



# Exempt Tree Works - SEPP Exemption Imminent Risk to Human Life or Property

Do not use this for exemptions in clause 3.2 of Councils DCP  
This document is to be used after reviewing tree information on Councils website.

## Part 1: Owner and Property Details

<p><b>1. Details of the property owner</b></p> <p>Property owner to retain along with required evidence and to be made available to Council upon request for 12 months.</p>	<p>Title: <input type="checkbox"/> Mr    <input type="checkbox"/> Mrs    <input type="checkbox"/> Miss    <input type="checkbox"/> Ms    <input type="checkbox"/> Other .....</p> <p>Family name (or company) .....</p> <p>Given name/s .....</p> <p>Postal address .....</p> <p>..... Postcode .....</p> <p>Phone.....Alternative phone.....</p> <p>E-mail .....</p> <p>Only if a Company or Owners Corporation:</p> <p>Contact person .....</p>
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<p><b>2. Location and title description of the property</b></p> <p>To correctly identify the land where tree is located.</p>	<p>Unit No ..... House No ..... Street .....</p> <p>Suburb .....</p> <p>Lot(s) ..... Section.....</p> <p>Deposited Plan(s) .....Strata plan .....</p> <p>Other .....</p>
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## Part 2: Arborist Details and Statement

<p><b>The person qualified in arboriculture assessment</b></p> <p>Qualification: minimum AQF level 5 in arboriculture, or international equivalent.</p> <p>All details to be completed in full and signed to be a valid document.</p> <p>All names must be person's legal name.</p>	<p>Business name .....</p> <p>Name of arborist .....</p> <p>Phone .....</p> <p>E-mail .....</p> <p>AQF Level .....in arboriculture.</p> <p>Certificate No .....</p> <p>Course Provider.....</p> <p>As the competent person I have:</p> <p>1. carried out a thorough inspection of ..... (number) tree/s .....(species), and</p> <p>2. determined that either, (circle A or B)</p> <p>a) the tree/s structure <b>is</b> significantly compromised, and therefore poses an imminent and unacceptable risk to life and property, or</p> <p>b) the tree/s poses a risk to life or property that is <b>not</b> imminent as a result of structural failure of the tree. <b>Do not proceed requires a Tree Permit Application</b></p>
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3. assessed each tree for hollows or other likely habitat, and either (circle a or b below):
  - a) found no evidence, or
  - b) in the case of 2 a) above, arranged for local wildlife group (e.g. Wires) to attend during removal.
4. in the case of 2 a), only removed tree/s where their structure was compromised, and there was no practical alternative to retain them, and
5. in the case of 2 a) provided with this document:
  - a documented tree inspection, including a detailed tree risk assessment in accordance with industry best practice tree condition assessment methodology, and
  - supporting evidence, which is to include clear and relevant photographs of the tree(s), any defects, failed sections, interactions with structures and potential targets, and
  - a review of options for managing risk other than by tree removal, and
  - a summary of the risk abatement options and implications.
6. provide a site plan below to show where the tree/s location in relation to the dwellings and boundaries.

Site Plan with Tree/s located in relation to structures include where street is located

The following information is provided to support this form at the above address. Relevant information regarding disclaimers, photos, risk or hazard assessment, and any other evidence to support the application, is attached to this form.

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Condition of tree/s (also attach Risk/Hazard Assessment).

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Why tree is considered an Imminent Risk to Human Life or Property? What alternatives were considered and review of options.

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Name of Arborist: ..... (Print clearly)

Signature of Arborist: ..... Date: .....

Name of person who owns the Tree/s: .....

Sign: ..... Date: .....

Name of neighbouring tree/s owner (if any) .....

Address of neighbouring tree/s: .....

Sign neighbouring tree owner: ..... Date: .....

**Only** if a Company or Owners Corporation:

Contact person .....

Company or Owners Corporation authorised person  
name:.....

Company or Owners Corporation authorised person  
signature:.....

Owners Corporation seal: .....