

# Meeting Minutes

## Local Traffic Committee



Meeting Number	TC-10-22
Date	19 October 2022
Time	9.02 am
Location	Committee Room Central Coast Council Level 2, Wyong Administration Building and Microsoft Teams 2 Hely Street, Wyong

### Minutes

#### 1 Welcome

Meeting Number TC-10-22 commenced at 9:02 am by Chairperson, Acting Unit Manager Engineering Services, Scott Jarvis.

#### 2 Attendance

Present:

- Mr Scott Jarvis, Chairperson (Central Coast Council)
- Mr Scott Stapleton (Central Coast Council)
- Mr Steven McDonald (Central Coast Council)
- Mr Malcolm Britt (Busways)
- Mr Jim Pascoe (Red Bus Services)
- Mr Ryan Piggot (Red Bus Services)
- Senior Constable James Joiner (NSW Police, Traffic Supervisor - Brisbane Water Local Area Command)
- Senior Constable Darrin Chapman (NSW Police, Traffic Office - Tuggerah Lakes Highway Patrol)
- Ms Melissa Abbott (representative for David Harris MP, Member for Wyong)
- Ms Catherine Wall (representative for David Mehan MP, Member for The Entrance)

Apologies:

- Mr Boris Bolgoff (Central Coast Council)
- Ms Jeanette Williams (Central Coast Council)
- Mr John Markulin (Transport for NSW [TfNSW])
- Ms Donna Golightly (representative for Adam Crouch MP, Member for Terrigal)
- Ms Leisl Tesch MP, Member for Gosford
- Ms Jennifer Dalziel (representative for Yasmin Catley, Member for Swansea)

Mr John Markulin, representative from TfNSW is noted as an apology, however provided feedback on the agenda items for discussion in the consideration of the following matters.

### **3 Committee Changes**

Nil

### **4 Declarations**

#### **a Declaration of Pecuniary Interest**

The Chairperson invited Committee members to declare any pecuniary interest they might have, in accordance with Section 451 of the Local Government Amendment Act 2000, in respect to the agenda for this meeting.

Nil declarations were received.

#### **b Declaration of Non-Pecuniary Interest**

The Chairperson invited Committee members to declare any non-pecuniary interest they might have, in accordance with Section 440 of the Local Government Act 1993 and Council's Code of Conduct, in respect to the business of this meeting.

Nil declarations were received.

### **5 Confirmation of Previous Minutes**

The minutes of TC-09-22 of the Local Traffic Committee held on 21 September 2022 were received and noted.

Committee member representing TfNSW requested that it be noted that in relation to Item TC020/2022 - 620 Wisemans Ferry Road, Somersby, that TfNSW expressed concern relating to the design of the project.

The Committee Chair advised that the concern related to a design element which is not associated with the direct functions of the Committee, therefore no changes are proposed to the minutes of 21 September 2022. The concerns of TfNSW were previously recorded in the Committee minutes of 17 August 2022.

<b>ITEM TC025/2022</b>	<b>FRANCES PARKES CLOSE, WYOMING – LOADING ZONE</b>
<b>MEETING DATE</b>	19 October 2022
<b>COUNCIL REF NO.</b>	
<b>ELECTORATE</b>	Wyong
<b>WARD</b>	Wyong

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## **REPORT/CONTEXT**

Council received a request from Brian Hilton Toyota for the provision of a Loading Zone in Frances Parkes Close, Wyoming to assist with the unloading and loading of vehicles.

The delivery of vehicles occurs during weekdays via a 19 metre semi-trailer car carrier. There are approximately 7 deliveries per day and historically, the kerb space has been restricted each day by the placement of traffic cones by the business owner.

In order to formalise the activity and improve safety for motorists and pedestrians in the area, it is proposed to install a Loading Zone as shown on the plan at Attachment 1.

Consultation has been undertaken with affected property owners and businesses.

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## **DISCUSSION**

Council Officers presented an overview of the proposed safety improvements detailing the proposed Loading Zone to assist with the loading and unloading of motor vehicles associated with the adjacent motor vehicle dealerships in Frances Parkes Close.

Committee member representing TfNSW questioned why the loading and unloading activities were not accommodated off-street. Council officers explained that the applicant had satisfactorily demonstrated that 19 metre semi-trailer movements within the site would introduce undesirable conflicts between customers, employees and heavy vehicles, therefore the road environment was preferred.

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## **FINANCIAL IMPACT**

The cost for the installation of the required sign posting can be accommodated in existing traffic facilities budget and can be undertaken as soon as work priorities permit.

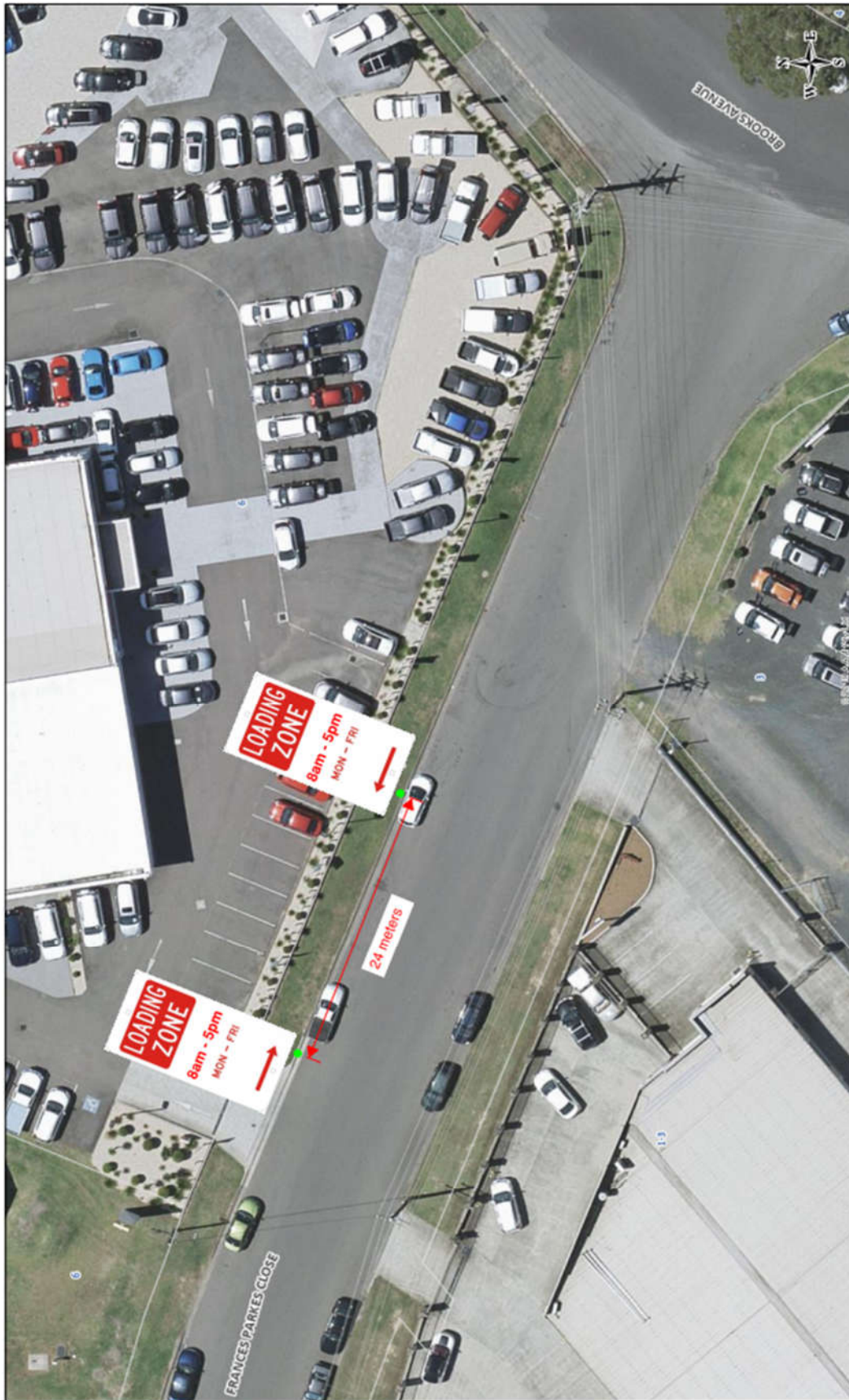
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## **RECOMMENDATION**

Install 24 metres of timed Loading Zone restriction (Monday to Friday, 8am-5pm) in Frances Parkes Close as shown on the plan in Attachment 1 and be undertaken as soon as work priorities permit.

Carried unanimously.

ATTACHMENT 1



FRANCES PARKES CLOSE, WYOMING - LOADING ZONE



<b>ITEM: TC026/2022</b>	<b>ALBERT WARNER DRIVE, WARNERVALE – RESIDENTIAL SUBDIVISION (DA958/2017) – SIGNPOSTING AND LINE MARKING</b>
<b>MEETING DATE</b>	19 October 2022
<b>COUNCIL REF NO.</b>	DA958/2017
<b>ELECTORATE</b>	Wyong
<b>WARD</b>	Wyong

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## **REPORT/CONTEXT**

Council’s Development Section granted Development Consent for a residential subdivision at Albert Warner Drive, Warnervale.

As part of this Consent, the developer is required to seek endorsement from the Local Traffic Committee for line marking and sign posting. The line marking and sign posting supports the provision of a safe road network.

The proposed sign posting and line marking is shown on the plan at Attachment 1.

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## **DISCUSSION**

Council Officers presented an overview of the proposed subdivision layout and the proposed intersection with Albert Warner Drive, Warnervale.

Committee member representing TfNSW suggested that No Stopping signs or C3 line marking be installed around the corners of the intersection. The Committee agreed that the statutory lengths of No Stopping would suffice and if parking became an issue, the addition of C3 No Stopping line marking may be considered at a later date.

Committee member representing TfNSW suggested that intermediate No Parking signs be installed where lengths of No Parking exceed 75 metres. The Committee agreed to install an intermediate No Parking sign on the south side of Celestial Drive.

Committee member representing TfNSW queried the differences between road widths on the plan and the typical cross section of Celestial Drive. Council Officers explained that the marked road widths detailed on the plan, prevail over the typical cross section which is displayed for illustrative purposes.

Committee member representing TfNSW queried whether there was a requirement for a Stop sign control at the intersection of Albert Warner Drive and Celestial Drive. Council officers confirmed that the sight distance is sufficient to justify the Give Way control as the appropriate restriction.

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## **FINANCIAL IMPACT**

The cost for the installation of the required line marking and sign posting will be borne by the developer.

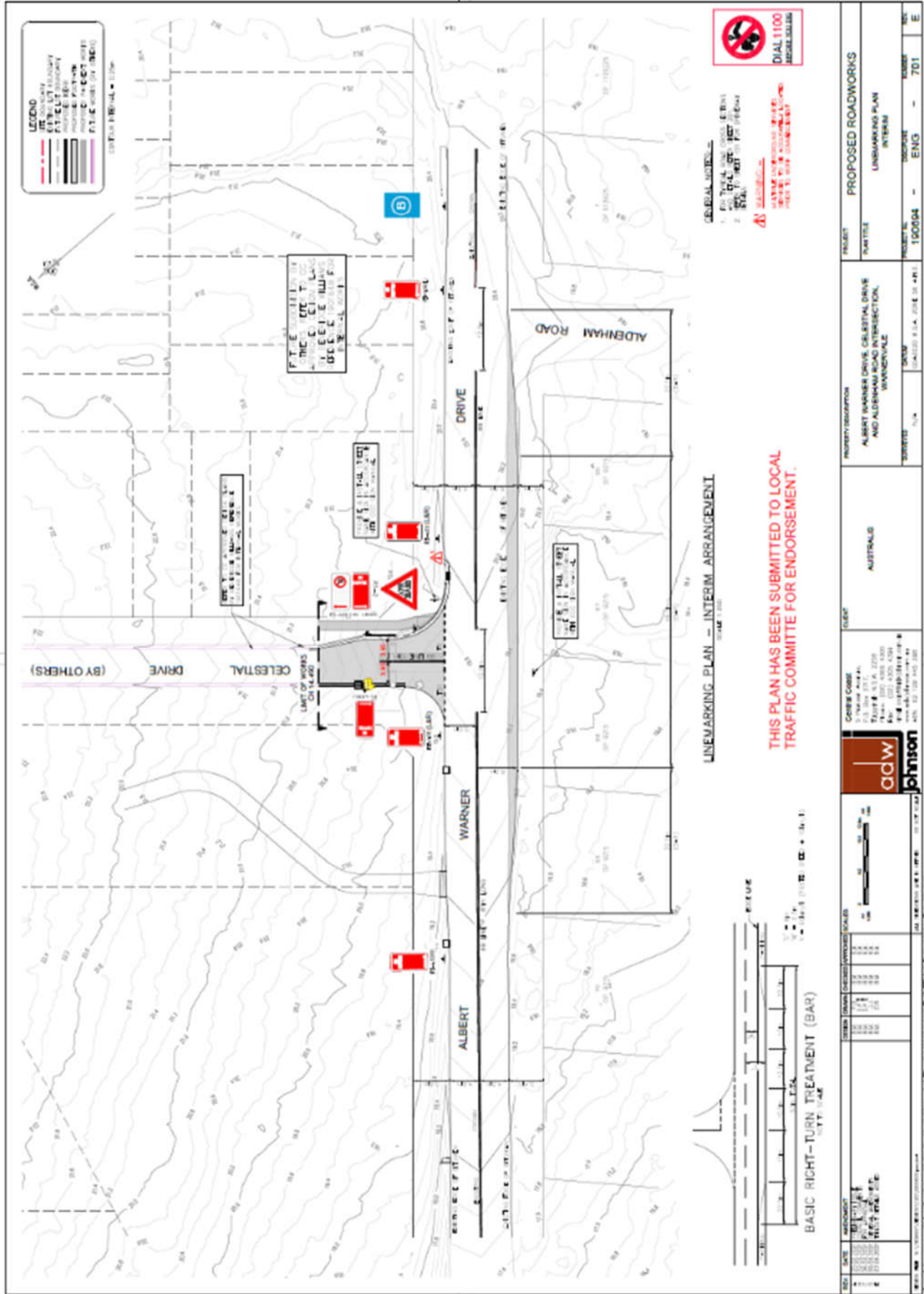
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## **RECOMMENDATION**

The installation of the sign posting and line marking located on Albert Warner Drive, Warnervale, as shown on the plan in Attachment 1 be endorsed by the Committee, including the installation of an intermediate No Parking sign on the southern side of Celestial Drive.

Carried unanimously.

ATTACHMENT 1



**GENERAL NOTES**

- FOR TRUCKS, BUSES, AND TRAILERS, USE THE 'B' SIGN.
- FOR ALL OTHERS, USE THE 'A' SIGN.

**TRAFFIC CONTROL**

TRAFFIC CONTROL TO BE PROVIDED BY THE ROAD USER.

**PROPOSED ROADWORKS**

LINEMARKING PLAN  
INTERIM

**THIS PLAN HAS BEEN SUBMITTED TO LOCAL TRAFFIC COMMITTEE FOR ENDORSEMENT.**

**LINEMARKING PLAN - INTERIM ARRANGEMENT**

SCALE: 1:500

**CDW Johnson**

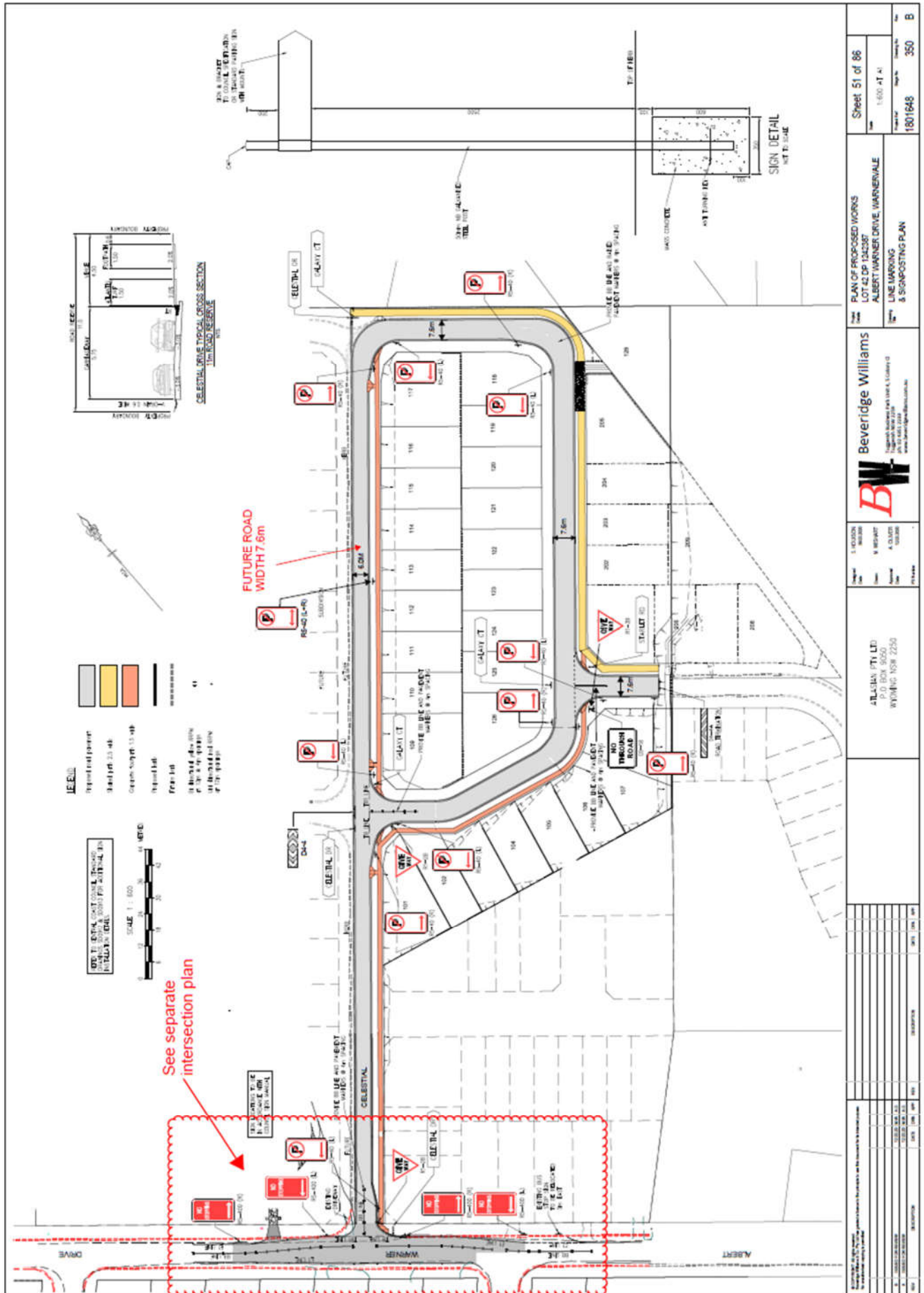
George Corner  
178 Main Ave. #1  
St. John's, NL A1B 1X3  
Tel: (709) 734-3333  
Fax: (709) 734-3334  
E: gcorner@cdwjohnson.com

**BASIC RIGHT-TURN TREATMENT (BAR)**  
SEE FIG. 12-4E

ITEM	DATE	DESCRIPTION	SCALE
1	2024	PROPOSED ROADWORKS	1:500
2	2024	LINEMARKING PLAN	1:500
3	2024	INTERIM	1:500

PROJECT: 190004  
PROJECT NO.: 190004  
DATE: 2024.04.10  
SCALE: 1:500  
SHEET: 701  
E





<p>PLAN OF PROPOSED WORKS                  LOT 42 DP 1342387                  ALBERT WARNER DRIVE, WANNEROO                  LINE MARKING                  &amp; SIGNPOSTING PLAN</p>		<p>Sheet 51 of 88                  Scale: 1:500 - AT A1                  Project No: 1801648                  Date: 350</p>
<p><b>Beveridge Williams</b>                  Transport Planning and Traffic Engineering                  10/11 Stirling Street, Perth WA 6000                  www.beveridgewilliams.com.au</p>		<p>Author: S. HODSON                  Designer: M. WHEAT                  Checker: A. COLSON                  Date: 10/03/2016</p>
<p>ALISON PT LTD                  P.O. BOX 9650                  WANNEROO WA 6108</p>		<p>Project No: 1801648</p>

<b>ITEM: TC027/2022</b>	<b>LOT 145 &amp; 146 HAKONE ROAD, WOONGARRAH – RESIDENTIAL SUBDIVISION (DA1375/2018)– SIGN POSTING AND LINE MARKING</b>
<b>MEETING DATE</b>	19 October 2022
<b>COUNCIL REF NO.</b>	DA1375/2018
<b>ELECTORATE</b>	Wyong
<b>WARD</b>	Budgewoi

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## REPORT/CONTEXT

Council’s Development Section granted Development Consent for a residential subdivision at Lot 145 and 146 Hakone Road, Woongarra.

As part of this Consent, the developer is required to seek endorsement from the Local Traffic Committee for line marking and sign posting. The line marking and sign posting supports the provision of a safe road network.

The proposed sign posting and line marking is shown on the plan at Attachment 1.

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## DISCUSSION

Council Officers presented an overview of the proposed subdivision and its relationship with the adjacent existing road network and future planned subdivisions.

Committee member representing TfNSW suggested that a parking lane be provided on the north side of Mataram Road between Road No 13 and Road No 14, similar to the adjacent section of Mataram Road to the west. Council Officers explained that the current proposal was for a half road construction, the line marking on Mataram Road between Mary McKillop Drive and Hiawatha Road would be reviewed when Mataram Road was widened to full road width and extended to Hiawatha Road as part of a future subdivision development.

Committee member representing TfNSW suggested that the existing Give Way lines at the intersection of Mary McKillop Drive and Mataram Road be moved forward to assist with sight distance. Council Officers explained that the line marking on Mataram Road between Mary McKillop Drive and Hiawatha Road would be reviewed when Mataram Road was extended to Hiawatha Road.

Committee member representing TfNSW suggested that the BB line marking in Road No 5 be extended to match the location of the No Parking / No Stopping signs. The offset between the BB line marking and the No Parking allows vehicles to remain on the left hand side of the BB line when travelling past a parked vehicle, therefore there are no plans to alter the BB line marking.

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## **FINANCIAL IMPACT**

The cost for the installation of the required line marking and sign posting will be borne by the developer.

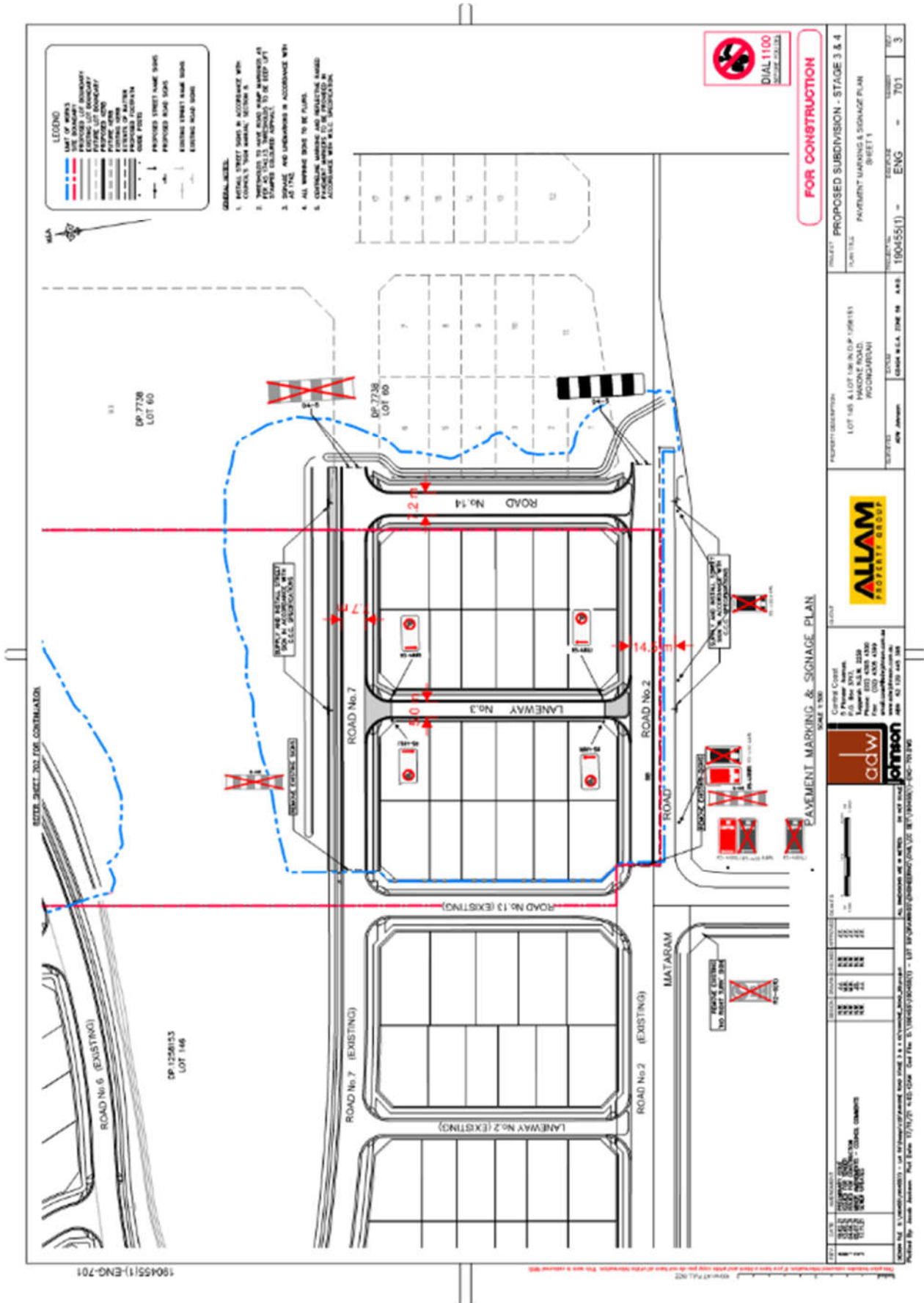
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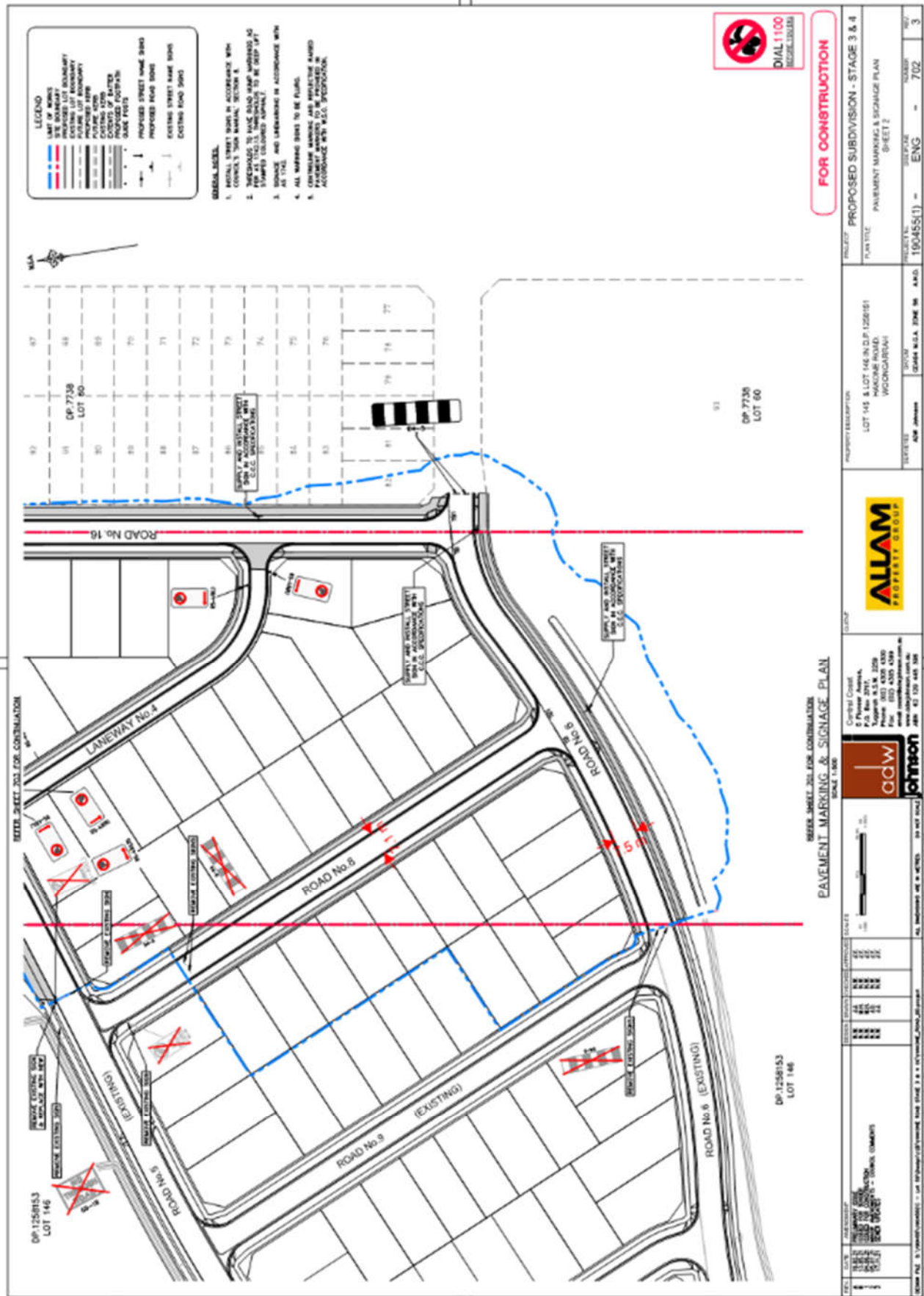
## **RECOMMENDATION**

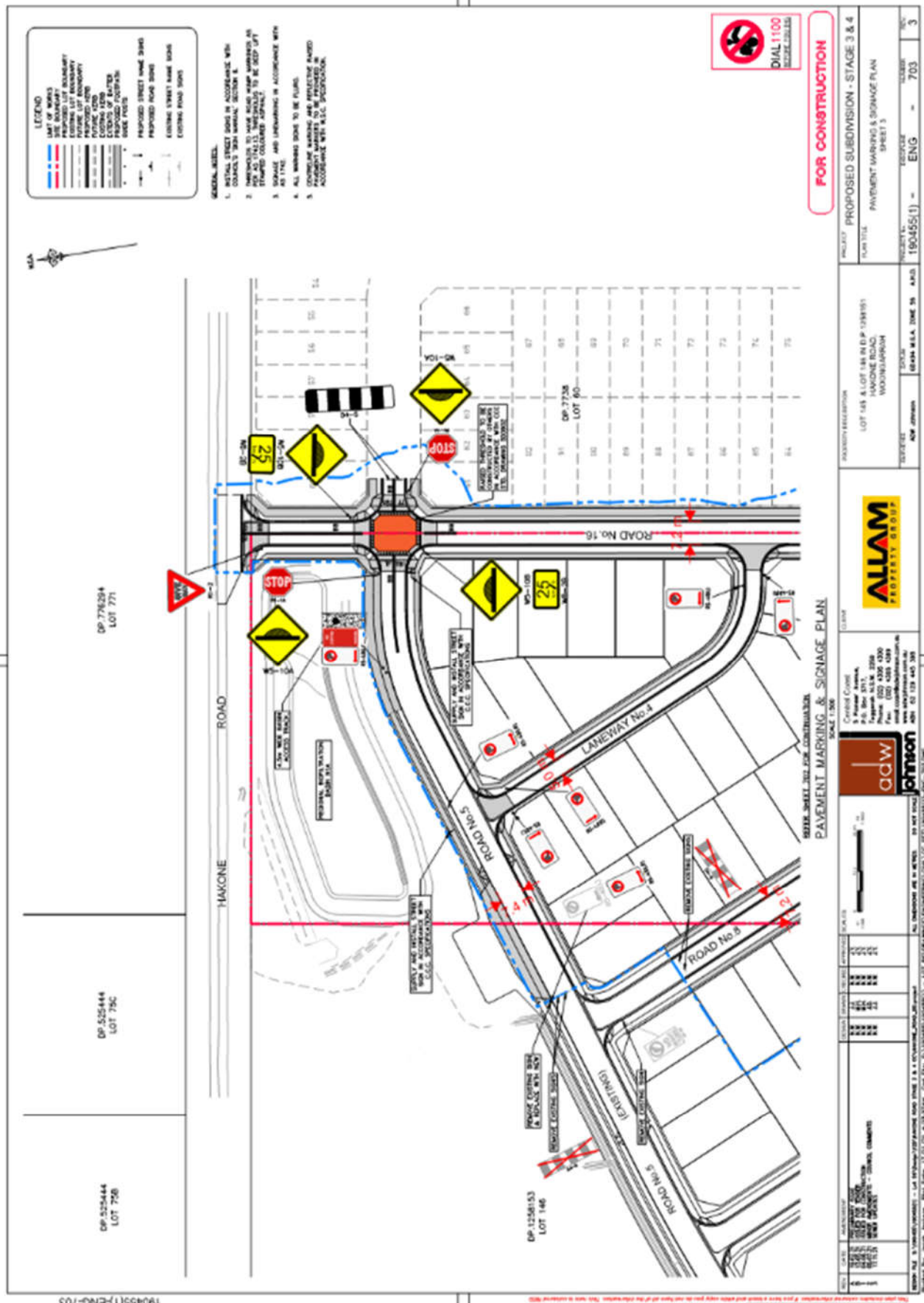
The installation of the sign posting and line marking located on Lot 145 and 146 Hakone Road, Woongarra, as shown on the plan in Attachment 1 be endorsed by the Committee.

Carried unanimously.

ATTACHMENT 1







190455(1)-ENG-703

## **7 General Business**

Committee representative from Member for The Entrance raised the following matters:

- Parking concerns raised by residents in relation to White Fig Drive, Berkeley Vale. Council advised the Member to forward the correspondence to the Unit Manager, Engineering Services, to enable Council officers to review and investigate the concerns. A response to the Member will be provided following review and investigation.
- Speeding concerns in Marlowe Road, Bateau Bay, in the vicinity of Bateau Bay Public School. Council advised the Member to forward the correspondence to the Unit Manager, Engineering Services, to enable Council officers to review and investigate the concerns. A response to the Member will be provided following review and investigation.

Busways representative raised the following matters:

- An update was requested in relation to the proposed relocation of the Bus Zone in Church Street, Terrigal. Council Officers advised that the investigation was on-going, with consultation required with several businesses and community groups. Busways will be kept informed of any proposals and outcomes.
- An update was requested in relation to the proposed new bus route on Fairmont Boulevard, Hamlyn Terrace noting that Busways were planning to activate the route in January 2023. Council Officers advised that consultation with residents would occur shortly, including those adjacent to the proposed bus stops. Council would also need to undertake civil works at the proposed bus stops to improve accessibility.

Red Bus representative raised the following matters:

- Concerns in relation to bus layover relocation required for a major water and sewer upgrade project on Mann Street, Gosford. The project requires a lane closure on Mann Street and relocation of the bus layover parking. Bus representatives will continue to liaise with Council project managers regarding suitable alternative arrangements while the planned construction works are taking place.

## **8 Next Meeting**

The next Local Traffic Committee meeting is scheduled for Wednesday, 16 November 2022.

## **8 Close of Meeting**

The meeting closed at 9.50 am.

## 9 Approval of Minutes

These minutes are a true and an accurate account of the meeting's proceedings and are approved for authorisation.

*Scott Jarvis*

Scott Jarvis  
Acting Unit Manager, Engineering Services  
**Chairperson**

These minutes are received and recommendations are authorised for implementation by Council's delegate Director Infrastructure Services.

*Boris Bolgoff*

Boris Bolgoff  
**Director Infrastructure Services**

Central Coast Council

Date: 2 November 2022