### 3.1 Classification of Land - Lot 232 DP 1162569 at Johns Road, Wadalba

TRIM REFERENCE: DA/2144/2006/B - D02962766 MANAGER: Paul Forster; Services Coordinator Property Administration AUTHOR: Simone Barwick; Officer

### SUMMARY

Authority is sought to classify Lot 232 DP 1162569 as Operational land.

### RECOMMENDATION

- 1 That Council <u>classify</u> Lot 232 DP 1162569 as Operational land.
- 2 That Council <u>advertise</u> the proposal in accordance with Section 34 of the Local Government Act 1993.
- 3 That Council <u>adopt</u> the classification if no adverse submissions are received.

### BACKGROUND

Wadalba Central Developments Pty Limited (WCD) is the owner of Lot 231 DP 1105837, Johns Road, Wadalba (WCD land). As part of the development of the 29 lot subdivision, Lot 232 DP 1162569 has been dedicated to Council by WCD as Public Reserve pursuant to the Development Application No 2144/2006/B.

### **CURRENT STATUS**

Lot 232 is required by Council for drainage purposes.

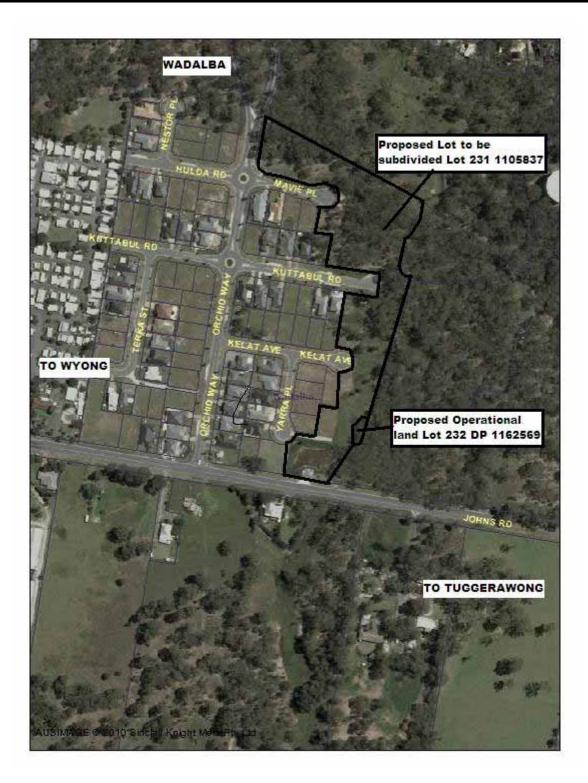
Lot 232 DP 1162569 is 154m2 and is zoned 2(e) (Urban Release Area Zone).

### THE PROPOSAL

It is proposed to classify Lot 232 DP 1162569 as Operational land.

In accordance with the Public Land Classification Table adopted by Council, land owned by Council for drainage purposes should be classified as Operational land.

Under Section 34 of the Local Government Act 1993 Council is required to give public notice of the proposal to classify land for a period of 28 days before confirming classification. If no adverse submission is received, Council's proposed land classification will be taken as adopted upon expiration of the notification period.



# **OPTIONS**

3.1

Council may resolve to apply an "operational land" classification or it may take no action to classify the land. As the land is to be used for drainage, the land should be classified as Operational land as it will be used for the operational functions of council and will not be available for use by the general public.

# **Financial Implications**

There is no cost to Council for land classification and the dedication of the land to Council pursuant to DA 2144/2006/B is at no cost to Council

### **GOVERNANCE AND POLICY IMPLICATIONS**

Under Section 31 of the Local Government Act 1993, land acquired by Council is taken to be classified as Community land unless Council resolves that the land concerned be classified as Operational land.

# CONCLUSION

Lot 232 DP 1162569 has been dedicated to Council and it is proposed to classify same as operational land in accordance with Local Government Act 1993 (Chapter 6, Part 2, s.25-34).

# ATTACHMENTS

Nil.

3.1

# 4.1 Evaluation and selection of tenders for Contract CPA/185863 -Design, Documentation and Construction of the Bateau Bay Sewage Treatment Plant Inlet Works Augmentation

TRIM REFERENCE: CPA/185863 - D02960750 MANAGER: David Witherdin; Manager Contract and Project Management AUTHOR: John Tennant; Engineer

### SUMMARY

Evaluation and selection of tenders for Contract No. CPA/185863 - Design, Documentation and Construction of the Bateau Bay Sewage Treatment Plant Inlet Works Augmentation.

### RECOMMENDATION

- 1 That Council <u>accept</u> the tender from the company nominated as Tenderer '2' in the attached Tender Evaluation Report, for the lump sum amount of \$800,000 (excl GST) for Contract CPA/185863 – Design, Documentation and Construction of the Bateau Bay Sewage Treatment Plant Inlet Works Augmentation.
- 2 That Council <u>determines</u> the Tender Evaluation Report Attachment A to the subject report, is to remain confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature.
- 3 That Council <u>approve</u> the contingency sum as detailed in the Tender Evaluation Report in Attachment A.

# BACKGROUND

The first stage of the Bateau Bay Sewage Treatment Plant (STP) was constructed in the early 1970's and was upgraded in 1985. The 1985 upgrade included the construction of the existing inlet works, inlet screens and grit chambers.

The existing inlet screens are of the mechanically raked bar type, they are obsolete technology and are approaching the end of their design service life. The existing inlet screens and the associated screening washing equipment and the grit separators are in poor condition and produce a poor quality product that is high in faecal matter and presents operational difficulties both in terms of acceptable levels of Occupational Health and Safety, odour and materials handling from the STP to its disposal at Buttonderry Landfill.

The works to be undertaken in this contract include the design, supply and installation of two new inlet channel step screens, a new screenings washer and press, two new grit washer/separators and the necessary associated electrical switchgear. Ancillary works to improve safety of the inlet works include grating to all open channels new lighting and new ventilation fans.

### 4.1 Evaluation and selection of tenders for Contract CPA/185863 - Design, Documentation and Construction of the Bateau Bay Sewage Treatment Plant Inlet Works Augmentation (contd)

### INVITATION TO TENDER

The tender was invited by way of public invitation. Advertisements were placed in the Sydney Morning Herald on 10 January 2012 and the Central Coast Express Advocate on 11 January 2012. Tenders were also advertised on Council's e-Tender website. The advertised closing date was 16 February 2012.

The invitation documents called for lump-sum tenders, based on a detailed specification.

A compulsory pre-tender meeting was held at the proposed work site on 1 February 2011 to allow tenderers to become familiar with site conditions.

Tenders closed at Council's Chambers at 2:00 am on 16 February 2012.

### **TENDER EVALUATION**

All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.

The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Report – Attachment A.

All submissions were assessed in accordance with the approved evaluation criteria being:

- a) Price;
- b) Conformity with the tender invitation documents;
- c) Methodology;
- d) Experience;
- e) Past performance
- f) Level of Local Content

### FINANCIAL IMPLICATIONS

There are sufficient funds allocated for this contract within the current year's capital works program under the 2011/12 Sewer Services Capital Works Program (Line Item IM 175). Funding will need to be carried over to the 2012/13 financial year.

### **RELEVANT LEGISLATION**

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10 A (2) (d) of the *Local Government Act 1993.* A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

# **CRITICAL DATES / TIME FRAMES**

It is anticipated that the contract will be awarded on 1 May 2011 and that the works will be available to be put into service by mid February 2013.

# **OPTIONS/ALTERNATIVES**

Council has the option of not proceeding with this project by resolving not to accept an offer from any of the Tendering parties. This option is not recommended.

### PUBLIC CONSULTATION

No public consultation specific to this project was necessary and none has occurred.

### ATTACHMENTS

1 Confidential Attachment A - Tender Evaluation Report (Distributed under separate cover - (D02976125)

# 4.2 Contract CPA/182056- Construction of Proposed C16 and Associated Works

TRIM REFERENCE: CPA/182056 - D02965854 MANAGER: David Witherdin, Manager Contract and Project Management AUTHOR: Michael Cantali; Project Director

### SUMMARY

Evaluation and selection of tenders for Contract CPA/182056 – Construction of Proposed SPS C16 and Associated Works.

### RECOMMENDATION

- 1 That, Council <u>accept</u> the tender from the company nominated as Tender "6" in the Tender Evaluation Report in Attachment A, for the lump sum amount of \$1,455,680 (excl GST) for Contract CPA/182056 – Construction of Proposed SPS C16 and Associated Works.
- 2 That, The Tender Evaluation Report Attachment A to the subject report, <u>remain</u> confidential in accordance with Section 10A(2)(d) of the Local Government Act 1993.
- 3 That Council <u>approve</u> the contingency sum as detailed in the Tender Evaluation Report in Attachment A.

### BACKGROUND

The project will involve the construction of a new sewage pump station and associated works including the construction of an electrical switch room to house the switchgear and the control cabinet and distribution board at Birdwood Drive, Blue Haven.

Blue Haven catchment is almost completely developed and is currently serviced by the overloaded sewerage pumping station C3. The regional sewerage strategy has identified the need for a new pumping station C16 and is included in the development Servicing Plan No 8. Council has prepared a design for the pumping station C16 and the rising main from C16 to C3 in the vicinity of Spring Creek. When built, C16 will take some of the load from C3.

The servicing strategy for the Blue Haven catchment identified that three pumping stations, namely the existing C3 and C6 stations and the new C16 could service the area using the two existing rising mains across Spring Creek to Charmhaven Sewage Treatment Works. Upgrades of the electricals/ mechanicals to C3 and C6 will be carried out separate to this contract.

# INVITATION TO TENDER

Tenders were invited by way of public invitation. Advertisements were placed in the Sydney Morning Herald on 29 November 2011 and the Central Coast Express Advocate on 30 November 2011. Tenders were also advertised on Council's e-Tender website. The advertised closing date for Tenders was 2.00 pm, Thursday, 22 December 2011.

### TENDER SUBMISSIONS

The following tenders were received and are listed in alphabetical order:

Tender No	Tender
1	Carey Constructions Pty Ltd
2	Civil Co-op Pty Ltd
3	Eire Contractors Pty Ltd
4	Kerroc Constructions Pty Ltd
5	Ledonne Constructions Pty Ltd
6	McNamee Constructions Pty Ltd
7	Patroy Enterprises Pty Ltd
8	Robson Civil Projects Pty Ltd

No late submissions were received

### TENDER EVALUATION

All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.

The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Report – Attachment A.

All submissions were assessed in accordance with the approved evaluation criteria being:

- 1. The tendered price and structure; as well as any other potential costs to Council that may be identified.
- 2. Construction methodology and programme.
- 3. Recent performance on similar scale and complex projects.
- 4. Adequacy of Contractor's resources to undertake the Works, including human, financial, plant and equipment.

### FINANCIAL IMPLICATIONS

There are sufficient funds allocated for this contract within the Capital Rolling Works program budget under line item 4.4.9.

### RELEVANT LEGISLATION

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10A(2)(d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

### **CRITICAL DATES / TIME FRAMES**

Investigation/Design/Construction etc is expected to commence in June 2112 and be completed in November 2012

### **OPTIONS/ALTERNATIVES**

Council has the option of not proceeding with this project by resolving not to accept an offer from any of the Tendering parties. This option is not recommended.

### PUBLIC CONSULTATION

As required in Council's conditions of consent for the project, Council has commissioned a Cultural Heritage Assessment and Community Consultation including the Darkinjung Aboriginal Land Council.

### ATTACHMENTS

1 Attachment A - Tender Evaluation Report - SPS C16 (D02969665 - Confidential Attachment - Distributed under separate cover)

# 5.1 Draft Minutes - Wyong Shire Grants Committee - 22 March 2012

TRIM REFERENCE: F2008/02110 - D02958535 MANAGER: Lesley Crawley; Manager Corporate Governance AUTHOR: Jacquie Elvidge; Councillor Services Officer

### SUMMARY

A meeting of the Wyong Shire Grants Committee was held on the 22 March 2012.

### RECOMMENDATION

- 1 That Council <u>receive</u> the draft minutes of the Wyong Shire Grants Committee Meeting held on 22 March 2012
- 2 That Council <u>allocate</u> \$63,204.00 from the 2011-12 Community Benefit Grant program as follows:

Organisation	Project	Amount
Wyongah Progress Association	Funding for up to 50% of the current rates	\$1,750.00
Halekulani Library	Purchase books	\$500.00
Pioneer Dog Training School Inc	Purchase a storage and equipment trailer	\$2,950.00
Central Coast Pink Butterflies Inc	Provide care packages to women undergoing treatment for breast cancer on the Central Coast, event on 13 May 2012 at Saltwater Creek Reserve, Long Jetty	\$3,500.00
Latinos and Friends	A day for 10 Men in the Wyong Shire to meet and share a day in The Shed – part funding	\$300.00
Ocean and Coastal Care Initiatives Inc	'Whale Dreamers Festival' to assist with the facilities, safe transport and information to ensure the general public are well informed of the event and it's activities and also to provide OH&S required transport and toilets	\$3,000.00

Central Coast CALD Domestic Violence Sub-Committee	Catering costs for the launch of the CALD DV Sub-Committee's poster project	\$500.00
Mannering Park Land Care & Tidy Towns Incorporated	The supply and use of plant and equipment for the operation of the Mannering Park Tidy Towns Field Work activities to be used over the next 3 years	\$5,223.00
Gwandalan and Summerland Point Community Garden Inc	Construction of Gwandalan and Summerland Point Community Garden Inc	\$13,920.00
Camp Breakaway Inc	A series of 4 educational and training workshops for people with disabilities utilising the latest assistive technology - ipads. These workshops will educate and train participants in iPads, showing them how digital freedom can enhance their lives – part funding	\$9,430.00
Wyong District Cricket Club	Centenary of Wyong Cricket	\$10,499.00
Coast Shelter	One day expo showcasing service providers who offer support to homeless or at risk of, or doing it tough	\$9,400.00
Youth Connections	Launch the Freedom Ride documentary at Tuggerah Greater Union Cinema – part funding	\$2,232.00

3 That Council <u>decline</u> the following Community Benefit Grant applications for the reasons as indicated in the table below and the applicants advised and where relevant, directed to alternate funding programs:

Organisation	Project	Amount	Reason
Mannering Park Community Hall	Install solar panels on Community Hall to reduce electricity account	\$3,140.00	Ineligible - 2.5, 2.6 (Capital Funds) Not an incorporated body
Bateau Bay PCYC	A 6 week program called 'NYTE HOOPZ' that combines sport (basketball) and other fun/educational activities for vulnerable and disadvantaged young people (12 - 18 years old)	\$12,000.00	Not recommended - Many aspects of the budget are ineligible for funding Concept better funded through other sources

			Inclinible
Road Safety Education Ltd	Assist with the costs incurred to conduct a Road Safety Education program for approx. 2000 year 11 students on the Central Coast	\$6,000.00	Ineligible - Public Company Currently funded through Road Safety Programs in C&CD Unit
Long Jetty District Senior Citizens Club	Replace signs and repaint Thompson St, side of building. Remove rusted blinds and paint wall eastern side of building. Tint windows both sides of office and computer room supply and install new cabinets, open shelves, new tiles above sink eastern side of main lounge	\$1,729.00	Ineligible - Capital Building maintenance 2.6 Council facility Have \$12,000 in building maintenance account
Wyong Stroke Support Club	Enable Wyong Shire stroke victims to take part in a stroke event in Forster	\$7,000.00	Ineligible - should apply through CDSE 2.9 is funds to stage or fees to attend seminar, conference, congress
Berkeley Vale Rugby League and Sports Club Inc	Provide updated and sufficient floodlighting at competition standard for Rugby League and Touch Football games	\$10,000.00	Ineligible - 2.6 Capital funds Seek other funding sources
Youth Connections	Contribute to the Cultural and Creative Industry Festival held November 2012, including outdoor staging hire, semi trailer stage, delivery, setup, crash barriers and daytime lighting	\$10,000.00	Not recommended - Project not defined, applicant to re- apply in next round when project scope is clear
Gorokan and The Entrance Village Hub Project - The Benevolent Society	6 Community BBQ's to engage residents in a disadvantaged area from 1 May 2012 to Jan 2013	\$4,700.00	Requirement of State of Federal Government funding

- 4 That Council <u>inform</u> the declined Community Benefit Grant applicants who are eligible for ClubGRANT prior to the closing date for applications.
- 5 That Council <u>allocate</u> \$236,241.00 from the 2011-12 Community Matching Fund Grant program as follows:

Organisation	Category	Project	Conditions	Amount
Toukley & District Senior Citizens Club Inc.	Infrastructure	Replace Roof Tiles - To replace the deteriorating cement tiles on the roof of Toukley Senior Citizens Centre auditorium with color bond metal roofing.	Nil	\$44,000
Wyong Drama Group Inc.	Arts	To enhance the functional capabilities of Wyong Memorial Hall to facilitate increased community use and provide creative arts opportunities for disadvantaged children and to allow youth training in all aspects of Performing Arts	Should be linked to creative enterprise model	\$23, 142
Mingara Athletic Club	Celebration	Purchase and implementation of electronic timing equipment for use in running club meets and major events	Sponsorship to be acknowledged via appropriate signage	\$18,250
Tuggerah Lakes Reserve Trust	Environment	Central Coast Wetlands Community Garden Propagation Facility and Site Security	<ul> <li>Review linkages with EMP</li> <li>WSC ability to host community education sessions at the site</li> <li>Council to document as a pilot program and use for promotional purposes</li> </ul>	\$47,173
St Vincent de Paul	Capacity Building	To fund commencement of No Interest Loans Scheme (NILS) for loans to underprivileged to purchase essential household goods	Explore links with Council's proposed Hardship Panel	\$15,000

ADSSI Limited	Community Safety	ADSSI ECO & Access Garden Project	<ul> <li>30 gardens or more</li> <li>More partner- ships</li> <li>Council to participate in steering committee and determination of sites</li> <li>Program documentation to be available for community use</li> </ul>	\$44,176
Regional Youth Support Services	Youth	Youth Consultants Social Enterprise Wyong Engagement Project	<ul> <li>Program linked to Council's Youth Engagement Strategy</li> <li>Council's Youth Officer to be involved in Youth Steering Group</li> </ul>	\$24,500
Warnervale Rugby Union/Cricket Club Inc	Accessibility	Extend the awning for the full length of the amenities block at Woongarrah	Nil	\$20,000

6 That Council <u>decline</u> the following Community Matching Fund Grant applications for the reasons as indicated in the table below and <u>advise</u> the applicants, where relevant, of any alternate funding programs:

Organisation	Project	Amount	Reason
The Entrance District Tennis Club	Renewal of Enclosure wiring for 4 Courts	\$20,000	Not recommended - Inadequate application Match and community support not defined
Doyalson - Wyee RSL Youth Club	A youth club complex to facilitate the needs of all the youth groups under the banner of our Youth club	\$20,000	Not recommended - Inadequate application Match and community support not defined
The Entrance Public School Parent and Citizens (P&C) Association	Shelter	\$32,279	Not recommended - Good application, short listed Community benefit was deemed as limited compared to other short listed applications. No contribution from Dept Education

CC Community Council Inc	ARKvan	\$36,045	Not recommended - Inadequate application Whilst concept was identified as beneficial application lacked substance
Wyong Neighbourhood Centre Inc & The Iris Foundation	Wyong Neighbourhood Centre Early Intervention & Crisis Support Project	\$27,800	Not recommended - Project not clearly defined
Men's Sheds Central Coast Inc	Shed speak - a series of informal information sessions at the local Men's Shed facility.	-	Not recommended - Project not clearly defined
SUP Central Inc.	Stand Up - Stand Up Paddle events	\$19,950	Ineligible – Late application
The Scout Association of Australia NSW Branch: 1st Gwandalan Scout Group	1st Gwandalan Scout Hall - Stage 2	\$34,600	Not recommended - Community match was largely retrospective.
Gorokan Pre School	Expand upon our Non profit Community based pre-school building to provide storage for general and specialised equipment	\$57,035	Not recommended - Community benefit was negligible. Only available to school members.
Regional Youth Support Services Inc	Youth Arts and Culture Enterprise	\$21,200	Not recommended - duplicates existing services, no evidence of liaison with other service providers or stakeholders in Project Planning
Northern Lakes Rugby League Sport and Recreation Club	Complete Clubhouse	\$75,000	Not recommended - Completion of an existing Project
Doylo Senior Touch, Junior Touch, Soccer Club & Cricket Club	7 new light structures.	\$75,000	Not recommended - Volunteer and financial match not clear. Poor application. Potential to be funded elsewhere

The Entrance Surf Club	Deck	\$25,000	Ineligible – Late Application
WOWGirls Wave Of Wisdom Inc	Womens Community Network	\$62,610	Application for website that is currently supplied by in-kind

- 7 That Council <u>include</u> information to assist applicants to better understand the intent of each category and how to align their proposals to the categories, as part of future Grant information sessions.
- 8 That Council <u>allocate</u> \$18,470.00 from the 2011-12 Cultural Development Grant program as follows:

Organisation	Project	Amount
Regional Youth Support Services	Indigenous art painting project	\$6,000
CC Community Radio Ass Inc (COAST FM)	Expansion of program to one segment per week in Wyong LGA	\$3,660
Wyong Neighbourhood Centre – Nth Wyong Youth Arts Service	Skills and Professional Development Initiative supporting professional development of emerging musicians	\$5,175
Northlakes Toukley Rotary Club on behalf of Sculpture on the Greens (Central Coast Festival of the Arts)		\$3,635

9 That Council <u>allocate</u> \$4,550 from the 2011-12 Cultural Development Grant program to China Australia Friendship Association for their 1 Day China Cultural Festival at The Entrance in June 2012.

### BACKGROUND

A meeting of the Wyong Shire Grants Committee was held on 22 March 2012. Minutes of that meeting are as follows:

# WYONG SHIRE COUNCIL

#### MINUTES OF THE WYONG SHIRE GRANTS COMMITTEE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER WYONG CIVIC CENTRE, HELY STREET, WYONG ON 22 MARCH 2012 COMMENCING AT 3.05 PM

### PRESENT

Councillors D J Eaton (Chairperson), L A Matthews, S A Wynn (*via phone link for item 3.3.2 only*) and General Manager's Representative - Manager Corporate Governance.

### IN ATTENDANCE

Manager Community and Cultural Development, Team Leader Community Development Programs, Cultural Planner (*for item 3.3.1 only*) and Councillor Services Officer.

### APOLOGIES

An apology was received from Councillor Wynn for her inability to physically attend the meeting, however she joined the meeting via phone link for discussion and voting on item 3.3.2 only.

### COMMITTEE RECOMMENDATION

That the Committee <u>accept</u> the apology and <u>grant</u> leave of absence to Councillor Wynn from the meeting.

### 1.1 Disclosure of Interests

### 3.3 – Cultural Development Grants 2011-2012 Round 2

Councillor Eaton declared a non-pecuniary significant conflict of interest in the matter for the reason that his wife is a board member of the China Australia Friendship Association (one of the grant applicants) left the meeting at 4.15 pm, took no part in discussion, did not vote and returned to the meeting at 4.17 pm.

### COMMITTEE RECOMMENDATION

### That the report be <u>received</u> and advice of the disclosure noted.

### 2.1 Confirmation of Minutes of Previous Meeting

### **COMMITTEE RECOMMENDATION**

That the minutes of the previous Wyong Shire Grants Committee Meeting held on 10 November 2011 be <u>accepted</u>.

### **BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

# 3.1 Community Benefit Grants - Applications Round 2 2011-12

### **COMMITTEE RECOMMENDATION**

1 That Council <u>allocate</u> \$63,204.00 from the 2011-12 Community Benefit Grant program as follows:

Organisation	Project	Amount
Wyongah Progress Association	Funding for up to 50% of the current rates	\$1,750.00
Halekulani Library	Purchase books	\$500.00
Pioneer Dog Training School Inc	Purchase a storage and equipment trailer	\$2,950.00
Central Coast Pink Butterflies Inc	Provide care packages to women undergoing treatment for breast cancer on the Central Coast, event on 13 May 2012 at Saltwater Creek Reserve, Long Jetty	\$3,500.00
Latinos and Friends	A day for 10 Men in the Wyong Shire to meet and share a day in The Shed – part funding	\$300.00
Ocean and Coastal Care Initiatives Inc	'Whale Dreamers Festival' to assist with the facilities, safe transport and information to ensure the general public are well informed of the event and it's activities and also to provide OH&S required transport and toilets	\$3,000.00

Central Coast CALD Domestic Violence Sub-Committee	Catering costs for the launch of the CALD DV Sub-Committee's poster project	\$500.00
Mannering Park Land Care & Tidy Towns Incorporated	The supply and use of plant and equipment for the operation of the Mannering Park Tidy Towns Field Work activities to be used over the next 3 years	\$5,223.00
Gwandalan and Summerland Point Community Garden Inc	Construction of Gwandalan and Summerland Point Community Garden Inc	\$13,920.00
Camp Breakaway Inc	A series of 4 educational and training workshops for people with disabilities utilising the latest assistive technology - ipads. These workshops will educate and train participants in iPads, showing them how digital freedom can enhance their lives – part funding	\$9,430.00
Wyong District Cricket Club	Centenary of Wyong Cricket	\$10,499.00
Coast Shelter	One day expo showcasing service providers who offer support to homeless or at risk of, or doing it tough	\$9,400.00
Youth Connections	Launch the Freedom Ride documentary at Tuggerah Greater Union Cinema – part funding	\$2,232.00

2 That Council <u>decline</u> applications for the reasons as indicated in the table below and the applicants advised and where relevant, directed to alternate funding programs:

Organisation	Project	Amount	Reason
Mannering Park Community Hall	Install solar panels on Community Hall to reduce electricity account	\$3,140.00	Ineligible - 2.5, 2.6 (Capital Funds) Not an incorporated body
Bateau Bay PCYC	A 6 week program called 'NYTE HOOPZ' that combines sport (basketball) and other fun/educational activities for vulnerable and disadvantaged young people (12 - 18 years old)	\$12,000.00	Not recommended - Many aspects of the budget are ineligible for funding Concept better funded through other sources

Road Safety Education Ltd	Assist with the costs incurred to conduct a Road Safety Education program for approx. 2000 year 11 students on the Central Coast	\$6,000.00	Ineligible - Public Company Currently funded through Road Safety Programs in C&CD Unit
Long Jetty District Senior Citizens Club	Replace signs and repaint Thompson St, side of building. Remove rusted blinds and paint wall eastern side of building. Tint windows both sides of office and computer room supply and install new cabinets, open shelves, new tiles above sink eastern side of main lounge	\$1,729.00	Ineligible - Capital Building maintenance 2.6 Council facility Have \$12,000 in building maintenance account
Wyong Stroke Support Club	Enable Wyong Shire stroke victims to take part in a stroke event in Forster	\$7,000.00	Ineligible - should apply through CDSE 2.9 is funds to stage or fees to attend seminar, conference, congress
Berkeley Vale Rugby League and Sports Club Inc	Provide updated and sufficient floodlighting at competition standard for Rugby League and Touch Football games	\$10,000.00	Ineligible - 2.6 Capital funds Seek other funding sources
Youth Connections	Contribute to the Cultural and Creative Industry Festival held November 2012, including outdoor staging hire, semi trailer stage, delivery, setup, crash barriers and daytime lighting	\$10,000.00	Not recommended - Project not defined, applicant to re- apply in next round when project scope is clear
Gorokan and The Entrance Village Hub Project - The Benevolent Society	6 Community BBQ's to engage residents in a disadvantaged area from 1 May 2012 to Jan 2013	\$4,700.00	Requirement of State of Federal Government funding

3 That Council <u>inform</u> the declined applicants who are eligible for ClubGRANT prior to the closing date for applications.

# 3.2 Community Matching Fund Grant Applications 2011-12

# **COMMITTEE RECOMMENDATION**

# 1 That Council <u>allocate</u> \$236,241.00 from the 2011-12 Community Matching Fund Grant program as follows:

Organisation	Category	Project	Conditions	Amount
Toukley & District Senior Citizens Club Inc.	Infrastructure	Replace Roof Tiles - To replace the deteriorating cement tiles on the roof of Toukley Senior Citizens Centre auditorium with color bond metal roofing.	Nil	\$44,000
Wyong Drama Group Inc.	Arts	To enhance the functional capabilities of Wyong Memorial Hall to facilitate increased community use and provide creative arts opportunities for disadvantaged children and to allow youth training in all aspects of Performing Arts	Should be linked to creative enterprise model	\$23,142
Mingara Athletic Club	Celebration	Purchaseandimplementationofelectronictimingequipmentforuseinrunningclubmeetsandmajor		\$18,250
Tuggerah Lakes Reserve Trust	Environment	Central Coast Wetlands Community Garden Propagation Facility and Site Security	<ul> <li>Review linkages with EMP</li> <li>WSC ability to host community education sessions at the site</li> <li>Council to document as a pilot program and use for promotional purposes</li> </ul>	\$47,173

St Vincent de Paul	Capacity Building	To fund commencement of No Interest Loans Scheme (NILS) for loans to underprivileged to purchase essential household goods	Explore links with Council's proposed Hardship Panel	\$15,000
ADSSI Limited	Community Safety	ADSSI ECO & Access Garden Project	<ul> <li>30 gardens or more</li> <li>More partner- ships</li> <li>Council to participate in steering committee and determination of sites</li> <li>Program documentation to be available for community use</li> </ul>	\$44,176
Regional Youth Support Services	Youth	Youth Consultants Social Enterprise Wyong Engagement Project	<ul> <li>Program linked to Council's Youth Engagement Strategy</li> <li>Council's Youth Officer to be involved in Youth Steering Group</li> </ul>	\$24,500
Warnervale Rugby Union/Cricke t Club Inc	Accessibility	Extend the awning for the full length of the amenities block at Woongarrah	Nil	\$20,000

2 That Council <u>decline</u> applications for the reasons as indicated in the table below and the applicants advised and where relevant, directed to alternate funding programs:

Organisation	Project	Amount	Reason
The Entrance District Tennis Club	Renewal of Enclosure wiring for 4 Courts	\$20,000	Not recommended - Inadequate application Match and community support not defined
Doyalson - Wyee RSL Youth Club	A youth club complex to facilitate the needs of all the youth groups under the banner of our Youth club	\$20,000	Not recommended - Inadequate application Match and community support not defined

The Entrance Public School Parent and Citizens (P&C) Association	Shelter	\$32,279	Not recommended - Good application, short listed Community benefit was deemed as limited compared to other short listed applications. No contribution from Dept Education
CC Community Council Inc	ARKvan	\$36,045	Not recommended - Inadequate application Whilst concept was identified as beneficial application lacked substance
Wyong Neighbourhood Centre Inc & The Iris Foundation	Wyong Neighbourhood Centre Early Intervention & Crisis Support Project	\$27,800	Not recommended - Project not clearly defined
Men's Sheds Central Coast Inc	Shed speak - a series of informal information sessions at the local Men's Shed facility.	-	Not recommended - Project not clearly defined
SUP Central Inc.	Stand Up - Stand Up Paddle events	\$19,950	Ineligible – Late application
The Scout Association of Australia NSW Branch: 1st Gwandalan Scout Group	1st Gwandalan Scout Hall - Stage 2	\$34,600	Not recommended - Community match was largely retrospective.
Gorokan Pre School	Expand upon our Non profit Community based pre-school building to provide storage for general and specialised equipment	\$57,035	Not recommended - Community benefit was negligible. Only available to school members.
Regional Youth Support Services Inc	Youth Arts and Culture Enterprise	\$21,200	Not recommended - duplicates existing services, no evidence of liaison with other service providers or stakeholders in Project Planning

Northern Lakes Rugby League Sport and Recreation Club	Complete Clubhouse	\$75,000	Not recommended - Completion of an existing Project
Doylo Senior Touch, Junior Touch, Soccer Club & Cricket Club	7 new light structures.	\$75,000	Not recommended - Volunteer and financial match not clear. Poor application. Potential to be funded elsewhere
The Entrance Surf Club	Deck	\$25,000	Ineligible – Late Application
WOWGirls Wave Of Wisdom Inc	Womens Community Network	\$62,610	Application for website that is currently supplied by in-kind

3 That Council <u>include</u> information to assist applicants to better understand the intent of each category and how to align their proposals to the categories, as part of future Grant information sessions.

# 3.3.1 Cultural Development Grants 2011-2012 Round 2

### **COMMITTEE RECOMMENDATION**

1 That Council <u>allocate</u> \$18,470.00 from the 2011-12 Cultural Development Grant program as follows:

Organisation	Project	Amount
Regional Youth Support Services	Indigenous art painting project	\$6,000
CC Community Radio Ass Inc (COAST FM)	Expansion of program to one segment per week in Wyong LGA	\$3,660
Wyong Neighbourhood Centre – Nth Wyong Youth Arts Service	Skills and Professional Development Initiative supporting professional development of emerging musicians	\$5,175
Northlakes Toukley Rotary Club on behalf of Sculpture on the Greens (Central Coast Festival of the Arts)	Create a high quality sculpture exhibition in promotion of the arts.	\$3,635

2 That Council <u>defer</u> the China Australia Friendship Association application to be considered later in the meeting (as item 3.3.2).

# 3.3.2 Cultural Development Grants 2011-2012 Round 2 - China Australia Friendship Association

Councillor Wynn joined the meeting via phone link at 4.15 pm, took part in voting and ceased link at 4.17 pm.

The Chairperson vacated the Chair and declared a conflict of interest.

Councillor Eaton declared a non-pecuniary significant conflict of interest in the matter for the reason that his wife is a board member of the China Australia Friendship Association (one of the grant applicants) left the meeting at 4.15 pm, took no part in discussion, did not vote and returned to the meeting at 4.17 pm.

Councillor Matthews assumed the Chair for consideration of this item.

# COMMITTEE RECOMMENDATION

That Council <u>allocate</u> \$4,550 to China Australia Friendship Association for their 1 Day China Cultural Festival at The Entrance in June 2012.

# **GENERAL BUSINESS**

There was no general business.

THE MEETING closed at 4.18 pm.

# ATTACHMENTS

Nil.

# 5.2 Rural Fire Service Budget Submission 2012/13

TRIM REFERENCE: F2011/01263 - D02959647 MANAGER: John Barnard; Manager Plant Fleet Depots AUTHOR: Paul Ogden; Assistant Manager

### SUMMARY

Providing Council with the breakdown of final 2012/13 Rural Fire Fighting budget estimate.

### RECOMMENDATION

- 1 That Council <u>endorse</u> the proposed Wyong Rural Fire Service's (RRS) proposed budget Bid.
- 2 That Council <u>confirms</u> continuance of financial support of the Wyong Rural Fire Service in accordance with s.111 of the Rural Fires Act 1997.

### BACKGROUND

Wyong Shire Council (WSC) is responsible for exercising the functions conferred or imposed by the Rural Fires Act (the Act) s.7, in respect of the rural fire district constituted under s.6 of the Act.

Primarily the Act requires Council to pay a Rural Fire Brigade contribution of 11.7% (s.111 (5)) of the Minister's determination of the budget for the local Rural Fire District (Wyong). The amount approved by The Minister is typically lower than the amount requested by the Wyong District RFS.

The NSW Rural Fire Service (NSW RFS) provide the fire services and Wyong District RFS prepare their budget estimate "bid" each financial year to cover local operational costs and capital funding requirements. The bid is to be endorsed by Council before final approval is sought from the Minister for Emergency Services.

WSC is also required to contribute to the cost of the NSW RFS Volunteer and Statewide Support budget (total budget is estimated at \$2,240,000, with Council's contribution being 11.7% of that amount). The expenditure is dependent upon the level of preventative bushfire maintenance undertaken which is at the discretion of the Minister. Council is able to claim a large portion of its contribution through Grant Funding the following year.

### CURRENT STATUS

Awaiting Council endorsement.

# THE PROPOSAL

Endorsement of the Lakes District RFS Team's budget Bid as follows:-

WYONG RURAL FIRE SERVICE PROPOSED BUDGET 2012-2013			
Item	Detail	Proposed Budget	
Annual Maintenance and Repairs	Includes maintenance of station sheds, pumps and vehicles	\$438,458	
Appliances	Includes 3 Replacement fire fighting units	\$613,667	
Second Hand Appliances		\$0.	
Other Vehicles	Includes 2 support vehicles	\$86,000	
Equipment	Includes personal protective equipment, and fire fighting equipment	\$429,000	
Brigade Stations	Includes works to Mannering Park, Berkeley Vale and Ourimbah Stations	\$213,000	
District Staff Estimates	Support services and equipment for District Staff.	\$1,357,429	
Reimbursable Items (from 2011/12 financial year spend)	Reimbursement for WSC support to RFS and Volunteer state wide support budget	\$229,196	
Hazard Reduction	Approximately 100 proposed hazard reduction activities	\$1,301,655	
Subtotal – RFS Bid		\$4,668,405	
Volunteer & State Wide Support	Insurances + Other Support	E \$2,241,000	
Estimated total – RFS		\$6,909,239	
Council's estimated contribution before Reimbursable Items from 2011/12 financial year	Council's contribution at 11.7%	\$808,381	
Less Grant Funds at 88.3% for Reimbursable Items from 2011/12 financial year		-\$202,380	
Estimated total – WSC contribution		\$606,001	

5.2

\* Note the Volunteer and State Wide Support contribution is an estimate based on previous year's allocations. This estimate has been developed through consultation with local RFS staff.

Based on the Minister approving the above amount as the RFS budget, WSC's liability under the Act would be \$606,001.

# OPTIONS

Not applicable.

### STRATEGIC LINKS

Principal Activity	Service	Key Action and Objectives	Funding Source and Description	Impact on Key Performance Indicators/ Service Performance Indicators
Principal Activity 12 – Administration	Providing plant, fleet and depots services including emergency service response.	<ul> <li>Rural Fire Services         <ul> <li>RFS Contribution</li> <li>Council compliance with Service Level Agreement</li> <li>Support the Rural Fire Services to provide a highly effective service with regards to bush fire preparation, prevention, response &amp; recovery programs.</li> <li>Council's contribution to budgets and asset management.</li> </ul> </li> </ul>	Grant- RFS Fire fighting fund. Revenue- 11.7% of total approved bid	Enables delivery of Rural Fire Fighting services

# Wyong Shire Council Strategic/ Annual Plan

### **Contribution of Proposal to the Principal Activity**

**RFS Budget submission** 

### Long term Financial Strategy

This proposal aligns with the Long Term Financial Strategy and also complies with the Rural Fires Act 1997.

### Asset Management Strategy

This proposal meets the Asset Management Strategy by maintaining assets in compliance with:

- Ensuring the right assets are built
- Ensuring assets are managed well through sound planning and integration with the Community Strategic Plan and Long Term Financial Strategy
- Ensuring a balance between Council's operations, new assets and existing assets
- Ensuring future budgets, the Annual Plan and the 4 Year Delivery Plan, reflect the asst requirements

### Workforce Management Strategy

Not applicable.

### Link to Community Strategic Plan (2030)

The proposal directly links to the Community Strategic Plan Principal Activity 12 – Administration - Providing plant, fleet and depots services including emergency service response by identifying the annual spend required for the Rural Fire Service to successfully perform required operations.

### Budget Impact

Based upon the bid being approved by the Minister, the 2012/13 financial year net funding of the RFS operation by Council will be estimated at \$606,001. Until the bid is approved by the Minister, staff are unable to determine further precision on Council's actual contribution.

This funding is required annually and is allocated within the Plant, Fleet and Depots Service Unit Business Plan.

### CONSULTATION

The budget bid has been developed through consultation with the Lakes District RFS Team.

### **GOVERNANCE AND POLICY IMPLICATIONS**

Wyong Shire Council (WSC) is responsible for exercising the functions conferred or imposed by the Rural Fires Act (the Act) s.7, in respect of the rural fire district constituted under s.6 of the Act.

Primarily the Act requires Council to pay a Rural Fire Brigade contribution of 11.7% (s.111 (5)) of the Minister's determination of the budget for the local Rural Fire District (Wyong).

### MATERIAL RISKS AND ISSUES

Based upon prior experience whereby the Minister has reduced the RFS bid, Council has funded the gap in order to maintain safe and effective services. That amount may be as high as \$400,000 which is not currently included in Council's 2012/13 budget. Should that occur, Council will be notified accordingly.

### CONCLUSION

The Rural Fires Act 1997 determines that local authorities shall provide funding support for local Rural Fire Services based on an annual budget determined by the Minister for Police and Emergency Services. Council shall be required to provide 11.7% of the approved budget.

### ATTACHMENTS

1 RFS Budget Submission 2012/13- 120215 - Wyong Estimates for GM D02960779 Sig\_15\_2\_12

#### Summary Page

# WYONG SHIRE COUNCIL

Annual Maintenance and Repairs	\$438,458.00
Appliances	\$613,667.00
Second Hand Appliances	\$0.00
Other Vehicles	\$86,000.00
Equipment	\$429,000.00
Brigade Stations	\$213,000.00
Relmburseable Items	\$229,196.00
Hazard Reduction	\$1,301,655.00
District Staff Estimate	\$1,357,429.00
Total	\$4,668,405.00

I hereby certify that above figures are true and fair estimate of the anticipated expenditure from the Rural Fire fighting Fund in respect of this council for this financial year. The council will comply with Sections 109 and 110 of the Rural Fires Act, when meeting its statutory contribution.

General Manager

Date:

1st July 2012 to 30th June 2013

# Annual Repairs and Maintenance WYONG SHIRE COUNCIL

Maintenance Stations Sheds Maintenance Vehicles Maintenance Pumps Maintenance Radio Maintenance Petrol Oil Maintenance Other Fire Extinguisher M&R	\$3,671.00	\$40,396.00 \$143,583.00 \$0.00 \$8,000.00 \$50,000.00 \$50,671.00
First Aid Kit M&R CABA Cylinder M&R Cleaning FCC Brigade Subsidy M&R	\$5,500.00 \$10,000.00 \$18,000.00 \$13,500.00	
Freight Cartage Telephone Rental Telephone Calls Electricity Insurance Vehicles Insurance Sheds Insurance Other		\$500.00 \$10,000.00 \$20,000.00 \$50,000.00 \$0.00 \$10,577.00 \$0.00
First Aid Training Training Subsidy Brigade ERS Paging Subsidy Other Total Incident Coordination Expenses RFS Core & Specialised Training Expenses Community Safety & Risk Management Driving Licence Assessments BA Medicals	\$5,263.00 \$16,868.00 \$15,000.00 \$9,000.00 \$5,600.00	\$0.00 \$3,000.00 \$0.00 \$51,731.00

Total Section B

\$438,458.00

Attachment 1
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Item No	Item	Price Stock No	Item Description	Quantity	Extended Cost
301003	APPLIANCE - CAT 1 CREW CAB VILLAGE	\$284,000.00	FOUR WHEEL DRIVE (4X4) CREW CAB VILLAGE TYPE APPLIANCE INCORPORATING 3500 LITRE TANK, 5 FULL LOCKERS, CLASS 4 DIESEL POWERED PUMP, 1 X 19MM(ID) X 60M HOSE REEL, 1 X 25MM(ID) X 50M HOSE REEL, PVC DELIVERY HOSE, NOZZLES, LIGHTS, SIREN, FOAM PROPORTIONER, ACCESS LADDER AND BRACKET, PUMP CONTROLS IN CABIN, THERMAL INSULATION ON RUBBER BRAKE AND FUEL LINES, RING CABIN SPRAY PROTECTION SYSTEM, FRONT SPRAY BAR, RADIATION CURTAINS, SIX FIRE BLANKETS AND HOLDER, GRNIPMR RADIO FITTED, CLASS 7 PORTABLE PUMP, AIR CONDITIONED CABIN, MAXIMUM CREW OF 6.	~	\$284,000.00
313001	APPLIANCE - CAT 13 - BULK WATER CARRIER	\$306,000.00	6 × 4 SINGLE CAB CHASSIS INCORPORATING 11000 LITRE TANK, 1 FULL SIZE LOCKERS, CLASS 9 DIESEL POWERED PUMP. LIGHTS, SIREN, STORAGE FOR 10 000L BUOY WALL DAM. THERMAL INSULATION ON RUBBER BRAKE AND FUEL LINES, GRNIPMR RADIO FITTED, 3 FIRE BLANKETS AND HOLDER FITTED, CLASS 8 FAST FILL PUMP, AIR CONDITIONED CABIN, MAXIMUM CREW OF 3.	-	\$306,000.00
302110	APPLIANCE - CAT 2 DISPOSAL CREW CAB 6- 10 YEARS OLD	-\$86,000.00	THIS IS A CATEGORY 2 CREW CAB UNIT AGED BETWEEN 6-10 YEARS OF AGE THAT YOU WISH TO DISPOSE OF THE TANKER MUST BE A UNIT THAT WAS BUILT THROUGH THE SERVICES APPLIANCE CONSTRUCTION PROGRAM. IT MUST BE IN REASONABLE CONDITION AND CONTAIN ALL EQUIPMENT THAT WAS ORIGINALLY PROVIDED WITH THE UNIT.	<del></del>	-\$86,000.00
309000	APPLIANCE - CAT 9 STRIKER / MOP UP UNIT	\$105,000.00	INITIAL ATTACK / MOP UP UNIT. FOUR WHEEL DRIVE (4 X 4) SINGLE CABIN APPLIANCE INCORPORATING A 600 LITRE TANK. SUPPLIED WITH LIGHTS, SIRENS, CLASS 1 DIESEL PUMPSET WITH CONTROL PANEL AND FOAM PROPORTIONING SYSTEM, 30M HOSEREEL WITH PVC DELIVERY HOSE AND NOZZLE, RING CABIN SPRAY PROTECTION, RADIATION CURTAINS, 2 FIRE BLANKETS, GRN/PMR RADIO FITTED. CLASS 6 PORTABLE PUMP. AIR CONDITIONED CABIN, MAX CREW OF 2.	Ŧ	\$105,000.00
301003N	CABA BRACKETS FOR FITMENT TO CAT 1 VILLAGE APPLIANCE	\$1,664.00	DUAL PULL DOWN CABA BRACKETS FITTED TO FRONT LOCKER ON CAT 1 VILLAGE APPLIANCE	۴	\$1,664.00
301003L	GENERATOR, 3kVa FOR INCLUSION ON CAT 1 CREW CAB VILLAGE APPLIANCE	\$1,504.00	3.3 KVa 240V GENRATOR FOR INCLUSION ON CAT 1 APPLIANCE. COST INCLUDES PROVISION OF UNDER TRAY LOCKABLE STOWAGE UNIT WITH SLIDE OUT RACK.	-	\$1,504.00
301003H	PUMP CONTROLS, AUXILIARY IN WORK AREA FOR CAT 1 CREW CAB VILLAGE APPLIANCE	\$1,499.00	AUXILIARY PUMP CONTROLS FOR MAIN PUMP, LOCATED IN WORK AREA, FOR INCLUSION ON CAT 1 APPLIANCE	£	\$1,499.00

- 150 -

### Second Hand Appliances

### WYONG SHIRE COUNCIL

Brigade Name	Vehicle Make Model	Additional or Replacement	Source	Amount

Total \$0.00

### **Other Vehicles**

### WYONG SHIRE COUNCIL

Brigade Name	Vehicle Make Model	Additional, Replacement or New	Source	Amount
Group Vehicle	Nissan Navara Utility Crew C	Replacement	Department	\$56,000.00
Support	Operational Support Vehicle	Replacement	Local	\$30,000.00
			Total	\$86,000.00

### Equipment

# WYONG SHIRE COUNCIL

Pumps	\$2,000.00
PPE	\$240,000.00
Enhancements	
Community Safety	\$10,000.00
DeContamination Services	\$2,000.00
Fire Fighting Equipment	\$175,000.00

Total

\$429,000.00

# Brigade stations

# WYONG SHIRE COUNCIL

Brigade Name	Category of Brigade Station	Amount
Ourimbah Station	Category 3C	\$100,000.00
Mannering Park Statio	Category 2B	\$50,000.00
Berkeley Vale Station	Amenities for existing s	\$48,000.00
Gwandalan Station	Other	\$15,000.00
	Total	\$213,000.00

#### **Relmburseable Items**

### WYONG SHIRE COUNCIL

Description	Quantity	Cost	Amount	
Other Programs L/G 11.7% C	1	\$229,196.00	\$229,196.00	
		Total	\$229,196.00	

#### **District Estimates**

# WYONG SHIRE COUNCIL

Approved Staff No		8
Salaries		\$841,379.00
Travel		\$3,000.00
Telephones		\$10,348.00
Equipment General		\$10,020.00
Equipment Computers		\$6,000.00
Network Provision		\$20,264.00
IS Services		\$93,665.00
Approved No Of Vehicles		7
Est. No.Of Changeovers		3
Changeover Cost		\$43,500.00
Vehicle Maintenance		\$55,800.00
New Vehicles		\$0.00
Other District Staff Items		\$273,453.00
		\$210,100.00
Red Fleet Insurance	\$46,259.00	

Total

\$1,357,429.00

# Hazard Reduction Applications

#### WYONG SHIRE COUNCIL

ID		Туре	Applicant	Date	Bid Amount
25	1 Passage Rd - 25-47 Bataan Ct, Bateau Bay, 2261	HRM	David Lemcke	10/02/2012	\$3,469.68
16	10-12 Freemans Glen, 3-17 Mathew Cr, 12-20 Joseph Esp, Mardi, 2259	HRM	David Lemcke	10/02/2012	\$6,194.37
69	10-24 Elsinore Avenue, Chain Valley Bay, 2259	HRM	David Lemcke	10/02/2012	\$3,010.73
89	10-28 Illawong Rd, Summerland Point, 2259	HRM	David Lemcke	10/02/2012	\$5,638.23
87	10-48 Anchorage Circuit and 80&102 Yeramba Rd, Summerland Point, 2259	HRM	David Lemcke	10/02/2012	\$20,267.34
99	1-13 Shelly Beach Rd, 1-9 Kirrang St, 1-2 Phillip St, 12-14 Earl St, 8-11Viscount Cl, & Baptist Church, Shelly Beach, 2261	HRM	David Lemcke	10/02/2012	\$4,571.17
18	113-127 Britania Dve, 1-2 Argyle St, Watanobi, 2259	HRM	David Lemcke	10/02/2012	\$3,052.03
10	11-44 Birriga Road, Toukley, 2263	HRM	David Lemcke	10/02/2012	\$22,064.13
106	1-15 Forster Ave, 3-9 Dunrossil Ave, 9-25 Casey Dr, Watanobbi	HRM	David Lemcke	10/02/2012	\$5,273.36
59	1-15 Wallaby Rd, Lake Munmorah, 2259	HRM	David Lemcke	10/02/2012	\$371.75
53	1-17 Mercator CI, Lake Munmorah, 2259	HRM	David Lemcke	10/02/2012	\$1,450.29
92	1-19 The Ridge, Wadalba, 2259	HRM	David Lemcke	10/02/2012	\$2,684.87
68	1-2 Weonga PI, 28 Yuruga San Remo, 2262	HRM	David Lemcke	10/02/2012	\$3,855.20
65	1-21 Denman St, Doyalson, 2262	HRM	David Lemcke	10/02/2012	\$8,811.89
23	12-21 Lady Penrhyn Cl, Bateau Bay, 2261	HRM	David Lemcke	10/02/2012	\$3,568.81
75	1-23 Merinda Ave, Charmahaven, 2263	HRM	David Lemcke	10/02/2012	\$826.11
82	1-25 Molsten Ave, 5-8 Wendie CI , Tumbi Umbi, 2261	HRM	David Lemcke	10/02/2012	\$2,478.34
76	128-166 Dudley Street, Lake Haven, 2263	HRM	David Lemcke	10/02/2012	\$1,569.62
71	1-31 Ivy Avenue, Chain Valley Bay, 2259	HRM	David Lemcke	10/02/2012	\$10,877.17
26	147-161 Pacific Highway Ourimbah, 2258	HRM	David Lemcke	10/02/2012	\$3,301.49
36	1-5 Carmen Cl, 75-27 Fishburn Cres, Watanobbi, 2259	HRM	David Lemcke	10/02/2012	\$44,224.65
31	1-5 Mahogany Cl, 10-11 Peppermint, 3-4A Rosewood Cl, Ourimbah 2258	HRM	David Lemcke	10/02/2012	\$8,261.14
34	1-6 Scribbly Gum Close, San Remo, 2262	HRM	David Lemcke	10/02/2012	\$3,758.82
17	161-171 Brittania Drive, watanobbi, 2259	HRM	David Lemcke	10/02/2012	\$536.97
84	17 Eastern Rd to Tumbi Road , Tumbi Umbi, 2261	HRM	David Lemcke	10/02/2012	\$440.59
20	1-75 Lancaster Pde, Bateau Bay, 2261	HRM	David Lemcke	10/02/2012	\$24,838.50
66	18-34Emu dr, San Remo, 2262	HRM	David Lemcke	10/02/2012	\$4,846.54
96	1-9 Gwydir St, 9-14 Richmond CI, Bateau Bay, 2261	HRM	David Lemcke	10/02/2012	\$8,062.87
38	1-9 Pavitt Cr, North Wyong, 2259	HRM	David Lemcke	10/02/2012	\$1,652.23
107	2 Woolmers Cres, 153-173 Woodbury Park Dr, Mardi, 2259	HRM	David Lemcke	10/02/2012	\$6,168.32
101	21-41 Eastern Rd, 1-11 Highview St, Tumbi Umbi, 2261	HRM	David Lemcke	10/02/2012	\$5,727.73
74	2-18 Kanimbla Ave, Charmhaven, 2263	HRM	David Lemcke	10/02/2012	\$826.11

#### Hazard Reduction Applications

#### WYONG SHIRE COUNCIL

	91	<ul> <li>21W Tonkiss Street, Tuggerah</li> <li>220-246 Pollock Avenue (North) Wyong, 2259</li> <li>2-24 Kemira Rd, Lake Munmorah, 2259</li> <li>22-42 Pinehurst Way &amp; 1 Birdwood Dr, Blue Haven, 2262</li> <li>23 - 49 Robert Holl Drive, Ourimbah</li> <li>23 Kanowna Rd, 32 &amp; 39 Wyreema Rd &amp; 52</li> </ul>	HRM HRM HRM HRM	David Lemcke David Lemcke David Lemcke David Lemcke	10/02/2012 -10/02/2012 10/02/2012	Bid Amount \$2,294.76 \$1,321.78 \$11,244.33
	60 58 6 91 11	<ul> <li>2-24 Kemira Rd, Lake Munmorah, 2259</li> <li>22-42 Pinehurst Way &amp; 1 Birdwood Dr, Blue Haven, 2262</li> <li>23 - 49 Robert Holl Drive, Ourimbah</li> </ul>	HRM HRM	David Lemcke		
	58 6 91 11	22-42 Pinehurst Way & 1 Birdwood Dr, Blue Haven, 2262 23 - 49 Robert Holl Drive, Ourimbah	HRM		10/02/2012	\$11,244.33
	6 91 11	Haven, 2262 23 - 49 Robert Holl Drive, Ourimbah		David Lemcke		
	91 11		HRM		10/02/2012	\$2,294.76
	11	23 Kanowna Rd, 32 & 39 Wyreema Rd & 52		David Lemcke	10/02/2012	\$3,634.90
		Warnervale Rd, Warnervale, 2259	HRM	David Lemcke	10/02/2012	\$4,405.94
;	39	23-27 Pandora Pde, 21-46 Birriga, Noraville, 2263	HRM	David Lemcke	10/02/2012	\$9,454.42
		2-34 Bundeena Rd, 1-5 Glade Court, 2-6 Bilgola Pl, 45-39 Bomaderry Cr, 5-7 Bermagui Pl, 19-3 Bomaderry Cr, and 88-98 Bundeena Ave Glenning Valley, 2261	HRM	David Lemcke	10/02/2012	\$19,620.21
	64	2-34 Harding Avenue, Lake Munmorah, 2259	HRM	David Lemcke	10/02/2012	\$23,333.14
	42	2-4 Brolga Way and 1 Peacock Ave, Jilliby, 2259	HRM	David Lemcke	10/02/2012	\$2,313.12
	70	2-40 Teragalin Drive, Chain Valley Bay, 2259	HRM	David Lemcke	10/02/2012	\$7,067.87
1	57	2-42& 128-166 Birdwood Dr, 1-13 Penguin, Blue Haven, 2262	HRM	David Lemcke	10/02/2012	\$22,346.39
	77	25-33 Crystal CI and 6-8 Page CI, Wyong, 2259	HRM	David Lemcke	10/02/2012	\$2,092.82
1	28	25-57 Shirley St, Ourimbah	HRM	David Lemcke	10/02/2012	\$6,865.93
:	21	26-28 Rotherham Street 1-2 Jett PI, Bateau Bay, 2261	HRM	David Lemcke	10/02/2012	\$3,221.85
7	78	26-32 George Street, and 31 Wakehurst, Wyong, 2259	HRM	David Lemcke	10/02/2012	\$5,489.07
1	24	2-7 Charlotte Cl, 23-79 Sir Joseph Banks DR, Bateau Bay, 2261	HRM	David Lemcke	10/02/2012	\$22,084.79
ç	98	2-8 Murrumbidgee Cr and 2-26 Hawkesbury Cl, Bateau Bay, 2261	HRM	David Lemcke	10/02/2012	\$6,769.68
5	56	29-53 Allambee Cres, Blue Haven, 2262	HRM	David Lemcke	10/02/2012	\$11,774.88
2	22	30-32 Rotherham St, Bateau Bay, 2261	HRM	David Lemcke	10/02/2012	\$1,941.37
7	72	3-19 View Rd, 15-21 Soldiers Point Dve, Norah Head, 2263	HRM	David Lemcke	10/02/2012	\$2,616.03
10	00	3-33 The Avenue, Tumbi Umbi, 2261	HRM	David Lemcke	10/02/2012	\$13,327.98
3	37	33-59 Golflinks Dr, 7-2 Augusta Cl, Watanobbi, 2259	HRM	David Lemcke	10/02/2012	\$5,507.43
1	15	34-72 Riveroak Dv, Pl and 6-8 Eliza Cl, Mardi, 2259	HRM	David Lemcke	10/02/2012	\$2,533.42
2	27	35 Jilliby Road, 20 Grasslands Close, Jilliby	HRM	David Lemcke	10/02/2012	\$1,239.17
ę	95	37-47 Belford Ave, 7-8 Tower St, 9-17 Promenade Ave, 27-35 Anglers Dve, Bateau Bay, 2261	HRM	David Lemcke	10/02/2012	\$12,171.42
ç	93	395-433 Pacific Highway, Cnr Pollock Ave, Wyong, 2259	HRM	David Lemcke	10/02/2012	\$3,533.93
8	B1	41 Keats, 2,4,6 Kipling Dr, Bateau Bay, 2261	HRM	David Lemcke	10/02/2012	\$6,737.42
1	12	412 Main Rd, 2-10 Birriga Rd, Toukley, 2263	HRM	David Lemcke	10/02/2012	\$6,149.96
8	83	45-76 Morgan Ave, Tumbi Umbi, 2261	HRM	David Lemcke	10/02/2012	\$4,583.56

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#### Hazard Reduction Applications

#### WYONG SHIRE COUNCIL

ID	Activity Name	Туре	Applicant	Date	Bid Amount
30	4W The Terrace, Watanobbi	HRM	David Lemcke	10/02/2012	\$1,263.95
109	587 Pacific HWY, Wadalba, 2259	HRM	David Lemcke	10/02/2012	\$413.06
79	58-76 Wolseley Ave, Tacoma, 2259	HRM	David Lemcke	10/02/2012	\$13,493.20
104	6 Yakalla St, 6-13 Laird Cl, Highschool, Shelly Beach, 2261	HRM	David Lemcke	10/02/2012	\$3,976.15
9	61 Reynolds Rd, 10-40 Nicholson, 25-61 Palomar Pde, Toukley, 2263	HRM	David Lemcke	10/02/2012	\$29,868.62
97	6-10 Grandis PI, 2-11 Redgum C, Bateau Bay, 2261	HRM	David Lemcke	10/02/2012	\$2,533.42
108	6-16 Forster Ave, Watanobbi, 2259	HRM	David Lemcke	10/02/2012	\$9,995.98
7	66 Sixth Ave, 64-67 Seventh Ave, 6-9 Pepper CI, Toukley	HRM	David Lemcke	10/02/2012	\$18,817.05
102	7-18 Holland Place, 8-18 Marlio Place, Tumbi Umbi, 2261	HRM	David Lemcke	10/02/2012	\$29,629.96
8	7-59 Reynolds Rd, Toukley, 2263	HRM	David Lemcke	10/02/2012	\$21,901.21
67	80-98 Richardson Rd, 27-41 83-113 Eyre Cres & Wandewoi Ave, San Remo, 2262	HRM	David Lemcke	10/02/2012	\$3,579.83
35	8-13 Cohen and 26 Wakehurst Dr, Wyong, 2259	HRM	David Lemcke	10/02/2012	\$8,683.38
19	8-13 Gretel Ct & 58 Tonkiss St, Tuggerah, 2259	HRM	David Lemcke	10/02/2012	\$1,404.69
14	8-22 Treeview PI, Mardi, 2259	HRM	David Lemcke	10/02/2012	\$3,501.13
13	8-9 Coachmans PI, 20 - 11 Clementine PI, Mardi, 2259	HRM	David Lemcke	10/02/2012	\$10,739.48
40	9, 8, 6 Ashwood Cl - 10, 9 Torrellia Way, Glenning Valley, 2261	HRM	David Lemcke	10/02/2012	\$4,653.78
103	9-14 Lachlan Place, 42-44 Greenwood, Berkeley Vale 2261	HRM	David Lemcke	10/02/2012	\$8,309.33
54	9-15 Houston Ave, 1-11 Findlay Ave, Chain Valley Bay, 2259	HRM	David Lemcke	10/02/2012	\$6,113.25
32	9-32 Hillgrove CI, 6-8 Penny PI, Ourimbah, 2258	HRM	David Lemcke	10/02/2012	\$36,991.56
33	98-64 Casey Dr, Watanobbi, 2259	HRM	David Lemcke	10/02/2012	\$16,889.45
73	Barton St, South Road Reserve extension, 18 Mathew St, 22 Barton St, 37 Victoris St, Norah Head, 2263	HRM	David Lemcke	10/02/2012	\$734.32
86	Bateau Bay Hall, Bateau Bay Rd	HRM	David Lemcke	10/02/2012	\$771.04
52	Budgewoi SPS, Mimosa Rd	HRM	David Lemcke	10/02/2012	\$146.86
61	Colongra Bay Rd to Koradji Avenue, 10 colongra, 13&18 Budgeree, 21&26 Koradgi Lake Munmorah, 2259	HRM	David Lemcke	10/02/2012	\$12,116.34
90	Gamban Road, Gwandalan, 2259	HRM	David Lemcke	10/02/2012	\$4,047.96
47	Kanwal Reservoir and Pump Station, Johns Rd Wadalba	HRM	David Lemcke	10/02/2012	\$8,481.44
49	Lakes Beach Surf Club	HRM	David Lemcke	10/02/2012	\$110.15
5	Mardi Fire Trail	FTC	David Lemcke	10/02/2012	\$294,720.00
3	Norah Head Tourist Park - Victoria Street, Soldiers Point Rd, Norah Head, 2263	HRM	David Lemcke	10/02/2012	\$39,598.41
43	Ourimbah Reservoir, Cnr Bangalore St & King St, Ourimbah	HRM	David Lemcke	10/02/2012	\$1,101.49

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#### Hazard Reduction Applications

#### WYONG SHIRE COUNCIL

ID	Activity Name	Туре	Applicant	Date	<b>Bid Amount</b>
62	Park Trees Estate, 750A Pacific Hwy, Lake Munmorah, 2259	HRM	David Lemcke	10/02/2012	\$6,517.12
4	Pleasant Valley Fire Trail	FTC	David Lemcke	10/02/2012	\$175,320.00
88	Rear of Summerland Point Tennis Club Summerland Rd, Summerland Point, 2259	HRM	David Lemcke	10/02/2012	\$2,753.71
46	Reservoir, Pacific Hwy, Kangy Angy	HRM	David Lemcke	10/02/2012	\$2,106.59
41	Roberta St - Ruskin Row- Northumberland Way, Bligh Cl, Mackay Killarney Vale, 2261	HRM	David Lemcke	10/02/2012	\$53,983.81
63	Senior Citizens Centre, Acacia Avenue, Lake Munmorah, 2259	HRM	David Lemcke	10/02/2012	\$218.92
50	SPS, Budgewoi Rd, Noraville	HRM	David Lemcke	10/02/2012	\$45.90
51	SPS, Palomar Pde, Toukley	HRM	David Lemcke	10/02/2012	\$45.90
55	Tirriki CI, 26-34 Maneela Rd, Buff Point, 2262	HRM	David Lemcke	10/02/2012	\$2,037.75
48	Tuggerah 2 Reservoir, Old Maitland Rd, Mardi	HRM	David Lemcke	10/02/2012	\$7,905.91
45	Tumbi Reservoir, Beckingham Rd, Tumbi Umbi	HRM	David Lemcke	10/02/2012	\$458.95
80	Warner Ave, 307-319 Tuggerawong Rd, 2259	HRM	David Lemcke	10/02/2012	\$1,431.93
44	WPS 39-41 Chittaway Dr, Ourimbah	HRM	David Lemcke	10/02/2012	\$275.37
105	Wyong Reservoir (Chapmans Hill)	HRM	David Lemcke	10/02/2012	\$3,313.64

Hazard Reduction Total

\$1,301,655.00

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# **Priority Listing**

#### WYONG SHIRE COUNCIL

Priority 1:	PPE	Priority 11:	
Priority 2:	Replacement Tan	Priority 12:	
Priority 3:	General Equipmen	Priority 13:	
Priority 4:		Priority 14:	
Priority 5:		Priority 15:	
Priority 6:		Priority 16:	
Priority 7:		Priority 17:	
Priority 8:		Priority 18:	
Priority 9:		Priority 19:	
Priority 10:		Priority 20:	

#### Administrative Details

#### WYONG SHIRE COUNCIL

Delivery Name	NSW Rural Fire Service
Delivery Address	The Lakes Team
(Delivery Address)	105 Arizona Road
Delivery Town	Charmhaven
Delivery Post Code	2263
Delivery Enquiry Name	Kristen Peace
Delivery EnquiryTitle	Business Officer
<b>Delivery Enquiry Phone</b>	0243943100
Delivery Enquiry Fax	0243943130
EMail Address	thelakes.team@rfs.nsw.gov.au

# 5.3 **Proposed Councillors' Community Improvement Grants**

TRIM REFERENCE: C2012/01723 - D02966731 MANAGER: Lesley Crawley; Manager Corporate Governance AUTHOR: Kay Matthews; Administration Assistant

#### SUMMARY

Councillors propose the following allocation of funds for expenditure from Councillors' Community Improvement Grants (CCIG).

#### RECOMMENDATION

That Council <u>allocate</u> an amount of \$9,777.90 from the 2011-12 Councillors' Community Improvement Grants as follows:

Prop	osed Allocations for 26 April 2012	
1st Ourimbah Scout Group (\$1200) (\$600 already allocated)	<i>To purchase PFD life jackets for youth members</i>	300.00
Budgewoi Beach Dune Care Inc (\$500)	To replace 2 wheels for box trailer owned by Budgewoi Beach Dune Care Inc	500.00
Camp Breakaway (\$5225)	To purchase a bed-bath trolley for people with disabilities.	1,300.00
Central Coast CC Australian Italian Friendship Society Inc. (\$2000) (\$1350 already allocated)	Provide assistance of Italian origin who may need it due to unfortunate health and/or financial issues to facilitate recreational and social activities for the lonely and infirm to help them integrate into the general community.	250.00
Central Coast Local Health District (CCLHD) - Wyong Hospital (\$1200)	To support the dam hotel in their fundraiser for Wyong Hospital.	500.00
Central Coast Watercolour Society Inc. (\$1250)	To provide artist quality materials for one weekend workshop at The Entrance CC for residents of the Wyong Shire.	300.00
Chain Valley Bay Progress Association (\$229.90)	In-kind to pay deposit for key	229.90
EDSACC Croquet Club Inc (\$2000)	To remove several trees whose roots have invaded and are threatening the lawns.	1,550.00
Inner Wheel Club of Wyong Inc. (\$500)	Purchase of a portable public address system for use at fund raising events and printing of promotional brochures/flyers.	150.00
North Entrance Surf Life Saving Club (\$1000)	Honour Boards for Executives and Club Champions	1,000.00

Prop	Proposed Allocations for 26 April 2012				
Razorbacks Junior Rugby Club (Ourimbah) (\$1690.00)	Repairs due to flooding of Ourimbah Creek	100.00			
Take 3 (\$1000) (\$250 already allocated)	Development of educational resources and visits to Wyong Shire schools for educational activities.	500.00			
The Smith Family (\$1500)	Restoration of elevated garden structures and plants.	100.00			
Toukley & Districts Art Society Inc. (\$2000) (\$900 already allocated)	Purchase of a laptop.	300.00			
Tuggerah Lakes Reserve Pioneer Dairy Trust	To purchase a refrigerator for use by Trust volunteers & site visitors	2,100.00			
Uniting Church Tuggerah Lakes South Parish "New Connections" (\$6000)	To continue the group's operations - cover food costs	100.00			
Woongarrah Wildcats Football Club (\$2000)	To organise an Opening Day for the new Hamlyn Terrace Complex	300.00			
Wyong Amateur Swimming Club - Emergency approved by GM (\$198)	Presentation night - emergency application approved by GM 22.3.12	198.00			

#### BACKGROUND

Provision has been made in Council's Annual Plan for each Councillor to recommend to Council the donation of funds to individuals, local service, charitable or community organisations that operate in the Shire or provide a benefit specifically to the residents of the Shire.

Donations may also be made to individuals or groups in pursuit of excellence, including sporting and cultural excellence, subject to CCIG Policy. Funds may also be allocated for emergency assistance in the event of natural disasters such as bushfires, flood or drought anywhere in Australia, subject to CCIG Policy. The funds are granted subject to approval of the Council as a whole.

In accordance with Clause 2.2 of the Councillor's Community Improvement Grants Policy available funding for the 2011/2012 financial year is \$112,500. Clause 2.2 states:

"In the financial year preceding a Local Government election, the allocation to the individual Councillors will be 75% of the allocation identified in Clause 1.1 and will be available to Councillors from 1 July to 31 May of that year."

Councillors have been advised of the current status of individual allocations and the timeline for processing of applications to ensure that the 31 May deadline is achieved.

#### THE PROPOSAL

Under Council's Policy, all proposed allocations are subject to the approval of the Council as a whole.

The proposed allocations are listed below:

Proposed Allocations for 26 April 2012			
1st Ourimbah Scout Group			
(\$1200) (\$600 already allocated)	To purchase PFD life jackets for youth members	300.00	
Budgewoi Beach Dune Care Inc (\$500)	To replace 2 wheels for box trailer owned by Budgewoi Beach Dune Care Inc	500.00	
(\$500)	To purchase a bed-bath trolley for people with		
Camp Breakaway (\$5225)	disabilities.	1,300.00	
Central Coast CC Australian Italian Friendship Society Inc. (\$2000) (\$1350 already allocated)	Provide assistance of Italian origin who may need it due to unfortunate health and/or financial issues to facilitate recreational and social activities for the lonely and infirm to help them integrate into the general community.	250.00	
Central Coast Local Health District (CCLHD) - Wyong Hospital (\$1200)	To support the dam hotel in their fundraiser for Wyong Hospital.	500.00	
Central Coast Watercolour Society Inc. (\$1250)	To provide artist quality materials for one weekend workshop at The Entrance CC for residents of the Wyong Shire.	300.00	
Chain Valley Bay Progress Association (\$229.90)	In-kind to pay deposit for key	229.90	
EDSACC Croquet Club Inc (\$2000)	To remove several trees whose roots have invaded and are threatening the lawns.	1,550.00	
Inner Wheel Club of Wyong Inc. (\$500)	Purchase of a portable public address system for use at fund raising events and printing of promotional brochures/flyers.	150.00	
North Entrance Surf Life Saving Club (\$1000)	Honour Boards for Executives and Club Champions	1,000.00	
Razorbacks Junior Rugby Club (Ourimbah) (\$1690.00)	Repairs due to flooding of Ourimbah Creek	100.00	
Take 3 (\$1000) (\$250 already allocated)	Development of educational resources and visits to Wyong Shire schools for educational activities.	500.00	
The Smith Family (\$1500)	Restoration of elevated garden structures and plants.	100.00	
Toukley & Districts Art Society Inc. (\$2000) (\$900 already allocated)	Purchase of a laptop.	300.00	
Tuggerah Lakes Reserve Pioneer Dairy Trust	To purchase a refrigerator for use by Trust volunteers & site visitors	2,100.00	
Uniting Church Tuggerah Lakes South Parish "New Connections" (\$6000)		100.00	
Woongarrah Wildcats Football Club (\$2000)	To organise an Opening Day for the new Hamlyn Terrace Complex	300.00	
Wyong Amateur Swimming Club - Emergency approved by GM (\$198)	Presentation night - emergency application approved by GM 22.3.12	198.00	

# OPTIONS

- 1 Approval of applications as submitted will provide a community benefit residents of the Shire.
- 2 Non approval could result in assistance not being provided to the community.

# STRATEGIC LINKS

### Annual Plan

Principal Activity	Strategy or Program	Financial Line Item No and Description
A More Sustainable Community	Enhance the quality of life of the Shire's residents	1.1.11 – Community Financial Support

# Contribution of Proposal to the Principal Activity

The Councillors' Community Improvement Grants were developed to help charitable community groups and in doing so helping the broader community.

#### Link to Shire Strategic Vision

Priority Objective	How the proposal contributes or links to the Priority Objectives in Shire Strategic Vision and Annual Plan
<b>Communities</b> - Communities will be vibrant, caring and connected with a sense of belonging and pride in their local neighbourhood.	Funding is available to projects not specifically nominated in Council's Annual Plan that contribute to the priority objective.
Facilities and Services - Communities will have access to a diverse range of affordable and coordinated facilities, programs and services.	Funding is available to projects not specifically nominated in Council's Annual Plan that contribute to the priority objective.

#### **Financial Implications**

Expenditure is approved until the end of the 2011-12 financial year. Unspent approvals lapse 31 May 2012.

# **Principles of Sustainability**

The CCIG program is aligned with the principles of sustainability in that it would:

- Improve and maintain safety, wellbeing and sense of community
- Use locally available resources to increase our self-reliance
- Support local and regional economic prosperity
- Build and strengthen partnerships and alliances

5.3

#### CONSULTATION

Applications that met the criteria were distributed to Councillors for their consideration.

#### GOVERNANCE

All expenditure recommended is permissible under Section 24 and 356(1) of the Local Government Act 1993.

# CORPORATE RISKS

Nil impact.

#### CONCLUSION

The proposed allocations contained in this report are permissible under the Council's policy on Councillors' Community Improvement Grants. The process has been correct and Council may confirm the grants at its option.

#### ATTACHMENTS

Nil.

# 5.4 Response to Recommendation - Planting Supply Contract - Estuary Management Plan

TRIM REFERENCE: F2004/06517 - D02949877 MANAGER: David Ryan; Manager Estuary Management AUTHOR: Kristy Martin; Projects Officer

#### SUMMARY

This report requests Council's endorsement for an amendment to its resolution of 14 December 2011 at which time it was noted that a new tender process be undertaken immediately to engage a supplier to supply provenance plant stock for Council's future projects. Following a needs analysis, conducted across all areas of Council, it has been determined that engaging a supplier is not feasible or required.

#### RECOMMENDATION

That Council <u>endorse</u> the intention to defer the initiation of a new tender process for provenance planting across Council, until such time as Council's needs are sufficient to justify a new tender process under Section 55 of the Local Government Act (1993).

#### BACKGROUND

At the Ordinary Meeting held on 14 December 2011 Council resolved as follows:

"RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor VINCENT:

- 1 That Council <u>note</u> an increase in the contract value of the Riverdene Nurseries Contract No. CPA/149649 from \$45,488 to \$213,419 (ex GST) due to significantly increased demand for provenance planting and previous costs being allocated to individual projects rather than against Contract CPA/149649.
- 2 That Council <u>note</u> that a new tender process in accordance with Section 55 of the Local Government Act (1993) is to be initiated immediately for a new contract for survey and provenance seed collection, propagation and supply of plants, for all of Council's future provenance planting requirements including those relevant to the Tuggerah Lakes Estuary Management Plan.
- 3 That Council <u>approve</u> the extension of the current contract CPA/149649, with Riverdene Nurseries for a further 15 months with an estimated contract value of \$130,000 (ex GST), to ensure continuity of supply to the "Caring for Our Country" program, to enable time for the new contract to be awarded and for seed to be collected and propagated under the new contract.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL"

This report addresses Resolution No 2 above.

### CURRENT STATUS

A number of projects undertaken by Council include the rehabilitation of natural areas such as riparian, dunal or saltmarsh sites. These projects require provenance native plants to be supplied over an extended period. Provenance plants are plants grown from seed collected from native plants growing on the site to be rehabilitated or, in severely degraded areas, from as close as possible to the rehabilitation site.

The use of provenance plants results in a high success rate because the plants are suitable for the area and existing ecological values are preserved. The use of provenance plants requires specialised skills by the person identifying, collecting and propagating the plants, and long lead times. Therefore, it was determined at the meeting of 14 December 2011 that a tender process be initiated for a new contract for survey and provenance seed collection, propagation and supply of plants for all of Council's future provenance planting requirement.

As part of the planning process for a new tender process an investigation was undertaken to assess Council's requirements for provenance plants. The needs analysis determined the requirements of Council over the next 5 years.

The results of the investigation determined;

- 1. That the need for provenance plants across Council is extremely varied and dependant on outside funding sources.
- 2. Although there will be a need for provenance plants, the value will be largely reduced on previous years, given that the needs of the Estuary Management Project will be addressed under the current arrangement with Riverdene Nurseries (see Resolution 3 above).
- 3. The projects that can be guaranteed over the next 5 years total approximately \$10,000 per annum.

#### Summary of Provenance Planting needs across Council Business Units

Council Area	Guaranteed Requirement	Unconfirmed Requirement
Infrastructure Management		
Catchment Maintenance	\$4,800 - \$6,400 per year, until July 2013 (transferred to the CCWC).	Nil.
Contract & Project Management	Nil.	Nil. Completely dependent on the projects to be delivered.
Environment & Planning Services		

Council Area	Guaranteed Requirement	Unconfirmed Requirement
Estuary Management Unit	Covered by Resolution No 3.	Nil.
Environment & Natural Resources	Nil.	Unconfirmed grant funded projects of \$500,000 at Budgewoi and \$1.8 million at Norah Head over 6 years.
Community & Recreation Services		
Landcare	Maximum \$5,000 per year	Nil.
Open Space	Nil.	Nil.
Natural Areas	Nil.	Possible wetland projects, no details on timing or scope as yet.
Urban Open Space Design	Nil.	8,000 plants in 2013 or 2014. 16,000 plants in 2015 or 2016. No certainty about timing, funding and scope.
Corporate Services	N/A	N/A

# THE PROPOSAL

It was identified that there will be a number of issues if an open tender is initiated for provenance plants in accordance with Resolution 2. A large majority of the projects are dependent on grant funding sources and confirmation of this funding cannot be guaranteed. Some areas of Council that do require provenance plants, require very small quantities and have specific requirements dependent on the project, for example, some Landcare projects require wetland species to be grown, which requires a specialist nursery with specific equipment. If a tender was initiated, it would be almost impossible to provide the tenderers with any guarantee of the quantity or timing requirements. The risk posed to the contractor for this sort of project would therefore be built into the tendered price and Council would not be obtaining best value for money. A more competitive tender process could be undertaken on a project by project basis, once timing and quantities are determined.

#### OPTIONS

The following options were investigated:

- 1 That Council undertake a full tender process to engage a provenance planting contractor as per Council's resolution. This was determined to be unnecessary given the low value of guaranteed works.
- 2 That Council engage provenance planting contractors on a project by project basis as funding becomes available. This approach has been determined to provide the best value for money for Council, whilst still complying with Section 55 of the Local Government Act (1993).

#### STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan Nil impact

### **Contribution of Proposal to the Principal Activity**

Nil impact

#### Long term Financial Strategy

The proposed approach is considered to provide the best value for money for Council.

### Asset Management Strategy

Nil impact

#### Workforce Management Strategy Nil impact

Link to Community Strategic Plan (2030) Nil impact

#### Budget Impact

Projects will be costed on a project basis. Each unit will be responsible for providing funding as required for each of their own provenance planting contracts.

# CONSULTATION

Consultation has been undertaken with internal stakeholders to determine the requirements over the coming years.

#### **GOVERNANCE AND POLICY IMPLICATIONS**

Nil impact

# MATERIAL RISKS AND ISSUES

The largest risk is that provenance planting costs will continue to be costed under the existing CPA with Riverdance Nurseries. To mitigate this risk, the contact is now being administered by the Estuary Management Unit and all other departments have been advised that they will need to source provenance plant stock outside of this contract.

#### CONCLUSION

5.4

Given the small quantities of plants required it is considered to be inappropriate to initiate a new tender process. Although there is the possibility for larger projects to be undertaken, these are all grant or externally funded.

If, however, grants are sourced and funding does become available, the provenance planting requirements of each of the projects can be tendered or quoted depending on the value required. If a significant requirement arises, stakeholders have been made aware of the long lead times and have been advised to plan as early as possible given the long lead times.

Tendering the projects in this way has been determined to be the most competitive and will result in the best value for money for Council.

# ATTACHMENTS

Nil.

# 5.5 Consideration of Proposed Level 1 Water Restrictions

TRIM REFERENCE: F2004/06807 - D02968428 MANAGER: Greg McDonald; Director Infrastructure Management AUTHOR: Garry Casement; Manager Headworks

#### SUMMARY

This report provides the recommendations of the Central Coast Water Corporation Board in relation to the easing of water restrictions to level 1 water restrictions and then WaterWise rules.

#### RECOMMENDATION

- 1 That Council <u>notes</u> the revised Water Restriction Guidelines.
- 2 That Council <u>adopts</u> the Boards recommendations to ease water restrictions from Level 2 to level 1 on 30 April 2012.
- 3 That Council <u>adopts</u> the Boards recommendation to ease the water restrictions from Level 1 to WaterWise rules when the storage level in Mangrove Creek Dam reaches 44%.
- 4 That Council <u>congratulate</u> the community for their ongoing efforts to save water on the Central Coast.
- 5 That Council <u>requests</u> that any resulting communication program ensures that the community is advised that although water restrictions have been relaxed, community support is still required in conserving our precious water supply.

#### BACKGROUND

At the meeting of the Central Coast Water Corporation Board held on 15 March 2012 the Board resolved, in regards to Water Restrictions, that:

- "1 The Board <u>recommends</u> to the two Councils that the current Water Restrictions of Level 2 be lowered to Level 1 in accordance with the Water Restriction Guidelines, <u>noting</u> the current level of Mangrove Creek Dam, the completion of the Mardi to Mangrove Link and the seasonal outlook provided by the BOM.
- 2 The Board <u>recommends</u> that the new Level 1 Water Restrictions take effect from 30 April 2012 acknowledging the time for Councils to consider the recommendation of the Corporation and to print brochures, designing and booking advertising placements etc.
- 3 The Board through the Chairperson <u>prepare</u> a media release advising of the resolution of the Corporation of its recommendation to the two Councils of moving current level 2 restrictions to level 1."

At the meeting of the Central Coast Water Corporation Board held on 12 April 2012 the Board noted that with the increase in Mangrove Creek Dam Levels and adoption of the revised Trigger Levels that their recommendation of 15 March 2012 could be updated. The Board resolved in regard to the Water Restrictions and the adoption of revised Trigger Levels, that:

- *"1 The Board <u>adopt</u> the revised Trigger Levels and <u>advise</u> the two Councils of the Revised Water Restriction Guidelines (Table 1.)*
- 2 The Board <u>note</u> the increase in Mangrove Creek Dam Levels
- 3 The Board <u>recommends</u> to the two Councils to move into Waterwise should the levels of Mangrove Creek Dam, reach 44%."

# **CURRENT STATUS**

The Technical Advisory Group (TAG) of the Gosford Wyong Councils' Joint Water Authority (JWA) provided a report to the May 2011 meeting of the JWA Board, which recommended a revised set of Water Restriction Guidelines. These Guidelines took account of the increased water security provided by the drought mitigation works over the last six years and the new operating regimes with the completion of the Mardi to Mangrove Link.

The new Water Restriction Guidelines were also based on the level of Mangrove Creek Dam (long term storage) rather than the storage capacity of the total system.

At the May 2011 meeting, the JWA Board endorsed the Water Restriction Guidelines and recommended that the Guidelines be referred "*to the new Central Coast Water Corporation Board for final adoption*".

Wyong Shire Council and Gosford City Council subsequently adopted the recommendations of the JWA. Furthermore the JWA Board resolved at the June 2011 meeting:

"That the Board request the Technical Advisory Group (TAG) provide a report on water restrictions given the recent rains and increase in water storages".

To consider the Water Restriction Level that the two Councils should adopt, the TAG has developed the following Water Restriction Guidelines which have been endorsed by the JWA Board. These Guidelines are provided in Table 1 below.

Restriction Level	Initiate Restriction when Mangrove Creek Dam reduces to	Remove Restriction when Mangrove Creek Dam rises to	Target Reduction during restriction level
	2012	2012	2012
Level 1	42%	44%	8%
Level 2	34%	36%	16%
Level 3	30%	32%	24%
Level 4	26%	28%	27%

#### Table 1 Endorsed Water Restriction Guidelines

Restriction Level	Initiate Restriction when Mangrove Creek Dam reduces to	Remove Restriction when Mangrove Creek Dam rises to	Target Reduction during restriction level
Level 5	22%	24%	30%

The restrictions are presented as guidelines that should be applied within the overall context of the relevant factors influencing the security of the supply such as:

- The seasonal outlook (for stream flows, rainfall and temperature).

- Achievement of the current restriction target.
- The timing and risk associated with any contingency water supplies, and
- Any other relevant information.

At the time the JWA Board considered the proposed Restriction Guidelines in May 2011 the storage level in Mangrove Creek Dam was approximately 28% and the total storage level was at approximately 32%. Since that time significant rainfall and streamflows have been experienced on the Central Coast and dam levels have now risen. As at 16 April 2012 Mangrove Creek Dam was at 43.48% of capacity and the total storage level of the system was at 45.2% of capacity.

The TAG has considered the implications of the recent increase in storage levels and has concluded on technical grounds that the water restrictions could be lifted to Level 1 water restrictions as indicated in the endorsed Water Restriction Guidelines. The Guidelines provide for Level 2 restrictions to be replaced by Level 1 when Mangrove Creek Dam reaches 36%.

The Bureau of Meteorology has issued the seasonal outlook for the April to June period. The outlook is for an increased likelihood of receiving median rainfall in the April to June period (70 % to 75%). This is a greater likelihood for receiving median rainfall than at the time the CCWC Board considered restrictions on 15 March 2012.

#### FINANCIAL IMPACT STATEMENT

Lowering restrictions may result in a small increase in water consumption and consequent increase Council's revenue from water consumption. However as the restrictions will be changed going into winter months this is likely to be minimal.

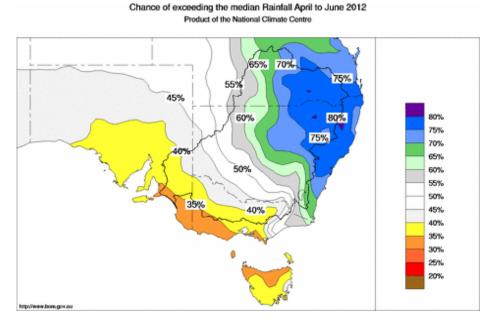
### ATTACHMENTS

1	Water Restriction Levels	Enclosure	D02968729
2	Seasonal Outlook		D02968558
3	Media Release		D02968608
4	Central Coast Average Daily Water Consumption as at 16 April		D02975885
	2012		
5	Central Coast System Status Report as at 16 April 2012		D02975882

# MIXED RAINFALL OUTLOOK FOR SOUTHEASTERN AUSTRALIA

- The southeast Australian outlook for April to June 2012 shows the following:
- · a wetter season is more likely for northeastern NSW
- a drier season is more likely for Tasmania, Victoria, and southeast SA

This outlook is mostly due to warmer than normal waters over the Indian Ocean.



The chances of receiving above <u>median rainfall</u> during the April to June period are above 60% over much of eastern and northern NSW, with odds greater than 75% in the northeast. Such odds mean that for every ten years with similar ocean patterns to those currently observed, about six to eight years would be expected to be wetter than average over these areas, while about two to four would be drier.

Over Tasmania, western and central Victoria, and southeastern SA the chances of receiving above normal rainfall are between 30 and 40%. In other words, the chance of *below* normal rainfall is between 60 and 70%.

An expanded set of seasonal <u>rainfall outlook maps and tables</u>, including the probabilities of seasonal rainfall exceeding given totals (e.g. chance of receiving at least 200 mm), is available on the "Water and the Land" (WATL) part of the Bureau's website.

Outlook <u>confidence</u> is related to how consistently the Pacific and Indian Oceans affect Australian rainfall. During the April to June period, history shows the effect to be moderately consistent over most of southeast Australia (see background information).

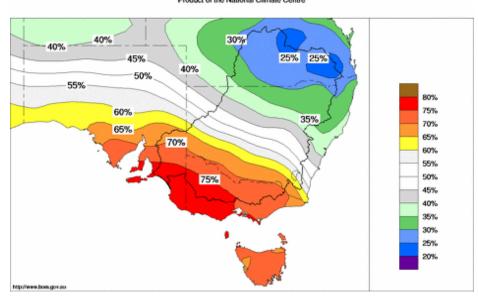
The 2011–12 La Niña event is nearing its end, with most indicators approaching or at neutral values. Climate models surveyed by the Bureau of Meteorology suggest that the tropical Pacific Ocean will continue to warm over the coming months, with a neutral ENSO state expected to persist at least through the second half of autumn. For routine updates and comprehensive discussion on any developments regarding El Niño and La Niña, please see the <u>ENSO Wrap-Up</u>.

# WARMER DAYS AND COOLER NIGHTS FOR THE SOUTH

The southeast Australian outlook for April to June 2012 shows:

- warmer days and colder nights are more likely over Victoria, Tasmania, and southern parts of NSW and SA
- · cooler days and warmer nights are more likely in northeastern NSW
- This outlook is mostly due to warmer than normal waters over the Indian Ocean. Chance of exceeding the median Max Temp April to June 2012

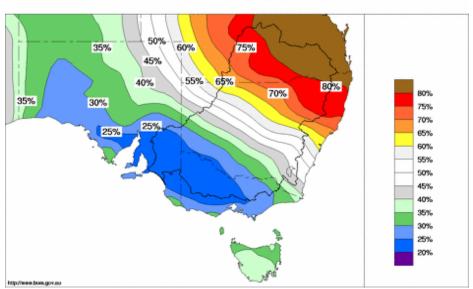
Product of the National Climate Centre



The chance that the average April to June maximum temperature will exceed the long-term median maximum temperature is between 60 and 80% over Victoria, Tasmania, southern NSW and southern SA. This means that for every ten years with ocean patterns like the ones currently observed, about six to eight years would be expected to be warmer than average in those areas, with about two to four being cooler.

In contrast, there is a 30 to 40% chance of warmer than normal days over northeastern NSW. In other words, there is a 60 to 70% chance of *cooler* days in this area.

Outlook confidence is related to how consistently the Pacific and Indian Oceans affect Australian temperatures. During the April to June period, history shows this effect on maximum temperatures to be weakly to moderately consistent across Victoria, Tasmania and southern NSW, and moderately consistent over northeastern NSW and western SA. Skill is patchy in western NSW and central SA. (see background information).



Chance of exceeding the median Min Temp.April to June 2012 Product of the National Climate Centre

The chance that the average minimum temperature for April to June will exceed the long-term <u>median minimum</u> temperature is between 60 and 80% across northeastern NSW. This means that for every ten years with ocean patterns like the ones currently observed, about six to eight would be expected to be warmer than average, with the other two to four years being cooler.

In contrast, there is a 20 to 40% chance of warmer than normal nights across Tasmania, Victoria, southern NSW and most of SA. This means that there is a 60 to 80% chance of *cooler* nights over this region.

History shows the oceans' effect on minimum temperatures during the April to June period to be moderately consistent across most of NSW and SA, but only weakly to very weakly consistent in Victoria and Tasmania

# THE 2011–12 LA NIÑA REACHES ITS END

#### Issued on Tuesday 27 March ]

The 2011–12 La Niña event has ended, with key indicators returning to neutral (neither El Niño nor La Niña) levels. Climate models surveyed by the Bureau of Meteorology suggest that neutral conditions will persist until at least early winter.

Key Pacific Ocean indicators are now at neutral levels, with values similar to those last seen in August 2011. Likewise, atmospheric indicators such as cloudiness, trade winds and the Southern Oscillation Index (SOI) have also returned to near-normal values for this time of year. Despite the 2011–12 La Niña not commencing until far later than normal (spring), the decline has been fairly typical of past events, with a peak in January and a return to neutral conditions during autumn.

The demise of the La Niña does not mean the risk of wet conditions (or tropical cyclones) over Australia has ended. While sea surface temperatures around the continent remain warmer than normal and the tropical wet season is active, there remains a risk of above average rainfall over Australia.

The Indian Ocean Dipole (IOD) has limited influence on Australian rainfall from December through to April. Neutral IOD conditions are forecast for the southern hemisphere winter.

#### Next update expected by 10 April 2012



# JOINT MEDIA RELEASE

19 March 2012

#### WATER CORPORATION BOARD RECOMMENDS LEVEL 1 WATER RESTRICTIONS

The Central Coast Water Corporation Board has recommended that Gosford City and Wyong Shire Councils ease water restrictions to Level 1.

The recommendation follows Mangrove Creek Dam storage rising to the highest level in ten years and exceeding the Level 1 trigger level with storage now at 42.5 percent.

The Councils will vote on whether to support the recommendation at their Council meetings early next month. If endorsed, the new restrictions will come into effect on 30 April 2012.

Chairman of the Central Coast Water Corporation John Read said the recommendation was based on scientific modelling of the system, technical advice from Council staff and the completion of a number of key projects including the Mardi-Mangrove Link.

"The decision to ease water restrictions is not taken lightly. Council staff have analysed a number of factors including current dam levels, predicted average rainfall and the region's seasonal outlook.

"We are very conscious of the support of the entire Central Coast community during this extended term of water restrictions and acknowledge the incredible effort shown by the region in adopting water smart initiatives as an important part of their daily lives.

"The community has played a key role with the region's water use consistently below the weekly consumption target. The consumption targets have not been exceeded for over 18 months," Mr Read said.

"In the past few years, a number of major infrastructure improvements and system upgrades have been completed that will help secure the Central Coast's water supply into the future.

"With the Mardi-Mangrove Link pumping water and the Bureau of Meteorology's outlook for higher than average rainfall in the region our dam levels should continue to rise. The Hunter Connection also provides a back-up contingency supply in times of drought," Mr Read added.

The Level 1 restrictions mean residents will be able to water their garden with a trigger nozzle hose any day of the week before 10am and after 4pm to avoid the heat of the day. Topping up of existing pools using a hose from the town water supply will be permitted. Hosing of paths and driveways is still not allowed.

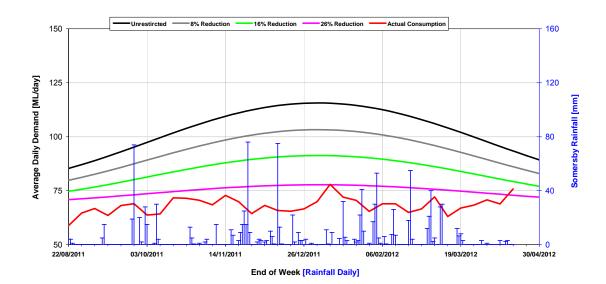
More information will be provided about Level 1 water restrictions following the decision at the Gosford and Wyong Councils' meetings.

-Ends-

Media contacts:

Megan Low (Gosford) 4304 7068 or 0434 656 000

Central Coast Average Daily Water Consumption as on 16/04/2012



STORAGES						
StorageCapacityVolume inPercentStorage ChangeFull [MI]Storage [MI]Full [%]over last Wee						
Mangrove Dam	190000	82,620	43.5	Up 170 ML		
Mardi Dam	7400	4,178	56.5	Down 40 ML		
Mooney Dam	4600 4,576 99.5		Up 4 ML			
Total	202000	91,374	45.2	.2 Up 134 ML		
<ul> <li>TOTAL STORAGE:</li> <li>Total stored water volume has increased by 0.8% since last month.</li> <li>This day last year the volume stored as a percentage of total capacity was 14.4% lower.</li> </ul>						
<ul> <li>MANGROVE CREEK DAM</li> <li>Mardi Dam supplied 450 ML last week to Mangrove Creek Dam.</li> <li>0 ML were released to Mardi Dam last week.</li> </ul>						

• 0 ML were released to Mangrove Creek Weir last week.

Currently the Mardi to Mangrove Link Project is under the control of the construction contractor and is presently in the commissioning and testing phase.

# **HUNTER TRANSFERS:**

- Hunter Water Corporation supplied 0 ML last week keeping this year's supply to 0 ML.
- Gosford/Wyong supplied 0 ML to Hunter Water last week keeping this year's supply to 0 ML.

# **GROUND WATER BORES:**

 Groundwater Bores supplied 3.2 ML last week, increasing this year's supply to 30.5 ML

Period	Water Usage Rainfall [mm]					
Periou	[MI]	Somersby WTP	Mardi WTP	Mangrove Dam		
Week to date	516	6	3	2		
Previous week	482	3	2	2		
Current week last year	503	125	101	50		
This year to date	7,421	559	564	408		
Same period last year	8,515	510	497	268		

Week to date consumption was 516 ML, 2.6% more than the same week last year and 7.1% more than the previous week.

Consumption this year to date is 7,421 ML, 12.8% less than the same period last year.

Level 2 Water Consumption Target for the week ending Monday, 23 April 2012 is 547ML

# 6.1 Information Reports

TRIM REFERENCE: F2012/00026 - D02944673 MANAGER: Lesley Crawley; Manager Corporate Governance AUTHOR: Jacquie Elvidge; Councillor Services Officer

#### SUMMARY

In accordance with Council's Code of Meeting Practice reports for the Information of Council are provided for adoption either by nominated exception or in total.

#### RECOMMENDATION

That Council <u>receive</u> the report on Information Reports.

#### ATTACHMENTS

Nil.

# 6.2 Subsidised Tipping for Residential Ratepayers

TRIM REFERENCE: F2004/06747 - D02950038 MANAGER: Stefan Botha; Manager Waste AUTHOR: Michael Neville; Project Officer Waste and Sustainability

#### SUMMARY

Reporting information regarding Councils request for options relating to subsidised tipping for residential ratepayers.

#### RECOMMENDATION

- 1 That Council <u>receive</u> the report on Subsidised Tipping for Residential Ratepayers.
- 2 That Council <u>implement</u> an education and awareness campaign to further promote Councils kerbside collection service.
- 3 That Council <u>implement</u> an education and awareness campaign through real estate agents to target rental properties and tenants to improve compliance, understanding and utilisation of the service.

#### BACKGROUND

At the ordinary meeting of 22 February 2012, Council resolved unanimously on the motion of Councillor Best and seconded by Councillor McNamara:

- "1 That Council <u>note</u> the current entitlement for ratepayers to dispose of bulk waste is 6 free kerbside pick ups per household, per annum.
- 2 That Council <u>note</u> that some ratepayers who choose to transport their waste directly to the Buttonderry Waste Management Facility are being charged in accordance with WSC fees and charges schedule.
- 3 That Council <u>consider</u> broadening the current waste management regime to accommodate those residents that transport their waste directly to the Buttonderry Waste Management Facility.
- 4 That Council <u>direct</u> the General Manager to report on flexible options to facilitate a more equitable waste disposal regime, such as, but not limited to, providing subsidised tipping coupons in rate notices.
- 5 That Council <u>recognise</u> the benefits of a flexible waste management policy that is more equitable and encourages responsible waste disposal.

- 6 That Council <u>conside</u>r a report on the recycling targets set by the State Government, the cost to ratepayers and alternative schemes available.
- FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT AND WYNN

AGAINST: NIL"

This report will respond to the questions and issues raised through this Notice of Motion by grouping and responding to related questions.

This Notice of Motion (NOM) raises a broad range of issues and questions around Council's current waste management practices. The report will respond to the questions and issues raised through the NOM by grouping and responding to related questions.

In order to contextualise the response to this NOM within current waste management operational and strategic parameters, it is important to note several key points.

Council is almost half way through a ten year contract with Thiess Services for the provision of a broad range of waste and recycling services – including the current three bin domestic system. The contract ends in January 2018. It also encompasses combined services with Gosford City Council (GCC) which deliver economies of scale and significant cost savings.

Varying this contract would have a range of staffing, operational and resourcing implications. The current contract includes all weekly waste and recycling services to approximately 60,000 households, six annual household bulk clean-up collections, the servicing of approximately 850 public place litter bins, the collection of illegal dumping, and the management of education programs for schools and residents including the 1coast1world website - <a href="http://www.1coast.com.au/page3969/Home.aspx">http://www.1coast.com.au/page3969/Home.aspx</a>

As discussed in more detail later in this response, Council resolved in May 2010 (in part) to investigate the development of alternative waste technology (AWT) processes and in June 2011 made a further related resolution on the development of a Regional Waste Strategy.

GCC resolved an identical motion in 2011. As a result, staff from both Councils have recently embarked on the development of a framework upon which a Regional Waste Strategy can be developed.

# **RESPONSE TO NOM ITEMS 1 & 2**

- 1 That Council <u>note</u> the current entitlement for ratepayers to dispose of bulk waste is 6 free kerbside pick ups per household, per annum.
- 2 That Council <u>note</u> that some ratepayers who choose to transport their waste directly to the Buttonderry Waste Management Facility are being charged in accordance with WSC fees and charges schedule.

6.2

Council introduced bulk kerbside collection services in response to the closure of three local landfills in the late 1980s with the aim of providing a convenient disposal service for bulk waste and reducing the number of small vehicles travelling to the Buttonderry Waste Management Facility (BWMF).

Under the existing waste contract, domestic premises in the Shire are entitled to six at-call kerbside collections per annum of bulky household waste, or vegetation that is too big or too heavy to be placed in the waste bins. This service is provided through the current contract with Thiess.

While the volume of material collected per pick-up is limited to two cubic metres (about one trailer load), residents are able to make multiple bookings up to the limit of six collections per year.

Residents have the option to book a collection by telephone or on-line. Under the current contract, Thiess Services is required to accept, record and administer bookings for kerbside collections.

Current statistics provided by Thiess Services indicate that the bulk kerbside clean-up service for both general mixed waste and garden organics (vegetation) is very well utilised by residents. In the period February 2008 to February 2012 a total of 254,384 bulk clean-up services were provided, an average of 63,596 services annually. This included 213,471 general mixed waste collections and 41,064 garden organics collections. Usage of this service has been building steadily during the life of the contract.

#### ADVANTAGES OF CURRENT BULK KERBSIDE COLLECTION SERVICE

The following advantages have been identified for the provision of the existing Bulk Kerbside Collection Services under the current contractual arrangements:

- Convenience The current service is an advantage as many residents do not have access to trailers or similar vehicles to transport bulk waste directly to the BWMF, and such arrangements would be unsuitable for many elderly residents.
- Congestion The provision of kerbside collection services significantly decreases the number of small vehicles utilising the BWMF and travelling on local roads.
- Commercial vehicles have reduced processing time due to the minimisation of small vehicles trying to access the BWMF.
- Safety at the BWMF is improved as fewer small vehicles are on the site at any one time.
- Having less small vehicles on the road is more sustainable from an environmental and economic viewpoint through the efficient bulk handling of waste materials.

#### CUSTOMER SATISFACTION WITH CURRENT SERVICES

Both historically, and right up to the present, there has been a very high degree of customer satisfaction with waste related services provided by Council.

A customer satisfaction survey undertaken in 2005 for Council's waste collection and recycling services, established that 94% of residents were satisfied with the bulk kerbside collection service and 95% of surveyed residents had used the service in the past.

Results of the 2008 survey indicated that WSC waste services gained the highest customer satisfaction results of any council service, and that waste services were also the most common contact that residents had with Council at 18%. See table below for further detail.

#### Customer satisfaction 1997-2008 - waste services

	1997	1999	2002	2008	2009
Very satisfied / Satisfied	86%	79%	88%	87%	97%
Neither satisfied nor dissatisfied	5%	4%	2%	8%	
Very dissatisfied / Dissatisfied	9%	16%	11%	5%	3%

Most recently, in the 2009 customer satisfaction survey 97% of residents were extremely satisfied, very satisfied or satisfied with WSC waste services. Only 3% were dissatisfied.

#### CURRENT WASTE CHARGES

Council's waste services at Buttonderry Waste Management Facility (BWMF) are based on the principal of the user pays.

A domestic waste management charge (DWMC) is required to be levied on all rateable properties under Section 496 of the Local Government Act 1993.

The DWMC covers all waste and recycling services provided to residents. The standard domestic waste management charge to residents for the 2011/12 year was \$417.00. This charge has the flexibility to be varied based on requests for a larger waste bin or extra recycling services.

Residents who transport their **mixed waste** to Buttonderry WMF are charged at \$212.60 per tonne including the waste levy (\$78.60) and GST (\$19.33).

In comparison, garden organics (vegetation) attracts the much lower charge of \$78.20 per tonne including GST (\$7.11). This fee contains no waste levy, as the materials are diverted from landfill and composted at the Australian Native Landscapes site at Buttonderry. The garden organics (vegetation) charge covers Council's cost to the contractor (ANL) for processing the green waste.

A minimum weight of 60kg attracts a minimum charge of \$12.80.

#### Domestic Waste Management Charge – 2009/10 – 2011/12

DESCRIPTION	2011/2012	2010/2011	2009/2010
Domestic Waste			
Domestic Waste Mgt. Charge	\$417.00	\$348.50	\$321.15
Domestic Waste Mgt. Charge (West of	\$350.00	\$286.20	\$258.45
Freeway)			
Additional 240 litre Recycle Bin	\$67.00	\$63.40	\$61.50
Additional Garden Vegetation	\$67.00	\$75.70	\$73.50
Additional 140 litre Waste Bin	\$255.00	\$188.90	\$167.80

6.2

#### Subsidised Tipping for Residential Ratepayers (contd)

DESCRIPTION	2011/2012	2010/2011	2009/2010
Additional 240 litre Waste Bin	\$378.00	\$287.60	\$268.40
Upgrade from 140L to 240 Litre Waste Bin	\$125.00	\$76.50	\$63.10

At \$350.00, the DWMC is \$67.00 less for those properties west of the freeway, as they do not receive the green lid bin garden organics (vegetation) service. They do receive the six bulk clean-up services. Those properties also generally have space for mulching and composting of organic materials.

If a resident who lives west of the freeway takes one tonne of vegetation (approximately six trailer loads) to Buttonderry WMF (under the current system) at a cost of \$78.20 per tonne, it brings them almost exactly into cost parity with those east of the freeway who receive the green lid bin service.

The composition of current waste charges and their flexibility are discussed further in this response.

#### **RESPONSE TO NOM ITEMS 3 - 5**

6.2

- 3 That Council <u>consider</u> broadening the current waste management regime to accommodate those residents that transport their waste directly to the Buttonderry Waste Management Facility.
- 4 That Council <u>direct</u> the General Manager to report on flexible options to facilitate a more equitable waste disposal regime, such as, but not limited to, providing subsidised tipping coupons in rate notices.
- 5 That Council <u>recognise</u> the benefits of a flexible waste management policy that is more equitable and encourages responsible waste disposal

There are three major options to consider in relation to waste transported direct to Buttonderry, including the possibility of subsidised tipping coupons and the overall flexibility of waste policies and services to residents. Key issues to consider are tracking and recording of materials, regulatory risk and compliance – as well as the additional systems, processes and staffing required to implement any changes.

In summary the options are:

- 1. Concurrent subsidised coupons and kerbside collections
- 2. Green waste only drop-off at Buttonderry
- 3. Business as usual existing service

### **OPTION 1 – CONCURRENT SUBSIDISED COUPONS AND KERBSIDE COLLECTIONS**

Providing a choice to residents for using either bulk kerbside collections or subsidised coupons would offer maximum flexibility. In this option residents could use either the existing six bulk clean up collections or six subsidised drop-offs at Buttonderry using a coupon - or a combination of both. However, administering and integrating the two systems would be extremely difficult as they would need to be operated by different providers.

Thiess Services is currently providing and managing the collection of bulk kerbside collections and is maintaining a tally of the number of collections used by each eligible domestic premises every year to ensure that the allocated amount is not exceeded.

A subsidised coupon system would need to be administered by Council utilising the weighbridge computer system at the BWMF. The specialised transaction database used at the BWMF to process and record waste transactions is not suited to recording property details that would be necessary to administer the system.

The costs associated with this change (under a subsidised system) would need to be paid for as part of the overall system – in effect being subsidised by other ratepayers.

All Councils charge residents for collection of excess wastes beyond their standard kerbside waste and bulk clean-up services. Many other Councils provide less than the six bulk clean-up services provided at WSC.

A number of Councils in Australia offer free tip passes to their residents while others offer bulk kerbside collections. It appears that where such services are provided, Councils in urban areas generally offer bulk kerbside collections and Councils in regional areas or areas that have lower population densities offer free tip passes. No Council could be identified that offers both systems simultaneously so that ratepayers can be provided with a choice of using bulk kerbside collections or free tip passes.

In summary, providing subsidised tipping vouchers for residents and/or the option of bulk kerbside collections would involve the operation of two software systems that are not integrated, as well as a range of related costs and risks. Information collected at the BWMF as part of a subsidised coupon system, and the information collected by Thiess Services for kerbside collections, cannot be easily combined.

It would be costly and complex to administer a combination of kerbside collections and free tipping passes, as a highly sophisticated system would be required to integrate the two existing systems.

There is already a high degree of flexibility within the existing system. The bulk kerbside collections currently provided in Wyong Shire are well utilised by residents and enjoy high customer satisfaction.

Subsidised coupons have been found to be potentially open to trading and selling. This does not present a major problem if it occurs between households, however if the subsidised coupons are sold or traded to commercial operators, Council would lose the appropriate gate fees that should be paid for by these commercial operators.

This is an issue that will be reconsidered in the lead up to a new waste and recycling contract in 2018, and in the development of the medium-term component of the future Waste Strategy - which is currently in the planning phase.

### Estimated resources and costs

- 1 x FTE staff member (weighbridge 0.4 FTE, Buttonderry administration 0.3 FTE and office administration – 0.3 FTE) to administer and reconcile subsidised tipping at BWMF with Thiess contract - \$100,000 including on costs
- Any contract variation fees imposed by Thiess Services TBC

6.2

- Costs associated with new software TBC
- Cost pass-through to other residents of subsidising the process TBC

### Other implications

- Access and equity Many residents do not have access to trailers or similar vehicles to transport bulk waste directly to the BWMF, and such arrangements would be unsuitable for many elderly residents.
- Congestion One garbage truck carrying on average 8 tonnes of waste equates to approximately 40 small vehicles with trailers.
- Site constraints Having only one weighbridge limits vehicle movements both in and out of the site
- Safety Extra small vehicle visitation may create queues right back on Hue Hue road particularly on weekends.
- Costs more small vehicles on the roads and accessing the site is less efficient and sustainable from an environmental and economic viewpoint

# **OPTION 2 – GREEN WASTE ONLY DROP-OFF AT BUTTONDERRY**

This option examines the potential for a green waste (vegetation) only drop-off at Buttonderry, where vehicles do not go across the weighbridge. This option does not include mixed wastes to be landfilled as they are required to cross the weighbridge in order to accurately account for the waste levy.

In theory, residents would drop-off their vegetation to a dedicated area without having to cross the weighbridge. It would then be transported in bulk to the ANL site by Council or contractors.

#### Estimated resources and costs

- Design and construction of a dedicated drop-off area \$250,000+
- Construction of a turning area \$70,000
- Stormwater and environmental controls \$100,000+
- Traffic controls and signage \$50,000
- Plant hire and transport costs \$100,000 annually
- Staffing and administration @ 2 x FTE during planning \$200,000 inc. on-costs
- 0.5 x FTE ongoing to management \$50,000 inc. on-costs

#### Other implications

- This option would require the development of tenders, contract management and significant staff time and resources to implement
- Extensive community education and promotion would be required to ensure worthwhile utilisation of the facility

#### **OPTION 3 – BUSINESS AS USUAL – CURRENT SERVICE**

The current service is well accepted by residents, and is proven to be effective and efficient on economic, social and environmental parameters. It is already funded and administered through existing staffing resources and budgets, delivered through the existing Thiess Services contract and paid for through the DWMC.

Any future cost increases to the current DWMC are attributable to:

- Waste and Environment levy increases
- CPI increases
- Contract variations
- Carbon tax cost pass-through

There is already a degree of flexibility built into the current system whereby residents have the option to choose a 140 litre red lid bin, a 240 litre red lid bin or extra green or yellow lidded bins etc and they are charged accordingly.

The bulk kerbside clean-up service is in addition to the flexibility in bin configuration. Further additional flexibility exists through the option to transport materials direct to Buttonderry. Mixed waste is charged at \$212.60 per tonne; however garden organics (vegetation) attracts the much lower charge of \$78.20 per tonne.

#### **RESPONSE TO NOM ITEM 6 - STATE GOVERNMENT RECYCLING TARGETS**

6 That Council <u>consider</u> a report on the recycling targets set by the State Government, the cost to ratepayers and alternative schemes available.

The State Government *Waste Avoidance and Resource Recovery (WARR) Act 2001* (and more recently the *WARR Strategy 2007*) set targets for resource recovery in the municipal, commercial and industrial (C&I) and construction and demolition (C&D) sectors for 2014.

These are state-wide targets which are aspirational and non-binding for individual Councils. There are no penalties for not reaching the targets.

Waste sector	2000 baseline	2002-03	2004-05	2006-07	2008-09	2014 target
Municipal	26%	30%	33%	38%	44%	66%
C&I	28%	34%	38%	44%	52%	63%
C&D	65%	64%	62%	67%	73%	76%
Overall	-	45%	46%	52%	59%	n/a
Total number of tonnes recycled (millions)	-	5.3	6.0	8.0	9.5	n/a

#### Table 1. Progress towards recycling targets

Source - Reducing Waste: Implementation Strategy 2011-2015 - NSW Office of Environment and Heritage

Local Councils have a primary responsibility for, and influence over, municipal and domestic (household) waste through their services, infrastructure provision and educational activities. However, Councils have only indirect influence over the C&I and C&D sectors.

The OEH *Waste and Resource Recovery Annual Data Return* for 2010/11 shows that WSC is achieving a 55.32% resource recovery rate for domestic (household) waste and a 43.1% resource recovery rate for total municipal waste. Municipal waste includes wastes collected from households as well as waste collected by Councils from municipal parks and gardens, street sweepings, public places and council engineering works.

WSC uses one of the preferred 3 bin systems nominated by OEH in their Best Bin Systems – Preferred resource Recovery Practices by Local Councils 2011.

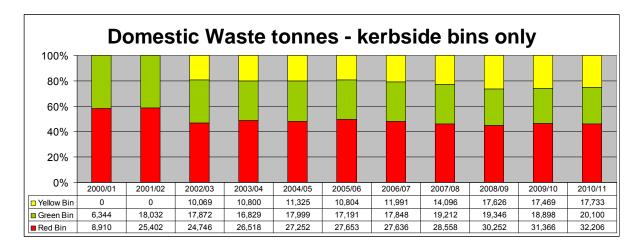
The current domestic resource recovery rate of 55.32% can be broken down into the following categories, tonnages and percentages:

Category	Tonnes	Percentage of waste stream	Levy Paid
Total domestic waste stream collected (including recyclables recovered)	84,014.11	100%	\$2,940,747
Waste to Landfill only			
Total domestic <u>waste to landfill</u> (red lid bin plus bulk kerbside clean-up & drop-off)	37,414.08	44.68%	\$2,940,747
Recyclables recovered	Tonnes	Percentage Recovered	Levy Saved
Dry mixed recyclables recovered (yellow lid bin)	18,196.81	21.67%	\$1,430,269
Garden organics recovered ( <u>green lid bin</u> , kerbside clean-up and drop off). Comprising:	28,403.22	33.65%	\$2,232,493
<u>Green lid bin</u> kerbside only – 20,099.72 tonnes			
<ul> <li>Kerbside clean-up – 1271.24 tonnes</li> </ul>			
<ul> <li>Organics drop-off (Buttonderry) – 7032.26 tonnes</li> </ul>			
Total recyclables recovered	46,600.03	55.32%	\$3,662,762
(combined yellow & green bin)			

#### 2010/11 Domestic waste stream breakdown – tonnes, percentages and waste levy

Based on the OEH *Benefits of Recycling Calculator*, the WSC yellow bin mixed recycling tonnages (18,191.81 tonnes) also equates to the following environmental benefits:

- 2,259 cars permanently removed from the roads
- 1,444 households' annual electricity requirements saved
- Annual water usage of 3,317 people or 5,642 average sized backyard swimming pools of water saved



Only five Councils in the state have reached the 66% municipal resource recovery target. All of these Councils either collect both food waste with garden organics for reprocessing, or send their mixed waste to alternative waste technology (AWT) facilities.

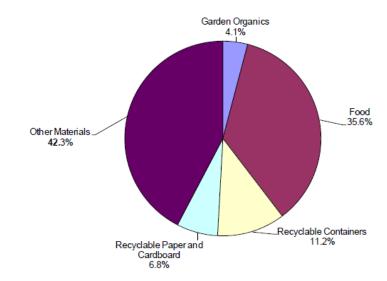
WSC is currently tracking strongly against both the overall municipal and domestic targets. In the most recent publicly available state-wide comparisons, WSC ranked in the top 20 Councils for domestic (household) resource recovery performance (*Review of Waste Policy and Strategy in NSW 2010*).

## ALTERNATIVE SCHEMES AND FUTURE STRATEGY

Recovering specific materials from the waste stream would allow Council to meet the 66% municipal resource recovery target, however this is not feasible by 2014 as it would require new bin configurations, appropriate infrastructure and relevant contracts to be in place.

The most recent household (domestic) waste audits, conducted by Ann Prince consulting in 2010, indicate that compostable wastes - comprising food and garden organics (39.7%) and residual mixed recyclables (18%) are the two major areas where further resources could be recovered.

Importantly, these biodegradable waste streams are also the primary contributors to methane production from landfill which render council liable to future carbon price liabilities under the *Clean Energy Act 2011*.



### Consolidated Domestic waste Stream 2010

The issue of addressing priority wastes and the development of AWT facilities has been on the agenda for some time. Council resolved in May 2010 (in part) to investigate the development of alternative waste technology (AWT) processes.

In June 2011 Council made a further related resolution on the development of a Regional Waste Strategy. GCC resolved an identical motion in 2011. As a result, staff from both Councils have recently embarked on the development of a framework upon which a Regional Waste Strategy can be developed.

There are three main options in relation to alternative schemes for resource recovery.

- 1. Source separation and biological treatment
- 2. Mechanical and biological treatment of residual waste (red bin)
- 3. Thermal treatment of residual waste (red bin)

#### **OPTION 1 – SOURCE SEPARATION AND BIOLOGICAL TREATMENT**

The idea of source separation of materials is well accepted in the waste industry as the most effective means of recovering resources and minimising waste to landfill. Source separation simply means separating materials where they are generated as we already do with mixed recycling and vegetation.

Beyond the separation of materials there has to be an appropriate bin system and collection service frequency, as well as local infrastructure and associated technologies. For example, source separation of food and garden waste to fully recover those resources means that ideally these materials would be collected together and taken to a facility where they can be processed – generally using biological process such as enclosed composting (aerobic) or anaerobic digestion.

This option is possible in the future in Wyong, but requires medium-term planning and extensive community consultation. More specifically, it would also require:

- Reconfiguration of the current three bin system to allow food and vegetation to be collected together
- Associated contract variation
- Securing an appropriate site
- The development of a local / regional facility that is appropriately licensed and capable of processing these materials into a compost type product
- Relevant procurement and planning processes etc
- Extensive staff and project management time

# OPTION 2 – MECHANICAL AND BIOLOGICAL TREATMENT OF RESIDUAL WASTES (RED BIN)

There are a variety of technologies in use in Australia which attempt to recover resources from the mixed waste materials stream (red bin). Over the last ten to fifteen years in Australia many of these technologies have not proven to be as effective as proposed by their manufacturers.

Some of these technologies use a mix of mechanical processes (conveyors, trommels (screening barrels), magnets, centrifuges etc) and biological processes (composting – aerobic and anaerobic) to recover resources. They attempt to separate and recover recyclable materials for recycling and also separate organic materials (food, cardboard, vegetation) for composting.

#### **OPTION 3 – THERMAL TREATMENT OF RESIDUAL WASTES (RED BIN)**

This option uses a wide range of thermal (heat) technologies to turn the waste materials into energy. It can be referred to as energy from waste (EFW) or 'green energy'. The major methods are incineration, gasification and pyrolysis which use the calorific value of the waste to create the energy. In these technologies organic materials are considered very useful.

These options are documented in a more detailed manner in a previous report to Council. In particular the report of 26 May 2010 – item 2.2 Waste and sustainability Improvement Payments – Waste Action Plan. TRIM references: F2010/00292 – D02223656

For both options 2 and 3, it is important to consider the final use of materials based on local and regional needs as well as extensive community consultation. Does the local community and economy need a final organic based product, or would 'green energy' be a better option?

The critical volumes of waste needed for an AWT facility to be viable will be considered in the development of the Regional Waste Strategy. This level is generally considered to be around 150,000 tonnes / annum.

There are inherent risks and opportunities associated with whichever path Council takes in the long-term. The notion of 'best use of resources' is part of the larger debate. The environmental, social and economic outcomes of all options will be considered in future waste planning and strategy development.

## ATTACHMENTS

Nil.

## 6.3 Works in Progress - Water Supply and Sewerage

TRIM REFERENCE: F2004/07830 - D02958152

AUTHOR: Vanessa Trzcinka; Technical Operations Engineer Water and Sewerage Operations ACTING MANAGER: Daryl Mann; Water and Sewerage Operations

#### SUMMARY

Water supply and sewerage works in progress and completed for March 2012.

#### RECOMMENDATION

## That Council <u>receive</u> the report on Works in Progress - Water Supply and Sewerage.

#### WATER SUPPLY

The table below is a status report of current major new and upgrade water projects.

Item Description	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
Bateau Bay Charmhaven Killarney Vale Ourimbah The Entrance Toukley Tuggerah Watanobbi Wyong	500,000	Jul 2011	55	75	Jun 2012	Ongoing water main, stop valve and hydrant replacement works are underway to improve system supply operations. This work is being funded by the Water and Sewerage Operations and Maintenance Program.
Tonkiss St Tuggerah	40,000	Feb 2012	30	10	Apr 2012	Construction work has commenced to install a 150mm water main and pressure reducing valve in a concrete pit to provide a secondary supply of water to Burbank Drive subdivision. This work is being funded by Water and Sewerage Capital Works Program.

Item Description	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
Owen Ave Wyong	123,000	Feb 2012	40	50	Apr 2012	Work is partially completed to relocate approximately 60m of 150mm AC and 100m of 100mm AC water main in aid of road and drainage upgrade works. The work has been intermittent due to wet weather. The work also involves the lowering of approximately 20 water services.
						This work is being partially funded by Roads and Stormwater and Water and Sewerage Capital Works Program.
Hakone Rd Woongarrah	10,000	Apr 2012	5	5	Apr 2012	Work is scheduled to replace in-situ approximately 20m of 150mm asbestos cement water main as part of the construction of a new drainage pipe for a new subdivision.
						This work is being funded by the Developer.
Goorama Ave San Remo	62,000	Apr 2012	5	5	May 2012	Work is scheduled to relocate approximately 130m of 100mm, 150mm and 200mm diameter water pipe in aid of road and drainage upgrade works.
						This work will be completed between Richardson Rd and Catalina Rd, San Remo.
						This work is being partially funded by Roads and Stormwater and Water and Sewerage Capital Works Program.

Item Description	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
Bryant Dve Tuggerah	10,000	Apr 2012	5	5	Apr 2012	Work has commenced to replace in-situ approximately 30m of 150mm asbestos cement pipe in aid of installation of 4 low and high voltage electrical conduits as part of the power upgrade works associated with the development of the Mariners Stadium. This work is being funded by the Developer.

#### SEWERAGE

The table below is a status report of current major new and upgrade sewerage projects.

Location	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
Bateau Bay Berkeley Vale Blue Haven Budgewoi Buff Point Gorokan Killarney Vale Lake Munmorah Long Jetty Watanobbi Wyong	150,000	Jul 2011	65	75	Jun 2012	Ongoing sewer main and manhole replacement and adjustment works are underway to improve system operations. Council's maintenance program of CCTV inspections, replacing sections of sewer mains and repairing manholes and junctions causing operational problems due to root infestation and stormwater infiltration. This work is being funded by the Water and Sewerage Operations and Maintenance Program.

#### PROCESS

#### Water Treatment

All treated water produced by Mardi Water Treatment Plant, for the period 1 to 31 March 2012 met the health requirements of the Australian Drinking Water Guidelines produced by the National Health and Medical Research Council.

#### Sewage Treatment

All effluent discharged from the sewage treatment plants, for the period 1 to 31 March 2012 has met Environmental Protection Authority Licence requirements.

#### Sewage Overflows

There was one reported sewage overflow that occurred for the period 1 to 31 March 2012.

An escape of sewage occurred on March 6, 2012 at the intersection of Central Coast Hwy and Eastern Rd Bateau Bay as the result of a pipe failure on SPS B14 sewage rising main. Although liquid sewage leaked through the broken pipe there was no physical contamination within the adjacent area. This incident had minimal environmental impact.

This incident was reported to Council's Environment Holtline, however due to the minor nature of the incident, it was not reported to external authorities.

## WATER STORAGE

Monday, 16 April 2012 STORAGES						
Storage	Capacity Full [MI]	Volume in Storage [MI]	Percent Full [%]	Storage Change over last Week		
Mangrove Dam	190000	82,620	43.5	Up 170 ML		
Mardi Dam	7400	4,178	56.5	Down 40 ML		
Mooney Dam	4600	4,576	99.5	Up 4 ML		
Total	202000	91,374	45.2	Up 134 ML		

## TOTAL STORAGE:

- Total stored water volume has increased by 0.8% since last month.
- This day last year the volume stored as a percentage of total capacity was 14.4% lower.

## MANGROVE CREEK DAM

- Mardi Dam supplied 450 ML last week to Mangrove Creek Dam.
- 0 ML were released to Mardi Dam last week.
- 0 ML were released to Mangrove Creek Weir last week.

Currently the Mardi to Mangrove Link Project is under the control of the construction contractor and is presently in the commissioning and testing phase.

#### HUNTER TRANSFERS:

- Hunter Water Corporation supplied 0 ML last week keeping this year's supply to 0 ML.
- Gosford/Wyong supplied 0 ML to Hunter Water last week keeping this year's supply to 0 ML.

#### **GROUND WATER BORES:**

• Groundwater Bores supplied 3.2 ML last week, increasing this year's supply to 30.5 ML

## WATER USAGE & RAINFALL

Period	Water Usage	Rainfall [mm]				
renou	[MI]	Somersby WTP	Mardi WTP	Mangrove Dam		
Week to date	516	6	3	2		
Previous week	482	3	2	2		
Current week last year	503	125	101	50		
This year to date	7,421	559	564	408		
Same period last year	8,515	510	497	268		

Week to date consumption was 516 ML, 2.6% more than the same week last year and 7.1% more than the previous week.

Consumption this year to date is 7,421 ML, 12.8% less than the same period last year.

Level 2 Water Consumption Target for the week ending Monday, 23 April 2012 is 547ML

## ATTACHMENTS

Nil.

## 6.4 General Works in Progress

TRIM REFERENCE: F2004/07830 - D02958715

AUTHOR/S: Peter Sheath; Manager Design and Projects & Josette Matthews; PA to Manager, IM Support MANAGER: David Witherdin; Manager Contract and Project Management

#### SUMMARY

This report shows the current status of significant capital and maintenance expenditure in progress, as at the end of March 2012. General Water and Sewerage services are not included.

#### RECOMMENDATION

#### That Council <u>receive</u> the report on General Works in Progress.

#### ROADS AND STORMWATER SECTION OVERVIEW

#### **Capital Works In Progress**

The table below is a status report of current major roads and drainage projects.

Item Description	Est Cost	Start Date	% Spent	% Comp	Est Comp Date	Comments
Berkeley Road, Berkeley Vale Roads & Drainage Upgrade	\$1.250M	21/11/11	65	65	Mar 2012	Drainage completed. Roadworks completed. Guard rail and asphalt to be completed.
Owen Ave, Wyong. Roads & Drainage Upgrade	\$686K	17/2/12	25	25	Apr 2012	Drainage completed. Roadworks started.
Alison Road, Wyong. Roads & Drainage Upgrade	\$643K	16/1/12	95	100	Mar 2012	Roadworks completed.
Yarramalong Road, Yarramalong. Drainage	\$150k	19/3/12	70	70	Mar 2012	Drainage pipes constructed. Headwalls to be completed.

## General Maintenance Work

The following is a list of general works undertaken during this period:

	North	South		
Drainage Maintenance	San Remo Tuggerawong Norah Head	Long Jetty Berkeley Vale Bateau Bay The Entrance		
Replacement of Damaged Foot paving	Woongarrah Hamlyn Terrace Gorokan	Bateau Bay Killarney Vale		
Sign Maintenance	Toukley Kanwal Hamlyn Terrace Blue Haven Wadalba Budgewoi Tuggerawong San Remo Canton Beach Wyongah Jilliby Yarramalong Buff Point Gwandalan Summerland Point	Toowoon Bay Berkeley Vale Ourimbah Long Jetty The Entrance Killarney Vale Shelly Beach Bateau Bay Tuggerah Wyong Mardi Chittaway		
Shoulder Restoration	Nil	Nil		
Heavy Patching	Warnervale	Nil		
Table Drain Maintenance	Charmhaven Halekulani Buff Point San Remo Toukley Noraville	Long Jetty Bateau Bay Killarney Vale Tumbi Umbi Berkeley Vale The Entrance Ourimbah Glenning Valley		
Rural Road Grading	Dooralong Yarramalong Ravensdale Jilliby Kiar	Ourimbah Palmdale Tuggerah		
Carpark Maintenance	Nil	Nil		
Fencing	Budgewoi Gorokan	Nil		

	North	South
Vegetation control	Jilliby Woongarrah Halloran Hamlyn Terrace Toukley Mannering Park Yarramalong Dooralong	Tuggerah Berkeley Vale Tumbi Umbi Ourimbah The Entrance Killarney Vale Long Jetty Tumbi Umbi

## CONTRACTS AND PROJECT MANAGEMENT SECTION

The table below is a status report of current major contracts in excess of \$150,000 and awarded following Council resolution.

Кеу	
On track	
At risk	
In trouble	

Item Description	Est Cost (excl. GST)	Start Date	Est Comp Date	Status	Comments
CPA/181554 Detailed design for remediation of former Mardi Landfill	\$390K	Jun 2011	April 2013		Contract awarded to SMEC. Director General's Requirements for EIS received. Environmental assessments for EIS proceeding. Design proceeding. Development application lodgement programmed for end July 2012.
CPA/188535 & 201709 – Lifeguard towers to Lakes & Shelly Beaches	\$230k	March 2012	June 2012		Tender documents are ready for release. Awaiting budget confirmation. Project is currently behind schedule.
CPA/201014 Detailed design for new cell 4.3 at Buttonderry Waste Management Facility	\$190K	Nov 2010	April 2013		Contract awarded to GHD. Preliminary studies undertaken and design commenced. Design programmed to be lodged with EPA in July for approval.
CPA/179981 B9 Sewage Rising Main Extension – Long Jetty	\$2,338K	Sept 2011	March 2012		Construction works 99% complete. Sewage diverted to new rising main on 29/2/12.

Item Description	Est Cost (excl. GST)	Start Date	Est Comp Date	Status	Comments
CPA/200301 Replacement of air conditioning chillers to Council Building A	Est \$500k	June 2012	Jan 2013		Norman Disney Young are preparing a report on the condition of the AC system and making recommendations on a suitable chiller(s) to replace existing.
CPA/182007 Upgrade of SPS T22 and Associated Work - Construction	\$2.323M	Mar 2012	Oct 2012		Contract has been awarded to Eire Contractors with construction to commence in May 2012.
CPA/208147 Scadden's Ridge solar tower	\$300k	June 2012	Aug 2012		Tender documents are prepared and due for release. Project is currently behind schedule.
F2009/02299 Construction of Shared Pathway at Osborne Park, Toukley	\$180K	Dec 2011	June 2012		Concrete shared pathway works complete. BBQ shelter to be installed May/June
F2008/02335 – CPA/204515 Construction of Shared Pathway at Colongra Bay, Lake Munmorah.	\$330K	Dec 2011	June 2012	]	Contractor – Hard Yards Outdoor Construction commenced construction works March 2012.
F2011/02672 Construction of missing link Shared Pathway on Budgewoi Lake Foreshore, Buff Point,	\$367K	March 2012	June 2012		Construction works being undertaken by Council's Day Labour crews
CPA/1193253 Provision of a Camp Kitchen and BBQ facilities at Toowoon Bay and Canton Beach Holiday Parks	\$199K	May 2011	Mid April 2012		Progress on works has been slow. Show cause letter was issued on 20 March 2012. As a consequence the contractor returned to site and work to completion is progressing.

CONTRACTS REACHING PRACTICAL COMPLETION IN LAST THREE MONTHS					
Contract No.	Contract Description	Date of Practical Completion			
CPA/194920	Softball Cages and Fencing at Bateau Bay Sports Complex	31 January 2012			
CPA/172612	Hamlyn Terrace Community CC&SF	24 February 2012			

CONTRACTS STILL IN DEFECTS LIABILITY PERIOD				
Contract No	Contract Description	Contract Status		
CPA/184901	Construction of Stormwater Treatment Works, Gascoigne Rd Gorokan as part of the Estuary Management Plan.	Practical Completion on 10 June 2011		
CPA/184904	Construction of Stormwater Treatment Works, Catalina Rd & Liamena Av San Remo	Practical Completion on 20 July 2011		
CPA/173205	Sewer main rehabilitation, various locations in Wyong Shire	Practical Completion on 31 May 2011		
CPA/158359	Ourimbah Rural Fire Station Building	Defects Liability extended to 23 September 2012 for some items		
CPA/144547	Construction of Stormwater Treatment Works Colongra Bay Rd, Lake Munmorah	Practical completion on 17 August 2011		
CPA /184454	Soldiers Beach SLSC	End of Defect period 29/7/12.		
CPA/184446	Shelly Beach SLSC	End of Defect period 11/10/12.		
CPA/192469	Construction of two prefabricated/relocatable cabins at Budgewoi Holiday park	Practical completion achieved 28 November 2011		
CPA/158361	Stormwater treatment works in Reach 2, Saltwater Creek	Practical completion achieved March 2010. Maintenance continues until March 2013.		

## ATTACHMENTS

Nil.

## 6.5 Mardi to Mangrove Link Project Status

TRIM REFERENCE: F2007/01120 - D02966923 MANAGER: Daryl Mann; Acting Manager Water and Sewer AUTHOR: Daniel Kemp; Engineer

### SUMMARY

Report on status of Mardi to Mangrove Link Project.

#### RECOMMENDATION

#### That Council <u>receive</u> the report on Mardi to Mangrove Link Project Status.

#### PROJECT SCOPE

- Wyong River off-take structure and pumping station
- Wyong River to Mardi-Dam 2.1 kilometre pipeline
- Inlet works at Mardi Dam
- Mardi-Mangrove transfer pumping station
- Mardi Dam to Mangrove Creek Dam 19 kilometre pipeline
- Lower Wyong River Weir, Fishway and Gauging

### **CURRENT STATUS**

Expenditure to date	April 2012			\$109.3m
Value of works Complete	April 2012			\$115.5m
Approved Budget				\$120.6m
Overall Construction Status (excluding Commissioning)	Completion Date:	April 2012	% Work Complete:	99%

#### **Construction Status**

	Scheduled Start	Scheduled Completion	% Work Complete
Milestone 1:		February 2012	99%
Pre-construction – Management Plans & Approvals	4 January 2010		100%
Work Package 1 – Wyong River Off-take	7 April 2010		100%
Work Package 2 – Wyong River Pump Station	19 February 2010		99%
Work Package 3 – Wyong Mardi Rising Main 3	16 February 2010		100%
Work Package 4 – Wyong Mardi Inlet	6 May 2010		100%
Work Package 7 – Mardi Mangrove Transfer Main	1 March 2010		100%
Work Package 18 – Wyong Weir, Fishway & Gauging	5 August 2010		100%

Milestone 2:		4 April 2011	100%
Work Package 6 – Mardi Mangrove Transfer Pump Station	21 June 2010		100%
Milestone 3:		27 February 2012 *	99%
Commissioning	1 August 2011		
(Dates as per JH latest program C29) * excl 2 week contractor's float			

#### **Key Dates**

	Scheduled Completion	Actual Completion	Complete
Review of Environmental Factors (REF) submitted	30 June 2009	30 June 2009	$\checkmark$
Call for Expressions of Interest (EOI)	9 July 2009	9 July 2009	$\checkmark$
EOI closes	30 July 2009	30 July 2009	$\checkmark$
Determination Approval	14 October 2009	23 September 2009	$\checkmark$
Issue Request for Tenders (RFT)	16 October 2009	16 October 2009	$\checkmark$
Tenders close	12 November 2009	12 November 2009	$\checkmark$
Council consider Award of Construction Contract	9 December 2009	9 December 2009	$\checkmark$
Expiry of PAN 90 day notification period	31 December 2009	31 December 2009	$\checkmark$
Minister/Governor determination of compulsory acquisition applications	27 January 2010	27 January 2010	
Pipeline Construction	27 January 2011	25 September 2011	$\checkmark$
Transfer Pump Station Construction	31 January 2011	4 April 2011	$\checkmark$
Commissioning	6 May 2011		
Project Completion	June 2011		

#### Land Matters

- Pipe laying has been completed on all properties.
- 54/56 properties have been restored (excluding minor outstanding works).
- Works have been 100% completed by John Holland on 54/56 properties.
- 50/56 landholders have signed releases.
- Easement Plans have been prepared for all properties and have been sent to the Office of Water.

#### Stakeholder Liaison

#### Media

• No media releases this week.

#### **Resident communication**

• Direct liaison with affected landholders is ongoing via the Project Team.

#### Incidents

- No significant Environmental incidents.
- There was one safety incident that occurred in the last period. A JH employee was struck in the head by a spanner while tightening bolts, which required stitches. This employee returned to work the next day.

#### Major Achievements / Issues

Note: there are a number of minor outstanding works that do not affect operation of the pump stations

- Work Package 1: All construction work has been completed including commissioning. An issue with the pressure rating of the inlet mains is still to be resolved
- Work Package 2: All work has been completed including commissioning
- Work Package 3: All work has been completed including commissioning.
- Work Package 4: All work has been completed including commissioning
- Work Package 6: All work has been completed including commissioning

- Work Package 7: All work has been completed including commissioning.
- Work Package 18: All work has been completed including commissioning
- Intergraded commissioning is complete
- Operator training will commence this week, with project handover after training

## ATTACHMENTS

Nil.

6.5

# 6.6 Activities of the Development Assessment and Building Certification and Health Units

TRIM REFERENCE: F2004/07830 - D02968294 MANAGER: Gina Vereker; Director AUTHOR: Jane Doyle; Senior Administration Support Officer

#### SUMMARY

The report includes information and statistics regarding the operations of the Development Assessment Unit and the Building Certification and Health Unit which covers the submission and determination of development, construction and subdivision applications for the month of March 2012.

#### RECOMMENDATION

## That Council <u>receive</u> the report on Activities of the Development Assessment and Building Certification and Health Units

Туре:	Number Received:	Estimated Value \$:	Number Determined:	Estimated Value \$:
Commercial	13	6,154,600	9	9,083,556
Industrial	1	630,000	-	-
Residential (Multiple Dwellings/Dual Occupancy)	3	1,026,163	3	1,136,000
Other Applications	4	24,000	6	25,000
Section 96 Applications	7	-	9	-
Total	28	7,834,763	27	10,244,556

#### **Development Applications Received and Determined – Development Assessment Unit**

**Note:** Included in the number of development applications lodged in the "Commercial" Category was a Proposed 3 Level Commercial Building located at Tuggerah valued at \$4.9M. Included in the number of development applications determined in the "Commercial" Category was a 61 Unit Motel in association with an existing Club (Diggers@The Entrance) valued at \$7.7M.

Туре:	Number Received:	Estimated Value \$:	Number Determined:	Estimated Value \$:
Commercial	2	350,000	1	300,000
Industrial	1	25,000	1	25,000
Residential				
(Dwellings)	20	4,240,195	22	5,512,978
Residential (Alterations and Additions)	59	2,016,899	37	1,850,085
Other				
Applications	2	427,000	1	248,000
Section 96				
Applications	2	-	10	-
Total	86	7,059,094	72	7,936,063

# Development Applications Received and Determined – Building Certification and Health Unit

## Subdivision Applications Received and Determined – Development Assessment Unit

Туре:	Number Received:	Number of Lots:	Number Determined:	Number of Lots:
Commercial	-	-	-	-
Industrial	-	-	-	-
Residential	1	1	5	13
Rural	1	1	1	14
Total	2	2	6	27

## Net Median Turn-around Time

The net median turn-around time in working days for development applications determined during the month was **20** days. There was no priority applications determined in the month.

#### **Other Approvals and Certificates**

Туре:	Number Determined:
Trees	63
Section 149 D Certificates (Building Certificates)	20
Construction Certificates	51
Complying Development Certificates	11

## State Environmental Planning Policy No 1

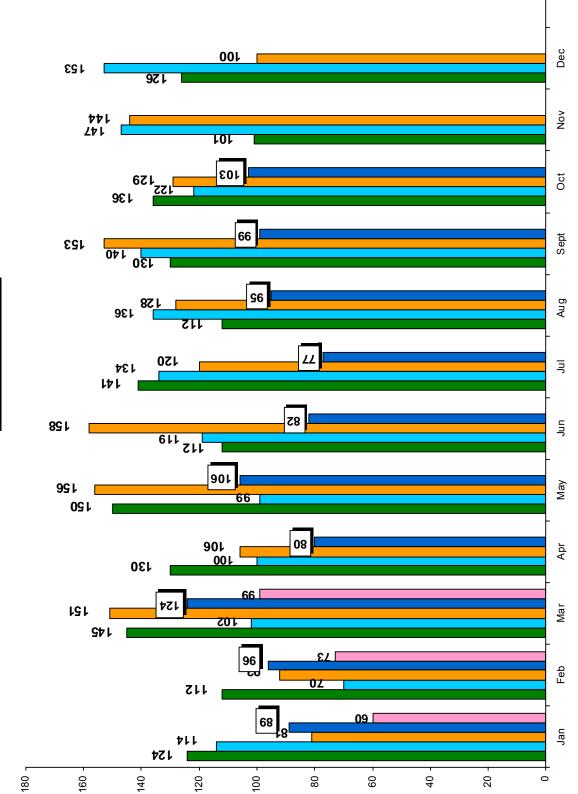
There were no applications that relied on a SEPP 1 variation of less than 10% for the month of March. There were 2 development applications that relied on a SEPP 1 variation in excess of 10%. Both of these applications were reported to Council for determination on 28 March 2012.

## ATTACHMENTS

1 Graphs: Development Applications Lodged, Determined and D02968291 Construction Certificates Determined

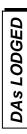
- 211 -

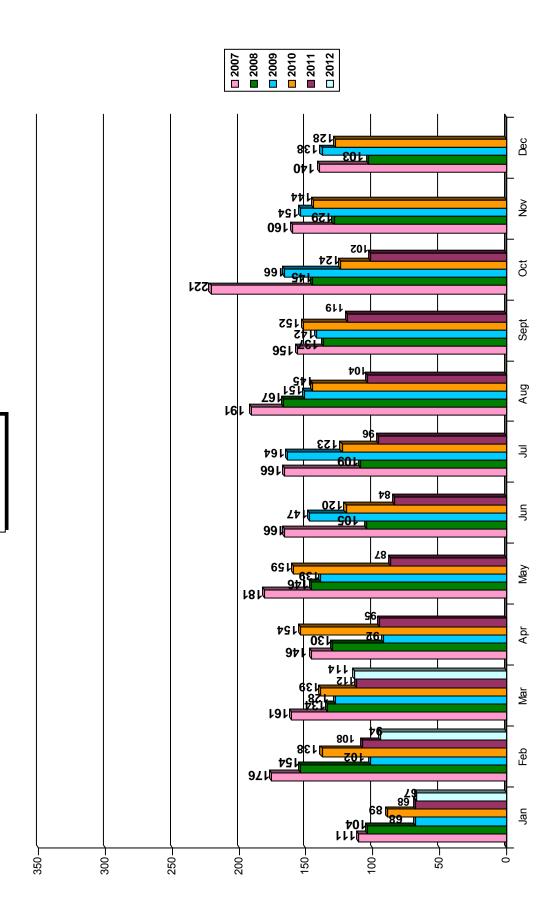




DAs DETERMINED

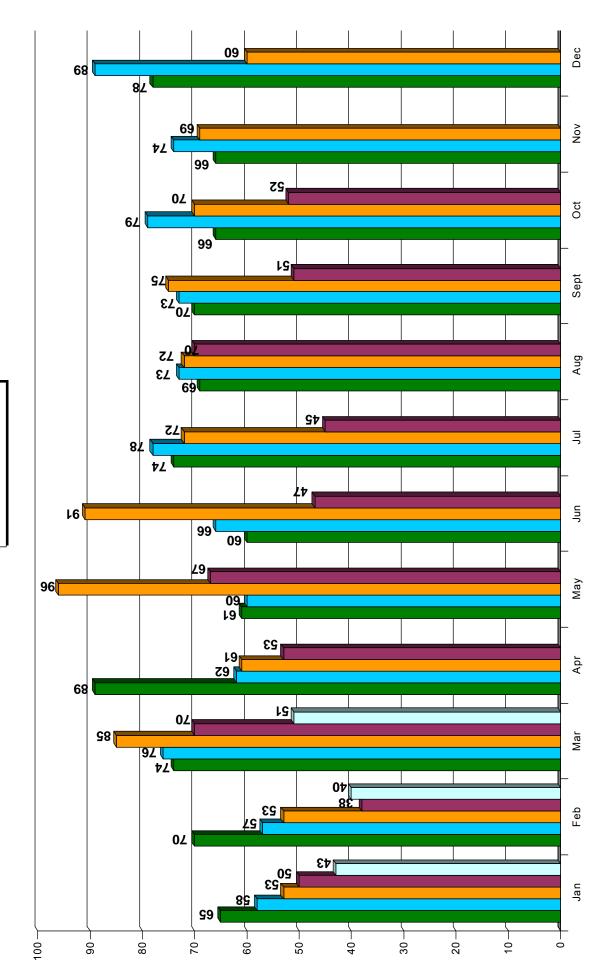
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- 213 -





- 214 -

# 6.7 Results of Water Quality Testing for Beaches and Lake Swimming Locations

TRIM REFERENCE: F2004/06822 - D02968396 MANAGER: Rob Van Hese; Manager Regulation and Compliance AUTHOR: Jon Scorgie; Senior Environmental Health Officer

### SUMMARY

Reporting on the results of bacteriological tests for primary recreation water quality for the beaches in Wyong Shire and lake swimming sites in the Tuggerah Lakes catchment for the months of March 2012.

#### RECOMMENDATION

## That Council <u>receive</u> the report on Results of Water Quality Testing for Beaches and Lake Swimming Locations.

## Primary Recreation Water Quality Monitoring Program

Wyong Shire beaches are regularly monitored for swimming safety in accordance with the latest National Health and Medical Research Council (*NHMRC*) *Guidelines for Managing Risks in Recreational Water (2008).* These guidelines have superseded NHMRC (1991), however, they still allow for beaches to be awarded a star rating based upon the potential for sewage and stormwater contamination. These star ratings are awarded as detailed in the Table 1 below.

Wyong Shire Council has been in partnership with the Office of Environment and Heritage (OEH) in implementing the "Beachwatch" program during the bathing season of summer, October through to April.

Council at its meeting held on 9 June 2010 resolved as follows:

"RESOLVED on the motion of Councillor Graham and seconded by Councillor Webster:

- 1 That Council adopt the recommendations of the Tuggerah Lakes Estuary Coastal and Floodplain Management Committee being:
  - a That all lake water quality testing sites that are not designated "lake swimming locations", be removed from future Beachwatch programs commencing 1July 2010.
  - b That future results of water quality testing for lake locations that are not designated swimming locations continue to be monitored to detect changes in water quality and the results of such testing be submitted to the Estuary Management Unit.

- FOR: COUNCILLORS GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN
- AGAINST: COUNCILLORS BEST AND EATON"

6.7

Although the Office of Environment and Heritage's Beachwatch program becomes inactive during the winter season, Council continues to sample once a month to assess any changes in water quality. If these monthly results indicate high levels of sewage and stormwater contamination further investigations are triggered to determine the source of its origin. For our winter program, Council have continued to apply Beachwatch's acceptable indicator levels for faecal contamination "enterococci" of 200cfu/100ml and apply our results to their star rating, see Table 1 below.

Additionally, Council is still required to monitor the ocean outfalls five times a month, year round. This monitoring and sampling regime is undertaken in accordance with the OEH "Environmental Protection License's", this sampling is carried out at ten sites around Norah Head and Wonga Point.

As a part of the National Health and Medical Research Council - Guidelines for Managing Risks in Recreational Water 2008 (NHMRC 2008), OEH's Beachwatch program has requested that all sites be re-evaluated to identify their potential pollution sources and the risk that they may pose to human health. The potential pollution sources identified in this evaluation will lead to management strategies being developed for each site so that risk to human health can be minimised. Advisory signs have been erected at all lake sampling sites advising "This area can be affected by Stormwater Pollution for up to 3 Days after heavy rain. Swimming during this period in NOT Recommended". The signs have been erected to advise the public that there is a potential for poor water quality at the site due to the stormwater inundation after heavy rain. It does not mean that the water quality is poor at all times.

#### Summary of results for March 2012 (Summer Program)

For the month of March all ocean and lake beach sites achieved a star rating that is defined as being safe for swimming under the NHMRC 2008 for all of the sampling days.

A definition of the star rating system can be seen in Table 1 below.

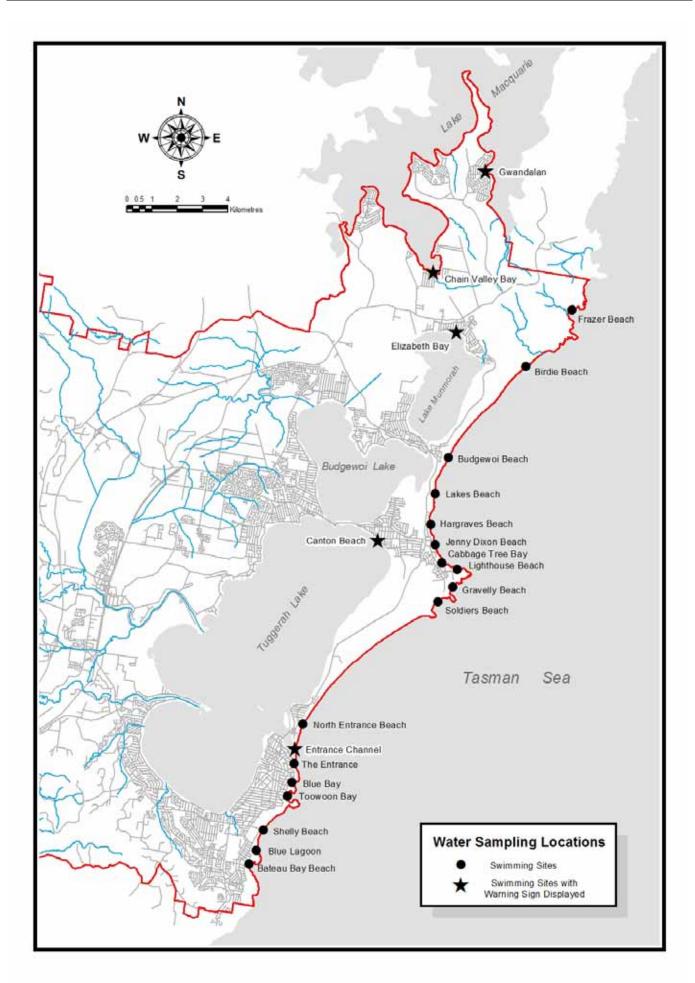
S	tar Rating	Enterococci (cfu/100mL)	Interpretation		
****	Good	≤ 40	NHMRC indicates site suitable for swimming		
***	Fair	41 – 200	NHMRC indicates site is suitable for swimming		
**	Poor	201- 500	NHMRC indicates swimming at site is not recommended.		
*	Bad	>500	NHMRC indicates swimming at site is not recommended.		

Table 1: NHMRC Sta	r Rating I	nterpretation
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## ATTACHMENTS

**1** Water Sampling Locations D02345961

6.7



## 6.8 Investment Report for March 2012

TRIM REFERENCE: F2004/06604 - D02969448 MANAGER: David Jack; Director Corporate Services AUTHOR: Devini Susindran; Financial Accountant

#### SUMMARY

This report details Council's investments as at 31 March 2012.

#### RECOMMENDATION

#### That Council <u>receive</u> the Investment Report for March 2012.

#### BACKGROUND

WSC's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2005), Council's Investment Policy, Ministerial Investment Order issued February 2011 and Division of Local Government Investment Policy Guidelines published in May 2010.

Council's portfolio includes investments in managed funds which were permitted under the previous Minister's order, however are now held under the "grandfather" provisions of the current Ministers Order. The remaining WSC investments are held in the Blackrock Care and Maintenance Fund continue to be wound up progressively and are expected to be finalised by 2016.

#### CURRENT STATUS

#### Managed Funds

Blackrock Care and Maintenance Fund \$5.91m – "grandfathered" investment under the Ministers Investment Order, this is the residual balance of the fund now held to maturity with distributions of capital made when assets in the portfolio mature or are sold.

The return for February \$0.11m was a 1.80% upward revaluation (unrealised) and has been recorded in March, due to it not being available at the time of publishing the February Financial results.

The BlackRock fund provides capital distributions dependent on a combination of maturing assets, coupons received from the underlying securities in the portfolio, fluctuations in the value of the currency (fund is fully hedged back into Australian dollars) and most of all, the volatility in financial markets.

The fund returned +1.10% (net actual) for the month of March, outperforming the bank bill index return of +0.39%. The global credit indices were largely stable during March particularly after Greece managed to get 85.8% acceptance on the debt swap valued at close to €200bn. The Greek debt restructure brought down the borrowing costs in European Capital Markets and this was reflected through to the CDS, bringing in the spreads on a number of corporate credits. This resulted in the fund to outperform comfortably during March as physical spreads contracted. The fund continues to perform well over the long-term, returning over +16% p.a. over 3 years and around +6.6% p.a. since inception.

## Cash and Term Deposit Funds

Cash flows in March were managed through investment maturities with a net in-flow of \$19.85m (ref Table 1).

Return on cash and term deposits for March 2012 was \$0.70m.

Institution	Term (Approx.	Interest Rate	Maturity	Investment / (Redemption)
Movement in cash on call	Months)	<b>%</b> 4.30%		(\$4.455.000)
wovement in cash on call				(\$4,155,000)
NAB	9	6.25%	Mar 2012	(\$10,000,000)
WCCU	6	5.70%	Mar 2012	(\$1,000,000)
Bendigo Bank	3	5.87%	Mar 2012	(\$5,000,000)
Suncorp	3	6.00%	Mar 2012	(\$10,000,000)
Suncorp	1	5.47%	Mar 2012	(\$3,000,000)
NAB	4	5.95%	Jul 2012	\$10,000,000
ANZ	9	5.83%	Dec 2012	\$7,000,000
ANZ	3	5.80%	Jun 2012	\$5,000,000
NAB	5	5.85%	Aug 2012	\$5,000,000
Suncorp	6	5.92%	Sep 2012	\$10,000,000
NAB	4	5.90%	Jul 2012	\$5,000,000
WCCU	6	5.60%	Sep 2012	\$1,000,000
Westpac	24	5.77%	Mar 2014	\$10,000,000
TOTAL				\$19,844,500

#### Table 1 Movement of Funds

## **Total Funds**

Total net return for March 2012 was \$0.81m consisting of \$0.70m interest earnings. Blackrock Care and Maintenance Fund earnings of a further \$0.11m unrealised capital gains from February was recorded in March. Results for March were not available at the time of publishing these financial results.

Table 2	Investment Portfolio by	y Risk Category
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Investment Class	March 2012	YTD Return \$ '000	YTD
	\$ '000	•	%
Cash at Call	10,114	465	5.43
Term Deposits	146,172	5,384	5.85
Managed Funds	5,911	26	0.39
Total Investments	162197	5,875	5.50

Year to date returns in March of 5.50% is favourable when comparing with the benchmark UBSA YTD Bank Bill Index of 4.83%. The year to date return excluding the capital losses on managed funds of \$0.13m is 5.61% and compares favourably to the benchmark.

Council investments are evaluated and monitored against a benchmark appropriate to the risk (Standard and Poor's BBB Long term or above) and time horizon of the investment concerned.

The target maximum limit in each category and the current spread of investments is as listed in Table 3. Portfolio is currently over-weight in A1 but is a positive position due to these investments offering the best rates selected for the investment time frame.

Investment Category Short Term	Target Allocation Maximum	Portfolio Allocation March 2012	Comments
A1	10.0%	77.86%	
A2	75.0%	17.88%	
A3	10.0%		
Unrated	15.0%	4.26%	Includes Managed Funds
TOTAL	110%	100.0%	-

#### Table 3 – Portfolio Credit Framework

Investment transactions and earnings during March 2012 are shown in Table 4 - Portfolio Performance.

	Crioimane			-			
	Full Year 2010-11	Q1 Sept 2011	Q2 Dec 2011	Jan. 2012	Feb. 2012	Mar. 2012	Year to Date 2011-12
	\$m	\$m	\$m	\$m	\$m	\$m	\$m
Movement in Assets							
Opening Balance	126.39	136.86	150.81	139.33	137.13	142.25	136.86
Capital Gain/(Loss) – (see below)	1.90	(0.47)	0.10	(0.00)	0.12	0.11	(0.14)
Net Cash/Investments( Withdrawals)	8.57	14.42	(11.58)	(2.20)	5.00	19.84	25.48
Closing Balance	136.86	150.81	139.33	137.13	142.25	162.20	162.20
Trading Position							
Capital Gain/(Loss) Realised	-	-	-	-	-	-	-
Capital Gain/(Loss) Unrealised	1.90	(0.47)	0.10	(0.00)	0.12	0.11	(0.14)
Interest Earnings	5.33	2.13	1.96	0.63	0.59	0.70	6.01
Total Return for Period	7.23	1.66	2.06	0.63	0.71	0.81	5.87

## Table 4 – Portfolio Performance

Movements in investments comprised the changes in, valuation, new investments and redemptions during November shown in Table 5 – Changes in valuation and redemptions.

Table 5	Changes in valuation,	new investments and redemptions.
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Type of investment	Institution		\$m	\$m
Call deposit	Interest earned	Income	0.04	
	Net movement	Investment / (Redemption)	(4.20)	(4.16)
Term deposits	Ref. Table 1	Redemptions	(29.00)	
		Investments	53.00	24.00
Managed Funds	Black Rock	Capital Distribution	-	
		Capital Gain /( Loss)	0.11	0.11
TOTAL				19.95

## **Interest and Investment Returns**

Returns as at 31 March 2012 on the council investment portfolio of deposit accounts, term deposits and managed funds show a \$0.87m favourable variance when compared to the year to date budget.

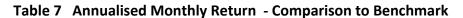
Investment Source	FYR Revised Budget \$ '000	YTD Revised Budget \$'000	YTD Interest Actual \$'000	YTD Change in valuation Actual \$'000	YTD Net Actual \$ '000	Variation YTD Budget \$ '000
General Fund	3,484	2,642	3,525	(28)	3,497	855
Water	1,423	1,077	1,180	(109)	1,071	(7)
Sewerage	1,693	1,279	1,302	5	1,307	28
Total	6,600	4,999	6,007	(132)	5,875	876

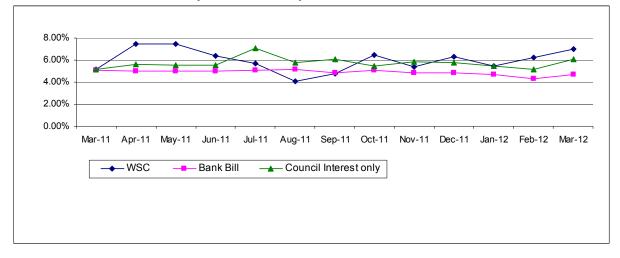
 Table 6
 Annual Investment Portfolio Performance as at 31 March 2012

Interest rates in the month, on term deposits ranged from 5.20% to 6.4% and these rates exceeded the benchmark Union of Switzerland Australia (UBSA) bank bill index for January of 4.70%.

#### Benchmark - Monthly Returns (Annualised)

Council's overall investment return is compared to the UBSA Bank Bill Index which is a cash index and therefore determines a minimum performance level. A graph detailing the monthly return on a 12 monthly basis is as follows:





Council:	Council Total Return (Interest and Investments)
Bank Bill:	UBSA Bank Bill Index
Council Interest Only:	Council Interest Earnings

#### **Comparison to Similar Councils**

Council's yield of 6.23% for February and 7.00% for March compare to similar councils in the area, Lake Macquarie City Council (5.94% - February) and Gosford City Council (4.84% - February). Returns for March reflect Capital Gain on Black Rock managed Fund for February only.

There is a one month lag in the information available for similar Councils and reports for February were not available at the time of writing this report.

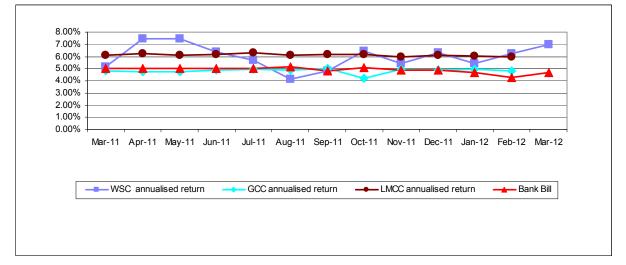
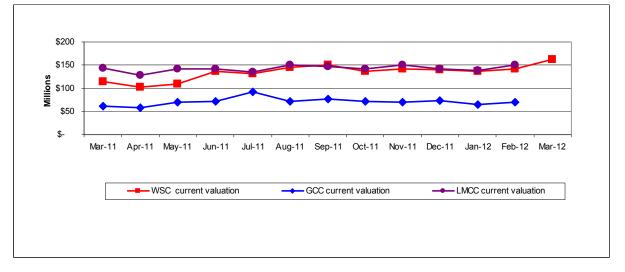


Table 8 Portfolio Return - Comparison to Neighbouring Councils

WSC's investment portfolio at the end of March was \$162.20m, demonstrating a strong cash position, and compares favourably with Lake Macquarie and Gosford City councils (refer Table 9).

Table 9 Total Investment – Comparison to Neighbouring Councils



#### **INVESTMENT STATEMENT**

In accordance with the Local Government (General) Regulation 2005, Part 9, Division 5, Clause 212, it is certified that the investments held as at 31 March 2012 have been made in accordance with the Act, the Regulations and Council's Investment Policies.

#### CONCLUSION

Council has significantly reduced its holdings in managed funds, with the majority of investments now held in term deposits in accordance with the provisions of the ministerial investment order.

Investments are being conservatively managed to ensure that value is added to the fixed interest portfolio and Council will be re-developing its long term investment strategy as the level of managed funds in the portfolio reduces.

## ATTACHMENTS

1 Summary of Investments by Type - March 2012 D02970804

#### Wyong Shire Council Summary of Investments - By Type As at 31 March 2012

FUND MANAGER	TYPE OF INVESTMENT	MATURITY	PORTFOLIO BALANCE 29.02.12 \$	PORTFOLIO BALANCE 31.03.12 \$	INCOME FOR MONTH \$	INTEREST RATES % p.a.
CASH AT CALL:						
Westpac	Corproate Investment Account (AA)	Daily	14,262,972	10,107,961	39,960	4.30
UBS	Cash Account (AA)	Daily	6,671	6,198		
Total Cash At Call			14,269,643	10 114 150	39,960	
TERM DEPOSITS &			14,209,043	10,114,159	39,900	
BONDS						
Bankwest	Term Deposit	18/04/2012	5,000,000	5,000,000	25,692	6.05
Bendigo/Adelaide	Term Deposit	18/04/2012	5,000,000	5,000,000	26,753	6.30
NAB	Term Deposit	27/03/2012	10,000,000	-,,	44,521	6.25
Bendigo/Adelaide	Term Deposit	26/06/2012	4,000,000	4,000,000	21,742	6.40
IMB	Term Deposit	04/07/2012	5,000,000	5,000,000	26,753	6.30
Bankwest	Term Deposit	01/05/2012	5,000,000	5,000,000	23,653	5.57
Wyong Credit Union	Term Deposit	25/03/2012	1,000,000	0,000,000	4,271	5.70
Bendigo/Adelaide	Term Deposit	05/03/2012	5,000,000		4,021	5.87
NAB	Term Deposit	29/04/2012	5,000,000	5,000,000	25,989	6.10
SunCorp	Term Deposit	02/05/2012	5,000,000	5,000,000	22,719	5.35
SunCorp	Term Deposit	28/05/2012	5,000,000	5,000,000	23,781	5.60
SunCorp	Term Deposit	28/03/2012	10,000,000	3,000,000	46,027	6.00
NAB				E 000 000		5.85
	Term Deposit	19/07/2012	5,000,000	5,000,000	24,842	
Bendigo/Adelaide	Term Deposit	17/07/2012	5,000,000	5,000,000	24,842	5.85
NAB	Term Deposit	28/05/2012	5,000,000	5,000,000	24,969	5.88
Bankwest	Term Deposit	24/04/2012	5,000,000	5,000,000	25,055	5.90
SunCorp	Term Deposit	01/03/2012	3,000,000		899	5.47
Bankwest	Term Deposit	01/05/2012	5,000,000	5,000,000	24,842	5.85
Commonwealth	Term Deposit		10,140,000	10,140,000	44,783	5.20
SunCorp	Term Deposit	21/05/2012	5,000,000	5,000,000	24,715	5.82
Bendigo/Adelaide	Term Deposit	27/08/2012	10,000,000	10,000,000	49,940	5.88
NAB	Term Deposit	27/07/2012		10,000,000	8,151	5.95
ANZ	Term Deposit	06/12/2012		7,000,000	26,834	5.83
ANZ	Term Deposit	30/06/2012		5,000,000	1,589	5.80
NAB	Term Deposit	30/08/2012		5,000,000	1,602	5.85
SunCorp	Term Deposit	30/09/2012		10,000,000	3,243	5.92
NAB	Term Deposit	30/07/2012		5,000,000	1,616	5.90
Wyong Credit Union	Term Deposit	30/09/2012		1,000,000	153	5.60
Westpac	Term Deposit	05/03/2014		10,000,000	41,101	5.77
Westpac	Deposit Bond	24/09/2012	4,038,719	4,032,358	39,485	4.40
Total Term Deposit & Bonds:			122,178,719	146,172,358	664,584	
CASH MANAGEMENT FUNDS:						
BlackRock Care & Maint	enance Fund	2016 (Estimate)	5,804,246	5,910,844	106,598	
Total Cash Management Funds			5,804,246	5,910,844	106,598	
TOTAL			142,252,608	162,197,361	811,142	

## 6.9 Outstanding Questions on Notice and Notices of Motion

TRIM REFERENCE: F2012/00026 - D02968476 MANAGER: Lesley Crawley; Manager Corporate Governance AUTHOR: Susanna Gardiner; Councillor Services Officer

#### SUMMARY

Report on outstanding Questions on Notice and Notices of Motion.

#### RECOMMENDATION

That Council <u>receive</u> the report on Outstanding Questions on Notice and Notices of Motion.

## ATTACHMENTS

1 Table of Outstanding Questions on Notice and Notices of Enclosure D02968485 Motion - 26 April 2012

## 7.1 Answers to Question on Notice

TRIM REFERENCE: F2005/00562 - D02944688 AUTHOR/MANAGER: Greg White: Manager Environment and Natural Resources

#### Q5/12 - Wadalba Wildlife Corridor (WWC) Management Plan

The following question was asked by Councillor Best at the Ordinary Meeting on 22 February 2012:

"Mr General Manager, further to Q36/11 answered on 22 February 2012, may I further seek advice as to; who took the decision to defer monitoring, when was the decision made, and what meeting was it reported to Council? Also did Council seek concurrence from DECC/OEH/EPA as I understand they are parties to this matter and did they concur with deferring monitoring commencement of the WWC?"

As indicated in the earlier reply to Q36/11 answered on 22 February 2012, Council has deferred commencement of its own monitoring of the Wadalba Wildlife Corridor (WWC) until a substantial portion of the Corridor is transferred into public ownership to provide a more effective program and meaningful reports.

This decision was taken by staff in accordance with relevant delegations. Consideration was given to the availability of appropriate resources (there is only 1 appropriately skilled officer within the organisation) and funds available to undertake the work as part of the annual Strategic Planning cycle. The purpose of the monitoring is to assess the potential impacts or changes to the Corridor as a result of the increased development and with the slow rate of land uptake, it would be unlikely that any potential negative impacts would be apparent.

To undertake a more cost effective program and provide a meaningful report, the monitoring has been scheduled to commence in the 2012/13 financial year.

The decision to delay the commencement of monitoring did not require a Council resolution, being a normal operational decision within the delegations of the staff concerned.

OEH/EPA has been informed of the timing for undertaking the monitoring program. Concurrence was not required to determine an appropriate commencement date for the monitoring program.

#### ATTACHMENTS

Nil.

## 7.2 Answers to Question on Notice

TRIM REFERENCE: F2004/07125 - D02970782 MANAGER: David Jack; Director Corporate Services AUTHOR: Marie Hanson-Kentwall; Manager Human Resources

#### Q8/12 - Employment and Replacement of Apprentices and Trainees

The following question was asked by Councillor at the Ordinary Meeting on :

"Can staff please report on the details, over the past 5 years, of the employment and placement of all apprentices and trainees employed by WSC?"

Over the past five years WSC have hosted apprentices in a number of trade areas including plumbing, metal fabrication, electro technology, painting and decorating. There have been 66 apprentices commence employment with WSC as a host employer since 1 Jan 2007.

WSC have also offered Traineeships throughout this time for both permanent and temporary employees across the organisation. There have been 149 traineeships registered since 2007.

## ATTACHMENTS

Nil.

## 8.1 Notice of Motion - Opportunities for Trade and Tourism in China

TRIM REFERENCE: F2004/07101 - D02975947 AUTHOR: Doug Eaton; Councillor

Councillor D J Eaton has given notice that at the Ordinary Council Meeting to be held on 26 April 2012 he will move the following Motion:

- *"1 That Council <u>investigate</u> the opportunities for developing direct trading arrangements with specific official entities in China.*
- 2 That Council <u>recommend</u> the post 2012 elections incoming Council consider undertaking a study tour of China at no cost to the Wyong community for the objective of developing trade.
- 3 That Council <u>initiate</u> formal discussions with Pudong district government Shanghai with a view to entering into an alliance agreement focussing on tourism, trade and investment.
- 4 That Council <u>initiate</u> discussions with Zhabei district, Shanghai, Dongying city and other interested Chinese cities to develop tourism cooperation agreements, subject to material progress occurring in respect of the Chinese Theme Park development in Wyong.
- 5 That Council <u>recommends</u> the organizers of Tuggerah Lakes Mardi GRAS to invite Zhabei district to participate in the 2012 event.
- 6 That Council <u>consider</u> an Investments and Promotions Committee when reviewing the Committee Structure late in 2012."

#### RESOURCES

Upon resolution of the final motion Councils Economic and Property Development staff will review the recommendations and report back to Council on approximate costings for the project.

#### COUNCILLORS NOTE

#### BACKGROUND

I travelled to China with a group to support the Mariners FC game against Tianjin in the Asian Champions League.

In the course of our travels we took the opportunity to meet with the government in Shanghai thanks to the prior help of Mr Zhong from the China Theme Park Group currently exploring the possibility of a Theme Park at Warnervale.

During our time in Shanghai:-

- We visited Xitang an ancient water town tourist park to gain an appreciation of some of the elements of an ancient water town. A key feature was the covered promenade along the canal which ran for some 2 km.
- We were shown the Pudong governments exhibition centre. This building had a large scale model of the Pudong district, including the Disney land under construction and other planned developments. It also contains displays of products made in their district. There was a stunning audio visual presentation which I hope to show Council.
- Pudong is the main trade and financial part of shanghai. It has some 2 million people and covers some 2000 km2. The tallest building in China is there as is the world famous pearl tower.
- We were fortunate to lunch with representatives from Pudong and the Director of the Shanghai government (State Government) who is in charge of cooperation agreements between Shanghai, including districts such as Pudong and overseas cities.
- The Director has suggested an agreement between Wyong and Pudong based on the understanding that both cities are the sites (or may be) of significant tourist theme park developments.
- We met with Zhabei government officials, an older district of Shangai. Zhabei population 3 million. Zhabei have expressed an interest in visiting Wyong and have been previously issued with a formal invitation. They informed us they will likely visit in October or November this year.
- Zhabei is part way through developing a new high-tech business park consisting of 3 million sq m. complete with offices, factories, shops, entertainment, residences, basically a new city.
- We also inspected their relatively new performing arts centre which included a 1100 seat theatre, as well as art gallery and work shop areas. Zhabei seem keen to develop some relationship with Wyong as well.
- They were very interested in sending an entrant and support staff for The Entrance Mardi GRAS event.

Our tour took us to Tianjin which is close to Dongying City whose officials visited Wyong in 2011. The opportunity to visit Dongying showed us a modern city only some 30 years old and founded due to the discovery of oil - it is China's second largest oilfield with a likely 100 year supply

A population of two million it is on the coast and the southern part of the Yellow River Delta. Dongying have reclaimed land from the sea and built a dyke stretching for around 50 km to keep the sea out. Behind the dyke they have built large fish ponds covering some 200 sq km, they farm sea cucumbers and hairy crabs, both are Chinese delicacies and command a high price.

We were shown the system of dykes, gates and ponds of a scale almost impossible to comprehend.

We then inspected a tyre plant that produces 18 tyres a minute for 24 hours a day, 6 days a week, a total of 30 million a year a huge facility.

#### 8.1 Notice of Motion - Opportunities for Trade and Tourism in China (contd)

Our tour took us to a number of other projects long completed that demonstrated the massive business potential of the area.

Last week Dongying signed a sister city agreement with Swan W.A. and the people there have shown significant interest in the Warnervale Cultural Theme Park proposal. Suggestions were made that some form of co- operation agreement centred on tourism and involving joint web site referrals was possible, and Dongying expressed interest in display space the proposed theme park.

Taking the opportunity to visit Chinese Government people unofficially and see their successes was beneficial in developing relations with the Chinese. It is clear to me that the Theme Park at Warnervale (assuming it proceeds) offers a unique advantage to Wyong unparalleled in Australia.

It seems that City, Provincial and District governments are interested in the concept and want to be involved, at least with some promotion or cultural activity.

I believe if it proceeds it can transform Wyong into a major portal between China and Australia and investment and employment will follow as has already been evidenced by the Magenta Shores investment.

Cr Doug Eaton

## 8.2 Notice of Motion - Jilliby Stage 2

TRIM REFERENCE: F2004/07706 - D02975258 AUTHOR: Doug Eaton; Councillor

Councillor D J Eaton has given notice that at the Ordinary Council Meeting to be held on 26 April 2012 he will move the following Motion:

- "1 That Council <u>recognise</u> the shortage in the Shire of the type of residential land proposed in the Jilliby Stage 2 rezoning proposal, the need to provide a variety of housing choice and the employment and economic benefits that purchasers of such housing types generally bring to the area.
- 2 That Council <u>support in principle</u> the rezoning of the Jilliby Stage 2 lands to R5 large lot residential zoning as detailed in planning proposal RZ/2/2012.
- 3 That Council <u>invite</u> the applicant to a Councillor Briefing to explain their proposal and to examine options for fast tracking the proposal."

## RESOURCES

Jilliby Stage 2 was proposed some 30 years ago. Since that time there has been considerable change in planning legislation and planning requirements. In order for Jilliby Stage 2 to proceed a rezoning submission and other supporting documentation (DCP provisions) would be required. Whilst the proponents of the Jilliby Stage 2 project have lodged a rezoning application, the application has been put on hold as there is currently insufficient strategic justification to enable the required planning processes to proceed. Staff resources have been allocated to advancing the Wyong CLEP and DCP.

In addition, to date, The Central Coast Regional Strategy (CCRS) is silent on the issue of additional rural residential lands on the Central Coast. The Department of Planning and Infrastructure (DoPI) has indicated that until such time as strategic justification supporting this form of development is provided, DoPI will not be supportive of the proposal. As DoPI has indicated that the review of the CCRS is still some time off, the only currently available option is for the issue to be addressed and justified under the Wyong Shire Settlement Strategy (WSSS).

The Draft WSSS does deal with the issue of the supply and demand for rural residential land and has identified the site proposed for the Jilliby Stage 2 development as a site for future investigation. Should the Draft WSSS and its actions be supported by Council, the community and DoPI, it is proposed to commence the investigations in 2012-13 once the WSSS has been formally adopted.

The investigation of this proposal would be undertaken in conjunction with the overall Rural Lands Study review recommended in the WSSS. This study would look at not only the land use proposed by the proponents but other potential land uses (such as employment) in order to achieve the highest and best use of the land (particularly due to its strategic location close to the Sparks Road interchange).

## 8.2 Notice of Motion - Jilliby Stage 2 (contd)

At this time no budget allocation has been provided to this project. Should Council resolve to bring forward the project, a staff allocation of 1.5 persons would be required. This staff allocation would be either in addition to the existing approved staff allocation or staff would need to be taken off existing projects, (ie other planning proposals).

## 8.3 Notice of Motion - Tuggerah Lakes Unsustainable Fishery

TRIM REFERENCE: F2004/07986 - D02974891 AUTHORS: Greg Best; Councillor Doug Eaton; Councillor

Councillors G P Best and D J Eaton have given notice that at the Ordinary Council Meeting to be held on 26 April 2012 they will move the following Motion:

- "1 That Council <u>note</u> with great concern that some 200 professional fishermen are legally able to access Tuggerah Lakes as a consequence of some two decades of licensing restructure, waterways closures and unsuccessful buy back programs.
- 2 That Council <u>seek</u> confirmation from Department of Primary Industries Fisheries NSW as to the exact number of licences that allow access to Tuggerah Lakes and what current initiatives are in place to guarantee the fishery and environmental sustainability of the Lakes.
- 3 That Council <u>note</u> that angling is a billion dollar per annum industry and a major employer of Central Coast residents.
- 4 That Council <u>seek</u> guidance from Central Coast Tourism Inc. as to the potential tourism and local lifestyle benefits that would flow from more sustainable fishery.
- 5 That Council <u>note</u> that the Tuggerah Lakes are owned and controlled by the NSW state government.
- 6 That Council <u>lobby</u> its local members to request a report from the Minister for Primary Industries with regard to the current sustainability of the fishery, around issues of licensing proliferation with access to Tuggerah Lakes also as to what further initiatives are available to better manage the environ such as but not limited to a buy back scheme or licence limiting over geographic boundaries."

#### RESOURCES

The implementation of this NOM will be undertaken by existing staff within the Environment and Planning Services Department. It is not envisaged that any additional resources would be required.