

Application Number

Date Received

Receipt #



Application for a Works Zone

A works zone is a reserved section of Council owned road reserve space to be used for vehicles engaged in construction work in or near the zone associated with a construction site.

The works zone applies to the occupation of the "road reserve space" only and does not imply permission or approval for the actual (physical) works being undertaken. **The completion of this application form and its submission to Council is required three (3) months prior to works zone signage installation. Prior to submission please contact Council's Traffic Team to discuss your requirements.**

1. APPLICANT DETAILS

Full Name

Company Name

Position Title

Address Details

Telephone
(Mobile)

Business

Private

Postal Address
(if different from
above)

Email Address

2. WORKS ZONE DETAILS

Project Name

DA Number

Provide a description of the development works to be undertaken (e.g. construction of residential flat building):

Detail the location of the works:

Street

Suburb

From (cross street)

To (cross street)

Detail the intended works zone length, duration and times:

Proposed works zone Length (metres)

Start date:

Finish date:

Days & Times:

3. ONSITE/AFTER HOURS DETAILS

Onsite Company/Organisation

Onsite/Afterhours
Contact Name

Onsite/Afterhours
Telephone

Onsite Email

4. ATTACHMENTS – Please confirm the below

Please tick the boxes below to confirm:

- ☐ A copy of the approved Construction Certificate issued by Council or a Private Certifying Authority has been provided with this application.
- ☐ A traffic control and/or traffic management plan has been provided with this application which includes details of the proposed works zone. It is noted that Council reserves the right to request the submission of a traffic control and/or traffic management plan that has been prepared and approved by a suitably qualified Transport for NSW accredited certifier.
- ☐ A copy of the Contractor's Certificate of Currency for Public Liability Insurance which provides a minimum coverage of not less than \$20,000,000 has been provided with this application.

5. TERMS AND CONDITIONS

Central Coast Council is the Road Authority for all local and regional roads within the Central Coast local government area. This application is required for approval by the Road Authority and by signing this application form, the applicant agrees that:

1. Local residents and business owners that are impacted by the proposed works zone are to be appropriately consulted upon instruction from Council and evidence of this consultation will be required to be submitted to Council for consideration.
2. Emergency service providers and bus companies (Red Bus, Busways and Coastal Liner) that are impacted by the proposed works zone are to be appropriately consulted upon instruction from Council and evidence of this consultation will be required to be submitted to Council for consideration. If the proposed works zone is expected to impact upon the operation of local bus services (i.e. the proposed works zone requires bus stop relocation, impacts on passenger set down and pick up and/or is located in or adjacent to a bus zone) a minimum of four (4) weeks' notice is required to the bus companies prior to the installation of the proposed works zone.
3. The approval issued by Council in the form of a works zone Permit is subject to changes and/or cancellation with short notice at the discretion of Transport for NSW, a NSW Police Officer or an authorised Council Officer. By lodging an application for and accepting a works zone approval, the applicant is accepting the risk of changes with short notice.
4. It is the applicant's responsibility to ensure the security and safety of the occupied road space including outside of working hours. Council will not be responsible for any injuries or damages caused by the proposed occupancy and its associated traffic controls.

5. The applicant may be liable for any additional costs incurred by Council for the reinstatement of and/or improvement to traffic control measures to make a site safe in the case that the Contractor fails to do so.
6. The applicant must comply with all relevant legislation, including Rule 181 of the Road Rules NSW.
7. The works zone must not be used for commuting or private kerbside parking by builders, tradesmen or visitors to the site.
8. The works zone must not be used to store materials or waste containers unless address by Council.
9. The applicant is responsible for maintaining all traffic and parking restriction signs around the construction site including works zone signage.
10. The applicant must provide safe pedestrian access adjacent to the works zone during the hours of operation.
11. All traffic and pedestrian control must be in accordance with the current version of AS1742.3 and its associated handbook and RMS' Traffic Control at Work Sites Manual.
12. The application must notify Council if the requirement for the works zone ceases prior to the nominated date.

6. PRIVACY & PERSONAL INFORMATION

Information on this form is collected by Council for administrative and assessment purposes. It will be used by Council staff for the purpose of processing your application. This application form and any supporting documents you provide may be made available for public access under the *Government Information (Public Access) Act 2009*.

7. APPLICANT'S DECLARATION

I, the undersigned, declare that the details provided to Central Coast Council are, to the best of my knowledge, true and correct.

Signature

Date