

*Plan of Management No.9*  
**Jubilee & Baden Powell Parks**  
**Long Jetty**



DRAFT

*Exhibition Wednesday February 20 -  
Wednesday 19 March 2008*



# **PLAN OF MANAGEMENT**

## **NO. 9**

### **JUBILEE AND BADEN POWELL PARKS**

#### **LONG JETTY**

<b>Amendment No</b>	<b>Adopted</b>
<b>0</b>	<b>May 8 1996</b>
<b>1</b>	<b>December 13 2000</b>
<b>2</b>	<b>May 2008</b>

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## SECTION 1 - GENERAL

### INTRODUCTION - WHY DOES THE PLAN EXIST?

The plan has been prepared by Wyong Council under the provisions of the Local Government Act 1993, which requires Councils to prepare Plans of Management for all land under Council ownership or control classified as community land.

The use and management of the community land to which this plan applies is regulated by this Plan of Management. The Local Government Act 1993 provides that community land is required to be used and managed in accordance with the Plan of Management.

The procedure for the preparation of Plans of Management involves public exhibition and consultation processes. This plan may only be amended by a subsequent Plan of Management.

### LAND TO WHICH THE PLAN APPLIES

This plan applies to land fronting part of Sutton Avenue, Kitchener Road, Archbold Road and Nirvana Street, Long Jetty. The plan combines both Jubilee and Baden Powell Parks into the amalgamated Jubilee Oval.

A map showing the location of the parcels of land to which the plan applies is shown below.

The land is described as follows and for the purposes of the Local Government Act 1993, the land is classified as community land. The category indicates the priority use of the land:

**Table 1**

Lot	DP	House No	Street Name	Suburb	Owner	Classification	Categorisation	Use	Lease	Zone
140	20749	27w	Nirvana St	Long Jetty	WSC	Community	General Community Use/ Park	Baden Powell Park	Yes to Scouts expires 3.12.2013	6 (a) Open Space & Recreation
31	12442	40	Kitchener Rd	Long Jetty	WSC	Community	Park	Jubilee Oval	N/A	6 (a) Open Space & Recreation
34	12442	34	Kitchener Rd	Long Jetty	WSC	Community	General Community Use	Jubilee Oval	N/A	6 (a) Open Space & Recreation
35	12442	32	Kitchener Rd	Long Jetty	WSC	Community	General Community Use	Jubilee Oval	N/A	6 (c) Proposed Open Space & Recreation
36	12442	30	Kitchener Rd	Long Jetty	WSC	Community	Park	Jubilee Oval	N/A	6 (a) Open Space & Recreation
37	12442	28	Kitchener Rd	Long Jetty	WSC	Community	General Community Use	Jubilee Oval	N/A	6 (a) Open Space & Recreation
38	12442	26	Kitchener Rd	Long Jetty	WSC	Community	General Community Use	Jubilee Oval	N/A	6 (a) Open Space & Recreation
39	12442	24	Kitchener Rd	Long Jetty	WSC	Community	General Community Use	Jubilee Oval	N/A	6 (c) Proposed Open Space & Recreation
40	12442	22	Kitchener Rd	Long Jetty	WSC	Community	Park	Jubilee Oval	N/A	6 (a) Open Space & Recreation

Lot	DP	House No	Street Name	Suburb	Owner	Classification	Categorisation	Use	Lease	Zone
41	12442	20	Kitchener Rd	Long Jetty	WSC	Community	Park	Jubilee Oval	N/A	6 (a) Open Space & Recreation
42	12442	18	Kitchener Rd	Long Jetty	WSC	Community	Park	Jubilee Oval	N/A	6 (a) Open Space & Recreation
43	12442	16	Kitchener Rd	Long Jetty	WSC	Community	Park	Jubilee Oval	N/A	6 (a) Open Space & Recreation
44	12442	14	Kitchener Rd	Long Jetty	WSC	Community	General Community Use	Jubilee Oval	N/A	6 (c) Proposed Open Space & Recreation
45	12442	12	Kitchener Rd	Long Jetty	WSC	Community	General Community Use	Jubilee Oval	N/A	6 (a) Open Space & Recreation
48	12442	7w	Kitchener Rd	Long Jetty	WSC	Community	Park	Jubilee Oval	N/A	6 (a) Open Space & Recreation
67	12442	7w	Kitchener Rd	Long Jetty	WSC	Community	Sportsground	Jubilee Oval	N/A	6 (a) Open Space & Recreation
300	881468	36-38	Kitchener Rd	Long Jetty	WSC	Community	General Community Use	Child Care Centre	Yes to Long Jetty Pre-school expires in 2018	6 (a) Open Space & Recreation
1	405118	7	Kitchener Rd	Long Jetty	WSC	Community	General Community Use	Jubilee Oval	N/A	6 (a) Open Space & Recreation
2	405118	9	Kitchener Rd	Long Jetty	WSC	Community	General Community Use	Jubilee Oval	N/A	6 (c) Proposed Open Space & Recreation
2	503248		Fraser Rd	Long Jetty	WSC	Community	Sportsground	Jubilee Oval	N/A	6 (a) Open Space & Recreation
2	384949	7w	Kitchener Rd	Long Jetty	WSC	Community	Sportsground	Jubilee Oval	N/A	6 (a) Open Space & Recreation
3	384949	7w	Kitchener Rd	Long Jetty	WSC	Community	Sportsground	Jubilee Oval	N/A	6 (a) Open Space & Recreation
4	384949	7w	Kitchener Rd	Long Jetty	WSC	Community	Sportsground	Jubilee Oval	N/A	6 (a) Open Space & Recreation
5	384949	7w	Kitchener Rd	Long Jetty	WSC	Community	Sportsground	Jubilee Oval	N/A	6 (a) Open Space & Recreation
1	20942	9	Sutton Rd	Long Jetty	WSC	Community	General Community Use	Jubilee Oval	Yes To Meals on Wheels	6 (a) Open Space & Recreation

### Land within Jubilee Oval Classified as Operational

Kitchener Road was closed to provide the link between Jubilee Park and Baden Powell Park. From this closure a new parcel has been created which is classified as Operational.

1	1063259		Kitchener Rd	Long Jetty	WSC	Operational	Sportsground			
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## PLANNING CONTROLS APPLYING

The land to which this plan applies is subject to the provisions of Wyong Local Environmental Plan 1991 which identifies the land as being zoned 6(a) Open Space and Recreation and 6(c) Open Space. Development consent under the Environmental Planning and Assessment Act 1979 is required for most developments.

Other relevant planning controls apply to the land and these are described below:

\* **Development Control Plan 2007 -**

**Chapter 14 Tree Management**

The objective of Chapter 14 is to maintain and improve the existing amenity, character and environmental values of the Shire through appropriate vegetation management.

\* **Chapter 50 - Guidelines for Advertising Signs**

The objective of Chapter 50 is to provide design guidelines for the erection of advertising signs in Wyong Shire.

\* **Chapter 62 - Guidelines for Home and Centre Based Child Care Services**

The objective of Development Control Plan No 62 is to provide design guidelines to persons wishing to establish child care facilities and ensures that such facilities meet with the needs of children, whilst maintaining the amenity of any area.

\* **SEPP 71 - Coastal Protection**

The subject land is classified as "Sensitive Coastal Location" under SEPP 71 due to its

Proximity to the coast. Any proposed development needs to consider the requirements of this SEPP.

## PLAN OF MANAGEMENT OBJECTIVES

The core objectives for management of land categorised as a general community use are:

- \* To promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public:
  - a in relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public; and
  - b In relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).



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The core objectives for management of land categorised as a park are:

- \* To encourage, promote and facilitate recreational, cultural, social and educational pastimes and activities; and
- \* To provide for passive recreational activities or pastimes and for the casual playing of games; and
- \* To improve the land in such a way as to promote and facilitate its use to achieve the other core objectives for its management.

The core objectives for management of community land categorised as a sportsground are:

- a To encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games, and
- b To ensure that such activities are managed having regard to any adverse impact on nearby residences.

The general objectives of the plan are:

- \* To ensure that the Act is complied with in relation to preparation of Plans of Management.
- \* To inform Council staff and the community of the way the land will be managed.
- \* To progressively improve the values of the land and to minimise the long term cost of maintenance to Council.
- \* To make provision for leases, licences and agreements in respect of the land.
- \* To identify and recognise existing uses and improvements on the land.
- \* To provide a reference and data bank in relation to information relevant to present and future management of the land.
- \* To set in place an administrative structure to ensure the achievement of land management objectives.
- \* To identify the major management issues applying to the land.
- \* To simplify the process of management as far as possible.



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## SECTION 2 - BACKGROUND INFORMATION

### RESOURCE DATA

#### 1 History

No comprehensive history of the land comprising Jubilee and Baden Powell Parks has been recorded. A brief history has been compiled.

##### *Jubilee Park*

Three acres of land was dedicated as reserve in 1924. It was named Jubilee Park in 1951 at the request of the United Progress Association to commemorate the 50th year of Federation. Subsequent land was purchased to enlarge the park and the rear of adjoining residential blocks was acquired for tennis courts. The site was substantially cleared and planted with carpet grass, (*Paspalum compressum*), in 1953. Tennis courts, buildings, fencing, playground equipment and toilets were then constructed. Jubilee Park became the first ground for cricket in The Entrance/Long Jetty area and Senior Cricket was well established in the 1950's.

The Meals on Wheels kitchen, located on Sutton Avenue adjoining the northern entry to the carpark, was built in 1968 by The Entrance Lions Club.

##### *Baden Powell Park*

This park was created in 1947. It was officially named Baden Powell Park in 1972 after the founder of the Scout movement. Scouts, Sea Scouts and Girl Guides have been active on the site since the early 1930's. The original Scout Hall was demolished in 1984. The older of the remaining Scout Halls was built in 1964.

The Entrance Marching Girls have been training at the park since the 1960's.

The Long Jetty Pre-School operated at the 1st Tuggerah Scouts Hall from 1987 to 1999. However, in 1998, Council approved of the construction of a Pre-School on Lot 300 DP 881468 Kitchener Road, Long Jetty. The pre-school opened on its new site on February 22 1999.

##### *Joining of Jubilee and Baden Powell Parks within Jubilee Oval*

Council's adoption of the Long Jetty Urban Improvement Scheme in 1983 authorised acquisition of land as properties became available. Resumption or compulsory acquisition of land was deliberately not authorised and such forced acquisition did not occur. Provision was made in the adopted Section 94 plan for the area, for contributions to be collected towards the acquisition of the properties. The acquisition program involved 16 properties fronting Kitchener Road.

Council has now acquired all of these properties. Once sufficient properties were acquired, part of Kitchener Road was closed to join the parks.

The redevelopment of the amalgamated site was completed in 2006 to provide a cohesive open space area maintaining and expanding existing recreational and community uses with higher standard recreation facilities and more sustainable water use. Baden Powell Park remains as a distinct use area dedicated to scouting and guiding on the eastern side of Jubilee Oval.

## 2 Current Uses

Table 1 outlines the current use of the various parcels within this plan.

## 3 Maps

A plan of the area and parcels covered by this plan is attached to this document. A Management Units plan for the reserve areas is also attached.

## 4 Vegetation

Vegetation on Jubilee Oval is substantially modified and remnant only. A number of mature Melaleuca quinquenervia trees exist on the site. It is assumed these trees represent the original vegetation. The stand is locally significant in age and the species is recognised as having habitat value for the Regent Honey Eater, Swift Parrot and local Flying Fox spp. *It is not mapped as critical habitat under the Threatened Species Act.*

The vegetation on Baden Powell Park includes an area of remnant trees of the Coastal Sand Mahogany – Paperbark Swamp Forest community (Map Unit 10).

The predominant canopy tree is Melaleuca quinquenervia. (As noted above there are mature Melaleuca on Jubilee Oval as well.)

This community is considered to be equivalent to the Endangered Ecological Community: Swamp Schlerophyll Forest.

Other species noted include Gahnia spp., Dianella caerulea and Pittosporum undulatum.

## 5 Geology/Soil Conditions

Soil landscape maps indicate that the geology comprises Aeolian quartz dunes and sand sheets of Pleistocene age perched on Triassic and Permian bedrock. Soils are mainly derived from siltstone, claystone and conglomerate and are fine textured light brown podzolics; shallow and sometimes stony.

This soil landscape has some poorly drained swales which are water logged dark brown or black organic rich topsoils. These overlie a hard pan of organic matter and clay bedrock subsoils which are gleyed and mottled at depth. (Murphy, C L, 1992, Soil Landscapes of Gosford - Lake Macquarie, 1:100,000 Sheet, CALM).

Note that the central area of Jubilee Oval is now an engineered sand based growing medium for turf grass with very low water retention and nutrient characteristics.

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## 6 Utility Services

- \* Electricity.
- \* Telephone.
- \* Water.
- \* Sewer.

## 7 Parking Facilities

Carparking exists on all approaches to the site:

- No 1 North side adjacent to the tennis courts in Jubilee Park 44 spaces.
- No. 2 South Eastern corner 34 spaces.
- No. 3 South Western corner 7 spaces.
- No. 4 Western entry 38 spaces.
- Baden Powell Park near the scout hall formalised for approximately 15 cars.
- The Long Jetty Pre-School has a designated short parking area at the front of the centre for parents to use as a drop off and pick up area accessed from Kitchener Road.

**8 Signage**

General directional and information signage exists at various locations throughout the site.

**9 Heritage Significance**

No items of heritage significance are known to exist on the site.

**10 Environmental Quality**

No environmental monitoring has been undertaken.

**11 Surveys of Demand or Use**

Consultation has occurred with adjacent residents and user groups to identify demand for facilities on Jubilee Oval. A record is kept of all formalised use through the Council Sportsground Bookings system.

**LICENCES, LEASES, ETC.****Properties subject to leases:**

<b>Parcel</b>	<b>Lessee</b>	<b>Expiration</b>
Lot 140 DP 20749	The Entrance Scouts	3 December 2013
Lot 300 DP 881468	Long Jetty Pre School	2018

The Entrance Meals on Wheels use the kitchen building on Lot 1 DP 20942, Sutton Road without a lease from Council under a regular occupancy use agreement.

The Tennis Courts are used and managed by The Entrance Tennis Club without a lease from Council under a regular occupancy use agreement.

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## **DETAILS OF ADJOINING LAND**

Surrounding land is zoned 2(c) and used for residential purposes.

## **ROLE OF OTHER GOVERNMENT AGENCIES**

No other government agency is known to have an interest in the use of this land.

## **SIGNIFICANCE AND VALUE**

Centrally located on The Entrance Peninsular, Jubilee Oval is a newly re - developed sports venue with provision for tennis, soccer and cricket as well as picnic facilities and playground set in parkland. Facilities have been increased in quality and the sporting field is a district standard facility.

The north western corner of the site contains The Entrance Meals on Wheels kitchen.

The eastern section, Baden Powell Park, supports Scout and Guide groups.

Long Jetty Pre School is located on the south eastern corner of the site.

## **ACCEPTABLE ACTIVITIES AND USES**

The following activities and uses are acceptable on land covered by this plan.

- \* Development of open space, including sporting facilities, playing fields, car parking, picnic, playground and informal areas.
- \* All current active and passive recreational use.
- \* Current community use.
- \* Any other use identified within the Management Units plan.

Uses approved by the Manager of Open Space and Recreation as Asset Owner and may or may not require Development Consent.

## EXISTING ASSETS ON JUBILEE OVAL

**Table 3**  
**Major Assets**

	<u>Item</u>	<u>Condition Rating</u>	<u>Condition</u>	<u>Permitted Use</u>	<u>Permitted Further Development</u>
<u>Jubilee Oval</u>					
<u>Land</u>	<u>Sportsground</u>	<u>C1</u>	<u>Good</u>	<u>Recreation</u>	<u>For recreation activities.</u>
	<u>Parkland</u>		<u>Good</u>	<u>Recreation</u>	<u>Further tree planting.</u>
<u>Recreation Structures</u>	<u>Tennis Courts</u>	<u>C1</u>	<u>Good</u>	<u>Recreation</u>	<u>Maintenance.</u>
	<u>Cricket Nets</u>	<u>C1</u>	<u>Good</u>	<u>Recreation</u>	<u>Maintenance.</u>
	<u>Play Equipment</u>	<u>C1</u>	<u>Good</u>	<u>Recreation</u>	<u>Replacement when required.</u>
	<u>Shared Pathway</u>	<u>C1</u>	<u>Good</u>	<u>Recreation</u>	<u>Expand connections.</u>
<u>Infrastructure</u>	<u>Carpark</u>	<u>C1</u>	<u>Good</u>	<u>Carparking</u>	<u>Maintenance.</u>
<u>Buildings</u>	<u>Picnic Area Brick Toilet Block</u>	<u>C1</u>	<u>Good</u>	<u>General public.</u>	<u>Maintenance.</u>
	<u>Brick Tennis Club Room</u>	<u>C1</u>	<u>Good</u>	<u>Recreation</u>	<u>Maintenance.</u>
	<u>Meals on Wheels Kitchen</u>	<u>C1</u>	<u>Good</u>	<u>Food preparation for meals on Wheels.</u>	<u>Maintenance.</u>
	<u>Sportsground Amenities</u>	<u>C1</u>	<u>Good</u>	<u>Recreation</u>	<u>Clubhouse extension and Maintenance.</u>
	<u>BBQ shelters</u>	<u>C1</u>	<u>Good</u>	<u>Recreation</u>	<u>Maintenance.</u>
<u>Baden Powell Park</u>					
<u>Land</u>	<u>Parkland</u>	<u>C1</u>	<u>Good</u>	<u>Recreation</u>	<u>Further tree planting.</u>
<u>Buildings</u>	<u>Scout Hall (1)</u>	<u>C1</u>	<u>Good</u>	<u>Recreation</u>	<u>Maintenance.</u>
	<u>Scout Hall (2)</u>	<u>C2</u>	<u>Fair</u>	<u>Recreation</u>	<u>Maintenance.</u>
<u>Infrastructure</u>	<u>Carpark</u>	<u>C2</u>	<u>Fair</u>	<u>Carparking</u>	<u>Formalisation of the carpark and Maintenance.</u>
<u>Long Jetty Pre School</u>					
	<u>Long Jetty Pre School</u>	<u>C1</u>	<u>Good</u>	<u>Pre School</u>	<u>Maintenance.</u>

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## SECTION 3 - THE MANAGEMENT UNITS PLAN

### MANAGEMENT UNITS PLAN

A master plan was prepared based on The Entrance/Long Jetty Urban Improvement Scheme, adopted by Council in 1983. The plan identified proposals to provide suitable open space areas for recreational and sporting use, and generally improve the visual quality of The Entrance/Long Jetty Peninsula. This master plan was endorsed in the first version of this Plan of Management adopted by Council on 8 May 1996.

The most significant action required by the master plan was the acquisition of additional land for open space and upgrade existing open space to better meet community needs. The road was to be redeveloped as sporting facility. Development included street closure, relocation of services, sports ground, nets and amenities development, playground equipment, tree planting, car parking and picnic facilities. The master plan was amended following the preparation of a detailed landscape design in 2001.

A detailed design and documentation was prepared as part of the consultancy for the redevelopment on the basis of consultation with stakeholders and adjacent residents in 2004. The redevelopment represents the most important sporting area within The Entrance/Long Jetty peninsular and was completed in 2006.

The 2007 Management Units Plan accompanying this Plan of Management provides the management framework for the different facilities covered by this plan.

### OPPORTUNITIES AND CONSTRAINTS

Identified opportunities for Jubilee Oval:

- Jubilee Oval is centrally located within the consolidated residential area of The Entrance Peninsular to be a focal point for recreation.
- Jubilee Oval provides the major sporting facility for The Entrance peninsular.
- Jubilee Oval provides a high standard of Open Space setting for residents and visitors.



Identified constraints included:

- Jubilee Oval is completely enclosed within a residential area and activities on the site must be managed to limit negative impacts on residents.
- There are multiple users served by the site whose activities may conflict and require resolution.
- New facilities, vegetation, fencing and buildings require higher standards of maintenance.
- There is an area of an Endangered Ecological Community – Swamp Schlerophyll Forest – identified on Baden Powell Park which would require a Seven Part test for removal of component trees.

## MANAGEMENT UNITS

Management Units have been identified for the site as areas with particular functions or settings for specific activities within the overall Jubilee Oval area. These are listed below:

Tennis Courts and Clubhouse  
 Meals on Wheels Building  
 Cricket Practice Nets  
 Playground Area  
 Jubilee Oval Turf Grass Sportsfield  
 Jubilee Oval Amenities Building  
 Baden Powell Building  
 Baden Powell Passive Recreation Areas  
 Baden Powell Parking Area - informal  
 Long Jetty Pre School  
 Retention Basin  
 Parking Areas - formalised

## KEY ELEMENTS

The key elements of the management units plan are listed below:

- 1 Provide pedestrian access between each activity area.
- 2 Provide Car parking facilities near all vehicular entries to serve the range of facilities.
- 3 Provide two soccer fields incorporating a turf cricket wicket.
- 4 Provide cricket nets with full containment.
- 5 Provide an amenities building to the new sporting facilities with provision for a club house expansion.
- 6 Provide picnic and playground areas.
- 7 Provide informal parkland in association with the picnic and playground areas.
- 8 Provide a separated open space area for use of guides and scouts.
- 9 Use endemic planting around boundaries of each area and amongst existing trees.
- 10 Provide water sensitive urban design features to manage and re use stormwater and drainage on the site.

These elements are illustrated in the Management Units Plan over page.

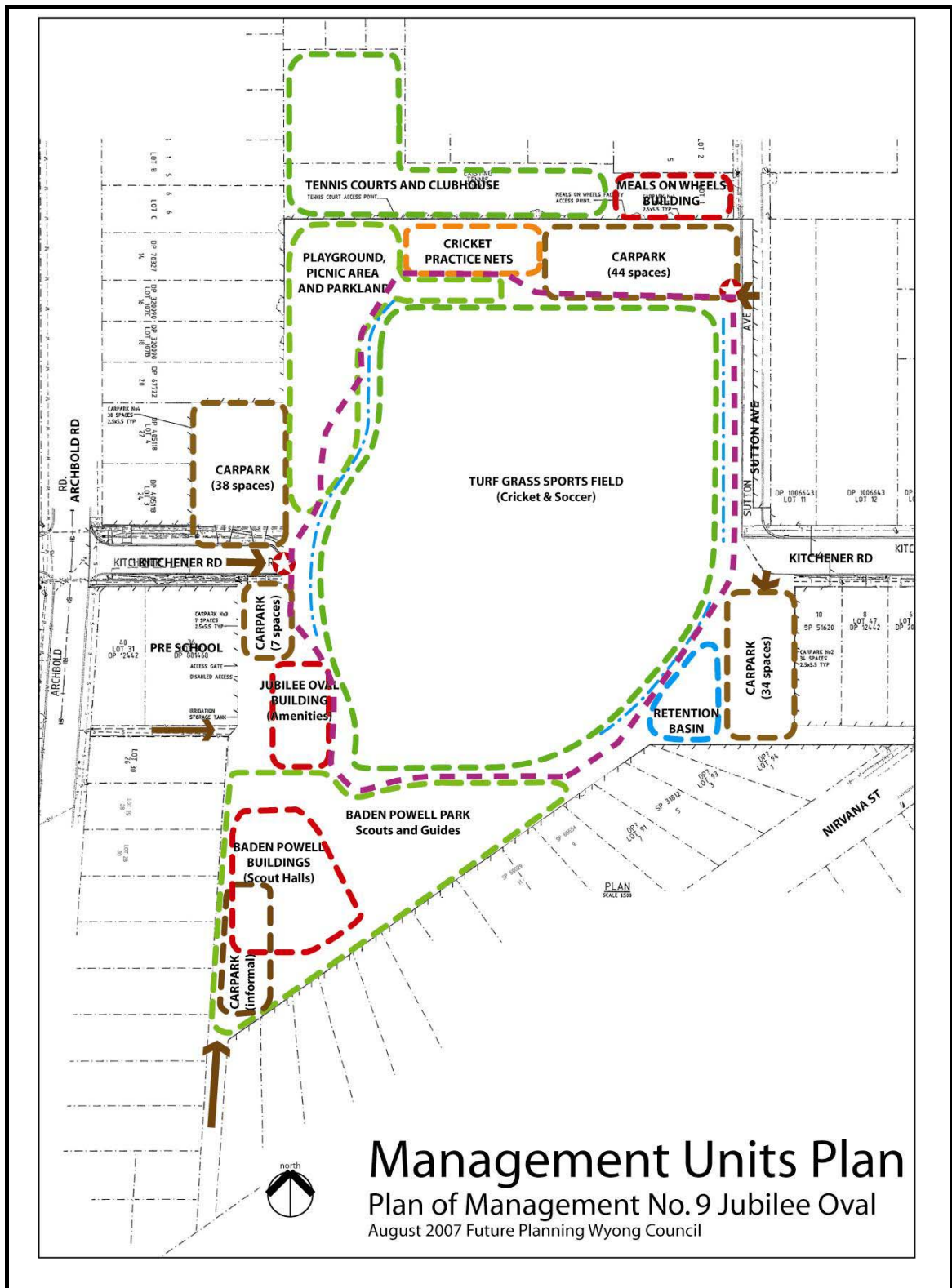


Figure 2.  
Management Units Plan

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## SECTION 4 - MANAGEMENT

The management issues that need to be addressed by this plan are as follows:

- \* Carparking
- \* Vegetation Management and Landscaping
- \* Water Sensitive Urban Design features
- \* Playing Field Management
- \* Cricket Nets
- \* Tennis Courts
- \* Management of Buildings and Facilities
- \* Public Safety
- \* Public Access

## MANAGEMENT POLICIES AND GUIDELINES

### 1 Carparking

The management of car parks will minimise negative impacts upon vegetation by excluding the root zone of trees from parking areas as defined by the drip line of trees. Tree planting will provide future shade for car parks.

### 2 Vegetation Management and Landscaping

The integrity of existing vegetation should be conserved and enhanced. The impact on vegetation should be a primary consideration in all aspects of development and current activity.

There are mature *Melaleuca* on Jubilee Oval and the remnant vegetation on Baden Powell Park includes an area of the Coastal Sand Mahogany – Paperbark Swamp Forest community (Map Unit 10). The predominant canopy tree is *Melaleuca quinquenervia* or Paperbark.

This community is considered to be equivalent to the Endangered Ecological Community: Swamp Schlerophyll Forest.

Indigenous species should be used in tree planting and landscaping on the site.

Suitable species include:

Species name	Common Name	EEC Component	Other
<i>E. robusta.</i>	Swamp Mahogany	yes	
<i>Melaleuca quinquenervia.</i>	Broad Leaved Paperbark	yes	
<i>Casuarina glauca.</i>	Swamp She-Oak	yes	
<i>E. botryoides</i>	Bangalay		Ecotonal Map Unit 9
<i>Livistona australis</i>	Cabbage tree palm	yes	
<i>Omalanthus populifolius</i>	Bleeding Heart	yes	
<i>Acacia longifolia</i>	Coastal wattle	yes	
<i>Corymbia gummifera</i>	Christmas bush		Ecotonal Map Unit 8
<i>Melaleuca linariifolia</i>		yes	
<i>Gahnia clarkei</i>	Sedge	yes	
<i>Dianella caerulea</i>	Flax Lilly	yes	
<i>Lomandra longifolia</i>		yes	
<i>Phragmites australis</i>		yes	

*Reference: The Natural Vegetation of the Wyong LGA, Bell 2002.*

### 3 Maintenance of Buildings and Facilities

Maintenance should match the level and type of facility and recreational use.

Measures will be taken to maintain assets on the land in a satisfactory manner in accordance with the asset management practice of Council.

*Refer Table 3, Existing Assets.*

Areas and assets held under lease, licence or regular occupancy shall be maintained by the responsible occupant in accordance with the agreement with Council.

The Council may make specific arrangements for community groups to undertake maintenance for specific facilities on the Council's behalf.

<b>Open Space and Recreation Procedure Manuals applicable to this site:</b>
Amenities Cleaning
Cycleways Maintenance
Parks Maintenance
Reserves Cleaning and Litter Collection
Roadside and Reserve Mowing
Turf Sports Fields Mowing & Maintenance

#### 4 Public Safety

Reasonable measures will be taken by the Council to ensure and maintain the safety of persons using the land for recreational purposes or other authorised purposes.

Lessees are responsible for ensuring public safety within the lease areas and carry liability insurance at a level in keeping with Council's current requirements for the use of facilities in the lease area.

Formal bookings of facilities are required to meet Council's requirements for insurance for organised events on public areas in accordance with the following manuals.

<b>Safety Procedure Manuals applicable to this site:</b>
Safety Management for Volunteer Groups
Safety Management for Contractors and Volunteers

#### 5 Public Access

Appropriate temporary public access to any of the land to which this plan applies shall generally not be denied, provided it is appropriate to achieving the objectives of the plan and excepting:

- Where a lease, license or use agreement applies and general public access may need to be denied for safety or to prevent vandalism.
- During periods of construction, establishment and maintenance work.
- During periods of formal bookings with Council.



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## MANAGEMENT STRUCTURES FOR JUBILEE OVAL - COMMITTEES, ETC.

### Management Authority

The Management Authority is the Council. The Council's responsibilities for management of land may be undertaken by a Section 355 Committee, trusteeship, or other authorised persons or organisations.

The asset owner for Council is the Manager of Open Space and Recreation.

### Community Organisations and User Groups

There is no single Community Committee responsible for Jubilee Oval. There are several individual major facilities being managed by separate incorporated associations or organised bodies.

- A Child Care Committee operates the Long Jetty Pre-school.
- A Management committee operates The Entrance Meals on Wheels.
- The Entrance Tennis Club and Courts are run by an executive committee.
- The Entrance Scouts, Sea Scouts and Guides are incorporated associations conducting operation of the buildings on Baden Powell Park.
- The Entrance Cricket Club is an incorporated association is the preferred user of the turf sports ground in summer.
- A Soccer organization which is an incorporated association is the preferred user of the turf sports ground in winter.

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## SECTION 5 - GENERAL GUIDELINES

### CAMPING AREAS

No camping is to occur on the land, unless approved by Council or user groups listed on page 16 and ancillary to the recreational use of the site.

### COMMERCIAL ACTIVITIES (EG. SELLING FOOD AND DRINKS)

Commercial food activities may be carried out on the land to which this plan applies, provided that such use is ancillary to the use of land for a purpose authorised under this plan. The requirements of the Environmental Planning and Assessment Act 1979 apply regarding development approval.

Commercial use may also be carried out for the provision of telecommunication and other utilities.

### CONSTRUCTION WORKS AND EARTHWORKS

The following guidelines shall apply:

*a Filling*

There shall be no fill deposited on the land unless it is approved and adequate measures are taken to stabilise the fill to prevent soil erosion or sediment pollution.

*b Stockpiling*

Materials and soil may be stockpiled for construction and maintenance only on a temporary basis in approved locations. Temporary fill must be located outside of the critical root zone of trees. Measures must be taken to prevent soil erosion, sediment transport, inversion of soil horizon, introduction of weed species and soil compaction.

*c Soil Compaction*

Measures shall be taken to avoid soil compaction in areas of existing trees, turf grass and planting arising from maintenance, construction works and earthworks.

### DOMESTIC PETS

Domestic pets may use Jubilee Oval and Baden Powell Park, provided that they are under the control of a responsible person at all times and do not cause a loss of amenity to other users of the land.

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## **DRAINAGE AND WATER SENSITIVE URBAN DESIGN**

Drainage works are allowed on the land to which this plan applies. Works are to comply with any environmental management guidelines adopted by the Council to minimise flow of nutrients and pollutants into water courses or water bodies.

Water Sensitive Urban Design principles should be used in the design or maintenance of drainage on the site.

Recycling of stormwater for re - use on the site is encouraged.

The Council may grant easements on land to which this plan applies.

## **ENCROACHMENT BY ADJOINING LAND OWNERS**

Where the Council is aware of encroachment by private land owners onto land to which this plan applies, measures will be taken to prevent this occurring and any encroachments removed as appropriate to the public use of the site.

## **ENERGY EFFICIENCY AND RESOURCE SUSTAINABILITY**

Measures shall be taken to improve the energy efficiency of all buildings and activities carried out on the land to which this plan applies. Measures will include use of energy efficient lighting, periodic auditing of energy use, and appropriate orientation of any new buildings to incorporate passive solar design principles.

All development and management should be designed and implemented to best achieve sustainable use of resources especially water.

Emphasis should be given to reducing the use of potable water for management of the site.

## **ENVIRONMENT PROTECTION (NOISE CONTROL, DUST)**

Measures will be taken during any construction or maintenance works on the land to ensure that normal pollution control guidelines are complied with. Noise from events shall be required to comply with normal noise pollution control requirements.

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## FENCES

Fences will be provided to ensure the safe recreational use of the site and to minimise impacts of recreational use on adjoining residents.

Fences and barriers will be provided to control vehicle access to the site and to reduce potential damage to parkland and sporting facilities.

Fencing along boundaries of the land and adjacent land not in the Council's ownership may occur, but Council has no responsibility for paying the cost of constructing or maintaining such fencing, except as required under the provision of the Dividing Fences Act.

## FERTILISERS AND PESTICIDES

The use of fertilisers and pesticides is permitted on land to which this plan applies in accordance with an approved management program and the requirements of the WSC pesticides Notification Plan.

## LANDSCAPE DESIGN AND WORKS

### *Landscape Design*

Landscape design will be in accordance with the functional areas of the Management Units Plan.

Landscape design will be prepared by a designer equivalent to Category 3 Landscape Design criteria under the Wyong Landscape Policy Approved Consultant Guidelines.

### *Landscape Works:*

#### *Gardens*

Gardens of planted beds using native species may be constructed and maintained on the land in accordance with an approved plan.

#### *Removal of Vegetation*

Trees may be removed only where they are diseased, dangerous or dead (having regard for fauna habitat), or where they require removal for the construction of an approved development proposal.

No native vegetation may be removed from the Endangered Ecological Community area without a Seven Part Test be completed and approving the removal of vegetation.

#### *Replacement of Trees and Tree Planting*

Where trees are removed they shall be replaced whenever practical with endemic trees. Emphasis should be given to species that have multiple benefits in terms of landscape character, amenity, habitat and biodiversity values.

Throughout the site tree planting stock should be propagated from locally collected seed whenever practical. Any replanting within the Endangered Ecological Community are on Baden Powell Park must use local provenance endemic species only.

## Leasing

This plan authorises the granting of leases and licences or delegation of management of the land for purposes consistent with the goals, issues and objectives included in the plan. Leases and licences may be for periods up to 21 years, subject to the requirements of the Local Government Act 1993. This can include new users and facilities.

Refer to existing leases in Section 2, Background Information, above.

## LIGHTING

Adequate lighting shall be provided on the land to ensure public safety and security for buildings and amenities.

Floodlighting to sporting facilities shall be designed and operated to minimise the glare and spillage of light to adjoining properties and meet recommended Australian Standards for Sports field Lighting.

## LITTER AND RUBBISH

Provision shall be made for the provision and maintenance of litter bins on the site. It is the responsibility of all users to ensure that fields and surrounds are left in a tidy manner after use.

The reserves will be cleaned in accordance with approved procedure manuals as required.

## OUTDOOR FURNITURE AND PLAY EQUIPMENT

Outdoor furniture shall be provided as required and maintained to a safe standard. Furniture should be selected in accordance with the table in Addendum 1 or to the approval of the Manager of Open Space and Recreation. Substitutions may be selected compatible to the colour and style of the scheduled furniture to the approval of the Manager of Open Space and Recreation.

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Play equipment shall be constructed and maintained in accordance with the relevant Australian Standard, and may be replaced or removed as required with approval of the Manager of Open Space and Recreation or according to an endorsed Management Units Plan.

## **PLAYING FIELDS AND OVALS**

### \* Mowing

Playing fields and ovals will be mowed in accordance with approved procedure manuals.

### \* Line Marking

Line marking may be undertaken at the beginning of season by Council, and then will be the responsibility of users.

### \* Erection of Goal Posts

The erection of goal posts on playing fields is allowed by this plan and is the responsibility of Council or in accordance with a user agreement for the site.

### \* Watering

Watering of playing fields and ovals shall be undertaken as required in accordance with the Sportsground Management Strategy.

### \* Wet Weather Use

During periods of wet weather, the Council may restrict use of playing fields and ovals to prevent damage to grass surfaces and compaction to the growing medium and to protect player safety.

User groups may be liable for costs related to restoration of surfaces damaged by their activities according to the agreed terms of use or occupation of the site.

### \* Hours of Operation

The Council may restrict the hours of operation of any playing field at its discretion in accordance with the bookings agreement.

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## **PUBLIC LIABILITY**

The Council will maintain public liability insurance for the land to which the plan applies. Lessees and users who book use on the site must maintain insurances specific to the activities they conduct on the site.

## **PUBLIC TOILETS AND AMENITIES**

Public toilets shall be maintained in accordance with Council's adopted procedure manual. An amenities building is provided for sporting facilities users. Organised groups should manage their use to minimise potential damage to the amenities building.

## **ROADS AND PARKING**

Roads and parking areas shall be constructed to a safe and all weather standards. Access to car parks may be controlled or excluded by Council to meet use or maintenance requirements.

## **SIGNS**

Signs may be erected on the land in accordance with the Sign Manual of Council and DCP 2007 Chapter 50 Advertising Signs.

## **SERVICES AND UTILITIES**

Services and utilities (such as water supply, sewerage, electricity supply, and telecommunications) may be constructed, maintained or repaired on the land.



## **TEMPORARY USES**

The Council may allow temporary use of any of the land to which this plan applies up to a maximum continuous period of one month in any calendar year, provided it is satisfied that the use does not significantly adversely affect the permanent uses of the land.

Temporary uses which may be allowed include erection of marquees, fairs, markets, shows, advertising signs, sporting events, carnivals and similar activities. In allowing such a temporary use, the Council will have regard to the environmental impact of the use, as provided for in the Environmental Planning and Assessment Act 1979, impact on nearby residential amenity and the relevant policies of Councils.

Applications for temporary use should be authorised by the Manager of Open Space and Recreation.

## **WEED CONTROL**

Control weeds by both preventative and active control measures. Prevention of weed infestation shall be by minimising actions that disturb the ground surface and discouraging the conditions which encourage weeds. Measures shall be taken to prevent the dispersion of weeds by fill or the transport of seeds on machinery. Active control measures which are acceptable include physical removal or slashing or chemical spraying where the Council is satisfied that there will be no adverse residual effects and no adverse effect on human health will occur.

## SECTION 6 - IMPLEMENTATION

### HOW TO APPLY THE MANAGEMENT POLICIES AND GUIDELINES

The management policies and guidelines outlined in this plan must be taken into consideration in making decisions on management.

### ACTION PLAN

This plan specifies performance targets and priorities for actions to be taken in relation to the land to which the plan applies. As far as possible, the matters specified in the plan will occur. Assessment of the achievement of the management issues of the plan is to be undertaken. The table below indicates performance targets, the means of achieving the targets and manner of assessing performance in relation to the management issues of this plan.

Objectives and Performance Targets of the Plan with respect to the Land	Means by which the Council proposes to achieve the Plan's Objectives and Performance Targets	Manner in which the Council proposes to assess its Performance with respect to the Plan's Objectives and Performance Targets
<b>General Objectives</b>		
To ensure that the Act is complied with in relation to preparation of Plans of Management.	The Plan of Management for Jubilee Oval is prepared in accordance with the Act.	The Plan is exhibited and adopted by Council.
To identify the major management issues applying to the land.	Consultation with users, residents and staff in accordance with the Act.	Review by Asset Manager.
To inform Council staff and the community of the way the land will be managed.	The Plan is exhibited and consultation occurs in accordance with the Act.	The Plan is exhibited and adopted by Council. The adopted Plan is freely available to Council staff, user groups and residents.
To make provision for leases, licences and agreements in respect of the land.	The Plan of Management authorises the provision of leases etc. where appropriate.	The Lease is prepared, exhibited and adopted in accordance with the provisions of the Local Government Act.
To set in place an administrative structure to ensure the achievement of land management objectives and to simplify management.	Ensure that all sections of Council are aware of the contents of the Plan	Any future works are carried out in accordance with the Management Units Plan or as authorized by the Manager of Open Space and Recreation.

Objectives and Performance Targets of the Plan with respect to the Land	Means by which the Council proposes to achieve the Plan's Objectives and Performance Targets	Manner in which the Council proposes to assess its Performance with respect to the Plan's Objectives and Performance Targets
<b>General Community Use Objectives</b>		
<p>To promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public:</p> <p>a In relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public; and</p> <p>b In relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).</p>	<p>Management of the reserves, buildings and infrastructure in accordance with the Management Units Plan and the relevant procedures manuals.</p>	<p>Management works are completed in a timely manner and minimal negative feedback is received.</p>
<b>Park Objectives</b>		
<p>To encourage, promote and facilitate recreational, cultural, social and educational activities including passive recreation activities and informal games.</p>	<p>Management of the reserves and recreation facilities in accordance with the Management Units Plan and relevant procedures manuals.</p>	<p>Recreation activities are encouraged, Management works are completed in a timely manner and minimal negative feedback is received</p>
<b>Sportsground Objectives</b>		
<p>To encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games</p>	<p>Management and redevelopment of the sporting facilities in accordance with the Management Units Plan.</p>	<p>Management works are completed in a timely manner and minimal negative feedback is received</p>
<p>To ensure that sporting activities are managed for different codes having regard to any adverse impact on nearby residences.</p>	<p>Management of sporting activities on Jubilee Oval in accordance with the Management Units Plan relevant procedures manuals, bookings and Sportsground Management Strategy.</p>	<p>Recreational activities are programmed and booked in accordance with the Sportsground Management Strategy and minimal negative feedback is received</p>

## ADMINISTRATION

The Council's General Manager is responsible for implementing the provisions of this plan. The Council's Future Planning Department is responsible for co-ordinating the planning studies and for reviewing the plan.

The Manager of Open Space and Recreation is the nominated Asset Owner for Jubilee Oval within The Council and is the administrative supervisor of management for Jubilee Oval.

**REVIEW OF THE PLAN**

The plan will be reviewed no more than 5 years from the date of adoption and may be revised if required. The updated plan will be exhibited and adopted by the Council in accordance with the requirements of the Local Government Act.

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**ADDENDUM NO. 1**
**Schedule of Furniture**

<b>Item</b>	<b>Model</b>	<b>Size</b>	<b>Materials</b>
Picnic Shelter	Emerdyn Smart Picnic Shelter	18 m. by 3.5 m.	Pitched Color bond roof and triangle insert.
BBQ	Emerdyn SS BT 2 Bricked in BBQ, 2 Module Bench and Frame. Christie BBQ.	2.275m by 0.88m.	Stainless steel, Brick.
Seat	Emerdyn Mall Seat Product EM01	1800 long	Hardwood battens, Powder coated steel frame.
Bench	Emerdyn Mall Bench Product EM02	1800 long	Hardwood battens, Powder coated steel frame.
Table	Emerdyn Mall Table Product EM03	1800 long	Hardwood battens, Powder coated steel frame.
Bin	SMS 240 Litre Plastic Wheelie Bin	240 Litre	UV Resistant Plastic, Steel Post

*(Jubilee Oval Redevelopment Project 2006)*