

APPLICATION FOR USE OF ACL TAYLOR FUNCTION ROOM

Booking No:	Issue Date:
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Section 1 – Hirer Details / Contact Information			
Organisation Name			
Primary Contact Name			
Official Position			
Postal Address			
Telephone	Home:	Work:	Mobile:
Other Contact Source	Fax:	E-mail:	

Section 2 – Details of Hire		
Type of Function		
Date of Hire	Start Time	Finish Time

Section 3 – Hire Fees	Non Community Groups	Community Groups
Bond	\$552.00. per function	\$150.00 per function
Under 4 Hours	\$629.00 per function	\$255.00 per function
Over 4 Hours	\$877.00 per function	\$502.00 per function
Public liability - with alcohol	\$90.00 per function	\$
Security-Outside business hours	\$95.00 per hour	\$95.00 per hour
Set Up by Council Staff	\$100.00 per hour	\$100.00 per hour
PA System	\$61.00 per hour	\$61.00
Data Projector	\$61.00 per hour	\$61.00
Laptop	\$61.00 per hour	\$61.00
Laundry	\$5.60 per tablecloth	\$5.60 per tablecloth
Total Fees Applicable	\$	\$

Section 4 - Agreement	
I/we agree to hire the ACL Taylor Function Room, in concurrence and compliance with the Terms And Conditions attached hereto. I/we hereby certify that the information supplied in this application is correct to the best of my/our knowledge and I/we undertake to advise Central Coast Council immediately should any damages to the facility or its equipment be caused during the course of my/our hire.	
Name of Applicant(s)	
Signature of Applicant(s)	
Dated	

Community Group

A Community Group represents a not-for-profit or charitable organisation, eg a sporting body, club, association, corporation, or incorporated body which hires a council facility for non-commercial or non-profit making purpose. Non Community Groups represent those which operate commercially or for profit, or are funded by other levels of government, eg schools, hospitals, NSW Police.