

# Heritage Advisory Committee Meeting Record 4 July 2018



Location:	Central Coast Council Wyong Office Committee Room Level 2 2 Hely Street, Wyong	
Date:	4 July 2018	
Time	Started at: 4.01pm	Closed at: 5.36pm
Chair	Councillor Jeff Sundstrom	
File Ref	F2018/00102	

## **Present**

Councillor Jeff Sundstrom, Councillor Kyle MacGregor, Mayor Jane Smith, Councillor Louise Greenaway, Prue Wyllie, Sandra Hunt-Sharman, Margot Castles, Warren Andrews, Gary Dean, Joseph Murray, David Benwell, Verena Mauldon, Kreenah Yelds

Also present were:

Scott Cox – Director Environment and Planning (left 4.39pm), Matthew Prendergast – Unit Manager Strategic Planning, Rebecca Cardy – Heritage Officer, Scott Duncan – Section Manager Land Use and Policy, Glen Cannard – Unit Manager Community Partnerships, Kathy Bragg – Senior Governance Officer, Kelly Drover – Advisory Group Support Officer

## **Item 1 Apologies**

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Councillor Doug Vincent, Walter Billington

## **Item 2 Disclosure of Interest**

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Mayor Jane Smith declared a less than significant non pecuniary interest as she was a former board member of the Community Environment Network (CEN).

Councillor Louise Greenaway declared a less than significant non pecuniary interest as she was a former board member of the Community Environment Network (CEN).

Clr Sundstrom declared a less than significant non pecuniary interest as a Labour candidate for Terrigal.

**Item 3 Heritage Advisory Committee Terms of Reference**

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The Advisory Group discussed the draft Terms of Reference.

The Advisory Group adopted the Terms of Reference.

**Action:** The adopted Terms of Reference be reported to Council as soon as practicable.

The Advisory Group discussed the election of a Chairperson.

**Action:** The Advisory Group recommends to Council that the Councillor Jeff Sundstrom be appointed as the Chair of the Heritage Advisory Committee.

**Item 4 Action Plan for the next 12 months**

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2 <sup>nd</sup> Quarter – September	3 <sup>rd</sup> Quarter - December	4 <sup>th</sup> Quarter – March
<ul style="list-style-type: none"> <li>• Australian Heritage Festival Planning</li> <li>• Heritage Strategy Overview</li> <li>• Tourism Opportunity Plan and Destination Management Plan Overview</li> <li>• 12 month Operational Plan items that involve the Heritage Advisory Group</li> <li>• Office of Environment and Heritage - 'Heritage Near Me' – App</li> </ul>	<ul style="list-style-type: none"> <li>• Incorporate history and heritage into the image of the Central Coast / Regional identity</li> <li>• Gosford Heritage Walk</li> <li>• Wyong Heritage Walk</li> <li>• Pilot Heritage App</li> <li>• Poppy Park Project</li> <li>• State Heritage listing nomination for Calga Aboriginal site Overview</li> </ul>	<ul style="list-style-type: none"> <li>• Funding opportunities</li> <li>• Invite Geoff Potter – Local History Librarian</li> <li>• How to promote history (history week, Heritage Festival)</li> <li>• Convict Trail presentation</li> </ul>

**Action:** Director Environment and Planning to provide the Committee further information on the funding status for Terrigal Boardwalk.

**Action:** Heritage Officer to provide the Advisory Group Support Officer with calendar of future events to be circulated to Committee members.

**Action:** Heritage Officer to provide the Advisory Group Support Officer with the former Gosford and Wyong Heritage Strategies to be circulated to Committee members.

**Action:** Unit Manager Community Partnerships to provide Destination Management Plan to Advisory Group Support Officer to be circulated to Committee Members.

**Action:** Heritage Officer to provide the Advisory Group Support Officer with an Overview of the Grants Program to be circulated to Committee Members.

**Action:** Committee Members to identify stories suitable for the Office of Environment and Heritage - 'Heritage Near Me' App and provide to the Advisory Group Support Officer.

## **Item 5                      Consideration of Late Application**

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**Action:** The Committee has not accepted any new members.

**Action:** The Advisory Group Support Officer will write to Richard Waterhouse inviting him to attend the Heritage Advisory Group meetings as a specialist.

**Action:** The Advisory Group Support Officer will write to Catherine Argaet inviting her to attend a future meeting of the Heritage Advisory Group to give a presentation on Art Deco.

## **Item 6                      Confirmation of Next Steps**

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Extraordinary meetings if required, to be held 1<sup>st</sup> Wednesday of the month.

The meeting closed at 5.36pm

**Next Meeting:              Wednesday 5<sup>th</sup> September, 2018**  
**4pm – 6pm**  
**Gosford Admin Building,**  
**49 Mann Street, Gosford**  
**Level 1 Committee Room**