



Central Coast Council  
Business Paper  
Ordinary Council Meeting  
**27 July 2020**





# COMMUNITY STRATEGIC PLAN 2018-2028

**ONE – CENTRAL COAST IS THE COMMUNITY STRATEGIC PLAN (CSP) FOR THE CENTRAL COAST LOCAL GOVERNMENT AREA**

**ONE – CENTRAL COAST DEFINES THE COMMUNITY'S VISION AND IS OUR ROADMAP FOR THE FUTURE**

**ONE – CENTRAL COAST BRINGS TOGETHER EXTENSIVE COMMUNITY FEEDBACK TO SET KEY DIRECTIONS AND PRIORITIES**

One - Central Coast will shape and inform Council's business activities, future plans, services and expenditure. Where actions are the responsibility of other organisations, sectors and groups to deliver, Council will work with key partners to advocate on behalf of our community.

Ultimately, every one of us who live on the Central Coast has an opportunity and responsibility to create a sustainable future from which we can all benefit. Working together we can make a difference.

## RESPONSIBLE

**WE'RE A RESPONSIBLE COUNCIL AND COMMUNITY, COMMITTED TO BUILDING STRONG RELATIONSHIPS AND DELIVERING A GREAT CUSTOMER EXPERIENCE IN ALL OUR INTERACTIONS.** We value transparent and meaningful

communication and use community feedback to drive strategic decision making and expenditure, particularly around the delivery of essential infrastructure projects that increase the safety, liveability and sustainability of our region. We're taking a strategic approach to ensure our planning and development processes are sustainable and accessible and are designed to preserve the unique character of the coast.

 **Good governance and great partnerships**

**G2** Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect

There are 5 themes, 12 focus areas and 48 objectives

### COMMUNITY STRATEGIC PLAN 2018-2028 FRAMEWORK

All council reports contained within the Business Paper are now aligned to the Community Strategic Plan. Each report will contain a cross reference to a Theme, Focus Area and Objective within the framework of the Plan.



# Meeting Notice

**The Ordinary Council Meeting  
of Central Coast Council  
will be held remotely - online  
Monday 27 July 2020 at 6.30 pm,  
for the transaction of the business listed below:**

<b>1</b>	<b>Procedural Items</b>	
1.1	Disclosures of Interest .....	4
1.2	Confirmation of Minutes of Previous Meeting.....	6
1.3	Notice of Intention to Deal with Matters in Confidential Session .....	26
<b>2</b>	<b>General Reports</b>	
2.1	Consideration of Submissions and Adoption of the Operational Plan 2020-21 .....	28
2.2	Actions in response to Resolution - Integrity and Ethical Standards .....	29
2.3	Amalgamation Process Update.....	34
2.4	Meeting Record of the Catchments and Coast Committee Brisbane Water and Gosford Lagoons and Terrigal Water Quality Sub-Committee meetings held 20 May 2020 .....	44
2.5	Central Coast Airport Review (Phase 2) Final Report.....	56
<b>3</b>	<b>Information Reports</b>	
3.1	Long Term Water Security.....	62
<b>4</b>	<b>Questions With Notice</b>	
4.1	Questions with Notice .....	70
	• Derelict Properties	
	• Tree removal over the last four years	
	• Naming of streets, lanes, park and public spaces in Central Coast Council Area	
<b>5</b>	<b>Notices Of Motion</b>	
5.1	Deferred Item - Notice of Motion - The Mast of the Ex HMAS Adelaide II - What's Happening? .....	72
5.2	Notice of Motion - Drainage Investigation for Davistown .....	76
5.3	Notice of Motion - East Coast Low Devasation, Protecting Lives, Public and Private Property.....	77
<b>6</b>	<b>Rescission Motions</b>	
6.1	Rescission Motion - Councillor Remuneration.....	80

Gary Murphy  
**Chief Executive Officer**

**Item No:** 1.1  
**Title:** Disclosures of Interest  
**Department:** Governance

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27 July 2020 Ordinary Council Meeting

Trim Reference: F2020/00039 - D14061530

Chapter 14 of the *Local Government Act 1993* ("LG Act") regulates the way in which the councillors and relevant staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public functions.

Section 451 of the LG Act states:

- (1) *A councillor or a member of a council committee who has a pecuniary interest in any matter with which the council is concerned and who is present at a meeting of the council or committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.*
- (2) *The councillor or member must not be present at, or in sight of, the meeting of the council or committee:*
  - (a) *at any time during which the matter is being considered or discussed by the council or committee, or*
  - (b) *at any time during which the council or committee is voting on any question in relation to the matter.*
- (3) *For the removal of doubt, a councillor or a member of a council committee is not prevented by this section from being present at and taking part in a meeting at which a matter is being considered, or from voting on the matter, merely because the councillor or member has an interest in the matter of a kind referred to in section 448.*
- (4) *Subsections (1) and (2) do not apply to a councillor who has a pecuniary interest in a matter that is being considered at a meeting, if:*
  - (a) *the matter is a proposal relating to:*
    - (i) *the making of a principal environmental planning instrument applying to the whole or a significant part of the council's area, or*
    - (ii) *the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant part of the council's area, and*
  - (a1) *the pecuniary interest arises only because of an interest of the councillor in the councillor's principal place of residence or an interest of another person*

## 1.1 Disclosures of Interest (contd)

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*(whose interests are relevant under section 443) in that person's principal place of residence, and*

- (b) the councillor made a special disclosure under this section in relation to the interest before the commencement of the meeting.*
  
- (5) The special disclosure of the pecuniary interest must, as soon as practicable after the disclosure is made, be laid on the table at a meeting of the council and must:*
  - (a) be in the form prescribed by the regulations, and*
  - (b) contain the information required by the regulations.*

Further, the Code of Conduct adopted by Council applies to all councillors and staff. The Code relevantly provides that if a councillor or staff have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed as well as providing for a number of ways in which a non-pecuniary conflicts of interests might be managed.

### **Recommendation**

***That Council and staff now disclose any conflicts of interest in matters under consideration by Council at this meeting.***



**Item No:** 1.2  
**Title:** Confirmation of Minutes of Previous Meeting  
**Department:** Governance

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27 July 2020 Ordinary Council Meeting

Trim Reference: F2020/00039 - D14061538

### **Summary**

Confirmation of minutes of the Ordinary Meeting of Council held on 13 July 2020.

### **Recommendation**

***That Council confirm the minutes of the Ordinary Meeting of Council held on the 13 July 2020.***

### **Attachments**

1 Minutes - Ordinary Meeting - 13 July 2020 D14061715



**Central Coast Council**

**Minutes of the  
Ordinary Meeting of Council**  
Held remotely – online  
on 13 July 2020

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**Present**

Mayor Lisa Matthews and Councillors Greg Best, Jillian Hogan, Kyle MacGregor, Doug Vincent, Chris Burke, Chris Holstein, Bruce McLachlan, Jilly Pilon, Rebecca Gale, Louise Greenaway, Jeff Sundstrom, Richard Mehrtens and Jane Smith.

**In Attendance**

Gary Murphy (Chief Executive Officer), Boris Bolgoff (Director Roads, Transport, Drainage and Waste), Julie Vaughan (Director Connected Communities), Scott Cox (Director Environment and Planning), Jamie Loader (Director Water and Sewer), Ricardo Martello (Executive Manager Innovation and Futures), Carlton Oldfield (Acting Chief Finance Officer) and Shane Sullivan (Unit Manager Governance and Business Services).

The Mayor, Lisa Matthews, declared the meeting open at 6.31pm.

Councillor Best was absent from the commencement of the meeting at 6.31pm and joined the meeting at 6.35pm.

At the request of the Mayor, Mr Gary Murphy, Chief Executive Officer advised that the meeting will be held remotely in accordance with section 747A of The Local Government Act 1993 clause 1(a)(i). Councillors were also reminded to adhere to the relevant policies and procedures including the Code of Meeting Practice and Code of Conduct. The Mayor, Lisa Matthews, advised in accordance with the Code of Meeting Practice that the meeting is being recorded and read an acknowledgement of country statement.

The reports are recorded in their correct agenda sequence.

**Apologies**

**Moved:**                **Councillor Vincent**  
**Seconded:**        **Councillor MacGregor**

**Resolved**

**620/20     That Council note that Councillor Marquart was granted a leave of absence at the 22 June 2020 Ordinary Meeting for tonight's meeting.**

**For:**  
**Unanimous**

**1.1 Disclosures of Interest**

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**2.1 Agency Consultation Submission - Planning Proposal - 250 Reeves Street, Somersby**

Councillor Sundstrom declared a pecuniary interest in the matter as he is an alternative delegate on the Joint Regional Planning Panel and may be required to consider this item in that forum. Councillor Sundstrom left the meeting at 6.44pm, returned at 6.56pm and did not participate in discussion on this matter.

Councillor MacGregor declared a pecuniary interest in the matter as he is a Council delegate on the Joint Regional Planning Panel and the panel will be considering this application. Councillor MacGregor left the meeting at 6.44pm, returned at 6.57pm and did not participate in discussion on this matter.

Councillor Burke declared a pecuniary interest in the matter as he is a Council delegate on the Joint Regional Planning Panel and the panel will be considering this application. Councillor Burke left the meeting at 6.45pm, returned at 6.56pm and did not participate in discussion on this matter.

Councillor Smith noted that she will not participate in this matter when it goes before the Joint Regional Planning Panel as she will have participated in discussion and debate of this item at Council. This is in accordance with the Joint Regional Planning Panel Code of Conduct (Clause 3.22).

**3.7 Gosford Regional Library Design Opportunity**

Councillor Holstein declared a significant non pecuniary interest in the matter as his employer is a tenant of Parkside. Councillor Holstein left the meeting at 7.49pm, returned at 8.34pm and did not participate in discussion on this matter.

**4.7 Working Together Staying Strong COVID Grants – May 2020**

Councillor Holstein declared a significant non pecuniary interest in the matter as he currently works for a not for profit organisation that was successful in receiving a grant.

Councillor Hogan declared a pecuniary interest in the matter as she works with most of the grant recipients in the community sector.

This item was resolved by the exception method.

**Moved:**            **Councillor Gale**  
**Seconded:**      **Councillor Hogan**

**Resolved**

**614/20      That Council receive the report on Disclosure of Interest and note advice of disclosures.**

**For:**  
**Unanimous**



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**1.2 Confirmation of Minutes of Previous Meeting**

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**Moved:** Councillor Holstein  
**Seconded:** Councillor MacGregor

**Resolved**

**615/20 That Council confirm the minutes of the Ordinary Meeting of Council held on the 22 June 2020 and the Extraordinary Meeting of the Council held on 29 June 2020.**

**For:**  
**Unanimous**

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**1.3 Notice of Intention to Deal with Matters in Confidential Session**

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**Moved:** Councillor Sundstrom  
**Seconded:** Councillor Hogan

**Resolved**

**616/20 That Council resolve that the following matters be dealt with in closed session, pursuant to s. 10A(2)(d) of the Local Government Act 1993 for the following reasons:**

**Item 7.1 – Warnervale Town Centre Contract**

**Reason for considering in closed session:**

**2(d) commercial information of a confidential nature that would, if disclosed:**

**(ii) confer a commercial advantage on a competitor of the Council**

**That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that this report and Attachment 1 remain confidential in accordance with section 10A(2)(d)(ii) of the Local Government Act as it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and because consideration of the matter in open Council would on balance be contrary to the public interest as it would affect Council's ability to obtain value for money services for the Central Coast community.**

**For:**  
**Mayor Matthews, Councillors Best, Burke, Hogan, Holstein, MacGregor, McLachlan, Mehrtens, Smith, Sundstrom and Vincent**

**Against:**  
**Councillors Gale, Greenaway and Pilon**

**Procedural Motion – Exception****Moved: Councillor Vincent****Seconded: Councillor Gale****Resolved**

**617/20 That Council adopt the following items as a group and in accordance with the report recommendations:**

<b>Item #</b>	<b>Item Title</b>
<b>3.3</b>	<b>Response to Question with Notice - Big Prawn</b>
<b>3.5</b>	<b>Meeting Record of the Gosford Foundation Trust Management Committee meeting held 26 May 2020</b>
<b>3.6</b>	<b>Meeting Record of the Protection of the Environment Trust Management Committee meeting held on 26 May 2020</b>
<b>4.1</b>	<b>Meeting Record of the Water Management Advisory Committee meeting held 27 May 2020</b>
<b>4.2</b>	<b>Meeting Record of the Gosford CBD and Waterfront Advisory Committee meeting held on 14 May 2020</b>
<b>4.3</b>	<b>Meeting Record of the Companion Animals Advisory Committee meeting held 28 May 2020</b>
<b>4.4</b>	<b>Meeting Record of the Town Centre Advisory Committee meeting held on 19 May 2020</b>
<b>4.5</b>	<b>Meeting Record of the Status of Women Advisory Group meeting held 2 June 2020</b>
<b>4.6</b>	<b>Meeting Record of the Tourism Advisory Committee meeting held 3 June 2020</b>
<b>4.7</b>	<b>Working Together Staying Strong COVID Grants – May 2020</b>
<b>7.1</b>	<b>Warnervale Town Centre Contract (Confidential)</b>

**618/20 That Council discuss the following items individually:**

<b>Item #</b>	<b>Item Title</b>
<b>2.1</b>	<b>Agency Consultation Submission - Planning Proposal - 250 Reeves Street, Somersby</b>
<b>3.1</b>	<b>Land Transaction Policy</b>
<b>3.2</b>	<b>Continuation of Level 1 Water Restrictions</b>
<b>3.4</b>	<b>Councillor Remuneration</b>
<b>3.7</b>	<b>Gosford Regional Library Design Opportunity</b>

<b>Item #</b>	<b>Item Title</b>
<b>6.1</b>	<b>Notice of Motion - Council request for Chief Executive Officer to investigate revenue options and modelling for Central Coast Council</b>
<b>6.2</b>	<b>Notice of Motion - Ruling out rotting red bins</b>
<b>6.3</b>	<b>Notice of Motion - Significant Tree Register</b>

**For:**  
**Unanimous**

## **2.1 Agency Consultation Submission - Planning Proposal - 250 Reeves Street, Somersby**

Councillor Sundstrom declared a pecuniary interest in the matter as he is an alternative delegate on the Joint Regional Planning Panel and may be required to consider this item in that forum. Councillor Sundstrom left the meeting at 6.44pm, returned at 6.56pm and did not participate in discussion on this matter.

Councillor MacGregor declared a pecuniary interest in the matter as he is a Council delegate on the Joint Regional Planning Panel and the panel will be considering this application. Councillor MacGregor left the meeting at 6.44pm, returned at 6.57pm and did not participate in discussion on this matter.

Councillor Burke declared a pecuniary interest in the matter as he is a Council delegate on the Joint Regional Planning Panel and the panel will be considering this application. Councillor Burke left the meeting at 6.45pm, returned at 6.56pm and did not participate in discussion on this matter.

Councillor Smith noted that she will not participate in this matter when it goes before the Joint Regional Planning Panel as she will have participated in discussion and debate of this item at Council. This is in accordance with the Joint Regional Planning Panel Code of Conduct (Clause 3.22).

Councillor Best left the meeting at 6.45pm and returned to the meeting at 6.49pm.

**Moved:** Councillor Smith  
**Seconded:** Councillor Greenaway

**Resolved**

**619/20 That Council note the following matters of concern in relation to this proposal and amend the submission:**

- a The site is located within the area relevant to Sydney Regional Environmental Plan No 8 (Central Coast Plateau Areas) [NSW] which includes the following aims:**

- i to provide for the environmental protection of the Central Coast plateau areas and to provide a basis for evaluating competing land uses,*
  - g to protect the natural ecosystems of the region, and*
  - h to maintain opportunities for wildlife movement across the region, and*
  - i to discourage the preparation of draft local environmental plans designed to permit rural residential development,*
- b That SREP8 Clause 8(3) states that "A council shall not consent to development on land to which this plan applies where, in its opinion, the carrying out of the development shall result in the destruction of sedgeland".*
- c Noting that although Council is not the consent authority, Council is particularly concerned about the potential impact of development of this land upon sedgeland.*
- d Note that this location drains into the Narara Creek catchment and that potential impacts on flooding should be articulated and considered in the proposal.*
- e That Council note that the COSS Strategy identifies that the "primary purpose of the COSS is to maintain areas of native vegetation and habitat for native animals on public land in the eastern part of the Gosford Local Government Area" and that Council also note that the site is identified for acquisition as part of the Council's Coastal Open Space System (COSS) due to its significant environmental and cultural values.*
- f That Council's submission request further consultation with the Department of Planning, /industry and Environment on the mechanisms to bring appropriate lands related to this proposal into COSS.*
- 620/20** *That Council endorse the Agency Consultation Submission for the Planning Proposal at 250 Reeves Street, Somersby (refer to Attachments 3 and 4) amended to include points from (1).*
- 621/20** *That Council request the Chief Executive Officer forward the submission to the Department of Planning, Industry and Environment for consideration.*
- 622/20** *That Council request the Chief Executive Officer provide a briefing to Councillors during any exhibition period, and before a submission is prepared, to identify any further matters relevant to the proposal.*

**For:**  
**Mayor Matthews, Councillors Greenaway,**  
**Hogan, Holstein, Mehrtens, Smith and**  
**Vincent**

**Against:**  
**Councillors Best, Gale, McLachlan and**  
**Pilon**

**3.1 Land Transaction Policy**

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**Moved:** Councillor Smith  
**Seconded:** Councillor Vincent

**Resolved**

**623/20 That Council place the draft Central Coast Council Land Transaction Policy on public exhibition for 28 days.**

**624/20 That Council consider a further report on the results of the public exhibition.**

<b>For:</b>	<b>Against:</b>
<b>Mayor Matthews, Councillors Best, Burke, Greenaway, Hogan, Holstein, MacGregor, McLachlan, Mehrtens, Pilon, Smith, Sundstrom and Vincent</b>	<b>Councillor Gale</b>

**3.2 Continuation of Level 1 Water Restrictions**

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**Moved:** Councillor Gale  
**Seconded:** Councillor Holstein

**Resolved**

**625/20 That Council endorse the Chief Executive Officer (CEO) to not transition to Water Wise Rules once Mangrove Creek Dam (MCD) reaches 55%, noting that a reassessment of the decision would occur at a suitable Council meeting in November 2020.**

**626/20 That Council endorse the CEO to enact future increases in Water Restriction Levels (ie. Progressing from Water Wise Rules through to Level 5 Water Restrictions) in-line with the established triggers without a resolution from Council, noting a report to Council would be required if a trigger level were reached and the CEO did not enact the associated increase in Water Restriction Level.**

**627/20 That Council require that any decision to decrease Water Restriction Levels (ie. Progressing from Level 5 Water Restrictions through to Water Wise Rules) or remain on the current Water Restriction Level is to be made by way of a Council Resolution within one month of the relevant Water Restriction Level being reached.**

**628/20 That Council notes that future transitions between Water Wise Rules and Water Restriction Levels (up or down) will consider the storage-based trigger levels as a guide and decision point, and that staff will consider a broad range of factors influencing the security of the water supply and**

**may make recommendations that differ from the storage-based triggers from time to time.**

**For:**

**Unanimous**

### **3.3 Response to Question with Notice - Big Prawn**

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This item was resolved by the exception method.

**Moved: Councillor Vincent**

**Seconded: Councillor Gale**

**Resolved**

**629/20 That Council receive the report on the Big Prawn.**

**630/20 That Council resolve to cease further investigations on the matter.**

**For:**

**Unanimous**

### **3.4 Councillor Remuneration**

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Councillor Greenaway left the meeting at 7.29pm and returned at 7.30pm.

**Moved: Councillor Best**

**Seconded: Councillor McLachlan**

- 1 *That Council note the determination made by the Local Government Remuneration Tribunal made 10 June 2020 in respect of Councillor and Mayoral fees.*
- 2 *That Council fix the annual fee to be paid to each Councillor to remain at the same level as determined for 2019/20 annual fee pursuant to s.248(2) of the Local Government Act 1993.*
- 3 *That Council fix the annual fee to be paid to the Mayor to remain at same level as determined for 2019/20 annual fee pursuant to s.249(3) of the Local Government Act 1993.*
- 4 *That Council determine, pursuant to s.249(5) of the Local Government Act 1993, that an annual fee remain at the same level as determined for 2019/2020 fees be paid to the Deputy Mayor, with that fee to be deducted from the annual fee paid to the Mayor in accordance with resolution 3 above.*

Amendment Moved: Councillor Holstein  
Amendment Seconded: Councillor Smith

- 1 That Council note the determination made by the Local Government Remuneration Tribunal made 10 June 2020 in respect of Councillor and Mayoral fees.
- 2 That Council fix the annual fee to be paid to each Councillor at \$32,040 pursuant to s.248(2) of the Local Government Act 1993.
- 3 That Council fix the annual fee to be paid to the Mayor at \$99,800 pursuant to s.249(3) of the Local Government Act 1993.
- 4 That Council determine, pursuant to s.249(5) of the Local Government Act 1993, that an annual fee of \$9,980 be paid to the Deputy Mayor, with that fee to be deducted from the annual fee paid to the Mayor in accordance with resolution 3 above.

For:  
Mayor Matthews, Councillors Greenaway,  
Hogan, Holstein, MacGregor, Mehrtens,  
Smith and Sundstrom

Against:  
Councillors Best, Burke, Gale, McLachlan,  
Pilon and Vincent

The Amendment was put to the vote and declared CARRIED and then become the Motion.

**Moved: Councillor Holstein**  
**Seconded: Councillor Smith**

**Resolved**

- 631/20 That Council note the determination made by the Local Government Remuneration Tribunal made 10 June 2020 in respect of Councillor and Mayoral fees.**
- 632/20 That Council fix the annual fee to be paid to each Councillor at \$32,040 pursuant to s.248(2) of the Local Government Act 1993.**
- 633/20 That Council fix the annual fee to be paid to the Mayor at \$99,800 pursuant to s.249(3) of the Local Government Act 1993.**
- 634/20 That Council determine, pursuant to s.249(5) of the Local Government Act 1993, that an annual fee of \$9,980 be paid to the Deputy Mayor, with that fee to be deducted from the annual fee paid to the Mayor in accordance with resolution 3 above.**

**For:**  
**Mayor Matthews, Councillors Greenaway,**  
**Hogan, Holstein, MacGregor, Mehrtens,**  
**Smith and Sundstrom**

**Against:**  
**Councillors Best, Burke, Gale,**  
**McLachlan, Pilon and Vincent**

**3.5 Meeting Record of the Gosford Foundation Trust Management Committee meeting held 26 May 2020**

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This item was resolved by the exception method.

**Moved:** **Councillor Vincent**

**Seconded:** **Councillor Gale**

**Resolved**

**635/20 That Council note the Meeting Record of the Gosford Foundation Trust Management Committee held 26 May 2020 that is Attachment 1 to this report.**

**636/20 That Council as Trustee approve the spend of \$910 per annum for the operation of a Gosford Foundation Trust website and that this be funded from the Fund.**

**For:**

**Unanimous**

**3.6 Meeting Record of the Protection of the Environment Trust Management Committee meeting held on 26 May 2020**

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This item was resolved by the exception method.

**Moved:** **Councillor Vincent**

**Seconded:** **Councillor Gale**

**Resolved**

**637/20 That Council note the Meeting Record of the Protection of the Environment Trust Management Committee held on 26 May 2020 that is Attachment 1 to this report.**

**638/20 That Council as Trustee approve the spend of \$910 per annum for the operation of the website and that this be funded from the Public Fund.**

**For:**

**Unanimous**

**3.7 Gosford Regional Library Design Opportunity**

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Councillor Holstein declared a significant non pecuniary interest in the matter as his employer is a tenant of Parkside. Councillor Holstein left the meeting at 7.49pm, returned at 8.34pm and did not participate in discussion on this matter.



Councillor Greenaway left the meeting at 8.08pm and returned to the meeting at 8.10pm.  
Councillor Burke left the meeting at 8.09pm and returned to the meeting at 8.11pm.  
Councillor Sundstrom left the meeting at 8.10pm and returned to the meeting at 8.11pm.  
Councillor Greenaway left the meeting at 8.11pm and returned to the meeting at 8.12pm.

*Moved:* Councillor Gale  
*Seconded:* Councillor Sundstrom

- 1 *That Council note the report on the Gosford Regional Design Opportunity.*
- 2 *That Council request the Chief Executive Officer to continue to develop designs and full documentation for a standalone library consistent with the resolution of 9 December 2019.*

*Amendment Moved:* Councillor Vincent  
*Amendment Seconded:* Councillor MacGregor

- 1 *That Council note the report on the Gosford Regional Design Opportunity.*
- 2 *That Council request the Chief Executive Officer to continue to develop designs and full documentation for a standalone library consistent with the resolution of 9 December 2019.*
- 3 *That Council request the Chief Executive Officer to investigate the inclusion of the development of designs that include additional provisions for parking including one level of basement parking which would equate up to 35 additional car parking spaces.*

*For:*  
Councillors MacGregor and Vincent

*Against:*  
Mayor Matthews, Councillors Best, Burke, Gale, Greenaway, Hogan, McLachlan, Mehrrens, Smith and Sundstrom

*Abstained:* Councillor Pilon

The Amendment was put to the vote and declared LOST.

***Moved:* Councillor Gale**  
***Seconded:* Councillor Sundstrom**

***Resolved***

**639/20** ***That Council note the report on the Gosford Regional Design Opportunity.***

**640/20** ***That Council request the Chief Executive Officer to continue to develop designs and full documentation for a standalone library consistent with the resolution of 9 December 2019.***

**For:**  
**Mayor Matthews, Councillors Burke, Gale, Greenaway, Hogan, Mehrrens, Smith and Sundstrom**

**Against:**  
**Councillors Best, MacGregor, McLachlan and Vincent**

**Abstained: Councillor Pilon**

**4.1 Meeting Record of the Water Management Advisory Committee meeting held 27 May 2020**

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This item was resolved by the exception method.

**Moved: Councillor Vincent**  
**Seconded: Councillor Gale**

**Resolved**

**641/20 That Council receive the report on Meeting Record of the Water Management Advisory Committee meeting held 27 May 2020.**

**For:**  
**Unanimous**

**4.2 Meeting Record of the Gosford CBD and Waterfront Advisory Committee meeting held on 14 May 2020**

---

This item was resolved by the exception method.

**Moved: Councillor Vincent**  
**Seconded: Councillor Gale**

**Resolved**

**642/20 That Council receive the report on Meeting Record of the Gosford CBD and Waterfront Advisory Committee meeting held on 14 May 2020.**

**For:**  
**Unanimous**

**4.3 Meeting Record of the Companion Animals Advisory Committee meeting held 28 May 2020**

---

This item was resolved by the exception method.

**Moved: Councillor Vincent**  
**Seconded: Councillor Gale**

**Resolved**

**643/20** *That Council receive the report on Meeting Record of the Companion Animals Advisory Committee meeting held 28 May 2020.*

**For:**  
**Unanimous**

**4.4 Meeting Record of the Town Centre Advisory Committee meeting held on 19 May 2020**

---

This item was resolved by the exception method.

**Moved:** **Councillor Vincent**  
**Seconded:** **Councillor Gale**

**Resolved**

**644/20** *That Council receive the report on Meeting Record of the Town Centre Advisory Committee meeting held on 19 May 2020.*

**For:**  
**Unanimous**

**4.5 Meeting Record of the Status of Women Advisory Group meeting held 2 June 2020**

---

This item was resolved by the exception method.

**Moved:** **Councillor Vincent**  
**Seconded:** **Councillor Gale**

**Resolved**

**645/20** *That Council receive the report on Meeting Record of the Status of Women Advisory Group meeting held 2 June 2020.*

**For:**  
**Unanimous**

**4.6 Meeting Record of the Tourism Advisory Committee meeting held 3 June 2020**

---

This item was resolved by the exception method.

**Moved:**            **Councillor Vincent**  
**Seconded:**       **Councillor Gale**

**Resolved**

**646/20      That Council receive the report on Meeting Record of the Tourism Advisory Committee meeting held 3 June 2020.**

**For:**  
**Unanimous**

#### **4.7            Working Together Staying Strong COVID Grants – May 2020**

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Councillor Holstein declared a significant non pecuniary interest in the matter as he currently works for a not for profit organisation that was successful in receiving a grant.

Councillor Hogan declared a pecuniary interest in the matter as she works with most of the grant recipients in the community sector.

This item was resolved by the exception method.

**Moved:**            **Councillor Vincent**  
**Seconded:**       **Councillor Gale**

**Resolved**

**647/20      That Council receive the report on the Working Together Staying Strong Grant Program May 2020 applications as outlined in the following report and Attachments 1 and 2.**

**For:**  
**Unanimous**

#### **6.1            Notice of Motion - Council request for Chief Executive Officer to investigate revenue options and modelling for Central Coast Council**

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Councillor Holstein left the meeting at 8.34pm and did not return.

**Moved:**            **Councillor MacGregor**  
**Seconded:**       **Councillor Vincent**

**Resolved**

**648/20      That Council request the Chief Executive Officer to conduct a Councillor workshop that discusses our revenue base and model and its relationship to expenditure within our organisation.**

- 649/20** *That the Chief Executive Officer consider further options for revenue raising and expenditure in line with the following principles:*
- a Council ensures a high level of community engagement and consultation in order to effectively engage the community, including opportunities for participatory budgeting.*
  - b That Council maintains a high level of services in order to meet community expectations including in areas such as garbage pick ups, bulk curb side collections, libraries, childcare centres, sporting and recreation facilities, community facilities, community based and senior citizen programmes.*
  - c Council prioritises in-house delivery of services and functions in preference to contracting externally.*
- 650/20** *Prior to this workshop, the Chief Executive Officer circulate information to Councillors as the basis for discussion regarding the following:*
- a a review of current revenue sources and comparison with other comparable councils to compare our existing revenue base and model to other leading councils across NSW and Australia.*
  - b a review of what other councils in other nations are doing to raise revenue that could be considered within the confines of the Local Government Act 1993 or any other relevant state or federal legislation relevant to our revenue raising capacity.*
  - c new or alternative arrangements for increasing the revenue base for Central Coast Council.*
  - d an outline of the mechanism of special rate variations for specific purposes ie a small levy of one dollar per rate payer to pay for footpaths or similar community infrastructure as part of our submission and plans for rate harmonisation.*
  - e review of developer contributions that have already been received since 2012 and that these funds are being spent as intended in areas they were collected for.*
  - f a review of whether developer contributions collected have been adequate to cover infrastructure and community development since their significant reductions over the past decade or more by former councils.*
  - g opportunities for reductions in current costs through existing and emerging opportunities such as the production and on sale of renewable energy and efficiencies around economies of scale created through the amalgamation process.*

- h the potential for the delivery of affordable housing and direct provision of accommodation to meet the needs of a population projected to grow by up to 100,000 by 2036.***
- i opportunities that may exist through the financial sector regarding record low interest rates on loans that are currently available.***
- j a draft engagement strategy for the workshop showing how Council will fully consult with the community in the lead up to rates harmonisation. The draft engagement strategy should ensure that Council fully consult with the community with genuine and detailed community consultation offering a variety of models for rate harmonisation as part of the consultation process for rates harmonisation ie. model a, b, c, as has been the case with taxation and revenue reform by government bodies in the past***

**651/20 That Council note the legacy of decisions made by the former Wyong Council to implement a Special Rate Variation as determined by IPART on Tuesday the 11th of June 2013. Resulting in a cumulative rise of 30.59% over 4 years from 2013/14, which was over 17.6% above the then rate peg and equated to a rise in rates of roughly 3% each year from 2013/14.**

**652/20 That Council request the Chief Executive Officer to report on the results of this investigation and workshop to Council by March 2021.**

**For:**

**Mayor Matthews, Councillors Greenaway, Hogan, MacGregor, Mehrtens, Smith, Sundstrom and Vincent**

**Against:**

**Councillors Best, Burke, Gale, McLachlan and Pilon**

## **6.2 Notice of Motion - Ruling out rotting red bins**

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Councillor Holstein left the meeting at 8.34pm and did not return.

Councillor Sundstrom left the meeting at 9.27pm and returned to the meeting at 9.29pm.

Moved: Councillor Best

Seconded: Councillor Gale

- 1 That Council notes with great concern that the recently exhibited Central Coast Waste Strategy makes numerous references encouraging the reduction of red bin pick up cycles as an environmental and cost saving device.**
- 2 That also Council notes under significant Green Group pressure a number of sister Councils have now already moved to withdraw services to a fortnightly red bin pick up.**
- 3 That further to Council recently voting to increase rates by a further \$4.4 million, lifting the annual total rate take to \$335.5 million dollars, Council now not reduce its services through RULING OUT reducing the red bin pick up by 50% to fortnightly.**

- 4 That Council recognises the COVID pressure that our Community is currently under and that this should not be magnified to escalating public health concerns through emissions from pungent red bins.

Amendment Moved: Councillor Smith  
Amendment Seconded: Councillor Vincent

- 1 That Council note that staff are is currently reviewing the submissions received from the public exhibition period of the draft Central Coast Resource Management Strategy with a further report to come to Council.
- 2 That Council consider this matter as part of the finalisation of the Central Coast Resource Management Strategy.

For: Councillors Greenaway, Hogan, MacGregor, McLachlan, Mehrtens, Smith, Sundstrom and Vincent  
Against: Mayor Matthews, Councillors Best, Burke, Gale and Pilon

The Amendment was put to the vote and declared CARRIED and then become the motion.

**Moved: Councillor Smith**  
**Seconded: Councillor Vincent**

**Resolved**

**653/20 That Council note that staff are currently reviewing the submissions received from the public exhibition period of the draft Central Coast Resource Management Strategy with a further report to come to Council.**

**654/20 That Council consider this matter as part of the finalisation of the Central Coast Resource Management Strategy.**

**For: Councillors Greenaway, Hogan, MacGregor, McLachlan, Mehrtens, Smith, Sundstrom and Vincent**  
**Against: Mayor Matthews, Councillors Best, Burke, Gale and Pilon**

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**6.3 Notice of Motion - Significant Tree Register**

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Councillor Holstein left the meeting at 8.34pm and did not return.  
Councillor Sundstrom left the meeting at 9.53pm and returned to the meeting at 9.54pm.

**Moved: Councillor Greenaway**  
**Seconded: Councillor Hogan**

**Resolved**

- 655/20** *That Council acknowledges the valuable contribution of community members who nominate trees for the Significant Tree Register.*
- 656/20** *That Council notes that the Significant Tree Register lists a range of trees; some are native species, but others are of historical, cultural significance or heritage value.*
- 657/20** *That Council requests the Chief Executive Officer to take the appropriate steps to remove the \$250 fee from the Fees and Charges, noting that there had previously been no fee involved with the Significant Tree Register when it was maintained by Gosford City Council.*
- 658/20** *That Council request the Chief Executive Officer to investigate the opportunities for providing long term protection to the Trees listed on the register and that a (remote) meeting between relevant staff and any interested councillors be convened for this purpose before the end of August 2020. In order to progress this matter, two councillors are sufficient for the purposes of the meeting.*

**For:**

**Mayor Matthews, Councillors Greenaway, Hogan, MacGregor, McLachlan, Mehrstens, Smith, Sundstrom and Vincent**

**Against:**

**Councillors Best, Burke, Gale and Pilon**

The confidential report was adopted by the exception method (minute 617/20) and therefore the resolutions are reported as follows;

## **7.1 Warnervale Town Centre Contract**

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**Moved:** **Councillor Vincent**

**Seconded:** **Councillor Gale**

**Resolved**

- 659/20** *That Council approve the following variations to the contract dated 1 August 2017 between Central Coast Council and Lirun Developments Pty Ltd for the sale of the Warnervale Town Centre site at Sparks Road Warnervale:*
- *A 12-month extension to the sunset dates under the contract for the issue of a Site Audit Statement and the registration of the plan of consolidation and the plan of subdivision, to 1 August 2021; and*
  - *Addition of a new special condition to provide that if methane gas levels detected in the landfill gas monitoring network exceed the*



**validation criteria in January 2021, then Council can rescind the contract.**

**660/20 That Council note that any variation to the contract will be subject to the agreement of the purchaser.**

**661/20 That Council authorise the Chief Executive Officer to enter into negotiations with the purchaser for a period of 6-months, commencing immediately, to vary the existing contract or enter into a new contract to replace the existing contract for the sale of part of the Warnervale Town Centre site, excluding areas required for an additional landfill buffer area, in the event that methane gas levels detected in the landfill gas monitoring network exceed the validation criteria in January 2021.**

**662/20 That any new contract is to be substantially on the same terms as the existing contract, including pricing, except for amendments or pro-rata price adjustments necessary to give effect to the sale of part of the property.**

**663/20 That any new contract will be approved by Council resolution.**

**664/20 That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that this report and its attachments remain confidential in accordance with section 10A(2)(g) of the Local Government Act as it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege, and consideration of the matter in open Council would, on balance be contrary to the public interest as it would affect Council's ability to manage legal matters effectively and in the best interests of the Central Coast community.**

**For:**

**Unanimous**

**The Meeting** closed at 10.23 pm.



**Item No:** 1.3  
**Title:** Notice of Intention to Deal with Matters in Confidential Session  
**Department:** Governance

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27 July 2020 Ordinary Council Meeting

Trim Reference: F2020/00039 - D14061554

### **Summary**

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in a closed and confidential Session. The report is included in this business paper with the recommendation below providing that this is discussed in closed session.

The *Local Government Act 1993* requires the Chief Executive Officer to identify those matters listed on the business paper which may be categorised as confidential in terms of section 10A of the *Local Government Act 1993*. It is then a matter for Council to determine whether those matters will indeed be categorised as confidential.

### **Recommendation**

***That Council resolve that the following matter be dealt with in closed session, pursuant to s. 10A of the Local Government Act 1993 for the following reason:***

***Item 2.5 – Central Coast Airport Review (Phase 2) Final Report***

***Reason for considering in closed session:***

***2(a) personnel matters concerning particular individuals (other than Councillors)***

**Context**

Section 10A of the *Local Government Act 1993* (the Act) states that a Council may close to the public so much of its meeting as comprises:

- 2(a) *personnel matters concerning particular individuals (other than Councillors),*
- 2(b) *the personal hardship of any resident or ratepayer,*
- 2(c) *information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,*
- 2(d) *commercial information of a confidential nature that would, if disclosed:*
  - (i) *prejudice the commercial position of the person who supplied it, or*
  - (ii) *confer a commercial advantage on a competitor of the Council, or*
  - (iii) *reveal a trade secret,*
- 2(e) *information that would, if disclosed, prejudice the maintenance of law,*
- 2(f) *matters affecting the security of the Council, Councillors, Council staff or Council property,*
- 2(g) *advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,*
- 2(h) *information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

It is noted that with regard to those matters relating to all but 2(a), 2(b) and 2(d)(iii) it is necessary to also give consideration to whether closing the meeting to the public is, on balance, in the public interest.

Further, the Act provides that Council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public (section 10A(3)).

As provided in the Office of Local Government Meetings Practice Note August 2009, it is a matter for the Council to decide whether a matter is to be discussed during the closed part of a meeting. The Council would be guided by whether the item is in a confidential business paper, however the Council can disagree with this assessment and discuss the matter in an open part of the meeting.

**Attachments**

Nil



**Item No:** 2.1  
**Title:** Consideration of Submissions and Adoption of the Operational Plan 2020-21  
**Department:** Innovation and Futures

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27 July 2020 Ordinary Council Meeting

Trim Reference: F2019/01964 - D13750564  
Author: Sharon McLaren, Section Manager, Corporate Planning and Reporting  
Mellissa McKee, Financial Controller  
Michelle Best, Financial Controller  
Manager: Michelle Bannister, Unit Manager, Performance and Innovation  
Vivienne Louie, Unit Manager, Financial Performance  
Executive: Carlton Oldfield, Action Chief Financial Officer  
Ricardo Martello, Executive Manager Innovation and Futures

Due notice is given of this matter in accordance with Council's Code of Meeting Practice. The report and any relevant attachments will be provided prior to the Ordinary Meeting of 27 July 2020. The reason for providing this report as a late item is so that it can reflect as far as practicable the current situation with regard to Council's actions and response.



**Item No:** 2.2  
**Title:** Actions in response to Resolution - Integrity and Ethical Standards  
**Department:** Governance

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27 July 2020 Ordinary Council Meeting

Reference: F2018/00028-002 - D14039887  
Author: Shane Sullivan, Unit Manager, Governance and Business Services  
Executive: Gary Murphy, Chief Executive Officer

## Summary

This report provides an update on actions taken in response to the resolution of Council on 28 October 2019 in response to a report Council Resolution to Establish and Integrity and Ethical Standards Unit.

## Recommendation

- 1 That Council receive and note the report on Actions in response to Resolution – Integrity and Ethical Standards**
- 2 That Council request the Chief Executive Officer provide a further report to Council in early 2021 assessing if the actions identified have achieved the desired outcomes.**

## Context

At its meeting held 28 October 2019, Council resolved as follows:

- 1013/19 *That Council note that the Audit, Risk and Improvement Committee (ARIC) consider that there is no need to establish an Integrity and Ethical Standards Unit as the proposed functions are already addressed by the existing structure.*
- 1014/19 *That Council note that the Audit, Risk and Improvement Committee (ARIC) recommends that Council review the resourcing of the current structure, as well as the preparation and distribution of regular reports from that functional area to Council.*
- 1015/19 *That Council direct the Chief Executive Officer to:*
- a Develop a Governance Dashboard for Quarterly Reporting to Council;*
  - b Increase the transparency associated with the Internal Ombudsman function by:*

## 2.2 **Actions in response to Resolution - Integrity and Ethical Standards (contd)**

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- i Developing a Charter for the Internal Ombudsman (IO) to clearly describe the role and function of the IO, and the types of complaints that are investigated;*
  - ii Annual reporting by the IO in Council's Annual Report;*
  - iii Development of an internet page to clearly describe the IO's role and how the community can interact with them.*
- c Establish an internal forum to monitor the Dashboard and enhance communication between key functions such as Governance, People and Culture, Customer Service, Internal Ombudsman, Internal Audit, and Finance; and*
- d Ensure mechanisms a), b) and c) are in place by the end of 2019 and the outcomes reviewed by mid-2020 so that a report can be provided to Council to determine if these activities have achieved the desired outcomes.*

This report is to provide an update on these activities.

### **Current Status**

*That the Audit, Risk and Improvement Committee (ARIC) recommends that Council review the resourcing of the current structure, as well as the preparation and distribution of regular reports from that functional area to Council.*

To date the structure has not changed. The Office of the Internal Ombudsman, Chief Internal Auditor and Governance area provide quarterly reports to the Audit, Risk and Improvement Committee and monthly reports to the CEO.

*Develop a Governance Dashboard for Quarterly Reporting to Council.*

A Dashboard was developed and was to be presented to the Audit, Risk and Improvement Committee at the March meeting. Unfortunately, due to technological constraints it was not possible and out of session meetings were conducted.

Consultation regarding the Dashboard was subsequently conducted with members of the Audit, Risk and Improvement Committee and the Executive Leadership team.

The most recent version of the Dashboard is provided to Council as an attachment to this report noting that it remains subject to further review.

Moving forward, the Governance Dashboard will be provided following the end of every quarter to the Executive Leadership team, then the ARIC and then to Councillors. End of quarter reporting will provide more meaningful information for ARIC and Councillors.

## 2.2 Actions in response to Resolution - Integrity and Ethical Standards (contd)

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It is noted that there is a Corporate project to review the capturing and reporting of KPIs and the Dashboard will be reviewed regularly in light of that project.

*Increase the transparency associated with the Internal Ombudsman function by:*

- i Developing a Charter for the Internal Ombudsman (IO) to clearly describe the role and function of the IO, and the types of complaints that are investigated;*

The Internal Ombudsman Charter was adopted by Council at its meeting held 11 May 2020.

- ii Annual reporting by the IO in Council's Annual Report;*

This will be included as appropriate as part of Council's 2019/20 Annual Report.

- iii Development of an internet page to clearly describe the IO's role and how the community can interact with them.*

The internet page went live on Friday, 22 May 2020 and can be found here:

<https://www.centralcoast.nsw.gov.au/council/about-council/office-internal-ombudsman>

*Establish an internal forum to monitor the Dashboard and enhance communication between key functions such as Governance, People and Culture, Customer Service, Internal Ombudsman, Internal Audit, and Finance.*

A Governance Forum comprised of the following roles was established and first met on 2 December 2019:

- Director, Governance
- Senior Internal Ombudsman
- Chief Internal Auditor
- Executive Manager, People and Culture
- Chief Financial Auditor
- Unit Manager, Community Engagement
- Unit Manager, Governance and Business Services

The Forum is meeting every two/three months.

- d Ensure mechanisms a), b) and c) are in place by the end of 2019 and the outcomes reviewed by mid-2020 so that a report can be provided to Council to determine if these activities have achieved the desired outcomes.*

The activities as identified were not in place by the end of 2019 with the exception of the establishment of the Governance Forum. It is noted however that work commenced on the various actions following the resolution of Council but that completion took longer than the timeframe determined by Council.

## **2.2 Actions in response to Resolution - Integrity and Ethical Standards (contd)**

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It is recommended to ARIC that a further assessment be provided to Council in early 2021. This will allow time for the measures to be embedded and assessed for effectiveness.

### **Consultation**

There has been consultation with the Governance Forum in the preparation of this report. In addition, the information as provided above was reported to ARIC on 17 June 2020.

### **Link to Community Strategic Plan**

Theme 4: Responsible

### **Goal G: Good governance and great partnerships**

R-G2: Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect.

### **Critical Dates or Timeframes**

It is recommended that a further report be provided to Council in early 2021 assessing if the current arrangements have achieved the desired outcomes.

### **Attachments**

- 1 Performance & Governance D14072126





# PERFORMANCE & GOVERNANCE





**Item No:** 2.3  
**Title:** Amalgamation Process Update  
**Department:** Innovation and Futures

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27 July 2020 Ordinary Council Meeting

Reference: F2019/00041-004 - D13818442  
Author: Virginia Cross, Continuous Improvement Officer  
Manager: Michelle Bannister, Unit Manager, Performance and Innovation  
Executive: Carlton Oldfield, Acting Chief Financial Officer  
Ricardo Martello, Executive Manager Innovation and Futures

### **Report Purpose**

The purpose of this report is to respond to the following Council resolutions regarding the amalgamation process that resulted in Central Coast Council being proclaimed by the NSW State Government on 12 May 2016.

#### *Resolved*

- 649/17 *That having regard to the amalgamation of the former Wyong and Gosford Councils, Council resolve to request that the Chief Executive Officer provide a comprehensive report on the amalgamation project plan and objectives/deliverables clearly articulating and importantly demonstrating what has been achieved to date and what is still required to be completed.*
- 650/17 *That Council further resolve to request that the Chief Executive Officer provide a report on what expenditures have been made out of the \$20M State Government Amalgamation Fund, what funds are remaining and what percentage of the amalgamation process has been effectively delivered.*

#### *Resolved*

- 813/18 *That Council therefore request the CEO to: -*
- 1 *Require staff to bring forward reports as follows: -*
    - (B) *A realistic estimate of the costs involved in amalgamating the two former Councils and the projected time period for completion of amalgamation.*
    - (C) *A report on the progress of all the various aspects of the amalgamation.*

### *Resolved*

- 1147/19 *That Council note the information provided in the report "Response to Council resolutions – Amalgamation process".*
- 1148/19 *That a further report be provided to Council in early 2020 to address the remaining requests for information being:*
- a A realistic estimate of the costs involved in amalgamating the two former Councils and the projected time period for completion of amalgamation (Minute numbers 813/18 1(B), 649/17 and Question on Notice);*
  - b A report on the progress of all the various aspects of the amalgamation (Minute numbers 813/18 1(C);*
  - c A report that outlines expenditure on amalgamation and what percentage of the amalgamation process has been effectively delivered (Minute Number 650/17).*

This report also addresses the following Question on Notice:

- Q209/18 *QON - Council Amalgamation Gantt Chart  
Councillor Doug Vincent  
Could staff please provide an updated project gantt chart on the Council amalgamation process?*

### **Summary**

Estimated amalgamation costs funded by Council to date are \$38,705,654. This figure is after the \$10 million in funding from the NSW Government's 'New Council Implementation Fund'. Up until November 2017, Council had a dedicated Program Management Office (PMO) to coordinate the consolidation of systems, processes and people. After the disbanding of the PMO, Council did not specifically measure costs for aligning processes, with a move to the use of *business as usual* resources. As such, these financial figures are an estimate.

In July 2019 Council assigned a program coordinator to track progress on 'amalgamation' projects. This work has involved monitoring 173 projects, with 790 discrete actions within them. As at 30 June 2020, 127 of the 173 projects have been completed (73%), and 650 of the 790 individual actions completed (82%). The remainder of the consolidation items will be completed by 30 June 2022.

### Recommendation

***That Council note the amalgamation costs and progress on consolidation projects as outlined in this Report.***

### Context

The Local Government (Council Amalgamations) Proclamation 2016 amalgamated the former Wyong Shire Council and former Gosford City Council and constituted a new council, Central Coast Council, in May 2016. Council received \$10 million from the NSW Government under the New Council Implementation Fund upon amalgamation to assist with the costs of amalgamating.

A Program Management Office (PMO) was established to coordinate and manage the consolidation of systems, processes and people. The PMO divided the program of work into twenty work streams, with projects and actions within each work stream. Progress was monitored and reported by the PMO program dashboard, and distinct account codes were allocated to each project to monitor cost.

Council has spent the \$10 million funding on the following, as permitted under the funding agreement:

- 1 Initial work to enable Council to function – business registrations and licences, transfer of assets and liabilities;
- 2 Redundancy payments for staff;
- 3 Replacement signage;
- 4 Change management programs for staff;
- 5 Reviewing business processes and systems to support service delivery; and
- 6 Contributing to the cost of upgrading and aligning Council's IT systems.

In addition, Council received \$10 million from the NSW Government's Stronger Communities Fund to kick start the delivery of infrastructure and service projects. Of the ten projects identified as recipients of this grant fund, the following nine have been completed:

- Umina and Niagara park playground upgrades;
- Avoca Beach foreshore protection works;
- Improved accessibility at key local beaches and lake reserves;
- Austin Butler Oval and Woy Woy Tennis amenities redeveloped;
- Starting blocks and electronic timing system at Peninsula Leisure Centre;
- Drainage and irrigation system at Alan Davidson Oval;
- Traffic flow improvements in Terrigal CBD;
- Elfin Hill Road foreshore protection works; and
- San Remo BMX track facilities.

## 2.3 Amalgamation Process Update (continued)

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The remaining project, to improve accessibility at community facilities and other council sites, will be completed by the end of September 2020.

In November 2017 the PMO was disbanded and all remaining consolidation work was returned to be assimilated alongside business as usual (BAU) service delivery. No further corporate project management reporting was undertaken. Each work stream was assigned a single line item in the Operational Plan, but this did not include a list of individual projects and actions.

Operational expenditure which was tracked via the PMO cost centres and projects totaled \$13 million up to when the PMO was disbanded in November 2017. Costs incurred since were subsumed into normal business processes.

In July 2019 a dedicated program coordinator was assigned to track progress. The original documentation was reviewed to determine project scope, provide baselines and assess completion rates. A resource was assigned in each directorate to coordinate activity and liaise with the program coordinator.

A total of 173 projects were identified, comprising of 790 individual actions, all of differing size and complexity. Projects and actions identified as 'consolidation' were those that existed in either or both legacy councils prior to the amalgamation proclamation. Actions that did not exist in either legacy council were determined to be 'innovation' and were closed, so that the focus was solely on consolidating existing items.

A program dashboard was developed, at the CEO's request, to report on progress, including monthly progress trend. Evidence was required to be produced to the program coordinator prior to an action/project being marked as complete. Some projects and actions were closed, as their content was superseded by other projects.

### **Completion progress to date**

*This section addresses **consolidation progress** as per Minute Numbers 649/17, 813/18 1(C), 1148/19 (B).*

The focus of the consolidation program was to have one way of doing things. To date, Council has achieved the following:

### **Service enablers**

The Central Coast community provided us with their vision for the region, and this resulted in the first Community Strategic Plan for the Central Coast, supported by a resourcing strategy, delivery program and operational plan, all captured in the corporate monitoring and reporting framework.

Council's people are our most valuable resource, and there is one organisation structure, one set of values, standardised position descriptions, one job evaluation system, one induction

### **2.3 Amalgamation Process Update (continued)**

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program, one engagement program for apprentices and trainees, one recruitment process, one performance appraisal process, one organisational development program, one workforce management strategy, one change management framework, one EAP (Employee Assistance Program) supplier, one WHS (Work Health and Safety) committee, one centralised incident management system, one Consultative Committee and one corporate uniform.

With regards to corporate governance, Council has one Code of Conduct, one delegation system, one privacy process, one risk management framework, one code of meeting practice, amalgamated advisory committees and aligned general Councillor matters including a Councillor request system. Council has also consolidated all the components of our insurance, environmental reporting, legal, internal ombudsman and internal audit services. A major component of the consolidation is technology, so across Council all staff have access to the same information and are using the same software systems. Council's IM+T team have delivered one customer relationship management system (CX), one human capital management system (HCM), one finance system (Oracle Fusion), one electronic management system (Content Manager) and one procurement system (Oracle ERP). Council has one council domain with single sign-on, corporate wi-fi and consolidated printers.

Council has one long term financial plan, one GL (General Ledger) structure, one procurement framework for the organisation, one contract management framework, one project management framework, a consolidated grant funding application process, consolidated e-tendering platform and aligned fees and charges.

#### ***Service delivery***

Our services to the community are our reason for being and it is essential that Council is providing appropriate and consistent service delivery across the region.

Council has one brand, one website, one community engagement strategy, one online engagement hub, one customer experience framework, one reputation management framework, one model of event delivery, one customer request process and one feedback management process. Council has one way to operate events, one sponsorship management process, one destination management plan and aligned tourism management services.

The operations and programs of our holiday parks, cemeteries, parking stations, childcare centres, youth centres, seniors' centres, theatres, pools, leisure centres, gyms, sportsgrounds and libraries are aligned across the coast.

Council has one community education delivery program, one facilities management program, one community grants program and one sponsorship program for the region. The community safety and ranger services are also consistent across the coast.

Council has consolidated many of the activities that work to protect our natural environment including ecological health monitoring, beach watch monitoring, freshwater catchment monitoring, catchment audits, estuary education programs and wetland management. The emergency operations centres have consistent functional requirements, levels of service for

## 2.3 Amalgamation Process Update (continued)

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RFS (Rural Fire Service) and SES (State Emergency Service), and Council has one emergency management plan for the whole of the coast, covering prevention, preparedness, response and recovery.

To provide the essential water and sewer services, Council has one water and sewer strategic plan, one SCADA system, one data management strategy, one water network hydraulic model, aligned operational licences, aligned drinking water management systems, one water operations centre and reports to IPART as one entity.

Council has aligned our bin sizes, has one waste service contractor, and has aligned the processes for waste facilities and waste services.

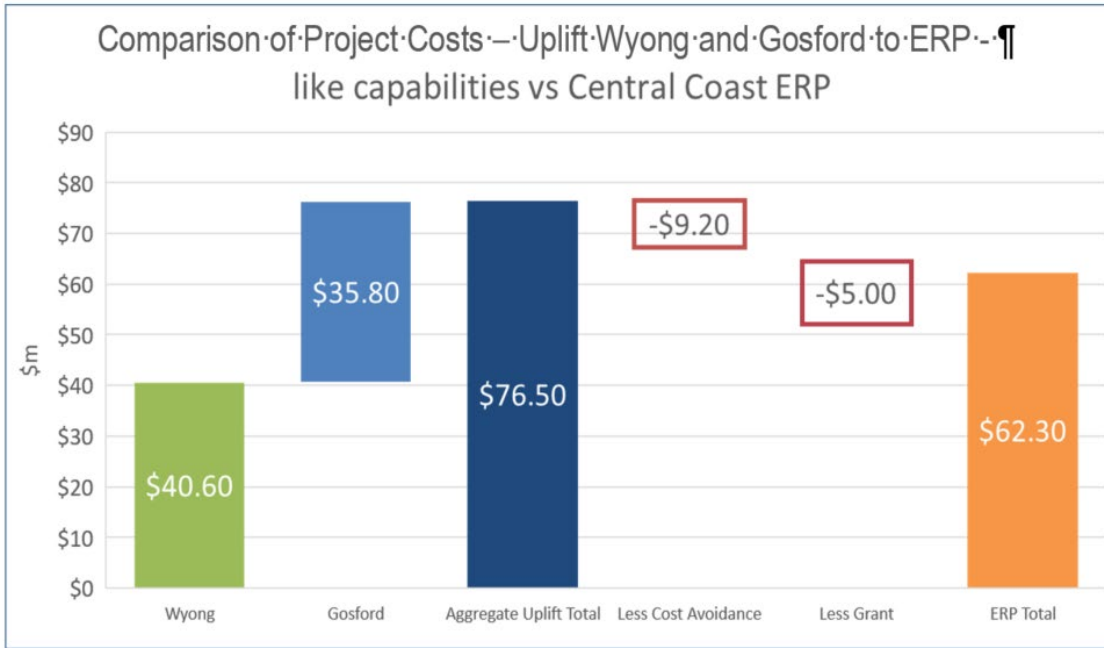
In our roads and drainage area, Council has one local traffic committee, one pedestrian access and mobility committee, one pedestrian access and mobility plan, one bike plan, one road renewal plan, one road condition assessment program, one pavement condition assessment program, one capital works program, aligned civil works specifications, one mobile management system, one quality management system, consolidated construction equipment across the region and aligned processes for asset planning and design, maintenance and asset evaluation, construction and project management, and business development and technical services.

### **Current status and costs**

*This section addresses **costs and percentage completed** as per Minute Numbers 650/17, 813/18 1(B), 1148/19 (A), 1148/19 (C).*

As at 30 June, 127 of 173 whole projects have been completed (73%), and 650 of 790 individual actions completed (82%). A number of the remaining projects and actions are awaiting the completion of dependencies, including the consolidated LEP and DCP, rates harmonisation and the introduction of new IM+T systems, prior to being fully consolidated.

Expenditure on the core systems consolidation program totaled \$42 million with additional expenditure forecasted for the 20-21 financial year of \$7.2 m to finalise the consolidated core systems onto upgraded and supported platforms. The consolidation to date has included upgrades to systems, infrastructure and data storage capabilities. The final projected spend is below the \$62.3 million estimate produced by a report commissioned by Council from Avocado Consulting Group in February 2017 which estimated the upgrade and consolidation of the two former councils to Enterprise Resource Planning (ERP) like capabilities. It is also considerably cheaper than the aggregated costs of \$76.5M of uplifting the former Wyong and Gosford council systems separately to ERP-like capabilities.



Source: Avocado Consulting Group 2017

The former Councils in their 10-year plans had forecasted to spend \$10.4 million to upgrade their respective systems. This has been discounted off the expenditure of Central Coast Council.

Therefore, the amount which Council has funded in addition to previously planned systems upgrades is \$30.4 million to date. An additional \$8.3m pertains to the cost of harmonizing salaries schemes and resolving back dated entitlements for staff of the former legacy Councils.

This estimate will be updated after the completion of the 2020 financial statements.

The table below provides an estimate of the Amalgamation Costs. (This table does not cover the funding under Stronger Communities).

<b>Estimated amalgamation costs</b>	<b>\$</b>
Operational expenditure <sup>^</sup>	21,299,298
Capital expenditure	41,819,782
<b>Total expenditure to June 2020</b>	<b>63,119,080</b>
Transformation activities	(4,039,426)
Expenditure forecasted by former Councils	(10,374,000)
<b>Adjusted expenditure to June 2020</b>	<b>48,705,654</b>
New Council Implementation Fund	(10,000,000)
<b>Estimated amalgamation costs funded by Council to date</b>	<b>38,705,654</b>



## 2.3 Amalgamation Process Update (continued)

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<sup>^</sup> Does not include costs for aligning processes or services since the PMO was disbanded in November 2017 – with costs incurred since subsumed into normal business processes). Costs are unaudited.

### Work remaining

This section addresses **request for Gantt chart** as per Minute Numbers 813/18 1(B), 1148/19 (A), and Question on Notice Q209/18.

The progress dashboard will continue to be updated with live data, until all projects and actions are completed. The CEO will continue to review progress with the Executive Leadership Team, so that consolidation remains a priority.

The attached Gantt chart shows the timeline to deliver the remaining consolidation projects, split into directorates. The chart shows the final date by which each project will be completed.

### Critical Dates

The remaining consolidation items are due to be completed by 30 June 2022.

### Link to Community Strategic Plan

Theme 4: Responsible

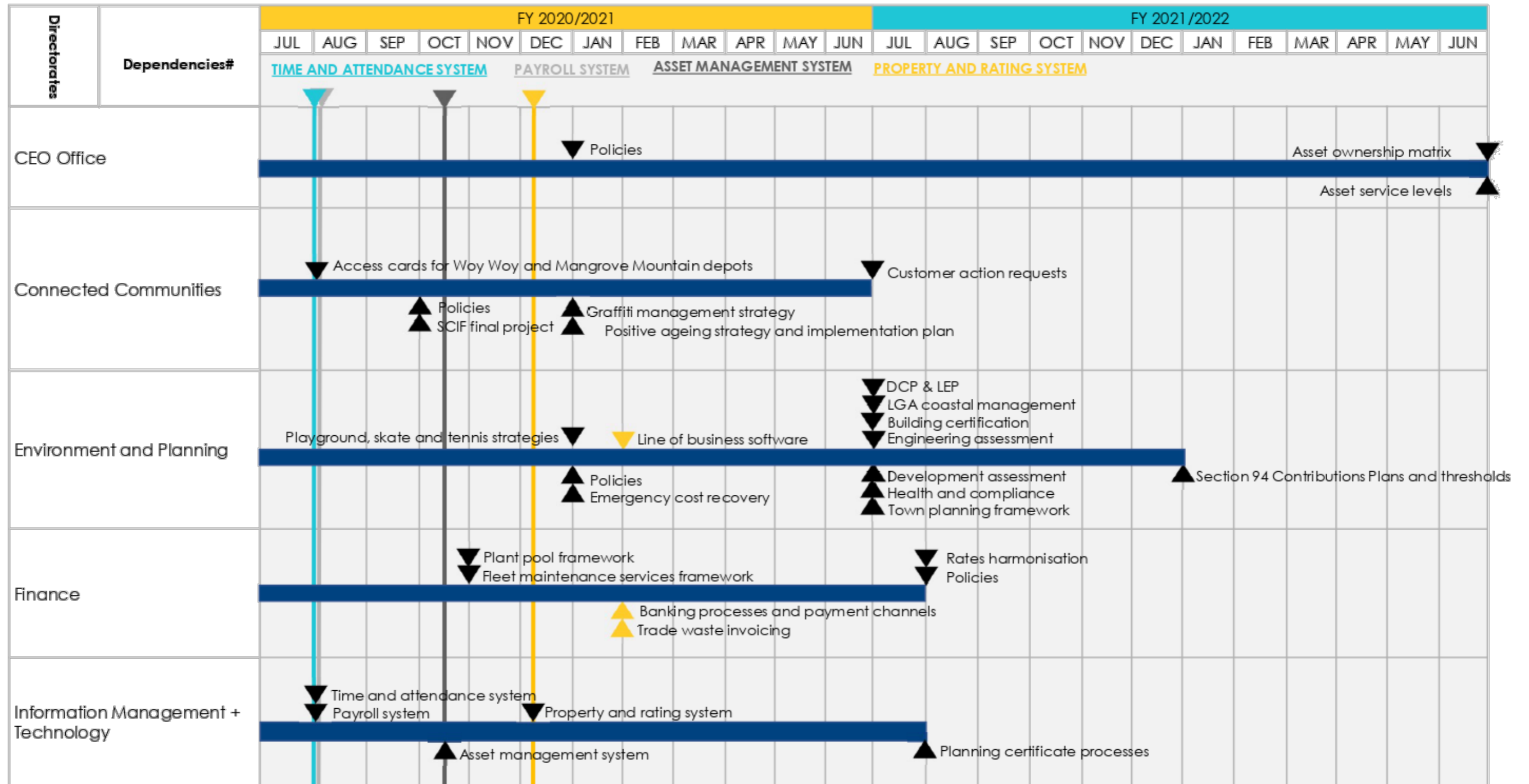
### Goal G: Good governance and great partnerships

R-G4: Serve the community by providing great customer experience, value for money and quality services.

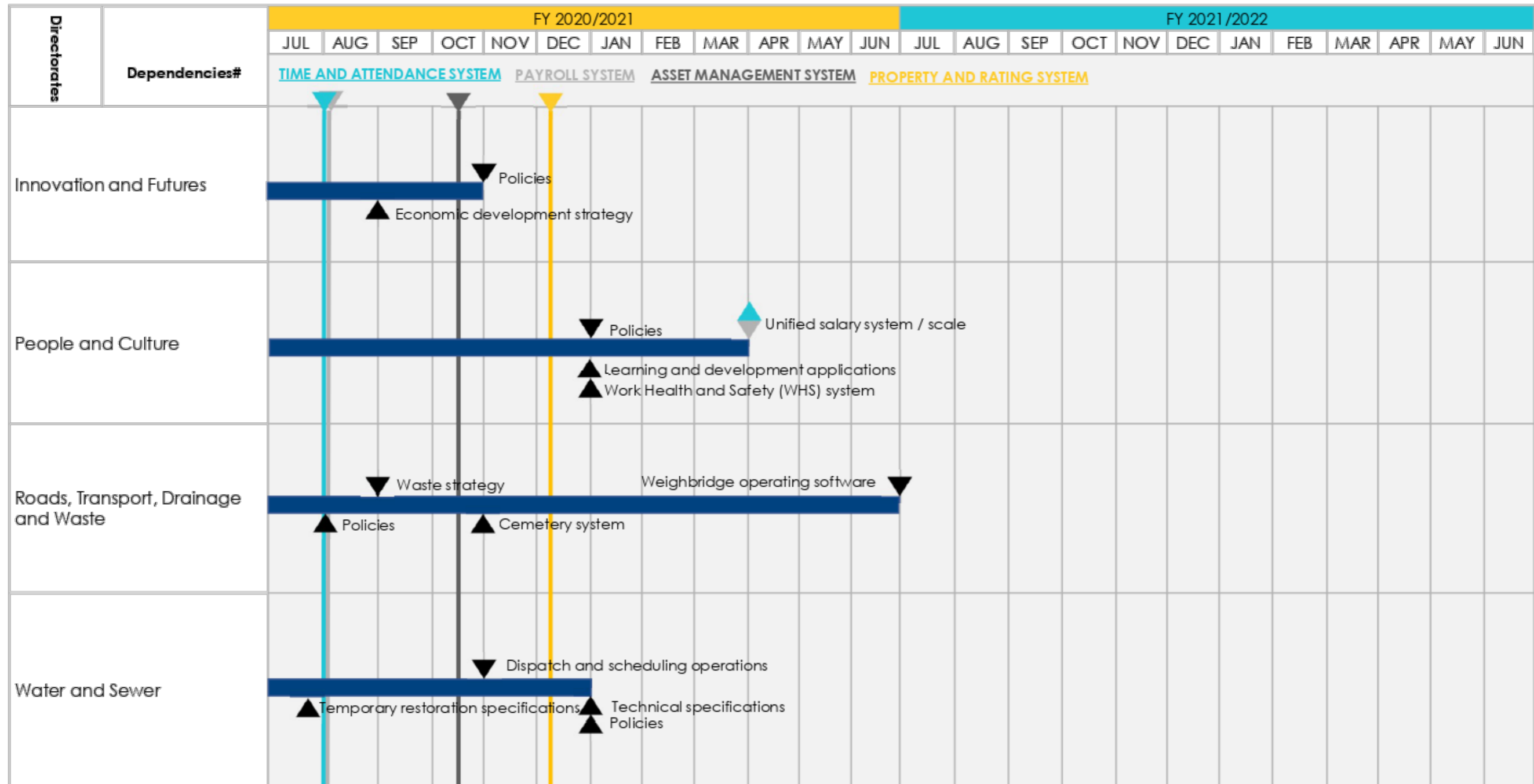
### Attachments

- 1 CCC consolidation Gantt Chart D13863512

### Central Coast Council Consolidation Program Timeline



### Central Coast Council Consolidation Program Timeline



#Projects with dependencies are identified by the corresponding coloured triangle e.g. A dependency on the property and rating system is indicated by 



**Item No:** 2.4  
**Title:** Meeting Record of the Catchments and Coast Committee Brisbane Water and Gosford Lagoons and Terrigal Water Quality Sub-Committee meetings held 20 May 2020  
**Department:** Environment and Planning

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27 July 2020 Ordinary Council Meeting

Reference: F2018/00097 - D14030528  
Manager: Luke Sulkowski, Unit Manager, Environmental Management  
Executive: Scott Cox, Director Environment and Planning

### Summary

To note the Meeting Records of the Catchments and Coast Committee Brisbane Water and Gosford Lagoons and the Terrigal Water Quality Sub-Committee meetings held on 20 May 2020, and consider the recommendations to Council, including staff comments on those recommendations.

### Recommendation

- 1** *That Council note the report on Meeting Record of the Catchments and Coast Committee Brisbane Water and Gosford Lagoons and Terrigal Water Quality Sub-Committee meetings held 20 May 2020.*
- 2** *That Council extend the tenure of the Terrigal Water Quality Sub-Committee to the end of July 2021, with the next meeting to be scheduled for August 2020.*
- 3** *That the frequency of future meetings be further discussed at the August 2020 meeting of the Terrigal Water Quality Sub-Committee, and that discussions consider that the frequency of the meeting be changed to twice yearly to align with the twice yearly report on the audit that is prepared by Council staff.*
- 4** *That Council note the membership resignation of community representative Nada Pantle, and consequent nomination of Laurie Lewington as community representative for the Terrigal Sea Urchins Group.*

### Context

The Catchments and Coast Committee Brisbane Water and Gosford Lagoons held a meeting on 20 May 2020. The Meeting Record of that meeting is Attachment 1 to this report.

There are no actions recommended to Council from the Catchments and Coast Committee Brisbane Water and Gosford Lagoons. The Meeting Record is being reported for information only in accordance with the Terms of Reference.

## **2.4 Meeting Record of the Catchments and Coast Committee Brisbane Water and Gosford Lagoons and Terrigal Water Quality Sub-Committee meetings held 20 May 2020 (contd)**

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The Terrigal Water Quality Sub-Committee also held a meeting on 20 May 2020. The Meeting Record of that meeting is Attachment 2 to this report.

### **Term of the Sub-Committee**

At the 20 May 2020 meeting, the Terrigal Water Quality Sub-Committee noted their initial term was 12 months as resolved by Council at the [25 February 2019 Ordinary Council Meeting](#). The Sub-Committee held its inaugural meeting on 20 June 2019, meaning the term would expire on 20 June 2020. The Sub-Committee has requested that Council consider extending the term of the Sub-Committee to July 2021 to continue fostering community engagement, pending the availability of relevant stakeholders and resources.

The recommendation from the Sub-Committee has been included below unchanged as taken from the Meeting Record at Attachment 2. Staff comments regarding this recommendation are also included for consideration by Council. As the governing body, Council will need to determine the remaining term of the Sub-Committee and meeting frequency moving forward.

### **Sub-Committee Recommendation:**

*That Council extend the term of the Terrigal Water Quality Sub-Committee until the end of July 2021, pending consideration by the relevant stakeholders.*

### **Staff Comment:**

Staff see benefit in extending the term of the Terrigal Water Quality Sub-Committee until the end of July 2021. The group has been valuable in that:

- Staff have been able to gather advice from nominated community representatives in regard to the Terrigal Water Quality audit to better enable successful delivery of the program.
- The Sub-Committee has provided for a useful medium to disseminate information about the progress of the Terrigal Water Quality audit to the community.
- The Sub-Committee has enabled open communication and discussion between members of the community, Council staff, state government agencies, and Councillors regarding the Terrigal Water Quality Audit.

With significant progress having thus far been made on the implementation of the Terrigal Water Quality Audit, and other issues presenting on other catchments that staff need to address, staff have discussed the potential merit in reducing the meeting frequency to twice yearly.

## 2.4 Meeting Record of the Catchments and Coast Committee Brisbane Water and Gosford Lagoons and Terrigal Water Quality Sub-Committee meetings held 20 May 2020 (contd)

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Council resolved on 25 September 2019 that:

918/19            *That Council ensure the report timing be in line with the regular water quality reporting to the Terrigal Water Quality subcommittee.*

Given reports are being produced for the Terrigal Water Quality Audit twice per year, a twice yearly meeting of the Sub-Committee is recommended to occur at the same time that these reports are produced. This will allow Council's resolution to continue to be met.

Staff would propose to conduct other informal meetings with community members of the Sub-Committee as required outside the formal designated meeting times. A number of these meetings have already been held over the last 12 months in order to continue to identify and address the concerns of the community.

Staff acknowledge however that sufficient time for discussion with the Sub-Committee has not yet been allowed to occur, and propose to discuss the proposal further at the next meeting prior to seeking subsequent endorsement from Council on future Sub-Committee meeting dates.

### **Membership of the Sub-Committee**

Regarding membership of the Sub-Committee, Council determined the [Terms of Reference](#) at the [21 March 2019 Ordinary Council Meeting](#). The Terms of Reference provided that membership would comprise of the following with regard to community representatives:

*Representatives from each of the following organisations will be invited to participate in the sub-committee (voting members):*

- *Terrigal Haven Supporters Group (2 representatives)*
- *Terrigal Sea Urchins Group (1 representative)*
- *Central Coast Waterwatch (1 representative)*
- *University of Newcastle (1 representative)*
- *Department of Planning, Industry and Environment*

Contact was made with the organisations specified and Nada Pantle was nominated as the representative for the Terrigal Sea Urchins Group. Nada has since resigned from the Sub-Committee as advised via email on Monday 25 May 2020, and noted that Laurie Lewington will replace her as representative of the Terrigal Sea Urchins Group. The Chair and Convenor of the Sub-Committee see no issue with this amended arrangement.

## **2.4 Meeting Record of the Catchments and Coast Committee Brisbane Water and Gosford Lagoons and Terrigal Water Quality Sub-Committee meetings held 20 May 2020 (contd)**

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It is proposed that the [Terms of Reference](#) for the Sub-Committee will be updated following Council resolutions for this report, to reflect the amended term of the Sub-Committee and changes in membership.

### **Link to Community Strategic Plan**

Theme 4: Responsible

### **Goal G: Good governance and great partnerships**

G3: Engage with the community in meaningful dialogue and demonstrate how community participation is being used to inform decisions.

### **Attachments**

- |          |  |           |
|----------|--|-----------|
| <b>1</b> | Catchments and Coast Committee Brisbane Water and Gosford Lagoons Meeting Record - 20 May 2020 | D14030503 |
| <b>2</b> | Terrigal Water Quality Sub-Committee Meeting Record - 20 May 2020                              | D14030511 |

## Catchments and Coast Committee Brisbane Water and Gosford Lagoons Meeting Record 20 May 2020



Location:	Skype Meeting	
Date:	20 May 2020	
Time	Started at: 3.06pm	Closed at: 5.07pm
Chair	Councillor Jane Smith	
File Ref	F2018/00097	

### Present

Councillor Richard Merhtens, Councillor Jane Smith, Ian Carruthers, Andrew Jones, Michael Kilp, Adrian Williams, Samantha Willis, Michael Alsop (non-voting)

### External Representatives present:

Neil Kelleher – Department of Planning, Industry and Environment (arrived 4.04pm), Colin Johnson – Department of Planning, Industry and Environment (left 3.35pm, returned 4.04pm), Peter Scanes – Department of Planning, Industry and Environment (left 3.35pm, returned 4.04pm)

### Council Staff present:

Scott Cox – Director Environment and Planning (arrived 3.28pm), Luke Sulkowski – Unit Manager Environmental Management, Ben Fullagar – Section Manager Coastal Protection, Peter Sheath – Section Manager Waterways, Parissa Ghanem – Team Leader Floodplain Management and Senior Planner (left 4.06pm, returned 4.26pm), Vanessa McCann – Team Leader Estuary Management (arrived 4.35pm), Warren Brown – Senior Estuary Management Officer, Kellie Langford – Senior Coastal Management Officer, Melanie James – Waterways Officer, Zoie Magann – Advisory Group Support Officer

### Item 1 Welcome, Acknowledgement of Country and Apologies

Apologies received: Jenny McCulla

Councillor Jane Smith declared the meeting open and completed an Acknowledgement of Country and Connection to Land statement.

### Item 2 Disclosure of Interest

Samantha Willis declared a less than significant non-pecuniary interest for Item 6 with regard to the CEN's involvement in works being undertaken at Ettalong Creek, as she is the CEO of the CEN.

Councillor Jane Smith declared a less than significant non-pecuniary interest for Item 4 with regard to the Terrigal Walking Track, as a board member of the Central Coast Marine Discovery Centre, which is involved in the project.



**Item 3 Confirmation of Previous Meeting Record**

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The Advisory Group confirmed the Meeting Record from 19 December 2019.

The Advisory Group reviewed the Action Log. Regarding Action 28 (opportunities for education about lagoon openings and floodplain management), it was noted that the relevant study has not yet been completed but outcomes will be brought to a future meeting for the Advisory Group's information.

**Item 4 Update on Coastal Management Programs (Standing Item)**

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*This item was deferred to follow Item 5. It was followed by Item 7.*

Ben Fullagar (Section Manager Coastal Protection) provided a presentation on coastal management, noting recent events and project updates.

The below key points were noted:

- February 2020 storm event: large coastal storm coincided with high tides resulting in widespread flooding across Central Coast.
- Considerable erosion has occurred at Terrigal, Wamberal and Avoca between June 2019 and February 2020.
  - The change in sand volume was largest at Terrigal and Wamberal, with Avoca experiencing moderate erosion.
  - Noted there has been recent recovery in beaches since February 2020 storm event.
- Clean up operations across Central Coast beaches have been a massive job for the Coastal Protection team.
  - Debris from Hawkesbury River following the storms and floods continued to wash up for months.
  - Issue was not unique to Central Coast and was also experienced by other neighbouring Councils.
  - Approx. 1,000 tonnes of kelp removed from Terrigal Haven, 500 tonnes of debris removed from Terrigal/Avoca, and hundreds more tonnes removed from Copacabana, MacMasters, Kilcare, Ettalong, Umina, Pearl Beach and Patonga.
- Tuggerah Lakes Estuary Expert Panel has now been established by State Government. Scoping studies will be completed in-house. The term of the panel is expected to be until end of 2020 calendar year.
- The Hawkesbury River Scoping Study is underway between neighbouring Councils (Central Coast, Hornsby, Northern Beaches, The Hills, Kur-ring-gai, and Hawkesbury). Aim is for integrated approach and development of Coastal Management Program (CMP).
- Noted there are a number of other coastal projects currently underway: Wamberal coastal protection, Terrigal Lagoon walking track, MacMasters Beach coastal protection, Umina/Ocean Beach erosion management strategy.

The efforts of staff with cleaning up the debris were acknowledged and commended.

**Item 5 Update on Flood and Stormwater Management (Standing Item)**

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*This item was deferred to follow Item 6. It was followed by Item 4.*



Parissa Ghanem (Team Leader Floodplain Management and Senior Planner) provided a presentation, identifying status of current floodplain projects in the southern part of the LGA.

The below key points were noted:

- Everglades Catchment – Case Study Integrated Water Management: model is being developed to help understand interaction between groundwater and surface water. Aim is to explore how effective the Integrated Water Management approach is with regard to improving surface water run-off, which will complement Floodplain Risk Management Studies and Plans (FRMSPs).
- Woy Woy Peninsula FRMSP (including Kahibah Creek): consultation will be undertaken with relevant stakeholders, with anticipated completion date of August 2021.
- Brisbane Water Catchments Overland Flood Study: currently being undertaken by Cardno. Community survey was conducted, and results helped calibrate model. Anticipated completion is September/October 2020.
- Narara Creek FRMSP: damages assessment has been completed. There is a flood intelligent tool near completion which will help with flood forecasting (customised website to provide real time data which will help emergency services such as SES). Expected to be complete early 2021.
- Ourimbah Creek FRMSP: lower area of catchment is in southern part of LGA (Lisarow). Report is going to the Ordinary Council Meeting on 25 May 2020 for Council to adopt the FRMSP. Council may qualify for State and Federal grants once adopted.
- Coastal Lagoons Overland Flood Study (Wamberal, Terrigal, Avoca and Cockrone Lagoons): project is at handover stage and near completion. Aim is to understand where flooding occurs in areas. 6,600 questionnaires were distributed to residents, with 650 responses received.
- Davistown Empire Bay FRMSP: surveys have been completed. Anticipated completion date is February 2021.

It was noted that anticipated completion times for some projects were pushed back due to COVID-19.

Concerns were raised about excavation works happening in stormwater outlet in Hardys Bay. Staff were unable to provide info on the works but will follow up with relevant Council area.

Concerns were also raised about a current caravan park development. Staff confirmed they are liaising with the developer regarding the development, including flooding concerns.

Discussions were held regarding options for community engagement for Council projects. Lake Macquarie City Council was suggested as a good model of engagement. Staff confirmed this matter is being investigated with Comms, but progress has been hampered by current pandemic. The importance of education as a tool to supplement engagement was acknowledged.

**Action:** Staff to liaise with Roads, Transport, Drainage and Waste regarding excavation works happening in stormwater outlet in Hardys Bay, and provide update back to Advisory Group.

#### **Item 6 Update on Site Visit to Ettalong regarding Encroachments (December 2019)**

*This item was brought forward to follow Item 3. It was followed by Item 5.*

Peter Sheath (Section Manager Waterways) provided an update on the site visit to Ettalong in December 2019 to examine encroachments.

Catchments and Coast Committee Brisbane Water and Gosford Lagoons Meeting Record  
20 May 2020



It was noted that works have been undertaken to remove woody weeds etc from the creek area, which will also support with flood storage.

Boundary surveys undertaken revealed there are properties which have encroached onto riparian areas. Staff are aware of similar encroachments in other areas of the LGA.

An Encroachment Officer is currently being recruited to help address this issue. This new position will work with the Compliance team to better manage encroachments. Council is also developing an Encroachment Policy, which will be progressed with input from the Recruitment Officer.

#### **Item 7 Update on Recent Funding Announcements**

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Warren Brown (Senior Estuary Management Officer) provided an update on funding received for a project in Avoca Lagoon. \$300k was awarded to Council to fund a three-year project in Bareena Wetland/Avoca Lagoon, with regard to the Green and Golden Bell Frog.

The wetland drains when the lagoon opens, which can impact on species inhabiting the wetland. Staff will be working with Salients and the University of Newcastle to investigate the hydrological relationship and impact on any Green and Golden Bell Frogs in the area. There will also be an assessment of the Bell Frog's ecology (population investigations, habitat use, other breeding locations, impacts of hydrological cycle on frogs, assessment of use of existing and surrounding ponds/wetlands). Community engagement will be undertaken, and people will be involved in habitat restoration works.

It was noted there is a current DA proposal for former Bangaloe Stud (Avoca Drive), which may have impact on the wetland area. The lot is within the study area so may be addressed as part of the project.

Concerns were raised about a potential encroachment on Avoca Lagoon involving a sandstone retaining wall. Staff believe the land is not owned by Council but will investigate and report back to a future meeting regarding the issue of lot boundaries encroaching on lagoon areas.

**Action:** Staff to provide presentation on foreshores properties and lot boundaries encroaching on riparian areas to a future meeting, with a view to understand issues surrounding management and protection of these areas. Presentation to also address capacity of Council to follow through on incidents.

#### **Item 8 Progress Report on Dredging of Brisbane Water**

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Ben Fullagar (Section Manager Coastal Protection) provided an update on dredging of Brisbane Water. It was noted funding has been included in the 2020/21 draft budget for completion of follow up dredging at Ettalong Channel (Little Box Head to Half Tide Rocks).

Ettalong Channel is identified as a 'Key Investment Location' in the NSW Coastal Dredging Strategy, which is available here: [https://www.industry.nsw.gov.au/\\_data/assets/pdf\\_file/0004/142744/NSW-coastal-dredging-strategy.pdf](https://www.industry.nsw.gov.au/_data/assets/pdf_file/0004/142744/NSW-coastal-dredging-strategy.pdf)

Noted the need to clarify long term management responsibility now that Ettalong Channel is included in the NSW Coastal Dredging Strategy.



**Action:** Staff to provide an update on monitoring and dredging activities in Brisbane Water over next 12 months to a future meeting, and understanding of long-term roles and responsibilities.

#### **Item 9                    General Business and Close**

---

- a) Vision for the Committee: this matter has been discussed multiple times but is yet to be agreed upon by the Advisory Group. It was requested that it be finalised at the next meeting.

**Action:** 'Vision for the Committee' to be added to agenda for next meeting for finalisation. Draft wording to be circulated with agenda ahead of meeting.

- b) Land use around coastal lagoons: Advisory Group members were advised the draft Local Strategic Planning Statement is currently on exhibition – this represents the 20-year land use vision for the Central Coast. Noted that the former Gosford City Council had a provision in the Coastal Lagoons Management Plan to ensure that there was no intensification of development in lagoon catchments in order to protect water quality, but at some point this was removed. Noted that Central Coast Council is now spending resources on water quality issues at Terrigal, and Avoca Lagoon has a poor water quality rating. Suggested that consideration be given to re-introducing a provision "no intensification of development in lagoon catchments" in the Local Strategic Planning Statement.

The meeting closed at 5.07pm

**Next Meeting:            Tuesday 25 August 2020**  
**2pm – 4pm**  
**Location TBC**

# Terrigal Water Quality Sub-Committee Meeting Record 20 May 2020



Location:	Skype Meeting	
Date:	20 May 2020	
Time	Started at: 5.09pm	Closed at: 6.27pm
Chair	Councillor Jane Smith	
File Ref	F2018/00097	

**Present:**

Councillor Jane Smith, Troy Gaston – University of Newcastle, Petra Horwood – Terrigal Haven Supporters Group, Colin Johnson – Department of Planning, Industry and Environment, Neil Kelleher – Department of Planning, Industry and Environment, David Mylan – Terrigal Haven Supporters Group, Nada Pantle – Terrigal Sea Urchins (arrived 5.40pm), Jaimie Potts – Department of Planning, Industry and Environment, Peter Scanes – Department of Planning, Industry and Environment, Samantha Willis – Central Coast Waterwatch

**Catchments and Coast Committee Members present:**

Andrew Johns

**Council Staff present:**

Luke Sulkowski – Unit Manager Natural and Environmental Assets, Peter Sheath – Section Manager Waterways, Vanessa McCann – Team Leader Estuary Management, Warren Brown – Senior Estuary Management Officer, Kellie Langford – Senior Coastal Management Officer, Melanie James – Waterways Officer, Zoie Magann – Advisory Group Support Officer

**Item 1 Welcome, Acknowledgment of Country and Apologies**

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Apologies received: Councillor Jeff Sundstrom

Councillor Jane Smith declared the meeting open and completed an Acknowledgement of Country and Connection to Land statement.

**Item 2 Disclosures of Interest**

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No disclosures were made.

**Item 3 Confirmation of Previous Meeting Record**

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The Sub-Committee reviewed the Meeting Record from 19 December 2019.

Terrigal Water Quality Sub-Committee Meeting Record  
20 May 2020



The Sub-Committee reviewed the Action Log. All current actions will be complete as of this meeting, following updates provided by Melanie James (Waterways Officer).

#### **Item 4 Update from State Government**

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Colin Johnson (Department of Planning, Industry and Environment) provided an update on the State Government's involvement in the Terrigal Water Quality Audit.

The following key points were noted:

- Reiterated that aim is to identify sources of pollution and prioritise sites for remediation.
- Important to examine concentration vs loads with regard to bacteria levels, as this determines how bacteria is dispersed in flowing water and sites for prioritisation.
- Noted that bacteria strength in Terrigal Bay depends on what is happening in Terrigal Lagoon as well as rainfall levels (i.e. if lagoon opens when containing high levels of bacteria, this then flows into bay).
- Beachwatch predictions are a valuable source of information and Terrigal Lagoon is one the sites included. It was noted there is a 24-hour delay when samples are taken and results are received.
- Terrigal Bay is already affected by own catchment, particularly during wet weather events, so Lagoon isn't only factor.
- Next report from DPIE expected around September 2020. Will include genomics analysis (Terrigal Beach and Lagoon), sediment sampling, ocean modelling, and benthic metabolism analysis.

It was noted that the Terrigal Haven Supporters Group (THS) has been liaising with the community and passing feedback on to Council. One comment was that Council may consider closing the beach in serious pollution events and adding to vegetated areas to slow flow of runoff from catchment.

#### **Item 5 Update on Terrigal Water Quality Audit Program**

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Melanie James (Waterways Officer) provided an update on the Terrigal Water Quality Audit Program.

The following key points were noted:

- The team has been working with Water and Sewer to understand timeframes regarding sewer network repairs.
  - Major defects found include: cracked/disjointed/disjointed/collapsed/root ingress in sewer pipes, groundwater infiltration, cracked manholes and illegal stormwater to sewer connections. All are common for aging infrastructure.
  - One collapsed pipe in Ash Street has been identified as direct source of contamination.
  - There has been 15.7km of inspections – 3.61km identified for upgrade, of which 1.15km has already been relined.
- A report went to Council on 24 February 2020 to provide an update on the audit. Available: [https://cdn.centralcoast.nsw.gov.au/sites/default/files/Council/Meetings\\_and\\_minutes/24february2020-agenda0\\_0.pdf](https://cdn.centralcoast.nsw.gov.au/sites/default/files/Council/Meetings_and_minutes/24february2020-agenda0_0.pdf). Next report is expected September 2020.

Terrigal Water Quality Sub-Committee Meeting Record  
20 May 2020



- Action from previous meeting was to follow up about sediment and ocean sand in pipes. Staff confirmed the stormwater culverts are working correctly and although there is sand in the pipes, this does not impact functioning capacity.
- Concerns previously raised that stormwater harvester is a source of pollution. It was reiterated that this infrastructure is not causing pollution and is consequently not part of the Audit. Any future service requests or enquiries regarding this will be directed to the water conservation staff, to ensure the Audit stays focused on water quality investigations and works.
- There have been a number of developments with regarding to community outreach and engagement programs.
  - Six popups were held December 2019 to February 2020 at Terrigal Beach and The Haven.
  - Four drop in sessions were held in February 2020 in Copacabana, Wamberal, Terrigal and Erina.
  - Staff are setting up a distribution list to ensure key updates are sent to interested people/groups who register emails.
  - Information continues to be made available through Council's website:
    - <https://www.yourvoiceourcoast.com/tcla>
    - <https://www.centralcoast.nsw.gov.au/council/news/terrigan-catchment-audit>
  - A number of suggestions have been received from THS and the community – an update on what has been implemented will be provided at the next meeting.

#### **Item 6                    General Business and Close**

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It was noted the initial term of the Sub-Committee was 12 months, meaning the group would cease as of 20 June 2020. Feedback provided by the Sub-Committee has been beneficial to the Audit, as have the community connections established. It was requested that Council consider extending the term of the Sub-Committee to July 2021 to continue fostering community engagement, pending the availability of relevant stakeholders and resources.

**Recommendation:** That Council extend the term of the Terrigal Water Quality Sub-Committee until the end of July 2021, pending consideration by the relevant stakeholders.

The meeting closed at 6.27pm

**Next Meeting:**            **Tuesday 25 August 2020**  
   **5pm – 6pm**  
   **Location TBC**



**Item No:** 2.5  
**Title:** Central Coast Airport Review (Phase 2) Final Report  
**Department:** Chief Executive Office

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27 July 2020 Ordinary Council Meeting

Reference: F2019/01600 - D14066781  
Author: Janine McKenzie, Unit Manager, Business Enterprise  
Executive: Gary Murphy, Chief Executive Officer

## Summary

This report provides Council with the final report from Phase Two of the Airport Review conducted by independent consultants, Morrison Low.

## Recommendation

- 1 That Council notes the finding and recommendation of the Airport Review (Phase Two) Final Report.**
- 2 That Council resolve that this matter be dealt with in closed session, pursuant to s. 10A(2)(a) of the Local Government Act 1993 for the following reason:**
  - 2(a) personnel matters concerning particular individuals (other than Councillors)**
- 3 That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that Attachment 1 remain confidential in accordance with section 10A(2)(a) of the Local Government Act as it contains information pertaining to personnel matters concerning particular individuals (other than Councillors).**
- 4 That Council request the Chief Executive Officer to consider as a proactive release of documents on the Council website an appropriately redacted version of Attachment 1 in accordance with the Government Information (Public Access) Act 2009.**

## Context

Council resolved to engage Morrison Low to undertake a review of key decisions made around the Central Coast Airport, as a result of Council resolutions 773/19 and 774/19 of 26 August 2019, below.

773/19 *That as provided under clause 178(3)(e) of the Local Government (General) Regulation that Council request the Chief Executive Officer enter into negotiations with appropriate providers to conduct the forensic audit of Central Coast Airport pursuant to the resolution of Council made on*



*29 January 2019 Council Meeting and based on the Tender documentation that was released to the market previously.*

*774/19 That pursuant to 773/19 above, a pre-qualified contractor on the Local Government Procurement (LGP) panel be engaged to undertake Phase 1 of the audit as detailed in the report at an estimated cost of \$30,000 (ex GST).*

The first phase of this engagement was to confirm the scope and objectives of the Airport Review. This phase was completed and provided to Council on 25 November 2019.

The scope of the project included a review of the Airport decision-making processes to understand the timeline, documentation and different roles individuals played in the decision-making for:

- a) The project to establish a regional airport at Kiar Ridge;
- b) The development of an Aviation Hub at Central Coast Airport;
- c) Any activities, including works and development applications lodged, by the current Council or former Wyong Shire Council relating to works at the Airport site; and
- d) Processes and decision-making relating to the Airport and Wyong Employment Zone.

The objectives of Phase Two was to:

- 1 Understand the different roles individuals played in the decision-making;
- 2 Consider the decisions making process, document the background, investment decision processes, due diligence processes; and
- 3 Learn from these events to better inform future decisions on the Airport.

The key activities of Phase Two was to:

- Review the decision-making processes, reports, agreement, and general documentation on the above four projects.
- Construct a timeline of the key decisions and processes with the above four projects.
- Review the delegations and authorities for any associated decisions.
- Document the decisions, identify the primary information associated with those decisions, the decision-makers, reports (internal and external), agreements, legal opinions, key stakeholders, public engagement processes.
- Identify any gaps in the information, process issues or concerns.
- If warranted by the review's findings, identify the approach, skill requirements, and processes required for a more detailed investigation(s) in Phase Three.
- Prepare a timeline and formal report on the findings.

The outcome of Phase Two is a detailed timeline of the decision making associated with the above four projects and a report identifying any areas of concern requiring more detailed investigation.

On 25 November 2019, Council resolved:

- 1152/19 *That, as provided under clause 178 (3)(e) of the Local Government (General) Regulations 2005, Council request the Chief Executive Officer to continue negotiations with the current consultant to complete Phase Two of the Airport Review as no compliant tender responses were received by Council and this continuation represents the best value for money in completing the proposed works.*
- 1153/19 *That pursuant to the recommendation above, that the consultant be instructed to undertake the works in line with Option Two, which partners the consultant with a Council Officer, who has experience in Council's record system and no direct or indirect association with the Airport at an estimated cost of between \$30,000 and \$45,000, with the addition of the key activity - invite and consider public submissions (including the ability for confidential submissions if necessary).*
- 1154/19 *That Council request the Chief Executive Officer provide a further confidential report to Council following the completion of Phase Two that outlines findings and provides recommendations on any further investigations, along with associated cost estimates for Phase Three.*

### **Current Status**

Phase Two of the Review is now completed and the final report from the consultant is attached.

Given the nature and sensitivity of this review, Council staff will not provide any options analysis, interpretation or recommendation in relation to the report.

### **Public Submissions**

As per resolution 1153/19, Council invited public submissions for this review. Public submissions opened on 3 February 2020 and closed on 17 March 2020. Members of the community were directed to provide submissions through the Your Voice, Our Coast engagement platform or email directly to Morrison Low.

### **Consultation and support provided by Council Staff**

Resolution 1153/19 required that a Council Officer, with no direct or indirect association with airport, partner with the consultant to support the interrogation of Council systems for the information required to inform the review.

As indirect association, particularly, can have such a broad meaning as to exclude all Central Coast Council employees, a definition was developed and approved by the then Director Governance for both direct and indirect association (see Attachment 2). This was then provided to Council Officers identified to support the information gathering. They then advised whether there was any direct or indirect association.

Council Officers from Corporate Information Services, Council's records management team, who confirmed they had no direct or indirect association, worked directly with the Morrison Low consultant to provide information they requested. Some additional information was also provided directly to the consultant by the Internal Ombudsman's Office, as this information was only accessible to the Internal Ombudsman's Office.

The final report was reviewed for readability only by a member of Council's Legal unit who also confirmed that they had no direct or indirect association with the airport.

Additionally, the Unit Manager Business Enterprise, who has a direct association having managed Airport Operations since February 2019, continued to support the Review, by facilitating the engagement and payment of the consultant, ensuring the consultant had access to appropriate staff, and setting up the public submission process through Council's engagement team. The Unit Manager, however, did not provide information to inform the review's findings or undertake any review of the consultant's final report.

### **Financial Impact**

The initial estimated of consultant's costs for Phase Two of the Review was between \$30,000 and \$45,000. However, at the time of this estimate, there was no inclusion for the review of public submissions.

With the variation for review and assessment of the public submissions, the total consultant's costs came to \$60,378.09. This does not include Council staff time and costs of hosting public submission platform, as this was absorbed in current operational budgets.

### **Link to Community Strategic Plan**

Theme 2: Smart

### **Choose Focus Area**

S-C3: Facilitate economic development to increase local employment opportunities and provide a range of jobs for all residents.

### **Attachments**

- |          |   |           |
|----------|---|-----------|
| <b>1</b> | Airport Review - Phase Two Final Report -Confidential | D14057556 |
| <b>2</b> | Definition - Direct and Indirect Association          | D14070687 |

**Definition - Direct and Indirect Association****Background**

Council is undertaking a review of decision made in respect to the Central Coast Airport, formerly called the Warnervale Airport (the Airport).

Council has resolved to engage an external consultant to undertake this review (Resolution 1153/19 on 25 November 2019). Resolution 1153/19 also resolved to *"partner the consultant with a Council Officer, who has experience in Council's record system and no direct or indirect association with the Airport"*.

In order to identify an appropriately skilled Council Officer to provide this support to the review, clearer definitions of direct and indirect associations are required. While heavy reliance is placed on the conflict of interest definitions in the Code of Conduct, further clarity around what an indirect association is and is not is required to ensure that current staff members of Council are not simply excluded en masse by definition.

The below presents proposed definitions of direct, indirect associations, as well as a definition on what is not included as an indirect association, to be used in identifying an appropriate Council Officer to support this review.

**Direct Association**

An individual would have a direct association as per resolution 1153/19 if they have either significant or pecuniary conflict of interest, as defined under Council's Code of Conduct, in respect to the operation and management of the Airport. This includes, but is not limited to the following:

- Having undertaken a role in direct management or operation of the Airport either through employment with Council or any other organisation.
- Having directly reported to the following roles in the former Wyong Shire Council:
  - General Manager or Chief Executive Officer
  - Director Property and Economic Development
  - Unit Manager
  - General Counsel
- Having directly reported to the following roles in the Central Coast Council:
  - Administrator
  - Chief Executive Officer
  - Director Assets Infrastructure and Business

- Unit Manager Economic Development and Project Delivery
  - General Counsel
  - Director Governance
  - Unit Manager Business Enterprise
- A current or former member or employee of the Central Coast Aero Club or any other organisation operating out of the Warnervale Airport
  - Having had the responsibility to make a decision, provide a legal advice or provide a recommendation to make a decision in relation to the management or operations of Central Coast Airport.

**Indirect Association**

An individual would have a indirect association as per resolution 1153/19 if they have a non-pecuniary, non-significant conflict of interest that would require the individual to remove themselves for the review of the Airport to effectively manage the conflict, as defined in Council's Code of Conduct. This includes but is not limited to the following:

- A close personal relationship with an individual who would be defined as having either a significant or pecuniary conflict of interest in respect the Airport.
- Having undertaken a project or provided substantial ongoing support to the Airport as part of employment with Wyong or Central Coast Council.

**Not considered an Indirect Association**

An individual would not be considered to have an indirect association if the following applies so long as no other definition of direct or indirect associations above applies:

- Having been an employee of either Wyong, Gosford or Central Coast Council.
- Having undertaken occasional, ad-hoc tasks associated with employment with either Council that was related to the Airport (e.g. undertaking searches in Council systems for information in response to GIPA or other information requests, filing of information associated with the Airport, meeting administration for meetings involving the Airport, etc)
- Having interacted with individual who may have a direct or indirect association with the airport in a social or work setting, unless defined as a conflict of interest as per Council's Code of Conduct, as listed in the definitions of direct and indirect associations.



**Item No:** 3.1  
**Title:** Long Term Water Security  
**Department:** Water and Sewer

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27 July 2020 Ordinary Council Meeting

Reference: F2019/00041-004 - D14032747  
Author: Luke Drury, Section Manager Water Services and Design  
Manager: Daniel Kemp, Unit Manager, Water Construction and Project Management  
Executive: Jamie Loader, Director Water and Sewer

### **Report Purpose**

The purpose of this report is to provide Council with an update on the status of major infrastructure projects currently underway that contribute to water security.

### **Recommendation**

***That Council receives and notes the contents of this report.***

### **Background**

At its meeting of 9 June 2020 Council received a report on the status of the Integrated Water Resource Plan that is currently under development to reassess the long-term supply/demand balance for the Central Coast and identify preferred options to manage water security.

Following review of the report, Council resolved:

- 508/20 *That Council receives and notes the contents of this report.*
- 509/20 *That Council request the Chief Executive Officer provide a further report on the major projects currently being undertaken in relation to the Central Coasts long-term water security and also an update on Central Coast Council's drought response activities, with such Report to provide information as to the project name, brief details as to its description and purpose, as well as the status (timeline).*

#### Water Security Capital Works Projects Currently Underway

##### ***Mardi to Warnervale Pipeline (\$61M)***

###### *Project Description*

- Construction of a 9km pipeline to enable increased inter-regional transfer capacity and service the northern growth corridor of the Central Coast. Required as part of the Hunter-Central Coast Pipeline Agreement.

###### *Project Status*

- Currently under construction

###### *Recent Milestones*

- Clearing of the pipeline corridor completed
- Pipelaying has commenced in addition to trenchless crossings of the M1 Motorway and the Wyong River
- Connections to existing trunk mains at Mardi Water Treatment Plant completed

###### *Next Milestones*

- Complete Wyong River and M1 Motorway trenchless crossings
- Continue pipeline trenching installations

###### *Scheduled completion date*

- Late 2021

##### ***Mardi Water Treatment Plant Stage 3 Upgrade (\$25M)***

###### *Background*

- Securing 160ML/d design treatment capacity at current treated water quality standards under fluctuating raw water quality conditions.
- Catering for peak day demand for the Central Coast now and into the future while also meeting inter-region transfer commitments.
- Achieving treated water targets during periodic changes in raw water quality and short-circuiting, rapid mixing and/or reduced detention time in Mardi Dam.
- Increased transfer of lower quality water under high flow conditions in Wyong River.
- Ongoing compliance with the Australian Drinking Water Guidelines (now and into the future).
- Lowering Dissolved Organic Carbon (DOC) concentrations, improving chlorine persistence and reducing disinfection by-product formation at the treatment plant, increasing potential for re-chlorination as required within the distribution network.

###### *Project Status*

- Finalising Preliminary Design
- Commencing preparation of Design, Develop and Construct EOI documentation

### 3.1 Long Term Water Security (contd)

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- Continuing early works to empty a sludge lagoon

#### *Recent Milestones*

- Completed design basis
- Completed investigations and options analyses into numerous scope items to enable finalisation of the reference design
- Engaged stakeholders in preliminary design, safety in design, operations, procurement and delivery risk strategy workshops
- Prepared draft contract terms for the Expression of Interest document

#### *Next Milestones*

- Complete the Preliminary Design
- Invite Expressions of Interest for the Design, Develop and Construct contract
- Obtain concurrence from the technical regulator for the preliminary design basis

#### *Scheduled completion date*

- Late 2022

### **Mangrove Creek Dam Spillway Rectification (\$7.1M)**

#### *Background*

- Upgrade works associated with the dam's spillway to allow the dam to be filled to 100% capacity while meeting relevant dam safety regulations.

#### *Project Status*

- MCD spillway flood upgrade investigation and design consultancy with GHD on track.

#### *Recent Milestones*

- Draft data review and gap analysis report submitted, currently being reviewed
- Drone/LIDAR survey field works and data processing complete
- Geotechnical studies and drilling underway
- Geological map 90% complete
- Geophysical planning complete and field investigations 50% complete
- Seismic Hazard Assessment commenced
- 3D Leapfrog Modelling of Foundation - 25% complete
- Preliminary stability modelling of embankment commenced
- 2D Deformation Modelling commenced

#### *Next Milestones*

- Peer review workshop to confirm final parameter for the geotechnical seismic modelling by July 2020
- Dam risk and dam embankment stability workshop scheduled for July 2020

#### *Scheduled completion date*

- Construction complete by Mid 2024



#### **Mooney Dam Water Pump Station Upgrade (\$4.4M)**

##### *Background*

- Mooney Water Pumping Station (MWPS) capacity increase from 30ML/d to 60ML/d. The project objectives are as follows:
  - Replacement of existing ageing pump units while realising yield benefits of increasing pump capacity from 30ML/d to 60ML/d by allowing more rapid drawdown of Upper Mooney Dam and minimise spillage
  - Enable Southern Region Average Day Demand to be supplied solely from Upper Mooney Dam. This greatly simplifies treatment as raw water alkalinity is consistent (as compared to mixing Mangrove and Mooney water)
  - Increase security of supply to the Southern area. If Mangrove Creek Water Pumping Station fails, the current 30ML/d MWPS duty is not sufficient to supply the southern network during elevated demands

##### *Project Status*

- MWPS concept design 95% complete

##### *Recent Milestones*

- Draft Design completed by design consultant at the end of March 2020.
- Concept design safety review workshop completed - CHAIR 1 and HAZOP – in June 2020
- Preliminary procurement strategy workshop completed in June 2020

##### *Next Milestones*

- Concept design safety review comments being incorporated in concept design. Final concept design to be completed by July 2020
- Detail design to commence in August / September 2020

##### *Scheduled completion date*

- Construction to be completed by the end of 2023

#### **Drought Management Projects Currently Underway**

##### ***System wide leak detection program***

##### *Background*

- Leak Detection Project involves acoustic scanning of reticulation and trunk supply mains to detect leaks on various pipe materials including cement lined cast iron, asbestos cement, mild steel cement lined and PVC water mains.
- Leakage reduction is inherent good practice for a water utility. For example, Sydney Water's leak reduction project from 2006 to 2013 achieved an estimated reduction of leakage (non-revenue water) from 188ML/day to 98ML/day, which provided significant flow on benefits in respect to energy savings from reduced pumping and reduced potable water treatment costs

### 3.1 Long Term Water Security (contd)

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- Additionally, the project will reduce operating costs associated with the supply of treated water to customers since the net overall volumes of water supplied via the distribution network will be reduced as leaks are progressively detected and repaired. Consequently, the cost recovery will also improve for water supplied to customers.
- Central Coast Council operates a water distribution network comprising 2,019km of watermains up to DN450 and an additional 167km of trunk watermains up to DN1200 size.
- Further benefits of the Leakage Detection Project will identify longer term asset issues in the water distribution network and assist with targeted watermain renewals to improve network reliability and decrease the age of network assets.

#### *Project Status*

- Commenced during last week of March 2020

#### *Recent Milestones*

- First quarterly package of work completed encompassing:
  - Hardys Bay
  - Daleys Point
  - Killcare
  - Point Frederick
  - Avoca Beach
  - Saratoga
  - Tascott
  - Point Clare
  - Pearl Beach
  - Phegans Bay
  - Horsfield Bay
  - Rocky Point
  - Wamberal
  - Terrigal
  - North Avoca
  - Wyoming
- Estimated water losses identified through leak detection prior to repairs being completed was 0.86ML/day for the quarter.

#### *Next Milestones*

- Second quarter of work commenced. Completion of second, third and fourth quarterly packages in the 2020-21 financial year to acoustically scan the forty suburbs with the highest frequency of watermain breaks per 100km. The intention is to include some trunk main leak detection work later this year. Locations of leak detection work is targeted based on leakiest suburbs with the aim to scan entire network in 18-24 months.

### 3.1 Long Term Water Security (contd)

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#### *Forecast completion date*

- Mid 2022 for the initial scan of the entire network.
- Mid 2024 for second scan post completion of identified repairs

#### **Woy Woy Ground Water Treatment Plant recommissioning**

##### *Background*

- Operation of the Woy Woy Ground Water Treatment Plant was suspended due to a relatively secure water supply position in 2010
- Works to reinstate the supply of water from the Woy Woy Borefield and treatment of the water at the Woy Woy Ground Water Treatment Plant commenced in 2019.

##### *Project Status*

- Operation of the Woy Woy Bore Water Treatment Plant has recommenced. Production volumes are approximately 1.8 million litres per day, which is enough water to keep the plant operating well and available for increase in supply volumes up to 2-3 million litres per day (based on yield from the available groundwater bores) as required.

##### *Recent Milestones*

- Treated groundwater is being supplied into the distribution network from June 2020.

##### *Next Milestones*

- Review operating strategies to enable efficient and ongoing periodic operation of the plant to maintain availability of assets over the longer term.

#### *Forecast completion date*

- Late 2020

#### **Drought Response Desalination Readiness Assessment**

##### *Background*

- With surface water storages approaching 50% full in late 2019, Council commenced the formal process of ensuring the 20ML/d Desalination Project, proposed for construction adjacent to the existing Toukley Sewerage Treatment Plant (STP), is at a readiness state should water storage levels continue to decline.

##### *Project Status*

- Initial assessment nearing completion

##### *Recent Milestones*

- Intake structure constructability assessment
- Cost Estimates for additional studies and investigations associated with a change in intake structure and location

### 3.1 Long Term Water Security (contd)

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- Revised draft program including a change in intake structure

#### *Next Milestones*

- 29 July 2020 – Presentation of report outcomes to Council's Executive Leadership Team
- 12 August 2020 – Report to the Water Management Advisory Committee
- 17 August 2020 – Councillor Briefing
- 28 September 2020 – Report to Council, including
  - Procurement options
  - Updated construction estimate
  - Updated construction program

#### *Forecast completion date*

- End September 2020

### **Recycled Water Scheme Review and Refurbishment**

#### *Background*

- Council operates several sewage treatment plants (STPs) and stormwater capture systems, which potentially yield water for reclamation for a variety of applications. Council supplies recycled water to diverse users including residential customers, groundkeepers, holiday parks, mines and construction companies. This project was commissioned to review the Council's schemes to understand the current challenges, capacity, regulatory status and potential end users.
- The major drivers for this project are to:
  - understand the refurbishment/upgrade requirements to return the schemes to a fully operational status and obtain current regulatory approvals;
  - develop a prioritised strategy to identify where capital/operational investment into the existing reuse schemes provides the most value.

#### *Project Status*

- The main investigation has been completed and report recommendations are being reviewed by Council's Water Resilience Committee in July 2020

#### *Recent Milestones*

- The report has been completed and recommendations have been reviewed by the project team

#### *Next Milestones*

- Review by the Water Resilience Committee and determination of next steps.

#### *Forecast completion date*

- Late 2020

**Link to Community Strategic Plan**

Theme 4: Responsible

**Goal H: Delivering essential infrastructure**

H4: Plan for adequate and sustainable infrastructure to meet future demand for transport, energy, telecommunications and a secure supply of drinking water.

**Attachments**

*Nil.*



**Item No:** 4.1  
**Title:** Questions with Notice  
**Department:** Governance

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27 July 2020 Ordinary Council Meeting

Reference: F2020/00039 - D14061602

### **Questions with Notice**

The following questions were submitted by Councillor Gale:

#### **Derelict Properties**

- 1 *In residential areas, what remediation can residents take to avoid squatters when neighbouring properties are left derelict and the owners of such derelict properties seek unreasonable and unrealistic house sale prices?*
- 2 *How can residents encourage and ensure appropriate property maintenance on such derelict properties?*

The response will be provided by the Director, Environment and Planning on or before the 27 July 2020 meeting.

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The following question was submitted by Councillor MacGregor:

#### **Tree removal over the last four years**

*In the last 4 years, since amalgamation, how many trees in parks and reserves have been removed due to 'poor health' or 'poor condition'? What is the cost to the council for removing these trees? How many '2 for 1' trees have been planted and are 'like for like' trees planted when natives are removed and is there a record kept by council?*

The response will be provided by the Director, Environment and Planning on or before the 27 July 2020 meeting.

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The following question was submitted by Councillor MacGregor:

#### **Naming of streets, lanes, park and public spaces in Central Coast Council Area**

*What is the current process for the naming of streets, lanes, parks and public places in the CCLGA? Does this process take into account local history, indigenous culture, flora and fauna when selecting names for these said places?*

The response will be provided by the Chief Information Officer on or before the 27 July 2020 meeting.

**Attachments**

Nil



**Item No:** 5.1  
**Title:** Deferred Item - Notice of Motion - The Mast of the Ex HMAS Adelaide II - What's Happening?  
**Department:** Councillor

---

27 July 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13992656

Author: Jeff Sundstrom, Councillor

At its meeting held 25 May 2020, the council resolved as follows:

381/20 *That Council defer consideration of the following item to allow for a briefing to be conducted:*

Item 5.4 - Notice of Motion - The Mast of the Ex HMAS Adelaide II - What's Happening?

### **Recommendation**

***That Council request the Chief Executive Officer provide a report before the 24 August 2020 on the progress towards and/or any obstacles affecting, the installation of the Mast of the ex HMAS Adelaide II at "site 1" as adopted by Council at the 14 May 2018 Ordinary Meeting.***

### **Councillors Note**

At the Ordinary Meeting of Council on 14 May 2018 the Council resolved as follows;

*That Council request the Acting Chief Executive Officer install the mast from the ex HMAS Adelaide II at Site 1 identified in the attached photograph.*

Following the meeting this Media Release was published;

### **HMAS Adelaide II mast to be installed at Terrigal Haven to honour sailors**

A restored mast from the HMAS Adelaide II will be installed at The Haven at Terrigal as a memorial for all those who sailed on her.

The HMAS Adelaide II is a former Australian naval warship prepared and scuttled to create an artificial reef between Avoca Beach and Terrigal.

Mayor Jane Smith said this was a true bipartisan project with the community raising money for the restoration and support from the Australian Royal Navy, Returned Services League, and the State Government.



**5.1 Deferred Item - Notice of Motion - The Mast of the Ex HMAS Adelaide II  
- What's Happening? (contd)**

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"Everyone has supported this project as a great way to honour all those who sailed on HMAS Adelaide and to educate visitors about the significance of the HMAS Adelaide being here on the Coast," Mayor Smith said.

The mast has been restored locally and will be erected on the northern headland at the Haven at Terrigal at a date to be determined.

In the ensuing 2 years we have seen no material evidence of any progress towards the installation of the mast. Memorial days have come and gone and come again, but still the mast sits in storage.

The community have a right to see this icon installed ASAP, if it is not to be installed as resolved two years ago then the community must be told why.

**Attachments**

- |          |  |           |
|----------|--|-----------|
| <b>1</b> | CEO Response to Notice of Motion - The Mast of the Ex-HMAS Adelaide II | D14066648 |
|----------|--|-----------|



**Title:** CEO Response to Notice of Motion - The Mast of the Ex-HMAS Adelaide II

**Department:** Environment and Planning

27 July 2020 Ordinary Council Meeting

Reference: F2019/00041-004 - D14066648

Author: Brett Sherar, Unit Manager, Open Space and Recreation

Executive: Scott Cox, Director Environment and Planning

### **Summary**

This report provides a response to Item 5.4 - Notice of Motion from 25 May 2020 Ordinary Meeting – The Mast of the Ex-HMAS Adelaide II.

### **Motion:**

***That Council request the Chief Executive Officer report back to this Council before the passing of the next two Ordinary Meetings of this Council, on the progress towards and/or any obstacles affecting, the installation of the Mast of the ex HMAS Adelaide II as resolved, at "site 1" on May 14th 2018.***

On 24 January 2020 the following information was provided to Councillors via a Councillor Update:

#### ***Update on Adelaide Mast Development Application***

*Further to the Councillor briefing on the status of the Adelaide Mast development application on 3 December 2019, staff arranged a meeting with the relevant people in relation to the Adelaide Mast project, as suggested by Councillors.*

*The meeting was held on 10 January 2020 and was attended by Adam Crouch MP, Sue Dengate, Mathew Wales, Debra Wales, Peter White and Len Ellis along with Council staff Scott Cox and Brett Sherar.*

*The group were provided the same information as had been provided to Councillors in relation to the independent assessor's recommendation not to approve the development application.*

*Discussions at the meeting led to identifying inconsistencies with the design in the development application and the desired final design.*

*The group agreed that the development application should be withdrawn to allow for these inconsistencies to be rectified. A new development application will be submitted*

*once the group has prepared the new documentation. This may result in a different recommendation.*

*As Council was the applicant on behalf of the group, staff will withdraw the application and wait for information from the group before any further action is taken.*

*This information is provided to Councillors on behalf of **Brett Sherar Acting Director, Environment and Planning.***

Since this update, staff have withdrawn the Development Application as agreed. Staff also made contact with the applicant in March 2020 to enquire when the revised design and new Development Application will be submitted. The response at the time was that it was not yet ready.

As this project is a community project, with Council managing the installation once the project is approved, no work can be commenced until the group submit their new designs.

A Councillor briefing was held on 6 July 2020 to provide detailed information on the history of the project.

**Staff Recommendation:**

- 1      That the information in this response to the Motion be noted.
- 2      That Council request the CEO to undertake detailed community consultation on the Ex HMAS Adelaide Mast II project
- 3      That Council request the CEO to have the disability access advice peer reviewed for inclusion in the new Development Application (DA)
- 4      That Council request the CEO to submit a new DA with the latest design, including a current visual assessment, following extensive community consultation

**Link to Community Strategic Plan**

Theme 4: Responsible

**Goal G: Good governance and great partnerships**

A2: Celebrate and continue to create opportunities for inclusion where all people feel welcome and participate in community life.

**Attachments**

*Nil.*



**Item No:** 5.2  
**Title:** Notice of Motion - Drainage Investigation for Davistown  
**Department:** Councillor

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27 July 2020 Ordinary Council Meeting

Reference: F2020/00037 - D14080438

Author: Rebecca Gale, Councillor

Councillor Gale has given notice that at the Ordinary Meeting to be held on 27 July 2020 she will move the following motion:

- 1** *That Council investigate drainage issues in Davistown in locations of Davis Ave, McCauley St, Kyoga Ave, Lilli Pilli Bus Stop, Restella Ave (Boat Ramp end), Pyang Ave, Mireen Ave (For Boat Ramp end) for drainage needs including but not limited to drain Pitts, flood gates and general drainage upgrades.*
  
- 2** *That Council apply for all NSW State Government and any Federal Government grants for water infrastructure with the view to fixing the drainage issue in Davistown.*

#### **Councillors Note**

In the 13 July 2020 Ordinary Meeting Business Paper, the operational team mention the Minor Drainage Improvement Capital Works regarding funds for urgent drainage issues in Davistown in response to the Question with Notice.

#### **Attachments**

*Nil.*



**Item No:** 5.3  
**Title:** Notice of Motion - East Coast Low Devastation, Protecting Lives, Public and Private Property  
**Department:** Councillor

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27 July 2020 Ordinary Council Meeting

Reference: F2020/00037 - D14080439  
Author: Greg Best, Councillor  
Bruce McLachlan, Councillor

Councillors Best and McLachlan have given notice that at the Ordinary Meeting to be held on 27 July 2020 they will move the following motion:

- 1 That further to Council's recent urgency Motion U3/20 9 June 2020, and numerous representations made by Councillors and the beachside Communities of North Entrance and Wamberal, Staff provide an Interim Report on these locations to the next round of Council.**
- 2 That any such Interim Report, seek to update Councillors and indeed our Community on any progress to date, Department correspondence / undertakings / impediments.**
- 3 That Council seeks to expedite this issue through holding crisis talks with the relevant State Members, Ministers and Community Representatives with a view to exploring Emergency Powers / any other intervention that can be considered to resolve this protracted situation.**

### **Councillors Note**

We have previously resolved after the February 8 East Coast Low to engage all Agencies and Departments to urgently progress a way forward around the devastating Coastal erosion that occurred.

I recall advising Chambers that in my view we are only one East Coast Low away from losing homes. Fortunately, I was wrong, by some two or three metres.

Quite seriously Councillors, we are clearly on the precipice of losing homes or worse still, lives. Our public infrastructure is next. It is only a matter of time.

If these Coastal houses are lost, our roads, drainage, water mains, power mains, sewer mains, access corridors, information technology / NBN will also be compromised.

It makes common sense to fortify at this point now. We have formally resolved in the past and recognised that any such works would be at the expense of the individual Residents with our overall Ratepayers being spared any costs.

**5.3 Notice of Motion - East Coast Low Devasation, Protecting Lives, Public and Private Property (contd)**

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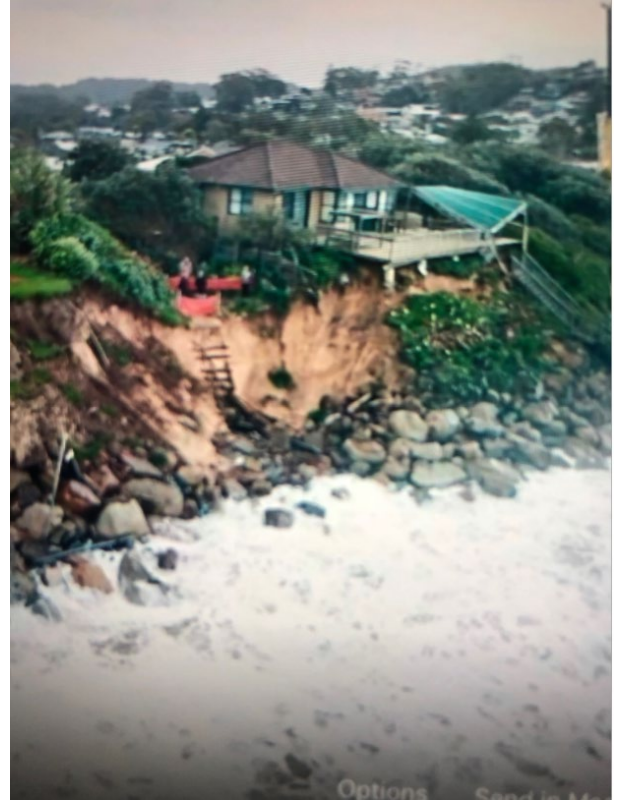
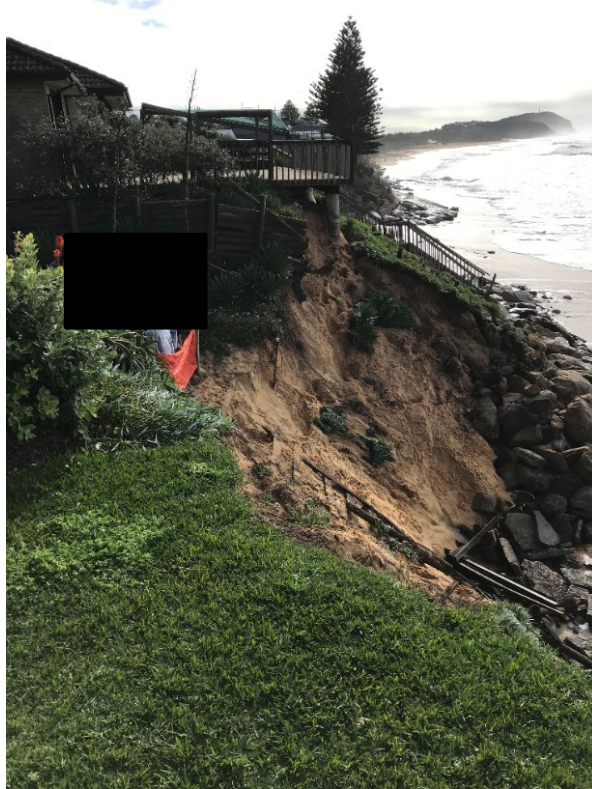
It would appear unsurprisingly that we are bogging down yet again in Inter-Departmental bureaucracy that will only be shifted when our beaches are littered with timber and tiles, and journalists demanding accountability. Only then we will likely see action.

Clearly we would like to avoid this all too common scenario and through seeking a high level Ministerial Meeting where Departments can be directed, logjams can be moved and immediate emergency action can be taken.

So serious is the current situation, that it has now moved in my view beyond reports, studies, meetings, Inter-Departmental arguments and political one-upmanship, these people, our Residents and Ratepayers need our help now.

I appreciate that Council is not the final consent authority however we have a key role in advocating on the behalf of our Community, and this I intend doing.





**Attachments**

*Nil.*



**Item No:** 6.1  
**Title:** Rescission Motion - Councillor Remuneration  
**Department:** Councillor

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27 July 2020 Ordinary Council Meeting

Reference: F2020/00039 - D14074904  
Author: Greg Best, Councillor  
Rebecca Gale, Councillor  
Bruce McLachlan, Councillor

Council, at the Ordinary Meeting held on 13 July 2020 gave consideration to a report regarding Councillor Remuneration.

At that meeting, Council resolved as follows:

- 631/20 *That Council note the determination made by the Local Government Remuneration Tribunal made 10 June 2020 in respect of Councillor and Mayoral fees.*
- 632/20 *That Council fix the annual fee to be paid to each Councillor at \$32,040 pursuant to s.248(2) of the Local Government Act 1993.*
- 633/20 *That Council fix the annual fee to be paid to the Mayor at \$99,800 pursuant to s.249(3) of the Local Government Act 1993.*
- 634/20 *That Council determine, pursuant to s.249(5) of the Local Government Act 1993, that an annual fee of \$9,980 be paid to the Deputy Mayor, with that fee to be deducted from the annual fee paid to the Mayor in accordance with resolution 3 above.*

A Rescission Motion has been received from Councillors Best, Gale and McLachlan to be moved at the Ordinary Council Meeting of Council to be held on Monday, 27 July 2020, as follows:

*MOVE that the following resolution carried at the Ordinary Meeting of Council held on 13 July 2020 be rescinded:*

- 631/20 *That Council note the determination made by the Local Government Remuneration Tribunal made 10 June 2020 in respect of Councillor and Mayoral fees.*
- 632/20 *That Council fix the annual fee to be paid to each Councillor at \$32,040 pursuant to s.248(2) of the Local Government Act 1993.*
- 633/20 *That Council fix the annual fee to be paid to the Mayor at \$99,800 pursuant to s.249(3) of the Local Government Act 1993.*



634/20 *That Council determine, pursuant to s.249(5) of the Local Government Act 1993, that an annual fee of \$9,980 be paid to the Deputy Mayor, with that fee to be deducted from the annual fee paid to the Mayor in accordance with resolution 3 above.*

Should the above Rescission Motion be carried, further notice is given that Councillors Best, Gale and McLachlan will move the following motion:

**MOVE**

- 1 *That Council recognises to award itself a substantial pay rise to all Councillors (e.g. Mayoral Allowance up by \$10,000.00 to \$131,000.00) is extremely untimely in a COVID global pandemic; the worst recession and unemployment since The Great Depression.***
- 2 *That Council notes many thousands of local Residents are doing it financially tough under the current COVID conditions with more than 8,000 Ratepayers currently in Rate arrears or delinquent and that the recent decision by Council to increase Rates by a further \$4.4 million has only escalated the hardship.***
- 3 *That Council also notes with successive budget forecasts now approaching a \$60 million loss in this Council term alone, Council concedes it has little prospect of mounting a performance based Remuneration case.***
- 4 *That further to the above 1,2,3, if Council is still of a mind to proceed with a pay rise it should at least afford the Residents and Ratepayers of the Region, the common courtesy to participate in a poll via Council's cost efficient online Survey Platform "Your Voice, Our Council" seeking Ratepayers' support or 'other' for this substantial Councillor Pay increase.***