

Application Number

Date Received

Receipt #

Application for Construction of or Alterations to a Vehicle Access Crossing (VAC)

This is an application for approval under Section 138 of the *Roads Act 1993*

This application form relates to Vehicle Access Crossings (VACs) for new single and/or secondary dwellings and all existing residential, commercial and industrial developments.

NOTE: For any VACs relating to new dual occupancies, residential units, industrial developments and/or commercial developments require a completed 'Application Form for Subdivision Works Certificate and other Development related Civil Works' to be submitted to Council with appropriate design drawings.



1. APPLICATION DETAILS – Please select the appropriate options below to detail the type of application submitted

What type of work is proposed for this application?

- ☐ Construction of a new or additional VAC ☐ Reconstruction of or alterations to an existing VAC

What type of development does this application relate to?

- ☐ New single/secondary residence or extension/renovation ☐ Existing residential/industrial/commercial development

Is there existing kerb and gutter on the property where the works are proposed? ☐ Yes ☐ No

What type of material will be used for construction of the proposed works?

- ☐ Plain concrete 125mm thick ☐ Asphalt 40mm minimum
☐ Coloured concrete 125mm thick ☐ Stencilled concrete 125mm thick

NB: All laybacks are to be constructed in plain concrete and in line with standard drawing SD0503.

Council will not approve paved, tiled, exposed aggregate or stamped vehicle access crossings.

2. PROPERTY DETAILS – Detail the location of the works proposed

Unit/Street No.

Street Name

Suburb

3. APPLICANT DETAILS – Only a single contact name can be nominated

Full Name

Company Name

Position Title

Address Details

Postal Address (if different from above)

Telephone (Mobile)

Business

Private

Email Address

4. ATTACHMENTS & ADDITIONAL DETAILS

Please provide a traffic control plan or otherwise outline below what traffic impacts on the local area may result from the works proposed (including both vehicle and pedestrian traffic impacts) and how these impacts will be addressed and managed during construction:

Please note: Council reserves the right to request a formal Traffic Guidance Scheme that has been prepared and approved by a suitably qualified Transport for New South Wales (TfNSW) accredited certifier.

Please outline any variations to Council's standard drawings and/or specifications that are proposed (if required):

Please include a separate drawing showing the location of the proposed VAC in relation to the boundaries of the property, kerb and gutter and/or the edge of the road pavement. Applicants should reference Council's specifications and standard drawings when preparing the drawing and the drawing should show existing site features such as power poles, utility boxes/covers, stormwater pits, street trees, footpaths and the location of water meters for the subject property and properties across the road.

A [template is provided on Council's website](#) that can be completed and submitted as a drawing to form part of this application.

5. TERMS AND CONDITIONS

Central Coast Council is the Road Authority for all roads (except freeways) within the Central Coast local government area. This application is required for approval by the Road Authority and by signing this application form, the applicant and the property owner agree that:

1. Construction activities within the road reserve for the purposes of constructing a VAC will not commence prior to receiving a Notice of Determination from Central Coast Council approving the VAC and satisfying all pre-construction requirements of that Notice.
2. The application must include all information necessary to allow appropriate assessment by Council. Further information may be requested by Council which may include detailed survey information, detailed VAC design by a suitably qualified consultant, details on how the VAC ties into existing or proposed levels within the property boundary and structural details of the VAC pavement where Council considers the details shown on Council's standard drawings are not suitable for the proposed VAC.
3. Fees are applicable for this application and are outlined in Council's fees and charges found on Council's website.

4. All formwork and final inspections are to be booked at least 48 hours (two business days) in advance by contacting the Infrastructure and Access Crossing Officer undersigned on the Notice of Determination via phone. For formwork inspections, the VAC should be formed up and ready to pour with formwork placed on a suitably compacted base (refer to standard drawings for base materials). Following a successful formwork inspection, it is expected that all works will be carried out to Council's satisfaction within 14 days.
5. Maintenance of a VAC and associated infrastructure (such as pipe crossings, retaining walls, etc.) is the property owner's responsibility under the Roads Act.
6. The applicant may be liable if works are not conducted in accordance with Council's approval and specifications. Construction in accordance with Council's approval and specifications is necessary to address issues that may impact on the property owner, Council and the general public.
7. The applicant may also be liable for any additional costs incurred by Council including additional inspections if required due to the Contractor not being ready at the booked inspection time, rectification or removal of works in the case that the Contractor fails to carry out rectification or removal of works when instructed by Council and any urgent type works to make a site safe in the case that the Contractor fails to do so.

6. PRIVACY & PERSONAL INFORMATION

Information on this form is collected by Council for administrative and assessment purposes. It will be used by Council staff for the purpose of processing your application. This application form and any supporting documents you provide may be made available for public access under the *Government Information (Public Access) Act 2009*.

7. WAIVER – To be signed by the property owner for asphalt, coloured and stencilled vehicle access crossings only

I do not hold Council responsible for matching the shape, size, colour or texture for the above vehicle access crossing following disturbance by Public Utility Authorities or Council. I understand that Council will restore my vehicle access crossing in plain concrete. If restoration works involve any other work such as colouring, I understand that these additional costs are to be covered by the property owner.

Owner's Signature

8. OWNER'S CONSENT - All registered owner(s) must sign

As owner(s) of the land, I/we give consent to the making of the application and authorise the applicant named to act on the owner's behalf in relation to the application. I/we give consent to authorised officers to enter the subject property to carry out inspections relating to the application.

Owner's Name

Signature

Date

Owner's Name

Signature

Date

9. APPLICANT'S DECLARATION

I, the undersigned, declare that the details provided to Central Coast Council are, to the best of my knowledge, true and correct.

Signature

Date