
WYONG SHIRE COUNCIL

**MINUTES OF THE
EXTRAORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBER
WYONG CIVIC CENTRE, HELY STREET, WYONG
ON WEDNESDAY, 30 JULY 2008,
COMMENCING AT 5.06 PM**

PRESENT

COUNCILLORS W J WELHAM (CHAIRPERSON), G P BEST, D J EATON, K M FORSTER, R L GRAHAM, B J PAVIER, N T ROSE, R E STEWART, R C STEVENS AND C W VEUGEN.

IN ATTENDANCE

GENERAL MANAGER, ACTING DIRECTOR CORPORATE SERVICES, ACTING DIRECTOR SHIRE PLANNING, ACTING DIRECTOR SHIRE SERVICES, INTERNAL AUDITOR AND TWO ADMINISTRATION ASSISTANTS.

ACTING MANAGER CONTRACTS AND A CONTRACTS ENGINEER.

THE MAYOR, COUNCILLOR W J WELHAM, DECLARED THE MEETING OPEN AT 5.06 PM, ADVISED THAT THE MEETING IS BEING RECORDED AND JOHN HARDWICK DELIVERED THE OPENING PRAYER.

APOLOGIES

THERE WERE NO APOLOGIES

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358 Disclosures of Interest

F2006/02282 ED:MR

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor STEVENS:

That the report and the fact that no disclosure was made be noted.

359 Contracts Report by Internal Audit

F2007/01410 JS

COUNCILLOR VEUGEN LEFT THE CHAMBER AT 5.49 PM AND RETURNED TO THE CHAMBER AT 5.50 PM AND PARTICIPATED IN DISCUSSION OF THIS ITEM.

COUNCILLOR PAVIER LEFT THE CHAMBER AT 5.49 PM AND RETURNED TO THE CHAMBER AT 6.04 PM AND PARTICIPATED IN DISCUSSION OF THIS ITEM.

COUNCILLOR BEST LEFT THE CHAMBER AT 5.49 PM AND RETURNED TO THE CHAMBER AT 5.50 PM AND PARTICIPATED IN DISCUSSION OF THIS ITEM.

RESOLVED unanimously on the motion of Councillor WELHAM and seconded by Councillor ROSE:

- 1 That the report be received and the information noted.***
- 2 That Council continue to pursue current initiatives to strengthen its project management capabilities.***
- 3 That staff obtain a short list of independent suitably experienced consultants for Council's consideration with a view to appointing a consultant to undertake a review of Council's project management processes to further assist with the strengthening of its capability in achieving its objectives in this vital aspect of its operations.***
- 4 That prior to conducting the review identified in 3 above, staff report to Council a draft consultant's brief identifying all key aspects of the proposed review including the various policies, procedures and overall costs associated with the review.***
- 5 That all major contract variation outcomes be reported as information reports to Council at the completion of the various tenders.***

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- 6** *That reports to Council on major projects highlight the potential risks and consequences in order to facilitate consideration of the nature of those risks and the adequacy of actions in place to mitigate them by both executive management and Councillors.*

- 7** *That the quarterly reports on the Management Plan include a summary report on significant contract/project variations for the quarter.*

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 6.24 PM.

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CHAIRPERSON