



Central Coast Council
Business Paper
Ordinary Meeting
11 March 2019





COMMUNITY STRATEGIC PLAN 2018-2028

ONE – CENTRAL COAST IS THE COMMUNITY STRATEGIC PLAN (CSP) FOR THE CENTRAL COAST LOCAL GOVERNMENT AREA

ONE – CENTRAL COAST DEFINES THE COMMUNITY'S VISION AND IS OUR ROADMAP FOR THE FUTURE

ONE – CENTRAL COAST BRINGS TOGETHER EXTENSIVE COMMUNITY FEEDBACK TO SET KEY DIRECTIONS AND PRIORITIES

One - Central Coast will shape and inform Council's business activities, future plans, services and expenditure. Where actions are the responsibility of other organisations, sectors and groups to deliver, Council will work with key partners to advocate on behalf of our community.

Ultimately, every one of us who live on the Central Coast has an opportunity and responsibility to create a sustainable future from which we can all benefit. Working together we can make a difference.

RESPONSIBLE

WE'RE A RESPONSIBLE COUNCIL AND COMMUNITY, COMMITTED TO BUILDING STRONG RELATIONSHIPS AND DELIVERING A GREAT CUSTOMER EXPERIENCE IN ALL OUR INTERACTIONS. We value transparent and meaningful

communication and use community feedback to drive strategic decision making and expenditure, particularly around the delivery of essential infrastructure projects that increase the safety, liveability and sustainability of our region. We're taking a strategic approach to ensure our planning and development processes are sustainable and accessible and are designed to preserve the unique character of the coast.



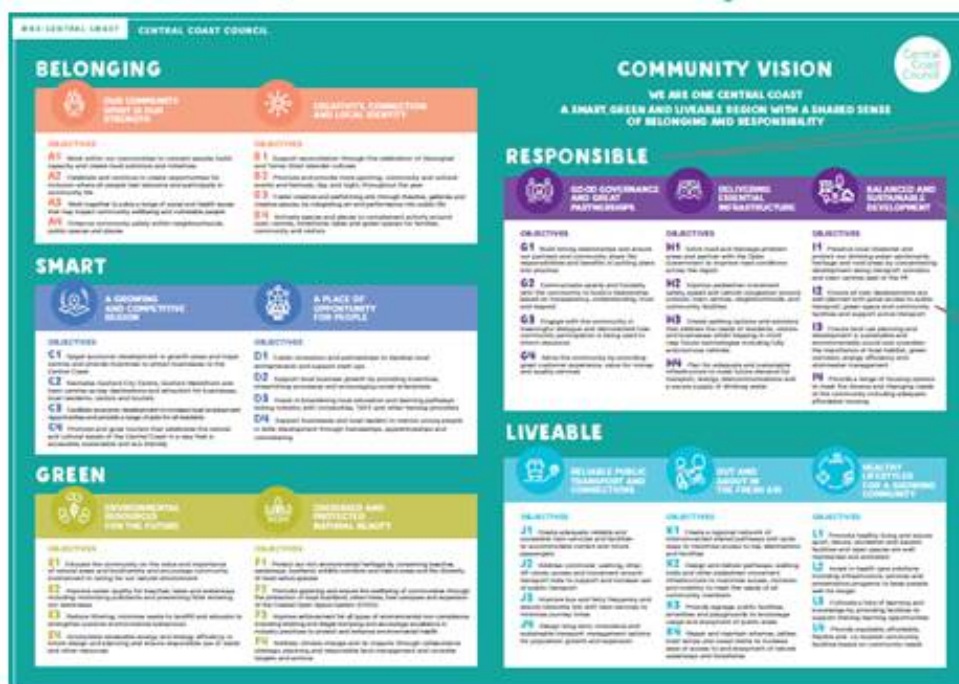
Good governance and great partnerships

G2 Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect

There are 5 themes, 12 focus areas and 48 objectives

COMMUNITY STRATEGIC PLAN 2018-2028 FRAMEWORK

All council reports contained within the Business Paper are now aligned to the Community Strategic Plan. Each report will contain a cross reference to a Theme, Focus Area and Objective within the framework of the Plan.



Theme

Focus Area

Objective

Meeting Notice

**The Ordinary Meeting
of Central Coast Council
will be held in the Council Chamber,
2 Hely Street, Wyong on
Monday 11 March 2019 at 6.30 pm,
for the transaction of the business listed below:**

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7.1	Proposed Sports Facility Wadalba East	
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8 Questions on Notice Asked

Gary Murphy
Chief Executive Officer

Item No: 1.1
Title: Disclosure of Interest
Department: Governance



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13463142

Chapter 14 of the *Local Government Act 1993* ("LG Act") regulates the way in which the councillors and relevant staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public functions.

Section 451 of the LG Act states:

- (1) *A councillor or a member of a council committee who has a pecuniary interest in any matter with which the council is concerned and who is present at a meeting of the council or committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.*
- (2) *The councillor or member must not be present at, or in sight of, the meeting of the council or committee:*
 - (a) *at any time during which the matter is being considered or discussed by the council or committee, or*
 - (b) *at any time during which the council or committee is voting on any question in relation to the matter.*
- (3) *For the removal of doubt, a councillor or a member of a council committee is not prevented by this section from being present at and taking part in a meeting at which a matter is being considered, or from voting on the matter, merely because the councillor or member has an interest in the matter of a kind referred to in section 448.*
- (4) *Subsections (1) and (2) do not apply to a councillor who has a pecuniary interest in a matter that is being considered at a meeting, if:*
 - (a) *the matter is a proposal relating to:*
 - (i) *the making of a principal environmental planning instrument applying to the whole or a significant part of the council's area, or*
 - (ii) *the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant part of the council's area, and*
 - (a1) *the pecuniary interest arises only because of an interest of the councillor in the councillor's principal place of residence or an interest of another person*

1.1 Disclosure of Interest (contd)

(whose interests are relevant under section 443) in that person's principal place of residence, and

- (b) the councillor made a special disclosure under this section in relation to the interest before the commencement of the meeting.*
- (5) The special disclosure of the pecuniary interest must, as soon as practicable after the disclosure is made, be laid on the table at a meeting of the council and must:*
 - (a) be in the form prescribed by the regulations, and*
 - (b) contain the information required by the regulations.*

Further, the Code of Conduct adopted by Council applies to all councillors and staff. The Code relevantly provides that if a councillor or staff have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed as well as providing for a number of ways in which a non-pecuniary conflicts of interests might be managed.

Recommendation

That Council now disclose any conflicts of interest in matters under consideration by Council at this meeting.

Attachments

Nil

Item No: 1.2
Title: Confirmation of Minutes of Previous Meetings
Department: Governance

11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13463146



Summary

Confirmation of minutes of the Ordinary Meeting of the Council held on 25 February 2019.

A motion or discussion with respect to the Minutes is not order except with regard to their accuracy as a true record of the proceedings.

Recommendation

That Council confirm the minutes of the Ordinary Meeting of the Council held on 25 February 2019.

Attachments

1 MINUTES - Ordinary Meeting Meeting - 25 February 2019 D13463851



Central Coast Council

Minutes of the Ordinary Meeting of Council

Held in the Council Chamber

2 Hely Street, Wyong

on 25 February 2019

Commencing at 6.30pm

Present

Mayor Jane Smith and Councillors Greg Best, Jillian Hogan, Chris Burke, Louise Greenaway, Kyle MacGregor, Bruce McLachlan, Jilly Pilon, Jeff Sundstrom, Rebecca Gale Collins, Chris Holstein and Richard Mehrstens.

In Attendance

Gary Murphy (Chief Executive Officer), Boris Bolgoff (Director Roads, Transport, Drainage and Waste), Julie Vaughan (Director Connected Communities), Scott Cox (Director Environment and Planning), Bileen Nel (Director Water and Sewer), Shane Sullivan (Acting Director Governance), Vivienne Louie (Unit Manager, Financial Performance and Responsible Accounting Officer) and Krystie Bryant (Acting Executive Manager, People and Culture).

The Mayor, Jane Smith, declared the meeting open at 6.30pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

The Mayor, Jane Smith read an acknowledgement of country statement.

The Mayor, Jane Smith also acknowledged the connection that we all have to this land and place, and the shared responsibility that we have to care for and protect this land for future generations.

At the commencement of the ordinary meeting report no's 2.1, 3.1, 5.1, 5.2 and 6.1 were dealt with first then the remaining reports in order. However for the sake of clarity the reports are recorded in their correct agenda sequence.

Leaves of Absence

Moved: **Councillor Sundstrom**

Seconded: **Councillor MacGregor**

Resolved

116/19 That Council accept the following leave of absence requests:

- **Councillor Marquart for the Council Meetings of 25 February 2019 and 11 March 2019, due to medical reasons.**

- ***Councillor Matthews for the Council Meeting of 25 February 2019, due to medical reasons.***

For:

Unanimous

Apology

Councillor Vincent

1.1 Disclosure of Interest

Item 3.1 – Response to Notice of Motion regarding Apprentices and Trainees

Councillor Best declared a pecuniary interest in the matter as the General Manager of Central Coast Group Training, which has provided training services to the Council since its inception. Councillor Best left the chamber at 7.15pm, returning at 7.18pm, and did not participate in discussion or voting.

Item 5.2 - Notice of Motion - Terrigal Haven - Water Quality

Mayor Smith declared a less than significant non pecuniary interest in the matter due to her involvement in the Water Watch Program. Mayor Smith chose to remain in the chamber and participate in discussion and voting as it the interest does not affect her decision making.

Moved: Councillor Gale Collins

Seconded: Councillor MacGregor

Resolved

117/19 That Council receive the report on Disclosure of Interest and note advice of disclosures.

For:

Unanimous

1.2 Confirmation of Minutes of Previous Meetings

Moved: Councillor MacGregor

Seconded: Councillor Mehrtens

Resolved

118/19 That Council confirm the minutes of the Ordinary Meeting of the Council held on 11 February 2019.

For:

Unanimous

1.3 Notice of Intention to Deal with Matters in Confidential Session**Moved: Councillor MacGregor****Seconded: Councillor Burke****Resolved****119/19 That Council receive the report and note that no matters have been tabled to deal with in a closed session.****For:****Unanimous****Procedural Motion – Exception****Moved: Councillor Best****Seconded: Councillor Gale Collins****Resolved****120/19 That with the exception of the following reports, Council adopt the recommendations contained in the remaining reports:**

Item 2.1 - 2018-19 Q2 Business Report
Item 3.1 - Response to Notice of Motion regarding Apprentices and Trainees
Item 5.1 - Notice of Motion - Public Library Funding
Item 5.2 - Notice of Motion - Terrigal Haven - Water Quality
Item 6.1 - Rescission Motion - Draft Aviation HUB

121/19 That Council adopt the following items en-masse and in accordance with the report recommendations:

Item 2.2 - Investment Report January 2019
Item 2.3 - 2018-19 Community Support Grant Program
Item 2.4 - Request for Memorial Seat
Item 2.5 - Meeting Record of Mangrove Mountain and Spencer Advisory Committee held on 18 December 2018
Item 3.2 - Activities of the Development Assessment and Environmental and Certification Units - October - December 2018 Quarter

For:**Unanimous**

Procedural Motion

Moved: Councillor Best
Seconded: Councillor Burke

Resolved

122/19 That Council suspend standing orders and bring Item 5.2 forward for consideration.

For:
Unanimous

2.1 2018-19 Q2 Business Report

Moved: Councillor Best
Seconded: Councillor MacGregor

Resolved

123/19 That Council receive Central Coast Council's Q2 Business Report on progress against Central Coast Council's 2018-19 Operational Plan.

124/19 That Council note that Council's Responsible Accounting Officer has declared the financial position of Central Coast Council to be satisfactory.

125/19 That Council approve the proposed budget amendments included in Central Coast Council's Q2 Business Report for 2018-19.

For:
Unanimous

2.2 Investment Report January 2019

Moved: Councillor Best
Seconded: Councillor Gale Collins

Resolved

126/19 That Council receive the Investment Report January 2019.

For:
Unanimous

2.3 2018-19 Community Support Grant Program

Moved: **Councillor Best**

Seconded: **Councillor Gale Collins**

Resolved

127/19 That Council allocate \$3,800.00 from the 2018-19 grants budget to the community grant programs as outlined in the following report and Attachment 1.

For:

Unanimous

2.4 Request for Memorial Seat

Moved: **Councillor Best**

Seconded: **Councillor Gale Collins**

Resolved

128/19 That Council approve the application by Mr Gregory Monaghan for a memorial seat to be installed in memory of his late parents, Alan Monaghan and Enid Monaghan.

For:

Unanimous

2.5 Meeting Record of Mangrove Mountain and Spencer Advisory Committee held on 18 December 2018

Moved: **Councillor Best**

Seconded: **Councillor Gale Collins**

Resolved

129/19 That Council note the draft Meeting Record of the Mangrove Mountain and Spencer Advisory Committee which is Attachment 1 to this report, including responses to resolutions of Council being 46/18 and 582/17.

For:

Unanimous

3.1 Response to Notice of Motion regarding Apprentices and Trainees

Councillor Best declared a pecuniary interest in the matter as the General Manager of Central Coast Group Training, which has provided training services to the Council since its inception. Councillor Best left the chamber at 7.15pm, returning at 7.18pm, and did not participate in discussion or voting.

Moved: Councillor MacGregor

Seconded: Councillor Hogan

Resolved

130/19 That Council receive the report on Response to motion regarding apprentices and trainees.

131/19 That Council note Council's commitment to creating ongoing career pathways for youth on the Coast.

For:

Unanimous

3.2 Activities of the Development Assessment and Environmental and Certification Units - October - December 2018 Quarter

Moved: Councillor Best

Seconded: Councillor Gale Collins

Resolved

132/19 That Council receive and note the report on development statistics.

For:

Unanimous

5.1 Notice of Motion - Public Library Funding

Moved: Councillor MacGregor

Seconded: Councillor Mehrtens

Resolved

133/19 That Council endorse the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative, Renew Our Libraries.

134/19 That Council note the announcement by the NSW Government on 24 August 2018 of its intention to provide a \$60m funding package for NSW public libraries for the quadrennial period 2019-20 to 2022-23.

135/19 That Council support the ongoing Renew Our Libraries initiative to secure

the pledged funding, clarify the funding components and liaise with the government regarding the funding model.

- 136/19 *That Council support Renew Our Libraries to work with the Government to develop a sustainable future funding model with a view guaranteeing an appropriate level of ongoing and indexed state funding.*
- 137/19 *That Council make representation to the local State Member(s), Leisel Tesch MLA Gosford, David Mehan MLA The Entrance, David Harris MLA Wyong, Yasmin Catley MLA Swansea and Adam Crouch MLA Terrigal in relation to the need for ongoing additional funding from the NSW State Government for the provision of public library services.*
- 138/19 *That Council write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of ongoing and indexed increases in state funding for NSW public libraries, supported by a sustainable future funding model.*
- 139/19 *That Council take a leading role in activating the campaign locally.*
- 140/19 *That Council endorse the distribution of the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative information in Council libraries, as well as involvement in any actions arising from the initiative.*
- 141/19 *That Council formally advise the NSW Public Libraries Association and Local Government NSW that Council has endorsed the library funding advocacy initiative.*

For:

Unanimous

5.2 Notice of Motion - Terrigal Haven - Water Quality

Mayor Smith declared a less than significant non pecuniary interest in the matter due to her involvement in the Water Watch Program. Mayor Smith chose to remain in the chamber and participate in discussion and voting as the interest does not affect her decision making.

Moved: **Councillor Sundstrom**

Seconded: **Councillor MacGregor**

Resolved

- 142/19 *That Council note community concerns including;*
- a Consistent poor water quality rating for Terrigal Beach and Terrigal Lagoon in the NSW State of Beaches Report over the years.*

- b Ongoing occurrence of poor water quality results at Terrigal Beach, Terrigal Lagoon and Terrigal Haven.**
- c That at times, due to the potential risk of adverse health impacts, that certain locations may be closed for short periods of time.**
- d That, at times, community members and visitors report of health issues after swimming in Terrigal Lagoon**
- e That Terrigal Beach and the surrounding areas are a key tourist destination for the Central Coast and require a strategy to be developed as soon as possible to address water quality issues.**

143/19 That Council note;

- a An audit of the Terrigal Beach catchment is currently being undertaken to identify potential sources of pollution.**
- b That regular water quality monitoring is being conducted at Terrigal Beach swimming area, Terrigal Lagoon, and The Haven.**

144/19 That Council invite representatives from the Terrigal Haven Supporters Group to present at the next Coasts and Catchments Committee for Brisbane Water and Gosford Lagoons on 21 March 2019.

145/19 That Council establish a Terrigal Water Quality Sub-Committee under the Coasts and Catchments Committee for Brisbane Water and Gosford Lagoons to review existing information and examine ways to improve water quality. Membership of the sub-committee will include representatives from community groups, relevant agencies and staff. The initial term of the sub committee would be for a 12 month period.

146/19 That Council consider engaging interested community volunteers in the Terrigal catchment audit process as follows:-

- a Identify tasks for volunteers such as collecting water samples, street audits of relevant issues and community education**
- b Identify locations for activities, schedules and methods**
- c Initial training workshop to be held for volunteers**
- d Volunteer audit activities to be conducted over a 3 month period during catchment audit**
- e Report back to community at end of audit**

147/19 That Council consider any solutions identified at Terrigal and other locations in the Central Coast Area where similar issues apply.

148/19 That Council seek funds from any applicable state grant program to implement actions as identified.

For:
Mayor Smith and Councillors Holstein,
Mehrtens, Sundstrom, Gale Collins,
MacGregor, Pilon, McLachlan, Greenaway,
Burke and Hogan

Against:
Councillor Best

6.1 Rescission Motion - Draft Aviation HUB

Moved: Councillor Best
 Seconded: Councillor Pilon

That the following resolution carried at the Ordinary Meeting of Council held on 27 November 2017 be rescinded:

- 756/17 *That Council fully support the Warnervale Airport Restrictions Act (WAR Act) (1996).*
- 757/17 *That Council not approve any development at the Warnervale Airport which is not consistent with the WAR Act (1996).*
- 758/17 *That Council not immediately extend or remove the current 1196 metre runway.*
- 759/17 *That Council not alter the position, length, width, thickness or strength of the current runway.*
- 760/17 *That Council immediately suspend all works, land acquisitions and expenditure on the Central Coast Airport, except where those works are required by law or the suspension of those works would put Council in breach of existing contractual obligations and/or expose Council to claims for damages or variation under any such contract.*
- 761/17 *That Council reallocate the Budget for the Airport of \$6 million to employment generating projects across the former Wyong Shire with staff to prepare a strategy and report to council by the 12th February meeting for approval of the strategy.*
- 762/17 *That Council maintain the current site zoning, unaltered and not approve rezoning to SP2.*
- 763/17 *That Council permanently protect all of the Porters Creek wetland owned by Council and south of the current runway, from development for biodiversity, emergency drinking water supply and protection of the water quality into the Tuggerah Lakes Estuary.*
- 764/17 *That Council staff prepare a report to protect the Porters Creek Wetland, as per item 8, and the report be brought back to council for approval on the 26th February meeting.*

A Division was called by Councillor Best

For:
 Councillors Holstein, Gale Collins, Pilon,
 McLachlan and Best

Against:
 Mayor Smith and Councillors Mehrstens,
 Sundstrom, MacGregor, Greenaway,
 Burke and Hogan

The Rescission Motion was put to the vote and declared LOST.

Questions on Notice**Q29/19 QON - Water Supply and Sewage Infrastructure
Councillor Rebecca Gale Collins**

What is the current balance of reserved funds, generally collected under a DSP, for water supply and sewerage infrastructure works intended to service our growing population, and are there funds within this retained account that could be released now to facilitate the delivery of infrastructure that might lead to jobs upon our existing zoned employment lands, or to facilitate land supply (and also job growth) in some of our growing urban release areas (e.g. Wadalba East)? Can staff also provide comment on how we might better align infrastructure delivery to some of the rezoning proposals, or larger DA's currently underway.

**Q30/19 QON - Darri Road Wyongah
Councillor Kyle MacGregor**

How is Council responding to residents' concerns about the state of Darri Road Wyongah?

Response from Boris Bolgoff, Director, Roads Transport Drainage and Waste

There was a two coat seal on the road pavement undertaken in August last year. It is not performing as intended through some loose stones, so that's going to be rectified in the next 4-6 weeks and be resurfaced.

**Q31/19 QON - Local Procurement Policy
Councillor Kyle MacGregor**

How is Council progressing with the implementation of the resolution on the 'local procurement policy and buy local campaign' moved by Councillor MacGregor and seconded by Councillor Mehrstens as endorsed unanimously by Councillors on the 24th of September 2018?

**Q32/19 QON - Recycling
Councillor Jilly Pilon**

What actions are Central Coast Council taking to actively promote support and administer recycling, given that Penrith Council saved \$17m in tipping and collection costs in the past financial year?

**Q33/19 QON - Estuary Grant Program
Councillor Jilly Pilon**

Why didn't Council apply for any of the tens of millions of dollars available through the Coastal and Estuary Grant Program to address the water quality at Terrigal Beach, Wamberal Lagoon and Terrigal Lagoon despite funding being available?

Q34/19 QON - Airport Job Opportunities
Councillor Louise Greenaway

Is there a report being prepared for Councillors to consider the employment generating opportunities from the monies retained pursuant to the Airport motion of 27 November 2017 (761/17)?

Q35/19 QON - Disability Employment
Councillor Jillian Hogan

Could staff please provide a score card on how we are progressing with increasing employment opportunities for people with a disability?

Q36/19 QON - Aboriginal Employment
Councillor Jillian Hogan

Could staff please provide a score card on how we are progressing with increasing employment opportunities for Aboriginal people?

Q37/19 QON - Hazardous Chemicals
Councillor Greg Best

Please advise whether staff are aware of any hazardous chemical materials such as CCA or the known carcinogenic creosote or any other hazardous material store that may have been unearthed in the greater Warnervale area. If so, when, who has been advised, and what remediation/capping may have been applied if this material has been identified?

The Meeting closed at 7.45pm.

Item No: 1.3
Title: Notice of Intention to Deal with Matters in Confidential Session
Department: Governance



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13463046

Summary

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in a closed and confidential Session. The report is incorporated in the "Confidential" business paper which has been circulated.

The *Local Government Act 1993* requires the Chief Executive Officer to identify those matters listed on the business paper which may be categorised as confidential in terms of section 10A of the *Local Government Act 1993*. It is then a matter for Council to determine whether those matters will indeed be categorised a confidential.

Recommendation

That the Council resolve that the following matters be dealt with in closed session, pursuant to s. 10A(2)(c) of the Local Government Act 1993 for the following reasons:

Item 7.1 Proposed Sports Facility Wadalba East

Reason for considering in closed session:

2(c) - Contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Context

Section 10A of the *Local Government Act 1993* (the Act) states that a Council may close to the public so much of its meeting as comprises:

- 2(a) personnel matters concerning particular individuals (other than Councillors),*
- 2(b) the personal hardship of any resident or ratepayer,*
- 2(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,*
- 2(d) commercial information of a confidential nature that would, if disclosed:*

- (i) prejudice the commercial position of the person who supplied it, or*
- (ii) confer a commercial advantage on a competitor of the Council, or*
- (iii) reveal a trade secret,*

2(e) information that would, if disclosed, prejudice the maintenance of law,

2(f) matters affecting the security of the Council, Councillors, Council staff or Council property,

2(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,

2(h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

Further, the Act provides that Council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public (section 10A(3)).

As provided in the Office of Local Government Meetings Practice Note August 2009, it is a matter for the Council to decide whether a matter is to be discussed during the closed part of a meeting. The Council would be guided by whether the item is in a confidential business paper, however the Council can disagree with this assessment and discuss the matter in an open part of the meeting.

Attachments

Nil

Item No: 2.1
Title: Draft Greater Lake Munmorah Structure Plan
Department: Environment and Planning



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-03 - D13259491

Author: Kathryn Heintz, Senior Strategic Planner

Manager: Matthew Prendergast, Unit Manager, Strategic Planning

Executive: Scott Cox, Director, Environment and Planning

Report Purpose

The purpose of this report is to seek Council's endorsement of the draft Greater Lake Munmorah Structure Plan for the purposes of community consultation for 60 days.

Recommendation

- 1 *That Council, for the purposes of community consultation, endorse the exhibition of the draft Greater Lake Munmorah Structure Plan for a period of 60 days.***
- 2 *That the Council consider a further report on the results of the community consultation.***

Background

The draft Greater Lake Munmorah Structure Plan (the draft Structure Plan) study area encompasses the suburbs of Lake Munmorah, Chain Valley Bay, Kingfisher Shores, as well as parts of Crangan Bay and Doyalson North. For the purposes of the Structure Plan, this area is referred to as Greater Lake Munmorah. The North Wyong Shire Structure Plan (NWSSP) identifies a large area of land within Greater Lake Munmorah for long-term regional greenfield residential and employment land release. However, due to growing development industry interest and the relaxation of surface development restrictions related to underground mining activity in some parts of the study area, there is scope to consider bringing development within the study area forward in the short to medium term.

Council recognises the importance of developing a vision for the future development of Greater Lake Munmorah, to ensure that development occurs in an orderly and desirable manner. A detailed draft Structure Plan has therefore been prepared in order to ensure development occurs in an orderly, desirable fashion and in a manner that is responsible to future generations and the natural environment.

The draft Structure Plan identifies the long-term vision and principles that will guide land use planning in the area. It is intended to enable Greater Lake Munmorah to grow in a sustainable way, by allowing for future growth to occur in a manner that does not compromise the attributes that make the area a desirable place to live.

The draft Structure Plan forms the basis for future planning, which will lead to the formulation of new planning controls, such as amendments to Council's Environmental Planning Instruments (such as the future Central Coast Local Environmental Plan), and/or the preparation of Development Control Plan chapters, character statements, Public Domain Plans, and development contributions plans.

Context

The Study Area

The 1,341 hectare study area for the Structure Plan is an extensive area that covers the suburbs of Lake Munmorah, Doyalson North, Chain Valley Bay, Kingfisher Shores and a small area of Crangan Bay (see Figure 1). This area has been selected in order to ensure that the draft Structure Plan resolves future land uses in this section of the NWSSP study area. Therefore, the entire area identified within the NWSSP for future employment and residential land use along this portion of the Pacific Highway, as well as the area identified as a future biodiversity corridor, is included in the study area.

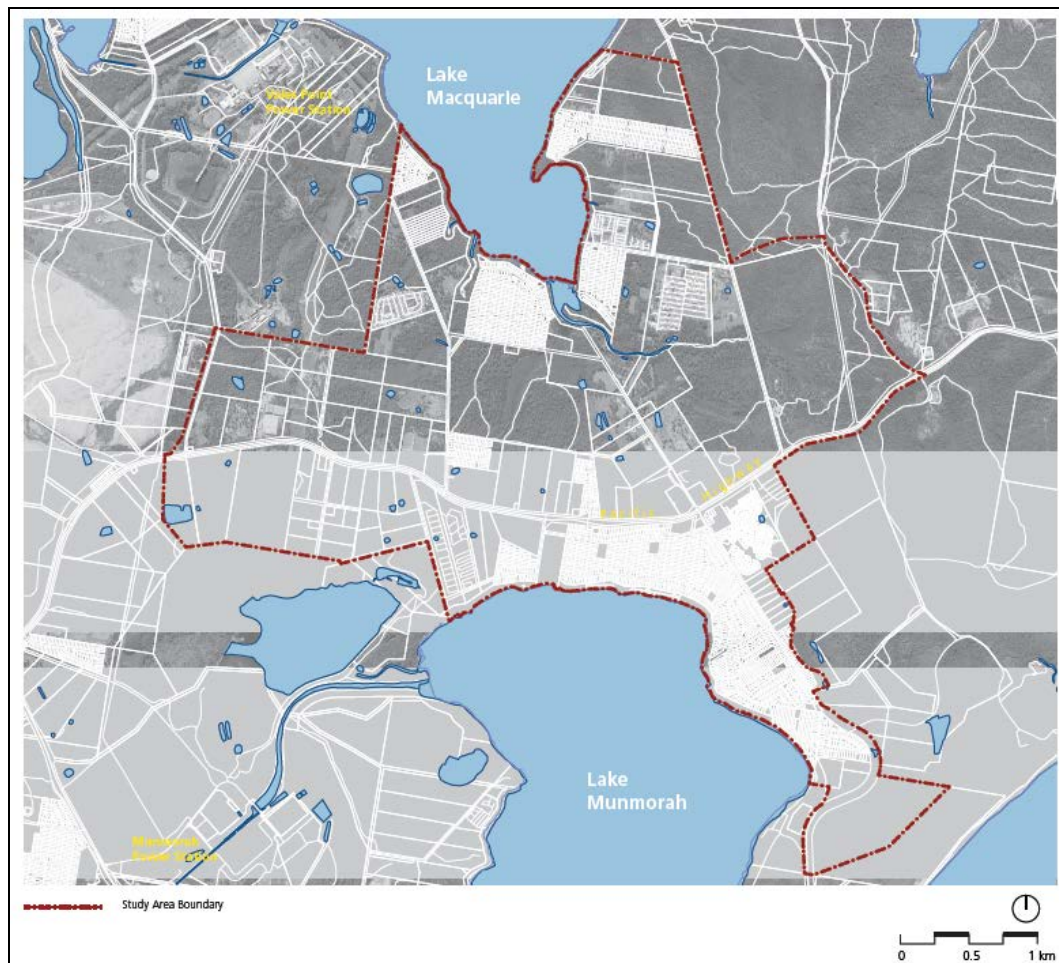


Figure 1 – Location Plan

Proposal

A draft Structure Plan has been prepared that:

- Facilitates growth within the study area for the short, medium and long term – ensuring the orderly development of land.
- Provides greater certainty to land owners, the community, and industry groups with regard to land use options.
- Enhances quality of life for existing and future residents by identifying opportunities for improvements to the recreation network, including location of playgrounds, sportsgrounds and shared pathways.
- Promotes the natural features of the study area, including waterfront areas, public reserves and wildlife linkages.

The draft Structure Plan defines a series of Precincts that form the basis for future precinct-based rezoning investigations. These describe the long-term desired outcomes for each area and are intended to guide future planning and development in a manner that supports the delivery of the Structure Plan's long-term vision.

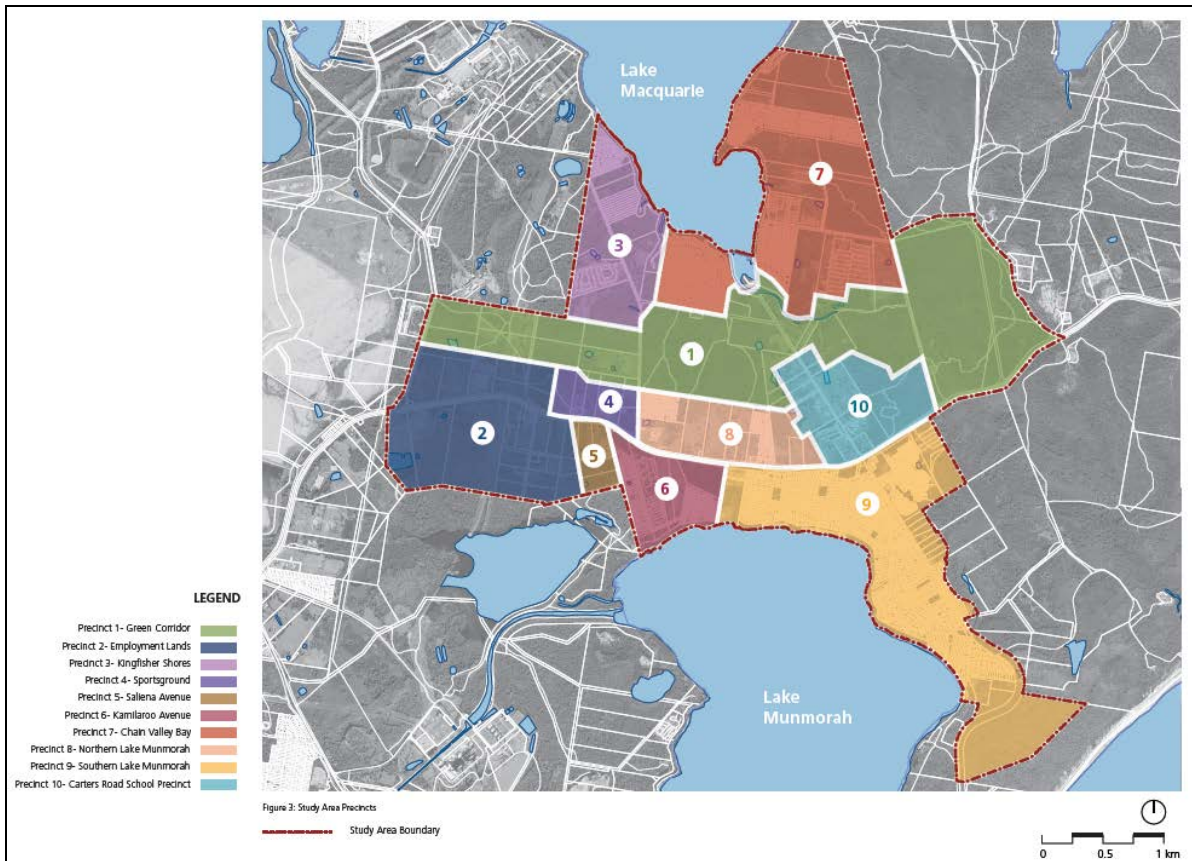


Figure 2 – Study area precincts

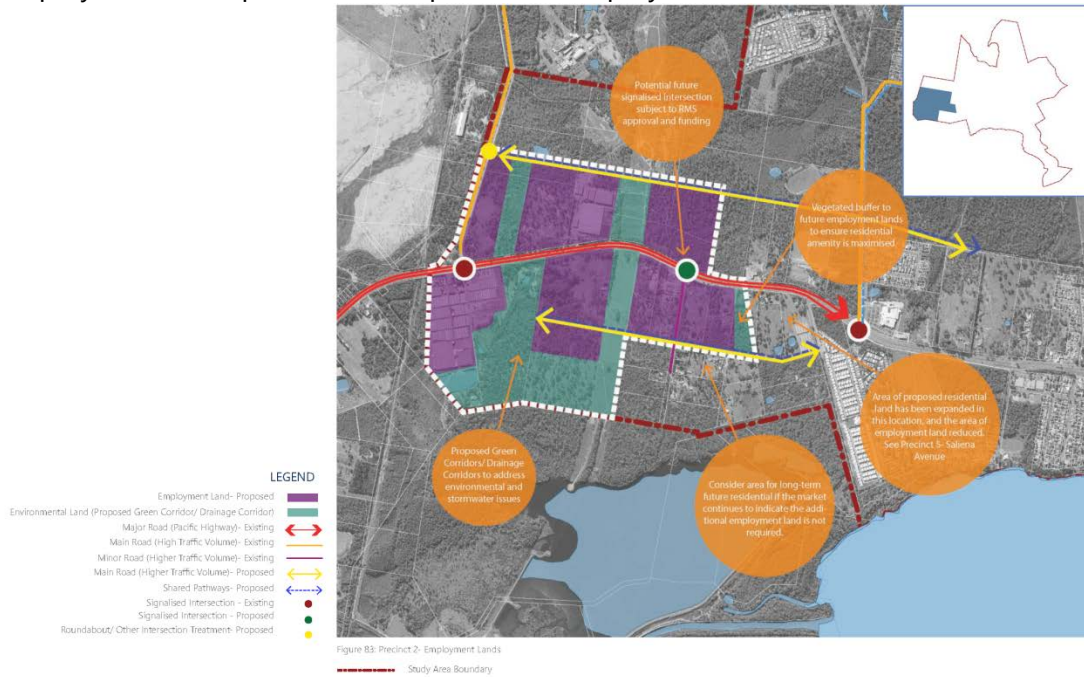
Precinct 1: Biodiversity Corridor

The biodiversity corridor is largely heavily vegetated land that is predominantly owned by the Crown, Darkinjung Local Aboriginal Land Council, or Central Coast Council. The Structure Plan recommends that this Precinct be protected from future development, to be retained and embellished as important regional biodiversity conservation lands, as follows:



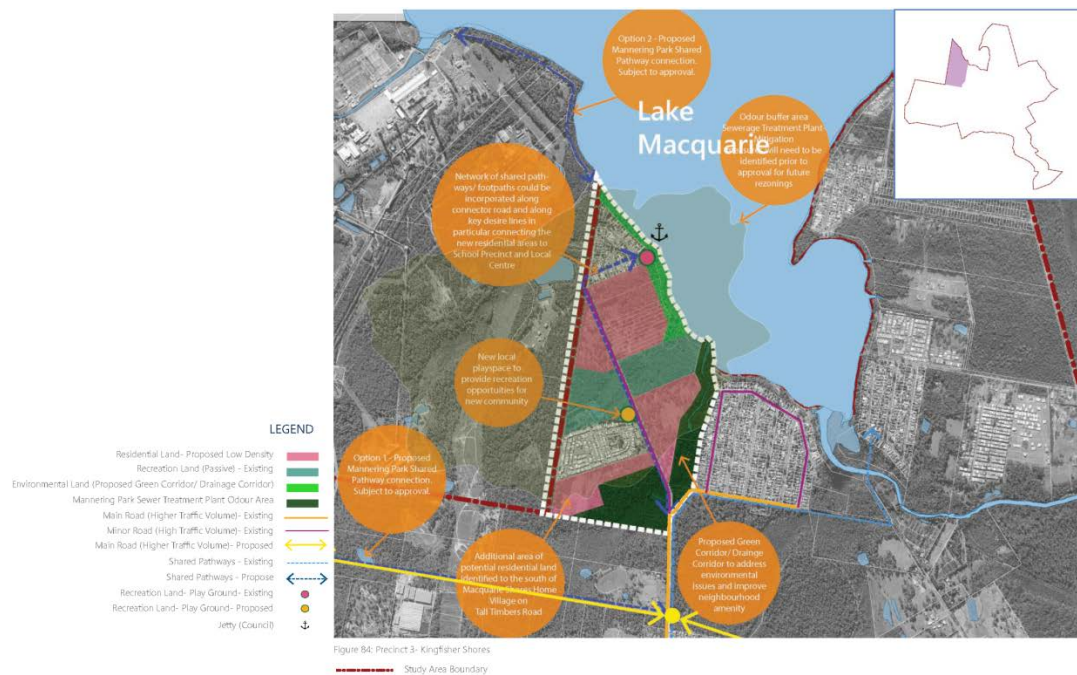
Precinct 2: Employment Lands

Largely undeveloped land with areas of extensive vegetation, with some land utilised for agriculture. This Precinct is recommended for Employment Land uses such as industrial development, however it is expected that this land will not be required for large scale employment uses, prior to take-up of other employment lands within the LGA.



Precinct 3: Kingfisher Shores

Comprises largely undeveloped land with the exception of the Kingfisher Shores residential area and a manufactured home estate. This precinct contains a large area of land zoned RU6 Transition, utilised as a holding zone prior to zoning investigations being carried out. This precinct also includes linear recreation reserve along the Lake Macquarie foreshore. The Structure Plan recommends the following land uses within this Precinct:



Precinct 4: Sportsground

This precinct includes the Crown-owned Gumbuyah Oval sportsground, and 3 privately-owned, moderately vegetated properties. Gumbuyah Oval is the only sportsground within the study area, and is in the care and control of Council. The land within this precinct is predominantly zoned RU6 Transition. The Structure Plan recommends the following land uses within this Precinct:



Precinct 5: Saliene Avenue

Largely undeveloped land with areas of extensive vegetation and a number of large allotments with single dwellings. The land within this precinct is zoned RU6 Transition. The Structure Plan recommends the following land uses within this Precinct:



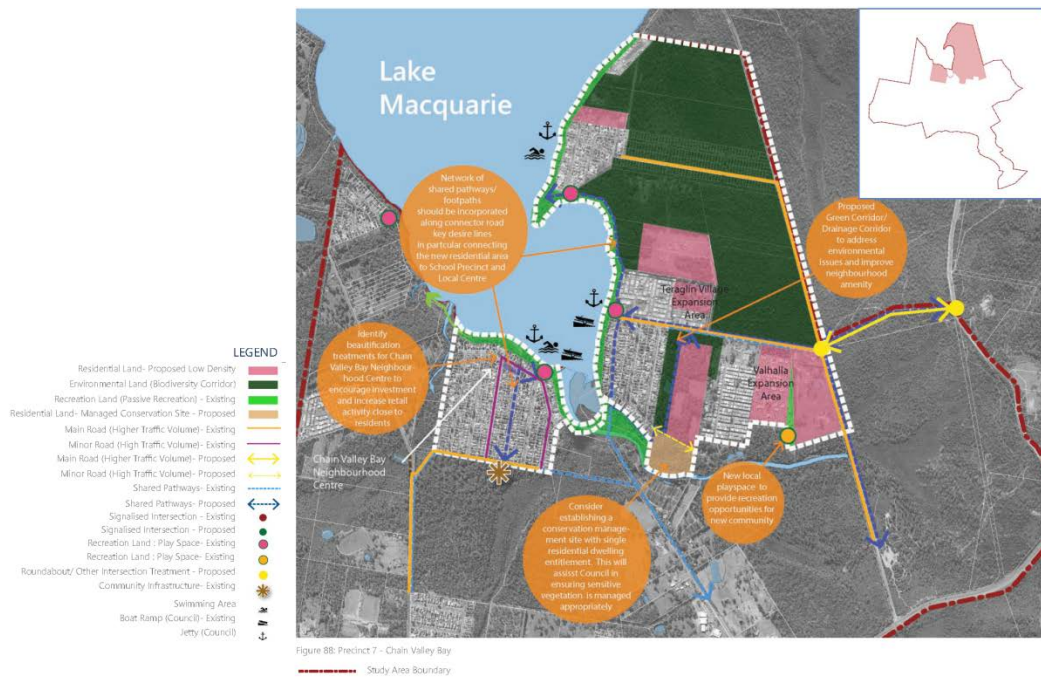
Precinct 6 – Kamilaroo Avenue

Comprised of 2 large manufactured home estates, 2 undeveloped parcels of land and an area of existing low density residential development. The undeveloped land within this precinct is zoned RU6 Transition. The Structure Plan recommends the following land uses within this Precinct:



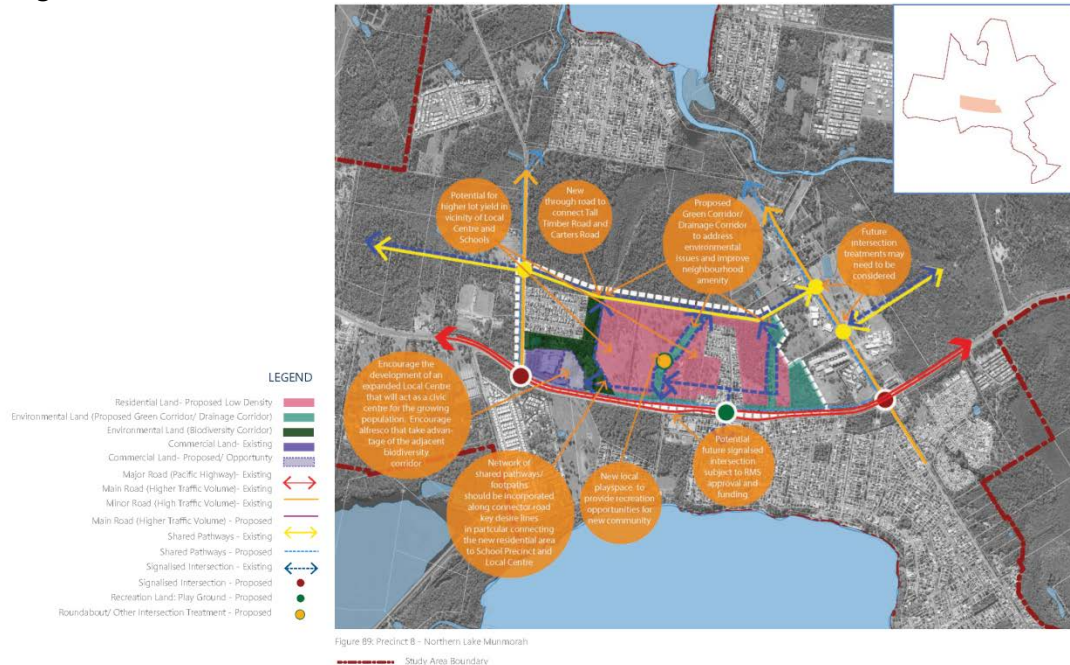
Precinct 7 – Chain Valley Bay

This precinct is comprised of low density residential land use in Chain Valley Bay South and parts of Chain Valley Bay North. Chain Valley Bay North also contains large areas of undeveloped land, and 2 manufactured housing estates. This precinct includes a linear recreation reserve along the Lake Macquarie foreshore, and a neighbourhood centre at Chain Valley Bay South. The Structure Plan recommends the following land uses within this Precinct:



Precinct 8 – Northern Lake Munmorah

This precinct is comprised predominantly of undeveloped land; however 2 areas of existing low density residential development are also present, along with the Lake Munmorah Local Centre, the primary commercial centre for the study area, including a major supermarket. A large proportion of the precinct is zoned RU6 Transition. The Structure Plan recommends the following land uses within this Precinct:



This precinct contains the low density residential settlement of Lake Munmorah. This precinct includes the Lake Munmorah Reserve which adjoins the Lake Munmorah foreshore, numerous small reserves within the residential areas and a linear reserve along the Lake Munmorah foreshore. A neighbourhood centre is located at Lloyd Avenue, Chain Valley Bay South. The Structure Plan recommends the following land uses within this Precinct:



Precinct 10: Carters Road School Precinct

Four schools are located within this precinct - Lake Munmorah Primary School, St Brendan's Catholic Primary School, Lake Munmorah High School and St Brigids Catholic College. The precinct also contains a number of large allotments with single dwellings. The undeveloped land within this precinct is predominantly zoned RU6 Transition. The Structure Plan recommends the following land uses within this Precinct:



Current Status

The draft Structure Plan has been extensively reviewed by internal stakeholders and it is now appropriate that the community and other external stakeholders have an opportunity to comment on the draft Structure Plan through a community consultation process. The draft Structure Plan is attached to this report as Attachment 1.

Consultation

Internal Consultation

Extensive internal consultation has been undertaken for the draft Structure Plan. Information provided by internal stakeholders has been utilised to inform the issues analysis and develop appropriate recommendations and opportunities. Internal consultation included staff from the following Business Units within Council:

- Community Engagement
- Community Partnerships

- Engineering Assessment
- Learning & Education
- Leasing & Asset Management
- Natural & Environmental Assets
- Open Space & Recreation
- Roads Business Development & Technical Services
- Strategic Planning
- Waterways & Coastal Protection
- Water Planning & Development

Councillor Briefing

On 10 September 2018, a Councillor Briefing was undertaken to inform Councillors of the project scope, progress and proposed steps in enabling the draft Structure Plan to progress to public exhibition. The following matters were raised at the Councillor Briefing and comments are provided below:

1. Has all of the former 10(a) (Investigation Precinct) zoned lands under *Wyong Local Environmental Plan 1991 (WLEP 1991)* been converted to RU6 Transition zone under *Wyong Local Environmental Plan 2013 (WLEP 2013)*.

Yes, all former 10(a) (Investigation precinct) zoned land was converted to RU6 Transition Zone under WLEP 2013.

2. Is the proposed rezoning of 15 Mulloway Road, Chain Valley Bay, and the Darkinjung Local Aboriginal Land Council (DLALC) rezoning at 405-415 Pacific Highway, Crangan Bay, in addition to this RU6 Transition Zone land?

- *Yes, the Mulloway Road, Chain Valley Bay rezoning is in addition to this land, as this land is zoned E3 Environmental Management zone under Wyong LEP 2013, reflecting the former zoning of 7(b) (Scenic Protection Zone) under Wyong LEP 1991. The site was identified by the North Wyong Shire Structure Plan for residential development in 2012.*
- *Yes, the DLALC site was previously Crown land and was converted to E2 Environmental Conservation zone and E3 Environmental Management Zone under the Wyong LEP 2013, reflecting the former 7(g) (Wetlands Management Zone) and 7(b) (Scenic Protection Zone) under the Wyong LEP 1991, respectively.*

3. What are the impacts of mine subsidence in the study area?

In 20 years' time there will be a better idea about subsidence so the areas that are still subject to surface development restrictions will be held until these impacts have been fully realised, subject to advice received from Subsidence NSW.

4. Will the DLALC proposal impact on the former 7(g) (Wetlands Management Zone)?

It is unlikely that any E2 Environmental Conservation zoned land will be rezoned as part of the DLALC development. Coastal wetlands will also be protected.

5. The location of a potential new commercial centre at Carters Road, Lake Munmorah was questioned, in terms of being located on a rural road.

The site is proposed for future residential land, and is adjacent to St Brendan's School, so is not located within the rural end of Carters Road.

6. Will there be a buffer between the residential development and the green space?

There will generally be roads used as buffers to the biodiversity corridors, to improve surveillance, reduce rubbish dumping and also act as an asset protection zone.

7. Shared pathways – Different parts of this study area are very disconnected and connectivity needs to be improved. Mannering Park needs to be connected to Chain Valley Bay and Lake Munmorah via a shared pathway. Connections outside the study area to Budgewoi also need to be considered.

Noted.

8. Carters Road intersection issues need to be resolved.

Noted.

9. Biodiversity corridors need to be protected as much as possible.

Noted.

10. Is the 400m radius to parks a legislated requirement?

The requirement is not legislated, but it is a general best practice approach to provision of play spaces.

Public Exhibition

The draft Structure Plan is proposed to be placed on public exhibition for a period of 60 days. Further details on the proposed community consultation strategy are provided below.

Newspaper advertisements:	Central Coast Express Advocate
Material available for review:	Council Civic Centre – Hely Street, Wyong Lake Haven Library, Lake Haven Shopping Centre Council's website
Community drop-in session:	Lake Munmorah Community Hall
Notification of relevant agencies:	Department of Planning & Environment Department of Industry – Crown Lands Office of Environment & Heritage National Parks & Wildlife Service Roads & Maritime Services Department of Primary Industries NSW Trade & Investment – Minerals & Petroleum Subsidence Advisory NSW Darkinjung Local Aboriginal Land Council, Guringai Tribal Link AusGrid, TransGrid, Delta Electricity Department of Education & Communities Lake Macquarie City Council NSW Rural Fire Service

Financial Impact

This project has been completed in-house utilising existing staff resources, therefore no budget has been required for preparation of the Structure Plan, with the exception of an Economic Analysis, prepared by Hill PDA, to support the recommendations within the draft Structure Plan.

The Lake Munmorah Structure Plan will be subject to a staged rezoning process which will be funded by land owners. Contributions plans will be updated to accommodate anticipated future population growth associated with planned residential development.

Funds of \$65,000 have been allocated in the 18/19 Operational Plan for community consultation and completion of the draft Structure Plan, as well as to contribute to a Road Development Strategy Study to be prepared by a suitably qualified consultant after public exhibition of the draft Structure Plan. Additional funds of \$50,000 have been identified in the Draft 19/20 Operational Plan in order to complete a Road Development Strategy Study.

Social Impacts

The proposal has been considered against the relevant objectives of the Central Coast Community Strategic Plan 2018-2028. This assessment has identified that the proposal is consistent with the following focus areas:

Link to Community Strategic Plan

Theme 1: Belonging

Creativity, connection and local identity

B4 Activate spaces and places to complement activity around town centres, foreshores, lakes and green spaces for families, community and visitors.

Theme 2: Smart

A growing and competitive region

- C1 Target economic development in growth areas and major centres and provide incentives to attract businesses to the Central Coast.
- C3 Facilitate economic development to increase local employment opportunities and provide a range of jobs for all residents.
- C4 Promote and grow tourism that celebrates the natural and cultural assets of the Central Coast in a way that is accessible, sustainable and eco-friendly.

Theme 3: Green

Cherished and protected natural beauty

- F1 Protect our rich environmental heritage by conserving beaches, waterways, bushland, wildlife corridors and inland areas and the diversity of local native species.
- F2 Promote greening and ensure the wellbeing of communities through the protection of local bushland, urban trees, tree canopies and expansion of the Coastal Open Space System (COSS).
- F4 Address climate change and its impacts through collaborative strategic planning and responsible land management and consider targets and actions.

Theme 4: Responsible

Delivering essential infrastructure

- H1 Solve road and drainage problem areas and partner with the State Government to improve road conditions across the region.
- H2 Improve pedestrian movement safety, speed and vehicle congestion around schools, town centres, neighbourhoods, and community facilities.
- H4 Plan for adequate and sustainable infrastructure to meet future demand for transport, energy, telecommunications and a secure supply of drinking water.

Balanced and sustainable development

- I1 Preserve local character and protect our drinking water catchments, heritage and rural areas by concentrating development along transport corridors and town centres east of the M1.
- I2 Ensure all new developments are well planned with good access to public transport, green space and community facilities and support active transport.
- I3 Ensure land use planning and development is sustainable and environmentally sound and considers the importance of local habitat, green corridors, energy efficiency and stormwater management I4 Provide a range of housing options to meet the diverse and changing needs of the community including adequate affordable housing.

Theme 5: Liveable

Reliable public transport connections

J4 Design long-term, innovative and sustainable transport management options for population growth and expansion.

Out and about in the fresh air

- K1 Create a regional network of interconnected shared pathways and cycle ways to maximise access to key destinations and facilities.
- K2 Design and deliver pathways, walking trails and other pedestrian movement infrastructure to maximise access, inclusion and mobility to meet the needs of all community members.
- K3 Provide signage, public facilities, amenities and playgrounds to encourage usage and enjoyment of public areas.

Healthy lifestyles for a growing community

- L1 Promote healthy living and ensure sport, leisure, recreation and aquatic facilities and open spaces are well maintained and activated.
- L4 Provide equitable, affordable, flexible and co-located community facilities based on community needs.

Environmental Considerations

The NWSSP identifies a regional east-west biodiversity corridor which aims to link the mountain areas in the west to the ocean foreshore in the east. This biodiversity corridor performs several functions, including supporting ecological processes and wildlife movement, providing scenic qualities and offering opportunities for recreation. The NWSSP also identifies a local biodiversity corridor that extends from the northern side of the Pacific Highway, adjacent to the B2 Local Centre zone, across the Pacific Highway, proceeding in a south-easterly direction towards the waterbody known as Lake Munmorah.

The continued functionality of the corridor network depends on both the structural integrity of the habitat patches and the strength of connectivity between the patches. The draft Structure Plan has regard for these biodiversity corridors and ensures that these areas are protected in perpetuity. Development that has the potential to impact on threatened species, endangered ecological communities and/or biodiversity corridors will be subject to enhanced planning considerations in line with current statutory requirements (including State and Federal legislation).

Risk Management

There have been no risks identified to the natural and built environment if the draft Structure Plan is supported, as the draft Structure Plan will not amend any land zonings or development controls. Following adoption, any proposed amendments to the WLEP 2013 (or future Central Coast LEP) would be required to be funded by landowners according to a logical development staging plan.

Critical Dates or Timeframes

An indicative timeframe for completion is as follows:

- Report to Council: March 2019
- Public exhibition of draft Structure Plan: March-April 2019
- Review submissions received during public exhibition: February - May 2019

- Amend draft Structure Plan in accordance with relevant feedback: June 2019
- Engage consultant to prepare Traffic & Transport Study: February – September 2019
- Amend draft Structure Plan in accordance with Traffic & Transport Study: September 2019
- Report to Council, seeking endorsement/adoption of draft Structure Plan: November 2019

Note: Minor amendments may be conducted to the draft Structure Plan if required following the completion of the traffic study. The majority of the traffic study recommendations are likely to be of greater relevance for infrastructure and contribution planning in the northern part of the Central Coast.

Conclusion

Council's endorsement is sought to proceed to public exhibition.

Attachments

- | | | | |
|---|--|-----------|-----------|
| 1 | Draft Greater Lake Munmorah Structure Plan - Enclosure 1 (Part 1 - Chapters 1-5) | Enclosure | D13472170 |
| 2 | Draft Greater Lake Munmorah Structure Plan - Enclosure 1 (Part 2 - Chapters 6-8) | Enclosure | D13472171 |



Item No: 2.2
Title: DA/54832/2018 13-14 Caldwell Close Green Point
Department: Environment and Planning

11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-05 - D13406057
Author: Amanda Hill, Town Planner
Manager: Ailsa Prendergast, Section Manager, Development Assessment (South)
Executive: Scott Cox, Director, Environment and Planning

Summary

An application has been received for the construction of a seniors housing development consisting of two stages on Lot 7 DP:1240791 and Lot 8 DP:1240791, 13 and 14 Caldwell Close, Green Point. Stage One includes the construction of cottages Nos. 1-4, landscaping, carpark, retaining walls, drainage, bulk earthworks and site stabilization to the southern part of the site. Stage Two includes the construction of cottages Nos. 5-8 and landscaping. The application has been examined having regard to the matters for consideration detailed in section 4.15 of the Environmental Planning and Assessment Act and other statutory requirements with the issues requiring attention and consideration being addressed in the report.

The development application is required to be reported to Council in accordance with Council's adopted *Policy for Determining Development Applications subject to Public Objection* due to the number of objections received being over 15. A total number of twenty seven objections plus a petition with ninety-three signatures were received. A call-up request was not received from any Councillors.

Applicant	Tyrrells Architects
Owner	T W Tyrell
Application No	54832/2018
Description of Land	Lot: 7 DP: 1240791 and Lot: 8 DP: 1240791, 13 and 14 Caldwell Close, GREEN POINT
Proposed Development	Construction of seniors housing: Stage 1 - construct cottages 1-4, landscaping, carpark, retaining walls and drainage. Bulk earthworks & site stabilization to southern part of site. Stage 2 - construct cottages 5-8 and landscaping.
Site Area	2028.3 m ² (Both lots consolidated)
Zoning	R2 – Low Density Residential
Existing Use	Vacant Land
Employment Generation	No
Estimated Value	\$1,016.136.00

Recommendation

- 1** *That Council grant consent subject to the conditions detailed in the schedule attached to the report and having regard to the matters for consideration detailed in Section 4.15 of the Environmental Planning and Assessment Act 1979 and other relevant issues.*
- 2** *That Council advise those who made written submissions of its decision.*

Precis

Proposed Development	Construction of seniors housing: Stage 1 - construct cottages Nos.1-4, landscaping, carpark, retaining walls, drainage, bulk earthworks, site stabilization to southern part of site. Stage 2 - construct cottages Nos. 5-8 and landscaping.
Permissibility and Zoning	The subject site is zoned R2 Low Density Residential under the provisions of <i>Gosford Local Environmental Plan 2014</i> . Seniors Housing is a permissible use in the zone, however, the proposal relies upon the provisions of <i>SEPP (Housing for Seniors or People with a Disability) 2004</i> .
Relevant Legislation	<ul style="list-style-type: none"> • <i>Environmental Planning and Assessment Act 1979 (EP&A Act)</i> • <i>Central Coast Regional Plan 2036 (CCRP 2036)</i> • <i>State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004 (SEPP HSPD)</i> • <i>State Environmental Planning Policy (Coastal Management) 2018 (SEPP Coastal Management)</i> • <i>State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004 (SEPP BASIX)</i> • <i>Draft Central Coast Local Environmental Plan (CCLEP)</i> • <i>Gosford Local Environmental Plan 2014 (GLEP 2014)</i> • <i>Draft Central Coast Development Control Plan (CCDCP)</i> • <i>Gosford Development Control Plan 2013 (GDCP 2013)</i>
Current Use	Vacant Land
Integrated Development	No
Submissions	27 Submissions 1 Petition with 93 signatures

Variations to Policies

Nil.

The Site

The subject sites are commonly known as No. 13 and No. 14 Caldwell Close, Green Point and are legally described as Lot 7 DP 1240791 and Lot 8 DP 1240791. Caldwell Close, Green Point and is a cul-de-sac.

The sites are located at the end of the cul-de-sac and is vacant cleared land. The sites were recently formed by an approved subdivision for 52 lots under Development Consent DA48561/2015 approved on 30 May 2016.

Both allotments are irregular in shape and are orientated to east/west. The site topography displays significant fall from the northern corner of No. 14 Caldwell Close to the south western corner of No. 13 Caldwell Close, falling 8.5 metres representing a gradient of 15%.

The site is zoned R2 Low Density Residential under the provisions of *Gosford Local Environmental Plan 2014* (GLEP 2014). The site location is shown in Figures 1 and 2.



Figure 1 – Aerial photograph of the subject sites and adjoining properties (sites shown outlined red)



Figure 2 – View of sites from Caldwell Close

Surrounding Development

To the north of the site are vacant cleared lands. Immediately adjoining the subject site at No. 12 Caldwell Close is a single storey dwelling house (currently under construction and nearing completion). To the south and west of the subject site are existing dwelling houses of one and two storeys in height. To the east of the subject site is a footpath/overland flow path that provides pedestrian access from Caldwell Close to Fox Glove Close. No. 11 Caldwell Close adjoins this footpath/overland flow path and is vacant land. A recent development consent approval was issued for a two storey dwelling house on the vacant neighbouring land at No. 11 Caldwell Close.

All land immediately surrounding the site is zoned R2 Low Density Residential under GLEP 2014.



Figure 3 - Zoning Map (pink areas represent R2 Low Density Residential Zone)

The Proposed Development

Development Application No. 54832/2018 seeks approval for the construction of seniors housing consisting of the following:

- Eight individual two bedroom units. This will be contained within four separated buildings with two dwelling units within each building on Lots 7 and 8 (refer to Figures 4-7).
- Lots 7 and 8 are required to be consolidated if the proposal is approved.
- Units 1 to 4 are located on the northern side of the site, are single storey and incorporate a small storage loft. Units 5 to 8 are located on the southern side of the site and are two storey.
- A driveway and car parking spaces are proposed within the centre of the site. Single vehicle car parking spaces are allocated for each unit, five of which are wheelchair accessible. A visitor car parking space is provided.
- The central driveway access proposes fill to facilitate accessibility of the site.
- A garbage bin storage area is proposed at the front of the site.

The development application is to be staged as follows:

Stage 1 - construct cottages 1-4; landscaping; carpark; retaining walls; drainage; bulk earthworks & site stabilization to southern part of site.

Stage 2 - construct cottages 5-8 and landscaping.



Figure 4 – Site Plan (shown in colour)



Figure 5 – Perspective view of development from Caldwell Close



Figure 6 – Perspective aerial view of development



Figure 7 – Perspective view from Fox Glove Close

History

Council's records show that the following applications were previously lodged on this site:

Development Application No. 48561/2015 for a 52 Lot Subdivision was approved on 30 May 2016 with the subdivision certificate issued on 27 February 2018.

Public Consultation

The development application was notified and advertised in accordance with Chapter 7.3 Notification of Development Proposals of *Gosford Development Control Plan 2013* (GDCP 2013) from 2 August 2018 to 23 August 2018.

A total of twenty-seven public submissions and one petition with ninety-three signatures were received in relation to the development application. The key issues raised are discussed below:

Traffic congestion in Caldwell Close from 8 additional dwellings.

Comment:

Caldwell Close has a 13 metre road reserve width comprised of 3.5 metre footway, 6 metre road carriageway and 3.5 metre wide footway. This width was based on the subdivision road being a "shareway" with a maximum number of dwellings being 15.

The proposed development will require two existing lots being consolidated to allow for the proposed development of eight dwelling units. This will result in a net increase of six dwellings in Caldwell Close.

A Traffic Impact Assessment Report (report) prepared by PDC Consultants dated 27 November 2018 provides technical information on the impact of traffic generation from the proposed development.

The report states the following traffic generation from eight seniors housing units:

- 3 vehicle trips / hour (1 in, 2 out), during the AM peak period.
- 3 vehicle trips / hour (2 in, 1 out), during the PM peak period.

The proposed development will result in a net increase of 3 vehicle trip / hour during both the AM and PM peak periods, which can otherwise be expressed as an increase of one additional vehicle trip every 20 minutes. The report concluded that this would be a negligible increase and have no impact on the performance of the external road network including Caldwell Close or key intersections in the locality.

The report also provides a comparison between the subject development and a single dwelling on each lot as an alternative development scheme. The subject development will result in an increase of one additional vehicle movement during the AM and PM peak periods when compared to the original road design scheme for Caldwell Close based on 15 dwellings.

The report concluded that the carriageway width of Caldwell Close is acceptable to accommodate the traffic generation by the proposed development and the remaining 13 residential lots.

The location for the proposed development is highly accessible to available bus routes on James Sea Drive and Central Coast Highway where bus stops are closer than 400 metres walking distance on existing footpaths.

Based on the above information, the current road has the capacity to absorb the additional traffic generated by the proposed development.

Council's Traffic Engineer has assessed the traffic report and supports the proposed development.

How will emergency vehicles transverse the street. Only one access in and out!

Comment:

Caldwell Close is an existing road. There will be no change to the existing access for emergency vehicles accessing the street.

Overshadowing – Dwellings will over shadow the house in No. 5 Fox Glove.

Comment:

No. 5 Fox Glove Close, Green Point is a brick and tile single dwelling house that adjoins the subject site at the southern boundary. Figure 8 is the view of No. 5 Fox Glove Close from the subject site where approximately Units 5 and 6 will be positioned.



Figure 8 - view of No. 5 Fox Glove Close from the subject site

The applicant was requested to amend the original design of the southern units 5 and 6 to further improve solar access to No. 5 Fox Glove Close, Green Point.

The Applicant provided amended plans reducing the length of Units 5 and 6 by 1.5 metres which has increased the side boundary setback to 3.585 metres. This proposed setback complies with the standards specified in Clause 40 of the *State Environmental Planning Policy Housing for Seniors or People with a Disability* (SEPP HSPD).

Shadow diagrams during the winter solstice and a shadow study to No. 5 Fox Glove Close, Green Point was provided to Council for assessment.

Clause 35 of the SEPP HSPD requires adequate daylight to the main living areas of neighbours and adequate sunlight to substantial areas of private open space. The main living area and private open space of No. 5 Fox Glove Close is along its northern and western façade.

The shadow study as shown in Figure 9 indicates that the living areas of No. 5 Fox Glove Close will start to receive sunlight at 11am and the rear yard will start to receive sunlight at 12pm during the winter solstice. Thus, providing more than 3 hours of sunlight during winter.

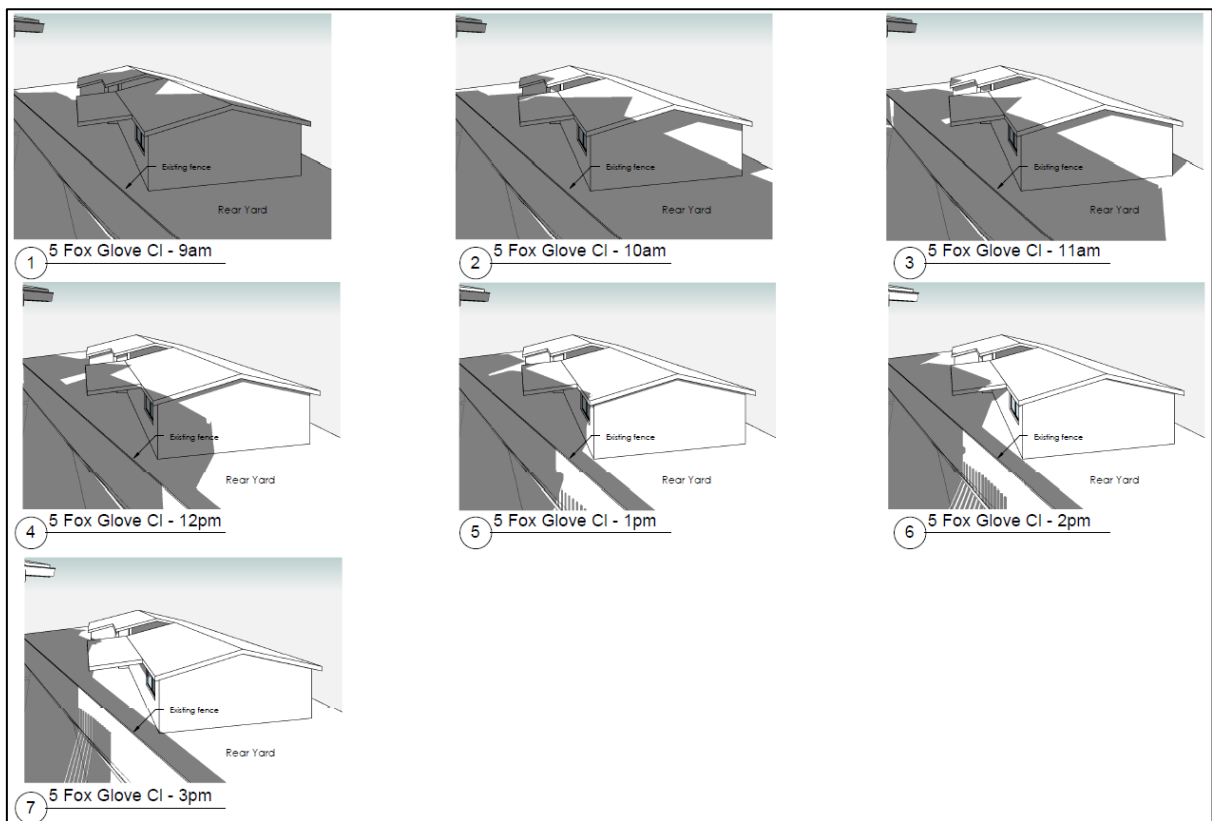


Figure 9 – Shadow Study on 5 Fox Gove Close

The natural slope of the site falls towards the southern boundary and noting that the subject site sits higher than No. 5 Fox Glove Close. Any development (single dwelling or other) would overshadow what is effectively the side elevation of No. 5 Fox Glove Close during winter. A dwelling house would require a lesser side boundary setback of 900mm and at single storey

would still potentially create overshadowing. The proposed building height is a maximum of 8 metres and complies with the standards specified in Clause 40 of the *State Environmental Planning Policy Housing for Seniors or People with a Disability* (SEPP HSPD). Furthermore, the existing boundary fence contributes to the overshadowing impacts and thus not all shadow is cast by the proposed development.

In the circumstances, sufficient solar access is provided to the neighbouring property at No. 5 Fox Glove Close and is considered compliant with Clause 35 under the SEPP HSPD.

Not in keeping with Low Density Residential Zone and Out of Character for the Area.

Comment:

The proposed development is permissible in the R2 Low Density Residential Zone under GLEP 2014.

The subject site is located within the Green Point Character Statement Area 8, Medium Density Estate under GDCP 2013. Having regard to the desired character for this area, no objection is made. A detailed assessment of the proposed development against the desired character area is found within **Attachment 4** of this report. The assessment concluded that the proposed development is consistent with the desired character of the area.

The subdivision was designed on the principal of a single dwelling per allotment, not for cluster or strata titled type developments.

Comment:

The subdivision approval under DA48561/2015 approved on 30 May 2016 was for a fifty-two Lot staged residential subdivision within the R2 Low Density Residential Zone under GLEP 2014. Dwelling houses did not form part of this approval.

A dwelling house or other development would require a separate approval and be a permitted use within the R2 Low Density Residential Zone under GLEP 2014. The proposed development of seniors housing is permissible in the R2 Low Density Residential Zone.

The Proposed Development does not meet the restrictions within the Section 88B Instrument.

Comment:

The applicant was requested to provide written justification on how they intend to comply with the relevant Terms within the Section 88B Instrument that relates to the subject property.

The applicant submitted written justification on how they intend to comply, release or modify the Terms numbered 2, 9, 10, 11, 13, 16, 17 and 18 within the Section 88B Instrument for DP1240791 registered on 15 March 2018.

A covenant imposing restrictions cannot be used to restrict permissible development which is proposed in accordance with the *Environmental Planning and Assessment Act 1979* (EP&A Act).

Section 3.16 of the Act states that:-

3.16 Suspension of laws etc by environmental planning instruments

(1) In this section, regulatory instrument means any Act (other than this Act), rule, regulation, by-law, ordinance, proclamation, agreement, covenant or instrument by or under whatever authority made.

(2) For the purpose of enabling development to be carried out in accordance with an environmental planning instrument or in accordance with a consent granted under this Act, an environmental planning instrument may provide that, to the extent necessary to serve that purpose, a regulatory instrument specified in that environmental planning instrument shall not apply to any such development or shall apply subject to the modifications specified in that environmental planning instrument.

Clause 7 of the SEPP HSPD states that:-

7 Suspension of certain agreements and covenants

(1) For the purpose of enabling development to be carried out in accordance with this Policy or in accordance with a consent granted under the Act, any agreement or covenant imposing restrictions on any such development, to the extent necessary to serve that purpose, does not apply to the development.

Clause 1.9A of GLEP 2014 states that:-

1.9A Suspension of covenants, agreements and instruments

(1) For the purpose of enabling development on land in any zone to be carried out in accordance with this Plan or with a consent granted under the Act, any agreement, covenant or other similar instrument that restricts the carrying out of that development does not apply to the extent necessary to serve that purpose.

(2) This clause does not apply:

(a) to a covenant imposed by the Council or that the Council requires to be imposed, or

The subject application is made in accordance with the Act, SEPP HSPD, and GLEP 2014. The above legislation enables development to be carried out.

The legal requirement to comply with the restrictions under the Section 88B Instrument for DP 1240791 has been further addressed within the document named Section 88B Instrument under **Attachment 5** of this report.

The covenants imposed by Council are supported to be released or modified by Council subject to conditions of development consent. Private restrictions are to be released or modified by the Authority Empowered to release or modify them subject to conditions of development consent (refer to conditions 2.10, 2.11 and 5.16).

Where will bins be placed on street and how will garbage trucks turn in a cul-de-sac?

Comment:

A total of thirteen bins for garbage (4 x 240 litres and 1 x 120 litres), recycle bins (4 x 240 litres) and green waste bins (4 x 240 litres) will be stored within the screened bin storage area located at the front of the site. The Waste Services Operator will 'wheel in' and 'wheel out' the bins for collection every week. Proposed waste management for the subject site complies with Chapter 7.2 Waste Management under GDCP 2013 and has been supported by Council's Waste Services Officer.

Garbage trucks will operate under normal road conditions within the cul-de-sac. Caldwell Close is an existing road. If the two lots were to each have a dwelling house, the same garbage truck would still need to transverse Caldwell Close in the same manner.

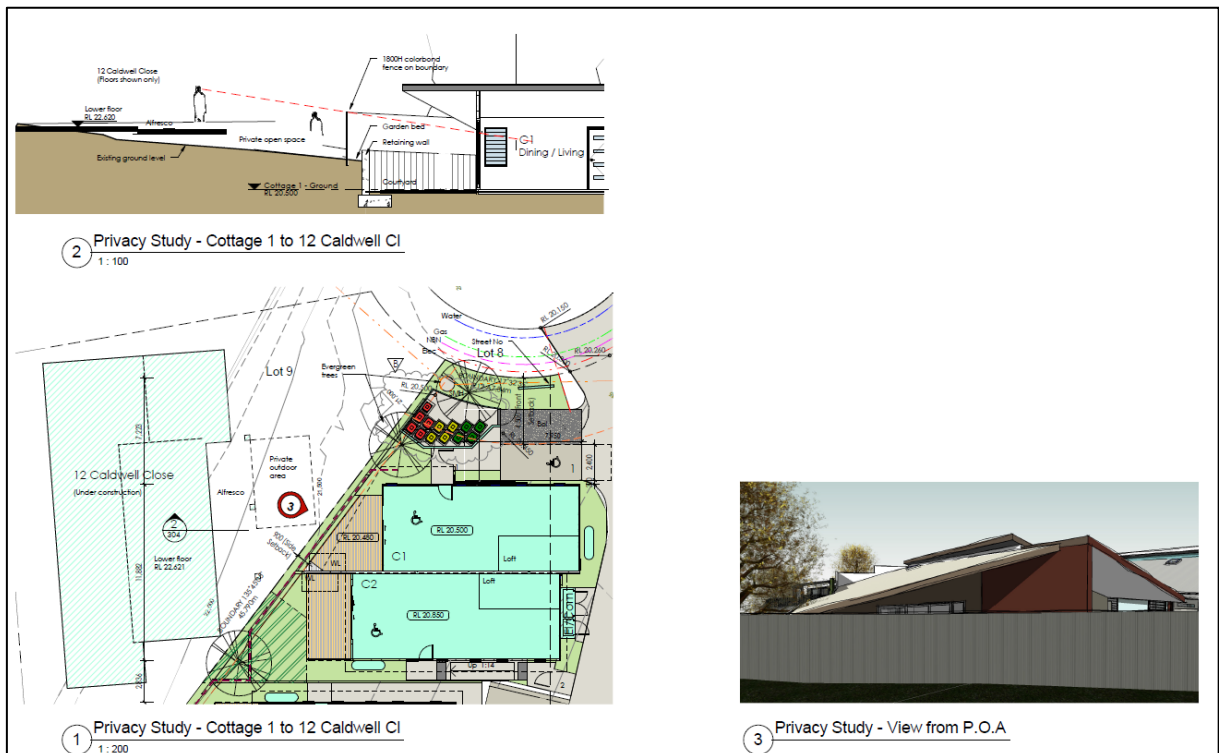
1. Noise and privacy loss affecting No. 12 Caldwell Close, Green Point

Comment:

The Applicant was requested to include the recently approved development at No. 12 Caldwell Close and provide a privacy impact assessment in amended plans. The amended plans have included the approved dwelling house at No. 12 Caldwell Close, Green Point. During the site inspection for this development application, the new dwelling at No. 12 Caldwell Close was under construction.

No. 12 Caldwell Close is a single storey dwelling house with a lower ground floor level of RL22.621. Proposed Units 1 and 2 adjoin this neighbouring site to the north where the potential impacts to privacy between all dwellings living and private open space areas could be compromised.

Proposed Units 1 and 2 have proposed floor levels of RL 20.500. The privacy study shown in Figure 10 shows that the proposed units are excavated into the site and they will sit lower than the adjoining dwelling house at No. 12 Caldwell Close. Overlooking and privacy loss impacts are reduced by a 1.8 metre high colorbond fence and the change in floor levels between the dwellings.



It is considered that privacy impacts by the proposed development are negligible by the siting of the dwelling units with generous setbacks and the installation of the 1.8 metre high colorbond boundary fence.

Noise generated by the proposed development would be from residential living which cannot be measured as a 'noise receptor'. Noise generated by residential use if excessive is governed by NSW Police and the *Protection of the Environment Operations Act 1997*.

How will Seniors Housing be regularised?

Comment:

Should development consent be granted, a condition of development consent would be imposed by way of a restriction as to user, registered on the title of the property, in accordance with s.88E of the [Conveyancing Act 1919](#), limiting the use of any accommodation to which the development application relates to seniors or people who have a disability, and people who live within the same household with seniors or people who have a disability.

No acoustic report has been submitted, which is definitely required given the increased volume of road traffic, car and house doors opening/closing plus the additional number of people. Included in this report would be the type/size of AC units to be used and where these will be located given the rear of the existing neighbouring properties is where their bedrooms are located of which these will be highly affected by any increased noise pollution.

Comment:

An acoustic report is not required to be prepared to measure noise created by residents. Noise generated by the proposed development would be from residential living which cannot be measured as a 'noise receptor'. Noise generated by residential use if excessive is governed by the NSW Police Force and the *Protection of the Environment Operations Act* 1997.

The Traffic Impact Assessment Report (report) prepared by PDC Consultants dated 27 November 2018 stated that the proposed development will result in one additional vehicle trip every 20 minutes. An additional vehicle within an existing low density residential area will have a negligible impact on the road network.

Air-conditioning units are not proposed as part of this development application. However, air conditioning units are exempt development under the *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008* (SEPP 2008).

An air-conditioning unit can be installed without an approval provided the air-conditioning unit and its installation complies with the exempt development criteria relating to air-conditioning units under Part 2, Division 1, Subdivision 3 *Air-Conditioning Units* of SEPP 2008.

Storage Space for Units 7 and 8 allows modification at a later stage.

Comment:

Any modification to the storage space for units 7 and 8 cannot be carried out without separate approval.

The proposal was not notified to adjoining land owners.

Comment:

The application was advertised in the local paper and formally notified to eight adjoining land owners in accordance with Chapter 7.3 of GDCP 2013.

Ladder access to storage in designated disability cottages is not appropriate.Comment:

The objective under the *State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004*, Chapter 3, Part 1, Item 14, is as follows:

The objective of this Chapter is to create opportunities for the development of housing that is located and designed in a manner particularly suited to both those seniors who are independent, mobile and active as well as those who are frail, and other people with a disability regardless of their age.

The development complies with the requirements of Schedule 3 under the SEPP HSPD which are the standards relating to accessibility and usability for self-contained dwellings.

Storage rooms on lower levels with external access within Units 7 and 8 are considered to be additional features to a dwelling unit and that are not required to be accessible under Schedule 3 of the SEPP HSPD.

The terminology of seniors housing is a broad phrase that is not clear and the wording around 'social housing' and 'hostels' needs further clarification.Comment:

State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004 (SEPP HSPD) does not define 'social housing'.

The SEPP HSPD provides a definition of Seniors Housing under Clause 10 which states:

In this Policy, seniors housing is residential accommodation that is, or is intended to be, used permanently for seniors or people with a disability consisting of:

- (a) a residential care facility, or*
 - (b) a hostel, or*
 - (c) a group of self-contained dwellings, or*
 - (d) a combination of these,*
- but does not include a hospital.*

The concept of seniors housing is a shorthand phrase encompassing both housing for seniors and for people with a disability. The SEPP HSPD deals with both kinds of housing. Accommodation provided by seniors housing does not have to be limited to seniors or people with a disability. Clause 18 of the SEPP HSPD states:

seniors housing may be used for the accommodation of the following:

- (a) seniors or people who have a disability,*
- (b) people who live within the same household with seniors or people who have a disability,*
- (c) staff employed to assist in the administration of and provision of services to housing provided under this Policy.*

The SEPP HSPD defines 'hostel' as follows:

hostel is residential accommodation for seniors or people with a disability where:

- (a) meals, laundering, cleaning and other facilities are provided on a shared basis, and*
- (b) at least one staff member is available on site 24 hours a day to provide management services.*

The proposed development has been designed as a 'group of self-contained dwellings' which is a type of 'seniors housing'; and is defined under SEPP HSPD as follows:

self-contained dwelling is a dwelling or part of a building (other than a hostel), whether attached to another dwelling or not, housing seniors or people with a disability, where private facilities for significant cooking, sleeping and washing are included in the dwelling or part of the building, but where clothes washing facilities or other facilities for use in connection with the dwelling or part of the building may be provided on a shared basis.

The proposed development is not a hostel and will be a group of self-contained dwellings housing seniors or people with a disability.

Other residents are required to install 10,000L water tanks per dwelling yet this property does not meet those requirements as set out in the 88B instrument.

Comment:

Term 16 under the Section 88B Instrument for DP 1240791 requires a 10,000L rain water tank per dwelling to be installed. The legal requirement to comply with the restrictions under the Section 88B Instrument for DP 1240791 has been addressed further within the document named Section 88B Instrument under **Attachment 5** of this report.

The proposed development is required by BASIX to install a 2000L rainwater tank for each dwelling unit. This is a total of 16,000L of rainwater storage for the consolidated sites plus on-site detention. The proposed rainwater tank capacity and the on-site detention (OSD) are supported by Council's Development Assessment Engineer as it complies with Chapter 6.7 – Water Cycle Management of *Gosford Development Control Plan 2013* (GDCP 2013).

Central Coast Council is the empowering authority to release Term 16 under the Section 88B Instrument for DP 1240791 in relation to installing a 10,000L rain water tank for each dwelling. Council's Development Assessment Engineer supports the release of this covenant. Should development consent be granted, the owner will need to request for the release of the rainwater tank restriction which is subject to a condition of development consent (refer to condition 2.10).

It is required that there be 2 visitor car spaces for complexes with more than 6 dwellings

Comment:

Clause 50(h)(i) under SEPP HSPD requires 0.5 spaces per bedroom. The proposed number of eight car spaces plus one visitor car space complies with SEPP HSPD.

The development must be within 400 metres of a bus stop. It fails to mention that the gradient for access to said bus stop must be at 1:14.

Comment:

The subject site is located within 400m of the bus stops existing on James Sea Drive. A survey plan was submitted confirming compliant footpath gradients. A detailed assessment on the location and access to facilities is provided within **Attachment 3** of this report and accessibility complies with SEPP HSPD.

The driveway is in line with the rear of another property and due to the levels of both properties headlights will shine straight into their pool, deck area and living areas causing a massive breach of privacy.

Comment:

The Applicant was requested to provide a privacy impact assessment on No. 6 and No. 8 Guss Cannon Close, Green Point. An Impact Study was provided with the amended plan documentation. Both properties will adjoin the subject site at the western boundary and the proposed driveway. Figure 11 is a photograph of the two properties from the subject site.



Figure 11 – Photograph of No. 6 and 8 Guss Cannon Close, Green Point

Figure 12 shows the Impact Study prepared.

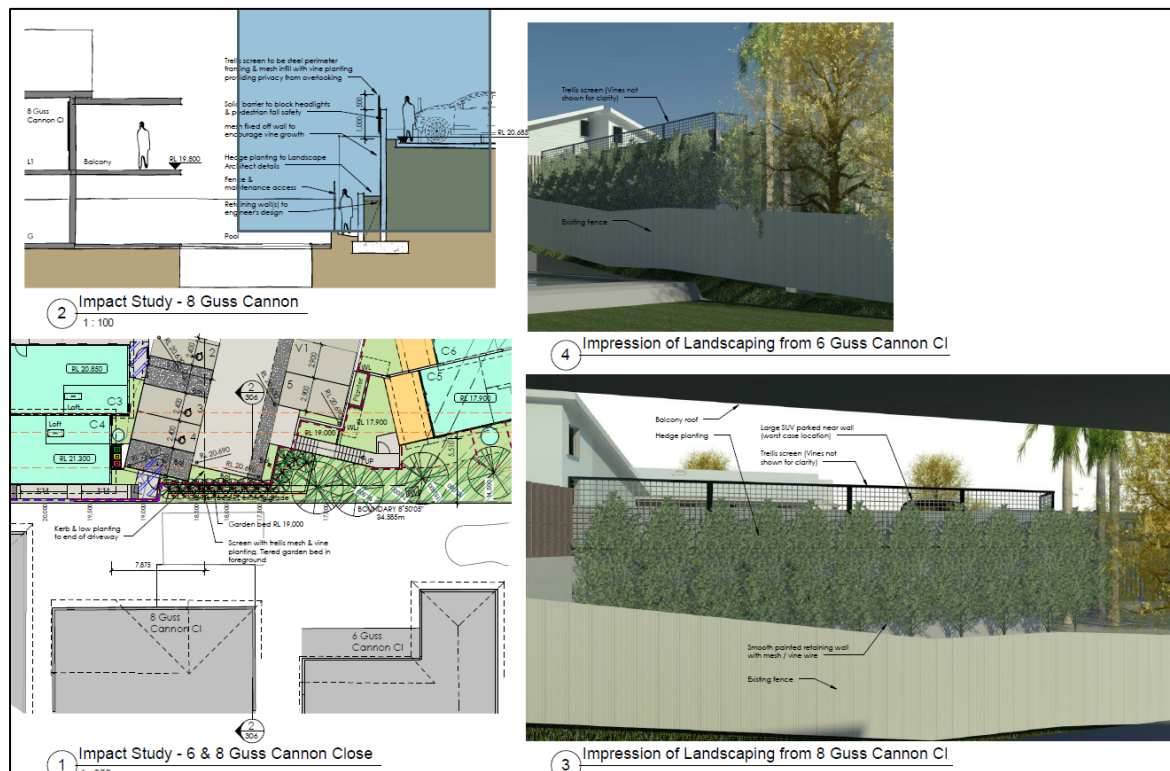


Figure 12 – Impact Study of No. 6 and 8 Guss Cannon Close

The Impact Study identifies that the proposed driveway sits higher than the first floor level deck of No. 8 Guss Cannon Close by 885mm and a 1.5 metres high solid barrier and trellis screen is proposed above the driveway level to protect the privacy and amenity of No. 8 Guss Cannon Close.

Furthermore, the screen trellis wraps around the driveway to protect the privacy of No. 6 Guss Cannon Close. The screen and solid wall will be vegetated and with the inclusion of trees above the existing boundary fence. A generous setback is proposed between Unit 5 and 6 Guss Cannon Close providing separation between dwellings of more than 9 metres.

It states that the development will include a secure access gate which will assist to provide security. The 88B Planning document clearly states that there is to be no front fences on the lot.

Comment:

A front fence and a secure access gate are not proposed as part of the development. The Staging Plan Drawing Number DA005 prepared by Tyrells Architects does however, include a site access fence and gate which relates to securing the sites for construction purposes only and will be removed at the completion of the development.

Submissions from Public Authorities

Nil

Internal Consultation

The development application was referred to the following internal officers for comment:

- Development Engineer

The development application has been assessed by Council's Development Engineer where no objection was raised to the proposed development subject to conditions.

- Traffic Engineer

The development application has been assessed by Council's Traffic Engineer where no objection was raised to the proposed development.

- Waste Services

The development application has been assessed by Council's Waste Services Officer where no objection was raised to the proposed development subject to conditions.

- Water and Sewer

The development application has been assessed by Council's Water and Sewer Officer where no objection was raised to the proposed development subject to conditions.

Ecologically Sustainable Principles

The proposal has been assessed having regard to ecologically sustainable development principles and is considered to be consistent with the principles.

The proposed development is considered to incorporate satisfactory stormwater drainage and erosion control and the retention of vegetation where possible and is unlikely to have any significant adverse impacts on the environment and will not decrease environmental quality for future generations. The proposal does not result in the disturbance of any endangered flora or fauna habitats and is unlikely to significantly affect fluvial environments. The proposed development is considered to be consistent with the above principles.

Climate Change

The potential impacts of climate change on the proposed development have been considered by Council as part of its assessment of the application.

This assessment has included consideration of such matters as potential rise in sea level; potential for more intense and/or frequent extreme weather conditions including storm events, bushfires, drought, flood and coastal erosion; as well as how the proposed development may cope/combat/withstand these potential impacts. The proposed development is considered satisfactory in relation to climate change.

Assessment

Having regard for the matters for consideration detailed in Section 4.15 of the Environmental Planning and Assessment Act 1979 and other statutory requirements, Council's policies and Section 10.7 Certificate details, the assessment has identified the following key issues, which are elaborated upon for Council's information. Any tables relating to plans or policies are provided as an attachment.

Provisions of Relevant Instruments/Plans/Policies

State Environmental Planning Policies (SEPP)

The following SEPP's are relevant to the proposed development:

State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004

The development application has been submitted under the provisions of *State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004* (SEPP HSPD). The proposed development is permissible by virtue of the provisions of clause 4 (1)(a) of the SEPP which provides the policy applies to land being zoned primarily for residential purposes where dwelling houses are permitted.

Under cl. 10 of SEPP HSPD, the proposed development is considered to comprise seniors housing, being a **group of self-contained dwellings**, which is defined as follows:

'Seniors housing is residential accommodation that is, or is intended to be, used permanently for seniors or people with a disability consisting of:

- (a) a residential care facility, or*
 - (b) a hostel, or*
 - (c) a **group of self-contained dwellings**, or*
 - (d) a combination of these*
- but does not include a hospital.'*

Clause 13 of SEPP HSPD additionally defines *self-contained dwellings* as:

*In this Policy, a **self-contained dwelling** is a dwelling or part of a building (other than a hostel), whether attached to another dwelling or not, housing seniors or people with a disability, where private facilities for significant cooking, sleeping and washing are included in the dwelling or part of the building, but where clothes washing facilities or other facilities for use in connection with the dwelling or part of the building may be provided on a shared basis.*

As discussed above, the proposed development comprises self-contained dwellings. Furthermore, the dwellings are defined as "in-fill self-care housing" given that each dwelling unit contains bedrooms, kitchens, bathrooms and a laundry.

Clause 13 of SEPP HSPD additionally defines *in-fill self-care housing* as:

*In this Policy, **in-fill self-care housing** is seniors housing on land zoned primarily for urban purposes that consists of 2 or more self-contained dwellings where none of the following services are provided on site as part of the development: meals, cleaning services, personal care, nursing care.*

Under SEPP HSPD, the proposed development is required to comply with a range of locational, siting and design requirements applicable to all types of accommodation under Parts 2 and 3, in addition to more detailed development standards pertaining specifically to 'self-contained dwellings' under Clause 40, which cross references Schedule 3. The extent to which the proposed development complies with each of the relevant criteria is summarised in

the SEPP HSPD Compliance Table in **Attachment 3**. The assessment concludes that the proposed development complies with SEPP HSPD.

Having regard to the statutory requirements within SEPP HSPD, the proposal is supported in its current form.

State Environmental Planning Policy (Coastal Management) 2018

The provisions of *State Environmental Planning Policy (Coastal Management) 2018* (SEPP Coastal Management) require Council consider the aims and objectives of the SEPP when determining an application within the Coastal Management Areas. The Coastal Management Areas are areas defined on maps issued by the NSW Department of Planning & Environment and the subject property falls within the mapped coastal management areas.

The relevant matters have been considered in the assessment of this application. The application is considered consistent with the stated aims and objectives.

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004

The application is supported by a BASIX certificate which confirms the proposal will meet the NSW government's requirements for sustainability, if built in accordance with the commitments in the certificate. The proposal is considered to be consistent with the requirements of *State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004*.

Draft Central Coast Local Environmental Plan

The application has been assessed under the provisions of the *Draft Central Coast Local Environment Plan* (CCLEP) currently on exhibition in respect to zoning, development standards and special provisions.

Under the draft CCLEP there is no change to the land use zone for the subject site and the proposal remains permissible in the R2 zone.

The development application for seniors housing is lodged pursuant to the *State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004* which prevails over local planning controls to the extent of any inconsistency.

The assessment concluded the proposal is consistent with the *Draft Central Coast Local Environment Plan*.

Gosford Local Environmental Plan 2014

Development Standard	Required	Proposed	Compliance with Controls	Variation	Compliance with Objectives
4.3 Height of Building	8.5m	8m	Yes	NIL	Yes
4.4 Floor Space Ratio	0.5:1	0.38:1	Yes	NIL	Yes

Figure 13 - GLEP 2014 Compliance TableZoning and Permissibility

The subject site is zoned R2 Low Density Residential under *Gosford Local Environmental Plan 2014* (GLEP 2014). The proposed development is defined as seniors housing which is permissible in the R2 zone with the consent of Council.

In any instance, seniors housing is permitted with consent on R2 zoned land under *State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004* (SEPP HSPD). The assessment of the proposed development against the SEPP HSPD prevails over the GLEP 2014.

In this instance, it is considered that the development application is consistent with the stated objectives of the R2 Low Density Residential zone, and the principles of Ecologically Sustainable Development as specified within Clause 8A (2)(d) of *the Local Government Act 1993* (LGA 1993) in that ecologically sustainable development is proposed.

5.5 Development within the coastal zone

The provisions of Clause 5.5 of GLEP 2014 require Council to consider matters in relation to the Coastal Zone. The Coastal Zone is an area defined on maps issued by the NSW Department of Planning & Environment and the subject property falls within this zone. The relevant matters have been considered in the assessment of this application and are considered consistent with the stated aims and objectives.

7.1 Acid sulfate soils

This land has been identified as being affected by the Acid Sulfate Soils Map and the matters contained in Clause 7.1 of GLEP 2014 have been considered. The site contains Class 5 Acid Sulfate Soils (ASS). The proposed development is not within 500 metres of adjacent Class 1, 2, 3 or 4 ASS land that is below 5 metres Australian Height Datum and by where the watertable is likely to be lowered below 1 metre Australian Height Datum. In this instance, the proposed works are not considered to impact on Acid Sulfate Soils.

Gosford Development Control Plan 2013

Gosford Development Control Plan 2013 (GDCP 2013) provides objectives, design criteria and design guidance on how development proposals can achieve good design and planning practice. The proposal is considered acceptable having regard to the requirements of GDCP 2013. For a detailed consideration, refer to the GDCP 2013 Compliance Table contained within **Attachment 4**. Having regard to the relevant criteria with GDCP, no objection is raised.

Likely Impacts of the Development**Built Environment**

The proposed development and use for a seniors housing purpose will complement the surrounding context. The building scale, form and placement on site, permits strong open space elements around a conservative development form in relation to landscaped areas, building height and floor space ratio.

The proposed built form is one and two storeys over four separated buildings adequately separated from each other and allotment boundaries to minimise amenity impacts. The proposal is considered to be suitable with regard to the context and setting of the subject site and is considered to be in keeping with the character of the area. The proposal is compatible with the streetscape and has been designed to minimise any adverse impacts on neighbouring lands.

A thorough assessment of the proposed development's impact on the built environment has been undertaken in terms of SEPP HSPD, GLEP 2014 and GDCP 2013 and in terms of submissions received. It is considered on balance that the potential impacts are considered reasonable.

Natural Environment

The subject site does not contain any threatened species or habitat and will have no impact on the conservation of fish and marine vegetation. The proposal will not affect any identified wildlife corridor. The proposal is considered satisfactory in relation to impacts on the natural environment as identified throughout this report.

Economic Impacts

The proposed development will contribute to the supply of seniors housing needs in the locality and is considered to be satisfactory from an economic perspective.

Social Impacts

Seniors housing is an important source of accommodation within the community. This type of housing addresses housing needs for people over 55 years of age and people with a disability.

The additional traffic generated by the proposed development will be absorbed with minimal impact on the road network capacity. The location for the proposed development is highly accessible to available bus routes on James Sea Drive where bus stops are closer than 400 metres walking distance on existing footpaths from the subject site.

Suitability of the Site for the Development

The site is zoned R2 Low Density Residential which permits seniors housing. The proposal provides a reasonable design response given the location and slope of the site. As such the site is considered suitable for this type of development.

A review of Council's records identifies the following constraint:

- *Acid Sulfate Soils* - The subject site has been identified as containing Class 5 acid sulfate soils. The proposed development is not within 500 metres of adjacent Class 1, 2, 3 or 4 ASS land that is below 5 metres Australian Height Datum and by where the watertable is likely to be lowered below 1 metre Australian Height Datum. Therefore an acid sulfate soils management plan is not required

There are no other constraints that would render the site unsuitable for development.

The Public Interest

The approval of the application is considered to be in the public interest. The proposed land use will provide for the housing needs of the community.

Other Matters for Consideration*Development Contribution Plan*

The subject site is located within section 7.11 development contribution plan No. 42 Erina/Green Point/Terrigal where *medium density residential development includes units, villas, dual occupancies, town-houses, residential flat buildings, apartments, secondary dwellings and the like* developments are subject to section 7.11 contributions.

The applicable contribution amount was calculated and imposed as a standard condition of consent requiring the contribution to be paid prior to the issue of any Construction Certificate (refer to condition 2.9).

Water and Sewer Contributions

The proposed development is subject to Water and Sewer Contributions (refer to condition 2.12).

Conclusion

This development application has been assessed under the heads of consideration of s.4.15 of the *EP&A Act 1979* and all relevant instruments and policies.

The potential constraints of the site have been assessed and it is considered that the site is suitable for the proposed development. Subject to the imposition of appropriate conditions, the proposed development is not expected to have any adverse social or economic impact.

It is considered that the proposed development will complement the locality and meet the desired future character of the area. Accordingly, the development application is recommended for approval in accordance with section 4.16 of the *EP&A Act 1979*.

Attachments

1	Conditions of Consent	Enclosure	D13416410
2	Development Plans	Enclosure	D13416431
3	SEPP HSPD Compliance Table	Enclosure	D13416414
4	GDCP 2013 Compliance Table	Enclosure	D13416415
5	Section 88B Instrument	Enclosure	D13416418

Item No: 2.3
Title: Supplementary Report DA/53031/2017 - Industrial Subdivision
Department: Environment and Planning



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13455733

Author: Antonia Stuart, Senior Development Planner

Manager: Jamie Loader, Unit Manager, Development Assessment

Executive: Scott Cox, Director, Environment and Planning

Summary

A development application has been received for a three stage land subdivision comprising five industrial lots and three lots for road dedication/ widening and habitat protection at No's. 231 and 241 Wisemans Ferry Road, Somersby.

Development Application 53031/2017 was referred to Council for consideration on 10 December 2018, where Council resolved to defer consideration of the item until a site inspection was conducted.

A site inspection was conducted on 11 February 2019. The purpose of this supplementary report is for Council to consider the matters raised at the site inspection.

Recommendation

- 1 *That Council grant consent subject to the conditions detailed in the schedule attached to the report and having regard to the matters for consideration detailed in section 4.15 of the Environmental Planning and Assessment Act 1979 and other relevant issues.***
- 2 *That Council advise all nominated external authorities of its decision.***

Background

Development Application 53031/2017 seeks consent for a three stage land subdivision comprising five industrial lots and three lots for road dedication/ widening and habitat protection at No's. 231 and 241 Wisemans Ferry Road, Somersby. The Development Application was considered, but not determined, at an Ordinary Meeting of Council 10 December 2018. At that meeting Council resolved the following:

- 1191/18 That Council defer consideration of this item until a site inspection has been conducted.*

In accordance with the resolution of Council, a site inspection was held onsite on 11 February 2019 at 1.30pm. The meeting concluded at 2.30pm. The following Councillors were in attendance:

Councillor Jane Smith (Mayor)
Councillor Chris Holstein (Deputy Mayor)
Councillor Jeff Sundstrom

Also present at the site inspection were:

- Jason Redman, Director, Reds Global Resources Pty Ltd;
- Karen Fletcher, Executive Manager, Reds Global Resources Pty Ltd;
- Michael Louis, WHS Manager, Reds Global Resources Pty Ltd;
- Council staff :
 - Scott Cox, Director Environment and Planning;
 - Jamie Loader, Unit Manager, Development Assessment;
 - Antonia Stuart, Senior Development Planner; and
 - Joanne Mack, Ecologist.

The meeting commenced with the Councillors asking Council staff questions in relation to the proposed development. The questions and responses are provided below:

- ***Define the location of watercourses on site and the proposed developments impact to Piles Creek.***

The upper end of Piles Creek traverses the site in a north-south direction. There is also a tributary which branches off Piles Creek within the site. There is a culvert under Wisemans Ferry Road that discharges stormwater into Piles Creek that then traverses the site. There is another creek line on the western side of the site that drains stormwater from Pile Road to Piles Creek within the site as shown in Figure 1.



Figure 1 – Piles Creek (as mapped through the site)

The proposed development has the potential to discharge additional nutrient/pollutants into the receiving stormwater system. Therefore, nutrient/pollution controls to treat stormwater from the site prior to either entering the watercourses or Council's stormwater system is required via conditions in all three stages. Subject to the imposition of **Conditions 2.6 (Stage 1), 2.6 and 2.7 (Stage 2), and 2.5 (Stage 3)**, Council's Development Engineer raises no objection.

- ***Confirm if the endangered ecological community (EEC) Coastal Upland Swamp mapped as E54 Sandstone Hanging Swamps (Bell 2016) has a buffer zone.***

The Flora and Fauna Assessment Report and Additional Ecological Information and Assessments, prepared by Conacher Consulting, dated September 2017 and May 2018 conducted a test of significance for the EEC located on site.

Appendix A of the Water and Soils Report to Support Development Application (v1.2), prepared by CUBO Consulting, dated 23 July 2018, confirms the EEC Coastal Upland Swamp occupies an area of 661m².

The development application proposes the removal of the entire area of EEC Coastal Upland Swamp. Council's Ecologist does not support the removal of the entire area of EEC Coastal Upland Swamp in that it will result in an unacceptable impact to the local occurrence of a listed ecological community.

Council's Ecologist has concluded the proposal will not have a significant impact on the EEC Coastal Upland Swamp subject to the imposition of **Condition 2.10 (a) (iv) (Stage 1) and 2.11 (b)(ii) (Stage 2)**. These conditions confirm that the portion of the EEC proposed to be removed will not exceed 245m² or 37% of the total EEC Coastal Upland Swamp, being that area required to be removed for the internal access road and new sewer as shown in Figure 2. Furthermore, these conditions require the retained EEC Coastal Upland Swamp to be fenced for protection using cyclone fencing at the perimeter of a 5m buffer zone.

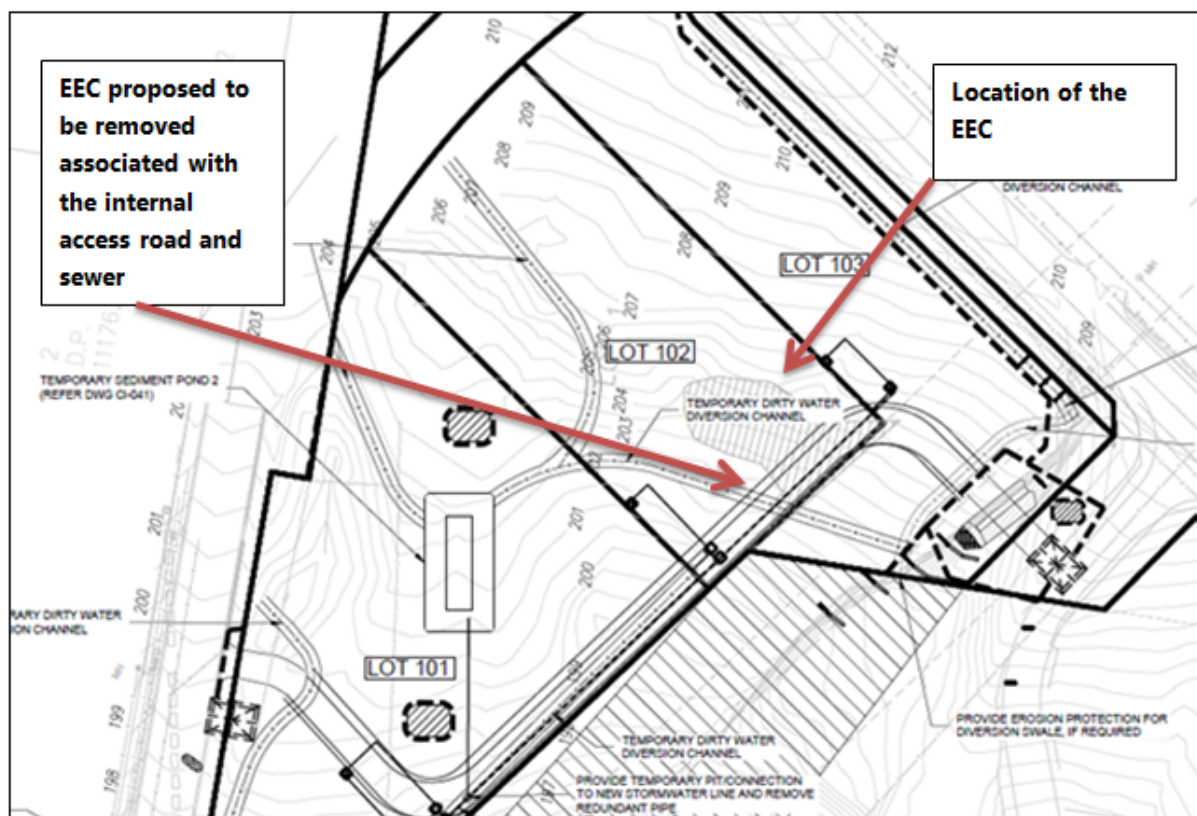


Figure 2 – Stage 2 Sediment and Erosion Plan

The specific requirements for the fencing of the EEC and the vegetation management zones are confirmed via **Conditions 4.15 (Stage 1), 4.17 (Stage 2) and 4.15 (Stage 3)**.

- ***Provide a species list within the EEC.***

The EEC located on site is identified as a Sandstone Hanging Swamp variant (a) *Leptospermum- Glechenia* (Bell 2009) which is consistent with the NSW listed EEC Coastal Upland Swamp in the Sydney Basin Bioregion under Schedule 2 of the *Biodiversity Conservation Act 2016*.

The Scientific Committee, established by the *Threatened Species Conservation Act 1995*, has made a Final Determination to list the Coastal Upland Swamp in the Sydney Basin Bioregion as an EEC.

Coastal Upland Swamp in the Sydney Basin Bioregion is characterised by an assemblage of species, which can be viewed via the following link:

<https://www.environment.nsw.gov.au/determinations/coastaluplandswampfd.htm>

- ***Confirm any impacts associated with the development on the EEC due to changes in hydrology.***

The development application initially proposed the removal of the entire area of EEC Coastal Upland Swamp.

Council's Ecologist does not support the removal of the entire area of EEC Coastal Upland Swamp in that it will result in an unacceptable impact to the local occurrence of a listed ecological community. **Condition 2.10 (a) (iv) (Stage 1) and 2.11 (b)(ii) (Stage 2)** are recommended confirming that the portion of the EEC proposed to be removed will not exceed that required for the internal access road and new sewer.

Council's Ecologist assessed the hydrological impacts to the retained area of the EEC Coastal Upland Swamp, in conjunction with:

- The Water and Soils Report to Support Development Application (v1.2), prepared by CUBO Consulting, dated 27 August 2018;
- Appendix A of the Water and Soils Report to Support Development Application (v1.2), prepared by CUBO Consulting, dated 23 July 2018, provides engineering detail on subsoil drainage requirements to ensure adequate groundwater management to the EEC Coastal Upland Swamp);
- Recommended **Condition 2.7 (b) (Stage 2)** requiring the design of the new internal access be prepared by a suitably qualified and practising Geotechnical Engineer. Furthermore, this design shall also address the treatment of the upland swamp over which the right of access traverses.;
- Recommended **Conditions 4.15 (Stage 1), 4.17 (Stage 2), and 4.15 (Stage 3)** requiring protective measures to the EEC Coastal Upland Swamp during construction.

Council's Ecologist has concluding the periodic waterlogging of the retained EEC Coastal Upland Swamp will not be increased or reduced as a result of the proposal. Council's Ecologist has confirmed there will be no impact to the retained EEC Coastal Upland Swamp as a result of the proposed development subject to the imposition of the abovementioned conditions.

- ***Define vegetation to be retained and removed as a result of the proposed development.***

The applicant proposes the removal of all vegetation within Lot 1 (Stage 1) and Lot 202 (Stage 3).

Council's Ecologist has reviewed the proposed vegetation removal and has recommended some vegetated corridors to remain and or be re-vegetated in Stage 2 and 3 so as to ensure both foraging and habitat values remain present on the site.

In Stage 1, **Condition 2.10** is recommended confirming the following:

- Vegetation is to be retained within the perimeter of Lot 1 for a width of 10m from the boundary to the interior.
- Vegetation will be retained within the south west corner of Lot 1 from the riparian protection zone within the south west corner of the site and from the right of access (stage 2) to the boundary.
- The EEC Coastal Upland Swamp is to be retained and fenced for protection using cyclone fencing at the perimeter of a 5m buffer zone.
- The EEC Coastal Upland Swamp proposed to be removed must not exceed the area required for the internal access road and new sewer.
- All vegetation to be retained/ restored will be covered under a Vegetation Management Plan (VMP) for a period of 5 years

In Stage 2, **Condition 2.11** is recommended confirming the following:

- All vegetation to be retained/ restored will be covered under a VMP for a period of 5 years
- Lot 101:
 - Vegetation is to be retained along all boundaries of the site from the right of access to the boundary, however, vegetation may be cleared or pruned for the purposes of drainage structures (retention tank, sediment pond and level spreader).
 - No drainage works will exceed the lot or be carried out in the Riparian and Habitat Management zone. Vegetation will be restored after temporary structures are removed.
 - Re - vegetation is to occur for a width of 10m from the internal boundaries created in Stage 2 (5m each side of the Lot 101 and Lot 102 boundaries) and right of accesses in the approved plans.

Lot 102:

- Re- vegetation is to occur for 10m from the internal boundaries created in Stage 2 (5m each side of the boundary) and right of accesses on the approved plan.
- The EEC Coastal Upland Swamp of the Sydney Bioregion unaffected by internal roadways is to be retained, monitored and fenced for protection at the permitter of a 5m buffer zone.
- Lot 103:
 - Re-vegetation is to occur for 10m from internal boundaries created in Stage 2 (5m each side of the boundary) between Lot 102, 103 and Lot 3.
 - Vegetation will be retained in the south west corner of the lot with the exception of drainage structures.

In Stage 3, **Condition 2.9** is recommended confirming the following:

- All vegetation to be retained/ restored will be covered under a VMP for a period of 5 years
- Lot 201:
 - No change. VMP will cover the Riparian and Habitat Protection Zone No. 1(e). No vegetation to be removed without further consent from Council.
- Lot 202:
 - Vegetation to be retained along the boundary to LOT 5 (Stage 1) and eastern boundary toward, the interior for a width of 5m.

The management of retained vegetation and re- vegetated areas on site will be addressed via **Conditions 2.11 (Stage 1), 2.12 (Stage 2) and 2.10 (Stage 3)**, that being the requirement for a Vegetation Management Plan (VMP). The VMP must be submitted to Council and approved by Council's Ecologist prior to the issuing of any Construction Certificate and will aim at achieving the following:

- Less than 2% woody weed cover in any 1000m² of the subject site;
- Less than 20% exotic ground cover in any 1000m² of the subject site;
- If re – vegetation is required, that replanted canopy species must be capable of achieving a median height of no less than 3m.

- ***Clarify how the retained vegetation on site and new vegetation on site will be protected.***

The following measures are recommended via conditions to ensure retained vegetation and re-vegetated corridors are protected:

- The EEC Coastal Upland Swamp of the Sydney Bioregion is to be retained and fenced for protection using cyclone fencing at the perimeter of a 5m buffer zone, during construction and in perpetuity.

- During works, temporary fencing to threatened species and Vegetation Management Zones must be provided. Fencing will be a minimum 1.8m chain wire temporary construction fence. This fencing must be maintained for the duration of construction works and after construction is complete, in perpetuity.
- All fenced conservation areas are to be clearly marked on the fencing itself stating: No clearing of vegetation, storage of vehicles or machinery, stockpiling or material storage or unauthorised access is to occur within the fenced conservation area.
- Council's Ecologist must be provided with no less than 48 hours notice of the intention to commence clearing. The outcome of the clearing supervision is to be reported to Council's Ecologist within 14 days.
- A restriction on user under s.88B of the *Conveyancing Act 1919* is to be established over all vegetation which is to be retained/ revegetated on site, where all vegetation to be retained/ restored will be covered under a VMP for a period of 5 years. Annual progress reports must be received by Council's Environmental Strategies Unit by 30 June and 30 December each year for no less than five years after the commencement of work for each stage.

Conclusion

The Development Application has been assessed against the heads of consideration of s4.15 of the EP&A Act and all other relevant instruments and policies. The proposed development is still considered reasonable and therefore it is recommended that Council grant development consent approval to DA 53031/2017.

Attachments

- | | | | |
|----------|---|-----------|-----------|
| 1 | Amended Draft Conditions of Consent | Enclosure | D13471675 |
| 2 | Original Report to Council 10 December 2018 with original attachments | Enclosure | D13460913 |

Item No: 2.4
Title: PP/84/2015 - Planning Proposal Collingwood Drive
& Matcham Road, Matcham
Department: Environment and Planning



11 March 2019 Ordinary Council Meeting

Trim Reference: F2010/00500 - D13413294

Author: Bruce Ronan, Town Planner

Manager: Scott Duncan, Section Manager, Land Use and Policy

Executive: Scott Cox, Director, Environment and Planning

Report Purpose

The purpose of this report is for Council to consider an amendment to an existing Planning Proposal which sought to rezone four lots of land on the corner of Collingwood Drive and Matcham Road, Matcham from 7(a) Conservation and Scenic Protection (Conservation) to 7(c2) Conservation and Scenic Protection (Scenic Protection – Rural Small Holdings) under *Interim Development Order No 122 – Gosford*.

The amended planning proposal seeks to amend the proposed zoning of the land to E4 Environmental Living which is consistent with the *draft Central Coast Local Environmental Plan*. In order to achieve the minimum lot size under the original planning proposal it is proposed to apply an Additional Permitted Use to the land enabling a minimum lot size of 1 Ha.

This report recommends that Council support an amendment to the Planning Proposal and seek an amended Gateway Determination from the Minister for Planning.

Recommendation

1 That Council support an amended Planning Proposal to rezone:

- a) Lot 11 DP 576336 No 24 Collingwood Drive, Matcham;**
- b) Lot 12 DP 576336 No 14 Collingwood Drive, Matcham;**
- c) Lot 2 DP 561283 No 2 Collingwood Drive, Matcham; and**
- d) Lot 13 DP 576336 No 107 Matcham Road, Matcham**

from 7(a) Conservation and Scenic Protection (Conservation) under Interim Development Order No 122 to E4 Environmental Living Zone as defined in the draft Central Coast Local Environmental Plan with appropriate provisions to permit subdivision to a minimum lot size of no more than 1 Ha.

- 2 ***That Council submit a revised Planning Proposal to the Minister for Planning in accordance with Section 3.35(2) of the Environmental Planning and Assessment Act 1979, requesting an amended Gateway Determination, pursuant to Section 3.34 of the Environmental Planning and Assessment Act 1979.***
- 3 ***That Council request delegation for Council to finalise and make the draft Local Environmental Plan, pursuant to Section 3.36 of the Environmental Planning and Assessment Act 1979.***
- 4 ***That Council enter into a Voluntary Planning Agreement with the landowners to pay a contribution to purchase conservation lands which is equivalent to that required under Interim Development Order No 122- Gosford.***
- 5 ***That Council undertakes community and public authority consultation in accordance with the Gateway Determination requirement.***
- 6 ***That Council considers a further report on the results of the public authority and community consultation.***

Background

At the Ordinary Meeting held on 26 April 2017, Council resolved:

- 185/17 *That Council consult with the owners of Lot 12 DP 576336 No 14 Collingwood Drive, Matcham to seek their support to be included in the revised planning proposal as recommended by staff.*
- 186/17 *That Council prepare, subject to the outcome of Recommendation 1 above, a planning proposal to amend the Interim Development Order Number 122, to rezone the land listed below from 7(a) Conservation and Scenic Protection (Conservation) to 7(c2) Conservation and Scenic Protection (Scenic Protection – Rural Small Holdings), pursuant to Section 55 of the Environmental Planning and Assessment Act 1979:*
- a) *Lot 11 DP 576336 No 24 Collingwood Drive, Matcham;*
 - b) *Lot 12 DP 576336 No 14 Collingwood Drive, Matcham;*
 - c) *Lot 2 DP 561283 No 2 Collingwood Drive, Matcham;*
 - d) *Lot 13 DP 576336 No 7 Matcham Road, Matcham.*
- 187/17 *That Council forward the planning proposal to the NSW Minister for Planning requesting a gateway determination, as well as requesting delegation for Council to finalise and make the draft Local Environmental Plan, pursuant to s. 56(1) of the Environmental Planning and Assessment Act 1979.*

- 188/17 *That Council undertake community and public authority consultation in accordance with the gateway determination requirements.*
- 189/17 *That Council consider a further report on the results of the public authority and community consultation.*
- 190/17 *That Council request from the NSW Department of Planning & Environment delegations for the Chief Executive Officer (or delegate) to finalise and make the draft Local Environmental Plan.*

Following consultation as per resolution 185/17, Lot 12 DP 576336 (14 Collingwood Drive) was incorporated within the Planning Proposal.

The original proposal sought to utilise the provisions of Clause 18(4) of *Interim Development Order No 122* (IDO 122) (the "bonus lot" provision), to enable subdivision to a minimum of 1 Ha, supported by a contribution to Council towards the purchase or embellishment of land identified in Council's Coastal Open Space System (COSS). In this instance, a financial contribution to Council would be proposed as the subject land is not identified as proposed COSS land.

A Gateway Determination dated 4 July 2017 was issued to Council by the Department of Planning and Environment (DP&E) for the proposal, however it was not in accordance with the Council resolution as it did not propose an amendment to IDO 122. An Altered Gateway Determination which reflected Council's resolution was subsequently issued on 3 October 2017.

The *draft Central Coast Local Environmental Plan* (CCLEP) will phase out the "bonus lot" provision relied on by this proposal. Given that the Planning Proposal has not yet been publicly exhibited, it is likely that the provisions of IDO 122 relied on by this proposal will not be in effect when the proposal is finalised. Due to the work already undertaken by the applicant a solution to progress the Planning Proposal is required whilst achieving the outcome intended under the original Council resolution and subsequent Gateway Determination.

The Site

The subject site (Figure 1) comprises four lots on the corner of Matcham Road and Collingwood Drive, Matcham. The site includes:

- Lot 2 DP 561283, 2 Collingwood Drive
- Lot 12 DP 576336, 14 Collingwood Drive
- Lot 11 DP 576336, 24 Collingwood Drive
- Lot 13 DP 576336, 107 Matcham Road



Figure 1: Subject Site Aerial Locality/Context Plan

Each lot within the subject site is approximately 2 Ha in area with the subject site comprising a total area of 8.092 Ha.

The subject site contains a mix of cleared and vegetated areas. The site occupies a ridge and side slopes (some parts having slopes over 20%) that runs in an east-west direction. All four land parcels contain one dwelling-house and associated structures.

2.4 PP/84/2015 - Planning Proposal Collingwood Drive & Matcham Road, Matcham (contd)

The subject site is zoned 7(a) Conservation and Scenic Protection (Conservation) under IDO 122. The minimum lot size applicable to the subject site is 40 Ha.

Land adjoining the site on the southern side of Collingwood Drive and on the eastern side of Matcham Road is similarly zoned 7(a) Conservation and Scenic Protection (Conservation) zone. Land north and west of the site is zoned 7(c2) Conservation and Scenic Protection (Rural Small Holdings) (Figure 2).

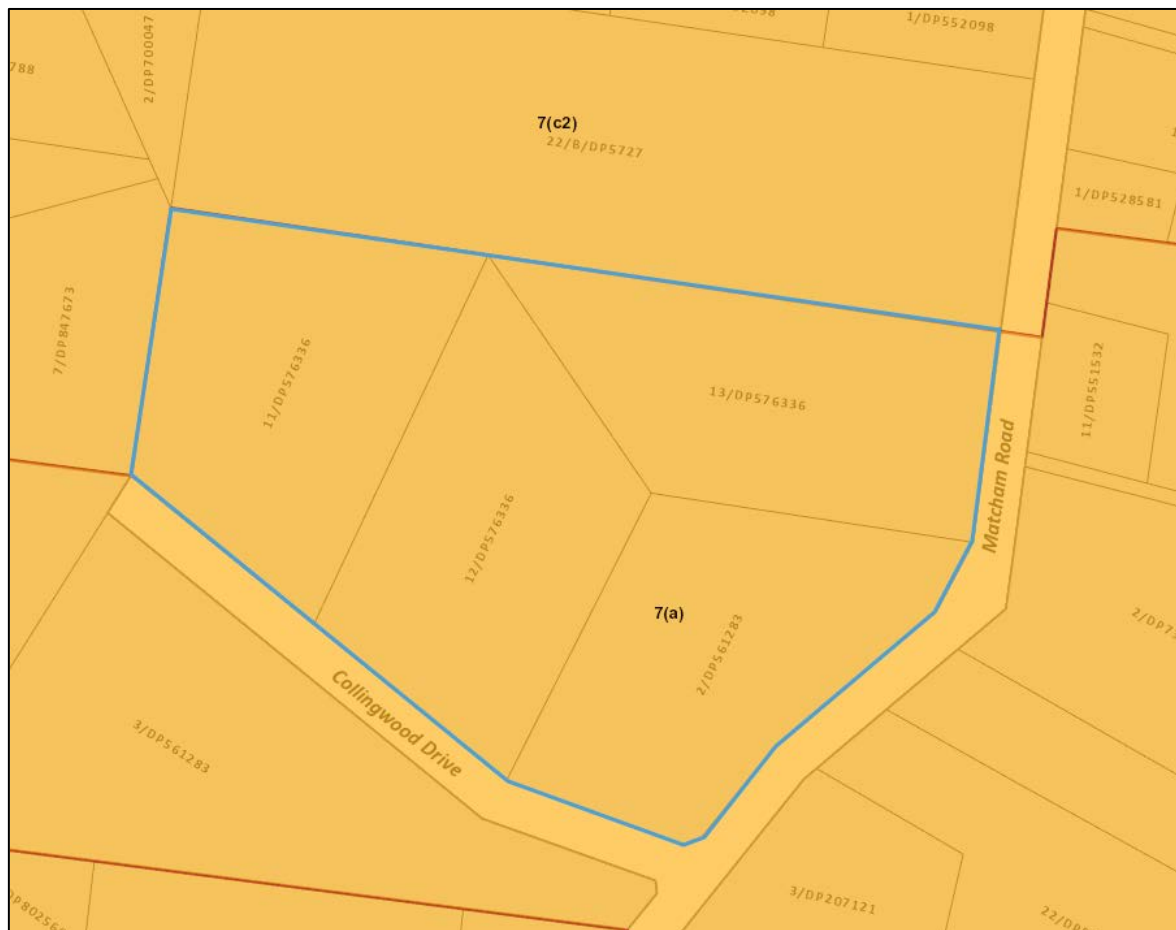


Figure 2: Existing Zoning

The Amended Proposal

An extension to the Gateway Determination for the current proposal has been considered as a potential solution by both Council staff and the applicant. However, given the likelihood that the exhibition and making of the draft CCLEP (and consequential repeal of IDO 122), will precede the finalisation of this Planning Proposal, an extension and subsequent rezoning which referenced IDO 122 would not be able to be carried forward into the CCLEP.

The amended Planning Proposal seeks to amend the proposed zoning of the site to a Standard Instrument zone, consistent with the *Standard Instrument Local Environmental Plan* (SI LEP) template.

Under *Gosford Local Environmental Plan 2014* (GLEP 2014), the E3 Environmental Management Zone is equivalent to the 7(c2) Rural Small Holdings under IDO 122. However under the CCLEP the subject land is proposed to be zoned E4 Environmental Living which is consistent with the strategic direction set out in the Environmental Lands and Urban Edge Review and proposed in the draft CCLEP.

It is considered that the land should not be rezoned E4 Environmental Living under GLEP 2014 as it permits such uses as pubs, restaurants and tourist accommodation which are incompatible with the character of this locality. However, the proposed E4 Environmental Living zone under the draft CCLEP is structured differently and does not permit these tourist uses to occur. It also better defines the rural-residential character of the proposed land use.

To ensure consistency with the zoning framework proposed in the draft CCLEP, it is proposed to amend this Planning Proposal to require the land to be rezoned E4 Environmental Living in the same format as the draft CCLEP and manage the Planning Proposal as an amendment to the draft CCLEP. As the proposed minimum lot size for the E4 Environmental Living zone under the draft CCLEP is 2 Ha, the land will need to be included in Schedule 1 Additional Permitted Uses enabling subdivision down to a minimum lot size of 1 Ha.

In order to achieve the smaller minimum lot size (of 1 Ha) intended by the proposal, and to ensure that Council does not lose an opportunity to acquire or embellish COSS land, the owners have agreed to enter a Voluntary Planning Agreement (VPA) to pay an amount to Council equivalent to the amount that would have been required under IDO 122.

The contribution for the subdivision of each of the four lots into two lots under the bonus lot provisions would be \$92,688.75, or \$370,755 for the entire development. These funds would be used for land purchase and embellishment of land in the Coastal Open Space System (COSS). A VPA would require the payment of this sum prior to the issue of a subdivision certificate.

Assessment

The rezoning of the subject land to E4 Environmental Living under the draft CCLEP has strategic merit on the basis that:

- The existing lots do not satisfy the objectives of the current 7(a) Conservation and Scenic Protection (Conservation) land zoning;
- The existing lots achieve the zone objectives of the E4 Environmental Living under the draft consolidated CCLEP as the lots reflect the rural residential character that supports the overall aesthetic and scenic value of the Matcham area;

- The proposed E4 Environmental Living Zone under the draft CCLEP is consistent with the adjoining land zoning as proposed by the draft instrument;
- The future subdivision of the sites to enable 1 Ha lots is consistent with the character of the area.

The draft CCLEP is based on the SI LEP template. The SI LEP does not include or enable bonus lot provisions such as those which exist under IDO 122.

The introduction of a similar conservation incentive clause (to replace the existing bonus lot provision clause) across the Central Coast will be further considered as part of a separate project following the finalisation of the consolidated draft CCLEP. The proposal will also make a contribution towards the COSS through a VPA mechanism. Such an outcome is consistent with Council's policies relating to the acquisition of COSS land in the former Gosford City Council and therefore will result in a public benefit. Consequently the Planning Proposal, as amended, is suitable for support.

Statutory Compliance and Strategic Justification

The proposal has been assessed having regard for all State Environmental Planning Policies, Ministerial Directions and relevant guidelines set out within the Central Coast Regional Plan 2036 as detailed in Attachment 2.

The proposal is considered to be consistent with these considerations, therefore is suitable for forwarding to the Minister of Planning requesting an amended Gateway Determination.

Internal Consultation

Internal consultation for the current Planning Proposal has been undertaken as summarised below.

Environmental Health

There is sufficient land available on all 4 lots to accommodate wastewater disposal from both the existing dwellings and any new dwellings. The Environmental Health Team therefore has no objections to the proposal, subject to Wastewater Management Plans being submitted for each property at subdivision stage.

Environmental Strategies

The Planning Proposal has sufficiently avoided impacts to biodiversity values of the site and is not likely to have a significant impact on any threatened species, population or ecological communities or their habitats.

External Consultation

Government agency consultation was undertaken in relation to the current Planning Proposal. The Gateway Determination required consultation with the Rural Fire Service (RFS). A revised Gateway Determination may require further agency consultation to be undertaken.

Rural Fire Service

Based upon an assessment of the information provided, NSW RFS raises no objections to the proposal subject to a requirement that the future subdivision of the land complies with *Planning for Bush Fire Protection 2006*.

Financial Impact

The direct cost to Council is the preparation of the Planning Proposal and Council's fee has been paid for this service.

Social Impacts

The potential creation of four additional lots will not result in any adverse social impacts.

Environmental Impacts

These have been outlined in the body of the report.

Link to Community Strategic Plan

Theme 3: Green

Goal F: Cherished and protected natural beauty

F1: Protect our rich environmental heritage by conserving beaches, waterways, bushland, wildlife corridors and inland areas, and the diversity of local native species.

Risk Management

There have been no risks identified to the natural and built environment if this Planning Proposal is supported by Council as previously discussed in this report.

Conclusion

The proposed amendment to the Planning Proposal to zone the land E4 Environmental Living under the draft CCLEP when it comes into effect, is considered to have strategic merit.

It is recommended that the Council support the preparation of an amended Planning Proposal and undertake the necessary next steps to progress the Planning Proposal in accordance with the Planning Proposal process.

Attachments

- | | | |
|----------|----------------------------|-----------|
| 1 | Summary of Proposal | D13413281 |
| 2 | Strategic Assessment - PDF | D13472807 |

Proposal Summary

Applicant	SJH Planning and Design		
Owner	J & V Ryan, N & N Ursino, N Graham, S Glasson		
Application Number	PP 84/2015		
Description of Land subject of planning proposal	<i>Property Description:</i> 2 Collingwood Drive, Matcham <i>Legal Description:</i> Lot 2 DP 561283 <i>Property Description:</i> 14 Collingwood Drive, Matcham <i>Legal Description:</i> Lot 12 DP 576336 <i>Property Description:</i> 24 Collingwood Drive, Matcham <i>Legal Description:</i> Lot 11 DP 576336 <i>Property Description:</i> 107 Matcham Road, Matcham <i>Legal Description:</i> Lot 13 DP 576336		
Site Area	8.092 Ha		
Existing Use	A dwelling-house on each lot		
Proposed Amendments – Central Coast Local Environmental Plan			
Provisions	Existing Provision	Proposed Amendment	Outcome (Supported/Not Supported)
Zoning	7(a) Conservation under IDO 122	E4 Environmental Living	Supported
Minimum Lot Size	40 Ha	2 Ha	Supported
Schedule 1- Additional permitted use	N/A	Minimum Lot Size of 1 Ha	Supported
Height of Building	8m	N/A	Supported

ATTACHMENT 2 - Strategic Assessment



Central Coast Council
Strategic Planning Framework Assessment
2, 14, 24 Collingwood Drive and 107 Matcham Road,
Matcham

PP/84/2015;
January 2019

Relationship to strategic planning framework

Where a regional or sub-regional plan is in place:

1. Is the planning proposal consistent with the objectives and actions of the applicable regional, sub-regional or district plan (including any exhibited draft plans or strategies)?

Central Coast Regional Plan 2036

The *Central Coast Regional Strategy 2036 (CCRP)* applies to the Central Coast local government area (LGA). The Planning Proposal will assist Council in meeting the targets set by the State Government in the Regional Strategy for provision of housing and/or jobs.

The CCRP is to provide the basis of the planning by the local government sets out a number of actions. The table below demonstrates that the Planning Proposal is consistent with the relevant actions identified in the CCRP:

12	Direction 12: Protect and manage environmental values	
	Action	Assessment
12.5	Sensitively manage natural areas on the fringe of urban areas to mitigate land use incompatibility issues and provide important quality of life and tourism benefits	The proposed 1 ha lot size subdivision would successfully protect remnant vegetation on the site as no vegetation is likely to require removal for Bushfire Asset Protection Zones or for the provision of on-site sewage management facilities. Consequently the Planning Proposal is consistent with the CCRP.

Table 1: Central Coast Regional Plan Assessment

2. Is the planning proposal consistent with the local Council's Community Strategic Plan, or other local strategic plan?

Central Coast Community Strategic Plan – One: Central Coast

The *Central Coast Community Strategic Plan* outlines a set of guiding principles, aspirations and values for the community. These reflect on social, economic, environmental and governance aspects for now and the future.

The following strategies outlined in the Community Strategic Plan are applicable to this Planning Proposal:

Theme - Green	
Focus Area – Cherished and Protected Natural Beauty	
Strategies	Assessment
F1 – Protect our rich environmental heritage by conserving beaches, waterways, bushland, wildlife corridors and inland areas and the diversity of local native species	The proposed rezoning to allow subdivision of the land to create an additional 4 lots is unlikely to result in the loss of vegetation through clearing for dwellings, asset protection zones or on-site sewage management works.
F2 – Promote greening and ensure the wellbeing of communities through the protection of local bushland, urban trees, tree canopies and expansion of the Coastal Open Space System (COSS)	The proposed rezoning to allow subdivision of the land to create an additional 4 lots will result in a payment equivalent to that which would have been required under IDO 122 for the acquisition or embellishment of COSS land.

Table 2 – Community Strategic Plan Assessment

Biodiversity Strategy

The Biodiversity Strategy (2008) provides a framework and guide for the management of biodiversity in Gosford area that is consistent with regional, state, national and international strategies, plans and policies. The following Action in the Biodiversity Strategy is applicable to the Planning Proposal:

- 3 *Environmental zoned lands need to be retained with current minimum lot area standards to enable the lot sizes to allow sufficient space for land uses to occur without loss of biodiversity.*

The rezoning of the land to E4 Environmental Living is unlikely to result in the removal of vegetation for Asset Protection Zones or on-site sewage management works, therefore the additional 1 ha lots would not lead to a loss of biodiversity.

**Policy D2.02 – Rezoning of Land Zoned Conservation & Scenic Protection
(Conservation) 7(a)/Environmental Conservation E2**

As the subject land is zoned 7(a), this Policy applies. The Policy objectives are:

- 1 *To define objectives for the Conservation 7(a) / E2 zone to ensure the long term preservation of the scenic and environmental qualities of the region and to ensure Planning Proposals (ie LEPs) are consistent with the prescribed objectives.*
- 2 *To establish criteria to be used by Council to assess requirements to prepare a Planning Proposal. (ie local environmental plan) primarily for the purpose of providing dedication of strategically environmentally/scenically important land for the community benefit in exchange for additional development rights having regard to the land's attributes pertaining to the zone boundary of the 7(a) Conservation zone / Environmental Conservation E2, but also for the purpose to alter the zone, uses, subdivision or other provisions.*

The objectives of the 7(a) zone are:

- a *The conservation and rehabilitation of areas of high environmental value.*
- b *The preservation and rehabilitation of areas of high visual and scenic quality in the natural landscape.*
- c *The provision and retention of suitable habitats for native flora and fauna.*
- d *The prohibition of development on or within proximity to significant ecosystems, including rainforests, estuarine wetlands etc.*
- e *The provision and retention of areas of visual contrast within the City, particularly the "backdrop" created by retention to the ridgelines in their natural state.*
- f *The provision of opportunities for informal recreation pursuits, such as bushwalking, picnic areas, environmental education, etc in appropriate locations.*
- g *The minimisation or prohibition of development so that the environmental and visual qualities of the natural areas are not eroded by the cumulative impact of incremental individually minor developments.*
- h *The minimisation or prohibition of development in areas that are unsuitable for development by virtue of soil erosion, land slip, slope instability, coastal erosion or bushfire hazard.*

As the land is zoned 7(a) the subject land has been identified as having characteristics of environmental value, scenic quality and accommodating habitat for native flora and fauna. Increased density through rezoning, subdivision and subsequent development for dwellings, will occur. Information from the applicant has indicated that Asset Protection Zones and on-site sewage management will not require additional clearing. The conservation and preservation of the existing is consistent with this Policy and the objectives of the 7(a) zone.

Besides being assessed on environmental, statutory and strategic grounds any Planning Proposal pertaining to 7(a) zoned land must include the following:

- Land capability assessment
- Vegetation analysis
- Faunal analysis
- Visual assessment
- Bushfire hazard analysis
- SEPP 19 - Bushland in Urban Areas
- Strategic basis
- Preparation of DCP
- Dedication of land to COSS

Since the preparation of this Policy, the matters relating to land capability, vegetation, fauna and bushfire have become statutory matters which have to be addressed in any Planning Proposal assessment, and have been addressed separately to this Policy in the report. The matters relating to visual quality and COSS are the subject of Council's DCPs or strategies which have also been addressed separately in the report.

Scenic Quality

Chapter 2.2 of Gosford DCP 2013 identifies the site as being in the Coastal Valleys Geographic Unit and in the Matcham-Holgate Landscape Unit. The Matcham-Holgate Landscape Unit is of regional scenic significance due to it being an outstanding example of a rural cultural landscape. The visual features of the valleys include significant topographic enclosure created by major ridgelines, within this framework minor ridges which further break up the views. The Matcham-Holgate area has a low absorption capacity for further development and moderate to high visual sensitivity. Its detracting elements are where development features dominate the landscape features.

The development objectives applicable to this Planning Proposal are:

Opportunities for increases in densities and scale are available in areas not subject to visibility constraints or other physical constraints. Visually constrained land includes land on main roads within scenic protection areas, within scenic protection areas and conservation zoned areas.

Retain current subdivision standards in scenic protection zoned areas to ensure continuing dominance of landscape features over built environment.

Maintain broad patterns of land use within area to ensure protection of landscape diversity and in particular scenic protection and conservation zoned areas.

The Planning Proposal will maintain the broad pattern of land use and lot size already evident within the locality. Therefore the Planning Proposal will not adversely impact the scenic quality of the area.

Character

Chapter 2.1 of Gosford DCP 2013 identifies the site as being in Matcham Character Precinct 2 – Scenic Buffer (see map below). The Development Objectives for the Scenic Buffer are:

1. *Maintain broad patterns of land use within area to ensure protection of landscape diversity and in particular Environmental/Conservation zoned areas.*
2. *Recognise importance of privately owned Environmental/Conservation zoned land in providing a complimentary land system to and a buffer area for COSS lands.*

The desired character for the Scenic Buffer is:

Retain natural slopes and prevent further fragmentation of the tree canopy in order to maintain habitat values and informal scenic characters of hillside or valley properties, plus meandering roads with unformed verges. Along creeks, ridges, slopes or road frontages, conserve all mature bushland remnants that provide scenically-prominent backdrops visible from any road or nearby property. Limit intrusion of structures upon their landscape setting by concentrating new buildings and pavements in existing clearings. Use low-impact construction such as suspended floors and decks rather than extensive cut-and-fill, particularly on elevated slopes or near bushland.

The Desired Character Statement emphasises the importance of the retention of the tree canopy. The proposed subdivision indicates that there is opportunity for each proposed allotment to provide a subdivision design with building envelopes that would not require the removal of trees to satisfy the requirements of an Asset Protection Zone.

3. Is the planning proposal consistent with applicable state environmental planning policies?

The proposal has been considered against the relevant State Environmental Planning Policies (SEPP) as detailed below.

State Environmental Planning Policy	Comment
SEPP No 19 – Bushland in Urban Areas	
<p>The general aim of this Policy is to protect and preserve bushland within the urban areas referred to in Schedule 1 because of:</p> <ul style="list-style-type: none"> (a) its value to the community as part of the natural heritage, (b) its aesthetic value, and (c) its value as a recreational, educational and scientific resource. <p>The specific aims of this policy are:</p> <ul style="list-style-type: none"> (a) to protect the remnants of plant communities which were once characteristic of land now within an urban area, (b) to retain bushland in parcels of a size and configuration which will enable the existing plant and animal communities to survive in the long term, (c) to protect rare and endangered flora and fauna species, (d) to protect habitats for native flora and fauna, (e) to protect wildlife corridors and vegetation links with other nearby bushland, (f) to protect bushland as a natural stabiliser of the soil surface, (g) to protect bushland for its scenic values, and to retain the unique visual identity of the landscape, (h) to protect significant geological features, (i) to protect existing landforms, such as natural drainage lines, watercourses and foreshores, 	<p>The applicant has proposed protection of the existing stands of trees and submitted information that the required Asset Protection Zones and area required for on-site sewage management would require minimal removal of existing vegetation on the site. The Planning Proposal is therefore considered to be consistent with the SEPP.</p>

State Environmental Planning Policy	Comment
<p>(j) to protect archaeological relics,</p> <p>(k) to protect the recreational potential of bushland,</p> <p>(l) to protect the educational potential of bushland,</p> <p>(m) to maintain bushland in locations which are readily accessible to the community, and</p> <p>(n) to promote the management of bushland in a manner which protects and enhances the quality of the bushland and facilitates public enjoyment of the bushland compatible with its conservation.</p>	
SEPP No. 55 – Remediation of Land	
<p>Aims to promote the remediation of contaminated land for the purpose of reducing the risk of harm to human health or any other aspect of the environment</p> <p>(b) by specifying when consent is required, and when it is not required, for a remediation work, and</p> <p>(c) by specifying certain considerations that are relevant in rezoning land and in determining development applications in general and development applications for consent to carry out a remediation work in particular, and</p> <p>(d) by requiring that a remediation work meet certain standards and notification requirements.</p>	<p>SEPP 55 lists some activities that may cause contamination, one of which is agricultural or horticultural activities. Council's historical aerial photographs indicate that the subject land was being used for orchards in 1954. By 1957 the land was being used for market gardens and was still being so used in 1964. By 1986 the land had been subdivided and dwellings built. As the land has been used for agricultural and horticultural activities a preliminary contamination assessment is to be undertaken in accordance with <i>Managing Land Contamination – Planning Guidelines SEPP 55 – Remediation of Land</i>.</p>

Table 3 – State Environmental Planning Policy Assessment

4. Is the planning proposal consistent with applicable Ministerial Directions (s.9.1 Directions)?

The proposal has been considered against the relevant Ministerial Directions as summarised below. The full assessment of these Directions is contained within the Attachments of this proposal.

No.	Direction	Applicable	Consistent
Employment & Resources			
1.1	Business & Industrial Zones	N	N/A
1.2	Rural Zones	N	N/A
1.3	Mining, Petroleum Production and Extractive Industries	N	N/A
1.4	Oyster Aquaculture	N	N/A
1.5	Rural Lands	N	N/A
Environment & Heritage			
2.1	Environmental Protection Zones	Y	Y
2.2	Coastal Protection	N	N/A
2.3	Heritage Conservation	Y	Y
2.4	Recreation Vehicle Areas	N	N/A
2.5	Application of E2 and E3 Zones and Environmental Overlays in Far North Coast LEPs	N	N/A
Housing, Infrastructure & Urban Development			
3.1	Residential Zones	N	N/A
3.2	Caravan Parks and Manufactured Home Estates	N	N/A
3.3	Home Occupations	Y	Y
3.4	Integrating Land Use & Transport	N	N/A
3.5	Development Near Licensed Aerodromes	N	N/A
3.6	Shooting Ranges	N	N/A
Hazard & Risk			
4.1	Acid Sulfate Soils	N	N/A

No.	Direction	Applicable	Consistent
4.2	Mine Subsidence and Unstable Land	N	N/A
4.3	Flood Prone Land	N	N/A
4.4	Planning for Bushfire Protection	Y	Y
Regional Planning			
5.1	Implementation of Regional Strategies	Y	Y
5.2	Sydney Drinking Water Catchments	N	N/A
5.3	Farmland of State and Regional Significance on the NSW Far North Coast	N	N/A
5.4	Commercial and Retail Development along the Pacific Highway, North Coast	N	N/A
5.8	Sydney's Second Airport: Badgery's Creek:	N	N/A
5.9	North West Rail Link Corridor Strategy	N	N/A
5.10	Implementation of Regional Plans	Y	Y
Local Plan Making			
6.1	Approval and Referral Requirements	Y	Y
6.2	Reserving Land for Public Purposes	N	N/A
6.3	Site Specific Provisions	Y	Y
Metropolitan Planning			
7.1	Implementation of A Plan for Growing Sydney	N	N/A
7.2	Implementation of Greater Macarthur Land Release Investigation	N	N/A
7.3	Parramatta Road Corridor Urban Transformation Strategy	N	N/A
7.4	Implementation of North West Priority Growth Area Land Use and Infrastructure Implementation Plan	N	N/A
7.5	Implementation of Greater Parramatta Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	N	N/A

No.	Direction	Applicable	Consistent
7.6	Implementation of Wilton Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	N	N/A
7.7	Implementation of Glenfield to Macarthur Urban Renewal Corridor	N	N/A

Table 4 – S9.1 Ministerial Direction Compliance

Ministerial Section 9.1 Directions

Direction	Comment
Environment & Heritage	
2.1 Environmental Protection Zones	
<p>Aims to protect and conserve environmentally sensitive areas.</p> <p>Applies when the relevant planning authority prepares a planning proposal.</p> <p>A planning proposal must include provisions that facilitate the protection and conservation of environmentally sensitive areas.</p> <p>A planning proposal that applies to land within an environment protection zone or land otherwise identified for environment protection purposes in a LEP must not reduce the environmental protection standards that apply to the land (including by modifying development standards that apply to the land). This requirement does not apply to a change to a development standard for minimum lot size for a dwelling in accordance with clause (5) of Direction 1.5 "Rural Lands".</p>	<p>The subject site exhibits cleared areas suitable for additional housing on 1 Ha lots. The zoning of this land to permit 1 ha sized lots would facilitate the protection and conservation of existing vegetation. The proposal to zone the land to E4 with an APU (under CCLEP) to permit an additional 4 lots would not reduce the environmental protection standards applying to the land and hence be consistent with this Direction.</p>
2.3 Heritage Conservation	
<p>Aims to conserve items, areas, objects and places of environmental heritage significance and indigenous heritage significance.</p> <p>Applies when the relevant planning authority prepares a planning proposal.</p> <p>A planning proposal must contain provisions that facilitate the conservation of items, places,</p>	<p>No items of European Heritage have been identified in any planning instrument as being located on the site.</p> <p>The Due Dilligence Report for Aboriginal Objects concluded that:</p> <ul style="list-style-type: none"> - The proposed activity will be undertaken on disturbed land;

Direction	Comment
buildings, works, relics, moveable objects or precincts of environmental heritage significance to an area, in relation to the historical, scientific, cultural, social archaeological, architectural, natural or aesthetic value of the item, area, object or place, identified in a study of the environmental heritage of the area. This includes items, areas, objects and places of indigenous heritage significance.	<ul style="list-style-type: none"> - The site has a low likelihood of containing Aboriginal objects - An application for an Aboriginal Heritage Impact Permit is not required for this activity.
Housing, Infrastructure and Urban Development	
3.3 Home Occupations	
Aims to encourage the carrying out of low impact small business in dwelling houses. Applies when the relevant planning authority prepares a planning proposal.	The proposal does not impact on the permissibility of home occupations.
Hazard & Risk	
4.4 Planning for Bushfire Protection	
Aims to protect life, property and the environment from bushfire hazards, and encourage sound management of bushfire prone areas. Applies when a planning proposal affects or is in proximity to land mapped as bushfire prone land.	<p>The subject land is classified as Rural Fire Service Bushfire Category 1 and Category 2 and Vegetation Buffer.</p> <p>The RFS has advised that it raises no objections to the proposal subject to a requirement that the future subdivision of the land complies with <i>Planning for Bush Fire Protection 2006</i>.</p> <p>Should Council and DP&E support the amended planning proposal, then the gateway determination may require further consultation with the Rural Fire Service.</p>
Regional Planning	
5.10 Implementation of Regional Plans	
Aims to give legal effect to the vision, land use strategy, policies, outcomes and actions contained within regional strategies. Applies when the relevant planning authority prepares a planning proposal that is located on land addressed within the Far North Regional Strategy, Lower Hunter Regional Strategy, Central Coast Regional Strategy, Illawarra	<p>The Planning Proposal will provide continued housing choice for rural residential opportunities in the Matcham area. There are limited opportunities and areas suitable for this form of development in the local government area.</p> <p>The Planning Proposal seeks a modest increase in housing density which takes account of environmental constraints on the site. The additional four dwellings that will be permitted</p>

Direction	Comment
	<p>as a result of the proposal also will not create a negative impact upon the existing landscape. The proposal reduces the pressure on other genuine lands required as rural resources and constrains rural residential functions to an area already established for that use.</p> <p>The Planning Proposal is considered to be consistent with the directions and actions contained in the Central Coast Regional Plan as indicated in the response to Question 1 above.</p>
Local Plan Making	
6.1 Approval and Referral Requirements	
<p>Aims to ensure that LEP provisions encourage the efficient and appropriate assessment of development.</p> <p>This Direction requires a Planning Proposal to minimise the inclusion of concurrence/consultation provisions and not identify development as designated development.</p>	<p>The planning proposal will not increase the need for referrals for development applications.</p>
6.3 Site Specific Provisions	
<p>Aims to discourage unnecessarily restrictive site specific planning controls.</p> <p>Applies when the relevant planning authority prepares a planning proposal to allow particular development to be carried out.</p> <p>The Planning Proposal must use an existing zone already applying in an environmental planning instrument and not impose any development standards in addition to those already contained in the environmental planning instrument. The proposal shall not contain or refer to drawings/concept plans that show details of the proposed development.</p>	<p>It is proposed that the relevant mapping be updated only subsequent to this proposal and no additional development standards than currently exist would be applied.</p> <p>The proposal shall not contain or refer to drawings/concept plans that show details of the proposed development.</p>

Table 5: S9.1 Ministerial Direction Assessment



Item No: 2.5
Title: Fire Safety report 268 Main Rd Toukley
Department: Environment and Planning

11 March 2019 Ordinary Council Meeting

Trim Reference: CESS/6/2014 - D13460596

Author: Scott Rathgen, Section Manager, Central Coast Building Certification North

Manager: Jamie Loader, Unit Manager, Development Assessment

Executive: Scott Cox, Director, Environment and Planning

Report Purpose

The purpose of this report is to provide a recommendation to Council on whether it should exercise its power to give an order under the provisions of Section 9.34 of the *Environmental Planning and Assessment Act 1979*, (EP&A Act) in relation to a fire safety inspection report received from Fire and Rescue NSW.

Recommendation

- 1 That Council resolve to not exercise its power to issue an order 1 under Part 2 of Schedule 5 of the Environmental Planning and Assessment Act 1979 with respect to the matters raised within the fire safety inspection report received from Fire and Rescue NSW; and**
- 2 That Council give notice of its determination to the Commissioner of Fire and Rescue NSW.**

Background

Council has received a Fire Safety Inspection Report from Fire and Rescue NSW with respect to the premises known as Lot 2 DP 712945, 268 Main Rd Toukley, which was noted as having been received by Council at its meeting of 29 January 2019.

Fire and Rescue NSW inspection reports received by Council are required to be tabled before the Council.

Council is then required to determine whether or not to exercise its power to issue an order 1 under Part 2 of the table of Schedule 5 of the EP&A Act.

Concerns Raised by Fire and Rescue NSW

The concerns raised within the fire safety inspection report received from Fire and Rescue NSW are limited to the following issues;

1. Concerns regarding the functioning of the premises smoke detection and alarm system;
2. Concerns regarding the installed internal fire hydrant system couplings;
3. Concerns regarding the sprinkler booster assembly being not secured in the open position; and
4. Concerns regarding the pictorial elements of the installed exit signs within the building.

Result of Investigation of Issues

In reviewing the inspection report provided by Fire and Rescue NSW to Council dated 13 November 2018, it was noted that the inspection of the premises by Fire and Rescue NSW staff, was undertaken 10 July 2018. This being some five months prior to the fire safety inspection report being provided to Council.

Despite this, the owner of the premises was contacted by Council staff upon receipt of the fire safety inspection report in order to arrange an appropriate site inspection. Upon being contacted, the owner of the premises provided Council staff with various email correspondence between himself and the Fire and Rescue NSW inspecting officer, indicating that the concerns raised within the fire safety inspection report, had largely been complied with.

Council staff have confirmed with the Fire and Rescue NSW inspecting officer that the issues as listed within dot points 1 and 4 above had been complied with by the property owner. Items 2 and 3 however, were in his opinion, outstanding.

The outstanding items relate to technical non-compliance matters potentially impacting on the ability of Fire and Rescue NSW to undertake firefighting operations in the event of a fire within the building. Accordingly, it is the opinion of Council staff, that the rectification of these issues should be addressed through appropriate action by Fire and Rescue NSW who have the same legislative powers as Council in relation to these fire safety matters.

Conclusion

The subject site has not been inspected by Council staff however it is evident that items 1 and 4 as listed within the Fire and Rescue NSW report of 13 November 2018 have been satisfactorily rectified by the property owner. Further, items 2 and 3 as raised within the fire safety inspection report of 13 November 2018 relate to technical non-compliance matters relating to the ability of Fire and Rescue NSW to undertake firefighting operations within the building in the event of a fire.

As such, it is the opinion of Council staff, that these technical non-compliance matters should be rectified by appropriate action undertaken by Fire and Rescue NSW.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

G2: Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect.

Attachments

- 1 Letter from Fire and Rescue d13383216



File Ref. No: BFS18/1537 (3606)
TRIM Ref. No: D18/51429
Contact: Station Officer Paul Scott

20 August 2018

General Manager
Central Coast Council
P.O. Box 20
Wyong NSW 2259

Email: ask@centralcoast.nsw.gov.au

Attention: Manager Compliance/Fire Safety

Dear General Manager

**Re: INSPECTION REPORT
'BUDGEWOI SHOPPING CENTRE'
91 SCENIC DRIVE BUDGEWOI ("the premises")**

Fire & Rescue NSW (FRNSW) received correspondence on 23 May 2018, in relation to the adequacy of the provision for fire safety in connection with 'the premises'.

The correspondence stated that:

A large metal gate approximately 3m in height and 3 to 4m wide has been installed to serve as a barrier across an arcade/laneway which accesses other shops, a rear carpark, accommodation units above shops which are residential. At night, this gate is closed and locked and cannot be opened without a key.

The other end of the egress has a fence and another gate which is closed and locked. People living in the units above will not be able to evacuate without a key.

Pursuant to the provisions of Section 9.32 (1) of the *Environmental Planning and Assessment Act 1979* (EP&A Act), an inspection of 'the premises' on 12 June 2018 was conducted by Authorised Fire Officers from the Fire Safety Compliance Unit of FRNSW.

FIRE AND RESCUE NSW

ABN 12 593 473 110

www.fire.nsw.gov.au

Community Safety Directorate
Fire Safety Compliance Unit

1 Amarina Ave,
Greenacre NSW 2190

T (02) 9742 7434
F (02) 9742 7483

firesafety@fire.nsw.gov.au

Unclassified

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The inspection was limited to the following:

- A visual inspection of the essential Fire Safety Measures as identified in this report only.
- A conceptual overview of the building, where an inspection had been conducted without copies of the development consent or copies of the approved floor plans.

On behalf of the Commissioner of FRNSW, the following comments are provided for your information in accordance with Section 9.32 (4) and Schedule 5, Part 8, Section 17(1) of the EP&A Act. Please be advised that Schedule 5, Part 8, Section 17(2) requires any report or recommendation from the Commissioner of FRNSW to be tabled at a Council meeting.

COMMENTS

The following items were identified as concerns during the inspection:

1. Essential Fire Safety Measures

- 1A. Certification – An Annual Fire Safety Statement was not displayed in a prominent position at the premises contrary to the requirements of Clause 177 of the Environmental Planning and Assessment Regulation 2000 (EP&A Reg).

2. Access and Egress

- 2A. Two steel security gates providing access to Scenic Drive and Republic Lane are capable of being locked preventing persons from accessing the roadway contrary to the requirements of Clause D1.10 of the National Construction Code 2016 Volume One, Building Code of Australia (NCC). As an aside, it appears at first glance, the gate (the subject of the fire safety concern) may affect the occupants ability to egress at No. 83 Scenic Drive.

FRNSW is therefore of the opinion that there are inadequate provisions for fire safety within the building.

RECOMMENDATIONS

FRNSW recommends that Council:

- a. Inspect and address any other deficiencies identified on 'the premises' and require item no. 1 and item no. 2 of this report be addressed appropriately.

FIRE AND RESCUE NSW

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Unclassified

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This matter is referred to Council as the appropriate regulatory authority. FRNSW therefore awaits Council's advice regarding its determination in accordance with Schedule 5, Part 8, Section 17 (4) of the EP&A Act.

Should you have any enquiries regarding any of the above matters, please do not hesitate to contact Station Officer Paul Scott of FRNSW's Fire Safety Compliance Unit on (02) 9742 7434. Please ensure that you refer to file reference BFS18/1537 (3606) for any future correspondence in relation to this matter.

Yours faithfully

6776 [REDACTED]
Paul Scott
Acting Team Leader
Fire Safety Compliance



Item No: 3.1
Title: Renaming of Trafalgar Avenue Playground Woy Woy
Department: Environment and Planning

11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13441788

Author: Brett Sherar, Unit Manager, Open Space and Recreation

Executive: Scott Cox, Director, Environment and Planning

Report Purpose

The purpose of this report is for Council to consider the naming of the Trafalgar Avenue Playground Woy Woy to "The Runway". The report identifies the outcomes of consultation with the community by the Geographical Names Board.

Recommendation

That Council endorse the renaming of Trafalgar Avenue Playground Woy Woy to The Runway.

Background

At the Ordinary Meeting of the Central Coast Council on 26 October 2016, Council resolved as follows:

- 449/16 *That Council resolve to adopt the proposed naming of The Runway.*
- 450/16 *That Council place the proposal on public exhibition for a period of twenty eight days.*
- 451/16 *That Council formally submit the proposal to the Geographical Names Board for approval if no significant objections are received.*

The Umina Community Group initiated a request for the renaming of Trafalgar Avenue Playground, Woy Woy to The Runway in 2016. Following the resolution of Council on 26 October 2016, the proposal was placed on public exhibition for 28 days. As no objections were received by Council to the proposal, a submission was provided to the GNB to change the name of this park to The Runway. The GNB advertised the submission in the Central Coast Express Advocate on 12 April 2017 and this was also published on the GNB website. Consequently, the GNB received one communication in support of the name The Runway and three objections to the name The Runway, proposing alternative names. (See Attachment 1 which is confidential as it provides personal details of the submissions received). The GNB has asked Council to consider the objections and provide reasons for these alternate names not being supported.

Following the closure of the submission period by the GNB for renaming this park The Runway on 16 May 2017, Council was asked to address the objections received before the renaming could progress. This report seeks to address those objections.



Photo 1: Trafalgar Avenue Playground Woy Woy

Historical information in relation to the park and the request for the naming The Runway is provided in Attachment 2 and lends weight to the original resolution of Council to name the park The Runway.

Consultation

Consultation with the community occurred in the form of public exhibition for a minimum 28 day period between 12 April 2017 and 15 May 2017 by the GNB in the local press and on their website.

Comments received regarding the renaming:-

1: The name should be 'Runway Park'.

Comment

In the opinion of staff reviewing the comments received, the alternate name "Runway Park" was less appropriate than the proposed name "The Runway" due to the fact that the Park currently sits on a World War II airfield and runway.

2: Provides a request for the name 'The Airstrip'

Comment

This name is very broad, not specific enough and could cause confusion to the park's purpose.

3: Provides a request for the names:

- **'Reccy Park and Emme or Emmo Park –**

Comment

These names are considered to be too colloquial and do not give the reserve the formal recognition it deserves;

- **Victory Park**

Comment

This is not associated with any great victory in World War II

- **Pacific Park**

Comment

This is considered too broad and cannot be associated with the original use of the reserve;

- **Legacy Park**

Comment

This name may get confused with the charity organisation named Legacy;

- **Vigilance Park**

Comment

This name does not suitably recognise the park's original purpose.

Other Options

Option 1

That Council supports the change of name from Trafalgar Avenue Playground to The Runway.
Recommended

Option 2

That Council does not support the name change and the park remains known as Trafalgar Avenue Playground. **Not Recommended** for the reasons listed earlier in the report.

Option 3

That Council considers one of the alternate names, identified above, that were received during the public exhibition regarding the renaming of Trafalgar Avenue Playground. **Not Recommended** for the reasons identified above.

Financial Impact

Should Council support the change of name, the financial impact would be limited to the cost of signage to the park which is approximately \$800.00. There are funds available in the current Open Space and Recreation Unit 2018/19 budget for this purpose.

Link to Community Strategic Plan

Theme 1: Belonging

Goal A: Our community spirit is our strength

B-A2: Celebrate and continue to create opportunities for inclusion where all people feel welcome and participate in community life.

Conclusion

As there were no objections to the renaming of the park, only alternate suggestions of names, it is recommended that Council should rename Trafalgar Avenue Playground to "The Runway".

Attachments

- | | | | |
|---|--|-----------|-----------|
| 1 | Confidential - Geographical Names Board Proposal Comments - | Enclosure | D13441956 |
| 2 | Historical Site Information on Trafalgar Avenue Playground Woy Woy | | D13441962 |

The park sits on land that was a military airstrip in WWII. There is a more complete history of the airstrip here <http://woywoynet.blogspot.com.au/2015/05/woy-woy-raaf-airfield-ww2.html>

And this picture shows the location of the WWII runway and the park.



Images - Steven Spillard www.woy-woy.com

A short summary of the history is

Woy Woy RAAF Aerodrome 1942 - Codename Project 240

- In 1942 the Australian Army constructed an airstrip for use by the RAAF
- The airstrip ran roughly adjacent to Trafalgar Avenue between Mc Masters Road in the North and Oxford St in the south
- The airfield was part of a coastal network of landing grounds for military aircraft travelling along the eastern seaboard
- The original purpose of the airfield was to house 8 medium bombers used for coastal patrol activities , the field was eventually designated as an Emergency Landing Ground (ELG) as the threat of invasion diminished
- Although no aircraft were stationed here full time , there are records of military aircraft landing for repairs and overnight stop offs
- After the war locals used the airstrip for car and motorbike races , horse riding and Marshall Airways conducted joy flights every weekend in the 50's
- In 1950 a Tiger Moth biplane overshot the runway and crashed into the roof of a house in Nelson Avenue

- Despite petitions by locals the airfield was closed soon after and the land was divided up
- into housing allotments
- This park is part of the old runway surface, here you can still find some of the red gravel
- used in it's construction

Historical information courtesy of Steven Spillard.

The Umina Community Group <http://www.uminacommunitygroup.com.au> with CCC is completing a major upgrade of the park which has greatly increased it use by the local community. As part of this upgrade we saw the opportunity to tie in the WWII history to the park. This way we could use the park as a narrative on WWII history and the real fear of Australia being invaded, which lead to people signing up to defend our way of life. To do this, we have designed the landscape features of the park around an airfield theme and we also looked at giving the park an appropriate name. The park design includes a tricycle path that flows around the park like planes around clouds and also includes a runway section, we plan to have painted picture along the path of planes.



You can see parts of this coming together already



The park had no current name both formally and in use in the community. The community group discussed a number of names and socialised them with members, neighbours and friends. CCC also formally ran an exhibition period and formally endorsed the name "The Runway". "The Runway" was chosen as it reflects a young person's vocabulary for the airstrip and gave a name which could be used as a meeting place "meet you at the runway". We wanted the park and its name to represent the current theories around community development and the sense of place.

Item No: 3.2
Title: Conduct of the 2020 Local Government Elections
Department: Governance



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13463049

Author: Kathy Bragg, Acting Section Manager, Governance

Manager: James Taylor, Acting Unit Manager, Governance and Business Services

Executive: Shane Sullivan, Acting Director Governance

Report Purpose

To allow Council to consider how the September 2020 Local Government election is to be administered in light of the Office of Local Government update that IPART will be reviewing the New South Wales Election Commission.

Recommendation

- 1 That Council resolves pursuant to s.296(2) and (3) of the Local Government Act 1993 (NSW) (the Act) that an Election arrangement be entered into by contract for the NSW Electoral Commissioner to administer all Elections of the Council.**
- 2 That Council resolves pursuant to s.296(2) and (3) of the Act, as applied and modified by s.18, that a council poll arrangement be entered into by contract for the NSW Electoral Commissioner to administer all Council polls of the Council.**
- 3 That Council resolves pursuant to s.296(2) and (3) of the Act, as applied and modified by s.18, that a constitutional referendum arrangement be entered into by contract for the NSW Electoral Commissioner to administer all constitutional referenda of the Council.**
- 4 That Council request the Chief Executive Officer to advise the NSW Electoral Commissioner before 12 March 2019 that Council has resolved to enter into an Election arrangement with the NSW Electoral Commissioner to administer all Council's Elections, polls and constitutional referenda.**
- 5 That Council requests the Chief Executive Officer to advise NSW Regional Procurement as soon as practical that Council has resolved not to enter into an agreement with the Australian Election Company.**

Context

Council at its meeting held on 11 February 2019 resolved:

- 85/19 *That Council, as advised by the Office of Local Government, postpone making a resolution pursuant to s.296(2) and (3) of the Local Government Act 1993*

(NSW) (the Act) to enter into an Election arrangement with any provider to administer Council's future Elections, polls and constitutional referenda.

86/19 *That Council request the Chief Executive Officer provide a further report back to Council dealing with the findings of the IPART report to the Minister for Local Government and the Election arrangement for the September 2020 Council Election.*

87/19 *That Central Council resolves, pursuant to s.11(3) of the Local Government Act 1993, that the attachments to this report remain confidential as the attachments include "commercial information of a confidential manner".*

Council resolved this way as a result of advice received from the Office of Local Government (OLG) on the Friday before the Council Meeting informing Council that the Independent Pricing and Regulatory Tribunal (IPART) has been approved by the NSW Government to undertake a review of the costs of conducting local government elections in NSW. The Terms of Reference for the IPART report have been set out by the NSW Premier and can be viewed [here](#).

Section 296AA of the *NSW Local Government Act 1993* (the Act) states that:

- (1) *At least 18 months before the next ordinary election of councillors for a council, the council must resolve:*
 - (a) *to enter into an arrangement with the Electoral Commissioner, by contract or otherwise, for the Electoral Commissioner to administer elections of the council (as provided by section 296), or*
 - (b) *that the elections of the council are to be administered by the general manager of the council.*

This means under the current legislation, for the 2020 Local Government Election (the Election) a resolution regarding the administration of the Election needs to be made by Council before 12 March 2019. Council needs to determine whether to engage the NSW Electoral Commission (NSWEC), to administer the Election internally, or appoint an agent to administer the Election on behalf of Council.

However, the OLG has advised that it is proposed to introduce legislation in the first parliamentary sitting period of 2019 following the NSW State Election to amend the *Local Government Act 1993* (the Act) to extend the deadline for NSW councils to make a decision on the administration of their elections. The deadline will be extended to 1 January 2020.

Technically, should no resolution be made prior to 12 March 2019 regarding the conduct of the 2020 Local Government Election, Council will be in breach section 296AA of the Act as it currently stands.

It is noted that under section 296(5) of the Act, Council can enter into an election arrangement with the NSWEC to administer an ordinary council election less than 15 months before the election by resolving to enter into the election arrangement and if the NSWEC is satisfied that there are exceptional circumstances that make it necessary or desirable for the election to be administered by the NSWEC. It is likely that the Council Circular would fall into "exceptional circumstances" under section 296(5) of the Act, which means that formal contractual arrangements regarding the conduct of the election with the NSWEC would be finalised after the IPART review has concluded.

Efforts have been made to confirm this understanding. While some verbal advice has been received from the OLG, the Chief Executive Officer has written to the NSW Electoral Commissioner, the Chief Executive of the Office of Local Government, and the Secretary of the Department of Premier and Cabinet requesting their urgent written advice on this matter. A copy of these letters are attached to this report.

At the time that this report was completed two responses (one from the OLG and one from the NSWEC) were received to the attached letters.

The OLG's response letter dated 22 February 2019 is Attachment 2 to this report and essentially summaries the OLG [Circular 19-02](#) discussed in the Council Report to the 11 February 2019 Ordinary Council Meeting, item 3.2 titled "Conduct of the 2020 Local Government Elections".

The NSWEC's response email is dated 27 February 2019 is Attachment 3 to this report and essentially summaries the NSWEC previous communication discussed in the Council Report to the 11 February 2019 Ordinary Council Meeting, item 3.2 titled "Conduct of the 2020 Local Government Elections". Any subsequent advice will be provided to Councillors as it is received.

As previously resolved by Council (86/19) a further report will be presented to Council once the IPART review has been concluded

Risk Assessment

Provision of services by NSWEC

It is important to note that any savings in the conduct of the Election should not come at the expense of the principles of openness, transparency, community confidence and accountability that underpin the arrangements of Elections.

In previous Elections the NSW Electoral Commissioner has highlighted that should Council resolve not to contract the NSWEC to administer the Election, then no services or advice would be made available by them, beyond those required by legislation. This is due to the fact that the Commissioner will take full responsibility for the conduct of the Election if the NSWEC administers the Election. However the Commissioner will take partial responsibility should Council administer the Election itself.

The NSWEC has advised that its returning officer training program is customised specifically to complement the NSWEC's own business processes, procedures and IT systems. It combines on-line and face to face training and is centred around training the Returning Officers in using the NSWEC's computer applications. As such, this training program is not transferable to the differing operating environments of individual councils. Similar constraints apply to any manuals or handbooks prepared by the NSWEC.

Council would also not have the benefit of having the NSWEC staffing the hotline used by the public to address a range of elections questions and issues. It is difficult to place a value on this service, which is included when NSWEC is engaged.

The only services the NSWEC would provide to Councils that administer their own Election are enrolment services. This includes the provision of authorised rolls, candidate rolls, an online look-up facility for non-residential electors, a list of general postal voters and enrolment declaration envelopes. These products and services will be provided at cost to Council.

It is noted that were Council to engage the NSWEC we would be one of many Councils engaging the NSWEC and as such may not receive focused service or priority. To mitigate this, staff would actively engage with the provider to ensure the best possible outcomes for the Central Coast and would advocate for the highest level of service for Council's elections.

Countback Election

Recent amendments to the [Local Government \(General\) Regulation 2005](#) (the Regulation) have given effect to the 2014 amendments to the [Local Government Act 1993](#) (the Act) to give Councils the option of holding a countback Election to fill casual vacancies in the first 18 months of their terms instead of holding a costly by-Election and have prescribed the administrative requirements for countback Elections.

A countback Election to fill a casual vacancy must be conducted by the Returning Officer who conducted the Election at which the person whose departure created the casual vacancy was elected. If that is not possible, the countback Election must be conducted by the substitute Returning Officer at that Election and if that is not possible, by another Returning Officer appointed in accordance with the Act.

If a Council appoints a Returning Officer and substitute Returning Officer who are employees of a commercial electoral services provider, the Council's option to resolve to enter into an Election arrangement with the NSWEC for the administration of a particular countback Election may be limited by both the Act as well as the contractual arrangements agreed to between the Council and the commercial electoral services provider.

For example, the NSWEC would not be able to administer a countback Election for a Council where it did not administer its ordinary Election if the NSWEC does not have access to the

electoral material, data and other information held by the Council or a commercial electoral services provider in relation to the ordinary Election.

To retain the option to engage the NSWEC to conduct a particular countback Election, Councils must ensure (amongst other things) that any contractual arrangement they enter into with commercial electoral services providers to manage their ordinary Election allows them to retain or to have ongoing access to ballots cast and other electoral material, information and data relating to the ordinary Election.

Even where contractual arrangements between the Council and a commercial electoral services provider make provision for the retention of electoral material, information and data, it may still not be possible for the NSWEC to undertake a particular countback Election for a Council because the provider's systems and procedures with respect to electoral material, information and data may not be compatible with the NSWEC systems and procedures.

To exercise the option of filling casual vacancies in the first 18 months using a countback Election, Councils must resolve at their first meeting following the ordinary Election to fill vacancies using countback Elections. A further report to Council will be provided addressing this issue and any further guidance provided by the Office of Local Government closer to the relevant time.

Given the recent amendments, it is considered a significant risk should Council resolve not to engage the NSWEC

Options

Option One (recommended)

Should Council determine to comply strictly with the current legislation, the options available to Council are set out in the previous Council Report to the 11 February 2019 Ordinary Council Meeting, item 3.2 titled "Conduct of the 2020 Local Government Elections " and will not be repeated here.

The only outstanding issue for Council is the failure of the NSW Electoral Commission to provide costings as previously agreed. With the involvement of IPART in reviewing the costs for conducting Local Government Elections, Council has grounds to determine that IPART will ensure that NSW councils are receiving value for money from the NSWEC.

As such it is now recommended that Council resolve to engage the NSW Electoral Commission to ensure the highest levels of community confidence in the conduct of the election.

It is also reasonable to consider that s296(5) of the Act will be applied given the exceptional circumstances, which means that formal contractual arrangements regarding the conduct of the election by the NSWEC would be finalised after the IPART review has concluded.

For Councillors ease of reference, should Council determine to enter into an arrangement with the NSW Electoral Commissioner to administer all Elections of Council and comply with the current 12 March 2019 deadline, the resolution contained in the recommendation section above would be appropriate.

Option Two

Council may choose to adhere to its resolution of 11 February 2019 and postpone making a resolution pursuant to s.296(2) and (3) of the Local Government Act 1993 (NSW) (the Act) to enter into an Election arrangement with any provider to administer Council's future Elections, polls and constitutional referenda.

The risk of this option is that technically Council will be non-compliant with the Act as it currently stands. However this risk needs to be balanced by the fact that the OLG has provided written advice in its [Circular 19-02](#) that the amending legislation will be passed granting the extended timeframe.

This would allow Council the option of making a determination based upon the cost estimate previously provided compared with an estimate from the NSW Electoral Commission. While it is noted that cost would not be the sole determinant in selecting a provider, it is a reasonable consideration for Council.

Should Council choose Option Two the following resolution wording is recommended:

- 1 *That Council, as advised by the Office of Local Government, postpone making a resolution pursuant to s.296(2) and (3) of the Local Government Act 1993 (NSW) (the Act) to enter into an Election arrangement with any provider to administer Council's future Elections, polls and constitutional referenda.*
- 2 *That Council request the Chief Executive Officer to advise the NSWEC before 12 March 2019 that Council has not resolved to enter into an Election arrangement with the NSW Electoral Commissioner to administer all Council's Elections, polls and constitutional referenda because of the information contained in the OLG's [Circular 19-02](#).*
- 3 *That Council note that it is of the understanding that the current circumstances as advised by the Office of Local Government would constitute exceptional circumstances in accordance with section 296 (5)(b) of the Local Government Act 1993 (NSW).*

Financial Impact

Funds for the conduct of the 2020 Local Government Election will be included in the 2020/21 Budget.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

R-G2: Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect.

Critical Dates or Timeframes

- | | |
|--------------------------|--|
| 12 March 2019 | Council must advise the NSWEC if Council has resolved to enter into an Election arrangement with the NSW Electoral Commissioner to administer all Council's Elections, polls and constitutional referenda. |
| 1 January 2020 | Proposed extended deadline for NSW councils to make a decision on the administration of their elections, pending amendments to the legislation. |
| 12 September 2020 | NSW Local Government Elections |

Attachments

- | | | | |
|----------|--|-----------|-----------|
| 1 | Letter Regarding 2020 Local Government Elections Deadline | Enclosure | D13462285 |
| 2 | Tim Hurst- Chief Executive- Office of Local Government - Response Letter | Enclosure | D13470818 |
| 3 | Email: Conduct of the 2020 NSW Local Government Elections | Enclosure | D13474848 |

Item No: 3.3
Title: Code of Meeting Practice
Department: Governance

11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13452843

Author: Kathy Bragg, Acting Section Manager, Governance

Manager: James Taylor, Acting Unit Manager, Governance and Business Services

Executive: Shane Sullivan, Acting Director Governance

Report Purpose

To consider a new Code of Meeting Practice that complies with the Model Code of Meeting Practice for Local Councils in NSW as prescribed under the [Local Government \(General\) Regulation 2005](#) (the Regulation) for the purpose of placing on public exhibition as required..

Recommendation

- 1 That Council include the Further Amendments Recommended set out in this report in the proposed Draft Code of Meeting Practice that is Attachment 1 to this report.**
- 2 That Council give public notice of the proposed Draft Code of Meeting Practice that is Attachment 1 to this report (which must specify that submissions may be made to Council for a period of not less than 42 days from the date on which the proposed amended Code is first publicly exhibited) and publicly exhibit that proposed amended Code for not less than 28 days in accordance with section 361 of the [Local Government Act 1993](#).**
- 3 That Council note that a further report will be provided to Council on 27 May 2019 setting out submissions received by Council following the public exhibition of the proposed Draft Code of Meeting Practice, with recommendations in respect to the adoption of a new Central Coast Council Code of Meeting Practice.**

Context

Following a lengthy consultation process, a Model Code of Meeting Practice (Model Meeting Code) has been prescribed under the [Local Government \(General\) Regulation 2005](#) (the Regulation) and the existing meetings provisions of the Regulation have been repealed.

The Model Meeting Code is available on the Office of Local Government's (OLG) [website](#) and has been designed to achieve a range of outcomes, including:

- Promoting, as the principal object of meetings, the making of decisions by the governing bodies of councils that are in the best interests of the Council and the community as a whole;
- Promoting more accessible, orderly effective and efficient meetings and to provide councils with the tools to achieve these outcomes;
- Prescribing principles to inform the way in which meetings are conducted and to prescribe meeting rules that are consistent with these principles;
- Codifying areas of common practice across councils in a way that is clear, efficient, leads to better informed and more effective decision making and that is consistent with the requirements of the Local Government Area;
- Promoting greater consistency between councils across the State in key areas of meetings practice without losing the ability to allow some variation in practice to meet local needs or expectations;
- Allowing greater flexibility in the conduct of meetings to accommodate a range of potential scenarios that were not addressed by the previous prescribed meeting rules;
- Simplifying the language used to make the prescribed meeting rules more accessible and easier to understand; and
- Modernising the rules to accommodate current and emerging technologies (e.g. electronic notice, electronic voting systems and webcasting).

The Model Meeting Code, is required to be adopted six months from the date it was prescribed by all NSW councils (that is by **14 June 2019**). The Model Meeting Code has two elements:

- It contains mandatory provisions (indicated in **black font**) that reflect the existing meeting provisions of the [Local Government Act 1993](#) (the Act) and update and enhance the meeting provisions previously prescribed under the Regulation to reflect contemporary meetings practice by councils; and
- It also contains non-mandatory provisions (indicated in **red font**) that cover areas of meetings practice that are common to most councils but where there may be a need for some variation in practice between councils based on local circumstances. The non-mandatory provisions also operate to set a benchmark based on what the OLG sees as representing **best practice** for the relevant area of practice.

All NSW councils are required to adopt a Code of Meeting Practice that incorporates the mandatory provisions of the new Model Meeting Code prescribed by the Regulation. The draft Central Coast Council's Code of Meeting Practice is Attachment 1 to this report and aligns to the Model Meeting Code. The following colour code has been used throughout the draft Code:

Black Font: Mandatory provisions that reflect the meeting provisions of the Act. Council must adopt those provisions in its Code of Meeting Practice.

Red Font: Non-mandatory provisions that set a benchmark as ***best practice*** in Council Meetings.

Key Changes

The Model Meeting Code contains the following new elements:

- new meetings principles;*
- optional rules for pre-meeting councillor briefings;*
- optional rules for public forums;*
- a new requirement for meetings to be webcast;*
- new rules limiting the use of mayoral minutes without notice to cases of urgency;
- optional rules requiring a staff report for motions seeking decisions that do not align with councils' integrated planning and reporting (IP&R) objectives;
- optional rules allowing multiple items to be adopted in a block;*
- optional rules allowing rescission motions to be dealt with at the same meeting in cases of urgency and allowing matters to be recommitted to correct an error;*
- optional rules placing time limits on meetings.* and
- a template for Motions requiring the Expenditure of Fund.

Those marked with an asterisk (*) above are already contained in Council's adopted Code of Meeting Practice.

Council to Specify – areas for determination by Council

Under the Model Meeting Code there are a number of areas which have been identified as **[Council to Specify]**. In these clauses, the previously resolved (as contained in Council's adopted Code of Meeting Practice) frequency, time, dates and locations have, in the majority of cases, been inserted for Councillors ease of reference. There are three exceptions to this which are discussed further below.

1. Notice of Motions and Questions with Notice.

There is a requirement within the Model Code of Meeting Practice that requires Notices of Motion and Mayoral Minutes to identify appropriate funding sources when recommended the application of resources. During the public exhibition period, staff will prepare a process to assist Councillors with this requirement.

It is also noted that the Model Code of Meeting Practice removes the provision for Questions on Notice to be raised at a meeting. There is now a requirement that they be lodged prior to the meeting in accordance with the same time frame as for Notices of Motion.

As a result, and to facilitate these requirements it is proposed to increase the time frame prior to the meeting from seven business days to twelve business days for the provision by Councillors of notice of any business they wish to be considered by Council at the next

Ordinary Meeting (Notice of Motions (Clause 3.9) and Questions with Notice Clause 3.13) as contained in the attached draft Code of Meeting Practice).

Under the Model Code of Meeting Practice (Clause 3.15 of the attached draft Code of Meeting Practice), Council Staff can respond to Question with Notice :

by way of a report included in the business paper for the relevant meeting of Council or orally at the meeting."

To allow for this an additional five (5) business days has been added to the existing seven (7) business days for Council staff to provide a written response to be included in the next Ordinary Meeting Agenda.

2. *Public Forum*

For the purposes of the [Council to Specify] areas in the Public Forum, it is recommended to increase the Public Forums from the existing 30 minutes as contained in Council's adopted Code of Meeting Practice to 60 minutes. The reasoning for this are discussed below under **Amendments Recommended**.

3. *Duration of Speeches*

Under the Model Meeting Code a time limit of five (5) minutes has been allowed for Councilors speaking at any one time unless Council Resolved to shorten the durations of speeches. This time period has been amended in Clause 10.22 of the attached draft Code of Meeting Practice to reflect the three (3) minute cap as contained in Council's adopted Code of Meeting Practice.

Amendments Recommended

Council had in its adopted Code of Meeting Practice, additional provisions to the Model Meeting Code which enhanced, complemented and clarified the process of Council Meetings. Some of these additional provisions are set out below and are recommended to be included in the attached Draft Code of Meeting Practice when it is placed on public exhibition:

1. *Timing of Ordinary Council Meetings*

It is proposed to include the following as a new clause after Clause 3.1 under *Timing of Ordinary Council Meetings* (page 7 of the attached draft), to provide clarity as to what will happen when a Council Meeting date falls upon a public holiday and to specify our target with regard to provision of the Agenda:

Where scheduled Ordinary Meetings of Council fall on a Public Holiday, the meeting will be held on the day immediately after the Public Holiday.

The Agenda Paper will be distributed by 5.00 PM six (6) business days before the meeting.

2. Extraordinary Meetings

It is proposed to add the following information in new clause after Clause 3.2 under *Extraordinary Meetings* (page 7 of the attached draft), to provide clarity as to where Extraordinary meetings may be held:

Extraordinary Meetings of Council will be held at either Gosford or Wyong depending on the timing within the meeting cycle.

3. Time Limit on Debate

It is proposed to include the following information in two new clauses after Clause 10.30 under *Limitation on Numbers and Duration of Speeches* (page 24 of the attached draft), to provide clarity as to the length of time that an item can be debated:

Debate on any item of business on the agenda or transaction without notice may not continue for more than 30 minutes. At the expiration of this time, the Chairperson will stop the Councillor speaking at the time and, after permitting the mover of the motion three minutes right of reply, put the put motion to Council to be voted on in the following form:

Chairperson: "The time for debate has expired. Under Council's Code of Meeting Practice, I now invite the mover of the motion a three minutes right of reply, following which I will put the motion to Council for voting."

There will be rare occasions when an issue before Council is one of great importance to the whole of the Central Coast when limiting debate appears inappropriate. In these cases a Councillor must move, prior to the commencement of the debate, to remove the time limit on debate contained in Clause 10.31.

4. Public Forums

The Office of Local Government (OLG) strongly recommends that NSW councils make provisions in their Codes of Meeting Practice for some form of public access or input into council decision making that is separated from Council Meetings. In the commentary contained in the Model Meeting Code, the OLG advises that:

Public forums should not be held as part of a council or committee meetings. Council or committee meetings should be reserved for decision-making by the council or committee of council.

The OLG also states that in the interests of ensuring informed decision making, there should be a gap between the public forum and the meeting to allow Councillors the time to properly consider matters raised at the public forum and, if necessary, to seek further input and guidance from Council Staff before being required to make a decision on those matters.

The Public Forums part of the Model Meeting Code has been reproduced in full in Council's draft Code of Meeting Practice, which if adopted will mean that Council continues to hold a thirty (30) minute Public Forum immediately prior to each Ordinary Meeting of Council.

In the majority of cases, these forums have been exceeding the thirty (30) minute time allowance (impacting on the running of Council Meeting) and do not currently provide for a gap to allow Councillors the time to properly consider matters raised.

Council has the following options in relation to the timing issues surrounding Public Forums:

1. keep the times of the Public Forums as set out in Council's adopted Code of Meeting Practice (not recommended as this will likely not address the issues); or
2. move the Public Forums to another day; or
3. run the Public Forums for sixty (60) minutes starting at 5:00 PM to 6:00PM with dinner from 6:00 PM to 6:30 PM (to allow Councillors the time to properly consider matters raised) followed by the Council Meeting commencing at 6:30 PM (recommended).

If this option is preferred by Councillors the following would be the timeline for Council Meeting days:

Starting time	Finishing time	Event
4.00 PM	5.00 PM	Pre-Meeting Briefing Sessions (closed to the public)
5.00 PM	6.00 PM	Public Forum
6.00 PM	6.30 PM	Dinner
6.30 PM	10.30 PM	Ordinary Council Meeting

One further recommended addition to Public Forums not contained in the Model Meeting Code, but part of Council's adopted Code of Meeting Practice, is the restrictions on who can speak at Public Forum. Currently, serving Councillors are prohibited from speaking at Public Forums.

It is recommended that this provision be included and extended in a new clause after Clause 4.23 under *Public Forums* (page 13 of the attached draft), in order to ensure that Public Forums remains a platform for affected persons and the community to raise concerns to be considered in Council's decision making process:

Serving Councillors, Members of Federal and State Parliament, as well as nominated candidates at Federal, State or Local Government elections are not permitted to speak at a Public Forum.

Options

Option one

Do nothing. Council could resolve not to amend and place on public exhibition the attached draft Code of Meeting Practice.

If Council fails to adopt an Amended Code of Meeting Practice by **14 June 2019**, under transitional provisions contained in the Act and the Regulations any provision of Council's adopted Code of Meeting Practice that is inconsistent with a mandatory provision of the Model Meeting Code prescribed under the Regulation, will automatically cease to have any effect to the extent that it is inconsistent with the mandatory provision of the Model Meeting Code.

Option two

Council could resolve to place on public exhibition the attached draft Code of Meeting Practice as currently drafted.

All NSW councils are required to adopt a Code of Meeting Practice that incorporates the mandatory provisions of the Model Meeting Code prescribed by the Regulation, by 14 June 2019. Councils are not required to adopt the non-mandatory provisions of the Model Code of Meeting Practice, however these provisions are designed to set a benchmark for what the OLG considers to be **best practice**.

If this option was preferred a further report would be provided back to Council following the public exhibition period with a recommendation to Council to adopt an updated Code of Meeting Practice.

Option three (recommended)

Resolve to place on public exhibition the attached draft Code of Meeting Practice with the inclusion of the **Amendments Recommended** as contained in this report, which provide further clarity of the Council Meeting process.

This is the recommended option and will also result in a further report being provided back to Council following the public exhibition period with a recommendation to Council to adopt an updated Code of Meeting Practice.

Consultation

Before adopting a new Code of Meeting Practice, under section 361 of the Act, Council is required to exhibit a draft of the Code of Meeting Practice for at least 28 days and provide members of the community at least 42 days to provide any feedback or comments on the draft Code of Meeting Practice.

This means that, in order to comply with the 42 day submission period, and have a Code of Meeting Practice adopted prior to 14 June 2019, Council must resolve to place the draft Code on public exhibition no later than **11 March 2019**. This deadline allows time for Council to consider any submissions and make any required amendments to the Code of Meeting Practice.

It is disappointing that Councils have been given comparatively little time by the Office of Local Government to adopt their Code of Meeting Practices, given the exhibition requirements. While Council has communicated this disappointment to the Office of Local Government, there is little that Council can do but comply with the timeframes.

It is also noted that Council can still consider changes to the Code of Meeting Practice itself during the public exhibition period.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

R-G2: Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect.

Critical Dates or Timeframes

Councils have until **14 June 2019** to adopt the Model Meeting Code.

Attachments

1 Code of Meeting Practice March 2019 Enclosure D13466727



Item No: 3.4
Title: Playspaces at Tunkuwallin Oval and South Eastern Park Gwandalan
Department: Environment and Planning

11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13437480

Author: Brett Sherar, Unit Manager, Open Space and Recreation

Executive: Scott Cox, Director, Environment and Planning

Purpose

The purpose of this report is to provide Council with a response to the Resolutions of Council outlined in this report, including information on a district level playspace at Tunkuwallin Sporting Facility, Gwandalan.

The report is to be considered by Council as a result of the Council resolution.

Recommendation

- 1 That Council approve the “Southern Eastern Park”, being Lots 623 and 624 DP 1244469, at Gwandalan as a location for a local playspace.**
- 2 That Council request the Chief Executive Officer to undertake all required investigations and approvals to establish a local playspace at “Southern Eastern Park” at Gwandalan.**
- 3 That Council request the Chief Executive Officer to undertake community consultation on the design of the local park prior to construction.**
- 4 That Council allocate a budget of \$200,000 to construct South Eastern Park playspace in the 2020/21 Capital Works budget.**
- 5 That Council supports the construction of the Tunkuwallin Oval District Playspace to commence in the 2020/21 financial year.**

Background

At its Ordinary Meeting on 29 October 2018, Council resolved as follows:

- 1142/18 That Council request the Chief Executive Officer report back to Council by the end of February 2019 on the feasibility, design, timing and cost for a District Level Play Space at Tunkuwallin Oval, Gwandalan including staging the project to deliver a park/play space as part of the first stage.*

3.4 **Playspaces at Tunkuwallin Oval and South Eastern Park Gwandalan (contd)**

- 1143/18 *That Council request the Chief Executive Officer continue to investigate the following options:*
- a) *Securing the minimum area for a pocket playground in the new subdivision.*
 - b) *Negotiating an agreement with the Department of Education for a playground connected to the school grounds opposite the development.*
 - c) *Impacts and constraints of the site referred to as the South Eastern Park taking into account the previous concerns raised by former WSC Ecologist and opposition of OEH.*
- 1144/18 *That Council request the Chief Executive Officer organise a site visit of the possible locations for interested Councillors.*

South Eastern Park

The South Eastern Park has been identified as the preferred location to construct a local playspace in the new housing development off Kanangra Drive, Gwandalan. A Councillor site inspection was held on Monday, 4 February 2019 and was attended by representatives of the Gwandalan and Summerland Point Peninsula Improvement Group (GASPIG) that agreed with staff and attending Councillors that the South Eastern Park would be the best location of all available options in this area to construct the Playspace.

The site is Zoned E2 and under the Wyong Local Environmental Plan 2013, Recreation areas that include a children's playground are permitted, with consent, in this zoning.

The site is predominantly cleared with only four mature trees on the identified foot print, two of which are either dead or in very poor health. The preferred site is not constrained by Endangered Ecological Communities or protected species.



Photo 1: Preferred site for Playspace in South Eastern Park



Photo 2: Close up of preferred site for Playspace in South Eastern Park

Tunkuwallin Oval District Playspace

A district level playspace at Tunkuwallin Oval, Gwandalan was first considered when a draft masterplan was developed for the entire Tunkuwallin Sporting Facility in 2013. Due to conflicting requirements during community and stakeholder engagement, the draft masterplan was never adopted but has been used as a guiding document for improvement works that have been undertaken and for planned future works. A number of items on the draft masterplan have been completed to date including irrigation and drainage to the field, moved doors of the public toilet to face the sports facility, the multi-purpose courts and multiple parking areas, along with the construction of an extension to the canteen to include an amenities building. Each of these items have been constructed after consultation with the facilities users.

The draft masterplan identified the preferred site for the regional playspace to be located between the fields, the amenities and the community hall. This area is currently used as an unformed, informal car park for the sports field users.

The site for the Playspace was supported by the former executive of the Gwandalan Football Club but not by the current executive that would prefer it be turned into formalised parking.



Photo 3: Tunkuwallin Sporting Facility and initial identified options for positioning of district playspace.

Current Status

Feasibility

South Eastern Park

The location of the South Eastern Park, as identified in figure 1 and 2 above, is on the corner of Fairwater Drive and Peninsula Drive Gwandalan.

The construction of a playspace in the South Eastern Park is feasible as it is allowed under the current zoning and there is enough space to deliver it at this site.

3.4 **Playspaces at Tunkuwallin Oval and South Eastern Park Gwandalan (contd)**

The site is zoned E2 Environmental Conservation and under the Wyong Local Environmental Plan 2013, Recreation areas that include a children's playground are permitted, with consent, in this zoning.

The site is predominantly cleared with only four mature trees on the identified foot print, two of which are either dead or in very poor health. The preferred site is not constrained by Endangered Ecological Communities or protected species.

There is an existing driveway that separates preferred site for the playspace from the ecologically sensitive land. The adjacent land owner has right of way over this driveway as the primary access to their land. Negotiations with the land owner could be had to relocate the driveway proving increase recreational capacity to the site.

The site was independently assessed by a Council ecologist and the following information provided:

The South Eastern Park is 1.48Ha in size. Preliminary investigations have been undertaken as to the suitability of this location to provide for a nature play space, comprising of approximately 200m² with the remaining land staying as conservation lands. This park is bisected by an access easement which is used to access a dwelling on an adjoining parcel of land to the east of the subject land. A nature play space (of approximately 200m²) could be constructed in the north-west corner of South East Park (as shaded yellow in the figure below) with minimal ecological impact provided the following measures are implemented:

- *Approval (if required) is obtained from the Minister administering the EPBC Act for a revised Habitat Restoration Plan.*
- *The southern boundary of the play space is fenced using 1.8 metre chain wire fencing to deter public access into the Tetratheca Juncea habitat, SSF EEC and riparian zone. Fencing must connect to existing fencing along the eastern side of Fairwater Drive.*
- *Tree protection zones must be delineated around any trees containing salvaged hollows/nestboxes retained within the play space to deter access and reduce the risk of harm to humans and animal welfare / hollows.*
- *No artificial lighting is installed (other than existing street lighting)*
- *Landscape species must be selected from those naturally occurring on the site with a preference for feed species for the threatened Squirrel Glider. Dense plantings along the fencing to further deter access and reduce edge effects.*
- *Existing logs are utilised within the play space design, used to protect retained trees or relocated to the retained vegetation.*
- *A maintenance program is implemented for any nestboxes or salvaged hollows within or immediately adjoining areas accessible to the public.*

3.4 Playspaces at Tunkuwallin Oval and South Eastern Park Gwandalan (contd)

- *Install interpretive/education signage to highlight the ecological values contained within the nature play space and those within the retained vegetation to the south and why public access is not permitted.*
- *Provide rubbish bins that are regularly emptied to minimise food waste that may attract animals (pest and native) and minimise litter entering retained native vegetation.*



Photo 4: South Eastern Park with Endangered Tetratheca Juncea and Swamp Sclerophyll Forest identified outside the Playspace footprint

Tunkuwallin Oval District Playspace

The construction of a district level playspace at Tunkuwallin Sporting Facility is feasible as there are a number of locations on the site where the playspace could be built. The original site in the draft masterplan had the playspace situated between the field and the community hall but there are alternate sites that could be utilised.

Design

There is currently no design for a playspace at Tunkuwallin Sporting Facility as all designs are undertaken with extensive community consultation immediately prior to construction to ensure the most up to date information and equipment is used in the development.

Timing

South Eastern Park

The timing required to construct a local playspace at South Eastern Park would require a number of preliminary actions to be completed prior to commencement. The dedication of the land to Council from the developer would be required, which is currently set to align with the final stage Sub-division Certificate. Negotiations could be held with the developer for early dedication.

Once the land is dedicated, all necessary approvals would be attained.

A budget allocation to the project would need to be approved prior to going to contract.

Design and construction would take approximately three months.

Tunkuwallin Oval District Playspace

The current timing for the design and construction of the playspace at Tunkuwallin Sporting Facility is identified in the draft 10 Year Capital Works Program as a multi-year project with works commencing in 2020/21 financial year and being completed in the 2021/22 financial year.

Financial Impact

South Eastern Park

The South Eastern Park is not currently a developed park and as such would require more work than a standard playspace replacement. It would necessitate clearing, turf establishment, seating and some form of shade. The estimated cost to undertake these works, including project management, is \$200,000.

Tunkuwallin Oval District Playspace

The playspace at Tunkuwallin Sporting Facility is identified in the draft 10 Year Capital Works Program as a multi-year project with a total budget of \$400,000, with \$300,000 utilised in the 2020/21 financial year and \$100,000 in the 2021/22 financial year. The majority of the funding for the Tunkuwallin Sporting Facility playspace will come from Section 7.11 Developer Contributions.

Staging of the project

The playspace at Tunkuwallin Sporting Facility could be staged, however it would increase the cost due to the need for a contractor to establish the work site more than once and it would impact on the uses when the first stage needed to be closed to the public for further stages to be constructed. The construction timeline will not be extensively shorter if only an initial stage was built compared to the entire project. The only benefit of staging would be that all the funding would not be required at one time. The estimated time to deliver the entire project, including consultation, design and construction is 12 months.

Consultation

Consultation on the placement of a playspace on the South Eastern Park has included a community meeting at Gwandalan hall, site meetings with Councillors, staff, members of the community and representatives of GASPIG. The community consultation included identifying possible alternate locations, all of which were not practical. Further community consultation will be undertaken prior to construction of the local playspace.

Consultation on the draft Tunkuwallin Sporting Facility was undertaken in 2013 with all facility user groups but only identified the need for this playspace and a potential site.

Community consultation has been undertaken to date on design, however further consultation will occur directly prior to the commencement of the design.

Other Options

South Eastern Park

Option 1 – Do not establish a local playspace at “Southern Eastern Park” at Gwandalan and continue to search for an alternate site – **Not recommended** as a detailed search and consultation with the community has identified this as the best and preferred site.

Option 2 - Do not establish a local playspace at “Southern Eastern Park” at Gwandalan and bring forward the Tunkuwallin Oval District Playspace – **Not recommended** as a local playspace was originally identified as a need in this development to meet the needs of the local residents.

Tunkuwallin Oval District Playspace

Option 1 – Bring forward the design, consultation and construction of the Tunkuwallin Sporting Facility District playspace as identified in this report to commence in the 2019/20 financial year – **Not recommended** as project delivery staff have a full program for the 2019/20 financial year and an increase in resources or the deferment of a similar size project would be required.

Option 2 – Do not proceed with the Tunkuwallin Sporting Facility District playspace – **Not recommended** as it has been identified as a need for the area.

Financial Impact

The cost of the South Eastern Park playspace is estimated at \$200,000.

The cost of the Tunkuwallin Sporting Facility District Playspace is estimated at \$400,000 primarily from Section 7.11 Developer Contributions.

These playspaces once developed will require ongoing maintenance at a cost of approximately \$3600 for the South Eastern Park playspace and \$7200 for the Tunkuwallin Sporting Facility District Playspace per year. There is currently no operational cost for ongoing maintenance at these sites as South Eastern Park playspace is not currently in Council ownership and the Tunkuwallin Sporting Facility District Playspace site is used as overflow car parking.

Link to Community Strategic Plan

Theme 5: Liveable

Goal L: Healthy lifestyle for a growing community

L-L1: Promote healthy living and ensure sport, leisure, recreation and aquatic facilities and open spaces are well maintained and activated.

Risk Management

The only identified substantial risk with this project is reputational risk if these promised projects are not delivered.

Critical Dates or Timeframes

There are no critical dates if funding through the Capital Works program is provided.

Attachments

Nil.

Item No: 3.5
Title: Proposed Usage of Lots 63 and 64 for the former Tuggerawong Hall
Department: Environment and Planning



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13447838

Author: Brett Sherar, Unit Manager, Open Space and Recreation

Executive: Scott Cox, Director, Environment and Planning

Purpose

The purpose of this report is to provide options for Council to consider the future use of land known as the former Tuggerawong Hall being Lots 63 and 64 DP 13019 at 326-328 Tuggerawong Road, Tuggerawong.

Recommendation

That Council request the Chief Executive Office to develop the land of the former Tuggerawong Hall site, being Lots 63 and 64 DP 13019, for the use as a park and playground.

Background

Council acquired and demolished the derelict former Tuggerawong Hall. The land is now cleared and vacant and this report recommends an option for the future use of the land to be a local park and playground.

The land that is the subject of this report was originally transferred to Council in June 1948.

On 1 April 1959, the land was transferred to Horace Coombs and Douglas Grahame pursuant to a Deed between Council and Coombs and Grahame. The Deed provided that the land was to be transferred to the Trustees for the Tuggerawong Progress Association (the Association) for the purpose of the erection of a public hall for the use of the Association and confirming that Coombs and Grahame had been appointed as Trustees by the Association. The land was given to the Association by Council at no cost to the Association. The Trustees declared in the Deed that the land was to be held upon trust at all times for the Association and not otherwise.

The Tuggerawong Hall has not been used by the Association or hirers for several years. Following approval given by Council in March 2013, work was carried out in order to secure the hall. After the hall was secured, Council continually received complaints concerning the management of the hall and land. The main concerns raised relate to overgrown vegetation, squatters, vandalism, graffiti and public safety.

3.5 Proposed Usage of Lots 63 and 64 for the former Tuggerawong Hall (contd)

Staff of the former Wyong Shire Council met with the former caretaker of the hall, Mr Stan Brooks, on 7 January 2015. The former caretaker stated that the original Trustees are deceased and that all of the members of the Association have either moved away or died and that, to his knowledge, no action had been taken to bring the Association to an end and liquidate its assets.



Photo 1: Old Tuggerawong Progress Association Hall Site (Total area approx. 2,200 sq. metres). An open drain is located in an unformed road known as Warner Avenue to the east and the south side of the land adjoins Crown Land adjacent to Tuggerah Lake.



Photo 2: A view of the former Tuggerawong Hall site from Tuggerawong Road

Once it was determined that there was no person or entity to manage the dilapidated hall, staff prepared a report to Council to compulsory acquire the hall.

At the Ordinary Meeting of Council on 8 April 2015, Council resolved as follows:

- 353/15 *That Council acquire Lots 63 and 64 DP 13109 at 326-328 Tuggerawong Road, Tuggerawong.*
- 354/15 *That Council acquire the land referred to in Item 1 by compulsory acquisition.*
- 355/15 *That Council give authorisation to proceed with an application seeking the approval of the Minister and the consent of the Governor NSW, pursuant to the provisions of the Land Acquisition (Just Terms Compensation) Act 1990, to proceed with the compulsory acquisition.*
- 356/15 *That Council authorise the General Manager to sign and seal all documentation associated with the acquisition of the land referred to in Item 1 by Council.*

3.5 Proposed Usage of Lots 63 and 64 for the former Tuggerawong Hall (contd)

This land was subsequently acquired and was classified as Operational. The Tuggerawong Hall that was built on the land was demolished in September 2017 due to its dilapidated condition and the land is now vacant.

Current Status

The two parcels of land being Lots 63 and 64 DP 13019 at 326-328 Tuggerawong Road, Tuggerawong are zoned R2 Low Density Residential and are classified as operational land.

Since the demolition of the derelict community hall in September 2017, the land has remained vacant.

The estimated value of each of these two parcels of land over \$400,000 each based on land for sale in the local area.

Proposal

It is proposed that Council identify and implement a future purpose for the vacant land. A number of options have been provided for Council's consideration along with a recommended preference.

Consultation

Staff have received a proposal from the Tuggerawong Pathway committee to turn the parcels of land into a local park that is a destination place on the soon to be constructed Tuggerawong Shared Pathway.

Council has received letters of support for the Tuggerawong Pathway Committee's proposal from David Harris MP and Emma McBride MP.

Discussions were had with the Unit Manager, Community Partnerships about the need for a replacement community hall on the site. It was not identified as a need with another nearby facility meeting this requirement in the local area.

No community consultation has been undertaken to date.

Other Options

Alternate options for Council to consider include:

- Option 1 – Sell the two parcels of R2 Zoned Low Density Residential waterfront reserve land.

Not Recommended due to potential community objection to selling Council owned land.

- Option 2 - Sell the two parcels of R2 Zoned Low Density Residential waterfront reserve land and reinvest some of the income to build a district level park along the Tuggerawong Shared Pathway on the reserve.

Not Recommended due to potential community concern at selling council owned land.

- Option 4 – Replace the demolished hall with a new Community Building.

Not Recommended as there is another hall in the near vicinity and the cost to build a new one.

Financial Impact

The financial impact would be dependent on the scope of the playspace and ancillary items included in any construction. A district park costs approximately \$300,000 to construct.

Ongoing maintenance funding of approximately \$4,500 per year along with ongoing lifecycle costs requirement for repairs and renewals.

When considering the future of these parcels of land the opportunity cost needs to be considered. Potential land sales of over \$800,000 could fund vital infrastructure projects on the Central Coast.

By developing this parcel of land as a park, there is the loss of potentially \$800,000 of income from the sale of the land parcels.

3.5 Proposed Usage of Lots 63 and 64 for the former Tuggerawong Hall (contd)

Link to Community Strategic Plan

Theme 1: Belonging

Goal B: Creativity connection and local identity

B-B4: Activate spaces and places to complement activity around town centres, foreshores, lakes and green spaces for families, community and visitors.

Risk Management

The main risk would be community dissatisfaction if a previously community owned facility is lost to the community.

Critical Dates or Timeframes

There are no critical dates.

Attachments

Nil.

Item No: 3.6
Title: Reducing Parking Fines
Department: Environment and Planning



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13443456

Author: Rennae Projceski, Section Manager Community Safety

Manager: Jamie Loader, Unit Manager, Development Assessment

Executive: Scott Cox, Director, Environment and Planning

Report Purpose

The purpose of this report is to provide information to Council to consider and determine whether Central Coast Council should opt in to reduce nominated parking infringement amounts. Council would be required to have written notice to the NSW Treasury by 1 April 2019 which would provide an implementation date on 1 June 2019.

Recommendation

That Council resolve to opt in to reduce the minimum parking fines for the applicable offences from \$112 to \$80.

Background

In June 2018, NSW Treasurer Dominic Perrottet announced that the NSW Government will reduce the infringement amount for the most common parking fines and encouraged Local Government to do the same once new legislation is introduced that would allow Councils to set the penalty infringement amounts.

The NSW Government has now made the regulatory changes necessary to enable Councils to 'opt in' to reduce select fines from \$112 to \$80. Councils that opt in to reduce their fines will be recorded in the relevant regulation, which will be published on the NSW Government Legislation website. A list of Councils who have opted in will be made public.

Reduction in parking infringement amounts

Currently the minimum amount set for parking infringements is \$112, the NSW Government is reducing the minimum amount to \$80 for 52 parking offences (excluding those offences that might impact road safety) however not all offences are applicable to the Central Coast Local Government Area. The relevant parking offences are listed below;

Item	Road Rules 2014	Description
1	Rule 168-1 (1)	Stop/park in restricted parking area
2	Rule 205	Park continuously for longer than permitted
3	Rule 207-1 (6)	Park without paying meter fee
4	Rule 207-1 (11)	Park after meter expired
5	Rule 207-3 (1)	Park without current ticket displayed
6	Rule 207-3 (4)	Park after ticket expired
7	Rule 179-1 (1)	Park without current loading zone ticket
8	Rule 179-1 (5)	Park after loading zone ticket expired
9	Rule 168-1 (1)	Stop/park in restricted parking area
10	Rule 210 (1)	Not park at 90° angle
11	Rule 210 (1)	Not park at 45° angle
12	Rule 210 (1)	Not park as on parking control sign/road marking
13	Rule 210 (1)	Not position vehicle correctly - front/rear (90° angle parking)
14	Rule 210 (1)	Not position rear of vehicle correctly (45° angle parking)
15	Rule 211 (2)	Not park wholly within parking bay
16	Rule 211 (3)	Use more parking bays than necessary
17	Rule 184 (1)	Stop in minibus zone (other)
18	Rule 207-7	Park in pay parking area or space that is closed
	Local Government Act 1993	Description
1	Sec 650 (1)	Stand vehicle in area longer than allowed
2	Sec 650 (4)(a)	Not stand vehicle in marked parking space
3	Sec 650 (4)(b)	Stand vehicle in occupied marked parking space
4	Sec 650 (4)(c)	Not stand vehicle wholly in marked parking space
5	Sec 650 (5)	Fail to comply with parking direction
6	Sec 650 (5)	Fail to comply with vehicle movement direction
7	650A (4)(a)	Park vehicle not in marked parking space
8	650A (4)(b)	Park vehicle in marked parking space with another vehicle
9	650A (4)(c)	Park vehicle not wholly in marked parking space
10	650A (5)	Not comply with direction regarding parking or movement of vehicle

Financial Impact

In the 2017/2018 financial year, Council issued infringement notices in relation to parking to the value of \$2,956,134. The value of the infringement notices for the offences listed above was \$587,146. This equates to 20% of the total infringement notices issued for parking. If Council were to reduce the infringement amount to \$80 per listed offence, the value based on the 2017/2018 financial year figures for the infringements listed would be \$425,360, therefore the total value of infringements written for these offences would be reduced by 5%.

Evidently, a reduction in the infringement amounts to \$80 would reduce the potential revenue Council receives from infringement notices, however based on the previous financial year figures this would only be reduced by 5% and therefore the financial impact is not considered significant.

Benefit of 'opting in'

The benefit of opting in is the reduced penalties and financial impact to community members who receive infringements for the offences listed. The reduced amounts apply to offences that do not affect road safety; therefore there are no increased risks to vehicle and pedestrian safety by opting in.

Link to Community Strategic Plan

Theme 4: Responsible

Goal H: Delivering essential infrastructure

H3: Create parking options and solutions that address the needs of residents, visitors and businesses.

Attachments

Nil.



Item No: 3.7
Title: Grant Funding Update as at 11 February 2019
Department: Innovation and Futures

11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13458099

Author: Louise Fisher, Special Projects Coordinator Funding

Executive: Matthew Prendergast, Acting Executive Manager, Innovation and Futures

Report Purpose

To provide a quarterly report to Council on grant funding as at 11 February 2019.

Recommendation

- 1 That Council receive the report on Grant Funding Update as at 11 February 2019.**
- 2 That Council resolve, for the purposes of s.11 (3) of the Local Government Act 1993, that the Attachment 3 to this report remain confidential because the attachment includes commercial information of a confidential nature.**

Summary

There are currently unprecedented levels of funding opportunities available through the State and Federal Governments, and a significant amount of focus by Council staff have produced a large number of highly complex expressions of interests, business cases and applications. A concise list of the major funding opportunities is provided as Attachment 1.

Two spreadsheets are attached to identify how much Central Coast Council has applied for; all projects applied for; successful grants received and unsuccessful applications (detailing reasons why if available). The following are attached:

- Applications for external funding where the outcome has been finalised – 11 February 2019 – Attachment 2.
- Confidential - Applications for external funding that are still under consideration – 11 February 2019 – Attachment 3.

Consideration of confidentiality

It is recommended that the Attachment 3 to this report, External Funding Applications under consideration, remain confidential, and that to effect that confidentiality that Council resolve, for the purposes of s. 11(3) of the *Local Government Act 1993*, that the attached report remain confidential on the grounds that it includes:

- 2(d) commercial information of a confidential nature that would, if disclosed:
- (ii) confer a commercial advantage on a competitor of the Council,

In addition, release of the information in Attachment 3 could jeopardise Council's ability to obtain funding in the future.

Link to Community Strategic Plan

Theme 2: Smart

Goal C: A growing and competitive region

S-C1: Target economic development in growth areas and major centres and provide incentives to attract businesses to the Central Coast.

Attachments

- | | | |
|----------|--|---------------------|
| 1 | Overview major funding opportunities as at 11 February 2019 | D13458086 |
| 2 | External Funding Applications where the outcome has been finalised - 11 Feb 2019 | D13458046 |
| 3 | Confidential - External Funding Applications under consideration - 11 Feb 2019 - | Enclosure D13458048 |

Overview of Major Funding Opportunities as at 11 February 2019



Central Coast Council Overview of Major Funding Opportunities

Louise Fisher
11 February 2019



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Overview of Major Funding Opportunities as at 11 February 2019

Major NSW Government Funding Opportunities

- Housing Acceleration Fund - \$1.6 Billion across all of NSW

- Regional Growth Fund - \$1.6 Billion across regional NSW

1. Regional Growth Environment & Tourism Fund
2. Stronger Country Communities
3. Regional Cultural Fund
4. Growing Local Economies
5. Regional Sports Infrastructure
6. Resources for Regions
7. Connecting Country Communities

Overview of Major Funding Opportunities as at 11 February 2019

NSW HOUSING ACCELERATION FUND	
NSW	Department of Planning and Environment
ROUNDS	Round 5 has closed
FUNDING:	Established in 2012 with \$875 million Recently received an additional \$1.6 billion in funding across all of NSW
PURPOSE:	To deliver critical enabling infrastructure to stimulate and accelerate housing development in NSW (i.e. Roads, Water and Sewer in new residential precincts)
PROGRAMS:	Continual Program
WEBSITE:	http://www.planning.nsw.gov.au/About-Us/Our-Programs/Housing-

Overview of Major Funding Opportunities as at 11 February 2019

NSW REGIONAL GROWTH FUND	
NSW DEPT:	Department of Premier and Cabinet – Office of Regional Development
WEBSITE:	https://www.nsw.gov.au/improving-nsw/regional-nsw/regional-growth-fund/
FUNDING:	\$1.6 billion across regional NSW
PURPOSE:	To turbocharge economic growth, spur investment, create jobs and revitalise public infrastructure across regional NSW
PROGRAMS:	<p>Seven programs available: (individual program details listed below)</p> <ol style="list-style-type: none"> 1. Regional Growth Environment & Tourism Fund 2. Stronger Country Communities 3. Regional Cultural Fund 4. Growing Local Economies 5. Regional Sports Infrastructure 6. Resources for Regions 7. Connecting Country Communities

Overview of Major Funding Opportunities as at 11 February 2019

REGIONAL GROWTH ENVIRONMENT & TOURISM FUND	
Applications Closed:	<p>The application process has the following key dates:</p> <ul style="list-style-type: none"> Stream One applicants: Expressions of Interest (EOI) due 21 September 2018 Stream Two applicants: Detailed applications or business cases from Round One EOI applicants due 21 September 2018
Program Funding	<p>The NSW Government is allocating up to \$100 million for Round Two. This is divided into two streams:</p> <ul style="list-style-type: none"> Stream One: Up to \$50 million for regionally iconic tourism activation projects. Stream Two: Up to \$50 million for projects from eligible applicants with strong projects who were unsuccessful at the Expression of Interest stage during Round One.
Funding available	<p>To be eligible, projects must also:</p> <ul style="list-style-type: none"> make a <u>minimum grant request of \$5 million</u> but no maximum for regionally iconic tourism activation projects (Stream One), propose an applicant co-contribution greater than 25% of the total grant amount unless financial hardship is claimed. The co-contribution must be from sources other than the NSW Government and commitments must be confirmed before detailed applications are assessed. have a Benefit to Cost Ratio of above 1.0, as assessed by the NSW Government.
Purpose:	<p>Applications should clearly identify eligible environment and tourism infrastructure projects in regional local government areas that have the potential to create new jobs and regional growth from increased tourist visitation.</p>
Applicants	<p>Project applications are invited from:</p> <ul style="list-style-type: none"> local government agencies community groups registered as incorporated associations non-government organisations.
Partners:	<p>The NSW Government encourages proponents to work together through their relevant Joint Organisation of Councils, Regional Organisation of Councils, Destination Networks and local tourism organisations to identify projects that involve more than one local government area and have been identified as regional priorities.</p> <p>Applicants are also encouraged to work with private operators and industry organisations to identify potential projects. Applications that involve public-private partnerships are encouraged.</p>

Overview of Major Funding Opportunities as at 11 February 2019

Projects:	<p>Eligible projects must be for new or enhanced regional infrastructure that will drive growth in the visitor economy including growing regional visitor numbers, increasing overnight visitor expenditure and extending visitor overnight stays.</p> <p>For Stream One regional iconic tourism activation projects, the government is seeking major tourism and environmental infrastructure projects that draw tourists from outside the region or cause them to stay longer and spend more money in a region.</p> <p>Projects should demonstrate that they achieve the criteria (listed on page 8 of the guidelines), meet the fund's objective to grow and further diversify NSW regional economies and also meet the purpose of the Restart NSW Fund. Projects will need to demonstrate that they:</p> <ul style="list-style-type: none"> • have the capacity to deliver jobs and economic growth • have a Benefit to Cost Ratio higher than 1.0 • maximise other co-investment by the applicant and, potentially, by the Commonwealth or other industry contributions.
Land requirements:	The Regional Growth — Environment and Tourism Fund is open to regional environment infrastructure projects on publicly owned land and on private land where there is a clear public benefit, and regional tourism projects.
EOI Assessment:	<p>Across 4 stages:</p> <ul style="list-style-type: none"> - Strategic assessment - Economic assessment - Affordability - Deliverability
Eligibility:	Eligible projects must be located in an eligible regional LGA
Project examples:	<p>Examples of suitable projects include:</p> <ul style="list-style-type: none"> • new or upgraded visitor infrastructure to national parks; • new or upgraded camping facilities; • repurposing of Crown Lands or heritage buildings for tourism, and • development of infrastructure to support ecotourism and new visitor activities
Website	https://www.nsw.gov.au/improving-nsw/regional-nsw/regional-growth-environment-and-tourism-fund/

Overview of Major Funding Opportunities as at 11 February 2019

STRONGER COUNTRY COMMUNITIES FUND (SCCF)	
Applications Opened:	Round 1 – 20 September 2017
Applications Closed:	Round 1 – 18 October 2017 Round 2 – 4 May 2018
Partners:	Limit of 1 partner per project (state government agencies & non-government organisations)
Project criteria:	<ul style="list-style-type: none"> - New projects - Minimum \$100,000 projects - Projects typically in range of \$250,000 to \$1 million - Projects must be started within 12 months of funding approval - Projects must be completed within 2 years of funding approval - Local suppliers to be used - Projects must contribute to local employment and skill development - Projects must be sustainable and used/maintained beyond funding period - At least 2 quotes should be provided
Typical Projects:	<ul style="list-style-type: none"> - construction of new or refurbishment/upgrade of existing community infrastructure - construction of new or refurbishment/upgrade of existing local sporting infrastructure - capital works related to street beautification and public 'place making'.
Website	www.nsw.gov.au/strongercountrycommunities

Overview of Major Funding Opportunities as at 11 February 2019

REGIONAL CULTURAL FUND – ROUND 2	
Applications Dates:	Applications open Sunday 1 July 2018 Round Two close at 12pm on Friday 21 September 2018
Program funding	The round will offer applicants a share in \$47 million in funding, including up to \$5 million specifically for regional public library infrastructure projects, and support for the creation & installation of artist-led public art.
Funding available	Round Two invites applications from two funding categories: <ul style="list-style-type: none"> • Projects with an estimated total cost of up to \$250,000 • Projects with an estimated total cost of more than \$250,000. Applicants should note that co-contribution is mandatory and higher levels of co-contribution will be viewed favourably in the assessment process.
Purpose:	There are four key objectives of the Regional Cultural Fund: <ul style="list-style-type: none"> • Regional NSW's cultural offering is improved and its rich diversity is supported and encouraged. • Bold and exciting new and upgraded cultural infrastructure is supported across NSW. • Projects representing value for money and strong ongoing viability are supported. • Regional communities have access to cultural experiences that result in recreational and educational benefits.
Eligible projects:	To be eligible, projects must meet the following conditions: <ul style="list-style-type: none"> • The infrastructure must be based in NSW and be primarily for arts and culture use. • The application must demonstrate a co-contribution from non-Regional Cultural Fund sources. This may be in the form of cash or in-kind support. • The application must show evidence of community consultation and how the project will improve arts, screen, cultural or heritage outcomes for communities. • Local projects should commence within 24 months, and ideally be completed within three years of funding approval. • Where possible, projects should support local procurement, job creation and skills development.
Example projects:	The types of projects that could be funded include: <ul style="list-style-type: none"> • planning and design of new or upgraded local cultural infrastructure • minor upgrades and enhancement to existing cultural infrastructure • purchasing equipment for the improvement of existing cultural infrastructure • building new local public cultural facilities • refurbishing existing local cultural facilities, • including maintenance backlogs and minor works

Overview of Major Funding Opportunities as at 11 February 2019

	<ul style="list-style-type: none"> • creating and installing artist-led public art, including sculpture, permanent installations, murals and street art • new library buildings and spaces • enhancements to existing library buildings.
Applicants	<ul style="list-style-type: none"> • a not-for-profit incorporated body • a non-trading (non-distributing) cooperative/trust • a local government authority.
Assessment:	<p>Your application will be assessed against each of the following criteria:</p> <ol style="list-style-type: none"> 1. Case for change 2. Capacity to deliver 3. Value for money 4. Engagement and reach
Website	https://www.create.nsw.gov.au/funding-and-support/regional-cultural-fund/regional-cultural-fund-2/

Overview of Major Funding Opportunities as at 11 February 2019

GROWING LOCAL ECONOMIES	
Applications Opened:	7 August 2017
Applications Closed:	Open to applications year-round
Program Funding	\$500 million available over 4 years The smallest projects are expected to be worth approximately \$1 million.
Purpose:	To develop the enabling infrastructure to grow regional centres (outside Sydney, Newcastle and Wollongong)
Applicants	<ul style="list-style-type: none"> - Councils - Aboriginal Land Councils - Aboriginal and Torres Strait Islander groups - Infrastructure providers eg telecommunication firms - Incorporated associations (business, industry and community) - Cooperatives - Educational institutions - Non-government organisations
Partners:	Partnerships are encouraged
Projects:	<p>Open to projects that:</p> <ul style="list-style-type: none"> - Have capacity to deliver jobs & economic growth - Supports projects of economic significance. This could include road works, natural gas mains and pipelines, water supply, sewerage connections and telecommunications (including data networks). - Help communities capitalise their strengths or broaden/reposition their industry base - Demonstrate benefits beyond one organisation - Have minimum project size of \$1m - Align with state/regional priorities - Cost Benefit Ratio > 1 as assessed by the NSW Government. <p>Applicants will be required to provide a full financial business case to provide the inputs for the Cost Benefit Analysis.</p>
Land requirements:	Projects are ineligible if they are on private land and/or have exclusive private benefits
EOI Assessment:	<p>Across 4 stages:</p> <ul style="list-style-type: none"> - Strategic assessment - Economic assessment - Affordability - Deliverability <p>Potential projects will be asked to submit a business case following EOI assessment</p>
Website	www.nsw.gov.au/growinglocaleconomies

Overview of Major Funding Opportunities as at 11 February 2019

REGIONAL SPORTS INFRASTRUCTURE	
Applications Opened:	7 August 2017
Applications Closed:	Open to applications year-round
Program Funding	\$100 million available over 4 years This fund targets investments over \$1 million.
Purpose:	To foster the benefits of sport in communities
Applicants	<ul style="list-style-type: none"> - Councils - State sporting organisations - Incorporated, community based, not-for-profit sporting organisations (clubs or district associations) - Educational organisations (schools/TAFE/Universities) in conjunction with Councils and local/state sporting entities - Private enterprises
Partners:	Encourage significant financial or in-kind contribution
Projects:	<p>Funding priority will be given to proposals which:</p> <ul style="list-style-type: none"> - provide an economic benefit such as increased tourism or the creation of jobs - meet a demonstrable need in the community - establish regional sports hubs - enhance regionally significant sporting facilities - can be used by more than one sporting code - are aligned with the facility plans of state sporting organisations, regional sporting associations and local sporting clubs - are identified in the Office of Sport's regional sport and active recreation plan - are financially sustainable - provide the highest net benefits - increase participation opportunities in sport - provide infrastructure that enables economic growth and boosts productivity
Land requirements:	<p>The land on which the facility is to be developed must be one of the following:</p> <ul style="list-style-type: none"> - Crown reserve land - Land owned by a public authority - Municipal property - Land held for public purposes by trustees under a valid lease, title or trust deed that adequately protects the interests of the public - Private land that benefits the community's interests in sport and active recreation

Overview of Major Funding Opportunities as at 11 February 2019

EOI Assessment:	Across 4 stages: <ul style="list-style-type: none">- Strategic assessment- Economic assessment- Affordability- Deliverability
Eligibility:	Potential projects will be asked to submit a business case following EOI assessment process Cost Benefit Ratio > 1
Project examples:	New and existing venues to improve the participation and performance in sports at all levels (investments over \$1 million)
Website	www.nsw.gov.au/regionalsportsinfrastructure

External Funding Applications where the outcome has been finalised - 11 Feb 2019											
Date	Application Type	Program	Funding Body	Project Name	Project Description	Total Project Budget	Funding Requested	Status	Notes	Unsuccessful	Funding Allocated
2014	Application	Public Reserves Management Fund Program	NSW Government	Garnet Adcock Memorial Park	The project will involve the redevelopment of Garnet Adcock Memorial Park- the premier regional community sporting facility in the Gosford LGA & includes construction of a new multipurpose clubhouse/amenities building, car parking & landscaping works.	\$ 1,000,000	\$ 1,000,000	Extension granted	This is not a new allocation of funding but negotiations for an extension of funding.		\$ 1,000,000
2017	Application	Federal Floodplain Grants Scheme	Federal Government	Flood Gauging Network Audit – Northern Central Coast	The project will involve a flood gauging network audit of the existing telemetry network of rainfall, water level and other environmental monitoring gauges, including The Entrance Channel Camera.	\$ 45,000	\$ 30,000	Funding Allocated	Very successful funding applications with a total of \$443,334 allocated for floodplain risk management and planning across the region. This planning must be undertaken prior to funding applications for works.	\$ -	\$ 30,000
2017	Application	NSW Floodplain Management Program	NSW Government	Lake Macquarie Catchments Overland Flood Study	This study will enable a fully 2-dimensional hydraulic model to be developed for the catchments, with associated flood extents, levels, depths, velocities, hazards, hydraulic categories and flood planning areas to be mapped.	\$ 130,000	\$ 86,667	Funding Allocated		\$ -	\$ 86,667
2017	Application	NSW Floodplain Management Program	NSW Government	Wallarah Creek Catchments Floodplain Risk Management Study & Plan	Following the Wallarah Creek Flood Study completed in 2016, Council intends to undertake a comprehensive Floodplain Risk Management Study and Plan. The Plan will guide land use planning, development control and prioritise critical trunk drainage infrastructure for upgrade.	\$ 100,000	\$ 66,667	Funding Allocated		\$ -	\$ 66,667
2017	Application	NSW Floodplain Management Program	NSW Government	Davistown & Empire Bay Catchments Floodplain Risk Management Study & Plan	The management study will investigate various options to manage the risk of flooding and inundation of properties in the catchment of Davistown and Empire Bay in accordance with NSW Government's Floodplain Development Manual.	\$ 150,000	\$ 100,000	Funding Allocated		\$ -	\$ 100,000
2017	Application	NSW Floodplain Management Program	NSW Government	Woy Woy Catchments Floodplain Risk Management Study & Plan	The Woy Woy Peninsula is prone to flooding, in both short and long-duration rainfall events. Flooding occurs both in road reserves and on numerous residential properties throughout the peninsula.	\$ 240,000	\$ 160,000	Funding Allocated		\$ -	\$ 160,000
20-Aug-17	Application	Boating Now Round 2	NSW Government	Dark Corner Boat Ramp, (Patonga Road) Patonga	Construct a formal car park to improve access and safety for users of the ramp and increase the parking available to meet increasing demand.	\$ 295,000	\$ 295,000	Funding Allocated	Very successful funding applications with a total of \$1,219,000 allocated for wharves across the region.	\$ -	\$ 295,000
20-Aug-17	Application	Boating Now Round 2	NSW Government	Central Wharf Davistown	Construction of modular floating finger pontoons and upgrades to the existing wharf facilities. These upgrades will also allow ease of access to and from the wharf and improve accessibility.	\$ 250,000	\$ 150,000	Funding Allocated		\$ -	\$ 150,000
20-Aug-17	Application	Boating Now Round 2	NSW Government	Kendell Road Wharf	Construction of modular floating finger pontoons and upgrades to the existing wharf facilities. These upgrades will also allow ease of access to and from the wharf and improve accessibility.	\$ 72	\$ 150,000	Funding Allocated		\$ -	\$ 150,000
20-Aug-17	Application	Boating Now Round 2	NSW Government	Spencer Public Wharf	Construction of modular floating finger pontoons and upgrades to the existing wharf facilities. These upgrades will also allow ease of access to and from the wharf and improve accessibility.	\$ 125,000	\$ 75,000	Funding Allocated		\$ -	\$ 75,000
20-Aug-17	Application	Boating Now Round 2	NSW Government	Eulalia Street Wharf	Construction of modular floating finger pontoons and upgrades to the existing wharf facilities. These upgrades will also allow ease of access to and from the wharf and improve accessibility.	\$ 210,000	\$ 210,000	Unsuccessful.		\$ 210,000	
20-Aug-17	Application	Boating Now Round 2	NSW Government	Woy Woy Bay Wharf	Construction of modular floating finger pontoons and upgrades to the existing wharf facilities. These upgrades will also allow ease of access to and from the wharf and improve accessibility.	\$ 40,000	\$ 40,000	Unsuccessful.		\$ 40,000	
20-Aug-17	Application	Boating Now Round 2	NSW Government	Wyong River at Tacoma South (South Tacoma Road)	Construct a new boat ramp, install pontoon, formalise parking and install lighting to improve safe access to the River.	\$ 299,000	\$ 299,000	Funding Allocated		\$ -	\$ 299,000

External Funding Applications where the outcome has been finalised - 11 Feb 2019											
Date	Application Type	Program	Funding Body	Project Name	Project Description	Total Project Budget	Funding Requested	Status	Notes	Unsuccessful	Funding Allocated
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Hylton Moore Oval	Hylton Moore Oval Floodlighting Upgrade Field 7	\$205,700	\$205,700	Unsuccessful	The program had a limited amount of funding allocated to the Central Coast LGA. Some unsuccessful priority projects been updated and resubmitted in round 2 of the SCCF.	\$205,700	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Terrigal Rotary Hall	Refurbishment/Compliance Upgrade of Terrigal Rotary Hall	\$229,350	\$229,350	Funding Allocated		\$-	\$229,350
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Refurbishment of Terrigal Rugby Clubhouse	Refurbishment of Terrigal Rugby Clubhouse, including partial roof replacement and refurbishment to modernise the building.	\$226,558	\$156,558	Unsuccessful		\$156,558	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Warnervale Oval Building Extension	Extension of the existing amenities building	\$132,500	\$132,500	Unsuccessful		\$132,500	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Tunkuwallin Park Hall	Refurbishment of Tunkuwallin Park Hall	\$191,000	\$191,000	Unsuccessful		\$191,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	McMasters Beach Public Beach Public Toilets and Change rooms Replacement	McMasters Beach Public Beach Public Toilets and Change rooms Replacement	\$260,000	\$260,000	Unsuccessful		\$260,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Terrigal Haven Oval Floodlighting Upgrade	Terrigal Haven Oval Floodlighting Upgrade	\$168,583	\$168,583	Unsuccessful		\$168,583	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Shared Pathway Sparks Road, Woongarra	Shared Pathway Sparks Road, Woongarra	\$500,000	\$25,000	Unsuccessful		\$25,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Shared Pathway Cresthaven Avenue, Bateau Bay	Shared Pathway Cresthaven Avenue, Bateau Bay	\$1,000,000	\$750,000	Unsuccessful		\$750,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Footpath Chittaway Road, Chittaway Bay	Footpath Chittaway Road, Chittaway Bay	\$750,000	\$500,000	Unsuccessful		\$500,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Shared Pathway Malinya Road, Davistown	Shared Pathway Malinya Road, Davistown	\$1,500,000	\$1,000,000	Unsuccessful		\$1,000,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Shared Pathway Barrenjoey Road, Ettalong Beach	Shared Pathway Barrenjoey Road, Ettalong Beach	\$1,335,000	\$890,000	Unsuccessful		\$890,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Shared Pathway Eastern Road, Tumby Umbi	Shared Pathway Eastern Road, Tumby Umbi	\$500,000	\$250,000	Unsuccessful		\$250,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Shared Pathway Pacific Highway, Hamlyn Terrace	Shared Pathway Pacific Highway, Hamlyn Terrace	\$1,000,000	\$500,000	Unsuccessful		\$500,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Shared Pathway Kurrawa Avenue, Point Clare	Shared Pathway Kurrawa Avenue, Point Clare	\$2,000,000	\$1,000,000	Unsuccessful		\$1,000,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Shared Pathway Carrak Road, Kincumber	Shared Pathway Carrak Road, Kincumber	\$750,000	\$500,000	Unsuccessful		\$500,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Shared Pathway Brisbane Water Drive, Point Clare	Shared Pathway Brisbane Water Drive, Point Clare	\$2,000,000	\$1,000,000	Unsuccessful		\$1,000,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Shared Pathway Pacific Highway, Lake Munmorah	Shared Pathway Pacific Highway, Lake Munmorah	\$1,000,000	\$500,000	Unsuccessful		\$500,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Shared Pathway Bungary Road, Norah Head	Shared Pathway Bungary Road, Norah Head	\$1,500,000	\$1,000,000	Unsuccessful		\$1,000,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Amenities Upgrade at Central Coast Stadium	Amenities Upgrade at Central Coast Stadium	\$1,000,000	\$700,000	Funding Allocated		\$-	\$700,000
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Women's Changing Rooms at Central Coast Stadium	Women's Changing Rooms at Central Coast Stadium	\$900,000	\$600,000	Unsuccessful		\$600,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Wyong Community Cultural Hub	Wyong Community Cultural Hub	\$3,089,998	\$1,544,999	Unsuccessful		\$1,544,999	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Patonga Holiday Park	Amenities Block Upgrade - Patonga Holiday Park	\$100,000	\$100,000	Unsuccessful		\$100,000	
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Community Facilities New Playgrounds Project -	Community Facilities New Playgrounds Project - at Mannering Park, Norah Head, Hamlyn Terrace, Toukley and Woodbury	\$302,000	\$302,000	Funding Allocated			\$302,000
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	Central Coast Council Community Facility Air Conditioning Project	This project includes supply and installation of 24 units at 10 of Council's Community Facilities. The proposed facilities are Bateau Bay Community Hall, Sutton Cottage, Tumby Community Hall, Colongra Bay Community Centre, Norah Head Community Hall, Warnervale Community Hall, Kanwal Community Hall, Kulnura Pioneer Hall, Halekulani Community Hall, Kincumber Mountain Kiosk and Lakelands Community Centre.	\$126,000	\$126,000	Funding Allocated			\$126,000

External Funding Applications where the outcome has been finalised - 11 Feb 2019											
Date	Application Type	Program	Funding Body	Project Name	Project Description	Total Project Budget	Funding Requested	Status	Notes	Unsuccessful	Funding Allocated
13-Dec-17	Application	Social Housing Community Improvement fund	NSW Government	Upgrades to Jarrett Street Reserve in Gosford North	The funding will provide for the replacement of soft fall materials to rubber soft fall to improve safety and attractiveness of the reserve for social housing residents.	\$ 50,000	\$ 50,000	Funding Allocated	This is the forth & final round of funding for this program.	\$ -	\$ 50,000
18-Oct-17	Application	Stronger Country Communities Round 1	NSW Government	North Entrance Beach and Surf Life Saving Club	Design and construction of beach amenities at North Entrance Beach and Surf Life Saving Club	\$ 260,000	\$ 260,000	Funding Allocated			\$ 260,000
3-Apr-18	Application	Donate Life Community Awareness Grants Program	Federal Government	Official Opening of Banjo's Skate park	Official Opening of Banjo's Skate park including stage and sound equipment hire and promotion.	\$ 30,000	\$ 30,000	Unsuccessful	The program provides funding for community-based awareness and education activities that contribute to increasing public understanding of and support for organ and tissue donation for transplantation.	\$ 30,000	
12-Feb-18	Application	Housing Acceleration Fund	NSW Government	Gosford CBD sewerage infrastructure	Gosford City Centre sewerage infrastructure improvement projects including sewerage gravity mains, sewerage pressure mains and 2 new sewerage pumping stations and 1 sewerage pumping station upgrade. This project aims to accelerate the construction of the DAs in Gosford CBD	\$ 30,053,562	\$ 30,053,562	Funding Allocated	Initial feedback provided from the assessment team included "Overall, the due diligence response forms from Central Coast Council were one of the higher quality and detailed that we received".		\$ 30,053,562
12-Feb-18	Application	Housing Acceleration Fund	NSW Government	Gosford CBD water infrastructure	Gosford City Centre water supply infrastructure improvement projects including water mains, Pressure reduction valve and a non-return valve. This project aims to accelerate the construction of the DAs in Gosford CBD	\$ 12,524,360	\$ 12,524,360	Funding Allocated			\$ 12,524,360
14-Nov-17	Application	Safer Communities Fund Round 2	Federal Government	CCTV Cameras	Install 21 CCTV cameras in and around the community facilities at San Remo BMX Facility, McEvoy Oval, Banjos Skate Park and Peninsula Recreation Precinct which have been highlighted as locations where anti social behaviors and vandalism are high. These measures will increase feelings of safety for community members and will complement the extensive work done by Council to activate places and spaces within the Local Government Area.	\$ 47,000	\$ 47,000	Funding Allocated			\$ 47,000
31-Oct-17	EOI followed by Business Case	Regional Growth Environment & Tourism Fund	NSW Government	Ettalong Beach Ferry Wharf	Ettalong Beach Ferry Wharf	\$ 6,755,083	\$ 6,755,083	Unsuccessful	Excellent outcome as all four projects submitted were shortlisted. Feedback given was that two wharf projects require further development.	\$ 6,755,083	
31-Oct-17	EOI followed by Business Case	Regional Growth Environment & Tourism Fund	NSW Government	Woy Woy Town Centre Wharf	The redevelopment of the Woy Woy Town Centre Wharf	\$ 5,320,000	\$ 5,120,000	Unsuccessful		\$ 5,120,000	
31-Oct-17	EOI followed by Business Case	Regional Growth Environment & Tourism Fund	NSW Government	Winney Bay Clifftop Walkway Stage 2	The Winney Bay Clifftop Walkway involves the creation of an all abilities access pathway, via a pedestrian bridge over a sea cliff chasm, to a north facing viewing platform. The design's underlying theme being indigenous culture.	\$ 4,615,000	\$ 4,615,000	Funding Allocated			\$ 4,615,000
31-Oct-17	EOI followed by Business Case	Regional Growth Environment & Tourism Fund	NSW Government	Terrigal Boardwalk	Design and construction of a new boardwalk and viewing platform linking the Terrigal Beach promenade to The Haven precinct in Terrigal.	\$ 5,877,213	\$ 2,432,141	Funding Allocated			\$ 2,900,000

External Funding Applications where the outcome has been finalised - 11 Feb 2019											
Date	Application Type	Program	Funding Body	Project Name	Project Description	Total Project Budget	Funding Requested	Status	Notes	Unsuccessful	Funding Allocated
4-May-18	Application	Stronger Country Communities Round 2	NSW Government	Wyong Cultural Hub	The design and construction of a new multi-purpose community cultural hub located in Wyong town centre to be operated by Council.	\$ 3,000,000	\$ 1,500,000	Funding Allocated			\$ 1,500,000
4-May-18	Application	Stronger Country Communities Round 2	NSW Government	Shared pathway on Barrenjoey Road, Ettalong Beach	Construction of a shared pathway for a length of 420metres on Barrenjoey Road, Ettalong Beach from Maitland Bay Drive to Uligandi Street and down Uligandi Street	\$ 1,335,000	\$ 1,000,000	Unsuccessful		\$ 1,000,000	
4-May-18	Application	Stronger Country Communities Round 2	NSW Government	Peninsula Leisure Centre - WaterPlay	This project is to construct an outdoor waterplay park at the Peninsula Leisure Centre, to attract additional visitors to the Centre	\$ 850,000	\$ 850,000	Funding Allocated			\$ 850,000
4-May-18	Application	Stronger Country Communities Round 2	NSW Government	Regional Skate Park Peninsula Recreation Precinct	Design and Construct a safe, functional, DDA compliant regional skate park with skateable surface and elements that caters to a wide range of abilities from beginner to advanced.	\$ 1,666,666	\$ 1,250,000	Unsuccessful		\$ 1,250,000	
4-May-18	Application	Stronger Country Communities Round 2	NSW Government	Shared pathway on Bungary Road, Norah Head	Construction of shared pathway for a length of 1500metres on Bungary Road, Norah Head from Wilfred Barret Drive to Maitland Street	\$ 1,500,000	\$ 1,000,000	Funding Allocated			\$ 995,700
4-May-18	Application	Stronger Country Communities Round 2	NSW Government	Shared pathway Tuggerawong	Construction of a shared pathway for a length of 1050 metres along the Tuggerawong Foreshore between Friday Street and Tuesday Street and connection to Tuggerawong Public School.	\$ 964,549	\$ 964,549	Funding Allocated			\$ 542,269
4-May-18	Application	Stronger Country Communities Round 2	NSW Government	Lighting Upgrade at Terrigal Haven Oval	Application submitted on behalf of the Terrigal Rugby Club	\$ -	\$ -	Project was funded through Infrastructure Grants program			\$ 132,650
4-May-18	Application	Stronger Country Communities Round 2	NSW Government	Rebuild of Clubhouse at Don Small Oval, Tarcoma	Application submitted on behalf of Wyong Lakes Australian Football Club	\$ 572,000	\$ 572,000	Funding Allocated			\$ 259,000
4-May-18	Application	Stronger Country Communities Round 2	NSW Government	Amenities upgrade at Adelaide Street Oval, Tumbi Umbi	Application submitted on behalf of the Killarney Vale Australian Football Club	\$ 786,345	\$ 786,345	Funding Allocated			\$ 908,616
4-May-18	Application	Stronger Country Communities Round 2	NSW Government	Shared pathway on Carrak Road, Kincumber	Construction of shared pathway for a length of 400 metres on Carrak Road, Kincumber from House Number 8 to the Avoca Drive/Bungoona Road intersection	\$ 750,000	\$ 750,000	Funding Allocated			\$ 750,000
4-May-18	Application	Stronger Country Communities Round 2	NSW Government	Refurbishment of Erina Library and meeting rooms	Providing a refurbishment to Erina Library to create a contemporary Library space for the community that will improve visitation, increase accessibility to the physical collections and improve amenity throughout the space for Bring Your Own Device (BYOD) customers.	\$ 145,000	\$ 145,000	Funding Allocated			\$ 145,000

External Funding Applications where the outcome has been finalised - 11 Feb 2019											
Date	Application Type	Program	Funding Body	Project Name	Project Description	Total Project Budget	Funding Requested	Status	Notes	Unsuccessful	Funding Allocated
	Application	Saving Lives on Country Roads	NSW Government	Scenic Highway Terrigal	Installation and replacement of guard rail, footway construction and a small section of pedestrian fencing	\$300,000	\$300,000	Funding Allocated			\$300,000
	Application	Safer Local Government Roadds	NSW Government	Willoughby Road Wamberal	1.9 km length of Willoughby Road from Windsor Road to Florida Road, Wamberal - raised platforms at intersections of Windsor Road and Fairway Drive, give way signs and other intersections.	\$180,000	\$180,000	Funding Allocated	2018/19 Australian Government Black Spot and Safer Roads Program		\$180,000
	Application	Safer Local Government Roadds	NSW Government	Terrigal Drive east of Oceanview Drive Terrigal	Terrigal Drive east of Oceanview Drive Terrigal - install raised threshold with pedestrian crossing at existing painted pedestrian crossing. Modified existing curb ramps, install appropriate signage.	\$101,000	\$101,000	Funding Allocated			\$101,000
	Application	Safer Local Government Roadds	NSW Government	Boronia Road and Acacia Avenue intersection Lake Munmorah	Boronia Road and Acacia Avenue intersection Lake Munmorah - install one-lane roundabout including curb extensions, signage and line markings.	\$162,848	\$162,848	Funding Allocated			\$162,848
	Application	Regional Cycleway	NSW Government	Glenmay Road Green Point cycleway	Construct a missing link in the NSW Coastline Cycleway along Glenmay Road Greenpoint.	\$650,000	\$650,000	Funding Allocated			\$650,000
	Application	Australian Government Blackspot	Federal Government	The Ridgeway from Bishendens Road to Tapley Road Lisarow	The Ridgeway from Bishendens Road to Tapley Road Lisarow - concealed shoulders and improve superlevation, extend existing roadside barrier, provide incremental clear signs beside carriageways and install the Vehicle Activated Warning sign.	\$207,400	\$207,400	Funding Allocated			\$207,400
	Application	Australian Government Blackspot	Federal Government	Woy Woy Road - Bambara Road to Tommos Loop Firetrail, Kariong	Woy Woy Road - Bambara Road to Tommos Loop Firetrail, Kariong - upgrade road pavement, install the VASs, install new curb and advisory speed signs.	\$451,500	\$451,500	Funding Allocated			\$451,500
	Application	Australian Government Blackspot	Federal Government	Brush Road - Little brush Lane and Edye Road, Ourimbah	Brush Road - Little brush Lane and Edye Road, Ourimbah - guard rails on roadside, upgrade road pavement, install C AMS	\$200,000	\$200,000	Funding Allocated			\$200,000
	Application	Australian Government Blackspot	Federal Government	Tumbi Road - The Ridgeway, Tumbi Umbi	Tumbi Road - The Ridgeway, Tumbi Umbi - upgrade intersection layout, install left turn deceleration line.	\$200,000	\$200,000	Funding Allocated			\$200,000
	Application	Rescuing Our Waterways	NSW Government	Ettalong and Box Head Channels Dredging Project	The project will include Undertake pre-dredge hydrographic surveys, associated approvals, permits and environmental studies and dredging of approximately 80,000m3 including placement of sand spoil to nearshore area of Ettalong, Ocean Beach and Umina Beach for nourishment.	\$2,450,000	\$1,225,000	Funding Allocated			\$1,225,000
8-Jan-18	EOI followed by Business Case	Regional Sports Infrastructure	NSW Government	Central Coast Regional Sporting and Recreation Complex	Central Coast Regional Sporting and Recreation Complex Stage 2 including a 3,000 seat grandstand and a multipurpose, indoor sporting centre.	\$30,000,000	\$10,000,000	Unsuccessful		\$10,000,000	
9-Mar-18	Application	Public Reserves Management Fund Program	NSW Government	Heazlett Park Recreation Precinct	Construction of a new amenities building including public toilets, change rooms and storage room, playground upgrade and upgraded access in the Heazlett Park Recreation Precinct	\$1,163,460	\$581,730	Unsuccessful		\$581,730	
20-Apr-18	Application	Heritage Near Me	NSW Government	St Barnabas Church	Ground works to deal with drainage issues, and then repair the foundations of the church (caused by the drainage issues)	\$45,000	\$45,000	Unsuccessful		\$45,000	
27-Apr-18	EOI	Regional Growth Fund	Federal Government	Mardi to Warnervale Pipeline	Design and Construction of 10 km of Trunk Water Pipeline Mardi to Warnervale Trunk Water Pipeline. The proposed pipeline will: - boost supply to the Northern Growth corridor; and - allow increased water transfers between Wyong Shire and Hunter Water Corporation.	\$58,056,667	\$29,028,334	Unsuccessful	Two stage application process requiring a successful EOI followed by a detailed business case. This is a \$272.2 million over four years Federal Government program to o create jobs drive economic growth, build stronger regional communities and build stronger regional communities.	\$29,028,334	
27-Apr-18	EOI	Regional Growth Fund	Federal Government	Central Coast Renewable Energy Generation	This innovative project has the potential to increase renewable energy generation within the Central Coast, reduce reliance on power from the grid and contribute to sustainable energy targets well into the future by utilising our biosolids from our sewage treatment facilities and waste from food manufacturing to produce power.	\$52,240,544	\$26,120,272	Unsuccessful		\$26,120,272	

External Funding Applications where the outcome has been finalised - 11 Feb 2019											
Date	Application Type	Program	Funding Body	Project Name	Project Description	Total Project Budget	Funding Requested	Status	Notes	Unsuccessful	Funding Allocated
15-Jun-18	Application	Community Building Partnership 2018	NSW Government	Lemongrove Netball Courts Upgrade	Refurbish netball courts at Lemon Grove Park as existing surface of netball courts is showing signs of distress and deterioration including depressions and cracked surfaces.	\$ 555,000	\$ 100,000	Funding Allocated	Total funding is divided equally among the state electorates of NSW, applications will be assessed against other proposed projects within the same electorate.		\$ 50,000
15-Jun-18	Application	Community Building Partnership 2018	NSW Government	Macmasters Beach Playground Upgrade	The project consists of the demolition of the existing play equipment which has reached end-of-life and replacement with a new play space and associated landscaping.	\$ 135,000	\$ 35,000	Unsuccessful		\$ 35,000	
15-Jun-18	Application	Community Building Partnership 2018	NSW Government	Frost Reserve Irrigation Upgrade	Installation of a new automatic irrigation system at the highly utilised Frost Reserve, Kincumber sportsground to improve turf health for the playing of soccer and cricket.	\$ 85,000	\$ 20,000	Unsuccessful		\$ 20,000	
15-Jun-18	Application	Community Building Partnership 2018	NSW Government	Berkeley Vale Skate Park (Ancillary Facilities)	Clean / grind the concrete surface, Installation of concrete path, Stabilise embankment, Tree planting. Supply and installation of bubbler (including water connection) and installation of fence	\$ 84,265	\$ 40,000	Funding Allocated			\$ 20,000
15-Jun-18	Application	Community Building Partnership 2018	NSW Government	Gwandalan Jetty	Design & construct a new jetty and construction of concrete path and landscaping.	\$ 135,000	\$ 65,000	Unsuccessful		\$ 65,000	
15-Jun-18	Application	Community Building Partnership 2018	NSW Government	James Vale Reserve Play Space	Removal, supply and installation of a new play space and softfall under-surfacing, Installation of subsoil drainage, associated landscape works.	\$ 95,000	\$ 45,000	Unsuccessful		\$ 45,000	
16-Jun-18	Application	Community Building Partnership 2018	NSW Government	Blue Haven Tennis Upgrade	CBP funding will allow for the removal artificial grass and court resurfacing, fences and luminaires of both courts at Blue Haven Community Centre.	\$ 138,000	\$ 65,000	Unsuccessful		\$ 65,000	
	EOI	Regional Growth – Environment and Tourism Fund	NSW Government	Ettalong Beach Ferry Wharf	Construction of new ferry wharf and transport terminal including fixed wharf, pontoon, covered walkway, ticketing office, seating areas, tourist office and public amenities. Associated works include bus layby on The Esplanade and pedestrian pathways.	\$ 6,935,150	\$ 5,201,362	Unsuccessful		\$ 5,201,362	
	EOI	Regional Growth – Environment and Tourism Fund	NSW Government	Point Clare to Gosford Shared Pathway	An essential pedestrian and cyclist link has been identified as being needed between Point Clare and Gosford CBD. This proposed shared pathway will provide an additional attraction for visitors to view the Brisbane Water and coastal foreshore environment that is accessible, sustainable and eco-friendly. The project will also provide the community with improved connectivity between key areas and alternate means of transport with the provision of an off-road pathway. The project will place a strong focus on connectivity for commuters with	\$ 19,560,000	\$ 14,670,000	Unsuccessful		\$ 14,670,000	
	EOI	Regional Growth – Environment and Tourism Fund	NSW Government	Upgrade of the Woy Woy Town Centre Wharf	Redevelop Woy Woy Town Centre Wharf to provide an improved facility for commuter, recreational and commercial access to Brisbane Water. The improved wharf will be able to operate in all weather and tide conditions enabling water access for public and commercial users, including the local ferry service.	\$ 5,320,000	\$ 3,990,000	Unsuccessful		\$ 3,990,000	
31-Aug-18	Application	Arts and Cultural Development	NSW Government	2019 Arts and Cultural Organisations Funding	Gosford Regional Gallery, based on the Central Coast of New South Wales, will continue to deliver exhibitions, public programs, workshops and events in 2019. Our programs provide regional access to high quality exhibitions, professional development opportunities for local artists, educational partnerships with local schools, and a diverse range of events. In 2019 we will present 19 curated exhibitions across three Gosford Regional Gallery spaces. Our partnership with Gosford Hospital	\$ 1,596,500	\$ 85,000	Funding Allocated			\$ 60,000
	Application	Regional Growth – Environment and Tourism Fund	NSW Government	Terrigal Lagoon Walking Trail, Boardwalk and Waterwatch Platform Project	Terrigal Lagoon Walking Trail, Boardwalk and Waterwatch Platform Project	\$ 1,000,000	\$ 500,000	Funding Allocated			\$ 500,000
	Application	Coastal and Estuary Grants Program	NSW Government	Wamberal Terminal Protection and Sand Nourishment Investigation and Design	This project aims to investigate and design a terminal protection structure and beach nourishment program for the Wamberal Beach area to protect against future coastal erosion. Specifically the project aims to implement the following actions in the certified CZMP:	\$ 390,000	\$ 207,500	Funding Allocated			\$ 207,500
		Stronger Communities Fund	NSW Government	Greenfield Road, Empire Bay upgrade	Priority Project - Upgrade the existing road and drainage infrastructure in Greenfield Road, Empire Bay including street drainage installation, pavement reconstruction and the construction of shared pathway, footpath, kerb and gutter.	\$ 1,800,000	\$ 1,800,000	Funding Allocated	Aims to increase tourist visitation by investing in regional environment and tourism infrastructure, particularly focusing on fixed assets that will grow and further diversify NSW regional economies.		\$ 1,800,000
		Stronger Communities Fund	NSW Government	Avoca Beach Rugby Club changeroom upgrade	"The funds will be used to refurbish the away change rooms and toilets at the north end of Heazlett Park, the home ground of the Avoca Beach Rugby Club. The refurbishment could also include storage space for the Avoca Kayak Club."	\$ 175,000	\$ 175,000	Funding Allocated			\$ 175,000
		Stronger Communities Fund	NSW Government	Canteen/facilities work for Erina Archery Club	Funding on behalf of the Erina Archery Club for the acquisition of additional storage container for storage purposes, and internal WHS/equipment upgrades of the existing storage container/s.	\$ 31,000	\$ 31,000	Funding Allocated			\$ 31,000
		Stronger Communities Fund	NSW Government	Annual funding for Regional Development Australia Central Coast	Funding of behalf of Regional Development Australia Central Coast to proactively support the efforts of the NSW Government in delivering required enabling infrastructure, attracting further investment, creating new job opportunities and delivering a stronger economy for the Central Coast.	\$ 120,000	\$ 120,000	Funding Allocated			\$ 120,000

External Funding Applications where the outcome has been finalised - 11 Feb 2019											
Date	Application Type	Program	Funding Body	Project Name	Project Description	Total Project Budget	Funding Requested	Status	Notes	Unsuccessful	Funding Allocated
		Stronger Communities Fund	NSW Government	Hylton Moore Park floodlighting for Central Coast Baseball	Installation of floodlighting to meet Australian Standard. The installation of this lighting will provide flexibility of use of the playfield and safer night usage of the field.	\$234,450	\$234,450	Funding Allocated			\$234,450
		Stronger Communities Fund	NSW Government	Avoca Kayak Club clubhouse/community facility	Upgrade the existing amenities building, playground and pathways in addition to further reserve embellishments works will create a safe, appealing and engaging community multi-purpose outdoor recreation area replacing the existing facilities that have reached asset end of life.	\$755,000	\$300,000	Funding Allocated			\$300,000
		Stronger Communities Fund	NSW Government	Macmasters Beach public toilets and change room reconstruction	Demolition of existing public toilets and the construction of new fully accessible unisex toilet facilities in Marine Parade, MacMasters Beach to service the playground, park, rockpool and beach	\$260,000	\$260,000	Funding Allocated			\$260,000
		Stronger Communities Fund	NSW Government	Mingara Regional Athletics Track resurface	Funding on behalf of Mingara Recreational Club for the recoating, relinemarking existing surface of the athletics track.	\$425,000	\$425,000	Funding Allocated			\$425,000
		Stronger Communities Fund	NSW Government	Copacabana Surf Life Saving Club minor facilities improvements and equipment	3 new outdoor bar tables and 30 stools LED message board Replacement of gym flooring Roller door replacement	\$34,000	\$34,000	Funding Allocated			\$34,000
		Stronger Communities Fund	NSW Government	Terrigal Surf Life Saving Club public amenities upgrade	Refurbishment of the public toilets and changerooms at Terrigal Beach underneath the SLSC; The facilities will be refurbished to improve the look and amenity as well as ventilation.	\$240,000	\$240,000	Funding Allocated			\$240,000
		Stronger Communities Fund	NSW Government	Wamberal Surf Club deck and storage area extension	Wamberal Surf Club deck and storage area extension	\$177,000	\$177,000	Funding Allocated			\$177,000
		Stronger Communities Fund	NSW Government	Davistown Progress Association car park remediation for drainage	Funding to complete the carpark upgrade.	\$65,000	\$65,000	Funding Allocated			\$65,000
		Stronger Communities Fund	NSW Government	Chertseydale Community Cottage upgrade, Springfield	Funding on behalf of Chertseydale Community Cottage for an extension which includes building of two rooms, storage space, office and veranda will enable activities/programs to be held for this disadvantaged area to build on community capacity, strengths, cohesiveness, connectedness, inclusivity and unity.	\$183,000	\$183,000	Funding Allocated			\$183,000
11-Oct-18	Business Case	Regional Communities Development Fund	NSW Government	Woy Woy Town Centre Wharf	The redevelopment of the Woy Woy Town Centre Wharf will provide an improved facility for recreational and commercial access to Brisbane Water. The improved wharf will be able to operate in all weather and tide conditions enabling water access for public and commercial users, including the local ferry service.	\$5,320,000	\$3,990,000	Funding Allocated			\$3,990,000
TOTALS						\$293,009,323	\$188,510,460			\$115,546,121	\$72,852,539

Item No: 3.8
Title: Central Coast Council Sustainable Event Management Policy
Department: Connected Communities



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13463416

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Summary

This report follows the resolutions of 27 August 2018 and 26 November 2018 Ordinary Council Meetings and outlines the submission received during the exhibition period of the Central Coast Council Sustainable Event Management Policy and recommends that Council adopt this policy.

Recommendation

That Council adopt the Central Coast Council Sustainable Event Management Policy that is Attachment 1 to this report.

Context

Council has long recognised the benefits that events can provide the community and the region's economy. Council is committed to sustainability; we seek to meet our needs and aspirations without compromising the ability of future generations to meet theirs. Council is also dedicated to ensuring we better manage our environment, and strive to meet community expectations by assisting events to operate in a sustainable manner.

At its meeting held 27 August 2018, Council resolved as follows:

856/18 That Council review the relevant policies and guides regarding sustainable events and amend the policy for community grants to include reference to Council's sustainable events policy and guide.

At its meeting held 26 November 2018, Council resolved as follows:

1102/18 That the draft Central Coast Sustainable Event Management Policy be placed on exhibition until the end of January.

The policy was placed on public exhibition for a period of 6 weeks with one submission received.

Current Status

The new policy follows a review and alignment of the former Gosford City Council Sustainable Event Management Policy (Attachment 2) and the former Wyong Shire Council Sustainable Event Management Policy (Attachment 3) and is designed to enable Council to provide a framework for best practice sustainability strategies to support events held by Central Coast Council and the community on Council public managed land or Council public buildings or those events funded through Council's Grant and sponsorship programs.

The policy also aims to fulfil community expectations that events will be held in a sustainable manner and reduce negative impacts on the environment.

It is Council's desire that all events be planned and implemented with the goal of minimising the impact of the event on the environment. The policy will be implemented in conjunction with the Sustainable Event Management Guide (Attachment 4) produced by Council. Adherence to the policy will also be a requirement of Council's event grant and sponsorship funding agreements.

Consultation

The Policy was placed on public exhibition from 29 November until Thursday 31 January 2019 on www.yourvoiceourcoast.com.au. The exhibition period was advertised in the 6th and 20th December editions of the Express Advocate. Only one submission was received during this consultation period as below;

"In the north of Europe, local councils manage sports entertainment events waste by not allowing it in the parks at all. There is zero waste. No rubbish, and no environmental impact due to paper, wrappings, etc. from thousands of people. I find the waste at these venues hateful to the environment. Refillable containers only, handed in at the end of the event for re-use. If kiosks and event managers cannot find a way to offer a reusable container (with a deposit scheme) they should never be allowed to do business in the cities. In my humble opinion, all restaurant offering take away should be adopting this new thinking as well. Thank you very very much for letting me have my say. I would love to be considered to be a part of Gosford Council in any manner."

The submission was noted and no changes were made to the original policy. Internal stakeholders that will be responsible for the implementation and enforcement of the policy were also consulted and provided input, including staff from the Grants and Sponsorship Teams, Open Space and Recreation and Community Facilities.

Options

- 1 Maintain the current arrangements

Non approval of the Central Coast Council Sustainable Event Management Policy will result in sustainable event management practices not being aligned across north and south areas.

- 2 Adopt the Central Coast Council Sustainable Event Management Policy

This is the preferred option as the policy ensures key targets of One-Central Coast are met by ensuring sustainable practices are considered for major events.

Link to Community Strategic Plan

Theme 1: Belonging

Goal B: Creativity connection and local identity

B2: Promote and provide more sporting, community and cultural events and festivals, day and night, throughout the year.

Theme 1: Belonging

Goal B: Creativity connection and local identity

B4: Activate spaces and places to complement activity around town centres, foreshores, lakes and green spaces for families, community and visitors.

Theme 2: Smart

Goal C: A growing and competitive region

C4: Promote and grow tourism that celebrates the natural and cultural assets of the Central Coast in a way that is accessible, sustainable and eco-friendly.

Theme 3: Green

Goal E: Environmental resources for the future

E1: Educate the community on the value and importance of natural areas and biodiversity, and encourage community involvement in caring for our natural environment.

Theme 3: Green

Goal E: Environmental resources for the future

E3: Reduce littering, minimise waste to landfill and educate to strengthen positive environmental behaviours.

Attachments

1	Draft CCC Sustainable Event Management Policy	D13354577
2	Former Gosford City Council Sustainable Event Management Policy 2011	D13354554
3	Former Wyong Shire Council Sustainable Event Management Policy 2014	D11647575
4	Central Coast Council Sustainable Event Management Guide	D13354544

SUSTAINABLE EVENT MANAGEMENT POLICY

September 2018

AUTHORITY	NAME & TITLE
AUTHOR	Ashlee Abbott Section manager Place Activation
MANAGER	Glenn Cannard Unit Manager CommunityPartnerships
DIRECTOR	Julie Vaughan Connected Communities
CHIEF EXECUTIVE OFFICER	Gary Murphy Chief Executive Officer

CERTIFIED A TRUE COPY OF POLICY ADOPTED BY COUNCIL

AUTHOR SIGNATURE	
COUNCIL RESOLUTION DATE	

History of Revisions:

Version	Date	TRIM Doc. #
1		

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SUMMARY

Each year in Central Coast Council Local Government Area (LGA) a range of special events are held in public places to celebrate the diverse social, cultural, sporting and business aspects of our community. This policy has been formulated to provide a framework for best practice sustainability strategies to support events held by Council and the community on and in Council public managed land or buildings, while fulfilling community expectations that events are undertaken in a sustainable manner. This Policy also applies to any events funded through Council community grant and sponsorship programs.

POLICY STATEMENT

1. To encourage waste reduction and maximise resource recovery and recycling opportunities at public place events held in the Central Coast Council LGA as well as preserving public health and amenity of the surrounding environment.
2. To deliver and approve events that provide a balanced approach to economic activity, environmental responsibility and community development.

BACKGROUND

- 1 Council permits the public to hire Council managed public land and buildings for events after appropriate fees and charges are paid and application processes are followed.
- 2 Council stages a number of events including festivals, event openings and catered functions.
- 3 Council funds various events via its grant and sponsorship programs.
- 4 Council has developed a sustainable event management guide to assist event organisers.

GENERAL

- 1 The Sustainable Event Management Policy applies to all Council organised and managed events in excess of one hundred participants and those events funded via Council's grants and sponsorship programs.
- 2 The Sustainable Event Management Policy applies to all events held by the community on Council public managed land and in Council public buildings.
- 3 All events should comply with the sustainability objectives of Council where possible and the principles of the Waste Avoidance and Resource Recovery Act 2001.
- 4 Events should incorporate waste avoidance and waste recovery strategies as an integral part of the special event planning processes.
- 5 Events should minimise the amount of waste generated and maximise the amount of recyclable materials recovered.
- 6 Where appropriate, events should implement sustainable purchasing.
- 7 Where possible, all food-ware used at events such as plates, food containers; cups, cutlery and wrapping should be reusable or biodegradable.
- 8 Where appropriate events should be used as educational opportunities to raise community awareness on sustainability.
- 9 Event organisers must ensure that no balloons are used, sold or given out at events.
- 10 Event organisers should ensure when planning an event that the following sustainability issues are taken into consideration when selecting a venue; (see Sustainable Event Management Guide for assistance);
 - a. Existing infrastructure - for example toilets, stage, electricity to avoid the need for equipment to be transported in.
 - b. Water use – all events must comply with current water restrictions unless a formal exemption has been granted. Does the venue have tank water or alternate water sources?
 - c. Energy Use – does the venue have adequate natural light or solar panels, use green power or have a carbon emission offset scheme?
 - d. Transport – is the location close to public transport. Is event accommodation within walking distance to the event?

POLICY IMPLEMENTATION AND PROCEDURES

- 1 Council has implemented a set of criteria for sustainable event management into approvals to hold events on Council managed public land and buildings.
- 2 Council will enforce this policy for events funded via Councils grant and sponsorship policy via the grant and sponsorship funding terms and conditions.
- 3 A sustainable events management guide has been produced by Council and will be distributed to event organisers holding events on Council managed public land and buildings.
- 4 Event recycling bins are available for hire from Council's Waste Unit.

BREACHES

1. Suspected breaches or misuse of this policy are to be reported to the Chief Executive Officer.
2. Alleged breaches of this policy shall be dealt with by the processes outlines for breaches of the [Code of Conduct](#), as detailed in the [Code of Conduct](#) and in the Procedures for the Administration of the [Code of Conduct](#).

DEFINITIONS

[Code of Conduct](#) means the [Code of Conduct](#) adopted by Council

Council means Central Coast Council

Event Organiser means the person responsible for organising the event.

Events for the purpose of this policy means organised activities open to attendance by members of the general public (whether by payment or not) on Council public land or in Council public buildings with over one hundred attendees. Events include; cultural celebration, public rally, street parade, fun run, community festival, music festival, sporting event or circus.

Local Government Area (LGA) means the area governed by CCC.

Sustainability means meeting the needs of the present without compromising the needs of future generations.

Values and Behaviours means the common set of Values and Behaviours adopted by Council. There are five Values and fourteen supporting Behaviours.

Serve	Deliver amazing services through empowering people; and Pursue collaborative partnerships for better community outcomes.
-------	---

Improve	Look for better ways of doing things; and Encourage participation and new ideas.
---------	---

Collaborate	Build relationships based on mutual trust; Share ideas, talent, skills and knowledge; Actively listen to find the best overall outcome; and Demonstrate care and respect for ourselves and each other.
Be Your Best	Strive to be your best every day; Promote self-awareness and development; Open to continual learning and improvement; and Take personal responsibility for actions and decisions.
Be Positive	Celebrate having a go; and Build one team spirit.



HARMONISED POLICY DOCUMENTS

Wyong Shire Council Policy for Sustainable Event Management (Policy No: WSC055)

Gosford City Council Sustainable Event Management Policy

RELATED RESOURCES

Legislation:

- Waste Avoidance and Resource Recovery Act 2001.

Associated Documents:

- [Code of Conduct](#);
- Procedures for the Administration of the Code of Conduct; and
- Equity, Diversity and Respect Policy.



SUSTAINABLE EVENT MANAGEMENT



SUSTAINABLE EVENT MANAGEMENT

CHIEF EXECUTIVE OFFICER – PERFORMANCE & STRATEGY

POLICY OBJECTIVES

- 1.1 The objective of this Sustainable Event Management Policy is to deliver sustainable events by developing a balanced approach to economic activity, environmental responsibility and social improvement.
- 1.2 The intent of this policy is to encourage waste reduction and maximise resource recovery and recycling opportunities at public place events held in the Gosford City Local Government areas as well as preserving public health and amenity of the surrounding environment.

POLICY STATEMENT

Gosford City Council will promote and facilitate resource recovery and best practice waste management at all events which fall under the scope of this policy in order to reduce the impact of the event on the environment.

SCOPE

The Sustainable Event Management Policy applies to all Council organised and owned events in excess of one hundred participants.

This Policy is designed to identify the minimum requirements for event organisers in relation to the planning, implementation and evaluation of events captured within the Policy scope.

PROCEDURE

This procedure, being an administrative process, may be altered as necessary by the Chief Executive Officer.

GENERAL PRINCIPLES

- 2.1 Evaluate suitable venues based on their environmental policies and practices.
- 2.2 Consider event venue location based on public transport options.
- 2.3 Use the most sustainable options for food and beverage including service ware considering the final disposal of waste.
- 2.4 Reduce impacts of attendee transport.
- 2.5 Employ water wise practices.

- 2.6 Maximise energy conservation and use renewable energy sources where possible.
- 2.7 Resource conservation and effective procurement.
- 2.8 Ensure social inclusion for all event workers and participants.
- 2.9 Effectively engage all stakeholders directly contributing to the overall sustainability of the event through an education process.
- 2.10 Create effective messaging on sustainability efforts through a communications plan for both stakeholders and attendees.

ASSESSMENT

- 3.1 Full evaluation of each event to be completed by the organiser to ensure compliance with the policy.
- 3.2 Provision of feedback and suggestions for improvements to other event organisers for future events.

(Minute No 2011/203 – 3 May 2011)

(Minutes No 2012/673 - 27 November 2012)

(Min No 2013/388 - 16 July 2013 - Review of Policies)

SUSTAINABLE EVENT MANAGEMENT POLICY - PROCEDURE**Sustainable Event Management Policy Checklist**

Topic	Consideration	Rating	Comments
Venue	Environmental policies and practices implemented by the venue.		
	Energy efficiency methods (e.g. use of natural light, climate control off whilst not in use).		
	Water conservation program (e.g. water recycling, catchment, water reduction infrastructure).		
	Waste management system (e.g. waste separation, event access to existing waste management).		
	Proximity to public transport or walking/cycling routes.		
	Venue size/space appropriate to event size.		
	Protection of biodiversity at event venue/site including the local environment, flora and fauna.		
	Noise generated at venue by event.		
Food & Beverage	Local caterer and/or related supplier engage in waste reduction practices (reusable crockery and cutlery, biodegradable disposable supplies).		
	Reduce provision of food packaging items and change to reusable, recyclable and/or compostable packaging.		
	Source produce from local suppliers.		
Transport	Consider impacts of event attendee transport (congestion, noise, safety, GHG).		
	Encourage event attendees to utilise fuel efficient transport options including cycling, walking and car pooling.		
Water	Assess waste water produced at event and disposal		
	Implement water conservation initiatives		
Toilets	Consider water and chemical use, transport and treatment of sewage.		

Energy	Utilise renewable energy sources where accessible based on event requirements.		
	Use mains power where available and limit use of individual generators.		
	Limit use and consider impact of lighting used.		
	Implement method of measurement for energy use.		
Waste	Identify event waste generation potential (e.g. catering, venue, marketing).		
	Plan to minimize waste and maximize diversion from landfill.		
	Provide option for disposal of recyclable waste at event.		
	Consider most effective options for waste communication and signage to event attendees.		
Procurement	Procure goods and services locally based on event requirements.		
	If promotional materials are required, ensure they have two or more uses.		
Emissions	Take action to reduce carbon emissions.		
Social	Ensure suitable accessibility for all participants attending the event.		
	Ensure sensitivity to Indigenous and community groups.		
	Ensure all employers and contractors are treated fairly and have a safe working environment.		
	Provide suitable catering for those with specific dietary requirements.		
Communications	Educate stakeholders on reducing their impact at the event.		
	Use effective waste communication strategies and signage aimed at stakeholders and event attendees.		
	Ensure signage reflects sustainable measures implemented and is made from recyclable materials.		
	Use technology where possible rather than printing.		
Cleaning	Utilise environmentally sound biodegradable cleaning products		
Evaluation	Review all aspects above and obtain measurable results to include in full evaluation report.		

Ratings

- 1 = Poor
- 2 = Room for improvement
- 3 = Adequate
- 4 = Good
- 5 = Very Good
- N/A

Policy for Sustainable Event Management



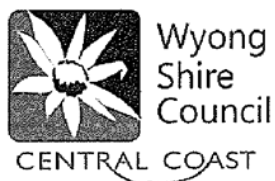
POLICY No: WSC055

POLICY FOR SUSTAINABLE EVENT MANAGEMENT

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Policy for Sustainable Event Management



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GENERAL MANAGER	Michael Whittaker	[Redacted Signature]	27/8/14

History of Revisions:

Version	Date	TRIM Doc. #
1	July 2014	D02834466

Policy for Sustainable Event Management

A. POLICY SUMMARY

- A1 Each year in Wyong Shire Council (WSC) Local Government Area (LGA) a range of special events are held in public places to celebrate the diverse social, cultural, sporting and business aspects of our community. This policy has been formulated to provide a framework for best practice sustainability strategies to support events held by WSC and the community on and in WSC public managed land or buildings and fulfil community expectations that they will be held in a sustainable manner. The policy also applies to any event funded through WSC Grant programs.

B. POLICY BACKGROUND

- B1 WSC permits the public to hire WSC managed public land and buildings for events after appropriate fees are paid and application processes are followed.
- B2 WSC holds numerous events including catered functions, event openings, education seminars and workshops.
- B3 WSC funds various events via its current Grant Programs.
- B4 WSC has developed a sustainable events guide for event organisers to assist with event organisation.
- B5 WSC is committed to building a better tomorrow through our efforts today. We do this by focusing on long term sustainability in all that we do. We seek to meet our needs and aspirations without compromising the ability of future generations to meet theirs. Our guiding principles are;
- a. **Think holistically, Act responsibly** – a sustainable Wyong Shire recognises that people, nature and the economy are affected by our actions. We plan for the long-term and recognise shorter term needs. We integrate these considerations into our decision making, working with the forms and functions of the natural environment and with our social and economic attributes as the basis of our planning and development.
 - b. **Smart, local, adaptable** – a sustainable Wyong Shire responds to future challenges by embracing innovation and acting in a timely and effective manner. We base our actions locally, mindful of our place in the world, building on our strengths and special qualities of place and community.
 - c. **Care for nature** – a sustainable Wyong Shire recognises the intrinsic value of biodiversity and natural ecosystems, protecting the environment for the benefit of all life forms. We commit to the sustainable use of natural resources to maintain healthy ecological systems for the benefit of present and future generations.
 - d. **Good processes. Improved outcomes** – a sustainable Wyong Shire demonstrates leadership, accountability, transparency and financial responsibility in all decision making. We measure our prosperity by the health and wellbeing of our people, environment and economy and strive for continuous improvement.
 - e. **Work together** – a sustainable Wyong Shire community builds partnerships by engaging with and listening to all facets of society, working together for the benefit of the whole. We have a culture of collaboration and participation that encourages

Policy for Sustainable Event Management

innovation, sharing of resources, engagement in decision making and shared accountability for all results.

- f. **Lead by example** – a sustainable Wyong Shire leads by example with actions for positive change and supports visionary policies and practices within the community. We involve people with the relevant skills and knowledge in our projects and recognise there are many ways to achieve our goals. We embrace the opportunity to learn from our actions and the actions of others.

C. DEFINITIONS

- C1 **Council** means Wyong Shire Council, being the organisation responsible for the administration of Council affairs and operations and the implementation of Council policy and strategies.
- C2 **Council Policy** means policy created and approved by the elected members of the WSC.
- C3 **Event organiser means** the person responsible for organising the event.
- C4 **Events** for the purpose of this policy means organised activities open to attendance by members of the general public (whether by payment or not) on private or public land (or a combination of the two) with over 500 attendees or any internal event run by WSC. Events include cultural celebration, public rally, street parade, street march, fun run, cycling race, community festival, music festival, sporting event, open air theatre, concert, charitable ball, dance party, business events and workshops, carnival or circus.
- C5 **Grant Funding** An award of financial assistance in the form of money or in-kind support.
- C6 **Local Government Area (LGA)** means the area governed by WSC.
- C7 **Recyclable** means to put a used substance through a particular process so that it is fit to be used again.
- C8 **Sustainability** means meeting the needs of the present without compromising the needs of future generations.
- C9 **The Act** means the *Local Government Act NSW 1993*.

D. POLICY STATEMENTS**Jurisdiction**

- D1 This Policy covers all elected members of Council, all personnel employed by Council, any person or organisation contracted to or acting on behalf of Council, any person or organisation employed to work on Council premises or facilities and all activities of the Council.
- D2 This policy does not confer any delegated authority upon any person. All delegations to staff are issued by the General Manager.
- D3 Covers any 'event' as defined in which WSC is involved beyond ownership or management of the facility or space.
- D4 Covers any event that receives Grant funding for an event from WSC

Policy for Sustainable Event Management

- D5 The Policy identifies the following areas that must be considered when organising and conducting a sustainable event;
- i. Waste minimisation
 - ii. Resource recovery
 - iii. Greenhouse gas reduction
 - iv. Energy conservation
 - v. Water conservation

General

- D6 All events should comply with the sustainability objectives of WSC where possible and the principles of the Waste Avoidance and Resource Recovery Act 2001.
- D7 All events should comply with the NSW Local Government Act (Section 7a) which states the purpose of the act is "to provide the legal framework for an effective, efficient, environmentally responsible open system of local government in NSW". Another stated purpose of the Act (Section 7e) is "to require Councils, Councillors and Council employees to have regard to the principles of Ecologically Sustainable Development in carrying out their responsibilities".
- D8 Where appropriate, events should incorporate waste avoidance and waste recovery strategies as an integral part of special event planning processes.
- D9 Where appropriate, events should minimise the amount of waste generated and maximise the amount of recyclable materials recovered.
- D10 Where appropriate, events should implement sustainable purchasing.
- D11 Where possible, all food-ware used at events such as plates, food containers, cups, cutlery and wrapping should be reusable or biodegradable.
- D12 Where appropriate, events should be used as educational opportunities to raise community awareness on sustainability.
- D13 All events on WSC managed public land must comply with the waste management strategies incorporated in the event application form.
- D14 Where appropriate, delegates or event attendees should be encouraged to car pool.
- D15 Name badges and printed material should be reused where possible.
- D16 Event sponsors will be actively sought who reflect a positive environmental message where possible.
- D17 Event organisers should ensure when planning an event the following sustainability issues are taken into consideration when selecting a venue; (see Sustainable Event Management Guide for assistance)

Policy for Sustainable Event Management

- i. Existing infrastructure - for example toilets, stage, electricity to avoid the need for equipment to be transported in.
- ii. Water use – all events must comply with current water restrictions unless a formal exemption has been granted. Does the venue have tank water or alternate water sources?
- iii. Energy Use – does the venue have adequate natural light or solar panels, use green power or have a carbon emission offset scheme.
- iv. Transport – is the location close to public transport. Is event accommodation within walking distance to the event?
- v. Event Future – events should give strong consideration to the event theme, image and focus. Incorporating singular innovative ideas into your marketing and promotion will help distinguish your event from other events and potentially provide better opportunities for attendance and support.

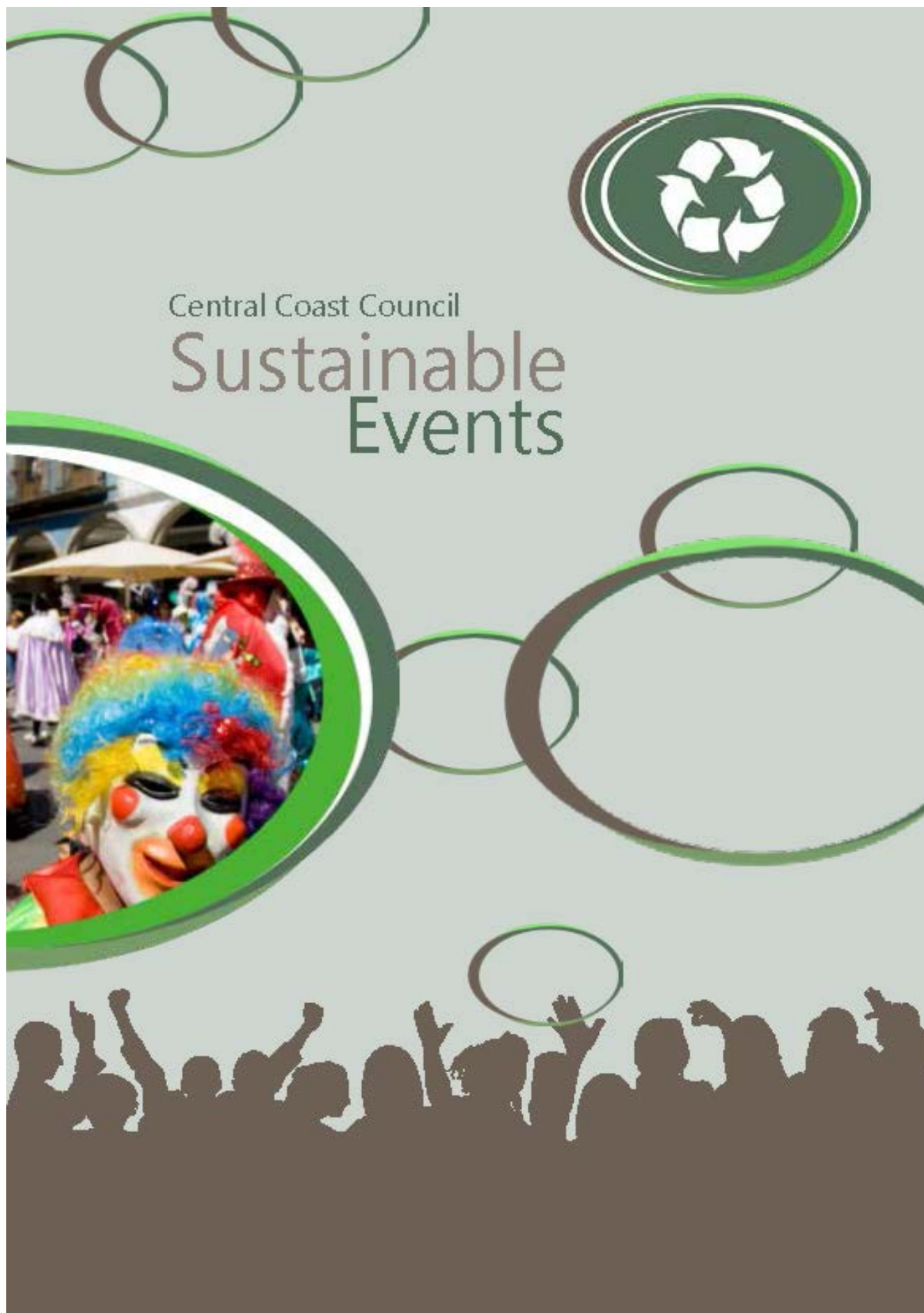
D18 Where possible events should aim to reduce greenhouse emissions by implementing WSC's Carbon Management Hierarchy by avoiding, reducing, replacing and offsetting.

E. POLICY IMPLEMENTATION - PROCEDURES

- E1 This policy should be read in conjunction with the Wyong Council Code of Conduct.
- E2 It is the personal responsibility of all Council employees and agents thereof to have knowledge of, and to ensure compliance with this policy.
- E3 WSC has implemented a set of criteria for sustainable waste management into approvals to hold events on WSC managed public land and WSC managed buildings.
- E4 WSC has implemented a set of criteria for sustainable event management into WSC grant applications.
- E5 Advice and assistance to event organisers will be provided by WSC's Event Coordinator on how to hold more sustainable events.
- E6 A sustainable events management guide has been produced by WSC and will be distributed to event organisers holding events on WSC managed public land and buildings.
- E7 Event recycling bins are available for hire from WSC's Waste Officer by phoning (02) 4350 5555.

E1 Associated documents

- Council Code of Conduct
- NSW Local Government Act



Sustainable Events



Events and festivals, both large and small, can be the lifeblood of our community, bringing people together to celebrate and enjoy experiences that reflect our creative, cultural and sporting life. They foster community pride, encourage personal interaction and engagement and help develop a positive community identity.



Central Coast Council (CCC) has long recognised the benefits that events can provide the community and the region's economy.

CCC is committed to sustainability, we seek to meet our needs and aspirations without compromising the ability of future generations to meet theirs. CCC is also dedicated to ensuring we better manage our environment, and strive to meet community expectations by assisting events to operate in a sustainable manner.



What can you do?

All aspects of your event can provide opportunities to make environmental and cost savings; particularly the areas of water, energy, waste, transport and purchasing.

Take pride in your efforts and use every opportunity to inform your patrons and the wider community of your commitment to sustainability.

Your event can be a powerful tool to build community awareness around sustainability issues, so think beyond your current event. You have the potential to access large audiences and positive sustainability messages may be spread via your interactions, assisting us all to build more environmentally sustainable and connected communities.

Here are some ideas to get started, but remember!

It's not all or nothing!

It may not be possible to do everything. Start with a single initiative and work from there.

Did You Know?

Developed countries represent 25% of the global population but use 80% of its resources and produce 75% of its waste.

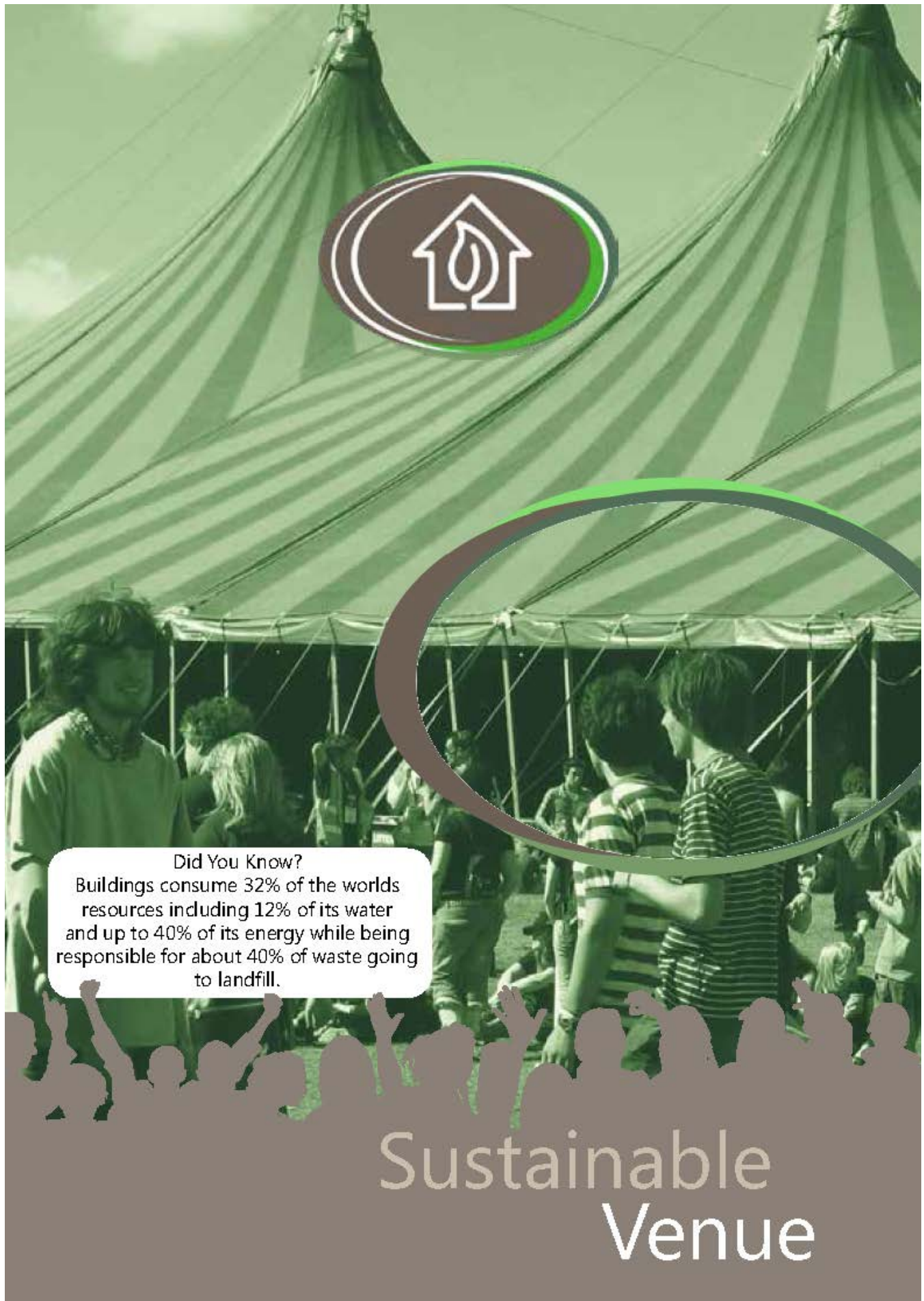
If you don't measure, you can't manage!

To better understand your sustainable opportunities, start by reviewing your event to see where resources are being used and where waste is being generated.

Did You Know?

80 million plastic bags end up as litter in Australia annually and seven billion cigarette butts end up in Australian waterways, streets and parklands each year.





Did You Know?
Buildings consume 32% of the worlds
resources including 12% of its water
and up to 40% of its energy while being
responsible for about 40% of waste going
to landfill.

Sustainable
Venue



Venue



A good place to start your sustainable event planning is by analysing your venue options.



Tips

- Choose a venue that is close to public transport opportunities.
- Ensure your venue's capacity reflects the number of expected participants.
- Request rooms with natural ventilation and natural lighting.
- Run events during the day to reduce energy use from lighting and heating.
- Consider your venue's suitability for your anticipated demographic.



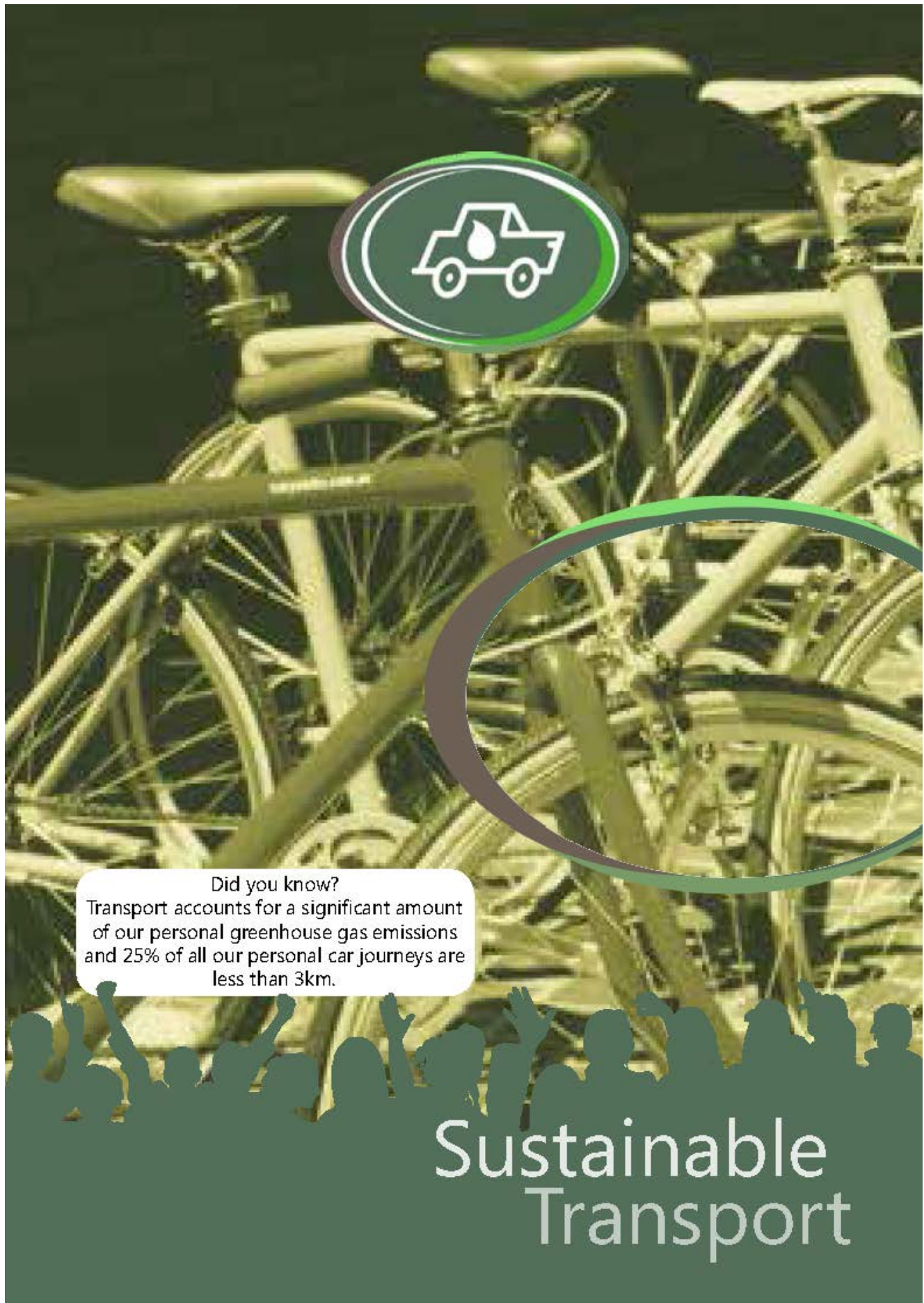
Try

- Prioritise venues with accredited green power and/or green star accreditation for construction and building requirements.



Tools

- Speak to Customer Contact on (02) 4350 5555 for availability of Central Coast Council halls, parks and reserves.
- Develop a partnership with commercial venues that can supply mutual long term benefits to all involved.



Did you know?
Transport accounts for a significant amount
of our personal greenhouse gas emissions
and 25% of all our personal car journeys are
less than 3km.

Sustainable Transport



Transport

Because you'll be encouraging people to attend your event, consider in advance how they may arrive.



Tips

- Actively promote the use of public transport by providing directions and appropriate train and bus timetables in your promotional material.
- Set up a car pool or organise a bus service for your event.
- The lowest emission transport is human power. If your event is close to its target audience, encourage attendees to walk or bike to the event.
- Offer a special prize for those who walked, rode a bike or arrived by public transport.
- Source contractors located close to the event venue.

Try

- Consider a carbon offset scheme (paying a fee calculated on the amount of carbon you will use) on those who arrive by private vehicle. There are companies operating in Australia where you can offset your emissions. Try and chose companies that offset your emissions by investing in local renewable energy.

Tools

- For public transport options visit transportnsw.info or call 131 500.
- For a map of shared pathways Check out wyong.nsw.gov.au/discover-wyong-shire/cycleways-and-footpath and gosford.nsw.gov.au/arts-culture-and-recreation/leisure-venues/pedestrian-and-cycleways



Waste

Aim to minimise your waste production at every stage of your event. A good place to start is to implement a waste reduction policy that:

Reduces waste
Reuses waste wherever possible
Recycles waste when it cannot be reduced or reused



- Make informed purchasing decisions – research and prioritise suppliers and equipment that support the use of recycled materials or has recycling potential.
- Monitor expected attendance numbers to ensure the supply of bins is adequate.
- Supply enough bins, both recycling and general waste, and supply relevant information at the waste collection point for patrons to make an informed decision on where their waste should go.
- Encourage composting of organic materials, particularly from food providers.
- Ensure all food sold at the event is supplied in compostable or biodegradable packaging.
- Request all stallholders to provide an alternative to plastic bags for patrons.
- Remind your patrons and participants to dispose of their waste and recyclables correctly during your event by providing announcements, posters and volunteers at waste stations.
- Contact CCC Waste Education Officer on (02) 4350 5555 for further information regarding the supply of bins.





Power & Water



Water is our most precious resource, so aim for best practice in your water management.

Reducing your energy consumption will have a positive effect on our environment and save you money.

- Investigate the use of composting toilets or low flush conventional systems.
- Use low flow showerheads if applicable.
- Use products that are low in salts and phosphates.
- Ensure the use of non-toxic, low impact cleaning products at the venue or with cleaning contractors.
- Investigate ways to encourage patrons to refill containers for drinking water, and dissuade the provision of bottled water.
- If using generators, choose a biodiesel fuel.
- Appoint someone to be responsible for ensuring unnecessary lighting and power is turned off and all equipment is turned off at the switch when not in use.
- Utilise your event as a platform to promote best practice water and energy use by encouraging local utilities, authorities and suppliers to attend with displays or workshops.
- Source your own biodiesel if your hire company cannot supply.

Did you know?

Paper makes up more than 50% of office waste. Save water and trees - It takes 1L of water to make 3 sheets of A4 paper.

Daily worldwide sales figures of pens exceed 14 million: A plastic pen in landfill will still be there in 50,000 years.



Sustainable Equipment & Operations



Equipment & Operations

What you choose to use, and how you manage your event will provide many opportunities for creative thinking and sustainable choices.



Tips

Try

Tools

- Reuse printed signage annually.
- Where printing is unavoidable try using recycled paper, vegetable inks and double sided printing.
- Encourage your caterer or food stalls to use fresh, local and in season organic food or food that is fair trade.
- Use informative signage throughout your event to assist with broader education on environmental issues. Catchy phrases help people remember messages.
- Use recycled items for decorations.
- Consider your meeting schedule before the event, limit meetings and use locations central to participants.
- Ensure the reduction of printed material where possible by using technology to communicate.
- Do not permit the use, sale or distribution of balloons at your event.
- Incorporate a design competition within your event for the best recycled decoration or installation. You will not only assist with the promotion of your event, but save money and labour too.
- Use foodware that is reuseable or biodegradable.
- Properly informed staff, volunteers and patrons will achieve the best outcomes in sustainability. Use every opportunity to remind and encourage all involved and in attendance to be aware of your initiatives.



Your Future

The long term sustainability of your event depends on more than just environmental considerations. Financial security and a sustainable organisational structure really do matter.



Tips

- Remember that large, popular events take time to nurture. Consider the crawl, walk, run philosophy when planning your event's growth.
- Develop a financial plan that reflects realistic growth and attendance numbers.
- Investigate all opportunities for income generation.
- Actively seek sponsorships and partnerships to limit your reliance on grants.
- Incorporate a democratic decision making structure in your management and be proactive in attracting people to assist with your event.
- Respect different opinions, ideologies and cultures and embrace the opportunities diversity of thought presents.
- Actively acknowledge the efforts of all contributors to, and supporters of your event.
- Develop relationships and partnerships with other events or groups with a similar focus and share resources where possible.

Try

- Give strong consideration to your events theme, image and focus. Incorporating singular and innovative ideas into your marketing and promotion will help distinguish you from other events and potentially provide better opportunities for attendance and support.

Tools

- Contact CCC Grants Officer at Community.Grants@centralcoast.nsw.gov.au for information on funding opportunities.

Further Information

While two thirds of all people on earth use less than 60 litres of water a day, the average Australian uses more than twice that amount during a shower.

centralcoast.nsw.gov.au

epa.nsw.gov.au/your-environment/recycling-and-reuse/business-government-recycling/waste-wise-events

www.kab.org.au

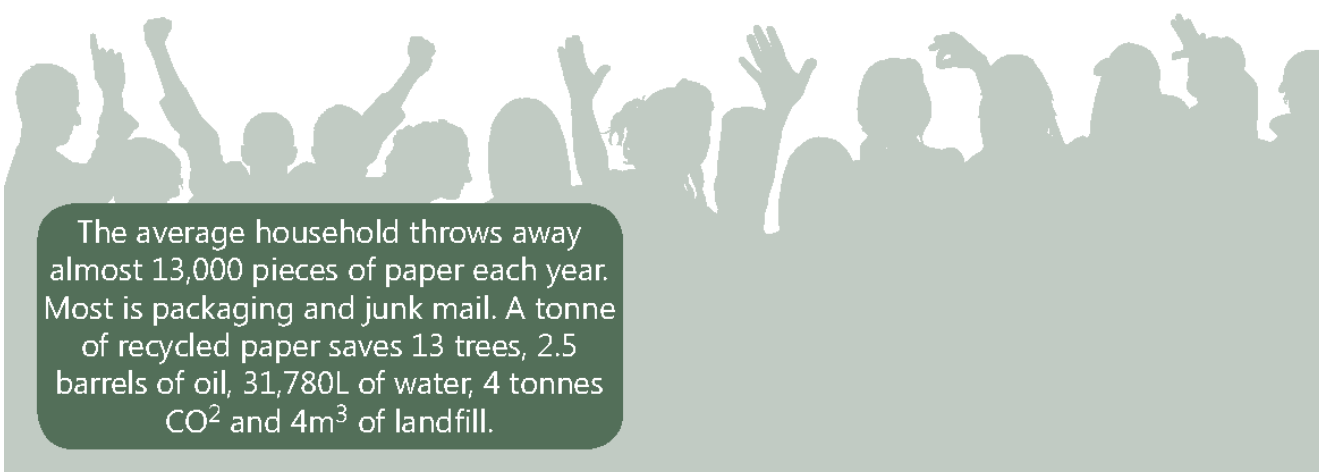
www.landcareaustralia.com.au

www.cleanup.org.au/au

www.environment.nsw.gov.au/sustainingourevironment.htm

www.lovefoodhatewaste.nsw.gov.au

www.goodguide.com



The average household throws away almost 13,000 pieces of paper each year. Most is packaging and junk mail. A tonne of recycled paper saves 13 trees, 2.5 barrels of oil, 31,780L of water, 4 tonnes CO₂ and 4m³ of landfill.



Item No: 4.1
Title: Response to Notice of Motion - Animal Behaviour Education Programs
Department: Connected Communities

11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13454074

Author: Danielle Hargreaves, Section Manager Learning Community

Manager: Beth Burgess, Unit Manager, Learning and Education

Executive: Julie Vaughan, Director, Connected Communities

Summary

The purpose of this report is to respond to Council Resolution 1169/18 regarding Animal Behaviour Education Programs.

Recommendation

That Council receive the report on Response to Notice of Motion - Animal Behaviour Education Programs.

Background

At the Ordinary Meeting of 29 October 2018, Council resolved the following;

- 1169/18 That Council request the Chief Executive Officer to provide a report including the following;*
- a invitations to the RSPCA or other animal welfare organisations to undertake information sessions and programs at Councils libraries and facilities, to educate parents, carers and children about the body language of animals.*
 - b communicates the information sessions to the community through a variety of local print media and electronic channels.*
 - c provide material similar to the tabled item 'Enjoy Your Dog' brochure to educate dog owners as well as the general public about dog free areas.*
 - d distribute the flyer through print out and electronic media (including uploading to Council's website).*

4.1 Response to Notice of Motion - Animal Behaviour Education Programs (contd)

The Central Coast has a large number of pets with 178,071 dogs and cats registered across the region. Central Coast Council plays a significant role in promoting and overseeing responsible ownership of dogs and cats in the local area. Council has developed a suite of resources and currently delivers a range of programs for the community and schools under the Responsible Pet Ownership Program delivered by the Learning Community Section. These include:

- **Education factsheets and brochures/flyers** – Council has a range of information available for the community through local vets, Libraries, Customer Service areas and in accessible format on Council's website. These materials are reviewed and updated annually with the support of the Community Safety Team to reflect any changes or requirements under relevant legislation.

Current Factsheets/Information includes:

- Being a responsible cat owner
 - Roaming cats and nuisance cats
 - Barking dogs
 - Safety around dogs
 - Dangerous dogs and reporting dog attacks
 - Pet registration and responsible pet ownership
 - Pets and Wildlife
- **A list of dog off leash areas** is available for the community on Council's website. It is also available on the back of the 'Happy Pet Packs' provided at events and activities under the Responsible Pet Ownership Program.
 - **The Desexing Saves Lives program** – focused on supporting pensioners and low income earners through subsidised desexing of their dogs and cats. This program also delivers information to the community about responsible pet ownership.
 - **Free Microchipping Day** – held in February annually, this event is run from both animal care facilities and allows the community to have their pet microchipped for free. The community receives information on keeping pets and a giveaway bag of great items for their pet.
 - **On Patrol with Ranger Tim and Spot** – a new program developed for early childhood and early stage one (Kindergarten) aged children. This free program delivered by Council's Community Learning staff aims to increase awareness around community safety and the role of Council Rangers. Focusing on a number of areas including safety around dogs and responsible pet ownership.
 - **National Desexing Month** – Council supports this initiative through communications and promotion of the programs campaign.

To compliment these programs, Central Coast Library Service offer programs and events that focus on pets and responsible pet ownership:

- **Author talks** - such as Louise Harding's recent presentation on Help! My Dog Barks Too Much – Understanding Your Dog. Held in Library branches in February 2019.
- **BaRK Reading Program** – "BaRK provides an innovative approach to assist reluctant readers - children practice reading aloud on a one-to-one basis to a trained therapy dog from the Delta Society, removing stress and peer pressure to help make reading fun." Currently Council runs this program in the school terms from Kincumber and Umina Beach Libraries with future opportunities being looked at for Erina Library.
- **RSPCA's Pet Legacies** –supporting people by helping them to make provisions for their pets should something happen to the owners through their Pet Bequest Programs. Council Library staff are currently organising for the RSPCA to run community information sessions on the Central Coast.
- **Caring for Wildlife – WIRES**. Information sessions delivered by WIRES about the importance of our wildlife, caring for wildlife, what to do with injured wildlife and being a responsible pet owner.

There are several organisations that have programs focusing on responsible pet ownership and animal behaviour. Three options for additional programs that could be included into the current Council program include:

1. **Logan City Council's (LCC) Pet Smart Program**. Logan City Council, Qld has created a dedicated education resource for students and educators from early childhood to high school linked to the Australian Curriculum and can be used by other Councils free of charge. Objectives of the program include looking after pets and staying safe around strange dogs. This comprehensive program covers 3-15 years and adults. There is also a story time dedicated to library sessions and young children. City of Logan educated over 5,000 students through this program in 2018. see Attachment 1 – Logan City Council Pet Smart Flyer.
2. **NSW RSPCA** offer programs on animal behaviour through their community education team. These can be delivered by them from the RSPCA facility (Tuggerah Care Centre - Tuggerah Super Centre) or in schools, libraries or community facilities. This program does not include interactions for the participant with a dog.

3. **Office of Local Government programs** – We Are Family, Living Safely with Dogs and Living Safely with Pets. These programs are available for children from early childhood to eight years of age and are delivered in early childhood services and schools. The objectives of the programs include responsible pet ownership and safe interaction with pets. An assistance dog is brought to each session to allow children to learn the correct methods of interacting with a dog.

Staff have made contact with the above three education providers and the two contractors of Council's Animal Care Facilities and are currently in negotiations with Gosford Dog Paws (the CCC - Erina Animal Care Facility), the RSPCA and Logan City Council to review programs and develop a partnership to deliver programs that suit the needs of the Central Coast community.

Council currently has several communications plans in place for the existing Council programs. These include the distribution of all information electronically, through social media and print media.

Link to Community Strategic Plan

Theme 5: Liveable

Goal L: Healthy lifestyle for a growing community

L3: Cultivate a love of learning and knowledge by providing facilities to support lifelong learning.

Attachments

- 1** Be Pet Smart - Logan City Council D13465728

BE Pet Smart

A FREE fun and interactive learning experience

**WOOF, PEPPY
& JACKY CAN'T
WAIT TO MEET YOU!**



I love the
stickers in
the activity
book! That's my
favourite page.

I got to pat
a REAL dog!
It was so
much fun.

I walk my dog
on a lead and
pick up after
him now.

2019 bookings now open!

- Dog Safety/Responsible Pet Ownership presentation
- Each child receives a Be Pet Smart Activity book*
- Teachers' Resource Guide for each class/group booked
- Live education dog**
- Suitable for ages 3 years and over
- FREE! City of Logan pet education initiative

*Children must participate in the program to receive a copy of the activity book.

**when available

For further information:

Ph: (07) 3412 5397

Email: education@logan.qld.gov.au

Web: logan.qld.gov.au



**Learn how to
avoid a dog bite
by learning your
ABC's and D's**





Item No: 4.2
Title: Record of Community Strategic Plan Implementation
Community Reference Group Meeting held on 29
January 2019
Department: Innovation and Futures

11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13430054

Author: Theresa Lancaster, Personal Assistant to Unit Manager
Sharon McLaren, Senior Project and Research Officer

Executive: Matthew Prendergast, Acting Executive Manager, Innovation and Futures

Summary

To note the meeting record of the Community Strategic Plan Community Reference Group meeting held on 29 January 2019.

Recommendation

That Council receive and note the Meeting Record of Community Strategic Plan Implementation Community Reference Group Meeting held on 29 January 2019 as set out in Attachment 1 to this report.

Background

At the Ordinary Meeting on 10 September 2018, Council resolved the following, part thereof;

929/18 *That Council request the Chief Executive Officer submit a report to Council following each meeting of the CRG.*

The Community Strategic Plan Community Reference Group Meeting Record is being reported to Council in accordance with this Council resolution.

Link to Community Strategic Plan

Theme 4: Responsible

Goal G: Good governance and great partnerships

G3: Engage with the community in meaningful dialogue and demonstrate how community participation is being used to inform decisions.

Attachments

- 1** Community Reference Group Meeting Minutes 29 January 2019 D13458800

CRG Meeting Minutes

Central
Coast
Council

Location:	Erina Library	Date:	29 January 2019
Meeting Reference:	Community Reference Group – Meeting 10	Time:	6:30pm – 8.00pm
Chairperson:	Sandi Dufficy and Sharon McLaren		
Attendees:	<p>Central Coast Council: Sandi Dufficy (SD), Sharon McLaren (SM)</p> <p>Community Reference Group: Alan Corven, Madeline Gill, Murray McLachlan, Tony Mylan, Clive Blunt, Kathy Sokk</p> <p>Apologies:</p> <ol style="list-style-type: none"> 1. Gregory Olsen 2. Heinz Muller 3. Glenn Hamilton 4. Paula Briggs 5. Conan Hicks 6. Brad Wilson 7. Michelle Cutler 8. Joy Cooper 9. Shaun Deverson 10. Jessica Cairns 11. Kevin Armstrong 12. Sidonie Gnauck 		

ITEM	RESPONSIBLE OFFICER
<p>Welcome and Apologies</p> <p>Apologies were received from the following members:</p> <ol style="list-style-type: none"> 1. Gregory Olsen 2. Heinz Muller 3. Glenn Hamilton 4. Paula Briggs 5. Conan Hicks 6. Brad Wilson 7. Michelle Cutler 8. Joy Cooper 9. Shaun Deverson 10. Jessica Cairns 11. Kevin Armstrong 12. Sidonie Gnauck 	Sharon McLaren

CRG Meeting Minutes



ITEM	RESPONSIBLE OFFICER
<p>Lessons and advice from Council's inaugural Community Reference Group</p> <p>This Community Reference Group session was utilised as an opportunity to seek feedback and guidance on the learnings and experiences of Council's first Community Reference Group and Community Strategic Plan.</p> <p>The Group was provided with a summary recap of each phase of the CSP development and delivery, and then asked for their insights and observations.</p> <p>Outcomes are attached to these minutes as Appendix A.</p>	<p>Sandi Dufficy and Sharon McLaren</p>
<p>Operational Plan 2018-19 – Quarter 2 Update</p> <p>SM presented the draft CSP Progress Tracking. The information is still in draft and is subject to change until it is presented to Council.</p> <p>There are a total of 157 actions / targets within the Operational Plan 2018-19. This includes six actions that were carried over from the Operational Plan 2017-18.</p> <ul style="list-style-type: none"> • 5% completed • 86% on track • 5% delayed • 4% on hold <p>Belonging - 19 actions/targets</p> <ul style="list-style-type: none"> • 100% on track <p>Smart – 26 actions/targets</p> <ul style="list-style-type: none"> • 4% completed • 88% on track • 0% delayed • 8% on hold <p>Green – 16 actions/targets</p> <ul style="list-style-type: none"> • 13% completed • 69% on track • 18% delayed <p>Responsible – 66 actions/targets</p> <ul style="list-style-type: none"> • 6% completed • 83% on track • 6% delayed • 5% on hold <p>Liveable – 30 actions/targets</p> <ul style="list-style-type: none"> • 3% completed • 91% on track • 3% delayed • 3% on hold <p>The specific detail of the above is included in the Quarterly Business Report, which will be presented to Council at the 25 February 2019 meeting.</p> <p>In regards to the alignment of these actions / targets and capital works project to the CSP, this is undertaken by Council staff, with Corporate Strategy staff reviewing and overseeing the final</p>	<p>Sharon McLaren</p>

CRG Meeting Minutes



ITEM	RESPONSIBLE OFFICER
<p>alignment.</p> <p>Work is still progressing on the development of the CSP indicator framework, with the collection of data well underway. This will be presented to the Group once all information is collected. This framework will also form part of the CSP website. The aim of the website is for it to be an informative and easy to navigate site providing users with information on the development of the CSP through to implementation actions and highlights, to quantitative and qualitative detail on the progress of implementation. It would also provide graphical and imagery detail with minimal text where possible.</p>	
<p>General Business</p> <p>The next CRG meeting will be on Tuesday 30 April 2019 in Gosford.</p>	Sharon McLaren



CRG Meeting Minutes

APPENDIX A - Lessons and advice from Council's inaugural Community Reference Group

CSP Phase 1 – gather and understand the community data

Phase 1 – engagement with local community and stakeholders. 4 questions were asked;

- a) What they value about their local area and the Central Coast
- b) Their aspirations for the future so we can create a collective or shared vision
- c) Local challenges, opportunities and priorities
- d) Their ideas for what would make living in their local area and the Central Coast better

Phase 1 engagement stats;

- Provided over 635,000 opportunities for the community to hear or read about the CSP.
- Made 6,200 points of contact – including;
 - 2,900 face to face
 - 1,650 via online channels
 - 970 via hard copy surveys
- Generated over 33,000 separate ideas and opinions

Micromex Research and Consulting analysed Phase 1 data and identified key themes;

- Lifestyle and community – 37%
- Economy – 15%
- Natural environment – 14%
- Governance – 8%
- Built environment – 7%
- Activities and entertainment – 7%
- Services and facilities – 6%
- Transport and movement around the local government area – 6%

- ✓ Feedback on Phase 1 communication channels were sought:
 - The approaches used were noted as broadly favourable.
 - Direct text messaging was noted as feeling too intrusiveness – note, this is not a method that Council used and it was identified only with respect to not recommending it in future.
 - Social media forums of Facebook, Instagram and LinkedIn were noted favourably.
 - Surveys were noted favourably so long as they are short – genuinely less than 5 mins – and also it was noted that an incentive to complete the surveys could be useful. The Group also noted that surveys should have progress bars to encourage people to complete them and not stop part way through.
- ✓ Feedback on Phase 1 demographics were sought:
 - Demographic reach gaps were identified as an issue – e.g. cultural diversity, local indigenous population, seniors, women's support groups, youth, broader socio economic representation, etc.
 - It was commented that rate payers are commonly overly represented, which misses feedback from renters, etc.
 - For future Community Strategic Plan's it was noted that specialist stakeholder Groups, for example the Advisory Groups, should be utilised for input during the early stages.
- ✓ Feedback on the Phase 1 data types gathered and methods for gathering were sought:
 - The quantity of data was noted as broadly adequate.
 - It was noted that initial information gathering activities could have benefited from more targeted questioning that being anchored to specific topics, local needs and/or opportunities.
 - The language used in the initial four questions (See Phase 1 questions A to D in the Phase 1 summary above) was identified by the Group as not being accessible, and seeming too 'middle class' and 'corporate' and not genuinely reflective of the Central Coast community.



CRG Meeting Minutes

- The Group noted that the broadness of some questions meant feedback had to be interpreted, which created a bias layer from those who interpreted it, and/or the need for more follow up questioning.
 - The Group noted that some of the questioning felt overly leading towards positive answers.
 - It was commented that the order of the questions felt overly strategic at times and geared towards manufacturing responses.
 - It was questioned if the outcomes were targeted towards genuinely engaging with the community as opposed to simply gathering data.
 - It was suggested that the technique of asking people, "What should we start doing, stop doing, and do differently" could be employed to good results.
- ✓ Feedback on Phase 1 data outcomes were sought:
- The Group was surprised that transport featured so low in the results – the Group wondered if this was because the community viewed transport as a State Government issue.
 - The noted that more hands on engagement of the Councillors would have been beneficial early on, and the whole way throughout process.
 - The Group shared their view Councillors aren't seen as living and/or implementing the Community Strategic Plan – and that if they had been included as part of the whole journey then this may have created more ownership of it, and alignment to it.
 - The Group noted that they would like to see the Councillors using the Community Strategic Plan as their 'platform'.
 - The overall Phase 1 approach and outcomes were noted as successful by the Group, and the large amount of work and resourcing that went into it was noted.

CSP Phase 2 – review and revise the initial analysis

Phase 2 sought to share, test and build upon the Phase 1 knowledge;

- 1,243 people engaged;
 - 1,012 telephone surveys
 - 211 via community workshops
 - 20 community representatives engaged into Community Reference Group
 - Print, radio and social media activities ranged across an audience of ~571,000
- Phase 2 defined;
 - A community vision statement;

We are one Central Coast. A smart, green and liveable region with a shared sense of belonging and responsibility.
 - Key drivers of quality of life
 - Identified needs and opportunities within the themes
 - Identified agencies, organisations, community Groups and individuals required to achieve

- ✓ Feedback on Phase 2 communication channels were sought:
- Awareness of community workshops was noted by the Group as being too low, and they perceived communications to create awareness for it as being inadequate.
 - More face to face and less phone engagement was requested by the Group.
 - Local newspapers were noted as ineffective due to their ever reducing audience reach; due to both less hardcopies being distributed, and also the need for readers to pay for digital subscriptions – the Central Coast Express reduction was particularly noted as having created a gap in community communications.
 - Increased engagement activities with schools and tertiary institutions were identified as a need.
 - The Group was surprised that the overall number of attendees at the workshops was not higher – due primarily to the workshops that they attended seeming to be very full. It was discussed that some attendees were at multiple workshops.

CRG Meeting Minutes

- The Group observed that the quality of community feedback and interaction provided at the workshops was very high.
- ✓ Feedback on Phase 2 demographics were sought:
 - More targeted engagement to support diversity, without being tokenistic, was recommended by the Group – demographic gaps mentioned included; community housing, homeless, indigenous population, cultural diversity, women in shelters, youth, commuters who travel by car out of the region (not just by train).
- ✓ Feedback on Phase 2 information gathering and collaborative resolutions were sought:
 - The Group was unanimous in agreeing that the vision statement captured the work and the Coast as a whole, and they liked that it contained the language of the themes.
 - It was noted that the information didn't seem to address the full range of Central Coast regional locations.
 - It was questioned as to how the potential to grow as a tourist destination influenced quality of life.
 - There was surprise that caring for one another was not more clearly identified as a leading quality of life.
 - The Group wondered if information requests and outcomes were too skewed towards long term Central Coast residents, who may be change resistant and inadvertently creating growth 'roadblocks'.
 - Information outcome bias was discussed with respect to who was engaged for the quality of life results – for example the 1,012 telephone surveys.

CSP Phase 3 – adopt and share the CSP with the Community

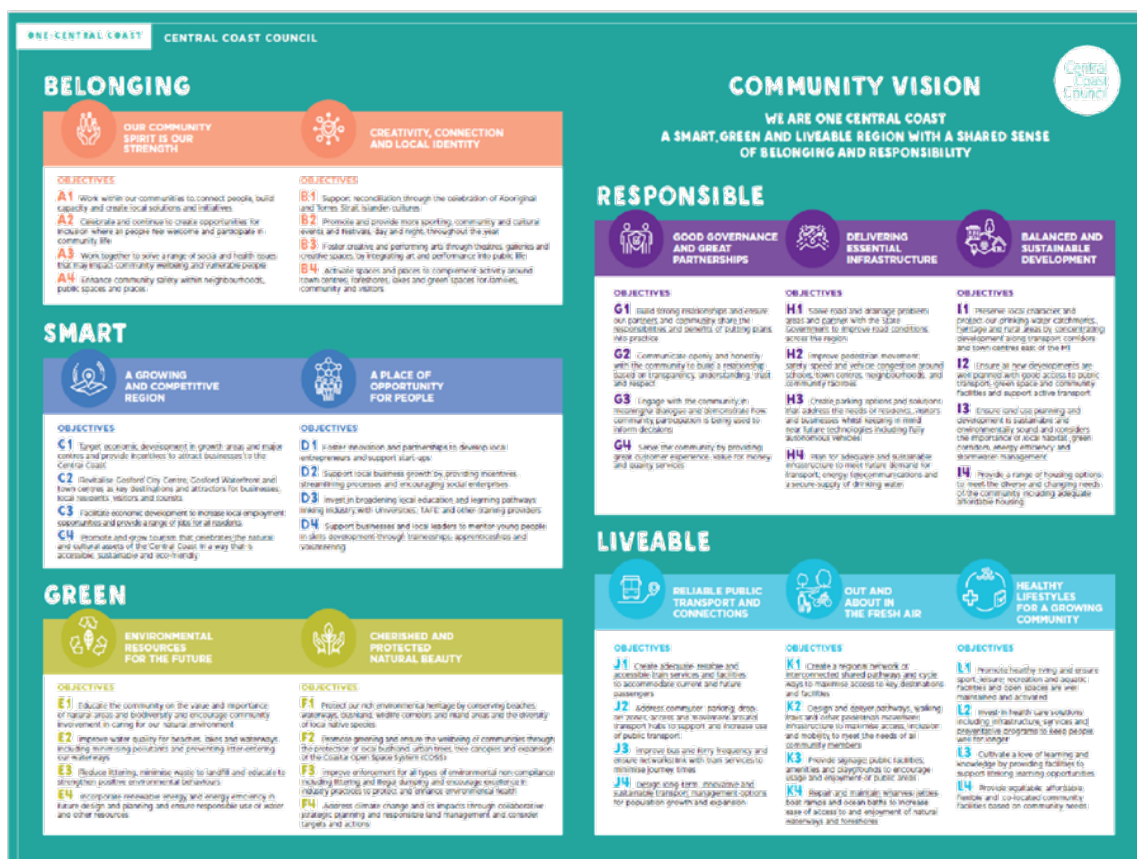
Phase 3 sought to share, test and build upon the Phase 1 knowledge;

- Provided to Council for approval to exhibit
- Standard 28 day exhibition
 - advertised on internet and through media
 - 30 submissions were received
- Available on website, with video
- A performance tracking system around the performance indicators for objectives, and success targets is being developed and will have a dedicated website once complete (~ mid 2019)

- ✓ Feedback on Phase 3 final outcomes were sought:
 - The Group agreed that the 3 phased CSP development and delivery process was comprehensive.
 - It was noted that effort and support from Council, in particular Julie Vaughan, was exceptional and appreciated.
 - The Group felt that some of earlier language had been 'white washed' over time.
 - Some language was identified as being overly 'motherhood statement like'.
 - The Group agreed that plainer language was required in future.
 - The Group agreed that greater diversity on all fronts was needed moving forward – including within the Community Reference Group itself.
 - The look and feel of the Community Strategic Plan, along with the video was favourably agreed upon by the Group, albeit the lack of diversity was again noted.
 - The Group felt that community were not aware of the Community Strategic Plan and as such, how meaningful was it really? This observation was followed up with an identified need to increase communication around the awareness and usefulness of the Community Strategic Plan with the community – including via the Councillors.
 - The Group commented on 'so many different Council websites' and referenced the 'Your Voice Our Coast' and other sites as creating confusion as to where to look.
 - It was noted that Facebook had worked well in finding out about the Community Reference Group.
 - The group noted disappointment at their perception of Councillors being too focused on their Wards and not focused enough on the Central Coast region, and it was commented that Ward based focus contradicted initial Councillor commitments to the community.

CRG Meeting Minutes

- Some Group members were noted as feeling like they could have, and would have like to have had a more hands on role.
- The Group recommended to us that improved up front communication and information regarding expectations for their role and type of involvement would be good.
- It was suggested again that a preamble during the earlier stages would have been helpful in 'anchoring' feedback, in order to gather more meaningful data.
- The Group was pleasantly surprised at how such a large quantity of data received was synthesised into the concise information found in the one page excerpt – show below in green – and they noted that this level of detail was best suited for the community.



- When asked what advice this Community Reference Group would provide to future ones, they were unanimous in noting, "Get involved."

Item No: 5.1
Title: QON - Q134/18 Street Closure Woy Woy
Department: Roads Transport Drainage and Waste



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13466580

Author: Jeanette Williams, Unit Manager, Roads Business Development and Technical Services

Manager: Jay Spare, Unit Manager, Roads Assets Planning and Design

Executive: Boris Bolgoff, Director, Roads Transport Drainage and Waste

5.1 QON - Q134/18 Street Closure Woy Woy

The following question was asked by Councillor Rebecca Gale Collins at the Ordinary Meeting on 13 August 2018:

Can Council investigate closing off Mutu Street entry via Ocean Beach Road in Woy Woy so it becomes a cul-de-sac (entry from Rawson Road only) to alleviate traffic issues?

Council Officers are investigating the request to close Mutu Street at its intersection with Ocean Beach Road in Woy Woy.

This requires Council Officers to undertake a detailed traffic review in Mutu Street and the surrounding streets. As part of this review, a traffic survey will be carried out to provide data on the number of vehicles travelling along Mutu Street, the type of vehicles and the speed at which they are travelling. As well as traffic modelling carried out on the affected intersections to identify network impacts should a closure of Mutu Street be implemented.

The results of the detailed traffic review will provide valuable data to Council which assists in determining the most appropriate course of action. Dependent upon the outcome of the traffic review, the matter may require referral to the Local Traffic Committee for consideration.

Additionally, any proposal to close Mutu Street will require consultation with the community within the area. It is anticipated that the detailed traffic review, community consultation and finalisation of the investigation will take up to six months to complete.

Attachments

Nil.



Item No: 5.2
Title: QON - Q143/18 Hawke Head Drive, Hardys Bay - Asbestos
Department: Roads Transport Drainage and Waste

11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13466798

Author: Jeanette Williams, Unit Manager, Roads Business Development and Technical Services

Manager: Jay Spare, Unit Manager, Roads Assets Planning and Design

Executive: Boris Bolgoff, Director, Roads Transport Drainage and Waste

5.2 QON - Q143/18 Hawke Head Drive, Hardys Bay - Asbestos

The following question was asked by Councillor Rebecca Gale Collins at the Ordinary Meeting on 27 August 2018:

Some residents in Hawke Head Drive, Hardys Bay are concerned about the Road Mill product used on the road. Can the planned air quality test include testing for asbestos?

The material placed in Hawke Head Drive to improve the road surface was a mix of rotamill (recycled asphalt and road base), crushed concrete and basalt road base. This type of material is widely used for the maintenance of unsealed roads. Hawke Head Drive is regularly inspected and is in sound condition. The level of dust generated from the road is considered normal for this type of material considering the weather conditions.

Notwithstanding this, in response to the resident's concerns Council Officers engaged a specialist consultant to carry out air quality testing in Hawke Head Drive. The air quality testing was carried out on 21 August 2018 during dry weather conditions with a report containing the results provided to Council.

The air quality test results found that the level of respirable crystalline 'airborne' silica was below detectable limits. The total respirable dust was below 10% of the exposure standard and inhalable dust below 5% of the exposure standard. This advice has been verbally provided to a concerned resident with letters prepared to all the residents of Hawke Head Drive providing further details of the air quality testing and results.

Additionally, Council Maintenance staff experienced in the identification of asbestos have undertaken a visual assessment of Hawke Head Drive. The inspection did not reveal the presence of asbestos and as such, further testing in relation to asbestos is not deemed warranted.

Attachments

Nil.

Item No: 5.3
Title: QON - Q2/19 - Pathway in Adcock Park
Department: Environment and Planning



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13458454

Author: Brett Sherar, Unit Manager, Open Space and Recreation

Executive: Scott Cox, Director, Environment and Planning

5.3 QON - Q2/19 - Pathway in Adcock Park

The following question was asked by Councillor Richard Mehrrens at the Ordinary Meeting on 29 January 2019:

What consideration and consultation has been undertaken regarding a pathway between the Adcock Park carpark and the velodrome following proposed upgrades to ensure that cyclists are able to move their equipment between the two locations?

Council Officers met with Central Coast Cycling Club (CCCC) in August 2017 to present the revised Concept Plan for the Adcock Park Redevelopment. CCCC were advised that site safety was a key driver for the redesign of the concept plan and the primary reason for relocation of the car park to the facility entry.

A component of the Adcock Park redevelopment design that was also presented at this time was the provision of a four metre wide, all weather access that extends from the proposed car park to the velodrome. The promenade will allow for both vehicular and pedestrian movement, however to ensure the safety of the patrons of the site, vehicular access will be restricted to emergency and maintenance vehicles and large deliveries to the velodrome for both CCCC and Gosford Little Athletics.

Consultation regarding the Adcock Park redevelopment has been ongoing with CCCC receiving progress updates along with all key stakeholders as they are made available.

Attachments

Nil.

Item No: 5.4
Title: QON - Q6/19 - Litter
Department: Roads Transport Drainage and Waste

11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13462488

Author: Joanna Murray, Personal Assistant to Unit Manager, Waste and Business

Manager: Andrew Pearce, Unit Manager, Waste Services and Business Development

Executive: Boris Bolgoff, Director, Roads Transport Drainage and Waste

5.4 QON - Q6/19 - Litter

The following question was asked by Councillor McLachlan at the Ordinary Meeting on 29 January 2019 :

Can council please advise of initiatives taken this holiday season to help curb the litter problem?

Council provides infrastructure and collection services to capture public place waste, which would otherwise potentially become litter if the infrastructure was not installed. Council staff and its collection contractor, Cleanaway Pty Ltd planned and monitored the number, placement and servicing of public place bins to ensure that public place bin infrastructure was optimised for the specific local context.

The core inventory of 2,306 public waste/recycling bins received increased servicing, with those being located in tourist hotspots being serviced seven days per week. In addition, Council installed, on a temporary basis, a number of additional public waste/recycling bins at various tourist hotspots and local events. For example, during the summer holiday period, Council installed an additional 72 beach bins.

In addition to Council's public place waste/recycling bins, there was also 30 return and earn collection points operating on the Central Coast to deposit eligible bottles and cans with the core objective of reducing litter.

Various Council staff and contractors also provided additional resources to litter collection over the holiday period with multiple staff rostered on every day to collect litter in high usage parks, reserves and town centres.

Council's Community Safety Team commenced targeted litter patrols, dedicating two officers over the Christmas and New Year period to target hotspot areas across the Central Coast. This was supported by a targeted media campaign to raise community awareness on the issue of littering and increased ranger patrols.

Patrols were undertaken by the Community Safety Team across 47 suburbs covering known problem areas including skate parks, Ourimbah Rest Area, The Entrance Town Centre, Kibble

Park in Gosford, fast food restaurant locations, popular reserves such as Karagi Reserve and Picnic Point as well as various beach carparks, boat ramps and shopping centre car parks.

During these patrols, our team witnessed 16 offences, ten of which result in infringement notices and six warnings. Six of the ten fines were issued from vehicle and four were issued to individuals with the majority of litter being cigarette butts.

Attachments

Nil.



Item No: 5.5
Title: QON - Q13/19 - Annual Budget Allocation
Department: Connected Communities

11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13456450

Author: Glenn Cannard, Unit Manager, Community Partnerships

Executive: Julie Vaughan, Director, Connected Communities

5.5 QON - Q13/19 - Annual Budget Allocation

The following question was asked by Councillor Lisa Matthews at the Ordinary Meeting on 29 January 2019:

Can staff please advise what percentage of Councils overall Annual events budgets are allocated to events staged at The Entrance?

Council's event budget in 2018-19 totals \$1.3m with \$690,800 or 53% allocated to events at The Entrance. Events include Anzac Day, Australia Day, Blues and Jazz Festival, Christmas events, Chromefest, Country Music Festival, Harmony Day, New Year's Eve and numerous waterfront and school holiday events and activities.

Attachments

Nil.

Item No: 6.1
Title: Notice of Motion - Investigation to host the National Town Crier Championship in 2020
Department: Councillor



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13471016

Author: Jane Smith, Mayor

Mayor Jane Smith has given notice that at the Ordinary Meeting to be held on 11 March 2019 she will move the following motion:

That the Chief Executive Officer to investigate the opportunity to host the 2020 Town Criers' Championship on the Central Coast and bring a report back to Council.

Background:

The 2019 Town Criers' Championship is being held in Echuca Moana on the Murray River. Gosford City Council hosted the Championship in 2006 and was to be held at the Flora Festival at Mt Penang but got rained out and the competition was held in the Imperial Centre.

Deputy Mayor Councillor Chris Holstein and Central Coast Town Crier Stephen Clarke have had talks with Council staff regarding hosting the 2020 competition. One suggestion is for the Championship to be held on dates in conjunction with a special event being held on the Coast (eg Country Musical Festival, major sporting event).

Alison Homestead could also be considered a possible venue for the Championship. St Phillips Christian College at Narara have advised their support for the event, incorporating this Championship into their early Australian history studies.

Attachments

Nil.

Item No: 6.2
Title: Notice of Motion - Reclassification
Department: Councillor



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13475394

Author: Louise Greenaway, Councillor

Councillor Greenaway has given notice that at the Ordinary Council Meeting held on 11 March 2019 she will move the following motion:

1 *That Council return the properties listed below to "community" classification, they having been reclassified as "Operational" in the Wyong LEP 2013:*

- ***138W Cresthaven Ave Bateau Bay – Lot 13 DP 262568***
- ***13W Grandis Pl Bateau Bay – Lot 34 DP 710255***
- ***173W Bateau Bay Rd Bateau Bay – Lot 183 DP 24329***
- ***18W Rushby St Bateau Bay – Lot 31 DP 260239 and Lot 60 260926***
- ***8 Sherry St Bateau Bay – Lot 49 DP 771256***
- ***36W Anglers Dr Bateau Bay – Lot 94 DP 239874***
- ***37W Rotherham St Bateau Bay – Lot 26 DP 717696***
- ***5 Grandis Place Bateau Bay – Lot 32 DP 710255***
- ***6 Tyrrell Place Bateau Bay – Lot 478 DP 704452***
- ***7W Lincoln Cl Bateau Bay – Lot 111 DP 712623***
- ***149W Wyong Rd Berkeley Vale – Lot 4 DP 718577***
- ***16W Apprentice Dr Berkeley Vale – Lot 12 DP 263796***
- ***19W Marlborough Pl Berkeley Vale – Lot 313 DP 31935***
- ***271 Lakedge Ave Berkeley Vale – Lot 109 DP 628381***
- ***314W Lakedge Ave Berkeley Vale – Lot 1 DP 881158***
- ***4 – 6 Lorraine Ave Berkeley Vale – Lots 4 and 5 DP264171***
- ***123W Birdwood Dr Blue Haven – Lot 208 DP 218002***
- ***5A Blueridge Dr Blue Haven – Lot 132 DP 835900***
- ***12 W Tirriki Cl Buff Point – Lot 4090 DP 837259***
- ***14 W Tirriki Cl Buff Point – Lots 774 – 778 DP 31830***
- ***1W Nicoli Cl Buff Point – Lot 3 DP 713924***
- ***46W Thomas Walker Dr Chittaway Bay – Lot 150 DP 263470***
- ***106 Phyllis Ave Kanwal – Lot 79 DP 245685***
- ***2W Phyllis Ave Kanwal – Lot 110 DP 825823***
- ***115W Woodbury Park Rd Mardi – Lot 373 DP 880842***
- ***10 Ourimbah Creek Rd, Ourimbah – Lot 7 DP 22433***
- ***12 Ourimbah Creek Rd, Ourimbah – Lots 1-6 and 19 DP 22433***
- ***7 Brush Rd, Ourimbah – Lot 2 DP 1111375***
- ***28W Braithwaite Rd, Tacoma – Lot 109 DP 30070***

- **10W Tambelin St Tuggerah – Lot 14 258178 Pt Lot 2 DP 605627**
- **90 Church Rd Tuggerah – Lot 48 DP 4008**
- **92 Church Rd Tuggerah – Lot 47 DP 4008**
- **17W Maple Circle, Watanobbi – Lot 30 DP 259184**
- **12W Cedar Cl, Watanobbi – Lot 9 DP 259184**
- **7 Rose St Wyong – Lot 103, DP 788404**
- **9W Cohen St Wyong – Lot 37 DP709238**
- **1 Cape Rd, Wyong – Lot 51 DP788246**
- **4 Ithome St Wyong – Lots 1 and 2 DP 244800, Lots 19 – 26 DP 5012**
- **7 Levitt St Wyong – Lot 1013 DP 831978**
- **9 Levitt St Wyong – Lot 1012 DP 831978**
- **7 Rose St Wyong – Lot 103 DP 788404**
- **11 Rose St Wyong – Lot 2 DP 614523**
- **13 Rose St Wyong – Lot 1 DP 512134**

2 That Council return the properties listed below to community classification:

- **Tuggerawong Hall site, 326 Tuggerawong Road, Tuggerawong – Lots 63 and 64 DP 13019**
- **Porters Creek Wetland site, Warnervale – (Lot numbers and DP TBA)**

3 That Council undertake all necessary advertising, consideration of submissions and preparation of relevant documentation in order to give effect to this Motion.

4 That Council update its Plans of Management to ensure that a relevant POM is in place in respect to each parcel that is reclassified.

Councillors Note

All these properties can be located on Council's online mapping

Attachments

Nil.

Item No: 6.3
Title: Notice of Motion - Rocket Ship Park Lions Park Long Jetty
Department: Councillor



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13475458

Author: Kyle MacGregor, Councillor

Councillor MacGregor has given notice that at the Ordinary Meeting to be held on 11 March 2019 he will move the following motion:

- 1 Council notes that the rocket ship in Lions Park Long Jetty is an essential piece of community infrastructure that many past, present and future generations of Central Coast residents can enjoy as a site of recreation with their families and friends for free in our community.***
- 2 Council notes with concern suggestions in local media outlets that the rocket ship is set to be removed and notes that a petition is being collected to save the rocket ship at Lions Park Long Jetty.***
- 3 Council notes community concern over the alteration and removal of many parks, play equipment and associated infrastructure across the Central Coast since amalgamation.***
- 4 Council provide councillors with a briefing and report back to council on alterations, amendments, additions or removals of play equipment and associated structures at public parks and recreation areas across the Central Coast LGA since amalgamation to February 2019. That this briefing and report come back to council within the next 3 months, i.e by the final council meeting in May 2019.***
- 5 Subsequent to the briefing and report back to council that council re-establish a playground committee (comprised of interested community members and councillors) such as the one that existed in the former Gosford Council and exists in other Councils across the state and nation.***

Attachments

Nil.

Item No: 6.4
Title: Notice of Motion - Gosford and Wyong Pools
Department: Councillor



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-06 - D13475461

Author: Kyle MacGregor, Councillor

Councillor MacGregor has given notice that at the Ordinary Meeting to be held on 11 March 2019 he will move the following motion:

- 1 Council notes that both Gosford and Wyong Pools are longstanding essential pieces of community infrastructure on the Central Coast and provide essential services for our community for people of all ages and levels of advantage.***
- 2 Council notes that the usage and patronage of both Gosford and Wyong pools as well as our leisure centres has increased and that demand for these facilities is strong across the Central Coast highlighting the importance of their operation to our community.***
- 3 That Council identify opportunities to upgrade and renovate these facilities as part of our upcoming budget process for 2019 as discussed at the recent budgeting workshop attended by councillors and senior staff.***
- 4 That these facilities be retained in public ownership, not transferred to for profit organisations or outsourced for profit to private businesses or interests in the future and that these facilities remain in their current location for the duration of their lifespans or until otherwise determined by full council at a later date.***
- 5 That council thank the staff who maintain and operate these facilities for their hard work, diligence and service to our broader community.***
- 6 That councillors be provided with a briefing on the past, current status and future opportunities for the development and construction of an aquatic leisure centre for the northern wards of the Central Coast LGA i.e. the Warnervale leisure centre."***

Attachments

Nil.

Item No: 6.5
Title: Notice of Motion - \$2.8 Billion Tuggerah Redevelopment
Department: Councillor



11 March 2019 Ordinary Council Meeting

Trim Reference: F2018/00020-07 - D13475679

Author: Greg Best, Councillor
Jilly Pilon, Councillor

Councillors Best and Pilon have given notice that at the Ordinary Meeting to be held on 11 March 2019 they will move the following motion:

- 1 That Council request the CEO in partnership with the Project Proponents, Regional Development Australia Central Coast (RDACC) and Planning Department Representatives to provide Council with a preliminary briefing around this extraordinary initiative that will transform our Northern Regional Centre, Tuggerah.***
- 2 That Council congratulate the State Government on the back of Planning Minister Robert's recent announcement to partner the private sector initiative through pledging a \$700 million package that will upgrade and expand Tuggerah Station and the all-important M1 Transport interchange that underpins Tuggerah as our Regional destination.***
- 3 That further Council recognises the significance such a Project will provide around the importance of local employment providing some 10,000 new jobs.***
- 4 That due to the magnitude and regional significance of such a Project, Council enter into discussions with the State around the formation of a Development Corporation that would encompass the Tuggerah initiative and the all-important northern employment anchor known as the WEZ (Warnervale Employment Zone) that will compliment and support the delivery of this new Regional destination, similar to the highly successful Honeysuckle Corporation in Newcastle, in an endeavour to fast track and facilitate these employment precincts as one extraordinary opportunity.***

Attachments

Nil.