

4.5 Councillor Induction Program (contd)

the declaration of the poll is unknown but historically is between 1-2 weeks after the election (2008 was 9 days).

The program commences immediately after the declaration of the poll (estimated September 22, 2012) and concludes with the Mayoral function at years end.

Attendance

The induction program is designed for the participation of both returning and new Councillors. The program includes mandatory sessions where all Councillors are expected to attend and optional sessions where interested Councillors may attend. It is recommended that new Councillors attend all sessions.

The DLG has indicated that it may be releasing an updated Model Code of Conduct to all NSW Councils. The new Code will contain new requirements for Councillors. Even if the new code is not released, the session will foreshadow the likely changes.

It is mandatory for all Councillors to attend the induction session relating to the new model Code of Conduct.

Collaboration between Gosford and Wyong Councils

The project scope identifies the value in providing a joint induction program that will cater to the needs of both Gosford and Wyong Council.

Options for providing a program that enhances the regional relationship have been considered. The intention has been to provide opportunities for joint sessions while having regard to the relevance of the content, scheduling of events for individual councils, travel and venue constraints and the costs involved. For example, while the content of some sessions indicated that joint participation would be beneficial, constraints around scheduling, travel time, suitability and independence of venues and increased costs were also taken into consideration.

The resulting schedule has taken into account all available options.

Gosford City Council has adopted its 2012 Councillor Induction program which incorporates the joint Gosford/Wyong Sessions.

Structure

The structure of the induction program is designed to provide the councillor with an understanding of the role of the councillor both as the advocate of the community and the contributor to the organisation direction via membership of the governing body.

In turn, the program progresses through the role of the Council as the operational body as a regulation authority and a service provider.

The intent is to clearly define the legislative framework under which a councillor must operate and inform of obligations and limit confusion in respect of role and authority.

This approach will also enable some items that are common to both gosford and wyong councils to be delivered at the same time.

OPTIONS

Council may:

1. Adopt the proposed induction program
2. Adopt and amended induction program
3. Decline to adopt an induction program.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

<i>Principal Activity</i>	<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>	<i>Impact on Key Performance Indicators/ Service Performance Indicators</i>
12 Administration	Corporate Governance	Local Government Election 2012 Councillor Induction	Corporate Governance – Councillor Induction	Review learnings from 2012 Local Government Election in preparation for 2016 Election

Long term Financial Strategy

Nil

Asset Management Strategy

Nil

Workforce Management Strategy

Nil

Link to Community Strategic Plan (2030)

The principle of good governance underpins the Community Strategic Plan and contributes to the achievement of all identified community objectives. An effective governing body will have appropriate governance structures and processes in place including an effective Councillor Induction program and ongoing professional Councillor Development Program

Budget Impact

The induction program has been budgeted for in the 2012/2013 Annual plan. The plan proposed represents best value for achieving the objectives set for inducting new and returning Councillors into the role.

CONSULTATION

Feedback and advice was sought from the following stakeholders in preparation of the plan:

- Existing Councillors
- Gosford City Council
- Division of Local Government
- LGMA – Governance Network
- LGSA

A councillors briefing is scheduled to be held on 25 July, 2012.

GOVERNANCE AND POLICY IMPLICATIONS

There is no legislative requirement to conduct a Councillor Induction program however the DLG and other peak local government authorities highly recommend that a detailed program be conducted.

A significant majority of NSW Councils will conduct an induction program in 2012.

MATERIAL RISKS AND ISSUES

The Corporate Risk register identifies the dismissal of Council as a high inherent risk to the organisation. The proper functioning of the elected body will ensure that the outcome is not realised. To support the proper functioning of the Council appropriate governance structures are in place. This induction program will enhance the governance tools for the effective functioning of the Council.

CONCLUSION

An induction program is important as it enables councillors to quickly become familiar with how the council works, the rules under which a council operates and the complexities of the role.

The proposed induction program provides an opportunity to set a positive tone, establish clear roles and responsibilities and to build positive working relationships from the outset. This lays the foundations for the a successful term in office for new and returning councillors and contributes to the efficient and effective conduct of the governing body of Wyong Shire Council.

The program has been designed in consultation with industry stakeholders and is recommended for adoption by Council.

ATTACHMENTS

- 1 Councillor Induction Schedule D03062302

Draft Induction Schedule as at June 2012

Id No	Week	Date	Time	Duration	Title	Contents	Location	Attendees	Presenter/ Responsible Officer
1	0	Saturday, 8 September 2012			Local Government Election				
WEEK 1									
2	1	TBC - was 9 days last time			Declaration of the Poll				
3	1	Thursday, 20 September 2012			Your Induction Kit	Delivery of Induction Kits Collection of Key information from new Councillors	As advised by new Councillors		Manager Corporate Governance
WEEK 2									
4	2	Tuesday, 25 September 2012	1pm	1 hour	Welcome Session	Introduction to fellow Councillors Overview of Induction Program WSC Civic Centre Site Induction & security cards Roles and Responsibilities Q&A	Committee Room	All Councillors	General Manager
5	2	Tuesday, 25 September 2012	2pm	90 mins	Managing Meetings	JOINT SESSION WITH GCC Meeting Procedures including Pre Meeting & During Meeting Code of Meeting Practice, chairing meetings Disclosure of Interests Motions/Amendments/Resolutions & Questions with Notice Closed Meetings Keeping Order Committee Minutes & Reports Q&A	Function Room	All Councillors	Kath Roach, Sinc Solutions

Draft Induction Schedule as at June 2012									
6	2	Tuesday, 25 September 2012	4pm	120 mins	Your Conduct	JOINT SESSION WITH GCC New Code of Conduct Roles and Responsibilities of Mayor/ Councillors & General Manager General Conduct obligations Appropriate Interactions between Councillors and staff Conflict of Interests Political Donation Requirement Gifts and Benefits Privacy including Access to Information Use of Council Resource where applicable to Councillors Q&A	Function Room	All Councillors Mandatory	Kath Roach, Sinc Solutions
7		Tuesday, 25 September 2012	6pm	15 mins	Break				
8	2	Tuesday, 25 September 2012	6:15pm	15 mins	Your Image	Head shots of Councillors taken by WSC staff for use until professional shots taken	Function Room		
9	2	Tuesday, 25 September 2012	6:30pm	150 mins	Your Relationships	Dinner with WSC and GCC Councillors, GM, Directors	Councillors Dining Room	All Councillors	Host WSC & GCC GM's
10	2	Wednesday, 26 September 2012	1pm	60 mins	Committees at Wyong	Explain report to Council on Proposed Committee Structure, Functions of Committees Committee Charters Process for Election of members Time Commitment Q&A	Committee Rooms	All Councillors	GM, Director CS, Manager CG
11	2	Wednesday, 26 September 2012	2pm	30 mins	WSC Organisation Structure	Asset Environmental and Regulatory People Corporate Note review of structure within 12 months Q&A	Committee Rooms		

Draft Induction Schedule as at June 2012								
12	2	Wednesday, 26 September 2012	2:30pm	30 mins	Staff at Wyong	Staff/organisation values General status of staff How staff are managed	Committee Rooms	
13	2	Wednesday, 26 September 2012	3:00pm	90 mins	Your Mayoral Election	Tour of Councillor Lounge, Dining Room, Lockers & Facilities Chamber, Councillors Lounge Review of: Business Paper Voting options Times and dates of meeting Meeting protocol, microphone Q&A	Council Chambers	
14		Wednesday, 26 September 2012	4:00pm		Break			
15	2	Wednesday, 26 September 2012	5:00pm	As required	Extraordinary Meeting	Election of Mayor Election of Deputy Mayor Times and Dates of Meetings, briefings and inspections	Council Chambers	All Councillors
15	2	Wednesday, 26 September 2012	6:00pm		Dinner	Dinner after Extraordinary Meeting	Councillors Dining Room	All Councillors & Partners Mayor
16	2	Friday, 28 September 2012	9am	210mins	The Local Government Context	JOINT SESSION WITH GCC Roles and Responsibilities of: -councillors - the governing body - the GM and Senior Designated Officers - the staff External Bodies DLG, ICAC, LGSA, RDA, BEC, CCRDC, CCTI Overview of: - CCROC - JSB - CCWC Overview of Integrated Planning Framework Local Government Association Conference Q&A	Gosford City Council	All Councillors GM's of WSC & GCC

Draft Induction Schedule as at June 2012

17	2	Friday, 28 September 2012	12:30pm	30 mins	Lunch	Lunch after morning sessions	Gosford City Council	All Councillors	Host GCC
18	2	Friday, 28 September 2012	1:00pm	30 mins	Travel to WSC				
19	2	Friday, 28 September 2012	1:30pm	210 mins	What Wyong Does	Director and GM Unit Sessions (40 mins each) (introduce the SUM's) CS - Financial State of WSC - SS Review - Funding Options & TBA EP&S - TBA & TBA IM - TBA & TBA CRS - TBA & TBA GM's Unit Q&A	Committee Rooms	All Councillors	GM & Directors
20		Friday, 28 September 2012	5pm		CLOSE WEEK 2				
WEEK 3									
21	3	Monday, 1 October 2012			Public Holiday				
22	3	Wednesday, 3 October 2012	9am	180 mins	Your Shire	Tour of Shire and Key Council Facilities Q&A		All Councillors	As prescribed
23	3	Wednesday, 3 October 2012	12:00pm	30 mins	Break				
24	3	Wednesday, 3 October 2012	12:30pm	60 mins	Your Support	Facilities and Expenses Policy Allowances and Reimbursements Communications & Equipment Options Electronic Business Papers CCIG, CLP Q&A	Committee Rooms	New Councillors	Manager Corporate Governance Manager Information Management

Draft Induction Schedule as at June 2012

25		Wednesday, 3 October 2012	1:30pm	120 mins	Your Meeting Procedures	Mock Council Meeting Q&A	Council Chambers	New Councillors	Director Corporate Services Manager
26	3	Wednesday, 3 October 2012	3.30 pm	60 mins	Your Image	Uniform Fittings	Function Room	All Councillors	Manager Corporate Governance
27	3	Wednesday, 3 October 2012	4.30 pm	30 mins	Break				
28	3	Wednesday, 3 October 2012	5.00 pm	As required	Extraordinary Meeting	Committee Report other agenda items	Council Chambers	All Councillors	Mayor
29	3	Thursday, 4 October 2012	10.00 am	90 mins	Your Relationships	Morning Tea with MP's, reps from key public organisations, (eg RMS, Police, DOPI, DEH, IPART, Dept of Premier and Cabinet etc)	Function Room	All Councillors	GM?
WEEK 4									
30	4	Wednesday, 10 October 2012	12:00pm	210 mins	Briefings/Inspections	Start of regular briefing sessions	Committee Rooms	All Councillors	Various
31	4	Wednesday, 10 October 2012	3:30 PM	90 mins	Break				
32	4	Wednesday, 10 October 2012	5:00pm	As required	Ordinary Meeting of Council	1st Ordinary Meeting of new Council	Council Chambers	All Councillors	Mayor
WEEK 5									
33	5	Wednesday, 17 October 2012	12:00pm	210 mins	Briefings	Start of regular briefing sessions	Committee Rooms	All Councillors	Various
34	5	Friday, 19 October 2012			Corporate Uniform Delivery	Delivery of Corporate Uniform	Home	All Councillors	Manager Corporate Governance
WEEK 6									
35	6	Wednesday, 24 October 2012	12:00pm	210 mins	Briefings	Regular briefing sessions	Committee Rooms	All Councillors	Various
36	6	Wednesday, 24 October 2012	4:00 PM	60 mins	Your Image	Professional photography, individual and group	Function Room	All Councillors	Manager Communications
37	6	Wednesday, 24 October 2012	5:00 PM	As required	Ordinary Meeting of Council		Function Room	All Councillors	Mayor

Draft Induction Schedule as at June 2012

WEEK 7

38	7	Saturday 27 October 2012 - Wednesday 31 October 2012			NSW Local Government Association Conference Dubbo			All Councillors	
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WEEK 8

39	8	Wednesday, 7 November 2012	9am	Full Day	Strategic Planning Workshop	Full day session for planning for 2013-2017	Committee Rooms	All Councillors	
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WEEK 9

40	9	Wednesday, 14 November 2012	12:00pm	210 mins	Inspections or Briefings	Regular briefing sessions	Committee Rooms	All Councillors	Various
41	9	Wednesday, 14 November 2012	5:00 PM	As required	Ordinary Meeting of Council		Function Room	All Councillors	Manager Communications

WEEK 10

42	10	Wednesday, 21 November 2012	12:00pm	210 mins	Inspections or Briefings	Regular briefing sessions	Committee Rooms	All Councillors	Various
43	10	Wednesday, 21 November 2012	5:00 PM	As required	Ordinary Meeting of Council		Council Chambers	All Councillors	Mayor

WEEK 11

44	11	Wednesday, 28 November 2012	12:00pm	210 mins	Inspections or Briefings	Regular briefing sessions	Committee Rooms	All Councillors	Various
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WEEK 12

39	12	November/ December (to be confirmed)			Mayor's Christmas Function	Mayor's Christmas function with Community Reps	Function Room	All Councillors	
39	12	Wednesday, 5 December 2012	9am	Full Day	Strategic Planning Workshop	Full day session for planning for 2013-2017	Committee Rooms	All Councillors	
42	12	Wednesday, 12 December 2012	12:00pm	210 mins	Briefings	Regular briefing sessions	Committee Rooms	All Councillors	Various
43	12	Wednesday, 12 December 2012	5:00 PM	As required	Ordinary Meeting of Council		Council Chambers	All Councillors	Mayor

Draft Induction Schedule as at June 2012

SUMMER BREAK

WEEK 1

44	13	Wednesday, 6 February 2013	10	120 mins	Your Feedback	Review of Induction Program, lessons, learnt. Identify refreshers Further professional development - training needs analysis	Committee Rooms	All Councillors	Manager Corporate Governance
45	12	Wednesday, 6 February 2013	12:00pm	210 mins	Inspections	Regular Inspections		All Councillors	Various

WEEK 2

42	12	Wednesday, 13 February 2013	12:00pm	210 mins	Briefings	Regular briefing sessions	Committee Rooms	All Councillors	Various
43	12	Wednesday, 13 February 2013	5:00 PM	As required	Ordinary Meeting of Council		Council Chambers	All Councillors	Mayor
44									

WEEKEND WORKSHOP
either 8/9/10 of Feb 13 OR 15/16/17 of Feb 13

4.6 Election of Chairperson for Status of Women Advisory Committee

TRIM REFERENCE: F2012/00343 - D03037942
MANAGER: Maxine Kenyon, Director
AUTHOR: Margaret Collins; Personal Assistant to Director

SUMMARY

Report concerning the election of a Chairperson of the Status of Women Advisory Committee.

RECOMMENDATION

That Council endorse the proposed Chairperson of the Status of Women Advisory Committee as Councillor Lisa Matthews, for the remainder of the 2012 term, to conduct business in accordance with the Committee Terms of Reference.

PROPOSAL

The Status of Women Committee was recently established after two expression of interest processes. At the inaugural Status of Women Advisory Committee meeting held on 2 July 2012, the Committee held an election for the role of Chairperson, for Council's endorsement, and proposed that Councillor Lisa Matthews be the elected Chairperson.

Under Section 6 of the Committee Terms of Reference it is stated as follows:

"The Chairperson of the Committee is: A Councillor or Staff Member as elected by Council." and

"The Chairperson is to be a Councillor or a staff member. Where the Mayor is appointed to be a delegate, it is not necessary that the Mayor be the Chairperson of this Committee."

It is recommended that Council endorse Councillor Lisa Matthews as the Chairperson of the Status of Women Advisory Committee for the remainder of the 2012 term.

ATTACHMENTS

1 Terms of Reference - WSC Status of Women Advisory Committee D02844644

WYONG SHIRE COUNCIL STATUS OF WOMEN ADVISORY COMMITTEE



TERMS OF REFERENCE

<u>1.</u>	<u>Role</u>	3
<u>2.</u>	<u>Responsibilities</u>	3
<u>3.</u>	<u>Membership</u>	4
<u>4.</u>	<u>Term of Membership to Committee</u>	4
<u>5.</u>	<u>Casual Vacancy</u>	5
<u>6.</u>	<u>Chairperson</u>	5
<u>7.</u>	<u>Committee Facilitator</u>	5
<u>8.</u>	<u>Voting</u>	5
<u>9.</u>	<u>Quorum</u>	6
<u>10.</u>	<u>Meetings</u>	6
<u>11.</u>	<u>Secretary</u>	6
<u>12.</u>	<u>Agenda</u>	6
<u>13.</u>	<u>Minutes</u>	6
<u>14.</u>	<u>Committee Members Non-Attendance at Meetings</u>	7
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<u>16.</u>	<u>Public Participation</u>	7
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<u>20.</u>	<u>Committee Term</u>	8

1. Role

The primary role of the Status of Women Advisory Committee is to:

- To promote the Status of Women in Wyong LGA;
- To foster active participation from women in the Wyong LGA to link with established networks;
- To encourage and support the community to conduct and participate in organised women's events;
- To promote a regional focus on the Status of Women.

2. Responsibilities

The Status of Women Advisory Committee is responsible for:

- To be involved with and influence the Wyong Shire Council Strategic Planning process to ensure the final document reflects the issues affecting women;
- To review and identify opportunities for WSC from the Way Forward-National Framework for Women in Local Government*;
- To identify events, activities and opportunities to bring women together both in formal and social settings;
- To identify strategies to develop leadership opportunities for young women;
- To engage and liaise with GCC SOWAC to promote regional status of women issues.

*The Way Forward-National Framework for Women in Local Government was published by the Australian Local Government Womens Association including strategies to address the Status of Women in Local government.

http://www.algwa.net.au/files/VLJXY6QUTT/ALGWA_The_Way_Forward.pdf

3.

Membership

Membership of the Status of Women Advisory Committee comprises:

- No less than one (1) Councillor appointed annually
- Community Representatives (minimum 6 – maximum 8)

Notes:

1. The Mayor is not automatically represented on advisory Committees
2. Local residents shall be appointed by the General Manager in accordance with the criteria set out below, following advertisement for nominations in at least one local newspaper and on Council's website. Nominations are to be in writing.

These members shall be:

- Representatives of women's organisations
- Highly regarded business professionals
- Youth representatives
- Multicultural Representatives
- Aboriginal Representatives
- Women who have previous advocacy experience highlighting women's issues
- Individuals with specialist skills and professional interest in issues affecting women will be co-opted as required.

The following Wyong Shire Council staff ordinarily attend the Committee meetings but are not members of the Committee:

- General Manager's Delegate
- Any staff member nominated by the General Manager.

Council officers will provide professional advice and administrative support. It should be noted that employees of the Council are not subject to the direction of the Advisory Committee or any members thereof.

4. Term of Membership to Committee

Non Councillor Members appointed to the Committee shall be appointed for the 4-year (or remainder thereof) term of the current Council although membership can be altered at any time by resolution of Council.

Each September the Councillor membership will be considered.

Council staff will be appointed and removed by the General Manager.

5. Casual Vacancy

Casual vacancies will be appointed by the General Manager in accordance with the initial membership process.

6. Chairperson

The Chairperson of the Committee is: A Councillor or Staff Member as elected by Council.

The Chairperson is to have precedence at the meeting and shall determine the order of proceedings, generally as set by the agenda. All remarks by members of the Committee and others present shall be made through the Chairperson. In the absence of the Chairperson, another Councillor Member of the Committee or the Facilitator or a staff member shall chair the meeting.

A staff member appointed as Chairperson of the Committee does not become a formal member of the Committee by virtue of this position. All staff are representatives of Council only and not members of the Committee. It is not necessary that the Chairperson be a member of the Committee.

WSC's Code of Meeting Practice shall be used as the reference guide for any matters pertaining to the Committee meetings which are not otherwise outlined in these Terms of Reference.

The Chairperson is to be a Councillor or a staff member. Where the Mayor is appointed to be a delegate, it is not necessary that the Mayor be the Chairperson of this Committee.

7. Committee Facilitator

A Committee Facilitator shall be appointed by the General Manager. The Facilitator shall be a staff member of Council and is responsible for co-ordinating the preparation of agendas, invitations and minutes of the Committee. The Facilitator shall also be responsible for co-ordinating any presentations from guest speakers and for considering requests from members of the public to address the Committee.

The Facilitator has the right to refuse a request from a member of the public to address the Committee if it deemed more appropriate for that person to address a formal Council or Committee meeting.

8. Voting

No formal voting rules apply. As the Committee has an advisory role, its recommendations are made by consensus and no recommendation is deemed to be a decision of Council unless the matter is referred to Council for determination. If consensus is not achieved, and if required, the matter shall be referred to Council for determination.

9. Quorum

As the Committee is advisory only no quorum is required, however, the Chairperson shall use his/her discretion to determine if any item on the agenda should be deferred to a future meeting if it is considered there are insufficient people at the meeting to consider the item.

10. Meetings

Meeting Schedule and Procedures

Meetings are to be held quarterly. The Chairperson has the authority to call meetings. The Agenda and meeting papers shall be circulated to members at least 3 days prior to the meeting.

Each meeting shall be properly recorded by the taking of minutes.

11. Secretary

The position shall be filled by a staff member from Corporate Governance. A suitable meeting place and facilities will be made available by Council for the conduct of Committee meetings.

12. Agenda

All agenda items shall be submitted to the Council 14 days before the meeting. Members submitting items should ensure the content is given in sufficient detail to assist members understand the issues raised, or by providing additional supporting information.

If a Committee member wishes to raise an urgent/late item that is not on the agenda, it is at the Chairperson's discretion to determine the appropriate manner for dealing with the matter.

13. Minutes

Minutes of all ordinary/extraordinary Committee meetings will be kept in the Corporate Information filing system.

The Secretary is responsible for recording the minutes, which shall contain:

- a Description of the meeting (i.e. name of Committee, ordinary meeting, etc.), date, time and venue at which the meeting was held.
- b A list of persons present.
- c Notification of endorsement of minutes from previous the meeting.
- d Whether there was business arising from the minutes.
- e Notation of reports or correspondence.
- f items of general business.
- g Time meeting closed, date and venue for next meeting.

14. Committee Members Non-Attendance at Meetings

Committee members are expected to attend all Committee meetings.

Where a representative fails to attend three successive meetings without submitting a satisfactory explanation, the organisation that that person represents will be requested to replace its representative.

15. Expenses of Committee Members

Each participating organisation with membership of the Committee shall meet all costs of its members participation and attendance at Committee Meetings.

16. Public Participation

All meetings of the Committee are public meetings. Members of the public and media can attend meetings as observers; however, they cannot speak at a meeting unless prior arrangements are made through the staff. Presentations shall be limited to a maximum of 5 minutes.

17. Communications and Reporting

The agendas and minutes of the Committee shall be stored as a permanent record of Council, as determined by the General Manager.

The minutes of each meeting shall be circulated to all members as soon as practicable. Any questions by members regarding the minutes are to be referred immediately to the Committee Facilitator and if any error in the minutes is confirmed, the Committee Facilitator shall arrange to make the appropriate changes.

The Minutes of all Advisory Committees will be circulated to all Councillors for information of the Committee Meeting. However, if a resolution of Council is required, e.g. allocation of funds, resources or an amendment to any Council policy, then the Minutes shall be reported to the next available Council or meeting.

All agendas and minutes shall be published on Council's website.

A report may be prepared for Council's consideration where the Committee suggests an action (or actions) which staff cannot carry out within existing delegations.

Members of the Committee are not permitted to speak to the media as representatives of the Committee unless approved by Council.

18. Code of Conduct and Other Council Policies

Each Committee member who is not otherwise a Councillor or staff member shall be provided with a copy of Council's Code of Conduct and other related policies that may be applicable to the operation of the Committee.

The conduct of each Committee member is expected to be consistent with the principles outlined in these Council publications.

19. Procedure for Changing the Charter

- a Council may amend the Charter by resolution.
- b The following procedures shall apply for the Committee to amend the Charter.
 - i Any proposed changes to the Charter shall be submitted to the Committee Secretary at least 21 days before any Committee meeting so that notice may be given to all members at least 14 days in advance of any meeting.
 - ii Any proposed changes will require the support of the majority of the Committee membership.
 - iii Proposed amendments to the Charter can be effective only after approval by the Council.

Any requests from Council management to amend the charter shall be directed to the management representative for submission to the Committee.

20. Committee Term

The Committee will report to the Council and cease operation on 1 September 2012.

The Committee will cease to operate before 1 September 2012 if Council adopts a review of the Committee by the General Manager which indicates that the Committee is either not fulfilling or is in breach of its Charter.

4.7 Central Coast Regional Organisation of Councils Sporting and Cultural Sponsorship

TRIM REFERENCE: F2004/06642 - D03064607

MANAGER: Michael Whittaker, General Manager

AUTHOR: Maxine Kenyon; Director

SUMMARY

This report recommends the continuation of Council's support for the Central Coast Regional Organisation of Councils Sporting and Cultural Sponsorship, based on further refinements to the program as outlined in this report.

RECOMMENDATION

- 1 That Council continue to contribute \$35,00.00 to the Central Coast Regional organisation of Councils Sporting and Cultural Sponsorship program.**
- 2 That Council delegate to the General Manager to negotiate with Gosford City Council the various changes to the program as outlined in this report.**
- 3 That Council receive annual updates on the allocation of funds through this program.**

BACKGROUND

The Central Coast Regional Organisation of Councils (CCROC) consists of Gosford City Council and Wyong Shire Council and was formed in 1994 to enhance regional cooperation in the achievement of the following objectives:

- Identify the needs of the local government areas and of the people of the Central Coast Region and make known those needs to the Commonwealth and New South Wales Governments.
- Encourage the councils of the region to work together and cooperate on problems and projects of joint interest.

In 1996 CCROC resolved to establish a common sponsorship fund for Central Coast residents who have been selected by a national, state or regional body to participate in a recognised sporting or cultural event. In return for sponsorship, the two Councils require recipients to promote the Central Coast in the local, intrastate, interstate and international arenas.

This is now known as the Central Coast Regional Organisation of Councils Sporting and Cultural Sponsorship program and is administered by Gosford City Council. This sponsorship program is open to individuals and teams:

- To assist Central Coast residents to participate in sporting and cultural events of regional, state and/or national significance for which they may not be able to attend due to financial hardship
- To secure a promotional benefit for the Central Coast from such sponsorship.

Further detail on the program and its eligibility can be found in Attachment 1.

In a Councillor Briefing on 23 November 2011, Councillors requested a review of this program. Since that time a review of all of Council's grants has been undertaken, including the CCROC sponsorship program.

Based on the information that Gosford City Council provided for the CCROC Sporting and Cultural Sponsorship, the following was identified:

- The support is provided to a range of sporting codes, however there was limited cultural support provided.
- The breakdown, in order of most requests received, was the majority for overseas events to support individuals; followed by individual regional events; individual national events; with only two teams sponsored during that year.
- It could not easily be identified how many Gosford and Wyong residents were funded.
- There was uncertainty about the level and value of the reporting back by the applicants.
- The annual contribution of \$35,000.00 from each Council seems to be reasonable.
- Gosford do a good job of administering the program.
- There were a range of opportunities that could be looked at to enhance this program and provide more benefit for residents and the councils.

THE PROPOSAL

It is proposed that Council continue with the CCROC Sporting and Cultural Sponsorship program due to the value it provides for our residents and the focus on the Central Coast.

It is recommended and supported by Gosford City Council administration staff, that the following minor amendments occur to improve the reporting, promotion and recognition for both councils:

- There is value in providing a regional focus for these types of initiatives.
- Rename the program to Wyong and Gosford Councils Sporting and Cultural Sponsorship.
- Gosford Council provide a quarterly report on who was funded which should include which local government area they live in, the sporting code or cultural activity.
- Applicants from the discontinued Wyong Shire Council Sportsperson Grant be referred to this program.
- Include in the requirements that the applicant must be willing to attend a Council event to promote their sport, their achievements and Council's support.
- Provide continuous media feeds on the support provided by the councils and use the event report (including photos) that recipients are required to complete one month after the event.
- Undertake cheque presentations at Council meetings where possible.
- Revise the documentation to make it user friendly and professional.
- Improve the flexibility in the guidelines to give consideration to applicants participating in sporting or cultural activities where there is no established representative program,

4.7 Central Coast Regional Organisation of Councils Sporting and Cultural Sponsorship (contd)

however they will represent the Central Coast and their participation will bring value to the Coast, eg: new emerging sports, eisteddfods, cultural dance group.

- Council receive annual updates on the allocation of funds through this program.

OPTIONS

1. Council could continue to support the CCROC Sporting and Cultural program. This option is recommended as there is value in providing this type of support across the region. The improvements recommended also provide greater recognition and reporting for both councils.
2. Council could decide not to support the continuation of the program. This option is not recommended as the program is well utilised and does provide benefit to both residents and Council.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

<i>Principal Activity</i>	<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>	<i>Impact on Key Performance Indicators/ Service Performance Indicators</i>
Administration	Governance	The provision of the CCROC Sports and Cultural sponsorship program is an element of the grants administered by Council which provide support to the local community.	Community Grants	NA

Long Term Financial Strategy

There is no impact on the long term financial strategy, the contribution is minimal and is included in the budget process.

Asset Management Strategy

There is no impact on the Asset Management Strategy from adopting this recommendation.

Workforce Management Strategy

There is no impact on the Workforce Management Strategy from adopting this recommendation.

Link to Community Strategic Plan (2030)

One of the Community Strategic Plan objectives is 'Communities will be vibrant, caring and connected, with a sense of belonging and pride in their local neighbourhood'. This funding program supports local residents in their sporting and cultural achievements and supports increased participation, access and participation in the community, all of which link to various strategies in the Community Strategic Plan.

Budget Impact

This program is budgeted for in 12/13.

CONSULTATION

This proposal has been discussed with the Administrator of the program at Gosford Council. A Councillor Briefing was also held on 27 June 2012, where the recommendations provided in this report were discussed.

Through the Grants Review process various teams across Council were also consulted.

GOVERNANCE AND POLICY IMPLICATIONS

There are currently guidelines for this program, as recommended these should be revised if the continuation is resolved by Council.

MATERIAL RISKS AND ISSUES

There are no material risks or issues associated with adoption of this recommendation.

CONCLUSION

The Central Coast has many residents who excel in sports or cultural fields. The Central Coast Regional Organisation of Councils Sporting and Cultural program provides unique support for our residents to continue to participate at representative levels and be an ambassador for the Central Coast. The minor amendments recommended are aimed at improving the reporting, promotion and recognition for both councils.

ATTACHMENTS

- | | | |
|---|--|-----------|
| 1 | Guidelines - Central Coast Regional Organisation of Councils Sporting and Cultural Sponsorship | D03065503 |
|---|--|-----------|



Central Coast Regional Organisation of Councils
incorporating Wyong Shire Council and Gosford City Council

SPORTING AND CULTURAL SPONSORSHIP

Applicant Information Page 1

CCROC AND ITS OBJECTIVES

The Central Coast Regional Organisation of Councils (CCROC) consists of Gosford City Council and Wyong Shire Council and was formed in 1994 to enhance regional cooperation in the achievement of the following objectives :

- Identify the needs of the local government areas and of the people of the Central Coast Region and make known those needs to the Commonwealth and New South Wales Governments.
- Encourage the Councils of the region to work together and cooperate on problems and projects of joint interest.

In 1996 CCROC resolved to establish a common Sponsorship Fund for Central Coast residents who have been selected by a National, State or Regional body to participate in a recognised sporting or cultural event.

In return for sponsorship the two Councils require recipients to promote the Central Coast in the local, intrastate, interstate and international arenas.

REASONS FOR SPONSORSHIP FUND

- To assist Central Coast residents to participate in sporting and cultural events of Regional, State and/or National significance for which they may not be able to attend due to financial hardship
- To secure a promotional benefit for the Central Coast from such sponsorship.

ELIGIBLE EVENTS

- Sporting events where applicants have been selected on a merit basis to represent the Region, State or Nation.
- Cultural events where applicants can demonstrate past involvement and achievements over the previous two years.

ELIGIBLE APPLICANTS

- Individuals or Groups who have resided for at least two years in Gosford City or Wyong Shire local government areas and are involved with Sporting or Cultural activities on the Central Coast.
- Central Coast residents who have been selected to participate in Regional, State or National competitions.

FUNDING

Funds are jointly provided by Gosford City and Wyong Shire Councils.

Wyong Shire Council offers a separate Sportspersons Grant for regional events only. Should an applicant be sponsored under that grant funding will not be available through the CCROC Sponsorship.

The annual amount is divided into four quarters to allow a variety of sporting codes to access the funds.

As applications are received and assessed as meeting the CCROC criteria funding is allocated.

Meeting the Criteria does not guarantee sponsorship. Funding availability restricts the number of sponsorships able to be covered.

Sponsorships are awarded only for the quarter in which the event is held.

Only one sponsorship application may be made per financial year with a total of two sponsorships over any period of time (ie 2 or 3 years apart).

GRANTS

Maximum Grants Available

Individual Sponsorships – Max of \$1,000.

Regional Event (held within the State)	\$250
National Event (held within Australia)	\$500
International Event (held overseas)	\$1,000

Team/Group Sponsorships – Max of \$5,000

Regional Event (held within the State)	\$1250
National Event (held within Australia)	\$2500
International Event (held overseas)	\$5000

If you say YES to all the statements listed on the next page, please complete the application forms and fax or mail them to:

General Manager's Assistant

Gosford City Council

P O Box 21, Gosford

OR Fax 4323 7220.

Email : goscity@gosford.nsw.gov.au



Central Coast Regional Organisation of Councils
incorporating Wyong Shire Council and Gosford City Council

SPORTING AND CULTURAL SPONSORSHIP *Applicant Information – Page 2*

DO I MEET THE CRITERIA FOR SPONSORSHIP ?

You may be eligible if you can say :

YES – I will

- Submit application one month prior to event.
- Answer ALL sections of application forms.
- Provide a list of sporting competitions which led to selection on merit basis;
OR Appropriate cultural events undertaken in previous two years.
- Provide a letter of support from Parent Body/Event Organiser.
- Provide Signed Sponsorship Agreement signed by Parent Body.
- Submit details of estimated costs of participation.
- Demonstrate inability/hardship in meeting costs of participation. Where an applicant is dependent on parents for financial support the parents will be considered to be the Applicant.
- Declare any other funding assistance towards this event.
- Not apply for more than one sponsorship each financial year or more than twice from this fund.
- Indicate promotional benefit to be obtained by media exposure, personal appearances, advertising on clothing/equipment, inclusion of "Central Coast - New South Wales, Australia" on programs, posters, clothing etc.
- Verify residency of at least two years on the Central Coast.
- Event is competition based.
- Provide an Event Report one month after competition.
- Agree to forfeit (repay) sponsorship should you bring discredit on sponsor.
- Accept that the Administrators decision is final .

NOT ELIGIBLE

Events / Applicants Deemed Ineligible For Funding

- Events which do not meet Eligible Event criteria of being selected on merit
- Applicants who do not meet Eligible Applicant criteria.
- No direct benefit to the Central Coast : ie - inability to provide promotional benefit for the Central Coast by advertisement on clothing/equipment, personal appearances, media releases.
- More than one application each year or two in total.
- Inability to allow 4 weeks for processing. Special consideration may be given in extraordinary circumstances.
- Applications for event already attended are ineligible for assistance.
- Applicants able to self fund participation and/or are unable to demonstrate inability/hardship to meet participation costs. Where an applicant is dependent on parents for financial support the parents will be considered to be the Applicant in relation to financial inability/hardship to meet costs.
- Wyong Shire Council offers a Sportspersons Grant for regional events only. Should an applicant be sponsored under this grant **no** funding will be available from CCROC.
- Applicant has not been a resident of the Central Coast for at least 2 years.
- Fact finding, training, social and inter-club visits are ineligible for assistance.

5.1 2012 Company Directors Conference - Darwin 2012

TRIM REFERENCE: F2011/00824 - D03060703

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Debbie Aitchison; Personal Assistant

SUMMARY

Report submitted on behalf of the General Manager following his attendance at the 2012 Australian Institute of Company Directors (AICD) conference – Directorship 12 'Capture The View From The Top' which was held from 9 – 12 May 2012 in Darwin, Northern Territory.

RECOMMENDATION

That Council receive the AICD 2012 Company Directors Conference - Darwin 2012

BACKGROUND

The General Manager attended the 2012 Australian Institute of Company Directors (AICD) conference – Directorship 12 'Capture The View From The Top' which was held from 9 – 12 May 2012 in Darwin, Northern Territory. Around 400 delegates were welcomed by Rick Lee FAICD Chairman of the Australian Institute of Company Directors and Salmat Limited. The conference concludes with calls to government to build productivity (media alert attached) and closing remarks were by John Colvin FAICD Managing Director and CEO of the Australian Institute of Company Directors.

Live streaming video featuring the Conference Speakers is available via the following url with the best option to access this being via iPad:

<http://vimeopro.com/internationalproductions/australian-institute-of-company-directors>

ATTACHMENTS

- | | | |
|---|--|-----------|
| 1 | AICD list of speakers Darwin 2012 - 27 July business paper Report attachment | D03060008 |
| 2 | Media alert - AICD conference Darwin 2012 - 27 July business paper Report attachment 2 | D03060009 |

Darwin 2012

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Speakers

**Ali Moore**
Journalist**Ann Pickard**
Country Chair, Shell in Australia and Executive Vice President, Upstream Australia**Bruce Linn FAICD**
Director
SABRENet Limited**Catherine Harris AO PSM FAICD**
Chair
Harris Farm Markets Pty Ltd**Catherine Hunter**
Head of Corporate Citizenship
KPMG Australia**Chris Hall**
National Managing Partner, Risk and Regulation
KPMG**Dale Budd OBE FAICD**
Chairman
Dale Budd and Associates Pty Ltd**David Farley**
Managing Director and CEO
Australian Agricultural Company Ltd**David Flanagan MAICD**
Executive Chairman
Atlas Iron Limited**Doug Hughes**
Vice President – Applications Product Management
Oracle Corporation Japan and Asia Pacific**Dr Amanda Rischbieth GAICD**
Chief Executive
Heart Foundation**Dr John Harte FAICD**
Principal
Integrity Governance**Dr Warren Mundine MAICD**
CEO
NTSCorp**Fiona Harris FAICD**
Chairman
Barrington Consulting Group Pty Ltd**Geoff Wenborn**
Group Manager IT Strategy and Governance
Origin Energy

Darwin 2012

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Geoff De Lacy FAICD
Director
Palanis Consulting



George F Jones AM FAICD
Chairman
Suncarga Resources Limited



Gerard Neesham OAM
Chief Executive
Ontario Education



Heather Ridout
Director
Reserve Bank of Australia



Hon Paul Raymond Henderson MLA
Chief Minister
NT Government



James Strong AO FAICD
Chairman
Woolworths Ltd



Janet Buhagiar
Executive Director, Social Policy
Department of Chief Minister, NT Government



John Atkins FAICD
Chairman, WA
ANZ Banking Group



John H C Colvin FAICD
CEO and Managing Director
Australian Institute of Company Directors



John Price
Commissioner
ASIC



Kathleen Conlon FAICD
Director
CSR Limited



Lee Durston
Corporate Architect
Australian Finance Group



Lord Michael Hastings
Global Head of Citizenship and Diversity
CPMG



Luke Bowen
Executive Director
Northern Territory Cattlemen's Association Inc



Mark Pasce
Futurist, Author & Panelist
The New Inventors, ABC Television

Darwin 2012

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Martin Kriewaldt FAICD
Chairman
Hynes & Son Pty Ltd



Melinda Calmto MAICD
Director
Woodside Petroleum



Melinda Conrad MAICD
Director
APN News and Media Pty Ltd



Michael Coleman
Chairman
Planet Ark Environmental Foundation and Member, Not for Profit Reform Council



Michael Deegan
National Infrastructure Coordinator
Infrastruktura Australia



Michael McLeod
CEO and Founding Director
Message Stick



Michael Renno
Managing Partner
McKinsey and Company



Nick Langton
Group Executive
Perpetual Private



Paul Broad
CEO
Infrastructure NSW



Peter Mansell FAICD
Chairman
Ampella Mining Limited, Director, Bunnings Property Management Limited



Peter Yates AM MAICD
Director
AIA Australia Limited



Phil Butler GAICD
Division Manager, ACT Division
Australian Institute of Company Directors



Professor Kishore Mahbubani
Professor, National University of Singapore and author, *The New Asian Hemisphere*



Professor Niall Ferguson
MA, D.Phil, Professor of History at Harvard University and William Ziegler Professor at Harvard Business School. Author *The Ascent of Money: A Financial History of the World*



Rick Lee FAICD
Chairman
Australian Institute of Company Directors



Ross Bradford GAICD
General Manager
Nodda Northern Territory

Darwin 2012

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Roy Moorfield
Wine Judge, Commentator and Consultant



Russell Shields MAICD
Chairman, CEO
ANZ Banking Group Limited



Sean Kildare
General Manager Darwin
Inpax



Simon MacKeon FAICD
Chairman
CSIRO and Business for 4-Millennium Development

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AUSTRALIAN INSTITUTE
of COMPANY DIRECTORS

companydirectors.com.au

Company Directors Conference – Directorship:12
Capture the view from the top

Darwin Convention Centre, 9-12 May 2012

MEDIA ALERT

Darwin, Tuesday 12 May 2012

Australian Institute of Company Directors conference concludes with calls to government to build productivity

The Australian Institute of Company Directors has concluded their Darwin conference with a clear message that productivity growth must be a priority for government and business.

“Australian business and Australian governments need to take a long term view towards growth and they must build productivity by targeting the key drivers for productivity increases,” said John Colvin.

“This includes increasing productivity of capital, healthcare, labour market regulation and flexibility, education and energy costs.”

“Also, we should be forming closer ties with ASEAN, our closest neighbours. There is only a short time frame for Australia to take advantage of Asia's growth,” he said.

Colvin said that it is disappointing that the Federal Government is putting the brake on productivity with over-regulation, red tape and increasing taxes making the cost of doing business in Australia too high.

“The Government is targeting companies with the dropping of the corporate tax cut when instead it needs to focus on growing productivity through investment and improve international competitiveness by reducing the regulatory burden on directors and cutting red tape,” said Colvin.

“The level of frustration towards Government by directors seems higher at this Conference than any in the past, perhaps reflecting an increased tension between government and business.”

6.1 Information Reports

TRIM REFERENCE: F2012/00026 - D03054118

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Sonia Witt; TL Governance and Councillor Services

SUMMARY

In accordance with Council's Code of Meeting Practice reports for the Information of Council are provided for adoption either by nominated exception or in total.

RECOMMENDATION

That Council receive the report on Information Reports.

ATTACHMENTS

Nil.

6.2 Annual Code of Conduct Complaints Reporting

TRIM REFERENCE: F2004/06498 - D03003916

AUTHOR: Lilly Mojsin; Internal Ombudsman

SUMMARY

Council adopted the Code of Conduct at its meeting on 22 October 2008 and the General Manager is required to report to Council, on an annual basis, all Code of Conduct complaints received.

RECOMMENDATION

That Council note the Annual Code of Conduct Complaints Reporting.

BACKGROUND

The NSW Department of Local Government (DLG) in June 2008 issued The Model Code of Conduct for Local Councils in NSW.

Council at its meeting on 22 October 2008 resolved to adopt the Model Code in its entirety.

Section 12.33 of the adopted Code requires Council to report annually regarding complaints received;

"Reporting on complaints

12.33 *The general manager must report annually to council on code of conduct complaints. This report should include, as a minimum, a summary of the;*

12.34 *number of complaints received,*

12.35 *nature of the issues raised by complainants, and*

12.36 *outcomes of complaints."*

The table below indicates the number of complaints received, the nature of the issues raised and the outcomes.

CODE OF CONDUCT COMPLAINTS RECEIVED

Internal Ombudsman Reference Number	Complaint against Councillor	Complaint against Staff	Nature of issues raised by complainants	Outcome of Complaints
22/2011		X	Staff acted improperly in change use approval	Ongoing
23/2011		X	Staff acted improperly in tender process	No code conduct breach

Internal Ombudsman Reference Number	Complaint against Councillor	Complaint against Staff	Nature of issues raised by complainants	Outcome of Complaints
26/2011		X	Staff improperly granted easement to neighbouring developer	No code conduct breach
2/2012		X	Staff acted improperly in building approval	Ongoing

ATTACHMENTS

Nil.

6.3 General Works in Progress

TRIM REFERENCE: F2004/07830 - D03049213

AUTHOR/S: Peter Sheath; Manager Design and Projects & Josette Matthews; PA to Manager, IM Support

MANAGER: David Witherdin; Manager Contract and Project Management

SUMMARY

This report shows the current status of significant capital and maintenance expenditure in progress, as at the end of July 2012. General Water and Sewerage services are not included.

That Council receive the report on General Works in Progress.

ROADS AND STORMWATER SECTION OVERVIEW

Capital Works In Progress

The table below is a status report of current major roads and drainage projects.

Item Description	Est Cost	Start Date	% Spent	% Comp	Est Comp Date	Comments
Malvina Pde, Gorokan Drainage and Roadworks	\$1.6m	7/5/12	30	40	Aug 2012	Drainage work is generally completed. Roadworks are due to start week commencing 9 July.
Goorama Ave, San Remo Stage 1	\$1.982m	14/5/12	45	45	Oct 2012 (Stage 2)	Drainage in Stage 1 approx. 70% whereupon the Stage 2 drainage will commence, followed by the complete roadworks.
Hansen/Tumbi Rd Drainage & Roadworks.	\$335k	22/5/12	90	90	July 2012	Drainage and major roadworks completed, final asphalt completed shortly.
Chittaway /Burns Rd Drainage & Roadworks	\$338k	21/6/12	90	90	July 2012	Main works completed, awaiting final asphalt.

Item Description	Est Cost	Start Date	% Spent	% Comp	Est Comp Date	Comments
Pococks Bridge, Mardi	\$90k	27/6/12	100	100	July 2012	Baileys bridge installed in single day, with surrounding works completed on subsequent days.
Owen Ave, Wyong- Drainage and Roadworks	\$1.97m	20/3/12	80	80	July 2012	Drainage completed, roadworks in final stages.
Anzac/Hope intersection roundabout	\$190k	19/6/12	50	50	July/Aug 2012	Services relocated, intersection commenced.
Palmdale 4 Bridge replacement	\$440k	20/5/12	40	30	Sept 2012	Preparatory works completed, concrete culverts being installed.

General Maintenance Work



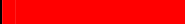
The following is a list of general works undertaken during this period:

	North	South
Drainage Maintenance	San Remo Tuggerawong Norah Head	Long Jetty Berkeley Vale Bateau Bay The Entrance
Replacement of Damaged Foot paving	Woongarra Hamlyn Terrace Gorokan	Berkeley Vale
Sign Maintenance	Toukley Kanwal Hamlyn Terrace Blue Haven Wadalba Budgewoi Tuggerawong San Remo Canton Beach Wyongah Jilliby Yarramalong Buff Point Gwandalan Summerland Point	Toowoan Bay Berkeley Vale Ourimbah Long Jetty The Entrance Killarney Vale Shelly Beach Bateau Bay Tuggerah Wyong Mardi Chittaway
Shoulder Restoration	Nil	Nil

	North	South
Heavy Patching	Warnervale	Nil
Table Drain Maintenance	Charmhaven Halekulani Buff Point San Remo Toukley Noraville	Long Jetty Bateau Bay Killarney Vale Tumbi Umbi Berkeley Vale The Entrance Ourimbah Glenning Valley
Rural Road Grading	Dooralong Yarramalong Ravensdale Jilliby Kiar	Ourimbah Palmdale Tuggerah
Carpark Maintenance	Nil	Nil
Fencing	Budgewoi Gorokan	Nil
Vegetation control	Jilliby Woongarra Halloran Hamlyn Terrace Toukley Mannering Park Yarramalong Dooralong	Tuggerah Berkeley Vale Tumbi Umbi Ourimbah The Entrance Killarney Vale Long Jetty

CONTRACTS AND PROJECT MANAGEMENT SECTION

The table below is a status report of current major contracts in excess of \$150,000 and awarded following Council resolution.

Key	
On track	
At risk	
In trouble	

Item Description	Est Cost (excl. GST)	Start Date	Est Comp Date	Status	Comments
CPA/181554 Detailed design for remediation of former Mardi Landfill	\$390K	Jun 2011	April 2013		Design contract with SMEC. Environmental assessments EIS documentation and design proceeding. Development application lodgement programmed for September 2012.

6.3

General Works in Progress (contd)

Item Description	Est Cost (excl. GST)	Start Date	Est Comp Date	Status	Comments
CPA/201014 Detailed design for new cell 4.3 at Buttonderry Waste Management Facility	\$190K	Nov 2010	April 2013		Design contract with GHD. Draft design under review. Design programmed to be lodged with EPA in July for approval by end of year.
CPA/182007 Upgrade of Sewer Pumping Station T22 and Associated Work - Construction	\$2.32M	Mar 2012	Dec 2012		Contract has been awarded to Eire Contractors. Pre-Construction activities 95% complete. Construction to commence July 2012.
CPA/209087 Construction of new power supply for Water Pumping Station 17	\$290K	May 2012	Mar 2013		Tender awarded in May to Poles & Underground
CPA/185863 Bateau Bay Sewerage Treatment Plant Inlet Works Upgrade	\$920K	May 2012	June 2013		Contract has been awarded to Gongues Constructions
CPA/182056 C16 Sewer Pump Station Blue Haven	\$1.8M	Jul 2012	Dec 2012		Contract has been awarded to McNamee Constructions and work due to commence early July 2012.
CPA/1193253 Provision of a Camp Kitchen and BBQ facilities at Toowoan Bay and Canton Beach Holiday Parks	\$199K	May 2011	Oct 2012		Progress on works has been slow. Show cause letter has been issued and steps are being taken to terminate the contract. Council will complete remaining works within allocated budget

CONTRACTS REACHING PRACTICAL COMPLETION IN LAST THREE MONTHS		
Contract No.	Contract Description	Date of Practical Completion
CPA/159131	Mardi to Mangrove Works	18 April 2012

CONTRACTS STILL IN DEFECTS LIABILITY PERIOD		
Contract No	Contract Description	Contract Status
CPA/174013	Surface Preparation and Repainting of The Entrance Reservoir	Defects Liability period concludes 6 May 2013
CPA/179981	B9 Sewerage Rising Main construction – Long Jetty	Defects Liability period concludes 1 March 2013
CPA/172612	Hamlyn Terrace Community CC&SF	Defects Liability period concludes 24 February 2013
CPA/192469	Construction of two prefabricated/relocatable cabins at Budgewoi Holiday park	Defects Liability period concludes 28 November 2012
CPA/184446	Shelly Beach SLSC	Defects Liability period concludes 11 October 2012
CPA/158359	Ourimbah Rural Fire Station Building	Defects Liability extended to 23 September 2012 for some items
CPA/144547	Construction of Stormwater Treatment Works Colongra Bay Rd, Lake Munmorah	Defects Liability period concludes 17 August 2012
CPA /184454	Soldiers Beach SLSC	Defects Liability period concludes 29 July 2012
CPA/158361	Stormwater treatment works in Reach 2, Saltwater Creek	Practical completion achieved March 2010. Maintenance continues until March 2013
CPA/159131	Mardi to Mangrove Works	Defects Liability period concludes 18 April 2013

ATTACHMENTS*Nil.*

6.4 Mardi to Mangrove Link Project Status

TRIM REFERENCE: F2007/01120 - D03056953

MANAGER: Greg McDonald; Director Infrastructure Management

AUTHOR: Doug Marchant; Project Director

SUMMARY

Report on status of Mardi to Mangrove Link Project.

RECOMMENDATION

That Council receive the report on Mardi to Mangrove Link Project Status.

PROJECT SCOPE

- Wyong River off-take structure and pumping station
- Wyong River to Mardi-Dam 2.1 kilometre pipeline
- Inlet works at Mardi Dam
- Mardi-Mangrove transfer pumping station
- Mardi Dam to Mangrove Creek Dam 19 kilometre pipeline
- Lower Wyong River Weir, Fishway and Gauging

CURRENT STATUS

Expenditure to date	June 2012	\$111.3m
Value of works Complete	June 2012	\$114.2m
Approved Budget		\$120.6m
Overall Construction Status (excluding Commissioning)	Completion Date: April 2012	% Work Complete: 100%

Construction Status

	Scheduled Start	Scheduled Completion	% Work Complete
Milestone 1:		18 April 2012	100%
Pre-construction – Management Plans & Approvals	4 January 2010		100%
Work Package 1 – Wyong River Off-take	7 April 2010		100%
Work Package 2 – Wyong River Pump Station	19 February 2010		100%
Work Package 3 – Wyong Mardi Rising	16 February 2010		100%

6.4 Mardi to Mangrove Link Project Status (contd)

Main 3			
Work Package 4 – Wyong Mardi Inlet	6 May 2010		100%
Work Package 7 – Mardi Mangrove Transfer Main	1 March 2010		100%
Work Package 18 – Wyong Weir, Fishway & Gauging	5 August 2010		100%

Milestone 2:		4 April 2011	100%
Work Package 6 – Mardi Mangrove Transfer Pump Station	21 June 2010		100%
Milestone 3:		18 April 2012	100%
Commissioning	1 August 2011		

Key Dates

	Scheduled Completion	Actual Completion	Complete
Review of Environmental Factors (REF) submitted	30 June 2009	30 June 2009	<input checked="" type="checkbox"/>
Call for Expressions of Interest (EOI)	9 July 2009	9 July 2009	<input checked="" type="checkbox"/>
EOI closes	30 July 2009	30 July 2009	<input checked="" type="checkbox"/>
Determination Approval	14 October 2009	23 September 2009	<input checked="" type="checkbox"/>
Issue Request for Tenders (RFT)	16 October 2009	16 October 2009	<input checked="" type="checkbox"/>
Tenders close	12 November 2009	12 November 2009	<input checked="" type="checkbox"/>
Council consider Award of Construction Contract	9 December 2009	9 December 2009	<input checked="" type="checkbox"/>
Expiry of PAN 90 day notification period	31 December 2009	31 December 2009	<input checked="" type="checkbox"/>
Minister/Governor determination of compulsory acquisition applications	27 January 2010	27 January 2010	<input checked="" type="checkbox"/>
Pipeline Construction	27 January 2011	25 September 2011	<input checked="" type="checkbox"/>
Transfer Pump Station Construction	31 January 2011	4 April 2011	<input checked="" type="checkbox"/>
Commissioning	6 May 2011	18 April 2012	<input checked="" type="checkbox"/>
Project Completion	June 2011		

Land Matters

- All properties have been restored (excluding minor outstanding works).
- 48/56 landholders have signed releases.
- Easement Plans have been prepared for all properties and have been sent to the Office of Water.

Stakeholder Liaison**Media**

- Nil.

Resident communication

- Direct liaison with affected landholders is ongoing via the Project Team.
-

Incidents

- No Environmental incidents.
 - No Safety incidents.
-

Major Achievements / Issues

- All work has been completed including commissioning.
- Settlement of variation and delay claims has been reached with the Contractor.
- Council has now taken formal ownership of the system.
- The Contractor has a twelve month defect period during which outstanding issues will be rectified including; WP2 inlet pipes lining, reinstate rocks at fishway, WP4 Mardi inlet repairs and finalisation of WAE drawings.
- The final stage of the Yarramalong Road upgrade works has commenced and is anticipated to be completed by end of July.

ATTACHMENTS

Nil.

6.5 Results of Water Quality Testing for Beaches and Lake Swimming Locations

TRIM REFERENCE: F2004/06822 - D03058598

MANAGER: Rob Van Hese, Manager Regulation and Compliance

AUTHOR: Jon Scorgie; Senior Environmental Health Officer

SUMMARY

Reporting on the results of bacteriological tests for primary recreation water quality for the beaches in Wyong Shire and lake swimming sites in the Tuggerah Lakes catchment for the month of June 2012.

RECOMMENDATION

That Council receive the report on Results of Water Quality Testing for Beaches and Lake Swimming Locations.

Primary Recreation Water Quality Monitoring Program

Wyong Shire beaches are regularly monitored for swimming safety in accordance with the latest National Health and Medical Research Council (NHMRC) *Guidelines for Managing Risks in Recreational Water (2008)*. These guidelines have superseded NHMRC (1991), however, they still allow for beaches to be awarded a star rating based upon the potential for sewage and stormwater contamination. These star ratings are awarded as detailed in the Table 1 below.

Wyong Shire Council has been in partnership with the Office of Environment and Heritage (OEH) in implementing the "Beachwatch" program during the bathing season of summer, October through to April. During summer weekly samples are taken.

Council is currently in the Winter season for sampling, May through to September. Although the OEH Beachwatch program becomes inactive during the winter season, Council continues to sample once a month to assess any changes in water quality.

If results indicate high levels of sewage and stormwater contamination, further investigations are triggered to determine the source of its origin. Council have continued to apply Beachwatch's acceptable indicator levels for faecal contamination "enterococci" of 200cfu/100ml and apply our results to their star rating, see Table 1 below.

Additionally, Council is still required to monitor the ocean outfalls five times a month, year round. This monitoring and sampling regime is undertaken in accordance with the OEH "Environmental Protection License's", this sampling is carried out at ten sites around Norah Head and Wonga Point.

6.5 Results of Water Quality Testing for Beaches and Lake Swimming Locations (contd)

Council also monitors by way of water quality testing, lake locations that are not designated swimming locations to detect changes in water quality. The results of such testing are submitted to the Estuary Management Unit.

As a part of the National Health and Medical Research Council - Guidelines for Managing Risks in Recreational Water 2008 (NHMRC 2008), OEH’s Beachwatch program required that all sites be re-evaluated to identify their potential pollution sources and the risk that they may pose to human health. Any potential pollution sources identified in the re-evaluation lead to management strategies being developed for each site so that risk to human health can be minimised. Advisory signs have been erected at all lake sampling sites advising “This area can be affected by Stormwater Pollution for up to 3 Days after heavy rain. Swimming during this period in NOT Recommended”. The signs have been erected to advise the public that there is a potential for poor water quality at the site due to the stormwater inundation after heavy rain. It does not mean that the water quality is poor at all times.

Summary of results for June 2012 (Winter Program)

For the month of June all ocean and lake beach sites achieved a star rating that is defined as being safe for swimming under the NHMRC 2008 for all samples taken.

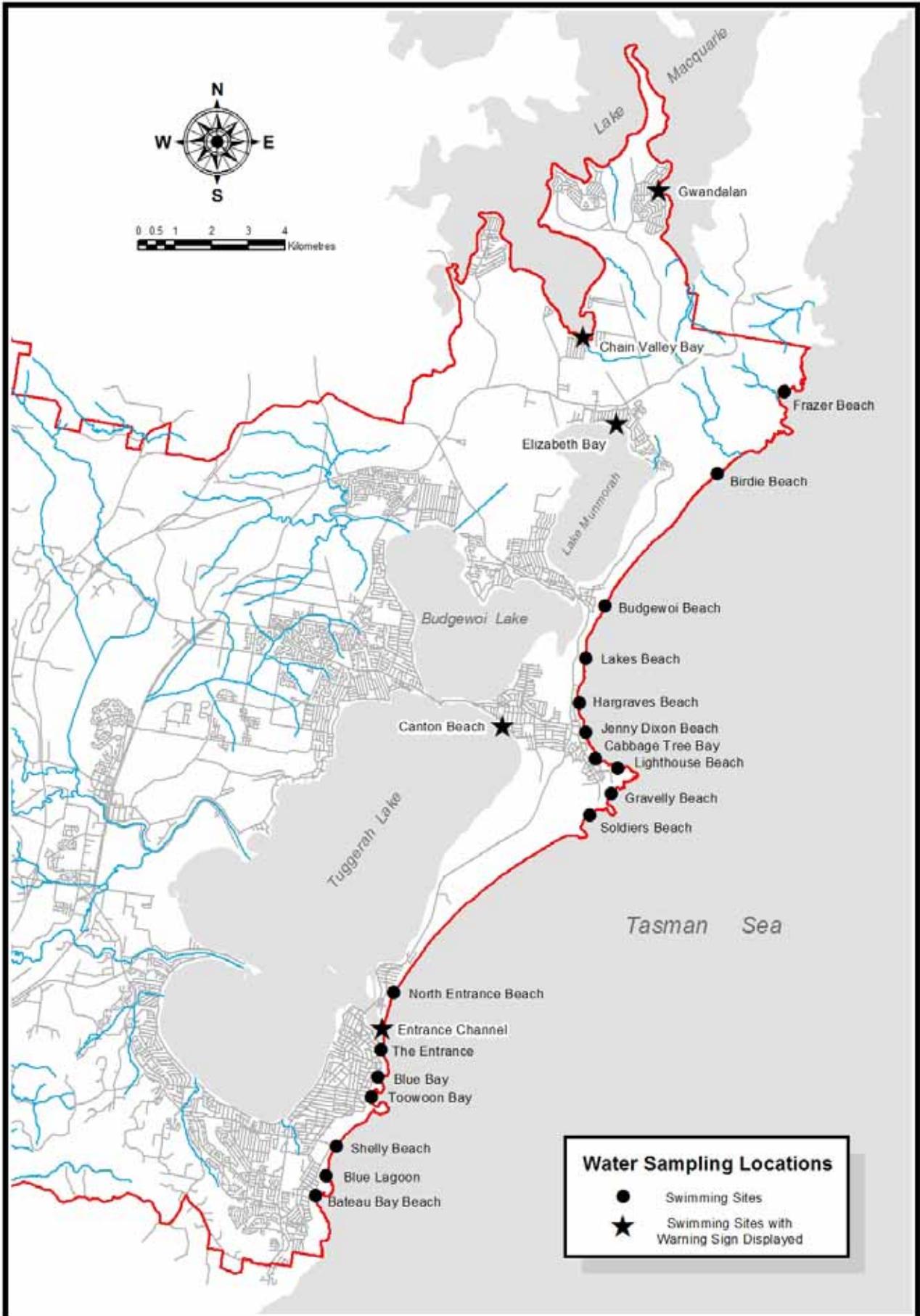
A definition of the star rating system can be seen in Table 1 below.

Table 1: NHMRC Star Rating Interpretation

Star Rating		Enterococci (cfu/100mL)	Interpretation
****	Good	≤ 40	NHMRC indicates site suitable for swimming
***	Fair	41 – 200	NHMRC indicates site is suitable for swimming
**	Poor	201- 500	NHMRC indicates swimming at site is not recommended.
*	Bad	>500	NHMRC indicates swimming at site is not recommended.

ATTACHMENTS

- 1 Water Sampling Locations D02345961



6.6 Activities of the Development Assessment and Building Certification and Health Units

TRIM REFERENCE: F2004/07830 - D03058797

MANAGER: Gina Vereker; Director

AUTHOR: Jane Doyle; Senior Administration Support Officer

SUMMARY

The report includes information and statistics regarding the operations of the Development Assessment Unit and the Building Certification and Health Unit which covers the submission and determination of development, construction and subdivision applications for the month of June 2012.

RECOMMENDATION

That Council receive the report on Activities of the Development Assessment and Building Certification and Health Units

Development Applications Received and Determined – Development Assessment Unit

Type:	Number Received:	Estimated Value \$:	Number Determined:	Estimated Value \$:
Commercial	11	1,603,000	22	5,485,500
Industrial	1	597,971	1	953,700
Residential (Multiple Dwellings/Dual Occupancy)	5	23,690,000	7	6,442,224
Other Applications	3	275,000	-	-
Section 96 Applications	14	-	4	-
Total	34	26,165,971	34	12,881,424

Note: Included in the number of development applications lodged in the "Residential" Category was 56 semi-detached seniors housing dwellings under SEPP (Housing for Seniors or People with a Disability) 2004, men's shed, community centre & associated infrastructure & services at Hamlyn Terrace valued at \$14M and a Manufactured home estate incorporating 251 dwelling sites and ancillary facilities and works at Halekulani valued at \$8.4M.

Development Applications Received and Determined – Building Certification and Health Unit

Type:	Number Received:	Estimated Value \$:	Number Determined:	Estimated Value \$:
Commercial	4	375,121	1	27,000
Industrial	-	-	-	-
Residential (Dwellings)	31	5,898,104	34	7,312,911
Residential (Alterations and Additions)	32	2,284,496	4512612611061	1,804,967
Other Applications	1	240,000	-	-
Section 96 Applications	8	-	12	-
Total	76	8,797,721	92	9,144,878

Subdivision Applications Received and Determined – Development Assessment Unit

Type:	Number Received:	Number of Lots:	Number Determined:	Number of Lots:
Commercial	-	-	-	-
Industrial	-	-	-	-
Residential	4	7	2	2
Rural	-	-	-	-
Total	4	7	2	2

Net Median Turn-around Time

The net median turn-around time in working days for development applications determined during the month was **18** days. There were no priority development applications determined during the month.

Other Approvals and Certificates

Type:	Number Determined:
Trees	54
Section 149 D Certificates (<i>Building Certificates</i>)	14
Construction Certificates	61
Complying Development Certificates	17

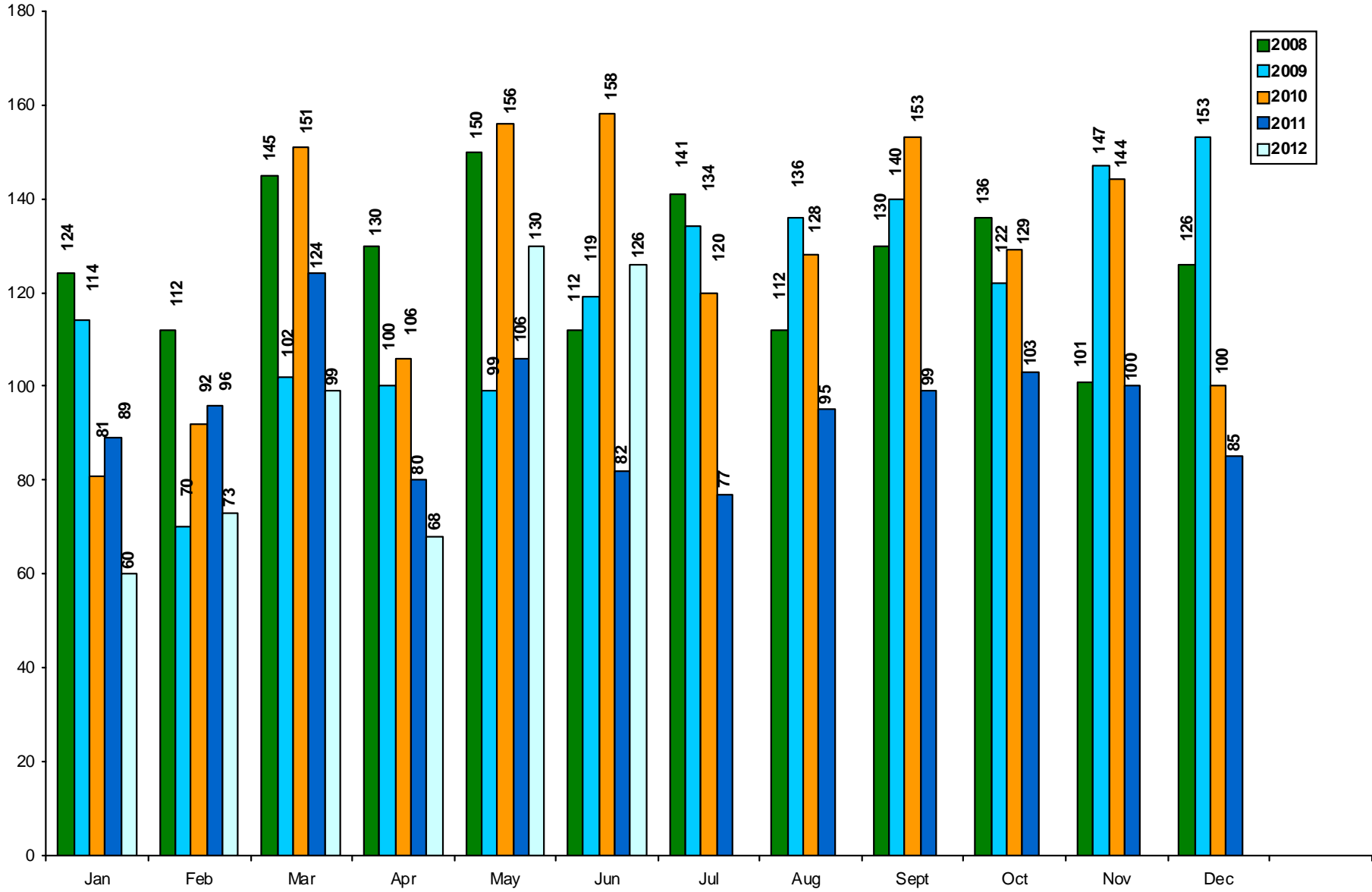
State Environmental Planning Policy No 1

There were no applications that relied on a SEPP 1 variation for the month of June.

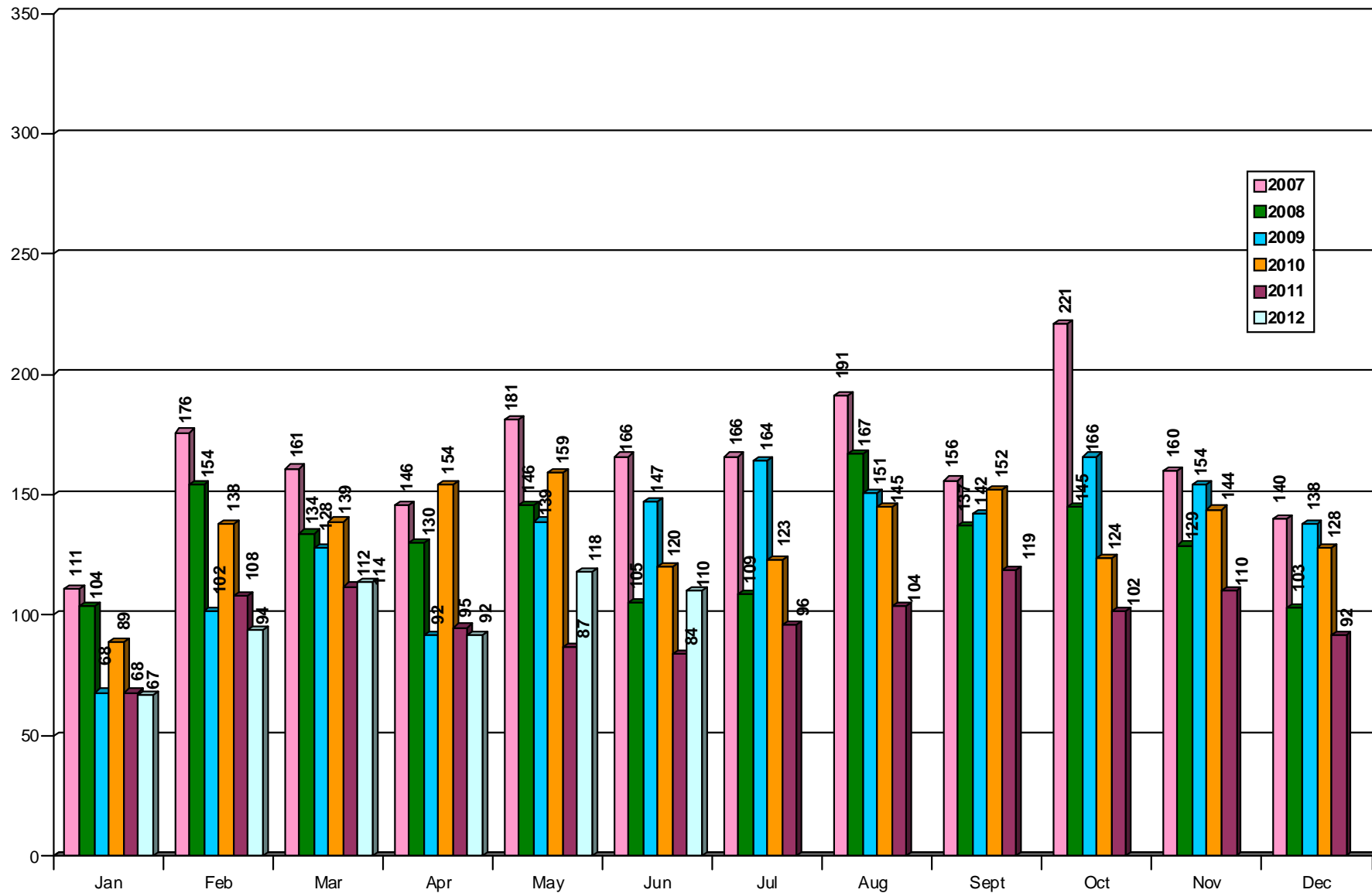
ATTACHMENTS

- | | | |
|----------|---|-----------|
| 1 | Graphs - Development Applications Lodged, Determined and Construction Certificates Determined (A4 colour) | D03059808 |
|----------|---|-----------|

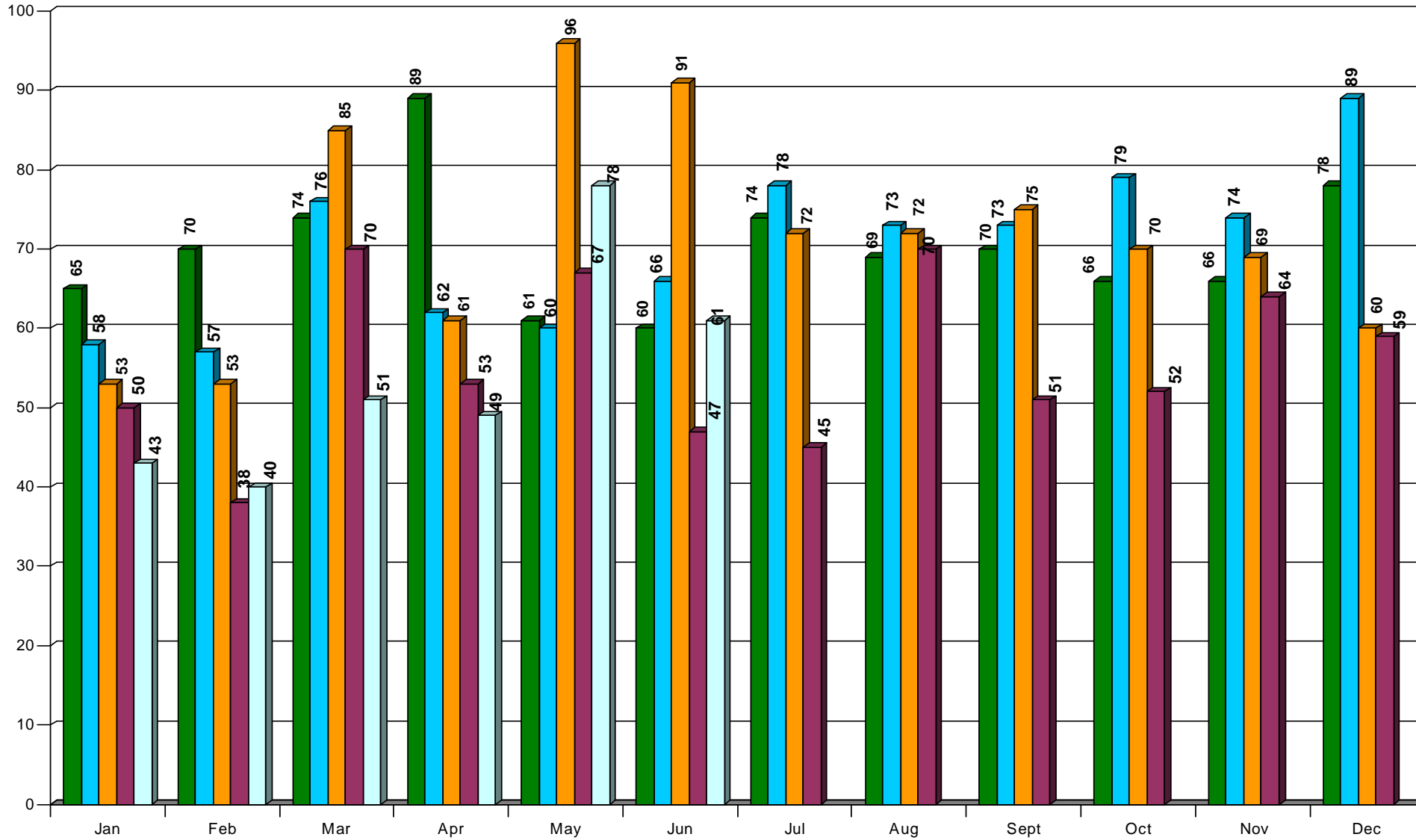
DAs DETERMINED



DAs LODGED



CCs DETERMINED



6.7 Investment Report for June 2012

TRIM REFERENCE: F2004/06604 - D03059164

MANAGER: Mellissa McKee, Corporate Planning Executive

AUTHOR: Devini Susindran; Financial Accountant

SUMMARY

This report details Council's investments as at 30 June 2012.

RECOMMENDATION

That Council receive the Investment Report for June 2012.

BACKGROUND

WSC's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2005), Council's Investment Policy, Ministerial Investment Order issued February 2011 and Division of Local Government Investment Policy Guidelines published in May 2010.

Council's portfolio includes investments in managed funds held under the "grandfather" provisions of the current Ministers Order. The remaining investment in Blackrock Care and Maintenance Fund, continues to be wound up progressively and is expected to be liquidated by 2016.

CURRENT STATUS

Managed Funds

The Blackrock Care and Maintenance Fund, a "grandfathered" investment, is valued at \$5.96m, had a gain in June of \$0.03m or 0.45%, which offset the loss that was incurred in May of (\$0.03m) or (0.49%). Full year results were an unrealised loss of (\$0.09m) or (1.45%).

The residual balance of the fund is held with distributions of capital received as assets in the fund mature or are sold.

During the month of June the Blackrock Care and Maintenance Fund outperformed the UBSA Bank Bill Index return of +0.28%. Financial markets rallied on positive news arising out of the European summit as well as the US Fed's decision to extend Operation Twist by another 6 months. This caused global credit indices to narrow by around 10% for the month of June allowing some of the underlying securities in the portfolio to outperform the Fund's benchmark. The Fund continues to perform well over the long-term, returning around +10.6% over 3 years, outperforming bank bills by over +600bps.

Cash and Term Deposit Funds

Cash flows in June were managed through investment maturities with a net out-flow of \$2.06m.

Table 1 Movement in Cash and Term deposits

Institution	Term (Approx. Months)	Interest Rate %	Maturity	Investment / (Redemption)
Movement in cash on call		4.30%		(\$8,061,000)
CBA	1	4.75%	June 2012	(\$10,140,000)
Bendigo Bank	12	6.40%	June 2012	(\$4,000,000)
ANZ	3	5.80%	June 2012	(\$5,000,000)
Bankwest	3	5.20%	Sep 2012	\$5,000,000
NAB	6	5.20%	Dec 2012	\$10,000,000
Heritage Bank	60	7.25%	June 2017	\$4,000,000
CBA	1	4.58%	July 2012	\$6,140,000
TOTAL				(\$2,061,000)

Return on cash and term deposits for June 2012 was \$0.69m.

Total Funds

Total net return for June 2012 was \$0.69m which consisted of interest earnings. Blackrock Care and Maintenance Fund over May and June produced a NIL return.

Table 2 Investment Portfolio by Risk Category

Investment Class	June 2012 \$ '000	YTD Return \$ '000	YTD %
Cash at Call	13,700	623	5.07
Term Deposits	134,154	7,362	6.06
Managed Funds	5,955	71	0.94
Total Investments	153,809	8,056	5.68

Year to date returns in June of 5.68% is favourable when comparing with the benchmark BBSW YTD Bank Bill Index of 4.52% and Council guidelines of BBSW + 10 basis points. The year to date return excluding capital losses on managed funds of \$0.09m is 5.73%.

Council investments are evaluated and monitored against a benchmark appropriate to the risk (Standard and Poor's BBB Long term or above) and time horizon of the investment concerned.

Cash-at-call was managed to fund seasonally high supplier payments (approximately \$24m) in June 2012 with inflows and investment maturities rolled over in short term funds of

6.7 Investment Report for June 2012 (contd)

\$21.14m and a long term investment in Heritage Bank (\$4m). The advanced payment of the Financial Assistance Grant was received on 12 June 2012 and provided additional cash.

The target maximum limit in each category and the current spread of investments is listed in Table 3. The portfolio is currently over-weight in A1 but this is a positive position due to these investments offering the best rates selected for the investment time frame.

Table 3 – Portfolio Credit Framework

Investment Category Short Term	Target Allocation Maximum	Portfolio Allocation June 2012	Comments
A1	10.0%	76.64%	
A2	75.0%	16.26%	
A3	10.0%	2.60%	
Unrated	15.0%	4.50%	Includes Managed Funds
TOTAL	110%	100.0%	

Investment transactions and earnings during June 2012 are shown in Table 4 - Portfolio Performance.

Table 4 – Portfolio Performance

	Full Year 2010-11	Q1 Sept 2011	Q2 Dec 2011	Q3 Mar 2012	Q4 to May 2012	June 2012	Full Year 2011-12
	\$m	\$m	\$m	\$m	\$m	\$m	\$m
Movement in Assets							
Opening Balance	126.39	136.86	150.81	139.33	162.20	155.81	136.86
Capital Gain/(Loss) – (see below)	1.90	(0.47)	0.10	0.23	0.05	-	(0.09)
Net Cash/Investments (Withdrawals)	8.57	14.42	(11.58)	22.64	(6.44)	(2.00)	17.04
Closing Balance	136.86	150.81	139.33	162.20	155.81	153.81	153.81
Trading Position							
Capital Gain/(Loss) Realised	-	-	-	-	-	-	-
Capital Gain/(Loss) Unrealised	1.90	(0.47)	0.10	0.23	0.05	-	(0.09)
Interest Earnings	5.33	2.13	1.96	1.92	1.44	0.69	8.14
Total Return for Period	7.23	1.66	2.06	2.15	1.49	0.69	8.05

Movements in investments comprised the changes in, valuation, new investments and redemptions during June shown in Table 5 – Changes in valuation and redemptions.

Table 5 Changes in valuation, new investments and redemptions.

Type of investment	Institution		\$m	\$m
Call deposit	Interest earned	Income	0.07	
	Net movement	Investment / (Redemption)	(8.06)	(7.99)
Term deposits	Ref. Table 1	Redemptions	(19.14)	
		Investments	25.14	6.00
	Westpac deposit Fund	Amortisation	(0.01)	(0.01)
Managed Funds	Black Rock	Capital Distribution	-	
		Capital Gain /(Loss)	-	-
TOTAL				(2.00)

Interest and Investment Returns

Returns as at 30 June 2012 on council's investment portfolio of deposit accounts, term deposits and managed funds, show a \$0.88m or 1.08% unfavourable variance when compared to the full year budget.

Table 6 Annual Investment Portfolio Performance as at 30 June 2012

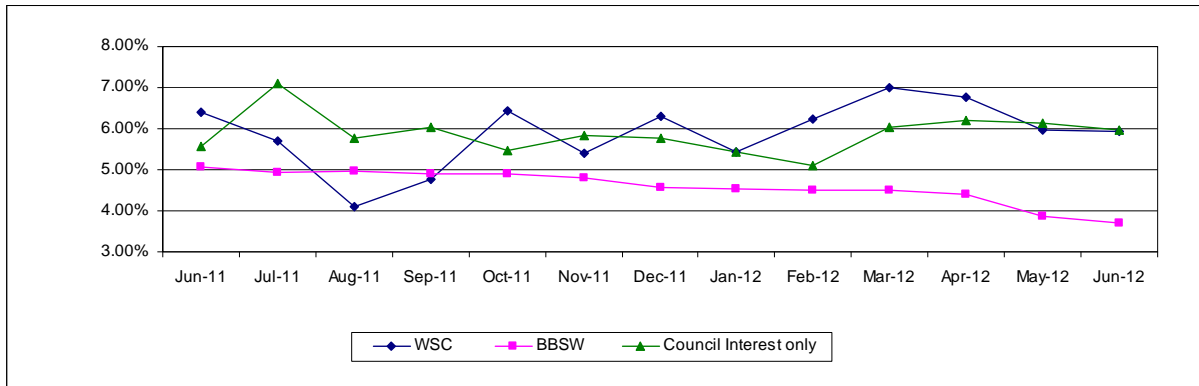
Investment Source	FYR Revised Budget \$ '000	YTD Interest Actual \$'000	YTD Change in valuation Actual \$'000	YTD Net Actual \$ '000	Variation YTD Budget \$ '000
General Fund	5,026	4,755	(4)	4,751	(275)
Water	1,423	1,530	(101)	1,429	6
Sewerage	1,693	1,858	16	1,874	181
Total	8,142	8,143	(89)	8,054	(88)

Interest rates in the month, on term deposits ranged from 4.58% to 6.30% with the exception of Heritage Bank at 7.25% and these rates exceeded the benchmark Bank Bill Swap Rate (BBSW) for June of 3.71%.

Benchmark - Monthly Returns (Annualised)

Council's overall investment return is compared to the BBSW Bank Bill Index which is a cash index and therefore determines a minimum performance level. A graph detailing the monthly return on a 12 monthly basis is as follows:

Table 7 Annualised Monthly Return - Comparison to Benchmark



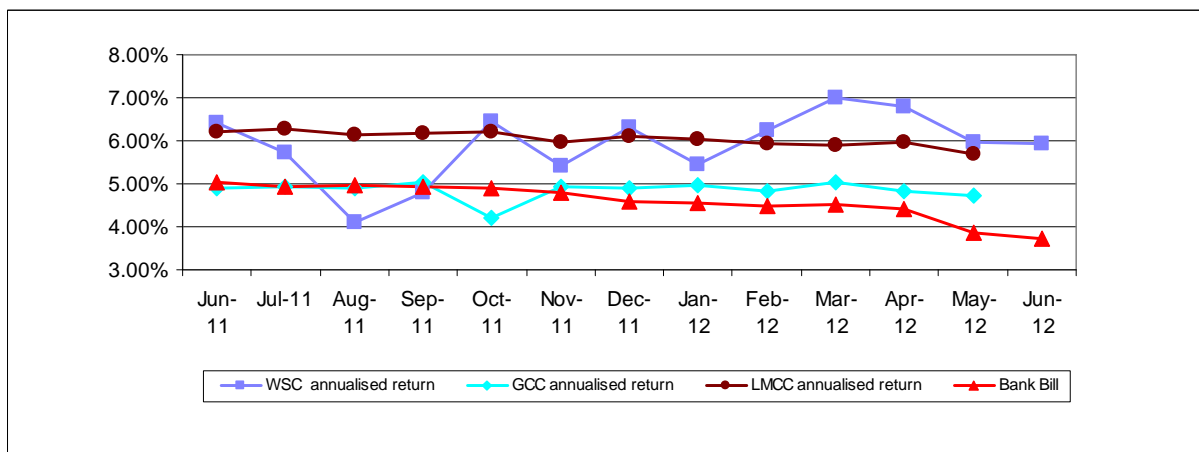
Council: *Council Total Return (Interest and Investments)*
 Bank Bill: *BBSW Bank Bill Index*
 Council Interest Only: *Council Interest Earnings*

Comparison to Neighbouring Councils

Council’s yield of 5.98% for May and 5.94% for June compare favourably to neighbouring Councils; Lake Macquarie City Council (5.69% - May) and Gosford City Council (4.72% - May).

There is a one month lag in the information available for neighbouring Councils as reports for June were not available at the time of writing this report.

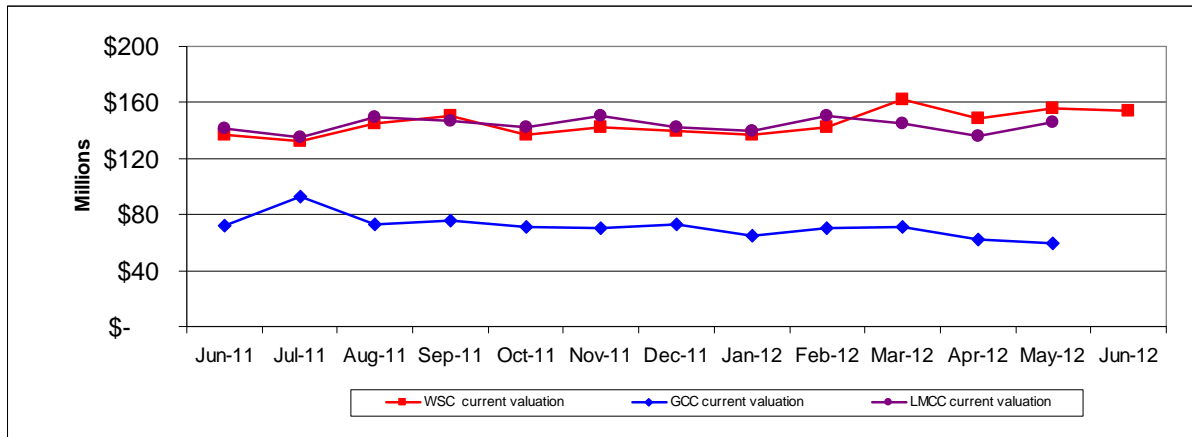
Table 8 Portfolio Return - Comparison to Neighbouring Councils



WSC’s investment portfolio at the end of May was \$155.81m and June was \$153.81m, demonstrating a strong cash position, and compares favourably with Lake Macquarie and Gosford City Councils (refer Table 9).

However Council's cash position must be viewed relative to its high debt levels (predominantly in the Water and Sewer Business) at the end of June 2012 and June 2011 amounting to \$197.58m and \$190.26m respectively. In comparison Gosford City Council and Lake Macquarie City Council held debts of \$132.75m and \$53.71m respectively at 30 June 2011.

Table 9 Total Investment – Comparison to Neighbouring Councils



INVESTMENT STATEMENT

In accordance with the Local Government (General) Regulation 2005, Part 9, Division 5, Clause 212, it is certified that the investments held as at 30 June 2012 have been made in accordance with the Act, the Regulations and Council's Investment Policies.

CONCLUSION

Council continues to allow its grandfathered managed funds to liquidate over time. The majority of investments are now held in term deposits in accordance with the provisions of the ministerial investment order.

Investments continue to be conservatively managed to ensure that value is added to the fixed interest portfolio and Council will continue to redefine its long term investment strategy as the level of managed funds in the portfolio reduces.

ATTACHMENTS

- 1 Summary of Investments by Type - June 2012 D03059529

Wyong Shire Council Summary of Investments - By Type As at 30 June 2012								
FUND MANAGER	TYPE OF INVESTMENT	RATINGS		MATURITY	PORTFOLIO BALANCE 31.05.12 \$	PORTFOLIO BALANCE 30.06.12 \$	INCOME FOR MONTH OF JUNE \$	INTEREST RATES % p.a.
		Short Term	Long Term					
CASH AT CALL:								
Westpac	Corproate Investment Account (AA)	A1	AA	Daily	21,675,995	13,686,620	70,629	3.80
UBS	Cash Account (AA)	A1	AA	Daily	13,768	13,513	106	
Total Cash At Call					21,689,763	13,700,133	70,735	
TERM DEPOSITS & BONDS								
<u>Current</u>								
Bankwest	Term Deposit	A1	AA	01/05/2012			15,496	5.57
Bankwest	Term Deposit	A1	AA	01/05/2012			17,517	5.85
SunCorp	Term Deposit	A1	A	02/05/2012			21,452	5.35
Commonwealth	Term Deposit	A1	AA	10/05/2012			25,890	5.20
SunCorp	Term Deposit	A1	A	21/05/2012			24,041	5.82
SunCorp	Term Deposit	A1	A	28/05/2012			24,041	5.60
NAB	Term Deposit	A1	AA	28/05/2012			24,247	5.88
Commonwealth	Term Deposit	A1	AA	12/06/2012	10,140,000		15,496	5.25
Bendigo/Adelaide	Term Deposit	A2	A	26/06/2012	4,000,000		17,517	6.40
ANZ	Term Deposit	A1	AA	30/06/2012	5,000,000		21,452	5.80
IMB	Term Deposit	A2	BBB	04/07/2012	5,000,000	5,000,000	25,890	6.30
Commonwealth	Term Deposit	A1	AA	13/07/2012		6,140,000	13,098	4.58
Bendigo/Adelaide	Term Deposit	A2	A	17/07/2012	5,000,000	5,000,000	24,041	5.85
NAB	Term Deposit	A1	AA	19/07/2012	5,000,000	5,000,000	24,041	5.85
NAB	Term Deposit	A1	AA	27/07/2012	10,000,000	10,000,000	48,904	5.95
NAB	Term Deposit	A1	AA	30/07/2012	5,000,000	5,000,000	24,247	5.90
Bankwest	Term Deposit	A1	AA	07/08/2012	5,000,000	5,000,000	22,603	5.50
Bendigo/Adelaide	Term Deposit	A2	A	27/08/2012	10,000,000	10,000,000	48,329	5.88
NAB	Term Deposit	A1	AA	30/08/2012	5,000,000	5,000,000	24,041	5.85
Westpac	Deposit Bond	A1	AA	24/09/2012	4,019,842	4,013,686	23,770	4.40
Bankwest	Term Deposit	A1	AA	26/09/2012		5,000,000	12,822	5.20
SunCorp	Term Deposit	A1	A	30/09/2012	10,000,000	10,000,000	48,658	5.92
Wyong Credit Union	Term Deposit	UNRATED	UNRATED	30/09/2012	1,000,000	1,000,000	4,603	5.60
SunCorp	Term Deposit	A1	A	24/10/2012	7,000,000	7,000,000	34,233	5.95
SunCorp	Term Deposit	A1	A	02/11/2012	5,000,000	5,000,000	23,301	5.67
Bendigo/Adelaide	Term Deposit	A2	A	07/11/2012	5,000,000	5,000,000	23,219	5.65
SunCorp	Term Deposit	A1	A	22/11/2012	5,000,000	5,000,000	21,781	5.30
SunCorp	Term Deposit	A1	A	22/11/2012	5,000,000	5,000,000	21,781	5.30
ANZ	Term Deposit	A1	AA	06/12/2012	7,000,000	7,000,000	33,542	5.83
NAB	Term Deposit	A1	AA	27/12/2012		10,000,000	4,274	5.20
					118,159,842	120,153,686		
<u>Non - Current</u>								
Westpac	Term Deposit	A1	AA	05/03/2014	10,000,000	10,000,000	47,425	5.77
Heritage		A3	BBB			4,000,000	8,740	7.25
					10,000,000	14,000,000		
Total Term Deposit & Bonds:					128,159,842	134,153,686	617,807	
CASH MANAGEMENT FUNDS:								
<u>Non - Current</u>								
BlackRock Care & Maintenance Fund		UNRATED	UNRATED	2016 (Estimate)	5,957,887	5,955,344	(2,543)	
Total Cash Management Funds					5,957,887	5,955,344	(2,543)	
Total Current investments					139,849,605	133,853,819		
Total Non-Current investments					15,957,887	19,955,344		
TOTAL					155,807,492	153,809,163	685,999	

6.8 2012 Wyong Regional Chamber of Commerce Annual Business Awards

TRIM REFERENCE: F2004/06635 - D03069784

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Sonia Witt; TL Governance and Councillor Services

SUMMARY

Council has received notification of the upcoming 2012 Wyong Regional Chamber of Commerce Annual Business Awards to be held on Friday 27th July 2012 at Kooindah Waters Golf and Spa Resort, Wyong.

RECOMMENDATION

- 1 That Council note the approval granted by the Mayor and General Manager for any interested Councillor/s and partners to attend the 2012 Wyong Regional Chamber of Commerce Annual Business Awards function.**
- 2 That Council meet reasonable expenses incurred by those interested Councillors and their partners attending the above function in accordance with Council's Facilities and Expenses Policy For Councillors.**

BACKGROUND

The Wyong Regional Chamber of Commerce hosts an Annual Business Awards event to reward and showcase businesses in the Wyong region and RSVP's for attendance at this year's function are required to be submitted by Friday 20 July 2012.

Councillors have expressed an interest in attending the function.

Clause D9 of Council's Facilities and Expenses Policy for Councillors provides for expenses to be met for this event.

D9 WSC will meet sustenance expenses for Councillors' attendance at dinners and other non-council functions which provide briefings to councillors from key members of the community, politicians and business.

In relation to attendance of spouses and partners Clause D18 of Council's Facilities and Expenses Policy for Councillors provides:

"D18 WSC will pay the following expenses for spouses or partners accompanied by a Councillor at events or functions officially sanctioned by the Council:"

- a) *Registration fees."*

Due to time constraints, it was impractical to report the matter to Council prior to the RSVP date and approval has been given by the Mayor and General Manager for those interested

6.8 2012 Wyong Regional Chamber of Commerce Annual Business Awards (contd)

Councillor/s and their partners to attend this function. This approval was granted in accordance with Clause D11 of Council's Facilities and Expenses Policy for Councillors states:

"D11 Authorisation for attendance at conferences will be by Council resolution or when impractical, by approval of the Mayor and General Manager."

This report is now submitted to advise of the approval granted by the Mayor and the General Manager.

THE PROPOSAL

The function is to be held at Mercure Koindah Waters Golf and Spa Resort, Koindah Boulevard, Wyong on Friday 27 July 2012.

STRATEGIC LINKS

Annual Plan

Nil impact.

Contribution of Proposal to the Principal Activity

Nil impact.

Link to Shire Strategic Vision

The function will enable Councillors to network with the business community more efficiently and also aid them in achieving positive outcomes that will in turn benefit the economy of the region.

Financial Implications

The table below indicates the cost for attendance at the function per Councillor:

Wyong Regional Chamber of Commerce Annual Business Awards	Partner Fees	Councillor Fees
Registration (incl GST)	\$85	\$85
Travel (by vehicle approx)		\$29
Total estimate per Councillor attending	\$85	\$114

Principles of Sustainability

Nil impact.

CONSULTATION

Nil.

GOVERNANCE

In accordance with Clause D18 of WSC Policy on Facilities and Expenses for Councillors, WSC will pay for attendance/ticket costs for spouses or partners if accompanied by a Councillor at events officially sanctioned by the Council. This report seeks Council's authorisation of the function.

CORPORATE RISKS

Nil impact.

CONCLUSION

The function listed would be of benefit to the Councillors and give them the opportunity to gain an understanding of the needs and aspirations of the business community and attendance is encouraged.

ATTACHMENTS

Nil.

6.9 Outstanding Questions on Notice and Notices of Motion

TRIM REFERENCE: F2012/00026 - D03061871

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Monica Redmond; Councillor Services Officer

SUMMARY

Report on outstanding Questions on Notice and Notices of Motion.

RECOMMENDATION

That Council receive the report on Outstanding Questions on Notice and Notices of Motion.

ATTACHMENTS

- | | | | |
|---|---|-----------|-----------|
| 1 | Table of Outstanding Questions on Notice and Notices of Motion - 25 July 2012 | Enclosure | D03044652 |
|---|---|-----------|-----------|

7.1 Answers to Question on Notice

TRIM REFERENCE: CPA/101669-04 - D03061080
AUTHOR/MANAGER: Stefan Botha, Manager Waste:

7.1 Q20/12 - Theiss Rubbish Removal

The following question was asked by Councillor Best at the Ordinary Meeting on 23 May 2012:

“Mr General Manager, I have received complaints from ratepayers over the exorbitant amount of time they have to waste on the phone to get a kerbside collection, also the automated phone ordering system is not working well. Could staff report on how we can get Theiss to comply with our requirements and deliver timely service to our ratepayers?”

Thiess operates a customer call centre and has automated phone menu systems similar to many other larger operators that guides the caller through a series of questions with the caller entering numbered responses in order to provide the caller with an appropriate response. One option the caller has is to request a call back, however, this option was not easily selected under the previous system in place.

Council Staff have notified Thiess of the above complaint and the following action was taken;

Thiess have updated their phone system so that customers can now either;

- a) Use the Voice Recognition System for which there is no waiting time
- b) If the customer still elects to speak to a customer service representative then the call back option has now been moved closer to the front of the call. This option is mentioned in the initial overview (in under 1 minute) and is actually offered approximately 1.5 mins into the call. As opposed to the 2.5 minute wait which was previously the case.

This option allows the resident to leave their name and number and a Thiess Call Centre Operator will return their call when they reach the front of the queue.

Since the introduction of these changes at the beginning of June, the number of complaints regarding the phone system has dropped considerably. For example the number of complaints recorded in the first and second weeks of May were 70 & 44 respectively. The number of complaints received in the first and second weeks of June were 22 and 15 respectively.

7.1 Q20/12 - Theiss Rubbish Removal (contd)

50% of bookings are now made over the website which is further easing phone waiting times along with 12% of callers now using the voice recognition. Council aims to increase this to 25% by the end of 2012 through advertising and promotion. A full page advertisement was placed in the paper in the beginning of May with further advertising to follow.

Both Wyong and Gosford Councils are in the process of gaining quotes to develop a smart phone application for Waste which will further ease the pressure on the call centre at Thiess and Council's.

ATTACHMENTS

Nil.

7.2 Answers to Question on Notice

TRIM REFERENCE: F2006/02093 - D03042037

AUTHOR/MANAGER: Ian Clarke, Manager Community Buildings

7.2 Q21/12 - Warnervale Hall White Ant Infestation

The following question was asked by Councillor Best at the Ordinary Meeting on 23 May 2012:

“Mr General Manager, I note on the front page of this Business Paper 23 May 2012 we are highlighting the good work done by staff in the major renovations to the Warnervale Hall. Could staff please advise how this hall became white ant infested as I believe we have a rigorous infrastructure maintenance and management plan in place for all assets?”

As part of Council's building maintenance program the Community Buildings Unit carry out inspections of all Council's building assets (over 440 buildings) on an annual basis. The inspections take a full year to complete and occupy one qualified carpenter full time. The inspection report for each site identifies all outstanding defects, the priority of each defect and the estimated cost to rectify each defect. The results are then logged in Council's building defects register (which is accessible on the intranet) and these results are then used to inform Community Buildings ongoing work schedule.

As each site is only inspected once a year it is possible for maintenance issues to arise at a site between inspections, these are only picked up on an ad-hoc basis prior to the next programmed inspection date. These ad-hoc issues are identified via Council's service request system and are responded to on the basis of the assessed priority. The termite infestation at Warnervale was an example of this - the termite activity in the Hall was reported by Hall users around December 2011 and the last annual inspection prior to that was April 2011 at which time no termite activity was detected.

Warnervale Hall was constructed around 25 years ago by the Warnervale Progress Association (grant funded) without any input from Council. The central part of the hall was an old building relocated from Kanwal which was then extended by the Progress Association to form the current building structure. There is no recorded evidence of what termite treatment was carried out on the site prior to the hall being installed. The condition of the ground underneath the hall is also unknown which complicates the application of ongoing termite control as there is a possibility of tree stump remnants being buried under the hall.

7.2 Q21/12 - Warnervale Hall White Ant Infestation (contd)

Once the termite activity was detected a professional pest controller was engaged to inspect the site and carry out the necessary work to kill the termites. The termites were found to be an aggressive species which explained the damage caused between the April inspection and the time of detection. The pest controller could not determine the location of their nest which could have been as close as directly under the Hall or up to 40 – 50 metres away in the nearby bush. Once the termite activity was stopped, by baiting and dusting, the underneath of the hall was flooded with termite poison to reduce the risk of re-infestation but given the unknown condition of the ground underneath this cannot be guaranteed. Given the identified risk of re-infestation a perimeter treatment is planned next month and an ongoing program of annual pest inspections, on top of Council's annual inspection, will be implemented.

ATTACHMENTS

Nil.

7.3 Answers to Question on Notice

TRIM REFERENCE: F2011/01221 - D03052412
AUTHOR/ MANAGER: Brad Foot, Manager Major Projects

7.3 Q22/12 - Regional Development Australia (RDA) Funding

The following question was asked by Councillor Eaton at the Ordinary Meeting on 13 June 2012:

“Could Council staff advise on the cost to date of its unsuccessful applications for RDA Funding Rounds 1 and 2, the reasons advanced for non-support of Council applications, and any remedial actions contemplated to ensure success in 3rd Round applications, if any?”.

BACKGROUND

The Australian Government (AG) manages a Regional Development Australia Fund (RDAF) program which offers funding to support the infrastructure needs of regional Australia. Nearly \$1 billion has been allocated to the program. The program funds capital infrastructure projects which are identified as priorities in local communities.

The program is administered by the Department of Regional Australia, Local Government, Arts and Sport (the Department).

There have been two RDA funding rounds. Round 1 closed in early 2011, with Council submitting a total of six applications for project funding. The titles of the Round 1 submissions were;

1. Enhanced Community, Education and Sporting Hub, Ourimbah
2. Stage 3, The Entrance Community Centre – Child and Family Centre
3. The Art House, Wyong Shire Performing Arts and Conference Centre
4. Warnervale Town Centre – Sparkes Road Intersection
5. Porters Creek Catchment Stormwater Harvesting Scheme
6. Minnesota Road Upgrade

Under the Round 1 process, the Central Coast Committee advised that it found two of these submissions to be "Strongly Aligned" and the remaining four were "Aligned".

The submissions were then referred to the RDAF Advisory Panel for consideration. Unfortunately, in September 2011 Council as advised that we were unsuccessful in all of applications. Reasons that each of the Round 1 applications were not approved, included that the Round 1 process was very competitive, the extent to which funding leveraged from a variety of sources was limited compared to other applications, in some cases evidence of broader community benefit was limited and in some cases the capacity to implement and maintain the project was not sufficiently evidenced.

The cost of preparing submissions under Round 1 was typically of the order of \$5,000 per submission.

The RDA committees based their assessment on:

7.3 Q22/12 - Regional Development Australia (RDA) Funding (contd)

- priorities in the Regional Plan;
- capacity of the project to address needs in the region, with consideration of the geographic spread of projects;
- impact of the project on the region and neighbouring regions, with endorsed projects coming from across the region, rather than any one town, locality or Local Government Area;
- level of community support; and
- readiness to proceed with construction.

In Round 2 Council submitted an application for "Essential Support Infrastructure for Warnervale Town Centre" in December 2011. In February 2012, Council was advised that the RDA Committee had shortlisted the Warnervale Town Centre project and was invited to proceed with a full application. The salary cost incurred in preparing the EOI and full application for this funding submission was approximately \$10,000. In June 2012, Council was formally advised that its application for funding from Round 2 was unsuccessful. The Department's reasons for not approving funding for this application included that the project required further development in areas of community benefit and economic development, including proposed job figures.

To assist in preparing for future rounds, the Department has indicated it is available to provide more detailed feedback on our application. Council has registered interest in having further discussion with Department as soon as possible. This feedback process has been offered by the Department as a means to capture constructive lessons learned. These can then be taken into account by Council in applications for future rounds of RDA funding, as they are announced.

ATTACHMENTS

Nil

7.4 Answers to Question on Notice

TRIM REFERENCE: F2010/02334 - D03049337

AUTHOR/ MANAGER: Maxine Kenyon; Director Community and Recreation Services

7.4 Q23/12 - Wyong Skills Centre Grant

The following question was asked by Councillor Eaton at the Ordinary Meeting on 13 June 2012:

“Could Council staff advise on progress in obtaining the \$2.8m Skills Centre Grant as promised by the Member for Dobell?”

At the Reconvened Council Meeting held on 28 March 2012, it was MOVED by Councillor MCNAMARA and SECONDED by Councillor EATON:

That the following resolution carried at the Ordinary Meeting of Council held on 14 March 2012 be rescinded:

- “1 That Council respectfully decline the offer to make application to the Federal Government’s Community Infrastructure Grants – Youth Commitments Program, due to the strict criteria which Council believes does not deliver on the objectives of meeting the needs of a full service skills centre for the community.*
- 2 That Council direct the General Manager to write to the Department of Education, Employment and Workplace Relations and Central Coast Group Training advising them of Council’s decision.”*

The MOTION was put to the vote and declared LOST

FOR: COUNCILLORS EATON, GRAHAM, MCNAMARA AND WEBSTER

AGAINST: COUNCILLORS MATTHEWS, MCBRIDE, SYMINGTON, VINCENT AND WYNN

As a result of this resolution, staff wrote to the Federal Government informing them of this decision and declined the funding.

Following on from this, a meeting was held by the Member for Dobell and included the Mayor and two senior staff on 30 April 2012. At this meeting the Member for Dobell advised that his office had had discussions with a range of groups who were interested in this funding and suggested that Regional Development Australia (RDA) Central Coast take on a co-ordinating role of liaising with interested parties. The Mayor and staff supported this suggestion.

No further discussions have taken place between Council staff and the Member for Dobell.

Staff have since been advised by officers of the Department of Education, Employment and Workplace Training that a decision on the future of this funding has yet to be made.

ATTACHMENTS

Nil.

7.5 Answers to Question on Notice

TRIM REFERENCE: F2004/00535-08 - D03051065
AUTHOR: John Pearce, Senior Development Manager, Major Projects

7.5 Q26/12 - Warnervale Town Centre Project Update

The following question was asked by Councillor Vincent at the Ordinary Meeting on 13 June 2012:

“Could Council staff please provide an update on the status of the Warnervale Town Centre project? As part of the update could staff include a list of any recent material changes that may have made to the project?”.

Project Status

Warnervale Town Centre	Action Required	Scheduled Completion	% Work Complete
Hilltop Park – Remediation Project			
Remediate and develop Hill Top Park to completion on a finish to finish program with Woolworths Stage 1 development. (estimated completion Jan 2015)	Engaged a site auditor to determine remediation plan	25 June 12	100%
The decomposing fill is omitting methane gasses.	Develop detailed concept plan	June 12	100%
Further validation is required for the Asbestos (RAP and Validation Report by Site Auditor).	Deliver Remediation Action Plan (RAP)	Early August 12	0%
	Engage design consultant for detailed design plan of park	End March 2013	0%
Community Building			
Design Concept and Budget – CRS to prepare a brief and concept plan for concept design within budget. Concept design is interfaced with Hill Top Park	Prepare planning & cost studies to support preferred option by CRS	October 2012	0%
Section 94 Contribution Plan			
The Contribution Plan is dependant to the release of the Dept Planning & infrastructure DCP.	WSC Planning Dept. is preparing report for Council.	September 12	90%
DCP	DCP is still with DoP&I – sitting with Director General.	August 12	97%

7.5 Q26/12 - Warnervale Town Centre Project Update (contd)

Biocertification Application			
Biocertification for the WTC has been completed. The application for the Town Centre has been submitted to the OEH.	Awaiting approval from EOH before it goes to public exhibition	Dec 12	50%
Sparks Rd Intersection			
Concept design and Cost Plan is complete.	Design concept now to 100%. RMS will take over budget and control of the intersection.	March 12	100%
Funding has been announced by State Government of \$1.5m for intersection design and to begin construction.	Intersection PCG will be resolved. JP will attend meeting at RMS 28/6 to discuss the new framework for intersection management.	28 June 12	100%
Total project cost is 11.5M. Funding beyond 1.5m is subject to future announcements	JP will clarify at PCG the future communication channels with RMS through the progress of the intersection.		
Budget will go to RMS and they will be the project managers.			
Access Road Deed on Design & Construction			
The Deed for the Access Rd is a Tripartite deed between WSC, Landcom & Woolworths for the design and construction of the Access Rd	Complete draft deed	June 12	100%
	Finalize deed	July 12	100%

ATTACHMENTS

Nil.

7.6 Answers to Question on Notice

TRIM REFERENCE: F2004/00535-08 - D03043547
AUTHOR: Andrew Pearce, Manager Roads and Stormwater

7.6 Q27/12 - Warnervale Road Upgrade Works

The following question was asked by Councillor Vincent at the Ordinary Meeting on 13 June 2012:

“Could Council staff please provide an update on the Warnervale Road upgrade works? As part of the update could staff nominate and provide details of the allocated budgets for both the drainage and road works?”

The engineering design for the Warnervale Road Upgrade is completed, signed and approved. It aims to provide 1 in 100 year flood free access along Warnervale Road for cars and school children between Minnesota and Louisiana Roads. It includes 400m of roadwork, cycleway and associated flood levees between Ebony Drive and Monarch Drive. The waterway structure is 19m wide and 30m long and is made up of 7 box culverts. The road levels are to be raised by up to 1m and is designed to act as a weir in extreme floods in excess of 1 in 100 year average recurrence interval.

Relocation of public utilities (water mains, gas mains, power poles, underground power, telecommunications) is likely to take at least 6 months to complete (by others) before construction work can commence. Upgrade and relocation of the existing water trunk main in the road corridor, to be predominately funded from the water fund, will be required to go to public tender and contract documents for this activity are in the final stages of preparation.

Council has committed a total of \$3.14M in funding towards the project over 2012/2013 and 2013/2014. The budget breakdown in the adopted 2012 Strategic Plan is:

2012/2013

Road:	\$220,000
Drainage:	\$1,769,000

2013/2014

Road:	\$1,148,000
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The source of funding for the project is a combination of Council's General Fund and Section 94 contributions.

Works are programmed to commence in April/May 2013 immediately following the completion of the Minnesota Road project.

7.6 Q27/12 - Warnervale Road Upgrade Works (contd)

Council has submitted an application under the NSW State Government Infrastructure Renewal Scheme for the Warnervale Road upgrade project. This scheme aims to fast track critical infrastructure through the provision of interest subsidies for loans taken out to complete projects. The results of the grant assessment process are anticipated to be announced in late 2012.

ATTACHMENTS

Nil.

25 July 2012

To the Ordinary Council Meeting

Councillor

8.1 Notice of Motion - State of the Environment Report (SOE) Peer Review

TRIM REFERENCE: F2004/06956 - D03041380

AUTHOR: Greg Best; Councillor

Councillor G P Best has given notice that at the Ordinary Council Meeting to be held on 25 July 2012 he will move the following Motion:

- “1 That Council note the release of the annual 2010/11, State of the Environment (SOE) report and the alarming results particularly with regard to environmental outcomes ie major decline.
- 2 That Council formally review this document now.
- 3 That Council note that the SOE is compiled, assessed and reported upon by Staff.
- 4 That Council direct the General Manager to have the SOE report independently peer reviewed in recognition of the need for greater assessment, probity and governance.
- 5 That Council seek quotations/tenders to provide the independent review, in accordance with the WSC Procurement Policy.
- 6 That Council invite local university faculties to participate in the process.
- 7 That Council receive a report on the background and quotations/tenders prior to commencing with the procurement process.”

RESOURCES

No funding has been allocated to undertake a review.

It should be noted that the 2011/12 State of the Environment Report is currently being collated, for release with the 2011/12 Annual Report.

Council is identified as a Group 3 under the Local Government Act 1993 Integrated Planning & Reporting Guidelines, and as such the requirement for 2011/12 is to produce a supplementary State of the Environment report identifying any new environmental impacts since Council's last report, as well as updating trends in environmental indicators that are important to each environmental sector specified in section 428(2)(c) of the historical version of the act.

In future, Council will report on the Shire's environmental state every four years based on outcomes against the objectives and strategies set in the Community Strategic Plan. The format for this report could be Council based or undertaken on a regional or catchment basis.

COUNCILLORS NOTE**State of the Environment Condition Ratings from 2007 to 2011**

Rating	2007-2008	2008-2009	2009-2010	2010-2011	2011-1012
Highlands and Valleys	Stable	Stable	Stable	Stable	Data not yet available.
Coastal Lowlands and Floodplains	Stable	Stable	Stable	Stable	Data not yet available.
Coastline and Wallarah Peninsula	Stable	Stable	Declining	Declining	Data not yet available.
Lakes	Improving	Improving	Improving	Improving	Data not yet available.
Creeks and Rivers	Improving	Improving	Improving		
* Wyong River * Spring – Wallarah Creek * Tumby Creek & Saltwater Creek	n/a n/a n/a	n/a n/a n/a	n/a n/a n/a	Stable Stable Improving	Data not yet available.
Wetlands	Stable	Stable	Declining	Declining	Data not yet available.
Oceans	Stable	Stable	Stable	Declining	Data not yet available.
Biodiversity	Declining	Declining	Declining	Declining	Data not yet available.
Air Quality	Declining	Declining	Declining	Declining	Data not yet available.
Climate Change	Declining	Declining	Declining	Declining	Data not yet available.
Energy	Declining	Declining	Declining	Declining	Data not yet available.

ATTACHMENTS*Nil.*

25 July 2012

To the Ordinary Council Meeting

Councillor

8.2 Notice of Motion - Daily Traffic Jams Through Wyong Township

TRIM REFERENCE: F2004/08230 - D03041386

AUTHORS: Greg Best; Councillor

Doug Eaton; Councillor

Councillors Best and Eaton have given notice that at the Ordinary Council Meeting to be held on 25 July 2012 they will move the following Motion:

- “1 That Council recognise the importance of delivering the Pacific Highway upgrade through Wyong, linking up with the new Tuggerah Straight works as this is an economically vital road corridor providing business and job opportunities.
- 2 That Council recognise that having regard to the State Government annual budgetary processes, the need to now facilitate its agreeance/concurrence on this road upgrade to meet the new budgetary cycle.
- 3 That Council give certainty to the hundreds of residents that live with the real prospect of the Pacific Highway upgrade bypass being funnelled through their residential streets, resulting in major loss of amenity, safety and property values/forced resumptions.
- 4 That Council formally give the RMS its support and concurrence for the through town Pacific Highway upgrade favouring the maximum parking option to assist local businesses and finally get this road started.
- 5 That Council request the General Manager to provide a report to Council in support of the RMS's preferred option along the existing Pacific Highway corridor that was exhibited in November 2011.
- 6 That Council note opportunity in the existing Pacific Highway corridor option to provide incremental improvements through the life of the project.”

RESOURCES

A draft report was previously prepared on the current RMS proposal and to comply with this Notice of Motion the report would require one senior staff member one day to complete.

COUNCILLORS NOTE

Attachment: RMS preferred option.

ATTACHMENTS

- 1 RMS Plan D03043215



25 July 2012

To the Ordinary Council Meeting

Councillor

8.3 Notice of Motion - Job Crisis

TRIM REFERENCE: F2010/00500 - D03066289

AUTHORS: Greg Best; Councillor

Doug Eaton; Councillor

Councillors Best and Eaton have given notice that at the Ordinary Council Meeting to be held on Wednesday 25 July 2012 they will move the following Motion:

- "1 That Council note with great concern the more than 100 jobs lost at Delta Electricity and the hundreds of further jobs at risk due to the carbon tax which unfairly discriminates in favour of dirty Victorian power stations.*
- 2 That Council request Delta electricity to brief Council on its future, if any, in Wyong LGA including in particular, rumours of the closure of Vales Point power station.*
- 3 That Council request the Federal Government to fund an industry assistance package for Wyong LGA to create alternative local employment.*
- 4 That Council seek an urgent meeting with the State Minister for Energy to discuss the government's plans for Delta's lands and works and assurances as to Vales Point's future."*

RESOURCES

The implementation of this NOM will be undertaken by existing staff within the Corporate Services Department. It is not envisaged that any additional resources would be required.