



PROJECT MANAGEMENT FRAMEWORK

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CONSTRUCTION AND OPERATIONS - CONSTRUCTION PLANNING & MANAGEMENT

POLICY OBJECTIVES

Council has developed a Project Management Framework to achieve the following objectives

- To provide a consistent Council wide framework for managing projects.
- To align projects with Council's strategic plans.
- To support economic development with the Local Government Area.
- To increase project transparency and visibility to enable effective decision making regarding the optimal use of resources.
- To deliver services through improved project management capability.
- To improve the efficiency and consistency in project delivery.
- To reduce and manage project risks.
- Support the capability development of staff managing projects.

POLICY STATEMENT

Councils Project Management Framework provides a systematic, consistent approach to managing projects.

PROCEDURE

The purpose of the Project Management Framework is to promote a systematic, consistent and corporate wide approach to the management of projects. The framework also provides a sound basis for good decision making, allocation of resources, with improved stakeholder consultation from project conception to completion.

The scope of the framework comprises

- This policy and related procedures
- Tools (systems and templates)
- Project management capability development
- Establishing a Project Management Office

These components are all designed to be applied together to manage a project through its lifecycle of four defined project management phases. The framework is designed to be use with other existing Council systems, policies and procedures.

The scope of the framework is organisational wide and applies to all programs and projects.

How are projects identified?

Under the Division of Local Government Integrated Planning and Reporting Framework, councils are required to produce a number of strategic plans, including

- Community Strategic Plan (10 year)
- Delivery Program (4 year)
- Operational Plan and Budget (1 year)
- Related activities and services

Projects may be identified through other sources including, but not limited to:

- Legislation change
- Resolutions of Council
- Unexpected events and natural disasters
- Business improvements

Each department performs forward planning which contributes to the identification of programs and projects and allocation of funds each year to deliver priority projects to the community.

Project Management Methodology

Council has based its framework on the Project Management Institute (USA) 'A Guide to the Project Management Body of Knowledge (PMBOK Guide)', Fourth Edition.

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