

# Exempt Tree Works

## Trees within 3m of Approved Structure



This template is to be used after reviewing the tree information on Councils website.

### Removal DCP Clause 3.2(a)

The removal or pruning of trees or vegetation located within 3 metres of an existing approved structure (see definition), located on the subject or adjoining private land, with the written consent of the landowner(s).

## Part 1: Owner and Property Details

### 1. Details of the property owner

Property owner to retain for minimum of 12 months and to be available upon Council request.

All details to be completed in full and signed to be a valid form. All names must be person's legal name.

Title:  Mr     Mrs     Miss     Ms     Other .....

Family name (or company) .....

Given name/s .....

Postal address .....

..... Postcode .....

Phone ..... Alternative phone .....

E-mail .....

Only if a Company or Owners Corporation:

Contact person .....

### 2. Location and title description of the property.

To correctly identify the land where the tree is located.

Use this section for neighbouring tree. Attach separate sheet with same information if more than 2 owners.

Unit No ..... House No ..... Street .....

Suburb .....

Lot(s) ..... Section.....

Deposited Plan(s) ..... Strata plan .....

Other .....

Unit No ..... House No ..... Street .....

Suburb .....

Lot(s) ..... Section.....

Deposited Plan(s) ..... Strata plan .....

Other .....

## Part 2: Trees - Location - Evidence

### To be completed by the property owner.

Attach appropriate photographic evidence to support claims.

All tree owners to sign.

Owner to retain for minimum 12 months.

As the owner of the tree/s I have removed ..... (number) tree/s, located on **my** land within three metres of an approved structure, as defined in Councils DCP chapter **xx** Tree and Vegetation Management, **and/or**

I have, with the tree owners consent, removed..... (number) tree/s located on my neighbours land that were within three metres of an approved structure on my land, as defined in Councils DCP chapter **xx** Tree and Vegetation Management

I have marked the trees, property boundaries and structures on the map below, and attached an appropriate photo/s to adequately demonstrate the tree/s in proximity to the approved structure.

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Site Plan Detail – Clearly identifying approved structure(s) and tree(s) removed.

Name of person who owns Tree: .....

Sign: ..... Date: .....

Name of neighbouring tree owner (if any) .....

Address of neighbouring tree: .....

Sign neighbouring tree owner: ..... Date: .....

**Only** if a Company or Owners Corporation:

Contact person .....

Company or Owners Corporation authorised person name:.....

Sign:.....Date.....

Owners Corporation authorised seal: .....