

NOTICE OF INTENTION TO COMMENCE

- Approved Subdivision Works
- Roads Act Approval Works
- Approved Stormwater Drainage Works



This form is only to be used for works being carried out in relation to (please tick):

- Subdivision Works Certificate or Construction Certificate for Subdivision Works**
- Works in the road reserve approved under a Roads Act Approval**
- Stormwater drainage works approved under the Local Government Act**

In the case of Subdivision Works this 'Notice of Intention to Commence' form is to be completed and submitted to Council by the person having the benefit of the development consent or a person appointed by the person having the benefit of the development consent. This does not include any contractor or other person who will carry out the subdivision works unless the contractor or other person is the owner of the land on which the works will be carried out.

Please complete and email this form to:

developercivilworks@centralcoast.nsw.gov.au

The form and supporting documentation is to be submitted to Council a minimum of 5 working days prior to the proposed commencement works.

Development Address	
Development Application Number (DA)	
Subdivision Construction Certificate Number <i>(SCC Number – former Wyong area only)</i>	
Developer Name(s): <i>Company Name:</i>	<i>Email:</i> <i>Phone:</i> <i>Address:</i>
Developer's Contact Person(s) Name(s): <i>Company Name:</i>	<i>Email:</i> <i>Phone:</i> <i>Address:</i>

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<p>Developer's Project Manager Project Manager's Name: Company Name:</p>	<p>Email: Phone: Address:</p>
<p>Developer's Principal Contractor Contractor's Name: Company Name:</p>	<p>Email: Phone: Address:</p>
<p>Certified RMS Traffic Control Implementation Company / person Contractor's Name: Company Name:</p>	<p>Email: Phone: Address:</p>
<p>Developer's Geotechnical Engineer(s) <small>(Refer note 1)</small> Contractor's Name: Company Name:</p>	<p>Email: Phone: Address:</p>
<p>Geotechnical Testing Authority <small>(Refer note 1)</small> Contractor's Name: Company Name:</p>	<p>Email: Phone: Address:</p>
<p>Consultant: Ecologist <small>(Refer note 2)</small> Contractor's Name: Company Name:</p>	<p>Email: Phone: Address:</p>
<p>Consultant: Soil Water Management <small>(Refer Note 3)</small> Contractor's Name: Company Name:</p>	<p>Email: Phone: Address:</p>
<p>Certifying Structural Engineer <small>(Refer note 4)</small> Contractor's Name: Company Name:</p>	<p>Email: Phone: Address:</p>

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Notes

- 1 *This may not be required for minor works in the road reserve which do not involve road pavement construction;*
- 2 *Check conditions of development consent to confirm if Ecologist is required;*
- 3 *Required on all sites where a soil and water management plan is require in accordance with the Blue Book;*
- 4 *Structural elements requiring certification such as (but not limited too); Retaining Walls, Large Stormwater pits and structures*

Please attach the following documents for Works in the road reserve approved under a Roads Act Approval;

- Principal Contractors Public Liability Insurance (min \$20,000,000) Certificate of Currency
- Dilapidation Report(s) for adjoining properties / Road reserve / Council Assets or confirmation a report has been already submitted
- Traffic Management Plan (TMP) incl. any staged Traffic Control Plans prepared by a person who holds accreditation by the RMS in accordance with requirements of the Traffic Control at Works Site – Technical Manual V5, section 2.4.1 table 2 "Traffic Control competency accreditation"

Please attach the following additional documents for Subdivision Works Certificate or Construction Certificate for Subdivision Works;

- Evidence the "Prior to Commencement of Works" conditions of consent have been satisfied
- Soil Water Management Plan (Site & Staged construction specific)

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Council's Representative will contact the Developer or their nominated representative to arrange a Pre-commence site meeting after the submitted documentation is acceptable to Council. If acceptable document has not been provided, Council will request further documentation to be submitted.

- This notification has been prepared by the person having the benefit of the development consent
- This notification has been prepared by a person appointed by the person having the benefit of the development consent and attached letter of authority to act on behalf of the developer

Name: _____

Signature: _____

Dated: _____