



More than 150 people celebrated the official opening of Sohier Park Playground at Ourimbah on Saturday August. The playground has proven popular in the community and the children certainly enjoyed testing out all the new play equipment

Wyong Shire Council

Business Paper

ORDINARY COUNCIL MEETING

14 August 2013

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MEETING NOTICE

**The Ordinary Council Meeting
of Wyong Shire Council
will be held in the Council Chamber,
Wyong Civic Centre, Hely Street, Wyong on
Wednesday 14 August 2013 at 5.00 pm,
for the transaction of the business listed below:**

OPENING PRAYER

ACKNOWLEDGEMENT OF COUNTRY

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10 QUESTIONS ON NOTICE ASKED

At the conclusion of the meeting and at the discretion of the Mayor, Council may meet with staff in an informal, non-decision making mode for a period of no more than 30 minutes.

Michael Whittaker
GENERAL MANAGER

1.1 Disclosures of Interest

TRIM REFERENCE: F2013/00023 - D03532073

MANAGER: Sonia Witt, TL Governance and Councillor Services

AUTHOR: Fiona Kurtz; Councillor Services Officer

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

That Councillors now disclose any conflicts of interest in matters under consideration by Council at this meeting.

1.2 Proposed Inspections and Briefings

TRIM REFERENCE: F2013/00023 - D03532112
MANAGER: Sonia Witt, TL Governance and Councillor Services
AUTHOR: Fiona Kurtz; Councillor Services Officer

SUMMARY

Briefings proposed for this meeting and future meetings to be held in the Wilfred Barrett and Tim Farrell Committee Rooms.

Date	Briefing	Directorate
14/08/2013	Community Precinct Committees	Community and Recreation Services
14/08/2013	Rezoning - 223 Scenic Drive Colongra	Land Management
14/08/2013	Revision of Community Feedback and Complaint Management Policy & Draft Customer Service Charter	Community and Recreation Services
14/08/2013	Wyong Youth Action Group	Community and Recreation Services
14/08/2013	Organisation Restructure *CONFIDENTIAL	GM Unit
14/08/2013	Long Jetty Foreshore Expression of Interest	Land Management

RECOMMENDATION

That Council receive the report on Proposed Inspections and Briefings.

ATTACHMENTS

- 1 Proposed Briefings - 14 August 2013 D03599313

Proposed Briefings List to date

Briefing Title:	Directorate:	Proposed Month:	Proposed Date:
Community Precinct Committees	Community and Recreation Services		14/08/2013
Rezoning - 223 Scenic Drive Colongra	Land Management		14/08/2013
Revision of Community Feedback and Complaint Management Policy & Draft Customer Service Charter	Community and Recreation Services		14/08/2013
Wyang Youth Action Group	Community and Recreation Services		14/08/2013
Organisation Restructure *CONFIDENTIAL	GM Unit		14/08/2013
Long Jetty Foreshore Expression of Interest	Land Management		14/08/2013
Q4 2012/13	GM Unit		28/08/2013
Library Strategic Plan	Community and Recreation Services		28/08/2013
Engagement story - where we've come from, where we're headed	Community and Recreation Services		28/08/2013
Budgewoi Masterplan	Land Management		28/08/2013
CONFIDENTIAL - Child Care	Community and Recreation Services		28/08/2013
Upgrading of the intersection of Wyong Road and Enterprise Drive	Land Management		28/08/2013
Upgrading of Wyong Road between Mingara Drive and Tumbi Road	Land Management		28/08/2013
Central Coast Academy of Sport	Community and Recreation Services		11/09/2013
ERMS Training	GM Unit		09/10/2013
ERMS Training	GM Unit		23/10/2013
Surf Life Saving Central Coast	Community and Recreation Services		13/11/2013
Q1 2013/14	GM Unit		27/11/2013
Natural Resources Management Strategy	Land Management		12/02/2014
Biodiversity Management Plan	Land Management		12/02/2014
Urban Design Principles & Concepts	Land Management	December	
Bateau Bay and Lake Haven Draft Masterplan	Land Management	August	
Tuggerah Town Centre	Land Management	August	
IPART Final Determination on Water Pricing	GM Unit		

1.3 Address By Invited Speakers

TRIM REFERENCE: F2013/00023 - D03532134
MANAGER: Sonia Witt, TL Governance and Councillor Services
AUTHOR: Fiona Kurtz; Councillor Services Officer

SUMMARY

There have been no requests to address the Ordinary Meeting at the time of printing the Business Paper.

RECOMMENDATION

- 1** *That Council receive the report on Invited Speakers.*
- 2** *That Council agree meeting practice be varied to allow reports from Directors and/or the General Manager to be dealt with following an Invited Speaker's address.*

ATTACHMENTS

Nil

1.4 Confirmation of Minutes of Previous Meeting

TRIM REFERENCE: F2013/00023 - D03532277

MANAGER: Sonia Witt, TL Governance and Councillor Services

AUTHOR: Fiona Kurtz; Councillor Services Officer

SUMMARY

Confirmation of minutes of the previous Ordinary Meeting of Council held on Wednesday 24 July 2013.

RECOMMENDATION

That Council confirm the minutes of the previous Ordinary Meeting of Council held on Wednesday 24 July 2013.

ATTACHMENTS

- | | | |
|---|--|-----------|
| 1 | MINUTES- Ordinary Council Meeting - 24 July 2013 | D03543402 |
| 2 | MINUTES- Confidential Session of Ordinary Council Meeting - 24 July 2013 (D03543425) | |

WYONG SHIRE COUNCIL

**MINUTES OF THE
ORDINARY COUNCIL MEETING OF COUNCIL**
HELD IN THE COUNCIL CHAMBER
WYONG CIVIC CENTRE, HELY STREET, WYONG
ON 24 July 2013
COMMENCING AT 5:00 PM

PRESENT

Councillors D J Eaton (Chairperson), G P Best, R L Graham, K G Greenwald, L A Matthews, L R Y Nayna, L S Taylor, A Troy, D P Vincent and L D Webster.

IN ATTENDANCE

Acting General Manager, Director Development and Building, Director Land Management, Director Community and Recreation Services, General Counsel, Communications Officer and three administration staff.

The Mayor, Councillor Eaton, declared the meeting open at 5.00 pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

John Hardwick delivered the opening prayer and Councillor Matthews read an acknowledgment of country statement.

APOLOGIES

There were no apologies.

At the commencement of the ordinary meeting report nos 1.1, 1.2, 1.3 and 3.1, were dealt with first then the remaining reports in order. However for the sake of clarity the reports are recorded in their correct agenda sequence.

1.1 Disclosures of Interest

2.2 Mayoral Minute - Central Coast Business Excellence Awards 2013

Councillor Best declared a non-pecuniary insignificant interest in the matter for the reason that he is General Manager of Central Coast Group Training (CCGT) which has been nominated for an award at this event and participated in consideration of this matter.

Councillor Best stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty."

3.1 RZ/7/2009 - Proposed Rezoning - 19-23 Geoffrey Road, Chittaway Point

Councillor Taylor declared a non-pecuniary insignificant interest in the matter for the reason that the applicant is a family friend and participated in consideration of this matter.

Councillor Taylor stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty."

6.3 Notice of Approval for Open Burning

Councillor Troy declared a non-pecuniary insignificant interest in the matter for the reason that he is a member of the Rural Fire Service and participated in consideration of this matter.

Councillor Troy stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty."

6.6 2013 Wyong Regional Chamber of Commerce Annual Business Awards & Central Coast Business Review Cocktail Evening

Councillor Eaton declared a non-pecuniary insignificant interest in the matter for the reason that he is a Council Delegate on the Board of the Wyong Regional Chamber of Commerce and participated in consideration of this matter.

Councillor Eaton stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty."

Councillor Greenwald declared a non-pecuniary insignificant interest in the matter for the reason that he is an Alternative Council Representative on the Committee and participated in consideration of this matter.

Councillor Greenwald stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty."

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor TAYLOR:

922/13 That Council receive the report on Disclosure of Interest and note advice of disclosures.

1.2 Proposed Inspections and Briefings

RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor NAYNA:

923/13 That Council receive the report on Proposed Inspections and Briefings.

1.3 Address By Invited Speakers

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor WEBSTER:

924/13 That Council receive the amended report on Invited Speakers.

925/13 That Council agree meeting practice be varied to allow reports from Directors and/or the General Manager to be dealt with following an Invited Speaker's address.

1.4 Confirmation of Minutes of Previous Meeting

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor WEBSTER:

926/13 That Council confirm the minutes of the previous Ordinary Meeting of Council held on Wednesday 10 July 2013.

Business Arising

Councillor Nayna – Page 19 - Item 5.1 – Councillor Outcomes Report. Councillor Nayna queried why this report was not in the Business Paper for the 24 July 2013 Ordinary Meeting as it was resolved at the 10 July 2013 meeting:

“That Council defer the report to be considered at the 24 July 2013 Ordinary Council meeting”

Acting General Manager, Greg McDonald advised that he was unsure why this report was not included, however, he will ensure it will be submitted to the Ordinary Meeting 14 August 2013.

Councillor Graham - Page 20 – Q27/13. Councillor Graham queried why his question was altered in the minutes. He also noted he was not consulted with respect to the changes.

Acting General Manager, Greg McDonald advised that Council were made aware by external parties that some of the comments in the minutes may be defamatory. Therefore, Council sought legal advice and in accordance with the GIPA legislation, some of the comments were redacted.

1.5 Notice of Intention to Deal with Matter in Confidential Session

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor TROY:

927/13 That Council consider the following matter in Confidential Session, pursuant to Sections 10A(2)(d)(ii) and 10A(2)(b) of the Local Government Act 1993:

10.1 – Works on Private Land to Replace Collapsed Retaining Wall at 3 Regent Street, Buff Point.

10.2 - Q24/13 Central Coast Mariners

928/13 That Council note its reason for considering Report No 10.1 – Works on Private Land to Replace Collapsed Retaining Wall at 3 Regent Street, Buff Point as it contains information concerning information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

929/13 That Council note its reason for considering Report No 10.2 - Q24/13 Central Coast Mariners as it contains the personal hardship of any resident or ratepayer.

930/13 That Council request the General Manager to report on this matter in open session of Council.

2.1 Mayoral Minute - Referendum for Financial Recognition of Local Government in the Australian Constitution

RESOLVED on the motion of Councillor EATON:

931/13 That Council confirm its support for change to the Australian Constitution to financially recognise Local Government.

932/13 That Council note the importance of public awareness for the proposal to ensure voters are fully informed when making their vote.

933/13 That Council promote awareness of the campaign via its media and other communication channels.

934/13 That Council invite staff (on a leave in lieu basis at 1 time rate) to attend polling booths to distribute information supporting the case for financial recognition of local government in the Australian Constitution using appropriate resources as advised by the General Manager.

935/13 That Council direct the Mayor to seek additional polling booth volunteer staff from the community including from Council's precinct committees.

2.2 Mayoral Minute - Central Coast Business Excellence Awards 2013

Councillor Best declared a non-pecuniary insignificant interest in the matter for the reason that he is General Manager of Central Coast Group Training (CCGT) which has been nominated for an award at this event and participated in consideration of this matter.

Councillor Best stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty."

RESOLVED unanimously on the motion of Councillor EATON:

- 936/13** That all Councillors note that a total of 10 tickets have been allocated for attendance at the Central Coast Business Excellence Awards 2013 to be held on Saturday 17 August, 2013.
- 937/13** That Councillors, interested in attending this event, advise the Mayor's office, prior to 31 July 2013, in order to facilitate a booking for Wyong Shire Council attendees.
- 938/13** That Councillors note that if less than ten Councillors are proposing to attend the remaining tickets may be used by partners or given to appropriate staff.

3.1 RZ/7/2009 - Proposed Rezoning - 19-23 Geoffrey Road, Chittaway Point

Councillor Taylor declared a non-pecuniary insignificant interest in the matter for the reason that the applicant is a family friend and participated in consideration of this matter.

Councillor Taylor stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty."

Mr Ian Adams, representing Paradigm Planning and Development Consultants Pty Ltd , addressed the meeting at 5.05 pm, answered questions and retired at 5.09 pm.

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor NAYNA:

- 939/13** That Council prepare a Planning Proposal to amend Wyong Local Environmental Plan, 1991, (or pending timing, Wyong Standard Instrument Local Environmental Plan) pursuant to Section 55 of the Environmental Planning and Assessment (EP & A) Act, 1979, to enable residential development and environmental conservation/management.
- 940/13** That Council forward the Planning Proposal to the Department of Planning and Infrastructure (DoPI) accompanied by a request for a "Gateway Determination", pursuant to Section 56 of the EP & A Act, 1979.
- 941/13** That Council request the General Manager to apply to accept plan making delegations for the rezoning.
- 942/13** That Council require, subject to the "Gateway Determination," the proponent enter into a Funding Agreement with Council in accordance with Council's Planning Proposal Procedure to recover the costs involved in further progressing the proposal.

- 943/13 That Council authorise the General Manager (or delegate) to sign the Funding Agreement.
- 944/13 That Council note that additional information will need to be submitted prior to proceeding to public exhibition/consultation.
- 945/13 That Council undertake community and government agency consultation, in accordance with the requirements attached to the "Gateway Determination".
- 946/13 That Council consider a further report on results of community consultation.

FOR: COUNCILLORS BEST, EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA,
TAYLOR, TROY, VINCENT AND WEBSTER

AGAINST: NIL

PROCEDURAL MOTION

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor GRAHAM:

- 947/13 That Council allow meeting practice to be varied.
- 948/13 That Council use the exception method to deal with the balance of the Agenda.

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor TROY:

- 949/13 That with the exception of report numbers 1.4, 2.1, 2.2, 3.2, 4.1, 5.1, 6.2, 6.3, 6.4, 6.5, 6.9, 6.10, 7.3, 9.1 and 10.1 Council adopt the recommendations contained in the remaining reports.

3.2 Policy Review - Policy L4 - Local Approvals Policy and Policy L2 - Local Orders Policy

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor WEBSTER:

- 950/13 That Council revoke Council Policy L2- Local Orders Policy and Council Policy L4- Local Approvals Policy and that appropriate public notice be given in accordance with the requirements of the Local Government Act 1993

FOR: COUNCILLORS BEST, EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA,
TAYLOR, TROY, VINCENT AND WEBSTER

AGAINST: NIL

3.3 DA/127/2013 Proposed shed at Wyong

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor TROY:

951/13 That Council grant consent, having regard to the matters for consideration detailed in Section 79C of the Environmental Planning and Assessment Act and other relevant issues, subject to the conditions detailed in the schedule attached to the report.

952/13 That Council vary the Lower Wyong River Flood Plain Management Plan and Chapter 99 Building Lines to permit the development.

FOR: COUNCILLORS BEST, EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA,
TAYLOR, TROY, VINCENT AND WEBSTER

AGAINST: NIL

4.1 Lease of Tennis Courts at Levitt St Wyong to Wyong Tennis Association

Councillor Troy left the meeting at 5.44 pm and returned to the meeting at 5.45 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor WEBSTER:

953/13 That Council lease Lots 1012 1013 DP 831978 and part of Lot 2 DP 614523 to the Wyong District Tennis Association for twelve months at commencing rent of \$100 per annum.

5.1 Construction of Stormwater Culvert, Warnervale Road, Hamlyn Terrace

RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor BEST:

954/13 That Council accepts the tender from Bolte Civil Pty Ltd in the attached Tender Evaluation Report, for the estimated total amount of \$729,773 (excl GST) for Contract CPA/225065 – Construction of Stormwater Culvert, Warnervale Road, Hamlyn Terrace.

955/13 That Council determines the Tender Evaluation Report in Attachment A remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature.

956/13 That Council approve the contingency sum as detailed in the Tender Evaluation Report in Attachment A.

6.1 Amendments to Development Contribution Plans

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor TROY:

957/13 That Council adopt the exhibited amendments to all Council's Contribution Plans in accordance with the provisions of Clause 31(1) of the Environmental Planning and Assessment Regulation 2000, subject to the amendment of the Complying Development Certificate Clause that confirms that the payment of Section 94 contributions are to be made to Council.

958/13 That Council repeal the previously adopted versions of the clauses that are to be replaced / reorganised.

959/13 That Council give public notice of its decision to adopt the plans in accordance with the provisions of Clause 31(2) of the Environmental Planning and Assessment Regulation 2000.

FOR: COUNCILLORS BEST, EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA,
TAYLOR, TROY, VINCENT AND WEBSTER

AGAINST: NIL

6.2 Results of Trial Reduction of S94 Contributions for Secondary Dwellings

RESOLVED on the motion of Councillor BEST and seconded by Councillor TAYLOR:

960/13 That Council adopt the trial development unit ratio for secondary dwellings of 0.35 development unit and amend all of Council's contributions plans to reflect this change (excluding the Warnervale Town Centre Contributions Plan) (Option 1b).

FOR: COUNCILLORS BEST, EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA,
TAYLOR, TROY, VINCENT AND WEBSTER

AGAINST: NIL

6.3 Notice of Approval for Open Burning

Councillor Troy declared a non-pecuniary insignificant interest in the matter for the reason that he is a member of the Rural Fire Service and participated in consideration of this matter.

Councillor Troy stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty."

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor TROY:

961/13 That Council adopt the amendment of Schedule 8 to the Protection of the Environment Operations (Clean Air) Regulation 2010 so as to permit Council to issue approval for the burning of dead and dying vegetation

under cl. 13(2) of that Regulation, Council grants approval pursuant to cl. 13(2) of the Protection of the Environment Operations (Clean Air) Regulation 2010 on the terms set out in Attachment 1 to this report for a period of five (5) years, and directs the General Manager to publish a Notice in relevant newspapers in accordance with Attachment 1 as amended.

962/13 That Council direct staff to implement a community engagement program in the areas to which the Notice applies, following the advertisement of the Notice of Approval, being the non-urban areas of the Shire, for the purpose of raising awareness of the specific conditions associated with pile burns.

963/13 That Council note that point 3 in attachment 1 should read "... other building or unmanaged vegetation".

6.4 RZ/3/2013 Planning Proposal - Tuggerah Lakes Memorial Club - Diggers @The Entrance

Councillor Troy left the meeting at 6.41 pm and returned to the meeting at 6.43 pm and as a result took no part in voting.

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor BEST:

964/13 That Council initiate the Planning Proposal to amend Wyong Local Environmental Plan (WLEP) 1991 in accordance with Section 55 of the Environmental Planning & Assessment Act 1979, by endorsing the planning proposal prepared by the applicant.

965/13 That Council forward the Planning Proposal to the Director General Department of Planning and Infrastructure requesting a 'Gateway' determination, pursuant to Section 54 (1) of the Environmental Planning and Assessment Act 1979.

966/13 That Council request the Director General, Department of Planning and Infrastructure to issue an Authorisation to exercise delegation under Part 3 of the Environmental Planning and Assessment Act 1979 and advise the Department that the plan is to be made by sub-delegation to the relevant Council Officer.

967/13 Subject to the Director Generals approval, that Council undertake community consultation on the Planning Proposal, in accordance with the Gateway Process and Director General's direction.

968/13 Subject to the Director Generals approval, Council prepare the draft Local Environmental Plan Instrument in consultation with the Office of the Parliamentary Counsel (PCO) where Written Authorisation to exercise delegation has been issued to Council, and that Council make the plan subject to there being no objections received that cannot be resolved by minor amendments to the Planning Proposal.

FOR: COUNCILLORS BEST, EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA, TAYLOR, VINCENT AND WEBSTER

AGAINST: NIL

6.5 Draft Wadalba, Woongarra and Hamlyn Terrace Contributions Plan (WWAHT)

Councillor Troy left the meeting at 6.41 pm and returned to the meeting at 6.43 pm during consideration of this item.

Councillor Webster left the meeting at 6.43 pm and returned to the meeting at 6.45 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor NAYNA and seconded by Councillor BEST:

969/13 That Council endorse the exhibition of the Draft Wadalba Woongarra and Hamlyn Terrace Development Contributions Plan for public comment.

970/13 That a report on the submissions received during the exhibition period be submitted to Council for consideration.

6.6 2013 Wyong Regional Chamber of Commerce Annual Business Awards & Central Coast Business Review Cocktail Evening

Councillor Eaton declared a non-pecuniary insignificant interest in the matter for the reason that he is a Council Delegate on the Board of the Wyong Regional Chamber of Commerce and participated in consideration of this matter.

Councillor Eaton stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty."

Councillor Greenwald declared a non-pecuniary insignificant interest in the matter for the reason that he is an Alternative Council Representative on the Committee and participated in consideration of this matter.

Councillor Greenwald stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty."

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor TROY:

971/13 That Council authorise any interested Councillors to attend the 2013 Wyong Regional Chamber of Commerce Annual Business Awards function.

972/13 That Council note the approval granted by the Mayor and General Manager for any interested Councillor/s and partners to attend the 2013 Central Coast Business Review Cocktail Evening.

973/13 That Council meet reasonable expenses incurred by Councillors and their partners attending the above functions in accordance with Council's Facilities and Expenses Policy For Councillors.

6.7 ICTC Society Conference attendance

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor TROY:

- 974/13 That Council authorise interested Councillors to attend the 11th International Cities, Town Centres and Communities Society Conference.
- 975/13 That Council meet reasonable expenses incurred in Councillors attending the conference in accordance with Council's Facilities and Expenses Policy for Councillors.
- 976/13 That Council authorise interested Councillors to attend an inspection of the Dawesville Cut, Dawesville.
- 977/13 That Council meet reasonable expenses incurred in Councillors attending the inspection of Dawesville Cut comparative with Council's Facilities

6.8 Determination by the Local Government Remuneration Tribunal on Councillor Fees for 2013/14

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor TROY:

- 978/13 That Council implement the determination made by the Local Government Remuneration Tribunal in respect of Councillor and Mayoral fees.
- 979/13 That Council set the annual Mayoral Fee at \$59,100 for the period 1 July 2013 to 30 June 2014.
- 980/13 That Council set the annual Deputy Mayoral fee at \$8,274.00 for the period 1 July 2013 to 30 June 2014.
- 981/13 That Council reduce the paid annual Mayoral Fee by 14% (\$8,274.00) to fund the annual Deputy Mayoral fee.
- 982/13 That Council reduce the paid annual Mayoral Fee by \$1,954.31 for use of the Mayoral Motor Vehicle.
- 983/13 That Council set the Annual Councillor Fee at \$22,240 for the period 1 July 2013 to 30 June 2014.

6.9 Amendment to Councillors Community Improvement Grant Policy

RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor WEBSTER:

- 984/13 That Council adopt the amended Councillor Community Improvement Grant Policy.
- 985/13 That Council repeal its Councillor Local Project Fund Policy.
- 986/13 That Council reallocate the 2013/14 Councillor Local Project Fund allocation to;

- **Councillor Community Improvement Grants \$20,000**
- **Community Benefit Grants \$80,000 (noting that a proposal for a new grant to support individuals and teams undertaking sports and cultural representation will be coming to Council on 14 August 2013 it where will be recommended that \$20,000 come from CBG).**

6.10 Consideration of Freeboard and Sea Level Rise Planning Levels

Councillor Troy left the meeting at 7.03 pm and returned to the meeting at 7.04 pm during consideration of this item.

RESOLVED on the motion of Councillor TAYLOR and seconded by Councillor TROY:

- 987/13 That Council reaffirm its current sea level rise policy consisting of compliance with the 1% AEP flood level and 500mm freeboard allowance.**
- 988/13 That Council review the current draft LEP and DCP in line with this policy.**
- 989/13 That Council note that in accordance with the advice provided by the NSW Department of Environment & Heritage on its website, reference to the NSW sea level rise planning benchmarks in guidelines and documents should be taken as referring to Council's adopted sea level rise policy.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, NAYNA, TAYLOR, TROY AND WEBSTER

AGAINST: COUNCILLORS GREENWALD AND VINCENT

7.1 General Works in Progress

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor TROY:

- 990/13 That Council receive the report on General Works in Progress.**

7.2 Activities of the Development Assessment and Building Certification and Health Units

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor TROY:

- 991/13 That Council receive the report on Activities of the Development Assessment and Building Certification and Health Units for June 2013.**

7.3 Audit of Best Practice Management Guidelines for Water Supply and Sewerage

Councillor Nayna left the meeting at 7.15 pm and returned to the meeting at 7.17 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor WEBSTER:

992/13 That Council receive the report on “Audit of Best Practice Management Guidelines for Water Supply and Sewerage”.

7.4 Works in Progress - Water Supply and Sewerage

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor TROY:

993/13 That Council receive the report on Works in Progress - Water Supply and Sewerage.

7.5 Results of Water Quality Testing for Beaches and Lake Swimming Locations

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor TROY:

994/13 That Council receive the report on Results of Water Quality Testing for Beaches and Lake Swimming Locations.

7.6 Investment Report for June 2013

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor TROY:

995/13 That Council receive the Investment Report for June 2013.

7.7 Minutes of the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee held on 4 July 2013

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor TROY:

996/13 That Council receive the Minutes of the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee held on 4 July 2013.

7.8 Outstanding Questions on Notice and Notices of Motion

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor TROY:

997/13 That Council receive the report on Outstanding Questions on Notice and Notices of Motion.

9.1 Notice of Motion - Councils Reduction in Red Tape

Councillor Vincent left the meeting at 7.33 pm and returned to the meeting at 7.34 pm during consideration of this item.

Councillor Greenwald left the meeting at 7.41 pm and returned to the meeting at 7.42 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor TROY:

998/13 That Council indicate its intention to rescind all controls over residential side and rear boundary fencing.

999/13 That Council acknowledge that in Wyong Shire all dividing fence matters are controlled by the Dividing Fences Act 1991.

1000/13 That Council insert "Front Boundary Fences" within Schedule 2, Exempt Development, as part of major Amendment No.1 to the Wyong Local Environmental Plan 2012, subject to the following standards:

- a be not higher than 1.8 metres above ground level (existing); and**
- b be located within, not over, the front boundary; and**
- c be designed to preserve traffic sight line requirements at intersections; and**
- d be not constructed of barbed or razor wire.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA, TAYLOR, TROY, VINCENT AND WEBSTER

AGAINST: NIL

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor NAYNA:

1001/13 That Council move into Confidential Session.

At this stage of the meeting being 7.47 pm Council moved into Confidential Session with the members of the press and public excluded from the meeting of the closed session and access to the correspondence and reports relating to the items considered during the course of the closed session being withheld. This action is taken in accordance with Section 10a of The Local Government Act, 1993.

OPEN SESSION

Council resumed in open session at 7.52 pm and the Acting General Manager reported on proceedings of the confidential session of the Ordinary Meeting of Council as follows:

10.1 Works on Private Land to Replace Collapsed Retaining Wall at 3 and 4 Regent Street, Buff Point

1002/13 That Council seeks the full costs of the wall replacement from the original developer.

1003/13 That Council seeks a contribution for the cost of the wall repair from each of the property owners based on the proportion of the wall on each property that is in excess of the height required by Council to protect its drainage asset (typically 1m high) less any contribution already obtained from the original developer

1004/13 That Council approve the works detailed in Table A to be carried out on 3 and 4 Regent Street Buff Point.

QUESTIONS ON NOTICE

Q29/13 VPA Voluntary Planning Agreement Backlog
Councillor Greg Best

"Mr Mayor,

As these planning agreements are central to Councils efforts to better manage developer contributions while providing economic and employment stimulus, could you please advise Council as at 24 July 2013 how many voluntary planning agreements are currently undetermined?

Also could you outline what further resources Council may consider to assist staff in dealing with what appears to be a significant backlog?"

Q30/13 Carbon Tax Rename

Councillor Greg Best

“Mr Mayor,

Further to the federal Government recent rebadging of the carbon tax, could you please update Council as to whether this tax rebadging will actually make a difference to Council’s tax liability?

Further it has been reported that the Carbon tax will affect the rate payer purse to the tune of some Eleven (11) Million Dollars.

Now that this tax has been established for more than 12 (twelve) Months, could you please provide Council and the community with a more accurate estimate of the impact arising from the carbon tax?”

Q31/13 Pioneer Dairy

Councillor Ken Greenwald

“Can the General Manager make enquiries to inform Council when the public land at Pioneer Dairy, Tuggerah will be regularly open to the public?”

Q32/13 Rateable Land

Councillor Lloyd Taylor

“Could the General Manager please advise what percentage of the Shire is rateable land?”

Q33/13 Financial Impact on Government Changes to Fringe Benefit Tax on Motor Vehicles.

Councillor Adam Troy

Could the General Manager please report back to Council, the potential financial impact on Council of the Rudd Labour Government’s plan to change the Fringe Benefit Tax on motor vehicles? And the potential liability that Council and Staff may incur?

THE MEETING closed at 7.53 pm

1.5 Notice of Intention to Deal with Matters in Confidential Session

TRIM REFERENCE: F2013/00023 - D03409678
MANAGER: Lesley Crawley, Manager Corporate Governance
AUTHOR: Sonia Witt; TL Governance and Councillor Services

SUMMARY

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the "Confidential" business paper which has been circulated to Councillors.

The Local Government Act, 1993 requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the Local Government Act, 1993.

RECOMMENDATION

1 That Council consider the following matters in Confidential Session, pursuant to Sections 10A(2)(c) of the Local Government Act 1993:

9.1 Councillors Outcomes Report

2 That Council note its reason for considering Report No 9.1 – Councillors Outcomes Report as it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

3 That Council request the General Manager to report on this matter in open session of Council.

Note: Explanation - Section 10A of the Local Government Act 1993 states:

“2(a) personnel matters concerning particular individuals (other than Councillors),

2(b) the personal hardship of any resident or ratepayer,

2(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,

2(d) commercial information of a confidential nature that would, if disclosed:

(i) prejudice the commercial position of the person who supplied it, or

(ii) confer a commercial advantage on a competitor of the Council, or

(iii) reveal a trade secret,

1.5 Notice of Intention to Deal with Matters in Confidential Session (contd)

- 2(e) information that would, if disclosed, prejudice the maintenance of law,*
- 2(f) matters affecting the security of the Council, Councillors, Council staff or Council property,*
- 2(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,*

- 2(h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.”*

2.1 Consideration for Road Dedication at Little Brush Lane, Ourimbah

TRIM REFERENCE: F2005/02636 - D03501557

MANAGER: Adam Mularczyk, Team Co-ordinator Development Engineering

AUTHOR: Mark Dowdell; Principal Development Design Engineer

SUMMARY

Authority is sought for the investigation of the dedication of Little Brush Lane, Ourimbah as Public Road, the potential lease of the road or the potential road closure and sale to the residents of Little Brush Lane, Ourimbah to facilitate legal and physical access to their residences.

RECOMMENDATION

- 1 ***That Council dedicate Little Brush Lane, Ourimbah as Public Road.***
- 2 ***That Council, prior to the dedication of Little Brush Lane, Ourimbah enter into a deed of agreement with the property owners of the 3 lots, Lot 62 DP1081176, Lot 12 DP 4097 and lot 52 DP 1149472 for the closure and sale at market rate of Little Brush Lane, Ourimbah, at no cost to Council; or***
- 3 ***That Council, prior to the dedication of Little Brush Lane, Ourimbah enter into a Lease agreement at market rate with the property owners of the 3 lots, Lot 62 DP1081176, Lot 12 DP 4097 and lot 52 DP 1149472 for the provision of legal access, at no cost to Council.***

BACKGROUND

The owners of the properties in Little Brush Lane, Ourimbah have made representations to Council as the Roads Authority pursuant to Section 16 of the Roads Act 1993 to have Little Brush Lane, Ourimbah dedicated as public road.

The residents have previously enquired with Council about Council undertaking maintenance of the Lane. Council identified that Little Brush Lane, Ourimbah is a Private Road and not Council's responsibility for maintenance.

Council has also previously advised that they have no intention to dedicate Little Brush Lane, Ourimbah as public road and incur any further ongoing financial liability regarding maintenance of the lane.

The owners are hesitant to undertake their own maintenance of their access in the Private Road reserve due to the potential public Liability issues with works on private property.

2.1 Consideration for Road Dedication at Little Brush Lane, Ourimbah (contd)

Little Brush Lane, Ourimbah currently provides physical access for 3 lots, Lot 62 DP1081176, Lot 12 DP 4097 and lot 52 DP 1149472. As no maintenance is occurring, the ability to gain access is diminishing. Due to the topography, there is no opportunity for the owners to provide alternative access to the dwellings.

Council has issued various development approvals over time all pertaining to access from Little Brush Lane, Ourimbah. Public utilities including Energy Australia and Telstra utilise the private road reserve for the provision of their service by pole and wires.

Little Brush Lane, Ourimbah was created with Deposited Plan 4097. The deposited plan was registered in 1902. This registration occurred prior to the creation of the Local Government Act 1919 and as such without a notice in the Government Gazette being published since 1920 the road exists as a Private Road.

The owners of the properties in Little Brush Lane, Ourimbah have made representations to Council as the Roads Authority pursuant to Section 16 of the Roads Act 1993 to have Little Brush Lane, Ourimbah dedicated as public road.

"Section 16 - Council may dedicate certain land as a public road

- (1) This section applies to land that is set aside for the purposes of a road left in a subdivision of land effected before 1 January 1907 (the date of commencement of the Local Government Act 1906) or in a plan of subdivision that was registered by the Registrar-General before 1 January 1920 (the date of commencement of the Local Government Act 1919).*
- (2) The council of the local government area within which such land is situated may, by notice published in the Gazette, dedicate the land as a public road.*
- (3) On the publication of the notice in the Gazette:*
 - (a) the land described in the declaration becomes free of all trusts, restrictions, dedications, reservations, obligations and interests, and*
 - (b) the land is dedicated as a public road."*

Council has recently undertaken a similar process with Oak Road at Ourimbah.

Further to the Lanes' state of disrepair, Council's Bush Fire Asset Management Plan Identifies these lots as extreme danger due to condition of Little Brush Lane, Ourimbah. This asset is assessed as having an **Extreme 1B risk**. Any future maintenance would require it to be upgraded in accordance with the requirements of Planning for Bushfires for lot access.

THE PROPOSAL

Dedicate Little Brush Lane, Ourimbah as Public Road

OPTIONS

There are 3 options available to Council, Option 1, a combination of 1 and 2 or a combination of 1 and 3.

2.1 Consideration for Road Dedication at Little Brush Lane, Ourimbah (contd)

1 That Council dedicate Little Brush Lane, Ourimbah as Public Road.

Consequences: - Council has public road to maintain.

2 Council enter into a “deed of agreement” with the three (3) residents to purchase the land upon road closure.

Consequences: If for any reason, Council wishes to re-acquire the public road, it would need to purchase at current rate?

3 The residents of Little Brush Lane, Ourimbah enter into a “lease” for the area of the road reserve for purposes of maintaining suitable access to their residences.

Consequences:– At the expiration of the lease, that all or any party may not wish to re-enter the lease arrangements. Council is left with public road.

STRATEGIC LINKS

All costs associated with the proposal is to be paid by the property owners of Little Brush Lane, Ourimbah.

Wyong Shire Council Strategic/ Annual Plan

<i>Principal Activity</i>	<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>	<i>Impact on Key Performance Indicators/ Service Performance Indicators</i>
Nil Impact	Nil Impact	Nil Impact	Nil Impact	Nil Impact

Contribution of Proposal to the Principal Activity

Nil Impact

Long term Financial Strategy

Nil Impact

Asset Management Strategy

The proposal will not increase any liability on asset management as the residents will be responsible for maintaining the access within Little Brush Lane, Ourimbah.

Workforce Management Strategy

Nil Impact

2.1 Consideration for Road Dedication at Little Brush Lane, Ourimbah (contd)

Link to Community Strategic Plan (2030)

Council's Community Strategic Plan 2030 Identifies roads under the title of Essential Services.

Budget Impact

All costs associated with the proposal are to be paid by the property owners.

CONSULTATION

Council has received several representations from the residents of Little Brush Lane, Ourimbah and the Director, Development and Building has met on site with one resident.

GOVERNANCE AND POLICY IMPLICATIONS

Little Brush Lane, Ourimbah is shown as a road. The land is privately owned and therefore not classified under the Local government Act 1993.

MATERIAL RISKS AND ISSUES

Potentially lessen the bush fire risk to the lots due to improved access.

CONCLUSION

Council has no interest in the dedication of Little Brush Lane, Ourimbah as Public Road or the associated ongoing maintenance of the Lane. Council has over the years approved development that can only physically access the lots from Little Brush Lane, Ourimbah, however, no legal right of access exists. It is considered appropriate for Council to use its powers as a Roads Authority to dedicate the road as Public Road and to enter into the appropriate arrangement for the construction and maintenance of the access by the residents of Little Brush Lane, Ourimbah in order to gain legal and physical access to their lots.

Any deed of agreement needs to be signed by all parties and commercial arrangements to be agreed upon prior to Council closing the road.

ATTACHMENTS

- 1 Site Plan of Little Brush Lane, Ourimbah (colour) D03510097



FOR INTERNAL USE ONLY Scale 1:3326

doylej

3.1 Proposed Appointment as Reserve Trust Manager of Crown Land at Tumbi Creek

TRIM REFERENCE: F2013/00799 - D03438408

MANAGER: Thomas Delgatto, Acting Manager Economic and Property Development

AUTHOR: Julie Tattersall; Property Administration Officer

SUMMARY

Approval is sought to accept a role of Reserve Trust Manager over Lots 7308, 7309 and 7310 in DP 1146699 and lot 7307 in DP 1146702 to construct a new Tumbi Creek Bridge and formalise existing activity.

The lots will be added to existing reserve trusts.

Approval is sought to enter into a License with the Crown for that part of the bridge suspended over Tumbi Creek.

RECOMMENDATION

- 1 That Council advise Crown Lands that it will accept the role of Reserve Trust Manager for Lots 7308, 7309 and 7310 in DP 1146699 adding these lots to adjoining Council managed reserves.**
- 2 That Council advise Crown Lands that it will accept the role of Reserve trust Manager for Lot 7307 DP 1146702 adding these lots to adjoining Council managed reserves.**
- 3 That Council agree to a License with the Crown for that part of the new Tumbi Creek Bridge to be constructed over Tumbi Creek.**
- 4 That Council advise Crown Lands that it will NOT accept the role of Reserve trust Manager for Lot 7311 DP 1146701 at Chittaway Bay.**

BACKGROUND

On 28 November 2012, Council resolved to endorse the construction of a new bridge over Tumbi Creek and to approve expenditure for the construction within the funding limits of Council's existing 2012/2013 capital works budget.

The existing Tumbi Creek Bridge was assessed by staff and an independent structural consultant as requiring replacement due to structural deterioration. The existing timber bridge was constructed in 1984 and has reached the end of its useful life.

The bridge forms part of a shared pathway network around Tuggerah Lake and is used by Wyong Shire residents and tourists.

3.1 Proposed Appointment as Reserve Trust Manager of Crown Land at Tumbi Creek (contd)

The proposed location of the new bridge approved by Council is 100 meters north of the present bridge.

CURRENT STATUS

The bridge support structure and shared pathway approaches for the existing bridge and the proposed bridge are located on Lots 7308 and 7309 DP 1146699 (the land).

The land is Crown land and not currently under trust management of Council however the land adjoins existing trust land managed by Council.

Council sought Crown approval to construct the new bridge however the Crown advise it is not able to approve an application made under the NSW Infrastructure SEPP (2007) because clause 65 and 66 of the act require Council to be a trust manager for an approval.

The Crown suggested Council accept a trust management role over several parcels on the basis of rationalisation of management responsibility as summarised following.

Matrix of lots proposed by Crown					
Lot	DP	Area	L	R'Mend	Proposal
7307	1146702	5.46	1700	Yes	To be added to Tuggerah Lake (Berkeley Vale) Recreation (R1002829) Reserve Trust (for public recreation) Gazetted 14 January 2000 – Lot 540 DP 823159
7308	1146699	7.7	2100	Yes	To be added to Tuggerah Lake (Berkeley Vale) Recreation (R1002829) Reserve Trust (for public recreation) Gazetted 14 January 2000 – Lot 540 DP 823159
7309	1146699	2.29	840	Yes	To be added to Tuggerah Lake (Killarney Vale) Recreation (R1002831) Reserve Trust for public recreation, Gazetted 14 January 2000 – Lot 3 DP 1125803
7310	1146699	0.08	120	Yes	To be added to Tuggerah Lake (Killarney Vale) Recreation (R1002831) Reserve Trust for public recreation, Gazetted 14 January 2000 – Lot 3 DP 1125803
7311	1146702	13.67	4400	No	Not recommended as Council poorly positioned to manage this land due to configuration and apparent unauthorised structures.
Ha		29.2	9160 m		

Refer maps attached D03459498.

The Crown requires Council to enter into a Licence for that part of the bridge suspended over Tumbi Creek. The annual license fee is expected to be less than \$500 plus GST.

THE PROPOSAL

The proposal is for Council to accept trust management responsibilities for those parcels previously tabulated which are required for the bridge and adjoining parcels to rationalise and formalise current operational activities.

3.1 Proposed Appointment as Reserve Trust Manager of Crown Land at Tumbi Creek (contd)

The basis for rejecting plot 7311 is that Council is not positioned to provide management over this land due to its configuration. This parcel appears to have a large number of unauthorised constructions such as boat ramps, jetties and buildings, and it would be problematic for Council to assume management on that basis.

OPTIONS

Option 1 – Recommended Option

If Council seeks an Infrastructure SEPP approval. Clause 65(2)(d) of the SEPP requires Council to be Reserve Trust Manager.

The Crown grants Council a license for that part of the bridge suspended over Tumbi Creek (at a nominal fee).

Timing would be 1 to 2 months to finalise agreements (including gazettal of the reserve trust) which can be done under local office delegation.

Option 2 – Not Recommended

Council could use the Environmental Planning and Assessment Act to seek a Development Consent by requesting the Crown to endorse a Development Application as land owner.

The timing of this would be several months longer and community consultation may introduce undesirable risks.

STRATEGIC LINKS

Contribution of Proposal to the Principal Activity

Renewal of the shared pathway bridge will maintain continuity of Tuggerah Lakes foreshore shared pathway.

Budget Impact

As Council already maintains the shared pathways in this area and the existing Tumbi Creek Bridge, acceptance of the role of Reserve Trust Manager is not expected to have a substantial impact on maintenance budgets.

Some maintenance is already undertaken outside a trust framework.

CONSULTATION

Management have consulted with the Crown Land Department and with internal units to develop the response outlined in this paper.

3.1 Proposed Appointment as Reserve Trust Manager of Crown Land at Tumbi Creek (contd)

GOVERNANCE AND POLICY IMPLICATIONS

Councils systems and policy will be updated to reflect the additional land which will become Councils responsibility under the reserve trusts.

MATERIAL RISKS AND ISSUES

The existing bridge is suffering from advanced structural deterioration and requires priority replacement. The bridge is being regularly monitored and at some time in the near future may need to be closed in the interests of public safety. Currently, risk rest with the Crown.

If Council accepts reserve trust responsibilities risk passes to Council.

Councils risk register will be updated to reflect increased responsibilities but will be business as usual.

CONCLUSION

Approval is sought to accept a role of Reserve Trust Manager over Lots 7308, 7309 and 7310 in DP 1146699 and lot 7307 in DP 1146702 to construct a new Tumbi Creek Bridge and formalise existing activity.

Associated with the construction of the bridge, Council will also be required to enter into a Licence with Crown Lands for the area beneath the bridge.

Refer maps attached D03459498.

ATTACHMENTS

- | | | |
|---|--|-----------|
| 1 | OM Attachment - Proposed Appointment as Reserve Trust Manager of Crown Land at Tumbi Creek | D03438373 |
| 2 | Tumbi maps for trust manager business paper | D03459498 |



Hunter Area, North Region
Corner Bank St & New England Highway
East Maitland NSW 2323
PO Box 2215 Dangar 2309
Our Ref: 13/03267 & DOC13/056248
Date: 22 May 2013

The General Manager
Wyong Shire Council
PO Box 20
Wyong NSW 2259

Attention: David Bayliss

Dear Sir

**Re: Tumbi Creek – Peninsula Point Shared Pathway Bridge
Review of Environmental Factors**

I refer to the above Review of Environmental Factors (REF) referred to Trade & Investment - Crown Lands (Crown Lands) for approval and offer the following comments for your consideration.

The subject Crown land parcels which the bridge extends from are not currently under the care and control or trust management of Council. This presents an issue for Crown Lands in approving the REF as discussed by telephone in that the relevant clauses of SEPP Infrastructure (Clause 65 and 66) in essence, require Council to be the trust manager of the reserve and Council currently has no formal jurisdiction over the subject land. The definition of public reserve in the *Local Government Act 1993* is relevant in this case.

In order to undertake the works on site using the provisions of SEPP Infrastructure, Crown Lands suggest that Council would be required to accept a trust management role over the affected lands. This will allow a rationalisation of management of these Crown lands and allow Council to undertake future facility development and maintenance. Attachment "A" shows diagrams of current reserves Council is already trust manager of at this locality and the linkages that would be required to be reserved under the *Crown Lands Act 1989* for Public Recreation with Council appointed as Trust Manager.

Can you please confirm whether Council agrees to the proposed reservation action and if so, Crown Lands will progress the necessary administrative actions as soon possible.

I also note that the area beneath the bridge over Tumbi Umbi Creek will need to be licensed by Crown Lands. Crown Lands would be happy to consider a licence application for the bridge individually, or an application for a head licence covering public waterfront facilities across the Shire such as the bridge, boat ramps and wharves that Wyong Council control to assist in minimising the ongoing costs for such public facilities.



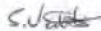
ABN 42 860 678 701 | www.crownland.nsw.gov.au

Crown Lands recognises the community benefit of such structures and the high maintenance, upkeep and replacement costs. For this to occur a schedule of such sites within Wyong Shire would be required with a request to combine the licences, together with an application for a new head licence that included the proposed pathway bridge site. Application forms are available on the Crown Lands website:

http://www.lpma.nsw.gov.au/data/assets/pdf_file/0019/180226/frm_licence_lirevnew.pdf

Should you have any further questions, please contact Rob Micheli on 4937 9343.

Yours sincerely



Stewart Veitch
Senior Manager, Hunter Area
Crown Lands Division

ATTACHMENT "A"

Foreshore reserve rationalisation - Proposed Tumbi Umbi Creek Pedestrian Bridge:

The following diagrams show the current situation with regards to Council management jurisdiction on the south-western foreshores of Tuggerah Lakes. It is proposed that reserve status is rationalised in this precinct to capture areas not currently reserved for public recreation that have connectivity and provide access to and along the foreshore, contain facilities built/managed by Council and/or are where Council is currently involved in some site management activity. Where Council is appointed manager, this will also enable SEPP Infrastructure to be used to streamline approvals for construction works.

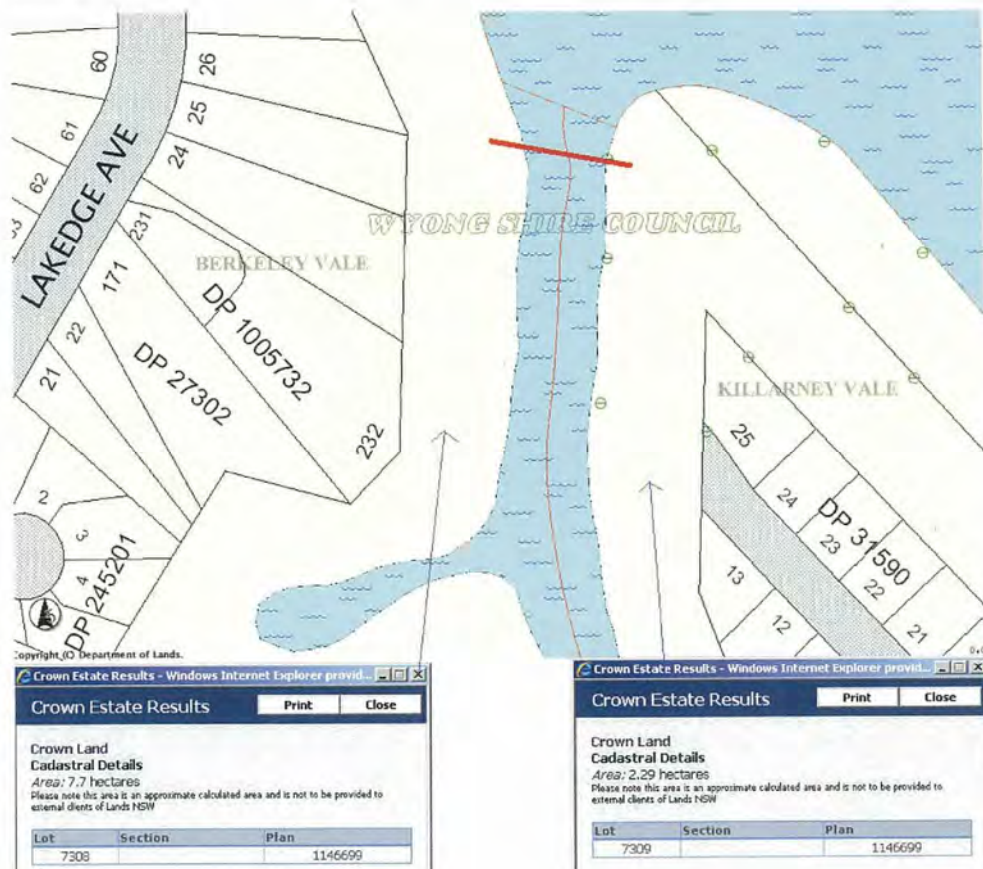


Diagram 1: Red line – shows approximate location of proposed replacement pedestrian bridge.

The two affected lots – being Lot 7308 & 7309 DP1146699 are not currently reserved for public recreation under Council control.

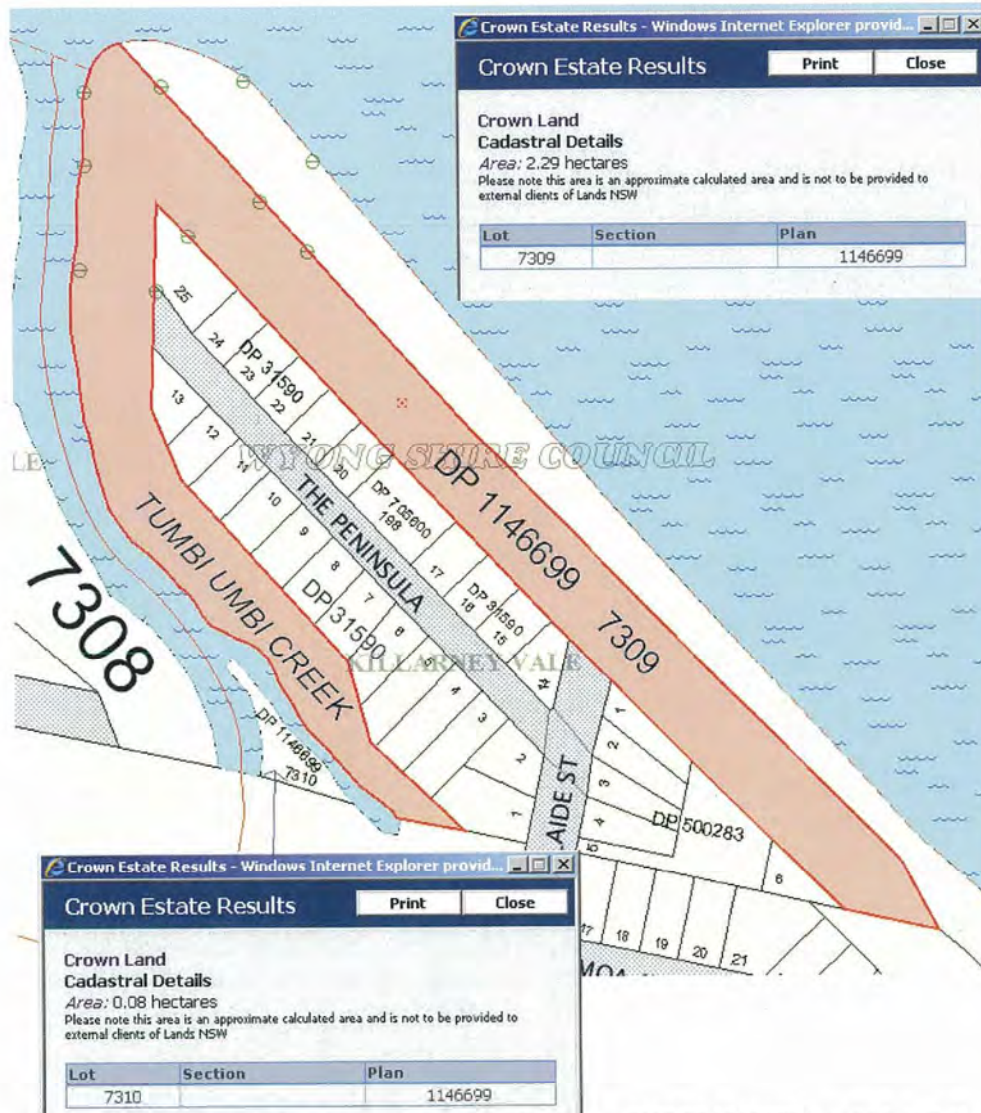


Diagram 2: It is proposed that the area shown in red being Lot 7309 DP 1146699 for which part of the bridge would be constructed within and which connects the Tumbi Umbi Creek foreshore to the Tuggerah Lakes foreshore be added to the reserve along the north eastern boundary of that Lot (Reserve 1002381 for Public Recreation – managed by Council). Lot 7310 DP1146699 which connects the Tumbi Umbi Creek foreshores to the adjoining Adelaide Street Oval reserve would also be added.

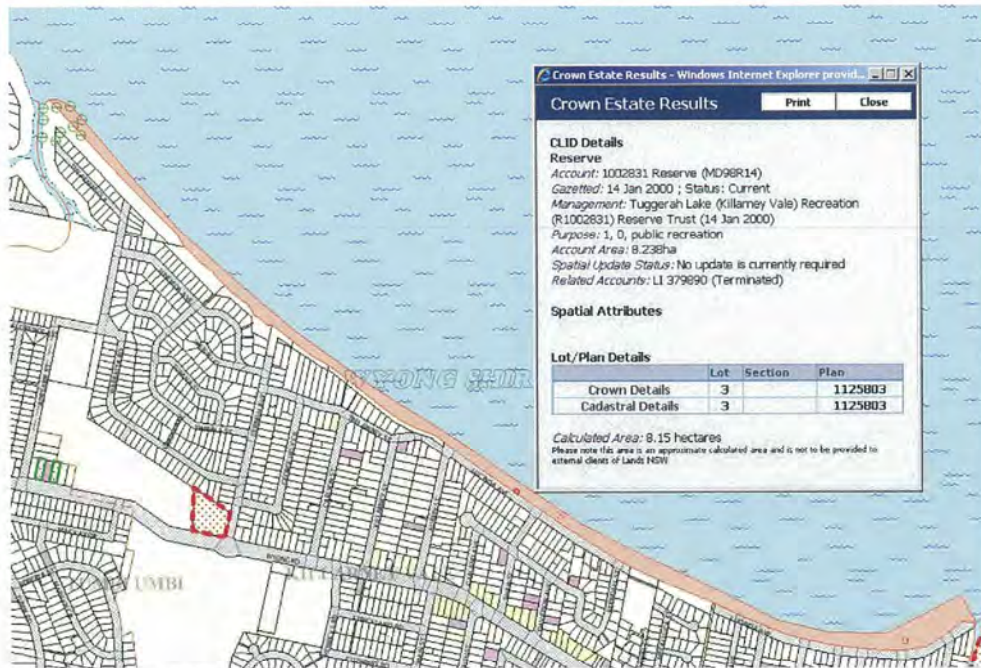


Diagram 3: Red colour showing extent of Reserve 1002381 for Public Recreation – managed by Council (finishes at Saltwater Creek in south-east direction). Formerly Lot 521 DP 823160, now known as Lot 3 DP1125803).

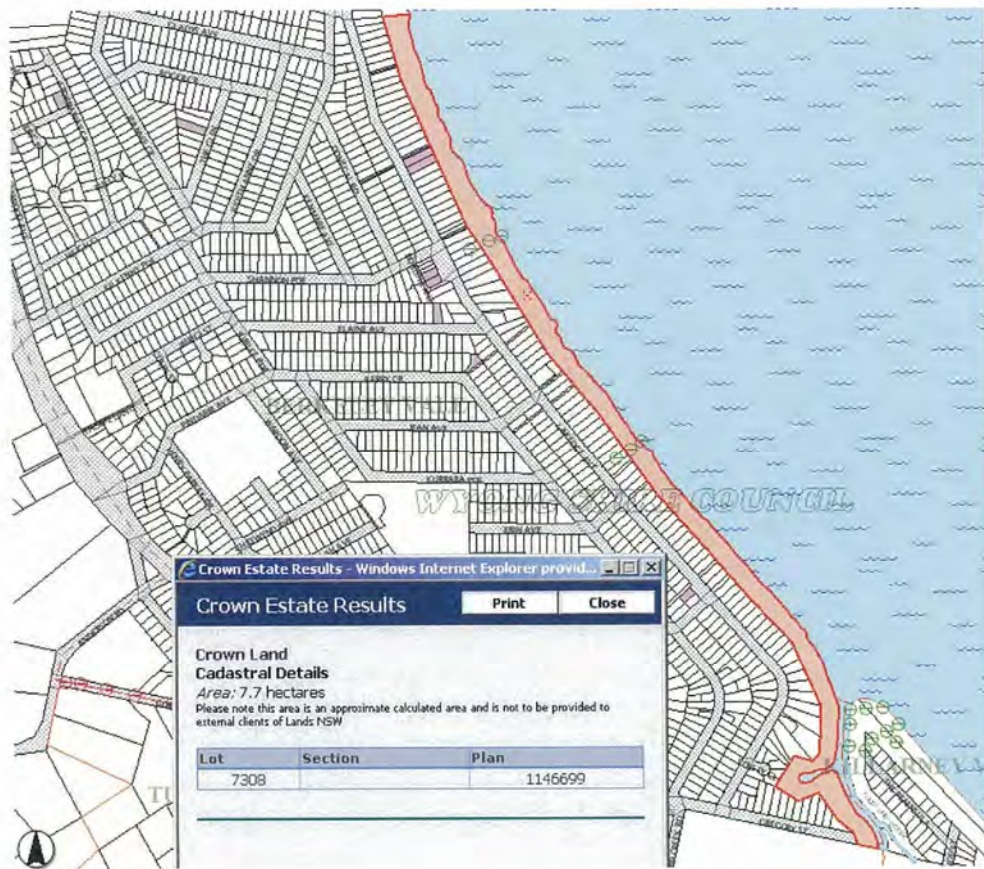


Diagram 4: Red colour shows Lot 7308 DP1146699 which is not currently under Council jurisdiction, yet requires part of the bridge to be constructed on it and contains substantial areas of existing pathway. Proposed to add to Reserve 1002829 for Public Recreation which is managed by Council to the north – see next diagram.

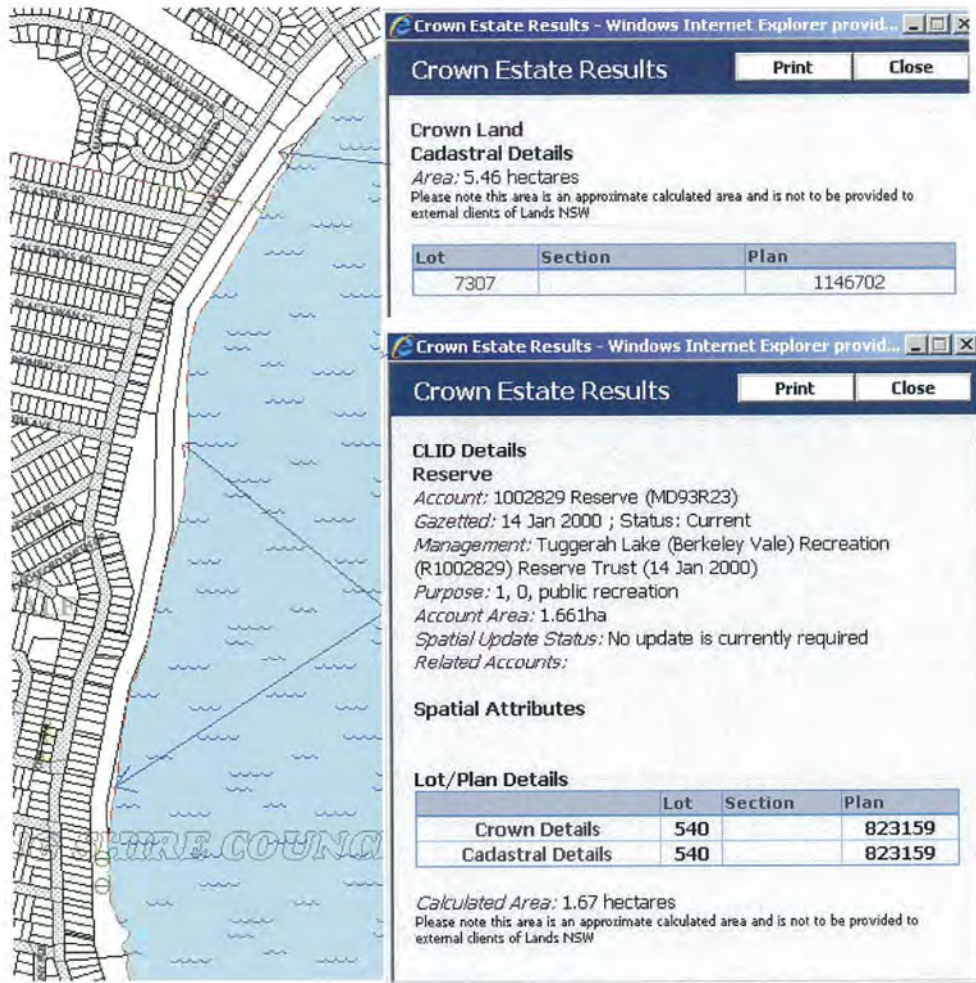


Diagram 5: Lot 540 DP823159 comprises Reserve 1002829 for Public Recreation which is managed by Council. Lot 7307 DP1146702 is not managed by Council and contains substantial areas of existing pathways and possibly other public facilities. Proposed to add Lot 7307 (and Lot 7308 shown in Diagram 4 which connects to the south) to Reserve 1002829 for Public Recreation.



Diagram 6: Consider adding to Reserve 1002829 for Public Recreation as it provides access to foreshores and connectivity to Council managed reserve at southern side of Ourimbah Creek entrance back to the pathway. Also has Council gate at the eastern end of Kalua Drive and possibly other facilities or management activities already undertaken by Council.

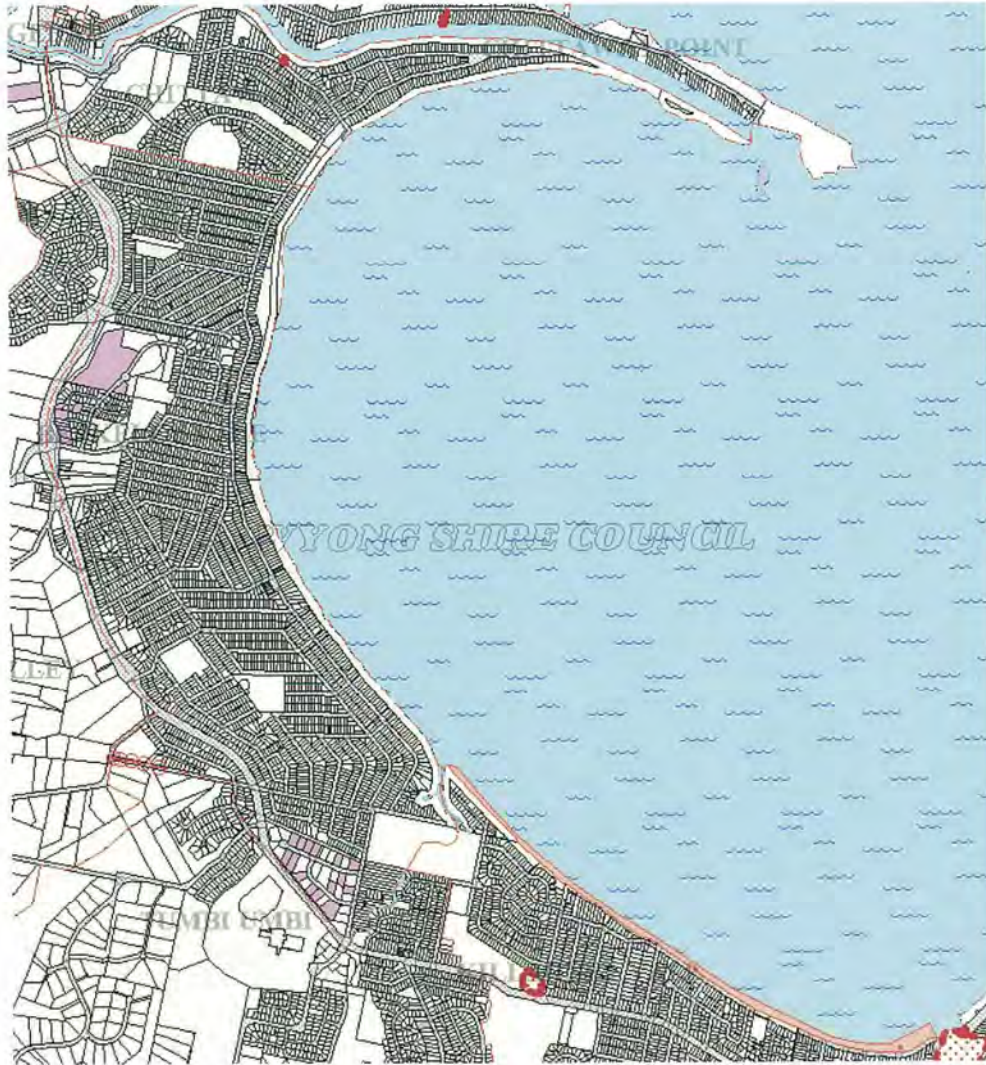


Diagram 8: Overview of areas covered by proposed management rationalisation.

NOTE: The following diagrams are conceptual only and any proposed reservation actions may require further truthing before administrative action is commenced. These diagrams should not be used other than for the intended purpose.



e-departmental

DP 1146701
Registered :  5-3-2010 Title System : CROWN LAND Purpose : CROWN LAND CONVERSION Reference Map: U3605-2, U3605-3 Last Plan: _____
DP755263_UP110691_7311 CA149901 PLAN OF CROWN LAND BEING RESERVE
Lengths are in metres, Reduction Ratio - NTS Sheet 1 of 1 sheets
LGA: WYONG LOCALITY: CHITTAWAY BAY PARISH: TUGGERAH COUNTY: NORTHUMBERLAND
THIS PLAN WAS PREPARED SOLELY TO IDENTIFY THE LAND ABOVE AND THE BOUNDARIES HAVE NOT BEEN INVESTIGATED BY THE REGISTRAR GENERAL THIS PLAN IS NOT A CURRENT PLAN IN TERMS OF S.7A CONVEYANCING ACT 1919
Drawn By: DWV Signed: CPT/PLV Office: 118

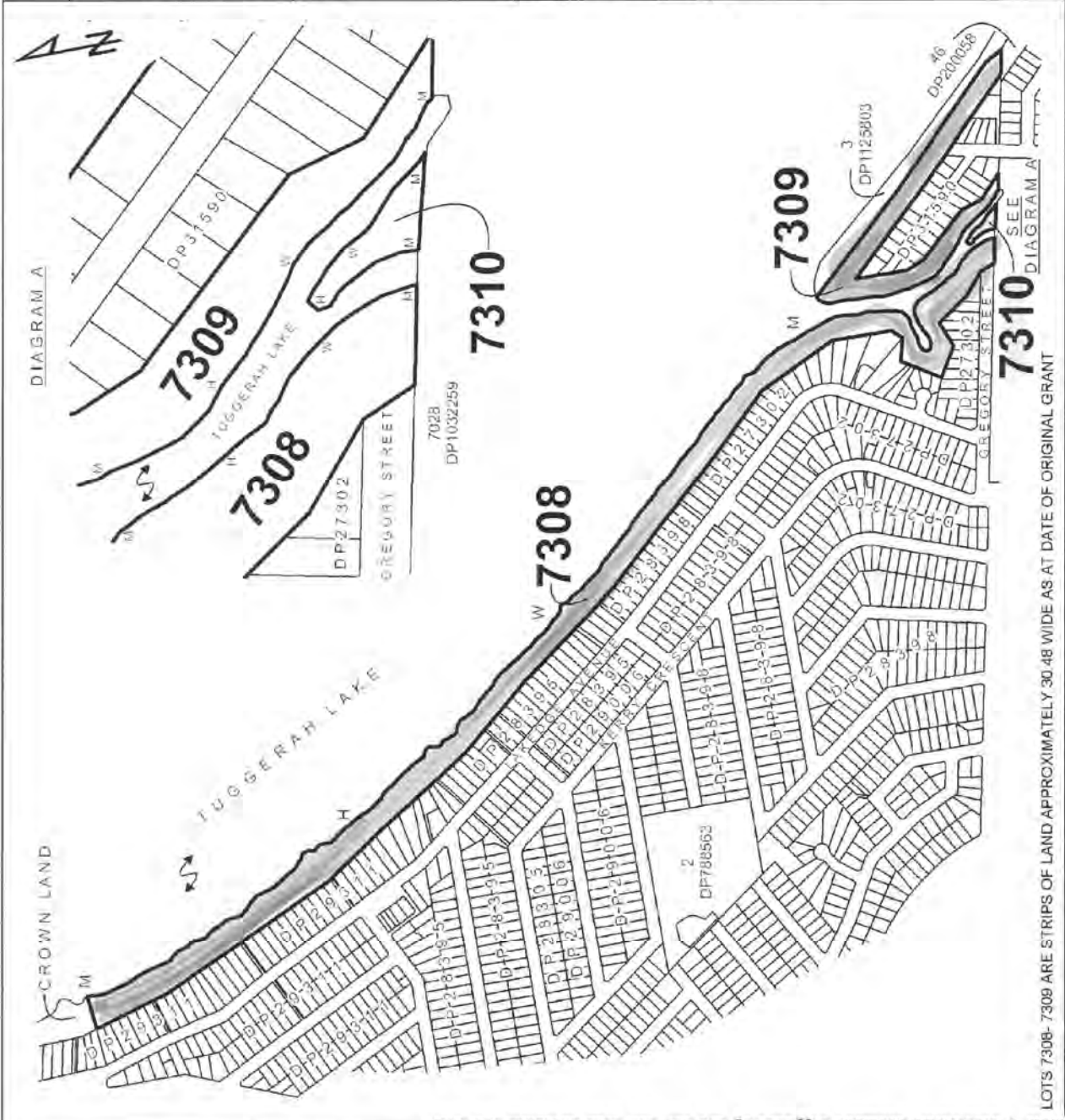


(A) - (B) AND (C) - (D) IS MEAN HIGH WATER MARK
 LOT 7311 IS INTENDED TO BE A STRIP APPROXIMATELY 30.48 WIDE AS AT DATE OF ORIGINAL GRANT

Box:e-bax /Doc:DP 1146701 P /Rev:09-Mar-2010 /Sts:SC.OK /Prt:10-Mar-2010 01:38 /Pga:ALT /Seq:1 of 1
 WARNING : Electronic Document supplied by LPI NSW for Your Internal Use Only.

e-departmental

DP 1146699	
Registered :	23-2-2010
Title System :	CROWN LAND
Purpose :	CROWN LAND CONVERSION
Reference Map :	U3605-5
Last Plan :	—
DP755263_UP110986_7308-7310 CA149899 PLAN OF CROWN LAND BEING RESERVE	
Lengths are in metres. Reduction Ratio - NTS	
Sheet 1 of 1 sheets	
LGA :	WYONG
LOCALITY :	BERKELEY VALE
PARISH :	TUGGERAH
COUNTY :	NORTHUMBERLAND
THIS PLAN WAS PREPARED SOLELY TO IDENTIFY THE LAND ABOVE AND THE BOUNDARIES HAVE NOT BEEN INVESTIGATED BY THE REGISTRAR GENERAL	
THIS PLAN IS NOT A CURRENT PLAN IN TERMS OF S.7A CONVEYANCING ACT 1919	
Drawn by: DW Signed Off: RW Office: HW	



WARNING : Electronic Document Supplied by LPI NSW for Your Internal Use Only. Box:e-Pdx /Doc:DP 1146699 e /Rev:09-Mar-2010 /Sta:RT69013208 /Prt:10-Mar-2010 01:38 /Pgs:Alt /Seq:1 of 1

3.2 Proposed Acquisition of Easement for Drainage over part of Lot 67 DP 1009123 Hely Street, Wyong

TRIM REFERENCE: F2013/00499 - D03502814

MANAGER: Thomas Delgatto, Acting Manager Economic and Property Development

AUTHOR: Simone Barwick; Officer Property Admin

SUMMARY

Approval is sought to acquire an easement for drainage over Lot 67 DP 1009123, 25-27 Hely Street, Wyong to enable the upgrade of the trunk drainage network from Alison Road to the Pacific Highway, to minimise flooding in the Wyong Central Business District.

RECOMMENDATION

- 1 That Council acquire an easement for drainage 4.84 metres wide over Lot 67 DP 1009123.**
- 2 That Council authorise the payment of compensation, if necessary, for the acquisition of the easement in Item 1 in accordance with the Land Acquisition (Just Terms Compensation) Act 1991 and based on assessment by a qualified valuer.**
- 3 That Council proceed to compulsorily acquire the interest in land in Item 1 in the event that negotiations with the property owners cannot be satisfactorily resolved.**
- 4 That Council authorise the Common Seal of Wyong Shire Council to be affixed to the Transfer and/or Plan and to any necessary applications to the Department of Local Government for the approval of the Minister and the Governor in order to proceed with the compulsory acquisition.**
- 5 That Council authorise the Mayor and the General Manager to execute all documents.**

BACKGROUND

As part of the Wyong CBD Drainage System Upgrade, Council proposes to upgrade the trunk drainage network from Alison Road to the Pacific Highway, Wyong, to minimise flooding in the Wyong CBD.

There is an existing 3.66m wide easement in the south-eastern corner of Lot 67 DP 1009123 which contains a 3m x 0.9m reinforced concrete box culvert and adjacent a 0.9m concrete pipe crosses diagonally through the property. Invert levels of the culvert and pipe are higher than the existing drainage in Hely Street. The existing drainage system needs to be removed to make way for an enlarged system, which will also be lower to suit the upstream invert levels in Hely Street.

CURRENT STATUS

It is necessary to construct twin 2.7m x 1.2m reinforced concrete box culverts adjacent to the existing Centrelink building. The existing easement in the south-eastern corner of the Centrelink property will need to be widened to accommodate the larger proposed box culverts.

THE PROPOSAL

To undertake the drainage upgrade works it will be necessary for Council to acquire an additional easement for drainage 4.84m wide alongside the existing 3.66m wide easement in the south-eastern corner of Lot 67 DP 1009123 to satisfy Council's requirements in respect of the operation and maintenance of the installation.



OPTIONS

1. Approve the proposed easement;

If Council approves the acquisition of the easement, the impact on the subject land benefits from flood mitigation works. The easement will be in the south-eastern corner of the land and will have a limited impact on future uses given setback and other planning controls over the land. Granting the easement will allow Council to proceed with the upgrade of the Wyong CBD Trunk Drainage which is necessary to prevent flooding in the area.

Acquisition will be by negotiated agreement or by Just Terms Compensation if agreement cannot be reached.

On the basis of the benefit to the owner in that flooding of his property will be alleviated it is expected that compensation payable will be minimal and would be approximately within the band of \$5,000 to \$10,000. The property is already affected by a drainage easement and the acquisition is in addition to that which currently exists.

2. No acquisition of the proposed easement.

The existing easement in the south-eastern corner of the Centrelink property will not be widened to accommodate the larger proposed box culverts and flooding will continue.

CONSULTATION

The owner of the effected property has been advised of the proposal and negotiations for the acquisition of the easement are continuing.

The owner of the affected land has met with Council officers and is amenable to the granting of the proposed easement on the basis of the benefit to his business.

GOVERNANCE AND POLICY IMPLICATIONS

Council has power to acquire easements under the Local Government Act 1993 by compulsory acquisition if necessary through procedures in the Land Acquisition (Just Terms Compensation) Act 1991.

CONCLUSION

Upgrade of the trunk drainage network from Alison Road to the Pacific Highway will minimise flooding in the Wyong Central Business District. An easement over the property is essential to allow works to proceed and that easement can be acquired by negotiation or by compulsory acquisition. Council's approval is sought to progress this matter by negotiation or by compulsory process if negotiation fails.

ATTACHMENTS

Nil.

3.3 Classification of Land, Lot 2073 DP 1052715 at 3 Bounty Close, Tuggerah

TRIM REFERENCE: F2010/02334 - D03506455

MANAGER: Thomas Delgatto, Acting Manager Economic and Property Development

AUTHOR: Julie Tattersall; Property Administration Officer

SUMMARY

Authority is sought to classify Lot 2073 DP 1052715 at 3 Bounty Close, Tuggerah as Operational Land.

RECOMMENDATION

- 1 That Council propose classification of Lot 2073 DP 1052715 at 3 Bounty Close Tuggerah as Operational Land.**
- 2 That Council advertise the proposal in accordance with Section 34 of the Local Government Act 1993**
- 3 That Council adopt the classification if no adverse submissions are received.**

BACKGROUND

At its Meeting held on 12 June 2013, Council resolved as follows:

- “1/13 That Council note the success of the Wyong Shire Council and Central Coast Group Training's funding submission for the 'Wyong Skills Centre' through the Federal Government, Department of Education, Employment and Workplace Relations.*
- 2/13 That Council delegate to the General Manager signing of the funding agreement for \$2.7m for the construction of the 'Wyong Skills Centre' at Tuggerah.*
- 3/13 That Council agree to accept ownership of land at Lot 2037 Bounty Close, Tuggerah, at no cost (gifted) prior to providing any grant funds to the Central Coast Group Training.*
- 4/13 That Council direct the Mayor and General Manager to authorise the affixing of the Council seal to the documents associated with the transfer of ownership of land at Lot 2037 Bounty Close, Tuggerah.”*

Lot 2073 is the site of the proposed Central Coast Your Skills and Employment Centre and has an area of approximately 3,622 square metres and is zoned 4 (c) Business Park Zone.

CURRENT STATUS

Lot 2073 DP 1052715 at 3 Bounty Close, Tuggerah was transferred by Central Coast Group Training Ltd to Council on 10 July 2013 pursuant to the Deed of Agreement between Central Coast Group Training Pty Ltd and Council dated 10 July 2013.

THE PROPOSAL

In accordance with the Public Land Classification Table adopted by Council at its meeting held on 14 August, 1996, land owned by Council for community facilities, as a community educational service, should be classified as Operational Land.

Under Section 34 of the Local Government Act 1993, Council is required to give public notice of the proposal to classify land for a period of 28 days before confirming classification. If no adverse submission is received, Council's proposed land classification will be taken as adopted upon expiration of the notification period.

OPTIONS

Council may resolve to apply either a "community land" or an "operational land" classification. As the works proposed for Lot 2073 will provide community and educational services and facilities, the land should be classified as Operational Land in accordance with the Public Land Classification Table adopted by Council.

Budget Impact

There is no cost to Council to classify the land.

GOVERNANCE AND POLICY IMPLICATIONS

Under Section 31 of the Local Government Act 1993, land acquired by Council is taken to be classified as Community land unless Council resolves that the particular land concerned be classified as Operational land.



CONCLUSION

Lot 2073 has been transferred to Council and requires classification in accordance with the Local Government Act 1993 (Chapter 6, Part 2, s.25-34). In this instance Operational classification is proposed on the basis of the use of the land for community and educational services and facilities.

ATTACHMENTS

Nil.

4.1 CPA/225116 Construction of Cell 4.3 and Associated Works, Buttonderry Waste Management Facility

TRIM REFERENCE: CPA/225116 - D03538090

MANAGER: Gary Kinney, Project Director

AUTHOR: Ben Fullagar; Project Manager

SUMMARY

Evaluation and selection of tenders for Contract CPA/225116 – Construction of Cell 4.3 and Associated Works, Buttonderry Waste Management Facility.

RECOMMENDATION

- 1** *That Council accepts the tender from the company nominated as Tenderer No. 6 in the attached Tender Evaluation Report, for the estimated total amount of \$6,972,863.72 (excl GST) for Contract CPA/225116 – Construction of Cell 4.3 and Associated Works, Buttonderry Waste Management Facility.*
- 2** *That Council determines the Tender Evaluation Report in Attachment A remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature.*
- 3** *That Council approves the contingency sum as detailed in the Tender Evaluation Report in Attachment A.*

BACKGROUND

The current operating landfill cell (Cell 4.2B) at Buttonderry Waste Management Facility (BWMF) was constructed in 2009/10 and is expected to be filled to its capacity by the end of 2014. The Area 4 strategy for the BWMF identifies Cell 4.3 as the next landfill cell for construction. Investigations and designs have been completed for the next landfill cell (Cell 4.3), which will adjoin the current operating cell. Completion of construction of Cell 4.3 in time to receive waste as Cell 4.2B reaches capacity was a major objective for the design and construction of the new cell.

The work required under the contract for Cell 4.3 will involve approximately 370,000 cubic metres of excavation in earth and rock material, preparation of the base of the cell, installation of the cell lining materials across an area of approximately 55,000 square metres and installation of a leachate collection and pump station. Associated work also being constructed under the contract includes haul and access roads, sedimentation ponds and the lining of two existing leachate ponds.

All design elements and the construction of the new cell were required to comply with the requirements of the Environmental Protection Licence which regulates the operation of the BWMF. The Environmental Protection Licence also requires that full Construction Quality Assurance procedures be maintained throughout the contract works with an independent

4.1 CPA/225116 Construction of Cell 4.3 and Associated Works, Buttonderry Waste Management Facility (contd)

report to be submitted for approval by the Environmental Protection Authority on completion of the work, prior to the variation of the licence to permit the use of the new waste cell.

INVITATION TO TENDER

The tender was advertised in the Sydney Morning Herald and eTender on 7 May 2013 and closed on 6 June 2013.

The invitation documents called for Schedule of Rates tenders, based on a detailed specification.

A compulsory pre-tender meeting was held on site at Buttonderry Waste Management Facility on 15 May 2013 to allow tenderers to become familiar with site conditions.

Tenders closed at 2.00pm on 6 June 2013.

TENDER SUBMISSIONS

The following tenders were received and are listed in alphabetical order:

- BMD Constructions P/L
- Daracon Contractors P/L
- Envirocon Construction and Environmental Services P/L
- Hardy Bros Mining and Constructions P/L
- Haslin Constructions P/L
- Robson Civil Projects P/L

TENDER EVALUATION

All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations.

The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Report – Attachment A.

All submissions were assessed in accordance with the approved evaluation criteria being:

Threshold Criteria:

1. Compliance with Tender documents, including lodgement of tender by specified time.
2. Prequalified contractor with the NSW Roads and Maritime Services (RMS) (for R3 category or above) and/or the NSW Dept. of Finance & Services (in the \$1M - \$10M or \$10M+ civil construction category).
3. Evidence of third party certification (by a JAS-ANZ accredited assessment body) or NSW Government accreditation of corporate WHS Management, Environmental Management and Quality Management systems.

Weighted Criteria:

1. Assessed level of Local Content (MANDATORY)

4.1 CPA/225116 Construction of Cell 4.3 and Associated Works, Buttonderry Waste Management Facility (contd)

2. The tendered price and structure; as well as any other potential costs to Council that may be identified.
3. The tenderer's recent past experience (and that of the proposed lining subcontractor) in the specific field of landfill cell construction or similar civil construction works including the management of significant subcontracts.
4. The tenderer's previous performance (and that of the proposed lining subcontractor) managing time, cost, quality and subcontractors on contracts of a similar nature.

FINANCIAL IMPLICATIONS

There are sufficient funds allocated for this contract within the current and next year's capital works in the Waste program under project number 14964.

RELEVANT LEGISLATION

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10A(2)(d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

CRITICAL DATES / TIME FRAMES

It is expected that the contract will be awarded in late August 2013 and the works completed by the end of November 2014.

OPTIONS/ALTERNATIVES

Council has the option of not proceeding with this contract by resolving not to accept an offer from any of the Tendering parties. This option is not recommended.

PUBLIC CONSULTATION

No public consultation specific to this project was necessary and none has occurred.

ATTACHMENTS

- 1 Attachment A Confidential - Tender Evaluation Report - Construction Cell 4.3 Buttonderry WMF CPA 225116 - Copy - D03537999

5.1 Payment of Public Liability Professional Indemnity Insurance Policy

TRIM REFERENCE: F2013/00290 - D03484629

MANAGER: Brian Glendenning, General Counsel

AUTHOR: Michelle McKenzie; Insurance Claims Administration Officer

SUMMARY

Approval is required to renew Wyong Shire Council's Public Liability/Professional Indemnity insurance with Statewide Mutual.

RECOMMENDATION

- 1 That Council approve the renewal of Council's Public Liability/Professional Indemnity insurance policy with Statewide Mutual for the period 30 June 2013 to 30 June 2014.**
- 2 That Council approve the premium payment of \$510,375 ex GST.**
- 3 That Council, for the purposes of s. 55(3)(i) of the Local Government Act 1993, determines that a satisfactory result would not be achieved by inviting tenders for these insurances, for the reason that the commercial insurance market does not offer the level of cover required by Council.**

BACKGROUND

Wyong Shire Council's broker, Jardine Lloyd Thompson (JLT), has arranged renewal of Wyong Shire Council's Public Liability Professional Indemnity insurance with NSW Local Government (Jardine Lloyd Thompson) Mutual Liability Scheme known as Statewide Mutual, for the period 30 June 2013 to 30 June 2014.

Wyong Shire Council is a member of the Statewide Mutual program providing access to policies such as Property, Public Liability/Professional Indemnity, Comprehensive Motor Vehicle, Councillors & Officers Liability and Fidelity Guarantee at very competitive prices and coverage, through Statewide Mutual.

Statewide Mutual is a fund made up of the majority of New South Wales' Councils. The contributions made by Councils by way of total premiums, provide significant buying power and enable Statewide to provide these classes of cover at the high limits Councils require.

The ceiling limits for both Property and Public/Professional Indemnity insurance are currently unobtainable in the Australian insurance market. In order for Council to seek alternative terms for these risks an approach to Lloyd's of London insurance market would be required and such an exercise would be costly and time consuming.

WSC has been a contributor to this scheme for many years. To withdraw, Council is required to give at least twelve months written notice prior to the end of the financial year.

CURRENT STATUS

Council's Public Liability Professional Indemnity insurance for the period 30 June 2012 to 30 June 2013 was with Statewide Mutual.

THE PROPOSAL

The premium applicable to Wyong Shire Council for this insurance renewal is \$510,375 ex GST which is an increase of 3.4% on last year's premium. Limits of protection under this policy are: -

- Public Liability \$400,000,000
- Products Liability \$400,000,000
- Professional Indemnity \$300,000,000

Council shall bear the first \$50,000 of each and every Occurrence or Claim.

OPTIONS

There is no advantage for Wyong Shire Council to pursue its own tender process as there are no available competitive insurers within Australia offering this insurance. Statewide Mutual arranges very competitive insurance through the overseas markets for NSW Councils. Statewide Mutual was set up in response to the withdrawal of support to Local Government business in the domestic insurance market.

Statewide Mutual Scheme undertakes insurance of \$400M Public Liability and \$300M Professional Indemnity for all its members. This provides coverage in even the most extreme circumstances e.g. class actions, multi-million dollar commercial ventures, etc. The last \$100M of this cover is relatively inexpensive and provides extra protection that does not have a significant impact on our premium. Councils need these high limits of cover due to their public status and the type of services they provide to the community.

Outside of the tender scheme there is an alternative to Statewide Mutual and this is through the United Independent Pools formed by two Sydney based Local Government risk management Pools, Westpool and Metro Pool. The Councils in these pools work together to manage their risks and to secure all their insurance covers.

However before we could consider joining one of these pools we would need to provide twelve months written notice to Statewide Mutual prior to the end of the financial year to withdraw from our current scheme.

Additionally the Independent Pools require all new members to apply for membership and they reserve the right to accept or reject the application for membership. In this regard the Pools would undertake a due diligence review of each new member (cost of review approximately \$40,000, half to be covered by the new member) and we would be required to sign a Membership Agreement to accept their terms and conditions.

5.1 Payment of Public Liability Professional Indemnity Insurance Policy (contd)

A further option would be to approach Lloyd's of London insurance market through a broker however such an exercise would be costly and time consuming. We would be a standalone Council trying to negotiate competitive insurances which would make us a higher risk to an insurer than say Statewide Mutual who negotiate on behalf of numerous Councils. Therefore the outcome would more than likely incur a higher premium plus we wouldn't be able to take advantage of the additional services Statewide Mutual currently provide like assistance with risk management, claims, etc.

Again before we could consider this option we would need to provide twelve months written notice to Statewide Mutual prior to the end of the financial year to withdraw from their scheme.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

Contribution of Proposal to the Principal Activity

Long term Financial Strategy

Nil Impact

Asset Management Strategy

Nil Impact

Workforce Management Strategy

Nil Impact

Link to Community Strategic Plan (2030)

Nil Impact

Budget Impact

No additional impact to budget

CONSULTATION

Council is in the process of reviewing its insurance arrangements. This is a complicated task and will be completed by the end of 2013.

GOVERNANCE AND POLICY IMPLICATIONS

Section 382 of the Local Government Act 1993 requires that Council make arrangements for adequate insurance against public liability and professional liability

MATERIAL RISKS AND ISSUES

Inefficient work practices - Inefficient work practices leading to increased costs, missed opportunities and community dissatisfaction with Council.

Inaccuracies in Information - Inaccuracies in 149 Certificate information supplied by Council leading to litigation.

Legislative change - Legislative change that conflicts with local priorities leading to enforced changes in levels of service and community dissatisfaction with Council (e.g. brothels, communication towers, on-site sewer charges).

Resource & Equipment Selection Processes - Inadequate processes for selecting appropriate resources, technology, plant and equipment for major projects undertaken by Council leading to inefficiency in operations and/or inadequate return on investment.

Unsafe working environment - An unsafe working environment leading to accidents and possible injury to people and possible financial penalties to Council.

Service Unit Plans - Operational Plans not effectively prepared or implemented leading to key objectives not being achieved.

Legislative Requirements - Council not complying with legislative requirements leading to penalties, civil claims and/or contractual disputes.

Emergency response to calamitous events- Inadequate emergency response to calamitous events (e.g. natural disaster (flood, bushfire, avian flu, foreshore degradation), terrorist action, etc.) leading to suffering by community and dissatisfaction with Council.

CONCLUSION

Adequate insurance cover is mandatory, prudent and best practice.

Prospecting for international suppliers will be costly and difficult for Wyong Shire Council.

Cover is only available from a single Australian supplier at this stage and combining Wyong Shire Council buying power with NSW Councils provides the best value possible.

ATTACHMENTS

Nil.

5.2 Proposed Councillors' Community Improvement Grants

TRIM REFERENCE: C2013/01723 - D03501883

MANAGER: Lesley Crawley; Manager Corporate Governance

AUTHOR: Lisa Martin; Administration Assistant

SUMMARY

Councillors propose the following allocation of funds for expenditure from Councillors' Community Improvement Grants (CCIG).

RECOMMENDATION

That Council allocate an amount of \$1,770.00 from the 2013-14 Councillors' Community Improvement Grants as follows:

14 August 2013		
<i>Alison Homestead Men's Shed Association (\$2000)</i>	<i>Purchase tools and equipment</i>	<i>1,050</i>
<i>Alzheimers Society (\$170)</i>	<i>Emergency Charity Soccer Shield day at EDSACC</i>	<i>170</i>
<i>NSW Justices Association Inc. (\$2000)</i>	<i>To purchase a laptop computer for training of desk volunteers</i>	<i>100</i>
<i>Southern Cross Austereo</i>	<i>Give Me 5 for Kids - Hospital fundraiser for children on the Central Coast to buy needed equipment.</i>	<i>100</i>
<i>St Andrews Presbyterian Church - The Entrance (\$2000)</i>	<i>Painting of Church Building</i>	<i>350</i>

BACKGROUND

Provision has been made in Council's Annual Plan for each Councillor to recommend to Council the donation of funds to individuals, local service, charitable or community organisations that operate in the Shire or provide a benefit specifically to the residents of the Shire.

Funds may also be allocated for emergency assistance in the event of natural disasters such as bushfires, flood or drought anywhere in Australia, subject to CCIG Policy. The funds are granted subject to approval of the Council as a whole.

THE PROPOSAL

Under Council's Policy, all proposed allocations are subject to the approval of the Council as a whole.

Each Councillor is allocated a one tenth share of a total amount identified annually in Council's Annual Plan.

The amount allocated in the 2013-14 Annual Plan is \$130,000 with a reallocation by Council of additional \$20,000 at its meeting held on 24 July 2013. The total amount allocated for 2013/2014 is \$150,000.

The proposed allocations are listed below:

COUNCILLORS' COMMUNITY IMPROVEMENT GRANTS ALLOCATION		Beef	Eaton	Graham	Greenwald	Matthews	Nayna	Taylor	Troy	Vincent	Webster	SUB TOTAL
Allocation 01/07/2013 - 30/06/2014		15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000
Expenditure up to and including Ordinary Council Meeting of 10 July 2013		650	0	0	0	0	0	0	0	0	0	650
Available allocation as at 10 July 2013		14,350	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	149,350
14 August 2013												
Alison Homestead Men's Shed Association (\$2000)	Purchase tools and equipment	100	200	250	500							1,050
Alzheimers Society (\$170)	Emergency Charity Soccer Shield day at EDSACC	170										170
NSW Justices Association Inc. (\$2000)	To purchase a laptop computer for training of desk volunteers	100										100
Southern Cross Austereo	Give Me 5 for Kids - Hospital fundraiser for children on the Central Coast to buy needed equipment.	100										100
St Andrews Presbyterian Church - The Entrance (\$2000)	Painting of Church Building	100		250								350
Total Proposed Allocations for 14 August 2013		570	200	500	500	0	0	0	0	0	0	1,770
Total Accumulated Allocations as at 14 August 2013		1,220	200	500	500	0	0	0	0	0	0	2,420
Balance Uncommitted as at 14 August 2013		13,780	14,800	14,500	14,500	15,000	15,000	15,000	15,000	15,000	15,000	147,580

OPTIONS

- 1 Approval of applications as submitted will provide a community benefit to residents of the Shire.
- 2 Non approval could result in assistance not being provided to the community.

STRATEGIC LINKS

Annual Plan

Principal Activity	Strategy or Program	Financial Line Item No and Description
A More Sustainable Community	Enhance the quality of life of the Shire's residents	1.1.11 – Community Financial Support

Contribution of Proposal to the Principal Activity

The Councillors' Community Improvement Grants were developed to help charitable community groups and in doing so helping the broader community.

Link to Shire Strategic Vision

Priority Objective	How the proposal contributes or links to the Priority Objectives in Shire Strategic Vision and Annual Plan
Communities - Communities will be vibrant, caring and connected with a sense of belonging and pride in their local neighbourhood.	Funding is available to projects not specifically nominated in Council's Annual Plan that contribute to the priority objective.
Facilities and Services - Communities will have access to a diverse range of affordable and coordinated facilities, programs and services.	Funding is available to projects not specifically nominated in Council's Annual Plan that contribute to the priority objective.

Financial Implications

Expenditure is approved until the end of the 2013-14 financial year. Unspent approvals lapse 31 May 2014.

Principles of Sustainability

The CCIG program is aligned with the principles of sustainability in that it would:

- Improve and maintain safety, wellbeing and sense of community
- Use locally available resources to increase our self-reliance
- Support local and regional economic prosperity
- Build and strengthen partnerships and alliances

CONSULTATION

Applications that met the criteria were distributed to Councillors for their consideration.

GOVERNANCE

All expenditure recommended is permissible under Section 24 and 356(1) of the Local Government Act 1993.

CORPORATE RISKS

Nil impact.

CONCLUSION

The proposed allocations contained in this report are permissible under the Council's policy on Councillors' Community Improvement Grants. The process has been correct and Council may confirm the grants at its option.

ATTACHMENTS

Nil

5.3 Draft Minutes of the 19 June 2013 Audit and Risk Committee Meeting

TRIM REFERENCE: F2004/07245 - D03444836
MANAGER: Lesley Crawley, Manager Corporate Governance
AUTHOR: Sonia Witt; TL Governance and Councillor Services

SUMMARY

To confirm the draft Minutes of the Audit and Risk Committee meeting held on 19 June 2013.

RECOMMENDATION

- 1 That Council adopt the minutes of Wyong Shire Audit and Risk Committee meeting held on 19 June 2013.**
- 2 That Council request the General Manager to provide the Audit and Risk Committee an Internal Audit work programme proposed for 1 July 2013 to 30 June 2014.**
- 3 That Council request the General Manager to provide the Audit and Risk Committee a report on the results of a mid-period review of the Internal Audit Work Program.**
- 4 That Council request the General Manager to provide the Audit and Risk committee an update on the following items;**
 - **Probity Management Policy**
 - **Procure to pay review**
 - **Contract Register**
 - **Delegation arrangements for due diligence reviews (contract documentation)**
- 5 That Council request the General Manager to confirm that Council is meeting the requirements of the Surveillance Devices Act 2007.**
- 6 That Council invite the Senior Project Executive to attend the next Audit and Risk meeting.**
- 7 That Council request the General Manager to provide a further report on the risk register to be considered at the next Audit and Risk Meeting.**

BACKGROUND

It is noted that the recommendations from the Governance Committee in relation to the Revised Internal Audit Plan and Financial Statements have been previously considered by Council.

Recommendations from the Governance Committee in relation to the Strategy for Reducing Contribution Credits will also be reports to Council separately.

The draft minutes of the 19 June 2013 are set out in full below:

WYONG SHIRE COUNCIL
MINUTES OF THE
AUDIT AND RISK COMMITTEE MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBER
WYONG CIVIC CENTRE, HELY STREET, WYONG
ON 19 JUNE 2013
COMMENCING AT 9.30 AM

PRESENT

Mr Bruce Turner (Chairperson), Mr Jason Masters (External Member) and Councillor Lynne Webster.

IN ATTENDANCE

Mr Denis Banicevic, External Auditor – PricewaterhouseCoopers
Mr Peter Buchhok, External Auditor – PricewaterhouseCoopers
Mr Jari Ihalainen, Director Land Management
Mr Maxine Kenyon, Director Community and Recreation
Ms Lily Mojsin, Internal Ombudsman
Ms Belinda Charlton, Senior Legal Officer and Internal Ombudsman
Ms Tina Baker, Chief Internal Auditor
Mr Stephen Naven, Chief Financial Officer
Ms Sonia Witt, Team Leader Governance and Councillor Services

APOLOGIES

Councillor Doug Eaton, Mayor
Councillor Luke Nayna
Mr Michael Whittaker, General Manger
Mr Brian Glendenning, General Counsel and Manager Legal and Risk

The Chairperson, Mr Bruce Turner, declared the meeting open at 9.38 am and advised in accordance with the Code Of Meeting Practice that the meeting was being recorded.

The Chairman confirmed the existence of a quorum, which was maintained throughout the meeting.

5.3 Draft Minutes of the 19 June 2013 Audit and Risk Committee Meeting (contd)

The Chairperson advised that he would change the Order of the Agenda to accommodate arrivals/departures of attendees at the meeting, however for the sake of clarity the reports are recorded in their correct agenda sequence.

1.1 Disclosure of Interest

Disclosure regarding all Agenda items

Mr Bruce Turner, Chairperson, disclosed a non pecuniary interest with insignificant conflict for the reason that he is the Chair of the Audit and Risk Committee for the Institute of Internal Auditors, a member of the Board, a member of the Natural Resources Commission and also Chair of the Audit and Risk Committee for the Department of Premier and Cabinet, which includes oversight of the Division of Local Government and the Office of Environment and Heritage (OEH), and remained in the meeting.

Disclosure regarding all Agenda items

Mr Jason Masters, Independent Member, disclosed a non pecuniary interest with insignificant conflict as he is an Independent Member of the Assurance & Audit Committee at Woollahra Municipal Council and also that he has been engaged by an IT Company in Newcastle (Kinetics) to write a White Paper on Procurement in Local Government and remained in the meeting.

RECOMMENDATION

That the Committee receive the report on Disclosure of Interest and note advice of disclosures.

2.1 Confirmation of the adopted Minutes of the Wyong Shire Audit and Risk Committee Meeting - 20 March 2013

RECOMMENDATION

That the Committee note the minutes of the previous meeting of the Wyong Shire Audit and Risk Committee held on the 20 March 2013 were adopted by Council at the 24 April 2013 Ordinary Meeting.

BUSINESS ARISING FROM THE MINUTES

THERE WAS NO BUSINESS ARISING FROM THE MINUTES.

2.2 Status Report on Outstanding Actions

RECOMMENDATION

That the Committee confirm the Status Report on Outstanding Actions for the Wyong Shire Audit and Risk Committee.

5.3 Draft Minutes of the 19 June 2013 Audit and Risk Committee Meeting
(contd)

3.1 Monitoring the Quality and Performance of Internal Audit: Balanced
Scorecard

RECOMMENDATION

That the Committee endorse the proposed Balanced Scorecard for Internal Audit and recommend it for ratification to full Council.

3.2 Human Resources Audit Report Update

Marie Hanson-Kentwell - Manager Human Resources, addressed the meeting at 9.48 am, answered questions and retired at 9.57 am.

RECOMMENDATION

That the Committee receive and note the Human Resources Audit Update report.

3.3 Internal Audit Charter

RECOMMENDATION

That the Committee endorse the Internal Audit Charter and recommend it for ratification by full Council.

3.4 Internal Audit: Service Standards

RECOMMENDATION

That the Committee endorse the proposed service standards for Internal Audit and recommend them for ratification by the General Manager.

3.5 Statement of Business Ethics

RECOMMENDATION

1 That the Committee endorse the updated Statement of Business Ethics as detailed below:-

Statement of Business Ethics

This statement provides guidance for all organisations (whether in the private, public or not for profit sectors) when doing business with Wyong Shire Council.

This policy outlines the Council's ethical standards and our expectations that goods and service providers and contractors will comply with these standards in all their dealings with us. It also outlines what goods and service providers and contractors can expect of Council.

Our Key Business Principles

The principle of best value for money is the core of all Council's business relationships with suppliers of goods and services.

Best value for money does not automatically mean the lowest price. Rather, Council will balance all relevant factors including but not limited to initial cost, whole-of-life costs, quality, reliability, Workplace Health and Safety, contractor capability, commercial terms and timeliness in determining true value for money.

Part of obtaining best value for money also includes ensuring all our business relationships are honest, transparent, ethical, fair and consistent.

Council's business dealings will be transparent and open to public scrutiny wherever possible.

What to Expect from Us

Council staff are bound by Council's Code of Conduct. They are accountable for their actions and are expected to:

- Use public resources effectively and efficiently*
- Ensure clear accountabilities in relation to procurement and contract management processes*
- Encourage fair and transparent competition while seeking value for money*
- Protect all confidential, and proprietary information, and intellectual property*
- Deal fairly, ethically and honestly with all individuals and organisations*
- Disclose any situation that involves or could be perceived to involve a conflict of interest*
- Not seek or accept financial or other benefits for performing official duties*
- Respond to reasonable requests for advice and information without delay*
- Be open, candid and reliable in our communication with you*
- Immediately report corrupt behaviour (actual or perceived)*
- Act in accordance with Council's policies and procedures and relevant legislation*

All potential suppliers will be treated with impartiality and fairness and given equal access to information.

All procurement activities and decisions will be fully and clearly documented to provide an effective audit trail.

What we ask of you

Council requires all providers of goods and services and contractors to observe the following principles:

- Compliance with Council's procurement policies and procedures*
- Declaration of any actual or perceived conflicts of interest as soon as you*

become aware of them

- *Acting ethically, fairly and honestly in all dealings with Council*
- *Comply with Law and Regulation as may apply to your and our business relationship*
- *Taking all reasonable measures to maintain security of Council information and to prevent the disclosure of confidential information*
- *Providing accurate and reliable advice and information when requested*
- *Not offering Council employees, contractors and consultants any financial inducements or any gifts or other benefits as they may lead to, or be seen as leading to, an unfair advantage in dealings with Council*
- *Not offering employment to Council employees or other Council Contractors who have been involved with your procurement or contract management activities without prior declaration to the nominated Contacts below*
- *Not to participate in or encourage collusive practices*
- *To be aware of and to commit to, as a minimum, the standards of Work Health and Safety required by Council and any legislation when undertaking work or supplying goods and services to the Council*
- *Immediately report corrupt behaviour (actual or perceived)*
- *Not make any statement or behave in any way that could mislead anyone to believe that they are representing Council, or expressing Council views or policies*

Why is compliance important?

By complying with our statement of business ethics, you will be able to advance your business objectives and interests in a fair and ethical manner. As all suppliers of goods and services to Council are required to comply with this statement, compliance will not disadvantage you in any way.

You should also be aware of the consequences of not complying with the Council's ethical requirements. Demonstrated corrupt or unethical conduct could lead to termination of contracts and loss of future work.

Practical Guidelines

- *Gifts or benefits must not be offered to Council staff.*
- *All Council staff and business partners must disclose any potential and actual conflicts of interest*
- *Information which is marked confidential, or which a reasonable person would expect to be confidential, should be treated as such*
- *In business relationships with the Council, parties will respect each other's intellectual property rights and will formally negotiate any access, license or use of intellectual property*
- *Where equipment or resources are supplied by the Council, they must only be used for the agreed official purpose*
- *Where you suspect a breach by any organisation during a procurement activity, you should contact the persons below as soon as possible (or the Probity Advisor if one is appointed)*
- *Where your organisation believes it may have breached this Policy, you should, as soon as possible, contact one of the persons below. Early advice can assist in determining if there is a real issue, its extent, the*

associated risk and potential remediation actions by both parties

- *All contractors and sub-contractors are expected to comply with the Statement of Business Ethics. If you employ sub-contractors in your work with the Council you must make them aware of this Statement. and where practical draw this Statement of Business Ethics into your subcontract agreement for work they undertake for us.*
- *Failure to comply with the Statement of Business Ethics may lead to:*
 - *Your organisation being excluded from procurement and business activities;*
 - *The matter being referred for investigation, which may include external investigators, the Police, the NSW Ombudsman, the NSW ICAC or any other appropriate authority; and/or*
 - *Any contracts with us being cancelled*

Who to contact

If you have any questions regarding this statement or wish to provide information about suspected corrupt conduct, please contact either of the following Council officers:-

- *Internal Ombudsman on (02) 43505371 or Internal.Ombudsman@wyong.nsw.gov.au*
- *General Manager on (02) 43505200 or General.Manager@wyong.nsw.gov.au*

- 2 *That the Committee note that the Gifts and Benefits Policy be reviewed and the Committee be provided an update at the next meeting.*

3.6 Internal Audit Work Programme 1 July 2013 to 30 June 2014

RECOMMENDATION

- 1 *That the Committee consider the full Internal Audit work programme proposed for 1 July 2013 to 30 June 2014 and recommend it to full Council for ratification.*
- 2 *That the Committee request the Chief Internal Auditor undertake a mid-period review of the Internal Audit Work Program.*
- 3 *That the Committee be provided a report on the review.*

3.7 Chief Internal Auditor's Report

RECOMMENDATION

- 1 *That the Committee receive the Internal Audit report.*
- 2 *That the Committee be provided with an update on following items;*
- *Probity Management Policy*
 - *Procure to pay review*
 - *Contract Register*
 - *Delegation arrangements for due diligence reviews (contract documentation)*

5.3 Draft Minutes of the 19 June 2013 Audit and Risk Committee Meeting
(contd)

3.8 2012-16 Strategic Plan - March Quarter Review (Q3)

RECOMMENDATION

- 1 *That the Committee note the third quarterly Business Report (Q3) of Wyong Shire Council's progress against the WSC 2012-16 Strategic Plan that was adopted by Council at its Ordinary Meeting on 22 May 2013.*
- 2 *That the Committee note that Council's Responsible Accounting Officer has declared the financial position of Wyong Shire Council to be satisfactory.*
- 3 *That the Committee receive an update at the next meeting to be held in September on the budgeting and planning tools and strategies.*
- 4 *That the Committee request the General Counsel to confirm that Council is meeting the requirements of the Surveillance Devices Act 2007.*

3.9 Risk Management

RECOMMENDATION

- 1 *That the Committee note the status of the WSC registered risks.*
- 2 *That the Committee note the update of the Enterprise Risk Management Strategy (ERMS) project.*
- 3 *That the Committee receive further information on the risk register at the next meeting with supporting documentation to be attached to the report.*
- 4 *That the Committee invite the Senior Project Executive to attend the next meeting.*

3.10 Report from Internal Ombudsman

RECOMMENDATION

That the Committee note the report of the Internal Ombudsman.

4.1 Progress With Implementation of Management Agreed Actions Arising From IA Reviews

RECOMMENDATION

That the Committee receive the report on Progress With Implementation of Management Agreed Actions Arising From IA Reviews.

**5.3 Draft Minutes of the 19 June 2013 Audit and Risk Committee Meeting
(contd)**

4.2 Property Strategy

RECOMMENDATION

That Council receive the report on Property Strategy.

4.3 PricewaterhouseCoopers Final 2013 Audit Plan

RECOMMENDATION

- 1 That the Committee receive the report on PricewaterhouseCoopers Final 2013 Audit Plan.*
- 2 That the Committee note the update provided by PricewaterhouseCoopers on the Audit Plan.*

THE MEETING terminated at 12.29 PM.

The next meeting is scheduled for Wednesday 18 September 2013.

ATTACHMENTS

Nil

5.4 Councillor Local Project Fund - 2012/2013

TRIM REFERENCE: F2013/00086 - D03537212

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Meg Newington; Admin Team and Civic Centre Coordinator

SUMMARY

Reporting status of projects delivered under the Councillor Local Project Fund 2012/2013 and finalisation of fund.

RECOMMENDATION

That Council receive the report Councillor Local Project Fund – 2012/2013.

BACKGROUND

Following a Weekend Workshop in 2012, Councillors resolved to introduce a Councillor Improvement fund to the value of \$150,000 to enable individual Councillors to nominate minor community projects for action within the financial year.

The Policy was adopted on 10 October 2012 and the following projects were nominated by Councillors for both rounds:

Round 1

Project	Cost	Councillor
Ourimbah Cricket Nets - improvements	\$30,000	Eaton and Matthews
Lay turf and topsoil on nature strip, Summerland Point	\$6,100	Nayna
Fencing playing area, The Entrance Rugby Club	\$12,515	Graham
Picnic Benches, Soldiers Beach Surf Club	\$1,800	Best
Bench Seats, Edgewater Park Buff Point	\$5,258	Best
Total	\$55,673	

Round 2

Project	Cost	Councillor
Upgrade carpark at Warnervale Sports Field and Community Building	\$15,000	Greenwald
Re-deck jetty at Hargraves St, North Entrance	\$10,000	Taylor
Install bench and picnic table parallel to Lake shoreline, Marine Pde, Rocky Point	\$2,500	Best
Install bench at beach access end, Manly St North Entrance	\$2,500	Best
Install bench at beach access end, Florida St North Entrance	\$2,500	Best
Install exercise equipment on shared pathway – Chittaway to The Entrance	\$15,000	Webster
Install exercise equipment pathway North end of Shire	\$10,000	Vincent
Tree planting Cutler Dr Wyong	\$4,000	Vincent
Signage Gwandalan Library	\$1,000	Vincent

5.4

Councillor Local Project Fund - 2012/2013 (contd)

Fencing Craigie Reserve, Tuggerawong	\$7,000	Troy
Purchase of new playground equipment, Heritage Dr Kanwal	\$8,000	Troy
Sandstone log retaining wall, Naomi Honey Reserve, Shelly Beach	\$2,400	Graham
Tree planting Woodbury Inn Park	\$8,800	Nayna
Total	\$88,700	

CURRENT STATUS

The current status of all projects is as follows:

Project	Cost	Status
Laying of Turf and Topsoil along the nature strip on the cnr of Cams Bvd and Summerland Rd	\$6,100	Complete
Fencing, The Entrance Rugby Club, Sir Joseph Banks Oval, Bateau Bay	\$12,515	Complete
Placement of seating near Bocce Pitch at Edgewater Park Buff Point.	\$5,258	Complete
Placement of picnic benches at Soldiers Beach in front and on southern side of Surf Club.	\$1,800	Complete
Improvements to Cricket Nets at Ourimbah	\$30,000	Due for completion mid-August 2013.
Upgrade carpark at Warnervale Sports field and Community Building	\$15,000	Complete
Re-deck jetty at Hargraves St North Entrance	\$10,000	Complete
Install picnic table and bench Rocky Point	\$2,500	Complete
Install exercise equipment pathway Chittaway to The Entrance	15,000	Complete
Install benches beach accesses, North Entrance	5,000	Complete
Install exercise equipment pathway North end of shire	10,000	Complete
Tree planting Cutler Dr Wyong	4,000	Complete
Signage Gwandalan library	1,000	Complete
Fencing Craigie Reserve, Tuggerawong	7,000	Complete
Purchase only of new playground equipment, Heritage Dr, Kanwal	8,000	Complete - equipment stored at Depot for later installation under future work program
Sandstone log retaining wall	2,400	Complete
Tree planting Woodbury Inn Park	8,800	Complete
Total	\$144,373	

It should be noted that \$5,627 of the total allocation of \$150,000 was unspent and subsequently lapsed at the end of June 2013.

CONSULTATION

Staff consulted with relevant stakeholders in the delivery of all projects.

GOVERNANCE AND POLICY IMPLICATIONS

All projects were completed within the 2012/2013 financial year, as per Policy requirements, with the exception of the improvements to the Ourimbah cricket nets. This project was held up due to wet weather and is expected to be completed in mid-August 2013.

At its meeting held on 24 July 2013 Council resolved to repeal the Councillor Local Project Fund Policy and reallocate the funding.

MATERIAL RISKS AND ISSUES

Nil

CONCLUSION

Council has previously adopted a Local Project Fund Policy which required the status of items to be reported to Council at the end of the funding period. It is noted that the fund has now been repealed.

ATTACHMENTS

Nil.

5.5 Payment of Comprehensive Motor Vehicle Insurance Policy

TRIM REFERENCE: F2013/00290 - D03551908
MANAGER: Brian Glendenning, General Counsel
AUTHOR: David Secomb; Insurance Controller

SUMMARY

Approval is required to renew Wyong Shire Council's Comprehensive Motor Vehicle insurance with Statewide Mutual.

RECOMMENDATION

- 1 That Council approve the renewal of Wyong Shire Council's Comprehensive Motor Vehicle insurance policy with Statewide Mutual for the period 30 June 2013 to 30 June 2014.**
- 2 That Council approve the premium payment of \$156,802.50 ex GST.**
- 3 That, for the purposes of s. 55(3)(i) of the Local Government Act 1993, Council decides that a satisfactory result would not be achieved by inviting tenders for these insurances, for the reason that the commercial insurance market does not offer the level of cover required by Council at a competitive rate.**

BACKGROUND

Wyong Shire Council's broker, Jardine Lloyd Thompson (JLT), has arranged renewal of Wyong Shire Council's Comprehensive Motor Vehicle insurance with NSW Local Government (Jardine Lloyd Thompson) Mutual Liability Scheme known as Statewide Mutual (Underwritten by Zurich Australian Insurance Limited), for the period 30 June 2013 to 30 June 2014.

Wyong Shire Council is a member of the Statewide Mutual program providing access to policies such as Property, Public Liability/Professional Indemnity, Comprehensive Motor Vehicle, Councillors & Officers Liability and Fidelity Guarantee at very competitive prices and coverage, through Statewide Mutual.

Statewide Mutual is a fund made up of the majority of New South Wales' Councils. The contributions made by Councils by way of total premiums, provide significant buying power and enable Statewide to provide these classes of cover at the high limits Councils require.

The premium of \$156,802.50 (excl GST) exceeds the \$150,000 threshold prescribed by s. 55(3)(n) of the Local Government Act 1993 and cl. 163(2) of the Local Government (General) Regulation 2005. Council is required to invite tenders for this contract unless Council resolves, for the purpose of s. 55(3)(i) of the Local Government Act 1993, that a satisfactory result would not be achieved by inviting tenders.

CURRENT STATUS

Wyong Shire Council's Comprehensive Motor Vehicle insurance for the period 30 June 2012 to 30 June 2013 was with Zurich Australia Insurance Limited.

THE PROPOSAL

The premium applicable to Wyong Shire Council for this insurance renewal is \$156,802.50 ex GST. Comprehensive Motor Vehicle insurance premium is based on a "per vehicle" basis, this year's amount is \$230 per vehicle compared to last year which was \$220 per vehicle which is an increase of 4.5%. Wyong Shire Council shall bear the first \$5,000 of each claim where it is determined that Wyong Shire Council driver is at fault.

The premium of \$156,802.50 (excl GST) exceeds the \$150,000 threshold prescribed by s. 55(3)(n) of the Local Government Act 1993 and cl. 163(2) of the Local Government (General) Regulation 2005. Council is required to invite tenders for the this contract unless Council resolves, for the purpose of s. 55(3)(i) of the Local Government Act 1993, that a satisfactory result would not be achieved by inviting tenders.

Council has sought quotes from insurers other that Statewide. CGU quoted a rate of \$250 per vehicle per annum. Vero declined to provide a quote, as its rates were not competitive.

OPTIONS

Statewide Mutual quoted \$230 per vehicle compared to CGU who provided a quote for \$250 per vehicle. Vero declined to quote as its terms were not competitive.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

Contribution of Proposal to the Principal Activity

Long term Financial Strategy

Nil Impact

Asset Management Strategy

Nil Impact

Workforce Management Strategy

Link to Community Strategic Plan (2030)

Nil Impact

Budget Impact

No additional impact to budget. Wyong Shire Council will be entitled to a provisional rebate (based on claims history as at renewal) of \$16,095 as a result of a positive claims year.

CONSULTATION

Nil Impact

GOVERNANCE AND POLICY IMPLICATIONS

Not applicable

MATERIAL RISKS AND ISSUES

Motor Vehicle accidents leading to damage to Wyong Shire Council vehicles, and property damage and/or harm to third parties.

CONCLUSION

Adequate insurance is prudent and best practice.

Statewide Mutual is the preferred provider due to a lower premium.

ATTACHMENTS

Nil.

5.6 Grants Advisory Committee Meeting 2 August 2013

TRIM REFERENCE: F2008/02110 - D03569345

MANAGER: Julie Vaughan, Manager Community and Cultural Development

AUTHOR: Ashlee Abbott; Events Coordinator

SUMMARY

A meeting of the Wyong Shire Grants Advisory Group was conducted via email on 2 August 2013, this report outlines the recommended funding allocation.

RECOMMENDATION

- 1 That Council receive the draft minutes of the Wyong Shire Grants Advisory Group held on 2 August 2013.
- 2 That Council approve the guidelines for the Sport and Cultural Sponsorship Program in Attachment 1.
- 3 That Council reallocate \$20,000.00 from the Community Benefit Program to the new Sport and Cultural Sponsorship Program (as indicated in the Council resolution of 24 July 2013).
- 4 That Council allocate \$1,400.00 from the 2013-14 Sports and Cultural Sponsorship Program as follows:

Applicant	Purpose of Funding	Funding Recommended	Recommendation
Adam Gowen	Australian Men's Oztag Team tour of New Zealand	\$500.00	Recommended - Representing Australia
Benjamin Butler	Assistance towards costs of travelling on representative rugby tour to the UK and France	\$250.00	Recommended pending copy of letter of support from NSW Country Rugby Union – Representing NSW
Rodney Dillon	Represent Australia in New Zealand for Oztag in the 2013 Trans Tasman Tour	\$500.00	Recommended - Representing Australia
Ryan Slattery	Central Coast team for State Surfing Titles	\$150.00	Recommended - Representing Central Coast

- 5 ***That Council decline the following ineligible Sport and Cultural Sponsorship Program applications and refer applicants to apply for Council's Community Benefit Program:***

<i>Applicant</i>	<i>Purpose of Funding</i>	<i>Funding Recommended</i>	<i>Recommendation</i>
Mingara Athletics Club	Staging 2013 State Road Relays	\$0	Not Recommended. Application is ineligible as it is not an individual or team. Recommend referring to apply for Community Benefit Grants which open 19th August 2013.
The Entrance Amateur Swimming Club	Purchase new seating and two marquees	\$0	Not Recommended. Application is ineligible as it is not an individual or team. Recommend referring to apply for Community Benefit Grants which open 19th August 2013.

- 6 ***That Council allocate \$630.00 from the 2013-14 Community Subsidy Program as follows:***

<i>Applicant</i>	<i>Purpose of Funding</i>	<i>Funding Recommended</i>	<i>Recommendation</i>
Lakes Anglican Church	Equipment Hire - Hire of display boards for Artfest 2013.	\$630.00 – in-kind	Recommended

- 7 ***That Council defer the following applications until the next round of the Community Subsidy scheme, after consultation with WSC staff for the reasons as indicated in the table below:***

<i>Applicant</i>	<i>Purpose of Funding</i>	<i>Funding Recommended</i>	<i>Recommendation</i>
St Mary of The Cross MacKillop Parish	Venue Hire - Hire of Wallarah Point Peace Park Gorokan, for a Parish picnic bringing the youth of the Parish together	\$0	Recommend - defer until next assessment period. Awaiting copy of financials and public liability insurance.

BACKGROUND

Council provides a range of funding opportunities to the community, including a Community Subsidy Program (13/14 allocation of \$30,000.00). The Community Subsidy Program is to assist community groups with small in-kind projects and rate subsidies.

Council previously provided funding for a sports and cultural program through the Central Coast Regional Organisation of Councils, however it was resolved to not continue with this program in 2013/14. Since that time Council has received a number of requests from individuals requesting support for their representation at sporting events. Council's various other funding programs did not have scope for these types of requests to be funded and Council requested staff to revisit a program to support these requests.

At the 24 July 2013 Council meeting, Council resolved to end the Councillor Local Priority Fund and reallocate those funds to the Community Benefit Program and the anticipated Sports and Cultural Program with a maximum of \$20,000.00 for this newly developed program from the \$80,000.00 allocated to the Community Benefit Program.

A Councillor Briefing was held on 24 July 2013 to identify the possible guidelines for the Sporting and Cultural Sponsorship Program.

THE PROPOSAL

Attachment 1 outlines the recommended guidelines for the Sport and Cultural Sponsorship Program, this Program is intended to assist Wyong Shire residents to participate in sporting and cultural events of Regional, State, National or International significance for which they may not be able to attend due to financial hardship. This Program aims to recognise individuals and groups that achieve excellence in their field and represent the Central Coast.

Due to the nature of these types of requests it is proposed that the Sports and Cultural Sponsorship Program will be assessed by staff on a bi-monthly basis and recommendations provided to the Grants Committee which will then be reported to Council via an Ordinary Report. The assessments will be conducted in line with the guidelines in Attachment 1 and will allow for timely assessment and allocations of these smaller schemes.

It is also recognised that there are other existing funding programs such as the Australian Sports Commission Program – Local Sporting Champions, which offers grants of \$500.00 for successful individual applicants, and \$3,000.00 for successful team applications. Council will continue to promote these alternate opportunities to our residents.

It is proposed that Council allocate funding for the Sport and Cultural Sponsorship Program and Community Subsidy Program as per the above recommendations.

ATTACHMENTS

- | | |
|--|-----------|
| 1 Sport & Cultural Sponsorship Program Guidelines 2013 | D03593703 |
| 2 Minutes Wyong Shire Grants Committee Meeting 2 August 2013 | D03593658 |

SPORT & CULTURAL SPONSORSHIP PROGRAM GUIDELINES



Wyong Shire Council's Sport and Cultural Sponsorship Program (SCSP) assists Wyong Shire residents to participate in sporting and cultural events of Regional/State, National and/or International significance for which they may not be able to attend due to financial hardship. The SCSP aims to recognise individuals and groups that achieve excellence in their field and represent the Central Coast.

HOW TO APPLY

Requests must be on the official Wyong Shire Council SCSP application form and all sections **must** be completed. Applications will be assessed against the selection criteria and recommendations will be approved by Council. Applications must be received a minimum 30 days prior to your event. Applications for the SCSP are open all year round and are assessed every two months. All applicants will be notified in writing of the outcome of their request within 60 days of the closing date (see website).

Applications forms are available at: www.wyong.nsw.gov.au/grants

SPONSORSHIP IS AVAILABLE FOR (Level of Representation)

Individuals:

- \$250 – Regional/State
- \$500 – National
- \$1000 – International

Teams:

- \$1250 – Regional or State
- \$2500 – National or International

The maximum support per event is as per the team amount. Council has a limited budget for the SCSP. Council reserves the right to decline SCSP applications due to budget restraints.

ELIGIBILITY AND SELECTION CRITERIA

Eligible Events:

- Sporting events where applicants have been selected on a merit basis to represent at a Regional, State or National level.
- Cultural events where applicants can demonstrate past involvement and achievements at a Regional, State or National level.

Eligible Applicants:

- Individuals or groups who have resided for at least two years within the Wyong Local Government Association and are involved with sporting or cultural activities on the Central Coast.
- Wyong Shire Residents who have been selected to participate in Regional, State or National competitions.
- Individuals and Teams are only eligible to apply once per year.

The following are ineligible:

- Late or incomplete applications.
- Retrospective funding.
- General fundraising appeals.
- Applications that have been successful in other grant programs, in the same financial year, for the same project, will not be considered.
- A proposed allocation which contravenes the Local Government Act 1993 or any Procedure of Council.

CONDITIONS OF FUNDING

If SCSP is granted, applicants must acknowledge Council's support and are required to;

- Attend a Council event to promote their sport, their achievements and Council's support (on request)
- Complete a final report (including photos) after the event.
- Undertake Cheque Presentations at Council where required.

KEY CONTACTS

Enquiries regarding Grants

Grants Administration Officer

Kay.Matthews@wyong.nsw.gov.au

02 4350 5383

WYONG SHIRE COUNCIL
MINUTES OF THE
WYONG SHIRE GRANTS COMMITTEE MEETING OF COUNCIL
Conducted Via Email
ON 02 AUGUST 2013

PRESENT

Councillors D J Eaton (Chairperson), L D Webster, L Nayna and General Manager's Representative - Manager Community and Cultural Development.

APOLOGIES

NIL

1.1 Disclosure of Interests

COMMITTEE RECOMMENDATION

That the report be received and that it be noted there were no disclosures of interest.

2.1 Confirmation of Minutes of Previous Meeting

COMMITTEE RECOMMENDATION

It was moved by Councillor Eaton and seconded by Councillor Webster:

That the minutes of the previous Wyong Shire Grants Committee Meeting held on 13 June 2013 be accepted.

3.1 Grant & Sponsorship Programs

COMMITTEE RECOMMENDATION

It was moved by Councillor Eaton and seconded by Councillor Webster that the Committee recommend Council approve the Sports & Cultural Sponsorship Program Guidelines.

It was moved by Councillor Eaton and seconded by Councillor Webster that the Committee recommend Council allocate \$1,400.00 from the 2013-14 Sport's and Cultural Sponsorship Program as follows;

Applicant	Purpose of Funding	Funding Recommended	Recommendation
Adam Gowen	Australian Men's Oztog Team tour of New Zealand	\$500.00	Recommended - Representing Australia
Benjamin Butler	Assistance towards costs of travelling on representative rugby tour to UK and France	\$250.00	Recommended pending copy of letter of support from NSW Country Rugby Union – Representing NSW
Rodney Dillon	Represent Australia in New Zealand in Oztog in the 2013 Trans Tasman Tour	\$500.00	Recommended - Representing Australia
Ryan Slattery	Central Coast team for State Surfing Titles	\$150.00	Recommended - Representing Central Coast

It was moved by Councillor Eaton and seconded by Councillor Webster that the Committee recommend Council decline the following ineligible Sport & Cultural Sponsorship Program applications and refer applicants to apply for Council's Community Benefit Program;

Applicant	Purpose of Funding	Funding Recommended	Recommendation
Mingara Athletics Club	Staging 2013 State Road Relays	\$0	Not Recommended. Application is ineligible as it is not an individual or team. Recommend referring to apply for Community Benefit Grants which open 19th August 2013.
The Entrance Amateur Swimming Club	Purchase new seating and two marquees	\$0	Not Recommended. Application is ineligible as it is not an individual or team. Recommend referring to apply for Community Benefit Grants which open 19th August 2013.

It was moved by Councillor Eaton and seconded by Councillor Webster that the Committee recommend Council allocate \$630.00 from the 2013-14 Community Subsidy Program as follows;

Applicant	Purpose of Funding	Funding Recommended	Recommendation
Lakes Anglican Church	Equipment Hire - Hire of display boards for Artfest 2013.	\$630.00 – in-kind	Recommended

It was moved by Councillor Eaton and seconded by Councillor Webster that the Committee recommend Council defer the following applications until the next round, after consultation with WSC staff for the reasons as indicated in the table below:

Applicant	Purpose of Funding	Funding Recommended	Recommendation
St Mary of The Cross MacKillop Parish	Venue Hire - Hire of Wallarah Point Peace Park Gorokan, for a parish picnic bringing the youth of the Parish together	\$0	Recommend defer until next Assessment period. Awaiting copy of financials and public liability insurance.

5.7 Conference Attendance - LGNSW Water Management Conference 2013

TRIM REFERENCE: F2013/00472 - D03575453

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Sonia Witt; TL Governance and Councillor Services

SUMMARY

The Local Government NSW (LGNSW) Water Management Conference 2013 to be held on 8-10 September 2013 at the Crowne Plaza, Terrigal.

RECOMMENDATION

- 1 That Council authorise interested Councillor/s to attend the LGNSW Water Management Conference 2013.**
- 2 That Council note it is a joint host of the Conference and the Conference is being held on the Central Coast.**
- 3 That Council authorise more than three Councillors to attend the entire conference, individual sessions and/or social events, given its status as a joint host.**
- 4 That Council meet reasonable expenses incurred by Councillors attending the above conference in accordance with Council's Facilities and Expenses Policy for Councillors with approval for more than three Councillors to attend in this instance.**

BACKGROUND

The LGNSW Water Management Conference 2013 is an annual event providing an accessible forum for debate and discussion on water supply and broader water management issues. The event presents an opportunity for councillors, council staff, water managers, government representatives and the broader industry to tackle key water issues and to discuss ways forward to achieve a sustainable future.

This year it is a joint initiative between LGNSW, Gosford City Council and Wyong Shire Council to be held at the Crowne Plaza, Terrigal.

CONFERENCES OR SEMINARS

In accordance with the provisions of Council's Facilities and Expenses Policy for Councillors, and subject to Council's prior approval, WSC will reimburse expenses for attendance at a maximum of six (6) eligible conferences, seminars, workshops and professional development courses conducted over one or more consecutive days per a financial year for each elected member including attendance at the annual NSW Local Government Association Conference and National General Assembly.

5.7 Conference Attendance - LGNSW Water Management Conference 2013 (contd)

The maximum number of elected members authorised to attend a conference or seminar is three, attendance restriction will not apply to attendance by elected members at the annual conference or a special conference of the NSW Local Government Association or National Congress of the Australian Local Government Association or as resolved by Council.

THE PROPOSAL

The LGNSW Water Management Conference 2013 is being jointly hosted by Gosford and Wyong Councils and is being held on the Central Coast.

In consideration of Councils status a host of the Conference then it is appropriate that all Councillors be given the opportunity to attend the Conference and that Council authorise variation of the clause restricting numbers of attendance to three in this instance.

Currently Councillors have given indication that they are likely to attend the evening event and the Mayor has indicated he will attend relevant conference sessions in addition to the evening event.

OPTIONS

- 1 To authorise councillor attendance to this Conference.
- 2 Not authorise attendance to this Conference.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

<i>Principal Activity</i>	<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>	<i>Impact on Key Performance Indicators/ Service Performance Indicators</i>
Principal Activity 1 – Community & Education	Community Engagement, Customer Service	Attendance at this conference would increase Councillor awareness and knowledge relating to community and cultural development and is an opportunity for staff and Councillors to develop skills and participate in discussion on current issues in Local Government.	Councillors Professional Development	Nil impact

Contribution of Proposal to the Principal Activity

Nil impact.

Long term Financial Strategy

The conference will enable Councillors to communicate with the community more effectively and also aid them in achieving positive outcomes that will in turn benefit the community.

Asset Management Strategy

Nil impact.

Workforce Management Strategy

Nil impact.

Link to Community Strategic Plan (2030)

Nil impact.

Budget Impact

The table below indicates the cost for attendance at the conference and associated travel expenses per Councillor:

LGNSW Water Management Conference 2013	Councillor Fees
Registration (early bird by 1/8/13 \$490)	\$539
Partner attendance at social functions only	\$177
Travel	\$180
Total - estimate	\$896

CONSULTATION

This submission complies with Council's adopted Facilities and Expenses Policy for Councillors.

GOVERNANCE AND POLICY IMPLICATIONS

In accordance with the provisions of Council's Facilities and Expenses Policy for Councillors, Councillors are encouraged to attend external training sessions that will support their professional development as a Councillor. Reasonable expenses incurred in Councillors attending external training are met in accordance with that policy.

MATERIAL RISKS AND ISSUES

Nil impact.

CONCLUSION

The workshop, conference and summit listed would be of benefit to the professional development of Councillors and attendance is encouraged.

ATTACHMENTS

1 LGNSW Water Management Conference 2013 - Program D03584400

LGNSW WATER MANAGEMENT CONFERENCE 2013

Improving the Working Flow

8 - 10 September 2013, Terrigal (*Draft Program as of 12 July 2013*)

Conference MC: Nigel Collins, author, creative thinker, facilitator, leader		
Sunday, 8 September, Crowne Plaza Terrigal, Pine Tree Lane, Terrigal		
3.00pm – 6.00pm	Registration Opens	
6.00pm - 8.30pm	Welcome Reception and Registration, Poolside <i>Sponsored by Veolia Water</i>	Cr Ray Donald Joint President, LGNSW
Monday, 9 September, Crowne Plaza Terrigal		
8.00am	Conference Registration Opens Grand Ballroom	
8.30am	Trade Exhibition Opens Foyer Grand Ballroom	
9.00am	Welcome and Overview of the day	MC Nigel Collins
9.10am	Welcome to Country	Darkinjung Local Aboriginal Land Council
9.15am	Welcome to the Central Coast	Cr Lawrie McKinna Mayor of Gosford City Council
9.25am	Address from LGNSW	Cr Keith Rhoades AFSM Joint President, LGNSW
9.40am	Improving the Working Flow The Local Government sector is constantly facing many changes and we need to change the way we both anticipate and capitalise on those changes. In this practical session, Nigel will provide the right tools and framework to seek possibilities arising from change and find creative and viable solutions.	MC Nigel Collins
10.30am	Morning Tea	
10.50am	Keynote Address Urban water management in regional NSW	The Hon Katrina Hodgkinson MP Minister for Primary Industries - <i>invited</i>
11.20am	Keynote Address Sustainable urban water management and water sensitive cities	Professor Tony Wong Chief Executive Officer, CRC for Water Sensitive Cities
11.50pm	Presentation Regional water supply system concept – Liverpool Plains Shire Council Story	Rodney Batterham Water Service Manager, Liverpool Plains Shire Council Mark Gebhard, Principal Water Engineer, GHD
12.20pm	Presentation <i>WaterPlan2050</i> – An overview of Gosford and Wyong's joint water supply and integrated resource planning	Garry Casement Manager Headworks, Wyong Shire Council

12.50pm	Product/ Organisation Overview <i>Distinguished sponsor savewater!</i>	
1.00pm	Lunch <i>Sponsored by savewater!</i>	
2.00pm - 5.00pm	Concurrent Sessions - (Site Visits or Water Directorate Forum)	
Site visit 1: Mardi Mangrove Link The site visit will demonstrate the delivery of a joint, large scale infrastructure project between the two host councils to ensure water supply security in the rapidly growing Central Coast area. The visit includes: <ul style="list-style-type: none"> Mardi Dam and Mardi Dam suite of works including explanation of the Mardi-Mangrove link; Mardi-Mangrove link pump station; Wyong River fish ladder explaining coordination of river intake and water flow measurement to optimise environmental outcomes; and Lower Wyong River pump station and its innovative construction of intake and pumping station. 	Site visit 2: Water Sensitive City This site visit will look at Gosford's efforts to become a water sensitive city and implement innovative water sensitive urban design measures such as decentralised stormwater harvesting and recycling and groundwater use. The visit will look at: <ul style="list-style-type: none"> The Terrigal Stormwater Harvesting and Reuse Scheme, an innovative project which supplies treated stormwater for a variety of purposes including cooling towers, irrigation, toilet flushing, and laundering; The East Gosford Stormwater Harvesting Scheme, which irrigates one of Council's largest sporting complexes; The Grahame Park Groundwater Scheme providing non-potable water to the Central Coast Mariners' stadium, and other nearby facilities (35,000kL of water each year); and Innovative non-potable supply in council administration building including water supply from air conditioning condensate collection. 	Water Directorate Forum The forum is organised by the Water Directorate NSW and provides an opportunity to discuss issues around the operations of local water utilities. Chair: Gary Mitchell, Executive Officer, Water Directorate Topics include: <ul style="list-style-type: none"> Reviews, reviews, reviews - The Independent Local Government Review Panel, the Local Government Acts Review, the Planning White Paper, the review into urban water regulations and others. Opening streets - Standards, access and recourse - LWUs powers compared to electricity and telecommunication utilities and the National Broadband Network. Dam Safety Risk Management. Water Directorate affiliation with other associations, i.e. IPWEA. Standard Drawings.
From 7.00pm	Transfer Buses from Crowne Plaza Terrigal to Shelly Beach SLC	
7.30pm - 10.30pm	Blacktie and Boardies Conference Dinner at Shelly Beach SLC	
Tuesday, 10 September, Crowne Plaza Terrigal		
8.15am	Conference Registration Opens	
8.30am	Trade Exhibition Opens	
8.50am	Welcome and Overview of the Day	MC Nigel Collins
9.00am	Keynote Address Current trends in water recycling, stormwater harvesting and augmentation of potable supplies	Dr Mark O'Donohue Chief Executive Officer, Australian Water Recycling Centre of Excellence
9.30am	Presentation Delivering water sensitive recycled water schemes – The Googong Township Story and others from NSW	Dr Therese Flapper Business Group Manager – Water and Environment, GHD
10.00am	Keynote Address Water sensitive cities – City of Sydney's Decentralised Water Plan	Monica Barone Chief Executive Officer, City of Sydney - <i>invited</i>
10.30am	Product/ Organisation Overview <i>Distinguished sponsor Aquatex Maxcon</i>	
10.40am	Morning Tea <i>Sponsored by Aquatex Maxcon</i>	
11:00am	Concurrent conference Streams (Select one stream!)	

STREAM 1 – Regulatory Reform – ADWG, Urban Water Regulation and Others		
	Implementing drinking water quality management frameworks under the Australian Drinking Water Guidelines (ADWG) – Update and case studies from NSW Health supported projects	Paul Byleveld Manager – Water Unit, NSW Ministry of Health
	Added benefits from drinking water management plans	Kamal Fernando Principal Engineer, Water & Wastewater, NSW Public Works
	WQMS in action – Boil Water Alert Kariong	Elizabeth Knight Acting Manager Regulatory Services, Gosford City Council
	Urban Water Regulation Review and the Water Industry Competition Act – An update	Timothy Matheson Policy Officer Metropolitan Water Directorate, Department of Finance and Services
STREAM 2 – Water Sensitive Cities and Towns		
	Providing the urban water industry with the knowledge, tools and skills to drive the transition to water sensitive cities – Melbourne’s Clearwater Project	Chris Davis Independent Chair of Advisory Management Board, Clearwater
	Barriers and drivers to the uptake of water sensitive urban design in Bathurst and Narromine	Meredith Dobbie Research Fellow – Urban Water Transition and Governance, CRC for Water Sensitive Cities
	End-use forecasting in the context of building adaptive water services	Pierre Mukheibir Research Director Institute for Sustainable Futures, University of Technology Sydney
	Panel discussion - Delivering water sensitive greenfield community development – The Googong Township Story	Phil Hansen Group Manager – City Infrastructure, Queanbeyan City Council Dr Therese Flapper Business Group Manager – Water and Environment, GHD Craig Harris CSM Assistant Project Director (Infrastructure), Googong Township Pty Ltd
STREAM 3 – Structural Reform – Current Trends and Models		
	The Central Coast Water Corporation – An update	Brett Koizumi-Smith Project Manager – Services Review Project, Gosford City Council
	Demerging the water corporation – The story of Allconnex Water	Bill Capati PSM Manager Service Sustainability Gold Coast Water, Gold Coast City Council

	Forming one council owned water corporation – Recent developments in Tasmania	Jim Martin Former Project Manager, Northern Water and Sewerage Transition Project, Tasmanian Water and Sewerage Reform Program and Acting CEO, Southern Water Corporation Chair Water Industry Operator Association – <i>invited</i>
	The Lower Macquarie Water Utilities Alliance – Recent achievements and challenges	Stewart McLeod PSM Director Technical Services, Dubbo City Council
1.00pm	Lunch <i>Sponsored by GHD</i>	
2.00pm	Presentation A regional water utility and the private sector – Defining a partnership for infrastructure delivery	Carmel Krogh Director Shoalhaven Water, Shoalhaven City Council
2.30pm	Product/ Organisation Overview <i>Distinguished sponsor GHD</i>	
2.40pm	Presentation <i>SWIMLocal</i> – A “cloud based” software system for data handling and performance measurement by water utilities	Dr David Scheltinga SWIM Manager, Queensland Water Directorate
3.10pm	Presentation The role of energy audits in the identification and implementation of energy savings at MidCoast Water’s wastewater treatment plants	Graeme Watkins Manager Strategic Operations MidCoast Water, Midcoast County Council Phillip Link Senior Consultant - Climate Change and Resource Efficiency, Sinclair Knight Merz
3.40pm	Summary and Future Commitment	MC Nigel Collins
4.00pm	Close of Conference	

5.8 Course Attendance - Finance for Directors

TRIM REFERENCE: F2004/06517 - D03584583

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Sonia Witt; TL Governance and Councillor Services

SUMMARY

To provide information on the Finance for Directors course conducted by the Australian Institute of Company Directors (AICD) and to be held on 22 August 2013 at the Crowne Plaza, Newcastle.

RECOMMENDATION

- 1 That Council authorise interested Councillor/s to attend the Finance for Directors Course conducted by the Australian Institute of Company Directors.**
- 2 That Council meet reasonable expenses incurred by Councillors attending the above Course in accordance with Council's Facilities and Expenses Policy for Councillors.**

BACKGROUND

The course provides new directors, senior executives and managers with the basic skills required to interpret and assess three main types of financial statements – balance sheet, income and cash flow (profit and loss) – to identify information required to drive board decisions.

The course explains and assesses company financials through the eyes of the director and outlines the key responsibilities of a director in monitoring the accuracy and integrity of the organisation's financial accounting systems. It provides a straight-forward introduction to financial statements and a guide to the financial performance of a company from a director's perspective.

In accordance with the provisions of Council's Facilities and Expenses Policy for Councillors, and subject to Council's prior approval, WSC will reimburse expenses for attendance at a maximum of six (6) eligible conferences, seminars, workshops and professional development courses conducted over one or more consecutive days per a financial year for each elected member including attendance at the annual NSW Local Government Association Conference and National General Assembly.

The maximum number of elected members authorised to attend a conference or seminar is three, attendance restriction will not apply to attendance by elected members at the annual conference or a special conference of the NSW Local Government Association or National Congress of the Australian Local Government Association or as resolved by Council.

OPTIONS

- 1 To authorise councillor attendance to this course.
- 2 Not authorise attendance to this course.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

Nil impact.

Contribution of Proposal to the Principal Activity

Nil impact.

Long term Financial Strategy

The course will enable Councillors to communicate with the community more effectively and also aid them in achieving positive outcomes that will in turn benefit the community.

Asset Management Strategy

Nil impact.

Workforce Management Strategy

Nil impact.

Link to Community Strategic Plan (2030)

Nil impact.

Budget Impact

The table below indicates the cost for attendance at the conference and associated travel expenses per Councillor:

Finance for Directors	Councillor Fees
Registration	\$795
Travel	\$110
Total - estimate	\$905

CONSULTATION

This submission complies with Council's adopted Facilities and Expenses Policy for Councillors.

GOVERNANCE AND POLICY IMPLICATIONS

In accordance with the provisions of Council's Facilities and Expenses Policy for Councillors, Councillors are encouraged to attend external training sessions that will support their professional development as a Councillor. Reasonable expenses incurred in Councillors attending external training are met in accordance with that policy.

MATERIAL RISKS AND ISSUES

Nil impact.

CONCLUSION

The workshop, conference and summit listed would be of benefit to the professional development of Councillors and attendance is encouraged.

ATTACHMENTS

Nil

5.9 Local Government NSW Annual Conference 2013

TRIM REFERENCE: F2004/06351 - D03585352
MANAGER: Michael Whittaker, General Manager
AUTHOR: Sonia Witt; TL Governance and Councillor Services

SUMMARY

The Local Government NSW Annual Conference will be held between 1 and 3 October 2013.

RECOMMENDATION

- 1** *That Council authorise those interested Councillors and the General Manager to attend the Local Government NSW Annual Conference 2013.*
- 2** *That Council pay reasonable expenses incurred in Councillors attending the conference in accordance with Council's policy.*
- 3** *That Council determine the seven delegates with voting entitlements.*
- 4** *That Council note the deadline for any motions to be submitted for inclusion on the business paper has already passed.*

BACKGROUND

The Conference will be held at Sydney Town Hall between 1 and 3 October 2013.

CURRENT STATUS

Councils are entitled to nominate voting delegates on a population basis. Council is entitled to nominate seven voting delegates.

In accordance with Council's Facilities and Expenses Policy for Councillors the following applies:

- "D5 WSC will reimburse expenses for attendance at eligible conferences, seminars, workshops and professional development courses for each elected member including attendance at the annual NSW Local Government Association Conference and National General Assembly.*
- D6 WSC will reimburse expenses for six (6) attendances per Councillor, per financial year, at conferences, seminars, workshops and professional development courses which consist of sessions conducted over one or more consecutive days.*
- D7 The maximum number of elected members authorised to attend a conference or seminar is three.*

D8 The maximum attendance restriction on numbers will not apply to attendance by elected members at the annual conference or a special conference of the NSW Local Government Association or National Congress of the Australian Local Government Association or as resolved by Council."

THE PROPOSAL

It is proposed that Councillors indicate whether they will be attending the Local Government NSW Annual Conference. At this stage Councillor/s Nayna and Webster have expressed an interest in attending the Conference.

In accordance with the Facilities and Expenses Policy for Councillors, Council may authorise the attendance and reimbursement of expenses for Councillors attending the conference.

OPTIONS

- 1 Approving attendance of Councillors would involve a cost to Council but would ensure that necessary professional development is achieved.
- 2 Not approving attendance of Councillors would delay achievement of Councillors professional development.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

<i>Principal Activity</i>	<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>	<i>Impact on Key Performance Indicators/ Service Performance Indicators</i>
Administration	Corporate Governance	Councillor Facilities, Expenses and Fees		Professional development of Councillors.

Contribution of Proposal to the Principal Activity

Councillors are encouraged to attend conferences, seminars and external training sessions that will support their professional development as a Councillor. The NSW Local Government Association Conference is an opportunity for Councillors to extend their understanding of local government and to learn about views and opinions on modernising its operation.

Long term Financial Strategy

Nil impact.

Asset Management Strategy

Nil impact.

Workforce Management Strategy

Nil impact.

Link to Community Strategic Plan (2030)

Nil impact.

Budget Impact

The table below indicates the approximate cost for attendance at the Conference and associated travel expenses per Councillor:

2013 Local Government NSW Annual Conference	(\$)
Registration (early bird – closes 19 August)	\$880
Travel (Council vehicle / petrol)	(\$150)
Travel (own vehicle)	\$150
Accommodation (based on approx \$220 per night for 4 nights)	\$880
Other disbursements (meals, taxis etc) say	\$400
Total - estimate	\$2,310

CONSULTATION

The Facilities and Expenses Policy for Councillors has been advertised with no submissions received.

GOVERNANCE AND POLICY IMPLICATIONS

Conference attendance is permitted under Clause D5 of the *Facilities and Expenses Policy for Councillors*.

MATERIAL RISKS AND ISSUES

Nil impact.

CONCLUSION

The Conference is an opportunity for Council to ensure issues of concern are debated widely and for Councillors to network with other elected representatives from throughout New South Wales.

Attendance by Councillor(s) would be necessary if motions are submitted to the Conference for consideration.

ATTACHMENTS

- 1 2013 LGNSW Annual Conference Registration Brochure D03601133

WELCOME TO AN HISTORIC EVENT

LGNSW ANNUAL
CONFERENCE
REGISTRATION 2013

2



Message from the Joint Presidents LGNSW,

Cr Keith Rhoades AFSM & Cr Ray Donald

The inaugural Local Government NSW Annual Conference is being held from 1-3 October 2013 at Sydney Town Hall and we invite all delegates to attend.

Given the raft of reviews currently underway into the Local Government sector, it's more important than ever for council delegates to attend this Conference. This is your chance to help us discuss issues faced by NSW communities, confirm policies for the coming year and engage in robust debate to determine appropriate solutions to the many challenges we face.

A number of important topics will feature in the Conference program including the referendum, the findings in the Independent Local Government Review Panel's final report, the future financial viability of councils, the Local Government Act review and the proposed Planning reforms, which will undoubtedly foster healthy discussion amongst delegates.

We are fortunate to have Her Excellency Professor Marie Bashir AO CVO, Governor of NSW opening the Conference and a number of other keynote speakers lined-up including the Minister for Local Government, the Hon. Don Page MP; Minister for Planning and Infrastructure, the Hon. Brad Hazzard MP; and Ms Gail Kelly, CEO, Westpac Banking Corporation. We have also invited the Premier of NSW, the Hon. Barry O'Farrell to speak and hope that he can attend.

Importantly, this is your opportunity to vote for the new President and Local Government NSW Board.

We encourage you all to attend the first Local Government NSW Annual Conference and look forward to seeing you all there.



Message from Lord Mayor of Sydney

Cr Clover Moore

On behalf of City of Sydney, I am pleased to welcome Local Government NSW Conference delegates to Sydney.

It is significant, symbolic and historic that this first conference of the amalgamated association should be held at Sydney Town Hall. On 22 January 1883, representatives of metropolitan and country municipalities gathered at Sydney Town Hall and resolved to form the Municipal Association of New South Wales, the first organisation to represent Local Government. Organised by the Mayor of Balmain with the assistance of the Mayor of Sydney Alderman John Harris, the meeting resolved that the role of the new Association would be:

"To watch over and protect the interests, rights and privileges of municipal corporations - to take action in relation to any subject affecting municipal bodies, or municipal legislation, and to promote efficiency in the carrying out of municipal government throughout the colony."

The objectives of that first Municipal Association remain relevant today. Local Government in NSW faces strong challenges and some uncertainty about its future. It is vital that Local Government has a single strong united voice that will represent the interests of our local communities and that will work for a strong, cooperative and respectful relationship with other levels of government.

I wish this Conference well in taking the first important step in achieving these objectives.

CONFERENCE VENUE

LGNSW ANNUAL
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Sydney Town Hall

The Conference will take place in the heart of Sydney's CBD in the Sydney Town Hall, with business sessions and the Opening Ceremony held in the Centennial Hall. Delegate registration, the Trade Exhibition and Welcome Reception will all be held in the Lower Town Hall. Voting will take place in the Marconi Room and cloak room facilities will be available in the Treasury Room.

Enter the main building from George Street steps entrance and the Lower Town Hall from Druiitt Street.

Cloak Room and Lounge Facilities

To assist metropolitan council delegates who may not be staying overnight in Sydney's CBD, we can offer you and your partner the option of bringing your evening clothes to the Conference on Wednesday and cloaking them in the Treasury Room. This option will also be available to all Conference delegates both days. For those wishing to fill in time between the end of the Conference on Wednesday and the dinner, we will have the Treasury Room open for you to make a coffee and catch up on your emails prior to changing.

3

Conference Overview

Event	Location
Tuesday 1 October	
Trade Exhibition set-up	Lower Town Hall
Delegate Registration	Foyer Lower Town Hall
Presidents' Welcome Reception	Lower Town Hall
Wednesday 2 October	
Trade Exhibition	Lower Town Hall
Voting for the Executive Board	Marconi Room
Art, History, Gardens	VIP tour (Partners' Program)
Opening Ceremony	Centennial Hall
Business Sessions	Centennial Hall
Sponsors Happy Hour	Lower Town Hall
Gala Dinner	Centennial Hall
Thursday 3 October	
Trade Exhibition	Lower Town Hall
Business Sessions	Centennial Hall
Sydney Art Galleries	Hidden Gems (Partners' Program)
Sponsors Happy Hour/Afternoon Tea	Lower Town Hall

REGISTRATION DETAILS

LGNSW ANNUAL
CONFERENCE
REGISTRATION 2013

4

Registrations are invited from councillors and staff of member councils (including associate members, Land Councils and County Councils) of LGNSW. Representatives of other interested bodies - e.g. Regional Organisations of Councils (ROCs) - are also invited to register as participants. All delegates and partners need to be pre-registered.

Early Bird Registration Deadline:
Monday 19 August 2013

Full Registration Deadline:
Monday 16 September 2013

Register online at lgnew.org.au
Complete one registration form per person.

Online registration is conducted through a secure site which accepts credit card (Visa or Mastercard), cheque and direct deposit payments. Bank account details are part of the online registration form. On completing registration, a tax invoice will be automatically emailed to you. Your credit card statement will show a debit from 'IVVY'. Your registration will not be confirmed until full payment is made.

Delegate registration fees

The registration fee for delegates covers: Business papers, proceedings of the conference, Presidents' Welcome Reception, Opening Ceremony, morning and afternoon teas and lunches on two days, Happy Hour on two days, the Conference Gala Dinner, name badge, and satchel. The cost to attend the Conference is heavily subsidised by LGNSW and our successful sponsor relationships.

This fee does not cover: accommodation, partners' functions or other events held in conjunction with the Conference. There is no charge for partners unless they attend the social events or the partners' program. Partner registration is part of the main online registration form.

Sponsors Registration Fees

Each sponsorship level includes a certain number of registrations included in the sponsored fee amount. There will be no extra registration charge, but if you wish to register additional staff, they will be at the normal delegate rate as advertised. Registration for sponsors includes the Presidents' Welcome Reception, Opening Ceremony, morning and afternoon teas and lunches on two days, Happy Hour on two days, the Conference Gala Dinner, name badge, and satchel.

Registration Fees (inclusive of gst)

Delegates	Fees
Early Bird Registration (to receive the discounted early bird rate, you must register and pay by the due date)	\$880
Full Registration	\$990
Partners and extra guests	
Welcome Reception	\$77
Conference Dinner (coat check available to change into evening wear)	\$155
Partners' Tour: Wednesday	\$99
Partners' Tour: Thursday	\$99 / \$100
Speakers and special guests	
If you are an invited guest or part of the Conference program and would like to attend in full or for a portion of the Conference, contact the LGNSW events team direct at events@lgnew.org.au	On application

REGISTRATION DETAILS

LGNSW ANNUAL
CONFERENCE
REGISTRATION 2013

Confirmation, Cancellation Policy or Enquiries

All registrations will be confirmed via email after receipt of registration bookings and payments.

Should you be unable to attend, a substitute delegate is welcome on the day at no additional charge. All cancellations must be advised in writing to **The Conference Secretariat, Bradley Hayden** (contact details below).

Cancellations postmarked on or before 5pm on Friday 16 September 2013 will receive a full refund less an administration fee of \$110 per registration. No refunds will be made for cancellations advised after this date.

Changes to your registration

You can modify your online booking at any time by using the link provided in your confirmation email. Once you have completed your registration, a tax invoice with a confirmation number will be emailed to you. Click on the link and enter your Confirmation Number to make any changes or additions to your reservation.

Special Requirements

If you have any special dietary requirements, access or impairment issues, please ensure you complete the appropriate section of the Registration Form. Every effort will be made to ensure the Conference catering is varied, nutritional and inclusive of differing tastes.

Privacy Policy

LGNSW is the organiser of the Local Government NSW Annual Conference 2013 and is bound by and committed to supporting the principals set out in the Privacy and Personal Information Act 1998. We will collect and store information you provide in the Registration Form for the purpose of enabling us to register your attendance at the Conference.

With your permission, LGNSW may disclose some of the information such as your name, organisation and its location and email address, but will not otherwise, without your consent, use or disclose your personal information for any purpose unless it would be reasonably expected that such purpose be related to the offer, provision and improvement of conferences and services or where such purpose is permitted or required by law.

Liability for your Registration

In the event of unforeseen circumstances, LGNSW and the Conference Secretariat does not accept responsibility or liability for the loss of expenses incurred by delay, cancellation, or miscommunication. By completing and submitting the online Registration Form, you are deemed to have read and accepted the cancellation and privacy information.

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Contact

LGNSW handles arrangements for delegates, observers and partners attending this year's Conference in relation to:

- orders for additional copies of Conference printed material
- application for Service Awards
- all general inquiries.

Email:
events@lgnsw.org.au

Call:
02 9242 4000

Address:
GPO Box 7003, Sydney NSW 2001

The Conference Secretariat, Bradley Hayden, Countrywide Conference and Event Management, is your contact for:

- sponsorship enquiries, bookings, and the trade exhibition
- all registration enquiries for delegates, sponsors and partners.

Email:
bradley@ccem.com.au

Call:
02 6023 6300

Fax:
02 6023 6355

Address:
PO Box 5013, Albury NSW 2708

BUSINESS PROGRAM

LGNSW ANNUAL
CONFERENCE
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Voting at the conference

Delegates will vote for the new board of LGNSW and will also be able to vote on business paper motions. For all details to do with your voting entitlements or how to change your voting delegate's name, refer to LGNSW's website.

Business Papers

Member councils will receive printed copies of the Business Papers one month before the Conference. Papers will also be available to download from LGNSW's website at this time.

Councils may view the Record of Decisions from the 2012 Conference for both the previous Shires Association of NSW and the Local Government Association of NSW on the LGNSW website under the past conferences tab for 2012. The Record of Decisions paper following the 2013 Conference will be available within two weeks of the Conference.

Conference Business Program

A copy of the draft program is available on LGNSW's website. There will be discussion on a range of pertinent issues relating to the changing landscape of Local Government in NSW and debate on the findings of the Independent Local Government Review Panel.

Keynote addresses include Minister for Local Government, the Hon. Don Page; the Leader of the Opposition, Mr John Robertson MP; Cr Clover Moore, Lord Mayor of Sydney; Ms Gail Kelly, CEO, Westpac Banking Corporation; and Mark McCrindle, Social Researcher. A planning panel including the Minister for Planning, Hon Brad Hazzard MP is also planned.



LIMITED OFFER

**First chance to buy
2013 Telstra Premiership
Grand Final Tickets**

The NRL is offering all LGNSW participants the chance to secure Telstra Premiership Grand Final tickets before they go on sale to the general public. **Here's how:**

- 1:** Go to ticketek.com.au/nrlgrandfinal
- 2:** Enter the password LGNSW
- 3:** Get your tickets



Tickets available 10am Friday 26th July - 9pm Sunday 28th July

NRLP1077

SOCIAL PROGRAM

LGNSW ANNUAL
CONFERENCE
REGISTRATION 2013

Presidents' Welcome Reception sponsored by YMCA

Tuesday 1 October 2013 6.00pm – 8.00pm,
Lower Town Hall in Trade Exhibition.

This is an ideal opportunity to register for the Conference, pick up your voting cards, network informally with your colleagues and get to know the Conference's key commercial supporters. Be prepared for a short, fun, colourful experience with substantial cocktail food and beverages. Cloakroom facilities available for those that come straight from work.

This is a free evening for delegates to enjoy all that Sydney has to offer. Visit www.sydney.com for more information on activities.

Conference Gala Dinner

Wednesday 2 October 2013, 7.30pm – 11pm,
Centennial Hall, Sydney Town Hall.

There will be allocated seating at the dinner; please indicate seating preferences during registration. Dress code: 'after five' or 'cocktail wear'. There will be no refunds on the dinner if you do not attend, as it is part of your registration cost. Please refer to page 3 for cloak room details.

Sydney's Town Hall is a major landmark in the heart of the city, a much loved heritage building and a popular cultural venue. In this magnificent iconic building, you will enjoy a three course dinner and the best in Australian entertainment. Virtuoso jazz musician, James Morrison, is a multi-instrumentalist who is highly regarded in the international music world. Mostly known as a trumpet player, he is also a brilliant technician on trombone, euphonium, flugelhorn, tuba, saxophones and piano. In 1997, James was awarded the Order of Australia, and in 2000, he appeared at the Opening Ceremony of the Sydney Olympics.

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Left: Sydney Town Hall -
LGNSW Annual
Conference venue

Right: James Morrison -
Virtuoso jazz musician

PARTNERS' PROGRAM

LGNSW ANNUAL
CONFERENCE
REGISTRATION 2013



Art, history, gardens: a personalized tour

Wednesday 2 October 2013
10.30am – 5.00pm
\$99.00 pp

This personalised full-day tour includes a VIP tour of the Royal Botanic Gardens Sydney, a lovely lunch and a special guided tour of 'Sydney Moderns'.

Meet at 10.30am at the Garden Shop (opposite the Botanic Gardens Restaurant) then join your guide at 11.00am for a one and a half hour morning tour of the gardens followed by a two course lunch with a glass of wine (set menu will be confirmed on your booking) in the Botanic Gardens Restaurant, nestled in the heart of the gardens. You will then take a short walk to the Art Gallery of NSW for their exhibition 'Sydney moderns: art for a new world' with a dedicated personal guide. This will be your last chance to see this exhibition as it closes on Monday 7 October.

'Sydney moderns: art for a new world' showcases more than 180 early modern works by Australia's most celebrated and respected artists. Spanning the years between 1915 and the early 1940's, the exhibition includes the artists Margaret Preston, Roy De Maistre, Roland Wakelin, Grace Cossington Smith, Thea Proctor, Grace Crowley, Ralph Balson, Rah Fizelle, Frank and Margal Hinder, Margo and Gerald Lewers, Dorritt Black, Olive Cotton, Max Dupain and Harold Cazneau amongst others.

Sydney Art Galleries: Hidden Gems

Thursday 3 October 2013
10.30am – 3.20pm
\$99.00 pp

Join the bus in York Street, at the Queen Victoria Building (QVB) middle entrance and look for the sandwich board for LGNSW Annual Conference.

Join a small, highly personal guided tour to experience a series of galleries - much like a guided artist trail where you meet the artists and gallery owners. Your first port of call will be the White Rabbit Gallery in Chippendale, one of the world's largest and most significant collections of contemporary Chinese art. Founded by Kerr and Judith Neilson, it focuses on works produced after 2000.

This is a fascinating privately owned collection open to the public in a beautifully restored building in the inner city with a unique Teahouse. Included in your tour is a light snack of handmade dumplings and a range of unusually flavoured teas. Join the bus again to travel to Dank Street, Waterloo, and your specialist guide Henry Mulholland, a well-known art critic, consultant and shortlisted artist for the renowned Archibald Prize. Henry will let you in on the insider's knowledge of the Sydney art scene. At the final gallery, Utopia Art Sydney, you will enjoy wine and cheese with the gallery owner before being returning by bus to Town Hall. Maximum number of attendees: 20.

Artisan Cheese and Wine Appreciation Course/Tasting

Thursday 3 October 2013
1.00pm – 2.30pm
\$100.00 pp

Meet at The Local Taphouse, 122 Flinders Street, Darlinghurst.

This appreciation class is for the cheese enthusiast who wishes to obtain the knowledge and experience required in order to speak more confidently about the food they love! This is the perfect opportunity to taste a wide variety of flavours and styles by sampling seven different types of cheese and to have some common myths and misconceptions of the cheese world cleared up once and for all. Over a 90 minute period, you will taste cheese made from various types of milk including goat, sheep, cow and buffalo and experiment with basic cheese and wine pairings. The day will be hosted by international cheese expert Claudia Bowman. Claudia will provide a unique and memorable master-class that is for both cheese novices and enthusiasts who have an experienced and discerning cheese palate. Maximum number of attendees: 30.

For further details on the Partners' Program, see LGNSW's website and book online.

OTHER INFORMATION

LGNSW ANNUAL
CONFERENCE
REGISTRATION 2013

Service Awards

Outstanding Service Awards and Emeritus Mayor Certificates will be presented at the Official Opening Ceremony on Wednesday 2 October 2013 to those who have given outstanding service to Local Government. To enable the processing of awards, councils are asked to advise Local Government NSW whether or not nominees for the award will be attending the Conference. The deadline for applications for awards to be presented at LGNSW Conference in Sydney is Monday 5 August 2013.

A letter confirming the presentation will be sent to your General Manager; if you do not receive confirmation by Monday 2 September please contact Karen Rolls on 02 9242 4050. For eligibility criteria, visit LGNSW's website.

Accommodation

LGNSW has used its partnerships and negotiated a great deal for Conference delegates with seven hotels listed on our website. You will need to book your accommodation before you register online for the Conference, as you need to tell us where you are staying in case we need to contact you. If you have access requirements, please let us know at the time of registering as part of your online booking.

Child Care Arrangements

If delegates require child care facilities in order to attend the conference or social programs, contact the City of Sydney for options: www.cityofsydney.nsw.gov.au/community/community-services/children/after-school-and-holiday-programs

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(A full list of trade exhibition sponsors is available on LGNSW's website.)

6.1 Annual Water Supply and Sewerage Performance Reporting

TRIM REFERENCE: F2004/06842 - D03455695

MANAGER: Greg Cashin, Commercial Manager Water and Sewerage

AUTHOR: Daniel Kemp; Engineer

SUMMARY

Report by NSW Office of Water (NOW) on the performance of Councils Water Supply and Sewerage operations for 2011-12.

RECOMMENDATION

That Council receive the report on Annual Water Supply and Sewerage Performance Reporting.

BACKGROUND

The NSW Office of Water (NOW) compiles and publishes annual reports on the performance of the water supply and sewerage operations of 105 regional and local water utilities in NSW.

Councils provide a range of information to NOW generally in October of each year, covering operations and financial data for the previous financial year. NOW uses that data to prepare an Annual Report.

The NOW Annual Report is distributed to each utility and comprises two components:

- 1 A comprehensive report "NSW Water Supply and Sewerage Performance Monitoring Report" covering all Councils / Utilities. This report is issued to all utilities and gives a broad overview of state-wide performance. This particular report is available on file.
- 2 NOW issues to each Council an individual Summary Triple Bottom Line (TBL) Report detailing the performance of that particular Council in relation to a number of key performance indicators.

The TBL report provides specific performance and ranking information which enables each Council to compare its performance against the state-wide median.

The TBL report also rates the performance of each Council using a system of five performance bands, with Band 1 being the highest performing band and Band 5 being the lowest performing band.

The NOW TBL Summary Report for Wyong Shire Council for 2011/2012 and the NOW "Guide for Councillors" to assist in interpreting the TBL Summary Reports are attached.

6.1 Annual Water Supply and Sewerage Performance Reporting (contd)

The following comments are made in relation to this report.

- 1 The State Government views performance monitoring as a means to achieve improvement in the quality and efficiency of services provided by water utilities. Performance monitoring is required under National Competition Policy and the National Water Initiative as it is considered important for public accountability to the community.
- 2 NOW in the preamble to the Triple Bottom Line reports for water supply and sewerage (Attachments 1 and 2) have provided an overview and description of Council's facilities and some brief commentary on some of the key elements of Council's performance.
- 3 Council's continuing high level of performance in the implementation and compliance with State Government "Best Practice Management" Guidelines is particularly highlighted. These Guidelines are designed to promote business and environmental sustainability in areas such as;
 - pricing (achieving full cost recovery and removal of cross subsidies)
 - water conservation and drought management practices
 - holistic management of the water cycle
 - cost reflective developer charges
 - management of liquid trade waste discharge to sewerage system

The results of the 2011/12 "Best Practice" compliance are summarised below:

	COMPLIANCE WITH BEST PRACTICE MANAGEMENT GUIDELINES (WATER SUPPLY)	2011/12
(1)	Complete Current Strategic Business Plan & Financial Plan	YES
(2)	(2a) Pricing – Full Cost Recovery, without significant cross subsidies	YES
	(2b) & (2c) Pricing – Complying Residential Charges	YES
	(2c) Pricing – Complying Non-residential Charges	YES
	(2d) Pricing – DSP with Commercial Developer Charges	YES
(3)	Sound water conservation implemented	YES
(4)	Sound drought management implemented	YES
(5)	Complete and submit performance data by deadline	YES
(6)	Integrated water cycle management strategy	YES
	COMPLIANCE WITH ALL REQUIREMENTS	100%

	COMPLIANCE WITH BEST PRACTICE MANAGEMENT GUIDELINES (SEWERAGE)	2011/12
(1)	Complete Current Strategic Business Plan & Financial Plan	YES
(2)	(2a) Pricing – Full Cost Recovery, without significant cross subsidies	YES
	(2b) Pricing – Complying Residential Charges	YES
	(2c) Pricing – Complying Non-residential Charges	YES
	(2d) Pricing – Complying Trade Waste Fees and Charges	YES
	(2e) Pricing – DSP with Commercial Developer Charges	YES
	(2f) Pricing – Liquid Trade Waste Approvals and Policy	YES
(3)	Complete and submit performance data by deadline	YES
(4)	Integrated water cycle management strategy	YES
	COMPLIANCE WITH ALL REQUIREMENTS	100%

The State Government places a high priority on water utilities implementing "Best Practice".

4 Comments on other areas of Council's performance are provided below:

a) Typical Residential Bill (Water Supply Item 14)

This is based on the 2011/12 Average Annual Residential Water Consumption (Water Supply Item 33) applied to the appropriate 2011/12 residential service and usage charges.

Other than promoting water efficiency which can impact consumption Council has little influence over this bill as Council does not determine it's charges. IPART sets Council's charges.

b) Physical, Chemical and Microbiological Water Quality Compliance (Water Supply Items 19 - 20)

Council treats and reticulates filtered water in accordance with the 2004 Australian Drinking Guidelines as promulgated by the National Health and Medical Research Council.

c) Average Annual Residential Water Consumption (Water Supply Item 33)

Performance ranking reflects Council's continuing emphasis on water conservation and demand management programs and a general customer awareness of water issues.

d) Real losses (Water Supply Item 34)

Reflects Council's strategy of pro-active leak detection programs in the early identification and rectification of leaks.

e) Percentage of sewerage treated that complied (Sewerage Item 18)

Performance ranking reflects the high level of Council's treatment processes and treated effluent quality.

f) Total Recycled Water Supplied (Sewerage Item 26a)

Reflects Council's initiatives in establishing recycled water programs in order to reduce use of filtered water for non-potable uses by substituting highly treated effluent.

g) Biosolids Reuse (Sewerage Item 28)

Reflects Council's program to reuse sludge (waste material from the sewage treatment process) for beneficial purposes such as composting.

h) Compliance with Effluent Discharge Licence (Sewerage Items 34 and 35)

Performance ranking reflects the high level of sewage treatment processing undertaken before discharge to the ocean at Norah Head and Wonga Point.

i) Operating Cost and Treatment cost per property (Sewerage Items 50 and 53)

Performance ranking reflects pro-active maintenance programs in minimising major breakdowns and process failures. Council actively undertakes energy reduction and efficiency programs and accesses competitive electricity tariffs via government contracts.

j) Financial Indicator (Water Supply Item 47b)

As a result of the recent drought, Council had to substantially increase borrowings to finance drought contingency infrastructure.

This borrowing program resulted in high debt repayments which continue to negatively impact Council's financial position and reflected in "Net Profit after Tax".

This situation is also exacerbated by continuing reduced income levels for water sales which have not recovered since the end of the drought and the cessation of water restrictions.

k) Financial Indicators (Sewerage Item 48c)

Similar comments to Water Supply Financial Indicators above particularly in relation to borrowings for sewerage capital infrastructure.

l) Typical Developer Charges (Water Supply Item 15 and Sewerage Item 13)

The relatively low "Typical Developer Charge" regime applied by Wyong has been classified by NOW into a lower or apparent "poorer" performance band even though this may be seen as advantageous.

In this regard developer charges in Wyong are calculated in accordance with the methodology prescribed by the Independent Pricing and Regulatory Tribunal (IPaRT). As IPaRT is Council's pricing regulator Council is mandated to use the specified methodology.

m) Efficiency Measures (Water Supply Items 48, 51 and 55)

NOW compiles and calculates this information directly from each Council's annual financial statements as reported to the Department of Local Government each year.

While Wyong Council's unit costs were higher than the state-wide median it is not clear what other Councils may have included or excluded in their reported operational, maintenance and management expenses (OMA).

n) Efficiency Measures (Sewerage Item 54)

The topography of Wyong requires a relatively high level of pumping to transport sewage resulting in higher pumping costs than the state-wide median.

ATTACHMENTS

1	Water Supply Performance Report 2011/12	D03454680
2	Sewerage Performance Report 2011/12	D03454676
3	Councillors Guide for Triple Bottom Line Performance Reports	D03454712

Wyong Shire Council TBL Water Supply Performance 2011-12

WATER SUPPLY SYSTEM - Wyong Shire Council serves a population of 145,400 (60,610 connected properties). Supply is provided by the Gosford-Wyong Joint Water Supply. Water is drawn from the Wyong River, Curimbah Creek, Mangrove Creek, Mooney Mooney Creek and from Hunter Water. Mangrove Creek Dam (190,000 ML) is the key storage followed by Mardi Dam (7,400ML) and Mooney Mooney Dam (4,600 ML). The water supply network comprises 1 direct filtration water treatment works (160 ML/d), 22 service reservoirs (166 ML), 24 pumping stations, 160 ML/d delivery capacity into the distribution system 197 km of transfer and trunk mains and 1011 km of reticulation. The water supply is fully treated.

PERFORMANCE - Wyong Shire Council achieved 100% implementation of Best-Practice requirements. The 2012-13 typical residential bill was \$503 which was close to the statewide median of \$490 (Indicator 14). The economic real rate of return was 1.1% which was greater than the statewide median (Indicator 43). The operating cost (OMA) per property was \$319 which was less than the statewide median of \$380 (Indicator 49). Water quality complaints were well above the statewide median of 3 (Indicator 25). Compliance was achieved for microbiological water quality (1 of 1 zones compliant), chemical water quality and physical water quality. There were no failures of the chlorination system or the treatment system. Wyong Shire Council reported no water supply public health incidents. Current replacement cost of system assets was \$899M (\$14,200 per assessment). Cash and investments were \$26.8M, debt was \$166M and revenue was \$40M (excluding capital works grants).

IMPLEMENTATION OF REQUIREMENTS OF BEST-PRACTICE MANAGEMENT FRAMEWORK

(1) Complete Current Strategic Business Plan & Financial Plan	YES	(3) Sound water conservation implemented	YES
(2) (2a) Pricing - Full Cost Recovery, without significant cross-subsidies	Yes	(4) Sound drought management implemented	YES
(2b,2c) Pricing - Appropriate Residential Charges	Yes	(5) Complete performance reporting (by 15 September)	YES
(2d) Pricing - Appropriate Non-residential Charges	Yes	(6) Integrated water cycle management strategy	YESC
(2e) Pricing - DSP with Commercial Developer Charges	Yes		100%

TRIPLE BOTTOM LINE (TBL) PERFORMANCE INDICATORS

Category	Indicator	Description	Unit	Value	LWU RESULT	RANKING			MEDIANS			
						>10,000 properties	All LWUs	Statewide	National			
					Col 1	Col 2	Col 3	Col 4	Col 5			
UTILITY	IMPACT/CHARACTERISTICS	C1 1 Population served:		145400								
		C4 2 Number of connected properties:		60610								
		3 Residential connected properties (% of total)			%	95				91		
		4 New residences connected to water supply (%)			%	0.9	3	2		0.9		
		A3 5 Properties served per kilometre of water main			Prop/km	50				32 35		
		6 Rainfall (% of median annual rainfall)			%	150	1	1		138		
		W11 7 Total urban water supplied at master meters (ML)			ML	13,200				6,100 0,010		
		8 Peak week to average consumption (%)			%	122	2	1		130		
		9 Renewals expenditure (% of current replacement cost of system assets)			%	0.8	1	1		0.4		
		10 Employees per 1000 properties			per 1,000 prop	1.3	2	1		1.5		
SOCIAL	FINANCIAL & BILLS	F1 Residential tariff structure for 2012-13:		two part; independent of land value; access charge \$167.35								
		P1.3 12a Residential water usage charge for 2011-12all usage (c/kL)			c/kL (2011-12)	198	2	1		179 167		
		12 Residential water usage charge for 2012-13all usage (c/kL)			c/kL (2012-13)	212	2	1		185		
		P3 14a Typical residential bill for 2011-12 (\$/assessment)			\$ (2011-12)	458	3	2		457 474		
		14 Typical residential bill for 2012-13 (\$/assessment)			\$ (2012-13)	503	4	2		490		
		15 Typical developer charge for 2012-13 (\$/equivalent tenement)			\$ (2012-13)	2,820	5	4		5,200		
		F4 16 Residential revenue from usage charges (% of residential bills)			%	69	3	3		69 65		
		F5 17 Revenue per property - water (\$)			\$	660	3	3		659 691		
		18 Urban population without reticulated water supply (%)			%	0.1	2	2		0.8		
		SOCIAL	HEALTH	H6 18a Risk based drinking water quality plan?			No					
18 Physical compliance achieved? Note 10					Yes	1	1					
19a Chemical compliance achieved? Note 10					Yes	1	1					
H4 19b Number of zones with chemical compliance												
20 Microbiological (E. coli) compliance achieved? Note 10					Yes	1	1					
H3 20a % population with microbiological compliance					%	100	1	1		100 100		
ENVIRONMENTAL	SERVICE LEVELS			C9 25 Water quality complaints per 1000 properties			per 1,000 prop	7.6	5	5		3 3
				C10 26 Water service complaints per 1000 properties			per 1,000 prop	3.8	3	2		4 1
				C17 27 Average frequency of unplanned interruptions per 1000 properties			per 1,000 prop	64	4	5		37 69
				C16 28 Average duration of interruption (min)			min	180	3	4		168 119
		A6 30 Number of water main breaks per 100 km of water main			per 100km	8	3	2		9 12		
		31 Drought water restrictions (% of time)			%	100	4	4		0		
		32 Total days lost (%)			%	0.6	3	3		2.0		
		ENVIRONMENTAL	WATER RESOURCE MANAGEMENT	W12 33 Average annual residential water supplied per property (kL)			kL	151	3	2		155 167
				33a Average annual residential water supplied - COASTAL (kL/property)			kL	151	4	3		140
				33b Average annual residential water supplied - INLAND (kL/property)			kL					203
A10 34 Real losses (leakage) (L/service connection/day)					L/connection/day	30	1	1		65 73		
35 Energy consumption per Megalitre (kiloWatt hours)					kWh					650		
36 Renewable energy consumption (% of total energy consumption)					%					0		
E12 36a Net greenhouse gas emissions - WS & Sge (net tonnes CO2 - equivalents per 1000 properties)					t CO2					370 390		
ECONOMIC	FINANCIAL			F17 43 Economic real rate of return - Water (%)			%	1.1	2	2		0.5 0.6
				44 Return on assets - Water (%)			%	-1.3	4	5		0.0
				F22 45 Net Debt to equity - WS&Sge (%)			%	22	1	1		2 11
		F23 46 Interest cover - WS&Sge				0	3	3		1 2		
		47 Loan payment per property - Water (\$)			\$	393	1	1		60		
		F24 47b Net profit after tax - WS & Sge (\$'000)			\$'000	-15,150	5	5		73 2591		
		ECONOMIC	EFFICIENCY	48 Operating cost (OMA) per 100km of main (\$'000)			\$'000	1,600	4	4		1,280
				F11 49 Operating cost (OMA) per property (\$) Note B			\$	319	1	1		380 393
				50 Operating cost (OMA) per kilolitre (cents)			c/kL	129	2	3		131
				51 Management cost per property (\$)			\$	146	4	3		130
52 Treatment cost per property (\$)					\$	40	2	1		49		
53 Pumping cost per property (\$)					\$	23	3	2		28		
54 Energy cost per property (\$)					\$					18		
55 Water main cost per property (\$)					\$	85	4	4		59		
F26 56 Capital Expenditure per property (\$)					\$	1,300	1	1		189 213		

- NOTES:
- Col 2 rankings are on a % of LWUs basis - best reveals performance compared to similar sized LWUs (ie. Col 1 is compared with LWUs with >10,000 properties).
 - Col 3 rankings are on a % of LWUs basis - best reveals performance compared to all LWUs (ie. Col 1 is compared with all LWUs).
 - Col 4 (Statewide Median) is on a % of connected properties basis- best reveals statewide performance (gives due weight to larger LWUs & reduces effect of smaller LWUs).
 - Col 5 (National Median) is the median value for the 67 utilities reporting water supply performance in the National Performance Report 2011-12 (www.nwc.gov.au).
 - LWUs are required to annually review key projections & actions in their Strategic Business Plan and annually update their financial plan. The SBP should be updated after 4 years.
 - 2012-13 Non-residential Tariff: Access Charge based on Service Connection Size (40mm: \$669.36), Two Part Tariff; Usage Charge 212c/kL.
 - Non-residential water supplied was 25% of potable water supplied excluding non-revenue water. Revenue from non-residential customers was not reported.
 - The operating cost (OMA) per property was \$319. Components were: management (\$146), operation (\$62), maintenance (\$90) and chemical (\$0).
 - Wyong Shire Council rehabilitations included 0.1% of its water mains and 0.9% of its service connections. Renewals expenditure was \$597,000/100km of main.
 - Compliance with ADWG 2011 for drinking water quality is shown as "Yes" if compliance has been achieved (indicators 19, 19a & 20), otherwise the % of samples complying is shown.

Wyong Shire Council

TBL Water Supply Performance (page 2)

2011-12

(Results shown for 10 years together with 2011-12 Statewide Median and Top 20%)



NOTES:

- Costs are in Jan 2012\$ except for graphs 12 and 14, which are in Jan 2013\$.
- Microbiological water quality compliance 1999-00 to 2003-04 was on the basis of 1996 NHMRC/ARMCANZ Australian Drinking Water Guidelines for E. coli; from 2004-05 to 2010-11 compliance was on the basis of the 2004 NHMRC/NRMMC Australian Drinking Water Guidelines (ADWG) and for 2011-12 compliance was on the basis of the 2011 ADWG.
- Indicators 33 and 33a - Green shading shows % of Time Drought Water Restrictions applied in each year.
- Indicator 33a - Yellow bars show Peak Week Water Supplied for comparison with Peak Day Water Supplied:

LEGEND

2011-12 State Median	—
2011-12 Top 20%	---

- Nil or < 30%
- 30-50%
- >50%
- Peak Week Water Supplied

Wyong Shire Council TBL Sewerage Performance 2011-12

SEWERAGE SYSTEM - Wyong Council has 6 sewage treatment works providing secondary treatment. The system comprises 159,300 EP treatment capacity (Intermittent Extended Aeration (Activated Sludge) and Trickling Filter), 142 pumping stations (525 ML/d), 182 km of rising mains and 1070 km of gravity trunk mains and reticulation. 3% of effluent was recycled and treated effluent is discharged to ocean.

PERFORMANCE - Wyong Shire Council achieved 100% implementation of Best-Practice requirements. The 2012-13 typical residential bill was \$463 which was 23% below the statewide median of \$600 (Indicator 12). The economic real rate of return has been negative for each of the last 5 years (Indicator 46) and the net profit after tax (WS & Sge) (Indicator 48b) was -\$15M. The operating cost per property (OMA) was \$327 which was less than the statewide median of \$410 (Indicator 50). Sewage odour complaints were above the statewide median of 0.5 (Indicator 21). Wyong Council reported 9 Category 2 (limited impact) environmental incidents and 9 Category 2 (limited impact) public health incidents. Council complied with the requirements of the environmental regulator for effluent discharge. The current replacement cost of system assets was \$939M (\$15,400 per assessment), cash and investments were \$33M, debt was \$27M and revenue was \$30M (excluding capital works grants). Net debt to equity (WS & Sge) was 10%.

IMPLEMENTATION OF REQUIREMENTS OF BEST-PRACTICE MANAGEMENT FRAMEWORK (BPMF)

(1) Complete current strategic business plan & financial plan	YES	(2e) Pricing - DSP with commercial developer charges	Yes
(2) (2a) Pricing - Full Cost Recovery without significant cross subsidies	Yes	(2f) Pricing - Liquid trade waste approvals & policy	Yes
(2b) Pricing - Appropriate Residential Charges	Yes	(3) Complete performance reporting (by 15 September)	YES
(2c) Pricing - Appropriate Non-Residential Charges	Yes	(4) Integrated water cycle management strategy	YESC
(2d) Pricing - Appropriate Trade Waste Fees and Charges	Yes	IMPLEMENTATION OF ALL REQUIREMENTS	100%

TRIPLE BOTTOM LINE (TBL) PERFORMANCE INDICATORS

UTILITY CHARACTERISTICS	NW1 No.	Description	Unit	LWU RESULT	RANKING			MEDIANS	
					>10,000 properties	All LWUs	Statewide	National	
SOCIAL CHARGES & BILLS	P4	Description of residential tariff structure: access charge/prop; independent of land value		Col 1	Col 2	Col 3	Col 4	Col 5	
					Note 1	Note 2	Note 3	Note 4	
UTILITY CHARACTERISTICS	C5	1 Population served: 143,100							
	C8	2 Number of connected properties: 59,640							
	C6	3 Number of residential connected properties: 56,710							
		4 New residences connected to sewerage (%)					0.8		
	A6	5 Properties served per kilometre of main	Prop/km	48			40	42	
	W18	6 Volume of sewage collected (ML)	ML	17,423			5,400	6,630	
		7 Renewals expenditure (% of current replacement cost of system assets)	%	0.3	3	2	0.3		
		8 Employees per 1000 properties	per 1,000 prop	1.5	2	2	1.6		
SOCIAL CHARGES & BILLS	P4	11a Residential access charge for 2011-12 (\$/assessment)	\$	450	2	2	570	537	
		11 Residential access charge for 2012-13 (\$/assessment)	\$	463	1	2	598		
	P6	12a Typical residential bill for 2011-12 (\$/assessment)	\$	450	2	2	574	595	
		12 Typical residential bill for 2012-13 (\$/assessment)	\$	463	1	2	600		
		13 Typical developer charge for 2012-13 (\$/equivalent tenement)	\$	2,500	5	4	4,500		
		14 Non-residential sewer usage charge (c/kL)	c/kL	83	5	5	125		
	F6	15 Revenue per property - Sge (\$)	\$	500	5	4	713	791	
		16 Urban properties without reticulated sewerage service (%)	%	0.1	1	1	3.8		
	E3	17 Percent of sewage treated to a tertiary level (%)	%	4	5	4	94	92	
	E4	18 Percent of sewage volume treated that was compliant (%)	%	100	1	1	100	99	
SOCIAL HEALTH	E5	19 Number of sewage treatment works compliant at all times		6 of 6					
		21 Odour complaints per 1000 properties	per 1,000 prop	0.6	3	4	0.5		
	C11	22 Service complaints - sewerage per 1000 properties	per 1,000 prop	12	3	3	11	1	
	C16	23a Average sewerage interruption (minutes)	min	138	5	5	102	116	
		25 Total days lost (%)	%	0.4	2	3	2.0		
	ENVIRONMENTAL NATURAL RESOURCE MANAGEMENT	W19	26 Volume of sewage collected per property (kL)	kL	292	4	4	250	236
		W26	26a Total recycled water supplied (ML)	ML	470	3	2	450	1362
		W27	27 Recycled water (% of effluent recycled)	%	3	4	4	5	14
		E8	28 Biosolids reuse (%)	%	100	1	1	100	100
			30 Energy consumption - sewerage (kWh/ML)	kWh				790	
		31 Renewable energy consumption (% of total energy consumption)	%				0		
E12		32 Net greenhouse gas emissions - WS & Sge (net tonnes CO2 equivalents per 1000 properties)					370	390	
ENVIRONMENTAL PERFORMANCE			33 90 th Percentile licence limits for effluent discharge:						
			34 Compliance with BOD in licence (%)	%	100	1	1	100	
			35 Compliance with SS in licence (%)	%	100	1	1	100	
	A14	36 Sewer main breaks and chokes (per 100 km of main)	per 100km main	55	4	4	33	21	
		37a Sewer overflows (per 100 km of main)	per 100km main	34	5	5	15		
	E13	37b Sewer overflows reported to environmental regulator (per 100km of main)	per 100km main	0.7	4	4	0.3	0.4	
		39 Non res & trade waste % of total sge volume	%				17		
	ECONOMIC FINANCE		43 Revenue from non-residential plus trade waste charges (% of total revenue)	%	15	4	4	17	
			44 Revenue from trade waste charges (% of total revenue)	%	3.0	2	1	2.4	
		F18	46 Economic real rate of return - Sge (%)	%	-0.4	5	4	1.0	1.6
		46a Return on assets - Sge (%)	%	-0.4	5	5	0.5		
		48a Loan payment per property - Sge (\$)	\$	45	4	2	76		
F24		48b Net profit after tax - WS & Sge (\$'000)	\$'000	-15,153	5	5	73	2591	
ECONOMIC EFFICIENCY			49 Operating cost (OMA) per 100 km of main (\$'000)	\$'000	1,560	2	4	1,570	
		F12	50 Operating cost (OMA) per property (\$) (Note 9)	\$	327	1	2	410	398
			51 Operating cost (OMA) per kilolitre (cents)	c/kL	112	1	1	152	
			52 Management cost per property (\$)	\$	44	1	1	140	
		53 Treatment cost per property (\$)	\$	128	2	3	137		
		54 Pumping cost per property (\$)	\$	80	5	4	70		
		55 Energy cost per property (\$)	\$				36		
		56 Sewer main cost per property (\$)	\$	41	3	3	45		
F29	57 Capital Expenditure per property - Sewerage (\$)	\$	170	4	2	244	236		

NOTES:

- Col 2 rankings are on a % of LWUs basis - best reveals performance compared to similar sized LWUs (ie. Col 1 is compared with LWUs with >10,000 properties).
- Col 3 rankings are on a % of LWUs basis - best reveals performance compared to all LWUs (ie. Col 1 is compared with all LWUs). - see attachment.
- Col 4 (Statewide Median) is on a % of connected properties basis- best reveals statewide performance (gives due weight to larger LWUs & reduces effect of smaller).
- Col 5 (National Median) is the median value for the 66 utilities reporting sewerage performance in the National Performance Report 2011-12 (www.nwc.gov.au).
- LWUs are required to annually review key projections & actions in their Strategic Business Plan and annually update their financial plan. The SBP should be updated after 4 years.
- Non-residential access charge - \$167, proportional to square of meter size. Sewer usage charge - 83 c/kL.
- Non-residential revenue was 15% of revenue from access, usage & trade waste charges. The sewage collected (residential, non-residential & trade waste) was not reported.
- Compliance with Total N in Licence was 100%. Compliance with Total P in Licence was 100%.
- Operating cost (OMA)/property was \$327. Components were: management (\$44), operation (\$175), maintenance (\$107) and energy (\$0).
- Wyong Shire Council rehabilitations included 0.1% of its sewerage mains. Renewals expenditure was \$217,000/100km of main.

Wyong Shire Council

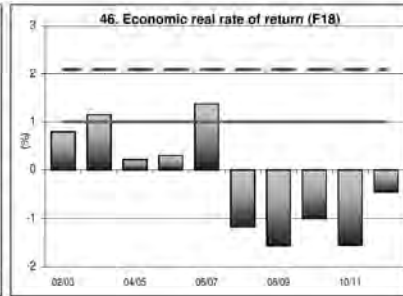
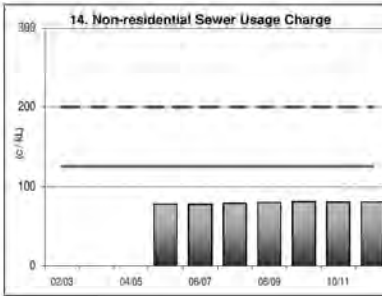
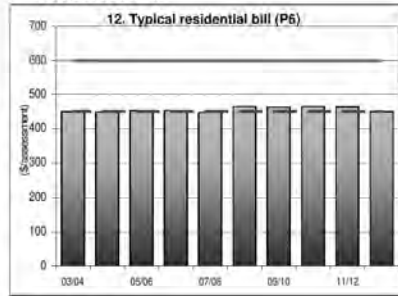
TBL Sewerage Performance

(page 2)

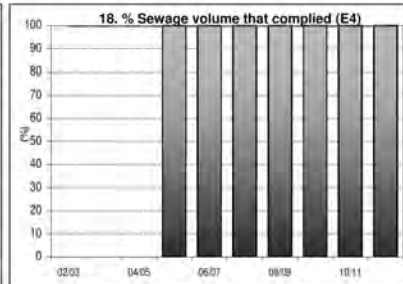
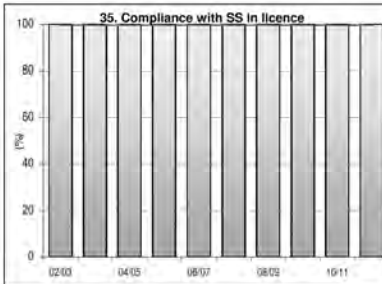
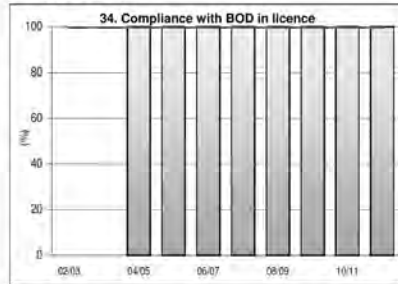
2011-12

(Results shown for 10 years together with 2011/12 Statewide Median and Top 20%)

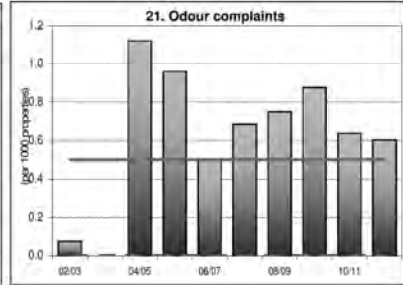
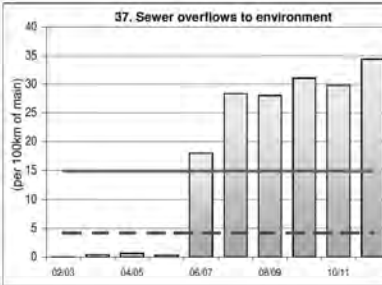
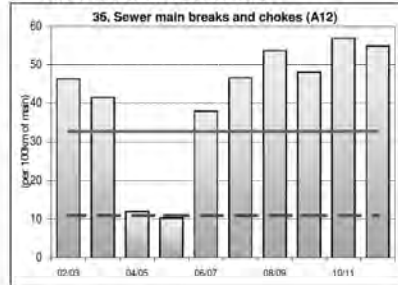
COST RECOVERY



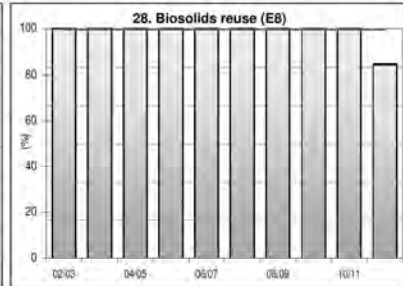
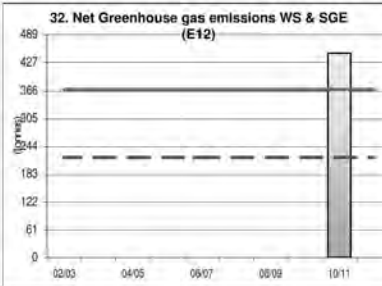
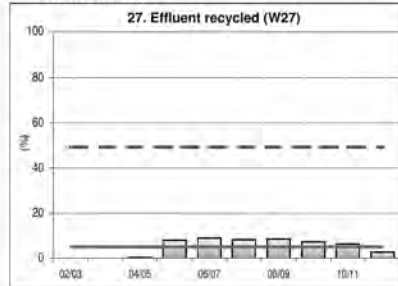
COMPLIANCE



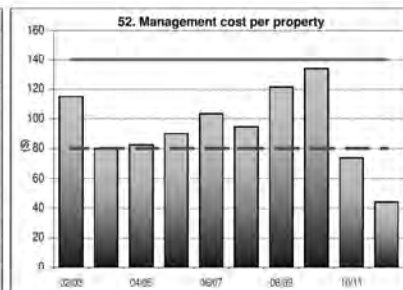
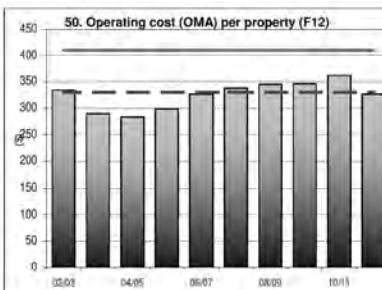
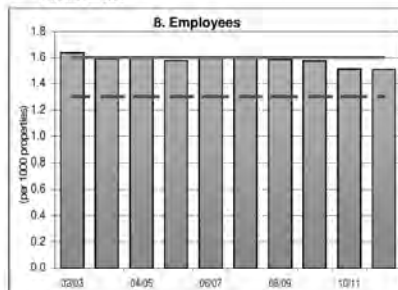
CUSTOMER SERVICE/RELIABILITY



ENVIRONMENT



EFFICIENCY



NOTES:

- 1. Costs are in Jan 2012\$ except for graph 12, which is in Jan 2013\$.

LEGEND
 2011-12 State Median (solid line)
 2011-12 Top 20% (dashed line)

ATTACHMENT¹

TBL Performance Reports and Action Plans – Understanding and Using Your Report

1. Introduction

This appendix has been prepared to assist Councillors with their Council's *2011-12 Triple Bottom Line (TBL) Performance Reports* for water supply and sewerage. It will also help the Water and Sewerage Manager prepare a sound Action Plan to Council. Action plans should include a strategy for addressing any areas of under-performance. A sample Action Plan is shown on page 67 of the *2011-12 NSW Water Supply and Sewerage Performance Monitoring Report*². The NSW Office of Water prepares the annual TBL report for each Local Water Utility's water supply business and for its sewerage business together with an Action Plan template for completion by the Water and Sewerage Manager. A copy of the TBL report is also provided to IPART.

The TBL reports show your LWU's key performance indicators (column 1), your ranking compared to other LWUs in your size range (column 2) and your ranking relative to all NSW LWUs (column 3). Column 4 shows the Statewide medians which are calculated from the 50 percentile result for all connected properties (statewide). This best reveals Statewide performance by giving due weight to larger LWUs and reducing the effect of smaller LWUs.

There are four size ranges: > 10,000, 3,000 to 10,000, 1,500 to 3,000 and 200 to 1,500 connected properties. Rankings shown in Columns 2 and 3 of the TBL Report are based on the top 20% of LWUs for each indicator being ranked 1 and the bottom 20% being ranked 5 (LWUs in the range 40% to 60% are ranked 3).

2. Factors Impacting on Performance

When comparing reported performance with other utilities, LWUs should take account of the wide range of factors which can impact on effectiveness and efficiency of a business. An indicator with a low ranking may not necessarily imply **poor** performance, for example, business efficiencies and effectiveness are functions of:

- **Number of connected properties** - there are significant economies of scale for large LWUs,
- **Type of services provided** - eg. whether the LWU provides a full water supply system or whether is a reticulator or bulk supplier,
- **Provision of bulk storage and/or long transfer systems** - these costs are not incurred by LWUs relying on groundwater or those receiving a regulated supply from a State Water dam,
- **Regional topography and soil types** affects pumping costs, frequency of main breaks and useful life,
- **Regional rainfall and evaporation.**
- **Water quality at the source** – for example, a good quality groundwater will require minimal water treatment,
- **Standard of nutrient removal facilities** at the sewage treatment works,

¹ This attachment is an update of Appendix G of the *NSW Water and Sewerage Strategic Business Planning Guidelines*, July 2011 (available at http://www.water.nsw.gov.au/ArticleDocuments/36/utilities_nsw_water_sewerage_strategic_planning_guidelines.pdf.aspx).

² The *2011-12 NSW Water Supply and Sewerage Performance Monitoring Report* is available at <http://www.water.nsw.gov.au/Urban-water/Country-towns-program/Best-practice-management/Performance-monitoring/default.aspx>.

An understanding of such factors is essential for valid interpretation of performance data. Utilities are encouraged to compare and contrast their performance with other LWUs having similar characteristics. Further factors to assist your LWU in its assessment of performance are listed below.

2.1 UTILITY CHARACTERISTICS

- **Properties served per km** – lower density of urban development significantly increases the infrastructure cost, particularly for those LWUs with very low densities (ie. < 20 properties per km).
- **Renewals** – each LWU should ensure that its Typical Residential Bill (see below) is adequate and consistent with the projection in its 30 year strategic business plan to ensure it is raising sufficient revenue for developing, maintaining and renewing the required infrastructure. It should also examine its total asset management policy and ensure that the necessary funds are directed to maintenance and renewals.
- **Employees per 1000 properties** – this is a good indicator of operating and management costs.

2.2 SOCIAL FACTORS - Affordability

- **Typical Residential Bill (TRB)** – is the **principal indicator of the overall cost** of a water supply or sewerage system (it is the annual bill paid by a residential customer using the utility's average annual residential water supplied). The main element of the TRB is the operating cost (OMA – operation, maintenance and administration). The TRB should be consistent with the projection in your LWU's 30 year strategic business plan.
- **Residential Water Usage Charge (c/kL)** – Highest charges are automatically ranked "1" and lowest charges as "5". These rankings however, should be compared with your TRB and whether your LWU is achieving full cost recovery, and the required residential revenue from water usage charges, in which case a low water usage charge may be a good result.

Please note that Circular LWU 11 of March 2011 has removed the need for LWUs to use inclining block tariffs. In addition, the **NSW Government encourages LWUs to use a two-part tariff with a uniform water usage charge** per kL for all water use (see page 6 of the *2011-12 NSW Performance Monitoring Report*)

2.3 SOCIAL FACTORS - Health

- **Risk based drinking water quality management system** – each LWU should develop and implement such a drinking water quality management system on a priority basis (tools and assistance are available from the NSW Office of Water - see pages 7 and 8 of the *2011-12 NSW Performance Monitoring Report*).
- **Microbiological water quality compliance (%)** – This is the **most important** water supply **health indicator** and all LWUs should aim for a value of 100%. LWUs with less than 98% do not comply with the *Australian Drinking Water Guidelines, 2011* and must develop and implement a corrective strategy (see page 7 of the *2011-12 NSW Performance Monitoring Report*). If your LWU failed to achieve microbiological compliance in either of the last 2 financial years, the corrective action implemented and whether it was successful must be reported in your LWU's annual Action Plan to Council.
- **'Boil water alerts'** – if your LWU has issued any 'boil water alerts' in the last 18 months, the corrective action implemented and whether it was successful must be reported in your LWU's annual Action Plan to Council.

Assistance is available to your LWU from your NSW Office of Water Regional Water and Sewerage Treatment Officer (page 34 of the *2011-12 NSW Benchmarking Report*).

2.4 SOCIAL FACTORS - Customer Service

- **Water quality complaints** – water quality may depend for example, on whether the supply is unfiltered, good quality groundwater or whether a fully treated supply is provided.
- **Odour complaints** – This is an important indicator of the effectiveness of sewage treatment and transfer. LWUs with a high number of complaints (ranking of 5) should investigate the reasons for the complaints, including past performance, as indicated in page two of their TBL Report.
- **Number of water main breaks** – water mains with a high incidence of breaks (say treble the statewide median) may indicate that renewals are required.

2.5 ENVIRONMENTAL FACTORS

- **Average annual residential water supplied** – is influenced by the number of connected properties, geographic location, climate, strength of the utility's pricing signals (NWI Indicator F4 – percent of residential revenue from usage charges – see 2.6 below) and the presence of drought water restrictions. Inland LWUs have significantly higher residential water supplied due to their hotter and drier climate and the use of evaporative air coolers. The weighted median value for inland LWUs was 203kL/connected property (percentage of connected properties basis). The weighted median for coastal LWUs was 140kL/property.
- **Sewer main chokes and collapses** – sections of sewer main with a high incidence of chokes and collapses (say treble the statewide median) require close attention.
- **Sewer overflows to the environment** – are untreated sewage spills and may increase during wet weather due to infiltration of sewage mains and flooding. They do not include discharges or overflows contained within emergency storages.

2.6 ECONOMIC FACTORS - Financial

- **Residential revenue from usage charges (%)** – The *Best Practice Management Guidelines 2007* require LWUs with greater than 4,000 properties to raise at least 75% of residential revenue from water usage charges, while LWUs with 4,000 or fewer properties, including LWUs with a dual supply must raise at least 50% of residential revenue from usage charges. The strategic benefits of providing such **strong pricing signals** are highlighted on page 5 of the *2011-12 NSW Performance Monitoring Report*.
- **Economic real rate of return (ERRR)** – reflects the rate of return from operating activities (ie. excluding interest income, grants for acquisition of assets and gain/loss on disposal of assets). Water and sewerage charges should be sufficiently high to achieve full cost recovery. All LWUs should aim to achieve a positive ERRR. LWUs which have met all the Best-Practice Management requirements are encouraged to pay an 'efficiency dividend' from the surplus of their water and sewerage businesses to the Council's general revenue (see page 11 of the *2011-12 NSW Performance Monitoring Report*). Refer also to Circular LWU 11 of March 2011.
- **Net Debt to equity** – LWUs facing significant capital investment are encouraged to make greater use of borrowings to reduce their TRB. This avoids unfairly burdening existing customers and facilitates inter-generational equity (see page 12 of the *2011-12 NSW Performance Monitoring Report*).

- **Loan payment (\$/property)** – A high loan payment per property indicates a relatively high capital cost per property, recent construction of significant capital works or use of short-term loans. 20-year loans are generally optimal (see page 13 of the *2011-12 NSW Performance Monitoring Report*).
- **Interest cover** – this ratio provides an indicator of the LWU's ability to meet interest commitments. The interest cover is nil for a business incurring a loss. As a general guide, an interest cover >2 is a good interest cover position. This should be considered in conjunction with the comment on making greater use of borrowings for capital investment.
- **Net profit after tax (NPAT) ratio** – this is NPAT divided by the revenue. LWUs should have a positive NPAT ratio. LWUs facing major capital expenditure for expanding system capacity may need a relatively high value for this indicator in order to help fund this investment.

2.7 ECONOMIC FACTORS - Efficiency

Operating cost (OMA – operation, maintenance and administration) per property is a prime indicator of the performance of an LWU. The **components of operating cost** are:

- **Management cost** – includes administration, engineering and supervision and is typically almost 40% of the total operating cost. The number of employees per 1,000 properties can be a useful indicator of the operating and management costs and hence the efficiency of an LWU. LWUs with a number of separate water supply schemes and those with smaller water or sewage treatment works will need a higher level of employees per 1000 properties in order to effectively manage their systems.
- **Treatment cost (water)** – is dependent on the type and quality of the water source and the types of treatment used. In addition, there are great economies of scale for the operation of larger water treatment works (ie. facilities involving at least filtration and disinfection).
- **Treatment cost (sewage)** – is dependent on type of treatment and discharge requirements. Where the discharge licence conditions are stringent involving for example, a low level of phosphorus, treatment costs will be high. There are significant economies of scale for operation of larger treatment works.
- **Pumping cost (water)** – is influenced by topography and distance to the water source. For example, Essential Energy and Goldenfields Water have a high pumping cost due to the distance required to pump from the water source, while Fish River Water Supply is almost a fully gravitational supply, with negligible pumping costs. For water supply, there are significant economies of scale in pumping cost per connected property.

6.2 Report on Submissions to Public Exhibition of RZ/15/2009, No. 76 Berkeley Road, Fountaindale

TRIM REFERENCE: RZ/15/2009 - D03485028

MANAGER: Martin Johnson, Manager Strategic Development

AUTHOR: Peter Kavanagh; Senior Planner

SUMMARY

This report details the issues raised in the applicant's submission to the Public Exhibition of the Planning Proposal and Council's response to those issues, as well as the procedures required to finalise the Local Environmental Plan (LEP) amendment. This report also addresses the Council's Resolution, to report to Council on the results of the community consultation, when it resolved to support the proposal and forward the matter to the NSW Department of Planning and Infrastructure (DoP&I) for a "Gateway Determination" on 26 April, 2012.

RECOMMENDATION

That Council receive the Report on Submissions to Public Exhibition of RZ/15/2009, No. 76 Berkeley Road, Fountaindale.

THE PROPOSAL

The Planning Proposal is to amend the boundaries of the 7(a), 7(f) and 7(c) zones applying to the land under the Wyong Local Environmental Plan (WLEP) 1991, to enable development of the land for a 3 x 1 Ha lot rural residential subdivision, and provides for the dedication to Council of a bushland lot for flora and fauna conservation and habitat link purposes. The 7(f) zone is to be removed. Attachment 1 indicates the proposed zone boundary amendments.

Generally, the vegetated land (proposed Lot 1) is to be zoned 7(a) Conservation and is to be transferred to Council ownership in accordance with the conservation land dedication provisions within Clause 14(3)(b)(i) of the WLEP 1991 and in accordance with a signed Voluntary Planning Agreement. The area of land to be dedicated exceeds that required by the WLEP 1991 by approx. 1 Ha, and is to be accompanied by a \$150,000.00 payment toward the implementation of an agreed Vegetation Management Plan for the land, addressing a 10 year rehabilitation and maintenance timeframe.

It should be noted that should the draft WLEP 2012, be finalised prior to this Planning Proposal, the E2 Environmental Conservation and E4 Environmental Living zones (in place of 7(a)/7(c) zones) would be applied in accordance with the Standard Instrument under WLEP 2012.

PUBLIC EXHIBITION AND ISSUES RAISED

Following Public Agency consultations, the Planning Proposal and Voluntary Planning Agreement were placed on public exhibition and adjoining owners were notified in writing

6.2 Report on Submissions to Public Exhibition of RZ/15/2009, No. 76 Berkeley Road, Fountaindale (contd)

seeking their comments between Wednesday, 3 April 2013 and Wednesday, 17 April 2013 in accordance with the DoP&I Gateway Determination.

One (1) submission was received to the public exhibition, from the applicant. The following issues were raised:

- The writer (applicant) submits three (3) plans which identify the proposed zone boundaries as exhibited, superimposed over detailed survey of the land, including physical features, such as existing fences, vegetation cover, contours and watercourses. The plans also depict proposals for minor adjustments to the zone boundaries, based on these features.

Comment: The boundaries suggested refine the detail previously submitted, logically relate to existing features, do not modify the identified building envelopes and can be supported by Council. The changes include:

- On the northern side of Berkeley Road – (proposed Lots 2 and 3) boundary to follow existing fencelines. Ample fenceline clearing already exists for maintenance purposes, and vegetation and overstorey tree cover is located outside the fenceline (within proposed Lot 1); and
 - On the southern side of Berkeley Road – amend boundary in NW corner of proposed Lot 4 to reflect existing fence which separates and protects EEC – Melaleuca Biconvexa. This would decrease the size of Lot 4, therefore a compensatory area is added at the SE corner of Proposed Lot 4. Other boundaries are to follow the fencelines around the existing clearing (Note: proposed Lot 4 could be considered for purchase by Council in future to add to the effectiveness of the habitat link/wildlife corridor, proposed Lot 1).
- The writer refers to the exhibited draft Voluntary Planning Agreement, seeking to clarify that, having regard to the land being dedicated and the maintenance contribution offered (\$150K), no Section 94 contribution amounts were payable upon subdivision of the land.

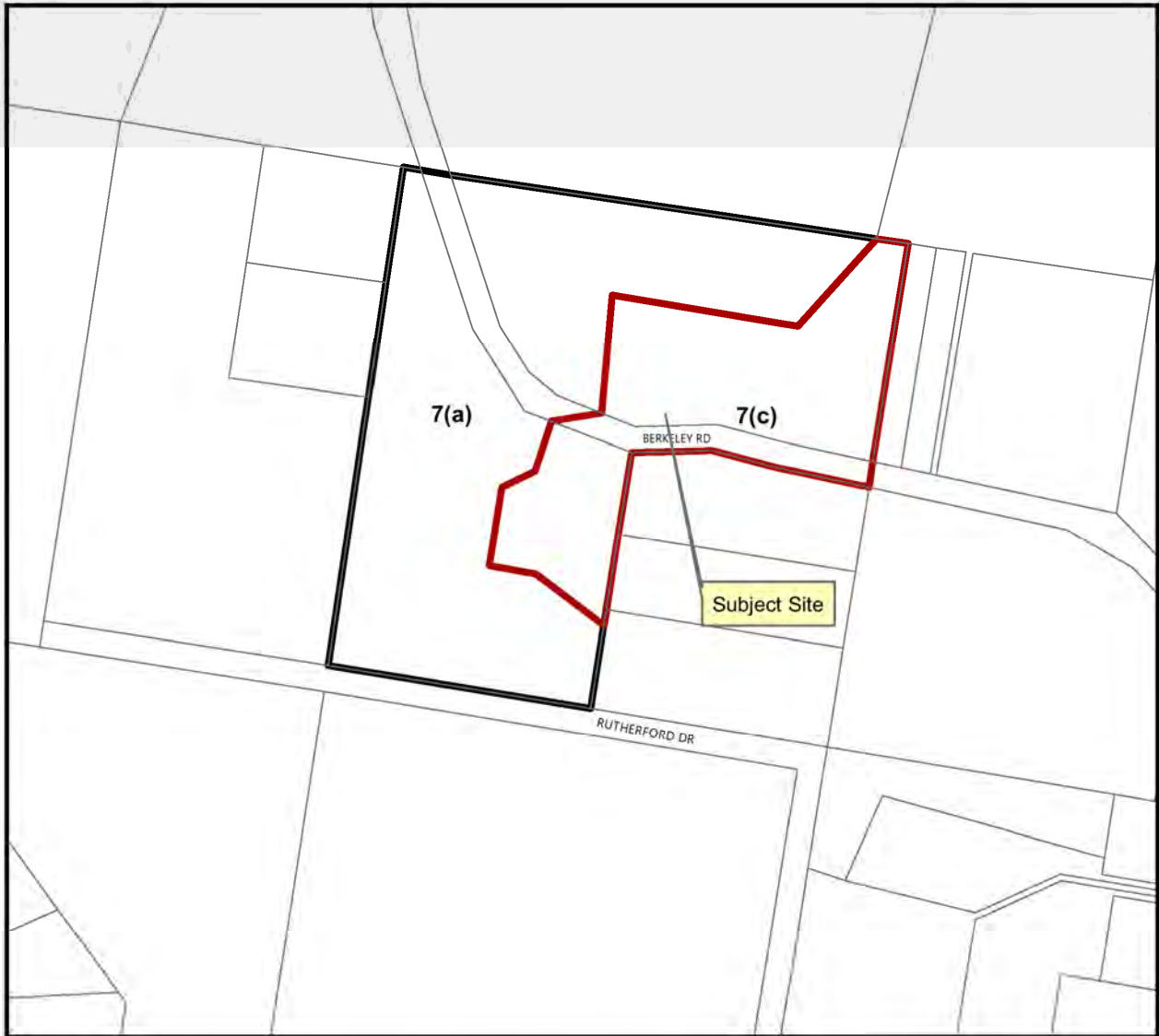
Comment: The Voluntary Planning Agreement has been corrected accordingly, finalised by Legal Counsel and endorsed by the Applicant/Owners. It has also now been endorsed by Council's Mayor and General Manager.

PROCEDURE FOR FINALISATION

The submission received is supported and the draft Local Environmental Plan maps have been amended accordingly. Parliamentary Counsel Opinion has been sought so that the Plan can legally be made as Amendment No 188 to the WLEP 1991. Subsequently, the General Manager has been provided with a request that he determine to make the Plan under Delegation from the Minister for Planning and Infrastructure. Following Notification that the Plan has been made on the NSW Legislation website, the applicant will be able to lodge a development application for subdivision of the land, utilising Clause 14(3)(b)(i) of the WLEP 1991 to create the 3 x 1 Ha lots and to dedicate proposed Lot 1 to Council, as per the endorsed Voluntary Planning Agreement.

ATTACHMENTS

- 1 WLEP 91 Land Zoning Map D03485024



SCALE 1 : 2 000

LOCALITY: FOUNTAINDALE

7(a) 7(a) Conservation Zone

7(c) 7(c) Scenic Protection Zone

ENVIRONMENTAL PLANNING AND ASSESSMENT ACT

WYONG
LOCAL ENVIRONMENTAL PLAN 1991
 (Amendment No. 188)

DRAWN BY : S.NOFFKE		DATE : 19-06-2013	SHEET 1 OF 1	
SUPERVISING DRAFTSPERSON :		DATE :	STATEMENT OF RELATIONSHIP WITH OTHER PLANS AMENDS WYONG LOCAL ENVIRONMENTAL PLAN 1991	
PLANNING OFFICER : PETER KAVANAGH				
CERTIFICATE PLAN NUMBER:				
COUNCIL FILE No. : RZ/15/2009				
DEPT. FILE No. : PP_2012_WYONG_005_00(12/16630)				
GATEWAY DETERMINATION ISSUED		DATE : 01-12-2012	CERTIFIED IN ACCORDANCE WITH THE ENVIRONMENTAL PLANNING & ASSESSMENT ACT 1979, AND REGULATIONS.	
			GENERAL MANAGER DATE	

6.3 Road Capital Works Program

TRIM REFERENCE: F2011/00879 - D03520361
MANAGER: Peter Murray, Manager Roads and Drainage
AUTHOR: Stuart Baverstock; Manager Construction

SUMMARY

Council's 2013/2014 Strategic Plan commits Council to a road pavement renewal, upgrade and resealing rolling works program with the objective of improving the overall pavement network condition and corresponding levels of service. The following report summarises the timing of projects planned for the following 12 month period.

RECOMMENDATION

That Council receive the report on the status of the Council's Road Capital Rolling Works Program.

BACKGROUND

Council's 2013/2014 Strategic Plan commits \$24.3M to road related asset capital works. The majority of these funds (\$21.4M) are committed to road pavement upgrade (\$8.7M), renewal (\$6.7M) and resealing (\$6M) works. The remaining \$2.9M is allocated to footpath, drainage and roadsafety improvement projects.

The target volume output for 2013/2014 is:

- Pavement resealing = 75 km
- Road upgrade/pavement renewal = 13.8 km.

Council continues to operate an advanced Pavement Management System which is used to measure and model network condition and to develop optimised works programs. The allocation of funding consistent with the strategically developed optimised works program is continuing to see an overall improvement in network condition towards the previous Council's agreed target level of a Pavement Condition Index (PCI) of 7 (current PCI = 6.3). Given the current level of funding we anticipate achieving the PCI of 7 at the completion of the 2013/14 capital works programme.

The following table provides a listing and timing of proposed works for the following 12 month period sorted by suburb.

2012/2013 Achievements:

- Of the 56 projects added to the Roads and Drainage program since the first Council approved budget increase in December 2012, 47 were completed, and more importantly, of the original \$8.93M increase in budget, the 9 jobs not completed only comprised \$0.35M of the budget amount (ie 96% of the budget increase was spent). Only significant wet weather denied the completion of all projects.

- As a result of the additional projects and wet weather delays, only 90% of the increased budget was spent. However this expenditure is equivalent to 130% of the original approved budget.
- Major road construction projects that were ongoing in June include Dicksons Road, Jiliby, Cadonia Road, Tuggerawong, Buff Point Avenue-Buff Point, Bass Avenue, Killarney Vale and Hinemoa Avenue, Killarney Vale.
- Numerous road pavement renewal projects completed (using in-situ stabilisation), including Thomas Mitchell, Playford and Mort Street, Killarney Vale, Jensens Road, Wadalba, Tuggerah Parade, Long Jetty, Johns Road, Wadalba, McPhersons Road, Mardi, Ourimbah Creek Road, Ourimbah, Reliance Drive and Pioneer Way, Tuggerah, Dooralong Road, Dooralong, Cadonia Road, Tuggerawong.
- A significant number of asphaltting projects were completed including Bateau Bay Road, Bateau Bay, Curtis Parade, The Entrance, Tuggerah Parade, Long Jetty, Alisa Close, Lakehaven, Harbour Street, Bateau Bay, Bias Avenue, Bateau Bay, and Elizabeth Bay Drive, Noraville.

ROAD PAVEMENT UPGRADE / RENEWAL / RESEAL PROJECTS - 2013 - 2014 Financial Years														
Suburb	Project	2013 / 2014												
		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Complete	
BATEAU BAY	PAVEMENT RENEWAL													
	ANNE FINLAY PLACE													
	SHERRY ST													
	MALANA AVE													
	RESEAL PROGRAM													
	BURRAWONG ST: From Bateau Bay Rd to Reserve Dr													
	CURZON AVE: From Cresthaven Ave to Margherita Ave													
	MARLOWE RD: From Biarra St to Shakespeare Ave													
	RICKARD ST: From Bateau Bay Rd to Pasadena Ave													
	STEPHENSON RD: From Kipling Dr to Dead End													
	YARUGA ST: From Hiltop St to Reserve Dr													
	MELISSA CL: From Debra Anne Dr to Change Of Width													
	NOELENE CL: From Rotherham St to Dead End													
	BERKELEY VALE	PAVEMENT RENEWAL												
	BERKELEY RD: Road upgrade including stormwater drainage													
	RESEAL PROGRAM													
	JUDITH ANNE DR: From Kilkenny Pde to Gladys Ave													
	ROGER CR: From Jeannie Cr to Judith Anne Dr													
	SHAMROCK DR: From Gregory St to Emerald Pl													
	TAROONA AVE: From Chetwynd Ave to Dead End													
	THE GLEN: From Jeannie Cr to Roger Cr													
BLUE BAY	PAVEMENT RENEWAL													
	BAY RD: Road upgrade including stormwater drainage													

Suburb	Project	2013 / 2014												
		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Complete	
BLUE HAVEN	RESEAL PROGRAM													
	BIRDWOOD DR: From Penguin Rd to Dead End													
	PENGUIN RD: From Birdwood Dr (Northern Entry) to Birdwood Dr													
BUDGEWOI	RESEAL PROGRAM													
	KAILUA AVE: From Diamond Head Dr (West) to Diamond Head Dr													
	PHILLIPS CR: From Scenic Dr to Kailua Ave													
BUFF POINT	RESEAL PROGRAM													
	WEST KAHALA AVE: From Woolana Ave to Hulani Ave													
	WOOLANA AVE: Scenic Dr to Lilo Ave													
CHAIN VALLEY BAY	PAVEMENT RENEWAL													
	ELOUERA AVE: Road upgrade with possible stormwater drainage													
	RESEAL PROGRAM													
CHARMHAVEN	MOOLA RD: From Bruce Rd to Dead End													
	WOODLAND PKW: From Buff Point Ave to Dead End													
	MOOLA RD: From Bruce Rd to Dead End													
RESEAL PROGRAM	WOODLAND PKW: From Buff Point Ave to Dead End													
	RESEAL PROGRAM													
	DALE AVE: From Skaysbrook Ave to Lloyd													
RESEAL PROGRAM	IVY AVE: From Scaysbrook Ave to Lloyd Ave													
	LLOYD AVE: From Dead End (West) to Dead End													
	RESEAL PROGRAM													
RESEAL PROGRAM	PANORAMA AVE / HOBSON AVE: Road upgrade / renewal with possible stormwater drainage													
	MOALA PDE													
	RESTHAVEN AVE: Drainage upgrade & road													
RESEAL PROGRAM														

Suburb	Project	2013 / 2014													
		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Complete		
	RESTLEA AVE: From Alan Ave to Panorama Pde														
	WYREEMA AVE: From Sh 10 Pacific Hwy to Panorama Ave														
CHITTAWAY BAY	PAVEMENT RENEWAL														
	GEOFFERY RD														
	RESEAL PROGRAM														
	THOMAS WALKER DR: From Lakedge Ave to Platypus Rd														
	SOVEREIGN CR: From James Watt Dr to Dead End														
	SOPHIA JANE ST: From James Watt Dr to Dead End														
	GEOFFREY RD: From Ch. 263 to Ch. 2272														
DOORALONG	RESEAL PROGRAM														
	DOORALONG RD: From Mandalong Rd to Hitchcocks Ln														
FOUNTAINDALE	PAVEMENT RENEWAL														
	ENTERPRISE DR CH5.830 -CH6.327: Regional Road Repair Programme (50/50 Grant)														
	OCEAN / OURRINGO: Blackspot Programme														
	RESEAL PROGRAM														
	VALERIE CL: From Heathcliff to Dead End														
	HEATHCLIFF CL: From Manns Rd to Dead End														
	JENNY LNE: From Change Of Seal to Dead End														
GLENNING VALLEY	RESEAL PROGRAM														
	CORONA LNE: From Berkeley Rd to End														
	BELLBIRD CL: From Glenning Rd to Dead End														
	GREENACRES CL: From Glenning Rd to Dead End														
	BOWER BIRD CL: From Glenning Rd to Dead End														
	RUTHERFORD DR: From Corona Ln to Dead End														

Suburb	Project	2013 / 2014														
		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Complete			
	ROXBURGH CL: From Rutherford Dr to Dead End															
	BECKINGHAM RD: From Glenning Rd to Dead End															
GOROKAN	PAVEMENT RENEWAL															
	GASCOIGNE ROAD															
	RESEAL PROGRAM															
	DANBURY AVE: From Westbrook Pde to Malvina Pde															
	ESSEX ST: From Cornwall Ave to Middlesex St															
	GRANDVIEW PDE: From Wallarah Rd to Glendale St															
	KALULAH AVE: From Dudley St to The Corso															
	MARY ST: From Western End to Lakeview St															
	MAXWELL AVE: From Clucas Ave to Ocean View St															
	PAUL PL: From Lake Haven Dr to Dead End															
	SPRING VALLEY AVE: From Dudley St to Malvina Pde															
	VALENCIA ST: From Mr 509 Wallarah Rd to Manuka Pde															
	WESTBROOK PDE: From Dudley St to Goobarabah Ave															
GWANDALAN	PAVEMENT RENEWAL															
	PARRAWEENA RD / KANANGRA DR															
	RESEAL PROGRAM															
	COLLENDINA RD: From Aldinga Rd to Pinaroo Rd															
	KANANGRA DR: From Change Of Seal to Dead End															
	NOAMUNGA CR: From Kooiwong Rd to End															
	YILLEEN ST: From Parraweena Rd to Dulkara Rd															
HALEKULANI	PAVEMENT RENEWAL															
	WOOLANA AVE: Roads to Recovery															

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Suburb	Project	2013 / 2014													
		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Complete		
	RESEAL PROGRAM														
	LILO AVE: From Woolana Ave to Sunrise Ave														
JILLIBY	RESEAL PROGRAM														
	HUE HUE RD: From Kiar Ridge Rd to Woods Rd														
	ST JOHNS RD: From Hue Rd to End Of Seal														
	COTTESLOE RD: From Dickson Rd to Dead End														
	HOLLOWAY DR: From Hue Rd to Ch. 1422														
	SMITHS RD: From Durren Rd to End of Seal														
	THE DOWNS: From Buttenderry Way to Dead End														
	THE KNOLL: From Buttenderry Way to Dead End														
	JILLIBY RD: From Dunks Ln to Power Pole Wk286														
KANGY ANGY	RESEAL PROGRAM														
	OLD MAITLAND (NORTH) RD: From End Of Gravel to Cobbs Rd														
KANWAL	PAVEMENT RENEWAL														
	WAHROONGA RD														
	RESEAL PROGRAM														
	BUCKLAND AVE: From Stanley St to Blackford Av														
	CAMBRIDGE AVE: From Pearce Rd to Hughes Ave														
	PEARCE RD: From Craigie Ave to Wahroonga Rd														
	PHYLLIS AVE: From Stanley St to Kaye Ave														
	ROLFE AVE: From Craigie Ave to Stephen St														
KILLARNEY VALE	PAVEMENT RENEWAL														
	CORNISH AVE														
	CUTHBERT RD														
	HUME BLVD														
	RESEAL PROGRAM														

Suburb	Project	2013 / 2014													
		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Complete		
	PLAYFORD RD: From Mawson Dr to Thomas Mitchell Dr														
	THE PENINSULA: From Adelaide St to Dead End														
	THOMAS MITCHELL RD: From Change Of Seal to Mort St														
	TURANA AVE: From Yimbala St (Southern Entry) to Yimbala St														
	WARRATTA RD: From Cornish Ave to Adelaide St														
	MORT ST: From Robertson Rd to Thomas Mitchell Dr														
KINGFISHER SHORE	RESEAL PROGRAM														
	KAROOA AVE: From Tall Timbers Rd to Lakeshore Ave														
KULNURA	RESEAL PROGRAM														
	SPRINGS RD: From Greta Rd to George Downs Dr														
LAKE HAVEN	RESEAL PROGRAM														
	JAPONICACL: From Gorokan Dr to Dead End														
	TELOPEA CL: From Japonica Cl to Dead End														
	KYLIE CL: From Alisa Cl to Dead End														
	HOLLY CL: From Alisa Cl to Dead End														
	KATE CL: From Holly Cl to Dead End														
	KESWICK DR: From Derwent Dr to Brensley Cl														
	WOODSIDE CRT: From Keswick Dr to Dead End														
LAKE MUNMORAH	PAVEMENT RENEWAL														
	ANITA AVENUE @ AGATHA: Road Upgrade including stormwater drainage														
	GREENACHE AVE - Drainage & Road Upgrade														
	RESEAL PROGRAM														
	ALISTER AVE: From Acacia Ave to Anita Ave														

Suburb	Project	2013 / 2014												
		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Complete	
	ANDREW ST: From Terence Ave to Dead End													
	BUDGEREE AVE: From Kamilaroo Ave to Dead End													
LEMON TREE	PAVEMENT RENEWAL													
	McPHERSON RD													
	RESEAL PROGRAM													
	DOORALONG RD: From Bridge Abutment to Bridge Abutment													
	DOORALONG RD: From Yambo St to Power Pole L118													
LONG JETTY	RESEAL PROGRAM													
	ALFRED ST: From Watkins St to Dead End													
	BONNIEVIEW ST: From Western End to Grandview St													
	CAPTAIN COOK CR: From Bonnieview St to Endeavour Dr													
	FRASER RD: From Toowoon Bay Rd to Archbold St													
	FRASER RD: From Archbold St to Anzac Rd													
	GALLIPOLI (North)RD: From Willow St to Dead End													
	MINTO AVE: From Mr 336 The Entrance Rd to Tuggerah Pde													
	THOMPSON ST: From Dead End (West) to Nirvana St													
	WATKINS ST: From Toowoon Bay Rd to Local Boundary No 18 - 20													
	WILLOW ST: From Norfolk St to Dead End													
MANNERING PARK	PAVEMENT RENEWAL													
	RUTTLEYS RD													
	RESEAL PROGRAM													
	GYMEA CR: From Vales Rd to Barclay Ave													
	MACQUARIE RD: From Vales Rd to Greenway Ave													
	SPENCER RD: From Vales Rd to Griffith St													

Suburb	Project	2013 / 2014												
		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Complete	
MARDI	RESEAL PROGRAM													
	COBBS RD: From Mr 335 Wyong Rd to Dead End													
	MARDI RD: From McPherson Rd to Dead End													
	COLLIES LNE: From Old Maitland Rd to Dead End													
NORAH HEAD	PAVEMENT RENEWAL													
	GOORAMA AVE: Road Upgrade/Renewal including stormwater drainage													
	RESEAL PROGRAM													
	KENDALL CR: From Dennison St (Western Entry) to Dennison St													
	MACQUARIE ST: From Bungary Rd to Dead End													
	RESEAL PROGRAM													
NORAVILLE	BIRRIGA RD: From Mr 509 Main Rd to Dead End													
	ELIZABETH DR: From Ada Ave to Budgetwoi Rd													
	PANDORA PDE: From Mr 509 Main Rd to Birrigast													
	REYNOLDS RD: From Clark Rd to Bundara Rd													
OURIMBAH	HAMMOND RD: From Fravent St to Evans Rd													
	RESEAL PROGRAM													
	OURIMBAH CREEK RD: From Sh 10 Pacific Hwy to Fliton Ct													
	OURIMBAH CREEK RD: From Driveway 604 to Power Pole Ou715													
	RESERVOIR RD: From Glen Rd to Dead End													
	TURPENTINE RD: From Enterprise Dr to Ourimbah Rd													
	MILL ST: From Change Of Seal to Dead End													
	RESEAL PROGRAM													
RAVENSDALE	RAVENSDALE RD: From Power Pole Ka190 to End of Seal													
	RESEAL PROGRAM													
SAN REMO	RESEAL PROGRAM													

Suburb	Project	2013 / 2014													
		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Complete		
	ALPINEAVE: From Willis Rd to Claridge Cr														
	CLARIDGE CR: From Dead End (South) to Dead End														
	LIAMENA AVE: From Kallaroo Rd to Highview St														
	RICHARDSON RD: From Goorama Ave to Willis Rd														
	TARONGA AVE: From Goorama Ave to Yurunga Ave														
SHELLY BEACH	RESEAL PROGRAM														
	BELLEVUE ST: From Shelly Beach Rd to Swadling St														
SUMMERLAND POINT	RESEAL PROGRAM														
	INDRA AVE: From Kullaroo Rd to Muraban St														
	KULLAROO RD: From Omaru Pl to Dead End														
	APANIE CLCL: From Muraban Rd to Dead End														
TACOMA	RESEAL PROGRAM														
	BRAITHWAITE RD: From Hillcrest Ave to Jensen Road														
	HILLCREST AVE: From Braithwaite Rd to Powerpole 5103														
TACOMA SOUTH	RESEAL PROGRAM														
	KINGSLAND CL: From South Tacoma Rd to Dead End														
	RAYMOND ST: From South Tacoma Rd to Dead End														
THE ENTRANCE	PAVEMENT RENEWAL														
	HEADOR ST														
	FRAVENT ST														
	RESEAL PROGRAM														
	CAMPBELL AVE: From Mr 336 The Entrance Rd to Lakeside Ave														
	FAIRPORT AVE: From Denning St to Ocean Pde														
	VIEW ST: From Mr 336 The Entrance Rd to Ch202 (Change of Seal)														

Suburb	Project	2013 / 2014													
		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Complete		
	WARRIGAL ST: From Local Boundary No37/39 to Boomerang Rd														
	WARRIGAL ST: From Gosford Ave to Park Rd														
THE ENTRANCE NORTH	RESEAL PROGRAM														
	SIMPSON ST: From Hutton Rd to Dead End														
	ROBERTS RD: From Mr 336 Wilfred Barrett Dr to Hutton Rd														
TOUKLEY	RESEAL PROGRAM														
	BARNARD CR: From Jones Ave (Western Entry) to Jones Ave														
	FRAVENT (South)ST: From Hargraves St to Mr509 Main Rd														
	JONES AVE: From Fravent St to Evans Rd														
	ROWLAND TCE: From Peel St to Dead End														
	SEVENTH AVE: From Western End to Ch610 (Change of Seal)														
	TAMAR AVE: From Mr 509 Main Rd to Dunleigh St														
TUGGERAH	RESEAL PROGRAM														
	FOWLER RD: From Change Of Seal to Bridge Abutment														
TUGGERAWONG	RESEAL PROGRAM														
	TUGGERAWONG ROAD : Roads to Recovery														
	FRIDAY (WEST) ST: From Cadonia Rd to dead end.														
	THURSDAY ST: From Cadonia Rd to Dead End														
TUMBI UMBI	PAVEMENT RENEWAL														
	FLORENCE AVE														
	TUMBI RD CH6.061 - CH6.283: Regional Road Repair Programme (50/50 Grant)														
	THE RIDGEWAY: Road upgrade														
	RESEAL PROGRAM														

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Suburb	Project	2013 / 2014														
		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Complete			
	KARENA ST: From The Avenue to Highview St															
	THE AVENUE: From Sherry St to Highview St															
WADALBA	PAVEMENT RENEWAL															
	WOOLWORTHS WAY															
	MINNESOTA RD															
	WARNERVALE RD															
	RESEAL PROGRAM															
	JOHNS RD: From Local Boundary 230 to Local Boundary 180															
	JOHNS RD: From Power Pole Wy10061 to Power Pole Wy900															
	JENSEN RD: From Tuggerawong Rd to Boundary Line															
WARNERVALE	RESEAL PROGRAM															
	NIKKO RD: From Warnervale Rd to Dead End															
WATANOBBI	RESEAL PROGRAM															
	CASEY DR: From Watanobbi Rd to Somers Dr															
	DUNROSSIL AVE: From Cowen St to Dead End															
	HASLUCK DR: From Dunrossil Ave to Casey Dr															
	MAPLE CIR: From Northcott Ave to Maple Cir															
	COWAN ST: From De L'isle Dr to Stonehaven Ave															
WOONGARRAH	PAVEMENT RENEWAL															
	PETERS LN															
WYONG	PAVEMENT RENEWAL															
	Bunning Creek Road: Road Upgrade (Seal)															
	RESEAL PROGRAM															
	BOYCE AVE: From Panonia Rd to Dead End															
	NORTHCOTT AVE: From Cutler Dr to Casey Dr															
	RIVERVIEW DR: From Boyce Ave to Boyce Ave															

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		2013 / 2014											
Suburb	Project	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Complete
	WARNER AVE: From Howarth St to Ch752 (End of Seal)												
	WOODWARD AVE: From Harvey St to Dead End												
	COHEN ST: From Woodward Ave to Dead End												
WYONGAH	RESEAL PROGRAM												
	COOHANGA RD: From Cadonia Hd to Dead End												

ATTACHMENTS

Nil

6.4 Outstanding Questions on Notice and Notices of Motion

TRIM REFERENCE: F2013/00023 - D03532328
MANAGER: Sonia Witt, TL Governance and Councillor Services
AUTHOR: Fiona Kurtz; Councillor Services Officer

D03595975SUMMARY

Report on Outstanding Questions on Notice and Notices of Motion.

RECOMMENDATION

That Council receive the report on Outstanding Questions on Notice and Notices of Motion.

ATTACHMENTS

- | | | |
|---|---|-----------|
| 1 | Table of Outstanding Questions on Notice and Notices of Motion - 14 August 2013 | D03595975 |
|---|---|-----------|

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
11.	Community and Recreation Services	Maxine Kenyon	<p>8.1 Notice of Motion - Regional Sport Economic Benefit</p> <p>1 That Council <u>note</u> the numerous benefits (including tourism, economic and sporting) associated with hosting Regional Sporting events.</p> <p>2 That Council <u>investigate</u> the capability restraints of our current sports grounds to host Regional Sporting events and the need to formulate a strategic approach to maximise the usage of our facilities to attract such events.</p> <p>3 That Council <u>request</u> the General Manager to report proposals for regional sports events within Wyong Shire Council for its consideration.</p> <p>4 That Council <u>liaise</u> with local sporting organisations, via the Sports Committee, to seek feedback on hosting regional sporting events.</p>	Councillor Nayna 13 March 2013	<p>Preliminary scoping of this report is now underway and investigation is expected to require considerable research. Following the scoping exercise, completion timeframes can be identified. Final information currently being retrieved from field sports users'.</p> <p>A report will be presented to the Ordinary meeting of Council on 11 September 2013</p>
12.	Infrastructure and Operations	Stefan Botha	<p>8.2 Notice of Motion - Waste Initiatives</p> <p>1 That Council <u>note</u> the recent announcement by the New South Wales Government of their 'Waste Less, Recycle More' program.</p> <p>2 That Council <u>note</u> the 'Supporting Local Communities – Local Government Program' that provides access to \$137.7 million over 5 years to reduce illegal dumping and littering.</p> <p>3 That Council <u>request</u> the General Manager to provide a briefing to Councillors which identify possible applications to the 'Supporting Local Communities – Local Government Program'.</p> <p>4 That Council <u>note</u> that the waste levy will cost Ratepayers \$12.5 million in 2013/14.</p>	Clr Nayna 13 March 2013	<p>Briefing to Councillors currently being prepared.</p> <p>Letter forwarded to the Hon Robyn Parker MP, Minister for the Environment.</p> <p>Briefing to Councillors still outstanding due to no further information being available. It is expected that EPA will release more information by the end of August 2013 after which time an update will be provided to Councillors.</p>

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			5 <i>That Council write to The Hon Robyn Parker MP, Minister for the Environment expressing ongoing concerns with the cost to Council of the Waste Levy.</i>		
20.	Land Management	Martin Johnson	<p>9.1 Notice of Motion – Urgent Employment Stimulus</p> <p><i>“543/13 That Council note with great concern the recent escalating national/local employment figures, particularly around the construction industry which underpins the Central Coast economy.</i></p> <p><i>544/13 That Council recognise the need to be part of the national economic stimulus initiative by reviewing Council’s development taxation structure/Section 94 Contributions.</i></p> <p><i>545/13 That Council adopt a temporary stimulus plan which sets Developer Contributions (Section 94) at \$25,000 per block in the Contribution Plan 7A district for VPA’s entered into before 30 December 2013, with construction of essential public infrastructure commenced to approved Council specification by 30 June 2014 with appropriate credit given for works in kind.</i></p> <p><i>546/13 That Council authorise existing VPA’s meeting the criteria above to be reduced to this level providing construction has not commenced.</i></p> <p><i>547/13 That any VPA arising from this initiative be reported to Council.</i></p> <p><i>548/13 That Council receive a report on this stimulus initiative as soon as practicable after 30 December 2013 and again after 30 June 2014.”</i></p>	Clrs Best and Nayna 24 April 2012	A report will be submitted to Council in early 2014.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
24	Community and Recreation	Julie Vaughan	<p>Notice of Motion – 1915-2015 ANZAC Centenary</p> <p>615/13 <i>That Council acknowledge the outstanding success of the 2013 ANZAC day events in Wyong Shire.</i></p> <p>616/13 <i>That Council recognise the need to assist our community in the preparation of the upcoming 2015 ANZAC centenary commemorations, marking 100 years since the Gallipoli landings.</i></p> <p>617/13 <i>That Council facilitate an ANZAC Centenary Working Group to develop an overview of possible activities and community events that will respectfully mark such a significant national commemoration and invite the following:</i></p> <ul style="list-style-type: none"> - <i>one representative from each RSL sub-branch in the Wyong Shire</i> - <i>each of the local state and federal members or their delegates</i> - <i>all Councillors</i> <p>618/13 <i>That Council staff support centenary events organised by the Shire's RSL Sub branches through the following:</i></p> <ul style="list-style-type: none"> - <i>Facilitation of the working party</i> - <i>Development of an ANZAC Centenary day calendar of events and other promotional material for the Shire</i> - <i>To advise groups of available funding through Council, State and Federal government funding programs and provide assistance where appropriate</i> - <i>To provide one point of contact to navigate Council processes and provide advice where required</i> - <i>Assist in developing an engagement program to ask the community its preference for events and utilise the</i> 	<p>Cirs Webster and Best</p> <p>8 May 2013</p>	<p>Inaugural working party meeting held 25 July 2013.</p> <p>The matters identified in the resolution will be addressed through the working party</p>

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			<p><i>Consultation Hub and e-panel where appropriate.</i></p> <p>619/13 <i>That Council direct the General Manager to investigate what State and Federal Funding is being allocated to the 2015 Centenary Commemorations.</i></p> <p>620/13 <i>That further to the outcomes of 3, 4 and 5 above, Council recognises there may be a need to make appropriate budgetary allocations.</i></p>		
26	Development and Building	Lin Armstrong	<p>6.1 Notice of Motion – Bike Blitz on Cycle Way Menace</p> <p>698/13 <i>That Council note with great concern the escalation of unlicensed and unregistered motor bikes using the Shires shared pathways which are frequented by young cycling families and the elderly.</i></p> <p>699/13 <i>That Council raises these concerns as a matter of public safety and as a possible public liability risk.</i></p> <p>700/13 <i>That Council formally raise these community concerns with the Local Area Command (NSW Police) with a view to conducting a series of enforcement blitzes across the Shire, in an endeavour to reign in this extremely dangerous behaviour by unlicensed, unregistered and uninsured juveniles.</i></p> <p>701/13 <i>That Council highlight the importance of responsible bike usage, through its communication section and various media outlets and include outcomes and penalties applied as a result on heightened enforcement.</i></p> <p>702/13 <i>That Council direct the General Manager to</i></p>	Clrs Best and Troy 22 May 2013	<p>A letter was forwarded to Local Area Command on 5 June 2013, still awaiting response.</p> <p>No response received as at 5 July 2013.</p>

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			<i>report the response from the Local Area Command and suggested action, followed by a later outcomes update report to Council.</i>		
34.	General Managers Unit		<p>Q27/13 [REDACTED] - Youth Connections</p> <p><i>"I direct my question to Councillor Taylor.</i></p> <p><i>At the Council meeting held on the 12 June 2013 you asked Q21/13 [REDACTED] [REDACTED] [REDACTED] - Youth Connections.</i></p> <p><i>Have you been able to justify your allegations?</i></p> <p><i>If not when do you intend to publically apologise to this not for profit community based youth organisation for the hurt you have inflicted upon them?"</i></p>	10 July 2013 Councillor Graham	Awaiting response from Cr Taylor.
36	Land Management	Kathryn Heintz	9.1 Notice of Motion - Councils Reduction in Red Tape	24 July 2013 Clr Taylor	The Council resolution requires the proposed amendments to be implemented through amendment 1 to WLEP 2012 (2013). Amendment No.1 has just commenced and will take a number of months to draft so this resolution will not be finalise for some time.
37	Land Management	Martin Johnson	<p>Q29/13 VPA Voluntary planning Agreement Backlog</p> <p><i>"Mr Mayor, As these planning agreements are central to Councils efforts to better manage developer contributions while providing economic and employment stimulus, could you please advise Council as at 24 July 2013 how many voluntary planning agreements are currently undetermined?</i></p> <p><i>Also could you outline what further resources Council may consider to assist staff in dealing with what appears to be a significant backlog?"</i></p>	24 July 2013 Clr Best	A response will be provided to a future Council meeting.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
39	Land Management	Jari Ihalainen	Q31/13 Pioneer Dairy <i>"Can the General Manager make enquiries to inform Council when the public land at Pioneer Dairy, Tuggerah will be regularly open to the public?"</i>	24 July 2013 Clr Greenwald	A response will be provided to a future Council meeting.
40	General Management	Steven Naven	Q32/13 Rateable Land <i>"Could the General Manager please advise what percentage of the Shire is rateable land?"</i>	24 July 2013 Clr Taylor	A response will be provided to a future Council meeting.
41	General Management	Marie Hansen-Kentwell	Q33/13 Financial Impact on Government Changes to Fringe Benefit Tax on Motor Vehicles. <i>"Could the General Manager please report back to Council, the potential financial impact on Council of the Rudd Labour Government's plan to change the Fringe Benefit Tax on motor vehicles? And the potential liability that Council and Staff may incur?"</i>	24 July 2013 Clr Troy	A report will be provided to a future Council meeting.

**QUESTIONS ON NOTICE AND NOTICES OF MOTION REMOVED SINCE
26 JULY 2013**

	Department	Question on Notice / Notice of Motion	Date Asked/ Councillor	Status
7.	Land Management Department	Q34/12 Extension of Draft Pile Burning Policy Exhibition	24 October 2012 Councillor Best	Currently included in Business paper 24 July 2013
21.	Development and Building	9.2 Notice of Motion – Stop Coal Mining in the Valleys	24 April 2013 Clrs Eaton and Troy	A report was provided to Ordinary Meeting held on 26 June 2013
30.	Community and Recreation	Q21/13 Mass Board Resignation – Youth Connections	12 June 2013 Councillor Taylor	Currently included in Business paper 24 July 2013
32.	General Managers Unit	Q25/13 2.2 Million Dollar RMS Ruttleys Road Upgrade	26 June 2013 Councillor Best	Letter of appreciation has been forwarded
33	Development and Building	Q26/13 Toukley Taj Mahal Saga	26 June 2013 Councillor Best	A report is provided Business paper 14 August 2013
35	General Managers Unit	Q28/13 Budget Impact of 5% Carbon Tax Increase	10 July 2013 Councillor Nayna	A report is provided Business paper 14 August 2013
38	General Managers Unit	Q30/13 Carbon Tax Rename	24 July 2013 Councillor Best	A report is provided Business paper 14 August 2013

6.5 Contracts & Project Management Unit Annual Summary Report for 2012/13

TRIM REFERENCE: F2010/01471 - D03600486

MANAGER: Greg McDonald, Director Infrastructure and Operations

AUTHOR: Robert Fulcher; Manager Asset Management

SUMMARY

This report summarises the activities of the Contract & Project Management Unit for the 2012/13 financial year.

RECOMMENDATION

That Council receive the report on Contracts & Project Management Unit Annual Summary Report for 2012/13.

BACKGROUND

The Contract & Project Management Unit is located within the Infrastructure and Operations Department and is managed by Rob Fulcher. Rob replaced David Witherdin, who resigned from council. The Unit had a total of 43.2 FTE staff members in 2012/13. That number has been reduced to 42.0 for 2013/14. A total of 23.4 FTE staff are involved in contract and project management related tasks. A total of 18.6 FTE staff are involved in procurement and stores related tasks, 13 of whom are located at the depots.

The breakdown of the unit's staff is as follows:

- 23.4 in Project Management tasks
 - 1.2 students
 - 2.0 Project Directors
 - 6.0 Project Managers
 - 2.0 Engineers
 - 2.0 Project Officers
 - 1.4 Project Support Officers
 - 1.8 Unit Management
 - 2 Special support
 - 5 Field staff
- 18.6 in Procurement and Stores

The Unit is responsible for the management of contracts and significant projects through sound and effective project management services. It also provides an efficient procurement function, ensuring compliance with all legislative requirements. It establishes systems and processes and directly assists and advises other council staff to help them ensure sound and effective project delivery.

The Unit manages most of the more complex projects in the capital works programme.

6.5 Contracts & Project Management Unit Annual Summary Report for 2012/13 (contd)

During the 2012/13 financial year, the Unit had responsibility for the management and/or delivery of 64 capital projects. Of these, 35 projects were completed by financial year end, with 29 ongoing. The capital expenditure for these projects totalled \$12.9M (representing 20 percent of the organisation's total capital expenditure). The 64 projects were directly run by 9.3 FTE staff (an average of 7 projects per project manager). These projects ranged in value over the life of the projects (in some instances many years) up to \$41.6M.

The Unit achieved its target of 80% of projects completed on time and within budget.

The commissioning and close-out of the Mardi to Mangrove Link Project was managed by one of the Unit's Project Directors. The project recently won the Institute of Public Works Engineering Australia (NSW), Engineering Excellence Awards – 2013 – Innovation in Water Supply and Wastewater. It is also a finalist in the Engineers Australia Excellence Awards, Sydney Division for 2013 – Engineering for Regional Communities Award which is to be announced later this year.

The Unit entered into and/or continued to manage 21 operational contracts. These contracts ranged in value over the life of the contract from \$30K to \$2.5M. The total full term value of these contracts is \$17.5M. Some of the more significant contracts managed included the management of Council's holiday parks, Toukley, Wyong and The Entrance Pools, the Lakehaven Recreation Centre, the hire of plant and trucks for the operation of the Buttonderry Waste Management Facility and the provision of security, cleaning and fire protection services.

In addition to the Unit's delivery and management of projects and contracts, the purchasing section managed procurement, contract systems and stores activities.

Council participated in a Procurement benchmarking exercise, facilitated by the company PMMS, that compared councils' procurement systems and procedures across 22 NSW Councils in 2012/13. Wyong Shire Council was rated as "*above average*" when compared with other councils and was singled out as being "*progressive*" in the areas of Social Procurement, owing to its adoption of a Local Preference Policy and its roll out of a Purchase Card system. The engagement of PMMS has resulted in the development of an 18 month "Road Map" of procurement initiatives which Council is working towards, to achieve procurement excellence.

The Unit managed 84 period contracts for common use goods and services totalling \$7.7M per annum.

The Purchasing team processed 16,000 orders per annum. It costed transactions to 27,000 job numbers.

The Stores team processed 72,000 stores transactions totalling \$5.5M in value. Inventory is turned over 5 times per year. Inventory valuation reduced by \$200K in 2012/13 to under \$1M. It has a target for continued reduction of that figure.

Key activities coordinated by the Contract & Project Management Procurement, Contract Systems and Stores teams in 2012/13 included:

- The creation of new 'Request for Tender' and 'Request for Quote' tender documents specific to Works, Service, Professional Service and Goods acquisitions
- The review and amendment of Council's Local Preference Policy

- The renewal of 20 period agreements for common use goods and services
- The implementation and promotion of the use of its stores delivery service reducing down time on Council's work sites.
- The management of 12 period contracts for services totalling \$1.9M per annum, some of which may be low in value but high in complexity to deliver e.g. Project Signage and Fire Protection Services Contracts.

The Unit's Contract Systems Manager facilitated the continued development and improvement of Council's Project Management System and processes. The ongoing development of the current Project Management and Purchasing Systems will assist the unit to continue to deliver value for money projects and procurement services to Council and to enable efficient service delivery that meets or exceeds all probity requirements.

The Unit has recently developed and introduced improved project management processes, training activities and improved performance monitoring and reporting to apply for the 2013/14 programme. The Unit's Manager will soon brief councillors on those initiatives, which will allow the Unit to deliver an increased programme of \$27M of capital expenditure (30% of the total programme), through improved annual resource planning and scheduling.

ATTACHMENTS

Nil.

14 August 2013

To the Ordinary Council Meeting

Councillor

7.1 Answers to Question on Notice

TRIM REFERENCE: F2012/02117 - D03580741

AUTHOR: Cr Doug Eaton

7.1 Q25/13 - 2.2 Million Dollar RMS Ruttleys Road Upgrade

The following question was asked by Councillor Best at the Ordinary Meeting on 26 June 2013:

“Mr Mayor, From my Notice of Motion – Reducing Serious and Fatal Accidents Ruttleys Road Mannering Park considered at the February 2013 Ordinary Meeting on behalf of the local north community. I note that the RMS has now agreed to support Councils recommendation for a 2.2 million dollar upgrade, in response to some horrific fatal accidents.

Mr Mayor, Could you please pass on our sincere appreciation to staff and particularly our State Member Mr Gary Edwards?”

The Mayor has provided the following response to the question above:

“I have passed on my appreciation to Mr Greg McDonald, Council’s Director Infrastructure and Operations, asking him to relay my compliments to staff and have issued a letter to Mr Gary Edwards MP thanking him for his assistance in this matter.

Copies of correspondence issued are attached.”

ATTACHMENTS

- | | | |
|----------|--|-----------|
| 1 | OM 14-08-13 Attachment - Q25-13 - Mayor - appreciation letters - Garry Edwards MP & Director Infrastructure & Operations | D03580813 |
|----------|--|-----------|



Office of the Mayor
Cr Doug Eaton
Mayor of Wyong

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F2012/02117
D03460322

1 August, 2013

Mr Garry Edwards MP
Member for Swansea
Shop 1
204-206 Pacific Highway
SWANSEA NSW 2281

Dear Mr Edwards

Ruttleys Road Upgrade

Thank you for the assistance you provided which helped secure the necessary funding to improve Ruttleys Road which, as you may be aware, was the site of five fatalities over the past five years and where 46 car crashes have been recorded.

The allocation of \$2 million in State funding for this project, sourced from the Road Toll Response Package, has provided the means for Council to get on with the job of improving the safety of motorists using this busy road. Statistics show that more than 8.500 vehicles use the road each day, this includes heavy vehicles transporting coal.

Work will be carried out by Council staff along various locations of the road between the Pacific Highway and the Wyong and Lake Macquarie Local Government Area boundary and it is planned to be completed by 2015.

Once again, many thanks for your assistance in acquiring this funding which will make a significant contribution to the safety of residents of both Wyong and Lake Macquarie Shires.

Yours sincerely

Cr Doug Eaton
MAYOR





Office of the Mayor
Cr Doug Eaton
Mayor of Wyong

Phone: (02) 4350 5211
Email: Doug.Eaton@wyong.nsw.gov.au



F2012/02117
D03460322

1 August 2013

Mr Greg McDonald
Director Infrastructure and Operations
Wyong Shire Council
PO Box 20
WYONG NSW 2259

Dear Mr McDonald

Ruttleys Road Upgrade

In response to a question on notice which was submitted to me at the Council meeting on 26 June 2013 as follows:

"Mr Mayor, From my Notice of Motion – Reducing Serious and Fatal Accidents Ruttleys Road Mannering Park considered at the February 2013 Ordinary Meeting on behalf of the local north community. I note that the RMS has now agreed to support Councils recommendation for a 2.2 million dollar upgrade, in response to some horrific fatal accidents.

Mr Mayor, Could you please pass on our sincere appreciation to staff and particularly our State Member Mr Gary Edwards?"

I would now like to take the opportunity to thank the staff in your Department for their efforts which resulted in securing the necessary funding to improve this road where 46 crashes have been recorded and which has been the site of five fatalities over the past five years.

I was very impressed with the plans drawn up by Council staff which outline the work which will be carried out along various locations of the road between the Pacific Highway and the Wyong and Lake Macquarie Local Government Area boundary. The results of these improvements will provide a direct benefit the 8,500 daily road users and would not have been possible without the dedication and hard work of your staff.

Please pass on my compliments to your staff on a job well done.

Thank you.

Yours faithfully

Cr Doug Eaton
MAYOR

REDMOND, MONICA-K:\PAICORRO\10OCT\Q25-13 MAYOR - LETTER APPRECIATION TO STAFF - UPGRADE RUTTLEY'S ROAD.DOC\111

14 August 2013

To the Ordinary Council Meeting

7.2 Answers to Question on Notice

TRIM REFERENCE: DA/627/2004 - D03503254

AUTHOR: LA

7.2 Q26/13 - Taj Mahal Saga

The following question was asked by Councillor Greg Best at the Ordinary Meeting on 26 June 2013:

“Mr Mayor, On behalf of the residents and ratepayers of the greater Toukley district once again raise their concerns and utter frustration at the now some seven year sorry saga of what has known locally as the Toukley Taj Mahal. Mr Mayor, Could you please advise asap and update Council as to what is going on with this eyesore of a would be development site located at our lakes gateway to the beautiful Toukley and Shires north?”

Below is the Mayor’s response to the question above:

“The Land and Environment Court Orders require the development to be complete by November this year.

Legal advice will be furnished to Councillors, on a confidential basis in due course, to advise of Council’s possible actions should works not commence soon.”

ATTACHMENTS

Nil.

14 August 2013

To the Ordinary Council Meeting

Councillor

7.3 Answers to Question on Notice

TRIM REFERENCE: F2004/06579 - D03583424

AUTHOR: Cr Doug Eaton

7.3 Q28/13 - Budget Impact of 5% Carbon Tax Increase

The following question was asked by Councillor Nayna at the Ordinary Meeting on 24 July 2013 :

“Could the Mayor please advise the budget impact of the Labour Government’s 5% Carbon Tax increase on our operational costs?”

The Mayor has provided the following response to the question above:

“When the Australian Government introduced the carbon pricing mechanism in July 2012, there were to be two stages: a fixed price period of three years, transitioning to a ‘cap and trade’ emissions trading scheme, with a flexible price, set by the market in 2015.

The initial stage with fixed carbon prices was designed to give price stability and predictability and provide businesses time to get used to the new system, to understand their obligations and to start planning ways of reducing their pollution.

The price started at \$23 per tonne on 1 July 2012. In each of the next two years, the price was set to rise by 2.5% in real terms, assuming inflation of 2.5% a year, which was the mid-point of the Reserve Bank of Australia’s target range for inflation, resulting in a 5% price increase in 2014 and 2015. The carbon price therefore was set at \$24.15 per tonne in 2013-14 and \$25.40 per tonne in 2014-15.

Impact on Council

The introduction of the carbon price was set to impact Council as a consumers of inputs directly through increased electricity and fuel costs and indirectly through increased costs of raw materials, (such as steel, bitumen, concrete and timber) and as producers of emissions through the operations of Buttonderry Waste Management Facility.

The financial impact of the 5% increase from 1 July 2013 is summarised as follows:

Price increase from suppliers:

The impact of the carbon price is passed on by suppliers to Council via general price increases. There is no legislative requirement for businesses to itemise or detail the impact of the carbon pricing on invoices presented to Council for payment. Therefore measuring the precise impact is not possible.

This is supported by the Australian Bureau of Statistics who have also advised that they are not able to quantify the impact that carbon pricing, compensation or government incentives has had on CPI / Cost of Living Indexes and therefore will not be producing indexes exclusive of the carbon price. This, like Council, is because the impact of the carbon price is unable to be identified in general price increases paid by Australian households.

7.3 Q28/13 - Budget Impact of 5% Carbon Tax Increase (contd)

However when the carbon price was introduced Commonwealth Treasury released some modelling on the expected price impacts. Based on that modelling Council's estimate of the financial impact of higher electricity and material and contract costs in 2012/13 was in the range of \$3.2m - \$4m. Extrapolating this out to 2013/14 the impact of the 5% increase from 1 July 2013 will be in the vicinity of \$160,000 to \$200,000.

Waste Management Facility

Council may also be impacted by the Carbon Price as a direct emitter of emissions from Buttonderry Waste Management Facility.

Due to the nature of landfill gas generation and emissions in a landfill, it is assumed that no gas is generated from new waste accepted at a landfill site in the first year. Therefore the first year that Council may have to pay for emissions is 2013-14.

Based on Treasury modelling of the carbon price, and based on a review of Council's waste composition and an emissions analysis, if the liability materialises, the estimated financial impact for the 2013-14 year will be approx. \$120,000. If no actions were taken to further reduce emissions, the cost would compound each year and may be in the order of \$4m by 2040.

If there was no change to the 2012-13 carbon price, based on the same tonnages, the approx. cost to Council would be \$114,000, therefore the impact of the 5% increase will most likely be around \$6,000 in 2013-14.

In terms of offsetting the impact of the carbon price on Council's waste business, tipping fees and Council's Domestic Waste Management charges have been set at a level to recover the cost of future carbon emissions. It should be noted that due to the nature of landfill gas generation, where each tonne of waste received to landfill will emit carbon for approximately 40 years, it is likely that Council will continue to have a financial liability beyond Buttonderry's expected life. Therefore it is important that today's prices incorporate an estimate for the cost of future emissions."

ATTACHMENTS

Nil.

14 August 2013

To the Ordinary Council Meeting

Councillor

7.4 Answers to Question on Notice

TRIM REFERENCE: F2004/06579 - D03584671

AUTHOR: Cr Doug Eaton

7.4 Q30/13 - Carbon Tax Rename

The following question was asked by Councillor Best at the Ordinary Meeting on 24 July 2013:

“Mr Mayor,

Further to the federal Government recent rebadging of the carbon tax, could you please update Council as to whether this tax rebadging will actually make a difference to Council’s tax liability?

Further it has been reported that the Carbon tax will affect the rate payer purse to the tune of some Eleven (11) Million Dollars.

Now that this tax has been established for more than 12 (twelve) Months, could you please provide Council and the community with a more accurate estimate of the impact arising from the carbon tax?”

The Mayor has provided the following response to the question above:

“When the Australian Government introduced the carbon pricing mechanism in July 2012, there were to be two stages: a fixed price period of three years, transitioning to a ‘cap and trade’ emissions trading scheme, with a flexible price, set by the market in 2015.

On 16 July 2013 the Government announced that Australia will now move from a fixed to a market price emissions trading scheme from 1 July 2014, one year earlier than first anticipated. The Prime Minister advised that bringing the date forward will ease cost of living pressures on families and to reduce costs for small business.

The 2013/14 fixed price is \$24.15 per tonne of CO2 emissions. Under a floating price, by definition the price is market based and the cost per tonne will be volatile and subject to supply and demand pressures. For comparison purposes the current cost in the European Union Emission Trading Scheme is \$6 per tonne. However, increases over both the current European and the prescribed fixed price are possible. This unpredictability makes modeling of its impact unreliable.

The possible effects of this change for Council are summarised below:

Price increases from suppliers

The impact of the carbon price is passed on by suppliers to Council via general price increases, often referred to as price pass through. With a reduction in the carbon price, theoretically that should result in a reduction in prices, including electricity and construction materials, however the quantum of the change is not able to be measured as businesses are not required to disclose impacts of carbon in their pricing.

7.4 Q30/13 - Carbon Tax Rename (contd)

With the introduction of the carbon price in July 2012, based on Treasury modelling it was estimated that it could cost Council in the vicinity of \$3.2m to \$4m per annum. However this estimate is not able to be verified simply due to the effect of general price pass through by suppliers.

This cost impost will vary according to the carbon price which may be higher or lower than the existing fixed price.

Waste Management Facility

Council may also be impacted by the Carbon Price as a direct emitter of emissions from Buttonderry Waste Management Facility.

Due to the nature of landfill gas generation and emissions in a landfill, it is assumed that no gas is generated from new waste accepted at a landfill site in the first year. Therefore the first year that Council may have to pay for emissions is 2013-14.

Based on Treasury modelling of the carbon price, and based on a review of Council's waste composition and an emissions analysis, if the liability materialises, the estimated financial impact for the 2013-14 year will be approx. \$120,000 and \$240,000 in 2014-15.

Other tax implication (FBT)

The Prime Minister has advised that his decision to bring forward the date will be "budget neutral" – meaning the Government has been announcing proposed spending cuts to fill the \$4 billion gap. The cuts announced by the Government include tightening the car fringe benefits tax (FBT) with savings of \$1.8 billion over the forward estimates.

If the foreshadowed change to FBT legislation is introduced this will have a significant financial impact on Council. Preliminary analysis has estimated that the additional annual cost to Council could be between \$500,000 to \$1,000,000 depending on each vehicle's percentage of business use.

ATTACHMENTS

Nil.

8.1 Notice of Motion - Halekulani Confusion

TRIM REFERENCE: F2010/00500 - D03593520

MANAGER:

AUTHOR: Greg Best; Councillor

Councillor Greg Best has given notice that at the Ordinary Council Meeting to be held on 14 August 2013 he will move the following Motion:

- "1 That Council note the community and visitor confusion regarding the boundaries and general location of the suburb of Halekulani due to anomalies such as there being no directional or Welcome signage to Halekulani and that Budgewoi Public School is actually in Halekulani and the Halekulani Bowling Club is in Budgewoi and it is further noted that the 'Welcome to Budgewoi' sign in Halekulani.*
- 2 That Council undertake preliminary consultation with local key stakeholder groups and organisations in the affected area with a view to obtaining feedback around suitable signage or whether the community is of a mind to consider a consolidation into Budgewoi.*
- 3 That Council notes it prefers the enhanced signage option, however will be guided by the community.*
- 4 That Council receive a report outlining the community feedback around naming and signage options."*

RESOURCES

The resourcing for this motion will include preparation, consultation with approximately 10 key stakeholder groups and reporting to Council. The work will be completed within the existing resources of the Legal and Risk Unit.

COUNCILLOR NOTE

8.1 Halekulani Confusion (contd)



8.1 Halekulani Confusion (contd)

