- Celebrate and continue to create opportunities for inclusion where all people feel welcome and participate in community life.

- Work together to solve a range of social and health issues that may impact community wellbeing and vulnerable people.
- Enhance community safety within neighbourhoods, public places and spaces.
- Invest in broadening local education and learning pathways.
- Support businesses and local leaders to mentor young people in skill development through traineeships, apprenticeships and volunteering.
- Educate the community on the value and importance of natural areas and encourage community involvement in the caring of our natural environment.

FAST FACTS - YOUNG PEOPLE



14.9%

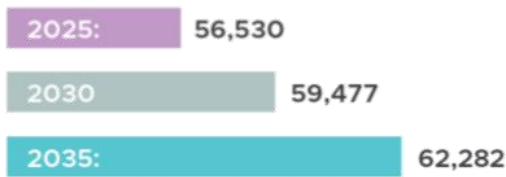
of the people living in the Central Coast Region are aged 12-24 years.

50,141

total number of young people aged between 12 - 24 that live on the Coast.

THE FUTURE

Projected growth of young population: increase of **24.2%** between **2016** and **2035**.



DIVERSITY

- 6.7% identify as Aboriginal and/or Torres Strait Islander.
- 5.6% born overseas.
- 3.6% spoke a language other than English at home (top 3: Mandarin, Spanish and Cantonese).
- 6.1% identified the need for assistance with core activities.

EDUCATION

- 21.2% of young people attended an educational institution.
- 3.7% were at primary school.
- 40.7% were attending secondary school.
- 5.8% were at TAFE.
- 10.6% were at University.

QUALIFICATION

- 7% hold a tertiary qualification.
- 15.8% hold a vocational qualification.

EMPLOYMENT

- 87.3% were employed (41.3% were working full time and 56.2% part time).
- 12.7% were unemployed.
- 5.3% provided unpaid assistance to a person with a disability, long term illness or old age.

INCOME

- 30.9% of people aged 12 to 24 years were living in high income households (over \$2,500 per week).
- 7.0% were living in low income households (under \$650 per week).

FAMILIES

- 59.3% of young people were living in couples with children households.
- 25.3% were one parent families.

HOUSING

- 62.8% of young people were in households who were purchasing or fully owned their home, 28.5% were renting privately, and 2.8% were in social housing.

INTERNET CONNECTION

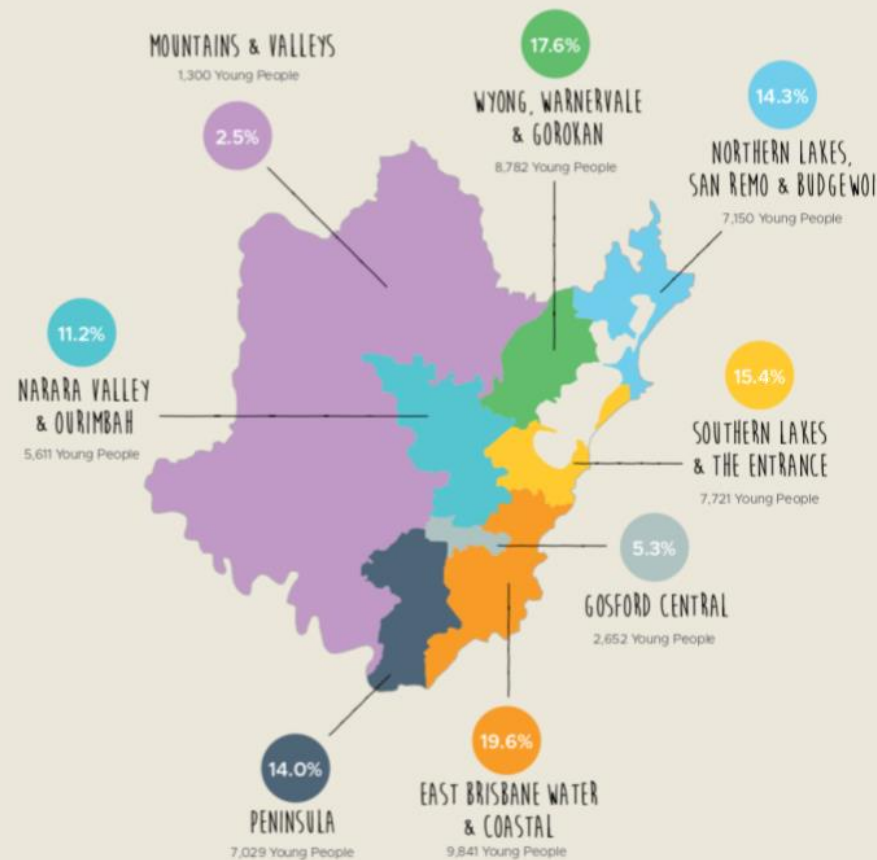
- 90.4% of young people had access to an internet connection at their house.
- 4.3% still had no internet connection.



WHERE DO OUR YOUNG PEOPLE LIVE?

50,141

This is the number of young people living in the Central Coast Region. This map shows where they live.



The majority of young people live in the East Brisbane Water & Coastal District (19.6%) followed by the Wyong, Warnervale and Gorokan District (17.5%) and the Southern Lakes and The Entrance District (15.4%).

The smallest populations of young people live in the Mountains and Valleys District (2.5%) and the Gosford Central District (5.3%).

HOW WE ENGAGED WITH YOUNG PEOPLE

We engaged with young people from October to mid-December 2018. This is how they participated:

ONLINE YOUTH SURVEY

863

young people got online and completed a survey. This was advertised widely through social media, local schools and local youth services.

YOUTH INTERCEPT SURVEYS

350

young people were interviewed during the October school holidays, at programs events and activities around the Coast and at places young people like to hang out (the beach, shopping centres, skate parks). Staff also attended the Margaret Merritt Cup and Indigenous Talent selection day where over 100 Indigenous young people were interviewed.

SCHOOLS WORKSHOPS

180

Six interactive workshops were conducted at Lake Munmorah, Wyong, Niagara Park, Gosford, and Terrigal High Schools. A total of 180 young people participated in these workshops.

INTERACTIVE SESSIONS

200

young people were involved in the interactive workshops sessions which were held at Lakes Festival events (Canton Beach and Budgewoi).

Y4Y

12

The newly selected Y4Y members participated in an interactive workshop at their first meeting in December.

YOUTH SERVICES

67

Youth Services were also engaged through a workshop at the November meeting of the Central Coast Youth Interagency and through the online youth services survey.

WHO PARTICIPATED?

1,600+

young people participated in engagement activities. This included over

745

young people participating in face to face activities and

863

young people completing online surveys

67

Youth Services involved through face to face and online.

HOW DID WE TELL YOUNG PEOPLE WHAT WAS HAPPENING?

To raise awareness of the project and to get young people involved, Council mainly used social and print media.

Young people were called upon to 'get involved', 'have your say' and 'tell us what matters'. Social media was the most successful method, with

32,285

people reached and

1,572

people engaging directly with the social media posts.



WHAT YOUNG PEOPLE SAID: YOUTH SURVEY

WHAT YOUNG PEOPLE LOVE ABOUT THE CENTRAL COAST?

- 24% The great sporting and recreation facilities/clubs/programs/activities.
- 20% The people and sense of community
- 14% The natural environment, especially the beaches.
- 13% There's a range of different things to do.
- 9% The laid back lifestyle.

WHAT'S THE MOST IMPORTANT ISSUE?

- 22.8% Mental Health.

WHAT'S REALLY IMPORTANT FOR YOUNG PEOPLE?

- 91% Feeling safe.
- 89% Somewhere to live.
- 84% Mental Health.
- 81% Education and Study.
- 77% The Natural Environment.

WHAT DO YOUNG PEOPLE NEED FOR THE FUTURE & A GOOD LIFE?

- 26% Job and secure income.
- 19% Family, friends and good support networks.
- 17% A good education and finish school.
- 10% An affordable place to live.
- 7% A positive attitude, hard work and determination.

WHAT YOUNG PEOPLE WOULD CHANGE TO MAKE THE CENTRAL COAST A BETTER PLACE? NOW

- 14% Better transport around the Coast.
- 12% More things to do.
- 11% More local jobs.
- 9% A cleaner environment.
- 6% Parks/Playgrounds/Skate parks inclusive of young people.

WHO WOULD YOUNG PEOPLE GO TO FOR HELP?

- 75.5% Family.
- 58% Friends.
- 26.6% Teachers.
- 21.6% Private support service (e.g. counselor).
- 19.4% Youth Centre/youth service.

WHAT YOUNG PEOPLE WOULD CHANGE TO MAKE THE CENTRAL COAST A BETTER PLACE? IN THE FUTURE

- 13% A clean and healthy environment.
- 13% Local job opportunities.
- 10% Improved transport to make it easier to get around.
- 10% More affordable housing.
- 8% Better education opportunities - choice and access.

HOW YOUNG PEOPLE WOULD LIKE COUNCIL TO LISTEN/ENGAGE WITH THEM?

- 44.9% Social media.
- 23.8% Through schools/TAFE/University.
- 19.3% Face to face at places young people hang out.
- 6.1% A youth specific website.
- 2.5% Text messages.

WHAT YOUNG PEOPLE SAID: FACE TO FACE

WHAT YOUNG PEOPLE LOVE ABOUT THE CENTRAL COAST:

- 30.3% The natural environment, especially the beaches, lakes and bushland.
- 18.5% The great sporting and recreation facilities/clubs/programs/activities.
- 11.4% The great range of things to do for the whole community e.g. events, activities.
- 10.1% The people and the sense of community.
- 7.6% The range of different shops.

THE MAIN ISSUES OR CHALLENGES FOR YOUNG PEOPLE:

- 22.5% Transport.
- 18.3% Mental health.
- 12.7% Lack of things to do for young people.
- 11.7% Lack of local job options.
- 9.6% Lack of higher education options.
- 8.1% Affordable housing.

IF THEY WERE THE BOSS, YOUNG PEOPLE WOULD MAKE IT A BETTER PLACE BY:

- 15.6% Upgrading recreation facilities e.g. skate parks, installing shade options where young people hang out, include elements for young people in parks and playgrounds.
- 15.4% Providing more free and low cost entertainment options e.g. outdoor cinemas, music festivals, light festivals like Vivid.
- 15.3% Make it easier to get around the Coast.
- 10.8% Clean up the natural environment.
- 7.5% Make it a more affordable place for people to live e.g. more affordable housing and lower the cost of living.

IDEAS THAT YOUNG PEOPLE WOULD LIKE TO SEE HERE:

- 24.2% Water park like Townsville, Parramatta, Cairns.
- 22.1% Recreation facilities such as Bato Yard in the North and South of the Region and parks/playgrounds that are inclusive of young people e.g. Speers Point Park, Fingal Bay Park, Hills District Park, Bondi Fitness Park.
- 18.9% Entertainment options such as outdoor cinemas, events in local suburbs, music festivals, light festival like Vivid.
- 11% Help with school stuff like workload/pressure/studying e.g. free tutoring, homework help, mentoring programs.
- 10.3% Better transport options e.g. free public transport for young people.



DID YOU KNOW?

The Youth Sector
- means any group or organisation that provides services for young people.



MAIN ISSUES/CHALLENGES FOR YOUNG PEOPLE:

EMPLOYMENT/EDUCATION

- Lack of local employment opportunities for young people and school leavers specifically.
- Lack of alternative education for years 7 and 8 and Department of Education alternative BD/ED classes are full.
- Basic life/living skills that aren't taught in school.

INCLUDING YOUNG PEOPLE

- Inclusive - Events, shopping centres. Services providing interactive young spaces.
- Lack of positive opportunities for young people (e.g. gaming forums, physical activities).

HEALTH AND WELLBEING

- Mental health: anxiety.
- Consistent staffing of mental health services.
- Not enough mental health services.
- Access to health care. Young, friendly appropriate doctors.

ACCESS/TRANSPORT

- Social isolation, caused by lack of transport options and affordability.

MAIN ISSUES/CHALLENGES FOR THE YOUTH SECTOR:

EMPLOYMENT/EDUCATION

- Linking young people to jobs/study after school. (Working with businesses to see what they can offer).
- Employment - not enough suitable and local employment.
- Linking with organisations/companies/businesses to take on young people - young people often need support to get into employment/training.

GEOGRAPHICAL DISTANCE

- Geographical size and distance across the Coast to travel - causes time restraints.
- Driving so far and lack of awareness of services on a regional scale.
- Need more community transport that is youth specific and affordable.
- Geographical distance - time spent travelling versus providing services. E.g. NDIS charging increased amount for travel.

FUNDING

- Lack of funding e.g. short contracts, tight criteria.
- Services at maximum capacity due to funding.
- Competitive tender processes - harder to collaborate when competing for the same funding.
- Funding can be taken/changed very easy - hard for the young clients.
- Funding not best practice approach - not linked to regional youth plan.

POSITIVE THINGS HAPPENING FOR YOUNG PEOPLE:

LIFESTYLE

- Beaches and skate parks - free activities.
- Safe environment, young people feel safe.
- Friendly atmosphere.

SERVICES AVAILABLE

- Programs available on the Central Coast for young people are diverse e.g. living skills at RYSS/Young parents hub - North Wyong.
- Alternative schooling options on the Coast - there is over 3 options which is a lot for our Region.
- There are a lot of services on the Central Coast that all want the best for young people. E.g. RTO's with disability, mental health etc. support.
- Free wellbeing programs in local schools run across most high schools on the Central Coast.

NATURAL ENVIRONMENT

- The natural environment on the Coast allows for opportunities for young people to be out and about and exploring in ways that are beneficial to many things, such as mental and physical health.
- Geographical positives, many options of different landscapes (beaches, country lifestyle, shops).

PRACTICAL ACTIONS/ STRATEGIES/IDEAS THAT COULD ADDRESS THE ISSUES/CHALLENGES:

FUNDING

- More funding and longer contracts.
- More funding: groups of young people get missed/fall between the gaps - i.e. young people on the spectrum.
- Longer funding terms not linked to election cycles - takes a longer period of time to establish service and build rapport.

PROGRAMS BY YOUNG PEOPLE FOR YOUNG PEOPLE

- Programs led by young people for young people. They know what they want and what they will attend.
- Peer based programs - an example of this is looking at the issues around sexual health - in the past this has worked well.
- Get young people to consult on the development of any new programs/initiatives coming to the Coast so that the service is actually giving the community what they want and need.

REDUCE OR NO COST PROGRAMS

- Soft entry points - 'drop in' no longer exists but it's about being creative with entry into programs having low/no cost as an incentive for young people to attend and therefore open up about what they need and gain access to services.
- Social connections after school - extra-curricular activities that are free or low cost. Not necessarily a structured activity - gaming groups.
- Programs/activities/events in December and January for young people that are low or no cost. This is the time of year that young people are most isolated, in particular if they don't have funds to participate in activities through shopping centres etc.
- Run more expos/info days for young people to gain information about what's out there.



WE HEARD WHAT
- YOUNG PEOPLE -
SAID

SO HOW DOES THIS TRANSLATE
TO A YOUTH STRATEGY?

Listening to young people – their opinions, thoughts, experiences, stories and knowledge has been the basis on which the Strategy has been developed. Over 1600 young people told us about living here on the Central Coast – the good, the bad and what we can be doing better. We had over 8000 thoughts, opinions and ideas – which is a huge amount of information!

With the help of Council's Y4Y Team, we analysed the data and some common themes began to emerge. Six key themes were identified:

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graph TD; A((INCLUDING US)) --> B((HAPPY & HEALTHY)); B --> C((FEELING SAFE)); C --> D((SOMEWHERE TO LIVE)); D --> E((LIVING GREEN)); E --> F((SKILLED & READY)); F --> A;
```



WHAT ARE THESE THEMES ABOUT?

INCLUDING US

- is all about including young people in community life. **This means:**

- Providing opportunities for young people to have their say.
- Respecting, appreciating and including young people from diverse backgrounds and abilities in community life.
- Providing free and low cost place based programs/ activities/ events for young people.
- Reaching isolated young people.
- Celebrating young people.
- Providing funding for programs, activities, events and resources.
- Building and strengthening collaboration, skills and knowledge within and outside of the youth sector to support young people.

HAPPY AND HEALTHY

- is all about young people feeling physically and mentally well. **This means:**

- Raising awareness of all aspects of youth health.
- Supporting and connecting young people to improve their health and wellbeing.
- Young people are active, healthy and thriving.

FEELING SAFE

- is all about young people feeling emotionally and physically safe - both in their own places and out and about in public places and spaces. **This means:**

- Creating safe and welcoming places and spaces for young people.
- Providing options for young people to get around the region safely.

SOMEWHERE TO LIVE

- is all about having somewhere affordable and safe to live - both now and in the future. **This means:**

- Making sure that there are a range of appropriate housing options for young people who are homeless or at risk of becoming homeless.
- Making sure that there is a range of affordable housing choices for young people and their families.

LIVING GREEN

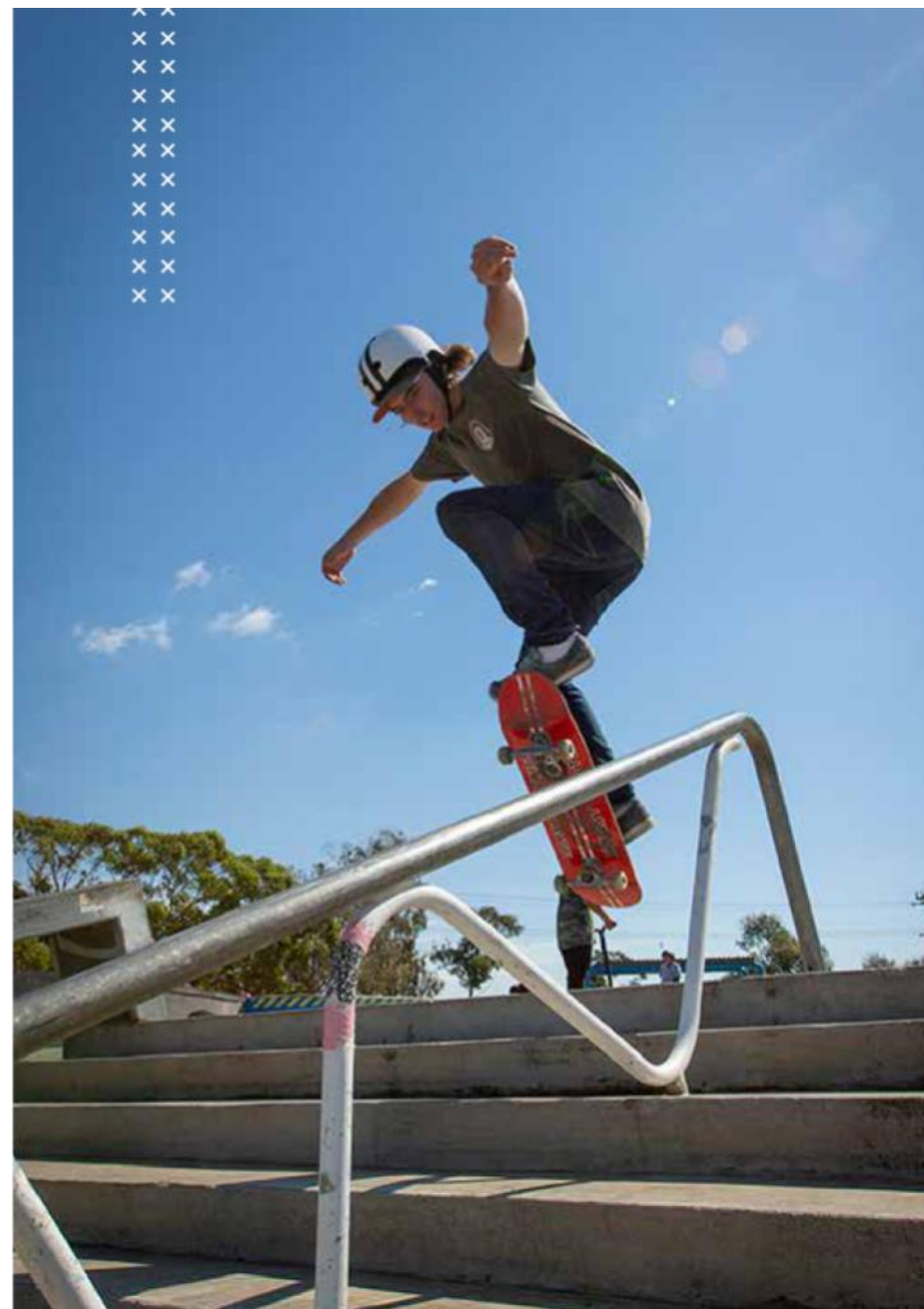
- is all about the beautiful natural environment on the Central Coast and what we as a community can do to look after it and ensure its existence for future generations. **This means:**

- Educating young people about our natural environment.
- Taking action on environmental issues/ challenges.
- Connecting young people with the natural environment.

SKILLED AND READY

- is all about improving young people's education and career opportunities and pathways. **This means:**

- Providing young people with skills for life.
- Linking young people with local business.
- Kick-starting young people's business ideas.
- Upskilling young people and providing pathways to employment.
- Supporting creative pathways.
- Embracing lifelong learning opportunities.



“ I want to grow up in a community that includes, encourages and engages with young people so that we can speak up honestly, carry the future on our shoulders and continue to progress in a positive way. ”

(INCLUDING US)



Young people enrich the life of our community. Making sure they are included in community life and local decision-making creates a more vibrant Central Coast – socially, culturally and economically. It's important that young people from all backgrounds, talents and abilities are provided with the opportunity to participate. This means in local decision-making, in social opportunities, in sporting and cultural pursuits, in activities, programs and events that are aligned with the interests of young people. Being included as a young person is associated with a range of interpersonal and developmental benefits. These include improving communication and social skills, building resilience and coping mechanisms, gaining early leadership experiences and establishing new social networks. Participating in local decision making where young people can express themselves and have their opinions taken seriously, builds self-confidence, leadership, negotiation and other transferable skills. When young people are encouraged to come up with their own ideas and solutions, they're often inspired to take action themselves.

WHAT WE HEARD FROM

YOUNG PEOPLE

Young people expressed that most people living on the Central Coast are friendly, kind and caring. They identified that there is a real sense of community and that the community really puts together in times of need.

They feel that sporting activities, sporting clubs and recreation facilities on the Central Coast are fantastic and are very well catered to and inclusive of young people.

Young people identified that there are a great range of programs, events and activities on the Central Coast, delivered by a range of community-based and private providers, but the downside is that they aren't regular enough, don't particularly include young people or they aren't aware of what's going on.

Young people reported a lack of entertainment opportunities across the whole Central Coast. This is further exacerbated by the isolation of some of the smaller communities and an inadequate transport system, restricting young people's ability to get around easily.

Young people described the limited opportunities where they can access safe and affordable venues to socialise, meet their friends and hang out. Young people frequent public places and placed a high value on facilities such as shopping centres because these social areas are free to access and a safe place to hang out.

Young people voiced the need for upgrades or improvements in places where young people hang out. There were recurring comments about facilities, public spaces and youth specific places feeling unsafe, poorly maintained and not having facilities such as rubbish bins, shade, seating, lighting etc.

There was a desire for more youth centres/spaces, cultural facilities (dance, arts, and theatre) and skate parks - that are well designed, vibrant and linked to other services and multipurpose places.

Young people want their voices to be heard and have their say. Many feel they are not listened to or they are let down when they are involved. They highly valued social media and face-to-face communication methods.

YOUNG PEOPLE FEEL LIKE THEY ARE INCLUDED WHEN :

- Their voices are heard.
- They are provided with opportunities to participate.
- They feel a sense of belonging.
- They have things to do.
- They have a positive image in the community.
- They are celebrated.

“ To make the Central Coast a better place, I want Young People to be able to freely speak their opinions on certain topics and also to come up with creative ideas and hold youth events, programs and activities that include young people like we are a part of the community ”

“ It would be great to see Council involving young people in strategic planning, policy and decision making (like you are now) but more actively through working parties etc. ”

“ Hold larger youth appropriate events that are entertaining and could ultimately give back to the community and environment such as concerts, clean up days, fundraisers, etc. ”

“ To build and have an inclusive community with more awareness of disabilities young people face and less discrimination against young people in general. ”

“ Thank you for making an effort in asking young people about the Central Coast. ”

“ In the future the Central Coast could create multiple youth spaces in which young people can be encouraged to meet and have planned events that gather a variety of different young personalities from suburbs all across the coast and bring them together to help increase each other's confidence, abilities and give the opportunity to make new friendships. ”

“ Having regular safe, supervised events catered to each targeted audience, i.e. 18+ events, more youth focused activities for 13-18. ”

“ I am a queer person in my 20s and I sometimes do not feel safe expressing myself in public. ”

DID YOU KNOW?

20%

of young people said that the people and sense of community makes the Central Coast a great place to live.

7.4%

of young people who responded to the survey were Indigenous.

4.4%

of young people who responded to the survey were not born in Australia and 1.2% of young people spoke a language other than English at home (Japanese, German, Bosnian, Serbian, Hindi, Mandarin, and Afrikaans).

6%

of young people who completed the survey identified as having a disability.



Council has a Y4Y Team who are elected every year to act, advocate and advise on youth related issues.



Council has a Youth Services Team who provide a range of programs, activities, events for young people across the Central Coast.

“ More free, fun, interactive activities would be good! And during those activities it would be a good place to raise awareness about topical issues like environmental concerns and mental health. ”

“ I'd love to be able to go to a place my friends and I can hang out at after school. We could "hang", be safe, get advice or support about life, issues, jobs etc. It needs to be close to school, home & public transport. ”

“ I struggle to find things here to do with my friends on the weekend - especially in the colder months, other than the movies there's not much around the Northern end of the Coast. ”

“ Council should focus on the delivery of better youth engagement through activities and events, social media campaigns and pop-up community consultations to speak to the youth which who aren't aware of these surveys and strategies being undertaken. ”

----- INCLUDING US - WHAT WE'LL DO -----

GOAL	NEW OR ONGOING & WHEN	ACTION
Provide opportunities for young people to have their say.	ONGOING	Establish and support the Youth Action Team (Y4Y) to be the voice of, and represent young people and youth related issues on the Central Coast.
	ONGOING	Run annual 'Thinking Out Loud' Y4Y Youth Forum to discuss issues facing young people on the Central Coast.
	NEW YEAR 1 - ONGOING	Run targeted engagement with young people for major Council projects. Engagement activities should consider different ways to engage with young people.
	NEW YEAR 1 - ONGOING	Close the feedback loop - get back to young people on the outcome of the engagement process, acknowledging their contribution and how that has informed decision-making.
	NEW YEAR 1 - ONGOING	Establish and maintain a youth focused and run online presence through campaigns designed to promote, raise awareness of upcoming events, programs, services and opportunities for young people.

WHAT SUCCESS LOOKS LIKE	LEAD	KEY PARTNERS
Y4Y team is established and serve 15 month terms. Y4Y team develop and implement 3 Actions per year. A direct link is established between Council and young people on the Central Coast, providing a youth perspective on Councils' policies, planning, programs and projects. 10-12 young people per year develop leadership skills.	Youth Services Team.	Young people, Youth Sector, Y4Y members.
1 youth forum is held per year based on current/topical issues. Feedback is provided to Council and external stakeholders by the Y4Y members on any relevant information to ensure that Council, schools and local services have an understanding of emerging priorities for local young people.	Youth Services Team.	Y4Y members, young people, schools, Youth Sector.
Major projects are identified. Youth Services Team is consulted regarding involvement from young people. Engagement options are identified in consultation with Youth Services Team and Y4Y. More young people are engaged.	Community Engagement Team Youth Services Team.	Communications Team, Marketing Team, relevant Council Units, Y4Y members, young people.
Outcomes of participation are communicated to young people (both those involved and wider community). Young people are aware of how their input has impacted.	Community Engagement Team Youth Services Team.	Communications Team, Marketing Team, relevant Council Units, Y4Y members, young people.
Online presence established. Media is designed specifically for young people with input from Y4Y. More young people are connected to Council's youth social media outlets. Young people are informed about youth-related programs/events activities/opportunities. More young people attend programs/events activities/opportunities.	Communications Team.	Youth Services Team, Y4Y members.

GOAL	NEW OR ONGOING & WHEN	ACTION
Respect, appreciate and include young people from diverse backgrounds and abilities in community life.	NEW YEAR 1 - ONGOING	Partner with and support key organisations and Council Units to deliver targeted programs, events and activities to young people from diverse backgrounds and abilities (e.g. the ultimate gamer program, wheelchair motor cross, idea to screen, sister city youth programs) providing young people with opportunity to connect, participate and learn in a safe, social and supportive environment.
	NEW YEAR 2 - ONGOING	Create places and spaces that are more welcoming of diverse young people by displaying markers of respect and appreciation for diversity (e.g. Aboriginal and Torres Strait Island rainbow icons) on display at places where programs are run for young people.
	ONGOING	Develop and deliver Cultural Awareness programs, events and activities that connect young people to Place e.g. NGURA, Indigenous Surf Camp, Maiga, Refugee week, Youth Exchange program.
Build and strengthen collaboration, skills and knowledge within and outside of the youth sector to support young people.	NEW YEAR 1 - ONGOING	Engage in youth sector networking opportunities to build connections, skills, knowledge and best practice approaches to working with young people.
	NEW YEAR 1 - ONGOING	Develop a communications/ awareness raising plan for the Youth Services Team to encourage all Council staff to consult the Youth Services Team as population group experts when designing projects that impact young people to ensure best practice approaches are implemented.

WHAT SUCCESS LOOKS LIKE	LEAD	KEY PARTNERS
Programs, events, activities developed and delivered. Increased numbers of young people from diverse backgrounds and abilities participating in programs/ activities/events. Utilising feedback from participants to create future programming.	Dependant on project.	Youth Services Team, relevant Council Units, Youth Sector, local businesses, non-profit organisations.
Relevant places and spaces are identified. Approval sought and given for display of icons. Icons are installed.	Community Infrastructure Team Place Management Team.	Youth Services Team, Y4Y members, Local Youth Sector, local businesses, schools.
Increased numbers of young people from Indigenous heritage participating in cultural awareness programs, events and activities. Cultural awareness is increased Young Indigenous people feel more connected to Country and Place.	Community and Cultural Programs Team.	Local Indigenous organisations, Community Elders, schools, local businesses, Youth Services Team, relevant Council Units.
Youth Services Team participate in sector networking. New connections and linkages made. Youth Services Team gain updated knowledge/ skills Best practice approaches implemented.	Youth Services Team.	Youth Sector, peak bodies, schools.
Marketing/Comms campaign developed and implemented for Council's Youth Services Team. Other sections/units/departments are aware of the role of the Youth Services Team. Youth Services Team is consulted by other sections/units/departments of Council on youth matters/issues/engagement. Best-practice approaches are implemented when working with young people.	Communications Team.	Youth Services Team, Y4Y members.

GOAL	NEW OR ONGOING & WHEN	ACTION
(CONTINUED...) Build and strengthen collaboration, skills and knowledge within and outside of the youth sector to support young people.	ONGOING	Continue to support the Central Coast Youth Interagency.
	ONGOING	Support professional development training opportunities to the youth sector.
Provide funding for programs, activities, events and resources.	ONGOING	Promote Council's community grants program to provide funding to support projects activities and programs that link to the priorities of the Youth Strategy and provide opportunities for initiatives led and run by young people.
	ONGOING	Coordinate annual grant funding for youth week programs/activities/ events/ resources.
Provide free and low cost Place based programs/activities/ events for young people.	ONGOING	Transition away from a centre-based youth services model to an outreach model to allow greater participation from a broader range of young people in activities, programs, events, skills development.
	NEW YEAR 1 - ONGOING	Develop and facilitate a program/activity for young people based at Lake Haven Youth Space.
	NEW YEAR 1 - ONGOING	Work with Y4Y and Youth Services Team to provide youth specific activities at key community events so that young people are welcome and included.

WHAT SUCCESS LOOKS LIKE	LEAD	KEY PARTNERS
11 Central Coast Youth Interagency Meetings are held per year. Council Youth Services Team representative attends meetings. Sector is connected and informed on current issues/trends	Youth Services Team.	Youth Sector, Government and non-Government Organisations.
Minimum of 1 training opportunity per year for the Youth Sector. Participants are upskilled on relevant topic.	Youth Services Team.	Government and non-Government Organisations, Youth Sector, Education, Employment and Training providers.
Grants opportunities advertised to young people and Youth Sector. Innovative and relevant training provided to young people in grant applications. Y4Y involved in assessing grant applications. Projects funded and implemented and acquitted.	Grants and Funding Team.	Youth Services Team, Y4Y members.
Grant rounds advertised, applications received and assessed. Projects funded and implemented and acquitted.	Youth Services Team.	Y4Y members, Youth Sector, FACS.
Free and affordable programs developed and implemented across locations on the Central Coast. Increased number of young people access programs. Different locations targeted – young people provide input into future programming and locations.	Youth Services Team.	Community and Cultural Programs Team, Events Team, Enterprise and Activation Team, Libraries, Open Space and Recreation, local schools.
Program developed and implemented at Lake Haven Youth Space. Young people access programs and activities. Young people provide input into future programming.	Youth Services Team.	YMCA Lake Haven, local schools, Young people.
Youth Services Team and Events Team work together to identify potential events. Youth specific activities are provided. More young people attending community events.	Events Team.	Youth Services Team, Y4Y, Youth Sector, local businesses, schools.

GOAL	NEW OR ONGOING & WHEN	ACTION
(CONTINUED...) Provide free and low cost Place based programs/activities / events for young people.	ONGOING	Partner with Council Units, local Youth Sector and schools to provide recreation activities, events and programs to young people across the Central Coast.
	ONGOING	Run skills development programs for young people to explore a broad range of disciplines across wellbeing, fitness and the arts e.g. animation, DJ, engineering and production, graphic design, guitar, MMA based at The Hub Erina.
	ONGOING	Promote affordable events and activities for young people.
	ONGOING	Partner with key stakeholders to provide in-school programs for young people focused on a range of hot topic issues/key concerns e.g. Anger management, domestic violence, bullying, social isolation, social media, mental health.
Reach isolated young people.	NEW YEAR 1 - ONGOING	Purchase and fit-out a fully equipped van (with music/DJ, sporting, arts equipment) to provide outreach programs/ activities and events for young people in isolated communities.
Celebrate young people.	NEW YEAR 2 - ONGOING	Promote the contribution young people make to our community through local media and Council publications e.g. minimum of 6 positive stories per year and explore other third party media outlets to speak positively about young people.
	ONGOING	Showcase the creative and artistic works of young people in Council's exhibition, galleries, venues and public spaces.
	ONGOING	Recognise and celebrate the contribution of young people through various channels e.g. Central Coast Australia Day Awards - Youth of the Year, RYDON Youth Awards.

WHAT SUCCESS LOOKS LIKE	LEAD	KEY PARTNERS
Free and affordable programs developed and implemented across locations on the Central Coast. Increased number of young people access programs. Different locations targeted.	Dependant on project.	Young people, Youth Services Team, Youth Sector, relevant Council Units, schools, businesses.
Free and affordable programs developed and implemented. Increased number of young people access programs. Young people provide input into future programming.	Dependant on project.	Youth Services Team, Young people, Industry Sector Professionals, local businesses.
Develop and deliver Central Coast wide youth week calendar of events. Promote all youth inclusive events to young people. Young people are informed and attend events/ activities.	Youth Services Team.	Communications and Marketing Teams, Young people, Youth Sector.
Hot topic/ key concerns identified by Council and stakeholders. Programs developed and implemented. Young people increase skills and knowledge to address issues/ challenges.	Youth Services Team.	Youth Sector, schools, local businesses.
Free and affordable programs developed and implemented. Increased number of young people access programs/activities provided from Youth Van. Isolated locations targeted.	Youth Services Team.	Young people, Youth Sector, local businesses, schools.
Increase in number of positive stories on young people in Council publications. % of stories to focus on young people. Increase in number of positive stories on young people in local media.	Communications Team.	Youth Services Team, local media outlets, Schools, Youth Sector.
Exhibition, gallery, community and public spaces identified for exhibition of young people's artistic works.	Dependant on project.	Youth Services Team, Arts and Culture Section, Youth Sector, schools, businesses, young people.
More young people are nominated for awards. Award winners are recognised and celebrated. Award winners are recognised at annual Y4Y youth forum.	Dependant on project.	Youth Services Team, Youth Sector, Events Team.

“ Being physically and mentally healthy dictates much of how you live your life, like what job and education you will strive for. I rank this as the most important to me above all else. ”

HAPPY AND HEALTHY

A young person's health and wellbeing is central to their ability to participate and engage in their community and society, their ability to successfully move through childhood into adolescence and adulthood, and their ability to live long healthy lives. Central Coast young people and the organisations that support them have identified that addressing issues of health and wellbeing is critical to ensure they are able to reach their life goals and aspirations.

Adolescence is a period of great change for all young people and this time can include a whole range of physical, social, emotional and academic challenges. It is a time when young people are seeking independence, finding out who they are, transitioning into adulthood and often facing pressures from school, social and online environments.

Young people are exposed to choices and behaviours that can significantly affect their current and future health. Educating, discussing and dealing with health concerns and choices when they arise, can really improve young people's quality of life and establish positive health and social behaviours.

WHAT WE HEARD FROM - YOUNG PEOPLE -

Central Coast young people expressed their mental and physical health as being the top priority area for the Region. They want healthy relationships, good physical and mental health and strong connections with community.

Many are extremely concerned about their own and other young people's mental health. They are worried that they are seeing more and more young people struggling with their mental health and not knowing where to go to get support.

They're also concerned about their physical health and are worried about the increasing numbers of young people who are overweight and obese. Many young people mentioned the need to access healthier food choices, but were limited in terms of choice, education and affordability.

Schools are supportive but don't seem to have enough resources to cope with the huge issue of mental health. Young people felt that school staff should be more educated and aware of student's mental health and be more proactive in seeking appropriate help for students.

Young people continue to turn to their family and friends in a time of need.



DID YOU KNOW?

- 84%** of young people who completed the survey rated mental health as very important.
- ✓** Almost 1 in 4 young people who completed the survey rated mental health as their top priority area.
- 75.6%** of young people who completed the survey rated their physical health as really important.
- 41%** of young people who completed the survey said they would utilise a youth service or private practice for assistance.
- X** In 2017, 16.3% of people aged 16+ experienced high or very high levels of psychological distress (HealthStats NSW).
- ✓** Numbers of intentional self harm hospitalisations of young people aged 15-24 decreased between 2015/16 and 2016/17 (HealthStats NSW).
- X** In 2016/17 only 29% of children and young people had adequate physical activity, and 45% had a sedentary lifestyle (HealthStats NSW).
- X** Only 7.4% of children and young people had an adequate consumption of vegetables, while 64.4% had an adequate consumption of fruit (HealthStats NSW).

“ I like to live a healthy life. ”
Albeit my physical health isn't perfect I like to try my best. I stay active playing sports and going to the gym. I only get one body so I have to look after it.

“ We need more awareness for ”
mental health in youth - it is becoming worse and therefore will affect us more in the future.

“ It would be a good idea to have more ”
programs to combat physical health issues in young people to help tackle the growing number of obese population.

“ Mental health in young people is ”
becoming a major problem today.

“ Suicide is one of the biggest reasons ”
of death for kids around my age and the numbers are still rising no one deserves to feel so hurt that their only escape is killing themselves.

“ We need to have some LGBT clubs ”
and talk about mental health more.

YOUNG PEOPLE FEEL HAPPY AND HEALTHY WHEN:

- They aren't stressed and pressured.
- They are supported and connected to services that can help.
- They are aware, involved and connected with family, friends and the community.
- They have opportunities to get out and about in the natural environment.
- They are active, healthy and thriving.

----- HAPPY AND HEALTHY - WHAT WE'LL DO -----

GOAL	NEW OR ONGOING & WHEN	ACTION
Raise awareness of all aspects of youth health.	NEW YEAR 1	Y4Y team hold a colour run event in late 2019 as part of the Central Coast Lakes Festival.
Support and connect young people to improve their health and wellbeing.	ONGOING	Partner with key internal and external stakeholders to hold a youth employee expo focusing on health, wellbeing and support e.g. The Dash.
	NEW YEAR 2 - ONGOING	Explore avenues, programs and activities to further assist and support young employees with their mental health and wellbeing.
Young people are active.	ONGOING	Hold skateboard skills development workshops (Bowl Groms) for young people with a component specifically targeting young females to address gender balance within the sport.
	NEW YEAR 1 - ONGOING	In 2 new playgrounds (one north and one south) develop a specific section for young people e.g. Speers Point Park, Rouse Hill Park.
	NEW YEAR 2	Promote existing and identify new trails/walks to young people to get out and active in the natural environment.

WHAT SUCCESS LOOKS LIKE	LEAD	KEY PARTNERS
Y4Y Team develop and run the event. Utilise the event and social media platforms to highlight and raise awareness of health challenges that young people face. Provide opportunities for artistic expression of youth health issues along the colour run course. Partner with Central Coast Youth and Health related services to provide information to young people.	Y4Y Team.	Youth Services Team, Events, Youth Sector, Youth Health, local businesses, community members.
Expo concept is developed in partnership with People and Culture. Young employees participate and connect with relevant services. Young employees are more supported and connected within the organisation. Young employees provide feedback regarding ongoing programs of interest and support needs.	Youth Services Team.	Workforce Development, libraries, Youth Sector, financial institutions.
Feedback from young employees reviewed. Programs developed to support identified needs. Young employees participate in program. Young employees' mental health and wellbeing improved.	Youth Services Team.	Workforce Development Headspace, Youth Health.
Workshops developed and run. Young people participate and learn new skills. Increased numbers of young women. Increased utilisation of skate parks.	Youth Services Team.	Open Space and Recreation Unit, Schools, young people, local businesses.
Locations identified. Young people involved in design and location selection. Plans developed. Equipment installed. Increased use of playgrounds by young people.	Open Space and Recreation Unit.	Youth Services Team, young people, local businesses.
Identify all existing trails/walks. Develop youth friendly promotions materials. Advertise trails/walks. Increased use of trails/walks.	Open Space and Recreation Unit.	Youth Services Team, Communications Team, young people.

GOAL	NEW OR ONGOING & WHEN	ACTION	WHAT SUCCESS LOOKS LIKE	LEAD	KEY PARTNERS
(Continued)... Young people are active.	NEW YEAR 3 – ONGOING	Promote the location of existing and develop new outdoor gyms that include equipment for young people e.g. Bondi Beach.	Identify all existing outdoor gyms. Develop youth friendly promotional materials. Advertise outdoor gyms. Increased use of outdoor gyms.	Open Space and Recreation Unit.	Youth Services Team, young people, local businesses.
	NEW YEAR 1 – ONGOING	Maintain/ upgrade existing and develop new skate parks as identified in the Skate Park Strategy e.g. Umina re-development and Lake Munmorah District Skate park.	Skate parks are identified for maintenance/ upgrade. New Skate parks are developed.	Open Space and Recreation Unit.	Youth Services Team, Y4Y members, Youth Sector, local businesses, schools, young people.
	ONGOING	Hold the annual Central Coast Series - Skate, Scoot and BMX competition. Locations decided by young people in the previous year.	Minimum 3 events held per year. Increased numbers of young people attend and compete in events. Following year locations decided by young people.	Youth Services Team.	Youth Services, local businesses.



“ Feeling safe is very important, it affects everything you do and say and think. Not feeling safe where you are can cause all sorts of things like paranoia and severe mental stress, and from stress can cause further problems. When you don't feel safe, the feeling prevents you from doing things that YOU want to do. Feeling safe is very important, it gives a chance for you and other people involved in your life to be happy. ”

◀◀ FEELING SAFE ▶▶

'Feeling Safe' is all about young people feeling physically and emotionally secure in their own places and when they're out and about in public spaces.

There are several important factors that contribute to young people's views of a safe community, including having somewhere safe to live, the physical environment, design of places and spaces; community spirit and connection with neighbours, family, friends and networks; and

access to support services when they need help.

For young people, qualities such as being friendly, welcoming, open, respectful and inclusive are important indicators of whether a place is safe or not. Issues for young people around public safety often result in increased law-enforcement measures (designed to push young people out) however, much can be done to make communities safer, by creating better

links between different groups in the community, community engagement activities that seek to include young people and connecting young people with place.

Young people who are more connected to their place often feel safer in their local area, feel more positive about their own wellbeing, have greater levels of personal resilience, and stronger social connections to others.

WHAT WE HEARD FROM - YOUNG PEOPLE -

Most young people consulted reported feeling safe in their communities and think the Central Coast is a pretty safe place to live, however perceptions of safety were influenced by both experience (witnessing or experiencing violent behaviour) and what is reported in the media.

Safety was raised consistently, including the need for measures against violence, drug abuse and youth homelessness. There was significant concern that young people in trouble at home have nowhere to go and could end up homeless, alone and at risk.

Young people also described the physical environment as having an impact on their sense of safety. Many young people reported not having enough street lights, footpaths or safe public transport options in their suburbs.

Young people like to hang out with their friends - they aren't yet old enough to go to licensed venues, but they are too old for 'kid stuff'. They would like to see more 'safe and inclusive spaces' in their community. This includes youth-friendly places where they could access individual help and referrals from youth workers when needed, places to study and places to spend time with their friends, spaces

which are culturally appropriate and are safe for all groups of diverse young people.

In some of the places they can hang out, many young people don't feel safe and they feel these places look run-down and uncared for e.g. Gosford CBD. They also identified that in places where they hang out there aren't enough bins to throw their rubbish away which makes the place look unclean and uncared for.

Young people also feel that they are pigeon-holed or stereotyped and are often blamed for all anti-social behaviour in public places when they are simply hanging out with their friends. They would like to see more positive perceptions of young people portrayed.

“ Less violence and crime ”
(particularly late at night), more lighting on beaches and parks later at night.

“ Feeling safe is a necessity for ”
young people in the local community because if you do not feel safe then you inflict bad choices on yourself and others around you.



“ Increase safety in popular areas ”
such as Kibble Park.

“ We need more pathways, ”
pedestrian crossings and bike paths so that young people can get around in a safer and more independent way.

“ I struggle to feel safe out and about ”
by myself on the coast in most areas.

YOUNG PEOPLE FEEL SAFE WHEN:

- They are not exposed to violence, bullying or harassment.
- Places and spaces are safe and welcoming.
- They can access help and support when needed.

DID YOU KNOW?

91% of young people who completed the survey selected 'feeling safe' as really important

X Children and young people on the Central Coast have a higher rate than NSW of being victims of domestic violence and also alcohol related domestic violence (Bureau of Crime Statistics BOCSAR).

✓ Drug offences committed by young people are much lower compared to NSW (BOCSAR).

7.5% of young people who completed the survey would not tell anyone if they needed help.

----- FEELING SAFE - WHAT WE'LL DO -----

GOAL	NEW OR ONGOING & WHEN	ACTION
Places and spaces are safe and welcoming.	NEW YEAR 1 - ONGOING	Co-design with young people youth-friendly public spaces that address a range of age specific needs such as seating, hanging out safely with friends, youth friendly cafes, multipurpose courts, playground / parkour equipment, interactive and colourful public art, food trucks, events etc.
	NEW YEAR 2	Investigate options to provide free Wi-Fi and advertise existing free Wi-Fi in parks, town centres, skate parks, community facilities and other places where young people gather.
	NEW YEAR 1 - ONGOING	Create safe public spaces through measures such as lighting, design, Crime Prevention Through Environmental Design (CPTED) principles with a particular focus on creating safe places for all young people.
	NEW YEAR 1 - ONGOING	Design new and review existing (where appropriate) layout of community facilities including libraries to incorporate appropriate spaces for young people.
Getting around safely.	NEW YEAR 1 - ONGOING	Provide safe transport options (where appropriate) for young people to enable participation in Council services, programs, events and activities.
	ONGOING	Connect existing and provide new accessible pathway/cycleway networks that attract young people and provide access to where they want to go.
	ONGOING	Continue to provide existing and develop new road safety programs and initiatives designed to keep young people safe on our roads. e.g. the Blue Datto program, Supervising Learner Drivers - Graduated Licencing Scheme (GLS).

WHAT SUCCESS LOOKS LIKE	LEAD	KEY PARTNERS
Young people are included as key stakeholders in the design of places and spaces to be more youth-friendly. Young people's input is reflected in design. Places and spaces are more youth friendly. Young people feel part of the community and are welcomed in public places and spaces.	Dependant on project.	Youth Services Team, Community and Cultural Programs Team, Place Management Team, Events Team, Strategic Planning, Open Space and Recreation, Community Planning, Y4Y members, young people.
Y4Y identify locations where Wi-Fi would be highly utilised by young people. Develop proposal for Wi-Fi locations. Wi-Fi is implemented. Young people utilise free Wi-Fi.	Place Management Team IT.	Youth Services Team, Community and Cultural Programs Team, Community Infrastructure Team, Events Team, Strategic Planning, Open Space and Recreation, Community Planning, Y4Y members, young people.
Young people are included as key stakeholders in the design of safe public places and spaces. Young people's input is reflected in safer design. Places and spaces are safer places for young people to be. Young people feel safe.	Dependant on project.	Youth Services Team, Community and Cultural Programs Team, Place Management Team, Events Team, Strategic Planning, Open Space and Recreation, Community Planning, Y4Y members, young people.
Community facilities (e.g. community centres, libraries) incorporate specific areas for young people.	Community Planning Team Community Infrastructure Team Libraries.	Youth Services Team, Community Infrastructure Team, Y4Y members, young people.
More young people are able to participate in Council services, programs, events and activities as a result of access to transport.	Dependant on project.	Youth Services Team, relevant Units, Y4Y members, young people.
A network of safe pathways and cycleways for pedestrians, cyclists, wheelchairs etc. linking young people to key destinations across the LGA.	Open Space and Recreation.	Transport providers, Youth Services Team, relevant Council Units, Y4Y members, young people.
Programs developed and implemented. Increased numbers of young people participating in programs. Young people's behaviours and attitudes are impacted. Road safety incidents decrease.	Community Education Team.	NSW Roads and Maritime Services (RMS), Blue Datto, Little Blue Dinosaur Foundation, NRMA.

“ Even though I want to live on the coast when I leave school, I am not sure if I can afford to buy a house where I want to live ”

SOMEWHERE TO LIVE

For young people living on the Central Coast, finding a property to rent or buy is really tough, expensive and competitive. Young people were once able to move out of home after leaving high school or even earlier, and purchase a house later in life. However, this is increasingly not an option to young people living on the Central Coast today. Availability and affordability of appropriate housing are significant issues for young people.

WHAT WE HEARD FROM

YOUNG PEOPLE

The issue of homelessness was of concern to young people both from a community and personal perspective. Many had personally experienced being homeless and/or having friends who were 'couch surfing' because they had nowhere to go and could end up homeless, alone and at risk. There were also many comments on how visible rough sleepers are and the need to help and prevent this happening.

A lack of affordable housing options for young people and their families was also identified. Many young people expressed that they were unsure of whether they could live on the Central Coast in the future because it was no longer an affordable area to buy or rent.

“ I want to buy land with my partner and live sustainably. Not sure if the coast is affordable enough. ”

“ Try and make housing more affordable for future home buyers ”

“ More affordable high rise living in areas that have our future jobs such as Gosford and Tuggerah ”

“ With the population of the Central Coast growing we will need to build more places to give youth shelter in Gosford have made a massive difference in their lives. ”

“ I've known schoolmates affected by homelessness or other unfortunate circumstances such as this and youth-aimed schemes and shelters such as the youth shelter in Gosford have made a massive difference in their lives. More programs such as these would make a great difference in the community ”

DID YOU KNOW?

89% of young people who completed the survey selected 'having somewhere to live' as really important.

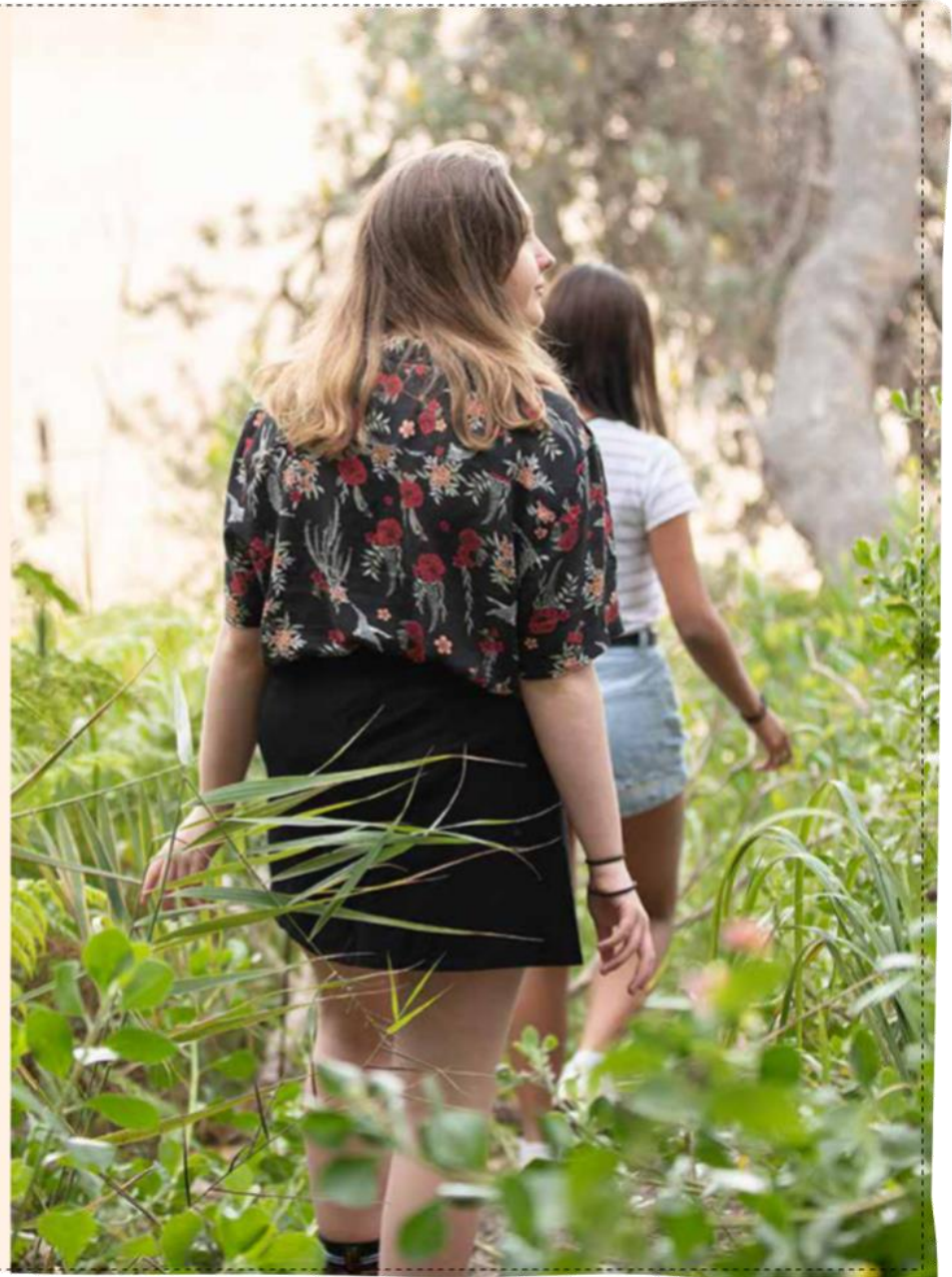
✓ Coast Shelter reported that in 2017, 17,829 overnight beds were provided to young people and 266 young people were accommodated.

35% There was a 35% increase in homelessness in the Central Coast from 2011 to 2016.

2% Only 2% of available rental stock in the Central Coast is affordable to very low income renters.

YOUNG PEOPLE CAN CHOOSE TO LIVE ON THE CENTRAL COAST WHEN:

- ☐ There is a range of housing options.
- ☐ Housing options are affordable to rent and buy.
- ☐ Accommodation and support is available for young people who are homeless or at risk of becoming homeless.



----- SOMEWHERE TO LIVE - WHAT WE'LL DO -----

GOAL	NEW OR ONGOING & WHEN	ACTION	WHAT SUCCESS LOOKS LIKE	LEAD	KEY PARTNERS
A range of appropriate housing options for young people.	NEW YEAR 1 - ONGOING	Support implementation of the Central Coast Affordable and Alternative Housing Strategy.	Strategy is adopted by Council. Implementation plan is developed. Strategy is implemented.	Community and Cultural Programs Team.	Youth Services Team, Community Planning, Community Housing providers, Youth Sector.
	NEW YEAR 2 - ONGOING	Partner with Community Housing Providers (CHP) to develop well-located Council-owned sites for multi tenure affordable housing partnerships (including young people in tenure mix).	Council owned land is identified. EOI process is undertaken to partner with a CHP. Development is constructed. Young people are included in development tenure mix.	Community and Cultural Programs Team.	Leasing and Property Management, Community Housing providers, Youth Sector.
	NEW YEAR 3 - ONGOING	Partner with housing and homelessness sector to build capacity of programs for young people.	Affordable accommodation options are provided for young people / their families.	Community and Cultural Programs Team.	Housing Sector, Youth Services Team, Community Planning, Community Housing providers, Youth Sector.



“ The natural environment is the only thing that is really keeping us alive and without it we won't exist. All this money, transport, education - everything, it's great, but it's not what is keeping us alive and is going to continue to keep us alive, or should do, but climate change is having such a massive impact on the natural environment that we need to act, NOW. ”

LIVING GREEN



Living Green is all about the beautiful, natural environment of the Central Coast and what we as a community can do to look after it and ensure its existence for future generations. The natural environment is extremely important and has close linkages to health and wellbeing - not only of young people, but for all residents and visitors.

Just like the rest of the community, young people live in, interact with and think about their environment on a daily basis. The state of the environment is a topic of significant community and political debate, on which young people have strong opinions and beliefs. They are constantly exposed to media and consequently they have a sophisticated understanding of the environment and environmental concerns such as pollution, loss of natural habitats and biodiversity and climate change.

WHAT WE HEARD FROM - YOUNG PEOPLE -

When young people were asked 'What makes the Central Coast a good place?', the third most common response was the natural environment - especially the beaches, lakes and bushland.

The majority said that the beauty of and the proximity to the lakes and beaches was the main thing that they love about living on the Central Coast.

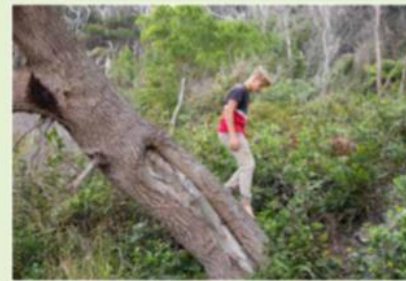
Young people love the natural environment - they love the access they have to beaches, lakes waterways and bushland, but they are also really concerned about its declining condition, the amount of rubbish and pollution on the coast, and particularly the amount of plastic in the ocean.

The preservation of the environment was very important and green open spaces, bushland, reserves and walking trails for active and passive recreation was highly valued. Young people thought there was also a need for more youth specific activities to educate and connect them to the environment in a positive way.

Many were also very worried that with the increased population growth, housing and industry development, that the natural amenity and amount of plants and animals will be lost. The environment was seen as an important factor to be maintained and protected further to create a balance with the increased development and in order to maintain a healthy community.

“ Have more recycling places where ” you can cash in your recycling it will encourage more kids to recycle and it could be other products too not just cans. ”

“ To have a cleaner environment ” Council should encourage the public to take care of the environment by making programs or teaching young kids at a young age about the environment and how it will affect them. ”



“ PLASTIC I hate plastic it's a ” terrible thing that I want to prevent from ending up in our oceans. A little bin that you have to take when you're at the beach that hooks on your pants and you can pick up plastic and put it in there. ”

“ Not to overpopulate and ” deconstruct the natural environment, due to clearing habitats and building more houses/businesses. ”

“ Try to keep all landmarks, parks etc. ” the same as now so that the next generation can experience the environment we are. ”

“ Better awareness about our natural ” coastal environmental and how to protect it. ”

“ We need a cleaner and more ” well-maintained environment. ”

“ We can't fight to change the ” conditions of anything or better society if we don't have a planet to live on. ”

DID YOU KNOW?

22%

Over 22% young people who completed the survey said that they love the natural environment of the Central Coast, particularly the beaches, lakes and bushland.

13%

of young people who completed the survey said we need a clean and healthy environment in the future.

10.8%

of young people who completed the survey said that if they were the boss of the Central Coast, they'd clean up our local environment.



The Central Coast has 16 beaches along over 80 kilometres of coastline.



If you take 3 pieces of rubbish with you when you leave the beach, lake, or anywhere - you have made a difference to reducing litter in our natural areas.

YOUNG PEOPLE FEEL LIKE THEY ARE INCLUDED WHEN:

- They take part in caring for and protecting the natural environment.
- They feel educated and are making informed decisions about the environment.
- They are out in, and enjoying the environment of the Central Coast.

----- LIVING GREEN - WHAT WE'LL DO -----

GOAL	NEW OR ONGOING & WHEN	ACTION
Educate young people about our natural environment.	NEW YEAR 3	Develop unique youth friendly signage for recycling bins and recycle centres to help educate young people to know about what can and can't be recycled.
	ONGOING	Inspire, educate, and inform young people about the environmental challenges that the Central Coast faces and work together to develop innovative solutions to sustainability.
	ONGOING	Continue the partnership with environmental groups to get into schools to increase knowledge of litter and plastics impacts on waterways and catchments.
Take action on environmental issues / challenges.	NEW YEAR 2	Y4Y to research and investigate opportunities (e.g. a refill stations project) to reduce litter and single use of plastics in places where young people hang out.
	NEW YEAR 1 - ONGOING	Reduce litter and plastics use at all Council run youth events.
Connect young people with the natural environment.	ONGOING	Link learning with lived experience - get young people out in the natural environment by providing environmentally based programs, activities and events e.g. water catchment tours, rock-pool rambles, digital storytelling, citizen science, bio blitz days, green living movies, bike tours.

WHAT SUCCESS LOOKS LIKE	LEAD	KEY PARTNERS
Youth Friendly signage developed. Sites for signage identified. Signage installed. Education campaign developed and rolled out to target young people and recycling habits.	Youth Services Team.	Community Education Team, Natural and Environmental Assets, Waste Services.
Education programs are provided. Young people are educated about our natural environment. Attitude and behaviour change is influenced. Innovative solutions to sustainability are developed. Impacts on the local environment are observed/felt.	Community Education Team.	Youth Services Team, young people, Local environmental community groups, education providers.
School programs developed/updated in partnership. Programs delivered to 20 schools each year. Students have increased knowledge of litter and plastics impacts. Students apply their knowledge practically, reducing litter and plastics in Central Coast environment.	Community Education Team.	Youth Services Team, young people, Local environmental community groups, education providers.
Y4Y work with relevant Council Units to locate permanent refill stations at a minimum of 2 frequently used youth locations e.g. Bato Yard. Refill stations are built at 2 locations. Litter and plastics waste is reduced at youth locations.	Y4Y Team.	Community Education Team, Open Space and Recreation, Natural and Environmental Assets .
Community Education and Youth Services. Team work together to align principles to youth events/programs/initiatives with 'Keep the Coast Clean' project. Youth events/programs/initiatives reduce litter and plastics use.	Youth Services Team.	Community Education Team, young people, Local environmental community groups.
Programs developed/updated. Minimum of 10 programs/activities/events delivered. Increased number of young people participating in programs. Young people are outdoors and interacting with their local environment.	Community Education Team.	Youth Services Team, young people, Local environmental community groups, education providers.

“ I need to get further education, maybe a trade or university. More study after I leave school is the way to get jobs that pay me better and make a better life. I would like to earn enough money that I can pay my bills and have some left over. ”

SKILLED AND READY

Skilled and Ready is all about improving young people's education and career opportunities in the constantly changing and evolving world of learning, education, skill development, and employment. Research by the Foundation for 'Young Australians' (FYA) shows that 35% of the skills that we consider important in today's workforce will have changed, and the jobs of tomorrow will require a broad range of skills that are transferable across all areas of employment such as creativity, problem-solving, critical and innovative thinking, data literacy, emotional intelligence/social intelligence, resilience and patience.

Technological advancement and global trends are changing the nature of work, the structure of economies, and the type of skills needed by labour forces across the world. Research reveals that the average transition time from education to work is 4.7 years compared to 1 year in 1986 (FYA 2018).

The theme of Skilled and Ready encompasses the four factors identified by FYA that can accelerate the transition from full-time education to full-time work:

- an education that builds enterprise skills
- being able to undertake relevant paid work experience
- finding employment in a sector which is growing
- an optimistic mindset

More than ever before, young people need access to relevant, high-quality education and learning systems that reflect and respond to their changing and diverse needs, and those of the economy. Investment in redesigning learning pathways from education to work to ensure young people are equipped and empowered with the skills, mindset and confidence to navigate the new world of work.

Ensuring young people have the ability to participate in lifelong learning, formal education, skill development, work experience, and meaningful local employment will go a long way in supporting and developing the future economic prosperity of the Region.

Having a sound basis and opportunities for further development will equip our young people with the learning, knowledge, skills and tools they need for the future.

WHAT WE HEARD FROM - YOUNG PEOPLE -

Young people acknowledged that education is a critical step to reaching their full potential and unlocking their aspirations for the future. The key places where young people receive learning support on the Central Coast include at school, at home from their parents, in community settings such as libraries, through support at local youth services, in alternate schools, in TAFE or at University.

In general, young people felt that the schools on the Central Coast are good and provide most young people with a solid basis. Young people highly valued a good education and opportunities to develop practical skills and to gain meaningful employment.

Many young people felt that higher education opportunities are limited and more options and choice of courses should be provided here on the Coast.

Most young people felt that opportunities for employment in the area are important so fewer young people face unemployment or leave the area in search of work. Many young people mentioned they would relocate to Sydney or Newcastle for better employment or study options.

“ When you leave school, it is difficult to operate in the adult world when you have not been taught valuable life skills to assist you in further educating yourself, seeking employment and how to set yourself up for the future. I feel passionately about making a difference for youth in these areas. ”

“ I'm 21, at university and have been a resident of Wyong for close to 4 years after living and growing up in Sydney for 17 years. Since coming to the coast, I have struggled to find any meaningful employment. ”

“ I think that giving youth more opportunities in the fields they would like jobs in, is important. I'd love more opportunities to use my performing arts skills but due to financial stuff I don't get those opportunities. ”



“ Finding a job as a graduate can be extremely difficult. It's very disheartening to finally finish your degree, and not find any entry level positions within your home region. ”

“ Education is very important for young people as it helps them set up for life. They would be able to live on their own and be able to pay bills and be able to do tax. Education is important as it teaches you social skills and work place skills which helps you get a job. ”

“ Being able to have access to quality university education for a range of interests on the Coast is the main thing for me. I would like to not have to travel to Sydney. ”

“ The Central Coast does not have many job opportunities now, let alone my future as it has one of the highest youth unemployment rates. Also, I would like to go to university at a university which will give me the best course possible and I feel as if the Central Coast does not have those high quality universities. ”

DID YOU KNOW?

- 24% of young people said that the Central Coast would be a better place now and in the future if there were more local job opportunities.
- X The Central Coast has higher rates of youth unemployment 12.7% compared to NSW 10.1% (Labor Market Information Portal LMIP February 2019).
- 7.1% of unemployed young people were looking for full-time work and 7.4% were looking for part-time work (LMIP February 2019).
- 7% of young people hold a tertiary qualification and 15.8% hold a vocational qualification.
- X Central Coast High Schools are under-represented in the Top 100 performing schools in HSC results.

YOUNG PEOPLE ARE SKILLED AND READY WHEN:

- They develop and enhance life and creative skills.
- They have access to and participate in local learning and education.
- They pursue lifelong learning opportunities.
- They develop relevant and transferable skills that can be used across new and emerging areas of employment.
- They build knowledge and experience by participating in work experience.
- They find meaningful local employment.

----- SKILLED AND READY - WHAT WE'LL DO -----

GOAL	NEW OR ONGOING & WHEN	ACTION
Provide young people with skills for life.	NEW YEAR 1	Y4Y team to work with stakeholders to develop and hold a life skills expo which will provide practical information and skills e.g. basic car maintenance, first aid, sustainable living, applying for housing, tax and financial advice, basic cooking.
	NEW YEAR 1	Y4Y team to develop short (90sec) online 'how to' videos/tutorials on life skill topics - by young people for young people.
Young people are linked in with local business.	NEW YEAR 2	Attract new sponsors and partners for youth focused programs/events/activities, which link young people and business enabling skill development, mentoring and pathways.
Kickstart young people's business ideas.	ONGOING	Develop and deliver social enterprise programs (e.g. Ignite Business Launch Pad, local market enterprise, pop up shopfronts) for young people.
Upskill young people and provide pathways to employment.	ONGOING	Develop and implement free programs e.g. 'Skill Me' in the school holidays to upskill young people to seek and gain employment in targeted sectors such as a barista course, RSA, white card, hospitality, and sport coaching.
	NEW YEAR 2	Educate internal staff and external businesses on employing young people (aged 10-15yrs) as per legislation and the process required by the Office of the Children's Guardian.

WHAT SUCCESS LOOKS LIKE	LEAD	KEY PARTNERS
Y4Y Team develop and implement expo. Young people attend expo. Young people learn new life skills.	Y4Y Team.	Youth Services Team, young people, schools, Youth Sector, Health Services, business stakeholders (NRMA, tax accountants), financial advisors.
Concept developed for videos. Videos filmed/edited and finalised. Videos loaded onto website and shared on social media.	Y4Y Team.	Youth Services Team, Youth Sector, schools, local businesses, Training providers.
Information night held to attract sponsors and create linkages between businesses and young people. Young people linked with industry professionals for mentoring and pathway opportunities.	Youth Services Team.	Youth Sector, local businesses, Industry professionals.
Training sessions provided for young people to workshop and develop enterprise ideas, business and strategic plans. Mentor session provided with local young people. Pitch session held for young people to pitch their ideas to local business.	Youth Services Team.	Enterprise and Activation Team, Youth Sector, local businesses, Industry professionals, training providers.
Courses are run in school holidays. Young people receive appropriate qualification/accreditation to begin employment in industry. 3 month follow up with participants.	Youth Services Team.	Relevant local field-related businesses, training providers, education providers.
Resource developed which enables a better understanding/knowledge of the process to employ young people aged 10-15 years.	Youth Services Team.	Workforce Development Team, relevant Council Units.

GOAL	NEW OR ONGOING & WHEN	ACTION	WHAT SUCCESS LOOKS LIKE	LEAD	KEY PARTNERS
<p>(CONTINUED...)</p> <p>Upskill young people and provide pathways to employment.</p>	<p>NEW YEAR 3</p>	<p>Develop a youth specific procurement policy to enable contracting of suitably skilled young people to deliver services/events/programs/activities to Council where appropriate.</p>	<p>Procurement policy developed and implemented. Increased numbers of young people are contracted to Council.</p>	<p>Youth Services Team.</p>	<p>Workforce Development Team, Purchasing Team, relevant Council Units.</p>
	<p>NEW YEAR 1</p>	<p>Develop and implement a Youth Employment Strategy that increases opportunities for employment of young people within Central Coast Council.</p>	<p>Youth Employment Strategy developed and implemented. Increased numbers of young people employed. Professional youth perspective influencing Council projects.</p>	<p>Workforce Development Team.</p>	<p>Youth Services Team, Community Planning Team, relevant Council Units.</p>
	<p>NEW YEAR 2</p>	<p>Support Internal business units and external stakeholders to coach and mentor young people in skills development through traineeships and apprenticeships.</p>	<p>Best practice traineeship, apprenticeship and volunteering approaches/opportunities investigated and implemented. Young people are aware of opportunities. Increased numbers of young people are engaged in programs/employed in relevant areas of experience.</p>	<p>Workforce Development Team.</p>	<p>Relevant Council Units, local businesses, training providers, local leaders/mentors.</p>
	<p>NEW YEAR 3 - ONGOING</p>	<p>Provide opportunities to young people through upskilling or volunteering across Council business units so young people increase skills, knowledge and experience in areas outside their normal employment.</p>	<p>Minimum of 2 young people per business unit are provided with additional raining/ upskilling/ volunteering opportunities.</p>	<p>Youth Services Team.</p>	<p>Workforce Development Team, Council Units.</p>
	<p>NEW YEAR 1 - ONGOING</p>	<p>Provide opportunities for young people to gain on the job experience across a range of creative career and industry opportunities, enterprise development and event production in areas such as design, performance, film, photography, dance, visual art, sport and music.</p>	<p>Creative career and industry opportunities developed and implemented. Young people participate in programs. Young people increase skills in creative industries. Numbers of young people in paid employment in these industries increases.</p>	<p>Youth Services Team.</p>	<p>Arts and Culture Section, Community and Cultural Programs Team, Enterprise and Activation Team, Event Team, local businesses, industry professionals.</p>
	<p>ONGOING</p>	<p>Continue the Scholarship and Undergraduate program to support and mentor young people in roles relevant to their area of study.</p>	<p>Scholarship and undergraduate program continues Increased numbers of young people engaged in these roles. Increased numbers of young people are employed in relevant roles following from their internship. Professional youth perspective influencing Council projects.</p>	<p>Workforce Development.</p>	<p>Youth Services Team, schools/education providers, tertiary education providers, Youth Sector.</p>

GOAL	NEW OR ONGOING & WHEN	ACTION	WHAT SUCCESS LOOKS LIKE	LEAD	KEY PARTNERS
(CONTINUED...) Upskill young people and provide pathways to employment.	ONGOING	Continue workshops to develop interview and job readiness skills (resume writing, interview skills, what to wear etc.) e.g. 'Employ Me' program.	Workshops provided to young people on employability skills. Young people are more confident in applying for employment. Increased numbers of young people employed.	Youth Services Team.	Youth Services Team, local businesses, employment providers, training providers.
Support creative pathways.	ONGOING	Deliver creative and professional development programs and skills development to young people (e.g. Central Coast Battle of the Bands, Discovered, Springboard, Idea to Screen, Exposure, Youth in Performing Arts).	Creative career and industry opportunities developed and implemented. Young people participate in programs. Young people increase skills in creative industries. Numbers of young people in paid employment in these industries increases.	Youth Services Team.	Community and Cultural Programs Team, Art and Culture Section, local creative sector, local businesses.
Embrace learning opportunities.	ONGOING	Support initiatives within Council libraries that provide young people with academic, social and job readiness opportunities e.g. Studiosity.	Initiatives continued and implemented. Increased numbers of young people participate in library programs.	Libraries.	Youth Services Team, local businesses, training providers, education providers.
	ONGOING	Get young people engaged with local decision-making - provide Stage 5 students with an understanding of local Council processes and the role of local Council in community decision making.	Develop and deliver annual Future Council program to local schools. Young people have an increased understanding of local government processes and decision-making.	Community Education Team	Local high schools, relevant Council Units, ELT, Youth Services Team.





Attachment 2

FEEDBACK RECEIVED DURING PUBLIC EXHIBITION OF THE DRAFT CENTRAL COAST YOUTH STRATEGY

Submission number	Detail of Submission	Action taken
1	Amend Acknowledgement of Country to reflect focus on young people.	Noted. Proposed amendment: Acknowledgement of Country updated.
2	General support for Strategy Highlights the need to link with other services to promote/communicate available services for young people. Potential to develop an app or platform as one point of contact.	Noted. No change to Strategy. Relevant action is within Strategy 'Including Us' theme.
3	Not supportive of Strategy focus Highlighting the need to provide programs, activities, and events to the 20+ demographic (cultural activities, art exhibitions). General comments regarding lack of local employment for young people and suggest employment boosting ideas centred around local markets to provide cheap/affordable stalls for young creatives, or pop up stalls in empty shopfronts. Supportive of the idea of entertainment options such as outdoor cinemas and music/light festivals.	Noted. Proposed amendment: Examples of market stalls and empty shopfronts as creative employment options included in Strategy.
4	General support for Strategy. Highlights the need for more free and low cost activities. Strategy wording size is difficult to read	Noted. No change to Strategy. Accessible final online version to be provided.
5	General support for Strategy. Great idea - keep up the awesome work for the central coast's youth	Noted. No change to Strategy.
6	General support for Strategy. Highlights transport as an issue for young people.	Noted.

Submission number	Detail of Submission	Action taken
	Highlights the need for more youth activities and improved outdoor areas and improved arts/cultural scene and entertainment options.	No change to Strategy. Relevant actions are within Strategy.
7	General support for Strategy. Very well researched and reflects needs of youth. Highlights student mobility issues between schools due to family circumstances and low school completion rates.	Noted. No change to Strategy. Relevant actions are within Strategy.
8	General support for Strategy Recommend that this Strategy focuses on entire Central Coast. Activities/programs/ events to include ages 16+	Noted. No change to Strategy. Relevant actions are within Strategy.
9	General support for Strategy Love the look of the overall document Recommendation to change wording in some parts to be more youth friendly	Noted. Proposed amendment: wording changed on pages 6 and 14
10	General support for strategy. Positive comments relating to content, layout and colour scheme.	Noted. No change to Strategy.
11	General support for Strategy Highlights need for options for young people to hang out, especially in winter, not just beaches and outdoor.	Noted. No change to Strategy. Relevant actions within Strategy.



Item No: 4.4
Title: Review of submissions and adoption of the Ourimbah Land Use Strategy and Town Centre Masterplan
Department: Environment and Planning

28 October 2019 Ordinary Council Meeting

Trim Reference: CPA/249857-02 - D13579281
Author: Melati Lye, Senior Strategic Planner
Gary Hamer, Section Manager, Strategic Planning
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Executive: Brett Sherar, Unit Manager, Open Space and Recreation

Summary

The purpose of this report is to consider the submissions received during the public exhibition period and outlines amendments to the Ourimbah Land Use Strategy and Masterplan in response to these submissions.

This report recommends Council adopt the Ourimbah Land Use Strategy and Town Centre Masterplan as amended.

Recommendation

- 1 That Council adopt the Draft Ourimbah Land Use Strategy and Town Centre Masterplan subject to the amendments outlined in this report.***
- 2 That Council authorise the Chief Executive Officer to make final editorial amendments to the Draft Ourimbah Land Use Strategy and Town Centre Masterplan.***

Background

Ourimbah is strategically located close to existing infrastructure, including the M1 Motorway, the main Northern railway line, the regional campus of the University of Newcastle (UON), TAFE NSW (Hunter Institute), the Central Coast Community College.

The former Wyong Shire Council (fWSC) recognized the importance of developing a vision for the future growth and development of Ourimbah to support the expansion of tertiary education facilities in the region and guide sustainable land use planning outcomes.

On 12 October 2011 the fWSC entered into a formal Memorandum of Understanding (MOU) with the University of Newcastle and TAFE NSW to prepare a masterplan for the development

4.4 Review of submissions and adoption of the Ourimbah Land Use Strategy and Town Centre Masterplan (contd)

of Ourimbah Town Centre into an education, training, research and recreational precinct in order to deliver significant economic and social benefits to the region.

The Ourimbah Land Use Strategy and Masterplan (the Plan) was identified and funded as a key planning project in the former Wyong Shire Strategic Plan 2014/2015.

The Plan presents a 20 year vision for Ourimbah to make it a place to live and work and accommodate anticipated levels of growth while protecting the area's unique character and sensitive setting.

Original Draft Land Use Strategy and Masterplan - Version 1

The Draft Plan Version 1 used three population growth scenarios to consider the additional dwellings that may need to be accommodated over the next 20 years.

- Scenario 1- Business as Usual considered the likely housing requirements of the currently projected population growth rate of 0.5% per annum (around 500 people). (Low Growth Model).
- Scenario 2 – Keeping Pace considered additional housing requirements if Ourimbah grew at 1.5% per annum, in line with projections for the whole of Wyong Shire (around 1,600 people). (Medium Growth Model).
- Scenario 3 – Peak Growth considered additional housing requirements if Ourimbah grew at the rate of 2.4% per annum (around 2,900 people). (High Growth Model).

A total of 13 Change Precincts were identified to accommodate the three population growth scenarios which could potentially occur. The Peak Growth Model having a greater proportion of apartments and multi-storey development was the preferred approach in Version 1.

The Draft Plan Version 1 was placed on public exhibition for 6 weeks from 18 April 2016 till 31 May 2016.

In response to the public submissions received during exhibition, the Draft Plan Version 1 was revised to include;

- More detailed contextual information to respond to key issues (like flooding and other environmental constraints) raised during the public exhibition stage.
- A study area wide Framework Plan.
- Further detail in relation to the Town Centre Masterplan.
- Precinct-level strategic land use plans, and,
- Greater detail with respect to implementation of the plan.

Several change precincts (Walmsley Road, University, Railway and Mill Street) were removed and the scale of residential development has been considerably reduced in other precincts as follows:

4.4 Review of submissions and adoption of the Ourimbah Land Use Strategy and Town Centre Masterplan (contd)

- (1) Interchange Precinct and (2) Highway Precinct remain but the capacity is reduced (future employment generating).
- (3) Chittaway Road Precinct remains but the capacity is reduced, subject to detailed study and servicing.
 - (4) University Precinct is no longer an investigation area, as they are developing future plans.
 - (5) Shirley Street Precinct remains but the capacity is reduced, subject to detailed study and servicing.
 - (6) Teralba Street Precinct remains but the capacity is reduced to 60-70 lots (previous capacity up to 250 lots).
 - (7) Walmsley Road Precinct has been removed.
 - (8) Baileys Road Precinct remains, but the capacity is reduced to 30-45 lots (previous capacity up to 100 dwellings).
 - (9) Reservoir Road Precinct remains, but the capacity is subject to detailed study and servicing.
 - (10) Train Station Precinct has been removed (previous capacity up to 150 dwellings).
 - (11) and (12) Town Centre capacity is subject to detailed study and servicing, and,
 - (13) Mill Street Precinct has been removed (previous capacity up to 125 dwellings).

This has resulted in the *Low Growth Model* for the Ourimbah area, which includes both a significant reduction in the number of investigation areas as well as the anticipated dwelling and population capacity. As the format and contents of the document had been considerably revised it was recommended that Council re-exhibit the Draft Final Plan.

In accordance with the Resolution of Council on 12 November 2018, the Draft Final Plan was placed on public exhibition for 60 days from 31 January 2019 to 28 March 2019, to allow for additional public and stakeholder consultation, prior to being finalized and adopted.

Consultation

A Councillor Briefing was undertaken on 6th August 2018 informing Councillors of the project scope, progress and proposed steps in enabling the Strategy to progress to public exhibition. In addition, a presentation was made to Council's Heritage Committee on 5th June 2019 in regards to the heritage items within the study area and how the items will better integrate into the overall strategy.

During the exhibition period the Draft Final Plan was displayed at:

- Gosford and Wyong Civic Centres
- Ourimbah Campus Library, University of Newcastle
- Online – Have Your Say and Consultation Hub

The exhibition also included the following:

- Two evening information sessions held at Ourimbah Campus Library and Wyong Function Room on 12 February and 14 March 2019 respectively, attended by a total of 60 people

4.4 Review of submissions and adoption of the Ourimbah Land Use Strategy and Town Centre Masterplan (contd)

- Advertisements in local newspapers
- Posters and postcards
- Media releases
- Social media posts
- Councillor Business Update

There were more than 1,500 visits to the yourvoiceourcoast website and more than 20,300 social media users, during the public exhibition period.

A total of 140 formal submissions were received through Your Voice Our Coast and ask@centralcoast.nsw.gov.au (Refer Attachment 1).

This includes 11 submissions from State Government agencies (Refer Attachment 2). There were no adverse comments from any of the State Government agencies.

Review of Submissions

The submissions were initially reviewed to determine the themes that appeared most commonly. These themes were tabulated so that their occurrence could be coded by topic area. Each submission was analysed into common themes and the data collated as follows:

Theme	No. of submissions
Town Centre – Heritage, Character and Building Heights	48
Hazards - Bushfire, Flood, Slope, and Biodiversity	36
General Support	34
Town Centre – Main Street, Retail, Traffic and Parking	22
Precinct 5 (Gateway)	17
Infrastructure funding	15
Town Centre – Nissen Hut	12
Transit oriented development in Sohier Park	11
Form Letter	10
Precinct 2 (Teralba Street)	10
General negativity	10
Affordable housing	7
General property inquiries	5
Precinct 3 (Reservoir Road)	4

Table 1

Note: These numbers do not represent the number of individual submissions, as many of the submissions included a range of different themes.

4.4 Review of submissions and adoption of the Ourimbah Land Use Strategy and Town Centre Masterplan (contd)

In addition, a signed petition was submitted on the 31 May 2019 by Mr David Mehan, Member for the Entrance. The petition was received two months after the exhibition period closed, requesting preservation and strengthening of Ourimbah's heritage as detailed in his submission dated 28 March 2019 (see below).

Welcomes the reduced scale of development in this version of the Draft Plan and commends Council on the work which has gone into the Draft Plan. Requests consideration of the following comments:

Response:

Noted.

Precinct 1 – Ourimbah Town Centre

Protect and enhance the heritage of the township. Only 8 'heritage' sites are identified. Consider adding controls to preserve heritage listed structures, to maintain the height along the road frontage to one storey, to require new development to complement heritage structures with strict rules around materials, look and fencing. Also consider opportunities to link heritage elements and maintain heritage streetscape.

Response:

Wyong Shire Heritage Strategy (adopted in 2014) identifies heritage items as well as priorities for managing heritage in the Ourimbah area. These heritage items are listed in Council's Local Environmental Plan and are afforded statutory protection.

Updating the Heritage Strategy for the Central Coast will be important in addressing any gaps in the planning evidence base relevant to Ourimbah, including protection of the heritage streetscape, Workers Memorial etc. Refer Section 6 Implementing Change Item L.3.

Development controls should recognise the heritage of the township and not support large scale development. Properties facing the Pacific Highway should be limited to single storey to maintain the historic streetscape. Maximum heights should be 3 storeys stepped up incrementally from single storey zones.

Response:

Development in the Town Centre will be mainly two to three storeys for residential development (medium scale), with up to four storeys for commercial / mixed use development. Reduced heights will be required where new development abuts existing heritage or lower height development (Refer Strategy 5 on Page 104 and Strategy 4 on Page 32).

4.4 Review of submissions and adoption of the Ourimbah Land Use Strategy and Town Centre Masterplan (contd)

A key consideration of the draft Plan is the desired future character and the relationships between the site coverage, height and bulk and the relationship of buildings to the proposed Main Street. A Public Domain Plan, Development Control Plan (DCP) and Contributions Plan will be prepared following adoption of the draft Plan. The DCP will provide details of public domain improvements, height, built form, car parking, site setbacks, solar access and landscaping requirements to deliver quality outcomes.

The proposed reorientation of the main street to Jacques Street is supported. However, Council needs to actively implement this and not wait for it to occur 'incrementally'.

Response:

Noted. The intent of the draft Masterplan is to ensure that incremental development does not prevent the achievement of medium to long term planning solutions.

Precinct 9 – University

Strongly supports the concept of a Bangalow Creek walk.

The Draft Plan should include preservation of the Workers Memorial, as this item was the subject of a recent Council resolution.

Response:

Noted.

Regarding Workers Memorial refer response to Item 2 above.

Precinct 12 – Shirley & Coachwood Residential.

The Draft Plan should acknowledge the continuing rural character of the area notwithstanding the residential development. Development of Baileys Road should have regard to this existing rural character with its hedge lined avenue being preserved as much as possible.

Response:

The rural character of Precinct 12 has been acknowledged in the objective of: "Preserve the rural character of the floodplain within the Precinct." Note that formalising pedestrian connections could affect the 'rural' character of the street, as it may require kerb and gutter.

Continuation of the footpath from this precinct along Tuggerah Street to local schools and the railway station should also be referenced.

Response:

The missing pedestrian and cycling connections to the Station have been identified in Section 6.4 Planning Infrastructure, Item PC1.

In response to the submissions received there are several proposed changes to the Draft Strategy.

4.4 Review of submissions and adoption of the Ourimbah Land Use Strategy and Town Centre Masterplan (contd)

These changes include some simplification and clarification of language, further clarification of the intent and operational impact of proposed changes (eg building heights in Precinct 1 and Precinct 5), and updates to wording and actions aligned to the current planning context. An overview of these changes and their rationale is provided in Attachment 1 and 2 of this report.

Options

1. Adopt the Final Ourimbah Land Use Strategy and Town Centre Masterplan. (Recommended)
2. Further amend the Ourimbah Land Use Strategy and Town Centre Masterplan. (Not recommended as extensive community and stakeholder consultation has been undertaken, and significant amendments made in response to this feedback.)

Implementation / Financial Impact

Section 6 of the draft Plan - Implementing Change outlines a series of initiatives to give effect to the strategies and desired future outcomes for the study area and includes:

- Ourimbah area specific – Preparation of area-specific studies or guidelines for the whole area or one or more of the precincts, such as the Public Domain Plan (Town Centre), amendments to the Local Contributions Plan, Local Environmental Plan (LEP) and Development Control Plan (DCP).
- Cross- jurisdictional – Identifies key delivery partners, including State agencies and infrastructure providers, and indicates advocacy priorities for Council.
- LGA-wide or catchment specific – Amalgamating strategies and policies prepared for the former Gosford and Wyong LGA's, such as the Heritage Strategy, Shared Pathway Strategy, Biodiversity Corridor Strategy.

Council may employ a range of mechanisms to fund and deliver infrastructure, such as levying contributions (including works-in-kind) from new developments through Local Contributions Plans or by securing grants or funding through National and State Government schemes.

Council may also consider proponent-led planning proposals within the investigation areas, identified in the draft Plan. These proposals will be required to address relevant strategic objectives and precinct level considerations. The cost of providing essential infrastructure associated with these proposals (including utilities and community infrastructure) will be met by the proponent.

Planning proposals that are not within identified investigation areas will generally not be supported, except where identified in an updated strategy.

4.4 Review of submissions and adoption of the Ourimbah Land Use Strategy and Town Centre Masterplan (contd)

Any changes to Council's planning controls (eg LEP, DCP) will be subject to detailed investigations (such as flooding, biodiversity, traffic, parking, heritage etc) to consider the range of issues affecting growth potential, as well as further consultation with the public and key stakeholders.

Link to Community Strategic Plan

Theme 4: Responsible

Goal I: Balanced and sustainable development

R-I2: Ensure all new developments are well planned with good access to public transport, green space and community facilities and support active transport.

Risk Management

The implementation of the Ourimbah Land Use Strategy and Masterplan will consider and mitigate any corporate risks through ensuring:

- Appropriate consultation is undertaken with relevant public authorities, major stakeholders and the community.
- All legislative procedures have been followed.

Timeframes

Following adoption of the draft Plan, the implementation of the plan will occur over short (0-5 years), medium (5-10 years) and long term (10 + years) timeframes, or as prioritised by Council.

Attachments

1	Attachment 1 - Review and Analysis of Public Submissions - Draft Final Ourimbah Land Use Strategy and Masterplan		D13609558
2	Attachment 2 - Review and Analysis of Agency Submissions - Draft Final Ourimbah Land Use Strategy and Masterplan		D13611228
3	Final Ourimbah Land Use Strategy and Masterplan	Provided Under Separate Cover	D13612099

Attachment 1 : Review of Public Submissions (31/1/19 – 28/3/19)

Theme	Occurrence	Theme Definition	Response
General Support / Strong Support	34	Submissions expressed general support or strong support, for the reduced scale of development in this version of the draft Plan, commends Council on the work undertaken and urges Council to adopt and implement the draft Plan.	No change to the strategy.
Form Letter	10	These were identical submissions based on a Form Letter circulated to residents by the Ourimbah Region Residents Association. A number of submissions (see below) had copied certain sections of this letter.	See responses below. The draft Plan is based on a low growth model which allows for the “natural” population increase of the area. It is a balanced outcome, (based on an assessment of environmental constraints) to provide for the needs of the future generation of Ourimbah over the next 20 years.
Hazards – Bushfire, Flood, Slope, and Biodiversity	36	The Ourimbah area is subject to floods, bushfires and steep slopes. Comments that flood, bushfire and slope risks and biodiversity impacts are being ignored in some areas. Concerns about increased flooding from Kangy Angy Rail development or from climate change.	Refer to Strategy 6: Planning for Hazards (Page 36). Bushfire, flood and slope constraints have been addressed in this section. Desired future outcomes are; -New development does not increase the risk of hazards to other areas -Requirements for asset protection measures do not unduly compromise ecological systems or local conservation priorities. Also, the draft Ourimbah Creek Floodplain Risk Management Plan (FRMP) once finalised will identify floodplain risk, test strategies for the management of risk and prioritise approximately costed recommendations in regards to flood risk mitigation in the Ourimbah area. The draft FRMP does not include a major assessment on the effect of the proposed Kangy Angy Rail facility, however it does include discussion on the facility under section 4.2.7. - Transport for NSW. The draft Floodplain Risk Management Study and Plan for Ourimbah Creek does not include a major assessment on the effect of the proposed Kangy Angy Rail facility, however it does include discussion on the facility under section 4.2.7. - Transport for NSW. Flood studies will be updated on a regular basis to remain relevant. Transport for NSW carried out a flood impact assessment as part of their assessment process, on their website

Theme	Occurrence	Theme Definition	Response
			<p>https://www.transport.nsw.gov.au/projects/current-projects/new-intercity-fleet-maintenance-facility See Document: Combined Submissions Report, Aug 2017; Section 4.12 Hydrology, drainage and flooding (p.88-92 [PDF p.104-108]), and Appendix D (PDF p.283-305): AECOM, Flood Study and Flood Impact Assessment Report, 3 August 2016.</p> <p>Climate change has the potential to increase the severity of flooding through two primary mechanisms, namely; Increasing rainfall intensities and Increasing sea levels.</p> <p>Sea level rise and the associated rise in Tuggerah Lake level does have the potential to increase the number of properties exposed to inundation. However, the impacts are generally restricted to that section of the Ourimbah Creek floodplain located downstream of Wyong Road.</p>
Town Centre - Heritage, Character and Building Heights	48	Comments regarding building heights of three to four storeys in the Town Centre and compatibility of new development with Ourimbah’s character and heritage.	<p>The draft Plan proposes a significant reduction in the number of previously proposed “change” precincts and the scale of residential development. The majority of Precincts (4, 6, 7, 9, 10, 12) are to remain unchanged in order to maintain the rural feel of Ourimbah.</p> <p>The stakeholder liaison group (comprising residents, community groups, business and government agencies) proposed 2-4 storey development for the town centre. Refer page 39 of the initial draft document D12137162. Development in the Town Centre will be mainly two to three stories for residential development (medium scale), with up to four stories for commercial or mixed use development, subject to merit assessment. Reduced heights will be required where new development abuts existing heritage or lower height development.(Refer Strategy 5 on Page 104 and Strategy 4 on Page 32).</p> <p>A key consideration of the draft Plan is the desired future character and the relationships between the site coverage, height and bulk and the relationship of buildings to the proposed Main Street. A Public Domain Plan, Development Control Plan (DCP) and Contributions Plan will be prepared following adoption of the draft Plan. The DCP will provide details of public domain improvements, height, built form, car parking, site setbacks, solar access and landscaping requirements to deliver quality outcomes.</p>

Theme	Occurrence	Theme Definition	Response
			Additionally, Ourimbah's distinct 'timber town' character is to be reflected in the design of new buildings, and achieved through the use of materials and built form details in a development control plan. (Refer Strategy 5 on Page 104 and Strategy 4 on Page 32).
Town Centre – Retail, traffic and parking	22	Comments that Tuggerah and Lisarow Shopping Centres are already adequately servicing the population and there will be no retail demand. Also comments around potential traffic and parking issues in the town centre.	The draft Plan is intended to provide new opportunities for development to accommodate a mix of retail, commercial, residential, community and allied health uses. The changes proposed will foster a revitalisation of the Town Centre that promotes a more active "community" environment. The proposed Main Street will become the local heart, encouraging people to spend more time in the Town Centre by offering an improved public domain in which to shop, dine and socialise. The draft Plan supports the objectives in NSW Future Transport 2056 by intensifying land use, homes and jobs in close proximity to transport hubs, thereby reducing the reliance on private vehicle use and promotes sustainable travel choices. Section 5.3 Town Centre Strategies – Carparking on page 100 proposes that a Carparking Strategy be undertaken to support sustainable transport objectives.
Town Centre – Nissen Hut	12	Comments regarding the Nissen Hut (Igloo). Current ownership of the structure? Suggests that the Nissen Hut in the town centre be removed, make a car park & perhaps a small Community Park. The public toilets are already there If the hut is to be retained and renovated, will the structure be purchased by Council? Will Council also fund the renovation?	Wyong Shire Heritage Strategy (adopted in 2014) identifies Council's priorities for managing heritage in the former Wyong LGA. These heritage items are listed in Council's Local Environmental Plan and afforded statutory protection. The Nissen Hut has local heritage significance and is owned by the University of Newcastle. A new multi-purpose community centre (including public toilets) has been proposed to be located in or near the town centre, possibly the Nissen Hut site. This would be subject to negotiation with the University of Newcastle that own the site, who have expressed an interest. The proposed community facility is proposed to be funded by Section 711 Contributions from town centre building development or other funding mechanisms (eg grants).
Infrastructure Funding	15	Comments regarding the cost of large scale infrastructure proposed in the draft Plan and concern that rezoning and development applications maybe approved, without necessary infrastructure in place.	Ourimbah's existing infrastructure includes a train station, district playing fields, public school, high school, University, TAFE, Community College, close proximity to the M1 Motorway and a \$110million upgrade of the Pacific Highway. Very few locations on the Central Coast have this level of infrastructure provision.

Theme	Occurrence	Theme Definition	Response
			<p>Future major infrastructure upgrades, such as the Chittaway Road railway bridge, M1 Motorway interchange improvements etc will need to be undertaken and funded by the State Government as required to address road network congestion due to through traffic, similar to the Pacific Highway upgrade.</p> <p>The proposed public domain upgrade works will be funded by Section 711 Contributions from town centre building development or other funding mechanisms (eg grants).</p> <p>The intent of the draft Masterplan is to ensure that incremental development does not prevent the achievement of medium to long term planning solutions.</p>
Affordable Housing	7	The Affordable Housing Strategy (AHS) proposed by council covers the same area and has quite different recommendations, neither plan informed the other. The AHS was developed with no community consultation in Ourimbah and suggests buildings could be approved higher than 4 storeys and potentially the whole town centre may comprise of high rise affordable housing.	<p>The Draft Affordable and Alternative Housing Strategy was publicly exhibited for 103 days from 10 September 2018 to 21 December 2018. Exhibition activities included advertisements in local print media, community information sessions, fact sheet distributed to Councillors and community members, media releases, media interviews (radio and video) and social media posts. A total of 441 submissions were received.</p> <p>As a result of submissions received during the public exhibition period, 27 proposed changes to the Draft Strategy were made. These changes include clarification of language and intent as well as updates to the current planning context. Some strategic items were amended, some were deleted and others were opened for consideration by Councillors.</p> <p>The strategy has been endorsed by Council.</p>
Transit oriented development in Sohier Park	11	No development on Bill Sohier Park. It is to be used for Sporting and Recreational use. Transit Oriented Development on flood prone area near the station on the eastern side - completely unsuitable.	<p>The draft Plan <u>does not</u> propose any development on Sohier Park, apart from sporting and recreational uses.</p> <p>It recognises the potential for transit oriented development (page 92) close to the railway station (i.e light industrial area). This is however, subject to significant improvements to the flood risk within this precinct and <u>is not proposed in the draft Plan.</u></p> <p>Sohier Park is in Precinct 12 and the diagram on Page 90 indicates the recommended building type for this precinct i.e. T6 Floodplain. The predominant land uses are Environmental, Recreation, Rural industries and specialised uses (dependent on flood planning).</p>

Theme	Occurrence	Theme Definition	Response
Precinct 5 (Gateway) Precinct	17	<p>Comments about Precinct 5 (Gateway), adjacent to the M1 and the Big Flower. Concept drawings show eight storey highrise on the Big Flower site. Concerned about the proximity of high voltage powerlines to these sites, potential flooding, and loss of amenity for existing residents. Area is not suitable for large scale commercial and industrial development.</p> <p>Concern expressed regarding the potential loss of the Scout and Girl Guide Halls.</p>	<p>This building was shown in an indicative diagram to illustrate the scale of future development in relation to the surrounding landform. <u>This diagram has been removed in response to submissions received.</u> Building heights of three to four storeys are proposed in Precinct 5 (Gateway), identified for investigation for long term (10+years) economic and employment uses. This will require a Masterplan as well as detailed precinct level studies related to relevant constraints (eg flooding, drainage, heritage, vehicular access, servicing and high voltage power lines) to implement the 'strategic' intent. The built form and amenity of the precinct will be subject to a development control plan for the precinct, based on a review of relevant constraints. Page 63 - Setting the Scene states that <i>"The ongoing management requirements associated with major transport and electrical infrastructure will continue to influence where and how development occurs"</i>.</p> <p>A future planning proposal will be required to address relocation or reprovisioning of any community facilities within the precinct. The draft Plan proposes to build a new multi-purpose community centre within, or in close proximity to, the Town Centre (refer Strategy 7 Community Infrastructure and Public Domain – Page 39).</p>
Precinct 2 (Teralba Street)	7	<p>More housing in Teralba Street will exacerbate the flooding problem in the area. Surface water from the upgraded Pacific Highway is being collected and directed back into Cut Rock Creek in Teralba Street. Numerous discussions have been held with the RMS to no avail.</p>	<p>The area on Teralba Street (Precinct 2) identified for future investigation has slopes of less than 15% and no flood rating. A Masterplan as well as further detailed precinct level studies related to flooding, biodiversity, bushfire, drainage, vehicular access and servicing will need to be submitted by the landowners prior to implementation of the "strategic" intent of the draft Plan. These proposed changes cannot be progressed unless the current landowners choose to do so.</p> <p>Ourimbah Creek Floodplain Risk Management Plan once finalised will identify floodplain risk, test strategies for the management of risk and prioritise approximately costed recommendations in regards to flood risk mitigation in the Ourimbah area.</p>
Precinct 3 (Reservoir Road)	4	<p>Requests this area to be preserved in the current rural character.</p>	<p>The area on Reservoir Road (Precinct 3) identified for future investigation has slopes of less than 15%, no flood rating and is located adjacent to the town centre, less than 1 km to railway station. A Masterplan as well as further</p>

Theme	Occurrence	Theme Definition	Response
		The proposed 2 roads connecting Bangalore St to Reservoir Rd are unnecessary, although Glen Road should be improved.	detailed precinct level studies related to bushfire, drainage, vehicular access and servicing will need to be submitted by the landowners to progress the "strategic" intent of the draft Plan. It is expected that the precinct will comprise of rural residential development being a transition between rural and residential land use.
Property Enquiry	5	Enquiries regarding development potential individual properties	Responses have been provided.
General Negative	10	No further development in Ourimbah –other locations more suitable.	<p>There are a variety of community views as evidenced by a range of submissions advocating for adoption of the draft Plan.</p> <p>The draft Plan is based on a low growth model which allows for the "natural" population increase of the area. It is a balanced outcome, (based on an assessment of environmental constraints) to provide for the needs of the future generation of Ourimbah over the next 20 years.</p> <p>Several locations on the Central Coast (eg Gosford, Tuggerah) will be required to collectively accommodate the additional 75,000 people proposed under the Central Coast Regional Plan (Dept. of Planning 2016).</p>

Attachment 2 : Review and Analysis of State Government Agency Submissions

Themes	Agency	Issues Raised	Council Response
Waterfront land guidelines	Natural Resources Access Regulator (NRAR)	NRAR provided the following guidelines for waterfront development: <ol style="list-style-type: none"> 1. Waterfront land should be maintained and rehabilitated as per the guidelines for Controlled Activities, which can be accessed via https://www.industry.nsw.gov.au/water/licensing-trade/approvals/controlled-activities. 2. NRAR requests to be consulted regarding waterfront land detailed designs, in particular stream orders and requirements for identifying appropriate Vegetated Riparian Zone widths and vegetation densities in flood prone areas. 	<ul style="list-style-type: none"> • Noted
No objection	Department of Planning & Environment – Division of Resources & Geoscience, Geological Survey of New South Wales (GSNSW).	GSNSW had no comments or resource sterilisation concerns to raise regarding the Draft Ourimbah Land Use Strategy and Masterplan.	<ul style="list-style-type: none"> • Noted
No objection – provides guidelines	NSW DPI Agriculture, Department of Primary Industries	<ol style="list-style-type: none"> 1. Agrees with the objectives presented for the future protection of rural lands and industries from residential encroachment. 2. Council is to consider the guideline below to ensure future changes to land use in Precincts 7 and 8 incorporate the suggested buffers to protect rural properties and agricultural industries in these precincts. Buffer Zones to Reduce Land Use Conflict with Agriculture https://www.dpi.nsw.gov.au/agriculture/lup/development-assessment2/buffer-zones-to-reduce-land-use-conflict-with-agriculture 	<ul style="list-style-type: none"> • Noted
No objection – provides general comments related to land use conflicts and contamination	NSW Environment Protection Authority (EPA)	EPA has made the following general comments: <ol style="list-style-type: none"> 1. Land use conflict must be considered when making land rezoning or development decisions. Council's consideration of potential land-use conflicts should include industries such as those regulated by the EPA under Schedule 1 of the Protection of the Environment Operations Act 1997 (POEO Act) in relation to 	<ul style="list-style-type: none"> • Noted. This will be considered at the implementation stage of the draft Plan.

Themes	Agency	Issues Raised	Council Response
		<p>potential noise, water and air related impacts. A list of industries the EPA regulates in the Central Coast local government area can be obtained via the EPA's public register at: https://apps.epa.nsw.gov.au/prpoeoapp</p> <p>2. To prevent pollution and safeguard community wellbeing, contaminated land should also be considered when making strategic planning decisions relating to land rezoning or development. The identification, remediation and management of contaminated land should be carried out in accordance with approved EPA guidelines and relevant legislation including the Contaminated Land Management Act 1997, Contaminated Land Management Regulation 2013 and the State Environmental Planning Policy 55 - Remediation of Land (SEPP55).</p>	
Rehabilitation of creek banks	Department of Primary Industries - Fisheries	<p>1. There are several sections of Cut Rock Creek and Bangalow Creek that have no vegetated riparian buffer. Riparian vegetation stabilises creek beds and banks, binds soil and protects against erosion and slumping. Riparian zones that are currently bare or turfed should be rehabilitated to improve the health of the waterway and promote fish habitat. Further details on riparian zone management are provided by the Natural Resources Access Regulator in the Guidelines for Controlled Activities on Waterfront Land – Riparian Corridors. https://www.industry.nsw.gov.au/_data/assets/pdf_file/0004/156865/NRAR-Guidelines-for-controlled-activities-on-waterfront-land-Riparian-corridors.pdf</p> <p>2. Previous development has been permitted right up to the edge of Cut Rock Creek in some locations. This has impacts to bank stability and increases the risk of flooding to these residences. Future development should be avoided within riparian buffer zones. Rehabilitation of riparian zones should be undertaken in consultation with the land owner.</p> <p>3. In relation to waterways and blue corridors, the strategy only seems to consider flood impact management. DPI Fisheries would prefer to see a greater exploration of natural environment issues</p>	This submission has been forwarded to the Hydrology section for a response as it is a development matter.

Themes	Agency	Issues Raised	Council Response
		such as water quality, riparian zone management and aquatic biodiversity.	
Support – Precinct 9, Repurposing Nissen Hut		<p>University of Newcastle (UON) submission</p> <ol style="list-style-type: none"> Precinct 1 Ourimbah Town Centre – Repositioning the town centre away from the Highway with the Hangar (Nissen Hut owned by UON), identified as a prominent site is considered positively. Precinct 9 University – Strongly supportive of the objective related to the continued development of the site for education, research and support services such as, retail and housing. UON's priority is to work with TAFE, industry and community partners to create a vibrant and sustainable campus. Welcomes the opportunity to ensure that the bushland area is available to the public for bushwalking and cycling but requests a consultative process with UON. Precinct 12 Sporting fields – UON supports the objective of facilitating recreational and community uses. UON queries if Council is proposing a more detailed plan for the precinct with targeted investment or is this dependent on the exiting clubs ability to obtain grant funding. Section Five Town Centre Masterplan – Repurposing the Hangar as a possible site for a future community centre considered a great outcome. Improving linkage to the train station is a positive feature. Section Six Implementation – UON very pleased to assist with the delivery of the plan over time. 	<ul style="list-style-type: none"> Noted
Education demand can be met with upgrades	NSW Dept. of Education and Communities	<ol style="list-style-type: none"> Ourimbah Public School has capacity for its current students and would be required to increase facilities by an additional 1-3 teaching spaces to accommodate growth resulting from the Plans as well as 2 further spaces required by 2031 under current projections. The school's 3.8 hectare site is able to provide this increase, and core facilities (hall, library etc) would be satisfactory. 	<ul style="list-style-type: none"> Noted

Themes	Agency	Issues Raised	Council Response
		<p>2. Secondary school capacity Ourimbah is located within the secondary school catchment for Lisarow High School. The draft Plans minor contribution to demand to 2031 of 1-2 teaching spaces would be readily met.</p>	
<p>Supports reduced scale of development and Main Street reorientation. Suggests development controls related to heritage streetscape protection.</p>	<p>David Mehan – Member for The Entrance</p>	<p>1. Welcomes the reduced scale of development in this version of the Draft Plan, and commends Council on the work which has gone into the Draft Plan. Requests consideration of the following comments:</p> <p>2. Precinct 1 – Ourimbah Town Centre Protect and enhance the heritage of the township. Only 8 'heritage' sites are identified. Consider adding controls to preserve heritage listed structures, to maintain the height along the road frontage to one storey, to require new development to complement heritage structures with strict rules around materials, look and fencing. Also consider opportunities to link heritage elements and maintain heritage streetscape.</p> <p>3. Development controls should recognise the heritage of the township and not support large scale development. Properties facing the Pacific Highway should be limited to single storey to maintain the historic streetscape. Maximum heights should be 3 storeys stepped up incrementally from single storey zones.</p> <p>4. I support the reorientation of the main street to Jacques Street. However, Council need to actively implement this and not wait for it to occur 'incrementally'.</p> <p>5. Precinct 9 – University I strongly support the concept of a Bangalow Creek walk. The Draft Plan should include preservation of the Workers Memorial, as this item was the subject of a recent Council resolution.</p> <p>6. Precinct 12 – Shirley & Coachwood Residential. The Draft Plan should acknowledge the continuing rural character of the area notwithstanding the residential development. Development of Baileys Road should have regard to this existing</p>	<p>1. Noted.</p> <p>2. Wyong Shire Heritage Strategy (adopted in 2014) identifies heritage items as well as priorities for managing heritage in the Ourimbah area. These heritage items are listed in Council's Local Environmental Plan and are afforded statutory protection. Updating the Heritage Strategy for the Central Coast will be important in addressing any gaps in the planning evidence base relevant to Ourimbah, including protection of the heritage streetscape and Workers Memorial. Refer Section 6 Implementing Change Item L.3</p> <p>3. Development in the Town Centre will be mainly two to three storeys for residential development (medium scale), with up to four storeys for commercial / mixed use development. Reduced heights will be required where new development abuts existing heritage or lower height development (Refer Strategy 5 on Page 104 and Strategy 4 on Page 32). A key consideration of the draft Plan is the desired future character and the relationships between the site coverage, height and bulk and the relationship of buildings to the proposed Main Street. A Public Domain Plan, Development Control Plan (DCP) and Contributions Plan will be</p>

Themes	Agency	Issues Raised	Council Response
		<p>rural character with its hedge lined avenue being preserved as much as possible.</p> <p>7. Continuation of the footpath from this precinct along Tuggerah Street to local schools and the railway station at Lisarow should also be referenced.</p>	<p>prepared following adoption of the draft Plan. The DCP will provide details of public domain improvements, height, built form, car parking, site setbacks, solar access and landscaping requirements to deliver quality outcomes.</p> <p>4. Noted. The intent of the draft Masterplan is to ensure that incremental development does not prevent the achievement of medium to long term planning solutions.</p> <p>5. Noted. Regarding Workers Memorial refer response to Item 2 above.</p> <p>6. The rural character of Precinct 12 has been acknowledged in the objective of: "Preserve the rural character of the floodplain within the Precinct." Note that formalising pedestrian connections could affect the 'rural' character of the street, as it may require kerb and gutter.</p> <p>7. The missing pedestrian and cycling connections to the station have been identified in Section 6.4 Planning Infrastructure, Item PC1.</p>
Supports	Transport for NSW	<p>1. The draft Plan supports the objectives in Future Transport 2056 by intensifying land use, homes and jobs in close proximity to transport hubs, thereby reducing the reliance on private vehicle use and promotes sustainable travel choices. Detailed comments:</p> <p>2. Section 3.0 Area Wide Framework and Strategies – Suggests objective be amended to "review commuter parking needs at transport gateways".</p> <p>3. Section 4.0 Precinct Plans – Consider showing proposed improved connections between university (Precinct 9) and station (Precinct 12).</p>	<p>1. Noted.</p> <p>2. This is the intent of the objective</p> <p>3. This connection is shown in Strategy 7 Fig 3.17 : Area wide Community Infrastructure and Public Domain Strategy Map</p> <p>4. This objective has been included in Section 5.3 Town Centre Strategies – Carparking on page 100 "Car parking strategy to support sustainable transport objectives".</p>

Themes	Agency	Issues Raised	Council Response
		<p>4. Section 5 Town Centre Masterplan – Recommends that Council undertakes a Transport and Parking study to balance the amount and location of carparking so as not to disrupt the attractiveness of using active forms of transport.</p>	
<p>No comments</p>	<p>Department of Planning and Environment (DPE)</p>	<p>DPE has no specific comment.</p> <p>General content matters identified for clarification</p> <ol style="list-style-type: none"> 1. Quote from CCRP Action 12.2 contains Council comment, no other actions do (p.13). 2. Quote from CCRP Direction 20 is missing “local” (p13). 3. Typo in year range 2011-2011 (p.16) 4. Fig 2.6 Population Distribution on p.16 identifies Narara-Niagara Park population as 1,235 its about 11,000 and should be corrected. 5. Update new EP&A Act References (p.10) 6. There is no reference to the strategy’s intentions with Council’s proposed CC Comprehensive LEP. 7. There is a reference to the Council amalgamation in 2016 (p.12) is it necessary to still reference this occurred 3 years after amalgamation. 8. Some of the language reads a bit odd i.e. there are numerous references to planning ‘rules’ in LEPs etc. Are these really rules? 9. Reference to the NSW Government ‘elevating’ the role of strategic planning (p.12), do you mean ‘aligning’? 10. Reference to Ourimbah being on the ‘fringe’ of the Southern Growth Corridor (p.13). Ourimbah is not on the fringe it’s approximately halfway between the northern and southern growth corridors. 11. The reference to the Australian Government’s investigations for a high speed railway with the preferred location being only one stop on the Central Coast being at Ourimbah Interchange. Does Council know this is the case and is it out of scope for this strategy ? 	<ul style="list-style-type: none"> • Noted <p>These errors and quality control matters have been amended in the final document.</p>

Themes	Agency	Issues Raised	Council Response
<p>Traffic and Transport Infrastructure Plans, Infrastructure funding</p>	<p>NSW Roads and Maritime Services (RMS)</p>	<p>RMS' primary interests are in the classified road network, the security of property assets and the integration of land use and transport. They provided the following comments regarding the draft Plan.</p> <ol style="list-style-type: none"> 1. A Traffic and Transport Infrastructure Plan, TTIP, be prepared (in conjunction with RMS) for each growth precinct identifying growth area, proposed land uses and connections to and impact on the State road network, including M1 Pacific Motorway. 2. The precinct plans should have an emphasis on Movement and Place and consult with TfNSW regarding Place Plan strategies with a direct frontage to Pacific Highway. 3. TTIP should propose transport infrastructure upgrades required to facilitate growth, including funding mechanisms; and reduce reliance on the Highway for local road connections. 4. Precinct 1 Town Centre Masterplan – Proposed main street reorientation to improve local street connectivity and reduce reliance on the Highway is supported. Focus local traffic to signalised intersections at Bangalore Street, Glen Road and Walmsley Road. 5. Public domain improvements – proposed trees along the Highway or in medians to be referred to RMS. 6. State Infrastructure – consider including some of the identified higher priority projects within the Central Coast Infrastructure Contributions (SIC) Plan, through Dept of Planning and Environment. 7. Public Transport Upgrades – Council should consider how the proposed high speed rail station to the west of the M1 interchange is integrated into the draft Plan. Also suggests that upgrades to bus / public transport infrastructure be included in future s7.11 Development Contributions plans. 8. Active transport – RMS supports the proposed improvements to shared pathways and suggests additional funding sources, such as Active Transport and Development Contributions be sought. 	<p>Items 1 to 3. The draft Plan is based on the Low Growth model and is not expected to generate significant increases in traffic over the next 20 years. The recent upgrading of Pacific Highway, including signalised intersection upgrades, would have been designed to accommodate background traffic growth into the future at a percentage rate per annum, which would cater for the residential and commercial developments proposed in the masterplan.</p> <ol style="list-style-type: none"> 4. The Town Centre Precinct will not create any additional connections to the State Road Network and will actually reduce congestion by improved local street connectivity. 5. Noted. 6. The major infrastructure upgrades (eg. Chittaway Road overpass) will be required to accommodate the increase in through traffic volumes, between Gosford or Wyong and M1 Motorway and rail maintenance depot, and should be funded by the State Government and not by Local infrastructure contribution plans. 7. Precinct 5 of the Ourimbah Land Use Strategy and Masterplan has been earmarked for long term economic development to support the ongoing and efficient management of major

Themes	Agency	Issues Raised	Council Response
		<p>9. Commuter car parking – Parking strategy recommended to link commuter car parks to the use of public and active transport modes.</p>	<p>infrastructure networks, including transport and electricity. On page 62 "Setting the Scene" states that <i>"the potential location of the Central Coast's high speed rail station to the west of the Motorway interchange could be an important catalyst in this regard"</i>.</p> <p>8. Noted. 9. Noted.</p>



Item No: 4.5
Title: Adoption of Wyong River and Ourimbah Creek Floodplain Risk Management Studies and Plans
Department: Environment and Planning

28 October 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-07 - D13584834
Author: Peter Sheath, Section Manager, Waterways
Manager: Luke Sulkowski, Unit Manager, Natural and Environmental Assets
Executive: Brett Sherar, Unit Manager, Open Space and Recreation

Report Purpose

This report seeks the adoption of two Floodplain Risk Management studies and plans being Wyong River and Ourimbah Creek.

These studies and plans have been completed, publicly exhibited and recommended for adoption by the Tuggerah Lakes Catchments and Coast Committee.

Recommendation

- 1 That Council adopt the draft Wyong River Floodplain Risk Management Study and Plan.**
- 2 That Council adopt the draft Ourimbah Creek Floodplain Risk Management Study and Plan.**

Context: NSW Government Framework

The objective of the NSW Government's Flood Prone Land Policy (the policy) is to reduce the impact of flooding and flood liability on individual owners and occupiers of flood prone properties, and to reduce private and public losses resulting from floods. Under the policy, the primary responsibility for floodplain risk management in NSW rests with councils.

The NSW Government has established the *Floodplain Development Manual* (Gazetted April 2005) as a framework for councils to carry out these responsibilities. A council is considered to have acted in good faith, and thus is protected from legal liability under Section 733 Local Government Act 1993, if the floodplain risk management process is followed as set out in the *Floodplain Development Manual*.

The Floodplain Risk Management process involves the following four sequential stages.

4.5 Adoption of Wyong River and Ourimbah Creek Floodplain Risk Management Studies and Plans (contd)

1 Preparation of a Flood Study

- To determine the nature and extent of the flood problem: flood levels, velocities, and associated flood mapping.

2 Preparation of a Floodplain and Risk Management Study

- To identify, assess and compare various risk management options.

3 Development of a Floodplain Risk Management Plan

- To recommend specific flood risk management measures to guide priorities for Council and the State Emergency Service (SES).
- Informs Council's planning instruments and works programs.

4 Implementation of the Plan

- To provide advice and carry out actions in accordance with the plan

The Wyong River and Ourimbah Creek Floodplain Risk Management studies and plans each represent steps 2 and 3 in the above process. The projects have been part funded by the NSW Government on a 2 State to 1 Council shared basis.

Adoption of Floodplain Risk Management Plans is a prerequisite in being eligible to seek further grant funding assistance for costs associated with the implementation of the recommended flood mitigation works and other management plan actions.

Preparation of the Plans

The preparation of the Wyong River and Ourimbah Creek Floodplain Risk Management studies and plans was carried out by consultants and overseen by the Tuggerah Lakes Catchments and Coast Committee (TLCCC). The TLCCC comprises community representatives, Councillors, Council staff and a representative from the NSW Department of Planning, Industry & Environment (DPIE). The NSW State Emergency Service (SES) has also been engaged throughout the preparation of the draft plans as a key stakeholder.

Public Exhibition

The studies and plans were on exhibition from 25 March until 26 April 2019 at Council's Wyong and Gosford offices.

Advertising of the exhibition material included:

- Local Central Coast Express Advocate – 21/3/19
- Council Website throughout exhibition period – 25/3/19 to 26/4/19
- Media releases to media groups
- Council Customer Service centres at Gosford and Wyong Administration buildings
- Letters were sent to all property owners who had provided information in the initial consultation phase of each project.

4.5 Adoption of Wyong River and Ourimbah Creek Floodplain Risk Management Studies and Plans (contd)

Two community drop-in sessions were held in Wyong on 27 March 2019 and 2 April 2019. A Councillor Briefing was held on Monday 30th September 2019.

Outcomes of Public Exhibition

There was positive community support for the majority of the recommended options in both Plans drop-in sessions. There were 17 formal submissions, 8 submissions for Wyong River and 9 submissions for Ourimbah Creek. All submissions were considered by Council staff and consultants with the most significant change being for further investigation of South Tacoma Floodway as a potential management option. Changes were made, and results incorporated into the final reports.

Recommended Management Options from the Plans

Each study assessed many options to manage flood risk, including a multi-criteria analysis (cost, cost-benefit ratio, flood impact, emergency response, environmental impacts, and community feedback). The recommendations for implementation in the lists below which have been prioritised as high, medium and low priorities.

Wyong River Floodplain Risk Management Study and Plan

High priority options

- Local Flood Plan Updates [sub-plan of DISPLAN] (SES)
- Private Flood Plan Preparation (SES & Council)
 - Host meetings in various communities to promote the preparation of Home Emergency Plans
 - Conduct a Business FloodSafe breakfast
 - Target plan preparation for key floodplain exposures:
 - Wyong Aged Facility
 - Wyong Christian Community School
 - C3 Church
 - Meander Village
- Flood Warning System Upgrades (Council & SES)
 - Make real-time flood information more readily available
 - Help floodplain residents interpret real-time information
 - Establish river trigger levels for various gauges that issue phone messages or SMS directly to subscribers
 - Improve mobile coverage in Yarramalong and Dooralong Valleys (lobby Telcos)
 - Review of warning system is completed following each actual flood

4.5 Adoption of Wyong River and Ourimbah Creek Floodplain Risk Management Studies and Plans (contd)

Medium priority options

- Community Education- Various education activities recommended (SES & Council)
 - Develop education messages targeting dangerous behaviours
 - Community meetings
 - Develop a flood information portal
 - Make property level flood information available
 - SES develop social media platforms for flood safe messaging.

Low priority options

- Open and maintain fire trails to allow access to/from upper catchment during floods (primarily emergency services access)
- Encourage take up of flood insurance
- Install automatic flood gates at road overtopping locations (Council)

Ourimbah Creek Floodplain Risk Management Study and Plan

High priority options

Response modification measures

- Telephone Dial-out System (SES/Council)
- Flood Warning Messages based on flood gauges (SES/Council)
- Create SES Flood Intelligence Card for Lees Bridge (SES)
- Prepare Flood Education Program (SES)
- Updating of Wyong and Gosford Local Flood Plans (Council/SES)
- Assist Key Floodplain Exposures to Create Emergency Response Plan (Council/SES)
- Resourcing of Wyong and Gosford SES units (SES)
- Assist Flood Affected Residents to Create Emergency Response Plan (SES/Council)
- Additional Gauges Recommended for Installation (Council)
- Provide Accessible Real-time Flood Information (Council/SES)
- Early Notification and Road Closures (Council/RMS)
- Burns Road: Automatic Road Closures and Boom Gates, and/or Automatic Warning Signs and Depth Indicators, and/or Camera fines (RMS/Council)
- Assessment of Feasibility of Gauge Use for flood warning (Council)

Flood modification measures

- Existing Flood Levee Survey and Maintenance (Council)
- University Lower Carpark Filling (UoN/Council)

Property modification measures

- Future changes to Flood DCP and LEP clauses to consider this Plan (Council)
- Future Planning Proposals for land use zoning to consider this Plan (Council)

4.5 Adoption of Wyong River and Ourimbah Creek Floodplain Risk Management Studies and Plans (contd)

Medium priority options

- Shelter-in-place Feasibility Assessment for existing flood affected communities (SES, in collaboration with Council) – refuge in an appropriate building
- Relocation of Wyong Evacuation Centre (Ourimbah Lisarow RSL) to other existing facilities that are more accessible during flooding (SES)
- Improved access -The Boulevard at the University of Newcastle Ourimbah Campus (UoN) – this section of road, on University land, becomes unsafe for vehicles in small floods. This is to flag the issue with the university and to provide the opportunity for them to seek grant funding.
- Voluntary House Raising (NSW Government grants program)
- Voluntary House Purchase (NSW Government grants program)

Low priority options

- Road works for improved access (Council): This list of potential road and culvert upgrades are financially viable if grant funding is provided.
 - Orchard Road, Link Road (being constructed by others)
 - Tuggerah Street at the Pacific Highway
 - Elmo Street near Footts Road
 - Tapley Road, Mount Elliot
 - Macdonalds Road near Indigo Place
 - Pacific Highway at Dog Trap Gully
 - Burns Road Raising and Culvert Upgrades
 - Howes Road, Link Road, Ourimbah
 - Coachwood Drive North of Mahogany Close, Ourimbah
 - Tall Timbers, Link Road
 - Tuggerah Street and Cutrock Road near Pluim Park
 - Chittaway Road near Burns Road
 - Burns Road Bridge (listed for the sake of supporting Ourimbah Masterplan)

Climate Change

Both studies include an assessment of the sensitivity to Climate Change for both sea level rise and increases in rainfall intensity. Flooding in both catchments are sensitive to increases in rainfall intensity, but not sensitive to sea level rise.

The studies do not set additional planning controls for climate change.

4.5 Adoption of Wyong River and Ourimbah Creek Floodplain Risk Management Studies and Plans (contd)

Financial Impact Statement

The recommended management options in the plans do require a commitment of financial investment for Council and other authorities. There is no required timeframe for implementation of these works and other options, which can be either performed as business-as-usual or ranked and listed for consideration of funding through relevant grant programs and Council's long-term financial plan.

Link to Community Strategic Plan

Theme 4: Responsible

Goal I: Balanced and sustainable development

R-13: Ensure land use planning and development is sustainable and environmentally sound and considers the importance of local habitat, green corridors, energy efficiency and stormwater management.

Conclusion

These documents have been developed in accordance with the NSW Government's Flood Prone Land Policy and represent a best practice approach to managing development on the floodplains.

Following the public exhibition and recommendation of adoption by the Tuggerah Lakes Catchment and Committee, this report seeks Council's adoption of the Floodplain Risk Management studies and plans for Wyong River and Ourimbah Creek catchments.

Attachments

1	Part 1 of 2_Ourimbah_FRMS&P_Report25July2019	Provided Under Separate Cover	D13621585
2	Part 2 of 2_Ourimbah_FRMS&P_Report25July2019	Provided Under Separate Cover	D13621586
3	Wyong River FRMS&P - Volume 1 of 5- Report	Provided Under Separate Cover	D13621607
4	Wyong River FRMS&P - Volume 2 of 5 - Figures part 1 of 4	Provided Under Separate Cover	D13621627
5	Wyong River FRMS&P - Volume 3 of 5 - Figures part 2 of 4	Provided Under Separate Cover	D13621634
6	Wyong River FRMS&P - Volume 4 of 5 - Figures part 3 of 4	Provided Under Separate Cover	D13621638
7	Wyong River FRMS&P - Volume 5 of 5 - Figures part 4 of 4	Provided Under Separate Cover	D13621644



Item No: 4.6
Title: Appointments to the Playspaces Advisory Committee
Department: Environment and Planning

28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/01087 - D13663039

Executive: Brett Sherar, Unit Manager, Open Space and Recreation

Report Purpose

To recommend Council determine the Councillor and community representative positions on the Playspaces Advisory Committee.

Recommendation

- 1 That Council determine the Councillor representatives on the Playspaces Advisory Committee.**
- 2 That Council endorse the recommendation included in the confidential attachment that is Attachment 1 to this report titled "Playspaces Advisory Committee – Full EOI Applications and Convenor Recommendation".**
- 3 That Council resolve, pursuant to s10A(2)(a) of the Local Government Act 1993, that Attachment 1 to this report remain confidential as it contains personnel matters concerning particular individuals (other than councillors), and because consideration of the matter in open Council would be, on balance, contrary to the public interest as it may compromise the personal information of Central Coast community members.**

Context

At its Ordinary Meeting on 11 March 2019, Council resolved to establish a Playspaces Advisory Committee in accordance with the below resolution in part.

198/19 Subsequent to the briefing and report back to council that council reestablish a playground committee (comprised of interested community members and councillors) such as the one that existed in the former Gosford Council and exists in other Councils across the state and nation.

In response to the above resolutions, advertising for the community vacancies on the CAAC was undertaken as follows:

- Council's Website (EOI page): 5 August 2019
- Twitter posts: 5 August, 14 August and 23 August 2019
- Facebook posts: 5 August, 14 August and 23 August 2019
- Instagram post: 5 August 2019
- Coast Community News: 8 August 2019
- Wyong Regional Chronicle: 14 August 2019
- Express Advocate: 8 August 2019

Applications closed on Sunday 25 August 2019 and a total of 10 applications were received. These applications were made available to Councillors via the Councillor Hub on 28 August 2019, with a notice featuring in the Councillor Support Update on 6 September 2019. The applications are also included in the confidential attachment that is Attachment 1 to this report.

All applications received have been reviewed by the Staff Convenor of the Playspaces Advisory Committee, who considered each submission on its merit against the draft Terms of Reference for the Committee. The draft Terms of Reference for the Playspaces Advisory Committee has also been included in this report at Attachment 3. The recommendation of the Staff Convenor is noted in the confidential attachment that is Attachment 1 to this report.

Attachment 2 to this report includes any Declaration of Interest made by the applicant and their responses to the selection criteria. Each applicant's personal details and signature have been removed to protect their personal information.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

R-G1: Build strong relationships and ensure our partners and community share the responsibilities and benefits of putting plans into practice.

Attachments

1	Playspaces Advisory Committee - Full EOI Applications and Convenor Recommendation -	Provided Under Separate Cover	D13677773
2	Playspaces Advisory Committee - Reduced EOI Applications	Provided Under Separate Cover	D13678120
3	Draft Terms of Reference - Playspaces Advisory Committee		D13663945

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Draft Terms of Reference – Playspaces Advisory Committee

1. Role

Central Coast Council has an adopted Community Strategic Plan and Delivery Plan that will shape all activities and projects over the next four years. Council's Advisory Groups are an important mechanism for consultation, advice and feedback to Council staff on implementation and review of the Community Strategic Plan.

The role of the Playspaces Advisory Committee (the Advisory Group) is to provide input into strategic planning for playspace provision across the Central Coast.

2. Responsibilities

The Advisory Group is responsible for providing advice and feedback to Council on:

- Community vision for play spaces across the Central Coast.
- Future provision of playspaces.
- Determine the fair and equitable spread of accessible and inclusive playspaces.
- Rationalisation/expansion of existing playspaces.

3. Membership, Voting and Quorum.

Membership

- No less than one Councillor appointed for the term of Council (voting members)
- **Six** community representatives comprising the following (voting members):
 - o One representative from Budgewoi Ward
 - o One representative from The Entrance Ward
 - o One representative from Gosford East Ward
 - o One representative from Gosford West Ward
 - o One representative from Wyong Ward
 - o One representative demonstrating connection to accessibility and inclusivity

Community representatives shall be appointed by resolution of Council following advertisement for nominations. Nominations are to be in writing and will circulate in full to Councillors for evaluation and consideration. The Advisory Group is not involved in the evaluation or selection process, it is a matter for Council.

Draft Terms of Reference – Playspaces Advisory Committee

The staff holding the following Central Coast Council positions may attend Advisory Group meetings:

- **Director Environment and Planning**
- **Unit Manager Open Space and Recreation**
- **Section Manager Recreational Project Delivery and Design**
- **Recreation Planner**
- **Parks and Playgrounds Officer**

Council officers will provide professional advice and administrative support. Employees of the Council are not subject to the direction of the Advisory Group or any members of it. Staff attendance is at the discretion of the Chief Executive Officer.

Non-staff members are appointed to the Advisory Group are appointed for the remainder of the current Council term, although membership can be altered at any time by a resolution of Council.

Membership can be withdrawn by resolution of Council.

If a member misses three consecutive meetings without apology, their membership may be withdrawn and their position deemed vacant.

Casual Vacancy

A casual vacancy is caused by the resignation or death of a member or the withdrawal of membership. To fill a casual vacancy:

- The Advisory Group staff contact will report the vacancy to the Advisory Group and then to the next available Council meeting.
- If the member was nominated as a representative of an organisation, it will be recommended that the organisation be invited to nominate a replacement member.
- If the member was nominated as an individual, the original expressions of interest will be reviewed to identify an appropriate replacement member.
- Where there are no appropriate alternate nominations, expressions of interest will be called for to replace the member.
- Where the vacancy occurs within nine months of the end of the term of the Advisory Group the vacancy will not be filled.

Chairperson

The Chairperson is a Councillor. The Chairperson is to have precedence at the meeting and shall determine the order of proceedings, generally as set out in the Agenda.

Where the Mayor is appointed to be a delegate to an Advisory Group it is not necessary that the Mayor be the Chairperson.

Draft Terms of Reference – Playspaces Advisory Committee

Convenor

A Central Coast Council staff position shall be nominated as convenor by the Chief Executive Officer. They will be a staff member responsible for coordinating the preparation of agendas, invitations and minutes (meeting records).

The **Unit Manager Open Space and Recreation** shall be the convenor of the Play Spaces Advisory Committee.

Voting

No formal voting rules apply.

As the Advisory Group has an advisory role, its recommendations are to be made by consensus. Where consensus cannot be reached, a vote may be taken at the request of the Chairperson. The vote will be carried by a majority of voting members. The meeting record would reflect this process.

Council is the decision making body and the Advisory Group provides recommendations for consideration.

The Advisory Group may agree to allow participation in meetings through conference calls and other technology. As no formal voting rules apply, there is no proxy voting.

Quorum

The Quorum for a meeting is half the Advisory Group voting membership plus one and must include at least one Councillor.

However the Chairperson shall use their discretion to determine if a meeting should be postponed due to insufficient members being able to attend.

4. Meetings

- Meetings are held quarterly
- The Chairperson has the authority to call additional meetings
- The agenda and meeting papers will be distributed to members at least three days prior to the meeting
- Meetings will be recorded by the taking of minutes (meeting record) – the minutes will document agreed outcomes and will not record discussions.

5. Communications and reporting

The agendas and meeting records of the Advisory Group will be stored as a permanent record of Council. All agendas and meeting records will be published on Council's website.

Draft Terms of Reference – Playspaces Advisory Committee

Where the Advisory Group recommends an action that is outside the delegation of staff to determine, a report will be provided to Council.

Staff will prepare the report that recommends that Council note the meeting record of the Advisory Group. Reporting of Advisory Group recommendations to Council will be reported as Committee Recommendations without change. Staff will also provide professional commentary on the Group's recommendation and provide a staff recommendation which may or may not align to that of the Group.

Council may then, at its discretion, resolve to adopt some or all of the Advisory Group's recommendations.

Where the Advisory Group has not recommended an action, the meeting record will be reported to Council as an Information Report only.

6. Conduct

Code of Conduct training will be provided to all Advisory Group members, and must be completed prior to attending a meeting of the Advisory Group.

Each member of the Advisory Group will be provided with Council's adopted Code of Conduct and the Conduct of members is expected to be consistent with the principles outlined in the Code of Conduct.

For the avoidance of doubt, members of the Advisory Group are not permitted to speak to the media or make representations on social media on behalf of the Advisory Group or Council unless approved by Council.



Item No: 4.7
Title: Meeting Record of the Heritage Advisory Committee held on 4 September 2019
Department: Environment and Planning

28 October 2019 Ordinary Council Meeting

Trim Reference: F2018/00102 - D13675249
Author: Rebecca Cardy, Heritage Officer
Manager: Scott Duncan, Section Manager, Land Use and Policy
Executive: Brett Sherar, Unit Manager, Open Space and Recreation

Report Purpose

To note the Meeting Record of the Heritage Advisory Committee held on 4 September 2019 and consider the recommendations from the Committee, including staff consideration of those recommendations.

Recommendation

- 1 That Council receive and note the report on Meeting Record of the Heritage Advisory Committee held on 4 September 2019 that is Attachment 1 to this report.**
- 2 That Council note item 5 from the Heritage Committee which recommends that staff provide a scope of works on the appropriate process, people and potential project outline involving both Indigenous and European perspectives on the first settlement of Europeans in the Brisbane Water area. This is in preparation for the upcoming 2023 Commemoration.**

Background

The Heritage Advisory Committee held a meeting on 4 September 2019. The Meeting Record of that meeting is Attachment 1 to this report.

Staff provided the below additional comments concerning a recommendation made by the Committee.

Committee Recommendation:

Item 5 - *The Committee recommends to Council that staff provide a scope of works on the appropriate process, people and potential project outline involving both Indigenous and European perspectives on the first settlement of Europeans in the Brisbane Water area. This is in preparation for the upcoming 2023 Commemoration.*

4.7 Meeting Record of the Heritage Advisory Committee held on 4 September 2019 (contd)

Staff Comment:

Staff have undertaken a very preliminary scoping exercise to outline considerations, practicalities, potential resources, possible outcomes and timeframes

Further discussions will occur between the Director Environment and Planning and Director Connected Communities to determine the nature and scope of the work required to determine if this work can be placed on a work program.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

R-G3: Engage with the community in meaningful dialogue and demonstrate how community participation is being used to inform decisions.

Attachments

- 1** Heritage Advisory Committee Meeting Record - 4 September 2019 D13675229

Heritage Advisory Committee Meeting Record 4 September 2019



Central
Coast
Council

Location:	Central Coast Council Gosford Office Level 1 Committee Room 49 Mann Street, Gosford	
Date:	4 September 2019	
Time	Started at: 4.35pm	Closed at: 6.39pm
Chair	Councillor Jeff Sundstrom	
File Ref	F2018/00102	

Present:

Mayor Jane Smith, Councillor Louise Greenaway, Councillor Kyle MacGregor (arrived 5.37pm), Councillor Jeff Sundstrom, Warren Andrews, David Benwell, Walter Billington, Margot Castles, Gary Dean, Prue Wyllie, Kreenah Yelds

External Representatives present:

Richard Waterhouse, Andrew Bayley – National Parks and Wildlife Service (left 5.09pm)

Old Sydney Town Consultants: (Arrived 5:30pm, left 6:20pm)

Jonathon Canavan – HUNTA Property, Kerime Danis – City Plan, Julie Marler – Phillips Marler, Steven Sun – World Culture Tourism Village

Council Staff present:

Rebecca Cardy – Heritage Officer, Geoff Potter – Local History Librarian (left 5.38pm), Kelly Drover – Advisory Group Support Officer

Item 1 Welcome, Acknowledgement of Country and Apologies

Apologies received: Councillor Doug Vincent, Sandra Hunt-Sharman, Verena Mauldon, Joseph Murray, Scott Duncan – Section Manager Local Planning and Policy

Councillor Sundstrom declared the meeting open and completed an Acknowledgement of Country and connection to land statement.

Item 2 Disclosure of Interest

No disclosures were received.

Heritage Advisory Committee Meeting Record
4 September 2019



Central
Coast
Council

Item 3 Confirmation of Previous Meeting Record

The Advisory Group confirmed the Meeting Record from 5 June 2019.

The Advisory Group reviewed the Action Log.

Item 4 Bouddi National Park Draft Plan of Management

Andrew Bayley (National Parks and Wildlife Service, Rangers Team Leader) provided the Committee with a presentation on the Bouddi National Park Draft Plan of Management. The presentation included discussion of the potential heritage items in the park and the potential for these items to be assessed in Council's next Heritage Review

Action: Andrew Bayley to provide information to the Advisory Group Support Officer on Environmental Impact Statements and how the National parks and Wildlife Service monitor the effects of Climate Change on Flora and Fauna over time, to be circulated to Committee members.

Item 5 Awareness of history and heritage and promoting interest through Central Coast libraries (Action item 17) including discussion of 200 year anniversary of European settlement in the Brisbane Water region to occur in 2023 (Action item 26)

Geoff Potter (Local History Librarian) provided the Committee with a presentation on Local History Services at Central Coast Libraries.

At the Committee's request Geoff discussed general details of any new library local history storage area. He stated that they are open to negotiation, but in general terms they should be:

- a. On one level, with all parts of the primary local history collection together, in a purpose-built facility. Note that a smaller Wyong area collection would be housed at Tuggerah Branch Library.
- b. Dust-free, away from all water and other service pipes, have low light or UV-reduced light levels and have a constant temperature of between 13-20 degrees Celsius and a constant relative humidity of between 35-60%.
- c. Any history facility needs not only good-sized and clean storage but also a suitably large area for public research.
- d. A gallery area where local history and large travelling historical displays could be exhibited is a valuable addition to modern facilities.
- e. Eventually we seek to consolidate our local history web platforms onto one larger modern digital platform that can include photographs, documents, film and oral history recordings. This will take time and a significant budget to implement but is a worthwhile goal for the future.

Recommendation: The Committee recommends to Council that staff provide a scope of works on the appropriate process, people and potential project outline involving both Indigenous and European perspectives on the first settlement of Europeans in the Brisbane Water area. This is in preparation for the upcoming 2023 Commemoration.

Heritage Advisory Committee Meeting Record
4 September 2019

Central
Coast
Council

Item 6 Old Sydney Town

Kerime Danis (Director, Heritage City Plan), Julie Marler (Phillips Marler) and Jonathon Canavan (HUNTA Property) provided the Committee with an update on Old Sydney Town including the project scope, existing heritage listings, findings from the site survey, natural features and an overview of the structure plan.

The Consultants are seeking input on how the site should take shape including cultural and heritage significance.

Action: Committee members to provide comments and suggestions on the proposal to Advisory Group Support Officer for forwarding on to World Culture Tourism Village.

Item 7 Comprehensive LEP Heritage Review and listings

Rebecca Cardy (Heritage Officer) provided the Committee with an update on the Comprehensive LEP Heritage Review and listings.

Action: The Committee request a presentation on the Heritage Legislation Framework, including types of heritage items, levels of significance and the implication of heritage listings (Action Item 40) at the next meeting.

Action: Committee to be provided with a list of current heritage listed items, draft heritage items and current heritage nominations.

Action: Committee to be provided with a copy of the current nomination form and guidelines for heritage assessment provided by the NSW Heritage Office.

Item 8 Ourimbah Masterplan

Rebecca Cardy (Heritage Officer) advised that this item had been covered in the Action Log discussion (Action Item 37), which confirmed that the Tall Timbers Hotel in Ourimbah is not heritage listed.

Item 9 Heritage Trail Opportunities

Rebecca Cardy (Heritage Officer) provided the Committee with an update on Heritage Trail Opportunities and thanked those who provided feedback.

Margot Castles, Prue Wyllie and Richard Waterhouse provided comments to the Committee on the feedback they had provided.

Councillor Sundstrom showed the Committee an app titled 'Sydney Culture Walks' and advised he has written to City of Sydney Deputy Lord Mayor Linda Scott requesting background to the app, whether it is their Intellectual property etc.

Councillor Greenaway suggested the 'What's Near Me' feature be incorporated into any app.

Heritage Advisory Committee Meeting Record
4 September 2019



Central
Coast
Council

The Committee stated their interest in continuing to work on the Heritage Tourism Trails project.

Action: Advisory Group Support Officer to distribute Tourism Opportunity Plan to Committee members.

Action: Heritage Officer to organise an informal meeting for Committee members who are interested in actively working on suggestions for the development of the project. The discussion and outcomes will be reported back to the Committee at the next meeting.

Item 10 General Business and Close

No general business.

The meeting closed at 6.39pm

Next Meeting: **Wednesday 11 December 2019**
 4pm – 6pm
 Wyong Central Coast Council Office
 Level 2 Committee Room



Item No: 4.8
Title: Meeting Record of the Social Inclusion Advisory Committee held on 22 August 2019
Department: Connected Communities

28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00090 - D13674780
Manager: Glenn Cannard, Unit Manager, Community Partnerships
Executive: Julie Vaughan, Director Connected Communities

Report Purpose

To note the Meeting Record of the Social Inclusion Advisory Committee held on 22 August 2019 and consider the recommendations to Council from the Committee.

Recommendation

- 1 That Council receive the report on Meeting Record of the Social Inclusion Advisory Committee held on 22 August 2019 that is Attachment 1 to this report.**
- 2 That Council adopt the Terms of Reference for the Social Inclusion Advisory Committee, as set out in Attachment 2 to this report.**
- 3 That Council appoint Councillor Kyle MacGregor as the Chairperson for the Social Inclusion Advisory Committee.**

Background

The Social Inclusion Advisory Committee held its inaugural meeting on Thursday 22 August 2019. The Meeting Record of that meeting is Attachment 1 to this report.

At that meeting the Committee considered and adopted the Terms of Reference and recommended that council appoint Councillor Kyle MacGregor as Chairperson of the Committee.

The Social Inclusion Advisory Committee Meeting Record is being reported to Council in accordance with the relevant Terms of Reference.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

4.8 Meeting Record of the Social Inclusion Advisory Committee held on 22 August 2019 (contd)

R-G3: Engage with the community in meaningful dialogue and demonstrate how community participation is being used to inform decisions.

Attachments

- | | | |
|----------|---|-----------|
| 1 | Social Inclusion Advisory Committee Meeting Record - 22 August 2019 | D13674787 |
| 2 | Terms of Reference - Social Inclusion Committee | D13674663 |

Social Inclusion Advisory Committee Meeting Record 22 August 2019



Central
Coast
Council

Location:	Central Coast Council Wyong Office Level 2 Committee Room 2 Hely Street, Wyong	
Date:	22 August 2019	
Time	Started at: 4.07pm	Closed at: 5.54pm
Chair	Councillor Kyle MacGregor	
File Ref	F2019/00090	

Present:

Councillor Jillian Hogan, Councillor Kyle MacGregor, Colette Baron, Bert Cotte, Jackie Klarkowski (arrived 4.40pm), Joshua Maxwell, Glitta Supernova, Deb Tipper

Council Staff present:

Julie Vaughan – Director Connected Communities (arrived 4.28pm), Glenn Cannard – Unit Manager Community Partnerships, Kerrie Forrest – Section Manager Community Planning and Services, Belinda McRobie – Team Leader Community and Cultural Programs, Zoie Magann – Advisory Group Support Officer, Tina Nay – Advisory Group Support Officer

Item 1 Welcome, Acknowledgement of Country and Apologies

Apologies received: Councillor Chris Holstein

Glenn Cannard (Unit Manager Community Partnerships) welcomed the Advisory Group and completed an Acknowledgement of Country.

Item 2 Introductions

Each member of the Advisory Group briefly introduced themselves.

Item 3 Nomination of Chairperson

The Advisory Group discussed the election of a Chairperson.

Action: The Advisory Group recommends to Council that Councillor Kyle MacGregor be appointed as the Chairperson of the Social Inclusion Advisory Committee.

Social Inclusion Advisory Committee Meeting Record
22 August 2019

Central
Coast
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Item 4 Disclosures of Interest

No disclosures were received.

Item 5 Terms of Reference

The Advisory Group discussed the draft Terms of Reference.

It was agreed that meeting locations would alternate between the Gosford and Wyong Administration buildings, pending room availability.

Action: The Terms of Reference be reported to Council for adoption as soon as practicable.

Item 6 Social Inclusion – Our Community and Council Program Overview

Glenn Cannard (Unit Manager Community Partnerships) provided a presentation on the social inclusion projects currently underway or planned by his team. Of particular interest was a Social Inclusion Policy, which the Advisory Group will have an opportunity to review in draft form.

Julie Vaughan (Director Connected Communities) provided an overview of the Connected Communities organisation structure and outlined the role each team plays in supporting the Central Coast community.

Belinda McRobie (Team Leader Community and Cultural Programs) lead the Advisory Group through a community quiz, which looked at key population statistics of the Central Coast.

Action: Staff to circulate presentations provided to Advisory Group members.

Action: Staff to circulate draft Social Inclusion Policy to Advisory Group members one week prior to next meeting for review.

Action: Staff to circulate info on training and link to [Profile of Central Coast page](#).

Item 7 Advisory Committee Action Plan for Next 12 Months

The Advisory Group discussed future topics for focus. Suggestions were noted as below.

October 2019	December 2019	February 2020
<ul style="list-style-type: none"> • Draft Social Inclusion Policy • Confirm future meeting dates • Events feedback (how can Council consider inclusion throughout the event planning and delivery stages.) 	<ul style="list-style-type: none"> • Economic disadvantage (particularly in northern part of LGA, impact on social participation, travel/transport barriers, gendered nature of work, opportunities for advocacy) • Libraries and childcare centres (how these services can be utilised) • Broader community education • Feedback from Innovation and Futures Reference Group 	<ul style="list-style-type: none"> • Rainbow Community (LGBTIQ+ inclusivity in everyday considerations)

Social Inclusion Advisory Committee Meeting Record
22 August 2019



Central
Coast
Council

April 2020	June 2020	August 2020
<ul style="list-style-type: none"> Youth and families Youth unemployment 	<ul style="list-style-type: none"> Homelessness (update on Affordable Housing Strategy) 	<ul style="list-style-type: none"> Disabilities and access (incl. invisible disabilities such as dementia and autism, mental health) Reflect on strategies and way to move forward

Action: Update on senior services and programs to come back to Advisory Group when available.

The Advisory Group noted their intention is to be inclusive of all groups, regardless of background.

Item 8 **General Business and Close**

No general business was discussed.

The meeting closed at 5.54pm

Next Meeting: **Thursday 24 October 2019**
4pm – 6pm
Central Coast Council Gosford Office
Level 1 Committee Room

Draft Terms of Reference – Social Inclusion Advisory Committee

1. Role

Central Coast Council has an adopted Community Strategic Plan and Delivery Plan that will shape all activities and projects over the next four years. Council's Advisory Groups are an important mechanism for consultation, advice and feedback to Council staff on implementation and review of the Community Strategic Plan.

The role of the Social Inclusion Advisory Committee is to identify, examine, and formulate a collective response to the various social issues that affect the Central Coast community.

2. Responsibilities

The Advisory Group is responsible for providing advice and feedback to Council on:

- Social issues that affect the Central Coast community.
- Approaches to address key social issues identified in the Community Strategic Plan.

3. Membership, Voting and Quorum.

Membership

Councillors:	Councillor Hogan	Voting Member
	Councillor Holstein	Voting Member
	Councillor MacGregor (Chair)	Voting Member
	Councillor Pilon	Voting Member
Community Members:	Bert Cotte	Voting Member
	Colette Baron	Voting Member
	Glitta Supernova	Voting Member
	Jackie Klarkowski	Voting Member
	Deb Tipper	Voting Member
	Joshua Maxwell	Voting Member

Council is seeking broad stakeholder representation for this committee, with the desired blend providing a mix of representatives with strategic insight through practical experience in localised community programs and initiatives. Community representatives shall be appointed by resolution of Council following advertisement for nominations.

Nominations are to be in writing and will be circulated in full to Councillors for evaluation and consideration. The Advisory Group is not involved in the evaluation or selection process, it is a matter for Council.

Draft Terms of Reference – Social Inclusion Advisory Committee

The staff holding the following Central Coast Council positions may attend Advisory Group meetings:

- Director Connected Communities (or their delegate)
- Unit Manager Community Partnerships
- Section Manager Community Planning and Services
- Section Manager Community and Cultural Development

Council officers will provide professional advice and administrative support. Employees of the Council are not subject to the direction of the Advisory Group or any members of it. Staff attendance is at the discretion of the Chief Executive Officer.

Non-staff members are appointed to the Advisory Group are appointed for the remainder of the current Council term, although membership can be altered at any time by a resolution of Council.

Membership can be withdrawn by resolution of Council.

If a member misses three consecutive meetings without apology, their membership may be withdrawn and their position deemed vacant.

Casual Vacancy

A casual vacancy is caused by the resignation or death of a member or the withdrawal of membership. To fill a casual vacancy:

- The Advisory Group staff contact will report the vacancy to the Advisory Group and then to the next available Council meeting.
- If the member was nominated as a representative of an organisation, it will be recommended that the organisation be invited to nominate a replacement member.
- If the member was nominated as an individual, the original expressions of interest will be reviewed to identify an appropriate replacement member.
- Where there are no appropriate alternate nominations, expressions of interest will be called for to replace the member.
- Where the vacancy occurs within nine months of the end of the term of the Advisory Group the vacancy will not be filled.

Chairperson

The Chairperson is a Councillor. The Chairperson is to have precedence at the meeting and shall determine the order of proceedings, generally as set out in the Agenda.

Where the Mayor is appointed to be a delegate to an Advisory Group it is not necessary that the Mayor be the Chairperson.

Draft Terms of Reference – Social Inclusion Advisory Committee

Convenor

A Central Coast Council staff position shall be nominated as convenor by the Chief Executive Officer. They will be a staff member responsible for coordinating the preparation of agendas, invitations and minutes (meeting records).

The Director Connected Communities (or their delegate) shall be the convenor of the Central Coast Social Inclusion Advisory Committee.

Voting

No formal voting rules apply.

As the Advisory Group has an advisory role, its recommendations are to be made by consensus. Where consensus cannot be reached, a vote may be taken at the request of the Chairperson. The vote will be carried by a majority of voting members. The meeting record would reflect this process.

Council is the decision making body and the Advisory Group provides recommendations for consideration.

The Advisory Group may agree to allow participation in meetings through conference calls and other technology. As no formal voting rules apply, there is no proxy voting.

Quorum

The Quorum for a meeting is half the Advisory Group voting membership plus one and must include at least one Councillor.

However the Chairperson shall use their discretion to determine if a meeting should be postponed due to insufficient members being able to attend.

4. Meetings

- Meetings are held bi-monthly
- The Chairperson has the authority to call additional meetings
- The agenda and meeting papers will be distributed to members at least three days prior to the meeting
- Meetings will be recorded by the taking of minutes (meeting record) – the minutes will document agreed outcomes and will not record discussions.

5. Communications and reporting

The agendas and meeting records of the Advisory Group will be stored as a permanent record of Council. All agendas and meeting records will be published on Council's website.

Where the Advisory Group recommends an action that is outside the delegation of staff to determine, a report will be provided to Council.

Draft Terms of Reference – Social Inclusion Advisory Committee

Staff will prepare the report that recommends that Council note the meeting record of the Advisory Group. Reporting of Advisory Group recommendations to Council will be reported as Committee Recommendations without change. Staff will also provide professional commentary on the Group's recommendation and provide a staff recommendation which may or may not align to that of the Group.

Council may then, at its discretion, resolve to adopt some or all of the Advisory Group's recommendations.

Where the Advisory Group has not recommended an action, the meeting record will be reported to Council as an Information Report only.

6. Conduct

Code of Conduct training will be provided to all Advisory Group members, and must be completed prior to attending a meeting of the Advisory Group.

Each member of the Advisory Group will be provided with Council's adopted Code of Conduct and the Conduct of members is expected to be consistent with the principles outlined in the Code of Conduct.

For the avoidance of doubt, members of the Advisory Group are not permitted to speak to the media or make representations on social media on behalf of the Advisory Group or Council unless approved by Council.

Item No: 4.9
Title: Policy for Investment Management
Department: Finance



28 October 2019 Ordinary Council Meeting

Trim Reference: F2004/06621 - D13569544

Author: Carlton Oldfield, Unit Manager, Financial Services

Executive: Craig Norman, Chief Financial Officer

Report Purpose

The purpose of this report is for Council to consider the Policy for Investment Management.

This report recommends adoption of the Policy for Investment Management.

Recommendation

- 1 That Council note that a review of the Policy for Investment Management has been undertaken and changes to the policy has been presented to the Audit, Risk and Improvement Committee (ARIC).**
- 2 That Council adopt the Policy for Investment Management.**

Context

Legislation requires Council to maintain an Investment Policy that complies with the *Local Government Act 1993, Local Government (General) Regulation 2005, Ministerial Investment Order of 12 January 2011* as advised by way of *OLG Circular 11-01 17 February 2011* and *Investment Policy Guidelines*, issued by the Office of Local Government.

Central Coast Council's Policy for Investment Management articulates how we will manage Council's cash and investment portfolio. The policy is designed to safeguard Council's cash and investments, achieve appropriate earnings and manage cash resources to ensure sufficient liquidity to meet business objectives over the short, medium and long term.

Current Status

The Policy for Investment Management was presented at the June 2019 Audit Risk and Improvement Committee (ARIC) for review and to provide a report to Council. It was the recommendation of ARIC to seek an external review and to present the finding and any changes to the policy at the next meeting.

4.9 Policy for Investment Management (contd)

The external review was conducted by Imperium Markets and a number of their recommendations were introduced in a draft policy presented at the ARIC meeting on 1st October 2019.

The draft policy was noted by the committee and was recommended that Council adopt the Policy for Investment Management.

The changes to the Policy for Investment Management are shown in the table below:

	Recommended Changes to the Policy for Investment Management	Amendments made to the Policy for Investment Management
Investment Policy		
1	Item E18.4 - remove reference to Tcorp Hourglass Investment Facility and replace with generic 'managed funds' reference	Reference changed
2	Item E26 - remove three-year limit of Council term for independent advisor and replace with "continuously monitored at Council's discretion"	Reference has been kept at three-year reviews
Investment Guidelines		
3	Risk Management Table Include Reinvestment/Rollover Risk. "The risk that income will not meet expectations or budgeted requirement because interest rates are lower than expected in future"	Reinvestment/Rollover Risk added to Risk Management Table
4	Target Asset Allocation, Liquidity and Market Timing (Allocation of Funds) Remove this section to eliminate static targets so that the portfolio can be adjusted to improve performance	Section removed to improve flexibility of the portfolio but within the Office of Local Government cash liquidity benchmarks (<i>note Item 23 of Financial Statements</i>)
5	Credit Risk Add "as per the current NSW Minister's Order" to Council statement that it would not invest in subordinate debt	Additional text added to Council statement
6	Maximum Portfolio Weighting per Rating Category Remove short term credit ratings and rely on long term ratings to achieve simplicity. Introduce 'Major Banks' classification in 'AA' Category Increase maximum weighting to AA (80% to 100%), A (60% to 70%), BBB (20% to 40%) and unrated (2% to 10%)	Table renumbered from 2 to 1 Short term credit ratings removed and replaced by long term ratings Introduction of Major Bank classification to 'AA' Category No changes made to increase maximum portfolio weightings

	Recommended Changes to the Policy for Investment Management	Amendments made to the Policy for Investment Management
7	<p>Inclusion of Text Under Table 2: " ^ For the purpose of this Policy, "Major Banks" are currently defined as the ADI deposits or senior guaranteed principal and interest ADI securities issued by the major Australian banking groups:</p> <ul style="list-style-type: none"> • Australia and New Zealand Banking Group Limited • Commonwealth Bank of Australia • National Australia Bank Limited • Westpac Banking Corporation <p>Including ADI subsidiaries whether or not explicitly guaranteed, and brands (such as St George). Council may ratify an alternative definition from time to time. Standard & Poor's ratings attributed to each individual institution will be used to determine maximum holdings. In the event of disagreement between agencies as to the rating band ("split ratings") Council shall use the higher in assessing compliance with portfolio Policy limits, but for conservatism shall apply the lower in assessing new purchases."</p>	Text included
8	<p>Concentration Risk (Counterparty/Institution Credit Framework) Remove short term credit ratings Increase maximum counterparty exposure to AAA (20% to 30%) and AA/Major Bank (20% to 25%)</p>	Table renumbered from 3 to 2 Short term credit ratings removed No changes made to maximum counterparty exposures
9	<p>Product, Interest Rate and Income Risk / Term to Maturity Framework Increase portfolio weightings to periods: > 1 Year < 3 Years (60% to 70%) >3 years < 5 Years (30 to 40%) Portfolio > 5% (30% to 5%) ADI issues non-rated Term deposits (2 years)</p>	Table renumbered from 4 to 3 Maximum exposure changes reflected in draft policy to lengthen investment duration and reduce reinvestment risk

4.9 Policy for Investment Management (contd)

	Recommended Changes to the Policy for Investment Management	Amendments made to the Policy for Investment Management
10	Target Returns and Suitable Products Change in benchmark references Inclusion of Bank Bill in short term funds permitted investments Inclusion of TcorpIM Growth funds in long term fund permitted investments	Table renumbered from 5 to 4 Changes in benchmark references included in draft allows better alignment to industry standards and represents recent rebranding of benchmark products
Other		
11	Consolidate Policy & Guidelines into one document for simplicity	Documents have been consolidated
Additional Changes by Council Staff		
12	Item E26 - remove reference to "Independent Advisor being approved by Council" and replaced with 'CEO or their delegate'	Change has been included

Proposal

The proposal is to amend the Policy for Investment Management in accordance with the changes listed above and based on the recommendation from ARIC.

Consultation

The policy has been tabled at the meetings for ARIC in June and October 2019. In addition, the policy received external review by Imperium Markets.

Options

Council may choose to accept the policy as presented or propose amendments to the policy.

Financial Impact

Investment earnings are a material source of revenue for Council and it is important that returns are maximised, risk is minimised and Council has sufficient cash available to meet its obligations.

Risk Management

Staff will continue to review:

- Credit worthiness of the financial institutions it has placed investments with;
- Policy for Investment Management to ensure Council complies with all regulatory requirements.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

R-G4: Serve the community by providing great customer experience, value for money and quality services.

Attachments

- 1 Central Coast Council - Policy for Investment Management - Version 0.1 D13648027

Policy for Investment Management v0.1 16 August 2019



Central Coast Council
Policy for Investment Management

Version 0.1
Carlton Oldfield
16 August 2019



Policy for Investment Management

Author: Carlton Oldfield

Date: 16 August 2019

Version 0.1

Approved by: Craig Norman

Date of Approval: 16 August 2019

Assigned review period: 1 year

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A. Policy Summary

- A1 This policy defines the circumstances under which Central Coast Council (CCC) may invest Council funds not required for immediate and short-term operational purposes.
- A2 It sets out the risk profile, investment strategy and authorities to execute investment instruments.

B. Policy Background

- B1 All investments are to comply with:-
- B1.1 *Local Government Act 1993*;
 - B1.2 Local Government – Ministerial Order dated 12 January 2011;
 - B1.3 Sections 14A (2), 14C (1) and (2) of the *Trustee Amendment (Discretionary Investments) Act 1997*;
 - B1.4 *Local Government (General) Regulation 2005*;
 - B1.5 Division of Local Government Circular 11-01 ;
 - B1.6 Local Government Code of Accounting Practice and Financial Reporting;
 - B1.7 Australian Accounting Standards
- B2 The Office of Local Government releases guidance to Councils on investment management from time to time. Council will review this policy in light of such advice.

C. Policy Objectives

- C1 The purpose of this policy is to provide a framework for investment of Council's funds with a view to minimising the risk of loss of capital or interest, to ensure that liquidity requirements are observed and after taking into account these two priority objectives, seeking to achieve the best rate of return available.
- C2 While exercising the power to invest, consideration is to be given to the preservation of capital, liquidity and the rate of return of the investment.

D. Definitions

- D1 **Delegated Authority** - means any function, duty or power vested in the Council by the Act, that the Council may, within the terms of the Act, delegate to a Council member, Committee of the Council, Chief Executive Officer, employee or person or class of persons approved for the purpose.
- D2 **Policy** – means policy created and approved by the Council, as well as any policy of either the former Gosford City Council or the former Wyong Shire Council that applies to Council by the operation of the Proclamation.
- D3 **Council** – means Central Coast Council.
- D4 **Investment** - means the placement of Council monies in any form of investment instrument that provides for returns. It does not include any investment made in capital assets, people or property. An investment must comply with Council's adopted Investment Policy.
- D5 **CEO** - means the person appointed to the position of Chief Executive Officer of the Council, who undertakes the functions of the General Manager under the Act.

- D6 **Proclamation** - means the *Local Government (Council Amalgamations) Proclamation 2016*.
- D7 **The Act** - means the *Local Government Act 1993*
- D8 **Year** - means from July 1 to June 30 (financial year).
- D9 **The Bank Bill Swap Reference Rate (BBSW)** – is the midpoint of the nationally observed best bid and offer for AFMA Prime Bank eligible securities.
- D10 **Floating Rate Note** – is a medium term fixed security where the coupon is a fixed margin ('coupon margin') over a variable rate benchmark. The benchmark is commonly BBSW and is reset at regular intervals.

E. Policy Statements

General

- E1 This policy does not confer any delegated authority upon any person.
- E2 Council will not instruct the CEO in any manner that requires the CEO to breach his or her statutory responsibilities in respect of investments.
- E3 Subject to any functions, duties or powers conferred directly on a Council or CEO by the Act, the Council will delegate to the CEO, the power to make decisions relating to the effective and efficient management of investments in accordance with this policy.
- E4 The CEO or their delegate may, in exceptional or emergency circumstances, approve an action outside the requirements of this policy provided that any such variation to this policy is reported to Council in the next monthly investment report.
- E5 Other investment acquisitions. The Council alone may approve the acquisition of land or holding of any shares or interests in a body corporate, partnership, joint venture or other association of persons; or settle, or be, or appoint a trustee of, a Trust.
- E6 The Council will not delegate to any person the authority to raise capital or to specifically borrow money by any means, including options, swaps or any other non-balance sheet items.
- E7 Council will only allow investment for the purpose of achieving the effective and efficient on-going management of the Council organisation in accordance with the Act, Operational Plan, Long Term Financial Strategy and any other policy made from time to time.
- E8 Investments will be managed with the care, diligence and skill that a prudent person would exercise and officers shall not engage in activities that would conflict with the proper execution and management of Council's investment portfolio.
- E9 Management of the risks associated with delegation of authority shall be achieved by way of detailed regular reporting on the exercise of all functions, duties and powers delegated throughout the organisation and by the Council.
- E10 Subject to functions, duties or powers conferred upon the CEO by the Act, all delegated authorities must be exercised in accordance with relevant CCC policies and procedures set by the Council or CEO from time to time.

Policy for Investment Management v0.1 16 August 2019

- E11 Variations, reviews or additions to this policy shall be approved by resolution of the Council.
- E12 The Policy for Investment Management will be reviewed annually or as required in the event of legislative changes and/or guidelines as per B2.
- E13 This policy is not dependent on the terms of any other policy or procedures except the Act or direct, lawful instruction under the terms of the Act.

Investment Guidelines

- E14 The CEO or his/her delegate, in consultation with council staff, will approve investment guidelines, within this policy, as part of the annual review, which will set the general direction for the purchase and sale of investment assets for the coming period and prescribe performance targets by asset category.
- E15 The performance of the portfolio will be assessed against a benchmark set annually in the Investment Guidelines.
- E16 The CEO, in consultation with Council staff shall issue guidelines reviewed at least annually, for the management of the following risk classes:-

Credit Risk Management which must include:-

- E16.1 Maximum portfolio weighting by total assets in an asset grouping
- E16.2 Maximum amount to be held with an individual institution within an asset grouping

Term to Maturity Framework

- E16.3 Asset groupings will be defined with reference to credit rating.
- E16.4 The amount of investment risk attached to a particular security is in part related to its term to maturity. Guidelines for the management of term to maturity risk shall at a minimum prescribe the maximum exposure by term to maturity groupings, as an example, percentage of portfolio maturing in three to four years.

Investments

- E17 All investment securities must be denominated in Australian Dollars.
- E18 New investments shall be limited to (by statute):-
 - E18.1 Any public funds or securities issued by or guaranteed by the Commonwealth, any State or a Territory of the Commonwealth;
 - E18.2 Any debentures or securities issued by other Local Government Councils;
 - E18.3 Interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (ADI), as defined in the *Banking Act 1959*, but excluding subordinated debt obligations;
 - E18.4 A deposit with NSW Treasury Corporation or investments in their managed funds;

- E18.5 Any bill of exchange which has a maturity date of not more than 200 days and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an ADI by the Australia Prudential Regulation Authority.
- E19 This investment policy prohibits any investment carried out for speculative purposes including, but not limited to:
- E19.1 Derivative based instruments;
 - E19.2 Principal only investments or securities that provide potentially nil or negative cash flow;
 - E19.3 Stand-alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind;
 - E19.4 The use of leveraging (borrowing to invest) of an investment
 - E19.5 Extensive trading activity

Accounting and Reporting

- E20 Council will comply with appropriate accounting standards in valuing its investments and quantifying its investment returns.
- E21 Investment income must be recorded according to accounting standards. Published reports may show a breakdown of its duly calculated investment returns into capital gains and losses and interest.
- E22 A report will be provided to Council on a monthly basis when Ordinary Meetings occur. The report will detail the investment portfolio in terms of performance, percentage exposure of total portfolio and maturity dates.
- E23 From time to time financial assets may be acquired at a discount or premium to their face value. Discount or premium is to be taken into account in line with relevant Australian Accounting Standards.
- E24 For audit purposes, certificates must be obtained from the banks/fund managers/custodian confirming the amounts of investment held on Council's behalf at 30 June each year.

Independent Financial Advisor

- E25 From time to time, Council may utilise the services of a suitably qualified and experienced investment advisor for the purposes of achieving the aims of this policy.
- E26 An appointment of an Independent Financial Advisor (IFA) can be decided by the CEO or their delegate. The IFA must be licensed by the Australian Securities and Investment Commission. An appointed Independent Advisor will have no conflict of interest in respect to their investments recommended. The term of any appointed Independent Financial Advisor will not exceed 3 years without review.

Investment Guidelines

Council is a prudent investor. It is intended to maximise investment returns while maintaining the security of investments through the prudent management of risk.

Risk Management

Detailed decisions on the purchase and sale of investment assets will be mindful of the following risk categories.

Risk	Mitigants
Risk of Capital Loss	Diligent product research, diversification and an intention to hold assets to maturity.
Liquidity risk	Cash flow forecasting, allocation of investment funds to time horizons, maintenance of a "liquidity reserve" through conservative assumptions in cash flow forecasting.
Market timing risk ("not getting a good price on the day")	Stagger investment dates, maintain spread of maturity dates.
Credit Risk	Credit Risk guidelines imposing required credit rating targets for the portfolio.
Concentration risk ("all eggs in one basket")	Concentration Risk guidelines imposing maximum exposure for Individual institutions.
Product risk	Undertake rigorous product research.
Interest Rate (duration) risk	Market Investments acquired at par value will not be exposed to interest rate fluctuations if they are redeemed at maturity.
Income risk	Conservative approach to investment income budgeting.
Reinvestment/Rollover risk	The risk that income will not meet expectations or budgeted requirements because interest rates are lower than expected in future.
Regulatory risk	Regulation embedded in Investment Policy. Portfolio actively managed to comply with Policy.
Fraud risk	Documented investment procedures, separation of responsibilities for investment decision making and transaction settlement, only one account for payment of redemption proceeds, use of licensed custodians or third party registries where applicable.
Safe keeping / Clear title risk	Documented investment procedures.

Credit Risk

Before entering into any investment transaction with a new institution there will be a diligent review of the creditworthiness of that institution. The Chief Executive Officer or his/her delegate must form its own opinion of the risk attached to an institution and not merely rely on published credit ratings.

Central Coast Council will not invest in subordinate debt, as per the current NSW Minister's Order.

The portfolio credit guidelines to be adopted will be based on the Standard & Poor's (S&P) ratings system criteria. The maximum available limits in each rating category are as follows:

Table 1 – Maximum portfolio weighting per rating category

Long Term Credit Ratings	Maximum Portfolio Weighting
AAA Category	100%
AA Category or Major Bank [^]	80%
A Category	60%
BBB Category	20%
Unrated	2%

[^] For the purpose of this Policy, "Major Banks" are currently defined as the ADI deposits or senior guaranteed principal and interest ADI securities issued by the major Australian banking groups:

- Australia and New Zealand Banking Group Limited
- Commonwealth Bank of Australia
- National Australia Bank Limited
- Westpac Banking Corporation

including ADI subsidiaries whether or not explicitly guaranteed, and brands (such as St George).

Council may ratify an alternative definition from time to time.

Standard & Poor's ratings attributed to each individual institution will be used to determine maximum holdings.

In the event of disagreement between agencies as to the rating band ("split ratings") Council shall use the higher in assessing compliance with portfolio Policy limits, but for conservatism shall apply the lower in assessing new purchases.

Concentration Risk (Counterparty/Institution Credit Framework)

Exposure to individual counterparties/financial institutions will be restricted by their S&P rating so that single entity exposure is limited, as detailed in the table below.

Table 2 – Counter Party Risk

Individual Institution Limits	
Long Term Credit Ratings	Maximum Exposure
AAA Category*	20%
AA Category*	20%
A Category	20%
BBB Category	10%
Unrated Category	2%

*The limit may be exceeded temporarily to the extent that the excess represents funds held on deposit awaiting reinvestment.

Product, Interest Rate and Income Risk / Term to Maturity Framework

The investment portfolio is to be invested with a conservative approach to income budgeting within the following term to maturity constraints, subject to rigorous product research:

Table 3 – Term to Maturity

Description	Maximum Exposure
Portfolio allocation:	
Portfolio % < 1Year	100%
Portfolio % > 1 Year < 3 Years	70%
Portfolio % >3 Years < 5 Years	40%
Portfolio % > 5 Years	5%
Maturity of financial institution securities:	
ADI issues rated A or above	10 years
ADI issues rated BBB to A-	5 years
ADI issues non-rated (Term Deposits only)	2 years

Regulatory, Fraud and Safekeeping/Clear title risk

The regulatory framework for investments is embedded within the investment policy and the Portfolio will be actively managed to comply with policy.

Risk of Fraud and safe keeping is mitigated by documented investment procedures, separation of responsibilities for investment decision making and transaction settlement, with only one account for payment of redemption proceeds, including the use of licensed custodians or third party registries where applicable.

Benchmarking and Monitoring

Each investment in the portfolio is to be evaluated and monitored against a performance benchmark appropriate to the risk and time horizon of the investment concerned. The objective is to ensure that all investments under consideration can deliver a level of return commensurate with their risk profile and that they are competitive with an appropriate peer group of alternative investment options. The eligibility of an investment is determined by the NSW Local Government Minister's Order dated 12 January 2011.

Under these Investment Guidelines, no assets other than those listed in the table below will be eligible.

Policy for Investment Management v0.1 16 August 2019

Table 4 – Target Returns and suitable products

Investment Category	Investment Horizon	Bench Mark	Permitted
Working capital funds	0-3 months	Official cash rate	11am, overnight call and cash accounts, short dated Bank Bills, TCorpIM Cash Fund
Short term funds	3-12 months	AusBond Bank Bill Index^^	TCorpIM Cash Fund, Term Deposits, Bank Bills
Short-Medium term funds	1-3 years	AusBond Bank Bill Index	Term Deposits, Senior ADI Fixed and Floating Rate Notes, short dated Bonds, TCorpIM Strategic Cash Fund
Medium term funds	3-5 years	AusBond Bank Bill Index	Term Deposits, Senior ADI Fixed and Floating Rate Notes and Bonds
Long term funds	5 years	AusBond Bank Bill Index TCorp's Internal Benchmark (Funds)	Term deposits, Senior ADI Fixed and Floating Rate Notes and Bonds, TcorpIM Growth Funds

Implementation and Authority to Amend Strategy

The Investment Guidelines noted earlier in this policy set out the intended approach to investments in the market conditions that are expected to prevail over the medium to long term investment horizon. However, there may be periods, sometimes sustained, where "normal" market conditions do not apply, for example, periods where short term interest rates are higher than long term interest rates, or investments of similar credit quality offer different yields due to liquidity differences.

The CEO or his/her delegate may approve a variation to this policy if the investment is to the Council's advantage or due to revised legislation subject to this variation being reported to Council in the next available monthly investment report.

Professional Advice

Council may seek professional, external investment advice from time to time to provide assistance in Investment Strategy formulation, portfolio implementation and monitoring in accordance with the Policy for Investment Management.



Item No: 5.1
Title: Investment Report for September 2019
Department: Finance

28 October 2019 Ordinary Council Meeting

Trim Reference: F2004/06604 - D13687901

Author: Carlton Oldfield, Unit Manager, Financial Services

Executive: Craig Norman, Chief Financial Officer

Report Purpose

To present the monthly report on the investment portfolio as required in accordance with cl. 212 of the *Local Government (General) Regulation 2005*.

Summary

This report details Council's investments as at 30 September 2019.

Recommendation

That Council receive the Investment Report for September 2019.

Background

Council's investments are made in accordance with the *Local Government Act 1993*, *Local Government (General) Regulation 2005*, the Policy for Investment Management adopted at the Ordinary Council Meeting on 27 November 2017, Ministerial Investment Order issued February 2011 and Division of Local Government (as it was then known) Investment Policy Guidelines published in May 2010.

Council has been presented with a new draft Policy for Investment Management for adoption. This report is based on the current Policy for Investment Management and Guidelines as they stand. Should the draft Policy for Investment Management be adopted, it will be used for presenting the October 2019 results.

Current Status

Council's current cash and investment portfolio totals \$442.16 million at 30 September 2019.

Source of Funds	Value (\$'000)
Investment Portfolio	\$433,160
Transactional accounts and cash in hand	\$9,004
Total	\$442,164

5.1 Investment Report for September 2019 (contd)

Council has a net outflow of \$23.74 million in September 2019, of which \$31.45 million was drawn down from transactional cash accounts whilst a further \$7.72 million was added to investments.

This investment report will focus on the investment portfolio of \$433.16 million.

Total net return on the portfolio for Council, in September was \$902K, comprising entirely of interest earnings. The total value of the Council's investment portfolio as at 30 September 2019 is outlined in Table 1 below.

Table 1 – Portfolio Movement

Description	2018-19 Financial Year \$'000	Jul-19 2019/20 \$'000	Aug-19 2019/20 \$'000	Sep-19 2019/20 \$'000	FYTD 2019/20 \$'000
Opening Balance	467,254	445,661	425,411	425,442	445,661
Movement for the period	-21,593	-20,250	31	7,718	-12,501
Closing Balance	445,661	425,411	425,442	433,160	433,160
Interest earnings	13,017	950	872	902	1,822

Council's investments are evaluated and monitored against a benchmark appropriate to the risk (Standard and Poor's BBB long term or above) and time horizon of the investment concerned. Council's investment portfolio includes rolling maturity dates to ensure that Council has sufficient funds at all times to meet its obligations. A summary of the term deposit and floating rate notes maturities are listed in Table 2 below.

Table 2 - Investment Maturities

Time Horizon	Percentage Holdings	Maturity on or before	Value \$'000
At Call	4.63%	Immediate	20,062
Investments			
0 - 3 months	17.31%	Dec-2019	75,000
4 - 6 months	18.70%	Mar-2020	81,000
7 - 12 months	30.50%	Sep-2020	132,098
1 - 2 years	16.16%	Sep-2021	70,000
2 - 3 years	3.46%	Sep-2022	15,000
3 - 4 years	2.31%	Sep-2023	10,000
4 - 5 years	6.93%	Sep-2024	30,000
Total Investments	95.37%		413,098
Total Portfolio	100.00%		433,160

5.1 Investment Report for September 2019 (contd)

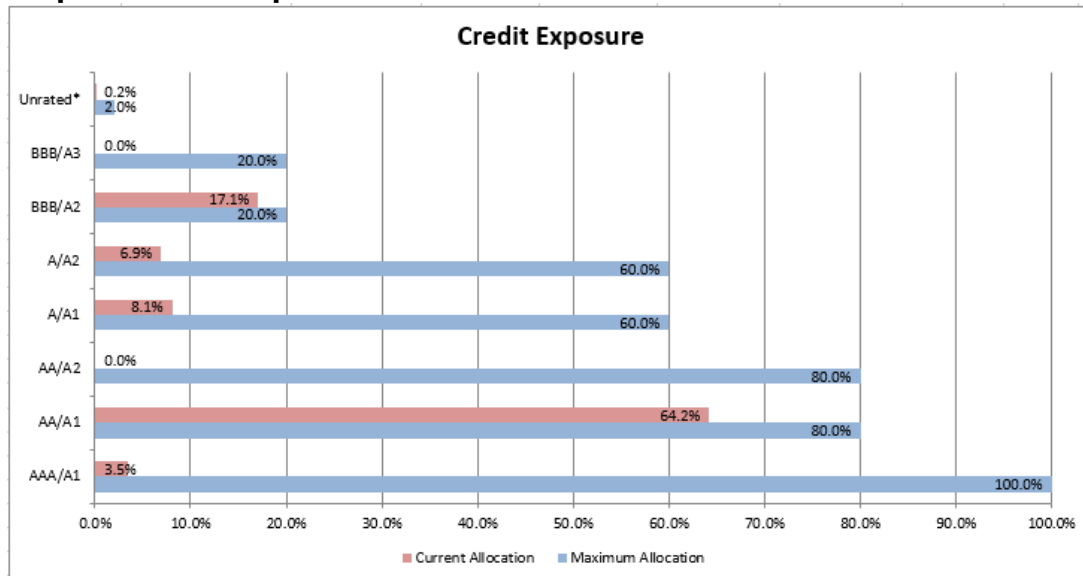
The investment portfolio is concentrated in AA above (67.68%), A (15.01%) and BBB (17.08%).

The investments in AA/A are of higher credit ratings whilst investments in BBB's represented the best returns at the time of the investment. Financial institutions issuing fixed income investments and bonds are considered investment grade (IG) if its Long Term credit rating is BBB or higher by Standard and Poor (S&P).

Council continues to monitor the portfolio and manage investments taking into consideration credit ratings of financial institutions, interest rates offered for the maturity dates required and the amount of our investment portfolio already held with each financial institution.

The current spread of investments is listed in Graph 1 and counter party credit exposure is listed in Graph 2.

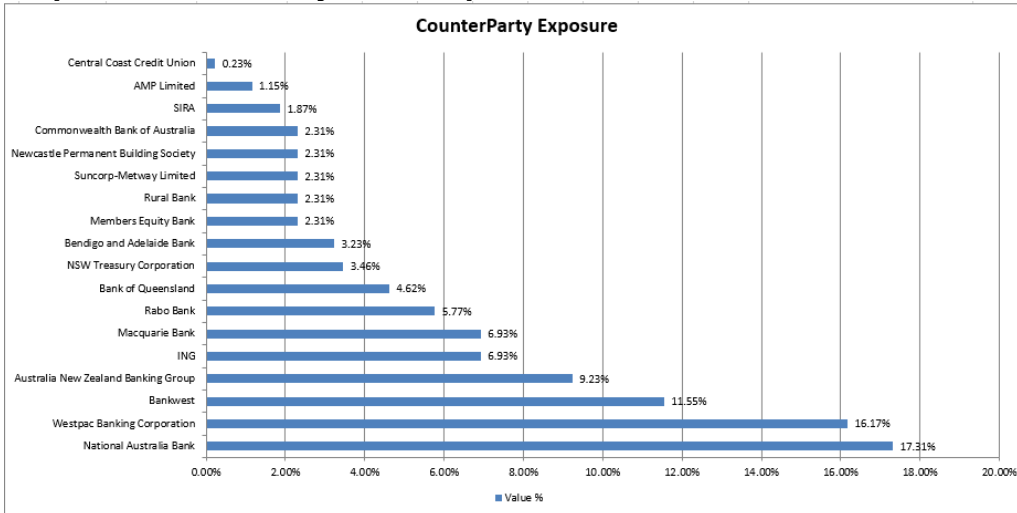
Graph 1 – Credit Exposure



* **AA/A1:** Council has provided security for self-insurance by way of a term deposit invested in an ADI through State Insurance Regulatory Authority (formerly WorkCover NSW) which is included as part of Council's investment portfolio.

** **Unrated:** Unrated investment comprises of a term deposit with Central Coast Credit Union

Graph 2 - Counter Party Credit Exposure



Green Investments

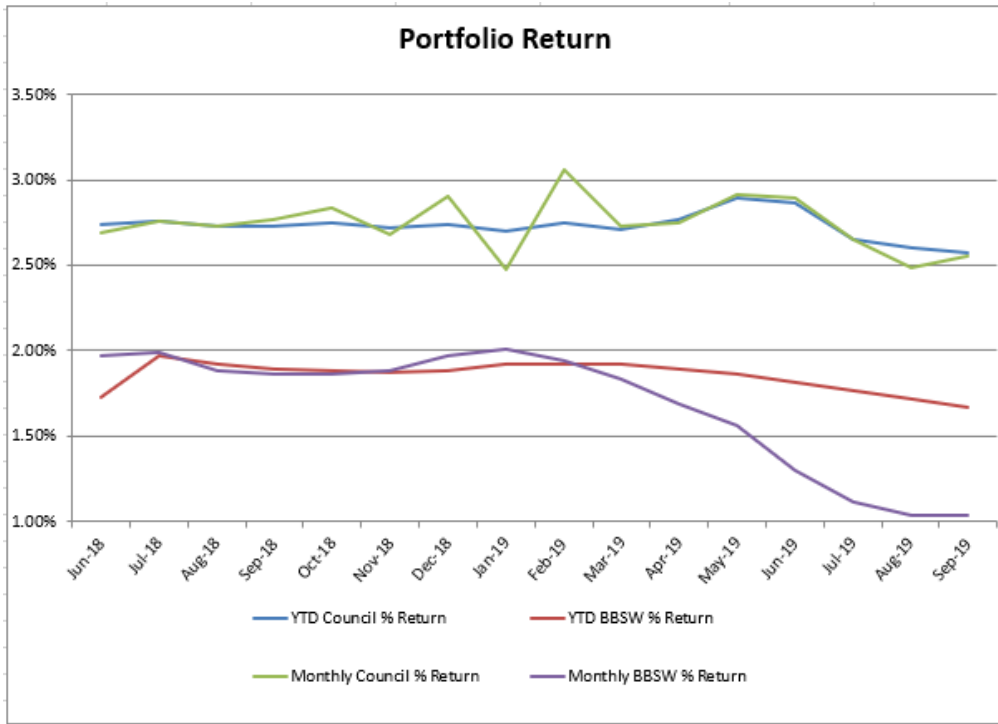
Council continues to look for 'Green' investment opportunities subject to prevailing investment guidelines. A list of current green investments held is contained on the investment listing, highlight in green. For the month of September, there were no new green investments opportunities.

Portfolio Return

Interest rates on investments in the month, ranged from 1.40% to 3.50%, all of which exceeded the monthly Bank Bill Swap Rate (BBSW) benchmark of 1.04%.

The annualised financial year to date return for September of 2.57% for Central Coast Council is favourable compared to benchmark bank bill swap (BBSW) *financial year to date* Calculated Bank Bill Index of 1.67% as shown in Graph 3 - Portfolio returns.

5.1 Investment Report for September 2019 (contd)



Council's Portfolio by Source of Funds

Council is required to restrict funds received for specific purposes. Restricted funds consist of funds in the investment portfolio and in transactional accounts as follows:

Source of Funds	Value (\$'000)
Investment Portfolio	\$433,160
Transactional accounts and cash in hand	\$9,004
Total	\$442,164
Restricted Funds	\$427,579
Unrestricted Funds	\$14,586

Attachment 1 details Investments by Type held by Council at 30 September 2019 and Attachment 2 details Restrictions for Council by fund as at 30 June 2019. The balances for June 2019 are being finalised as part of the annual financial statement audit. The restrictions for September 2019 will be finalised after the completion of the 2019 financial statements.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

R-G4: Serve the community by providing great customer experience, value for money and quality services.

Attachments

- | | | |
|----------|---|-----------|
| 1 | Summary of Investments by Type at 30 September 2019 | D13688226 |
| 2 | Summary of Restrictions by Fund as at 30 June 2019 | D13688241 |

<Bottom>

Central Coast Council Summary of Investments as at 30-September-2019							
Financial Institution	Type of Investment	Short Term Rating	Long Term Rating	Maturity Date	Portfolio Balance \$	As a % of the total Portfolio	Interest Rate %
CASH AT CALL:							
Westpac Banking Corporation	Corporate Investment Account	A1	AA	Daily	46,565	0.01%	1.10%
Bankwest	At Call Deposit	A1	AA	Daily	10,015,284	2.31%	1.25%
Commonwealth Bank of Australia	Business On-line Saver	A1	AA	Daily	10,000,000	2.31%	0.90%
Total Cash At Call					20,061,848	4.63%	
TERM DEPOSITS, FLOATING RATE NOTES & BONDS:							
Bankwest	Term Deposit	A1	AA	02-Oct-2019	10,000,000	2.31%	2.68%
Australia New Zealand Banking Group	Term Deposit	A1	AA	15-Oct-2019	10,000,000	2.31%	2.77%
Bankwest	Term Deposit	A1	AA	16-Oct-2019	10,000,000	2.31%	2.68%
Bankwest	Term Deposit	A1	AA	30-Oct-2019	10,000,000	2.31%	2.68%
Australia New Zealand Banking Group	Term Deposit	A1	AA	12-Nov-2019	10,000,000	2.31%	2.78%
Westpac Banking Corporation	Term Deposit	A1	AA	25-Nov-2019	10,000,000	2.31%	2.73%
ING	Term Deposit	A2	A	13-Dec-2019	5,000,000	1.15%	2.83%
National Australia Bank	Term Deposit	A1	AA	16-Dec-2019	10,000,000	2.31%	2.70%
National Australia Bank	Term Deposit	A1	AA	15-Jan-2020	10,000,000	2.31%	2.78%
Bankwest	Term Deposit	A1	AA	02-Jan-2020	10,000,000	2.31%	2.60%
Central Coast Credit Union	Term Deposit	Unrated	Unrated	15-Feb-2020	1,000,000	0.23%	2.75%
ING	Term Deposit	A2	A	26-Feb-2020	5,000,000	1.15%	2.89%
Australia New Zealand Banking Group	Term Deposit	A1	AA	02-Mar-2020	10,000,000	2.31%	2.50%
Westpac Banking Corporation	Floating Rate Note	A1	AA	05-Mar-2020	10,000,000	2.31%	BBSW + 0.77%
ING	Term Deposit	A2	A	12-Mar-2020	10,000,000	2.31%	2.55%
Westpac Banking Corporation	Term Deposit	A1	AA	17-Mar-2020	10,000,000	2.31%	3.10%
Australia New Zealand Banking Group	Term Deposit	A1	AA	18-Mar-2020	10,000,000	2.31%	2.55%
Members Equity Bank	Floating Rate Note	A2	BBB	06-Apr-2020	10,000,000	2.31%	BBSW + 1.25%
National Australia Bank	Term Deposit	A1	AA	14-Apr-2020	10,000,000	2.31%	2.58%
SIRA	Term Deposit	A1	AA	02-May-2020	8,098,000	1.87%	2.40%
Westpac Banking Corporation	Term Deposit	A1	AA	07-May-2020	10,000,000	2.31%	2.65%
ING	Term Deposit	A2	A	21-May-2020	10,000,000	2.31%	2.70%
Rural Bank	Term Deposit	A2	BBB	03-Jun-2020	10,000,000	2.31%	1.94%
Macquarie Bank	Term Deposit	A1	A	17-Jun-2020	10,000,000	2.31%	1.85%
Macquarie Bank	Term Deposit	A1	A	13-Jul-2020	10,000,000	2.31%	1.85%
Bendigo and Adelaide Bank	Floating Rate Note	A2	BBB	18-Aug-2020	4,000,000	0.92%	BBSW + 1.10%
Rabo Bank	Term Deposit	A1	AA	07-Sep-2020	5,000,000	1.15%	3.50%
Suncorp-Metway Limited	Floating Rate Note	A1	A	20-Oct-2020	4,500,000	1.04%	BBSW + 1.25%
Suncorp-Metway Limited	Floating Rate Note	A1	A	20-Oct-2020	500,000	0.12%	BBSW + 1.25%
National Australia Bank	Term Deposit	A1	AA	10-Dec-2020	5,000,000	1.15%	2.80%
Westpac Banking Corporation	Term Deposit	A1	AA	10-Dec-2020	10,000,000	2.31%	2.90%
Westpac Banking Corporation	Term Deposit	A1	AA	21-Jun-2021	10,000,000	2.31%	3.06%
Rabo Bank	Term Deposit	A1	AA	05-Jul-2021	10,000,000	2.31%	2.92%
Westpac Banking Corporation	Floating Rate Note	A1	AA	26-Nov-2021	5,000,000	1.15%	BBSW + 0.93%
Newcastle Permanent Building Society	Floating Rate Note	A2	BBB	24-Jan-2022	10,000,000	2.31%	BBSW + 1.65%
Rabo Bank	Term Deposit	A1	AA	12-Dec-2022	10,000,000	2.31%	3.18%
Westpac Banking Corporation	Floating Rate Note	A1	AA	27-Nov-2023	5,000,000	1.15%	BBSW + 0.93%
NSW Treasury Corporation	Bonds	A1	AAA	15-Nov-2028	15,000,000	3.46%	3.00%
Bank of Queensland	Term Deposit	A2	BBB	26-Aug-2021	10,000,000	2.31%	1.75%
Macquarie Bank	Term Deposit	A1	A	07-Aug-2020	10,000,000	2.31%	1.55%
National Australia Bank	Term Deposit	A1	AA	15-Sep-2020	10,000,000	2.31%	1.55%
Suncorp-Metway Limited	Term Deposit	A1	A	17-Jun-2020	5,000,000	1.15%	1.65%
National Australia Bank	Term Deposit	A1	AA	06-Oct-2020	10,000,000	2.31%	1.48%
National Australia Bank	Term Deposit	A1	AA	28-Sep-2020	10,000,000	2.31%	1.50%

Central Coast Council Summary of Investments as at 30-September-2019							
Financial Institution	Type of Investment	Short Term Rating	Long Term Rating	Maturity Date	Portfolio Balance \$	As a % of the total Portfolio	Interest Rate %
National Australia Bank	Term Deposit	A1	AA	12-Oct-2020	10,000,000	2.31%	1.48%
AMP limited	Term Deposit	A1	A	18-Mar-2020	5,000,000	1.15%	1.90%
Bank of Queensland	Term Deposit	A2	BBB	26-Sep-2024	10,000,000	2.31%	2.00%
Bendigo and Adelaide Bank	Term Deposit	A2	BBB	21-Sep-2020	10,000,000	2.31%	1.62%
Total Term Deposit & Bonds:					413,098,000	95.37%	
TOTAL PORTFOLIO					433,159,848	100.00%	
Current					308,159,848	71.14%	
Non-Current					125,000,000	28.86%	
TOTAL PORTFOLIO					433,159,848	100.00%	

Green Investments

SUMMARY OF RESTRICTIONS as at 30 June 2019

FUND	SOURCE	Principal Amount \$'000
GENERAL FUND	Cemeteries Surplus	806
	Contributions to works	6,906
	Developer Contributions	97,180
	Developer Contributions (Bonus Provisions)	5,002
	Developer Contributions (Prepaid)	1,802
	Developer Contributions (VPA)	2,608
	Holiday Park Surplus	10,168
	Internal commitments	81,989
	Other Crown Land	1,730
	RMS Advances	0
	Self Insurance	5,976
	Stormwater Levy	797
	Unexpended grants	10,214
	Waste Management (Tip Rehabilitation)	28,356
TOTAL GENERAL FUND RESTRICTIONS	253,534	
Water FUND	Developer Contributions	38,191
	Contributions to works	48
	Developer Contributions (Prepaid)	59
	Developer Contributions (VPA)	1,028
	Internal commitments	873
	Self Insurance	798
	Unexpended grants	2,355
	TOTAL WATER FUND RESTRICTIONS	43,352
SEWER FUND	Contributions to works	
	Developer Contributions	20,917
	Developer Contributions (VPA)	483
	Internal commitments	955
	Self Insurance	2,131
	TOTAL SEWER FUND RESTRICTIONS	24,486
DRAINAGE FUND	Contributions to works	100
	Developer Contributions	33,804
	Internal commitments	66
	Unexpended grants	0
	TOTAL DRAINAGE FUND RESTRICTIONS	33,970
DOMESTIC WASTE FUND	Domestic Waste Management	71,133
	Unexpended grants	1,105
	TOTAL WASTE FUND RESTRICTIONS	72,237
TOTAL RESTRICTED FUNDS		427,579



Item No: 5.2
Title: Pecuniary Interest Disclosure Returns 2018-2019
Department: Governance

28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00064 - D13673670
Author: Kathy Bragg, Acting Section Manager, Governance
Manager: James Taylor, Acting Unit Manager, Governance and Business Services
Executive: Dr Liz Develin, Director Governance

Report Purpose

Council's Code of Conduct, at clauses 4.8 to 4.27, require each Designated Person to lodge a Pecuniary Interest Disclosure form (as specified in Schedule 2 Council's Code of Conduct) with the Chief Executive Officer:

- 1 Annually; or
- 2 Within three months of joining Council; or
- 3 When becoming aware of a change in circumstances of "a designated person's interest as specified in Schedule 1 Council's Code of Conduct of personal".

Clause 4.25 of Council's Code of Conduct further requires that Returns lodged with the Chief Executive Officer need to be tabled at the "first meeting of Council after the last day that the returned is required to be lodged" (30 September 2019).

The purpose of this report is to meet the requirements under the Code of Conduct.

Recommendation

That Council receive the report on Pecuniary Interest Disclosure Returns 2018-2019 and note that the Chief Executive Officer has tabled Pecuniary Interest Disclosure Returns, pursuant to Clause 4.25 of Council's Code of Conduct.

Current Status

All required Returns by Councillors, the Chief Executive Officer, other Senior Staff and those Council Staff identified as designated persons have been lodged before the statutory date with the exception of seven staff who have been identified as designated persons. These seven staff are currently on extended leave and will be required to complete a Return on resuming their Council duties.

Council's Code of Conduct

In addition to the annual disclosure requirements, Council's Code of Conduct states that Councillors and designated persons are required within three months of becoming aware of a new interest, to complete a new Pecuniary Interest Disclosure Return and lodge this with the Chief Executive Officer. These Returns must be tabled at a Council Meeting as soon as practicable after the Return is lodged.

The Council's Code of Conduct also states that Councillors and designated persons must disclose whether they were a property developer, or a close associate of a corporation that is a property developer, on the Return date.

Pecuniary Interest Returns and the *Government Information (Public Access) Act (GIPA Act)*

The GIPA Act defines Pecuniary Interest Returns as open access information. Section 6 of the GIPA Act provides for the mandatory proactive release of open access information. The GIPA Act provides that open access information must be made publicly available free of charge on Council's website.

The Information and Privacy Commission (IPC) has finalised and issued *Guideline 1: For local councils on the disclosure of information contained in the returns disclosing the interests of Councillors and designated persons* (Guideline 1).

Guideline 1 states that Councillors' and Designated Persons' Returns of Interest must be made publicly available free of charge on Councils' websites, **unless there is an overriding public interest against disclosure** of the information contained in them, or to do so would impose unreasonable additional costs on Council. The Office of Local Government's Circular 19-21 *Release of IPC Guideline 1 Returns of Interests* is Attachment 1 to this report.

It has been determined that there is an overriding public interest against disclosure of the Returns on Council's website due to privacy reasons. As such the Returns will not be proactively released on Council's website.

This determination is based on the IPC's comments at 3.10 of the Guidelines which state:

3.10 Section 6(4) of the GIPA Act requires agencies 'must facilitate public access to open access information contained in a record by deleting matter from a copy of the record if disclosure of the matter would otherwise be prevented due to an overriding public interest against disclosure, and it is practicable to delete the matter'.

After weighing the public interest considerations, personal information in the Returns would be an overriding factor against disclosure and would need to be redacted prior to being released on Council's website. This redaction in effect would result in the Returns being meaningless, as details of addresses of places of residence and other properties owned form

5.2 Pecuniary Interest Disclosure Returns 2018-2019 (contd)

part of the type of information which might be relied up to determine a pecuniary interest. If that information is removed from the Return, the Return has considerably less value.

However, the Register of Designated Persons will be published on Council's website, and the unredacted Returns will be available for view only inspection by application, as per Council's current practice. It should be noted that in the past Council has experienced very few requests to view the Returns.

The Register includes the following information:

- Designated Person's name and title;
- Date the Designated person Return was received;
- Acknowledgement date;
- Trim Reference
- Date the Return was reported to Council

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

G2: Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect.

Attachments

- 1 OLG Circular 19-21 Release of IPC Guidelines 1 Returns of Interest D13677580



Office of
Local Government

Circular to Councils

Circular Details	Circular No 19-21 / 26 September 2019 / A664471
Previous Circular	19-08 Consultation on revised IPC Guideline 1 Returns of Interests
Who should read this	Councillors / General Managers / Governance staff
Contact	Council Governance / olg@olg.nsw.gov.au / (02) 4428 4100
Action required	Information

Release of IPC Guideline 1 Returns of Interests

What's new or changing?

- The Information and Privacy Commission (IPC) has finalised and issued *Guideline 1: For local councils on the disclosure of information contained in the returns disclosing the interests of councillors and designated persons* (Guideline 1).
- Councils should review the positions they currently identify as designated persons in light of Guideline 1 by applying the principles set out in the attachment to this circular.

What this will mean for your council

- Guideline 1 states that councillors' and designated persons' returns of interests must be made publicly available free of charge on councils' websites, unless there is an overriding public interest against disclosure of the information contained in them or to do so would impose unreasonable additional costs on the council.
- Where a council decides that there is an overriding public interest against the disclosure of some of the information contained in a return, consideration should be given to releasing an edited copy of the return (for example redacting the individual's signature and residential address).
- Where information is deleted from a return, councils should keep a record indicating, in general terms, the nature of the information redacted from the return in accordance with section 6(5) of the *Government Information (Public Access) Act 2009* (GIPA Act).
- Councils should be mindful when identifying a position as the position of a designated person or a committee as a committee whose members are designated persons, that the consequence of this is that the council will be required to publish information contained in those persons' returns of interests on their websites.
- The Office of Local Government (OLG) would encourage councils to review the positions and committee memberships that they currently identify as those of designated persons with this consequence in mind.
- OLG would encourage councils to apply the principles set out in the attachment to this circular when identifying positions and committee memberships as those of designated persons.

Key points

- Section 6 of the GIPA Act provides for the mandatory proactive release by NSW public sector agencies (including councils) of open access information. The GIPA Act provides that open access information must be made publicly available free of charge on a website maintained by the agency.
- Councillors' and designated persons' returns of interests are prescribed as open access information for local government under Schedule 1 to the *Government Information (Public Access) Regulation 2018*.

Where to go for further information

- Guideline 1 and further information on open access information requirements for local government is available on the IPC's website at www.ipc.nsw.gov.au.
- The attachment to this circular provides guidance on the principles councils should apply when identifying positions and committee memberships as those of designated persons.
- See the [Guide to Completing Returns of Interests](#) which is available on OLG's website, for information on how to complete returns of interests and what information to include.
- Contact the IPC at 1800 472 679.
- Contact OLG's Council Governance Team on 02 4428 4100.



Tim Hurst
Deputy Secretary
Local Government, Planning and Policy

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ATTACHMENT

Identifying “designated persons”

The obligation to complete returns of interests

Under the *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct), councillors and designated persons are required to complete and submit returns of interests within 3 months of:

- becoming a councillor or designated person
- 30 June of each year, and
- becoming aware of a new interest that must be disclosed in the return.

Who is a “designated person”?

Under clause 4.8 of the Model Code of Conduct, designated persons include:

- the general manager
- senior staff of councils for the purposes of section 332 of the *Local Government Act 1993*
- any other member of staff or delegate of the council who holds a position identified by the council as the position of a designated person because it involves the exercise of a function that could give rise to a conflict of interest, and
- a member of a committee of the council identified by the council as a committee whose members are designated persons because the functions of the committee involve the exercise of functions that could give rise to a conflict of interest.

Identifying “designated persons”

The requirement to publish returns of interests is designed to operate as a transparency mechanism to ensure that key decision makers in councils appropriately disclose and manage pecuniary interests they may have in matters they are dealing with.

Councils should be mindful when identifying a position as the position of a designated person or a committee as a committee whose members are designated persons, that the consequence of this is that the council will be required to publish personal information about those persons on their websites.

Councils should weigh this consequence against the risk that the requirement to publish returns of interests is designed to address to ensure that this is a proportionate mitigation of that risk. This assessment should be based on a consideration of the nature, responsibilities and functions of a role or a committee and the type and level of delegations it exercises.

Positions or committee memberships involving the performance of low-level administrative or regulatory functions that carry limited or no discretion or financial delegations, should not be identified as positions of designated persons.

The types of positions or committee memberships that should be identified as designated persons are those that exercise functions or decision-making that involve the potential for significant risk to the council, including of damage to the council's reputation, where conflicts of interest are not disclosed and appropriately managed.



Item No: 6.1
Title: Answer to QON - Q195/18- Heart Graffiti
Department: Connected Communities

28 October 2019 Ordinary Council Meeting

Trim Reference: F2011/00396 - D13687385
Author: Glenn Cannard, Unit Manager, Community Partnerships
Executive: Julie Vaughan, Director Connected Communities

6.1 Answer to QON - Q195/18- Heart Graffiti

The following question was asked by Councillor McLachlan at the Ordinary Meeting on 8 October 2018:

Is there a possibility for Council to put up a reward up for the heart graffiti offender?

Can Council table the cost of the removal of that damage, in the event that Police find the offender/s and Council can take action to reclaim some of the damage.

Council cannot accurately table the cost of removing the "heart graffiti" tag as staff do not identify time spent removing each individual and specific tag when they undertake graffiti removal. The "heart" tag could be one of many removed on the one site at the same time.

The broader questions raised around rewards for reporting graffiti offences have been considered within the draft Central Coast Graffiti Management Strategy and proposed actions to address these areas are included within that document.

Attachments

Nil.



Item No: 7.1
Title: Questions with Notice
Department: Governance

28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00041-02 - D13682552
Author: Kylie Hottes, Councillor and Meeting Support Officer
Manager: Sarah Georgiou, Section Manager, Councillor Support
Executive: Dr Liz Develin, Director Governance

7.1 Questions with Notice

The following question was submitted by Councillor Best:

RPACC Blame Game

It has been suggested that the Snowy Hydro Funding shortfall is to blame for Council abandoning the \$200 million RPACC/Library, leaving in its wake some \$5 million Consultant and Planning bill. I recently reviewed a raft of Public and Confidential documentation generated by your Staff around this Project and to date failed to identify any formal reference in the Project's Business Plan that relies on Snowy Hydro Funding. Could you please be so kind as to direct me to the appropriate documentation that I may be missing?

Response provided by the Director, Innovation and Futures:

Council staff cannot direct you to any further documentation that includes an allowance for inclusion or analysis of additional funding from any sources other than the previously committed State and Federal Funding included in the Council report of 10 September 2018.

The summary below is taken from the non-confidential part of the 10 September 2018 Council report which details the known committed funding at that time. Please note that the report states;

Project Funding

There are a number of different funding sources available to Council to assist with delivery of the Gosford Cultural Precinct. These are outlined in the table below:

Current		
Library - Council Special Rate Variation	\$8,100,000	
Library - Federal Government Commitment	\$7,000,000	
RPACC - Federal Government Commitment	\$10,000,000	
RPACC - State Government Commitment	\$12,000,000	Conditional on adjacent Conservatorium
RPACC - CCC	\$10,000,000	Committed for RPACC Construction
RPACC - CCC	\$650,000	Committed for RPACC project management
Total	\$47,750,000	

The remaining capital requirements of the project would need to be met by Council as outlined in *Confidential Attachment 1 – Gosford Cultural Precinct Project Briefing Paper*.

The following question was submitted by Councillor Best:

Height of Professionalism

I was recently contacted by a distraught Resident around a complex legal planning matter that threatened to destroy this person's fledgling business. In discussions with the individual, they indicated that the pressure was so great that they were concerned for the mental health of their partner. I sought to reassure the individual and calm the situation and immediately contacted planning staff who I can't thank enough for their professionalism and sensitivity in immediately dealing with this matter. Within moments of my call, contact was made and support was given. This may well have averted a very dire situation and I would appreciate if you would formally pass on my genuine thanks to our planning staff and in particular Mr Brian Jones, Unit Manager, Environment and Certification, for his outstanding efforts.

Response provided:

Staff acknowledge Councillor Best's statement and have passed this on to the appropriate area.

The following question was submitted by Councillor MacGregor:

Further question in response to QON 204/18 consultancy fees September 2017-2018

QON 204/18 asked by Councillor MacGregor on the 29th of October 2018 and responded to in the business paper for the ordinary council meeting held on Tuesday October 8th 2019 regards consultancy fees paid by council covering the period September 2017 to 2018 and lists the amount as 11.3 million dollars. Are staff able to provide a breakdown of this 11.3 million dollar figure by directorate or if possible a more detailed breakdown of this sum by actual individual consultancy firm and what issue they were consulting on?

Further question in response to QON 204/18 consultancy fees September 2017-2018

Does council have data available to compare the spend on consultants as identified in QON 204/18 to an equivalent period for the former Gosford and Wyong councils in the year prior to amalgamation i.e May 2014-2015?

Response provided by the Director, Finance:

The answer to the further questions in response to QON 2014/18 consultancy fees September 2017-18 will take some time to gather and will be communicated in the Ordinary Meeting 11 November 2019.

Attachments

Nil



Item No: 8.1
Title: Deferred Item - Notice of Motion - Central Coast Council QNA Town Hall style public meetings
Department: Councillor

28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00041-02 - D13689372

Author: Kyle MacGregor, Councillor

Summary

At its meeting held 8 October 2019, the Council resolved as follows;

980/19 That Council defer consideration of this matter to the Ordinary Meeting being held on 28 October 2019.

- 1 That Council note the importance of good governance through open and transparent decision making and accountability for both our Council as an organisation and our residents and rate payers in the general public.**
- 2 That Council conduct 5 Question and Answer (QNA) Town Hall style public meetings (1 per ward) over the next 12 months prior to the September 2020 Local Government elections.**
- 3 That Council open the meetings to those interested councillors to take questions (from the audience) or make statements regarding our Local Government Area (LGA) and issues relevant to our LGA from the general public in a QNA style town hall meeting.**
- 4 That Council conduct these meetings in an accessible and appropriate public location that does not require a fee to participate in these meetings either by engaging in asking questions or through attending as a guest to view the proceedings.**
- 5 That Council conduct these meetings be chaired by the Mayor (Deputy Mayor or another Councillor nominated by the Mayor if they are unable to attend) and that the ELT not be required to attend (unless interested in doing so of their own volition) and that the only council and staff resources to be allocated be those required to operate a microphone and relevant audio equipment and meeting support, room hire (if required) and basic refreshments and amenity for attendees (i.e. tea and coffee, water and appropriate provisions of amenities for a public meeting).**

Attachments

- | | |
|---|-----------|
| 1 Notice of Motion - Central Coast Council QNA Town Hall style public meetings | D13679350 |
|---|-----------|

Item No: 7.3
Title: Central Coast Council QNA Town Hall style public meetings
Department: Councillor



8 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00041-02 - D13679350

Author: Kyle MacGregor, Councillor

Councillor MacGregor has given notice that at the Ordinary Meeting to be held on Tuesday 8 October 2019 he will move the following motion:

- 1 That Central Coast Council note the importance of good governance through open and transparent decision making and accountability for both our Council as an organisation and our residents and rate payers in the general public.**
- 2 That Central Coast Council conduct 5 QNA Town Hall style public meetings (1 per ward) over the next 12 months prior to the September 2020 Local Government elections.**
- 3 That these meetings be open to interested councillors to take questions (from the audience) or make statements regarding our LGA and issues relevant to our LGA from the general public in a QNA style town hall meeting.**
- 4 That these meetings be conducted in an accessible and appropriate public location that does not require a fee to participate in these meetings either by engaging in asking questions or through attending as a guest to view the proceedings.**
- 5 That these meetings be chaired by the Mayor (Deputy Mayor or another Councillor nominated by the Mayor if they are unable to attend) and that the ELT not be required to attend (unless interested in doing so of their own volition) and that the only council and staff resources to be allocated be those required to operate a microphone and relevant audio equipment and meeting support, room hire (if required) and basic refreshments and amenity for attendees (i.e. tea and coffee, water and appropriate provisions of amenities for a public meeting).**

Attachments

Nil.



Item No: 8.2
Title: Notice of Motion - Pilot programme to install water tanks across Central Coast LGA at a reduced rate for pensioners and low income earners
Department: Councillor

28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00041-02 - D13689475

Author: Kyle MacGregor, Councillor

Councillor MacGregor has given notice that at the Ordinary Council Meeting to be held on 28 October 2019 he will move the following motion:

- 1 That Council request the Chief Executive Officer to provide a report back to Council on the feasibility of the installation of water tanks across our Local Government Area (LGA) at a discounted rate for pensioners and or potentially other low income groups across our LGA.**
- 2 That Council request the report consider options such as a temporary reduction in residents rates (for example an equivalent amount to cover the cost of the purchase and installation of the water tanks/ water saving mechanisms) should they chose to install a water tank/ water saving mechanisms on their property to capture and collect water for domestic consumption or to reduce the residents usage of councils water supply.**
- 3 That Council request the report consider options such as Council bulk buying and installing water tanks on residents properties for a reasonable fee to encourage the capture and collection of water for domestic consumption.**
- 4 That Council request the report outline the potential budgetary impact on Council for this proposal as well as any additional or alternative staff identified options for reducing the economic burden on local low income residents to install water tanks or other water saving measures in their homes across our LGA.**
- 5 That Council request the report come back to Council for consideration within a reasonable timeframe of 6 months.**

Attachments

Nil.

Item No: 8.3
Title: Notice of Motion - Tuggerawong Hall site
Department: Councillor



28 October 2019 Ordinary Council Meeting

Trim Reference: F2019/00041-02 - D13695196

Author: Louise Greenaway, Councillor

Councillor Louise Greenaway has given notice that at the Ordinary Meeting to be held on 28 October 2019 she will move the following motion:

- 1 That Council reclassify the Tuggerawong Hall site, 326 Tuggerawong Road, Tuggerawong – Lots 63 and 64 DP 13019 as “Community”.**
- 2 That Council undertake all necessary advertising, consideration of submissions and preparation of relevant documentation in order to give effect to this motion.**
- 3 That Council update its Plans of Management (POM) to ensure that a relevant POM is in place in respect to this parcel.**
- 4 That Council request the Chief Executive Officer to give public notice in compliance with s.34 of the Local Government Act of the proposal.**

Attachments

Nil.