

Application for Closure and Sale of Public Road



Use this form to apply to close and purchase road under section 34 of the Roads Act 1993 that is under the control of Central Coast Council.

Important information:

- The applicant **must** be the owner of the adjoining property or approved representative of the owner.
- The application is **not** confirmation that the road will be sold.
- This application and application fee is to investigate matters relating to the road, undertake consultation with key stakeholders in order to determine whether it can be sold , and if approved, advise on the process of sale.
- Please note that processing of this application may take up to three (3) months.

Fees:

A minimum fee will be charged at the time of lodgement of the application. Additional fees will be charged, before the determination of the application, and upon completion of the sale. All fees will be calculated with Council's Fee and Charges.

Part 1: Applicant and site details

1. Applicants details

All correspondence will be sent to this email address. Applicant must be the adjoining lot owner or approved representative of the owner.

Title Mr Mrs Miss Ms Other

Family name (or company)

Given names (or ACN)

Postal address

Postcode

Phone

Email

Contact person

2. Location or property the Road reserve adjoins.

Unit No. House No. Street

Suburb

Lot(s) Section DP/SP

Other

3. Owner of the adjoining property If same as applicant write "as above"

Name

Address Postcode

Phone Email

ABN/CAN (if applicable)

Owners signature

3a. If required, additional Owner/s of the adjoining property If same as applicant write "as above"

Name

Address Postcode

Phone Email

ABN/CAN (if applicable)

Owners signature

4. Purpose of Closure/ Intended use

5. Description of road(s) Status of roads i.e formed/unformed

6. Is the road closure associated with a DA or Complying Development Certificate?

Yes Consent No. Date issued

No

7. Agreements of public authorities Evidence in writing required at a later date

- Ausgrid
- Transport for NSW
- Telstra / NBN
- Gemena (gas)
- Mine subsidence / Other affected authorities

8. Applicants Surveyor/Contact person

Family name (or company)

Given names (or ACN)

Postal address

Postcode

Phone

Email

Contact person

9. Required documents attached to application

- Site Plan including the following:
 - Location, boundary dimensions, site area and north point of the land
 - Existing public utilities on the land
 - Location and uses of any buildings/structures encroaching on the land
 - The location and uses of buildings on site adjoining the land
- Dial before you dig
- Proof of ownership of adjoining property
- Other

Privacy and personal information

Information on this form is collected by Council for administrative and assessment purposes.

It will be used by Council staff for the purpose of processing your application.

This application form and any supporting documents you provide may be made available for public access under the Government information (Public Access) Act 2009.

10. Applicants declaration

The applicant acknowledges;

- This application does not constitute any form of a contract or guarantee that the road will be sold and closed.
- That any Council land sale is subject to a valuation process. Council's valuation will determine the market value as assessed by a registered valuer under Council's instruction.
- Under the Roads Act 1993 the sale of any land will need to undergo a community consultation process. Should other adjoining property owners with an interest in the land be identified during this process, the sale may proceed to a competitive sale process.
- Should the closure not proceed any fees paid will NOT be refunded
- That all professionals costs such as surveyors, legal and valuers will be payable by the applicant
- The applicant agrees to consolidate the lot with adjoining lot at the end of the closure process.
- That all the information given is true and correct

Name

Signature Date