WYONG SHIRE COUNCIL

MINUTES OF THE ORDINARY MEETING OF COUNCIL

HELD IN THE COUNCIL CHAMBER
WYONG CIVIC CENTRE, HELY STREET, WYONG
ON 28 July 2010
COMMENCING AT 5:00 PM

PRESENT

Councillors R L Graham (Chairperson), G P Best, D J Eaton, L A Matthews, E M McBride, J J McNamara, W R Symington, D P Vincent, L D Webster and S A Wynn.

IN ATTENDANCE

General Manager, Director Shire Planning, Director Shire Services, Acting Director Corporate Services, Acting Manager Future Planning, Manager Development Assessment and Project Director Mardi to Mangrove Project.

Executive Manager Shire Services, Manager Contracts and Special Projects, Manager Governance and Administration, Manager Customer and Community Services and two administration staff.

The Mayor, Councillor Graham, declared the meeting open at 5.00 pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

The Mayor, Councillor Graham gave tribute to Mr Kevin Faulks on his passing last weekend and spoke briefly on his contribution to the community, township of Wyong and the Shire. The Mayor asked that the Chamber and Gallery stand for a minute's silence in respect to Mr Faulks.

Mr John Hardwick read an acknowledgment of country statement and delivered the opening prayer.

APOLOGIES

There were no apologies.

At the commencement of the ordinary meeting report nos 1.1, 1.2, 1.3, 1.4 and 2.4, were dealt with first then the remaining reports in order. However for the sake of clarity the reports are recorded in their correct agenda sequence.

1.1 Disclosure of Interest

2.2 DA/93/2010 Single Storey Dwelling At 1B Cooranga Road, Wyongah

Councillor Best declared a non-pecuniary significant conflict of interest in the matter for the reason that a family member of the applicant is currently undergoing a traineeship through Central Coast Group Training, as he is the General Manager of Central Coast Group Training he left the chamber at 06.58 pm, took no part in discussion, did not vote and returned to the chamber at 07.03 pm.

2.2 DA/93/2010 Single Storey Dwelling at 1B Cooranga Road, Wyongah

Councillor Eaton declared a non-pecuniary insignificant conflict of interest in the matter for the reason that he is a Chairperson of Central Coast Group Training and a relative of the applicant is a trainee at Central Coast Group Training and participated in consideration of this matter.

Councillor Eaton stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty because the Chair has no role in day to day operations of Central Coast Group Training."

4.2 Proposed Councillors' Community Improvement Grants

Councillor Wynn declared a non-pecuniary insignificant conflict of interest in the matter for the reason that she resides in Mannering Park and has conducted business with Tracey MacGuire Real Estate and has personal contact with Tracey and participated in consideration of this matter.

Councillor Wynn stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty because Mannering Park is a small community where interaction is common and I am not contributing to the grant."

5.1 Provision of Temporary Cleaning Services for The Entrance Town Centre

Councillor Webster declared a non-pecuniary insignificant conflict of interest in the matter for the reason that she is a director of The Entrance Town Centre Management and participated in consideration of this matter.

Councillor Webster stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty."

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor EATON:

That Council <u>receive</u> the report on Disclosure of Interest and <u>note</u> advice of disclosures.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

1.2 Proposed Inspections

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor WYNN:

That Council receive the report on Proposed Inspections.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

1.3 Address by Invited Speakers

RESOLVED unanimously on the motion of Councillor WYNN and seconded by Councillor EATON:

That Council receive the amended report on Invited Speakers.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

1.4 Confirmation of Minutes of Previous Meeting

RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor MCBRIDE:

That Council <u>confirm</u> the minutes of the previous Ordinary Meeting of Council held on 14 July 2010.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

Business Arising

There was no business arising.

2.1 DA/66/2010 Two Storey Dwelling-house and Demolition of existing Structures at 26 Stewart Street, The Entrance North

Councillor Best left the meeting at 06:44 pm and returned to the meeting at 06:45 pm during consideration of this item.

Councillor Vincent left the meeting at 06:54 pm and as a result took no part in voting.

RESOLVED on the motion of Councillor EATON and seconded by Councillor GRAHAM:

That Council <u>approve</u> the proposed dwelling incorporating a floor level of 2.7m AHD in accordance Council's resolution of 14 July 2010 subject to the recommended conditions of consent.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA AND

WEBSTER

AGAINST: COUNCILLORS SYMINGTON AND WYNN

2.2 DA/93/2010 Single Storey Dwelling at 1B Cooranga Road, Wyongah

Councillor Best declared a non-pecuniary significant conflict of interest in the matter for the reason that a family member of the applicant is currently undergoing a traineeship through Central Coast Group Training, as he is the General Manager of Central Coast Group Training he left the chamber at 06.58 pm, took no part in discussion, did not vote and returned to the chamber at 07.03 pm.

Councillor Eaton declared a non-pecuniary insignificant conflict of interest in the matter for the reason that he is a Chairperson of Central Coast Group Training and a relative of the applicant is a trainee at Central Coast Group Training and participated in consideration of this matter.

Councillor Eaton stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty because the Chair has no role in day to day operations of Central Coast Group Training."

Councillor Vincent returned to the meeting at 06:57 pm during consideration of this item.

RESOLVED on the motion of Councillor MCNAMARA and seconded by Councillor EATON:

That Council <u>approve</u> the proposed dwelling incorporating a floor level of 3.0m AHD in accordance Council's resolution of 14 July 2010 subject to the recommended conditions of consent.

FOR: COUNCILLORS EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, VINCENT

AND WEBSTER

AGAINST: COUNCILLORS SYMINGTON AND WYNN

2.3 DA/790/2009 Proposed Boundary Adjustment at Wyong Creek

RESOLVED on the motion of Councillor EATON and seconded by Councillor MATTHEWS:

That Council <u>confirm</u> its approval of the application subject to the conditions attached to the report.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON AND WEBSTER

AGAINST: COUNCILLORS VINCENT AND WYNN

2.4 DA/127/2010 - Use of Unit 1 as a Gymnastics and Movement Centre

Ms Kim Ryan, the applicant, representing the owner, addressed the meeting at 05.08 pm, answered questions and retired at 05.28 pm.

Councillor Matthews left the meeting at 05:37 pm and returned to the meeting at 05:40 pm during consideration of this item.

A MOTION was MOVED by Councillor GRAHAM and SECONDED by Councillor WYNN:

- 1 That Council, having regard to the matters for consideration detailed in Section 79C of the Environmental Planning and Assessment Act and other relevant issues, <u>refuse</u> the application subject to the reasons for refusal attached to the report.
- 2 That Council advise those who made written submissions of its decision.
- 3 That Council <u>assist</u> the applicant to locate another suitably zoned property for the purpose of conducting the proposed use.

AN AMENDMENT was MOVED by Councillor EATON and SECONDED by Councillor BEST:

That this matter be <u>deferred</u> for further discussions between the Director of Planning and the applicant to include:

- a Screening of the brothel
- b Body Corporate's/owner's consent to the parking and traffic changes
- c Overflow parking and truck movement
- d Closure or relocation of the pedestrian gate

FOR: COUNCILLORS BEST, EATON, MCNAMARA, SYMINGTON AND WEBSTER
AGAINST: COUNCILLORS GRAHAM, MATTHEWS, MCBRIDE, VINCENT AND WYNN

The AMENDMENT was put to the VOTE and declared LOST on the casting vote of the Mayor.

RESOLVED on the motion of Councillor GRAHAM and seconded by Councillor WYNN:

- That Council, having regard to the matters for consideration detailed in Section 79C of the Environmental Planning and Assessment Act and other relevant issues, <u>refuse</u> the application subject to the reasons for refusal attached to the report.
- 2 That Council advise those who made written submissions of its decision.
- 3 That Council <u>assist</u> the applicant to locate another suitably zoned property for the purpose of conducting the proposed use.

FOR: COUNCILLORS GRAHAM, MATTHEWS, MCBRIDE, VINCENT AND WYNN AGAINST: COUNCILLORS BEST, EATON, MCNAMARA, SYMINGTON AND WEBSTER

The MOTION was CARRIED on the casting vote of the Mayor.

The meeting adjourned at 06.30 pm and resumed at 06.35 pm to allow the public gallery to clear.

3.1 Contract Variations and Finalisation - June 2010

RESOLVED unanimously on the motion of Councillor WYNN and seconded by Councillor MCNAMARA:

- 1 That Council <u>note</u> the Contract Variations and Finalisation June 2010 report (Attachment 1).
- 2 That Council <u>approve</u> additional expenditure above resolved estimates for the following contracts:

Contract Title	Contract No	Additional Expenditure
Mardi Dam Transfer System & Dam Raising – Design & Documentation	112242	150,000.00
Mardi Dam High Lift Pump Station – Design & Documentation	108619	105,000.00
Supply & Deliver Hydrated Lime to Mardi Water Treatment Plant	107738	25,000.00
Collection Mixed Waste & Recyclables – Holiday Parks	122066	56,000.00

- 3 That Council <u>note</u> the additional expenditures requested are within approved program budgets.
- 4 That Council <u>note</u> the contracts that reached a finalised status in Attachment 2 of the Contract Variations and Finalisation June 2010 report.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

4.1 Warnervale Town Centre Project Team

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor VINCENT:

- 1 That Council <u>progress</u> the Warnervale Town Centre Project by appointing a Project Manager.
- That Council <u>continue</u> to lobby the various State and Federal Governments agencies to assist with infrastructure delivery and work with landowners to deliver this important project.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

4.2 Proposed Councillors' Community Improvement Grants

Councillor Wynn declared a non-pecuniary insignificant conflict of interest in the matter for the reason that she resides in Mannering Park and has conducted business with Tracey MacGuire Real Estate and has personal contact with Tracey and participated in consideration of this matter.

Councillor Wynn stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty because Mannering Park is a small community where interaction is common and I am not contributing to the grant."

RESOLVED unanimously on the motion of Councillor WYNN and seconded by Councillor MCNAMARA:

That Council <u>allocate</u> an amount of \$3,600.00 from the 2010-11 Councillors' Community Improvement Grants as outlined in the report.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

4.3 Minutes - Wyong Shire Seniors Citizens Council meeting - 24 June 2010

Councillor McNamara left the meeting at 07.30 pm and returned to the meeting at 07.31 pm during discussion of this item.

RESOLVED unanimously on the motion of Councillor WYNN and seconded by Councillor MATTHEWS:

- 1 That Council <u>receive</u> the report on Minutes Wyong Shire Senior Citizens Council meeting of 24 June 2010.
- 2 That Council thank the Wyong Shire Senior Citizens Council for bringing these issues to Council's attention.
- 3 That Council staff <u>review</u> the issues raised with the Wyong Shire Senior Citizens Council with a view to find a way forward that allows less formalisation.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

4.4 Payment of Industrial Special Risk Insurance Policy

RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor VINCENT:

- 1 That Council <u>approve</u> the renewal of Council's Industrial Special Risk insurance policy with Statewide Property Mutual for the period 30 June 2010 to 30 June 2011.
- 2 That Council approve the premium payment of \$541,679.62 (ex GST).

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

4.5 Community Twenty20 (T20) Cricket

RESOLVED unanimously on the motion of Councillor MCNAMARA and seconded by Councillor GRAHAM:

- 1 That Council staff <u>work</u> to assist the Central Coast Cricket Association, the Warnervale Wildcats Cricket Club and other interested community members, to bring such a competition to fruition.
- That Council staff <u>seek</u> direct support of the Central Coast Cricket Association and Country Cricket NSW to investigate, manage and operate a Twenty20 competition on the Central Coast.
- That the sportsground fees for the initial year of this competition <u>be waived</u> to support the initiative,
- 4 That a sponsorship agreement <u>be executed</u> between the parties prior to the waiving of fees.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

5.1 Provision of Temporary Cleaning Services for The Entrance Town Centre

Councillor Webster declared a non-pecuniary insignificant conflict of interest in the matter for the reason that she is a director of The Entrance Town Centre Management and participated in consideration of this matter.

Councillor Webster stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty."

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor WYNN:

That Council <u>endorse</u> the extension of the existing cleaning contract for three months to allow the tender process to be completed.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

5.2 Proposed Asset Energy Ltd PEP11 Exploration Drilling Program

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor WYNN:

- 1 That Council <u>receive</u> the report on the Proposed Asset Energy Ltd PEP11 Exploration Drilling Program.
- 2 That Council <u>note</u> the submission dated 22 July 2010 in respect of the Proposed Asset Energy Ltd PEP11 Exploration Drilling Program.
- 3 That Council <u>approach</u> both Gosford and Lake Macquarie City Councils to develop a joint program opposing off shore mining.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.1 Information Reports

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor EATON:

That with the exception of report numbers 6.2, 6.3, 6.4, 6.5 and 6.10, Council <u>receive</u> the information reports and adopt the recommendations.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.2 Exhibition Periods for Policies and Strategies

RESOLVED unanimously on the motion of Councillor WYNN and seconded by Councillor GRAHAM:

- 1 That Council <u>endorse</u> the current processes for determining the length of exhibition periods acknowledging that this process allows for significant strategies to be exhibited for an extensive period.
- 2 That Council <u>undertake</u> appropriate community engagement during this exhibition period.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

6.3 Proposed Liquor Outlet Norah Head and Toukley

RESOLVED unanimously on the motion of Councillor WYNN and seconded by Councillor VINCENT:

That Council receive the report on Proposed Liquor Outlet Norah Head and Toukley.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.4 Bicycle Racks on Buses

Councillor Matthews left the meeting at 08:20 pm and returned to the meeting at 08:22 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor WYNN and seconded by Councillor BEST:

- 1 That Council <u>report</u> on a proposal for a pilot plan that identifies some suitable routes and a timetable to trial bicycle racks on buses and forward this to the NSW State Transport and our local bus companies advocating for the trial.
- 2 That Council seek grant funding for this initiative.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.5 Results of Water Quality Testing for Beaches and Lake Locations

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor WYNN:

That Council <u>receive</u> the report on Results of Water Quality Testing for Beaches and Lake Locations.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

6.6 Activities of the Development Assessment Unit

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor EATON:

That Council receive the report on Activities of the Development Assessment Unit.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.7 Investments for June 2010

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor EATON:

That Council <u>receive</u> the report on Investments for June 2010.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.8 Works in Progress - Water Supply and Sewerage

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor EATON:

That Council receive the report on Works in Progress - Water Supply and Sewerage.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.9 Update Report on Future Directions for Body Hire Services for Wyong Shire Council

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor EATON:

- 1 That Council <u>receive</u> the report on Update Report on Future Directions for Body Hire Services for Wyong Shire Council.
- 2 That a further report <u>be provided</u> to Council on the implementation of corrective actions from the 26 May 2010 meeting in September 2010.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

6.10 Mardi to Mangrove Link Project Status

Councillor Best left the meeting at 08:39 pm and returned to the meeting at 08:40 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor SYMINGTON and seconded by Councillor VINCENT:

That Council receive the report on Mardi to Mangrove Link Project Status.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.11 General Works in Progress

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor EATON:

That Council <u>receive</u> the report on General Works in Progress.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.12 Drug and Alcohol Clinic, Canton Beach

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor EATON:

That Council receive the report on Drug and Alcohol Clinic, Canton Beach.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.13 Outstanding Questions Without Notice and Notices of Motion

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor EATON:

That Council <u>receive</u> the report on Outstanding Questions Without Notice and Notices of Motion.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, VINCENT, WEBSTER AND WYNN

8.1 Notice of Motion - Priority Region for NBN - National Broadband Network

Councillor Vincent left the meeting at 08:47 pm and returned to the meeting at 08:49 pm and as a result took no part in voting.

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor EATON:

- That Council in partnership with Gosford City Council, the RDA and our local Federal Members, <u>take</u> a lead role in campaigning for the Central Coast Region to receive priority status in the rollout scheduling of the Federal Government's \$40 billion NBN.
- That Council <u>recognises</u> the extraordinary benefits that will flow to almost every facet of our community as outlined in the attached speech by former Prime Minister Rudd on 10th December 2009 quoting,
 - "This will revolutionise teaching in our classrooms, revolutionise health care in our medical centres and our hospitals and will plug our nation into the global economy. It will link together communities and people all across Australia so that Australians in regional areas are not left out."
- That Council <u>recognises</u> the Central Coast as a region is significantly challenged through a wide range of social, educational and economic demographics. Also we are recognised federally as a priority employment region, these issues alone are compelling arguments to prioritise a local rollout of the NBN on the Central Coast.
- 4 That staff <u>report</u> on activities to date regarding the regional preparation for the NBN highlighting the significant benefits and the most appropriate way forward to facilitate our priority campaign."

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,

SYMINGTON, WEBSTER AND WYNN

AGAINST: NIL

QUESTIONS WITHOUT NOTICE

Q91/10 Winter Lifeguard Trials Councillor Bill Symington

"Could staff please report by either a briefing or a report to Council, on the early information gained from the ongoing "winter" lifeguard trials?"

Q092/10 Quality of Shirewide July 2010 edition Councillor Greg Best

"Mr General Manager,

I, along with many of my fellow Council colleagues, have been approached by residents, ratepayers and community groups alarmed at the quality of Council's flagship publication "Shirewide" July 2010 edition. On behalf of the residents and ratepayers, I would like to formally be advised as to how this embarrassing situation was allowed to occur. I have spoken to the printers in question, Forms Xpress, and may I ask,

- 1 Is it the practice of the Communication Department to proofread a sample copy of such documents before distribution?
- 2 Can staff confirm as to whether the printer advised us at any time of a fault prior to distribution?
- 3 What steps have been taken to avoid a repeat? and
- 4 Why is this brochure printed in Melbourne when Council has a policy to buy local where possible?
- 5 Was this publication tendered out?"

THE MEETING closed at 8.49 pm.