

Gosford Foundation Trust
Management Committee
Meeting Record
5 June 2018



Location:	Meeting Room, Level 1, Gosford Administration Building 49 Mann Street, Gosford	
Date:	5 June 2018	
Time	Started at: 5.00pm	Closed at: 5.25pm
Chair	Mayor Jane Smith	
File Ref	F2018/00731	

Present

Mayor Jane Smith, Ms Shane Sullivan Acting Executive Manager Governance, and Ms Barbara Wills.

Also present were: Mr Phil Cantillon, Unit Manager Leisure and Lifestyle and Ms Kathy Bragg, A/Section Manager Governance.

Item 1 Apologies

Mr Brian Glendenning, Acting Chief Executive Officer.

The Committee noted that Mayor Smith is representing the Councillor position until Council resolves the Councillor membership.

Item 2 Disclosure of Interest

Nil.

Item 3 Confirmation of Previous Minutes

The Committee confirmed the Meeting Records from 16 March 2017, 18 May 2017 and 8 May 2018.

Action: Council staff to follow up on the following outstanding action from 16 March 2017 Trust Management Committee meeting:

The committee recommends that Council staff to present options for the expenditure of the bequest to Laycock Street Theatre.

Item 4 Financial Report

The Committee reviewed the financial report provided.

Action: The Art Gallery provide some advice to the Committee on how best to promote the use of the Koi Sculpture as a method of donating to the Gallery.

Action: Future financial reports note the \$30,000 bequest and its purpose.

Item 5 Communication and Engagement Update

Action: A Communications staff member be invited to attend the next meeting of the Committee to discuss a communication strategy to promote the aims of the Trust and encourage donations to the Trust, including promotion of the Trust on Laycock Street promotional material.

Item 6 General Business

Nil.

The meeting closed at 5.25 pm

Next Meeting: To be confirmed.