

Location:	Gosford Administration Building Level 1 Committee Room 49 Mann Street, Gosford	
Date:	5 September 2018	
Time	Started at: 4:02pm	Closed at: 5:31pm
Chair	Mayor Jane Smith	
File Ref	F2018/00100	

Present

Mayor Jane Smith, Councillor Louise Greenaway (arrived 4:16pm), Councillor Kyle MacGregor (left 5:03pm), Warren Andrews, David Benwell, Margot Castles, Gary Dean, Sandra Hunt-Sharman, Joseph Murray, Prue Wyllie

Specialist attending:

Richard Waterhouse

Council Staff:

Glenn Cannard – Unit Manager Community Partnerships, Rebecca Cardy – Heritage Officer, Dr Anumitra Chand – Section Manager Environmental Strategies, Scott Cox – Director Environment and Planning, Zoie Magann – Advisory Group Support Officer, Matthew Prendergast – Unit Manager Strategic Planning

Item 1 Apologies

Councillor Jeff Sundstrom, Verena Mauldon, Kreenah Yelds

Item 2 Disclosure of Interest

Councillor Louise Greenaway previously declared a less than significant non-pecuniary interest as she was a former board member of the Community Environment Network (CEN).

Mayor Jane Smith previously declared a less than significant non-pecuniary interest as she was a former Chief Executive Officer of the Community Environment Network (CEN).

Councillor Sundstrom previously declared a less than significant non-pecuniary interest as a Labor candidate for Terrigal.

Item 3 Confirmation of Previous Meeting Record

The Advisory Group confirmed the Meeting Record from 5 July 2018.

Item 4 Action Log

The Advisory Group reviewed the Action Log and noted the updates on pending actions.

Action: Action 9 is to be marked as closed as no suitable stories were identified.

Item 5 Australian Heritage Festival Planning

Rebecca Cardy (Heritage Officer) provided a brief overview of the Australian Heritage Festival.

The Advisory Group discussed past heritage events held on the Central Coast, and considered how these could guide future planning for the Australian Heritage Festival and events beyond that. Ideas shared by the Advisory Group members included:

- Heritage walks, talks and tours as a cost effective option
- Luncheon events at heritage homesteads
- Displays at The Grand Hotel in Wyong
- Norah Head Lighthouse – lack of attendance in the past resulted in a reluctance to deliver heritage programs in future without strong promotion
- Current popularity of cemeteries as a heritage attraction due to links with architecture, art, and stories of people and place
- Involvement of various Rotary Clubs on the Central Coast
- Involvement of the media to help raise awareness of events
- Self-guided tour brochures – not currently available on the Central Coast, but a great tool for heritage and tourism
- Concerns surrounding transport and accessibility

The Advisory Group noted the importance of raising awareness of the scope of heritage on the Central Coast and increasing interest in heritage sites and events beyond those already affiliated with the area.

The Advisory Group also noted that while the Australian Heritage Festival and History Week are valuable opportunities to raise heritage awareness, it would be beneficial to establish an annual calendar of events for the region including Council events that provide the opportunity to celebrate heritage such as seniors and youth weeks, history week etc. as an on-going celebration.

Action: Geoff Potter from Library Futures and Planning is to be invited to a future meeting to discuss how Council could further raise awareness of history and heritage and promote interest through the Central Coast libraries.

Action: The Advisory Group requests that staff explore and report back on potential avenues for promotion of a heritage Annual calendar of events, which would be made publically available to raise interest and awareness of the scope of heritage on the Central Coast.

Action: The Advisory Group recommends that a calendar of events be created for the Australian Heritage Festival and Expressions of Interest be invited from the community to identify heritage events for inclusion.

Action: Councillor Greenaway to take the lead on a pilot for the development of a self-guide tour brochure. The Heritage Officer will provide some examples for inspiration.

Action: The Heritage Officer to provide an example of a feedback form to the Advisory Group Support Officer for circulation to the Advisory Group, to show how community feedback could be collected regarding heritage events.

Item 6 Heritage Strategy Overview

Rebecca Cardy provided a presentation on the Heritage Implementation Framework and briefly outlined the objectives of the Heritage Strategy and Heritage Action Plan, which are currently being developed by Council.

Item 7 Tourism Opportunity Plan and Destination Management Plan Overview

The Advisory Group confirmed that the Destination Management Plan was circulated to members for consideration via email as recorded in the Action Log. The Tourism Opportunity Plan is still being developed, and as such is not yet available for distribution.

Action: A staff member from the Community Engagement team is to be invited to a future meeting to outline how the Tourism Opportunity Plan and Destination Management Plan relate to the objectives of the Advisory Group, and to provide an update on where the Tourism Opportunity Plan is up to in terms of development.

Item 8 12 Month Operational Plan Items that involve the Heritage Advisory Group

The Advisory Group was informed that a briefing is being organised for members of all Central Coast Council Advisory Groups to outline the Community Strategic Plan.

Action: A staff member from the Corporate Strategy and Performance team is to be invited to a future meeting to outline how the Community Strategic Plan specifically relates to heritage and to the objectives of the Advisory Group.

Action: The Advisory Group requests that staff provide an overview at the next meeting of the heritage projects in the current Operation Plan, and outline what is being considered for the future.

Item 9 Office of Environment and Heritage – ‘Heritage Near Me’ App

The Advisory Group confirmed there are no stories to submit for ‘Heritage Near Me’.

Item 10 Update from Director Environment and Planning – Terrigal Boardwalk

Scott Cox (Director Environment and Planning) provided an update on the funding status for Terrigal Boardwalk.

Item 11 General Business and Close

Glenn Cannard (Unit Manager Community Partnerships) distributed a brochure on The Entrance Town Centre Heritage Signage Strategy to Advisory Group members, and advised the information should be shared with groups of interest.

Glenn also distributed the Heritage Grant Program information to the Advisory Group for consideration, and noted that applications for Round 1 have just opened this month.

Action: Staff to check and ensure that all relevant heritage groups are on the distribution list to receive updates on the Heritage Grant Program as Round 1 is now open.

Draft Heritage Advisory Committee Meeting Record

5 September 2018

Action: Geoff Potter from Library Futures and Planning is to be invited to a future meeting to discuss culturally sensitive heritage opportunities surrounding the 200 Year Anniversary of European settlement in the Brisbane Water region to occur in 2023.

Action: A representative from the Local Aboriginal Land Council is to be invited to a future meeting for consultation on the above action.

Action: Old Sydney Town to be added to the December meeting agenda as an item for discussion.

The meeting closed at 5.31pm

Next Meeting: **Wednesday 5 December 2018**
4pm – 6pm
Central Coast Council Wyong Office
Committee Room