



Central Coast Council
Business Paper
Ordinary Council Meeting
09 March 2020





COMMUNITY STRATEGIC PLAN 2018-2028

ONE – CENTRAL COAST IS THE COMMUNITY STRATEGIC PLAN (CSP) FOR THE CENTRAL COAST LOCAL GOVERNMENT AREA

ONE – CENTRAL COAST DEFINES THE COMMUNITY'S VISION AND IS OUR ROADMAP FOR THE FUTURE

ONE – CENTRAL COAST BRINGS TOGETHER EXTENSIVE COMMUNITY FEEDBACK TO SET KEY DIRECTIONS AND PRIORITIES

One - Central Coast will shape and inform Council's business activities, future plans, services and expenditure. Where actions are the responsibility of other organisations, sectors and groups to deliver, Council will work with key partners to advocate on behalf of our community.

Ultimately, every one of us who live on the Central Coast has an opportunity and responsibility to create a sustainable future from which we can all benefit. Working together we can make a difference.

RESPONSIBLE

WE'RE A RESPONSIBLE COUNCIL AND COMMUNITY, COMMITTED TO BUILDING STRONG RELATIONSHIPS AND DELIVERING A GREAT CUSTOMER EXPERIENCE IN ALL OUR INTERACTIONS.

We value transparent and meaningful communication and use community feedback to drive strategic decision making and expenditure, particularly around the delivery of essential infrastructure projects that increase the safety, liveability and sustainability of our region. We're taking a strategic approach to ensure our planning and development processes are sustainable and accessible and are designed to preserve the unique character of the coast.

 **Good governance and great partnerships**

G2 Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect

There are 5 themes, 12 focus areas and 48 objectives

COMMUNITY STRATEGIC PLAN 2018-2028 FRAMEWORK

All council reports contained within the Business Paper are now aligned to the Community Strategic Plan. Each report will contain a cross reference to a Theme, Focus Area and Objective within the framework of the Plan.

The infographic details the following structure:

- THEMES:** BELONGING, SMART, GREEN, RESPONSIBLE, LIVEABLE, COMMUNITY VISION.
- FOCUS AREAS:**
 - BELONGING:** OUR COMMUNITY, QUALITY CONNECTION AND LOCAL IDENTITY
 - SMART:** A GROWING AND COMPETITIVE REGION, A PLACE OF OPPORTUNITY FOR PEOPLE
 - GREEN:** ENVIRONMENTAL RESOURCES FOR THE FUTURE, INCREASED AND PROTECTED NATURAL BEAUTY
 - RESPONSIBLE:** GOOD GOVERNANCE AND GREAT PARTNERSHIPS, RELIABLE ESSENTIAL INFRASTRUCTURE, BALANCED AND SUSTAINABLE DEVELOPMENT
 - LIVEABLE:** RELIABLE PUBLIC TRANSPORT AND ECONOMIC VIBRANCY, SAFE AND HEALTHY LIVING, HEALTHY PEOPLE FOR A THRIVING COMMUNITY
- OBJECTIVES:** 48 numbered objectives (G1-G2, S1-S2, G1-G2, R1-R2, L1-L2, C1-C2) are listed under each focus area.



Meeting Notice

**The Ordinary Council Meeting
of Central Coast Council
will be held in the Council Chamber,
2 Hely Street, Wyong on
Monday 9 March 2020 at 6.30 pm,**

for the transaction of the business listed below:

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- Davistown Wetlands Acquisition Fund
- Central Coast Caronavirus response
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Gary Murphy
Chief Executive Officer

Item No: 1.1
Title: Disclosures of Interest
Department: Governance



9 March 2020 Ordinary Council Meeting

Trim Reference: F2019/00041-003 - D13787241

Chapter 14 of the *Local Government Act 1993* ("LG Act") regulates the way in which the councillors and relevant staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public functions.

Section 451 of the LG Act states:

- "(1) A councillor or a member of a council committee who has a pecuniary interest in any matter with which the council is concerned and who is present at a meeting of the council or committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.*
- (2) The councillor or member must not be present at, or in sight of, the meeting of the council or committee:*
- (a) at any time during which the matter is being considered or discussed by the council or committee, or*
 - (b) at any time during which the council or committee is voting on any question in relation to the matter.*
- (3) For the removal of doubt, a councillor or a member of a council committee is not prevented by this section from being present at and taking part in a meeting at which a matter is being considered, or from voting on the matter, merely because the councillor or member has an interest in the matter of a kind referred to in section 448.*
- (4) Subsections (1) and (2) do not apply to a councillor who has a pecuniary interest in a matter that is being considered at a meeting, if:*
- (a) the matter is a proposal relating to:*
 - (i) the making of a principal environmental planning instrument applying to the whole or a significant part of the council's area, or*
 - (ii) the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant part of the council's area, and*
 - (a1) the pecuniary interest arises only because of an interest of the councillor in the councillor's principal place of residence or an interest of another person*

1.1 Disclosures of Interest (contd)

(whose interests are relevant under section 443) in that person's principal place of residence, and

- (b) the councillor made a special disclosure under this section in relation to the interest before the commencement of the meeting.*
- (5) The special disclosure of the pecuniary interest must, as soon as practicable after the disclosure is made, be laid on the table at a meeting of the council and must:*
 - (a) be in the form prescribed by the regulations, and*
 - (b) contain the information required by the regulations."*

Further, the Code of Conduct adopted by Council applies to all councillors and staff. The Code relevantly provides that if a councillor or staff have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed as well as providing for a number of ways in which a non-pecuniary conflicts of interests might be managed.

Recommendation

That Council and staff now disclose any conflicts of interest in matters under consideration by Council at this meeting.

Item No: 1.2
Title: Confirmation of Minutes of Previous Meeting
Department: Governance



9 March 2020 Ordinary Council Meeting

Trim Reference: F2019/00041-003 - D13787246

Summary

Confirmation of minutes of the Ordinary Meeting of the Council held on 24 February 2020.

Recommendation

That Council confirm the minutes of the Ordinary Meeting of Council held on 24 February 2020.

Attachments

- 1 MINUTES - Ordinary Meeting Meeting - 24 February 2020 D13827407



Central Coast Council

**Minutes of the
Ordinary Meeting of Council
Held in the Council Chamber
2 Hely Street, Wyong
on 24 February 2020**

Present

Mayor Lisa Matthews and Councillors Greg Best, Jillian Hogan, Kyle MacGregor, Doug Vincent, Troy Marquart, Chris Burke, Bruce McLachlan, Jilly Pilon, Louise Greenaway, Jeff Sundstrom, Richard Mehrtens and Jane Smith.

In Attendance

Gary Murphy (Chief Executive Officer), Boris Bolgoff (Director Roads, Transport, Drainage and Waste), Julie Vaughan (Director Connected Communities), Scott Cox (Director Environment and Planning), Dr Liz Develin (Director Governance), Jamie Loader (Director Water and Sewer), Ricardo Martello (Executive Manager Innovation and Futures) and Craig Norman (Chief Finance Officer).

The Mayor, Lisa Matthews, declared the meeting open at 5.45pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded. The Mayor addressed the meeting the time being 5.45pm.

The Mayor, Lisa Matthews read an acknowledgement of country statement. The Chief Executive Officer, Gary Murphy, addressed the meeting.

At the commencement of the ordinary meeting Item 6.4 – Notice of Motion - Council to Support Community Calls for Mayor's Resignation was dealt with first then the remaining reports in order. However for the sake of clarity the reports are recorded in their correct agenda sequence.

Apologies

Moved: *Councillor Sundstrom*

Seconded: *Councillor Greenaway*

Resolved

83/20 *That Council note Councillor Holstein was granted a leave of absence for the Ordinary Meeting 24 February 2020.*

84/20 *That Council accept the apology submitted by Councillor Gale.*

For:

Unanimous

The Chief Executive Officer addressed the meeting being 5.51pm.

1.1 Disclosures of Interest

Item 2.2 – Deferred Item - Community Safety Facilities Needs Assessment and Options Study Report

Councillor MacGregor declared a less than significant non pecuniary interest in the matter as he plays amateur and Club sport on the Coast. Councillor MacGregor chose to remain in the chamber and participate in discussion and voting as it does not compromise his decision making ability.

Councillor Vincent declared a less than significant non pecuniary interest in the matter as he has children that play sport on the Central Coast. Councillor Vincent chose to remain in the chamber and participate in discussion and voting as this is a region wide matter.

Councillor Greenaway declared a less than significant non pecuniary interest in the matter as her children regularly use sports facilities on the Central Coast. . Councillor Greenaway chose to remain in the chamber and participate in discussion and voting as the interest is minor and will not affect her ability to discharge her public duty impartially.

Item 2.7 – Grants and Sponsorship Program - Round 1 - 2019/2020

Councillor Pilon declared a pecuniary interest in the matter as she may potentially be involved in a future program of one of the groups identified.

Councillor Hogan declared a less than significant non pecuniary interest in the matter as she knows a lot of the community groups and she may have worked with them in the past. Councillor Hogan chose to remain in the chamber and participate in discussion and voting by being object and fair and as there is no likelihood of personal gain.

This item was resolved by the exception method.

Item 2.8 - Community Support Grant Program - December 2019

Councillor Hogan declared a less than significant non pecuniary interest in the matter as she knows a lot of the community groups and she may have worked with them in the past and will have no personal gain. Councillor Hogan chose to remain in the chamber and participate in discussion and voting by being object and fair.

This item was resolved by the exception method.

Moved: Councillor Smith
Seconded: Councillor MacGregor

Resolved

85/20 That Council receive the report on Disclosure of Interest and note advice of disclosures.

For:

Unanimous

1.2 Confirmation of Minutes of Previous Meeting

Moved: Councillor MacGregor

Seconded: Councillor Hogan

Resolved

86/20 That Council confirm the minutes of the Ordinary Meeting of Council of 10 February 2020, conducted on 12 February 2020.

For:

Unanimous

1.3 Notice of Intention to Deal with Matters in Confidential Session

Moved: Councillor Smith

Seconded: Councillor Mehrtens

Resolved

87/20 That Council resolve that the following matters be dealt with in closed session, pursuant to s. 10A(2)(f) of the Local Government Act 1993 for the following reasons:

Item 7.1 – Council Meetings

Reason for considering in closed session:

2(f) matters affecting the security of the Council, Councillors, Council staff or Council property,

88/20 That Council resolve, pursuant to s10A(2)(f) of the Local Government Act 1993, that this report remain confidential as it contains information affecting the security of the Council, Councillors, Council staff and Council property, and because consideration of the matter in open Council would be, on balance, contrary to the public interest as it may compromise the ability to ensure the safety of those attending Council Meetings.

For:

Mayor Matthews and Councillors Smith, Vincent, Sundstrom, Mehrtens, Hogan and MacGregor

Against:

Councillors Best, Pilon, Burke and Marquart

Abstained:

Councillors Greenaway and McLachlan

Procedural Motion – Consideration of Item - Bring Item Forward

Moved: Mayor Matthews
Seconded: Councillor MacGregor

Resolved

89/20 That Council resolve that following item to be considered first with the remaining items to be in Agenda order;

- **6.4 – Notice of Motion - Council to Support Community Calls for Mayor's Resignation**

For:
Unanimous

Procedural Motion – Exception**Resolved**

Moved: Councillor Vincent
Seconded: Councillor MacGregor

90/20 That Council adopt the following items as a group and in accordance with the report recommendations:

Item #	Item Title
2.1	Deferred Item - Community Safety Facilities Needs Assessment and Options Study Report
2.3	Meeting Record of the Gosford CBD and Waterfront Advisory Committee held on 21 November 2019
2.4	Fire Safety Inspection Report for Shopping Centre on Lot: 0 SP:39842, 155 - 157 The Entrance Road, The Entrance
2.7	Grants and Sponsorship Program - Round 1 - 2019/2020
2.8	Community Support Grant Program - December 2019
2.11	Meeting Record of the Water Management Advisory Committee held on 16 December 2019
3.1	Terrigal and Coastal Lagoon Audit Update
3.2	Activities of the Development Assessment and Environment and Certification Units - October to December 2019 - Quarter 2
3.3	Investment Report for January 2020

91/20 That with the exception of the reports listed below, Council adopt the recommendations contained in the reports listed above:

Item #	Item Title
2.2	<i>Deferred Item - Community Safety Facilities Needs Assessment and Options Study Report</i>
2.5	<i>Revised Charter for Audit Risk and Improvement Committee and Annual Reports for 2018 and 2019</i>
2.6	<i>Consideration of Submissions and Adoption of the Central Coast Cultural Plan</i>
2.9	<i>Deferred Item - Draft 2018-19 Financial Reports for Central Coast Council and Central Coast Council Water Supply Authority</i>
2.10	<i>2019-20 Q2 Business Report</i>
6.1	<i>Deferred Item - Notice of Motion - Ward's equitable expenditure and \$20 Million Dollar Loss</i>
6.2	<i>Deferred Item - Notice of Motion - Black summer fuel load reduction initiatives</i>
6.3	<i>Notice of Motion - Activity Report of the Ombudsman Office</i>
7.1	<i>Council Meetings</i>

For:
Unanimous

Procedural Motion – Adjournment of Meeting

Resolved

Moved: Mayor Matthews
Seconded: Councillor MacGregor

Resolved

92/20 That Council adjourn the meeting for a period of 30 mins the time being 6.43pm.

For:
Unanimous

The meeting resumed at 7.16pm.

2.1 **Deferred Item - Community Safety Facilities Needs Assessment and Options Study Report**

This item was resolved by the exception method.

Moved: **Councillor Vincent**
Seconded: **Councillor MacGregor**

Resolved

93/20 That Council note the report by Signature Project Management dated 8 May 2019 "Central Coast Council Community Safety Facilities – Needs Assessment and Options Study Report (the Report)".

94/20 That Council support further detailed investigations into new Animal Impounding Facility options as recommended by the Report.

95/20 That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, Attachment 2 to this report is to remain confidential in accordance with section 10A(2)(c) of the Local Government Act 1993 as it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and because consideration of the matter in open Council would on balance be contrary to the public interest as it would affect Councils ability to obtain value for money services for the Central Coast community.

For:
Unanimous

2.2 Deferred Item - Sports Facility Lighting

Councillor MacGregor declared a less than significant non pecuniary interest in the matter as he plays amateur and Club sport on the Coast. Councillor MacGregor chose to remain in the chamber and participate in discussion and voting as it does not compromise his decision making ability.

Councillor Vincent declared a less than significant non pecuniary interest in the matter as he has children that play sport on the Central Coast. Councillor Vincent chose to remain in the chamber and participate in discussion and voting as this is a region wide matter.

Councillor Greenaway declared a less than significant non pecuniary interest in the matter as her children regularly use sports facilities on the Central Coast. Councillor Greenaway chose to remain in the chamber and participate in discussion and voting as the interest is minor and will not affect her ability to discharge her public duty impartially.

Moved: **Councillor MacGregor**
Seconded: **Councillor Mehrtens**

Resolved

- 96/20** *That Council note this has been an ongoing item before Council going back to June 2018.*
- 97/20** *That Council defer determination on this item subject to a meeting between Central Coast Sports Council, relevant senior staff and interested Councillors to address the issues local sporting clubs and their peak representative body Central Coast Sports Council have raised with sports lighting fees and charges.*
- 98/20** *That Council hold this meeting as a matter of urgency (within the next month).*
- 99/20** *That Council note the importance of affordable and high quality sporting fields and amenities and maintain our commitment to delivering these essential community infrastructure items for our community.*

For:

Unanimous

2.3 Meeting Record of the Gosford CBD and Waterfront Advisory Committee held on 21 November 2019

This item was resolved by the exception method.

Moved: **Councillor Vincent**

Seconded: **Councillor MacGregor**

Resolved

- 100/20** *That Council receive the report on Meeting Record of the Gosford CBD and Waterfront Advisory Committee held on 21 November 2019 that is Attachment 1 to this report.*
- 101/20** *That Council write to the Department of Planning, Industry and Environment requesting clarification around the process for their public exhibition period noting the following concerns regarding Council's recent submission on the St Hilliers and Kibbleplex developments:*
- a) Public exhibition period did not meet expectations;*
 - b) Only one community submission was received and limited agency submissions; and*
 - c) Advertising was limited to the Central Coast Express Advocate.*
- 102/20** *That Council consider the staff submissions for St Hilliers and Kibbleplex and may wish to provide feedback to the Department of Planning, Industry and Environment.*

For:

Unanimous

2.4 Fire Safety Inspection Report for Shopping Centre on Lot: 0 SP:39842, 155 - 157 The Entrance Road, The Entrance

This item was resolved by the exception method.

Moved: Councillor Vincent
Seconded: Councillor MacGregor

Resolved

- 103/20 That Council note the content of the Fire Safety Report from Fire and Rescue NSW (attached), in accordance with 17(2)(a) of Part 8 of Schedule 5 of the Environmental Planning and Assessment Act 1979 (the Act); and**
- 104/20 That Council receive a further inspection report at to be provided to the next Council meeting in accordance with 17(2)(b) of Part 8 of Schedule 5 of the EP and A Act.**

For:
Unanimous

2.5 Revised Charter for Audit Risk and Improvement Committee and Annual Reports for 2018 and 2019

Moved: Councillor Best
Seconded : Councillor Smith

Resolved

- 105/20 That Council adopt the revised Audit, Risk and Improvement Committee Charter that is Attachment 2 to this report, with the following changes:**
- a Clause 4 be amended to refer to "section 355 of the Act" and not "section 355(d) of the Act";**
 - b Clause 7 be amended to remove ", to:" after the word "responsibility" and the following words be included "as follows and to report any action undertaken in the meeting minutes:"**
 - c A new Clause after Clause 75 be inserted stating: "All meeting minutes that are approved by the Committee will be reported to the next available Council Meeting for information purposes";**
 - d Clause 77 d) iv wording be removed and the following words be included "prejudice the position or activities of Council."**
 - e A new Clause after Clause 80 be inserted stating: "The Chief Executive Officer will advise the Committee of the outcome of any matters referred to the Chief Executive Officer for action under Clause 80 at the next available Committee Meeting."**

- 106/20 ***That Council note the Office of Local Government Model Charter for Audit, Risk and Improvement Committees is yet to be adopted, however the proposed Audit, Risk and Improvement Committee Charter complies with guidelines provided by the NSW Audit Office.***
- 107/20 ***That Council note the Audit, Risk and Improvement Committee Annual Report for 2018 that is Attachment 3 to this report.***
- 108/20 ***That Council note the Audit, Risk and Improvement Committee Annual Report for 2019 will be provided to Council at its meeting of 27 April 2020 following the conduct of the 17 March 2020 Audit, Risk and Improvement Committee Meeting.***
- 109/20 ***That Council note the updated 2019-20 Internal Audit Schedule that is Attachment 4 to this report.***

For:

Unanimous

2.6 Consideration of Submissions and Adoption of the Central Coast Cultural Plan

Moved: ***Councillor Smith***
Seconded: ***Councillor Sundstrom***

Resolved

- 110/20 ***That Council note that the Draft Central Coast Cultural Plan 2020-2025 was publicly exhibited from 23 September 2019 to 15 November 2019.***
- 111/20 ***That Council consider the submissions (Attachment one) and feedback (Attachment two) received during the exhibition period.***
- 112/20 ***That Council note and endorse the amendments recommended by Council staff in this report and Attachment one.***
- 113/20 ***That Council adopt the Central Coast Cultural Plan 2020-2025 (Attachment three) and make available on Council's website.***
- 114/20 ***That Council amend the Cultural Plan to:***
- a) incorporate opportunities to build on the Sister City relationships as part of the Cultural Plan including Walgett.***
 - b) Investigate the opportunity to utilise the Gosford Foundation Trust (as amended) to encourage philanthropy in the area of arts and cultur.e***
- 115/20 ***That Council authorise the Chief Executive Officer to make final editorial amendments to ensure correctness and clarity.***

116/20 That the Chief Executive Officer develop an Action Plan identifying priority actions and provide an update in the annual report on achievement and outcomes

**For:
Unanimous**

2.7 Grants and Sponsorship Program - Round 1 - 2019/2020

Councillor Pilon declared a pecuniary interest in the matter as she may potentially be involved in a future program of one of the groups identified.

Councillor Hogan declared a less than significant non pecuniary interest in the matter as she knows a lot of the community groups and she may have worked with them in the past. Councillor Hogan chose to remain in the chamber and participate in discussion and voting as she would be objective and fair.

This item was resolved by the exception method.

**Moved: Councillor Vincent
Seconded: Councillor MacGregor**

Resolved

117/20 That Council allocate \$139,200.00 from the sponsorship budget, to be paid over the 2019-20 and 2020-21 financial years to the applicants outlined in the table (Attachment one).

118/20 That Council allocate \$19,267.00 from the 2019-20 grants budget to the Community Development Grant Program as outlined in the table (Attachment two).

119/20 That Council decline the Grants and Sponsorship program applications for the reasons indicated in the tables (Attachment one and two), and the applicants be advised and where relevant, directed to alternate funding.

**For:
Unanimous**

2.8 Community Support Grant Program - December 2019

Councillor Hogan declared a less than significant non pecuniary interest in the matter as she knows a lot of the community groups and she may have worked with them in the past and will have no personal gain. Councillor Hogan chose to remain in the chamber and participate in discussion and voting as she would be objective and fair.

This item was resolved by the exception method.

Moved: Councillor Vincent
Seconded: Councillor MacGregor

Resolved

120/20 That Council allocate \$12,211.58 from the 2019-20 grants budget to the community grant programs as outlined in the following report and Attachment 1.

121/20 That Council decline applications for the reasons indicated in Attachment 2 the applicants be advised and where relevant, directed to alternate funding.

For:
Unanimous

2.9 **Deferred Item - Draft 2018-19 Financial Reports for Central Coast Council and Central Coast Council Water Supply Authority**

Moved: Councillor Best
Seconded: Councillor McLachlan

Resolved

122/20 That Council note that the draft Consolidated Financial Reports for Central Coast Council for the period from 1 July 2018 to 30 June 2019 are presented to Council. The Consolidated Financial Report includes the general purpose financial report, special purpose financial report and special schedules, which is Attachment 1 to the business paper.

123/20 That Council also note that the draft Consolidated Financial Reports have been prepared in accordance with the requirements of the Local Government Act 1993 ("LG Act"), the Local Government (General) Regulation 2005 ("LG Reg") and the relevant accounting and reporting requirements of the Office of Local Government prescribed Code of Accounting Practice and Financial Reporting - Update No. 27 and Australian Accounting Standards.

124/20 That Council note that the draft Financial Reports for Central Coast Council Water Supply Authority for the period from 1 July 2018 to 30 June 2019 is presented to Council, which is Attachment 2 to the business paper.

125/20 That Council note that the draft Financial Reports for Central Coast Council Water Supply Authority as presented in accordance with section 41B of the Public Finance and Audit Act 1983 (PF&A Act) and the Public Finance, the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board, the Local Government Act 1993 (NSW) and the relevant accounting and reporting requirements of

the Office of Local Government prescribed Code of Accounting Practice and Financial Reporting - Update No. 27 and Australian Accounting Standards.

- 126/20 That Council authorise, the Mayor to execute all documents related to the draft Consolidated Financial Reports in accordance with s413(2)(c) of the LG Act, and cl. 215(1)(b)(i) of the LG Reg.**
- 127/20 That Council authorise, the Deputy Mayor to execute all documents related to the draft Consolidated Financial Reports in accordance with s413(2)(c) of the LG Act, and cl. 215(1)(b)(ii) of the LG Reg.**
- 128/20 That Council authorise, the Chief Executive Officer to execute all documents related to the draft Consolidated Financial Reports in accordance with s413(2)(c) of the LG Act, and cl. 215(1)(b)(iv) of the LG Reg.**
- 129/20 That Council authorise, the Responsible Accounting Officer of the Council, to execute all documents related to the draft Consolidated Financial Reports with s413(2)(c) of the LG Act, and cl. 215(1)(b)(iii) of the LG Reg.**
- 130/20 That Council authorise, for the purposes of s. 41C(1C) of the Public Finance and Audit Act 1983, its Mayor, Deputy Mayor, Chief Executive Officer and Responsible Accounting Officer to execute all documents related to the draft Financial Reports for Central Coast Council Water Supply Authority.**
- 131/20 That Council resolve, for the purposes of s. 413(1) of the LG Act, to refer the Consolidated Financial Reports for Central Coast Council and the Financial Reports for Central Coast Council Water Supply Authority for the period from 1 July 2018 to 30 June 2019 to the NSW Auditor-General, for external audit.**
- 132/20 That Council delegate to the Chief Executive Officer to set the date for the meeting to present the audited 2018-19 financial reports, together with the auditor's reports, to the public in accordance with s418(1)(a), (b) of the LG Act.**

For:
Mayor Matthews and Councillors Best, Smith, Vincent, Sundstrom, Mehrrens, Hogan, MacGregor, McLachlan, Pilon, Burke and Marquart

Abstained:
Councillor Greenaway

2.10 2019-20 Q2 Business Report

Moved: Councillor Best
Seconded: Councillor Marquart

Resolved

- 133/20 That Council receive Central Coast Council's Q2 Business Report on progress against Central Coast Council's 2019-20 Operational Plan.**
- 134/20 That Council note that Council's Responsible Accounting Officer has declared the financial position of Central Coast Council to be satisfactory.**
- 135/20 That Council approve the proposed budget amendments included in Central Coast Council's Q2 Business Report for 2019-20.**

For:
Unanimous

2.11 Meeting Record of the Water Management Advisory Committee held on 16 December 2019

This item was resolved by the exception method.

Moved: Councillor Vincent
Seconded: Councillor MacGregor

Resolved

- 136/20 That Council receive the report on the Meeting Record of the Water Management Advisory Committee held on 16 December 2019.**
- 137/20 That Council appoint Councillor Jane Smith as the Chairperson for the Water Management Advisory Committee.**
- 138/20 That Council adopt the Terms of Reference for the Water Management Advisory Committee as set out in Attachment 2 to this report.**

For:
Unanimous

3.1 Terrigal and Coastal Lagoon Audit Update

This item was resolved by the exception method.

Moved: Councillor Vincent
Seconded: Councillor MacGregor
Resolved

- 139/20 That Council receive the report on Terrigal and Coastal Lagoon Audit Update.**

For:
Unanimous

3.2 Activities of the Development Assessment and Environment and Certification Units - October to December 2019 - Quarter 2

This item was resolved by the exception method.

Moved: Councillor Vincent
Seconded: Councillor MacGregor

Resolved

140/20 That Council receive and note the report on Activities of the Development Assessment and Environment and Certification Units - October to December 2019 - Quarter 2.

For:
Unanimous

3.3 Investment Report for January 2020

This item was resolved by the exception method.

Moved: Councillor Vincent
Seconded: Councillor MacGregor

Resolved

141/20 That Council receive the Investment Report for January 2020.

For:
Unanimous

6.1 Deferred Item - Notice of Motion - Ward's equitable expenditure and \$20 Million Dollar Loss

Moved: Councillor Best
Seconded: Councillor McLachlan

Resolved

142/20 That further to the Council's recent 2020/2021 budget workshop Council now formally directs the Chief Executive Officer to provide options for a draft 2020/2021 budget for Council's consideration that clearly demonstrates a fair distribution of expenditure across the five wards of this Council, taking into account regional projects.

For: **Against:**

**Mayor Matthews and Councillors Best,
Smith, Vincent, Sundstrom, Mehrstens,
Hogan, MacGregor and McLachlan**

**Councillors Greenaway, Pilon, Burke
and Marquart**

6.2 Deferred Item - Notice of Motion - Black summer fuel load reduction initiatives

Moved: Councillor Best
Seconded: Councillor Marquart

- 1 *That it is noted and supported that various other motions on the current Council agenda reflect Council's acknowledgement around these extraordinary events whilst this motion seeks to deal with prevention.*
- 2 *That Council recognises the catastrophic extent of the recent Australia wide bushfires that burned millions of hectares, millions of animals, with the loss of more than 2,500 properties and resulting in the death of more than 20 individuals, and Council is committed to carrying out all necessary mitigation and Vegetation Policy reviews to spare this Region from a similar fate.*
- 3 *That Council notes our Region is now still extremely vulnerable to the potential of major wild fires particularly due to ground fuel loads and that Council's Vegetation Policies have contributed to this build up.*
- 4 *That Council applauds Staff's initiative to provide free vegetation waste tipping arrangements for those west of the M1 Motorway and seeks advice around expanding the Program to include those particularly at the Urban / Forest interface.*
- 5 *That Council notes with concern that many of our well intended Vegetation Corridors along with Council's 'Urban Forest' approach may now need to be significantly reconsidered if we are to protect homes and indeed whole suburbs.*
- 6 *That Council now request the Chief Executive Officer to provide a report on Local Fuel Load Reduction Options in preparation for submissions to the Federal Government's Fuel Load Reduction initiative.*

Amendment Moved: Councillor Smith
Amendment Seconded: Councillor MacGregor

- 1 *That it is noted and supported that various other motions on the current Council agenda reflect Council's acknowledgement around these extraordinary events whilst this motion seeks to deal with prevention.*
- 2 *That Council recognises the catastrophic extent of the recent Australia wide bushfires that burned millions of hectares, millions of animals, with the loss of more than 2,500 properties and resulting in the death of more than 20 individuals, and Council is committed to undertaking responsible decision making regarding mitigation, adaptation and risk management.*

- 3 That Council notes our Region is vulnerable to the predicted impacts of climate change including extreme weather events and potential of major wild fires, coastal erosion and flooding.
- 4 That Council;
- a commends the NSW state government in reducing the risk of inappropriate responses to the recent bushfire crisis by announcing an independent expert inquiry into the 2019-20 bushfire season.
 - b recognises the independence and expertise of the former Deputy Commissioner of NSW Police, and the former NSW Chief Scientist and Engineer who have been appointed to lead the inquiry.
 - c acknowledges the comprehensive nature of the Terms of Reference for the enquiry, including "consideration of any role of weather, drought, climate change, fuel loads and human activity".
 - d looks forward to considering any recommendations arising from the inquiry, including those related to:
 - "Preparation and planning for future bushfire threats and risks" and
 - "Land use planning and management and building standards, including appropriate clearing and other hazard reduction, zoning, and any appropriate use of indigenous practices."
- 5 That Council requests the CEO to:
- a fast track resolution 831/19 adopted on 26 August, 2019 in relation to the urgent preparation of the plans required to reduce emissions and adapt to environmental changes and extreme events including a climate action plan.
 - b Establish a panel of interested Councillors and allocate up to \$4,000 to hold a Public Hearing on a Saturday in March or April, 2020 to invite presentations and submissions in relation to (a).
 - c Provide a draft report to Council and for public comment by end June, 2020.
- 6 That Councillors receive a briefing on:
- a How Council is working with local communities on emergency preparedness.
 - b How Council is working with relevant agencies on hazard reduction.

For:
Mayor Matthews and Councillors Smith,
Vincent, Sundstrom, Mehrtens, Hogan,
MacGregor and Greenaway

Against:
Councillors Best, McLachlan, Pilon, Burke
and Marquart

The Amendment was declared CARRIED and became the Motion.

Moved: Councillor Smith
Seconded: Councillor MacGregor

Resolved

- 143/20** That it is noted and supported that various other motions on the current Council agenda reflect Council's acknowledgement around these extraordinary events whilst this motion seeks to deal with prevention.
- 144/20** That Council recognises the catastrophic extent of the recent Australia wide bushfires that burned millions of hectares, millions of animals, with the loss of more than 2,500 properties and resulting in the death of more than 20 individuals, and Council is committed to undertaking responsible decision making regarding mitigation, adaptation and risk management.
- 145/20** That Council notes our Region is vulnerable to the predicted impacts of climate change including extreme weather events and potential of major wild fires, coastal erosion and flooding.
- 146/20** That Council;
- a** commends the NSW state government in reducing the risk of inappropriate responses to the recent bushfire crisis by announcing an independent expert inquiry into the 2019-20 bushfire season.
 - b** recognises the independence and expertise of the former Deputy Commissioner of NSW Police, and the former NSW Chief Scientist and Engineer who have been appointed to lead the inquiry.
 - c** acknowledges the comprehensive nature of the Terms of Reference for the enquiry, including "consideration of any role of weather, drought, climate change, fuel loads and human activity".
 - d** looks forward to considering any recommendations arising from the inquiry, including those related to:
 - "Preparation and planning for future bushfire threats and risks" and
 - "Land use planning and management and building standards, including appropriate clearing and other hazard reduction, zoning, and any appropriate use of indigenous practices."
- 147/20** That Council requests the Chief Executive Officer to:
- a** fast track resolution 831/19 adopted on 26 August, 2019 in relation to the urgent preparation of the plans required to reduce emissions and adapt to environmental changes and extreme events including a climate action plan.

- b Establish a panel of interested Councillors and allocate up to \$4,000 to hold a Public Hearing on a Saturday in March or April, 2020 to invite presentations and submissions in relation to (a).**
- c Provide a draft report to Council and for public comment by end June, 2020**

148/20 That Councillors receive a briefing on:

- a How Council is working with local communities on emergency preparedness**
- b How Council is working with relevant agencies on hazard reduction**

For:
Mayor Matthews and Councillors Smith, Vincent, Sundstrom, Mehrstens, Hogan, MacGregor, Greenaway, McLachlan and Pilon

Against:
Councillors Best, Burke and Marquart

Division was called by Councillor Vincent at 8.34pm

6.3 Notice of Motion - Activity Report of the Ombudsman Office

Councillor Marquart left the chamber at 8.36pm and did not return to the Meeting. He was not present for consideration of this item.

Moved: Councillor McLachlan

Seconded: Councillor Pilon

1 That Council requests the Chief Executive Officer provide Councillors with a report around activity of the Internal Ombudsman's office, noting that some of the content may have to be reported in confidential.

2 That Council conduct a briefing for all Councillors on 30 March 2020 and a further report be provided to Council.

Amendment Moved: Councillor Greenaway

Amendment Seconded: Councillor MacGregor

1 That Council requests the Chief Executive Officer provide Councillors with a report around activity of the Internal Ombudsman's office or equivalent commencing from 2012 for both the former Gosford City Council and Wyong Shire Councils and during the period of administration, noting that some of the content may have to be reported in confidential.

2 That Council request the Chief Executive Officer to conduct a briefing for all Councillors by 30 April 2020 and a further report be provided to Council.

For:

Unanimous

The Amendment was declared CARRIED and became the Motion.

Moved: **Councillor Greenaway**

Seconded: **Councillor MacGregor**

Resolved

149/20 ***That Council requests the Chief Executive Officer provide Councillors with a report around activity of the Internal Ombudsman's office or equivalent commencing from 2012 for both the former Gosford City Council and Wyong Shire Councils and during the period of administration, noting that some of the content may have to be reported in confidential.***

150/20 ***That Council request the Chief Executive Officer to conduct a briefing for all Councillors by 30 April 2020 and a further report be provided to Council.***

For:

Unanimous

6.4 Notice of Motion - Council to Support Community Calls for Mayor's Resignation

The Director Governance addressed the Meeting the time being 6.02pm.

Moved: *Councillor Best*

Seconded: *Councillor McLachlan*

1 That Council notes with grave concern the extraordinary devastation and hardship now felt across our Local Government area as a consequence of the recent flooding events and that Council extends its heartfelt sympathy to all those affected.

2 That Council now notes the unprecedented collapse in Community confidence in Council, resulting in widespread calls for the Mayor's resignation.

3 That Council notes the recent unfortunate criticisms of both Council and Staff by the Member for The Entrance Mr David Mehan, quote:

"It is very clear The Entrance Channel has been mismanaged by this Council."

"Council has no plan, it's appalling."

"I can't believe we have got to this."

(Source: ABC Interview 12th February 2020)

4 That Council recognises the difficulty going forward around Community confidence and indeed credibility of the Office of the Mayor.

- 5 *That it is with this understanding and in the spirit of acknowledging the Community's outrage that Council supports their call for the Mayor's resignation.*
- 6 *That Council as a display of good faith now immediately review all financial options in the Draft 2020-2021 Budget and the recurring Five Year Business Plan with a view to a permanent solution and prioritising flood mitigation works in and around The Entrance Channel including immediate and ongoing dredging.*

For:
Councillors Best, McLachlan, Pilon, Burke and Marquart

Against:
Mayor Matthews and Councillors Smith, Vincent, Sundstrom, Mehrtens, Hogan, MacGregor and Greenaway

The motion was put to the vote and declared LOST.

Procedural Motion – Dissent from the Chair

Moved: Councillor Best
Seconded: Councillor Pilon

That Council dissent from the Mayor's ruling that, having had two speakers for and two speakers against, the motion now be put.

For:
Councillors Best, Pilon, Burke, Marquart and McLachlan

Against:
Mayor Matthews and Councillors Smith, Vincent, Sundstrom, Mehrtens, Hogan, MacGregor and Greenaway

The motion was put to the vote and declared LOST.

Division was called by Councillor Best at 6.32pm

Procedural Motion – Move into Confidential Session

Councillor Marquart left the chamber at 8.36pm and did not return to the Meeting. He was not present for consideration of this item.

Councillor Best left the chamber at 8.55pm and did not return to the Meeting. He was not present for consideration of this item.

***Moved:* Councillor Mehrtens**
***Seconded:* Councillor Hogan**

Resolved

151/20 That the meeting move into Confidential Session.

For:

**Mayor Matthews and Councillors Smith,
Vincent, Sundstrom, Mehrrens, Hogan,
MacGregor, McLachlan and Burke**

Against:

Councillor Pilon and Greenaway

At this stage of the meeting being 8.56pm the meeting moved into Confidential Session with the members of the press and public excluded from the closed session and access to the correspondence and reports relating to the items considered during the course of the closed session being withheld. This action is taken in accordance with Section 10a of The Local Government Act, 1993 as the items listed come within the following provisions:-

Item 7.1 Council Meetings

Pursuant to s10A(2)(f) of the Local Government Act 1993, that this report remain confidential as it contains information affecting the security of the Council, Councillors, Council staff and Council property, and because consideration of the matter in open Council would be, on balance, contrary to the public interest as it may compromise the ability to ensure the safety of those attending Council Meetings.

Open Session

The meeting resumed in open session at 9.08pm and Mayor Matthews reported on proceedings of the confidential session of the ordinary meeting as follows:

7.1 Council Meetings

Moved: Councillor Smith
Seconded: Councillor Hogan

Resolved

152/20 That Council amend the Code of Meeting Practice to provide that Council Meetings will be held at Wyong Chambers (2 Hely Street, Wyong).

153/20 That Council note the operational measures that staff will be implementing to assist in managing Council meetings, which will increase in stringency should safety concerns remain.

- 154/20** *That Council amend the Code of Meeting Practice to provide that all briefings will be held at Gosford Administration Building (49 Mann Street, Gosford).*
- 155/20** *That Council write to the Minister for Local Government requesting a review of the Model Code of Conduct with regard to addressing the adverse use of social media and the deliberate distribution of misinformation by Councillors both inside and outside the chamber.*
- 156/20** *That Council request the Chief Executive Officer bring forward a draft Councillor Social Media policy.*
- 157/20** *That a further report be provided to Council in June to review this position.*
- 158/20** *That Council resolve, pursuant to s10A(2)(f) of the Local Government Act 1993, that this report remain confidential as it contains information affecting the security of the Council, Councillors, Council staff and Council property, and because consideration of the matter in open Council would be, on balance, contrary to the public interest as it may compromise the ability to ensure the safety of those attending Council Meetings.*

For:

Mayor Matthews and Councillors Smith, Sundstrom, Mehrtens, Hogan, MacGregor, Greenaway, McLachlan and Pilon

Against:

Councillors Vincent and Burke

The Meeting closed at 9.11pm.



Item No: 1.3
Title: Notice of Intention to Deal with Matters in Confidential Session
Department: Governance

9 March 2020 Ordinary Council Meeting

Trim Reference: F2019/00041-003 - D13787248

Summary

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in a closed and confidential Session. The report is incorporated in the "Confidential" business paper which has been circulated.

The *Local Government Act 1993* requires the Chief Executive Officer to identify those matters listed on the business paper which may be categorised as confidential in terms of section 10A of the *Local Government Act 1993*. It is then a matter for Council to determine whether those matters will indeed be categorised as confidential.

Recommendation

That Council resolve that the following matters be dealt with in closed session, pursuant to s. 10A(2)(a) of the Local Government Act 1993 for the following reasons:

Item 8.1- Local Preference Policy

Reason for considering in closed session:

2(d) commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it.***

That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that this report and attachment 1 to this report remain confidential in accordance with section 10A(2)(d) of the Local Government Act as it contains information that would, if disclosed, contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it, and because consideration of the matter in open Council would on balance be contrary to the public interest as it would affect Councils ability to obtain value for money services for the Central Coast community.

Context

Section 10A of the *Local Government Act 1993* (the Act) states that a Council may close to the public so much of its meeting as comprises:

- 2(a) personnel matters concerning particular individuals (other than Councillors),*
- 2(b) the personal hardship of any resident or ratepayer,*
- 2(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,*
- 2(d) commercial information of a confidential nature that would, if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it, or*
 - (ii) confer a commercial advantage on a competitor of the Council, or*
 - (iii) reveal a trade secret,*
- 2(e) information that would, if disclosed, prejudice the maintenance of law,*
- 2(f) matters affecting the security of the Council, Councillors, Council staff or Council property,*
- 2(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,*
- 2(h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

It is noted that with regard to those matters relating to all but 2(a), 2(b) and 2(d)(iii) it is necessary to also give consideration to whether closing the meeting to the public is, on balance, in the public interest.

Further, the Act provides that Council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public (section 10A(3)).

As provided in the Office of Local Government Meetings Practice Note August 2009, it is a matter for the Council to decide whether a matter is to be discussed during the closed part of a meeting. The Council would be guided by whether the item is in a confidential business paper, however the Council can disagree with this assessment and discuss the matter in an open part of the meeting.

Attachments

Nil



Item No: 2.1
Title: Deferred Item - Outcomes of Public Exhibition of draft Central Coast Local Environmental Plan and draft Central Coast Development Control Plan

Department: Environment and Planning

9 March 2020 Ordinary Council Meeting

Trim Reference: F2016/02118-004 - D13750345

Author: Breanne Bryant, Principal Strategic Planner
Scott Duncan, Section Manager, Land Use and Policy

Manager: Karen Tucker, Acting Unit Manager, Strategic Planning

Executive: Scott Cox, Director Environment and Planning

Summary

Council at its meeting held on 9 December 2019 resolved as follows;

1256/19 That Council defer consideration of this item until February 2020 to allow for the following:

- a That the Chief Executive Officer seek legal advice regarding the ability of Council to rezone the current deferred matters that are not public lands, to an equivalent environmental zone as an interim measure, whilst the Environmental Lands Review project is undertaken.*
- b That the Chief Executive Officer provide an updated table comparing proposed changes with the former Gosford and Wyong LEPs and DCPs, referencing the clauses in the relevant instruments.*
- c That the Chief Executive Officer provide a written briefing to Councillors about the Environmental and Urban Edge Review (EUEZR) including an outline and timeline of the process since commencement.*

The information requested under Council Resolution 1256/19 was provided in a package of information to all Councillor's on the 16 January 2020, and was made available to the public via Councils webpage yourvoiceourcoast.com/planningcontrols

Due to the provision of this information additional time was provided to review the information resulting in this report being presented in March 2020 rather than in February 2020 as per the resolution.

2.1 Deferred Item - Outcomes of Public Exhibition of draft Central Coast Local Environmental Plan and draft Central Coast Development Control Plan (contd)

Recommendation

- 1 That Council receive the report on Deferred Item - Outcomes of Public Exhibition of draft Central Coast Local Environmental Plan and draft Central Coast Development Control Plan.**
- 2 That Council adopt the draft Central Coast Local Environment (CCLEP) and Central Coast Development Control Plan (CCDCP) as amended in response to issues raised during the public exhibition in line with the changes as follows:**

CCLEP Mapping Amendments:

- Land zoned under the Interim Development Order No. 122 (IDO 122) which is outside of the current COSS will maintain its current land use zoning provisions and be removed from CCLEP mapping.**
- Height of Building Map currently applying to the R2 Low Density Residential zone under Gosford Local Environmental Plan (GLEP 2014) will be retained and included in the CCLEP Height of Building Map.**
- Lot 1 DP 394499 37 Althorp St, East Gosford be zoned R1 General Residential.**
- Lot 27 DP 264579 26A Strand Ave, Narara be zoned E2 Environmental Conservation.**
- Lot 1 DP 363605 165 Koolang Rd, Green Point and Lot 299 DP755234 150 Koolang Rd, Green Point be zoned SP1 Special Activities Sanitary Depot.**
- Zone the GPSO portion of Lot 8 DP 802107 Central Coast Hwy, Kariong from 2(a) Residential to R2 Low Density Residential and 5E Arterial Road to E2 Environmental Management.**
- Amend the Dwelling Opportunity Map to only include land zoned E2 Environmental Conservation under GLEP 2014 immediately prior to the commencement of the CCLEP.**
- Amend the Heritage Map to include Lot 1 DP 716236 Central Coast Hwy, West Gosford in Item 173 "Kendalls Glen" reserve, rock and memorial.**
- Amend the Heritage Map to include Calga Aboriginal Cultural Landscape' on Lot 1 DP 1006218 38 Darkinjung Rd, Calga; Part Lot 40 DP 1087374 1 Darkinjung Rd, Calga; Part Lot 45 DP 1197008 Pacific Hwy, Calga; Part Lot**

2.1 **Deferred Item - Outcomes of Public Exhibition of draft Central Coast Local Environmental Plan and draft Central Coast Development Control Plan (contd)**

108 DP 755221 69 Cooks Rd, Glenworth Valley; Lot 1 DP 805358 2306 Peats Ridge Rd, Calga; Part Lot 2 DP 805358 2308 Peats Ridge Rd, Calga; Part Lot 235 DP 822125 1 Darkinjung Rd, Calga.

- **Amend the Additional Permitted Use Map to include "Old Sydney Town" site on Lot 20 DP 859538 66 Myoora Rd, Somersby; and Lot 21 DP 859538 and Lots 204 and 205 DP 747845 945 Old Pacific Hwy, Somersby.**

CCLEP Instrument Amendments:

- **Residential flat buildings, multi dwelling housing and serviced apartments be prohibited in the B6 Enterprise Corridor zone and Serviced apartments be prohibited in the B7 Business Park zone.**
- **Clause 7.14 be amended to ensure that the total gross floor area able to be used for shop top housing remains at 50% of the total gross floor area of that part of the building used only for shop top housing and ground floor business or retail premises.**
- **Clause 7.22 be amended to apply only to land currently zoned E2 Environmental Conservation under the GLEP 2014.**
- **CCLEP Schedule 5 Item Number 173 'Kendalls Glen Memorial' be retitled "Kendalls Glen" reserve, rock and memorial and applied to Lot 1 DP 716236 Central Coast Hwy, West Gosford and road reserve.**
- **Include as an item of state heritage significance 'Calga Aboriginal Cultural Landscape' situated on Lot 1 DP 1006218 38 Darkinjung Rd, Calga; Part Lot 40 DP 1087374 1 Darkinjung Rd, Calga; Part Lot 45 DP 1197008 Pacific Hwy, Calga; Part Lot 108 DP 755221 69 Cooks Rd, Glenworth Valley; Lot 1 DP 805358 2306 Peats Ridge Rd, Calga; Part Lot 2 DP 805358 2308 Peats Ridge Rd, Calga; Part Lot 235 DP 822125 1 Darkinjung Rd, Calga as per the recent listing on the State Heritage Register.**
- **Additional Permitted Use to be included in Schedule 1 of CCLEP and shown on the Additional Permitted Use Map Layer to permit the following land uses on the former "Old Sydney Town" site at and Lot 21 DP 859538, Lots 204 and 205 DP 747845 945 Old Pacific Hwy, Somersby; and Lot 20 DP 859538 66 Myoora Rd, Somersby: Camping grounds; Caravan parks; Pubs; Recreation facilities (indoor); Recreation facilities (outdoor); Registered clubs; Restaurants or cafes; Tourist and visitor accommodation; and Veterinary hospitals.**

2.1 Deferred Item - Outcomes of Public Exhibition of draft Central Coast Local Environmental Plan and draft Central Coast Development Control Plan (contd)

- ***Clause 4.2A (3)(e) to be amended to include provision for minor realignment of boundaries as per WLEP 2013.***
- ***Clause 4.2A and 7.22 – insert the word ‘house’ which has been unintentionally omitted when referring to a ‘dwelling house’.***
- ***Clause 4.3A and 4.4A – amend the title to remove the words ‘in certain Local Centres and Enterprise Zones’.***
- ***CCLEP – Minor typographical and clarification statements.***

CCDCP Amendments:

- ***Chapter 3.1 Floodplain Management and Water Cycle Management – Adoption of existing controls as per Council Resolution 112/19 of 11 February 2019.***
 - ***Chapter 3.8 Acid Sulfate Soils – not to be adopted.***
 - ***Chapter 3.9: Erosion and Sediment Control – not to be adopted.***
 - ***CCDCP – Minor typographical and clarification statements.***
- 3** ***That Council request The Department of Planning, Industry & Environment, under Section 3.36 of the Environmental Planning and Assessment Act 1979, to defer the inclusion of lands zoned under Interim Development Order 122 (IDO 122), exclusive of Council owned land identified as Coastal Open Space System (COSS), from the draft CC LEP.***
- 4** ***That Wyong Local Environmental Plan 2013 (WLEP 2013), Gosford Local Environmental Plan 2014 (GLEP 2014), Gosford Planning Scheme Ordinance and Interim Development Order No. 146 (IDO 146) be repealed when CCLEP comes into effect.***
- 5** ***That Council forward a copy of the Planning Proposal and relevant supporting information to the Department of Planning, Industry and Environment requesting that the CCLEP is prepared.***
- 6** ***That Council give appropriate public notice within 28 days that the draft CCDCP will come into effect on the date the draft CCLEP comes into effect.***
- 7** ***That Wyong DCP 2013 and Gosford DCP 2013 be repealed upon the commencement of Central Coast Local Environmental Plan.***

2.1 Deferred Item - Outcomes of Public Exhibition of draft Central Coast Local Environmental Plan and draft Central Coast Development Control Plan (contd)

- 8** *That Council forward a copy of the final CCDCP to the Planning Secretary of the NSW Department of Planning, Industry & Environment.*
- 9** *That Council note Section 10.7 Certificates as to the adoption of CCLEP and CCDCP when made.*
- 10** *That Council resolve that the CEO may make other minor alterations to the planning proposal, draft CCLEP and draft CCDCP as deemed necessary.*
- 11** *That Council advise all those that made a submission of the decision.*

Documents Previously Provided

- 1 LEP Instrument Comparison Table
- 2 CCLEP Land Use Matrix
- 3 DCP Summary
- 4 Briefing Note EUEZR
- 5 Table of post exhibition amendments

The above documents have been provided in relation to this item previously and are available at:

<https://www.yourvoiceourcoast.com/planningcontrols/documents>

Below is a list of previously provided documents to Councillors in relation to this item.

- 1 Confidential Cover Sheet
- 2 Confidential Legal Advice

1 Attachment 1 - November 2019 Ordinary Meeting - Item 3.6 - Outcomes of Public Exhibition of draft Central Coast Local Environmental Plan and draft Central Coast Development Control Plan - D13711205	Provided Under Separate Cover
2 Agency Consultation Submission Summary & Responses - D13725586	Provided Under Separate Cover
3 Public Exhibition Submission Summary CCLEP CCDCP - D13817938	Provided Under Separate Cover



Item No: 3.1
Title: After Hours Call Centre Service - Alternative Service Delivery Models
Department: Connected Communities

9 March 2020 Ordinary Council Meeting

Trim Reference: F2019/00041-004 - D13775012
Author: Lisa Champion, Section Manager Customer Relationships
Manager: Sue Ledingham, Unit Manager Community Engagement
Executive: Julie Vaughan, Director Connected Communities

Report Purpose

This report responds to Council's resolution of 26 November 2018 requesting that a further report be provided on alternative delivery models for Council's After Hours Call Centre Service.

Recommendation

- 1 That Council commence the tender process for the After Hours Call Centre Service, as noted for Model 2.**
- 2 That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that Attachment 1 to this report remain confidential in accordance with section 10A(2)(a) of the Local Government Act as it contains personnel matters concerning particular individuals.**

Background

Council, at its Ordinary meeting on 26 November 2018 resolved the following, in part:

1147/18 That Council request the Chief Executive Officer provide a further report on alternative delivery models

1148/18 That Council resolve to not accept any tenders for the following reason; to allow Council to investigate alternative delivery model.

A report was provided to the Ordinary meeting on 25 November 2019. Council did not make a resolution in regard to this matter and it remained at large. It was deferred for consideration at a future meeting date of Council.

At its meeting held on 9 December 2019, the Council resolved as follows:

1258/19 That Council defer this report for consideration, to allow time for a Councillor Briefing to be held prior to 24 February 2020.

3.1 After Hours Call Centre Service - Alternative Service Delivery Models (contd)

A Councillor Briefing was subsequently held on 17 February 2020.

In 2014, both the former Wyong Shire and Gosford City Councils moved to outsource after-hours service providers following reviews of their respective after hour service. Both former Councils identified that the best value for money would be for a contracted After Hours Call Centre service to manage customer calls outside of business hours, during emergency outages and on public holidays; providing the customers with information, lodging service requests to be actioned during business hours, direct emergency calls to Council staff and record all interactions with customers and provide reports on what calls were received after hours.

Up until late 2018 this after-hours service was provided by two separate suppliers until a tender for a single supplier could be issued.

At the Ordinary Meeting of Council on 26 November 2018 it was resolved to place the tender for an after-hours service provider on hold so that a report on alternative models could be developed. While the tender was placed on hold and the report on alternative models was developed, the after-hours service was consolidated and is currently provided by one existing supplier on a month to month basis.

Council's after-hours service provision is primarily in place to manage emergency calls to Council outside of business hours (including weekends and public holidays). The service consists of a customer call service for emergency actions, these calls are taken by an external service who triage the customer enquiries, the calls are then escalated to Council After Hours Duty Officers (AHDOs) who respond to emergencies related to water and sewer, roads and drainage, facilities and other activities. If the call is not deemed to be an emergency, the Call Centre Service logs customer requests for action during business hours based on a service matrix provided by Council. The average number of calls received after-hours for this service is approximately 6,300 per year, or 17 calls per night.

Current status

The current arrangement is delivered by Oracle CMS in conjunction with AHDOs for an approximate yearly cost of \$350,000, which can vary depending on external factors such as serious weather events impacting the region where additional trades or Council staff are required to attend.

Report Findings

Council's service level is determined by the different business areas in accordance with Council requirements, as well as relevant legislation and regulations as set out by EPA, the Roads Act, Companion Animals Act and IPART for example. By the very nature of the services provided by Local Government, it is a complex business.

3.1 After Hours Call Centre Service - Alternative Service Delivery Models (contd)

Council requested a report be undertaken on alternative delivery models (Confidential Attachment 1) for the After Hours Call Centre service, due to the complexity of the services provided by Local Government there are limited options on what can be sourced in the market place for third party providers. To support the review the report findings included evaluation of service model types, benchmarking with other Councils to understand alternatives and a cost analysis on what service model would provide the best value for the Central Coast community.

Benchmarking

The following 10 councils were contacted to understand what alternatives could be considered:

- Lake Macquarie City Council
- Blacktown City Council
- Newcastle City Council
- Wollongong City Council
- Hornsby Shire Council
- Inner West Council
- Northern Beaches Council
- Brisbane City Council (QLD)
- City of Casey (VIC)
- City of Greater Geelong (VIC).

There were two models in use by the Councils contacted:

- 1 Outsourced to an after-hours service provider specialising in local government services
- 2 An in-house 24/7 call centre.

The only Council providing an in-house service was Brisbane City Council. They have operated an in-house model for some years which is resourced by nearly 200 staff. Brisbane City Council serves a population of over one million people and provides 24-hour service for general and urgent Council enquiries as well as a dedicated business support hotline providing information on a range of Council topics including licensing, development applications, business opportunities and procurement. It is noted that Brisbane City Council is not a recognised water authority and owns and manages Brisbane's bus and ferry transport network.

All other Councils contacted outsourced their after-hours service, which focused primarily on emergencies, and was supported by a range of various staff arrangements including After Hours Duty Officers – similar to the current model undertaken at Central Coast Council.

3.1 After Hours Call Centre Service - Alternative Service Delivery Models (contd)

The main reason for most Councils outsourcing their after-hours service was due to cost effectiveness and value for money for ratepayers as well as to ensure business continuity during outages and major emergencies. Nine of the 10 Councils contacted were satisfied with the quality of service provided by their chosen external providers, whilst still employing Council staff to triage and oversee emergency responses. The one Council who was not satisfied indicated it was due to some calls being escalated to the wrong service but said that this was due to some unclear areas in their service matrix/responsibility.

Research was undertaken with a view to identify local suppliers who could provide a similar or same service support to Council, however no call management service providers were located in the Central Coast region. None of the call centres located on the Central Coast, provided a call answer service outside of their specific organisation and were not looking to do so.

Model Comparison

In reviewing the current service, call volumes and times, customer expectations and comparisons with other Council areas were considered. The alternative models have been assessed based on the following:

- Ability to ensure business continuity on short notice both during business hours and after hours to ensure consistency with customer service response in the event of an emergency, declaration of natural disaster, or an event such as system failure that could impact Council's resources
- Best value for money for ratepayers
- Better customer access for emergencies
- Ability for Council to meet customer needs and expectations
- Knowledgeable staff who understand Council operations and service requirements for the above situations
- Service that supports the needs of the Central Coast.

The two alternative models considered:

Model 1: In-house 24/7 Customer Service Call Centre

The model encompasses two staff per shift after hours in the call centre answering calls, triaging service response and contacting Council's AHDOs to respond and action.

Benefits

- All customer calls answered directly by Council night-shift call centre staff
- 6 (minimum) additional night shift call centre staff required to allow coverage for annual leave, sick leave, etc. - these would be new positions.

3.1 After Hours Call Centre Service - Alternative Service Delivery Models (contd)

Risks or challenges

- No business continuity or ability to service customers in the case of a wide-spread emergency or Council only emergency such as an IT failure or phone outage either during or outside of business hours. This was experienced in July and August 2019 with one phone outage lasting over two hours during which customers could not contact Council. Due to the external provider being available calls were immediately diverted and customer calls continued to be answered with no break in service
- No ability to divert customer calls as required to support call over flow during unexpected high call volumes during business hours or during customer service training or unavailability
- Expensive service delivery option when call volume after-hours is low - 17 calls per night would equate to four calls per rostered staff member per night
- Customer response level would be a challenge in times of large scale emergency due to limited ability to scale up. An outsourced call centre has the scalability to meet unexpected increases to call volumes and have capacity to scale up or down immediately due to their operating models
- Volume of calls does not warrant the cost to deliver the service with on average 17 calls per night of which 12 would be escalated to AHDOs. Based on these figures and the number of staff per night shift it would equate to four calls per staff member between 5pm and 8:30am
- Long periods of annual leave or sick leave could impact staff availability to resource required hours and maintain customer service expectation levels.

Model 2: Outsourced Call Centre + After-Hours Duty Officers – current arrangement

The model encompasses an external Call Centre service after hours answering calls, triaging service response and contacting Council's AHDOs to respond and action.

Benefits

- Business continuity – ability to service customers regardless of situation whether wide-spread emergency or council only emergency or infrastructure failure after-hours
- Scalability due to external provider operating models which can be easily scaled up or down to meet unexpected high or low call volumes
- All calls can be easily diverted to an offsite provider during business hours as required regardless of situation whether wide-spread emergency or council only emergency (such as telephony, systems or IT failure)
- More cost effective option based on low call volumes compared to after-hours in-house call centre.

3.1 After Hours Call Centre Service - Alternative Service Delivery Models (contd)

Risks or challenges

- External provider are not Council or Central Coast experts. However, this is mitigated as the After-hours Duty Officers are and can effectively action and manage any required services or trades to attend emergencies
- Responses provided by external provider reliant on accurate script provided by council business areas
- External provider experiences a system or phone issue.

The costs for both an in-house model and an outsourced model After Hours Call Centre service were reviewed for cost comparison.

Table 1: Cost Comparison of Model 1 and 2

	Model 1	Model 2 - recommended
Staff required for call centre	6	0
	Model 1	Model 2 - recommended
Salaries per year	\$1,080,000	\$0
	Model 1	Model 2 - recommended
After-Hours Duty Officer allowance	\$270,000	\$270,000
Service provider	\$0	\$80,000
Business Continuity Support	No	Yes
Costs for 1 year	\$1,340,000	\$ 350,000
Costs over 3 years	\$4,020,000	\$1,050,000
Cost per call/interaction (6,300 per year)	\$213	\$55

A third alternative model was also considered which included the shift of administrative work from core business hours to after hours. This was considered specifically in relation to Corporate Information services or other administrative roles within Council that relate to customer response.

These roles currently support Council staff and customers during core business hours which is the community's accepted and expected service level.

Some of the tasks undertaken by this team could be done outside of core business hours, approximately 20%, however their main role is to provide support for the core business hour operations.

3.1 After Hours Call Centre Service - Alternative Service Delivery Models (contd)

If these roles shifted to after-hours work, there would be an impact to service levels for all of Council's business areas and customers as the peak demand for service is during core business hours and minimal value would be achieved by shifting this work to outside core business hours.

This alternative model however would still not address the ability to service customers regardless of situation whether wide-spread emergency or council only emergency or infrastructure failure after-hours, nor would it meet the requirements to easily scale up operations to meet unexpected high call volumes during an emergency.

Due to impact to service levels and business continuity this option is not recommended

Council could consider setting up a business of this nature but has not undertaken any market evaluation to determine viability or consideration of a shared business model with surrounding Councils. Council is currently out of contract and is a risk in being able to deliver this service.

Council provides emergency service for the services under its responsibility such as water and sewer, response to dog attacks. Currently the number of calls to report emergencies does not reflect a demand for 24-hour internal call centre. To date there have been no requests for 24-hour service delivery outside of emergency support currently provided. To move to this increased service level and additional operational cost, Council would need to engage with our community and ratepayers to determine if they would be happy to pay for this service level.

Consultation

Council's internal teams including Roads and Drainage, Water and Sewer, Open Space, Facilities and Asset Management and Compliance were consulted on the requirements for supporting the After Hours emergency services for call management. These services provide the primary After Hours Call Centre services.

No specific customer survey was undertaken for the After Hours Call Centre service. However, in the most recent Customer Experience survey 2019, while findings indicated general satisfaction with how Council handled their contact and their expectations were met the majority of the time, there were not specific responses relating to issues with the After Hours Call Centre services. In the last financial year 2018-19 only one complaint was received regarding the level of service after hours.

3.1 After Hours Call Centre Service - Alternative Service Delivery Models (contd)

Options

Option 1 (not recommended)

Establishing and providing an in-house call centre for after-hours customer service

This model is not recommended for the following reasons:

- Lack of business continuity capability such as wide-spread emergency including severe weather events or Council only emergency or infrastructure or IT failure – in a large scale emergency there would be very little ability to support customer needs
- Limited scalability in times of large scale emergency with only two staff per shift to answer calls and limited ability to scale up to support service with this model
- Small number of calls per year (6,300 per year or 17 calls per day)
- Does not provide best value for money based on per interaction cost (\$214 vs \$55) with little additional benefit to the community.

Option 2 (recommended)

Seeking the services of an external provider for the After Hours Call Centre.

This model is recommended for the following reasons:

- Ability to ensure business continuity on short notice both during business hours and after hours to ensure consistency with customer service response in the event of an emergency, declaration of natural disaster, or an event such as system failures that impacts Council's resources
- Best value for money for Central Coast community based on per interaction cost of \$55
- Ability to meet customer needs and expectations
- Continues to support additional employment with AHDO's undertaking the triage and emergency response, supported by an external call centre service that is specifically for emergency after hours and business continuity requirements.
- All calls can be easily diverted to an offsite provider during business hours as required regardless of situation whether wide-spread emergency or council only emergency (such as telephony or internet failure) or to support customer service training. This option is not possible with an in-house service as there would be nowhere to divert customer calls and in the case of a telephone or IT outage customers could not be served during business hours
- Service level that supports the needs of Central Coast.

3.1 After Hours Call Centre Service - Alternative Service Delivery Models (contd)

Council provides essential emergency After Hours Call Centre services to support the community for a range of services such as roads, drainage, water and sewer and other services where an emergency call out is required 24/7. Council also provides an online service request for customers available 24/7 for non-urgent issues that can be responded during business hours.

Based on the analysis of two service models for delivery of the emergency and After Hours Call Centre service, consideration of an alternative in-house model that involved a shift of core business hour administrative tasks, and the comparisons with other local government areas, along with the expectations of delivery of a cost effective service and meeting business continuity, it is proposed that Model 2 is the preferred option to meet the needs of the community.

Financial Impact

The 2019/20 Budget allocation for call centre service to support the After Hours Emergency Service is \$350,000 per year.

Should Council consider Model 1 the total cost to implement an internal call centre service for after hours would be approximately \$1,350,000 per year. There has been no provision in the 2019/20 year to accommodate a significant increase in costs to provide this service.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

R-G4: Serve the community by providing great customer experience, value for money and quality services.

Risk Management

Risks have been identified in the review of the alternative models and have clearly outlined the requirement of the preferred model to meet business continuity.

Risks of Model 1 - *In-house 24/7 Customer Service Call Centre*:

- Expensive operating costs with significantly less value for money for the community
- Customer experience in response level, with only one to two staff able to answer calls if there was a larger emergency or water main break - the volume of calls would be challenging for staff to respond in a timely manner, no scalability

3.1 **After Hours Call Centre Service - Alternative Service Delivery Models (contd)**

- No business continuity or ability to service customers regardless of situation whether wide-spread emergency or council only emergency or infrastructure failure
- No ability to divert customer calls during business hours in the case of a telephony outage or as required to support the ability to ensure appropriate customer service training and refresher training to be undertaken by frontline staff
- In the likelihood of emergency or major disaster, with no building or equipment access, staff may be unable to deliver operations required to support call centre services
- Volume of calls would not necessitate the cost to deliver the service with on average 17 calls per night of which 12 are escalated to AHDOs.

Risks of Model 2 - *Outsourced Call Centre + After-Hours Duty Officers – current arrangement:*

- Responses provided by external provider reliant on accurate script provided by Council business areas.
- External provider experiences a system or phone issue
- AHDOs experience high number of escalations during an emergency.

Further risk to Council in undertaking a month to month procurement arrangement is the likelihood of cost increases or unexpected termination of service by external provider.

Critical Dates / Time Frames

Council is currently serviced on a month to month basis outside of a contract arrangement. This is a significant risk if not formalised to secure pricing and continuity of service provision.

Attachments

- | | | |
|---|-------------------------------|-----------|
| 1 Confidential After Hours Call Centre Service Model Review - | Provided under separate cover | D13836002 |
|---|-------------------------------|-----------|



Item No: 3.2
Title: Fire Safety report 155 -157 The Entrance Road The Entrance
Department: Environment and Planning

9 March 2020 Ordinary Council Meeting

Reference: F2004/08601 - D13806560
Author: Mark Newton, Fire Safety Officer
Manager: Brian Jones, Unit Manager, Environment and Certification
Executive: Scott Cox, Director Environment and Planning

Report Purpose

The purpose of this report is to provide a recommendation to Council on whether it should exercise its power to give an order under the provisions of Section 9.34 of the *Environmental Planning and Assessment Act 1979*, (EP&A Act) in relation to a fire safety inspection report received from Fire and Rescue NSW. This report recommends that Council resolve to exercise its powers to issue an order in relation to fire safety.

Recommendation

- 1 That Council resolve to exercise its power to issue an Order under Part 2 of Schedule 5 of the Environmental Planning and Assessment Act 1979 with respect to the matters raised within the fire safety inspection report received from Fire and Rescue NSW.**
- 2 That Council give notice of its determination to the Commissioner of Fire and Rescue NSW.**

Background

Council has received a Fire Safety Inspection Report from Fire and Rescue NSW (the Report) in respect to the premises known as LOT: 0 SP: 39842, 155-157 The Entrance Road. The Report was issued under the provisions of Clause 9.32 of the *Environmental Planning and Assessment Act 1979*. The Report was provided to Council at the 24 February 2020 meeting.

Council is then required to determine whether or not to exercise their powers to serve an Order under Part 2, Schedule 5 of the *Environmental Planning and Assessment Act 1979*.

Result of Investigation of Issues

The subject site was inspected by Councils Fire Safety Officer on 14th January 2020 to specifically review the issues raised by Fire and Rescue NSW within their inspection report.

3.2 Fire Safety report 155 -157 The Entrance Road The Entrance (contd)

The building has been damaged by fire. The building does not currently have effective fire safety provisions and is uninhabitable in the present condition.

The building currently is not occupied and is barricaded to prevent public access. It is not a public risk in the current condition while the building is unoccupied.

The matters listed in the Fire and Rescue NSW inspection report include:

- 1 Annual Fire safety Statement (AFSS)
 - Not prominently displayed,
 - Out of date.
- 2 Fire Hose Reels (FHR's)
 - Located more than 4 metres from an exit, contrary to NCC requirements,
 - Not routinely maintained, contrary to NCC requirements.
- 3 Exit Signs
 - All exit signs not illuminated, due to no power to premises (battery backup exhausted).
- 4 Emergency Lighting
 - All emergency lighting not working, due to no power and ceiling damage due to fire.
- 5 Portable Fire Extinguishers (PFE's)
 - Not all PFE have received routine servicing, contrary to NCC requirements.
- 6 Exit Travel Distances
 - Parts of the building exceed 20 metres travel distance, contrary to NCC requirements.
- 7 Paths of Travel
 - Less than 1.0 metre wide, contrary to NCC requirements.
- 8 Stairways
 - Stair dimensions do not comply with the NCC requirements.
- 9 Handrails / Balustrades
 - Height of balustrades do not comply with the NCC requirements.
- 10 Additional latching / locks
 - Pad bolt locks have been provided to exit doors, contrary to NCC requirements.
- 11 Roller Shutter
 - Roller shutter fitted to the external of the exit door, contrary to NCC requirements.
- 12 Exit Door
 - Exit door does not swing in the direction of travel, contrary to NCC requirements.
- 13 Fire Hydrant System
 - Street hydrant system may not be adequate to cover all sections of the building.
- 14 Smoke Hazard Management
 - The building is over 2,000m² and may require a smoke hazard management system.
- 15 Approved Use
 - The shop building in parts was being used for educational purposes, which may not have been taken into considered, with regards to the building's classification.

Conclusion

The issues raised in the Fire and Rescue NSW report relate to matters that potentially compromise the safety of occupants of the building.

Accordingly, it is appropriate for Council to exercise its statutory powers under the *Environmental Planning & Assessment Act 1979*.

Link to Community Strategic Plan

Theme 1: Belonging

Goal A: Our community spirit is our strength

B-A4: Enhance community safety within neighbourhoods, public spaces and places.

Attachments

- 1 Letter from Fire and Rescue NSW D13773964

Unclassified



File Ref. No: BFS19/3774 (9563)
 TRIM Ref. No: D19/89258
 Contact: Mark Knowles

9 December 2019

General Manager
 Central Coast Council
 PO Box 21
 WYONG NSW 2250

Email: ask@centralcoast.nsw.gov.au

Attention: Manager Compliance / Fire Safety

Dear General Manager

**RE: INSPECTION REPORT
 'EBBTIDE MALL'
 155-157 THE ENTRANCE ROAD, THE ENTRANCE ("the premises")**

Fire & Rescue NSW (FRNSW) received correspondence on 14 November 2019, in relation to a fire incident at 'the premises', as a result a fire safety concern was lodged.

Pursuant to the provisions of Section 9.32 (1) of the *Environmental Planning and Assessment Act 1979* (EP&A Act), an inspection of 'the premises' on 20 November 2019 was conducted by Authorised Fire Officers from the Fire Safety Compliance Unit of FRNSW.

The inspection was limited to the following:

- A visual inspection of the essential Fire Safety Measures as identified in this report only.
- A conceptual overview of the building, where an inspection had been conducted without copies of the development consent or copies of the approved floor plans.

On behalf of the Commissioner of FRNSW, the following comments are provided for your information in accordance with Section 9.32 (4) and Schedule 5, Part 8, Section 17 (1) of the EP&A Act. Please be advised that Schedule 5, Part 8, Section 17 (2) requires any report or recommendation from the Commissioner of FRNSW to be tabled at a Council meeting.

Fire and Rescue NSW

ABN 12 593 473 110

www.fire.nsw.gov.au

Community Safety Directorate
 Fire Safety Compliance Unit

1 Amarina Ave
 Greenacre NSW 2190

T (02) 9742 7434
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www.fire.nsw.gov.au

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Unclassified

Unclassified

COMMENTS

Date / Time of Fire:	20 October 2019 / 16:30 hours
Extent of Fire:	First floor tenancies and partial ground floor tenancies and mall area.
Damage:	Smoke, heat, fire and water damage. The fire, smoke and water damaged significant portions of the first-floor level, with areas on the ground floor level also suffering smoke and water damage. It is understood that asbestos has been identified at the premises, likely associated with the first-floor walls and roof which appeared to consist of fibre cement sheeting.
Type of Alarm:	000 Call
Casualties:	One fatality

The premises is a 2-storey class 6 building (shopping mall), consisting of fifteen (15) Strata Lots opening into an enclosed mall (common area) on the ground floor and three (3) Strata Lots plus common areas and a plantroom on the first floor. Due to the damage sustained from the fire incident and the asbestos identified at the premises, the building was not occupied at the time of the inspection and the mains power to the building was switched off. A security guard was present at the building to ensure no persons would re-enter the premises.

Please be advised that this report is not an exhaustive list of non-compliances however, the proceeding concerns also identifies deviations from the National Construction Code 2019, Volume 1 Building Code of Australia (NCC). Given the concerns are based on observations available at the time FRNSW acknowledges that the deviations may contradict development consent approval. In this regard, it would be at council's discretion as the appropriate regulatory authority to conduct its own investigation and consider the most appropriate action.

FRNSW noted the following during the investigation of this incident:

1. Essential Fire Safety Measures

- 1A. Annual Fire Safety Statement (AFSS) – a copy of the current AFSS was not prominently displayed within the building in accordance with Clause 177 of the EP&A Regulation. In this regard, the AFSS on display included the front page only and was dated 2017 which is no longer current. Given the AFSS was out of date, it is unclear whether the following essential fire safety measures are regularly maintained. It would be at council's discretion to review its records to confirm whether the essential fire safety measures were maintained.

Unclassified

Unclassified

- 1B. Fire Hose Reels (FHR's):
- a) Location - the FHR's throughout the ground floor level are located at a distance further than 4m from the exit, contrary to the requirements of Clause E1.4 of the NCC.
 - b) Maintenance – the FHR on the ground floor adjacent to Shop 12, contained a service label/tag, indicating the FHR had not received any routine servicing since February 2018, contrary to the requirements of Clause 9.3 of AS 1851-2012 and Clause 182 of the Environmental Planning and Assessment Regulation 2000 (EP&A Regulation).
- 1C. Exit Signs – All exit signs throughout 'the premises' were not illuminated due to the power supply being switched off and the battery backup power supply being exhausted.
- 1D. Emergency Lighting - All emergency lighting fixtures throughout 'the premises' were not operative due to the battery backup power supply being exhausted. Furthermore, the extent of emergency lighting on the first-floor level could not be determined due to the damage sustained by the fire.
- 1E. Portable Fire Extinguishers (PFE's) - Multiple PFE's throughout the various shops, contained service labels/tags, indicating the PFE's had not received any routine servicing since December 2015 (Shop 17) or October 2017 (Shop 9), contrary to the requirements of Clause 10.3 of AS 1851-2012 and Clause 182 of the EP&A Regulation.

2. Access and Egress

- 2A. Exit travel distances – Council may need to review its records as it appears that the travel distance from the furthest part of Strata Lot 15 (i.e. the southwestern most part of the building) on the first-floor level exceeds 20m from an exit or a point from which travel in different directions to 2 exits is available, contrary to the requirements of Clause D1.4(c) of the NCC.

In this regard, the distance from the western end of Lot 15 on the first floor is approximately 39m to the exit in lieu of 20m. It is unclear whether an alternative exit was available at the time of the fire incident via the plantroom and stairway. However, it is noted, that discussions with the Incident Commander following the fire, on 20 November 2019, revealed that there was no access available via the plantroom and stairway, as a locked door separated the plantroom from the common area. Furthermore, observations of the plantroom by means of exit signage suggests the plantroom stairway is not accessible as an alternative exit from the first-floor level.

Unclassified

- 2B. Dimensions of exits and paths of travel to exits – the width of the corridor within Strata Lot 15 on the first floor appeared to achieve an unobstructed width of less than 1m, contrary to the requirements of Clause D1.6 of the NCC.
- 2C. Goings and risers – the stairway between the ground floor and first floor level plantroom contain riser dimensions exceeding 190mm and goings dimensions less than 250mm, contrary to the requirements of Clause D2.13 and Table D2.13 of the NCC. It is unclear whether this stairway forms part of a required exit from the first-floor level or is considered a 'private' stairway exclusively for the plantroom in which case the public would not normally have access to.
- 2D. Barriers to prevent falls – The height of the balustrade to the internal stairway between the ground floor level and first-floor level achieved a height of approximately 720mm above the nosing line of the stair treads, contrary to the requirements of Clause D2.16 and Table D2.16a of the NCC, which requires a barrier height to achieve a minimum height of 865mm.
- 2E. Additional latching – The rear exit door from Shop 17 (Hypnotherapy Training Australia) which discharges out to the rear carpark (Torrens Avenue), contained pad bolt locks at the top and bottom of the door which are capable of interfering with the operation of the exit door, contrary to the requirements of Clause 185 of the EP&A Regulation.
- 2F. Roller shutter – the exit door from the mall to the rear carpark (Torrens Avenue) appears to be serving a Class 6 building or part with a floor area greater than 200m² and is fitted with a roller shutter, contrary to the requirements of Clause D2.19(b) of the NCC.
- 2G. Door swing – the final exit door from Shop 17 which discharges out to the rear carpark swings against the direction of egress, contrary to the requirements of Clause D2.20 of the NCC.
3. Generally
- 3A. Fire Hydrant System – Clause E1.3 of the NCC requires a building having a total floor area greater than 500m² to be provided with a fire hydrant system installed in accordance with Australian Standard (AS) 2419.1. In this regard, the building is not provided with a fire hydrant system and at the time of the inspection, it could not be determined if hydrant coverage throughout 'the premises' can be achieved from the street hydrants in accordance with AS2419.1.

Unclassified

- 3B. Smoke Hazard Management – It appears that the Class 6 building, which contains an enclosed common walkway/mall and serves multiple Sole Occupancy Units, consists of a single fire compartment, however without access to the approved floor plans it is unclear whether the fire compartment is greater than 2000m², and whether Clause E2.2, Table E2.2b and Specification E2.2b of the NCC applies in this instance.
- 3C. Approved use – it appears multiple shops/tenancies are being utilised for teaching and/or training facilities. In this regard, Shop 17 (Hypnotherapy Training Australia), Shop 11B and Shop 13 (Construction Trade Qualifications) appear to be used for teaching/training purposes. It is unclear whether these tenancies have been approved for such use and whether any implications from a change of building classification from Class 6 to Class 9b have been considered.

FRNSW is therefore of the opinion that there are inadequate provisions for fire safety within the building.

RECOMMENDATIONS

FRNSW recommends that Council:

- a. Inspect and address any other deficiencies identified on 'the premises', and require item no. 1 through to item no. 3 of this report be addressed appropriately.

This matter is referred to Council as the appropriate regulatory authority. FRNSW therefore awaits Council's advice regarding its determination in accordance with Schedule 5, Part 8, Section 17 (4) of the EP&A Act.

Should you have any enquiries regarding any of the above matters, please do not hesitate to contact Mark Knowles of FRNSW's Fire Safety Compliance Unit on (02) 9742 7434. Please ensure that you refer to file reference BFS19/3774 (9563) for any future correspondence in relation to this matter.

Yours faithfully



Mark Knowles
Senior Building Surveyor
Fire Safety Compliance Unit



Item No: 3.3
Title: Community Facilities Review
Department: Connected Communities

9 March 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13774961
Author: Phil Cantillon, Acting Unit Manager Leasing and Asset Management
Executive: Julie Vaughan, Director Connected Communities

Report Purpose

Following a Council resolution on 24 September 2018, Central Coast Council conducted a review of the use and management of its community facilities.

The purpose of the Community Facilities Review is to enable a consistent and transparent approach to the management, operation and planning of Council's community facilities. The review focused on the use and management of community facilities that operate under lease, licence, hire and volunteer models.

This report provides the outcomes of the review, including the Draft Facilities Leasing and Licencing Policy (Attachment 1) that is to be endorsed and placed on public exhibition.

Recommendation

- 1 That Council receive the report on the Community Facilities Review and its recommendations.**
- 2 That Council place the Draft Facilities Leasing and Licencing Policy on public exhibition for a period of 60 days.**
- 3 That staff consider submissions received during the exhibition period and provide a report back to Council:**
 - a Addressing the submissions received from the public during the exhibition period.**
 - b Proposing appropriate amendments to the Policy with considerations of those submissions and seeking adoption of the Policy by Council.**

Background

At the Ordinary Council Meeting on 24 September 2018, Council resolved as follows:

- 972/18 *That Council note the deferred Mayoral Minute – Review of Arrangements for Council Community Facilities report which is Attachment 1 to this report.*
- 973/18 *That Council establish a working group comprising interested Councillors and relevant staff to undertake a review of the use and management of community facilities.*
- 974/18 *That Council engage with the community in order to identify key issues and determine the scope of the review.*
- 975/18 *That Council request the Chief Executive Officer to engage an appropriate facilitator, if required, to assist with the review.*
- 976/18 *That Council be provided with a progress report at the first meeting in February 2019 outlining key actions and milestones in the review process.*

This report completes the above resolutions and finalises the review.

Central Coast Council commenced the review in January 2019, following the realignment of community facilities to the Connected Communities Department. An expression of interest process was undertaken, and a working group was established in February 2019 consisting of staff and Councillor's Smith, Holstein, MacGregor and Greenaway. Council also appointed Urbis Consultancy to assist with the review, apply an independent lens to community feedback and identify best practice. Urbis had previous experience within community facilities reviews and the development of leasing and licensing policies.

The need for the review was due to the former legacy approaches by the former Wyong Shire and Gosford City Council's that had created inequity and community concerns in terms of fees, tenure, maintenance obligations, renewal processes, staff engagement and a perceived lack of trust in the use and management of community facilities.

On the commencement of the review no new leases or licences were negotiated or entered into by Council, to avoid community organisations entering into any unfavorable terms or inconsistent practices. Existing leases and licences continued under holdover provisions. This was communicated to all lease and licence holders in February 2019.

The scope of the review was to enable a consistent and transparent approach to the management, operation and planning of community facilities. The review focused on the use and management of community facilities that operate under lease, licence, hire and volunteer models.

3.3 Community Facilities Review (contd)

Council has over 300 community facilities operating under various models including those that are leased, licenced, hired, or operated by a formal Section 355 Committee with delegated functions from Council under the Local Government Act 1993. These community facilities are important in providing a focus for community activities and venues for the delivery of community services, programs and activities. Some community facilities are also operated on a commercial basis by private companies that pay the market rent following an independent valuation.

The planning and provision of community facilities is a traditional role for local government that can help to improve the health and wellbeing of the community. These community facilities provide opportunities for sport, recreation, cultural activities, events, meeting spaces, social gatherings, learning, volunteering and business premises.

The community facilities reviewed include:

- 36 public halls and community centres that are available to hire and managed by Council's Booking and Hire Team
- 17 delegated Section 355 Committees with care and control of Council's community facilities
- Total of 265 leases (exclusive use) and licences (shared use) across community facilities consisting of the following two broad categories:
 - Range of tenants that pay Council a commercial market rent that operate facilities under a lease arrangement such as child care centres, cafes, restaurants, golf clubs, bowling clubs, residential cottages
 - Range of tenants that receive various rental subsidy from Council to operate facilities under a lease or licence including community sporting clubs, senior citizen centres, neighbourhood centres, community halls, recreation facilities and cultural facilities

At the commencement of the Community Facilities Review project, it was identified that Council's current seventeen volunteer Section 355 Committees appeared to be operating without the formal delegation of functions from Council in line with the Local Government Act 1993 since the formation of Central Coast Council. Therefore, delegated authority of function was provided by Council for the care, control and management of the relevant community facilities. This was provided as an interim measure via Council report on 12 June 2019.

Community Engagement

As part of the review, Council held a series of internal and external workshops in April 2019 to gauge input from existing tenants and regular users of community facilities to help identify current challenges and opportunities for these community facilities. In addition to the targeted workshops, broader community consultation occurred via Councils Have Your Say communication channels with an online survey. The received input into the review helped to shape a new overarching framework and policy for community facilities and provide transparency and consistency for the community. Engagement included

1 Staff Workshops

Five different staff workshops held with Leasing & Asset Management, Facility Management, Open Spaces, Natural and Environmental Assets, Community Partnerships, Learning & Education and Legal staff. Site visits to a range of community facilities with the appointed consultants Urbis were also conducted

2 Community Engagement Workshops

Community engagement workshops were held on 3 April 2019 at Erina Centre (AM/PM) and 9 April 2019 at Wyong Administration Building (AM/PM)

- 141 attended, with approximately 84 different groups / organisations represented
- The top five priority themes based on the 'dotmocracy' across the four workshops was:
 - Affordability of community facilities
 - Providing greater length of tenure
 - Upgrading current facilities
 - Completing maintenance obligations
 - Improving communication and promotion of community facilities

3 Online Survey

- An online survey was open for three weeks from 29 April – 21 May 2019 and promoted on Council's Have Your Say website. 331 responses were received with the following key findings:
 - A cross section of respondents completed the survey, including those who don't currently use a facility.
 - The majority of community users find it 'very easy' or 'easy' to hire a community facility.
 - More than 40% of respondents indicated they are 'very satisfied' or 'satisfied' with the number of community facilities on the Central Coast.
 - The majority of community users indicated maintenance levels are 'satisfactory'.
 - The majority of respondents indicated they would not prefer to pay a higher fee to access high quality facilities.
 - The majority of community users indicated community facilities are 'somewhat affordable' or 'affordable.'
 - The top reason for using a community facility was to 'practice a hobby' followed by 'improve my health.'

4 Telephone interviews

- 18 telephone interviews were completed with various community organisations, across the geographical region

5 Section 355 Committee Workshop

- 19 people attended the Section 355 Committee workshop on 6 May 2019 in Wyong, including representatives from 12 of the 17 current committees

6 Community Reference Group

- To help with the ongoing development of the Policy a small Community Reference Group was established consisting of six external community members representing the geographical region and different community assets.

Draft Facilities Leasing and Licensing Policy

Following review of current and best practice policies, stakeholder feedback, benchmarking against other Council's, internal input from staff and the Councillor Working Group a framework was developed for Central Coast Council. This included a vision, purpose and principles for the role and function of Council's community facilities. This then helped form a draft Facilities Leasing and Licencing Policy and provide the transparency and consistency directions required.

The purpose of the Policy is to provide a clear, consistent, and equitable approach to the leasing, licensing and management of Council owned facilities and land. The Policy sets out the way in which community facilities, commercial buildings and residential properties may be leased and licensed by individuals, organisations and businesses. It provides direction on lease and license terms, responsibilities and rental charges, as well as the process for offering new leases and licenses.

The Policy applies to:

- Community facilities and/or land which Council provides to help serve community needs
- Commercial buildings and/or land which Council owns or manages to deliver a financial benefit to Council
- Residential properties which Council owns

Exclusions to the Policy includes:

- Council's Surf Clubs, with many having a mixture of commercial and community operating. This will be reviewed separately working in collaboration with Surf Life Saving Central Coast and a subsequent Policy developed
- Other exclusions include telecommunication facilities, community facilities managed by staff and seasonal hire arrangements

Vision

The vision reflects what is most important to the community for the future use and management of facilities in the Central Coast:

Central Coast Council provides and supports a network of affordable and well-maintained facilities which form the active hearts of local communities

The vision was developed from consultation with the community and people who use and manage facilities.

Purpose of Community Facilities

The following purpose statements help support and achieve the vision of the community facilities review:

- a) Central Coast Council provides community facilities to encourage:
 - activities which improve individual and collective health and wellbeing
 - provision of social, cultural, recreational, educational, environmental and other services which provide community benefits
 - events and activities which strengthen community connections and local identity.
- b) Central Coast Council provides commercial buildings to generate a financial return. This assists Council to fund its services and reduce pressure on other incomes sources, such as rates.

Policy Principles

The Policy will be implemented in accordance with the following principles:

- **Community:** Community facilities are provided for community benefit and to meet community need
- **Equity:** Access to community facilities is equitable for community members
- **Affordability:** Community members can afford to use community facilities
- **Utilisation:** Council seeks to maximise community use of community facilities
- **Quality:** Community facilities are managed, operated and maintained to a consistent quality

3.3 Community Facilities Review (contd)

- **Transparency:** The management and governance of community facilities and commercial buildings is transparent, and decisions are based on clear policies and procedures
- **Accountability:** Responsibilities for the management, operation and governance of community and commercial buildings are clearly identified and undertaken legally and ethically.

Lease and License Maintenance Responsibilities

The Policy and associated supporting document (Attachment 2) clarifies both Council and Tenant responsibilities for maintenance, structural repairs, upgrades and renewals. Following feedback from users this has been a long-standing issue with previous lack of clarity of responsibilities in any lease document. This has led to years of inaction by Council and tenants and a backlog of poorly maintained facilities in some cases. Council will also be responsible for the paying of land rates for Category 1-4.

Rental Charges

The Policy provides transparency in rental charges and subsidies. The subsidy will be based on a market rent assessment undertaken or commissioned by Council. The approach addresses the current inequity with legacy approaches of the former Wyong Shire and Gosford City Councils

Table 1: Lease and licence rental charge and subsidies

Tenant category	Proportion of market rent paid by tenant	Subsidy provided by Council
1. Local community group	0%	100%
2. Local community sporting club	0%	100%
3. Small to medium not-for-profit provider of community services	5%	95%
4. Large not-for-profit provider of community services	10%	90%
5. Recreation club	100%	0%
6. Government entity providing community services	100%	0%
7. Commercial business	100%	0%
8. Residential tenant	100%	0%

Community Facilities Review - Operational Recommendations

Whilst the Policy provides consistency and transparency, several operational improvements have been highlighted from the review for implementation:

Table 2: Operational Recommendations

	Recommendation	Progress
1	Development of a Community Halls and Venues Marketing Plan to increase utilisation	This is already progressing, with improvements made to the website and an action plan in place. Draft concepts of "a place to hire" have been developed
2	Implement an annual customer satisfaction survey to facilitate regular feedback from facility tenants and users to help inform the development of improvement action plan.	The survey is due to be launched in March/April 2020, which will provide baseline data on the level of satisfaction of service from tenants, and areas of improvement sought.
3	Designated Property Officers aligned to tenants to enable relationship building and direct communication.	Property Officers in place with all tenants. Six monthly site inspections in place for all facilities, and ongoing regular tenant engagement
4	Transition of Section 355 Committees to a lease or licence arrangement. This will allow volunteer organisations to operate with autonomy, without the delegated Local Government Act 1993 governance obligations	Workshop previously held in May 2019 with 355 Committees, to explain the benefits of lease and licence models. Most Committees not currently meeting the governance requirements. Tunkuwallin Community Hall and Mannering Park Tennis have requested Council to take back the facilities in January 2020
5	Upgrade Property Management System (Progen) to improve data collection, reporting and enable automation of rental payments, arrears and insurance currency	New Progen system to be operational in March 2020, with increased functionality for staff
6	Clear process developed for execution of leases and licences, and internal timeframes for staff established	Processes developed, stakeholders consulted and approved
7	Clear process for tenants requesting to apply for grant funding, complete upgrades to Council buildings and providing owners consent	Process developed, stakeholders consulted and approved

Consultation

During the review significant community consultation was completed including targeted workshops, telephone interviews, online survey and a community reference group established.

During the public exhibition period a minimum of five community workshops will be held throughout the region involving current tenants. The public exhibition period will also be promoted via Council's Have Your Say communication channels, to encourage consultation.

Organisations that will experience an increase in rental charges through the implementation of the Facilities Leasing and Licencing Policy, will be consulted and communicated with, during the public exhibition period and beyond.

Options

- 1 Council to endorse the findings of the Communities Facilities Review and the Draft Facilities Leasing and Licencing Policy in full. **This is the recommended option.**
- 2 Council could decide not to progress the outcomes of the Community Facilities Review, which will not address the community concerns regarding the current inconsistencies in approach, tenure and fees from the legacy of the former Gosford City and Wyong Shire Council's. **Not recommended.**
- 3 Council could decide to amend the current proposed rental subsidy of 100-90%, for community organisation, however this will have a financial impact. **Not recommended**

It is recommended to progress the outcomes of the Community Facilities Review (Option 1)

Financial Impact

The Community Facilities Review will have an impact on tenants, with the majority being in a favourable position.

It is anticipated that Council's income will be reduced by approximately \$170,000 following the adoption of the Policy which will include a proposed

- Reduction of \$70,000 in land rates per year
- Reduction of \$100,000 in income from leases and licences per year

The reduction will only come into effect once new leases and licences are implemented, with a transitional approach. Leasing and Asset Management Unit will need to reduce income projections in future budgets and require a budget readjustment in 20/21 to address proposed shortfall.

3.3 Community Facilities Review (contd)

Following the clarity of Council and Tenant Maintenance Responsibilities (Attachment 2), Council will need to improve its current approach to maintenance of its community facilities.

Council has budgeted a total of \$3.21M for maintenance requirements in 20/21. This is based on 1.5% of Gross Replacement Costs for the relevant community buildings, which is a similar figure to previous years budgets. Industry standards recommend an allowance of 2.1% Gross Replacement Costs which would increase costs to a total of \$5.21M annually. Adjustments may need to be budgeted in 21/22 and beyond to improve maintenance standards across the community facility portfolio and address the backlog.

Link to Community Strategic Plan

Theme 5: Liveable

Goal L: Healthy lifestyle for a growing community

L-L4: Provide equitable, affordable, flexible and co-located community facilities based on community needs.

Risk Management

A risk management plan was developed as part of the review.

Council has a priority list of leases and licences that need to be renewed, with over 100 on holdover provisions that will be prioritised.

Council has completed detailed financial modelling to understand the financial impact for all organisations, and market rent assessments have been completed. There is a provision in the Policy to support community organisations that may suffer financial hardship with any rental increase on a case by case basis.

Attachments

- | | | |
|----------|---|-----------|
| 1 | Draft Facilities Leasing Licensing Policy | D13837505 |
| 2 | Council and Tenant Maintenance Responsibilities | D13835779 |



POLICY NO: CCC

Draft Facilities Leasing and Licencing Policy

March 2020

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1. POLICY SUMMARY

Central Coast Council (Council) provides a wide range of community facilities which help meet the diverse needs of its residents. It also owns or manages land upon which community facilities have been built, and owns buildings which it leases out to provide a commercial return to Council.

This Policy sets out the way in which community facilities, commercial buildings and residential properties may be leased and licenced by individuals, organisations and businesses. It provides direction on lease and licence terms, responsibilities and rental charges, as well as the process for offering new leases and licences.

2. POLICY PURPOSE

To provide a clear, consistent and equitable approach to the leasing, licensing and management of Council owned facilities and land.

3. DEFINITIONS

The definitions used in this Policy are set out below.

Term	Meaning
Facility maintenance	Regular day-to-day work necessary to keep an asset safe, and operational, and to achieve its optimum life expectancy. Examples of facility maintenance include painting, glazing, replacing light globes and fittings, air conditioning repairs, tap seal repairs and cleaning gutters.
Facility renewal	Capital works which return an asset to its 'as new' condition and/or restore it to its original life expectancy. This includes renewal of related infrastructure such as pathways, retaining walls and drainage.
Facility upgrade	Capital works carried out to provide a higher level of service of an asset.
Land rates	All local government rates, levies and other charges imposed in relation to the leased premises and/or the tenant's use of the land. Land rates exclude charges for the removal of waste.
Land-only lease	A lease or licence over Council owned land on which a building or facility constructed by the lessee or licensee is located.
Lease	The exclusive right to use land and/or facilities for agreed purpose and term.
Licence	The generally non-exclusive right to use land and/or facilities for agreed purpose and term, in consultation with all relevant stakeholders.
Market appraisal	An estimate of market rent based on an assessment of comparable properties in the current market.
Market rent	The rent paid for leasing or licencing a facility on the private market as determined by an independent valuer.
Market valuation	A valuation of market rent provided by an appropriately qualified and experienced professional independent to Council.

Term	Meaning
Residential building	A Council owned building leased under the <i>Residential Tenancies Act 2010</i> .
Sports ground buildings and facilities	A clubroom, grandstand, change room, kiosk, sports field, sports court or other building or works associated with a sports ground and primarily used to support recreation and leisure activities.
Structural repairs	Repair works that Council considers are essential to maintain the basic functions of stability and weather resistance in the floors, walls and roofs of an asset. This includes repairs and replacements to the footings and foundations, columns, beams, joists, bearing walls, perimeter walls and floor slab and roof structure of the building.
Utility service account	Includes electricity, gas, telephone and internet services, as well as water usage.
Wider community services	Service or programs available to all Central Coast residents and community members, beyond the specific members of an organisation or group.

4. POLICY SCOPE

- a) This Policy applies to:
- Community facilities and/or land which Council provides to help serve community needs
 - Commercial buildings and/or land which Council owns or manages to deliver a financial benefit to Council
 - Residential properties which Council owns.
- b) For the purposes of this Policy, community facilities may include:
- Arts and cultural facilities
 - Childcare facilities
 - Community centres
 - Community halls
 - Recreation and aquatic centres
 - Senior citizens centres
 - Sports ground buildings and facilities
 - Tennis facilities
 - Youth centres.
- c) This Policy does not apply to:
- Seasonal hire or short term arrangements
 - Community facilities which are managed by staff or Section 355 committees
 - Surf clubs
 - Telecommunication facilities
 - Licences for exploration, land access and monitoring under the *Mining Act 1992*
 - Consents for roads under the *Roads Act 1993*.

5. VISION FOR COMMUNITY FACILITIES

The following vision reflects what is most important to the community for the future use and management of facilities in the Central Coast:

Central Coast Council provides and supports a network of affordable and well-maintained facilities which form the active hearts of local communities

The vision was developed from consultation with the community and people who use and manage facilities.

6. PURPOSE OF FACILITIES

The following purpose statements help support and achieve the vision:

- a) Central Coast Council provides **community facilities** to encourage:
 - activities which improve individual and collective health and wellbeing
 - provision of social, cultural, recreational, educational, environmental and other services which provide community benefits
 - events and activities which strengthen community connections and local identity.
- b) Central Coast Council provides **commercial buildings** to generate a financial return. This assists Council to fund its services and reduce pressure on other incomes sources, such as rates.

7. PRINCIPLES FOR FACILITIES

This Policy was developed and will be implemented in accordance with the following principles:

- **Community:** Community facilities are provided for community benefit and to meet community need
- **Equity:** Access to community facilities is equitable for community members
- **Affordability:** Community members can afford to use community facilities
- **Utilisation:** Council seeks to maximise community use of community facilities
- **Quality:** Community facilities are managed, operated and maintained to a consistent quality
- **Transparency:** The management and governance of community facilities and commercial buildings is transparent, and decisions are based on clear policies and procedures
- **Accountability:** Responsibilities for the management, operation and governance of community and commercial buildings are clearly identified and undertaken legally and ethically.

8. LEASE AND LICENCE CATEGORIES

- a) There are eight categories of tenant to which Council may lease or licence a community facility or commercial building. These are set out in Table 1.
- b) The most appropriate tenant category will be determined by Council, based on information provided by the prospective lessee or licensee and any other information Council considers relevant.

Table 1: Categories of tenant to which facilities may be leased or licenced

Tenant category	Description
1. Local community group	<p>This type of tenant is likely to:</p> <ul style="list-style-type: none"> • be leasing or licencing a community facility or land • be an incorporated association • have no paid staff • have low or no membership fees • receive no recurrent funding from government • may receive project and/or program funding.
2. Local community sporting club	<p>This type of tenant is likely to:</p> <ul style="list-style-type: none"> • be leasing or licencing a community facility or land • be an incorporated association • focus on one sport or interest • have five or fewer paid staff who deliver coaching, administration and associated services, typically on a part time basis • receive limited income from local sources • not have a liquor licence other than a limited licence • not have a gaming licence.
3. Small to medium not-for-profit provider of community services	<p>This type of tenant is likely to:</p> <ul style="list-style-type: none"> • be leasing or licencing a community facility or land • be operating on a not-for-profit basis • be a registered charity • provide wider community services (beyond members) • have paid staff, as well as volunteers • be classified by the Australian Charities and Not-for-profits Commission having annual income under \$1 million (averaged over the previous five years).

4. Large not-for-profit provider of community services	<p>This type of tenant is likely to:</p> <ul style="list-style-type: none"> • be leasing or licencing a community facility or land • be operating on a not-for-profit basis • be a registered charity • provide wider community services (beyond members) • have paid staff, as well as volunteers • be classified by the Australian Charities and Not-for-profits Commission as having an annual income over \$1 million (averaged over the previous five years).
5. Recreation club	<p>This type of tenant is likely to:</p> <ul style="list-style-type: none"> • be leasing or licencing a community facility or land • be an incorporated association, registered club and/or registered charity • have more than five paid staff • receive recurrent commercial income • have a liquor licence • have a gaming licence.
6. Government entity providing community services	<p>This type of tenant is likely to:</p> <ul style="list-style-type: none"> • be leasing or licencing a community or commercial facility or land • be a government agency or government organisation • provide multiple community programs and/or services.
7. Commercial business	<p>This type of tenant is:</p> <ul style="list-style-type: none"> • leasing or licencing a Council facility or land for the purpose of generating a profit • a sole trader, company, partnership, joint venture or trust.
8. Residential tenant	<p>This type of tenant is leasing a residential property.</p>

9. LEASE AND LICENCE TERMS

- a) Leases and licences will generally only be available for facilities, including the land on which those facilities are located.
- b) In exceptional circumstances, typically relating to legacy arrangements, Council may consider entering into a land-only lease or licence.
- c) In all cases, Council will remain the owner or manager of the land and any assets constructed upon it.
- d) In signing a lease or licence agreement, the lessee or licensee must comply with all conditions within the agreement.
- e) Lessees and licensees must ensure maintenance and repairs are undertaken by appropriately qualified and registered tradespeople.
- f) Lessees and licensees must report structural maintenance requests and facility damage to Council in a timely manner, in accordance with Council's processes.

- g) Lessees and licensees may not undertake, or submit a funding or development application to undertake, capital works without the prior written approval of Council in its capacity as owner and lessor of the asset.
- h) Subletting will be permitted subject to prior written approval from Council consent and the conditions in the lease or licence agreement. For Category 1-4 leases and licences, subletting for a commercial purpose will trigger a market rent review.
- i) Where Council proposes to enter into a new lease or licence for part of a community facility which is subject to an existing lease or licence, Council will communicate with the existing tenant before entering into the new lease or licence.
- j) Category 1 and 2 leases and licences cannot be assigned. Other categories of leases and licences may be assigned subject to Council consent and the conditions in the lease or licence agreement.
- k) Lease and licence agreements will include processes relating to breaches of the agreement, along with the associated consequences.
- l) Council reserves the right to terminate any lease or licence of a community facility or commercial building for breach of agreement.

10. LEASE AND LICENCE TERMS LEASE AND LICENCE LENGTHS

- a) The length of a lease or licence which Council may offer to each category of tenant discussed in Section 5 is set out in Table 2.
- b) The process for offering a new lease or licence on expiry of an existing lease or licence is set out in Section 13.
- c) New lease and licence agreements will not include as-of-right renewal options or entitlements to additional lease terms.
- d) The lease or licence terms recognise the need for Council to respond to changing community needs over time, as well as the need for tenants to have certainty of tenure if they are seeking to invest in capital improvements to a facility. The lease or licence terms also recognise the need for Council to minimise risk associated with the management of its assets.
- e) Proposed large investments into or onto Council owned or managed assets may be subject to specific detailed agreements between Council and the proponent.
- f) The length of leases and licences of Crown land are subject to transitional restrictions under the *Crown Land Management Act 2016*.

Table 2: Length of lease or licence by tenant category

Tenant category	Lease or licence term
1. Local community group	5 years, unless the lessee or licensee has documented evidence it plans to spend over \$50,000 on facility renewal or upgrade, in which case the term is 10 years
2. Local sporting club	5 years, unless the lessee or licensee has documented evidence it plans to spend over \$50,000 on facility renewal or upgrade, in which case the term is 10 years

3. Small to medium not-for-profit provider of community services	5 years, unless the lessee or licensee has documented evidence it plans to spend over \$50,000 on facility renewal or upgrade, in which case the term is 10 years
4. Large not-for-profit provider of community services	5 years, unless the lessee or licensee has documented evidence it plans to spend over \$50,000 on facility renewal or upgrade, in which case the term is 10 years
5. Recreation club	5 years, unless the lessee or licensee has documented evidence it plans to spend over \$50,000 on facility renewal or upgrade, in which case the term is 10 years
6. Government entity providing community services	5 years, unless the lease has been tendered, in which case the term is 10 years
7. Commercial business	5 years, unless the lease has been tendered, in which case the term is 10 years
8. Residential building	6 to 12 months

11. LEASE AND LICENCE RESPONSIBILITIES

- a) High level responsibilities of Council and of lessees and licensees are shown in Tables 3 and 4.
- b) Further details on these responsibilities will be contained within the lease or licence agreement between Council and the tenant.
- c) Maintenance responsibilities for residential tenants (Category 8) will be in accordance with the *Residential Tenancies Act 2010*.
- d) In addition to the responsibilities set out in Tables 3 and 4, Council will plan for and undertake:
 - structural repairs
 - facility upgrades
 - facility renewals
 in accordance with its adopted asset management plans, budgets and capital works programs.
- e) Council officers will provide an induction to a tenant's responsibilities at the start of a lease or licence.

Table 3: High level responsibilities for Council and Category 1-4 tenants

High level Council responsibilities	High level tenant responsibilities
<p>Council will be responsible for:</p> <ul style="list-style-type: none"> • paying land rates • maintaining a building insurance policy • maintaining fire safety compliance • undertaking: <ul style="list-style-type: none"> – graffiti removal – termite control – major tree removal • undertaking facility inspections. 	<p>Tenants will be responsible for:</p> <ul style="list-style-type: none"> • maintaining a building contents insurance policy • maintaining a public liability insurance policy of at least \$20 million • organising and paying for utility services • organising and paying for waste collection services • paying water accounts and charges • undertaking facility cleaning and grounds maintenance • repairing damage caused by users of the facility • undertaking facility maintenance as outlined in the lease • undertaking pest control other than termites • enabling facility inspections by Council and its agents • undertaking annual use surveys and end of lease or licence reporting.

Table 4: High level responsibilities for Council and Category 5-7 tenants

High level Council responsibilities	High level tenant responsibilities
<p>Council will be responsible for:</p> <ul style="list-style-type: none"> • maintaining a building insurance policy • maintaining fire safety compliance • undertaking: <ul style="list-style-type: none"> – termite control – major tree removal • undertaking facility inspections. 	<p>Tenants will be responsible for:</p> <ul style="list-style-type: none"> • maintaining a building contents insurance policy • maintaining a public liability insurance policy of at least \$20 million • paying land rates • paying any land taxes levied by NSW Government • organising and paying for utility services • organising and paying for waste collection services • paying water accounts and charges • undertaking facility cleaning, graffiti removal and grounds maintenance • repairing damage caused by users of the facility • undertaking facility maintenance as outlined in the lease • undertaking pest control other than termites • enabling facility inspections by Council and its agents • undertaking annual use surveys and end of lease or licence reporting • returning the property to its original state at the end of a lease or licence.

12. LEASE AND LICENCE RENTAL CHARGES

- a) Council seeks to ensure that costs associated with rental charges and subsidies are transparent for community facilities. It provides subsidies to community organisations based on their ability to raise revenue, and the subsequent level of support required from Council.
- b) Table 4 sets out the proportion of market rent which will be charged to each category of tenant discussed in Section 5 of this Policy, as well as the corresponding subsidy provided to that category of tenant by Council.
- c) Market rents will be established through assessments undertaken or commissioned by Council.
- d) Rental charges for facilities of the same type (such as community centres) will vary, based on both the market rent for that facility and the tenant category.
- e) Rental charges associated with any land-only leases will be based on the unimproved value of the land.
- f) Any not-for-profit provider of community services that can evidence financial hardship through the charging of new rental charges under this Policy may have phased increments or be further supported by Council during this transition.
- g) Rents will be increased each year by 3%, for Category 3 to 7 tenants. Leases and licences for a term of more than five years will be subject to a market rent review every five years.
- h) The minimum rental charge for any leased or licenced community facility, land or building shall be \$1.

Table 5: Lease and licence rental charges and subsidies

Tenant category	Proportion of market rent paid by tenant	Subsidy provided by Council
1. Local community group	0%	100%
2. Local community sporting club	0%	100%
3. Small to medium not-for-profit provider of community services	5%	95%
4. Large not-for-profit provider of community services	10%	90%
5. Recreation club	100%	0%
6. Government entity providing community services	100%	0%
7. Commercial business	100%	0%
8. Residential tenant	100%	0%

13. LEASING AND LICENCING PROCESSES

- a) The process Council will follow when leasing or licencing a new or vacant community facility or commercial building is shown in Figure 1.
- b) The process Council will follow on expiry of a lease or licence for a community facility or Council building is shown in Figure 2.
- c) If Council is transferring management of a community facility from a Section 355 committee to a lease or licence, it will follow the Path A process set out in Figure 2.
- d) The criteria Council will use when making decisions about the following matters are set out in Table 6 below:
 - whether to offer a lease or licence for a new or vacant facility
 - whether to offer a new lease or licence on expiry of an existing lease or licence
 - the lease or licensing pathway to follow.
- e) If a tenant or potential tenant believes any aspect of a lease or licencing processes under this policy has not been undertaken fairly, they should lodge a complaint, which will be managed in accordance with Council's Complaints and Feedback Management Policy and Procedure.

Table 6: Decision making criteria for leases and licences

Criteria
<p>Criteria Council will consider when making decisions about leases and licences include:</p> <ul style="list-style-type: none"> • Alignment with Council's Community Strategic Plan • Alignment with the principles set out in Section 7 of this Policy • Understanding of community needs in the area • Strategic planning undertaken by Council • Compliance with the terms of any previous lease or licence agreement • Ability to manage the facility • Ability to meet any rental charge payments • Timeliness of any previous rental charge payments • Compliance with any capital works expenditure commitments • Compliance with legislative requirements.

Figure 1: Process for a lease or licence for a new or vacant facility

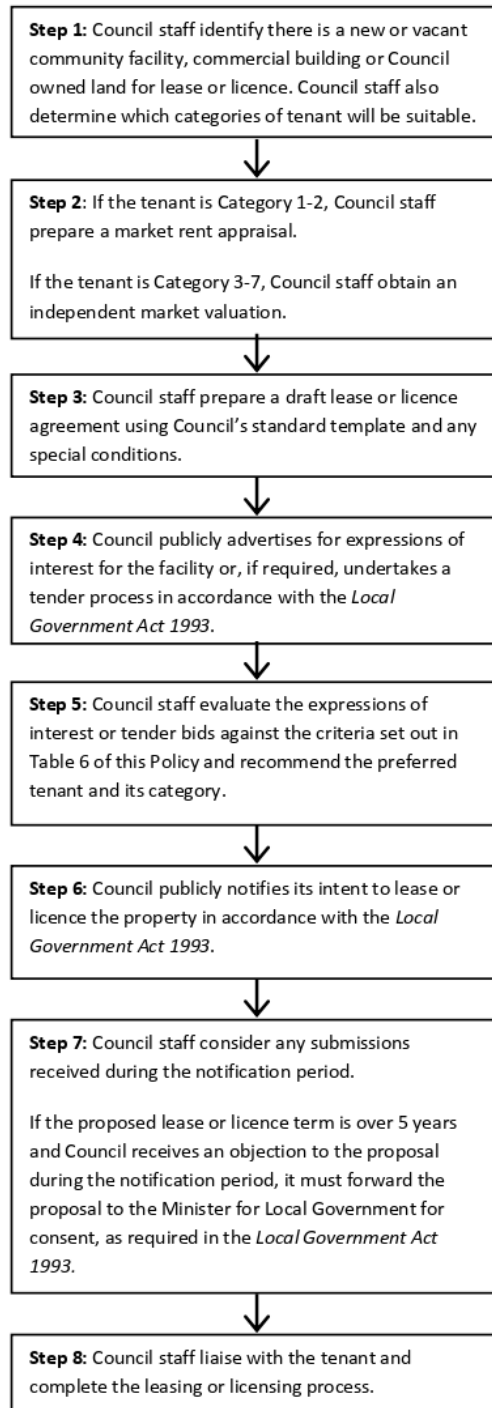
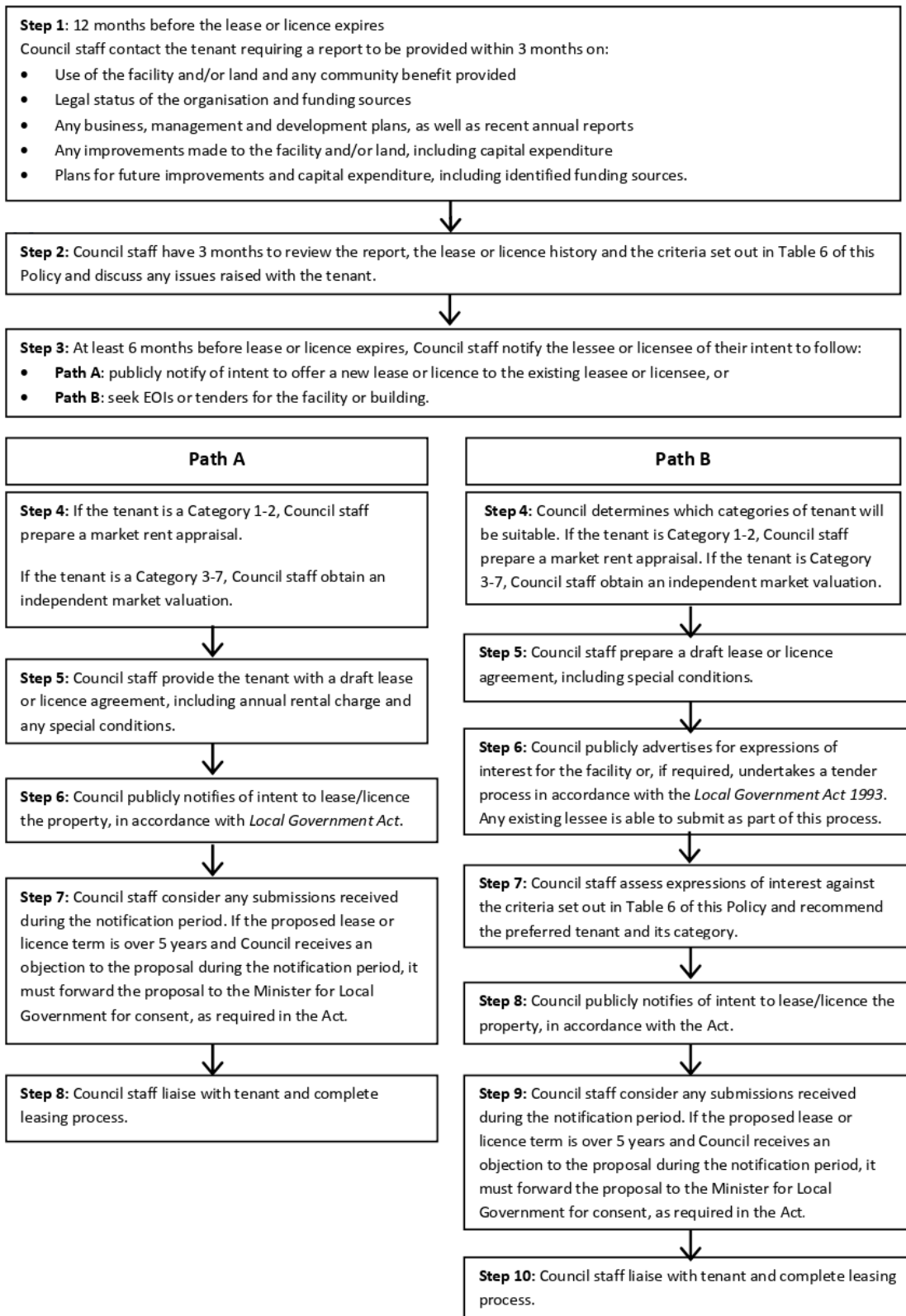


Figure 2: Process for a new lease or licence on expiry of an existing lease or licence



15. REPORTING

- a) Leasees and licensees will complete a short annual survey on their use and management of the facility.
- b) Twelve months prior to the expiry of a lease or licence with a Category 1-7 tenant, Council will request a report from the tenant containing information about:
 - Use of the facility and/or land and any community benefit provided
 - Legal status of the organisation and funding sources
 - Any business, management and development plans, as well as recent annual reports
 - Any improvements made to the facility and/or land, including capital expenditure
 - Plans for future improvements and capital expenditure, including potential funding.
- c) Council will review the report, the tenant's history and the criteria set out in Table 6 of this Policy.
- d) At least six months prior to the expiry date of the lease or licence, Council will inform the tenant of its intention to either offer a new lease or licence or seek expressions of interest for the facility or building.

16. REVIEW

This Policy will be reviewed at least every four years.

17. RELATED DOCUMENTS

There are a range of legislative requirements relating to the management and use of council-owned facilities and buildings in NSW. These include requirements under the Local Government Act 1993 about the leasing and licencing of facilities.

Section 46 of the Act allows a council to grant a lease or licence for a community facility, if authorised in a plan of management that applies to the land. A lease or license agreement can be negotiated at any time and is for a set term. The maximum period for leases and licences on community land under the Act, without the approval of the Minister, is 21 years. Under Sections 47 and 47A of the Act, proposed leases or licences must be publicly notified for a period of at least 28 days. If the proposed lease or licence term is greater than five years, and the council receives an objection to the proposal, the Minister must provide consent before the lease or licence can be granted.

Community land is also regulated by plans of management. Under Sections 35 and 36 of the Act, these must be prepared for all community land, and must include the:

- objectives and performance targets for the land
- means by which the council proposes to achieve the plan's objectives and performance targets
- way in which the council proposes to assess its performance against the plan
- activities which require the prior approval of the council before they can be carried out.

Other important sections of the Act which are relevant to this policy are:

- Section 440, which requires councils to adopt a code of conduct to guide the behaviour of councillors, staff members and council delegates in carrying out their functions
- Section 610F, which requires councils to publicly advertise all proposed fees and charges for at least 28 days, as part of their draft operational plan.

Under the *Crown Land Management Act 2016*, Crown land must be managed as if it were community land under the *Local Government Act 1993*, unless the land has been classified as operational land with the consent of the Minister.

This Policy will be implemented in accordance with these and other provisions of the Act and the following related legislation, regulations, policies and plans:

Legislation

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*
- *Aboriginal Land Rights ACT 1983*
- *Crown Land Management Act 2016*
- *Retail Leases Act 1994*
- *Conveyancing Act 1919*
- *Residential Tenancies Act 2010*
- *State Records Act 1998*
- *Work Health and Safety Act 2011*
- *Native Title Act 1993 (Commonwealth)*
- *Native Title (New South Wales) Act 1994*

Central Coast Council Policies

- Code of Conduct
- Statement of Business Ethics
- Complaints and Feedback Management Policy
- Complaints and Feedback Management Procedure

Central Coast Council Strategies and Plans

- One – Central Coast Community Strategic Plan
- Asset Management Strategy
- Relevant Plans of Management

Attachment 2 - Council and Tenant Maintenance Responsibilities

No.	Item / Activity	Frequency	Tenant Category 1-4		Tenant Category 5-7		Tenant Category 8		Comments
			Responsibility		Responsibility		Responsibility		
			Council	Lessee	Council	Lessee	Council	Lessee	
1	Air conditioning								
	Ducted or split system (maintenance)	As required	✓			✓	✓		
	Mobile (maintenance)	As required		✓		✓		✓	
2	Car parking and driveway								
	Surface maintenance	As required	✓			✓	✓		Category 5 - 7 is Lessee responsibility if they have exclusive use of the carpark.
	Report potential hazards	As required		✓		✓		✓	
3	Cleaning								
	Internal surfaces (eg. sweep/vacuum/mop floors, remove mould/clean, walls, bathroom and kitchen surfaces, remove garbage)	Ongoing		✓		✓		✓	
	External building and grounds (eg. under awnings, eaves, light fittings, sweep hard surfaces, wash windows)	Monthly		✓		✓		✓	
4	Doors, roller doors, door furniture and door closers								
	External Maintenance and repairs	As required	✓		✓		✓		
	Internal Maintenance and repairs	As required	✓			✓	✓		Cat 5-7 is the lessee responsibility when they have undertaken the internal fit out.
5	Electrical								
	Earth leakage circuit breaker Installation and maintenance	As required	✓		✓		✓		
	Supply mains, submains and switchboards Replacement or repair if faulty	As required	✓		✓		✓		
	Upgrade due to additional demand or alterations to equipment as installed	As required		✓		✓		✓	Tenant responsibility with prior Council approval and compliance with Council conditions or consent.
	Wiring, power points and light fittings Replacement of faulty fixtures, fittings and wires	As required	✓		✓		✓		
	Minor maintenance (eg. replacement of light globes and fluorescent tubes, safety covers)	As required		✓		✓		✓	As per tenancy act.

No.	Item / Activity	Frequency	Tenant Category 1-4		Tenant Category 5-7		Tenant Category 8		Comments
			Responsibility		Responsibility		Responsibility		
			Council	Lessee	Council	Lessee	Council	Lessee	
6	Emergency signs and lighting								
	Evacuation diagrams	Twice a year	✓		✓		✓		
	Inspections (as required by legislation)								
	Exit signs and emergency lighting	Twice a year	✓		✓		✓		
	Inspections, testing and servicing (as required by legislation)								
7	Boundary Fences and gates (installed by Council)								
	Repair and replacement	As required	✓		✓		✓		
8	Fire safety								
	General compliance	Twice a year	✓		✓		✓		Residential cottages in line with the Residential Act
	Inspection and equipment testing (as required by legislation)								
	Portable firefighting equipment	Twice a year	✓		✓		n/a	n/a	
	Inspections, testing and servicing (as required by legislation)								
	Replacement of items that are missing or stolen	As required		✓		✓		✓	
	Recharging after a fire related discharges	As required	✓		✓		n/a	n/a	
	Recharging after a non-fire related discharge	As required		✓		✓	n/a	n/a	
	Smoke detectors	Annual	✓		✓		✓		Only if hard wired
	Testing, installation and repairs								
Replacement of batteries, if not hard wired	Annually		✓		✓		✓		
9	Fixtures, fittings and equipment								
	Internal	As required	✓		✓		✓		Any additional items supplied and installed by the tenant (with Council approval) are the Lessee's responsibility.
	All free-standing or permanent built-in equipment, furniture and appliances. Including but not limited to:								
	- Window coverings								
	- Hand driers								
	- Ovens, stove tops and range hoods								
	- Dishwashers								
	- Ceiling fans								
	Repairs, maintenance and replacement								
	External	As required by Australian Standards and regulations	✓			✓			
Including play equipment and softfall surfaces									
Repairs, maintenance and replacement									
Pathways, concrete surfaces etc		✓		✓		✓			

No.	Item / Activity	Frequency	Tenant Category 1-4		Tenant Category 5-7		Tenant Category 8		Comments
			Responsibility		Responsibility		Responsibility		
			Council	Lessee	Council	Lessee	Council	Lessee	
10	Floor coverings								
	Repair and maintenance	Ongoing		✓		✓	✓		
	<u>Replacement</u>	As required		✓		✓		✓	
	With Council's approval								
	By Council	10 – 15 years	✓		✓		✓		
12	Guttering and downpipes								
	Repairs and replacement	As required	✓		✓		✓		
	Cleaning, including leaf and debris removal	as per identified as scheduled maintenance	✓			✓	✓		
13	Improvements to building or land								
	That are permitted and with approval, where required.	As required		✓		✓	✓		
14	Inspections								
	Condition inspection - includes Structural – to identify and prioritise maintenance works	As required	✓		✓		✓		by Asset Inspector's
	Condition and tenant inspections	6 monthly							by Property Officer's
	General - to identify damaged or neglected items/surfaces and carry out works, repairs or reports as required.	Ongoing	✓		✓		✓		
15	Keys, locks, cylinders, padlocks								
	<u>External doors</u>	As required	✓		n/a	✓	n/a	n/a	
	Repair damage by vandals, check system integrity								
	<u>Internal doors</u>								
	Repair damage to locks etc by vandals to internal doors.		✓		✓		✓		
	<u>General</u>	As required							
	Cost of repairs or replacement of all locks, cylinders and keys (including extra keys) for all doors installed by Council	As required	✓		✓		✓		
Supply of keys to Council for maintenance inspections and access.	As required	✓		✓		✓			

No.	Item / Activity	Frequency	Tenant Category 1-4		Tenant Category 5-7		Tenant Category 8		Comments
			Responsibility		Responsibility		Responsibility		
			Council	Lessee	Council	Lessee	Council	Lessee	
Landscaping									
16	General maintenance of lawns, edges and garden beds, including removal of weeds and litter	Daily		✓		✓		✓	
	Trees, shrubs and plants (maintenance)			✓		✓		✓	
	Trees (branch trimming above head height, and removal)	As required	✓		✓		✓		
	Upgrades and improvements (with Council approval)	As required		✓		✓		✓	Council approval required - works approved would be determined if Council want the improvements when tenant vacates.
	Report potential hazards	As required		✓		✓		✓	
Painting (internal)									
17	Routine repainting	5 yearly (dependent on condition report)	✓		✓		✓		
	Due to desire to redecorate (with Council approval)			✓		✓		✓	
	Due to damage through misuse	As required		✓		✓		✓	Category 8 tenants - Extent of damage would be considered along with remediation method and cost. Council would undertake works and take cost from bond/bill tenant.
Pest control									
18	Termites	Annually	✓		✓		✓		
	Inspection, treatment, remedial works resulting from previous or current termite activity								
	General	Annually		✓		✓		✓	
Plumbing - hot water service and water									
19	Connections and replacement of faulty fixtures, fittings and piping	As required	✓		✓		✓		
	Minor maintenance (eg. replacement of washers on taps, cisterns)	As required		✓		✓		✓	
Plumbing - roof plumbing, and stormwater									
	Roof sheeting, flashing downpipes and stormwater	As required	✓		✓		✓		
	Minor maintenance	As required	✓		✓		✓		
Plumbing - sewer blockages									
20	General	As required	✓		✓		✓		
	As a result of misuse by, or the conduct of, the tenant	As required		✓		✓		✓	Lessee will be invoiced if blockage found to be from misuse
Roof (including skylights)									
21	Maintenance and repairs	As required	✓		✓		✓		

No.	Item / Activity	Frequency	Tenant Category 1-4		Tenant Category 5-7		Tenant Category 8		Comments
			Responsibility		Responsibility		Responsibility		
			Council	Lessee	Council	Lessee	Council	Lessee	
Security									
22	Grills, screens and doors	As required	✓		✓		✓		Council responsible for all fixtures installed by Council.
	To be maintained to Australian Standard								
	Lighting	As required	✓		✓		✓		Council is responsible for all fixtures originally supplied by Council.
Attached or wired to the building									
	Systems and alarms	As required		✓		✓		✓	
	Monitoring fees, maintenance, repairs of alarms, call out costs								
Structure (external)									
23	Repairs and maintenance	As required	✓		✓		✓		
	Report any potential hazard	As required		✓		✓		✓	
Telephone and internet wiring, television antennas									
24	Installation with Council's prior approval	As required		✓		✓	✓		Council for Category 8 (providing the infrastructure only)
Tennis Courts/Sports facility									
	Playing surface (synthetic grass, concrete) - repairs & maintenance			✓		✓			
	Playing surface (synthetic grass, concrete) - replacement		✓		✓				
	Sportsfield surface - repairs and maintenance			✓		✓			
	Sportsfield surface - replacement/upgrade		✓		n/a	n/a			
	Tennis court fencing - repairs and maintenance			✓		✓			
	Tennis Court Fencing - replacement		✓		✓				
	Sportsground lighting - repairs and maintenance			✓		✓			
	Sportsground lighting - replacement		✓		✓				
Vandalism (including break-ins) repairs									
25	Repairs to the building structure and external doors, windows and/or locks	As required	✓		✓		✓		
	Removal of graffiti from external areas								



Item No: 3.4
Title: Presentation of Financial Reports and related Auditor's Reports for Central Coast Council and Central Coast Council Water Supply Authority for the period 1 July 2018 to 30 June 2019
Department: Finance

9 March 2020 Ordinary Council Meeting

Trim Reference: F2019/00035 - D13465527

Author: Mellissa McKee, Financial Controller

Manager: Vivienne Louie, Unit Manager, Financial Performance

Executive: Craig Norman, Chief Financial Officer

Due notice is given of this matter in accordance with Council's Code of Meeting Practice.

This report and any relevant attachments will be provided prior to the Council Meeting.



Item No: 3.5
Title: 2019 Election Commitments Update
Department: Innovation and Futures

9 March 2020 Ordinary Council Meeting

Reference: F2004/06322 - D13750708
Author: Louise Fisher, Chief External Funding Coordinator
Executive: Ricardo Martello, Executive Manager Innovation and Futures

Report Purpose

At the Ordinary Council Meeting on 9 December 2019, Council resolved as follows:

- 1293/19 That Council receive the report on 2019 Election Commitments – Progress Update.*
- 1294/19 That Council request the Chief Executive Officer write to the appropriate Government representative seeking clarification on funding commitments including timeframes and procedures to formalise funding commitments.*
- 1295/19 That the next Election Commitments Progress update (February 2020) include correspondence and timeframes, procedures and status.*

This report provides an update of the progress of election commitments from both the State and Federal governments in the leadup to the 2019 elections.

Recommendation

- 1 That Council receive the report on 2019 Election Commitments Update.**
- 2 That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that Attachment 1 to this report remain confidential in accordance with section 10A(2)(d) of the Local Government Act as it contains commercial information of a confidential nature that would, if disclosed would confer a commercial advantage on a competitor of the Council and because consideration of the matter in open Council would on balance be contrary to the public interest as it would affect Councils ability to obtain value for money services for the Central Coast community.**

Summary

All Central Coast election commitments from the State Government were budgeted in 2019/20 NSW Budget.

3.5 2019 Election Commitments Update (contd)

Correspondence has been received from the relevant Minister for all Council managed Federally funded projects.

STATE GOVERNMENT 2019 ELECTION COMMITMENTS		
Project	Amount	Stage
Central Coast Highway	\$387m	Strategic design
Wilfred Barrett Drive	\$10.4m	Planning
Tuggerah Station upgrade	\$100m	Planning
Ourimbah Station upgrade	TBC	Planning
Lisarow Station upgrade	TBC	Planning
Niagara Park Station	TBC	Planning
Narara Station upgrade	TBC	Planning
Point Clare Station upgrade	TBC	Planning
Express Bus Routes	TBC	Investigation
Mount Penang Parklands	\$16m	HCCDC has been tasked with delivery
Expert panel for Tuggerah Lakes	\$200,000	Working group established
Solar for Low Income Households	\$500,000	Delivery
Terrigal Beach Water Quality	\$500,000	Stage 1 complete - Stage 2 underway
Libraries	\$60m	Delivery
Surf Life Savings Club NSW	\$16m	Delivery

FEDERAL GOVERNMENT 2019 ELECTION COMMITMENTS		
Project	Amount	Stage
Central Coast Roads Package	\$70m	Signed funding instrument for 25 projects & development of 4 projects
North Avoca Roads and Footpaths	\$4.3m	Finalising deed of agreement
Commuter Car Parking	\$35m	Gosford to be Council led – documentation under assessment. Woy Woy to be NSW Government led
Central Coast Industry Training Hub and VET Scholarships	\$50.6m	Planning
Tuggerah Lakes	\$4.7m	Application under assessment
Avoca Lagoon	\$300,000	Application under assessment
Clean4Shore	\$300,000	Application under assessment
Lemon Grove Netball Court	\$1.45m	Request for Information submitted
Chantelle the bench seat	\$3,000	Request for Information submitted
Woy Woy Oval Scoreboard	\$80,000	Project completion due April 2020
Rogers Park Amenities	\$800,000	Request for Information submitted
Pinyari Park	\$90,000	Project completion due June 2020
Umina Recreational Hub	\$8.25m	Request for Information submitted

Report

The report provides an updated progress report as at 14 February 2020 and is divided into two sections, one each for the State and Federal Government election commitments.

State Government 2019 Election Commitments

All Central Coast election commitments from the State Government were budgeted in 2019/20 NSW Budget.

Transport for NSW has provided the following progress updates for transport related projects:

Project	Progress Update provide by Transport for NSW as at 14 February 2020
<p>Central Coast Highway \$387 million</p>	<ul style="list-style-type: none"> - Last year, the former Minister for Roads, Maritime and Freight announced \$387 million for the duplication of the Central Coast Highway between Wamberal and Bateau Bay; - Transport for NSW has started the next steps in the planning the duplication of the Central Coast Highway between Wamberal and Bateau Bay, with geotechnical work including borehole drilling to test the ground conditions. The results will inform the development of detailed design for the proposed highway upgrade; - The 3.8km duplication will result in a dual carriageway along the full route between the M1 Pacific Motorway at Kariong and Bateau Bay, easing congestion and improving safety for motorists using this section of the Highway each day; - Transport for NSW is preparing the strategic design for the project which will consider environmental impact, traffic modelling and consider any necessary flood mitigations works which could be required.

Project	Progress Update provide by Transport for NSW as at 14 February 2020
<p>Wilfred Barrett Drive \$10.4 million</p>	<p>Transport for NSW is planning safety improvements for Wilfred Barrett Drive at Wyuna Avenue, The Entrance North as part of a \$10.4 million commitment to improve safety.</p> <p>The proposal involves:</p> <ul style="list-style-type: none"> - providing right turn lanes into Wyuna Avenue, Two Shores Holiday Park, Terilbah Place and the property access opposite Wyuna Avenue; - changing the existing entrance/exit on Wyuna Avenue for the Wilfred Barrett Drive service road to exit only; - relocating the entrance/exit for the service road to the north; and - providing a right turn lane into the new service road entrance. <p>Works are expected to start on the project in April 2020, weather permitting.</p> <p>Other works being planned along the route include the installation of a wire rope barrier on the median, providing turning lanes, a road side barrier and improved lighting at The Entrance North and cyclist and intersection improvements at Denison and Oleander Streets, Norah Head.</p>
<p>Tuggerah Station upgrade \$100 million</p>	<p>The current scope for the Tuggerah Station upgrade includes (subject to change):</p> <ul style="list-style-type: none"> - two new lifts; - rebuild platform extensions; - convert toilets to unisex ambulant and family accessible toilet; - upgraded ramp from main entry; and - investigating Commuter Car Parking (CCP) opportunity north of station as part of precinct. <p>Timelines are subject to further consultation with key stakeholders on precinct outcomes.</p>
<p>Ourimbah Station upgrade</p>	<p>The current scope for the Ourimbah Station upgrade includes (subject to change):</p> <ul style="list-style-type: none"> - two new lifts; - new accessible pathway and upgrades to the existing Pacific Highway station entrance; - accessible pathway and rampway to the existing Shirley Street carpark; - accessibility improvements to the Platform 1 waiting room - upgrades to tactile indicators, safety zone markings, station telephones and handrails; and - upgraded power, lighting and (Closed Circuit Television) CCTV.

Project	Progress Update provide by Transport for NSW as at 14 February 2020
Lisarow Station upgrade	<p>The current scope for the Lisarow Station upgrade includes (subject to change):</p> <ul style="list-style-type: none"> - two new lifts to existing footbridge; - accessible car spaces and pathways in the eastern and western car parks; - formalising station entry points from commuter car parks - new kiss & ride in the eastern and western car parks; - upgrades to tactile indicators, safety zone markings, station telephones and handrails; and - upgraded power, lighting, Public Announcement system (PA) and CCTV.
Niagara Park Station	<p>The current scope for the Niagara Park Station upgrade includes (subject to change):</p> <ul style="list-style-type: none"> - three new lifts; - formalising station entry points from commuter car parks; - a new accessible car space and a kiss and ride space; - new accessible pathways; - upgrades to tactile indicators, safety zone markings, station telephones and handrails; and - upgraded power, lighting and CCTV.
Narara Station upgrade	<p>The current scope for Narara Station upgrade includes (subject to change):</p> <ul style="list-style-type: none"> - two new lifts to existing footbridge; - accessible car spaces and pathways in the eastern and western car parks; - new kiss & ride in the eastern and western car parks; - upgraded ramp to Narara Valley Drive bus stop (southbound); and - upgraded power, lighting, PA and CCTV.
Point Clare Station upgrade	<p>The current scope for the Point Clare Station upgrade includes (subject to change):</p> <ul style="list-style-type: none"> - two new lifts; - a new second set of stairs adjacent to Platform 2 and the new lift; - new stairs at the end of the existing ramp from Kurrawa Avenue; - a new Family Accessible Toilet (FAT) and a unisex ambulant toilet - four new accessible parking spaces; - upgrades to tactile indicators, wayfinding and station telephones; - accessibility improvements to the bus stop; - new accessible pathways; and - upgraded power, lighting and CCTV.

Project	Progress Update provide by Transport for NSW as at 14 February 2020
Express Bus Routes for the Central Coast	<ul style="list-style-type: none"> - Transport for NSW is investigating express bus services on the Central Coast. - Routes being investigated are from The Entrance to Tuggerah and a second from The Entrance to Gosford.

Progress updates for other NSW Government Election Commitments:

Project	Progress Update as at 10 February 2020
Mount Penang Parklands \$16 million	<p>The works include road upgrades, sewer and water infrastructure, commuter and event parking and stormwater management.</p> <ul style="list-style-type: none"> - Project was included in 2019 NSW Budget; - Hunter Central Coast Development Corporation (HCCDC) has been tasked with delivery of this project.
Expert panel for Tuggerah Lakes \$200,000	<p>Urgent establishment of an expert panel to determine the best way to improve the water quality, particularly along the Tuggerah Lakes' edge.</p> <ul style="list-style-type: none"> - A working group of Department of Planning, Industry and Environment officials and Council representatives has been established. The working group will facilitate the operation and will provide secretarial and administrative support to the expert panel; - The office of Adam Crouch MP has advised the NSW Government will announce the next steps of this election commitment shortly.
Solar for Low Income Households Trial \$500,000	<p>300,000 households will be eligible for an interest free loan to install solar panels on their roofs.</p> <ul style="list-style-type: none"> - Eligible applicants must have a valid Pensioner Concession Card or a Department of Veterans' Affairs Gold Card and opt out of the Low-Income Household Rebate for 10 years; - The Central Coast is one of five regions to benefit from the Solar for Low Income Households trial, which provides eligible households with a 3-kilowatt rooftop solar system; - Origin Energy is responsible for installing and supplying the solar systems across the Central Coast.
Terrigal Beach Water Quality \$500,000	<p>Detailed, scientific audit and analysis of the pollution sources in the catchment to find solutions to improve the water quality.</p>

Project	Progress Update as at 10 February 2020
	<ul style="list-style-type: none"> - Budgeted in 2019/20 NSW Budget; - Stage 1 complete and Stage 2 of the research project now underway.
Libraries \$60 million	Additional funding for state libraries. <ul style="list-style-type: none"> - On 28 June 2019 NSW State Librarian John Vallance welcomed a significant increase announced as part of the NSW State Budget in 2019, which will see a total of \$60 million in additional Government funding going directly to public libraries over four years.
Surf Life Savings Club NSW \$16 million	Funding will go towards more jet skis, rescue boats, emergency beacons, smartphone technologies and staff. <ul style="list-style-type: none"> - Funding over four years has been announced to fund Branch support operations, inclusive of response vehicles and jet skis, rescue technology, emergency response beacons and Branch services.

Federal Government 2019 Election Commitments

Correspondence regarding funding has received from the relevant Federal Ministers for all Council managed projects is provided as a confidential attachment.

Project	Progress Update as at 10 February 2020
Central Coast Roads Package \$ 70 million	<ul style="list-style-type: none"> - On 23 December 2019, Council received notification that The Minister for Population, Cities and Urban Infrastructure, has approved the project and that the Minister has signed the funding instrument for the Central Coast Roads Package for \$33.3 million for the delivery of 25 projects and the development of four projects, as well as the tender exemption instrument for \$22.305 million.
North Avoca Roads and Footpaths \$4.3 million	This project will see Tramway Road, View Street and Elgatta Avenue fully reconstructed, including kerb and guttering and footpaths. <ul style="list-style-type: none"> - Council was advised of a commitment of funding for the footpaths 13 August 2019; - Council is in the process of formally providing information on the project and once this receives a final approval from the department; - Deed of Agreement has not yet been finalized.

Project	Progress Update as at 10 February 2020
<p>Commuter Car Parking \$35 million</p>	<p>Commuter carparking for Gosford and Woy Woy.</p> <ul style="list-style-type: none"> - This project is being funded through the Commuter Car Park Fund via the Urban Congestion Fund; - Following a meeting between Council staff and representatives from the Department of Infrastructure, Regional Development and Cities in October 2019, the following project delivery arrangements were agreed: <ul style="list-style-type: none"> - The Federal Government would deal directly with the State Government in relation to the \$5 million Woy Woy funding as the NSW Government owns the land; and - Council would manage the \$30 million Gosford Commuter Carpark project. - As of 04 February 2020, all required documentation in relation to the Gosford Commuter Carpark project has been completed and issued to the Department of Infrastructure and is under assessment; - A further report will be provided to Council OM 23 March 2020.
<p>Central Coast Industry Training Hub and VET Scholarships \$50.6 million</p>	<p>The Central Coast will be one of 10 locations across Australia where an Industry Training Hub will be established.</p> <ul style="list-style-type: none"> - The Department of Employment, Skills, Small and Family Business website states Industry Training Hubs aim to improve opportunities for young people in regions with high youth unemployment, targeting Year 11 and Year 12 students. Each Training Hub will be managed by a full-time Career Facilitator, providing an on the ground presence while delivering Training Hub services; - Training Hubs will be in Grafton, Gosford, Shepperton, Maryborough, Townsville, Wanneroo, Armadale (WA), Port Pirie, Burnie and Alice Springs; - The first two Training Hubs will be in Burnie (Tasmania) and Townsville (Queensland), commencing January 2020, with the remaining eight starting January 2021; - The learnings from the first two Training Hubs will inform the development of the remaining eight Training Hubs to be set up from January 2021.

Project	Progress Update as at 10 February 2020
<p>Tuggerah Lakes \$4.7 million</p>	<p>Funding for pollutant traps, the restoration of bushland, salt marshes, stream banks and foreshores, water monitoring, catchment audits and community education across the Tuggerah Lakes estuary.</p> <ul style="list-style-type: none"> - Council received advice that this project has been identified as a potential recipient of funding on 7 August 2019; - An application was submitted on 28 November 2019; - The Grant Opportunity Guidelines state that the assessment process is expected to take approximately 12 weeks (including assessment, selection, negotiation and execution of grant agreements). Council staff have provided all necessary information and attachments, as well as banking details to expedite assessment and fund transfer.
<p>Avoca Lagoon \$ 300,000</p>	<p>The project will improve water quality through catchment management and investigate options to provide additional breeding habitats for Green and Golden Bell frogs adjacent to Avoca Lagoon.</p> <ul style="list-style-type: none"> - Council received advice that this project has been identified as a potential recipient of funding on 7 August 2019; - An application was submitted on 28 November 2019; - The Grant Opportunity Guidelines state that the assessment process is expected to take approximately 12 weeks (including assessment, selection, negotiation and execution of grant agreements). Council staff have provided all necessary information and attachments, as well as banking details to expedite assessment and fund transfer.

Project	Progress Update as at 10 February 2020
Clean4Shore \$ 300,000	Continue Central Coast litter removal from waterways, foreshores, mangroves and estuaries. <ul style="list-style-type: none"> - Council received advice that this project has been identified as a potential recipient of funding on 7 August 2019; - An application was submitted on 28 November 2019; - The Grant Opportunity Guidelines state that the assessment process is expected to take approximately 12 weeks (including assessment, selection, negotiation and execution of grant agreements). Council staff have provided all necessary information and attachments, as well as banking details to expedite assessment and fund transfer.
Lemon Grove Netball Court & Amenities Upgrade \$1.45 million	Deliver a new amenity block for Lemongrove Netball Courts at Ettalong Beach. <ul style="list-style-type: none"> - Council received a commitment of funding for Lemon Grove Netball Court & Amenities Upgrade on 13 August 2019; - Request for Information was submitted in October 2019; - Awaiting draft funding agreement from the Department; - Meeting held with Council Officers and Member for Robertson in October 2019; - Fact Sheet and Process Flowchart provided to key stakeholders in October 2019.
Chantelle the bench seat \$3,000	Bench seat at Copacabana. <ul style="list-style-type: none"> - Council received a commitment of funding on 13 August 2019; - Request for Information was submitted in October 2019; - Awaiting Draft Funding Agreement.

Project	Progress Update as at 10 February 2020
<p>Woy Woy Oval Scoreboard \$ 80,000</p>	<p>Deliver a new electronic scoreboard for Woy Woy Oval.</p> <ul style="list-style-type: none"> - Council received a commitment of funding for Woy Woy Oval Scoreboard on 13 August 2019; - Executed funding agreement received in December 2019; - Project procurement has been undertaken; - Project completion scheduled for April 2020; - Project Officers have been working closely with Woy Woy Rugby Union and Woy Woy Rugby League regarding the planning and delivery of the project.
<p>Rogers Park Amenities Building Construction \$800,000</p>	<p>Upgrades of the amenities at Rogers Park Woy Woy.</p> <ul style="list-style-type: none"> - Council received a commitment of funding for Rogers Park Amenities Building Construction Woy Woy on 13 August 2019; - Request for Information submitted 5 July 2019; - Awaiting draft funding agreement from the Department.
<p>Pinyari Park \$90,000</p>	<p>New equipment at Pinyari Park, Kincumber.</p> <ul style="list-style-type: none"> - Council received a commitment of funding for Pinyari Park on 13 August 2019; - Executed funding agreement received from the Department; - Project procurement has commenced; - Project due for completion by 30 June 2020.

Project	Progress Update as at 10 February 2020
Umina Recreational Hub \$8.25 million	Upgrade of Skatepark, BMX Track and basketball area, access way and beach area, football (soccer) amenities building and community facility (including league, cricket and tennis building) and separate men's shed. <ul style="list-style-type: none"> - To be renamed: Peninsula Recreation Active Lifestyle Precinct; - Council received a commitment of funding for Umina Recreational Hub on 13 August 2019; - Request for Information submitted 9 September 2019; - Awaiting draft funding agreement from the Department; - Received additional requests for clarification of RFIs with advice that assessment was completed in October and had been escalated for approval; - Further clarifications requested in early December.

Link to Community Strategic Plan

Theme 4: Responsible

Goal H: Delivering essential infrastructure

R-H1: Solve road and drainage problem areas and partner with the State Government to improve road conditions across the region.

Goal H: Delivering essential infrastructure

R-H2: Improve pedestrian movement safety, speed and vehicle congestion around schools, town centres, neighbourhoods, and community facilities.

Theme 1: Belonging

Goal B: Creativity connection and local identity

B-B4: Activate spaces and places to complement activity around town centres, foreshores, lakes and green spaces for families, community and visitors.

Theme 3: Green

Goal E: Environmental resources for the future

G-E2: Improve water quality for beaches, lakes and waterways by minimising pollutants and preventing litter entering our waterways.

Attachments

- | | | |
|----------|---|-----------|
| 1 | CONFIDENTIAL MP Correspondence - 2019 Federal Government election commitments - | D13820952 |
| 2 | Program \$70M Central Coast Roads Package updated Feb 2020 | D13809811 |
| 3 | Lemon Grove Netball Amenities Building - Process | D13809814 |
| 4 | Lemon Grove Netball Amenities Building Upgrade - Fact Sheet | D13809813 |

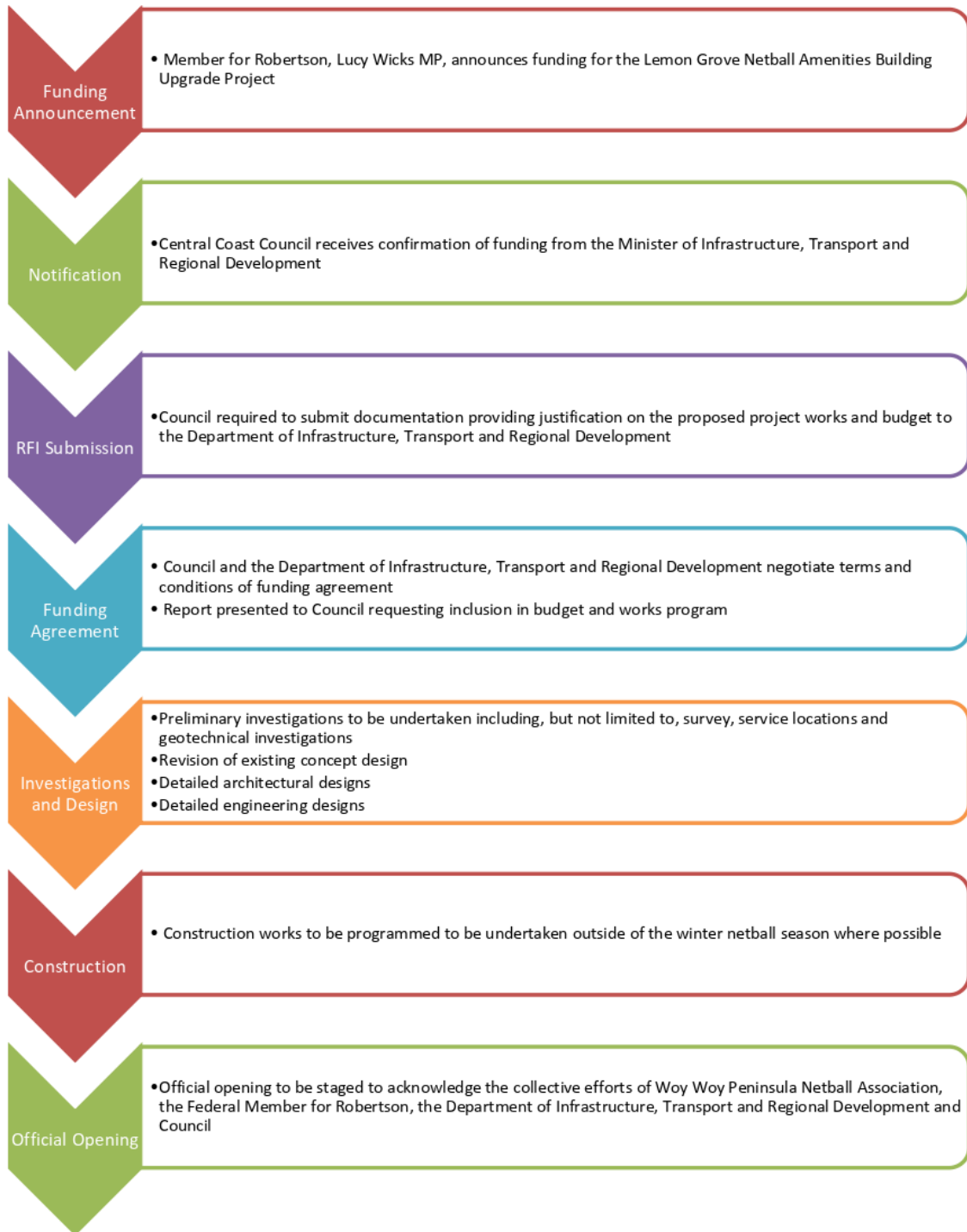
\$70M Central Coast Roads Package

Central Coast Roads Package			
Program	Description	Cost	Expected delivery timeframe
Program 1	Ocean Beach Road and Rawson Road Intersection, Steyne Road, Lushington Street and Shelly Beach Road		
1.1	Ocean Beach Road and Rawson Road, Woy Woy – Intersection Upgrade Signalisation of the Ocean Beach Road and Rawson Road intersection	\$16,500,000	2019/20 – 2023/24
1.2	Steyne Road, Saratoga – Road and Drainage Upgrade From Bay View Wharf Lane to Irwan Street including pavement reconstruction, kerb and gutter, footpath, street drainage and access improvements	\$11,310,000	2020/21 – 2024/25
1.3	Lushington Street, East Gosford – Road and Drainage Upgrade From Henry Parry Drive to Coburg Street including pavement reconstruction, kerb and gutter, footpath, street drainage and access improvements	\$6,650,000	2020/21 – 2024/25
1.4	Shelly Beach Road, Empire Bay – Road and Drainage Upgrade including pavement reconstruction, kerb and gutter, footpath and street drainage	\$3,025,000	2021/22 – 2023/24
Program 2	Del Monte Place and Ridgway Road		
2.1	Del Monte Place, Copacabana – Road and Drainage Upgrade From Segura Street to Oceano Street including pavement reconstruction, kerb and gutter, footpath, street drainage and access improvements	\$10,000,000	2019/20 – 2023/24
2.2	Ridgway Road, Avoca Beach – Road and Drainage Upgrade From The Round Drive to Cape Three Points Road including pavement reconstruction, kerb and gutter, footpath, traffic calming and street drainage	\$7,380,000	2019/20 – 2022/23
Program 3	Minor Road and Drainage Upgrades		
3.1	Mutu Street, Woy Woy – Road and Drainage Upgrade From Rawson Road to Ocean Beach Road including pavement reconstruction, kerb and gutter, footpath, street drainage and parking improvements	\$725,000	2019/20
3.2	Glenrock Parade, Tascott – Road and Drainage Upgrade From Berala Avenue to the Koolewong Station railway crossing including pavement reconstruction, kerb and gutter, footpath and street drainage	\$1,500,000	2019/20 – 2020/21
3.3	St Huberts Island Bridge – Safety Improvements	\$900,000	2019/20

Program	Description	Cost	Expected delivery timeframe
	Security fencing and pedestrian safety upgrade		
3.4	Everglades Catchment, Umina Beach – Drainage Upgrade Trunk drainage upgrade between the Everglades Main Drain main open drain to Carpenter Street and Glenn Street, Glenn Street to Connex Road, and Connex Road to Lovell Road	\$2,050,000	2019/20 – 2022/23
3.5	Gem Road, Pearl Beach – Road and Drainage Upgrade From Crystal Avenue to the end of the road including pavement reconstruction and street drainage	\$420,000	2020/21
3.6	Springwood Street, Blackwall – Road and Drainage Upgrade From Gallipoli Avenue to Commonwealth Avenue including pavement reconstruction, kerb and gutter, footpath and street drainage	\$2,700,000	2021/22 - 2022/23
Program 4	Road Renewal		
4.1	Cresthaven Avenue, Bateau Bay – Road Renewal From Eastern Road to peak Street including pavement rehabilitation and road resurfacing	\$529,000	2019/20
4.2	Bayview Avenue, The Entrance – Road Renewal From Theatre Lane to Ocean Parade including pavement rehabilitation and road resurfacing	\$311,000	2019/20
4.3	Kerry Crescent, Berkeley Vale – Road Renewal From Crossingham Street to Hargraves Street including pavement rehabilitation and road resurfacing	\$443,000	2019/20
4.4	Maidens Brush Road, Wyoming – Road Renewal From Veronica Crescent to Houses No 21 including pavement rehabilitation and road resurfacing	\$536,000	2019/20
4.5	Racecourse Road, West Gosford – Road Renewal From Showground Road to the tennis court carpark entry including rehabilitation and road resurfacing	\$487,000	2019/20
4.6	Shirley Street, Ourimbah – Road Renewal From Red Cedar Close to Coraki Close including pavement rehabilitation and road resurfacing	\$340,000	2019/20
4.7	Sturt Street, Killarney Vale – Road Renewal From Brooke Avenue to Flinders Avenue including pavement rehabilitation and road resurfacing	\$304,000	2019/20
4.8	Springfield Road, Springfield – Road Renewal From Wells Street to Bushlands Avenue including pavement rehabilitation and road resurfacing	\$194,000	2019/20
4.9	Tuggerawong Road, Tuggerawong – Road Renewal From Stanley Street to house No 91-93 including pavement rehabilitation and road resurfacing	\$407,000	2020/21
4.10	Woodbury Park Drive, Mardi – Road Renewal	\$306,000	2020/21

Program	Description	Cost	Expected delivery timeframe
	From Gavenlock Road to Matthew Circuit including pavement rehabilitation and road resurfacing		
4.11	Craigie Avenue, Kanwal – Road Renewal From Pacific Highway to Hughes Avenue including pavement rehabilitation and road resurfacing	\$425,000	2020/21
4.12	Fravent Street, Toukley – Road Renewal From Crossingham Street to Hargraves Street including pavement rehabilitation and road resurfacing	\$374,000	2020/21
4.13	Richardson Road, San Remo – Road Renewal From Liamena Avenue to Goorama Avenue including pavement rehabilitation and road resurfacing	\$236,000	2020/21
4.14	Oleander Street, Noraville – Road Renewal From Rowena Street to Evans Road including pavement rehabilitation and road resurfacing	\$530,000	2020/21
4.15	Hibbard Street, Canton Beach – Road Renewal From Belbowrie Street to Crossingham Street including pavement rehabilitation and road resurfacing	\$428,000	2020/21
4.16	Albert Warner Drive, Warnervale – Road Renewal From Railway Line to Link Road including pavement rehabilitation and road resurfacing	\$436,000	2020/21
4.17	The Corso, Gorokan – Road Renewal From Robson Avenue to Spring Valley Avenue including pavement rehabilitation and road resurfacing	\$554,000	2020/21

Lemon Grove Netball Amenities Building – Process



Fact Sheet

Lemon Grove Netball Amenities Building Upgrade



Lemon Grove Netball Building Amenities Upgrade Project

The following information is an explanation of the Lemon Grove Amenities Building Upgrade Project and how it will be implemented by Central Coast Council.

What is the Lemon Grove Netball Amenities Building Upgrade Project?

The Lemon Grove Netball Amenities Building Upgrade Project will include the demolition of the existing amenities building and toilet block and construction of a new consolidated building including toilets, canteen, office, medical room, clubroom and storage areas. This project will complement the recent upgrades undertaken by Council at the Lemon Grove Netball facility including playing court surface and lighting upgrades.

How is the Project being funded?

The local sitting Member for Robertson, Ms Lucy Wicks MP, as part of the election commitments provided by the Liberal Party of Australia, committed to a number of projects within the Robertson electorate including the upgrade of the Lemon Grove Netball Amenities Building. A commitment of up to \$1.45M was announced to undertake the redevelopment of the building.

Why hasn't there been any progress on the Project?

Once a new Government has been voted in there is an administrative process that must be undertaken to secure the funding and validate the proposed projects. The administrative process includes the relevant Government Department notifying Council of the commitment, submission of documentation by Council providing detail and justification on the proposed project and negotiation of the terms and conditions of a funding agreement. Upon receipt of an executed funding agreement Council is required to resolve the inclusion of the project and associated funding in Council's budget and delivery program.

What stage is the administrative process currently in for the Lemon Grove Netball Amenities Building Upgrade?

Council has recently submitted the requested documentation to the Department of Infrastructure, Regional Development and Cities for assessment and approval. Based on timeframes experienced to date it is anticipated that an executed funding agreement is unlikely to be received by Council prior to February 2020.



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Fact Sheet

Lemon Grove Netball Amenities Building Upgrade



Is there anything scheduled to occur before this time?

Council will be looking to meet with representatives from Woy Woy Peninsula Netball Association to discuss the existing concept design and provide advice on design layout based on several recent amenities buildings that have been designed and constructed by Council. The meeting will also be an opportunity for any further questions or concerns regarding the Project to be raised by Woy Woy Peninsula Netball Association representatives.

When is construction likely to commence?

Prior to construction commencing there are substantial preliminary investigations and design works that are required to be undertaken. This includes survey, service location, geotechnical investigations, architectural design revisions and engineering design development. The commissioning of these services is subject to Council's procurement processes and cannot be undertaken until an executed funding agreement has been received and Council has resolved to include the project in the delivery program for the relevant years.

Upon completion of the preliminary investigation and design phase of the project Council will undertake an open tender process to acquire the services of a suitably qualified builder to undertake the demolition of the existing buildings and construction of the new facility. Works will be programmed to accommodate the winter netball season where possible. It is anticipated the construction period will be between six to nine months from site establishment to practical completion.

Council is unable to provide confirmed timeframes on the above until such time as an executed funding agreement has been received from the Department of Infrastructure, Regional Development and Cities. At this time Council will be in a better position to develop a detailed program of works.

Ask us a Question:

Have more questions contact us at openspaceprojects@centralcoast.nsw.gov.au



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Item No: 3.6
Title: Grant Funding Update as at 31 December 2019
Department: Innovation and Futures

9 March 2020 Ordinary Council Meeting

Reference: F2004/06322 - D13750716
Author: Louise Fisher, Chief External Funding Coordinator
Executive: Ricardo Martello, Executive Manager Innovation and Futures

Report Purpose

To provide a quarterly report to Council on grant funding opportunities; and successful, unsuccessful and pending funding allocations at 31 December 2019.

Recommendation

- 1 That Council receive the report on Grant Funding Update as at 31 December 2019.**
- 2 That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that Attachment 3 to this report remain confidential in accordance with section 10A(2)(d) of the Local Government Act as it contains commercial information of a confidential nature that would, if disclosed would confer a commercial advantage on a competitor of the Council and because consideration of the matter in open Council would on balance be contrary to the public interest as it would affect Councils ability to obtain value for money services for the Central Coast community.**

Report

There are major funding opportunities available through the State and Federal Governments, and a significant amount of effort by Council staff has resulted in many elaborate and thoroughly considered expressions of interests, business cases and applications being submitted.

A concise list of the major funding opportunities is provided as Attachment 1.

Two reports are attached to identify how much Central Coast Council has applied for; all projects applied for; successful grants received and unsuccessful applications (detailing reasons why, if available). The following are attached:

- Applications for external funding where the outcome has been finalised – 1 October – 31 December 2019 – Attachment 2.
- Confidential - Applications for external funding that are under consideration – 1 October – 31 December 2019 – Attachment 3.

Link to Community Strategic Plan

Theme 2: Smart

Goal C: A growing and competitive region

S-C1: Target economic development in growth areas and major centres and provide incentives to attract businesses to the Central Coast.

Theme 4: Responsible

Goal H: Delivering essential infrastructure

R-H1: Solve road and drainage problem areas and partner with the State Government to improve road conditions across the region.

Goal H: Delivering essential infrastructure

R-H2: Improve pedestrian movement safety, speed and vehicle congestion around schools, town centres, neighbourhoods, and community facilities.

Theme 1: Belonging

Goal B: Creativity connection and local identity

B-B4: Activate spaces and places to complement activity around town centres, foreshores, lakes and green spaces for families, community and visitors.

Theme 3: Green

Goal E: Environmental resources for the future

G-E2: Improve water quality for beaches, lakes and waterways by minimising pollutants and preventing litter entering our waterways.

Attachments

- | | | |
|----------|--|-----------|
| 1 | Funding Opportunities 31 December 2019 - Copy | D13822786 |
| 2 | External Funding Applications where the outcome has been finalised 1 Oct - 31 Dec 2019 | D13822794 |
| 3 | CONFIDENTIAL - External Funding Applications under consideration - 10 February 2020 - | D13825967 |

Funding Opportunities 31 December 2020



The following funding opportunities are available as at 31 December 2019

Program Name:	Regional Digital Connectivity program
Date Close:	Ongoing
Program Details:	<p>The program will explore digital connectivity infrastructure and innovative technologies to improve liveability, productivity and innovation in regional NSW. Business cases will explore regional data hubs, high-capacity 'backbone' data links to Sydney, and improved connectivity and data access for businesses.</p> <p>Three priority areas for the program are:</p> <ol style="list-style-type: none"> 1. Internet and data – closing the gap between metro and regional internet speeds, prices and reliability 2. Farm and water – enabling our farmers to leverage agricultural technology (AgTech) to boost competitiveness, productivity and water management 3. Mobile – eliminating mobile black spots where people live & work
Funding Source:	NSW Government
Funding Available:	<p>The 2019 NSW Budget included the \$400 million under the \$4.2 billion Snowy Hydro Legacy Fund.</p> <p>As this program is under the Snowy Hydro Legacy Fund, any application will require regional collaboration.</p>
Website:	https://www.nsw.gov.au/improving-nsw/regional-nsw/regional-digital-connectivity-program/

Program Name:	Environment Restoration Fund
Date Close:	Due to open for applications on 28 November 2019
Program Details:	<p>The Australian Government is investing \$100 million, over four years from 2019-20 to 2022-23, to help ensure our environment is protected for future generations through the Environment Restoration Fund.</p>
Funding Source:	Federal Government election commitment
Funding Available:	<p>Central Coast Council is eligible to apply for the following two grants under the Environment Restoration Fund.</p> <ul style="list-style-type: none"> - \$300,000 for improving the health of Gosford Coastal Lagoons. This project will undertake management actions to improve the water quality of Gosford lagoons including additional breeding habitat for Green and Golden Bell Frogs adjacent to Avoca Lagoon. - \$4,700,000 for Tuggerah Lakes. The project will undertake the restoration of bushland, saltmarshes, stream-banks and foreshores across the Tuggerah Lakes estuary.
Website:	https://www.environment.gov.au/environment-restoration-fund

Program Name:	NSW Boating Now – Round 3
Date Close:	6 December 2019
Program Details:	To improve maritime infrastructure and facilities across NSW. This investment supports the needs of recreational and commercial boaters and enables broader economic and social benefits for communities.
Funding Source:	NSW Government
Funding Available:	Funding will continue to be allocated to boating infrastructure and amenity projects that improve the boating experience for the general boating public, including: <ul style="list-style-type: none"> •Boating access improvements such as boat ramps, wharves, jetties, pontoons, and small craft access facilities. This may include minor dredging works to improve access to these boating facilities. •Boating amenity and service improvements such as fuel and water services, sewage pump-out facilities, toilets, car and trailer parking, dinghy storage, vessel wash-down facilities, lighting and signage. •Strategic plans, detailed designs and feasibility studies that identify the priority and longer term infrastructure needs of local waterways for future boating infrastructure investment.
Website:	https://www.rms.nsw.gov.au/maritime/projects/boating-now/index.html

Program Name:	Saluting Their Service Commemorative Grants Program
Date Close:	31 March 2020
Program Details:	The Saluting Their Service (STS) Commemorative Grants program is designed to preserve Australia's wartime heritage and to involve people throughout the nation in a wide range of projects and activities that highlight the service and sacrifice of Australia's servicemen and women in wars, conflicts and peace operations, and promote appreciation and understanding of the role that those who served have played in shaping the nation.
Funding Source:	Federal Government
Funding Available:	Two categories of grants are available under the STS program: <ul style="list-style-type: none"> - Community Grants (STS-CG) — Grants up to a maximum of \$10,000 are available for community-based commemorative projects and activities. This includes, for example, the building of community memorials and the preservation of wartime memorabilia that is significant locally but is not necessarily nationally significant. - Major Grants (STS-MG) — Grants between \$10,001 and \$150,000 are available for major commemorative projects and activities that are significant from a national, state, territory and/or regional perspective.
Website:	https://www.communitygrants.gov.au/grants/saluting-their-service-cgp

Program Name:	Recreational Fishing Grants
Date Close:	31 October 2019
Program Details:	Funding is available for a range of projects including recreational fishing education; fishing access and facilities; recreational fishing enhancement; research on fish and recreational fishing; aquatic habitat rehabilitation and protection and enforcement of fishing rules
Funding Source:	NSW Government
Funding Available:	There are different funding application forms to choose from when applying for funding: <ol style="list-style-type: none"> 1. Small projects - seeking less than \$10,000 of funding, 2. Large projects - seeking more than \$10,000 of funding
Website:	https://www.dpi.nsw.gov.au/fishing/recreational/recreational-fishing-fee/licence-fees-at-work/apply-for-funds

Program Name:	NSW Environmental Trust's Restoration and Rehabilitation
Date Close:	18 November 2019
Program Details:	To assist community and government organisations to contribute to the ongoing sustainable management and stewardship of significant environmental assets and services in NSW.
Funding Source:	NSW Government
Funding Available:	A total of \$4 million is available to the following organisations for projects that assist in the ongoing sustainable management and stewardship of significant environmental assets and services in NSW: <ul style="list-style-type: none"> - \$2 million for projects by community organisations - \$2 million for projects by government entities Grants of between \$5,000 and \$100,000 are available.
Website:	https://www.environment.nsw.gov.au/funding-and-support/nsw-environmental-trust/grants-available/environmental-restoration-and-rehabilitation

Program Name:	Public Library Infrastructure Grants
Date Close:	8 November 2019
Program Details:	Public Library Infrastructure Grants are for projects that will assist NSW councils to improve public library infrastructure, including buildings and information technology systems.
Funding Source:	NSW Government
Funding Available:	Each council may submit one application Public Library Infrastructure Grants will be awarded up to a maximum of \$500,000 with two categories of funding: <ul style="list-style-type: none"> - up to \$200,000 - \$200,001 to \$500,000 – detailed plans, DA, detailed costing and matching funding required
Website:	https://www.sl.nsw.gov.au/public-library-services/subsidies-and-grants/public-library-grants

Program Name:	Everyone Can Play in NSW
Date Close:	12pm, 11th December 2019
Program Details:	The Everyone Can Play (ECP) Grants Program is a NSW Government commitment to support councils to renew, renovate and build inclusive playspaces across all of NSW. The NSW Government is committed to providing playspaces for people of all ages, abilities and needs to enjoy, and to ensuring that Everyone Can Play.
Funding Source:	NSW Government
Funding Available:	Funding is available for the following projects: <ul style="list-style-type: none"> • Inclusive Playspace Upgrades (up to \$50,000 per project) • Inclusive Playspace New (up to \$200,000 per project) Successful applicants will be required to expend the funding within 18 months from the date of the funding agreement.
Website:	https://everyonecanplay.nsw.gov.au/grants

Program Name:	Building Better Regions Fund Round 4
Date Close:	19 Dec 2019
Program Details:	The \$841.6 million Building Better Regions Fund (BBRF) supports the Australian Government's commitment to: <ul style="list-style-type: none"> - create jobs - drive economic growth - build stronger regional communities into the future
Funding Source:	Federal Government
Funding Available:	There are two funding streams: <ol style="list-style-type: none"> 1. Infrastructure Projects Stream – Round 4 – Drought Support - The Infrastructure Projects Stream supports projects that provide economic and social benefits to regional and remote areas. The projects can be either construction of new infrastructure or the upgrade or extension of existing infrastructure. Grants are from \$20,000 up to \$10 million with at least 50% matching funds. The Infrastructure Projects Stream only supports investment ready projects. 2. Community Investments Stream – Round 4 – Drought Support The Community Investments Stream will fund new or expanded local events, strategic regional plans, or leadership and capability strengthening activities that provide economic and social benefits to regional and remote areas. Grants of between \$5,000 and \$1 million are available. However, given the nature of eligible projects we expect most grants will be under \$100,000.
Website:	Infrastructure Projects Stream – Round 4 – Drought Support

Program Name:	Flagship Fish Habitat Action Grants
Date Close:	5pm February 28, 2020
Program Details:	<p>Funded by the Recreational Fishing Saltwater Trust Expenditure Committee (RFSTEC), Flagship Fish Habitat Action Grants seek to benefit recreational fishing opportunities by enhancing the habitats that fish need to thrive.</p> <p>The program builds on the existing Habitat Action Grants and seeks to tackle much larger scale, more complex and multi-stakeholder projects that require higher levels of funding assistance.</p>
Funding Source:	NSW Government
Funding Available:	In this funding round, \$360,000 is available for projects that will run for a maximum of 12 months.
Website:	https://www.dpi.nsw.gov.au/fishing/habitat/rehabilitating/ahr-grants-program/flagship-fish-eoi

Program Name:	NSW Environmental Trust's Restoration and Rehabilitation
Date Close:	18 November 2019
Program Details:	<p>A total of \$4 million is available to the following organisations for projects that assist in the ongoing sustainable management and stewardship of significant environmental assets and services in NSW:</p> <ul style="list-style-type: none"> • \$2 million for projects by community organisations • \$2 million for projects by government entities
Funding Source:	NSW Government
Funding Available:	Grants of between \$5,000 and \$100,000 are available
Website:	https://www.environment.nsw.gov.au/funding-and-support/nsw-environmental-trust/grants-available/environmental-restoration-and-rehabilitation

Program Name:	Safer Places Grant Program
Date Close:	14 February 2020
Program Details:	The objective of the grant opportunity is to deliver new emergency and crisis accommodation for women and children experiencing domestic and family violence. It could also fund purchasing/ renovations/repurposing of buildings, where it creates new emergency accommodation.
Funding Source:	Federal Government
Funding Available:	<p>The Australian Government has announced \$78 million (GST exclusive) for the Safe Places package to provide safe places for people impacted by domestic and family violence. This includes:</p> <ul style="list-style-type: none"> - \$60 million Safe Places capital grants program to provide new or expanded emergency accommodation; and - \$18 million to continue the Commonwealth's funding for the Keeping Women Safe in their Homes program.
Website:	Safe Places Emergency Accommodation program.

Program Name:	Driving Social Inclusion through Sport and Physical Activity
Date Close:	12 December 2019
Program Details:	<p>This grant opportunity will use sport and physical activity projects to address inclusion issues for vulnerable and disadvantaged individuals and seeks to enhance wellbeing and instill a sense of community belonging.</p> <ul style="list-style-type: none"> - The grant opportunity will target the following community groups to engage in sport and physical activity projects: <ul style="list-style-type: none"> - newly arrived migrants and refugees; - women; - people with a physical or mental disability; and - Aboriginal and Torres Strait Islander people.
Funding Source:	Federal Government
Funding Available:	Up to \$19 million
Website:	https://www.grants.gov.au/?event=public.GO.show&GOUUID=674CA0E0-CB5C-9DAB-A4CAE017C0AAD62C

Program Name:	2020-21 Walking and Cycling Program
Date Close:	21 February 2019
Program Details:	This year's Program will focus on delivering ready-to-proceed construction projects to get more infrastructure on the ground and to deliver projects that align with State Government strategic direction.
Funding Source:	NSW Government
Funding Available:	Dependent of region
Website:	2020-21 Walking and Cycling Program

Program Name:	Safer Communities Fund – Round 5
Date Close:	10 December 2019
Program Details:	<p>Project activities can include:</p> <ul style="list-style-type: none"> • Infrastructure activities, such as installing: <ul style="list-style-type: none"> ○ fixed or mobile CCTV camera ○ security lighting ○ fencing and gates ○ bollards ○ external blast walls and windows ○ security and alarm systems ○ public address systems ○ intercoms and swipe access <p>Employing or hiring security guards, licensed by the relevant state or territory agency, for schools or preschools</p>
Funding Source:	NSW Government
Funding Available:	<p>The minimum grant amount is \$10,000.</p> <p>The maximum grant amount per location or school campus is \$500,000.</p> <p>The maximum grant amount per organisation is \$1 million.</p> <p>The grant will be up to 100% of eligible project costs.</p>
Website:	https://www.business.gov.au/scfr5ig

External Funding Applications where the outcome has been finalised 1 October – 31 December 2019



The outcome for following projects for external funding has been finalised - 30 June - 30 Sept 2019

Total funding allocated \$338,600

Total Funding allocated – Year to Date: \$9,900,490

Magenta Shared Pathway	
Status: Unsuccessful	
Project Description: Shared pathway along Wilfred Barrett Drive from The Entrance North towards Toukley. This shared pathway will provide linkage from the Magenta Shores golf tourism resort and the popular tourism areas of The Entrance and Norah Head to the surrounding community areas, enhancing social interchange within communities. The project provides affordable and accessible form of sustainable transport and recreational activity; contributes towards reducing our carbon footprint and traffic congestion; and is an attractive transport option to other transport nodes.	
Funding Program: Regional Growth Environment and Tourism Fund	
Funding Source: NSW Government	Total Project Cost: \$8,730,000
Unit: Roads Business Development and Technical Services	Funding Sought: \$6,547,000

Wamberal Lagoon Conservation Society - Wamberal Lagoon Wetlands	
Status: Funding Allocated	
Project Description: The Wamberal Lagoon Conservation Society has cleared extensive weeds choking a waterway that leads into Wamberal Lagoon, through a wetland that offers unique habitat for many species of native fauna. The next step is to deepen the channel by removing silt that has been deposited through runoff from urban areas over many decades. We also plan to create shallow ephemeral pools that will provide ideal breeding habitat for an endangered species, the Green and Golden Bellfrog. Once common at this site, the species has now disappeared from most of its former range. The work will also enhance habitat quality for many other species of wildlife, and improve water quality in Wamberal Lagoon.	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$20,000
Unit: Natural and Environmental Assets	Funding Sought: \$20,000

Weed Removal and Revegetation at Macmasters Beach	
Status: Funding Allocated	
Project Description: Bush regeration works to support the Landcare Program volunteers working at the Allagai Dunecare site, Macmasters Beach.	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$10,000
Unit: Environmental Management	Funding Sought: \$10,000

Bush regeneration at Blackwall Mountain	
Status: Funding Allocated	
Project Description: Bush regeneration at Blackwall Mountain Bushcare site, Blackwall Mountain	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$10,000
Unit: Natural and Environmental Assets	Funding Sought: \$10,000

Bush regeneration at Cappers Gully	
Status: Funding Allocated	
Project Description: Bush regeneration at Cappers Gully Bushcare site, East Gosford	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$20,000
Unit: Natural and Environmental Assets	Funding Sought: \$20,000

Bush regeneration at Patonga Beach Dunecare site, Patonga Beach	
Status: Funding Allocated	
Project Description: Bush regeration works to support the Landcare Program volunteers working at the Patonga Beach Dunecare site.	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$7,500
Unit: Natural and Environmental Assets	Funding Sought: \$7,500

Bush regeneration at South Street Dunecare and Umina Community Dunecare sites, Umina Beach	
Status: Funding Allocated	
Project Description: Bush regeration works to support the Landcare Program volunteers working at the South Street and Umina Community Dunecare Sites, Umina Beach.	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$10,000
Unit: Natural and Environmental Assets	Funding Sought: \$10,000

Bush regeneration at Narara Creek Bushcare site, Narara	
Status: Funding Allocated	
Project Description: Bush regeneration works to support the Landcare Program volunteers working at the Narara Creek Bushcare site, Narara.	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$5,500
Unit: Natural and Environmental Assets	Funding Sought: \$5,500

Bush regeneration at North Avoca Bushcare site, North Avoca	
Status: Funding Allocated	
Project Description: Bush regeneration works to support the Landcare Program volunteers working at the North Avoca Bushcare site.	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$5,000
Unit: Natural and Environmental Assets	Funding Sought: \$5,000

Bush regeneration at Peninsula Dunecare site, Ettalong Beach	
Status: Funding Allocated	
Project Description: Bush regeneration works to support the Landcare Program volunteers working at the Peninsula Dunecare site, Ettalong Beach	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$5,000
Unit: Natural and Environmental Assets	Funding Sought: \$5,000

Bush regeneration at Tumbi Wetlands Bushcare site	
Status: Funding Allocated	
Project Description: Bush regeneration works to support the Landcare Program volunteers working at the Tumbi Wetlands Landcare site, Tumbi Umbi.	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$10,000
Unit: Natural and Environmental Assets	Funding Sought: \$10,000

Bush regeneration at Jenny Dixon Reserve	
Status: Funding Allocated	
Project Description: Bush regeneration works to support the Landcare Program volunteers working at the Jenny Dixon Reserve Landcare site, Norah Head.	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$2,000
Unit: Natural and Environmental Assets	Funding Sought: \$2,000

The Coastcare The Entrance North dune rehabilitation project	
Status: Funding Allocated	
Project Description: Bush regeneration works to support the Landcare Program volunteers working at the Coastcare The Entrance North Dunecare site.	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$20,000
Unit: Natural and Environmental Assets	Funding Sought: \$20,000

Craigie Park Environmental Restoration Project	
Status: Funding Allocated	
Project Description: Bush regeneration works to support the Landcare Program volunteers working at the Craigie Park Landcare site, Kanwal.	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$10,000
Unit: Natural and Environmental Assets	Funding Sought: \$10,000

Magenta Coastcare Dune Restoration Project	
Status: Funding Allocated	
Project Description: Bush regeneration works to support the Landcare Program volunteers working at the Magenta Dunecare site, Magenta Beach.	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$20,000
Unit: Natural and Environmental Assets	Funding Sought: \$20,000

Bush regeneration at Budgewoi Island Bushcare site, Budgewoi	
Status: Funding Allocated	
Project Description: Bush regeneration works to support the Landcare Program volunteers working at the Budgewoi Island Landcare site.	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$5,000
Unit: Natural and Environmental Assets	Funding Sought: \$5,000

Bush regeneration at Budgewoi Dunecare site, Budgewoi	
Status: Funding Allocated	
Project Description: Bush regeneration works to support the Landcare Program volunteers working at the Budgewoi Dunecare site, Budgewoi Beach.	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$20,000
Unit: Natural and Environmental Assets	Funding Sought: \$20,000

Bush regeneration at Gwandalan Landcare Site, Gwandalan	
Status: Funding Allocated	
Project Description: Bush regeneration works to support the Landcare Program volunteers working at the Gwandalan Landcare site.	
Funding Program: Communities Environment Program	
Funding Source: Federal Government	Total Project Cost: \$10,000
Unit: Natural and Environmental Assets	Funding Sought: \$10,000

Scoping Study for Open Coast and Lagoons Coastal Management Program (CMP)	
Status: Funding Allocated	
Project Description: Completion of Stage 1 - Scoping Study for the Coastal Management Program. Includes the Open Coastline and Coastal Lagoons areas.	
Funding Program: Coastal and Estuary Grants Program (Planning Stream) 2018-19	
Funding Source: NSW Government	Total Project Cost: \$70,000
Unit: Natural and Environmental Assets	Funding Sought: \$35,000

Climate Change Drainage Masterplan Case Study - Davistown Empire Bay	
Status: Unsuccessful	
Project Description: Review the outcomes of the Climate Change Adaptation Study completed for Davistown - Empire Bay. Complete a Drainage Masterplan-Public Domain Plan that will inform a future local precinct development control. Plan and develop adaptive pathways that considers constructability with respect to incremental phasing and implementation of a future landform	
Funding Program: Increasing Resilience to Climate Change LGNSW (Round2)	
Funding Source: NSW Government	Total Project Cost: \$158,000
Unit: Natural and Environmental Assets	Funding Sought: \$118,500

Porters Creek Overland Flow Flood Study	
Status: Unsuccessful	
Project Description: On older mainstream flood study exists, however an overland flow study has as yet not been completed. Overland Flow issues exist within the catchment that are known to lead to inundation of existing houses	
Funding Program: Floodplain Management Grants	
Funding Source: NSW Government	Total Project Cost: \$150,000
Unit: Natural and Environmental Assets	Funding Sought: \$100,000

Lower Hawkesbury mainstream and Overland Flow Flood Study	
Status: Unsuccessful	
Project Description: The Main Stream Flood Study has been completed to the bridge only by Hornsby Council. None of the Hawkesbury river foreshore catchments in central coast council or the area downstream of the bridge has a detailed flood assessment. This study will fill in the missing knowledge gaps.	
Funding Program: Floodplain Management Grants	
Funding Source: NSW Government	Total Project Cost: \$300,000
Unit: Natural and Environmental Assets	Funding Sought: \$200,000

Climate Change Adaptative Landform Case Study Woy Woy	
Status: Funding Allocated	
Project Description: One of the individual master plan studies as per the recommendation PM9 of the Brisbane Water Flood Risk Management Study and Plan to raise the landform and associated infrastructure to mitigate flooding impacts on the community.	
Funding Program: Increasing Resilience to Climate Change LGNSW (Round2)	
Funding Source: NSW Government	Total Project Cost: \$142,000
Unit: Natural and Environmental Assets	Funding Sought: \$113,600



Item No: 3.7
Title: Proposed Sale of 357A Ocean Beach Road, Umina Beach
Department: Innovation and Futures

9 March 2020 Ordinary Council Meeting

Reference: F2019/00041-004 - D13752170
Author: Joe O'Connor, Property Development Manager
Manager: Jamie Barclay, Unit Manager, Economic Development and Project Delivery
Executive: Ricardo Martello, Executive Manager Innovation and Futures

Report Purpose

This report seeks a Council resolution to sell 357A Ocean Beach Road, Umina Beach based on the revised market valuation.

Summary

The former Gosford Shire Council at its Ordinary Meeting on 1 March 2011 resolved to sell the land known as 357A Ocean Beach Road, Umina Beach (refer to Attachment 1 and 2 for property information) to the adjoining neighbour with the sale's price determined by an independent valuer. While the subject site has been formally closed as a road, allowing the sale and a price to be determined, for a variety of reasons the sale has not progressed to date.

Recommendation

- 1. That Council endorse the sale of the operational Council owned land at 357A Ocean Beach Road, Umina Beach (Lot 100 in DP 1201961).***
- 2. That Council offer 357A Ocean Beach Road, Umina Beach (Lot 100 in DP 1201961) to the adjoining neighbour for no less than the price provided by an independent valuation as contained within Attachment 5.***
- 3. That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that Attachments 3, 4 and 5 to this report remain confidential in accordance with section 10A(2)(d) of the Local Government Act as it contains commercial information of a confidential nature that would, if disclosed would confer a commercial advantage on a competitor of the Council and because consideration of the matter in open Council would on balance be contrary to the public interest as it would affect Council's ability to obtain value for money services for the Central Coast community.***

Context

At the Ordinary Meeting of Council held on 1 March 2011, the former Gosford Shire Council made the following resolution, in part:

Council consent to the lodgement of an application to the Department of Lands for the closure of a section of road reserve adjacent Lot 1 DP 560026, known as 357 Ocean Beach Road Umina Beach, subject to the following conditions:

- 1 Once the application is lodged, the owner / representative of Lot 1 DP 560026, known as 357 Ocean Beach Road Umina Beach, progress the matter in direct consultation with the Department of Lands.*
- 2 All associated application fees and professional costs being borne by the owner / representative of Lot 1 DP 560026, known as 357 Ocean Beach Road Umina Beach.*
- 3 Once the section of road is closed, the land be sold to the owner of Lot 1 DP 560026, known as 357 Ocean Beach Road Umina Beach.*
- 4 The sale price be determined by Council's consulting valuer in accordance with Council's Land Transaction Policy.*
- 5 If necessary, documents to be completed under common Seal.*

Despite Council's best attempts to progress the sale of the subject site, to date negotiations have failed between the purchaser and Council. As a summary, the following details show the efforts made to progress the sale (refer to Confidential Attachment 3 for full details):

- **November 2014** – the deposited plan was registered, formalising the road closure of 357A Ocean Beach Road, Umina Beach.
- **February 2015** – Council received an independent valuation for the subject site, with a sales price as noted in Confidential Attachment 3.
- **March 2015** – the purchasers made an offer to Council as noted in Confidential Attachment 3.
- **December 2015** – Council receive another valuation of the subject site from a different valuer, as noted in Confidential Attachment 3. Negotiations continue with the purchaser.
- **June 2018** – Council receive an updated valuation from the February 2015 as noted in Confidential Attachment 3.
- **August 2019** – Council's Economic Development and Project Delivery unit took carriage of the land property portfolio and commenced investigations of the previous assessment and proceeded to provide instructions to a new valuer.
- **January 2020** – Council receive a new valuation advice as noted in Confidential Attachment 3, and as provided as a full valuation report as contained within Confidential Attachment 4.

3.7 Proposed Sale of 357A Ocean Beach Road, Umina Beach (contd)

As noted, over the past five years there have been five valuations provided on the subject site with two provided by the same valuer. The valuer who provided the initial valuation undertook a valuation assessment on the “highest and best use” of the subject site, to be developed in conjunction with the neighbour. While this valuation methodology is legitimate in most circumstances, it needs to be considered that the uplift in value of the subject property is only attained through consolidation with the neighbouring property. That is to say, Council would only gain benefit from the full value of the subject site once it has been consolidated, and if sold to an entity other than the neighbour, then the subject site’s value would be limited, and its potential value reduced.

Council’s most recent valuation (refer to Confidential Attachment 4) explains that on the basis that both parties (i.e. Council and the adjoining property owner) benefit from the consolidation and associated uplift in value, then a “marriage value” should be used to inform the valuation. The valuation report as contained within Confidential Attachment 4 notes as follows:

In scenarios such as this where both parties benefit from the proposed development or transaction, this value should be shared equally between parties. Therefore, a marriage value would be realised in the event of a conversion to a single interest and result in a realisation of development potential.

In support of this rationale, there is a precedence in the case of Morts Dock and Engineering Company Ltd v. the Valuer General (1923) where each party’s land ownership had very little value in isolation but combined have a greater value. The judge ruled that the difference is split between the parties.

Hence, this valuation adopted a full value of the subject site, with a discount of 50% (i.e. to share the uplift in value from the consolidation between the parties) to arrive at the final valuation price.

There is a general difference in the valuations between the first valuer’s assessment, in comparison with the subsequent other valuations. Confidential Attachment 5 provides a review of the valuations received and demonstrates the difference between these valuations.

Options

Option 1 – Council offer for sale 357A Ocean Beach Road, Umina Beach to the adjoining neighbour for no less than the independent valuation as confirmed in Confidential Attachment 4. ***This is the preferred option.***

Option 2 – Council does not proceed to sell the land to the adjoining neighbour and offers it to the open market via an EOI process.

Option 3 – Council does not proceed to sell the land at the present time.

Financial Impact

A review of the financial impact of the sale of this site has been assessed, and subject to successful negotiations with the neighbour, the revenue could be included within next year's operational budget.

Link to Community Strategic Plan

Theme 2: Smart

Goal C: A growing and competitive region

S-C1: Target economic development in growth areas and major centres and provide incentives to attract businesses to the Central Coast.

Risk Management

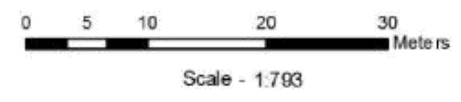
On the basis that Council has previously resolved to sell the subject site to the adjoining owner, Council faces a reputational risk should the transaction not proceed. This is because the development of the Umina Mall has stalled and is subject to the sale of the subject site. There is also growing public frustration that the development of Umina Mall hasn't progressed.

Attachments

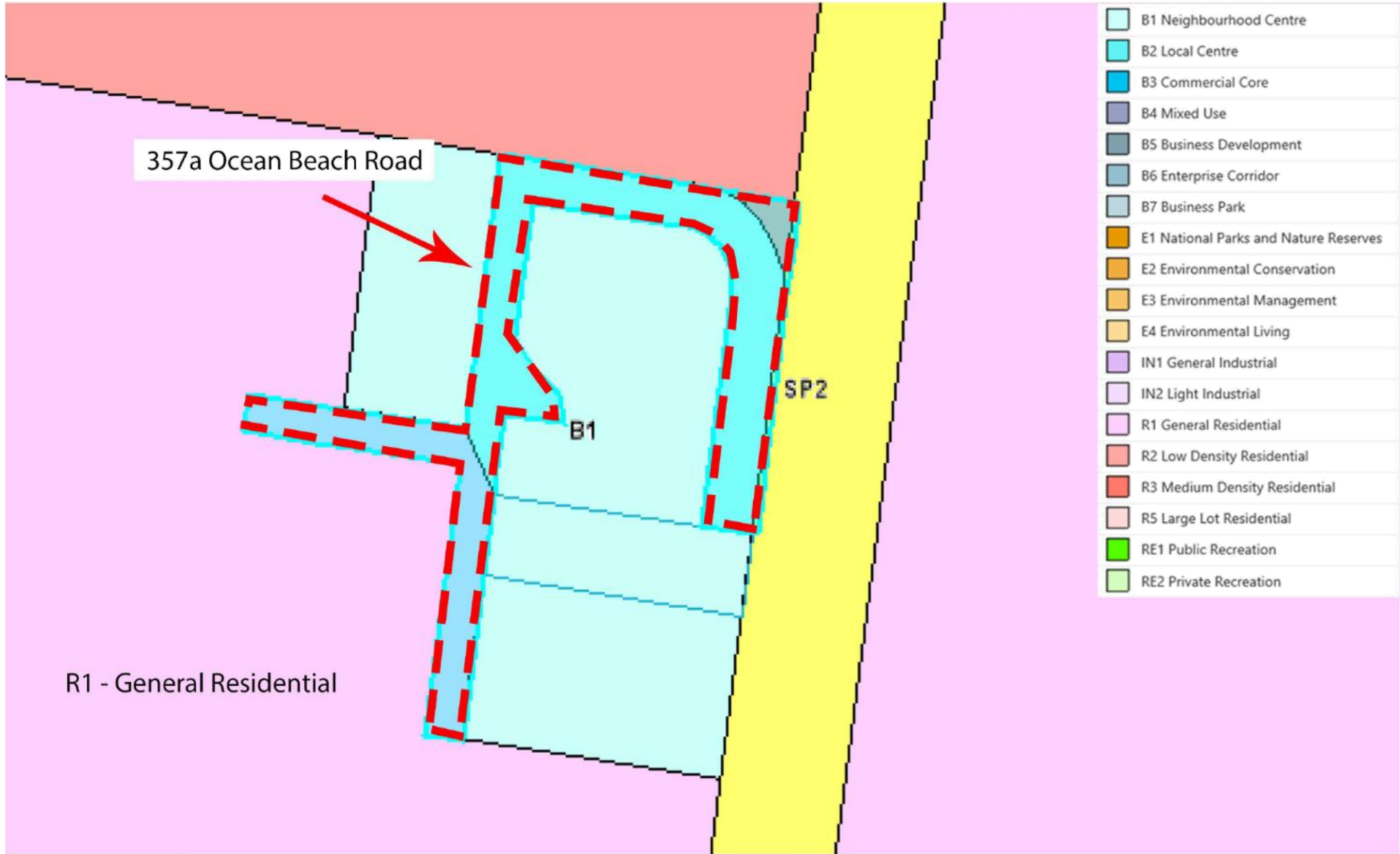
1	Aerial of 357a Ocean Beach Road, Umina		D13805283
2	Zoning of 357a Ocean Beach Road, Umina		D13805288
3	CONFIDENTIAL Chronology of Land Sale -	Provided under separate cover	D13804949
4	CONFIDENTIAL Valuation -	Provided under separate cover	D13804074
5	CONFIDENTIAL Review of Valuations -	Provided under separate cover	D13805181



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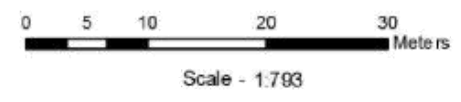
Source: Central Coast Council
 Projection: GDA 1994 Transverse Mercator; GCS_GDA_1994



- B1 Neighbourhood Centre
- B2 Local Centre
- B3 Commercial Core
- B4 Mixed Use
- B5 Business Development
- B6 Enterprise Corridor
- B7 Business Park
- E1 National Parks and Nature Reserves
- E2 Environmental Conservation
- E3 Environmental Management
- E4 Environmental Living
- IN1 General Industrial
- IN2 Light Industrial
- R1 General Residential
- R2 Low Density Residential
- R3 Medium Density Residential
- R5 Large Lot Residential
- RE1 Public Recreation
- RE2 Private Recreation



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Item No: 3.8
Title: 2020 National General Assembly of Local Government
Department: Governance

9 March 2020 Ordinary Council Meeting

Trim Reference: F2019/00041-003 - D13752631

Author: Sarah Georgiou, Section Manager, Councillor Support

Manager: Shane Sullivan, Unit Manager, Governance and Business Services

Executive: Dr Liz Develin, Director Governance

Report Purpose

To consider motions for submission to the [2020 National General Assembly \(NGA\) of Local Government](#).

Recommendation

- 1 That Council endorse the submission of the following Motions to the 2020 National General Assembly of Local Government to be held 14-17 June 2020 in Canberra;**

Motion submitted by Councillor Best:

That there be a national approach to the implementation of a cat curfew in order to protect native animals, recognising that nationally millions of native animals are lost and that state and local borders are no barrier to feral cats.

- 2 That Council endorse the following Councillor attendees and Council voting delegate.**

Voting Delegate: <INSERT NAMES>

Attendees: <INSERT NAMES>

Context

The 2020 NGA will be held at the National Convention Centre in Canberra from 14-17 June 2020. The theme of this years' NGA is 'Working Together for Our Communities'.

The NGA represents a unique opportunity for Councils to influence the national policy agenda. This will be the 26th National General Assembly and will focus on the future of Local

Government and local communities. It will consider what Councils can do today to get ready for the challenges, opportunities and changes that lie ahead.

Attached are the details regarding the NGA received (Attachment 1).

Submitting Motions

Attached is the call for Motions Discussion Paper that sets out the criteria for submitted motions.

It is noted that Motions require, amongst other things:

- relevancy to the work of Local Government nationally;
- consistency with the themes of the NGA;
- complement or build on the policy objectives of the NSWLGA; and
- a clear action and outcome.

In order to meet the NGA deadline of 27 March 2020 it is necessary for any proposed Central Coast Council motions to be endorsed prior to this date. Proposed Motions can be endorsed up until the Ordinary Council Meeting 23 March 2020.

The attached Discussion Paper provides guidance to councils developing Motions for Debate at the 2020 NGA. The focus of the NGA is working together for our communities and how local governments can achieve success through partnerships.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal Government level which will assist Local Governments to meet local community needs. Every proposed Motion should also include detail background information to allow those with no previous knowledge to adequately consider the Motion.

Councillors were provided with information about proposed motions in the Councillor Support Update on 24 January 2020. No proposed motions were submitted.

Delegates and voting

All Councillors are entitled to be delegates at the National General Assembly of Local Government, however only one voting delegate in debating sessions per Council is allowed.

Critical dates

The deadline for submission of Notices of Motion is Friday, 27 March 2020.

Financial Impact

Funding for Councillor attendance at the National General Assembly of Local Governments 2020 forms part of the budget of the adopted Operational Plan for the 2019-2020 year.

Attendance at the NGA would fall under the Councillor Expenses and Facilities Policy provisions as detailed below:

48. Council will set aside \$12,000 per Councillor annually in its budget to facilitate professional development of Councillors through programs, training, education courses, conferences, seminars and membership of professional bodies.

53. Council is committed to ensuring its Councillors are up to date with contemporary issues facing council and the community, and local government in NSW.

54. Provision for attendance at conferences and seminars is provide as part of Professional Development.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

R-G1: Build strong relationships and ensure our partners and community share the responsibilities and benefits of putting plans into practice.

Attachments

- | | | |
|----------|--|-----------|
| 1 | Mayor - All Councillors - Notice motions National General Assembly
2020 - Australian Local Government Association | D13743784 |
|----------|--|-----------|



4 December 2019

Central Coast Council
PO Box 21
GOSFORD NSW 2250

Dear Mayor, Councillors and CEO (please distribute accordingly)

The Australian Local Government Association (ALGA) is now calling for Notices of Motions for National General Assembly 2020 (NGA).

The NGA provides a platform for Local Government to address national issues and advocate to the federal government on critical issues facing our sector.

The theme for the 2020 NGA is 'Working Together for our Communities'. This theme acknowledges the need to come together and with other partners, including the Federal Government, to deliver for our communities.

ALGA received significant feedback on the motions process and topics from the 2018 and 2019 NGA. In response to the feedback received, ALGA has prepared a discussion paper that explores data that identifies critical areas local government needs to consider now and into the future.

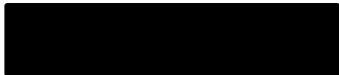
To inform the submission of motions, please read the discussion paper (included with this letter) and ensure motions meet the identified criteria.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be from a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome; and
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be lodged online at alga.asn.au no later than 11:59pm on Friday 27 March 2020.

Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.


Adrian Beresford-Wylie
ALGA CEO

**WORKING
TOGETHER
FOR
OUR
COMMUNITIES
NGA20**

Call for Motions
Discussion Paper 2020

14-17 June 2020
National Convention Centre Caberra

nga20.com.au



KEY DATES

18 November 2019

Opening of Call for Motions

27 March 2020

Acceptance of motions close

14 - 17 June 2020

National General Assembly

To submit your motion go to:

alga.asn.au/nga20-motions/

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the 2020 NGA – Working Together for Our Communities, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all the sections of the paper but are not expected to respond to every question. Your motion/s can address one or more of the issues identified in the discussion paper.

Remember that the focus of the NGA is on partnerships and working together so your questions could focus on how Local Governments can work in partnership with the Australian Government to address the challenges our communities face, or the opportunities that are arising as we approach the crossroads before us.

Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic importance and should be discussed at a national conference
3. be consistent with the themes of the NGA
4. complement or build on the policy objectives of your state and territory local government association
5. be submitted by a council which is a financial member of their state or territory local government association
6. propose a clear action and outcome i.e. call on the Australian Government to do something
7. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

OTHER THINGS TO CONSIDER

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. Motions should commence as follows - This National General Assembly calls on the Australian Government to

e.g. This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

In order to ensure efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. **Motions should be received no later than 11:59pm AEST on Friday 27 March 2020.**

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government.

Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

There is an expectation that any Council that submits a motion will be present at the National General Assembly to move and speak to the motion.

INTRODUCTION

The purpose of this discussion paper is to provide guidance to councils developing Motions for Debate at the 2020 National General Assembly (NGA). This NGA will focus on working together for our communities and how local governments can achieve success through partnerships. It will consider how strategic partnerships can assist councils to address the challenges and opportunities we are facing today and tomorrow.

Some of the challenges and opportunities facing Australia were outlined in the CSIRO's Australian National Outlook 2019. Many of the challenges have direct implications for local governments and the communities they represent and provide services for. These challenges can also be opportunities that, if seized and managed appropriately, can ensure that our councils and communities thrive. This will require long-term planning, significant effort, and a cultural shift that will rebuild trust in institutions and all tiers of government, encourage healthy risk taking, and incorporate environmental and social outcomes in decision-making.

Collaboration and partnerships across sectors and with a diverse range of organisations will be vital to develop and implement solutions to the challenges ahead and to seizing the opportunities that emerge.

The National Outlook

The Australia National Outlook 2019 released by the CSIRO¹ revealed that Australia is at a crossroads. The research highlighted that we need to think and act differently if we are to ensure a bright future where GDP per capita could be as much as 36% higher in 2060 and growth is environmentally sustainable and inclusive. Failure to adequately address the significant economic, environmental and social challenges identified would result in a slow decline.

The CSIRO identified six important challenges that are already taking hold or on the horizon:

- **The rise of Asia** – The development boom in China that fuelled strong demand for Australian commodities (particularly resource and energy exports) is tapering off as China transitions to a new phase of growth fuelled by domestic consumption and services. However, growth in Asia could also create significant opportunities for Australia. By 2030, the Asia-Pacific region is set to consume more than half of the world's food, 40% of its energy, and be home to an estimated 65% of the world's middle class, resulting in increased demand for Australia's quality produce and service exports including tourism, education, health and aged care services, entertainment and financial and professional services.

How can local government position its communities to reap the benefits of the rise of the Asian middle class and manage any impacts? What partnerships are important?

- **Technological change** – New disruptive technologies are transforming industries and the way people live, work, and interact with each other. They are also changing the skills that will be needed in the workforce of the future. In the face of declining academic results Australia faces difficulties in ensuring that the workforce is prepared for the jobs of the future. With adaptation strategies in place embracing technology can have a net positive outlook for jobs.

What are the pre-requisites for commitments to take advantage of technological change?

What adaptation strategies are required at a local level to ensure councils and local communities are ready for the jobs of the future? What partnerships may be required?

- **Climate change and environment** – a broad range of impacts will be experienced in Australia as a result of global climate change, the severity of which will depend on the effectiveness of global emission reductions and local adaptation. The impacts include more extremely high temperatures and few extremely low temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, and fewer but stronger cyclones, and sea level rise. These changes will increase stress on Australia's ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management. It is possible to strive towards zero emissions through a range of actions that target key sectors including energy, land use, urban infrastructure and industrial systems.

How do we work together to ensure that there is local adaptation to climate change and climate extremes? What partnerships are available to achieve zero emissions?

- **Demographics** – Australia's population is estimated to reach 41 million by 2060. This increase will be accompanied by an ageing of the population resulting in a reduction in the proportion of working age people from 66% in 2018 to an estimated 60% in 2060. This will impact economic output and infrastructure requirements and place pressure on government budgets. The impacts of population growth are likely to be felt most strongly in urban environments, with Sydney and Melbourne projected to be home to 8-9 million people and Brisbane and Perth increasing to 4-5 million people. If density does not increase, more and more people will be distanced from jobs, higher education, health services and transport.

What partnerships and forward planning are required to manage the impact of population growth in urban areas? How do regional and rural areas work in partnership to realise the benefit of population growth?

- **Trust** – Trust in institutions including governments, businesses, non-government organisations and the media has declined significantly since 1993 when 42% trusted government compared with just 26% in 2016. The loss of trust threatens the social licence to operate for Australia's institutions, restricting their ability to enact long term strategies.

How can local governments utilise partnerships to strengthen our social licence to operate?

- **Social cohesion** – like trust, social cohesion has declined falling from a baseline of 100 in 2007 to 88.5 in 2017, according to the Scanlon Foundation Index. This index considers survey respondents' sense of belonging and worth, social justice and equity, political participation and attitudes towards minorities and newcomers. The drivers of social cohesion are not fully understood but the following factors may all play a role: issues related to trust; financial stress, slow wage growth; poor housing affordability and its disproportionate affect on low income earners; and the rise of inequity.

How can local governments work in partnership with their communities and others to build and maintain social cohesion?

If Australia tackles these six challenges head on using a collaborative approach, we can achieve a bright future as a nation. However, there are five major shifts or changes that must occur. Each of these shifts have several “levers” that support their attainment. Local government has a role in some of the levers.

- An industry shift to enable a productive, inclusive and resilient economy with new strengths in both the domestic and export sectors
 - Increase the adoption of technology to boost productivity in existing industries that have historically supported Australia’s growth, as well as new industries.
 - Invest in skills to ensure a globally competitive workforce that is prepared for technology-enabled jobs of the future.
 - Develop export-facing growth industries that draw on Australia’s strengths and build competitive advantage in global markets and value chains.

What can be achieved through partnerships that can address the gap between regions that are struggling and those that are well-off?

- An urban shift to enable well-connected, affordable cities that offer more equal access to quality jobs, lifestyle amenities, education and other services.
 - Plan for higher-density, multicentre and well-connected capital cities to reduce urban sprawl and congestion.
 - Create mixed land use zones with diverse high-quality housing options to bring people closer to jobs, services and amenities.
 - Invest in transportation infrastructure, including mass-transit, autonomous vehicles and active transit, such as walking and cycling.

Rural communities are essential to Australia’s wellbeing. What is required to ensure equitable access to quality jobs, lifestyle amenities, education and other services? What role do partnerships have to play in this?

Local governments are vital partners in achieving the urban shift? What needs to be brought to the partnerships by other parties? What policies need to be developed or changed?

- An ENERGY shift to manage Australia’s transition to a reliable, affordable, low-emissions energy economy that builds on Australia’s existing sources of comparative advantage.
 - Manage the transition to renewable sources of electricity, which will be driven by declining technology costs for generation, storage and grid support.
 - Improve energy productivity using available technologies to reduce household and industrial energy use.
 - Develop new low-emissions energy exports, such as hydrogen and high-voltage direct current power.

What role do local governments play in the energy shift? How will local governments and communities benefit?

- A LAND shift to create a profitable and sustainable mosaic of food, fibre and fuel production, carbon sequestration and biodiversity.
 - o Invest in food and fibre productivity by harnessing digital and genomic technology, as well as using natural assets more efficiently.
 - o Participate in new agricultural and environmental markets, such as carbon forestry, to capitalise on Australia's unique opportunities in global carbon markets.
 - o Maintain, restore and invest in biodiversity and ecosystem health, which will be necessary to achieve increased productivity.

How can rural and regional communities' benefit from the land shift? What partnerships are required to achieve this shift?

- A CULTURE shift to encourage more engagement, curiosity, collaboration and solutions, and should be supported by inclusive civic and political institutions.
 - o Rebuild trust and respect in Australia's political, business and social institutions.
 - o Encourage a healthy culture of risk taking, curiosity and an acceptance of fear of failure to support entrepreneurship and innovation.
 - o Recognise and include social and environmental outcomes in decision-making processes.

How can local governments build partnerships with their local communities that also benefit the nation as a whole?

How can local governments work in partnership with the Australian Government and other key stakeholders to achieve these shifts and other significant policy challenges?

Can a partnership approach address the current infrastructure backlog and ensure that infrastructure (including transport infrastructure) is available and fit for the future?

Trust

To effectively implement the scale of change and reform that will be required for the growing Australian population, government needs to focus on rebuilding trust. According to the *Edelman Trust Barometer*², trust in government around the world fell to record lows in 2018. While modest increases were reported in the 2019 study including in Australia, citizens around the world are struggling to trust that their governments are working in their best interest.

The 2018 report *Trust and Democracy in Australia: Democratic decline and renewal*³ revealed that Members of the Australian Parliament (MPs) in general are distrusted by nearly half the population (48 per cent) with only one in five (21 per cent) are willing to express that they trust them "a little bit". For State MPs and local councillors, the figure is slightly better with 31 % and 29 % respectively indicating they "trust them a little bit". Table 1 details the level of trust in different generations.

	Generation Z (1995-present)	Millennials (1980-94)	Generation X (1965-79)	Baby Boomers (1946-64)	Builders (1925-45)
State/Territory Government	38.5%	40.0%	26.7%	35.7%	44.1%
Federal Government	39.5%	31.5%	21.5%	30.8%	39.2%
Political parties	26.9%	15.6%	12.2%	16.7%	15.7%
Local Government	66.5%	47.1%	33.6%	47.5%	54.9%
Government ministers	27.5%	24.5%	15.7%	24.3%	31.1%
MPs in general	26.9%	23.2%	16.1%	20.2%	22.3%
Local Councillors	33.8%	31.7%	24.7%	27.2%	33.3%
Public Servants	45.4%	40.4%	34.4%	39.4%	35.9%
Your local MP	29.2%	30.5%	27.5%	31.2%	39.8%

Table 1: Levels of political trust in different generations (source: Stoker et al 2018)

The report revealed that one thing that appears to unite most Australians is complaining about their politicians with the three biggest grievances being:

- politicians are not accountable for broken promises;
- that they don't deal with the issues that really matter; and
- that big business/trade unions have too much power.

Professor Ken Smith, the Dean and CEO of the Australia and New Zealand School of Government (ANZSOG), is intent on understanding the factors that drive distrust in government and developing innovative ways to counter some of these trends. He has highlighted⁴ that people look at central government and see bureaucrats far removed from their own local circumstances. In Australia, where people live in very varied conditions, it is crucial for policymaking to be based in local realities. Yet locally-based solutions have not been the method of choice so far in Australian politics. The answer, according to Professor Smith, is devolved government, or subsidiarity where "policies are driven by and tailored to the needs of the local community – to avoid the problem of service provision that completely misses the mark".

Some commentary suggests that declining trust and confidence is driven by a perceived failure of our institutions to uphold promises and deliver outcomes. Research undertaken for *Trust and Democracy in Australia: Democratic decline and renewal*⁵ revealed a significant appetite for reform including the co-design of policies with ordinary Australians, citizen juries, to solve complex problems that parliament can't fix, and reforms aimed at creating a stronger community or local focus to decision-making.

The Review into the Australian Public Service (APS) had a focus on delivering local solutions⁶ not only in terms of place-based policy making but also by paying attention to communities (often specific communities determined by interest or identity). The review found that there is currently no guiding set of administrative principles or coordinated holistic architecture either within the APS or across the APS and other levels of government to fully support and enable local delivery solutions.

The report⁷ went on "evidence suggest the need for increasing localised solutions in genuine partnership with communities to achieve best social, economic and environmental outcomes. Top down policy making is no longer sufficient alone to deal with community expectations or the complexity of challenges faced in community settings. Communities themselves need to be part of the solutions, right from problem conception to design, implementation and evaluation". "There are opportunities for the APS to get closer to the communities it services directly and indirectly (through effective partnerships with other levels of government and civil society".

How can local governments address the trust deficit with their local communities and assist the Australian Government to do the same?

How can the Australian Government and local governments maximise the strengths and abilities of the public service (including council staff) and deliver in partnership for our communities?

How can we draw on the strengths and resourcefulness of local governments and local communities to work in partnership with the Australian Government to tackle issues of national significance and lift key economic and social indicators?

What do local governments bring to the table to tackle issues of national significance?

REFERENCES

PAGE 4

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PAGE 7

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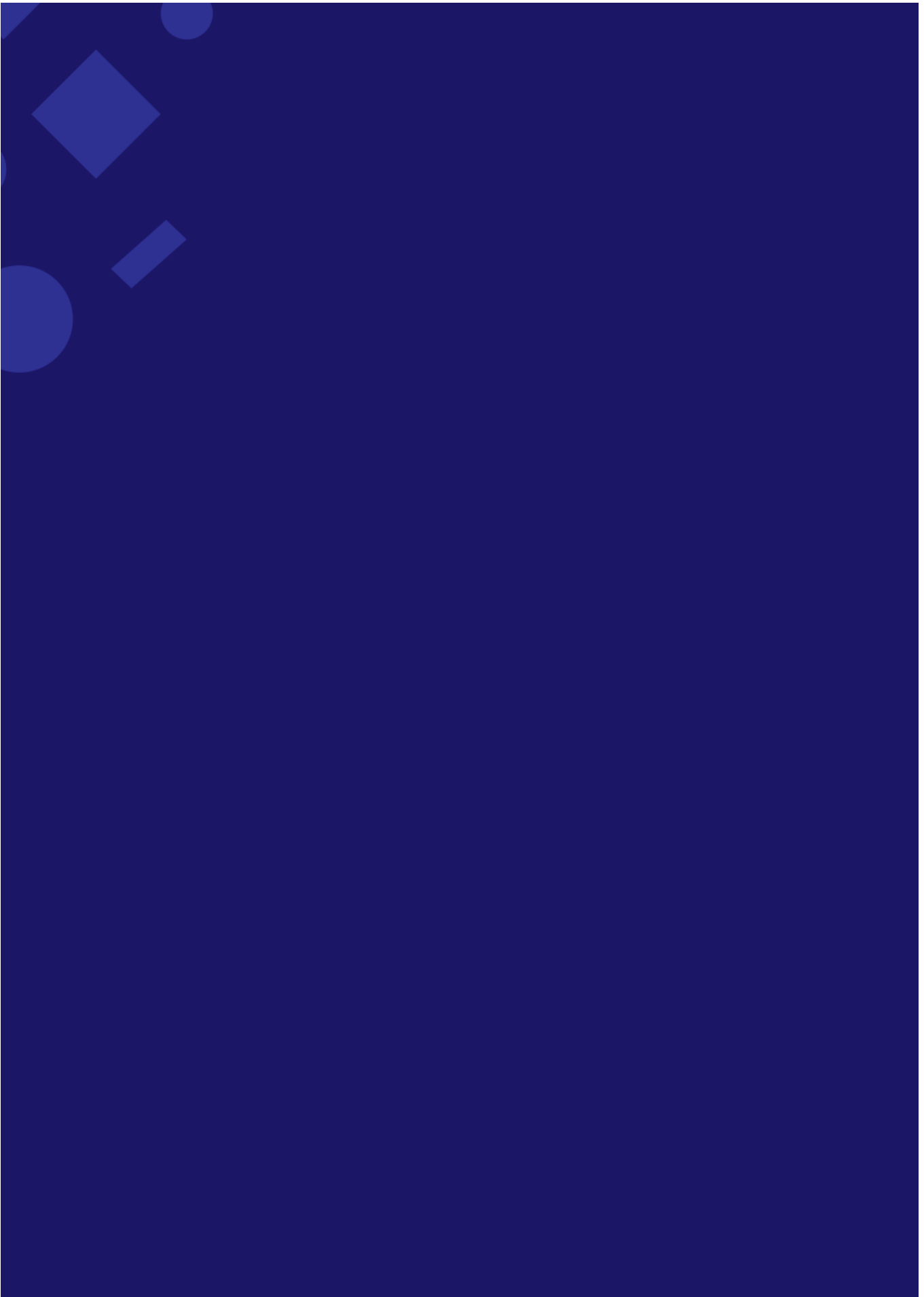
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**AUSTRALIAN
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Item No: 3.9
Title: Urban Spatial Plan - Framework for a Local Strategic Planning Statement
Department: Environment and Planning

9 March 2020 Ordinary Council Meeting

Trim Reference: F2018/01916 - D13711668
Author: Gary Hamer, Section Manager, Strategic Planning
Rianan Rush, Senior Strategic Planner
Manager: Karen Tucker, Acting Unit Manager, Strategic Planning
Executive: Scott Cox, Director Environment and Planning

Report Purpose

The purpose of this report is to inform Council of the outcomes of the public exhibition of the Draft Urban Spatial Plan - Framework for a Local Strategic Planning Statement.

Recommendation

- 1 That Council note the summary of submissions received for the Draft Urban Spatial Plan – Framework for a Local Strategic Planning Statement.**
- 2 That Council note the submissions received will be considered in the development of Council’s Local Strategic Planning Statement.**

Background

In March 2018, amendments to the *Environmental Planning and Assessment Act 1979* (EP&A Act) introduced new requirements for Councils to prepare and make Local Strategic Planning Statements (LSPS). The LSPS is a 20-year land use planning vision for the Central Coast Region aligned with the local strategic planning goals and directions of Council’s Community Strategic Plan 2018 (CSP) ‘*One Central Coast*’.

Regional NSW Councils have a legal obligation to prepare and adopt an LSPS under the EP&A Act, by 1 July 2020. Council’s first step toward developing the LSPS was to prepare the draft Urban Spatial Plan – Framework for a Local Strategic Planning Statement (USP).

At the Ordinary Council Meeting on 24 June 2019 Council reported on the Draft Urban Spatial Plan (USP) – A Framework for the LSPS. At this meeting, Council resolved the following:

560/19 *That Council adopt the following items en-masse and in accordance with the report recommendations:*

3.9 Urban Spatial Plan - Framework for a Local Strategic Planning Statement (contd)

Item 2.1 – Draft Urban Spatial Plan – A Framework for the Local Strategic Planning Statement

The Plan

The USP focuses on the vision and planning priorities for land use planning in the region over the next 20 years and together with Council’s Community Strategic Plan (CSP) will identify the long term social, environmental and economic aspirations of the community and provide a clear direction for growth that will inform future strategic plans and planning instruments.

The Plan aligns both the state planning goals provided in the *Central Coast Regional Plan 2036* (CCRP), and local strategic planning goals and directions of the *One Central Coast Community Strategic Plan 2018* (CSP). The USP also provides an initial planning framework that will inform the LSPS under Part 3 of the *Environment Planning and Assessment Act 1979*.

The USP adopts a Regional approach utilising the planning areas, as this enables Council to:

- Meet our obligations under Clause 3.9(2) of the EPA Act, by;
- Aligning with Council’s adopted CSP and providing a clear understanding to the community as to how the LSPS is helping to achieve the goals of the CSP,
- Satisfying the LSPS monitoring and reporting requirements by adopting the CSP Integrated Planning and Reporting Framework to effectively measure and deliver on the needs of the community
- Utilise the comprehensive survey data recently collected as part of the CSP, which was based on planning areas.

The key components that make up the visioning of the USP include the four planning pillars, four growth strategies and key initiatives. It is intended that these will be amended based on community feedback and reflected in Council’s LSPS.

The Planning Pillars

The Four Planning Pillars of Place, Environment, Lifestyle and Infrastructure have been developed having regard to the CSP to guide the priorities for growth and drive the creation of liveable and resilient communities.



3.9 Urban Spatial Plan - Framework for a Local Strategic Planning Statement (contd)

The Growth Strategies

The USP includes four growth strategies to inform how population growth and development will be directed within the network of Centres, Corridors and planned communities as follows:

- *Revitalise Centres:* Bring activity and life into centres to create vibrant, people friendly places to stimulate growth whilst creating and maintaining a sense of place.
- *Renew the Urban Form:* Improve the living environment for both existing and new communities by upgrading the public realm, creating new housing types and improving movement networks.
- *Define the Urban Edge:* Better define where future growth stops and environmental protection starts, thus ensuring that the quality of life and character of the places valued by the community are not compromised.
- *Create a Sustainable Region:* Transform our neighbourhoods into inclusive, adaptable, resilient and smart hubs of growth.

The Key Initiatives

The key initiatives set the foundation through which the region's planning priorities and transformative ideas shape spatial planning across the Region. The key initiatives are focussed around Centres and Corridors, Housing, Environment, Infrastructure, Open Space and Community and Economics.

Consultation

Consultation methods for the project which provided Council and the community opportunities to hear about and comment on the draft plan included the following:

- Internal consultation
- Councillor briefings
- Community Drop-in sessions
- Public Exhibition (including social pinpoint, and social media)

During the preparation of the Plan consultation was undertaken internally, through a series of workshops.

The draft Plan was presented to Councillors and the Executive Leadership Team at Councillor briefings on 15 October 2018 and 18 March 2019.

The briefings provided an overview of Council's strategic planning direction with regard to how we will plan for future growth and respond to population challenges on the Central

3.9 Urban Spatial Plan - Framework for a Local Strategic Planning Statement (contd)

Coast. It also enabled an insight into how the Plan will respond to what the community has told us through the CSP and the goals and directions of the NSW State Government's CCRP.

Community drop-in sessions were held at Erina Fair and Westfield, Tuggerah; with a total of 22 attendees. During public exhibition, the plan was displayed at Gosford and Wyong Civic Centres and online. There were more than 2,300 visits to Council's engagement website – Your Voice Our Coast. Public Exhibition also included advertisements in local newspapers, media releases, and social media posts.

A total of 4 submissions were received from State Government agencies (see below). State Government agencies are generally in support of the draft Urban Spatial Plan, with no significant objections received.

Government Agency Feedback

Department of Planning, Industry & Environment

- 1 Acknowledge Council's role in supporting future cultural, economic and social opportunities for Aboriginal people.
- 2 Update Planning for Growth diagram to show linkages of the USP and other strategies and Comprehensive LEP.
- 3 Protect employment land to provide for local jobs
- 4 Identify non-retail functions in Gosford to support the needs of residents and workers
- 5 Deliver the library / performing arts centre and use as a catalyst for further cultural development
- 6 Take leadership in implementing the Gosford Urban Design Framework and transition controls into the Comprehensive LEP.
- 7 Identify the relationships between centres. This may be identified in the retail centres strategy
- 8 Provide employment functions other than retail in the smaller-order centres
- 9 Warnervale vision was both a State Government and Council vision
- 10 Extensive discussion could be simplified and duplication of existing documents reduced.
- 11 Greater clarity on Councils actions and Council initiated precinct planning

3.9 Urban Spatial Plan - Framework for a Local Strategic Planning Statement (contd)

- 12 Prioritise or include staging of future Council plans, strategies and policies and relationship with Comprehensive LEP
- 13 The LSPS should identify the planning priorities and explain how these are to be delivered
- 14 Should be relatively short and succinct with the detailed analysis in the informing strategies

Transport for New South Wales

- 1 General comments on Transport section of the Draft Urban Spatial Plan

Roads and Maritime Services

- 1 There are two regional gateways, however only Somersby is listed
- 2 Query as to why no growth is shown around Tuggerah
- 3 Also required is a strong local network to keep local trips off the highway
- 4 Do we need better local links between the growth corridors to manage travel demands? The rail is a barrier between West Gosford and Gosford – do we need more connectivity than just the highway
- 5 Query on number of jobs shown in National Park area next to Tuggerah (Westfield)

Central Coast Local Health District

- 1 Development should be balanced with protecting and managing the region's environment and heritage values for its value to health and wellbeing
- 2 Any development in drinking water catchments to be compatible with drinking water quality
- 3 Environmental protection should be a priority within urban areas. Land requirements for development should be considered in the context of potential environmental cost and the cost to human health and wellbeing of land clearing
- 4 Plans for the Gosford waterfront must allow for continued public ownership and access so that the community can continue to enjoy the recreational opportunities provided by this area

3.9 Urban Spatial Plan - Framework for a Local Strategic Planning Statement (contd)

- 5 Planning needs to promote the and enhance the residential characteristics of villages, balanced with small scale business – residential amenity in these areas is affected by main roads and commercial activities such as car yards
- 6 Future planning instruments must cater for diversity in the growth corridors – ongoing consultation with local communities is critical in planning for growth in these areas

Darkinjung Local Aboriginal Land Council

- 1 Darkinjung sites identified in the Interim Darkinjung Development Delivery Plan have not been adequately represented or supported in the Urban Spatial Plan
- 2 Darkinjung is seeking representation of the Darkinjung Delivery Framework in the Urban Spatial Plan

Public Exhibition: Submission Themes and Statements

More than 170 submissions were received through Your Voice Our Coast, Social Pinpoint and ask@centralcoast.nsw.gov.au. Common themes across the feedback provided indicated:

- The creation of employment opportunities to support any development are imperative to the region's success
- Public amenity is an important consideration in all areas as this would assist stimulating areas across the Central Coast
- Significant transport infrastructure is required now, this draft plan's goals make that infrastructure need imperative
- Pathways from a connectivity and activation point of view should be an important consideration across the whole region
- The Warnervale Airport should be a consideration within the draft plan
- Suggestion to ensure higher quality dwellings are built to assist in enhancing the Central Coasts economic value
- The preservation and protection of bushland is important to ensure the prosperity of the region
- Further consideration should be given to the hierarchy of centres

Comments are provided in further detail under the relevant themes as follows:

Transport

- There should be more park and ride facilities on the Coast
- Micro-mobility options are important (e-bikes, e-scooters) to solve 'the last mile' option
- Parking and public transport should be provided alongside additional housing

- Transport infrastructure is 20 years behind where it should be - major Pacific Highway upgrades and key transport links need to occur before population is increased
- Warnervale Aviation Hub should be supported as a key transport link and maintained as a regional airport for the future. It is vital to the future of the Central Coast and is an ideal place for new technology employment and training services. It should also continue to provide essential services for firefighting services and medical evacuation
- Footpaths and shared pathway connections are needed to Woy Woy station, Pacific Highway, The Entrance Road, Lake Munmorah, Charmhaven, West Gosford and Saratoga
- Better footpaths are required in Woy Woy, The Entrance Rd, Charmhaven, West Gosford
- The Wyong Pacific Highway road widening is essential to improve safety and ease congestion, particularly on weekends
- The plan needs to show where existing transport infrastructure is and where key regional services are located to help analyse where growth can occur

Economy

- There should be more technology parks – what happened to the WEZ?
- Local jobs are critical for the region
- There should be financial incentives for businesses - cheap land and tax breaks
- Support start-ups in renewable energy
- Shop fronts should be updated to encourage investment
- A stronger focus on peri-urban areas outside the centres, such as the Somersby Regional Gateway and its surrounds, along with parts of Doyalson through to Swansea, would enable desirable elements pertaining to housing, employment lands and employment generating industries
- There is a need to develop and promote our key economic assets in the region, such as the gravel resource lands
- Deepwater Plaza performs a key economic and social role in Woy Woy and planning should aim to facilitate a mix of land uses to ensure the priorities for Woy Woy are achieved

Health and Safety

- Lack of GP's – Warnervale growth area will be unable to access GP's

3.9 Urban Spatial Plan - Framework for a Local Strategic Planning Statement (contd)

- Shared paths and footpaths are needed
- More pathways are needed to link with shops to enable pram/stroller use

Housing

- Too much low cost housing (boarding houses/low income housing)
- More (environmentally conscious) development options should be allowed in areas zoned conservation
- High quality dwellings are needed to attract investment, additional population and higher spending
- More housing and population will impact already strained traffic conditions, shopping centres, services and local business growth
- Densification of housing lots across the Central Coast is an issue, (particularly Woy Woy Peninsula) and potential loss of shade trees and gardens
- Undertake an Urban Edge review to support more efficient and transparent decision-making and incorporate urban edge planning principles into the spatial plan.
- The quantified need for additional residential land supply beyond the existing zoned supply is not commonly understood or spatially defined
- 'Deferred Matter' sites are delaying development opportunities and site specific proposals are discouraged – giving more importance to strategic planning and frameworks e.g strategic merit tests
- A land suitability analysis and Urban Edge Review Program should be incorporated as an action to address urban edge issues per the proposed 'Define the Urban Edge' growth strategy
- Concerned with densification of housing lots across the Central Coast, (particularly Woy Woy Peninsula) and potential loss of shade trees and gardens.
- Identifies a need for rural residential and environmental living within the coast most appropriately found in peri-urban areas, such as the Somersby Regional Gateway and surrounds to the south as well as parts of Doyalson through to Swansea
- USP is subservient to overarching Central Coast Regional Plan 2036, without awareness of the long term implications / consequences
- Population targets should factor in the vacancy rates across the Region and policies should be introduced to reduce the number of vacant dwellings

3.9 Urban Spatial Plan - Framework for a Local Strategic Planning Statement (contd)

Climate

- The Climate Emergency Declaration should be addressed
- New buildings should be designed to have zero CO2 emission footprints to reduce GHG emissions
- Incentives should be provided for renewable energy projects

Tourism

- Shared cycleways need to be extended to circle the Brisbane Water to encourage tourism
- Wheelchair access pathways should be promoted to help tourism

Centres

- There needs to be an overall aesthetic vision for the urban renewal of Gosford, to create a vibrant city culture with arts and entertainment.
- Toukley is in need of revitalization as there are too many shop closures and relocations
- Saratoga is a village centre and not a neighborhood centre
- Gwandalan, Chain Valley Bay and Mannering Park should sit within the Lake Macquarie LGA
- The plan will generate massive changes to Regional Centres, Strategic Centres, Town Centres & village centres without Council having appropriate funds or infrastructure.
- Ourimbah should remain a village centre not a town centre due to high flood and fire risks and it will not have a population of 5,000 by 2036, Also Tuggerah Westfield is approved for expansion and is in close proximity to Ourimbah.
- Ourimbah is the right place to introduce medium density development, near the Pacific Highway and train station. It should be made a town centre in lieu of a village
- As a Regional Gateway, Somersby is in need of an expansion to the available road and supporting infrastructure, a cohesive plan for the direction of the business precinct and a vision of how it fits into the region.
- The 'Centres' are of fundamental importance to the future of the Central Coast and all beneficial possibilities should be incorporated into relevant growth strategies

3.9 Urban Spatial Plan - Framework for a Local Strategic Planning Statement (contd)

- The Centres Hierarchy does not accurately reflect the significance of some local areas with respect to the likely demand for development
- Lisarow is surrounded by one of the largest areas of employment land outside the Somersby to Erina corridor.

The draft USP should recognize the on-the-ground role of Town and Village centres with respect to what is contained within them, what surrounds them, and how people move through them to access jobs and services in other areas. Identifying the demand-level, rather than the retail size, associated with these centres within the USP would provide a clearer spatial context for considering where and how growth should occur in coming years

- Growth corridors should not become walls of high rise with inadequate sunlight, views and amenities. Free traffic access / flow is also critical. East Gosford appears to be going towards impersonal overcrowding with inadequate trees and green spaces.
- The statutory planning controls need to be amended to reflect the hierarchy change for Umina Beach with an increase in the standards applying to this area. With high water table issues, it would be too expensive to provide more than one basement level of car parking. An alternative provision needs to be provided and available for redevelopments to contribute to a consolidated public car parking facility.
- Ettalong should be classified as a village centre
- The plan does not adequately address the constraints of flood, sea level rise and coastal erosion on the Woy Woy Peninsula. The proposal to more densely populate/develop Woy Woy because it is close the railway station does not take into account the current and worsening flood risk on this part of the Peninsula and capacity of the road network. The huge increase in granny flats and other ad hoc development has had a very detrimental impact on the wider community.

Parks and Open Space

- Parks could be better utilized with more seating, play equipment and BBQ areas and park facilities need updating e.g. toilets, carparks
- More facilities at Blue Haven such as an enclosed park

Environment

- Planning should consider ways to conserve the natural environment – to attract tourists and visitors
- Forest areas should be protected in Forrester's Beach

3.9 Urban Spatial Plan - Framework for a Local Strategic Planning Statement (contd)

- Natural bushland, green spaces, wetlands and their catchments between urban centres should be protected. Developers are attempting to use State planning laws to override local planning.
- Creating a Sustainable region – need to define what this means and how it will be assessed as to whether it is a success or failure
- Preservation of agricultural land should be a top priority
- Mapping used to identify ecological assets is not of suitable quality to facilitate site-specific considerations for urban edge land
- Mapping used to identify agricultural land is based on biophysical values and not reflective of the true capability of land to sustain productive agricultural activities
- Rural land values including scenic characteristics do not reflect the current state of development in several locations and are out of date
- The Key Initiatives and transformative ideas do not sufficiently describe how they would progress the 'Define the Urban Edge' growth strategy
- Generation and supply of electricity is in turmoil. Council should establish its own energy production facility
- The growth map should show all the natural areas that are off the table so developers are not misled

Next Steps

The submissions received during public exhibition of the draft USP will be considered in the development of Council's LSPS.

A report to Council on the LSPS is anticipated to be considered on the 23 March 2020, with public consultation of the LSPS proposed to commence on the 6 April until the 12 May 2020. This will include ward-based community consultation workshops to allow the community to provide feedback prior to final adoption of the LSPS.

Financial Impact

The plan has been developed and prepared in-house utilising Council's internal resources for completion of the project.

A budget of \$15,000 has been allocated for the community consultation workshops through Council's Operational Budget.

Link to Community Strategic Plan

Theme 2: Smart

Goal C: A growing and competitive region

S-C1: Target economic development in growth areas and major centres and provide incentives to attract businesses to the Central Coast.

Risk Management

Regional NSW Councils have a legal obligation to prepare an LSPS under the *Environment Planning and Assessment Act 1979*, by 1 July 2020. The draft Urban Spatial Plan informs the vision and key planning priorities to be identified in Council's first ever Local Strategic Planning Statement for the Central Coast Region.

Critical Dates or Timeframes

The draft Urban Spatial Plan project is complete and comments from stakeholder consultation for this project will be incorporated into the Council's LSPS, which is to be completed by 1 July 2020.

Attachments

- | | | | |
|----------|---|-------------------------------|-----------|
| 1 | Table of Submission Comments for Draft Urban Spatial Plan | Provided Under Separate Cover | D13826187 |
|----------|---|-------------------------------|-----------|



Item No: 4.1
Title: Meeting Record of the Employment and Economic Development Committee held on 17 December 2019
Department: Innovation and Futures

9 March 2020 Ordinary Council Meeting

Reference: F2018/00100 - D13803509
Manager: Jamie Barclay, Unit Manager, Economic Development and Project Delivery
Executive: Ricardo Martello, Executive Manager Innovation and Futures

Report Purpose

To note the Meeting Record of the Employment and Economic Development Committee held on 17 December 2019.

Recommendation

That Council receive the report on Meeting Record of the Employment and Economic Development Committee held on 17 December 2019.

Background

The Employment and Economic Development Committee held a meeting on 17 December 2019. The Meeting Record of that meeting is Attachment 1 to this report.

There are no actions recommended to Council. The Meeting Record is being reported for information only in accordance with the Terms of Reference.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

G3: Engage with the community in meaningful dialogue and demonstrate how community participation is being used to inform decisions.

Attachments

- 1 Employment and Economic Development Committee Meeting Record - 17 December 2019 D13803376

Employment and Economic Development Committee Meeting Record 17 December 2019



Location:	Central Coast Council Wyong Office Level 2 Committee Room 2 Hely Street, Wyong	
Date:	17 December 2019	
Time	Started at: 5.00pm	Closed at: 6.49pm
Chair	Councillor Jane Smith	
File Ref	F2018/00100	

Present:

Councillor Rebecca Gale (phoned in), Councillor Chris Holstein, Councillor Jane Smith, William Adames, John Asquith, Mike Goodman

External Attendees:

Paula Martin – NSW Business Chamber

Council Staff present:

Jamie Barclay – Unit Manager Economic Development and Project Delivery, Carlyne Wildman - Section Manager Marketing and Tourism (left 6.05pm), Kelly Drover – Advisory Group Support Officer

Item 1 Apologies, Welcome and Acknowledgement of Country

Apologies received: Councillor Jilly Pilon, Councillor Jeff Sundstrom

The Advisory Group noted the resignation from Brad Wilson via email 19 November 2019 and thanked him for his contribution to the Advisory Group. At this stage there is no intention to advertise the 2 vacancies in this Advisory Group.

The Chairperson, Councillor Jane Smith, declared the meeting open and completed an Acknowledgement of Country statement and Connection to Land Statement.

Item 2 Disclosure of Interest

The Chair called for any declarations of interest.

No disclosures were received.

Employment and Economic Development Committee Meeting Record
17 December 2019



Item 3 Confirmation of Previous Meeting Records

The Advisory Group confirmed the Meeting Record from 11 September 2019.

The Advisory Group reviewed the Action Log.

Item 4 Destination Brand Strategy (Action 14)

Carolyne Wildman (Section Manager Marketing and Tourism) provided the Advisory Group with a presentation on the Destination Brand Strategy.

The Advisory Group acknowledged the importance of aligning both the Destination Brand Strategy and Economic Development Strategy.

Council have engaged an agency to help launch the brand which will commence in January 2020 with a soft launch initially.

Action: Advisory Group Support Officer to circulate presentation and YouTube link to Advisory Group Members.

Action: An update to be provided at the next meeting on phasing of the launch and any feedback received since the launch.

Item 5 Update on Economic Development Strategy

Jamie Barclay (Unit Manager Economic Development and Project Delivery) gave an update on the Draft Economic Development Strategy.

Some Advisory Group members – but not all members – had been provided with a copy of the draft Strategy as those specific members had been individually interviewed in the development of the Strategy or have been included in the implementation plan.

It was commented that throughout the Economic Development Strategy, the consultants refer to the Central Coast as a *Metro Satellite* to both Sydney and Newcastle and this was identified as a language issue that doesn't match the brand. There was some discussion about the ways in which Central Coast is identified as "regional" in some instances and "metropolitan" in others and acknowledged that there are benefits to both.

Noted that the draft Strategy had also been provided to Key Stakeholders (including Federal MP's, State MP's and Chambers of Commerce and other key stakeholders) who have been included in the implementation plan or were interviewed individually before the Advisory Group or Councillors. Councillors and Advisory Group members also have a chance to review the draft Strategy and provide comments and feedback.

Action: Advisory Group Support Officer to circulate Draft Economic Development Strategy to Advisory Group Members.

Employment and Economic Development Committee Meeting Record
17 December 2019



Item 7 General Business and Close

No general business was discussed.

The meeting closed at 6.49pm

Next Meeting: **Tuesday 10 March 2019**
 5pm – 7pm
 Gosford Administration Building
 Level 1 Committee Room



Item No: 4.2
Title: Meeting Record of the Catchments and Coast Committee Tuggerah Lakes held on 18 December 2019
Department: Environment and Planning

9 March 2020 Ordinary Council Meeting

Reference: F2018/00098 - D13811437
Manager: Luke Sulkowski, Unit Manager, Environmental Management
Executive: Scott Cox, Director Environment and Planning

Report Purpose

To note the Meeting Records of the Catchments and Coast Committee Tuggerah Lakes held on 18 December 2019.

Recommendation

That Council receive the report on Meeting Record of the Catchments and Coast Committee Tuggerah Lakes held on 18 December 2019.

Background

The Catchments and Coast Committee Tuggerah Lakes held a meeting on 18 December 2019. The Meeting Record of that meeting is Attachment 1 to this report.

There are no actions recommended to Council. The Meeting Record is being reported for information only in accordance with the Terms of Reference.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

G3: Engage with the community in meaningful dialogue and demonstrate how community participation is being used to inform decisions.

Attachments

- 1 Catchments and Coast Committee Tuggerah Lakes Meeting Record - 18 December 2019 D13811375

Catchments and Coast Committee Tuggerah Lakes Meeting Record 18 December 2019



Location:	Central Coast Council Wyong Office Level 2 Committee Room 2 Hely Street, Wyong	
Date:	18 December 2019	
Time	Started at: 2.01pm	Closed at: 3.27pm
Chair	Councillor Jane Smith	
File Ref	F2018/00098	

Present:

Councillor Jilly Pilon, Councillor Jane Smith, Michael Campbell, Doug Darlington, Robert Davies, Marlene Pennings, Samantha Willis

External Representatives present:

Neil Kelleher – Department of Planning, Industry and Environment, Richard Murphy – Department of Planning, Industry and Environment

Council Staff present:

Scott Cox – Director Environment and Planning (left 2.38pm), Luke Sulkowski – Unit Manager Environmental Management, Ben Fullagar – Section Manager Coastal Protection, Matthew Barnett – Team Leader Catchment Operations, Vanessa McCann – Team Leader Estuary Management (arrived 2.55pm, left 3.26pm), Paul Donaldson – Senior Estuary Management Officer, Rudy VanDrie – Planning Engineer Hydrology, Zoie Magann – Advisory Group Support Officer

Item 1 Welcome, Acknowledgement of Country and Apologies

Apologies Received: Councillor Louise Greenaway, Councillor Doug Vincent, Graham Hankin, Peter Sheath – Section Manager Waterways

Councillor Jane Smith completed an Acknowledgement of Country and Connection to Land statement.

Item 2 Disclosures of Interest

Doug Darlington declared a less than significant non-pecuniary interest as he had done so previously, as a resident of Long Jetty with regard to the Killarney Vale/Long Jetty Catchments Floodplain Risk Management Study.



Item 3 Confirmation of Previous Meeting Record

The Advisory Group confirmed the Meeting Record from 7 November 2019.

The Advisory Group discussed the Action Log with the below updates noted:

Action 36: Update on Stormwater Management Plan to come to future meeting (April 2020)

Actions 60, 61 and 62: Council Resolutions regarding protection of Porters Creek Wetland from 11 November 2019 Ordinary Council Meeting supersede actions (mark as closed)

Action 68: Meeting held – Notice of Motion on Porters Creek Wetland went to 11 November 2019 Ordinary Council Meeting as noted above (mark as complete)

Action 71: Action was followed up – Mayor liaising with Roads Transport Drainage and Waste to resolve (mark as closed)

Action: Staff to proceed with identifying and inviting additional representation from Federal government to future Advisory Group meetings.

Item 4 Feedback from Previous Meeting

No feedback was provided.

Item 5 Update on Flood and Stormwater Management (Standing Item)

Rudy VanDrie (Planning Engineer Hydrology) provided a presentation on current flood and stormwater management projects, including updates on pending Floodplain Risk Management Plans (FRMPs).

Some key points were as follows:

- Internal consultation held 4 December 2019 for Wallarah Creek and Killarney Vale/Long Jetty FRMPs.
 - Recommended options were generally supported by staff
 - Some proposed options included flood education initiatives and strategies, variable freeboards and modifications to LEP, kerb and guttering options
 - Director approval to be sought to go to Council for public exhibition – expected early 2020
- Site visit held 12 December 2019 for Wyong River and Ourimbah Creek FRMPs in accordance with Council Resolutions from 28 October 2019 Ordinary Council Meeting.
 - Concerns noted about Pioneer Dairy and University of Newcastle (Ourimbah Campus) sites and the options proposed in the FRMPs. Noted that there was general agreement that option related to Pioneer Dairy should be reviewed.
- Gross Pollutant Traps (GPTs) upgrades happening in Gorokan and Blue Haven.

Action: Staff to present on actions related to Pioneer Dairy, University of Newcastle (Ourimbah Campus), and Tuggerah Street Lisarow options and locations at the next meeting.

Item 6 Update on Protection of Porters Creek Wetland

Staff provided an update on the protection of Porters Creek Wetland, following resolutions from Council at the 25 November 2019 Ordinary Council Meeting ([Item 6.7, resolutions 1213/19 to 1219/19](#)). It was noted that the resolution of Council requires that the conservation agreement to protect Porters Creek wetland is in place by end of March 2020.



Item 7 Coastal Management Programs (as per 28 August 2019 meeting)

Ben Fullagar (Section Manager Coastal Protection) provided a verbal update on the Coastal Management Programs (CMPs) project. It was noted that CMPs need to be completed by end of 2021.

Paul Donaldson has joined Council as a Senior Estuary Management Officer and will be assisting with the Tuggerah Lakes Estuary Scoping Study. Scoping Studies are expected to run over the next six months.

Neil Kelleher (Department of Planning, Industry and Environment – DPIE) noted Council is in a good position for the Tuggerah Lakes Estuary Scoping Study due to work already completed in area and existing Tuggerah Lakes Estuary Management Plan (TLEMP).

Establishment of Expert Panel is expected to go to Cabinet in February 2020. The Advisory Group acknowledged the funding provided by the NSW Government to put in place the Expert Panel.

Action: Angus Ferguson (DPIE) to be invited to next Advisory Group meeting to provide overview of works completed by the Environment, Energy and Science team and progress on objectives of the TLEMP (what is working and what isn't), with a view for the Advisory Group to consider items to be recommended as priority in the 2020/21 Operational Plan.

Action: Update on education/comms initiatives to come back to Advisory Group regarding Waterways videos on the Council website.

Item 8 Release of the 17/18 Waterways Report Card

Vanessa McCann (Team Leader Estuary Management) provided a presentation on the 2017/18 Waterways Report Card for ecological health. It was noted the report card measures environmental condition not swim safety, which is measured as part of the Beachwatch Program.

Some key points noted were as follows:

- Monitoring and reporting has occurred in Tuggerah Lakes since 2011.
- The 2018/19 report card is expected April 2020, and 2019/20 is expected November 2020 (annually thereafter).
- Grades are determined by measuring what is affecting water quality and how the system is responding (short-term and long-term).
- Currently monitor southern end of Lake Macquarie, Tuggerah Lakes, Brisbane Water and coastal lagoons. Lower Hawkesbury and freshwater catchments will be included in 2018/19 report card.
- Results for Tuggerah Lakes are largely good. Of the 16 sites three received an excellent grade, nine received a good grade, and four received a fair grade.
- In 2017/18 there were a number of efforts to improve estuary health including:
 - Over \$5mil invested in estuary improvement projects.
 - Over \$1mil of grant funded improvement works delivered in Tuggerah Lakes catchment.
 - 128ha of natural area rehabilitation completed.
 - Three new stormwater improved devices installed and 418 maintained.
 - 967T of sediment and pollutants removed before it reached waterways.
 - 14,855m³ of seagrass wrack removed from Tuggerah Lakes.
 - 80 Landcare groups supported and various engagement/education initiatives delivered (eco-tours, information sessions, short film screenings, school visits, four new iBooks)
- Healthy waterways need healthy catchments, meaning ecological health is everyone's responsibility.

Catchments and Coast Committee – Tuggerah Lakes Meeting Record
18 December 2019



- Monitoring undertaken will help inform management actions through implementation of CMPs.

Action: Presentation on 2017/18 Waterways Report Card to be distributed to Advisory Group members.

Action: Further to Action 66, Fisheries to provide comparative data for aquatic life numbers (in addition to prawns) in Tuggerah Lakes over time, with view to understand concerns raised by community members about a perceived decline.

Item 9 General Business and Close

It was noted that staff will be convening a group of key stakeholders to discuss dredging in The Entrance in accordance with resolutions from the 9 December 2019 Ordinary Council Meeting.

Action: Advisory Group Support Officer to circulate resolution regarding dredging in The Entrance from 9 December 2019 to Advisory Group members for their information.

The meeting closed at 3.27pm

Next Meeting: **Wednesday 26 February 2020**
 4pm – 6pm
 Central Coast Council Wyong Office
 Level 2 Committee Room



Item No: 4.3
Title: Meeting Record of the Catchments and Coast Committee Brisbane Water and Gosford Lagoons held on 19 December 2019
Department: Environment and Planning

9 March 2020 Ordinary Council Meeting

Reference: F2018/00097 - D13811477
Manager: Luke Sulkowski, Unit Manager, Environmental Management
Executive: Scott Cox, Director Environment and Planning

Report Purpose

To note the Meeting Record of the Catchments and Coast Committee Brisbane Water and Gosford Lagoons held on 19 December 2019.

Recommendation

That Council receive the report on Meeting Record of the Catchments and Coast Committee Brisbane Water and Gosford Lagoons held on 19 December 2019.

Background

The Catchments and Coast Committee Brisbane Water and Gosford Lagoons held a meeting on 19 December 2019. The Meeting Record of that meeting is Attachment 1 to this report.

There are no actions recommended to Council. The Meeting Record is being reported for information only in accordance with the Terms of Reference.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

G3: Engage with the community in meaningful dialogue and demonstrate how community participation is being used to inform decisions.

Attachments

1 Catchments and Coast Committee Brisbane Water and Gosford Lagoons Meeting Record - 19 December 19	D13811377
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Catchments and Coast Committee Brisbane Water and Gosford Lagoons Meeting Record 19 December 2019



Location:	Central Coast Council Gosford Office Level 1 Committee Room 49 Mann Street, Gosford	
Date:	19 December 2019	
Time	Started at: 2.04pm	Closed at: 4.02pm
Chair	Councillor Jane Smith	
File Ref	F2018/00097	

Present

Councillor Jane Smith, Michael Kilp, Jenny McCulla, Samantha Willis,

External Representatives present:

Neil Kelleher – Department of Planning, Industry and Environment, Elizabeth Nevell – Salients (left 3.39pm), Peter Scanes – Department of Planning, Industry and Environment, Dr David Wainwright – Salients (left 3.39pm)

Council Staff present:

Luke Sulkowski – Unit Manager Environmental Management, Ben Fullagar – Section Manager Coastal Protection, Matthew Barnett – Team Leader Catchment Operations, Vanessa McCann – Team Leader Estuary Management, Warren Brown – Senior Estuary Management Officer, Kellie Langford – Senior Coastal Management Officer, Rudy VanDrie – Planning Engineer Hydrology, Melanie James – Waterways Officer, Kristy McQueen – Estuary Management Officer, Zoie Magann – Advisory Group Support Officer

Item 1 Welcome, Acknowledgement of Country and Apologies

Apologies received: Councillor Troy Marquart, Michael Alsop, Ian Carruthers, Andrew Jones, Adrian Williams, Peter Sheath – Section Manager Waterways

Councillor Jane Smith completed an Acknowledgment of Country and connection to land statement.

Item 2 Disclosure of Interest

Councillor Jane Smith declared a less than significant non-pecuniary interest as a teacher for the Department of Education as some education programs relate to the management of coastal lagoons and the specific data provided.



Item 3 Confirmation of Previous Meeting Record

The Advisory Group confirmed the Meeting Record from 19 September 2019.

The Advisory Group reviewed the Action Log, with the below update noted:

Action 22: Dredged sand volume was up to 20,000 cubic metres, with 10,000 placed on the beach for nourishment. Further information can be found at:

<https://www.industry.nsw.gov.au/lands/public/notifications/ettalong-channel>

Item 4 Update on Coastal Management Programs (Standing Item)

Ben Fullagar (Section Manager Coastal Protection) provided a verbal update on the Coastal Management Programs (CMPs) project. It was noted that CMPs need to be completed by end of 2021.

Item 5 Update on Flood and Stormwater Management (Standing Item)

Rudy VanDrie (Planning Engineer Hydrology) provided a presentation on current flood and stormwater projects, including updates on pending Floodplain Risk Management Study and Plans (FRMSPs).

Some of the key points were as follows:

- Anticipated completion dates for current FRMSPs are:
 - Coastal Lagoons Overland Flood Study – January 2020
 - Brisbane Water Overland Flow Study Catchments – February 2020
 - Woy Woy Peninsula FRMSP – August 2021
 - Davistown and Empire Bay FRMSP – February 2021
 - Narara Creek FRMSP – June 2020
 - Ourimbah Creek FRMSP – Public Exhibition completed
- Community engagement for Davistown and Empire Bay FRMSP was held 16 and 17 October 2019. Community feedback was sought from a total of 80 attendees across the two days.
- There are a number of case studies underway with the following anticipated completion dates:
 - Davistown and Empire Bay Climate Adaption Landform Case Study – December 2019
 - Woy Woy Climate Adaption Landform Case Study – June 2021
 - Integrated Water Management Case Study (Everglades Catchment Case Study and Woy Woy Peninsula Groundwater Modelling) – June 2020
 - Flood Intelligence Tool (Narara Creek Catchment and Coastal Lagoons) – February 2020

The Advisory Group discussed the matter listed for General Business in this item. There was a letter forwarded to Council from a community member regarding encroachments. Staff advised they are following up on this matter and will be notifying the relevant residents, surveying boundaries and taking remedial action as required. It was noted the Environmental Management team are exploring options to secure an officer dedicated to encroachments in the Central Coast LGA.

Action: Staff to continue investigating matters raised in letter regarding encroachments and provide updates as appropriate.

Action: Jenny McCulla to email concerns regarding wetlands and historic infrastructure to Advisory Group Support Officer for forwarding to relevant staff.



Item 6 Presentation on Lagoon Openings (Actions 23 and 24)

Dr David Wainwright (Salients – Council Consultant) provided a presentation on lagoon openings, specifically the Gosford Lagoon and Creek Entrance Management Review study which was undertaken in 2016/17. The aim of the study was to develop a policy and procedures to help guide Council's approach to lagoon openings.

The following key points were noted:

- Historically "poor" water quality was blamed on a closed entrance.
- Contradicting pressures regarding entrance management – some advocate forcibly opening lagoons, whereas some prefer a more "natural" regime.
- Number of factors to consider regarding lagoon opening – cost, public safety, property damage, water quality, ecological health and recreation.
- Negative community perceptions regarding lagoon openings and concerns about use of contractors. Confirmed Council staff are responsible for entrance management and contracted staff are not used.
- Major safety concerns for staff and public about forced opening (WHS legislation means site could be considered a high-risk construction site).
- Number of reasons to not alter current breaching practices dramatically (existing developments and flood planning, uncertainty about how ecological processes might respond to change, focus should be on catchment due to impact on water quality)

David also addressed concerns regarding the Green and Golden Bell Frog. The frogs inhabit Bareena Lagoon (north of entrance channel to Avoca) and require a specific environment to thrive. A water monitoring device will be placed in the area next year to gather data about impacts of entrance management.

It was noted community understanding and education on lagoon openings could be improved.

Action: Staff to explore opportunities for education about lagoon openings, alongside the sessions organised for floodplain management.

Item 7 Release of the 17/18 Waterways Report Card

Vanessa McCann (Team Leader Estuary Management) provided a presentation on the 2017/18 Waterways Report Card for ecological health. It was noted the report card measures environmental condition not swim safety, which is measured as part of the Beachwatch Program.

Some key points noted were as follows:

- The 2018/19 report card is expected April 2020, and 2019/20 is expected November 2020 (annually thereafter).
- Grades are determined by measuring what is affecting water quality and how the system is responding (short-term and long-term).
- Currently monitor southern end of Lake Macquarie, Tuggerah Lakes, Brisbane Water and coastal lagoons. Lower Hawkesbury and freshwater catchments will be included in 2018/19 report card.
- Results for Brisbane Water are largely excellent. Of the 9 sites six received an excellent grade, one received a good grade, one received a fair grade, and one received a poor grade (Kincumber Creek).
- Poor grade for Kincumber Creek due to high turbidity. Staff monitoring closely and will continue to review data including results further upstream.



- There are four catchment audits currently underway at Wamberal Lagoon, Terrigal Lagoon, Avoca Lagoon and Cockrone Lagoon.
- Avoca Lagoon has a very poor grade and is a current focus of staff.
- Information about the audits are available on the Council website and community members are encouraged to engage: <https://www.yourvoiceourcoast.com/tcla>
- In 2017/18 there were a number of efforts to improve estuary health including:
 - Over \$5mil invested in estuary improvement projects.
 - 128ha of natural area rehabilitation completed.
 - Three new stormwater improved devices installed and 418 maintained.
 - 967T of sediment and pollutants removed before it reached waterways.
 - 80 Landcare groups supported and various engagement/education initiatives delivered (eco-tours, information sessions, short film screenings, school visits, four new eBooks)
- Healthy waterways need healthy catchments, meaning ecological health is everyone's responsibility.
- Monitoring undertaken will help inform management actions through implementation of CMPs.

Comments were made that management of catchments for estuary / lagoon health needs to be a component in planning instruments (eg. LEPs / DCPs). It was noted that former Gosford Lagoons Management Plan included that there be no intensification of development in catchments – this was then removed. In light of water quality issues there should be consideration to a “neutral or beneficial” test in planning instruments for impacts of development on water quality in receiving waters.

Item 8 General Business and Close

The matter listed in General Business for discussion was addressed in Item 5.

No further general business was discussed.

The meeting closed at 4:02pm

**Next Meeting: Thursday 12 March 2020
2pm – 4pm
Central Coast Council Gosford Office
Level 1 Committee Room**



Item No: 4.4
Title: Meeting Record of the Social Inclusion Advisory Committee Meeting held on 13 February 2020
Department: Connected Communities

9 March 2020 Ordinary Council Meeting

Reference: F2019/00090 - D13835134
Manager: Glenn Cannard, Unit Manager Community Partnerships
Executive: Julie Vaughan, Director Connected Communities

Report Purpose

To note the Meeting Record of the Social Inclusion Advisory Committee Meeting held on 13 February 2020.

Recommendation

That Council receive the report on Meeting Record of the Social Inclusion Advisory Committee Meeting held on 13 February 2020.

Background

The Social Inclusion Advisory Committee held a meeting on 13 February 2020. The Meeting Record of that meeting is Attachment 1 to this report.

There are no actions recommended to Council therefore the Meeting Record is being reported for information only.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

G3: Engage with the community in meaningful dialogue and demonstrate how community participation is being used to inform decisions.

Attachments

1	Social Inclusion Advisory Committee Meeting Record - 13 February 2020	D13835011
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Social Inclusion Advisory Committee Meeting Record 13 February 2020



Location:	Central Coast Council Gosford Office Level 2 Committee Room, 2 Hely Street, Wyong	
Date:	13 February 2020	
Time	Started at: 4.03pm	Closed at: 5.52pm
Chair	Councillor Kyle MacGregor	
File Ref	F2019/00090	

Present:

Councillor Jillian Hogan (by phone), Councillor Kyle MacGregor, Colette Baron, Bert Cotte, Jackie Klarkowski, Deb Tipper

Council Staff present:

Glenn Cannard – Unit Manager Community Partnerships, Beth Burgess – Unit Manager Libraries Learning and Education, Danielle Hargreaves – Section Manager Learning Community, Kerrie Forrest – Section Manager Community Planning and Services, Celia Pennycook – Social Planner Community Planning and Funding, Adele Johns – Innovations and Performance Partner, Donna Payne – Advisory Group Support Officer

Item 1 Welcome, Acknowledgement of Country and Apologies

Apologies received: Councillor Chris Holstein, Julie Vaughan – Director Connected Communities, Belinda McRobie – Team Leader Community and Cultural Programs, Glitta Supernova, Joshua Maxwell (resignation received 20 January 2020)

Councillor MacGregor welcomed the Advisory Group and completed an Acknowledgement of Country.

The resignation of committee member Joshua Maxwell was raised. The committee agreed on the importance of representation for the young community and arts on the Central Coast. The resignation has created a void that needs to be reviewed.

Action: Glenn Cannard to approach Joshua to ask if he would reconsider his resignation.

Item 2 Disclosure of Interest

Bert Cotte declared a less than significant non-pecuniary interest as an employee of Westfield Tuggerah that includes the Central Coast Council's Tuggerah Library Branch.

Social Inclusion Advisory Committee Meeting Record
13 February 2020



Item 3 Confirmation of Previous Meeting Record

The Advisory Group confirmed the Meeting Record from 24 October 2019.

The Advisory Group decided to defer discussion surrounding the Action Log till Item 9 General Business and Close.

Item 4 Libraries and childcare centres (how these services can be utilised)

Beth Burgess – Unit Manager Libraries Learning and Education delivered a presentation on the services provided and the technology available throughout the Central Coast Library Branches.

There were 614 directly facilitated events that the Library Outreach service provided, with 40 of the programs at no cost to the community.

Council manages a total of 8 education and care services within the LGA for children aged 6 weeks – 6 years, this is a total of 349 spaces per day. They also support children with additional needs and hold intergenerational programs with the elderly community.

It was noted that all 8 services were finalists in the NSW 2019 Excellence in Early Childhood Education Awards, with Terrigal Children’s Centre winning the Family Involvement Program Excellence Award.

Councillors and Committee members congratulated the Libraries Learning and Education staff on the awards achievement and the comprehensive presentation provided in the meeting.

Councillor Hogan enquired about the Little Free Libraries with the suggestion of one being set up in Budgewoi. It was verified that Council do not facilitate these libraries but do support the establishment of them.

Action: Glenn Cannard to follow-up with Libraries Learning and Education Staff the establishment of a Little Free Library in Budgewoi.

Item 5 Broader community education

Danielle Hargreaves – Section Manager, Learning Communities presented on the Unit’s purpose and aim in working towards ‘lifelong and life-wide’ learning.

The Unit works with both state and private schools with two key areas: Community Education and Environmental Education. There is a total of 37 programs across 19 themes being delivered in 2019/20 that incorporate events, activities and tours focused around environmental education, estuary management education and business development. These programs are offered at minimal or no cost to the community. For example:

- a. Tuggerah Lakes Estuary Explore – an online learning app launched by the council in September 2019 that allows locals and tourists to explore Tuggerah Lakes via a virtual tour. The app includes interactive maps, information on tracks and trails, species identification for local wildlife and upcoming activities on the lake.
- b. New Directions – Virtual tours via a 360° camera available to schools and the community. It provides information on topics such as how the LGA water facilities operate and includes a virtual tour of a treatment plant.



This virtual technology can also provide visitors to the area and the local community with safety tips on topics of interest, such as;

- how to navigate around our roads safely
- recognise cues in animal behaviour and how to interact with an animal in a safe manner

Action: The Committee requested further information regarding education programs available to the community surrounding natural disasters. In particular the vulnerable groups of the community, that were identifiable with the recent fires and flooding situations that our current educational and assistance programs may not reach.

Item 6 Economic Disadvantage

To be deferred to the next meeting.

Action: Innovation and Futures Reference Group to prepare content for the topics of economic disadvantage strategy, Warnervale Employment Zone and other employment lands across the coast (Erina to Somersby Corridor, North Wyong Economic Corridor), apprentices and trainees.

Action: Councillor MacGregor requested the Innovations and Futures Reference Group provide further information about the Central Coast Draft Economic Strategy as this will be a key document in linking the Item 6 Economic Disadvantage topics.

Item 7 Feedback from Innovation and Futures Reference Group

Adele Johns - Innovations and Performance Partner gave a presentation on the upcoming Central Coast Innovation Series | 2020: Big and Bold Ideas.

The first of the series is on Thursday 20 February 2020, 8am – 11.30am at the Entertainment Grounds and is aimed at creating public forums to inspire ideas and create discussion around the challenges facing the Central Coast Community.

There will be a further three forums throughout the year with the following themes:

- April 2020: Economic Development and Jobs for the Future
- June 2020: Technology Data and Artificial Intelligence
- August 2020: Sustainability and Clean Industry

Councillor MacGregor advised the committee that the Central Coast Innovation Series 2020 is a potential source for committee ideas to be put forward.

Action: Innovation and Futures Reference Group to provide further information on the Innovations Series | 2020 to the committee members.

Social Inclusion Advisory Committee Meeting Record
13 February 2020



Item 8 Rainbow Community (LGBTIQ+ inclusivity in everyday consideration)

To be deferred to a future meeting, currently proposed for June 2020 agenda.

Item 9 General Business and Close

The Action Log pending items were discussed with the following outcomes:

- Item 6: Senior Services Program: Is still a work in progress, an update will be provided at a future meeting
- Item 7: Centralised Event Calendar: Community Partnership staff are currently working on a web-based platform that is linked to Town Centre review, a progress report is anticipated for the June 2020 meeting.

Deb Tipper informed the committee of the work she is currently undertaking with Elderslee Foundation and her plan to organise a forum on Older Women and Homelessness to coincide with Homelessness Week in August 2020.

Action: The topic of Affordable Housing Strategy and homelessness is earmarked for the June 2020 meeting.

The meeting closed at 5.52pm

Next Meetings: **Tuesday 7 April 2020**
(TBC) **4pm – 6pm**
 Central Coast Council Gosford Office
 Level 1 Committee Room

Wednesday 10 June 2020
 4pm – 6pm
 Central Coast Council Wyong Office
 Level 2 Committee Room

Tuesday 11 August 2020
 4pm – 6pm
 Central Coast Council Gosford Office
 Level 1 Committee Room



Item No: 5.1
Title: Questions with Notice
Department: Governance

9 March 2020 Ordinary Council Meeting

Trim Reference: F2020/00039 - D13811715

Questions with Notice

The following question was submitted by Councillor Jane Smith, at the Ordinary Meeting of 10 February 2020:

Council planning staff attending monthly meetings of external stakeholder groups

On 24 Feb, 2020, a response to QoN indicated that staff from Strategic Planning and Development Assessment teams attended 22 meetings of the UDIA Central Coast during the period June 2017 – December, 2019.

Could staff please advise, for the period June 2017-Dec, 2019, how many regular meetings of each of the following organisations that planning staff have attended to provide an update on items currently on public exhibition and current planning issues which may be relevant to those organisations:

- Local Chambers of Commerce
- Central Coast Sports Group
- Community Environment Network
- Central Coast Youth Interagency
- or any other community stakeholder group that are not Council Advisory committees or external committees coordinated by government entities

Response provided by the Director Environment and Planning

This is a question requiring research and resources to provide an appropriate response. As a result it is not possible to provide a response for this Council meeting and it is proposed to provide the response by the Director of Environment and Planning for inclusion in the Business Paper for the meeting of 23 March 2020.

5.1 Questions with Notice (contd)

The following question was submitted by Councillor Rebecca Gale:

Davistown Wetlands Acquisition Fund

Please provide an update for the community regarding Council's position on the Davistown Wetlands Acquisition Fund (set up in 1983) and the current Davistown Wetlands?

A response will be provided by the Executive Manager, Innovation and Futures on or before the Ordinary Meeting of 9 March 2020.

The following question was submitted by Councillor Kyle MacGregor:

Central Coast Caronavirus response

With new Caronavirus infections increasing at a faster rate outside rather than inside of China, should Caronavirus reach the Central Coast what role if any would Council play in responding to this threat to the health, safety and wellbeing of our Central Coast Community? How could Council work with lead agencies in the health sector to support a localised response and solution to a potential outbreak on the Central Coast?

A response will be provided by the Director, Environment and Planning Innovation and on or before the Ordinary Meeting of 9 March 2020.

The following question was submitted by Councillor Kyle MacGregor:

Central Coast Koala population

Is Council aware of any areas on the Central Coast that have a Koala population, if so, how were these areas impacted or not impacted by recent weather events such as the bush fires and who if anyone is monitoring or seeking to manage these populations to support the ongoing existence and preservation of this iconic species in our local area?

A response will be provided by the Director, Environment and Planning Innovation and on or before the Ordinary Meeting of 9 March 2020.

Attachments

Nil



Item No: 6.1
Title: Notice of Motion - Trees in flight path - Council's liabilities?
Department: Councillor

9 March 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13841527
Author: Greg Best, Councillor
Rebecca Gale, Councillor
Jilly Pilon, Councillor
Troy Marquart, Councillor
Bruce McLachlan, Councillor

Councillors Best, Gale, Pilon, Marquart and McLachlan have given notice that at the Ordinary Council Meeting to be held on 9 March 2020 they will move the following motion:

- 1 That Council notes the repeated calls from the Aviation Community around vegetation safety issues at the Airport including their dismay at Council resolving to plant more trees at the end of the runway, it has now been more than six months since Council resolved to 'study' the vegetation and that this 'study' is likely to be further protracted while the public safety issue continues to escalate.**
- 2 That Council notes its clear responsibilities around public duty of care and its commitment to reduce liabilities on behalf of our Ratepayers.**
- 3 That having regard to 2 above, Council now urgently expedite actioning this issue and seek independent legal advice around what 'Emergency Powers' Council may have similarly to The Entrance Channel flooding to allow us to immediately resolve this issue.**
- 4 That further Council makes urgent representations to the Peak Aviation Control Bodies including CASSA seeking their guidance and assistance around this serious Aviation Public Safety issue.**
- 5 That Council thanks the Central Coast Aero Club and their highly professional Pilots who have repeatedly drawn this escalating vegetation issue at the ends of the runway to Council's attention and their strident opposition to Council planting even more trees.**

Councillors Note

Councillors, this issue has been on foot for more than six months now and I am most concerned for those using and operating the Airport and indeed Council's liabilities as the owner of the Airport. Of recent, we have learnt some hard lessons around our duty of care and possible liabilities. It is with this understanding that I urge Council to investigate what 'Emergency Powers' we may be able to rely upon to avoid an Aviation tragedy. Please see below for Councillors' background, the Resolution of 723/19, 724/19 and 725/19 of 12 August 2019 that was resolved by Council that engaged Vegetation Consultants to review trees impinging on the OLS (Point 724/19). Please be reminded that under Wyong Shire Council that this issue was managed well by the Operational Team, not the Council! whereby trees were regularly pruned at both ends of the runway.

At the meeting of 12 August 2019 it was resolved:

- 723/19 That Council engage an external specialist to undertake an up-to-date survey and analysis of the Obstacle Limitation Surfaces (OLS) at the southern and northern ends of the Central Coast Airport runway for both the 5% OLS and 3.33% OLS.*
- 724/19 That Council commence the environmental studies required to seek approval to manage the tree heights at the northern and the southern ends of the Central Coast Airport runway.*
- 725/19 That Council request the Chief Executive Officer to provide a further report on the outcomes of 723/29 and 724/19 as soon as possible.*

Chief Executive Officer Response

In accordance with clause 3.14 of the Code of Meeting Practice, the Chief Executive Officer considers that this Notice of Motion has legal, strategic, financial or policy implications which should be taken into consideration by the meeting. As a result, the Chief Executive Officer will provide a report in relation to the Notice of Motion. This report will be provided as a Late Item and will be made available by close of business on the Friday prior to the Council Meeting.

Attachments

Nil.



Item No: 6.2
Title: Notice of Motion - Nine Million (\$9,000,000)
Agency Agreements / Body Hire
Department: Councillor

9 March 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13841793
Author: Greg Best, Councillor
Bruce McLachlan, Councillor
Troy Marquart, Councillor

Councillors Best, McLachlan and Marquart have given notice that at the Ordinary Council Meeting to be held on 9 March 2020 they will move the following motion:

- 1 That further to Council now receiving its 18-19 Accounts, nine months late, it is noted on Page 30 the expenditure of some \$9 million under the line item "Agency Hire"??**
- 2 That Council receives the 224 page Section 430 Investigation Report into Body Hire Arrangements in the Former Wyong Shire Council 2007-2010 that identified "evidence of serious and systemic maladministration." [LINK](#)**
- 3 That Council urgently writes to the Office of Local Government (OLG) advising them of Council's concerns as to the real possibility that Body Hire Arrangements may have also arisen at Central Coast Council and ask the OLG to 'independently' advise on the legality and governance that underpins these arrangements.**
- 4 That Staff as a matter of urgency report to Council detailing numbers of persons working under these arrangements, the type of contractual arrangements, what tendering was conducted, what interviewing process took place, their roles and their work station locations.**
- 5 That pending advice from the OLG, no further Body Hire or Agency Agreements be entered into.**
- 6 That Staff confirm as to whether these multi-million dollar arrangements have now been continued into the 19-20 Accounts.**

Councillors Note

Councillors, As you are aware I put Council on notice at the last Meeting that I intend to put this matter on the public record.

6.2 Notice of Motion - Nine Million (\$9,000,000) Agency Agreements / Body Hire (contd)

I thank Councillors for requesting that I provide further details around this issue. With the greatest of respect, we have a plethora of Policies, Offices and Governance Protections that are far better placed to govern and report on such issues than an individual Independent Councillor reading old Accounts. I am quite concerned that Council did not see the need to resolve at the last Meeting that a similar such urgent Report request be provided from Management. Unfortunately, similar such apprehensions and poor Councillor governance plagued the initial Wyong response.

I understand that the vast majority of these Hire Arrangements are within the IT Unit and as we have just received the Resignation of our Information Technology Director it is difficult to gain a clear understanding at this point, therefore I respectfully request Staff provide background in tandem with the OLG.

As with the former Wyong Council issue, the independence and guidance from the OLG proved critical. However I recollect there was a significant and protracted reluctance to initially garner their support.

Please note the full 224 page OLG Investigation findings and to assist councillors ([LINK](#)), below is the first page of the Executive Summary.

Chief Executive Officer Response

In accordance with clause 3.14 of the Code of Meeting Practice, the Chief Executive Officer considers that this Notice of Motion has legal, strategic, financial or policy implications which should be taken into consideration by the meeting. As a result, the Chief Executive Officer will provide a report in relation to the Notice of Motion. This report will be provided as a Late Item and will be made available by close of business on the Friday prior to the Council Meeting.

REPORT OF THE

SECTION 430

INVESTIGATION INTO “BODY HIRE”
ARRANGEMENTS OPERATING AT
WYONG SHIRE COUNCIL BETWEEN
JANUARY 2007 AND MAY 2010

July 2011

Departmental representative:

John Davies, Senior Investigations Officer, Division of Local Government



Report of the Section 430 investigation into "body hire" arrangements operating at Wyong Shire Council between January 2007 and May 2010

1 EXECUTIVE SUMMARY

This investigation has identified evidence of serious and systemic maladministration that occurred over a number of years at Wyong Shire Council in relation to the procurement and management of temporary contract personnel services.

This maladministration has since been addressed by the Council.

Between 2007 and 2010, Council engaged temporary contract personnel under 68 "body hire" contracts. However, there is evidence to suggest that Council's "body hire" practices also predate this period. Total expenditure under the 68 "body hire" contracts was \$17,813,449 including GST.

This investigation demonstrates that the Council's practices in relation to the engagement and management of "body hire" contractors did not only, in some respects, fail to comply with the Council's statutory obligations, but more fundamentally failed to meet basic probity and good governance requirements or to provide any assurance that the Council had received best value for money in relation to the services provided under the contracts.

Thirty four of these contracts involved expenditure that exceeded \$150K and were thereby subject to a statutory requirement that they be entered into pursuant to a competitive tendering process unless otherwise exempt from the requirement. None of these "body hire" contracts were entered into pursuant to a competitive tendering process. Only 3 of the contracts were exempt from the tendering requirement by virtue of the fact that the contractor was engaged under a State Contracts Control Board standing contract. Council failed to comply with its statutory obligations to tender in the remaining 31 cases.

There is evidence to suggest that in the case of a number of other contracts where expenditure did not exceed \$150K, the contracts formed part of a single seamless engagement and had been "split" thereby avoiding any single transaction that exceeded \$150K. This was notably the case with respect to the contracts Council entered into with respect to the delivery of the Leadership Development Program. While that Program was delivered under six separate contracts each with an initial approved value of under \$150K, total expenditure with respect to the delivery of the Program was in fact \$886,200.57.

**6.2 Notice of Motion - Nine Million (\$9,000,000) Agency Agreements /
Body Hire (contd)**

Attachments

Nil



Item No: 6.3
Title: Notice of Motion - Investigation of Newcastle Airport opportunities to benefit Central Coast
Department: Councillor

9 March 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13843495

Author: Jane Smith, Councillor

Councillor Smith has given notice that at the Ordinary Council Meeting to be held on 9 March 2020 she will move the following motion:

- 1 That Council request the Chief Executive Officer undertake preliminary investigations into opportunities for a formal relationship with Newcastle Airport that benefits the Central Coast including, but not limited to:**
 - a) increased tourism opportunities including marketing and facilitating visitation to the Central Coast region**
 - b) arrangements regarding air freight traffic that benefit Central Coast businesses and industry**
 - c) any other opportunities for investment or favourable arrangements that deliver a positive financial return that benefits the Central Coast community and / or Central Coast Council**
- 2 That Council request Chief Executive Officer provide a briefing to Councillors in June, 2020 that outlines options to be further explored and next steps**
- 3 That Council request the Chief Executive Officer provide a further report to Council by the end July, 2020**

Councillor Note:

Newcastle Airport is located approximately 45 minutes north of the Central Coast and serves a total catchment area of around 1.1M people. The catchment extends north to Taree (140km), west to Muswellbrook (100km) and south to Hornsby (100km). The core catchment area is around 665,000.

Newcastle Airport is serviced by all the major domestic airlines that provide services to the major destinations along the east-coast of Australia. The number of passengers using the Airport has increased from 214,000 in 2003 to almost 1,200,000 in the 2012 calendar year.

In March 2018, Newcastle Airport released a vision document that outlines areas of growth including increased air freight traffic and potential international routes. The airport has the potential to play a significant role as an entry point to the Hunter and Central Coast region

6.3 Notice of Motion - Investigation of Newcastle Airport opportunities to benefit Central Coast (contd)

for tourism and its expansion may also provide an effective air freight route to support Central Coast businesses and industry.

This motion requests the Chief Executive Officer to conduct a preliminary investigation of any opportunities for formal arrangements with Newcastle Airport that would benefit the Central Coast.

Attachments

Nil.

Item No: 6.4
Title: Notice of Motion - Gosford Waterfront Marina
Department: Councillor

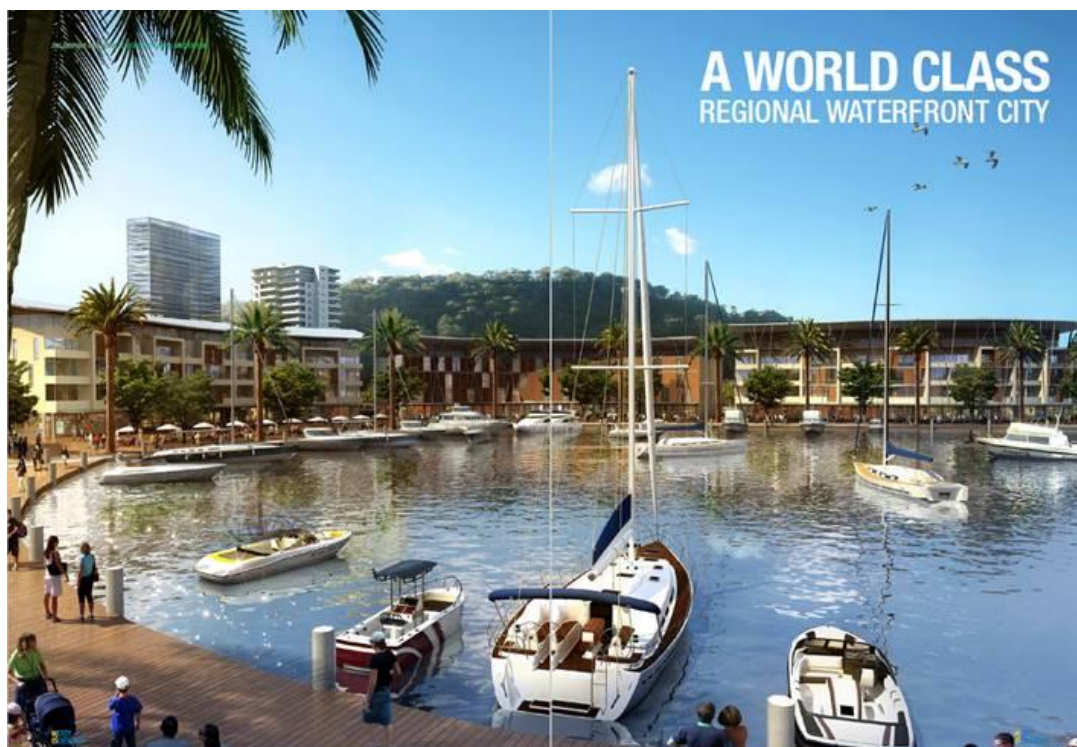
9 March 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13843936

Author: Bruce McLachlan, Councillor

Councillor McLachlan has given notice that at the Ordinary Council Meeting to be held on 9 March 2020 he will move the following motion:

- 1** *That Council recognises Gosford is the first major Waterfront city north of Sydney Harbour.*
- 2** *That Council acknowledges the lack of any new amenity of over water recreational entertainment facilities*
- 3** *That Council acknowledges the Council ownership of the waterfront Bay area immediately south of the Stadium, and the unique opportunity to provide an immediate transformation of Gosford as a vibrant waterfront City.*
- 4** *That Councillors via the Chief Executive Officer, receive a report on the opportunities available to activate the Gosford Waterfront Precinct, including review of previous Masterplan, and fast ferry terminal opportunities.*







Attachments

Nil.



Item No: 6.5
Title: Notice of Motion - Council request for Chief Executive Officer to investigate revenue options and modelling for Central Coast Council
Department: Councillor

9 March 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13843942

Author: Kyle MacGregor, Councillor

Councillor MacGregor has given notice that at the Ordinary Council Meeting to be held on 9 March 2020 he will move the following motion:

- 1** *That Central Coast Council request the Chief Executive Officer to investigate new or alternative arrangements for increasing the revenue base for Central Coast Council.*
- 2** *That Council requests the results of this investigation be reported back to Council within six months.*
- 3** *That Council request the investigation include a review of current revenue sources and comparison with other comparable councils to compare our existing revenue base and model to other leading councils across NSW and Australia.*
- 4** *That Council reject the fundamentally discredited right wing neo-liberal approach to revenue raising that results in the burden of costs on rate payers and individuals regardless of their capacity to pay additional costs. This model cost shifts income to residents and individuals rather than more effective revenue bases and options that are not only more equitable but effective at raising revenue. Ultimately resulting in the privatisation of community assets, loss of jobs and the more expensive options of contracting out jobs and services to the private sector, a reduction in service delivery and the unsustainability of suitable service delivery and functions of government organisations and the long term budget bottom line.*
- 5** *That Council rule out paid parking for commuters and locals within town centres and CBD's across our region as part of this study.*
- 6** *That Council rule out land and asset sales of over five hundred thousand dollars without a resolution of full council endorsing the decision to do so.*
- 7** *That Council rule out rate rises for residents in the former Wyong Shire who have already suffered through the imposition of the infamous Wyong Shire Special Rate Variation of a cumulative rise of 30.59% over 4 years from*

6.5 Notice of Motion - Council request for Chief Executive Officer to investigate revenue options and modelling for Central Coast Council (contd)

2013/14, which was over 17.6% above the then rate peg and equated to a rise in rates of roughly 3% each year from 2013/14.

- 8** *That Council rules out the slashing of council services such as garbage pick ups, bulk curb side collections, libraries, childcare centres, sporting and recreation facilities, community facilities, community based and senior citizen programmes.*
- 9** *That Council investigate the possibility of special rate variations for specific purposes ie a small levy of one dollar per rate payer to pay for footpaths or similar community infrastructure as part of our submission and plans for rate harmonisation.*
- 10** *That Council review developer contributions that have already been received since 2012 and that these funds are being spent as intended in the areas they were collected for and further a review of whether these funds collected have been adequate to cover infrastructure and community development since their significant reductions over the past decade or more by former councils.*
- 11** *That Council investigate opportunities to create new revenue streams and models as well as reductions in current costs through existing and emerging opportunities such as the production and on sale of renewable energy and efficiencies around economies of scale created through the amalgamation process.*
- 12** *That Council investigate the potential for the delivery of affordable housing and direct provision of accommodation to meet the needs of a population projected to grow by up to 100 000 by 2036.*
- 13** *That Council explore opportunities that may exist through the financial sector regarding record low interest rates on loans that are currently available whilst rejecting the approach of the former Gosford City Council which invested in derivatives and other extremely risky financial options that led to the introduction of state legislation banning investments in such financial options.*
- 14** *That Council review our current revenue raising model within the framework of both section 8 of the local government act 1998 which covers the revenue raising powers of council to see which aspects of the act we are currently utilising to raise revenue from and where other opportunities may exist to extend our revenue base and further that we investigate what other councils in other nations are doing to raise revenue which would be considered appropriate to consider for implementation by Central Coast Council within*

6.5 Notice of Motion - Council request for Chief Executive Officer to investigate revenue options and modelling for Central Coast Council (contd)

the confines of the Local Government Act 1998 or any other relevant state or federal legislation relevant to our revenue raising capacity.

- 15** *That Council have a briefing and workshop that discusses our revenue base and model and its relationship to expenditure within our organisation and is conducted subsequent to the investigation into revenue raising options and that prior to this Councillors have circulated to them the report and information considered as part of it.*

Chief Executive Officer Response

In accordance with clause 3.14 of the Code of Meeting Practice, the Chief Executive Officer considers that this Notice of Motion has legal, strategic, financial or policy implications which should be taken into consideration by the meeting. As a result, the Chief Executive Officer will provide a report in relation to the Notice of Motion. This report will be provided as a Late Item and will be made available by close of business on the Friday prior to the Council Meeting.

Attachments

Nil.

Item No: 7.1
Title: Rescission Motion - Draft Aviation HUB
Department: Councillor



9 March 2020 Ordinary Council Meeting

Trim Reference: F2020/00039 - D13841446

Author: Greg Best, Councillor
Troy Marquart, Councillor
Jilly Pilon, Councillor
Bruce McLachlan, Councillor

Council, at the Ordinary Meeting held on 27 November 2017 gave consideration to a report regarding Draft Central Coast Aviation HUB Concept Plan – Proposed Public Consultation.

At that meeting, Council resolved as follows:

- 756/17 *That Council fully support the Warnervale Airport Restrictions Act (WAR Act) (1996).*
- 757/17 *That Council not approve any development at the Warnervale Airport which is not consistent with the WAR Act (1996).*
- 758/17 *That Council not immediately extend or remove the current 1196 metre runway.*
- 759/17 *That Council not alter the position, length, width, thickness or strength of the current runway.*
- 760/17 *That Council immediately suspend all works, land acquisitions and expenditure on the Central Coast Airport, except where those works are required by law or the suspension of those works would put Council in breach of existing contractual obligations and/or expose Council to claims for damages or variation under any such contract.*
- 761/17 *That Council reallocate the Budget for the Airport of \$6 million to employment generating projects across the former Wyong Shire with staff to prepare a strategy and report to council by the 12th February meeting for approval of the strategy.*
- 762/17 *That Council maintain the current site zoning, unaltered and not approve rezoning to SP2.*
- 763/17 *That Council permanently protect all of the Porters Creek wetland owned by Council and south of the current runway, from development for*

biodiversity, emergency drinking water supply and protection of the water quality into the Tuggerah Lakes Estuary.

764/17 *That Council staff prepare a report to protect the Porters Creek Wetland, as per item 8, and the report be brought back to council for approval on the 26th February meeting.*

A Rescission Motion has been received from Councillors Best, Marquart and McLachlan to be moved at the Ordinary Council Meeting of Council to be held on Monday, 9 March 2020, as follows:

MOVE that the following resolution in part carried at the Ordinary Meeting of Council held on 27 November 2017 be rescinded:

756/17 *That Council fully support the Warnervale Airport Restrictions Act (WAR Act) (1996).*

757/17 *That Council not approve any development at the Warnervale Airport which is not consistent with the WAR Act (1996).*

758/17 *That Council not immediately extend or remove the current 1196 metre runway.*

759/17 *That Council not alter the position, length, width, thickness or strength of the current runway.*

760/17 *That Council immediately suspend all works, land acquisitions and expenditure on the Central Coast Airport, except where those works are required by law or the suspension of those works would put Council in breach of existing contractual obligations and/or expose Council to claims for damages or variation under any such contract.*

762/17 *That Council maintain the current site zoning, unaltered and not approve rezoning to SP2.*

763/17 *That Council permanently protect all of the Porters Creek wetland owned by Council and south of the current runway, from development for biodiversity, emergency drinking water supply and protection of the water quality into the Tuggerah Lakes Estuary.*

Should the above Rescission Motion be carried, further notice is given that Councillors Best, Marquart, Pilon and McLachlan will move the following motion:

MOVE

- 1 *That Council recognises its fundamental obligation to consult with its community and that this corner stone of good governance is enshrined in regulation.*
- 2 *That further Council notes that these principles were of significant community interest and indeed a key contributor in the lead up to the 2017 council elections.*
- 3 *That Council recognises that the new central coast airport is of regional significance and is now an infrastructure asset servicing some 350,000 coast residents.*
- 4 *That, it is with this understanding, that Council now engage formally with its community for the first time on this issue through an independently conducted statistically valid survey seeking direction and better understanding on community expectations.*
- 5 *That prior to conducting any such consultation process all survey questions be the subject of a full council briefing with selected survey specialists.*
- 6 *That subject to the independent survey results Council formally reconsider its position with a view to exhibiting the current central coast draft airport masterplan or move for a total cessation of all uncontracted activities/obligations at the central coast airport.*



Did you know that an outdated law called the W.A.R. Act (Warnervale Airport Restriction Act) is limiting our jobs, business and economic growth?

NSW State legislation only allows enough capacity for the Aero Club's training aircraft to land at Warnervale Airport, preventing other aircraft from visiting the region. This community asset has the potential to significantly boost our local economy, however our State Government and Council must allow it to be utilised productively.

IT'S NOT JUST AN AIRPORT

THIS ASSET CAN GENERATE \$600 MILLION FOR THE CENTRAL COAST

If the NSW Government **repeals the W.A.R. Act**, the Central Coast will benefit by...

- 1. Local Jobs Creation through Industry & Investment**
137 aviation businesses have already expressed interest in moving their factories and facilities to a Warnervale General Aviation Hub, employing locals in high-paying skilled jobs. 17 businesses have committed.
- 2. Cutting our Unemployment Rate**
7000 new jobs have been estimated for the region, serviced through aviation and other businesses e.g. apprenticeships, hospitality and skilled jobs.
- 3. Boosting Tourism - More Money into the Region**
Our local retail and hospitality industries will receive more income, through additional visitors to the area. Local residents will benefit too through additional income, from job creation in these industries.
- 4. Keeping our Community and Families Together**
With more jobs opportunities, locals can live and work on the Coast, instead of Sydney or Newcastle.
- 5. Having Access to Emergency Services Aircraft**
Important community services and groups that utilize the airport include fire fighting aircraft, aeromedical transfers, air ambulances, police training, the bushfire brigade, Aero Club pilot training, Air Force Cadets and many charities.

...and more!

The W.A.R. Act is currently under review until **Friday 28th February** - it's time to act fast!

With **NO LARGE AIRLINE JETS ALLOWED** and **NO NEGATIVE IMPACT** to the community, help us tell the State Government to...

REPEAL THE ACT & STOP THE W.A.R

SHOW YOUR SUPPORT, HELP REPEAL THE ACT AT STOPTHEWAR.COM.AU






“

The potential of an expanded Warnervale Airport is staggering when it comes to employing people and bringing wealth to the area.

Dick Smith, Australian Entrepreneur

Attachments

Nil