



Tuggerah Library now boasts a new research room for local history and family history. Information Services Librarian, Susan Manahan, is pictured using the micro fiche/film reader.

Business Paper

ORDINARY COUNCIL MEETING

22 February 2012



This page is intentionally blank

MEETING NOTICE

The **ORDINARY COUNCIL MEETING**
of **Wyong Shire Council**
will be held in the **Council Chamber**,
Wyong Civic Centre, Hely Street, Wyong on
WEDNESDAY 22 FEBRUARY 2012 at **5.00 pm**,
for the transaction of the business listed below:

OPENING PRAYER

ACKNOWLEDGEMENT OF COUNTRY

RECEIPT OF APOLOGIES

1 PROCEDURAL ITEMS

1.1	Disclosures of Interest	5
1.2	Proposed Inspections and Briefings	6
1.3	Confirmation of minutes of Previous Meeting.....	11
1.4	Address by Invited Speakers.....	33

2 GENERAL REPORTS

2.1	2011-15 Strategic Plan - December Quarter Review	34
2.2	Review of Asset Portfolio Project - First Stage - Proposed Assessment Tool	36
2.3	Councillors' attendance at Police Charity Ball 17 March 2012.....	56
2.4	Department of Planning – Potential Home Sites Program (to be provided)	
2.5	Application for a Liquor Licence – Fisherman's Wharf, The Entrance (to be provided)	

3 INFORMATION REPORTS

3.1	Information Reports	60
3.2	Investment Report for January 2012	61
3.3	Activities of the Development Assessment and Building Certification and Health Units.....	69
3.4	Quarterly Update on Section 94 Contributions.....	76
3.5	General Works in Progress	78
3.6	Disability Accessible Facilities at Council's Holiday Parks	86
3.7	Works in Progress - Water Supply and Sewerage	89
3.8	Results of Water Quality Testing for Beaches and Lake Swimming Locations	93
3.9	Councillors Community Improvement Grant - St Barnabas Church.....	97
3.10	Eraring Power Station-Report on Incident.....	98
3.11	Mardi to Mangrove Link Project Status	108
3.12	Outstanding Questions on Notice and Notices of Motion.....	112

4 ANSWERS TO QUESTIONS ON NOTICE

4.1 Q36/11 - Environmental and Threatened Species Monitoring Details - Wadalba
Wildlife Corridor Management Plan..... 131

5 NOTICES OF MOTION

5.1 Notice of Motion - Status of Women Committee 132
5.2 Notice of Motion - Subsidised Tipping for Residential Ratepayers 133

6 QUESTIONS ON NOTICE ASKED

At the conclusion of the meeting and at the discretion of the Mayor, Council may meet with staff in an informal, non-decision making mode for a period of no more than 30 minutes.

Michael Whittaker
GENERAL MANAGER

1.1 Disclosures of Interest

TRIM REFERENCE: F2012/00026 - D02905412

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Monica Redmond; Councillor Services Officer

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

That Councillors now disclose any conflicts of interest in matters under consideration by Council at this meeting.

1.2 Proposed Inspections and Briefings

TRIM REFERENCE: F2012/00026 - D02905395
MANAGER: Lesley Crawley, Manager Corporate Governance
AUTHOR: Monica Redmond; Councillor Services Officer

SUMMARY

There are no inspections listed for 7 March 2012.

Briefings proposed for this meeting and future meetings to be held in the Wilfred Barrett and Tim Farrell Committee Rooms.

Date	Briefing	Time	Presented by
22 Feb 2012	Wyong Skills Centre – to provide Council with options for further discussion with Central Coast Group Training	12.30 pm – 1.00 pm	Community and Recreation Services Director
22 Feb 2012	CCWC Cost Benefit Analysis – report from Price Waterhouse Coopers	1.00 pm – 2.00 pm	Price Waterhouse Coopers – Harry Koller
22 Feb 2012	4 year Delivery Plan/Annual Plan – Strategic Priorities Workshop	2.00 pm – 3.00 pm	General Manager

RECOMMENDATION

That Council receive the report on Proposed Inspections and Briefings.

1 Attachment - Briefings List for 22 February 2012 Business Paper D02917581

Proposed Quarter	PROPOSED DATE	If more than 30mins required state duration	Briefing Title	Director	STAFF PRESENTING
1st qtr	22nd Feb		Wyong Skills centre		
1st qtr	22nd Feb	1hour	CCWC Cost Benefit Analysis report from Price Waterhouse Coopers		
1st qtr	22nd Feb	1hour	4 year delivery plan/annual plan - Strategic priorities workshop		
1st qtr	March		Affordable Housing Study	Environment and Planning Services	Martin Johnson and consultants
1st qtr	March		Waste levy	Infrastructure Management	Greg McDonald/Stefan Botha
1st qtr	March		Strategic Plan fees and charges	corporate services	
1st qtr	7th March		response to 2 day Councillor Weekend Workshop	Corporate Services	David Jack/Kerryn Austen-Gray
1st qtr	7th March		Learning Community Strategies (Pt 2)	Community & Recreation Services	Julie Vaughan/Adam Holland
1st qtr	March		Community facilities strategy	Community & Recreation Services	Julie Vaughan
1st qtr	March		Tuggerah Town Centre Masterplan	Environment and Planning Services	Paul Bowditch / Lynda Howson
1st qtr	March		Retail Strategy Review	Environment and Planning Services	Martin Johnson
1st qtr	March		Toukley Town centre masterplan	Environment and Planning Services	Paul Bowditch/Jonathan Luke
1st qtr	march		Wallerah 2 Coal	Environment and Planning Services	Peter Fryar/Wallerah 2 Coal reps

Proposed Quarter	PROPOSED DATE	If more than 30mins required state	Briefing Title	Director	STAFF PRESENTING
2nd qtr	23rd May		GM's performance Review	Corporate Services	Marie Hanson-Kentwell
2nd qtr	after 21.3.12	3 hours	Enterprise Risk Management Workshop	Corporate Services/L&R jeff Simpson	External Gov members to be invited jeff to arrange
2nd qtr	April		Precinct 7A Masterplan - Feedback following exhibition	Environment and Planning Services	Scott Duncan / Chris Ferry
2nd qtr	Late April		The Entrance Sea Wall	Community & Recreation Services	Tara Mills
2nd qtr	late april		Plan of management centralcoast caravan parks	Community & Recreation Services	
2nd qtr	26th April		S94 plan model	corporate services	
2nd qtr	26th April		Strategic Plan	corporate services	
2nd qtr	May		Strategic plan fees - Final Draft	corporate services	
2nd qtr	13 June 2012		13 June, 2012 -- 1 hour briefing on submissions to the draft to the WSC SP	Corporate Services	Kerryn Austen Grey
3rd qtr			Biodiversity Management Plan	Environment and Planning Services	Greg White
2nd qtr			Provide update of plans and financial viability of The Art House and Cultural Development	Community & Recreation Services	Julie Vaughan
2nd qtr			Comprehensive LEP after exhibition	Environment and Planning Services	Martin Johnson
2nd qtr			Draft Shire-Wide Contributions Plan	Environment and Planning Services	Martin Johnson/David Kitson
2nd qtr			Industrial Land and employment Lands study	Environment and Planning Services	Martin Johnson

Proposed Quarter	PROPOSED DATE	If more than 30mins required state	Briefing Title	Director	STAFF PRESENTING
2nd Qtr			Carbon Management	Environment and Planning Services	
2nd Qtr			Natural Resources Strategy	Environment and Planning Services	Greg White
2nd Qtr			Iconic Development Site No 11 - Council Carpark, Coles, Senior Citizens & Toukley Town Centre	Environment and Planning Services	Paul Bowditch / Jonathan Luke
2nd Qtr			Iconic Development Site No 16 - 216-222 Main Road & Rowland Terrace, Toukley	Environment and Planning Services	Paul Bowditch / Jonathan Luke
2nd Qtr			Iconic Development Site No 13 - Former Shell Service Station, Council carpark & adjoining sites, Main Road, Yaralla Street and Beachcomber Parade, Toukley	Environment and Planning Services	Paul Bowditch / Jonathan Luke
2nd Qtr			Bushfire Works Plan	Environment and Planning Services	Greg White
2nd qtr	26-Apr	must be held on 26th April	Strategic Plan 2012-2016	corporate services	Kerryn Austen Grey
3rd qtr	August		Progress on the Community Strategic Plan (SSV)	Corporate Services	Kerryn Austen Grey
3rd qtr	oct		RZ/7/2009 Chittaway Point Rezoning	Environment and Planning Services	Martin Johnson/Kathryn Heintz
3rd qtr			Iconic development site No 14 - beach parade Canton Beach	Environment and Planning Services	Paul Bowditch / Jonathan Luke
3rd qtr			Toukley Town centre masterplan	Environment and Planning Services	Paul Bowditch/Jonathan Luke

Proposed Quarter	PROPOSED DATE	If more than 30mins required state	Briefing Title	Director	STAFF PRESENTING
4th qtr			Wyong Employment Zone - results of DCP and S94 Contributions Plan/Biocertification update, DCP amendment update	Environment and Planning Services	Martin Johnson
4th qtr	October		Norah Head Boat ramp	Community & Recreation Services	Tara Mills
4th qtr			Committee structure	Corporate Services	Lesley Crawley
			Sea Level Rise Notification & 149 Certificate	General Counsel/Environment	Brian Glendenning/Martin Johnson/Rod Mergan
			Wyong town centre planning proposal and car parking study	Infrastructure Management	Bob Burch
			Greenhouse Mitigation Plan/Green Energy Funds Projects - May 2011	Infrastructure Management	David Irving

1.3 Confirmation of minutes of Previous Meeting

TRIM REFERENCE: F2012/00026 - D02905398

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Monica Redmond; Councillor Services Officer

SUMMARY

Confirmation of minutes of the previous Ordinary Meeting of Council held on 8 February 2012.

RECOMMENDATION

That Council confirm the minutes of the previous Ordinary Meeting of Council and Confidential Session held on 8 February 2012.

ATTACHMENTS

- | | | |
|---|---|-----------|
| 1 | Minutes of Ordinary Meeting of Council held on 8 February 2012 | D02908993 |
| 2 | Minutes of Confidential Session of Council Meeting held on 8 February 2012 (D02910863 distributed under separate cover) | Enclosure |

WYONG SHIRE COUNCIL

**MINUTES OF THE
ORDINARY COUNCIL MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBER
WYONG CIVIC CENTRE, HELY STREET, WYONG
ON 08 FEBRUARY 2012
COMMENCING AT 5:00 PM**

PRESENT

Councillors R L Graham (Chairperson), G P Best, D J Eaton, L A Matthews, E M McBride, J J McNamara, W R Symington, D P Vincent (arrived at 5.01pm), L D Webster and S A Wynn.

IN ATTENDANCE

General Manager, Director Environment and Planning Services, Director Infrastructure Management, Acting Director Corporate Services, Director Community and Recreation Services and General Counsel.

Manager Land Use Planning, Chief Ranger, Manager Compliance and Regulation and two administration staff.

The Mayor, Councillor Graham, declared the meeting open at 5.00 pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

Councillor Matthews read an acknowledgment of country statement and Mr John Hardwick delivered the opening prayer.

On behalf of Wyong Shire Council the Mayor stated that:

“Our thoughts are with the family of young Keon Sbrugnera, who sadly drowned when he became caught in a rip at The Entrance. You often hear me talk about the Wyong Shire family and when something like this happens it effects everyone in our community. Wyong Shire surf beaches are patrolled by volunteer surf lifesavers on the weekends, and I am sure they did everything they could; and I would like to thank everyone involved in the search. Tragically we didn't get the outcome that many had hoped and prayed for, and a promising young life has been lost. Incidents like this can only be described as an absolute tragedy and our sincere condolences go out to Keon's parents, brothers, sisters and friends. May he rest in peace.”

The Mayor reminded Councillors that the resolution made at the 23 November 2011 Council meeting regarding meeting close times was now in force.

The Director of Community and Recreation announced that Wyong Shire Council recently took part in the Lifeguard Challenge, which is an annual competition between Gosford and Wyong Councils, where Wyong succeeded in winning the Challenge.

Lifeguard Terrene Black stated that the lifeguards were really happy that they brought the trophies home and that they enjoy the friendly rivalry between Gosford and Wyong Councils. Terrene thanked Mayor Graham and Councillor Matthews for their support in attending the Challenge and presented the Mayor with the trophies won at the Lifeguard Challenge.

At the commencement of the ordinary meeting report nos 1.1, 3.1, 3.2, 5.1, 5.3, 6.2, 6.3, 6.4, 6.5, 6.6, 6.9, 6.10, 8.4, 8.2, 8.1, 8.3, 8.5, 8.6, 8.7 and 8.8 were dealt with first then the remaining reports in order. However for the sake of clarity the reports are recorded in their correct agenda sequence.

1.1 Disclosures of Interest

5.1 Tidy Towns Program

Councillor Vincent declared a non-pecuniary insignificant interest in the matter for the reason that he is an employee of Delta Electricity which supports Tidy Towns Groups and participated in consideration of this matter.

Councillor Vincent stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty because I am not involved in the sponsorship decision process."

6.2 Investment Report for November 2011

Councillor McBride declared a pecuniary interest in the matter for the reason that she is a volunteer director and shareholder of Wyong Town Financial Services (WTFS), which is the operator of the Wyong Community Bendigo Bank, left the chamber at 5.37 pm, took no part in discussion, did not vote and returned to the chamber at 5.38 pm.

6.3 Investment Report for December 2011

Councillor McBride declared a pecuniary interest in the matter for the reason that she is a volunteer director and shareholder of Wyong Town Financial Services (WTFS), which is the operator of the Wyong Community Bendigo Bank, left the chamber at 5.37 pm, took no part in discussion, did not vote and returned to the chamber at 5.38 pm.

8.4 Notice of Motion - Fast Tracking Warnervale Road

Councillor McNamara declared a pecuniary interest in the matter for the reason that he lives on Warnervale Road exactly where this project is situated, left the chamber at 6.56 pm, took no part in discussion, did not vote and returned to the chamber at 7.33 pm.

Councillor Best left the meeting at 5:15 pm and returned to the meeting at 5:18 pm and as a result took no part in voting.

RESOLVED unanimously on the motion of Councillor MCNAMARA and seconded by Councillor EATON:

That Council receive the report on Disclosure of Interest and note advice of disclosures.

FOR: COUNCILLORS EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

Councillor Best left the meeting at 5:15 pm and returned to the meeting at 5:18 pm during consideration of this item.

PROCEDURAL MOTION

RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor VINCENT:

- 1 That Council allow meeting practice to be varied.**
- 2 That Council use the exception method to deal with the balance of the Agenda.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

That with the exception of report numbers 3.1, 3.2, 5.1, 5.3, 6.2, 6.3, 6.4, 6.5, 6.6, 6.9, 6.10, 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7 and 8.8 Council adopt the recommendations contained in the remaining reports.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

1.2 Proposed Inspections and Briefings

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

That Council receive the amended report on Proposed Inspections and Briefings.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

1.3 Confirmation of Minutes of Previous Meeting

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

That Council confirm the minutes of the previous Ordinary Meeting of Council held on 14 December 2011.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

1.4 Address by Invited Speakers

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

- 1 That Council receive the amended report on Invited Speakers.**
- 2 That Council agree meeting practice be varied to allow reports from Directors and/or the General Manager to be dealt with following an Invited Speaker's address.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

2.1 Mayoral Minute - Representations to Federal Ministers

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

That Council receive and note the Mayoral Minute – Representations to Federal Ministers.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

3.1 Proposed Exhibition of Draft Development Control Plan 2012

RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor WYNN:

- 1 That Council place on public exhibition for a period of two months the draft Development Control Plan 2012 either in conjunction with the draft Wyong Local Environmental Plan, 2012 or preferably prior to that depending upon the outcome of the section 62 consultation.**
- 2 That Council receive a report detailing the issues and comments raised and amendments proposed to address matters of concern, following completion of the public exhibition period.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

3.2 Proposal to Establish an Alcohol-Free Zone - Wyong Road, Killarney Vale

RESOLVED unanimously on the motion of Councillor MCBRIDE and seconded by Councillor MATTHEWS:

- 1 That Council place the proposal to establish an Alcohol Free Zone at Wyong Road Killarney Vale until 30 June 2013, as described in attachment 1, on public exhibition for a period of 30 days.**
- 2 That Council adopt the Alcohol-Free Zone until 30 June 2013 as described in No.1 above subject to no significant objections being received as a result of the public exhibition period.**
- 3 That Council acknowledge the Bateau Bay/Killarney Vale Community Precinct Committee of its efforts in identifying this area.**
- 4 That Council advise the Bateau Bay/Killarney Vale Community Precinct Committee of this decision**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

4.1 CPA/199549 - Kerb and Gutter and Associated Works - Tender Evaluation Report

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

- 1 That Council accept tender no. 1 from Gotrala Pty Ltd T/A Bolla Contracting in the estimated total amount of \$221,458.60 including GST (\$201,326.40 excluding GST).**
- 2 That Council approve a contingency amount of \$13,750.00 including GST (\$12,500.00 excluding GST) representing approximately 5% of the contract value, to provide for any unforeseen additional works that may become necessary during the course of the project.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

5.1 Tidy Towns Program

Councillor Vincent declared a non-pecuniary insignificant interest in the matter for the reason that he is an employee of Delta Electricity which supports Tidy Towns Groups and participated in consideration of this matter.

Councillor Vincent stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty because I am not involved in the sponsorship decision process."

RESOLVED unanimously on the motion of Councillor WYNN and seconded by Councillor SYMINGTON:

- 1 That Council provide support to Tidy Towns as outlined in Option 3 of this report.**
- 2 That Council provide this option at no detriment to the current Landcare program.**
- 3 That Council direct the General Manager to ensure staff supporting Tidy Towns to focus on establishing a charter and policies and procedures.**
- 4 That Council direct the General Manager to ensure staff supporting Tidy Towns undertake community consultation to ensure minimal conflict with the community.**
- 5 That Council resource the identified option as part of the 2012/13 financial planning process.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

5.2 Conference Attendance - Alternative Futures Conference 2012

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

- 1 That Council authorise Councillor Wynn, and any other interested Councillor/s, to attend the 2012 Alternative Futures Conference being held in Newcastle from Monday 21 to Thursday 24 May 2012.**
- 2 That Council endorse reasonable expenses incurred by Councillors attending the above conference in accordance with Council's Facilities and Expenses Policy for Councillors.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

5.3 Proposed Councillors' Community Improvement Grants

RESOLVED unanimously on the motion of Councillor MCBRIDE and seconded by Councillor GRAHAM:

That Council allocate an amount of \$12,765.50 from the 2011-12 Councillors'

Community Improvement Grants as follows:

Proposed Allocations for 08/02/2012		
C3 Church Tuggerah (\$2000) (\$600 already allocated)	Tuggerah Community Carols	100
Central Coast Dragon Boat Club (\$1020)	For the delivery and pick up of traffic barriers necessary to partition parking areas on regatta day - Sat January 14, 2012.	1,020.00
Central Coast Outreach Services (\$2000)	Create a website that would give the correct information to those who log in and attract funding from philanthropic and other organisations.	2,000
Charmhaven Lions (\$2500)	To assist with the purchase of a galvanised box trailer to assist with Cash-A-Can fundraising.	1,350
Killarney Kripples (\$1000) (\$500 already allocated)	Supporting Wyong Hospital Paediatric Ambulatory Care and men's Health Initiatives.	100
Lake Munmorah Public School (\$2000) (Emergency approved by GM)	Community Carols by Candlelight Thursday 8 December 2011.	1,500
Lakeland Park Fitness Exercise Group (\$300)	To assist with the purchase of a rowing machine to do circuit training in the park as a free service for the over 50's.	300
Lakes Beach United Dunecare Coastcare Inc (\$2000) (\$1350 already allocated)	Disability Access Project - disability access walkway and observation deck for those with mobility issues.	650
Michael Leard (\$2000)	To help participate at the Under 14's National Championships in Perth	450
Razorbacks Rugby Club (Ourimbah) (\$2000)	To purchase a shipping container to prevent vandals stealing stock and equipment.	500
Shelly Beach Surf Life Saving Club (\$2500)	Surf Life Saving Equipment	850
St John Fisher Catholic School (\$337)	To cover the costs of books for the children participating in the program "Experiencing grief and loss through the loss of a parent, sibling or significant other through death, divorce or separation".	337
The Anglican Parish of Gorokan (\$950)	To exhibit works of local artists and award prizes, provide art and craft workshops for children with tuition from an artist.	950
Warnervale Annual Fair Inc.(\$2000)	To pay for stage and sound costs for all day entertainment and payment of entertainers.	2,000
Wyong District Pistol Club (\$508.50)	To control and prevent erosion of banks and area surrounding the site.	508.50
Wyong Regional Chamber of Commerce (\$165) (Emergency Approved by GM)	Community Christmas Carols Event	150

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,
SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

5.4 Draft Minutes - 30 November 2011 Governance Committee Meeting

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

- 1 That Council receive and note the draft minutes of the Wyong Shire Governance Committee Meeting held on 30 November 2011.
- 2 That Council request the Internal Auditor to provide all Committee members with copies of any individual internal audit reports when they are issued.
- 3 That Council adopt the following schedule of meeting dates for 2012, which now includes an Extraordinary Meeting scheduled for 15 February 2012 and note alternative start times and standard agenda items for the Governance Committee.

Governance Committee Date	Required Agenda Items	Ordinary Meeting Date
Wed 15 February 2012 * Extraordinary Meeting	Discussions on appointment of External Auditor	22 February 2012
Wed 21 March 2012 (9.30am – 12.30pm)	Standard Agenda Items approved by Council on 12 October 2011 (see list at Attachment 1)	26 April 2012
Wed 20 June 2012 (5.00pm – 8.00pm)	Standard Agenda Items approved by Council on 12 October 2011 (see list at Attachment 1)	25 July 2012
Wed 19 September 2012 (9.30am – 12.30pm)	Standard Agenda Items approved by Council on 12 October 2011 (see list at Attachment 1)	22 August 2012
Wed 3 October 2012 (tentative) (5.00pm – 8.00pm)	Extraordinary Meeting subject to Audit timetable. • Annual Financial Statements	Next available meeting
Wed 5 December 2012 (9.30am – 12.30pm)	Standard Agenda Items approved by Council on 12 October 2011 (see list at Attachment 1)	First meeting in 2013

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,
SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

5.5 Joint Regional Waste Strategy between Gosford and Wyong Council's

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

- 1 That Council note the information.**
- 2 That the Regional Waste Strategy be developed and a report be prepared for the consideration of both Council's on the draft Regional Waste Strategy.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

5.6 Tuggerah Lakes Estuary Coastal and Floodplain Management Committee - Eco-Tourism Park Proposal

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

- 1 That Council request the General Manager to direct the Director Environment and Planning Services to investigate the implications of the Darkinjung and future land claims.**
- 2 That Council request the General Manager to submit a report detailing the outcome of the above investigations for its consideration.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

5.7 Councillors' attendance at Retirement function for Leoni Baldwin, Central Coast Coordinator for the NSW Department of Premier and Cabinet.

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

- 1 That Council authorise any interested Councillor/s and their partners the Retirement Dinner in honour of Leoni Baldwin to be held on Saturday, 25 February 2012.**
- 2 That Council meet any reasonable expenses incurred by Councillors and their partners attending the above function in accordance with Council's Facilities and Expenses Policy For Councillors.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.1 Information Reports

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

That Council receive the report on Information Reports.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.2 Investment Report for November 2011

Councillor McBride declared a pecuniary interest in the matter for the reason that she is a volunteer director and shareholder of Wyong town Financial Services (WTFS), which is the operator of the Wyong Community Bendigo Bank, left the chamber at 5.37 pm, took no part in discussion, did not vote and returned to the chamber at 5.38 pm.

RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor WYNN:

That Council receive the report on Investment Report for November 2011.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.3 Investment Report for December 2011

Councillor McBride declared a pecuniary interest in the matter for the reason that she is a volunteer director and shareholder of Wyong town Financial Services (WTFS), which is the operator of the Wyong Community Bendigo Bank, left the chamber at 5.37 pm, took no part in discussion, did not vote and returned to the chamber at 5.38 pm.

RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor WYNN:

That Council receive the report on Investment Report for December 2011.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.4 Enforcement Policy for Control of Vehicles and Parking Around Schools

Councillor McBride left the meeting at 5.37 pm and returned at 5.38pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor SYMINGTON and seconded by Councillor GRAHAM:

- 1 That Council receive the report on Enforcement Policy for Control of Vehicles and Parking Around Schools**
- 2 That Council amend the Parking Enforcement Strategy to remove part of the sentence at the top of page 9, which states:**

“.... to ensure that activity will result in projected income.”

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,
SYMINGTON, VINCENT, WEBSTER AND WYNN
AGAINST: NIL

6.5 Review of Fees Charged for School Usage of Sports Grounds

Councillor Matthews left the meeting at 6.00 pm and returned to the meeting at 6.04 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor VINCENT and seconded by Councillor WYNN:

That Council note the information provided in this report for fees and charges for school usage of Council's sports grounds.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,
SYMINGTON, VINCENT, WEBSTER AND WYNN
AGAINST: NIL

6.6 Responses to Coal Mining in Wyong Valley Letter

Councillor Best left the meeting at 6.23 pm and returned to the meeting at 6.24 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor BEST:

- 1 That Council receive the report on Responses to Coal Mining in Wyong Valley Letter.**
- 2 That Council invite KORES to brief Council on its latest proposal.**
- 3 That Council consider budgetary provisions in collaboration with Gosford City Council for consultants to respond to the likely new Environmental Impact Statement (EIS) in the 2012-13 budget.**

- 4 That Council reiterate its request to the State Government to pass special legislation to protect the Wyong Shire Council/ Gosford City Council water catchment and the valleys from mining.**
- 5 That Council request the Federal Member for Dobell, Mr Craig Thomson, to honour his promise to put a private members bill to parliament to stop the export of coal from the Wyong Shire.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,
SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.7 Response to Conduct of the 2012 Local Government Election

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

That Council receive the report on Response to Conduct of the 2012 Local Government Election.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,
SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.8 Operational Activities and Trends Associated with the Animal Care Facility

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

That Council receive the report on Operational Activities and Trends Associated with the Animal Care Facility for the financial year 2011/2012.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,
SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.9 Central Coast Tourism Inc - Update

Councillor Wynn left the meeting at 6.29 pm and returned to the meeting at 6.31 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor SYMINGTON and seconded by Councillor VINCENT:

- 1 That Council receive the report on Central Coast Tourism Inc - Update.**
- 2 That Council acknowledge and thank Central Coast Tourism for their input and ongoing working partnership with the Northern Lakes Disability Tourism Precinct.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.10 Mardi to Mangrove Link Project Status

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor EATON:

- 1 That Council note that there are issues and delay associated with the commissioning of the Mardi Pump Station.**
- 2 That Council note and endorse the actions taken by Council staff to date to seek to rectify those issues.**
- 3 That Council request that it continue to be kept informed of progress in the rectification of the issues associated with the commissioning of the Mardi Pump Station.**
- 4 That Council include a Community information sheet on the Council website.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

6.11 Outstanding Questions On Notice and Notice of Motions

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MCNAMARA:

That Council receive the report on Outstanding Questions On Notice and Notice of Motions.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

PROCEDURAL MOTION

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor EATON:

That Council allow meeting practice be varied to consider items 8.4 - Notice of Motion - Fast Tracking Warnervale Road and 8.2 - Notice of Motion - Shirewide Wildlife Corridor System, before item 8.1 - Notice of Motion - Shared Pathways Strategy, due to the large number of attendees in the gallery in relation to these items.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

8.1 Notice of Motion - Shared Pathways Strategy

It was MOVED by Councillor WYNN:

1 *That Council devote ten per cent of its total operational road budget to the implementation of the Shared Pathways Strategy or other specific shared pathway projects, as determined by Wyong Shire Councillors.*

2 *That Council devote ten per cent of the ten per cent to the maintenance of these Shared Pathways.*

The MOTION lapsed for want of a SECONDER.

8.2 Notice of Motion - Shirewide Wildlife Corridor System

Mr Denis Troy, on behalf of the Wyong Landowners Rights Action Group and speaking against the item, addressed the meeting at 7.34 pm, answered questions and retired at 7.44 pm.

Councillor McNamara left the meeting at 6.56 pm and returned to the meeting at 7.33 pm during consideration of this item.

Councillor Webster left the meeting at 7.33 pm and returned to the meeting at 7.35 pm during consideration of this item.

Councillor Best left the meeting at 7.34 pm and returned to the meeting at 7.40 pm during consideration of this item.

Councillor Vincent left the meeting at 7.46 pm and returned to the meeting at 7.49 pm during consideration of this item.

Councillor McBride left the meeting at 7.46 pm and returned to the meeting at 7.48 pm during consideration of this item.

Councillor Matthews left the meeting at 7.55 pm and returned to the meeting at 7.58 pm during consideration of this item.

RESOLVED on the motion of Councillor BEST and seconded by Councillor EATON:

That the MOTION be put.

The MOTION was put to the vote and declared CARRIED on the casting vote of the Mayor.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MCNAMARA AND WEBSTER

AGAINST: COUNCILLORS MATTHEWS, MCBRIDE, SYMINGTON, VINCENT AND WYNN

It was MOVED by Councillor WYNN and seconded by Councillor SYMINGTON:

- 1 *That Council develop a wildlife corridor strategy for Wyong Shire to protect significant wildlife corridors and linkages from the ocean to the mountains.*
- 2 *That the outcome of this strategy is to establish a Shire wide system of contiguous corridors for wildlife from the ocean to the mountains. A significant portion of which is already identified in the NSW State Government's draft North Wyong Shire Structure Plan.*
- 3 *That Council examine the best suite of conservation incentives to secure conservation outcomes across different land tenures where major wildlife corridors occur.*
- 4 *That Council also advocate for and seek cooperation with other levels of Government in this quest.*
- 5 *That, in conjunction with the development of a wildlife corridor strategy for Wyong Shire, Council embark on an education program to inform the Shire's residents of the importance of these corridors and the positive outcomes for all that will be achieved by creating them.*

The MOTION was put to the vote and declared LOST on the casting vote of the Mayor.

FOR: COUNCILLORS MATTHEWS, MCBRIDE, SYMINGTON, VINCENT AND WYNN

AGAINST: COUNCILLORS BEST, EATON, GRAHAM, MCNAMARA AND WEBSTER

At this point in the meeting being 8.21 pm, the Mayor adjourned the meeting for 2 minutes to allow the gallery to vacate.

The meeting was resumed at 8.23 pm.

8.3 Notice of Motion - Mayoral Invitations Procedures

It was *MOVED* by Councillor WYNN and seconded by Councillor BEST:

That Council *include* in its policy of Mayoral functions and procedures, the following;

- a When the Mayor is either unable or unwilling to attend a function or any event to which they have been invited that the Deputy Mayor be offered the first refusal for the function or event.
- b In the event the Deputy Mayor is also unable or unwilling to attend then the Mayor distribute the functions or events to the remaining Councillors in an open, fair and equitable manner.

The MOTION was put to the vote and declared LOST on the casting vote of the Mayor.

FOR: COUNCILLORS MATTHEWS, MCBRIDE, SYMINGTON, VINCENT AND WYNN
AGAINST: COUNCILLORS BEST, EATON, GRAHAM, MCNAMARA AND WEBSTER

8.4 Notice of Motion - Fast Tracking Warnervale Road

Councillor McNamara declared a pecuniary interest in the matter for the reason that he lives on Warnervale Road exactly where this project is situated, left the chamber at 6.56 pm, took no part in discussion, did not vote and returned to the chamber at 7.33 pm.

Mr Steve Rawlings, Resident of Warnervale Road and speaking in favor of the item, addressed the meeting at 6.56 pm, answered questions and retired at 7.05 pm.

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor EATON:

- 1 That Council note its current commitment of \$2.08M to the reconstruction of Minnesota Road and the upgrade of Louisiana Road.
- 2 That Council consider as a matter of urgency, all options to fast track the total reconstruction of the former rural road, now urban highway, known as Warnervale Road.
- 3 That Council support in principle and encourage staff to thoroughly investigate the recently announced state government "infrastructure renewal scheme" which seeks to assist councils to fast track critical infrastructure projects within the 12-13 budgetary cycle.
- 4 That Council list this important strategic infrastructure program as a matter of urgency for discussion and consideration at Council's upcoming annual budgetary and strategic planning workshop.

- 5 That in the event that Council does not seek to pursue the State Government's "infrastructure renewal scheme" funding or as the project may be ineligible, Council recognises its responsibility to fund this critical infrastructure via Section 94 Funds or other revenue streams within the 2012-2013 Management Plan.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

PROCEDURAL MOTION

RESOLVED on the motion of Councillor EATON and seconded by Councillor BEST:

That Council suspend standing orders to allow the meeting to continue until 9.30 pm.

FOR: COUNCILLORS BEST, EATON, GRAHAM, MCNAMARA, SYMINGTON, VINCENT AND WEBSTER

AGAINST: COUNCILLORS MATTHEWS, MCBRIDE AND WYNN

8.5 Notice of Motion - Granny Flat, Second Dwelling Contribution Waiver

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor SYMINGTON:

- 1 That Council reaffirm its commitment to the principles of affordable housing and its importance in assisting a broad cross section of our community and recognise that Section 94 contributions may be prohibitive to many affordable housing projects.**
- 2 That Council note the decision of Gosford City Council to assist in facilitating affordable housing through the trial waiver of Section 94 contributions for granny flats.**
- 3 That Council support this initiative thereby establishing a regional approach to affordable housing.**
- 4 That Council also waive Section 94 contributions for granny flats on a trial basis till September 2012, concurrent with Gosford City Council and that the outcome of this be reported to Council.**
- 5 That Council receive the report in a timeframe for inclusion in the 2012-13 Annual Plan.**
- 6 That Council implement the trial by way of reporting those relevant development applications to Council for determination.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

8.6 Notice of Motion - Ongoing Approval from State Government for Part 5 Assessments for Maintenance Works

Councillor Best left the meeting at 8.47 pm and returned to the meeting at 8.49 pm and as a result took no part in voting.

RESOLVED unanimously on the motion of Councillor SYMINGTON and seconded by Councillor EATON:

- 1 That Council request the General Manager to investigate options contained within relevant legislation to enable longer term approvals (including licences) to be issued for annual and repeat activities undertaken by Council within, on the foreshore and adjacent to the Shire's lakes, and other locations in relation to Part 5 Assessments.**
- 2 That Council request the General Manager to report back on the current costs borne by Council due to the need to apply for approvals and licences on an individual basis, with a view to minimising and/or avoiding any unnecessary waste of staff resources and ratepayer funds.**

FOR: COUNCILLORS, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

8.7 Notice of Motion - Tree Vandalism Norah Head

Councillor Best left the meeting at 8.46 pm and returned to the meeting at 8.49 pm during consideration of this item.

Councillor Best left the meeting at 8.52 pm and returned to the meeting at 8.53 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor SYMINGTON and seconded by Councillor WYNN:

- 1 That Council note with concern acts of environmental vandalism in relation to the poisoning of several mature trees in Mazlin Reserve at Norah Head.**
- 2 That Council direct the General Manager to urgently prepare a report regarding the actions and responses available to Council concerning acts of environmental vandalism in general, and specifically in relation to the poisoning of several mature trees in Mazlin Reserve at Norah Head.**
- 3 That Council direct the General Manager to discuss the possibility and capacity of Council to erect and maintain a "view blocking" barrier in the report.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

8.8 Notice of Motion - Criminalisation of the Act of Burning the Australian Flag

It was MOVED by Councillor BEST and seconded by Councillor EATON:

That Council seek the support of the National Assembly of Local Government by way of a formal notice of motion to its forthcoming June Congress calling on the Federal government to urgently legislate against the disgraceful and unpatriotic act of burning or desecration of the Australian flag.

The MOTION was put to the vote and declared LOST on the casting vote of the Mayor.

FOR: COUNCILLORS BEST, EATON, MCNAMARA, VINCENT AND WEBSTER

AGAINST: COUNCILLORS GRAHAM, MATTHEWS, MCBRIDE, SYMINGTON AND WYNN

QUESTIONS ON NOTICE

Q1/12 Culvert Erosion of Creek at Bruce Crescent, Warnervale

Councillor Doug Eaton

C2012/05362

“Could staff confirm:

- a) That Council previously gave a written undertaking to Ms Kylie Albanese of Bruce Crescent, Warnervale to rock stabilise the creek from Council’s road culvert at the front of her property for some 30 metres.*
- b) That this work would be performed in the 2011/12 financial year.*
- c) That this work has not been performed, and can I be advised when this work will be performed?”*

Q2/12 Rezoning of Wadalba Estate as a New Housing Area

Councillor Doug Eaton

F2010/01744

“I note that Wadalba Estate has been submitted, direct to the State government, as a new housing area for rezoning. As part of its request for submission, I understand, the Department of Planning has required councils to respond to all such proposals after their first Council meeting in February. My question is why hasn’t a report on this proposal come to this Council meeting?”

U1/12 Lusted House DA/1340/2010
Councillor Doug Eaton
DA/1340/2010

LEAVE TO INTRODUCE A MOTION OF URGENCY

Councillor Eaton sought leave to introduce a Motion of Urgency concerning Lusted House DA/1340/2010, as the matter is going back to court in the next few weeks for a hearing where significant costs will be incurred on both sides and by raising this as a matter of urgency it will save these costs being incurred.

The Mayor ruled that the matter was of great urgency and could be introduced as a Motion of Urgency.

RESOLVED on the motion of Councillor EATON and seconded by Councillor BEST:

- 1 That Council consider a motion of Urgency regarding Lusted House DA/1340/2010.**
- 2 That Council consider this matter in Confidential Session, pursuant to Sections 10A(2)(g) of the Local Government Act 1993.**

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL

CONFIDENTIAL SESSION

At this stage of the meeting being 9.09 pm council moved into Confidential Session with the members of the press and public excluded from the meeting of the closed session and access to the correspondence and reports relating to the items considered during the course of the closed session being withheld. This action is taken in accordance with Section 10a of The Local Government Act, 1993.

OPEN SESSION

Council resumed in open session at 9.18 pm and the General Manager reported on proceedings of the confidential session of the ordinary meeting of council as follows:

U1/12 Lusted House DA/1340/2010
Councillor Doug Eaton
DA/1340/2010

That Council seek to settle the pending proceedings in the Land and Environment Court of NSW against Mr Matthew Lusted on terms to the following effect:

- 1 That the appeal be upheld.***
- 2 That Council grant consent to development application DA/1340/2010, such consent to be subject to the same conditions that were the subject of Council's resolution of 11 May 2011 in respect to DA/1340/2010.***
- 3 That Council and Mr Lusted each bear their own costs of the appeal proceedings.***

THE MEETING closed at 9.19pm.

1.4 Address by Invited Speakers

TRIM REFERENCE: F2012/00026 - D02905402

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Monica Redmond; Councillor Services Officer

There have been no requests to address the Ordinary Meeting at the time of printing the Business Paper.

RECOMMENDATION

That Council receive the report on Invited Speakers.

2.1 2011-15 Strategic Plan - December Quarter Review

TRIM REFERENCE: F2010/01472 - D02916244

AUTHOR: Mellissa McKee, Corporate Planning Executive

Director: David Jack, Director Corporate Services

SUMMARY

This paper reports on Wyong Shire Council's progress performance as measured against the organisation's Strategic Plan for 2011-2015. The report covers the period for the six months ended 31 December 2011 (Q2).

RECOMMENDATION

- 1** *That Council receive the second Quarterly Review Report on progress against the WSC 2011-15 Strategic Plan.*
- 2** *That Council note that Council's Responsible Accounting Officer has declared the financial position of Wyong Shire Council to be satisfactory.*
- 3** *That Council approve budget variations as contained in the detailed report enclosure.*

BACKGROUND

Council is required to review its progress each quarter in accordance with the Wyong Shire Annual Plan and s.203 of Local Government (General) Regulations 2005.

Council now prepares a Strategic Plan incorporating the 4-Year Delivery Program and the Annual Plan. Reporting on progress is in accordance with the Plan in terms of actual business performance against budget, the relevant Performance Indicators, Actions and Major Projects detailed therein.

Council is classified in "Category 3" for conversion to the Integrated Planning and Reporting Framework, but has established and is working to, a 2011-2012 Strategic Plan to the new standard required by the Framework .

The Local Government Act requires Council to report quarterly on its performance and at least every six (6) months on progress with respect to each Principal Activity set out in the Strategic Plan.

The quarterly report is presented in the necessary format and is considered to satisfy both requirements.

CURRENT STATUS

The second quarter of 2011-2012 (Q2) has seen Council's financial position continue to be challenged. The year commenced with an original budgeted operating deficit of \$14.9m which inevitably is under pressure as the year's activity varies from that originally intended.

Committed and works in progress commitments from 2010-2011 resulted in \$2.3m in operating carry-overs being brought forward, placing upward pressure on Council's targeted operating result. This combined with negative income trends has resulted in a significant Q2 review of operating budgets to achieve a revised full year budget forecast of a (\$14.7m) operating short-fall, to 30 June 2012.

These adjustments will further tighten the need for close budget controls but overall the majority of service levels can be maintained within the fiscal target, and ensure Council remains on track to reverse the operating short-falls.

The detailed 2011-12 Q2 Management and Budget Report is included as an enclosure.

The nature of the changes being made is now approaching a point where further refinements to the cost structure outside of those planned for the out-years 3 & 4 are going to be very difficult to find if Council continues to add to the service levels without subtracting from elsewhere.

Financial Implications

Staff have proposed a number of variations that require Council approval and are outlined in the enclosed report. The cumulative impact is a operating gain of \$0.8 m dollars in annual terms.

Principles of Sustainability

N/A

CONSULTATION

All departments were consulted and involved in the preparation of this report.

GOVERNANCE

Quarterly reporting of Council's financial and operating performance is mandatory.

CONCLUSION

All requirements of the relevant legislation governing management reporting have been met.

The Responsible Accounting Officer considers that Council's financial position is "satisfactory" – not withstanding that further continued management actions/decisions are required to maintain that position.

The financial position represented by the report leaves no room for relaxation of tight budgetary controls, by all concerned.

ATTACHMENTS

- | | |
|--|-----------|
| 1 Business Report Q2 - December 2011 (Distributed Under Separate Cover) | Enclosure |
|--|-----------|

2.2 Review of Asset Portfolio Project - First Stage - Proposed Assessment Tool

TRIM REFERENCE: F2011/02164 - D02837368

AUTHOR/MANAGER:: Robert Fulcher; Manager Asset Management

SUMMARY

The Service Delivery Review (SDR) included the following action:

“Undertake a process to determine whether current assets held provide an appropriate investment both economically and in service delivery to the community and whether their use is maximized, by June 2012”.

The action has been developed in to the Review of Asset Portfolio (RAP) project. This report provides information on the current progress in implementation of the project, details of the project's scope and timetable and the associated analysis tool that has been developed to be used in the process. Council is asked to approve the proposed analysis tool before staff apply it to existing assets.

RECOMMENDATION

That Council approve the review of asset portfolio tool attached to this report for use in its process to determine whether its current assets provide an appropriate investment in service delivery.

BACKGROUND

The Service Delivery Review (SDR) identified a number of “Key Challenges” faced by Council. One of the key challenges identified was in the area of Asset Management. That challenge is, simply, “How can council sustainably fund its growing infrastructure asset portfolio?”

Wyong Shire Council (WSC) has a diverse mix of products and services that it delivers through an annual operating budget that exceeds \$225 million and an infrastructure asset portfolio valued at over \$2.2 billion. Infrastructure assets are classified both by their fundamental physical features and, more relevantly, by the services and products which utilise them in order to serve the community. Council is custodian of those assets, on behalf of the community.

Council has recognised the problem of finding the funds to meet the costs of maintaining and renewing those existing assets and any new assets that are created as the shire grows.

The adopted Asset Management Policy calls on Council to sustainably manage its current assets before committing to build new and upgraded assets that it may not be able to afford to maintain to the standards that the community expects.

2.2 Review of Asset Portfolio Project - First Stage - Proposed Assessment Tool (contd)

That policy statement is reinforced by information in the 2011 Asset Management Strategy that identifies a funding gap of \$17M per year between actual and required maintenance expenditure. It also identifies a shortfall of \$184M in the capital expenditure that is required to bring council's assets up to a satisfactory standard.

It is anticipated that the planned review of asset portfolio (RAP) process will assist in addressing these shortfalls.

The WSC Strategic Plan identifies 13 options to help manage the asset funding gap. Of these, the following five (5) options are asset management and service delivery initiatives:

- 1 Joint ventures/partnerships with private enterprise
- 2 Alternative service delivery models
- 3 Accepting lower levels of service
- 4 Rationalising the asset stock
- 5 Disposing of assets that do not contribute to sustainably meeting council's vision

These options form the basis of the RAP Project. The outcome of the project will provide an opportunity to achieve a balance between asset ownership costs and available funds and will help to ensure that the ownership costs of identified assets are justified and can be funded in a financially sustainable manner. It aims to improve the overall sustainability of the asset portfolio.

CURRENT STATUS

A working group has been established to develop the review process and deliver the project. The group has developed a draft asset assessment tool for application to all identified assets to determine whether they provide an appropriate investment, both economically and in service delivery. The assessment tool is currently in an "Excel" format while it is under development. Once approved, it will be converted to a more user friendly format in council's corporate system.

When Council approves the assessment tool, it is planned to engage with key community groups on the process, further fine tune the tool and then apply it firstly to the assets involved in the services and products of community facilities. It will then be available for subsequent application to other asset classes.

It is recognised that the outcome of any assessment process is likely to be controversial. If the community understands and agrees with the process used to assess how well an asset supports services, it is more likely to be supportive of the resulting outcomes.

Prior to the application of the tool, approval by Council to its functionality is requested.

THE PROPOSAL

The assessment project has the following deliverables:

- 1 Development of a tool that can be applied to assets to determine whether they provide an appropriate investment both economically and in service delivery.

2.2 Review of Asset Portfolio Project - First Stage - Proposed Assessment Tool (contd)

- 2 Engagement with Council and key community groups to allow them to gain an understanding and awareness of the need for a review of the asset portfolio and an acceptance of the asset assessment tool, prior to the tool being applied.
- 3 Piloting and fine tuning the tool and then, application of the tool to those assets that are involved in the provision of services and products of community facilities.
- 4 Application of the tool to other asset classes in subsequent years.

The new tool is based on the quadruple bottom line principle. It is primarily guided by the WSC Strategic Plan and the SDR. The tool has been developed so it can be applied to all asset classes that are involved in council's various services and products, since all assets are only provided in order to deliver services to the community.

It asks the asset planner to provide answers to a series of questions to allow the tool to calculate a score that ranks how well the asset provides an appropriate investment for the community. The tool includes detailed instructions on how to interpret and answer the questions and also includes a provision for comments to be made to clarify the answers given. The completed questionnaire will be subject to peer review by the project team to ensure consistency in its application.

The tool weights each of the quadruple bottom line factors and applies them to existing assets. The factors of social and economic considerations are weighted at 40% each. Those of environmental and governance considerations are weighted at 10% each. This aspect of the tool differs from council's other tool that ranks proposed new projects for alignment with council's aims and objectives. That tool weights each of the quadruple bottom line factors equally when applied to proposed new assets. That type of equal weighting is not applicable when current assets, which are already there on the ground, are being assessed.

Attached are the following documents that provide details of the assessment tool, its output results and the process flow chart for use of the tool to assist council in its decision making:

- 1 The process flow chart
- 2 The assessment questionnaire, completed for a sample fictitious library asset that is ranked as providing a very appropriate investment, together with its rank score in each factor sector and the result wheel
- 3 The assessment questionnaire, completed for a sample fictitious community and cultural development facility asset that is ranked as providing an appropriate investment, together with its rank score in each factor sector and the result wheel
- 4 The assessment questionnaire, completed for a sample fictitious community facility that is ranked as not providing an appropriate investment, together with its rank score in each factor sector and the result wheel.

The project has three phases as follows:

Phase One

Development of the assessment tool and decision making process

Phase Two

Application of the process to “Community Facility assets”

Phase Three (to take place in subsequent years)

Application of the process to:

- Low use roads and bridges
- Parks
- Sporting facilities
- Aquatic infrastructure

Exclusions

The following types of assets are being excluded from this process (because these classes are either currently under review in separate projects, there is insufficient knowledge currently available about them or they are thought to be “essential services assets”):

- Land Holdings
- Natural assets
- Water and Sewerage assets
- Drainage
- Major roads
- Council operational infrastructure (eg Administration building, Depots, Plant and Fleet)

OPTIONS

One option is not to use an objective and transparent process to assess the community benefit from assets. Such an approach is not recommended as the results cannot be justified, even if they are based on sound experience.

Another option is to use an “off the shelf” proprietary tool. This option is not supported as the assessment considerations involved might not necessarily match Council’s objectives and priorities.

The recommended option has been developed in house, has local “ownership”, has been tested on known assets and may be amended as required as the need for future improvement is identified. It can be used to justify any proposals from the review to the local community.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

<i>Principal Activity</i>	<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>	<i>Impact on Key Performance Indicators/ Service Performance Indicators</i>
1	1.1	Undertake a community facilities review and develop a long term strategy	No effect	Supports completion of this strategy
12	12.1	Undertake a rationalisation process to determine whether current assets held provide an appropriate investment both economically and in service delivery to the community and whether their use is maximised by June 2012.	No effect	This particular project

Contribution of Proposal to the Principal Activity

Not applicable.

Long term Financial Strategy

The proposal is aimed at achieving financial sustainability of council’s infrastructure asset portfolio.

The project will assist council in any future decision to pursue a special rate variation. It will be able to demonstrate council’s efforts to identify the value that its assets contribute in providing service to its community. Such a demonstration can form part of its considerations as to whether it should reduce its costs or argue for increased funding to help manage the recognised funding gap.

Asset Management Strategy

The project is an identified task in the Asset Management Strategy and is an SDR action in the Service Unit Business Plan of the Asset Management Unit

Workforce Management Strategy

Not applicable.

Link to Community Strategic Plan (2030)

The project supports the following vision principles of the Community Strategic Plan (CSP):
 (a) Government is conducted with openness and transparency

2.2 Review of Asset Portfolio Project - First Stage - Proposed Assessment Tool (contd)

- (b) There is environmental, social and economic sustainability
- (c) There is fiscal responsibility

The assessment tool includes some questions that are clearly identifiable with those priority objectives and strategies in the CSP that involve council's infrastructure assets.

Budget Impact

The aim of this project is to assist council to achieve a sustainable Long Term Financial Plan. It has no immediate budget impact.

CONSULTATION

The Project working group team members are:

- Rob Fulcher - (Project Manager) Manager, Asset Management
- Executive Support Officers (Infrastructure Management) (Kate Gibbs & Margaret Brewster)
- Representatives from key units
 - Roads & Stormwater (Stephen Dignam)
 - Lifelong Learning (Beth Jones)
 - Sport, Leisure & Recreation (Stephen Prince)
 - Community & Cultural Development (Kerrie Forrest and Andrew Rowland)
 - Finance (Byron O'Loughlin)
 - Sustainability (Ricardo Martello)
 - Corporate Governance (Stephen Bignill)

Each Service Unit Manager has been consulted, through attendance at departmental meetings. A number of asset planners have assisted with testing the assessment tool. The executive has been consulted and has endorsed the tool.

GOVERNANCE AND POLICY IMPLICATIONS

Not applicable

MATERIAL RISKS AND ISSUES

Not applicable. The subsequent application of the process will require careful management to engage the community on any specific decisions resulting from the review.

CONCLUSION

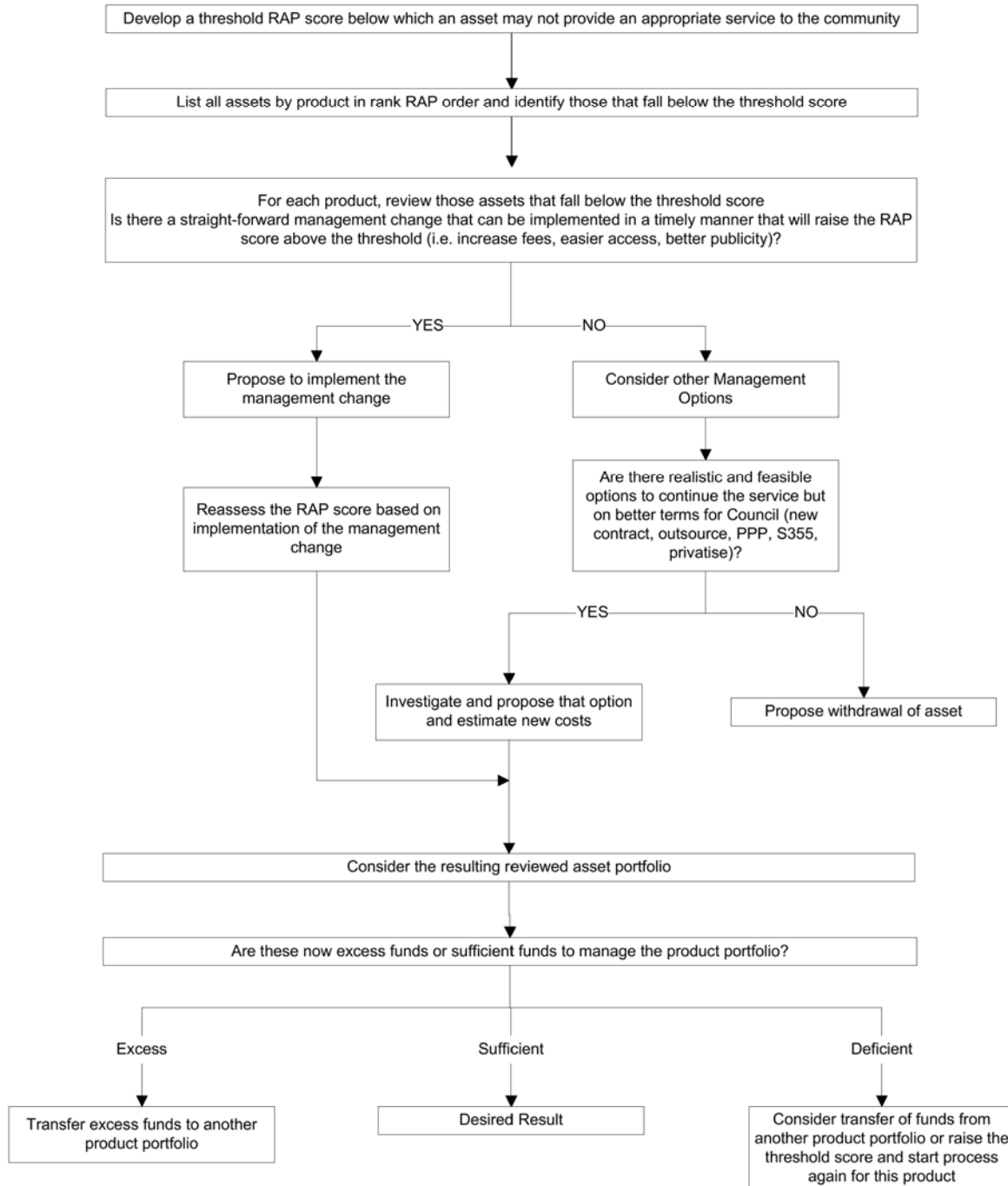
The project to develop a process to determine whether current assets held provide an appropriate investment both economically and in service delivery involves the development of an assessment tool and process. That process has been developed in house. It is submitted for Council's approval prior to engagement with the community on the process and its application progressively to infrastructure assets. It is a key element in the process of assisting council to overcome a recognised funding gap.

It is recommended for approval

ATTACHMENTS

- | | | |
|----------|--|-----------|
| 1 | Decision Making Flow Chart - RAP Tool V4 | D02894316 |
| 2 | Fictitious Library (appropriate investment) RAP Criteria Revision v21 | D02898681 |
| 3 | Fictitious Community Centre - Appropriate Investment RAP Criteria Revision v21 | D02898684 |
| 4 | Fictitious Community Hall (not appropriate investment) RAP Criteria Revision v21 | D02898690 |

PROCESS FLOW CHART FOR USE OF RAP TOOL TO ASSIST DECISION MAKING



Asset Review Criteria

Asset: Fictitious Library - Appropriate Investment (1)

Date: 05-Dec

Proponent:

Manager:

1) General (no score)	N/A	Response	Comment
a) What is the current income generation?		5K	Comment
b) What is the realistic potential for the current asset to generate additional income?		low/unknown	Comment
c) What is the alternative income producing potential?		low	Comment
d) What are the Asset Building Dimensions (m ²)?			Comment
e) What are the Asset Land Dimensions (m ²)?			Comment
f) Who owns the land?		private	Comment
g) What is the land classification?		unknown	Comment
h) What is the zoning?		unknown	Comment
i) Are there other similar Council or Commercial facilities within the same spatial location? If yes please explain.		no	Comment
j) Who Manages the Asset?		Council	Comment

Asset Review Criteria

Asset: Fictitious Community Centre - Appropriate Investment

Date: 25-Jan

Proponent:

Manager:

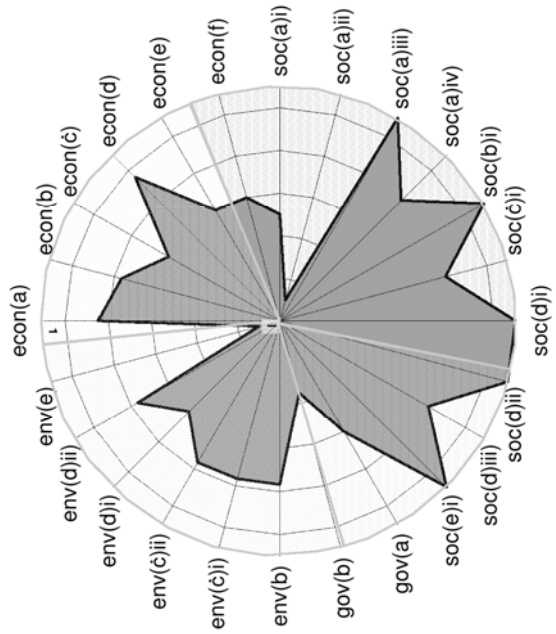
1) General (no score)	N/A	Response	Comment
a) What is the current income generation?			Comment
b) What is the realistic potential for the current asset to generate additional income?		High	Comment
c) What is the alternative income producing potential?		\$15,000 extra	Comment
d) What are the Asset Building Dimensions (m ²)?		560 sq m	Comment
e) What are the Asset Land Dimensions (m ²)?			Comment
f) Who owns the land?		Council	Comment
g) What is the land classification?		Community	Comment
h) What is the zoning?		5A or 6A	Comment
i) Are there other similar Council or Commercial facilities within the same spatial location? If yes please explain.		Yes	Comment
j) Who Manages the Asset?		Council	Comment

2) Economic	N/A					25.2% Comment
a) What is the condition of the asset ?				2=Good		Comment
b) What is the annual cost of maintaining the asset ?				\$21 - \$30k		Comment
c) What is the net cost of operating the asset?				Loss \$0k - \$19k		Comment
d) What is the cost of bringing the asset up to standard?				\$1k - \$40k		Comment
e) What is the net gain or loss on sale?				Gain \$0 - \$199k		Comment
f) What is the net potential increase in income from an improved asset management option?				\$11k - \$15k p.a.		Comment
3) Social	N/A					30.0%
a) Utilisation						
i) To what extent is the asset well utilised by the community?				31% - 40%		Comment
ii) Is the current asset being used to its potential?				N		Comment
iii) To what extent does the asset condition and level of maintenance support/encourage use?				High		Comment
iv) To what extent is the asset used for a range of programs and activities/groups?				Medium		Comment
b) Location						
i) How well is the asset located? (location is appropriate and accessible for users, co-located near or linked to other community/recreation facilities, shop, schools etc, compatible with surrounding land uses)				High		Comment
c) Role/purpose						
i) To what extent does the asset meet the needs of the community? (delivers a range of services, programs and activities to the community, is being utilised, has a defined role in hierarchy eg. local, district, shirewide facility, community focal point)				Medium		Comment
d) Functionality						
i) To what extent does the design and fitout of the asset meet the requirements of users? (fit for purpose/intended use)				High		Comment
ii) To what extent does the asset provide appropriately sized spaces that cater for a range of uses and activities, and have the ability to meet changing community needs (multi-purpose capacity)?				High		Comment
iii) To what extent does the asset feel safe for the community to use?				Medium		Comment

e) Universal Access									
j) To what extent can the asset be accessed by all members of the community?					High				Comment
4) Governance									5.5%
a) What is the risk to Council associated with use of the existing asset?					Medium	N/A			Comment
b) What is the risk to Council of not fully maintaining the asset over the next 12 months?					High				Comment
c) Does the asset conform to relevant codes and specifications? (fire, disabled access, parking requirements)					Y				Comment
d) Are there contractual or other requirements to be considered? (for eg: Lease tenures, grant conditions)					N				Comment
e) Is there an improved asset management option? (broader use possibilities to meet total community responsibility)					Y				Comment
5) Environmental									6.5%
a) Environmental impacts									
i) What are the potential negative environmental impacts associated with the building materials used? (e.g. asbestos, CCA treated timber or other hazardous materials)					Neutral				Comment
ii) Are there environmental impacts caused to adjacent areas? (e.g. contaminated run-off, littering, etc.)					N				Comment
b) To what extent does the asset incorporate ecologically sustainable development principles and features? (i.e. energy efficiency; greenhouse gas emissions abatement; water conservation; waste avoidance, reuse and recycling; pollution prevention)					Medium				Comment
c) Site environmental quality									
i) What is the current extent and quality of natural assets on site? (e.g. permeable surfaces, native vegetation cover, watercourses, wildlife corridors, etc.)					Good				Comment
ii) Does the site provide opportunities for environmental improvements? (e.g. establishment of a community garden, native landscaping, stormwater retention basin, etc.)					Medium				Comment
d) Resilience to extreme environmental events									
i) Is the asset located in an environmental risk area? (e.g. floodplain, bushfire prone land, coastal erosion hotspot, etc.)					Medium				Comment
ii) Does the asset have controls/adaptations to minimise extreme weather risks? (e.g. raised slab, APZ, etc.)					Good				Comment
e) To what extent does the property in its current form support Council's Environmental Plans and Policies? (eg: Estuary Management Plan, Coastline Management Plan, Tuggerah Lakes Flood Plain Risk Management Plan)					Respond				Comment

					Total
Economic					25%
Social					30%
Governance					6%
Environmental					6%
Total					67%

Review of Asset Portfolio: Quadruple Bottom Line Evaluation



Fictitious Community Centre - Appropriate Investment RAP Criteria Revision v21.xls

Asset Review Criteria

Asset: Fictitious Community Hall - not appropriate investment

Date: 25-Jan

Proponent:

Manager:

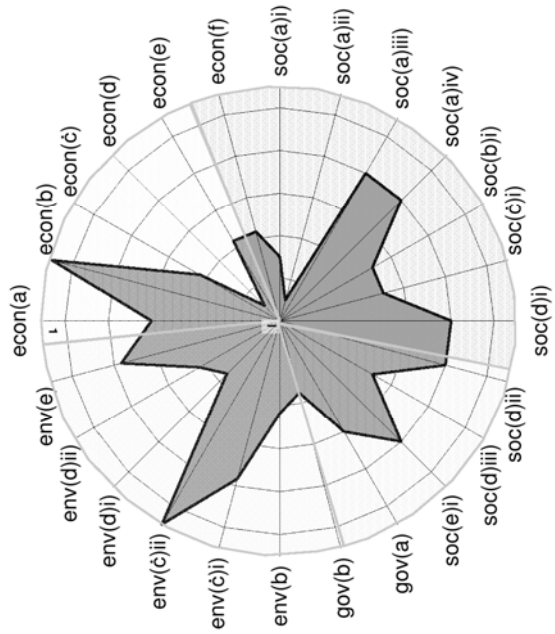
1) General (no score)	N/A	Response	Comment
a) What is the current income generation?		\$9,000	Comment
b) What is the realistic potential for the current asset to generate additional income?		Low	Comment
c) What is the alternative income producing potential?		\$15,000	Comment
d) What are the Asset Building Dimensions (m ²)?		117sq m	Comment
e) What are the Asset Land Dimensions (m ²)?		184,300sq m	Comment
f) Who owns the land?		Council	Comment
g) What is the land classification?		Community	Comment
h) What is the zoning?		6A	Comment
i) Are there other similar Council or Commercial facilities within the same spatial location? If yes please explain.		Yes	Comment
j) Who Manages the Asset?		Council	Comment

2) Economic	N/A								16.7%
a) What is the condition of the asset ?							3=Average		Comment
b) What is the annual cost of maintaining the asset ?							\$0 - \$10k		Comment
c) What is the net cost of operating the asset?							Loss \$20k - \$50k		Comment
d) What is the cost of bringing the asset up to standard?							> \$240K		Comment
e) What is the net gain or loss on sale?							Gain \$200k - \$499		Comment
f) What is the net potential increase in income from an improved asset management option?							\$6k - \$10K p.a.		Comment
3) Social	N/A								19.6%
a) Utilisation									
i) To what extent is the asset well utilised by the community?							11% - 20%		Comment
ii) Is the current asset being used to its potential?							N		Comment
iii) To what extent does the asset condition and level of maintenance support/encourage use?							Medium		Comment
iv) To what extent is the asset used for a range of programs and activities/groups?							Medium		Comment
b) Location									
i) How well is the asset located? (location is appropriate and accessible for users, co-located near or linked to other community/recreation facilities, shop, schools etc, compatible with surrounding land uses)							Low		Comment
c) Role/purpose									
i) To what extent does the asset meet the needs of the community? (delivers a range of services, programs and activities to the community, is being utilised, has a defined role in hierarchy eg. local, district, shirewide facility, community focal point)							Low		Comment
d) Functionality									
i) To what extent does the design and fitout of the asset meet the requirements of users? (fit for purpose/intended use)							Medium		Comment
ii) To what extent does the asset provide appropriately sized spaces that cater for a range of uses and activities, and have the ability to meet changing community needs (multi-purpose capacity)?							Medium		Comment
iii) To what extent does the asset feel safe for the community to use?							Low		Comment

e) Universal Access									
j) To what extent can the asset be accessed by all members of the community?								Medium	Comment
4) Governance									3.5%
a) What is the risk to Council associated with use of the existing asset?								Medium	Comment
b) What is the risk to Council of not fully maintaining the asset over the next 12 months?								High	Comment
c) Does the asset conform to relevant codes and specifications? (fire, disabled access, parking requirements)								N	Comment
d) Are there contractual or other requirements to be considered? (for eg: Lease tenures, grant conditions)								N	Comment
e) Is there an improved asset management option? (broader use possibilities to meet total community responsibility)								Y	Comment
5) Environmental									4.7%
a) Environmental impacts									
i) What are the potential negative environmental impacts associated with the building materials used? (e.g. asbestos, CCA treated timber or other hazardous materials)								Medium	Comment
ii) Are there environmental impacts caused to adjacent areas? (e.g. contaminated run-off, littering, etc.)								Y	Comment
b) To what extent does the asset incorporate ecologically sustainable development principles and features? (i.e. energy efficiency; greenhouse gas emissions abatement; water conservation; waste avoidance, reuse and recycling; pollution prevention)								Low	Comment
c) Site environmental quality									
i) What is the current extent and quality of natural assets on site? (e.g. permeable surfaces, native vegetation cover, watercourses, wildlife corridors, etc.)								Good	Comment
ii) Does the site provide opportunities for environmental improvements? (e.g. establishment of a community garden, native landscaping, stormwater retention basin, etc.)								High	Comment
d) Resilience to extreme environmental events									
i) Is the asset located in an environmental risk area? (e.g. floodplain, bushfire prone land, coastal erosion hotspot, etc.)								High	Comment
ii) Does the asset have controls/adaptations to minimise extreme weather risks? (e.g. raised slab, APZ, etc.)								Fair	Comment
e) To what extent does the property in its current form support Council's Environmental Plans and Policies? (eg: Estuary Management Plan, Coastline Management Plan, Tuggerah Lakes Flood Plain Risk Management Plan)								Medium	Comment

			Total
Economic			17%
Social			20%
Governance			4%
Environmental			5%
Total			44%

Review of Asset Portfolio: Quadruple Bottom Line Evaluation



Fictitious Community Hall (not appropriate investment) RAP Criteria Revision v21.xls

2.3 Councillors' attendance at Police Charity Ball 17 March 2012

TRIM REFERENCE: F2012/00026 - D02905805

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Monica Redmond; Councillor Services Officer

SUMMARY

Council has received an invitation from Tuggerah Lakes and Brisbane Waters Local Area Commands to attend the Central Coast Police Charity Ball 2012 which will be held on Saturday 17 March 2012 at Mingara Recreation Club.

RECOMMENDATION

- 1 That Council authorise any interested Councillor/s and their partners to attend the Central Coast Charity Ball 2012 to be held on Saturday, 17 March 2012.**
- 2 That Council meet any reasonable expenses incurred by Councillors and their partners attending the above function in accordance with Council's Facilities and Expenses Policy For Councillors.**

BACKGROUND

The Central Coast Police Charity Ball 2012 is being held to raise money for Police Legacy and Central Coast Children's Fund which is a local charity.

Police Legacy supports partners and children of officers in the New South Wales Police Force who are deceased. The Central Coast Children's Fund assists in purchasing vital medical and therapeutic equipment and improve on health care facilities for sick children on the Central Coast.

The attached letter from the NSW Police Force outlines objectives of both the Police Legacy and Central Coast Children's Fund and the range of assistance and funding that these organizations provide.

THE PROPOSAL

This year's Charity Ball is being held at Mingara Recreation Club on Saturday 17 March 2012 and will include guest speakers a silent auction, a main auction and a raffle.

At the 2011 Central Coast Police Charity Ball over \$6000 was raised for the charities, sponsorship by Council for attendance at this event would lend support to the fund raising efforts for 2012.

It is proposed that Council authorise any interested Councillors to attend the dinner and also meet any reasonable expenses incurred by Councillors and their partners.

STRATEGIC LINKS**Wyong Shire Council Strategic/ Annual Plan**

Nil impact.

Contribution of Proposal to the Principal Activity

Nil impact.

Long term Financial Strategy

Nil impact.

Asset Management Strategy

Nil impact.

Workforce Management Strategy

Nil impact.

Link to Community Strategic Plan (2030)**Annual Plan****Contribution of Proposal to the Principal Activity**

Nil Impact

Budget Impact

The table below indicates the cost for attendance at the function per Councillor:

Central Coast Charity Ball 2012	Partner Fees	Councillor Fees
Tickets (incl GST) (Table of 10 \$850)	\$90	\$90
Travel (by vehicle approx)	Nil	\$20
Total estimate per Councillor		\$200

CONSULTATION

Nil.

GOVERNANCE AND POLICY IMPLICATIONS

Clause D9 from the Facilities and Expenses Policy for Councillors states:

“WSC will meet sustenance expenses for Councillors’ attendance at dinners and other non-council functions which provide briefings to councillors from key members of the community, politicians and business.”

The event will provide opportunity for the Council representatives to liaise with key members of the community including the NSW Police and other guests attending the event. In accordance with Clause D17 of WSC Policy on Facilities and Expenses for Councillors, WSC will pay for attendance/ticket costs for spouses or partners if accompanied by a Councillor at events officially sanctioned by the Council. This report seeks Council’s authorisation for attendance at this function.

MATERIAL RISKS AND ISSUES

Nil impact.

CONCLUSION

Attendance at this Dinner will provide Councillors with an opportunity to support the Police Legacy and Central Coast Children’s Fund. It will also provide an opportunity for individual Councillors to support various fundraising activities, such as auctions and a raffle, proposed on the night.

ATTACHMENTS

1 Police Charity Ball 17-03-12 Letter seeking support - donations D02905800



NSW Police Force
www.police.nsw.gov.au

Dear Sir/Madam,

Police Officers from Tuggerah Lakes and Brisbane Waters Local Area Commands are organising a Central Coast Police Charity Ball to be held on Saturday the 17th March 2012 at Mingara Recreation Club, Mingara Drive, Tumbi Umbi. The Police Charity Ball is being held to raise money for Police Legacy and local charity Central Coast Children's Fund.

Police Legacy supports partners and children of officers in the New South Wales Police Force who are deceased. Police Legacy was founded in 1987 and has supported over 1300 family members and provided a range of necessary and relevant services including emotional and financial support. Their mission is **"That no partner or child of a deceased or former serving NSW Police Officer will ever feel forgotten or in need."**

They provide a wide range of assistance which include grief and trauma counselling, education and tertiary grants, trust fund managements, Organise life education trips for young teens and provide Birthday and Christmas gifts for Legatees. Police Legacy is a non for profit organisation.

The Local Charity chosen is the Central Coast Children's Fund which was established in 1996 **"to assist the health services treat and help save lives of thousand of sick children and nurse them back to a better health"**. Raising much needed funds for the Central Coast Children's fund will assist in purchasing vital medical and therapeutic equipment and improve on health care facilities for sick children on the Central Coast. The funds raised are put into a trust and used to support paediatric services such as the Children's ward, Obstetrics Units and a wide variety of children's health services on the Central Coast.

We are seeking support from you and your company in donations or sponsorship of a table at this event. A table sponsorship cost \$ 850 for 10 people this includes 2 course meal, beverages, canapés on arrival and live band. Your companies name printed in the program and mentioned on the night for your support.

At the 2011 Police ball we raised over \$6000.00 for our charities and aim to achieve double that at the 2012 Police Ball.

If you have any enquiries or would like to book a table please contact myself on 0410139250 or coom2nic@police.nsw.gov.au.

Yours Sincerely

Nicole Coombs
Senior Constable
On behalf of Police Charity Ball Committee



NORTHERN SYDNEY
CENTRAL COAST
NSW HEALTH

3.1 Information Reports

TRIM REFERENCE: F2012/00026 - D02905420

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Monica Redmond; Councillor Services Officer

SUMMARY

In accordance with Council's Code of Meeting Practice reports for the Information of Council are provided for adoption either by nominated exception or in total.

RECOMMENDATION

That Council receive the report on Information Reports.

ATTACHMENTS

Nil.

3.2 Investment Report for January 2012

TRIM REFERENCE: F2004/06604 - D02905695
MANAGER: Carlton Oldfield, Financial Controller
AUTHOR: Devini Susindran; Financial Accountant

SUMMARY

This report details Council's investments as at 31 January 2012 .

RECOMMENDATION

That Council receive the report on Investment Report for January 2012.

BACKGROUND

WSC's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2005), Council's Investment Policy, Ministerial Investment Order issued February 2011 and Division of Local Government Investment Policy Guidelines published in May 2010.

Council's portfolio includes investments in managed funds which were permitted under the previous Minister's order, however are now held under the "grandfather" provisions of the current Ministers Order. The remaining WSC investments are held in the Blackrock Care and Maintenance Fund continue to be wound up progressively and are expected to be finalised by 2016.

CURRENT STATUS

Managed Funds

Blackrock Care and Maintenance Fund \$6.80m – "grandfathered" investment under the Ministers Investment Order, this is the residual balance of the fund now held to maturity with distributions of capital made when assets in the portfolio mature or are sold.

The return for January \$0.12m was a 2.00% upward revaluation (unrealised) and has not been recorded due to it not being available at the time of publishing the January Financial results. The BlackRock fund provided a mark-to-market return of +1.85%% (net actual) in January. Equities gained more than 5% in January led by a strong rally in credit markets, with spreads narrowing sharply on positive momentum from the US and ongoing hopes that Europe can escape a systematic default. A stabilisation in credit spreads (or further contraction) will allow the fund to outperform benchmark comfortably just as it has done over 3 years (returning above 12% during this time period). The running yield stood at 8.36% as at the end of January 2012

Cash and Term Deposit Funds

Cash flows in January were managed through investment maturities with a net out flow of \$2.24m (ref Table 1).

Return on cash and term deposits for January 2012 was \$0.63m.

Table 1 Movement of Funds

Institution	Term (Approx. Months)	Interest Rate %	Maturity	Investment / (Redemption)
Movement in cash on call		4.30%		\$4,764,000
NAB	9	6.04%	Jan 2012	(\$5,000,000)
CBA	5	5.80%	Jan 2012	(\$5,000,000)
ANZ	3	5.75%	Jan 2012	(\$5,000,000)
Bankwest	4	5.80%	Jan 2012	(\$5,000,000)
CBA	4	5.65%	Jan 2012	(\$5,000,000)
Suncorp	6	6.21%	Jan 2012	(\$10,000,000)
NAB	6	5.85%	Jul 2012	\$5,000,000
Bendigo Bank	6	5.85%	Jul 2012	\$5,000,000
NAB	4	5.88%	May 2012	\$5,000,000
Bankwest	3	5.90%	Apr 2012	\$5,000,000
Suncorp	1	5.47%	Mar 2012	\$3,000,000
Bankwest	3	5.85%	May 2012	\$5,000,000
CBA	1	5.38%	Jan 2012	(\$10,140,000)
CBA	1	5.37%	Feb 2012	\$10,140,000
TOTAL				(\$2,236,000)

Total Funds

Total net return for January 2012 was \$0.63m consisting of \$0.63m interest earnings. Blackrock Care and Maintenance Fund earnings of a further \$0.12m unrealised capital gains has not been included due to it not being available at the time of publishing the January Financial results.

Table 2 Investment Portfolio by Risk Category

	January 2012	Year-to-date Returns	
	\$ '000	%	\$ '000
Cash at Call	13,263	5.97	390
Term Deposits	117,185	5.97	4,165
Cash Management Funds	6,683	(4.88)	(203)
Enhanced Income			(1)
Total Investments	137,130	5.36	4,351

Year to date returns in January of 5.36% is favourable when comparing with the benchmark UBSA YTD Bank Bill Index of 4.92%. The year to date return excluding the capital losses on managed funds of \$0.36m is 5.86% and compares favourably to the benchmark.

Council investments are evaluated and monitored against a benchmark appropriate to the risk (Standard and Poor's BBB Long term or above) and time horizon of the investment concerned.

The target maximum limit in each category and the current spread of investments is as listed in Table 3. Portfolio is currently over-weight in A1 but is a positive position due to these investments offering the best rates selected for the investment time frame.

Table 3 – Portfolio Credit Framework

Investment Category Short Term	Target Allocation Maximum	Portfolio Allocation January 2012	Comments
A1	10.0%	76.5%	
A2	75.0%	17.8%	
A3	10.0%		
Unrated	15.0%	5.7%	Includes Managed Funds
TOTAL	110%	100.0%	

3.2 Investment Report for January 2012 (contd)

Investment transactions and earnings during January 2012 are shown in Table 4 - Portfolio Performance.

	Full Year 2010-11 \$m	Qtr to Sept 2011 \$m	Qtr to December 2011 \$m	January 2012 \$m	Year to Date 2011-12 \$m
Movement in Assets					
Opening Balance	126.39	136.86	150.81	139.33	136.86
Capital Gain/(Loss) – (see below)	1.90	(0.47)	0.10	(0.00)	(0.37)
Net Cash/Investments(Withdrawals)	8.57	14.42	(11.58)	(2.20)	0.64
Closing Balance	136.86	150.81	139.33	137.13	137.13
Trading Position					
Capital Gain/(Loss) Realised	-	-	-	-	-
Capital Gain/(Loss) Unrealised	1.90	(0.47)	0.10	(0.00)	(0.37)
Interest Earnings	5.33	2.13	1.97	0.63	4.73
Total Return for Period	7.23	1.66	2.07	0.63	3.73

Movements in investments comprised the changes in, valuation, new investments and redemptions during November shown in Table 5 – Changes in valuation and redemptions.

Table 5 Changes in valuation, new investments and redemptions.

Type of investment	Institution		\$m	\$m
Call deposit	Interest earned	Income	0.04	
		Net movement	4.76	4.80
Term deposits	As detailed in Table 1	Redemptions	(35.00)	
		Investments	28.00	(7.00)
Managed Funds	Black Rock	Capital Distribution	-	
		Capital Gain / (Losses)	0.00	0.00
TOTAL				(2.20)

Interest and Investment Returns

Returns as at 31 January 2012 on the council investment portfolio of deposit accounts, term deposits and managed funds show a \$0.62m favourable variance when compared to the year to date budget.

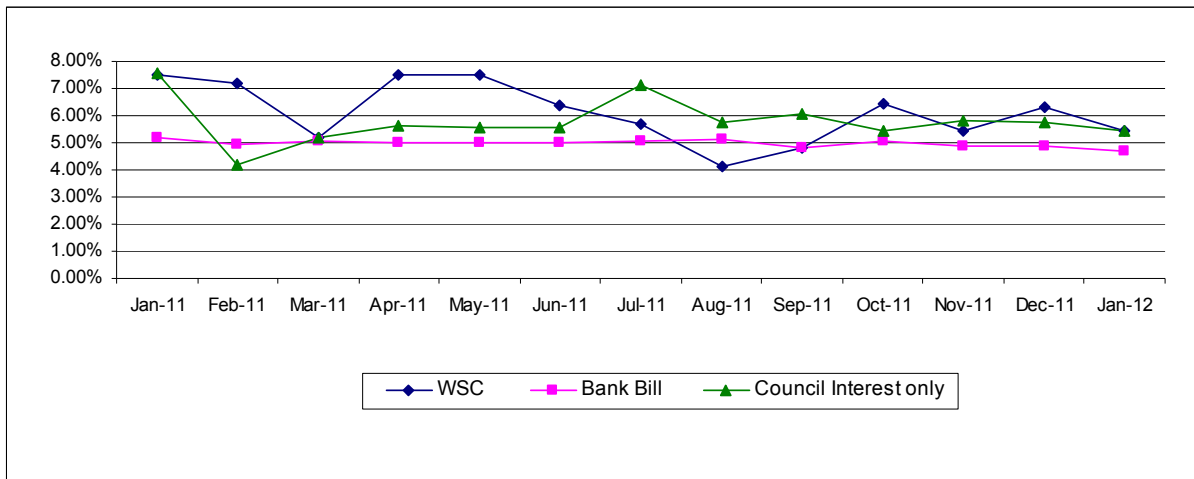
Table 6 Annual Investment Portfolio Performance as at 31 January 2012

Investment Source	FYR Original Budget \$ '000	YTD Budget \$'000	YTD Interest Actual \$'000	YTD Change in valuation Actual \$'000	YTD Net Actual \$ '000	Variation YTD Budget \$ '000
General Fund	3,365	1,963	2,725	(169)	2,556	593
Water	1,382	806	973	(147)	826	19
Sewerage	1,653	964	1,015	(46)	969	5
Total	6,400	3,733	4,713	(362)	4,351	617

Interest rates in the month, on term deposits ranged from 5.35% to 6.4% and these rates exceeded the benchmark Union of Switzerland Australia (UBSA) bank bill index for January of 4.68%.

Benchmark - Monthly Returns (Annualised)

Council’s overall investment return is compared to the UBSA Bank Bill Index which is a cash index and therefore determines a minimum performance level. A graph detailing the monthly return on a 12 monthly basis is as follows:



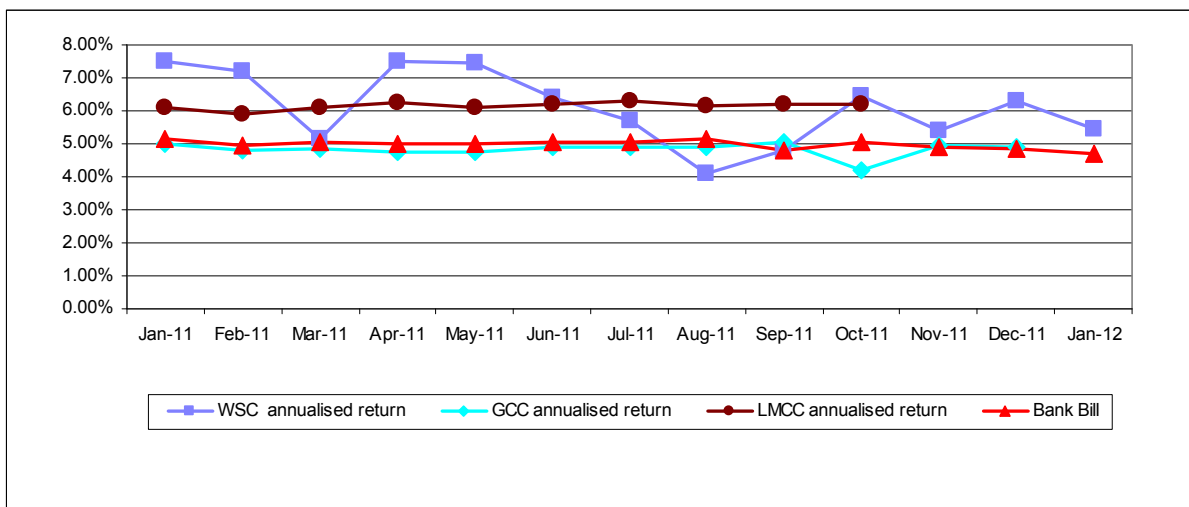
Council: *Council Total Return (Interest and Investments)*
 Bank Bill: *UBSA Bank Bill Index*
 Council Interest Only: *Council Interest Earnings*

Comparison to Similar Councils

Council's annualised returns 6.31% for December and 5.44% for January compare to similar councils in the area, Lake Macquarie City Council (6.19% - October) and Gosford City Council (4.94% - November and 4.90% - December). Returns for January do not reflect unrecorded Capital Gain on Black Rock managed Fund while Returns for December reflects a capital gain.

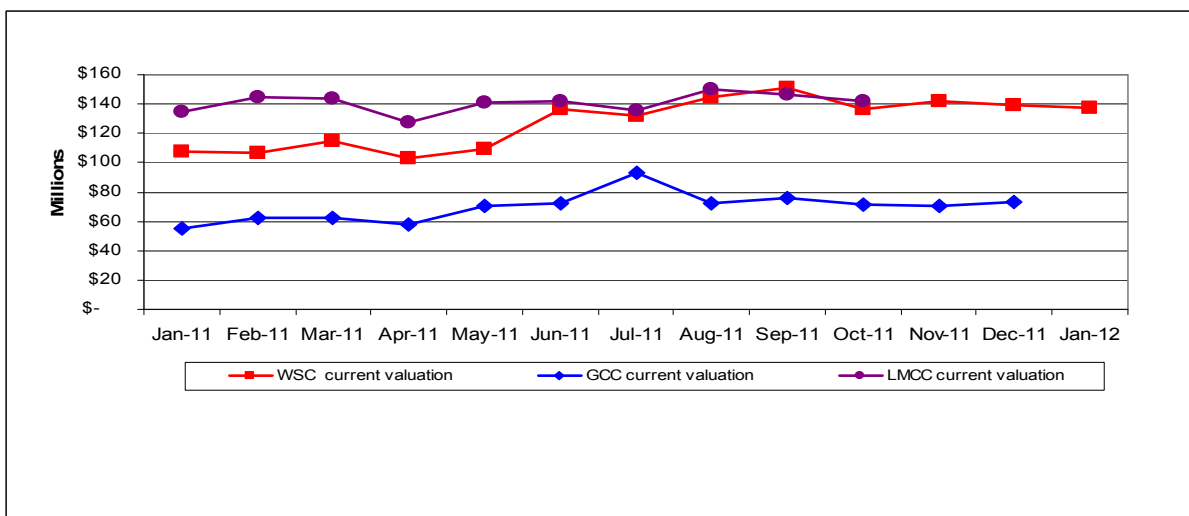
There is a one month lag in the information available and Lake Macquarie City Council's investment reports for November and December were not available at the time of writing this report.

Table 8 Portfolio Return - Comparison to Neighbouring Councils



WSC's investment portfolio at the end of January was \$137.13m, demonstrating a strong cash position, and compares favourably with Lake Macquarie and Gosford City councils (refer Table 9).

Table 9 Total Investment – Comparison to Neighbouring Councils



INVESTMENT STATEMENT

In accordance with the Local Government (General) Regulation 2005, Part 9, Division 5, Clause 212, it is certified that the investments held as at 31 January 2012 have been made in accordance with the Act, the Regulations and Council's Investment Policies.

CONCLUSION

Council has significantly reduced its holdings in managed funds, with the majority of investments now held in term deposits in accordance with the provisions of the ministerial investment order.

Investments are being conservatively managed to ensure that value is added to the fixed interest portfolio and Council will be re-developing its long term investment strategy as the level of managed funds in the portfolio reduces.

ATTACHMENTS

- 1 Summary of Investments by Type - January 2012 D02912682

Wyong Shire Council
Summary of Investments - By Type
As at 31 January 2012

FUND MANAGER	MATURITY	PORTFOLIO BALANCE 31.12.11 \$	PORTFOLIO BALANCE 31.01.12 \$	INCOME FOR MONTH \$	INTEREST RATES % p.a.
CASH AT CALL:					
Westpac Corproate Investment Account (AA)	Daily	7,065,308	11,867,529	38,221	4.30
UBS Cash Account (AA)	Daily	1,395,475	1,395,475		
Total Cash At Call		8,460,783	13,263,005	38,221	
TERM DEPOSITS & BONDS					
NAB Term Deposit	19/01/2012	5,000,000	-	14,893	6.04
Bankwest Term Deposit	18/04/2012	5,000,000	5,000,000	25,692	6.05
Bendigo/Adelaide Term Deposit	18/04/2012	5,000,000	5,000,000	26,753	6.30
NAB Term Deposit	27/03/2012	10,000,000	10,000,000	53,082	6.25
Bendigo/Adelaide Term Deposit	26/06/2012	4,000,000	4,000,000	21,743	6.40
IMB Term Deposit	04/07/2012	5,000,000	5,000,000	26,753	6.30
SunCorp Term Deposit	27/01/2012	10,000,000	-	45,937	6.21
Commonwealth bank Term deposit	07/01/2012	5,000,000	-	3,973	5.80
Bankwest Term Deposit	01/05/2012	5,000,000	5,000,000	23,653	5.57
Bankwest Term Deposit	27/02/2012	5,000,000	5,000,000	24,842	5.85
ANZ Bank	04/01/2012	5,000,000	-	2,363	5.75
Bankwest Term Deposit	25/01/2012	5,000,000	-	19,863	5.80
Commonwealth bank Term deposit	25/01/2012	5,000,000	-	18,576	5.65
Bendigo/Adelaide Term Deposit	24/02/2012	5,000,000	5,000,000	24,205	5.70
Wyong Credit Union Term deposit	25/03/2012	1,000,000	1,000,000	4,841	5.70
Commonwealth bank Term deposit	06/01/2012	10,140,000	-	7,473	5.38
Commonwealth bank Term deposit	06/02/2012	10,140,000	10,140,000	37,296	5.37
Bendigo/Adelaide Term Deposit	05/03/2012	5,000,000	5,000,000	24,927	5.87
NAB Term Deposit	29/04/2012	5,000,000	5,000,000	25,145	6.10
SunCorp Term Deposit	02/05/2012	5,000,000	5,000,000	22,719	5.35
SunCorp Term Deposit	28/05/2012	5,000,000	5,000,000	23,782	5.60
SunCorp Term Deposit	28/03/2012	10,000,000	10,000,000	50,959	6.00
NAB Term Deposit	19/07/2012		5,000,000	10,418	5.85
Bendigo/Adelaide Term Deposit	17/07/2012		5,000,000	10,418	5.85
NAB Term Deposit	28/05/2012		5,000,000	5,638	5.88
Bankwest Term Deposit	24/04/2012		5,000,000	5,658	5.90
SunCorp Term Deposit	01/03/2012		3,000,000	450	5.47
Bankwest Term Deposit	01/05/2012		5,000,000	801	5.85
Westpac Deposit Bond	24/09/2012	4,051,030	4,044,669	24,562	5.13
Total Term Deposit & Bonds:		134,331,030	117,184,669	587,415	
CASH MANAGEMENT FUNDS:					
BlackRock Care & Maintenance Fund	2016 (Estimate)	6,682,598	6,682,598	-	
Total Cash Management Funds		6,682,598	6,682,598	-	
TOTAL		149,474,411	137,130,271	625,636	

3.3 Activities of the Development Assessment and Building Certification and Health Units

TRIM REFERENCE: F2004/07830 - D02860074

AUTHOR: Jane Doyle; Senior Administration Support Officer

MANAGER: Peter Fryar, Manager Development Assessment

SUMMARY

The report includes information and statistics regarding the operations of the Development Assessment and Building Certification and Health Units and covers the submission and determination of development, construction and subdivision applications for the months of November, December 2011 and January 2012.

RECOMMENDATION

That Council receive the report on Activities of the Development Assessment and Building Certification and Health Units.

Development Applications Received and Determined – November 2011

Type:	Number Received:	Estimated Value \$:	Number Determined:	Estimated Value \$:
Commercial	18	10,105,843	20	7,674,315
Industrial	3	1,525,000	1	1,650,000
Residential	73	13,857,681	71	6,823,467
Other	16	11,000	8	120,000
Total	110	25,499,524	100	16,267,782

Note: *Included in the number of development applications lodged in the "Commercial" Category were alterations and additions to RSL Club and carpark at Toukley valued at \$3.8M and an upgrade and expansion of an existing bus depot at Charmhaven valued at \$4.5M.*

Included in the number of development applications determined in the "Commercial" category were alterations and additions to an existing aged care facility at Noraville valued at \$1.9M.

3.3 Activities of the Development Assessment and Building Certification and Health Units (contd)

Subdivision Applications Received and Determined – November 2011

Type:	Number Received:	Number of Lots:	Number Determined:	Number of Lots:
Commercial	-	-	-	-
Industrial	-	-	1	1
Residential	6	106	1	14
Rural	-	-	-	-
Total	6	106	2	15

Development Applications Received and Determined – December 2011

Type:	Number Received:	Estimated Value \$:	Number Determined:	Estimated Value \$:
Commercial	12	12,658,500	12	1,184,262
Industrial	3	1,815,700	1	65,000
Residential	68	9,583,641	65	6,357,994
Other	9	2,000	7	507,500
Total	92	24,059,841	85	8,114,756

Note: Included in the number of development applications lodged in the "Commercial" category was 41 semi detached senior housing dwellings with associated infrastructure and services located at Hamlyn Terrace valued at \$10.8M.

Subdivision Applications Received and Determined – December 2011

Type:	Number Received:	Number of Lots:	Number Determined:	Number of Lots:
Commercial	-	-	-	-
Industrial	-	-	-	-
Residential	2	10	-	-
Rural	-	-	-	-
Total	2	10	-	-

Development Applications Received and Determined – January 2012

Type:	Number Received:	Estimated Value \$:	Number Determined:	Estimated Value \$:
Commercial	2	17,480	8	4,039,000
Industrial	1	10,000	1	180,000
Residential	54	10,040,951	43	4,574,944
Other	10	-	8	764,000
Total	67	10,068,431	60	9,557,944

Note: Included in the number of development applications determined in the "Commercial" category was for additions and alterations to RSL Club and car park configuration at Toukley valued at \$3.8M.

3.3 Activities of the Development Assessment and Building Certification and Health Units (contd)

Subdivision Applications Received and Determined – January 2012

Type:	Number Received:	Number of Lots:	Number Determined:	Number of Lots:
Commercial	-	-	-	-
Industrial	-	-	-	-
Residential	-	-	1	-
Rural	-	-	-	-
Other	-	-	-	-
Total	-	-	1	-

Net Median Turn-around Time

The net median turn-around time in working days for development applications determined during the months of November, December 2011 and January 2012 were as follows:

Month	Net Median Turn Around Time for Development Applications	Net Median Turn Around Time for Priority Development Applications
November 2011	14 days	<p>The net median turn-around time in working days for priority applications determined during the month was 85 days. There was one priority development application determined, which was for a Restaurant including a Drive Through Facility at Ourimbah valued at \$1,200,000. There were a number of issues which delayed the assessment of the application, including:</p> <ul style="list-style-type: none"> • Extensive advertising programme and referral to external agencies throughout the December 2010 and January 2011 Christmas period. • Delays with the Applicant providing necessary information. • Reported to Council on 26 October 2011 and 9 November 2011.
December 2011	16 days	There were no employment generating applications determined during the month of December.
January 2012	20 days	There were no employment generating applications determined during the month of January.

3.3 Activities of the Development Assessment and Building Certification and Health Units (contd)

Other Approvals and Certificates

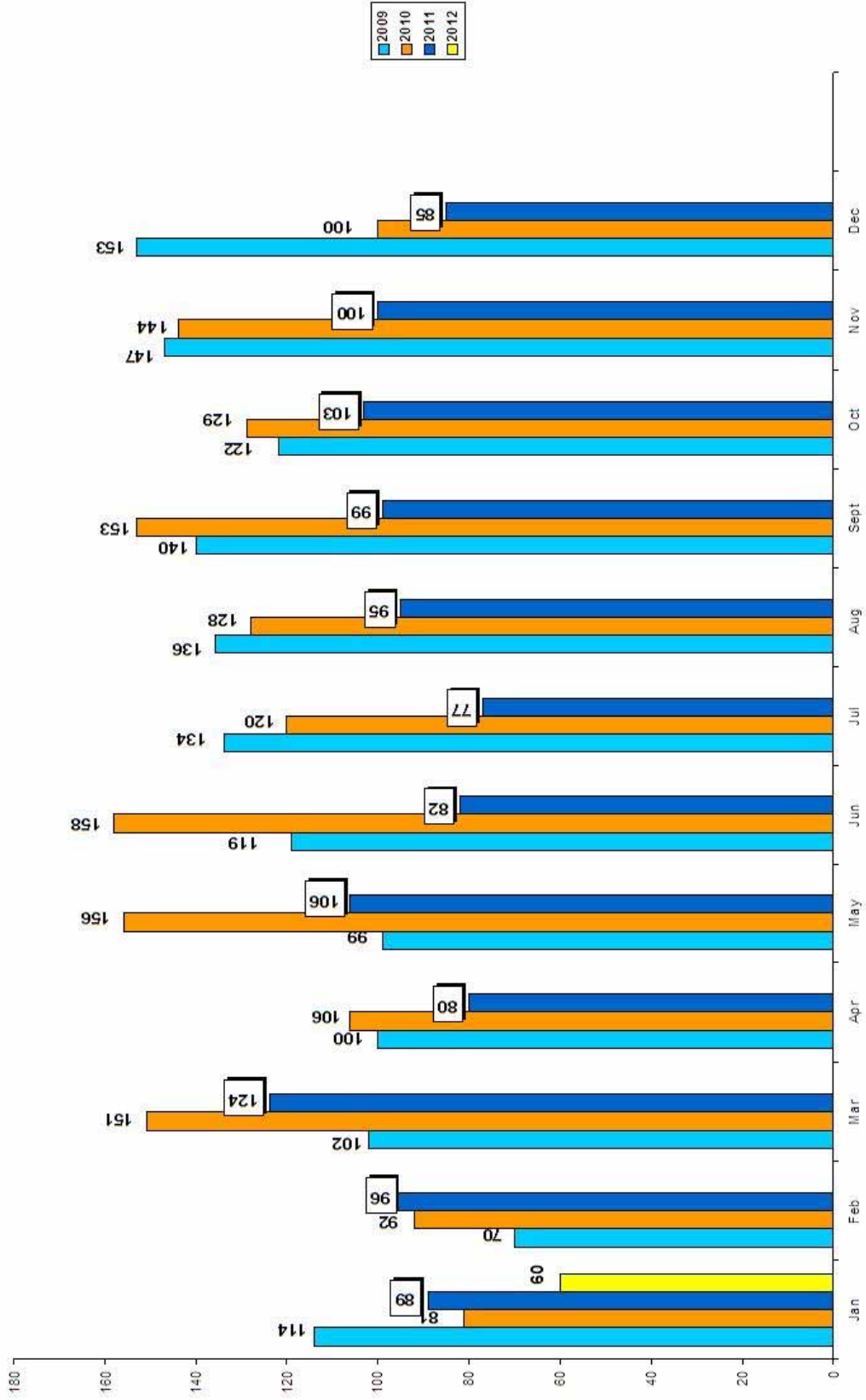
Type:	Number Determined November 2011	Number Determined December 2011	Number Determined January 2012
Trees	44	30	20
Section 149 D Certificates (<i>Building Certificates</i>)	16	11	10
Construction Certificates	58	58	43
Complying Development Certificates	16	13	8

ATTACHMENTS

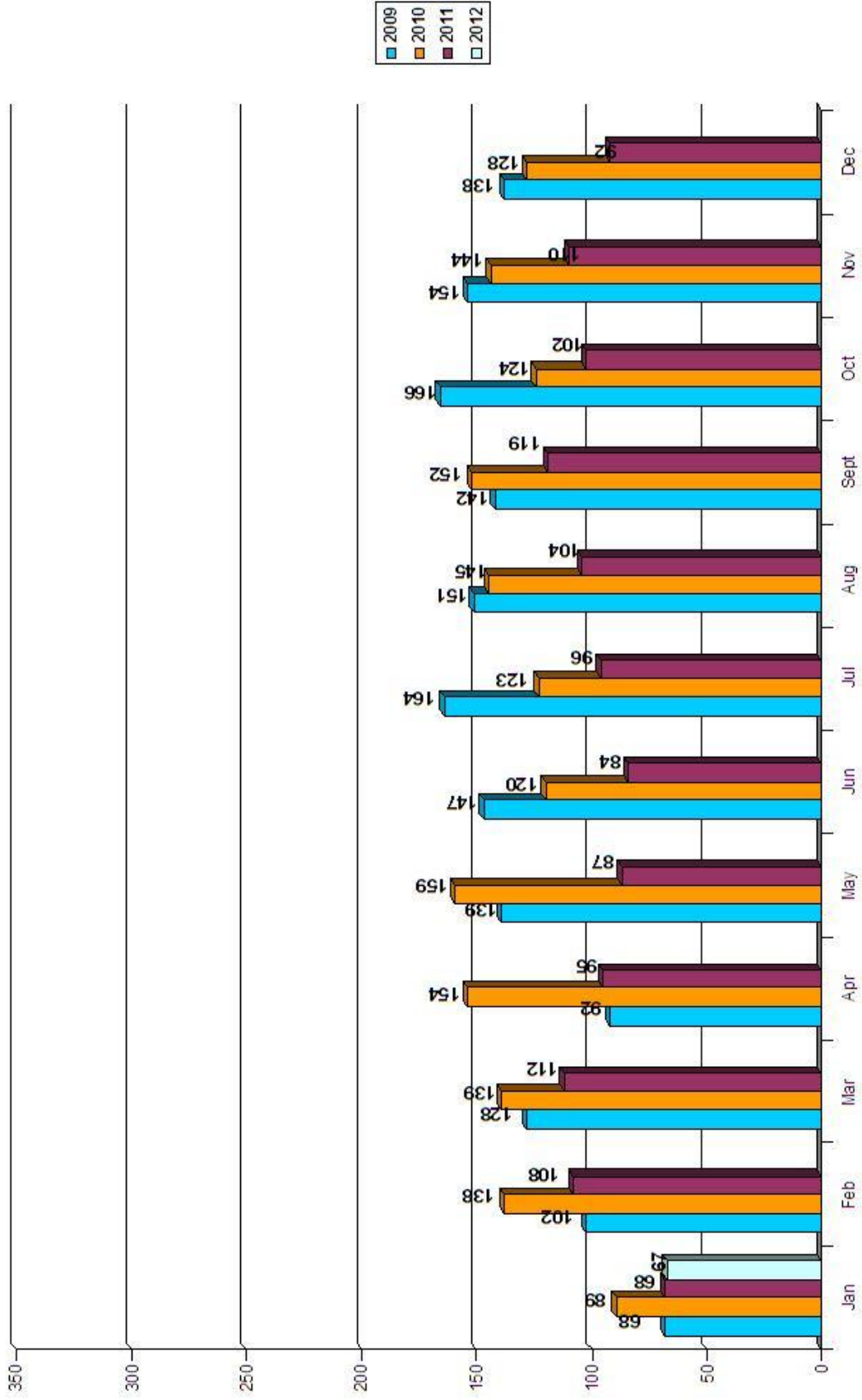
- 1 Activities Report Graph Development Applications Lodged and Determined, Construction Certificates determined 2009-2012

D02918209

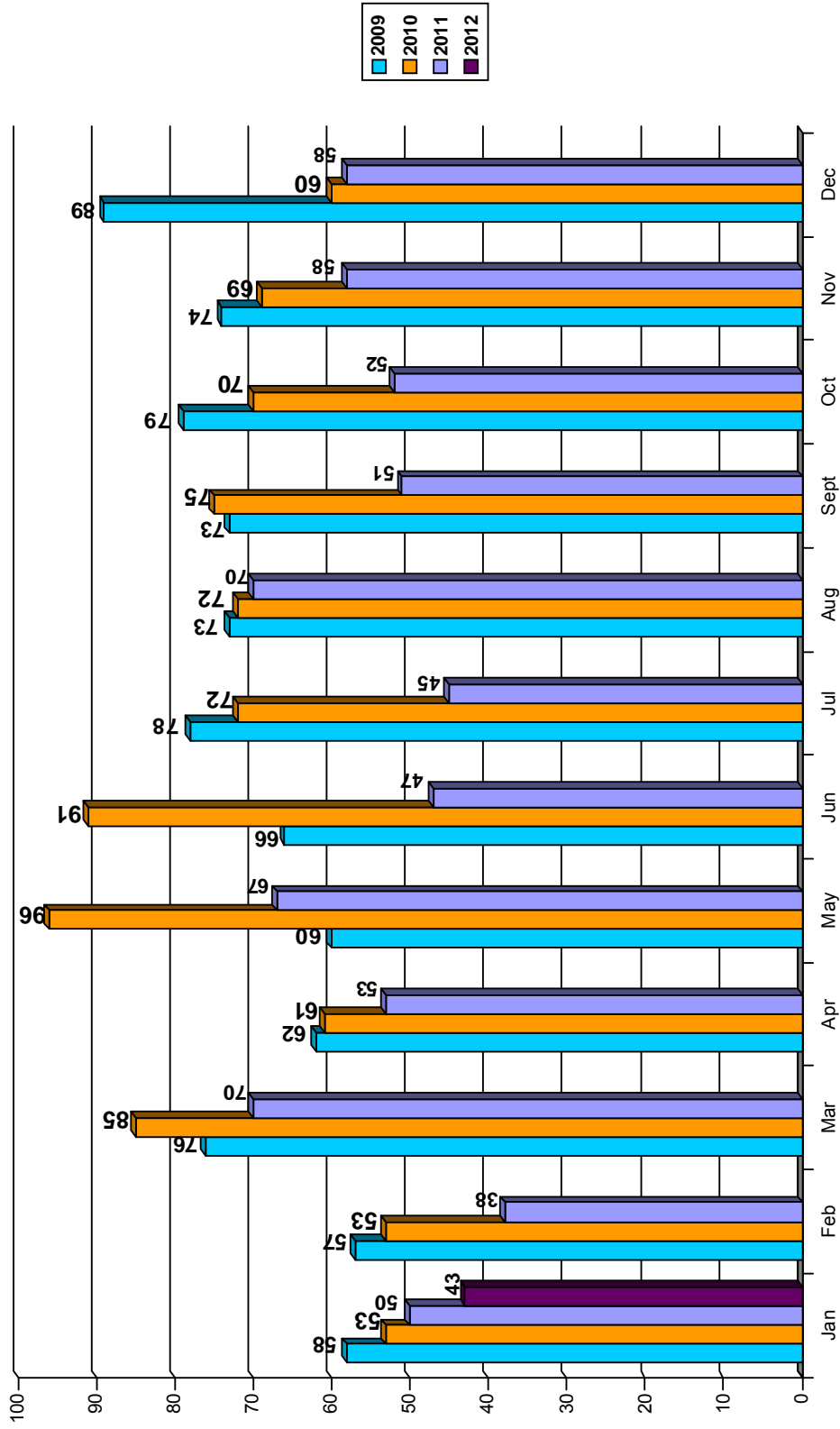
DAs DETERMINED



DAs LODGED



CCs DETERMINED



3.4 Quarterly Update on Section 94 Contributions

TRIM REFERENCE: F2004/00552 - D02878204

MANAGER: Martin Johnson, Manager Land Use Planning and Policy Development

AUTHOR: Sandy Rose, Contributions Officer

SUMMARY

This report provides the current status of Council's Section 94 and drainage contributions (excluding water and sewer) for July 2011 to December 2011.

RECOMMENDATION

That Council receive the report on Quarterly Update on Section 94 Contributions.

The following table shows the year to date budgeted Section 94 income per Contribution Plan compared with the year to date actual income.

Section 94 Contributions

Contribution Plan	Section 94				
	Actual Income YTD	Budgeted Income YTD	Variation YTD	Full Year Budget	Full Year Forecast
Budgewoi**	\$38,071	\$10,004	\$28,067	\$55,000	\$20,000
The Entrance	\$5,079	\$99,992	-\$94,913	\$550,000	\$200,000
Gorokan	\$9,508	\$10,004	-\$496	\$110,000	\$20,000
Warnervale*	\$803,517	\$580,010	\$223,507	\$1,520,000	\$1,160,000
Ourimbah	\$26,041	\$20,008	\$6,033	\$55,000	\$40,000
Southern Lakes	\$36,976	\$49,996	-\$13,020	\$233,000	\$100,000
San Remo	\$8,486	\$69,998	-\$61,512	\$220,000	\$140,000
Toukley	\$14,605	\$20,008	-\$5,403	\$110,000	\$40,000
Wyong***	\$126,849	\$99,992	\$26,857	\$386,300	\$200,000
Shire Wide	\$25,554	\$20,008	\$5,546	\$275,000	\$40,000
Northern Districts	\$12,382	\$20,008	-\$7,626	\$95,700	\$40,000
Total	\$1,107,068	\$1,000,028	\$107,040	\$3,610,000	\$2,000,000

* This includes \$695,814 (S94 \$582,056 and Drainage \$113,758) contributions from the GP Super Clinic which will be included in the Warnervale Town Centre Contributions Plan when adopted.

** This includes 2 dual occupancies approved in the Buff Point Area and 4 additional sites for manufactured home village.

*** This includes the Central Coast Mariners payment of \$40,246.

3.4 Quarterly Update on Section 94 Contributions (contd)

**** The Q1 2012 budget variations include an adjustment down in S94 full year budgeted income (difference between last 2 columns).

Drainage Contributions

Contribution Plan	Drainage				
	Actual Income YTD	Budgeted Income YTD	Variation YTD	Full Year Budget	Full Year Forecast
Budgewoi**	\$0	\$0	\$0	\$0	\$0
The Entrance	\$0	\$0	\$0	\$0	\$0
Gorokan	\$0	\$0	\$0	\$0	\$0
Warnervale*	\$155,997	\$239,904	-\$83,907	\$480,000	\$480,000
Ourimbah	\$0	\$0	\$0	\$0	\$0
Southern Lakes	\$0	\$38,736	-\$38,736	\$77,500	\$77,500
San Remo	\$0	\$0	\$0	\$0	\$0
Toukley	\$0	\$0	\$0	\$0	\$0
Wyong	\$17,832	\$6,750	\$11,082	\$13,500	\$13,500
Shire Wide	\$0	\$0	\$0	\$0	\$0
Northern Districts	\$0	\$0	\$0	\$0	\$0
Total	\$173,829	\$285,390	-\$111,561	\$571,000	\$571,000

Section 94A income for the financial year is \$63,858.

The projected income for 2011/2012 is \$2,571,000 (including drainage). Projected income is based upon forecasting development activity and the review of previous year actual income received. A conservative approach has been used to project income for 2011/2012.

Unfunded Liabilities

Council's current unfunded liabilities fall into two areas, Section 94 monies owed to developers for works undertaken by those developers and the gap between future capital works and Council's ability to collect funds to cover the cost of those works.

In respect to credits owed to developers, the current liability is \$16,899,615.00. It should be noted, however, that in most cases this liability does not all fall due today, but is spread over a number of years.

In respect to capital works, all future identified works are covered by the monies to be collected under the relevant Section 94 Contributions Plan other than for Warnervale. In respect to Warnervale, there is a gap of over \$24 million.

In addition, Council has a liability to the RTA for the upgrade of Craigie Avenue and the Pacific Highway to the value of \$724,017. This liability is being paid off on an annual basis.

ATTACHMENTS

Nil

3.5 General Works in Progress

TRIM REFERENCE: F2004/07830 - D02884210

AUTHOR/S: Peter Sheath; Manager Design and Projects & Josette Matthews; PA to Manager, IM Support

MANAGER: David Witherdin; Manager Contract and Project Management

SUMMARY

This report shows the current status of significant capital and maintenance expenditure in progress, as at the end of January 2012. General Water and Sewerage services are not included.

RECOMMENDATION

That Council receive the report on General Works in Progress.

ROADS AND STORMWATER SECTION OVERVIEW

Capital Works In Progress

The table below is a status report of current major roads and drainage projects.

Item Description	Est Cost	Start Date	% Spent	% Comp	Est Comp Date	Comments
Quinlup St, Gwandalan, Drainage	\$868K	4/10/11	95	95	Feb 2012	Drainage & Roadworks complete, waiting on road to be sealed.
Horns Bridge Reconstruction, Ourimbah Creek Rd, Ourimbah	\$232K	6/12/10	92	98	Feb 2012	Road seal and asphalt to be completed.
Hidden Valley Bridge Reconstruction, Ourimbah Creek Rd, Ourimbah	\$357K	30/3/11	95	95	Feb 2012	Road seal and asphalt to be completed.
Palmdale Road Bridge No. 2 - Reconstruction	\$415K	3/1/12	70	70	Mar 2012	Temporary bridge constructed. Pipes placed. Head walls under construction.

3.5

General Works in Progress (contd)

Item Description	Est Cost	Start Date	% Spent	% Comp	Est Comp Date	Comments
Minnesota Road, Hamlyn Terrace. Road & Drainage-Upgrade – Stage 1	\$1.828M	1/9/11	75	75	Feb 2012	Stage 1A completed, Roadworks commenced stage 1B.

General Maintenance Work

The following is a list of general works undertaken during this period:

	North	South
Drainage Maintenance	Blue Haven Budgewoi Jilliby San Remo	Long Jetty Berkeley Vale Bateau Bay The Entrance
Replacement of Damaged Foot paving	Toukley Budgewoi Lake Haven	Bateau Bay Killarney Vale
Sign Maintenance	Toukley Kanwal Hamlyn Terrace Blue Haven Wadalba Budgewoi Tuggerawong San Remo Canton Beach Wyongah Jilliby Yarramalong Buff Point Gwandalan Summerland Point	Toowoan Bay Berkeley Vale Ourimbah Long Jetty The Entrance Killarney Vale Shelly Beach Bateau Bay Tuggerah Wyong Mardi Chittaway
Shoulder Restoration	Charmhaven Gorokan Bushells Ridge	The Entrance
Heavy Patching	Bushells Ridge Gorokan Charmhaven Kiar	Nil

3.5

General Works in Progress (contd)

	North	South
Table Drain Maintenance	Charmhaven Halekulani	Long Jetty Bateau Bay Killarney Vale Tumbi Umbi Berkeley Vale The Entrance Ourimbah Glennig Valley
Rural Road Grading	Dooralong Yarramalong Ravensdale Jilliby Kiar	Ourimbah Palmdale Tuggerah
Carpark Maintenance	Nil	Nil
Fencing	Nil	Nil
Vegetation control	Jilliby Woongarra Halloran Hamlyn Terrace Toukley Mannering Park Yarramalong Dooralong	Tuggerah Berkeley Vale Tumbi Umbi Ourimbah The Entrance Killarney Vale Long Jetty Tumbi Umbi

CONTRACTS AND PROJECT MANAGEMENT SECTION

The table below is a status report of current major projects.

Item Description	Est Cost (excl. GST)	Start Date	% Spent	% Comp	Est Comp Date	Comments
CPA/115479 The Rehabilitation and Redevelopment of Bateau Bay Landfill	\$17M	Dec 2006	98	100	Complete	Softball cages and associated fencing is now complete.

3.5

General Works in Progress (contd)

Item Description	Est Cost (excl. GST)	Start Date	% Spent	% Comp	Est Comp Date	Comments
CPA/136020 (complete) CPA/162445 (complete) and CPA/181535 Gwandalan Landfill Remediation – Investigations only	\$290K	Nov 2007	98	98	May 2012 (Final RAP)	Final Remedial Action Plan (RAP) received. Addendum to be prepared for possible alternative site end uses. Design tenders to be invited in 2012. Acquisition negotiations for Darkinjung property to proceed through 2012/2013.
CPA/136021 (complete) CPA/168802 (complete) and CPA/201857 Tumbi Landfill Remediation – Investigations only	\$190K	Nov 2007	75	75	Sept 2012 (RAP & concept design)	Preliminary and detailed site investigations completed. Documents commenced for tenders for Remedial Action Plan (RAP) to be invited in February 2012.
CPA/142750 (complete) CPA/173290 (complete) and CPA/201858 Shelly Beach Landfill Remediation – Investigations only	\$140K	Nov 2007	75	75	July 2012 (RAP & concept design)	Preliminary and detailed site investigation completed. Tenders closed for Remedial Action Plan (RAP). Contract to commence February 2012.
CPA/155500 - Consultancy for Investigation and Design of C3 and C6 Sewer Pump Station upgrades, and new C16 Sewer Pump Station – San Remo and Blue Haven	\$163K	Dec 2008	95	100	Complete	Contract awarded to SMEC Australia Pty Ltd. Final design and tender documents currently being reviewed. Preliminary project construction cost estimate \$1.32M.

3.5

General Works in Progress (contd)

Item Description	Est Cost (excl. GST)	Start Date	% Spent	% Comp	Est Comp Date	Comments
CPA/158361 Construction Work for Stormwater Treatment Works in Reach 2, Saltwater Creek	\$630K	May 2009	85	85	Mar 2013	Hunter Land Management achieved Practical Completion in March 2010. Bush regeneration and maintenance works will continue until March 2013.
CPA/196356 - Remedial Action Plan and Concept Design for former Toukley Landfill	\$105K	May 2011	90	90	March 2012	Golder Associates provided the draft Remedial Action Plan (RAP) and Concept Design Report (CDR) for review in November 2011. Auditor to review in Feb 2012. Final reports due in March 2012.
CPA/164957 – Tuggerah Lakes Saltmarsh Rehabilitation (TL19 & TL20 – Berkeley Vale)	\$500K	Feb 2011	90	100	Complete	Minor fencing and site restoration work has been completed.
CPA/172612 Construction of Hamlyn Terrace Community and Sporting Facility	\$7.85m	Apr 2010	90	99	Sports fields use by Winter 2012.	Turf has been laid to the main oval and handover to Council will take place late February following the establishment period by the builder. The Community Centre has been completed and is being occupied by Burnside. The final stage(3) is 99% complete – will be handed over early February.

3.5

General Works in Progress (contd)

Item Description	Est Cost (excl. GST)	Start Date	% Spent	% Comp	Est Comp Date	Comments
CPA/181554 Remediation of Mardi Landfill – Design only	\$350K	Jun 2011	20	20	June 2012 (Master Plan design)	Detailed design contract awarded to SMEC. Design concept options received. Master Plan preparation to follow. Development application lodgement programmed for July 2012.
CPA/184446 – Shelly Beach SLSC Construction	\$3.72M	Oct 2010	72	99	Work is complete.	Site works are completed and the surf club has occupied the facility.
CPA/189208 & CPA/189207 Landfill Gas Installations Monitoring & Report Buttonderry Waste Management Facility	\$160K	Nov 2010	65	65	April 2013	Subsurface landfill gas encountered around active landfill area. Regular ongoing monitoring of this gas continues. Tenders for gas management strategy to be invited in 2012.
CPA/189210 CPA/194091 CPA/201014 New Cell 4.3 at Buttonderry Waste Management Facility. Investigation and design only	\$430K	Nov 2010	15	15	June 2012	Contract for detailed design for Cell 4.3 awarded to GHD. Design commenced & programmed for completion Sept 2012.
F2008/02330 McKenzie Reserve Foreshore Stabilisation Works and Upgrade of Recreational Facilities	\$200K	Dec 2010	100	100	June 2012	All facility upgrade works complete. Foreshore stabilisation work to be undertaken under separate project
CPA/179981 B9 Sewage Rising Main Extension – Long Jetty	\$2,338K	Sept 2011	0	90	March 2012	Rising main has been completed. Only valve pit and valves remaining.

3.5

General Works in Progress (contd)

Item Description	Est Cost (excl. GST)	Start Date	% Spent	% Comp	Est Comp Date	Comments
CPA/204444 Norah Head Boat Ramp Upgrade Project – Design & Investigation, Construction QA/QC	\$64K	Dec 2011	0	5	May 2012 – Design June 2013 – QA/QC	Cardno engaged to carry out work. Survey & Geotech completed Dec 2011.
CPA/204828 Entrance Foreshore - Design Options Study	\$43K	Jan 2012	0	5	April 2012	WorleyParsons engaged to investigate short & long term options for degraded seawall west of Ent. bridge
CPA/182007 Upgrade of SPS T22 and Associated Work - Construction	\$2.2M	Mar 2012	0	2	Oct 2012	Construction Tenders closed 12 January 2012. Currently evaluating. Anticipate awarding Contract after 22 March 2012 Council Meeting.
CPA/203516 Installation of Sub-soil Drainage at EDSACC South Sports Fields	\$133K	Dec 2011	0	0	April 2012	Contract awarded to R & N Patterson P/L t/a Turf Drain Australia. Construction due to commence Feb 2012.
CPA/204515 Construction of Shared Pathway at Colongra Bay, Lake Munmorah	\$100K	Jan 2012	0	0	July 2012	Contract awarded to Hard Yards Outdoor Constructions P/L.
F2009/02299 Construction of Shared Pathway at Osborne Park, Toukley	\$180K	Dec 2011	50%	50%	March 2012	Works being constructed by Day Labour crew.

CONTRACTS REACHING PRACTICAL COMPLETION IN LAST THREE MONTHS		
Contract No.	Contract Description	Date of Practical Completion
CPA/184454	Soldiers Beach SLSC Construction	29 July 2011
CPA/184446	Shelly Beach SLSC Construction	September 2011

CONTRACTS STILL IN DEFECTS LIABILITY PERIOD		
Contract No	Contract Description	Contract Status
CPA/184901	Construction of Stormwater Treatment Works, Gascoigne Rd Gorokan as part of the Estuary Management Plan.	Practical Completion on 10 June 2011
CPA/184904	Construction of Stormwater Treatment Works, Catalina Rd & Liamera Av San Remo	Practical Completion on 20 July 2011
CPA/173205	Sewer main rehabilitation, various locations in Wyong Shire	Practical Completion on 31 May 2011
CPA/160794	Construction of the Northern Section of the Link Road	Practical Completion Separable Portion 1 – 16 March 2010 Separable Portion 2 - 1 September 2010 Separable Portion 3 - 15 November 2010
CPA/154562	Toukley Sewage Treatment Plant Inlet Works Upgrade	Practical Completion 10 December 2010
CPA/173205	Sewer main rehabilitation, various locations in Wyong Shire	Practical completion achieved on 31 May 2011
CPA/184901	Construction of Stormwater Treatment Works, Gascoigne Road, Gorokan	Practical Completion granted 10 June 2011
CPA/158359	Ourimbah Rural Fire Station Building	Defects Liability extended to 23 September 2012 for some items
CPA/144547	Construction of Stormwater Treatment Works Colongra Bay Rd, Lake Munmorah	17 August 2011

ATTACHMENTS

Nil.

3.6 Disability Accessible Facilities at Council's Holiday Parks

TRIM REFERENCE: F2007/01274 - D02892881
MANAGER: Tara Mills, Manager Sport Leisure Rec
AUTHOR: Darrell Priestland; Controller Holiday Parks

SUMMARY

This report provides a summary on the disability accessible facilities, including cabins, at the Central Coast Holiday Parks.

RECOMMENDATION

That Council note the report on Disability Accessible Facilities at Council's Holiday Parks.

BACKGROUND

At its meeting of the 22 June 2011, Council:

“RESOLVED unanimously on the motion of Councillor VINCENT and seconded by Councillor SYMINGTON:

- 1 That Council accept the tender from Wendgold Pty Ltd (East Coast homes and Cabins) in the lump sum amount of \$214,900.00 (excl GST) for Contract CPA/192469 – Provision of Two Relocatable Cabins at Budgewoi Holiday Park.*
- 2 That Council approve contract CPA/192469 for a contract budget of \$236,400.00 (excl GST) that provides for a contingency amount of \$21,500.00 (excl GST), representing approximately 10% of the contract value, to provide for any unforeseen additional works that may become necessary during the course of the project.*
- 3 That Council request the GM to provide a further report on the disability accessible facilities, including cabins, at the Council Holiday Parks.*

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT AND WEBSTER

AGAINST: NIL”

This report addresses point three of this Resolution.

3.6 Disability Accessible Facilities at Council's Holiday Parks (contd)

Wyong Shire Council operates 4 holiday parks located at Toowoon Bay, Norah Head, Canton Beach and Budgewoi. All of the Holiday Parks are located on a Crown Reserve.

The following table shows the number of accessible amenities at each of the parks

Central Coast Holiday Parks Disabled Amenities			
Toowoon Bay	Norah Head	Canton Beach	Budgewoi
3	3	5	3

These amenities were built in accordance with legislation at the time of construction. This legislation has since been superseded which means the amenities do not meet the current standards.

In addition to the amenities, disabled access is also available to the newly constructed camp kitchens at Budgewoi and Canton Beach Holiday Parks. At Norah Head and Toowoon Bay Holiday Parks the camp kitchens were built on a slab. Concrete footpaths leading from the roadway across the grass rising to the level of the floor of the camp kitchens at both these parks is currently being constructed. There is also compliant ramp access to the reception areas of all four Holiday Parks.

Council's Sensory Park, which is an accessible playground, is adjacent to Canton Beach Holiday Park and is frequently used by patrons. None of the Central Coast Holiday Parks playgrounds are accessible parks.

Each of the parks has a six berth cabin and these cabins can be utilised by patrons with a disability. The cabins were standard cabins and had the following modifications to assist patrons with disabilities;

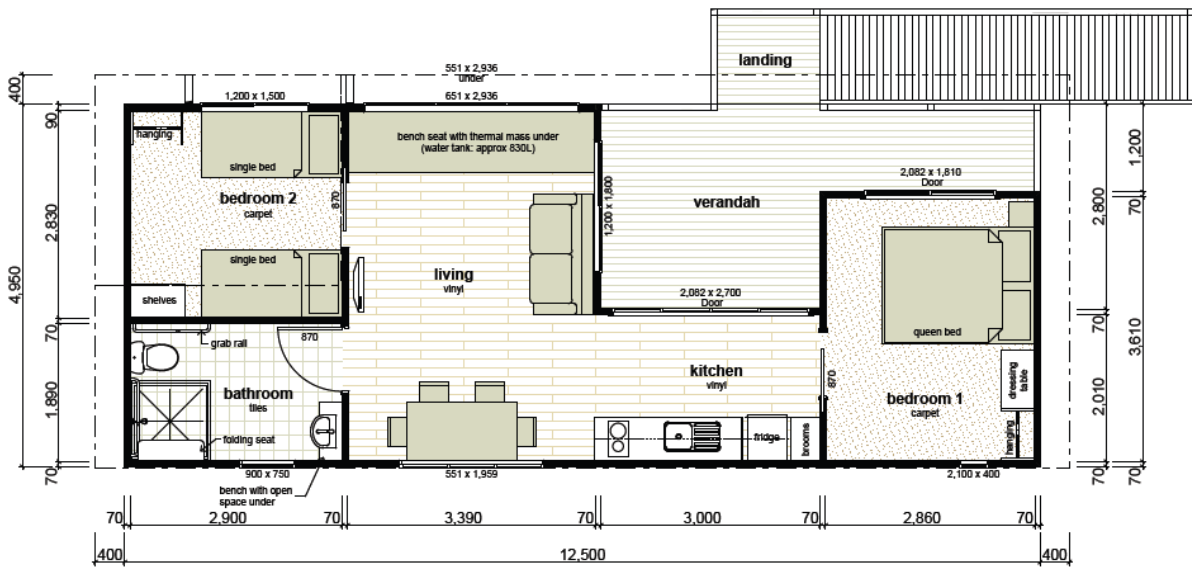
- Wide ramp access to cabin
- Accessible bathroom, with wheel-in-shower, toilet with handrails and accessible washbasin
- Sliding door access to bedroom and bathroom
- Car space is wider than normal with access to get around a vehicle to the ramp

A full audit of all facilities within the four parks is being undertaken this quarter to assess the compliance of the buildings with Access Legislation including:

- The Commonwealth Disability Discrimination Act 1992 (DDA)
- The Building Code of Australia 2009 (BCA) Section D# - Access for People with Disabilities
- Australian Standards AS 1428.1, AS1428.2, AS1428.4 – Design for Access and Mobility
- Australian Standard AS2890.1 – parking facilities – Off street car parking

This information will be compiled into a rolling works program for each of the parks, including costing, programs and schedules to bring the amenities up to current standards.

In the future it is proposed to construct at least one accessible cabin at each park over a four year period. Preliminary investigations show an investment of \$130,000.00 per cabin compliant to the abovementioned legislation (sample images following) will be required.



ATTACHMENTS

Nil.

3.7 Works in Progress - Water Supply and Sewerage

TRIM REFERENCE: F2004/07830 - D02898567

AUTHOR: Vanessa Trzcinka; Technical Operations Engineer Water and Sewerage Operations

ACTING MANAGER: Daryl Mann; Water and Sewerage Operations

SUMMARY

Water supply and sewerage works in progress and completed for December 2011 and January 2012.

RECOMMENDATION

That Council receive the report on Works in Progress - Water Supply and Sewerage.

WATER SUPPLY

The table below is a status report of current major new and upgrade water projects.

Item Description	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
Bateau Bay Charmhaven Killarney Vale Ourimbah The Entrance Toukley Tuggerah Watanobbi Wyong	500,000	Jul 2011	35	35	Jun 2012	Ongoing water main, stop valve and hydrant replacement works are underway to improve system supply operations. This work is being funded by the Water and Sewerage Operations and Maintenance Program.
Tonkiss St Tuggerah	40,000	Feb 2012	10	10	Feb 2012	Construction work has commenced to install a 150mm water main and pressure reducing valve in a concrete pit to provide a secondary supply of water to Burbank Drive subdivision. This work is being funded by Water and Sewerage Capital Works Program.

3.7

Works in Progress - Water Supply and Sewerage (contd)

Item Description	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
Albatross Rd, Berkeley Vale	120,000	Sept 2011	130	95	Feb 2012	<p>Work is nearing completion to replace and lower approximately 30 water services in aid of road resurfacing works being carried out by Roads and Stormwater.</p> <p>Costs have exceeded due to tipping fees and a small portion of work has been outsourced to contractors due to staff shortages.</p> <p>This work is being funded by the Roads and Stormwater Maintenance Program.</p>
Owen Ave Wyong	123,000	Feb 2012	20	20	March 2012	<p>Work has commenced to replace and relocate approximately 60m of 150mm AC and 100m of 100mm AC water main in aid of road and drainage upgrade works.</p> <p>This work is being partially funded by Roads and Stormwater and Water and Sewerage Capital Works Program.</p>
Mardi Water Treatment Plant	30,000	Dec 2011	87	90	Feb 2012	<p>Work is nearing completion for the installation of the powder activated carbon (PAC) line to improve raw water treatment process.</p> <p>PAC is added to the raw water to assist with odour and taste issues prior to the treatment process.</p> <p>This work is being funded by Water and Sewerage Operations and Maintenance Program.</p>

SEWERAGE

The table below is a status report of current major new and upgrade sewerage projects.

Location	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
Bateau Bay Berkeley Vale Blue Haven Budgewoi Buff Point Gorokan Killarney Vale Lake Munmorah Long Jetty Watanobbi Wyong	150,000	Jul 2011	50	50	Jun 2012	<p>Ongoing sewer main and manhole replacement and adjustment works are underway to improve system operations.</p> <p>Council's maintenance program of CCTV inspections, replacing sections of sewer mains and repairing manholes and junctions causing operational problems due to root infestation and stormwater infiltration.</p> <p>This work is being funded by the Water and Sewerage Operations and Maintenance Program.</p>

PROCESS**Water Treatment**

All treated water produced by Mardi Water Treatment Plant, for the period 1 to 31 December 2011 and 1 to 31 January 2012 met the health requirements of the Australian Drinking Water Guidelines produced by the National Health and Medical Research Council.

Sewage Treatment

All effluent discharged from the sewage treatment plants, for the period 1 December 2011 to 31 January 2012 has met Environmental Protection Authority Licence requirements.

WATER STORAGE

Monday, 13 February 2012				
STORAGES				
Storage	Capacity Full [MI]	Volume in Storage [MI]	Percent Full [%]	Storage Change over last Week
Mangrove Dam	190000	74,987	39.5	Up 781 ML
Mardi Dam	7400	5,725	77.4	Down 43 ML
Mooney Dam	4600	4,600	100.0	Up 4 ML
Total	202000	85,312	42.2	Up 742 ML
TOTAL STORAGE:				
* Total stored water volume has increased by 1.7% since last month.				
* This day last year the volume stored as a percentage of total capacity was 10.7% lower.				
MANGROVE CREEK DAM				
* Mardi Dam supplied 100 ML last week to Mangrove Creek Dam.				
* 0 ML were released to Mardi Dam last week.				
* 0 ML were released to Mangrove Creek Weir last week.				
Currently the Mardi to Mangrove Link Project is under the control of the construction contractor and is presently in the commissioning and testing phase.				
HUNTER TRANSFERS:				
* Hunter Water Corporation supplied 0 ML last week keeping this year's supply to 0 ML.				
* Gosford/Wyong supplied 0 ML to Hunter Water last week keeping this year's supply to 0 ML.				
GROUND WATER BORES:				
* Groundwater Bores supplied 1.6 ML last week, increasing this year's supply to 11.3 ML.				
WATER USAGE & RAINFALL				
Period	Water Usage [MI]	Rainfall [mm]		
		Somersby WTP	Mardi WTP	Mangrove Dam
Week to date	482	47	50	41
Previous week	483	106	78	73
Current week last year	525	36	32	23
This year to date	3,113	302	356	206
Same period last year	3,836	117	126	92
Week to date consumption was 482 ML, 8.2% less than the same week last year and 0.2% less than the previous week.				
Consumption this year to date is 3,113 ML, 18.8% less than the same period last year.				
Level 2 Water Consumption Target for the week ending Monday, 20 February 2012 is 616 ML				

ATTACHMENTS

Nil.

3.8 Results of Water Quality Testing for Beaches and Lake Swimming Locations

TRIM REFERENCE: F2004/06822 - D02898970

MANAGER: Rob Van Hese, Manager Regulation and Compliance

AUTHOR: Jon Scorgie, Senior Environmental Health Officer

SUMMARY

Reporting on the results of bacteriological tests for primary recreation water quality for the beaches in Wyong Shire and lake swimming sites in the Tuggerah Lakes catchment for the months of November, December 2011 and January 2012.

RECOMMENDATION

That Council receive the report on Results of Water Quality Testing for Beaches and Lake Swimming Locations.

Primary Recreation Water Quality Monitoring Program

Wyong Shire beaches are regularly monitored for swimming safety in accordance with the latest National Health and Medical Research Council (*NHMRC Guidelines for Managing Risks in Recreational Water (2008)*). These guidelines have superseded NHMRC (1991), however, they still allow for beaches to be awarded a star rating based upon the potential for sewage and stormwater contamination. These star ratings are awarded as detailed in the Table 1 below.

Wyong Shire Council has been in partnership with the Office of Environment and Heritage (OEH) in implementing the "Beachwatch" program during the bathing season of summer, October through to April.

Council at its meeting held on 9 June 2010 resolved as follows:

"RESOLVED on the motion of Councillor Graham and seconded by Councillor Webster:

- 1 *That Council adopt the recommendations of the Tuggerah Lakes Estuary Coastal and Floodplain Management Committee being:*
 - a *That all lake water quality testing sites that are not designated "lake swimming locations", be removed from future Beachwatch programs commencing 1 July 2010.*

- b That future results of water quality testing for lake locations that are not designated swimming locations continue to be monitored to detect changes in water quality and the results of such testing be submitted to the Estuary Management Unit.*

FOR: COUNCILLORS GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: COUNCILLORS BEST AND EATON"

Although the Office of Environment and Heritage's Beachwatch program becomes inactive during the winter season, Council continues to sample once a month to assess any changes in water quality. If these monthly results indicate high levels of sewage and stormwater contamination further investigations are triggered to determine the source of its origin. For our winter program, Council have continued to apply Beachwatch's acceptable indicator levels for faecal contamination "enterococci" of 200cfu/100ml and apply our results to their star rating, see Table 1 below.

Additionally, Council is still required to monitor the ocean outfalls five times a month, year round. This monitoring and sampling regime is undertaken in accordance with the OEH "Environmental Protection License's", this sampling is carried out at ten sites around Norah Head and Wonga Point.

As a part of the National Health and Medical Research Council - Guidelines for Managing Risks in Recreational Water 2008 (NHMRC 2008), OEH's Beachwatch program has requested that all sites be re-evaluated to identify their potential pollution sources and the risk that they may pose to human health. The potential pollution sources identified in this evaluation will lead to management strategies being developed for each site so that risk to human health can be minimised. Advisory signs have been erected at all lake sampling sites advising "This area can be affected by Stormwater Pollution for up to 3 Days after heavy rain. Swimming during this period in NOT Recommended". The signs have been erected to advise the public that there is a potential for poor water quality at the site due to the stormwater inundation after heavy rain. It does not mean that the water quality is poor at all times.

Summary of results for November, December 2011 and January 2012 (Summer Program)

For the period between November 2011 and January 2012 all ocean beach sites achieved a star rating that is defined as being safe for swimming under the NHMRC 2008 for all of the sampling days. For the lake beach sites we had an isolated occurrence in November at Gwandalan and in January at Canton Beach, which exceeded the NHMRC 2008 guidelines for safe swimming by 5% of the allowable limit. Follow up sampling and weekly monitoring substantiated that these occurrences were "one off incidences" and did not require further action as they continually achieved a 4 star rating, which is defined as being safe for swimming under the NHMRC 2008.

3.8 Results of Water Quality Testing for Beaches and Lake Swimming Locations (contd)

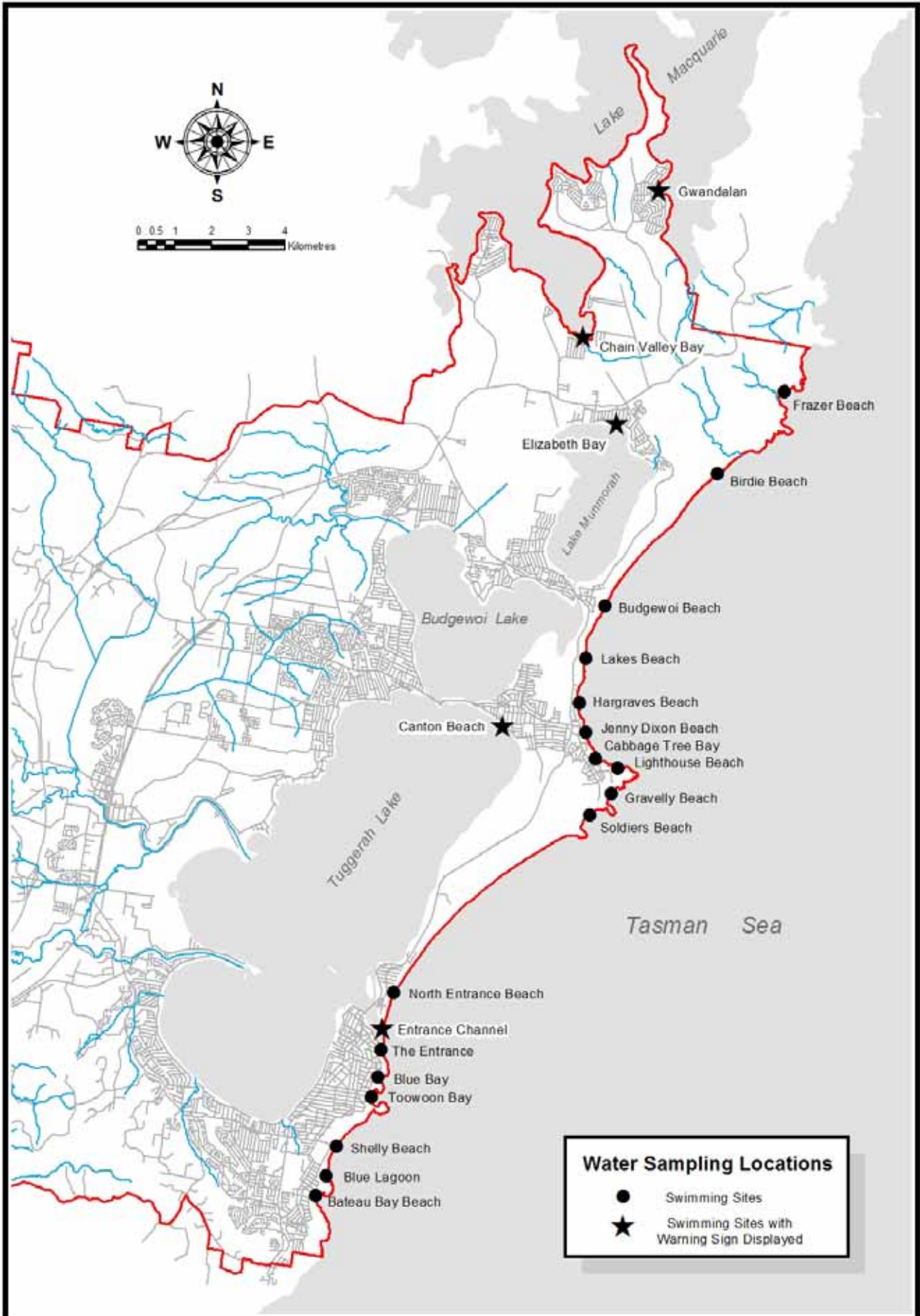
A definition of the star rating system can be seen in Table 1 below.

Table 1: NHMRC Star Rating Interpretation

Star Rating		Enterococci (cfu/100mL)	Interpretation
****	Good	≤ 40	NHMRC indicates site suitable for swimming
***	Fair	41 – 200	NHMRC indicates site is suitable for swimming
**	Poor	201- 500	NHMRC indicates swimming at site is not recommended.
*	Bad	>500	NHMRC indicates swimming at site is not recommended.

ATTACHMENTS

- 1 Water Sampling Locations D02345961



3.9 Councillors Community Improvement Grant - St Barnabas Church

TRIM REFERENCE: C2011/01723 - D02865164

AUTHOR/MANAGER: Lesley Crawley, Manager Corporate Governance

SUMMARY

Advice concerning a change to the purpose of funding allocated to St Barnabas Church from the 2010/2011 CCIG program.

RECOMMENDATION

That Council note the report on Councillors Community Improvement Grant - St Barnabas Church.

In February 2011 Council allocated \$2100 under the CCIG program to the St Barnabas Church. Its Management Committee had sought funding of \$5,000 to assist with building a storage shed at the rear of the Church for the purpose of housing items of fire fighting equipment considered essential for the protection of the Church in the event of a bush fire.

The Committee has since received quotations that far exceed the available funds for the cost of providing the shed in a position and with a design that is compatible with the heritage features of the Church and therefore the Committee resolved not to proceed with the proposed shed.

However, the Committee remains concerned about the vulnerability of the Church in times of a bush fire and wishes to apply the funds to another aspect of fire protection.

They propose to enhance the protection by installing a sprinkler system on the roof and underfloor space of the building. The new proposal will require the provision of pipe work, sprinkler heads, a larger water tank and a pump (electric or petrol). It is intended that the works will minimise the risk of fire from airborne embers if a fire was in proximity to the church.

The Committee seeks WSC approval to use the grant funds as a contribution towards the cost of this work. The Committee will liaise with Council's staff to ensure that the work does not offend the heritage features of the Church building.

As the new purpose for the funding aligns with the original purpose the Church Committee has been advised that the redirection is acceptable.

ATTACHMENTS

Nil.

3.10 Eraring Power Station-Report on Incident

TRIM REFERENCE: F2005/00503 - D02901117

AUTHOR/MANAGER: Rob Van Hese; Manager Regulation and Compliance

SUMMARY

Report on correspondence received from Eraring Energy regarding the Eraring Power Station – Notification of Incident on 28 October 2011.

RECOMMENDATION

That Council receive the report on Eraring Power Station-Report on Incident

BACKGROUND

Council, at its meeting held on 14 December 2011, resolved as follows:

“RESOLVED on the motion of Councillor Best and seconded by Councillor Wynn:

- 1 That Council request a full report, including any recommendations from the Environmental Protection Authority (EPA), on the recent explosion in the transformer and subsequent fire and oil spill at Eraring Power Station on Lake Macquarie.*
- 2 That Council request the EPA to include in its report:*
 - a The adequacy of the maintenance schedule and testing of the power station's transformer and other equipment.*
 - b Whether this maintenance performance is deemed both adequate and appropriate for proper functioning of the power station and protection of the sensitive environment in which the power station is sited.*

FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA,
SYMINGTON, VINCENT, WEBSTER AND WYNN

AGAINST: NIL”

A request was made to the Environmental Protection Authority (EPA) in accordance with Council's resolution of 14 December 2011.

**3.10 Eraring Power Station-Report on Incident
(contd)**

The EPA through the Manager Hunter Region, advised that the EPA had not made a report of the incident but had reviewed the incident report submitted by Eraring Energy as required by the conditions of their licence. The EPA is not proposing to take any further action in response to the incident. Attached is a copy of the report, "Eraring Power Station Notification of Incident – EPL 1429".

ATTACHMENTS

- 1 Eraring Power Station - Notification of Incident D02916164



Eraring Power Station Notification of Incident – EPL 1429

Time and Date of Incident: 2:16 am 28th October 2011

Incident: Explosion of transformer 2B and Subsequent Fire

1. Introduction

Eraring Power Station (EPS) holds a licence under the Protection of the Environment Operations Act (EPL 1429). Condition R2 of the EPL provides that:

R2 Notification of Environmental Harm:

Note: The licensee or its employees must notify the EPS of incidents causing or threatening material harm to the environment as soon as practicable after the person becomes aware of the incident in accordance with the requirements of Part 5.7 of the Act.

R2.1 Notification must be made by telephoning the Environment Line service on 131 555.

R2.2 The licensee must provide written details of the notification to the EP within 7 days of the date on which the incident occurred.

Eraring Energy has prepared this formal notification to comply with Condition R2.2. Eraring previously notified the OEHL by telephone on the 28th October 2011 at approximately 7:30 am and worked closely with officers from OEHL that day and the following days.

2. Background

EPS is a coal fired electricity generator located on the shores of Lake Macquarie. The EPS is currently progressively upgrading its generator capacity from 4 x 660 MW to 4 x 720 MW generating units. To convert the generator output to high voltage supply for transmission Eraring has installed 4 transformer sets each consisting of 2 transformers.

The transformers contain transformer oil which is used as an arc quencher and a coolant. A copy of the Material Safety Data Sheet for the transformer oil ("*Nitro Libra*") is attached to this notification.

3. The incident

At approximately 2:16 am on Friday 28th October 2011 transformer 2B servicing number 2 generating unit at EPS exploded with the transformer oil subsequently catching fire. At that time EPS was operating 3 of its 4 generating units (unit 1 being off line for unit upgrade).

The transformer explosion resulted in an oil fire which burnt for approximately 2 days. The explosion propelled transformer oil outside the transformer bund with potential for the oil to bypass the existing oil containment system and to enter the stormwater system.

The actual cause of the explosion of the transformer has yet to be determined. As a result of the explosion and subsequent fire EPS lost 25% of its potential generating capacity. Unit 1 is out of service undergoing an upgrade outage with Units 3 and 4 available for 720MW operation.

4. Potential Environmental Implications of the Explosion and Subsequent Fire

The primary environmental aspect of concern associated with the incident was the loss of transformer oil following the explosion and fire. Each transformer contains approximately 89,000 litres of insulating oil.

There was the potential for oil to escape the primary spill containment and control system and to enter the storm water runoff collection system. As the transformer oil was on fire, water used to control the fire could wash the oil outside of existing containment systems into the outfall canal and then into Lake Macquarie. In fact a very small proportion of the oil was observed to have entered Lake Macquarie and was visible as a sheen. The RFS and Hazmat were consulted about this and advised that the oil on the water surface would evaporate and that no action was necessary, except for establishing precautionary boom containments, which was done.

The fire was also consuming the transformer oil with the products of combustions being admitted to atmosphere. The fire continued to burn for a period of approximately 2 days, with a further 2 days cooling until the transformer was cooled sufficiently to prohibit further combustion.

5. Incident Notification

The incident commenced at approximately 2.16 am on Friday 28 October 2011. The following notifications were made:

- At approximately 2.16 am the EPS Shift Manager contacted the Emergency Services on 000. Emergency Services then arranged the dispatch of appropriate services to the EPS. The Shift Manager also activated the deluge system on the adjacent transformer. He arranged for the collection of all EPS oil spill material and foam fire fighting equipment. He ensured the safety of all operating staff on site at the time and called in management response.
 - The Rural Fire Service (Leader – Mark Chic) arrived on site at 2.42 am and took over control of the incident at 3.15 am. The incident control was handed over to the Hazmat incident controller (Roger McGiven) at 5.00 am on the same day. The site was handed back to Jeff Hogan, the Executive Manager Eraring Operations on Monday 31 October 2011 at 4.00 pm.
 - The OEH in Sydney was notified by the Hazmat controlling officer at 5.00 am on 28 October 2011. The EPS Executive Manager Safety Environment and Sustainability, Peter Harvey also notified the OEH Newcastle office at 7.35 am on 28 October 2011.
 - At 3.46 am on 28 October 2011 the NSW Police arrived on site.
 - The EPS Environment Manager, Neil Williams, was notified of the incident at 4.45 am on 28 October 2011 and arrived on site at approximately 5:30 am. Neil reviewed the situation with the shift manager and then with the incident controller, Roger McGiven to offer any assistance required. Neil was requested to check on the outfall alarm and any other alarms that may have been active within the control room. He was also requested to assist with the preliminary response to the control of oil entering the storm water system.
- Neil checked the outlet canal and detected a trace of oil as a sheen on the surface. At approximately 7 am the Hazmat team and various EPS Environmental Officers and Management Team determined to launch the boat and to deploy oil sorbent booms across the outlet to Lake Macquarie. Teams in the boat supported by teams on the bank deployed an initial boom and an

additional 3 booms later to collect and retain any oil likely to be discharged. The booms remain in place and will continue to be maintained/replaced until the cleanup has been finalised.

Drain E, which does not have an oil detector and isolation valve, was identified as a potential weak point in the storm water containment system. At approximately 1.30 pm on 28 October 2011 the installation of a marine ply and fly ash plug was initiated by Neil Williams and the EPS Civil Assets Team on the drain outlet with the plug completed by 3.00 pm on the same day. The plug remains in position whilst the cleanup continues.

The EPS Senior Management Team and the Environment Team were represented on site for the whole of the incident period.

- Hamish Rutherford from the OEH arrived on site at approximately 11.00 am on 28th October 2011. After talking with the EPS Environment Manager, Neil Williams, he made contact with the Incident Controller as well as visually assessing the outlet to Lake Macquarie.
- Graeme Clarke of the OEH arrived at approximately midday on 28th October 2011 and met with the EPS Senior Management Team and participated in media briefing.
- At approximately 5.00 pm on 28 October 2011 the EPS Environment Manager, Neil Williams, made contact with the representative of the Native Animal Trust Fund, Audrey Kosman, who offered any assistance required to treat wildlife potentially impacted. Neil was advised that she had not been called out and that no birds or wildlife had been impacted and would keep in contact.
- The National Parks and Wildlife Services in conjunction with the Native Animal Trust Fund arranged a meeting on site at approximately 2.30 pm on Saturday 29 October 2011. Jeff Hogan, the Executive Manager Eraring Operations, together with EPS's Environment Office, Will Wright attended the meeting at the Lake Macquarie centre. A Police officer was also in attendance. The meeting was briefed on the likely impact zones, were supplied maps of the region and then visited the Myuna Bay and Whiteheads Lagoon area. No oil was evident in the area, however, there was a sea grass rack which may have contained traces of oil. They observed a small number of small crabs (less than 10) that were dead, however, they also observed a large

number of similar crabs that were alive. There has been no further contact from the National Parks and Wildlife Service.

6. What Pollution Control Facilities were in Place at EPS to Contain Oil Spills and Prevent Oil from Contaminating the Cooling Water Outfall Canal?

Drawing number ER738094 Revision 10 "Eraring Power Station – Environmental Station Area Storm and Contaminated Water and Sewerage Site Layout" details the EPS station stormwater system, the station contaminated water system and other associated systems. This will be provided separately. Normally any spillage of oil from a transformer is contained within the transformer bund and directed to either C1 or C2 collection pits. From these pits the collected oily water is directed to the Oil Water Separators to remove any oil. The treated water is then pumped to the retention lagoon (a 3 stage pond separator). The treated clean water from the lagoon is sent to the ash dam.

Stormwater generated in the area surrounding the transformers is not normally contaminated by oil or other wastes and is collected and discharges into the outfall canal via drains marked E and F on the drawing. Drain F is fitted with an oil detector and automatic valve closure should an emergency arise.

7. Performance of the Existing Pollution Control Facilities

As previously identified the explosion dumped transformer oil into the banded area containing the transformers, ejected some transformer oil externally to the banded area and subsequently resulted in a fire which consumed most of the transformer oil. The exact proportion of oil contained, ejected and burnt has not been determined. However, the evidence shows that only a very small amount of oil escaped into the outlet canal.

i. Contained oil

Transformer oil spilled into the banded area would not normally be a problem as it would be recovered in collection pits C1 and C2 and treated. As the oil was on fire it was necessary to deluge the system and to spray additional water on the transformer to protect assets and extinguish the fire. The large volume of fire fighting water (estimated at 7 million litres in the first 24 hours) partially contaminated with oil was greater than that which could be normally

treated by the system. The incident controller in conjunction with the EPS Environment Team established additional processes to ensure that the collection pits C1 and C2 did not overflow in an uncontrolled fashion. Waste management contractors, Veolia and Transpacific were engaged to extract oily water from C1 and C2 pits and to transfer it to the Oil Water Separator pit from where it was pumped to the oil retention lagoon. With the agreement of the OEH on 29 October 2011, some water with minor oil contamination was also transferred to the fly ash sluice which was then directed to the ash dam. The EPS Environment Team was on site throughout the incident period keeping a close watch on the levels within pits C1 and C2 to ensure no over topping occurred.

ii. Ejected Oil

As previously identified the explosion ejected transformer oil externally to the bunded area and into a situation where it could be directed to the stormwater system and discharged into the outfall canal. The use of significant volumes of water to control the fire and to cool the transformer also resulted in overspray outside of the bund causing some small amounts of oil to spill into the outfall canal.

The shift staff, following the explosion and assessment that an oil discharge was a potential risk, arranged for the assembly of oil containment equipment available on site. With the support of the environment team, stormwater surface drains and sumps were covered with plastic covers, metal covers, sand bags and oil sorbent material. The objective of this treatment was to restrict any oil from entering the stormwater drains and to be able to collect any oil for appropriate disposal. The outfall canal was continuously monitored to ensure that there was no significant oil being discharged. As previously detailed drain E required additional treatment to restrict water from being discharged into the outfall canal. As mentioned in section 4 above, a very small amount of oil did enter Lake Macquarie and this was investigated in conjunction with the RFS and Hazmat, who advised that the oil on the water surface would evaporate and that no further action was necessary. Clean up of the area continues with exposed sorbents being collected for appropriate disposal.

iii. Combustion Products

The intensity of the transformer fire resulted in the consumption of a significant, but difficult to estimate, quantity of transformer oil. Black smoke was evident during the initial phases of the fire. Once the fire brigade arrived the spraying of the fire would have resulted in the reduction of emissions. EPS has not received any complaints concerning adverse affects associated with air emissions from the incident.

8. Clean Up

The Hazmat incident controller returned the environmental response at EPS over to Jeff Hogan at 4.30 pm on Friday 28th October 2011. Eraring is currently cleaning the area to remove residual oil and to assess the damage to the transformer. The temporary plug in drain E and the booms across the outfall have been maintained.



Jeff Hogan

Executive Manager Eraring Operations

DATED: 4 November 2011

3.11 Mardi to Mangrove Link Project Status

TRIM REFERENCE: F2007/01120 - D02905775
MANAGER: Daryl Mann, Acting Manager Water and Sewer
AUTHOR: Daniel Kemp; Engineer

SUMMARY

Report on status of Mardi to Mangrove Link Project.

RECOMMENDATION

That Council receive the report on Mardi to Mangrove Link Project Status.

PROJECT SCOPE

- Wyong River off-take structure and pumping station
- Wyong River to Mardi-Dam 2.1 kilometre pipeline
- Inlet works at Mardi Dam
- Mardi-Mangrove transfer pumping station
- Mardi Dam to Mangrove Creek Dam 19 kilometre pipeline
- Lower Wyong River Weir, Fishway and Gauging

CURRENT STATUS

Expenditure to date	February 2012	\$109.2m
Value of works Complete	February 2012	\$115.5m
Approved Budget		\$120.6m
Overall Construction Status (excluding Commissioning)	Completion Date: February <u>2012</u>	% Work Complete: <u>99%</u>

3.11 Mardi to Mangrove Link Project Status (contd)

Construction Status

	Scheduled Start	Scheduled Completion	% Work Complete
Milestone 1:		February 2012	99%
Pre-construction – Management Plans & Approvals	4 January 2010		100%
Work Package 1 – Wyong River Off-take	7 April 2010		100%
Work Package 2 – Wyong River Pump Station	19 February 2010		99%
Work Package 3 – Wyong Mardi Rising Main 3	16 February 2010		100%
Work Package 4 – Wyong Mardi Inlet	6 May 2010		100%
Work Package 7 – Mardi Mangrove Transfer Main	1 March 2010		100%
Work Package 18 – Wyong Weir, Fishway & Gauging	5 August 2010		100%

Milestone 2:		4 April 2011	100%
Work Package 6 – Mardi Mangrove Transfer Pump Station	21 June 2010		100%
Milestone 3:		27 February 2012 *	85%
Commissioning	1 August 2011		

*(Dates as per JH latest program C25) * excl 2 week contractor's float*

Key Dates

	Scheduled Completion	Actual Completion	Complete
Review of Environmental Factors (REF) submitted	30 June 2009	30 June 2009	<input type="checkbox"/>
Call for Expressions of Interest (EOI)	9 July 2009	9 July 2009	<input type="checkbox"/>
EOI closes	30 July 2009	30 July 2009	<input type="checkbox"/>
Determination Approval	14 October 2009	23 September 2009	<input type="checkbox"/>
Issue Request for Tenders (RFT)	16 October 2009	16 October 2009	<input type="checkbox"/>
Tenders close	12 November 2009	12 November 2009	<input type="checkbox"/>
Council consider Award of Construction Contract	9 December 2009	9 December 2009	<input type="checkbox"/>
Expiry of PAN 90 day notification period	31 December 2009	31 December 2009	<input type="checkbox"/>
Minister/Governor determination of compulsory acquisition applications	27 January 2010	27 January 2010	<input type="checkbox"/>
Pipeline Construction	27 January 2011	25 September 2011	<input type="checkbox"/>
Transfer Pump Station Construction	31 January 2011	4 April 2011	<input type="checkbox"/>
Commissioning	6 May 2011		<input type="checkbox"/>
Project Completion	June 2011		<input type="checkbox"/>

Land Matters

- Pipe laying has been completed on all properties.
 - 54/56 properties have been restored (excluding minor outstanding works).
 - Works have been 100% completed by John Holland on 54/56 properties.
 - 43/56 landholders have signed releases.
 - Easement Plans have been prepared for all properties and have been sent to the Office of Water.
-

Stakeholder Liaison**Media**

- No media releases this week.

Resident communication

- Direct liaison with affected landholders is ongoing via the Project Team.
-

Incidents

- No significant Environmental or safety incidents occurred in the last period.
 - Ongoing monitoring of siltation controls at Ingram property.
-

Major Achievements / Issues

- Work Package 1: All work has been completed including commissioning
- Work Package 2: All work has been completed including commissioning
- Work Package 3: Work on this package has been completed. JH have attempted to pig WP03 with the pig failing to complete 100% of the required main length. The pig was retrieved approx 98% from the end of the main where it entered the break tank. JH are in the process of arranging re-pigging of the main.
- Work Package 4: Construction of the Mardi Dam Discharge Structure has been

completed.

- Work Package 6: Construction of the Mardi to Mangrove Transfer Pump Station has been completed. Commissioning of the transfer pump station has now commenced.
 - Commissioning had identified issues with pump vibration. These issues have now been resolved and commissioning/testing is continuing.
 - Commissioning is 85% complete
- Work Package 7: Construction of the pipeline is now completed. All the hydrostatic pressure testing is complete, commissioning has now commenced.
 - Pigging of the main successfully completed.
- Work Package 18: Wyong River weir has now been completed.



WP 07, Example of restoration
(Work Package 7)

ATTACHMENTS

Nil.

3.12 Outstanding Questions on Notice and Notices of Motion

TRIM REFERENCE: F2012/00026 - D02905505

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Susanna Gardiner; Councillor Services Officer

SUMMARY

Report on outstanding Questions on Notice and Notices of Motion.

RECOMMENDATION

That Council receive the report on Outstanding Questions on Notice and Notices of Motion.

ATTACHMENTS

- | | | |
|---|---|-----------|
| 1 | Table of Outstanding Questions on Notice and Notices of Motion - 22 February 2012 | D02905585 |
|---|---|-----------|

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
1	Environment and Planning Services	9.5 - Notice of Motion – Sea Level Rise Notification 1 <i>Write to all property owners affected by the State Governments sea level rise policies.</i> 2 <i>Text of the letter be endorsed by Council.</i>	24 February 2010 Cr Eaton / Cr Graham	F2009/00067 A report to be submitted to Council once additional information has been provided by the General Counsel.
2	General Department - Major Projects	7.6 - Notice of Motion – Warnervale Town Centre Viability <i>Staff report on the viability of developing the 1,100 units proposed for Warnervale Town Centre and possible variation of proposed densities to ensure viable town centre development.</i>	12 May 2010 Cr Eaton / Cr Best	F2004/00535-07 A consultant has been engaged and commenced work on the report responding to this question.
3	Environment and Planning Services	8.1 - Notice of Motion – Clause 14 Fund Improving Conservation Outcomes <i>Investigate and report back to Council on the best use of the Clause 14 (3) (b), funds for improving conservation outcomes.</i>	14 July 2010 Cr Wynn / Cr Eaton	F2004/12208 A briefing was held on 11 May 2011. Report to Council needs to be reviewed following the submission of the Natural Resources Management Strategy draft to Council. A report is being prepared for early 2012.
4	Community and Recreation Services	8.2 - Notice of Motion – Acknowledgement of the Darkinjung People <i>Defer this item to allow time to further consider this matter and receive further information.</i>	27 October 2010 Cr Graham / Cr Eaton	F2004/06248 Councillor briefing has been postponed. A draft Councillor Business update is being developed.

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
5	Infrastructure Management	<p>7.1 - Notice of Motion - Regional Push to Reinstate F3 Link</p> <p>1 That Council <i>form</i> a whole of Government Regional Partnership to include Gosford City Council, Wyong Shire Council and appropriate Sydney Councils (if required), Central Coast State Government Members and Federal Government Members with a view to organising a deputation to raise this issue with the Federal Government.</p> <p>2 That Council <i>urge</i> the Regional Partnership to take-up Mr Swan's offer to receive representation from the Central Coast Regional Partnership to have the F3 Link funding reinstated in the 12-13 budget.</p>	25 May 2011 Cr Best / Cr Eaton	<p>F2004/06677</p> <p>A letter has been issued to the Minister for Resources and Energy. A report will be submitted to Council once a response has been received.</p> <p>A follow up email has been sent from the General Manager to the Minister for the Central Coast and Minister for Resources and Energy.</p> <p>Still waiting on a response from the Minister for the Central Coast. It is understood that he is waiting on advice from the Minister for Roads and Ports.</p> <p>It is intended that a status report be submitted to Council in March, following a possible meeting between the Mayor and General Manager with the Federal Minister for Infrastructure and Transport.</p>

No	Department	Question Asked / Resolution	Meeting Councillor	Status
6	Environment and Planning Services	<p>6.5 - Notice of Motion - Destruction of Natural Environment and Indigenous Heritage at Norah Head</p> <ol style="list-style-type: none"> 1 That Council <u>acknowledge</u> the community groups that contribute to the highly successful phenomena of whale watching at Norah Head. 2 That Council <u>request</u> the General Manager to provide a staff report on the resultant human impact on the natural environment around Soldiers Beach at Norah Head and the report should cover preliminary details of current and proposed initiatives available for Council's consideration in managing the escalating damage to the natural and indigenous heritage. 3 That Council <u>request</u> the report be prepared in partnership with the appropriate agencies and indigenous community. 4 That, upon consideration of the requested report, the local land council be <u>invited</u> to address the Council meeting. 	13 July 2011 Cr Best / Cr Vincent	F2004/00580 This NOM has been put on the Environment and Natural Resources Work Programme and timing will depend on the availability within the works programme to undertake unallocated projects; unlikely to occur prior to the 2nd quarter.

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
7	Community Recreation Services and	<p>U26/11 - Proposed Grant Application for the Wyong Skills Centre</p> <ol style="list-style-type: none"> 1 <i>That Council note and endorse the funding application as submitted to the Federal Government's Community Infrastructure Grants – Youth Commitments Program for the development of the Wyong Skills Centre on Nos 18 – 20 Margaret Street, Wyong for \$2,985,000.</i> 2 <i>That Council undertake an Expression of Interest process for partners to provide a suitable site and build and operate the Wyong Skills Centre.</i> 3 <i>That Council consider a report on the outcome of the Expression of Interest process.</i> 4 <i>That Council reaffirm the request for staff to investigate other larger suitable sites as possible locations for the Wyong Skills Centre.</i> 	<p>24 August 2011 Cr McNamara / Cr Symington</p>	<p>F2010/02334 Council has commenced the project planning required to implement the Expression of Interest process required by this resolution. The Expression of Interest has been advertised and closes on Thursday 6 October 2011. An assessment and recommendation will be undertaken by staff and then reported to Council.</p>
8	Corporate Services	<p>Q23/11 - Projected Additional Revenue Raised by Charging School to Utilise Sports Grounds "Could Council staff please advise on the projected additional annual revenue that will be raised by charging local schools to utilise Council's sports grounds and facilities?"</p>	<p>24 August 2011 Cr Vincent</p>	<p>F2004/07006 An answer to this question will be submitted to a Council meeting in March 2012.</p>

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
9	Environment and Planning Services	<p>8.2 - Notice of Motion - Coal Seam Gas (CSG) Inquiry That Wyong Shire Council:</p> <ol style="list-style-type: none"> 1 <u>Write and thank</u> the State Government for banning the chemicals used in the tracking process. 2 <u>Support</u> the Coal Seam Gas (CSG) inquiry being undertaken by the NSW Legislative Council; 3 <u>Call</u> on the NSW Government to ensure the role of councils is adequately considered in dealing with CSG exploration and production; and independently assessed. 4 <u>Calls</u> on the government to institute a full moratorium on all forms of coal seam gas drilling until the environmental, social and health impacts have been rigorously and 5 5 <u>Rejects</u> suggestions by industry that coal seam gas development is appropriate in residential areas, and calls on the government to rescind exploration licences over residential areas. 6 <u>Place a prohibition</u> on coal seam gas exploration and mining in important bushland, valuable farmland, groundwater aquifers and public lands. 	14 September 2011 Cr Wynn / Cr Vincent	F2004/11916 Letter has been sent.
10	Environment and Planning Services	<p>Q26/11 - Pioneer Dairy "Could staff provide a 'Councillor Update' on the current status of Wyong Shire Council in relation to the Pioneer Dairy Trust (community access / progress of site)?"</p>	14 September 2011 Cr McBride	F2009/00193 Information has now been gathered, a report being prepared for March round of meetings.

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
11	Environment and Planning	<p>5.3 - Notice of Motion - Submission to the Planning System Review Committee</p> <p>1 <i>That Council request the General Manager to make a submission to the planning system review committee highlighting problems with the current planning system including:</i></p> <ul style="list-style-type: none"> a <i>delays particularly with rezonings, but also with other government agencies,</i> b <i>uncertain outcomes even after land has been rezoned for development,</i> c <i>infrastructure provision including alternative funding mechanisms such as muni bonds,</i> d <i>more local flexibility, one size does not fit all,</i> e <i>more local authority, empowering council to make decisions on minor rezonings and rezonings in line with adopted strategic plans</i> f <i>cheaper, simpler system.</i> <p>2 <i>Council request the General Manager to schedule a briefing, in late January or early February, on the issues paper with a view to developing a Council submission to the issues paper.</i></p>	26 October 2011 Cr Eaton / Cr Wynn	F2004/00550 Councillor Briefing held on 1 February 2012. Submission being prepared.

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
12	Environment and Planning Services	<p>8.2 - Notice of Motion - Development Applications for Retail Liquor Outlets & 8.6 Notice of Motion - Proliferation of Alcohol Outlets</p> <p>1 That Wyong Shire Council <u>make representation to the Crime Prevention Partnership Committee to establish a working party of this group to provide advice on any Development Application submitted for a Retail Liquor Outlet.</u></p> <p>2 If the crime prevention partnership Committee group can not form a working party then Council will <u>establish</u> a licensed premises reference group comprising of:</p> <p>a) Council Officers, including Rangers</p> <p>b) NSW Police Local Area Commander</p> <p>c) A NSW Office of Liquor and Gaming Representative</p> <p>d) Central Coast Area Health Representative</p> <p>3 That Council <u>reject</u> the further proliferation of alcohol availabilities through the recent push by the Australian Association of Convenience Stores to sell alcohol in local petrol stations.</p> <p>4 That Council <u>make formal representation on behalf of its residents and ratepayers to the current Productivity Commission's Inquiry into the industry's proposal with the grounds for objection to include but not limited to:</u></p> <p>.....(Please see minutes for complete resolution.)</p>	12 October 2011 Cr Wynn / Cr Best	F2004/07052 Letters have been sent in respect of Resolutions 1, 2, 3 & 4; awaiting responses.

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
13	Infrastructure Management	<p>5.1 - Notice of Motion - Waste Levy Charges</p> <p>1 That Council note with concern the continued State Government cost shifting and rate pegging and its effects on the social and economic status of the Shire.</p> <p>2 That Council request the General Manager to formally request the NSW Minister for the Environment to amend the Protection of the Environment Operations (Waste) Regulation 2005, or whatever other mechanism is available, to ensure the following:</p> <p>a Exemption from the payment of the waste and sustainability levy for the receipt and/or disposal of mixed waste, ENM (Excavated Natural Material) and VENM (Virgin Excavated Natural Material), from Wyong Shire Council's road construction works at its Buttonerry Waste Management Facility.</p> <p>b Return of 50% of the total annual Waste Levy paid by Wyong Shire Council for use on local road maintenance and environmental initiatives.</p> <p>c Future Waste and Sustainability Levy increases being limited to the official CPI figure.</p>	<p>26 October 2011</p> <p>Cr Webster / Cr McNamara</p>	<p>F2004/06762</p> <p>Report is being prepared for April 2012 business paper.</p>
14	Corporate Services	<p>Q29/11 - Carbon Tax on Council</p> <p>"Mr General Manager, now that the Federal Government has levied its new carbon tax and that the costing methodology is clearer, could staff please update Council on what extra costs will now likely be passed on to the ratepayers and also as to what compensation is available to offset this new tax on Council?"</p>	<p>9 November 2011</p> <p>Cr Best</p>	<p>F2004/06579</p> <p>Monitoring impacts forecasted will be included in the 2012-16 CSP, Annual Plan, 4YDP and LTFP.</p>

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
15	Community Recreation Services and	<p>8.1 - Notice of Motion - Improved Library Services</p> <p>1 <i>That Council recognise the rapid adoption of e-book reader technology and likely phasing out of paper books and the implications of this for Council's Library Service.</i></p> <p>2 <i>That Council consider a report on:</i></p> <ul style="list-style-type: none"> a <i>entry into this technology possibly by way of trials,</i> b <i>benefits and disbenefits</i> c <i>budgetary implications (if any).</i> 	23 November 2011 Cr Eaton / Cr McNamara	F2006/00444 A Library Strategic Plan will be completed in the 2012/13 FY that sets out a planned vision for the Wyong Shire Library Service into the future, including the role of e-books. The draft Plan will be completed by September 2012 and finalised and presented to Council in December 2012. Trials of e-books have commenced in the Wyong library service in February 2011 with young adult book clubs. Survey responses from participants has been positive. After a full year of implementation we will undertake a full evaluation and identify if there are other opportunities to improve or enhance this particular project. The NSW State Library has commenced work on developing a state wide approach to electronic resources. Council staff will be developing a digital access strategy as part of the Library Strategic Plan which will incorporate the findings and direction from the State Library.
16	Environment and Planning Services	<p>Q32/11 - Sun Orchids</p> <p><i>"It is my understanding that sun orchids are listed as a C1 Critically Endangered plant and a plan of management is required by Council:</i></p> <ul style="list-style-type: none"> a <i>Do we have a plan of management for sun orchids in Pollock Avenue, Wyong and do we know why there has been such a dramatic decline in their numbers in Pollock Avenue, Wyong?</i> b <i>It is asserted sun orchids exist on areas of the Country Music Festival site, does Council have a management plan, relating to the Sun Orchids, for this site?"</i> 	23 November 2011 Cr Wynn	F2010/02209 A response will be prepared for a meeting in April 2012.

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
17	Environment and Planning Services	Q33/11 - Powerful Owl "Who is responsible for the protection of a species listed in the National Parks and Wildlife Service Atlas and who could have had this land on Wadalba Hill excised and added to the wildlife corridor when it has been known that the Powerful Owl existed and rested in this tree since 2008?"	23 November 2011 Cr Wynn	SCC/61/2011 A report is being prepared for a Council meeting in March.
18	Environment and Planning Services	8.2 – Notice of Motion – Wildlife Corridor Road Kill 1 That Council <u>note</u> that its planned east-west major wildlife corridor is now being formalised. 2 That Council <u>confirm</u> that it seeks to provide safe aerial and terrestrial passage through the corridor by addressing safety in the 2 major road networks (the F3 and the Pacific Highway) that cut through the corridor causing major wild life road kill issues. 3 That Council seek assistance from the NSW RTA and the Federal Government to address the issue of safer wild life corridor crossings as seen on the NSW mid north coast. 4 That Council <u>receive</u> a report on the outcomes with regard to the request for assistance from the NSW RTA and the Federal Government.	14 December 2011 Cr Best / Cr Wynn	F2004/06946 A letter is being prepared for Resolution No 3 for Directors approval.

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
19	Environment and Planning Services	<p>8.3 – Notice of Motion – State of the Shire Studies</p> <p>1 That Council reiterate the significance of the State of the Shire report (now encompassing the State of the Environment report) in providing a meaningful indicator of the health of our environment and our environmental performance.</p> <p>2 That Council acknowledge the results of the State of the Shire report outlining a continuing decline in seven out of eleven environmental indicators and utilise these results to inform Council's deliberations in relation to its Strategic and Annual Plan for 2012/2013.</p> <p>3 That Council consider the following at the February 2012 Workshop:</p> <p>A as part of the Annual Plan deliberations, resourcing specific studies that will provide baseline data to enable more precise reporting and measurement on the health of our environment, in responding to these declining environmental indicators .</p> <p>B give specific consideration, as part of the 2012/2013 Annual Plan process, to the resourcing of projects that will address current information gaps and enhance Council's ability to assess the decisions it makes in relation to the principle of 'improve and maintain'.</p>	14 December 2011 Cr Wynn / Cr Best	F2004/07518 The action required in A and B are incorporated in Environment and Natural Resources Business Plan for 2012/2013 and after, and internal movements are being undertaken to provide the necessary resources.

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
20	Environment and Planning Services	<p>8.4 – Notice of Motion – Westfield \$750m Tuggerah Development (JOBS, JOBS, JOBS)</p> <p>1 That Council <u>note</u> the preparedness of Westfield Group to commence its 750 million dollar Tuggerah Gateway development adjoining the F3 Freeway.</p> <p>2 That Council <u>note</u> that the development will be modelled on the highly successful Norwest Business Park concept and will deliver some 2,000 jobs during construction, over 7,000 jobs on completion and delivering a total of 35,000 jobs in the region over the next 20 years.</p> <p>3 That Council <u>reaffirm</u> its commitment to local job generation, having regard to this region's unemployment rate of twice the state average and a youth unemployment rate of a massive 32%.</p> <p>4 That Council <u>seek</u> to further advocate to have the necessary State Government zonings and approvals expedited, while recognising that it is not the consent authority.</p> <p>5 That Council <u>request</u> the General Manager to report on the progress of the development to date and any impediments which are delaying the delivery of this key infrastructure and job generating project.</p>	14 December 2011 Cr Best / Cr Eaton	F2009/00960 Letter sent to DoPI 21 December 2011. Council report will be prepared following a response from DoPI.
21	Environment and Planning Services	<p>Q34/11 – Purchase of Sections of Remaining Undeveloped Land at Wadalba Hill</p> <p>"Could staff please advise on any State or Federal funding schemes that may be available to purchase sections of the remaining undeveloped land at Wadalba Hill for conservation purposes?"</p>	14 December 2011 Cr Vincent	F2005/00562 A report is being prepared for a Council meeting in April 2012.

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
22	Community Recreation Services and	Q35/11 – Assistance to Wyong Historical Society <i>“Could staff please advise on the assistance that can be provided by Council to the Wyong Historical Society in their endeavours to recover from the recent fire at the Alison Homestead?”</i>	14 December 2011 Cr Vincent	C2011/05301 Meeting to be scheduled between Community & Cultural Development, Properties, Community Buildings & Heritage Planner to ascertain course of action. Insurance assessment still to be undertaken.
23	Environment and Planning Services	Q37/11 – State of the Lake <i>“While Council recognises the efforts of staff and our Lakes Committee in endeavouring to maintain our lakes system, I note in the recently released State of the Shire Report under Environment that many categories/environs such as Coastline and Wallarah Peninsula are declining, wetlands are declining, bio-diversity is declining and numerous other environmental indicators are also declining of which all are intricately linked with our lakes system. However, the SOE indicator for the lakes system itself is identified as ‘stable’ not declining as are the surroundings. Could staff please advise Council as to the methodology that can credibly draw this conclusion and the basis for this determination?”</i>	14 December 2011 Cr Best	F2011/0006 A report is being prepared for a Council meeting in March 2012.
24	Community Recreation Services and	Q38/11 – Shire Wide Security Contract – Relocatable Security Cameras <i>“Can the response to previously asked Q27/11 be reported, including, priority locations, as a matter of urgency?”</i>	14 December 2011 Cr Symington	F2004/07937 Security cameras have been installed at Wadalba amenities and Kurraba Hall. An initial Councillor Update was submitted on 10 November 2011. A further update is being prepared.

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
25	Infrastructure Management	<p>8.4 - Notice of Motion - Fast Tracking Warnervale Road</p> <p>1 That Council <u>note</u> its current commitment of \$2.08M to the reconstruction of Minnesota Road and the upgrade of Louisiana Road.</p> <p>2 That Council <u>consider</u> as a matter of urgency, all options to fast track the total reconstruction of the former rural road, now urban highway, known as Warnervale Road.</p> <p>3 That Council <u>support</u> in principle and encourage staff to thoroughly investigate the recently announced state government "infrastructure renewal scheme" which seeks to assist councils to fast track critical infrastructure projects within the 12-13 budgetary cycle.</p> <p>4 That Council <u>list</u> this important strategic infrastructure program as a matter of urgency for discussion and consideration at Council's upcoming annual budgetary and strategic planning workshop.</p> <p>5 That in the event that Council does not seek to pursue the State Government's "infrastructure renewal scheme" funding or as the project may be ineligible, Council <u>recognises</u> its responsibility to fund this critical infrastructure via Section 94 Funds or other revenue streams within the 2012-2013 Management Plan.</p>	8 February 2012 Cr Best / Cr Eaton	<p>F2004/07773</p> <p>Council has submitted an expression of interest to the DLG for subsidised loan funding for the renewal and upgrade of Warnervale Road and Minnesota Road as part of its 2012/13 budget process. The process involves the Department forwarding Council a detailed application form which needs to be completed by March. All this action is in hand.</p> <p>The matter of Warnervale Road reconstruction was discussed at the Councillor Workshop. Funds of \$3.2M are allocated in the draft 2012/13 capital expenditure for this work between Ebony Drive and Monarch Drive.</p>

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
26	Environment and Planning Services	<p>8.5 - Notice of Motion - Granny Flat, Second Dwelling Contribution Waiver</p> <p>1 That Council <u>reaffirm</u> its commitment to the principles of affordable housing and its importance in assisting a broad cross section of our community and recognise that Section 94 contributions may be prohibitive to many affordable housing projects.</p> <p>2 That Council <u>note</u> the decision of Gosford City Council to assist in facilitating affordable housing through the trial waiver of Section 94 contributions for granny flats.</p> <p>3 That Council <u>support</u> this initiative thereby establishing a regional approach to affordable housing.</p> <p>4 That Council also <u>waive</u> Section 94 contributions for granny flats on a trial basis till September 2012, concurrent with Gosford City Council and that the outcome of this be reported to Council.</p> <p>5 That Council <u>receive</u> the report in a timeframe for inclusion in the 2012-13 Annual Plan.</p> <p>6 That Council <u>implement</u> the trial by way of reporting those relevant development applications to Council for determination.</p>	8 February 2012 Cr Best / Cr Symington	F2004/00552 Meeting has been held to discuss Resolution 4. Report to be reported to Council at end of the trial.

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
27	Environment and Planning Services	<p>8.6 - Notice of Motion - Ongoing Approval from State Government for Part 5 Assessments for Maintenance Works</p> <p>1 That Council <u>request</u> the General Manager to investigate options contained within relevant legislation to enable longer term approvals (including licences) to be issued for annual and repeat activities undertaken by Council within, on the foreshore and adjacent to the Shire's lakes, and other locations in relation to Part 5 Assessments.</p> <p>2 That Council <u>request</u> the General Manager to report back on the current costs borne by Council due to the need to apply for approvals and licences on an individual basis, with a view to minimising and/or avoiding any unnecessary waste of staff resources and ratepayer funds.</p>	8 February 2012 Cr Symington / Cr Eaton	F2004/07773 A report will be submitted to a meeting in April 2012.
28	Community and Recreation Services / Environment and Planning Services	<p>8.7 - Notice of Motion - Tree Vandalism Norah Head</p> <p>1 That Council note with concern acts of environmental vandalism in relation to the poisoning of several mature trees in Mazlin Reserve at Norah Head.</p> <p>2 That Council direct the General Manager to urgently prepare a report regarding the actions and responses available to Council concerning acts of environmental vandalism in general, and specifically in relation to the poisoning of several mature trees in Mazlin Reserve at Norah Head.</p> <p>3 That Council direct the General Manager to discuss the possibility and capacity of Council to erect and maintain a "view blocking" barrier in the report.</p>	8 February 2012 Cr Symington / Cr Wynn	F2012/00194 A report is being prepared for second meeting in March 2012.

No	Department	Question Asked / Resolution	Meeting Asked/ Councillor	Status
29	Infrastructure Management	<p>Q1/12 - Culvert Erosion of Creek at Bruce Crescent, Warnervale</p> <p>"Could staff confirm:</p> <p>a) That Council previously gave a written undertaking to Ms Kylie Albanese of Bruce Crescent, Warnervale to rock stabilise the creek from Council's road culvert at the front of her property for some 30 metres.</p> <p>b) That this work would be performed in the 2011/12 financial year.</p> <p>c) That this work has not been performed, and can I be advised when this work will be performed?"</p>	8 February 2012 Cr Eaton	M2012/01919 A report will be submitted to Council on 28 March 2012.
30	Environmental Planning Services	<p>Q2/12 - Rezoning of Wadalba Estate as a New Housing Area</p> <p>"I note that Wadalba Estate has been submitted, direct to the State government, as a new housing area for rezoning. As part of its request for submission, I understand, the Department of Planning has required councils to respond to all such proposals after their first Council meeting in February. My question is why hasn't a report on this proposal come to this Council meeting?"</p>	8 February 2012 Cr Eaton	F2010/01744 Report is being drafted now.

**QUESTIONS ON NOTICE AND NOTICES OF MOTION REMOVED SINCE
8 FEBRUARY 2012**

	Department	Question on Notice / Notice of Motion	Date Asked/ Councillor	Status
1	Environment and Planning Services	Q36/11 – Environmental and Threatened Species Monitoring Details – Wadalba Wildlife Corridor Management Plan	14 December 2011 Cr Best	Answer included in this business paper.
2	Corporate Services	6.5 - Notice of Motion - Independent Legal Advice	9 November 2011 Cr Symington / Cr McBride	The policy was advertised, adopted and is now in place.
3	Environment and Planning Services	8.1 – Notice of Motion – Eraring Power Station Report from EPA	14 December 2011 Cr Wynn / Cr Best	Report included in this business paper.

4.1 Answers to Question on Notice

TRIM REFERENCE: F2005/01615 - D02901501 AUTHOR: SS

4.1 Q36/11 - Environmental and Threatened Species Monitoring Details - Wadalba Wildlife Corridor Management Plan

The following question was asked by Councillor Best at the Ordinary Meeting on 14 December 2011:

“Could staff make available to Council and the public Environmental and Threatened Species Monitoring Details collected under the Wadalba Wildlife Corridor Management Plan for calendar year 2008”.

The Wadalba Wildlife Corridor (WWC) Management Plan requires developers to fund ecological monitoring for two years following transfer of land to Council, after which Council is responsible for undertaking monitoring. Since adoption of the plan in 2006, the rate of transfer of land has been far slower than originally anticipated due to a downward trend in the uptake of residential land in the Shire. As of January 2012, a total of 61% of the WWC is in Council ownership. To date, Monitoring Reports have been submitted by developers for two land parcels transferred to Council in the north-western end of WWC. Due to the large size of these reports, please, contact Council's Manager Development Assessment, Peter Fryar, who can provide copies.

Wyong Council has deferred commencement of its own monitoring until a substantial portion of the Wadalba Wildlife Corridor is transferred into public ownership to provide a more effective program and meaningful reports.

ATTACHMENTS

Nil.

5.1 Notice of Motion - Status of Women Committee

TRIM REFERENCE: F2004/07706 - D02910782

AUTHORS: Councillor Emma McBride and Councillor Lisa Matthews;

Councillors Emma McBride and Lisa Matthews have given notice that at the Ordinary Council Meeting to be held on 22 February 2012 they will move the following Motion:

- "1 That Council acknowledge the significance of the United Nations International Women's Day.*
- 2 That Council launch the WSC "Status of Women Committee" on United Nations International Women's Day", Thursday 8 March 2012.*
- 3 That Council host a luncheon in partnership with local women's and girls networks including the Success Women's Network.*
- 4 That Council promote International Women's Day through the media and community networks."*

Staff have organised a breakfast to celebrate Wyong Shire International Women's Day 2012 with the theme 'Supporting Women's Economic Empowerment'. The guest speaker is a local lady who was the 2011 Telstra Business Woman of the Year. The breakfast has been organised as part of a community working party which includes representatives from United Nations Association of Australia, Central Coast Women's Health Centre, Central Coast Division of General Practice, Central Coast Local Area Health Women's and Multicultural Health, Carers Support and Older Women's Networks.

Council has obtained \$1,000 funding towards hosting the breakfast and will match this funding. The event was advertised in the recent rates notice with significant RSVP received. Further promotion will occur in the lead up.

RESOURCES

- 1 No resources required.
- 2 It is planned that the Status of Women Committee will be launched on this day as part of the breakfast, an expression of interest is currently open to community members to be a member on this Committee.
- 3 As Council is already partnering in a breakfast there are no existing resources available to host an additional luncheon. To host a luncheon it is estimated that it would cost a minimum of \$20 per head plus ancillary costs such as room and equipment hire etc. In addition it is estimated that staff time to organise such an event would equate to \$3000. It is understood that a Councillor Community Improvement Grant application has been submitted to support the Success Women's Network proposal to host a luncheon. If this is successful, this could be promoted alongside existing events.
- 4 Staff will be promoting this year's theme through Shirewide, website, existing networks and social media using existing resources.

22 February 2012

To the Ordinary Council Meeting

Councillor

5.2 Notice of Motion - Subsidised Tipping for Residential Ratepayers

TRIM REFERENCE: F2004/07706 - D02913418

AUTHORS: Greg Best; Councillor

John McNamara; Councillor

Councillors Greg Best and John McNamara have given notice that at the Ordinary Council Meeting to be held on 22 February 2012, they will move the following Motion:

- "1 That Council note the current entitlement for ratepayers to dispose of bulk waste is 6 free kerbside pick ups per household, per annum.*
- 2 That Council note that some ratepayers who choose to transport their waste directly to the Buttonderry Waste Management Facility are being charged in accordance with WSC fees and charges schedule.*
- 3 That Council consider broadening the current waste management regime to accommodate those residents that transport their waste directly to the Buttonderry Waste Management Facility.*
- 4 That Council direct the General Manager to report on flexible options to facilitate a more equitable waste disposal regime, such as, but not limited to, providing subsidised tipping coupons in rate notices.*
- 5 That Council recognise the benefits of a flexible waste management policy that is more equitable and encourages responsible waste disposal."*

RESOURCES

Preparation of the report can be accommodated within Council's current staffing.