



Central Coast Council  
Business Paper  
Ordinary Council Meeting  
25 May 2020





# COMMUNITY STRATEGIC PLAN 2018-2028

**ONE – CENTRAL COAST IS THE COMMUNITY STRATEGIC PLAN (CSP) FOR THE CENTRAL COAST LOCAL GOVERNMENT AREA**

**ONE – CENTRAL COAST DEFINES THE COMMUNITY'S VISION AND IS OUR ROADMAP FOR THE FUTURE**

**ONE – CENTRAL COAST BRINGS TOGETHER EXTENSIVE COMMUNITY FEEDBACK TO SET KEY DIRECTIONS AND PRIORITIES**

One - Central Coast will shape and inform Council's business activities, future plans, services and expenditure. Where actions are the responsibility of other organisations, sectors and groups to deliver, Council will work with key partners to advocate on behalf of our community.

Ultimately, every one of us who live on the Central Coast has an opportunity and responsibility to create a sustainable future from which we can all benefit. Working together we can make a difference.

## RESPONSIBLE

**WE'RE A RESPONSIBLE COUNCIL AND COMMUNITY, COMMITTED TO BUILDING STRONG RELATIONSHIPS AND DELIVERING A GREAT CUSTOMER EXPERIENCE IN ALL OUR INTERACTIONS.**

We value transparent and meaningful communication and use community feedback to drive strategic decision making and expenditure, particularly around the delivery of essential infrastructure projects that increase the safety, liveability and sustainability of our region. We're taking a strategic approach to ensure our planning and development processes are sustainable and accessible and are designed to preserve the unique character of the coast.

 **Good governance and great partnerships**

**G2** Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect

There are 5 themes, 12 focus areas and 48 objectives

### COMMUNITY STRATEGIC PLAN 2018-2028 FRAMEWORK

All council reports contained within the Business Paper are now aligned to the Community Strategic Plan. Each report will contain a cross reference to a Theme, Focus Area and Objective within the framework of the Plan.

The infographic details the following structure:

- THEME: BELONGING**
  - Focus Area: OUR COMMUNITY (Objectives: A1, A2, A3, A4)
  - Focus Area: COMMUNITY CONNECTION AND LOCAL IDENTITY (Objectives: B1, B2, B3, B4)
- THEME: SMART**
  - Focus Area: A GROWING AND COMPETITIVE REGION (Objectives: C1, C2, C3, C4)
  - Focus Area: A PLACE OF OPPORTUNITY FOR PEOPLE (Objectives: D1, D2, D3, D4)
- THEME: GREEN**
  - Focus Area: ENVIRONMENTAL RESOURCES FOR THE FUTURE (Objectives: E1, E2, E3, E4)
  - Focus Area: INCREASED AND PROTECTED NATURAL BEAUTY (Objectives: F1, F2)
- THEME: RESPONSIBLE**
  - Focus Area: GOOD GOVERNANCE AND GREAT PARTNERSHIPS (Objectives: G1, G2, G3, G4)
  - Focus Area: BELIEVING ESSENTIAL INFRASTRUCTURE (Objectives: H1, H2, H3, H4)
  - Focus Area: BALANCED AND SUSTAINABLE DEVELOPMENT (Objectives: I1, I2, I3, I4)
- THEME: LIVEABLE**
  - Focus Area: BELIEVED PUBLIC TRANSPORT AND ECONOMIC LIVING (Objectives: J1, J2, J3, J4)
  - Focus Area: SAFE AND SOUND FOR ALL (Objectives: K1, K2, K3, K4)
  - Focus Area: HEALTHY LIFESTYLES FOR A THRIVING COMMUNITY (Objectives: L1, L2, L3, L4)



# Meeting Notice

**The Ordinary Council Meeting  
of Central Coast Council  
will be held remotely - online  
Monday 25 May 2020 at 6.30 pm,  
for the transaction of the business listed below:**

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**7 Confidential Items**

7.1	Debt Management - External Borrowings 2020
7.2	Terrigal Trojans Rugby Club - Outstanding Loan Repayment

Gary Murphy  
**Chief Executive Officer**

**Item No:** 1.1  
**Title:** Disclosures of Interest  
**Department:** Governance

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25 May 2020 Ordinary Council Meeting

Trim Reference: F2020/00039 - D13955470

Chapter 14 of the *Local Government Act 1993* ("LG Act") regulates the way in which the councillors and relevant staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public functions.

Section 451 of the LG Act states:

- (1) *A councillor or a member of a council committee who has a pecuniary interest in any matter with which the council is concerned and who is present at a meeting of the council or committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.*
- (2) *The councillor or member must not be present at, or in sight of, the meeting of the council or committee:*
  - (a) *at any time during which the matter is being considered or discussed by the council or committee, or*
  - (b) *at any time during which the council or committee is voting on any question in relation to the matter.*
- (3) *For the removal of doubt, a councillor or a member of a council committee is not prevented by this section from being present at and taking part in a meeting at which a matter is being considered, or from voting on the matter, merely because the councillor or member has an interest in the matter of a kind referred to in section 448.*
- (4) *Subsections (1) and (2) do not apply to a councillor who has a pecuniary interest in a matter that is being considered at a meeting, if:*
  - (a) *the matter is a proposal relating to:*
    - (i) *the making of a principal environmental planning instrument applying to the whole or a significant part of the council's area, or*
    - (ii) *the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant part of the council's area, and*
  - (a1) *the pecuniary interest arises only because of an interest of the councillor in the councillor's principal place of residence or an interest of another person*

## 1.1 Disclosures of Interest (contd)

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*(whose interests are relevant under section 443) in that person's principal place of residence, and*

- (b) the councillor made a special disclosure under this section in relation to the interest before the commencement of the meeting.*
  
- (5) The special disclosure of the pecuniary interest must, as soon as practicable after the disclosure is made, be laid on the table at a meeting of the council and must:*
  - (a) be in the form prescribed by the regulations, and*
  - (b) contain the information required by the regulations.*

Further, the Code of Conduct adopted by Council applies to all councillors and staff. The Code relevantly provides that if a councillor or staff have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed as well as providing for a number of ways in which a non-pecuniary conflicts of interests might be managed.

### **Recommendation**

***That Council and staff now disclose any conflicts of interest in matters under consideration by Council at this meeting.***

**Item No:** 1.2  
**Title:** Confirmation of Minutes of Previous Meeting  
**Department:** Governance

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25 May 2020 Ordinary Council Meeting

Trim Reference: F2020/00039 - D13955628

### **Summary**

Confirmation of minutes of the Ordinary Meeting of Council held on 11 May 2020.

### **Recommendation**

***That Council confirm the minutes of the Ordinary Meeting of Council held on the 11 May 2020.***

### **Attachments**

- 1 Minutes of the Ordinary Meeting of 11 May 2020 D13957446



**Central Coast Council**

**Minutes of the  
Ordinary Meeting of Council**  
Held remotely - online  
on 11 May 2020

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**Present**

Mayor Lisa Matthews and Councillors Greg Best, Jillian Hogan, Kyle MacGregor, Doug Vincent, Troy Marquart, Chris Burke, Chris Holstein, Bruce McLachlan, Jilly Pilon, Rebecca Gale, Louise Greenaway, Jeff Sundstrom, Richard Mehrtens and Jane Smith.

**In Attendance**

Gary Murphy (Chief Executive Officer), Boris Bolgoff (Director Roads, Transport, Drainage and Waste), Julie Vaughan (Director Connected Communities), Scott Cox (Director Environment and Planning), Jamie Loader (Director Water and Sewer), Ricardo Martello (Executive Manager Innovation and Futures), Carlton Oldfield (Acting Chief Finance Officer) and Shane Sullivan (Unit Manager Governance and Business Services).

The Mayor, Lisa Matthews, declared the meeting open at 6.33pm.

At the request of the Mayor, Mr Gary Murphy, Chief Executive Officer advised that the meeting will be held remotely in accordance with section 747A of The Local Government Act 1993 clause 1(a)(i). Councillors were also reminded to adhere to the relevant policies and procedures including the Code of Meeting Practice and Code of Conduct. The Mayor, Lisa Matthews, advised in accordance with the Code of Meeting Practice that the meeting is being recorded and read an acknowledgement of country statement.

The reports are recorded in their correct agenda sequence.

**Apologies**

**Moved:** **Councillor MacGregor**

**Seconded:** **Councillor Sundstrom**

**Resolved**

**358/20 That Council note there are no apologies or leaves of absence.**

**For:**

**Unanimous**



**Public Forum**

The Mayor, Lisa Matthews advised that due to the technical constraints Council would not be holding the Public Forum prior to the meeting and those that wish to submit a written submission were welcome to do so. The following written submissions were received prior to the meeting, distributed to all Councillors and those indicated below were read out for the public record;

Item 2.1 - DA/56500/2019 - 216 - 220 Memorial Avenue Ettalong Beach - Five Storey Hotel Building with Ancillary Restaurant/Cafe, Bar and Function Facilities

**Against**

- Peter Gillis – read into meeting record
- Baher Awad – read into meeting record
- Bruce Madden

**For**

- Giovanni Cirillo – read into meeting record
- Vince Squillace – read into meeting record
- Matthew Wales

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**1.1 Disclosures of Interest**

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**Item 3.1 – Landcare Program Strategy**

Councillor Vincent declared a pecuniary interest in the matter as his employer in the past has supported volunteers in this program. Councillor Vincent left the meeting at 7.39pm, returned at 8.13pm and did not participate in discussion on this matter.

Councillor Sundstrom declared a less than significant non pecuniary interest in the matter as he has participated in the Copacabana Land Care. He chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence his decision on the matter.

**Item 3.2 - Constitution of Central Coast Local Planning Panel**

Councillor Holstein declared a significant non pecuniary interest in the matter as one of the candidates is a relation. Councillor Holstein left the meeting at 8.14pm, returned at 8.50pm and did not participate in discussion on this matter.

Councillor Smith declared a less than significant non pecuniary interest in the matter as she knows a number of the applicants. She chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence her decision on the matter.

Councillor Greenaway declared a less than significant non pecuniary interest in the matter as she knows a number of the applicants. She chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence her decision on the matter.

Councillor Pilon declared a less than significant non pecuniary interest in the matter as she knows a number of the applicants. She chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence her decision on the matter.

Councillor Burke declared a less than significant non pecuniary interest in the matter as he may know some of the applicants. He chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence his decision on the matter.

Councillor Vincent declared a less than significant non pecuniary interest in the matter as he may know some of the applicants . He chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence his decision on the matter.

### **Item 3.5 – Meeting Record of the Gosford CBD and Waterfront Advisory Committee held on 3 March 2020**

Councillor Mehrtens declared a less than significant non pecuniary interest in the matter as his employer is detailed to receive a letter in the recommendation. He chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence his decision on the matter.

This item was dealt with by the exception method.

### **Item 6.3 – Notice of Motion – National Tree Planting Day Activities**

Councillor Vincent declared a less than significant non pecuniary interest in the matter as he has participated with family members in the National Tree Planting Day Activities in the past. He chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence his decision on the matter.

This item was deferred for consideration (minute 421/20) at the 25 May 2020 Ordinary Meeting.

**Moved:** **Councillor MacGregor**

**Seconded:** **Councillor Pilon**

**Resolved**

**359/20 That Council receive the report on Disclosure of Interest and note advice of disclosures.**

**For:**

**Unanimous**

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**1.2 Confirmation of Minutes of Previous Meeting**

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**Moved:** *Councillor Holstein*

**Seconded:** *Councillor Burke*

**Resolved**

**360/20** *That Council confirm the minutes of the Ordinary Meeting of Council held on 27 April 2020.*

**For:**

**Unanimous**

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**1.3 Notice of Intention to Deal with Matters in Confidential Session**

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**Moved:** *Councillor Holstein*

**Seconded:** *Councillor Sundstrom*

**Resolved**

**361/20** *That Council resolve that the following matters be dealt with in closed session, pursuant to s. 10A(2)(e and c) of the Local Government Act 1993 for the following reasons:*

**Item 7.1 - Response to Notice of Motion - World Record Opportunity for The Entrance**

***Reason for considering in closed session:***

***2(e) contains information that would, if disclosed, prejudice the maintenance of law.***

***That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that this report and Attachment 1 remain confidential in accordance with section 10A(2)(e) of the Local Government Act as it contains information that would, if disclosed, prejudice the maintenance of law and because consideration of the matter in open Council would on balance be contrary to the public interest.***

**Item 7.2 - Decline of Tenders - Contract CPA/1578 Supply and Delivery of Hydrogen Peroxide**

***Reason for considering in closed session:***

***2(c) contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business :***

***That Council resolve, pursuant to s.11(3) of the Local Government Act 1993, that this report and Attachments remain confidential in accordance with section 10A(2)(c) of the Local Government Act as it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and because consideration of the matter in open Council would on balance be contrary to the public interest as it would affect Councils ability to obtain value for money services for the Central Coast community.***

***For:***

***Mayor Matthews, Councillors, Burke, Hogan, Holstein, MacGregor, McLachlan, Mehrtens, Pilon, Smith, Sundstrom and Vincent***

***Against:***

***Councillors Best, Gale, Greenaway and Marquart***

It is noted that both Confidential Items were dealt with by the Exception Method.

#### **Procedural Motion – Exception**

***Moved: Councillor Best***

***Seconded: Councillor Vincent***

***Resolved***

***362/20 That Council adopt the following items as a group and in accordance with the report recommendations:***

<b><i>Item #</i></b>	<b><i>Item Title</i></b>
<b><i>3.5</i></b>	<b><i>Meeting Record of the Gosford CBD and Waterfront Advisory Committee held on 3 March 2020</i></b>
<b><i>3.6</i></b>	<b><i>Meeting Record of the Gosford Foundation Trust Management Committee held on 25 February 2020</i></b>
<b><i>4.1</i></b>	<b><i>Meeting Record of the Coastal Open Space System (COSS) Committee held on 27 November 2019</i></b>
<b><i>4.2</i></b>	<b><i>Meeting Record of the Coastal Open Space System (COSS) Committee held on 13 February 2020</i></b>
<b><i>4.3</i></b>	<b><i>Meeting Record of the Catchments and Coast Tuggerah Lakes Advisory Committee Meeting held on 26 February 2020</i></b>
<b><i>4.4</i></b>	<b><i>Meeting Record of the Terrigal Water Quality Sub-Committee held on 19 December 2019</i></b>
<b><i>4.6</i></b>	<b><i>Meeting Record of the Status of Women Advisory Committee held on 11 February 2020</i></b>
<b><i>4.7</i></b>	<b><i>Meeting Record of the Tourism Advisory Committee held on 19 February 2020</i></b>

<b>Item #</b>	<b>Item Title</b>
4.9	<b>Minutes of the Extraordinary Audit, Risk and Improvement Committee held on 20 February 2020 and the Ordinary Meeting held on 17 March 2020</b>
4.10	<b>Works at Gosford Chambers in Response to Safety Audit128</b>
4.11	<b>Early Childhood Immunisation Program</b>
4.12	<b>Response to Notice of Motion - Domestic and Family Violence</b>
7.1	<b>Response to Notice of Motion – World Record Opportunity for The Entrance</b>
7.2	<b>Decline of Tenders – Contract CPA/1578 - Supply and Delivery of Hydrogen Peroxide</b>

**363/20** That Council discuss the following items individually:

<b>Item #</b>	<b>Item Title</b>
2.1	<b>DA/56500/2019 - 216 - 220 Memorial Avenue Ettalong Beach - Five Storey Hotel Building with Ancillary Restaurant/Cafe, Bar and Function Facilities</b>
3.1	<b>Landcare Program Strategy</b>
3.2	<b>Constitution of Central Coast Local Planning Panel</b>
3.3	<b>Internal Ombudsman Charter</b>
3.4	<b>Tourism Management Review</b>
3.7	<b>Meeting Record of the Protection of the Environment Trust Management Committee held on 25 February 2020</b>
4.5	<b>Meeting Record of the Companion Animals Advisory Committee held 27 February 2020</b>
4.8	<b>Meeting Record of the Water Management Advisory Committee meeting held on 20 February 2020</b>
4.13	<b>Response to Notice of Motion - Jayden's Message - Suicide Prevention 2020</b>
4.14	<b>Response to Notice of Motion - Nine Million (\$9,000,000) Agency Agreement / Body Hire</b>
6.1	<b>Notice of Motion - Council to Support Federal Government's COVID-19 Tracking App</b>
6.2	<b>Notice of Motion – Coast COVID Economic Crisis</b>
6.3	<b>Notice of Motion – National Tree Planting Day Activities</b>

**For:**  
**Unanimous**

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**2.1 DA/56500/2019 - 216 - 220 Memorial Avenue Ettalong Beach - Five Storey Hotel Building with Ancillary Restaurant/Cafe, Bar and Function Facilities**

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Councillor Sundstrom left the meeting at 7.10pm and returned at 7.12pm.

**Moved: Councillor Mehrtens**

**Seconded: Councillor Gale**

**Resolved**

**364/20 That Council grant consent to the development of Hotel building with ancillary restaurant, bar and function facilities, on Lots 10, 11 and 12, DP 10650, 216 – 220 Memorial Avenue, Ettalong Beach, subject to the conditions detailed in the schedule attached to the report and having regard to the matters for consideration detailed in Section 4.15 of the Environmental Planning and Assessment Act 1979 and other relevant issues, with the following amendment;**

- **That the condition relating to the submission of a traffic and pedestrian plan be amended so as to require referral to Councils' Traffic Committee.**

**365/20 That Council advise those who made written submissions of its decision.**

**366/20 That Council request that the Chief Executive Officer provide a report to Council in respect to Contributions Plan 72, its' financial status and what future parking proposals are available in Ettalong.**

**For:**

**Mayor Matthews, Councillors Best, Burke, Gale, Hogan, Holstein, Marquart, McLachlan, Mehrtens, Pilon and Sundstrom**

**Against:**

**Councillors Greenaway, MacGregor, Smith and Vincent**

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**3.1 Landcare Program Strategy**

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Councillor Vincent declared a pecuniary interest in the matter as his employer in the past has supported volunteers in this program. Councillor Vincent left the meeting at 7.39pm, returned at 8.13pm and did not participate in discussion on this matter.

Councillor Sundstrom declared a less than significant non pecuniary interest in the matter as he has participated in the Copacabana Land Care. He chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence his decision on the matter.

Councillor Burke left the meeting at 7.40pm and returned to the meeting at 7.42pm.

Councillor Greenaway left the meeting at 7.57pm and returned to the meeting at 7.58pm.

Councillor Greenaway left the meeting at 8.05pm and returned to the meeting at 8.06pm.

**Moved:** Councillor Hogan  
**Seconded:** Councillor MacGregor

**Resolved**

**367/20 That Council formally adopt the draft Central Coast Council Environmental Volunteer Program Strategy, specifically amended as follows:**

- **The name of the Program has been changed from CCC Landcare Program to CCC Environmental Volunteer Program.**
- **Action Item 13 added to Strategy – investigate opportunities for funding additional support for the program, including external grant funding and third-party sponsorship.**
- **Action Item 14 added to Strategy – consider new technologies for managing the program e.g. phone apps to manage group activities.**

**368/20 That Council endorse expanding the program through the recruitment of two additional full time equivalent (FTE) staff, at a projected cost of \$40,000 in capital and \$134,125 in operational expenditure per additional FTE, for the purpose of supporting additional volunteer groups as outlined within the strategy.**

**369/20 That Council request the Chief Executive Officer to thank the staff involved in developing the strategy.**

<b>For:</b>	<b>Against:</b>
<b>Mayor Matthews, Councillors Greenaway, Hogan, Holstein, MacGregor, Mehrtens, Smith, Sundstrom and Vincent</b>	<b>Councillors Best, Burke, Gale, Marquart, McLachlan and Pilon</b>

### **3.2 Constitution of Central Coast Local Planning Panel**

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Councillor Holstein declared a significant non pecuniary interest in the matter as one of the candidates is a relation. Councillor Holstein left the meeting at 8.14pm, returned at 8.50pm and did not participate in discussion on this matter.

Councillor Smith declared a less than significant non pecuniary interest in the matter as she knows a number of the applicants. She chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence her decision on the matter.

Councillor Greenaway declared a less than significant non pecuniary interest in the matter as she knows a number of the applicants. She chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence her decision on the matter.

Councillor Pilon declared a less than significant non pecuniary interest in the matter as she knows a number of the applicants. She chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence her decision on the matter.

Councillor Burke declared a less than significant non pecuniary interest in the matter as he may know some of the applicants. He chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence his decision on the matter.

Councillor Vincent declared a less than significant non pecuniary interest in the matter as he may know some of the applicants . He chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence his decision on the matter.

Councillor Hogan left the meeting at 8.19pm and returned to the meeting at 8.22pm.

*Moved:* Councillor Smith  
*Seconded:* Councillor MacGregor

- 1 *That Council note the background information in relation to Local Planning Panels generally, and the specific arrangements for constitution of the Central Coast Local Planning Panel;*
- 2 *That Council resolve to constitute the Central Coast Local Planning Panel in accordance with Section 2.17 of the Environmental Planning & Assessment Act 1979 and Section 124K of the Environmental Planning & Assessment Regulation 2000;*
- 3 *That Council resolve the appointment of the Central Coast Local Planning Panel expert/professional panel members as follows for a period of 14 months in accordance with Schedule 2 Clause 11 (1) of the Environmental Planning & Assessment Act 1979;*
  - *Mr Gregory Flynn*
  - *Ms Sue Francis*
  - *Mr Stephen Leathley*
  - *Ms Linda McClure*
  - *Mr Grant Christmas*
  - *Mr Garry Fielding*
- 4 *That Council resolve the appointment of the Central Coast Local Planning Panel community panel members (and alternates) as follows for a period of 14 months in accordance with Schedule 2 Clause 11 (1) of the Environmental Planning & Assessment Act 1979;*

<i>Ward</i>	<i>Community Panel Member</i>	<i>Alternate</i>
<i>Gosford East</i>	<i>Anthony Tuxworth</i>	<i>Stephen Glen</i>
<i>Gosford West</i>	<i>Lynette Hunt</i>	<i>Geoffrey Mitchell</i>
<i>Wyong</i>	<i>Paul Dignam</i>	<i>Glenn Watts</i>
<i>The Entrance</i>	<i>Scott McGrath</i>	<i>Mark Elsey</i>
<i>Budgewoi</i>	<i>David Kitson</i>	<i>Stephen Glen</i>



- 5 That Council direct the Chief Executive Officer to monitor the performance of the Central Coast Local Planning Panel in accordance with Part 2, Division 5 Clause 2.20 (5) of the Environmental Planning & Assessment Act 1979 and provide a report to Council no later than the last meeting in July, 2021;
- 6 That Council agree to the Chief Executive Officer drafting correspondence to;
- Appointed expert and community panel members to advise of their selection, requesting their acceptance of the position in writing; and
  - Those who applied to become community panel members but where not successful; and
  - The Minister for Planning & Public Spaces (and the Secretary of the Department of Planning Industry & Environment) to advise of the above outcomes
- 7 That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that Attachments 5 and 6 remain confidential in accordance with section 10A(2)(a) of the Local Government Act as it contains personnel matters concerning particular individuals (other than Councillors), and because consideration of the matter in open Council would on balance be contrary to the public interest as it would affect Councils ability to obtain value for money services for the Central Coast community.
- 8 That Council note that Central Coast Council has opposed the imposition of the Local Planning Panel.

Amendment Moved: Councillor Marquart

Amendment Seconded: Councillor Gale

- 1 That Council note the background information in relation to Local Planning Panels generally, and the specific arrangements for constitution of the Central Coast Local Planning Panel;
- 2 That Council resolve to constitute the Central Coast Local Planning Panel in accordance with Section 2.17 of the Environmental Planning & Assessment Act 1979 and Section 124K of the Environmental Planning & Assessment Regulation 2000;
- 3 That Council resolve the appointment of the Central Coast Local Planning Panel Chair, alternate Chairs, expert/professional panel members and community panel members (and alternate delegates) as set out in Attachment 1 to this report, for a period 3 years in accordance with Schedule 2 Clause 11 (1) of the Environmental Planning & Assessment Act 1979;
- 4 That Council resolve to rescind Council's 'Policy for Determining Development Applications Subject to Significant Public Objection' for the reasons set out in this report;
- 5 That Council agree to the Chief Executive Officer drafting correspondence to:

- Appointed expert and community panel members to advise of their selection, requesting their acceptance of the position in writing; and
  - Those who applied to become community panel members but where not successful; and
  - The Minister for Planning & Public Spaces (and the Secretary of the Department of Planning Industry & Environment) to advise of the above outcomes
- 6 That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that Attachments 5 and 6 remain confidential in accordance with section 10A(2)(a) of the Local Government Act as it contains personnel matters concerning particular individuals (other than Councillors), and because consideration of the matter in open Council would on balance be contrary to the public interest as it would affect Councils ability to obtain value for money services for the Central Coast community.

For:  
Councillors Burke, Gale, Marquart,  
McLachlan and Pilon

Against:  
Mayor Matthews, Councillor Greenaway,  
Hogan, MacGregor, Mehrrens, Smith,  
Sundstrom and Vincent

Abstained;  
Councillor Best

The Amendment was put to the vote and declared LOST. The Motion was then put.

**Moved: Councillor Smith**  
**Seconded: Councillor MacGregor**

**Resolved**

**370/20 That Council note the background information in relation to Local Planning Panels generally, and the specific arrangements for constitution of the Central Coast Local Planning Panel;**

**371/20 That Council resolve to constitute the Central Coast Local Planning Panel in accordance with Section 2.17 of the Environmental Planning & Assessment Act 1979 and Section 124K of the Environmental Planning & Assessment Regulation 2000;**

**372/20 That Council resolve the appointment of the Central Coast Local Planning Panel expert/professional panel members as follows for a period of 14 months in accordance with Schedule 2 Clause 11 (1) of the Environmental Planning & Assessment Act 1979;**

- Mr Gregory Flynn
- Ms Sue Francis
- Mr Stephen Leathley
- Ms Linda McClure

- **Mr Grant Christmas**
- **Mr Garry Fielding**

**373/20 That Council resolve the appointment of the Central Coast Local Planning Panel community panel members (and alternates) as follows for a period of 14 months in accordance with Schedule 2 Clause 11 (1) of the Environmental Planning & Assessment Act 1979;**

<b>Ward</b>	<b>Community Panel Member</b>	<b>Alternate</b>
<b>Gosford East</b>	<b>Anthony Tuxworth</b>	<b>Stephen Glen</b>
<b>Gosford West</b>	<b>Lynette Hunt</b>	<b>Geoffrey Mitchell</b>
<b>Wyong</b>	<b>Paul Dignam</b>	<b>Glenn Watts</b>
<b>The Entrance</b>	<b>Scott McGrath</b>	<b>Mark Elsey</b>
<b>Budgewoi</b>	<b>David Kitson</b>	<b>Stephen Glen</b>

**374/20 That Council direct the Chief Executive Officer to monitor the performance of the Central Coast Local Planning Panel in accordance with Part 2, Division 5 Clause 2.20 (5) of the Environmental Planning & Assessment Act 1979 and provide a report to Council no later than the last meeting in July, 2021;**

**375/20 That Council agree to the Chief Executive Officer drafting correspondence to;**

- **Appointed expert and community panel members to advise of their selection, requesting their acceptance of the position in writing; and**
- **Those who applied to become community panel members but where not successful; and**
- **The Minister for Planning & Public Spaces (and the Secretary of the Department of Planning Industry & Environment) to advise of the above outcomes**

**376/20 That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that Attachments 5 and 6 remain confidential in accordance with section 10A(2)(a) of the Local Government Act as it contains personnel matters concerning particular individuals (other than Councillors), and because consideration of the matter in open Council would on balance be contrary to the public interest as it would affect Councils ability to obtain value for money services for the Central Coast community.**

**377/20 That Council note that Central Coast Council has opposed the imposition of the Local Planning Panel.**

**For:**  
**Mayor Matthews, Councillors Greenaway, Hogan, MacGregor, Marquart, Mehrstens, Smith, Sundstrom and Vincent**

**Against:**  
**Councillor Burke**  
**Abstained:**

**Councillor Best, Gale, McLachlan and Pilon**

The meeting was adjourned at 8.51pm, resuming at 9.02pm.

**3.3 Internal Ombudsman Charter**

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Councillor Gale returned to the meeting at 9.05pm.

Councillor Greenaway left the meeting at 9.02pm and returned at 9.04pm.

**Moved: Councillor Smith**  
**Seconded: Councillor MacGregor**

**Resolved**

**378/20 That Council receive the report and adopt the draft Internal Ombudsman Charter with the following amendment to 8.1:**

***8.1 – The Internal Ombudsman is committed to managing people’s expectations and will inform them of the progress of the complaint at a minimum on a monthly basis and, if there is any delay, will provide a reason, until the matter has been either resolved or closed***

**379/20 That Council note the recent release of the NSW Audit Office – Report on Local Government 2019, and invite a representative from the Audit Office to provide a presentation to Councillors on the findings.**

**For: Mayor Matthews, Councillors Best, Burke, Gale, Hogan, Holstein, MacGregor, Marquart, McLachlan, Mehrtens, Pilon, Smith, Sundstrom and Vincent**

**Abstained: Councillor Greenaway**

**3.4 Tourism Management Review**

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**Moved: Councillor Vincent**  
**Seconded: Councillor Mehrtens**

**Resolved**

**380/20 That Council receive the report and attachment on the Tourism Management Review.**

**381/20 That Council request the Chief Executive Officer to appropriately resource a dedicated team within Council to provide internal coordination of the recommended model and management functions for the proposed tourism**

**management services to support the Destination Brand Strategy, Visitor Information Services and Tourism Opportunity Plan.**

- 382/20 That Council resolve to undertake a procurement and/or tender processes for the proposed Tourism Management Operating Model, including digital and creative marketing, public relations and industry services as outlined in the recommended model.**
- 383/20 That Council request the Chief Executive Officer to develop a three-year action plan based on recommendations in the Tourism Management Review.**
- 384/20 That Council consider a further report about a possible regional committee structure after referral to the Tourism Advisory Committee.**
- 385/20 That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that Attachment 1 remain confidential in accordance with section 10A(2)(d) of the Local Government Act as it contains commercial information of a confidential nature that would, if disclosed, reveal a trade secret and because consideration of the matter in open Council would on balance be contrary to the public interest as it would affect Councils ability to obtain value for money services for the Central Coast community.**

**For:**

**Unanimous**

### **3.5 Meeting Record of the Gosford CBD and Waterfront Advisory Committee held on 3 March 2020**

---

Councillor Mehrtens declared a less than significant non pecuniary interest in the matter as his employer is detailed to receive a letter in the recommendation. He chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence his decision on the matter.

This item was resolved by the exception method.

**Moved: Councillor Best**  
**Seconded: Councillor Vincent**

**Resolved**

- 386/20 That Council note the Meeting Record of the Gosford CBD and Waterfront Committee held on 3 March 2020.**
- 387/20 That Council make representation to the local State Member, Liesl Tesch, and Parliamentary Secretary for the Central Coast, Adam Crouch,**

***requesting the continuation of the on demand service and expedite the bus network review if possible.***

**For:**

***Unanimous***

**3.6 Meeting Record of the Gosford Foundation Trust Management Committee held on 25 February 2020**

---

This item was resolved by the exception method.

**Moved: Councillor Best**

**Seconded: Councillor Vincent**

***Resolved***

**388/20 That Council note the Meeting Record of the Gosford Foundation Trust Management Committee held 25 February 2020 that is Attachment 1 to this report.**

**389/20 That Council adopt the revised Terms of Reference for the Gosford Foundation Trust as set out in Attachment 2 to this report.**

**For:**

***Unanimous***

**3.7 Meeting Record of the Protection of the Environment Trust Management Committee held on 25 February 2020**

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**Moved: Councillor Smith**

**Seconded: Councillor MacGregor**

***Resolved***

**390/20 That Council note the Meeting Record of the Protection of the Environment Trust Management Committee held on 25 February 2020 that is Attachment 1 to this report.**

**391/20 That Council as Trustee resolve to release the \$8,200 for Mr Bell to be able to complete the first stage of the project subject to the conditions noted below:**

- a) Mr Bell to partner with a legal entity that has skills/experience in this type of project such as a Historical Society;**

- b) In principle agreement that a funding amount of \$8,200 would be allocated from the Protection of the Environment Trust on the basis that Mr Bell shows evidence of securing the balance of the funding;**
- c) If the project proceeds, that a normal funding agreement would be required in line with other projects funded by the Trust;**
- d) If the project doesn't reach conclusion, all material accrued is to be provided to Council.**

**For:**  
**Mayor Matthews, Councillors Greenaway, Hogan, Holstein, MacGregor, McLachlan, Mehrstens, Smith, Sundstrom and Vincent**

**Against:**  
**Councillor Best, Burke, Gale, Marquart and Pilon**

**4.1 Meeting Record of the Coastal Open Space System (COSS) Committee held on 27 November 2019**

---

This item was resolved by the exception method.

**Moved: Councillor Best**  
**Seconded: Councillor Vincent**

**Resolved**

**392/20 That Council receive the report on Meeting Record of the Coastal Open Space System (COSS) Committee held on 27 November 2019.**

**For:**  
**Unanimous**

**4.2 Meeting Record of the Coastal Open Space System (COSS) Committee held on 13 February 2020**

---

This item was resolved by the exception method.

**Moved: Councillor Best**  
**Seconded: Councillor Vincent**

**Resolved**

**That Council receive the report on Meeting Record of the Coastal Open Space System (COSS) Committee held on 13 February 2020 .**

**For:**  
**Unanimous**

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**4.3 Meeting Record of the Catchments and Coast Tuggerah Lakes Advisory Committee Meeting held on 26 February 2020**

---

This item was resolved by the exception method.

**Moved: Councillor Best**  
**Seconded: Councillor Vincent**

**Resolved**

**393/20 That Council receive the report on Meeting Record of the Catchments and Coast Tuggerah Lakes Advisory Committee Meeting held on 26 February 2020.**

**For:**  
**Unanimous**

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**4.4 Meeting Record of the Terrigal Water Quality Sub-Committee held on 19 December 2019**

---

This item was resolved by the exception method.

**Moved: Councillor Best**  
**Seconded: Councillor Vincent**

**Resolved**

**394/20 That Council receive the report on Meeting Record of the Terrigal Water Quality Sub-Committee held on 19 December 2019.**

**For:**  
**Unanimous**

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**4.5 Meeting Record of the Companion Animals Advisory Committee held 27 February 2020**

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**Moved: Councillor Best**  
**Seconded: Councillor Gale**

**Resolved**

**395/20 That Council receive the report on Meeting Record of the Companion Animals Advisory Committee held 27 February 2020.**

**For:**  
**Unanimous**



**4.6 Meeting Record of the Status of Women Advisory Committee held on 11 February 2020**

---

This item was resolved by the exception method.

**Moved: Councillor Best**  
**Seconded: Councillor Vincent**

**Resolved**

**396/20 That Council receive the report on Meeting Record of the Status of Women Advisory Committee held on 11 February 2020.**

**For:**  
**Unanimous**

**4.7 Meeting Record of the Tourism Advisory Committee held on 19 February 2020**

---

This item was resolved by the exception method.

**Moved: Councillor Best**  
**Seconded: Councillor Vincent**

**Resolved**

**397/20 That Council receive the report on Meeting Record of the Tourism Advisory Committee held on 19 February 2020.**

**For:**  
**Unanimous**

**4.8 Meeting Record of the Water Management Advisory Committee meeting held on 20 February 2020**

---

**Moved: Councillor Best**  
**Seconded: Councillor MacGregor**

**Resolved**

**398/20 That Council receive the report on Meeting Record of the Water Management Advisory Committee meeting held on 20 February 2020.**

**For:**  
**Unanimous**

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**4.9 Minutes of the Extraordinary Audit, Risk and Improvement Committee held on 20 February 2020 and the Ordinary Meeting held on 17 March 2020**

---

This item was resolved by the exception method.

**Moved: Councillor Best**  
**Seconded: Councillor Vincent**

**Resolved**

**399/20 That Council receive the report on Minutes of the Extraordinary Audit, Risk and Improvement Committee held on 20 February 2020 and the Minutes of the Ordinary Audit, Risk and Improvement Committee held on 17 March 2020.**

**For:**  
**Unanimous**

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**4.10 Works at Gosford Chambers in Response to Safety Audit**

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This item was resolved by the exception method.

**Moved: Councillor Best**  
**Seconded: Councillor Vincent**

**Resolved**

**400/20 That Council receive the report on Works at Gosford Chambers in Response to Safety Audit.**

**For:**  
**Unanimous**

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**4.11 Early Childhood Immunisation Program**

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This item was resolved by the exception method.

**Moved: Councillor Best**  
**Seconded: Councillor Vincent**

**Resolved**

**401/20 That Council receive and note the report on Early Childhood Immunisation Program.**

**For:**  
**Unanimous**

**4.12 Response to Notice of Motion - Domestic and Family Violence**

---

This item was resolved by the exception method.

**Moved:** Councillor Best  
**Seconded:** Councillor Vincent

**Resolved**

**402/20 That Council receive the report on Response to Notice of Motion - Domestic and Family Violence.**

**For:**  
**Unanimous**

**4.13 Response to Notice of Motion - Jayden's Message - Suicide Prevention 2020**

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**Moved:** Councillor Best  
**Seconded:** Councillor Gale

**Resolved**

**403/20 That Council receive the report on Response to Notice of Motion - Jayden's Message - Suicide Prevention 2020.**

**404/20 That should content of this report create concerns for anyone reading, listening or watching that Council encourage them to contact Lifeline on 13 11 14.**

**For:**  
**Unanimous**

**4.14 Response to Notice of Motion - Nine Million (\$9,000,000) Agency Agreement / Body Hire**

---

Councillor Pilon left the meeting at 10.21pm and did not return.

**Moved:** Councillor Gale  
**Seconded:** Councillor Best

**Resolved**

**405/20 That Council receive the Response to Notice of Motion – Nine Million (\$9,000,000) Agency Agreement / Body Hire.**

- 406/20** That, as planned the nine million dollar agency agreement and body hire be referred to the Audit Risk and Improvement Committee (ARIC) on 17 June 2020 for investigation to ensure probity and good governance before reporting back to Council on any relevant matters.
- 407/20** That Council request the Chief Executive Officer to provide to Council the Internal Audit report as a result of the audit being undertaken on this issue.
- 408/20** That Council request the Chief Executive Officer to redistribute the report which contained the Chief Executive Officer delegations within 48 hours.
- 409/20** That Council include in the briefing schedule to be held on Monday 18 May 2020 discussion regarding the Chief Executive Officer financial delegation powers as presented in the report.

**For:**  
**Unanimous**

**Procedural Motion - Deferral**

Councillor Pilon left the meeting at 10.21pm and did not return.

**Moved:** Councillor Smith  
**Seconded:** Councillor Gale

**Resolved**

- 410/20** That Council defer the following items to the 25 May 2020 Ordinary Meeting;
- Item 6.1 - Notice of Motion - Council to Support Federal Government's COVID-19 Tracking App**
- Item 6.2 - Notice of Motion - Coast COVID Economic Crisis**
- Item 6.3 - Notice of Motion - National Tree Planting Day Activities**

**For:** Mayor Matthews, Councillors Burke, Gale, Greenaway, Hogan, MacGregor, Mehrtens, Smith, Sundstrom and Vincent

**Against:** Councillors Best, Holstein, Marquart and McLachlan

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**6.1 Notice of Motion - Council to Support Federal Government's COVID-19 Tracking App**

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Council deferred the consideration of item 6.1 to the 25 May 2020 Ordinary Meeting (minute 410/20).

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**6.2 Notice of Motion - Coast COVID Economic Crisis**

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Council deferred the consideration of item 6.2 to the 25 May 2020 Ordinary Meeting (minute 410/20).

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**6.3 Notice of Motion - National Tree Planting Day Activities**

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Councillor Vincent declared a less than significant non pecuniary interest in the matter as he has participated with family members in the National Tree Planting Day Activities in the past. He chose to stay in the meeting and participate in discussion and voting on this matter as it does not prejudice or influence his decision on the matter.

Council deferred the consideration of item 6.3 to the 25 May 2020 Ordinary Meeting (minute 410/20).

The confidential reports were adopted by the exception method (minute 362/20) and therefore the resolutions are reported as follows:

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**7.1 Response to Notice of Motion - World Record Opportunity for The Entrance**

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This item was resolved by the exception method.

**Moved:** Councillor Best  
**Seconded:** Councillor Vincent

**Resolved**

**411/20 That Council receive the report and note the updates provided on legal matters and the timeframes for project delivery.**

**412/20 That Council progress with a project to commission a "large-scale landmark Pelican Sculpture" at The Entrance rather than pursuing the world's largest or tallest pelican.**

**413/20 That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that this report and Attachment 1 remain confidential in accordance with section 10A(2)(e) of the Local Government Act as it contains information that would, if disclosed, prejudice the maintenance of law.**

**414/20** *The Council identifies the project as a continuing project and the 2020-21 capital works program be increased by the unspent budget as at 30 June 2020 to allow completion.*

**For:**

**Unanimous**

**7.2** **Decline of Tenders - Contract CPA/1578 Supply and Delivery of Hydrogen Peroxide**

---

This item was resolved by the exception method.

**Moved:** **Councillor Best**

**Seconded:** **Councillor Vincent**

**Resolved**

**415/20** *That Council declines all tenders received for Contract CPA/1578 Supply and Delivery of Hydrogen Peroxide in accordance with cl.178 Local Government (General) Regulation 2005.*

**416/20** *That in accordance with clause 178(2)(b) of the Local Government (General) Regulation 2005 Council invite fresh tenders based on the same or different details.*

**417/20** *That Council resolve, pursuant to s.11(3) of the Local Government Act 1993, that this report and Attachments remain confidential in accordance with section 10A(2)(c) of the Local Government Act as it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and because consideration of the matter in open Council would on balance be contrary to the public interest as it would affect Councils ability to obtain value for money services for the Central Coast community.*

**For:**

**Unanimous**

**The Meeting** closed at 10.29 pm.

**Item No:** 1.3  
**Title:** Notice of Intention to Deal with Matters in Confidential Session  
**Department:** Governance

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25 May 2020 Ordinary Council Meeting

Trim Reference: F2020/00039 - D13955710

### **Summary**

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in a closed and confidential Session. The report is incorporated in the "Confidential" business paper which has been circulated.

The *Local Government Act 1993* requires the Chief Executive Officer to identify those matters listed on the business paper which may be categorised as confidential in terms of section 10A of the *Local Government Act 1993*. It is then a matter for Council to determine whether those matters will indeed be categorised as confidential.

### **Recommendation**

***That Council resolve that the following matters be dealt with in closed session, pursuant to s. 10A(2)(d) of the Local Government Act 1993 for the following reasons:***

#### **Item 7.1 - Debt Management – External Borrowings 2020**

##### ***Reason for considering in closed session:***

***2(d) commercial information of a confidential nature that would, if disclosed:***

***(i) prejudice the commercial position of the person who supplied it.***

***That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that this report and Attachment 1 remain confidential in accordance with section 10A(2)(d)(i) of the Local Government Act as is contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and because consideration of the matter in open Council would on balance be contrary to the public interest.***

#### **Item 7.2 - Terrigal Trojans Rugby club – Outstanding Loan Repayment**

##### ***Reason for considering in closed session:***

***2(d) commercial information of a confidential nature that would, if disclosed:***

- (i) *prejudice the commercial position of the person who supplied it.*

***That Council resolve, pursuant to section 11(3) of the Local Government Act 1993, that this report and Attachment 1 remain confidential in accordance with section 10A(2)(d)(i) of the Local Government Act as is contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and because consideration of the matter in open Council would on balance be contrary to the public interest.***

### **Context**

Section 10A of the *Local Government Act 1993* (the Act) states that a Council may close to the public so much of its meeting as comprises:

- 2(a) *personnel matters concerning particular individuals (other than Councillors),*
- 2(b) *the personal hardship of any resident or ratepayer,*
- 2(c) *information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,*
- 2(d) *commercial information of a confidential nature that would, if disclosed:*
  - (i) *prejudice the commercial position of the person who supplied it, or*
  - (ii) *confer a commercial advantage on a competitor of the Council, or*
  - (iii) *reveal a trade secret,*
- 2(e) *information that would, if disclosed, prejudice the maintenance of law,*
- 2(f) *matters affecting the security of the Council, Councillors, Council staff or Council property,*
- 2(g) *advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,*
- 2(h) *information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

It is noted that with regard to those matters relating to all but 2(a), 2(b) and 2(d)(iii) it is necessary to also give consideration to whether closing the meeting to the public is, on balance, in the public interest.

Further, the Act provides that Council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public (section 10A(3)).



### **1.3 Notice of Intention to Deal with Matters in Confidential Session (contd)**

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As provided in the Office of Local Government Meetings Practice Note August 2009, it is a matter for the Council to decide whether a matter is to be discussed during the closed part of a meeting. The Council would be guided by whether the item is in a confidential business paper, however the Council can disagree with this assessment and discuss the matter in an open part of the meeting.

#### **Attachments**

Nil



**Item No:** 2.1  
**Title:** Central Coast Parking Study and Implementation Plan  
**Department:** Innovation and Futures

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25 May 2020 Ordinary Council Meeting

Reference: CPA/1392 - D13752118  
Author: Deb Streit, Project Design Officer  
Manager: Jamie Barclay, Unit Manager, Economic Development and Project Delivery  
Executive: Ricardo Martello, Executive Manager Innovation and Futures

### **Report Purpose**

This report is in response to a Council resolution seeking the development of a Central Coast Parking Strategy dealing with the complexities of commuter parking, town centre parking and coastal parking demands. This report provides an overview of the recently completed Central Coast Parking Strategy Part 2: Short, Medium and Long Term LGA Wide Strategy and Part 3: Holiday Period Coastal Parking Demands. The report makes recommendations with respect to short, medium and long-term car parking strategies within the Central Coast LGA.

As part of Council's move towards a standardised naming taxonomy for strategic documents, the Car Parking Strategy has been renamed to the Car Parking Study.

### **Recommendation**

- 1 That Council receive and note the findings and strategies of Part 2 and Part 3 of the Central Coast Parking Strategy and the Car Parking Study: Summary Report.**
- 2 That Council adopt the short, medium and long-term key actions contained in the Central Coast Car Parking Study: Implementation Plan.**

### **Context**

Population growth coupled with the increasing commuter parking demands and increased economic activity around key centres has placed considerable strain on the limited existing parking capacity across the Central Coast Local Government Area (LGA).

Council has identified car parking in the LGA as an emerging issue and has further recognised the need for a consistent integrated approach across the amalgamated LGA to meet the community's current and future car parking needs.

The shortage of parking in Gosford CBD was also identified by NSW State Government and Council staff have been working in partnership with the Traffic and Parking Sub-Committee

## 2.1 Central Coast Parking Study and Implementation Plan (contd)

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set up by the Central Coast Delivery, Coordination and Monitoring Committee (DCMC) under the Department of Premier and Cabinet's regional governance framework as a task group to oversee and coordinate the implementation of the Central Coast Regional Plan. The Traffic and Parking Sub-Committee for the Central Coast meets monthly. The Traffic and Parking Sub-Committee has been established in response to transport and parking issues identified through the Revitalisation of Gosford City Centre and has representatives from the Department of Planning and Environment, Central Coast Council, Roads and Maritime Services and Transport for NSW to ensure a coordinated response to those issues. The sub-committee initially was set up to support the DCMC to identify, analyse and resolve traffic, parking and movement issues within the Gosford City Centre. The Traffic and Parking Sub-Committee has evolved to broaden the mandate and is involved in the review and development of the Central Coast Car Parking Study and has reviewed the car parking recommendations contained in this report.

At the Ordinary meeting of Council on 12 February 2018, Council resolved:

*59/18 That a report be provided on what action is being taken to develop a parking strategy to deal specifically with the Gosford CBD, across the Central Coast and to include the following points in the strategy:*

- a The provision of, and preference for, free parking in the Gosford CBD;*
- b Identification of new potential sites for parking stations and places;*
- c Potential upgrades or augmentation of existing spaces and sites; and*
- d That the Gosford CBD parking strategy be the first developed and that other CBDs and regional hubs, particularly on the train line and freeway interchange sites, have a strategy developed for them subsequent to the Gosford CBD strategy, for example; Wyong, Tuggerah and Woy Woy.*

*60/18 That several short term strategies be investigated in the CBD include including:*

- a Opportunities at the Gosford Showground;*
- b Parking options at Adcock;*
- c Confirmation of the length of use of Kibbleplex for parking;*
- d The possibility of other privately owned sites being suitable for parking;*
- e Discussions with the Australian Tax Office and St Hilliers with regard to their future needs for staff parking;*
- f The possibility of additional parking for cycling both pedal and motorised, within the CBD; and*
- g Park and ride options.*

In response to these resolutions, staff developed a project brief and tendered for a consultant to complete a comprehensive car parking strategy. Bitzios Consulting, a specialised traffic and transport consultant, were subsequently engaged in March 2018 to prepare a Car Parking Strategy for the Central Coast LGA.

The CC Parking Strategy has been prepared in three parts which include:

**Part 1: Short-Term Gosford Central Business District Strategy** (presented to Council);

**Part 2: Short, Medium and Long-Term Central Coast Strategy,**

The purpose of which is to:

- Quantify existing (2018) parking supply and demands within nine (9) "focus areas"
- Identify existing (2018) parking 'hotspots' and quantify shortfalls within each identified focus area
- Quantify the potential future (2038) shortfall in parking supply within each identified focus area
- Identify broad LGA-wide parking strategies to guide Council's decision making in the future
- Identify a suite of short, medium, and long-term strategies for each identified focus area

**Part 3: Holiday Period Coastal Parking Demands**

The purpose of this study is to obtain parking data at key 'focus areas' along the coastline to better understand peak parking demands and potential shortfalls during a typical holiday period. The 'holiday period coastal parking demands' study, is for use as a data report, not a strategy report. The report does, however, identify locations where additional parking may be required to accommodate existing and future demands during peak tourist times, based on forecast population and tourism growth.

The Central Coast Parking Strategy (2020-2038) has been developed to guide parking management for the next 18 years through a combination of short-term (immediate) and medium to long-term parking strategies.

### **Current Status**

Part 1 of the engagement has been completed and a final version of the Parking Strategy was issued on 22 June 2018. Part 2 and Part 3 of the engagement has been completed with final versions of the report issued on 13 August 2019 and 2 August 2019 respectively.

The following report relates to Part 2: Short, Medium and Long-Term Central Coast Strategy, Part 3: Holiday Period Holiday Coastal Parking Demands and the Central Coast Car Parking Study Implementation Plan.

### Central Coast Council LGA - Strategies and Actions

#### Overarching Principles

The recommended parking strategies and actions have been developed based on the following overarching principles:

- 1 Optimise the use of existing parking supply
- 2 Implement a parking access and location hierarchy based on the shortest stay demands being in the most accessible locations and longest stay demands being off-street or further away locations
- 3 Manage demand through encouraging alternative transport modes or alternative parking locations
- 4 Build more parking supply where there are major shortfalls, include safe pedestrian access and movement from the carpark to the CBD or station with all proposed parking
- 5 Encourage multi-purpose parking investments

In the long term, Council's parking policy should support the development of the land use and transport system towards a more sustainable future with proactive intervention in the parking demand/supply balance.

#### Part 2: Short, Medium and Long-Term Central Coast Strategy

In summary, the Part 2 focus area-specific strategies identified that:

- Council should focus its investment at key centres along the "Central Coast and Newcastle Line" (i.e. Gosford, Woy Woy, Tuggerah, and Wyong) where parking data has confirmed parking capacity issues.
- **Gosford:** There is an immediate need to find new car parking options in Gosford, to offset the pending redevelopment of Kibbleplex and to cater for recent major developments in and around the commercial core. This parking should be provided on the fringe of or within the core and be supported by frequent shuttle bus services as well as pedestrian and cycling infrastructure. Also, whilst there is a clear long-term need for additional permanent all-day parking in Gosford, it is critical that Council carefully manages the provision of the additional parking, a significant oversupply would encourage more parking within the commercial core at the expense of more sustainable strategies. Council has identified three potential sites, on the fringe of or within the Gosford CBD which are currently being investigated to assess their suitability for parking stations:

Central Coast Stadium – Multi storey parking with a potential yield of 480 spaces

Gosford CBD Eastern Carpark – Multi-storey parking with a potential yield of 800 spaces

Gosford CBD Western Carpark – On grade car park accessed via a tunnel with a potential yield of 1,500 spaces

The Federal Government has pledged \$30 million towards commuter parking in Gosford.

- **Woy Woy:** There is an immediate need to use existing Council owned at-grade car parks on the fringe of the commercial core to manage the existing shortfall in all-day parking supply. This could be facilitated via a new shuttle bus service or promotion of existing bus services. There is also a medium-long term need for additional permanent all-day parking in Woy Woy, which could be achieved by adding an additional level of parking on the Woy Woy Commuter Car Park (if feasible) and/or constructing a new station.

The Federal Government has pledged \$5 million towards commuter parking in Woy Woy, negotiations between the Federal Government and Transport for NSW have commenced to acquire additional parking near the station.

- **Tuggerah:** There is a medium-long term need for additional all-day parking adjacent to the train station to accommodate growth in commuter demands. A new parking station could also encourage diversion of commuters away from Wyong and as a result, free up capacity in proximity to the Wyong commercial core.

The NSW Government has committed \$300 million to provide additional car spaces through the Commuter Car Parking Program at 11 train stations across the State, including Tuggerah Station. Transport for NSW has commenced preliminary investigation work for additional commuter parking at Tuggerah Station.

- **Wyong:** There is an immediate need to maximise the utilisation of the existing Rose Street Car Park, which is ideally located on the fringe of the commercial core and adjacent to the train station. This could be achieved through improved wayfinding and smart parking initiatives, and bringing forward the delivery of a planned expansion of the car park (and associated property acquisitions) which is linked with the future upgrade of the Pacific Highway. In the medium-long term, there is a need for additional all-day parking within the core to accommodate growth.
- **Lisarow:** It is noted that the Lisarow Train Station is an ideal location for a commuter train station to take pressure off Gosford and Woy Woy train stations. This would require the train timetable to be modified and government investment for a new parking station within 400m of the train station.

### Part 3: Holiday Period Coastal Parking Demands

The Part 3: Coastal Focus Area Study relating to **existing parking demands** and supply identified that:

- Four focus areas recorded parking demands greater than 1,500 vehicles, including:
  - ~ The Entrance;
  - ~ Umina Beach;

## 2.1 Central Coast Parking Study and Implementation Plan (contd)

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- ~ Bateau Bay; and
- ~ Terrigal
  
- Eight focus areas recorded parking demands between 500 and 1,500 vehicles, including:
  - ~ Ettalong;
  - ~ Avoca;
  - ~ Toukley;
  - ~ Wamberal;
  - ~ Norah Head;
  - ~ Copacabana;
  - ~ Toowoan Bay; and
  - ~ North Avoca.
  
- The remaining seven focus areas recorded parking demands less than 500 vehicles;

Patonga recorded the highest occupancy level of 78%; Toowoan Bay and Terrigal recorded moderately high occupancy levels of approximately 43-47%; and approximately 70% of coastal focus areas recorded a parking occupancy level less than 32%.

In summary the Part 3: Coastal Focus Area Study relating to **future parking demands** identified that:

Parking issues at the surf clubs and foreshore areas are synonymous with parking in these areas in peak summer periods and do not in themselves warrant substantial investments in additional parking supply. Improved management, wayfinding and smart parking initiatives are alternative ways of addressing these issues. It is recommended that public parking occupancy rates are monitored through periodic parking surveys or smart parking technology and that a suite of public parking intervention levels with appropriate actions specific to the areas is developed and acted upon when the occupancy rate is consistently at practical capacity (85% occupied).

### **Central Coast Car Parking Study and Implementation Plan**

The recommended next steps are to progressively implement the Key Actions in the Central Coast Car Parking Study and Implementation Plan.

The following tables provide a summary of each focus area with key points, key actions, time frames and indicative costs (without CPI).

**Table 1: Focus Area 1 – Gosford Priorities**

Key Points to Note	Key Action	Timing	Indicative Cost
<p><b>Increasing Population</b></p> <p>The population within the Gosford Central District is predicted to increase from 20,576 people in 2016 to 29,435 people in 2036. This is an increase of 8,859 people in 20 years. Council's Development Control Plan 2013 expects 10,000 extra residents and 6,000 extra jobs by 2036.</p> <p><b>Increasing Rail Patronage</b></p> <p>Patronage on the Central Coast and Newcastle rail line has historically increased by 1.0% each year.</p> <p><b>Increasing Development Activity</b></p> <p>The Australian Taxation Office and Finance Building has generated 1,200 new jobs within the commercial core, but only provided 200 additional off-street parking spaces.</p> <p>The Gosford District Hospital is undergoing a major redevelopment, which includes a new 800 space multi-story parking station for patients and visitors. However, it is likely that the demand for all-day on-street parking within walking distance of the hospital will also increase.</p> <p>The privately-owned former Kibbleplex Shopping Centre is planned to be redeveloped. This shopping centre currently provides 535 free all-day parking spaces, which is approximately 50% of the publicly available all-day parking supply within the commercial core.</p>	<p><b>S.1.3</b> - Build more car parks on the fringe of the Commercial Core (approximately 1000 spaces).</p>	2022-2023	\$36 000 000.00 + (\$30 000 000.00 from Federal funding commitment)
	<p><b>S.1.4</b> - Review the usage 'Park n Ride (Bus)' scheme servicing carparks on the fringe of the CBD to assess the suitability/need of extending the service as required.</p>	2021-22	(costing to be determined based on existing service)
	<p><b>S.1.5</b> - Implement a 'Park n Ride (Cycle scheme), ensure all proposed cycle routes are in alignment with The Central Coast Pedestrian Access and Mobility Plan (PAMP) and a Bike Plan</p>	2022-23	\$3 000 000.00 +
	<p><b>S.1.6</b> - Investigate the feasibility of introducing metered on-street parking within the commercial core.</p>	2022-23	\$50 000.00 +
	<p><b>S.1.7</b> - Develop an on-demand service to transport workers living within a 7 km radius to and from the Gosford CBD</p>	2023-24	\$8 000 000.00 +
	<p><b>M.1.1</b> - Expand the Park n Ride (Bus &amp; Cycle) schemes to existing parking locations on the eastern side of the rail line. Ensure proposed cycle routes are in alignment with The Central Coast Pedestrian Access and Mobility Plan (PAMP) and a Bike Plan</p>	2028-30	\$3 000 000.00 +
	<p><b>M.1.2</b> - Convert existing all-day kerbside parking within the CCLHD precinct into short-stay parking</p>	2028	\$20 000.00 +
	<p><b>M.1.3</b> - Consult with <i>Transport for NSW</i> to improve public transport services, including changes to the train timetable</p>	2026	-
	<p><b>M.1.4</b> - Implement smart parking initiatives within the commercial core to provide information and to reduce the need for traffic circulation, reduce enforcement costs, and monitor parking use</p>	2028	\$500 000.00 +
	<p><b>L.1.1</b> - Build a new parking station (or stations) on the fringe of the commercial core, and within 800m walking distance of the Gosford Train Station (approximately 1000 spaces).</p>	2031-32	\$36 000 000.00 +

**Table 2: Focus Area 2 – Lisarow Priorities**

Key Points to Note	Key Action	Timing	Indicative Cost
<p>Transport for NSW is currently undertaking modification works at the existing commuter carpark at Lisarow station with the potential for a small amount of additional parking.</p> <p>There is limited development potential within the Lisarow study area, and as such, there are no foreseeable additional parking issues or challenges in the future for Lisarow.</p>	<p><b>S.2.1</b> - Consult with Transport for NSW to extend the existing street-level commuter car parking areas on both sides of the rail line as much as possible.</p>	2019-20	-
	<p><b>S.2.2</b> - Consult with Transport for NSW to formalise on-street parking on Railway Crescent on the northern side of the train station and build connecting footpaths to improve pedestrian safety</p>	2019-20	-
	<p><b>L.2.1</b> - Advocate for Transport for NSW to upgrade Lisarow Station to a commuter station, modify the train timetable and provide additional commuter parking.</p>	2031-32	-



## 2.1 Central Coast Parking Study and Implementation Plan (contd)

**Table 3: Focus Area 3 – Ourimbah Priorities**

Key points to note	Key Action	Timing	Indicative cost
There is no immediate requirement for additional parking within Ourimbah.	<b>L.3.1</b> - Ensure that the parking strategies outlined in the Ourimbah Town Centre Masterplan are realised as the master plan comes to fruition. This includes large consolidated parking areas being provided in proximity to the Ourimbah Train Station to facilitate predicted population growth, new development within the town centre, and increased commuter parking demands.	N/A	-

**Table 4: Focus Area 4 – Tuggerah Priorities**

Key points to note	Key Action	Timing	Indicative cost
Tuggerah currently experiences high parking demands, particularly around the train station. Additional parking is required at Tuggerah Station to accommodate both existing and future demands, delivery of this may need to be fast-tracked.	<b>M.4.1</b> - Advocate for Transport for NSW to fast track the delivery of additional commuter parking at Tuggerah Station. The NSW Government has committed \$300 million to provide additional car spaces through the Commuter Car Parking Program at 11 train stations across the state, including Tuggerah station. Transport for NSW has commenced preliminary investigation work for additional commuter parking at Tuggerah Station.	2029-30	-

**Table 5: Focus Area 5 – Wyong Priorities**

Key points to note	Key Action	Timing	Indicative cost
Wyong currently generates moderate parking demands with very high demands around the Wyong Train Station. Additional parking will be required in proximity to the train station to accommodate both existing and future demands, particularly noting that the Pacific Highway upgrade will ultimately remove all commuter parking on the western side of the rail line.	<b>S.5.1</b> - Make better use of Rose Street Car Park through digital wayfinding linked to smart technology (real time available spaces)	2022-23	\$75 000.00 +
	<b>M.5.1</b> - Advocate for Transport for NSW to fast track of the planned upgrade of the Rose Street car park	2024-28	-
	<b>L.5.1</b> - Investigate potential sites for a new parking station on western side of the Pacific Highway	2037-38	\$6 500 000.00 +

**Table 6: Focus Area 6 – Warnervale Priorities**

Key points to note	Key Action	Timing	Indicative cost
Additional parking is required at Warnervale Train Station in the short term. The Warnervale Town Centre Masterplan and Precinct 7A Masterplan set out clear requirements for future development to provide adequate parking supply.	<b>S.6.1</b> - Consult with <b>Transport for NSW</b> to expand existing at-grade commuter car parking areas on both sides of the rail line as much as possible	2022	-
	<b>S.6.2</b> - Formalise parking on Railway Road to cater for existing demands	2022	\$500 000.00 +
	<b>L.6.1</b> - Ensure parking strategies outlined in the Warnervale Town Centre Masterplan and Precinct 7A Masterplan are realised as the masterplans come to fruition.	N/A	-

**Table 7: Focus Area 7 – The Entrance Priorities**

Key points to note	Key Action	Timing	Indicative cost
Moderate increases in parking demands are likely to occur based on population and tourism growth. There are significant demands for parking in proximity to the eastern foreshore with no spare capacity at the Memorial Park and Entrance Road car parks. There is significant spare capacity within The Entrance Public Car Park (> 200 spaces available) which is less than 200 m from the foreshore. Additional parking is not warranted within The Entrance.	<b>S.7.1</b> - Make better use of The Entrance Car Park through digital wayfinding linked to smart technology (real time available parking spaces)	2022-23	\$75 000.00 +
	<b>L.7.1</b> - Ensure parking strategies outlined in The Entrance Town Centre Master Plan are delivered including the provision of a new parking station on the western fringe of the commercial core.	N/A	-

**Table 8: Focus Area 8 – Terrigal Priorities**

Key points to note	Key Action	Timing	Indicative cost
Limited increases in parking demands are likely to occur based on population and tourism growth. There is a high demand for on-street parking in proximity to the foreshore and no spare on-street capacity within the 'tourist hotspot' zone. There is significant spare capacity within the Wilson Road Parking Station (>200 spaces available). Based on this, additional parking is not warranted within Terrigal.	<b>S.8.1</b> - Make better use of the Wilson Street car park through digital wayfinding linked to smart technology (real time available spaces)	2022-23	\$75 000.00 +
	<b>S.8.2</b> - Implement reduced on-street parking limits within the commercial core during peak seasons.	Complete	-
	<b>L.8.1</b> - Expand the existing Wilson Street car park if required	2040	\$7 200 000.00 +

**Table 9: Focus Area 9 – Woy Woy Priorities**

Key points to note	Key Action	Timing	Indicative cost
The Woy Woy Train Station and Woy Woy commercial core are both key parking 'hot spots' within the study area and are both reaching practical capacity, Additional all-day parking supply in Woy Woy is required now. The "Central Coast and Newcastle Rail Line" runs north-south along the western edge of Woy Woy with the Woy Woy Station Interchange (rail and bus) located adjacent to the commercial core. The number and frequency of bus services within the study area is relatively good. There are eight bus services operated by "Busways" which service the interchange. There is a comprehensive pathway network in the commercial core and around the Train Station. All roads within 800m walking distance (i.e. 10 minutes) of the Woy Woy Train Station generally have pathways on both sides of the road. The cycle network is limited to sections along Ocean Beach Road, Edward Street, and the foreshore.	<b>S.9.1</b> - Investigate the feasibility of increasing the supply of all- day car parking at the Woy Woy / Deep Water Plaza car park	2021	\$10 000.00 +
	<b>S.9.2</b> - Implement a 'Park n Ride (Bus)' scheme to service existing at-grade car parks on the fringe of the CBD	2023-24	\$8 000 000.00 +
	<b>S.9.3</b> - Investigate the feasibility of introducing metered on-street parking within the commercial core	2022-23	\$10 000.00 +
	<b>M.9.1</b> - Consult with Transport for NSW to improve public transport services, including changes to the train timetable	2027	-
	<b>M.9.2</b> - Develop and implement a suite of smart parking initiatives suitable for the commercial core and available technology	2028	\$ 500 000.00 +
	<b>L.9.1</b> - Advocate for Transport for NSW to expand the Woy Woy commuter car parking station	2035-36	-
	<b>L.9.2</b> - Construct a parking station (400 + car space) on the fringe of the Woy Woy CBD	2039-40	\$10 000 000.00 +

## 2.1 Central Coast Parking Study and Implementation Plan (contd)

**Table 10: Focus Area 10 – Umina Beach Priorities**

Key points to note	Key Action	Timing	Indicative cost
Negligible increases in parking demands are likely to occur based on population and tourism growth; there are moderate demands for parking in proximity to the southern foreshore; and there is no spare capacity at the Ocean Beach and Umina Surf Club Car Parks. Additional parking may be required in proximity to the Umina Surf Life Saving Club to accommodate existing and future peak holiday demands.	<b>S.10.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +
	<b>M.10.1</b> - Investigate the feasibility of installing smart parking technology at coastal parking hotspots. Monitor public parking occupancy rates through periodic parking surveys and/or smart technology at coastal parking hotspots. Use the data collected to develop a suite of public parking intervention levels with appropriate actions specific to the area.	2028-30	\$20 000.00 +

**Table 11: Focus Area 11 – Ettalong Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are moderate demands for parking in proximity to the foreshore (The Esplanade). Negligible increases in parking demands are likely to occur based on population and tourism growth. Additional parking may be required in proximity to the foreshore area (The Esplanade) to accommodate existing and future peak holiday demands.	<b>S.11.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +
	<b>M11.1</b> - Investigate the feasibility of installing smart parking technology at coastal parking hotspots. Monitor public parking occupancy rates through periodic parking surveys and/or smart technology at coastal parking hotspots. Use the data collected to develop a suite of public parking intervention levels with appropriate actions specific to the area.	2028-30	\$20 000.00 +

**Table 12: Focus Area 12 – Patonga Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are moderate demands for parking in proximity to the foreshore and at the boat ramp; and negligible increases in parking demands are likely to occur based on population and tourism growth. As such, additional parking is not warranted within Patonga.	<b>S.12.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +

**Table 13: Focus Area 13 – Pearl Beach Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are limited demands for parking in proximity to the foreshore with negligible increases in parking demands likely to occur based on population and tourism growth. As such, additional parking is not warranted within Pearl Beach.	<b>L.13.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +

**Table 14: Focus Area 14 – MacMasters Beach Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are limited demands for parking in proximity to the foreshore with negligible increases in parking demands likely to occur based on population and tourism growth. As such, additional parking is not warranted within MacMasters Beach.	<b>L.14.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +

**Table 15: Focus Area 15 – Copacabana Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are limited demands for parking in proximity to the foreshore with negligible increases in parking demands likely to occur based on population and tourism growth. As such, additional parking is not warranted within Copacabana	<b>L.15.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +

**Table 16: Focus Area 16 – Avoca Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are significant demands for parking in proximity to the foreshore with negligible increases in parking demands likely to occur based on population and tourism growth. Additional parking in proximity to the foreshore area (Ficus Avenue) may be required to accommodate existing and future demands in peak holiday periods.	<b>S.16.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +
	<b>M.16.1</b> - Investigate the feasibility of installing smart parking technology at coastal parking hotspots. Monitor public parking occupancy rates through periodic parking surveys and/or smart technology at coastal parking hotspots. Use the data collected to develop a suite of public parking intervention levels with appropriate actions specific to the area.	2028-30	\$20 000.00 +

**Table 17: Focus Area 17 – North Avoca Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are moderate demands for parking in proximity to the foreshore and at the surf club. Negligible increases in parking demands are likely to occur based on population and tourism growth. Additional parking is not warranted within North Avoca at this stage. The parking issues at the surf club are synonymous with parking at surf clubs in peak summer periods and would not in themselves warrant substantial investments in additional parking.	<b>S.17.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2020	\$10,000.00

## 2.1 Central Coast Parking Study and Implementation Plan (contd)

**Table 18: Focus Area 18 – Wamberal Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are moderate demands for parking in proximity to the foreshore and reasonably high demands for parking at the Wamberal Surf Life Saving Club. Negligible increases in parking demands are likely to occur based on population and tourism growth. Additional parking in proximity to the Wamberal Surf Life Saving Club may be required to accommodate existing and future peak holiday demands.	<b>S.18.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +
	<b>M.18.1</b> - Investigate the feasibility of installing smart parking technology at coastal parking hotspots. Monitor public parking occupancy rates through periodic parking surveys and/or smart technology at coastal parking hotspots. Use the data collected to develop a suite of public parking intervention levels with appropriate actions specific to the area.	2028-30	\$20 000.00 +

**Table 19: Focus Area 19 – Forresters Beach Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are limited demands for parking in proximity to the foreshore with negligible increases in parking demands based on population and tourism growth. Additional parking is not warranted within Forresters Beach.	<b>L.19.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +

**Table 20: Focus Area 20 – Bateau Bay Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are limited demands for parking in proximity to the foreshore with negligible increases in parking demands based on population and tourism growth. Additional parking is not warranted within Bateau Bay.	<b>L.19.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +

**Table 21: Focus Area 21 – Shelly Beach Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are moderately high demands for parking in proximity to the foreshore and the North Shelly Beach Dog Park with alternative parking areas located at a significant walking distance to the beach destinations. There are small increases in parking demands based on population and tourism growth. As such, additional parking in proximity to the foreshore area (Shelly Beach and North Shelly Beach Dog Park) is required to accommodate existing and future demands.	<b>S.21.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +
	<b>M.21.1</b> - Investigate the feasibility of installing smart parking technology at coastal parking hotspots. Monitor public parking occupancy rates through periodic parking surveys and/or smart technology at coastal parking hotspots. Use the data collected to develop a suite of public parking intervention levels with appropriate actions specific to the area.	2028-30	\$20 000.00 +

**Table 22: Focus Area 22 – Norah Head Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are moderately high demands for parking in proximity to Cabbage Tree Bay Boat Ramp and significant demands for parking in proximity to the Soldiers Beach Surf Life Saving Club. There are negligible increases in parking demands based on population and tourism growth. Additional parking may be required in proximity to the Soldiers Beach Surf Life Saving Club to accommodate existing and future demands.	<b>S.22.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +
	<b>M.22.1</b> - Investigate the feasibility of installing smart parking technology at coastal parking hotspots. Monitor public parking occupancy rates through periodic parking surveys and/or smart technology at coastal parking hotspots. Use the data collected to develop a suite of public parking intervention levels with appropriate actions specific to the area.	2028-30	\$20 000.00 +

**Table 23: Focus Area 23 – Budgewoi Peninsula Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are limited demands for parking in proximity to the foreshore with negligible increases in parking demands based on population and tourism growth. Additional parking is not required within Budgewoi Peninsula.	<b>L.23.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +

**Table 24: Focus Area 24 – Budgewoi Township Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are limited demands for parking in proximity to the foreshore with negligible increases in parking demands based on population and tourism growth. Additional parking is not required within Budgewoi Peninsula.	<b>L.24.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +

**Table 25: Focus Area 25 – Toukley Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are limited demands for parking in proximity to the foreshore. Whilst there are some high occupancy levels near the village centre, there is sufficient parking within a short walk to the village. Negligible increases in parking demands are likely to occur based on population and tourism growth. Additional parking is not warranted within Toukley.	<b>L.25.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +

**Table 26: Focus Area 26 – Toowoon Bay Priorities**

Key points to note	Key Action	Timing	Indicative cost
There are moderately high demands for parking in proximity to the foreshore Swadling Park and the Toowoon Bay Surf Life Saving Club. Negligible increases in parking demands can be expected based on population and tourism growth. Additional parking may be required in proximity to Swadling Park and the Toowoon Bay Surf Life Saving Club in peak summer periods or improved wayfinding signage could be used to direct drivers to available parking a little further away.	<b>S.26.1</b> - Investigate the feasibility of providing a shuttle bus service linked to alternate public parking during peak holiday season and major events.	2022-23	\$10 000.00 +
	<b>M.26.1</b> - Investigate the feasibility of installing smart parking technology at coastal parking hotspots. Monitor public parking occupancy rates through periodic parking surveys and/or smart technology at coastal parking hotspots. Use the data collected to develop a suite of public parking intervention levels with appropriate actions specific to the area.	2028-30	\$20 000.00 +

**Consultation**

Between 7 November and 9 December 2018 Central Coast Council ran a community survey to better understand parking issues in key focus areas across the region and collect feedback on potential solutions for the development of a Central Coast Regional Parking Strategy. The key focus areas of the survey were: Woy Woy, Wyong, Terrigal, The Entrance, Ourimbah, Gosford City Centre, Lisarow train station, Tuggerah train station, Warnervale train station.

In addition, feedback on other areas on the Central Coast was also welcomed.

Results of the public consultation included:

- 2500 Parking surveys conducted;
- 50 + interviews with business and town centre stakeholders;
- 9,400 postcards delivered to resident in focus areas;
- 3,330 visits to your voice our coast.

Internal consultation within Council departments has also been completed.

**Financial Impact**

The indicative total cost of the key actions identified in this report are presented below. Should Council adopt the recommendations of this report it will not be committing to funding these key actions. Any of the key actions that are eventually progressed to implementation will be presented individually to Council for adoption and funding. External funding sources will be sought for any key action that is progressed, to minimise the impacts to Council’s capital delivery program.

**Short Term Budget Items**

Short Term Total Cost	\$51,905,000
Federal Funding	\$30,000,000
<b>Total Short Term Budget Implications to Council</b>	<b>\$21,905,000</b>

**Medium Term Budget Items**

Medium Term Budget Implications	<b>\$4,160,000</b>
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**Long Term Budget Items**

Long Term Budget Implications	<b>\$59,700,000</b>
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**Total Council Future Budget Implications**

Total Budget Implications	<b>\$85,765,000</b>
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**Link to Community Strategic Plan**

Theme 1: Belonging

**Goal B: Creativity connection and local identity**

B-B4: Activate spaces and places to complement activity around town centres, foreshores, lakes and green spaces for families, community and visitors.

Theme 2: Smart

**Goal C: A growing and competitive region**

C2: Revitalise Gosford City Centre, Gosford Waterfront and town centres as key destinations and attractors for business, local residents, visitors and tourists.

Theme 3: Green

**Goal E: Environmental resources for the future**

E4: Incorporate renewable energy and energy efficiency in future design and planning, and ensure responsible use of waster and other resources.

Theme 4: Responsible

**Goal H: Delivering essential infrastructure**

H4: Plan for adequate and sustainable infrastructure to meet future demand for transport, energy, telecommunications and a secure supply of drinking water.



Theme 5: Liveable

**Goal J: Reliable public transport and connections**

J2: Address commuter parking, drop-off zones, access and movement around transportable hubs to support and increase use of public transport.

**Attachments**

- |          |   |                           |
|----------|---|---------------------------|
| <b>1</b> | DRAFT_Central Coast Car Parking Study and Implementation Plan       | <a href="#">D13959340</a> |
| <b>2</b> | Central Coast Car Parking Strategy Summary Report                   | <a href="#">D13800728</a> |
| <b>3</b> | Central Coast Parking Strategy - Part 1 Short Term Gosford CBD      | <a href="#">D13800726</a> |
| <b>4</b> | Central Coast Parking Strategy - Part 2 Short, Medium and Long Term | <a href="#">D13800720</a> |
| <b>5</b> | Central Coast Parking Strategy - Part 3 Coastal Parking Demands     | <a href="#">D13800718</a> |



**Item No:** 2.2  
**Title:** 2019-20 Q3 Business Report  
**Department:** Finance

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25 May 2020 Ordinary Council Meeting

Trim Reference: F2019/00464 - D13745715  
Author: Mellissa McKee, Financial Controller  
Michelle Best, Financial Controller  
Manager: Vivienne Louie, Unit Manager, Financial Performance  
Executive: Carlton Oldfield, Acting Chief Financial Officer

### **Report Purpose**

The report covers the financial performance of Council for the period to 31 March 2020. The financial performance covers the period from 1 July 2019 to 31 March 2020.

### **Recommendation**

- 1 That Council receive the Q3 Business Report on Central Coast Council's 2019-20 year to date financial performance.**
- 2 That Council note that Council's Responsible Accounting Officer has declared the Council has sufficient funds to pay its vendors and staff and that the financial impacts from COVID-19 is changing based on the changes to the services which Council is permitted to provide. The Responsible Accounting Officer report is on page 11 of attachment 1.**
- 3 That Council approve the proposed budget amendments included in Central Coast Council's Q3 Business Report for 2019-20.**

### **Context**

The enclosed report is the 2019-20 Q3 Business Report for Central Coast Council. It incorporates a Quarterly Budget Review Statement that includes a revised estimate of income and expenditure for the 2019-20 financial year.

Clause 203 of the *Local Government (General) Regulation 2005* requires that no later than two months after the end of each quarter (except the June quarter), the Responsible Accounting Officer of Council must prepare and submit to Council a Quarterly Budget Review Statement.

### **Delivery Program and annual Operational Plan**

Council's performance against the Delivery Program and annual Operational Plan is usually reported on a quarterly basis to coincide with the Quarterly Budget Review Statement. However, due to COVID-19 Council has determined for Quarter Three only to include a Quarterly Budget Review Statement. As required under sub-section 404(5) of the *Local Government Act 1993*, performance against the Delivery Program and annual Operational Plan is required at least every 6 months. The Quarter Two Business Report meets this requirement, with the Annual Report to provide the full 2019-20 financial year performance against the Delivery Program and annual Operational Plan.

This quarterly report is presented in the necessary format and is considered to satisfy the legislative requirements.

### **Current Status**

The 2019-20 Q3 Business Report, is included as an attachment, and reports on progress for the year to 31 March 2020 (Q3 YTD), against the 2019-20 Council's operating and capital budgets.

### **Financial Overview**

The Q3 year to date (YTD) operating result (excluding capital grants and contributions) is showing an unfavourable, variance of \$19.4M, consisting of an actual surplus of \$14.5M compared to a budget surplus of \$33.9M. For more information please refer to sections 1.1 and 2.2 of Attachment 1.

The Q3 year to date (YTD) operating result (including capital grants and contributions) is showing an unfavourable variance of \$22.0M, consisting of an actual surplus of \$42.3M compared to a budget surplus of \$64.3M. For more information please refer to sections 1.1 and 2.2 of Attachment 1.

These results are reported in accordance with the Local Government Code of Accounting Practice and Financial Reporting (Guidelines) which requires Council to recognise rates income at the beginning of the financial year when levied. The impact of this on Council's operating results is a large surplus at the beginning of the financial year which will reduce as the year progresses as Council incurs expenditure from delivering services to the community.

Q3 YTD capital expenditure was \$137.4M compared to a year to date budget of \$151.4M. The variance of \$14.0M is the result of a number of factors, including project savings through efficiencies and optimisation of delivery methods; changes in project scope, delivery of projects in stages; availability of external consultants or contractors; reductions or delays due to Council resolutions, and delays due to natural disasters and COVID-19.

This Q3 review proposes a decrease to the capital expenditure program of \$21.2M, resulting in a full year budget of \$236.2M.

### **Consultation**

All Units of Council were consulted during the development of this Report.

### **Options**

Quarterly reporting of Council's financial performance is mandatory under the *Local Government (General) Regulation 2005*.

### **Financial Impact**

The proposed budget adjustments included in the Q3 report take into consideration the impacts of COVID-19 (based on the restrictions in place at the beginning of April 2020) as well as the business as usual impacts that were evident prior to COVID-19 in March 2020.

COVID-19 is an unprecedented event and Council's priority is the health of staff and the community and continuing to deliver essential services.

COVID-19 restrictions have resulted in the closure or reduction of some Council services to the public:

- 1 Cancellation of all non-essential Council run programs and events
- 2 Closure of the following facilities - leisure centres, gyms and pools, Central Coast Stadium, Gosford Regional Gallery and Edogawa Commemorative Garden, Laycock Street Community Theatre, The Peninsula Theatre, The Art House Wyong, The Entrance Visitor Information Centre, Gosford Smart Work Hub, Gosford and Wyong administration buildings, all community facilities such as halls, public play spaces, outdoor fitness equipment and skate parks
- 3 Reduction of service in libraries (libraries are closed to the public however we have click and deliver service available and online author events), holiday parks and campgrounds (our parks at Budgewoi, Canton Beach, Norah Head and Toowoan Bay are still accommodating permanent residents and those who have no other place of permanent residence. The Patonga Campground is closed to all.) and waste management facilities (for essential trips/travel only as we encourage our residents to utilise kerb side collection services).

The NSW Premier is making changes to restrictions for COVID-19 in response to the number of cases and advice from Public Health. This will impact on the services which Council is able to provide to the Community which impacts the cost of providing services and any potential income from the services impacted. The Q3 budget review estimates the financial impact COVID-19 will have on the remainder of the 2019-20 financial year were developed based on the restrictions in place at the beginning of April 2020. As no-one can predict the end of this crisis, it is very difficult to accurately forecast the full financial impact.

The biggest impact comes from lost operating revenues in Pools and Leisure Centres, Holiday Parks and Camping grounds, Development Assessment related fees and charges, Property lease and rental income, Open Space fees and charges, Property related certificate fees and Baker Street Car Parking revenue. In addition, capital developer contributions are forecast to reduce in the remainder of 2019-20 financial year. These losses are partially offset by some cost savings due to closure of facilities and reduced service provision.

It is unknown how long the closures and physical distancing practices will remain in effect but for this Q3 budget review purpose we have assumed they will remain in place in some form until the end of June 2020.

Adjustments proposed to be adopted as part of the Q3 budget review include:

**Unfavourable**

- Depreciation - increase in forecast depreciation expense of \$7.8M. During the 2018-19 financial year over \$185.2M was capitalised from Work In Progress with a significant portion capitalised in the final quarter of the 2018-19 financial year. The budget for 2019-20 was developed prior to the completion of the asset capitalisations for 2018-19. This is a non-cash item.
- Water and Sewer – increase in expenditure of \$7.5M as expenditure allowed in the pricing determination was based on 2017-18 expenditure with some expenditure adjustments which resulted in a significant reduction from Council's budget submission by approximately \$10.0M. Savings of \$2.5M have been found.
- Development Assessment and Environment and Certification fees – reduction of \$2.7M. There has been a decrease in application income (fees for lodgement of applications). A significant proportion of this is a result of changes to State Significant Development (SSD) provisions, including specific provisions of the Gosford City Centre. Under these circumstances applications are lodged (and fees paid) directly to the Department of Planning Industry & Environment. These SSD provisions are generally for larger applications and therefore the fees are significant on a per application basis. Note that Council officers are still required to undertake assessment work for these applications, through formal referral processes, so whilst the fees are reduced, the level of work remains approximately the same.
- Holiday Parks and Camping Grounds – unfavourable impact of \$1.4M – with income forecast to reduce by \$2.4M offset by a reduction in expenses of \$1.0M due to the reduction in services able to be provided based on COVID-19 restrictions.
- Pools and Leisure Centres – unfavourable impact of \$1.0M – with income forecast to reduce by \$1.8M offset by a reduction in expenses of \$0.8M due to the reduction in services able to be provided based on COVID-19 restrictions.
- Certificate Fees - reduction in revenue from fees and certificates (including s149 and s360 certificates) \$0.7M

- Building Maintenance - additional building maintenance on closed premises due to COVID-19 of \$0.3M
- Parking Fees - reduction in income at Baker Street Car Park, Gosford \$0.2M
- Open Space – reduction of open space fees and charges \$0.2M

**Favourable**

- Information Management and Technology (IM&T) – realignment of forecast expenditures for the remainder of 2019-20 \$1.6M
- Electricity – reduction in the realignment of forecast expenditures for the remainder of 2019-20 \$1.0M
- Staff Training - reduction in staff training costs as only essential training will be completed in Q4 and year to date underspend \$1.1M
- Legal Services – reduced funding required as courts and tribunals are closed. Matters will continue in 2020-21 \$0.3M.

Summary of Impacts to Operating Result	COVID-19	Non COVID-19	Total
Net Operating Deficit excluding capital income	\$3.5M	\$13.6M	\$17.1M
Net Operating Deficit including capital income	\$9.2M	\$16.2M	\$25.4M

The Q3 proposed operating deficit *excluding capital grants and contributions* is forecast to be \$41.6M and proposed operating deficit *including capital grants and contributions* is forecast to be \$0.1M.

## Proposed Consolidated Income Statement

Consolidated Income Statement	March Year To Date				Summary				
	Actuals \$'000	Budget \$'000	Variance \$'000	Variance %	Original Budget \$'000	Q1 Full Year Annual Budget \$'000	Q2 Full Year Annual Budget \$'000	Q3 Proposed Adjustments \$'000	Proposed Full Year Annual Budget \$'000
<b>Operating Income</b>									
Rates and Annual Charges	301,558	304,455	(2,896)	(1.0%)	318,787	326,305	326,305	102	326,407
User Charges and Fees	100,118	106,057	(5,939)	(5.6%)	144,701	142,765	142,821	(8,701)	134,120
Interest & Investment Revenue	10,553	9,472	1,081	11.4%	14,416	12,416	12,416	0	12,416
Other Revenue	9,999	10,081	(82)	(0.8%)	13,738	13,557	13,461	(834)	12,627
Operating Grants and Contributions	21,284	19,978	1,306	6.5%	44,657	40,048	40,029	4,300	44,329
Gain on Disposal	521	1,493	(972)	(65.1%)	1,493	1,493	1,493	(370)	1,123
<b>Total Income Attributable to Operations</b>	<b>444,033</b>	<b>451,535</b>	<b>(7,502)</b>	<b>(1.7%)</b>	<b>537,791</b>	<b>536,583</b>	<b>536,524</b>	<b>(5,503)</b>	<b>531,021</b>
<b>Operating Expenses</b>									
Employee Costs	159,557	154,456	(5,101)	(3.3%)	207,631	206,915	207,003	2,706	209,709
Borrowing Costs	11,429	11,328	(100)	(0.9%)	16,836	16,836	16,836	0	16,836
Materials & Contracts	78,707	75,584	(3,124)	(4.1%)	98,037	100,295	102,913	4,577	107,490
Depreciation and Amortisation	111,138	104,427	(6,711)	(6.4%)	138,953	138,953	138,953	7,753	146,706
Other Expenses	68,132	71,856	3,724	5.2%	94,924	95,299	95,289	(3,382)	91,907
Loss on Disposal	609	-	(609)		-	-	-	-	-
<b>Total Expenses Attributable to Operations</b>	<b>429,573</b>	<b>417,651</b>	<b>(11,921)</b>	<b>(2.9%)</b>	<b>556,381</b>	<b>558,298</b>	<b>560,994</b>	<b>11,654</b>	<b>572,648</b>
<b>Operating Result before Capital Amounts</b>	<b>14,460</b>	<b>33,884</b>	<b>(19,424)</b>	<b>(57.3%)</b>	<b>(18,590)</b>	<b>(21,715)</b>	<b>(24,470)</b>	<b>(17,157)</b>	<b>(41,627)</b>
Capital Grants and Contributions	27,874	30,436	(2,562)	(8.4%)	52,419	47,693	49,805	(8,246)	41,559
<b>Grants and Contributions Capital Received</b>	<b>27,874</b>	<b>30,436</b>	<b>(2,562)</b>	<b>(8.4%)</b>	<b>52,419</b>	<b>47,693</b>	<b>49,805</b>	<b>(8,246)</b>	<b>41,559</b>
<b>Net Operating Result</b>	<b>42,334</b>	<b>64,320</b>	<b>(21,986)</b>	<b>(34.2%)</b>	<b>33,829</b>	<b>25,978</b>	<b>25,335</b>	<b>(25,403)</b>	<b>(68)</b>

For more information please refer to section 3.1 of Attachment 1.

Council's capital works program is continually reviewed to identify differences from the original capital works plan to better understand whether these deviations are due to delays, variation to estimates, phasing, changed priorities, weather, and availability of grant funding or other factors. Council's review of capital projects has resulted in a proposed budget decrease of \$21.2 million, reducing the full year capital works program from \$257.4 million to \$236.2 million.

The reduction to the capital works program is due to project savings through efficiencies (contractual, construction and alternate waste management strategies); optimisation of delivery methods; delivery of projects in stages; availability of external consultants or contractors; delay in projects due to changes in project scope, changes in procurement strategies, requirement for additional studies or detailed design and latent conditions at project sites; and reductions or delays due to Council resolutions. There are also 36 projects that have been delayed due to the impact of COVID-19.

For more information please refer to section 3.3 of Attachment 1.

### **Critical Dates or Timeframes**

Sub-clause 203(1) of the *Local Government (General) Regulation 2005* requires a Council's Responsible Accounting Officer to prepare and submit a quarterly budget review statement to the Council within two months of the end of each quarter (excluding June). The Q3 Business Report therefore would ordinarily be required to be presented to by Council before 31 May 2020.

However, to provide NSW Councils with flexibility to adjust to the rapidly shifting circumstances as a result of COVID-19 a number of statutory deadlines for 2019-20 have been modified by the Office of Local Government. The Q3 report ordinarily due by 31 May each year has been extended to 30 June 2020. To provide appropriate financial information to the community it was decided that Central Coast Council would not take up the extension of time offered and report in accordance with standard reporting timeframe.

### **Social Impacts**

The Operational Plan Q3 Business Report is a key method for Council to maintain accountability and transparency with the community. The Plan focuses on the delivery of key projects along with essential services and the maintenance of the assets Council utilised to deliver services to the community. It reflects the Quadruple Bottom Line of *Community, Environment, Economy and Governance and Leadership*.



## Environmental Considerations

The section 'Delivery against the adopted Operational Plan 2019-20' reflects the Quadruple Bottom Line of *Community, Environment, Economy and Governance and Leadership*.

### Summary

Councils are required to prepare Quarterly Budget Review Statements, which present a summary of Council's financial position at the end of each quarter. It is the mechanism whereby the community are informed of Council's progress against the Operational Plan and the budget along with recommended changes and reasons for major variances.

The Quarterly Budget Review Statement for Central Coast Council for the quarter ended 31 March 2020 and the projected estimates of income and expenditure are based on the known restrictions as at the beginning of April 2020. It is likely there will be further changes to COVID-19 restrictions for social distancing and travel which will impact the services that Council can provide to the public. Utilisation of Council services once they are re-opened to the public is largely unknown and additional measures may be required to safely re-open services. Also, further grant funding may become available to support some of the services that Council provides.

The impact of COVID-19 on Council's cash flows is being monitored as businesses and families have been impacted and their ability to pay their bills including Council's rates and water bills.

Council has sufficient funds to pay its vendors and staff at this time to continue to provide essential services.

It is recommended that Council adopt the proposed budget adjustments.

## Link to Community Strategic Plan

Theme 4: Responsible

### Goal G: Good governance and great partnerships

R-G4: Serve the community by providing great customer experience, value for money and quality services.

## Attachments

- 1 2019-20 Q3 Business Report (1 July 2019 to 31 March 2020) D13974758

# OPERATIONAL PLAN 2019-20

## QUARTER 3 BUSINESS REPORT (JANUARY TO MARCH)

SUPPORTING THE COMMUNITY  
STRATEGIC PLAN.  
ONE - CENTRAL COAST

The logo for Central Coast Council, featuring the text "Central Coast Council" inside a white circle.

Central  
Coast  
Council

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## About this Report

Included in this report is the Quarterly Budget Review Statement that shows a revised estimate of income and expenditure from the Responsible Accounting Officer of Council as required under clause 203 of the *Local Government (General) Regulations 2005*. The Quarter Three (Q3) budget review statement covers the period from 1 January 2020 to 31 March 2020 and presents a summary of Council's financial position at the end of the quarter.

Quarterly Reporting Periods are as follows:

- Quarter 1 (Q1) – 1 July 2019 to 30 September 2019
- Quarter 2 (Q2) – 1 October 2019 to 31 December 2019
- Quarter 3 (Q3) – 1 January 2020 to 31 March 2020
- Quarter 4 (Q4) – 1 April 2020 to 30 June 2020

### **Delivery Program and annual Operational Plan**

Council's performance against the Delivery Program and annual Operational Plan is usually reported on a quarterly basis to coincide with the Quarterly Budget Review Statement. However, due to COVID-19 Council has determined for Quarter Three only to include a Quarterly Budget Review Statement. As required under sub-section 404(5) of the *Local Government Act 1993*, performance against the Delivery Program and annual Operational Plan is required at least every 6 months. The Quarter Two Business Report meets this requirement, with the Annual Report to provide the full 2019-20 financial year performance against the Delivery Program and annual Operational Plan.

## Financial Overview

This financial overview reports on Central Coast Council's performance as measured against its Operational Plan for 2019-20 and covers the period from 1 July 2019 to 31 March 2020 (Q3).

Note that there may be some small rounding differences throughout this report as whole dollars are rounded to nearest thousand.

### 1.1 Operating Result

The year to date (YTD) operating result (excluding capital grants and contributions) is showing an unfavourable variance of \$19.4M, consisting of an actual surplus of \$14.5M compared to a budget surplus of \$33.9M.

The year to date (YTD) operating result (including capital grants and contributions) is showing an unfavourable variance of \$22.0M, consisting of an actual surplus of \$42.3M compared to a budget surplus of \$64.3M.

Financial Performance 2019-20	YTD Actual	YTD Budget	YTD Variance	YTD Variance	Full Year Original Budget	Q1 Annual Budget	Q2 Annual Budget	Q3 Proposed Adjustments	Proposed Full Year Annual Budget
	\$'000	\$'000	\$'000	%	\$'000	\$'000	\$'000	\$'000	\$'000
Income (excluding capital income)	444,033	451,535	(7,502)	(1.7%)	537,791	536,583	536,524	(5,503)	531,021
Expenses	429,573	417,651	(11,921)	(2.9%)	556,381	558,298	560,994	11,654	572,648
<b>Net operating result (excluding capital income)</b>	<b>14,460</b>	<b>33,884</b>	<b>(19,424)</b>	<b>(57.3%)</b>	<b>(18,590)</b>	<b>(21,715)</b>	<b>(24,470)</b>	<b>(17,157)</b>	<b>(41,627)</b>
Income from capital grants and contributions	27,874	30,436	(2,562)	(8.4%)	52,419	47,693	49,805	(8,246)	41,559
<b>Net operating result (including capital income)</b>	<b>42,334</b>	<b>64,320</b>	<b>(21,986)</b>	<b>(34.2%)</b>	<b>33,829</b>	<b>25,978</b>	<b>25,335</b>	<b>(25,403)</b>	<b>(68)</b>

The above table is prepared in accordance with the Local Government Code of Accounting Practice and Financial Reporting (Guidelines) which requires Council to recognise the full year rates and annual charges for waste management when levied in July.

The YTD variance excluding capital income is due to a number of factors that are explained in *Section 2.2 Operating Result* of this report.

### 1.2 Financial Impact of COVID-19

COVID-19 is an unprecedented event and Council's priority is the health of staff and the community and continuing to deliver essential services.

COVID-19 restrictions have resulted in the closure or reduction of some Council services to the public:

1. Cancellation of all non-essential Council run programs and events
2. Closure of the following facilities - leisure centres, gyms and pools, Central Coast Stadium, Gosford Regional Gallery and Edogawa Commemorative Garden, Laycock Street Community Theatre, The Peninsula Theatre, The Art House Wyong, The Entrance Visitor Information Centre, Gosford Smart Work Hub, Gosford and Wyong administration buildings, all community facilities such as halls, public play spaces, outdoor fitness equipment and skate parks
3. Reduction of service in libraries (libraries are closed to the public however we have click and deliver service available and online author events), holiday parks and campgrounds (our parks at Budgewoi, Canton Beach, Norah Head and Toowoona Bay are still accommodating permanent residents and those who have no other place of permanent residence. The Patonga Campground is closed to all.) and waste management facilities (for essential trips/travel only as we encourage our residents to utilise kerb side collection services).

This impact of COVID-19 has resulted in significant revenue losses.

Council is also supporting businesses and individuals during COVID-19 with various measures such as the Business Support Package as outlined below.

#### *Fees and waivers*

In the initial phase, Council will focus on industries that have been impacted by the current lockdown measures by waiving or refunding the following:

- footpath dining, food license and temporary good stall/premises fees
- fees associated with Health and Building Compliance activities for businesses such as hairdressers, nail shops, and tattoo parlours
- lease/licenses for Council's commercial properties which includes cinemas, cafes, gyms and restaurants
- temporary event fees and fees associated with the use of parks for events such as weddings, markets and personal training sessions
- booking fees for all cancelled events on Council property - community venues, senior centres, youth centres and sporting facilities (excluding the Central Coast Stadium)
- costs to community groups for future advertising bookings on banner poles as events have been restricted due to social distancing rules
- static and digital advertising bookings for Central Coast Stadium
- leases/licenses for Council's community properties including surf clubs, community centres, land leases, recreation centres, art facilities, cottages and residential.

With restrictions on dining establishments to 'take-away only', Council will also take a flexible approach to parking and other infringements to allow patrons to continue accessing local services. Fines for dangerous and unsafe practices will continue to apply.

Hirer fees for Central Coast Stadium will also be offered at a reduced rate as the public will not be permitted to enter the venue.

#### *Procurement*

Council will endeavour to use local suppliers where possible and fast-track approval for registered local businesses to be on list of approved suppliers of Central Coast Council. Council has also committed to paying local suppliers within 7 days of invoicing to mitigate their cash-flow impacts.

#### *Other Council-endorsed measures*

In response to the evolving situation, Council has already put all legal action including letters, calls and recovery activities on hold until the 31 May 2020. For customers who can prove genuine financial difficulty, interest on outstanding payments will also be placed on hold until 31 August 2020.

Council customers, including businesses and community groups, who are currently experiencing financial hardship can contact Council to discuss an acceptable payment arrangement for Council bills. Council's hardship policy and payment arrangements allow customers to facilitate a payment plan over an extended period of time to assist during this event.

#### *Non-enforcement of development approvals: Delivery times*

Council will not enforce any condition on development approvals which limit delivery times to retailers in the municipality. This includes delivery curfews on supermarket loading bays to help them meet current demand in the wake of the COVID-19 outbreak.

The NSW Premier is making changes to restrictions for COVID-19 in response to the number of cases and advice from Public Health. This will impact on the services which Council is able to provide to the Community which impacts the cost of providing services and any potential income from the services impacted. The Q3 budget review estimates the financial impact COVID-19 will have on the remainder of the 2019-20 financial year were developed based on the restrictions in place at the beginning of April 2020. As no-one can predict the end of this crisis, it is very difficult to accurately forecast the full financial impact.

### **Current Financial Position**

Council's financial position is different from the Q2 budget forecast and approved in February 2020.

- The biggest impact comes from lost operating revenues in Pools and Leisure Centres, Holiday Parks and Camping grounds, Development Assessment related fees and charges, Property lease and rental income, Open Space fees

and charges, property related certificate fees and Baker Street Car Parking revenue. In addition, capital developer contributions are forecast to reduce in the remainder of 2019-20 financial year.

- Loss of income related to COVID-19 is offset by some cost savings due to closure of facilities and reduced service provision.
- Some of Council's services were also impacted by the bush fire and storm events during January and February 2020.
- In the past Council has had to deal with budget requirements for emergencies such as floods, bushfires and other weather-related events. However, these have been limited in duration making financial recovery more straightforward.

### **Council's Projected Financial Position**

- The Q3 budget review identifies pressures on the 2019-20 operating budget arising from various COVID-19 impacts. It is unknown how long the physical distancing practices will remain in effect but for this Q3 budget review purpose we have assumed they will remain in place in some form until the end of June 2020.
- The preliminary Q3 forecast of the impact of COVID-19 is a net operating deficit excluding capital income of \$3.5M and \$9.2M including capital income.
- The preliminary Q3 forecast of the impact of non COVID-19 related items is a net operating deficit excluding capital income of \$13.6M and \$16.2M including capital income.
- Total Q3 forecast is a net operating deficit excluding capital income of \$17.1M and \$25.4M including capital income.

The COVID-19 pandemic is the greatest health and financial challenge that we have seen in generations. The economic impact on Central Coast families and businesses may be significant for some and Council's budget is not immune to the effects of this crisis. Lost revenues combined with ongoing costs and impacts due to non-COVID events will result in a larger deficit in 2019-20, estimated now to be \$41.6M (excluding capital income). We will continue to work to identify areas where costs can be avoided.

### **Government Support**

During April the NSW Government announced initiatives as part of a \$395M economic stimulus package for NSW Councils to reduce the impacts of COVID-19. The package will:

- Provide a Job Retention Allowance of \$1,500 per fortnight per employee for three months for displaced employees. The Council Job Retention Allowance will safeguard valuable Council jobs and ensure staff with a wide range of skills and experience are retained to continue to serve their communities. Council's must meet certain criteria to be able to access this funding. The Office of Local Government will issue further information regarding the process and criteria to apply for the stimulus package.
- Fully fund the increase in the emergency services levy for 2020-21, which represents \$1.1M for Council.
- Make it easier for Councils to secure low-interest, safe and secure infrastructure loans from Tcorp.

In addition to the economic stimulus package other funding initiatives have also been announced:

- Federal and State Government support for Council-run childcare centres. At the time of writing this report Council is awaiting confirmation of the details and process for accessing the State Government funding that will supplement the funding made available by the Federal Government.
- Funding boost to help cover veterinary, staff and food costs as well as minor capital works during the COVID-19 crisis for Council run pounds. The funding is in recognition of the new procedures introduced to reduce the risk of spreading COVID-19 as well as additional pressures being placed on pounds and shelters. Council is awaiting confirmation as to whether we qualify for this funding.

### **Job Retention Allowance**

To access the Job Retention Allowance Councils need:

- To be covered by the Local Government (COVID-19) Splinter (Interim) Award 2020 (the Splinter Award) or equivalent agreement with relevant industrial unions;

- To have met the cost of four weeks paid COVID-19 Special Leave under the Splinter Award prior to each employee accessing the Council Job Retention Allowance, as well as any costs above \$1,500 a fortnight, per employee, for up to three months;
- To provide evidence to the Office of Local Government (OLG) of financial distress as a result of the COVID-19 crisis. Councils will need to be projecting a 30% reduction in own-source revenue each quarter, commencing with the 4th quarter of the 2019-20 financial year, to be eligible for the Council Job Retention Allowance. Own source revenue includes rates, annual charges, user fees and charges, other revenue and interest and investment income. The OLG will issue each Council with a return to complete. The return will be based on cash receipts of items that are included in the Councils' own source income. It is expected that the most significant decrease in cash receipts for Councils will occur in the fourth quarter. The return will compare Councils' projected current quarter cash receipts against either the original current quarter budgeted cash receipts or the previous quarter actual cash receipts. The return will be based on general fund and not consolidated revenue; and
- To note that certain Council staff are ineligible from accessing the allowance, even if they are redeployed to other roles during the COVID-19 pandemic - Staff performing key functions (including CEOs, senior staff, and roles in planning, waste collection, childcare, water and wastewater) are ineligible from accessing the State Government-funded Council Job Retention Allowance, even if these employees are redeployed to other roles. Further guidance will be provided about which staff qualify for the allowance.

The funding will be administered by OLG with Councils being paid monthly in arrears and required to comply with the financial distress conditions. The funding will be available for 3 months and is available from the date Council became covered by the Splinter Award.

Council is committed to ensuring our employees remain productive and where possible provide meaningful alternative positions, however Council has signed up to be covered by the Splinter Award effective from 20 April 2020.

Where there are no redeployment opportunities available then Council will formerly advise the impacted staff members that there are no meaningful duties and they will be covered under the Splinter Award.

The splinter award does not apply to temporary and casual staff. For permanent part time staff the weekly amounts referred to above will be pro-rated. For impacted staff Council will meet the cost of the four weeks paid COVID-19 special leave.

The financial impact, per impacted full time staff member, if Council is:

- unable to access the funding is a weekly job retention payment of \$858.20 to the end of June 2020. This payment will increase from the first pay period in July 2020 by the award increase.
- able to access the funding is a net weekly payment is \$108.20 (\$858.20 - \$750.00) to the end of June 2020. Again the net payment will increase from the first pay period in July 2020 by the award increase.

At this time we are unable to quantify the full financial impact of the Council Job Retention Allowance as Council primary focus is to utilise the skills and provide alternative meaningful work for impacted staff.

### Summary of proposed Q3 budget amendments

Council has identified unfavourable budget adjustments of \$17.2M (excluding capital income) during this quarterly review.

Adjustments proposed to be adopted as part of the Q3 budget review include:

#### Unfavourable

- Depreciation - increase in forecast depreciation expense of \$7.8M.
- Water and Sewer – increase in operational expenditure of \$7.5M, whilst savings have been found expenditure is forecasted to be higher than the expenditure allowed for within the pricing determination as there has been additional expenditure due to floods and main breaks.
- Development Assessment and Environment and Certification fees – reduction of \$2.7M
- Holiday Parks and Camping Grounds – unfavourable impact of \$1.4M – with income forecast to reduce by \$2.4M offset by a reduction in expenses of \$1.0M



- Pools and Leisure Centres – unfavourable impact of \$1.0M – with income forecast to reduce by \$1.8M offset by a reduction in expenses of \$0.8M
- Certificate Fees - reduction in revenue from fees and certificates (including s149 and s360 certificates) \$0.7M
- Building Maintenance - additional building maintenance on closed premises due to COVID-19 of \$0.3M
- Parking Fees - reduction in income at Baker Street Car Park, Gosford \$0.2M
- Open Space – reduction if open space fees and charges \$0.2M

#### **Favourable**

- Information Management and Technology (IM&T) – realignment of forecast expenditures for the remainder of 2019-20 \$1.6M
- Staff Training - reduction in staff training costs as only essential training will be completed in Q4 and year to date underspend \$1.1M
- Electricity – reduction in the realignment of forecast expenditures for the remainder of 2019-20 \$1.0M
- Legal Services – reduced funding required as courts and tribunals are closed. Matters will continue in 2020-21 \$0.3M.

The proposed Q3 adjustments will move the Q2 approved operating deficit (excluding capital grants and contributions) from \$24.5M to an operating deficit of \$41.6M.

*Section 3.2 Proposed Operating Budget Amendments provides a detailed listing of proposed Q3 budget adjustments.*

### **1.3 Capital Works**

Council's capital works program adopted as part of the 2019-20 Operational Plan totalled \$235.6M.

Since the adoption of the 2019-20 Operational Plan the following changes have been approved for the capital works program:

- \$6.0M for additional and continuing projects in August 2019;
- \$19.2M was approved by Council during Q1 outside the Quarterly Budget Review process for Terrigal Boardwalk, Gosford Cultural Precinct land acquisitions and Wadalba Sporting Fields land acquisition (funding sources to be confirmed)
- \$0.1M for minor budget adjustments in the Q1 budget review; and
- \$0.7M for the compulsory acquisition of land for the Central Coast Regional Sporting Complex under a resolution of the former Wyong Shire Council resulting in a revised capital program of \$261.6M.

Actual Q3 YTD capital expenditure is \$137.4M against the Q3 YTD budget of \$151.4M. The variance is the result of several factors, including project savings through efficiencies and optimisation of delivery methods and delivery of projects in stages, and the impact of natural disasters and COVID-19. The proposed Q3 capital works program decrease is \$21.2M. For further details on the capital works program adjustments please refer to Section 3.4 Proposed Capital Budget Amendments.

The proposed Q3 capital works program of \$236.2M includes \$8.3M in Special Rate Variation (SRV) funded works in the former Wyong Local Government Area to address the infrastructure backlog and improve asset conditions.

## 1.4 Developer Contributions

The following section provides an update of Council's Developer Contributions levied under the *Environment Planning and Assessment Act 1979* (EPA) and the *Local Government Act 1993* (LGA) from 1 July 2019 to 31 March 2020. In the table below S7.4 refers to Planning Agreement income, s7.11 formerly referred to as s94 Developers Contributions and s7.12 formerly referred to as s94A Developer Contributions.

### Summary of Cash Contributions

Contribution Type	Original Budget YTD	7.4 Planning Agreement YTD Income	Developer Contribution YTD Income	Total YTD Income	Variance to YTD Original Budget
s7.4 and s7.11 income (exc drainage) - General Fund	\$7,805,600	-	\$7,048,039	\$7,048,039	(\$757,561)
s7.4 and s7.11 Drainage Income	\$400,000	-	\$923,078	\$923,078	\$523,078
s7.12 income	\$2,257,500	-	\$2,161,278	\$2,161,278	(\$96,222)
<b>Total EPA Developer Contributions</b>	<b>\$10,463,100</b>	<b>-</b>	<b>\$10,132,395</b>	<b>\$10,132,395</b>	<b>(\$330,705)</b>
s64 Water Income - Water Fund	\$3,656,097	-	\$2,210,050	\$2,210,050	(\$1,446,047)
s64 Sewer Income - Sewer Fund	\$4,485,123	-	\$2,538,874	\$2,538,874	(\$1,946,249)
<b>Total LGA Developer Contributions</b>	<b>\$8,141,220</b>	<b>-</b>	<b>\$4,748,924</b>	<b>\$4,748,924</b>	<b>(\$3,392,296)</b>
<b>Total Non Cash Contributions</b>	<b>\$300,000</b>	<b>-</b>	<b>412,199</b>	<b>\$412,199</b>	<b>\$112,199</b>
<b>Total EPA and LGA Developer Contributions</b>	<b>\$18,904,320</b>	<b>-</b>	<b>\$15,293,518</b>	<b>\$15,293,518</b>	<b>(\$3,610,802)</b>

### Non Cash Contributions

Council allows developers under Works-In-Kind Agreements to dedicate assets (works or land that has been identified in a contribution plan) in lieu of making cash contributions. Where the value of the assets dedicated exceeds the developer contributions owed, a developer credit is recognised. The developer credits are available to offset future developer contributions.

### Restricted Asset Developer Contributions

Council currently has a restricted asset totalling \$207.4M, which represents the developer contributions received with interest income that has not yet been spent as at 31 March 2020. The movements from 1 July 2019 to 31 March 2020 are as follows:

Contribution Type	Opening Restricted Asset Value 1 July 2019	YTD Income	YTD Expenditure	YTD Interest Allocation	Current Restricted Asset Value 31 March 2020
s7.11 General Fund	\$82,484,982	\$7,048,039	\$69,745	\$1,625,175	\$91,088,451
s7.11 Drainage Fund	\$32,466,759	\$923,078	-	\$505,032	\$33,894,869
s7.12 Contributions	\$14,695,319	\$2,161,278	-	\$259,565	\$17,116,162
<b>Total</b>	<b>\$129,647,060</b>	<b>\$10,132,395</b>	<b>\$69,745</b>	<b>\$2,389,772</b>	<b>\$142,099,482</b>
<b>7.4 Planning Agreement Total</b>	<b>\$5,455,809</b>	<b>-</b>	<b>-</b>	<b>\$86,930</b>	<b>\$5,542,739</b>
s64 Water	\$38,190,846	\$2,210,050	\$1,652,398	\$621,953	\$39,370,451
s64 Sewer	\$20,917,209	\$2,538,874	\$3,480,217	\$461,084	\$20,436,950
<b>S64 Total</b>	<b>\$59,108,055</b>	<b>\$4,748,924</b>	<b>\$5,132,615</b>	<b>\$1,083,037</b>	<b>\$59,807,401</b>
<b>Total</b>	<b>\$194,210,924</b>	<b>\$14,881,319</b>	<b>\$5,202,360</b>	<b>\$3,559,739</b>	<b>\$207,449,622</b>

### Developer Credits – Non Cash Contributions

Council's current unfunded liabilities (non cash contributions) total \$6.3m as at 31 March 2020. This includes s7.11 credits totalling \$5.8M and s64 credits totalling \$0.5M.

A summary of the movement in non cash contributions from 1 July 2019 to 31 March 2020 is provided below.

Summary of Developer Credits	
<b>Opening Balance 1 July 2019</b>	<b>\$8,137,365</b>
Contributed Assets	\$412,199
Non Cash Contributions	(\$412,199)
Interest	\$36,822
Refunds	(\$1,868,325)
<b>Closing Balance 31 March 2020</b>	<b>\$6,305,862</b>

# Quarterly Budget Review

## 2.1 Responsible Accounting Officer's Statement

### Report by Responsible Accounting Officer

The following statement is made in accordance with cl. 203(2) of the *Local Government (General) Regulations 2005*.

It is my opinion that the Quarterly Budget Review Statement for Central Coast Council for the quarter ended 31 March 2020 and the projected estimates of income and expenditure are based on the known restrictions as at the beginning of April 2020. I note that it is likely there will be further changes to COVID-19 restrictions for social distancing and travel which will impact the services that Council can provide to the public. Utilisation of Council services once they are re-opened to the public is largely unknown and additional measures may be required to safely re-open services. Also, further grant funding may become available to support some of the services that Council provides.

The impact of COVID-19 on Council's cash flows is being monitored as businesses and families have been impacted and their ability to pay their bills including Council's rates and water bills.

Council has sufficient funds to pay its vendors and staff at this time to continue to provide essential services.

Carlton Oldfield  
Responsible Accounting Officer  
13 May 2020

## 2.2 Operating Result

The year to date (YTD) operating result (excluding capital grants and contributions) is showing an unfavourable variance of \$19.4M, consisting of an actual surplus of \$14.5M compared to a budget surplus of \$33.9M.

The year to date (YTD) operating result (including capital grants and contributions) is showing an unfavourable variance of \$22.0M, consisting of an actual surplus of \$42.3M compared to a budget surplus of \$64.3M.

The Q2 Annual Budget below is the original budget adopted by Council in June 2019, plus Q1 and Q2 adopted adjustments plus recognition of approved capital grants and is before proposed Q3 budget adjustments outlined in Section 3.2 *Proposed Operating Budget Amendments*. The proposed budget adjustments included in this report take into consideration the impacts of COVID-19 as well as the business as usual impacts that were evident prior to COVID-19 in March 2020. Section 3.2 *Proposed Operating Budget Amendments* splits the impact of the proposed budget adjustments between COVID-19 impacts and non-COVID-19 impacts (that is, impacts prior to 23 March 2020).

Financial Performance 2019-20	YTD Actual	YTD Budget	YTD	YTD	Q2 Annual
	\$'000	\$'000	Variance \$'000	Variance %	Budget \$'000
Income (excluding capital income)	444,033	451,535	(7,502)	(1.7%)	536,524
Expenses	429,573	417,651	(11,921)	(2.9%)	560,994
<b>Net operating result (excluding capital income)</b>	<b>14,460</b>	<b>33,884</b>	<b>(19,424)</b>	<b>(57.3%)</b>	<b>(24,470)</b>
Income from capital grants and contributions	27,874	30,436	(2,562)	(8.4%)	49,805
<b>Net operating result (including capital income)</b>	<b>42,334</b>	<b>64,320</b>	<b>(21,986)</b>	<b>(34.2%)</b>	<b>25,335</b>

The following sections provide more detail of the year to date results.

### Income Analysis

Income (excluding capital income) as at 31 March 2020 is unfavourable to budget by \$7.5M (1.7%).

Income (including capital income) as at 31 March 2020 is unfavourable to budget by \$10.1M (2.1%).

Income from Continuing Operations	YTD Actual	YTD Budget	YTD	YTD	Q2 Annual
	\$'000	\$'000	Variance \$'000	Variance %	Budget \$'000
Rates and Annual Charges	301,558	304,455	(2,896)	(1.0%)	326,305
User Charges and Fees	100,118	106,057	(5,939)	(5.6%)	142,821
Interest and Investment Revenue	10,553	9,472	1,081	11.4%	12,416
Other Revenues	9,999	10,081	(82)	(0.8%)	13,461
Grants and Contributions Provided for Operating Purposes	21,284	19,978	1,306	6.5%	40,029
Net Gains from the Disposal of Assets	521	1,493	(972)	(65.1%)	1,493
<b>Income from continuing operations (excluding capital income)</b>	<b>444,033</b>	<b>451,535</b>	<b>(7,502)</b>	<b>(1.7%)</b>	<b>536,524</b>
Grants and Contributions Provided for Capital Purposes	27,874	30,436	(2,562)	(8.4%)	49,805
<b>Income from continuing operations (including capital income)</b>	<b>471,906</b>	<b>481,971</b>	<b>(10,064)</b>	<b>(2.1%)</b>	<b>586,329</b>

Income variations compared to YTD budgets are explained below:

- Rates and Annual Charges - the unfavourable operating income variance of \$2.9M (or 1.0% of YTD budget) relates to a small unfavourable difference in Rates income of \$0.4M and an unfavourable variance in Annual Charges of \$2.5M – made up of variances in Water Supply annual charges of \$1.3M, Sewer annual charges of \$0.9M and Drainage annual charges of \$0.4M. A minor favourable adjustment of \$0.1M is proposed in this Q3 budget review which is for s611 of the *Local Government Act 1993* Gas Mains revenue paid to Council by Jemena for gas main services across the local government area.
- User Charges and Fees –the unfavourable operating income variance of \$5.9M (or 5.6% of YTD budget) relates to user fees and charge types across Council. The most significant unfavourable variations are in Environment and Certification and Development Assessment fees \$2.1M, timing of RMS user charges \$1.1M, reduced tipping volumes and therefore fee income of \$0.9M (largely offset by reduced EPA levy expense), Sewer usage charges \$0.9M, certificate income \$0.4M (section 149, 360 and 603 certificates), Holiday Park and Camping ground fees \$0.3M, Leisure and Pools \$0.3M and Education and Care \$0.2M. Noting that holiday parks and camping grounds, libraries and leisure and pools have been impacted by COVID-19 closures late in March. Unfavourable budget adjustments of \$8.7M have been proposed in this Q3 budget review. The most significant proposed reductions are to Environment and Certification and Development Assessment fees \$3.9M, tipping revenue \$2.5M, Holiday Parks and Camping areas \$2.4M, Pools and Leisure Centres \$1.8M, certificate income \$0.7M, Theatres and Galleries \$0.2M, Baker Street Car Park \$0.2M and Open Space user charges \$0.2M, partially offset by additional income for RMS road restoration works \$3.5M (this income is offset by additional expenditure). Reductions in revenue have been partially offset by expenditure adjustments where possible and are detailed in Operating Expenditure Variations commentary below.
- Interest and Investment Revenue – is currently favourable to year to date budget by \$1.1M (or 11.4% of YTD budget). In March, in line with NSW Audit Office preferred accounting treatment, Council updated the method of accounting for Floating Rate Notes which resulted in an increase to year to date earnings of \$2.3M. It is a one-off gain but may lead some minor volatility in the investment earnings in the future. Yields on the cash and investment portfolio continue to be monitored and maximised in an endeavour to achieve the best returns for Council. No budget adjustments have been proposed in this Q3 budget review in this income category. Please refer to section 2.4 Cash and Investments for further information on Council's cash management outcomes.
- Other Revenues – the unfavourable operating income variance of \$0.1M (or 0.8% of YTD budget) is made up of a number of small variances across Council. Variances in this category are not considered material at this point in time. Unfavourable budget adjustments of \$0.8M have been proposed in this Q3 budget review and relate mostly to the cancellation of events at Central Coast Stadium \$0.8M and Theatres and Galleries \$0.2M for the remainder of 2019-20.
- Operating Grants and Contributions – the favourable operating income variance of \$1.3M (or 6.5% of YTD budget) relates to the timing of payments for Emergency Management - Rural Fire Service grant funds that will correct by the end of the financial year. Favourable budget adjustments of \$4.3M are proposed in this Q3 budget review and include funding for the 2019-20 Bush Fire Event \$1.9M, 2020 Flood Event \$1.4M, Environment restorations funds of \$0.4M and contribution towards Emergency Services Levy of \$0.4M that was received from the State Government in February 2020.
- Net Gain from the Disposal of Assets – unfavourable variance of \$1.0M (or 65.1% of YTD budget) as no land assets have being disposed of as yet in this financial year (forecast \$1.5M). Disposals of some Plant and Fleet items were processed in Q3, resulting in a gain on disposal of \$0.5M, which is partially offset by a loss on disposal of Plant and Fleet items of \$0.3M, which is recognised in Net loss from the disposal of assets (net favourable impact \$0.2M for disposal of Plant and Fleet items). Assets disposed of during the period July 2019 – March 2020 were processed in Q3 upon audit sign off of the 2018-19 Financial Statements. An unfavourable adjustment of \$0.4M is proposed in this category in this Q3 budget review in relation to land sales.
- Capital Grants and Contributions – the unfavourable capital income variance of \$2.6M (or 8.4% of YTD budget) relates to favourable timing differences in receipt of capital grants of \$0.4M, mostly in Roads, Transport and Drainage, a favourable variance of \$0.5M in other infrastructure asset contributions and an unfavourable variance of \$3.5M in developer contributions (\$3.4M s64 Water and Sewer contributions and \$0.1M s7.11 contributions). Developer contributions are difficult to predict as contributions received are based on external development activity. There is a proposed reduction of \$8.2M to developer contribution budgets in this Q3 review. \$3.7M relates to s7.11 contributions due to the forecast impact of COVID-19 on the remainder of this financial year and \$4.5M for s64 Water and Sewer contributions, which is partially COVID-19 related \$1.9M and \$2.6M recognition of the March year to date shortfall that is not expected to be recovered.

Budget amendments are proposed in *sections 3.1 Income and Expense Budget Review Statement and 3.2 Proposed Operating Budget Amendments*.

## Expenditure Analysis

Operating expenditure as at 31 March 2020 is unfavourable to budget by \$11.9M (or 2.9% of YTD budget) as itemised below.

Expenses from Continuing Operations	YTD Actual	YTD Budget	YTD	YTD	Q2 Annual
	\$'000	\$'000	Variance	Variance	Budget
			\$'000	%	\$'000
Employee Benefits and On-costs	159,557	154,456	(5,101)	(3.3%)	207,003
Borrowing Costs	11,429	11,328	(100)	(0.9%)	16,836
Materials and Contracts {1}	78,707	75,584	(3,124)	(4.1%)	102,913
Depreciation and Amortisation	111,138	104,427	(6,711)	(6.4%)	138,953
Other Expenses	68,132	71,856	3,724	5.2%	95,289
Net Losses from the Disposal of Assets	609	-	(609)	-	-
<b>Total expenses from continuing operations</b>	<b>429,573</b>	<b>417,651</b>	<b>(11,921)</b>	<b>(2.9%)</b>	<b>560,994</b>

Operating expenditure variations compared to YTD budgets are explained below:

- Employee Costs – the unfavourable operating expenditure variance of \$5.1M (or 3.3% of YTD budget) relates to unfavourable year to date position of \$6.6M in salaries, wages and superannuation costs and \$0.2M in other employee costs such as FBT and payroll tax, partially offset by favourable variances in uniforms and personal protective equipment \$1.0M and training costs \$0.7M.

In terms of budget adjustments for Employee Costs, budget increases netting to \$2.7M are proposed in this Q3 review. \$5.5M relates to Water and Sewer employee costs are higher than the expenditure allowed in the pricing determination (pricing determination was based on 2017-18 financial year expenditure when water & sewer had a number of vacant positions), \$1.0M additional employee costs were incurred during the Fire and Flood events (funded by additional grant revenue mentioned above) and \$1.1M for employee costs to complete additional RMS road restoration works (funded by additional revenue mentioned above).

The unfavourable adjustments are partially offset by proposed reductions to staff training of \$1.4M recognising year to date underspend and that only essential training will be able to be completed in Q4 and \$3.6M realignment of salary and wages budgets due to staff vacancies and/or economic downturn that have occurred during 2019-20.

- Borrowing Costs – \$0.1M unfavourable variance (or 0.9% of YTD budget) are minor timing differences in loan repayments due to the day of the week that repayments fall due and subsequent interest calculations by financial institutions. No budget adjustments are proposed for borrowing costs in Q3. Any new borrowings that may be required will have little impact on borrowing costs in 2019-20 as they would be drawn down late in Q4.
- Materials and Contracts – the \$3.1M (or 4.1% of YTD budget) unfavourable operating expenditure variance relates predominantly to unfavourable variances in labour hire costs and external plant hire.

Budget increases netting to \$4.6M in Materials and Contracts are proposed in this Q3 review and include \$2.5M additional costs incurred during the Fire and Flood events (funded by additional grant revenue mentioned above), \$2.4M for additional costs to complete additional RMS road restoration works (funded by additional revenue mentioned above), \$2.2M for Water and Sewer costs where imposed IPART savings are unable to be achieved, \$0.3M for additional building maintenance on closed Council premises due to COVID-19, and \$0.3M to undertake additional Environment restorations works (funded by additional grant revenue mentioned above).

The unfavourable adjustments are partially offset by \$1.2M additional internal tipping revenue generated from Council capital projects, which has a favourable impact to the Operating Statement and proposed reductions of \$0.9M in Information Management and Technology costs, \$0.6M reduction in costs due to the cancellation of events at Central Coast Stadium and \$0.2M at Theatres and Galleries and \$0.4M reduction in Community Partnerships and Community Engagement programs and events due to COVID-19.

- Depreciation – the \$6.7M (or 6.4% of YTD budget) unfavourable year to date variance is mostly due to the depreciation of assets that were capitalised after the 2019-20 budget was developed. During the 2018-19 financial year over \$200M was capitalised from Work In Progress with a significant portion capitalised in the final quarter or the 2018-19 financial year. Depreciation budgets for 2019-20 were finalised in March 2019, therefore additional assets capitalised in Q4 (June 2019) were not included in the forecast for 2019-20. A proposed budget adjustment

\$7.8M is included in the Q3 budget review and impacts all asset categories. Review of asset useful lives will also continue in the last quarter of 2019-20 to ensure the accuracy of asset useful lives.

- Other Expenses – the \$3.7M (or 5.2% of YTD budget) favourable operating expenditure variance relates primarily to EPA Waste Levy of \$2.2M (as result of reduced waste tonnages) and street lighting, electricity and gas charges of \$2.0M. The favourable variances are partially offset by minor variations in other expenditure types including bad and doubtful debts and bank charges.

Budget reductions netting to \$3.4M are proposed in this Q3 review. The most significant reductions are proposed in electricity costs, EPA Waste Levy costs, holiday park and camping ground costs and Information Management and Technology costs.

- Net Losses from the Disposal of Assets – minor \$0.6M unfavourable variance. \$0.3M relates to Plant and Fleet (referred to in Net Gain from the Disposal of Assets above) and \$0.3M relates to Water, Sewer and Drainage assets. No budget adjustments are proposed for this category in this Q3 budget review.

Details of the proposed budget amendments are in *Sections 3.1 Income and Expense Budget Review Statement and 3.2 Proposed Operating Budget Amendments*.

## 2.3 Capital Expenditure

### 2019-20 Financial Year

Actual capital expenditure to 31 March 2020 was \$137.4M, compared to the YTD budget of \$151.4M resulting in a variance of \$14.0M. A summary of capital expenditure by Council Unit is detailed in Section 3.3 Capital Expenditure Report.

Council's capital works program is continually reviewed to identify differences from the original capital works plan to better understand whether these deviations are due to delays, variation to estimates, phasing, changed priorities, weather, availability of grant funding or impact of COVID-19. Where possible, works at facilities that are currently closed due to COVID-19 have been brought forward. These works total \$0.7M. There are 36 projects that have been adversely impacted by COVID-19 and are now delayed, requiring a reduction of \$12.2M.

Council's review of capital projects has resulted in a proposed budget decrease of \$21.2M, decreasing the 2019-20 full year capital works program to \$233.9M.

Significant changes to the capital works program include:

#### *Reductions*

- Delays to 36 projects as a result of the impact of COVID-19, fires and floods - \$12.7M
- Upgrade to sewer pump station Clarke Rd Noraville - \$3.1M – timing change to a multi-year project.
- Peninsular Leisure Centre air handling system upgrade - \$1.36M – project to be substantially delivered in 2020-21
- Terrigal Boardwalk - \$1.3M – delays will mean this project to be completed in 2020-21.
- Renewal of pavement at Long Jetty Depot - \$1.1M – delays in preliminary investigation and design work result in delivery to be postponed to 2020-21
- Woy Woy Town Centre wharf renewal - \$1.6M – project delays due to crown land ownership issues. Work to continue in 2020-21
- Pedestrian Safety Improvements at St Huberts Island - \$0.8M – project has been delayed due to structural design issues. Works to continue into 2020-21.

#### *Increases*

- Mardi to Warnervale Trunk Main – \$3.5M - this multi-year project is progressing ahead of schedule.
- Roads and Transport - \$5.4M – increase in scope to 22 projects to deliver a place based outcome
- Plant and Fleet purchases - \$1.1M – scope modified to meet business mobility demands

Details of proposed capex adjustments for 2019-20 can be found at Section 3.4 Proposed Capital Budget Adjustments.

Council has not purchased any assets for the quarter ended 31 March 2020 that are not already included in the current budget.



### Stronger Communities Fund

The Stronger Communities Fund was established by the NSW Government to provide amalgamated councils with funding to kick start the delivery of projects that improve community infrastructure and services.

The fund includes allocating \$1 million in grants of between \$10,000 and \$50,000 to incorporated not-for-profit community groups, for projects that build more vibrant, sustainable and inclusive local communities.

Council has received approval for additional funding from the Stronger Communities Fund in subsequent funding rounds for the following projects:

- Reconstruct Greenfield Road
- Install HMAS Adelaide Mast
- Carpark remediation Davistown Progress Association
- Floodlight installation at Hylton Moore Baseball Park

Project	Funding from Stronger Communities Grants	2016-17 Actual Spend	2017-18 Actual Spend	2018-19 Actual Spend	2019-20 YTD Spend	2019-20 Budget	Future Financial Years Budget
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Austin Butler Oval and Woy Woy Tennis Amenities Redevelopment	900	-	89	1,265	50	40	-
Children's Services - Playground Renovation/Upgrade - Umina	68	-	56	10	2	2	-
Children's Services - Playground Renovation/Upgrade - Niagara Park	55	-	49	15	6	6	-
Peninsula Leisure Centre – Starting Blocks and Electronic Timing System	135	121	60	-	-	-	-
Alan Davidson Oval Drainage and Irrigation System Installation	349	20	267	12	-	-	50
Terrigal CBD Traffic Flow Improvements	2,209	-	155	2,325	-	-	-
Avoca Beach Foreshore Protection Works Stage 1	2,808	137	313	1,074	1,292	1,300	-
Elfin Hill Road Foreshore Stabilisation	470	2	35	485	4	1	-
Augmentation of San Remo BMX facility	640	-	792	12	-	-	-
Disability Matters	800	-	-	30	117	485	285
Access and Inclusion Upgrades to Community Facilities	580	-	38	-	-	-	542
Community Grant Program	1,000	280	785	-	-	-	-
Reconstruct Greenfield Road	1,800	-	-	-	2,176	1,780	-
Install HMAS Adelaide Mast	66	-	-	0	6	71	-
Carpark remediation Davistown Progress Association	65	-	-	-	2	-	63
Floodlight installation at Hylton Moore Baseball Park	234	-	-	6	239	304	-
	<b>12,179</b>	<b>559</b>	<b>2,638</b>	<b>5,233</b>	<b>3,895</b>	<b>3,990</b>	<b>940</b>

### Special Rate Variation (SRV) projects former Wyong Local Government Area

In June 2013, the former Wyong Shire Council was successful in gaining approval from the Independent Pricing and Regulatory Tribunal (IPART) for an SRV to address Council's infrastructure asset backlog within the former Wyong local government area.

When IPART approved the SRV one of the requirements was for Council to report on the results achieved from the use of these funds. The works undertaken will improve the condition of roads, bridges, footpaths, buildings, sports facilities and information management and technology assets to ensure they are 'satisfactory' in terms of being safe and fit for community and staff use.

Council determines a list of works to be undertaken on an annual basis with the SRV funds in accordance with its Asset Management Strategy. These works may change during the year due to factors such as changes in asset deterioration rates, weather conditions and alternate funding sources becoming available. In such cases other SRV projects may be brought forward from future years or alternate SRV projects may be completed. All changes are reported to Council and the community so there is full transparency to ensure the funds are being spent for the purpose they were raised.

Council originally adopted an SRV capital works program of \$11.7M for 2019-20. The Q2 budget is \$8.6M. After the proposed Q3 budget adjustment the SRV capital works program is \$8.3M.

Actual capital expenditure on SRV projects is \$4.9M as at 31 March 2020.

The table below details the progress of the 2019-20 SRV projects for this quarter.

\* for proposed budget change information please refer to Section 3.4 Proposed Capital Budget Adjustments

CSP Ref	Project	YTD Actual Spend \$'000	Approved Budget \$'000	Proposed Q2 Budget \$'000	Status / Comment
<b>Responsible</b>		<b>4,903</b>	<b>8,154</b>	<b>7,761</b>	
H1.008	Kala Ave and Walu Ave - Road Upgrade Stage 1 and 2	26	650	350	On Target
H1.088	Rotherham St - Road Reconstruction	367	366	366	Complete
H1.092	Lakedge Ave - Drainage Upgrade Stage 1	18	627	327	On Target
H1.093	Lakedge Ave - Road Upgrade Stage 1	26	1,031	331	On Target
H1.097	Eloora Rd - Drainage Upgrade Stage 3	1,475	446	1,480	On Target
H1.098	Eloora Rd - Road Upgrade Stage 3	937	740	1,040	On Target
H1.103	Ocean Pde - Drainage Outlet Upgrade	12	100	200	On Target
H1.104	Fowlers Bridge - Timber Bridge Replacement	4	198	198	On Target
H1.112	Mary St - Road Reconstruction	358	505	505	Complete
H1.117	Design Carrington Street timber bridge	77	775	325	Delayed
H1.138	Murrawal Road - Road Upgrade with Drainage - Design	446	813	613	On Target
H1.141	Sohier Park Bridge Timber Bridge Replacement	31	445	445	On Target
H4.024	Upgrade of Routing Infrastructure (North)	357	220	355	On Target
H4.066	Kurraba Pde - Road Reconstruction Block 1	104	449	517	On Target
H4.070	Design and upgrade Nirvana Street and Stella Street intersection	662	789	709	On Target

CSP Ref	Project	YTD Actual Spend \$'000	Approved Budget \$'000	Proposed Q2 Budget \$'000	Status / Comment
<b>Liveable</b>		<b>19</b>	<b>521</b>	<b>501</b>	
K3.036	Play space 20 year Renewal Program - design and construction of District Play Space at Wallarah Point Peace Park	7	300	300	On Target
K3.005	Lake Munmorah District Skate Park Investigation and Design - Incl Carpark	2	56	56	Site investigations to occur
L1.086	Bill Sohler Ourimbah Tennis Facility resurfacing	10	115	115	On Target
L1.068	EDSACC Masterplan. Program of rolling works projects to renew and upgrade the existing asset	-	50	30	On Target
<b>Total</b>		<b>4,922</b>	<b>8,675</b>	<b>8,262</b>	

## 2.4 Cash and Investments

Cash flows during the quarter were managed through maturities and investments in new term deposits, Term deposits for the quarter recorded a decrease of \$6.71M, and Council's transaction account recorded net cash outflows of \$6.31M.

Council's transactional bank accounts are reconciled daily whilst cash management and investment holdings are reconciled monthly. All accounts have been fully reconciled as at 31 March 2020.

Balances as at 31 March 2020 are shown below.

Cash and Investment Balances as at 31 March 2020	\$'000
<b>Total cash on Hand (Transactional)</b>	<b>5,481</b>
Cash at call – cash management	34,568
Investments in term deposits and floating rate notes	353,222
<b>Total Investment Portfolio</b>	<b>387,790</b>
<b>Closing cash and investments</b>	<b>493,271</b>

Council operates in accordance with approved investment policies that comply with s. 625 of the *Local Government Act 1993*, and cl. 212 of the *Local Government (General) Regulation 2005*. Investments are placed and managed in accordance with this policy and having particular regard to the Ministerial Investment Order issued February 2011 and Division of Local Government (as it was then known) Investment Policy Guidelines published in May 2010.

Council's investments (comprised of deposit accounts, floating rate notes and term deposits) continue to be conservatively managed to ensure that value is added to the fixed interest portfolio. The value of investment securities and call deposit accounts *excluding* transactional accounts, at 31 March 2020 was \$387.8M. YTD returns were 2.46%, which is above the BBSW benchmark of 1.43%. Total net return for the quarter ending March 2020 was \$1.94M consisting of interest earnings.

The investment portfolio is concentrated in AA above (55.95%), A (25.94%) and BBB (17.90%). The investments in AA are of a higher credit rating and BBB represented the best returns at the time of investment within Policy guidelines. Financial institutions issuing fixed income investments and bonds are considered investment grade (IG) if its Long-Term credit rating is BBB or higher by Standard and Poor (S&P).

Council continues to monitor the portfolio and manage investments taking into consideration credit ratings of financial institutions, interest rates offered for the maturity dates required and the amount of our investment portfolio already held with each financial institution.

Breakdown of the investment portfolio by investment class as at 31 March 2020:

Investment Class	Balance at 31 Mar 2020 \$'000
Cash at Call	34,568
Term Deposits including Floating Rate Notes (FRN)	353,222
<b>Closing investment portfolio</b>	<b>387,790</b>
YTD Returns	7,201
YTD Returns %	2.46%
Benchmark BBSW	1.54%

## Cash Flow Statement

### Central Coast Council

#### Statement of Cash Flows

for the Quarter ended 31 March 2020

\$'000	Actual Q3 2019-20
<b>Cash flows from operating activities</b>	
<u>Receipts</u>	
Rates and Annual Charges	85,699
User Charges and Fees	31,084
Interest and Investment Income	2,923
Grants and contributions	19,900
Bonds& Deposit Amount Received	545
Other Revenues	10,715
<u>Payments</u>	
Employee Benefits and On cost	-61,419
Materials and Contracts	-32,739
Borrowing Costs	-3,738
Bonds& Deposit Amount Paid	-387
Other expenses	-16,137
<b>Net cash provided (or used in) operating activities</b>	<b>36,446</b>
<b>Cash flows from Investing activities</b>	
<u>Receipts</u>	
Sale of Investment Securities	86,000
Sale of Infrastructure, Property, Plant and Equipment	959
<u>Payments</u>	
Purchase of Investment Securities	-71,807
Purchase of Infrastructure, Property, Plant and Equipment	-53,989
<b>Net cash provided (or used in) Investing activities</b>	<b>-38,837</b>
<b>Cash flows from Financing activities</b>	
<u>Payments</u>	
Repayment of borrowing and advances	-3,940
<b>Net cash provided (or used in) Financing activities</b>	<b>-3,940</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>	<b>-6,331</b>
Plus: cash and cash equivalents – beginning of period	11,812
<b>Cash and cash equivalents – end of the Period</b>	<b>5,481</b>
plus: Investments on hand – end of Period	387,790
<b>Total cash, cash equivalents and investments</b>	<b>393,271</b>

## 2.5 Contracts and Other Expenses

### Major Contracts

The following significant contracts were entered during Q3:

Contractor	Contract Detail and Purpose	Contract Value	Commencement Date	Duration of Contract	Budgeted (Y/N)
Seymour Whyte Spiecapag (Joint Venture)	CPA/1305 - Construction of Mardi To Warnervale Trunk Water Pipeline (M2WP) - Stage 2	\$37,040,454.55	20/01/2020	14 months	Y
Rivers Construction Pty Ltd	CPA/2291 - Sewage Pumping Station TO01, TO06 and TO09 Refurbishment	\$7,923,689.84	14/02/2020	16 months	Y
Datacom Systems (AU) Pty Ltd	CPA/2876 - Microsoft Enterprise Agreement	\$6,900,000.00	24/01/2020	24 months	Y
Land and Martine Ocean Engineering Pty Ltd	CPA/1896 - Terrigal Rock Pool Renovation	\$6,120,890.00	10/03/2020	24 months	Y
Integrity Locksmiths & Security Pty Ltd	CPA/2555 - Water and Sewer Smart Key/Lock Rollout - Reservoirs	\$3,191,226.00	16/03/2020	60 months	Y
Accenture Australia Pty Ltd	CPA/2920 - Oracle Cloud Application Support 2020-2021	\$2,000,000.00	1/01/2020	24 months	Y
Access Engineering Systems Pty Ltd	CPA/2099 - Air Conditioning Service Contract 2019	\$1,650,000.00	1/02/2020	36 months	Y
Waste Processing Solutions Pty Ltd	CPA/2194 - Dewatering of Sludge from Central Coast Council Treatment Plants	\$1,458,350.00	7/02/2020	36 months	Y
Fulton Hogan Industries Pty Ltd	CPA/2487 - Road Resurfacing Works, various RMS roads 2019-2020	\$1,400,000.00	20/01/2020	1 month	Y
GHD Pty Ltd	CPA/2591 - Dam and Spillway Flood Upgrade, Investigation and Design - Mangrove Creek Dam	\$1,290,661.15	2/03/2020	9 months	Y
Crystal Pools Pty Ltd	CPA/2175 - Peninsula Leisure Centre - Splash Play Water Park	\$984,600.00	30/01/2020	5 months	Y
Asplundh Tree Expert (Australia) Pty Ltd Trading as Summit Open Space Services	CPA/1360 - Grounds Maintenance - Water Sewer Pumping Stations Reservoirs - Central Coast Council	\$980,000.00	1/02/2020	36 months	Y
Fulton Hogan Industries Pty Ltd	CPA/2514 - Polymer Modified Bitumen Emulsion - Prevention Treatment Services 2019-2020	\$955,261.34	7/01/2020	2 months	Y

Contractor	Contract Detail and Purpose	Contract Value	Commencement Date	Duration of Contract	Budgeted (Y/N)
Combined Traffic Management Pty Ltd	CPA/2296 - Provision of Pavement and Line Marking Services	\$860,079.94	1/03/2020	48 months	Y
Projected Civil Pty Ltd	CPA/2569 - Construction of Koolewong Waterfront Carpark - Stage 2	\$591,358.11	22/01/2020	3 months	Y
Declare Constructions Pty Ltd	CPA/2742 - MacKenzie Avenue Woy Woy - Drainage Works	\$574,808.10	2/03/2020	3 months	Y
Larsen & Toubro Infotech Limited	CPA2622 - Information Management - IT Professional Services Panel (CPA/2143)	\$500,000.00	10/02/2020	31 months	Y
The Missing Link Security Pty Ltd	CPA/2624 - Information Management - IT Professional Services Panel (CPA/2143)	\$500,000.00	7/02/2020	12 months	Y
Collaborative Construction Solutions Pty Ltd	CPA/2923 - Design and Construction - Toukley Pool Upgrade	\$495,080.00	12/03/2020	3 months	Y
Gongues Constructions Pty Limited	CPA/2786 - Sewage Pumping Station SPS WG6 Refurbishment (Panel Arrangement CPA/2043)	\$396,700.00	20/01/2020	5 months	Y
Gongues Constructions Pty Limited	CPA/2827 - Refurbishment of Sewage Pumping Station SPS WG6	\$396,700.00	20/01/2020	4 months	Y
Newpave Asphalt Pty Ltd	CPA/2545 - Rehabilitation of Coles Car Park in Toukley	\$395,970.00	20/02/2020	2 months	Y
ARA Security Services Pty Ltd trading as ECS Services	CPA/2613 - Central Coast Stadium - CCTV Upgrade	\$394,665.00	26/02/2020	4 months	Y
Kellogg Brown & Root Pty Ltd	CPA/2320 - Water and Sewer Tunnels and Outfalls -Condition Assessment	\$373,657.00	30/03/2020	24 months	Y
Bannerconda	CPA/2158 - Banner Upgrade Project	\$365,000.00	30/03/2020	3 months	Y
Capital Precast	CPA/3027 - Avoca Bow Drainage - Culvert Supply - Stage 4	\$329,333.76	30/03/2020	3 months	Y
a_space Australia Pty Ltd	CPA/2466 - Parks and Reserves - Design and Construction - Play Space Upgrade Wallarah Point Peace Park	\$320,000.00	26/03/2020	3 months	Y
Grant Thornton Australia Limited	CPA/2942 - Cultural Change Development Program - Stage 2	\$315,876.00	15/01/2020	21 months	Y

Contractor	Contract Detail and Purpose	Contract Value	Commencement Date	Duration of Contract	Budgeted (Y/N)
Saxon Lette Trading as Land and Marine Construction Services	CPA/1726 - Construction of a Boat Ramp, Landing, Gangway and Pontoon at South Tacoma	\$267,680.00	23/01/2020	3 months	Y
Excom Civil Pty Ltd	CPA/2886 - Design and Construction of Hostile Vehicle Mitigation measure at The Entrance	\$250,000.00	1/02/2020	6 months	Y
BCP Precast	CPA/3103 - Supply of Drainage Culverts - (Stage 1) - Walu Avenue & Kala Avenue, Halekulani	\$225,801.00	24/03/2020	1 month	Y
Datacom Information Technologies Pty Ltd	CPA/2934 - Shed 4 Micro Media Digitisation	\$224,500.00	19/02/2020	4 months	Y
McNamee Constructions Pty Ltd	CPA/2448 - Brisbane Water Drive Point Clare Sewer Relocation - Tania Drive to Koolinda Avenue	\$222,935.00	4/02/2020	2 months	Y
Form Construction Group	CPA/3013 - Internal and External Works, Kincumber Neighbourhood Centre	\$220,664.46	11/02/2020	3 months	Y
CJD Equipment Pty Ltd	CPA/3052 - Plant, Machinery and Equipment	\$219,000.00	24/02/2020	32 months	Y
Water Intelligence Australia Pty Ltd	CPA/2732 - Water and Sewer Leakage Detection Contract	\$203,925.28	9/03/2020	39 months	Y
Complete Playgrounds Pty Ltd	CPA/2771 - Softfall Renewal Program for Play Spaces	\$189,845.00	9/01/2020	6 months	Y
Kentan Machinery Pty Ltd	CPA/2968 - Plant, Machinery and Equipment	\$182,744.53	20/01/2020	33 months	Y
JCB Construction Equipment Australia	CPA/3012 - Plant, Machinery and Equipment Upgrade, Kincumber and Woy Woy	\$177,250.00	5/02/2020	32 months	Y
Synergy Construction NSW Pty Ltd	CPA/2829 - Chittaway Oval Amenities Refurbishment	\$174,929.97	13/01/2020	4 months	Y
Event Studios Australia	CPA/2979 - Place Activation Shipping Container - Pop-Up Bar	\$166,788.00	5/03/2020	3 months	Y



Due to an unforeseen delay, a number of Contracts that were awarded in Q2 were omitted from the Q2 Business Report. Below are the contracts that were awarded in Q2 and identified whilst preparing the Q3 report.

Contractor	Contract Detail and Purpose	Contract Value	Commencement Date	Duration of Contract	Budgeted (Y/N)
Declare Constructions Pty Ltd	CPA/2267 - Replacement of Water Mains - Davistown Road, Saratoga	\$760,822.60	12/11/2019	5 months	Y
Thomas Duryea Logicalis Pty Ltd	CPA/2623 - Information Management - IT Professional Services Panel (CPA/2143)	\$750,000.00	17/12/2019	33 months	Y
Outcomex Pty Ltd	CPA/2247 - IM&T network Hardware Placement	\$500,000.00	4/12/2019	2 months	Y
Content Security Pty Ltd	CPA/2625 - Information Management - IT Professional Services Panel (CPA/2143)	\$500,000.00	11/11/2019	12 months	Y
Ground Stabilisation Systems Pty Ltd	CPA/2340 - Oceano Street Shotcrete Wall	\$255,079.00	27/11/2019	3 months	Y
Rivers Construction Pty Ltd	CPA/2757 - Water Treatment Plant Lagoon Desludging	\$200,000.00	15/11/2019	4 months	Y
Bridge Design Pty Ltd	CPA/2795 - Level 3 Structural Inspections and Assessment on Timber Bridge Structures - Stage 1	\$150,000.00	1/12/2019	6 months	Y
Barry Hunt Associates	CPA/2828 - EPOCH Surveys for High Consequence Dams	\$150,000.00	18/11/2019	72 months	Y

## 2.6 Consultancy and Legal Expenses

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high-level specialist or professional advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.

The following table shows operating expenditure year to date (YTD) for consultants and external legal fees.

Operating Expense	YTD Actual \$'000	Budgeted Yes/No
Consultants	9,414	Yes
Legal Fees	629	Yes

## Financial Schedules and Proposed Adjustments

### 3.1 Income and Expense Budget Review Statement

The table below outlines the impact of the proposed operating budget amendments and the projected year end result for the 2019-20 financial year.

Consolidated Income Statement	March Year To Date				Summary				
	Actuals \$'000	Budget \$'000	Variance \$'000	Variance %	Original Budget \$'000	Q1 Full Year Annual Budget \$'000	Q2 Full Year Annual Budget \$'000	Q3 Proposed Adjustments \$'000	Proposed Full Year Annual Budget \$'000
<b>Operating Income</b>									
Rates and Annual Charges	301,558	304,455	(2,896)	(1.0%)	318,787	326,305	326,305	102	326,407
User Charges and Fees	100,118	106,057	(5,939)	(5.6%)	144,701	142,765	142,821	(8,701)	134,120
Interest & Investment Revenue	10,553	9,472	1,081	11.4%	14,416	12,416	12,416	0	12,416
Other Revenue	9,999	10,081	(82)	(0.8%)	13,738	13,557	13,461	(834)	12,627
Operating Grants and Contributions	21,284	19,978	1,306	6.5%	44,657	40,048	40,029	4,300	44,329
Gain on Disposal	521	1,493	(972)	(65.1%)	1,493	1,493	1,493	(370)	1,123
<b>Total Income Attributable to Operations</b>	<b>444,033</b>	<b>451,535</b>	<b>(7,502)</b>	<b>(1.7%)</b>	<b>537,791</b>	<b>536,583</b>	<b>536,524</b>	<b>(5,503)</b>	<b>531,021</b>
<b>Operating Expenses</b>									
Employee Costs	159,557	154,456	(5,101)	(3.3%)	207,631	206,915	207,003	2,706	209,709
Borrowing Costs	11,429	11,328	(100)	(0.9%)	16,836	16,836	16,836	0	16,836
Materials & Contracts	78,707	75,584	(3,124)	(4.1%)	98,037	100,295	102,913	4,577	107,490
Depreciation and Amortisation	111,138	104,427	(6,711)	(6.4%)	138,953	138,953	138,953	7,753	146,706
Other Expenses	68,132	71,856	3,724	5.2%	94,924	95,299	95,289	(3,382)	91,907
Loss on Disposal	609	-	(609)		-	-	-	-	-
<b>Total Expenses Attributable to Operations</b>	<b>429,573</b>	<b>417,651</b>	<b>(11,921)</b>	<b>(2.9%)</b>	<b>556,381</b>	<b>558,298</b>	<b>560,994</b>	<b>11,654</b>	<b>572,648</b>
<b>Operating Result before Capital Amounts</b>	<b>14,460</b>	<b>33,884</b>	<b>(19,424)</b>	<b>(57.3%)</b>	<b>(18,590)</b>	<b>(21,715)</b>	<b>(24,470)</b>	<b>(17,157)</b>	<b>(41,627)</b>
Capital Grants and Contributions	27,874	30,436	(2,562)	(8.4%)	52,419	47,693	49,805	(8,246)	41,559
<b>Grants and Contributions Capital Received</b>	<b>27,874</b>	<b>30,436</b>	<b>(2,562)</b>	<b>(8.4%)</b>	<b>52,419</b>	<b>47,693</b>	<b>49,805</b>	<b>(8,246)</b>	<b>41,559</b>
<b>Net Operating Result</b>	<b>42,334</b>	<b>64,320</b>	<b>(21,986)</b>	<b>(34.2%)</b>	<b>33,829</b>	<b>25,978</b>	<b>25,335</b>	<b>(25,403)</b>	<b>(68)</b>

This table forms part of Central Coast Council's quarterly budget review for the quarter ended 31 March 2020 and should be read in conjunction with sections 2.1 to 2.6 of this report.

### 3.2 Proposed Operating Statement Budget Amendments

The following budget amendments are proposed as part of this Q3 budget review.

Proposed Operating Statement Budget Amendments	Impact by Major Account Category					
	Capital Revenue	Operating Revenue	Operating Expense	Operating Movement	Movement COVID-19 related	Movement non COVID-19 related
	+ve Incr. (-ve) Decr. \$'000	+ve Incr. (-ve) Decr. \$'000	+ve Incr. (-ve) Decr. \$'000	Excluding Capital \$'000	+ve Fav. (-ve) Unfav. \$'000	+ve Fav. (-ve) Unfav. \$'000
Original budget	52,419	537,791	556,381	(18,590)		
Q1 full annual budget	47,693	536,584	558,298	(21,715)		
Q2 annual budget	49,805	536,525	560,994	(24,470)		
<b>Proposed Adjustments Q3 Budget Review</b>						
<b>Various</b> - Increase depreciation expense.	-	-	7,753	(7,753)	-	(7,753)
<b>Water and Sewer</b> - alignment of budget to reflect actual activity for the year, original budget had imposed IPART savings of approx. \$10m and it now appears likely approximately \$7.5m of these savings are unable to be achieved by the Directorate.	-	8	7,508	(7,500)	-	(7,500)
<b>Leisure and Lifestyle</b> - Net reduction in revenue due to closure of Pools and Leisure Centres as a result of COVID-19.	-	(1,854)	(906)	(948)	(948)	-
<b>Development Assessment</b> - Reduction in development assessment revenue budgets due to decline in development activity and COVID-19.	-	(1,720)	-	(1,720)	(520)	(1,200)
<b>Business Enterprise</b> - Realignment of holiday park and camping ground budgets due to COVID-19.	-	(2,376)	(1,032)	(1,344)	(1,344)	-
<b>Natural and Environmental Assets</b> - 2019-20 Flood Event expenditures and expected grant funding.	-	1,361	2,666	(1,305)	-	(1,305)
<b>IMT Engagement</b> - Reduction in revenue from fees and certificates (including s149 and s360 certificates) due to trend and COVID-19 impacts.	-	(700)	-	(700)	(258)	(442)
<b>Environment and Certification</b> - Realignment of Environment and Certification budgets due to an economic downturn since preparation of the 2019-20 budget.	-	(1,821)	(1,139)	(682)	-	(682)
<b>Environment and Certification</b> - Reduction in Environment and Certification revenue due to COVID-19.	-	(307)	-	(307)	(307)	-
<b>Facilities and Asset Management</b> - Additional Building Maintenance on closed premises due to COVID-19.	-	-	300	(300)	(300)	-

Proposed Operating Statement Budget Amendments	Impact by Major Account Category					
	Capital Revenue	Operating Revenue	Operating Expense	Operating Movement	Movement COVID-19 related	Movement non COVID-19 related
	+ve Incr. (-ve) Decr. \$'000	+ve Incr. (-ve) Decr. \$'000	+ve Incr. (-ve) Decr. \$'000	Excluding Capital \$'000	+ve Fav. (-ve) Unfav. \$'000	+ve Fav. (-ve) Unfav. \$'000
<b>Proposed Adjustments Q3 Budget Review</b>						
<b>Leasing and Asset Management</b> - Impact on Community Infrastructure budgets including Community Halls, Community Centres and Cottages due to COVID-19.	-	(97)	137	(234)	(234)	-
<b>Business Enterprise</b> - Reduction in revenue at Baker Street Car Park, Gosford due to COVID-19	-	(167)	-	(167)	(167)	-
<b>Open Space and Recreation</b> - Reduction in Open Space user charges and fee income due to cancellation and postponement of various sporting activities.	-	(160)	-	(160)	(160)	-
<b>Leisure and Lifestyle</b> - Realignment of theatre budgets due to COVID-19.	-	(282)	(132)	(150)	(150)	-
<b>Water and Sewer</b> - Additional costs associated with hiring of vehicles to ensure adherence with 1.5m social distancing rules when travelling in vehicles as a result of COVID-19.	-	-	89	(89)	(89)	-
<b>Roads Transport Drainage and Waste Management</b> - Reduction in expenditure due to cancellation of a number of divisional staff meetings due to social distancing rules, COVID-19.	-	-	(10)	10	10	-
<b>Waterways and Coastal Protection</b> - Additional operational grant funding to be received from Federal Government for Environment Restoration Projects.	-	360	344	16	-	16
<b>Chief Executive Officer</b> - Reduction in budget required for 2019-20 Internal Audit program due to delay in awarding external contract (awarded in October 2019).	-	-	(70)	70	-	70
<b>Natural and Environmental Assets</b> - Expenditure savings achieved for bush regeneration due to greater site resilience than was originally anticipated and integration with other Council pest species programs.	-	-	(75)	75	-	75
<b>Waterways and Coastal Protection</b> - Additional operational grant funding to be received from Federal Government for Clean Foreshore and Avoca Lagoon Projects.	-	100	20	80	-	80
<b>Financial Services</b> - Reduction in budget required for postage costs due to Council not sending debt related reminder letters in Q4 as a result of COVID-19.	-	-	(100)	100	100	-
<b>Corporate Income and Expense</b> - Increase in budget for Section 611 Gas Mains revenue following a review of income recognition requirements and correction of accruals.	-	122	-	122	-	122
<b>Leisure and Lifestyle</b> - Realignment of gallery budgets due to COVID-19.	-	(116)	(240)	124	124	-
<b>Legal</b> - Reduction in budget required for legal matter as courts and tribunal are closed due to COVID-19. Matters will continue in 2020-21 financial year.	-	-	(300)	300	300	-

Proposed Operating Statement Budget Amendments	Impact by Major Account Category					
	Capital Revenue	Operating Revenue	Operating Expense	Operating Movement	Movement COVID-19 related	Movement non COVID-19 related
	+ve Incr. (-ve) Decr. \$'000	+ve Incr. (-ve) Decr. \$'000	+ve Incr. (-ve) Decr. \$'000	Excluding Capital \$'000	+ve Fav. (-ve) Unfav. \$'000	+ve Fav. (-ve) Unfav. \$'000
<b>Proposed Adjustments Q3 Budget Review</b>						
<b>IM&amp;T Engagement</b> - Reduction in IM&T engagement consultants no longer required this financial year.	-	-	(300)	300	-	300
<b>Innovation and Futures Management</b> - Reduction in Electricity budgets due to COVID-19.	-	-	(329)	329	329	-
<b>IM&amp;T Delivery</b> - Realignment of budgets following IMT Restructure and removal of Infor Birst Software costs from this financial year.	-	-	(390)	390	-	390
<b>IM&amp;T Assure</b> - Reduction in software, postage and consultant costs as a result of process and structure realignment.	-	-	(400)	400	-	400
<b>IM&amp;T Operations</b> - Reduction in the Product Lead Cost Centre partially offset by an increase in computer and leasing costs due to the roll out of laptops.	-	-	(550)	550	-	550
<b>People and Culture</b> - Reduction in budget required for staff training due to year to date underspend and training being suspended in Q4 due to COVID-19	-	-	(1,050)	1,050	256	794
<b>Natural and Environmental Assets</b> - 2019-20 Bush Fire Event expenditures and expected grant funding. Some works to continue into 2020-21.	-	1,925	815	1,110	-	1,110
<b>Waste Services and Business Development</b> - Internal tipping adjustments from capital projects resulting in additional internal income in Operating Statement.	-	-	(1,176)	1,176	-	1,176
<b>Strategic Planning</b> - Reduction in Q4 s7.11 developer contribution budgets by 50% due to COVID-19.	(3,746)	-	-	-	(3,746)	-
<b>Water and Sewer Management</b> - Reduction in Q4 s64 Water and Sewer developer contribution budgets.	(4,500)	-	-	-	(1,935)	(2,565)
<b>Various</b> - Budget adjustments for other Units where the net bottom line impact is zero.	-	220	220	-	(189)	189
<b>Q3 proposed budget adjustments</b>	<b>(8,246)</b>	<b>(5,504)</b>	<b>11,653</b>	<b>(17,157)</b>	<b>(9,228)</b>	<b>(16,175)</b>
<b>Q3 proposed full year annual budget</b>	<b>41,559</b>	<b>531,021</b>	<b>572,647</b>	<b>(41,627)</b>		

This table forms part of Central Coast Council's quarterly budget review for the quarter ended 31 March 2020 and should be read in conjunction with sections 2.1 to 2.6 of this report.

### 3.3 Capital Expenditure Report

The original budget is based on the 2019-20 operational plan adopted by Council. Council approved changes to the capital expenditure budget in August 2019 for continuing projects, and separately at Ordinary Meetings, Q1 and Q2. The sum of these amounts is referred to as the Annual Budget in the table below.

Council Business Unit	Original Budget	Approved Changes for Continuing Projects	Approved Changes by Council resolutions	Approved changes Q1	Approved changes Q2	Annual Budget	Proposed changes for Q3	Proposed Full Year Budget	Actuals YTD - Mar 2020	Budget YTD - Mar 2020	YTD Actuals / Budget
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	%
<b>Chief Financial Officer</b>	<b>12,983</b>	<b>(36)</b>	-	<b>34</b>	<b>3,498</b>	<b>16,479</b>	<b>672</b>	<b>17,151</b>	<b>7,398</b>	<b>8,364</b>	<b>88.5%</b>
Financial Performance	36	(36)	-	-	-	-	-	-	-	-	0.0%
Plant and Fleet	12,697	-	-	84	3,448	16,229	699	16,928	7,357	8,320	88.4%
Procurement and Projects	250	-	-	(50)	50	250	(27)	223	42	45	93.4%
<b>Chief Information Officer</b>	<b>26,507</b>	-	-	-	-	<b>26,507</b>	<b>(2,035)</b>	<b>24,472</b>	<b>17,425</b>	<b>19,165</b>	<b>90.9%</b>
IMT Assure	2,290	-	-	-	(751)	1,540	580	2,120	2,755	2,169	127.0%
IMT Delivery	21,183	-	-	-	-	21,183	(3,765)	17,418	12,336	13,005	94.9%
IMT Engagement	30	-	-	-	-	30	-	30	1,073	1,737	61.8%
IMT Operations	1,360	-	-	-	-	1,360	-	1,360	804	1,360	59.1%
Head of Architecture	-	-	-	-	751	751	1,150	1,901	-	-	0.0%
CIO Management	1,644	-	-	-	-	1,644	-	1,644	456	894	51.0%
<b>Connected Communities</b>	<b>30,997</b>	<b>1,205</b>	-	<b>(877)</b>	<b>(8,109)</b>	<b>26,462</b>	<b>(8,109)</b>	<b>18,353</b>	<b>7,679</b>	<b>12,785</b>	<b>60.1%</b>
Community Engagement	3,743	-	-	(613)	(130)	3,000	(1,984)	1,016	147	715	20.5%
Community Partnerships	4,624	-	-	572	(1,368)	3,828	(1,375)	2,453	816	1,306	62.5%
Connected Communities Management	-	-	-	-	90	90	-	90	-	-	0.0%
Facilities and Asset Management	18,115	1,195	-	(720)	(3,571)	15,019	(3,887)	11,131	5,043	7,513	67.1%
Leisure and Lifestyle	2,950	-	-	(335)	94	2,709	(23)	2,686	654	1,534	42.6%
Leasing and Asset Management	-	-	-	194	109	303	-	303	92	163	56.5%
Libraries, Learning and Education	1,566	10	-	25	(87)	1,514	(840)	674	926	1,554	59.6%
<b>Environment and Planning</b>	<b>31,094</b>	<b>3,376</b>	<b>11,722</b>	<b>(2,387)</b>	<b>(2,855)</b>	<b>43,589</b>	<b>(2,855)</b>	<b>40,734</b>	<b>15,751</b>	<b>16,335</b>	<b>96.4%</b>
Environment and Certification	120	-	-	-	(73)	47	-	47	2	-	0.0%
Environmental Management Unit	5,808	1,613	-	596	226	8,243	(340)	7,903	10,649	10,719	99.3%
Open Space and Recreation	25,167	1,764	11,722	(2,984)	(370)	35,299	(2,515)	32,784	5,100	5,616	90.8%
<b>Governance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>80</b>	<b>-</b>	<b>80</b>	<b>-</b>	<b>80</b>	<b>42</b>	<b>80</b>	<b>52.0%</b>
Governance	-	-	-	80	-	80	-	80	42	80	52.0%
<b>Innovation and Futures</b>	<b>9,440</b>	<b>400</b>	<b>8,204</b>	<b>-</b>	<b>(1,017)</b>	<b>8,791</b>	<b>(1,634)</b>	<b>7,158</b>	<b>4,599</b>	<b>5,298</b>	<b>86.8%</b>
Economic Development and Project Delivery	8,451	400	8,204	-	(9,252)	7,802	(1,017)	6,785	4,575	4,838	94.6%
Innovation and Futures Management	989	-	-	-	-	989	(617)	372	24	460	5.2%
<b>Roads Transport Drainage and Waste</b>	<b>84,846</b>	<b>1,073</b>	<b>-</b>	<b>3,107</b>	<b>4,353</b>	<b>93,380</b>	<b>(7,195)</b>	<b>86,185</b>	<b>56,912</b>	<b>60,875</b>	<b>93.5%</b>
Business Enterprise	5,548	13	-	(100)	43	5,504	(1,142)	4,361	2,025	2,471	81.9%
Roads Asset Planning and Design	74,972	1,060	-	3,507	5,319	84,858	(5,096)	79,763	53,797	56,620	95.0%
Waste Services and Business Development	4,327	-	-	(300)	(1,009)	3,018	(957)	2,061	1,090	1,783	61.1%
<b>Water and Sewer</b>	<b>39,754</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1)</b>	<b>39,754</b>	<b>(1)</b>	<b>39,753</b>	<b>27,394</b>	<b>28,502</b>	<b>96.1%</b>
Water and Sewer	39,754	-	-	-	(1)	39,754	(1)	39,753	27,394	28,502	96.1%
<b>TOTAL ALL</b>	<b>235,621</b>	<b>6,018</b>	<b>19,926</b>	<b>(43)</b>	<b>(8,141)</b>	<b>255,042</b>	<b>(21,156)</b>	<b>233,886</b>	<b>137,199</b>	<b>151,404</b>	<b>90.6%</b>

### 3.4 Proposed Capital Budget Amendments

The table below lists the projects which have had budget changes requested as part of the Q3 budget review.

Change Types	
Code	Change description
A	New project as per Strategic Asset Management or grant funding
B	Project continuing from prior year
C	Project savings identified
D	Change in timing of project
E	Change in scope
F	Change after tender/quotes
G	Change in responsibility
H	Project deferred or cancelled

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
<b>Business Enterprise</b>						
23669	Install upper level gates at Terrigal Carpark	Project complete with savings	C	83	(7)	76
23676	Upgrade caging around carpark attendants at Baker Street Carpark	Project complete with savings	C	18	(9)	9
24424	Install loop counters to advertise occupancy	Project delayed due to COVID-19. Budget to be deferred to 20-21 financial year	I	171	(86)	85
24435	Replace fluro lighting in the Baker Street Pay and Display area with LED lights	Project delayed due to overall assessment conducted for car park safety. Project will continue in 2020-21	D	76	(31)	45

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
24439	Upgrade Baker Street Pay and Display Machines	Project complete with savings	C	30	(10)	20
23670	Replace seats at Central Coast Stadium	Project complete with savings	C	597	(59)	538
23674	Upgrade Central Coast Stadium lighting towers	Project delayed due to COVID-19. Budget to be deferred to 20-21 financial year	I	920	(520)	400
24139	Install LED Signage at Central Coast Stadium	Budget not required - works cost less than originally anticipated and has been delivered under operational budget	C	50	(50)	-
24430	Renovate eastern corporate suites at Central Coast Stadium	Project complete with savings	C	95	(4)	91
20015	Jiliby Cemetery - upgrade to Jiliby Road vehicle access and provision of a designated parking area	Project complete with savings	C	16	(5)	12
23680	Upgrade pathways at Noraville Memorial Gardens	Project complete with savings	C	57	(5)	52
24419	Catholic Lawn Section expansion including new beam, lawn improvement and drainage at Noraville Cemetery	Project complete with savings	C	67	(17)	50
23681	Upgrade swimming pool at Budgewoi Holiday Park	Project complete - variations due to flood delays	D	600	11	611
24426	Renovate cabins at Budgewoi Holiday Park	Project delays due to staff availability	D	40	(10)	30
24427	Renovate Cabins at Canton Beach Holiday Park	Project delays due to staff availability	D	70	(50)	20
24428	Renovate cabins at Norah Head Holiday Park	Project delays due to staff availability	D	80	(30)	50
24917	Design and replace street lights at Norah Head Holiday Park	Project re-scoping to encompass all Parks. Budget to be deferred to 20-21 financial year	E	180	(180)	-
24918	Replace playground, including partial fencing at Budgewoi Holiday Park	Project delayed due to COVID-19. Budget to be deferred to 20-21 financial year	I	105	(105)	-



Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
NEW-1	Norville Irrigation System Upgrade and Expansion	Project has been scoped and costed and able to be bought forward and funded via reductions from other projects	D	-	25	25
<b>Business Enterprise Total</b>				<b>3,256</b>	<b>(1,142)</b>	<b>2,114</b>
<b>Community Engagement</b>						
23696	Refurbish The Entrance Visitor Information Centre	Construction scheduled for 2020-21	H	950	(725)	225
24443	Amenities Building Refurbishments - rolling works program	Project expenditure scheduled for 2020-21	H	80	(80)	-
24492	Implement Regional Signage actions for town centres and villages	Product unavailable associated with COVID-19 which has impacted the delivery of the complete project	I	1,670	(1,010)	660
24639	Upgrade to disabled and public toilets at Memorial Park	Project expenditure scheduled for 2020-21	H	150	(150)	-
24648	Website enhancements and integrating business applications	Savings identified by using existing software license and change to Development Application Checklist as proposal superseded by State Government development portal requirements.	C	150	(19)	131
<b>Community Engagement Total</b>				<b>3,000</b>	<b>(1,984)</b>	<b>1,016</b>
<b>Community Partnerships</b>						
20020	Wyong Cultural Hub	Extension to external funding agreement still to be finalised, no funds will now be expended in this financial year.	H	278	(278)	-
24095	Pop Up Container - Exhibition/Hub	Price had increased from original quotation provided in 2019.	F	145	22	167
24096	Decorative Lighting for Town Centres	Project completed with savings	C	32	(10)	23
24485	Gateway Projects at Budgewoi Toukley and Wyong	COVID-19 Delays carry over into 20-21	I	152	(132)	20
24500	Installation of portable hearing loop at Erina Centre and The Hub	Project completed with savings	C	15	(1)	14

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
24590	Stage 2 Street Art at Baker Lane	Half of the planned project completed, remaining half unable to be completed due to the changes in DA requirements.	C	26	(12)	14
24606	The Entrance Stage 2 Upgrades - detailed design	COVID-19 Delays carry over into 20-21	I	110	(43)	67
24609	The Entrance Town Centre Stage 1 - Lighting Strategy Installation	No further decorative lighting can be installed due to COVID-19.	I	220	(59)	161
24615	Toukley Town Centre - Car Park Upgrades	Project complete with savings	C	500	(33)	467
24616	Toukley Town Centre. Review and renew Village Green Precinct in Toukley	COVID-19 Delays carry over into 20-21	I	330	(300)	30
24621	Upgrade Percy the Pelican Statue	Project delayed, direction pending outcome of a Council report, project carried into 20-21	D	50	(50)	-
24923	Town Centre Signage	COVID-19 Delays carry over into 20-21	I	400	(370)	30
25111	Upgrade shipping container works	Emergency works required due to flooding at The Entrance.	I	-	15	15
25112	Stage 2 Heritage Signage - The Entrance	COVID-19 Delays carry over into 20-21	I	144	(124)	20
<b>Community Partnerships Total</b>				<b>2,402</b>	<b>(1,375)</b>	<b>1,027</b>
<b>Economic Development and Project Delivery</b>						
22368	Terrigal Boardwalk	Project delayed this will impact 20-21 Capital	D	3,447	(1,311)	2,135
23897	Design and Construct Car Park 10 Racecourse Road	Original budget provided to Economic Development was underestimated	F	400	397	797
23925	Design and Construct Gosford Cultural Precinct	Project delays	D	3,101	(52)	3,049

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
24526	Planning investigations and detailed design for an integrated Education and Business Precinct at Warnervale	Project delays	H	151	(50)	101
<b>Economic Development and Project Delivery Total</b>				<b>7,099</b>	<b>(1,017)</b>	<b>6,082</b>
<b>Energy Management</b>						
23705	Install solar power systems on Council assets	Project delayed due to COVID-19 causing issues with the supply line and resources - will impact 2020-21 Capital	I	989	(617)	372
<b>Energy Management Total</b>				<b>989</b>	<b>(617)</b>	<b>372</b>
<b>Environmental Management</b>						
20109	Fencing and access control on Council reserves	Increase in scope requires additional fund	E	388	140	528
20110	Upgrade of Mount Alison Walking Trail	Completion of works commenced in 2018-19	B	-	13	13
20178	Captain Cook Memorial Reserve, Green Point - construct seawall	Agreed increase in scope	E	100	100	200
22623	Upgrade Beckingham North fire trail	Grant funded project delayed will need to be deferred to 2020-21	D	167	(167)	0
22625	Upgrade Glenning Valley & Fountaindale Fire Breaks & Trails	Completion of works commenced in 2018-19	B	-	5	5
23651	Construct Terrigal Lagoon walking track	Environmental assessment delaying construction commencement - will impact 2020-21	D	245	(150)	95
23653	Design and construct a wrack storage facility	Completion of works commenced in 2018-19	B	-	6	6

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
23662	Upgrade disabled beach accesses	Transferring to Leisure and Lifestyle for Pearl Beach access ramp to baths	G	340	(45)	295
23666	Upgrade stormwater gross pollutant traps - south	Project completed under budget	C	475	(18)	457
24146	Watanobbi Drainage Rebuild	Completion of works commenced in 2018-19	B	-	1	1
24445	Asset Protection Zone and Fire Trail establishment and upgrade to standard - Budgewoi Ward	Increase in scope requires additional funds	E	180	25	205
24446	Asset Protection Zone and Fire Trail establishment and upgrade to standard - Gosford East Ward	Due to increases in scope and resources to deliver	E	120	90	210
24447	Asset Protection Zone and Fire Trail establishment and upgrade to standard - Gosford West Ward	Due to increases in scope and resources to deliver	E	120	80	200
24448	Asset Protection Zone and Fire Trail establishment and upgrade to standard - The Entrance Ward	Due to increases in scope and resources to deliver	E	180	40	220
24449	Asset Protection Zone and Fire Trail establishment and upgrade to standard - Wyong Ward	Due to increases in scope and resources to deliver	E	120	60	180
24450	Asset replacement and upgrade in Natural Asset reserves as identified by asset inspection reports	Project delayed	D	150	(113)	37
24456	Bush fire mitigation activities in response to RFS Notices	increase in scope requires additional funds	E	180	75	255
24458	Cabbage Tree Harbour Seawall - design and approvals	Resources were moved to deal with Flood impact (Entrance dredging project) which has caused delays - will impact 2020-21	D	100	(100)	-

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
24480	Establishment of emergency control rooms at Wyong and Gosford administration buildings	Project delayed due to resources allocating to Bush Fire and Flooding response and recovery efforts plus COVID-19 restrictions - will impact 2020-21	I	40	(40)	-
24481	Fire Trail upgrade - Clyde Road Holgate	Construction phase able to complete in 202019-20	D	40	100	140
24504	Investigation and installation of priority lookout barrier fencing in Natural Assets	Project delayed due to Bush Fires	D	140	(85)	55
24505	Jiliby Dam - emergency water supply	Additional funds required to complete the project	F	90	24	114
24514	Mt Ettalong Lookout Upgrade	Project will be completed under budget	C	135	(42)	93
24591	Stormwater Gross Pollutant Trap Upgrades (Lake Macquarie Catchment) - Gwandalan (design only)	Project completed under budget	C	40	(15)	25
24594	Streambank Erosion Sites in Tuggerah Lakes Catchment. Includes Hereford Dr Ourimbah Creek Spring Creek 6 Bluehaven and Wy81 at Alison Rd Wyong River	Delayed due to resourcing issues	D	80	(80)	-
24596	Survey procure and install firebreak delineation markers on Council managed reserves	Project delayed	D	75	(50)	25
24620	Upgrade Lees Lane Fire Trail to RFS Standard	Additional fencing required	E	544	25	569
24934	Summerland Point Fire Trail Renewal	Pavement and vegetation improvement required	E	62	17	79
24935	Rock Stabilisation works - region wide	Delays to this project will mean construction will complete in 2020-21	D	300	(290)	10
25152	Winney Bay Fire Trail Upgrade	Project completed under budget	C	161	(50)	111

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
24748	The Ridgeway - Road Upgrade Stage 4	Budget increase due to scope expansion to deliver a place based outcome	E	741	231	973
24749	Tuggerawong Foreshore - Shared Pathway Construction Stage 2	Project delayed due to crown land ownership issues. Works will continue into 2020-21 as planned.	D	705	(300)	405
24751	Waratah Rd - Resurface Carpark	Budget increased due to adverse weather conditions	F	15	55	70
24752	Warrawilla Rd - Road Reconstruction	Budget increased due to poor subgrade conditions	E	189	10	199
24754	Wells St - Road Reconstruction	Budget increased due to poor subgrade conditions	E	124	15	138
24756	Wisemans Ferry Rd - Embankment Stabilisation	Project delayed due to emergency rectification works. Works will continue into 2020-21 as planned.	D	350	(300)	50
24757	Wisemans Ferry Rd - Road Upgrade Stage 4	Budget increased due to stockpile restrictions detrimentally affecting waste disposal costs.	F	1,633	442	2,075
24758	Woy Woy Town Centre - Wharf Renewal	Project delayed due to crown land ownership issues. Works will continue into 2020-21 as planned.	D	2,000	(1,640)	360
24760	Yakalla St - Road Reconstruction Block 1	Budget increased due to traffic restrictions impacting on construction	F	414	50	464
24762	Yorkeys Bridge - Timber Bridge Replacement	Project delayed due to structural design issues. Works will continue into 2020-21 as planned.	D	295	(200)	95

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
24764	Avoca Dr - Drainage Upgrade Stage 4	Project delayed due to consultant availability. Works will continue into 2020-21 as planned.	D	950	(450)	500
24766	Davistown Rd - Drainage Upgrade Stage 12	Budget increased due to need to adjust underground utilities	E	117	100	217
24767	Eloora Rd - Drainage Upgrade Stage 3	Budget increase due to scope expansion to deliver a place based outcome	E	1,380	100	1,480
24769	Everglades Catchment - Drainage Renewal Stage 3	Project delayed due to COVID-19 related issues and resource availability. Works will continue into 2020-21 as planned.	I	611	(100)	511
24771	Kala Ave and Walu Ave - Drainage Upgrade Stage 1 and 2	Project delayed due to COVID-19 related issues and resource availability. Works will continue into 2020-21 as planned.	I	570	(200)	370
24772	Kilpa Rd - Drainage Upgrade	Budget increased due to adverse weather conditions during construction	F	381	10	391
24773	Lakedge Ave - Drainage Upgrade Stage 1	Project delayed due to COVID-19 related issues and resource availability. Works will continue into 2020-21 as planned.	I	627	(300)	327
24778	Ocean Pde - Drainage Outlet Upgrade	Project delayed due to COVID-19 related issues and resource availability. Works will continue into 2020-21 as planned.	I	100	100	200
24779	Oceano St - Drainage Upgrade Stage 3	Budget transferred from the road upgrade to apportion trench restoration and other overhead costs	G	850	(450)	400
24780	Ross St - Drainage Upgrade Stage 2	Budget increased due to stockpile restrictions detrimentally affecting waste disposal costs.	F	161	65	225

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
24812	Buckingham Rd Footpath Works	Budget increase due to scope expansion to deliver a place based outcome	E	110	101	211
24946	Wyee Road - Traffic Safety Improvements	Budget increased due to poor pavement conditions	E	140	100	240
25141	Del Monte PI - Design, watermain relocation and tree works	Delays resulting from need to relocate utilities	D	600	(400)	200
25143	Glenrock Parade - Stage 1 works	Project delayed due to COVID-19 related issues and resource availability. Works will continue into 2020-21 as planned.	I	750	(400)	350
NEW-21	Umina Beach Carpark Shared Path	New grant funding	A	-	50	50
23702	Design and approval for cell 4.4 at Buttonderry Waste Management Facility	Multiyear project. Favourable design pricing following tendering and forecast final contract payment in early 2020-21.	D	625	(239)	386
24256	Woy Woy Waste Management Facility Stormwater management works	More favourable design options constructed by staff compared to those proposed and costed by external design consultants.	C	950	(200)	750
24257	Woy Woy Waste Management Facility Garden Organics transfer facility	Project scope was able to be reduced whilst still meeting legislative requirements following application and subsequent approved amendments to the sites Environmental Protection Licence.	E	850	(421)	429
24651	Woy Woy Weighbridge Roof Covering	Underground services identified at the design stage will require redesign of the structure and service adjustments progressively undertaken as night works to maintain business continuity.	H	118	(96)	22
<b>Roads, Transport and Drainage and Waste Total</b>				<b>61,110</b>	<b>(6,053)</b>	<b>55,057</b>
<b>Water and Sewer</b>						



Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
15794	Water Trunk Main Preconstruction - Mardi to Warnervale	Multi year Project ahead of schedule	D	2,101	3,519	5,619
16233	Water Trunk Main Flow Meter Pit Upgrades - Region Wide	Additional budget required to cover operational Reactive Replacements	F	-	28	28
16277	Sewer Pump Station Upgrade - Cadonia Rd Tuggerawong (TO19)	Multi year project rephased	D	325	(188)	137
16396	Water Pumping Station Kiosk Replacement - Brooke Ave Killarney Vale	Project ahead of schedule	D	24	54	79
16695	Sewer Pump Station Upgrade - Clarke Rd Noraville (TO06)	Multi year project rephased	D	4,522	(3,129)	1,393
16710	Sewer Pump Station Mechanical Upgrade - Ocean Pde The Entrance (BB07)	Project Complete	C	1,300	(259)	1,040
18390	Reservoir Valve Replacement - Tuggerah 1 Kangy Angy	Construction delayed to cooler months when water demand is at its lowest	D	58	(41)	17
18739	Water Main and Network Monitoring and Improvements - Region Wide	Multi year Program ahead of schedule	D	8	2	10
19274	Sewer Treatment Plant-K - Tanker Drop Point	Multi year project rephased	D	12	(5)	7
19279	Sewage Treatment Plant New Thickener Unit - Kincumber	Project Complete	F	62	16	78
19283	Sewage Treatment Plant Digester Renewal - Kincumber	Lower priority project on hold to allow higher priority projects to commence	D	223	(14)	208
19296	Sewer Pump Station - Narara 7 and Narara 7A	Multi year Project ahead of schedule	D	17	102	119
19297	Sewer Pump Station Renewal - Railway Cr Woy Woy (WWMJ)	Project Complete	C	4	(2)	2
19306	Sewer Rising Main Upgrade - Kincumber Rising Main	Lower priority project on hold to allow higher priority projects to commence	H	105	(18)	87

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
19317	Sewer Odour Control Upgrade Program - Region Wide	Project Complete	F	380	177	557
19320	Sewer Pump Station and Main Upgrade - Riverside Park West Gosford	Delays due to property access restrictions	D	336	(201)	135
19325	Sewer Main – Woy Woy – Effluent Disposal Main Critical Valves	Project Complete	C	45	(5)	40
19329	Sewer Rising Main Isolation Valve Installation - Killcare Carrier Main	Multi year program rephased	D	145	(62)	82
19347	Water Highlift Pump Station Works - Mardi	Lower priority project on hold to allow higher priority projects to commence	D	60	(59)	1
19416	Dam Intake Tunnel Eel Screen Installation - Mangrove Creek Dam, Boomerang Creek Tunnel	Project delayed due to recent drought and bushfires in the area	D	97	(94)	4
20757	Sewer Infrastructure Reinforcements - Gosford CBD	Multi year program ahead of schedule	D	1,094	65	1,159
20759	Sewage Treatment Plant Major Augmentation Works - Charmhaven	Multi year program ahead of schedule	D	219	109	328
20761	Sewer System Bolt Down Cover Installation - Coastal System	Multi year program ahead of schedule	D	228	114	342
20765	Sewer Pump Station Emergency Overflow Prevention - Cochrone St Kincumber (KMJ)	Multi year project rephased	D	144	(76)	68
20771	Sewer Pump Station Upgrade - Glenrock Pde Tascott (WG06)	Preliminary works for 2020-21 Program	D	-	99	99
20772	Sewer Pump Station Upgrade - Lakeside Dr MacMasters Beach (SPSM01)	Preliminary works for 2020-21 Program	D	-	10	10
20775	Sewer Pump Station Upgrade - Cowper Rd Umina Beach (SPSOB04)	Preliminary works for 2020-21 Program	D	-	9	9
20777	Sewer Pump Station Upgrade - Victory Pde Tascott (WG05B)	Preliminary works for 2020-21 Program	D	-	105	105

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
20780	Sewer Gravity Main Augmentations - Region Wide	Multi year program ahead of schedule	D	172	88	260
20783	Kincumber Sewage Treatment Plant - Building Refurbishment	Preliminary works for 2020-21 Program	D	9	3	13
20794	Water Infrastructure Reinforcements - Gosford CBD	Multi year program rephased	D	470	(6)	464
20807	Reservoir Exterior Repairs - Beatties Rd Green Point	Project delayed due to site and procurement issues related to COVID-19	I	560	(97)	463
20810	Water Trunk Main Renewal Program - Region Wide	Program ahead of schedule	F	2,135	48	2,183
20815	Dam Foundation Core Shed Renewal - Kulnura	Additional site works required	E	52	49	101
20819	Reservoir Generator Purchase and Installation - Region Wide	Multi year program ahead of schedule	D	56	20	75
20824	Region Wide - Replacement Of Defective Stop Valves	Additional budget required to cover operational Reactive Replacements	F	19	54	72
20826	Dam Spillway Remediation - Mangrove Creek Dam Kulnura	Scope expanded to include project 20843 Dam Spillway Wall Joints for improved efficiency and delivery	E	425	17	442
20827	Reservoir Safety Investigation - Region Wide	Multi year program rephased	D	11	(5)	6
20829	Dam Destrat Aeration Pipework Renewal - Mooney Mooney Dam Somersby	Project delayed due to recent drought and bushfires in the area	D	-	(4)	(4)
20839	Water Main Leakage Management Flow Meter Installation - Region Wide	Lower priority project on hold to allow higher priority projects to commence	H	55	(55)	-
20843	Dam Spillway Wall Joint Replacement - Mangrove Creek Dam Kulnura	Project amalgamated with project 20826 Dam Spillway Remediation for improved efficiency and delivery	D	17	(17)	-
20849	Dam Crest Replacement and Remediate Dam Face - Mooney Mooney Dam Somersby	Project amalgamated with project 22682 for improved efficiency and delivery	D	7	(7)	-

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
21822	Sewer Rising Main Renewals - Region Wide	Lower priority project on hold to allow higher priority projects to commence	D	60	(8)	52
21835	Water Service Connection -South 2	Customer funded water connections	F	552	385	937
22001	Dam Upgrades to Access Shaft & Lower Chamber System - Boomerang Creek Portal	Preliminary works for 2020-21 Program	D	-	10	10
22004	Water Pump Station Pump Refurbishment - Mangrove Mountain	Additional site works required	E	0	8	9
22242	Sewer Pump Station Odour Control Unit Installation - Willoughby Rd Terrigal (C4)	Project Complete	F	83	6	89
22260	Water Pump Station Refurbishment - The Rampart Umina Heights	Lower priority project on hold to allow higher priority projects to commence	D	116	(37)	79
22261	Water Pump Station Upgrade - Wards Hill Rd Killcare Heights	Multi year project rephased	D	87	(77)	10
22353	Woy Woy Bore Water Treatment Plant Instrumentation Replacement	Additional budget required to cover operational Reactive Replacements	F	-	2	2
22407	Water Pump Station Capacity Upgrade - Mooney Mooney Dam Somersby	Multi year project rephased	D	354	(59)	294
22632	Sewer Hydraulic Model Development - Region Wide	Multi year program rephased	D	197	(85)	111
22633	Water Treatment Laboratory Sampling and Testing Database - Region Wide	Project deferred to allow additional scoping	H	85	(85)	0
22637	Sewage Treatment Plant Installation of Aeration Mixers - Kincumber	Multi year Project ahead of schedule	D	18	5	23
22644	Replace sludge scrapers at Kincumber Sewage Treatment Plant	Phase 1 Complete	C	18	(8)	10
22659	Water Pump Station Rising Main Surge Vessel Upgrades - Mangrove Creek Weir	Project delayed due to recent drought and bushfires in the area	D	129	(124)	5

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
22661	Dam Outlet Tunnel Renewals - Mangrove Creek Dam Kulnura	Project amalgamated with project 22702 for improved efficiency and delivery	D	27	(27)	-
22667	Rising Main Meter and Pit Replacement - Mooney Dam	Multi year project ahead of schedule	D	26	5	31
22668	Upgrade Mooney Dam fibre link	Project Complete	C	136	(12)	124
22673	Water Treatment Plant Filter Tile Pits and Pipework Renewal - Somersby	Costs slightly higher than forecast	F	44	10	55
22677	Water Treatment Plant Workshop Upgrades - Somersby	Lower priority project on hold to allow higher priority projects to commence	D	59	(56)	3
22679	Sewer Rising Main Upgrade - Bungary Road Norah Head (TO08A)	Multi year Project ahead of schedule	D	3	24	26
22682	Dam Survey Network upgrade - Mooney Mooney Dam Somersby	Project amalgamated with project 20849 for improved efficiency and delivery	D	68	4	72
22683	Sewer Pump Station Pump Replacement - McDonagh Rd Tacoma (WS29)	Lower priority project on hold to allow higher priority projects to commence	D	250	(191)	58
22684	Sewer Pump Station Upgrade - Lakedge Ave Berkeley Vale (WS36)	Project Complete	F	11	7	18
22691	Water Main and Penstock Renewal - Mangrove Creek	Project delayed due to recent drought and bushfires in the area	D	55	(19)	36
22693	Sewer Pump Station Renewal - Crystal St Forresters Beach (FB1)	Multi year project rephased	D	119	(22)	98
22694	Sewage Treatment Plant Sludge Mechanical Dewatering Renewal - Kincumber	Additional investigation required before construction can proceed	D	97	(39)	58
22702	Upgrade Mangrove Creek Dam intake tower	Project scope expanded to include project 22661 Dam Outlet Tunnel renewals, for improved efficiency and delivery	E	132	(73)	59
23719	Water Main Internal Renewal Program - Region Wide	Additional site works required	E	1,142	45	1,186

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
23773	New high voltage substation at Kincumber sewer pump station	Project delays due to high complexity	D	39	(18)	21
23774	Sewage Treatment Plant Clarifier 3 Refurbishment - Bateau Bay	Lower priority project on hold to allow higher priority projects to commence	D	555	(357)	198
23775	Sewage Treatment Plant Mechanical and Electrical Workshop Upgrades - Charmhaven and Wyong South	Lower priority project on hold to allow higher priority projects to commence	D	80	(67)	13
23779	Sewer Rising Main Partial Replacement - Mannering Park (MP08)	Multi year project rephased	D	200	(173)	27
23780	Network and Automation Remote Telemetry Unit Replacement - Region Wide	Multi year program rephased	D	245	(11)	234
23782	Sewer Reactive and Program Planning - Region Wide	Additional budget required to cover operational Reactive Replacements	F	142	2	145
23785	Upgrade Kanagara Reservoir	Multi year Project ahead of schedule	D	15	14	29
23788	Water Reactive and Program Planning - Region Wide	Additional budget required to cover operational Reactive Replacements	F	229	103	332
24258	Water Treatment Plant Major Electrical Renewal - Mardi	Multi year project rephased	D	950	(280)	671
24259	Water Valve Replacement - Woy Woy	Costs lower than forecast	C	266	(120)	146
24262	Water and Sewer Asset and Network Security Installations - Region Wide	Project delayed due to site and procurement issues related to COVID-19	I	(0)	(377)	(377)
24518	Network and Automation Replacements - Region Wide	Project Complete	F	342	3	345
24519	Network and Automation Server Replacements - Region Wide	Costs slightly higher than forecast	F	154	12	166
24577	30-106 - Sewer LPSS Vacuum System - Minor Asset Renewal/Replace Programs	Additional budget required to cover operational Reactive Replacements	F	280	38	318

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
24578	30-112-RF1 - Critical Sewer Main Rehabilitation - Reticulation System	Project savings	C	5,815	(445)	5,369
24579	30-124 - Sewer Pump Station - Minor Asset Renewal/Replace Programs	Multi year program ahead of schedule	D	638	118	756
24580	Sewer Pump Station Electrical and Control Switchboard Replacement Program - Northern Region	Multi year program ahead of schedule	D	201	425	626
24581	Sewer Pump Station Electrical and Control Switchboard Replacement Program - Southern Region	Multi year program rephased	D	342	(28)	314
24642	20-112-2 - Annual Water Main Renewal Program	Multi year program ahead of schedule	D	2,129	691	2,820
24643	20-118-1 - Annual Water Meter Replacement Program - Region Wide	Annual program complete	F	507	37	544
24645	20-136 - Water Reservoir - Minor Asset Renewal/Replace Programs	Multi year program ahead of schedule	D	19	11	30
24646	Water and Sewer Infrastructure - Warnervale Town Centre	Multi year program ahead of schedule	D	700	81	781
24787	20-138 - Water Reservoir - Minor New Asset Programs	Multi year program ahead of schedule	D	60	4	64
NEW-22	Sewage Treatment Plant Road Renewal - Kincumber	Preliminary works for 2020-21 Program	D	-	8	8
NEW-23	Sewage Treatment Plant Grit Bins - Kincumber	Preliminary works for 2020-21 Program	D	-	58	58
NEW-24	Sewage Treatment Plant Building Upgrade - Kincumber	Preliminary works for 2020-21 Program	D	-	2	2
NEW-25	Sewer Rising Main Replacement - Koowaong Road Gwandalan (GW02)	Preliminary works for 2020-21 Program	D	-	41	41
NEW-26	Sewer Rising Main Replacement - Maitland Bay Dr Ettalong Beach (E02)	Preliminary works for 2020-21 Program	D	-	9	9

Project Number	Project Description	Description of Proposed Budget Amendment	Change Type	Approved Full Year Budget	Proposed Q2 change	Proposed Full Year Budget
NEW-27	Sewer Network Assets - Reinstallation of Overflow Monitoring - Region Wide	Preliminary works for 2020-21 Program	D	-	28	28
NEW-28	Sewer Pump Station Renewal - Government Road Summerland Point (GW05)	Preliminary works for 2020-21 Program	D	-	40	40
NEW-29	Sewer Pump Station Renewal - Lagoon Street Ettalong Beach (E01)	Preliminary works for 2020-21 Program	D	-	39	39
NEW-30	Sewer Pump Station Renewal - Bayside Dr Green Point (GP03)	Preliminary works for 2020-21 Program	D	-	41	41
NEW-31	Sewer Pump Station Renewal - Mulhall St Wagstaffe (HB04)	Preliminary works for 2020-21 Program	D	-	36	36
NEW-32	Sewer Pump Station Renewal - Brisbane Water Dr Koolewong (WG08)	Preliminary works for 2020-21 Program	D	-	39	39
NEW-33	Sewer Pump Station Access Upgrades - Blue Bell Dr Wamberal (C14)	Preliminary works for 2020-21 Program	D	-	11	11
NEW-34	Sewer Pump Station Access Upgrades - (K05)	Preliminary works for 2020-21 Program	D	-	4	4
NEW-35	Water Trunk Main Renewal - Davistown Rd Saratoga	Preliminary works for 2020-21 Program	D	-	43	43
NEW-36	Water Trunk Main Renewal - Avoca Lagoon	Preliminary works for 2020-21 Program	D	-	8	8
<b>Water and Sewer Total</b>				<b>33,269</b>	<b>(1)</b>	<b>33,269</b>
<b>Total</b>				<b>178,510</b>	<b>(21,156)</b>	<b>157,353</b>





**Item No:** 2.3  
**Title:** Determination of water supply, sewerage and stormwater drainage fees and charges 2020-21  
**Department:** Finance

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25 May 2020 Ordinary Council Meeting

Trim Reference: F2019/01964 - D13900803  
Author: Mellissa McKee, Financial Controller  
Manager: Vivienne Louie, Unit Manager, Financial Performance  
Executive: Jamie Loader, Director Water and Sewer

## Summary

This report details the water supply, sewerage and stormwater drainage fees and charges for the 2020-21 charging year.

## Recommendation

- 1 That Council approve the water, sewerage and stormwater drainage Fees and Charges set out in Attachment 1.**
- 2 That Council determine, for the purposes of s.315(1)(a) the Water Management Act 2000, that the amount of revenue it proposes to raise by way of service charges including the usage of the service is \$163,901,515. This is calculated based on the Independent Pricing and Regulatory Tribunal (IPART's) Final Determination dated 24 May 2019.**
- 3 That Council determine, for the purpose of s.315(1)(b) of the Water Management Act 2000, that land is to be classified for the purpose of levying services charges according to the following factors:**
  - a the purpose for which the land is actually being used,**
  - b the intensity with which the land is being used for that purpose,**
  - c the purposes for which the land is capable of being used,**
  - d the nature and extent of the water or sewerage services connected to the land.**
- 4 That Council determine, for the purposes of s.315(1)(c) of the Water Management Act 2000 that services charges be levied on the following bases, as applicable to each charge:**
  - a the availability of the service**
    - i the classification of land**
    - ii the size of the water meter registering supply**
    - iii the cost of providing the service (i.e. sewage discharge factor)**

## 2.3 Determination of water supply, sewerage and stormwater drainage fees and charges 2020-21 (contd)

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- b the usage of the service**
  - i the volume of water supplied (as measured or estimated by Council)**
  - ii the degree of use (i.e. sewage discharge factor)**

**5 That Council determine, for the purposes of s.315(1)(d) of the Water Management Act 2000, that the service charges be levied in accordance with attachment 1 to the report.**

**6 That Council request that the Chief Executive Officer seek the Minister's approval under s315(3) of the Water Management Act 2000 for the service charges in accordance with the above determination.**

### **Background**

Under cl. 6(a) of the *Local Government (Council Amalgamations) Proclamation 2016*, from 12 May 2016 Central Coast Council is the "water supply authority" for the Central Coast local government area, for the purpose of the *Water Management Act 2000*.

Section 315 of the *Water Management Act 2000* requires Council to make various determinations in respect to water, sewerage and stormwater drainage service charges that it will impose no later than one month before the beginning of each "charging year". Council's next "charging year" starts 1 July 2020.

On 24 May 2019, the Independent Pricing and Regulatory Tribunal ("IPART") made three year determinations concerning Councils water, sewerage and drainage charges, for the period 1 July 2019 to 30 June 2022.

Council's water, sewerage and stormwater drainage charges are also subject to approval by the Minister for Primary Industries under s. 315(3) of the *Water Management Act 2000*.

The service charges which are year 2 of the determination period, included in this report are calculated in accordance with the 24 May 2019 IPART final determination.

### **Current Status**

The (estimated) revenue to be raised from Water, Sewer and Stormwater Drainage Service Charges based on the IPART's Final Determination issued on 24 May 2019 for the 2020-21 charging year is \$163,901,515.

### 2.3 Determination of water supply, sewerage and stormwater drainage fees and charges 2020-21 (contd)

All prices for water, sewerage, stormwater drainage and ancillary services for 2020-21 are in accordance with IPART's final determinations issued on 24 May 2019 adjusted by the 2020-21 CPI multiplier of 2.2% as the final determinations were made in 2019-20 dollars.

The CPI multiplier as per the IPART determinations is the *consumer price index All Groups index number for the weighted average of eight capital cities*, published by the Australian Bureau of Statistics. The maximum prices in the determinations are to be adjusted for inflation by multiplying the specified price in 2019-20 dollars by the specified CPI multiplier.

For 2020-21 that is calculated as the percentage change from the March Quarter 2019 to March Quarter 2020, which equals 2.2%,

$$\text{CPI} = \frac{\text{CPI March 2020}}{\text{CPI March 2019}}$$

The following table summarises the forecast 2020-21 Annual Service Charges and budgeted revenue, including indexation and growth.

Service Charge	Basis	2020-21 Budgeted Revenue	2019-20 Budgeted Revenue
Water	Per property per annum	\$ 75,170,615	\$ 71,819,129
Sewerage	Per property per annum	\$ 73,133,102	\$ 70,361,861
Drainage	Per property per annum	\$ 15,597,798	\$ 14,812,883
<b>Total service charges including usage component</b>		<b>\$163,901,515</b>	<b>\$156,993,873</b>

The following tables estimate the 2020-21 annual service charges for a typical residential house customer with a comparison to those levied by law in the 2019-20 charging year. These estimates are based on water consumption of 150kL per year and sewer usage of 125kL per year. Due to differing sewer service charges the tables below reflect the former Local Government Areas.

**2.3 Determination of water supply, sewerage and stormwater drainage fees and charges 2020-21 (contd)**

**Former Gosford Local Government Area**

<b>Charge</b>	<b>Charge Basis</b>	<b>2019-20 Charges</b>	<b>2020-21 Charges Per IPART's Determination (+2.2% CPI)</b>	<b>Movement in 2020-21 Charges</b>
Water Service Charge	Per property per annum	\$84.50	\$86.36	+\$1.86
Sewerage Service	Per property per annum	\$390.06	\$398.64	+\$8.58
Drainage Service	Per property per annum	\$104.55	\$106.85	+\$2.30
Water Usage (150KL)	Per property per annum	\$304.50	\$310.50	+\$6.00
Sewerage Usage	Per property per annum	\$105.00	\$107.50	\$2.50
<b>Total estimated charges</b>	<b>Per property per annum</b>	<b>\$988.61</b>	<b>\$1,009.85</b>	<b>+\$21.24</b>

**Former Wyong Local Government Area**

<b>Charge</b>	<b>Charge Basis</b>	<b>2019-20 Charges</b>	<b>2020-21 Charges Per IPART's Determination (+2.2% CPI)</b>	<b>Movement in 2020-21 Charges</b>
Water Service Charge	Per property per annum	\$84.50	\$86.36	+\$1.86
Sewerage Service	Per property per annum	\$358.30	\$366.18	+\$7.88
Drainage Service	Per property per annum	\$104.55	\$ 106.85	+\$2.30
Water Usage (150KL)	Per property per annum	\$304.50	\$ 310.50	+\$6.00

## 2.3 Determination of water supply, sewerage and stormwater drainage fees and charges 2020-21 (contd)

Charge	Charge Basis	2019-20 Charges	2020-21 Charges Per IPART's Determination (+2.2% CPI)	Movement in 2020-21 Charges
Sewerage Usage	Per property per annum	\$105.00	\$107.50	\$2.50
<b>Total estimated charges</b>	<b>Per property per annum</b>	<b>\$956.85</b>	<b>\$977.39</b>	<b>+\$20.54</b>

### Consultation

Council's proposed Fees and Charges (including the water, sewerage and stormwater drainage charges) for the 2020-21 charging year, based on the IPART's Final Determination issued on 24 May 2019 was included in the draft 2020-21 Operational Plan which was placed on public exhibition from Tuesday 31 March 2020 to Monday 4 May 2020.

The Fees and Charges on public exhibition were calculated based on an estimated CPI multiplier of 1.9% as the CPI for the March 2020 quarter had not been released at the time the draft Operational Plan was developed and this was noted in the documents on public exhibition. The actual CPI multiplier of 2.2% has been used in the calculation of the proposed water supply, sewerage and stormwater drainage fees and charges for the 2020-21 charging year as outlined in attachment 1 and has been calculated in accordance with IPART's Pricing Determination based on published CPI for the March 2019 and March 2020 quarters by the Australian Bureau of Statistics.

### Critical Dates or Timeframes

Under s.315 of the *Water Management Act 2000* Council is required to adopt the pricing at least one month prior to imposing the charges. Accordingly, in order for the charges within this report to be effected, Council needs to make the relevant determinations by 31 May 2020. If these determinations are made, Council must then seek the approval of the Minister under s.315(3)(a) of the *Water Management Act 2000*.

### Financial Impact

The estimated revenue to be raised from Water, Sewer and Stormwater Drainage Service Charges based on the IPART Determination for 2020-21 is \$163,901,515.

### Attachments

- 1 2020-21 Water Sewer and Stormwater Drainage Charges D13968653

## Water, Sewerage and Stormwater Drainage Charges for 2020-21

Central Coast Council's water, sewerage and stormwater drainage services and a number of its associated ancillary services are declared monopoly services under s. 4 of the *Independent Pricing and Regulatory Tribunal Act 1992*.

Council's charges for water, sewerage and stormwater drainage services and a number of its associated ancillary services must therefore be set in accordance with any Independent Pricing and Regulatory Tribunal (IPART) determined methodologies and/or maximum prices and are subject to approval by the relevant Minister.

### 1. Water supply service charges

- (a) The water supply service charge applicable to a Property (other than an Unmetered Property or Unconnected Property) is, for each Meter that services that Property, the water supply service charge in Table 1.1 for the applicable Meter size or Property type and applicable Period.
- (b) The water supply service charge applicable to an Unmetered Property or an Unconnected Property is the water supply service charge in Table 1.1 for that Property type and applicable Period.
- (c) In reference to 1(a) (see above) , the following categories of Property are deemed to have a single 20mm Meter:
  - (1) each Residential Property; and
  - (2) Each Non-Residential Property within a Mixed Multi-Premises that is serviced by a Common Meter.
- (d) Where a Property:
  - (1) is serviced by a Common Meter;
  - (2) is not deemed to have a single 20mm Meter under 1(c) (see above)

**Table 1.1:** Water supply service charges

Basis of Charge Meter size or Property type	Maximum charge per IPART's Determination \$
Unconnected Property	NIL
Unmetered Property	86.36
20mm	86.36
25mm	134.93
32mm	221.08
40mm	345.44
50mm	539.74
80mm	1,381.73
100mm	2,158.95
Other Meter sizes	$(\text{Meter size in mm})^2 \times \text{Water supply access charge for a 20mm Meter for the applicable period}$ 400

## 2. Water usage charge

**Table 2.1:** Water usage charge

Basis of Charge	Maximum charge per IPART's Determination \$
Water usage charge per Kilolitre	2.07

**Table 2.2:** Water supply charge for Water Supply Services to Hunter Water Corporation

Basis of Charge	Maximum charge per IPART's Determination \$
Water usage charge per Kilolitre	0.72

## 3. Sewerage Charges

- (a) The sewerage service charge applicable to a Property in both Former Gosford and Wyong Areas in a Period is, for each Meter that services the Property or for an Unconnected Property or Unmetered Property, the amount calculated as follows:

$$S = M \times D$$

Where;

*S* means the sewerage service charge applicable to a Property in the period;

*M* means;

- (1) in the case of a Property in the Former Gosford Area, the sewerage service charge in Table 3.1 for the applicable Meter size or Property type and applicable period; and
- (2) in the case of a Property in the Former Wyong Area, the sewerage service charge in Table 3.2 for the applicable Meter size or Property type and applicable period; and

*D* means the applicable Sewerage Discharge Factor.

**[Note: The Sewerage Discharge Factor for all Residential Properties that are connected to the sewerage system is 75%]**

- (b) For the purposes of the sewerage service charge, the following categories of Property (other than an Unconnected Property or Unmetered Property) are deemed to have a single 20 mm Meter:
- (1) Each Residential Property; and
  - (2) Each Non-Residential Property within a Mixed Multi-Premises that is serviced by a Common Meter.
- (c) Where a Property:
- (1) is serviced by a Common Meter; and
  - (2) is not deemed to have a 20mm Meter under 3(b) (see above),

**Table 3.1:** Sewerage service charge in the Former Gosford Area:

<b>Basis of Charge Meter size or Property type</b>	<b>Maximum charge per IPART's Determination \$</b>
Unconnected Property	NIL
Unmetered Property	531.52
20mm	531.52
25mm	830.51
32mm	1,360.71
40mm	2,126.11
50mm	3,322.04
80mm	8,504.42
100mm	13,288.16
Other Meter Sizes	$(\text{Meter size in mm})^2 \times \text{sewerage access charge for a 20mm Meter for the applicable period}$ 400

**Table 3.2:** Sewerage service charge in the Former Wyong Area:

<b>Basis of Charge Meter size or Property type</b>	<b>Maximum charge per IPART's Determination \$</b>
Unconnected Property	NIL
Unmetered Property	488.24
20mm	488.24
25mm	547.42
32mm	896.90
40mm	1,401.41
50mm	2,189.70
80mm	5,605.63
100mm	8,758.79
Other Meter Sizes	$(\text{Meter size in mm})^2 \times \text{sewerage access charge for a 25mm Meter for the applicable period}$ 625

**Note:** The unadjusted sewerage service charge for other Meter sizes in the Former Wyong Area is calculated on the basis of a 25mm Meter (rather than a 20mm Meter).



#### 4. Sewerage usage charge

- (a) The sewerage usage charge applicable to a Property in a Period is the amount calculated as follows:

$$S = V \times C$$

Where:

S means the sewerage usage charge applicable to a Property in a Period;

V means the Volume (in kilolitres) deemed to be discharged from the Property into the sewerage system as calculated under this clause; and

C means the charge per kilolitre specified in Table 4.1 for the applicable Period.

- (b) For the purposes of clause 4(a), the volume discharged from a Property into the sewerage system in a Period is either:
- (1) in the case of a Property that is not serviced by a Sewerage Meter at any time during the Period—the volume deemed to have been discharged from the Property into the sewerage system under clause 4(c); or
  - (2) in the case of a Property serviced by a Sewerage Meter for any part of the Period:
    - (A) the volume discharged from the Property into the sewerage system as measured by the Sewerage Meter; and
    - (B) if applicable, any volume deemed to have been discharged under clause 4(d).
- (c) For the purpose of the sewerage usage charge, the volume deemed to have been discharged from a Property into the sewerage system is:
- (1) In the case of a Residential Property within:
    - (C) within a Mixed Multi-Premises: 80/365 kilolitres per day that period;
    - (D) not within a Mixed Multi-Premises: 125/365 kilolitres per day that period;
  - (2) In the case of a Non-Residential Property:
    - (A) within a Mixed Multi-Premises: 125/365 kilolitres per day that period;
    - (B) not within a Mixed Multi-Premises: – the volume of water supplied to that Property multiplied by the Sewerage Discharge Factor; and
  - (3) In the case of an Unconnected Property – zero kilolitres.
- (d) For a Property that was serviced by a Sewerage Meter for only part of a Period, the volume deemed to have been discharged is the volume that would have been calculated for that Property under clause 4(c) pro-rated for the number of days in the Period during which the Property was not serviced by a Sewerage Meter.

**Table 4.1:** Sewerage usage charge for Sewerage Services

Basis of Charge	Maximum charge per IPART's Determination \$
Sewerage usage charge per kilolitre	0.86

## 5. Stormwater Drainage Charges

**Table 5.1:** Fixed stormwater drainage service charges

Basis of Charge	Maximum charge per IPART's Determination \$
Low Impact Property	106.85
Residential Property that is not part of a Multi-Premises	106.85
Each Property within a Residential Multi-Premises or Mixed Multi-Premises	80.14
Vacant Land	80.14

**Table 5.2:** Area-based stormwater drainage service charges

The area-based stormwater drainage service charge is applicable to Non-Residential Properties that do not fall within one of the categories of Property that may be charged a fixed stormwater drainage service charge.

Basis of Charge	Maximum charge per IPART's Determination \$
Small ( $\leq 1,000\text{m}^2$ )	106.85
Medium ( $> 1,000\text{m}^2$ and $\leq 10,000\text{m}^2$ )	160.28
Large ( $> 10,000\text{m}^2$ and $\leq 45,000\text{m}^2$ )	623.31
Very Large ( $> 45,000\text{m}^2$ )	1,816.50

## 6. Trade Waste Charges

**Table 6.1:** Category S Septic Tank Waste Discharge Service Fees and Charges

Basis of Charge	Maximum charge per IPART's Determination \$
Application fee (\$)	171.79
Annual fee (\$)	156.18
Septage and septic effluent usage charge (\$ per kL)	18.16
Septic effluent usage charge (\$ per kL)	1.81
Reinspection fee (\$)	114.32

**Table 6.2:** Category 1 Low Risk Trade Waste Discharge Service Fees

Basis of Charge	Maximum charge per IPART's Determination \$
Application fee (\$)	98.69
Annual fee (\$)	98.70
Reinspection fee (\$)	114.32

**Table 6.3:** Category 2 Pre-Treated Trade Waste Discharge Service Fees

Basis of Charge	Maximum charge per IPART's Determination \$
Application fee (\$)	124.94
Annual fee (\$)	358.25
Reinspection fee (\$)	114.32
Pre-Treated trade waste usage charges (\$ per Kl)	1.81
Non-compliant and untreated trade waste usage charge (\$ per Kl)	15.46

**Table 6.4:** Category 3 High Volume Trade Waste Discharge Service Fees

<b>Basis of Charge</b>	<b>Maximum charge per IPART's Determination \$</b>
Application fee (\$)	2,250.30
Annual fee (\$) –Former Gosford Area	1,602.64
Annual fee (\$) –Former Wyong Area	1,134.87
Reinspection fee (\$)	114.32

**Table 6.5:** Category 3 High Volume Trade Waste Discharge Service Excess Mass Charges

<b>Basis of Charge - Pollutant</b>	<b>Maximum charge per IPART's Determination \$</b>
Biochemical Oxygen Demand	0.80
Suspended solids	1.02
Total Oil and Grease	1.44
Ammonia	0.80
pH	0.44
Total Kjeldahl nitrogen	0.18
Total phosphorus	1.54
Total dissolved Solids	0.05
Sulphate (as SO <sub>4</sub> )	0.15
Aluminium	0.75
Arsenic	75.87
Barium	37.96
Boron	0.75
Bromine	15.46
Cadmium	351.31
Chloride	0
Chlorinated Hydrocarbons	37.33
Chlorinated phenolics	1,545.87
Chlorine	1.58
Chromium	25.28
Cobalt	15.46
Copper	15.46
Cyanide	75.87
Fluoride	3.77
Formaldehyde	1.58
Herbicides/defoliants	758.89

<b>Basis of Charge - Pollutant</b>	<b>Maximum charge per IPART's Determination \$</b>
Iron	1.55
Lead	37.96
Lithium	7.60
Manganese	7.60
Mercaptans	81.72
Mercury	2,529.62
Methylene blue active substances (MBAS)	0.75
Molybdenum	0.75
Nickel	25.28
Organoarsenic compounds	758.89
Pesticides general (Excludes organochlorins and organophosphates)	755.78
Petroleum Hydrocarbons (non-flammable)	2.38
Phenolic compounds (non-chlorinated)	7.60
Polynuclear hydrocarbons	15.45
Selenium	53.38
Silver	1.49
Sulphide	1.53
Sulphite	1.53
Thiosulphate	0.28
Tin	7.60
Uranium	8.18
Zinc	15.45

## 7. Miscellaneous Customer Services

**Table 7.1:** Miscellaneous Customer Services

No.	Description	Maximum charge per IPART's Determination \$
1	<b>Conveyancing Certificate</b> Statement of Outstanding Charge	27.50
2	<b>Property Sewer Line and stormwater drainage Diagram</b> a) Property Sewer Line and stormwater drainage Diagrams b) Property Sewer Line and stormwater drainage Diagrams (with long section) c) Property Sewer Line and stormwater drainage Diagrams (property complex)	18.69 22.00 31.90
3	<b>Provision of Service Location Diagrams</b> a) Water and Sewer Location Plans b) Water and Sewer Location Plans (including long section)	22.00 27.50
4	<b>Special Meter Reading Statement</b> a) Manual request b) Online request	42.84 31.85
5	<b>Billing Record Search Statement</b> a) up to and including 5 years b) up to and including 10 years c) beyond 10 years	38.50 71.50 104.50
6	<b>Building over or adjacent to water and sewer advice (existing structure)</b>	55.72
7	<b>Water reconnection (business hours only)</b>	153.40
8	<b>Workshop Test of Meter</b> a) 20 mm to 80 mm b) > 80 mm	320.94 496.94

No.	Description	Maximum charge per IPART's Determination \$
9	<b>Application for disconnection of water service</b> a) Application b) Physical disconnection	63.48 241.85
10	<b>Connection of Water Service</b> a) Application for connection of water service (all sizes) b) Water service connection meter only (20 mm) c) Water service connection short & long service (20 mm) d) Water service connection short & long service (25 mm) e) Water service connection short service (32 mm) f) Water service connection long service (32 mm) g) Water service connection short service (40 mm) h) Water service connection long service (40 mm) i) Water service connection short service (50 mm) j) Water service connection long service (50 mm) k) Water service connection short service (63 mm) l) Water service connection long service (63 mm) m) Water service connection metered short service (80 mm) n) Water service connection unmetered short fire service (80 mm) o) Water service connection long metered service (80 mm) p) Water service connection unmetered long fire service (80 mm) q) Water service connection metered short service (100 mm) r) Water service connection unmetered short fire service (100 mm) s) Water service connection metered long service (100 mm) t) Water service connection unmetered long fire service (100 mm) u) Water service connection metered short service (150 mm) v) Water service connection unmetered short fire service (150 mm) w) Water service connection metered long service (150 mm)	63.48 186.95 1,087.12 1,207.99 2,024.87 2,835.17 2,024.87 2,835.17 2,438.23 3,470.33 2,438.23 3,470.33 8,044.06 7,092.29 13,773.89 12,822.12 9,393.77 7,616.46 14,917.94 13,551.05 9,871.16 8,628.82 17,157.43

No.	Description	Maximum charge per IPART's Determination \$
	x) Water service connection unmetered long fire service (150 mm)	15,915.08
<b>11</b>	<b>Standpipe Hire – Security Bond</b> a) Security Bond (25mm) b) Security Bond (63mm)	448.64 863.30
<b>12</b>	<b>Standpipe Hire – Annual Fee</b> a) 25mm b) 63mm c) Standpipe hire	134.93 856.89 62.25
<b>13</b>	<b>Standpipe Water Usage Fee</b>	2.07/kL
<b>14</b>	<b>Backflow Prevention Device Application and Initial Registration</b>	72.45
<b>15</b>	<b>Inspections of new water and sewer assets ( including encasements)</b> a) water & pressure sewer main  b) gravity sewer main	122.96 +6.45 per meter of water & pressure sewer main  122.96 +8.61 per meter of gravity sewer main
<b>16</b>	<b>Statement of Available Pressure and Flow</b>	136.63
<b>17</b>	<b>Location of water and sewer mains</b> (The charge includes 2 crew members for 2 hours. Additional plant and equipment costs are by quote.)	584.62



No.	Description	Maximum charge per IPART's Determination \$
<b>18</b>	<b>Plumbing and stormwater drainage Inspection:</b> a) New Sewer Connection (including residential single dwelling, unit or villa complex, commercial and industrial) b) Each additional WC (including residential single dwelling, unit, villa, commercial and industrial) c) Alterations, Caravans and Mobile Homes d) Sewer re-inspection e) Rainwater Tank Connection	184.56 15.63 168.94 42.24 69.15
<b>19</b>	<b>Adjust an existing 20mm service</b>	195.03
<b>20</b>	<b>Raise/Lower Manhole inspection</b>	57.82
<b>21</b>	<b>Water or Sewer Engineering Plan Assessment:</b> a) Small Projects - Residential development ≤ 10 lots (including associated mains relocations or mains extensions to existing properties outside service area) (charged per application, water or sewer) b) Medium Projects > 10 and ≤ 50 lots (including associated mains relocations), new or modification to existing private sewage pumping stations or medium density development (charged per application, water or sewer) c) Large Projects > 50 and ≤ 150 lots (including associated mains relocations) (charged per application, water or sewer) d) Special Projects (roads and/or rail authority asset relocations/adjustments, new or adjustments to existing water or sewerage pumping stations, assessment of consultant reports for development within water catchment areas (NorBE) or developments > 150 lots)	300.57 717.28 915.37 3,142.33
<b>22</b>	<b>Section 307 Certificate:</b> a) Development without Requirement b) Boundary Realign, Subdivisions or developments involving mains extensions c) Multi Residential Development including units, granny flats and dual occupancies d) Commercial Buildings, Factories, Torrens Subdivision of Dual Occupancy etc	61.48 334.73 150.29 184.45
<b>23</b>	<b>Cancellation of Water and Sewer Applications</b>	22.00

<b>No.</b>	<b>Description</b>	<b>Maximum charge per IPART's Determination \$</b>
<b>24</b>	<b>Water &amp; Sewer Building Plan Assessment</b> (review building over or adjacent to water or sewer mains requirements for new structures)	136.63



**Item No:** 2.4  
**Title:** Heritage Grant Program Round 2 2019-20  
**Department:** Connected Communities

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25 May 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13775162  
Author: Stuart Slough, Team Leader, Community Planning and Funding  
Manager: Glenn Cannard, Unit Manager, Community Partnerships  
Executive: Julie Vaughan, Director Connected Communities

## Summary

This report considers the applications and recommendations for the Heritage Grant Program, which supports and celebrates local history, culture and diversity across the region.

A decision of Council is required for the Heritage Grant Program to progress. The impact on this program without a resolution of Council is as follows:

- Funding will not be able to be allocated to community groups to undertake projects of community benefit

## Recommendation

- 1 That Council allocate \$65,500.00 from the 2019-20 Heritage Grant Program budget to the projects as outlined in the following report and Attachment 1.**
- 2 That Council decline applications for the reason indicated in Attachment 2, and the applicants be advised and where relevant directed to alternative funding.**

## Context

Council's grant programs are provided to support the community to deliver quality programs, projects or events that build connections, celebrate our local community and align with objectives within the One-Central Coast Community Strategic Plan.

The Heritage Grant Program aims to support and retain the local heritage of the Central Coast Region. The program aims to encourage the retention, conservation and promotion of the material and social heritage of the Central Coast.

The Heritage Grant program provides a maximum allocation of \$10,000 per application, in combined funding and in-kind Council services. Individuals, private and commercial entities are required to match funds.

## 2.4 Heritage Grant Program Round 2 2019-20 (contd)

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The Heritage Grant Program provides a budget of \$130,000 annually as detailed in table 1 below.

**Table 1: Heritage Grant Program 2019/20**

<b>Program</b>	<b>Budget</b>	<b>Opening Period</b>	<b>2019/2020 allocation to date</b>	<b>Recommendation allocation within this report</b>	<b>Total allocation to date</b>
Heritage Grant Program	\$130,000.00	Twice annually	\$64,437.75	<b>\$65,500.00</b>	<b>\$129,937.75</b>
<b>TOTAL</b>			<b>\$64,437.75</b>	<b>\$65,500.00</b>	<b>\$129,937.75</b>

### **Current Status**

The Heritage Grant Program is currently closed and Round One 2020/21 will open in August 2020.

### **Assessment**

Eleven applications were received in Round 2 for the 2019-20 program. Eight applications to the combined value of \$65,500.00 are recommended for funding and three not recommended for funding in this Council report.

The Heritage Grant Program assessment panel included:

- Council's Grants Officer
- Council's Heritage Program and Projects Officer
- Council's Contractor Heritage Advisor
- Council's Strategic Planner
- Council's Unit Manager Community Partnerships

### **Consultation**

The availability of grant funding is provided on Council's website and promoted through Council's Social Media platforms.

An email with relevant information was provided to the community grants database

Council staff also provided information and individual appointments for the period that the grants were open.

General grant information sessions and drop-in sessions were held during February 2020 at:

- Wyong Administration Building
- Woy Woy Library

## **2.4 Heritage Grant Program Round 2 2019-20 (contd)**

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- The Erina Centre
- Blue Haven Community Centre

### **Options**

- 1 Approval of all recommended applications as submitted will provide a community benefit to residents of the Central Coast Local Government Area.
- 2 Non approval of some or all applications, as recommended, may result in projects not being undertaken if the respective proponents are unable to secure alternate funding.

### **Financial Impact**

Council's 2019/2020 Operational Expenditure budget allocates \$130,000 to the Heritage Grant Program.

Expenditure is approved until the end of the 2019-20 financial year. Unspent funds will expire on 30 June 2020.

### **Link to Community Strategic Plan**

Theme 4: Responsible

### **Goal I: Balanced and sustainable development**

R-I1: Preserve local character and protect our heritage and rural areas including concentration of development along transport corridors and around town centres and east of the M1.

### **Risk Management**

All successful applications will receive a letter of offer outlining Council's requirements of funding, service delivery and accountability for both Council and the funded organisation.

### **Critical Dates or Timeframes**

Many of these grant applications are dependent upon support via Council's grant program. Should decisions be delayed or not supported, projects may not be undertaken.

### **Attachments**

- |          |  |           |
|----------|--|-----------|
| <b>1</b> | Heritage Grant Program Round 2 , 2019-2020 - Recommended for Funding   | D13961553 |
| <b>2</b> | Heritage Grant Program Round 2 2019-2020 - Not Recommended for Funding | D13961614 |

## Recommended for Funding

Applicant	Project Title and Summary	Staff Funding Recommendation	Staff Assessment
005 HGP R2 19/20	Lerida House - Central Coast ARAMFI Inc – educational book documenting the heritage significance of Lerida	\$10,000.00	Recommended for funding as all required information is provided.
006 HGP R2 19/20	Former Grafting Shed/Administration Building – second stage of works in the Conservation Management plan	\$10,000.00	Recommended for funding as all required information is provided.
007 HGP R2 19/20	Yarramalong School of Arts Inc-repairs to external timber cladding, window sill, disabled ramp and handrail	\$10,000.00	Recommended for funding as all required information is provided.
009 HGP R2 19/20	Scandrett's Boatshed, Wharf and Slipway-repairs to wharf and mooring poles following natural disaster	\$10,000.00	Recommended for funding as all required information is provided.
010 HGP R2 19/20	Brisbane Water Historical Society-restore cottage shingles roof as required	\$10,000.00	Recommended for funding as all required information is provided.
012 HGP R2 19/20	Central Coast Conservatorium of Music Renovation-preparation of Conservation Management Plan	\$10,000.00	Recommended for funding as all required information is provided.
013 HGP R2 19/20	'The Gunyah'- replace and repair weatherboards due to decay and address water damage to timber frame	\$4,400.00	Recommended for part funding of \$4,400 towards restoration works of the preferred supplier as per application, on condition no pressure cleaning is conducted in the property.
014 HGP R2 19/20	Noonan's Store-removal of asbestos on awning as part of verandah restoration works to meet safety requirements	\$1,100.00	Recommended for funding as all required information is provided.
<b>Total</b>		<b>\$65,500.00</b>	

## Not Recommended for Funding

Applicant	Project Title and Summary	Staff Funding Recommendation	Staff Assessment
003 HGP R2 19/20	Norah Head Lighthouse Reserve Board- Restoration and essential works to the Keepers Quarters	\$0.00	Not recommended for funding as currently proposed as insufficient information is provided to make an accurate assessment.  Recommend applicant liaise with Council Grants Officers and consider resubmitting in a subsequent round.
008 HGP R2 19/20	Umina- The First Fifty Years 1914-1964- a reprint of the publication of an A4 size 230-page book regarding the history of Umina.	\$0.00	Not recommended for funding as broader community benefit is not demonstrated for reprint of a previously funded project.
017 CIPG R2 19/20	Somersby School of Arts Inc- Upgrade of Somersby School of Arts Hall	\$0.00	Not recommended for funding as currently proposed as insufficient information is provided to make an accurate assessment.  Recommend applicant liaise with Council Grants Officers and consider resubmitting in a subsequent round.



**Item No:** 2.5  
**Title:** Climate Change and Emergency Declaration  
**Department:** Environment and Planning

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25 May 2020 Ordinary Council Meeting

Trim Reference: F2017/01558-003 - D13730087

Author: Janene Flick, Senior Strategic Environmental Planner  
Anumitra Mirti, Section Manager, Environmental Strategies

Manager: Karen Tucker, Acting Unit Manager, Strategic Planning

Executive: Scott Cox, Director Environment and Planning

## Report Purpose

The report informs organisational efforts to implement Climate Resilience Planning both across Council operations and in the community. The report is also a Council resolution to better understand the resourcing needs and opportunities to meet the Climate Emergency Declaration commitments which has direct implications towards operational planning in the next financial year, budgeting and prioritisation of actions for climate resilience.

The purpose of this report is to provide a response to Council Resolution 831/19 on the costs of providing sufficient resources and action to implement the Climate Change Policy and the climate emergency declaration.

## Recommendation

- 1 That Council implement the actions of the Climate Change Policy across its strategic decision making, processes and operations as business as usual.***
- 2 That Council note the work already being undertaken to reduce Council's emissions.***

## Background

Council at its Ordinary Meeting of 8 July 2019 adopted the Climate Change Policy (the Policy) to provide a framework for climate action for the Central Coast (attachment 1). The Policy provides a roadmap to meet the NSW Climate Policy Target to transition towards a Net Zero Emissions region by 2050 and embed climate change risks and opportunities into Council's strategic decision making, processes and operations.

The Policy outlines the next stages for implementation including developing and delivering supporting strategies and policies for the region. These include:

- Climate Change Action Plan
- Sea Level Rise Policy
- Energy & Emissions Reduction Policy



## 2.5 Climate Change and Emergency Declaration (contd)

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- Sustainability Strategy
- Disaster Resilience Strategy
- Greener Places Strategy
- Biodiversity Strategy

These policies and strategies are currently in development across various departments of Council.

In addition to adopting the Climate Change Policy in July 2019, Council at its Ordinary Meeting of 26 August resolved the Notice of Motion on Climate Emergency Declaration:

- 827/19 *That Council accepts that warming due to human release of greenhouse gasses (generally termed climate change) poses a clear and present danger to the local and global community.*
- 828/19 *That Council notes that climate change impacts are affecting people today and are projected to get much worse as time passes.*
- 829/19 *That Council understands that government decisions made today are directly impacting and will impact on the future health and well-being of residents on the Central Coast and elsewhere.*
- 830/19 *That Council acknowledges that declaring a climate emergency is meaningless without strong policy and the action to implement it and therefore,*
- 831/19 *That Council declare a climate emergency and request the Chief Executive Officer to prepare and submit a report to Council on the costs of providing sufficient resources and action to implement the following measures as a response to the declaration of a climate emergency:*
- a Immediately implementing the Climate Change Policy (CCP) including urgent preparation of the plans required to reduce emissions and adapt to environmental changes and extreme events including a climate action plan.*
  - b Appoint a Council reference group of suitably qualified selected experts to provide advice on the Councils response to the climate change emergency.*
  - c Set measurable targets and times for achieving the climate action plan that are in line with the emergency regarding GHG emissions and for urgent preparation for extreme events.*
  - d Set council emissions reduction target (below 2017/18 levels) consistent with the pathway number 1 in the IPCC special report that follows 60% by 2022 and 85% by 2028.*

- e Include consideration of the threats from environmental change due to climate change (as set out in IPCC reports, CSIRO and BOM studies) into Council plans and decision making processes.*
- f Investigate opportunities and provide appropriate support for local industry that reduces emissions or increases community resilience to climate impacts.*
- g Support employment opportunities that would encourage a just transition away from fossil fuels both on the Central Coast and elsewhere.*
- h Commence advocating for the establishment of a just transition authority to be based on the Central Coast to oversee the transition of local workers in the power and mining industries into new employment positions that reflect their skills training and current remuneration levels for future employment.*
- i Seek to develop the WEZ and other suitable employment lands on the Central Coast as job hubs for industries such as renewable energy, smart manufacturing, robotics, ICT and other associated sustainable industries.*

832/19 *That Council request the Chief Executive Officer write to the NSW Premier and the Prime Minister and relevant Energy and Environment Ministers declaring a climate emergency and calling on the State and Federal government to do so too.*

### **Current Status**

This report outlines Council's current status and resource needs for the initial investigations and actions in line with the 26 August Council resolution. The actual projects for implementation and their costs will be identified and detailed following the initial investigations.

827/19 *That Council accepts that warming due to human release of greenhouse gasses (generally termed climate change) poses a clear and present danger to the local and global community.*

**Response:** Noted.

828/19 *That Council notes that climate change impacts are affecting people today and are projected to get much worse as time passes.*

**Response:** Noted.

## 2.5 Climate Change and Emergency Declaration (contd)

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829/19 *That Council understands that government decisions made today are directly impacting and will impact on the future health and well-being of residents on the Central Coast and elsewhere.*

**Response:** Noted.

Currently being implemented through the Climate Change Policy (Attachment 2), more specifically through the following commitment statements:

*D4 - Develop Place Based Climate Change Action Plans in partnership with the community that establishes regional targets for mitigation and prioritises local adaptation planning (e.g. sea level rise, coastal hazards, disaster management).*

Climate Action Planning is underway and is described in further detail below in response to resolution 831/19 c.

*D7 – Incorporate climate change risks in strategic and infrastructure planning for the region to maximise local liveability through informed land use planning, development of planning controls and guidelines that facilitates regional urban growth, transport connectivity and utility services.*

Work to implement D7 is ongoing but includes the following strategies and programs that are underway.

- Disaster Resilience Strategy – the purpose of this Strategy is to provide strategic direction for embedding emergency risks management into council operation and building community preparedness.
- Greener Places Strategy – this strategy aims to respond to our changing climate and the impacts of urban heat through encouraging tree planting.
- Biodiversity Strategy – this strategy sets out the framework for conserving our natural ecosystems.
- Coastal Management Programs (CMPs) – CMPs being currently prepared for all coastline and estuary environments will identify and respond to coastal climate risks from sea level rise, coastal erosion and shoreline recession.

*D8 - Invest in climate resilience opportunities through advancing technology, innovation and alternative industries for local employment and continuous improvement in the planning and management of existing built and natural assets, infrastructure renewal projects and renewable resources.*

Council's Economic Development and Project Delivery team are currently finalising an Economic Development Strategy "EDS" as detailed below in response to resolution 831/19 (g).

## 2.5 Climate Change and Emergency Declaration (contd)

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*D9 - Undertake climate change risk assessment and incorporate risks and vulnerabilities to inform asset life cycle analysis for all new and existing infrastructure assets, to meet current and projected demands and develop relevant adaptation and mitigation strategies to ensure climate resilience.*

A climate change risk assessment has been completed by Council as detailed below in response to resolution 831/19 (e).

*830/19 That Council acknowledges that declaring a climate emergency is meaningless without strong policy and the action to implement it and therefore,*

**Response:** Noted.

*831/19 That Council declare a climate emergency and request the Chief Executive Officer to prepare and submit a report to Council on the costs of providing sufficient resources and action to implement the following measures as a response to the declaration of a climate emergency:*

- a Immediately implementing the Climate Change Policy (CCP) including urgent preparation of the plans required to reduce emissions and adapt to environmental changes and extreme events including a climate action plan.*

**Response:**

Council is following the C40 framework for the implementation of the Climate Change Policy as detailed in attachment 2. The Climate Change Policy commitment statements, tasks involved, responsible business units and the resources required for their implementation are detailed in Attachment 3.

Many of the commitment statement tasks will be considered for implementation as part of the *Business as Usual* (BAU) processes designed to prepare Council's Delivery Program and Operational Plans.

- b Appoint a council reference group of suitably qualified selected experts to provide advice on the Council's response to the climate change emergency.*

**Response:**

Council staff are developing a terms of reference for the establishment of a Climate Change reference group whose role would be to inform the implementation of the Climate Action Planning program.

## 2.5 Climate Change and Emergency Declaration (contd)

- c *Set measurable targets and times for achieving the climate action plan that are in line with the emergency regarding GHG emissions and for urgent preparation for extreme events.*

### Response:

The Climate Change Policy through commitment statement D4 requires Council to develop a Climate Action Plan with the community.

Council has commenced the delivery of a comprehensive community engagement program for climate change action planning in 2020.

Table 1. Climate Action Planning

	Climate Action Planning Tasks	Timeframe	Cost
1	Preparing for the Place-based community engagement program for action planning in 2020	December 2019	BAU
2	Prepare Community engagement plan for climate action planning	December 2020	BAU
3	Develop spatial tool for climate action planning	January 2020	BAU
4	Host the Climate Change Action Planning sessions (27 workshops)	Throughout 2020	\$86,000
5	Prepare for Climate Innovation Forum to prioritise the Regional Climate Actions	Throughout 2020	\$TBC
6	Host the Climate Innovation Forum	Early 2021	\$TBC
7	Finalise the Central Coast Climate Action Plan	Early 2021	BAU

A breakdown of the Climate Action Planning community engagement budget of \$86,000 is detailed in Table 2.

Table 2. Breakdown of Climate Action Plan Engagement workshop budget.

Workshops	Cost per session	Total Cost
17 Community workshops (one in each Local Planning District)	Venue, catering, facilitator, staff overtime above BAU = \$5,000	<b>\$51,000</b>
5 School workshops	Venue, catering, facilitator, staff overtime above BAU = \$5,000	<b>\$5,000</b>
5 Industry workshops	Venue, catering, facilitator, staff overtime above BAU = \$6,000	<b>\$30,000</b>
<b>Total cost estimate</b>		<b>\$86,000</b>

## 2.5 Climate Change and Emergency Declaration (contd)

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Two of the planned 17 community engagement workshops were completed prior to the emergence of the COVID-19 pandemic. Council staff are currently updating the engagement program in order to respond to this ongoing situation and are progressing an online delivery program for the workshops.

It is anticipated that the climate actions identified by the community during the workshops will culminate in a Climate Innovation Forum. The primary purpose of the Forum is to bring the community and suitably qualified experts together to prioritise the regions climate actions and collectively commit to implement the actions, as climate actions are a shared responsibility. The Forum will aim to be hosted in partnership with the local and regional agencies such as University of Newcastle Ourimbah Campus and Hunter Joint Organisation.

Officers are currently looking at innovative and cost-effective methods to conduct the Forum as well as sourcing grant opportunities to assist in offsetting funding for the conduct of the event.

Grant funding opportunities and cost savings measures are being sought to offset the financial costs.

- d Set council emissions reduction target (below 2017/18 levels) consistent with the pathway number 1 in the IPCC special report that follows 60% by 2022 and 85% by 2028.*

### **Response:**

Council's Energy Management Team (EMT) maintains an annual corporate emissions inventory and as shown in Figure 1, Council's emissions in 2017/18 were 187,000 tonnes of CO<sub>2-e</sub>. This has since risen to 199,000 tonnes in 2018/19, largely due to landfill emissions.

In 2018/19 more than 65% of Council's GHG emissions were from direct emission sources; direct emissions to the atmosphere from landfill and wastewater treatment sites. Addressing these emissions sources is a significant opportunity for Council. Whilst 30% of Council's GHG emissions are associated with electricity consumption.

Council is currently working to reduce greenhouse gas emissions through the following

- **Landfill gas capture and flaring** - Landfill gas capture for subsequent flaring and electricity generation is currently undertaken across four (4) waste management facilities where gas generation rates are both tangible and collection is practical.

The landfill gas electricity generation infrastructure installed and managed at Council's waste management facilities is currently generating around 27,000 megawatt hours of reliable, base load renewable energy and the abatement of 60,000 tonnes of CO<sub>2</sub> equivalent annually

- **Solar PV Installations** - Council has recently awarded a contract for the installation of 1.2MW of solar. This project will see take Council's total installed rooftop solar capacity to 1.8MW.

The current contracted installations will take place at 28 Council sites and are expected to be delivered by the end of 2020. This project will generate over 1.6GWh of electricity and will save Council over \$250,000 p.a. This is the equivalent energy used by over 260 Central Coast homes each year.

- **Fleet Management** – Implementation of Councils 10-year, passenger, light and heavy vehicle transition Strategy from fossil fuels continues.

The information and data collected by the EMT will be used to develop the pathways for emissions reduction across Council in accordance with the above target resolved by Council

The additional resources required to deliver the Climate Emergency Declaration 60% emissions reduction action target by 2022 and the associated action pathways, will be addressed in a staff resourcing plan prepared for the Executive Leadership Team (ELT).

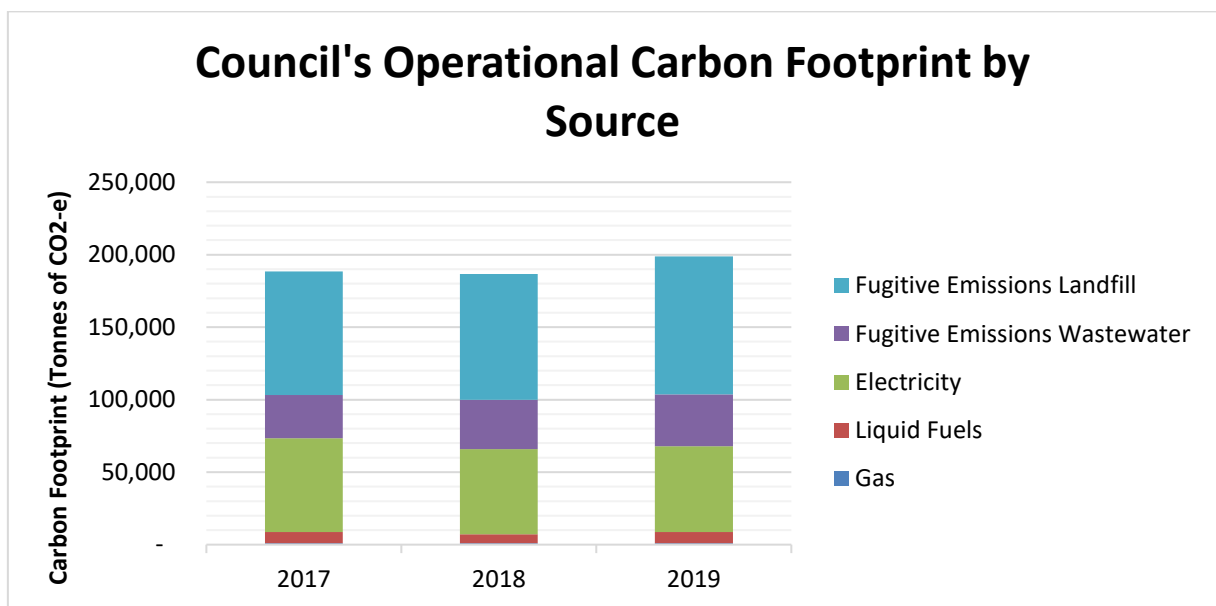


Figure 1. Council's Operations Footprint by Source

- e *Include consideration of the threats from environmental change due to climate change (as set out in IPCC reports, CSIRO and BOM studies) into Council plans and decision making processes.*

### **Response:**

Council has recently completed a climate change risk assessment and vulnerability assessment / mapping as a response to the following commitment statements in the Policy:

*D6 - Undertake ongoing monitoring and assessment of climate change risks and their impacts on ecological, social, economic and physical built forms systems based on best available science, and*

*D7 - Incorporate climate change risks in strategic and infrastructure planning for the region to maximise local liveability through informed land use planning, development of planning controls and guidelines that facilitates regional urban growth, transport connectivity and utility services.*

The risks identified will be included in the Corporate Enterprise Risk Register which is then used to inform decision making for planning, asset management and Council operations. The Climate Vulnerability Assessment will assist Council to prioritise adaptation actions. The climate change risk and vulnerability assessment will be repeated every five years or as the needs arise within the operational budget.

- f Investigate opportunities and provide appropriate support for local industry that reduces emissions or increases community resilience to climate impacts.*

### **Response:**

Council already has a number of adaptation initiatives in place such as bushfire, floods and coastal management planning and a community resilience education program targeted at building community capacity to cope with and adapt to disasters. The continuity and expansion of the community education program to include more targeted audience maybe considered as part of *business as usual* and operational budget.

Resourcing to deliver the community advocacy with regard to adaptation planning will be considered in the next financial year. This role will be responsible for providing support to the local community, business's and Council staff on the planning and implementation of adaptation measures in relation to agriculture, disaster resilience, health and community sustainability.

More specifically the tasks will involve implementation of the Climate Change Policy Commitment Statements:

*D9 - Undertake climate change risk assessment and incorporate risks and vulnerabilities to inform asset life cycle analysis for all new and existing infrastructure assets, to meet current and projected demands and develop relevant adaptation and mitigation strategies to ensure climate resilience.*



## 2.5 Climate Change and Emergency Declaration (contd)

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Climate Change Risk Assessment is complete, work on adaptation and mitigation strategies is ongoing).

*D12 - Working in partnership with the local health authorities to plan for public health risks associated with climate change.*

To be addressed in the Disaster Resilience Strategy currently being developed

*D13 - Investigate climate vulnerability of the local agricultural sector and develop plans and strategies to support food availability and security in partnership with the relevant agencies and industry.*

Baseline information being collected as part of the Rural Lands Study and Climate Action Planning engagement process

- g Support employment opportunities that would encourage a just transition away from fossil fuels both on the Central Coast and elsewhere*

### **Response:**

Council's Economic Development and Project Delivery team are currently finalising an Economic Development Strategy "EDS" which charts our forward course for the Central Coast. The EDS provides a strategic framework to guide Council's decision making around Economic Development initiatives that assist in creating jobs and stimulating the Central Coast economy. The EDS highlights strategies to create a sustainable and increasingly self-sufficient community.

Part of the EDS implementation is the development of a Smart Cities Framework which will act as a catalyst for inward investment and higher value industries. Council understands new businesses are an important source of innovative ideas, attitudes and capital investment in communities. Attracting new business to a local area generates employment and can increase the diversity and prosperity of the local economy.

- h Commence advocating for the establishment of a just transition authority to be based on the Central Coast to oversee the transition of local workers in the power and mining industries into new employment positions that reflect their skills training and current remuneration levels for future employment.*

### **Response:**

Noted: Further investigation into the resources required for the establishment of a just transition authority will be undertaken.

- i Seek to develop the WEZ and other suitable employment lands on the Central Coast as job hubs for industries such as renewable energy,*

*smart manufacturing, robotics, ICT and other associated sustainable industries.*

**Response:**

Council acknowledges that it must be proactive in ensuring that there is sufficiently available and appropriately zoned and serviced land to satisfy the growth needs of business and industry.

This applies to facilitating the retention and expansion of existing business, in addition to accommodating anticipated new investment as industry takes advantage of the opening up of the future growth corridors and seeking development opportunities. With availability of local employment opportunities, a key demand for both the current and future Central Coast, the short-term resolution and longer-term release planning is critical and at the forefront of Council's strategy.

*At the Council Meeting of 27 April 2020, Council resolved:*

*343/20 That Council note the report of Council highlighting the complexity of the process in protecting Porters Creek wetland, the level of consultation required, delays due to the diversion of staff resources to significant events facing our community and the need for consideration of other resolutions of Council.*

*344/20 That Council note the expected impact of the COVID-19 will have a significant impact on unemployment and the economy of the Central Coast.*

*345/20 That Council form a working group to;*

*a Oversee the activities to permanently protect Porters Creek wetland in keeping with the resolutions of 25 November, 2019 (Resolutions 1213/19, 1214/19, 1215/19, 1216/19, 1217/19, 1219/19)*

*b Progress the development of cleared land currently available and zoned Industrial or Business in the Warnervale area as an employment precinct focused around the following sectors: health, manufacturing, food production, renewable energy and/or waste.*

*c Engage the following;*

*a a Project Manager with a proven track record, for an initial period of 18 months, to oversee the development of the employment lands*

*b a consultant to progress the activities required to put in place a Conservation Agreement on Porters Creek Wetland*

*346/20 That Council appoint the following as members of the working group;*

- Mayor
- Deputy Mayor
- Wyong Ward Councillors
- CEO, Gary Murphy
- Invited representatives from relevant State agencies and focus sectors, as appropriate
- Support Staff as follows: Administration support, Governance staff member and Legal Counsel

347/20 As per resolution 844/19, reserve the balance of funds from savings from the Emergency Services Levy increase for the implementation of actions to protect Porters Creek Wetland including;

- Funds adjusted to a project budget (24866) to progress the conservation agreement (\$100,000).
- Porters Creek Wetland and Catchment Restoration and Monitoring Planning Project is being scoped (delivery by June 2019) to also be funded from these savings.
- \$345,000 for the establishment of a Conservation Agreement.

348/20 That Council in keeping with resolution 761/17, that Council reserve funds to progress employment generating projects.

349/20 That Council note that the Working Group initially meet on a fortnightly basis for 3 months to progress these initiatives.

350/20 That Council provide a further report to Council no later than the first Ordinary Council meeting in September, 2020.

832/19 That Council request the Chief Executive Officer write to the NSW Premier and the Prime Minister and relevant Energy and Environment Ministers declaring a climate emergency and calling on the State and Federal government to do so too.

**Response:**

The CEO sent six Letters to the relevant Federal and State Government Ministers in October 2019. To date we have received three responses.

### **Consultation**

Staff from the Innovation and Futures Directorate have been consulted and have provided input into this report.

Additionally, staff across Council have been more broadly consulted with regards to the initial cost of implementation of the Climate Change Policy.

Community consultation through the Climate Action Planning has commenced in February this year and will continue throughout 2020.

### **Financial Impact**

The ongoing implementation of the Climate Change Policy is embedded within the ongoing business program and operational budget. The need to any resourcing for climate actions includes:

- \$86,000 for Climate Change Action Plan Community Engagement
- \$40,000 for Community emissions profile
- The cost for hosting the Regional Climate Innovation Forum is to be confirmed

Grant funding and cost saving opportunities are being sourced to reduce the cost impacts on Council's operational budget.

The implementation cost to meet the Climate Emergency Declaration target of 60% emission reduction by 2022 is unquantified at this stage.

### **Link to Community Strategic Plan**

Theme 3: Green

### **Goal F: Cherished and protected natural beauty**

G-F4: Address climate change and its impacts through collaborative strategic planning and responsible land management and consider targets and actions.

### **Risk Management**

The impacts of climate change present many potential risks to Council. In order to respond to these risks Council undertook a detailed Climate Change Risk Assessment for Council operations. This risk assessment identified risks across several climate change scenarios and the risks identified will be included in the Corporate Enterprise Risk Register. This Register is then used to inform decision making for planning, asset management and Council operations

The key potential risks from climate change impacts have been identified as:

- *Financial and operational risks* to Council including the interruption to business continuity due to extreme weather events. These events could cause damage or loss to Council properties, assets and infrastructure, increase the emergency response and impact on our ability to deliver services.
- *Public safety risks* to staff and the community due from increased heatwave and other extreme weather events.

**Attachments**

<b>1</b>	Central Coast Council Climate Change Policy	D13720116
<b>2</b>	Climate Change Action Planning Framework	D13720091
<b>3</b>	Implementation of Climate Change Policy Matrix	D13720121



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# CENTRAL COAST COUNCIL

# CCP 2018

## CLIMATE CHANGE POLICY

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Issue Date: **July 2019**



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**History of Revisions:**

Version	Date	TRIM Doc. #
1	17/08/2018	D13294356
2	17/05/2019	D13542470
3	10/07/2019	D13603660

## DCP 2018 Schedule of Amendments

Effective Date	Amendment	Reason
2018	N/A	Initial Adoption by Council for public exhibition
2019	1	Report to Council post public exhibition

**A. POLICY SUMMARY**

- A1 The Central Coast Council's Climate Change Policy (The Policy) is focused on maximising the economic, social and environmental wellbeing of the Central Coast Community.
- A2 The Policy enables council to align its operational and strategic planning with NSW State policy to transition towards a net zero emissions region by 2050 and to accelerate actions on greenhouse gas emission reduction from Council operations.
- A3 The Policy commitment statements provide direction for the development of strategies on climate actions, to respond, to adapt and build resilience to changing risks to the community, council assets, infrastructure and the environment.
- A4 The Policy is a whole of Council commitment that guides the ongoing planning and sustainable development of the Central Coast Region as well as support community initiatives to respond to climate change.

**B. POLICY CONTEXT**

- B1 In 2015, at the twenty first Convention of Parties (COP21) 195 countries agreed on the United Nations Paris Agreement on climate change. The key objective was to limit the increase in global temperatures to well below 2 degrees and pursue efforts to limit the rise to 1.5 degrees. The commitment is to achieve net-zero emissions globally by the second half of the century.
- B2 In 2016, the NSW Government endorsed the Paris Agreement and took action consistent with the level of effort to achieve Australia's commitment to the Paris Agreement through implementation of the NSW Climate Change Policy Framework. The current aspirational objectives of NSW are to achieve net-zero emissions by 2050.
- B3 In 2016, the *Central Coast Regional Plan 2036* set a goal to protect the natural environment. Direction 14 of the Regional Plan requires "*the management of climate change related risks and the improvement of the regions resilience to hazards such as flooding, coastal erosion, bushfire, mine subsidence and land contamination*".
- B4 This Policy aligns with the Council's Corporate Vision to build a vibrant and sustainable Central Coast.
- B5 The Community Strategic Plan commits Council to the UN's 2030 agenda for Sustainable Development Goals and outlines the community's objectives and climate change expectations when delivering Council's goods and services to the community. This Policy will be implemented in accordance with the *One Central Coast* Community Strategic Plan.



**C. THE POLICY****Purpose**

- C1 Central Coast Council to provide leadership on climate change.
- C2 To provide a framework for climate mitigation, adaptation and ongoing resilience for the Central Coast Region using a Place-Based Approach.
- C3 To embed climate change risks and opportunities into Council's strategic decision making, processes and operations.

**Strategic Principles**

- C4 **Principle 1:** Council endorse the *Ecologically Sustainable Development* values through integrating social, economic and environmental considerations into Council's decision making through the implementation of the four principles a) precautionary principles, b) inter-generational equity, c) conservation of biological diversity and ecological integrity and d) improved valuation, pricing and incentive mechanism.
- C5 **Principle 2:** Council implement a *holistic approach* to anticipate and adapt to climate change actions that comprise the time scales such as now and the future as well as the impacts of the complex interactions and interdependencies between the human and the environment systems.
- C6 **Principle 3:** Council implement an *evidence based* decision making to respond, to adapt and build resilience to Climate Change.
- C7 **Principle 4:** Council implement a *collective decision making* approach to collaborate and partner with the community, business and other stakeholders in framing and implementing climate actions through learning and shared responsibility.
- C8 **Principle 5:** Council implement a *proactive approach* and ensure *continuity* to better anticipate and adapt to complex challenges posed by the changing climate.
- C9 **Principle 6:** Council implement a *Place-based approach* to enhance Council and community capacity for climate resilience that is context specific, knowledge based and collaborative.

**D. POLICY COMMITMENT STATEMENTS****Governance**

(D1) Acknowledge the importance of shared responsibility across all levels of Council, community and business in addressing climate change impacts and transitioning towards a Net Zero Emissions Central Coast Region.

(D2) Embed climate change planning within Council's Integrated Planning and Reporting Framework, namely the Community Strategic Plan, Delivery and Operational Plans and Council's Corporate Plan.

(D3) Advancing opportunities to finance climate change initiatives and invest savings from climate actions towards achieving sustainable development goals for the Central Coast region.

(D4) Develop Place Based Climate Change Action Plans in partnership with the community that establishes regional targets for mitigation and prioritises local adaptation planning (e.g. sea level rise, coastal hazards, disaster management).

(D5) Establish partnerships between Council and the community to identify and develop public, private and community investment opportunities for economic stability and sustainable growth.

**Risks Management**

(D6) Undertake ongoing monitoring and assessment of climate change risks

**& Resilience Planning**

and their impacts on ecological, social, economic and physical built forms systems based on best available science.

(D7) Incorporate climate change risks in strategic and infrastructure planning for the region to maximise local liveability through informed land use planning, development of planning controls and guidelines that facilitates regional urban growth, transport connectivity and utility services.

(D8) Invest in climate resilience opportunities through advancing technology, innovation and alternative industries for local employment and continuous improvement in the planning and management of existing built and natural assets, infrastructure renewal projects and renewable resources.

(D9) Undertake climate change risk assessment and incorporate risks and vulnerabilities to inform asset life cycle analysis for all new and existing infrastructure assets, to meet current and projected demands and develop relevant adaptation and mitigation strategies to ensure climate resilience.

(D10) Support initiatives and education programs to enhance the Central Coast community's understanding of and build resilience to climate change risks.

(D11) Develop strategies, plans and development controls to protect, conserve and work in partnerships with community and local agencies to enhance resilience of biodiversity across the Central Coast region.

(D12) Working in partnership with the local health authorities to plan for public health risks associated with climate change.

(D13) Investigate climate vulnerability of the local agricultural sector and develop plans and strategies to support food availability and security in partnership with the relevant agencies and industry.

**Energy & Emissions Reduction**

(D14) Align Council's corporate greenhouse emissions reduction targets with the Intergovernmental Panel on Climate Change (IPCC) emissions reduction target to 2010 levels.

(D15) Develop a Central Coast greenhouse gas emissions inventory and establish baselines for an incremental pathway to meet the emissions reduction target for Council and community.

(D16) Conduct an annual corporate greenhouse gas emissions inventory associated with the operations of Council, including direct (Scope 1) and indirect (Scope 2 and 3) emissions utilising National Greenhouse and Energy Reporting Act 2007.

(D17) Reduce greenhouse gas emissions in the production, use and disposal of goods and services through Council procurement processes by supporting the carbon neutral supply chain as well as influence Community efforts through partnerships such as education and waste management initiatives.

(D18) Commit to improving Council's energy productivity and develop an energy efficiency and renewable energy guideline for Council assets as well as support community and private sector investment in renewable energy initiatives.

(D19) Support technological advancement and innovation in waste minimisation, resource recovery and by-product conversion to promote regional circular economy.

**E. POLICY IMPLEMENTATION**

- E1 This Policy covers all elected members of Council, all personnel employed by Council, any person or organisation contracted to or acting on behalf of Council, any person or organisation employed to work on Council premises or facilities and all activities of the Council.
- E2 This Policy does not confer any delegated authority upon any person. All delegations to staff are issued by the Chief Executive Officer.
- E3 This Policy should be read in conjunction with the Central Coast Council Code of Conduct.
- E4 It is the personal responsibility of all Council employees and agents thereof to have knowledge of, and to ensure compliance with this Policy.
- E5 The implementation of this Policy will be through Place Based Climate Change Action Plans that include but are not limited to issues relevant to sea level rise planning and ongoing adaptation; coastal and floods management; disaster resilience; biodiversity conservation; and emissions reduction. Figure 1 represents the framework to plan for climate change.

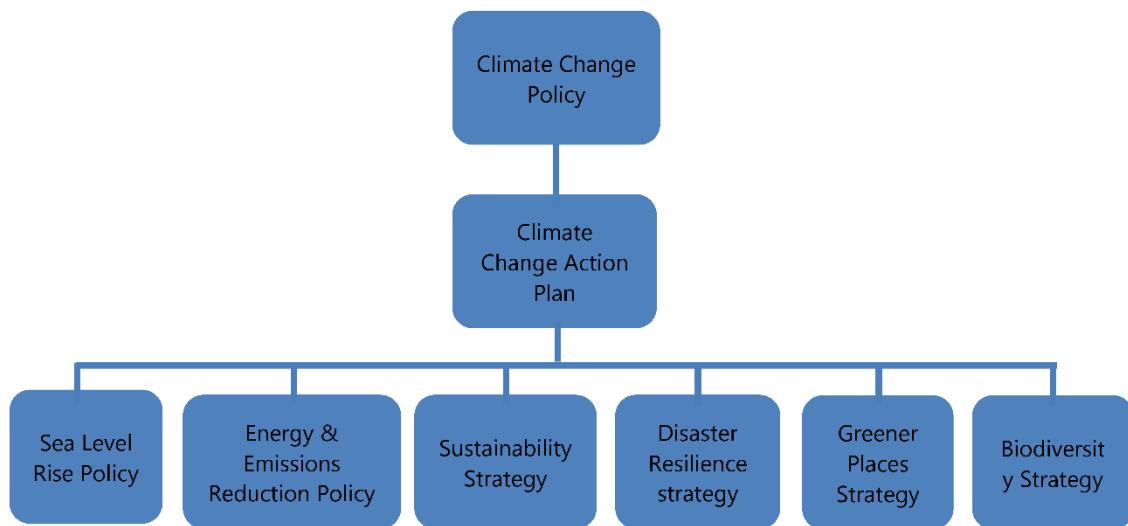


Figure 1: **Framework for climate change planning**

- E6 This Policy will be reviewed in each new Council Term.

**F. DEFINITIONS**

- F1 **Climate adaptation** means consideration of the actions on an on-going basis for preparation in dealing with the impacts of climate change.
- F2 **Climate change** means a change of climate over an extended period, typically decades or longer, which is caused by human activity or natural climate variability that have direct and indirect impact on the environment, community and Council business.
- F3 **Climate mitigation** means consideration of the actions to avoid greenhouse gas emissions.
- F4 **Climate resilience** means building capacity to cope with climate change, to recover from the impacts of these climatic changes and to adapt using a combination of sustainable adaptation and mitigation measures.

- F5 **Conservation of biodiversity and ecological integrity** means that conservation of biological diversity and ecological integrity should be a fundamental consideration.
- F6 **Council** means Central Coast Council, being the organisation responsible for the administration of Council affairs and operations and the implementation of Council policy and strategies.
- F7 **Greenhouse gas emissions (GHGs)** means emissions of carbon dioxide, methane, nitrous oxide, sulphur hexafluoride, a hydrofluorocarbon gas, a perfluorocarbon gas or any other gas prescribed by legislation for the purposes of this definition.
- F8 **Holistic approach** means consideration of all the systems, processes and the interdependencies that influence the environment, Council and Community capacity to adapt and mitigate change on an on-going basis.
- F9 **Improved valuation, pricing and incentive mechanism** means that environmental factors should be included in the valuation of assets and services, such as:
- (i) polluter pays—that is, those who generate pollution and waste should bear the cost of containment, avoidance or abatement,
  - (ii) the users of goods and services should pay prices based on the full life cycle of costs of providing goods and services, including the use of natural resources and assets and the ultimate disposal of any waste, and
  - (iii) environmental goals, having been established, should be pursued in the most cost effective way, by establishing incentive structures, including market mechanisms, that enable those best placed to maximise benefits or minimise costs to develop their own solutions and responses to environmental problems.
- F10 **Inter-generational equity** means that the present generation should ensure that the health, diversity and productivity of the environment are maintained or enhanced for the benefit of future generation.
- F11 **Place-based approach** means consideration of a context specific approach to plan for places for people by involving the people in the decision making process to maximise their connectivity to the place.
- F12 **Precautionary principle** means that if there are threats of serious or irreversible environmental damage, lack of full scientific certainty should not be used as a reason for postponing measures to prevent environmental degradation. Hence, decision making processes should effectively integrate both long term and short term economic, environmental, social and equitable considerations where there are threats of serious or irreversible environmental damage. In the application of the precautionary principle, public and private decisions should be guided by:
- (i) careful evaluation to avoid, wherever practicable, serious or irreversible damage to the environment, and
  - (ii) an assessment of the risk-weighted consequences of various options.
- F13 **Shared responsibility** means the collective responsibility between the community and the government to work collaboratively towards a sustainable future for the Central Coast region.

## Central Coast Council's Climate Change Action Planning Framework

The C40 framework for climate action planning and a Place-Base Approach is adopted for the development of the Central Coast Climate Action Plan. The C40 framework is outlined in three pillars:

Pillar 1: Commitment & Collaboration (Commit to emissions target)

Pillar 2: Challenges & Opportunities (baseline emissions & trajectory, climate risk, socioeconomic priorities)

Pillar 3: Acceleration & Implementation (define the transformational action & implementation plan)

Central Coast Council's progress on delivering in accordance to the C40 framework is outlined in Table 1 and Figure 1.

Table 1: Implementation of the C40 Framework for Action Planning

Pillars	Task involved	Status Quo
1 - Commit to emissions target	Adoption of the Climate Change Policy that commits Council to Net Zero Emissions by 2050 target, consistent with NSW State Policy position and Paris Agreement	Completed (8 July 2019)
	Council adopted the Climate Emergency Declaration with 60% corporate emissions reduction by 2022.	Completed (26 August 2019)
2 – Evidence based decision making	Climate Change Risks Assessment	Completed October 2019
	Climate Vulnerability Mapping	To be completed by Mar 2020
	Corporate Emissions Inventory	Completed
	Community Emissions Profile	Completed
	Urban Heat Island Effect	Completed
	Flood and Coastal Risk Study / Hazard Maps	Ongoing
	Bushfire prone mapping	
3 - Define the transformational action & implementation plan	Climate Change Action Planning (Community consultation on the actions, 1 workshop in each 17 planning district; 5 workshops across the key sectors in the region; 5 school workshops one in each ward)	Planning in progress to launch the workshops from late Jan 2020 to October 2020
	Climate Innovation Forum (cross sectoral action forum to prioritise the actions for the region and develop a pathway to implement the action)	In progress
	Develop the Climate Change Action Plan & Implementation Plan	December 2020

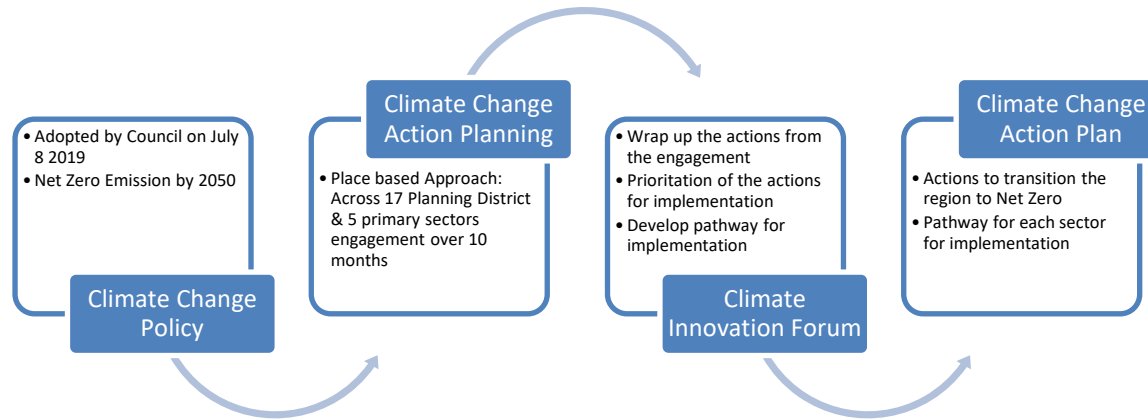


Figure 2: Pathway for action planning

## Climate Change Action Plan

At its Ordinary Meeting on July 8, Central Coast Council adopted the first Climate Change Policy for the region and develop the Climate Change Action Plan to transition the region to a Net Zero Economy by 2050.

The key components of the action plan are mitigation, adaptation and ongoing resilience as outlined in Figure 2. Adaptation focuses on addressing the known risks and identifying options to respond to these risks now and in the future. Resilience is the ongoing learning and capacity building guide the transformational changed necessary for prevention, preparedness and recovery. Financing transformational change is often amiss from the planning

which hinders implementation of the actions and disrupts continuity in enhancing community resilience. Resilience also emphasises the need to build both Council and the community capacity to investigate and identify opportunities to reduce emissions and transition towards a net zero emissions path.

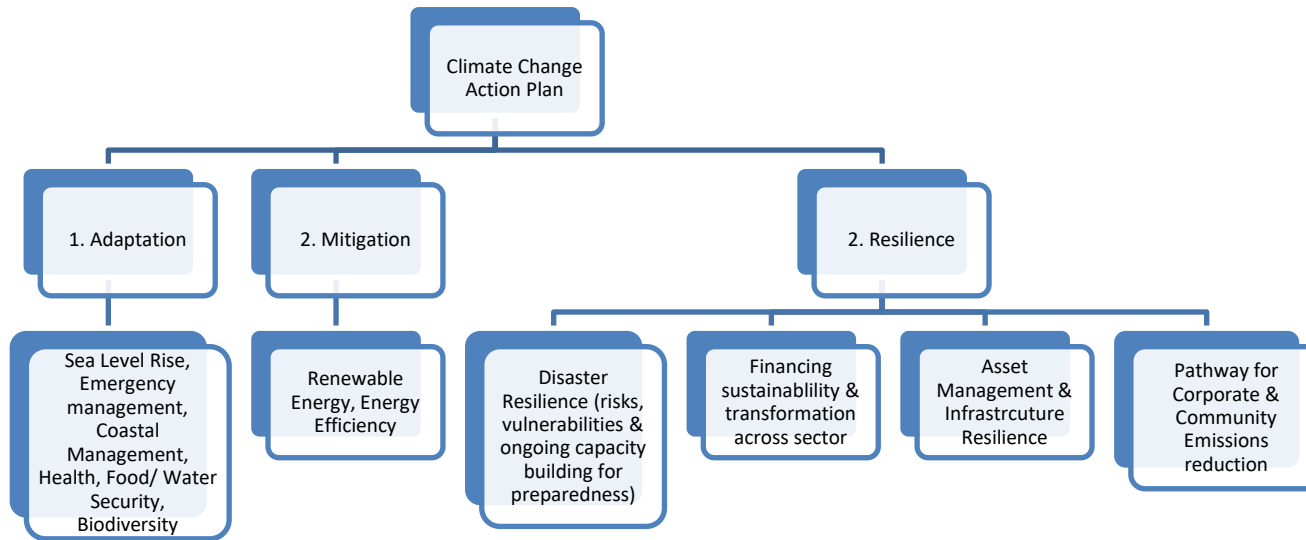


Figure 2: Key components of Climate Change Action Planning

## Climate Change Policy Implementation Matrix

Category	Commitment Statement	Task involved / Responsibility	Resource needs
Governance	(D1) Acknowledge the importance of shared responsibility across all levels of Council, community and business in addressing climate change impacts and transitioning towards a Net Zero Emissions Central Coast Region.	Advocacy – Corporate Strategies / I&F; Environmental Strategies / E&P Coordination - Environmental Strategies / E&P Awareness & Education – Learning Community / C&C Delivery (technical) – Energy Management (EM)/ I&F  Delivery (action) – All of CCC	BAU – OPEX & Staff time
	(D2) Embed climate change planning within Council’s Integrated Planning and Reporting Framework, namely the Community Strategic Plan, Delivery and Operational Plans and Council’s Corporate Plan.	Embedding the policy into the IPRF - Corporate Strategies / I&F	BAU – OPEX & Staff time
	(D3) Advancing opportunities to finance climate change initiatives and invest savings from climate actions towards achieving sustainable development goals for the Central Coast region.	Set up revolving fund – Finance Technical expertise – Energy Management / I&F; Environmental Strategies / E&P System for automations - IMT	Holistic comparison of funding modes/options required. Study to be completed by existing staff/ consultants.
	(D4) Develop Place Based Climate Change Action Plans in partnership with the community that establishes regional targets for mitigation and prioritises local adaptation planning (e.g. sea level rise, coastal hazards, disaster management).	Develop and Deliver the CCAP - Environmental Strategies / E&P System for workshops – IMT (integrative spatial map) Workshop delivery – Comms/ C&C; Other technical Expertise across business	Budget & Staff time for CCAP - ~ \$86K  IT System / tools – BAU
	(D5) Establish partnerships between Council and the community to identify and develop public, private and community investment opportunities for economic stability and sustainable growth.	Advocacy – Energy Management (EM) & Economic Development (ED) / I&F; Environmental Strategies / E&P Investigate Opportunities – Economic Development / I&F	BAU
Risks Management	(D6) Undertake ongoing monitoring and assessment of climate change risks and their impacts on ecological, social,	Risks assessment - Environmental Strategies / E&P	2019 – completed  2024 – to be repeated (\$60K)



Category	Commitment Statement	Task involved / Responsibility	Resource needs
& Resilience Planning	economic and physical built forms systems based on best available science.	Risks register update – Insurance & Risks / Governance	
	(D7) Incorporate climate change risks in strategic and infrastructure planning for the region to maximise local liveability through informed land use planning, development of planning controls and guidelines that facilitates regional urban growth, transport connectivity and utility services.	Review & update Planning controls – Strategic Planning / E&P Review & update guidelines – Lead authors Risks assessment in planning – All of E&P, Asset Owners or Infrastructure Project sponsors/ managers (W&S; R&D; I&F; C&C)	BAU – OPEX/CAPEX & Staff time
	(D8) Invest in climate resilience opportunities through advancing technology, innovation and alternative industries for local employment and continuous improvement in the planning and management of existing built and natural assets, infrastructure renewal projects and renewable resources.	Investigation & development of new opportunities – All asset owners (W&S; R&D, Plant & Fleet, Facility Management); Energy Management (EM) / I&F;	BAU – OPEX/CAPEX & Staff time  Investment can be aligned to Revolving Fund Savings.
	(D9) Undertake climate change risk assessment and incorporate risks and vulnerabilities to inform asset life cycle analysis for all new and existing infrastructure assets, to meet current and projected demands and develop relevant adaptation and mitigation strategies to ensure climate resilience.	Embed risks assessment in asset life cycle analysis and adaptation - All asset owners; Natural Assets & Waterways & Environmental Strategies / E&P,	BAU – OPEX/CAPEX & Staff time
	(D10) Support initiatives and education programs to enhance the Central Coast community's understanding of and build resilience to climate change risks.	Education / Awareness - Learning Community / C&C	BAU – OPEX & Staff time
	(D11) Develop strategies, plans and development controls to protect, conserve and work in partnerships with community and local agencies to enhance resilience of biodiversity across the Central Coast region.	Develop Strategies, plans & Programs - Environmental Strategies & Natural Assets & Waterways / E&P	BAU – OPEX & Staff time
	(D12) Working in partnership with the local health authorities to plan for public health risks associated with climate change.	Advocacy – Corporate Strategies / I&F; Environmental Strategies / E&P	BAU – OPEX
	(D13) Investigate climate vulnerability of the local agricultural sector and develop plans and strategies to support food availability and security in partnership with the relevant agencies and industry.	Advocacy – Economic Development & Energy Management (EM) / I&F; Environmental Strategies / E&P	BAU – OPEX

Category	Commitment Statement	Task involved / Responsibility	Resource needs
		Develop Strategies & Program - Strategic Planning / E&P	
Energy & Emissions Reduction	(D14) Align Council's corporate greenhouse emissions reduction targets with the Intergovernmental Panel on Climate Change (IPCC) emissions reduction target to 2010 levels.	Technical expertise - Energy Management / I&F Develop the performance target for emission reduction - Environmental Strategies / E&P	BAU – OPEX & Staff time
	(D15) Develop a Central Coast greenhouse gas emissions inventory and establish baselines for an incremental pathway to meet the emissions reduction target for Council and community.	Technical expertise - Energy Management / I&F Tool & systems for inventory automation – IMT	BAU – OPEX & Staff time  2024 – to be repeated (\$60K)
	(D16) Conduct an annual corporate greenhouse gas emissions inventory associated with the operations of Council, including direct (Scope 1) and indirect (Scope 2 and 3) emissions utilising National Greenhouse and Energy Reporting Act 2007.	Technical expertise - Energy Management / I&F Project delivery – Project Managers across Council (Plant & Fleet, Waste, FM, W&S, RD&S)	BAU – OPEX & Staff time for planning  Implementation – CAPEX
	(D17) Reduce greenhouse gas emissions in the production, use and disposal of goods and services through Council procurement processes by supporting the carbon neutral supply chain as well as influence Community efforts through partnerships such as education and waste management initiatives.	Technical expertise - Energy Management (EM) / I&F Project delivery – Waste / R&D; Procurement / Governance; Project Managers across Council;	BAU – OPEX & Staff time for planning  Implementation - CAPEX
	(D18) Commit to improving Council's energy productivity and develop an energy efficiency and renewable energy guideline for Council assets as well as support community and private sector investment in renewable energy initiatives.	Technical expertise - Energy Management (EM) & Economic Development (ED) / I&F Advocacy - Environmental Strategies / E&P	BAU – OPEX & Staff time for planning
	(D19) Support technological advancement and innovation in waste minimisation, resource recovery and by-product conversion to promote regional circular economy.	Technical expertise - Energy Management & Economic Development / I&F Investigation & Development - Waste / R&D;	BAU – OPEX & Staff time for planning  Implementation - CAPEX



**Item No:** 2.6  
**Title:** Cities Power Partnership April Update  
**Department:** Environment and Planning

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25 May 2020 Ordinary Council Meeting

Reference: F2017/01558-003 - D13779301  
Author: Janene Flick, Senior Strategic Environmental Planner  
Ewan Willcox, Energy Manager  
Anumitra Mirti, Section Manager, Environmental Strategies  
Manager: Karen Tucker, Acting Unit Manager, Strategic Planning  
Executive: Scott Cox, Director Environment and Planning

### **Report Purpose**

This report is required to go to Council as resolved every 6 months, however due to the impacts of the COVID 19 impacts has been delayed till May 2020.

The report provides an update on the progress of actions of Council to progress the Cities Power Partnership Action Pledges, and is in response to previous resolutions to provide six monthly updates to Council.

The purpose of this report is to provide Council with a progress report on the implementation of the Cities Power Partnership (CPP) Pledge Actions.

### **Recommendation**

- 1 That Council note this progress report on the Cities Power Partnership Pledge Actions.**
- 2 That Council continue implementing the Pledge Actions and dedicate resources accordingly.**
- 3 That Council continue providing six-monthly reports to Council and the Climate Council.**

### **Background**

Council at its Ordinary Meeting of 13 August 2018, resolved to join the Climate Council's program, Cities Power Partnership (CPP) and agreed to identify Pledge Actions.

Council at its Ordinary Meeting of 25 March 2019 then considered the Pledge Actions and resolved to commit to the following six Pledge Actions:

## 2.6 Cities Power Partnership April Update (contd)

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- 1 *Pledge Action A3 - Install renewable energy (solar PV and battery storage) on Council buildings for example childcare facilities, libraries, street lighting, recreation centres, sporting grounds and Council offices.*
- 2 *Pledge Action A13 - Identify opportunities to turn waste to energy, specifically organic matter through Council's waste water treatment plants.*
- 3 *Pledge Action A14 - Implement landfill gas methane flaring or capture for electricity generation.*
- 4 *Pledge Action B3 - Public lighting can use a lot of city's energy budget – roll out energy efficiency lighting (particularly street lighting) across the municipality.*
- 5 *Pledge Action C1 - Ensure Council fleet purchases meet strict greenhouse gas emissions requirements and support the uptake of electric vehicles.*
- 6 *Pledge Action D8 - Support local community groups with their community energy initiatives.*

The first update of these Pledge Actions was considered at the Ordinary Meeting 8 October 2019, where it was resolved,

- 952/19 *That Council note this progress report on the Cities Power Partnership Pledge Actions.*
- 953/19 *That Council continue implementing the Pledge Actions and providing six-monthly reports to Council and the Climate Council.*
- 953a/19 *That the report due in April 2020 include progress against project measures and timeframes.*

### **Current Status**

This report provides the update on work undertaken across Council to implement these Pledge Actions since the 8<sup>th</sup> October 2019.

### **Pledge Action A3 – Install Renewable Energy (Solar PV and Battery Storage)**

Council has recently awarded a contract for the installation of 1.2MW of solar (3,580 individual panels). This project will take Council's total installed rooftop solar capacity to 1.8MW, making Central Coast one of the largest local government users of rooftop solar in Australia.

The current contracted installations will take place at 28 Council sites (which includes administration buildings, leisure centres, sewage treatment plants, depots and community buildings) and is expected to be delivered by the end of 2020.

This project will generate approximately 1.6GWh of electricity and will save Council approximately \$220,000 p.a. This is the equivalent energy used by over 260 Central Coast homes each year.

### **Pledge Action A13 – Waste to Energy – Wastewater treatment plants**

Council's application to the Emerging Energy Fund for pre-investment studies to determine the feasibility of the Renewable Energy Generation Facility (REGF) was not successful. In addition, no funding was allocated through the IPART determination for any ongoing investigations into this project.

Council staff have revised action within this Pledge Area and will instead focus on the reviewing and upgrading monitoring points in accordance to National Greenhouse and Energy Reporting requirements in order to ensure accurate and up to date emissions monitoring. Accurate emissions data will not only help us to measure the impact of any proposed projects and initiatives but also ensure operational efficiency of each treatment plant.

### **Pledge Action A14 – Landfill gas methane flaring or capture for electricity generation**

Landfill gas capture for subsequent flaring and electricity generation is continuing across four (4) sites where gas capture rates are viable. This includes both flaring and electricity generation at Kincumber, Woy Woy and Buttonderry landfill sites as well as flaring at the Green Point closed landfill site.

The landfill gas electricity generation infrastructure installed and managed at Council's waste management facilities is currently generating around 27,000 megawatt hours of reliable, base load renewable energy and the abatement of 60,000 tonnes of CO<sub>2</sub> equivalent annually.

Work is currently underway in conjunction with Council's landfill gas contractors to increase landfill gas capture rates at both the Woy Woy and Buttonderry waste management facilities. Current initiatives include the progressive installation of current best practice and more efficient longitudinal gas collection systems within the current cell 4.3 (as opposed to vertical wells installed on the final landform some years later).

Reducing emissions is also a key consideration in the assessment of waste processing technology options planned to be undertaken as part of the actions proposed in Council's draft Waste Strategy.

### **Pledge Action B3 – Public Lighting**

Council pledged through this project to investigate participating in the "Lighting the way" Program. This Program seeks to accelerate the transition of public lighting from mercury based compact fluorescent light bulbs.

The accelerated replacement program has been scheduled to commence in the 20/21 financial year.

Although, as illustrated in Figure 1, there is already observed decline in the overall streetlight energy consumption in the last four years. This is due to spot replacements of lights with LED's when the existing streetlights fail.

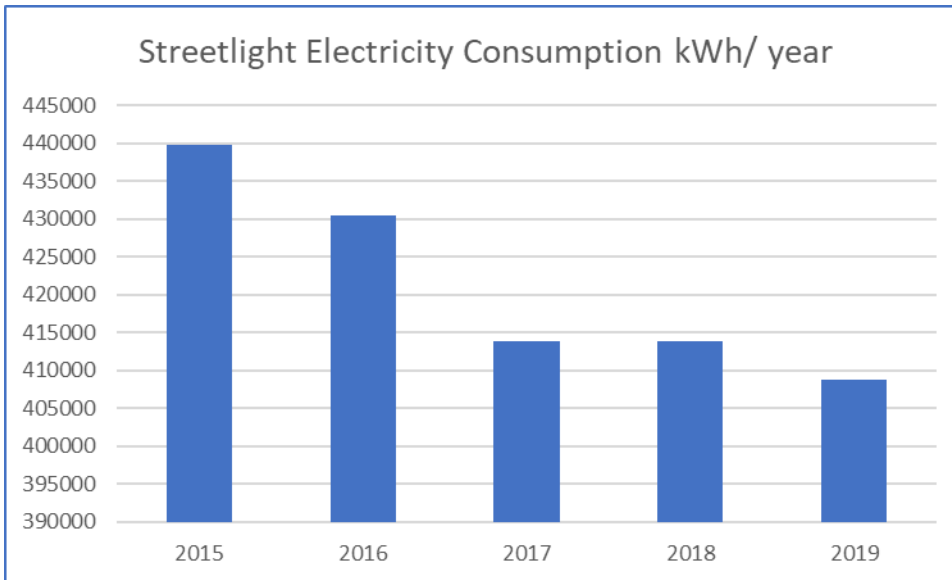


Figure 1. Streetlighting Electricity Consumption (kWh/ year).

**Pledge Action C1 – Sustainable Transport - Electric Vehicle (EV) Fleet**

Council has progressed Pledge Action C1 to ensure fleet purchases meet strict greenhouse gas emissions requirements and support the uptake of electric vehicles through continuing to progress a 10-year program to transition Council's fleet from fossil fuels to electric.

Since October 2019, this work has included -

- Delivery of a further four battery electric vehicles (BEV) to join Council's car share (pool car) fleet to displace petrol vehicles, with back to base use re-fueled from renewable energy sources were delivered February 20. BEV passenger vehicle car share fleet size now totaling five.
- Delivery of NSW's first, non-garbage fleet, Council-owned BEV tipper truck on track for a late May arrival.
- Delivery of Council's first 'hybrid' diesel/electric 20 tonne hydraulic excavator occurred on 21 January 2020.
- Awarded contract for the supply and installation of Global Positioning System (GPS) as part of Council's Smarter Fleet Program (Connectivity, Sharing,

Electrification) with devices due for implementation between 30 March – 30 June 20.

- Long Jetty Depot fitted with 2 x 22KW EV Charging stations during December 2019 and commissioned into service during February 2020.

### **Pledge Action D8 – Community Advocacy**

Council staff from across the Organisation have been progressing this pledge through engagement with the community on climate change and energy management. Specific activities and events include:

- Hosting the Small Business Initiatives Forum – 29 October 2019 – Small Business Owners were engaged on how to manage energy, water and waste costs and heard other sustainable business practices happening on the Central Coast that are creating efficiencies for business.
- Partnering the National Climate Emergency Summit – 14-15 February. Council's Section Manager, Environmental Strategies Anumitra Mirti presented on Council's climate action journey as part of the plenary session on Beyond Zero Emissions communities.
- Engaging our community on Climate Action Planning program – The work to engage the community on climate action planning has begun. The Climate Action Plan engagement process will include online community workshops across the 17 local planning districts, which aims to plan with the communities on mitigation, adaptation and resilience actions within their area and in turn the entire region.

Additional online climate action workshops will be held with key sectors within our Region, namely, health, construction & built environment, tourism & retail, agriculture & land management and mining & industry.

We will also engage youth through high school workshops.

The final Climate Action Plan will include actions that respond, adapt and build resilience to the changing risks impacting the community, infrastructure and the environment for the entire region.

### **Consultation**

The six Pledge Actions are being implemented across the Council. This report has been prepared from responses from the responsible Directorates and Business Units and include:

- Environment and Planning Directorate, Strategic Planning Unit
- Water and Sewer Directorate, Water Assets and Facilities Management Unit
- Chief Financial Officer, Plant and Fleet Unit

## **2.6 Cities Power Partnership April Update (contd)**

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- Roads, Transport, Drainage and Waste Directorate, Roads Business, Development and Technical Services, Roads Assets Planning, Waste Services and Business Development
- Innovations and Futures, Energy Management Team

### **Link to Community Strategic Plan**

Theme 3: Green

### **Goal F: Cherished and protected natural beauty**

G-F4: Address climate change and its impacts through collaborative strategic planning and responsible land management and consider targets and actions.

### **Critical Dates or Timeframes**

The next report on this matter will be presented to Council by 23 November 2020.

### **Attachments**

*Nil.*





**Item No:** 2.7  
**Title:** Adoption of Wyong River Catchment and Ourimbah Creek Catchment Floodplain Risk Management Studies and Plans - Supplementary Report  
**Department:** Environment and Planning

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25 May 2020 Ordinary Council Meeting

Reference: CPA/263177 - D13908037  
Author: Parissa Ghanem, Team Leader Floodplain Management and Senior Planner  
Peter Sheath, Section Manager, Waterways  
Manager: Luke Sulkowski, Unit Manager, Environmental Management  
Executive: Scott Cox, Director Environment and Planning

### **Report Purpose**

The purpose of this report is to consider adoption of two Floodplain Risk Management studies and plans: Wyong River Catchment and Ourimbah Creek.

These studies and plans have been completed, publicly exhibited and recommended for adoption by the Catchments and Coast Committee Tuggerah Lakes. Site visits have been carried out for some of the areas of interest that have been identified as part of the public exhibition period.

### **Recommendation**

- 1 That Council adopt the draft Wyong River Catchment Floodplain Risk Management Study and Plan as amended from the original report to Council dated 28 October 2019 as follows:**
  - **Removal of the South Tacoma Floodway from the implementation list in the final Wyong River Catchment Floodplain Risk Management Study and Plan Report dated January 2020**
- 2 That Council adopt the draft Ourimbah Creek Catchment Floodplain Risk Management Study and Plan unchanged from the original report to Council dated 28 October 2019.**

### **Background**

The Wyong River and Ourimbah Creek Catchment Floodplain Risk Management Studies and Plans were reported to Council in the Ordinary Council Meeting of 28 October 2019. The report recommended that Council adopt the draft Wyong River and Ourimbah Creek Catchment Floodplain Risk Management Studies and Plans. All submissions from the public exhibition of the Studies and Plans were considered by Council staff and consultants with the

## **2.7 Adoption of Wyong River Catchment and Ourimbah Creek Catchment Floodplain Risk Management Studies and Plans - Supplementary Report (contd)**

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most significant change being, recommendation for a detailed assessment of a potential floodway at South Tacoma. Amendments were made in the draft report to address the submissions that were received, and these changes were incorporated into the final drafts prior to reporting to Council in the Ordinary Council Meeting of 28 October 2019.

Council resolved to defer consideration of this item until a site inspection was conducted with the interested Councillors and members of the Catchments and Coast Committee -Tuggerah Lakes. Councillors and Advisory Group members were invited to identify relevant sites.

### **Site Inspection**

A site visit was held on 12 December 2019, including some Councillors and Committee members from the Catchments and Coast Committee - Tuggerah Lakes.

The following sites were visited:

- 1 Wyong Nursing Home (viewed from across river at River Road)
- 2 Pioneer Dairy (South Tacoma)
- 3 Burns Road, Ourimbah
- 4 University of Newcastle, Ourimbah (lower carpark and Burns Road)
- 5 Tuggerah Street, Lisarow

During the site visit it was discussed not include the South Tacoma Floodway as a recommended option, mainly due to the presence of acid sulphate soils in the area and the environmental impacts of proceeding with this option. The benefits of the works concerning flooding were also identified as not being significant.

As a result, this option has been removed from the implementation list in the final Wyong River Catchment Report dated January 2020.

### **Wyong Aged Care Facility**

At the Catchments and Coast Committee - Tuggerah Lakes meeting of 26 February 2020 a question was asked about the recommendations within the draft Wyong River Catchment Floodplain Risk Management Plan (FRMP) relating to the Wyong Aged Care Facility. This was taken on notice.

Special consideration was given in the Plan about the Wyong Aged Care Facility as it can be isolated during relatively frequent floods and is home to vulnerable residents.

A private flood emergency response plan has been prepared for the facility that sets out protocols for staff and residents to follow before, during and after a flood. It is considered that early evacuation through application of the emergency response plan is the best option

## **2.7 Adoption of Wyong River Catchment and Ourimbah Creek Catchment Floodplain Risk Management Studies and Plans - Supplementary Report (contd)**

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for managing the existing flood risk across this property. But early evacuation may not always succeed. Several options were considered to reduce the flood risk, but none were viable.

It is understood that Riviera Health do have plans to expand the facility. Although intensification of development across this facility is not considered desirable, it may present an opportunity to incorporate an elevated on-site flood refuge. This will ideally provide a structurally sound on-site refuge for residents above the peak level of the PMF that could be utilised if early evacuation is not achievable/viable.

To this end the Plan recommends Council undertake discussions with Riviera Health to determine the potential for including an elevated flood refuge as part of any future development of the aged care facility. These discussions have already taken place and will continue.

Risk management of this facility is specifically included in the detailed implementation actions in the plan: PM1 "look for opportunities for incorporating a PMF refuge at Wyong Aged Care Facility" and RM3 "Flood Plan Updates in key floodplain exposures, including Wyong Aged Care Facility" (refer to p.160-161 of Attachment 3).

### **Outcome of recent investigations**

As a result of the site visit the South Tacoma flood way option was removed from the implementation list in the final Wyong River Catchment FRMP, dated January 2020. The Ourimbah Creek Catchment FRMP remains unchanged.

Following the February 2020 flood there have been some questions raised internally about the operation of the NSW Government's Voluntary House Raising (VHR) and Voluntary House Purchase (VHP) programs. There are several properties listed in the Ourimbah Creek FRMP as potentially eligible (listed under a separate cover); none are listed in the Wyong River FRMP, because the Benefit Cost Ratio was found to be too low and therefore not economically feasible, given that in each case the estimated reduction in flood damages over the life of the structure, are considerably less than the cost of either raising of or purchase of the structure. Listing in an adopted FRMP is one of the requirements to be met under the NSW Government program. Only properties constructed prior to 1986 are eligible.

To proceed with any application for grant funding (ratio \$2 State to \$1 Council) then Council needs to come to an agreement with a property owner about a purchase price and then make a submission to the NSW Government for funding. The process takes a long time and requires patience for both Council and the property owner. Typically grant submissions are due each year in early March and are announced in November. VHR or VHP are only considered by the NSW Government where there are no other feasible options to address risk to life at the property. NSW Government grant funding is prioritized towards projects that have the greatest benefit to the community, as such there is often little funding available

## **2.7 Adoption of Wyong River Catchment and Ourimbah Creek Catchment Floodplain Risk Management Studies and Plans - Supplementary Report (contd)**

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to be directed to VHR or VHP. Often there is a need to resubmit an application in following years.

Staff are currently preparing information for the consideration of Council regarding establishment of a fund to support natural disaster resilience initiatives on private land. This fund could potentially be used to assist with VHR or VHP projects. Council may also wish to consider how the fund may assist projects related to other types of natural disasters such as bush fire and coastal erosion. Staff are currently planning to brief Council on this in June 2020.

### **Financial Impact Statement**

Each of the Floodplain Risk Management Studies and Plans (FRMSPs) being considered for adoption by Council via the recommendations in this report contain various actions for potential future implementation. Many of the options in both plans are low cost actions that do not require capital works; these require a significant investment in time from various agencies including Central Coast Council, the State Emergency Service and the Bureau of Meteorology. Indicative costs associated with action in each plan are shown below:

- Wyong River FRMP. Most of the 42 options are low cost options. It is expected that implementation of the plan will have a capital cost of approximately \$2.1 million. The main structural option being the Mardi Creek detention basin, which alone is expected to cost approximately \$440,000.
- Ourimbah Creek FRMP. Half of the 38 options are low cost options, which combined would cost less than \$1 million to implement. The implementation of all of the remaining high cost roadworks capital upgrades are expected to cost up to \$150 million. Some of these options are on local roads, some are on regional roads. The reason for identifying these roadworks projects in the plan is assist with Council's own forward works programs and also to provide the opportunity for the plan to support the possible need for large State and Federal Government investment in transport infrastructure into the future

It is noted however that the adoption of the respective FRMSPs does not commit Council to delivery of those actions, and therefore the adoption of the FRMSPs alone has no financial impact on Council.

By adopting the FRMSPs however, the actions identified within them become eligible for grant funding. Grants for actions identified under FRMSPs typically require a one third funding commitment from Council. There is no required timeframe for implementation of the actions within the FRMSPs, which can be either performed as business-as-usual or ranked and listed for consideration of funding through relevant grant programs and Council's long-term financial plan.

## 2.7 Adoption of Wyong River Catchment and Ourimbah Creek Catchment Floodplain Risk Management Studies and Plans - Supplementary Report (contd)

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### Link to Community Strategic Plan

Theme 4: Responsible

### Goal I: Balanced and sustainable development

R-13: Ensure land use planning and development is sustainable and environmentally sound and considers the importance of local habitat, green corridors, energy efficiency and stormwater management.

### Attachments

- |   |   |   |
|---|---|---|
| 1 | Part 1 of 2 - Ourimbah FRMS&P Report 25 July 2019   | <a href="#">D13621585</a>   |
| 2 | Part 2 of 2 - Ourimbah FRMS&P Report 25 July 2019   | <a href="#">D13621586</a>   |
| 3 | Wyong River Catchment FPRMS (Rev 4) - Volume 1 - Final Draft report for adoption on 23-3-2020 | <a href="#">D13838670</a>   |
| 4 | Wyong River FPRMS (Rev 4) - Volume 2 - Figures (Reduced) - Jan 2020 - Final for Adoption      | <a href="#">D13848047 - (pgs 1-290)</a><br><a href="#">D13848047 - (pgs 291 -581)</a> |
| 5 | Adoption of Wyong River and Ourimbah Creek Floodplain Risk Management Studies and Plans       | <a href="#">D13584834</a>   |



**Item No:** 2.8  
**Title:** Determination of Councillor Membership of the Audit, Risk and Improvement Committee  
**Department:** Governance

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25 May 2020 Ordinary Council Meeting

Reference: F2018/00028-002 - D13966450  
Author: James Taylor, Section Manager Governance  
Manager: Shane Sullivan, Unit Manager, Governance and Business Services  
Executive: Gary Murphy, Chief Executive Officer

## Summary

Council is requested to determine the Councillor membership of the Audit, Risk and Improvement Committee (ARIC), following the resignation of Councillor Louise Greenaway on 6 May 2020 as one of the ARIC Councillor members.

## Recommendation

***That Council note the resignation of Councillor Greenaway from the Audit, Risk and Improvement Committee and as a result determine the vacant Councillor membership of the Audit, Risk and Improvement Committee for the remainder of the Council term as follows:***

***Councillor <NAME>***

## Context

The Audit, Risk and Improvement Committee (ARIC) comprises of three Independent External Members and two Councillor members, as stipulated in the [ARIC Charter](#) which was adopted by Council at the [24 February 2020 Ordinary Council Meeting](#). It is noted that Council determined the future appointment of the three Independent External Members at its meeting held 27 April 2020.

The relevant clauses in the [ARIC Charter](#) are Clauses 10 to 14 which are set out below:

### ***Composition and Tenure***

#### ***Members (voting)***

10. *The Committee will consist of five voting members.*
  - a) *Two Councillors;*
  - b) *Three Independent external members (one of whom to be the Chairperson)*

## 2.8 **Determination of Councillor Membership of the Audit, Risk and Improvement Committee (contd)**

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11. *Voting at a Committee meeting is to be by open means (such as by voice or by show of hands).*
12. *The members of the Committee, taken collectively, will have a broad range of skills and experience relevant to the operations of Council. At least one member of the Committee shall have accounting or related financial management experience, with understanding of accounting and auditing standards in a public sector environment.*

### **Councillors**

13. *The two Councillor members (excluding the Mayor) of the Committee will be appointed by resolution of the Council at the start of each Council Term for the length of the Council Term.*
14. *The Council may also resolve to appoint alternative Councillor members to the Committee for the same period to attend meetings in the absence of one or both of the appointed Councillor members. The alternative Councillor members will have the same voting rights as the Councillor member being replaced.*

### **Background**

The Councillor membership of the ARIC was previously determined at the [9 October 2017 Ordinary Council Meeting](#) as below:

643/17            *That Council appoint the following two Councillors to be members of the Audit, Risk and Improvement Committee:*

- a Councillor Vincent*
- b Councillor Greenaway*

644/17            *That Council also appoint the following two Councillors to be alternate members of the Audit, Risk and Improvement Committee, to attend meetings in the absence of one or both of the two Councillor members:*

- a Councillor Matthews*
- b Councillor Sundstrom*

Councillor Greenaway resigned from the ARIC effective immediately on Wednesday 6 May 2020, by email to the current Chairperson, Dr Colin Gellatly (AO). This means there is now one vacant Councillor position on the ARIC, which will need to be filled in accordance with the [ARIC Charter](#).

## **2.8 Determination of Councillor Membership of the Audit, Risk and Improvement Committee (contd)**

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The purpose of this report is for Council determine a replacement Councillor member for the remainder of the Council term, to ensure Councillor representation on the ARIC is maintained. It is recommended that there continue to be two alternate Councillor Members.

### **Options**

Council may determine to take this opportunity to review the Councillor membership rather than simply appoint a single replacement Councillor Member. This is a matter for Council however it is noted that the Charter provides that Councillors be appointed for the Council term.

Council may determine not to appoint a replacement Councillor Member in which case the alternate members would be asked to attend meetings. This is not recommended as the Charter as adopted by Council provides for the appointment of two Councillors as members.

### **Link to Community Strategic Plan**

Theme 4: Responsible

### **Goal G: Good governance and great partnerships**

R-G2: Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect.

### **Critical Dates or Timeframes**

The next Audit, Risk and Improvement Committee meeting is Wednesday 17 June 2020. If there has not been a Council determination as to a replacement member one of the alternates will be asked to attend.

### **Attachments**

*Nil.*





**Item No:** 2.9  
**Title:** Response to Notice of Motion - Cat Curfew for the Central Coast  
**Department:** Environment and Planning

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25 May 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13933007  
Author: Warren Murphy, Section Manager Contracts and Projects  
Manager: Brian Jones, Unit Manager, Environment and Certification  
Executive: Scott Cox, Director Environment and Planning

### **Summary**

To advise Council on the introduction of a Cat Curfew across the Central Coast.

### **Recommendation**

***That Council write to the NSW State Government requesting amendments to the Companion Animals Act 1998 so that cats have the same control requirements as dogs.***

### **Background**

At the meeting of Council on 11 November 2019, Council resolved:

*1119/19 That Council note that various councils across NSW and Australia are either lobbying the government to amend current legislation to bring in a mandatory cat curfew or are introducing their own cat curfew policies.*

*1120/19 That Central Coast Council consider options for the introduction of a cat curfew within the Central Coast LGA or similar council policy mechanisms in order to reduce the impact of roaming cats within the LGA.*

### **Legislation**

The requirements for keeping cats and dogs are regulated under the *Companion Animals Act 1998*. (The Act)

Section 30 of the Act prohibits cats in certain public locations including the food preparation or consumption area, or a wildlife protection area where it is appropriately signposted.

The Act only restricts a cat's ability to roam in certain circumstance without providing Council with a mechanism to create additional restrictions which may be appropriate from time to time.

The Act does not provide legislative ability to enforce a cat curfew.

### **Review of Other Councils**

A review of practices at Randwick, Wollondilly, City of Sydney, Hornsby, Lake Macquarie, Cessnock and Newcastle, identified that all Councils encourage residents to voluntarily keep cats indoors at night.

Hornsby Council takes the additional step of encouraging cat owners to keep cats contained on their property and they have a cat trapping program within defined wildlife protection zones.

The review identified that no Council in NSW has successfully implemented and/or is enforcing a cat curfew policy.

Council has the ability to formulate a policy to restrict movements of cats, however, as a general principal of law, the policy may not be more restrictive than the Act. As any policy cannot be more restrictive than the Act, the policy would not be enforceable.

The Act, currently applies restrictions to control dogs when not within the owners property. If the Act was amended to apply similar restrictions to cats to be contained on the property, movement of cats could be regulated.

### **Conclusion**

There is no legislative ability for Council to implement an enforceable cat curfew.

An amendment to the Act to require cats have the same requirements as dogs, would allow for the control of cats to protect the environment.

### **Financial impact**

Nil

### **Link to Community Strategic Plan**

Theme 4: Responsible

### **Goal G: Good governance and great partnerships**

R-G4: Serve the community by providing great customer experience, value for money and quality services.

### **Attachments**

*Nil.*



**Item No:** 3.1  
**Title:** Meeting Record of the Pedestrian Access and Mobility Advisory Committee held on 23 January 2020  
**Department:** Roads Transport Drainage and Waste

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25 May 2020 Ordinary Council Meeting

Reference: F2018/00788 - D13854224  
Manager: Jeanette Williams, Unit Manager, Roads Business Development and Technical Services  
Executive: Boris Bolgoff, Director Roads Transport Drainage and Waste

### **Report Purpose**

To note the Meeting Record of the Pedestrian Access and Mobility Advisory Committee held on 23 January 2020.

### **Recommendation**

***That Council receive the report on Meeting Record of the Pedestrian Access and Mobility Advisory Committee held on 23 January 2020.***

### **Background**

The Pedestrian Access and Mobility Advisory Committee held a meeting on 23 January 2020. The Meeting Record of that meeting is Attachment 1 to this report.

There are no actions recommended to Council therefore the Meeting Record is being reported for information only.

### **Link to Community Strategic Plan**

Theme 4: Responsible

### **Goal G: Good governance and great partnerships**

G3: Engage with the community in meaningful dialogue and demonstrate how community participation is being used to inform decisions.

### **Attachments**

- 1 Pedestrian Access and Mobility Advisory Committee Meeting Record - 23 January 2020 D13854199

# Pedestrian Access and Mobility Advisory Committee Meeting Record 23 January 2020



Location:	Central Coast Council Gosford Office Level 1 Committee Room 49 Mann Street, Gosford	
Date:	23 January 2020	
Time	Started at: 4.03pm	Closed at: 5.14pm
Chair	Councillor Jane Smith	
File Ref	F2018/00788	

**Present:**

Councillor Rebecca Gale (Phone In), Councillor Jillian Hogan (Phone In), Councillor Jane Smith, John Anderson, Wendy Baylis, Helen Beazley

**Council Staff present:**

Jay Spare – Unit Manager Roads Assets Planning and Design, Jeanette Williams – Unit Manager Roads Business Development and Technical Services, Donna Payne – Advisory Group Support Officer

**Item 1 Welcome, Apologies and Acknowledgement of Country**

Apologies received: Boris Bolgoff – Director Roads Transport Drainage and Waste, Scott Cox – Director Environment and Planning, Jamie Loader – Director Water and Sewer, Rachael Thelwell

Councillor Jane Smith declared the meeting open and completed an Acknowledgement of Country and Connection to Land statement.

**Item 2 Disclosures of Interest**

The Chairperson called for any Disclosures of Interest. No disclosures were received.

**Item 3 Confirmation of Previous Meeting Record**

The Committee confirmed the Meeting Record of 24 September 2019.

The Committee reviewed the Action Log.



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**Item 4 Update on Council's Work with Schools**

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Jeanette Williams (Unit Manager Roads, Business Development and Technical Services) advised that Council officers have met with the Department of Education - Asset and Infrastructure Unit to ensure a coordinated approach to pedestrian access and traffic management improvements around schools. It was further advised meeting between Council staff and the Department of Education would be held once every school term to discuss matters in person.

Council staff in conjunction with the Department of Education will be writing to all schools seeking information on access and safety improvements required.

Some of the schools that have already been discussed with the Department are:

1. Lisarow Public School – proposed footpath linking the school to Fagans Road
2. Ettalong Public School
3. The four schools along Carter Road (Lake Munmorah Public School, Lake Munmorah High School, St Brendan's Lake Munmorah and St Brigid's Catholic College Lake Munmorah)

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**Item 5 Capital Works Program Update**

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Jay Spare (Unit Manager Roads Assets Planning and Design) gave a presentation on Shared Path and Footpath Capital Works Program – Current 19/20 Works and the draft 20/21 Program.

John Anderson complimented the work done on Stage 2 Tuggerawong shared pathway.

Jay Spare noted that a record level of investment in Shared Path and Footpath Capital Works has been proposed in the draft 20/21 Program which is subject to adoption by Council.

Councillor Smith asked if there has been a budget allocated towards the education and promotion of riding bicycles to school and future 'Walk to School' programs. John Anderson also raised past promotions regarding 'bells on bikes' initiatives.

**Action:** Advisory Group Support Officer to distribute copy of presentation to committee members.

**Action:** An invitation be issued to Council's Road Safety Officer to attend the next meeting to advise on promotional and educational opportunities to increase participation in walking and cycling to school.

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**Item 6 Progress Report on Council's Disability Inclusion Action Plan (DIAP)**

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Deferred to next meeting.

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**Item 7 Outcome of Terms of Reference alternation due to ongoing Quorum Issues**

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Reported to Council 11 November 2019. Terms of Reference updated.

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**Item 8 General Business and Close**

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Wendy Beazley stated that there is no indigenous representative on the Committee. Jay Spare confirmed that consultation takes place with the Heritage Council and the Darkinjung community when developing



future projects. Councillor Smith advised that consideration of an indigenous representative for the Committee may be considered following the September Council elections, when membership of Committee's is reviewed.

It was noted that Council has an Indigenous Representative, Matt Sonter (Indigenous Community Development Worker – Community and Cultural Programs). Jeanette Williams advised that he may be available to attend at a future meeting to advise on indigenous heritage and how it may be incorporated. Committee members raised a number of operational items to be investigated by Council staff:

- The deteriorating condition of the bollards adjacent to the Café / Caravan Park at the North Entrance. Item to be investigated and renewal or maintenance undertaken if necessary.
- The railing along Racecourse Road, West Gosford that has been damaged due to an accident. Item already identified by Council staff and listed for repair.
- Councillor Hogan raised concerns with a lack of pathways in the Village Way, Canton Beach. Jeanette Williams confirmed that these concerns have been identified and previously addressed with detailed responses provided to Councillors and community members.

**Action:** Jeanette Williams to liaise with Council's Indigenous Representative to consider a future presentation to the Committee.

The meeting closed at 5.14pm

**Next Meeting:**           **Tuesday 21 April 2020**  
                                  **4pm – 6pm**  
                                  **Central Coast Council Gosford Office**  
                                  **Level 1 Committee Room**



**Item No:** 3.2  
**Title:** Meeting Record of the Playspaces Advisory Committee Meeting held on 18 February 2020  
**Department:** Environment and Planning

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25 May 2020 Ordinary Council Meeting

Reference: F2019/01087 - D13855546  
Author: Brett Sherar, Unit Manager, Open Space and Recreation  
Executive: Scott Cox, Director Environment and Planning

### **Report Purpose**

To note the Meeting Record of the Playspaces Advisory Committee Meeting held on 18 February 2020.

### **Recommendation**

***That Council receive the report on Meeting Record of the Playspaces Advisory Committee Meeting held on 18 February 2020.***

### **Background**

The Playspaces Advisory Committee had a meeting scheduled for 18 February 2020, however quorum could not be achieved and the meeting did not proceed.

The Meeting Record is being reported for information only.

### **Link to Community Strategic Plan**

Theme 4: Responsible

### **Goal G: Good governance and great partnerships**

G3: Engage with the community in meaningful dialogue and demonstrate how community participation is being used to inform decisions.

### **Attachments**

- 1 Playspaces Advisory Committee Meeting Record - 18 February 2020 D13855256

# Playspaces Advisory Group Meeting Record 18 February 2020



<b>Location:</b>	Central Coast Council Wyong Office Level 2 Committee Room 2 Hely Street, Wyong	
<b>Date:</b>	18 February 2020	
<b>Time</b>	Started at: 4.00pm	Closed at: 4.30pm
<b>Chair</b>	Councillor Chris Holstein	
<b>File Ref</b>	F2019/00998	

**Present:**

Councillor Chris Holstein, Susan Donoghue, Ted Edwards, Briohny Kennedy, Danielle Leete, Katie Stokes

**Council Staff present:**

Brett Sherar – Unit Manager, Open Space and Recreation (Convenor), Katherine Simmons – Recreation Planner, Open Space and Recreation, Emma Wallace – Parks and Playground Officer, Donna Payne – Advisory Group Support Officer

**Item 1 Welcome, Acknowledgement of Country and Apologies**

Apologies received: Mayor Lisa Matthews, Councillor Rebecca Gale, Councillor Jillian Hogan, Councillor Kyle MacGregor, Jason Blackwood, Ian Rhodes – Landscape and Recreation Planner Open Space Projects and Planning

In accordance with Section Three of the Terms of Reference, there were insufficient voting members present and the meeting could not proceed due to a lack of quorum.

**Next Meetings:**

**Thursday 7 May 2020**  
**4pm – 6pm**  
**Central Coast Council Gosford Office**  
**Level 1 Committee Room**

**Wednesday 5 August 2020**  
**4pm – 6pm**  
**Central Coast Council Wyong Office**  
**Level 2 Committee Room**





**Item No:** 3.3

**Title:** Activities of the Development Assessment & Environment and Certification Units - January to March 2020 - Quarter 3

**Department:** Environment and Planning

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25 May 2020 Ordinary Council Meeting

Trim Reference: F2019/00041-004 - D13770285

Author: Michelle Ritchie, Section Manager, Business Performance and Integration

Executive: Scott Cox, Director Environment and Planning

### **Report Purpose**

This report includes information and statistics regarding the operations of the Development Assessment and Environment and Certification Units which covers the submission and determination of development, construction and subdivision applications. This report provides a summary of applications for the January to March 2020 Quarter.

### **Recommendation**

***That Council receive the report on Activities of the Development Assessment & Environment and Certification Units - January to March 2020 - Quarter 3.***

### **Background**

As the Central Coast community continues to grow, Council is committed to assessing development applications, which respond to the need to providing for a variety of housing choice to suit the needs and lifestyles of the community, support local jobs and services while appreciating and protecting our environmental assets.

The Central Coast Regional Plan (CCRP) provides that the population of the Central Coast will increase by approximately 75,500 people (to 415,050) by 2036. As a result there is an increased need for local housing and employment options. The CCRP establishes that the region is expected to have 36,350 more households, setting a target of 41,500 new homes by 2036. In order to meet this target, the equivalent of approximately 2,075 new homes per year will be required for the 20 year life of the plan.

Since the commencement of the CCRP in 2016, 10,543 additional dwellings have been approved, and Council is tracking well, in terms of approvals, against future housing requirements outlined in the Central Coast Regional Plan.

### 3.3 Activities of the Development Assessment & Environment and Certification Units - January to March 2020 - Quarter 3 (contd)

#### Housing approvals

During the January to March 2020 quarter, **635** development applications were determined including the approval of **415** new dwellings (including secondary dwellings, detached dwellings, dual-occupancies, senior living, multi-dwelling housing and units within residential flat buildings).

#### Development Applications Determined

Type:	Number Determined	Number Approved	Estimated Value of Approved Development \$
Residential – Single new dwelling, Residential – New Second Occupancy, Residential – Alterations and Additions Residential New Multi-Unit	399	396	\$105,441,058
Residential - Seniors Living, Residential Other	19	19	\$2,453,889
Commercial / Retail / Office / Tourist/ Community Facility	21	21	\$13,822,050
Industrial and Infrastructure	19	18	\$11,235,137
Subdivision only	15	14	\$3,188,000
Mixed	2	2	\$20,755,000
Other	31	31	\$775,744
Section 4.55	129	126	\$28,963,930
<b>Total</b>	<b>635</b>	<b>627</b>	<b>\$186,634,808</b>

#### Number of outstanding Development Applications

The total number of Development Applications outstanding at the end of the quarter was **574** with **471** applications under assessment.

#### Net Median Turnaround Times

The net median turnaround time for development applications determined (including s.455) within the Development Assessment Unit during the January to March 2020 Quarter was **46** calendar days.

### 3.3 Activities of the Development Assessment & Environment and Certification Units - January to March 2020 - Quarter 3 (contd)

The net median turnaround time for development applications determined (including s4.55) within the Environment and Certification Unit during the January to March 2020 Quarter was **36** calendar days.

The net median turnaround time for all development applications (including s.455) determined by the Development Assessment Unit and the Environment and Certification Unit during the January to March 2020 Quarter was **37** calendar days.

#### Subdivision Lots Released

Type	Number of Lots Released
Commercial/Industrial	26
Residential	287
<b>Total</b>	<b>313</b>

\*There were 9 lots effected by boundary realignments/consolidations

#### Other Approvals and Certificates

Type	Number Determined	Number Approved
Building Information Certificates	48	48
Construction Certificates issued by Council	136	136
Complying Development Certificates issued by Council	22	22

#### Variations to Development Standards

Each quarter all Councils are required to report to the Department of Planning Industry & Environment the details of development applications that have been granted consent involving variation to relevant development standards.

*Gosford Local Environmental Plan 2014 (GLEP)* and *Wyong Local Environmental Plan 2013 (WLEP)* permit variations to some development standards, in order to:

- (a) To provide an appropriate degree of flexibility in applying certain development standards to particular development.
- (b) To achieve better outcomes for and from development by allowing flexibility in particular circumstances.

In each case, the relevant development application must also address the objectives of the development standard being varied.

*State Environmental Planning Policy No 1 (SEPP 1)* also permits variations to the development standards within *Interim Development Order Number 122 (IDO122)*, which applies to some land within the former Gosford local government area.

### **3.3 Activities of the Development Assessment & Environment and Certification Units - January to March 2020 - Quarter 3 (contd)**

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Council requires that a written request to vary a development standard be considered in each case, which must address the following matters:

- Why compliance with the development standard is unreasonable or unnecessary in the circumstances of the case, and
- That there are sufficient environmental planning grounds to justify contravening the development standard.

A review of Council records has identified that consent was granted to 11 development applications from January to March 2020 Quarter that included a variation to a development standard within WLEP, GLEP or IDO122. A copy of the variation to development standard register for the January to March 2020 Quarter is attached.

#### **Link to Community Strategic Plan**

Theme 4: Responsible

#### **Goal I: Balanced and sustainable development**

I3: Ensure land use planning and development is sustainable and environmentally sound and considers the importance of local habitate, green corridors, energy efficiency and stormwater management.

#### **Attachments**

- 1 Development Standards Variations 1st January - 31 March 2020 D13935889

Council DA reference number	Lot number	DP number	Apartment/Unit number	Street number	Street name	Suburb/Town	Category of development	Environmental planning instrument	Zoning of land	Development standard to be varied	Justification of variation	Extent of variation	Concurring authority	Date Determined
011.2017.00051340.001	LOT: 270 DP: 14817	14817		42	Coral CR	PEARL BEACH	Residential - Single new dwelling	GLEP 2014	R2 LOW DENSITY RESIDENTIAL	Clause 4.3 Height of Buildings	The section of the building which is in excess of the height control consists of a roof feature that is complimentary to the overall 'beach shack' design envisaged by the architect. This feature consists of a series of elevated skylights under a capped roof known as a 'lantern roof'. Compliance with the height limit will result in the dwelling losing a design element that is important in creating the 'design feel' of the dwelling. The additional height does not impact upon the amenity of adjoining dwellings through overshadowing or other amenity impacts. The applicant's written request has adequately justified that compliance with the development standard is unreasonable and unnecessary in this instance and there are sufficient environmental Planning grounds to justify contravening the development standard.	9.6%	COUNCIL	18/03/2020
011.2018.00055239.001	LOT: 36 DP: 13501	13501		4	Piper ST	WOY WOY	Residential - New multi unit	GLEP 2015	R1 GENERAL RESIDENTIAL	Clause 4.1B Minimum Lot Sizes for Attached Dwellings, Dual Occupancies,	The applicant has stated that the reduction in density to two units and/or denial of development for three units would compromise the rational, orderly and economic objectives to land use and would thus be both unreasonable and unnecessary given otherwise generally satisfactory elements of design which achieve three housing units, each of which meet identifiable marketplace demand requirements. Strict compliance is therefore both unreasonable and unnecessary in that it would compromise the design inclusions, reduce the appeal and viability.	9.7%	COUNCIL	08/01/2020
011.2019.00056801.001	LOT: 45 DP: 4262	4262		1	Waratah AVE	WOY WOY	Residential - New multi unit	GLEP 2016	R1 GENERAL RESIDENTIAL	Height of building	The variation is minor and does not have any adverse impacts on the amenity of The variation is minor and does not have any adverse impacts on the amenity of adjoining properties in relation to overshadowing and visual amenity.	5%	COUNCIL	10/02/2020
011.2019.00056890.001	LOT: 71 DP: 11071	11071		77	Memorial AVE	BLACKWALL	Residential - New multi unit	GLEP 2017	R1 GENERAL RESIDENTIAL	Clause 4.1B(2) of the GLEP 2014 for minimum Lot Sizes for Multi dwelling Housing. The minimum lot area for development in Zone R1 General Residential for Multi dwelling housing is to be equal to or greater than 750m2	Clause 4.1B(2) of the GLEP 2014 provides that the minimum area of the lot for development in Zone R1 General Residential for Multi dwelling housing is to be equal to or greater than 750m2. The proposal includes the construction of multi dwelling housing consisting of three (3) dwellings on Lot 71 within DP11071 known as 77 Memorial Avenue, Blackwall. The 700m2 allotment does not comply with the 750m2 minimum lot size for residential multi dwelling housing in accordance with the GLEP 2014. As such, the proposal includes a cl. 4.6 Exemption to a Development Standard for the 6.6% numerical departure from the development standard.	6.6%	COUNCIL	11/02/2020
011.2019.00056914.001	Lot: A DP: 392739	392739		315	Avoca DR	GREEN POINT	Subdivision Only	GLEP 2018	R2 LOW DENSITY RESIDENTIAL	Clause 4.1 - Minimum Subdivision Lot Size	There are sufficient environmental planning grounds to justify variation to the minimum allotment size in this case, and with particular reference to the objectives of the Environmental Planning and Assessment Act 1979. In this regard, the proposal will promote the orderly and economic use and development of land (Objective 1.3(c) of the Act) by applying appropriate flexibility to enable the development form as proposed. The proposal will not result in any significant increase in development intensity having regard to the context of the site and its surroundings. The proposal provides an appropriate design response for the land by utilising an existing right of way to service two lots, which does not result in any additional adverse impacts for adjoining properties noting that existing dwellings are located on two of the allotments. Proposed Lot 3 will comply with the minimum lot size (including access handle)	7.6% & 5.8%	COUNCIL	19/02/2020

Council DA reference number	Lot number	DP number	Apartment/Unit number	Street number	Street name	Suburb/Town	Category of development	Environmental planning instrument	Zoning of land	Development standard to be varied	Justification of variation	Extent of variation	Concurring authority	Date Determined
011.2019.00056948.001	LOT: 76 DP: 11007	11007		433	Ocean Beach RD	UMINA BEACH	Residential - New multi unit	GLEP 2019	R1 GENERAL RESIDENTIAL	4.1B Minimum lot sizes for attached dwellings, dual occupancies, multi dwelling housing and residential flat buildings	Council in its planning assessment have conceded that the prescriptive requirements outlined within the Multi-Unit Housing and Residential Flat Buildings chapter are unrealistic for medium density development to be fully compliant with the numerical measures of the multi-dwelling chapter in the GDCP 2013. The economic feasibility to consolidate allotments and provide such little yield due to the loss of land available in regards to the required setbacks are onerous and rather the assessment of villa style development has been taken into account the context of what is been established and recently been approved by Council.	9.9%	COUNCIL	24/01/2020
011.2019.00057211.001	LOT: 129 DP: 835761	835761		38	Glenrock PDE	KOOLEWONG	Residential - Alterations & Additions	GLEP 2020	R2 LOW DENSITY RESIDENTIAL	4.3 Height	Site is very constrained in terms of gradient and variation will impose negligible impact on adjoining properties.	9.3%	COUNCIL	21/01/2020
011.2019.00057232.001	LOT: 7 DP: 1007720	1007720		25	Nimala AVE	KOOLEWONG	Residential - Single new dwelling	GLEP 2021	R2 LOW DENSITY RESIDENTIAL	4.3 - Height	The proposed development seeks a 9.4% variation to the maximum height limit. This is largely due to the steep gradient of the site making strict compliance difficult to achieve.	9.4%	COUNCIL	31/03/2020
011.2019.00057381.001	LOT: 35 DP: 24932	24932		16	Parry AVE	TERRIGAL	Residential - New second occupancy	GLEP 2022	R2 LOW DENSITY RESIDENTIAL	Clause 4.3 Height of buildings	Existing floor levels of dwelling and fall of the land	22%	COUNCIL	21/01/2020
011.2019.00057424.001	LOT: 2 DP: 1141260	1141260		5	Bulkara ST	WAGSTAFFE	Residential - Alterations & Additions	GLEP 2023	R2 LOW DENSITY RESIDENTIAL	cl4.3 Height of Buildings	The existing structure governs the overall heights of the structure, the height encroachment occurs in the middle of the allotment and will not impact on the amenity of neighbours.	9.4%	COUNCIL	05/03/2020
011.2019.00057472.001	LOT: 124 DP: 9359	9359		107	Avoca DR	AVOCA BEACH	Residential - Single new dwelling	GLEP 2024	R2 LOW DENSITY RESIDENTIAL	Clauses 4.3 and 4.4 of the LEP in relation to Height and Floor Space Ratio.	Height - The floor level of the building is raised to address coastal Processes . Consistent to the height of other buildings along beach front. FSR - Building well modulated and concealing the bulk and scale of the building. The building is consistent to the bulk and scale of other buildings along the beachfront.	4% height, 8% FSR	COUNCIL	06/02/2020
011.2019.00057476.001	Lot: B DP: 393064	393064		16	Crawford ST	POINT FREDERICK	Residential - Single new dwelling	GLEP 2025	R2 LOW DENSITY RESIDENTIAL	Clause 4.3	The desired streetscape character is achieved, and the impact on views from properties across the road is negligible. Privacy is preserved & overshadowing kept to a minimum. The proposed addition is well set back from the road & hence will not dominate the streetscape. Therefore, the variation of 10% is supported.	10%	COUNCIL	26/02/2020
011.2019.00057489.001	LOT: 810 DP: 30237	30237		57	Oceano ST	COPACABANA	Residential - Single new dwelling	GLEP 2026	R2 LOW DENSITY RESIDENTIAL	Clause 4.3 - relating to height of buildings	Steep slope of land means it would be difficult to meet standard and minimal impact on amenity of occupants of neighbouring dwellings.	78%	COUNCIL	31/03/2020
011.2019.00057506.001	LOT: 335 DP: 9206	9206		64	Tramway RD	NORTH AVOCA	Residential - Alterations & Additions	GLEP 2027	R2 LOW DENSITY RESIDENTIAL	Clause 4.3 (Mapped Heights of buildings)	Slope of land on hillside makes it difficult to comply with development standard and minimal impact on character of area and nearby residents.	42%	COUNCIL	27/03/2020
011.2019.00057563.001	LOT: 9 DP: 219165	219165		16	Sierra CR	EAST GOSFORD	Residential - Single new dwelling	GLEP 2028	R2 LOW DENSITY RESIDENTIAL	4.3 Height of Buildings	The desired streetscape character is achieved, and the impact on views from properties across the oard is negligible. Privacy is preserved & overshadowing kept to a minimum. The proposed addition is well set back from the road & hence will not dominate the streetscape.	8%	COUNCIL	10/02/2020
011.2019.00057676.001	LOT: 1 DP: 12022	12022		89	Ocean View DR	WAMBERAL	Residential - Single new dwelling	GLEP 2029	R2 LOW DENSITY RESIDENTIAL	Clause 4.4	Bulk and scale is compatible with adjoining dwellings. The FSR variation relates principally to the overall area of the proposed basement level garage which largely below ground surface levels. The proposal is consistent with view sharing and solar access principles.	The proposal seeks a maximum Floor Space Ratio of 0.53:1 in lieu of the permitted 0.5:1, resulting in a variation of 0.03:1 or 6%.	COUNCIL	28/02/2020
011.2019.00057716.001	LOT: 3 DP: 1248479	1248479		42	Wycombe RD	TERRIGAL	Residential - Single new dwelling	GLEP 2030	R2 LOW DENSITY RESIDENTIAL	The proposed application seeks variation in terms of the mapped permissible height control provided for within LEP 2014.	Slope of land, driveway access design, Minimisation of earthworks.	The proposal seeks a maximum building height of 8.853 metres in lieu of the permitted 8.5 metres, resulting in a variation of 4.15%.	COUNCIL	06/02/2020
011.2019.00057737.001	LOT: 21 DP: 38342	38342		14	Mimosa AVE	SARATOGA	Residential - Alterations & Additions	GLEP 2031	R2 LOW DENSITY RESIDENTIAL	4.3 Height of Buildings	Site constraints, being the existing building ceiling height combined with raised floor level for flooding restrictions push the height of reasonable development over the height control development standard.	8%	COUNCIL	07/02/2020
011.2019.00057756.001	LOT: 50 DP: 10650	10650		6	Pacific AVE	ETTALONG BEACH	Residential - Single new dwelling	GLEP 2032	R1 GENERAL RESIDENTIAL	Gosford LEP 2014 Clause 4.4 Floor Space Ratio Gosford DCP 2013 Clause 3.1.2.3 Floor Space Ratio Clause 3.1.3.3.1 Primary Road	Floor space ratio exceeds the requirements by 0.01%. The lot is small in size (448m <sup>2</sup> ). The two storey dwelling development is not unreasonable in size, scale and bulk. Primary road articulation exceeds the requirements by 130%. The architectural feature of the first floor deck is permitted in the articulation zone. The deck provides articulation to the front façade. The size, scale and bulk of the deck is reasonable.	FSR 0.01%, Primary road articulation 130%	COUNCIL	30/03/2020
011.2020.00057784.001	Lot: C DP: 380591	380591		2	Kourung ST	ETTALONG BEACH	Residential - Single new dwelling	GLEP 2033	R1 GENERAL RESIDENTIAL	4.3 Building height	The ridge of the development has a minor encroachment over the 8.5 metres	The apex of the roof is 8.66m high. This is 166mm over the 8.5m requirement	COUNCIL	04/03/2020

Council DA reference number	Lot number	DP number	Apartment/Unit number	Street number	Street name	Suburb/Town	Category of development	Environmental planning instrument	Zoning of land	Development standard to be varied	Justification of variation	Extent of variation	Concurring authority	Date Determined
011.2020.00057825.001	LOT: 13 DP: 11675	11675		23	Boongala AVE	EMPIRE BAY	Residential - Single new dwelling	GLEP 2034	R2 LOW DENSITY RESIDENTIAL	4.3 - Height	The proposed development seeks a 1.9% variation to the maximum height limit.	1.9%	COUNCIL	19/03/2020
011.2020.00057832.001	LOT: 334 DP: 9206	9206		66	Tramway RD	NORTH AVOCA	Residential - Alterations & Additions	GLEP 2035	R2 LOW DENSITY RESIDENTIAL	The application seeks a variation to the permitted mapped height limit of 8.5 metres permitted under Clause 4.3 of Gosford Local Environmental Plan 2014.	Slope of land, Improved functionality for occupants including the provision of internal access from the existing detached garage to and within the dwelling.	9.4%	COUNCIL	06/03/2020
DA/1106/2019	LOT: 4 DP: 1231947	1231947		117A	Budgewoi RD	NORAVILLE	Residential - Single new dwelling	WLEP 2013	R2 LOW DENSITY RESIDENTIAL	4.3 8.5m building height & 4.4 Floor Space Ratio 0.5:1 (230/460sqm)	The development proposes a building height of 9.15m being a 7.6% variation & The development proposes a floor space ratio of 0.53:1 (243.7/460sqm) being a 5.9% variation	9.15m being a 7.6% variation & Floor space ratio of 0.53:1 being a 5.9% variation	COUNCIL	28/02/2020



**Item No:** 3.4  
**Title:** Proposed Lake Munmorah Skate Park  
**Department:** Environment and Planning

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25 May 2020 Ordinary Council Meeting

Reference: F2019/00041-004 - D13899126  
Author: Brett Sherar, Unit Manager Open Space and Recreation  
Executive: Scott Cox, Director Environment and Planning

### **Report Purpose**

At its meeting held on 23 December 2019, in response to Notice of Motion on the Missing Munmorah SK8 Park from Councillors Best and Vincent, Council resolved:

*1320/19 That Council further request the Chief Executive Officer for an urgent update/report on this conflicting situation, in the event that this project is indeed stalled the 2019 project allocation funds be preserved and reported into the 2020/2021 budget.*

### **Recommendation**

***That Council receive the report on Proposed Lake Munmorah Skate Park***

### **Current Status**

Council staff will commence community engagement for the Skatepark and Regional Playspace in late June 2020.

Council staff have engaged with relevant external stakeholders to inform them the project will commence.

Budget allocations for the construction have been made in the draft 2020/21 Capital Works budget for Council's determination.

### **Link to Community Strategic Plan**

Theme 1: Belonging

### **Goal B: Creativity connection and local identity**

B4: Activate spaces and places to complement activity around town centres, foreshores, lakes and green spaces for families, community and visitors.

### **Attachments**

Nil





**Item No:** 3.5  
**Title:** Councillor Expenses and Facilities Report as at 30 April 2020  
**Department:** Governance

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25 May 2020 Ordinary Council Meeting

Trim Reference: F2019/00041-004 - D13752672

Author: Sarah Georgiou, Section Manager, Councillor Support

Manager: Shane Sullivan, Unit Manager, Governance and Business Services

Executive: Gary Murphy, Chief Executive Officer

### **Report Purpose**

The purpose of this report is to table the provision of expenses and facilities to Councillors for the period October 2019 to April 2020 as required under clause 122 of the *Councillor Expenses and Facilities Policy*.

### **Recommendation**

***That Council receive the report on Councillor Expenses and Facilities Report as at 30 April 2020.***

### **Background**

Central Coast Council (Council) adopted a *Councillors Expenses and Facilities Policy (the Policy)* on 27 August 2018 to enable the reasonable and appropriate reimbursement of expenses and provision of facilities to Councillors, to help them undertake their civic duties.

The policy was drafted in accordance with the *Local Government Act 1993* and *Local Government (General) Regulation 2005* and complies with the Office of Local Government's *Guidelines for the payment of expenses and provision of facilities to Mayors and Councillors in NSW*.

To ensure accountability and transparency, and to align the costs incurred with community expectations, the Policy provides at clause 122:

*122 Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.*

The following report is provided to Council to satisfy the requirements of clause 122 of the Policy for the six month period up to and including April 2020.

### 3.5 Councillor Expenses and Facilities Report as at 30 April 2020 (contd)

Reports to Council will be provided every six months. The last report was provided to the Council Meeting of 9 December 2019 for the six month period to 31 October 2019.

#### Current Status:

Attachment 1 provides the expenditure for a six month period as at 30 April 2020 for each Councillor against each provision of the Councillor Expenses and Facilities Policy.

#### Financial Impact

The attached spend is within the budgeted parameters and in accordance with the adopted Policy.

The following table from the adopted policy sets out the financial provisions to each Councillor:

Expense or facility	Maximum amount	Frequency
Corporate Uniform	\$1,000 per Councillor \$500 per Councillor	Upon election Per full twelve months there after
General travel expenses	\$12,500 per Councillor	Per year
Interstate, overseas and long distance intrastate travel expenses	\$15,000 per Councillor	Per year
Accommodation and meals	\$500 per Councillor	Per night
Provision for Partners	\$1000 per Councillor	Per year
Professional development	\$12,000 per Councillor	Per year
ICT expenses	\$4,000 per Councillor \$3,000 per Councillor (equipment)	Per year Upon election
Carer expenses	\$8,000 per Councillor	Per year
Home office expenses	\$300 per Councillor	Per year
Access to facilities in a Councillor room	Provided to all Councillors	Not relevant

At its Ordinary Meeting of 27 May 2019, Council resolved:

420/19 *That Council congratulate Councillor Lisa Matthews on her election as an Executive Member of the Australian Local Government Women's Association NSW Branch.*

### **3.5 Councillor Expenses and Facilities Report as at 30 April 2020 (contd)**

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421/19 *That Council confirm its support for Councillor Matthews in undertaking the duties associated with this position to attend conferences and executive board meetings noting.*

It is noted that expenses associated with Mayor Matthews' duties associated with the position of Executive Member of the Australian Local Government Women's Association NSW Branch have not been included in the table at attachment 1. The expenses for these duties in the period 1 November 2019 to 30 April 2020 totalled \$759.00.

During this reporting period an Internal Audit was conducted on the Councillor Facilities, Expenses and Allowances. A number of Councillors participated in this process by providing feedback. The Audit included, but was not limited to, the governance framework, including compliance with relevant policies and guidelines; claims and reporting and statutory declarations.

A number of actions have been identified as a result of the Audit, including:

- A review of the current Councillor Expenses and Facilities Policy;
- Regular reconciliation of claims and payments made and confirmed cycle of reporting; and
- Review of training requirements for current and future Councillors.

These actions will be taken over the coming period and tracked through to the Audit, Risk and Improvement Committee.

#### **Link to Community Strategic Plan**

Theme 4: Responsible

#### **Goal G: Good governance and great partnerships**

R-G2: Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect.

#### **Attachments**

**1** Councillor Expenses 1 November 2019 to 30 April 2020      D13967338

Councillor Expenses Report 1 November 2019 to 30 April 2020								
Councillor	General Travel Expenses	Interstate, Overseas and Long Distance Travel Expenses	Accommodation and Meals	Professional Development	ICT Expenses and Services	Carer Expenses	Home Office Expenses	Total
Best	\$ 1,694.00	\$ -	\$ 1,647.00		\$ 2,582.00	\$ -	\$ 41.00	\$ 5,964.00
Burke	\$ 269.00	\$ -	\$ 595.00	\$ 1,934.00	\$ 122.00	\$ -	\$ -	\$ 2,920.00
Gale	\$ 1,358.00	\$ -	\$ 506.00		\$ 745.00	\$ 277.00	\$ 41.00	\$ 2,927.00
Greenaway	\$ -	\$ -	\$ -	\$ 700.00	\$ -	\$ -	\$ -	\$ 700.00
Hogan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Holstein	\$ 1,951.48	\$ -	\$ -	\$ 45.00	\$ -	\$ -		\$ 1,996.48
MacGregor	\$ -	\$ -	\$ -	\$ 762.00	\$ -	\$ -	\$ 361.00	\$ 1,123.00
Marquart	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Matthews (Mayor)		\$ -		\$ 60.00	\$ -	\$ -	\$ 545.00	\$ 605.00
McLachlan	\$ 179.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 179.00
Mehrtens	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pilon	\$ -	\$ -	\$ 182.00	\$ 871.00	\$ -	\$ -	\$ -	\$ 1,053.00
Smith (Deputy Mayor)	\$ 1,778.00	\$ -	\$ -	\$ 814.00	\$ -	\$ -	\$ 92.00	\$ 2,684.00
Sundstrom	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vincent	\$ -	\$ -	\$ -	\$ -	\$ 1,317.00	\$ -	\$ -	\$ 1,317.00
TOTAL	\$ 7,229.48	\$ -	\$ 2,930.00	\$ 5,186.00	\$ 4,766.00	\$ 277.00	\$ 1,080.00	\$ 21,468.48



**Item No:** 4.1  
**Title:** Questions with Notice  
**Department:** Governance

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25 May 2020 Ordinary Council Meeting

Trim Reference: F2020/00039 - D13964151

#### **4.1 Questions with Notice**

The following questions were submitted by Councillor Hogan;

##### **Big Prawn**

- *Could staff please investigate who owns the 'Big Prawn' which is situated at the old petrol station that was burnt down on the Pacific Highway?*
- *Could staff please make enquiries as to whether the owner is prepared to sell or donate the 'Big Prawn' to Council and at what cost? The rationale is to relocate the 'Big Prawn' further south on the highway so it has residence as the gateway to the Central Coast coming in from the north.*

A response will to be provided by the Director, Connected Communities on or before the Ordinary Meeting of 25 May 2020.

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The following question was submitted by Councillor Kyle MacGregor:

##### **Arable Land or Agricultural Land Use Studies**

*Are Council staff aware of any arable land or agricultural land use studies that have been conducted within the Central Coast LGA in the past decade to identify issues such as optimised agricultural yields, crop compatibility, soil studies and the best possible land uses for the farmland on the Central Coast? If this data/studies exist are they freely or publicly available or able to be shared with Councillors or the Central Coast Community?*

A response will to be provided by the Director, Environment and Planning on or before the Ordinary Meeting of 25 May 2020.

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The following question was submitted by Councillor Kyle MacGregor:

**Community Campaign – Operation Soap**

*Is Council aware of the community campaign operation soap in public toilets Central Coast and does Council have any plan to respond to this community campaign or issues raised by community members online and in local media about lack of soap in public toilet facilities?*

A response will to be provided by the Director, Environment and Planning on or before the Ordinary Meeting of 25 May 2020.

**Attachments**

Nil



**Item No:** 5.1  
**Title:** Deferred Item - Notice of Motion - Council to Support Federal Government's COVID-19 Tracking App  
**Department:** Councillor

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25 May 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13968757

Author: Greg Best, Councillor

At its meeting held 11 May 2020, the Council resolved as follows;

*419/20 That Council defer the following items to the 25 May 2020 Ordinary Meeting;*

*Item 6.1 - Notice of Motion - Council to Support Federal Government's COVID-19 Tracking App*

*Item 6.2 - Notice of Motion - Coast COVID Economic Crisis*

*Item 6.3 - Notice of Motion - National Tree Planting Day Activities*



- 1 That Council receive the report of Notice of Motion – Council to Support Federal Government’s COVID-19 Tracking App**
- 2 That Council demonstrates its civic leadership through endorsing and encouraging all residents and ratepayers of our Central Coast region to take up the federal government’s COVID-19 tracking app.**
- 3 That Council recognises the important role that this tracking app offers in the community’s fight against the COVID-19 pandemic and the significant support it provides to our front line first responders.**
- 4 That with the Central Coast now playing host to one of this nation’s largest concentrations of senior citizens, Council further recognises the significant benefits that come from the effective take up of the COVID-19 tracking app.**

#### **Attachments**

Nil



**Item No:** 5.2  
**Title:** Deferred Item - Notice of Motion - Coast COVID Economic Crisis  
**Department:** Councillor

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25 May 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13968768  
Author: Greg Best, Councillor  
Bruce McLachlan, Councillor  
Jilly Pilon, Councillor

At its meeting held 11 May 2020, the Council resolved as follows;

*419/20 That Council defer the following items to the 25 May 2020 Ordinary Meeting;*  
*Item 6.1 - Notice of Motion - Council to Support Federal Government's COVID-19 Tracking App*  
*Item 6.2 - Notice of Motion - Coast COVID Economic Crisis*  
*Item 6.3 - Notice of Motion - National Tree Planting Day Activities*

- 1 That Council receive the report of Deferred Item – Notice of Motion – Coast COVID Economic Crisis**
- 2 That Council recognises the importance of stimulating the local coast economy as a consequence of COVID-19 on business closures and mass local job losses.**
- 3 That Council now urgently reconvene its recently cancelled Strategic Planning/Budget Workshop with a view to economically activating employment initiatives while drilling down on the real impacts of this pandemic on our coasts' business community, sporting organisations, volunteer groups and community club's.**
- 4 That any such virtual workshop should also explore all funding opportunities in the recently announced State Government \$395 million Local Government Pandemic Rescue Package.**

#### **CEO Response**

The Chief Executive Officer has provided a response to this Notice of Motion at Attachment 1

#### **Attachments**

- 1 CEO Response to Notice of Motion - Coast COVID Economic Crisis D13956819**



**Title:** CEO Response to Notice of Motion - Coast COVID Economic Crisis

**Department:** Governance



11 May 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13956819

Author: Shane Sullivan, Unit Manager, Governance and Business Services  
Carlton Oldfield, Acting Chief Financial Officer

Manager: Ricardo Martello, Executive Manager Innovation and Futures Gary Murphy, Chief Executive Officer

Executive: Gary Murphy, Chief Executive Officer

### Summary

This report provides a response to Item 6.2 - Notice of Motion – Coast COVID Economic Crisis.

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**Motion:** *That Council recognises the importance of stimulating the local coast economy as a consequence of COVID-19 on business closures and mass local job losses.*

### Staff Comments:

In March of this year, Council established a Central Coast COVID-19 Business Task Force to help local business. Information regarding this was included in the report to Council on 27 April 2020.

The Federal Government, NSW Government, Central Coast Council, Business NSW, Central Coast Industry Connect and Regional Development Australia Central Coast have joined forces to assess the economic impact of COVID-19 to the Central Coast economy and respond with local initiatives aimed at stimulating business investment, maintaining jobs and helping businesses withstand the effects of the pandemic.

A range of initiatives including Economic Modelling, Business surveys, Online Education seminars and an information portal for the local business community have been developed. [www.centralcoasteconomy.com.au](http://www.centralcoasteconomy.com.au)

As part of this initiative the Economic Development team co-ordinated Councils Phase 1 business and community relief package which included;

### FEES & WAIVERS

1. Waive footpath dining fees

- Rationale: Footpath outdoor dining fees have been levied for the year (July 2020) so Council would need to look at "refunds" rather than waive unless there are new applications (unlikely given current circumstances). Refunding these fees would help to alleviate pressure on existing dining establishments as they transition to new lockdown measures and a reduced customer base.
2. Waive or refund food license fees and temporary good stall/premises fees
- Rationale: Waiving and refunding food license fees would help to alleviate financial pressures on existing dining establishments as they transition to new lockdown measures and a reduced customer base.
3. Waive fees for Health and Building Compliance activities
- Rationale: Health and Building Compliance fees apply to businesses such as hairdressers, nail shops, and tattoo parlours. With new lockdown measures restricting access to these industries, they represent a sector at risk.
4. Waiving lease/licenses for Councils commercial properties
- Rationale: Commercial property leasing includes cinemas, cafes, child care centres, restaurant, and golf clubs. These industries have been impacted by lockdown measures. It is not recommended that telecommunications leases be waived, as the lockdown measures do not affect communications.

Phase 1 – Community Support Package:

5. Flexible approach to parking and other infringements
- Rationale: With new lockdown restrictions on local businesses, restricting dining establishments to 'take-away only', this will allow for flexibility for patrons to access local services. Fines for 'Dangerous and Unsafe Practices' will continue to apply.
6. Waive or refund temporary event fees
- Rationale: Lost revenue and refund for events cancelled at Kibble Park and Memorial Park due to social distancing restrictions.
7. Waive or refund fees associated with the use of parks
- Rationale: Refund of fees for events such as weddings, markets, and personal trainers due to social distancing restrictions.
8. Waive or refund booking fees for all cancelled events on Council property
- Rationale: Refunds for events to be held at community venues, senior centres, youth centres and sporting facilities due to event cancellations from social distancing measures.

9. Full refund for advertising bookings
  - Rationale: Refund to community groups for future advertising on banner poles, as events have been restricted due to social distancing rules.
10. Waiving leases/licenses for Council's community properties
  - Rationale: Community property leasing includes surf clubs, community centres, land leases, recreation centres, art facilities, tennis courts, cottages and residential. Based on lockdown measures, these businesses will be highly impacted.

#### PROCUREMENT

11. Council to endeavour to use local suppliers within the parameters of local government procurement rules noting that Council already has a 20% preference weighting for local suppliers.
12. Fast-track approval for registered local businesses to be on list of approved suppliers of Central Coast Council

#### ECONOMIC DEVELOPMENT

13. Form a COVID-19 Business Recovery Task Force with NSW Government, Regional Development Australia, Business NSW, Central Coast Industry Connect and Central Coast Food Alliance to streamline support and recovery efforts.
14. Launch a new internet portal to provide resources and information to businesses in the Central Coast region
  - Central Coast Council, in conjunction with NSW Government, Regional Development Australia, Business NSW, Central Coast Industry Connect and Central Coast Food Alliance have partnered to develop an internet portal to provide resources and information to businesses in the Central Coast Region. This website will be operational on 27 March 2020.
15. Encourage the community to support local businesses by promoting shopping and eating locally and supporting social media marketing for business
  - Central Coast Council, in conjunction with NSW Government, Regional Development Australia, Business NSW, and Central Coast Industry Connect have partnered to develop an internet portal to provide resources and information to businesses in the Central Coast Region. This website should be operational by mid-week (25 March 2020). As well, a social media campaign is planned to promote local businesses.

#### NON-ENFORCEMENT OF DEVELOPMENT APPROVALS: DELIVERY TIMES

16. To not enforce any condition on development approvals which limit delivery times to retailers in the municipality
17. To not enforce any delivery curfews on supermarket loading bays to help them meet current demand in the wake of the COVID-19 outbreak (already approved by NSW GOV)

Council's Economic Development team has set up a working group with all key areas within Council to develop a holistic recovery program for the community that is aimed at supporting business, tourism and the community to emerge from the phased lockdown removals over an extended period. The measures will look at a range of staged initiatives that will be timed to respond to the phase lifting of the lockdowns. The Group is looking at (but not limited to) areas such as commercial and community leases, licenses, planning reform for business and community, hardship applications for rates, access to NSW and Federal grants, enforcements and promotion of the area as a place to conduct business.

Council's phase 2 Community and Business Relief package will be reported to council for adoption in June as well as a Revised Draft Economic Development Strategy with a customised Economic Recovery and Resilience Plan.

**Staff Recommendation:**

*The Motion is unnecessary.*

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**Motion:** ***That Council now urgently reconvene its recently cancelled Strategic Planning/Budget Workshop with a view to economically activating employment initiatives while drilling down on the real impacts of this pandemic on our coasts' business community, sporting organisations, volunteer groups and community clubs.***

**Staff Comments:**

As advised to Councillors previously, Council has engaged Grant Thornton to review Council's financial position currently and in the immediate period. The results of this work will be provided to Councillors and form part of a dedicated workshop.

This is in addition, to the actions taken as set out above in response to point one of the proposed Motion.

**Staff Recommendation:**

*The Motion is unnecessary.*

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**Motion:** ***That any such virtual workshop should also explore all funding opportunities in the recently announced State Government \$395 million Local Government Pandemic Rescue Package.***

**Staff Comments:**

Work has commenced on evaluating the actual impact of the funding announced recently by the State Government. Any opportunities as a result of State Government initiatives are being assessed and regularly communicated to Councillors at weekly briefings held with the Chief Executive Officer.

*The Council Job Retention Allowance*

In order to be eligible to receive this funding Council would need to project or demonstrate a 30% reduction in own-source revenue each quarter commencing with the fourth quarter of 2019/20. Own source funding includes rates and annual charges, user fees and other revenue. It also includes interest and investment income.

The assessment for eligibility will be calculated across the board and not by service. Given this, it is likely that Central Coast Council would be ineligible. Indeed, feedback received from a number of NSW Councils has been that it is likely that very few Councils would be eligible for this funding support.

It is noted that certain roles are excluded from eligibility such as those roles involved in essential services.

For Central Coast Council the primary effort is to redeploy staff and to date this has been implemented successfully.

*Funding to meet Council's increase in the emergency services levy for 2020-21*

Councils will receive a grant to help offset the amount that their emergency services levy has increased by between 2019/20 and 2020/21. This is an amount levied by the State Government and as such, this funding is support from the State Government for an increased amount being charged to local government.

Council will be required to pay the Emergency Services Levy invoice to Revenue NSW and will be subsequently reimbursed the increased amount.

Local government contributions to ESL will total \$178.28 million for 2020/21 which is an increase of \$32.76 million since 2019/20.

*Access to low interest, infrastructure loans from TCorp in line with TCorp's credit criteria*

This is access to a loan and as such is not direct funding. It is also noted that eligibility for these loans is complex and staff are presently working with TCorp on borrowing opportunities.

*Access, subject to meeting certain requirements, to a NSW Government guarantee for commercial borrowings.*

This is access to an indemnity and as such is not direct funding. This provides that Councils seeking access to commercial finance will be able to, subject to conditions, receive a Deed of Indemnity for and on behalf of the Crown in right of the State of NSW. It is expected that this would increase the availability and reduce the cost of borrowing for Councils.

**Staff Recommendation:**

*The Motion is unnecessary.*

**Link to Community Strategic Plan**

Theme 4: Responsible

**Goal G: Good governance and great partnerships**

G2: Communicate openly and honestly with the community to build a relationship based on transparency, understanding, trust and respect.



**Item No:** 5.3  
**Title:** Deferred Item - Notice of Motion - National Tree Planting Day Activities  
**Department:** Councillor

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25 May 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13968788

Author: Jane Smith, Councillor

419/20 *That Council defer the following items to the 25 May 2020 Ordinary Meeting;*

*Item 6.1 - Notice of Motion - Council to Support Federal Government's COVID-19 Tracking App*

*Item 6.2 - Notice of Motion - Coast COVID Economic Crisis*

*Item 6.3 - Notice of Motion - National Tree Planting Day Activities*

- 1** ***That Council receive the report of Deferred Item – Notice of Motion – National Tree Planting Day Activities***
- 2** ***That Council note that National Tree Day falls on Sunday, 2 August this year.***
- 3** ***That Council congratulate staff on the proposed community planting event to be held at Wyong to celebrate National Tree Day (understanding that these plans may be disrupted due to COVID-19).***
- 4** ***That Council request the Chief Executive Officer to provide a report, including a budget, for other initiatives that can also be held as part of National Tree Day this year.***

### **CEO Response**

The Chief Executive Officer has provided a response to this Notice of Motion at Attachment 1.

### **Attachments**

- |   |           |
|---|-----------|
| <b>1</b> CEO Response to Notice of Motion - National Tree Planting Day Activities | D13960451 |
|---|-----------|



**Title:** CEO Response to Notice of Motion - National Tree Planting Day Activities

**Department:** Environment and Planning

11 May 2020 Ordinary Council Meeting

Reference: F2019/00041-004 - D13960451  
Author: Luke Sulkowski, Unit Manager, Environmental Management  
Manager: Scott Cox, Director Environment and Planning  
Executive: Gary Murphy, Chief Executive Officer

### Summary

This report provides a response to Item 6.3 - Notice of Motion – National Tree Planting Day Activities.

**Motion:** *That Council note that National Tree Day falls on Sunday 2 August this year.*

*That Council congratulate staff on the proposed community planting event to be held at Wyong to celebrate National Tree Day (understanding that these plans may be disrupted due to COVID-19).*

*That Council request the Chief Executive Officer to provide a report, including a budget, for other initiatives that can also be held as part of National Tree Day this year.*

### Staff Comments:

Council's Landcare Team are coordinating two Council National Tree Day Activities for the Central Coast at the following locations:

- 1 Alison Road, Wyong, adjoining Porters Creek
- 2 Runway Park, Trafalgar Avenue, Woy Woy

Each event is proposed to include planting programs onsite coupled with giveaways of native plant seedlings, and a sausage sizzle.

It is the second consecutive year that the Wyong site has been used for the program. This site has been identified by staff as a long-term site to be attached to National Tree Day due to its accessibility, capacity to accept significant new plantings, and the benefits in rejuvenating the southern parts of Porters Creek Wetland.

Due to the infrastructure and site capacity, a number of other stalls are proposed for the Wyong site including representation from the Rural Fire Service, the State Emergency Service,



Tuggerah Lakes Estuary education and information on weeds that present biosecurity risks to our local environment.

Residents receiving seedlings at each site will be asked to plant them within their property boundaries rather than in road reserves. Encouraging planting within road reserves without direct guidance and supervision is challenging due to the potential risks to the community member working unsupervised on a Council roadside, and the presence of underground infrastructure that could be impacted from the tree.

The upcoming National Tree Day events will be held dependent on restrictions applying as a result of the current COVID-19 pandemic in August when the events are scheduled.

**Staff Recommendation:**

That the information in the motion be noted.

**Link to Community Strategic Plan**

Theme 3: Green

**Goal E: Environmental resources for the future**

E1: Educate the community on the value and importance of natural areas and biodiversity, and encourage community involvement in caring for our natural environment.



**Item No:** 5.4  
**Title:** Notice of Motion - The Mast of the Ex HMAS Adelaide II - What's Happening?  
**Department:** Councillor

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25 May 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13976260

Author: Jeff Sundstrom, Councillor

Councillor Sundstrom has given notice that at the Ordinary Council Meeting to be held on 25 May 2020 he will move the following motion:

***That Council request the Chief Executive Officer provide a report before the 9 June 2020 on the progress towards and/or any obstacles affecting, the installation of the Mast of the ex HMAS Adelaide II at "site 1" as adopted by Council at the 14 May 2018 Ordinary Meeting.***

#### **Councillors Note**

At the Ordinary Meeting of Council on 14 May 2020 the Council resolved as follows;

*That Council request the Acting Chief Executive Officer install the mast from the ex HMAS Adelaide II at Site 1 identified in the attached photograph.*

Following the meeting this Media Release was published;

#### **HMAS Adelaide II mast to be installed at Terrigal Haven to honour sailors**

A restored mast from the HMAS Adelaide II will be installed at The Haven at Terrigal as a memorial for all those who sailed on her.

The HMAS Adelaide II is a former Australian naval warship prepared and scuttled to create an artificial reef between Avoca Beach and Terrigal.

Mayor Jane Smith said this was a true bipartisan project with the community raising money for the restoration and support from the Australian Royal Navy, Returned Services League, and the State Government.

"Everyone has supported this project as a great way to honour all those who sailed on HMAS Adelaide and to educate visitors about the significance of the HMAS Adelaide being here on the Coast," Mayor Smith said.

The mast has been restored locally and will be erected on the northern headland at the Haven at Terrigal at a date to be determined.

#### **5.4 Notice of Motion - The Mast of the Ex HMAS Adelaide II - What's Happening? (contd)**

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In the ensuing 2 years we have seen no material evidence of any progress towards the installation of the mast. Memorial days have come and gone and come again, but still the mast sits in storage.

The community have a right to see this icon installed ASAP, if it is not to be installed as resolved two years ago then the community must be told why.

#### **Attachments**

*Nil.*



**Item No:** 6.1  
**Title:** Rescission Motion - Landcare Program Strategy  
**Department:** Councillor

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25 May 2020 Ordinary Council Meeting

Reference: F2020/00039 - D13974848  
Author: Troy Marquart, Councillor  
Greg Best, Councillor  
Jilly Pilon, Councillor  
Bruce McLachlan, Councillor

Council, at the Ordinary Meeting held on 25 May 2020 gave consideration to a report regarding Landcare Program Strategy.

At that meeting, Council resolved as follows:

*376/20 That Council formally adopt the draft Central Coast Council Environmental Volunteer Program Strategy, specifically amended as follows:*

- The name of the Program has been changed from CCC Landcare Program to CCC Environmental Volunteer Program.*
- Action Item 13 added to Strategy – investigate opportunities for funding additional support for the program, including external grant funding and third-party sponsorship.*
- Action Item 14 added to Strategy – consider new technologies for managing the program e.g. phone apps to manage group activities.*

*377/20 That Council endorse expanding the program through the recruitment of two additional full time equivalent (FTE) staff, at a projected cost of \$40,000 in capital and \$134,125 in operational expenditure per additional FTE, for the purpose of supporting additional volunteer groups as outlined within the strategy.*

*378/20 That Council request the Chief Executive Officer to thank the staff involved in developing the strategy.*

A Rescission Motion has been received from Councillors Marquart to be moved at the Ordinary Council Meeting of Council to be held on Monday, 25 May 2020, as follows:

*"MOVE that the following resolution carried at the Ordinary Meeting of Council held on 11 May 2020 be rescinded:*

*376/20 That Council formally adopt the draft Central Coast Council Environmental Volunteer Program Strategy, specifically amended as follows:*

- *The name of the Program has been changed from CCC Landcare Program to CCC Environmental Volunteer Program.*
- *Action Item 13 added to Strategy – investigate opportunities for funding additional support for the program, including external grant funding and third-party sponsorship.*
- *Action Item 14 added to Strategy – consider new technologies for managing the program e.g. phone apps to manage group activities.*

377/20 *That Council endorse expanding the program through the recruitment of two additional full time equivalent (FTE) staff, at a projected cost of \$40,000 in capital and \$134,125 in operational expenditure per additional FTE, for the purpose of supporting additional volunteer groups as outlined within the strategy.*

378/20 *That Council request the Chief Executive Officer to thank the staff involved in developing the strategy.*

Should the above Rescission Motion be carried, further notice is given that will move the following motion:

*"MOVE*

- 1 *That Council notes with concern the rapid escalation of staffing levels, now in excess of 2,500 personnel, up some 400 on pre- amalgamation levels. Also noting that this does not include the 115 unreported additional contractors that effectively take Council's staff resources to some 2,615.*
- 2 *That Council notes that wages against the 2018/2019 fiscal year are up by some \$20 Million dollars. Further wages for 2019/2020 allowing for Q3 adjustment will be almost \$210 Million dollars. Over budget by \$5 Million dollars, this does not allow for the \$9 Million dollars of unreported contractor appointments.*
- 3 *That with these resources now approaching \$220 Million dollars Council not place any further burden on the rate payers through making further costly staff appointments to the Landcare Program, opting for a more responsible approach using our existing 2,615 staff/contractor resources.*
- 4 *That Council request the Chief Executive Officer to urgently report to Council around what initiatives he proposes to bring this budget back to balance and avoid the need for possible further revenue raising in the 2020/2021 budget.*
- 5 *That Council formally adopt the draft Central Coast Council Environmental Volunteer Program Strategy, specifically amended as follows:*

- *The name of the Program has been changed from CCC Landcare Program to CCC Environmental Volunteer Program.*
  - *Action Item 13 added to Strategy – investigate opportunities for funding additional support for the program, including external grant funding and third-party sponsorship.*
  - *Action Item 14 added to Strategy – consider new technologies for managing the program e.g. phone apps to manage group activities.*
- 6 *That Council request the Chief Executive Officer to thank the staff involved in developing the strategy."*

**Attachments**

*Nil.*