

Gosford Foundation Trust
Management Committee
Meeting Record
8 May 2018



Location:	Committee Room, Level 1, Gosford Administration Building 49 Mann Street, Gosford	
Date:	8 May 2018	
Time	Started at: 5.00pm	Closed at: 5.09pm
Chair	Mayor Jane Smith	
File Ref		

Present

Mayor Jane Smith, Mr Brian Glendenning, Acting Chief Executive Officer and Ms Barbara Wills.

Also present were: Mr Phil Cantillon, Unit Manager Leisure and Lifestyle, Mr James Taylor, A/Unit Manager Governance, Ms Kathy Bragg, A/Section Manager Governance.

Item 1 Apologies

Nil.

Item 2 Disclosure of Interest

Nil.

Item 3 Confirmation of Previous Minutes

The Committee determined to defer consideration of the 16 March 2017 Minutes and the 18 May 2017 Minutes.

Item 4 Membership of the Gosford Foundation Trust Management Committee

The Committee discussed the membership of the Gosford Foundation Trust Management Committee.

Action: A Council report to prepared to determine the Councillor membership of the Gosford Foundation Trust Management Committee and to appoint a second community representative.

Item 5 Terms of Reference for the Gosford Foundation Trust Management Committee

The Committee discussed the Terms of Reference for the Gosford Foundation Trust Management Committee.

Action: A Council report be prepared regarding the Terms of Reference for Gosford Foundation Trust Management Committee, including clarifying the nature of recommendations to Council from the Gosford Foundation Trust Management Committee.

Item 6 Finance

Action: A financial report be provided to the next Committee meeting details funds acquitted and funds available.

Item 7 Promoting the Aims of the Trust

Action: Develop a communications strategy for promotion of the aims of the Trust and encourage donations to the Trust.

The meeting closed at 5.09pm

Next Meeting: 5pm
Tuesday, 5 June 2018
Ground Floor Meeting Room
Gosford Administration Building