

Catchments and Coast Committee –  
Brisbane Water & Gosford Lagoons  
Meeting Record  
21 June 2018



Location:	Gosford Smart Work Hub Imperial Centre, 28 William Street GOSFORD	
Date:	21 June 2018	
Time	Started at: 4.10pm	Closed at: 5.48pm
Chair	Mayor Jane Smith	
File Ref	F2018/00097	

**Present**

Mayor Jane Smith, Adrian Williams, Ian Carruthers, Andrew Jones, Michael Kilp

Also present were:

Boris Bolgoff – Acting Director Assets Infrastructure and Business, Peter Ham – Unit Manager Waterways and Coastal Protection, Kathy Bragg – Section Manager Governance, Kelly Drover – Advisory Group Support Officer

**Item 1**

**Apologies**

Jenny McCulla

**Item 2**

**Disclosure of Interest**

No disclosures were received.

**Item 3 Catchments and Coast Committee – Brisbane Water and Gosford Lagoons Terms of Reference**

The Advisory Group discussed the draft Terms of Reference.

The Advisory Group adopted the Terms of Reference.

**Action:** The adopted Terms of Reference be reported to Council as soon as practicable.

The Advisory Group discussed the election of a Chairperson.

**Action:** The Advisory Group recommends to Council that the Mayor be appointed as the Chair of the Catchments and Coast Committee – Brisbane Water and Gosford Lagoons.

**Action:** The Advisory Group recommends that Staff write to the Office of Environment and Heritage inviting them to have two non-voting representatives as regular committee members (1 x Environment Management and 1 x Floodplain Management).

**Item 4 Action Plan for the next 12 months**

1 <sup>st</sup> Quarter – June	2 <sup>nd</sup> Quarter - September	3 <sup>rd</sup> Quarter - December	4 <sup>th</sup> Quarter – March
Introduction	Overview of Coastal and Estuary Management plans – Detail Objectives	Discussion of Floodplain Management Plans – Detail Objectives	Catchment Management Program
Terms of Reference Discussion	Finances adopted for 2018/19 – Information	DCP Review	<ul style="list-style-type: none"> <li>- Discussion</li> <li>- Presentation</li> <li>- Feedback</li> </ul>
Priority of Review (which Plan to target first)	Grants – Information		Coastal Management Act Overview
Actions (which are past or due)	Funding 2019/20 - Draft		DCP Discussion
	Vision for the Committee		

**Action:** Overview to be provided at future meetings by Unit Manager Waterways and Coastal Protection on the 8 Management plans as per above table.

Brisbane Water Estuary Management Plan, Pearl Beach Coastal Zone Management Plan, Gosford Beaches Coastal Zone Management Plan, Gosford Lagoons, Floodplain Management Plan.

**Action:** Advisory Group Support Officer to provide list and web link of the 8 Management plans to the committee members.

**Action:** Advisory Group Support Officer to provide link to the Office of Environment and Heritage Website to the *Coastal Management Act*.

## **Item 5                    Consideration of Late Application**

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**Action:** The Advisory Group Support Officer will write to Michael Alsop inviting him to attend the Catchments and Coast Committee Brisbane Water and Gosford Lagoons meetings as a specialist.

The committee has not accepted any new members.

## **Item 6                    Confirmation of Next Steps**

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**Action:** Advisory Group Support Officer to send out quarterly Meeting Schedule (Thursdays 2pm – 4pm) for the next 12 months to committee members.

**Action:** All Committee communications to go through the Advisory Group Support Officer.

The meeting closed at 5.48pm

**Next Meeting:**            **Thursday 20<sup>th</sup> September**  
                                  **2pm – 4pm**  
                                  **Central Coast Council Gosford Committee Room**  
                                  **49 Mann Street, Gosford**

DRAFT