



Wyong
Shire
Council

ORDINARY
BUSINESS PAPER

10 JUNE 2015



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MEETING NOTICE

The **ORDINARY COUNCIL MEETING**
of **Wyong Shire Council**
will be held in the **Council Chamber,**
Wyong Civic Centre, Hely Street, Wyong on
Wednesday 10 June 2015 at 5.00 pm,
for the transaction of the business listed below:

OPENING PRAYER

ACKNOWLEDGEMENT OF COUNTRY

RECEIPT OF APOLOGIES

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At the conclusion of the meeting and at the discretion of the Mayor, Council may meet with staff in an informal, non-decision making mode for a period of no more than 30 minutes.

Michael Whittaker
GENERAL MANAGER

1.1 Disclosures of Interest

TRIM REFERENCE: F2015/00040 - D11955833

MANAGER: Sonia Witt, TL Governance and Councillor Services

AUTHOR: Jade Maskiewicz; Councillor Services Officer

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

That Councillors now disclose any conflicts of interest in matters under consideration by Council at this meeting.

1.2 Proposed Inspections and Briefings

TRIM REFERENCE: F2015/00040 - D11955840

MANAGER: Sonia Witt, TL Governance and Councillor Services

AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

Briefings proposed for this meeting and future meetings to be held in the Wilfred Barrett and Tim Farrell Committee Rooms:

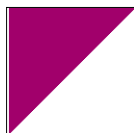
Date	Briefing	Directorate
10/06/2015	CONFIDENTIAL - CBA - Third Horizon	GM Unit
10/06/2015	Planning Proposal, Draft DCP & VPA - 5 Anderson Road, Berkeley Vale	Development and Building
10/06/2015	Consideration of submissions (2015-2019 Strategic Plan) + Strategic Plan Changes	GM Unit
10/06/2015	CONFIDENTIAL - Warnervale Airport	GM Unit
10/06/2015	CONFIDENTIAL - Airport update	Property and Economic Development

RECOMMENDATION

That Council receive the report on Proposed Inspections and Briefings.

ATTACHMENTS

- 1 Proposed Inspections & Briefings - 10 June 2015 - Attachment D11967739



Proposed Briefings List to Date



Briefing Title:	Directorate:	Proposed Month:	Proposed Date:
CONFIDENTIAL -- CBA - Third Horizon	GM Unit		10/06/2015
Planning Proposal, Draft DCP & VPA - 5 Anderson Road, Berkeley Vale	Development and Building		10/06/2015
Consideration of submissions (2015-2019 Strategic Plan) + Strategic Plan Changes	GM Unit		10/06/2015
CONFIDENTIAL - Warnervale Airport	GM Unit		10/06/2015
CONFIDENTIAL - Airport update	Property and Economic Development	June	10/06/2015
Ward Forums Annual Review	Community and Recreation Services	June	24/06/2015
Fit for the Future - Submission	GM Unit		24/06/2015
RMS - Update on upgrade of Pacific Hwy through Wyong	GM Unit		22/07/2015
2015-16 Sponsorship Program	Community and Recreation Services	August	14/08/2015
Development Infrastructure - Porters Creek Stormwater Diversion Project	Development and Building	July	
Lakeside Plaza, The Entrance	Development and Building	August	
Rustrum Site, Toukley	Development and Building	September	

1.3 Address By Invited Speakers

TRIM REFERENCE: F2015/00040 - D11955845

MANAGER: Sonia Witt, TL Governance and Councillor Services

AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

There have been no requests to address the Ordinary Meeting at the time of printing the Business Paper.

RECOMMENDATION

That Council receive the report on Invited Speakers.

ATTACHMENTS

Nil

1.4 Confirmation of Minutes of Previous Meeting

TRIM REFERENCE: F2015/00040 - D11955849

MANAGER: Sonia Witt, TL Governance and Councillor Services

AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

Confirmation of minutes of the previous Ordinary Meeting of Council held on Wednesday 27 May 2015.

RECOMMENDATION

That Council confirm the minutes of the previous Ordinary Meeting of Council held on Wednesday 27 May 2015.

ATTACHMENTS

- | | | |
|---|---|-----------|
| 1 | Minutes - Ordinary Meeting 27 May 2015 | D11958409 |
| 2 | Confidential Minutes - Ordinary Meeting 27 May 2015 - | D11958415 |

WYONG SHIRE COUNCIL

MINUTES OF THE
ORDINARY COUNCIL MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBER
WYONG CIVIC CENTRE, HELY STREET, WYONG
ON 27 MAY 2015
COMMENCING AT 5.00PM

PRESENT

Councillors D J Eaton OAM (Chairperson), G P Best, R L Graham, L A Matthews, L R Y Nayna, L S Taylor, A Troy, D P Vincent and L D Webster.

IN ATTENDANCE

General Manager, Director Development and Building, Director Infrastructure and Operations (arrived 5.29pm), Director Property and Economic Development, Director Community and Recreation Services, General Counsel, Communications Coordinator, HR Manager, Chief Financial Officer, IT and Operations Manager, IT Infrastructure Administrator and two administration staff.

The Mayor, Councillor Eaton OAM, declared the meeting open at 5.00pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

John Hardwick delivered the opening prayer and Councillor Matthews read an acknowledgment of country statement.

Students from Wyong High School gave a presentation on their trip to Canberra for the Anzac Centenary after winning the Anzac Schools Research Project Competition.

APOLOGY

An apology for the inability to attend the meeting was received on behalf of Councillor Greenwald due to work commitments.

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor MATTHEWS:

That Council accept the apology and grant leave of absence from the meeting.

At the commencement of the ordinary meeting report nos 1.1, 1.3, 6.1 and 2.1 were dealt with first then the remaining reports in order. However for the sake of clarity the reports are recorded in their correct agenda sequence.

1.1 Disclosures of Interest**Item 2.1 – RZ/7/2009 - Outcomes of Consultation - Planning Proposal, Draft DCP 2013 Chapter 6.24 and Draft Voluntary Planning Agreement in Respect of Land at Chittaway Point**

Councillor Taylor declared a non-pecuniary insignificant interest in the matter for the reason that he is an acquaintance of the proponent.

Councillor Taylor stated:

“I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty.”

Item 6.1 – Notice of Motion – Council’s Animal Care Facility

Councillor Best declared a non-pecuniary insignificant interest in the matter for the reason that he is the patron of the Animal Cares Facility.

Councillor Best stated:

“I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty because I believe I can stay objective.”

Item 7.1 – Mayoral Minute - General Manager's End of Year Performance Review 2014/15

Mr Michael Whittaker declared a pecuniary interest in the matter for the reason that it relates to his employment contract and did not participate in the item.

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor TROY:

That Council receive the report on Disclosure of Interest and note advice of disclosures.

PROCEDURAL MOTION

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor BEST:

1 That Council allow meeting practice to be varied.

2 That Council use the exception method to deal with the balance of the Agenda.

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor VINCENT:

That with the exception of report numbers 1.3, 2.1, 3.1, 3.2, 4.1, 5.6 and 6.1 Council adopt the recommendations contained in the remaining reports.

1.2 Proposed Inspections and Briefings

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor VINCENT:

That Council receive the report on Proposed Inspections and Briefings.

1.3 Address By Invited Speakers

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor TROY:

- 1 That Council receive the amended report on Invited Speakers.**
- 2 That Council agree meeting practice be varied to allow reports from Directors and/or the General Manager to be dealt with following an Invited Speaker's address.**
- 3 That Council consider item 6.1 - Notice of Motion - Council's Animal Care Facility as the next item.**

1.4 Confirmation of Minutes of Previous Meeting

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor VINCENT:

That Council confirm the minutes of the previous Ordinary Meeting of Council held on Wednesday 13 May 2015.

Business Arising

There was no business arising.

2.1 RZ/7/2009 - Outcomes of Consultation - Planning Proposal, Draft DCP 2013 Chapter 6.24 and Draft Voluntary Planning Agreement in Respect of Land at Chittaway Point

Councillor Taylor declared a non-pecuniary insignificant interest in the matter for the reason that he is an acquaintance of the proponent.

Councillor Taylor stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty."

Councillor Matthews left the meeting at 5.50pm and returned to the meeting at 5.53pm during consideration of this item.

Councillor Vincent left the meeting at 5.52pm and returned to the meeting at 5.54pm during consideration of this item.

Councillor Best left the meeting at 6.20pm and returned to the meeting at 6.21pm during consideration of this item.

Mr Graham Hankin, local resident, addressed the meeting at 5.39pm, answered questions and retired at 5.53pm.

Mr Ian Adams, the applicant, answered questions at 5.53pm and retired at 5.57pm.

RESOLVED on the motion of Councillor BEST and seconded by Councillor TROY:

- 1 **That Council resolve to proceed with the Planning Proposal to:**
 - a) **Rezone the subject sites from E3 Environmental Management to R2 Low Density Residential;**
 - b) **Amend the minimum lot size maps; and**
 - c) **Amend lot amalgamation provisions to require the amalgamation of land zoned E2 and E3 on the eastern portion of the site.**
- 2 **That Council request that the Secretary of the Department of Planning and Environment to concur that the inconsistencies of the Planning Proposal) with Section 117 Ministerial Directions 2.1 Environmental Protection Zones and 4.3 Flood Prone Land, be considered to be of minor significance;**
- 3 **That Council request the General Manager to sign the Voluntary Planning Agreement (VPA) which requires the Proponent to undertake the necessary actions to offset the impacts to native vegetation and habitat for the future development of the subject site;**
- 4 **That, upon receipt of the concurrence requested by resolution 2, Council request the General Manager to exercise the Delegation issued by the Department of Planning and Environment (dated 29 August 2013) for RZ/7/2009 (PP_2013_Wyong_010_00) to proceed with the steps for drafting and making the amendment to WLEP.**
- 5 **That Council advise all those who made a submission of the decision.**
- 6 **That Council adopt the amendment to Wyong DCP Chapter 6.24, Chittaway Point and place a notice in the local paper.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, NAYNA, TAYLOR, TROY AND WEBSTER

AGAINST: COUNCILLORS MATTHEWS AND VINCENT

3.1 CPA/246957 - Periodic Aquatic Services

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor TROY:

- 1 That Council accept the tender from Australian Environmental Services Pty Ltd, for a period of up to four (4) years including two, one (1) year extension options for Contract CPA/246957 – Periodic Aquatic Services. The estimated annual expenditure against this contract is \$218,475.00 (excl GST), however actual expenditure may vary significantly with fluctuations in demand.**
- 2 That Council determine the Tender Evaluation Report in Attachment A remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender.**
- 3 That Council delegate to the General Manager the power to approve the option(s) for a further term.**

3.2 CPA/255527 - GPT Cleaning and Inspection Services

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor TROY:

- 1 That Council accept the tender from Fenech Group Pty Ltd, for a period of three (3) years including three, one (1) year options for Contract CPA/255527 – GPT Cleaning and Inspection. The estimated annual expenditure against this contract is \$67,795 (incl GST), however actual expenditure may vary significantly with fluctuations in demand.**
- 2 That Council determine the Tender Evaluation Report in Attachment A remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender.**
- 3 That Council approve the contingency sum as detailed in the Tender Evaluation Report in Attachment A.**
- 4 That Council delegate to the General Manager the power to approve the option(s) for a further term.**

4.1 Q3 Business Report 2014-15

Councillor Troy left the meeting at 6.53pm and returned to the meeting at 6.54pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor NAYNA:

- 1 That Council receive the Q3 Business Report on progress against the 2014-18 Strategic Plan.**

- 2 That Council note that Council's Responsible Accounting Officer has declared the financial position of Wyong Shire Council to be satisfactory.
- 3 That Council approve the proposed budget amendments for 2014-15 including reallocation of \$6.8 million of capital expenditure savings to accelerate the future payments for the Terrace Towers land acquisitions.

4.2 Debt Management - Interfund Borrowing

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor VINCENT:

That Council approve:

- a The interfund loan of up to \$10m from General Fund to Water Fund based on terms contained in the attached documents
- b The General Manager writing to the Minister for Local Government requesting approval for the interfund loan of up to \$10m from Sewer Fund to Water fund based on terms contained in the attached documents
- c All interfund borrowings be set at the rate of 6.75%, consistent with that approved by the Minister for the 2014 interfund borrowing between Sewer Fund and Water Fund back dated to 1 July 2014.

4.3 Determination of Water Supply, Sewerage and Drainage Fees and Charges 2015 - 2016

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor VINCENT:

- 1 That Council approve the water, sewerage and drainage Fees and Charges set out in Attachment 1.
- 2 That Council note the amount of revenue to be raised by way of Service Charges is estimated at \$50,009,731.
- 3 That Council classify all land for the purpose of levying Services Charges according to the following factors:
 - a whether the land is residential or non residential;
 - b where the land is residential, by the intensity of the use of the land; and
 - c the nature and extent of the water or sewerage services connected to each individual allotment.
- 4 That Council determine the Service Charges shall be levied in accordance with the Water Management Act 2000.

5.1 Investment Report for April 2015

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor VINCENT:

That Council receive the report on Investment Report for April 2015.

5.2 Quarterly Update on EP & A & LGA Developer Contributions

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor VINCENT:

That Council receive the report on Quarterly Update on EP & A & LGA Developer Contributions.

5.3 Draft Minutes of the Employment and Economic Development Committee Meeting - 6 May 2015

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor VINCENT:

That Council receive the report on Draft Minutes of the Employment and Economic Development Committee Meeting - 6 May 2015.

5.4 Draft Minutes of the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee - 7 May 2015

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor VINCENT:

That Council receive the Minutes of the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee meeting held on 7 May 2015.

5.5 Works in Progress - Water Supply and Sewerage

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor VINCENT:

That Council receive the report on Works in Progress - Water Supply and Sewerage.

5.6 Activities of the Development and Rezoning and Building Certification Compliance and Health Units

Councillor Nayna left the meeting at 6.57pm and did not return.

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor BEST:

That Council receive the report on Activities of the Development and Rezoning and Building Certification Compliance and Health Units for the month of April 2015 and related to job creation.

5.7 Results of Water Quality Testing for Beaches and Lake Swimming Locations

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor VINCENT:

That Council receive the report on Results of Water Quality Testing for Beaches and Lake Swimming Locations.

5.8 Outstanding Questions on Notice and Notices of Motion

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor VINCENT:

That Council receive the report on Outstanding Questions on Notice and Notices of Motion.

6.1 Notice of Motion - Council's Animal Care Facility

Councillor Best declared a non-pecuniary insignificant interest in the matter for the reason that he is the patron of the Animal Cares Facility.

Councillor Best stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty because I believe I can stay objective."

Ms Marilyn Jurlina, local resident, addressed the meeting at 5.10pm, answered questions and retired at 5.26pm.

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor TROY:

- 1 That Council recognise the outstanding work over the past few years by staff and more recently by the current animal care contractor and that this management team has delivered an outcome of near zero euthanising of stray and abandoned pets.***

- 2 That Council **recognise** that the current Charmhaven Animal Care Facility is approaching end of its asset life.
- 3 That Council **take** a more strategic and regional approach through opening dialogue with Gosford City Council and the current animal care contractors both at Charmhaven and Erina, with the view to establishing a regional, Central Coast animal care facility that will service the future needs of the Coast as a whole.
- 4 That Council **consider** any such centrally located regional facility in tandem with innovative satellite offices in the region's north and far south to assist residents in outer areas to access these important services.
- 5 That Council **request** the General Manager to provide a report back to Council.

Confidential item 7.1 was resolved via the exception method during open session. The Mayor reported on this item as follows:

7.1 **Mayoral Minute - General Manager's End of Year Performance Review 2014/15**

Mr Michael Whittaker declared a pecuniary interest in the matter for the reason that it relates to his employment contract and did not participate in the item.

- 1 That Council **receive and endorse** the General Manager's performance review for the end of year 2014/15 assessment.
- 2 That Council **approve** the application of the SOORT increase (1.88%) to the General Managers TRP effective from the anniversary date, as per clause 8.5 of the General Manager's contract.
- 3 That Council **determine** the General Manager's objectives for 2015/16 at a Councillor briefing on 22 July 2015.

QUESTIONS ON NOTICE

Q21/15 Lightbulb Moment Councillor Greg Best

"Mr Mayor,

Apologies for feeling the need to raise such a 'significant' issue here in the chamber, however prior to Easter I made representation on behalf of Mrs Purchase of Kanwal. This lovely lady, who is quite senior, is seeking to have a street light bulb changed. She lives near Council's Community House and Child Care centre at Kanwal and without this light, particularly with the winter days now upon us; it is proving a danger to her travelling to the shops. Could someone please look into this matter?"

THE MEETING closed at 7.05pm.

2.1 Results of Public Exhibition draft Development Control Chapter 2.9 Waterfront Structures

TRIM REFERENCE: F2013/02016 - D11921911

MANAGER: Tanya O'Brien, Manager

AUTHOR: Chris Ferry; Strategic Planner

SUMMARY

The Waterfront Structures Development Control Plan (DCP) was developed to ensure a coordinated management of waterfront developments and in doing so protect the waterfront land for public enjoyment.

The purpose of this report is to discuss the results of the public exhibition of the draft *Wyong Development Control Plan (DCP) 2013: Chapter 2.9 Waterfront Structures*.

The draft policy was placed on exhibition for public consultation from 4 March 2015 to 1 April 2015. No public submissions were received during the exhibition period.

This report recommends that *draft Chapter 2.9 Waterfront Structures* be adopted and appropriate public notice be given.

RECOMMENDATION

- 1 That Council adopt the revised *Wyong Development Control Plan 2013 Chapter 2.9 Waterfront Structures* and appropriate public notice be given within 28 days that the draft DCP as amended will come into effect.**
- 2 That Council forward a copy of the amended *Wyong DCP 2013* to the Secretary of the NSW Department of Planning and Environment within 28 days of the DCP becoming effective.**

BACKGROUND

The lakes and rivers of Wyong are a key natural and tourism asset enjoyed by the community and visitors.

Wyong has 3301 properties east of the M1 which have either direct boundaries with a water body or are separated from a water body by a narrow parcel of Crown Land. Of these, 147 properties have approvals in place for waterfront structures such as jetties, boat ramps and waterfront retaining walls.

2.1 Results of Public Exhibition draft Development Control Chapter 2.9 Waterfront Structures (contd)

The number of applications received in recent years is as follows:

- 2012 five
- 2013 six
- 2014 one
- 2015 zero to date

While this does not represent a large number of applications, it does demonstrate the need for some quantitative guidelines.

Draft DCP Chapter 2.9 seeks to provide guidelines which relate to the construction of private structures.

Council at its meeting of 11 February 2015 considered a report recommending amendments to DCP 2013 to include a new chapter addressing *Waterfront Structures* to replace the existing policy.

“RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor TROY:

73/15 That Council amend Development Control Plan 2013 to include a new chapter 2.9 Waterfront Structures.

74/15 That Council place on public exhibition for a period of 28 days the proposed amendment to Development Control Plan 2013, with amendments to the jetties policy 3.0 (a) delete this clause, (b) reword to “Council encourages the shared use of jetties between 2 or more waterfront properties.”

75/15 That Council repeal the Waterfront Structures Policy upon commencement of WDCP chapter 2.9.

76/15 That Council receive a further report outlining any submissions received, and if none are received within the exhibition period proceed with the amendments to WDCP 2013 as shown within attachment 1.

77/15 That Council request the General Manager review the utility of this policy, given controls existing with the State Government.”

OTHER LEGISLATED REQUIREMENTS

A range of legislation and documents establish varying requirements for activities within and adjoining waterways which are discussed further below:

- Water Management Act 2000
- Fisheries Management Act 1994
- Australian Standard – Guidelines for the design of maritime structures AS4997-2005
- Crown Licences and Domestic Waterfront Facility Policy (February 2014) issued by Trade and Investment – Crown Lands
- Wyong LEP 2013 Clause 5.7

Water Management Act 2000

Aims

- To provide for the sustainable and integrated management of the water sources of the state to benefit present and future generations.
- To ensure water is managed so water sources, floodplains and ecosystems are protected restored and land is not degraded which could impact on the quality of the water.
- To ensure that “controlled activities” are approved so they do not impact on the quality or quantity of a watercourse.

The requirements set out in the Water Management Act (administered by the Office of Water) are to ensure water resources are managed for present and future generations. Neither this Act nor the Office of Water controls the construction of waterfront structures. Most waterfront structures will not trigger the need for referral under this Act. Reliance on this legislation alone would not provide any guidance for landowners on development controls for waterfront structures.

Fisheries Management Act 1994

Aims

- To conserve, develop and share the fishery resources of the State for the benefit of present and future generations.
- To ensure those engaged in fishing activity do not exhaust fish supplies within state water courses.

The controls within the Fisheries Management Act are generally for the management of fish stock within the States waterways. Requirements for the construction of waterfront structures are not addressed within this legislation. Reliance on this legislation alone would not provide any guidance for landowners on development controls for waterfront structures. No referral is required under this Act for the development waterfront structures.

Australian Standard

AS 4997-2005 – Guidelines for the design of maritime structures, provides detailed requirements for any structure with specific emphasis on the wind, wave, current, berthing and other actions to ensure structures do not obstruct currents and waves which could affect the littoral processes and affect adjacent natural features.

AS 4997-2005 prescribes only structural information for the construction of maritime structures but doesn't specify appropriate sizes or locational requirements. Reliance on this standard alone would not provide any guidance for landowners on development controls for waterfront structures.

Crown Licences

Crown Licences are issued to property owners intending to erect a structure that will extend beyond their land into the water beyond the mean high water mark. This would include structures such as slipways and jetties and some boat ramps but does not include seawalls/retaining walls or boat sheds and some boat ramps that do not encroach into the watercourse.

2.1 Results of Public Exhibition draft Development Control Chapter 2.9 Waterfront Structures (contd)

The Crown Licence issued for such structures provides a landowner with permission to encroach beyond the mean high water mark but does not place controls on the size or construction or development of these structures. The purpose of the Licence is to ensure the landowner make appropriate rental payments and insurance indemnities to protect the State but does not control the form or location of waterfront structures.

Wyong Local Environmental Plan 2013

WLEP Clause 5.7 (a compulsory clause under the Standard Instrument) requires that any development on any land below the mean high water mark requires development consent. Furthermore Clause 7.5 provides additional requirements for development within an identified foreshore area.

Purposes such as boat sheds, retaining wall/seawalls, wharves, slipways, jetties, waterway access stairs, swimming pools, fences, cycleways, walking trails, picnic facilities and outdoor recreation facilities can be constructed with development consent, provided their appearance is compatible with the surrounding both from land and the waterway. Therefore local controls can be included within the DCP chapter to guide the requirements of WLEP.

COMPARISON WITH OTHER LOCAL GOVERNMENT AREAS' CONTROLS

A review of similar Councils DCP's has been undertaken with the provisions of the draft DCP chapter compared to those of Gosford, Lake Macquarie and Pittwater. All three Local Government Areas have dedicated chapters with specific requirements for the development of waterfront structures.

The following table provides a comparison of the main numerical standards contained in each DCP. The comparison indicates that Wyong and Lake Macquarie have quite similar maximum standards which represent the fact that both LGAs have waterfront properties on Lake Macquarie and it is sensible to provide similar controls. In addition the Tuggerah Lakes system is very shallow and a jetty would need to be quite long to reach a suitable water depth to achieve buoyancy. Therefore the recommended maximum lengths for Wyong DCP would ensure that jetties are not constructed to impede other users of the lakes system.

	Wyong	Gosford	Lake Macquarie	Pittwater
Jetty Maximum Length	<p>Advertised Draft: To provide a water depth of 1.2 metres or 25 long metres whichever is the lesser.</p> <p>Recommend change: To provide a water depth of 1.2 metres or 30m long so long as impact to navigable waters is acceptable</p>	To provide a water depth of 900mm to a maximum of 1.5 metres or 50 metres with a possible 5 metre additional length	To provide a water depth of 1.2 metres or 30 metres long whichever is the lesser	Length to be determined at the 600mm zero tide for jetties with pontoon or 600mm at mean low tide for fixed jetties

2.1 Results of Public Exhibition draft Development Control Chapter 2.9 Waterfront Structures (contd)

	Wyong	Gosford	Lake Macquarie	Pittwater
Jetty Length of 'T'	Advertised Draft: 3 metres Recommend change: 4.2m long so long as impact to navigable waters is acceptable.	4 metres single owner and 6 metres for shared owners	4.2 metres	6 metres
Jetty Length of 'L'	3 metres Recommend change: 4.2m long so long as impact to navigable waters is acceptable.	4 metres single owner and 6 metres for shared owners	3 metres	Not Specified
Boat Ramp Width	3 metres	Not Specified	3 metres	Not Specified
Boat Ramp Length	5 metres measured from the Deemed High Water Mark	Not Specified	Length necessary to attain a water depth of 1.2 metres or 5 metres	Not Specified

The recommended amendments seek to deliver optimal flexibility, and provide consistency with Lake Macquarie while maintaining appropriate standards to minimise impacts to the useability, aesthetics and environmental performance of the local waterbodies.

CONSULTATION

The draft Chapter was placed on public exhibition from 4 March 2015 to 1 April 2015. No public submissions were received in that time.

In addition to the public exhibition extensive staff consultation took place prior to reporting to the meeting of 11 February 2015.

The matter was also the subject of a briefing to Councillors on 11 February 2015 where comments were received. It was suggested that the DCP Chapter should be clarified to reflect its application to private land and not Council owned public reserves and to clarify that it is Councils preference that jetties be constructed on the shared boundary between two properties.

Further in response to the above comparison table, it is recommended that the maximum jetty length and jetty 'T' or 'L' length be increased where it can be demonstrated that the impact to navigable waters is acceptable.

The amended Chapter appears as attachment 1 to this report.

CONCLUSION

It is practical for Council to provide development controls for waterfront structures to ensure the orderly development of areas directly adjoining the Shire's waterways and to protect the visual character and natural landscape of the waterways.

The DCP controls will establish minimum standards for development of waterfront structures and will consider the impacts of the development to protect waterfront land for public enjoyment. Without these controls there would be no minimum controls or standards against which to assess applications for waterfront structures, and manage development of these important waterfront areas.

The Waterfront Structures Policy W2 was due for review and contained conservative requirements for jetty sizes. The new DCP chapter is written in plain English, has provisions which are appropriate, flexible, consistent with Lake Macquarie LGA, and allows for consideration of commercial properties on a site by site merits basis. Diagrams have been added to assist applicants.

It is recommended that the amended DCP Chapter 2.9 Waterfront Structures be adopted with the changes recommended within this report and in accordance with the Environmental Planning and Assessment Regulation, 2000.

ATTACHMENTS

1 Attachment 1 Chapter 2.9 June 2015 D11930529

CHAPTER 2.9 WATERFRONT STRUCTURES

1.0 INTRODUCTION

This chapter aims to facilitate the ongoing and future enjoyment of the Shire's waterways by establishing development controls which apply to waterfront structures on private land. Merit based assessments may be undertaken using the provisions of this plan as a guide where the objectives are demonstrated to be delivered.

1.1 Objectives of this Chapter

- To provide for the use of the lakes and rivers whilst not adversely affecting the amenity of the area or the possible future use of the lake system.
- To protect the visual character and natural landscape of the Shire's waterways.
- To promote the co-ordinated management of waterfront developments.
- To ensure navigable area of waterways are not obstructed.
- To minimise disturbance to the lakes and waterways by mitigation of adverse impacts of waterfront structures on ecological process and marine life
- To provide for safe and appropriate public access to waterways for public and private purposes.
- To ensure foreshore stabilisation works are designed and constructed to minimise environmental and visual impacts.

1.2 Land to which this Chapter Applies

This Chapter applies to all private land within the Shire of Wyong with a property boundary adjoining a waterbody, waterway or watercourse as defined in the Dictionary of Wyong Local Environmental Plan 2013. This Chapter also applies to those properties separated from a water body, waterway or watercourse by only a narrow strip of Crown Land.

1.3 Relationship to other Chapters and Policies

This Chapter should be read in conjunction with other relevant Chapters of this Development Control Plan and other Policy Documents of Council and the State Government, including but not limited to:

- Chapter 3.5 Coastal Hazards
- Part 4 – Subdivision
- Council's Civil Works – Design Guideline and Construction Specification
- Wyong Local Environmental Plan, 2013
- Fisheries Management Act 1994

- Protection of the Environment Operations Act 1997
- Water Management Act, 2000
- NSW Trade & Investment – Crown Lands Domestic Waterfront Facility Policy 2014
- AS4997-2005 Guidelines for the Design of Maritime Structures

1.4 Glossary

Where a term is defined within the WLEP 2013, it is not repeated here. Additional clarifications beyond those defined terms are as follows (note that the relevant Chapter from which the term originates is in brackets for each term, unless the term appears within several Chapters):

Retaining Wall also referred to as a seawall a wall that holds back earth or water from a lake or estuary.

GENERAL REQUIREMENTS

- a Any material excavated from below low tide or the natural water table must be tested for potential acid-sulphate soils and, if found, treated to neutralise prior to disposal.
- b Compliance with the requirements of the Fisheries Management Act 1994 is required with particular regard to development affecting aquatic reserves.
- c Appropriate measures are to be in place to minimise and mitigate pollution of waterways.
- d The design of the waterfront structure shall comply with the requirements of relevant Government Departments having an interest in the proposed works including but not limited to:-
 - i. The Department of Trade and Investment – Crown lands
 - ii. Department of Transport – Roads and Maritime Services
 - iii. Department of Primary Industries
 - iv. Mines Subsidence Board

2.0 BOAT RAMPS AND SLIPWAYS

Requirements

- a The recommended maximum length of a boat ramp is 5 metres when measured from the deemed high water mark into the waterway.
- b The recommended maximum width of a boat ramp is 3 metres.
- c Boat ramps should be constructed directly on the bed of the waterway. Reclamation of the bed of the waterway is not permitted. Minor excavation of the waterway bed, so as to produce an even grade, is permitted.
- d A boat ramp shall be constructed flush with the natural level of the foreshore. That part of the boat ramp which is below the mean high water mark shall not project more than 150 mm above the bed of the waterway.
- e Boat ramps are to be constructed of concrete with a grooved non-slip surface.

- f A boat ramp shall enter the waterbody at the property boundary where it meets the mean high water mark.
- g Where retaining walls have been / are to be constructed the foreshore is to be accessible to pedestrians therefore batters should not be greater than 1:8.

3.0 JETTIES

Requirements for domestic use jetties

- a Council encourages the shared use and entitlement of a jetty between two or more adjoining waterfront properties.
- b Legal access to the jetty must be available from each participating allotment. Legal access can be achieved by constructing the jetty from the common side boundary, in the case of shared use between two parties, or by the creation of a legal right of way.
- c Jetty construction is not to impede the natural movement of water and not cause the accumulation of weed or other material.
- d Jetty construction is not to cause unacceptable impact to navigable waters.
- e A jetty should generally form a right angle with the shoreline, but may form some other angle where it is demonstrated that this is appropriate to the circumstances.
- f The maximum length of a jetty, as measured from the deemed high water mark into the waterway, is:
 - i. the minimum length necessary to provide a water depth of 1.2 metres at mean high water; or
 - ii. 30 metres;
 - whichever is the lesser.
- g The maximum lengths of "L" or "T" ends are to be 4.2metres (See Figure 1 and Figure 2).
- h The width of a jetty is to be at least 900mm and not more than 1.2 metres.
- i The finished surface of a jetty is to be at least 0.6 metres, and not more than 0.75 metres, above the mean high water mark.

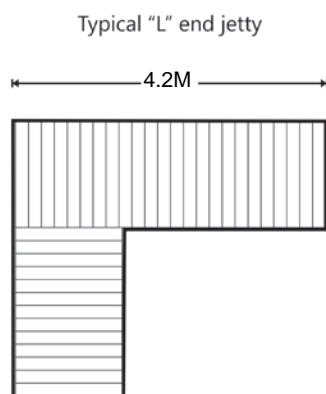


Figure 1 "L" end Jetty

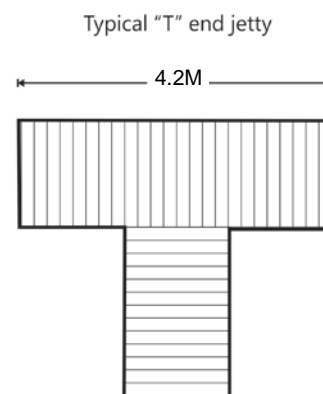


Figure 2 "T" end Jetty

Requirements for commercial use jetties

- a Merit based assessments will be undertaken where the objectives of the chapter are demonstrated to be delivered and using the provisions of this plan as a guide.

4.0 RETAINING WALLS

Requirements

- a Retaining walls should be located wholly within private land above the deemed high water mark and not exceed 1 metre in height.
- b Retaining walls are to be designed by an appropriately qualified practicing structural engineer.
- c Retaining walls are to be designed with a minimum life expectancy of 50 years.
- d The design of the retaining wall and is to consider and provide for appropriate stormwater management.

2.2 RZ/4/2014 - Request reconsideration of decision on Site 4 – Bushells Ridge Road, Bushells Ridge

TRIM REFERENCE: RZ/4/2014 - D11968088
MANAGER: Tanya O'Brien, Manager
AUTHOR: Scott Duncan; Senior Strategic Planner

SUMMARY

Council has received a request from the applicant to reconsider Council's decision of 10 December 2014 relating to the proposed rezoning of land on Bushells Ridge when it resolved to remove Site 4 – Bushells Ridge from the Planning Proposal and consider alternate uses. In consideration of Council's resolution, the applicant has responded to the resolution and seeks Council endorsement for the original proposal. This report discusses the points raised in the request for reconsideration and recommends that the planning proposal be supported.

Applicant Owners	ADW Johnson Pty Ltd Darkinjung Local Aboriginal Land Council (DLALC - majority of area).
Description of Land	Site 4 Bushells Ridge Residential – Proposed R2 – Low Density Residential/R5 – Large Lot Residential Real Description: Lot 111 DP 755245, Lot 108 DP 755245, Lot 191 DP 1032847, Lot 107 DP 755245, Lot 110 DP 745245 (Crown Land Subject to Claim) and Lot 109 DP 755245 (Private Ownership), 425, Bushells Ridge Road, Bushells Ridge.
Site Area:	Environmental Offsets – Approximately 800 Ha (numerous sites) Approximately 860 Hectares (approximately 60Ha proposed for residential uses).
Zoning Proposed Zoning	IN1 - General Industrial and E2 – Environmental Conservation R2 - Low Density Residential, R5 - Large Lot Residential and E2 - Environmental Conservation.
Existing Use Employment Generation	Principally vacant vegetated and rural land uses. Rezoning will facilitate increased economic activity and increased employment.
Estimated Value:	Future economic value of future area to be rezoned estimated to be \$269 million

RECOMMENDATION

1 ***That Council note its previous resolution 1392/2014 on this matter;***

“That Council advise the applicant that it would consider rezoning of Site 4 for alternate uses but does not support rezoning to residential in this location due to the strategic matters detailed in the North Wyong Structure Plan. This would be subject to the provision of adequate justification from the proponent and proper consideration by Council.”

- 2 ***That Council, following the submission from the applicant, now resolve to prepare a Planning Proposal to amend Wyong Local Environmental Plan 2013, pursuant to Section 55 of the Environmental Planning and Assessment (EP&A) Act, 1979 to rezone the subject land generally in accordance with the proposed zoning plan for site 4 in Attachment 2.***
- 3 ***That Council forward the Planning Proposal to the Department of Planning and Environment (DP&E) accompanied by a request for a gateway determination, pursuant to Section 56 of the EP&A Act, 1979, with the following requirements:***
 - a ***That clarification be sought on the extent of the R5 – Large Lot Residential Zone at Bushells Ridge.***
 - b ***That areas identified in the Planning Proposal for development be supported by a biodiversity certification application which is “agreed in principle” with the Office of Environment and Heritage (OEH) and Council prior to public exhibition.***
- 4 ***That Council require, that the landowner enter into a Funding Agreement with Council in accordance with Council’s Planning Proposal Procedure to recover the costs involved in further progressing the proposal.***
- 5 ***That Council authorise the General Manager (or delegate) to sign the Funding Agreement for the rezoning.***
- 6 ***That Council prepare an appropriate amendment to Wyong Development Control Plan (WDCP 2013) to provide provisions for the sites to be placed on public exhibition for 28 days concurrent with the planning proposal.***
- 7 ***That Council amend the Section 94 Contributions Plans (if required) to support the development of the land subject to this Planning Proposal.***
- 8 ***That Council authorise the General Manager (or delegate) to sign any voluntary planning agreement to support the rezoning. This agreement shall:***
 - a ***Address the cost, timing, staging and responsibilities for funding and provision of infrastructure to service the development.***
 - b ***Ensure that Council is not responsible for the cost of any public infrastructure required to support the development such as hard infrastructure (including, roads water and sewer and drainage) and soft infrastructure (which includes open space, community facilities and environmental corridors).***
- 9 ***That Council authorise the General Manager (or delegate) to sign any documentation associated with any future application for biodiversity certification of the lands (as this can only be made by a planning authority).***
- 10 ***That Council undertake community and public authority consultation, in accordance with the requirements of the gateway determination.***

11 That Council consider a further report on results of community and public authority consultation.

BACKGROUND

On 10 December 2014 Council considered a report seeking to rezone Site 3 - Doyalson for 375 residential lots and a neighbourhood centre and Site 4 – Bushells Ridge for 520 residential lots (including a large lot residential component) see Attachment 3. These two sites were proposed to be incorporated into a single planning proposal due to their close proximity and relationship to Wye Village. The planning proposal also included a large number of sites to provide environmental offsets for this development and other sites which form part of the multi site rezoning proposal. A map showing these sites is provided in Figure 1.

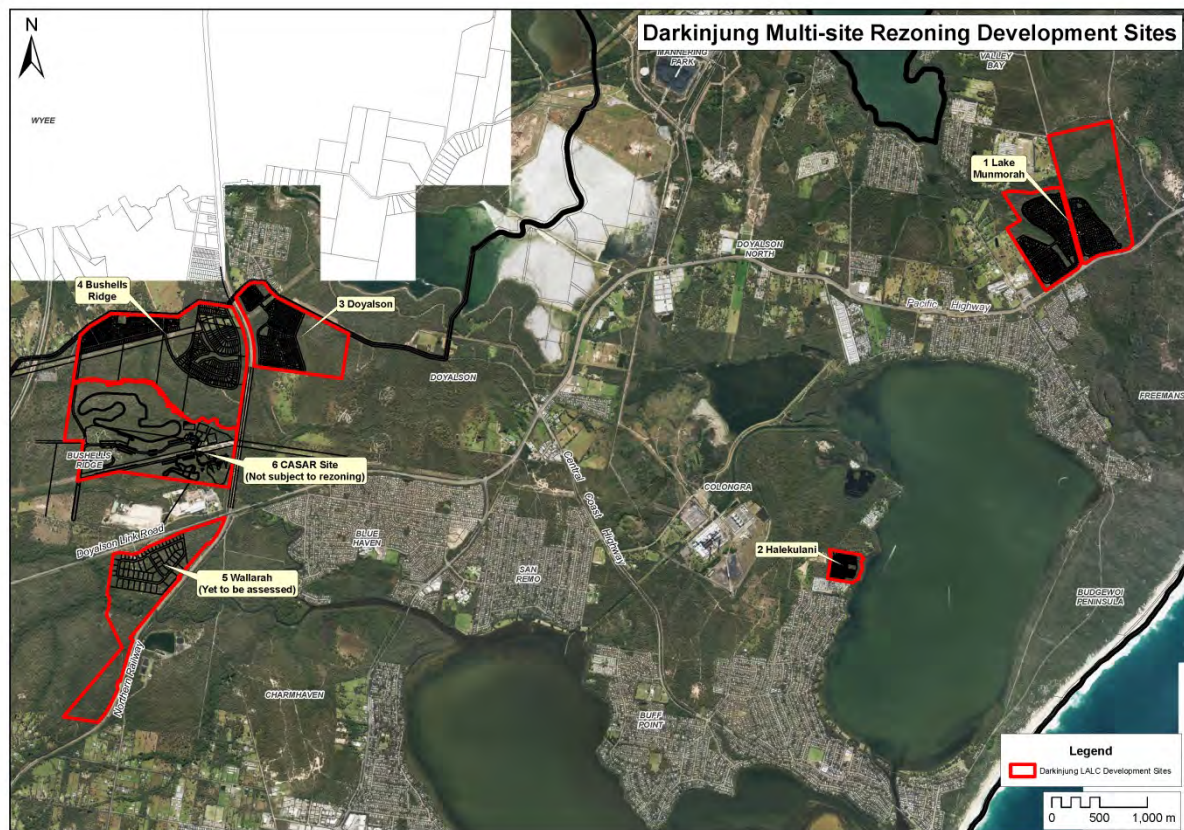


Figure 1 DLALC Multi-site Rezoning Proposal

2.2 RZ/4/2014 - Request reconsideration of decision on Site 4 – Bushells Ridge Road, Bushells Ridge (contd)

Council at its meeting held on 10 December 2014, RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor BEST:

- “1382/14 That Council prepare a Planning Proposal to amend Wyong Local Environmental Plan 2013, pursuant to Section 55 of the Environmental Planning and Assessment (EP & A) Act, 1979 to rezone the subject land generally in accordance with the proposed concept plan for site 3 in Attachment 1.*
- 1383/14 That Council forward the Planning Proposal to the Department of Planning and Environment (DP&E) accompanied by a request for a “Gateway Determination”, pursuant to Section 56 of the EP & A Act, 1979, with the following requirements:*
- a That consideration be given to increasing residential densities in locations which are accessible to facilities and services in Wyee.*
 - b That clarification be sought on the extent of the R5 – Large Lot Residential Zone at Bushells Ridge.*
 - c That areas identified in the Planning Proposal for development be supported by a biodiversity certification application which is “agreed in principle” with the OEH and Council prior to public exhibition.*
- 1384/14 That Council request the assistance of the DP&E in obtaining a whole of Government approach to resolve outstanding regional planning, mining, infrastructure and biodiversity issues within the NWSSP which impact on the Planning Proposal.*
- 1385/14 That Council require, subject to the “Gateway Determination” that the landowner enter into a Funding Agreement with Council in accordance with Council’s Planning Proposal Procedure to recover the costs involved in further progressing the proposal.*
- 1386/14 That Council authorise the General Manager (or delegate) to sign the Funding Agreement for the rezoning.*
- 1387/14 That Council prepare appropriate amendment to Wyong Development Control Plan (WDCP 2013) to provide provisions for the sites to be placed on public exhibition for 28 days concurrent with the planning proposal.*
- 1388/14 That Council amend the Section 94 Contributions Plans (if required) to support the development of the land subject to this Planning Proposal.*
- 1389/14 That Council authorise the General Manager (or delegate) to sign any voluntary planning agreement or application for biodiversity certification to support the rezoning. This agreement shall:*
- a Address the cost, timing, staging and responsibilities for funding and provision of infrastructure to service the development.*
 - b Ensure that Council is not responsible for the cost of any public infrastructure required to support the development such as hard infrastructure (including, roads water and sewer and drainage) and soft infrastructure (which includes open space, community facilities and environmental corridors).*

2.2 RZ/4/2014 - Request reconsideration of decision on Site 4 – Bushells Ridge Road, Bushells Ridge (contd)

c Sign any documentation associated with any future application for biodiversity certification of the lands (as this can only be made by a planning authority).

1390/14 *That Council undertake community and public authority consultation, in accordance with the requirements of the “Gateway Determination”.*

1391/14 *That Council consider a further report on results of community and public authority consultation.*

1392/14 *That Council advise the applicant that it would consider rezoning of Site 4 for alternate uses but does not support rezoning to residential in this location due to the strategic matters detailed in the North Wyong Structure Plan. This would be subject to the provision of adequate justification from the proponent and proper consideration by Council*

FOR: COUNCILLORS BEST, EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA, TROY, VINCENT AND WEBSTER

AGAINST: NIL”

The planning proposal for Site 3 – Doyalson has not yet been referred to the Department of Planning and Environment (DP&E) as the applicant has advised that the DLALC would like to proceed with the proposal for Site 3 – Doyalson in conjunction with Site 4 - Bushells Ridge. These sites were originally combined into a single planning proposal because of their proximity to each other and due to the similarity of issues existing between these sites. Both sites 3 & 4 border Wyee Village in Lake Macquarie LGA.

In considering the planning proposal on 10 December 2014 Council resolved to remove Site 4 – Bushells Ridge from the planning proposal and requested the applicant provide justification for alternate uses but indicated that it would not support a residential rezoning in this location.

ADW Johnson – Request for reconsideration of Site 3 – Doyalson

The applicant has indicated that that they seek to pursue a residential development outcome on this site. A submission dated 29 April 2015 has been prepared by ADW Johnson which provides additional justification as to why Site 4- Bushells Ridge should be supported and included within the planning proposal for Site 3- Doyalson (see attachment 1).

Key points outlined in the submission as justification are:

1. Supported by Inter-agency taskforce, NSW Department of Premier and Cabinet

Council comment:

The DLALC multi site rezoning has been discussed at taskforce meetings co-ordinated by the NSW Department of Premier and Cabinet. This forum will be useful to resolve issues with State Government agencies as the planning proposal is progressed.

2. Supported by Council's initial rezoning assessment dated 10 December 2014.

Council comment:

Noted.

3. Further assessment and matters for consideration will be required as part of the gateway determination

Council comment:

The original Council report made it quite clear that a number of additional studies would be required to resolve or provide relevant information to support the rezoning of the site to residential e.g. noise impact studies from a potential motorsports precinct and railway lines, ecological, traffic studies etc. If these issues are not resolved to the satisfaction of Council and NSW State Government the proposal will not proceed to finalisation.

4. Site unaffected by Native Title claims which enables rapid delivery of the project to increase residential land supply.

Council comment:

Noted, having a site affected by an unresolved Native Title Claim could delay the ability of the proponent to lodge DA's and commence the development process. This removes one of the potential development hurdles which might exist in developing this site.

The North Wyong Shire Structure Plan (NWSSP) identifies this site along with land at Doyalson, Lake Munmorah, Summerland Point and Chain Valley Bay as having "long term" development potential. The NWSSP outlines that land within this category is expected to be rezoned in the 15+ year category (2027 or later). This proposal would bring forward some of this intended land supply.

5. Topography of the site and grades will make it costly to develop for industrial development.

Council comment:

Most of the site slopes between 8-12%. Whilst this grade does not preclude industrial development, it would require significant benching which would result in additional costs to development, thus making any future industrial development less viable. Larger industrial footprints require more extreme cut and fill in order to deliver a flat, easily maneuverable site. The issue of slope is not as problematic for residential development where topographic changes can be steadily incremented due to the smaller lot sizes.

The proposed rezoning of Site 4 - Bushells Ridge will remove approximately 60Ha of industrial land. This is mostly offset by the creation of 45Ha of industrial land at Site 5 – Wallarah. Council resolved to refer this planning proposal for a Gateway Determination on 13 May 2015.

6. Site is adjacent to recently zoned residential land in Wyee

Council comment:

Wyee is a small village located on the southern boundary of Wyong Shire and accommodates around 1,500 residents. Lake Macquarie Council prepared a Wyee Structure Plan in 2010 to direct the future development and expansion of the Wyee township. Wyee is also serviced by a railway station. A copy of the Structure Plan for the development of Wyee forms Figure 1.

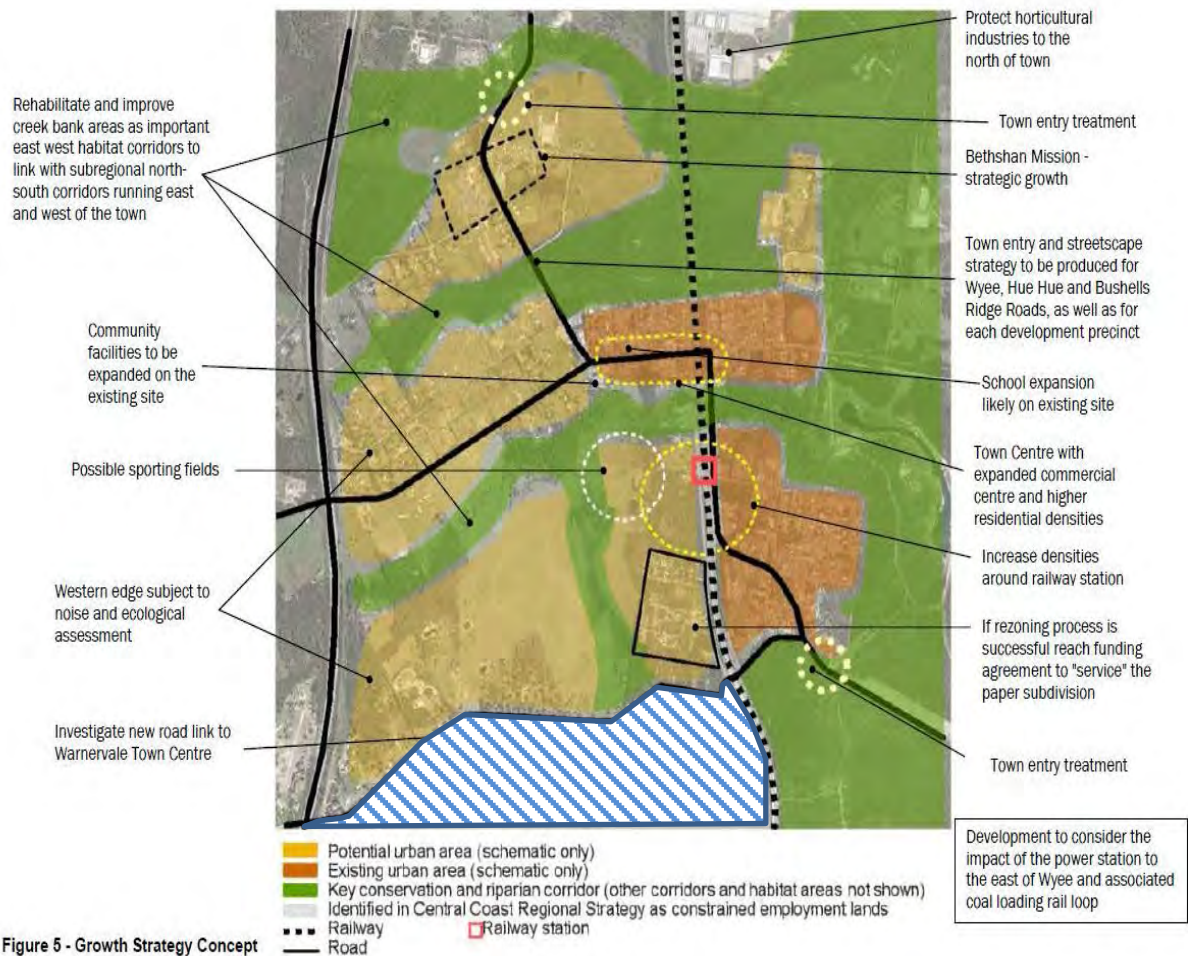


Figure 1 Extract of Wyee Structure Plan, 2010 (Source: Lake Macquarie Council) Subject site shown hatched

The Wyee Structure Plan estimated that the area could accommodate an additional 8,000 residents and outlined the need for an expanded commercial centre, an additional school and other supporting recreational and community facilities to accommodate the expanded population.

Both Site 3 Doyalson and Site 4 Bushells Ridge could readily be incorporated into the footprint of Wyee township. Rezoning of both these sites will have the potential to add a further 1,300 residents to the Wyee township.

Additionally, it is considered that residential as opposed to industrial would be more compatible as a land use, to manage conflicts like noise, dust and odour which can sometimes be associated with some industrial land uses.

7. Shortage of residential land supply.

Council comment:

Current NSW State Government estimates show that the Central Coast will require 36,800 new dwellings before 2031 if the region grows at the expected rate. Based on earlier work done by the Department of Planning and Environment in 2008 as part of the Central Coast Regional Strategy 70% of this growth was predicted to occur in Wyong Shire, this equates to 25,760 dwellings.

Sufficient residential land is available to meet market demand within Wyong Shire. The proposal will add to the supply of residential land within Wyong Shire. The DLALC has experienced strong demand for its Menindee Ridge Estate at Blue Haven and this project is expected to be completed by mid 2015.

The proposed rezoning would be the next residential development project for the DLALC. There is potential that if residential land supply is increased in the short term that more affordable residential lots could be accessible to the market. It will therefore provide the Wyong Shire housing market with a mix of housing types and affordable housing options, which is important from a housing choice perspective.

8. Short-medium term opportunity for economic investment, jobs growth and supply of needed affordable land. It will also provide a significant boost to employment in the building and construction industry and industries servicing them.

Council comment:

The planning proposal has the potential to provide approximately 520 residential lots and generate \$269 m of investment value in the Wyong Shire economy.

9. Acknowledgement that various strategic issues need to be resolved as the planning proposal is progressed e.g. clay resource extraction and potential impacts associated with the proposed motor sports park etc.

Council comment:

The original Council report dated 10 December 2014 acknowledged that a number of studies and issues would need to be resolved with government agencies before the planning proposal could be endorsed.

DEVELOPMENT CONCEPT

This site is approximately 60 hectares and is located to the south of Bushells Ridge Road, directly south of the recent Wyee residential rezoning undertaken by Lake Macquarie City Council. The site was the subject of a Part 3A Major Projects industrial subdivision application which was withdrawn by the proponent in 2012.

Development Site 4 – Bushells Ridge Road, Bushells Ridge is proposed by the landowner to be rezoned to R2 - Low Density Residential and R5 - Large Lot Residential. Clarification will be sought from the proponent on the boundary between R2/R5 Zones. The proposed rezoning will facilitate the release of approximately 345 residential lots and 174 large residential lots. An indicative zoning map is shown in Attachment 2.

The proposed rezoning of Site 4 - Bushells Ridge will remove approximately 60Ha of industrial land. This is mostly offset by the creation of 45Ha of industrial land at Site 5 – Wallarah on land approximately 2km to the south. It is also noted that there is a large amount of zoned and undeveloped industrial land within Bushells Ridge should demand for industrial land increase in the short-mid term.

The DLALC multi-site rezoning proposal also seeks to establish 800ha of land as conservation offsets through a biodiversity certification process. The proposal establishes that the 800ha of offset land would be owned and managed in perpetuity by the DLALC. It should be noted that these offsets are intended to serve as an offset for all 5 of the development sites.

CONCLUSION

This report discusses the points raised in the request for reconsideration and recommends that the report be received and noted. The submission seeks that Site 4 be considered for further investigations to determine if the site is suitable for residential development. It is recommended that the planning proposal be supported in order to enable further investigation of the site for residential purposes to be carried out.

ATTACHMENTS

- | | | |
|---|---|-----------|
| 1 | Copy of submission by ADW Johnson | D11932710 |
| 2 | Indicative Zone Map | D11778978 |
| 3 | Copy of Council Report 10 December 2014 | D11766146 |
| 4 | Wyee Structure Plan (provided by Lake Macquarie City Council) | D11724968 |



Our Ref: 238532(30) CS/LF
YourRef: RZ/4/2014

29th April 2015

The General Manager
Wyong Shire Council
PO Box 20
WYONG NSW 2259

Attention: Scott Duncan

Dear Scott,

PLANNING PROPOSAL AFFECTING VARIOUS LOTS AT BUSHHELLS RIDGE - "SITE 4"

I refer to Council's decision at its Ordinary Meeting held 10 December 2014, specifically in relation to Report 2.4 and "Site 4" of that report concerning the proposed rezoning of land located off Bushells Ridge Road, Bushells Ridge.

As recently discussed, our client is extremely disappointed that Site 4 has not been supported by Council at this Stage, particularly when so much effort has gone into the broader complex proposal (including the subject site) over the past few years.

We seek Council's reconsideration of the matter, with a view to having "Site 4" referred to the Department of Planning and Environment for a Gateway Determination. We maintain a view that matters discussed by Council at its meeting held on the 10th December 2014 could be addressed as specific matters in a Gateway Determination. We note that if Council were to support the proposal at this stage, this does not alter the land use, but merely provides the opportunity/mechanism to clarify those matters requiring further investigation before any rezoning is supported.

Council will appreciate that there is always a degree of uncertainty with any development proposal, and, to investigate matters to a level of satisfaction may require the expenditure of considerable resources. The issue of a Gateway Determination reduces this level of uncertainty and provides some confidence to the proponent to invest in the commitment of resources needed to adequately address those matters.

ADW JOHNSON PTY LIMITED

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Outlined below are a number of reasons in support of our request for Council's reconsideration of the matter in relation to "Site 4", and if supported then referral to the Department of Planning & Environment seeking a Gateway Determination, generally as outlined in previous recommendations 1-10 from its meeting of 10 December.

Reasons include;

1. Supported by Inter-agency taskforce, Dept of Premier & Cabinet

In late 2012 the Department of Premier & Cabinet formed an inter-agency taskforce to review Darkinjung Lands with the endorsement of the Regional Minister in his role as Chair of the Executive Committee of the Regional Economic Development and Employment Strategy.

This Taskforce includes DPC (Chair), Department of Planning & Environment (DoPE), Office of Environment & Heritage (OEH), Trade and Investment, Central Coast Regional Development Corporation and officer representation from Wyong Shire Council. The Taskforce has met on a regular basis to discuss the various opportunities within the Darkinjung LALC land portfolio, including the unlocking of residential, employment and conservation land across the northern part of Wyong Shire.

The multi-site rezoning application submitted to Council is consistent with ongoing discussions with State Agencies over the past 2 years, and is the culmination of discussions into direct actions within a structured framework, i.e. the LEP/ Planning Proposal process.

Referral of sites to the Department's LEP Panel, as part of the 'Gateway' process, will enable each agency to identify specific requirements within any Gateway determination issues, which must be addressed in order for the matter to proceed.

The issue of a Gateway Determination does not result in any changes to the land zoning (land use permissibility), but provides clear direction and sets time limits on those matters requiring further investigation. Importantly, it also provides some confidence to the proponent for the commitment of further resources to fully investigate those matters.

2. Supported by Council's Planning Staff

In Report 2.4 to Council's Ordinary meeting held 10 December 2014, Council's professional planning staff recommended that the proposal be forwarded to the Department of Planning & Environment for a Gateway Determination. Council Officers note within Report 2.4 that a number of technical studies will be required to advance any rezoning, and that concept/zoning plans will be refined as further information and Agency input becomes available.

Subsequent to Council's resolution of 10 December 2014, we have maintained dialogue with Council's staff, who have encouraged the submission of additional information to inform Councillors, but in essence, maintain a view that the matter should proceed to the DoPE for a Gateway Determination.



3. Opportunity for Departmental review

If Council supports the proposal and refers the matter to the DoPE, a further planning review is undertaken by the Department's professional planning staff. A further report is then tabled to the LEP Review Panel for consideration of a Gateway Determination.

Typically a Gateway Determination is comprehensive in the matters which must be addressed for the proposal to proceed. If Councillors have specific concerns, it is suggested that those concerns be conveyed to the Department for consideration, with a clear request that the matter(s) be addressed in any Gateway Determination issued.

As noted previously, the issue of a Gateway Determination also provides some confidence to the proponent for the commitment of further resources to fully investigate those matters.

4. Site not affected by Native Title

In May 2013 descendants of the traditional owners from the Awabakal and Guringai People lodged a Claim under the Native Title Act 1993 (Federal) for an area stretching from approximately Castle Hill in the south, to Maitland in the north and eastwards to the Coast. The Claim affects 10 Local Government Areas, and a number of Local Aboriginal Land Councils (LALC).

The effect of an unresolved Native Title Claim is that it may prevent/delay certain actions a LALC may engage in until such time that the Claim is determined, or a separate agreement has been reached. This includes the ability to sell land that is subject to the Claim, create certain interests and lodge development applications. The restrictions however, do not extend to the rezoning process.

In the case of Darkinjung LALC, Native Title has been extinguished over a number of sites including the Bushells Ridge land holding by virtue of a 'non claimant' application determined by the Federal Court some years ago. This allows Darkinjung LALC to proceed into delivery of the project, in a similar manner to their successful and almost complete *Menindee Ridge* estate, off Roper Road Blue Haven.

5. Topography

During early site evaluation ADW Johnson undertook a preliminary slope analysis of the subject land, a copy of which is attached at Attachment 1. Investigations revealed that land immediately south of Bushells Ridge Road to the central watercourse has grades varying from relatively flat to slopes exceeded 14%. Such grades may prove problematic and costly for future industrial development, but can be managed more efficiently under a residential land-use scenario.

6. Adjacent to recently zoned residential land

Land immediately to the north of the Darkinjung LALC's nominated "Site 4" forms part of the future urban growth strategy for Wyee. This land has recently been rezoned to R2 – Low Density Residential. Water and sewer services have also recently been provided to this land



(subsequent to the allocation of Federal and State funding). We have been advised by the independent provider of those services, that sufficient capacity is likely to be available for Darkinjung LALC's planned development in the locality if required.

It is understood that the landowner is currently refining layout designs ready for initial land release.

It is also understood that the partial upgrade of Bushells Ridge Road is under review by Lake Macquarie City Council for inclusion within the relevant Section 94 Plan.

Darkinjung LALC's proposal to rezone land to residential in this location has the effect to minimize potential land use conflicts that may otherwise occur if land to the south of Bushells Ridge Road were to remain IN1- Industrial. The current layout provides a central green corridor buffer of approximately 450m between proposed residential land to IN1- industrial land located further to the south (including the CASAR proposal).

It is anticipated that any Gateway Determination issued for Site 4 will require the potential for land use conflicts to be addressed.

A copy of the current land use zoning for the locality, showing relevant development, is provided as Attachment 2.

7. Shortage in land supply

It is widely reported that the Central Coast is currently suffering a shortage of vacant land supply, with the production of "greenfield" lots not keeping pace with market demand.

Darkinjung LALC has experienced this strong demand at its *Menindee Ridge* estate at Blue Haven, with the final stage of 34 lots selling "off plan". The project is expected to be completed by mid-late 2015.

It is anticipated that the future release of residential lots off Bushells Ridge Road will be accepted by the market at a price point similar to *Menindee Ridge*, suiting first home buyers and those seeking affordable housing options.

8. Short-medium term opportunity for economic investment, jobs growth and supply of needed affordable housing

Council's support for Darkinjung LALC's "Site 4" proposal off Bushells Ridge Road, provides opportunity for significant economic investment and supply of affordable housing as outlined in the following table:



Potential lot yield:	520 residential lots. Released over various stages
Direct investment in specialist consultants etc required for approvals etc (\$6,800/lot)	\$3.5M
Direct investment in civil construction (\$45,000/lot)	\$23.5M
Direct investment in future dwellings (\$250,00 - \$300,000/dwelling)	\$140M
Sub-total	\$167M
Retail value of vacant land upon which Stamp Duty upon transfers will be paid (\$160,000-\$180,000)	\$86.5M
Section 94 contributions payable (\$30,000/lot)	\$15.5M

Table 1: summary of economic benefit

We welcome Council's initiative for the adoption of a jobs creation indice (*simple multiplier effect*) as reported to Council at its Ordinary meeting held 8 April 2015. Based on Council's assumption that 10 jobs are created for every \$1M of development investment, this site alone has the potential to create over 1,600 jobs, with significant investment into local resources.

9. Other strategic factors

During development of this rezoning proposal, we have continued to monitor various other strategic developments in the locality. This includes the rezoning and servicing of adjacent land in the Lake Macquarie LGA for residential uses, Wyong Shire Council's proposal for a Regional Airport, a proposed motorsports facility on nearby land, proposed *Wallarah No. 2* coal mine (including surface stockpile and spur line), efforts to achieve regional conservation corridor linkages, recognition of State Significant Resources (clay) and a planned corridor for a High Speed Rail service.

We anticipate that any Gateway Determination issued by the Department would require each of these matters (and more) to be addressed in further detailed studies.

I trust that this additional information is sufficient to enable Council's reconsideration of the matter and support for the referral of the matter to the Department for a Gateway Determination.

We note that Council's support to the proposal at this stage does not alter the land use, but merely provides the opportunity/mechanism to clarify those matters requiring further investigation before any rezoning is supported. This matter was raised by a number of Councillors in their support for Darkinjung LALC's separate rezoning proposal at Lake Munmorah.



The issue of a Gateway Determination also provides confidence to the proponent to invest in the resources needed to adequately address those matters.

Should you require further information, please do not hesitate to contact me on Ph 4305 4300.

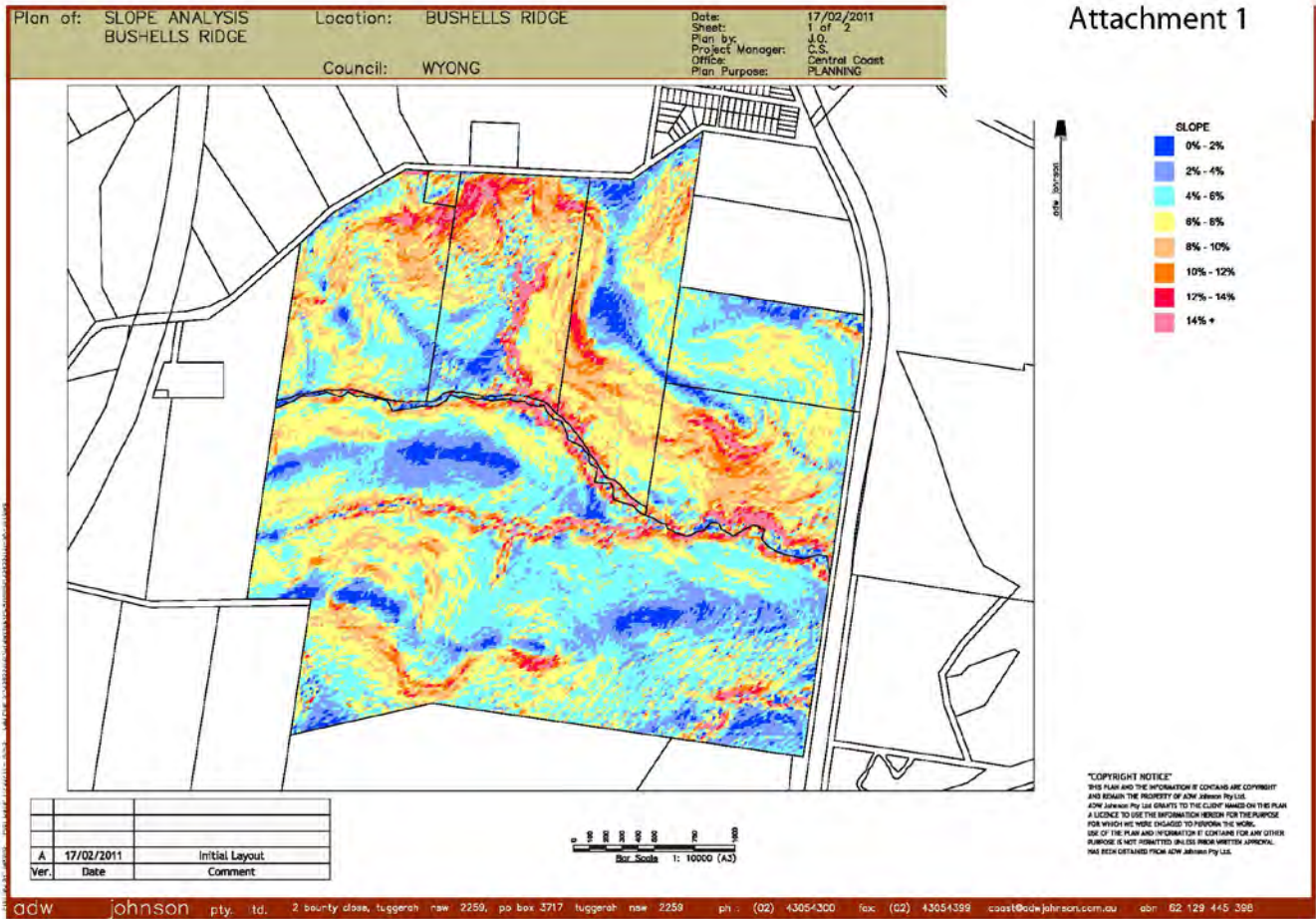
Yours faithfully

ADW JOHNSON PTY LTD

A handwritten signature in blue ink, appearing to read 'Chris Smith'.

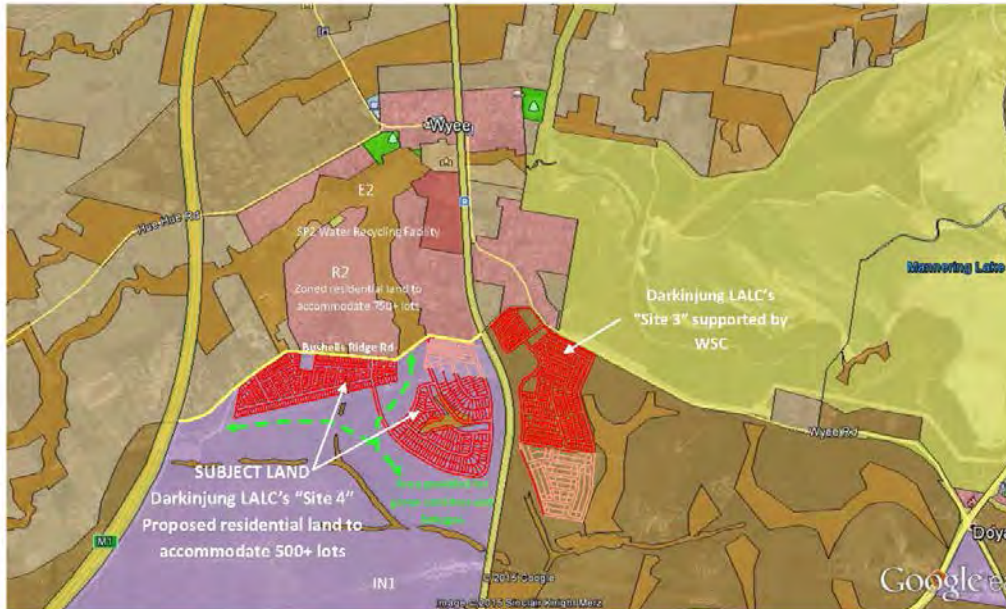
CHRIS SMITH

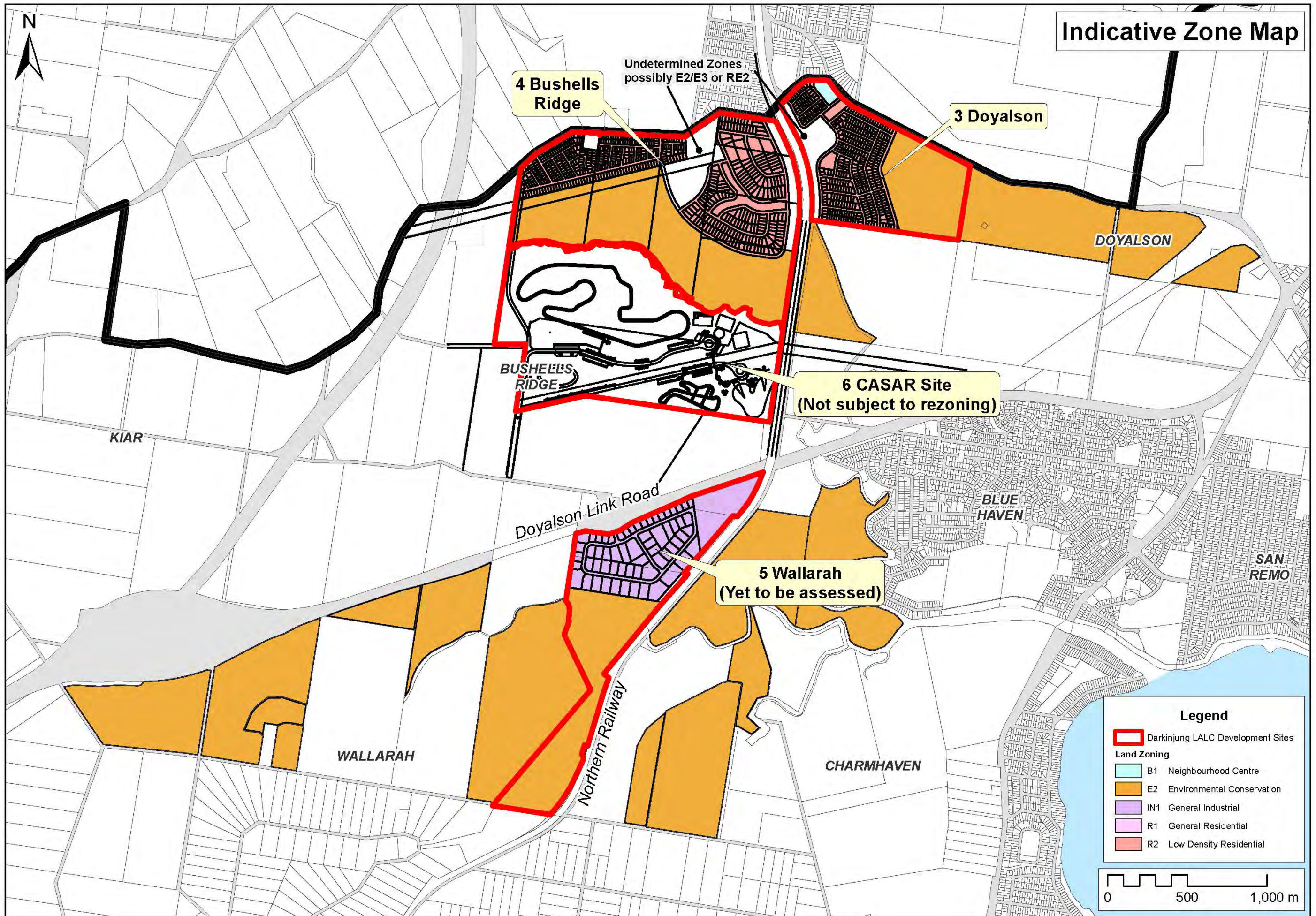
SENIOR DEVELOPMENT PLANNER



Attachment 2

Land use zones for Bushells Ridge & Wyee





10 December 2014
To the Ordinary Council Meeting

Director's Report
Development and Building Department

2.4 RZ/4/2014 - Planning Proposal in Respect of Land at Bushells Ridge and Doyalson

TRIM REFERENCE: RZ/4/2014 - D11766146

MANAGER: Scott Cox, Director

AUTHOR: Scott Duncan; Senior Strategic Planner

SUMMARY

A request has been received to prepare a Planning Proposal to rezone land at Doyalson and Bushells Ridge for residential purposes and a neighborhood centre. This rezoning includes two sites of a broader 5 site rezoning request. Approximately 800 Ha of land is proposed to be set aside as ecological offsets and zoned for environmental purposes for all 5 sites. The rezoning proposal will require the resolution of a number of complex environmental, infrastructure and social planning issues within the North Wyong Shire Structure Plan (NWSSP).

Applicant Owners	ADW Johnson Darkinjung Local Aboriginal Land Council (Darkinjung LALC - majority of area).
Description of Land	Site 3 Doyalson Residential – Proposed R2 – Low Density Residential and B1 – Neighbourhood Centre Real Description: Lot 204 DP 1117900, 10 Wyee Road Doyalson Site 4 Bushells Ridge Residential – Proposed R2 – Low Density Residential/R5 – Large Lot Residential Real Description: Lot 111 DP 755245, Lot 108 DP 755245, Lot 191 DP 1032847, Lot 107 DP 755245, Lot 110 DP 745245 (Crown Land Subject to Claim) and Lot 109 DP 755245 (Private Ownership), 425, Bushells Ridge Road, Bushells Ridge Environmental Offsets – Approximately 800 Ha (numerous sites)
Site Area:	Approximately 1025 Hectares (approximately 95 Ha proposed for rezoning)
Zoning	IN1 - General Industrial, RU6 – Transition, E2 – Environmental Conservation E3 - Environmental Management
Proposed Zoning	R2 Low Density Residential, R5-Large Lot Residential and E2-Environmental Conservation
Existing Use	Principally vacant vegetated land
Employment Generation	Rezoning will facilitate increased economic activity and increased employment.
Estimated Value:	Future economic value of future area to be rezoned estimated to be \$471M.

RECOMMENDATION

- 1 That Council prepare a Planning Proposal to amend Wyong Local Environmental Plan 2013, pursuant to Section 55 of the Environmental Planning and Assessment (EP & A) Act, 1979 to rezone the subject land generally in accordance with the proposed concept plan for sites 3 and 4 in Attachment 1.
- 2 That Council forward the Planning Proposal to the Department of Planning and Environment (DP&E) accompanied by a request for a "Gateway Determination", pursuant to Section 56 of the EP & A Act, 1979, with the following requirements:
 - a. That consideration be given to increasing residential densities in locations which are accessible to facilities and services in Wyee.
 - b. That clarification be sought on the extent of the R5 – Large Lot Residential Zone at Bushells Ridge.
 - c. That areas identified in the Planning Proposal for development be supported by a biodiversity certification application which is "agreed in principle" with the OEH and Council prior to public exhibition.
- 3 That Council request the assistance of the DP&E in obtaining a whole of Government approach to resolve outstanding regional planning, mining, infrastructure and biodiversity issues within the NWSSP which impact on the Planning Proposal.
- 4 That Council require, subject to the "Gateway Determination" that the landowner enter into a Funding Agreement with Council in accordance with Council's Planning Proposal Procedure to recover the costs involved in further progressing the proposal.
- 5 That Council authorise the General Manager (or delegate) to sign the Funding Agreement for the rezoning.
- 6 That Council prepare appropriate amendment to Wyong Development Control Plan (WDCP 2013) to provide provisions for the sites to be placed on public exhibition for 28 days concurrent with the planning proposal.
- 7 That Council amend the Section 94 Contributions Plans (if required) to support the development of the land subject to this Planning Proposal.
- 8 That Council authorise the General Manager (or delegate) to sign any voluntary planning agreement or application for biodiversity certification to support the rezoning. This agreement shall:
 - a Address the cost, timing, staging and responsibilities for funding and provision of infrastructure to service the development.
 - b Ensure that Council is not responsible for the cost of any public infrastructure required to support the development such as hard infrastructure (including, roads water and sewer and drainage) and soft infrastructure (which includes open space, community facilities and environmental corridors).
 - c Sign any documentation associated with any future application for biodiversity certification of the lands (as this can only be made by a planning authority).

- 9 That Council undertake community and public authority consultation, in accordance with the requirements of the “Gateway Determination”.
- 10 That Council consider a further report on results of community and public authority consultation.

ORDINARY MEETING HELD 10 DECEMBER 2014

RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor BEST:

- 1382/14 That Council prepare a Planning Proposal to amend Wyong Local Environmental Plan 2013, pursuant to Section 55 of the Environmental Planning and Assessment (EP & A) Act, 1979 to rezone the subject land generally in accordance with the proposed concept plan for sites 3 and 4 in Attachment 1.
- 1383/14 That Council forward the Planning Proposal to the Department of Planning and Environment (DP&E) accompanied by a request for a “Gateway Determination”, pursuant to Section 56 of the EP & A Act, 1979, with the following requirements:
- a That consideration be given to increasing residential densities in locations which are accessible to facilities and services in Wyee.
- b That clarification be sought on the extent of the R5 – Large Lot Residential Zone at Bushells Ridge.
- c That areas identified in the Planning Proposal for development be supported by a biodiversity certification application which is “agreed in principle” with the OEH and Council prior to public exhibition.
- 1384/14 That Council request the assistance of the DP&E in obtaining a whole of Government approach to resolve outstanding regional planning, mining, infrastructure and biodiversity issues within the NWSSP which impact on the Planning Proposal.
- 1385/14 That Council require, subject to the “Gateway Determination” that the landowner enter into a Funding Agreement with Council in accordance with Council’s Planning Proposal Procedure to recover the costs involved in further progressing the proposal.
- 1386/14 That Council authorise the General Manager (or delegate) to sign the Funding Agreement for the rezoning.
- 1387/14 That Council prepare appropriate amendment to Wyong Development Control Plan (WDCP 2013) to provide provisions for the sites to be placed on public exhibition for 28 days concurrent with the planning proposal.
- 1388/14 That Council amend the Section 94 Contributions Plans (if required) to support the development of the land subject to this Planning Proposal.

- 1389/14 That Council **authorise** the General Manager (or delegate) to sign any voluntary planning agreement or application for biodiversity certification to support the rezoning. This agreement shall:
- a Address the cost, timing, staging and responsibilities for funding and provision of infrastructure to service the development.
 - b Ensure that Council is not responsible for the cost of any public infrastructure required to support the development such as hard infrastructure (including, roads water and sewer and drainage) and soft infrastructure (which includes open space, community facilities and environmental corridors).
 - c Sign any documentation associated with any future application for biodiversity certification of the lands (as this can only be made by a planning authority).
- 1390/14 That Council **undertake** community and public authority consultation, in accordance with the requirements of the “Gateway Determination”.
- 1391/14 That Council **consider** a further report on results of community and public authority consultation.
- 1392/14 That Council **advise** the applicant that it would consider rezoning of Site 4 for alternate uses but does not support rezoning to residential in this location due to the strategic matters detailed in the North Wyong Structure Plan. This would be subject to the provision of adequate justification from the proponent and proper consideration by Council

FOR: COUNCILLORS BEST, EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA, TROY,
VINCENT AND WEBSTER

AGAINST: NIL

BACKGROUND

The Darkinjung Local Aboriginal Land Council (DLALC) holds a portfolio of approximately 3,500 hectares and is the largest non-government landowner on the Central Coast. DLALC have undertaken a review of their lands within the NWSSP area. A number of sites have been identified which it considers as having potential for future residential or employment uses. Since 2010, the DLALC has maintained ongoing dialogue with Council, DP&E and other Agencies concerning its land portfolio. The Department of Premier and Cabinet (DPC) established an 'Enabling Taskforce' to examine development issues on key development sites on the Central Coast. A specific working group was established to examine issues on DLALC lands. A number of working group meetings were held during 2013 and 2014 culminating with the lodgment of a request on 26 June 2014 for Council to prepare of a Planning Proposal for the rezoning of five (5) sites within the NWSSP area (the multi-site rezoning). This report relates to sites 3 and 4 shown in Figure 1.

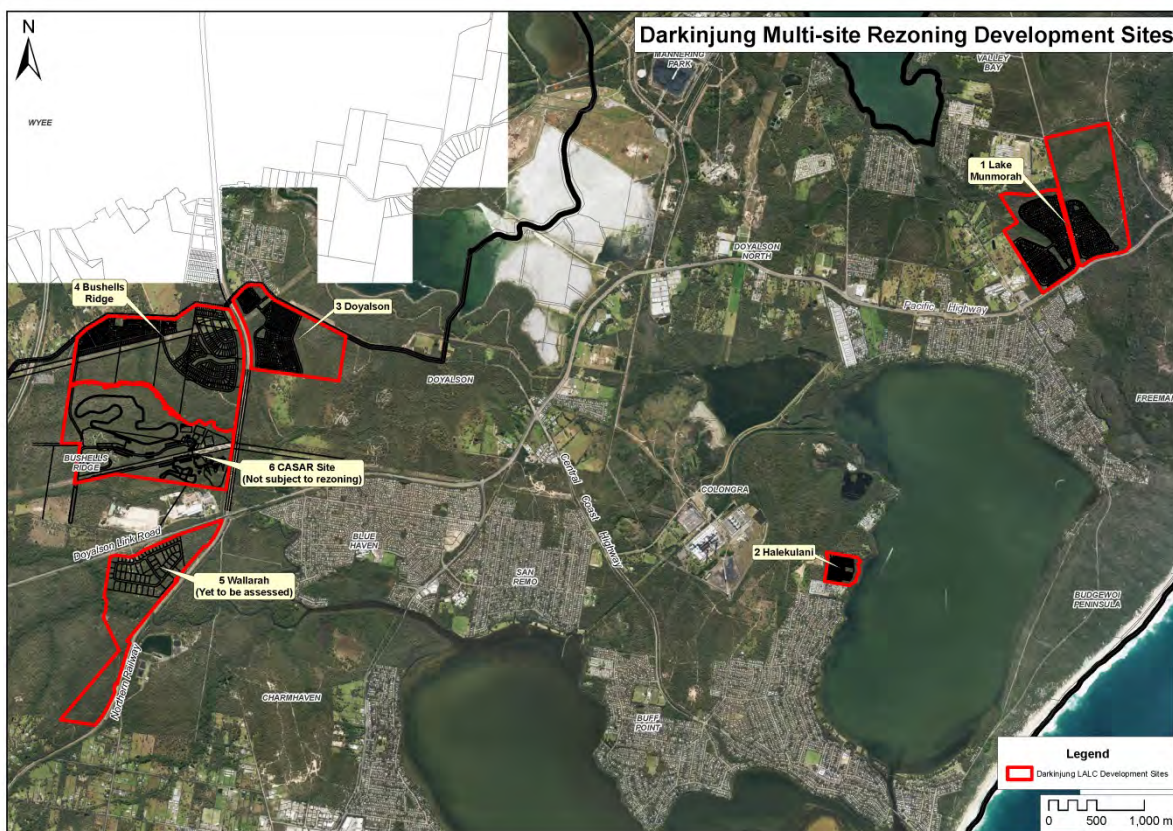


Figure 1 Darkinjung DLALC Multi-site Rezoning Proposal

Sites 3 and 4 from the LALC multi site rezoning proposal have been combined into a single planning proposal due to their close proximity and the similarity of issues.

PLANNING PROPOSAL

The sites which are currently form part of the current Planning Proposal are:

Development Site 3 – Wyee Road, Doyalson: Low Density Residential and Commercial

This site is approximately 35 hectares of land located on the corner of Gosford Road, Wyee Road and the Sydney-Newcastle Railway, at the southern entry to the township of Wyee.

The rezoning will facilitate the release of approximately 375 residential lots and create an opportunity for a small neighbourhood centre to service future residents.

This site is currently zoned RU6 – Transition and E2 Environmental Conservation and proposed to be rezoned to R2 Low Density Residential and B1 Neighbourhood Centre.

Development Site 4 – Bushells Ridge Road, Bushells Ridge: Low Density Residential and Larger Lot Residential

This site is approximately 60 hectares and is located to the south of Bushells Ridge Road, directly south of the recent Wyee residential rezoning undertaken by Lake Macquarie City Council.

The site was the subject of a Part 3A Major Projects industrial subdivision application which was withdrawn by the proponent in 2012. Since that time alternate development opportunities have been considered.

The rezoning will facilitate the release of approximately 345 residential lots and 174 large residential lots.

The site is currently zoned INI General Industrial and E2 Environmental Conservation and proposed to be rezoned to R2 Low Density Residential and R5 Large Lot Residential. Clarification will be sought from the proponent on the boundary between R2/R5 Zones.

Conservation offset land

The proposal also seeks to establish 800 Ha of land as conservation offsets through a biodiversity certification process. The proposal establishes that the 800 ha would be owned and managed in perpetuity by DLALC. It should be noted that these offsets are intended to serve as an offset for all 5 sites (not just the ones subject to this assessment).

Resolution of Aboriginal Land Claims over Crown Lands

DLALC proposes to accept ownership of 37 unresolved Aboriginal Land Claims over Crown land within Wyong Shire. The majority of these sites will be zoned E2 Environmental Conservation and managed as environmental offsets.

KEY ISSUES

A number of specialist reports have been submitted to support the request for the Planning Proposal preparation, including investigations assessing, and proposing mitigation strategies, in relation to ecology, water, sewer, traffic and transport. These reports provide a valuable baseline assessment of the issues, however further detailed investigations will be necessary to address deficiencies and further advance the proposal.

An overview of the main issues associated with the subject site is outlined below:

Bushfire

The sites are classified as “bushfire prone land”. Future development will need to adopt appropriate Asset Protection Zones (APZ's) and incorporate these requirements into future street layouts and dwelling setbacks. An assessment of the proposal against Planning for Bushfire Protection 2006, and other relevant guidelines will be required as master plans of the site are developed. All APZ requirements will need to be incorporated into the areas proposed to be rezoned. Council will consult with the Rural Fire Service (RFS) to confirm bushfire planning requirements.

Social Impacts

The Section Manager for Community Planning and Learning has advised that a Social Impact Statement will be required to be prepared by a qualified social planning expert.

This study shall identify the social issues and potential needs of current and future residents within the area. This assessment will enable Council to assess social impacts as well as identify human service requirements for current and future residents.

Sites 3 and 4 are proposed to be rezoned residential with a small commercial centre. These sites border Wyee Village and future residents are likely to utilize a number of these services and facilities. Lake Macquarie City Council will be consulted about the proposed rezoning.

Mining and Resource Issues

Mine Subsidence

Site 3 is located within a Mine Subsidence District. The Mine Subsidence Board (MSB) will be consulted as the Planning Proposal is developed.

Many areas within the NWSSP area are proposed for future underground coal mining. This is why a number of the future development precincts within the NWSSP are identified as long term urban development areas. The nature of mining impacts and the stance of the MSB on areas proposed to be rezoned is not known at present. It is possible that the timing of mining activities could lead to modifications being made to the Planning Proposal due to timing of mining and impacts on surface development in some locations.

The Department of Trade and Investment (DTI) – Resources and Energy (Geological Survey of NSW) and lease owners will also be required to be consulted, to determine the impact on and of coal and mineral resource extraction in the future.

Noise and Vibration Impacts

Railway – Noise and vibration impacts

Sites 3 & 4 are within close proximity to the railway line. A 50 m setback is proposed to be created by the proponent. A noise and vibration assessment will be required to confirm levels of noise exposure (especially for future residential development and appropriate design measures will need specified). Further consultation with NSW Railcorp will be undertaken through the rezoning process to confirm design requirements.

Proposed Motor Sports Park

The CASAR Motor Sports Park is currently in planning phase and proposes development of a car race track directly to the south of proposed residential areas in sites 3 and 4. The level of noise impact which will result from the CASAR development will need to be established to determine if noise attenuation measures are required on proposed residential development areas.

Airport – Noise impacts

Council is currently in the planning phase to investigate the viability of a Central Coast Regional Airport (CCRA) to the west of Site No 4. The airport is proposed to operate single aisle narrow body jet aircraft up to and including the Boeing B737 and Airbus A320 for interstate and regional air services.

Planning has not developed to the point where the runway orientation can be accurately predicted, except to say that the runway will be orientated in a general north-east/south-west direction. This will bring flightpaths into close proximity with Site 4.

Whilst it is not possible at this stage to accurately predict potential aircraft noise impacts on Site 4, an assessment has been conducted by Council's Airport Project Director to inform the assessment of the rezoning proposal.

AS2021 provides an assessment of potential aircraft noise exposure around airports based on the Australian Noise Exposure Forecast (ANEF) system and is widely referred to in guiding strategic land use planning in the vicinity of airports.

AS2021 currently specifies that it is 'acceptable' to build noise sensitive developments in areas where the ANEF is less than 20.

Road infrastructure and traffic impacts

The preliminary traffic report provided with the application did not examine impacts of rezoning the following areas:

- Impact of commercial component of Site 3
- Impact of proposed residential development Site 4
- Cumulative traffic impacts associated with the development of the CASAR site (noting it is not part of the Planning Proposal)

The Traffic Impact Assessment will need to be revised to assess traffic impacts associated with all parts of the rezoning proposal. This will also be required to determine the impact on the existing local and State road network.

Sidra modelling will be required to assess the impacts of the proposed developments at key intersections. The modelling is to include 2014 and 2024 scenarios with traffic generated by the proposals and background traffic growth at 2% PA.

Early consultation with the RMS will be required to determine funding requirements to service major intersection upgrade works on the Pacific Highway to accommodate the extra traffic volumes triggered by the proposal.

Public transport routes will need to be investigated in order to adequately service the newly created development within TFNSW guidelines. This will need to identify the type of public transport needed to service the development and means of encouraging public transport use in lieu of motor vehicles. A pedestrian and cycleway report identifying movement desire lines to and from schools, shops, recreational areas and identifying facilities will also be required.

A road hierarchy which will include details of proposed road cross sections, similar to those which were adopted by Council as part of the Warnervale Town Centre or Precinct 7A – Warnervale and Hamlyn Terrace rezoning will also be required.

Water and Sewer

A preliminary water and wastewater study has been conducted to support the rezoning proposal. This strategy has been reviewed by Council's Team Leader for Water and Sewer Planning. It should also be noted that the possibility of servicing Sites 3 and 4 by a private infrastructure agreement with "Flow

Systems ” has also been identified as an option by the proponent. This option would need to be thoroughly investigated by Council’s Water & Sewer Investigation Engineer if it is pursued as an option.

Water Supply

Sites 3 and 4 are not currently serviced for water supply. Final water supply arrangements will depend on the area of land that may or may not form part of the Wallarah 2 Coal Project and the land occupied by the CASAR motor sports complex. Water supply strategies have been prepared by both Wyong Shire Council and Hunter Water Corporation for Wyee and Bushells Ridge in isolation and the suitability of interconnections between the two networks require investigation to allow efficient creation of assets in response to the staging of development.

Sewer

A sewer servicing strategy will be required for sites 3 and 4 and must be prepared in consultation with Council’s Water and Sewer Section. The servicing strategy must consider servicing options and compare the Net Present Costs of all options considering both capital and ongoing operational costs.

Electricity Easement

A major electricity transmission line crosses through Site 4 – Bushells Ridge. As part of planning for the Central Coast Airport the possibility of this power transmission line being shifted in location has been identified as possibly being required. The development concept for Site 4 makes provision for this to occur.

Ecology and Environmental offsets

The LALC has undertaken some significant ecological investigations in developing their Land Strategy. The proposal has been reviewed by Council’s Senior Ecologist- Property Management. The relationship of the proposed development sites to wildlife corridors in the NWSSP is shown in Attachment 3. The main ecological issues with the proposal are discussed under the following sub-headings.

Wildlife Corridors

A number of major wildlife corridor linkages and green corridor areas are identified in the NWSSP. The rezoning proposal impacts on a number of these linkages and corridor outcomes and some changes will need to be made to the Planning Proposal ensure consistency with the NWSSP and to ensure that corridor linkages are correctly sized and provided when required. The Office of Environment and Heritage (OEH) will also be consulted as part of the rezoning process.

Environmental Offsets

Most of the proposed offsets have not been subjected to detailed ecological surveys, however, they are for the most part considered to contain important ecological attributes. Proposed offsets occur on land identified as Green Corridors and Strategically Located/Constrained sites category within the NWSSP. The exact dimensions of these offsets may change depending on the results of proposed ecological assessments and whether Crown Lands Claims are resolved (note some of the proposed offsets occur on lands currently owned by the Crown). Environmental offsets are proposed to be zoned E2-Environmental Conservation and are shown on the draft Zoning map in Attachment 4 (note that the identified offset sites are intended to offset the impacts of development of all 5 sites included in the multi-site rezoning).

Proposed Biodiversity Certification

Ecological survey data has been compiled by EcoLogical Australia who conducted an Interim Ecological Inventory Report on the LALC land holdings within the NWSSP in 2012. This dataset will be further built upon to support a future biodiversity certification application.

The Biodiversity Conservation Assessment Methodology (BCAM) is a transparent methodology that is used to assess the impacts on biodiversity arising from large development projects and conservation outcomes consistent with NSW and Commonwealth offset policies, including a 'improve and maintain' outcome. BCAM also requires targeted surveys for threatened flora and fauna to be conducted aswell.

Under the BCAM approach targeted surveys are not required on all species e.g. Squirrel Gliders and Masked Owls as they are assumed to be present in designated ecosystem types.

Large areas of habitat for the following threatened species will be impacted and included within environmental future offsets:

- Eastern Chestnut Mouse
- Wallum Froglet
- *Angophora inopina*
- *Acacia bynoeana*
- *Tetratheca juncea*

The proponent seeks to biodiversity certify the proposed development lands in order to provide certainty of development outcomes into the future. Only a 'planning authority' can make application for biodiversity certification (in this instance it is likely to be Wyong Shire Council) in accordance with the rules established under BCAM.

NWSSP

This rezoning proposal occurs on land identified as Green Corridor or Strategic Constrained Land under the NWSSP. Land within the Strategic Constrained Sites layer requires the resolution of infrastructure, wildlife corridor, development and offset strategies before land can be considered for rezoning.

Future ownership of conservation land

The LALC proposes to the long term responsible land owner and manager of approximately 800 Ha of proposed environmental offsets.

Concept Development Plan

The applicant has prepared preliminary Development Concepts for sites 3 and 4 showing indicative road layouts and development patterns (see Attachment 1). It is recognised that the Concept Plan will change as it is informed by further technical studies and liaison with Council staff. The following preliminary comments are made:

Relationship to Wyee

Wyee is a small village located on the southern boundary of Wyong Shire and accommodates around 1,500 residents. Lake Macquarie Council prepared a Wyee Structure Plan in 2010 to direct the future development and expansion of the Wyee township (see Attachment 5). The absence of reticulated sewer is a major constraint to the growth of Wyee.

The Wyee Structure Plan estimated that the area could accommodate an additional 8,000 residents and outlined the need for an expanded commercial centre, an additional school and other supporting recreational and community facilities to accommodate the expanded population.

Sites 3 and 4 are located to the south of Wyee on the Wyong Shire border with Lake Macquarie City Council. Wyee Village is also serviced by a railway station. Therefore zoning sites 3 and 4 from industrial to residential is worthy of further examination. Rezoning of these sites will add a further 1,300 residents who will use the facilities within Wyee Village. Lake Macquarie City Council will be consulted through the rezoning process to examine a wide range of issues concerning servicing, pedestrian pathways, public transport and establishing contributions towards community and recreational facility provision.

Potential new neighbourhood centre

Site 3 proposes to provide a neighbourhood shopping centre which is not identified in the CCRS or NWSSP. The Retail Centres Strategy 2013 (RCS) does not recommend a new centre in this area, but the RCS did not take into consideration that development would occur in these areas. A proposed neighbourhood centre may be supportable if it serves the proposed residential development and serves the needs of Wyee residents. A specific Net Community Benefit Test for the proposed centre is required, the test should consider the requirements set out in the RCS 2013.

Street and subdivision layout

There are a number of detailed comments provided from Council's Development Assessment - Design Engineering Unit concerning matters which will affect the street patterns and layouts of development concepts covering:

- Road safety planning
- Improvements in road layouts
- Road geometry and sight distances
- Improvements in intersection planning and location
- Planning of Urban Interface Areas (UIAs)
- Addressing noise and vibration impacts from railway lines.
- Overland floodways will need to be identified and excluded from developable lands

These comments will be provided to the proponent to assist them in further refining their development concepts.

Open space and Landscape Treatment

The location of small parks and open space for future residents will need to be informed by an Open Space and Recreational Needs Analysis. The results of this report will inform where open space, parks and connectivity will be located in the Concept Plan. Connectivity and accessibility should be addressed giving particular reference to shared paths where appropriate. Some specific comments are provided which relate to each area:

- Visual treatment strategies for each development site will be required, especially when development sites are viewed from locations visible from the Rail Corridor.
- Sites 3 and 4 will require a shared pathway to connect the new community to Wyee Village and properly link both communities to developed open space.

Acid Sulfate Soils and Contaminated Land Assessment

Geological and geotechnical investigations will need to be undertaken to investigate the extent of acid sulphate soils in the area and the potential effect of these on future residential development and supporting infrastructure. A preliminary contaminated land assessment will also be required addressing the requirements of SEPP 55 Contaminated Land.

Aboriginal Archaeology and European Cultural Heritage

Sites 3 and 4 are known to contain sites listed on the Aboriginal Heritage Information Management System (AHIMS). The rezoning will need to be supported by further Aboriginal Archaeological investigations which will involve reviewing relevant registers, undertaking community consultation and broad site assessments in accordance with OEH's Aboriginal cultural heritage consultation requirements.

Flooding

No flood mapping exists for the majority of the areas which are proposed to be rezoned. A local flood study will be required to be prepared by the applicant to determine the extent of impacts. Further work will be required to determine the amount of potential local overland flooding due to concentration of stormwater from hardstand areas.

It should also be noted that Council has applied for State and Federal grant funding to carry out an overland flood study within the Wallarah and Spring Creek catchment which includes a number of the sites proposed to be rezoned. If Council is successful then such a study would be completed by June 2015.

Stormwater Management

Stormwater management and drainage concept plans will be required for all future development sites. The Strategy must also include a Management Plan to address the treatment of generated run-off with a Stormwater Detention/Retention system .

This should also address immediate and long term maintenance responsibilities to achieve the required objectives and pollution targets. The ownership of the proposed stormwater infrastructure/assets will also need to be clarified. The area of land necessary to accommodate a suitable stormwater treatment system should also be detailed in development concepts.

LOCAL PLANS, POLICIES AND STRATEGIES

Wyong Local Environmental Plan 2013

Site 3 is zoned RU- 6 Transition and Site 4 is zoned IN1- General Industrial under Wyong LEP 2013.

Regional Economic Development and Employment Strategy (REDES) 2010

The Regional Economic Development and Employment Strategy (REDES) was developed through a partnership between the NSW Government, Regional Development Australia Central Coast (RDACC), Gosford City Council and Wyong Shire Council.

Short term employment opportunities would be created through associated planning and residential construction work. Long term employment particularly in the retail sector will be provided by the proposed neighbourhood centre. Additional employment will be generated with the maintenance of biodiversity offsets.

It is noted that in rezoning Site 4 from INI General industrial to allow for residential development there will be a a loss of available employment lands. This will be further justified in the Planning Proposal. Any loss of land for employment purposes will be made up with the creation of a new employment precinct Site 5 Wallarah which forms part of the multi-site rezoning.

Settlement Strategy

The proposal is generally consistent with the considerations of the Settlement Strategy with the exception of general location of the development sites and the timing for land releases as per the staging plan identified in the NWSSP.

Central Coast Regional Strategy and North Wyong Shire Structure Plan

The NWSSP identifies land for development which is strategically located in relation to existing and proposed infrastructure (e.g. major roads, water and sewer) and also identifies areas which contribute to the formation of the green corridor. The relationship of each of the proposed LALC rezoning sites to the NWSSP is shown in Attachment 2.

The NWSSP states that the staging of development of any future urban land within the 'strategically located' sites layer is expected to be generally consistent with the staging identified for the adjoining land. Most of the development precincts are identified for release in the long term and early release of these areas conflicts with timeframes mentioned in the NWSSP.

Impacts on green corridors and linkages in the NWSSP will also need further justification and input from OEH, this will also require examination of the cumulative impacts of other proposals on linkages and threatened species e.g. Wallarah 2 Coal Mine, Clay mining and the CASAR project.

The NWSSP provides a framework and context for identifying and assessing future development opportunities in these areas, and for planning proposals to be prepared and progressed. The NWSSP identifies the following issues to be addressed:

- More detailed understanding of the environmental features of the land and opportunities to contribute to the proposed corridor and habitat networks;
- Resource extraction potential related to proposed coal mining and clay extraction (where these localised impacts occur);
- Determination of offsets for vegetation losses within future development areas;
- How the proposed development will relate to the green corridor; and
- The need for additional residential or employment uses to meet future community demand.

Section 117 Directions

The proposal has been assessed on a preliminary basis against relevant Section 117 Ministerial Directions. The full assessment is contained within Attachment 5 of this report. It is apparent from undertaking this review that there are a number of inconsistencies with Section 117 Directions and regional strategy documents which may require the approval of The Secretary.

The following table identifies the applicability and consistency of the proposed rezoning with the current Section 117 Directions:

Number	Direction	Applicable	Consistent
Employment and Resources			
1.1	Business and Industrial Zones	Yes	No
1.2	Rural Zones	Yes	No
1.3	Mining, Petroleum Production and Extractive Industries	Yes	No
1.4	Oyster Aquaculture	No	-

1.5	Rural Lands	No	-
Environment and Heritage			
2.1	Environmental Protection Zones	Yes	Yes
2.2	Coastal Protection	No	-
2.3	Heritage Conservation	Yes	Yes
2.4	Recreation Vehicle Areas	Yes	Yes
Housing, Infrastructure and Urban Development			
3.1	Residential Zones	Yes	To be determined
3.2	Caravan Parks and Manufactured Home Estates	Yes	Yes
3.3	Home Occupations	Yes	Yes
3.4	Integrating Land Use and Transport	Yes	Yes
3.5	Development Near Licensed Aerodromes	No	
3.6	Shooting Ranges	No	
Hazard and Risk			
4.1	Acid Sulphate Soils	Yes	Yes
4.2	Mine Subsidence and Unstable Land	Yes	To be determined
4.3	Flood Prone Land	Yes	To be determined
4.4	Planning for Bushfire Protection	Yes	Yes
Regional Planning			
5.1	Implementation of Regional Strategies	Yes	No
5.2	Sydney Drinking Water Catchments	No	-
5.3	Farmland of State and Regional Significance on the NSW Far North Coast	No	-
5.4	Commercial and Retail Development along the Pacific Highway, North Coast	No	-
5.8	Second Sydney Airport: Badgerys Creek	No	-
Local Plan Making			
6.1	Approval and Referral Requirements	Yes	Yes
6.2	Reserving Land for Public Purposes	Yes	Yes
6.3	Site Specific Provisions	Yes	Yes
Metropolitan Planning			
7.1	Implementation of the Metropolitan Strategy	No	-

State Environmental Planning Policies

The proposal has been assessed and is generally consistent with relevant State Environmental Planning Policies (SEPPs).

SEPP 44 – Koala Habitat

Subject to the findings of further investigative fauna studies, consideration of the proposal against SEPP 44 – Koala Habitat will be required.

SEPP 55 – Contaminated Land

To address SEPP 55 Contaminated Land, a Phase 1 Contaminated Lands Assessment will be undertaken by a suitably qualified geotechnical engineer who will review site(s) history and undertake necessary fieldwork to establish the potential risk of site contamination resulting from past activities.

OPTIONS

Option 1 – Proceed with the Proposal (Recommended)

This report recommends additional investigative studies be undertaken to support the Planning Proposal.

Obtaining Council and Gateway approval to progress the Planning Proposal will provide the proponent with increased certainty before outlaying further funds on studies.

The proposal will also create local employment opportunities, residential development and provide for additional open space and conservation offsets which will contribute to regional conservation outcomes within the NWSSP area. Discontinuing the process will prevent these outcomes from being achieved.

Option 2 – Defer the Proposal until Regional Growth and Infrastructure Plan is completed (Not Recommended)

There are a number of biodiversity, wildlife corridor, coal mining, clay extraction, development and infrastructure servicing issues which require resolution where land is proposed to be rezoned within the 'Strategically located/Constrained Sites' layer of the NWSSP'. The DP&E has commenced this review, and it is anticipated that it will provide more definition around some of these competing land uses within this part of Wyong Shire through this process.

Consultation of government agencies (post Gateway Determination) will be a trigger to resolve some of these issues. Delaying the assessment of the Planning Proposal until these issues are resolved is not recommended.

FURTHER REQUIREMENTS AND STUDY PROCESS

The proponent has undertaken some preliminary studies to support the initial lodgment of a Planning Proposal. The preliminary rezoning concept is likely to be impacted by the outcomes of additional studies and input from government agencies. Further revisions to the concept/zoning plan will be required to be prepared once these studies have been completed.

The following technical studies will need to be conducted to provide the required level of documentation to support the proposed rezoning of land:

- 1 Detailed water and sewer servicing plan (which will include details on who will design and build infrastructure. Details will also be required on the timing of the provision of funds to provide these services)
- 2 Services Review (gas, telecommunications, electricity provision etc.)
- 3 Complete ecological investigations (seasonal flora and fauna surveys/vegetation mapping/conservation offset strategy to be done in accordance with approved OEH offset methodologies)
- 4 Flood, drainage and stormwater management studies
- 5 Open space and recreation analysis
- 6 Retail Strategy justification
- 7 Visual impact analysis
- 8 Social Impact Assessment
- 9 Preliminary Contaminated and Acid Sulphate Risk Study
- 10 Noise and vibration assessment for development fronting e.g. Pacific Highway, Rail Corridors and within proximity to future residential areas
- 11 Aboriginal archaeological assessment
- 12 Revised Traffic Report (which will also examine public transport, pedestrian and cycleway planning issues)
- 13 Structure Plan, Urban Design principles and draft Development Control Plan
- 14 Draft VPA and possible revision to Section 94 Contribution Plan (dependent on infrastructure and servicing issues).
- 15 Updated Planning Proposal/Planning Controls (rezoning)
- 16 Draft DCP Chapter

A detailed scope of works statement will be prepared by the applicant upon receipt of a Gateway Determination with input from Council staff and relevant Government agencies.

Council staff will provide a review role on all technical studies to ensure that all relevant issues and community concerns are addressed.

Council will require the applicant to enter into a Funding Agreement to ensure that Council staff costs are recovered as per Council's Planning Proposal Policy Procedure.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

The proposal is consistent with Wyong Shire Council's Strategy Annual Plan.

Link to Community Strategic Plan (2030)

Out of the eight priority objectives of the Community Strategic Plan, 3 are relevant:

- There will be ease of travel;
- Communities will have a range of facilities and services; and
- Areas of natural value will be enhanced and maintained.

The development of the Planning Proposal will need to take into account the above objectives.

Governance and Policy Implications

Refer to discussion relating to Local Plans, Policies and Strategies

Budget Impact

There are no immediate budget impacts as the assessment of the Planning Proposal is being funded by payment of a Phase 1 Rezoning Fee. Further assessment work conducted by Council staff and all of the required supporting technical studies will be funded by the proponent under the terms of the funding agreement.

All infrastructure and services required to support the development will be required to be developer funded.

The proposal will require a significant amount of land to be set aside as environmental offsets, this land will continue to be owned and managed by the Darkinjung LALC and will make an important contribution to local and regional biodiversity outcomes identified in the NWSSP.

CONSULTATION

The proposal was referred to the following internal Council units for comment:

- Community and Cultural Development – Social Planning
- Development Assessment - Design Engineering
- Development Assessment – Development Applications
- Floodplain and Stormwater Management - Hydrology
- Land Management – Ecology
- Land Management - Bushfire
- Strategic Planning – Transport and Airport Planning
- Strategic Planning – Planning
- Strategic Planning – Section 94
- Water and Sewer Planning

Comments received were utilised to assess the proposal and determine the need for additional investigative studies.

Future community and government agency consultation requirements will be outlined by the Gateway Determination.

CONCLUSION

This report seeks Council's endorsement to commence the rezoning of Site 3- Doyalson for 375 residential lots and neighbourhood centre and Site 4 – Bushells Ridge for 519 residential lots (including a large lot residential component). The proposal will also include a large number of sites to provide environmental offsets for this development and other sites which form part of the multi site rezoning proposal.

An assessment of the Planning Proposal has been undertaken which identifies that the Planning Proposal has merit 'in principle' and that Council should initiate the rezoning process by referring it to the DP&E for a Gateway Determination. The Gateway Determination will provide Council with referral requirements and outline any additional information which will be required prior to public exhibition. Further supporting studies will be needed to support the rezoning which are outlined in this report.

There are a number of biodiversity, wildlife corridor, coal mining, clay extraction, development and infrastructure servicing issues which require resolution within the NWSSP. The DP&E will be requested to assist Council in order to assist with the resolution of these issues, as it will be important to obtain a "whole of government" position on these matters in the NWSSP rather than "issue specific" agency responses.

ATTACHMENTS

1	Darkinjung Planning Proposal Site Plan	D11783187
2	Relationship of Development Sites to NWSSP	D11719691
3	Proposed Zone Map	D11778978
4	Wyee Structure Plan (provided by Lake Macquarie City Council)	D11724968
5	Section 117 Ministerial Direction Assessment	D11709279
6	Central Coast Sustainability Assessment	D11709286

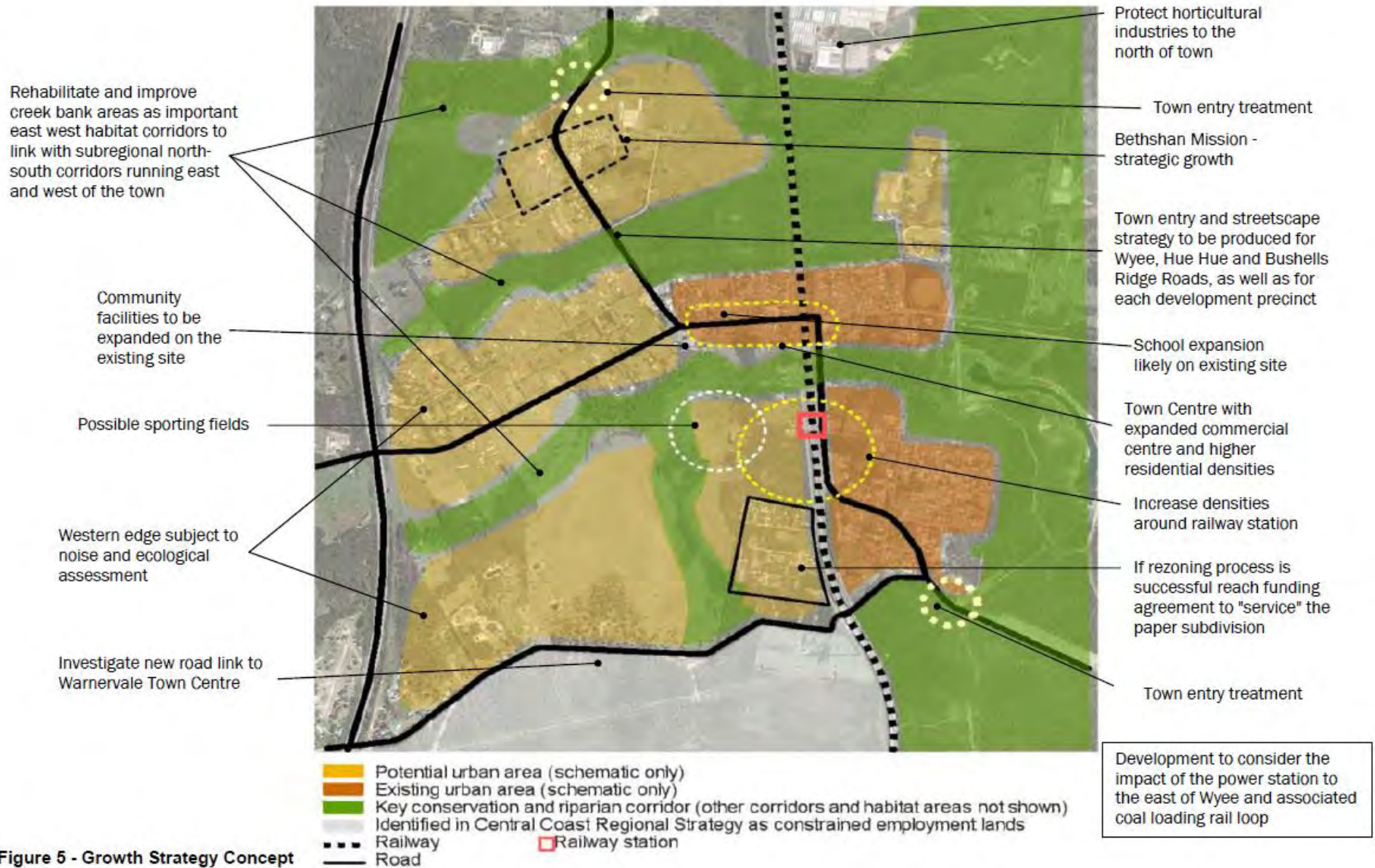


Figure 5 - Growth Strategy Concept

3.1 CPA/250698 - Wastewater Pump Supply Tender Evaluation Report

TRIM REFERENCE: CPA/250698 - D11950182

MANAGER: Greg Cashin, Commercial Manager Water and Sewerage

AUTHOR: Daniel Kemp; Mechanical Services Engineer

SUMMARY

Evaluation and selection of tenders for Contract CPA/250698 – Wastewater Pump Supply Contract.

RECOMMENDATION

- 1** *That Council accepts the tender from the company nominated as Tenderer '3' in the attached Tender Evaluation Report, for a period of up to three years for Contract CPA/250698 – Wastewater Pump Supply Contract. The estimated annual expenditure against this contract is \$300,000 (excl GST), however actual expenditure may vary with fluctuations in demand.*

- 2** *That Council determines the Tender Evaluation Report in Attachment A remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender.*

BACKGROUND

Historically, the procurement of wastewater pumps has been conducted on an individual case by case basis. This process is time consuming and delays the return to service of pumping equipment.

This contract is designed to streamline the procurement process by engaging a sole supplier of pumps for the next 3 years, with the option to extend for another 3 years. The option of a joint tender with Gosford City Council (GCC) was investigated, however at the time GCC were currently in the evaluation process of a tender similar in nature and were unable to cease the process to combine with Wyong Shire Council. Hunter Water Corporation were also approached but do not have a similar contract.

The contract once awarded will enable the Operations Supervisor (Mechanical) to rapidly make assessment and approve the purchase of equipment to expedite the return to service.

This contract will assist in reducing out of service times and improve operational outcomes.

Other benefits of this contract include:

- Reduced cost through larger/bulk purchases of pumps. The savings are estimated to be approximately 10% (\$30,000 per year) in pump purchase costs alone. Additional savings will arise from removal of the transaction costs associated with obtaining quotations on each individual pump as currently occurs;
- Standardised equipment;
- Reduces spare parts requirements;
- Allows for pump transfer across like for like;
- Reduced training needs for maintenance staff;
- Reduced need for specialised tools; and
- Ability to standardise design for electrical switchboards and protection equipment

CONTRACT PLAN

The Contract Plan for this tender process was approved by the Manager Water and Sewer, before the Request for Tender was issued. The approved Contract Plan is in TRIM D11830078.

INVITATION TO TENDER

The tender was advertised in the Sydney Morning Herald, Central Coast Express Advocate and eTender on 3 March 2015 and closed on 26 March 2015.

The invitation documents called for schedule of rates tenders, based on a detailed specification.

Tenders closed at Council's Chambers at 2.00pm on Thursday 26 March 2015

TENDER SUBMISSIONS

The following tenders were received and are listed in alphabetical order:

- Grundfos
- KSB
- RPS
- Sulzer
- Xylem

A tender submission from KSB was late and was not considered further.

TENDER EVALUATION

All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.

The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Report – Attachment A.

All submissions were assessed in accordance with the approved threshold criteria being:

- a) Acceptance of contract and commercial conditions;
- b) Demonstrate an acceptable Quality, Safety and Environmental systems in place;
- c) Tenders must meet the minimum requirements of the specification;
- d) Demonstrate experience in executing similar contracts.

All submissions were assessed in accordance with the approved evaluation criteria being:

- a) Local Content
- b) Whole Life Cycle Cost
- c) Tenderers Capacity to Provide the Services

FINANCIAL IMPLICATIONS

There are sufficient funds allocated for this contract within the current year's capital works program and the remainder of the price path (project no. 16891)

RELEVANT LEGISLATION

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10A(2)(d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

CRITICAL DATES / TIME FRAMES

It is anticipated that the contract will be awarded on 1 July 2015 and that the goods will be available to be supplied as needed after this date.

RISK

This contract has been assessed as a low risk contract. The key risks and mitigations measures have been addressed in the Contract Plan.

REGULATORY APPROVALS

The following regulatory approvals have been obtained for this Contract:

- Nil

PROCESS REVIEW

The Tender evaluation and this Report and recommendations have been endorsed in TRIM by the Commercial Manager, Contracts and Project Management.

OPTIONS / ALTERNATIVES

Council has the option of not proceeding with this contract by resolving not to accept an offer from any of the Tendering parties. This option is not recommended.

PUBLIC CONSULTATION

No public consultation specific to this contract was necessary and none has occurred.

ATTACHMENTS

- 1 CPA/250698 - Wastewater Pump Supply - Tender Evaluation Report - D11957626

3.2 CPA/251997 - Supply and Delivery of Corporate Uniforms

TRIM REFERENCE: CPA/251997 - D11947404

MANAGER: Maxine Kenyon, Director

AUTHOR: John McCarthy; Team Leader Procurement and Stores

SUMMARY

Evaluation and selection of tenders for Contract No. CPA/251997 – Supply and Delivery of Corporate Uniforms.

RECOMMENDATION

- 1 That Council decline to accept any of the tenders received for Contract CPA/251997 – for the Supply and Delivery of Corporate Uniforms.**
- 2 That Council approve the invitation of fresh tenders for a new proposed Contract with a revised scope of work.**

BACKGROUND

Council's corporate uniform contract has run for 5 years and expired on the 30 April 2015. The successful tenderer was Goodgear Pty Ltd a uniform supplier based in Gosford who have successfully supplied Council corporate uniform requirements over this duration.

Due to the expiry of the contract new tenders were called in January 2015 to renew supply arrangements based on the existing uniform range.

Council's recently introduced corporate branding and colour scheme has created the opportunity to go to market for a customised uniform range that uniquely identifies Council's staff.

The current tender was based on the existing corporate uniform range and did not include operational work wear. As such, it is recommended that all tenders be rejected and new tenders called based on a revised scope that embellishes Council's new brand and colour scheme, for both indoor and outdoor work wear requirements.

INVITATION TO TENDER

The tender was advertised in the Sydney Morning Herald and eTender on 27 January 2015, and the Central Coast Express on 28 January 2015.

The invitation documents called for schedule of rates tenders, based on a detailed specification.

Tenders closed at Council's Chambers at 2.00pm on 26 February 2015.

TENDER SUBMISSIONS

The following tenders were received and are listed in alphabetical order:

- Aciet Sportswear Pty Ltd
- Advance Design Pty Ltd
- AlSCO Pty Ltd
- Corporate Innovation Services Pty Ltd
- DRS Industries Pty Ltd
- E-Bisprint Pty Limited
- Endeavor Foundation
- Goodgear Pty Ltd
- Klendall Industries Supplies Pty Ltd
- Lowes Manhattan Pty Ltd
- Shawl Group Pty Ltd
- Very Clever Enterprises Pty Ltd
- The Workwear Group Pty Ltd
- Zibara Clothing Pty Ltd

No late submissions were received.

RELEVANT LEGISLATION

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Should Council resolve to decline to accept any of the tenders, as recommended, sub-clause 178 (3), Local Government (General) Regulation 2005 requires that Council, by resolution, do one of the following:

- “(a) postpone or cancel the proposal for the contract,*
- (b) invite, in accordance with clause 167, 168 or 169, fresh tenders based on the same or different details,*
- (c) invite, in accordance with clause 168, fresh applications from persons interested in tendering for the proposed contract,*
- (d) invite, in accordance with clause 169, fresh applications from persons interested in tendering for contracts of the same kind as the proposed contract,*
- (e) enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender,*
- (f) carry out the requirements of the proposed contract itself. “*

In this instance, option 178 (3) “b”, is recommended.

RECOMMENDATION

Council has the option in accordance with the provisions of Clause 178(3)(b) of the Regulation of declining to accept any of the tenders received and in accordance with Clause 178(3)(b) inviting fresh tenders based on the same or different details. This option is recommended for the reasons noted above.

ATTACHMENTS

Nil

4.1 Results of the Public Exhibition of draft DCP 2013: Chapter 3.5 - Coastal Hazards

TRIM REFERENCE: F2014/01060 - D11925697

MANAGER: Tanya O'Brien, Manager

AUTHOR: Peter Kavanagh; Senior Planner

SUMMARY

In March 2014, Council resolved to place draft Wyong Development Control Plan (DCP) 2013 Chapter 3.5 – Coastal Hazards on public exhibition.

The draft policy was on public exhibition for 30 days in March and April 2015. Three submissions were received during the public exhibition period.

This report recommends that Council adopt the amendments to DCP 2013 Chapter 3.5 – Coastal Hazards.

RECOMMENDATION

- 1 That Council adopt the revised Wyong Development Control Plan (DCP) 2013 Chapter 3.5 – Coastal Hazards and appropriate public notice be given that the draft DCP as amended will come into effect on the date nominated in that notice.**
- 2 That Council forward a copy of the amended Wyong DCP 2013 to the Secretary of the Department of Planning and Environment within 28 days of the DCP becoming effective.**

BACKGROUND

Coastal properties are affected by a range of hazards related to their exposure to coastal conditions including, erosion, wave run-up, and geotechnical conditions. Council, at its meeting of 26 November 2014, considered a report recommending amendments to *Chapter 3.5 – Coastal Hazards*, seeking to establish a clear framework of development controls which relate to coastal hazard risk and that allow an appropriate level of development. Council;

“RESOLVED on the motion of Councillor TROY and seconded by Councillor NAYNA:

1294/14 That Council exhibit the proposed amendments to Wyong Development Control Plan 2013 Chapter 3.5 – Coastal Hazards, for a period of 28 days for public comment.

1295/14 That Council adopt the draft Development Control Plan 2013 Chapter 3.5 – Coastal Hazards and appropriate public notice be given subject to there being no significant objections.

1296/14 That Council determine that within the immediate risk zone removal and replacement with a new dwelling within the pre-existing footprint will be permissible.”

CURRENT STATUS

Council's existing Coastal Hazard Risk Planning Controls (*DCP 2013: Chapter 3.5 – Coastal Hazards*) are based on the following studies, which informed Council's draft Coastal Zone Management Plan, adopted in 2011:

- *Wyong Coastal Hazard Study*, SMEC Australia, October 2010;
- *Report on the Geotechnical Issues associated with the Coastline Hazard Management Study*, Shirley Consulting Engineers, Pty Ltd, May 2010.

Draft Chapter 3.5 Coastal Hazards applies a risk based methodology to development within the Coastal Hazard Planning Area (CHPA). It recognises the distinction between hazards associated with sand dunes (erosion risk) and those associated with cliffs, bluffs and rock formations (geotechnical hazards). It is noted that some areas are affected by both. The provisions only require detailed engineering studies in the following circumstances

- where significant hazards have been identified,
- where insufficient information is known, or
- where the applicant wishes to demonstrate that the adopted lines should be varied, based on site specific conditions.

The extent of information to be lodged with a Development Application therefore is proportional to the scale of the proposal, the type of hazard existing and the likelihood of the position of development relative to the coastal hazard line.

The changes to Chapter 3.5 seek to:

- explain the concepts of hazard and risk;
- rename Coastal Hazard Risk Planning Lines to remove the time references (2050 & 2100), and replace with “Immediate”, “High” and “Low” risk; and
- correct the relevant references within the text to focus on the “risk” from the hazard when it occurs, not on an arbitrary timeline.
- Allow replacement of existing dwellings with new single dwellings within the existing dwelling footprint (e.g. two storey dwelling on the same footprint) and/or landward of the existing footprint (e.g. using a larger dwelling footprint but the extension of the footprint is away from the coastal hazard).
- Clearly indicate that Community infrastructure, such as surf clubs, will be considered within the Immediate Risk Coastal Hazard Planning Zone.

The chapter has been revised to remove excess content, reducing the chapter by 3 pages of policy. Diagrams and tables have been added making it more readable and easier to implement. Draft Chapter 3.5 provides a table (see Table 1 below) which indicates the types of development which may be considered appropriate within each risk zone, subject to merit assessment through the Development Application process. For example, it facilitates certain works to be considered within the Immediate Risk Coastal Hazard Planning Zone, subject to a Coastal and Geotechnical Assessment Statement suitable to the scale of the proposal, without the need for significant Coastal Engineering Studies. These works may include proposals such as the erection of minor structures, or proposals for additions and alterations, or rebuilding of existing dwellings, within or landward of the existing building footprint.

Table 1: Development Type by Risk Zone:

Outside Coastal Hazard Planning Area	Low Risk Coastal Hazard Planning Zone	High Risk Coastal Hazard Planning Zone	Immediate Risk Coastal Hazard Planning Zone
Merit Assessment as per Land Use Tables for the relevant Zone within WLEP, 2013, & other legislation.	<ul style="list-style-type: none"> • New single dwellings • Maintenance work to existing dwellings / developments • Works to make existing developments relocatable • New ancillary residential development - sheds, garages, swimming pools, timber gazebos, timber decks & viewing platforms • New commercial developments • Tourist development • Caravan parks (tourist sites) • Recreation facilities • Landscaping structures, paving or drainage works 	<ul style="list-style-type: none"> • Removal of an existing dwelling and replacement with a new single dwelling within, and/or landward of, the pre-existing dwelling footprint. • Landward additions and alterations within the existing building footprint • Maintenance work to existing dwellings / developments, e.g., re-cladding • Works to make existing developments relocatable • Timber decks & viewing platforms (max. 20m², max. 1m from ground) • Timber gazebos (max. 20m²) • Sheds, garages, swimming pools and ancillary development no further seaward, or closer to the hazard, than the principal dwelling. • Tourist development • Caravan parks (tourist sites) • Recreation facilities • Coastal Protection Works – groynes, seawalls, break-walls, beach nourishment 	<ul style="list-style-type: none"> • Removal of an existing dwelling and replacement with a new single dwelling within, and/or landward of, the pre-existing dwelling footprint. • Landward additions and alterations behind the existing building footprint • Maintenance work to existing dwellings / developments, e.g., re-cladding • Works to make existing developments relocatable • Timber decks & viewing platforms (max. 20m², max 1m from ground) • Timber gazebos (max. 20m²) • Swimming pools and ancillary development no further seaward, or closer to the hazard, than the principal dwelling. • Coastal Protection Works – groynes, seawalls, break-walls, beach nourishment • Access Pathways – boardwalks / tracks • Timber & wire fencing & railings • Landscaping structures,

4.1 Results of the Public Exhibition of draft DCP 2013: Chapter 3.5 - Coastal Hazards (contd)

- Access Pathways – boardwalks / tracks
- Timber & wire fencing & railings
- Landscaping structures, paving, drainage works
- Community infrastructure (such as surf club buildings)
- paving or drainage works

Note: For identification of the position of the Lines, and therefore definition of the Zones, refer to the Coastal Hazard Maps - Figures 1 – 12, within Section.2.1 of Chapter 3.5.

The replacement of Community infrastructure, such as surf club buildings, coastal protection works, erosion control fencing and landscaping may also be considered within the Immediate Risk Coastal Hazard Planning Zone. New proposals for medium and higher density development are more likely to be supported within the Low Risk Coastal Hazard Planning Zone, or outside the Coastal Hazard Planning Area.

CONSULTATION

The draft DCP was placed on public exhibition between Wednesday 18 March 2015 and Friday 17 April 2015. During the exhibition period, 3 submissions were received. The submissions have been considered and are summarised as follows:

Document No. (TRIM Ref)	Issues	Comments
D11920151	<ul style="list-style-type: none"> • Practicing Coastal Engineer. Supportive of a risk based approach. • Council may be able to enable additional developments by revising its risk lines to develop suitable setbacks and controls for coastal developments. 	<ul style="list-style-type: none"> • The current hazard lines have been developed and adopted by Council with considerable input and assessment from the NSW Office of Environment and Heritage (OEH). • Council recognises that there are some issues with the hazard lines that are to be addressed through the programmed future review of Council's Coastal Zone Management Plan. • The lines currently in place are relevant, based on studies endorsed by OEH and WSC, and are appropriate to be maintained until the review and resolution of the CZMP is completed in late 2015, and Certified by the Minister, projected for the first Quarter of 2016.
D11920851	<ul style="list-style-type: none"> • Council's proposed changes do not go far enough. • Owns land within the Immediate Hazard Zone. • Council should: <ul style="list-style-type: none"> • decrease the front (street) 	<ul style="list-style-type: none"> • The revised Chapter 3.5 is considered to provide a risk-based, adaptive management approach, and to consider practical opportunities for development. It facilitates the consideration of new dwellings (to replace existing dwellings) within the same footprint of a landward extension of that footprint. It also allows works such as the

- setback
 - allow Dual Occupancy
 - allow knock down/rebuild
- The hazard mapping is flawed.
- Sea level rise and climate change is a furphy.
- erection of minor structures, or proposals for additions and alterations to be considered within the Immediate Risk Hazard zone. These developments will be subject to a Coastal and Geotechnical Assessment Statement suitable to the scale of the proposal, without the need for significant Coastal Engineering Studies.
- It is considered to provide a balanced policy response.

Document No. (TRIM Ref)	Issues	Comments
D11921742	<ul style="list-style-type: none"> • Staff submission seeking recognition that the hazard lines are mapped at a "wider beach/global" scale, and lack site specific credibility. • The DCP should enable and highlight an alternative approach, permitting the lodgement of site specific geotechnical data (at the applicant's cost) to influence Council's decision and feed back into future refinement of the hazard lines. • Table 1 should be more specific as to the triggers for geotechnical reports: <ul style="list-style-type: none"> • Structures that don't require continuous footings, slabs (including pools) and or masonry construction, are far more susceptible to structural failure with movement. These should trigger a report and suggested design criteria by a structural or civil engineer. • Other lightweight structures that are supported by existing structures or new pad footings and can be readily dismantled (such 	<ul style="list-style-type: none"> • Council recognises that there are some issues with the hazard lines that are to be addressed through the programmed future review of Council's Coastal Zone Management Plan. • The lines currently in place are relevant, based on studies endorsed by OEH and WSC, and are appropriate to be maintained until the review of the CZMP is completed. • Whilst not specifically mentioned within the DCP, a site specific approach has been applied by Council for many years. The hazard lines are a guide as to areas of likely instability to enable planning for appropriate developments. Any DCP is subject to variation by Council, based on more detailed, site specific study submitted with the DA. Should merit be established, there is always a potential for variation of the lines. • Table 1 has been improved, and an additional Table 2 added, clarifying the circumstances in which Geotechnical Studies will, or will not be required (e.g. minor lightweight structures or masonry structures will be subject of different considerations).

as decks) present lower risk and provide the ability for an adaptive removal approach.

Environmental Planning and Assessment Act 1979

Section 74C of the Environmental Planning and Assessment Act 1979 (EP&A Act) provides for the preparation of DCPs by Council, addressing aspects of development. It is noted that an amendment to the EP&A Act on 1 March 2013, reinforced the status of DCPs as 'guideline documents', to be applied flexibly where warranted in the assessment of development applications.

The draft DCP has been prepared in accordance with the Environmental Planning and Assessment Regulation 2000.

CONCLUSION

Council resolved to prepare an amendment to WDCP 2013 Chapter 3.5 – Coastal Hazards which seeks to provide a risk based document to guide development within the Coastal Hazard Planning Area, as well as clearer guidelines as to developments to be considered for Council approval within these areas.

The statutory requirements of the development and consultation of the WDCP 2013 have been met, enabling Council to adopt the Draft WDCP 2013 Chapter 3.5 – Coastal Hazards. Suggestions received during public exhibition period have been considered and minor amendments and improvements are recommended for inclusion, as provided by Cl.21(1)(b) of the EP&A Regulation 2000.

It is recommended that the amendment to DCP Chapter 3.5 be adopted, and appropriate notices be made.

ATTACHMENTS

- 1 Chapter 3.5: Coastal Hazards D11959286

CHAPTER 3.5 COASTAL HAZARDS

1.0 INTRODUCTION

1.0.1 Aims

- To provide guidelines for development of land having regard to minimising coastal hazard risks to development.
- To identify relevant assessment considerations in regard to lands within the coastal zone (as defined by the WLEP, 2013), and referred to as the Coastal Hazard Planning Area.
- To minimise risk to life and property from coastal hazards associated with building on land within the Coastal Hazard Planning Area.
- To maintain and improve public access to public land affected by potential coastal hazards.
- To identify relevant assessment considerations for various types of developments including minor ancillary structures, new development and community infrastructure.

1.0.2 Hazard and Risk

This Chapter provides a risk-based planning and assessment tool, with provisions scaled to match the hazard level.

A **hazard** is a situation which poses a level of threat to life, health, property or environment. Most hazards are dormant or potential, with only a theoretical risk of harm; however, once a hazard becomes "active", it can create an emergency situation. Hazard and possibility interact together to create risk.

A **risk** is the potential of losing something of value, which may be avoided through pre-emptive action. Risk is the probability of something happening, multiplied by the cost or benefit if it does.

1.1 Objectives of this Chapter

- To complement and reinforce the objectives and requirements of Clause 5.5 of the WLEP 2013
- To reduce the impact of coastal hazards on individual owners and occupiers of coastal lands within Wyong Shire
- To manage development along Wyong's coastline through a risk-based, adaptive management approach
- To protect beach amenity and public safety
- To consider practical opportunities for minor ancillary development

1.2 Land to which this Chapter Applies

This Chapter applies to the lands identified within Clauses 5.5 and 5.7 of the WLEP 2013, as being within the defined Coastal Hazard Planning Area (CHPA). **The CHPA includes** the lands located seaward of the Low Risk Coastal Hazard Planning Line, also including the landward extent of the identified Geotechnical Hazard Zones and the Combined Bluff, Beach and Dune Zones, as shown on Figures 1 – 12 (Section 2.1).

The Chapter outlines the controls and application requirements applying to development proposals, infrastructure and improvements on the land, seaward of the relevant Planning Line.

Development proposals for new development, modifications or extensions to existing developments will be subject to controls and may be restricted within the identified hazard areas and zones. All applications will need to:

- investigate and address the potential hazard(s);
- not contribute any increased level of risk to other lands; and
- demonstrate the suitability of the proposed development within the zone.

1.2.1 Exempt and Complying Development

Under the NSW planning system, certain low impact or routine development can be classified as Exempt or Complying development and not require development consent. However, the operation of this system is limited according to the location, development type, and compliance with certain standards.

Generally, Complying Development may not be carried out on lands within the CHPA on the basis of the 'sensitivity' of the land.

Therefore, proposals for development within the CHPA which are not identified as Exempt Development, require the submission to Council and approval of a Development Application. Applicants should confirm with Council staff the requirements applying to the subject land before undertaking any development.

1.3 Relationship to other Chapters and Policies

This chapter is to be read in conjunction with other relevant Chapters of this Development Control Plan and policy documents of Council, related to the proposed development type.

The provision of public facilities and infrastructure on any land, by Council or other Government Agencies, is enabled through State Environmental Planning Policy (Infrastructure), 2007.

1.4 Background

This Chapter is based on the Wyong Shire Coastal Zone Management Plan, 2011 (WSCZMP). The two supporting reports for this plan, available on Council's website, are:

- *Wyong Coastal Hazard Study*, SMEC Australia, October 2010;
- *Report on the Geotechnical Issues associated with the Coastline Hazard Management Study*, Shirley Consulting Engineers, Pty Ltd, May 2010.

This Chapter recognises the distinction in these studies between hazards associated with sand dunes (erosion risk) and those associated with cliffs, bluffs and rock formations (geotechnical hazards). It should be noted that some areas are affected by both. Development landward of the CHPA is not constrained by coastal process issues and there are no specific coastal hazard management requirements.

1.4.1 Coastal Erosion Risk

Coastal erosion is a natural phenomenon for beaches. Beaches respond to environmental factors such as:

- Variations in sand supply;
- Changes in season and prevailing wave regime;
- Changes in weather – especially prevailing winds;
- Severe storm events.

As environmental conditions change the beach profile changes, as sand is moved offshore and returned to shore.

The problems associated with coastal erosion occur once shoreline recession threatens property. Urban development within coastal areas is expected to continue to be a major activity and needs to be carefully managed to minimise risks to development and to protect public coastline assets.

Damage to public and private assets and infrastructure occurs in several ways, such as:

- Undermined and eroded private property including fences, swimming pools, decks, and houses; public and private steps, ramps, pathways and viewing platforms; surf club buildings and associated facilities; sea walls; roads; drainage, water, sewerage or other major community infrastructure; promenades and boardwalks. Wave cut (storm bite) may be followed by slope adjustment and slumping as sediments are redistributed.
- Land slip and rock fall caused by saturated soils, high waves or following tree throw.
- Wind-blown sand being deposited across road ways, park land and residential or commercial development sites.
- Inundation of low lying land by wave overtopping of dunes or set up of lake waters.

Coastal erosion hazard studies have not been completed for the entire length of beaches in Wyong Shire. Council and The NSW Office of Environment and Heritage (OEH) identified key locations for which hazard studies would be prepared, at the outset of the CZMP project. Generally, these locations correspond with areas of residential development or locations of community infrastructure. Based on the assessment recommended by OEH, Figures 1 - 12 show areas, outside and including the recognised "hotspots" (or "Authorised Locations"), which are considered to be subject to Immediate Risk Coastal Erosion Hazard along

the Wyong coast. Severe coastal erosion could occur in these areas at any time. Having defined the Immediate Risk Hazard Line, the High Risk Hazard and Low Risk Hazard lines and zones have been predicted.

1.4.2 Geotechnical Hazards

Processes that affect the stability and rate of recession by weathering and erosion of coastal cliffs and bluffs are often referred to as geotechnical processes, and are heavily dependent on the geology (stratigraphy, geochemistry and structure) of the underlying bedrock.

Geotechnical assessments have been conducted of cliffs and bluffs along the Wyong coastline where geotechnical processes are likely to affect residential development, public or private infrastructure or recreational access. These locations include:

- Jenny Dixon Beach and Noraville
- Cabbage Tree Harbour
- Norah Head
- Soldiers Point
- Blue Bay and The Entrance Headland
- Toowoan Bay and Bateau Bay
- Yumbool Point and Crackneck Point

The Coastal Hazard Planning Lines for Geotechnical Hazards have been determined based on the Immediate Risk, High Risk and Low Risk Hazard lines. Geotechnical Hazard Zones are also identified, where further detailed investigations and study are required prior to the lodgement and assessment by Council of development proposals.

1.4.3 Combined Bluff, Beach and Dune Zones

The geotechnical or slope instability hazard areas refer to rocky terrain – the headlands and bluffs that separate coastal beach compartments. In some cases, weathering bedrock lies beneath a variable mantle of beach or dune sand and may be exposed at the surface in the future. The hazard is therefore a combination of landslip and soil/sand erosion.

In these areas where there are potential complex interactions of coastal erosion and geotechnical hazards, further investigations are required to provide certainty about the nature and extent of future hazards (for the High Risk and Low Risk planning horizons).

1.4.4 Wave Run-up

Despite the identification of the Hazard Line or Zone on the maps in Section 2.1, there are circumstances when development may also be affected by wave run-up.

Wave run-up is the vertical distance that a wave will reach above the level of the tide and storm surge during a storm event. While these higher levels are infrequent and last for short time periods, they have the potential to exacerbate any storm damage along the foreshore. For these reasons, the identification of the wave run-up is an important planning tool during the design phase of development in this zone.

To reduce the impact of wave run-up, it is essential to identify minimum floor levels for development. Minimum floor levels for habitable rooms must not be less than the Immediate Wave Run-Up Height.

Wave run-up analysis for the design storm (1974) has indicated that wave run-up level along the Wyong Shire coastline is generally around 6m to 7m AHD, with higher values for North Entrance where the run-up level can reach up to around 8.1m AHD. Specific values for each beach are included in Table 4 within the *Wyong Coastal Hazard Study*, SMEC Australia, October 2010.

This analysis indicates that some overtopping may occur at Blue Lagoon Caravan Park at Bateau Bay, at the southern end of Blue Bay, at South Entrance swimming pool, along Curtis Parade at North Entrance and along Hargreaves Beach. However, the impact to houses and roads would be limited, owing to the dissipation of wave run-up by the dune system.

2.0 COASTAL HAZARD PLANNING LINES

Council will use the planning system to reduce the exposure of development to coastal processes over time (refer diagram below for general principles) and to thereby reduce the associated risk.

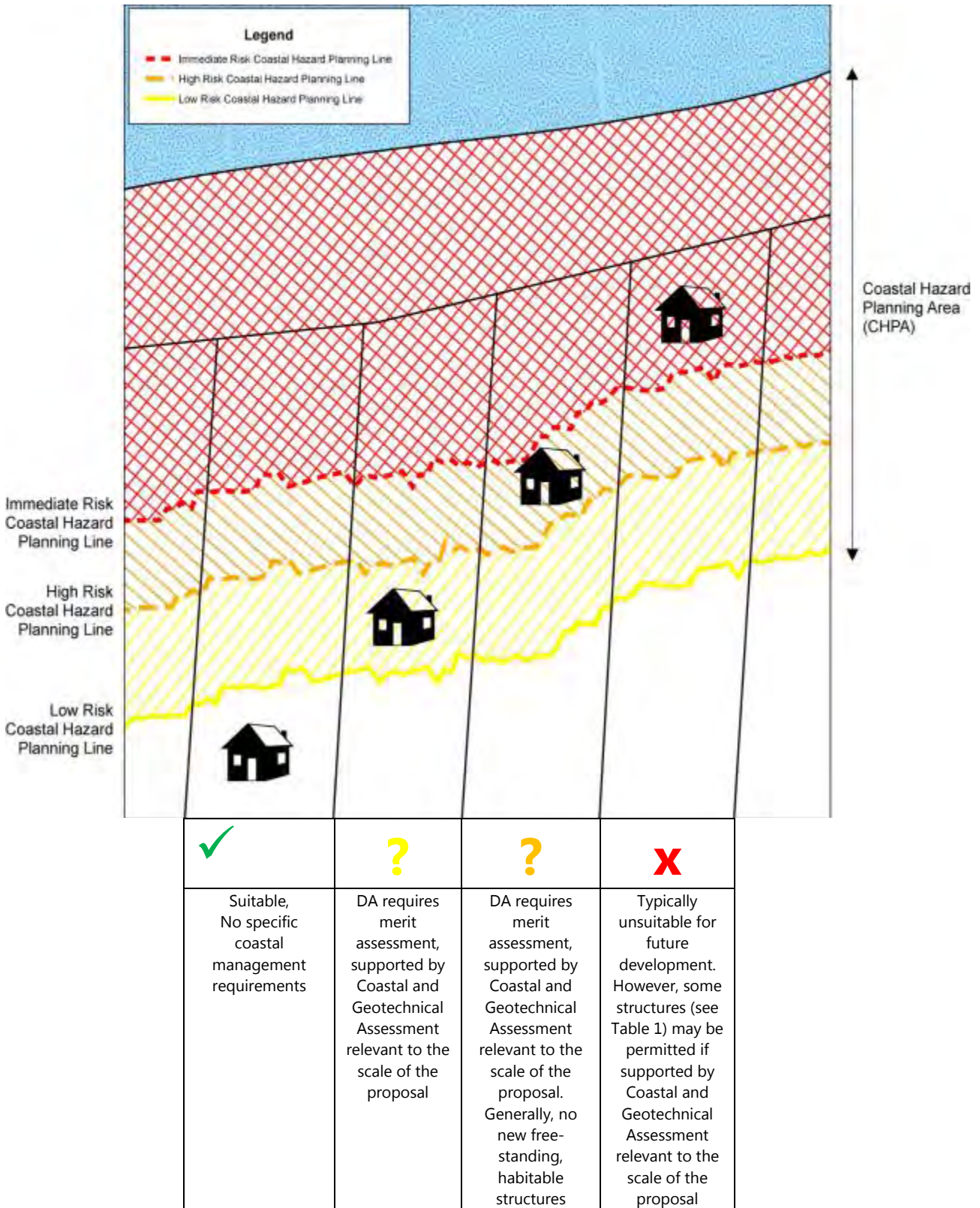


Diagram adapted from NSW Department of Planning 2010

The following **Table 1** indicates development types (non-exhaustive) which may be considered on merit within the Risk Zones of the CHPA, via the Development Assessment process. The Risk Zone lies seaward of the relevant Risk Planning Line.

Note: For identification of the position of the Lines, and therefore definition of the Zones, refer to the Coastal Hazard Maps - Figures 1 – 12, within Section.2.1.

Outside Coastal Hazard Planning Area	Low Risk Coastal Hazard Planning Zone	High Risk Coastal Hazard Planning Zone	Immediate Risk Coastal Hazard Planning Zone
Merit Assessment as per Land Use Tables for the relevant Zone within WLEP, 2013, & other legislation.	<ul style="list-style-type: none"> • New single dwellings • Maintenance work to existing dwellings / developments • Works to make existing developments relocatable • New ancillary residential development - sheds, garages, swimming pools, timber gazebos, timber decks & viewing platforms • New commercial developments • Tourist development • Caravan parks (tourist sites) • Recreation facilities • Landscaping structures, paving or drainage works 	<ul style="list-style-type: none"> • Removal of an existing dwelling and replacement with a new single dwelling within, and/or landward of, the pre-existing dwelling footprint. • Landward additions and alterations within the existing building footprint • Maintenance work to existing dwellings / developments, e.g., re-cladding • Works to make existing developments relocatable • Timber decks & viewing platforms (max. 20m², max. 1m from ground) • Timber gazebos (max. 20m²) • Sheds, garages, swimming pools and ancillary development no further seaward, or closer to the hazard, than the principal dwelling. • Tourist development • Caravan parks (tourist sites) • Recreation facilities • Coastal Protection Works – groynes, seawalls, break-walls, beach nourishment • Access Pathways – boardwalks / tracks • Timber & wire fencing & railings • Landscaping structures, paving, drainage works 	<ul style="list-style-type: none"> • Removal of an existing dwelling and replacement with a new single dwelling within, and/or landward of, the pre-existing dwelling footprint. • Landward additions and alterations behind the existing building footprint • Maintenance work to existing dwellings / developments, e.g., re-cladding • Works to make existing developments relocatable • Timber decks & viewing platforms (max. 20m², max 1m from ground) • Timber gazebos (max. 20m²) • Swimming pools and ancillary development no further seaward, or closer to the hazard, than the principal dwelling. • Coastal Protection Works – groynes, seawalls, break-walls, beach nourishment • Access Pathways – boardwalks / tracks • Timber & wire fencing & railings • Landscaping structures, paving or drainage works • Community infrastructure (such as surf club buildings)

Table 1: Development Type by Risk Zone

The following **Table 2** indicates the circumstances in which documentation is required to support applications for the development types within Table 1, particularly where a variation to the adopted Planning Lines is sought. Such proposals will be considered on merit, via the Development Assessment process.

Outside Coastal Hazard Planning Area	Low Risk Coastal Hazard Planning Zone	High Risk Coastal Hazard Planning Zone	Immediate Risk Coastal Hazard Planning Zone
Assessment as appropriate to site conditions.	Coastal and Geotechnical Assessment is required addressing the location, type of coastal hazard and scale of development. Lightweight structures, supported by existing structures or new pad footings, will not require a Geotechnical Report.	Coastal and Geotechnical Assessment suitable to the scale of the proposal is required for new buildings and major additions and alterations requiring continuous footings, slab (including pools) and or masonry construction. Lightweight structures, supported by existing structures or new pad footings, will not require a Geotechnical Report.	Coastal and Geotechnical Assessment suitable to the scale of the proposal is required for new buildings and for major additions and alterations requiring continuous footings, slab (including pools) and or masonry construction.

Table 2: Submission Requirements

OBJECTIVES

- To manage development in coastal areas using precautionary planning tools to reduce coastal hazard risks
- To protect against or manage coastal hazards on sites where this is feasible, affordable and without adversely impacting the locality or the broader environment
- To complement and reinforce the objectives and requirements of Clause 5.5 of the WLEP 2013
- To protect beach amenity and public safety

REQUIREMENTS

2.0.1 Coastal Erosion Hazard (A)

Selected development may be considered with appropriate coastal/geotechnical assessment within the Coastal Hazard Risk Zones (refer to Table 1 as a guide). The principles to be applied for sites subject to erosion hazard include:

- Generally, no new freestanding development, other than works for erosion control and controlled beach access, will be considered seaward (or closer to the hazard) of existing development within the Immediate Risk Coastal Hazard Planning Zone, which extends from the Pacific Ocean Mean High Water Mark to the Immediate Risk Coastal Hazard Planning Line (red).
- Generally, no new habitable development will be considered within the Immediate or High Risk Coastal Hazard Planning Zones, which extend from the Pacific Ocean Mean High Water Mark to the High Risk Coastal Hazard Planning Line (amber), unless supported by Coastal and Geotechnical Assessments which establish that adequate protection or adaptation measures can be designed and implemented (approved by either Council or the NSW OEH);
- Where the removal and replacement of a dwelling within the pre-existing dwelling footprint is proposed, a supporting Coastal and Geotechnical Assessment Statement suitable to the scale of the

- proposal will be required. (Note: This is not a significant Coastal Engineering Study, it is a Statement from an appropriately qualified professional);
- d Proposals for new freestanding structures requiring continuous footings, slab (including pools) and or masonry construction within the High Risk Coastal Hazard Planning Zone, which extends from the Immediate Risk Coastal Hazard Planning Line (red) to the High Risk Coastal Hazard Planning Line (amber), will require a supporting Coastal and Geotechnical Assessment Statement suitable to the scale of the proposal. Lightweight structures, supported by existing structures or new pad footings, will not require a Geotechnical Report ;
 - e Floor levels for new development seaward of the High Risk Coastal Hazard Planning Line (amber) must consider the 1% AEP storm wave run-up level for each beach (refer Section 1.4.4, Figures 1 – 12 and Table 4 within the *Wyong Coastal Hazard Study*, SMEC Australia, October 2010);
 - f Geotechnical Assessments suitable to the scale of the proposal may also be required for new structures within the Low Risk Coastal Hazard Planning Zone, which extends from the High Risk Coastal Hazard Planning Line (amber) to the Low Risk Coastal Hazard Planning Line (yellow), e.g., for major structures requiring continuous footings, slab (including pools) and or masonry construction;
 - g Council will not approve new subdivisions, vulnerable development (including child care centres, nursing homes and hospitals) or other development that intensifies land use seaward (or closer to the hazard) of the Low Risk Coastal Erosion Hazard Planning Line (yellow); and
 - h Construction and maintenance of sea walls to protect existing private assets affected by coastal recession will be considered on a merit basis, and will be referred for consideration by the NSW OEH.

2.0.2 Geotechnical Hazard (B)

As identified above, selected development may be considered with appropriate coastal/geotechnical assessment within the Coastal Hazard Risk Zones (refer to Table 1 as a guide). The following additional controls apply to areas mapped as being subject to Geotechnical Hazards:

- a Generally, no new development, other than stabilisation works and controlled access works, will be considered seaward (or closer to the hazard) of existing development within the Immediate Risk Coastal Hazard Planning Zone, which extends from the Pacific Ocean Mean High Water Mark to the (red) Immediate Risk Coastal Hazard Planning Line. Where a minor freestanding structure is proposed, a supporting Coastal and Geotechnical Assessment Statement suitable to the scale of the proposal will be required. (Note: This is not a significant Coastal Engineering Study, it is a Statement from an appropriately qualified professional)
- b Generally, no new dwellings will be approved seaward (or closer to the hazard) of the High Risk Coastal Hazard Planning Line (amber). Where the removal and replacement of a dwelling requiring continuous footings, slab (including pools) and or masonry construction within the pre-existing dwelling footprint is proposed, a supporting Coastal and Geotechnical Assessment Statement suitable to the scale of the proposal will be required. (Note: This is not a significant Coastal Engineering Study, it is a Statement from an appropriately qualified professional);
- c Any proposal for other new habitable development requiring continuous footings, slab (including pools) and or masonry construction within the area bounded by the Immediate Risk Coastal Hazard Planning Line (red) and the Low Risk Coastal Hazard Planning Line (yellow) shall be accompanied by appropriate Coastal and Geotechnical assessments of the subject site and a Structural Engineer's Design for the proposed development that addresses the identified geotechnical hazards.

- d Any proposal for new development requiring continuous footings, slab (including pools) and or masonry construction within an identified Geotechnical Hazard Zone (green hatching) shall be accompanied by appropriate geotechnical assessments of the subject site and a Structural Engineer's Design for the proposed development that addresses the identified geotechnical hazards. Lightweight structures, supported by existing structures or new pad footings, will not require a Geotechnical Report
- e Council will not approve new subdivisions, vulnerable development (including child care centres, nursing homes and hospitals) or other development that intensifies land use between the High Risk Coastal Hazard Planning Line (amber) and the Low Risk Coastal Hazard Planning Line (yellow); and
- f Construction and maintenance of sea walls to protect existing private assets affected by coastal recession hazards will be considered on a merit basis.

2.0.3 Combined Bluff, Beach and Dune Zone Hazard (C)

The following additional control applies to areas mapped as being Bluff, Beach and Dune Zones:

- a Any proposal for new development requiring continuous footings, slab (including pools) and or masonry construction within an identified Bluff, Beach and Dune Hazard Zone, hatched blue on Figures 1- 12 (SMEC Area of Advice), shall be accompanied by appropriate geotechnical assessments of the subject site and a Structural Engineer's Design for the proposed development.

2.0.4 Requirements for Geotechnical Assessments

- a For development in areas affected by geotechnical hazards, the following matters are required to be addressed in any Geotechnical report submitted with an application to Council:
 - i Professional assessment on the suitability of the proposed development considering surficial soil instability problems, land stability issues, future bluff recession hazards and the design life of the proposed structure.
 - ii Description of the geotechnical assessment process adopted and the work undertaken to provide the assessment, considering:
 - study of geological and topographic maps of the area;
 - consideration of the information made available by the Client about the site and its surrounding area, (including previous instability, building distress, and drainage problems) and the development proposals;
 - visual appraisal of the site and the surrounding areas, including signs of instability, soil and rock exposures, seepage and vegetation;
 - collection of basic topographic and geological measurements at the site, (viz: slope angles, substrata, bedrock type & depth, etc.); and
 - production of a documented sketch geological model of the site.
 - iii A site description, including vegetation, bedrock outcrops, site seepage & groundwater, existing development, etc.
 - iv Description of site substrata and identification of the geological formations present in accordance with standard geological practice (e.g. Tuggerah Formation (Rnu) or Patonga Claystone (Rnp) etc.)

- v The depth to weathered bedrock over the site generally and within the building area in particular.
 - vi The site slopes observed (expressed in degrees) and maximum site slope. Delineation of the site into areas of common slope and measured slope angles in the various areas.
 - vii A "Risk Assessment" of the various parts of the land in accordance with the Australian Geomechanics Society Guidelines – "Landslide Risk Management" (2007) or as subsequently amended. Delineation of the land into areas where different degrees of risk are determined, together with a site classification in accordance with As 2870- 1996 (or latest amended edition).
 - viii A statement of the effect of the proposed site development on the site, and adjoining land, stability.
 - ix An assessment of the stability of the land immediately surrounding and above/below the site and possible effects of instability (e.g. a rock fall) on the adjoining/nearby land on the site.
 - x Sufficient detailed information and recommendations for a structural engineer and/or civil engineer to provide a design for the development to accommodate any instability, or potential instability, considered to affect the land and/or related land.
- b For areas affected by high or immediate hazard, Council also requires the following:
- i A site plan indicating relevant geological features & location of proposed development on the land relative to those features (preferably at a scale of 1:200);
 - ii At least one geological section through the site and proposed development (preferably at a scale of 1:200); and
 - iii Logs of boreholes put down to determine depth of soil/weathered rock strata. The borehole to penetrate the site strata to bedrock and at least one borehole to be within the building area of the site
- c Geotechnical reports are to be prepared by a "Geotechnical Engineer", meaning any geotechnical engineer and/or engineering geologist who is listed on the National Professional Engineer's Register, Level 3 (NPER-3), or a current Member or Fellow of the Australian Institute of Geoscientists. The Geotechnical Engineer must have a minimum of five years practice as a geotechnical engineer, or engineering geologist, with appropriate experience in assessing geotechnical hazards in coastal environments and in advising on building works in regions underlain by Terrigal Formation, Patonga Claystone, Tuggerah Formation and Munmorah conglomerate geological strata, or who is able to demonstrate considerable relevant experience with similar geology. The geotechnical engineer should be familiar with the Engineers Australia Code of Ethics, Sustainability Charter, legal responsibilities and duty of care. The Geotechnical Engineer shall also be covered by appropriate professional indemnity insurance with a cover of at least \$2,000,000 and provide the Council with proof of the currency of such insurance policy(s) with the geotechnical report.

2.1 Coastal Hazard Maps: Figures 1 - 12

Figures 1 – 12 show the Wyong LGA coastline from North to South, indicating the identified coastal hazards which must be taken into account in the design of development proposals.

The maps indicate the extent of the Immediate, High and Low Risk Hazard areas. The mapping also shows areas of geotechnical hazard or Bluff, Beach and Dune zones.

The Assessment Method required is also identified (A, B or C), having regard to the coastal hazard. These maps are available online or directly from Council's Customer Contact Centre.

Figure 1 – Budgewoi Beach to Lakes Beach: Figure 1 identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable.

Figure 2 – Jewfish Point to Hargraves Beach: Figure 2 identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable at Hargraves Beach. An area identifying Geotechnical Hazard Planning Lines, where Assessment Method B applies, is located along the cliffs heading south toward Jenny Dixon Beach.

Figure 3 – Hargraves Beach to Jenny Dixon Beach Noraville: Figure 3 identifies Geotechnical Hazard Planning Lines, where Assessment Method B applies, located along the cliffs heading south toward Cabbage Tree Harbour. Geotechnical Hazard Zones are also identified adjacent to Jenny Dixon Beach and Cabbage Tree Harbour.

Figure 4 – Cabbage Tree Harbour to Soldiers Point: Figure 4 identifies the continuation of Geotechnical Hazard Planning Lines, where Assessment Method B applies, located along the cliffs heading south from Cabbage Tree Harbour and Norah Head to Soldiers Headland. Combined Bluff, Beach and Dune Zones, where Assessment Method C applies, are also identified adjacent to Cabbage Tree Harbour and Pebbly Beach.

Figure 5 – Soldiers Beach to Pelican Beach: Figure 5 predominantly identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable.

Figure 6 – Magenta Beach: Figure 6 identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable.

Figure 7 – Magenta Beach to North Entrance Beach: Figure 7 identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable.

Figure 8 – North Entrance Beach: Figure 8 identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable.

Figure 9 – North Entrance Beach to South Entrance Beach: Figure 9 identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable at North Entrance and Blue Bay Beaches. Geotechnical Hazard Planning Lines, where Assessment Method B applies, are identified located along the rocky coastline to the south from South Entrance Beach. An identified Geotechnical Hazard Zone, where Assessment Method B applies, is located landward of Blue Bay Beach.

Figure 10 - Blue Bay to Little Bay: Figure 10 identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable at Blue Bay, Toowoan Bay and North Shelly Beaches. Geotechnical Hazard Planning Lines, where Assessment Method B applies, are identified located along the rocky coastline to the south from Toowoan Bay and Little Bay Beaches to North Shelly. An identified Geotechnical Hazard Zone, where Assessment Method B applies, is located landward of Blue Bay and Toowoan Bay Beaches.

Figure 11 – North Shelly Beach to Blue Lagoon Beach: Figure 11 predominantly identifies Coastal Erosion Hazard Planning Lines, where Assessment Method A is applicable. Geotechnical Hazard Planning Lines, where Assessment Method B applies, are identified located along the rocky coastline to the south from Blue Lagoon Beach. An identified Geotechnical Hazard Zone, where Assessment Method B applies, is located landward of Blue Lagoon and Bateau Bay Beaches.

Figure 12 – Bateau Bay Beach to Yumbool Point: Figure 12 identifies Geotechnical Hazard Planning Lines where Assessment Method B applies, located along the rocky coastline to the south from Bateau Bay Beach. An identified Geotechnical Hazard Zone, where Assessment Method B applies, is located landward of Bateau Bay Beach and extends along the coast, south to the boundary of the LGA.

2.1 Coastal Hazard Maps: Figures 1 - 12



Figure 1 Budgewoi Beach to Lakes Beach



Figure 2 Jewfish Point to Hargraves Beach



Figure 3 Hargraves Beach to Jenny Dixon Beach Norville



Figure 4 Cabbage Tree Harbour to Soldiers Point



Figure 5 Soldiers Beach to Pelican Beach

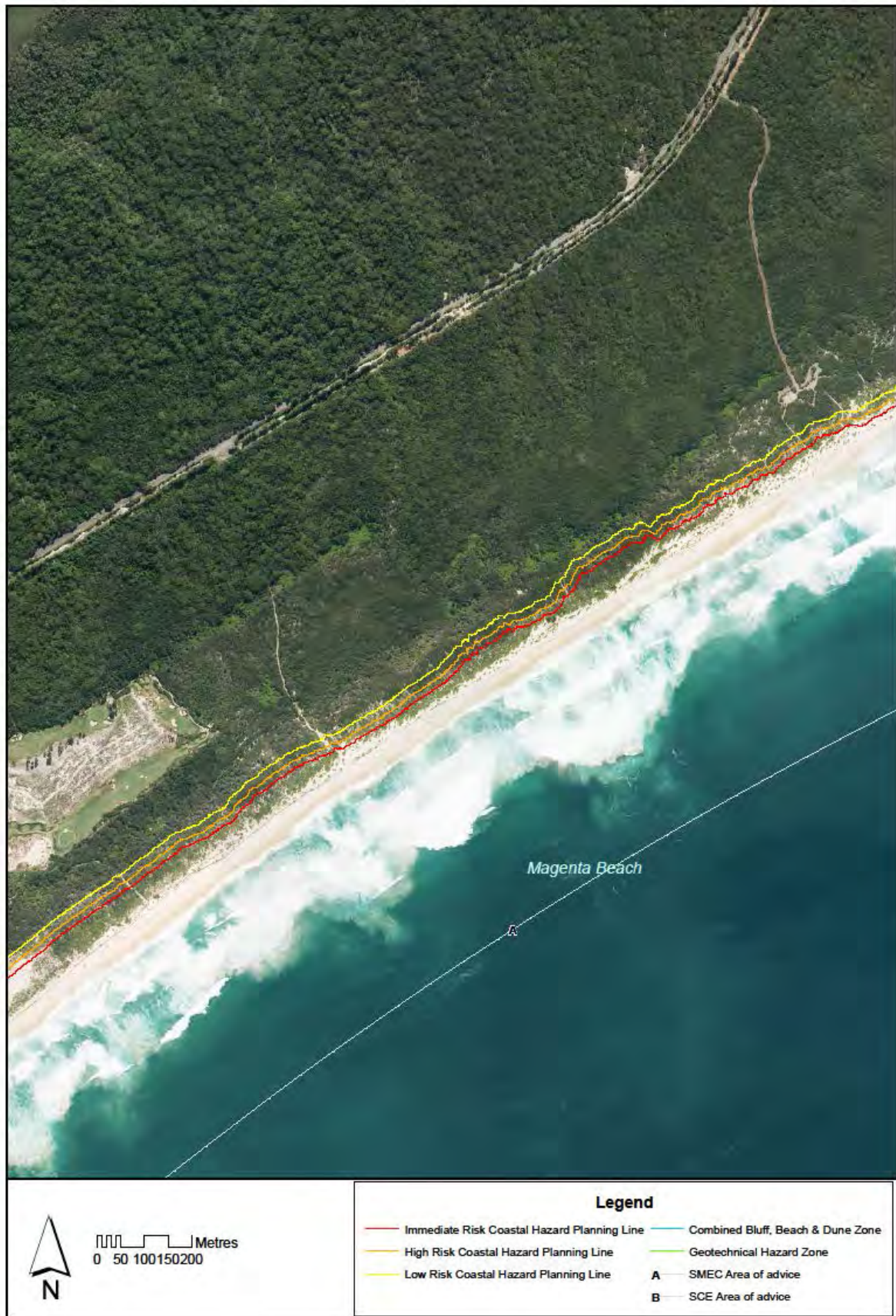


Figure 6 Magenta Beach



Figure 7 Magenta Beach to North Entrance Beach



Figure 8 North Entrance Beach



Figure 9 North Entrance Beach to South Entrance Beach



Figure 10 Blue Bay to Little Bay



Figure 11 North Shelly Beach to Blue Lagoon Beach



Figure 12 Bateau Bay Beach to Yumbool Point

2.2 Other Areas

Where a development is proposed in a coastal area not addressed by this Chapter, Council requires that a Coastal Hazard Definition Study (which may include a Geotechnical Report) be prepared by a Coastal Engineer, before an application prepared by a Civil Engineer can be considered.

The following requirements shall be addressed with the application:

- a identification of the location of the Coastal Hazard Planning Lines and Stability Zones for Immediate Risk, High Risk and Low Risk hazard lines on the site, addressing:
 - i general stability of the site and locality in respect to the effect of the proposal on adjacent structures and land;
 - ii stability of the site and locality in a severe storm event. Reference should be made to the reports identified in Section 1.4 of this Chapter. The following factors are to be considered:
 - oceanic inundation as a result of elevated sea levels, wave setup & run-up;
 - beach scour levels and dune scarp stability; and
 - the effect of the proposal on adjacent structures.
 - iii stormwater disposal from buildings with the objective being to prevent water concentration and bank scouring;
- b all options, including locating the proposal some distance from the identified High Risk Coastal Hazard Planning Line or Geotechnical Hazard Zone, must be examined. Development should be located landward of these areas unless it can be demonstrated that there is no other suitable option.

4.2 Library Strategic Plan 2015 - 2020

TRIM REFERENCE: F2013/00626 - D11932723

MANAGER: Sue Ledingham, Manager

AUTHOR: Andrea Edwards; Section Manager

SUMMARY

The Library Strategic Plan is a framework for Wyong Shire Council to develop and deliver valued and relevant library services to the community. The Plan seeks to expand and strengthen the library's role in supporting education and learning opportunities by enhancing resources and adapting to emerging technologies.

RECOMMENDATION

That Council adopt the Library Strategic Plan 2015-2020.

BACKGROUND

Council's Library Service, like many throughout Australia and the world, is experiencing pressure to change and innovate to meet the contemporary needs of its community and adapt to the ways that people in communities gain access to information and learning, all within a fiscally tight/resource scarce environment.

The library service has adapted by expanding its services to support better use of its facilities with the introduction of council service payments, a range of learning and educational programs, including online tutoring for students, diversify its resource collection with electronic books, magazines, film, audio and databases and adapt to new technology such as self-serve options, more computers, WiFi, tablets and iPads.

These developments follow both national and international trends in innovative public library design and service delivery. To continually move the business forward and to deliver improved outcomes, the development of a Library Strategic Plan was needed to provide a best value approach for library services in the future, as well as addressing future growth areas.

The Library Service also plays a role in supporting the following adopted Council strategies:

- Learning Communities Strategy
- Economic Development Strategy
- Positive Ageing Strategy
- Community Facilities Strategy
- Youth Engagement
- Warnervale Education Precinct

As key partners in the delivery of these strategies the Library Service provides information, educational programs and resources, connections to the community and opportunities to enhance learning, all in a physical and online space with access for everyone.

CURRENT STATUS

The Library Service offers the Wyong Shire community access to internet, to learn something new, get help with a resume or job search, and seek access to information. It provides a safe place to support those who may have missed out on access to learning, need assistance to increase their potential or need help navigating the changes happening in the digital environment.

In 2013/14 over 603,000 people visited the six library branches at Tuggerah, Lake Haven, Toukley, Bateau Bay, The Entrance and the library link at Gwandalan, and used our online library services including books, magazines, film, audio and learning resources such as databases, tutoring and programs. The service includes an Outreach/Home Library service that provides a personalised service to over 114 housebound patrons and 15 nursing homes, hostels and retirement villages across the Shire.

The service has an active programs and events schedule, delivering over 1,017 of these in the same year, with over 16,000 participants.

A review of the library service commenced in 2013 and consultation with our users was the starting point, from here research into new approaches and comparisons with similar services provided insight to how others were delivering library services within the changing environment.

Benchmarking was undertaken to compare comparative ratings of the Library Service against a number of other NSW library services, then compared these with NSW Public Library Standards. The libraries used for comparison were Campbelltown, Gosford, The Hills Shire, Hornsby, Liverpool and Penrith. These councils were chosen as they represent the same category that Wyong Shire Council is compared to as part of Urban Fringe Very Large councils in NSW.

Future planning for our library service will include a strong focus on design for people and how they use our services, community learning outcomes, customer experience and innovation in service offerings. The library service offers something for everyone from newborns to mature age users, to take away or to enjoy in-house or online. It is vital that the community is aware and makes use of the library services, resources and programs to increase the community's return on investment and the education and learning outcomes it provides.

The action plan developed as part of this strategy will assist in addressing these gaps to support educational and learning opportunities, and anticipating and responding to the evolving needs and expectations of our community.

THE PROPOSAL

The Library Strategic Plan (attached) is a clear affirmation of our fundamental commitment to reading and literacy, providing a platform that will take us into an increasingly digital world. The Plan integrates strategies already underway and new initiatives required to support the growth in our Shire and to keep pace with new developments in technology, as well as how we deliver the service and interact with our community.

Objective

The Library Strategic Plan 2015-2020 has the overarching objective to provide welcoming, creative, and enabling library spaces where people can meet, connect, learn, access information, use and explore new technology, and enjoy recreation activities; and a place to keep and share our history, stories and culture.

Service Model

The future library service delivery model is based upon the establishment of library and information centres, which would provide a full range of high quality library services, learning facilities and programs and access to a variety of services and resources for Wyong residents. The design and operation of each library and information centre will be based on the following four spatial elements taken from the international Model Programme for Public Libraries:

- The Learning Space is based on discovering and learning something new. It offers for example informal learning courses, e-learning facilities, talks, access to knowledge resources and question and answer services.
- The Inspiration Space is based on experiences. It will typically offer access to materials including literature, art, films, music, entertainment and games as well as events with artists and similar.
- The Meeting Space is based on participation. Its offers range from participation in events about (local) political questions or current issues, over reading and study circles to facilitation of communities and networks.
- The Performative Space is the designation for imaginative, creative activities that challenge the users. Workshops, writers' workshops, activities with in-house artists, innovation workshops or film workshops.

Our facilities will be designed to accommodate these different spaces, with varying degrees of detail, they will be supplemented by a Home Library Service, a range of Outreach programs and a comprehensive range of online library services that take the library to the community. Visits to virtual services, which are already an integral part of our profile, will continue to increase as online innovations emerge and our plan is to ensure we are well placed to provide access to these environments for our community.

Key Priorities

The plan has eight key priorities that place the Library in a strong position to meet the plan's objectives, these are:

1. Creative active and flexible learning and education spaces
2. Introduce a new library service model
3. Improve learning and educational programs
4. Expand our customer service reach and market what we do
5. Balance collection of print and online resources that match community needs
6. Foster and invest in technology and online learning
7. Expand collaborative partnerships to delivery education outcomes
8. Engage and reach out to the community

These priorities align with other Council strategies, build on existing initiatives, encourage partnerships where feasible, and attempt to strike a balance between the needs of residents and customers.

The plan acknowledges the essential role our library service plays in supporting literacy and reader development and providing universal access for all members of the community. WiFi and internet access, portable technologies, and flexible spaces for individual study and group activity all reinforce and reinterpret the well-established role of the local library as a centre for lifelong learning, cultural and economic development.

Implementation

Over the next five years the Library will direct resources to deliver library services which will address key trends and challenges identified in the development of the plan, some of these initiatives will be advanced as opportunities arise or partners come forward.

Library services will be responsible for co-ordinating, managing, monitoring and evaluating the implementation of the strategy. As outlined in the attached Library Strategic Plan 2015-2020 each priority has a number of short, medium and long term actions to guide the implementation of the plan over the next five years based on budget allocation and partnership and funding opportunities. This is a dynamic plan and it is possible that implementation plans may change during the lifespan of the strategy.

OPTIONS

There are two options available for Council to consider:

1. Adopt the Wyong Shire Library Strategic Plan 2015-2020. This is recommended to enable the provision of library services, programs, collections, spaces and experiences that create opportunities for our community to read, learn and connect with each other and the world.
2. Not to Adopt the Wyong Shire Library Strategic Plan 2015 – 2020. This is not recommended as a plan for delivering the services is required to meet future growth.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

<i>Principal Activity</i>	<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>	<i>Impact on Key Performance Indicators/ Service Performance Indicators</i>
Community and Education	Customer and Community Relations	Implement priority actions from the Library Strategic Plan	Customer and Community Relations	Adoption of Library Strategic Plan 2015-2020 by June 2015

Contribution of Proposal to the Principal Activity

Over the next five years the Library Strategic Plan 2015-2020 will ensure that priority actions to enhance both technology and learning and education outcomes will be the focus for the service delivery. It will assist to support planning for how Council will re-imagine how and where we deliver the Library Service throughout Wyong Shire.

Long Term Financial Strategy

Consideration for library facilities and services represent a significant financial investment to Council both in terms of capital funding to build and recurrent funding for maintenance and operations. Library facilities and services are provided as part of Council's commitment and community service obligation to building an educated and informed community. Future budgets will need to reflect capital and operating requirements as required or as opportunities arise.

Asset Management Strategy

The Asset Management policy calls on Council to sustainably manage its current assets before committing to new and upgraded assets. Actions outlined in the Plan identify opportunities for current facilities to be enhanced by repurposing current internal fit outs. New assets for the Library Service, such as the proposed Warnervale Smart Hub, will follow Council's asset portfolio assessment process to guide future decision.

Workforce Management Strategy

In the new service model proposed a supplementary workforce development plan will be implemented to ensure library staff will have improved computer literacy and technology skills to support the community in its learning and use of emerging technologies.

Link to Community Strategic Plan (2030)

In developing the Library Strategic Plan 2015-2020, consideration was given to how it responds to the Council's Community Strategic Plan (CSP) 2030, which identifies a number of priority objectives and actions that are specific to the provision of services, programs and activities, education and learning. Library Services are identified as important support services for a range of learning and educational outcomes in the Wyong Shire Community Strategic Plan, under the planning theme of Our Community, it plays an important role in achieving the following objectives:

- Objective 1: Community will be vibrant, caring and connected with a sense of belonging and pride in their local neighbourhood
- Objective 2: Communities will have access to a diverse range of affordable and coordinated facilities, programs and services
- Objective 4: The community will be well educated, innovative and creative; people will attain full knowledge potential at all stages of life.

These key directions have been integrated into action, they set out to achieve the following:

- Generating community awareness and behavioural changes about the value of ongoing education

- Creating programs that encourage lifelong learning for everyone
- Creating and maintaining programs to actively encourage community involvement in educational institutions
- Providing programs and services which respond to the educational needs of the community.

Budget Impact

Funding is already in place as part of the 2015/16 budget to support initiatives outlined in the plan. The implementation plan has prioritised recommendations over the next five years and will influence the ongoing capital and operating annual budget process to advance initiatives.

Projects such as the Warnervale Smarts Hub have also been included into the four year plan.

CONSULTATION

The Library Strategic Plan 2015-2020 was developed through a process of continuous improvement, market research, consultation with the community and library staff through site visits, workshops, meetings and surveys, and an examination of trends and opportunities in the delivery of public library services.

The Library Strategic Plan has been informed by an extensive consultation process with our community, representatives from Libraries, other Council departments and industry experts. Results of the consultation undertaken in the development of the following WSC strategies were also used in the evaluation and planning: Learning Communities Strategy, Positive Ageing Strategy and the Economic Development Strategy.

Consultation undertaken included:

- In 2012 a comprehensive survey was undertaken with community and current users of the library service to understand their usage of the service, gauge user satisfaction, identify demographics and assess future needs. Feedback was collected through interviews, focus groups, round table discussions and online and written surveys. In addition ongoing regular feedback is received from customers on improvement or changes needed, as well as recommending resources for the service
- In 2013 and 2014 staff were engaged through workshops, site visits and focus group discussions on customer feedback, industry changes and challenges and new ideas to meet a future service plan
- In 2014 market research was undertaken with visitors to the library branches to ascertain the reason for their visit and why they use a particular branch. A non-user survey was also undertaken to determine why people within the community were not using the library services
- Councillor briefings were held in June 2014 and February 2015
- Staff consultation sessions on the draft strategy in 2015.

The Library Services team has leveraged this feedback in the development of this plan. In total, over 900 people were engaged in the process.

GOVERNANCE AND POLICY IMPLICATIONS

The Library Act 1959 requires that signatory Councils provide reasonable library service to their communities. The Library Strategic Plan 2015-2020 ensures the continued delivery of Council's requirement under the Library Act 1959. Changes to operational procedures will be required and ongoing as the library service evolves with technology changes.

MATERIAL RISKS AND ISSUES

The risk for Council in not moving forward with our library service and this plan is the impacts on our customers and budget. There are no material risks in adopting this strategy.

CONCLUSION

Supporting Wyong Shires residents' learning opportunities remains the core function of the library service. The service needs to keep pace with community demand and proactively expand its digital resources, while also guaranteeing patrons have access to material in formats with which they are familiar and comfortable.

Achieving the goals outlined in the plan requires effort and coordination between the service and internal and external stakeholders. This strategy will inform the community of what they can expect from the Library service over the next five years. It is intended to be a dynamic document, open to revisions and changes as the service develops and community needs and expectations change.

This strategic plan seeks to unify the Council's vision and investments with respect to best value delivery, ensuring that the Council delivers a quality and best value library service to its community.

ATTACHMENTS

- 1 Library Strategic Plan D11956214



LIBRARY STRATEGY

2015-2020



Wyong
Shire
Council

Library
Services



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Wyong
Shire
Council

Library
Services

MESSAGE FROM THE MAYOR

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SUMMARY

Wyong Shire Council Library Service has been going through a period of change over the last ten years, including a move into Council's Customer and Community Relations team, more proactive community engagement, the introduction of Radio Frequency Identification (RFID) and eBooks, and several branch revitalisation projects. These developments follow both national and international trends in innovative public library design and service delivery.

Wyong Shire Library Service, like all Australian public libraries, is experiencing pressure to change, innovate and restructure to meet the contemporary needs of the community it serves, within a fiscally tight / resource scarce environment.

The role of libraries is pivotal in supporting communities with access to the global digital network, helping to support learning, innovation, collaboration and important transitions for the digital future at any age.

The development of this Strategic Plan included a review of the current library service to identify a contemporary customer focused service model and the development of a concept for a knowledge centre in the University Precinct at Warnervale. It is envisaged that the new library service will:

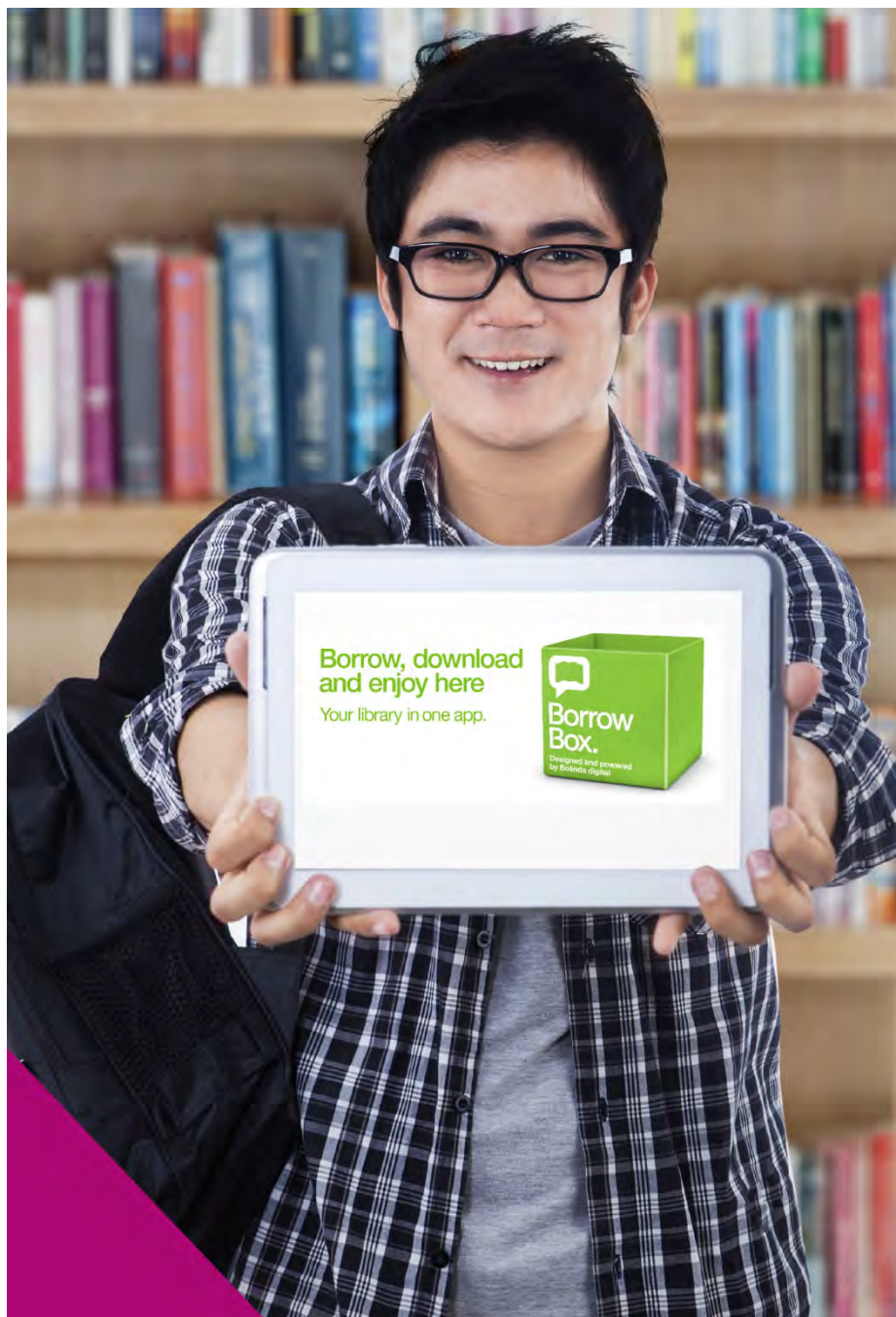
- be innovative and focused on improving the education and employment outcomes for Shire residents;
- fully utilise technology;
- integrate with other services;
- provide best value to Council; and
- be sustainable.

The Library strategic plan has the overarching objective to provide welcoming, creative, and enabling library spaces where people can meet, connect, learn, access information, use and explore new technology, and enjoy recreational activities; and a place to keep and share our history, stories and culture.

The library is in a strong position to meet this objective by focusing on 8 key priorities:

1. Create active and flexible learning and education spaces
2. Introduce a new library service model
3. Improve learning and educational programs and market what we do
4. Expand our customer service reach and market what we do
5. Balance collection of print and online resources that match community needs
6. Foster and invest in technology and online learning
7. Expand collaborative partnerships to deliver education outcomes
8. Engage and reach out to the community

Over the next five years we plan to re-imagine how and where we deliver services, how we bring programming to life, how we engage people throughout Wyong Shire. We will do this by focusing on the key priorities in this plan ensuring we deliver a modern, relevant and sustainable library service.



INTRODUCTION

In 2013/2014 over 603,000 people visited our library branches, an additional 54,530 accessed the service online, 16,000 adults and children participated in our programs and over 800,000 items were borrowed.

Wyong Shire Library Service has been endeavouring to adopt some of the more recent and popular innovations in service delivery, including:

- reorganisation of collection materials to provide an improved 'bookshop' feel for customers
- the introduction of RFID technology
- increasing public access computers
- introduction of online resources such as eBooks, magazines, film and databases for learning
- expanded variety of library programming and shared services.

Council adopted the 1939 NSW Library Act in 1959. The Library Act was landmark legislation that established the provision of free access to information and recreational reading. Throughout its 56-year history, staff have always been innovative in finding new ways to serve changing patron needs. But that evolution is most successful when it is planned.

Our population will expand with an additional 70,000 residents by 2031, most of this is in the northern part of our Shire, so planning these future growth areas and keeping pace with new developments in technology is critical, as much as how we deliver services and interact with our community.

This strategy is intended to guide WSC's Library Service evolution over the next five years by:

- Remodelling our library service to deliver best value for our community, focusing on cost efficiency, better practice, innovation, and excellent customer service
- Address the Shire's growth areas and assess library assets to create welcoming and flexible spaces for lifelong learning, reading, cultural and leisure activities
- Plan for a new smart learning centre that can meet a range of purposes for the long term.

STRATEGY DEVELOPMENT

Library services are identified as important support services for a range of learning and educational outcomes in the Wyong Shire Community Strategic Plan, under the planning theme of Our Community, library services play an important role in achieving the following:

- Objective 1: Communities will be vibrant, caring and connected with a sense of belonging and pride in their local neighbourhood
- Objective 2: Communities will have access to a diverse range of affordable and coordinated facilities, programs and services.
- Objective 4: The community will be well educated, innovative and creative; people will attain full knowledge potential at all stages of life.

The Library Strategic Plan also plays a role in supporting the following key strategies:

- Learning Communities Strategy
- Economic Development Strategy
- Positive Ageing Strategy
- Community Facilities Strategy
- Youth Engagement
- Warnervale Education Precinct

As key partners in the delivery of these strategies the library service provides information, educational programs and resources and a space for everyone to support social cohesion, whilst facilitating the creation of knowledge in our communities.

This plan provides an integrated framework for strategies and initiatives already underway; all of the initiatives and actions, performance targets contained in the strategy are designed to support achievement of the three objectives in the Wyong Shire Community Strategic Plan.

How do we compare

In 2014 the review of the current library service undertook benchmarking to compare comparative ratings of the Library Service against a number of other NSW library services then compared these with NSW Public Library Standards. The libraries used for comparison were Campbelltown, Gosford, The Hills Shire, Hornsby, Liverpool and Penrith (all category 13, Urban Fringe Very Large Local Government Areas).

The results tell us that:

- Our collection has a strong baseline and continued focus on collection development will lead to further improvement for the community
- We rate favourable in how hard our collection is working and that it is well used but is slightly below baseline against the NSW library standard
- Circulation per capita is below the standard baseline which is largely attributable to the lower percentage of registered borrowers and an area we need to focus on
- Our acquisitions per capita annually is also below baseline and should be considered in our future planning for population growth.

It was apparent from this that Wyong Shire Library Service is underperforming in a small number of areas such as size of our buildings, low membership levels and resourcing when compared to similar library services. Our opening hours of 237 hours per week places us on par with Gosford and well above the other five councils, our circulation per capita again places us on par with Gosford and higher than three other library services in the benchmarking group, highlighting that the Wyong collection is 'working hard'.

Council recognises that these comparative ratings and guidelines for library buildings would be an ideal situation to deliver library services, but the reality is our community cannot afford, nor is it a priority, to meet these guidelines without significant investment away from areas such as roads, footpaths and parks.



CONSULTING OUR CUSTOMERS

The Library Strategic Plan has been developed by an interdisciplinary team with representatives from the Library, other departments in Council and industry experts as well as previous and current engagement undertaken with the community.

The review included:

- 2012 community survey results - through interviews, focus groups, round tables discussions, and online and written feedback, listening to the community's needs for learning and education
- 2013 results of consultation undertaken in the development of the following strategies: Learning Communities Strategy, Positive Ageing Strategy and Economic Development Strategy
- 2014 market research to determine why people go to a particular branch of the library service and consultation with people in the Wyong Shire as to why they do not currently use the service.

Overall our libraries are highly valued by our customers and the community, most people who visit a library branch choose one that is close to where they live, with the exception of our Tuggerah branch.

The Library Services team has leveraged this feedback and discussions with Council in the development of this Library Strategic Plan. In total, over 900 people were engaged in the process.

OUR COMMUNITY

Our population in early 2014 was at 156,927 and grew to 159,113. Our customers vary from those that choose to use the library as a registered user to borrow books and use research and educational services, to those that frequent our branches for social connection or to do business with Council or to use the library space for recreation.

Socio-Economic Indexes for Areas (SEIFA) is a product developed by the ABS that ranks areas in Australia according to relative socio-economic advantage and disadvantage. The indexes are based on information from the five-yearly Census. Wyong Shire's score of (951.7) on the SEIFA index indicates the area is more disadvantaged than the national average.

Our library opens its doors to those that wish to access the internet, learn something new, get help with a resumé or job search, and seek referrals to other community resources. Our service does a great job in providing a safe place to support those who may have missed out on access to learning, need assistance to increase their potential or need help navigating the changes happening in the digital environment.

There are currently 44,602 registered library members in our service, which equates to 26% of the population of the Wyong Shire Local Government Area. Yet we know many use the service, those that live and visit here, without registering for membership, the focus for the future of the service is to ensure we capture those users and transform them into active members using our service and reach out to those that know little of what we provide.

Key information from the ABS data also tells us that in Wyong Shire:





EMERGING TRENDS AND KEY DRIVERS

A number of global emerging trends and challenges facing library services have been identified during the review and have provided insight into the development of this strategic plan. Some of these trends and challenges are:

- Visitation numbers in libraries are stable however lending is declining particularly in non-fiction, with a small increase in eResource use
- Co-location of services, commercial partnerships, eKiosk delivery of services and the extension of outreach services – taking the library out to the community
- Flexible spaces that are both cultural and community hubs, multi-purpose, functional and encouraging lifelong learning
- Public access to technology, opportunity to explore and learn technology and connecting through social media platforms
- Economic advantage for a community
- Growth of digital materials, challenges with access to latest and greater variety of publications and authors
- Social cohesion through information, resources, expert staff and community spaces
- Catalyst for knowledge creation and creativity in the community – the library as a publisher

- Less reference information, more 'how to' material, unique local studies and collaborative/consortia purchasing and shelf ready outsourcing
- Partnerships with educational institutions, regional programming, resource sharing, use of volunteers and connections with other council services
- Revenue or resourcing opportunities such as Café, book store, stationery outlet, professional services e.g. information/research for local business.

Innovative practice and service delivery in public libraries has centred around the development of larger public spaces, more focus on community and learning programming, community outreach, and technology, Internet and eServices, programs, activities and events e.g. author talks, recreational activities are demonstrably the major areas of growth for public libraries.

PROPOSED NEW MODEL AND DESIGN

The future library service delivery model is based around redefining the number of service points, redeploying staff, smarter use of technology, a higher focus on programming and outreach (community learning and recreation), maintaining and improving community access to collections, developing the skills base of staff, and developing a more contemporary organisational structure i.e. one that is strategically aligned with Council, and supports the focus of the service delivery model.

Library services required by our emerging and growing communities will continue to be monitored and balanced with the reality of remaining effective and efficient with funding resources.

The proposed Library Services Model for Wyong Shire is based upon the establishment of library and information centres which would provide a full range of high quality library services, learning facilities and programs and access to a variety of services and resources for Wyong residents. These would be supported throughout the local government area by a number of smaller or pop up facilities, located in high traffic areas such as shopping centres and transportation hubs depending on the catchment size.

The design and operation of each library and information centre is based on the following four spatial elements:

- **The Learning Space** based on discovering and learning something new. It offers informal learning courses, eLearning facilities, talks, access to knowledge resources and question and answer services
- **The Inspiration Space** based on experiences. It will typically offer access to materials including literature, art, films, music, entertainment and games as well as events with artists and similar
- **The Meeting Space** based on participation. Offers range from participation in events about (local) political questions or current issues, over reading and study circles to facilitate connections and networks
- **The Performative Space** is the designation for imaginative, creative activities that challenge the users. Workshops, writers' workshops, activities with in-house artists, innovation workshops, film workshops etc. Some of these will also be undertaken in other community facilities such as the new Arthouse.

These physical facilities would also be supplemented by a Home Library Service providing library services directly into the homes of housebound residents, a range of Outreach programs taking the Library to the community, and also by a comprehensive online library providing all residents with access to a range of key library services 24/7, creating a library service that is available to all residents anywhere, anytime.

The plan describes the essential role our libraries play in supporting literacy and reader development and providing universal access for all members of the community. Each year, Wyong Shire library branches receive over 603,000 visitors who study, reflect, borrow books, use eResources, attend activities and access the internet.

Visits to virtual services, which are already an integral part of our profile, will continue to increase as online innovations emerge. WiFi and internet access, portable technologies, and flexible spaces for individual study and group activity all reinforce and reinterpret the well-established role of the local library as a centre for lifelong learning, cultural and economic development.

OUR VISION

To create dynamic learning environments that connect and inspire lifelong learning.

OUR PURPOSE

Deliver a public library network that provides resources and services to meet the community's education, learning and recreational needs.

OBJECTIVE

The Library strategic plan has the overarching objective to provide welcoming, creative, and enabling library spaces where people can meet, connect, learn, access information, use and explore new technology, and enjoy recreational activities; and a place to keep and share our history, stories and culture.

The library is in a strong position to meet this objective by focusing on 8 key priorities as shown in this plan.

PRINCIPLES

How we get there is as important as our objective and priorities. Our principles for the service include:

- Customer centred services
- Integrity and transparency
- Equitable access and social inclusion
- Creative and innovative
- Diversity
- Teamwork and professionalism
- Sustainability



STRATEGIC PRIORITIES

Supporting Wyong Shire residents learning opportunities remain the core function of the service. The service needs to keep pace with community demand and proactively expand digital resources, whilst also guaranteeing patrons have access to material in formats they are comfortable with.

The library service will prosper in the long term by adapting to the changing environment. This strategic plan seeks to expand and strengthen the library's role in supporting education and learning opportunities for the Wyong Shire community, through enhanced service offerings, collaboration and adapting to emerging technologies.

Lower community participation in the library service is challenging. By increasing membership rates Council's investment will be shared more widely. The library service offers something for everyone from newborns to mature age users, to take away or enjoy in-house. It is vital that the community is aware of and makes use of library services, resources and programs to increase return on investment.

PRIORITIES

The recommended priorities are aligned with other Council strategies as noted previously, build on existing initiatives, encourage partnerships where feasible, and attempt to strike a balance between the needs of residents and customers, and the Council as an organisation. Some of our initiatives and opportunities that were identified as important will be advanced as opportunities arise or partners come forward.

The graphic consists of eight white priority cards arranged in a 4x2 grid on a blue background. Each card features a large number (01-08) and a corresponding description of the priority.

- PRIORITY 01:** CREATE ACTIVE AND FLEXIBLE LEARNING AND EDUCATION SPACES
- PRIORITY 02:** INTRODUCE A NEW LIBRARY SERVICE MODEL
- PRIORITY 03:** IMPROVE LEARNING AND EDUCATIONAL PROGRAMS
- PRIORITY 04:** EXPAND OUR CUSTOMER SERVICE REACH AND MARKET WHAT WE DO
- PRIORITY 05:** BALANCE COLLECTION OF PRINT AND ONLINE RESOURCES THAT MATCH COMMUNITY NEEDS
- PRIORITY 06:** FOSTER AND INVEST IN TECHNOLOGY AND ONLINE LEARNING
- PRIORITY 07:** EXPAND COLLABORATIVE PARTNERSHIPS TO DELIVER EDUCATION OUTCOMES
- PRIORITY 08:** ENGAGE AND REACH OUT TO THE COMMUNITY



PRIORITY

01

CREATE ACTIVE AND FLEXIBLE LEARNING AND EDUCATION SPACES

A high level of adaptability in the spaces and the furniture and equipment available to the library is needed for future planning and design of libraries in Wyong Shire. There is potential here to consider a community space that during the day is a library and in the evening is a community centre, targeting offerings and activities to a great variety of users.

Whilst our current facilities do not meet the emerging trends in terms of co-location of services, there is opportunity to redesign the internal spaces to provide greater flexibility and link to existing Council facilities to deliver programs, improve learning and expand technology services i.e. ekiosk, lending of mobile devices (iPads, tablets, laptops) and café culture. As opportunities arise through iconic sites developments, future location of branches will be undertaken.

Library spaces can provide new opportunities for partnerships and sponsorship as we support technology, meeting spaces and connections and learning spaces that enable creativity such as maker spaces and technology hubs, ensuring they are alive with potential.

SPACES

ACTION	TIMEFRAME
Develop an infrastructure plan and design brief for each current and proposed site based on four spatial elements	Short term
Implement new front of house space layout for Tuggerah Library and Information Centre	Short term
Investigate library space needs for smaller communities and develop a plan of optional delivery methods	Short term
Construct and implement SMART Hub and business plan	Medium term
Determine physical service needs as use of online services increase and opportunities arise to redevelop existing branch structure in line with current masterplans for iconic sites and any VPAs entered into by Council.	Medium to long term

PRIORITY

02

INTRODUCE A NEW LIBRARY SERVICE MODEL

Securing Wyong's Library service ongoing position as a financially sustainable and relevant service is a key priority that ensures we can achieve our role in achieving the objectives of the Community Strategic Plan and other key strategies.

By 2031, Wyong Shire is projected to receive a population increase of 70,000. This growth will place increased demand on the existing library service delivery network. A focus of continuous improvement and driving efficiencies will ensure we continue to provide best value offerings.

SUSTAINABILITY

ACTION	TIMEFRAME
Design and implement self-service and information kiosks for Council transactions at all branches	Short term
Expand Council Customer Services into both Toukley and Bateau Bay libraries	Short term
Phase out cash handling for both library and Council Service Centre transactions	Short term
Install self-service events management system with capacity for electronic payments	Short term
Trial change to opening hours to maximise use of resources, programs and facilities to suit commuters and office workers	Short term
Investigate opportunities for pop up libraries, letterbox libraries, commuter library services and book vending machines	Ongoing
Develop Library Workforce Development Plan to address skills gaps, succession planning and emerging skills	Medium term
Investigate joint purchasing agreements with other Councils	Long term
Develop project based teams with the Library for service delivery improvement and team building skills	Long term

PRIORITY

03

IMPROVE LEARNING AND EDUCATIONAL PROGRAMS AND MARKET WHAT WE DO

Facilitating programs which support an improved quality of life such as job seeking, career development, health/wellbeing, literacy, numeracy and evaluate regularly to ensure they enhance reader development and lifelong learning outcomes.

Engaging, learning and working in today's digital world calls for new skills and new competencies. The strategy identifies the need for library services to continue to support the educational and learning outcomes of the community.

SERVICES AND PROGRAMS

ACTION	TIMEFRAME
Develop a volunteer program that builds skills and supports library programs and events and quality of life outcomes	Short term
Expand author talks and interactive learning programs	Short term
Develop interactive touchscreen technology promoting local history that can be networked to all libraries	Medium term
Develop a suite of programs for job seekers, career development, health/wellbeing, literacy, numeracy and evaluate regularly to ensure they enhance reader development and lifelong learning outcomes	Medium term
Introduce new reading programs to support culture of reading within the community (e.g. Paint the Town Read, Stories on the Street, One Book One Wyong)	Medium term
Develop an online Readers' Advisory service	Medium term
Expand local studies resources through collecting and digitising historical photographs to provide open access to collection	Medium term
Investigate maker spaces particularly for new sites to support exploration and development projects	Long term



PRIORITY
04

EXPAND OUR CUSTOMER SERVICE REACH AND
MARKET WHAT WE DO

Within current resources the plan is to develop a strategic marketing framework to increase membership and meet as a minimum the NSW State Baseline Benchmark of 46% of population as library members over a period of time. By increasing membership the benefits of the investment in library services will be shared more widely.

We need to market how relevant libraries are to our community, giving them a reason to engage with us. Show how useful libraries can be to their everyday lives. Understand and speak to the values that represent happiness, passion, diversity, sharing and discovery. Help our community to understand how relevant libraries are to their lifelong learning.

MARKETING

ACTION	TIMEFRAME
Develop a three year Marketing Plan with particular focus on non-users, multicultural and Indigenous Groups	Short term
Undertake annual customer survey to plan for service improvements and collections	Short term
Develop customer service standards and communicate to users	Short term
Undertake data analysis and marketing research of the membership database	Medium term
Develop an annual library youth engagement program which links to WSC's broader youth engagement strategy	Medium term

PRIORITY

05

BALANCE COLLECTION OF PRINT AND ONLINE RESOURCES THAT MATCH COMMUNITY NEEDS

Maintain dynamic well balanced collections that are organised to meet and reflect the needs of library users and the community.

Historically, the most widely recognised role of a public library has been its collections and lending. While this role is still valid, it is changing, even with the introduction and growing popularity of eBooks. This trend does not diminish the importance of libraries maintaining print collections, however it does mean that collection management and development are more important than ever ensuring the need for the library to match its collections, and format choices to local needs, and the need to ensure cost and time effective procurement.

COLLECTIONS

ACTION	TIMEFRAME
Review and update community focused collection management plan that reflects community requirements in all formats	Short term
Review and update collection profiles for core and special collections to improve procurement and increase purchase of shelf ready resources	Short term
Improve online services for easy to use and accessible 24/7 access to services and learning for all customers	Short term
Update Library Management System to meet customer and administrative needs	Short term
Lobby for improvement and access to eBook content	Short term
Expand technology circulation program specifically ipads, notebooks and tablets	Medium term
Investigate opportunities to collaborate with local self publishers	Medium term
Investigate option of "sensory wall" for interactive learning for children and teens.	Medium term

PRIORITY

06

FOSTER AND INVEST IN TECHNOLOGY AND ONLINE LEARNING

In proposing a new model for the service it is critical to ensure we have a long term view of new and emerging technology take up and usage. There needs to be a greater balance of basic computer literacy and robust infrastructure to allow our community to fully realise their potential – not only for social and recreational purposes, but also for economic development and regional sustainability objectives.

As more people adopt new technology and with increasing access in homes, workplaces and schools, demand for and expectation of access at libraries, along with the latest technologies will continue to increase. Those without access will continue to expect the public library to be their point of access. As new technologies are adopted by library services, more specialist knowledge is required as patrons expect library staff will be expert users and able to assist and teach them.

INFORMATION TECHNOLOGY

ACTION	TIMEFRAME
Develop a technology plan for operations, eResource management, digitisation, changing staff roles and taking into account the NBN rollout schedule	Short term
Upgrade service wide public access computer booking system	Short term
Identify core staff IT knowledge and responsibilities, induct all staff in library IT standards and practice, and provide regular technology training	Short term
Identify customer digital learning needs and deliver targeted technology learning programs with a focus on the digital divide	Medium term
Further develop telework facilities and investigate partnerships in service delivery	Medium term
Undertake feasibility of virtual exhibitions and interactive learning resources and service	Medium term
Explore experimental technology service through partnership model to provide access to new technology	Medium term
Develop smart technology applications for mobile and remote access	Long term
Investigate 3D printing options for use in libraries	Long term



PRIORITY

07
EXPAND COLLABORATIVE PARTNERSHIPS TO DELIVER EDUCATION OUTCOMES

To continue to be relevant and viable into the future there will be a number of beneficial collaborative and commercial partnerships maintained and or developed in the future to support the ongoing delivery of library service. Additionally there will be partnerships with other Council agencies (in particular children’s and young people’s services), health care providers and State and Federal government agencies.

Our service does a great job in providing a safe place to support those who may have missed out on access to learning, need assistance to increase their potential or need help navigating the changes happening in the digital environment.

Working with collaborative partners provides an opportunity for the Library Service to continue to provide access to new programs and services and reduce the cost for the wider community.

PARTNERSHIPS

ACTION	Timeframe
Investigate commercial partnerships leasing of café space and merchandising to offset costs	Short term
Develop partnerships with local schools and youth services to increase engagement with young people	Short term
Establish partnership and collaboration guidelines and evaluate co-location partnership opportunities and community hub models in line with local community needs and sustainable management	Medium term
Finalise Library Trust set up to receive community donations to the library service	Medium term
Investigate implementation of a “Buy It Now” button option in the catalogue enabling users to purchase books via the library catalogue in partnership with booksellers	Medium term
Assess the creation of Friends of the Library group; develop framework for the operation and membership of the group	Long term

PRIORITY

08

ENGAGE AND REACH OUT TO THE COMMUNITY

We are committed to delivering library services and programs where people live, especially if they have difficulty getting to our branches. We need to tailor our services, collections and programs to serve unmet community need and engage them to ensure they feel informed and involved.

There are also many opportunities that exist to further outreach learning programs that would support the Positive Ageing and Learning Community Strategies.

The Library could include programs that help non-English speaking immigrants understand and interact with the culture, government, and educational system of Australia and their local neighbourhood.

ENGAGEMENT

ACTION	TIMEFRAME
Implement and develop annual plan for portable library station and market locations through social media	Short term
Develop social media strategy to engage, inform, invite and celebrate to raise awareness of library services	Short term
Establish an "open mic" program for writers/readers	Short term
Develop "smart card from the library" engagement and marketing program	Short term
Develop and implement Neighbours in the Library program to support new residents	Medium term
Work with Community Partnerships and Planning Unit on cultural programs in the libraries and connect to events and programs	Ongoing

MEASURING CHANGE

The strategy and action plan provides a clear road map to improving the service and planning for change. The following measures are designed to determine our success in achieving the priorities and objectives

PRIORITY	MEASURE
Marketing	Increase in membership and in active membership
	Increase in awareness of library services
	Increase in users accessing multiple services
Spaces	Increase in customer visits
	Increase in bookings for spaces
Technology	Increase in use of self service options
	Increase in number of mobile devices
Sustainability	Increase in staff satisfaction
	Improvement in staff skills in use of technology
	Internal efficiency gains and increased income
	Increase in customer satisfaction
Collections	Increase usage of the collections online and onsite
Programs	Increase in education outcomes
	Increase creative programs
	Repeat participation in different programs
Engagement	Increase in visitation
	Increased use of library services at library
Partnerships	Increased number of partnerships



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INFORMATION

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VALUE. CREATE. LEAD.

4.3 Proposed Councillors' Community Improvement Grants

TRIM REFERENCE: C2015/01723 - D11946311

MANAGER: Lesley Crawley; Manager Corporate Governance

AUTHOR: Lisa Martin; Administration Assistant

SUMMARY

Councillors propose the following allocation of funds for expenditure from Councillors' Community Improvement Grants (CCIG).

RECOMMENDATION

- 1 ***That Council allocate an amount of \$6,800 from the 2014-15 Councillors' Community Improvement Grants as follows:***

<i>Central Coast Community Women's Health Centre (\$2500)</i>	<i>Running costs for 'The Day of Action Event'.</i>	<i>1,200</i>
<i>Global Care/Foodcare Charmhaven (\$760)</i>	<i>Photocopier running costs, stationery and the purchase of an urn and jug.</i>	<i>400</i>
<i>Mingara Orchid Club Inc. (\$2500)</i>	<i>Costs associated with the Orchid Show.</i>	<i>600</i>
<i>NSW Active Retirees and Mentors Inc. (\$800)</i>	<i>Accommodation and travel expenses for two mentors to attend a national conference.</i>	<i>100</i>
<i>Ourimbah Region Residents Association Inc. (\$1350)</i>	<i>Administration costs.</i>	<i>850</i>
<i>Take 3 Ltd (\$4000)</i>	<i>Associated running costs of the Whale Dreamers Festival - 2015</i>	<i>900</i>
<i>Tantrum Theatre Co-Operative (trading as Tantrum Youth Arts) (\$2500)</i>	<i>Two terms of free youth theatre skills development workshops at the Wyong Grove to young people from low socio-economic backgrounds.</i>	<i>1,750</i>
<i>Wrap with Love Central Coast (\$1000)</i>	<i>Hall hire and knitting accessories so members can knit squares to turn into wraps.</i>	<i>1,000</i>

- 2 ***That Council approve the allocation of funding to the Central Coast Community Women's Health Centre noting that it is the second application received from the group in the 14/15 financial year, as Council considers that public benefit arises from the outcomes of the allocation of its grant funding for this purpose.***

BACKGROUND

Provision has been made in Council's Annual Plan for each Councillor to recommend to Council the donation of funds to individuals, local service, charitable or community organisations that operate in the Shire or provide a benefit specifically to the residents of the Shire.

Funds may also be allocated for emergency assistance in the event of natural disasters such as bushfires, flood or drought anywhere in Australia, subject to CCIG Policy. The funds are granted subject to approval of the Council as a whole.

THE PROPOSAL

Under Council's Policy, all proposed allocations are subject to the approval of the Council as a whole.

Each Councillor is allocated a one tenth share of a total amount identified annually in Council's Annual Plan.

The amount allocated in the 2014-15 Annual Plan is \$130,000 with a reallocation by Council of additional \$20,000 at its meeting held on 24 July 2013. The total amount allocated for 2014/2015 is \$150,000.

The proposed allocations are listed below:

COUNCILLORS' COMMUNITY IMPROVEMENT GRANTS ALLOCATION		Best	Ekron	Graham	Greenwald	Matthews	Neyna	Taylor	Trey	Vincent	Webster	SUB TOTAL	Previous Successful Application this financial year
Allocation 01/07/2014 - 30/06/2015		15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000	
Expenditure up to and including Ordinary Council Meeting of 13 May 2015		8,640	9,590	8,380	7,800	9,780	7,050	4,584	10,410	5,950	10,912	83,096	
Available allocation as at 13 May 2015		6,360	5,410	6,620	7,200	5,220	7,950	10,416	4,590	9,050	4,088	66,904	
10 June 2015													
Central Coast Community Women's Health Centre (\$2500)	Running costs for 'The Day of Action Event'.	200				1,000						1,200	Yes Community Benefit Grant - 'Enhancing Community Women's life skills and safety'. Amount Requested: \$1300
Global Care/Foodcare Charmhaven (\$760)	Photocopier running costs, stationery and the purchase of an urn and jug.	100			200				100			400	No
Mingara Orchid Club Inc. (\$2500)	Costs associated with the Orchid Show.	100	500									600	No
NSW Active Retirees and Mentors Inc. (\$800)	Accommodation and travel expenses for two mentors to attend a national conference.	100										100	No
Ourimbah Region Residents Association Inc. (\$1350)	Administration costs.	100		500		250						850	No
Take 3 Ltd (\$4000)	Associated running costs of the Whale Dreamers Festival - 2015	400	200							300		900	No
Tantrum Theatre Co-Operative (trading as Tantrum Youth Arts) (\$2500)	Two terms of free youth theatre skills development workshops at the Wyong Grove to young people from low socio-economic backgrounds.	200			700	500			350			1,750	No
Wrap with Love Central Coast (\$1000)	Hall hire and knitting accessories so members can knit squares to turn into wraps.			500		500						1,000	No
Total Proposed Allocations for 10 June 2015		1,200	700	1,000	900	2,250	0	0	450	300	0	6,800	
Total Accumulated Allocations as at 10 June 2015		9,840	10,290	9,380	8,700	12,030	7,050	4,584	10,860	6,250	10,912	89,896	
Balance Uncommitted as at 10 June 2015		5,160	4,710	5,620	6,300	2,970	7,950	10,416	4,140	8,750	4,088	60,104	

4.3 Proposed Councillors' Community Improvement Grants (contd)

In April 2015 Council reviewed the Councillor Community Improvement Grant Policy in relation to the number of applications a group may be permitted to submit across all WSC grant programs in one financial year. The amended policy (Clause D15) requires that should a group submit two or more applications for any of Council's grant programs within the same financial year, then Council must consider the public benefit that would arise prior to approving the funding recommended for the second or subsequent application.

Staff have commenced applying this clause from 27 April 2015 and reviewed the list of applications not yet fully allocated.

The following is a list of applications that are for consideration in this report that are subsequent applications from the same group in the 2014/2015 year.

Group	Current Application	Previous Applications
Central Coast Community Women's Health Centre	Submitted Date: 7 May 2015 Amount: \$2500 The Day of Action Event – educate, provide information and awareness to the community around the issue of sexual assault.	Date: 26 February 2015 Type of Grant: Community Benefit Amount Requested: \$1300 'Enhancing Community women's life skills and safety'. Status: Approved

OPTIONS

- 1 Approval of applications as submitted will provide a community benefit to residents of the Shire.
- 2 Non approval could result in assistance not being provided to the community.

STRATEGIC LINKS

Annual Plan

<i>Principal Activity</i>	<i>Strategy or Program</i>	<i>Financial Line Item No and Description</i>
A More Sustainable Community	Enhance the quality of life of the Shire's residents	1.1.11 – Community Financial Support

Contribution of Proposal to the Principal Activity

The Councillors' Community Improvement Grants were developed to help charitable community groups and in doing so helping the broader community.

Link to Shire Strategic Vision

Priority Objective	How the proposal contributes or links to the Priority Objectives in Shire Strategic Vision and Annual Plan
Communities - Communities will be vibrant, caring and connected with a sense of belonging and pride in their local neighbourhood.	Funding is available to projects not specifically nominated in Council's Annual Plan that contribute to the priority objective.
Facilities and Services - Communities will have access to a diverse range of affordable and coordinated facilities, programs and services.	Funding is available to projects not specifically nominated in Council's Annual Plan that contribute to the priority objective.

Principles of Sustainability

The CCIG program is aligned with the principles of sustainability in that it would:

- Improve and maintain safety, wellbeing and sense of community
- Use locally available resources to increase our self-reliance
- Support local and regional economic prosperity
- Build and strengthen partnerships and alliances

CONSULTATION

Applications that met the criteria were distributed to Councillors for their consideration.

GOVERNANCE

All expenditure recommended is permissible under Section 24 and 356(1) of the Local Government Act 1993.

CORPORATE RISKS

Nil Impact.

CONCLUSION

The proposed allocations contained in this report are permissible under the Council's policy on Councillors' Community Improvement Grants. The process has been correct and Council may confirm the grants at its option.

ATTACHMENTS

Nil

4.4 Determination by the Local Government Remuneration Tribunal on Councillor Fees for 2015/16

TRIM REFERENCE: F2004/06400 - D11942167

MANAGER: Sonia Witt, TL Governance and Councillor Services

AUTHOR: Jacque Elvidge; Councillor Services Officer

SUMMARY

Report on a Determination made by the Local Government Remuneration Tribunal (LGRT) in respect of Councillor fees and Review of Council Categories for the 2015-16 financial year.

RECOMMENDATION

- 1 That Council note the determination made by the Local Government Remuneration Tribunal on 13 April 2015 in respect of Councillor and Mayoral fees.**
- 2 That Council fix, pursuant to s.249 (3) of the Local Government Act 1993, the annual Mayoral Fee at \$62,090 for the period from 1 July 2015 to 30 June 2016.**
- 3 That Council fix, pursuant to s.249 (5) of the Local Government Act 1993, the annual Deputy Mayoral fee at \$8,692.60 for the period from 1 July 2015 to 30 June 2016, that Deputy Mayoral fee to be deducted from the annual Mayoral fee fixed by resolution 2 above.**
- 4 That Council reduce the paid annual Mayoral Fee by \$2,029.21 for private use of the Mayoral Motor Vehicle.**
- 5 That Council fix, pursuant to s.248 (2) of the Local Government Act 1993, the Annual Councillor Fee at \$23,370 for the period from 1 July 2015 to 30 June 2016.**
- 6 That Council note the Local Government Remuneration Tribunal's determination on Wyong Shire Council's request to be re-categorised to Metropolitan Major has been denied.**

BACKGROUND

The Local Government Act 1993 (the Act) (s.248-259 A) prescribes that each Councillor is to be paid an annual fee, payable monthly in arrears and as fixed by resolution of the Council. The Act also prescribes that the Mayor is to be paid a further annual fee, also payable monthly in arrears and as fixed by resolution of the Council. The Act makes provision for the payment of a further annual fee to the Deputy Mayor, which is required to be paid from the additional annual fee paid to the Mayor. Fees for Councillors, the Mayor and the Deputy Mayor must be within this range determined by the Local Government Remuneration Tribunal. A copy of that Tribunal's determination dated 13 April 2015 is attached.

4.4 **Determination by the Local Government Remuneration Tribunal on Councillor Fees for 2015/16 (contd)**

Previously the Local Government Remuneration Tribunal (the Tribunal) has made determinations under Section 239 and 241 of the Local Government Act 1993 (the Act) for fees payable to the Mayor and Councillors.

THE PROPOSAL

On 4 March 2015, the Tribunal wrote to all mayors advising of the commencement of the 2015 Annual Review.

The Tribunal has advised:

"In accordance with the LG Act, and as foreshadowed in the 2014 Report and Determination, the Tribunal will also undertake a review of the categories as part of the 2015 review. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years.

The Tribunal last undertook a fundamental review of the categories of Councillors and Mayors in 2012. Following that review the Tribunal determined no changes to the groupings of councils.

2015 Annual Review

- Quantum of increase in fees

The public sector wages policy currently provides for a cap on increases of 2.5 per cent. For that reason the Tribunal does not seek submissions in respect to the quantum of the increase in fees.

- Review of Categories

The Tribunal notes that since the Tribunal last reviewed the categories in 2012 there has been no reduction in the number of councils or significant changes to local government boundaries. However, the Tribunal notes that significant progress has been made by both the Government and local councils in initiating reform.

In September 2014 the Government launched the Fit for the Future program. The program is based on the Independent Local Government Review Panel's recommendations and reflects the priorities identified by the sector during the consultation process. As part of this program Councils have been asked to assess their current position and submit a Fit for the Future proposal by 30 June 2015. The proposals will be assessed by an independent expert panel which will make recommendations to the Minister for Local Government. It is expected that from October 2015 Fit for the Future councils will commence the implementation of their proposals.

Section 240 of the LG Act provides for the matters which the Tribunal can consider in determining the categories. These matters include:

"such matters as the Remuneration Tribunal considers relevant to the provision of efficient and effective local government"

The Tribunal considers the current reform initiatives to be relevant to the provision of efficient and effective local government. While a number of Fit for the Future milestones will not be achieved prior to the Tribunal making its determination, the Tribunal would welcome submission as to how Fit for the Future councils should be recognised in any future or alternative categorisation model. The Tribunal notes that this proposal is consistent with the Government's response to the recommendations of the Independent Local Government Review Panel."

In response to the LGRT's call for 'Review of Categories', Wyong Shire Council made the following submission:

"36. Wyong Shire Council has sought re-categorisation to Metropolitan Major on the basis that its functions are parallel to councils in that category."

Following this, the LGRT made the following determination on this matter:

"47. The Tribunal has reviewed the existing categories and finds that no change is warranted at this time. While LGNSW have put forward a proposal to create a new "peri urban" category, any consideration of new categories is not considered appropriate at this time given the current reform agenda. It is probable, should Fit for the Future initiatives proceed, that the structure of local government in NSW will change over the next few years. Any future Tribunal will need to consider categorisation based on the structure and composition of councils in NSW at that time."

The Tribunal has determined an increase of 2.5% in the minimum and maximum fees for Councillors and Mayors for the year 1 July 2015 to 30 June 2016. WSC is in the Metropolitan Centre category as detailed and highlighted in the table below:

Councillor/Member Annual Fee			Mayor/Chairperson Additional Fee	
Category	Minimum	Maximum	Minimum	Maximum
General Purpose Councils				
Principal City	25,040	36,720	153,200	201,580
Major City	16,690	27,550	35,470	80,260
Metropolitan Major	16,690	27,550	35,470	80,260
Metropolitan Centre	12,520	23,370	26,600	62,090
Metropolitan	8,330	18,380	17,740	40,090
Regional Rural	8,330	18,380	17,740	40,090
Rural	8,330	11,010	8,860	24,030
County Councils				
Water	1,660	9,180	3,550	15,080
Other	1,660	5,490	3,550	10,020

4.4 Determination by the Local Government Remuneration Tribunal on Councillor Fees for 2015/16 (contd)

The current Mayoral fee for Wyong Shire Council is \$60,580 and the current Councillor fee is \$22,800.

In 2011 Council resolved that the Deputy Mayor allowance would be 14% of the Mayoral allowance.

The Deputy Mayoral fee for the 2014-15 year will increase from \$8,481.20 to \$8,692.60 subject to the Mayoral fee increasing by 2.5%.

Historically the Council has resolved to reduce the Mayoral fee to accommodate the private use of the Mayoral Motor Vehicle. The amount is annually increased by the CPI (weighted average of the eight Australian Capital Cities) which is 1.3% (from March 2014 to March 2015).

OPTIONS

- 1 Pay the fees as outlined above. This increase has been taken into account when preparing the Strategic Plan for 2015-16.
- 2 Retain the current fee structure resulting in a saving of \$6,851.40 on forecast maximum level expenditure.
- 3 Pay a fee structure anywhere between the new minimum and maximum levels set by the Tribunal.
- 4 Reduce the fees paid to the minimum (or any amount between that and the maximum) at a corresponding saving of approximately \$140,000 (Based on the new maximum amounts).

Financial Implications

There is minimal impact on the 2015-2016 Strategic Plan – Estimates of the determination are included in the financial projections.

CONCLUSION

No obligation exists for Council to pass on the determination of 2.5%, provided that the Councillor and Mayoral fees are set within the range determined by the Tribunal.

Council has historically chosen to set the fees at the maximum allowable rate and the recommendation has been established on that basis.

Council has no obligation to reduce the annual Mayoral fee or to set a Deputy Mayoral fee. Council has done this historically.

ATTACHMENTS

- 1 2015 Annual Determination - LGRT D11942581

Local
Government
Remuneration
Tribunal

Annual Report
and
Determination

*Annual report and determination under sections 239
and 241 of the Local Government Act 1993*

13 April
2015

[NSW Remuneration Tribunals website](#)

Local Government Remuneration Tribunal

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Local Government Remuneration Tribunal

Introduction

1. The role of Local Government Remuneration Tribunal (the Tribunal), pursuant to section 235 of the *Local Government Act 1993* (the LG Act) was undertaken by Ms Helen Wright from 13 December 2006 until the expiration of her appointment on 30 June 2014. The Tribunal wishes to express its appreciation of Ms Wright's contributions over those years.
2. On 4 February 2015, Dr Robert Lang was appointed to the role of Tribunal pursuant to section 235 of the LG Act and Mr Ian Reynolds was appointed to the role of Assessor assisting the Tribunal pursuant to section 236 (1) (b) of the LG Act. The role of Assessor assisting the Tribunal pursuant to 236 (1) (a) has been undertaken by Mr Steve Orr, Acting CEO, Office of Local Government, Department of Planning and Environment.

Section 1 Background

3. Pursuant to section 239 of the LG Act the Tribunal determines the categories of councils and mayoral offices and the allocation of each council and mayoral office into one of those categories.
4. Pursuant to section 241 of the LG Act the Tribunal determines in each category of council, the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils.
5. In determining the maximum and minimum fees payable to each of the categories, the Tribunal is required, pursuant to section 242A of the LG Act, to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the *Industrial Relations Act 1996* (IR Act), when making or varying awards or orders relating to the conditions of employment of public sector employees.
6. The current policy on wages pursuant to section 146(1)(a) of the IR Act is articulated in the *Industrial Relations (Public Sector Conditions of Employment) Regulation 2014* (Regulation). The effect of the Regulation is that public sector wages cannot increase by

Local Government Remuneration Tribunal

more than 2.5 per cent, and this includes the maximum and minimum fees payable to councillors and mayors.

7. The former Tribunal's Report and Determination of 2014 provided a general increase of 2.5 per cent which was consistent with the Government's policy on wages.

Section 2 Local Government Reform

8. Local government in NSW has been the subject of a significant reform agenda driven by the need to change. This has been supported by Local Government NSW (LGNSW) and the State Government. The process of creating a strong and viable local government sector began with the *Destination 2036* summit held in 2011. The outcome was the "*Destination 2036 Action Plan*" which identified 12 major initiatives to create a strong local government sector.
9. In 2012 the then Minister for Local Government appointed an Independent Local Government Review Panel (Panel) to formulate options for governance models, structures and boundary changes to improve the strength and effectiveness of local government and to help drive the strategic directions set out in the *Destination 2036 Action Plan*. The Local Government Acts Taskforce (Taskforce) was also appointed to review the LG Act and the *City of Sydney Act 1988*.
10. Following an extensive consultation program with stakeholders across NSW during 2012 and 2013 the final reports of the Panel and the Taskforce were released in October 2013. As outlined in the Tribunal's 2014 determination these reports make a broad range of recommendations which, if adopted in full or in part, could deliver significant reforms across local government in NSW.
11. The Government's response to the recommendations of the Panel and the Taskforce was released in September 2014 – '*Fit for the Future, NSW Government Response*'.
12. The Tribunal notes that the Panel has made a number of comments in relation to the adequacy of the existing remuneration arrangements and has proposed structural changes which may have an impact on the roles and responsibilities of councillors and mayors. Suggested changes include amendments to the LG Act to provide greater clarity in relation to the role of councillors and mayors. It has been proposed that in larger councils and in major regional councils, the role of mayor, and in some instances that of

Local Government Remuneration Tribunal

the deputy mayor, should be expanded to a full time office and remunerated accordingly.

13. The Government has supported these changes in principle, noting in their response:

“Stronger political leadership and effective representation are essential to strengthen local communities. In developing a new Local Government Act, the Government will consider how to embed these principles and achieve these outcomes.

In time for the next local government elections in 2016, the Government will:

- *Amend the legislated role of councillors and mayors to provide greater clarity generally in accordance with the Panel’s recommendations*
- *Introduce minimum two year terms and compulsory voting in mayoral elections for mayors elected by councillors, to facilitate leadership stability.”*

In response to whether the role of mayor should be full time the Government advised:

“The Government recognises the important role of the Mayor in providing leadership to the council and the community. It recognises that the role of Mayor will inevitably vary given the size of the council and the nature of the community and believes it is for the council to determine the appropriate time required to fulfil this important strategic role.”

14. The Panel also suggested that professional development programs be made available to councillors and that remuneration should be increased in recognition of enhanced skills.

15. The Government has not supported the Panel’s recommendation that councillors and mayors who successfully complete recognised professional development programs receive increased remuneration. In response to that recommendation the Government advised:

“The Government recognises the dedication of councillors across NSW to their local council and their communities and supports councillors receiving a fair level of remuneration, which reflects the nature of the role and the communities’ expectations of prudent use of ratepayer funds.

The Government believes an independent process, currently undertaken by the Independent Remuneration Tribunal, provides a fair means of setting councillor remuneration, with the current criteria taking into account, among other things, the size and the significance of the council.

The Minister for Local Government will ask the Tribunal to give further consideration to the criteria to better reflect the objectives of local government

Local Government Remuneration Tribunal

reform with a focus on those councils that have made the necessary changes to become "Fit for the Future".

The Government also believes that professional development, particularly for new councillors but importantly for all councillors, is essential for being an effective councillor rather than a justification for increasing councillor remuneration and expects all councils to have in place a professional development program for councillors."

16. In providing their response the Government also announced a package of support to strengthen communities and support councils to become Fit for the Future.
17. The Government intends to provide funding of up to \$1 billion to help NSW councils become Fit for the Future. The Fit for the Future package includes:
 - \$258 million to assist councils who decide to merge and make the changes needed to provide better services to communities;
 - Potential savings of up to \$600 million from cheaper finance for Fit for the Future councils to invest in local infrastructure;
 - Up to \$100 million savings through reductions in red tape and duplications;
 - Improvements to the local government system, including the laws that govern it, the way the State works with councils and the support that councils receive.
18. As part of a broad range of local government initiatives, councils have been asked to assess their current situation and consider the future needs of its community. The Panel recommended a range of structures for councils across NSW, based on the Panel's extensive consultation and research. Those options include:
 - voluntary mergers
 - forming regional joint organisations
 - a new model for the far west
 - a rural council option
19. Councils have been asked to prepare a roadmap for becoming Fit for the Future. The Roadmap is to address the viability of introducing one of the structures proposed having regard to:
 - scale and capacity
 - sustainability
 - efficiency, and
 - effective services and infrastructure.

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20. Councils have been asked to assess their current position and submit a Fit for the Future proposal by 30 June 2015. The proposals will be assessed by an independent expert panel which will make recommendations to the Minister for Local Government. It is expected that from October 2015 Fit for the Future councils will commence the implementation of their proposals.
21. The Tribunal also notes that a new local government act is expected to be introduced following the local government elections in September 2016.

Section 3 2015 Review

Scope of the Review - Categories

22. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. In accordance with the Act, the Tribunal has reviewed the categories as part of the 2015 annual review.
23. Pursuant to section 240 of the Act the Tribunal is required to determine categories according to the following matters:

"240 (1)

- *the size of areas*
- *the physical terrain of areas*
- *the population of areas and the distribution of the population*
- *the nature and volume of business dealt with by each Council*
- *the nature and extent of the development of areas*
- *the diversity of communities served*
- *the regional, national and international significance of the Council*
- *such matters as the Remuneration Tribunal considers relevant to the provision of efficient and effective local government*
- *such other matters as may be prescribed by the regulations. "*

24. The former Tribunal undertook a fundamental review of the categories in 2012. In undertaking that review, the former Tribunal found that there was no strong case to significantly alter the current categories of councillor or mayoral office or to move

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individual councils between categories. The Tribunal notes that since 2012 there has been no reduction in the number of councils or significant changes to local government boundaries but significant progress has been made by the Government, LGNSW and local councils in progressing the reform process.

25. In reviewing the categories for 2015 the Tribunal considers the current reform initiatives, in particular Fit for the Future, to be relevant to the provision of efficient and effective local government.
26. On 4 March 2015, the Tribunal wrote to all mayors advising of the commencement of the 2015 Annual Review. The Tribunal invited submissions from councils as to whether Fit for the Future councils should be recognised in any future or alternative categorisation model. This proposal was consistent with the Government's response to the recommendations of the Panel. The Tribunal also wrote to the President of LGNSW in similar terms, and subsequently met with the President and Chief Executive of LGNSW. The Tribunal wishes to place on record its appreciation to the President and Chief Executive for meeting with the Tribunal.

Submissions Received

27. In response to this review the Tribunal received 15 submissions from individual councils and a submission from LGNSW. The key points from those submissions are summarised below.

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28. The association's view is that a wholesale review of the categories is not practical until the conclusion of the Fit for the Future proposal and approval period and therefore a detailed analysis of the factors set out in Section 240 of the Act was not included in their submission.
29. However, the association has requested that a new category of 'Peri-Urban' be created to contain those councils that occupy a landscape on a major city fringe that is neither fully urban nor completely rural. Councils that would fit into this new category include Wollondilly and Hawkesbury River councils.
30. Given the statutory limitations in place LGNSW has also requested that councillor and

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mayoral fees be increased by the full 2.5 percent for 2015/16. LGNSW continues to advocate that councillors face an immense task juggling council workload, family responsibilities as well as paid work and such a significant time involvement is not appropriately recompensed through the current remuneration levels. The roles of councillor and mayor have expanded due to the introduction of new forms of strategic and corporate planning and, more recently, additional workloads are attributable to Fit for the Future and Joint Organisation pilots.

Major City

31. Wollongong City Council has sought the inclusion of transitional remuneration arrangements in this year's determination, rather than future determinations, to reflect extra responsibilities being undertaken through Fit for the Future and as a Pilot Joint Organisation. The Council argues that this was articulated and acknowledged in discussions concerning the scope and structure of Joint Organisations during workshops facilitated by the Office of Local Government.

Metropolitan Major

32. Penrith City Council has sought re-categorisation to Major City in view of the Council's identified role as a regional city for North Western Sydney and its expanding regional role for housing, transport, jobs and services. The Council supports a future categorisation model that provides a bonus or incentives for those councils that successfully demonstrate ongoing sustainability through their Fit for the Future proposals and Improvement Plans.

Metropolitan Centre

33. Submissions were received from Liverpool City Council, Sutherland Shire Council, The Hills Shire Council and Wyong Shire Council. All councils in this group have sought re-categorisation to a higher group.
34. Liverpool City Council has sought re-categorisation to either Metropolitan Major as a minimum or Major City. The Council argues that its similarities with Penrith City Council and Parramatta City Council support a consistent categorisation with either of these councils.

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35. The Hills Council argues that the current categorisation system does not recognise the complexities faced by Councillors in 'growth' councils. The Council also notes that it has a similar population and growth forecast to Penrith City Council which is in the Metropolitan Major category.
36. Wyong Shire Council has sought re-categorisation to Metropolitan Major on the basis that its functions are parallel to councils in that category.
37. Sutherland Shire Council has sought re-categorisation to Metropolitan Major and argues that it compares with Penrith City Council and Blacktown City Council which are categorised as Metropolitan Major.

Metropolitan

38. Submissions were received from Pittwater Council and Camden Council.
39. Pittwater Council has requested the Tribunal to make appropriate representations for changes to legislation to require councils to pay compulsory employer superannuation contributions for councillors. Under current law councillors are not deemed employees of a council and employer superannuation contributions are not required.
40. Camden Council has sought re-categorisation to Metropolitan Centre or alternatively to a new category for growth centres. Camden is a major growth centre and expects exponential growth over the next 25 years with a significant increase in population and dwellings and related increases to the Council's staffing, budget, services and councillors' workloads and obligations.

Regional Rural

41. Individual submissions were received from Albury City Council, Bathurst Regional Council, Bega Valley Shire Council and Hawkesbury City Council.
42. Albury City Council has requested that the Tribunal consider the provision of a deputy mayoral allowance in the fee structure noting that this may require a change to the LG Act. The experience of Albury City Council is that there are an increasing number of civic commitments on the mayor averaging five or more per week with the deputy mayor often required to assist in these matters.
43. Bathurst Regional Council has sought an increase of fees to reflect the increased role

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and responsibilities that councillors undertake.

44. Bega Valley Shire Council argue that the current remuneration levels are a barrier to many younger and working people standing for election. Also, the Council requests that any proposed categorisation model recognising Fit for the Future status should recognise not only councils that intend to amalgamate but also councils which participate in Joint Regional Organisations.
45. Hawkesbury City Council has sought re-categorisation to a higher or new category on the basis that it is different to other councils in Regional Rural.

Rural

46. Forbes Shire Council has sought an additional increase above 2.5% to account for the additional complexity and time obligations that are over and above councillors' business as usual work, as a result of the Integrated Planning and Reporting Framework, Independent Panels review report and Fit for the Future.

Tribunal's Findings

Categorisation

47. The Tribunal has reviewed the existing categories and finds that no change is warranted at this time. While LGNSW have put forward a proposal to create a new "peri urban" category, any consideration of new categories is not considered appropriate at this time given the current reform agenda. It is probable, should Fit for the Future initiatives proceed, that the structure of local government in NSW will change over the next few years. Any future Tribunal will need to consider categorisation based on the structure and composition of councils in NSW at that time.
48. The Tribunal has also considered those requests for re-categorisation from individual councils as outlined in the submissions. The Tribunal finds that the current categorisation of individual councils is appropriate at this time and no changes are warranted.
49. In making submissions councils were also asked to comment on whether Fit for the Future councils should be recognised in any future or alternative categorisation model.

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50. In seeking these views the Tribunal acknowledged that a number of Fit for the Future milestones will not be achieved prior to the Tribunal making its determination. The Tribunal's intention was to seek preliminary views on what factors should inform any future categorisation model, should changes to the structure of local government occur following the implementation of Fit of the Future. The Tribunal notes the preliminary view of LGNSW that any new set of factors for describing council categories should be capable of being applied to all councils rather than segregating councils based on their Fit for the Future status. LGNSW went on to acknowledge that, should the NSW local government sector undergo transition, in addition to revising the factors already prescribed by the Act that there will be a need to develop contemporary factors that recognise progressive change at the council level.
51. A number of submissions also raised with the Tribunal the additional work associated with participating in Fit for the Future and other reform initiatives, including work associated with the Integrated Planning and Reporting Framework and participation in Pilot Joint Organisations of Councils. The Tribunal acknowledges the significant work that has been undertaken by the Office of Local Government, LGNSW and individual councils in driving reform across the sector but considers that this does not warrant re-categorisation of councils at this time.
52. The Tribunal has not formed a view on any future categorisation framework at this point in time. While the Panel has proposed a number of alternative models for the governance of communities in NSW, any proposed changes will not be known until after the release of the Fit for the Future findings later in 2015.
53. Based on the existing Fit for the Future timeframes, the Tribunal may need to consider a revised categorisation model, including the fees that apply to those categories, during the 2016 annual review. Should the structure of any council areas in NSW change before then, the Minister for Local Government may direct the Tribunal to make a special determination to alter the existing determination to take account of any new arrangements.
54. The Tribunal is of the view that significant changes should prompt a revision of the criteria for determining categories and fees. Any new categorisation model may need to

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have regard to a broader or different set of criteria than those currently provided for in section 240 of the LG Act.

55. In reviewing the LG Act the Government may wish to consider the range of factors any future Tribunal should have regard to in determining categories. As one example, the Government has released "*A Plan for Growing Sydney*" that will guide land use planning decisions in Metropolitan Sydney for the next 20 years. The Greater Sydney Commission will work with local councils to implement growth and infrastructure plans. The expertise and work load expected of councillors and mayors with responsibilities associated with "*A Plan for Growing Sydney*" may be factors which the Tribunal should have regard to in determining categorisation and remuneration. The Tribunal expects that similar pressures will be placed on rural and regional councils to drive economic and social growth throughout NSW.
56. The Tribunal also notes that any revision to the fees as a result of any new categorisation model would need to balance the need to attract and retain experienced and capable elected representatives with the ability of councils to afford any potential increases. While money is not the primary motivator for undertaking public office, fees should adequately recognise the roles and responsibilities of councillors and mayors and assist in attracting suitably qualified and experienced candidates.
57. Finally, the Tribunal notes that it has received legal advice which would suggest that any re-categorisation of an existing council, which would have the effect of increasing the employee related costs in respect of those councillors by more than 2.5 per cent may contravene the intent of section 242A of the LG Act. This would appear to limit the Tribunal's ability to undertake its independent statutory functions. While the Tribunal has decided not to re-categorise any of the existing councils as part of this review, the ability of the Tribunal to determine revised categories or fees for a future local government structure may be limited by the scope of the existing legislation. The Tribunal will write to the Minister for Local Government to seek advice on this matter.

Fees

58. The Tribunal notes the comments made in submissions in regard to the payment of fees for deputy mayors. As noted by the former Tribunal the LG Act prevents the Tribunal

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from determining any fees for deputy mayors. The Government may wish to consider this matter in its review of the LG Act.

59. The Tribunal is required to have regard to the Government's wages policy when determining the increase to apply to the maximum and minimum fees that apply to the councillors and mayors. The public sector wages policy currently provides for a cap on increases of 2.5 per cent.
60. The Tribunal has reviewed the key economic indicators, including the Consumer Price Index and Wage Price Index, and finds that the full increase of 2.5 per cent available to it is warranted. On that basis, having regard to the above, and after taking the views of the Assessors into account, the Tribunal considers that an increase of 2.5 per cent in the maximum and minimum fee for each category of councillor and mayoral office, including county councils, is appropriate and so determines.

The Local Government Remuneration Tribunal

Signed

Dr Robert Lang

Dated: 13 April 2015

Local Government Remuneration Tribunal

Section 4 Determinations

**Determination No. 1- Determination Pursuant to Section 239 of
Categories of Councils and County Councils Effective From 1 July 2015**

Table 1: General Purpose Councils

Table 1: General Purpose Councils (152)		
Category	Council	
Principal City (1)	Sydney	
Major City (3)	Newcastle Parramatta Wollongong	
Metropolitan Major (2)	Blacktown Penrith	
Metropolitan Centre (16)	Bankstown Campbelltown Fairfield Gosford The Hills Hornsby Hurstville Lake Macquarie	Liverpool North Sydney Randwick Ryde Sutherland Warringah Willoughby Wyong
Metropolitan (21)	Ashfield Auburn Botany Burwood Camden Canada Bay Canterbury Holroyd Hunters Hill Kogarah Ku-ring-gai	Lane Cove Leichhardt Manly Marrickville Mosman Pittwater Rockdale Strathfield Waverley Woollahra

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Table 1: General Purpose Councils (152)			
Category	Council		
Country Rural (32)	Albury Armidale Dumaresq Ballina Bathurst Bega Valley Blue Mountains Broken Hill Byron Cessnock Clarence Valley Coffs Harbour Dubbo Eurobodalla Great Lakes Goulburn Mulwaree Queanbeyan	Greater Taree Griffith Hawkesbury Kempsey Lismore Maitland Orange Port Macquarie-Hastings Port Stephens Shellharbour Shoalhaven Tamworth Tweed Wagga Wagga Wingecarribee Wollondilly	
Rural (77)	Balranald Bellingen Berrigan Bland Blayney Bogan Bombala Boorowa Bourke Brewarrina Cabonne Carrathool Central Darling Cobar Conargo Coolamon Cooma-Monaro Coonamble Cootamundra Corowa Cowra Deniliquin Dungog Forbes Gilgandra Glen Innes Severn	Gloucester Greater Hume Gundagai Gunnedah Guyra Gwydir Harden Hay Inverell Jerilderie Junee Kiama Kyogle Lachlan Leeton Lithgow Liverpool Plains Lockhart Mid-Western Moree Plains Murray Murrumbidgee Muswellbrook Nambucca Narrabri Narrandera	Narromine Palerang Parkes Oberon Richmond Valley Singleton Snowy River Temora Tenterfield Tumbarumba Tumut Upper Hunter Upper Lachlan Uralla Urana Wakool Walcha Walgett Warren Warrumbungle Weddin Wellington Wentworth Yass Valley Young

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Table 2: County Councils

Table 2: County Councils (14)	
Category	Council
Water (5)	Central Tablelands Goldenfields Water MidCoast Riverina Water Rous
Other (9)	Castlereagh – Macquarie Central Murray Far North Coast Hawkesbury River New England Tablelands Richmond River Southern Slopes Upper Hunter Upper Macquarie

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Determination No. 2- Determination Pursuant to Section 241 of Fees for Councillors and Mayors

Pursuant to s.241 of the Local Government Act 1993, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2015 are determined as follows:

Table 3: Fees for General Purpose and County Councils

Table 3: Fees for General Purpose and County Councils				
Category	Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee	
	Minimum	Maximum	Minimum	Maximum
General Purpose Councils				
Principal City	25,040	36,720	153,200	201,580
Major City	16,690	27,550	35,470	80,260
Metropolitan Major	16,690	27,550	35,470	80,260
Metropolitan Centre	12,520	23,370	26,600	62,090
Metropolitan	8,330	18,380	17,740	40,090
Regional Rural	8,330	18,380	17,740	40,090
Rural	8,330	11,010	8,860	24,030
County Councils				
Water	1,660	9,180	3,550	15,080
Other	1,660	5,490	3,550	10,020

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

Local Government Remuneration Tribunal

The Local Government Remuneration Tribunal

Signed

Dr Robert Lang

Dated: 13 April 2015

4.5 Contract Variations and Finalisation for the period covering January 2015 to April 2015

TRIM REFERENCE: F2007/01410 - D11949898

MANAGER: Robert Fulcher, Manager Contracts & Project Management

AUTHOR: John McCarthy; Team Leader Procurement and Stores

SUMMARY

This paper reports on variations, proposed variations, contract budget adjustments and finalisations to contracts which have exceeded their contract value and are over \$150,000 in value.

The report covers contract variations processed from January to April 2015.

RECOMMENDATION

- 1 That Council receive the Contract Variations report for the period covering January to April 2015.
- 2 That Council note the additional expenditure above resolved estimates for the following contracts that have been approved under relevant delegated authorities of staff:

Contract Title	Contract No	Adjusted Contract Value (Excl GST)	Additional Budget Approval (Excl GST)
Provision of Design Services for Wyong Shire Performing Art Centre	CPA/159128	\$1,742,546.00	\$248,000.00
Provision of Gate Keeping Services Buttonderry Waste Management Facility	CPA/201071	\$882,000.00	\$150,000.00

- 3 That Council approve the additional expenditures requested and increase the resolved contract values accordingly.

BACKGROUND

Contracts entered into by Council are awarded either by Council resolution or under delegated authority. Section 55 of the Local Government Act 1993 requires that Council must invite tenders before entering into a contract with an estimated value greater than \$150,000.00 (excl GST) and section 377 of the Act requires the acceptance of tenders which are required to be invited by Council under the Act to be by Council resolution.

Contracts of an estimated value less than \$150,000.00 (excl GST) are awarded under delegations made by Council to the General Manager or his/her delegate.

Contracts routinely require variations during the course of the contract due to unforeseeable circumstances, changes in design or changes in service demand on the finished product.

All contracts commonly include a contingency sum to cover unforeseen changes. It is generally expressed as a percentage of the contract value, being typically 10% of the contract value, but may vary between 5% and 30% or more depending upon the nature of the contract and the risks, or may be expressed as a specific dollar value.

Council develops contract estimates and risk based contingency sums as accurately as possible to allow the number of works undertaken in an annual program budget to be maximised, but some risk remains that programs may have to be materially curtailed if unforeseen costs exceed these estimates.

In accordance with contract reporting changes approved by Council at the meeting of 14 February 2012, only contract variations that exceed an approved contract value require Council disclosure. The purpose of this report is to make Council aware and to explain the reasons for the variations, where an increase in the approved contract value has been impacted.

THE PROPOSAL

The report for the period covering January to April 2015 advises on the following contracts that have exceeded their contract ceilings.

- CPA/159128 - Provision of Design Services for Wyong Shire Performing Art Centre
- CPA/201071 - Provision of Gate Keeping Services Buttonderry Waste Management Facility

Summary of variations processed between January and April 2015

Total number of variations processed for the reporting period	27
Total number of Contracts impacted	19
Contracts requiring increase to the contract estimate	2
Contracts where current funds are sufficient to complete	17
Significant contracts finalised in the reporting period	0

Attachment 1 provides detailed information on the reasons for the variations.

OPTIONS

The variations reported in Attachment 1 were required to ensure the reported contract could be progressed in a timely and effective manner to deliver best value for Council and ensure compliance with the contract conditions. In each case, the expenditure involved was authorised by staff with relevant delegated authority.

STRATEGIC LINKS

Strategic links for the various contracts were identified in the initial assessment and approval reports for each contract.

FINANCIAL IMPLICATIONS

Increased expenditure is identified in the recommendation with the source of funds detailed in Attachment 1.

PRINCIPLES OF SUSTAINABILITY

This proposal applies good governance improving Council processes by being consistent and demonstrating a sound basis for the variation of contract estimates to ensure better outcomes for the community via appropriate allocation of resources.

CONSULTATION

Consultation has occurred with all Contract Officers responsible for the management of contracts reported in Attachment 1.

GOVERNANCE

These contract variations are reported to Council to ensure compliance with Section 55 of the Local Government Act and Part 7 - Tendering of the Local Government (General) Regulation 2005.

CORPORATE RISKS

This report contributes to the mitigation of the following risks identified in Council's Risk Register:

Identified Risk	Rating	Actions to Mitigate
Budget Control Inadequate budget control that creates significant funding shortfalls leading to an inability to provide priority services. (shorter-term consequence)	Moderate	Reporting of variations that exceed their approved contract estimates.
Legislative Requirements Council non-compliance with legislative requirements leading to penalties, civil claims and/or contractual disputes.	Low	- Reporting of variations that exceed their approved contract estimates. - Local Government Act requirements in relation to Tenders.

CONCLUSION

In accordance with contract reporting changes approved by Council at the meeting of 14 February 2012, only contract variations that exceed an approved contract value require Council disclosure.

ATTACHMENTS

- 1 Contract Variations for the period covering January 2015 to April 2015 D11950089

Contract Title: Provision of Design Services for Wyong Shire Performing Art Centre**Department: Infrastructure & Operations****Unit: Contracts & Project Management Unit**

Contract Number	Date of Council Approval	Contractor	(a) Approved Contract Value	(b) = (a) + Contingency Total Approved Budget	(c) Value of Variations Previously Reported	(d) Value of Variations For Reporting Period	(e) = (c) + (d) Total Value Of Variations	(f) = (a) + (e) Actual Contract Value	Source Of Funds	Expenditure to Date
			\$	\$	\$	\$	\$	\$		\$
CPA/159128	9 December 2009	Tonkin Zulaikha Greer Architects	1,080,746.00	1,188,820.54	413,800.00	248,000.00	661,800.00	1,742,546.00	General Fund Community Centres- Community Building Expansion Works	1,481,813.80
Individual Variations for Reporting Period										
Description					Value	Description				Value
					\$					\$
Variation 4										
Provision of consultancy services by TZG (and their sub consultants) during the construction phase of the Art House to ensure that certification of the completed building to the design can be obtained.					248,000.00					

This contract is 90% complete.

There are many aspects of the functionality and success of the Art House as a performance space that will be critically dependent on the designer and specialist sub consultants that were involved in the design phase continuing to be engaged into the construction phase to be able to certify compliance with the design and its intent. The original engagement of Tonkin Zulaikha Greer (TZG) was only to develop design and tender documentation for construction. It did not include involvement during the construction phase of the project. This variation is based on an estimate of the hours and hourly rates of TZG and the specialist sub consultants needed. At this point in time the actual costs against this variation are on track and it is not expected that any additional funds will be required.

Contract Title: Provision of Gate Keeping Services Buttonderry Waste Management Facility**Department: Property and Economic Development****Unit: Commercial Enterprises**

Contract Number	Date of Council Approval	Contractor	(a) Approved Contract Value	(b) = (a) + Contingency Total Approved Budget	(c) Value of Variations Previously Reported	(d) Value of Variations For Reporting Period	(e) = (c) + (d) Total Value Of Variations	(f) = (a) + (e) Actual Contract Value	Source Of Funds	Expenditure to Date
			\$	\$	\$	\$	\$	\$		\$
CPA/201071	12 Oct 2011	Business Security Management Solutions Pty Ltd	732,000.00 (over 3 years)	732,000.00 (over 3 years)	Nil	150,000.00	150,000.00	882,000.00	Buttonderry Operational Budget	775,254.00
Individual Variations for Reporting Period										
Description					Value	Description				Value
Variation 1					\$					\$
Extension of the current contract for 6 months on existing contract rates.					150,000.00					

This is a period contract that expired on the 5 Dec 2014 after running for 3 years.

Due to the need to get additional financial advice to ensure that new tender documents contained the correct Payment Card Industry Data Security Standard (PCI DSS) compliant information, it was not possible to call tenders at the time of expiry. This advice has subsequently been received and has been incorporated in the new tender.

The new contract has recently been accepted by Council (in April 2015) and has remained with Business Security Management Solutions Pty Ltd.

4.6 Whale Dreamers Festival 2015

TRIM REFERENCE: F2004/06179 - D11959090

MANAGER: Julie Vaughan, Manager

AUTHOR: Ashlee Abbott; Grants and Events Coordinator

SUMMARY

This report provides updated information on the annual Whale Dreamers Festival to be held at the Norah Head Light House on Sunday 5 July 2015.

RECOMMENDATION

- 1 ***That Council receive the report on Whale Dreamers Festival 2015.***
- 2 ***That Council investigate the option to include Whale Dreamers Festival as part of the events list managed by Greater Toukley Vision.***

BACKGROUND

At its meeting on 23 March 2015, Council:

"RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor WEBSTER:

- 285/15 *That Council note with concern that 2015 will be the last year of the Whale Dreamer's Festival being managed by the current steering committee and that this may result in the highly successful Whale Dreamer's Festival being forced to close.*
- 286/15 *That Council thank and congratulate the current Steering Committee for its outstanding commitment and dedication to this highly successful event which promotes whale conservation while exposing the insidious impacts of whaling.*
- 287/15 *That Council recognise this event has now become the Coasts' premier environmental event that demonstrates Councils' and indeed the wider communities commitment to our local marine environment.*
- 288/15 *That Council request the General Manager to provide a progress report on the coordination of the 2015 event & what Council assistance is currently being provided, further what Council in partnership with the community & local environmental groups can do to ensure the continuation of this highly successful community and environmental event along with other community events."*

This report relates to item 288/15

Planning for the 2015 Whale Dreamers Festival 10th anniversary event at Norah Head is well underway and event organisers report they are on track to produce another successful event with an expected increase on the 8,000 attendees for 2014.

The event is scheduled for Sunday 5 July, from 10.00am to 2.00pm, within the grounds of the Norah Head Lighthouse. The event will feature an array of entertainment, activities, talks, information and displays plus the opportunity to witness the annual whale migration as these majestic creatures head north to breed in the warmer waters.

Organisers have applied through Council's Councillor Improvement Grants program for assistance with traffic management and waste/recycling services for the 2015 Festival and Council staff will continue to provide assistance to ensure this unique event continues to prosper and attract a wide range of visitors to the Shire.

Over the life of the Whale Dreamers Festival Council staff have provided both practical support and specialist advice as required, under a coordinated approach from Council's Events and Grants Coordinator. Assistance has ranged from significant financial support through the Community Grants Program through to practical support with media, marketing and promotion, waste and recycling services, traffic management, providing links with local organisations and services, and the development of relevant plans and approvals including a five year Development Application for the event.

CURRENT SITUATION AND ANALYSIS

The current Whale Dreamers Festival Steering Committee have indicated that they are not willing to continue running the practical management of the Festival in 2016 and beyond. Council recognizes the significant voluntary contribution made to date by the current organisers and notes their desire for the Festival to continue under the guidance of a suitable environmental organization.

Current estimates indicate that the event requires approximately \$8,000.00 per annum to operate and over the past five years Council has contributed annually between \$2,000.00 and \$5,000.00 through Council's Community Grants Program to assist with funding the event.

A meeting was held between Council staff and the current organising committee and the following options were presented for consideration;

- An existing local environmental organization to take over management of the Festival (at present it is uncertain if a group with the skills, expertise and desire exists).
- An event organizing company to take over management of the Festival. Again no certainty there would be interest and that option could degrade the environmental focus of the event to date.
- The Norah Head Lighthouse Trust to take over management of the Festival. There is no indication they would be willing or have the skills and expertise.
- Council to take over management of the Festival. This option would require sufficient human and financial resourcing which are currently not allocated with 2015/16 Service Unit Business Plans (SUBPs).

- Greater Toukley Vision (GTV) to take over the coordination of the Festival with support from other interested stakeholders (staff are currently having conversations with GTV to gauge their level of interest). This would appear the most practical and sustainable option. A key role of GTV is to arrange, manage and promote events within the Toukley Town Centre and immediate environs (which includes Norah Head). GTV also receive annual funding from Council to develop and deliver events and a negotiated agreement with Council to have the Whale Dreamers Festival listed in the Town Centre Agreement would provide a funding source in the immediate future while more sustainable funding options are developed.

As a result of the stakeholder meeting the Whale Dreamers committee have agreed on the following;

- Due to the workloads of the 2015 event the committee are not in a position to make any long term decisions about the future of the festival until August 2015.
- The committee agree that in its current state the committee are unable to continue running the festival (past 2015) with the two main impediments being;
 - a practical operating/organizing structure
 - ongoing revenue/income that will ensure long term financial sustainability
- The committee is supportive of Council investigating further the below option;
 - Greater Toukley Vision (GTV) to take over the coordination of the Festival with support from other interested stakeholders as part of a committee, on the condition that the founding Whale Dreamers committee members would be given first option to be part of the committee.
- The committee expressed concerns about the ongoing integrity of the festival if no founding members chose to remain involved. Therefore it was agreed should this be the case the option to cease the Whale dreamers Festival in its current form should be at the discretion of the founding committee.

COUNCILS ONGOING COMMITMENT TO FESTIVALS AND EVENTS

Council currently provides support to numerous community events through a variety of measures:

- We provide specialist advice and practical organizing assistance from qualified and experienced staff.
- We have developed a comprehensive Event Management Guide and a guide to delivering sustainable events.
- We promote events and assist with event publicity through a dedicated events component of Council's website plus generalised media releases and direct radio and print media articles.
- We provide a range of practical support such as waste services and traffic management.
- We manage and maintain numerous physical spaces to ensure events can be staged in suitable and accessible locations.
- We provide financial support through numerous grant and sponsorship programs.

Over the previous twelve months Council has provided a high degree of practical support to 12 major community events/festivals that have reached over 55,000 people. We have also financially assisted 17 events through our community grants and sponsorship programs. This does not include events directly delivered by Council or Town Centre Management authorities as well as provision of advice to numerous other community events and festivals.

Council recognizes the social and economic benefit that events and festivals provide our local economy and community and will continue to provide a high level of assistance to help establish new and sustain existing events.

ATTACHMENTS

Nil

4.7 Consideration of Submissions - Draft Wyong Shire Council 2015-2019 Strategic Plan

TRIM REFERENCE: F2014/00796 - D11953001

MANAGER: Stephen Naven, Chief Financial Officer

AUTHOR: Kathleen Morris; Manager

SUMMARY

This report provides for Council's consideration details of submissions made during the public exhibition of the Wyong Shire Council 2015-2019 Strategic Plan prior to finalisation and adoption of the plan.

RECOMMENDATION

- 1 That Council note that the draft Wyong Shire Council 2015-2019 Strategic Plan was publicly exhibited from 27 April to 25 May 2015.**
- 2 That Council receive submissions made by the community following that public exhibition, as detailed in this report.**
- 3 That Council consider those submissions, as required by Chapter 13 Part 2 of the Local Government Act 1993.**
- 4 That Council note and endorse the amendments recommended by Council staff in this report.**

BACKGROUND

At its meeting held on 22 April 2015 Council unanimously resolved:

- “391/15 That Council adopt the Draft Wyong Shire Council Strategic Plan 2015-2019 (the Draft Plan) for public exhibition.
- 392/15 That Council receive submissions from the community and interested groups or stakeholders concerning the Draft Strategic Plan for consideration and possible inclusion in the final plan to be adopted by Council in June 2015.
- 393/15 That Council authorise the General Manager to make appropriate corrections in the Draft Strategic Plan to eliminate numerical inconsistencies and typing errors.”

The draft Plan was exhibited for a period of 28 days from 27 April to 25 May 2015. Exhibition included:

- A series of advertisements in local print media, including Council's Shirewide ad, Mayoral column, Rural Grapevine and Wyong Regional Chronicle
- Advertisements on local radio
- Media release and an editorial in the Central Coast Express

4.7 Consideration of Submissions - Draft Wyong Shire Council 2015-2019 Strategic Plan (contd)

- Information in Your Shire newsletter – issued to 49,428 ratepayers
- Information in Rates Information Brochures – issued to 59,703 ratepayers
- Release of summary document to libraries, care and education centres and depots
- Postcards provided to field staff to hand out to residents
- Item in Council E-news (May)
- Exhibition at Council's civic centre, depots and libraries
- Electronic exhibition of the document on Councils website (including via Consultation Hub)
- Social media updates through Facebook and Twitter
- Community Ward forums

CURRENT STATUS

A total of 14 submissions were received, as summarised below.

ID	Strat Plan section	Strat Plan Page no	Submission detail	Staff Recommendation
1	6	265	IO.85 and IO.106 - Seeking clarity on what these two projects involve. Will the safety issues be addressed as part of these works?	<i>No change to the Plan</i>
2	3	55	Requesting information on the airport, stating residents do not support the project and asking for information about community consultation, requesting Council focus on essential services.	<i>No change to the Plan</i>
3	3	50	Objecting to the inclusion of only one initiative to support CSP objective 4. Requesting Council educate and prepare people for future technology and support of small business start-up. Supporting works focused on the clean up the Tuggerah Lakes.	<i>No change to the Plan</i>
4	6	295	IO.150 - Requesting Council extend the shared pathway from Mannering Park to Chain Valley Bay along the foreshore.	<i>No change to the Plan</i>
5	3		Requesting road upgrade, sealing and traffic calming on Lakedge Avenue, Berkeley Vale to reduce noise and slow vehicles down.	<i>No change to the Plan</i>
6	3	39,40	Supporting road upgrade and traffic calming on Murrawal and Kilpa Roads.	<i>No change to the Plan</i>
7	3		Requesting environmentally sustainable and culturally responsible tourism in Wyong Shire.	<i>No change to the Plan</i>

ID	Strat Plan section	Strat Plan Page no	Submission detail	Staff Recommendation
8	5	235	Requesting A3 printing and copying (colour and black and white) be available at the same price (ie \$0.40 / page for black and white and \$2.50 / page for colour) to align with A4 charges. Also, reservations for patrons under 18 years be free.	<i>No change to the Plan</i>
9			Opposing to the Plan as it fails to demonstrate in any real terms the reasons for such a strategy to the majority of the stakeholders within the Shire	<i>No change to the Plan</i>
10			Urging continuation of service levels for local parks, community initiatives and renewal and maintenance of the public domain. Requesting information on various works. Expressing disappointment at recent ward forums. Extending an open invitation to attend Association monthly meetings to discuss local issues.	<i>No change to the Plan</i>
11	5	216	Objecting to change in age range for fee increase from 0-2 to 0-3 years old. Requesting greater investment in care and education centres.	<i>No change to the Plan</i>
12			Supporting "Transforming the Central Coast" campaign, requesting information around specific works and projects.	<i>No change to the Plan</i>
13			Requesting Council regulate beaches to ensure dogs are not in restricted areas.	<i>No change to the Plan</i>
14	5		Requesting information on administration costs and that Councillor contact details be provided on rates notices.	<i>No change to the Plan</i>

Council may, in its consideration of these submissions determine to note any particular issue as being a consideration for staff to take up during the course of normal operational activity.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

The Wyong Shire Council Strategic Plan is aligned to the Community Strategic Plan.

Long term Financial Strategy

The draft Long Term Financial Plan is aligned to the objectives of the Community Strategic Plan.

Asset Management Strategy

The draft Asset Management Strategy is aligned to the objectives of the Community Strategic Plan.

Workforce Management Strategy

The draft Workforce Management Strategy is aligned to the objectives of the Community Strategic Plan.

Budget Impact

The budget impacts of the Community Strategic Plan are incorporated into Council's Long Term Financial Planning.

CONSULTATION

Community consultation was in accordance with the approved Communications Plan presented to Council on 22 April 2015. This engagement and all submissions received during the public exhibition period are the subject of this report.

In addition to the Community consultation extensive consultation was undertaken with Councillors, senior management, managers and staff for the formation of the draft Plan.

GOVERNANCE AND POLICY IMPLICATIONS

The exhibition of the Wyong Shire Council Strategic Plan is an important step in ensuring good governance based on the integrated planning framework. The integrated planning framework provides an additional avenue for transparency and community input into Council detailed corporate planning.

MATERIAL RISKS AND ISSUES

The exhibition of the Plan and community consultation reduces corporate risks by ensuring alignment with the community needs. At the same time, careful review of all submissions is required to ensure that final decisions give preference to the overall community good when weighting up any advantages arising from suggestions made by individual submissions.

CONCLUSION

Council has exhibited the draft Plan in accordance with the requirements of the Act.

Submissions have been analysed and staff recommendations made against them.

ATTACHMENTS

1	WSC SP 2015-19 - Submission 1	D11966539
2	WSC SP 2015-19 - Submission 2	D11966567
3	WSC SP 2015-19 - Submission 3	D11966576
4	WSC SP 2015-19 - Submission 4	D11966594
5	WSC SP 2015-19 - Submission 5	D11966609
6	WSC SP 2015-19 - Submission 6	D11966618
7	WSC SP 2015-19 - Submission 7	D11966636
8	WSC SP 2015-19 - Submission 8	D11966685
9	WSC SP 2015-19 - Submission 9	D11966720
10	WSC SP 2015-19 - Submission 10	D11966730
11	WSC SP 2015-19 - Submission 11	D11966732
12	WSC SP 2015-19 - Submission 12	D11966736
13	WSC SP 2015-19 - Submission 13	D11966743
14	WSC SP 2015-19 - Submission 14	D11966747

Submission 1

-----Original Message-----

From: [REDACTED]
Sent: Thursday, 7 May 2015 8:45 AM
To: [REDACTED]

Cc: [REDACTED]
Subject: Re: Fwd: F2014/00795 Draft Wyong Shire Council Strategic Plan 2015-2019

Hi all (especially Peter Murray of Wyong council),

I have looked at the draft for Section 6, Capital Works Location Maps, and of particular concern to me is the following:

IO.85 refers to traffic calming on Murrawal Road, which is great.
IO.106 simply refers to road upgrade on Kilpa Road. This is worrying.

From the residents perspective, we have worked together over many months to achieve safer outcomes on both Murrawal and Kilpa roads. We are of a mind that the two roads affect each other, in terms of traffic routes and speeds, and that we are all equally entitled to live safely in our homes.

Peter - can you confirm if steps are being taken to slow the traffic on Kilpa Road, or is it simply an upgrade? We have been assured by council, throughout the process of petitioning, negotiating and lobbying for slower traffic and safer homes, that both Murrawal and Kilpa Roads were to have traffic calming infrastructure installed.

Why has this not been stipulated?

Sincerely,

[REDACTED]

Submission 2

7.001.14 Complete stage 1 Central Coast Regional Airport Planning

Why is this hidden away with no costing put in place, no maps showing exactly where etc?

The residents have not given you the right to even research the provision of an airport. This is not something council should be doing. It is a State Government matter. I have not spoken with any resident who wishes this action to continue. Nobody gave you the mandate to build an airport.

Could you please get back to what you should be doing. Roads, rubbish and recreation and leave the airport to the proper authorities instead of this posturing and grandstanding about something that is just not needed in this area. Badgeries and Belmont Airports will be more than enough to service this area .

Civil Aviation would never give permission for this to happen in our shire.

This appears to be a sneaky way of getting an airport that the constituents have not agreed to have built.

Where is the specific community consultation regarding the airport?

Submission 3

Regarding your CSP Objective: 4 "Educated, innovative, creative communities" I see just one initiative, namely:

CRS.01 Enclose porch / entry way of the Care and Education Centre, Kanwal Community Partnerships and Planning \$24,000

I'm sorry but this "enclose porch for \$24,000" is a PATHETIC response to creating educated, innovated and creative communities. Totally off the mark and shows a complete lack of understanding of this issue. If we do not face the oncoming future as an educated, innovative and creative community, then our future will become trash, trashed by those who DO take up this challenge. Here are some ideas to assist you:

1. We need to educate and prepare people for the "Sharing Economy", where everyone shares their assets in return for income - such as their car (Uber, Lyft), their home (Airbnb) or their time (Airtasker). People who are working in the traditional taxi industry or hotel industry will find their jobs being supplanted by those innovative people who have ramped themselves up to become fully engaged in the "Sharing Economy".

Note that more than two thirds of Aussies would like to make extra money from sharing economy sites such as Uber, Airtasker and Airbnb according to a new study called the The Future of Work Research Monitor January 2015 (google it for more).

2. We need to inspire people that they can start their own business that can reach a billion people in just a few months, using the power of a tsunami of new resources such as Crowdfunding, Social Media marketing, Data storage on the cloud, Services available on the cloud and Software packages on the cloud.

3. We need to educate people in all the exciting possibilities and in what our future will be like, including Wearable Medical Monitoring devices and instant data from everywhere via the "internet of things".

ACTION #1: I suggest the Council starts with your Libraries. Put up posters about all these near-future things listed above. Create a special section of books and magazines on future technologies and innovations.

ACTION #2: I suggest the Council arranges a regular series of future-oriented talks by technologists and futurists - [REDACTED].

ACTION #3: Erect huge screen displays in one or two locations in the Shire which you see as emerging innovation hubs, with video clips of 3D printers, self-drive cars, wearable medical devices, crowdfunding websites, sharing economy websites, etc etc

ACTION #4: Add a section on your council website, called Preparing for the Future, where you have links to innovations and interesting talks like TED talks, etc

ACTION #5: Engage someone that can assist you with all the above. I'm not saying this to put myself forward, there are many other people far better qualified than me.

The above suggestions are also highly relevant to your CSP Objective 7: Strong business sector and employment since we will fail on this objective in the near future if we do not take steps to become a more educated, innovative and creative community.

Regarding your Estuary Management Program and Tuggerah Lake initiatives, I fully support your initiatives like:

- strategies, lake monitoring, reporting, communication and education

Lake Dredging and Wrack Harvesting

- dredging as required, regular operation of wrack harvester to


improve circulation and improve amenity

Lake Operations

- catchment maintenance activities, including Gross Pollutant Trap (GPT), streambank,

saltmarsh and wetland maintenance and construction / upgrades

These will help clean up the Tuggerah Lakes and make Wyong Shire a more pleasant place to live in and attract investments to the area in preference to other competing regions.

Thanks for listening, 

Submission 4

Section 6 - Capital Works Location Maps - Page 295 Item I.O.150 Shared Pathway program on Griffith Street.

The Mannering Park Precinct Committee has been actively campaigning since 2010 to progress the shared pathway from Mannering Park to Chain Valley Bay.

The community's preference has been to follow the lake, utilising the foreshore reserve.

During this period the Precinct has received the unqualified support for our lake fore shore proposal from our Federal MP, our State MP, councillors, the community, residents of Chain Valley Bay and the high school P&C's at Munmorah.

The only objection has been from [REDACTED] who had believed that they owned all land in front of the Vales Point Power Station to the lake foreshore. It was only through the Precinct actively pursuing information that they proved the foreshore reserve extended along the lake foreshore from Mannering Park to Chain Valley Bay [REDACTED].

The Precinct has also campaigned against [REDACTED] to have this foreshore reserve rezoned from RE2 to SP1, which would have prevented access for our shared pathway. Following representation to the state government in 2013 we were able to have this rezoning over turned in early 2014. This change in zoning finally allowed the Precinct to continue to push for the foreshore route of the shared pathway.

The Precinct had previously mapped out the preferred route, received a budget price for the bridge to span [REDACTED], done preliminary budgets and submitted this information to council for their information and utilisation.

By extending the existing shared pathway route up Griffith Street it would appear that council may be ignoring the wishes of so many community, council and government representatives and pursuing the longer, more expensive and more dangerous route to Chain Valley Bay, via Ruttleys Road.

I would ask that if the council, by extending the existing shared pathway along Griffith Street, intends to ultimately use the Ruttleys Road route to Chain Valley Bay, that they stop and use the proposed funds to push ahead with the safer and most popular route, which is along the lake foreshore.

Submission 5

Road Upgrade and Road Sealing. Lakedge Ave Berkeley Vale is the BUSIEST road in Berkeley Vale and is in a poor state. It is a 50KM/Hr road and most cars travel 60Km or above. The road is very busy and creates untenable noise conditions into all residential dwellings. Many children use this road to gain access to the Lake and therefore reducing traffic and slowing vehicles down should be on the agenda. There is State Government legislation (The NSW Road Noise Policy , <http://www.epa.nsw.gov.au/resources/noise/2011236nswroadnoisepolicy.pdf>) that Council needs to comply with to reduce noise from roads and traffic in residential areas. Further studies should be considered on Lakedge Ave to reduce traffic noise and slow traffic down.

Is Wyong Council going to upgrade this Road with a suitable road surface to reduce noise into residential dwellings? Is Wyong Council going to consider installing traffic devices to slow vehicles down?

Submission 6

F2014/00795 Draft Wyong Shire Council Strategic Plan 2015-2019

Reference: Murrawal and Kilpa road upgrade and traffic calming.

I throughly support Councils objectives to spend public funds to upgrade these roads for saftey.

Thank you

██████████

Submission 7

This is a good site <http://www.ecotourism.org.au/>

To inspire environmentally sustainable and culturally responsible tourism in Wyong Shire and encourage Ecodollars \$\$\$\$

"Ecotourism is ecologically sustainable tourism with a primary focus on experiencing natural areas that fosters environmental and cultural understanding, appreciation and conservation".

Submission 8

From: [REDACTED]
Sent: Wednesday, 20 May 2015 4:29 PM
To: [REDACTED]
Subject: proposed fees and charges for 2015/16

[REDACTED] would like to respectfully suggest that colour copying and printing in A3 size be the same price. We would like to recommend that A3 colour should be \$2.50 per page, for either photocopying or printing. We would also like to recommend that A3 B&W copying and printing be the same price and that this price should be 40c per page, which is double the price of A4. A4 copies are the same price, so A3 copies should also be the same price. We use the same model machine for both copying and printing. There is no difference in quality between printing and photocopying. It is very difficult to justify such price variations to the public.

In the interests of increasing and improving literacy, we would also like to suggest that reservations for patrons under 18 years be free. Families with a number of children find that reservation fees become prohibitive and they stop their children from obtaining material from other branches.

We think that the sale of up to 3 items of discarded stock for \$3.40 is a very reasonable price.

Regards, [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

Submission 9

FORWARD

I begin this submission by alerting the approving authorities that I am neither a left wing Greenie, anti development nor member of any Political Party with a vested interest, as demonstrated by recent and current I.C.A.C. inquiries throughout the Central Coast.

Development is an integral part of going forward, yet nothing in this Draft Strategic Plan 2015-2019 shows forward or sustainable planning for a region that has fallen behind in basic infrastructure for the existing population.

Other than opening the region to further housing estates, Chinese Theme Parks, Rev Head Raceways or a political dream of a regional Airport, of which some are apparently not part of this Strategy, this strategy indicates that the approval authorities have little concern for catching up on the \$30 Million backlog of infrastructure after many years of mismanagement and neglect.

I am although a long term Social and Environmental Advocate with a conscience and understanding for long term planning to be both sustainable and leaving as minimal footprint on Mother Earth as possible.

I speak from over three decades of volunteering for Environmental and Social, NGO's and Not for Profit Organisations.

I do not shy from the fact that I have also opposed many major developments proposed by individual developers and Government Authorities. I have sat on Government panels, invited by Ministers and stood before Commissions of Inquiry and many inquiries into over development of regions and the understanding of the externalities and impacts on surrounding areas.

Developments that have no understanding, nor concern for the ambiance of a region and are a blight and festering Melanoma that will impact on the region for generations to come.

I have no trust for the process of proposed strategies or developments when the last to hear of such processes are generally the stakeholders. Leaving little time to respond to daunting proposals set by the vested interests of Government Departments and Local Governments, whilst trying to comprehend the gravity of such ambiguous claims and nothing more than ticking the boxes for legal reasons.

I oppose the Wyong Shire Council's Draft Strategic Plan 2015-2019 on the following findings and the failure of Council to demonstrate in any real terms the reasons for such a Strategy to the majority of the stakeholders within the shire.

18 May 2015

THE DRAFT STRATEGIC PLAN 2015-2019:

The Draft Strategic Plan 2015-2019 has 290 pages of information, statistics and estimated costs for the implementation of the Plan. It highlights proposals in many of the suburb in the Wyong Shire and has effectively stated that some 2000 residents, approximately 1.25% of the current 160,000 residents or ratepayers have been surveyed.

Council has held three Community Forums on the Draft Strategy.

- *May 7 A&B WARDS with approximately 25 residents attending with a maximum of two questions per attendee.*
- *May 12 A Ward only, with approximately 24 residents attending, also allowing a maximum of two questions per attendee.*
- *May 14 B Ward only (at the time of writing this submission the meeting had not been held).*

Other than the Community's downloading of those 290 pages including seven documents, reading & comprehending them and consequently writing their own submission, these are the only forms of Community Consultation for the most important strategy on the region's future.

Wyong Council's own findings will indicate that the average age group attending the Ward Forums are in the 60-69 year old category. Therefore the Forums have effectively catered for a select age group of the population and the opinions on the proposed Strategy for the majority of the population are not understood.

As Councillors will make any final decision on development in the shire, I call on each Councillor of Wyong Council to disclose their credentials on their individual abilities to confidently approve these unsustainable developments as proposed in this Draft Strategic Plan 2015-2019.

After attending two of the three Forums and noting that only three councillors attended them as a total. I do not believe that all the Councillors are in a position to not only understand the community's concerns, yet to make a valued judgement on the Strategy.

2.

It was disclosed by Steven Maven at both Forums that all projects in the Strategy were.. Quote "fully funded"Unquote. Yet when examining the Draft Strategy there is a shortfall of some \$2.5 Billion requiring both State and Federal funding. This is either a false declaration or an attempt to mislead the community?

PROPOSED POPULATION INCREASES:

The Draft Strategy proposes an increase in population for the Northern Lakes area to be a further 53.69% over the next two decades. Much higher than any other region, even though the density of population is already equivalent to most other regions.

Proposed population increases to other regions are as follows...

- Orimbah 11.25%*
- South Lakes Region 6.09%*
- Budgewoi/San Remo 10.06%*
- Toukley 24.72%*

Council's own statistics indicate that the population of both Lake Munmorah and Chain Valley Bay (7254) is more than that of Warnervale & Charmhaven combined.

That the population of Gwandalan & Summerland Point (5383) is equivalent to Tuggerah, Madi, Chittaway Point and Tocoma South combined.

That the population of San Remo & Doyalson (5313) is nearly as much as The Entrance & North Entrance combined.

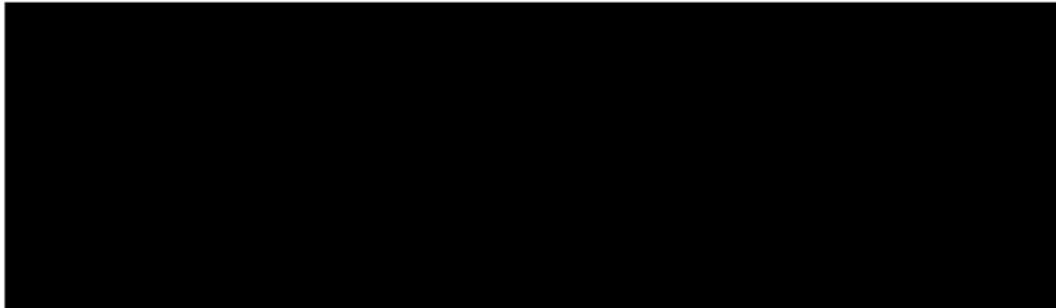
Therefore any argument for a balance in population throughout the entire shire is totally unfounded.

3.

COMMUNITY CONSULTATION:

With the subsequent forced closure of many of the Community Precinct Committees in the region, due to lack of Council support. I object to faceless bureaucrats and Government Departments, including Wyong Council having already supported this draft strategy through the R.E.D.E.S. Program, (Regional Development Australia Central Coast, in partnership with the Department of Industry and Investment, Premier's Department and Gosford & Wyong Councils') all of whom are dependent on further development for their existence and therefore have a Conflict of Interest.

Further to my concerns is the former Coalition's Growth Plan for the Central Coast which also happens to support this Draft Strategic Plan 2015-2019, that quotes to "invest \$2.7 million to develop new local skills and a job centre on the Central Coast, including \$2 million to develop stage 2 of the Central Coast Group Training, local skills and job incubator" unquote.



**MASTERPLANNING OF THE NEW INFRASTRUCTURE IN LAKE
MUNMORAH:**

Earmarked by a seven year old strategy, the Central Coast Regional Development Strategy 2008 and the North Wyong Structure Plan 2012 for a higher population growth. The Draft Plan has little information for the community and or stakeholders to consider the finer details of all the proposals and how they will impact on their region.

4.

The Draft Strategic Plan has proposed for the northern part of "A" ward the following...

- **A master plan for Lake Munmorah on future developments.**
- **A proposed extra 20,000 dwellings which will comprise some 37,400 extra residents. (approx. 1.8 people per dwelling) from these figures under the North Wyong Structure Plan.**
- **A proposed 1700 dwelling Darkinjung housing estate and a undisclosed 45 hectares of employment land including a further undisclosed commercial precinct, just north of Chain Valley Bay north.**
- **Carters road extensions to both Chain Valley Bay north & south.**
- **A link road between Chain Valley Bay north and Gwandalan and Summerland point.**
- **A Tafe facility in Carters road within the school precinct,**
- **A northern hub for Lake Munmorah,**
- **Birdie Beach Coastal facility.(a proposal that Council knowingly has already been refused by National Parks) yet still exists in this Strategy.**
- **Upgrades to MAJOR LOCAL ROADS (how about the streets and minor roads).**

THE LAKE MUNMORAH MASTER PLAN:

This plan contains NO information on locations and types of proposed developments. If they fit within the land classifications or like the Woolworths development, will need re-zoning to occur.

Woolworths themselves exposed Council's inability to control and manage DA approvals when Woolworths blatantly ignored approval agreements to supply a regional bus service & install a shared pathway between the Woolworths development and the Lake Munmorah School Precinct along the Highway.

5.

Many of the proposed developments and associated infrastructure in this Strategy are unfunded with Council requiring Government partnerships and or funding to carry out land acquisitions for Stage 1, without any information of how many more stages will be envisaged.

Approving and or supporting such dreams will have fundamental impacts on all aspects of infrastructure for the region, including roads and guttering which are not on Council's agenda for the existing suburbs for the next decade at least. Schools & Transport including access improvements at Wyee station. Water & Sewage, Electricity supply, Stormwater controls, Hospitals General Practitioners and nursing staff. The list grows as we seriously look at the future for Lake Munmorah and surrounding suburbs.

For several decades, Lake Munmorah and the Northern Lakes region have been neglected and effectively pillaged with monies that should have been spent on vital infrastructure being relocated to the Entrance and North Entrance.

Section 94 Contributions that go into internal revenue instead of being spent in the immediate region as compensation for those individual development impacts. Profits generated by Canton Beach & Budgewoi Holiday Parks also being spent in other wards and suburbs.

Effectively this Strategy is a blatant attempt to dump Council's and other Government Authorities wishes onto a region that needs immediate attention to all aspects of sustainable living, plus acknowledgement of fragile Fauna and flora of the region that has been continually decimated and neglected for decades.

NO details, therefore NO support.

6.**PROPOSED 20,000 EXTRA DWELLINGS:**

There is no indication other than the Darkinjung Land Council proposals that indicates where the extra 20,000 dwellings will be constructed, what density, size of blocks, style of constructions or infrastructure to support such a proposal. No figures on increased traffic generated, as we can assume at least a further 40,000 extra vehicles on local roads

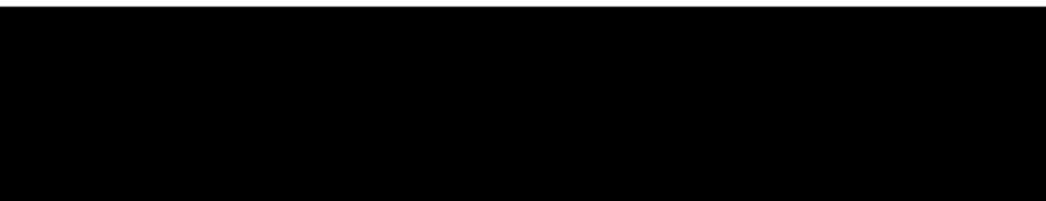
The figure relating to the number of extra residents is false and misleading and designed to disguise the total number of proposed new residents (37,400).

NO details, therefore NO support.

DARKINJUNG LAND COUNCIL HOUSING AND COMMERCIAL ESTATES:

The Darkinjung Land Council proposal does not have any details on their HOUSING, EMPLOYMENT or COMMERCIAL developments and therefore we can only assume Industrial Estates and further Shopping Centres, of which we already have too many.

Not one individual development application should be looked upon in total isolation. It is the cumulative impacts & externalities impacting on both the natural environment and existing built environment that needs greater support than the envisaged new developments.



No details, therefore NO support.

7.

CARTERS RD. EXTENSION & LINK RD. TO SUMMERLAND POINT:

The proposal plays on the threat of further devastating fires in the region and fails to identify that such extensions and linkages will open the flood gates and make it easier for developers to propose further development.

Catherine Hill Bay may not be in the Wyong Shire, although it is only some nine minutes drive from these proposed massive developments. If anyone with a skerrick of planning experience can honestly say that the Catherine Hill Bay proposals are good for the long term planning for the region, then they need to go back to kindergarten planning classes.

Suggesting that environmental offsets are the answer to the loss of aesthetics, destruction of bushland, degradation of native fauna and flora plus their habitats and the interruption of fauna corridors, is no way to manage our unique region.

Once again NO detail and once again I oppose the Strategy.

TAFE FACILITY in Carters Rd.:

The school precinct in Lake Munmorah is already earmarked for further school development and has very little opportunity to be totally sustainable. Without details of this proposal it is impossible for anyone to agree or disagree with this proposal.

Until further details are disclosed, I have no other option than to oppose this proposal within the Strategy.

THE NORTHERN HUBB FOR LAKE MUNMORAH:

This is nothing more than window dressing or disguising the fact that Lake Munmorah and surrounding suburbs will need Local Government, if not State Government offices in the area to accommodate the projected massive development in the region.

8.

It has taken me over twelve months, since the previous round of Forums to get a straight answer out of Council officers, to exactly what this proposal was.

Nothing more than all authorities seeing the need for such departments being part of this community due to their outrageous proposals.

NO details, NO support.

BIRDIE BEACH COASTAL FACILITY:

Again nothing more than a Councillor's whim that had no chance of approval, as National Parks & Wildlife, as with the community, don't want over development to destroy the Conservation Area.

The reduction of drowning in the region would be well served by the better education program for rock fishermen and has nothing to do with Surf Life Saving needs, leaving a greater footprint on this precious environmental region.

Along with the National Parks AND Wildlife Service, I oppose this proposal.

UPGRADES TO MAJOR LOCAL ROADS:

This Strategy suggests that only MAJOR ROADS will be considered for construction or refurbishment. The community elected to have increases in Council rates to catch up with a backlog of local road defects and infrastructure improvements. I cannot approve of Major Road works that effectively ignore the local roads in a Draft Strategy that is bias towards further development and ignores existing local issues.

Major road development is catering to the needs of proposed unsustainable housing, industrial and commercial developments, therefore I oppose such improvements.

9.

IN CONCLUSION:



We have NO mention of how this draft will cater for the existing 32% of the community who have a disability, mobility or aging issue. That is some 51,200 people at this time.

There is NO indication in this strategy of Wyong Council's & State Government's obligation to a Disability Inclusion Plan due by 2017 (yet this strategy extends to 2019) under the new N.S.W. Disability Inclusion Act 2014

No mention of access to Wye station for the extra tens of thousands of residents who will have an issue, let alone the existing residents who are Disabled, have mobility issues or are aging..

If council can't construct a simple beach project that excluded that 32% of the local community at Lake Munmorah without its disintegrating after the first storm that hit the area, how can we trust them to come up with a development strategy for the entire ward.

Wyong council approved the Woolworths development after a nine year land rezoning and DA process that now has destroyed several local shops along with the owners & their families. The development was also sold only months after it opening to a overseas consortium, so much for good Strategic Planning.

We have a former proposed Coalition media release on the Growth Plan for the Central Coast stating "to invest \$ 2.7 million into a new local skills and job centre on the Central Coast... Including \$2 million to develop stage 2 of the Central Coast Group Training, local skills and job incubator".

We have a suggestion that a Councillor, if not others, who effectively have the final decision on the approval of this Draft Strategic Plan, having a perceived conflict of interest.

10.

In my opinion this process has failed to make contact with the majority of stakeholders. It has failed to inform the community on further details of proposed developments and any impacts that could be perceived, due to these unsustainable proposals.

The strategy's and Council officer's figures on cost and population growth for proposed developments is not only deliberately misleading, they are totally incorrect.

None of the Strategy identifies the need to catch up with the backlog of infrastructure maintenance that is needed today. It ignores the fact of many aspects of a complete and sustainable region for the political whim of a few.

It does not mention the costs, impacts and externalities of proposed developments such as an Airport, Motor Vehicle Racing facility and theme parks, added to the 20,000 extra homes, industrial estates and commercial facilities.

In fact what is proposed is the construction of a whole new city in the "A" Ward, which has very few current stakeholders knowing very little, if anything about what is proposed.

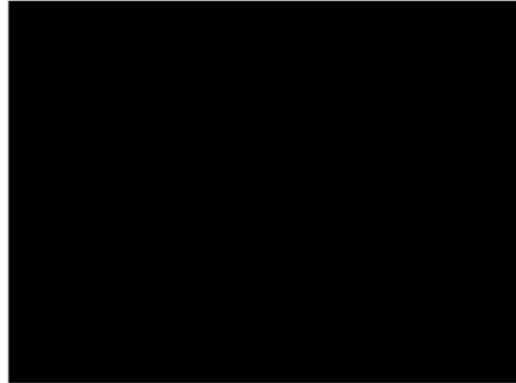
There is nothing in this Strategy that is any more than the legal ticking of boxes as required for a decision that has already been made by those faceless bureaucrats and departments, well before the community has had a chance to say yes or no.

I totally oppose the process, the lack of information, the false & misleading interpretations and the perceived Conflicts of Interest by many within the approval process.

I took the time to submit documentation to the Draft 2013-2017 Strategic Plan on 21-4-2014, where I raised many similar concerns that also fell on deaf ears.

I believe it is now time to wage a concerted community information program to alert the current stakeholders of the Wyong Shire to the misleading and environmentally/socially destructive Draft Strategic Plan 2015-2019.

11.



CC: Central Coast Express Advocate.

The Hon Paul Toole MP Minister for Local Government.

The Hon Mike Baird MP NSW Premier.

The Hon Yasmin Catley MP Member for Swansea.

*The Hon David Harris MP Minister for Wyong, Shadow Minister for
Regional Planning and the Central Coast.*

The Hon Rob Stokes MP Minister for Planning.

Submission 10



**Norah Head Ratepayers, Residents & Coastcare
Association Inc.**

PO Box 166
Toukley. 2263

Tel: (02) 4397 5119

President.
Secretary.
Treasurer.



The General Manager
Wyong Shire Council
PO Box 20
WYONG NSW 2259

23rd May 2015

Dear Sir

Draft Strategic/Operational Plan 2015/16

Thank you for the opportunity to comment on Council's draft Plan which the Association must congratulate Council on the comprehensive nature of the exhibited documents.

Last year I commented on the ambitious program Council was setting itself and the same certainly applies again this year. The Association notes items listed for Norah Head. The Association is confident Council will achieve its planned program for the coming year.

I will, however, raise the following items for Council's consideration.

Service Delivery

This is an item which the Association raises each year. Whilst it is not completely clear to us we would urge Council to continue the same level of service delivery that it has done so in the past. The Council's assurances of that would be appreciated. Providing a high standard of amenity in the local parks, supporting local community initiatives (e.g. Coastcare) and continual renewal and maintenance of the public domain are most important to our local community.

Victoria Street Pavement Renewal

Last year, during the exhibition of the 2014/15 Operational Plan, the Association requested Council's consideration and support for the pavement renewal in Denison Street and Victoria Street Norah Head. In reply, the Council notified the Association in a letter dated 13th June 2014 "... The pavement renewal in Denison Street will continue as planned in 2014/5 and pavement renewal in Victoria Street is scheduled for 2015/16..." Denison Street has been completed. It is not clear to me whether Victoria Street pavement renewal is included in the exhibited documents and the 2015/16 program.

Can the Council please confirm that Victoria Street Pavement renewal is included in the 2015/16 program?

Shared Pathways in Norah Head

The road fatality late last year involving a mobility scooter and a motor vehicle highlighted the serious deficiencies in 'off-road' shared pathways in Norah Head.

Norah Head is a popular place for walkers; mums with prams etc. and those persons are forced onto the roads due to the absence of formed shared pathways. Many people walk to Soldiers Beach.

The Association wrote to Council following this fatal accident. A Council Officer subsequently contacted an Association representative advising that Council intended to give more funding and emphasis to implementing the 'Shared Pathway Program' across the Shire with possibilities of expanding the adopted Plan. From my reading of the exhibited draft Plan and presentations at the Community Forums, that greater emphasis on that program is not clear to me.

Suggestions that have been raised with Council in the past by the Association for include:

- Linking Wilfred Barrett Drive to Jenny Dixon Reserve along the northern side of Bungary Road
- Linking Jenny Dixon Reserve with the existing Soldiers Beach Pathway including a connection with the existing Denison Street Pathway.

Can the Council please accelerate the 'Shared Pathways Program' with priority to Norah Head?

Fencing Replacement in Norah Head Reserves

Council has completed boundary fencing replacements at Mazlin Reserve and Jenny Dixon Reserve (part). These new fences look great – thanks Council. Bush Street Reserve is included in the current program but yet to be done. There are other areas that should also be done.

Can Council include boundary fencing replacements in Jenny Dixon Reserve (north), Cliff Street Reserve and the Norah Head Hockey Fields in the 2015/16 program?

Noraville Cemetery

Arguably one of Council's 'crown jewels' and in recent years Council has undertaken extensive improvements – but there is need for more work to be done.

One important amenity that the Cemetery lacks is a public toilet – nearby local residents are asked by mourners for the use of those residents private facilities.

Additional tree planting and/or shelter structures are required to afford shade for mourners and visitors to the Cemetery.

Can the Council include these much needed public facilities in the Noraville Cemetery Master plan and provide funding in the 2015/16 Plan?

Jenny Dixon Beach – Access Steps

This beach is very popular with locals and visitors. The access to the beach is via ageing concrete steps which have varying grades and widths.

Can the Council, during the 2015/16 year, please investigate improvements to the access arrangements to Jenny Dixon Beach with the view of funding agreed improvements in 2016/17?

Traffic Calming Facilities

Both Bungary Road and Soldiers Point Drive offer some motorists the opportunity to 'speed' – a behaviour which is illegal and dangerous to other road users.

Some years ago the Council exhibited a Plan for enhancements/beautification of the Mitchell Street shopping area. That Plan included the installation of traffic calming facilities at the intersection of Mitchell Street with Bungary Road and Soldiers Point Drive. This initiative was strongly supported by the Association at the time to address the speeding vehicles. Driver behaviour has not changed with time.

Such facilities now would hinder the opportunity for excessive vehicle speeds along the section of these roads adjacent to the shops.

Can the Council please commence planning for the early implementation of the Norah Head Shops Improvement Plan with priority for the installation of the identified traffic calming facilities?

Bush and Young Streets Reserve

This Reserve is increasing in popularity by locals and visitors to Norah Head. Council has to date provided playground equipment and seating.

Users of this Reserve would certainly welcome additional facilities like BBQ's and covered picnic tables – similar to Jenny Dixon Reserve.

Can the Council please include in the 2015/16 Parks Improvement Program BBQ and covered picnic tables in the Bush and Young Street Reserve?

Wilfred Barrett Drive and Bungary Road Intersection

It is understood that the Roads and Maritime Services (RMS) has plans to upgrade (signalize) this intersection and a funding announcement was made during the lead up to the last NSW State Election. No time period was stated.

The Association is unaware of the details of the intersection improvements. There is the need for a left turning lane for south bound vehicles. The Association has raised this in the past. Can the Council press the RMS to give priority to this project?

Can the Council please make representations to the Roads and Maritime Services for early implementation of the upgraded intersection of Wilfred Barrett Drive and Bungary Road Norah Head?

Norah Head Entry Beautification

Bungary Road is the main entry to the Norah Head neighbourhood. At present there is no 'statement' informing the travelling public that you are entering Norah Head. This section of Bungary Road offers a great opportunity for Council to provide an 'entry statement' (signage, landscape beautification etc.) along Bungary Road east of Wilfred Barrett Drive.

Can the Council please provide an appropriate 'Entry Statement' which would include signage and landscape beautification along Bungary Road east of Wilfred Barrett Drive?

Maitland Street Upgrade

The exhibited draft Plan includes "Stage 3 road upgrade Maitland Street" and "Storm water drainage renewal Stage 3 Maitland Street".

The Association has previously raised with Council the need to reseal Maitland Street (adjacent to Mazlin Reserve) and to construct kerb and guttering along Maitland Street to Bungary Road.

Can the Council please provide the Association with a detailed scope of works identified in the exhibited draft Plan?

Engaging local Youth in Council Projects

Wyong Shire does have high youth unemployment. The local TAFE Colleges are educating our young men and women and equipping them with skills for the future. Council should take the opportunity to harness the enthusiasm, skills and energy of both sectors of our youth for the community's benefit. This youth 'skill pool' could be applied to a range of Council projects e.g. concrete paving, park benches and tables, bush regeneration etc. The result would be two-fold – this youth is gaining experience and self-esteem at the same time the community (and Council) is gaining new worthwhile public facilities. Clearly this is a great example of a 'win/win' scenario.

Other local government areas have supported this initiative.

Can the Council please consider inclusion in the 2015/16 Plan opportunities to engage local unemployed youth and TAFE students in practical worthwhile 'hands-on' Council projects?

General

Several of our Executive attended the recent Ward A Community Forums at Wyong and Budgewoi. The attendance by the local community was pathetic! – no fault of Council. Council staff may have outnumbered the public attendees. Not sure what Council has to do to attract more interest from our local community.

I felt overall the Forum was poor – certainly was not up to my expectations having congratulated Council on the Forums held last year. There was no ‘road show’ this year and the Council staff presentations were less informative than last year. I sensed from the presentations and the published material supporting the exhibition, that the exhibited draft Plan was a ‘fait accompli’ and notwithstanding the public Forums and invitations to make submissions to Council, there was unlikely to be any changes made to the exhibited Plan. My impression was formed because of the language used - words like “will do” rather than “would like to do” appeared in documents I read. To me this suggested that the 2015/16 program was already set.

Invitation to meet with the Association

Wyong Shire Council is on record about wanting to engage with its community. An open invitation is always there for Council representatives to attend our Association monthly meetings to discuss local issues.

I can be contacted on [REDACTED] should you require further information or wish to discuss these matters in more detail.

Yours faithfully

[REDACTED]
President

Submission 11

Care and Education Fees and Charges, in this section the fees are going up which I understand why, however the age range from 0-2s to 0-3s changing will cause issues with utilisation the fees go down at present when they turn 2 but now with the adjustment of the age those who have turned 2 their fees will rise \$5 per day in January. This \$5 will be in full as CCB only gets adjusted in financial year, this will cause parents to adjust care arrangements as if they come 5 days a week their fees will rise \$25.

Also only 24k being spent on care and education where we are heavily regulated and whs needs to be high, these buildings are becoming very old and we are losing out as the NEW centres look more appealing. I feel as a parent in the community we should be investing in the quality not just making do with what we have. Seeing 857k spent on libraries is a massive spend difference. Where does care and education stand in meeting the National quality standards as it states in the plan as the target, it cannot happen if so few dollars are put back into the centres. Page 78 of attached document onwards is just one example where we will be struggling to MEET.

Submission 12

From: [REDACTED]
Sent: Friday, 22 May 2015 11:32 AM
To: engageme
Subject: Lake Munmorah Progress Association - Submission to Draft Strategic Plan

It has been resolved to make the following submission in regard to the Draft Strategic Plan 2015-2019:

- The Association fully supports the proposals put forward as part of "Transforming the Central Coast", in particular Phase 1 of the Northern Community Hub, Carters Road linkages to Chain Valley Bay North and South, bitumen link from Chain Valley Bay North to Kanangra Drive, Northern Lakes Sporting facility, Carters Rd TAFE and Birdie Beach coastal facility. Whilst the Strategic Plan makes mention of "Lake Munmorah Masterplanning", there appears to be no funding for this purpose.
- The Association welcomed the upgrade of lighting for the Acacia Ave Tennis Courts, but wish to draw Council's attention to the playing surface which needs replacing.
- In regard to the Operational Plan 2015-2016 there appears to be no plans to commence construction of the shared pathway opposite the Woolworths site running from the traffic lights to Colongra Bay Road. We understand that this has been fully funded and was part of the VPA with Woolworths.
- As submitted to the Council meeting of 13.5.15, the Association supports the relocation of the Acacia Ave Skateboard facility to a location to be determined. Whilst a sum of \$50,000 has been allocated, [REDACTED] Support from the local State Member will also be sought.
- The Association also seeks to have the restoration of the shared pathway along the Lake Munmorah foreshore, included in the backlog of projects resulting from the recent storms.

Council's response to these matters of local concern would be most appreciated.

Regards
[REDACTED]
Secretary & Publicity Officer
Lake Munmorah Progress Association
[REDACTED]

Submission 13

From: [REDACTED]
Sent: Monday, 25 May 2015 12:29 PM
To: WSC - Default e-mail recipient
Subject: Strategic plan 2015-2019 ---- Open Space

Dear Wyong Shire Council ---- Strategic Plan submissions/have your say. ---- GET DOGS OFF BEACHES

I am writing because I am really concerned about the Dogs on the beaches in this shire.

I have always loved the beach, and have seen the strength of the dog owner lobby grow until today it is astonishingly loud and powerful. This means that dogs are encroaching on every public space in our society. This seems to be a phenomenon peculiar to Australia, but particularly NSW.

My family, friends and interstate relatives really want to be able to enjoy our beaches ---- without roaming dogs.

Every single time, and I mean every single time, that we/I go to ANY of the No Dogs Beaches in Wyong Shire, there are always dogs. Small, large and in-between, with some dog owners having up to three dogs on the beach that they own!

The beach that we would love to go to is north of Ocean Street in Budgewoi. This is one of the most magnificent beaches that I have seen on the NSW coast. No houses, pristine sand and beautiful water views to the island. The view is of the beauty of the Lake Munmorah National Park just north, which this beach leads to. A national park. On this beach you see water birds, native ocean flora and flowers, and you can feel the tranquility of a beach that is without buildings/houses. It feels isolated and so peaceful.

Except for the sound of barking dogs! Dogs run around, they charge at you when you are walking along, and please don't think you can lie on your beach towel ever again! Dogs charge up at you. I have had my niece crying at the sight of a charging dog. She was just so frightened. The dog owner comes up and says the usual: "he won't hurt you"..... I am sorry, but this is patently ridiculous. Dogs hurt people all the time, just do the research.

The dog lobby's chants of "he won't hurt you" "dogs are beautiful" etc miss several important points:

As non-dog owners, we are entitled to be able to enjoy designated beaches without roaming animals. Dogs are animals -- strong, act on their animal instincts to quickly become aggressive, shit on the sand and on the boardwalk and in the native forests surrounding our beaches. Dogs have worms, they bark, they piss on people's belongings on the sand (I have witnessed this myself, twice, and both times the owners did nothing, one time the owners stood around laughing while their dog peed all over someone's belongings on the sand) Dog loving is not universal. That is not to say non-dog owners hate dogs but that they object to their public space being taken over by dogs. Dogs are environmentally problematic. They chase sea birds, they jump into scrub, their faeces and urine goes onto the sand, into the water, into the waterways in the boardwalk forest and is left on the path. Dogs charge, run around at random. They are never well-controlled. Studies have been done to suggest that dog owners refuse to take themselves and their dogs to dog training ----- should be mandatory for dog owners who take their dogs into public places.

The psychological effect of dogs being allowed to roam in No Dogs areas is staggering. My friends and family just don't go to their beloved beaches in the Wyong Shire anymore. There are just too many dogs. And here I am talking about the so-called No Dogs Areas.

Other Councils have had a lot of trouble regarding the powerful dog lobby, and have generally given in (particularly in recent times Wollongong Council)

I ask that you, Wyong Shire, be fair to non-dog owners. Please ENSURE that we are able to go to No Dogs Beaches without there being dogs on them.

I have asked dog owners myself to get their dogs off this particular beach (Budgewoi north of Ocean St) and I have been subjected to intense aggression, name calling, being threatened with their dog, and have been shouted at that "there is something wrong with you" "dogs are beautiful creatures", or "the Council doesn't do nothin about it, I come here all the time with me dogs". Others have expressed confusion and disbelief that this particular beach is dog free. One said to me " nah, I don't think so, surt and rescue have run right past me when I have me dogs, they didn't say nothin".

What, really, WHAT, IS WYONG COUNCIL DOING ABOUT ENSURING 100% COMPLIANCE WITH ITS OWN LAWS REGARDING NO DOGS BEACHES? I would say that dog owners are correct: Nothing.

I am a rates payer, I own in the Wyong Shire, as do most of my friends. Some of these have dogs, but do not agree with dogs on beaches at all. That's a whole other issue. I personally believe that dogs do not belong on our beautiful beaches, ever. However, this letter is not about that wider issue.

It is about that the No Dogs Beaches are being used by dogs and dog owners every day in Wyong Shire. All of them. I try to go to the rockpool down at Norah Head for weekly swimming, but again, full of dogs, with signs saying No Dogs.

PLEASE, GET THE DOGS OFF OUR NO DOGS BEACHES.

I do advise Council to adopt a fair policy that ensures compliance with No Dogs Beaches, by fines, signage, publicity and education. Further fines and dog impoundment for dog owners who refuse to comply would go a fair way to ensure that Council policy is being taken note of. And that EVERYONE CAN ENJOY OUR BEACHES. Those who want their dogs on beaches can go to dog beaches, those who don't can be assured that the No Dogs Beach will have just that ---- NO DOGS.

Thank you for your urgent consideration in this matter.

Kind regards

A black rectangular redaction box covering the signature of the sender.

Submission 14

From: [REDACTED]
Sent: Wednesday, 6 May 2015 10:54 AM
To: Cr Doug Eaton
Subject: Rate notice pamphlets
Categories: Red Category

Dear Mayor

Again we have received, in our rates notice, information on Council's income & expenditure. I am rather perplexed that once again there is no figures provided for Administration costs i.e. how much is paid in salaries, rents, overheads such as vehicles etc.

This is a very important part of Council's expenditure & I, like many other rate payers, would like to know the cost to Council/us of these items.

The notices also give us phone numbers of all Councillors & a couple of Twitter addresses, as most people I know do not access Twitter & often wish to contact a Councillor why aren't Council based email addresses provided. Before moving to the Coast we lived in the Canada Bay Council area & there rate notices always included email addresses of Councillors - why can't Wyong do the same???????

[REDACTED]

4.8 Adoption of the Wyong Shire Council 2015-2019 Strategic Plan (incorporating the Four Year Delivery Program, Operational Plan, Long Term Resourcing Strategy and Statement of Revenue Policy)

TRIM REFERENCE: F2014/00795 - D11953144

MANAGER: Stephen Naven, Chief Financial Officer

AUTHOR: Kathleen Morris; Manager

SUMMARY

This report presents the Wyong Shire Council 2015-2019 Strategic Plan for Council's consideration and adoption.

RECOMMENDATION

- 1 That Council adopt the Wyong Shire Council 2015-2019 Strategic Plan (containing the Long Term Resourcing Strategy that includes long-term financial plan, workforce management strategy and asset management strategy, the four year delivery program, the operational plan and the statement of revenue policy) as exhibited, and with the changes proposed in this report and as determined in separate reports considering (a) the determination of water supply, sewerage and drainage fees and charges and (b) submissions to the Plan.**
- 2 That Council authorise the General Manager to make final minor changes to the plan to ensure correctness and clarity.**
- 3 That Council approve the estimates of income and expenditure as detailed in the Plan.**
- 4 That Council set the rates, charges and fees for 2015-16 as detailed in the Statement of Revenue Policy and incorporating the changes outlined in this report and as determined in separate reports considering (a) the determination of water supply, sewerage and drainage fees and charges and (b) submissions to the Plan.**
- 5 That Council authorise the General Manager to waive or reduce fees in particular cases.**
- 6 That Council approve that Libraries move to receipting cash amounts of under \$20 only.**
- 7 That Council set the rate and charge rebates to pensioners for the year 2015-16 in accordance with the relevant legislation and Council's current policy.**
- 8 That Council authorise the General Manager to investigate and present to Council for their approval, borrowings options from external financial institutions for the purpose of funding capital or operational projects.**

- 9 ***That Council is of the opinion that the following rateable land will derive benefit from the business related costs of The Entrance Town Centre Management Corporation Incorporated that are funded in part or whole by The Entrance Area Special Rate:***
- a) ***All land used for business purposes and categorised as such in accordance with Section 518 of the Local Government Act 1993 in the suburb known as The Entrance.***
 - b) ***Major Facilities Servicing Tourists identified as all properties in the suburbs of Magenta, The Entrance, North, The Entrance, Blue Bay, Long Jetty, Toowoona Bay, Shelly Beach and Bateau Bay being land predominantly used for purposes of, amusement centres, camping grounds, caravan parks, eco-tourist facilities, pubs, registered clubs, service stations or tourist and visitor accommodation, as defined in Council's current Local Environmental Plan (LEP) or land identified as Town Centres in Council's current Retail Centres Strategy.***
- 10 ***That Council is of the opinion that the following rateable land will derive benefit from the business related costs of The Greater Toukley Vision Incorporated that are funded in part or whole by the Toukley Area Special Rate:***
- a) ***All land used for business purposes and categorised as such in accordance with Section 518 of the Local Government Act 1993 in the suburbs known as Toukley, Canton Beach, Noraville and Norah Head.***
- 11 ***That Council is of the opinion that the following rateable land will derive benefit from the business related costs of the Wyong Regional Chamber of Commerce Incorporated that are funded in part or whole by the Wyong Area Special Rate :***
- a) ***All land used for business purposes and categorised as such in accordance with Section 518 of the Local Government Act 1993 in the suburb known as Watanobbi.***
 - b) ***All land used for business purposes and categorised as such in accordance with section 518 of the Local Government Act 1993 in the suburb known as Wyong, bounded by the following:***
 - ***North of the Wyong River from Tacoma in the east to the M1 Freeway in the west;***
 - ***East of the M1 Freeway from the Wyong River to the suburb boundary between Wyong and Warnervale but to exclude Lot 32 DP 814964;***
 - ***South of the northern Wyong boundary to its intersection with the Pacific Highway and then south of the Pacific Highway to the intersection of Pollock Avenue, but to include Lot 400 DP 1114793 (being to the north of the Pacific Highway);***
 - ***The eastern boundary of the suburb of Wyong from Johns Road to Wyong River.***

4.8 Adoption of the Wyong Shire Council 2015-2019 Strategic Plan (incorporating the Four Year Delivery Program, Operational Plan, Long Term Resourcing Strategy and Statement of Revenue Policy) (contd)

BACKGROUND

Council is required to prepare, exhibit and adopt a four year delivery program and annual operational plan detailing the activities it will undertake to achieve the objectives established in the Community Strategic Plan prior to 30 June.

At its meeting on 22 April 2015 Council unanimously resolved:

- “391/15 That Council adopt the Draft Wyong Shire Council Strategic Plan 2015-2019 (the Draft Plan) for public exhibition.
- 392/15 That Council receive submissions from the community and interested groups or stakeholders concerning the Draft Strategic Plan for consideration and possible inclusion in the final plan to be adopted by Council in June 2015.
- 393/15 That Council authorise the General Manager to make appropriate corrections in the Draft Strategic Plan to eliminate numerical inconsistencies and typing errors.”

The Plan provides focus on areas identified as priority by the community and is developed to ensure Council has the ability to:

- provide appropriate levels of service
- remain financially sustainable and enhance Council's financial position
- address its asset infrastructure backlog
- meet the financial impact of any likely significant unplanned event
- meet the social, environment, economic and leadership goals of the Community Strategic Plan

Plan highlights are:

- \$361 million spend (operating \$256 million and capital \$105 million)
- Spending is prioritised against community needs:
 - ❖ \$106 million on water and sewer
 - ❖ \$66 million on roads and drainage
 - ❖ \$55.6 million on waste and other commercial enterprises
 - ❖ \$14.3 million on lakes and environment
 - ❖ \$37.7 million on open space and recreation
 - ❖ \$9.9 million on Special Rate Variation Projects

CURRENT STATUS

The draft Plan was prepared in accordance with the *Local Government Act* and the Office of Local Government's Integrated Planning and Reporting Guidelines and includes:

- Alignment to the Community Strategic Plan
- Four year delivery program and focus
- Operational Plan 2015-16 and budget
- Projected four year operating and capital budget

4.8 Adoption of the Wyong Shire Council 2015-2019 Strategic Plan (incorporating the Four Year Delivery Program, Operational Plan, Long Term Resourcing Strategy and Statement of Revenue Policy) (contd)

- Long Term Resourcing Strategy, including a long term financial plan, asset management strategy, workforce management strategy and information management strategy
- Statement of Revenue Policy (including 2015-16 Fees and Charges)

Public exhibition was held from 27 April to 25 May 2015, and supported through:

- A series of advertisements in local print media and radio
- Media release
- Editorial in the Central Coast Express
- Information in Your Shire newsletter – issued to 49,428 ratepayers
- Information in Rates Information Brochures – issued to 59,703 ratepayers
- Summary plan brochures at libraries, care and education centres and depots
- Postcards handed out to residents by field staff
- Council E-news
- Exhibition at Council's civic centre, depots and libraries and on Councils website
- Consultation hub
- Facebook and Twitter updates
- Community Ward forums

Submissions received during public exhibition were considered in a separate report and the final document is provided as an attachment.

CHANGES (proposed) FROM THE DRAFT PLAN (as exhibited)

Council has previously considered submissions proposing changes to the draft Plan arising from exhibition and made determinations in respect of the subject matter raised in the submissions.

It is proposed the Draft Plan be modified with the following staff recommendations in addition to the minor changes to narrative improvement/alignment, rigour of detail, accuracy/correctness, numerical alignment, final formatting and typos:

Recommended Adjustments (notable)

ID	Plan Section	Plan Page No	Item
1	All		Minor grammatical and wording changes
2	All		Amend the term 'shared pathway' to 'shared cycleway'
3	All		Amend Service Unit name from 'Water and Sewer' to 'Wyong Water'
4	1	8	Addition of paragraph on capital works 'We will invest \$105 million into capital works during 2015-16, focusing on spending in the priority areas identified by the community'
5	2		Insert section on Wyong Water
6	3 and 6		Amend CRS.49 – to replace incorrect project locations <i>Renew play equipment to minimise risk and replace softfall to meet current standards at Gorokan Mini Park, Sunshine Reserve, Blue Ridge Reserve, Highland Crescent Reserve, and Aloha Drive Reserve</i>
7	3	36	Amend item 1-001-14 <i>Implement relevant actions from strategies (Positive Ageing Strategy, Learning Community Strategy, Central Coast Regional Social Enterprise Strategy, Youth Engagement Strategy, Graffiti Management</i>

Adoption of the Wyong Shire Council 2015-2019 Strategic Plan (incorporating the Four Year Delivery Program, Operational Plan, Long Term Resourcing Strategy and Statement of Revenue Policy) (contd)

ID	Plan Section	Plan Page No	Item
			<i>Strategy, Crime Safety Plan, Multicultural Policies and Services Program and Reconciliation Action Plan</i>) to remove references to Central Coast Regional Social Enterprise Strategy, Youth Engagement Strategy, and Multicultural Policies and Services Program and Reconciliation Action Plan as these strategies have been completed
8	3	42	Remove item 3-003-12 <i>Implement Cemeteries Plan of Management</i> as it is incorporated in item 3-001-15
9	3	42	Amend item 3-007-12 <i>Development Strategy for area 5 at Buttonderry Waste Management Facility</i> to read <i>Buttonderry Waste Management Facility Strategic Master Plan (Environmental Study, Vertical Expansion Study, Long Term Plan and Business Plan) is developed and approved by 30 June, 2016</i>
10	3	42	Remove item 3-008-12 <i>Develop and implement a program to move towards the NSW domestic waste diversion target of 66% resource recovery (or diversion from landfill) by 2016 by means of the following: Education, Awareness, Behavioural change programs, Additional process initiatives and landfill operations, Continue to explore opportunities through the Regional Waste Strategy between Gosford and Wyong</i> as it is incorporated in item 3-007-12
11	3	42	Remove item 3-009-14 <i>Global Reporting Initiative Indicator G4-EN8 - Total water withdrawal by source. Estimated quantity of water sourced from local water supplies (Wyong River / Ourimbah Creek) and transferred to Mardi Water Treatment Plant - target 17,000 megalitres</i> as it is a reactive measurement reliant on customer usage rather than a business target
12	3	42	Remove item 3-010-14 <i>Global Reporting Initiative Indicator G4-EN10 - Percentage and total volume of water recycled and reused. The estimated quantity of tertiary treated recycled water that is produced and distributed for non-potable purpose - target 700 megalitres</i> as it is a reactive measurement reliant on customer usage rather than a business target
13	3	42	Remove item 3-011-14 <i>Global Reporting Initiative Indicator G4-EN22 - Total water discharge by quality and destination. The combined total estimated discharge of secondary treated effluent sent to ocean outfalls and tertiary treated effluent for non-potable purposes - target 14,000 megalitres</i> as it is a reactive measurement reliant on customer usage rather than a business target
14	3	43	Remove item 3-014-14 <i>100% of domestic waste collection provided to registered premises with regular collection services annually</i> as it is incorporated in item 3-007-15
15	3	44	Amend item 3-005-15 <i>Buttonderry Waste Management Facility is managed effectively within budget to achieve compliance with EPA licence requirements, Work Health and Safety and Environmental Management System requirements, and agreed customer service levels</i> (to add extra requirements noted in underlined text)
16	3	44	Amend item 3-009-15 <i>Implement the adopted annual plan for Former Landfill Sites Program at <u>Gwandalan, Toukley, Tumbi, Mardi, Shelly Beach, Warnervale and Halekulani</u> to achieve the required outcomes within budget and time frames by June 2016</i> (to add extra sites noted in underlined text)
17	3	47	Remove item 4-002-14 <i>Establish two community partnerships in each care and education centre and two across the service to deliver events and programs</i> as this is not a key focus area for care and education, partnerships are established on an as needs basis
18	3	51	Amend description of item 6-006-14 <i>Undertake two Type 1 and three Type 3 Gross Pollutant Trap (GPT) maintenance activities per annum</i> to read <i>Remove greater than 700 tonnes of gross pollutants from all Gross Pollutant Traps (GPT's) per annum and maintain an average of greater than two cleans per GPT (both open and enclosed GPT's) per year</i>
19	3	54	Remove item 7-001-12 <i>Holiday Parks - Financial surplus of \$1.5 million achieved by 2015-16</i> as it is incorporated in item 7-001-15
20	3	54	Remove item 7-002-12 <i>Holiday Parks - Undertake the key work for the current year as identified in the rolling works program</i> as it is incorporated in item 7-001-15

Adoption of the Wyong Shire Council 2015-2019 Strategic Plan (incorporating the Four Year Delivery Program, Operational Plan, Long Term Resourcing Strategy and Statement of Revenue Policy) (contd)

ID	Plan Section	Plan Page No	Item
21	3	61	Remove item 9-007-12 <i>Improve compliance and statutory timeframes by 20% under the Government Information (Public Access) Act 2009</i> as it is incorporated in item 9-033-14
22	3	59	Remove item 9-008-12 <i>Identify and implement options to generate profitable income from external sources (servicing of other fleet-provider's plant and equipment)</i> as we are not able to compete against local businesses due to capacity and impact on local employment
23	3	61	Remove item 9-014-14 <i><10% of saveable animals euthanized</i> as this is covered under the contractual agreement with ACF
24	3	61	Amend item 9-015-14 <i>Median processing time for all Complying Development certificates <20 working days</i> to read <i>Median processing time for all Complying Development certificates <20 working days based on 225 applications received</i>
25	3	61	Amend item 9-016-14 <i>Median processing time for all residential development applications <25 working days</i> to read <i>Median processing time for all residential development applications <25 working days based on 1100 development applications</i>
26	3	61	Move item 9-018-14 <i>400 On Site Sewage Management Systems (OSSMS) inspected annually to determine compliance with the relevant approvals and to minimise pollution of the Tuggerah Lakes Catchment</i> from the four year delivery program to the 2015-16 Operational Plan as the target is due to be revised in 2016-17 in line with the corporate direction
27	3	61	Remove item 9-057-14 <i>Determine Contract for Local Government Election provision</i> as it was completed in 2014-15
28	4	83	Amend ' <i>For Council it is estimated that this will result in a reduction of FAG funds of over \$2 million during the three year period</i> ' to ' <i>over \$4 million during the four year period</i> '
29	5		Due to the risk of holding large amounts of cash related to rates, charges and fee revenue, and the inability to implement appropriate security controls, staff recommended that Libraries implement a maximum limit for cash receipts at \$20. To ensure that residents and other customers are not inconvenienced, Council has introduced alternative payment channels for those still wishing to pay in cash (for example, introducing Westpac over the Counter payments and recently renewing Australia Post "Billpay" contract). Libraries will continue to process payments for customers using all other channels (for example, B-Pay, EFTPOS, Direct Debit, Cheques etc.). In addition, Council staff will be available to assist and educate customers on how to pay via other payment channels so they can also avoid carrying large sums of cash.
30	5	239	Remove fees and charges 21.10012 and 21.10013 <i>Vehicle Access Crossing Application and Inspection</i> as it already exists under item 08.10125
31	5	240	Amend fees and charges 21.10021 <i>Road Opening Application Fee</i> to add Section 138 of the Roads Act to the description
32	5	240	Amend fees and charges 21.10022 <i>Road Opening Inspection Fee per Visit</i> as the GST status has changed to Exempt and reduced the fee from \$221 to \$210 for consistency with fees charged under 08.10125
33	5	240	Remove fees and charges 21.10023 <i>Road Opening Section 138 Roads Act 1993 Application</i> as the fee already exists under 08.10125
34	5	240	Amend fees and charges 23.10005 <i>Transactional Processing Fees</i> - to include all types of credit cards and fee amended from 0.6% of transactional value to 1.0% (1% is required for cost recovery)
35	5	240	Remove fees and charges 23.10006 <i>Transactional Processing Fees</i> as it has been incorporated under 23.10005
36	3	31, 32, 34	Update the key activity area of "Waterways and Asset Management" to "Lakes and Environment"
37	4	LTFP	Include reference to Wyong Water as the Water Supply Authority
38	5	164	Amend figures in the 'Ad Valorem Cents per \$ land value' column to: Business 0.97359 Business – Major Retail 1.46039

4.8 Adoption of the Wyong Shire Council 2015-2019 Strategic Plan (incorporating the Four Year Delivery Program, Operational Plan, Long Term Resourcing Strategy and Statement of Revenue Policy) (contd)

ID	Plan Section	Plan Page No	Item
			Business – Local Retail 1.21699
39	5	165	Amend sample water rates notice to incorporate new design

THE PROPOSAL

That Council adopt the final copy of the Wyong Shire Council 2015-2019 Strategic Plan, including amendments endorsed in the separate report considering submissions.

STRATEGIC LINKS

Link to Community Strategic Plan 2030

The Plan clearly links to the community’s priorities as identified in the Community Strategic Plan.

Financial Implications

The Plan provides for a sustainable financial pathway. Any departure from planned expenditure programs will have a negative effect on that target unless balancing (i.e. cost savings) strategies accompany changes in expenditure priorities.

CONSULTATION

Extensive consultation has been held with Councillors, staff and the community. Submissions received during public exhibition were considered in a separate report.

GOVERNANCE AND POLICY IMPLICATIONS

The Plan complies with the *Local Government Act* and provides a structured approach to civic leadership and governance. It provides a clear roadmap for activities and identifies assets, workforce and financial resources required as well as providing a system for measuring and monitoring the results over the course of the plan.

MATERIAL RISKS AND ISSUES

Formation and adoption of the Plan provides clear direction for the upcoming financial year and beyond. The accompanying asset, workforce, information management and long term financial strategies ensure that limited resources are allocated on a priority basis and are available to maintain essential community services while providing programs for the forthcoming year. In doing so, it migrates significant risks arising from ad hoc decision-making and provides long term direction.

CONCLUSION

The draft Plan has been prepared and exhibited in accordance with legislation and submissions received during exhibition have been considered, with changes included in the final document.

There is direct connection between the Community Strategic Plan 2030, Council's business strategies and the services it provides to the community.

Final proposed changes to the draft plan resulting from submissions are detailed herein.

ATTACHMENTS

- 1 Wyong Shire Council 2015-2019 Strategic Plan Enclosure

4.9 Making and fixing of rates and charges for 2015-16

TRIM REFERENCE: F2004/07006 - D11958414

MANAGER: Stephen Naven, Chief Financial Officer

AUTHOR: Darryl Telfer; Revenue Accountant

SUMMARY

This report details the proposed Ordinary Rates, Special Rates, Waste Management and Stormwater Management Annual Charges for the 2015-16 financial year.

RECOMMENDATION

- 1 ***That Council make the following ordinary rates for the 2015-16 financial year consisting of an ad valorem amount and subject to a minimum amount, pursuant to Sections 492-494, 497-498, 500, 533-535 and 543 of the Local Government Act 1993:***

<i>Ordinary Rate Category Section 493</i>	<i>Ordinary Rate Sub Category Section 529</i>	<i>Ad Valorem Amount (cents in the \$)</i>	<i>Minimum Rate Amount</i>
<i>Farmland</i>	-	<i>0.35656</i>	<i>\$300.00</i>
<i>Residential</i>	-	<i>0.56150</i>	<i>\$300.00</i>
<i>Mining</i>	-	<i>14.59040</i>	<i>\$300.00</i>
<i>Business</i>	<i>Business - Other</i>	<i>0.97359</i>	<i>\$300.00</i>
<i>Business</i>	<i>Business Major Retail</i>	<i>1.46039</i>	<i>\$300.00</i>
<i>Business</i>	<i>Business Local Retail</i>	<i>1.21699</i>	<i>\$300.00</i>

- 2 ***That Council make the following special rates for the 2015-16 financial year consisting of a base amount to which an ad valorem amount is added, pursuant to Sections 492, 495, 497-500, 535-538 and 543 of the Local Government Act 1993 where those special rates apply only to rateable land identified in resolution 3 below:***

<i>Special Rate</i>	<i>Base Amount</i>	<i>Ad Valorem Amount (cents in the \$)</i>	<i>% revenue sourced from base amount for each Special Rate</i>
<i>The Entrance Area</i>	<i>\$85.00</i>	<i>0.38822</i>	<i>8.95%</i>
<i>Toukley Area</i>	<i>\$85.00</i>	<i>0.28771</i>	<i>10.34%</i>
<i>Wyong Area</i>	<i>\$85.00</i>	<i>0.11763</i>	<i>18.80%</i>

- 3 ***That Council state that the special rates made by resolution 2 above be levied on the following rateable land only and for the purposes of Section 538 of the Local Government Act 1993:***

- a ***The Entrance Area Special Rate will apply to the following rateable land:***

-
- i. All land used for business purposes and categorised as such in accordance with section 518 of the Local Government Act 1993 in the suburb known as The Entrance.*
- ii. All land used as Major Facilities Servicing Tourists identified as all properties in the suburbs of The Entrance North, The Entrance, Blue Bay, Long Jetty, Toowoan Bay, Shelly Beach and Bateau Bay being land;*
- predominantly used for purposes as defined in the Wyong Local Environmental Plan 2013, of amusement centres, camping grounds, caravan parks, eco-tourist facilities, pubs, registered clubs, service stations and tourist and visitor accommodation.*
 - identified as Town Centres in Council's current Retail Centres Strategy.*
- b The Toukley Area Special Rate will apply to all rateable land used for business purposes and categorised as such in accordance with Section 518 of the Local Government Act 1993 in suburbs known as Toukley, Canton Beach, Noraville and Norah Head.*
- c The Wyong Area Special Rate will apply to all rateable land used for business purposes and categorised as such in accordance with Section 518 of the Local Government 1993 in the following areas:*
- i. The suburb known as Watanobbi.*
- ii. The suburb known as Wyong, bounded by the following:*
- North of the Wyong River from Boyce Avenue in the east to the M1 Motorway in the west.*
 - East of the M1 Motorway from the Wyong River to the suburb boundary between Wyong and Warnervale but to exclude Lot 32 DP 814964.*
 - South of the northern Wyong boundary to its intersection with the Pacific Highway and then south of the Pacific Highway to the intersection of Pollock Avenue, but to include Lot 400 DP 1114793, (being to the north of the Pacific Highway).*
 - The eastern boundary of the suburb of Wyong from Johns Road to Wyong River.*
- 4 That Council make the following schedule of annual charges for stormwater management services for the 2015-16 financial year, pursuant to Sections 496A and 510A of the Local Government Act 1993 and Clauses 125A and 125AA of the Local Government (General) Regulation 2005:**

Name	Unit of Charge	Charge Amount
Residential	Per property	\$25.00
Residential Strata	Per lot	\$12.50
Residential Company Title	Per Company Title complex apportioned according to the number of shares in the company owned by each shareholder	\$25.00
Business	Business Per 850 square metres or part thereof of the land area of the property to a maximum of \$5,000 per property	\$25.00
Business Strata	Per 850 square metres or part thereof of the land area of the strata complex to a maximum of \$5,000 per strata complex, apportioned equally to each lot within the strata complex	\$25.00
Business Company Title	Per 850 square metres or part thereof of the land area of the Company Title complex to a maximum of \$5,000 per Company Title complex, apportioned according to the number of shares in the company owned by each shareholder	\$25.00

- 5 That Council apply the Stormwater Management Charge to all properties in the Wyong local government area eligible under Section 496A of the Local Government Act 1993 that are located east of the M1 Motorway.
- 6 That Council make the following annual Domestic Waste Management Charges for the 2015-16 financial year, pursuant to Section 496 of the Local Government Act 1993:

Name	Charge Amount
Domestic Waste Management Availability Charge	\$65.00
Domestic Waste Management Charge	\$499.00
Domestic Waste Management Charge West of M1 Motorway	\$421.00
Domestic Waste Management Charge – 240 litre Waste Upgrade	\$150.00
Domestic Waste Management Charge – Additional 240 litre Waste Bin Service	\$455.00
Domestic Waste Management Charge – Additional 140 litre Waste Bin Service	\$305.00
Domestic Waste Management Charge – Additional 240 litre Recycling Bin Service	\$80.00
Domestic Waste Management Charge – Additional 240 litre Vegetation Bin Service	\$80.00
Domestic Waste Management Charge – Additional Short Term Extra Service – 140 litre Waste Bin - price per service	\$17.60
Domestic Waste Management Charge – Additional Short Term Extra Service – 240 litre Waste Bin - price per service	\$18.70
Domestic Waste Management Charge – Additional Short Term Extra Service – 240 litre Recycling Bin - price per service	\$17.60
Domestic Waste Management Charge – Additional Short Term Extra Service – 240 litre Vegetation Bin - price per service	\$17.60

- 7 That Council continue the current policy of not providing a Domestic Waste Management service to parcels of land which have no Council consent or approval for a residential building.

- 8 That Council make the following Waste Management Charges for 2013-14, pursuant to Section 501 of the Local Government Act 1993:

Name	Charge Amount (incl 10% GST)
<i>Waste Management Charge – 140 litre Waste Bin Service</i>	<i>\$391.00</i>
<i>Waste Management Charge – 240 litre Recycling Bin Service</i>	<i>\$90.00</i>
<i>Waste Management Charge –240 litre Vegetation Bin Service</i>	<i>\$90.00</i>
<i>Waste Management Charge - 240 litre Waste Bin Service</i>	<i>\$510.00</i>
<i>Waste Management Charge - 660 litre Waste Bin Service</i>	<i>\$2,086.00</i>
<i>Waste Management Charge - 1.1 cubic metre Waste Bin Service</i>	<i>\$2,913.00</i>
<i>Waste Management Charge - 1.5 cubic metre Waste Bin Service</i>	<i>\$3,923.00</i>

- 9 That Council apply a proportional charge adjustment, calculated on a daily basis, where Domestic Waste Management or Waste Management services commence or cease during the year.
- 10 That Council charge the maximum interest rate as specified by the Minister for Local Government and published in the Government Gazette in respect of overdue rates and charges levied under the Local Government Act 1993 and this interest be calculated on a daily basis using the simple interest method in accordance with Section 566 of the Local Government Act 1993, for the period between 1 July 2015 and 30 June 2016.

BACKGROUND

In 2013 the Independent Pricing and Regulatory Tribunal (IPART) granted Council a Special Rate Variation (SRV) of 6.9% (including the annual rate peg) for four years, from 1 July 2013 to 30 June 2017. This increase is applied to Council's general income limit in order to determine the total amount of ordinary rates and special rates that Council may levy each year.

The Statement of Revenue Policy, within the exhibited Wyong Shire Council 2015-19 Strategic Plan, proposed to apply the SRV increase in 2015-16 and to continue the \$300 minimum rate structure to each category and sub category of ordinary rate in 2014-15. The \$300 minimum rate structure was introduced in 2014-15

Valuations

For 2015-16 Council will use the latest available land values for rating purposes. These values have a base date of 1 July 2014, representing a full revaluation of Wyong Shire land values since the issue of 2014-15 rates. Values have been provided to Council by the NSW Valuer General (VG) under provisions of the Valuation of Land Act 1916. The revaluation has impacted individual land values to different degrees.

Council is legally compelled by the Valuation of Land Act 1916 to use these latest values for rating from 1 July 2015. It should be noted that the release of new values by the VG does not in any way impact the total amount of rates that Council will be able to levy as this is capped to 6.9% p.a. under the SRV approval, however the revaluation will influence the allocation of rates to individual ratepayers.

Entirely as a result of the revaluation, some ratepayers will see increases of less than 6.9%, and some will see increases of more than 6.9%.

Special Rates

Council has previously adopted the following special rates:

- * Special Rate - The Entrance Area
- * Special Rate - Toukley Area
- * Special Rate - Wyong Area

It is proposed that these Special Rates be continued in 2015-16 in the same format and structure as applied in 2014-15 with increases in the base amounts aligned with the rate peg increase of 2.4% approved by IPART for 2015-16.

Rate Pegging

In accordance with State Government Rate-Pegging Legislation, rate revenue may be increased, without any additional approval by 2.4% in 2015-16 from that raised in 2014-15.

Council however may increase rate revenue in 2015-16 by 6.9% (including the 2.4% rate pegging increase) in accordance with the Special Rate Variation approval previously provided by IPART.

Stormwater Management Charge

In 2005, the State Government approved the provision of a new funding mechanism to improve the management of urban stormwater in NSW. The Local Government Amendment (Stormwater) Act 2005 amended the Local Government Act 1993 to allow councils the option to make a charge for the provision of stormwater management services outside their capped rate arrangements.

The relevant regulations provide that a Stormwater Management Charge may apply to all rateable properties categorised as either Residential or Business (in accordance with Sections 516 and 517 of the Local Government Act 1993) and exempts vacant properties (i.e. those without impervious surfaces) and land owned by the Crown that is used for public housing.

In July 2006 the Stormwater Management Charge Guidelines were issued. In accordance with the Local Government Amendment (Stormwater) Act (under Section 496(a) of the Local Government Act 1993) Council introduced a Stormwater Management Charge in 2006-07 to provide funds towards the implementation of the Tuggerah Lakes Estuary Management Plan as well as undertake works on the Shire's other waterways.

In determining the Stormwater Management Charge that will apply in 2015-16 to all applicable rateable properties in the shire, Council must give consideration the following relevant matters:

- i. The Stormwater Management Service Charge Guidelines, as required by Section 23A of the Local Government Act 1993; and
- ii. That all land that is subject to this charge is “urban land” for the purposes of cl. 125A of the Local Government (General) Regulation 2005; and
- iii. The cost of providing the service exceeds the maximum charges allowable under cl. 125A(4) of the Local Government (General) Regulation 2005.

A significant emphasis is also directed to the provision of water-quality treatment devices designed to protect the lakes systems and other receiving waters from the discharge of polluted stormwater. Council predominantly utilises the income from the Stormwater Management Charge to construct new stormwater improvement devices.

The annual charge is proposed to be used to undertake specific works that are not funded from other sources.

THE PROPOSAL

That Council formally make (strike) the rates and charges as detailed within the recommendation of this report for the 2015-16 financial year.

The proposal reflects the rates structure contained in option one and the annual charges exhibited in the Wyong Shire Council Strategic Plan 2015-19. The Ad Valorem Rate values proposed in this report for Business category and Business sub categories vary slightly from those in the exhibited Wyong Shire Council Strategic Plan 2015-19. These variations are due to ongoing changes to Council's rating base including changes to individual property valuations, including newly sub divided land, and changes in rating categories which are primarily determined by changes of use. Changes of this nature are continually occurring and variations to Ad Valorem Rate values are necessary to ensure Council's compliance with Section 509 of the Local Government Act 1993 which determines Council's maximum general income for a year.

Any variance from the general structure of the rates and charges contained in the exhibited Wyong Shire Council Strategic Plan 2015-19 would require Council to re-exhibit the document. In turn this would significantly defer the levying and collection of 2015-16 rates and charges and adversely impact upon Council's financial position and cash flow.

STRATEGIC LINKS

Wyong Shire Council Strategic Plan

The proposed rates and annual charges are the funding source of a multitude of Council's General Fund operations.

Contribution of Proposal to the Principal Activity

The proposed rates and annual charges represent approximately 43.9% of Council's total operating revenue for 2015-16.

Budget Impact

The budget impact of the Rate Strike is detailed in the Wyong Shire Council Strategic Plan 2015-19 is forecast to be \$112.8m.

CONSULTATION

Consultation with the general community has occurred through Council's Exhibition Draft Wyong Shire Council Strategic Plan 2015-19 and previously through IPART's process in relation to Council's SRV application.

GOVERNANCE AND POLICY IMPLICATIONS

Council is required to formally make rates and charges prior to levying same in order to comply with the relevant provisions of the Local Government Act 1993.

The proposed \$300 minimum rate complies with the regulation that has set the Maximum Minimum Rate for 2015-16 at \$497.

CONCLUSION

Through a rigorous process of engagement with the community, Council has compiled an operating budget in the 2015-16 Operational Plan.

Council has considered that budget in regard to the total rate increase allowed in accordance with IPART's Special Rate Variation approval and applied the maximum rise in accordance with that determination.

Council has considered the making of rates and annual charges in accordance with the applicable legislation and regulations established by the NSW Government.

Council in making the rates and annual charges has given proper consideration to the requirements in Guidelines gazetted by the Division of Local Government in accordance with Section 23A of the Act.

Council is in a position to consider all the factors relevant to adoption of the recommended rating structure.

ATTACHMENTS

- 1 Comparison of Rates and Charges 2015-16 D11962200

Comparison of Rates and Charges 2015-16

	Unit of Charge	2014-15	2015-16 Exhibition Draft Strategic Plan	2015-16 Final Strategic Plan
Ordinary Rates				
Farmland	Cents in \$	0.305594	0.35656	0.35656
Residential	Cents in \$	0.536130	0.56150	0.56150
Mining	Cents in \$	8.750040	14.59040	14.59040
Business	Cents in \$	0.847020	0.97368	0.97359
Business – Major Retail	Cents in \$	1.270530	1.46053	1.46039
Business – Local Retail	Cents in \$	1.058775	1.21711	1.21699
Minimum Rate – all categories		\$300.00	\$300.00	\$300.00
Special Rates				
The Entrance Town Centre	Cents in \$	0.314180	0.38822	0.38822
Non Residential Properties Toukley Area	Cents in \$	0.254750	0.28771	0.28771
Non Residential Properties Wyong Area	Cents in \$	0.109190	0.11763	0.11763
Base Amount – all Special Rates	Each	\$83.00	\$85.00	\$85.00

	Unit of Charge	2014-15	2015-16 Exhibition Draft Strategic Plan	2015-16 Final Strategic Plan
Domestic Waste Management				
Availability	Each	\$61.00	\$65.00	\$65.00
Domestic Waste Management - Service	Each	\$485.00	\$499.00	\$499.00
Domestic Waste Management – West of M1	Each	\$409.00	\$421.00	\$421.00
240 litre upgrade	Each	\$146.17	\$150.00	\$150.00
Additional 240 litre waste bin	Each	\$442.29	\$455.00	\$455.00
Additional 140 litre waste bin	Each	\$298.00	\$305.00	\$305.00
Additional 240 litre recycling bin	Each	\$78.00	\$80.00	\$80.00
Additional 240 litre vegetation bin	Each	\$78.00	\$80.00	\$80.00
Additional Short Term Extra Service – 140 litre waste bin	Per service	\$17.10	\$17.60	\$17.60
Additional Short Term Extra Service – 240 litre waste bin	Per service	\$18.20	\$18.70	\$18.70
Additional Short Term Extra Service – recycling bin	Per service	\$17.10	\$17.60	\$17.60
Additional Short Term Extra Service – vegetation bin	Per service	\$17.10	\$17.60	\$17.60
Waste Management (non domestic)				
Incl. 10% GST				
140 litre waste bin	Each	\$374.00	\$391.00	\$391.00
240 litre recycling bin	Each	\$85.80	\$90.00	\$90.00
240 litre vegetation bin	Each	\$85.80	\$90.00	\$90.00
240 litre waste bin	Each	\$490.29	\$510.00	\$510.00
660 litre waste bin	Each	\$1,996.29	\$2,086.00	\$2,086.00
1.1 cubic metre waste bin	Each	\$2,792.14	\$2,913.00	\$2,913.00

	Unit of Charge	2014-15	2015-16 Exhibition Draft Strategic Plan	2015-16 Final Strategic Plan
1.5 cubic metre waste bin	Each	\$3,759.29	\$3,923.00	\$3,923.00

	Unit of Charge	2014-15	2015-16 Exhibition Draft Strategic Plan	2015-16 Final Strategic Plan
Stormwater Management Charge				
Residential	Per property	\$25.00	\$25.00	\$25.00
Residential Strata	Per lot	\$12.50	\$12.50	\$12.50
Residential Company Title	Per company title complex apportioned according to shareholding	\$25.00	\$25.00	\$25.00
Business	Per 850 m ² or part thereof - maximum charge of \$5,000	\$25.00	\$25.00	\$25.00
Business Strata	Per 850 m ² or part thereof - maximum charge of \$5,000 – apportioned equally to each lot	\$25.00	\$25.00	\$25.00
Business Company Title	Per 850 m ² or part thereof - maximum charge of \$5,000 - apportioned according to shareholding	\$25.00	\$25.00	\$25.00

5.1 Impacts on Council from the Federal Budget decision to freeze the indexation on Financial Assistance Grants for 3 years.

TRIM REFERENCE: F2004/06377 - D11960585

MANAGER: Stephen Naven, Chief Financial Officer

AUTHOR: Mellissa McKee; Corporate Planning Executive

SUMMARY

This report provides a summary of the impacts on Council from the Federal Budget decision to freeze the indexation of Financial Assistance Grants for 3 years.

RECOMMENDATION

- 1 That Council receive the report on Impacts on Council from the Federal Budget decision to freeze the indexation on Financial Assistance Grants for 3 years.**
- 2 That Council note the material \$4.7m negative impact to Council's budget over 4 years, and the resulting impact on the ability to deliver services and maintain assets.**

BACKGROUND

The 2014/15 Federal Budget mandated a three year freeze on indexation of the Financial Assistance Grant (FAG). This meant that the FAG would not increase as it normally would, in line with CPI and population increases between 2014/15 and 2016/17.

For Wyong, the freeze on indexation will result in a three year (2014/15 to 2016/17) reduction in revenue of \$3.1million (assuming an estimated indexation rate of 3% + 0.85% population increase), and an ongoing permanent reduction of \$1.6 million per annum into the future as the base level of the FAG will be permanently reduced. This represents a loss of income in real terms that will have a significant compounding effect on Council's finances into the future.

The 2015-16 budget is year two of the three year freeze period and despite efforts to have the indexation freeze removed by organisations such as the Australian Local Government Association and Local Government NSW, there has been no change to the freeze time period in the current budget. Indexation will recommence in 2017-18.

The freeze will reduce Local Government funding nationally by \$925 million before it is lifted and will be allocated to fund other policy priorities.

The Local Government (Financial Assistance) Act 1995 embodies the principle that the Commonwealth should distribute a proportion of revenue to local government to support the building of resilient and prosperous communities.

5.1 Impacts on Council from the Federal Budget decision to freeze the indexation on Financial Assistance Grants for 3 years. (contd)

The FAG is essential to allow Council's to provide a reasonable level of service and infrastructure to local residents. Council currently receives \$12.9 million per annum from the FAG, which consists of two components:

1. a general purpose component which is distributed between the states and territories according to population (i.e. on a per capita basis), (WSC \$10.7 million) and
2. an identified local road component which is distributed between the states and territories according to fixed historical shares (WSC \$2.2 million).

The FAG, which is untied revenue in the hands of Council, is intended to improve local government's capacity to provide communities with an equitable level of services and to increase the effectiveness and efficiency of local government.

The freeze in indexation is a disappointing outcome for Council, and note that the action was taken without consultation and recognition of the significant impact this decision will have on local communities.

As the responsibilities of Councils and the costs of delivering services increase, these reductions will have a real and growing impact which undermines future service delivery. This reduction will impact our community as the FAG is an essential part of providing services and infrastructure to local residents. The impact is compounded in regional areas such as Wyong which have many more roads to be maintained and smaller populations to support that.

These grants are used to maintain a range of infrastructure including local roads, bridges, swimming pools, libraries and halls as well as services to the young, the elderly and community groups of all kinds. There appears to be very little understanding by the Federal Government of the liabilities and risk for councils in maintaining these essential non-income producing assets owned by the community.

ATTACHMENTS

Nil.

5.2 Road Capital Works Program

TRIM REFERENCE: F2011/00879 - D11928140

MANAGER: Peter Murray, Manager

AUTHOR: Stuart Baverstock; Construction Manager

SUMMARY

Council's 2014/15 Strategic Plan commits Council to a road pavement renewal, upgrade and resealing rolling works program with the objective of improving the overall pavement network condition and corresponding levels of service. The following report summarises the timing of projects planned for the following 12 month period.

RECOMMENDATION

That Council receive the report on the status of the Council's Road Capital Rolling Works Program.

BACKGROUND

Council's 2014/15 Strategic Plan has committed \$26.24M to road related asset capital works. The majority of these funds (\$17.0M) are committed to road pavement upgrade, or road drainage works (\$5.4M). The remaining \$3.84M is allocated to shared pathways, footpath, kerb & gutter, bridges and road safety improvement projects.

The target volume output for 2014/15 is:

- Pavement resealing = 43.6 km 43.5 km achieved to date.
- Road upgrade / renewal = 13.5 km 8.2 km achieved to date
- Footpath = 3.2 km 2.9 km achieved to date

Council continues to operate an advanced Pavement Management System which is used to measure and model network condition and to develop optimised works programs. The allocation of funding is consistent with the strategically developed optimised works program that continues to see an overall improvement in network condition towards the 2014/15 target Pavement Condition Index (PCI) of 7.1.

The attached table provides a listing and timing of proposed works for the remainder of this financial year, sorted by suburb.

5.2 Road Capital Works Program (contd)

In May 2015 the following major achievements in the Road Capital Works program were achieved:

- Bay Road, Blue Bay (Stage 1) – this first stage of road and drainage construction works on the southern section is now completed, with the second stage due to commence in late 2015.
- Panorama Ave, Charmhaven - road & drainage project completed
- Quinalup Street, Gwandalan (Stage 3) – road and drainage works completed.
- Wyong Central Business District Drainage Improvement - Stages 5 & 6 at Frank Ballance Park is now completed. Remaining stages across the Anzac/Margaret roundabout and Hely St to Hardware Lane to be completed in late 2015.

- Chittaway Primary School Carpark improvement project completed,
- Ongoing clean-up works resulting from the April 2015 storms continue,
- Road pavement renewal works continue on Johnson Rd, Tuggerah.

- Road pavement asphalt works were completed on the following roads;
 - Budgewoi Rd, Noraville
 - Wilfred Barrett Drive, Magenta (heavy patching works for Roads and Maritime Services under a contract maintenance arrangement)

With the works scheduled to be completed in June 2015 it is anticipated that the target volume outputs for 2014/15 will be exceeded except for “road upgrade / renewal” where there will likely be approximately 10km rather than the desired target of 13.5km. This is the result of delays in commencing a number of road renewal projects. However these works will commence in early 2015/16.

ATTACHMENTS

- 1 CAPEX and Resealing Programme and Reports D11952937

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects														
Suburb Location	Capital RC Name	Published Project Description	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
Bateau Bay	Footpath Construction	MARLOWE ROAD Footpath Programme							█						✓	
	Local Roads Rehab Works/Road Pavement Renewals	GERMAINE AVENUE. Road Pavement Renewal				█										✓
		NEPEAN STREET. Road Pavement Renewal														✓
		VISTA PARADE. Road Pavement Renewal			█											✓
		PAPALA AVENUE. Road Pavement Renewal				█										✓
	Reseals Local Roads General	BURRAWONG ST : From Bateau Bay Rd to Reserve Dr							█							✓
		CURZON AVE : From Cresthaven Ave to Promenade Ave							█							✓
		CURZON AVE : From Promenade Ave to Margherita Ave														✓
		MARLOWE RD : From Change Of Seal to Shakespear Ave														✓
		MOSSMAN AVE : From Mir 336 The Entrance Rd to Valley View Rd													█	
		RICKARD ST : From Bateau Bay Rd to Change Of Width														✓
		RICKARD ST : From Change Of Width to Pasadena Ave														✓
		RICKARD ST : From Pasadena Ave to Change Of Seal														✓
		ROTHERHAM ST : From Sherry St to Debra Anne Dr														✓
		STEPHENSON RD : From Kipling Dr to Dead End														✓
	VALLEY VIEW RD : From Lumby Rd to Berne St														✓	
	WOODSIDE CT : From Cresthaven Ave to Dead End									█					✓	
YARUGA ST : From Hilltop St to Reserve Dr														✓		
Roads To Recovery Program	CRESTHAVEN AVENUE. Road Pavement Renewal (Roads to Recovery)										█				✓	
Berkeley Vale	Capital Local Roads Rehab - General/Roads Upgrade	BERKELEY ROAD. Road Upgrade	█												✓	
		BLENHIEM AVENUE, BUCKINGHAM ROAD, ST JAMES AVENUE, WINDSOR STREET. Road upgrades (separate project for stormwater drainage upgrade, projects will be delivered in conjunction for efficiencies)												█		
	Footpath Construction	JUBILEE PARADE – Footpath Programme										█			✓	
	Reseals Local Roads General	TAROONA AVE : From Chetwynd Ave to Dead End							█						✓	

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR															
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects													
Suburb Location	Capital RC Name	Published Project Description	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed
Blue Bay	Capital Local Roads Rehab - General/Roads Upgrade	BAY ROAD. Road upgrade (separate project for stormwater drainage upgrade, projects will be delivered in conjunction for efficiencies)													
	Footpath Construction	BAY ROAD. Footpath Programme													
Blue Haven	Reseals Local Roads General	BIRDWOOD DR : From Penguin Rd to Local Boundary No 101\103													✓
		BIRDWOOD DR : From Local Boundary No 101\103 to Penguin Rd													✓
Budgewoi	Capital Local Roads Rehab - General/Roads Upgrade	33 SUNRISE AVENUE													
	Reseals Local Roads General	DELIA AVE : From Lukela Ave to Ulana Ave													✓
		DELIA AVE : From Natuna Ave to Lukela Ave													✓
		DELIA AVE : From Ulana Ave to Lilo Ave													✓
		DELIA AVE : From Woolana Ave to Natuna Ave													✓
		KAILUA AVE : From Change Of Width to Diamond Head Dr													✓
		KAILUA AVE : From Diamond Head Dr (West) to Change Of Width													✓
		KAILUA AVE : From Change Of Width to Change Of Width (Left)													✓
	KAILUA AVE : From Change Of Width to Change Of Width (Right)													✓	
Shared Pathways	LAKES BEACH TO BUDGEWOI – shared Pathway Programme (renewal)														
Buff Point	Capital Local Roads Rehab - General/Roads Upgrade	ELOUERA AVENUE. - Road Upgrade with Stormwater drainage upgrade													
	Footpath Construction	NICOLI CLOSE – Footpath Programme													✓
	Reseals Local Roads General	MOOLA RD : From Bruce Rd to Matumba Rd													✓
		MOOLA RD : From Buff Point Ave to Dead End													✓
	MOOLA RD : From Matumba Rd to Buff Point Ave													✓	

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
Charmhaven	Capital Local Roads Rehab - General/Roads Upgrade	PANORAMA AVENUE/HOBSON AVENUE. Road Upgrade						█								
	Footpath Construction	MOALA PARADE. Footpath Programme				█									✓	
		UNA AVENUE TO PACIFIC HWY. Footpath Programme				█									✓	
	Local Roads Rehab Works/Road Pavement Renewals	LOWANA AVENUE. Road Pavement Renewal (Project deferred to allow for drainage improvement works to be designed)														
	Reseals Local Roads General	RESTLEA AVE : From Alan Ave to Panorama Pde WYREEMA AVE : From Sh 10 Pacific Hwy to Panorama Ave										█			✓ ✓	
Chittaway Bay	Reseals Local Roads General	SOVEREIGN CR : From James Watt Dr to Sophia Jane St THOMAS WALKER DR : From Kinsey Cr to Platypus Rd THOMAS WALKER DR : From Lakedge Ave to Kinsey Cr SOVEREIGN CR : From Sovereign to Dead End						█							✓ ✓ ✓ ✓	
	Chittaway Point	Local Roads Rehab Works/Road Pavement Renewals	GEOFFREY ROAD. Road Pavement Renewal						█							✓
		Reseals Local Roads General	GEOFFREY RD : From Change Of Seal to Change Of Seal							█						✓
			GEOFFREY RD : From Ansell Cl to Local Boundary 98/100													✓
		GEOFFREY RD : From Change Of Seal to Local Boundary 79/81													✓	
		GEOFFREY RD : From Local Boundary 116/118 to Change Of Seal													✓	
		GEOFFREY RD : From Local Boundary 117/119 to Ansell Cl													✓	
		GEOFFREY RD : From Local Boundary 79/81 to Local Boundary 117/119													✓	
	GEOFFREY RD : From Local Boundary 98/100 to Local Boundary 116/118													✓		

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR															
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed
Dooralong	Roads Rehab Minor Rolling Works	YAMBO ROAD. Road upgrade (seal)													✓
		PHIL TUNKS LANE. Road upgrade (seal)													✓
Doyalson	Roads Rehab Minor Rolling Works	WYEE ROAD. Road upgrade (seal)													✓
Durren Durren	Roads Rehab Minor Rolling Works	DICKSONS ROAD. Road upgrade (seal)													
		SMITHS ROAD @ DURREN DURREN ROAD. Road upgrade (seal) (Deferred to 2015/16 due to geotechnical issues)													
Fountaindale	Reseals Local Roads General	HEATHCLIFF CL : From Manns Rd to Dead End													✓
		JENNY LNE : From Change Of Seal to Dead End													✓
		OLD CHITTAWAY RD : From Enterprise Dr to Station St East													✓
		OLD CHITTAWAY RD : From Power Pole Bv329 to Enterprise Dr													✓
		OLD CHITTAWAY RD : From Station St East to Power Pole Bv329													✓
		OLD CHITTAWAY (LANE)RD : From Old Chittaway Rd to Dead End													✓
Glennig Valley	Reseals Local Roads General	VALERIE CL : From Heathcliff to Dead End													✓
		BOWER BIRD CL : From Glennig Rd to Dead End													✓
		CORONA LNE : From Berkeley Rd to Power Pole Bv1489													✓
		CORONA LNE : From Change Of Seal to Dead End													✓
		CORONA LNE : From Power Pole Bv1489 to Change Of Seal													✓
		ROXBURGH CL : From Rutherford Dr to Dead End													✓
		RUTHERFORD DR : From Corona Ln to Dead End												✓	

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR															
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed
Gorokan	Capital Local Roads Rehab - General/Roads Upgrade	GASCOIGNE AVENUE. Road upgrade (separate project for stormwater drainage upgrade, projects will be delivered in conjunction for efficiencies) (Deferred due to pre-construction planning Issues)													
	Footpath Construction	ROBSON AVENUE - Footpath Programme								█					✓
		GILBERT AVENUE. Footpath Programme						█							✓
		SUNCREST AVENUE. Footpath Programme								█					✓
	Reseals Local Roads General	BRENNON RD : From Change Of Seal to Power Pole T0681								█					✓
		BRENNON RD : From Power Pole T0681 to Leichhardt Rd								█					✓
		ESSEX ST : From Change Of Width to Middlesex St								█					✓
		ESSEX ST : From Cornwall Ave to Change Of Width								█					✓
		GRANDVIEW PDE : From Mr 509 Wallarah Rd to Ruby St								█					✓
		GRANDVIEW PDE : From Ruby St to Glendale St								█					✓
		MARY ST : From Western End to Lakeview St								█					✓
	MAXWELL AVE : From Clucas Ave to Ocean View St								█					✓	
	SPRING VALLEY AVE : From Dudley St to Malvina Pde								█					✓	
Gwandalan	Capital Local Roads Rehab - General/Roads Upgrade	QUINALUP STREET (IMGA STREET). Road upgrade (separate project for stormwater drainage upgrade, projects will be delivered in conjunction for efficiencies)							█						
	Reseals Local Roads General	COLLENDINA RD : From Aldinga Rd to Pinaroo Rd								█					✓
		NOAMUNGA CR : From Koowong Rd to Orana Rd								█					✓
		NOAMUNGA CR : From Murraba Pde to Dead End								█					✓
		NOAMUNGA CR : From Orana Rd to Murraba Pde								█					✓
	YILLEEN ST : From Parraweena Rd to Dulkara Rd								█					✓	
Halekulani	Reseals Local Roads General	LILLO AVE : From Woolana Ave to Sunrise Ave							█					✓	
Jilliby	Reseals Local Roads General	HUE HUE RD : From Bushells Ridge Rd to Woods Rd										█			✓
		HUE HUE RD : From Culvert to Bushells Ridge Rd										█			✓
		HUE HUE RD : From Kiar Ridge Rd to Culvert										█			✓

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR															
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed
Suburb Location	Capital RC Name	Published Project Description													
Kangy Angy	Reseals Local Roads General	OLD MAITLAND (NORTH)RD : From End Of Gravel to Cobbs Rd													✓
		OLD PACIFIC HWY: Carpark													✓
Kanwal	Reseals Local Roads General	PEARCE RD : From Craigie Ave to Hopetown Rd													✓
		PEARCE RD : From Hopetown Rd to Wahroonga Rd													✓
		ROLFE AVE : From Craigie Ave to Stephen St													✓
Killarney Vale	Capital Local Roads Rehab - General/Roads Upgrade	HUME BOULEVARD. Road Upgrade													
	Local Roads Rehab Works/Road Pavement Renewals	CORNISH AVENUE. Road Pavement Renewal													✓
		HINEMOA AVENUE . Road Pavement Renewal													✓
		ARMSTRONG AVENUE. Road Pavement Renewal (Defered to 2015/16 due to geotechnical issues)													
		GEORGE HELY CRESCENT. Road Pavement Renewal (Defered due to geotechnical issues)													
	Reseals Local Roads General	TURANA AVE : From Yimbala St (Southern Entry) to Yimbala St													✓
	WARRATTA RD : From Cornish Ave to Power Pole Bv2766													✓	
	WARRATTA RD : From Power Pole Bv2766 to Adelaide St													✓	
Kingfisher Shores	Reseals Local Roads General	KARoola AVE : From Tall Timbers Rd to Lakeshore Ave													✓
Lake Haven	Footpath Construction	METRO CINEMAS – Footpath Programme													✓
	Local Roads Rehab Works/Road Pavement Renewals	GOOBARABAH AVENUE. Road Pavement Renewal													✓
Lake Munmorah	Footpath Construction	ANITA AVENUE. Footpath Programme													
	Shared Pathways	PACIFIC HIGHWAY - Shared Pathway (New Construction)													

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
Lemon Tree	Roads Rehab Minor Rolling Works	DOORALONG ROAD, Road upgrade (gravel)														
Long Jetty	Local Roads Rehab Works/Road Pavement Renewals	TUGGERAH PARADE, Road Pavement Renewal														
	Reseals Local Roads General	ALFRED ST : From Nirvana St to Dead End														✓
		ALFRED ST : From Watkins St to Nirvana St														✓
		BONNIEVIEW ST : From Bellevue St to Grandview St														✓
		BONNIEVIEW ST : From Lindsay St to Lord St														✓
		BONNIEVIEW ST : From Lord St to Bellevue St														✓
		BONNIEVIEW ST : From Mayfair St to Lindsay St														✓
		BONNIEVIEW ST : From Western End to Mayfair St														✓
		CAPTAIN COOK CR : From Bonnieview St to Endeavour Dr														✓
		ELOORA RD : From Toowoan Bay Rd to Anzac Rd														✓
		ELOORA RD : From Anzac Rd to Boomerang St														✓
		MINTO AVE : From Mr 336 The Entrance Rd to Tuggerah Pde														✓
		REDMYRE ST : From Shelly Beach Rd														✓
	SHELLY BEACH RD : From Local Boundary 60 to Local Boundary 65														✓	
	SHELLY BEACH RD : From Local Boundary 65 to Golf Club Entry														✓	
	WATKINS ST : From Toowoan Bay Rd to Local Boundary No 18 - 20														✓	
Magenta	Shared Pathways	MAGENTA – shared pathway construction (subject to external matching funding being secured)														
Manning park	Reseals Local Roads General	GYMEA CR : From Barclay Ave to Barclay Ave													✓	
		GYMEA CR : From Vales Rd to Barclay Ave													✓	

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
Suburb Location	Capital RC Name	Published Project Description														
Mardi	Reseals Local Roads General	COBBS RD : From Mr 335 Wyong Rd to Dead End													✓	
		COLLIES LNE : From Bridge Abutment to Power Pole WY3080													✓	
		COLLIES LNE : From Power Pole Wy3080 to Dead End													✓	
		LAMONTCL : From Mardi to Dead End													✓	
		COLLIES LNE : From Old Maitland Rd to Bridge Abutment													✓	
Norah Head	Local Roads Rehab Works/Road Pavement Renewals	DENISON STREET. Road Pavement Renewal													✓	
Noraville	Local Roads Rehab Works/Road Pavement Renewals	HAMMOND ROAD. Road Pavement Renewal													✓	
	Reseals Local Roads General	PANDORA PDE : From Change Of Width to Birrigast PANDORA PDE : From Mr 509 Main Rd to Change Of Width													✓	
Ourimbah	Footpath Construction	COACHWOOD DRIVE. Footpath Programme														
	Reseals Local Roads General	OURIMBAH CREEK RD : From Driveway 604 to Driveway 668														✓
		OURIMBAH CREEK RD : From Driveway 668 to Power Pole Ou715														✓
		RESERVOIR RD : From Change Of Width to Dead End														✓
		RESERVOIR RD : From Glen Rd to Change Of Width														✓
Roads Rehab Minor Rolling Works	OLD FOOTES ROAD. Road upgrade (seal)													✓		
Ravensdale	Reseals Local Roads General	RAVENSDALE RD : From Power Pole 11101 to End Of Seal													✓	
		RAVENSDALE RD : From Power Pole Ka190 to Power Pole 11101														✓

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR															
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects													
Suburb Location	Capital RC Name	Published Project Description	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed
San Remo	Capital Local Roads Rehab - General/Roads Upgrade	GOORAMA AVENUE. Road upgrade (separate project for stormwater drainage upgrade, projects will be delivered in conjunction for efficiencies)													
	Reseals Local Roads General	CLARIDGE CR : From Dead End (South) to Dead End													
		LIAMENA AVE : From Iluka Ave to Richardson Rd													
		LIAMENA AVE : From Kallaroo Rd to Iluka Ave													
		LIAMENA AVE : From Richardson Rd to Highview St													
		RICHARDSON RD : From Eyre Cr to Wills Rd													
		RICHARDSON RD : From Goorama Ave to Eyre Cr													
ALPINE AVE : From Wills Rd to Claridge Cr															
Shelly Beach	Reseals Local Roads General	BELLEVUE ST : From Bonnieview St to Liddell St													
		BELLEVUE ST : From Liddell St to Swadling St													
		BELLEVUE ST : From Shelly Beach Rd to Bonnieview St													
Shire Wide	Footpath Construction	FOOTPATH renewal Programme													
	Shared Pathways	SHARED PATHWAY PROGRAMME – new construction dependent on grant funding													
Summerland Point	Footpath Construction	CAMS BOULEVARD. (Nth). Footpath Programme													
Tacoma	Footpath Construction	BRAITHWAITE /HILLCREST. Footpath programme													
	Local Roads Rehab Works/Road Pavement Renewals	JENSEN ROAD. Road Pavement Renewal													
Tacoma South	Reseals Local Roads General	KINGSLAND CL : From South Tacoma Rd to Dead End													
		RAYMOND ST : From South Tacoma Rd to Dead End													

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR															
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects													
Suburb Location	Capital RC Name	Published Project Description	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed
The Entrance	Capital Local Roads Rehab - General/Roads Upgrade	ASHTON AVENUE. Road upgrade (separate project for stormwater drainage upgrade, projects will be delivered in conjunction for efficiencies)													
		LAKESIDE PARADE. Road Upgrade													
	Footpath Construction	CORAL STREET - Footpath Renewal													
	Local Roads Rehab Works/Road Pavement Renewals	VICTORIA STREET. Road Pavement Renewal													
	Roads To Recovery Program	GOSFORD AVENUE. Road Pavement Renewal (Roads to Recovery)													
	Shared Pathways	PICNIC POINT - shared Pathway Programme (new)													
The Entrance North	Reseals Local Roads General	SIMPSON ST : From Hutton Rd to Dead End													
Toowoong Bay	Footpath Construction	TOOWOON BAY - Car park access road. Footpath Programme													
		TOOWOON BAY BOARDWALK													
Toukley	Footpath Construction	HOLMES AVENUE. Footpath Programme - renewal													
		VICTORIA AVENUE. Footpath Programme - renewal													
	Local Roads Rehab Works/Road Pavement Renewals	FRAVENT STREET. Road Pavement Renewal													
	Reseals Local Roads General	CROSS ST : From Main Rd to Dead End													
		CROSS ST : From Southern End to Main Rd													
		EVANS RD : From Oleander St to Belbowrie St													
		ROWLAND TCE : From Peel St to Dead End													
		SEVENTH AVE : From Fravent St to Change Of Seal													
		SEVENTH AVE : From Leonard Ave to Fravent St													
		SEVENTH AVE : From Western End to Leonard Ave													
	TAMAR AVE : From Mr 509 Main Rd to Dunleigh St														

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR															
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed
Suburb Location	Capital RC Name	Published Project Description													
Tuggerah	Reseals Local Roads General	FOWLER RD : From Change Of Seal to Bridge Abutment					■								✓
	Roads To Recovery Program	JOHNSON ROAD. Road Pavement Renewal (Roads to Recovery)											■		
Tuggerawong	Reseals Local Roads General	THURSDAY ST : From Cadonia Rd to Tuggerawong Rd										■			✓
		THURSDAY ST : From Tuggerawong Rd to Dead End													✓
Tumbi Umbi	Capital Local Roads Rehab - General/Roads Upgrade	THE RIDGEWAY. Road Upgrade	■												✓
	Local Roads Rehab Works/Road Pavement Renewals	FLORENCE AVENUE. Road Pavement Renewal													✓
	Reseals Local Roads General	BERTRAM RD : From Eastern Rd to Northumbland St						■							✓
		CAROL ANNE CL : From Bertram Rd to Dead End													✓
		KARENA ST : From The Avenue to Highview St												✓	
Warnervale	Capital Local Roads Rehab - General/Roads Upgrade	FEDERATION WAY - Rehab/upgrade - emergency works										■			
Watanobbi	Reseals Local Roads General	CASEY DR : From Hasluck Dr to Somers Dr					■								✓
		COWAN ST : From De L'Isle Dr to Stonehaven Ave													✓
Woongarah	Local Roads Rehab Works/Road Pavement Renewals	HIAWATHA ROAD. Road Pavement Renewal													✓

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
Suburb Location	Capital RC Name	Published Project Description														
Wyong	Local Roads Rehab Works/Road Pavement Renewals	PETERS LANE. Road Pavement Renewal													✓	
		POLLOCK AVENUE. Road Pavement Renewal													✓	
	Reseals Local Roads General	BOYCE AVE : From Mcdonagh Rd to Riverview Dr														✓
		BOYCE AVE : From Panonia Rd to Mcdonagh Rd														✓
		BOYCE AVE : From Riverview Dr to Dead End														✓
		NORTHCOTT AVE : From Cutler Dr to Partridge Ave														✓
		NORTHCOTT AVE : From Partridge Ave to Casey Dr														✓
		RIVERVIEW DR : From Boyce Ave to Change Of Width														✓
	Shared Pathways	RIVERVIEW DR : From Change Of Width to Boyce Ave														✓
RIVER RD - shared Pathway Programme (new)															✓	
Wyong Creek	Roads Rehab Minor Rolling Works	LAUFFS LANE. Road upgrade (seal)													✓	

5.3 Outstanding Questions on Notice and Notices of Motion

TRIM REFERENCE: F2015/00040 - D11955852

MANAGER: Sonia Witt, TL Governance and Councillor Services

AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

Report on Outstanding Questions on Notice and Notices of Motion.

RECOMMENDATION

That Council receive the report on Outstanding Questions on Notice and Notices of Motion.

ATTACHMENTS

- 1 Table of Outstanding Questions and Notice of Motions - 10 June 2015 D11955856

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
115	General Manager's Unit	Stephen Naven	<p>7.2 Notice of Motion - Government Rating Outrage</p> <p>50/15 That Council <u>note</u> with great concern the likely significant escalation of the 2015 rate burden on the local lower to mid-market property sector.</p> <p>51/15 That Council <u>note</u> the significant escalation is as a consequence of the recent property market increases and unfair rerating formulas dictated to Council by the State Government Valuer General and Office of Local Government.</p> <p>52/15 That Council <u>call</u> on the State Government to conduct a thorough review into the Valuer General's and Office of Local Government's outdated and discriminatory rating methods that will place undue hardship on many in our community.</p> <p>53/15 That Council <u>investigate</u> a shire wide, online petition in partnership with the community, to give ratepayers a voice to call upon the State Government to reject this outrageous and out of touch taxing.</p> <p>54/15 That Council <u>include</u> in its 2015 Strategic Planning Process a review of all options to assist in reducing the impact of the Government's looming rerating charges.</p>	28 January 2015 Cr Best	Response to be provided end June 2015.
128	Community and Recreation Services	Maxine Kenyon	<p>5.2 Notice of Motion - Wyong Road Landscaping Shambles</p> <p>167/15 That Council <u>note</u> with great concern the current, extremely poor condition of the landscaping of the median and roundabouts along the Shire's premier road corridor, Wyong Road.</p> <p>168/15 That Council <u>note</u> that Wyong Road is a State Road for which the NSW Roads and Maritime Service (RMS) has full management and financial responsibility under the Roads Act 1993.</p> <p>169/15 That Council <u>call</u> on the RMS to consider the safety, value and impact on the community of not providing for sufficient vegetation maintenance, and to provide adequate funding to maintain the landscaping for the full length of the Wyong Road corridor in keeping with community expectations.</p> <p>170/15 That Council <u>request</u> the General Manager to report</p>	25 February 2015 Cr Best	<p>167/15 – Noted</p> <p>168/15 – Noted</p> <p>169/15 – Councillor Business Update distributed 26 March 2015.</p> <p>170/15 – Response to be provided June 2015.</p>

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			<i>on initiatives that it may consider with this road issue and indeed all roads under the Road Management Council Contracts</i>		
133	Property and Economic Development	John Willey	7.2 - Notice of Motion - Tuggerah Station Parking and Safety Shambles 236/15 <i>That Council <u>reiterate</u> the total inadequacy of parking at and around the Tuggerah Rail Station, and that the provision of such parking is the sole responsibility of Transport NSW and State Government.</i> 237/15 <i>That Council <u>explore</u> all land options in the Tuggerah Rail Station precinct, in partnership with Transport NSW and State Government, to address this issue.</i> 238/15 <i>That Council <u>note</u> the urgent need to immediately deal with this matter and therefore the prospect of interim/ temporary parking should also be considered.</i>	11 March 2015 Cr Best Cr Matthews	A Councillor Update has been prepared and is currently with the Director for approval.
144	Property and Economic Development	Darryl Rayner	2.1 Mayoral Minute - 2015 Garage Sale Trail 367/15 <i>That Council <u>participate</u> in the 2015 Garage Sale Trail program at a cost of \$6,250.</i> 368/15 <i>That Council <u>note</u> the cost will be funded by existing funds allocated to its Waste Unit.</i>	Cr Eaton 22 April 2015	Staff are in the process of submitting the application to participate in this program.
145	Infrastructure and Operations	Peter Murray	8.1 Notice of Motion - Traffic Management - Watanobbi Road 408/15 <i>That Council <u>note</u> with concern the reports of frequent drag racing and burnouts on Watanobbi Rd.</i> 409/15 <i>That Council <u>refer</u> this issue to the Traffic Committee for their advice on how to rectify the problem.</i> 410/15 <i>That Council <u>write</u> to the Tuggerah Lakes Police Command advising it of this problem and seeking their support and implementation of regular patrols and enforcement action.</i> 411/15 <i>That Council <u>support</u> the community initiative to generate a petition and make representation to the state member.</i>	Cr Taylor 22 April 2015	Letter sent to Tuggerah Lakes Area Command 29 April 2015. Response to be provided at a future meeting. Item scheduled for consideration by the Traffic Committee at its meeting of 10 June 2015.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
147	Infrastructure and Operations	Andrew Pearce	<p>Q19/15 Assisting Disabled Travellers</p> <p><i>"Mr Mayor,</i></p> <p><i>For some time now I have noticed groups of disabled people gathering around a bus stop in Tuggerah Business Park in the rain with no shelter or seating, in reliance Drive opposite Fairhaven Services. Mr Mayor could you have this looked into as a matter of urgency, as in my view this is totally unacceptable?"</i></p>	Cr Best 22 April 2015	<p>Response to be provided at a future meeting.</p> <p>The new bus shelter has been ordered, contractor arranged to install concrete slab. Anticipated completion date is late June 2015.</p>
148	Community and Recreation Services	Maxine Kenyon	<p>7.1 Notice of Motion - Regional Rollout of Council's Skate Park Facilities</p> <p>1 <i>That Council <u>note</u> the recent welcomed response to Council's announcement to significantly expand its regional skate park facilities rollout.</i></p> <p>2 <i>That Council <u>recognise</u> the need to balance the rollout of such facilities as equitably as possible across the shire.</i></p> <p>3 <i>That Council <u>note</u> that the asset life of the current Lake Munmorah skate facility has now reached its end and that this location is no longer Council's preferred option.</i></p> <p>4 <i>That Council <u>request</u> the General Manager to investigate and consult with the local community and key stakeholders to identify the most suitable location for this facility.</i></p> <p>5 <i>That arising from the Council's recent adoption of the skate strategy 2014, Council further <u>request</u> the General Manager to report on proposals and options that will provide improved resource equity to the shire's northern skate facilities. The report should also address the possibility of installing CCTV cameras to provide improved safety to users and reduce the incidents of antisocial behaviour in and around such facilities.</i></p>	Cr Best 13 May 2015	Response to be provided at a future meeting.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
149	General Manager's Unit	Bob Platt	Q20/15 Local Mobile Phone Towers <i>"Can the General Manager inquire, as a great number of mobile phone towers reportedly failed during the recent east coast low storm event, what is the local mobile phone system's capacity for continued communications during such emergencies in the shire?"</i>	Cr Greenwald 13 May 2015	Response to be provided at a future meeting.

**QUESTIONS ON NOTICE AND NOTICES OF MOTION REMOVED SINCE
13 MAY 2015**

No#	Department	Question on Notice / Notice of Motion	Date Asked/ Councillor	Status
Nil	Nil	Nil	Nil	Nil

6.1 Notice of Motion - End Gridlock Pacific Highway, Wyong

TRIM REFERENCE: F2010/00500 - D11962280

AUTHORS: Greg Best; Councillor

Adam Troy; Councillor

Lynne Webster; Councillor

Councillors Best has given notice that at the Ordinary Council Meeting to be held on 10 June 2015 he will move the following Motion:

- "1 That Council recognises the urgent need to work with the RMS to deliver the Wyong Town leg of the Pacific Hwy, an economically vital transport corridor, relied upon by thousands of local residents as they daily commute.*
- 2 That further Council recognises, the inordinate delays plaguing this multimillion dollar Highway project as it seeks to accommodate the demand of a small number of property owners must now end.*
- 3 That Council applauds the timely turnaround of the RMS's final and progressive draft plans currently on exhibition.*
- 4 That Council encourages all interested parties to make responsible submissions and Council recognises through community representations and submissions there may very well be some adjustments and amendments to the draft plan.*
- 4 That Council again reiterates that irrespective of any further representation to call for this highway project to bypass through residential back streets will not be entertained by Council.*
- 5 That, due to the urgent need to construct this important transport corridor, Council, on behalf of our local residents, make funding representations to the State Government seeking to tap into the 6 billion dollar state government regional funding pool."*

RESOURCES

This task is estimated to be of minor impact and will be undertaken by staff in their normal course of action.

COUNCILLORS NOTE

Nil

ATTACHMENTS

- | | | |
|---|---|-----------|
| 1 | Notice of Motion - Daily Traffic Jams Through Wyong Township | D03159967 |
| 2 | CC Express Newspaper Article - Widening Woe at Highway Plan | D11962430 |
| 3 | WSC Media Release - Wyong Council welcomes upgrade to Pacific Highway - 19 May 2015 | D11962434 |
| 4 | RMS Wyong Town Centre Community Update - May 2015 | D11962437 |

24 October 2012

To the Ordinary Council Meeting

Councillor

7.2 Notice of Motion - Daily Traffic Jams Through Wyong Township

TRIM REFERENCE: F2010/00500 - D03159967

AUTHORS: Greg Best; Councillor

Doug Eaton; Councillor

Lynne Webster; Councillor

Councillors Best, Eaton and Webster have given notice that at the Ordinary Council Meeting to be held on Wednesday 24 November 2012 they will move the following Motion:

- “1 That Council recognise the importance of delivering the Pacific Highway upgrade through Wyong, linking up with the new Tuggerah Straight works as this is an economically vital road corridor providing business and job opportunities.
- 2 That Council recognise that having regard to the State Government annual budgetary processes, the need to now facilitate its agreeance/concurrence on this road upgrade to meet the new budgetary cycle.
- 3 That Council give certainty to the hundreds of residents that live with the real prospect of the Pacific Highway upgrade bypass being funnelled through their residential streets, resulting in major loss of amenity, safety and property values/forced resumptions.
- 4 That Council formally give the RMS its support and concurrence for the through town Pacific Highway upgrade favouring the maximum parking option to assist local businesses and finally get this road started.
- 5 That Council request the General Manager to provide a report to Council in support of the RMS's preferred option along the existing Pacific Highway corridor that was exhibited in November 2011.
- 6 That Council note opportunity in the existing Pacific Highway corridor option to provide incremental improvements through the life of the project.”

ORDINARY MEETING HELD ON 24 OCTOBER 2012

Councillor Nayna declared a non-pecuniary insignificant interest in the matter for the reason that he is employed as an Electorate Officer, in the office of Mr Darren Webber MP, the Member for Wyong and participated in consideration of this matter.

Councillor Nayna stated:

“I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty.”

Councillor Troy left the chamber at 6.08 pm and returned to the chamber at 6.09 pm during consideration of this item.

Councillor Vincent left the chamber at 6.23 pm and returned to the chamber at 6.27 pm during consideration of this item.

Mr John Lusted, resident, addressed the meeting at 6.10 pm, answered questions and retired 6.22 pm.

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor WEBSTER:

- 362/12** *That Council recognise the importance of delivering the Pacific Highway upgrade through Wyong, linking up with the new Tuggerah Straight works as this is an economically vital road corridor providing business and job opportunities.*
- 363/12** *That Council recognise that having regard to the State Government annual budgetary processes, the need to now facilitate its agreeance/concurrence on this road upgrade to meet the new budgetary cycle.*
- 364/12** *That Council give certainty to the hundreds of residents that live with the real prospect of the Pacific Highway upgrade bypass being funnelled through their residential streets, resulting in major loss of amenity, safety and property values/forced resumptions.*
- 365/12** *That Council formally give the RMS its support and concurrence for the through town Pacific Highway upgrade favouring the maximum parking option to assist local businesses and finally get this road started.*
- 366/12** *That Council request the General Manager to provide a report to Council in support of the RMS's preferred option along the existing Pacific Highway corridor that was exhibited in November 2011.*
- 367/12** *That Council note opportunity in the existing Pacific Highway corridor option to provide incremental improvements through the life of the project.*

FOR: COUNCILLORS BEST, EATON, GRAHAM, GREENWALD, NAYNA, TAYLOR, TROY, VINCENT AND WEBSTER

AGAINST: NIL

RESOURCES

Staff time required to prepare the report is minimal, 1 to 2 Hours. The report is already 85% completed and only needs to be amended in accordance with the results from the independent assessment on the alternative routes.

WYONG

Widening woe at highway plan

Errol Smith

THE owner of the historic Warners building that is earmarked for demolition with the widening of the Pacific Highway through Wyong CBD remains unconvinced of the merits of the plan.

Mark Hoddinott is a former president of Wyong Tuggerah Chamber of Commerce and has long opposed road-widening plans through the town, preferring a tunnel that would separate through and local traffic.

He even helped in the formation of a road-widening opposition group known as Wyong Road Warriors that comprised residents and businesspeople.

Mr Hoddinott said the revised plans for the highway upgrade released recently would "do nothing for Wyong" and had definitely not changed his mind.

In fact, he said most vocal proponents for the plans didn't live in the town but pretended to represent the views of its citizens.

"The upgrade only confirmed the NSW State Government's lack of concern



Mark Hoddinott and Wyong Road Warriors members object to the Pacific Highway widening plans through the CBD.

OWNER OF WARNERS BUILDING SLAMS 'SHORTSIGHTED' OPTION

for Wyong, as it continues to push along a shortsighted path that focuses totally on cars and not people," Mr Hoddinott said.

"The proposal to go through the centre of the

town will fall both cars and the people of Wyong in the long run and the long-term outcome will be even more cars and a town made less attractive to work and live.

"The best solution is a

tunnel under the town in the existing road alignment but we have always been told that, while it was a superior solution, it was not the cheapest option so it couldn't be afforded.

"Yet when the RMS wants to make changes to plans, like those in the recent upgrade, be it for new bridges, carparks, roundabouts or whatever, miraculously the extra multi millions of

TUNNEL VISION

Mark Hoddinott said tunnels separate local and through traffic and Wyong's topography suits such an option.

"They are successfully used for the very traffic challenges Wyong faces," Mr Hoddinott said. "Millions of dollars have been spent so far on plans that will solve nothing in the long run."

He wondered what Albert Warnet, a founding father of Wyong, would think about the decision-makers who happily bring the bulldozer to his work.

"Arguably Wyong's best heritage building is going to be destroyed with the stroke of a pen," he said.

The path they are following will ruin our town.

- Mark Hoddinott

dollars can be found without a blink.

"You only have to look around the world to realise that the path they are following will ruin our town."

Media Releases 2015

Wyong Council welcomes upgrade to Pacific Highway

19 May 2015

Wyong Shire Council welcomes today's announcement by the State Government to widen the Pacific Highway through Wyong.

Council's Deputy Mayor, Lynne Webster, said Council had been lobbying for the upgrade for some time and it was great news for Wyong.

"Upgrading the Pacific Highway through Wyong is on our wish list to help transform the area," Deputy Mayor Webster said.

"It's great to know our ideas are being taken seriously.

"Leading up to the State election we had a list of 39 projects we wanted the State Government to help fund to improve the Shire and prepare us for an influx of new residents in the future.

"We already have a number of projects happening in Wyong CBD – major drainage improvements, the Frank Ballance Park upgrade, The Art House, Aldi and the Oasis key site development – so this much needed road upgrade will be the icing on the cake," Deputy Mayor Webster said.

Council's Roads and Drainage Manager, Mr Peter Murray, said this project would improve traffic congestion in Wyong.

"This upgrade will open up one of the biggest road bottlenecks in our Shire," Mr Murray said.

"The plans show there will be two lanes in both directions from Johnson Road, Tuggerah through to Cutler Drive, Wyong.

"Not only will it ease congestion, it will assist with public transport through better integration of the bus/rail interchange, improve safety for pedestrians and improve access through the Wyong CBD," Mr Murray said.

The Pacific Highway proposal is available to view online at www.rms.nsw.gov.au and comments need to be submitted by Friday 19 June 2015.

"I encourage everyone to go online and have a look at the proposal and have your say on the proposed upgrade," Deputy Mayor Webster added.

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Fax (02) 4351 2098

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<http://www.wyong.nsw.gov.au/about-council/council-news/media-releases-2015/wyong-council-...> 29/05/2015

Community Update



Transport
Roads & Maritime
Services

MAY 2015



Pacific Highway upgrade through Wyong town centre

Revised design

In July 2013 Roads and Maritime Services displayed the preferred option for the future upgrade of the Pacific Highway through the Wyong town centre to provide two lanes in each direction between Johnson Road at Tuggerah and Cutler Drive.

This community update provides information about the changes to the design which were required to preserve a wider rail corridor for the future.

Background

The Pacific Highway through Wyong is currently a single lane in each direction. Previous studies and community consultation carried out by Roads and Maritime has determined any future upgrade would be along the route of the existing Pacific Highway.

In refining the design considerable changes have been made as a result of technical studies and allowing for future expansion of the rail line, if demand requires. Comments received during the display in July 2013 have also been considered in refining the design. The revised design presents an integrated transport solution to benefit the wider Wyong community.

The NSW Government has allocated \$3 million this financial year to allow planning for the upgrade to continue.

Features and benefits

- Provides two through lanes in each direction.
- Integrates the rail interchange with bus services, taxi services, disabled and short term parking as a whole of transport solution. The township would have direct entry from the highway to the overhead walkway above Wyong railway station.
- All long term commuter parking spaces relocated to the east of the railway station, in a purpose built facility.
- Provides as much on-street parking as possible on the western side of the highway for businesses through Wyong town centre and some on-street parking on the eastern side of the highway.
- Upgrades the existing intersection at Church Street and provides new signalised intersections at Rose Street (railway overbridge), Anzac Avenue, North Road and Cutler Drive to improve access for vehicles entering or exiting the highway and improve safety for pedestrians crossing the highway.
- Provides for the upgrade and replacement of the Rose Street rail bridge, improving access to the Baker Park precinct.
- Improves pedestrian access across the highway by the partial closure of Bakers Lane.
- Provides an off-road shared pathway through the town centre along the eastern side of the highway connecting to the existing cycleway on Tuggerah Straight.
- Relocates and retains most of the existing palm trees.
- Replaces the existing Wyong River road bridge with two new road bridges offering greater flood immunity and improved overhead clearance heights for River Road and South Tacoma Road.
- Provides a roundabout on the Pacific Highway at McPherson Road which allows access in all directions.

Heritage impacts

The anticipated future passenger and freight rail requirements and the road widening can no longer allow for preservation of the Station Master's Cottage and Warner Shops.

Roads and Maritime will assess the impact of removing the heritage properties and possible mitigation measures during the environmental assessment.

Commuter parking

About 320 commuter parking spaces are impacted by the revised road upgrade and the wider rail corridor plans. All commuter parking would be shifted east of the railway station into a purpose built, multi storey facility.

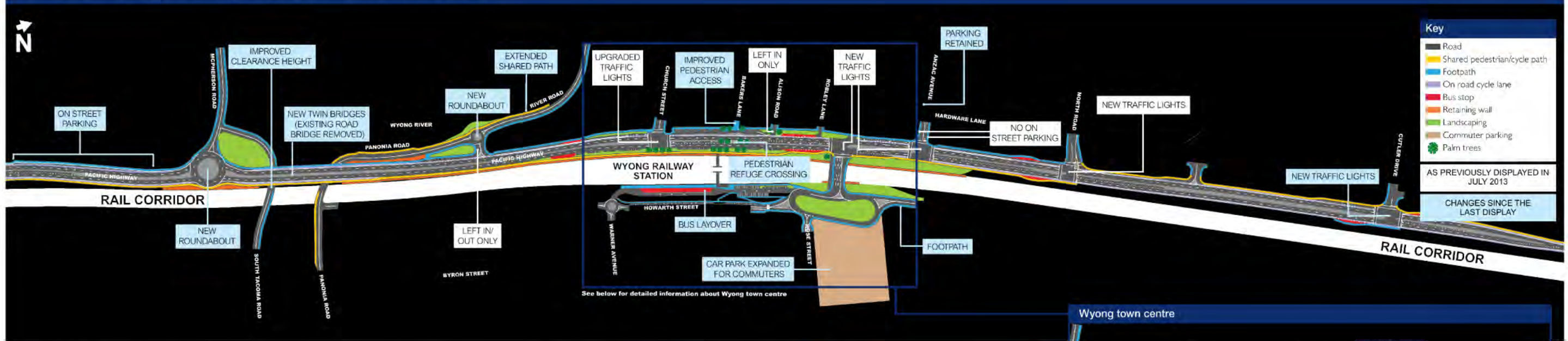
It is proposed to build an additional level over the lower part of the current Rose Street rail commuter park. The existing upper level would also be extended through to Howarth Street.

The car park would be built in the early stages of the project to allow for the relocation of all commuter parking during construction of the Pacific Highway.



Preliminary artist's impression of Wyong town centre at the new pedestrian bridge

Pacific Highway upgrade through Wyong town centre revised design



Changes since the last display

The rail corridor has been widened into the existing bus interchange to preserve land for anticipated future passenger and freight requirements. This has required changes to the road design, particularly in the railway station precinct:

- The Warner Shops and Station Master's Cottage would not be retained. See heritage impacts section in this update.
- The previously proposed bus lanes have been removed including the underpass at Rose Street. The existing bus facilities would be replaced with bus stops on the Pacific Highway and a bus layover area east of the railway station. This change lessens the impact within the rail corridor, allowing for potential upgrades in the future.
- All commuter parking spaces would be relocated to the east of the railway station.

Other changes to the design:

- The upgrade has been extended to include the intersection of Cutler Drive following the relocation of primary schools in the area.
- The Anzac Avenue intersection arrangement has changed as a result of community feedback. Anzac Avenue would now be a single lane entry from the Pacific Highway, with some potential for westbound on-street parking in Anzac Avenue to be retained. Parking would still be removed eastbound between Hely Street and the highway.
- The existing Wyong River road bridge would be demolished and replaced with new twin road bridges at a higher level to ensure flood impacts are mitigated.

Whole of transport solution

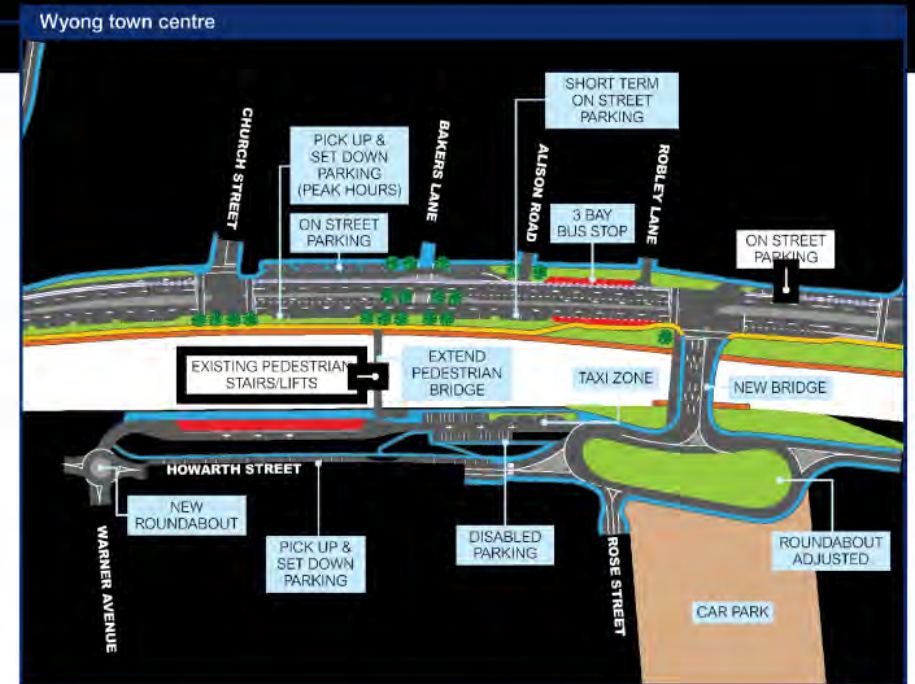
Rail
The proposed road upgrade presents an integrated transport solution which allows for future expansion of the rail line if demand requires.

Bus
The future operational needs of buses have been reconsidered in the revised design. Bus stops would be provided on the Pacific Highway near Alison Road in both directions. Facilities for a bus layover would be relocated east of the railway station off Howarth Street.

Taxi and disability parking
The existing provisions for taxi services and disability parking at the railway station would be relocated east of the station. They would remain close to the lifts and stairs.

Short term parking
Existing short term parking at Wyong railway station would be relocated east of the station to Howarth Street, between Warner Avenue and Rose Street. The parking on the west side of Howarth Street would be dedicated to passenger pick up and set down.

West of the railway station on the Pacific Highway, pick up and set down facilities would only be provided during peak times to promote convenient visitor parking on the highway.





Involving the community and stakeholders

Roads and Maritime is working with the community and stakeholders during the planning process to identify issues and minimise potential impacts of the proposed upgrade and construction activities.

Next steps

Stakeholders and the community are invited to comment on the revised design by **19 June 2015**.

Roads and Maritime will consider the feedback received when finalising the concept design and preparing the review of environmental factors, which will be displayed for community comment later in 2015.

Community information sessions will be held during the review of environmental factors display period.

There is no timeframe for construction at this time.

Please send us your feedback by:

Phoning: Pete Styles, Project Manager,
on (02) 4379 7008 (during business hours)

Emailing: Central.Coast.Office@rms.nsw.gov.au

Writing to: Roads and Maritime Services
Central Coast Office
Locked Bag 2030
Newcastle 2300

Comments on the revised design are invited by **19 June 2015**.

Information is also available on the website at rms.nsw.gov.au



This paper is • carbon neutral • Australian-made • recycled fibre • elemental chlorine free • pulp derived from sustainably managed sources



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