

Application Number

Date Received

Receipt #



Application for Hoarding & Scaffolding

This is an application for approval under Section 139 of *The Roads Act 1993*

This application form must be completed for all temporary structures including hoarding, scaffolding, fencing and/or overhead structures to be erected on public land in order to undertake building construction, building maintenance or other construction activities.

1. APPLICANT DETAILS

Full Name

Company Name

Position Title

Address Details

Telephone
(Mobile)

Business

Private

Postal Address
(if different from above)

Email Address

Onsite Contact
Name

Onsite
Telephone

Onsite Email

2. APPLICATION DETAILS

Please select below the type of works to be undertaken that require the erection of the proposed structures:

- Development related** This is where the hoarding and/or scaffolding is required for the construction of an approved development.
- Non-development related** This is where the hoarding and/or scaffolding is required for any activity, such as maintenance, undertaken on an existing completed building or other development.

Detail the location and provide a description of the works to be undertaken:

Detail the hoarding and/or scaffolding required for the works to be undertaken:

Proposed installation date:

Number of weeks to be erected:

Provide the lineal length of footpath to be occupied:

Please select the type of hoarding/scaffolding required below:

- Type A** A fence/dividing structure located on public land having a height of at least 1.8 metres that encloses or separates a work area, with or without scaffolding, from the public place.
- Type B** A steel frame structure that provides overhead protection to the public place and that also encloses or separates the work area from the public place by a site fence incorporated in the temporary structure. The structure allows pedestrian or vehicular movement below the hoarding deck.

3. ATTACHMENTS & ADDITIONAL ACTIONS – Please confirm the below

Please tick the boxes below to confirm:

- A separate drawing/set of plans showing the location and area of the proposed works as well as the location and type of hoarding to be erected, including length and height dimensions of any structures to be erected, has been provided with this application.
- A copy of the Contractor's Certificate of Currency for Public Liability Insurance which provides a minimum coverage of not less than \$20,000,000 has been provided with this application.
- Local residents and/or business owners that are impacted by the works proposed have been appropriately consulted and evidence of this consultation has been provided with this application.

Please provide a traffic control plan or otherwise outline below what traffic impacts on the local area may result from the works proposed (including both vehicle and pedestrian traffic impacts) and how these impacts will be addressed and managed during the works proposed:

Please note: Council reserves the right to request a formal Traffic Control/Management Plan that has been prepared and approved by a suitably qualified Roads and Maritime Services (RMS) accredited certifier.

4. TERMS AND CONDITIONS

Central Coast Council is the Road Authority for all local and regional roads within the Central Coast local government area. This application is required for approval by the Road Authority and by signing this application form, the applicant agrees that:

1. Hoarding/scaffolding structures within the road reserve will not be installed prior to receiving a Hoarding and Scaffolding Approval from Central Coast Council approving the erection of specified structures and satisfying all pre-installation requirements of that approval.
2. The application must include all information necessary to allow appropriate assessment by Council. Further information may be requested by Council which may include a request for an impact assessment of the hoarding/scaffolding proposed on the local community including vehicle traffic and pedestrians and/or an amended traffic management strategy.

3. Fees are applicable for this application and are outlined in Council's fees and charges found on Council's website. **The applicant will have to pay Council's monthly operational fees in addition to the Hoarding and Scaffolding base rate application fee prior to a Hoarding and Scaffolding approval being issued.** Monthly operational fees are calculated based on the duration that the hoarding/scaffolding structures will be erected in accordance with Council's fees and charges.
4. The applicant is responsible for any additional costs that result from call-outs of Council staff to repair hazardous situations and/or to make a site safe as a result of works undertaken and structures erected.
5. The applicant will be liable if structures are not erected in accordance with Council's approval and Policy for Hoardings. Erection of structures in accordance with Council's approval and Policy is necessary to address issues that may impact on the property owner, Council and the general public.

5. PRIVACY & PERSONAL INFORMATION

Information on this form is collected by Council for administrative and assessment purposes. It will be used by Council staff for the purpose of processing your application. This application form and any supporting documents you provide may be made available for public access under the *Government Information (Public Access) Act 2009*.

6. APPLICANT'S DECLARATION

I, the undersigned, declare that the details provided to Central Coast Council are, to the best of my knowledge, true and correct. I understand that Council will require payment of monthly operational fees in addition to the base rate application fee in order for a Hoarding and Scaffolding approval to be issued.

Signature

Date