



Harmony Day was celebrated at The Entrance recently showcasing our cultural diversity

VALUE. CREATE. LEAD

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MEETING NOTICE

**The Ordinary Council Meeting
of Wyong Shire Council
will be held in the Council Chamber,
Wyong Civic Centre, Hely Street, Wyong on
Wednesday 8 April 2015 at 5.00pm,
for the transaction of the business listed below:**

OPENING PRAYER

ACKNOWLEDGEMENT OF COUNTRY

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At the conclusion of the meeting and at the discretion of the Mayor, Council may meet with staff in an informal, non-decision making mode for a period of no more than 30 minutes.

Michael Whittaker
GENERAL MANAGER

1.1 Disclosure of Interest

TRIM REFERENCE: F2015/00040 - D11889676

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Jacquie Elvidge; Councillor Services Officer

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

That Councillors now disclose any conflicts of interest in matters under consideration by Council at this meeting.

1.2 Proposed Inspections and Briefings

TRIM REFERENCE: F2015/00040 - D11889680

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Jacque Elvidge; Councillor Services Officer

SUMMARY

Briefings proposed for this meeting and future meetings to be held in the Wilfred Barrett and Tim Farrell Committee Rooms:

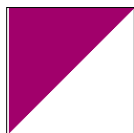
Date	Briefing	Directorate
8 April 2015	Recently released NSW Coastal Reforms and status of Councils Coastal Zone Management Plan	Infrastructure Management
8 April 2015	"Old Farm" Mardi Rezoning	Development and Building
8 April 2015	CCTi Options & Tourism Framework	Community and Recreation Services

RECOMMENDATION

That Council receive the report on Proposed Inspections and Briefings.

ATTACHMENTS

- 1 Councillor Proposed Briefings - Ordinary Meeting 8 April 2015 D11903156



Proposed Briefings List to Date



Briefing Title:	Directorate:	Proposed Month:	Proposed Date:
Recently released NSW Coastal Reforms and status of Councils Coastal Zone Management Plan	Infrastructure Management		08/04/2015
"Old Farm" Mardi Rezoning	Development and Building		08/04/2015
CCTi Options & Tourism Framework	Community and Recreation Services		08/04/2015
Magenta Shared Pathway	Community and Recreation Services		22/04/2015
Tuggerah Sports Precinct	Community and Recreation Services		22/04/2015
Future communication and marketing approach	Community and Recreation Services		22/04/2015
Public Exhibition of Draft DCP 2013: Chapter 3.6 - Tree and Vegetation Management	Development and Building		22/04/2015
Rezoning - 10 Oscar Dr Chittaway Point - RZ/7/2009	Development and Building		22/04/2015
Rates Communication	GM Unit		22/04/2015
INSPECTION: Long Jetty Foreshore	Property and Economic Development		06/05/2015
INSPECTION - Gross Polutant Traps	Infrastructure Management		06/05/2015
Ward Forums Annual Review	Community and Recreation Services		13/05/2015
Customer Satisfaction Survey 2015 - Overview & Results	Community and Recreation Services		13/05/2015
Discuss and consider submissions -- Q3	GM Unit		27/05/2015
Voice of Customer Program	Community and Recreation Services		27/05/2015
Fit for the Future - Staff survey results			27/05/2015
Review 'Fit for the Future' Final Submission discussion	GM Unit		24/06/2015
INSPECTION: Rezoning 10 Oscar Drive, Chittaway Point - RZ/7/2009	Development and Building	May	
INSPECTION: RZ/6/2014 - 216-220 Main Road Toukley - Rustrum Key Site & Part Toukley Gardens	Development and Building	June	
Development Infrastructure - Porters Creek Stormwater Diversion Project	Property and Economic Development	March	

1.3 Address By Invited Speakers

TRIM REFERENCE: F2015/00040 - D11889689
MANAGER: Lesley Crawley, Manager Corporate Governance
AUTHOR: Jacquie Elvidge; Councillor Services Officer

SUMMARY

There have been no requests to address the Ordinary Meeting at the time of printing the Business Paper.

RECOMMENDATION

That Council receive the report on Invited Speakers.

ATTACHMENTS

Nil.

1.4 Confirmation of Minutes of Previous Meeting

TRIM REFERENCE: F2015/00040 - D11889719

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Jacquie Elvidge; Councillor Services Officer

SUMMARY

Confirmation of minutes of the previous Ordinary Meeting of Council held on Wednesday 25 March 2015.

RECOMMENDATION

That Council confirm the minutes of the previous Ordinary Meeting of Council held on Wednesday 25 March 2015.

ATTACHMENTS

- | | | |
|---|---|-----------|
| 1 | Minutes - Ordinary Meeting 25 March 2015 | D11891996 |
| 2 | MINUTES - Confidential Ordinary Meeting Meeting - 25 March 2015 - | D11891998 |

WYONG SHIRE COUNCIL

**MINUTES OF THE
ORDINARY COUNCIL MEETING OF COUNCIL**

**HELD IN THE COUNCIL CHAMBER
WYONG CIVIC CENTRE, HELY STREET, WYONG
ON 25 MARCH 2015
COMMENCING AT 5.00PM**

PRESENT

Councillors D J Eaton OAM (Chairperson), G P Best, R L Graham, K G Greenwald, L R Y Nayna, L S Taylor, A Troy, D P Vincent and L D Webster.

IN ATTENDANCE

Acting General Manager, Director Development and Building, Acting Director Property and Economic Development, Director Community and Recreation Services, General Counsel, Communications Coordinator and two administration staff.

The Mayor, Councillor Eaton OAM, declared the meeting open at 5.01pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

Councillor Eaton OAM delivered the opening prayer and Councillor Greenwald read an acknowledgment of country statement.

APOLOGY

An apology for the inability to attend the meeting was received on behalf of Councillor Matthews.

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor NAYNA:

239/15 That Council accept the apology and grant leave of absence from the meeting.

Cr Troy presented an acknowledgement certificate to the Mayor from the 2014 Mingara Relay for Life. Wyong Shire Council raised \$10,318.66.

At the commencement of the Ordinary Meeting report nos 1.1 and 8.1 were dealt with first then the remaining reports in order. However for the sake of clarity the reports are recorded in their correct agenda sequence.

1.1 Disclosures of Interest

Item 8.1 – Notice of Motion - 2016 Whale Dreamer's Festival Possible Closure?

Councillor Best declared a non-pecuniary insignificant interest in the matter for the reason that he is a patron of the Whale Dreamers Festival and participated in consideration of this matter.

Councillor Best stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty because this will not affect my position on the matter."

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TROY:

240/15 That Council receive the report on Disclosure of Interest and note advice of disclosures.

PROCEDURAL MOTION

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor WEBSTER:

241/15 That Council allow meeting practice to be varied.

242/15 That Council use the exception method to deal with the balance of the Agenda.

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

243/15 That with the exception of report numbers 3.1, 5.1, 5.3, 6.3, 8.1 and 9.1 Council adopt the recommendations contained in the remaining reports.

1.2 Proposed Inspections and Briefings

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

244/15 That Council receive the report on Proposed Inspections and Briefings.

1.3 Address By Invited Speakers

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

245/15 That Council receive the amended report on Invited Speakers.

246/15 That Council agree meeting practice be varied to allow reports from Directors and/or the General Manager to be dealt with following an Invited Speaker's address.

1.4 Confirmation of Minutes of Previous Meeting

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

247/15 That Council confirm the minutes of the previous Ordinary Meeting of Council held on Wednesday 11 March 2015.

Business Arising

There was no business arising.

1.5 Notice of Intention to Deal with Matters in Confidential Session

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

248/15 That Council consider the following matter in Confidential Session, pursuant to Section 10 A (2)(g) of the Local Government Act 1993:

9.1 - Central Coast Aero Club Ltd

249/15 That Council note its reason for considering Report No 9.1 - Central Coast Aero Club Ltd as it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

250/15 That Council request the General Manager to report on this matter in open session of Council.

1.6 Mayoral Minute - NSW Business Chamber - Central Coast Economic Breakfast, 10 April 2015

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

251/15 That Council authorise Councillor attendance at the NSW Business Chamber Central Coast Economic Breakfast April 10, 2015 up to a cost of \$70.

2.1 DA/2/2015 - Proposed two storey Dwelling at Norah Head

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

252/15 That Council grant consent subject to the conditions detailed in the schedule attached to the report and having regard to the matters for consideration detailed in Section 79C of the Environmental Planning and Assessment Act and other relevant issues.

FOR: COUNCILLORS BEST, EATON, GRAHAM, GREENWALD, NAYNA, TAYLOR, TROY, VINCENT AND WEBSTER

AGAINST: NIL

3.1 Fire Safety Report from Fire and Rescue NSW - 200 - 214 Main Rd, Toukley (Beachcomber)

RESOLVED on the motion of Councillor NAYNA and seconded by Councillor TROY:

253/15 That Council note the content of the Fire Safety Report from Fire and Rescue NSW - 200 - 214 Main Rd, Toukley (Beachcomber) (attached), in accordance with Section 121ZD(2)(a) of the Environmental Planning and Assessment Act, 1979.

254/15 That Council will not exercise its powers in relation to matters 1 - 5 of the Fire Safety report dated 23 February 2015.

255/15 That Council recognise the important safety issues around this matter and that Council urges the responsible agency (Fire Rescue NSW) to expedite this issue as a matter of urgency.

FOR: COUNCILLORS BEST, EATON, NAYNA, TAYLOR, TROY AND WEBSTER

AGAINST: COUNCILLORS GRAHAM, GREENWALD AND VINCENT

4.1 CPA/182057 - Refurbish Existing SPS T8, Construct New SPS T8A & All Associated Works at Norah Head

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

256/15 That Council accept the tender from Gongues Constructions Pty Ltd, for the lump sum amount of \$1,000,000.00 (excl GST) for Contract CPA/182057 - Refurbish Existing SPS T8, Construct New SPS T8A & All Associated Works at Norah Head.

257/15 That Council determines the Tender Evaluation Report in Attachment A, remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender.

258/15 That Council approve the contingency sum as detailed in the Tender Evaluation Report in Attachment A.

4.2 CPA/249913 - Upgrade of Sewage Pump Stations BB05 & BB06

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

- 259/15 That Council **decline** to accept any of the tenders received for Contract CPA/249913 – Upgrade of Sewage Pump Stations BB05 & BB06.
- 260/15 That Council **decline** to invite fresh tenders for the reasons that the tenders received provide appropriate market responses and no further commercial advantage could be expected by calling fresh tenders.
- 261/15 That Council **determine** to enter into negotiations with conforming tenders for the reason that the conforming tenders received provide a strong basis for negotiating a best value contract outcome.
- 262/15 That Council **authorise** the General Manager to conduct and conclude negotiations and, subject to a satisfactory outcome being reached, enter into a contract in relation to the subject matter of the tender and the results of the successful negotiation be reported to Council for its information.
- 263/15 That Council **determine** the Tender Evaluation Report in Attachment A, remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature.

5.1 Consideration of Floodplain Risk Management Plans for Adoption

RESOLVED on the motion of Councillor TAYLOR and seconded by Councillor TROY:

- 264/15 That Council **adopt** the Tuggerah Lakes Floodplain Risk Management Plan.
- 265/15 That Council **adopt** the Tumby Creek Floodplain Risk Management Plan.
- 266/15 That Council **defer** adoption of the Porters Creek Floodplain Risk Management Plan pending further information on the effect of the rainfall intensity variation on properties. This draft plan be referred back to the Tuggerah Lakes Estuary Committee.
- 267/15 That Council **reiterate** its position that the 500mm freeboard allowance in Council's flood planning controls includes allowances for both sea level rise and climate change.

FOR: COUNCILLORS BEST, EATON, GRAHAM, NAYNA, TAYLOR, TROY AND WEBSTER

AGAINST: COUNCILLORS GREENWALD AND VINCENT

5.2 2015 National General Assembly of Local Government and Regional Capitals Australia Networking Breakfast

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

- 268/15 That Council note that motions are to be resolved by Council and submitted to the National General Assembly of Local Government prior to Friday 17 April 2015.
- 269/15 That Council authorise interested Councillors and the General Manager or his delegate to attend the 2015 National General Assembly of Local Government between 14 and 17 June 2015.
- 270/15 That Council authorise interested Councillors and the General Manager or his delegate to attend the Regional Capitals Australia Networking Breakfast on 17 June 2015.
- 271/15 That Council reimburse expenses incurred by Councillors and accompanying persons attending the Assembly in accordance with Council's Facilities and Expenses Policy for Councillors.
- 272/15 That Council determine the voting delegate should the Mayor be unable to attend.

5.3 Exhibition of Draft Warnervale District Contributions Plan

Councillor Greenwald left the meeting at 6.32pm and returned to the meeting at 6.34pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor BEST:

- 273/15 That Council adopt the exhibited Draft Warnervale District Contributions Plan, with the amendments outlined in this report.
- 274/15 That Council note that amendments to WLEP 2013, Chapter 6.5 Warnervale South of WDCP 2013 and a revised Stormwater Management Strategy for Precinct 7A will be required to reflect the changes to the adopted Warnervale District Section 94 Contributions Plan.
- 275/15 That Council request a future report be prepared, which discusses a planning proposal suggesting appropriate zones and development controls, for land that will no longer be required for public purposes under the Warnervale District Section 94 Contributions Plan.
- 276/15 That Council request a review of the Stormwater Management Strategy for Precinct 7A be initiated, to inform the determination of appropriate future zonings of the land which will no longer be required under the Warnervale District Section 94 Contributions Plan.

5.4 Election 2016

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

277/15 That Council confirm that the 2016 Local Government Election for Wyong Shire will be administered by the General Manager and conducted, under contract, by the Australian Election Company.

6.1 Investment Report for February 2015

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

278/15 That Council receive the report on Investment Report for February 2015.

6.2 Draft Minutes of the Employment and Economic Development Committee Meeting – 4 March 2015

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

279/15 That Council receive the report on Draft Minutes of the Employment and Economic Development Committee Meeting – 4 March 2015.

6.3 Draft Minutes of the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee – 5 March 2015

Councillor Taylor left the meeting at 6.38pm and returned to the meeting at 6.39pm during consideration of this item.

Councillor Troy left the meeting at 6.40pm and returned to the meeting at 6.42pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor TROY:

280/15 That Council receive the Minutes of the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee meeting held on 5 March 2015.

6.4 Works in Progress - Water Supply and Sewerage

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

281/15 That Council receive the report on Works in Progress - Water Supply and Sewerage.

6.5 Activities of the Development and Rezoning and Building Certification Compliance and Health Units

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

282/15 That Council receive the report on Activities of the Development and Rezoning and Building Certification Compliance and Health Units for the month of February 2015.

6.6 Results of Water Quality Testing for Beaches and Lake Swimming Locations

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

283/15 That Council receive the report on Results of Water Quality Testing for Beaches and Lake Swimming Locations.

6.7 Outstanding Questions on Notice and Notices of Motion

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor TROY:

284/15 That Council receive the report on Outstanding Questions on Notice and Notices of Motion.

8.1 Notice of Motion - 2016 Whale Dreamer's Festival Possible Closure?

Councillor Best declared a non-pecuniary insignificant interest in the matter for the reason that he is a patron of the Whale Dreamers Festival and participated in consideration of this matter.

Councillor Best stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty because this will not affect my position on the matter."

Ms Colette Barron, representing the Whale Dreamer's Festival, addressed the meeting at 5.08pm, answered questions and retired at 5.26pm.

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor WEBSTER:

285/15 That Council note with concern that 2015 will be the last year of the Whale Dreamer's Festival being managed by the current steering committee and that this may result in the highly successful Whale Dreamer's Festival being forced to close.

286/15 That Council thank and congratulate the current Steering Committee for its outstanding commitment and dedication to this highly successful event which promotes whale conservation while exposing the insidious impacts of whaling.

- 287/15 *That Council recognise this event has now become the Coasts' premier environmental event that demonstrates Councils' and indeed the wider communities commitment to our local marine environment.*
- 288/15 *That Council request the General Manager to provide a progress report on the coordination of the 2015 event & what Council assistance is currently being provided, further what Council in partnership with the community & local environmental groups can do to ensure the continuation of this highly successful community and environmental event along with other community events.*

CONFIDENTIAL SESSION

RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor GREENWALD:

- 289/15 *That Council move into Confidential Session.*

At this stage of the meeting being 6.47pm council moved into Confidential Session with the members of the press and public excluded from the meeting of the closed session and access to the correspondence and reports relating to the items considered during the course of the closed session being withheld. This action is taken in accordance with Section 10a of The Local Government Act, 1993 as the items listed come within the following provisions:-

OPEN SESSION

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor GREENWALD:

- 294/15 *That Council move back into Open Session.*

Council resumed in open session at 7.01pm and the Acting General Manager reported on proceedings of the confidential session of the ordinary meeting of council as follows:

9.1 Central Coast Aero Club Ltd

RECOMMENDATION

- 290/15 *Subject to resolution 3, that Council authorise the General Manager to make appropriate minor amendments to the proposed Termination Deed and the proposed Licence Deed referred to in the report.*
- 291/15 *That Council authorise the affixing of the Common Seal of the Council to the following documents, such authority to lapse at midnight on 31 March 2015:*
- (a) *the proposed Termination Deed between Council and the Central Coast Aero Club; and*

(b) the proposed Licence Deed between Council and the Central Coast Aero Club Ltd.

292/15 That Council authorise the General Manager to terminate the Deed of Licence between Council and the Central Coast Aero Club Ltd if the Central Coast Aero Club Ltd fails or neglects to execute the proposed Termination Deed and the proposed Licence Deed by midnight on 31 March 2015.

293/15 That Council resolve that these resolutions are to be acted upon as a matter of urgency.

QUESTIONS ON NOTICE

**Q14/15 Water Quality Issues in Wadalba
Councillor Luke Nayna**

“My Question is to the General Manager. Could the General Manager please report to Council any known water quality issues in the Wadalba locality?”

**Q15/15 Illegal Camping Signage
Councillor Lynette Webster**

“Would staff please advise Council when “Camping is Illegal” signs will be erected at sites where illegal camping is rife, particularly at Karagi Point at North Entrance and Jenny Dixon Beach at Norah Head?”

**Q16/15 Appreciation
Councillor Greg Best**

“My question is to the General Manager and is on behalf of a local resident of North Entrance, Mrs Burnes, who recently sent me a lovely thank you card for my assistance around a planning matter. In her correspondence, she also particularly thanked Mr Andrew Littlefield from our Planning Unit for his efforts; she could not speak highly enough of his assistance.

Mr General Manager, could you, on my behalf and indeed on Mrs Burnes’, pass on our sincere appreciation to Mr Littlefield for his efforts. Thank you?”

THE MEETING closed at 7.03pm.

2.1 DA/1137/2014 - Proposed secondary dwelling, deck, awning and pool at Noraville

TRIM REFERENCE: DA/1137/2014 - D11864506

MANAGER: Scott Cox, Director

AUTHOR: Jamie Loader, Manager

SUMMARY

An application has been received for the erection of a deck, awning, semi-inground pool & detached secondary dwelling including the demolition of a shed on the subject property.

The application is referred to Council for determination as the property owner is a designated person.

The application has been examined having regard to the matters for consideration detailed in section 79C of the Environmental Planning and Assessment Act (EP&A) and other statutory requirements with the issues requiring attention and consideration being addressed in the report.

Applicant	Mr G P Best
Owner	Mr G P Best and Mrs M T Best
Application No	DA/1137/2014
Description of Land	Lot 2 DP 229263 6 Roslyn Place, NORAVILLE NSW 2263
Proposed Development	Deck, awning, semi-inground pool & detached secondary dwelling including demolition of shed
Site Area	853.60
Zoning	R2 Low Density Residential
Estimated Value	\$103,000

RECOMMENDATION

- 1 ***That Council grant consent subject to the conditions detailed in the schedule attached to the report and having regard to the matters for consideration detailed in Section 79C of the Environmental Planning and Assessment Act and other relevant issues.***
- 2 ***That Council advise those who made a submission of Councils decision.***
- 3 ***That Council authorise the General Manager to determine any applications for minor modifications to the approved development plans and/or consent conditions.***

PRECIS:

Proposed Development	The proposal consists of a deck, awning, semi-inground pool & detached secondary dwelling including the demolition of a shed.
Permissibility and Zoning	The subject site is zoned R2 Low Density Residential under the Wyong Local Environmental Plan 2013. The proposed additions and the secondary dwelling development are permissible with consent.
Relevant Legislation and Policies	<input type="checkbox"/> SEPP (Affordable Rental Housing) 2009 <input type="checkbox"/> State Environmental Planning Policy 71 (Coastal Protection) <input type="checkbox"/> SEPP BASIX <input type="checkbox"/> Wyong Local Environmental Plan 2013 <input type="checkbox"/> Development Control Plan 2013, Chapter 2.1 Dwelling Houses & Ancillary Structures <input type="checkbox"/> Development Control Plan 2013, Chapter 3.5 Coastal Hazards
Current Use	Dwelling House
Integrated Development	N/A
Submissions	One

VARIATIONS TO POLICIES

Clause	DCP 2013 Chapter 2.1 part 3.1.1
Standard	4.5 metres to the street frontage.
LEP/DCP	DCP 2013 Chapter 2.1 part 3.1.1
Departure basis	The secondary dwelling is proposed at a 3 metre setback to the front boundary which represents a 33% variation.

THE SITE

The site is an irregular shaped allotment located on the eastern side of Roslyn Place. The site has a slope of approximately 3% falling from east to west with the rear boundary being adjacent to the cliff face. The site is currently occupied by an existing residence and has no significant vegetation proposed for removal. The rear of the site is within the defined Coastal Hazard Planning Area.



The Site: 6 Roslyn Place, Noraville

SURROUNDING DEVELOPMENT

The surrounding development is a mixture of single and two storey residential dwellings.

THE PROPOSED DEVELOPMENT

The proposal is to construct a deck, awning, semi-inground pool & detached secondary dwelling including the demolition of a shed.

HISTORY

Nil to report.

SUBMISSIONS

The application was notified for a period of 14 days between 9 January and 23 January 2015 with one submission received during the notification period that raised the following issues:

- *The stability of the area which is within a coastal hazard zone, due to the excavation for the swimming pool.*

The proposed development is within the Coastal Hazard zone and as such was referred to Council's Waterways and Coastal Management Officer for comment. This issue is addressed in detail, later in this report.

- *The proposed extended awning will significantly reduce the view from the neighbouring property.*

The objector's property is to the north west of 6 Roslyn Place and has views principally to the north of their property. The objector has recently received Development Consent for a dwelling which is oriented to allow for the predominant views to the north of the property and has minimized the windows in the eastern elevation to reduce overlooking of the adjoining properties.

Given the orientation and the anticipated sight lines of the objector's property it is considered there will only be a small portion of the awning visible from the objector's property and this will not restrict views available to the objector.

The views are also obtained across the adjoining vacant land which in all likelihood will be subject to development in the near future. The development of a standard two storey dwelling would effectively block any views in this direction.

Under these circumstances the loss of views is not a matter to prevent the approval of this development.



Photo shows current view to the south east of the objector's property.

Assessment of Views

The assessment of views has been undertaken in accordance with the four step process adopted by the Land and Environment Court as determined in the Tenacity V Warringah Shire Council Court Case.

What views are to be affected?

There is a limited view from the objector's property across the applicant's property. The Objectors property has a north easterly aspect with views available to the north east. The applicant's property is situated slightly south east from the objector's property and there are only limited views in this direction. The available view of the south east is predominantly of the applicants dwelling. There is no iconic view towards the applicant's property.

Where are views obtained from?

The Objector's property has been designed to allow for the view to be toward the northern aspect. The design of the objector's dwelling has specifically restricted the view to the east to maintain some privacy and restrict overlooking to the allotment directly to the east. Therefore, the applicant's proposal will have minimal impact on any view of the objector's property.

What is the extent of the impact?

The view loss is considered to be negligent as there is limited view at the moment, the proposed additions and secondary dwelling will have no impact on the view from the objector's property. As the predominant view from the objectors property is to the north and the only view towards the applicants property is actually the dwelling itself, then there is no significant view to be affected.

Does the Proposal comply?

The proposal primarily complies with the height and density controls with the planning restrictions for residential allotments. The proposal is considered reasonable and permissible and the issues raised concerning views are not supported.

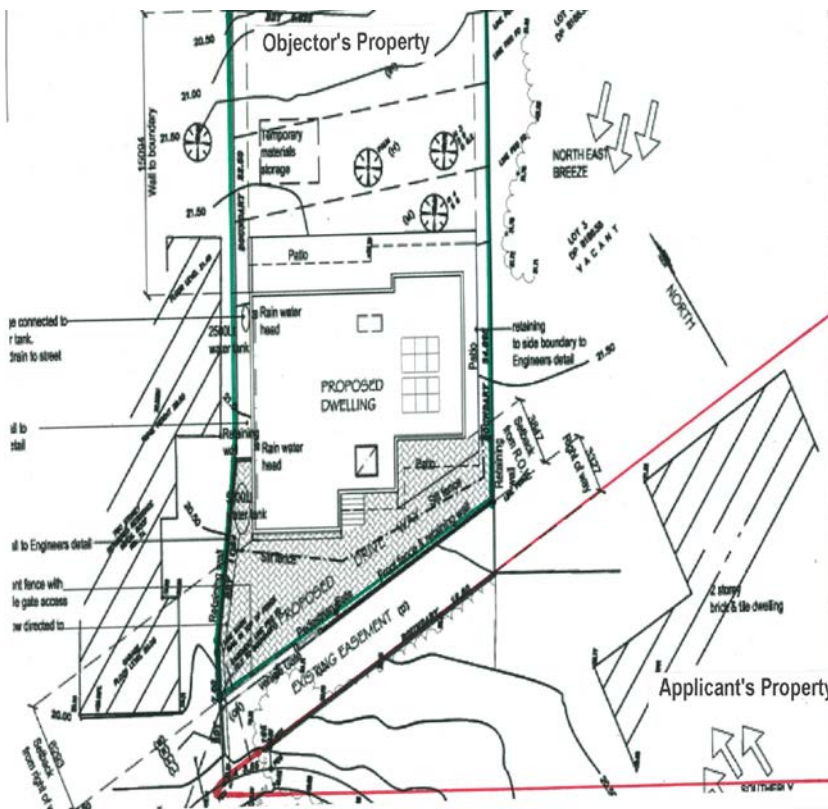


Diagram shows the orientation and views from the objectors property in relation to the applicants property.

2.1 DA/1137/2014 - Proposed secondary dwelling, deck, awning and pool at Noraville (contd)

- *The size of the development, filling almost the entire block will detract from the attractiveness of the area.*

The deck, awning, pool and secondary dwelling constitute a floor space ratio of 0.46:1. Under Wyong LEP 2013 the permissible floor space ratio is 0.5:1. The development also does not exceed the 60% site coverage requirement of Chapter 2.1 Dwelling Houses and Ancillary Structures.

As these prescriptive requirements have been complied with it is considered that the site is not being overdeveloped.

Submissions from Public Authorities

Nil

INTERNAL CONSULTATION

The proposed deck and pool will be located within the Coastal Hazard Zone. Accordingly, the application was referred to Council's Waterways and Coastal Management Officer.

The following comments were provided against the draft DCP Chapter 3.5 Coastal Hazards.

“Swimming pool and associated deck: *This is located partly in the low risk (~60%) and partly outside (~40%) outside coastal area. The deck is listed as a type of development to be considered on merit and is not considered on its own to require further justification. The pool could be defined as a “recreational facility” and thereby be an indicative type of permissible development. Given partial excavation into the headland, geotechnical assessment should be required. The detail of which is to follow.*

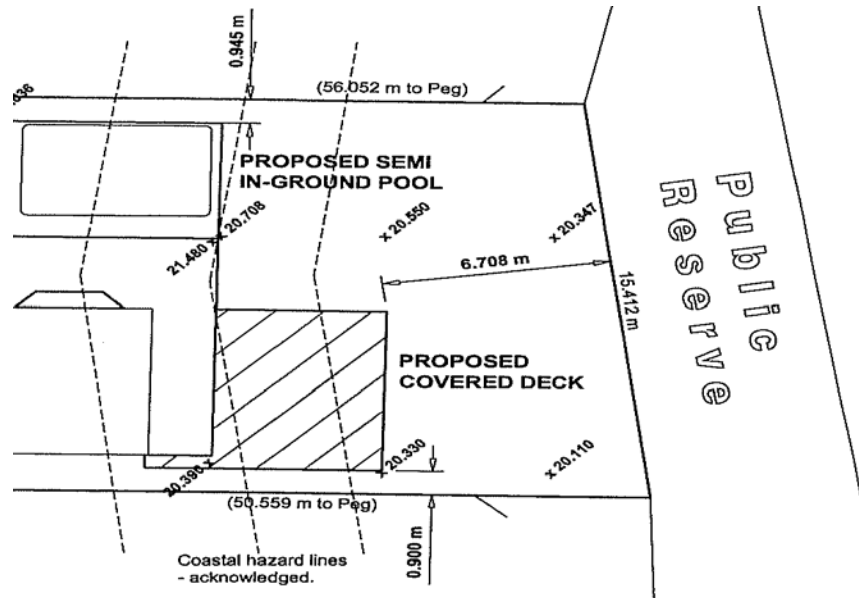
Covered deck: *Spans from seaward, across high risk and into low risk (approx. 1/3 of each). The deck is large (>20m² inc) if one deducts area of existing to be replaced and covered. Some form of geotech statement should accordingly be provided.*

In terms of what is required for a geotechnical assessment on Council's behalf, I would simply suggest that a report supporting the proposal by an appropriately qualified geotechnical engineer would suffice.”

Comment

The proposed deck and awning are considered to be minor structures under the Draft DCP Chapter 3.5 Coastal Hazards and would require only minimal excavation for the placement of pad footings. Furthermore, decks with an area of less than 25m² can be constructed without consent as Exempt Development under the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008. The proposed increase to the existing deck is only 31m² and as such it is considered that a geotechnical assessment for this component of the work is unreasonable given the minor nature and value of the works. Providing that the roof water from the awning is connected to the street drainage, there should be no impact on the coastal zone from the construction of the deck and awning.

The proposed swimming pool, whilst only located partly in the low risk coastal area, requires a approximately 700mm of excavation. Although considered low risk, as it does not extend beyond the footprint of the dwelling, it is considered reasonable that certification be provided by a professional geotechnical engineer.



ECOLOGICALLY SUSTAINABLE PRINCIPLES:

The proposal has been assessed having regard to ecologically sustainable development principles and is considered to be consistent with the principles.

The proposed development is considered to incorporate satisfactory stormwater, drainage and erosion control and the retention of vegetation where possible and is unlikely to have any significant adverse impacts on the environment and will not decrease environmental quality for future generations. The proposal does not result in the disturbance of any endangered flora or fauna habitats and is unlikely to significantly affect fluvial environments.

CLIMATE CHANGE

The potential impacts of climate change on the proposed development have been considered by Council as part of its assessment of the application. This assessment has included consideration of such matters as potential rise in sea level; potential for more intense and/or frequent extreme weather conditions including storm events, bushfires, drought, flood and coastal erosion; as well as how the proposed development may cope / combat / withstand these potential impacts. In this particular case, the proposed development has been considered and where applicable is discussed within this report as a site constraint.

ASSESSMENT

Having regard for the matters for consideration detailed in Section 79C of the EP&A Act 1979 and other statutory requirements, Council's policies and Section 149 Certificate details, the assessment has identified the following key issues, which are elaborated upon for Council's information. Any tables relating to plans or policies are provided as an attachment.

PROVISIONS OF RELEVANT INSTRUMENTS/PLANS/POLICIES:

Wyong Local Environmental Plan 2013

Permissibility

The subject site is zoned R2 Low Density Residential under the WLEP 2013. The proposed development is permissible with consent and complies with the objectives of the zone as follows:

Zone R2 Low Density Residential - Objectives of zone

- *To provide for the housing needs of the community within a low density residential environment.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*
- *To maintain and enhance the residential amenity and character of the surrounding area.*
- *To provide a residential character commensurate with a low density residential environment.*

The proposed development is a permissible land use within this residential zone which is development that provides for a style of housing use commensurate with the scale, character and desirable amenity of the surrounding area.

DCP 2013. Chapter 2.1- Dwelling Houses and Ancillary Structures.

3.1 Streetscape & Setbacks

The proposal includes a secondary dwelling, deck, awning and a swimming pool. The secondary dwelling is proposed at a setback of 3 metres from the front boundary. DCP 2013 Chapter 2.1 Dwelling Houses and Ancillary structures, requires a 4.5 metres setback to the street boundary. This represents a 33% variation to the standard.

The variation to the building line is considered to be minor and will not have any significant impact upon the streetscape. The area in front of the building line is only approximately 3m² due to the arc of the front boundary.

The merits of any variations to the prescriptive requirements of this Chapter should be determined by an assessment against the objectives of the section. In this respect the objectives are as follows:

Objectives and outcomes sought

- *In established residential areas, houses are designed and placed to complement or improve the existing neighbourhood character.*

Comment

The secondary dwelling is detached from the dwelling and is relatively narrow with a 4.8m width at the street frontage. The property has a relatively wide street frontage of 15.41 metres. The Principal dwelling is setback in line with the rear of the proposed secondary dwelling which represents a street setback of approximately 15m.

This achieves a degree of articulation of the built form and under these circumstances the single storey secondary dwelling is considered to complement the development on the site and would not detract from the amenity of the vicinity.

The house design includes setbacks from property boundaries and between buildings to provide for adequate ventilation, light, privacy, noise attenuation, building maintenance and fire safety for all dwellings and enables the provision of off-street carparking and landscaping.

Comment

The proposal provides for sufficient light and ventilation to the proposed building and existing dwelling. The construction of the secondary dwelling is able to comply with the fire safety requirements of the Building Code of Australia and there are adequate provisions for off-street parking and landscaping.

- *To maintain, reinforce and progress the positive elements of existing streetscapes by providing attractive building and landscape elements to the street.*

Comment

The proposal would enhance the built elements that presently exist on the property with the new dwelling designed to complement the style of the existing Principal dwelling. The single storey secondary dwelling would not be out of character with the existing streetscape. The secondary dwelling will also replace a metal shed currently sited in the front setback of the allotment which will improve the presentation of the site to the street.

- *To maximise building separation to provide adequate ventilation, visual and acoustic privacy, and to protect the privacy and solar access of adjacent properties.*

Comment

The proposal will not shadow adjoining properties as it is on the northern side of the allotment and complies with appropriate standards for building separation. The breach of the building line is relatively minor and in this cul-de-sac there would be limited impact upon the streetscape or amenity of the neighbourhood.

Under these circumstances the variation to the normal street setback is justified.

Development Control Plan 2013, Chapter 3.5 Coastal Hazards

The proposed development has been assessed against the relevant provisions of Chapter 3.5 Coastal Hazards as the site is identified to be within a coastal hazards risk area. The objectives of this chapter are as follows:

- To reduce the impact of coastal hazards on individual owners and occupiers of coastal lands within Wyong Shire.
- To ensure that improving knowledge of coastal hazards guides the location and design of future development along Wyong’s coastline through an adaptive management approach.
- To adopt a strategy of “managed retreat” from coastal process hazards, with adaptation and protection where feasible and affordable.
- To protect beach amenity and public safety.

The specific hazards and subsequent assessment method that applies to this subject site is Assessment Method B, Geotechnical Hazards.

The objectives and the matters listed under Clause 2 have been considered and the application complies with the provisions as tabled below.

Clause	Matters for Consideration – Assessment Method B & C: Coastal Erosion Risk	Comments
a	No new development will be approved seaward of the Immediate Coastal Erosion Hazard Planning Line.	Minor structure proposed to be constructed partially seaward of immediate hazard line. Draft DCP Chapter 3.5 provides for minor structures to be considered seaward of immediate hazard line.
b	Generally, no new dwellings will be approved seaward of the 2050 Geotechnical Hazard Planning Line	Complies
c	Any proposal for other new development within the area bounded by the Immediate Geotechnical Hazard Line and the 2050 Geotechnical Hazard Line shall be accompanied by appropriate geotechnical assessments of the subject site and a Structural Engineer’s Design for the proposed development that addresses the identified geotechnical hazards.	Minor structures only located within this area. Geotechnical assessment considered unreasonable in this instance based on minimal excavation required.
d	Any proposal for new development within the area bounded by the 2050 Geotechnical Hazard Line and the 2100 Geotechnical Hazard Line shall be accompanied by appropriate geotechnical assessments of the subject site and a Structural Engineer’s Design for the proposed development that addresses the identified geotechnical hazards.	Complies
e	Any proposal for new development within an identified Geotechnical Hazard Zone shall be	

	accompanied by appropriate geotechnical assessments of the subject site and a Structural Engineer's Design for the proposed development that addresses the identified geotechnical hazards.	Complies
f	Council will not approve new major infrastructure (such as main roads and sewerage systems) seaward of the 2100 Geotechnical Hazard Planning Line, except where it can be protected against or adapted to the hazard in a cost effective manner that does not increase risks to other coastal values.	Not applicable
g	Council will not approve new subdivisions, vulnerable development (including nursing homes and hospitals) or other development that intensifies land use between the 2050 Geotechnical Hazard Planning Line and the 2100 Geotechnical Hazard Planning Line.	Not applicable
h	Construction and maintenance of sea walls to protect existing private assets affected by coastal recession hazards will be considered on a merit basis.	Not applicable

Draft DCP Chapter 3.5 – Coastal Hazards

The draft DCP Chapter 3.5 – Coastal Hazards is currently on exhibition and therefore can be considered in the assessment of this application. The draft DCP will replace the current DCP Chapter 3.5 – Coastal Hazards and has the following objectives:

- *To complement and reinforce the objectives and requirements of Clause 5.5 of the WLEP 2013*
- *To reduce the impact of coastal hazards on individual owners and occupiers of coastal lands within Wyong Shire*
- *To manage development along Wyong's coastline through a risk-based, adaptive management approach*
- *To protect beach amenity and public safety*
- *To consider practical opportunities for minor ancillary development*

The proposed development has been assessed in terms of risk from coastal hazards and it is considered that the covered deck is minor ancillary development that will not impact on the coastal zone. The proposed swimming pool is a reasonable development on the site however represents a slightly higher level of risk due to the nature of the depth of excavation for the development and accordingly, this risk should be addressed through certification from a professional geotechnical engineer.

SEPP (Affordable Rental Housing) 2009

SEPP (Affordable Rental Housing) 2009 was introduced to provide for a greater range of housing type and to boost the supply of affordable rental accommodation. One form of housing type to fulfil this NSW Government strategy is secondary dwellings. Schedule 1 is attached to the report.(Attachment 2)

Development for the purposes of a secondary dwelling includes the following:

- (a) *the erection of, or alterations or additions to, a secondary dwelling,*
- (b) *alterations or additions to a principal dwelling for the purposes of a secondary dwelling.*

The standard instrument defines secondary dwelling as follows:

A secondary dwelling is defined as a self-contained dwelling that:

- (a) is established in conjunction with another dwelling (the **principal dwelling**), and
- (b) is on the same lot of land (not being an individual lot in a strata plan or community title scheme) as the principal dwelling, and
- (c) is located within, or is attached to, or is separate from, the principal dwelling".

Under these circumstances the proposed secondary dwelling is considered to be justified.

State Environmental Planning Policy 71 Coastal Protection

The provisions of State Environmental Planning Policy (SEPP) No 71- Coastal Protection requires Council consider the Aims and Objectives of the SEPP together with the matters for consideration listed in Clause 8 of the SEPP when determining an application within the Coastal Zone. The Coastal Zone is an area defined on maps issued by the Department of Planning NSW. The subject property falls within the Coastal Zone.

The Aims and Objectives and the matters listed under Clause 8 have been considered and the application complies with the provisions of the SEPP as tabled below.

SEPP 71 Clause 8	Matters for Consideration	Proposed
a	The aims of the Policy	The proposal is compliant with the objectives of the Policy in terms of protection of the coastal zone and environment.
b	Existing public access to and along the coastal foreshore for pedestrians or persons with a disability should be retained and, where possible, public access to and along the coastal foreshore for pedestrians or persons with a disability should be improved.	The proposal will not affect public access to nearby foreshore areas.
c	Opportunities to provide new public access to and along the coastal foreshore for pedestrians or persons with a disability.	The proposal does not provide new public access to the foreshore. There is existing adequate access in the nearby area.
d	The suitability of development given its type, location and design and its relationship with the surrounding area.	The development is considered suitable for the location, and the proposal is considered suitable in terms of its relationship with the surrounding area.
e	Any detrimental impact that development may have on the amenity of the coastal foreshore, including any significant overshadowing of the coastal foreshore and any significant loss of views from a public place to the coastal foreshore.	The proposal will not have a detrimental impact on the amenity of the coastal foreshore and public places given the nature of the development, its articulated design and being of residential scale.
f	The scenic qualities of the New South Wales coast, and means to protect and improve these qualities.	The proposal will have no adverse impact on the scenic qualities of the coastline.

g	Measures to conserve animals (within the meaning of the <u>Threatened Species Conservation Act 1995</u>) and plants (within the meaning of that Act), and their habitats.	The subject site does not contain any threatened species or their habitat.
h	Measures to conserve fish (within the meaning of Part 7A of the <u>Fisheries Management Act 1994</u>) and marine vegetation (within the meaning of that Part), and their habitats.	The proposal has no impact on the conservation of fish and marine vegetation or their habitat.
i	Existing wildlife corridors and the impact of development on these corridors.	The proposal will not affect any identified wildlife corridor.
j	The likely impact of coastal processes and coastal hazards on development and any likely impacts of development on coastal processes and coastal hazards.	The proposal will not impact on the coastal processes or coastal hazards.
k	Measures to reduce the potential for conflict between land-based and water-based coastal activities.	The proposal has no impact on water-based coastal activities.
l	Measures to protect the cultural places, values, customs, beliefs and traditional knowledge of Aboriginals.	The subject site does not contain any aboriginal sites or relics, and there are no known sites within the immediate locality.
m	Likely impacts of development on the water quality of coastal water bodies.	The proposal will not adversely affect the downstream water quality. Stormwater disposal has been conditioned to minimise impacts.
n	The conservation and preservation of items of heritage, archaeological or historic significance.	The site does not contain any and will have no impact on items of heritage, archaeological or historic value.
o	Only in cases in which a council prepares a draft local environmental plan that applies to land to which this Policy applies, the means to encourage compact towns and cities.	Not applicable.
p(i)	The cumulative impacts of the proposed development on the environment.	The proposal is not considered to have any adverse cumulative impacts on the environment.
p(ii)	Measures to ensure that water and energy usage by the proposed development is efficient.	A BASIX certificate accompanies the application..

THE LIKELY IMPACTS OF THE DEVELOPMENT

Built Environment

A thorough assessment of the aspects of the proposed development on the built environment has been undertaken in terms of DCP compliance and in terms of the submissions received.

As a result, the proposed development is considered to be satisfactory in terms of impacts on the built environment.

Natural Environment

There will be no significant impact upon the natural environment as a result of the proposal.

All other relevant issues regarding the likely impacts of the development have been discussed throughout this report. In general, it is considered that the property is suitable for an approval subject to conditions.

THE SUITABILITY OF THE SITE FOR THE DEVELOPMENT

A review of Council's Land Information mapping has identified the following constraints:

Bush Fire

The property is designated bushfire prone land. A bushfire assessment has been submitted with the application which demonstrates that due to the distance to the vegetation the development is not subject to a Bushfire Attack Level, therefore there are no additional construction requirements.

Coastal Hazards

The site is identified and mapped by Council as within a coastal hazard risks area within Development Control Plan 2013, Chapter 3.5 Coastal Hazards. These risks have been addressed in detail earlier in this report.

As these constraints are low risk and have been appropriately addressed the site is therefore suitable for development.

Any submissions made in accordance with the Act or Regulations.

All submissions have been addressed previously in this report.

The Public Interest

There are not any matters with this development that are not in the public interest.

CONCLUSION:

The proposed development complies with the objectives of the zone and the SEPP (Affordable Rental Housing) 2009 and will be compatible with the existing and desired future character of the area. The proposal complies with objectives and desirable outcomes of Chapter 2.1 Dwelling Houses & Ancillary Structures apart from a variation to the front setback which is justified in this case.

The proposal raises no significant issues under Section 79C of the EP& Act 1979 to warrant refusal, and as such the application is recommended for approval

ATTACHMENTS

- | | | |
|---|--|-----------|
| 1 | Draft Conditions of Consent | D11872836 |
| 2 | Development Plans | D11867065 |
| 3 | SEPP (Affordable Rental Housing) 2009 - Schedule 1 | D11889418 |

Date: 3 March 2015
Responsible Officer: Tony Maguire
Location: 6 Roslyn Place, NORAVILLE NSW 2263
Lot 2 DP 229263
Owner: Mr G P Best and Mrs M T Best
Applicant: Mr G P Best
Date Of Application: 10 December 2014
Application No: DA/1137/2014
Proposed Development: Deck, awning, semi-inground pool & detached secondary dwelling including demolition of shed
Land Area: 853.60

- 1 The development taking place in accordance with the approved development plans reference number 2158 Sheets 1 to 8 prepared by AJR Drafting dated Dec 2014 except as modified by any conditions of this consent, and any amendments in red.

Certificates – Application and Approval

- 2 A Construction Certificate is to be issued by the Principal Certifying Authority prior to commencement of any construction works. The application for this Certificate is to satisfy all of the requirements of the Environmental Planning and Assessment Regulation 2000.
- 3 Prior to the occupation or use of the building/structure, an application for an Occupation Certificate for the development must be submitted to and approved by the Principal Certifying Authority.

Prior to Release of Construction Certificate:

The following conditions must be satisfied prior to the release of the Construction Certificate. Conditions may require the submission of additional information with the Construction Certificate Application. Applicants should also familiarise themselves with conditions in subsequent sections and provide plans in accordance with any design requirements contained therein.

Contribution Payment Requirements

- 4 Prior to the issue of a Construction Certificate, the payment to Council of contributions (as contained in the attached Schedule) under Section 94 of the Environmental Planning and Assessment Act 1979 and Council's Section 94 and Section 94A Contribution Plan. Council's contributions are adjusted on the first day of February, May, August and November. The amount of the contributions will be adjusted to the amount applicable at the date of payment.

Structural Design Requirements

- 5 Prior to the issue of a Construction Certificate, satisfactory structural plans prepared by a suitably qualified Registered Structural Engineer are to be submitted for the approval of the Accredited Certifier, for the following building elements:

- Reinforced concrete slab for dwelling and pool.

Water and Sewer Services - Design Requirements

- 6 All water and sewer works or works impacting on water and sewer assets must be designed and constructed to the requirements of Council as the Water Supply Authority. The requirements are detailed in the Section 306 Notice of Requirements letter attached to this consent. **Note:** The Section 306 Notice contains requirements associated with the development that must be completed prior to the issue of the Construction Certificate.

Geotechnical Assessment

- 7 Prior to the release of the Construction Certificate for the pool, certification from an appropriately qualified geotechnical engineer is to be submitted to, and approved by, the Principal Certifying Authority.

Prior to Commencement of Works:

The following conditions must be satisfied prior to the commencement of site works, including any works relating to demolition, excavation or vegetation removal.

Erosion and Sediment Control Requirements

- 8 Erosion and sediment controls shall be provided on site prior to commencement of construction activities in accordance with Council's Policy E1 – Erosion and Sediment Control for Building Sites. Erosion and sediment controls are to be maintained, monitored and adapted throughout construction to prevent sediment moving off-site. Failure to comply with this condition may result in fines under the provision of the *Protection of the Environment Operations Act 1997*.

Roads - Preconstruction Requirements

- 9 Prior to works associated with development commencing, a dilapidation report must be prepared and submitted to Council as the Roads Authority. The required dilapidation report must document and provide photographs that clearly depict any existing damage to the road, kerb, gutter, footpath, driveways, water supply, sewer works, street trees, street signs or any other Council assets in the vicinity of the development. **Note:** The report will be used by Council to determine the extent of damage arising from site and construction works.

Site Requirements

- 10 Prior to works associated with the development commencing, the Principal Contractor (or Owner/Builder) is to erect a suitable sign in a prominent position on the development site (not attached to any tree) identifying the name, address and telephone number of the Principal Certifying Authority (PCA) for the work, the name, address and telephone number (including a number for outside of business hours) of the Principal Contractor for the work (or Owner/Builder) and stating that unauthorised entry to the site is prohibited. The required sign is to be maintained for the duration of works associated with the development. Appropriate signs can be collected from Council's Customer Service Centre, where Council is the nominated Principal Certifying Authority with respect to the development.

During Construction Works:

The following conditions must be satisfied during construction works.

Site Requirements

- 11 Construction or demolition works involved with the development may only be carried out between the hours of 7.00 am and 5.00 pm Monday to Saturday with no construction or demolition works associated with the development permitted to be carried out at any time on a Sunday or a public holiday.
- 12 During the construction phase of the development, all building materials, plant and equipment must be placed on the site of the development in order to ensure that pedestrian and vehicular access within adjoining public roads, footpaths and reserve areas, is not restricted and to prevent damage to public infrastructure.
- 13 During the construction phase of the development, downpipes and the associated stormwater disposal system is to be suitably connected to the site stormwater connection point immediately after the roof materials are positioned in order to prevent erosion of the site from roof water run off. The Principal Certifying Authority for the development will not issue a compliance certificate for framing unless connection of the site stormwater (or temporary system) has occurred.

Swimming Pool Construction Requirements

- 14 Prior to the swimming pool being filled with water, required swimming pool safety barriers and gates are to be installed in accordance with the approved plans and specifications and the provisions of the *Swimming Pools Act 1992*, *Swimming Pools Regulations 2008* and AS 1926.1-2012 including the display of an approved sign regarding pool safety and resuscitation techniques that contains all of the following information:
- “YOUNG CHILDREN SHOULD BE SUPERVISED WHEN USING THIS SWIMMING POOL”;
 - “POOL GATES MUST BE KEPT CLOSED AT ALL TIMES”;
 - “KEEP ARTICLES, OBJECTS AND STRUCTURES AT LEAST 900mm CLEAR OF THE POOL FENCE AT ALL TIMES”; and
 - A simple flow sequence (which may be the flow sequence depicted in the Cardiopulmonary Resuscitation Guideline) containing details of resuscitation techniques (for infants, children and adults).
- 15 Prior to the swimming pool being filled with water, the common boundary fence forming part of the pool enclosure, it is to have a minimum height of 1.8 metres when measured inside the pool enclosure in accordance with the provisions of AS 1926.1-2012. The maintenance and effectiveness of the fence is the responsibility of the pool owner whilst ever the pool exists. Alternatively, the pool must be fully enclosed by swimming pool safety fencing complying with the provisions of AS 1926.1-2012 in lieu of any boundary fencing.
- 16 Prior to the swimming pool being filled with water, the disposal of filter backwash to the sewer must be completed in a manner that will not cause a nuisance, or where sewer is not available, the disposal of filter backwash must be discharged into a rubble absorption trench to the satisfaction of the Principal Certifying Authority.

Prior to Release of Occupation Certificate:

The following conditions must be satisfied prior to the release of an Occupation / Subdivision Certificate.

Building Code of Australia – Compliance Requirements

- 17 Prior to the issue of an Occupation Certificate, the building shall be completed in accordance with the relevant provisions and requirements of the Building Code of Australia.

Plumbing and Drainage - Compliance Requirements

- 18 Prior to the issue of an Occupation Certificate, the required rainwater tank is to be provided in the location as detailed within the approved development plans with suitable plumbing connections provided to collect rainwater from the roof area as detailed within the BASIX Certificate applicable to the development. The required rainwater tank is to be installed in accordance with the requirements of the National Plumbing and Drainage Code AS/NZS 3500 and shall be provided with first flow diversion devices fixed to all inflows and a functioning pressure pump plumbed to service all fixtures as detailed within the BASIX Certificate applicable to the development. The required tank must be controlled in order that supplemental flow from domestic mains does not take place until the capacity of the tank has been reduced to 20%.

Swimming Pool Compliance Requirements

- 19 Prior to the issue of an Occupation Certificate, the filter plant equipment associated with the swimming is to be sited in accordance with the approved plans, or where necessary, is to be sound insulated so as to minimise the noise to adjoining properties. Under the provisions of the Protection of the Environment Operations Regulations 2000, (Noise Control), a person must not cause or permit a swimming pool or spa pump to be used on residential premises if noise is audible within a habitable room of any other residential premises;
- before 8.00am or after 8.00pm on any Sunday or public holiday; and
 - before 7.00am or after 8.00pm on any other day.
- 20 Prior to the issue of an Occupation Certificate, the swimming pool surrounds and any associated paving must be constructed in a manner that water from pool overflow does not discharge onto neighbouring properties.

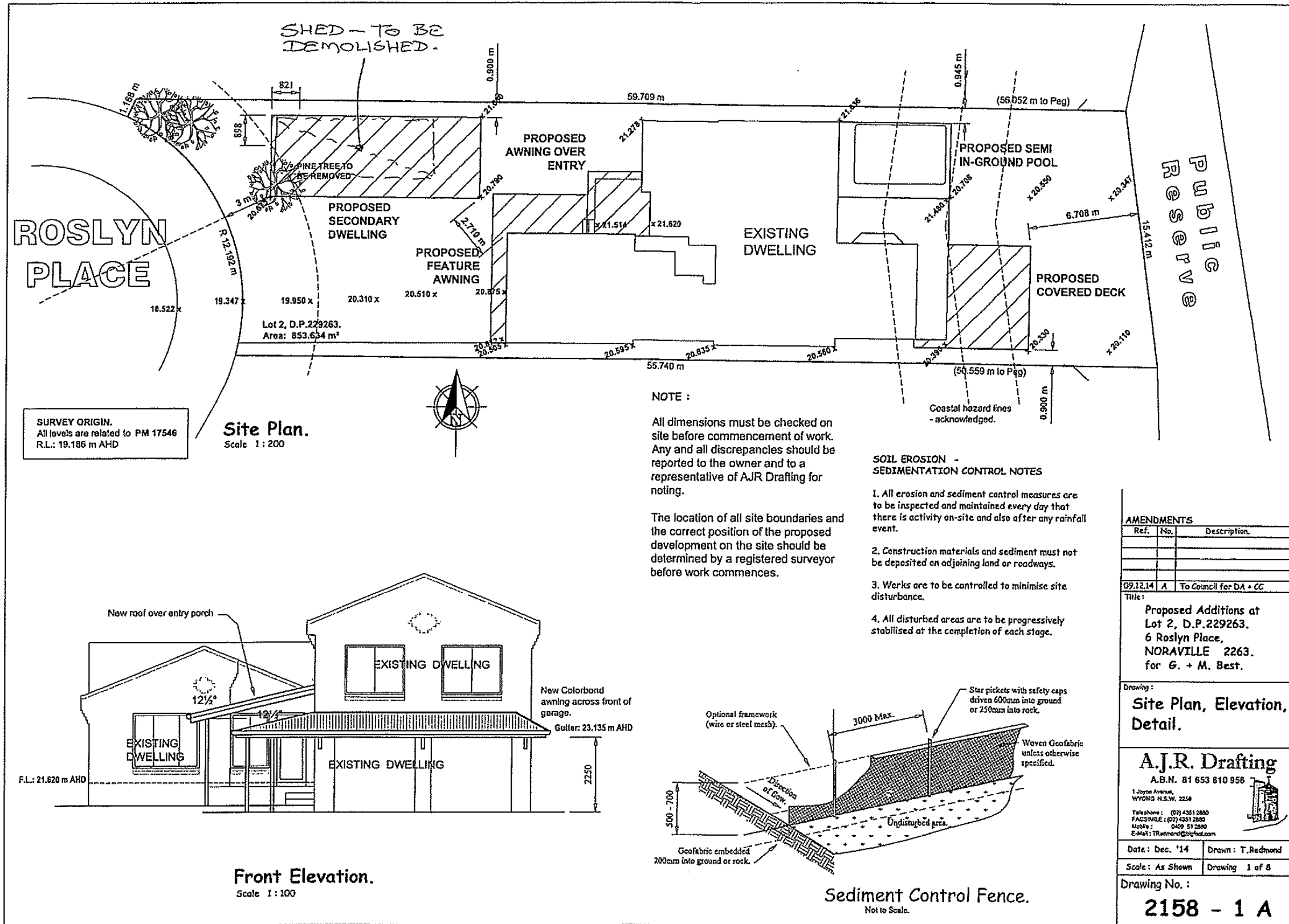
Ongoing Operation:

The following conditions must be satisfied during use / occupation of the development.

No Conditions

SCHEDULE OF CONTRIBUTIONS

Shire Wide Regional Open Space	\$62.40
Shire Wide Performing Arts Centre & Public Art	\$144.45
Shire Wide Administration	\$27.75
Toukley District Community Facilities Works	\$1,309.00
Toukley District Community Facilities Land	\$302.40
Toukley Open Space Works	\$1,555.60



SURVEY ORIGIN.
All levels are related to PM 17546
R.L.: 19.186 m AHD

Site Plan.
Scale 1 : 200

NOTE :

All dimensions must be checked on site before commencement of work. Any and all discrepancies should be reported to the owner and to a representative of AJR Drafting for noting.

The location of all site boundaries and the correct position of the proposed development on the site should be determined by a registered surveyor before work commences.

SOIL EROSION - SEDIMENTATION CONTROL NOTES

1. All erosion and sediment control measures are to be inspected and maintained every day that there is activity on-site and also after any rainfall event.
2. Construction materials and sediment must not be deposited on adjoining land or roadways.
3. Works are to be controlled to minimise site disturbance.
4. All disturbed areas are to be progressively stabilised at the completion of each stage.

Front Elevation.
Scale 1 : 100

Sediment Control Fence.
Not to Scale.

AMENDMENTS

Ref. No.	Description
09.12.14 A	To Council for DA + CC

Title:
Proposed Additions at Lot 2, D.P. 229263, 6 Roslyn Place, NORVILLE 2263, for G. + M. Best.

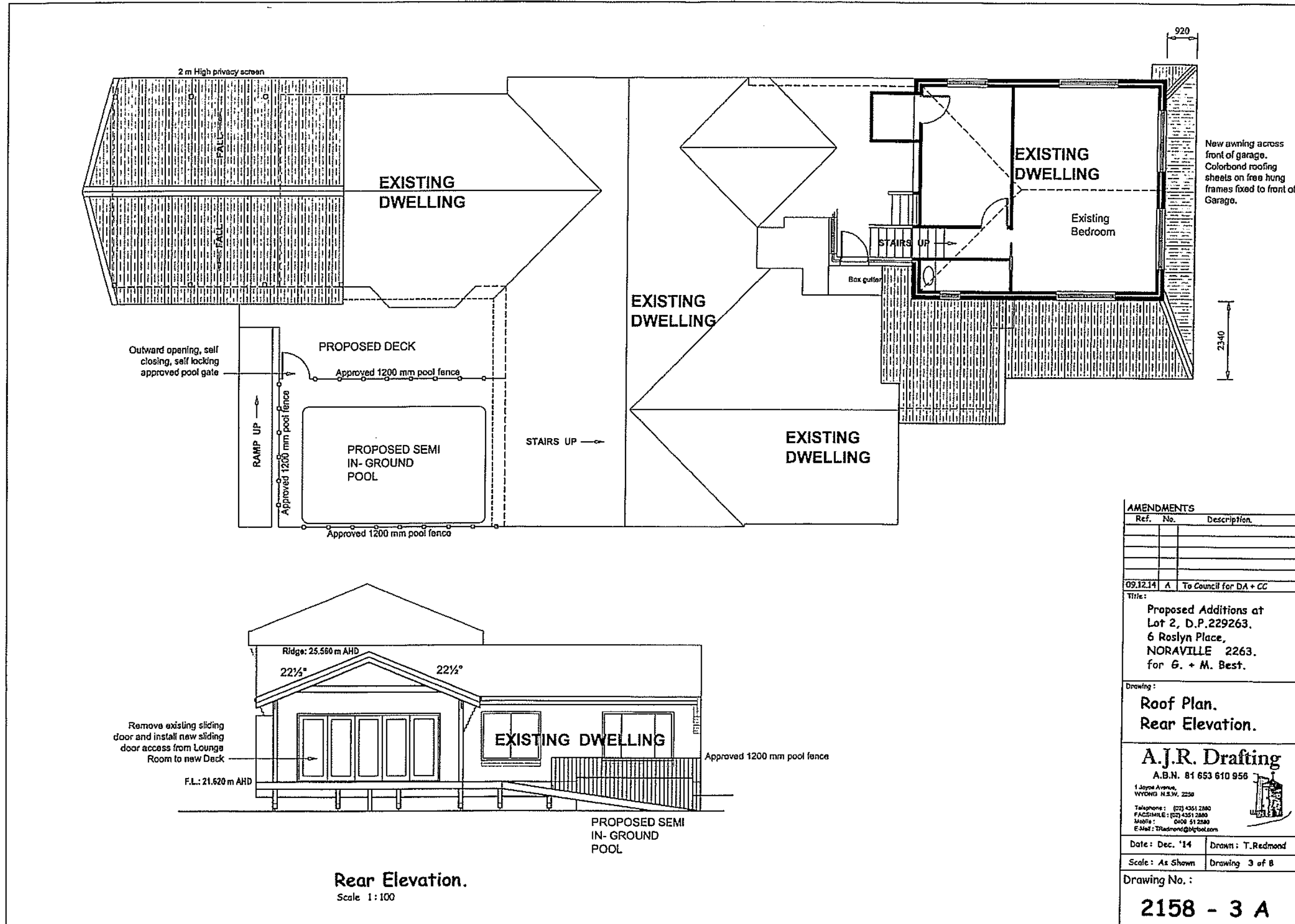
Drawing:
Site Plan, Elevation, Detail.

A.J.R. Drafting
A.B.N. 81 653 610 956
1 Joyce Avenue, WYONG N.S.W. 2258
Telephone : (07) 4351 2800
Facsimile : (07) 4351 2809
Mobile : 0409 51 2800
E-Mail: TRedmond@ajrfoot.com

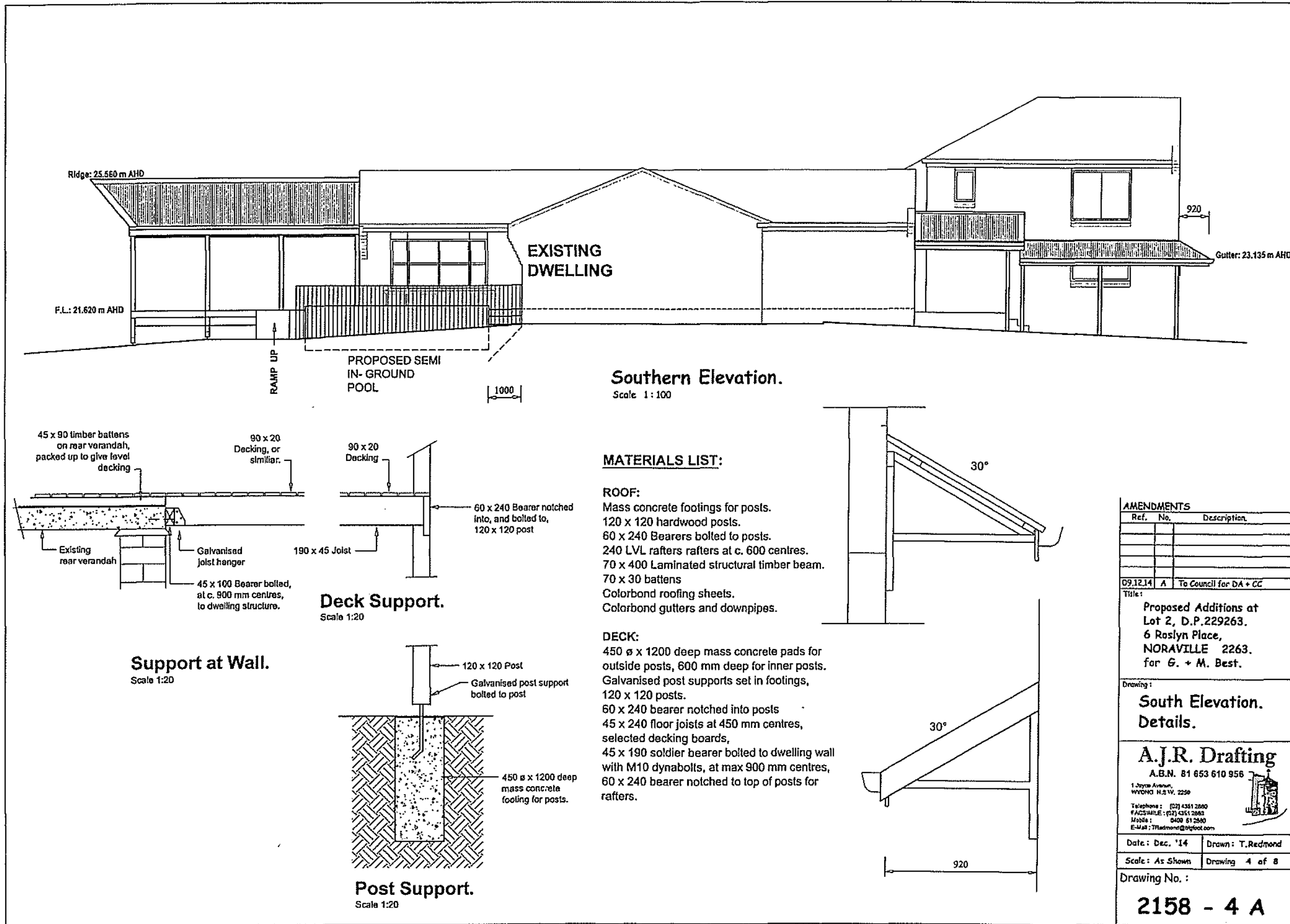
Date: Dec. '14 Drawn: T.Redmond

Scale: As Shown Drawing 1 of 8

Drawing No. :
2158 - 1 A



AMENDMENTS		
Ref.	No.	Description.
09.12.14	A	To Council for DA + CC
Title:		
Proposed Additions at Lot 2, D.P.229263, 6 Roslyn Place, NORAVILLE 2263. for G. + M. Best.		
Drawing:		
Roof Plan. Rear Elevation.		
A.J.R. Drafting		
A.B.N. 81 653 610 956		
1 Joyce Avenue, WYONG N.S.W. 2250		
Telephone: (02) 4351 2380		
FACSIMILE: (02) 4351 2380		
Mobile: 0400 51 2380		
E-Mail: T.Redmond@ajrdrafting.com		
Date: Dec. '14	Drawn: T.Redmond	
Scale: As Shown	Drawing 3 of 8	
Drawing No.:		
2158 - 3 A		



Southern Elevation.
Scale 1:100

MATERIALS LIST:

ROOF:
 Mass concrete footings for posts.
 120 x 120 hardwood posts.
 60 x 240 Bearers bolted to posts.
 240 LVL rafters rafters at c. 600 centres.
 70 x 400 Laminated structural timber beam.
 70 x 30 battens
 Colorbond roofing sheets.
 Colorbond gutters and downpipes.

DECK:
 450 ø x 1200 deep mass concrete pads for outside posts, 600 mm deep for inner posts.
 Galvanised post supports set in footings, 120 x 120 posts.
 60 x 240 bearer notched into posts
 45 x 240 floor joists at 450 mm centres, selected decking boards,
 45 x 190 soldier bearer bolted to dwelling wall with M10 dynabolts, at max 900 mm centres,
 60 x 240 bearer notched to top of posts for rafters.

Support at Wall.
Scale 1:20

Deck Support.
Scale 1:20

Post Support.
Scale 1:20

AMENDMENTS		
Ref.	No.	Description
09.12.14	A	To Council for DA + CC

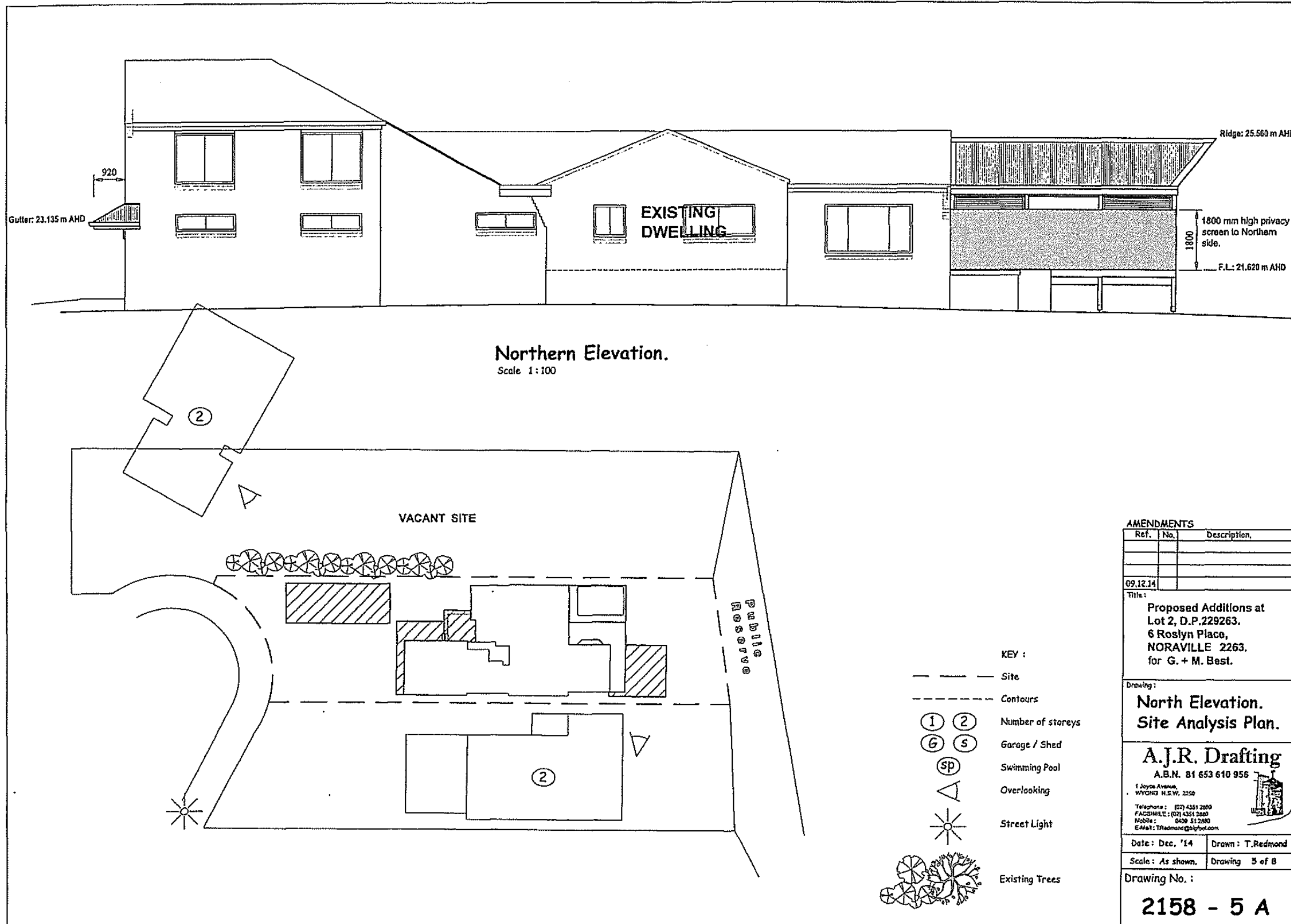
Title:
Proposed Additions at Lot 2, D.P.229263. 6 Roslyn Place, NORAVILLE 2263. for G. + M. Best.

Drawing:
South Elevation. Details.

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Date: Dec. '14 Drawn: T.Redmond
 Scale: As Shown Drawing 4 of 8

Drawing No.:
2158 - 4 A



AMENDMENTS

Ref.	No.	Description
09.12.14		

Title:
**Proposed Additions at
 Lot 2, D.P.229263.
 6 Roslyn Place,
 NORVILLE 2263.
 for G. + M. Best.**

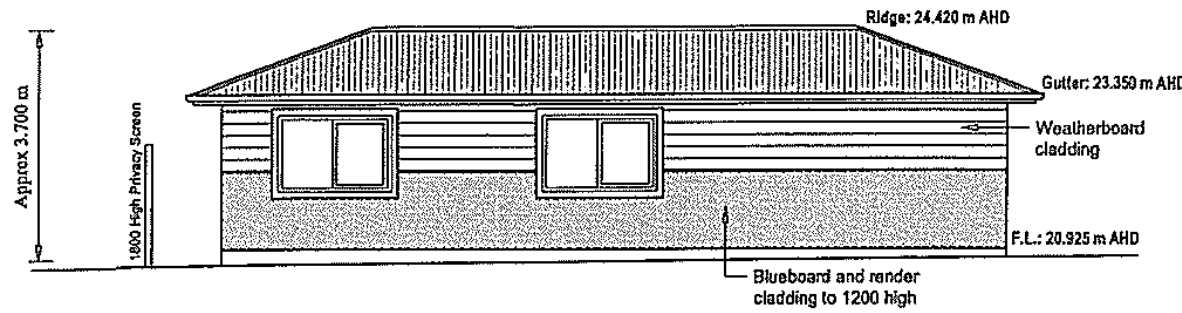
Drawing:
**North Elevation.
 Site Analysis Plan.**

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Date: Dec, '14 Drawn: T.Redmond
 Scale: As shown. Drawing 5 of 8

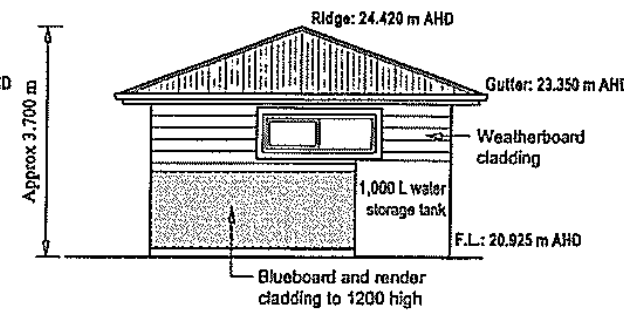
Drawing No. :
2158 - 5 A

- KEY :**
- Site
 - Contours
 - ① ② Number of storeys
 - G S Garage / Shed
 - SP Swimming Pool
 - △ Overlooking
 - ☀ Street Light
 - Existing Trees



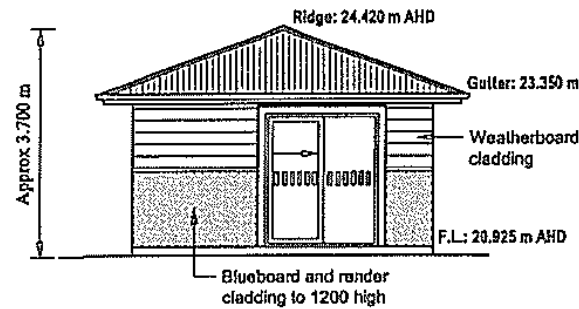
Southern Elevation.

Scale: 1:100



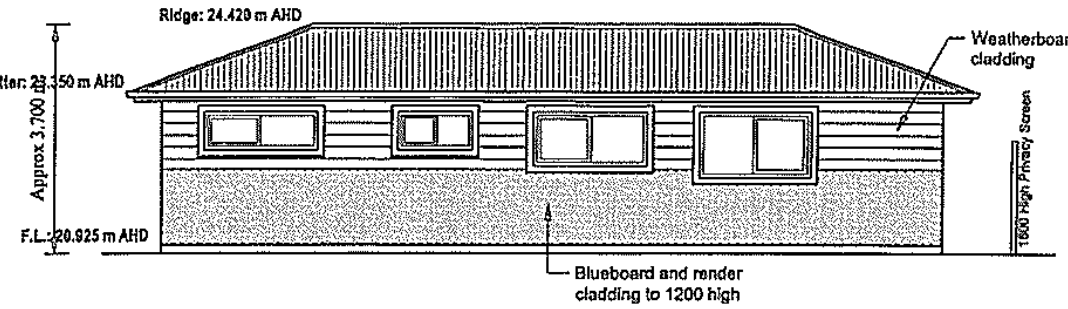
Eastern Elevation.

Scale: 1:100



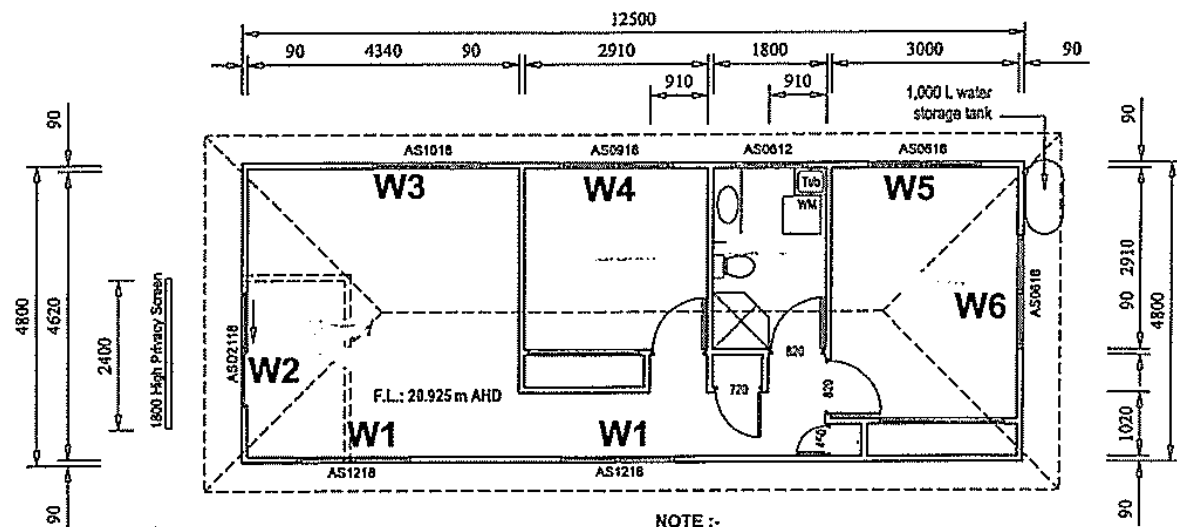
Western Elevation.

Scale: 1:100



Northern Elevation.

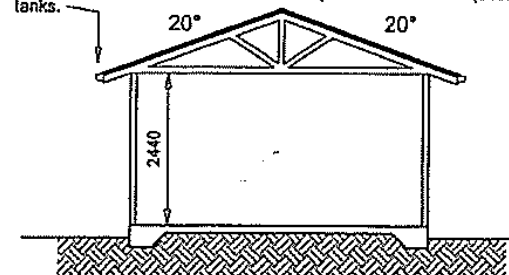
Scale: 1:100



NOTE :- INSULATION :-
Bulk insulation rated at R1.5, or greater, with reflective foil backing is to be placed on battens under colorbond roofing sheets.
The ceiling space in the new works is to be insulated with bulk insulation rated at R2.5 or greater.
All external walls in the new works are to be insulated with bulk insulation rated at R1.5 or greater.
Insulation must be installed in accordance with Part 3.12.1.1 of the Building Code of Australia.

Wet area to be sheeted with 6 mm Vitilboard or similar.
Ceilings to be sheeted with 10 mm gypsum plasterboard.
90 mm quad cornice to be used throughout.

Colorbond gutters and downpipes connected to new rainwater storage tanks.
Colorbond roofing sheets on foil backed bulk insulation (minimum R 2.5), on 70 x 35 battens on prefabricated roof trusses. All erected to manufacturers and suppliers specifications and requirements.



100mm 20MPa concrete slab, steel trowel finish, with F82 fabric throughout on 0.2mm Impact resistant polythene membrane to A.S. 2870, on 50mm compacted sandbed (crushed dust or equivalent compacted material), on compacted fill. Edge Beam and details to Engineers specifications and requirements.

Cross Section.

Scale: 1:100

THESE PLANS ARE TO BE READ IN CONJUNCTION WITH BASIX CERTIFICATE NUMBER 5951355 SUBMITTED WITH THIS APPLICATION.

Australian Standards® mandatory for compliance with the 2014 Building Code of Australia that are relevant to Volume 2 of the BCA covering requirements for Class 1a buildings:

- AS 1288-2006 Glass in buildings - Selection and installation
- AS 1684.2 Residential timber-framed construction - Non-cyclonic areas
- AS 1684.4 Residential timber-framed construction - Simplified - Non-cyclonic areas
- AS 2870-2011 Residential slabs and footings - Construction
- AS 3500.3-2003 Plumbing and drainage - Stormwater drainage
- AS 3500.4-2003 Plumbing and drainage - Heated water services
- AS 3500.5-2003 National Plumbing and Drainage - Domestic installations
- AS 3660.1-2000 Termite management - New building work
- AS 3740-2010 Waterproofing of wet areas within residential buildings
- AS 3959-2009 Amendment 3, 2011, Construction of buildings in bushfire-prone areas

AMENDMENTS		
Ref.	No.	Description.
09.12.14		

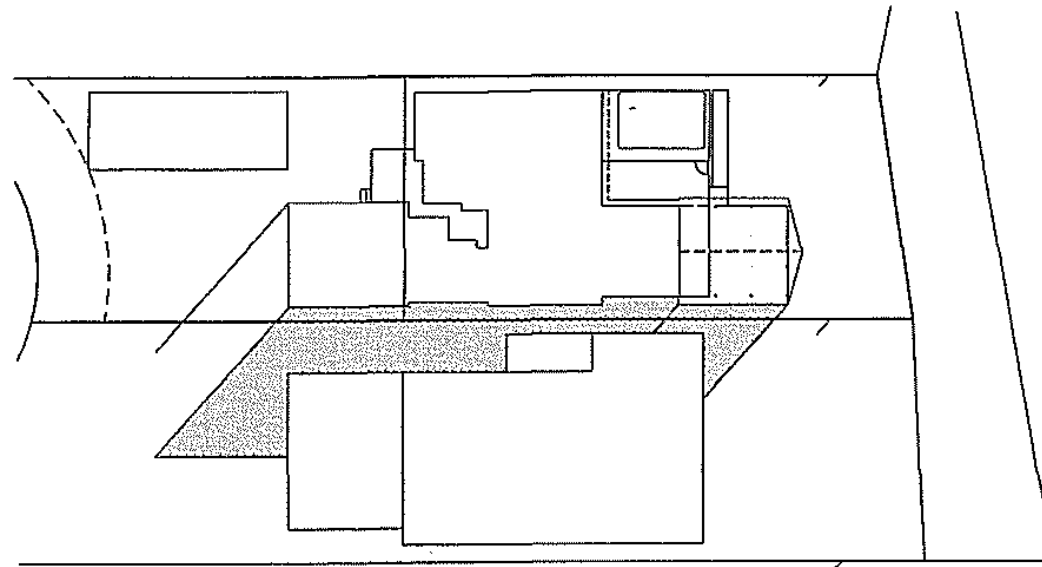
Title: Proposed Additions at Lot 2, D.P.229263, 6 Roslyn Place, NORAVILLE 2263, for G. + M. Best.

Drawing: **Secondary Dwelling - DETAILS.**

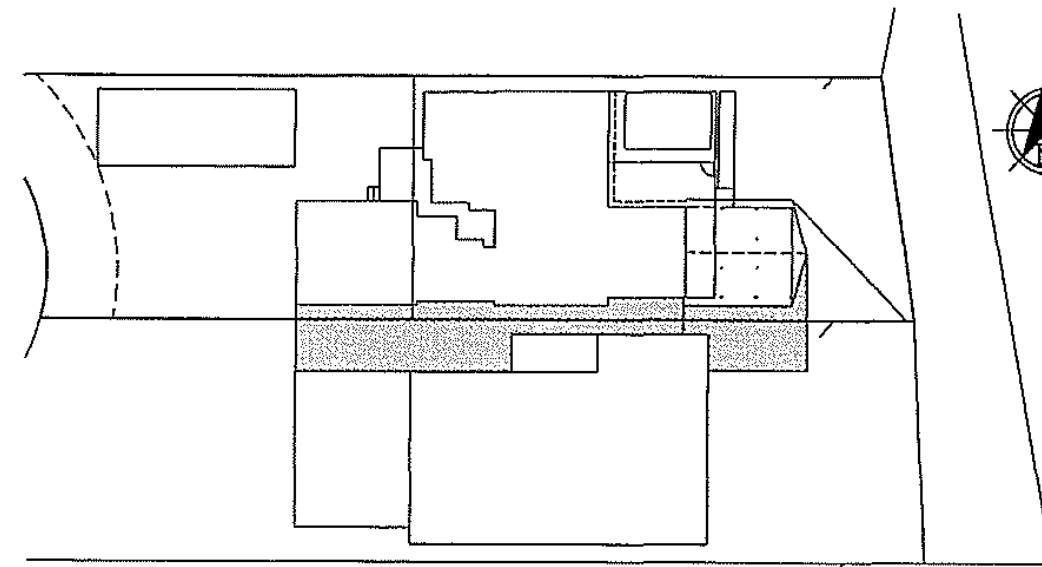
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Date: Dec. '14 Drawn: T.Redmond
Scale: As Shown Drawing: 6 of 8

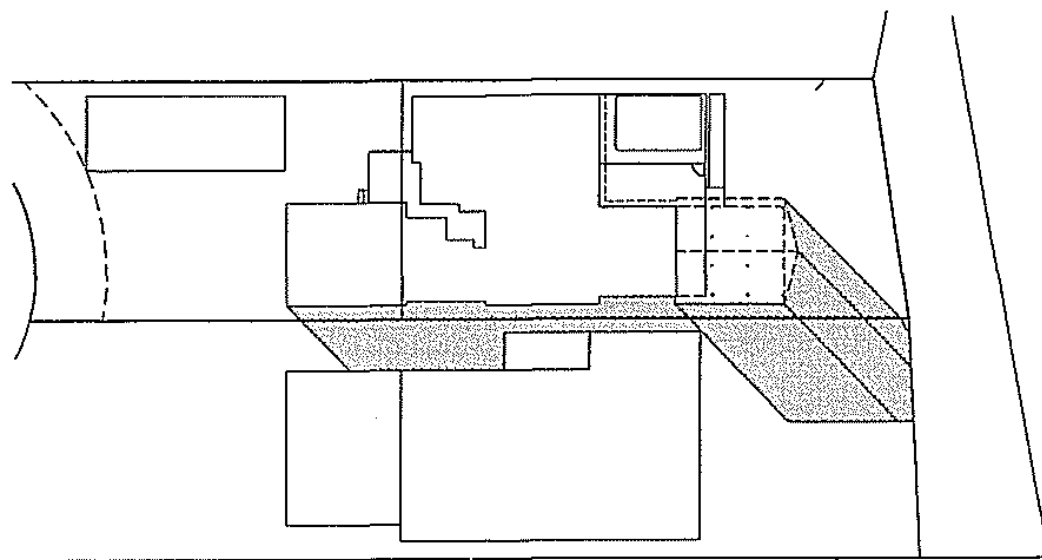
Drawing No.: **2158 - 6 A**



Shadow Plan - 9 am June 22.
Scale 1:400



Shadow Plan - 12 Midday June 22.
Scale 1:400



Shadow Plan - 3 pm June 22.
Scale 1:400

AMENDMENTS		
Ref.	No.	Description
09.12.14		
Title:		
Proposed Additions at Lot 2, D.P.229263. 6 Roslyn Place, NORAVILLE 2263. for G. + M. Best.		
Drawing:		
Shadow Diagrams.		
A.J.R. Drafting A.B.N. 61 653 610 956 1 Joyce Avenue, WYONG N.S.W. 2259 Telephone: (02) 4351 2860 FACSIMILE: (02) 4351 2860 Mobile: 0408 51 2880 E-Mail: T.Redmond@ajr.com		
Date: Dec. '14	Drawn: T.Redmond	
Scale: As Shown	Drawing 6 of 8	
Drawing No.:		
2158 - 8 A		

SEPP (AFFORDABLE RENTAL HOUSING) 2009 - SCHEDULE 1 SCHEDULE 1 – Development standards for secondary dwellings

Part 2 - Site requirements

Criteria	Standard	Compliance
2 - Lot requirements		
(1) Development for the purposes of a secondary dwelling may only be carried out on a lot that:	(a) at the completion of the development will have only one principal dwelling and one secondary dwelling, and	Yes
	(b) if it is not a battle-axe lot, has a boundary with a primary road, measured at the building line, of at least the following:	Yes
	(i) 12m, if the lot has an area of at least 450m ² but not more than 900m ² ,	
	(ii) 15m, if the lot has an area of more than 900m ² but not more than 1500m ² ,	
	(iii) 18m, if the lot has an area of at least 1500m ² , and	
	(c) if it is a battle-axe lot, has an access laneway of at least 3m in width and measuring at least 12m by 12m, excluding the access laneway.	
(2) A lot on which a new secondary dwelling is erected must have lawful access to a public road.		Yes
3 - Maximum site coverage of all development		
(1) The site coverage of the principal dwelling, secondary dwelling and all ancillary development on a lot must not be more than the following:	(a) 50% of the area of the lot, if the lot has an area of at least 450m ² but not more than 900m ² ,	Yes
	(b) 40% of the area of the lot, if the lot has an area of at least 900m ² but not more than 1500m ² ,	
	(c) 30% of the area of the lot, if the lot has an area of at least 1500m ² .	
4 Maximum floor area for principal and secondary dwelling		
(1) The floor area of a secondary dwelling must not be more than 60m ² or, if a greater floor area is permitted in respect of a secondary dwelling on the land under another environmental planning instrument, that greater floor area.		Yes
(2) The floor area of a principal dwelling, secondary dwelling and any carport, garage, balcony, deck, patio, pergola, terrace or verandah attached to either dwelling and enclosed by a wall (other than the external wall of a dwelling) higher than 1.4 metres above the floor level on a lot must not be more than the following:	(a) 330m ² , if the lot has an area of at least 450m ² but not more than 600m ² ,	Yes
	(b) 380m ² , if the lot has an area of at least 600m ² but not more than 900m ² ,	
	(c) 430m ² , if the lot has an area of more than 900m ² .	
5 Setbacks & maximum floor area for balconies, decks, patios, pergolas, terraces and verandahs		
(1) The total floor area of all balconies, decks, patios, terraces or verandahs on a lot must not be more than 12m ² .	(a) any part of the structure is within 6m from a side, or the rear, boundary, and	N/A
	(b) the structure has any point of its finished floor level more than 2m above ground level (existing).	
(2) The balcony, deck, patio, terrace or verandah must not have any point of its finished floor level:	(a) if it is located within 3m of a side, or the rear, boundary—more than 2m above ground level (existing), or	N/A
	(b) if it is located more than 3m but not more than 6 metres from a side, or the rear, boundary—more than 3m above ground level (existing), or	
	(c) if it is located more than 6m from a side, or the rear, boundary—more than 4m above ground level (existing).	
(3) A detached deck, patio or terrace (including any alterations or additions to the deck, patio or terrace) must not have a floor level that is more than 600mm above ground level (existing).		N/A
Note. Development identified in this clause may require privacy screens under clause 15 (privacy).		

Part 3 - Building Heights and Setbacks**6 Building Height**

(1) Development for the purposes of a secondary dwelling must not result in a new building or a new part of an existing building having a building height above ground level (existing) of more than 8.5m.		Yes
7 setbacks from roads, other than classified roads		
(1) Development for the purposes of a secondary dwelling must not result in a new building or a new part of an existing building having a setback from the primary road that is not a classified road of at least:	(a) the average distance of the setbacks of the nearest 2 dwelling houses having a boundary with the same primary road and located within 40m of the lot on which the principal dwelling is erected, or	No
	(b) in any case where 2 dwelling houses are not located within 40m of the lot:	
	(i) 4.5m, if the lot has an area of at least 450m ² but not more than 900m ² , or	
	(ii) 6.5m, if the lot has an area of at least 900m ² but not more than 1500m ² , or	
	(iii) 10m, if the lot has an area of more than 1500m ² .	
(2) Development for the purpose of a secondary dwelling on a lot must result in a new building or a new part of an existing building having a setback from a boundary of the lot with a parallel road that is not a classified road of at least 3 metres .		N/A
(3) Development for the purpose of a secondary dwelling on a corner lot must result in a new building or a new part of an existing building on the lot having a setback from the boundary with a secondary road that is not a classified road of at least:	(a) 2m, if the lot has an area of at least 450m ² but not more than 600m ² , or	N/A
	(b) 3m, if the lot has an area of at least 600m ² but not more than 1500m ² , or	
	(c) 5m, if the lot has an area of more than 1500m ² .	
8 Setbacks from classified roads		
Development for the purposes of a secondary dwelling must not result in a new building or a new part of an existing building having a setback from a boundary with a classified road of less than 9m.		N/A
9 Setbacks from side boundaries		
(1) Development for the purposes of a secondary dwelling must not result in a new building or a new part of an existing building or any new carport, garage, balcony, deck, patio, pergola, terrace or verandah that is attached to such a building having a setback from a side boundary of less than the following:	(a) 0.9m, if the lot has an area of at least 450m ² but not more than 900m ² , or	Yes
	(b) 1.5m, if the lot has an area of at least 900m ² but not more than 1500m ² , or	
	(c) 2.5m, if the lot has an area of more than 1500m ² .	
(2) Development for the purposes of a secondary dwelling that involves the construction of a new building or additions to an existing building where the new or existing building will, at the end of the development, have a building height at any part of more than 3.8m must not result in the new building or any new part of the existing building or any new carport, garage, balcony, deck, patio, pergola, terrace or verandah that is attached to such a building, having a setback from a side boundary of less than the sum of:	(a) the amount of the setback specified for the relevant sized lot in subclause (1), &	N/A
	(b) an amount that is equal to one-quarter of the additional building height above 3.8m.	

10 Setbacks from rear boundaries		
(1) Development for the purposes of a secondary dwelling must not result in a new building or a new part of an existing building or any new carport, garage, balcony, deck, patio, pergola, terrace or verandah that is attached to such a building having a setback from a rear boundary of less than the following:	(a) 3m, if the lot has an area of at least 450m ² but not more than 900m ² ,	YES
	(b) 5m, if the lot has an area of at least 900m ² but not more than 1500m ² ,	
	(c) 10m, if the lot has an area of more than 1500m ² .	
(2) Development for the purposes of a secondary dwelling that involves the construction of a new building or additions to an existing building where the new or existing building will, at the end of the development, have a building height at any part of more than 3.8 m must not result in the new building or any new part of the existing building or any new carport, garage, balcony, deck, patio, pergola, terrace or verandah that is attached to such a building, having a setback from a rear boundary of less than the sum of:	(a) 3m, plus an amount that is equal to three times the additional building height above 3.8m, up to a maximum setback of 8m, if the lot has an area of at least 450m ² but less than 900m ² , or	N/A
	(b) 5m, plus an amount that is equal to three times the additional building height above 3.8m, up to a maximum setback of 12m, if the lot has an area of at least 900m ² but less than 1500m ² , or	
	(c) 10m, plus an amount that is equal to three times the additional building height above 3.8m, up to a maximum of 15m, if the lot has an area of at least 1500m ² .	
(3) Despite subclauses (1) and (2), a dwelling on a lot that has a rear boundary with a laneway may have a building line that abuts that boundary for up to 50% of the length of that boundary.		
13 Articulation zone		
(1) Development for the purpose of a secondary dwelling (other than development on a battle-axe lot) must result in either the principal dwelling or the secondary dwelling having a front door and a window to a habitable room in the building wall that faces a primary road		Yes
(2) Development for the purpose of a secondary dwelling (other than development on a battle-axe lot) must result in either the principal dwelling or the secondary dwelling having a window to a habitable room in the building wall that faces a parallel road.		Yes
(3) A secondary dwelling, other than a secondary dwelling that has a setback from a primary road of less than 3m, may incorporate an articulation zone that extends from the building line to a distance of 1.5m into the required setback from the primary road.		N/A
(4) Development for the purpose of a secondary dwelling on a corner lot must result in either the principal dwelling or the secondary dwelling having a window in a habitable room that is at least 1m ² in area and that faces and is visible from a secondary road.		N/A
15 Privacy		
(1) A window in a new secondary dwelling, or a new window in any alteration or addition to an existing principal dwelling for the purpose of a new secondary dwelling, must have a privacy screen for any part of the window that is less than 1.5 metres above the finished floor level if:	(a) the window: (i) is in a habitable room that has a finished floor level that is more than 1m above ground level (existing), and (ii) has a sill height that is less than 1.5m above that floor level, and (iii) faces a side or rear boundary and is less than 3m from that boundary, or	N/A
	(b) the window: (i) is in a habitable room that has a finished floor level that is more than 3m above ground level (existing), and (ii) has a sill height that is less than 1.5m above that floor level, and (iii) faces a side or rear boundary and is at least 3m, but no more than 6m, from that boundary.	N/A
(2) Subclause (1) does not apply to a window located in a bedroom where the window has an area of not more than 2 square metres.		

Part 4 - Landscaping		
16 Landscaped area		
(1) A lot on which development for the purposes of a secondary dwelling is carried out must have a landscaped area of at least the following:	(a) 20%, if the lot has an area of at least 450m ² but not more than 600m ² ,	Yes
	(b) 25%, if the lot has an area of at least 600m ² but not more than 900m ² ,	
	(c) 35%, if the lot has an area of at least 900m ² but not more than 1500m ² ,	
	(d) 45%, if the lot has an area more than 1500m ² .	
(2) At least 50% of the landscaped area must be located behind the building line to the primary road boundary.		
(3) The landscaped area must be at least 2.5m wide.		
17 Principal private open space		
(1) A lot on which development for the purposes of a secondary dwelling is carried out must have at least 24m ² of principal private open space.		Yes
(2) In this clause, "principal private open space" means: (a) an area that is directly accessible from, and adjacent to, a habitable room, other than a bedroom, and (b) is at least 4m wide, and (c) is not steeper than 1:50 gradient. Note: There is no requirement that additional parking spaces be provided in respect of development for the purposes of a secondary dwelling.		
Part 5 - Earthworks and Drainage		
18 Earthworks, retaining walls and structural support		
(1) Excavation Excavation carried out as development for the purpose of a secondary dwelling under this Policy must be structurally supported in accordance with the requirements specified in subclauses (5) and (6) and must not exceed a maximum depth measured from ground level (existing) of:	(a) if located within 1m from a boundary - 1m, or	N/A
	(b) if located more than 1 metre but not more than 1.5m from a boundary - 2m, or	
	(c) if located more than 1.5m from a boundary—3m.	
(2) Despite subclause (1), the excavation must not be more than 1m below ground level (existing) if the land is identified as Class 3 or 4 on an Acid Sulfate Soils Map or is within 40m of a waterbody (natural).		
(3) Fill Fill carried out as development for the purpose of a secondary dwelling under this Policy:	(a) must not exceed 1m above ground level (existing), and	N/A
	(b) must be contained in accordance with subclauses (5) and (6) by either: (i) a retaining wall or other form of structural support that does not extend more than 1.5m from any external wall of the dwelling, or	
	(ii) an unprotected sloping embankment or batter, that does not extend from the dwelling house by more than 3m, in which case the toe of the embankment or batter must be more than 1m away from a side or rear boundary.	
(4) The final ground level (finished) of fill placed on a site under this clause must not be used for the purpose of measuring the height of any development erected under this Policy.		
(5) Retaining walls and structural support Support for earthworks that are more than 600mm above or below ground level (existing) and within 1m of any boundary, or more than 1m above or below ground level (existing) in any other location, must take the form of a retaining wall or other form of structural support that:	(a) has been certified by a professional engineer, and	N/A
	(b) has adequate drainage lines connected to the existing stormwater drainage system for the site, and	
	(c) does not result in any retaining wall or structural support with a total height measured vertically from the base of the retaining wall or structural support to its uppermost portion that is: (i) more than 1m in height and within 1m from a side or rear boundary, or	
	(ii) more than 3m in height in any other location.	

(6) Any excavation or fill that exceeds 600mm above or below ground level (existing) requires a retaining wall or structural support that must be:	(a) constructed in accordance with subclause (5), and	N/A
	(b) designed so as not to redirect the flow of any surface water or ground water, or cause sediment to be transported, onto an adjoining property, and	
	(c) separated from any retaining wall or other structural support on the site by at least 2m, measured horizontally, and	
	(d) installed in accordance with any manufacturer's specification.	
21 Drainage - 19, 20 (Repealed)		
(1) All stormwater collecting as a result of development for the purposes of a secondary dwelling must be conveyed by a gravity fed or charged system to:	(a) a public drainage system, or	Yes
	(b) an inter-allotment drainage system, or	
	(c) an on-site disposal system.	
22 Setbacks of secondary dwellings and ancillary development from a protected tree		
(1) Development for the purpose of a secondary dwelling, all ancillary development and any associated excavation on a lot, must have a setback from any protected tree on the lot of at least 3m.		N/A
(2) Despite subclause (1), the following ancillary development is permitted within that setback if the development does not require a cut or fill of more than 150mm below or above ground level (existing):	(a) an access ramp,	
	(b) a driveway, pathway or paving,	
	(c) an awning, blind or canopy,	
	(d) a fence, screen or child-resistant barrier associated with a swimming pool or spa pool.	

2.2 RZ/15/2014 - Planning Proposal - Lot 1 DP 1012816 31 Palmdale Road Palmdale.

TRIM REFERENCE: RZ/15/2014 - D11828253

MANAGER: Tanya O'Brien, Manager

AUTHOR: Chris Ferry; Strategic Planner

SUMMARY

Council is in receipt of an application to rezone a 4.13ha parcel of land at No 31 Palmdale Road Palmdale. The site is located on the eastern boundary of the existing Palmdale Memorial Park, and the proposed rezoning seeks to facilitate potential future expansion of the cemetery / memorial park.

The planning proposal seeks to rezone Lot 1 DP 1012816 from RU2 Rural Landscape to part SP2 Special Purpose – Cemetery and part E2 Environmental Conservation and retain the portion of the lot south of Palmdale Road as RU2 Rural Landscape.

This report recommends that the concept has merit and that Council should initiate the rezoning process by referring a planning proposal to the Department of Planning and Environment (DP&E) for a gateway determination.

Real Description:	Lot 1 DP 1012816
Street Address:	31 Palmdale Road Palmdale
Owner/s:	J R Stevens (Nominees) Pty Ltd
Site Area:	4.138 hectares
Current Zoning:	RU2 Rural Landscape

RECOMMENDATION

- 1 That Council prepare a Planning Proposal to amend Wyong Local Environmental Plan 2013 pursuant to section 55 of the Environmental Planning and Assessment Act (EP&A), 1979, to rezone Lot 1 DP 1012816 from RU2 Rural Landscape to Part SP2 Special Purpose – Cemetery, Part E2 Environmental Conservation and Part RU2 Rural Landscape.**
- 2 That Council forward the planning proposal to the Department of Planning and Environment (DP&E) seeking a gateway determination.**
- 3 That Council request and consider the outcomes of a geotechnical investigation considering the potential for contamination of groundwater and/or surface water in determining if the site is suitable for rezoning.**
- 4 That Council undertake community consultation in accordance with the requirements of the gateway determination.**

BACKGROUND

The planning proposal seeks to facilitate the expansion of the Palmdale Lawn Cemetery and Memorial Park onto the adjoining lot to the east (the subject site). The cemetery was approved by the Department of Health on 28 February 1970, and operations commenced in 1971.

Since that time there have been a number of applications as follows:

- 20 December 1982 development consent issued for the construction of a machinery shed.
- 11 November 1985 development consent issued for administration office and residence.
- 10 April 1986 development consent issued for conversion of the caretaker's residence into a refreshment room.
- 20 November 1990 development consent issued for a three car garage.
- 6 July 1992 development consent issued for a covered terrace to the existing chapel.
- 20 December 1993 development consent issued for a new chapel and ancillary facilities including office, work shed and florist buildings.
- 3 November 1997 development consent issued for the installation of a new burner in the existing crematorium.
- 12 November 2009 development consent issued for the construction of an amenities building and extension of the existing road network on the site.

The existing site includes chapels, body preparation facilities and office and maintenance buildings. It provides facilities including a café, bar and function area.

The land use was formally recognised by a rezoning gazetted on 11 July 1994 which rezoned the land from 7(b) Scenic Protection to part 5(a) Special Uses – Crematorium and part 7(a) Conservation Zone.

Land adjoining the existing memorial park known as Lot 3 DP549272 was rezoned in August 2013 to permit an expansion to the existing facilities. Subsequent to that rezoning a development application was approved on 13 June 2014 to permit a change of use from a dwelling to an office including internal alterations.

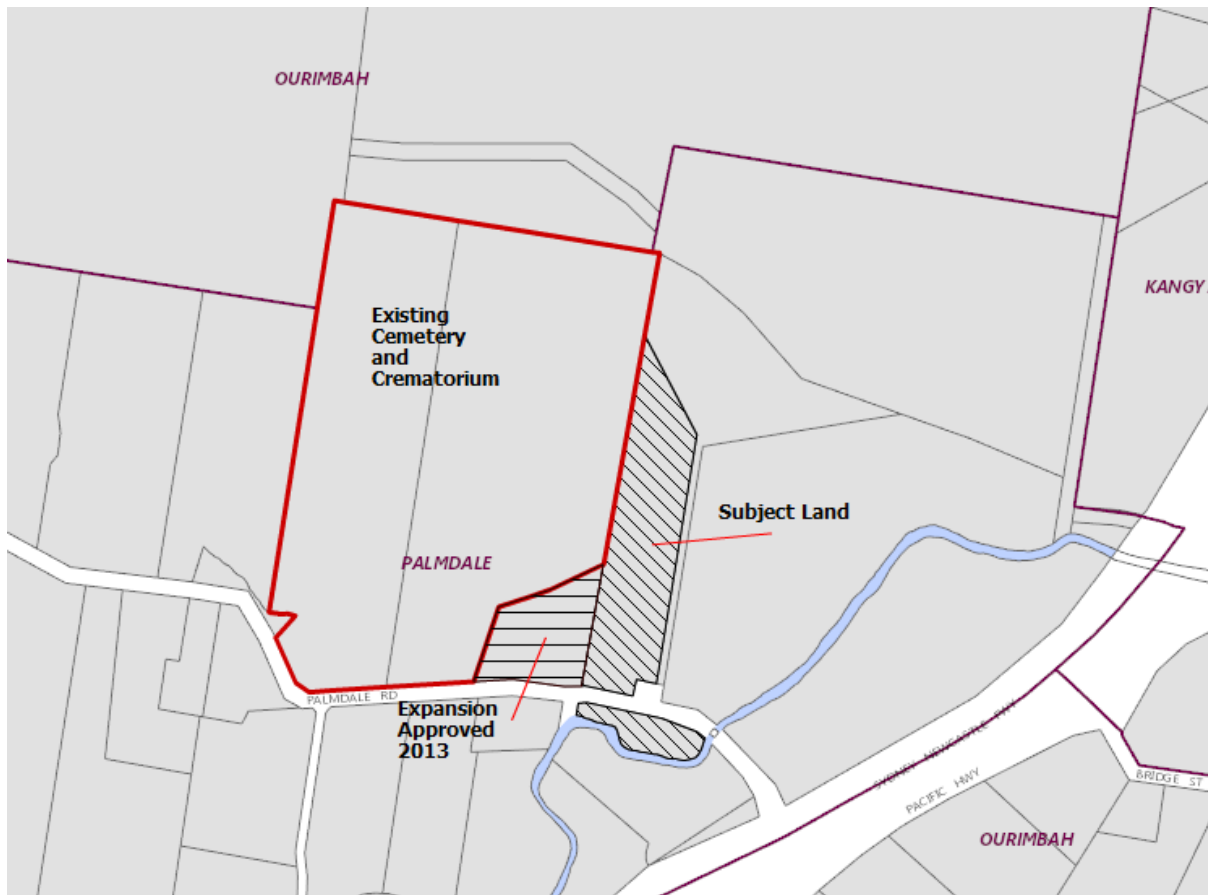


Figure 1- existing cemetery site, 2013 expansion and subject land (proposed for rezoning)

THE PROPOSAL

The planning proposal seeks to rezone the land to permit an extension of the existing Palmdale Memorial Gardens onto the subject site in the future. The planning proposal will seek to rezone the site from RU2 Rural Landscape to part SP2 Special Purpose – Cemetery and part E2 Environmental Conservation and retain the portion of the lot south of Palmdale Road as RU2 Rural Landscape.

The future use of the site is to provide low scale memorial walls, burial sites and plaques with associated landscaping. Attachment 2 provides details of the proposed new zones for the site.

ISSUES ANALYSIS

The planning proposal submission has been assessed having regard for the following:-

Flora and Fauna

The northern portion of the site contains 1.04 ha of River Flat Eucalypt Forest – an identified Endangered Ecological Community (EECs). The EEC is in good condition and is proposed to be protected by the proposed E2 Environmental Conservation zone, the extent of the EEC is shown on Attachment 2.

A 7 Part test was carried out on the site which concluded that the proposal will provide a positive environmental outcome provided that Noxious and other weeds are controlled and appropriate fencing is erected to ensure sediment or nutrient runoff from fertilised areas does not enter Canada Drop Down Creek.

No clearing of EEC is proposed to occur as a result of this planning proposal and the proponent has advised that weed removal will be carried out to further enhance the condition of the EEC.

Flooding and drainage

The site is partly flood prone (within the 1% AEP) as shown in attachment 4. Additional investigations are recommended to be undertaken by the proponent in relation to flood evacuation planning.

Bushfire

The site contains Vegetation Category 2 with a small portion at the northern tip within Vegetation Category 1 as per Councils Bushfire Mapping (see Attachment 5). The site is proposed to be used for low scale memorial walls, burial sites and plaques. Any proposed buildings will be subject to a Development Application and provisions for bushfire hazard reduction will be provided.

Traffic and Transport

No formal traffic study was prepared, however Councils traffic engineers have indicated that the potential expansion of the cemetery proposed through this rezoning is considered unlikely to create significant traffic impacts. It is noted that traffic management will be further considered through the development application phase.

Social and Economic Impact

The proposal will provide for additional burial sites and memorial walls within the local area reducing travel distances.

Economically the proposal will provide, at a minimum, two additional permanent positions providing a small positive impact on employment opportunities in the Palmdale area.

Acid Sulphate Soils

Clause 7.1 of Wyong LEP 2013 seeks to ensure that development does not disturb, expose or drain acid sulphate soils and cause environmental damage. The site identified as being located within 500 metres of adjacent Class 1, 2, 3 or 4 as indicated on the Acid Sulphate Soils map. As such an acid sulphate soils management plan report may be required during the DA stage.

Slope

The area proposed for burial sites and memorial walls is slightly sloping from 12 metres to 14 metres AHD over a distance of 225 metres. As such the site is relatively flat no issues have been raised in regard to slope.

Potential for surface and groundwater contamination

The potential for contamination of surface water and groundwater is quite minimal as the site is not contoured to trap and hold floodwaters. Council's Flooding Engineer has confirmed that the site would be covered by flood waters for less than 24 hours during a flood event. This would not be sufficient time for the flood waters to penetrate the burial sites causing leaching of possible contaminants into the groundwater.

Potential for contamination of drinking/domestic water supply

Drinking water extraction occurs upstream of the confluence between Canada Drop Down Creek and Ourimbah Creek therefore this development would not result in potential for contamination of the drinking water supply.

Additional investigations are required for flood planning and potential groundwater contamination prior to any community / public authority consultation being undertaken.

STRATEGIC LINKS

Central Coast Regional Strategy (CCRS)

One of the key regional challenges identified in the CCRS is population growth and in migration by retirees relocating from the Greater Metropolitan Region. The over 65 population in the Shire is predicted to increase by 12,000 persons over the next 25 years. Such changes in the age demographic will increase infrastructure needs related to ageing within the Shire.

The CCRS recognises the need for social infrastructure which is amenable to such changes; the proposed extension of the cemetery compliments the objectives and requirements of the CCRS in that it will provide infrastructure to meet local needs.

Public Health Act 2010 and Clause 66(2) of the Public Health Regulation, 2012

Council must be sure that this proposed use will not cause contamination. A literature review has been undertaken which indicates that the use could cause contamination as part of the site is located within 1% AEP. A geotechnical assessment will also be prepared to investigate the possible contamination of groundwater and surface water leaving the site. It is also proposed to consult with the Office of Water and the Department of Health as part of the planning proposal process.

Environmental Planning and Assessment Act, 1979: Applicable Section 117 Ministerial Directions

S117 Ministerial Directions – 4.3 Flood Prone Land

The proposed rezoning of the site from RU2 Rural Landscape to SP2 Special Purpose - Cemetery conflicts with the objectives of the section 117 Ministerial Directions and the NSW Flood Prone Land Policy and Development Manual by proposing to rezone land within a rural zone to a special use zone in a flood planning area. It is noted however that the development proposed over Lot 1 DP 1012816 is the extension of an existing cemetery

including plots and memorial gardens but excluding any filling of the floodplain or the erection of structures. The flood impact assessment prepared by the proponent's consultant, in support of the application, concludes that the rezoning of the land including future development is not considered to increase risk to property or life from flooding. As such the report concludes that the extension of the cemetery would not have a significant impact on flood levels. Council's Flooding Engineer has advised that the site is not contoured to trap flood water and it should dissipate in less than 24 hours therefore will have minimal impact burial sites.

S117 Ministerial Directions – 4.4 Planning for Bushfire Protection

The subject site is identified as being bushfire prone on Council's mapping system. Under Section 117 Direction 4.4 – Planning for Bushfire Protection, Council must, in the preparation of a planning proposal, consult with the Commissioner of the NSW Rural Fire Service following receipt of a gateway determination under section 56 of the Act. It is considered that any development made permissible by the proposed rezoning could be made compliant with the objectives and standards detailed in Planning for Bushfire Protection (2006) (attachment 5 shows the Bushfire Planning Map).

S117 Ministerial Directions – 5.1 Implementation of Regional Strategies

The proposal is consistent with the regional strategy in supporting the viability of an existing business, and also in supporting the supply of infrastructure and facilities appropriate to the region's population structure.

Significant vegetation, Endangered Ecological Communities & environmental Populations

Approximately 1.05 hectares of undisturbed an Endangered Ecological Community (EEC) are present within the northern portion of the site; the EEC community is identified on Council's mapping system as River Flat Eucalypt Forest (attachment 3 provides the location of the EEC). The 7 part test prepared for the site indicates that noxious and other weed control will provide a positive environmental outcome for the condition of the EEC.

The proposed E2 Environmental Protection Zone will protect the EEC and will also protect the Canada Drop Down Creek riparian corridor. Canada Drop Down Creek traverses the property from west to east through the EEC's located at the northern end of the property. The riparian corridor of varying width from approximately 290 metres at western boundary of the site to approximately 50 metres on the eastern boundary will also be zoned E2 Environment Protection.

State Environmental Planning Policies (SEPP's)

The planning proposal is consistent following State Environmental Planning Policy which applies to the land.

- SEPP No 44 Koala Habitat Protection – The area containing potential Koala Habitat is located to the north of the site, and is therefore is to be protected as part of the E2 Environmental Protection zoning. As such no removal of the Koala Habitat trees is proposed to occur as a result of the rezoning proposal. As such the planning proposal is consistent with SEPP 44 as Koala Habitat will be protected.

Wyong Local Environmental Plan (WLEP) 2013

The land is currently zoned RU2 Rural Landscape. The planning proposal seeks to amend WLEP 2013 by zoning the land SP2 - Special Purpose – Cemetery Zone and E2 Environmental Conservation with the southern portion of the land remaining RU2 Rural Landscape. The proposed SP2 Special Purpose zoning is a logical choice for the expansion of the existing cemetery and crematorium and the E2 zone will ensure the protection the EEC that exist within the property. As such the proposed zoning outcome is positive from an economic and environmental perspective. It is further noted that the retention of the RU2 Rural Landscape zone on the portion of the site south of Palmdale Road is consistent with the adjoining zones and land uses.

Wyong Development Control Plan 2013

Any future development of the subject site being undertaken as a result of the rezoning will be required to be consistent with relevant controls of WDCP 2013, in particular, the following Chapters:

- Chapter 2.11 Parking and Access
- Chapter 3.1 Site Waste Management
- Chapter 3.3 Floodplain Management
- Chapter 3.6 Tree and Vegetation Management

CONSULTATION

It is proposed to liaise with the Office of Water, Department of Health and the Rural Fire Service as part of the state authority consultation.

The community consultation requirements for this planning proposal, including public exhibition timeframes, will be determined within the gateway determination.

A further report to Council will be provided following the consultation periods outlining any responses received.

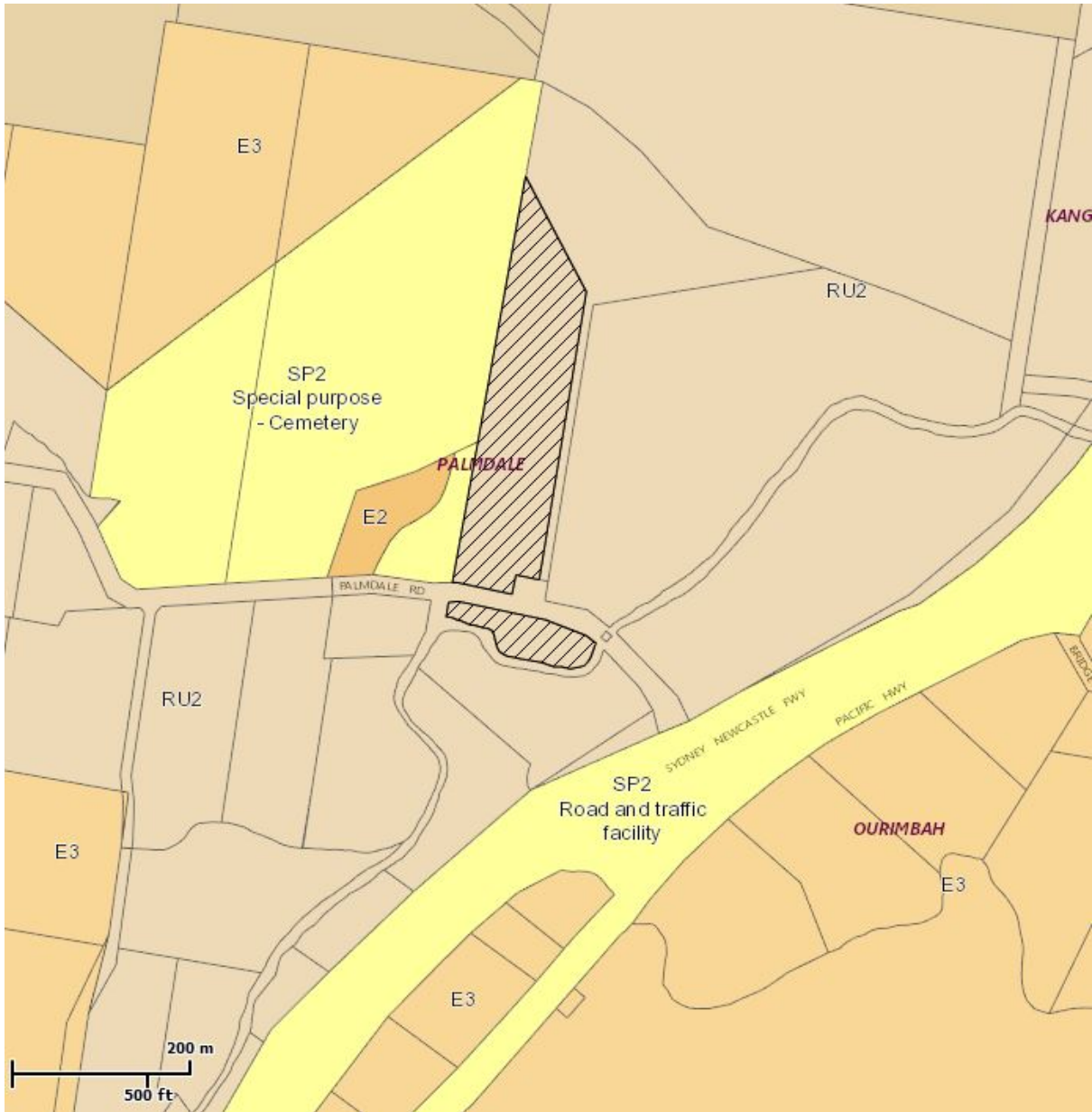
CONCLUSION

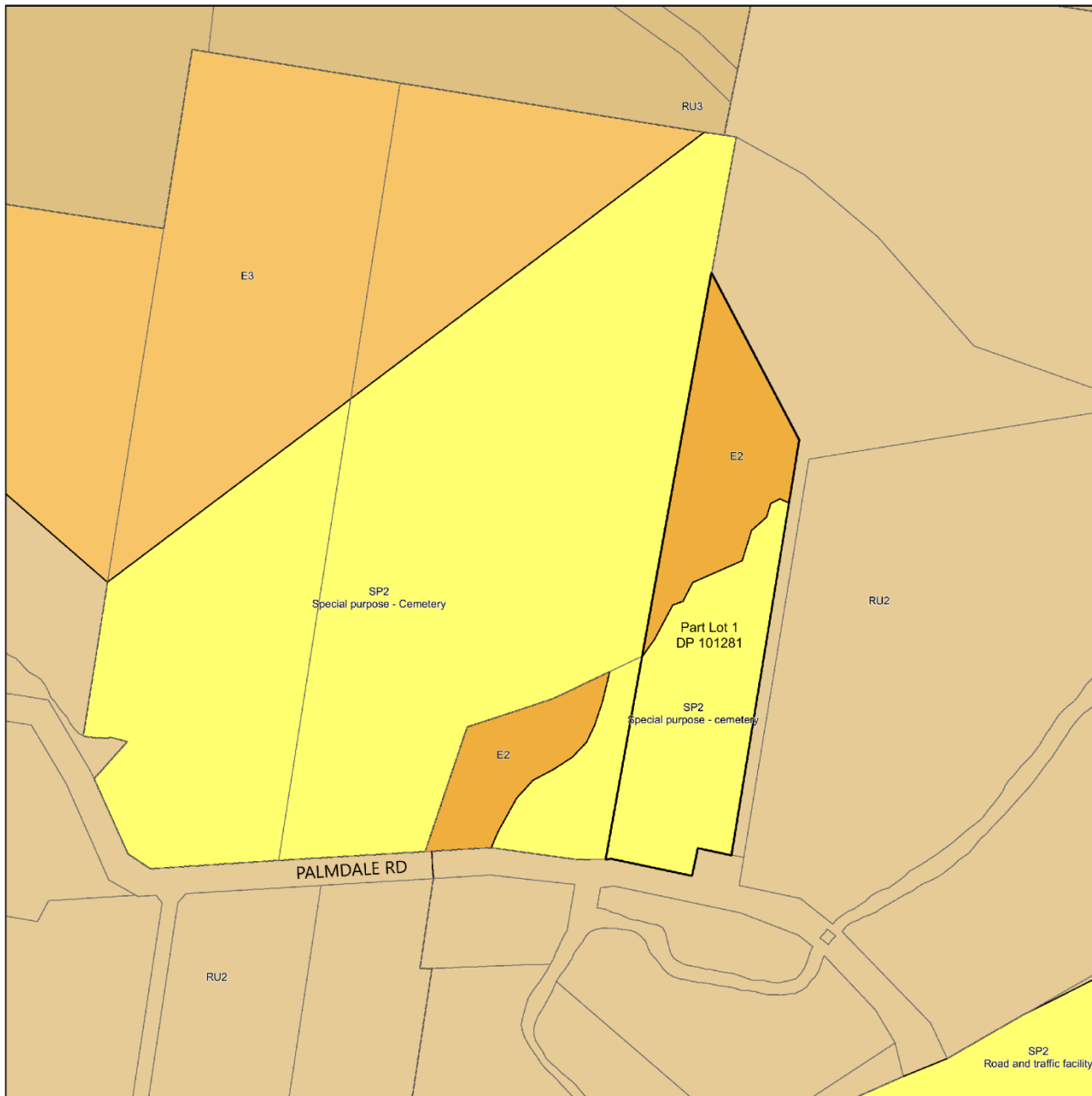
The proposed use of the land as described in the planning proposal will not have significant impacts and will allow the logical extension of the existing Cemetery. The proposal to amend WLEP 2013 by rezoning the land from RU2 Rural Landscape to SP2 Special Purpose – Cemetery and E2 Environmental Conservation is therefore supported, and it is recommended that the planning proposal be forwarded to the Department of Planning and Environment seeking gateway determination.

ATTACHMENTS

1	Attachment 1 Site Plan and Existing Zoning	D11848784
2	Attachment 2 Palmdale - Proposed Land Zone Map 2014-11-24 E2	D11848800
3	Attachment 3 Endangered Ecological Community River Flat Eucalypt Forest	D11872509
4	Attachment 4 - 1% AEP Flood Levels	D11830039
5	Attachment 5 Bushfire Mapping	D11872493

Attachment 1 Existing Zoning – Proposed expansion of SP2 Special Purpose Cemetery and E2 Environmental Conservation Zone

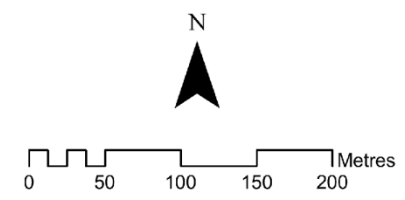




PROPOSED REZONING WYONG LEP 2013 PALMDALE

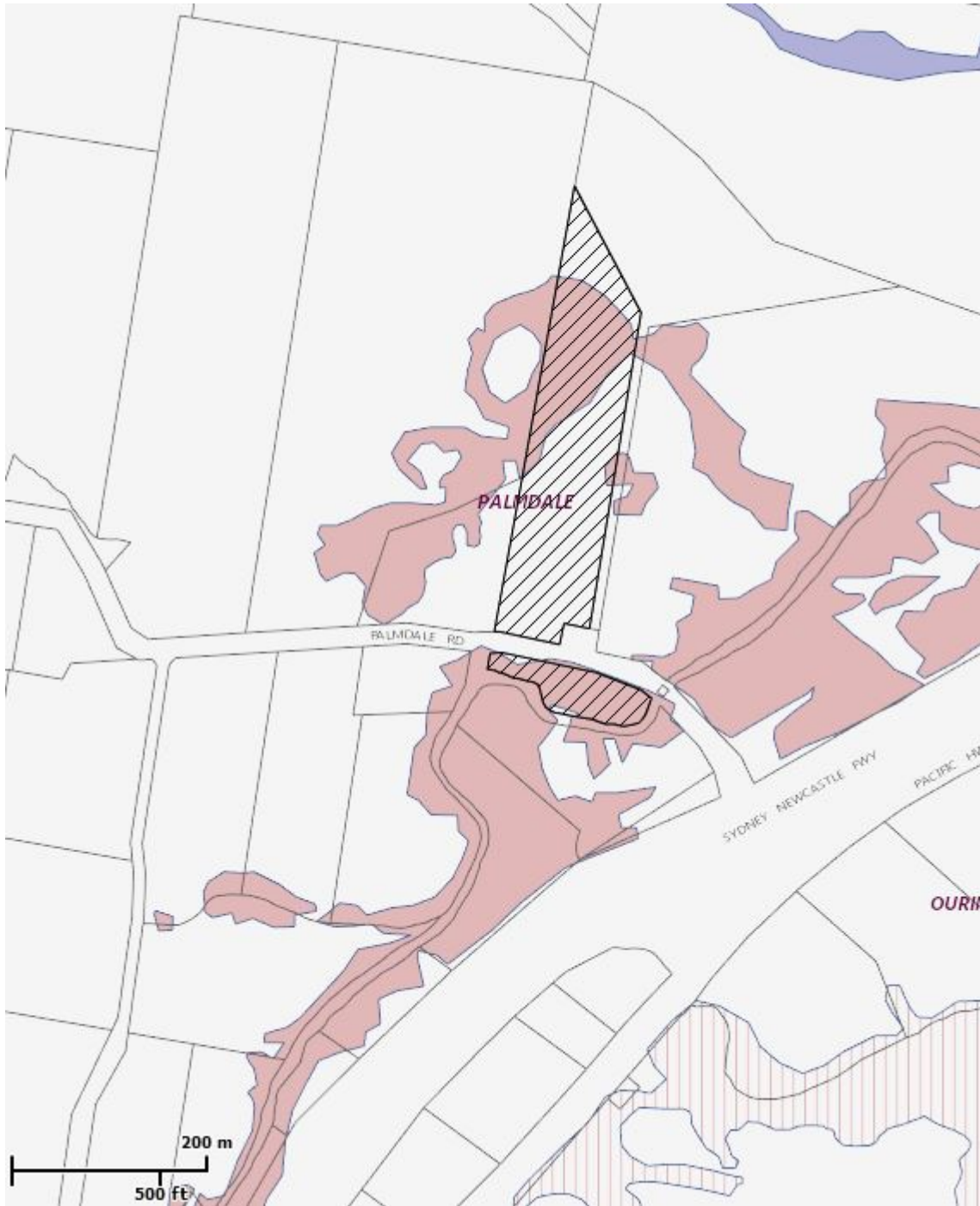
PROPOSED LAND ZONING MAP

- Zone**
- E2 Environmental Conservation
 - E3 Environmental Management
 - RU2 Rural Landscape
 - RU3 Forestry
 - SP2 Infrastructure

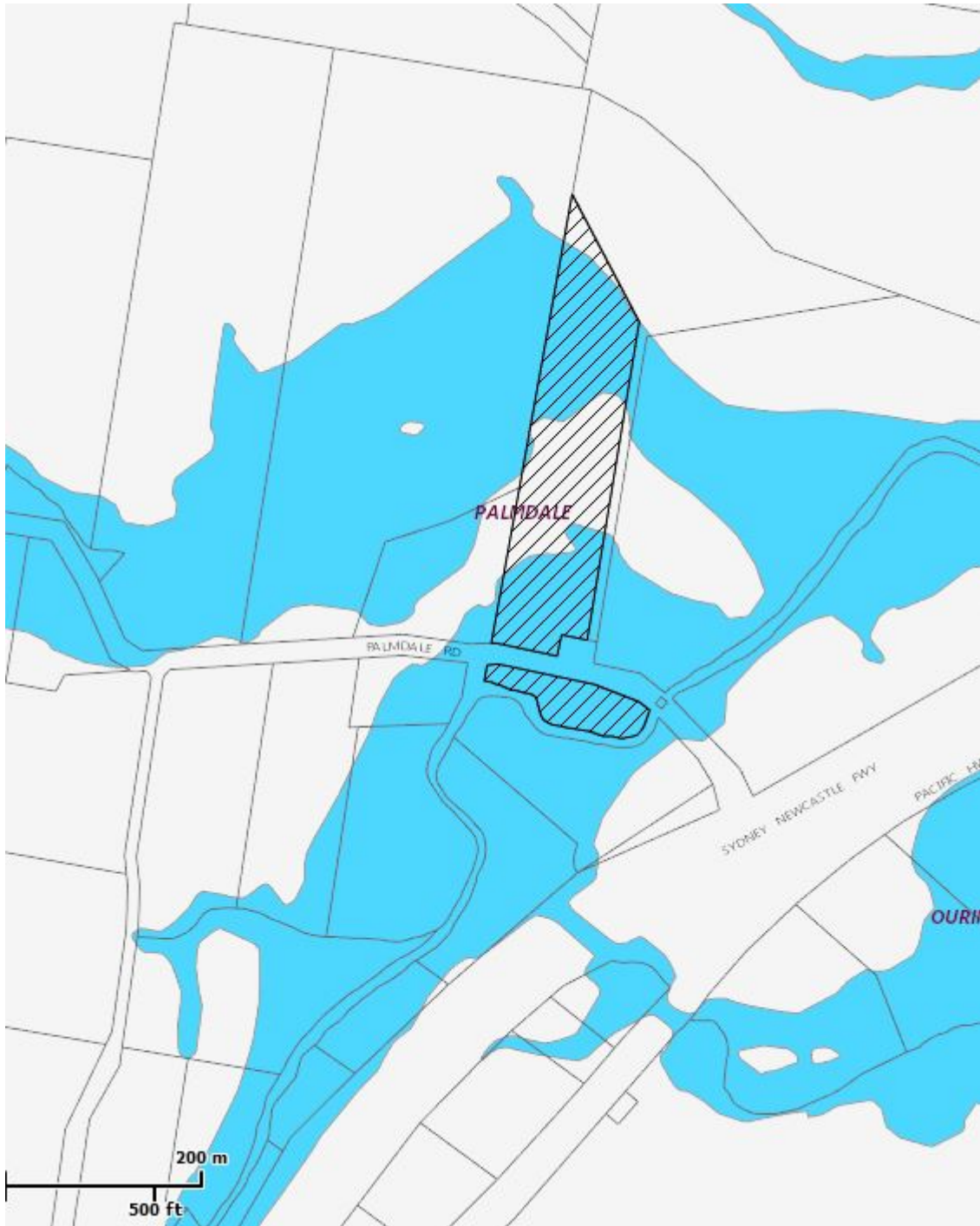


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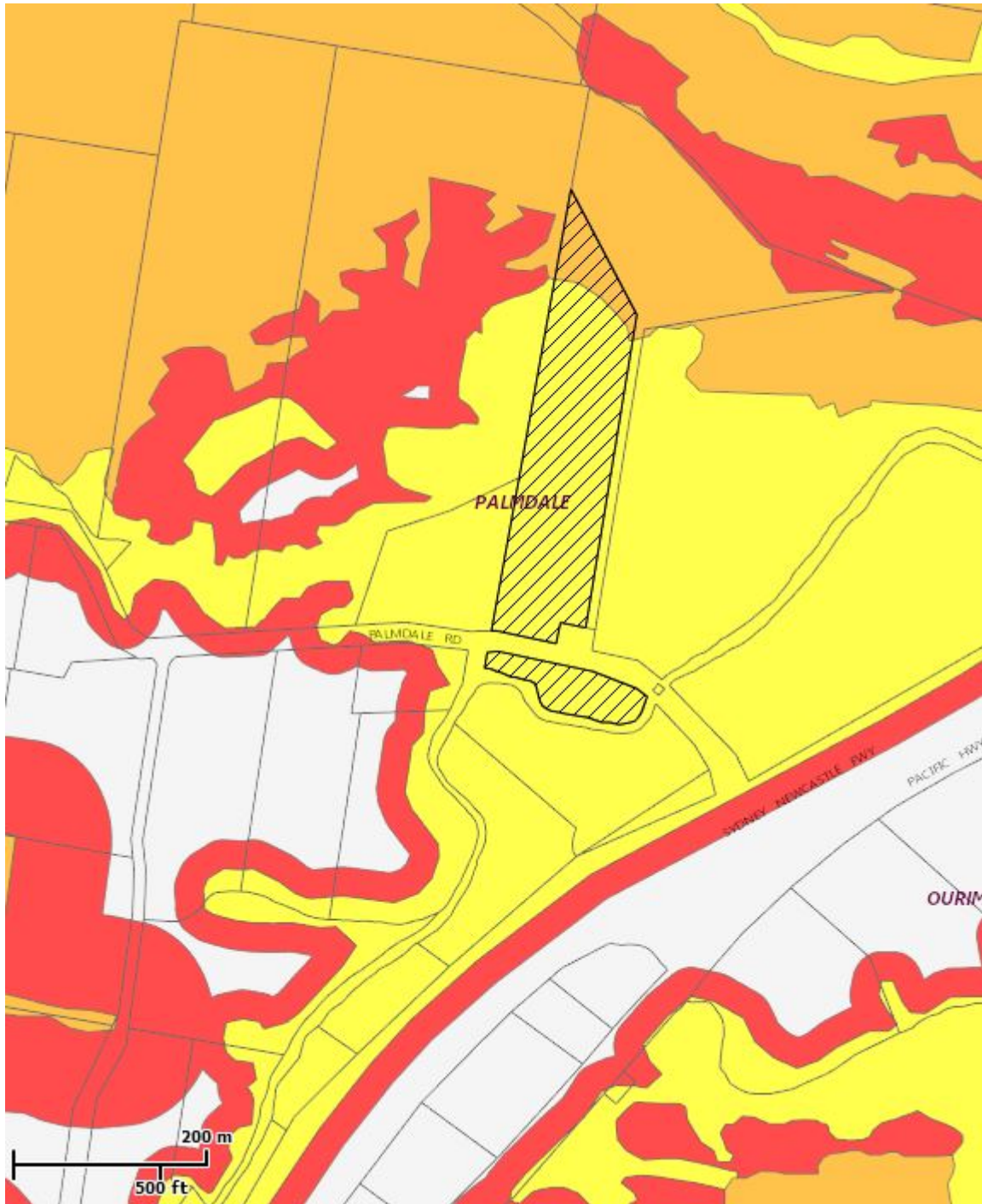
Attachment 3 Endangered Ecological Community River Flat Eucalypt Forest






Attachment 4 1% AEP



Attachment 5 Bushfire Mapping



Legend

-  Vegetation Buffer
-  Vegetation Category 1
-  Vegetation Category 2

2.3 Jobs Priority 1

TRIM REFERENCE: F2004/11197 - D11863128

MANAGER: Scott Cox, Director

AUTHOR: Tanya O'Brien; Manager

SUMMARY

Promotion of local employment and investment opportunities is a key priority for Wyong Shire Council and is considered critical to supporting work life-balance, healthy communities and growing our local economy.

The Central Coast has a growing and aging population with an additional 64,250 people set to live within the region by 2031 bringing the regions' population to 386,900. With an average unemployment rate of 6.3 per cent and a forecast demand for 30,750 new jobs by 2031, creating new jobs and growing employment areas will be critical for the future of the Central Coast region.

This report recommends the adoption of a job creation indice (simple multiplier effect model) of 10 jobs per \$1Million to compare required job creation targets with potential job creation through development approvals and Council projects.

RECOMMENDATION

- 1 That Council receive the report Jobs Priority 1.**
- 2 That Council adopt an estimated job creation indice of 10 jobs per \$1 Million of development investment to inform the reporting of job creation through development approvals, rezoning approvals and Council projects.**

REPORT

Wyong Shire has above average unemployment rates, particularly relating to youth unemployment. As such, the creation attraction of local employment which caters for a full range of skills from entry level to higher order jobs is a key priority for Council. This report seeks to provide a measure of progress of potential job creation against the target of forecasted jobs required to meet the growing population.

The Central Coast Growth Plan 2031 establishes that over the 19 years of the plan, Wyong Shire is to deliver 18,000 jobs, or an average of 947 jobs each year. This is consistent with Council's objective to grow local employment, strengthen the economy and reduce the percentage of the workforce that commutes out of the region for work.

At the 25 February 2015 Council meeting the following resolutions were made:

"163/15 That Council note with concern the consistently high and above state average unemployment rate in Wyong Shire and even worse rate of youth unemployment.

164/15 That Council endorse Job Generation as a priority concern for Council.

165/15 That Council request the General Manager to provide a monthly report to Council which includes:

- a the number of jobs to be created by development applications, approvals, rezoning applications and approvals
- b the number of jobs to be created from council projects, including but not limited to, infrastructure and recreational projects and other government projects
- c the figures presented as 'monthly' and 'year to date' and compared against targets contained in the draft Central Coast Regional Strategy 2006-31.

166/15 That Council consult with the public via its existing mechanisms to facilitate community involvement in generating additional local jobs.”

Calculation of Jobs Created

There are a number of calculation methods available. Council staff have searched for an appropriate methodology to estimate potential numbers of jobs created. This research involved consultation with a number of Government departments and industry including:

- Department of Planning and Environment
- NSW Trade and Investment
- Regional Development Australia
- NSW Treasury
- Urban Development Institute of Australia
- Housing Industry Association.

The most relevant job estimation methodology was provided by the NSW Treasury Employment Support Estimates – Methodological Framework. This framework which is a simple multiplier effect based on the number of jobs created by an industry per \$1M invested or spent. This framework establishes that there are two effects:

- *Initial effect multipliers* - reflect the direct employment (full time equivalent employees) within the industry sector, and
- *First Round multipliers* – reflect average employment within industries required to supply the primary industry sector.

These two effects are cumulative.

By way of example the establishment of a manufacturing company has *initial effect multiplier* in terms of staff directly employed by the company. *First round multipliers* would account for the employment generated by money spent by the manufacturing company to related support industries such as steel and concrete suppliers.

2.3 Jobs Priority 1 (contd)

Each industry sector has different employment multipliers as per the below table:

Composite Industry Sector	Initial Effect	First Round Effect
Infrastructure and Construction	6	4
Creative Industries	6	2
Education and Training	11	1
Finance and Insurance	3	3
Information, Communications and Technology	Depends on the industry sector where the ICT will be acquired. If sector not listed in this table, consult NSW Treasury	
Food, Beverage and Tobacco Manufacturing	4	1
Textile, Clothing, Footwear and Leather Manufacturing	9	0
Petroleum, Coal, Chemical and Associated Product Manufacturing	3	2
Metal Product Manufacturing	3	3
Machinery and Equipment Manufacturing	4	2
Other Manufacturing	5	1
Agriculture, Forestry and Fishing	7	2
Mining	2	1
Property and Business Services	5	11
Retail	11	3
Tourism and Hospitality	7	3
Transport, Logistics and Storage	5	5
Green Skills (Environmental Technologies)	Depends on the industry sector where green skills will be acquired. If sector not listed in this table, consult NSW Treasury	

Source: NSW Treasury Employment Support Estimates – methodological framework, Office of Financial Management research and information paper (2009)

The top industry sectors for the central coast region are:

- health care, social assistance, education (20,162 employees) – 12 jobs/million,
- retail (18,794 employees) – 14 jobs/million,
- tourism, accommodation and food services (12,132 employees) – 10 jobs/million,
- infrastructure and construction (11,991 employees) – 10 jobs/million,
- Transport and logistics (5,685 employees) – 10 jobs/million.

The average across all sectors including the Health sector is approximately 9 jobs per \$1M. Having regard to the 5 predominant industries on the Central Coast (listed above) and the sector average, a simple multiplier effect of 10 per \$1M is recommended.

Jobs created during reporting period

Over the financial year to date (July 2014 to February 2015) 869 DA's and 6 rezonings were approved representing approximately \$287,576,411 worth of investment.

The following table outlines the number of jobs which could be created should the DAs which have been approved be fully taken up:

Month/Year	Jobs created through DA approvals
July 2014	260
August 2014	250
September 2014	1170
October 2014	180
November 2014	250
December 2014	250
January 2015	100
February 2015	370
Financial Year to Date	2830

Council Capital Expenditure

In addition, Council has during the financial year to date (to 26 March), spent approximately \$39.7 Million on infrastructure projects (capital expenditure and materials and contracts operating expenditure). Based on the average employment multiplier of 10 jobs per \$1 Million invested, this is equivalent to the creation of 397 jobs.

While the Central Coast region has a large population base the 3rd largest in NSW and 9th largest in Australia, it has a relatively high unemployment rate. 51% of Wyong's workforce is reliant upon jobs outside the region in centres such as in Sydney and Newcastle.

The Central Coast Regional Strategy aims to achieve local job growth and this objective is strongly supported by Council. This report seeks to provide a methodology for monitoring investment within the LGA, and provides an indicator of progress toward the goal of growing local employment.

ATTACHMENTS

Nil.

2.4 Parking Enforcement Policy

TRIM REFERENCE: F2004/07011 - D11846862

MANAGER: Scott Cox, Director

AUTHOR: Jamie Loader, Manager

SUMMARY

Council Rangers enforce the parking requirements in Wyong Shire with a focus on busy areas such as beaches, reserves, areas with restricted parking, school zones, shopping centers by agreement and the timed parking at The Entrance.

A recent review undertaken by Councils internal ombudsman identified that Council did not have a policy in place to deal with parking enforcement and recommended that Council develop and adopt a parking enforcement policy.

The purpose of this report is to provide Council with the opportunity to consider the draft Parking Enforcement Policy.

RECOMMENDATION

- 1 That Council place the draft Parking Enforcement Policy on public exhibition for a period of 28 days.**
- 2 That Council adopt the Parking Enforcement Policy, subject to there being no significant objections as a result of public exhibition and give appropriate public notice.**

BACKGROUND

Current status

There is currently no policy that deals with parking enforcement matters. The absence of a policy relating to parking means there are no clear guidelines available to the community on Councils approach to parking enforcement and how community members can seek a review for an infringement received.

Parking enforcement typically generates complaints and requests for review and it is necessary for a policy to be adopted that formalises Councils approach to parking enforcement, promotes consistency, transparency and provides advice to the community on how to seek a review of an infringement.

The Policy

The key objectives of the Parking Enforcement Policy are:

- Clarify Councils approach to parking enforcement
- Outline the process for seeking requests for review
- Promote consistency and transparency
- Provide guidance to officers in performance of duties

The draft Policy has been written in accordance with the relevant legislation and Enforcement Guidelines developed by the NSW Ombudsman.

The Parking Enforcement Policy will underpin the Enforcement Policy which is designed to assist Council enforcement officers in performing their regulatory functions, inform the community of Council's approach to parking and to reinforce procedural fairness in the process.

CONSULTATION

The draft parking policy will be publicly exhibited for a period of 28 days. Following the exhibition period, subject to there being no significant objections, the policy will be adopted and appropriate public notice given.

ATTACHMENTS

- 1 Policy for Parking Enforcement D11830377



POLICY No:

POLICY FOR: PARKING ENFORCEMENT POLICY

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AUTHORITY	NAME & TITLE
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MANAGER	Jamie Loader
DIRECTOR	Scott Cox
GENERAL MANAGER	Michael Whittaker

CERTIFIED A TRUE COPY OF POLICY ADOPTED BY COUNCIL

AUTHOR SIGNATURE	
COUNCIL RESOLUTION DATE	

History of Revisions:

Version	Date	TRIM Doc. #
1		

A. POLICY SUMMARY

- A1 This Policy provides a guide to officers conducting parking enforcement to ensure that parking restrictions are enforced in a manner that is fair, consistent and impartial.

The policy covers how enforcement is conducted, the area of jurisdiction, how penalty notices are given, caution guidelines under The Fines Act and seeking a penalty infringement review.

B. POLICY BACKGROUND

- B1 Council is the primary responsible regulatory authority for parking enforcement and is obliged to reasonably enforce the relevant legislation to facilitate pedestrian and driver safety, provide equitable access to available parking in high demand areas and manage traffic flow.

This policy has been developed to guide enforcement activities and to assist the community in understanding the role of Council in relation to parking enforcement.

C. DEFINITIONS

- C1 **Council** means Wyong Shire Council, being the organisation responsible for the administration of Council affairs and operations and the implementation of Council policy and strategies.
- C2 **LGA** means Local Government Area
- C3 **Officer** means an authorised officer of Council
- C4 **PIN** means a penalty infringement notice
- C5 **SDRO** means the State Debt Recovery Office

D. POLICY STATEMENTS

- D1 This Policy covers all elected members of Council, all personnel employed by Council, any person or organisation contracted to or acting on behalf of Council, any person or organisation employed to work on Council premises or facilities and all activities of the Council.
- D2 This policy does not confer any delegated authority upon any person. All delegations to staff are issued by the General Manager.

E. POLICY IMPLEMENTATION - PROCEDURES

- E1 This policy should be read in conjunction with the Wyong Council Code of Conduct.
- E2 It is the personal responsibility of all Council employees and agents thereof to have knowledge of, and to ensure compliance with this policy.
- E3 Associated documents**
- Council Code of Conduct
 - Caution guidelines under the Fines Act 1996

F. POLICY RELATIONSHIP TO LEGISLATION

F1 The legislation under which parking regulations are enforced is:

- Road Rules 2008
- The Road Transport (General) Act 2005
- Road Transport (General) Regulations 2005
- Local Government Act 1993

G. PARKING ENFORCEMENT GENERAL

- G1. Parking enforcement is undertaken by authorised officers of Council in accordance with the relevant legislation.
- G2. Enforcement officers are required to conduct themselves in accordance with Councils Code of Conduct Policy and undertake enforcement that is impartial and consistent.
- G3. Officers are required to be in full uniform whilst undertaking their duties and may perform high or low visibility parking enforcement which includes mobile vehicle patrols by vehicles which may be marked or unmarked.

H. ISSUING OF PENALTY INFRINGEMENT NOTICES

- H1. The issue of a PIN will be at the discretion of the officer however officers are required to maintain consistency in enforcement and in the ordinary course; a PIN will be issued in response to a breach of lawful restricted parking enforcement.
- H2. A PIN may be issued by placing it on the vehicle or by sending it via the post.

I. MONITORING RESTRICTED PARKING COMPLIANCE

- I1. Council will monitor compliance with restricted parking requirements by:
- Routinely patrolling restricted parking areas;
 - Responding to complaints concerning illegally parked vehicles; and
 - Conducting targeted programs such as school zone parking enforcement

J. SCHOOL ZONE PARKING

- J1 School zone parking is routinely monitored and instances of illegal parking in school zones is viewed as a serious matter given parking restrictions in school zones are in place to facilitate the safe arrival and departure of children from school.

K. PHOTOGRAPHS

- K1 Whilst photographs are not required to prove an offence, Councils enforcement officers will endeavour to take photographs when an offence is detected unless there are extenuating circumstances.
- K2. Photographs are permitted to be taken in school zones and officers will take photos of parking offences in school zone areas.
- K3. Photographs taken are not available for public viewing and will only be provided when an infringement number is produced.

L. CAUTION GUIDELINES

- L1 Guidelines are issued by the Attorney General under Section 19a (3) of the Fines Act 1996. Officers who issue penalty notices under the Fines Act 1996 must have regard to these guidelines in deciding whether to give a person a caution for a penalty notice offence.

M. PARKING ENFORCEMENT ON PRIVATE PROPERTY

- M1. Council may undertake parking enforcement on commercially owned property such as shopping centres, where there is an agreement in place between Council and the property manager for the control of the car park.
- M2. Council has current agreements in place for:
- Mingara Recreation Club
 - Westfield Tuggerah
 - Lake Haven Shopping Centre

N. PARKING SENSORS

- N1. There are numerous parking areas within the Wyong LGA which are subject to timed parking restrictions and Council uses sensors in designated areas to monitor timed parking. The purpose of the sensors is to negate the requirement for officers to chalk mark vehicles and to provide increased efficiency in monitoring timed parking, facilitating vehicle turnover and access to parking spaces in busy areas such as The Entrance Town Centre. Parking sensors do not automatically issue PINs to vehicles overstaying the permitted time, an officer is required to review the system which will identify spaces where vehicles have exceeded the time limit and manually issue a PIN.

O. INFRINGEMENT REVIEW PROCESS

- O1. A person in receipt of a PIN may request to have the PIN reviewed. All requests for review must be directed to the State Debt Recovery Office (SDRO) who is the independent review body for Council and the appropriate authority to action infringements. Any requests for review sent to Council will be forwarded to the SDRO.
- O2. Representations to the SDRO can be made in writing or online. Further information on how to seek a review is available at www.sdرو.nsw.gov.au/
- O3. Once a representation is received the SDRO will review the matter and may request additional information from Council to assist in the review process. The SDRO in reviewing the representation will make a decision to action the infringement notice as either:
- Caution
 - Withdrawn
 - Penalty to stand
- O4. In the event that the appellant is not happy with the decision of the SDRO they may elect to have the matter heard in the Local Court.

3.1 Proposed Acquisition of Lots 63 and 64 DP 13019 at Tuggerawong

TRIM REFERENCE: F2013/00447 - D11862621

MANAGER: Mike Dowling, Director

AUTHOR: Paul Forster; Services Coordinator

SUMMARY

Authority is sought to acquire Lots 63 and 64 DP 13019 at 326-328 Tuggerawong Road, Tuggerawong by compulsory acquisition.

RECOMMENDATION

- 1** *That Council acquire Lots 63 and 64 DP 13109 at 326-328 Tuggerawong Road, Tuggerawong.*
- 2** *That Council acquire the land referred to in Item 1 by compulsory acquisition.*
- 3** *That Council give authorisation to proceed with an application seeking the approval of the Minister and the consent of the Governor NSW, pursuant to the provisions of the Land Acquisition (Just Terms Compensation) Act 1990, to proceed with the compulsory acquisition.*
- 4** *That Council authorise the General Manager to sign and seal all documentation associated with the acquisition of the land referred to in Item 1 by Council.*

BACKGROUND

Item 1 in minute number 399/13 refers to property address in minute number 395/13 below. At its Meeting held on 27 March 2013, Council resolved, in part, as follows:

- “395/13 That Council approve work to be carried out on private land, being Lots 63 and 64 DP 13019 at 326-328 Tuggerawong Road, Tuggerawong, up to an amount of \$10,000 in order to secure the building.*
- 396/13 That Council acquire the land referred to in Item 1 from the Trustees of Tuggerawong Progress Association at no cost to Council save for the payment of outstanding rates and reasonable costs associated with the compulsory acquisition.*
- 399/13 That, in the event that the land referred to in Item 1 is not transferred to Council in accordance with Item 2, Council authorise staff to investigate alternative ways to acquire the land.”*

The Tuggerawong Progress Association Hall (the Hall) is constructed on Lots 63 and 64 DP 13019 at 326-328 Tuggerawong Road, Tuggerawong (the land). The land was originally transferred to Council in June 1948.

3.1 Proposed Acquisition of Lots 63 and 64 DP 13019 at Tuggerawong (contd)

On 1 April 1959, the land was transferred to Horace Coombs and Douglas Grahame pursuant to a Deed between Council and Coombs and Grahame. The Deed provided that the land was to be transferred to the Trustees for the Tuggerawong Progress Association (the Association) for the purpose of the erection of a public hall for the use of the Association and confirming that Coombs and Grahame had been appointed as Trustees by the Association. The land was given to the Association by Council at no cost to the Association. The Trustees declared in the Deed that the land was to be held upon trust at all times for the Association and not otherwise.

The land has a total area of approximately 2,200 square metres and fronts Tuggerawong Road. An open drain is located in unformed road known as Warner Avenue to the East and South side of the land adjoins Crown Land adjacent to Tuggerah Lake. It is zoned R2 Residential.

CURRENT STATUS

The Tuggerawong Hall has not been used by the Association or hirers for several years. Following the approval given by Council in March 2013 work was carried out in order to secure the Hall. However, since then, Council has received complaints concerning the management of the Hall and land. The main concerns raised relate to overgrown vegetation, squatters, vandalism, graffiti and public safety.

The hall building is in a damaged and dilapidated state. Windows are broken, external cladding which may be bonded asbestos is broken and damaged and strewn about the site. Copper water pipes have been removed and access to the interior has been gained and internal fixtures fittings are damaged, wall and ceiling cladding, possibly bonded asbestos is broken and strewn about.

The site is the subject of an emergency clean up order from Council; however without a legal entity taking responsibility for the site enforcement is problematic. In this regard Council has taken steps on an interim basis to secure the building by boarding the doors and windows.

Council Officers met with the former caretaker of the Hall on 7 January 2015. The former caretaker stated that the original Trustees are deceased and that all of the members have either moved away or died and that, to his knowledge, no action had been taken to bring the Association to an end and liquidate its assets. He also stated that he does not know the location of Association's records and he no longer has any interest in maintaining or managing the Hall. There is no record at the Office of Fair Trading that the Association was ever formally incorporated and therefore there is no person or legal entity was recorded as being responsible for the land and the buildings. The site has been abandoned.

The former caretaker, from his knowledge of the history of the transfer of the land to the Association, stated that he believes that the land should be returned to Council's ownership.

THE PROPOSAL

Since there does not appear to be any person or legal entity that owns or is responsible for the Hall, it is desirable for the land to be acquired by Council. Ownership will enable Council to secure the Hall to prevent further damage and deterioration and mitigate the social problems being caused by the abandonment of the Hall, and to determine the most appropriate future use for the land.

As there does not appear to be any person or legal entity capable of transferring the land to Council, it is recommended that Council acquires the land by compulsory acquisition pursuant to the provisions of the *Land Acquisition (Just Terms Compensation) Act 1990*.

The compulsory acquisition process will be carried out in accordance with the Guidelines for the Compulsory Acquisition of Land by Councils published by the Department of Local Government (2006), which include specific advertising and notification requirements in circumstances where a council cannot locate the land owner.

If the Minister for Local Government and Governor approve the compulsory acquisition, the land will vest in Council freed and discharged from all estates, interests, trusts, restrictions, dedications, reservations, easements, rights, charges, rates and contracts in, over or in connection with the land (section 20 *Land Acquisition (Just Terms Compensation) Act*).

OPTIONS

Option 1

That Council acquires the land by compulsory acquisition, so that it is in a position to take ownership and control over the Hall to prevent further damage and deterioration, mitigate ongoing costs, reduce the risk to public safety and place the ownership with Council so that it take appropriate action with regards to future use of the site. This option is the preferred option.

Option 2

That Council does not proceed to acquire the land by compulsory acquisition. However, this has the potential to continue to incur costs by Council with the Hall currently in an unfit state and at risk to public safety. This option is not recommended.

Budget Impact

It is estimated that up to \$2,000 will be required to cover the application fees and associated expenses for the compulsory acquisition of the Hall. These funds will be made available from the Property and Economic Development general maintenance budget. It is estimated that demolition of the improvements on the site will be in the vicinity of \$25,000.

If the Minister and Governor agree to compulsory acquisition and, on the basis that no land owner can be found who is entitled to claim compensation, there will be no additional funds required for the acquisition of the land.

CONSULTATION

Council has been the recipient of numerous complaints regarding the management and state of the Hall from the public and has sought to find an appropriate person responsible for this property. However, this has proven difficult for reasons stated above. Compliance and Health has issued an Emergency Order in respect of the land and agrees that the solution to this ongoing problem is to return the land to Council ownership. Although Council has been unable through numerous efforts to locate an individual or body responsible for the Hall, in the interest of public safety, Council has undertaken minor and temporary works to prevent access to the Hall.

GOVERNANCE AND POLICY IMPLICATIONS

Council has the authority to acquire land under the Local Government Act 1993 and the Land Acquisition (Just Terms Compensation) Act 1991 provides the procedure to be undertaken in respect to compulsory acquisition, including a 'diligent inquiry' process to be followed when Council cannot locate the land owner.

CONCLUSION

It is in Council's and the community's interest for Council to acquire the land by way of compulsory acquisition and to determine and implement an appropriate outcome for the property.



ATTACHMENTS

Nil.

4.1 Collection and Purchase - Scrap Metal / Batteries - Charmhaven Depot, Long Jetty Depot, Bateau Bay Treatment Plant & Buttonderry Waste Management Facility CPA/248200A

TRIM REFERENCE: CPA/248200 - D11865420

MANAGER: Mike Dowling, Director

AUTHOR: Charlotte Drury, Waste Operations Manager

SUMMARY

Evaluation and selection of tenders for Contract CPA/248200A – “Collection and Purchase of Scrap Metal / Batteries from Charmhaven Depot, Long Jetty Depot, Bateau Bay Treatment Plant & Buttonderry Waste Management Facility”.

“Councillors are reminded that the name of the successful tenderer will be released after resolution of this item. This means that the contents of Attachment A cannot be disclosed during discussion in the open session of the Council meeting.”

RECOMMENDATION

- 1 That Council accepts the tender from the Company nominated as Tenderer No. 3 in the attached Tender Evaluation Report, for a period of up to 3 years for Contract CPA/248200A – Collection and Purchase – Scrap Metal / Batteries – Charmhaven Depot, Long Jetty Depot, Bateau Bay Treatment Plant and Buttonderry Waste Management Facility. The estimated three year income against this contract is \$427,000 (excl GST), however actual income may vary significantly with fluctuations in demand.**
- 2 That Council determines the Tender Evaluation Report in Attachment A remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender.**
- 3 That Council delegates to the General Manager the power to approve the option for a further one year term.**

BACKGROUND

Wyong Shire Council (Council) generates various types of ferrous and non-ferrous scrap metal and lead-acid vehicle batteries at its Long Jetty and Charmhaven Works Depots, Bateau Bay Treatment Plant and at the Buttonderry Waste Management Facility (BWMF). As part of efforts to reduce the quantity of waste disposed of to landfill and to generate income for Council, this contract provides for the payment to Council for the ability to collect and recycle scrap metal and batteries from Council facilities.

At the Long Jetty and Charmhaven Works Depots, facilities exist for the segregation of scrap steel and other non-ferrous metals such as brass. Car batteries are also stored separately

4.1 Collection and Purchase - Scrap Metal / Batteries - Charmhaven Depot, Long Jetty Depot, Bateau Bay Treatment Plant & Buttonderry Waste Management Facility CPA/248200A (contd)

for collection. At the Bateau Bay Treatment Plant limited segregation facilities exist and all ferrous and non-ferrous scrap metals are co-mingled in one bin.

At the Buttonderry Waste Management Facility limited segregation facilities exist and all ferrous and non-ferrous scrap metals, including car bodies are co-mingled and stockpiled adjacent to the waste disposal area. Car batteries are stockpiled separately from scrap metal in the transfer bay area. The works covered by this Contract include but are not limited to:

Charmhaven Depot

- Supply and collection of 2 x 1.5m³ bulk bins for brass water meters - fitted with a hinged, lockable weatherproof lid
- Supply and collection of 2 x 15m³ bulk bins for scrap metal
- Collection of lead acid batteries from a designated undercover bunded storage area

Long Jetty Depot

- Supply and collection of 1 x 1.5m³ bulk bins for brass water meters - fitted with a hinged, lockable weatherproof lid
- Supply and collection of 1 x 15m³ bulk bin for scrap metal
- Collection of lead acid batteries from a designated undercover bunded storage area.

Bateau Bay Treatment Plant

- Supply and collection of 1 x 3m³ bulk bin for scrap metal

Buttonderry Waste Management Facility

- Collection of scrap metal and car bodies from the scrap metal storage area
- Collection of lead acid batteries from a designated undercover bunded storage area

The contract includes all the plant and labour necessary for the collection and weighing of the storage bins and segregated scrap metal and batteries at Council depots and the Buttonderry Waste Management facility. Material must be collected in a safe and environmentally responsible manner and transported to an approved recycling facility.

The rate structures within the contract are based on industry standard formulae also adopted by other Councils, which allow for a review of the rate of payment to be adjusted in-line with the world market rates for ferrous scrap steel, lead and copper. This approach allows Council to undertake a long term contract whilst not being locked into the same rate over the 3 year contract period.

Volatility in global scrap metal, copper and lead commodity markets can mean that prices can regularly halve and/or double within a 12-24 month period. This is a risk scrap metal merchants must factor into the rate paid to Council over a long term contract and the use of the adopted formulae reduces this risk allowing tenderers to provide a higher rate overall.

Council has also in the past undertaken short 4 month contracts to combat the volatility in global prices but the onerous nature of tendering and the delivery and removal of scrap metal skip bins to the Council depots meant that many tenderers dropped out resulting in a lack of competition. In 2009 Council trialled a fixed rates 2 year contract, however global prices increased significantly during the contract period and Council was locked into a low rate even though global prices has risen. The new formula style of contract will negate these issues whilst allowing for continuity of service to Council.

4.1 Collection and Purchase - Scrap Metal / Batteries - Charmhaven Depot, Long Jetty Depot, Bateau Bay Treatment Plant & Buttonderry Waste Management Facility CPA/248200A (contd)

The cost versus benefits of the various contract and pricing options were investigated by staff and reported at the Ordinary Council meeting of 11 June 2014. It determined that from the options available, for example, short term contracts, quote by quote basis or Council performing this service internally, a long term (3 year + 1 year) contract with a flexible rate structure was the best value option for Council going forward.

CONTRACT PLAN

The Contract Plan for this tender process was approved by the Director Infrastructure Operations before the Request for Tender was issued. The approved Contract Plan is in TRIM D10944401.

INVITATION TO TENDER

The tender was advertised in the Sydney Morning Herald on Tuesday the 9th and in the Express Coast Advocate on the 10th of December 2014.

It was originally published on e-Tender on the 28th of November 2014, however an amended tender CPA/248200A was re-issued on the 3rd of December 2014 due to a date error.

Tenders closed at Council's Chambers at 2.00pm on 22nd January 2014. An extended advertising period was provided to allow for the Christmas holiday shutdown period.

The invitation documents called for schedule of rates based on formulae which are adjusted in-line with the world market rates for ferrous scrap steel, lead and copper.

TENDER SUBMISSIONS

The following tenders were received and are listed in alphabetical order:

- Matthews Metal Management
- OneSteel Recycling
- Sell and Parker Metal Recycling Services
- SIMS Metal Management

No late submissions were received.

TENDER EVALUATION

All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.

The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Report – Attachment A.

All submissions were assessed in accordance with the approved evaluation criteria being:

4.1 Collection and Purchase - Scrap Metal / Batteries - Charmhaven Depot, Long Jetty Depot, Bateau Bay Treatment Plant & Buttonderry Waste Management Facility CPA/248200A (contd)

- a) Compliance with Tender documents, including lodgment of tender by specified time
- b) Tendered price and structure
- c) Methodology / Experience
- d) Evidence of corporate systems to effectively manage environmental and Work, Health and Safety Risk
- e) Work, Health and Safety / Environmental Management
- f) Local Content

FINANCIAL IMPLICATIONS

This is an income generating contract and as such funds are not required to be allocated. The revenue is distributed between Council's Waste Management Section and Long Jetty, Charmhaven and Bateau Bay Depots in accordance with the tonnages of material removed from each location.

Due to the income generating nature of the contract, the highest price tender provides the best value outcome for Council in conjunction with the assessment of the other criteria. Council's standard T144 Confidential Tender Assessment spreadsheet was adapted to reflect the reverse nature of the ranking system.

RELEVANT LEGISLATION

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10A(2)(d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

CRITICAL DATES / TIME FRAMES

It is anticipated that the contract will be awarded early April 2015 and the services will commence for a 3 year period from the date of the Letter of Acceptance. Council has the option to extend for a further 1 year period under the delegated approval of the General Manager.

RISK

This contract has been assessed as a higher than usual risk contract. This is primarily due to the nature of the heavy plant and equipment involved. The key risks and mitigations measures have been addressed in the Contract Plan. Additionally corporate systems to effectively manage environmental and Work, Health and Safety Risk were weighted assessment criteria. The Contractor must have a satisfactory WHS policy & plan.

**4.1 Collection and Purchase - Scrap Metal / Batteries - Charmhaven Depot,
Long Jetty Depot, Bateau Bay Treatment Plant & Buttonderry Waste
Management Facility CPA/248200A (contd)**

A joint risk assessment will be conducted in the Kick-Off meeting and Safe Work Method Statements prepared for each procedure to eliminate and mitigate the risks prior to any works commencing. The contractor must also show proof of appropriate plant tickets and site inductions will be completed prior to commencement.

REGULATORY APPROVALS

Nil.

OPTIONS/ALTERNATIVES

Council has the option of not proceeding with this contract by resolving not to accept an offer from any of the Tendering parties. This option is not recommended.

PUBLIC CONSULTATION

No public consultation specific to this contract was necessary and none has occurred.

ATTACHMENTS

- 1 Attachment A Confidential Scrap Metal Tender Evaluation **Confidential** D11874682
February 2015

4.2 CPA/242383 - The Entrance Town Centre Lawn and Garden Maintenance

TRIM REFERENCE: CPA/242383 - D11880625

MANAGER: Robert Fulcher, Manager Contracts & Project Management

AUTHOR: Kristy Ducksbury; Project Manager, CPM Team 2

SUMMARY

Evaluation and selection of tenders for Contract CPA/242383 – The Entrance Town Centre Lawn and Garden Maintenance.

“Councillors are reminded that the name of the successful tenderer will be released after resolution of this item. This means that the contents of Attachment A cannot be disclosed during discussion in the open session of the Council meeting.”

RECOMMENDATION

- 1 That Council accept the tender from the company nominated as Tenderer ‘13’ in the attached Tender Evaluation Report, for a period of two years for Contract CPA/242383 – The Entrance Town Centre Lawn and Garden Maintenance. The total expenditure against this contract for the two year term is \$152,361.52 (excl GST), however actual expenditure may vary with fluctuations in demand.**
- 2 That Council determine the Tender Evaluation Report in Attachment A remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender.**
- 3 That Council approve the contingency sum as detailed in the Tender Evaluation Report in Attachment A.**
- 4 That Council delegates to the General Manager the authority to approve the option for a further term of one year.**

BACKGROUND

The Contract is for the provision of lawn and garden maintenance at The Entrance Town Centre including mowing, weed control, hedge trimming, garden maintenance and general site beautification. The project is being carried out on behalf of The Entrance Town Centre Management Corporation (TETCMC). The purpose of the contract is to maintain and encourage passive recreation (Strategic Plan 3-005).

The contract is for a period of two years, with an option for a further term of one year.

CONTRACT PLAN

The Contract Plan for this tender process was approved by the Director of Property and Economic Development, before the Request for Tender was issued. The approved Contract Plan is in TRIM D11783090.

INVITATION TO TENDER

The tender was advertised in the Sydney Morning Herald, Advertiser and eTender on 10 February 2015 and closed on 5 March 2015.

The invitation documents called for lump sum tenders, based on a detailed specification.

Compulsory pre-tender meetings were held at The Entrance on 19 and 20 March 2015 to allow tenderers to become familiar with site conditions.

Tenders closed at Council's Chambers at 2.00pm on 5 March 2015

TENDER SUBMISSIONS

The following tenders were received and are listed in alphabetical order:

- Asplundh Tree Expert Australia Pty Ltd
- Atlas Cleaning & Security Pty Ltd
- Australian Environmental Services Pty Ltd
- Barrie Toepfer Earthmoving and Land Management Pty Ltd
- Carefree Cleaning Services Pty Ltd
- CMC Property Services Pty Ltd
- Descas Landscapes Pty Ltd
- Effectiv Pty Ltd
- Landscape Solutions Australia Pty Ltd
- Luhrmann Environment Management Pty Ltd
- Pavers N Stuff Pty Ltd
- Prime Facility & Asset Management Pty Ltd
- Programmed Property Services Pty Ltd
- Skyline Landscape Services Pty Ltd
- Strikeforce Pty Ltd
- Swetha International Pty Ltd

No late submissions were received.

TENDER EVALUATION

All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.

The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Report – Attachment A.

All submissions were assessed in accordance with the approved evaluation criteria being:

- a) Compliance with Tender requirements, including lodgment by Closing Time
- b) Local Content
- c) The tendered price and structure; as well as any other potential costs to Council that may be identified
- d) Experience and proven performance in the specific field

FINANCIAL IMPLICATIONS

There are sufficient funds allocated for this contract within The Entrance Town Centre's Management funding allocation.

RELEVANT LEGISLATION

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10A(2)(d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

TIME FRAMES

The contract will commence as per the date of the letter of acceptance and is for an initial period of two years. The contract includes the option for an additional one year.

It is anticipated that the contract will be awarded in May 2015.

RISK

This contract has been assessed as a low risk contract. The key risks and mitigations measures have been addressed in the Contract Plan.

REGULATORY APPROVALS

Nil.

PROCESS REVIEW

The Tender evaluation and this Report and recommendations have been endorsed in TRIM by the Commercial Manager, Contracts and Project Management.

OPTIONS / ALTERNATIVES

Council has the option of not proceeding with this contract by resolving not to accept an offer from any of the Tendering parties. This option is not recommended.

PUBLIC CONSULTATION

No public consultation specific to this contract was necessary and none has occurred.

ATTACHMENTS

- 1 Confidential Attachment - Tender Evaluation Report
CPA/242383 - The Entrance Town Centre Lawn and
Garden Maintenance -

Confidential D11883659

4.3 CPA/249912 - Upgrade of Sewage Pump Station WS11

TRIM REFERENCE: CPA/249912 - D11886245

MANAGER: Gary Kinney, Project Director

AUTHOR: Tim Burch; Project Manager2

SUMMARY

Evaluation and selection of tenders for Contract CPA/249912 – Upgrade of Sewage Pump Station WS11.

“Councillors are reminded that the name of the successful tenderer will be released after resolution of this item. This means that the contents of Attachment A cannot be disclosed during discussion in the open session of the Council meeting.”

RECOMMENDATION

- 1 That Council accept the tender from the company nominated as Tenderer No 3 in the attached Tender Evaluation Report, for the lump sum amount of \$3,511,000 (excl GST) for Contract CPA/249912 – Upgrade of Sewage Pump Station WS11.**
- 2 That Council determine the Tender Evaluation Report in Attachment A, remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender.**
- 3 That Council approve the contingency sum as detailed in the Tender Evaluation Report in Attachment A.**

BACKGROUND

Wyong Shire Council's Sewage Pumping Station (SPS) WS11 is scheduled for an upgrade to address a number of service deficiencies.

SPS WS11 is located in Apex Park, Wyong. Access to the site is via an access road that connects North Road and Cutler Drive. The pumping station receives the discharge from a gravity catchment as well as 14 subsidiary Council SPS sites and then pumps some 5.2 km along a rising main to the inlet works of the Wyong South Sewage Treatment Plant.

The Contract is for the upgrade of SPS WS11.

CONTRACT PLAN

The Contract Plan for this tender process was approved by the Director Infrastructure & Operations (I&O) before the Request for Tender was issued. The approved Contract Plan is in TRIM D11735330.

INVITATION TO TENDER

Tenders were invited by way of public invitation. Advertisements were placed in the Sydney Morning Herald on 16 December 2014 and the Central Coast Express Advocate on 17 December 2014. Tenders were also advertised on Council's e-Tender website. The advertised closing date was 2pm on Thursday 19 February 2015.

The invitation documents called for a lump sum tender based on a detailed specification. The contract period for completion is 52 weeks from the date of the Letter of Acceptance of the Tender.

A compulsory pre-tender meeting was held at the proposed work site at 1pm on Tuesday 20 January 2015 to allow tenderers to become familiar with site conditions.

Five (5) addenda were issued to all prospective tenderers during the invitation period.

Tenders closed at **2pm on Thursday 19 February, 2015.**

TENDER SUBMISSIONS

The following tenders were received and are listed in alphabetical order:

- Eire Constructions Pty Ltd
- Gongues Constructions Pty Ltd
- Kerroc Constructions Pty Ltd
- Leed Constructions Pty Ltd
- McNamee Constructions Pty Ltd

No late submissions were received.

All of the tender documents have been filed in Council's TRIM records.

TENDER EVALUATION

All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations in Trim (D11892103). No pecuniary interests were noted.

The relative ranking of tenders, as determined from the total weighted score, is provided in the Confidential Tender Evaluation Report – Attachment A.

All submissions were assessed in accordance with the approved evaluation criteria being:

Threshold Criteria:

- Conformity to the Request for Tender documentation including lodgement by the Closing Time
- Evidence of third party certification (by JAS/ANZ accredited assessment body) of corporate systems to manage Safety, Environment and Quality
- Evidence of satisfactory completion of at least two similar SPS upgrade projects with bypass system by current key personnel in the last five years.

Weighted Criteria:

- Local Content
- The tendered price; as well as any other potential costs to Council that may be identified
- Quality of methodology proposed to complete the works including management of existing SPS operation during bypass, and impacts to the local community
- Proven experience of key personnel and sub-contractors to deliver similar projects, including referee checks
- Proven performance of key personnel and sub-contractors to deliver similar projects, including referee checks

FINANCIAL IMPLICATIONS

There are sufficient funds allocated for this contract within the 2014/2015 and 2015/2016 capital works program under Project #15806.

RELEVANT LEGISLATION

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10A(2)(d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

CRITICAL DATES / TIME FRAMES

Assuming that the Contract will be awarded on 13 April 2015 (immediately after the expiration of the rescission period for the Council meeting) and a 12 month construction period, the new SPS will be available to be put into service by April 2016.

RISK

This contract has been assessed as a high risk contract, principally due to environmental risk. The key risks and mitigations measures have been addressed in the Contract Plan and Risk Assessment Worksheet (Trim D11717773).

REGULATORY APPROVALS

The following regulatory approvals have been obtained for this Contract:

- Part 5 assessment under the *Environmental Planning and Assessment Act 1979* in Trim (D06015070).

PROCESS REVIEW

The Tender evaluation and this Report and recommendations have been endorsed in TRIM by the Commercial Manager, Contracts and Project Management.

OPTIONS/ALTERNATIVES

Council has the option of not proceeding with this contract by resolving not to accept an offer from any of the Tendering parties. This option is not recommended.

PUBLIC CONSULTATION

Public consultation specific to this contract was necessary and has occurred with neighbouring residents who will be impacted by short term construction impacts.

ATTACHMENTS

- 1 Confidential Attachment A - Contract No CPA 249912 - **Confidential** D11893949

5.1 Community Subsidy Program and Sport and Cultural Sponsorship Program

TRIM REFERENCE: F2008/02110 - D11861650

MANAGER: Julie Vaughan, Manager

AUTHOR: Kay Matthews; Administration Assistant

SUMMARY

Consideration of applications and recommendations for Community Subsidy Program and Sport and Cultural Sponsorship Program funding for period ending 27 February 2015.

The Community Subsidy Program provides in-kind assistance to support community efforts to maintain the quality of life of the Wyong Shire Community.

The Sport and Cultural Sponsorship Program assists Wyong Shire residents to participate in sporting and cultural events which they may not be able to attend due to financial hardship.

RECOMMENDATION

- 1 ***That Council allocate \$4,456.92 from the 2014-15 Community Subsidy Program as follows:***

<i>Applicant</i>	<i>Project Name Summary</i>	<i>Staff Funding Recommended</i>
<i>Toukley RSL Sub-Branch</i>	<i>Road Closure for Anzac Day March</i>	<i>\$1000.00</i>
<i>Ourimbah Lisarow RSL Sub-Branch</i>	<i>Road Closure for Anzac Day March</i>	<i>\$500.00</i>
<i>Wyong Creek Literary Institute Inc</i>	<i>Rates Subsidy</i>	<i>\$496.92</i>
<i>Wyong Family History Group Inc</i>	<i>Venue Hire of Wyong Community Cultural Centre Building</i>	<i>\$2000.00</i>
<i>Long Jetty/The Entrance CWA</i>	<i>Digital Printing</i>	<i>\$200.00</i>
<i>Mannering Park Precinct Committee Inc</i>	<i>Venue hire of Mannering Park Community Hall</i>	<i>\$260.00</i>
<i>Total</i>		<i>\$4,456.92</i>

5.1 **Community Subsidy Program and Sport and Cultural Sponsorship Program (contd)**

2 **That Council allocate \$4,000.00 from the 2014-15 Sport and Cultural Sponsorship Program as follows:**

Applicant	Project Name Summary	Staff Funding Recommended
Kingi Callaghan	Sydney Cavaliers Rugby Union 2015 Under 14's World Cup tour of England/Wales, representing NSW	\$500.00
Mitchell Leard	2015 Australian Expos USA Tour Championships in baseball, representing Australia	\$1,000.00
April Brown	2015 Australian Junior Athletics Championships, Sydney, representing NSW	\$500.00
Elizajane (Muffi) Loader	Australian Junior National Basketball Championships, Ballarat Victoria, representing NSW	\$500.00
Timothy Hopkins	Malaysia Futsal Tour Australian Under 12's Boys Team, representing Australia	\$1000.00
Taylah Jukes	Australian Hockey Championships, NSW Girls Under 15's Team, Southport Queensland, representing NSW	\$500.00
Total		\$4,000.00

BACKGROUND

Council currently provides \$30,000.00 annually for the Community Subsidy Program, which supports community efforts to maintain the quality of life of the Wyong Shire Community. Council does this through the provision of assistance to events, activities and programs which express community and cultural values, protect our natural environment, improve the urban environment and create jobs. The available balance for this program as at 27 February 2015 is \$20,723.43.

Council currently provides \$20,000.00 annually for the Sport and Cultural Sponsorship Program, which assists Wyong Shire residents to participate in sporting and cultural events of regional, State and/or national significance, for which they may not be able to attend due to financial hardship. The available balance for this program as at 27 February 2015 is \$7,525.00.

5.1 Community Subsidy Program and Sport and Cultural Sponsorship Program (contd)

Funding is provided every two months for these two programs.

This report provides details on the applications and recommendations for funding.

ATTACHMENTS

Nil.

5.2 Sponsorship

TRIM REFERENCE: F2014/00914 - D11853346

MANAGER: Sue Ledingham, Manager

AUTHOR: Janine Crawford; Marketing and Brand Coordinator

SUMMARY

This report informs Council of changes to the Sponsorship Program 2014/15 and asks for a decision in relation to two new sponsorship opportunities for 2014/15 and one new multi-year sponsorship commencing 2015/16. The Sponsorship Program aims to build the profile of Wyong Shire and improve the quality of life of our local residents. It also assists initiatives, events and activities to go from idea to reality, enhancing the quality and variety of initiatives on offer in the Shire.

RECOMMENDATION

- 1 ***That Council receive this report and note the changes that have occurred in the current 2014/15 Sponsorship Program;***

<i>Positioning</i>	<i>Initiative</i>	<i>Funding Initially Approved</i>	<i>Revised funding commitment</i>	<i>Total over 3 years</i>
Tier 1 Multi-year	Central Coast Academy of Sport	\$15,000 p/a Pre-existing agreement 2013-2017	\$15,000	\$45,000
Tier 2 Multi-year	The Entrance Triathlon	\$15,000 per year for three years (total \$45,000) approved in last EOI	\$30,000 for 2015/16 and 2016/17 (event did not proceed in 2014/15)	\$30,000
Tier 2 Multi-Year	Central Coast hosting of NSW Academy Games	Approved at March 2014 CCROC meeting	\$10,000 per year for three years	\$30,000

Tier 2 Single Year	Community Automotive Sport And Recreation Park (CASAR) Virtual Launch	\$5,000 approved in principle in last EOI round	\$0 (sponsorship cancelled due to event not proceeding)	N/A
Tier 2 Single Year	Central Coast Business Awards	Pre-committed sponsorship	\$5,000 in 2014	N/A
Tier 2 Single Year	Mingara Christmas Under the Stars	Pre-committed sponsorship	\$5,000 in-kind	N/A
Tier 3 Single Year	Sports Star of the Year Award Central Coast Academy of Sport	Pre-committed sponsorship	\$3,000	N/A
Tier 3 Single Year	Success Women's Network – series of eight networking events to help women in business	\$500 per event (total of \$4,000) approved in last EOI round	\$500 for Nov2014 event then \$300 per event (total of \$2,600)	N/A

2 That Council support the allocation of \$9,950 in available sponsorship funding for the 2014-15 year to the following new requests:

<i>Positioning</i>	<i>Initiative</i>	<i>New request</i>	<i>Funding commitment</i>	<i>Total over 3 years</i>
Tier 2 Single Year	2015 Australian Men's Health Gathering (Central Coast)	New	\$5,000	N/A
Tier 3 Single year	CASAR Foundation Sponsorship	New	\$4,950	N/A

- 3 That Council support a new two year sponsorship for the Central Coast Business Awards and allocate \$6,000 per annum in sponsorship for the 2015/16 and 2016/17 years.

<i>Positioning</i>	<i>Initiative</i>	<i>New Funding Request</i>	<i>Amount per year funding commitment</i>	<i>Total over 2 years</i>
Tier 2 Multi-year	Central Coast Business Awards	New 2 year funding agreement	\$6,000	\$12,000

- 4 That Council decides which Award Category of the Central Coast Business Awards it will sponsor for the next two years from the following choices:

- *Excellence in Sustainability (this was the WSC category from 2011-2014)*
- *Employer of Choice*
- *Excellence in Retail*
- *Excellence in Communication (Marketing, Public Relations & Advertising)*
- *Outstanding Contribution*

- 5 That Council note that at the CCROC meeting on 19 February 2015 Council endorsed in principle allocation of an additional \$20,000 in sponsorship funding to support the hosting of a round of the Offshore Powerboat Championships on the Central Coast provided Gosford City Council and the NSW State Government also provide funding of \$20,000 and \$10,000 respectively. Provision of funds should be subject to the event being held in the Gosford and Wyong areas and that there is a business case presented to Council that demonstrates a positive net benefit arising to the Wyong Community.

- 6 That Council note that the information in relation to NSW Government support has not yet been received and therefore no allocation from the Sponsorship fund has been made at this time.

BACKGROUND

In 2014 sponsorship was brought into a single coordinated area under Customer and Community Relations. In May 2014, Council developed a new Sponsorship Policy and framework that provides a clear set of guidelines to apply when sourcing and negotiating sponsorship with external bodies. The Sponsorship Program looks for a return on investment (ROI) appropriate to the size and scale of an initiative. Sponsorship is supplied in return for demonstrable ROI such as economic and employment benefits, support of local businesses, visitation, tourism and community involvement and participation.

By supporting initiatives that encourage community participation and development, sponsorship creates connections, enriching experiences and building of our local profile. As well as increasing visibility and visitation, sponsorship can promote economic and social benefits for the whole region.

The new sponsorship policy and management approach provides greater alignment to Council's strategic outcomes and improves the open and transparent manner in which Council manages sponsorship.

To measure the size and scale of an initiative and its capacity to produce deliverables, initiatives are positioned within tiered categories. These categories outline where they fit in relation to marketing opportunities, recognition, size, duration, tourism benefits, economic impact, media exposure and participants/visitors. Funding amounts are determined by an appropriate fit within the three tiers and ability to deliver on outcomes. Applicants are also weighted under categories of support to determine degree of alignment with Council's strategic objectives. Our Sponsorship is ranked in Tier 1 (\$15,000+), Tier 2 (\$5,000 – \$15,000), and Tier 3 (<\$5,000).

The annual Expression of Interest (EOI) process was first issued for applications for sponsorship in May 2014 and at the Ordinary Meeting of Council on 24 September 2014, Councillors allocated \$62,000 of the available \$80,000 in funding to successful applicants, leaving \$18,000 unallocated.

All applicants were notified of their success or otherwise by the 30 September 2014. A number of sponsorship funding allocations required further negotiation in relation to benefits and deliverables and Council deferred a decision to allocate \$5,000 to CASAR Park for a Virtual Tour launch pending further discussions regarding the details of the event.

During this period further investigation of the volume of sponsorship funding Council provides was undertaken and several sponsorships that were previously committed in other areas across the business have now been identified.

Council has also received several new requests to consider additional sponsorship opportunities that have merit for consideration. Details are provided within this report.

CURRENT STATUS

Details of the below are all outlined in **Attachment 1**:

a) Success stories: Sponsored Events / Initiatives that have taken place

Several sponsored events have already taken place in 2014/15 and organisers have provided acquittal reports to Council. These are summarised in **Attachment 1**. Below is a more detailed outline on the outcomes of Council's Tier 1 event sponsorship of the Central Coast Sevens International Rugby Festival:

Central Coast Sevens (CC7s) - \$20,000 – Tier 1 event – 23-25 October 2014

The 2014 Central Coast Sevens International Rugby Festival was labelled a magnificent success that was "World Class" by prominent members of the International Rugby world.

Coverage: Officially opened by the Prime Minister of Australia, the tournament attracted significant media coverage within Australia and internationally. The tournament was broadcast live around the world via the Bar TV network and was globally live-streamed allowing anyone anywhere the opportunity to tune into the CC7s. It reached 22,319 unique views over two days of competition. The CC7s newsletter was read in over 26 countries and reached over 100,000+ people on social media.

Increased interest: Due to the success of the event, interest is at an all-time high from participants seeking to secure a position for 2015 with planning already underway to ensure delivery of another world class event on the Central Coast.

Tourism impact: The CC7s provided positive impact for tourism. A number of the teams enjoyed a variety of the Central Coasts tourist attractions. The CC7s has strong and ever growing associations and relationships in Fiji, Samoa, New Zealand, Canada, Malaysia, Japan, Brazil and the USA. The majority of teams enjoyed time on the Central Coast at venues including Kooindah Waters, Canton Beach Holiday Park, Shelly Beach Cabins, Galaxy Motel, Tuggerah Lakes Motel, Backpackers @ The Entrance, The Entrance Pub and Camp Breakaway to name a few.

Community benefit: In 2014 the CC7s assisted the following local groups with coaching and youth development activities: Central Coast Rugby Union | Central Coast Junior Rugby Union | Warnervale Rugby Union Club | Northlakes Rugby Union Club | Central Coast Fijian Community | Central Coast Maori Association | Coast Shelter | Tuggerah Lakes Local Area Command Anti-Domestic Violence Team

WSC Recognition: Council received visual recognition by way of logo placement on all print and online marketing, advertising and promotional materials and signage at all games and the Opening Ceremony. Additionally Council was verbally acknowledged as a sponsor in media coverage and at official events.

b) 2014/15 Sponsorship commitments from Expression of Interest (EOI) process

The 2014/15 Sponsorship Program originally provided a funding allocation of \$80,000, of which \$62,000 was allocated by Council on 24 September 2014 after an Expression of Interest (EOI) process.

A number of changes have occurred since this allocation, reducing the amount of the sponsorship allocated under the EOI to \$43,000. These changes are primarily due to further discussion in relation to negotiated benefits, activities not proceeding in the 2014/15 year or amendments due to changes in deliverables. These have been agreed with the parties and are finalised agreements.

c) Additional pre-existing Sponsorships commitments identified

Outside the EOI process, it has been identified that there are \$44,730 worth of pre-existing commitments for sponsorship funding allocated going forward across Council. These have been agreed with the parties and are finalised agreements.

d) New sponsorship requests received since the 2014 EOI process

Three new requests for sponsorship have been received that require a decision outside the next EOI issue due to timing of the proposed events.

Budget

The total budget and funds already committed for 2014/15 are summarised below and detailed in Attachment 2:

5.2 Sponsorship (contd)

Original EOI sponsorship budget allocation	\$80,000
Additional budget identified from service units across the business for pre-existing sponsorships and CCROC approvals.	\$36,000
TOTAL 2014/15 budget	\$116,000
TOTAL ALREADY COMMITTED for 2014/15 sponsorships	\$90,330
TOTAL sponsorship budget remaining 2014/15	\$25,670

The remaining budget of \$25,670 can be spent on ad hoc sponsorship requests, education on our sponsorship program for potential applicants or kept as savings in the business. We hope that all pre-existing or CCROC commitments have now been identified and no further commitments will be found.

THE PROPOSAL

It is recommended that the 2014/15 Sponsorship Program be amended as outlined in **Attachment 2**.

It is also recommended that Council commit sponsorship funding to the three new requests outlined below, in return for benefits in line with Council's sponsorship policy that are outlined in more detail in **Attachment 1**:

- In 2014/15 for \$5,000 (Tier 2, single year) the *11th Australian Mens' Health Gathering and 8th Aboriginal Mens' Health Gathering*, after a successful bid by local groups to host these joint events on the Central Coast in October 2015.
- In 2014/15 for \$4,950 (Tier 3, single year) the *CASAR Park Foundation Sponsorship* which provides benefits in the lead up to the facility development and over the lifetime of the facility to Foundation Sponsors.
- In 2015/16 and 2016/17 for \$6,000 per annum (Tier 2, multi-year) sponsor the *Central Coast Business Awards* in August each year. The organiser has requested a three year sponsorship however it is recommended that Council commit to two years and assess acquittal reports during this time to decide if further sponsorship will be committed beyond 2016/17.

Based on the above, and subject to the approval of Council, the total sponsorship commitment would be:

- **For 2014/15 \$101,280.** This leaves \$15,720 of the 2014-15 allocated Sponsorship budget uncommitted in 2014/15.
- **For 2015/16 \$78,000 (second year of multi-year commitments).** This leaves \$47,000 of the allocated 2015/16 sponsorship budget to support the next Sponsorship EOI process which commences in May 2015.

5.2 Sponsorship (contd)

In addition, at the CCROC meeting on 19 February 2015 Council endorsed in principle an allocation of an additional \$20,000 in sponsorship funding to support the hosting of a round of the Offshore Powerboat Championships on the Central Coast provided Gosford City Council and the NSW State Government also provide funding of \$20,000 and \$10,000 respectively. Council is awaiting this information therefore no allocation has been made at this time.

The 2015/16 Sponsorship EOI is to open 1 May 2015 and closes 15 June 2015, with applications processed and a report to Council by August 2015.

The 2016/17 Sponsorship EOI will be brought forward, with the EOI being issued in November 2015 to allow reporting to Council and finalisation of the 2016/17 sponsorship program for inclusion in the budget process by February 2016.

OPTIONS

The options proposed in this report would provide the best value spend for the committed sponsorship funding for 2014/15 and 2015/16.

Council could however choose not to commit to sponsoring any or all of the newly requested initiatives.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>	<i>Impact on Key Performance Indicators/ Service Performance Indicators</i>
Marketing and Communications	Communication and marketing services that raise staff and community awareness of Council activities and support the management of Council's brand and reputation	General Fund - Customer and Community Relations	Alignment of the delivery of Council operations with the Community Strategic Plan

Long Term Financial Strategy

Expenditure is identified in the Operational Budget 2014/15 and draft future budgets.

Asset Management Strategy

Nil

Workforce Management Strategy

Nil

Link to Community Strategic Plan (2030)

The proposal supports the delivery of the economic development objectives of the Community Strategic Plan by assisting to attract, encourage and support events that will result in increased visitation and local expenditure as well as social or cultural benefits.

Budget Impact

The changed sponsorship funding commitments are within the 2014/15 operating budget and the proposed 2015/16 operating budget.

CONSULTATION

Consultation was undertaken with organisers of the affected events.

GOVERNANCE AND POLICY IMPLICATIONS

The Sponsorship Program is run in accordance with the WSC Policy for Sponsorship Management adopted in May 2014.

MATERIAL RISKS AND ISSUES

Risks to Councils reputation from poorly managed initiatives. Risk is mitigated through the provision of business and marketing plans from all applicants and review and management of agreements. All organisations that receive sponsorship provide an acquittal report. Sponsorship agreements allow for Council to ask for return of part or all of the sponsorship monies if sponsorship benefits are not realised.

CONCLUSION

It is recommended Council receive this report providing details of success from the 2014/15 Sponsorship Program so far and note the amendments to the 2014/15 Sponsorship Program and the impact on the subsequent year's commitments and budget. The changes are primarily due to further discussion in relation to negotiated benefits, activities not proceeding in the 2014/15 year, amendments due to changes in deliverables or are pre-existing commitments identified from other areas of the business.

It is also recommended Council sponsor additional initiatives and events not considered under the original EOI process because they are new opportunities that have recently arisen and timing falls outside the next Expression of Interest process.

The proposed changes seek to enhance the effectiveness of the Sponsorship Program and gain maximum benefit and return on investment for the Wyong Shire community.

5.2 Sponsorship (contd)

All proposed sponsorships meet the key criteria of the sponsorship program.

ATTACHMENTS

- | | | |
|---|--|-----------|
| 1 | Sponsorship Program Update, Changes and New Opportunities - Detail | D11890866 |
| 2 | Sponsorship program Multiyear Budget Outline | D11890875 |

REPORT TO COUNCIL - 8 April 2015 - SPONSORSHIP PROGRAM - ATTACHMENT 1

2014/15 SPONSORSHIP PROGRAM UPDATES, CHANGES & NEW OPPORTUNITIES

2014/15 SPONSORSHIP SUCCESSFUL ACQUITTALS:

Tier 1 – Central Coast Rugby Sevens \$20,000 October 2014

- Attracted **864** competitors from **13** countries, **3456** live spectators and **25,000+** additional spectators via a global live stream
- Economic return / positive impact for tourism
- Prime Minister opened event in Wyong gaining national media coverage
- International media coverage
- 100,000 + social media exposures
- Community benefit to 8 local community and sporting groups
- **Challenge for organisers in 2015** – increase % of spectators visiting from outside region and booking overnight accommodation

Tier 2 – CC Kids Day Out \$5,000 November 2014

- Held in Kariong
- Estimated to have 10,000 attendees
- 50% of stallholders from Wyong Shire (505 stalls)
- Info provided at event about Wyong Shire based community services and care & education services such as Family Day Care, Burnside, Northern Settlement Group for multiculturalism , Kindergarten Union , Samaritans Early Intervention, Interrelate and Benevolent Society
- Wyong Shire water education provided to attendees
- **Status** – event will remain in Kariong and not move to Wyong Shire due to unavailability of an equivalent site of similar size and supporting infrastructure.
- **Challenge for organisers in 2015** – deliver additional benefits and make access easier for Wyong Shire community and participants given the event will remain in Kariong. Deliver 2 satellite information events free to the public located in Wyong Shire during 2015 (at no extra cost to Council). Record suburb of origin of CCKDO attendees in 2015.

Tier 3 – Relay for Life (Cancer Council) \$3,000 November 2014

- Positive WSC exposure to **142** teams, **1,433** registered participants and **1,000+** day visitors
- Significant recognition of WSC at event including opening address by Mayor, continuous mentions on PA during event, inclusion in print and digital marketing materials.

CHANGES TO APPROVED SPONSORSHIPS

Tier 2 – The Entrance Triathlon

- Initially approved \$45,000 over 3 years.
- 2014/15 inaugural event did not proceed (organiser issue).
- Inaugural event now to occur in November 2015.
- Sponsorship reduced to \$30,000 over 2 years, commencing 2015/16.

Tier 2 – CASAR Park Virtual Launch

- \$5,000 supported in principle, but Council decision deferred pending clarification re event details.
- Event now not proceeding (cancelled by organisers).
- Sponsorship cancelled.

Tier 3 – Success Women's Network

- Initially approved \$4,000 2014/15 (\$500 per event for 8 events).
- First event held in November 2014, audience numbers dramatically lower than outlined in sponsorship application.
- 2014/15 sponsorship amount reduced to \$2,600.

PRE-EXISTING COMMITMENTS

Tier 1 – Central Coast Academy of Sport Funding Agreement \$15,000 p/a over 3 years

- Funding agreement in place from 2013 - 2017
- Supports Sports Development for young people from the Central Coast
- Sponsorship package includes WSC logo recognition at all Central Coast Academy of Sport (CCAS) events, talented athlete programs, clinics, coaching sessions and on all marketing materials digital or print; promotion of the partnership status by way of networking programs, including the CCAS Annual Awards evening, VIP Appreciation Function, CCAS Golf Day and other events
- Includes logo recognition on Annual Report, Awards Presentation, Thinksport Journal, Culture Document, Program collateral material, Signage banners.
- CCAS must hold, at no cost to WSC, an Annual Awards and Scholarship Graduation function at least once in each financial year, and during each such function WSC must be permitted to present Mayoral Certificates
- WSC to receive an extended twelve month Television, Print and Radio advertising campaign utilising the contracted media partners of the CCAS [NBN Television, Central Coast Radio, and Central Coast Business Review] to include brand / logo identification through community service announcements and promotion (approximate brand exposure \$120,000.00).
- Representatives of the CCAS will be available to meet with WSC staff in respect to sports initiatives that have the potential to build economic value for the Wyong Shire.
- Meets the less than 50% contribution and other criteria of the sponsorship policy.

Tier 2 – NSW Academy Games \$10,000 p/a over 3 years

- Agreed at March 2014 CCROC meeting and subsequent Council meeting
- Event hosted for 3 years from 2015 across Central Coast by Central Coast Academy of Sport, competition between all the Academies of Sport across NSW
- Event runs in April 2015, 2016 and 2017
- April 2015 event expecting 800 participants from across NSW + families / coaching staff to visit for the Games. Council currently working with organisers to activate recognition and promotion opportunities.
- At least 50% of Games held in Wyong Shire venues.
- Sponsorship package includes tourism and Council / Place branding marketing opportunities and opportunity to drive increase economic return through extended stays of delegates
- Meets all key criteria

Tier 2 – Central Coast Business Awards category sponsorship \$5,000 in 2014/15

- Pre-existing sponsorship
- 300 attendees at the 2014 awards night
- Event runs in August annually
- Event helps achieve demonstrable benefit and ROI by supporting local business achievement and economic development
- Event is run by a legal entity, provides Sponsor Benefits of branding, business partnering, signage opportunities, networking and value-added opportunities as well as marketing and media opportunities.

Tier 2 – Central Coast Economic Breakfasts \$8,000 for 2015

- Pre-existing sponsorship
- Two economic breakfasts (April 10 & October 16) held in Wyong Shire - \$4,000 per breakfast
- Approximately 250 attendees per event
- Event helps achieve demonstrable benefit and ROI by supporting local business achievement and economic development
- Event helps WSC to communicate on key projects and economic opportunities in Shire to key business / investment audience
- Event is run by a legal entity, provides Sponsor Benefits of branding, business partnering, signage opportunities, networking and value-added opportunities as well as marketing and media opportunities.

Tier 2 – Mingara Christmas Under the Stars \$5,000 for Dec 2014

- Occurred December 2014
- Pre-existing in-kind sponsorship based on previous decisions
- Council received recognition at the event, currently awaiting acquittal report for full details
- Sponsorship under review

Tier 3 – Sports Star of the Year Awards, Central Coast Academy of Sport (Dec 2014)

- Pre-existing sponsorship
- Recognition of WSC on the night including logos and Mayor presenting certificates.
- No formal paperwork for this pre-existing sponsorship, awaiting an acquittal report
- Sponsorship under review for 2015/16 and will need to apply through EOI process.

Tier 3 – NSW Local Government Touch Football Carnival \$2,730 in 2014/15

- Pre-existing sponsorship
- Sponsoring of 2 x WSC teams to compete in NSW carnival in Parkes, Feb 2015.
- In-kind sponsorship pays for accommodation and entry fees
- Provided Sponsor Benefits of branding to approximately 500 people from across NSW, signage opportunities and networking.

NEW OPPORTUNITIES FOR SPONSORSHIPS

Opportunity 1 - Mens' Health Gathering \$10,000 in 2014/15 (Tier 2, single year)

- Request made for \$10,000 to sponsor the 11th Australian Mens' Health Gathering and the 8th Aboriginal Mens' Health Conference to be held on the Central Coast on 23-25 October 2015
- Good social, community and economic outcomes including marketing of the Shire as a destination to almost 2,000 stakeholders around Australia and 300 delegates attending, many bringing their partners and families
- Opportunity to market a "stay and play" in Wyong Shire promotion to encourage longer visitation before or after the conference providing direct economic impact
- Meets sponsorship criteria of more than 50% other funding
- Aligns with Council's Community Strategic Plan 2030, provides free access for 4 Wyong Shire delegates (to be given to local agencies / underprivileged)
- Offers Wyong Shire Council access to a conference speaker for a local event
- Offers business partnering, branding, signage and networking opportunities, offers media and marketing opportunities.

Recommendation – provide \$5,000 in sponsorship for this one-off event to be paid to organisers in 2014/15. It is felt that \$5,000 is sufficient sponsorship for this event. A reduced benefits package would be negotiated with the organisers removing the offer of a conference speaker to be available in Wyong Shire.



Janine Crawford
Wyong Shire Council
PO Box 20
Wyong NSW 2259

Sent electronically to Janine.crawford@wyong.nsw.gov.au

11 March 2015

Dear Ms Crawford

Thank you for the opportunity to provide you with additional information to be considered as part of your assessment to support the 2015 National Men's Health Gathering that is being held on the Central Coast from 20-23 October 2015.

About the Conference

With the theme of Sharing the Knowledge, and incorporating the 8th Aboriginal Men's Health Conference and the 11th Australian Men's Health Conference, the 2015 Gathering will provide a fertile environment for holding challenging discussions and broadening our understandings of working with men and boys to increase their health and wellbeing. The core themes for the gathering are:

1. The changing role of men in society
2. Engaging Fathers Today
3. Men, sexual health and relationships (including intimate partner violence)
4. Complex realities of young males today – including male body image issues
5. Wellbeing, Mindfulness and a Sense of Purpose

With an expected attendance of over 200 people, the conference is supported by a volunteer group of local agencies on the Central Coast, and presents a one-off opportunity for local agencies and organisations to benefit from an intensive learning experience focused on men's health and wellbeing being hosted in the region. For more detailed information, we invite you to visit the conference website www.workingwithmen.org.au

Our request for support

As you are aware, we are seeking the financial support of Wyong Shire Council to help us make the conference a success. We understand that Council receives many such requests, and there is a need to prioritise support based on very specific criteria.

The conference has been supported by a number of partners, to the value of \$25K, and a further \$50K is being sought to ensure that we can deliver a high level program for participants.

We propose the following benefits package for you to consider, valued at \$10K + GST.

- Acknowledgement in all Conference promotional material, publications and web listing
- Acknowledgement by the Conference Chairperson in their opening address
- Acknowledgement on the Conference sponsor banners at the venue (3 banners)
- Complimentary exhibition booth (valued at \$2K)

- Dedicated information on the conference website showcasing Wyong Shire Council and the region
- Dedicated eDM correspondence to potential participants showcasing Wyong Shire Council and the region. The eDM database currently sits are 1800 people
- Access to a presenter to deliver a satellite session in parallel to the conference at Council Chambers or a local school or agency. The registrations for the event registrations can be taken by the conference committee, however the promotion and venue will need to be provided by Council.
- Access to 3 registrations for Council or local agency.

Detailed below, we have addressed each of Council's funding criteria, and how we propose meet these needs. We have also summarised the measurable, direct benefits to the Wyong community.

Council's funding Criteria	How we propose to meet the need	Benefit to the Wyong Community
1. Immediate benefit to local businesses	<p>Although the conference is largely being held in a neighbouring council area due to a lack of large enough conference facilities in the Wyong Shire, we propose extensively promoting the benefits of visiting the Wyong Shire as part of pre and post conference tour programs. Such a promotion could be done on the conference website, in delegate materials and dedicated correspondence with delegates.</p> <p>We will however have some 'on-country' cultural activities in the Wyong region. We anticipate that this will be cultural site visits, and will be determined in collaboration with local elders and the local Aboriginal Land Council. Further details can be provided to council once we have consulted with the Indigenous community.</p>	<ul style="list-style-type: none"> • Increased spending within the Shire. • Promotion of local tourist attractions to a broad range of potential and confirmed delegates
2. Measurable benefit to the local community	<p>As part of Council's support of the conference, we would be pleased to offer you one of the conference presenters to run a satellite session in the Wyong Shire. The event can be used to support the professional develop of Council staff, local service providers or members of the community.</p> <p>We will develop and implement a community access event raising the profile of work being done connecting men in the Wyong Shire to build sustainable resilient men and communities. This event would be highlighted through Gathering promotional activities but may take place prior to or following the Gathering at a location within Wyong Shire Local Government Area.</p> <p>Additionally, as part of our commitment to men in the Wyong Shire we would like to offer a "Healthy Men at Work Program" to the male staff of Wyong Council. This program is uniquely designed for each work place to discuss and enhance the physical and emotional wellbeing of men in the workplace.</p>	<ul style="list-style-type: none"> • Supporting the professional development of council staff or the community. • Aligns with Councils' strategic plan for communities to have access to a diverse range of affordable and coordinated facilities, programs and services, and to have healthy lifestyles and educational opportunities.

3. Direct support for the community to participate	<p>All conference sponsorship is designed to subsidise the participation of delegates in the conference program – many of whom come from small not for profit organisations whose resources are limited.</p> <p>Your support will directly benefit the sector by making the event more affordable, and will assist us in providing a dynamic conference program.</p> <p>Your support will allow us to provide you with 4 conference registrations for you to allocate to Council staff or local agencies.</p> <p>Your support of this locally held conference will enable local community workers to attend an International conference without the added costs of accommodation and travel.</p> <p>As part of the conference proper we will be conducting some 'On Country' activities; some of which will be based specifically in the Wyong Shire</p>	<ul style="list-style-type: none"> • Support the local community to actively participate in professional development.
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I appreciate that you receive many such requests, but hope that you will consider ours favourably.

For further information, please don't hesitate in contacting me on 0488051849 or matts@interrelate.org.au; or our conference organiser, Corinne Kemp on 89360924 or Corinne.kemp@unsw.edu.au

Yours sincerely



Per Matthew Stubbs
Men's Health Gathering Organising Committee - Chair



Wattami eora noura, Hello people from this country

On behalf of the National Men's Health Gathering Organising Committee we would like to extend an invitation to you to join us for the **2015 Men's Health Gathering, incorporating the 8th Aboriginal Men's Health Conference and the 11th Australian Men's Health Conference**. Our invitation to you is extended on this message stick.

The practice of using message sticks in order to deliver a message in regards to sacred ceremonies and sharing of knowledge has been used by Aboriginal Australia for thousands of years. These messages were traditionally carried by young men and women to many different parts of Australia in order to be delivered to Elders and community members. Today we keep this practice alive and also use our new methods of message delivery in order to bring our two worlds together.

On this message stick you will see two sides. On the first photo you will see at the bottom a series of dots accompanied by a line. This represents an invitation to all men to gather their knowledge and wisdom in order to start a journey from your home country and like the kangaroo prints you see on the message stick. We invite you to travel to the National Men's Health Gathering on October 20th 2015. The strands or collective lines you see on the stick represent the strands of the conference that will be discussed. The diamond on the stick states that all that travel to the conference will be safe during their travels and whilst at the conference on Darkinjung land. Finally the dots at the end of the stick represent the collective knowledge and wisdom that will come from the gathering itself. I have no doubt that this collective wisdom will be used to inform the future direction for men's health and wellbeing.

The other side of the message stick represents the extended invitation to all women to attend the National Men's Health Gathering. The theme of this conference in 2015 is sharing the knowledge and collectively as men and women we need to discuss men's health together. To ensure we share our expertise in order to work towards better outcomes for men's health. The gathering organising committee value the input of all women that are our grandmothers, mothers, aunty's, sister's and daughters and acknowledge that without the input from the valued women in our life's men's health and wellbeing will not be able to reach its full potential.

On this side of the stick again you will see at the bottom the knowledge that you as women have in regards to men's health and wellbeing. We ask that you gather this knowledge and like the emu tracks we ask that you travel from your various workplaces and traditional homelands to attend this great gathering with us. The Lines at the top of the stick represents the various streams that will be discussed at the conference. Whilst attending the conference we ask that you use your wisdom and knowledge to share with us in order to assist in gaining higher outcomes for men's health.

We the National Men's Health Gathering Organising Committee extend our sincere and heartfelt invitation to attend this important conference.



Proudly presented by conference hosts the Australian Men's Health Forum and a consortium of agencies on

EXHIBITOR & SPONSORSHIP PROSPECTUS

2015 National Men's Health Gathering



Sharing the Knowledge: Male health is everyone's business

October 20–23, Crowne Plaza, Terrigal NSW Australia



More than 300 participants from across Australia will come together over 4 days to share and learn from their experiences in men's health and wellbeing. The conference provides a number of unique opportunities to access the practitioners leading the way in programs, policies and research.



Proudly presented by conference hosts the Australian Men's Health Forum and a consortium of agencies on the NSW Central Coast actively involved in the advancement of men's health and wellbeing.



An invitation to partner with us

Men's Health and Wellbeing is everyone's business.

This is the foundation on which the Australian Men's Health Forum in conjunction with a consortium of leading agencies on the Central Coast of NSW will be hosting the 2015 Men's Health Gathering.

With the theme of Sharing the Knowledge, the 2015 conference promises you an opportunity to contribute, debate and discuss the successful ways that we can all increase men's health and wellbeing. Against the back-drop of the beautiful Central Coast, this conference is not to be missed.



Incorporating the 8th Aboriginal Men's Health Conference and the 11th Australian Men's Health Conference, the 2015 Men's Health Gathering is open to Aboriginal and non-Aboriginal men and women through participation as a delegate, or the submission of a conference paper.

Key benefits of the conference are:

- Immerse yourself in cultural activities, the highlight of which will be a corroboree with dancers from across Australia, and on-country visits to many cultural sacred sites on the Central Coast.
- Learn from leading International and local experts on current and developing practices
- Increase your capacity to engage and work alongside men and boys to create safer and happier communities.
- Celebrate the collective experience and great work that is done in the sector





This gathering will provide a productive environment to hold challenging discussions, and broaden our understandings of working with men and boys to increase our community's health and wellbeing.

Under the umbrella theme of Sharing the Knowledge the conference will explore research and practice in the areas of:

- men and young boy's health and wellbeing
- family relationships
- effective Indigenous and non-Indigenous programs in the community
- sexual health
- the changing role of men in society
- neuroscience, men and behaviour
- men and babies health

The 2015 Men's Health Gathering presents an opportunity for a select few to position and profile their organisation with an audience of leaders in the corporate, government and not-for-profit sector leading the way in men's health and wellbeing.

How the 2015 Men's Health Gathering will be promoted

As a valued conference partner, your support will be highlighted in conference marketing and communication platforms, including:

- Website content at www.workingwithmen.org.au
- Print material
- News items, announcements, website pages, e-News items, blog posts on partner sites
- Media releases and pitches
- Social media – using existing CSI, Facebook, LinkedIn and Twitter feeds



“a big part of the work in front of us - is just getting people to talk about these things”



and Twitter

NEW OPPORTUNITIES FOR SPONSORSHIPS (Cont.)

Opportunity 2 - Central Coast Business Awards - \$6,000 (Tier 2, multi-year)

- Request sponsorship \$6,000 per annum for 3 years. This is an increase of \$1,000 over WSC's \$5,000 sponsorship in 2014, 2013 and 2012. Wyong Shire Council has sponsored the awards since their inception.
- Event runs in August annually and targets businesses on the Central Coast. Last year approximately 50% of nominees and winners were Wyong Shire based businesses.
- A comprehensive sponsorship benefits package is outlined on the following pages and some of the inclusions are:
 - Wyong Shire Mayoral Message and Half Page advert in the Official program
 - WSC table of 10 to attend the Awards night
 - WSC sponsors a particular Award Category and our branding is on the Award Category trophy.
 - Numerous exposures of the WSC logo / brand both on the Awards night and in print, radio and TV advertising, editorial and social media channels in the lead up promotion of the Awards and post event marketing by the organisers.
- Event helps achieve demonstrable benefit and ROI by supporting local business achievement and economic development
- Event is run by a legal entity, provides Sponsor Benefits of branding, business partnering, signage opportunities, networking and value-added opportunities as well as marketing and media opportunities.

Recommendation – Proceed with sponsorship of \$6,000 for 2 years (2015/16 and 2016/17) and assess acquittal reports to decide if future sponsorship will continue after 2016/17. In addition, decide which Award Category WSC will sponsor for the next 2 years from the following choices:

- **Excellence in Sustainability (this was the WSC category from 2011-2014)**
- **Employer of Choice**
- **Excellence in Retail**
- **Excellence in Communication (Marketing, Public Relations & Advertising)**
- **Outstanding Contribution (to the Central Coast OR to Creative Industries)**



CENTRAL COAST BUSINESS EXCELLENCE AWARDS 2014

Sue Ledingham
 Manager Customer and Community Relations
 Wyong Shire Council
 P.O. Box 20
 WYONG NSW 2259

Dear Sue

The 5th Annual Central Coast Business Excellence Awards will be held Saturday 22nd August 2015. As the *premier business event* for the Central Coast we invite key strategic partners to join us in this celebration of the 'best of business on the Coast'.

Fifteen Awards will be announced in front of a sell-out audience, but it is not the number that is important, it is the community standing of those attending. We attract the cream of our business and community leaders including our local, state and federally elected members.

Whilst our primary objective is to promote and enhance the quality and performance of businesses based on the Central Coast it is also equally important to increase the recognition of those businesses who are striving to be successful, employ more people and advance their business whether on a local, state-wide, national or international basis.

We have witnessed some fabulous businesses take top honours including: ACS Integrated Services, Independent Portable Building (IPB), Alfa Laval Aalborg, Trendpac, Servers Australia, Steinbok Schnapps and Bub's Customs.

Our own partnership with the Central Coast NSW Business Chamber has cemented our position as the premier business event on the Coast and ten of our fifteen winners will become automatic finalists in the NSW Chamber state awards. The pathway created simplifies the process with just one entry qualifying a business for local chamber awards, the CCBEA and ultimately the state awards.

We have enjoyed success at the State Awards with 2012 Business of the Year winner "Independent Portable Buildings" securing the Small Business Category and Kristy-lee Billett winning Young Entrepreneur in 2013. This is something we are all very proud of.

I am delighted to announce we have elevated Coast Star Motors [Mercedes-Benz] to naming rights partner hence the 2015 Awards will be officially known as the:

Coast Star Motors Central Coast Business Excellence Awards 2015

KERRY RUFFELS - DIRECTOR

M: 0410 494 999 | E: kerry@ccbea.com.au | www.ccbea.com.au | PO Box 3216 Wamberal NSW 2260



THINK BRIGHT. SHINING LIGHTS. ONE NIGHT.

Coast Star Motors



I am equally delighted to announce the following Award partners have also recommitted for 2015 and in some cases have committed for a further 2-5 years;

- ◆ Central Coast Business Review
- ◆ Central Coast Regional Development Corporation
- ◆ Coast Star Motors [Mercedes-Benz]
- ◆ Defence Reserves Support
- ◆ Fortunity *Chartered Accountants-Financial Planners*
- ◆ Hunter TAFE Central Coast
- ◆ NSW Trade & Investment
- ◆ Regional Development Australia-Central Coast
- ◆ The ORS Group
- ◆ The University of Newcastle Central Coast Campus and
- ◆ Treehouse Creative

In addition I am also pleased to inform you of the following supplier partners:

- ◆ NBN Television
- ◆ Austereo Network
- ◆ Blueberry Events
- ◆ Boydita Flowers Delivered
- ◆ Organise Internet

Our Partners are vital to the success of our event therefore we encourage you to contact us if you have any suggestions on how we can add further value to this partnership. We can tell you our 2014 event was described as 'the best yet' and guests had great delight [on the night] to ask 'how are you going to top this?'. We accepted the challenge.

What is now apparent, is the Central Coast Business Excellence Awards are proving to be more than just 'another' Awards presentation. They are setting new benchmarks for an Awards event, not just on the Coast but through out NSW – something else we are incredibly proud of.

Wyong Shire Council has been with us from the outset, and we now seek a three [3] year commitment. As requested at our December 3, 2014 meeting I have reviewed our Award Categories and I offer the following Award Categories for your consideration:

- Excellence in Sustainability [Wyong Shire Council sponsored this category in 2011, 2012, 2013 and 2014
- Employer of Choice
- Excellence in Retail or
- Excellence in Communication [Marketing, Public Relations & Advertising] and
- Outstanding Contribution [To the Central Coast] or [To the Creative Industries] or other – Award subject to source of contribution.

Outstanding Contribution Award is subject to an organisation or an individual being recognised by the CCBEA for their contribution and sustained performance for an extended period.

Other options available:

- Official Sponsor of Awards Trophy [manufacture of trophy costs us \$1,000 ea.]
- Official Sponsor of Awards Entertainment [Entertainment presented by Wyong Shire Council]
- Official Sponsor of Special Guest [brought to you by Wyong Shire Council]

Please find attached our summary of Award Category Sponsor Partnership Benefits.

However, CCBEA would complete and submit an annual report within 2 months completion of the Awards each year. The report would detail all finalists and winners and their contact details. Media, partners, award categories and feedback would also form part of the report.

The report will be an accurate description of the Awards journey from official launch through to post Awards reporting. CCBEA measures every aspect of the Awards in its own quest to achieve excellence.

For further information please do not hesitate to contact me direct on 0410 494999.

Yours sincerely



Kerry Ruffels
03/03/15

Central Coast Business Excellence Awards 2015-2017 - Partnership Package

WYONG SHIRE COUNCIL - Award Category Partner **Cost @ \$6,600.00 Inc. GST per annum**

First the BONUS: *Please note, this offer is only available to Wyong Shire and Gosford City Council:*
[1] full page in Official Program for Wyong Shire Council Mayoral Message
including photo of Mayor

The Diamonds

- **Wyong Shire Council [1] table of ten with priority positioning [\$1,650.00 value]**
- **Wyong Shire Council Award Category Trophy [Trophy value \$1,100.00]**
- **Wyong Shire Council [1] Half Page Advertisement in Official CCBEA Programme**
- **Wyong Shire Council name/Logo placement and acknowledgement on professionally produced Audio-Visual Loop during Awards evening**
- **Wyong Shire Council name/Logo Identification on Table**
- **Wyong Shire Council name in Company's Attendee's list**
- **Wyong Shire Council name on Award Category Winners Certificate**
- **Wyong Shire Council name on Award Category Finalists Certificates**
- **Wyong Shire Council representative presents Award to Category Winner**
- **Official Photo of Category Award Winner and Wyong Shire Council representative/s [this will be uploaded onto Official Website, Facebook and utilised for media purposes.**

The Platinum

- **Wyong Shire Council name/Logo featured in every print advertisement by Central Coast Business Review Magazine for a minimum of 6 editions**
- **Wyong Shire Council named on rotational basis on 30 second radio commercial featured on radio 2GO**
- **Wyong Shire Council named on rotational basis on 30 second radio commercial featured on radio SEA FM**
- **Wyong Shire Council logo placement on 30 second television commercial featured on NBN Central Coast**
- **Wyong Shire Council logo and link on CCBEA official website www.ccbea.com.au**
- **Wyong Shire Council acknowledgement on official CCBEA Facebook page + Linked IN**

The Gold

- **Access to contact details of all finalists and winners allowing Wyong Shire Council to identify and forward letters of introduction and congratulatory messages**
- **Permission to use CCBEA logo on agreed Wyong Shire Council applications**
- **Access and permission to use official photographs for agreed applications**

A Bonus Worth Working On?

CCBEA is delighted to announce our social medial streams; Facebook, Linked In, Instagram and Twitter are *alive* 365 days a year. That allows us the opportunity to promote our Sponsor Partners on a continuous basis and not limited to the normal confines of an event agreement.

We invite Wyong Shire Council to share with us special news and we will upload it to any or all of our dedicated Awards social media sites. This direct link cements Councils partnership with the Awards.

NEW OPPORTUNITIES FOR SPONSORSHIPS (Cont.)

Opportunity 3 - CASAR Park Foundation Sponsorship (Tier 3, Single Year)

- Opportunity offered to become a Foundation Sponsor for CASAR Park at a cost of \$4,950.
- Meets sponsorship criteria of more than 50% other funding, attracts visitors to the region, align with Council's Community Strategic Plan 2030, offers business partnering, branding, signage and networking opportunities, offers media and marketing opportunities.
- Council receives \$10,000 in track credits that can be used for future economic development attraction or community promotions.
- Council will receive ongoing branding and promotion opportunities as CASAR is developed as well as once the facility is up and running.
- Council will receive opportunities to promote the area to 30,000 motorsport enthusiasts and car clubs who will use the track, 90% of whom would be from outside of the Central Coast region.
- **Con:** Facility not guaranteed to be built

Recommendation – proceed with Foundation Sponsorship.

From: Brad Wilson [mailto:brad@casarpark.org.au]

Sent: Friday, 20 March 2015 7:48 AM

To: Crawford, Janine

Subject: CASAR Park Sponsorship

Dear Janine,

Further to our telephone conversation, please find below an update on our marketing activities and opportunities for Council.

As you would be aware, we previously applied to Council for \$5,000 in marketing support towards a Virtual Launch Event for our racing circuit. Due to logistical challenges we have cancelled that event.

Separate to the above, we have Foundation Sponsorship opportunities available for \$4,950 that incorporate the following benefits for Council:

- \$10,000 in Track Credits. These credits can be applied to any of the motoring activities on the site and would cover for example:
 - A full-day motorsport experience for around 100 people, enjoying either a V8 Race Car Experience or an Exotic Performance Car Experience; or
 - 4 days of skid pan hire to deliver advanced driver training programs; or
 - Another tailored program in keeping with Council's needs.
- A tailored branding program, specifically around the 'place brand' of Wyong Shire. This branding program will directly target potential track hirers, of which around 90% would be from out of the Central Coast region. Such hirers would include Mercedes Benz Driving Academy, Yamaha Motorcycles Australia, V8Race Experiences, Murcotts Driver Training, plus a number of state and national car and bike clubs. Together these track hirers have the potential to bring more than 30,000 visitors to the region annually.
- A Foundation Membership which entitles a representative from Council to attend all Member-only activities and events at CASAR Park.

These Foundation Sponsorships will officially close on 28th February, however we have extended this deadline to 15th April for Council only.

Should you require any further information, or would like to discuss further strategies for promoting Council's brand, please contact me at your convenience.

Kind regards,

Brad Wilson

Co-Founder & CEO

CASAR Park

M: 0417 493 447

E: brad@casarpark.org.au

W: www.casarpark.org.au

Like us: www.facebook.com/casarpark

"Experience. Re-invented."

NEW OPPORTUNITIES NOT COMMITTED

Tier 1 – Offshore Powerboat Championships \$20,000 in 2014/15

- Proposal to hold one round of the Offshore Powerboat Championships in Gosford in 2015 requiring support of \$50,000 total.
- Report to Council on 19 February 2015 Extraordinary Meeting asked Council to support a request for \$20,000 sponsorship for the above proposal from both Gosford and Wyong Council as discussed at CCROC meeting
- Council agreed to support in principle and requested more information on Sponsorship benefits for Wyong Shire
- Council authorised the Mayor of Gosford to seek \$10,000 additional support from NSW Government.
- Awaiting the results of the above prior to decision.

Recommendation – that Council note that funds not yet committed, awaiting further information as per previous Council resolution.

Minutes of 19 February 2015 Extraordinary Meeting of Wyong Shire Council

3.6 Partnership Funding - Offshore Powerboat Racing

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor NAYNA:

- 115/15 That Council receive the concept of Offshore Superboat Club Inc Proposal.**
- 116/15 That Council agree in principle that it provides funding of up to \$20,000 from each Council to host the event on the Central Coast and seek the remaining funding from the NSW Government subject to a more detailed proposal from the proponents that articulates the benefits to Gosford City and Wyong Shire.**
- 117/15 That Council authorise the Mayor of Gosford to contact and liaise with NSW Government for additional the funding within one month of CCROC motion being adopted.**

19 February 2015

To the Extraordinary Council Meeting

3.6 Partnership Funding - Offshore Powerboat Racing

TRIM REFERENCE: F2004/06390 - D11860975

AUTHOR: Paul Anderson; CEO, Gosford City Council

SUMMARY

Receipt of proposal from Offshore Superboat Club Inc to hold a round of Superboat Championships in Gosford.

RECOMMENDATION

- 1** *That Council accept the concept of Offshore Superboat Club Inc Proposal.*
- 2** *That Council agree to recommend to the CCROC that it provides funding of \$20,000 from each Council to host the event at Gosford and seek the remaining \$10,000 from the NSW Government.*
- 3** *That Council authorise the Mayor of Gosford to contact and liaise with NSW Government for additional \$10,000 funding within one month of CCROC motion being adopted.*

BACKGROUND

- Gosford City Council received proposal from Paul Gibbs, Secretary, Offshore Superboat Club Inc of the possibility of running a round of the Superboat Championships in Gosford. Refer to Letter, Attachment 1 and Adopt a Boat Glossary, Attachment 2
- Approximate cost \$50,000.00 plus GST to host a round of the Offshore Superboat Championships
- Some Venues use their Adopt A Boat Glossary (Attachment 2) model to help provide some of the funding, this shares the financial burden within the corporate community and also gets the community involved in the event. This Glossary, Attachment 2 has information in regards to TV Exposure and the one hour National show per event on Speedweek
- The proponent is flexible with the scheduling and propose 2016.

ATTACHMENTS

- 1** Letter - GSC Mayor Lawrie McKinna - Offshore Superboat Club Inc - D11854114
- 2** Adopt a Boat Proposal - 2015 - D11854118



**Offshore
Superboat
Club Inc.**

FOSTAL
1006 Edgerly Drive
Sanctuary Cove
QLD 4812

PHONE
0414 371 122

EMAIL
Shutysong@gmail.com

WEB
www.superboat.com.au

February 2nd 2015
Mayor Lawrie McKinna
Gosford city Council
Ph 0427 682 071

Dear Lawrie,

My name is Paul Gibbs

I am Secretary of the Offshore Superboat Club Inc.

We conduct the rounds of the Offshore Superboat Championships on the east coast of Australia.

Stan Parker has contacted me and asked I send on some information regards the possibility of running a round of the Superboat Championships in Gosford, since Stan phoned me in early January and before I made contact we needed to have a look to make sure the Race Course could fit within the on water confines available.

Conn Saloumidis from our Dodge Ram team has had a visit to Gosford and we are confident a course could be run.

The costs to host a round of the Offshore Superboat Championships are \$50,000.00 plus GST.

However some of the Venues use our Adopt A Boat model to help provide some of the funding, this shares the financial burden within the corporate community and also gets the community involved in the event.

Attached is the Adopt a Boat for 2015.

We are flexible with a date for 2016 at this time but generally try and group race dates in the same locality to allow competitors one road trip with a pair of races a week apart.

The Adopt A Boat Glossary has information regards TV Exposure, we have a one hour National show per event on Speedweek.

I would be happy to discuss any of the possibilities with you!

Sincerely yours,

Paul Gibbs

Secretary

0414 371 122

2015 Offshore Superboat Championships Adopt-A-Boat Proposal



www.superboat.com.au

Letter from the President – Graham Fraser

Thank you for taking the time to consider our proposal.

The purpose of this presentation is to give you an insight into the opportunities presented by a partnership with the Offshore Superboat Championship Series for 2015.

For over 30 years we have been thrilling spectators from all over Australia with the exciting, fast paced action that is the Offshore Superboat Championship (OSC), previously known as the Australian Offshore Powerboat Club.

We have built our Championship into an internationally recognised event, with supporters from all around the country and abroad. We are moving forward and building even greater hype and brand awareness each year and with the recent addition of the Supercat Extreme class, we seek partners that will grow with us.

We welcome you to become part of the action!

Graham Fraser
President



Introduction to Offshore Superboat Racing

An exhilarating spectacle, a sport where every second counts; 160mph (258kph) state of the art powerboats racing inches apart with pilots strapped into jet fighter canopies combine to produce the drama, danger and excitement that is the perilous world of the Offshore Superboat Championships.

The optimum in skill and courage entertains crowds in the thousands per event and a free-to-air TV audience in excess of 500,000, who immerse themselves in this ultimate sport and become absorbed in the electrifying atmosphere of the race weekend.

Offshore Superboat Racing is a sport where access is everything, where race fans can enjoy the hustle and bustle of the race pits, literally touch and feel the boats, enjoy the close contact, meet sporting heroes and languish in the race village atmosphere.





Overview of the Sport

The Offshore Superboat Championships is an Internationally recognised event that has seen 4 different race classes compete for honours at speeds up to 258kph, in premier locations around Australia for the past 30 years.

OSC teams represent the most professional in marine racing, and are structured similarly to those in Formula 1 and V8 Supercars, with pilots, team principals, team managers, engineers, media advisors, and additional technical, operational and logistical personnel.



The Classes

A field of 14 teams will compete in the 2015 Championships across 4 classes.

Supercat Extreme

3 competitive superboats
43ft catamaran
1800 Horsepower
160mph / 258kph

Supercat 1000

3 competitive superboats
32ft-40ft catamaran
1000 Horsepower
120mph / 193kph

Supercat 600

5 competitive superboats
32ft catamaran
600 Horsepower
100mph / 161kph

Supercat 400

3 competitive superboats
26ft catamaran
400 Horsepower
90mph / 145kph



The Crew

Each boat has a two-man crew; the driver who navigates and steers the boat and a throttle man who dictates the speed and attitude, controlling the throttles and the trim.

Both pilots work closely with their pit crew to determine the race set-up – the type of propeller required for the conditions, gear ratio settings, fuel consumption and race tactics.

The Championships

The high-octane action on the water is matched by the entertainment onshore where a mix of cafes and bars combine with the boat parades to create a festival atmosphere for the tens of thousands of spectators who attend the events to watch real racing at its limit.

- Up to 20 competitive superboats
- A 6-8 nautical mile marine course taking public viewing areas into consideration
- A maximum of 14 laps, 1 hour duration or 2 x 30 minute and 40 minute races

Day 1 - Saturday - Public Viewing Day

- Street Parade – where possible
- Meet the Teams
- Practice and Pole Position Shoot Out

Day 2 - Sunday Sighting Lap

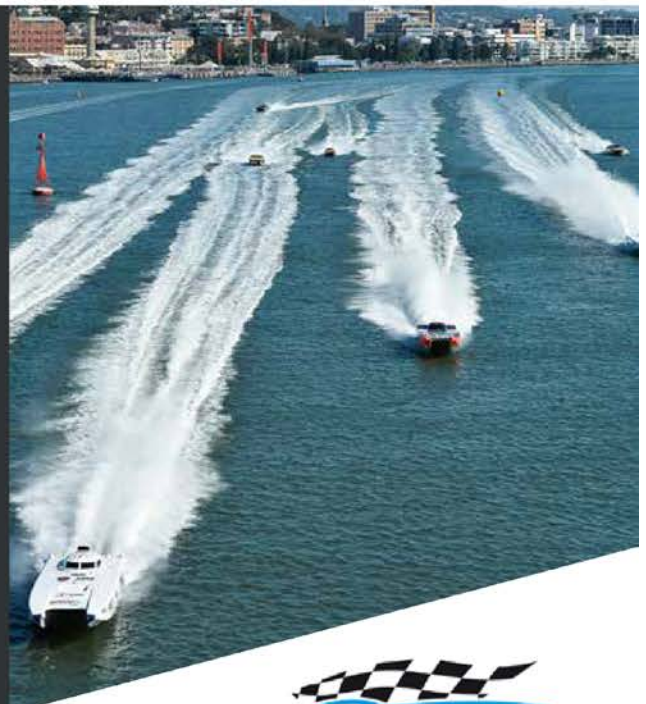
- Championship Race Podium Presentation

Series Calendar

The Offshore Superboat Championship is currently held over a series of 6 races, across the beautiful East Coast of Australia, from April through to November.

2015 Race venues include:

- Round 1) Newcastle (NSW) – 25 & 26 April
- Round 2) Mackay (QLD) – 13 & 14 June
- Round 3) Bowen (QLD) – 17 & 19 July
- Round 4) Coffs Harbour (NSW) – 15 & 16 August
- Round 5) Redcliffe (QLD) – 5 & 6 September
- Round 6) Hervey Bay (QLD) – 28 & 29 November





Direction and Operations

The OSC is currently one of the most successful offshore superboat racing series in the world. With the most confirmed race rounds and largest number of teams in a series, the sport has seen extensive growth in spectatorship and sponsorship.

As the Championships are gaining momentum, it is important to take it to the next level across all areas. The OSC committee is made up of several members who organise the race rounds, establish race rules and codes of conduct to ensure each team aligns itself with the OSC to display a respectful and uniform public image.

It is a Championship that captivates audiences and spectators around the globe.



Target Audience

The OSC has a large following and race rounds attract an array of audiences including motorsport and boating enthusiasts and families on holiday in these premier locations. The appreciation for the sport is evident through the surge in spectatorship with attendees increasing from 95,000 over 6 rounds in 2012 to 107,000 in 2013. The OSC has three core audiences: 18-35 year old males, 35-55 year old males with dependent children and motorsport enthusiasts.



Marketing Initiatives

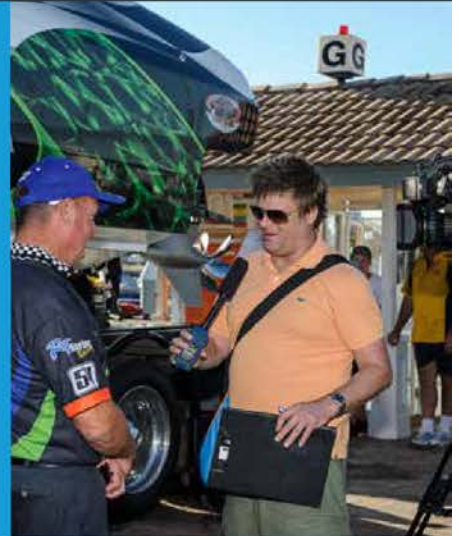
Media Exposure / PR strategy

For 2015, the Offshore Superboat Championship has engaged the professional services of Media and Communication Consultant to promote and generate media presence and sponsorship for the 2015 Championship, with the core objectives of:

- Enticing local towns to host the rounds
- Driving spectators to each round
- Promoting the Championship series as the ultimate on-water racing event
- Targeting mainstream media outlets as well as industry related publications
- Driving the campaign via a high level of social media interaction
- Streamlining processes to create a more efficient and effective campaign

The strategic program will include but will not be limited to:

- Ongoing daily contact with mainstream, industry and local media
- Identification & development of media exposure opportunities
- Generation of regular media releases, including event previews and post event reports
- Engagement with Lifestyle, Travel & Business media
- Enhanced engagement with the boating, sport and motorsport media
- Exploration of product placement opportunities
- Maintenance of social media channels
- Work with sponsors to identify and leverage partnership opportunities



Social Media

An overwhelming response of Facebook interaction occurred throughout the 2015 Series, with over 3,000 followers, fans appreciated the live updates and results posted during each race.

In 2015, the OSC will continue to build on the already established Facebook page with strategic posts to inform and entertain fans of the sport. A series of interactive posts and activities, as well as cross promotion with Local Council and Sponsors from each event will increase numbers with a target of 5,000 fans to be reached by years end.

TV

The OSC series is broadcast across Australia and New Zealand over a series of 6 shows on Speed Week on SBS, Speed TV and NZ TV. Race rounds are also covered by local news networks.

Offshore Superboat television shows including cumulative audience figures.

SpeedWeek – SBS Australia :	360,000 to 430,000
SPEED TV – Foxtel Australia:	50,000 to 80,000
Sommet Sports – New Zealand:	35,000 to 60,000
MAV TV – North America:	350,000 to 400,000
MotorsportsTV App - Global:	35,000 to 40,000





WEBSITE

Alongside the Facebook page, Superboat.com.au displays a wealth of information covering everything that is the OSC, including team profiles, to-the-minute race results, countdown calendar, as well as the latest photos, videos and media releases. Currently the website attracts an average of 1,500 unique visitors a month with a 40% return visitor rate. The website is consistently assessed to be upgraded with features that will assist functionality for users and the promotion of the sport and its sponsors.



Adopt-A-Boat Sponsorship Opportunities

Through the adopt-a-boat program, regional organisations and businesses have the chance to 'adopt' a racing team and receive special recognition during the promotion and staging of each Championship round.



Platinum Sponsor: \$1,500 (ex-GST)

- Team photo with acknowledgement of your corporate sponsorship;
- Company logo displayed on-site for the duration of the event;
- 2 company logos to go on your sponsored boat for the weekend (400mm x 400mm vinyl sticker to be supplied by you)
- **ONLY ONE PLATINUM SPONSOR PER BOAT**
- National TV Coverage with your name on the Boat
- Photo opportunity with your sponsored team;
- Invitation for 4 staff to attend "Meet the Drivers" VIP Drinks on Friday Night
- Increased public awareness of your organisation;
- Recognition and PR opportunities regarding your involvement and commitment to this exciting regional event.



The Teams

SUPERCAT EXTREME

NAVY HEALTH



Crew:	Driver:	Chris Frier
	Throttle man:	Brendan Frier
Boat Details:	Manufacturer:	Maritimo
	Engines:	Mercury Racing 750 HP V8 inboards x 2
Team base:		Mackay, Queensland

Formerly Team Navy, Friers Offshore Racing have partnered with the Royal Australian Navy in a unique branding exercise and will enter the 2015 season as Navy Health Offshore Superboat.

MARITIMO HUNTER STORAGE



Crew:	Driver:	Darren Nicholson
	Throttle man:	Peter "Muddy" McGrath
Boat Details:	Manufacturer:	Maritimo
	Engines:	2 x Mercury 850 HP high performance inboards
Team base:		Gold Coast, Queensland

Maritimo turns up the heat with a second Maritimo Offshore boat competing in the rejuvenated Class1 category making for some exciting competition.



SUPERCAT EXTREME

MARITIMO AUSTRALIA



Crew:	Driver:	Travis Thompson
	Throttle man:	Ross Willaton
Boat Details:	Manufacturer:	Victory Cat
	Engines:	2 x Mercury 850 HP high performance inboards
Team base:		Gold Coast, Queensland

Maritimo is the most experienced and acclaimed team on the water, holding many Australian, European and American racing titles.



SUPERCAT 1000HP

TEAM 3



Crew: Driver: Steve Jellick
Throttle man: Tom Barry-Cotter

Boat Details: Manufacturer: Victory Cat
Engines: 2 x Mercury 525 HP high performance inboards

Team base: Gold Coast, Queensland

The Dubai built boat will be a hot contender in 2015 as one of the most experienced teams in the Championship series.

GLOBAL RACING



Crew: Driver: Wayne Valder
Throttle man: Chris Hanley

Boat Details: Manufacturer: MTI
Engines: 2 x Mercury 525 HP high performance inboards

Team base: Gold Coast, Queensland

After bringing his boat to Australia in 2013 for the Trans Tasman Challenge, Wayne Valder takes on the driving duty for Global Racing in 2015. The all Kiwi team will travel to Australia for each round, making it the most competitive International series to date.





SUPERCAT 1000HP

MAZLIN ELECTRICAL



Crew:	Driver:	Graham Fraser
	Throttle man:	Carl Mazlin
Boat Details:	Manufacturer:	Victory Cat
	Engines:	2 x 525 HP V8 inboards
Team base:	Townsville, QLD	

These Townsville locals are no strangers to Offshore Superboat Racing. Be sure to keep an eye out for the fiuro green machine.

SUPERCAT 600HP

SUV DODGE RAM



Crew:	Driver:	Conn Saloumidis (Junior)
	Throttle man:	Conn Saloumidis
Boat Details:	Manufacturer:	SUV Blade (built by SUV in NSW)
	Engines:	2 x Evinrude 300 HP low emission outboards
Team base:	Sydney, New South Wales	

SUV has the most electronically advanced boat on the water, complete with digital dash displays and low emission Evinrude outboards. It is also possibly the sexiest boat in Offshore Racing.

SUPERCAT 600HP

SPIRIT OF MACKAY



Crew:	Driver:	Rob Millar
	Throttle man:	Ryan Millar
Boat Details:	Manufacturer:	Doug Wright Cat
	Engines:	2 x 280 HP Mercury race engines
Team base:	Mackay, Queensland	

After running-in their new 30ft Doug Wright AMT in 2013, OSC President, Graham Fraser, will team up with Ryan Millar who will apply his ski boat racing background to driving the Spirit of Mackay through another Championship series.

KWOZZY



CURRENT SUPERCAT 600HP OUTBOARD CHAMPIONS

Crew:	Driver:	Jim Harris
	Throttle man:	Paul Fowlds
Boat Details:	Manufacturer:	Blade Catamaran
	Engines:	2 x Mercury 300 HP outboards
Team base:	Gold Coast, Queensland	

With over 30 years of combined racing experience, Jim and Paul, two Kiwis living in Ozzie (Kwozzy), know what it takes to win an Australian title and they will be out to dominate in 2015.





SUPERCAT 600HP

SARACEN



Crew:	Driver:	Brett Luhrman
	Throttle man:	Antony DeFina
Boat Details:	Manufacturer:	DeFina Catamaran
	Engines:	2 x Mercury 300 HP outboards
Team base:	Melbourne, Victoria	

With a swag of titles under their belt, Saracen brings a wealth of experience to the competition and is a firm contender for the title.

MANCINE COSMETICS



Crew:	Driver:	Brenton Price
	Throttle man:	Simon Isherwood
Boat Details:	Manufacturer:	32ft Doug Wright
	Engines:	2 x Mercury Racing 280 HP outboards
Team base:	Gold Coast, Queensland	

Team owner and driver, Brenton Price, learned the art of offshore racing in 2013 in the lease boat "The Loaner". The newcomer is set to compete in 2015 with long time OSC member Simon Isherwood who will throttle the imported Doug Wright boat with super performing Merc 280hp outboards.

SUPERCAT 600HP

EIGHTY-EIGHT RACING



Crew:	Driver:	Gryff Ethell
	Throttle man:	Michael Ethell
Boat Details:	Manufacturer:	Shifty CAT Series 111
	Engines:	2 x Mercury 280 HP outboards
Team base:		Gold Coast, Queensland

Father and son team, Eighty-Eight, have an impressively quick boat and will be out in 2015 to set some equally impressive lap times.

SUPERCAT 400HP

THE LOANER



Crew:	Driver:	Chris Haeger
	Throttle man:	Karl Wall
Boat Details:	Manufacturer:	Gibbsy CAT
	Engines:	2 x Mercury 200 HP outboards
Team base:		Gold Coast, Queensland

Lease boat "The Loaner" will see experienced offshore racer, Karl Wall, throttle the boat for the youngest thrill seeker in the Championships, Chris Haeger, who will be making the Trans Tasman journey from New Zealand for each race to compete against the Aussies.





SUPERCAT 400HP

PHANTOM OFFSHORE RACING



Crew:

Driver: Mick Walker

Throttle man: Garry Smith

Boat Details:

Manufacturer: 26Ft Shifty Cat

Engines: 2 x Mercury 200 Xspro outboards

Team base:

Gold Coast, Queensland

Supercat 400 competitors are keen to welcome back Phantom to the Series, as they are an awesomely competitive team.



Branding Benefits

Raceboats, mobile workshops, support vehicles and hospitality units create a unique supercharged atmosphere.

By determining to associate with the Offshore Superboat Championships, either at a Series, Event or Team level, you are able to reach an extremely valuable and difficult to reach target audience.

The OSC embraces the philosophies of 'added-value', 'bang for buck', 'experiential marketing', and 'measurability'. Such an approach ensures long-term, mutually beneficial partnerships.

Contact Details

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Attachment 2 - Council Report - Sponsorship - 8 April 2015

WYONG SHIRE COUNCIL SPONSORSHIP PROGRAM**a. Approved under 24 Spetmebr 2014 Council recommendation from EOI process and proceeding as approved**

Tier	Name	Status	Amount			Location	Event dates	# Years	Acquittal
			2014/15	2015/16	2016/17				
Tier 1	Central Coast Rugby Sevens	Approved Sep 2014	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	Wyong Shire	25 & 26 October 2014	3	2014 report received
Tier 2	GOATS Festival	Approved Sep 2014	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	Wyong Shire	12-April-2015	3	Event occurs in April
Tier 2	Kids Day Out	Approved Sep 2014	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	Central Coast	02-November-2014	3	2014 report received
Tier 3	Mardi Gras	Approved Sep 2014	\$ 5,000.00	NA	NA	Wyong Shire	06-December-2014	1	2014 report received
Tier 3	Relay for Life (Cancer Council)	Approved Sep 2014	\$ 3,000.00	NA	NA	Wyong Shire	11 & 12 October 2014	1	2014 report received
			\$ 43,000.00	\$ 28,000.00	\$ 28,000.00				

b. Approved under EOI but changed or not proceeding

Tier	Name	Status	Amount			Location	# Years	Acquittal	
			2014/15	2015/16	2016/17				
Tier 2	The Entrance Triathlon	Approved (Sep 2014)	NA	\$ 15,000.00	\$ 15,000.00	Wyong Shire	Twice per year: inaugural event to be in November 2015, then February 2016, December 2016, February 2017	2 not 3	2014/15 event did not proceed due to organisers issues
Tier 2	CASAR Park Virtual Launch	Decision deferred (Sep 2014) further information requested	NA	NA	NA	Wyong Shire	Not proceeding	0	Event not proceeding
Tier 3	Success Womens' Network	Approved for \$4,000 (Sep 2014)	\$ 2,600.00	NA	NA	Wyong Shire	November 2014 & Feb, Mar, Apr, May, Jun, Jul, Aug 2015	1	Sponsorship recommended to be reduced from \$4000 (originally approved) to \$2600
			\$ 2,600.00	\$ 15,000.00	\$ 15,000.00				

c. Pre-existing commitments

Tier	Name	Status	Amount			Location	# Years	Acquittal	
			2014/15	2015/16	2016/17				
Tier 2	Central Coast Academy of Sport	Pre-existing funding agreement from 2013 - 2017	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	Central Coast	Funding agreement for organisation	4	Due in May 2015 (for 2014)
Tier 2	NSW Academy Games	Approved CCROC & Council (March 2014)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	Central Coast	10 - 12 April 2015 (and in 2016 & 2017)	3	Event in April
Tier 2	Central Coast Business Awards	Pre-existing	\$ 5,000.00	NA	NA	Central Coast	August 2014, 2015 & 2016	3	2014 event has occurred, acquittal report due and several meetings held with organisers. Next event in August 2015.
Tier 2	Central Coast Economic Breakfast	Pre-existing	\$ 4,000.00	\$ 4,000.00	NA	Central Coast	10 April & 16 October 2015	3	\$4,000 per event 2 events per year (March and September) - part of Economic Development marketing activity
Tier 2	Mingara Christmas Under the Stars	Pre-existing, in-kind	\$ 5,000.00	NA	NA	Wyong Shire	Dec-14	1	No formal agreement in place, under review
Tier 3	Central Coast Sports Federation Annual Sports Star Awards	Pre-existing	\$ 3,000.00	NA	NA	Central Coast	Nov-14	1	No formal agreement in place, under review
Tier 3	Local Government Touch Football Carnival	Pre-existing	\$ 2,730.00	NA	NA	Parkes	28 February - 1 March 2015	1	Occurred February 2015. Historical sponsorship of WSC teams. Acquittal to be provided. Must apply through EOI next round in future.
			\$ 44,730.00	\$ 29,000.00	\$ 25,000.00				

	2014/15	2015/16	2016/17
TOTAL Currently committed	\$ 90,330.00	\$ 72,000.00	\$ 68,000.00
Total Budget allocated	\$ 116,000.00	\$ 125,000.00	\$ 125,000.00
Budget remaining after current commitments	\$ 25,670.00	\$ 53,000.00	\$ 57,000.00

NOTE: Total budget allocated = Original budget allocation of \$80,000 + other pre-existing commitments from other service units or CCROC approvals = \$36,000. The remainder can be spent on ad hoc sponsorship requests or kept as savings in the business. We hope that all pre-existing or CCROC commitments have now been identified and no further commitments will be found.

d. New sponsorship requests recommended to proceed

Tier	Name	Status	Amount			Location	# Years	Opportunity	
			2014/15	2015/16	2016/17				
Tier 2	National and Aboriginal Mens Health Gathering	New request	\$ 5,000.00	NA	NA	Central Coast	23-25 October 2015	1	Host National Mens Health conference in Terrigal
Tier 3	CASAR Park Foundation Sponsorship	New request	\$ 4,950.00	NA	NA	Wyong Shire	Ongoing	1	Foundation sponsorship
Tier 2	Central Coast Business Awards	Extension on previous sponsorship	NA	\$ 6,000.00	\$ 6,000.00	Central Coast	August 2015, 2016 & 2017	3	2014 event has occurred. Next event in August 2015.
			\$ 9,950.00	\$ 6,000.00	\$ 6,000.00				

	2014/15	2015/16	2016/17
Budget remaining after current commitments	\$ 25,670.00	\$ 53,000.00	\$ 57,000.00
TOTAL additional requests	\$ 9,950.00	\$ 6,000.00	\$ 6,000.00
Budget remaining after additional requests	\$ 15,720.00	\$ 47,000.00	\$ 51,000.00

e. New sponsorship requests still under consideration by CCROC/Councils

Tier 1	Powerboat Championships	Proposed (CCROC)	\$ 20,000.00	NA	NA	Central Coast	in 2015, date TBD	1	Host one round of Offshore Powerboat Championships in Gosford
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5.3 Proposed Councillors' Community Improvement Grants

TRIM REFERENCE: C2015/01723 - D11884488

MANAGER: Lesley Crawley; Manager Corporate Governance

AUTHOR: Lisa Martin; Administration Assistant

SUMMARY

Councillors propose the following allocation of funds for expenditure from Councillors' Community Improvement Grants (CCIG).

RECOMMENDATION

That Council allocate an amount of \$2964 from the 2014-15 Councillors' Community Improvement Grants as follows:

<i>Bateau Bay PCYC (\$4000)</i>	<i>Friday Night Youth Police Program costs.</i>	<i>250</i>
<i>BreakThru People Solutions (\$4000)</i>	<i>Introduction of iPads to Learning Program.</i>	<i>250</i>
<i>Central Coast Bombers (\$2244)</i>	<i>Purchase an Ice Making Machine for the treatment of injuries.</i>	<i>450</i>
<i>Homeless No More Charity (\$4000)</i>	<i>Recruitment Workshops.</i>	<i>250</i>
<i>Mannering Park Precinct Committee Inc. (\$1300)</i>	<i>Administration Costs.</i>	<i>430</i>
<i>Street Ratz Hotrod Kustom Club Inc. (\$4000)</i>	<i>"Summer City Rumbel" - 8th Annual Hotrod Show - Operation Costs.</i>	<i>400</i>
<i>Wyong Dog Training Club Inc. (\$934)</i>	<i>To pay for the rent of the Tuggerah oval which is their training grounds.</i>	<i>934</i>

BACKGROUND

Provision has been made in Council's Annual Plan for each Councillor to recommend to Council the donation of funds to individuals, local service, charitable or community organisations that operate in the Shire or provide a benefit specifically to the residents of the Shire.

Funds may also be allocated for emergency assistance in the event of natural disasters such as bushfires, flood or drought anywhere in Australia, subject to CCIG Policy. The funds are granted subject to approval of the Council as a whole.

5.3 Proposed Councillors' Community Improvement Grants (contd)

THE PROPOSAL

Under Council's Policy, all proposed allocations are subject to the approval of the Council as a whole.

Each Councillor is allocated a one tenth share of a total amount identified annually in Council's Annual Plan.

The amount allocated in the 2014-15 Annual Plan is \$130,000 with a reallocation by Council of additional \$20,000 at its meeting held on 24 July 2013. The total amount allocated for 2014/2015 is \$150,000.

The proposed allocations are listed below:

COUNCILLORS' COMMUNITY IMPROVEMENT GRANTS ALLOCATION		Best	Eaton	Graham	Greenwald	Matthews	Nayna	Taylor	Troy	V/incent	Webster	SUB TOTAL
Allocation 01/07/2014 - 30/06/2015		15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000
Expenditure up to and including Ordinary Council Meeting of 11 March 2015		7,110	7,890	6,500	6,100	4,700	7,050	4,550	8,910	5,950	10,112	68,872
Available allocation as at 11 March 2015		7,890	7,110	8,500	8,900	10,300	7,950	10,450	6,090	9,050	4,888	81,128
8 April 2015												
<i>Bateau Bay PCYC (\$4000)</i>	<i>Friday Night Youth Police Program costs.</i>								250			250
<i>BreakThru People Solutions (\$4000)</i>	<i>Introduction of iPads to Learning Program.</i>								250			250
<i>Central Coast Bombers (\$2244)</i>	<i>Purchase an Ice Making Machine for the treatment of injuries.</i>	200							250			450
<i>Homeless No More Charity (\$4000)</i>	<i>Recruitment Workshops.</i>								250			250
<i>Manning Park Precinct Committee Inc. (\$1300)</i>	<i>Administration Costs.</i>	130			300							430
<i>Street Ratz Hotrod Kustom Club Inc. (\$4000)</i>	<i>"Summer City Rumbel" - 8th Annual Hotrod Show - Operation Costs.</i>	200	200									400
<i>Wyong Dog Training Club Inc. (\$934)</i>	<i>To pay for the rent of the Tuggerah oval which is their trianing grounds.</i>	100	200					34	300		300	934

OPTIONS

- 1 Approval of applications as submitted will provide a community benefit to residents of the Shire.
- 2 Non approval could result in assistance not being provided to the community.

STRATEGIC LINKS

Annual Plan

<i>Principal Activity</i>	<i>Strategy or Program</i>	<i>Financial Line Item No and Description</i>
A More Sustainable Community	Enhance the quality of life of the Shire's residents	1.1.11 – Community Financial Support

Contribution of Proposal to the Principal Activity

The Councillors' Community Improvement Grants were developed to help charitable community groups and in doing so helping the broader community.

Link to Shire Strategic Vision

<i>Priority Objective</i>	<i>How the proposal contributes or links to the Priority Objectives in Shire Strategic Vision and Annual Plan</i>
Communities - Communities will be vibrant, caring and connected with a sense of belonging and pride in their local neighbourhood.	Funding is available to projects not specifically nominated in Council's Annual Plan that contribute to the priority objective.
Facilities and Services - Communities will have access to a diverse range of affordable and coordinated facilities, programs and services.	Funding is available to projects not specifically nominated in Council's Annual Plan that contribute to the priority objective.

Financial Implications

Expenditure is approved until the end of the 2013-14 financial year. Unspent approvals lapse 31 May 2014.

Principles of Sustainability

The CCIG program is aligned with the principles of sustainability in that it would:

- Improve and maintain safety, wellbeing and sense of community
- Use locally available resources to increase our self-reliance
- Support local and regional economic prosperity
- Build and strengthen partnerships and alliances

CONSULTATION

Applications that met the criteria were distributed to Councillors for their consideration.

GOVERNANCE

All expenditure recommended is permissible under Section 24 and 356(1) of the Local Government Act 1993.

CORPORATE RISKS

Nil Impact.

CONCLUSION

The proposed allocations contained in this report are permissible under the Council's policy on Councillors' Community Improvement Grants. The process has been correct and Council may confirm the grants at its option.

ATTACHMENTS

Nil.

5.4 Election of Council Representatives on Art House Company Board

TRIM REFERENCE: F2011/01775 - D11872684

MANAGER: Maxine Kenyon, Director

AUTHOR: Julie Vaughan; Manager

SUMMARY

At its meeting on December 10 2014, Council resolved to make an application to the Minister for Local Government to form a Company Limited by guarantee to be known as The Art House. Council has recently been advised that the Department has moved into 'Caretaker' mode and the application may not be assessed until after the NSW State Government election. Therefore, in the interim, this report is recommending the appointment of the Council representatives to the Board positions to assist in preparing for the establishment of the company.

RECOMMENDATION

- 1 That Council note the appointment of the Mayor of Wyong Shire to the Board of The Art House Company Limited, (or other such name as allocated for the purpose of managing and operating The Art House Performing Arts and Conference Centre).**
- 2 That Council note the appointment of the Manager Community Partnerships and Planning, as the General Manager's representative to the Board of The Art House Company Limited, (or other such name as allocated for the purpose of managing and operating The Art House Performing Arts and Conference Centre).**
- 3 That Council note the appointment of Tim Cornish Norths Construction and Building Ltd, as the General Manager's representative to the Board of The Art House Company Limited (or other such name as allocated for the purpose of managing and operating The Art House Performing Arts and Conference Centre) for a period of two years**
- 4 That Council endorse this group to act as an interim management committee until such time as formal approval is granted to form the independent company.**

BACKGROUND

Council resolved unanimously at its meeting on 10 December 2014:

"1423/14 That Council make an application to the Minister of Local Government, under section 358 of the Local Government Act 1993, for consent to form a company limited by guarantee to be known as The Art House Limited, or such other name as allocated, a charitable institution for the purpose of managing and operating the Art House Performing Arts and Conference Centre.

5.4 Election of Council Representatives on Art House Company Board (contd)

1424/14 That Council note that the constitution of the proposed company shall be in the form attached to this report.”

Accordingly, Council has submitted its application under Section 358 of the Local Government Act 1993 for the consent to form a company. Department representatives have recently advised that as the government has moved into ‘Caretaker’ mode from 6 March 2015, our application is unlikely to be submitted to the Minister’s office until after the election.

In the lead up to the opening of The Art House there are a number of operating systems and processes that need to be developed as part of the independent company. As the timeframe for establishment of the company is not known, it is recommended that Council appoint its representatives to the Board in the interim.

The constitution states that the Board of Directors shall consist of not less than three and not more than six Directors of which up to:

- a) Three Directors of the Board
 - The Mayor of the Council
 - The General Manager of the Council or such other person delegated that function by the General Manager of the Council pursuant to section 358 of the Local Government Act 1993 (NSW)
 - A person selected by the Council, having regard to that person’s specific skills in commerce, finance, governance, law, marketing, performing arts, cultural development or business generally or such other staff as determined by the members.

- b) Three Directors of the Board
 - Having regard to the nominees specific skills in commerce, finance, governance, law, marketing, performing arts, cultural development or business generally or such other staff as determined by the members.

In addition as part of the tender and contract negotiations with Norths construction and Building Ltd, they agreed that their Managing Director Tim Cornish would sit on the Board for a period of two years as a technical expert from a building and maintenance perspective.

CURRENT STATUS

An application has been made to form an independent company to operate The Art House Company, however due to the State Government operating in ‘Caretaker’ mode; the timeframes for determination is unknown.

Concurrently, construction is on track for completion in December 2015 and there is a need to commence formation of the company.

THE PROPOSAL

In accordance with the approved constitution, it is proposed to appoint Council representatives to the Board whilst the application to form an independent company is assessed.

5.4 Election of Council Representatives on Art House Company Board (contd)

OPTIONS

1. Appoint the Council representatives to the Board of The Art House entity to commence formation of the company. This is the preferred option.
2. Not appoint Council delegates to the Board until the Art House Company is formed. This is not recommended as key planning needs to occur to enable operations.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

<i>Principal Activity</i>	<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>	<i>Impact on Key Performance Indicators/ Service Performance Indicators</i>
Community and Education	Community and Cultural Planning	1 Year Action Continued development of The Art House including funding strategy, stakeholder engagement, marketing and business planning	S94/Council revenue	

Contribution of Proposal to the Principal Activity

The Art House is an upgrade of an existing community facility to enable community based cultural activity including creative learning and skills development. The facility, staff and subsequent programming will be focused on supporting existing and encouraging new, local arts, cultural and media activity that contributes to local identity, personal and community expression and education. Users of the facility will include schools, dance academies, amateur arts groups, tertiary arts students and graduates, businesses and government. The fee structure and management is structured to maximise opportunity and access for the private and public sector with fees and user terms and conditions structured to match each sector.

Long Term Financial Strategy

The recommendation to construct The Art House and commence operation whilst meeting the goals of the Business Plan (including projected recurrent cost to Council) is consistent with the following goals of the Long Term Financial Strategy:

D.8 Future life cycle costs will be reported and the ability to fund those costs will be considered in all decisions relating to new services and assets and upgrading of existing services and assets. Those lifecycle costs will include the eventual disposal/decommissioning costs.

D.12 Align its asset management plans with the Strategic Shire Vision.

The Art House has been identified as a project in the Long Term Financial Strategy and

5.4 Election of Council Representatives on Art House Company Board (contd)

therefore will not adversely impact projections.

Asset Management Strategy

This asset will be incorporated into the Asset Management Strategy.

Workforce Management Strategy

Nil impact. This will be a separate organization.

Link to Community Strategic Plan (2030)

The development of The Art House directly supports the following Community Strategic Plan goals:

1. Communities will have access to a diverse range of affordable and coordinated facilities, programs and services:
 - a. Providing and maintaining local and regional community facilities for recreation, culture, health and education
 - b. Providing and maintaining a range of community programs focused on community development, recreation, culture, environment, education and other issues
 - c. Providing recurrent funding for community support and development services
 - d. Promoting community facilities to help maximise their benefits and use

Budget Impact

There is no cost as a result of this recommendation.

CONSULTATION

Since 2007, The Business Plan and Concept Design of The Art House has been developed in close consultation with a project Working Party consisting of arts, business, community, education and government representatives including interested Wyong Shire Councillors and Gosford City Council officers.

A number of different governance models were investigated, and the preferred model, as an independent company, was presented to Council in December 2014.

GOVERNANCE AND POLICY IMPLICATIONS

Establishment of a not-for-profit incorporated association with charity status will require registration with the NSW Department of Fair Trading, the Australian Tax Office and the Australian Charities and Not-For-Profits Commission.

**5.4 Election of Council Representatives on Art House Company Board
(contd)**

MATERIAL RISKS AND ISSUES

The building contractor has been appointed Principal Contractor and under the Work Health and Safety Act is responsible for managing all aspects of safety surrounding the construction process.

CONCLUSION

The recommendation is for Council to resolve to appoint the Mayor and the Manager Community Partnerships and Planning as Wyong Shire Council representatives on the Board to operate The Art House Limited or such other name as allocated and Tim Cornish from Norths Construction & Building in a technical expert position.

ATTACHMENTS

Nil.

5.5 Water & Sewer and Roads & Drainage Restructure

TRIM REFERENCE: F2014/01565 - D11866699
MANAGER: Michael Whittaker, General Manager
AUTHOR: Greg McDonald; Director IO Projects

SUMMARY

This report provides Councillors with an update on the review undertaken in Infrastructure and Operations, the process undertaken in determining an appropriate business structure and the consultation undertaken with affected stakeholders.

RECOMMENDATION

- 1 That Council receive the report on the Infrastructure and Operations Review.**
- 2 That Council note the structural changes proposed for the Water and Sewer and Roads and Drainage units.**
- 3 That the Council note the non-structural changes proposed and the business philosophy presented for Water and Sewer and Roads and Drainage units.**
- 4 That Council approve the name Wyong Water as the name of the Water Service Authority.**
- 5 That Council endorse the management committee consisting of the Director Infrastructure and Operations, the Chief Financial Officer, The General Manager or their delegate and two external members**
- 6 That interested Councillors and council officers visit Hunter Water, Gold Coast Water and Unity Water to observe larger operations.**

BACKGROUND

The Water and Sewer business of Wyong Shire Council is a separately funded business and operates a combined (Water and Sewer) expenditure of approximately \$75m annually.

The Business has been price regulated by the Independent Pricing and Regulatory Tribunal (IPART) since 1992.

In 2001-2002 Wyong Council sold 15.4 GL of water in that period of operation. The ten year drought however resulted in severe water storage reductions and associated water restrictions that spanned from February 2002 to May 2012.

Significant effort during the drought by the community and the council towards demand management and water efficiency has resulted in persistent lower water demands. The projected water sales for 14/15 is 12.2 GL (80% of the 2002 sales) and shows how much reduction in water sales has been achieved noting too that during this time the population in

Wyong has grown by approximately 20%. In overall terms the average annual residential water consumption has dropped from 215kL to about 150kL during this decade of drought. Although this is a tremendous effort by our community from an environmental and conservation aspect, it means our business has shrunk.

In 2006 the NSW State Government introduced the Central Coast Water Corporation Act to provide a single water authority for the entire Central Coast.

Following detailed and lengthy negotiations between the Gosford and Wyong Councils and the NSW Government a Memorandum of Understanding (MOU) was developed for the establishment of the CCWC. This MOU entailed the transfer of water supply activities from the Councils to the water corporation subject to an acceptable cost benefit analysis. In response to concerns from the councils to some elements of the Act it was amended in 2010.

A project team for the establishment of the CCWC was appointed in November 2011. Shortly followed by the appointment of Directors to the CCWC Board in December 2011.

A cost benefit analysis was undertaken for the establishment of the CCWC in conjunction with the development of a joint service entity for overall cost and efficiency benefits. The implementation plan proposed to transfer staff and lease the assets by 1 July 2017. This was not implemented as a result of a request from Gosford City Council for the councils not to proceed with the proposal.

In addition, in May 2013, the Independent Pricing and Regulatory Tribunal (IPART) released its final water sewerage and drainage pricing determination for Gosford and Wyong Councils. The determination specifically excluded the significant formation costs for the CCWC in the calculation of prices and as such the Councils did not have the necessary funds to continue with the formation of the CCWC.

Further, the IPART determination for the 13/14 to 16/17 period provided significantly less revenue than that requested by Council. IPART, in the May 2013 price determination, gave Wyong Council prices that would generate \$292.5M (12/13) in revenue over the 4 year price path 13/14- 16/17. This revenue was \$96.4M less than the revenue requirement proposed by Council. The annual price increases approved were around 1.5% yet costs (salaries and wages, materials, utilities, etc.) are rising by around 4%.

In May 2014 Council requested a redetermination by IPART following the first year of operation under the present (May 2013) determination as a \$9.99 million operating deficit was the 2013/14 operating result. Hunter Water also sought a redetermination at the same time. The outcome was that IPART saw fit to grant a redetermination to Hunter Water however Wyong was not successful. In a 14 July 2014 letter IPART rejected Council's request for the following reasons;

- That the uncertainty over the future of the Central Coast Water Corporation at the time should not materially impact Council's costs and revenues originally allowed for in the May 2013 determination
- Notwithstanding Council's concerns IPART considered that the "Building Block" approach to the determination of depreciation and interest allowed Council to recover its efficient costs
- That Council's operating expenditure to date was tracking close to the expenditure allowed by IPART.

- That Wyong's combined 13/14 water and sewerage residential bill, being significantly less than the NSW state median, was not symptomatic of an insufficient revenue allowance given that efficient costs to provide services can vary between utilities
- To grant a redetermination to Wyong and not to Gosford would put the Central Coast price determination process out of alignment and introduce difficulties

In October 2013, the final report of the NSW Local Government Independent Review Panel recommended that a stand-alone water corporation should not proceed.

In recognition of the State Government's 'Fit for the Future' process and the Councils' governance arrangements for the management of the bulk water, the Councils made a formal request to the Minister for Natural Resources, Lands and Water that the Central Coast Water Corporation be dissolved and that the Central Coast Water Corporation Act 2006 be repealed.

The recent IPART determination for 13/14 to 16/17 was not favourable to Council and has resulted in one of the lowest regulated prices for water in Australia. Attachment 1 shows Wyong's household bills in comparison to other water authorities in NSW.

This price determination combined with no resolution foreseeable in the establishment of the CCWC, lower water sales than 10 years previous and continuing increasing costs of labour, materials, and electricity resulted in annual operating losses. Council staff have worked hard to reduce the costs of the Water Services Authority and anticipate an operating loss of \$8m for the financial year 2014/15.

As such it has become essential to review our water and sewer operations and reduce the scale of our business to meet the customer demands and ensure our costs are less than the IPART regulated income. Because there are synergies with the Roads and Drainage Service Unit this group was included in the review.

Council's present expenditure is best shown below in figure 1 showing the breakup of expenses in Water and Sewer by primary areas.

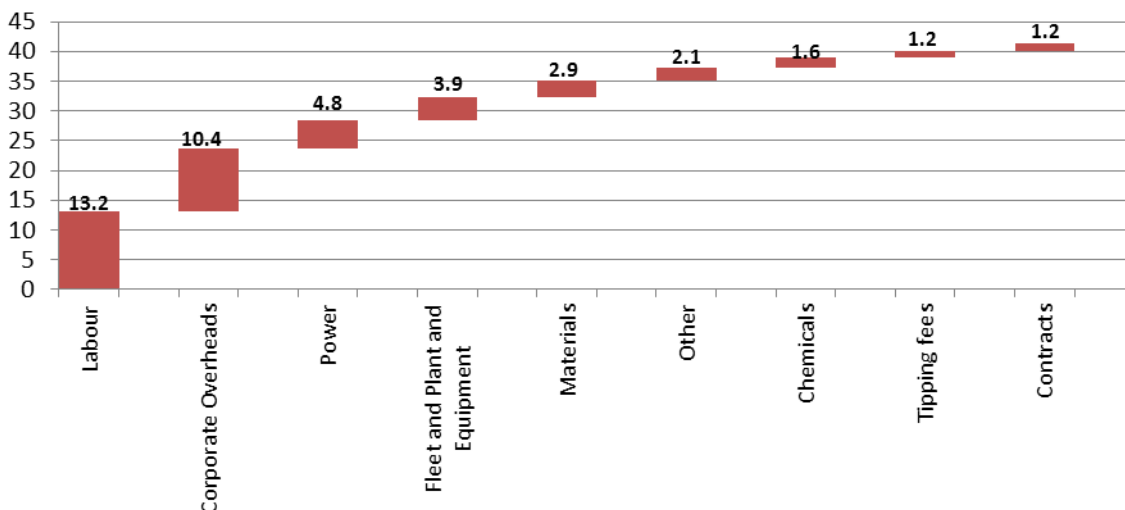


Figure 1 – Water and Sewer combined expenses excludes \$30.2m in depreciation costs

5.5 Water & Sewer and Roads & Drainage Restructure (contd)

Council reviewed its water and sewer business in August 2014 with the view of benchmarking Council against similar water authorities and providing recommendations to address identified gaps and financial issues. The opportunity was also taken to extend the review to cover the area of Roads and Drainage as well.

This benchmarking report identified a number of areas where Council's Water and Sewer operations could materially improve its operations. Figure 2 below identifies Wyong Council's operating expenses as a ratio of dollars to both length of main and number of faults. As can be seen reactive maintenance has a 3 times greater cost than the best operators and close to twice the average in the benchmarked group of Western Water, Barwon Water, City West Water, South East Water and Yarra Valley Water. While Wyong performed better in planned maintenance, the benchmarked costs still indicate room for improvements.

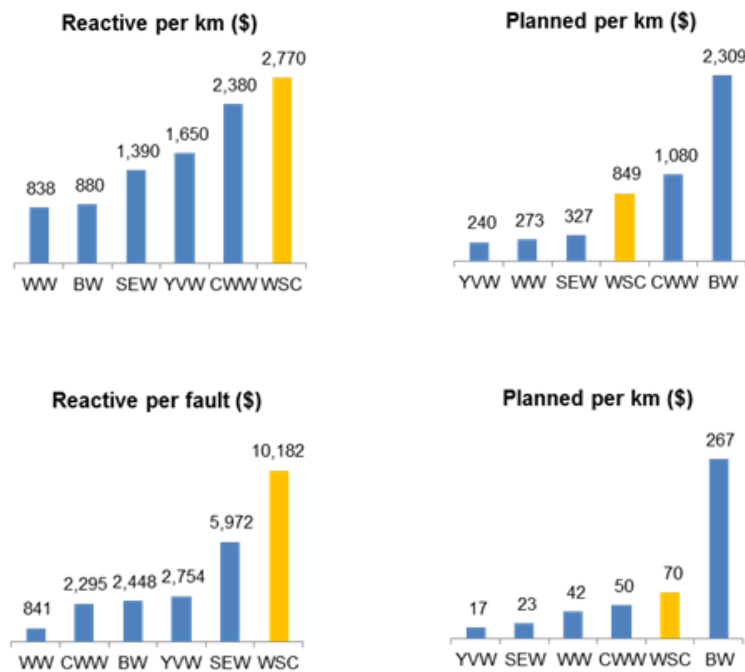


Figure 2 – Reactive and planned maintenance benchmarking comparisons

Similarly in figure 3 below, benchmark comparisons are made with Council's Civil, Mechanical and Electrical operations and again benchmark comparisons indicate that Council is inefficient in many of these areas of operations.

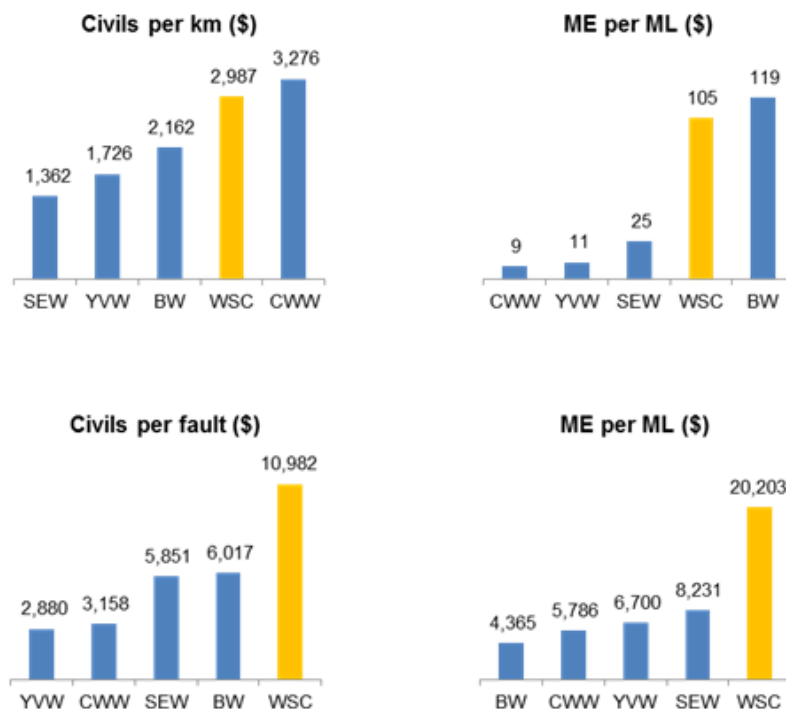


Figure 3 – Mechanical and Electrical benchmarking comparisons

The benchmarking report identified the following:

- High level benchmarking of key activities undertaken by the W&S business has highlighted significant opportunity for efficiency improvements, particularly in field services functions, where comparable peers (many of whom have heavily outsourced operating models) are able to deliver the same services for less than 50% of the cost currently incurred by WSC.
- Observations of W&S field functions have supported the benchmark findings, with significant issues identified in the areas of job and cost control, planning, scheduling, crew utilisation and productivity.
- Observations of R&D field functions have highlighted high performance in the construction group, with specific opportunities to share best practice with other field functions across W&S and R&D in terms of career development and performance management. Observations of R&D maintenance function (General Works) highlighted similar issues to those seen in W&S.
- A high level review of the current organisation structure has highlighted a largely reactive approach to organisation design, a lack of clarity and overlap between roles, significant and detrimental variation in spans of control, and key risks in terms of corporate knowledge retention and succession planning
- A number of key cultural issues that need to be addressed to create a baseline for sustainable change, with the current culture reflecting a distinct lack of trust between the various layers of staff in the existing Water and Sewer organisation structure and very little accountability for individual or organisational performance.

- Specific opportunities have also be found to improve operational efficiency in the areas of chemical usage, energy efficiency, treatment processes, capitalisation and revenue recovery

The following recommendations arose from the benchmarking exercise:

The review identified six priority workstreams that must be delivered under a structured and comprehensive transformation program:

1. **Job and Cost Control** – Establish management control over crews, jobs and expenditure, developing granular visibility of costs to enable critical reporting and continuous improvement
2. **Accountability and Trust** – build trust and connection between staff and leverage performance management regime to develop a culture of accountability for individual and organisational performance
3. **Organisation Design** – Develop a clear view of the future state structure of the organisation based on a bottom up review of core functions processes, capabilities and roles
4. **Recruitment Process** – with improved visibility of future state organisational structures develop tactical workforce plans to allow rapid recruitment and/or redeployment when roles become vacant
5. **Operational Improvement** – implement a number of tactical initiatives to improve the W&S business' financial position by decreasing operating expenditure on power, chemicals and logistics, more accurately reflecting capital expenditure, and reducing unrecovered revenue. Combined these initiatives should be expected to deliver an EBITDA impact of over \$1.6m annually
6. **Meet or Beat the Market** – Identify opportunities to introduce contestability and challenge the organisation to meet comparable market rates. Drive improvements to internal planning, scheduling, and maintenance processes to increase productivity while undertaking selective outsourcing to establish a robust baseline of market capabilities to deliver key contestable services.
 - a) Identified benefits from internal productivity improvement initiatives should be expected to ultimately deliver in excess of \$4.1m annually (across W&S and R&D combined). Realisation of these benefits would ultimately require the delivery of a different resourcing model across the two business units.
 - b) Indicative benefits from providing a mix of in-house and external providers (which are mutually exclusive of the internal productivity improvements) is circa \$3m per annum.

Following the receipt of the report, a project team was established to review the findings of the report, prepare a business plan to implement the findings and execute the business plan.

The project team set up and implemented a detailed project plan with individual workstreams for each of the 6 recommended areas above, and created a 7th workstream titled Integrated Business Systems to address a gap in Council's quality assurance processes.

Integrated Business Systems

Key to underpinning the above priority work streams is the creation of an integrated business system similar to that used by our potential competitors. An integrated system would provide assurance that we can manage our work health and safety, environmental and our service quality responsibilities in one common approach and would also support the creation of an accountable workplace culture. This system will utilise Council's existing information technology.

PROJECT TEAM OUTCOMES

The original benchmarking report recommended a number of phased solutions commencing with staff reductions of 66 FTE in W&S and 27 FTE in R&D, representing outsourcing maintenance functions only, and expanding over a number of models to a total of 111 FTE reductions in W&S and 60 FTE reductions in R&D representing a full outsourced model (Attachment 2). The major theme of the suggested overall solution was improving the structure and processes, with a corresponding significant reduction in the number of staff carrying out maintenance in a largely reactive and uncontrolled way.

More detailed project plans were developed after reviewing the benchmarking report, which provided a number of phased solutions to improving efficiency. The Project team recognised that the 66 FTE reduction in Water and 27 FTE reduction in Roads and Drainage was unlikely to result in a favourable outcome for Council with regards to knowledge retention and minimising risk of service failure to our customers. As a result the team looked to other organisations that might provide similar efficiencies without the need to cut material staff numbers. One model that has been closely reviewed is that of Hunter Water which has used an 'In – out' servicing model for efficient service provision over the past 15 years.

In-out servicing model for the Field Maintenance Services of Wyong Water

Comparisons with other Australian water utilities has highlighted that our water and sewer network functions could be delivered at substantially lower cost. These organisations that have outsourced extensive portions of civil and mechanical/electrical maintenance are delivering these services at a lower cost than Wyong.

The benchmarking review determined our current wholly insourced model is not delivering 'best value' to customers and recommended that selective outsourcing be pursued to establish competitive rates and set efficiency targets.

A number of other organisational models were looked at for their relevance and value for the efficient provision of our field services to the community. A comparison of our current state model, where we do the majority of our operating and maintenance services entirely with internal staff, was compared to both partially and fully outsourced models. (Attachment 3)

Hunter Water Corporation, seen as a market leader in the efficient provision of field maintenance services, have used an in-out field services model (highlighted in Attachment 3), where a highly skilled internal workforce meeting the core business base work-load, is supplemented by the use of contractors for well-defined and managed contracts. This report recommends that some Councillors may benefit from a visit to Hunter Water or even some of the larger water utilities in Queensland such as Gold Coast Council or Unity Water (approximately 250,000 to 300,000 customers each) which manages water supply to the Sunshine Coast.

A comparison of 19 similar water utilities within Australia and overseas has shown Hunter Water to be the role model or benchmark for the right level of maintenance service at the lowest cost, while utilising this in-out servicing model. (Attachment 3)

This change is best represented by the diagram in figure 4 below. Our current staffing levels have historically been maintained to meet peak work period. By sizing our business needs to meet the base work load, we better utilise our internal staff resources.

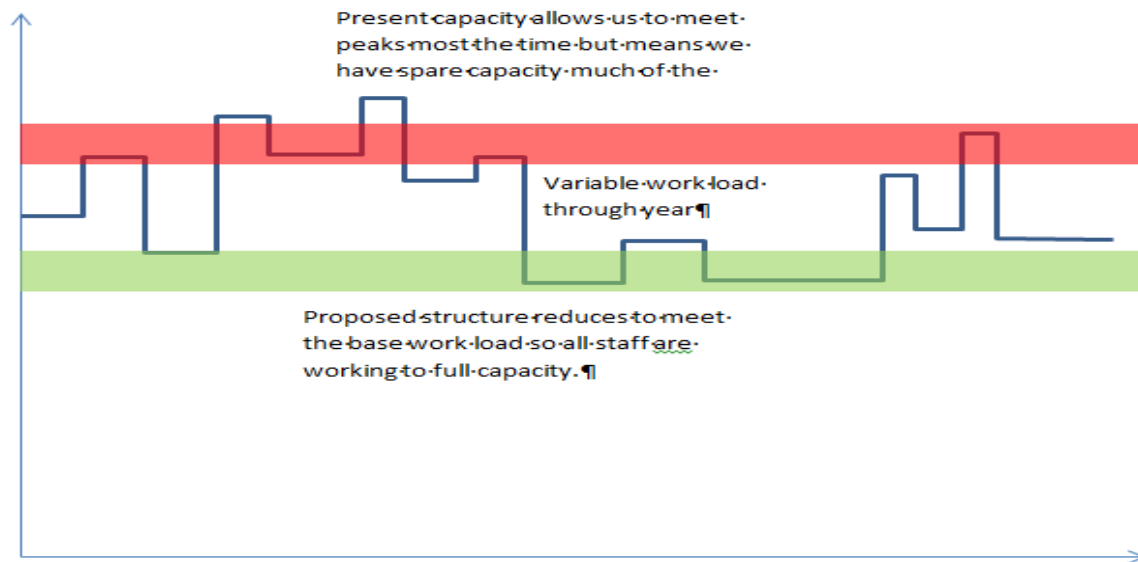


Figure 4 – Staff Capacity and Work Fluctuations

This in-out service provision model has been adopted as the future state model for the Wyong Council's water business, to provide the right level of service provision to the community at the least cost, and equally importantly, maintaining the core operating functions and customer interface within a highly skilled and developed internal workforce.

The proposed in-out servicing model therefore will use contract resources in non-core areas, for irregular or clearly current non-efficient tasks, and to meet peaks in workload only. It will not be used as a widespread contracting out exercise.

Initially some contract activities, such as sewer pump station, well cleaning or pump repairs and refurbishment, have been identified to commence immediately in the new structure, while the meet or beat the market comparisons over the next 1 to 2 years will drive further better financial outcomes while maintaining service standards.

This organisation model and corresponding new structure presented for the Wyong Water service units, is seen as the best way forward to provide the appropriate levels of service required with the right mix of skills and expertise. The impact on our existing Council staffing resources using this approach has been greatly reduced, with a reduction of 28 positions identified in the new proposed structure. This proposed structure minimises the impact on staff as we have 11 vacancies and a recent voluntary redundancy process resulted in 23 people taking up the offer (with a further 4 in Roads). This means the proposed structure allows all existing staff to have a role and job security can be guaranteed.

To put the proposed staffing numbers into perspective, HWC operates with 466 employees resulting in a staffing ratio of 2 per 1000 connections. WSC currently operates at an

equivalent staffing ratio of 3 per 1000 connections, which validates the benchmarking view that WSC staff numbers are high. The proposed organisation structure will reduce the WSC ratio to 2.5 per 1000 connections.

With regards to the relative proportions of office versus field based staff, 15% of HWC's staff are engineers compared with 13% for the proposed W&S structure. As such WSC will be operating with a slightly lower proportion of office based staff than HWC.

This proposal, in conjunction with efficiency gains identified in the other workstreams, and with the future application of the 'meet or beat the market' component, should be enough for the water and sewer business to begin to trade out of the current deficit operational position it finds itself in at present.

Once the new structure is in place there will be further savings achieved through the job and cost control processes to be introduced, further operational improvements to be investigated and implemented, and the introduction of the meet or beat the market process. The workstreams focusing on Accountability and Trust, Recruitment processes and Integrated Business System Development, will bring benefits that are intangible at this stage but will include such things as streamlined recruitment processes, higher moral and systems in place that reduce Council's risk and exposure. It will be difficult to identify actual tangible benefits from these workstreams in advance of their implementation.

Operational Improvement

In addition to reviewing the structure of the water business, a number of system operational efficiencies are being pursued. These are aimed at improving the financial position of the W&S business by decreasing operating expenditure on power, chemicals and logistics, more accurately reflecting capital expenditure, and recovering additional revenue.

The initiatives being pursued are:

1. Power Optimisation & Control - investigate and implement energy savings by controlling time of use of plants and pump stations. Power Optimisation and control combines the development of SCADA Algorithms that shifts time of use energy demand to a lower rate (shoulder and off peak tariffs), implementation of sewer treatment control monitoring, installation/upgrade to power factor correction at high power consumption sites and new SCADA control system to enhance remote diagnostics of pump station performance;
2. Biosocial Optimisation - investigate and implement improved sludge dewatering processes to reduce transport and landfill costs;
3. Chemical Optimisation - investigate and implement an odour control chemical dosing strategy to streamline the number of dosing sites, implement best valve chemical technology and implement process improvement and monitoring;
4. Review Capitalisation processes and procedures to maximise Capital spend; and
5. Review Waste revenue (sewer discharge factors) for Category 2 customers

5.5 Water & Sewer and Roads & Drainage Restructure (contd)

At present the project team believes the structural and operational changes it proposes will result in the following future savings.

Work area	Ultimate Proposed savings	2015/16	Description of saving
Operational improvements	\$550,000	\$0	Power or process optimisation at various sites after implementation of identified works within two years
Core Business review	\$135,000	\$135,000	Not undertaking work on assets that are not specifically water business related. eg. fountains or privately owned sewer pump stations
New Water and Sewer Structure	\$2,000,000	\$1,500,000	Reduced resourcing to correspond with scale of business
New Roads and Drainage structure	\$300,000	\$300,000	Right sizing of business
Total	\$ 3,585,000	\$1,935,000	

Table 1 – Proposed savings

SUMMARY OF PROPOSED WATER BUSINESS

In 2013/14 the Water and Sewer fund made an operating loss of \$9.99M. A budget for 2014/15 was adopted by Council that identified there would be a further loss this financial year of \$6M. Reduced water sales year to date have resulted in that figure being revised back to \$10M loss (similar to last year's actual result), however, through some of the improvements already made through this review, an end of year result of \$8.2M loss is now predicted. With the implementation of the review recommendations, it is proposed that Council adopts a budget in 2015/16 which will result in an operating deficit of less than \$1.7M in 2015/16.

	Actual 13/14 (\$,000)	Forecast 14/15 Budget (\$,000)	15/16 (\$,000)	Movement (\$,000)
Income	78,562	80,876	83,680	2,804
Expenses	88,561	89,109	85,377	3,733
Operating Position	-9,999	-8,233	-1,697	6,536

Table 2 – Water and Sewer Budget

5.5 Water & Sewer and Roads & Drainage Restructure (contd)

The proposed water business organisation structure is significantly different to the existing structure. The business strategy is to create “Wyong Water” as a separate business within Wyong Shire Council. The water business is already separate to some extent as it has a pricing regulator and separate funds via statute. The business strategy formalises this. As a separate business, Wyong Water will have its own sub-brand, identity and invoicing of the customer, 100% owned and operated by Wyong Shire Council (Attachment 4).

Wyong Water will have four product streams– raw water, drinking water, wastewater and recycled water (the use of the term “sewerage” will be dropped in favour of “wastewater”).

The business will have a commercial focus and will concentrate on core business. The range of miscellaneous activities currently undertaken but not water related will no longer be undertaken by the water business.

Support services for Wyong Water will continue to be provided by Wyong Shire Council, provided that the required services can be provided on a reasonably competitive basis.

The proposed organisation structure for Wyong Water aligns business processes and addresses spans of control as recommended in the benchmarking report, (Attachment 5). Two service units are proposed, each reporting to the Director of Infrastructure and Operations. The service units and their responsibilities are:

Commercial & Planning

Headworks Planning – Joint Water Supply
Dams & Treatment
Regulation
Planning, Asset Management & Capital Program

Operations

System Control
Network Operations
Field Services
Technical Support

An Executive Management Team for Wyong Water will be established comprising the Director Infrastructure and Operations, the Chief Financial Officer and the General Manager or their delegate with the addition of two externally appointed persons with expertise in the areas of utility management and / or commercial operations.

The proposed key organisational operational changes are as follows:

- A centralised dispatch function will be established at Charmhaven Depot. The dispatch area will receive service requests arising from the existing customer service processes, SCADA alarms and programmed work requests, and optimise the allocation of resources to meet these needs on a prioritised basis. This will replace the current ad hoc and parallel processes. The dispatch process will be applicable 24/7, with the WSC After Hours Duty Officer dispatching work outside of the 7:00 am to 5:00 pm manned dispatch office.
- Field operations will be centralised at Charmhaven Depot. The current area based structures will be removed and Long Jetty Depot vacated.

5.5 Water & Sewer and Roads & Drainage Restructure (contd)

- Five new first response officer positions will be established. These will be one man crews and will provide the initial response to customer and service issues.
- A new Supervisor Projects & Contracts position will be created with technical support construction staff.
- The existing Second in Charge (2IC) and operator positions will be merged into a single level. This will reduce reporting layers and provide career progression opportunities for staff.

Staff numbers will decrease by approximately 28 full time equivalents (FTE) through restructuring, focussing on core business, the implementation of a centralised dispatch system, and associated operational efficiencies. By using existing vacancies and voluntary redundancies already taken, the impact on existing staff will be kept to a minimum. Existing employees affected will be managed through redeployment and present occupant only and in full compliance with the Award and retained within Wyong Water.

The proposed new organisation structure is sized to meet the base work load with internal staff with peaks in work load or irregular tasks met by contract, but does not follow the recommendation of the benchmarking report. The benchmarking report recommended outsourcing of all maintenance activities, with a consequent reduction of 66 FTE. Instead, the proposed model will use contract resources in non-core areas, for irregular tasks and to meet peaks in workload, and will use a similar philosophy to that adopted by Hunter Water Corporation (HWC), which is seen as the market leader. Any tendering of services competitively will be undertaken transparently and will comply with Council's obligation under the Local Government (State) Award 2014 and the Local Government Act.

STAFF AND UNION ENGAGEMENT

Due to the organisation change proposed, briefings commenced with staff in December 2014, however the unions and staff through Council's consultative committee requested that no formal discussions commence in January 2015 due to the reduced workforce numbers in this holiday period. Official notification was provided to the Unions in accordance with the local government award on the 2 February 2015 and meetings were held with all water and sewer and roads and drainage work teams during that first week in February.

A list of communications and engagements with stakeholders is included in attachment 7.

Some Issues arising from consultation include:

- Voluntary Redundancy – discussed below
- Position descriptions –further information was sought on proposed new field based roles and draft position description summaries were issued to all field staff for all proposed field based roles
- Will Salaries be reduced – confirmation was given to staff that positions that remain materially the same will not result in salary or wage reductions and in compliance with the Award
- Staff moving to other sections – Electrician and Fabricators roles identified as work predominantly done for other sections by the Water and Sewer group, but still needed within Council ,are being considered on a case by case basis as the best way to fill these roles (these aren't FTE reductions to the organisation overall)

- Apprentices –Currently apprentices are contracted from Central Coast Group Training (CCGT) and are placed within Water and Sewerage trades groups. The apprentices consist of 2 x Fitter & Machinist, 2 x Metal Fabricators and 2 x Electricians. The proposed structure shows a change in our profile of apprentices from CCGS to 1 Metal Fabricator and 1 Electrician. Out of the existing apprentices one of the Fitter & Machinist has already recently resigned and one of the Metal Fabricators will finish his apprenticeship in May 2015, therefore no change to the existing encumbrances in these areas will arise. CCGT have advised they are actively sourcing alternate work placement for the 3rd year electrician and this apprentice will remain employed until alternate work placement has been found. As such no person is impacted.

During the engagement / consultation period staff were encouraged to complete feedback forms. Attachment 8 reproduces the feedback from staff (positive, negative and enquiries) and provides management responses which have been conveyed back to those staff.

VOLUNTARY REDUNDANCIES

One mechanism examined by management and endorsed by the unions was the seeking of interest by staff to take voluntary redundancy. This process has resulted in 23 people in Water and 4 in Roads taking up this offer. This process is now complete.

History of the process

Following the benchmarking report into the Water and Roads businesses sections in September 2014, a number of recommendations were made to improve productivity and reduce costs within these two sections.

After discussions with the United Services Union (USU), it was agreed that we call for “Expressions of Interests (EOI)” from the Water and Roads teams to identify those employees who may be interested in taking up an offer of Voluntary Redundancy (VR).

The EOI for Voluntary Redundancies was restricted to Water and Roads staff only. The offer of a VR was communicated to affected staff in a newsletter issued on the 2 February 2015 and they were advised to express their interest in a VR by close of business 27 February 2015.

Those affected staff expressing an interest in a VR were issued a “redundancy payout estimate” for their consideration. The staff were strongly advised to see a financial planner as a part of their deliberations. Management reserved the right not to accept any VR nomination.

A total of 27 voluntary redundancies have been given.

Staff Support Services

A number of support services were arranged for Water and Roads staff who are potentially affected by the restructures.

Throughout February 2015, Financial Planners from Local Government Super and Bridges Finances gave presentations to affected Water and Roads staff regarding Redundancy

payments; tax implications; Centrelink; retirement planning and, Superannuation planning. These sessions were very well received by staff.

Resume writing workshops and Interview Skill Workshops have been organised for March 2015 and enrolments from affected staff have been encouraging.

Affected staff have also been reminded of Council's Employee Assistance Programme (EAP) should they or their colleagues require confidential counselling regarding workplace change and its effects on one's mental health.

Assessment Process

All staff requests for VR were assessed by the Water and Roads management with the assessment based upon the following criteria:

- Retaining the appropriate mix of skills and experience within the organisation; and
- Consideration of Infrastructure and Operation's future service delivery and operational requirements.

Impact of VR on structure and resultant vacancies

The number of staff now closely matches the final proposed structure although it is noted positions don't match perfectly. This means job security can be offered to all existing employees.

Resultant Redeployment and Redundancy Outcomes

There will however be a process of fitting existing skills to new roles. In the event that some remaining staff do not have the necessary skills then they will be redeployed to other suitable roles within Wyong Water. No forced redundancies will be triggered.

OPTIONS

1. Do nothing

Under this option, the Water and Sewer business will continue to trade at a loss and accumulate debt. There is a definite financial imperative for change. The existing business has accrued trading losses over the past ten years, with a \$8.2m loss projected for 2014/15. Comparable peers are able to deliver the same services for less than the cost currently incurred by WSC.

This option does not address the service efficiency issues identified in the benchmarking report. Services will remain at up to two times the cost of comparable organisations. This option also does not address the behavioural and cultural changes necessary in the business for it to act efficiently.

In addition to the above, doing nothing places the business at risk of future structural changes that may be enforced by the NSW State Government. Transforming the business now places Council in a much greater position in being able to influence future structural changes and its future.

This option does not address the service efficiency issues or the cultural issues identified by the benchmarking report.

As a consequence this option is not viable.

2. Widespread outsourcing

This option consists of extensive or complete outsourcing of all our Water and Sewer (W&S) maintenance services and some operational services. It has been investigated at a high level only both through the consultant review and subsequent strategy and discussions (e.g. Contracting all our maintenance functions or Hunter Water operating some or all of our systems).

High level benchmarking of key activities undertaken by the W&S business has highlighted comparable peers (many of whom have heavily outsourced operating models) are able to deliver the same services for less than 50% of the cost currently incurred by WSC. The high level operating model suggested indicates that as a minimum, all but our first response field activities be contracted out, with a corresponding reduction of 66 W&S staff.

Widespread outsourcing is not seen as the valid step in addressing our financial position. It would require substantial core operator knowledge with contract skills to be developed internally to administer, and we may not be in a strong enough position at the moment to pursue this realistically at this early stage.

Areas of our business with close synergies with Hunter Water operations e.g. Wastewater Treatment Plants, could be considered for alignment with their current outsourcing model, if we cannot achieve comparable performance through our 'meet and beat the market' workstream process.

This option is not recommended as it would displace large numbers of staff in a material amount of corporate knowledge which could place risk on our service standards.

3. Establish Wyong Water (Recommended Option)

This option consists of the business model and structural changes presented in this report for Wyong Water, including the continuing workstreams of detailed project plan work and operational savings, to transform the current W&S business into a more commercially focused arm of Council. Important to this option is to maintain and develop a strengthened core operating, planning, and customer facing staff presence, and further develop the operational skills and efficiencies over time in the "meet or beat the market" workstream.

The proposed in-out field servicing model for Wyong Water will use external resources in non-core areas, for irregular or clearly current non-efficient tasks, and to meet peaks in workload only. It will not be used as a widespread contracting out exercise.

The existing resourcing model changes by 28 full time equivalents (FTE) through restructuring, focussing on core business, the implementation of a centralised dispatch system, and associated operational efficiencies. However with vacancies and the uptake of a voluntary redundancy process it means no forced redundancies are necessary and all existing employees can have job security.

Adopting the ongoing meet or beat the market initiatives also means the Wyong water business will be continuing to evolve and develop continuous improvement measures of any

person is undertaken by the examination that any further change would be managed by redeployment within the organisation to ensure it reaches and remains in an efficient form.

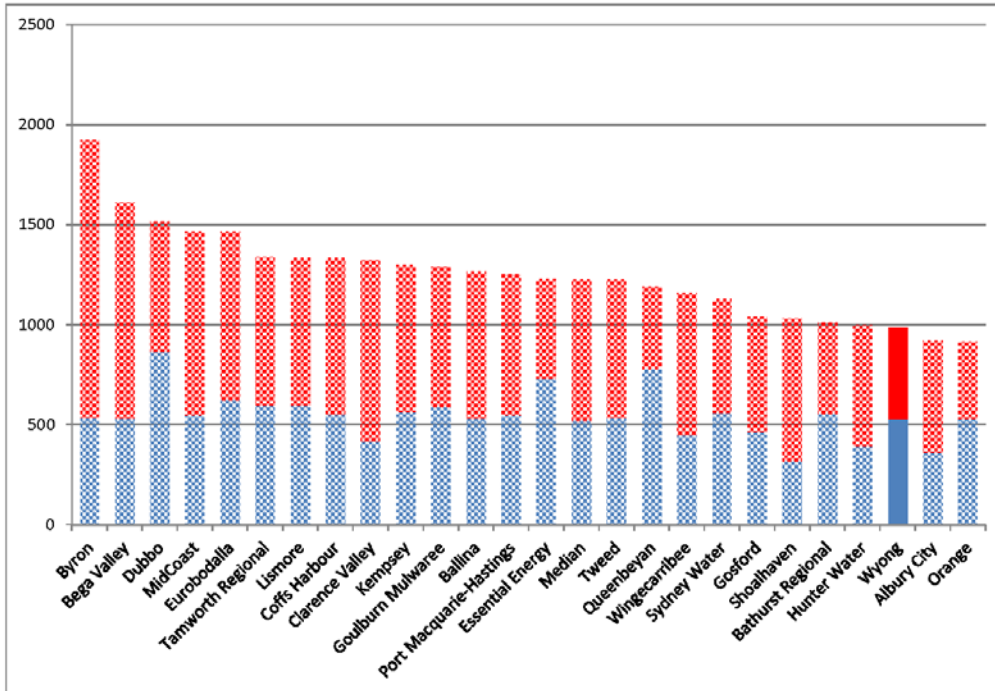
CONCLUSION

The proposed structure represents the declined business as a result of variable external factors. The recent staff exits through voluntary redundancy allows the business to resize and with some minor redeployment within Wyong Water allows Council to operate the Water and Sewer business with minimal impact to existing employees without affecting service levels to our customers whilst also improving the financial position of the business.

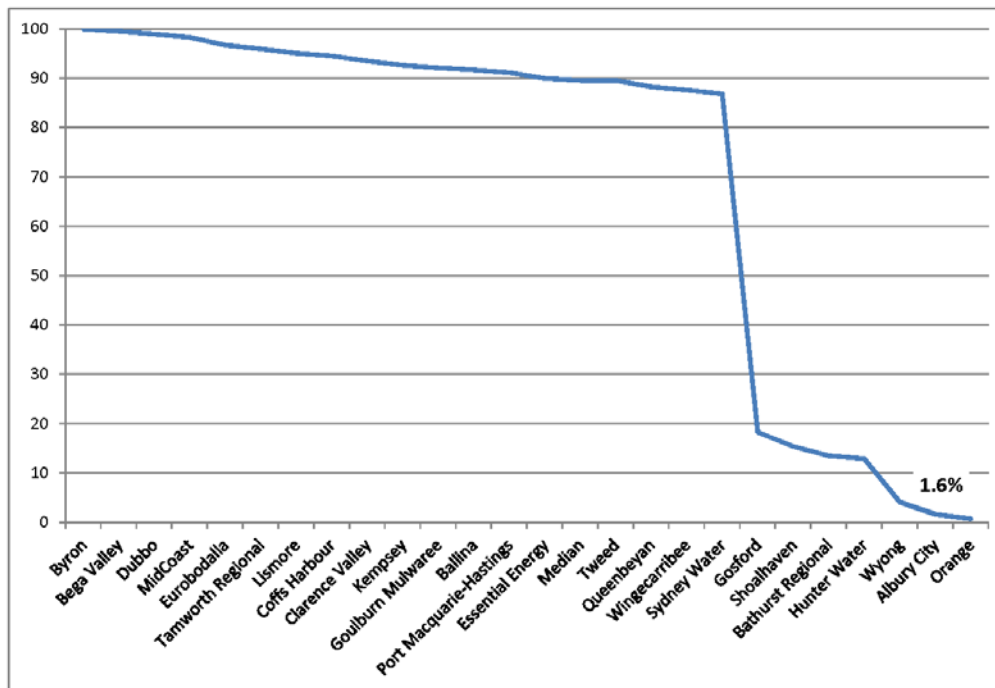
ATTACHMENTS

1	Comparison of NSW Water Authority Household Bills		D11880434
2	Third Horizon Consulting Partners - W&S & R&D Review - Draft Report - August 2014 -	Confidential	D11877847
3	In - Out Services Model - Business Paper Attachment -	Confidential	D11877860
4	Wyong Water Business Strategy -	Confidential	D11877075
5	Organisation Design - Proposed Water & Drainage Organisation Structure -	Confidential	D11877074
6	Organisation Design - Proposed Roads & Drainage Organisation Structure -	Confidential	D11877060
7	Summary - Communication and Engagement Activities -	Confidential	D11881052
8	Water & Sewer and Roads & Drainage Restructure -	Confidential	D11889248

NSW Household Water bills



Percentage of NSW customers having lower water prices



6.1 Road Capital Works Program

TRIM REFERENCE: F2011/00879 - D11881981

MANAGER: Peter Murray, Manager

AUTHOR: Stuart Baverstock; Construction Manager

SUMMARY

Council's 2014/15 Strategic Plan commits Council to a road pavement renewal, upgrade and resealing rolling works program with the objective of improving the overall pavement network condition and corresponding levels of service. The following report summarises the timing of projects planned for the following 12 month period.

RECOMMENDATION

That Council receive the report on the status of the Council's Road Capital Rolling Works Program.

BACKGROUND

Council's 2014/15 Strategic Plan has committed \$26.24M to road related asset capital works. The majority of these funds (\$17.0M) are committed to road pavement upgrade, or road drainage works (\$5.4M). The remaining \$3.84M is allocated to shared pathways, footpath, kerb & gutter, bridges and road safety improvement projects.

The target volume output for 2014/15 is:

- | | |
|------------------------------------|---------------------------|
| • Pavement resealing = 45 km | 30.5 km achieved to date. |
| • Road upgrade / renewal = 13.5 km | 7.2 km achieved to date |
| • Footpath = 3.2 km | 1.83 km achieved to date |

Council continues to operate an advanced Pavement Management System which is used to measure and model network condition and to develop optimised works programs. The allocation of funding is consistent with the strategically developed optimised works program that continues to see an overall improvement in network condition towards the 2014/15 target Pavement Condition Index (PCI) of 7.1.

The following table provides a listing and timing of proposed works for the remainder of this financial year, sorted by suburb.

In March 2015 the following major achievements in the Road Capital Works program were achieved;

- Bay Road, Blue Bay (Stage 1) - road & drainage project approaching completion
- Panorama Ave, Charmhaven - road & drainage project almost complete
- Quinalup Street, Gwandalan Stage 3 - drainage works almost complete.

6.1 Road Capital Works Program (contd)

- Wyong Central Business District Stage 5 at Frank Ballance Park Drainage - works almost complete, including drainage pipes through Frank Ballance Park and the vacant block behind, up to and across Hope St.
- Council's road rejuvenation program (applying a protective bituminous layer to an existing asphalt road) commenced across the Shire,
- Road pavement renewal works were completed on the following local roads;
 - Tuggerah Parade, Long Jetty
 - Dennison Road, Noraville
 - Cresthaven Avenue, Bateau Bay
- Road pavement asphalt works were completed on the following local roads;
 - Wilfred Barrett Drive, The Entrance
 - Evans Road, Noraville
 - Dennison Road, Noraville
 - Brennon Road, Gorokan
 - Carol Anne Close, Tumbi Umbi
 - Bertram Road, Tumbi Umbi
 - Cross Street, Toukley
 - Cresthaven Avenue, Bateau Bay
 - Shelley Beach Road, Shelley Beach
 - Jensen Road, Tuggerawong
 - Karena Street, Bateau Bay
 - Old Pacific Highway, Kangy Angy

ATTACHMENTS

- 1 CAPEX and Resealing Programme D11883815

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects														
Suburb Location	Capital RC Name	Published Project Description	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
Bateau Bay	Footpath Construction	MARLOWE ROAD Footpath Programme													✓	
	Local Roads Rehab Works/Road Pavement Renewals	GERMAINE AVENUE. Road Pavement Renewal														✓
		NEPEAN STREET. Road Pavement Renewal														✓
		VISTA PARADE. Road Pavement Renewal														✓
		PAPALA AVENUE. Road Pavement Renewal														✓
	Reseals Local Roads-General	BURRAWONG ST : From Bateau Bay Rd to Reserve Dr														✓
		CURZON AVE : From Cresthaven Ave to Promenade Ave														✓
		CURZON AVE : From Promenade Ave to Margherita Ave														✓
		MARLOWE RD : From Change Of Seal to Shakespear Ave														✓
		MOSSMAN AVE : From Mr 336 The Entrance Rd to Valley View Rd														✓
		RICKARD ST : From Bateau Bay Rd to Change Of Width														✓
		RICKARD ST : From Change Of Width to Pasadena Ave														✓
		RICKARD ST : From Pasadena Ave to Change Of Seal														✓
		ROTHERHAM ST : From Sherry St to Debra Anne Dr														✓
		STEPHENSON RD : From Kipling Dr to Dead End														✓
VALLEY VIEW RD : From Lumby Rd to Berne St														✓		
WOODSIDE CT : From Cresthaven Ave to Dead End														✓		
YARUGA ST : From Hilltop St to Reserve Dr														✓		
Roads To Recovery Program	CRESTHAVEN AVENUE. Road Pavement Renewal (Roads to Recovery)															
Berkeley Vale	Capital Local Roads Rehab - General/Roads Upgrade	BERKELEY ROAD. Road Upgrade													✓	
		BLENHIEM AVENUE, BUCKINGHAM ROAD, ST JAMES AVENUE, WINDSOR STREET. Road upgrades (separate project for stormwater drainage upgrade, projects will be delivered in conjunction for efficiencies)													✓	
	Footpath Construction	JUBILEE PARADE – Footpath Programme														
	Reseals Local Roads-General	TAROONA AVE : From Chetwynd Ave to Dead End													✓	

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects														
Suburb Location	Capital RC Name	Published Project Description	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
Blue Bay	Capital Local Roads Rehab - General/Roads Upgrade	BAY ROAD. Road upgrade (separate project for stormwater drainage upgrade, projects will be delivered in conjunction for efficiencies)														
	Footpath Construction	BAY ROAD. Footpath Programme														
Blue Haven	Reseals Local Roads-General	BIRDWOOD DR : From Penguin Rd to Local Boundary No 101\103														
		BIRDWOOD DR : From Local Boundary No 101\103 to Penguin Rd														
Budgewoi	Capital Local Roads Rehab - General/Roads Upgrade	33 SUNRISE AVENUE														
	Reseals Local Roads-General	DELIA AVE : From Lukela Ave to Ulana Ave														
		DELIA AVE : From Natuna Ave to Lukela Ave													✓	
		DELIA AVE : From Ulana Ave to Lilo Ave													✓	
		DELIA AVE : From Woolana Ave to Natuna Ave													✓	
		KAILUA AVE : From Change Of Width to Diamond Head Dr													✓	
		KAILUA AVE : From Diamond Head Dr (West) to Change Of Width													✓	
		KAILUA AVE : From Change Of Width to Change Of Width (Left)													✓	
		KAILUA AVE : From Change Of Width to Change Of Width (Right)													✓	
	Shared Pathways	LAKES BEACH TO BUDGEWOI – shared Pathway Programme (renewal)														
Buff Point	Capital Local Roads Rehab - General/Roads Upgrade	ELOUERA AVENUE. - Road Upgrade with Stormwater drainage upgrade														
	Footpath Construction	NICOLI CLOSE – Footpath Programme													✓	
	Reseals Local Roads-General	MOOLA RD : From Bruce Rd to Matumba Rd													✓	
		MOOLA RD : From Buff Point Ave to Dead End													✓	
		MOOLA RD : From Matumba Rd to Buff Point Ave												✓		

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects														
Suburb Location	Capital RC Name	Published Project Description	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
Charmhaven	Capital Local Roads Rehab - General/Roads Upgrade	PANORAMA AVENUE/HOBSON AVENUE. Road Upgrade														
	Footpath Construction	MOALA PARADE. Footpath Programme													✓	
		UNA AVENUE TO PACIFIC HWY. Footpath Programme													✓	
	Local Roads Rehab Works/Road Pavement Renewals	LOWANA AVENUE. Road Pavement Renewal														
	Reseals Local Roads-General	RESTLEA AVE : From Alan Ave to Panorama Pde WYREEMA AVE : From Sh 10 Pacific Hwy to Panorama Ave														
Chittaway Bay	Reseals Local Roads-General	SOVEREIGN CR : From James Watt Dr to Sophia Jane St													✓	
		THOMAS WALKER DR : From Kinsey Cr to Platypus Rd													✓	
		THOMAS WALKER DR : From Lakedge Ave to Kinsey Cr													✓	
		SOVEREIGN CR : From Sovereign to Dead End														
Chittaway Point	Local Roads Rehab Works/Road Pavement Renewals	GEOFFREY ROAD. Road Pavement Renewal														
	Reseals Local Roads-General	GEOFFREY RD : From Change Of Seal to Change Of Seal													✓	
		GEOFFREY RD : From Ansell Cj to Local Boundary 98/100													✓	
		GEOFFREY RD : From Change Of Seal to Local Boundary 79/81														
		GEOFFREY RD : From Local Boundary 116/118 to Change Of Seal													✓	
		GEOFFREY RD : From Local Boundary 117/119 to Ansell Cj													✓	
		GEOFFREY RD : From Local Boundary 79/81 to Local Boundary 117/119													✓	

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
Dooralong	Roads Rehab Minor Rolling Works	YAMBO ROAD. Road upgrade (seal)					█								✓	
		PHIL TUNKS LANE. Road upgrade (seal)			█										✓	
Doyalson	Roads Rehab Minor Rolling Works	WYEE ROAD. Road upgrade (seal)									█					
Durren Durren	Roads Rehab Minor Rolling Works	DICKSONS ROAD. Road upgrade (seal)										█				
		SMITHS ROAD @ DURREN DURREN ROAD. Road upgrade (seal)									█					
Fountaindale	Reseals Local Roads-General	HEATHCLIFF CL : From Manns Rd to Dead End					█								✓	
		JENNY LNE : From Change Of Seal to Dead End					█								✓	
		OLD CHITTAWAY RD : From Enterprise Dr to Station St East					█								✓	
		OLD CHITTAWAY RD : From Power Pole Bv329 to Enterprise Dr					█								✓	
		OLD CHITTAWAY RD : From Station St East to Power Pole Bv325					█								✓	
		OLD CHITTAWAY (LANE)RD : From Old Chittaway Rd to Dead End					█								✓	
Glenning Valley	Reseals Local Roads-General	BOWER BIRD CL : From Glenning Rd to Dead End					█								✓	
		CORONA LNE : From Berkeley Rd to Power Pole Bv1485					█								✓	
		CORONA LNE : From Change Of Seal to Dead End					█								✓	
		CORONA LNE : From Power Pole Bv1489 to Change Of Seal					█								✓	
		ROXBURGH CL : From Rutherford Dr to Dead End					█								✓	
		RUTHERFORD DR : From Corona Ln to Dead End					█								✓	

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR															
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects													
Suburb Location	Capital RC Name	Published Project Description	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed
Gorokan	Capital Local Roads Rehab - General/Roads Upgrade	GASCOIGNE AVENUE. Road upgrade (separate project for stormwater drainage upgrade, projects will be delivered in conjunction for efficiencies)													
	Footpath Construction	ROBSON AVENUE - Footpath Programme													
		GILBERT AVENUE. Footpath Programme													
		SUNCREST AVENUE. Footpath Programme													
	Reseals Local Roads-General	BRENNON RD : From Change Of Seal to Power Pole T0681													
		BRENNON RD : From Power Pole T0681 to Leichhardt Rd													
		ESSEX ST : From Change Of Width to Middlesex St													
		ESSEX ST : From Cornwall Ave to Change Of Width													
		GRANDVIEW PDE : From Mr 509 Wallarah Rd to Ruby St													
		GRANDVIEW PDE : From Ruby St to Glendale St													
	MARY ST : From Western End to Lakeview St														
	MAXWELL AVE : From Clucas Ave to Ocean View St														
	SPRING VALLEY AVE : From Dudley St to Malvina Pde														
Gwandalan	Capital Local Roads Rehab - General/Roads Upgrade	QUINALUP STREET (IMGA STREET). Road upgrade (separate project for stormwater drainage upgrade, projects will be delivered in conjunction for efficiencies)													
	Reseals Local Roads-General	COLLENDINA RD : From Aldinga Rd to Pinaroo Rd													
		NOAMUNGA CR : From Koowong Rd to Orana Rd													
		NOAMUNGA CR : From Murraba Pde to Dead End													
		NOAMUNGA CR : From Orana Rd to Murraba Pde													
	YILLEEN ST : From Parraweena Rd to Dulkara Rd														
Halekulani	Reseals Local Roads-General	LILO AVE : From Woolana Ave to Sunrise Ave													
Jilliby	Reseals Local Roads-General	HUE HUE RD : From Bushells Ridge Rd to Woods Rd													
		HUE HUE RD : From Culvert to Bushells Ridge Rd													
		HUE HUE RD : From Kiar Ridge Rd to Culvert													

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects														
Suburb Location	Capital RC Name	Published Project Description	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
Kangy Angy	Reseals Local Roads-General	OLD MAITLAND (NORTH)RD : From End Of Gravel to Cobbs Rd													✓	
		OLD PACIFIC HWY: Carpark														
Kanwal	Reseals Local Roads-General	PEARCE RD : From Craigie Ave to Hopetown Rd														
		PEARCE RD : From Hopetown Rd to Wahroonga Rd														
		ROLFE AVE : From Craigie Ave to Stephen St														
Killarney Vale	Capital Local Roads Rehab - General/Roads Upgrade	HUME BOULEVARD. Road Upgrade														
	Local Roads Rehab Works/Road Pavement Renewals	ARMSTRONG AVENUE. Road Pavement Renewal														
		CORNISH AVENUE. Road Pavement Renewal													✓	
		GEORGE HELY CRESCENT. Road Pavement Renewal													✓	
	Reseals Local Roads-General	HINEMOA AVENUE . Road Pavement Renewal													✓	
TURANA AVE : From Yimbala St (Southern Entry) to Yimbala St														✓		
		WARRATTA RD : From Cornish Ave to Power Pole Bv2766													✓	
		WARRATTA RD : From Power Pole Bv2766 to Adelaide St														✓
Kingfisher Shores	Reseals Local Roads-General	KAROOOLA AVE : From Tall Timbers Rd to Lakeshore Ave													✓	
Lake Haven	Footpath Construction	METRO CINEMAS – Footpath Programme														
	Local Roads Rehab Works/Road Pavement Renewals	GOOBARABAH AVENUE. Road Pavement Renewal													✓	
Lake Munmorah	Footpath Construction	ANITA AVENUE. Footpath Programme														
	Shared Pathways	PACIFIC HIGHWAY - Shared Pathway (New Construction)														

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																	
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed		
Lemon Tree	Roads Rehab Minor Rolling Works	DOORALONG ROAD. Road upgrade (gravel)															
Long Jetty	Local Roads Rehab Works/Road Pavement Renewals	TUGGERAH PARADE. Road Pavement Renewal													✓		
	Reseals Local Roads-General	ALFRED ST : From Nirvana St to Dead End														✓	
		ALFRED ST : From Watkins St to Nirvana St														✓	
		BONNIEVIEW ST : From Bellevue St to Grandview St														✓	
		BONNIEVIEW ST : From Lindsay St to Lord St														✓	
		BONNIEVIEW ST : From Lord St to Bellevue St														✓	
		BONNIEVIEW ST : From Mayfair St to Lindsay St														✓	
		BONNIEVIEW ST : From Western End to Mayfair St														✓	
		CAPTAIN COOK CR : From Bonnieview St to Endeavour Dr														✓	
		ELOORA RD : From Toowoon Bay Rd to Anzac Rd															✓
		ELOORA RD : From Anzac Rd to Boomerang St															✓
		MINTO AVE : From Mr 336 The Entrance Rd to Tuggerah Pde															✓
		REDMYRE ST : From Shelly Beach Rd															✓
		SHELLY BEACH RD : From Local Boundary 60 to Local Boundary 65															✓
SHELLY BEACH RD : From Local Boundary 65 to Golf Club Entry															✓		
WATKINS ST : From Toowoon Bay Rd to Local Boundary No 18 - 20															✓		
Magenta	Shared Pathways	MAGENTA – shared pathway construction (subject to external matching funding being secured)															
Manning park	Reseals Local Roads-General	GYMEA CR : From Barclay Ave to Barclay Ave															
		GYMEA CR : From Vales Rd to Barclay Ave															

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects														
Suburb Location	Capital RC Name	Published Project Description	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
Mardi	Reseals Local Roads-General	COBBS RD : From Mr 335 Wyong Rd to Dead End													✓	
		COLLIES LNE : From Bridge Abutment to Power Pole WY308C													✓	
		COLLIES LNE : From Power Pole Wy3080 to Dead End													✓	
		LAMONTCL : From Mardi to Dead End													✓	
		COLLIES LNE : From Old Maitland Rd to Bridge Abutment													✓	
Norah Head	Local Roads Rehab Works/Road Pavement Renewals	DENISON STREET. Road Pavement Renewal													✓	
Noraville	Local Roads Rehab Works/Road Pavement Renewals	HAMMOND ROAD. Road Pavement Renewal													✓	
	Reseals Local Roads-General	PANDORA PDE : From Change Of Width to Birrigast														✓
PANDORA PDE : From Mr 509 Main Rd to Change Of Width															✓	
Ourimbah	Footpath Construction	COACHWOOD DRIVE. Footpath Programme														
	Reseals Local Roads-General	OURIMBAH CREEK RD : From Driveway 604 to Driveway 668														✓
		OURIMBAH CREEK RD : From Driveway 668 to Power Pole Ou715														✓
		RESERVOIR RD : From Change Of Width to Dead End														✓
		RESERVOIR RD : From Glen Rd to Change Of Width														✓
Roads Rehab Minor Rolling Works	TURPENTINE RD : From Enterprise Dr to Ourimbah Rd														✓	
	OLD FOOTES ROAD. Road upgrade (seal)															
Ravensdale	Reseals Local Roads-General	RAVENSDALE RD : From Power Pole 11101 to End Of Seal													✓	
		RAVENSDALE RD : From Power Pole Ka190 to Power Pole 11101														✓

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
Suburb Location	Capital RC Name	Published Project Description														
San Remo	Capital Local Roads Rehab - General/Roads Upgrade	GOORAMA AVENUE. Road upgrade (separate project for stormwater drainage upgrade, projects will be delivered in conjunction for efficiencies)														
	Reseals Local Roads-General	CLARIDGE CR : From Dead End (South) to Dead End														
		LIAMENA AVE : From Iluka Ave to Richardson Rd														
		LIAMENA AVE : From Kallaroo Rd to Iluka Ave														
		LIAMENA AVE : From Richardson Rd to Highview St														
		RICHARDSON RD : From Eyre Cr to Wills Rd														
		RICHARDSON RD : From Goorama Ave to Eyre Cr														
	ALPINE AVE : From Wills Rd to Claridge Cr															
Shelly Beach	Reseals Local Roads-General	BELLEVUE ST : From Bonnieview St to Liddell St														
		BELLEVUE ST : From Liddell St to Swadling St													✓	
		BELLEVUE ST : From Shelly Beach Rd to Bonnieview St													✓	
Shire Wide	Footpath Construction	FOOTPATH renewal Programme														
	Shared Pathways	SHARED PATHWAY PROGRAMME – new construction dependent on grant funding														
Summerland Point	Footpath Construction	CAMS BOULEVARD. (Nth). Footpath Programme														
Tacoma	Footpath Construction	BRAITHWAITE /HILLCREST. Footpath programme													✓	
	Local Roads Rehab Works/Road Pavement Renewals	JENSEN ROAD. Road Pavement Renewal													✓	
Tacoma South	Reseals Local Roads-General	KINGSLAND CL : From South Tacoma Rd to Dead End													✓	
		RAYMOND ST : From South Tacoma Rd to Dead End													✓	

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects														
Suburb Location	Capital RC Name	Published Project Description	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
The Entrance	Capital Local Roads Rehab - General/Roads Upgrade	ASHTON AVENUE. Road upgrade (separate project for stormwater drainage upgrade, projects will be delivered in conjunction for efficiencies)														
		LAKESIDE PARADE. Road Upgrade														
	Footpath Construction	CORAL STREET - Footpath Renewal													✓	
	Local Roads Rehab Works/Road Pavement Renewals	VICTORIA STREET. Road Pavement Renewal													✓	
	Roads To Recovery Program	GOSFORD AVENUE. Road Pavement Renewal (Roads to Recovery)													✓	
	Shared Pathways	PICNIC POINT - shared Pathway Programme (new)													✓	
The Entrance North	Reseals Local Roads-General	SIMPSON ST : From Hutton Rd to Dead End													✓	
Toowoomb Bay	Footpath Construction	TOOWOON BAY – Car park access road. Footpath Programme													✓	
Toukley	Footpath Construction	HOLMES AVENUE. Footpath Programme – renewal														
		VICTORIA AVENUE. Footpath Programme – renewal														
	Local Roads Rehab Works/Road Pavement Renewals	FRAVENT STREET. Road Pavement Renewal													✓	
	Reseals Local Roads-General	CROSS ST : From Main Rd to Dead End													✓	
		CROSS ST : From Southern End to Main Rd													✓	
		EVANS RD : From Oleander St to Belbowrie St													✓	
		ROWLAND TCE : From Peel St to Dead End														
		SEVENTH AVE : From Fravent St to Change Of Seal														
		SEVENTH AVE : From Leonard Ave to Fravent St														
		SEVENTH AVE : From Western End to Leonard Ave														
	TAMAR AVE : From Mr 509 Main Rd to Dunleigh St															

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects														
Suburb Location	Capital RC Name	Published Project Description	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
Tuggerah	Reseals Local Roads-General	FOWLER RD : From Change Of Seal to Bridge Abutment													✓	
	Roads To Recovery Program	JOHNSON ROAD. Road Pavement Renewal (Roads to Recovery)														
Tuggerawong	Reseals Local Roads-General	THURSDAY ST : From Cadonia Rd to Tuggerawong Rd														
		THURSDAY ST : From Tuggerawong Rd to Dead End														
Tumbi Umbi	Capital Local Roads Rehab - General/Roads Upgrade	THE RIDGEWAY. Road Upgrade													✓	
	Local Roads Rehab Works/Road Pavement Renewals	FLORENCE AVENUE. Road Pavement Renewal													✓	
	Reseals Local Roads-General	BERTRAM RD : From Eastern Rd to Northumbland St													✓	
		CAROL ANNE CL : From Bertram Rd to Dead End													✓	
		KARENA ST : From The Avenue to Highview St												✓		
Watanobbi	Reseals Local Roads-General	CASEY DR : From Hasluck Dr to Somers Dr														
		COWAN ST : From De L'Isle Dr to Stonehaven Ave													✓	

ROAD UPGRADE / RENEWAL / RESEAL PROJECTS - 2014 / 2015 FINANCIAL YEAR																
Capital Responsibility Centre (RC) No.	(Multiple Items)	SRV Projects														
Suburb Location	Capital RC Name	Published Project Description	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	June-15	Project Completed	
Woongarah	Local Roads Rehab Works/Road Pavement Renewals	HIAWATHA ROAD. Road Pavement Renewal													✓	
Wyong	Local Roads Rehab Works/Road Pavement Renewals	PETERS LANE. Road Pavement Renewal													✓	
		POLLOCK AVENUE. Road Pavement Renewal													✓	
	Reseals Local Roads-General	BOYCE AVE : From Mcdonagh Rd to Riverview Dr													✓	
		BOYCE AVE : From Panonia Rd to Mcdonagh Rd													✓	
		BOYCE AVE : From Riverview Dr to Dead End													✓	
		NORTHCOTT AVE : From Cutler Dr to Partridge Ave													✓	
		NORTHCOTT AVE : From Partridge Ave to Casey Dr													✓	
		RIVERVIEW DR : From Boyce Ave to Change Of Width													✓	
		RIVERVIEW DR : From Change Of Width to Boyce Ave													✓	
	Shared Pathways	RIVER RD - shared Pathway Programme (new)													✓	
Wyong Creek	Roads Rehab Minor Rolling Works	LAUFFS LANE. Road upgrade (seal)													✓	

6.2 Regional Skate Facility

TRIM REFERENCE: F2014/01266 - D11894924

MANAGER: Maxine Kenyon, Director

AUTHOR: Brett Sherar, Manager

SUMMARY

This report seeks to inform Council on the progress of the proposed Regional Skate Facility at The Entrance District Sporting and Community Centre (EDSACC) site.

RECOMMENDATION

That Council receive and note the report on Regional Skate Facility.

BACKGROUND

AT the Ordinary meeting of Council on 12 November 2014, Council unanimously Resolved:

"1232/14 That Council supports in principle the concept of building a best value regional skate/ BMX Facility within the Shire.

1233/14 That Council request the General Manager to direct Staff to include the regional Skate/BMX facility proposal as part of the draft 2015/2016 budget for discussion at the Councillor's Strategy Workshop in February 2015.

1234/14 That Council request the General Manager to direct staff to provide a further report to Council on costs, location, benefits and design options for the proposed regional skate/BMX Facility."

Based on the resolution above, staff conducted community consultation on the requirements for the location of a regional skate park. Published Guidelines along with the outcomes of the community consultation were used to set up key criteria for the selection of a site for the regional skate park. Issues such as visibility, distance from residential housing, accessibility and close to public transport, co-location and safety by design principals were some of the key criteria. The following 13 sites within the Shire were selected for analysis against the criteria:

- EDSACC
- Terilbah Park
- Koala Park
- Picnic Point
- Slade Park
- Norah Head Hockey
- Wyong Pool
- Wallarah Peace Park
- Colongra Bay Budgewoi

6.2 Regional Skate Facility (contd)

- Sohier Park Ourimbah
- X Park San Remo
- Lakehaven Oval
- Mardi Green Field

EDSACC was identified as the most appropriate site based on the determined criteria.

Details outlining the sites considered and the criteria used were provided at a Councillor Briefing on 11 February 2015. EDSACC was endorsed as the preferred site at the briefing to allow staff to prepare documentation for design and construction.

The Bateau Bay site, also known as EDSACC Sporting Precinct, is a recreational hub that supports a large number of sport and recreational activities including football, cricket, netball, basketball, tennis and croquet. The new Regional SK8 Park will become the heart of this community hub and will look to integrate and complement the existing uses and facilities.

EDSACC is also walking distance to the Bay Village Shopping Centre, it is close to visitor accommodation, has ample onsite parking and is on the Central Coast Highway making it easily accessible by vehicle.

The preferred site is more than 300 metres from the nearest residential building and is separated by bushland and a drainage canal.

COST

An estimated total cost of \$2,500,000.00 has been calculated to include the design and construction of a regional size skate facility which will include international standard competition bowl, competition standard skate plaza for all level of user and ancillaries such spectator area, lighting, amenities, CCTV and landscaping.

The 2014/15 quarter 2 CAPEX adjustment has made allowance for \$250,000.00 for design this financial year with \$2,250,000.00 allocated in the 2015/16 draft CAPEX budget.

CONSULTATION

Initial consultation was carried out to determine the most appropriate placement of the skate park and to identify key elements to ensure success. As a preferred site has been identified, further consultation will take place with local residents, facility users and businesses. There are three key stages in the consultation process to ensure the community, users and stakeholders are all engaged at the appropriate stage of the project. This will ensure the evolution of a highly evolved design outcome. The three stages are as follows:

Stage 1 – Inform local residents, businesses and current user groups of the EDSACC Sporting Precinct. The purpose is to inform these directly impacted stakeholders of the location on the site and the process for consultation and corresponding timeframes.

Stage 1 consultation will take place in April during the tendering period.

Stage 2 – Information gathering of ideas, issues and requirements from stakeholders to provide a direction for the face to face community workshops. The information gathered during this stage will provide Council and the Contractor with an understanding of the key issues and requirements which will be used to inform the development of the Concept Design.

Stage 2 consultation will take place during May/June 2015 during the investigation stage of the Contract.

Stage 3 – Community workshops and individual meetings that utilise key outcomes of the information gathered to collaboratively work with the community and key stakeholders to develop a design which reflects a space which is inclusive, functional, and addresses community needs and concerns.

Stage 3 consultation will take place during June/September 2015 during the development of the Design.

PLANNING

During the design stage noise and other required studies will be undertaken to determine the impact on the surrounding areas and mitigation measures will be included if required.

The design of the facility will cater for multi-skill levels of users. Key design requirements will include a large event bowl and a street plaza that will be able to accommodate parallel activities as well as integrated spectator facilities.

The selected builder will be required to have experience in constructing skate parks of a regional standard and size.

ATTACHMENTS

Nil.

6.3 Outstanding Questions on Notice and Notices of Motion

TRIM REFERENCE: F2015/00040 - D11892709

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Jacquie Elvidge; Councillor Services Officer

SUMMARY

Report on Outstanding Questions on Notice and Notices of Motion.

RECOMMENDATION

That Council receive the report on Outstanding Questions on Notice and Notices of Motion.

ATTACHMENTS

1 Table of Outstanding Questions and Notice of Motions - 8 April 2015 D11898308

TO BE UPDATED PRIOR TO INCLUSION IN FINAL BUSINESS PAPER

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
84	Community and Recreation Services	Brett Sherar	<p>5.1 Notice of Motion - Council Policy Results in Vandalism</p> <p>497/14 That Council <i>note</i> further reports of large scale public tree poisoning at Mazlin Reserve Norah Head.</p> <p>498/14 That Council <i>investigate</i> the complaints and report on this and other similar recent vandalism events.</p> <p>499/14 That Council <i>recognise</i> that policing this type of vandalism is often unproductive and that the catalyst for such acts may well be a consequence of past Council Policy.</p> <p>500/14 That Council <i>note</i> its previous resolution to undertake a common sense review of its Tree Policy for private land.</p> <p>501/14 That Council <i>undertake</i> a review of its Tree Policy for Public Lands with a view to developing a more balanced approach to future planting and species choice, particularly around the issue of 'View Sharing' and how that is legislated for in the area of construction and building."</p>	<p>Clrs Best, Taylor, Troy</p> <p>14 May 2014</p>	Response to be provided July 2015.
115	General Manager's Unit	Stephen Naven	<p>7.2 Notice of Motion - Government Rating Outrage</p> <p>50/15 That Council <i>note</i> with great concern the likely significant escalation of the 2015 rate burden on the local lower to mid-market property sector.</p> <p>51/15 That Council <i>note</i> the significant escalation is as a consequence of the recent property market increases and unfair rerating formulas dictated to Council by the State Government Valuer General and Office of Local Government.</p> <p>52/15 That Council <i>call</i> on the State Government to conduct a thorough review into the Valuer General's and Office of Local Government's outdated and discriminatory rating methods that will place undue hardship on many in our community.</p> <p>53/15 That Council <i>investigate</i> a shire wide, online petition in partnership with the community, to give ratepayers a voice to call upon the State Government to reject this outrageous and out of touch taxing.</p>	<p>28 January 2015</p> <p>Cr Best</p>	Response to be provided May 2015.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			54/15 <i>That Council include in its 2015 Strategic Planning Process a review of all options to assist in reducing the impact of the Government's looming rerating charges.</i>		
116	Property and Economic Development Department	Margaret Collins	7.3 Notice of Motion - Local Procurement and Employment Preference Policies - Major Projects 55/15 <i>That Council recognise the outstanding results around local procurement and employment opportunities recently achieved through the development of the new \$6.7 million dollar Lake Haven Cinemas resulting in over 100 construction jobs and 30 permanent positions.</i> 56/15 <i>That Council seek to further encourage major projects to take a more proactive approach in providing local employment and economic opportunities via the delivery of various projects and ongoing operations.</i> 57/15 <i>That Council direct the General Manager to formally request the Shire's three current largest developments (at Development Application stage) and future developments exceeding \$20million to submit Local Procurement and Employment Preference plans for their proposals so that Council may better understand the major project policies around economics and employment in the Shire.</i> 58/15 <i>That Council refer the important issue of Local Procurement and Employment Preference to the Employment and Economic development Committee for review and recommendations to strengthen policy.</i>	28 January 2015 Cr Best	Resolution 2 & 3 in Progress by Strategic Development, Resolution 4 – Andrew Pearce (Report to EEDC on 4/3/2015 advising report on Resolution 4 will be presented).
128	Community and Recreation Services	Maxine Kenyon	5.2 Notice of Motion - Wyong Road Landscaping Shambles 167/15 <i>That Council note with great concern the current, extremely poor condition of the landscaping of the median and roundabouts along the Shire's premier road corridor, Wyong Road.</i> 168/15 <i>That Council note that Wyong Road is a State Road for which the NSW Roads and Maritime Service (RMS) has full management and financial responsibility under the Roads Act 1993.</i>	25 February 2015 Cr Best	167/15 – Noted 168/15 – Noted 169/15 – Councillor Business Update distributed 26 March 2015. 170/15 – Response to be provided June 2015.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			<p>169/15 That Council call on the RMS to consider the safety, value and impact on the community of not providing for sufficient vegetation maintenance, and to provide adequate funding to maintain the landscaping for the full length of the Wyong Road corridor in keeping with community expectations.</p> <p>170/15 That Council request the General Manager to report on initiatives that it may consider with this road issue and indeed all roads under the Road Management Council Contracts</p>		
129	Community and Recreation Services	Maxine Kenyon	<p>Q8/15 Better Futures Hub</p> <p>"Mr Mayor,</p> <p>Further to the Council briefing, and substantial funding contributions from both the Federal Government and Council, I would appreciate an update as to the performance and outcomes with regard to the operations of the Better Futures Hub, situated at North Wyong.</p> <p>Could you please have this report benchmark performances against the briefing criteria?"</p>	25 February 2015 Cr Troy	Response to be provided at a future meeting.
133	Property and Economic Development	John Willey	<p>7.2 - Notice of Motion - Tuggerah Station Parking and Safety Shambles</p> <p>236/15 That Council <u>reiterate</u> the total inadequacy of parking at and around the Tuggerah Rail Station, and that the provision of such parking is the sole responsibility of Transport NSW and State Government.</p> <p>237/15 That Council <u>explore</u> all land options in the Tuggerah Rail Station precinct, in partnership with Transport NSW and State Government, to address this issue.</p> <p>238/15 That Council <u>note</u> the urgent need to immediately deal with this matter and therefore the prospect of interim/ temporary parking should also be considered.</p>	11 March 2015 Cr Best Cr Matthews	Response to be provided at a future meeting of Council.
134	Development and Building Department	Scott Cox	<p>Q11/15 - Proposed Changes to Tree Policy</p> <p>"Question to the General Manager,</p> <p>Now that proposed changes to WSC's tree policy have undergone legislative public consultation, can the General Manager confirm when this report will be brought to the</p>	11 March 2015 Cr Nayna	Response to be provided July 2015.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			<i>chamber for a final vote given the strong support of the elected council?"</i>		
138	Community and Recreation Services Department	Maxine Kenyon	<p>8.1 Notice of Motion - 2016 Whale Dreamer's Festival Possible Closure?</p> <p>285/15 <i>That Council note with concern that 2015 will be the last year of the Whale Dreamer's Festival being managed by the current steering committee and that this may result in the highly successful Whale Dreamer's Festival being forced to close.</i></p> <p>286/15 <i>That Council thank and congratulate the current Steering Committee for its outstanding commitment and dedication to this highly successful event which promotes whale conservation while exposing the insidious impacts of whaling.</i></p> <p>287/15 <i>That Council recognise this event has now become the Coasts' premier environmental event that demonstrates Councils' and indeed the wider communities commitment to our local marine environment.</i></p> <p>288/15 <i>That Council request the General Manager to provide a progress report on the coordination of the 2015 event & what Council assistance is currently being provided, further what Council in partnership with the community & local environmental groups can do to ensure the continuation of this highly successful community and environmental event along with other community events.</i></p>	Cr Best 25 March 2015	Response to be provided at a future meeting of Council.
139	Infrastructure and Operations	Andrew Pearce	<p>Q14/15 Water Quality Issues in Wadalba</p> <p><i>"My Question is to the General Manager. Could the General Manager please report to Council any known water quality issues in the Wadalba locality?"</i></p>	Cr Nayna 25 March 2015	Response to be provided at a future meeting of Council.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
140	Development and Building	Jane Doyle	Q15/15 Illegal Camping Signage <i>"Would staff please advise Council when "Camping is Illegal" signs will be erected at sites where illegal camping is rife, particularly at Karagi Point at North Entrance and Jenny Dixon Beach at Norah Head?"</i>	Cr Webster 25 March 2015	Response to be provided at a future meeting of Council.
141	Development and Building	Jane Doyle	Q16/15 Appreciation <i>"My question is to the General Manager and is on behalf of a local resident of North Entrance, Mrs Burnes, who recently sent me a lovely thank you card for my assistance around a planning matter. In her correspondence, she also particularly thanked Mr Andrew Littlefield from our Planning Unit for his efforts; she could not speak highly enough of his assistance. Mr General Manager, could you, on my behalf and indeed on Mrs Burnes', pass on our sincere appreciation to Mr Littlefield for his efforts. Thank you?"</i>	Cr Best 25 March 2015	Response to be provided at a future meeting of Council.

**QUESTIONS ON NOTICE AND NOTICES OF MOTION REMOVED SINCE
25 MARCH 2015**

No#	Department	Question on Notice / Notice of Motion	Date Asked/ Councillor	Status
107	Development and Building	Q81/14 Effects of the Planning Proposal for Jilliby 2 on Buttonderry Waste Facility	Cr Troy 12 November 2014	Response provided by Councillor Business Update distributed 2 April 2015.
112	General Manager's Unit	Q85/14 Speakers call lights for Council Chambers	Cr Vincent 10 December 2014	Report included on agenda for Ordinary Meeting 8 April 2015.
121	Infrastructure and Operations	Q5/15 Steel Band-Aid on Main Road Toukley	Cr Best 28 January 2015	Response provided by Councillor Business Update distributed 20 March 2015.
124	Infrastructure and Operations	6.2 Notice of Motion - Intersection Band Aid Upgrade - Louisiana Road/Pacific Highway	Cr Best 11 February 2015	Response provided by Councillor Business Update distributed 20 March 2015.
125	Development and Building	Q6/15 Development at Johns Road, Wadalba - "Eagle Nest Site"	Cr Greenwald 11 February 2015	Report included on agenda for Ordinary Meeting 8 April 2015.
126	Development and Building	Q7/15 The Eagle Has Landed	Cr Best 11 February 2015	Report included on agenda for Ordinary Meeting 8 April 2015.
127	Development and Building	5.1 Notice of Motion - Jobs Priority 1	Cr Eaton 25 February 2015	Report included on agenda for Ordinary Meeting 8 April 2015.
132	Community and Recreation Services	7.1 Notice of Motion - Establishment of \$250,000 Netball Courts at Tunkawallin	11 March 2015 Cr Best Cr Troy	232/15 – Noted 233/15 – Will be actioned as part of the 2015/16 program of works. 234/15 – Noted and this request will be actioned in the 2015 financial year. 235/15 – A letter of acknowledgement and thanks was forwarded to the President of Summerland Point/Gwandalan Netball Club on 19 March 2015.
135	Community and Recreation Services	Q12/15 Litter on Pacific Highway	11 March 2015 Cr Best	Response provided by Councillor Business Update distributed 26 March 2015.
136	Community and Recreation Services	Q13/15 Transforming the Central Coast Event	11 March 2015 Cr Best	Completed. Letters distributed to the appropriate Staff 24 March 2015.
137	General Manager's Unit	1.6 Mayoral Minute - NSW Business Chamber - Central Coast Economic Breakfast, 10 April 2015	Cr Eaton 25 March 2015	Completed. Interested Councillors have been registered to attend.

7.1 Answers to Question on Notice

TRIM REFERENCE: F2004/07718 - D11885745 AUTHOR: JM

7.1 Q85/14 - Speakers call lights for Council Chambers

The following question was asked by Councillor Vincent at the Ordinary Meeting held 10 December 2014:

“Could staff please report on the costs associated with providing a set of viewable speakers call lights so all in the chamber can see which Councillors have elected to speak on a matter and in which order?”

Council has sought advice from an appropriate specialist provider. The existing conference system is not capable of being upgraded to provide the additional functions (of displaying speakers call lights and the order of speaker requests).

The estimated cost to replace the current system, which can include the additional functions, is \$54,000.

ATTACHMENTS

Nil.

7.2 Answers to Question on Notice

TRIM REFERENCE: DA/1082/2011/C - D11868399 AUTHOR: SC

Q6/15 Development at Johns Road, Wadalba – “Eagle Nest Site” and Q7/15 The Eagle Has Landed

The following question was asked by Councillor Greg Best at the Ordinary Meeting on 11 February 2015: (Q7/15)

“Mr Mayor, my question is on behalf of many local residents that are concerned by land clearing in the Johns Rd area. I understand that this clearing was approved some time ago by staff and that the some 90 DA conditions affectively place a stop work order for an extended period on any future clearing until the eagles have completed nesting.

Mr Mayor, further I understand that the developers have voluntarily made representation to staff with the view to a more permanent and lasting resolution to this important environmental issue. Could you please update Council on the progress of these discussions? Thank you.”

In addition, the following question was asked by Councillor Ken Greenwald at the Ordinary Meeting on 11 February 2015: (Q6/15)

“Can the General Manager report on whether an offer has been made from the developer of the Johns Road Wadalba “Eagle Nest Site” to divest the land the tree is on to protect it and what has or will be Council’s response to this offer?”

Council granted consent for the 108 lot residential subdivision in 2013. As part of Council’s assessment of the development, it required a “detailed” impact assessment of the proposal on the White Bellied Sea Eagle (WBSE). A total of 90 conditions of consent were imposed with many requiring the appropriate environmental management of flora, fauna and Aboriginal heritage during the staged construction of the development.

The approved subdivision was not within the existing Wadalba Wildlife Corridor, nor any proposed wildlife corridor.

The WBSE is not a listed species under the NSW Threatened Species Conservation Act (TSC Act) 1995, nor is the species nominated for listing by the NSW Office of Environment and Heritage (OEH).

The species is, however, listed as a migratory species under the *Environment Protection and Biodiversity Act 1999* (EPBC Act), and the EPBC Act is the Commonwealth legislation which guides the protection of Commonwealth listed species. The Commonwealth Department of Environment is the relevant consent authority under this Act.

The EPBC Act requires that the person/body “undertaking the action” (causing the impact), and not Council, must carry out their own assessment under this Act and undertake their own referral to the Department of Environment if required.

7.2 Q6/15 Development at Johns Road, Wadalba – “Eagle Nest Site” and Q7/15 The Eagle Has Landed (contd)

The assessment of the impacts on the WBSE by both the developer’s Ecologist and Council’s Ecologist concluded that the proposal was not likely to have a significant impact on the WBSE, and referral to the Commonwealth Department of Environment was not considered necessary and the tree could be removed subject to the fledging of any offspring from the nest. Conditions 14 and 44 of the consent address this requirement.

Condition 14 specifically requires *“trees containing nesting threatened fauna must not be felled until the fauna have vacated the nest of their own accord, and until any young birds have been fully fledged”*.

The 30m exclusion zone was proposed and agreed to during the assessment of the Construction Certificate plans in 2014 and will remain in place until the young have fledged the nest.

In terms of Aboriginal Archaeology, a number of studies were conducted and found no evidence of artefacts within the residential subdivision. There are artefacts on some adjoining sites and conditions of consent were imposed for their protection during construction (conditions 50 and 51). The approved design provides adequate buffers, as recommended by heritage consultants.

In 2010, a party applied to the Commonwealth Government under the Aboriginal and Torres Strait Islander Heritage Protection Act 1984 to protect Wadalba Hill from housing development. This application was rejected in 2011.

Obligations and Actions by Environmental Agencies

There has been no actions taken by either OEH or the Department of Environment for any alleged breach of assessment process, enforcement or land acquisition. Neither Council nor any Environmental Agency can impose additional conservation requirements on the developer at the current time. Any conservation areas must be a voluntary offer from the developer.

Land Exchange Offer

In February, Council staff were approached by the developer to discuss a number of options for the development. These options were outlined in an email from the developer and included:

- Modifying the development so as to retain the tree containing the WBSE nest.
- To dedicate to Council an area of approximately 7,500m² (approximately 9 lots). As compensation, the developer sought a Section 94 credit of \$25,000 per forgone residential lot (ie 9 x \$25,000=\$225,000).
- This value was identified by the developer as an approximate equivalent to the “englobo” land value. No valuation was provided in support of the offer.
- The offer also included limited restoration which would involve removal of exotic species (predominantly lantana) and the distribution of mulch to limit the regrowth.

7.2 Q6/15 Development at Johns Road, Wadalba – “Eagle Nest Site” and Q7/15 The Eagle Has Landed (contd)

The informal offer was reviewed by relevant Council staff and no agreement was made for the following reasons:

- There was no formal valuation report provided to justify the value of the land.
- There was no ecological justification that suggested the WBSE would continue to nest in the tree should the tree be retained.
- The appropriate mechanism would be through a land sale and not a credit for s94 payments as these are required for the provision of infrastructure.
- The extensive cost of Council maintaining bushfire protection zones on the acquired land to protect adjoining residential lots.
- Maintenance costs related to ongoing ownership of the land.

CONCLUSION

There is a valid consent in place for the development. The relevant assessments and community consultation for the development application were in accordance with the requirements of the Environmental Planning and Assessment Act, 1979. The decision to retain the tree rests solely with the developer of the land.

ATTACHMENTS

Nil.

8.1 Rescission Motion - Removal of Buff Point Affordable Housing from Major Amendment 1 to Wyong LEP 2013

TRIM REFERENCE: F2013/01345 - D11899584

MANAGER: Sonia Witt, TL Governance and Councillor Services

AUTHORS: Greg Best; Councillor
Adam Troy; Councillor
Luke Nayna; Councillor

Council, at the Ordinary Meeting held on 25 February 2015 gave consideration to a report regarding Removal of Buff Point Affordable Housing from Major Amendment 1 to Wyong LEP 2013.

At that meeting, Council resolved as follows:

- "151/15 That Council defer this matter pending consideration by Council of concept plans for possible affordable seniors accommodation on this site.
- 152/15 That Council reaffirm that this matter will not progress without extensive community consultation."

A Rescission Motion has been received from Councillors Best, Troy and Nayna to be moved at the Ordinary Council Meeting of Council to be held on Wednesday, 8 April 2015, as follows:

"MOVE that the following resolution carried at the Ordinary Meeting of Council held on 25 February 2015 be rescinded:

- "151/15 That Council defer this matter pending consideration by Council of concept plans for possible affordable seniors accommodation on this site.
- 152/15 That Council reaffirm that this matter will not progress without extensive community consultation."

Should the above Rescission Motion be carried, further notice is given that Councillors Best, Troy and Nayna will move the following motion:

"MOVE

- "1 That Council withdraw the proposal to rezone 17W Moola Road, Buff Point (Buff Point Oval) from RE1 Public Recreation to R1 General Residential from Wyong Local Environmental Plan (LEP) 2013 – Major Amendment 1.
- 2 That Council further recognise the importance of providing integrated housing in suitable locations particularly to support our seniors.
- 3 That Council not pursue the establishment of integrated housing on lands

adjoining or in close proximity to existing community parklands/playing fields.

- 4 *That Council request the General Manager report on opportunities/options to provide integrated housing on Council land in traditional residential areas.*
- 5 *That Council thank the local community for their submissions and representations that have assisted Council in its deliberation and consideration of this important matter.”*