



An international exhibition on the history of Anne Frank is at Tuggerah Library until Monday 16 March.

VALUE. CREATE. LEAD

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MEETING NOTICE

The **ORDINARY COUNCIL MEETING**
of **Wyong Shire Council**
will be held in the **Council Chamber**,
Wyong Civic Centre, Hely Street, Wyong on
WEDNESDAY 25 FEBRUARY 2015 at 5.00pm,
for the transaction of the business listed below:

OPENING PRAYER

ACKNOWLEDGEMENT OF COUNTRY

RECEIPT OF APOLOGIES

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At the conclusion of the meeting and at the discretion of the Mayor, Council may meet with staff in an informal, non-decision making mode for a period of no more than 30 minutes.

Michael Whittaker
GENERAL MANAGER

1.1 Disclosures of Interest

TRIM REFERENCE: F2015/00040 - D11848173

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Jade Maskiewicz; Councillor Services Officer

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

That Councillors now disclose any conflicts of interest in matters under consideration by Council at this meeting.

1.2 Proposed Inspections and Briefings

TRIM REFERENCE: F2015/00040 - D11848184
MANAGER: Lesley Crawley, Manager Corporate Governance
AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

Briefings proposed for this meeting and future meetings to be held in the Wilfred Barrett and Tim Farrell Committee Rooms:

Date	Briefing	Directorate
25 February 2015	Review letterhead and business card design options	Community and Recreation Services
25 February 2015	Q2 Report	GM Unit
25 February 2015	Lakeside Plaza Redevelopment	Development and Building
25 February 2015	Library Strategy	Community and Recreation Services
25 February 2015	CONFIDENTIAL - Legal & Governance Services Delivery	GM Unit
25 February 2015	Confirmation of Outcomes from Strategic Planning Workshop	GM Unit

RECOMMENDATION

That Council receive the report on Proposed Inspections and Briefings.

ATTACHMENTS

- 1 Councillor Proposed Briefings - Ordinary Meeting 25 February 2015 D11861245

Proposed Briefings List to date

Briefing Title:	Directorate:	Proposed Month:	Proposed Date:
Review letterhead and business card design options	Community and Recreation Services		25/02/2015
Q2 Report	GM Unit		25/02/2015
Lakeside Plaza Redevelopment	Development and Building		25/02/2015
Library Strategy	Community and Recreation Services		25/02/2015
CONFIDENTIAL - Legal & Governance Services Delivery	GM Unit		25/02/2015
Confirmation of Outcomes from Strategic Planning Workshop	GM Unit		25/02/2015
Status Update of the I&O Business Review	Infrastructure Management		11/03/2015
Workshop on Lake Macquarie – Wyong Air Quality Monthly Reports 2013-2015	GM Unit		11/03/2015
Public Exhibition of Draft DCP 2013: Chapter 3.6 - Tree and Vegetation Management	Development and Building		11/03/2015
Consideration for further patrolled beach in North of Shire	Community and Recreation Services		11/03/2015
Final draft plan changes and considerations	GM Unit		25/03/2015
Motorbike Farm	Community and Recreation Services		25/03/2015
Magenta Shared Pathway	Community and Recreation Services		22/04/2015
Tuggerah Sports Precinct	Community and Recreation Services		22/04/2015
Future communication and marketing approach	Community and Recreation Services		22/04/2015
Ward Forums Annual Review	Community and Recreation Services		13/05/2015
Discuss and consider submissions -- Q3	GM Unit		27/05/2015
Voice of Customer Program	Community and Recreation Services		27/05/2015
INSPECTION: Rezoning 10 Oscar Drive, Chittaway Point - RZ/7/2009	Development and Building	May	
INSPECTION: RZ/6/2014 - 216-220 Main Road Toukley - Rustrum Key Site & Part Toukley Gardens	Development and Building	June	
INSPECTION: Long Jetty Foreshore	Property and Economic Development		
INSPECTION - Frank Ballance Park, Wyong - Drainage Project	Infrastructure Management		
INSPECTION - Arthouse, Wyong	Community and Recreation Services		
Gross Pollutant Traps - Inspection	Infrastructure Management	March	
DA/1179/2014 - Proposed Masters Development - Tuggerah Gateway Site	Development and Building	March	

1.3 Address By Invited Speakers

TRIM REFERENCE: F2015/00040 - D11848210
MANAGER: Lesley Crawley, Manager Corporate Governance
AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

There have been no requests to address the Ordinary Meeting at the time of printing the Business Paper.

RECOMMENDATION

That Council receive the report on Invited Speakers.

ATTACHMENTS

Nil.

25 February 2015
To the Ordinary Council Meeting

Procedural Item
General Manager's Unit

1.4 Confirmation of Minutes of Previous Meeting

TRIM REFERENCE: F2015/00040 - D11848223

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

Confirmation of minutes of the previous Ordinary Meeting of Council held on Wednesday 11 February 2015.

RECOMMENDATION

That Council confirm the minutes of the previous Ordinary Meeting of Council held on Wednesday 11 February 2015.

ATTACHMENTS

1 Minutes - Ordinary Meeting 11 February 2015 D11849337

WYONG SHIRE COUNCIL
MINUTES OF THE
ORDINARY COUNCIL MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBER
WYONG CIVIC CENTRE, HELY STREET, WYONG
ON 11 FEBRUARY 2015
COMMENCING AT 5.00PM

PRESENT

Councillors D J Eaton (Chairperson), G P Best, R L Graham, K G Greenwald, L A Matthews, L S Taylor, A Troy, D P Vincent and L D Webster.

IN ATTENDANCE

General Manager, Director Development and Building, Acting Director Infrastructure and Operations, Director Property and Economic Development, Director Community and Recreation Services, General Counsel, Director Projects, IT Infrastructure Administrator, Manager Corporate Governance, Communications Co-Ordinator and two administration staff.

The Mayor, Councillor Eaton, declared the meeting open at 5.01pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

Councillor Eaton delivered the opening prayer and Councillor Matthews read an acknowledgment of country statement.

APOLOGY

A request for leave of absence for the inability to attend the meeting was received on behalf of Councillor Nayna due to work commitments.

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor TAYLOR:

59/15 That Council grant leave of absence from the meeting.

At the commencement of the Ordinary Meeting report nos 1.1, 1.5, 6.2, 6.1 and 2.1 were dealt with first then the remaining reports in order. However for the sake of clarity the reports are recorded in their correct agenda sequence.

1.1 Disclosure of Interest

RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor WEBSTER:

60/15 That Council receive the report on Disclosure of Interest and the fact that no disclosure was made be noted.

PROCEDURAL MOTION

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor BEST:

61/15 That Council allow meeting practice to be varied.

62/15 That Council use the exception method to deal with the balance of the Agenda.

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor BEST:

63/15 That with the exception of report numbers 1.5, 2.1, 3.1, 3.2, 5.1, 6.1 and 6.2 Council adopt the recommendations contained in the remaining reports.

1.2 Proposed Inspections and Briefings

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor BEST:

64/15 That Council receive the report on Proposed Inspections and Briefings.

1.3 Address By Invited Speakers

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor BEST:

65/15 That Council receive the amended report on Invited Speakers.

66/15 That Council agree meeting practice be varied to allow reports from Directors and/or the General Manager to be dealt with following an Invited Speaker's address.

1.4 Confirmation of Minutes of Previous Meeting

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor BEST:

67/15 That Council confirm the minutes of the previous Ordinary Meeting of Council held on Wednesday 28 January 2015.

Business Arising

There was no business arising.

1.5 Mayoral Minute - Centenary of ANZAC Day Flags

RESOLVED unanimously on the motion of Councillor EATON:

68/15 That Council note the grant application submitted to Department of Veterans' Affairs to cover the cost for the purchase and installation of ANZAC flags to celebrate the ANZAC Centenary across the Shire.

69/15 That Council note the advice received in relation to lead times for ordering of the flags.

70/15 That Council authorise the use of \$12,000 of funding from the Councillor Community Improvement Grant Fund for the purchase of the flags in the interim.

71/15 That Council allocate the funding in equal amounts from each Councillor's allocation.

72/15 That Council note that should the grant application be successful the Councillors Community Improvement Grant Fund will be reimbursed.

2.1 Review of Waterfront Structures Policy

Councillor Best left the meeting at 6.21pm and returned to the meeting at 6.22pm and as a result took no part in voting.

Councillor Vincent left the meeting at 6.21pm and returned to the meeting at 6.23pm and as a result took no part in voting.

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor TROY:

73/15 That Council amend Development Control Plan 2013 to include a new chapter 2.9 Waterfront Structures.

74/15 That Council place on public exhibition for a period of 28 days the proposed amendment to Development Control Plan 2013, with amendments to the jetties policy 3.0 (a) delete this clause, (b) reword to "Council encourages the shared use of jetties between 2 or more waterfront properties."

75/15 That Council repeal the Waterfront Structures Policy upon commencement of WDCP chapter 2.9.

76/15 That Council receive a further report outlining any submissions received, and if none are received within the exhibition period proceed with the amendments to WDCP 2013 as shown within attachment 1.

77/15 That Council request the General Manager review the utility of this policy, given controls existing with the State Government.

FOR: COUNCILLORS EATON, GRAHAM, GREENWALD, MATTHEWS, TAYLOR, TROY AND WEBSTER

AGAINST: NIL

3.1 CPA/243076 Provision of Local Government Election Services

Councillor Best left the meeting at 6.21pm and returned to the meeting at 6.22pm and as a result took no part in voting.

Councillor Vincent left the meeting at 6.21pm and returned to the meeting at 6.23pm and as a result took no part in voting.

RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor WEBSTER:

78/15 That Council accept the tender from Australian Election Company (AustECo.), for the lump sum amount of \$748,367.02 (excl GST) for Contract CPA/243076 – Provision of Local Government Election Services for Wyong Shire for the period 1 July 2016 to 30 June 2019 with a provision for a two year extension to 30 June 2021 subject to satisfactory performance.

79/15 That Council determine the Tender Evaluation Report in Attachment 1, remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender.

80/15 That Council approve the contingency sum as detailed in Attachment 3.

3.2 CPA/250224 – Redevelopment of Frank Ballance Park

Councillor Best left the meeting at 6.21pm and returned to the meeting at 6.22pm during consideration of this item.

Councillor Vincent left the meeting at 6.21pm and returned to the meeting at 6.23pm during consideration of this item

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor TAYLOR:

81/15 That Council accept the tender from Design Landscapes Pty Ltd, for the lump sum amount of \$1,305,774.26 (excl GST) for Contract CPA/250224 – Redevelopment of Frank Ballance Park.

82/15 That Council determine the Tender Evaluation Report in Attachment A, remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender.

83/15 That Council approve the contingency sum as detailed in the Tender Evaluation Report in Attachment A.

4.1 Proposed Councillors' Community Improvement Grants

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor BEST:

84/15 That Council allocate an amount of \$1,450 from the 2014-15 Councillors' Community Improvement Grants as follows:

Mannering Park Amateur Sailing Club (\$1000)	To pay for a Yachting Australia instructor to conduct the Start Sailing component of our Discover Sailing Program.	450
Northlakes United Rugby Union Club (\$1060)	Insurance Costs	650
YMCA Lake Haven on behalf of Autism Projects Central Coast (\$4000) (\$1400 already allocated)	Special Needs Christmas Party	350

4.2 Community Subsidy Program and Sport and Cultural Sponsorship Program

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor BEST:

85/15 That Council allocate \$3,087.10 from the 2014-15 Community Subsidy Program as follows:

Applicant	Project Name Summary	Staff Funding Recommended
Long Jetty/The Entrance Branch of Country Women's Association	Rates Subsidy	\$825.85
Central Coast Lapidary Club Inc	Rates Subsidy	\$571.75
Gwandalan-Summerland Point Rural Fire Brigade	Venue hire of Mannering Park Oval	\$191.00
Marine Rescue Norah Head	Digital Printing	\$599.50
The Central Coast Collective	Digital Printing and Venue Hire	\$899.00
Total		\$3,087.10

86/15 That Council allocate \$500.00 from the 2014-15 Sport and Cultural Sponsorship Program as follows:

Applicant	Project Name Summary	Staff Funding Recommended
Bryce Calderon	National Under 16's Baseball Championships at Blacktown, representing NSW	\$500.00
Total		\$500.00

4.3 Delegations of Authority under the Noxious Weeds Act 1993

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor BEST:

87/15 That Council acting as the Local Control Authority for Wyong Shire:

1 Rescind all previous delegations under the Noxious Weeds Act 1993.

2 Delegate powers under that Act to positions as outlined below:

Section	Section Title	Powers Conferred	Delegated Positions
12	Failure to Control Noxious Weeds	Subsection (1) The power to initiate prosecution	General Manager Director, Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
		Subsection (2) The power to issue a notice under this provision	Director, Community & Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development Manager, Open Space Noxious Weeds and Pest Species Officer
14	LCAs' obligations to control noxious weeds on own land	Authority to control noxious weeds on land subject to a weed control order	General Manager Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
17	Obligation to control aquatic weeds	Authority to control noxious weeds located on a watercourse, river or inland water in the local area	General Manager Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
18a	Prior Notice of Weed Control Notice	The power to issue a notice of a proposed weed control	General Manager Noxious Weeds and Pest Species Officer Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development

Section	Section Title	Powers Conferred	Delegated Positions
		Subsection (2) (c) and (d) The power to consider submissions from occupiers regarding a proposed weed control notice	General Manager Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
		Subsection (3) to give oral or written notice of an emergency weed control notice	General Manager Noxious Weeds and Pest Species Officer Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
18	Weed Control Notices	The power to issue and to amend or revoke a weed control notice	General Manager Director, Community and Recreation Services Manager, Open Space Noxious Weeds and Pest Species Officer Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
20	Noxious Weed Control by Local Control Authority after Weed Control Notice not complied with	Subsection (1) The power to authorise such work	General Manager Director Infrastructure and Operations Director Development and Building Director Property and Economic Development Director, Community and Recreation Services
		Subsection (2) The power to carry out such work	Noxious Weeds and Pest Species Officer Council Spray Operators Contractor working on Council's behalf
		Subsection (3) The power to issue notices to occupiers, prior to action under this section	General Manager Noxious Weeds and Pest Species Officer Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development

Section	Section Title	Powers Conferred	Delegated Positions
21	<i>Recommend Weed control notice be given to public authority</i>	<i>Authority to recommend to the Minister that weed control notices be given by the Minister to a public authority or another local control authority</i>	<i>General Manager Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development</i>
22	<i>Weed control notices given by Minister</i>	<i>Power to take all necessary action and authorise all such work to comply with a notice given by the Minister</i>	<i>General Manager Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development</i>
26	<i>Expenses</i>	<i>The power of recovery expenses in accordance with this section</i>	<i>General Manager General Counsel Chief Financial Officer</i>
27	<i>Notice of Control of Prohibited Plants</i>	<i>Authority to give notices under this section</i>	<i>General Manager Noxious Weeds and Pest Species Officer Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development</i>
36	<i>Noxious weed control functions of local authorities</i>	<i>Authority to exercise the noxious weed control functions of Council in relation to the area for which it is the local control authority</i>	<i>Noxious Weeds and Pest Species Officer Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development</i>
36a	<i>Temporary restrictions during noxious weed control</i>	<i>Authority to impose restrictions under this section</i>	<i>General Manager Noxious Weeds and Pest Species Officer Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development</i>

Section	Section Title	Powers Conferred	Delegated Positions
37	Record Keeping Obligations	Subsection (1) Responsibility to monitor presence of noxious weeds and to keep records	General Manager Noxious Weeds and Pest Species Officer Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
		Subsection (2) Responsibility to report to the Director General on the presence and distribution of noxious weeds if required	General Manager Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
38	Aquatic Weeds	The power to consider objections and authorise the draining of a swamp	General Manager Director, Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
41	Appointment of Inspectors	The power to appoint inspectors under the Noxious Weeds Act for the local control authority	General Manager Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
43	Power of Entry	Authority to enter premises	Noxious Weeds and Pest Species Officer Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
44	Inspections and Investigations	The power to undertake inspections and investigations under this section	Noxious Weeds and Pest Species Officer Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development

Section	Section Title	Powers Conferred	Delegated Positions
45	Notice of Entry	The duty to give occupiers notice prior to entry	Noxious Weeds and Pest Species Officer Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
46	Use of Force	The power to authorise use of force to gain entry to premises	General Manager Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
47	Notification of Use of Force	The responsibility to notify an occupier of the use of force	General Manager Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
49	Compensation	The responsibility to authorise payment of compensation	General Manager Chief Financial Officer
50	Certificates of Authority	The power to issue Certificates of Authority for Inspectors under the Noxious Weeds Act 1993 (the General Manager must also sign the Certificate of Authority)	General Manager Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development
59	Recovery of fees and expenses	The power to recover expenses in accordance with this section	General Counsel Chief Financial Officer
64	Certificates as to Weed Control Notices etc	The power to issue such certificates	Noxious Weeds and Pest Species Officer Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development Chief Financial Officer Natural Areas Supervisor

Section	Section Title	Powers Conferred	Delegated Positions
68	<i>Delegation by local control authorities</i>	<i>The power to delegate</i>	<i>General Manager Director Community and Recreation Services Director Infrastructure and Operations Director Development and Building Director Property and Economic Development</i>

4.4 Councillor Attendance - Business Women Connect International Women's Day Cocktail Party

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor BEST:

88/15 That Council authorise the attendance of interested Councillors at the Business Women Connect International Women's Day Cocktail Party in accordance with the Council's Facilities and Expenses Policy for Councillors.

89/15 That Council authorise the reimbursement of expenses for Councillors in accordance with the Council's Facilities and Expenses Policy for Councillors.

5.1 Road Capital Works Program

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor TAYLOR:

90/15 That Council receive the report on the status of the Council's Road Capital Rolling Works Program.

5.2 Outstanding Questions on Notice and Notices of Motion

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor BEST:

91/15 That Council receive the amended report on Outstanding Questions on Notice and Notices of Motion.

6.1 Notice of Motion - Wyong and Gosford Councils Regional Rejection of Coal Seam Gas Proposal

Councillor Matthews left the meeting at 6.09pm and returned to the meeting at 6.10pm during consideration of this item.

Mr Simon Perry, Co-Convenor, Coal Seam Gas Subcommittee, addressed the meeting at 5.39pm, answered questions and retired at 6.01pm.

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor TROY:

- 92/15 That Council reaffirm its strident opposition to the current Coal Seam Gas proposal.**
- 93/15 That Council work with Gosford City Council to oppose the Coal Seam Gas proposal in order to take a regional approach in protecting our water supply and catchment from this potentially devastating proposal.**
- 94/15 That Council promote, support and encourage (within existing budget and media channels) community participation in the upcoming, 28 February 2015, Mountain Rally to be held at Kulnura Hall and hosted by key environmental and community groups to highlight the likely impact of such a massive and untested mining proposal.**

6.2 Notice of Motion - Intersection Band Aid Upgrade - Louisiana Road/Pacific Highway

Councillor Troy arrived at 5.19pm during consideration of this item.

Ms Cathy Harris, Resident, addressed the meeting at 5.14pm, answered questions and retired at 5.20pm.

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor TROY:

- 95/15 That Council note with great concern this intersections history of serious and fatal accidents.**
- 96/15 That Council request the RMS to review its funding formula/criteria around scoring deaths and serious accidents for a more sophisticated and humane approach to funding allocations.**
- 97/15 That Council urgently request the RMS to install full traffic signals that will afford safety particularly for our children whilst providing maximum traffic turning movements for our community's convenience, before this intersection claims further lives.**

QUESTIONS ON NOTICE

**Q6/15 Development at Johns Road, Wadalba - "Eagle Nest Site"
Councillor Ken Greenwald**

"Can the General Manager report on whether an offer has been made from the developer of the Johns Road Wadalba 'Eagle Nest Site' to divest the land the tree is on to protect it and what has or will be Council's response to this offer?"

**Q7/15 The Eagle Has Landed
Councillor Greg Best**

“Mr Mayor, my question is on behalf of many local residents that are concerned by land clearing in the Johns Rd area. I understand that this clearing was approved some time ago by staff and that the some 90 DA conditions affectively place a stop work order for an extended period on any future clearing until the eagles have completed nesting.

Mr Mayor, further I understand that the developers have voluntarily made representation to staff with the view to a more permanent and lasting resolution to this important environmental issue. Could you please update Council on the progress of these discussions. Thank you?”

THE MEETING closed at 6.37pm.

1.5 Notice of Intention to Deal with Matters in Confidential Session

TRIM REFERENCE: F2013/02042-02 - D11780326

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the "Confidential" business paper which has been circulated to Councillors.

The Local Government Act, 1993 requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the Local Government Act, 1993.

RECOMMENDATION

- 1 That Council consider the following matter in Confidential Session, pursuant to Section 10 A (2)(d)(i) of the Local Government Act 1993:**
 - 6.1 Facility Agreement - Borrowing for Local Government Infrastructure Renewal Scheme (LIRS) Projects**
- 2 That Council note its reason for considering Report No 6.1 Facility Agreement - Borrowing for Local Government Infrastructure Renewal Scheme (LIRS) Projects as it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.**
- 3 That Council request the General Manager to report on this matter in open session of Council.**

Note: Explanation - Section 10A of the Local Government Act 1993 states:

“2(a) personnel matters concerning particular individuals (other than Councillors),

2(b) the personal hardship of any resident or ratepayer,

2(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,

2(d) commercial information of a confidential nature that would, if disclosed:

(i) prejudice the commercial position of the person who supplied it, or

(ii) confer a commercial advantage on a competitor of the Council, or

(iii) reveal a trade secret,

1.5 Notice of Intention to Deal with Matters in Confidential Session (contd)

2(e) information that would, if disclosed, prejudice the maintenance of law,

2(f) matters affecting the security of the Council, Councillors, Council staff or Council property,

2(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,

2(h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.”

ATTACHMENTS

Nil.

2.1 CPA/222145 - Construction - Mannering Park RFS Station Upgrade

TRIM REFERENCE: CPA/222145 - D11843649

MANAGER: Andrew Pearce, Director

AUTHOR: Sara Foster; Project Officer

SUMMARY

Evaluation and selection of tenders for Contract CPA/222145 – Mannering Park RFS Station Upgrade.

Councillors are reminded that the name of the successful tenderer will be released after resolution of this item. This means that the contents of Attachment A cannot be disclosed during the discussion in the open session of the Council Meeting.

RECOMMENDATION

- 1 That Council resolve to accept no tenders as all of the tendered prices exceed the available budget.**
- 2 That Council resolve to enter into negotiations with the preferred tenderer to reduce the scope of the work to meet the available budget.**
- 3 That Council authorise the GM to carry out those negotiations in item 2 and to agree to a contract that meets those requirements.**
- 4 That Council request the General Manager report on the outcome of these negotiations.**
- 5 That Council determine the Tender Evaluation Report in Attachment A, remains confidential in accordance with Section 10 A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature.**

BACKGROUND

The NSW Rural Fire Service (RFS) determines the number of volunteers and firefighting tankers (including size) which a brigade must maintain to combat emergency events in a particular area. The existing Mannering Park Fire Station building was erected at a time when the brigade had less members and smaller vehicles.

NSW RFS have requested this brigade station be upgraded to accommodate the new tanker which will not fit in the existing shed and also to upgrade existing amenities which no longer adequately meet the functional needs of the station and its members. The upgrade includes modifying the existing shed to accommodate the new tanker, building a new amenities block onto the back of the existing shed which includes a storage area, kitchen and toilet/shower facilities. In addition to this the driveway and car-park also need to be upgraded to better serve the needs of the brigade.

2.1 CPA/222145 - Construction - Mannering Park RFS Station Upgrade (contd)

An invitation to tender for these works was advertised on 7 October 2014. Council staff undertook an evaluation process and submitted a report to Council's meeting of 28 January 2015 recommending a preferred tenderer. It was noted in the report that there are insufficient funds allocated for this contract within the current year's capital works program.

The funding gap was a result of the open public tendered prices received in November 2014 being significantly above the preliminary estimate which was prepared by a Quantity Surveyor around the time of grant submission by the RFS to the 2014/2015 NSW Rural Fire Fighting Fund. In addition to this there were additional costs associated with project management and a power line relocation which had not been included in the RFS grant application. This resulted in an estimated \$180,000.00 funding shortfall in completing the project.

Taking the funding gap and its potential impact into consideration Council, at its meeting held 28 January 2015;

“RESOLVED unanimously on the motion of Councillor Troy and seconded by Councillor Nayna:

17/15 That Council defer this matter for further information from staff for a redesign of works to fit available funding and/or commitment from the NSW Government Rural Fire Service to fully fund the works.”

Further information in relation to the review of the scope of works and correspondence outlining the commitment from the Regional office of the RFS to this project is contained in the Mannering Park RFS Station Upgrade Options Report.

CONTRACT PLAN

The Contract Plan for this tender process was approved by the Director Infrastructure & Operations before the Request for Tender was issued. The approved Contract Plan is in the Wyong Shire Council Document Management System (TRIM D11728254).

INVITATION TO TENDER

The tender was advertised in the Sydney Morning Herald, Advertiser and eTender on 7 October 2014 date and closed on 30 October 2014.

The invitation documents called for lump sum tenders, based on a detailed specification.

A compulsory pre-tender meeting was held at Mannering Park RFS Station on 14 October 2014 to allow tenderers to become familiar with the Site and Scope of Works.

Tenders closed at Council's Chambers at 2.00pm on that date

TENDER SUBMISSIONS

The following tenders were received and are listed in alphabetical order:

- Programmed Facility Management
- RT Parker Pty Ltd
- SFS Projects Australia Pty Ltd
- Think Projects Group Pty Ltd

No late submissions were received.

TENDER EVALUATION

All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.

The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Report – Attachment A.

All submissions were assessed in accordance with the approved evaluation criteria being:

- a) Compliance with Tender documents, including lodgement of tender by specified time;
- b) Evidence of appropriate corporate system to manage quality and safety risks;
- c) Assessed level of Local Content (MANDATORY);
- d) The tendered price and structure; as well as any other potential costs to Council that may be identified;
- e) Proposed methodology/program which demonstrates capacity to provide the Services as required under the Contract; and
- f) Demonstrated experience and proven performance in completed construction projects of a similar scale and nature including adaptive reuse buildings and community facilities supported by referee reports.

FINANCIAL IMPLICATIONS

There are insufficient funds allocated for this contract within the current year's capital works program.

The Lakes Team – Wyong Rural Fire Service (RFS) were successful in obtaining \$373,500 through the NSW Rural Fire Fighting Fund to upgrade the Mannering Park RFS station.

The funding was broken down into design and construct components spread over (2) two financial periods.

- 2013/14 - RFS received funding of \$80,000.00 to investigate, scope and design the required upgrade to Mannering Park RFS Station to meet future operational needs.
- 2014/15 – RFS received funding of \$293,500 towards construction work.

2.1 CPA/222145 - Construction - Mannering Park RFS Station Upgrade (contd)

Open public tendered prices received in November 2014 were significantly above the preliminary estimate prepared by a Quantity Surveyor at the time of grant submission by the RFS. There were also additional costs associated with project management and a power line relocation which had not been incorporated. This has resulted in an estimated \$180,000.00 funding shortfall in completing the project.

Opportunities to reduce the financial risk to Council through both changes to the scope of works and the sourcing of additional funding sources are outlined in the Mannering Park RFS Station Upgrade Options Report contained within the current business paper.

RELEVANT LEGISLATION

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10A(2)(d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

CRITICAL DATES / TIME FRAMES

The current tender validity period expires February 27 2014. It is anticipated that the contract will be awarded if negotiations with the tenderer and RFS are successful. The Works are anticipated to be completed in 25 weeks from the date of the award of tender.

RISK

This contract itself has been assessed as a Medium risk contract. The key risks and mitigations measures have been addressed in the Contract Plan and detailed Risk Assessment which is on the TRIM file.

The funding risk to Council has been mitigated by resolving that the General Manager negotiate with the tenderer to reduce scope of works and/or alternative funding sources are achieved through the RFS.

If the contract does not proceed in 2014/2015, the availability of approximately \$293,000 in grant funding allocated towards construction works for the upgrading of Councils Mannering Park RFS Station in 2014/2015 will lapse.

REGULATORY APPROVALS

The following regulatory approvals have been obtained for this Contract:

DA/391/2014	Development Application – Notice of Determination
WMA/242/2014	Section 306 Certification
CC/535/2014	Construction Certificate
ROADS/199/2014	Vehicular Access Crossing – Notice of Determination

PROCESS REVIEW

The Tender evaluation and this Report and recommendations have been endorsed in TRIM by the Commercial Manager, Contracts and Project Management.

OPTIONS / ALTERNATIVES

Council has the option of not proceeding with this contract by resolving not to enter into negotiations with the preferred tenderer. This will delay the project into a future year and is not recommended.

PUBLIC CONSULTATION

Public consultation was undertaken during the design and investigation phase. Residents impacted by the Works will be notified about working hours and access arrangements prior to the commencement of construction activities.

ATTACHMENTS

- 1 Confidential - CPA/222145 - Construction - Mannering Park RFS Station Upgrade - D11819495

3.1 Proposed Road Renaming - Forrest Oak Road, Woongarra

TRIM REFERENCE: F2004/06560 - D11827664
MANAGER: Chris Luscombe, Manager Property Management
AUTHOR: Louise Rennie; Land Information Systems Officer

SUMMARY

The report proposes that the road renaming process be initiated to resolve an anomaly with the spelling of Forrest Oak Road, Woongarra. NSW Land and Property Information (LPI) have registered the road name with the spelling as "Forest" whereas Council has it recorded in the database as it is shown on the registered deposited plan with the spelling being "Forrest".

RECOMMENDATION

- 1 That Council endorse the gazettal of the current spelling of the road name Forrest Oak Road, Woongarra.**
- 2 That Council request the General Manager to provide written notification to public authorities and to affected property owners of the decision to gazette the road name, Forrest Oak Road, Woongarra, in accordance with the requirements of the Roads Regulation 2008.**

BACKGROUND

Forrest Oak Road is a small residential street in Woongarra consisting of six allotments and is fully established. An anomaly has been identified with regard to the current spelling of the road name.

The anomaly was created at the time of registration of the subdivision, and has only been identified through the data base requirements for the registering of a swimming pool on the Department of Local Government pool register website. The anomaly relates to the LPI having the gazetted spelling of the word as "Forest", whilst both the registered Deposited Plan and Council's data base has the word recorded as "Forrest". The street sign also currently contains the name spelt as "Forrest".

CURRENT STATUS

There is an anomaly with the spelling of the road name Forrest Oak Road, Woongarra which is creating administrative issues between Council and Office of Local Government (OLG), in particular the swimming pool register.

THE PROPOSAL

In order to resolve the issue with the least inconvenience to the residents, it is proposed that Council, as the road naming authority, proceed with a road renaming process to formalise and gazette the spelling of the word “Forrest” in accordance with the Roads Regulation 2008.

The register of road names maintained by LPI can only be updated with a gazetted road name. After the gazettal of the name as Forrest Oak Road, this register will be updated which in turn will allow for the updating of any mapping systems used by OLG and other authorities including emergency services.

OPTIONS

Option 1 is to initiate and proceed with a renaming process to have the street name gazetted as “Forrest Oak Road”. This is the recommended option as it will resolve the anomaly in the spelling of the name between LPI and Council thus eliminating the current administrative issues and will have the least impact to the residents.

Option 2 is to not proceed with the renaming process as per the Roads Regulation 2008. As the current anomaly impedes residents who are trying to register their pools on the Department of Local Government’s pool register website, this option is not recommended.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

Nil impact

Contribution of Proposal to the Principal Activity

Nil impact

Long term Financial Strategy

Nil impact

Asset Management Strategy

Nil impact

Workforce Management Strategy

Nil impact

Link to Community Strategic Plan (2030)

Nil impact

Budget Impact

Nil impact

CONSULTATION

Council has conducted an initial written consultation with the residents, advising them of Council's intent to gazette the road name in accordance with Roads Regulation 2008 so that the issue can be resolved. In accordance with the Regulations, the proposal will be exhibited for 28 days.

GOVERNANCE AND POLICY IMPLICATIONS

The Roads Act 1993 applies to the renaming of roads and empowers Council as the road naming authority for roads within the local government area.

The GNB's NSW Road Naming Policy outlines the principles, procedures and processes for road naming authorities, this being Council for this matter as Council is responsible for the administration of the area where the road is located.

MATERIAL RISKS AND ISSUES

Nil impact

CONCLUSION

It is proposed that Council, as the road naming authority, proceed with the renaming process in accordance with Roads Regulation 2008, so as to gazette the name of the street as "Forrest Oak Road". This will remove the existing anomaly between LPI and Council with the spelling of "Forrest" with minimal inconvenience to the residents.

ATTACHMENTS

- | | | |
|---|----------------------------------------------------------------------------------------------------|-----------|
| 1 | Letter to affected properties - Proposed Road Renaming - Forrest Oak Road, Woongarra (Letter only) | D11855941 |
|---|----------------------------------------------------------------------------------------------------|-----------|

Mr/Louise Rennie
F2004/06560
D11827664
20 February 2015

NAME
ADDRESS

Dear SALUTATION

Gazettal of road name – Forrest Oak Road, Woongarra

Council has identified an anomaly with the spelling of the road name, Forrest Oak Road. For this to be resolved, it requires Council to have the name listed in the NSW Government Gazetted and registered with NSW Land and Property Information (LPI). The LPI currently have the registered name spelt as "Forest" and this has caused some administrative issues between government departments.

To have the least impact on you as the resident, Council has decided to leave the spelling as "Forrest" as shown on your street sign and in Council correspondence. You will receive another letter in a few weeks which will be a formal notification to begin the gazettal process. The letter will be an invitation to comment on the proposal, however, if you would like to discuss it before then could you please contact me either by emailing me at louise.ennie@wyong.nsw.gov.au or phone (02) 4350 5501. before Wednesday, 28 January, 2015

Yours faithfully

Louise Rennie
Land Information Systems Officer
PROPERTY MANAGEMENT

3.2 Contract Variations and Finalisation for the period covering September 2014 to December 2014

TRIM REFERENCE: F2007/01410 - D11827760

MANAGER: Robert Fulcher, Manager Contracts & Project Management

AUTHOR: John McCarthy; Team Leader Procurement and Stores

SUMMARY

This paper reports on variations, proposed variations, contract budget adjustments and finalisations to contracts which have exceeded their contract value and are over \$150,000 in value.

The report covers contract variations processed from September to December 2014.

RECOMMENDATION

- 1 That Council receive the Contract Variations and Finalisation report for the period covering September to December 2014.
- 2 That Council note the additional expenditure above resolved estimates for the following contracts that have been approved under relevant delegated authorities of staff:

Contract Title	Contract No	Adjusted Contract Value (Excl GST)	Additional Budget Approval (Excl GST)
Central Coast Pumps & Pipes Panel Work Package W01 - Design of Upgrades to Five Sewer Pump Stations	CPA/218854	\$593,902.00	\$13,152.00
Asphaltic Heavy Patching Works	CPA/200744	\$6,359,672.94	\$1,350,000.00

- 3 That Council approve the additional expenditures requested and increase the resolved contract values accordingly.

BACKGROUND

Contracts entered into by Council are awarded either by Council resolution or under delegated authority. Section 55 of the Local Government Act 1993 requires that Council must invite tenders before entering into a contract with an estimated value greater than \$150,000.00 (excl GST) and section 377 of the Act requires the acceptance of tenders which are required to be invited by Council under the Act to be by Council resolution.

3.2 Contract Variations and Finalisation for the period covering September 2014 to December 2014 (contd)

Contracts of an estimated value less than \$150,000.00 (excl GST) are awarded under delegations made by Council to the General Manager or his/her delegate.

Contracts routinely require variations during the course of the contract due to unforeseeable circumstances, changes in design or changes in service demand on the finished product.

All contracts commonly include a contingency sum to cover unforeseen changes. It is generally expressed as a percentage of the contract value, being typically 10% of the contract value, but may vary between 5% and 30% or more depending upon the nature of the contract and the risks, or may be expressed as a specific dollar value.

Council develops contract estimates and risk based contingency sums as accurately as possible to allow the number of works undertaken in an annual program budget to be maximised, but some risk remains that programs may have to be materially curtailed if unforeseen costs exceed these estimates.

In accordance with contract reporting changes approved by Council at the meeting of 14 February 2012, only contract variations that exceed an approved contract value require Council disclosure. The purpose of this report is to make Council aware and to explain the reasons for the variations, where an increase in the approved contract value has been impacted.

THE PROPOSAL

The report for the period covering September to December 2014 advises on the following contracts that have exceeded their contract ceilings.

- CPA/218854 - Central Coast Pumps & Pipes Panel Work Package W01 - Design of Upgrades to Five Sewer Pump stations.
- CPA/200744 – Asphaltic Heavy Patching Works.

Summary of variations processed between September and December 2014

Total number of variations processed for the reporting period	43
Total number of Contracts impacted	14
Contracts requiring increase to the contract estimate	2
Contracts where current funds are sufficient to complete	12
Significant contracts finalised in the reporting period	2

Attachment 1 provides detailed information on the reasons for the variations.

OPTIONS

The variations reported in Attachment 1 were required to ensure the reported contract could be progressed in a timely and effective manner to deliver best value for Council and ensure compliance with the contract conditions. In each case, the expenditure involved was authorised by staff with relevant delegated authority.

STRATEGIC LINKS

Strategic links for the various contracts were identified in the initial assessment and approval reports for each contract.

FINANCIAL IMPLICATIONS

Increased expenditure is identified in the recommendation with the source of funds detailed in Attachment 1.

PRINCIPLES OF SUSTAINABILITY

This proposal applies good governance improving Council processes by being consistent and demonstrating a sound basis for the variation of contract estimates to ensure better outcomes for the community via appropriate allocation of resources.

CONSULTATION

Consultation has occurred with all Contract Officers responsible for the management of contracts reported in Attachment 1.

GOVERNANCE

These contract variations are reported to Council to ensure compliance with Section 55 of the Local Government Act and Part 7 - Tendering of the Local Government (General) Regulation 2005.

CORPORATE RISKS

This report contributes to the mitigation of the following risks identified in Council's Risk Register:

Identified Risk	Rating	Actions to Mitigate
<p>Budget Control Inadequate budget control that creates significant funding shortfalls leading to an inability to provide priority services. (shorter-term consequence)</p>	Moderate	Reporting of variations that exceed their approved contract estimates.
<p>Legislative Requirements Council non-compliance with legislative requirements leading to penalties, civil claims and/or contractual disputes.</p>	Low	<ul style="list-style-type: none"> - Reporting of variations that exceed their approved contract estimates. - Local Government Act requirements in relation to Tenders.

3.2 Contract Variations and Finalisation for the period covering September 2014 to December 2014 (contd)

CONCLUSION

In accordance with contract reporting changes approved by Council at the meeting of 14 February 2012, only contract variations that exceed an approved contract value require Council disclosure.

ATTACHMENTS

- | | | |
|---|---------------------------------------------------------------------------------------|-----------|
| 1 | Confidential - Contract Variations for the period covering September to December 2014 | D11839625 |
| 2 | Confidential - Contracts Finalised for the period September to December 2014 | D11839617 |

3.3 Councillor Attendance - LGNSW Social Media Session

TRIM REFERENCE: F2004/06517 - D11854392
MANAGER: Lesley Crawley, Manager Corporate Governance
AUTHOR: Jacque Elvidge; Councillor Services Officer

SUMMARY

Local Government New South Wales (LGNSW) is holding a one day session on Social Media, on 27 February 2015 in Sydney CBD.

RECOMMENDATION

- 1 That Council authorise the attendance of interested Councillors at the LGNSW Social Media session in accordance with the Council's Facilities and Expenses Policy for Councillors.**
- 2 That Council authorise the reimbursement of expenses for Councillors in accordance with the Council's Facilities and Expenses Policy for Councillors.**

BACKGROUND

With the rapid expansion of the internet and social online activity, Social Networking sites such as Twitter and Facebook are now widely used by businesses, universities and Local Governments around the world as cost effective and instantaneous communication platforms.

LGNSW will be holding a social media session on Friday 27 February 2015, in Sydney CBD.

Extract from <http://www.lgnsw.org.au/events-training/social-media>:

"In this one-day hands-on social media workshop, you will get active in the first hour and fast-track your way across multiple platforms.

Attendees will gain the skills and confidence to use Twitter and Facebook effectively in the workplace, while being exposed to advanced-mindset strategies for Local Government."

THE PROPOSAL

Several Councillors have expressed interest in attending this event.

Councillors may be reimbursed for expenses incurred in the attendance of professional development courses in accordance with the provisions of the Facilities and Expenses Policy, including the concurrence of Council to attend.

STRATEGIC LINKS**Wyong Shire Council Strategic / Annual Plan**

Nil impact.

Budget Impact

The table below indicates the approximate cost for attendance at the event and associated travel expenses per Councillor:

LGNSW Social Media Session	Councillor Fees
Registration	\$ 660.00
Travel	\$ 145.00
Total (estimate)	\$ 805.00

CONSULTATION

This submission complies with Council's adopted Facilities and Expenses Policy for Councillors.

GOVERNANCE AND POLICY IMPLICATIONS

In accordance with the provisions of Council's Facilities and Expenses Policy for Councillors, clause D11, reasonable expenses incurred in Councillors attending non-Council events and functions are met in accordance with that policy.

"D11 Council will reimburse expenses for attendance at conferences, workshops and seminars as follows:

- *Each event must be authorised by Council resolution*
- *Each event must relate to the business of the Council*
- *A combined total of six attendances, per Councillor, per year*
- *The limit of six will only include those events occurring over one or more consecutive days unless otherwise approved by Council*
- *Total reimbursement of attendance cost per conference, per Councillor is limited to \$5,000 with a maximum total cost for conferences per year of \$12,000, subject to a total expenditure limit for all Councillors of \$100,000 per year*
- *The maximum number of Councillors authorised to attend an event is 3 with the exception of the Local Government NSW annual conference and National General Assembly of Local Government or as resolved by Council. These conferences are not included in the cost threshold*
- *Where Council has incurred costs and a replacement is not nominated by the Mayor/Deputy Mayor and the elected member's non-attendance is not a family or employment or medical emergency, all costs incurred by Council will be charged to the elected member*

- *Before requesting attendance Councillors must satisfy themselves*
 1. *that the program is likely of benefit to Council, the Community and/or to his/her professional development as an elected member*
 2. *that he/she is able to commit the time necessary to attend the conference sessions in the terms of this policy*

With respect to Professional Development and Training Courses:

- *Each event must be authorised by Council resolution*
- *Each event must be aligned with a Councillor's professional development plan*
- *A combined total of four professional development or training courses per Councillor, per year*
- *The monetary limit does not apply to the AICD Company Director's Course or the LGMA Executive Certificate for Elected Members Course*
- *No spouse or partner costs will be reimbursed under this section"*

CONCLUSION

Attendance at this event is in accordance with Council's Facilities and Expenses Policy for Councillors.

ATTACHMENTS

- 1 LGNSW Social Media Session - 27 February 2015 - D11854404



Social Media

Get hands on and get started!

ESSENTIAL SKILLS AND KNOWLEDGE

Targeted training from expert presenters to develop professional and practical skills and knowledge.

DATE AND LOCATION

27 February 2015
Sydney (CBD)

COST

\$660.00 inclusive of GST

CONTACT

For more information contact
LGNSW Learning Solutions
at (02) 9242 4181/4081 or
learning@lgnsw.org.au

Overview

Reaching and engaging with local and international audiences is invaluable in letting them know what councils do. Get started by attending our new one day Social Media Workshop.

With the rapid expansion of the internet and social online activity, Social Networking sites such as Twitter and Facebook are now widely used by businesses, universities and Local Governments around the world as cost effective and instantaneous communication platforms.

In this 1-day hands-on Social Media workshop, you will get active in the first hour and fast-track your way across multiple platforms.

Attendees will gain the skills and confidence to use Twitter and Facebook effectively in the workplace, while being exposed to advanced-mindset strategies for Local Government. We will show you best practice social media in Local Government operating overseas and in Australia.

Who should attend

Elected members, senior Local Government directors, council strategists, media officers, customer service managers and operators, community consultation officers, and staff interested in latest-trends within social media.

Content

- Getting started with social media in the workplace
- How to use social media in Local Government to its full potential
- How to develop your own social media strategy
- Managing the associated cultural change
- What are the legal/policy issues/impacts that need to be considered?
- Case studies showing how different organisations, including local councils, are utilising social media.

Process

Please bring your laptop, iPad, tablet or smartphone to the workshop, so you can roll up your sleeves and get started!

The facilitator, Stewart Dawes, will engage you in demonstrations, discussions and practice activities to assist understanding and application of Social Media strategies.

Facilitator

Stewart Dawes

Register now

gsa.wufoo.com/forms/upcoming-courses/

3.4 Fire Safety Report from Fire and Rescue NSW - 464 Ruttleys Road, Mannering Park

TRIM REFERENCE: P2008/00675 - D11835439

MANAGER: Jamie Loader, Manager

AUTHOR: Scott Rathgen; Team Coordinator

SUMMARY

Council has received a Fire Safety Report from Fire and Rescue NSW in respect to the premises known as No. 464 Ruttleys Road, Mannering Park, NSW.

In accordance with Section 121ZD(2)(a) & (b) of the Environmental Planning and Assessment Act 1979 (EP&A Act) the Fire Safety Report is tabled for Council to consider whether it will exercise its powers to give an Order No 6 under S121B of the EP&A Act.

It is recommended that Council only note the content of the Fire Safety Report.

RECOMMENDATION

- 1 That Council note the content of the Fire Safety Report from Fire and Rescue NSW - 464 Ruttleys Road, Mannering Park (attached), in accordance with Section 121ZD(2)(a) of the Environmental Planning and Assessment Act, 1979.**
- 2 That Council direct the General Manager to write to the FRNSW and inform that Council will not exercise its powers under S121B as FRNSW is the expert authority in firefighting requirements.**

BACKGROUND

Eaton and Sons Pty Ltd owns the premises known as No. 464 Ruttleys Road Mannering Park. A manufacturing facility is operated from the premises.

Council received a Fire Safety Report dated 23 January 2015 from Fire and Rescue NSW ("FRNSW") in respect to the premises. A copy of that Report is attached. Council, is required under Section 121ZD(2)(a) of the EP&A Act to table Fire Safety Reports at an Ordinary Meeting of Council.

HISTORY

On 17 October 2011 Council received a Fire Safety Report from FRNSW in relation to an inspection of the premises. The Fire Safety Report also included a copy of an Order 6 given to Eaton and Sons P/L. The Order detailed a number of potential fire safety issues (attached).

At the time, FRNSW requested that Council exercise its powers to give an Order 6 under 121B of the EP&A Act to have the matters rectified.

FRNSW is also an “authorised officer” for the purposes of s121ZC of the EP&A Act and also have powers to inspect premises and to give certain orders under S121B of the EP&A Act.

Council at its meeting held on the 14 December 2011 resolved unanimously on the motion of Councillor Wynn and seconded by Councillor Graham:

- 1 *That Council note the content of the Fire Safety Report tabled before Council on 23 November 2011 and the Order given by Superintendent Isemonger pursuant to s.121B of the Environmental Planning and Assessment Act 1979 attached to that tabled Fire Safety Report.*
- 2 *That Council resolve that Council will not exercise its power to give an Order 6 in the Table to s.121B of the Environmental Planning and Assessment Act 1979 that requires similar things to be done as the things that are required by the Order given by Superintendent Isemonger.*
- 3 *That Council note that resolution 2 does not prevent Council from giving an Order 6 in the Table to s.121B of the Environmental Planning and Assessment Act 1979 where any such Order 6 requires different things to be done to the things that the order of Superintendent Isemonger requires and/or where the Order of Superintendent Isemonger is or becomes unenforceable or of no effect.*
- 4 *That Council direct the General Manager to notify the Commissioner of the NSW Fire Brigades of resolutions 1 – 4 inclusive.*

In accordance with part 4 of the above resolution, Council staff wrote to the FRNSW on 2 February 2012 to inform them that Council would not exercise it's powers under the EP&A Act to give an Order 6 for things to be done, as those things were required to be done by the Order 6 given by FRNSW.

In accordance with Part 3 of the above Council resolution, Council staff served an Order requiring different matters to be rectified than those listed in the Order 6 served by FRNSW. The majority of matters listed (12 out of 14 items) in the Council order have been rectified and Council staff are still working with the owner to ensure all the matters are resolved.

CURRENT STATUS.

Council has received a further fire safety report from the FRNSW dated 23 January 2015. FRNSW has identified that there has been partial compliance with the matters detailed in its previous Order 6 issued. FRNSW have requested that Council inspect the building and require the items detailed in the report, and any other deficiency identified by Council, to be appropriately addressed.

OPTIONS

Council has power under s.121B of the EP&A Act to give an "Order 6" to the owner of the premises. Council is required by s.121ZD(2)(b) of the EP&A Act to determine whether it will exercise that power, and is then required by s.121ZD(4) of the EP&A Act to give notice of its determination to the Commissioner of New South Wales Fire Brigades.

Again, Council staff do not agree with the request by FRNSW for the following reasons;

1. The request is contrary to Council resolution of 14 December 2011.
2. FRNSW are the appropriate regulatory authority to ensure compliance with its orders in the latest fire safety report.
3. FRNSW are experts in Fire Fighting requirements and equipment. The issues identified are directly related to fire fighting requirements.
4. Council staff are experts in building related matters under the Building Codes of Australia and not fire fighting equipment and requirements.

Council previously served a separate "Order 6" to the owner of the premises that requires the owner to undertake different works than those required by the FRNSW Order. As previously mentioned the majority of those matters have been rectified and Council staff will continue working with the owner to ensure the matters are resolved.

There is no benefit to Council giving a further "Order 6" to the owner of the premises that requires that owner to undertake the works identified in the Order given by FRNSW. Council previously wrote to FRNSW advising then that it would not exercise its powers in serving or enforcing the Order.

Accordingly it is recommended that Council not exercise its powers as requested by FRNSW.

MATERIALS RISKS AND ISSUES.

Council has an obligation under the EP&A Act to determine if it will exercise its powers under the Act in relation to the action taken by FRNSW. In this regard, the duplication of this action by Council would be unnecessary. Notwithstanding this, the fire safety matters not subject to the FRNSW Fire Safety Report and previous Order should continue to be pursued by Council in the appropriate manner.

CONCLUSION

Fire and Rescue NSW have identified the rectification of a number of fire safety issues of relevance to the operations of Fire and Rescue NSW. Council must consider whether it is appropriate to issue an order requiring the same works and things as specified in the Fire Safety Report and previous Order given by Fire and Rescue NSW.

ATTACHMENTS

- 1 Fire Safety report Fire and Rescue NSW D11835431



File Ref. No: NFB/12466
TRIM Ref. No: D15/5987
Contact: Edren Ravino

23 January 2015

Mr M Whittaker
General Manager
Wyang Council
PO Box 20
WYONG NSW 2259

Email: wsc@wyong.nsw.gov.au

Attention: Jamie Loader - Manager Building Certification, Compliance and Health

Dear Mr Whittaker,

**RE: INSPECTION REPORT
ORDER NO. 6
EATONS FRAME AND TRUSS
464 RUTTLEYS ROAD MANNERING PARK ("the premises")**

I refer to the inspection of 'the premises' conducted by Fire & Rescue NSW (FRNSW) Officers of the Fire Safety Compliance Unit, in accordance with the provisions of Section 118L (1) (b) of the *Environmental Planning and Assessment Act 1979* (EP&A Act) and Clause 189 (a) of the Environmental Planning and Assessment Regulation 2000 (EP&A Regulation), on the 21 January 2015.

The inspection was conducted to determine compliance with the FRNSW Order No. 6, dated 23 October 2011 ("the order"), issued in accordance with the provisions of Section 121B and Section 121ZC of the EP&A Act (copy attached).

The following details are provided for your information, in accordance with the provisions of Section 118L (4) and Section 121ZD (1) of the EP&A Act.

Fire & Rescue NSW

ABN 12 593 473 110

www.fire.nsw.gov.au

Community Safety Directorate
Fire Safety Compliance Unit

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Greenacre NSW 2190

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COMMENTS

The inspection revealed that the items listed in 'the order' had achieved partial compliance. FRNSW notes Council's response dated 2 February 2012 and as partial compliance of the listed items in 'the order' addresses the intent to potentially fight fires.

The following items are referred to Council for consideration:

1. The building appears to be a large isolated building as per C2.3 of the BCA – it is recommended that Council require ongoing maintenance to the vehicular access around the building in accordance with C2.4 of the BCA with provisions to be all weather access.
2. 'The premises' does not appear to provide open yard protection – it is recommended that Council confirm that open yard protection be installed in accordance with Australian Standard AS2419.1
3. There was no hydrant block plan – It is recommended that Council require the owners installed a hydrant block plan in accordance with Australian Standard AS2419. Similarly, due to the remote location of the hydrant it is also recommended that directional signage be installed to direct Fire Fighters to the location of the fire booster hydrant.
4. There was no evidence that a ring main configuration was installed to the premises – it is recommended that Council require the installation of a ring main configuration be installed in accordance with AS2149.1.

FRNSW is of the opinion that adequate provision for fire safety has not been made concerning the building.

RECOMMENDATIONS

FRNSW recommends that Council inspect the building and require item no. 1 through to item no. 4 of this report, and any other deficiency identified by Council, to be appropriately addressed.

This matter has been referred to Council, as it is considered Council is the Appropriate Regulatory Authority in relation to this matter.

FRNSW awaits Council's advice regarding its determination in relation to this matter, in accordance with the provisions of Section 121ZD (4) of the EP&A Act.



Should you have any enquiries regarding any of the above matters, please do not hesitate to contact the Fire Safety Compliance Unit. Please ensure in any future correspondence that you use FRNSW file reference D15/5987.

Yours faithfully



Stephen Netting
Manager Fire Safety Compliance Unit





Fire & Rescue NSW
Community Safety Division
Building Compliance Unit
Locked Bag 12 • Greenacre NSW 2130
Ph: (02) 9742 7400 • Fax: (02) 9742 7483

Order No.6

**Under the Environmental Planning and Assessment Act 1979
Part 6 - Implementation and Enforcement; Division 2A – Orders
Tables to Section 121B: Order No.6**

Please note:

- Pursuant to Section 121ZK of the Act, there is no right of appeal against this Order
- Failure to comply with this Order may result in further Orders and/or fines being issued.
- Substantial penalties may be imposed under Section 125 of the Act for failure to comply with an Order

I, **Warwick Isemonger** Superintendent **5405**
(name) (rank) (number)

being an authorised Fire Officer within the meaning of Section 121ZC of the Environmental Planning and Assessment Act 1979, and duly authorised for the purpose, hereby order you:-

...**EATON & SONS TIMBER FRAMES AND PANELS**.. **MR EATON**
(name of person whom Order is served) (position eg owner)

with respect to the premises at

LOT 11 RUTTLEYS ROAD MANNERING PARK NSW
(address of premises to which Order is served)

To do or refrain from doing the following things:-

- (1) Provide fire hydrant coverage to comply with AS 2419.1 2005 and E1.3 of Building Code of Australia 2011 to all parts of the building and meet Fire & Rescue NSW and or Rural Fire Service requirements regarding flows and pressures of that system (45 days)
- (2) Provide a hydrant booster facility to comply with AS 2419.2005 and E1.3 of the Building Code of Australia 2011 at designated entry point to the complex (45 days)
- (3) As the building is over 500 metres square of C type construction provide vehicular access around all sides of the building in accordance with C2.4 of the building Code of Australia 2011 within 14 days
- (4) Provide open yard protection as prescribed in AS 2419.1 (45 days)

The terms of this order are to be complied within...30 & 45 days of the Order or as indicated above

The reason for the giving of this order is to provide, a means for fire crews to intervent the premises in the event of a fire, implement defensive firefighting strategies in event of fire and have adequate water supplies at the premises to fight a fire effectively and efficiently .

This Order 6 was served by: ... hand .., at ... hrs, on
(manner hand, fax, mail, email) (time) (date)

Signed by:

Authorised Fire & Rescue NSW Officer under Environmental, Planning & Assessment Act 1979

Version 4
Issued 25 January 2011
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3.5 Fire Safety Report from Fire and Rescue NSW - 2 Burns Road, Ourimbah

TRIM REFERENCE: F2004/08555 - D11835470

MANAGER: Jamie Loader, Manager

AUTHOR: Scott Rathgen; Team Coordinator

SUMMARY

Council has received a Fire Safety Report from Fire and Rescue NSW in respect to the premises known as 2 Burns Rd Ourimbah, NSW.

In accordance with Section 121ZD(2)(a) & (b) of the Environmental Planning and Assessment Act 1979 (EP&A Act) the Fire Safety Report is tabled for Council to consider whether it will exercise its powers to give an Order No 6 under S121B of the EP&A Act.

RECOMMENDATION

- 1 That Council note that the content of the Fire Safety Report from Fire and Rescue NSW - 2 Burns Road, Ourimbah (attached), in accordance with Section 121ZD(2)(a) of the Environmental Planning and Assessment Act, 1979.**
- 2 That Council direct the General Manager to write to the FRNSW and inform the following;**
 - Council staff will investigate matters 1, 3 and 4 of the Fire Safety report dated 23 January 2015 and exercise its powers under s121B if warranted**
 - Council will not exercise its powers in relation to matter 2 of the Fire Safety report dated 23 January 2015 as FRNSW are the expert authority in fire fighting equipment.**

BACKGROUND

The property is No 2 Burns Road, Ourimbah which has an approved retail and wholesale plant nursery operating on it. The site has been used as a plant nursery since 1992. In mid 2014, a hardware & building supply business commenced trading.

On 22 December 2014, FRNSW undertook an inspection of the subject premises and subsequently served an emergency Order 6 (attached) on 4 January 2015. A further inspection of the premises was carried out on 21 January 2015 which found that the matters listed in the Order were completed.

CURRENT STATUS

A further Fire Safety report (attached) dated 23 January 2015 was received by Council and identified four additional potential fire safety issues with the building. The report recommended that Council inspect the premises and determine the adequacy of the fire safety measures installed.

Council staff recently inspected the premises and are currently reviewing 3 of the 4 Fire Safety issues identified by FRNSW. Council staff believe item 2 listed in the Fire Safety Report would be best investigated by FRNSW as it relates to fire safety equipment.

Council is required under Section 121ZD(2)(a) of the EP&A Act to table Safety Fire Reports at an Ordinary meeting of Council.

Council also has two applications to consider for this property. The two applications include:

- (1) Development Application 397/2014 Change of Use to include hardware and building supplies.
- (2) An application to modify consent DA/450/1991 has also been lodged.

The building that is the subject of the Fire Safety report is the structure that is being used for the use proposed in these applications.

Both of the applications do not involve a change of building classification or involve the rebuilding or expansion of the existing building, therefore the consideration and requirement for a fire safety upgrade under the provisions of cl93 and cl94 of the EP&A Act do not apply.

The only opportunity to ensure that adequate fire safety measures are in place would be under S121B of the EP& A Act.

OPTIONS

Council has power under s.121B of the EP&A Act to give an "Order 6" to the owner of the premises. Council is required by s.121ZD(2)(b) of the EP&A Act to determine whether it will exercise that power, and is then required by s.121ZD(4) of the EP&A Act to give notice of its determination to the Commissioner of New South Wales Fire Brigades.

FRNSW are experts in Fire Fighting requirements and equipment. Item 2 of the matters raised by FRNSW relates to the provision of fire hydrant coverage and is therefore a matter for FRNSW to enforce. It would be appropriate for Council to pursue the other matters listed in the Fire Safety Report and any other deficiencies that are related to the building and past approvals.

3.5 Fire Safety Report from Fire and Rescue NSW - 2 Burns Road, Ourimbah (contd)

Council staff agree that items 1, 3 and 4 should be addressed by Council as they relate to Building Code of Australia. However, item 2 is considered the responsibility of FRNSW for the following reasons;

1. FRNSW are experts in Fire Fighting requirements and equipment. Matters directly related to fire fighting requirements.
2. Council staff are experts in Building Codes of Australia and building matters and not fire fighting equipment and requirements.

MATERIALS RISKS AND ISSUES.

Council has an obligation under the EP&A Act to determine if it will exercise its powers under the Act to take action on matters identified by FRNSW. It would be prudent for Council to review the existing building approvals and investigate matters 1,3 and 4 of the Fire Safety Report. In terms of item 2 raised in the Fire Safety Report, it is considered that FRNSW are the appropriate regulatory authority to ensure compliance with fire fighting equipment and requirements.

CONCLUSION

FRNSW have identified a number of fire safety issues of relevance to the operation of FRNSW. Council must consider whether it is appropriate to exercise its powers to take action on the matters identified in the Fire Safety Report given by FRNSW.

ATTACHMENTS

- | | | |
|---|------------------------------------------|-----------|
| 1 | Fire Safety Report dated 23 January 2015 | D11835458 |
| 2 | Emergency Order No. 6 | D11835456 |



File Ref. No: FRN14/3751 (7198)
 TRIM Doc. No: D15/5996
 Contact: Simon Bracht

23 January 2015

The General Manager
 Wyong Shire Council
 P.O. Box 20
 WYONG NSW 2259

Email: wsc@wyong.nsw.gov.au

Dear Sir/Madam,

**RE: REPORT OF ORDERS AND INSPECTION TO COUNCIL – THE BIG FLOWER
 & MITRE 10, 2 BURNS RD, WYONG NSW 2259**

On 22 December 2014 an inspection of the abovementioned premises was conducted by Officer's of the Fire and Rescue NSW (FRNSW) Fire Safety Assessment Unit (FSAU) in accordance with the provisions of Section 118L of the Environmental Planning and Assessment (EP&A) Act 1979. Following the inspection an Emergency Order 6 was issued on 4 January 2015.

Please find the original Order 6 attached to this correspondence as per the requirements of Section 121ZE of the EP&A Act 1979.

Comment on Order Compliance

A further inspection of the premises was carried out by an authorised officer of Fire and Rescue NSW (FRNSW) on 21 January 2015. In accordance with the provisions of Section 118L(4) and 121ZD(1)(a) of the Act, you are advised that items 1 and 2 specified in the Emergency Order 6 **have been** complied with.

Recommendations

FRNSW make the following recommendations in accordance with Section 121ZD(1)(b) of the Act.

FRNSW have identified potential deficiencies that were not able to be addressed in the Emergency Order 6 and recommend that Council inspect the premises to ascertain the adequacy of fire safety measures installed. Specifically, FRNSW have concerns regarding:

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Community Safety Directorate
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1. The provision of exits and paths of travel required by occupants for egress the premises in the event of an emergency, as per D1.4 and D1.5 of the Building Code of Australia (BCA). Particularly in relation to the Mitre 10 tenancy where occupants are directed through the timber storage areas.
2. FRNSW have concerns about the provision of fire hydrant coverage, the closest accessible fire hydrant appears to be located on the opposite side of Burns Rd at approximately halfway along the building length. Estimations indicate that the building will get partial coverage from a fire appliance situated on Burns Rd.
3. The building appears to be greater than 2000m² and of type C construction, indicating that it would be classified as a large isolated building. This categorization would then require compliance with C2.3 (a) (ii) of the BCA causing a sprinkler system and perimeter vehicle access to be provided to the building. FRNSW recommend that Council determine if these provisions are appropriate for the building.
4. The annual fire safety statement indicates the presence of smoke and heat detectors to activate smoke venting as per "Part E2.4 BCA 1990 and AS 2665". FRNSW recommend that Council confirm the installation and function of this system and ascertain if the BCA reference is appropriate.

Please contact the abovementioned officer should you require any further advice or assistance from the FRNSW in relation to this matter.

This matter is now referred to Council in its capacity as the regulatory authority pursuant to Section 121ZD(2) of the Act.

FRNSW requests that as soon as practicable after the above report and recommendations have been tabled and considered, that notice of any determination in relation to the report and recommendations is forwarded to the Building Fire Safety Unit, FRNSW in accordance with Section 121ZD(4) of the Act.

For further information please contact the Building Fire Safety Unit, referencing FRNSW file number FRN14/3751. Please ensure that all correspondence in relation to this matter is submitted electronically to bfs@fire.nsw.gov.au.

Yours faithfully



Stephan Netting
Manager Fire Safety Compliance Unit

Fire & Rescue NSW

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**Under the *Environmental Planning and Assessment Act 1979*
Part 6 - *Implementation and Enforcement: Division 2A – Orders*
Tables to Section 121B: Order No. 6**

Please note:

- Pursuant to Section 121ZK of the Act, there is no right of appeal against this Order.
- Failure to comply with this Order may result in further Orders and/or fines being issued.
- Substantial penalties may be imposed under Section 125 of the Act for failure to comply with an Order.

I, **Simon Bracht** Senior Fire Fighter 8237

being an authorised officer within the meaning of Section 121ZC of the Environmental Planning and Assessment Act 1979, and duly authorised for the purpose, hereby order you

Christian Boes

with respect to the building premise at **The Big Flower/Mitre 10, 2 Burns Rd,
NSW 2258**

to do or refrain from doing the following things:

1. **Restore all exit signs to working order in accordance with the requirements of the Fire Safety Schedule or the applicable requirements of the Building Code of Australia;**
2. **Clear and maintain egress pathways in the Mitre 10 tenancy in accordance with D1.6 of the Building Code of Australia;**

The terms of the Emergency Order 6 are as follows:

Items 1 and 2 shall be completed within 14 Days from the date of this order.

The reason for this Emergency Order 6 is to do such things that are specified in the order so as to ensure that adequate provision for fire safety is made in or in connection with the building, specifically:

1. **To ensure that Fire Safety Measures installed throughout the building are maintained and operating to their standard of performance.**
2. **To ensure that required paths of egress are kept clear to enable occupants safe escape routes in the event of an emergency.**

Contact us:

Community Safety Directorate
Fire Safety Assessment Unit

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Further Information:

The items specified in the Emergency Order 6 may be modified subject to assessment pursuant to Section 121ZF of the EP&A Act 1979 upon written application to FRNSW.

This Emergency Order 6 was sent by mail to Mr Christian Boes of 2 Burns Rd, Ourimbah, NSW 2258 on 6 January 2015.



3.6 2014-18 Strategic Plan Business Report (Q2)

TRIM REFERENCE: F2013/01660 - D11828870
MANAGER: Stephen Naven, Chief Financial Officer
AUTHOR: Mellissa McKee; Corporate Planning Executive

SUMMARY

This paper reports on Wyong Shire Council's performance progress as measured against the organisation's Strategic Plan for 2014-2018. The report covers the period for the six months ended 31 December 2014 (Q2).

RECOMMENDATION

- 1 That Council receive the Q2 Business Report on progress against the 2014-18 Strategic Plan.**
- 2 That Council note that Council's Responsible Accounting Officer has declared the financial position of Wyong Shire Council to be satisfactory.**
- 3 That Council approve the proposed budget amendments for 2014/15.**

BACKGROUND

Council is required to review its budget progress each quarter in accordance with the Wyong Shire Annual Plan and s.203 of Local Government (General) Regulations 2005.

Each year, Council prepares a Strategic Plan incorporating the 4 Year Delivery Program and the Annual Plan. Progress is measured against this plan and reported on a quarterly basis in terms of actual financial performance against budget; relevant performance indicators; outcomes of actions; and delivery of major projects.

The Local Government Act requires Council to report on its performance at least every six (6) months on progress with respect to each Principal Activity set out in the Strategic Plan.

The quarterly Business Report is presented in the necessary format and is considered to satisfy both requirements.

CURRENT STATUS

The Q2 Business Report 2014-15 is included as an enclosure and reports on progress against the 2014-2018 Strategic Plan for the year to 31 December 2014.

The focus for the 2014-15 financial year is on Council delivering on the actions in the Economic Development Strategy and improving processes and practices for the customer, as well as achieving long term financial sustainability. Council's original budget for 2014-15

provided for an operating surplus of \$0.6 million. To achieve this result Council will continue to implement tight management controls around expenditure.

The year to date surplus excluding capital income is favourable to budget by \$5.5 million.

Capital expenditure to 31 December 2014 was \$36.7 million, compared to a year to date budget of \$50.4 million and represents 37.8% of the full year annual budget of \$97.1 million.

It is typical to find that the first half of the year's capital expenditure is a period of lower expenditure due to the need to investigate, design and commence new works and Council's capital budgets are phased accordingly.

2014-15 is Year 2 of Council's IPART approved Special Rate Variation (SRV). The additional rate income from the SRV is being used to reduce Council's asset infrastructure backlog. Council is allocating \$10 million per annum to SRV projects.

Council allocated the funding to projects in accordance with its Asset Management Strategy and will review these allocations annually as part of Strategic Plan development.

As a majority of the projects are in the planning phase expenditure will increase in the second half of the year.

Council's performance on delivering the actions and targets against the objectives of the Community Strategic Plan (CSP) is tracking well with 73% of projects currently on target, 16% of projects now completed or achieved, and 11% of projects off target or deferred. Further detail of the progress against each action / target is contained within this report.

Financial Implications

Budget adjustments are proposed in this report and include a minor improvement to the operating result. The majority of budget adjustments were not proposed without prior consideration of reallocation to delivery against alternate objectives. The proposed operating surplus before capital grants and contributions is \$0.7 million.

Council's capital expenditure program is constantly being reviewed to better understand and respond to delays, variation to estimates, phasing, changed priorities, weather, availability of support funding and related developments, or other factors. During Q2 a review of capital projects was undertaken and resulted in no change to the full year budget of \$97.1 million. While there are proposed adjustments to a number of projects the net impact of the proposed increases and decreases is zero.

Details of the proposed operating and capital budget adjustments are included in the Q2 Business Report.

CONSULTATION

All departments were consulted and involved in the preparation of this report.

GOVERNANCE

Quarterly reporting of Council's financial and operating performance is mandatory.

CONCLUSION

All requirements of the relevant legislation governing management reporting have been met.

The Responsible Accounting Officer considers that the Quarterly Budget Review Statement for Wyong Shire Council for Q2 indicates that Council's projected financial position will be satisfactory at year end, having regard to the projected estimates of income and expenditure, and the original budgeted income and expenditure.

Council remains on target to deliver the current level of services within the adopted 2014/15 operating surplus of \$0.7 million, and the full year forecast for capital expenditure is \$97.1 million.

Continued management actions and decisions will identify and manage risks and challenges associated with budgets and delivery of objectives to maintain Council's commitment to an operating surplus at year end.

ATTACHMENTS

- 1 Q2 Business Report - December 2014 D11859828



OPERATIONAL PLAN 2014/15

WYONG SHIRE COUNCIL

Annette Blattman 'Storm front Long Jetty'

Q2

October to December 2014

BUSINESS REPORT





Business Report 2014-15

Q2



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1. Overview

This document reports on Council's performance as measured against Wyong Shire Council's Strategic Plan for 2014-2018 and covers the three month period from 1 October to 31 December 2014 (Q2).

The focus for the 2014-15 financial year is on Council delivering on the actions in the Economic Development Strategy and improving processes and practices for the customer.

Council remains on target to deliver existing services to the community and has identified minor savings during this quarterly review to forecast a slightly improved full year operating surplus of \$0.7 million (before capital grants and contributions).

Investment in essential infrastructure will continue with the delivery of Council's capital works program including \$10 million of works funded from the Special Rate Variation to address the asset infrastructure backlog.

1.1 Delivery against the Community Strategic Plan

Council's performance on delivering the actions and targets against the objectives of the Community Strategic Plan (CSP) is tracking well with 73% of projects currently on target, 16% of projects now completed or achieved, and 11% of projects off target or deferred. Further detail of the progress against each action / target is contained within this report.

1.2 Operating Result

The year to date (YTD) operating result (excluding capital grants and contributions) shows a favourable variance of \$5.6 million, consisting of an actual surplus of \$86.2 million compared to a budget surplus of \$80.8 million.

Financial Performance 2014-15	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000	Proposed Changes \$'000	Projected Full Year \$'000
Income (excluding capital)	196,476	195,897	579	245,707	(2,930)	242,777
Expenses	110,239	115,120	4,881	245,062	2,949	242,113
Net Operating Result (before capital income)	86,237	80,777	5,460	646	19	665

The Q2 YTD result demonstrates Council's continued path of sound financial management and the projected full year operating surplus indicates that Council will be in a satisfactory position at year end with regard to estimated operating income and expenditures.

Financial Position as at 31 December 2014	YTD Actual \$'000	Full Year Budget \$'000
Assets	2,840,042	2,738,671
Liabilities	297,884	315,425
Equity	2,542,158	2,423,246

Council's equity as at 31 December 2014 is \$2.5 billion. The favourable YTD actual position compared to the full year budget relates to the timing difference in receivables from annual rates and charges that are levied in full each July. This receivable balance will reduce as the quarterly instalments are paid throughout the year. The Q2 proposed changes to operating and capital projections are not expected to materially change the full year budget position at this stage. The complete Statement of Financial Position is included as Attachment 4.3.

1.3 Capital Works

The 2014-15 capital works budget currently totals \$97.1 million. Actual capital expenditure YTD is \$36.7 million against the YTD budget of \$50.4 million and represents 37.8% of the full year capital budget. While there are changes to projects within the capital works program, the proposed changes net to zero and the proposed budget therefore remains at \$97.1 million for 2014-15. Details of the changes can be found in Attachment 4.8 of this report.

Typically Council's capital expenditure spend profile is less in the first half of the year due to the need to investigate, plan and design new works and deliver those works in quarters three and four.

1.4 Major Projects

The Strategic Plan identifies 16 Major Projects. These are high priority projects that are designated by the General Manager as being of critical importance to improving service delivery to the community. Details on the progress of these projects are included within the relevant CSP theme.

1.5 Special Rate Variation Projects

In June 2013, Council was successful in gaining approval from the Independent Pricing and Regulatory Tribunal (IPART) for a Special Rate Variation (SRV) to address Council's infrastructure asset backlog. This will provide an increase to General Rates of 6.9% per year for 4 years, commencing 2013-14. This increase includes the normal rate peg amount of around 3% set annually by IPART.

Council will determine a list of works to be undertaken on an annual basis with the SRV funds. This may change during the year due to factors such as changes in asset deterioration rates, weather conditions and alternate funding sources becoming available. All changes will be reported to Council and the community so there is full transparency to ensure the funds are being spent for the purpose they were raised. The IPART approval also requires Council to report on the results achieved from the use of these funds.

The works undertaken will improve the condition of our roads, bridges, footpaths, buildings, sports facilities and information management systems to ensure they are 'satisfactory' in terms of being safe and fit for community use. Council has allocated \$10 million for Special Rate Variation (SRV) projects in 2014-15.

The table below details the progress of the 2014-15 SRV projects for this quarter.

Special Rate Variation Projects 2014-15	
Project	Progress
Our Community	
Norah Head Bald Street Boat Ramp Replacement*	On Target
Berkeley Road - road upgrade*	Completed
Panorama Avenue / Hobson - road upgrade / renewal*	On Target
Saltwater Creek Long Jetty - timber footbridge replacement program*	On Target
Shire Wide footbridge renewals*	Completed
Bay Road Blue Bay - footpath program*	On Target
Bay Road Blue Bay - road upgrade*	On Target
Anita Avenue Lake Munmorah - footpath program	On Target
Ashton Avenue The Entrance - road upgrade	Completed
Blenheim Avenue, Buckingham Road, St James Avenue, Windsor Street Berkeley Vale - road upgrades	Deferred
Cams Boulevard (North) Summerland Point - footpath program	On Target
Chittaway Car park - upgrade	On Target
Coachwood Drive Ourimbah - footpath program	On Target
Dicksons Road Durren Durren - road upgrade (seal)	On Target
Gascoigne Avenue Gorokan - road upgrade	Deferred
Gilbert Avenue Gorokan - footpath program	On Target
Goorama Avenue San Remo - road upgrade	On Target

Special Rate Variation Projects 2014-15	
Project	Progress
Guard rail renewal - road safety facilities	Completed
Kallaroo Road San Remo - timber footbridge replacement program	On Target
Lakes Beach to Budgewoi - shared pathway program (renewal)	On Target
Lauffs Lane Wyong Creek - road upgrade (seal)	Completed
Minnesota Road Hamlyn Terrace - road safety facilities	On Target
Moala Parade Charmhaven - footpath program	Completed
Northlakes Oval San Remo - timber footbridge replacement program	On Target
Old Footes Road Ourimbah - road upgrade (seal)	On Target
Palmdale #3 - timber bridge replacement program	On Target
Papala Avenue Bateau Bay - road pavement renewal	Completed
Quinalup Street (Imga Street) Gwandalan - road upgrade	On Target
Regent Street Buff Point - retaining wall renewal	On Target
Rotherham Street Bateau Bay - road safety facilities	On Target
Sohier Park Ourimbah - timber bridge replacement program	On Target
Suncrest Avenue Gorokan - footpath program	On Target
Toowoan Bay Car park Access Road - footpath program	Completed
Una Avenue to Pacific Highway Charmhaven - footpath program	Completed
Yambo Road Dooralong - road upgrade (seal)	Completed
Hume Boulevard Killarney Vale Road Pavement Renewal**	On Target
Dooralong Road and Bridge Renewal - Lemon Tree**	Completed
South Street toilet block Killarney Vale - refurbish	On Target
Shelly Beach toilet block - refurbish	On Target
Soldiers Beach toilet block – refurbish	On Target
Spotted Gum Reserve Watanobbi and Heritage Drive Kanwal – playground renewal program	On Target
Kanwal Care and Education Centre outdoor playground upgrade, including resurfacing of 3-5 year olds playground area and installation of retaining wall	On Target
Treelands Care and Education Centre outdoor playground upgrade, including complete resurfacing of infants playground and construction of new sandpit and shade area	On Target
Our Environment	
Asset Protection Zone (APZ) Upgrades - upgrade to suitable standard for up to 15 APZ as per natural asset bush fire management program	On Target
Fire trail upgrades - upgrade and improvement in two fire trails (Pleasant Valley fire trail and one to be confirmed)	On Target
Our Economy	
Budgewoi town entry signage and landscaping (two locations) - subject to corporate branding project	On Target
Long Jetty Masterplan implementation - embellish heritage listed existing jetties - lighting seating, viewing platforms, increasing useability	On Target
Halekulani Oval - relocation and upgrade of skate park	Deferred
Toukley Town Centre Masterplan implementation - car park links to Main Road, upgrading three access points	On Target
Our Civic Leadership	
Disabled Toilet Level 4 Civic Centre*	Completed
Air-conditioner replacements - replace various air-conditioners based on recommendations from an audit carried out - Block B of Civic Centre carrier units	Off Target
Kitchenettes upgrades - upgrading of four kitchenettes (per annum) to meet legislative requirements	On Target
Information technology upgrades to improve organisation productivity and efficiency and service quality	On Target
Finance technology upgrades to improve organisation productivity and efficiency and service quality	On Target
Customer Request Management (CRM) System business process re-engineering - implementation of multi-media customer contact centre	On Target
Customer Request Management (CRM) System upgrade - develop and deploy three software modules to improve customer experience and internal response processes - the three modules are 1) Oracle Case Management Software, 2) Oracle Policy Automation and 3) Knowledge Management	On Target
Mobile technology - upgrade of existing devices including software for Building Certification, Compliance and Health Unit	On Target

*Carry-over from 2013-14

**Future year project that has been brought forward

2. Delivery against the Community Strategic Plan

2.1 Council's Delivery Program

Council's Strategic Plan 2014-2018 details the main activities to be delivered from 2014-15 through to 2017-18. These activities are what Council will deliver against the Community Strategic Plan (CSP).

As part of the Office of Local Government's Integrated Planning and Reporting Framework, Council is required to report to Council on progress against this plan at least every six months.

Council's Strategic Plan 2014-2018 contains the:

Four Year Delivery Program

The Four Year Delivery Program includes actions for delivering the objectives and strategies within the CSP and the capital investment to be undertaken by Council in the medium term.

Operational Plan

The Operational Plan is a subset of the Four Year Delivery Program and describes the activities to be undertaken by Council in the 2014-15 financial year. The Operational Plan includes the capital and operational expenditure budgets for the coming financial year.

Community Strategic Plan Themes

The following four themes cover the objectives and strategies of the CSP and reflect the quadruple bottom line:



Assessing Council's Progress

In assessing Council's progress in implementing the 2014-2018 Four Year Delivery Program and the 2014-15 Operational Plan, a range of qualitative and quantitative performance measures are used.

This report focuses on the performance of:

- Special Rate Variation Projects
- Major Projects
- Operational Actions / Targets
- Financial sustainability

Each CSP theme includes achievement highlights, and progress details on the Major Projects, Special Rate Variation projects, and the operational actions / targets over the last quarter. A budget summary is also included, with detailed budgetary performance contained within Section 3 and 4.

The table below is a summary of the overall progress on the 205 actions / targets as per the 2014-15 Operational Plan.

Summary	On Target	Off Target	Deferred	Completed	Achieved	Total
Special Rate Variation	41	1	3	12	0	57
Major Projects	10	3	1	2	0	16
Operational Action / Target	99	4	10	15	4	132
Total	150	8	14	29	4	205
%	73%	4%	7%	14%	2%	100%

2.2 Our Community – Vibrant, caring and connected communities

We will create and support communities where individuals feel closely connected, people know their neighbours, relationships are built within local neighbourhoods, there is participation in the local community and a sense of belonging and pride in the local area.

Budget Overview

Financial Performance 2014-15 Communities	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	116	126	(10)	249
Expenses	2,942	3,856	914	8,166
Net Operating Result	(2,826)	(3,730)	904	(7,917)
Capital Expenditure	175	516	342	1,127

Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Target	Off Target	Deferred	Completed	Achieved	Total
Special Rate Variation	0	0	0	0	0	0
Major Projects	1	0	0	0	0	1
Operational Action / Target	4	0	0	0	0	4
Total	5	0	0	0	0	5
%	100%	0%	0%	0%	0%	100%

Highlights

Magnets aim to combat graffiti

To help combat graffiti vandalism throughout the Shire, we delivered a fridge magnet to every resident during October with information on who to contact to report graffiti. The magnets give our community all the information they need to become part of the solution in reducing incidences of graffiti.

Roll up and lend a hand on Graffiti Removal Day

To help enhance the appearance of the Shire we encouraged residents to do their part and get involved in Graffiti Removal Day, a joint initiative of the New South Wales Government and Rotary Down Under, which brings together volunteers from all walks of life to remove and prevent graffiti. We also provide free graffiti removal kits to private properties or offer the use of the graffiti removal trailer from the Northern Lakes Regional Business Chamber.

Young leaders acknowledged for hard work

The first Wyong Action Team (WAT) graduated in December after working tirelessly in 2014 to improve our community. The WAT was established as a leadership development program in response to the Youth Engagement Strategy, with the aim to increase the status of young people as valued members of our community.

Talents on show at youth festival

The first ever *Yfest* was held at The Grove Community and Cultural Hub in November. This free youth festival is an initiative of Council's Wyong Action Team and provided an arena for our local youth to showcase their talents, helping to support young people become active and valued members of the community. There was live music performances and the premiere of *Tantrum Youth Arts*, a theatrical play illustrating the asset young people are within our community.



WAT members Karla and Maddi having fun at Yfest.

Coast Cuts 2014 film festival

The Coast Cuts 2014 film festival encouraged young people aged 12 to 24 to create a short film, with the chance for it to be shown at *Yfest*, a free youth festival. A fantastic initiative from our Wyong Action Team, Coast Cuts was a great avenue to showcase the talented young people in our community. To help enthusiastic filmmakers with the production of their videos, Council held three free filmmaking workshops.

Community groups reach significant milestones

In October the Wyong Swimming Club turned 50 and the Wyong and District Pioneer Association turned 99. Both clubs held anniversary dinners to commemorate their historical beginnings. November also marked the 75th anniversary of the Public Libraries Act which transformed public access to free knowledge and services. The almost 200 year history of our Shire can be researched through the local studies collection located at Tuggerah Library.

Graceful landscapes inspire local artist

The Entrance Art Gallery hosted *The Grace of Landscape* exhibition, presented by local artist Boyd McMillan. The exhibition illustrates the artist's passion for the simple beauty found in landscapes and the natural world. The Entrance Gallery and Community Café is fast becoming a popular hub for local art and cultural events that help local artists showcase their talents.

Vintage Fair – the true spirit of Christmas – pops up at Westfield

Vintage Fair, a social enterprise managed by Fairhaven Services was a popular tenant at *Activate Westfield* during December. The enterprise provide supported employment to over 120 people and is dedicated to upcycling and making unique gifts and homewares. *Activate* provides a framework for social enterprises to develop sustainable businesses that grow skills and employment.

Arts and Crafts Expo to meet the needs of our ageing population

The Creative Ageing Arts and Crafts Expo was a free event for our older residents that showcased a variety of hands-on activities from local art, craft and creative groups. The event was organised in response to our ageing population wanting to become involved at a community level and works towards making the Shire a place where older residents feel valued, safe and are able to actively participate and enable them to age positively.



Residents enjoying the free Creative Ageing Arts and Crafts Expo.

Help drive change to stop men's violence against women

In November the community was urged to become ambassadors and advocates for White Ribbon Day, a day which seeks to change the attitudes and behaviours that lead to men's violence against women, and make a personal pledge to not excuse violence against women. We also distributed white ribbons and wristbands with 'Choose Not to Abuse' and 'Say No to Violence', and installed roadside banners and message boards around the Shire displaying the message 'Wyong Shire says NO to violence against women'.



Senior Staff, Mayor and Deputy Mayor supporting White Ribbon Day by saying No to violence against women.

Activate Westfield

We partnered with Westfield Tuggerah in a ground breaking initiative to support social entrepreneurs, community enterprises and aspiring local artists. The initiative provides access to retail space, building on the success of the Lakeside Arts Project at The Entrance. The project affords grassroots enterprises to trial their business in a retail environment on a thirty day rolling agreement, offering extensive exposure to over 100,000 visitors a week.



Launch of Activate Westfield.

Performance

Action / Target	Year of Action	Q2 Status	Q2 Comments
Community Partnership and Planning			
Operational Activity			
1.001 - Implement relevant actions from strategies (eg Positive Ageing Strategy, Learning Community Strategy, Central Coast Regional Social Enterprise Strategy, Youth Engagement Strategy, Graffiti Management Strategy and Crime Safety Plan)	2013-17	On Target	Demonstrated via Activate Westfields (social enterprise program), Wyong Action Team - YFest (youth event), Social Procurement Forum and Creative Ageing Expo.
1.003 - Develop and have adopted a Reconciliation Action Plan	2014-15	On Target	Research completed, stakeholders identified and consultation meetings scheduled.
1.004 - Develop a Multicultural Policies and Services Program	2014-15	On Target	
Customer and Community Relations			
Major Projects			
1.002 - Identify and plan for a Northern Community Hub	2013-17	On Target	Leasing option at Lake Munmorah currently under negotiation. Briefing postponed until final options confirmed.
Operational Activity			
1.005 - Implement the Customer Focus and Brand Strategies	2014-15	On Target	Customer Focus Strategy 50% completed. Branding Strategy implementation plan developed.

2.3 Our Community – Ease of travel

There will be availability of affordable, safe and clean transport options to easily travel both within the Shire and to regional centres and cities.

Budget Overview

Financial Performance 2014-15 Travel	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	9,227	9,401	(174)	12,344
Expenses	20,305	21,179	874	43,259
Net Operating Result	(11,078)	(11,778)	701	(30,915)
Capital Expenditure	12,168	15,864	3,695	25,655

Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Target	Off Target	Deferred	Completed	Achieved	Total
Special Rate Variation	23	0	2	11	0	36
Major Projects	0	0	0	0	0	0
Operational Action / Target	7	0	1	1	0	9
Total	30	0	3	12	0	45
%	67%	0%	7%	26%	0%	100%

Highlights

Key projects on the agenda with RMS

Council staff met with representatives from the Roads and Maritime Services (RMS) to discuss key projects to improve travel in the Shire, including funding to ease congestion along the Central Coast Highway (The Entrance Road), funding to complete the Magenta Shared Pathway 5.5km missing link, and improved signage along the M1.

Council's road safety achievements recognised

We received a Highly Commended award at the recent Australasian College of Road Safety Awards. The award was received for introducing a number of road safety awareness measures and requirements into the planning and development stages of new roads and parking facilities. Improvements made in the community included installation of special safety barriers at the new Woolworths Shopping Centre at Lake Munmorah and improved sight distance for vehicles leaving the Centre. Disability access spaces were relocated as a direct result of a road safety audit undertaken during the design of the Metro Cinema car park, improving accessibility and visibility for these patrons.

Council wins another road safety award

We won a Road Safety Education Supporting Excellence 2014 award from Road Safety Education Limited. The award was received for our involvement in the road safety education program, Rotary Youth Driver Awareness (RYDA). The program is for students aged 16-18 who are starting to drive independently or are travelling as passengers of novice drivers and should learn techniques for identifying road travel risks. The award also recognised the valued support of Council's Road Safety Officers Kate Keogh and Kirsty Taylor.

Performance

Action / Target	Year of Action	Q2 Status	Q2 Comments
Roads and Drainage			
Special Rate Variation			
Berkeley Road - road upgrade*	2014-15	Completed	
Panorama Avenue / Hobson - road upgrade / renewal*	2014-15	On Target	
Saltwater Creek Long Jetty - timber footbridge replacement program*	2014-15	On Target	
Shire Wide footbridge renewals*	2014-15	Completed	
Bay Road Blue Bay - footpath program*	2014-15	On Target	
Bay Road Blue Bay - road upgrade*	2014-15	On Target	
Anita Avenue Lake Munmorah - footpath program	2014-15	On Target	
Ashton Avenue The Entrance - road upgrade	2014-15	Completed	
Blenheim Avenue, Buckingham Road, St James Avenue, Windsor Street Berkeley Vale - road upgrades	2014-15	Deferred	Delays associated with the relocation of underground public utilities has resulted in the drainage and road construction phases being deferred until 2015-16.
Cams Boulevard (North) Summerland Point - footpath program	2014-15	On Target	
Chittaway Car park - upgrade	2014-15	On Target	
Coachwood Drive Ourimbah - footpath program	2014-15	On Target	
Dicksons Road Durren Durren - road upgrade (seal)	2014-15	On Target	
Gascoigne Avenue Gorokan - road upgrade	2014-15	Deferred	Delays associated with the relocation of underground public utilities has resulted in the drainage and road construction phases being deferred until 2015-16.
Gilbert Avenue Gorokan - footpath program	2014-15	On Target	
Goorama Avenue San Remo - road upgrade	2014-15	On Target	
Guard rail renewal - road safety facilities	2014-15	Completed	
Kallaroo Road San Remo - timber footbridge replacement program	2014-15	On Target	
Lakes Beach to Budgewoi - shared pathway program (renewal)	2014-15	On Target	
Lauffs Lane Wyong Creek - road upgrade (seal)	2014-15	Completed	
Minnesota Road Hamlyn Terrace - road safety facilities	2014-15	On Target	
Moala Parade Charmhaven - footpath program	2014-15	Completed	
Northlakes Oval San Remo - timber footbridge replacement program	2014-15	On Target	
Old Footes Road Ourimbah - road upgrade (seal)	2014-15	On Target	
Palmdale #3 - timber bridge replacement program	2014-15	On Target	
Papala Avenue Bateau Bay - road pavement renewal	2014-15	Completed	
Quinalup Street (Imga Street) Gwandalan - road upgrade	2014-15	On Target	
Regent Street Buff Point - retaining wall renewal	2014-15	On Target	
Rotherham Street Bateau Bay - road safety facilities	2014-15	On Target	
Sohier Park Ourimbah - timber bridge replacement program	2014-15	On Target	
Suncrest Avenue Gorokan - footpath program	2014-15	On Target	
Toowoan Bay Car park Access Road - footpath program	2014-15	Completed	
Una Avenue to Pacific Highway Charmhaven - footpath program	2014-15	Completed	
Yambo Road Dooralong - road upgrade (seal)	2014-15	Completed	

Action / Target	Year of Action	Q2 Status	Q2 Comments
Hume Boulevard Killarney Vale Road Pavement Renewal**	2014-15	On Target	
Dooralong Road and Bridge Renewal - Lemon Tree**	2014-15	Completed	
Operational Activity			
2.002 - Undertake a valuation of Councils drainage assets by 30 June 2015	2014-15	On Target	Drainage and Structures Coordinator commenced and valuation now underway.
2.003 - 1.0 kilometre of shared pathways constructed by 30 June 2015	2014-15	On Target	
2.004 - 0.6 kilometres of footpaths constructed by 30 June 2015	2014-15	On Target	
2.005 - 13.5 kilometres of roads pavement renewal completed by 30 June 2015	2014-15	On Target	
2.006 - 45 kilometres of road reseals completed by 30 June 2015	2014-15	On Target	
2.007 - Roads average pavement condition index benchmark of 6.7 is achieved by 30 June 2015	2014-15	Completed	Forecasting a PCI of 7.1 by July 2015 assuming weather is not unseasonably wet.
2.008 - 2.0 kilometres of drainage construction completed by 30 June 2015	2014-15	On Target	
2.009 - 3.0 kilometres of kerb and gutter constructed by 30 June 2015	2014-15	On Target	
Develop and implement formal Boundary and Adjacent Roads Agreements in association with Gosford City, Cessnock, and Lake Macquarie City Councils which define responsibilities, promote cooperation, provide equity, and improve service efficiency*	2012-13	Deferred	Draft document was prepared by WSC and sent to Gosford City Council (GCC) for comment but delayed following their restructure. Renegotiation is now required with new management at GCC. The GCC document is to be the template for the two other LGA's where the road boundary issues are less significant.

*Carry-over from previous years

**Project has been brought forward

2.4 Our Community – Access to facilities, programs and services

We will have a range of local and regional facilities that support the diverse needs of the community and contribute to its vibrancy, connections and pride, including complementary programs, services and activities that are affordable, financially sustainable and maximise use of the facilities.

Budget Overview

Financial Performance 2014-15 Facilities and Services	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	571	808	(237)	1,480
Expenses	8,733	10,792	2,059	21,603
Net Operating Result	(8,162)	(9,984)	1,822	(20,124)
Capital Expenditure	1,398	3,532	2,134	14,647

Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Target	Off Target	Deferred	Completed	Achieved	Total
Special Rate Variation	5	0	0	0	0	5
Major Projects	1	0	0	0	0	1
Operational Action / Target	9	0	0	3	0	12
Total	15	0	0	3	0	18
%	83%	0%	0%	17%	0%	100%

Highlights

Local playgrounds set for a makeover

This financial year we are upgrading four play spaces as part of our Play Management Program. Play spaces in Heritage Drive, Kanwal (now completed), Kanwal Oval, and Spotted Gum Reserve, Watanobbi, were identified in an independent audit as being aged, out-dated, or deteriorated, and needed replacing. Each play space will include a new climbing unit, slide, swings and a spring toy. Edgewater Park in Narambi Road, Buff Point, will also be upgraded from a local to a district play space.

Sweet location for innovative theatre production

The Grove Community and Cultural Hub, hosted the innovative production by the Wyong Drama Group, *Sweet Road*, a unique production combining multimedia with live action. Written by celebrated Australian writer Debra Oswald and directed by 21 year old Joshua Maxwell, a local emerging talent. The second production since its opening, The Grove provides an intimate format providing a great way to see local productions and talent.

Meet the Simpsons

The brother and sister duo, Tom and Michayla Simpson, are lucky enough to work together in one of the most important summer roles in the Shire, making sure beach goers are safe. Tom and Michayla are part of Council's Lifeguards who patrol six of the popular beaches in Wyong Shire Monday to Friday. They encourage beach users to swim between the red and yellow flags, read and obey water safety signs and never swim under the influence of drugs and alcohol.

First sod turned on rebuild of Alison Homestead

Local firm Collaborative Construction Solutions signed the contract to rebuild the historic Alison Homestead. Mayor Eaton joined members of the Wyong District Museum and Historical Society to turn the first sod on the project that will restore the Homestead to its former glory and re-establish its heritage status as a dedicated museum and learning centre. The construction contract includes demolition, salvage, restoration works to the Alison wing, rebuild of a new building within the original footprint, civil works and site services. Works are expected to be completed by mid 2015.



Mayor Eaton turning the first sod with members of the Wyong District Museum and Historical Society.

Get road smart - and get your own bike!

Students in years five to seven had the chance to participate in a new and innovative bicycle safety program, *Fix it Ride it*, where they will get their own BMX bike and helmet. With more than 20% of Shire kids under 14 there is a strong need for fun and interactive learning opportunities in bike safety. During the course students learnt about bike safety features including reflectors, bells, tyres, grip and the ABC of bikes – air, brakes, chain.



Students at the *Fix it! Ride it!* program at Toukley.

Sod turning signals start of construction of The Art House

Mayor Doug Eaton officially turned the first sod on construction of The Art House after the tender was awarded. North Construction and Building Pty Ltd were successful in the highly competitive tender process and were able to significantly reduce costs while maintaining the high quality requirements of the design. The Art House will be the flagship building for the Arts will better accommodate our amazing local groups, whilst also host touring shows.



Official turning of the sod on construction for The Art House with North GM Tim Cornish, Mayor Doug Eaton and Manager of Community Partnerships and Planning Julie Vaughan.

Boat ramp starts to show itself

Work on the \$3 million upgrade of Norah Head Boat Ramp, the only ocean boat ramp in the Shire, reached a major milestone with installation of the panels and beams starting, and bringing the ramp to life. The works will improve user safety, boost tourism and provide a broader range of recreational activities. The project is tracking on budget but has encountered delays due to the weather, hampering the contractor's progress. It is expected to re-open by the end of February.



Construction of Norah Head boat ramp underway.

Performance

Action / Target	Year of Action	Q2 Status	Q2 Comments
Property Management			
Special Rate Variation			
South Street toilet block Killarney Vale - refurbish	2014-15	On Target	Design completed. Work to commence February 2015.
Shelly Beach toilet block - refurbish	2014-15	On Target	Design completed. Work to commence February 2015.
Soldiers Beach toilet block – refurbish	2014-15	On Target	Design completed. Work to commence March 2015.
Operational Activity			
Refurbish three toilet blocks each year*	2012-16	Completed	
Implement the priority actions arising from the Community Facilities Strategic Plan*	2012-16	On Target	Property Management working closely with Community and Recreation Services to ensure delivery and alignment to the Community Facilities Strategic Plan and in particular: <ul style="list-style-type: none"> Tenancy agreements and new clear (commercial) leases Providing appropriate Building Services resources for maintenance and capital works
Open Space and Recreation			
Special Rate Variation			
Norah Head Bald Street Boat Ramp Replacement*	2013-14	On Target	Norah Head Boat Ramp progressing with expected completion by 25 February 2015.
Spotted Gum Reserve Watanobbi and Heritage Drive Kanwal – playground renewal program	2014-15	On Target	Design completed for Spotted Gum Reserve Watanobbi playground. Heritage Drive Park and Kanwal Oval playground renewals completed and open to the public.
Operational Activity			
3.004 - >2 Jetties, boat ramps or swimming enclosures are renewed or upgraded annually	2013-17	On Target	Norah Head Boat Ramp progressing with expected completion by 25 February 2015. Works on the Toukley Bridge fishing platforms to commence in February 2015.
3.005 - 90% of programmed services for Parks and Reserves Maintenance are completed to schedule	2014-15	On Target	100% of scheduled services achieved in month. 99% year to date. Summer season schedules commenced during quarter.
Meet the requirements of the Beach Safety Services Contract	2014-15	On Target	Actions undertaken as per lifeguard contract.
Aquatic Infrastructure Strategy is adopted by June 2013*	2012-13	Completed	Aquatic Infrastructure Strategy adopted.
Implement priority actions from the Aquatic Infrastructure Strategy*	2012-16	On Target	Works for 2014-15 include Norah Head Boat Ramp (expected completion by 25 February 2015) and Toukley Bridge fishing platforms (commence construction February 2015).
Implement priority actions from the On-road Bicycle and Shared Pathway Strategy*	2012-16	On Target	Consultant engaged to design and obtain approvals for the first stage of the Magenta Pathway. Other smaller projects are being implemented by the Roads and Drainage Unit.

Action / Target	Year of Action	Q2 Status	Q2 Comments
Continue to implement the key actions out of the Playground Strategy*	2012-16	On Target	All designs completed; Kanwal Oval and Heritage Drive completed and open to public. Edgewater Park upgrade draft design completed and community engagement commenced. Construction to commence in 2015.
Implement key actions out of the Masterplan for Tunkawallin and Boat Harbour*	2012-16	On Target	No action this quarter. Key works to be allocated funding in 2015-16.
Construction of the Lakes Beach Lifeguard Tower*	2013-14	Completed	Tower completed during Q1.
Community Partnerships and Planning			
Major Projects			
Construct and complete the Art House by 24 December 2015	2013-17	On Target	Tender awarded and construction commenced. Project on track for completion by December 2015.
Commercial Enterprises			
Operational Activity			
Implement Cemeteries Plan of Management*	2012-16	On Target	Original management plan was for two major cemeteries - plan now being modified and adapted to cover all five Council cemeteries.

*Carry-over from previous years

2.5 Our Community – Educated, innovative and creative communities

Wyong Shire will be established as a learning community where people value learning, have an opportunity to enhance their knowledge and skills, be creative and innovative. This will lead to improving income opportunities from a skilled local workforce and the attraction of business, social cohesion, cultural understanding and active participation.

Budget Overview

Financial Performance 2014-15 Education	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	2,344	2,137	207	4,477
Expenses	4,431	4,754	322	9,684
Net Operating Result	(2,088)	(2,617)	529	(5,207)
Capital Expenditure	412	473	61	753

Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Target	Off Target	Deferred	Completed	Achieved	Total
Special Rate Variation	2	0	0	0	0	2
Major Projects	0	0	0	0	0	0
Operational Action / Target	4	0	0	0	0	4
Total	6	0	0	0	0	6
%	100%	0%	0%	0%	0%	100%

Highlights

Enrol now to secure quality local child care in 2015

Our Little Coast Kids Care and Education centres are filling up fast with our Karinya centre in Toukley fully booked. Families and carers were reminded to enrol children for 2015 as soon as possible to secure a space at their preferred centre. Our highly qualified staff provide a safe and nurturing environment for children from as young as six weeks through to six years old with all-day care from 7am to 6pm each weekday, for 50 weeks a year.

Beating big school blues

To help with the transition from primary school to high school, Tuggerah Library held a friendly *Girl Power* session for 'tweenage' girls. The session included valuable life skills to help boost self-esteem and confidence and give them the edge to deal with transition challenges. During the session girls learnt simple relaxation techniques and fun self-esteem exercises.

Library resources for job seekers

Council libraries are now providing free help to job seekers with a free online service where users can chat live with a job expert, upload their résumé, get interview tips and help with English, business writing, and more. The Lifelong Learning service is free, anonymous and available to all library members every weekday 3pm-10pm. Users can log in from any computer with their library card number.

Local best seller launches new book

We invited the book loving community to attend the free launch of acclaimed Australian author, and former local, Peter Yeldham's book *Above the Fold* at Tuggerah Library. Attendees had the opportunity to hear what inspires his work and secrets to his success.

Scholarship opportunities now open for local students

Local students entering their first or second year of university were encouraged to apply for a Council scholarship, with successful applicants receiving \$2,500 to assist with university costs. The scholarship also includes 140 hours of paid work experience at Council, where they will gain invaluable on-the-job experience and a rare opportunity to be mentored by professionals in their chosen field.

Short Story Competition Winners Announced

The third year of the Wyong Shire Council Short Story Competition received 122 entries across three categories, doubling the number of entries in just two years. Mayor Doug Eaton was at the well-attended awards ceremony and presented the winners with their iPad mini to help them continue their creative writing input.



Short story competition winners with Mayor Doug Eaton and Deputy Mayor Lynne Webster.

75 years of public libraries

To help celebrate the 75th anniversary of the NSW Public Libraries Act 1939, Lake Haven and The Entrance Libraries held celebratory morning teas on the 3rd November. Wyong adopted the Act in 1958 and opened the first public library service on the ground floor of the Council Chambers in May 1959. Our five libraries have grown to become so much more than books, they are an important shared resource that connects the community and provides access to knowledge and technology.

Performance

Action / Target	Year of Action	Q2 Status	Q2 Comments
Community Partnership and Planning			
Special Rate Variation			
Kanwal Care and Education Centre outdoor playground upgrade, including resurfacing of 3-5 year olds playground area and installation of retaining wall	2014-15	On Target	Work commenced in late December with majority of work to be undertaken during the Christmas / New Year period.
Treelands Care and Education Centre outdoor playground upgrade, including complete resurfacing of infants playground and construction of new sandpit and shade area	2014-15	On Target	Work scheduled to commence in January 2015.

Action / Target	Year of Action	Q2 Status	Q2 Comments
Operational Activity			
4.002 - Establish two community partnerships in each care and education centre, and two across the service, to deliver events and programs	2013-17	On Target	<ul style="list-style-type: none"> • Kanwal, The Benevolent Society and playgroups • Karinya and Toukley Library and Toukley Public School, Bi-Cultural worker • Northlakes and Northlakes Public School and Camp Breakaway, San Remo Neighbourhood Centre • Treelands and Roads and Traffic Program, Wyong Public School Transition program • Little Coast Kids and Early Educators Forums and Network meetings, Good Start Early Learning Training partnership
4.003 - Meet speech pathology grant funding requirements with annual report submitted identifying caseload outcomes achieved	2014-15	On Target	Grant funding requirements met. Current caseload is 44 children, 13 new children compared to last month. Kanwal has 24 children (this is the largest amount of children receiving therapy out of the four centres), Northlakes have 12 and both Treelands and Karinya have 4 each.
Customer and Community Relations			
Operational Activity			
Implement 2014-15 priority actions from Library Strategic Plan*	2014-15	On Target	Commenced review of library programs.
Maintain ongoing learning partnerships between external organisations and Wyong Shire Council and increase collaboration between members of the Wyong Shire Learning Network resulting in the development of one new learning partnerships between local services / organisations*	2013-14	On Target	Maintained ongoing partnership with Newcastle University Academic Staff who supported Council Short Story Competition.

*Carry-over from previous years

2.6 Our Environment – Enhanced areas of natural value

We will retain and maintain areas of natural value by preserving endangered species, ecological communities and biodiversity as well as supporting programs for the restoration of degraded natural areas.

Budget Overview

Financial Performance 2014-15 Natural Areas	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	69	34	34	114
Expenses	820	857	37	1,768
Net Operating Result	(751)	(823)	71	(1,654)
Capital Expenditure	364	308	(57)	350

Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Target	Off Target	Deferred	Completed	Achieved	Total
Special Rate Variation	0	0	0	0	0	0
Major Projects	0	0	0	0	0	0
Operational Action / Target	1	0	0	1	0	2
Total	1	0	0	1	0	2
%	50%	0	0	50%	0	100%

Highlights

New look Canton Beach foreshore

Canton Beach foreshore was returned to its former glory and upgraded as part of the Tuggerah Lakes Clean-up project, helping improve the health of Tuggerah Lakes. The upgrade allows for a better mixing of waters near the shoreline, easier removal of wrack, improved water quality and health of the estuary. To celebrate we organised a number of games and activities as well as a free sausage sizzle on the foreshore.



Official opening of Canton Beach foreshore

Council welcomes funding to improve Tuggerah Lakes

We welcomed \$3.25 million in funding from the Australian Government's National Landcare Programme to help improve the health of Tuggerah Lakes. Project funding will be spread across a number of activities over the next three years. This includes the \$350,000 Canton Beach foreshore and renourishment project.

Some of the cleanest beaches in NSW

As part of the Office of Environment and Heritage's *Beach Partnership Program* a number of swimming locations across the Shire were reviewed and monitored against swimming and environmental conditions. Overall 82% of sites (18 sites) were graded as Good or Very Good, keeping in line with the state average of 83%.

Streambank works receives top recognition

The Wyong River Construction Project was recognised as one of the best in New South Wales receiving a Highly Commended award in the *Environmental Enhancement Project or Initiative* category at the Institute of Public Works Engineering Australasia (IPWEA) state conference. The award is a credit to the staff and contractors involved, showcasing the great benefits of this project for the community. The \$2.4 million project came in under budget and included restabilising 150 metres of streambank along Wyong River, just off Alison Road.



Council Staff members Stuart Baverstock and Greg McDonald with their IPWEA award for streambank rehabilitation.

Performance

Action / Target	Year of Action	Q2 Status	Q2 Comments
Waterways and Asset Management			
Operational Activity			
Reviewed, adopted Coastal Management Plan and sent to the Office of Environment and Heritage (OEH) by October 2013*	2013-17	Completed	The Plan has been forwarded to the State Government in accord with their direction issued November 2014 to submit by June 30 2015.
Commercial Enterprises			
Operational Activity			
9.052 - Progress remediation of the remaining two closed landfill sites at Shelly Beach and Warnervale by 30 June 2015	2014-15	On Target	Revegetation of Shelly Beach planned to commence in February 2015. Detailed design for Warnervale underway.

*Carry-over from previous years

2.7 Our Environment – Community ownership of the natural and built environment

We will develop and establish a range of programs and activities that creates community involvement and allows the community to appreciate and embrace areas of the Shire.

Budget Overview

Financial Performance 2014-15 Environmental Programs	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	2,013	2,151	(138)	2,238
Expenses	2,859	3,513	654	8,736
Net Operating Result	(846)	(1,362)	516	(6,497)
Capital Expenditure	487	948	461	2,641

Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Target	Off Target	Deferred	Completed	Achieved	Total
Special Rate Variation	2	0	0	0	0	2
Major Projects	0	0	0	0	0	0
Operational Action / Target	3	0	0	0	0	3
Total	5	0	0	0	0	5
%	100%	0%	0%	0%	0%	100%

Highlights

New signage to ward off litterbugs

New signage was erected in recreation areas across the Shire to help reduce littering and warn patrons about the risk of receiving a fine if caught littering. Rangers also increased patrols in these areas. We further encouraged beachgoers to take the *Keep Australia Beautiful* pledge by binning their rubbish and not littering.



One of the new signs erected to deter littering

Wyong Shire residents have recycling in the bag

During National Recycling Week we offered residents the opportunity to get involved with the waste removal process and find out what else households can do to recycle. Residents could go on a Waste and Recycling Tour on the open day at the Remondis Recycling Facility or attend a Waste Wise workshop for tips on composting, worm farming or chook keeping. Our community does a commendable job of recycling with more than 49,000 cubic metres kept out of landfill last year.

Green Army in force across Wyong Shire

The Green Army is an Australian Government youth program for 17-24 years old to gain experience carrying out weed control, planting, and minor erosion control in our natural areas. The three Green Army projects at Kanwal, Lake Munmorah and Budgewoi are being carried out to make a difference to our environment. Participants gain skills to go towards qualifications in Conservation Land Management and also receive an allowance for the work they are doing. Each project is expected to take up to twelve months to complete.

Kanwal Public School Sweeps 2014 Schools Environment Awards

The 2014 School Environment Awards theme, *Alive with Organics*, encouraged students to consider organics and waste, develop healthier eating habits, and change behaviours in relation to waste management. Kanwal Public School took out the Overall Winner Award as well as the top three prizes in the categories; Organics in Schools, Oral Presentation, and Organics – The Great Cook.

Performance

Action / Target	Year of Action	Q2 Status	Q2 Comments
Property Management			
Special Rate Variation			
Asset Protection Zone (APZ) Upgrades - upgrade to suitable standard for up to 15 APZ as per natural asset bush fire management program	2014-15	On Target	Works have been affected by weather. Project planning completed and on track to complete by June 2015
Fire trail upgrades - upgrade and improvement in two fire trails (Pleasant Valley fire trail and one to be confirmed)	2014-15	On Target	Dickson Road fire trail has now gone to tender with Mardi Fire Trail at construction tendering stage.
Waterways and Asset Management			
Operational Activity			
6.005 - Harvest > 8,000m ³ of wrack per annum from Tuggerah Lakes	2014-15	On Target	5,519 m ³ year to date.
6.006 - Undertake two Type 1 and three Type 3 Gross Pollutant Trap (GPT) maintenance activities per annum	2014-15	On Target	
Water quality monitoring results are reported six monthly in an appropriate format that clearly demonstrates and explains progress in improving the waterways*	2013-17	On Target	2013 report now ready to be released to community/ committee etc.

*Carry-over from previous years

2.8 Our Economy – Strong sustainable business sector and increased local employment

We will create a strong business sector that withstand financial downturn, and ensures local businesses achieve sustained growth and local jobs are available for the community.

Budget Overview

Financial Performance 2014-15 Business Sector and Employment	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	5,170	4,920	250	10,071
Expenses	5,571	6,431	860	15,097
Net Operating Result	(402)	(1,511)	1,109	(5,026)
Capital Expenditure	13,366	14,161	795	16,259

Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Target	Off Target	Deferred	Completed	Achieved	Total
Special Rate Variation	3	0	1	0	0	4
Major Projects	4	3	1	2	0	10
Operational Action / Target	12	2	5	4	0	23
Total	19	5	7	6	0	37
%	51%	14%	19%	16%	0%	100%

Highlights

Warnervale Town Centre kicks off

The new Warnervale Town Centre is a step closer to reality with construction of the entry road about to start. Wyong Shire Council, Woolworths, UrbanGrowth NSW and the NSW Government are joint funding the road and have awarded the construction contract to Robson Civil Projects with works expected to be completed within six months. The road is a critical part of infrastructure that will enable residential, commercial and transport development to occur.

Plans for modern complex in Wyong's civic precinct

A development application and masterplan for a modern office and retail building have been lodged for the Council-owned site on the corner of Hely Street and Anzac Avenue in Wyong. This forms as part of the rejuvenation of the Wyong civil and cultural precinct, which is currently seeing the delivery of a \$6.8 million flood mitigation project and the \$12.7 million construction of The Art House. Other projects planned as part of the rejuvenation include the refurbishment of Frank Ballance Park.

New game plan for Rugby Sevens

We entered into a three year sponsorship agreement with one of the Coast's most prestigious international sporting events, the Central Coast Rugby Sevens, allocating \$60,000 to help grow and promote the event. The sponsorship will help increase visitation and tourism in the Shire, create employment benefits, support local businesses, encourage community participation, and deliver an economic boost of around \$1 million to the Shire.

Shire calendar in full swing

A range of unique events and activities were held in October, attracting visitors and boosting the local economy. The Central Coast Rugby Sevens drew more than 10,000 spectators and participants over three days, with Prime Minister Tony Abbott making an appearance to open the international event. The popular car festival, *ChromeFest*, also ran over the same three days with around 60,000 visitors flocking to see classic cars and jive to fifties tunes. These initiatives ensure our residents have a full calendar of activities to enjoy whilst also increasing our profile as a top destination to visit.

New Regional Sporting Complex for Wyong Shire a step closer to reality

Local Central Coast business CKDS Architecture was awarded the contract for the design of the state-of-the-art Regional Sporting Complex at Tuggerah. The complex will be located on 18 hectares of land known as Pioneer Dairy. It will feature nine playing fields and associated infrastructure that will enhance our local sport infrastructure and enable the hosting of regional, state and national tournaments and competitions, creating local employment opportunities and boosting tourism.

Twenty year vision for Ourimbah

We asked the community for their input on the new Ourimbah Masterplan and Land Use Review. The aim is to address the challenges and capitalise on the opportunities for the area, creating a thriving place to live, work and do business. The draft Masterplan will help to accommodate growth and stimulate the locality, whilst also protecting the unique character and sensitive setting of the area.

Key development at The Entrance given the green light

The Joint Regional Planning Panel approved a \$40 million development application for a key site at The Entrance. The development includes 126 apartments, 10 retail shops, a restaurant and bar, additional parking, and public open space. The development will also help create jobs and invigorate The Entrance, with developer contributions valuing \$1.8 million going towards park upgrades and improvements, including a new playground at Memorial Park.

Metro Cinemas at Lake Haven opens

The new \$6.7 million cinemas at Lake Haven opened in time for Christmas. The eight cinema complex is located on a Council-owned site leased to Metro Cinemas at market rental. The complex was built by Metro using local labour and materials, providing 100 jobs for local trades people and construction workers, and creating around 30 ongoing jobs.



New Metro Cinemas Complex at Lake Haven

Performance

Action / Target	Year of Action	Q2 Status	Q2 Comments
Property Development			
Special Rate Variation			
Budgewoi town entry signage and landscaping (two locations) - subject to corporate branding project	2014-15	On Target	Budgewoi town entry sign to be used as a test for re-branding.
Long Jetty Masterplan implementation - embellish heritage listed existing jetties - lighting seating, viewing platforms, increasing useability	2014-15	On Target	Watkins Jetty and Long Jetty are being re-decked prior to embellishment of all jetties.
Halekulani Oval - relocation and upgrade of skate park	2014-15	Deferred	Project has been deferred to 2015-16.
Toukley Town Centre Masterplan implementation - car park links to Main Road, upgrading three access points	2014-15	On Target	
Major Projects			
7.003 - Develop deliverable concepts for the remaining Council owned Key Iconic Development Sites included in the Wyong Local Environmental Plan 2013	2013-17	On Target	Brief issued for consultant to prepare Masterplan.
7.004 - Facilitate the delivery of the Warnervale Town Centre (WTC) entry road and finalise plans for the delivery of residential development and community services	2013-17	On Target	Entry Road construction commenced December 2014 with completion due May 2015.
7.007 - Prepare and submit a staged Development Application (DA) for the Oasis Site in Wyong by September 2014	2014-15	Completed	Staged 1 DA submitted in September for retail / commercial building and Stage 2 Masterplan.
7.008 - Prepare and submit a staged Development Application for the Short Street Car park in The Entrance by September 2014	2014-15	Off Target	Delayed due to Contract for Sale and the need to prepare an Iconic Sites DA with the purchaser. Due for completion by Q3.
7.009 - Prepare and submit a staged Development application for the Toukley Car park site by September 2014	2014-15	Deferred	Deferred to 2015-16 due to discussions with development partners.
7.010 - Adopt a masterplan for the Wyong Education and Business Precinct by September 2014	2014-15	Off Target	Council approved the Masterplan in September and a Planning Proposal for additional height and uses was submitted to Department of Planning and Environment (DoPE) in October.
7.011 - Complete the development of the Lake Haven cinema development project by June 2015	2014-15	On Target	Practical completion due January 2015.
Property Portfolio Strategy - Identification and planning for future development to create a revenue stream to off-set increase rates*	2013-14	Completed	
Warnervale Town Centre (WTC) - Development of the WTC to support local community and future development*	2013-14	Off Target	Currently working towards finalising the entry road construction.
Operational Activity			
7.012- Adopt a masterplan for the Ourimbah Town Centre by August 2015	2014-15	On Target	Consultant team appointed and inception meeting held.
Review Active River Foreshore and Baker Park Masterplan by June 2015*	2014-15	On Target	Consultant brief issued for Baker Park Masterplan review.
Review The Entrance Town Centre Masterplan by June 2015 *	2014-15	Deferred	Not currently planned, due to several major projects to be delivered (e.g. Memorial Park refurbishment).
Finalise Amendment 1 to the Wyong Local Environmental Plan and Wyong Development Control Plan 2012*	2012-16	On Target	Amendment 1 Planning Proposal lodged with DoPE in August 2014 and gateway approval to proceed to consultation.

Action / Target	Year of Action	Q2 Status	Q2 Comments
Review of the Central Coast Regional Strategy*	2012-16	On Target	DoPE discussion paper issued in September 2014.
Complete and adopt the Pacific Highway / Alison Road Masterplan by March 2014*	2013-14	Deferred	Deferred based on lack of prioritisation by Roads and Maritime Services (RMS).
Commence the implementation of the Pacific Highway / Alison Road Masterplan by December 2013*	2013-14	Deferred	Deferred based on lack of prioritisation by RMS.
Commence the implementation of the high priority projects identified in the Killarney Vale Masterplan by June 2014*	2013-14	Deferred	The Plan is to be developed in 2014-15 with a target for implementation to be included in the 2015-16 Operational Plan.
Commence the implementation of the high priority projects identified in the Norah Head Masterplan by June 2014*	2013-14	Deferred	Deferred to 2015-16 Operational Plan due to funding.
Complete and adopt the Bateau Bay Masterplan by March 2014*	2013-14	Completed	
Commence the implementation of the high priority projects identified in the Bateau Bay Masterplan by December 2013*	2013-14	Off Target	Currently working with the DoPE on the approval process for zoning changes identified in the Masterplan.
Complete the construction of Stage 1 of Frank Ballance Park*	2012-16	On Target	Construction tender issued.
Continue the tile replacement program at The Entrance*	2012-16	On Target	Stages 1, 2 and 3(a) completed, with Stage 3(b) to be completed by June 2015.
Continue to work with the Department of Planning and Infrastructure on the preparation of the Tuggerah Town Centre Masterplan - External Project*	2013-14	On Target	Transferred to Rezoning Section.
New Business start-ups and relocations*	2013-17	On Target	Metro Cinemas at Lake Haven now open to the public.
Management of two external organisations on their performance against funding agreements*	2013-17	On Target	Metro Cinemas agreement for lease.
Build a long term (greater than 5 year) property development portfolio that will enable Council to roll out development projects in excess of \$5 million per annum*	2012-16	Off Target	Resources and business planning phase.
Establish a register of sites appropriate for development of aged housing*	2012-13	Completed	
Make submissions and recommendations on development opportunities to leverage Councils financial position for Warnervale Airport by December 2012*	2012-13	Completed	
Property Management			
Major Projects			
Implement Councils' Property Strategy and Economic Development Strategy	2013-17	On Target	Implementation program remains on track.
Commercial Enterprises			
Operational Activity			
Holiday Parks - Implement the Marketing Strategy*	2012-16	Completed	2014-15 marketing action plan reflects marketing strategy.
Holiday Parks - Undertake the key work for 2012-13 as identified in the new Business Strategy*	2012-13	On Target	Key work being carried out as per available funding.
Holiday Parks - Undertake the key work for the current year as identified in the rolling works program*	2012-16	On Target	Rolling works have been amended and approval process currently being undertaken.
Holiday Parks - Financial surplus of \$1.5 million achieved by 2015-16*	2012-16	On Target	Year to date surplus is in line with forecasts.

*Carry-over from previous years

2.9 Our Economy – *Advanced information communication technology*

We will support the region's growth and ensure businesses and residents are technologically connected and have access to hi-speed networks.

Highlights

Quicker broadband rollout to speed up Wyong Shire

In October we welcomed the announcement that 17 communities in the Shire will receive fibre-to-the-node technology over the National Broadband Network (NBN). The installation of NBN will provide higher speed downloads and make working from home a much more viable and attractive option for our high percentage of commuting workers. This will also see greater possibilities for improving our service delivery.

Performance Summary

There are no actions / targets under *advanced information communication technology*.

Council's role in the delivery of this objective and its associated strategies is to advocate and observe / monitor the actions of the Federal Department of Broadband, Communications, and the Digital Economy, and the Central Coast Broadband Infrastructure Group on behalf of the Wyong Shire community.

2.10 Our Civic Leadership

- Government is conducted with openness and transparency involving the community in the decisions that affect it
- All three levels of government work closely together
- There is environmental, social and economic sustainability
- There is fiscal responsibility

Budget Overview

Financial Performance 2014-15 Civic Leadership	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	98,209	97,740	469	128,619
Expenses	65,662	64,286	(1,376)	137,691
Net Operating Result	32,547	33,454	(907)	(9,073)
Capital Expenditure	8,376	14,558	6,183	35,642

Financial Performance 2014-15 Corporate	YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Full Year Budget \$'000
Income (excluding capital)	78,759	78,581	178	86,115
Expenses	(1,084)	(547)	537	(942)
Net Operating Result	79,843	79,128	716	87,058
Capital Expenditure	-	-	-	-

Performance Summary

The following summarises progress on activities identified for delivery under this CSP objective.

Summary	On Target	Off Target	Deferred	Completed	Achieved	Total
Special Rate Variation	6	1	0	1	0	8
Major Projects	4	0	0	0	0	4
Operational Action / Target	59	2	4	6	4	75
Total	69	3	4	7	4	87
%	79%	3%	5%	8%	5%	100%

Highlights

Tree removal made easier for property owners

Council approved changes to the revised Tree Policy, making it easier for residents to remove potentially dangerous or problem trees and protect properties from damage. The new policy is streamlined, easier to read and consistent with new State Government legislation. Residents were encouraged to have their say on the new policy during the public exhibition period and can contact Council if they are unsure about tree removal on private property.

Taking on the big issues at Local Government Conference

We attended the Local Government NSW Conference in Coffs Harbour to advocate on behalf of our community for assistance from state government on two topics - preventing pollutants from entering the waterways; and modernising library catalogues for the digital age.

Wadalba affordable housing rezoning proposal clarified

To help ease the pressure on residents suffering from housing stress, a planning proposal to the NSW Government was submitted recommending that a small area of land next to Mascord Park at the Wadalba Sporting Complex be rezoned for affordable housing. This demonstrates our commitment to utilising our own land for such an important purpose.

Award winning Wyong Shire waste facility pulls Vietnamese VIPs

Mayor Doug Eaton met with senior officials from the Binh Dinh province of Vietnam, which has a population of more than 1.5 million, to discuss Council's world class waste management practices. Winning the Waste Management Association of Australia's major award in 2013 has shone a light on our Buttonderry Waste Management Facility (BWMF), attracting interest from Australia and further afield. Almost 45% of waste received at BWMF is recycled, saving 110,000 tonnes of valuable resources from landfill.



Vietnamese Delegation with Mayor Doug Eaton and Acting General Manager Maxine Kenyon at Buttonderry Waste Management Facility.

Carbon Tax relief on the way for ratepayers

Following the repeal of the Carbon Tax ratepayers received a \$22 credit on their second quarter rates notice, making good on our promise to pass on savings from this tax as soon as possible. The Carbon Tax component of the Domestic Waste Management Charge was worth approximately \$1.4 million. Fees were also reduced at the tip, with residents also receiving a free waste voucher with their rates notice.

Next-gen athletes hail from Coast

Wyong Mayor Doug Eaton congratulated and presented certificates at the Central Coast Academy of Sports Awards in October. The attitude and motivation of the exceptional young athletes was proof of a vast pool of talent on the Central Coast. We also sponsored the Surfing and Australian Football League (AFL) Award categories this year.

Check your pool fence and keep your kids safe this summer

With estimates there are over 10,000 backyard swimming pools across the Shire, pool safety is a big issue for the community. We urged residents to check their pool fences and make sure their gates are self-closing and self-latching. Regulations require pools deeper than thirty centimetres to be fenced and have Council approval prior to installation. Residents who fail to have their pool approved by Council can be fined.

Meet your Council at the Community Christmas Celebration and Expo

Residents of Wyong Shire had an opportunity to voice their views over a sausage sizzle with Councillors at the Community Christmas Celebration and Expo at The Entrance Mardi Gras. Residents were able to sit down with a Councillor for an informal five minute one-on-one chat, allowing Council to stay connected with the local community and making sure we are adequately addressing their needs. Information regarding The Art House, library services, and community engagement opportunities was available, as well as a Christmas photo booth, games for the kids, animals for adoption, and the opportunity to meet local lifeguards and check out the beach buggy and jet skis.



Local children got the chance to jump on the jet skis used by Council Lifeguards

Mayor wants feral pests under control

As chair of The Greater Sydney Local Land Services' Local Government Advisory Group, Mayor Doug Eaton was able to take a lead role in targeting support from Local Land Services for pest control in our region. Support is needed to alleviate pests and stop damage to native habitats, farm animals, and prevent the spread of disease.

Thanks is enough for Wyong Shire Council this Christmas

Mayor Doug Eaton wished all residents a Merry Christmas on behalf of Council and employees and reminded the community that Council is bound by a strict no gifts or benefits policy, no matter how small, as it may lead to a perception of favouritism.

Are you prepared for an emergency?

With predictions from the Bureau of Meteorology for a dry and hot summer for the NSW east coast, we reminded residents to make sure they are prepared for an emergency and prepare a Bush Fire Survival Plan. Residents were also encouraged to look at our emergency readiness web page and become part of Council's Facebook and Twitter communities to receive emergency updates.

Record investment to improve services for Wyong Shire residents

Council agreed to spend \$38 million to repair and upgrade existing Council assets to better serve the community. These upgrades include an \$11 million upgrade of the Wyong South Sewage Treatment Plant, replacement of the pedestrian foot bridge at Saltwater Creek, and improvement and repairs to local roads. This quarter saw over \$13 million invested into upgrading drainage, and repairing or replacing almost sixty kilometres of roads and over three kilometres of footpaths, with resident safety at the forefront of design.

Responsible pet ownership over the festive season

In December we encouraged those thinking about buying a pet for Christmas to carefully consider whether they are ready for such a long term commitment. Residents heading out to celebrate Christmas and New Year's Eve were also reminded to make sure their dogs were properly secured at home.

Council joins innovative food hygiene program

We joined the innovative *Scores on Doors* program to help residents make informed decisions when eating out. The program rates compliance with the Food Standards Code by awarding five stars (Excellent), four stars (Very Good) and three stars (Good). The ratings are issued by Council and are based on regular food safety and hygiene inspections, including food temperature control, food prepared in advance of service, food handler hygiene, cleaning and sanitisation, and pest control.

Council's Vision for transforming the Coast launched

In the lead up to the State Election, Mayor Doug Eaton outlined Council's vision for Wyong Shire to key politicians and community leaders. Council produced a list of 39 projects and initiatives that will create jobs and build infrastructure in the Shire, amounting to almost \$2.5 billion of investment needed from State and Federal Governments.



Transforming the Central Coast Wyong A Key Growth Area launch 17 December 2014.

Performance

Action / Target	Year of Action	Q2 Status	Q2 Comments
Finance			
Special Rate Variation			
Finance technology upgrades to improve organisation productivity and efficiency and service quality	2014-15	On Target	Procure to Pay, Banking, Kronos, and Management Information System progressing as planned.
Major Project			
9.010 - All SRV projects are achieved as set out in Council's Strategic Plan	2013-17	On Target	On track to deliver as planned.
Operational Activity			
9.001 - Allocate \$10 million per annum to SRV Asset Backlog projects	2013-17	Completed	SRV items for 2014-15 have been allocated.
9.002 - Budget achieved with no more than a 5% negative variance on net result	2013-17	On Target	Q2 performance is ahead of target.
9.003 - Unrestricted current ratio >1.5**	2013-17	On Target	Meeting target for Q2.
9.004 - Debt service cover ratio >2.85**	2013-17	On Target	Meeting target for Q2.
9.006 - Rates, annual charges, interest and extra charges outstanding percentage <=5.0%**	2013-17	On Target	Meeting target for Q2.

Action / Target	Year of Action	Q2 Status	Q2 Comments
9.007 - Building and infrastructure renewals ratio >100%**	2013-17	On Target	Meeting target for Q2.
9.008 - Asset maintenance ratio >=1.00**	2013-17	On Target	Meeting target for Q2.
9.009 - 80% of all organisational capital expenditure projects completed on time and within budget other than SRV (which is to be 100%)	2013-17	On Target	On track to deliver as planned.
9.012 - Develop a Council adopted four year program for the delivery of Council services against the Community Strategic Plan	2013-17	On Target	Strategic planning process for 2015-19 underway.
9.044 - Deliver a Council adopted 2013-14 Annual Report to the Office of Local Government by 30 November 2014	2014-15	Completed	Adopted on 26 November 2014.
9.045 - Deliver a Council adopted 2015-16 Operational Plan by 30 June 2015	2014-15	On Target	Strategic planning process for 2015-16 underway.
Operating performance ratio >2.00%**	2014-18	On Target	Meeting target for Q2.
Own source operating revenue ratio >85.00%**	2014-18	On Target	Meeting target for Q2.
Cash expense cover ratio >8.00**	2014-18	On Target	Meeting target for Q2.
Infrastructure backlog ratio 0.02%**	2014-18	On Target	Meeting target for Q2.
Capital expenditure ratio >1.50**	2014-18	On Target	Meeting target for Q2.
Property Management			
Special Rate Variation			
Disabled Toilet Level 4 Civic Centre*	2014-15	Completed	Completed on 29 September 2014.
Air-conditioner replacements - replace various air-conditioners based on recommendations from an audit carried out - Block B of Civic Centre carrier units	2014-15	Off Target	Design consultant has been appointed by Contracts and Project Management Unit. Work has been rescheduled with install now planned for cooler months in May/June.
Kitchenettes upgrades - upgrading of four kitchenettes (per annum) to meet legislative requirements	2014-15	On Target	Four units to be completed by June 2015.
Operational Activity			
Review standard lease template to ensure compliance with contemporary commercial practice by December 2012*	2012-13	On Target	NSW Law Society lease with applicable commercial additions and deletions now in use and being monitored.
Customer and Community Relations			
Special Rate Variation			
Customer Request Management (CRM) System business process re-engineering - implementation of multi-media customer contact centre	2014-15	On Target	Original quotations received were significantly higher than budget. Review of quotes underway.
Customer Request Management (CRM) System upgrade - develop and deploy three software modules to improve customer experience and internal response processes - the three modules are 1) Oracle Case Management Software, 2) Oracle Policy Automation and 3) Knowledge Management	2014-15	On Target	Project brief adjusted to align with Corporate Systems Project. Request for Tender completed.
Operational Activity			
Develop and conduct a Customer Survey Program by June 2017*	2012-16	On Target	Survey planned for Q3. Action linked with Voice of the Customer and Reputation programs
75% customer satisfaction with service provided by Customer Contact*	2013-14	On Target	Adjusted timing of annual survey to early Q4 (April).
Increase the range of self-help services available online to customers by June 2015*	2012-16	Deferred	Deferred to align with Pathway upgrade in 2016-17.

Action / Target	Year of Action	Q2 Status	Q2 Comments
Information Management			
Special Rate Variation			
Information technology upgrades to improve organisation productivity and efficiency and service quality	2014-15	On Target	
Major Projects			
9.041 - Corporate information systems and management upgrade	2014-15	On Target	This will continue to be a works in progress.
Wyong Shire Loyalty System*	2012-16	On Target	This will continue to be a works in progress.
Operational Activity			
85% of the organisations service requests are assessed within the required timeframes*	2013-17	Achieved	Q2 figures achieved an overall result of 85.23%.
Building Certification, Compliance and Health			
Special Rate Variation			
Mobile technology - upgrade of existing devices including software for Building Certification, Compliance and Health Unit	2014-15	On Target	The trial of vehicle mounts has been completed and all vehicles will be fitted this quarter. Pathway Mobile has been ordered and will be configured in Q3 and implemented in Q4.
Operational Activity			
9.014 - <10% of saveable animals euthanised	2013-17	On Target	100% of saveable animals saved.
9.015 - Median processing time for all Complying Development Certificates (CDCs) <20 working days	2013-17	On Target	Year to date median processing times for CDC's is 11 days.
9.016 - Median processing time for all residential Development Applications (DAs) <25 working days	2013-17	On Target	Year to date median processing times for DA's is 15 days.
9.017 - 100% compliance with Council's Environmental Protection Authority (EPA) licencing requirements	2014-18	On Target	100% of environmental incidents have been reported to the EPA within the required timeframes.
9.018 - 400 On Site Sewage Management Systems (OSSMS) inspected annually to determine compliance with the relevant approvals and to minimise pollution of the Tuggerah Lakes catchment	2013-17	Off Target	Process and procedure changes have resulted in a delay in the delivery of this program, however the quality of the audits has significantly improved. The number of audits will increase over the next 6 months to achieve the annual target.
9.038 - All compliance health complaints are actioned in accordance with the Service Standards Charter as adopted by Council	2014-15	On Target	All complaints are actioned in accordance with the Service Delivery Charter.
9.039 - 90% of annual fire safety licences processed within the legislated timeframe	2014-15	On Target	
9.040 - All complaints received by Rangers are actioned in accordance with the Service Standards Charter adopted by Council	2014-15	On Target	All complaints are actioned in accordance with the Service Delivery Charter.
Legal and Governance			
Major Projects			
9.048 - Review Council policies to modernise and remove red tape	2014-15	On Target	
Operational Activity			
9.032 - The Annual Code of Conduct Complaints Report is presented to Council and the Office of Local Government within three months of the end of September each year	2013-17	Completed	

Action / Target	Year of Action	Q2 Status	Q2 Comments
9.033 - All Public Officer requirements under the Local Government Act, the GIPA Act and the Privacy and Personal Information Protection Act are completed in accordance with legislative requirements and timeframes	2013-17	On Target	
Implement a comprehensive policy for the management of complaints	2013-14	On Target	
Improve compliance with statutory timeframes by 20% under the Government Information (Public Access) Act 2009*	2012-16	On Target	
Liaise with other nearby local councils to develop synergy in internal processes, to allow for seamless secondments of in-house solicitors between councils to meet unusual periods of demand*	2014-15	On Target	
Human Resources			
Operational Activity			
9.013 - Percentage of Permanent Staff Turnover is less than 10%	2013-17	On Target	Currently 2.5%
9.046 - Develop an Ageing Workforce Strategy by June 2015	2014-15	On Target	
9.047 - Reduce the LTIFR (Lost Time Injury Frequency Rate) for 2014-15 by 5% from the previous year	2014-15	On Target	LTIFR currently 15.21 for Q2.
Water and Sewer			
Operational Activity			
9.019 - Global Reporting Initiative Indicator G4-EN3 - Energy consumption within the organisation - estimated total usage 110,213GJ	2013-17	On Target	Actuals for water at December remain below target due to dryer weather but are expected to increase through the warmer wetter months to meet target expectations. Sewer and fuel consumption remain within target expectations.
9.020 - Global Reporting Initiative Indicator G4-EN8 - Total water withdrawal by source. Estimated quantity of water sourced from local water supplies (Wyong River/Ourimbah Creek) and transferred to Mardi Water Treatment Plant - target 17,000 megalitres	2013-17	On Target	Production figures increased in the quarter due to transfers to Gosford however remain below target. It is expected to increase as the summer/autumn season approaches due to increased loads and hotter weather but remain below targets due to lower than forecast consumption trends.
9.021 - Global Reporting Initiative Indicator G4-EN10 - Percentage and total volume of water recycled and reused. The estimated quantity of tertiary treated recycled water that is produced and distributed for non-potable purpose - target 700 megalitres.	2013-17	On Target	The total quantity recycled to-date is within the target range.
9.022 - Global Reporting Initiative Indicator G4-EN22 - Total water discharge by quality and destination. The combined total estimated discharge of secondary treated effluent sent to ocean outfalls and tertiary treated effluent for non-potable purposes - target 14,000 megalitres	2013-17	On Target	Current cumulative treated water volume remains below target however is expected to increase to target expectations in the summer/autumn months due to increasing holiday loads and possible wetter weather.
9.023 - 100% Compliance with Australian Drinking Water Guidelines (microbial and chemical guidelines values)	2013-17	Achieved	No non-compliance for the quarterly period.

Action / Target	Year of Action	Q2 Status	Q2 Comments
9.024 - Compliance with Environment Protection Licence concentration and load limits as per Office of Environment and Heritage Operating Licence in compliance with Independent Pricing and Regulatory Tribunal requirement	2013-17	Achieved	No non-compliance for the quarterly period.
9.025 - Compliance with Drinking Water guidelines - microbiological (benchmark set by IPART 100%)	2013-17	Achieved	No non-compliances within the quarterly period.
Implementation of revised operating strategy to maintain water quality, asset management and customer service in view of increasing population, asset age and regulatory changes*	2012-16	On Target	The Project Control Group has now endorsed the Water and Sewer Business Transformation Strategy document that addressed the business and organisational processes required to define the core activities of the business to meet stakeholder needs. This has identified the future state structure and roles required for the delivery of identified key processes. This document will be formally provided to the Union for comment and consultation.
Contracts and Project Management			
Operational Activity			
9.026 - Project management costs for completed high range projects (those over \$1 million value) are less than 10% of total project costs	2013-17	On Target	
9.027 - Project management costs for completed medium range projects (those over \$250,000 and less than \$1 million) are less than <12% of total project costs	2013-17	On Target	
9.028 - Project management costs for completed low range projects (those < \$250,000) are less than <15% of total project costs	2013-17	On Target	
9.029 - Percentage of projects that are completed within the timeframe as agreed with the client >80%	2013-17	On Target	
9.030 - Percentage of projects that are completed within the budget as agreed with the client >80%	2013-17	On Target	
9.042 - In order to optimise the store's inventory, ensure that the total value of material in stock is <\$1 million	2014-15	On Target	
9.043 - The aggregate stock turnover rate at both depots, measured by value >4.5	2014-15	On Target	The aggregate stock turnover rate at both depots is a cumulative number that is reported each month. The final result is a cumulative total at the end of the year.
Waterways and Asset Management			
Operational Activity			
9.031 - Meet Councils statutory obligations to emergency services annually	2013-17	On Target	Support of Local Emergency Management Committee, meeting statutory payments, and provision/management of key facilities is ongoing.
9.049 - Review the current Shire Emergency Management Plan by June 2015	2014-15	On Target	
Develop 10 year plan for maintaining Rural Fire Service (RFS) buildings in place*	2012-16	On Target	
Deliver Flood Risk Management Plan for Northern Catchments and Lake Macquarie*	2012-16	Deferred	Grant funding not forthcoming.

Action / Target	Year of Action	Q2 Status	Q2 Comments
Deliver Flood Risk Management Plan for Wallarah and Spring Creek*	2012-16	On Target	Grant funding confirmed January 2015. Planning commenced for delivery of the plan.
Deliver Flood Risk Management Plan for Wyong River*	2012-16	On Target	Grant funding confirmed January 2015. Planning commenced for delivery of the plan.
Deliver Ourimbah Creek Catchment Floodplain Risk Management Plan*	2012-16	On Target	Grant funding confirmed January 2015. Planning commenced for delivery of the plan.
Commercial Enterprises			
Operational Activity			
9.034 - At least 50% of domestic waste diverted from landfill annually	2013-17	On Target	49.9% achieved. Strategies in place for further diversions.
9.035 - Global Reporting Initiative Indicator G4-EN23 - Total weight of waste collected by type and disposal method	2013-17	Deferred	Data on the volume, the type of waste and the type of receptacles for Council operations is not available.
9.037 - GPS installed into 274 vehicles by 30 June 2015	2014-15	Completed	285 GPS units installed in Council vehicles as at 22 October 2014.
9.050 - Complete construction and open the new administration building at Buttonderry Waste Management Facility by December 2014	2014-15	Completed	Construction completed and staff re-located during December 2014.
9.051 - Complete construction of Buttonderry Landfill Cell 4.3 on time and within budget by 30 September 2014	2014-15	Completed	Cell construction completed on time and within budget.
9.053 - 100% of domestic waste collection provided to registered premises with regular collection services annually	2014-15	On Target	100% of domestic services provided in accordance with contract.
Develop and implement a program to move towards the NSW domestic waste diversion target of 66% resource recovery (or diversion from landfill) by 2014 by means of the following: <ul style="list-style-type: none"> Education Awareness Behavioural change programs Additional process initiatives and landfill operations* 	2012-16	On Target	<ul style="list-style-type: none"> 6 x full page newspaper ads on recycling (+ waste tours) On general recycling = 182 radio ads, live reads and tag lines for National Recycling Week (November)
Continue to explore opportunities through the Regional Waste Strategy between Gosford and Wyong*	2012-16	Deferred	Further discussions deferred.
Soil processing facility operating by January 2014*	2013-14	Off Target	Development Application has been submitted by commercial operator.
Development Strategy for area 5 at Buttonderry Waste Management Facility (BWMF)*	2012-16	On Target	Investigation into options for future development of BWMF to commence in early 2015.
Develop a strategic plan for alternative waste technologies*	2014-15	On Target	This is part of the overall strategic review to commence in early 2015.
Develop a 10 year plan for maintaining Charmhaven Depot*	2012-13	On Target	Planning to be carried out in conjunction with Property Management Unit, responsibility for Charmhaven Depot maintenance will transfer to Property Management in 2015-16.
Identify and implement options to generate profitable income from external sources (servicing of other fleet-provider's plant and equipment)*	2012-16	On Target	No external income sources achieved to date, further investigation of opportunities is underway.

Action / Target	Year of Action	Q2 Status	Q2 Comments
Development and Rezoning			
Operational Activity			
9.036 - Streamline the certificate of compliance requirements under the Water Management Act by June 2017	2013-17	On Target	Gathering information / auditing the current Water Management Act Certificate of Compliance process to identify areas for further improvements.
9.054 - 85% customer satisfaction with Councils pre-development assessment and lodgement service based on annual customer surveys	2014-15	On Target	The draft survey questions have been developed in consultation with Council's Communication and Engagement sections. Surveys will be targeted to those developers who can draw on their experience with Wyong and Council's other development planning services. Anticipated timeframe for completion of the survey is April 2015.
9.055 - Review Council's rezoning application procedures by June 2015	2014-15	On Target	During the quarter a new Rezoning Application form was developed which provides information, and makes clear standard information relating to all applications. The Rezoning Application form is part of a revised Rezoning Procedure which is being developed and to be implemented from the start of the next financial year.

*Carry-over from previous years

**Targets have been revised to align with Treasury Corporation's benchmarks

3. Quarterly Budget Review Statement

3.1 Responsible Accounting Officer's Statement

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulations 2005*.

It is my opinion that the Quarterly Budget Review Statement for Wyong Shire Council for the quarter ended 31 December 2014 indicates that Council's projected financial position at 30 June 2015 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Stephen Naven
Responsible Accounting Officer

25 February 2015

3.2 Operating Result

Consolidated

Financial Performance	Last Year Actual 2013-14 \$'000's	YTD Actual 2014-15 \$'000	YTD Budget 2014-15 \$'000	YTD Variance 2014-15 \$'000	Full Year Budget 2014-15 \$'000
Income (including capital)	243,213	202,497	199,491	3,007	261,109
Expenses	221,977	110,239	115,120	4,881	245,062
Net Operating Result	21,236	92,259	84,370	7,888	16,047
Less Income from Capital items	15,765	6,021	3,593	2,428	15,401
Net Operating Result before capital income	5,470	83,237	80,777	5,460	646

Note: Budget above represents Q1 adopted budget figures

The year to date (YTD) operating result (including capital income) is favourable to budget by \$7.9 million, with income ahead of budget by \$3.0 million and expenditure under budget by \$4.9 million. The year to date surplus excluding capital income is favourable to budget by \$5.5 million.

Council's YTD financial results demonstrate achievement of sound financial management with a focus on tight fiscal control over expenditure through monthly budget reviews while continuing to deliver services against the Community Strategic Plan.

The favourable operating income variance relates to higher than anticipated capital grants and contributions. The favourable expenditure variance relates to staff vacancies and timing differences with materials and contracts expenditures.

The detailed financial reports can be found on Attachments 4.1 through to 4.6 at the end of this document, while the following pages provide an analysis of the Q2 results.

Income Analysis

Based on the result as at 31 December 2014, income (including capital) is above budget by \$3.0 million. Analysis of this variation is below.

Income from Continuing Operations	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	YTD Budget 2014-15 \$'000	YTD Variance 2014-15 \$'000	Full Year Budget 2014-15 \$'000
Rates & Annual Charges	142,128	149,051	148,653	398	148,867
User Charges & Fees	56,742	28,830	30,258	(1,429)	61,403
Interest and Investment Revenue	7,478	3,287	3,433	(146)	6,926
Other Revenue	5,484	2,914	2,432	482	4,849
Grants & Contributions Operating	15,616	11,572	11,083	489	21,611
Grants & Contributions Capital	15,765	6,021	3,593	2,428	15,401
Gain from the Disposal of Assets	-	822	38	784	2,052
Total Income from Continuing Operations	243,213	202,497	199,491	3,007	261,109

Note: Budget above represents Q1 adopted budget figures

Rates and Annual Charges

Rates and Annual Charges income is slightly favourable year to date by \$0.4 million.

User Charges and Fees

User Charges and Fees income is unfavourable against year to date budget by \$1.4 million predominantly due to lower residential water charges. This is partially offset by higher tipping revenue. A budget adjustment has been proposed for the water charges based on the latest projections.

Interest and Investment Revenue

Interest and Investment Revenue is \$0.2 million unfavourable to budget due to lower than planned returns on investments (due to low interest rates). Please refer to section 3.4 Cash and Investments for further information on Council's cash management outcomes.

Other Revenue

Other Revenue is favourable against budget year to date by \$0.5 million due to higher enforcement and fine activity by Council rangers and higher connection income for water and sewer due to increased development activity.

Grants and Contributions Operating

Operating Grants and Contributions income is favourable compared to budget by \$0.4 million due to several grants being received in December, but budgeted in January. There is no full year variation anticipated.

Grants and Contributions Capital

Capital Grants and Contributions income is \$2.4 million favourable compared to the year to date budget and is due to timing of receipts predominantly associated with developer contributions (including cash and in-kind contributed assets) which is based on external development and often difficult to predict. Funding for several projects (including the Norah Head boat ramp) were received in Q2, but budgeted in Q3). This variance is expected to resolve in Q3.

Gain from the Disposal of Assets

Gain from the Disposal of Assets is favourable \$0.8 million year to date which is a timing difference in relation to sales that have come out of Council's Property Portfolio Review. A phasing adjustment is included in this Q2 Budget Review to align budget with the sales, with no change to the full year budget of \$2.0 million.

Expenditure Analysis

Based on the result as at 31 December 2014, operating expenditure is under budget by \$4.9 million. Analysis of this variation is below.

Expenses from Continuing Operations	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	YTD Budget 2014-15 \$'000	YTD Variance 2014-15 \$'000	Full Year Budget 2014-15 \$'000
Employee Costs	74,077	35,333	37,283	1,950	81,584
Borrowing Costs	15,084	6,500	6,599	98	14,781
Materials and Contracts	41,600	19,728	21,991	2,263	52,330
Depreciation	55,511	28,286	27,604	(682)	56,054
Other Expenses	34,725	20,072	21,336	1,264	39,897
Loss from the Disposal of Assets	980	320	308	(12)	415
Total expenses from Continuing Operations	221,977	110,239	115,120	4,881	245,062

Note: Budget above represents Q1 adopted budget figures

Employee Costs

Employee Costs are favourable by \$2.0 million. Employee costs are Council's largest expenditure type representing one third of operational costs. This variance is being driven by higher labour capitalisation rates and vacancies across council that have contributed to lower than planned salaries, wages, and on-costs including superannuation and payroll tax. Labour budgets have been thoroughly reviewed and adjustments have been proposed in this quarterly report.

Borrowing Costs

Borrowing costs are favourable compared to budget by \$0.1 million. Please refer to section 3.4 Cash and Investments for further information on Council's cash management outcomes.

Materials and Contracts

Materials and Contracts year to date actual expenditure of \$19.7 million is below budget estimates across Council by \$2.3 million compared to year to date budget of \$22.0 million. This variation is predominantly the result of timing differences associated with large projects such as the Central Coast Regional Airport and town centre planning and management as well as the Art House and smaller projects related to community and cultural programs. Savings have also been generated through continued lower fuel prices. Delivery programs, budget phasing, and permanent differences have been reviewed and changes are proposed in Attachment 4.5.

Depreciation

Year to date depreciation is unfavourable to budget by \$0.7 million. This variance is due to the large number of completed projects that were capitalised in November and December 2014, mainly in the Roads and Drainage Unit. In some instances due to in-service dates being in prior months, a catch-up of depreciation expense has occurred in Q2.

A proposed increase of \$0.9 million to the 2014-15 full year depreciation budget is included in this Q2 Review.

It is difficult to forecast the exact in service date (and therefore depreciation budget) of many of Council's capital projects for a number of reasons, including the length of time the investigation and design stage can take to complete, to engage contractors via tender processes and unforeseen delays that can occur due to inclement weather and the like. These events can lead to changes to project timeframes and projects that were forecast to be completed in one accounting period may not actually be completed until the next accounting period, resulting in adjustments being required to annual depreciation budgets.

Other Expenses

Other expenses are favourable for the year by \$1.3 million based on actual expenditure of \$20.1 million compared to budget \$21.3 million. This variation relates to both timing differences between actual expenditure and budget phasing for legal and governance costs, and savings in electricity costs. A budget variation has been proposed to recognise any permanent variations.

Loss from the Disposal of Assets

Loss from the disposal of assets is on track with budget and no change to the annual budget of \$0.4 million is proposed in this Review.

By Fund

Net operating results before capital grants and contributions at a consolidated level resulted in a year to date favourable variance to budget of \$5.5 million attributed to each Fund as follows:

- General Fund \$7.1 million favourable variance;
- Water Fund \$1.8 million unfavourable variance; and
- Sewer Fund \$0.2 million favourable variance

Net Operating Result By Fund	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	Q1 Adopted Budget 2014-15 \$'000	Proposed Changes 2014-15 \$'000	Projected Full Year Budget 2014-15 \$'000
General Fund	15,469	66,571	6,631	2,267	8,898
Water Fund	(5,846)	6,794	(2,023)	(2,261)	(4,285)
Sewer Fund	(4,153)	12,873	(3,962)	14	(3,948)
Net operating result before capital income	5,470	86,237	646	20	665
General Fund	25,504	70,442	18,094	4,936	22,489
Water Fund	(1,911)	7,805	865	(2,261)	(1,396)
Sewer Fund	(2,358)	14,011	(2,912)	14	(2,898)
Net operating result including capital income	21,236	92,259	16,047	726	18,195

General Fund

The year to date net operating result before capital income for General Fund is \$66.6 million compared to a year to date budget of \$59.5 million producing a favourable variation of \$7.1 million. The most significant variations relate to:

- Employee costs favourable \$2.4 million due to lower than anticipated salaries, wages and on-costs attributed to vacancies and higher than anticipated capitalisation rates. Council budgets are based on the assumption that all positions are occupied and adjustments to budgets have been included in this quarterly review.
- Materials and contracts (including internal items) are favourable \$1.5 million due to timing differences for costs and delivery associated with large projects including the Central Coast Regional Airport and town centre planning and management. Savings are also being generated through lower fuel prices. Adjustments to project expenditures have been included in proposed budget changes in this report on Attachment 4.5.
- Other operating costs are favourable \$0.9 million due to lower electricity costs: driven mainly through favourable prices.
- Gain from the Disposal of Assets is favourable \$0.8 million year to date which is a timing difference in relation to sales that have come out of Council's Property Portfolio Review. A phasing adjustment is included in this Q2 Budget Review to align budget with the sales, with no change to the full year budget of \$2.0 million.

Water Supply Authority (WSA)

The year to date operating result before capital income for the WSA (Water and Sewer Funds) is a surplus of \$19.7 million compared to a budget surplus of \$21.3 million producing an unfavourable variation of \$1.6 million. The most significant variations relate to:

- User Charges income unfavourable by \$2.0 million
- Employee costs unfavourable by \$0.4 million offset by Utilities favourable by \$0.5 million

Operating deficits in the WSA impact the overall consolidated result of Council. The original budget result for WSA for 2014-15 was a deficit of \$6.3 million. Proposed budget changes in this Q2 review are identified by category on the Budget Review Statement in Attachment 4.6 and increase the deficit by \$2.7 million for WSA (combined Water and Sewer Fund changes).

For more details on each Fund please refer to the sections below on the Water Fund and Sewer Fund.

Water Fund

The year to date net operating result before capital income for Water Fund is a surplus of \$6.8 million

compared to a budget surplus of \$8.6 million producing an unfavourable variation of \$1.8 million. The most significant variations relate to:

- User Charges and Fees income unfavourable by \$2.0 million due to water usage lower than expected. A proposed budget adjustment has been included in this quarterly review to reduce the water usage budget to reflect anticipated full year projections.
- Utilities are favourable by \$0.7 million year to date due to savings in utility costs following a sustained effort to reduce energy consumption across operations.

Sewer Fund

The year to date net operating result before capital income for Sewer Fund is a surplus of \$12.9 million compared to a budgeted surplus of \$12.7 million producing a favourable variation of \$0.2 million. There are a number of variations that offset to produce this result. The most significant variations relate to:

- Materials and Contracts favourable by \$0.4 million as a result of timing differences between the phasing of the budget and contracted works.
- Interest Income \$0.1 million unfavourable due to lower investment returns than expected.
- Operating Grant income \$0.1 million unfavourable due to timing differences between phasing of the budget and receipt of grant income.

Council has commenced an operational review to identify potential changes to processes and procedures that may deliver efficiency gains and cost saving improvements.

By Function – Business Activity

Net operating results by reportable Business Activity are shown in the following table.

Net Operating Result (before capital income)	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	Full Year Budget 2014-15 \$'000	Proposed Changes 2014-15 \$'000	Projected Full Year Budget 2014-15 \$'000
By Function					
Waste Management	12,995	21,209	6,565	(52)	6,513
Holiday Parks	1,268	995	1,170	40	1,210
Care and Education	(729)	157	227	5	232

Note: Figures exclude Taxation Equivalent Payments

Waste Management

The year to date operating result (before capital income) for Waste Management is a surplus of \$21.2 million against a budget of \$20.6 million, a favourable variation of \$0.6 million. Variations relate to the following:

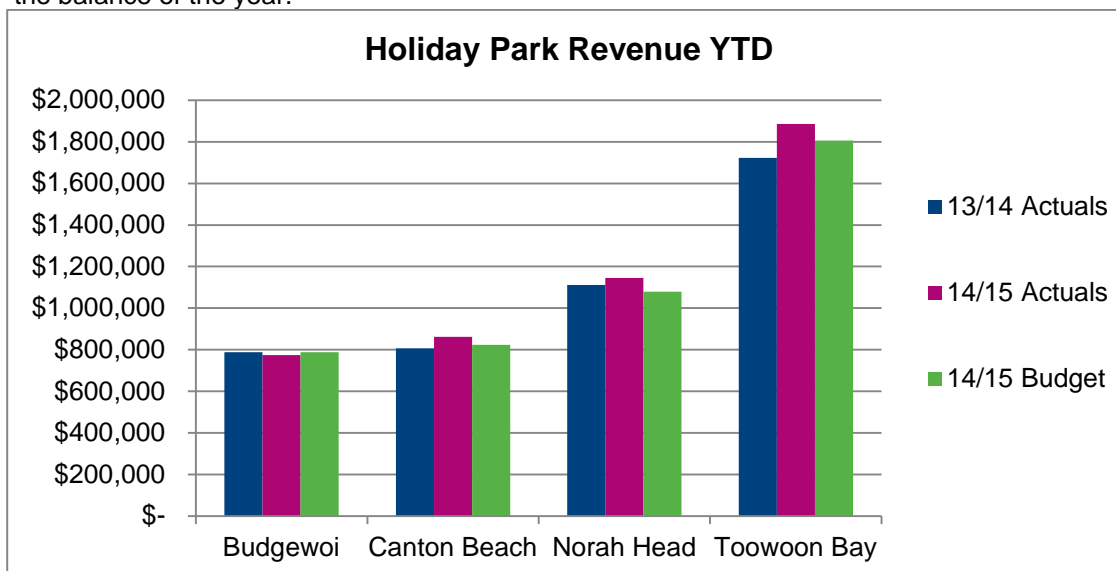
- Tipping Fees \$0.5 million favourable primarily as a result of favourable negotiations with major commercial tipping businesses. This is partially offset by an associated increase in State government levies (\$0.3 million unfavourable)
- Materials & Contracts favourable \$0.3 million due to green waste tonnages, and therefore processing costs, being lower than expected and this is anticipated to reverse in the next quarter.

As a result of the Carbon Tax Repeal, Council has refunded approximately \$22 per household. This, together with the related reduction of tipping fee rates will have an unfavourable impact of \$2.3 million on the 2014-15 Waste Management operating result. This adjustment was included in the first quarter budget variations adopted by Council.

Holiday Parks

The year to date net operating result (before capital income) for Holiday Parks is a \$995k surplus compared to year to date budgeted surplus of \$510k, producing a favourable variation of \$485k. Variations relate to the following:

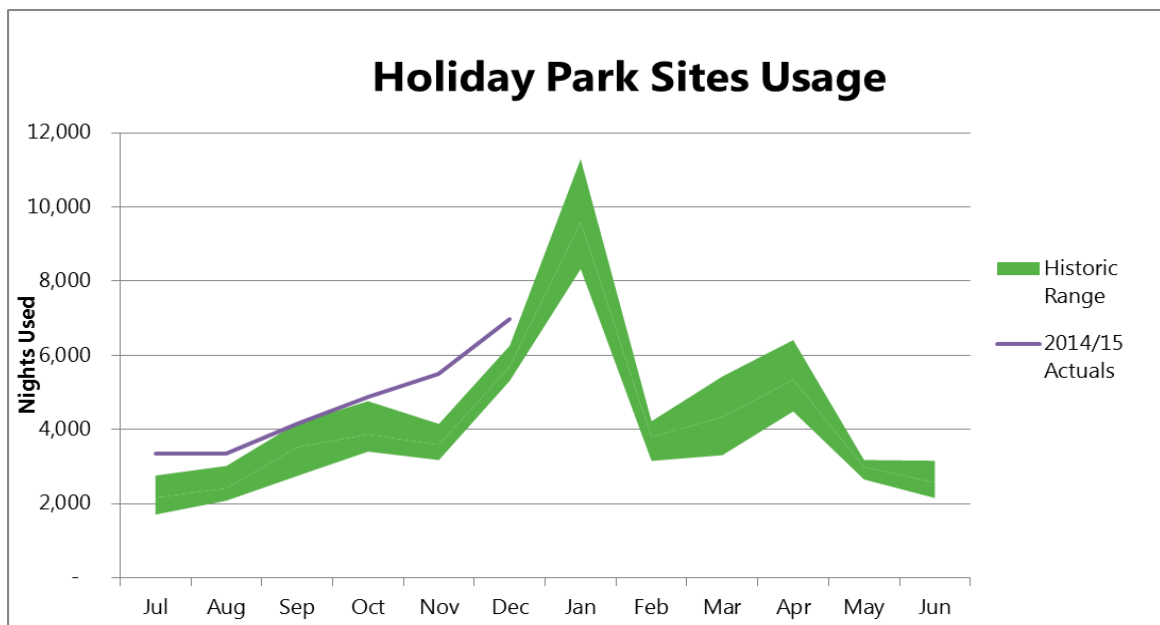
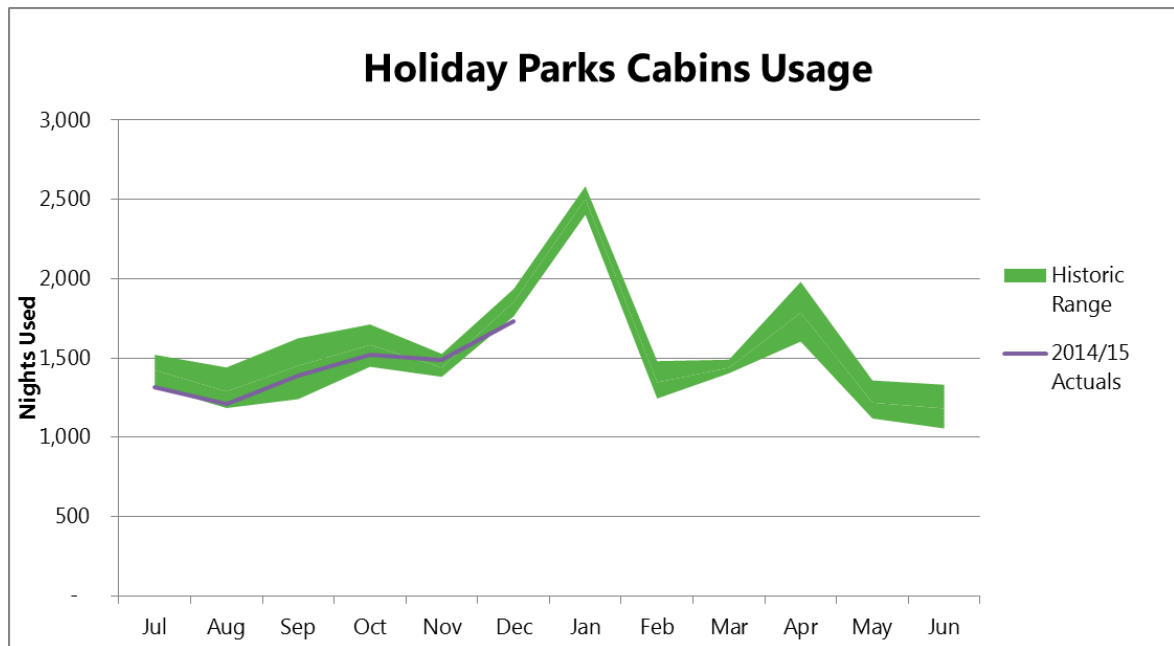
- Revenue is favourable by \$170k and is itemised by park on the graph below. This variance relates to timing of income across peak and non-peak seasons and is expected to correct over the balance of the year.



- Materials and Contracts are favourable by \$186k due to lower than anticipated spending on minor plant and equipment and reactive maintenance activities. Maintenance activities are expected to increase through the peak season and beyond.
- Other Operating Expenses are unfavourable by \$89k due to higher than expected commission payments being made to the park management entity as a result of higher returns.

According to Destination NSW (September 2014) research on Travel to Central Coast indicates that holiday or leisure nights were down to 46.3% for the year ended September 2014, compared to 51.5% for the year ended September 2013. Research also showed that staying with friends or relatives is the most popular accommodation used for nights in the region at 50.9%.

The year to date (December) cabin nights are down by 195 nights (2.2%) compared to the same period last year, however powered sites have increased by 3,214 nights (12.9%). This trend is provided on the graphs below:



Marketing initiatives for holiday parks conducted during Q2 relate to the following:

- Introduction of Newbook online book and pay system.
- Toowoomb Bay Holiday Park voted as one of Australia’s Top 10 holiday Parks for 2014 by *Holidays with Kids*’ readers – this generated additional publicity via *Holidays with Kids*’ website and social media.
- Central Coast Holiday Parks named as Semi-Finalist in the 2014 NSW / ACT Regional Achievement and Community Awards - in the category of The Crown Lands Crown Reserve Trust Corporate Managers’ Awards.
- Featured in Central Coast Tourism’s stand at the 2015 Caravan, Camping, Boating & 4WD Show at Mingara. Central Coast Holiday Parks’ lanyards and brochures were distributed to people visiting the stand. Around 13,000 attended this year’s show.

Care and Education

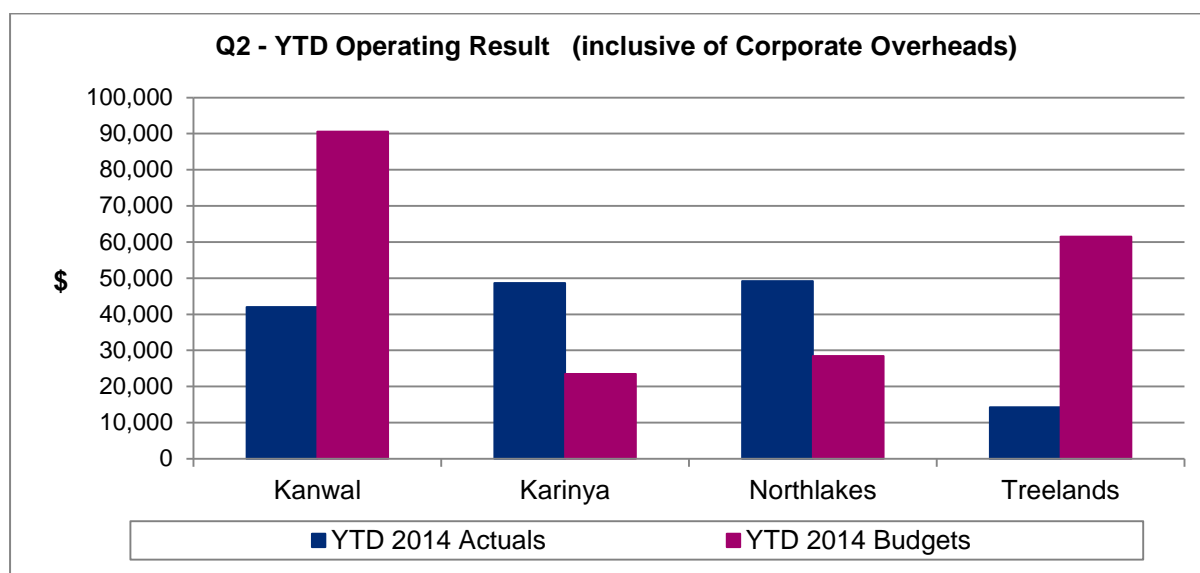
The year to date operating result for Care and Education (inclusive of corporate overheads) is a surplus of \$157k compared to a year to date budgeted surplus of \$230k producing an unfavourable variation of \$73k.

Care and Education Operating Results are as follows:

Financial Performance - Care & Education Year to Date December 2014	YTD Actual \$'000	YTD Budget \$'000	Full Year Budget \$'000
Operating Income (excluding capital items)	1,893	2,060	3,970
Operating Expenses	1,499	1,543	3,124
Management Overheads	49	50	93
Net Operating Result before Corporate Overheads	345	467	753
Corporate Overheads	188	237	526
Net Operating Result after Corporate Overheads	157	230	227
Net Operating Result after Corporate Overheads (excluding Spotted Gum & Tom Stone centres)	150	208	206

Following an expression of interest process in late 2013, Council conducted a tender process in 2014 whereby the operation of two of the child care centres, Spotted Gum and Tom Stone, were transferred to an external party on 30 June 2014. This transfer resulted in proceeds of \$25k being received in July 2014 and lease agreements entered into for a period of 10 years.

The below graph demonstrates the operating result for each centre for the first half of the financial year.



Operating income is unfavourable by \$167k due to lower than anticipated utilisation levels at Kanwal and Treelands. This is being partially offset by savings in expenditure. December and January are generally lower utilised months due to children transitioning to Primary School and funded families not re-enrolling until February/March.

Utilisation rates throughout 2014-15 are being monitored closely and staffing adjusted to ensure child to staff ratios are met whilst ensuring optimal allocation of staff through our Care and Education Centres. Staff are identifying marketing and promotional strategies to increase utilisation in Q3.

Due to the flexibility of children's attendance and current vacancies there were discretionary hours of leave taken across the service that were not required to be replaced by casual staff as existing rosters were managed to meet legislative requirements, resulting in salaries and wages savings.

Care and Education Centres average utilisations for the quarter were as follows:

- Kanwal 74% - 59 licensed places
- Karinya 95% - 39 licensed places
- Northlakes 92% - 45 licensed places
- Treelands 66% - 39 licensed places

3.3 Capital Expenditure

Capital expenditure to 31 December 2014 was \$36.7 million, compared to a year to date budget of \$50.4 million and represents 37.8% of the full year annual budget of \$97.1 million.

It is typical to find that the first half of the year's capital expenditure is a period of lower expenditure due to the need to investigate, design and commence new works and Council's capital budgets are phased accordingly.

Capital expenditure by fund for Q2 is summarised below.

Capital Expenditure	Last Year Actual 2013-14	Original Budget 2014-15	Approved Changes Continuation Projects	Approved Changes Q1 2014-15	Annual Budget 2014-15	Proposed Changes Q2 2014-15	Projected Full Year 2014-15	YTD Actual / Annual Budget 2014-15
By Fund	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	%
General Fund	52,385	66,942	500	713	68,155	3,459	71,614	41.8%
Water Fund	18,270	11,071	-	(145)	10,926	1,371	12,297	47.9%
Sewer Fund	5,857	22,080	(2,080)	(2,007)	17,993	(4,830)	13,163	16.9%
Total capital expenditure	76,511	100,093	(1,580)	(1,439)	97,074	-	97,074	37.8%

A financial report of capital expenditure by Council Service is detailed in Attachment 4.7 of this report.

Council's capital expenditure program is constantly being reviewed to better understand and respond to delays, variation to estimates, phasing, changed priorities, weather, availability of support funding and related developments, or other factors. During Q2 a review of capital projects was undertaken and resulted in no change to the full year capital expenditure budget of \$97.1 million. There are proposed changes to a number of projects, the net impact of these is zero and details can be found at Attachment 4.8 *Proposed Capital Expenditure Amendments*.

Units that are proposing movements in Q2 + / - \$0.1m million are:

General Fund Capital Expenditure	Proposed Changes Q2 2014-15	Comments
By Unit	\$'000	
Property Development	\$2.9 million increase	<ul style="list-style-type: none"> \$2.8 million Strategic Land Purchases \$0.2 million additional funding for Warnervale Town Centre Entry Road \$0.1 million deferral of Skate Park Works, Halekulani Oval
Waterways and Asset Management	\$0.7 million increase	<ul style="list-style-type: none"> \$0.7 million for GPT and Stormwater projects (fully funded by Grants and Stormwater Levy)
Open Space and Recreation	\$0.7 million increase	<ul style="list-style-type: none"> \$0.4 million increase to align budget for Norah Head Boat Ramp with cost approved by Council \$0.3 million for design and investigation works for Regional Skate Pak to be constructed in 2015-16. \$0.2 million for car park improvements at Lake Haven Cinema / YMCA precinct \$0.2 million reduction in 2014-15 Magenta Shared Pathway project
Community Partnerships and Planning	\$0.3 million increase	<ul style="list-style-type: none"> \$0.2 million for the Safer Streets Program (100% Grant funded)

General Fund Capital Expenditure	Proposed Changes Q2 2014-15	Comments
By Unit	\$'000	
Commercial Enterprises	\$1.0 million decrease	<ul style="list-style-type: none"> \$1.0 million reduction in Passenger and Commercial Fleet Replacement Programs
Finance	\$0.1 million decrease	<ul style="list-style-type: none"> \$0.1m savings in the Continuous Improvement Program and partial deferral of the Procure to Pay project to 2015-16

Water Fund Capital Expenditure	Proposed Changes Q2 2014-15	Comments
By Unit	\$'000	
Roads and Drainage	\$1.6 million increase	<ul style="list-style-type: none"> Wyong CBD Drainage project, partially bought forward from 2015-16

Sewer Fund Capital Expenditure	Proposed Changes Q2 2014-15	Comments
By Unit	\$'000	
Sewer	\$4.8 million decrease	<p>Reductions primarily due to delays encountered during tender processes.</p> <ul style="list-style-type: none"> Wyong South STP Augmentation \$2.0million deferral Pump Station T8 \$1.6 million deferral Vacuum Stations WS29 and WS30 \$0.8 million deferral

A more detailed summary of the proposed changes is provided in Attachment 4.8 *Proposed Capital Expenditure Amendments*.

A summary of capital expenditure by Council Service is detailed in Attachment 4.7 of this report and shows that the majority of capital expenditure in 2014-15 is allocated to Roads and Drainage works, Water and Sewer projects and Community Partnerships and Planning, including construction of the Art House and Alison Homestead re-build.

Significant Capital Projects

The following table shows full year expenditure on Council's significant 2014-15 capital projects, which are those projects with an annual budget over \$1.5 million.

Project	YTD Actual 2014-15	Original Budget 2014-15	Approved Changes Continuation Projects	Approved Changes Q1 2014-15	Annual Budget 2014-15	Proposed Changes Q2 2014-15	Projected Full Year 2014-15	YTD Actual / Annual Budget 2014-15
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	%
Art House	169	9,717	-	(1,777)	7,940	-	7,940	2.1%
Strategic Land Purchases	7,002	-	-	7,000	7,000	2,811	9,811	100.0%
Lake Haven Cinemas	6,078	6,700	-	-	6,700	-	6,700	90.7%
Wyong South Sewer Treatment Plan Augmentation Stage 4	84	10,000	(4,500)	-	5,500	(2,000)	3,500	1.5%
Plant and Fleet Renewals	1,226	5,107	-	22	5,129	(1,000)	4,129	23.9%
Roads Reseal Program	1,165	4,500	-	(1,288)	3,212	-	3,212	36.3%
WSC Contribution to GCC for Joint Water Capital Projects (year-end equalisation)	-	2,437	246	-	2,683	-	2,683	0.0%
Panorama / Hobson Aves Charmhaven Road and Drainage Upgrade	545	-	1,522	570	2,092	-	2,092	26.1%
Construction and Lining of Cell 4.3 Buttenderry Waste Management Facility	1,518	2,011	-	(148)	1,863	(263)	1,600	81.4%
Norah Head Boat Ramp	561	1,738	-	112	1,850	372	2,222	30.3%
Sewer Pump Station T8 rebuild at Norah Head	71	1,700	-	-	1,700	(1,600)	100	4.2%
Ashton Ave The Entrance Road and Drainage Upgrade	822	1,600	-	(20)	1,580	(580)	1,000	52.0%
Wyong CBD Drainage	1,133	-	541	205	746	1,560	2,306	151.9%

Special Rate Variation (SRV) projects

2014-15 is Year 2 of Council's IPART approved Special Rate Variation (SRV). The additional rate income from the SRV is being used to reduce Council's asset infrastructure backlog. Council is allocating \$10 million per annum to SRV projects.

Council allocated the funding to projects in accordance with its Asset Management Strategy and will review these allocations annually as part of Strategic Plan development.

As a majority of the projects are in the planning phase expenditure will increase in the second half of the year.

Progress comments for each SRV project are included in Section 1 of this Report. The table below provides a financial summary by unit for approved 2014-15 SRV projects. Council remains committed to addressing the asset backlog and ensuring assets are at a satisfactory standard for use.

Project	YTD Actual 2014-15	Original Budget 2014-15	Approved Changes Continuation Projects 2014-15	Approved Changes Q1 2014-15	Annual Budget 2014-15	Proposed Changes Q2 2014-15	Projected Full Year 2014-15	YTD Actual / Annual Budget 2014-15
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	%
Roads and Drainage	3,021	7,892	69	1,509	9,470	(428)	9,042	31.9%
Property Management	67	810	40	-	850	2	852	7.9%
Property Development	94	445	165	(32)	578	(100)	478	16.3%
Finance	11	420	-	-	420	(125)	295	2.6%
Information Management	57	210	-	-	210	-	210	27.4%
Customer and Community Relations	-	100	-	-	100	-	100	0.0%
Open Space and Recreation	103	100	-	-	100	50	150	103.2%
Community Partnerships and Planning	1	85	-	-	85	-	85	0.8%
Building Certification, Compliance and Health	1	40	-	-	40	-	40	1.4%
Total	3,355	10,102	274	1,477	11,854	(601)	11,252	28.3%

The Roads and Drainage proposed decrease of \$0.4 million, relates predominantly to four projects (that have proposed movements +/- \$0.1million):

- Ashton Ave The Entrance Road Upgrade - \$0.5 million reduction in estimated cost
- Dicksons Road Durren Durren Road Upgrade - \$0.5 million deferral at this point
- Berkeley Road Berkeley Vale Road Upgrade - \$0.4 million increase to complete final stage
- Chittaway Car Park \$0.1 million increase in estimated cost.

This decrease was expected as the budget was increased in Q1 to allow for projects continuing from 2013/14 to be completed, with the intention of identifying savings and deferrals in Q2 and Q3.

The \$0.1 million proposed Property Development reduction relates to the deferral of the project for the relocation and upgrade of the skate park at Halekulani Oval.

The \$0.1 million proposed reduction in Finance is due to savings in the Continuous Improvement Program and partial deferral of the Procure to Pay project to 2015-16.

While the annual budget for SRV projects is proposed to remain above \$10 million as a result of proposed Q2 amendments, based on historical trends it is anticipated that in the Q3 Review the budget for SRV projects will be brought back to \$10 million as a result of project savings and deferrals due to weather and other factors. SRV projects will continue to be closely monitored to ensure Council meets its commitment to reducing the asset infrastructure backlog.

3.4 Cash and Investments

Cash Flow

Cash flows during the quarter were managed through maturities and investments in new term deposits, with a net outflow of cash and term deposits of \$0.1 million for the quarter.

Closing cash and investments were \$156.0 million, consisting of transactional accounts at \$4.6 million (net of un-presented cheques but excluding un-receipted deposits), cash at call of \$14.4 million and investment securities of \$137.0 million.

Cash and Investments

Council's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2005), Council's Investment Policy, the Ministerial Investment Order issued February 2011 and Division of Local Government Investment Policy Guidelines published in May 2010.

Council's investments (comprised of deposit accounts and term deposits) continue to be conservatively managed to ensure that value is added to the fixed interest portfolio. The value of investment securities and call deposit accounts *excluding* transactional accounts, at 31 December 2014 was \$151.4 million. Returns for the year were 3.90%, which is above the BBSW benchmark of 2.67%, with Council investments mainly in term deposits.

Total net return for the quarter ending December 2014 was \$1.48 million consisting of interest earnings only, resulting in a positive variance of \$0.04 million compared to the adopted budget of \$1.44 million.

Although a conservative approach is taken when reinvesting term deposits, yields have declined in the investment markets resulting in falling yield when investments are rolled over. Council has reacted by investing in smaller credit worthy institutions such as Credit Union Australia, Members Equity Bank and Rural Bank, within the investment guidelines, to improve its investment yield.

Council's cash and investment holdings at the end of Q2 are shown in the following table:

Cash and Investment Balances as at 31 December 2014	\$'000
Petty cash	14
Cash held by S355 Committees	623
Cash at bank less un-presented cheques	3,921
Total Cash on Hand	4,558
Cash at call – Cash Management	14,413
Investments in term deposits and bonds	137,043
Total Investment Portfolio	151,456
Closing Cash and Investments	156,014

Breakdown by investment class as at 31 December 2014:

Investment Class	Balance 31 December \$'000	Return YTD \$'000	Return YTD %
Cash at Call	14,413	224	2.62%
Term Deposits	137,043	2,675	4.07%

Closing Investment Portfolio	151,456	2,899	3.90%
Benchmark BBSW			2.67%

Loans

Borrowings reduced in Q2 due to scheduled loan principal repayments and extinguishing \$700k in government sourced debt. As at 31 December 2014, Council's Weighted Average Cost of Debt increased from 6.84% to 7.04% with a Weighted Average Maturity of 8.8 years. The quarter to quarter increase on the weighted average cost of debt reflects the reduction of government debt compared to the weighted average cost of borrowing for other loans. The reduction of the government debt presented a positive NPV opportunity with NIL break costs. Further it allowed a dramatic simplification of the General Fund loan portfolio. Continual review of debt portfolio to reach an optimised "core" debt level is undertaken in order to improve the value of Council debt portfolio.

Council was successful in its application for LIRS 3 covering Sewerage capital works for \$5.9 million. It is expected that the funds will be drawn down prior to commencement of capital works in Q3. The cost of this new borrowing is subsidised by the NSW government to accelerate 'shovel-ready' vital infrastructure.

Note this information below relates to externally held debt only, not inter-fund borrowings.

Borrowings	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	Full Year Budget 2014-15 \$'000
Current	11,368	11,255	11,368
Non-Current	172,672	166,662	167,726
Closing Borrowings	184,040	177,917	179,094
Borrowing	3,000	-	5,900
Redemption	(10,847)	(6,122)	(10,846)

3.5 Key Performance Indicators

Each year financial performance is measured against standards set by the Office of Local Government (OLG) as published in the Local Government Code of Accounting Practice and Financial Reporting. The indicators in the table below are the current industry benchmarks and the final results are published in the annual Financial Statements.

Indicator	Measure	OLG Target	Actual 2013-14	Council Target 2014-15	Trend 2014-15
Operating Performance Ratio	$\frac{\text{Operating Revenue (excl capital income)} - \text{Operating Expense}}{\text{Operating Revenue (excl capital income)}}$	> 0.00%	2.92%	> 2.00%	✓
Own Source Operating Revenue Ratio	$\frac{\text{Operating Revenue} - \text{all grants and contributions}}{\text{Operating Revenue}}$	> 60.00%	87.11%	> 85.00%	✓
Unrestricted Current Ratio	$\frac{\text{Current assets} - \text{external restrictions}}{\text{Current liabilities less specific purpose liabilities}}$	> 1.50	1.56	> 1.50	✓
Debt Service Cover Ratio	$\frac{\text{Operating Result (before interest, depreciation, amortisation)}}{\text{Principal repayments} + \text{Interest Costs}}$	> 2.00	3.17	> 2.85	✓

Indicator	Measure	OLG Target	Actual 2013-14	Council Target 2014-15	Trend 2014-15
Rates, Annual Charges, Interest and Extra Charges Outstanding Percentage	<u>Rates, Annual and Extra Charges and Interest Outstanding</u> Rates, Annual and Extra Charges and Interest Collectible	<= 5.00%	5.22%	<= 5.00%	✓
Cash Expense Cover Ratio	<u>Cash and Cash Equivalents (incl term deposits)</u> Cash Flows from Operating and Financing Activities x 12	> 3.00	8.65	> 8.00	✓
Building and Infrastructure Renewal Ratio	<u>Asset Renewals (Building and Infrastructure)</u> Depreciation + Amortisation + Impairment	100.00%	100.33%	>100.00%	✓
Infrastructure Backlog Ratio	<u>Estimated costs to bring assets to satisfactory condition</u> Total value of Infrastructure	<= 0.02%	0.02%	0.02%	✓
Asset Maintenance Ratio	<u>Actual Asset Maintenance</u> Required Asset Maintenance	>= 1.00	1.00	>= 1.00	✓
Capital Expenditure Ratio	<u>Annual Capital Expenditure</u> Annual Depreciation	> 1.10	1.43	> 1.50	✓

3.6 Contracts and Other Expenses

Major Contracts

The following major contracts were entered into by Council during Q2:

Contract	Contractor	Contract Detail and Purpose	Contract Value	Commenced	Duration of Contract (months)	Budgeted Yes/No
101670	Australian Native Landscapes (ANL)	Receiving and processing of organics	\$14,004,712.00	1/02/2008	120	Yes
159634	Coregas Pty Ltd	Supply and delivery of bulk oxygen to various sewer sites for a period of up to 5 years	\$2,443,775.00	11/05/2011	60	Yes
204588/9 & 204590/1	Australian Tourist Park Management	Operation and management of Council's Holiday Parks	\$530,000.00	1/11/2011	48	Yes
209087	Poles & Underground Pty Ltd	Construction of new power supply for Water Pump Station 17 and associated works	\$208,878.00	16/05/2012	27	Yes
218854	GHD Pty Ltd	Central Coast pumps and pipes panel work package W01	\$593,902.00	4/03/2014	9	Yes
218935	GHD Pty Ltd	environmental monitoring BWMF	\$332,474.00	1/01/2014	12	Yes
225116	Robson Civil Projects Pty Ltd	Construction of Cell 4.3 and associated works at BWMF	\$7,056,863.72	1/07/2010	52	Yes
234219	SFS Projects Australia Pty Ltd	Waste Office at BWMF	\$878,529.41	17/03/2014	8	Yes
235544	Fulton Hogan Pty Ltd	Asphaltic concrete	\$1,410,617.49	26/09/2014	9	Yes

Contract	Contractor	Contract Detail and Purpose	Contract Value	Commenced	Duration of Contract (months)	Budgeted Yes/No
235546	Fulton Hogan Pty Ltd	Bituminous spray sealing	\$3,694,355.00	29/06/2014	12	Yes
236290	Fleet Logistics Pty Ltd - Trading as Exy2c Pty Ltd	In-vehicle GPS - hardware and monitoring services	\$312,816.00	1/02/2014	36	Yes
240716	Pressure System Solutions Pty Ltd	Design upgrade retrofit South Tacoma sewerage system to low pressure sewerage system	\$269,800.80	22/09/2014	6	Yes
241428	North Construction & Building Pty Ltd	Construction of Art House	\$11,359,305.00	15/11/2014	13	Yes
241801	BOC Ltd	Supply and delivery of carbon dioxide to Mardi WTP	\$237,600.00	1/10/2014	48	Yes
243179	MWH Australia	Toukley Sewage Pumping Stations and rising main	\$258,560.00	8/12/2014	8	Yes
243182	Kleinfelder Australia Pty Ltd	Warnervale Trunk Main Line 7 site rehabilitation	\$206,770.00	18/09/2014	27	Yes
247284	Fleetwood Urban Pty Ltd	Saltwater Creek pedestrian bridge	\$642,153.00	16/12/2014	6	Yes
247310	Collaborative Construction Solutions Pty Ltd	Alison Homestead rebuild - construction	\$1,001,457.56	31/10/2014	8	Yes
247886	Irwin Fencing Pty Ltd / JC's Construction s Pty Ltd / A1 Highways / D P Fencing Contractors / Evolution Civil Maintenance Pty Ltd / Guardrail Installations Australia Pty Ltd	Road safety barrier systems	\$3,190,092.50	13/11/2014	36	Yes
247920	Kerroc Construction Pty Ltd	Construction of GPT's at San Remo, Buff Point and Budgewoi	\$495,652.00	18/11/2014	4	Yes
248478	CCKDS Architecture Pty Ltd	Design Tuggerah Regional Sporting and Recreation Complex	\$740,558.00	8/02/2014	18	Yes
248579	GHD Pty Ltd	Magenta shared pathway survey, design and environmental assessment - Stage 1	\$179,707.00	30/10/2014	7	Yes
249172	DNA, Preston and Star Electrical	Provision of electrical services - General Funds	\$150,000.00	15/09/2014	9	

Contract	Contractor	Contract Detail and Purpose	Contract Value	Commenced	Duration of Contract (months)	Budgeted Yes/No
251625	Aurecon Australasia Pty Ltd	Link Road Stage 2 - Southern Section - preconstruction investigation, design and approvals	\$536,700	20/10/2014	6	Yes

3.7 Material Risks and Liabilities

Risk

Risks include:

- Construction projects (capital works) have inherent risks relating to latent conditions, scope definition, and allowable contract variations. In the works program there are a number of projects which by their size and scope have the potential for final costs to vary from original estimates.
- Final estimate of the remediation cost of Council's closed landfills is subject to final studies and design, and construction estimates.
- Condition of Council's infrastructure and assets continues to have inherent future liabilities for renewal, upgrade and maintenance. In June 2013, the Independent Pricing and Regulatory Tribunal (IPART) approved a 6.9% increase to Ordinary Rates for a period of four years commencing in 2013-14. All revenue raised (above the rate peg set at 2.3% for the 2014-15 financial year) will be spent on capital works to assist with reducing the current infrastructure backlog.

Liabilities

Liabilities include:

- Future remediation of contaminated lands (including Buttonderry Waste Management Facility) which is a large future cost for Council is currently estimated to be \$52.5 million. Council holds a provision for contaminated land remediation.
- Section 94 Contributions - Council's current unfunded liabilities fall into two areas, Section 94 monies owed to developers for works undertaken by them and the gap between future capital works and Council's ability to collect funds to cover the cost of those works.
 - In respect to credits owed to developers, the current liability is \$15.3 million being \$14.2 million for Section 94 developer contributions and the balance of \$1.1 million for Section 64 water and sewer contributions. A report was submitted to Council in December 2012 where Council approved a strategy for managing these liabilities.
 - In respect to capital works, all future identified works are covered by the monies to be collected under the relevant Section 94 Contributions Plan other than the plan for Wadalba, Woongarra and Hamlyn Terrace (WWAHT). The WWAHT plan (to be known as the Greater Warnervale Plan) is currently being reviewed. Once the review is complete a projection of the shortfall will be able to be finalised.
 - A review of all remaining contribution plans is programmed to be undertaken over the next twelve months.

3.8 Legal Matters

During Q2 Council was party to various proceedings, including the following.

1. Council, Central Coast Aero Club, Australia Skydive Pty Ltd and the Reserve Trust for the Pioneer Dairy were parties to four proceedings before the Land and Environment Court of NSW. The proceedings were the subject of conciliation and mediation during Q1, which whilst not immediately successful in resolving matters in dispute there were subsequent negotiations between the relevant parties assisted in subsequent negotiations which did resolve two of the four proceedings. The remaining two proceedings will proceed to hearing in early 2015, with pending interlocutory issues for mention and directions before Justice Craig on 20 January 2015.
2. Council and the Association for Better Living & Education Inc were parties to appeal proceedings in the Land and Environment Court of NSW, which are in respect to the Council's decision to refuse a development application to establish a "community facility" at a site in Yarramalong. A preliminary jurisdictional issue was determined by a Commissioner of the Court on 19 November 2014, and with that issue determined the proceedings are listed for a conciliation conference on 17 February 2015.
3. Council and the Darkinjung Local Aboriginal Land Council were parties to appeal proceedings in the Land and Environment Court of NSW, which are in respect to the Council's decision to refuse a development application to establish a "caravan park" on land at Halekulani. The proceedings are listed for determination of a preliminary issue on 22 January 2015.

3.9 Consultancy and Legal Expenses

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

The following tables show expenditure year to date for consultants and external legal fees.

Consultants	YTD Actual \$'000	Budgeted Yes/No
Expense by Department		
Community and Recreation Services	101	Yes
Development and Building	74	Yes
General Manager	236	Yes
Infrastructure and Operations	353	Yes
Property and Economic Development	433	Yes
Total	1197	

Legal Fees	YTD Actual \$'000	Budgeted Yes/No
Expense by Department		
Community and Recreation Services	-	N/A
Development and Building	14	Yes
General Manager	133	Yes
Infrastructure and Operations	4	Yes
Property and Economic Development	20	Yes
Total	171	

3.10 Sponsorship and Funding arrangements

Town Centre Management

Council provides funding of \$1.8 million to maintain the community's town centre assets, provide a high level of community service, provide for local events and increased amenity, to encourage tourism. Just over half of the funding to assist entities deliver this comes from a special rate raised against non-residential properties within the Town Centre areas with Council funding the remaining balance.

Council provides funds to each town centre management entity in return for deliverables including event management, marketing and promotion the local area, asset maintenance and promoting economic development within the area. These deliverables are itemised below for the period October to December 2014.

The Entrance Town Centre

Visitor Information Centre

- 10,685 walk in visitors (a 6% increase)
- 708 phone enquiries (a 9% increase)
- 140 email enquiries (a 15% decrease)
- 20,587 attended the pelican feedings (a 14% decrease)
- Fishing licence sales have increased by 86% with a total of 842 licences sold
- Souvenir and map sales increased by 66%

The following events were delivered:

- Chromefest
- The Entrance Mardi Gras
- Carols by Candlelight
- New Year's Eve celebrations

All deliverable for maintenance were met.

Greater Toukley Vision (GTV)

Delivered the following events:

- Greater Toukley Vision Dollars promotion – shoppers who spend \$10 at a local participating business go into the draw to win \$1,000 in vouchers
- Opening of renourished Canton Beach foreshore
- Lighting of the Christmas Tree
- Plus several other weekend entertainment on the Village Green

Wyong Chamber of Commerce

Delivered the following events:

- Bendigo Bank Carols in Wyong Park

All maintenance responsibilities were delivered.

Sponsorship

Council provides sponsorships to the business and community sectors of our Shire. Sponsorships are a commercial arrangement, in which Council provides a contribution of money or in kind support, to a group, activity or event.

Actions during the quarter included:

- Letter of support for Central Coast Premier League application to Netball NSW Premier League
- Letter of support for Wyong Regional Chamber of Commerce for application for Destination NSW flagship funding for the Australian Springtime Festival
- Renewed MOU with University of Newcastle Dental Van
- Rugby 7s event - 24-26 October 2014
- Mardi Gras - 6 December 2014
- Central Coast Economic Breakfast – 17 October 2014 – 210 attendees
- Staff participation and even sponsorship for Relay for Life – 11 October 2014
- Mingara Christmas Under the Stars - 21 December 2014

Business Enterprise Centre (BEC)

There were 52 attendees over various small business workshops, 12 new members joined and 184.54 support hours provided. BEC also delivered 128 hours of professional guidance, meeting all deliverables as outlined in the annual plan.

Tourism

Central Coast Tourism supports tourism by developing partnerships within the industry, seeking sponsorship and investment and sourcing major events for the region.

Central Coast Tourism

Activities delivered in quarter:

- Central Coast Visitation statistics received for September 2014 shows the following changes from same period in 2013:
 - An increase of 8% in international overnight visitor numbers
 - A decrease of 2.2% in domestic overnight visitor numbers
 - A decrease of 11.2% in day tripper visitors
- Actions towards the Destination Management Plan actions included:
 - Held first meeting of Event Attraction sub-committee with a focus on developing a draft event procedures manual and an update on Clubs NSW Academy Games in April 2015
 - Hosted 63 delegates from the Australian Regional Tourism Network Convention at a number of Wyong Shire visitor attractions
 - Created and implemented a visitation survey for Central Coast 7's demonstrating that average length of stay for out of region visitors was 1.8 nights
 - Represented region at ATEC Meeting Place in Sydney holding 21 meetings with major inbound tour operators, and promoting six Wyong Shire key international ready products
 - Attended international market briefings from Tourism Australia's international managers
 - Hosted Destination NSW international managers in region on 6 December and DNSW new Zone Manager.
 - Christmas networking event held at Mingara Recreation Club
 - Provided training to Ibis Styles and four CC Holiday Parks on Bookeasy, the new accommodation booking system with upgrade due for completion in February 2015
 - Created new Eat Local Trail as part of Gateway Plans
- Met all deliverables.

Sponsorship Funding, Contributions and Donations

Details of sponsorship funding, contributions and donations made by Council during October to December 2014 (Q2) are as follows:

Sponsorship Funding, Contributions and Donations	Q2 Actual \$'000	YTD Actual \$'000
Tipping Fees Community Groups	40	81
Central Coast Tourism Inc.	38	75
Community Matching Grants	68	72
Councillor Community Improvement Grants	30	54
Community Benefit Grant	36	36
Central Coast Sevens	20	20
Rent For Community Groups	10	20
Central Coast Academy of Sport	0	15
Sport and Cultural Sponsorship Program	10	14
Central Coast Business Enterprise Centre	0	13
Community Subsidy Scheme	4	5
Convict Trail	5	5
ChromeFest	4	4
Central Coast Sports Federation	3	3
Mingara Relay for Life	3	3
Wyong District Museum and Historical Society	0	1
Total	271	421

Grants Received

The following grants were received during October to December 2014 (Q2):

Grants	Q2 Actual \$'000	YTD Amount \$'000
Financial Assistance Grant - Equalisation Component	2,679	5,357
Pension Subsidy - General	1,115	1,115
Financial Assistance Grant - Local Road Component	541	1,082
Pension Subsidy - Water	638	638
Pension Subsidy - Sewer	611	611
NSW Rural Fire Service	446	515
Library Per Capita Subsidy	361	361
Gosford Ave (Roads to Recovery)	350	350
Norah Head Boat Ramp	350	350
WaSIP Funding	-	343
Ruttley's Rd Upgrade RMS	268	287
Cresthaven Ave (Roads to Recovery)	260	260
Childcare, Vacation Care & Special Needs Subsidy	116	183
low Interest Subsidy LIRS(Local Infrastructure Renewal Scheme)	147	147
Community Safer Streets program	110	110
Canton Beach Foreshore	100	100
Noxious Plants	47	47
Youth Opportunities Grant (Youth Stuff Project)	23	46
Speech Therapist	-	31
Library Local Priority Grant	30	30
Rehabilitation of Craigie Park Foreshore	-	30
Strengthening Communities	18	27
RMS Grants (Road Safety)	25	25
Natural Play Spaces	25	25
Tunkuwallin Oval Sub Soil Drainage	25	25
Employment and Training	-	19
Immunisation subsidy	18	18
Kanangra Dr (Safer Roads)	18	18
HACC Service Worker	9	17
Floodplain Management Studies	-	8
Shared Pathways RMS	-	7
Creative Ageing	4	4
Waste and Litter Grants	3	3
Total	8,337	12,190

4. Attachments

4.1 Income Statement by Fund

WYONG SHIRE COUNCIL	CONSOLIDATED				GENERAL FUND				WATER FUND				SEWER FUND				
	Last Year	YTD	YTD	Full Year	Last Year	YTD	YTD	Full Year	Last Year	YTD	YTD	Full Year	Last Year	YTD	YTD	Full Year	
	Actual	Actual	Budget	Budget	Actual	Actual	Budget	Budget	Actual	Actual	Budget	Budget	Actual	Actual	Budget	Budget	
Income Statement																	
December 2014	2013-14	2014-15	2014-15	2014-15	2013-14	2014-15	2014-15	2014-15	2013-14	2014-15	2014-15	2014-15	2013-14	2014-15	2014-15	2014-15	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
INCOME from continuing operations:																	
Rates & Annual Charges	142,128	149,051	148,653	148,867	98,011	102,844	102,448	102,489	16,454	17,442	17,450	17,441	27,663	28,765	28,754	28,937	
User Charges & Fees	56,742	28,830	30,258	61,403	28,561	15,108	14,532	29,708	26,963	13,282	15,231	30,461	1,218	440	495	1,234	
Interest and Investment Revenue	7,478	3,287	3,433	6,926	4,287	1,978	1,930	3,920	1,380	473	575	1,150	1,812	836	928	1,856	
Other	5,484	2,914	2,432	4,849	4,847	2,539	2,210	4,381	338	241	164	350	299	134	59	117	
Grants & Contributions Operating	15,616	11,572	11,083	21,611	13,995	10,259	9,603	19,777	944	702	764	1,117	677	611	716	716	
Grants & Contributions Capital	15,765	6,021	3,593	15,401	10,035	3,871	2,455	11,463	3,935	1,011	813	2,889	1,795	1,139	325	1,050	
Gain from the Disposal of Assets	(0)	822	38	2,052	(0)	822	38	2,052	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	
Total income from continuing operations	243,213	202,497	199,491	261,109	159,735	137,422	133,217	173,790	50,014	33,151	34,996	53,408	33,464	31,924	31,277	33,910	
EXPENSES from continuing operations:																	
Employee Costs	74,077	35,333	37,283	81,584	60,140	28,228	30,575	68,570	6,697	3,716	3,378	6,571	7,241	3,389	3,329	6,442	
Borrowing Costs	15,084	6,500	6,599	14,781	2,008	230	361	2,303	11,397	5,437	5,417	10,837	1,679	834	820	1,642	
Materials and Contracts	41,600	19,728	21,991	52,330	16,079	7,173	8,700	24,092	14,315	6,686	6,810	15,098	11,206	5,869	6,481	13,140	
Depreciation	55,511	28,286	27,604	56,054	26,072	13,185	12,589	25,672	16,592	8,549	8,487	16,998	12,847	6,552	6,528	13,384	
Other	34,725	20,072	21,336	39,897	29,243	17,844	18,766	34,645	2,633	958	1,485	3,038	2,849	1,270	1,085	2,215	
Loss from the Disposal of Assets	980	320	308	415	690	320	308	415	291	0	0	0	0	0	0	0	
Total expenses from continuing operations	221,977	110,239	115,120	245,062	134,231	66,980	71,299	155,697	51,924	25,346	25,577	52,542	35,822	17,913	18,244	36,823	
Operating Result from Continuing Operations	21,236	92,259	84,370	16,047	25,504	70,442	61,918	18,094	(1,911)	7,805	9,419	865	(2,358)	14,011	13,033	(2,912)	
Net Operating Result before Capital Grants and Contributions	5,470	86,237	80,777	646	15,469	66,571	59,463	6,631	(5,846)	6,794	8,606	(2,023)	(4,153)	12,873	12,708	(3,962)	
Less Tax Equivalent Payments (Notional)	1,376	637	552	1,104	758	352	348	696	367	170	204	408	252	115	-	-	
Total Result after Tax Equivalent Payments	4,094	85,600	80,225	(459)	14,712	66,219	59,115	5,935	(6,213)	6,624	8,402	(2,431)	(4,405)	12,758	12,708	(3,962)	

YTD % Elapsed: 50%

4.2 Business Activities

WYONG SHIRE COUNCIL	YTD % Elapsed: 50%											
	WASTE MANAGEMENT				HOLIDAY PARKS				CARE AND EDUCATION			
	Last Year Actual	YTD Actual	YTD Budget	Full Year Budget	Last Year Actual	YTD Actual	YTD Budget	Full Year Budget	Last Year Actual	YTD Actual	YTD Budget	Full Year Budget
December 2014	2013-14	2014-15	2014-15	2014-15	2013-14	2014-15	2014-15	2014-15	2013-14	2014-15	2014-15	2014-15
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income Statement - Business Activities												
December 2014												
Income from Continuing Operations												
Rates & Annual Charges	30,728	30,955	30,789	30,789								
User Charges & Fees	7,024	4,978	4,430	9,155	9,179	4,668	4,498	9,254	3,794	1,634	1,847	3,568
Interest and Investment Revenue	146	55	64	128	-	-	-	-	-	-	-	-
Other Revenues	553	184	176	351	-	-	-	-	3	1	0	0
Grants & Contributions Operating	1,342	221	218	968	-	-	-	-	431	234	189	378
Grants & Contributions Capital	-	125	125	125	40	-	-	-	-	-	-	-
Gain from the Disposal of Assets	-	-	-	-	-	-	-	-	-	25	25	25
Total Income from Continuing Operations	39,793	36,517	35,802	41,517	9,219	4,668	4,498	9,254	4,228	1,893	2,060	3,970
Expenses from Continuing Operations												
Employee Costs	1,878	931	921	1,929	200	96	87	178	3,529	1,267	1,284	2,631
Borrowing Costs	1,576	-	-	1,580	44	13	14	29	-	-	-	-
Materials & Contracts	14,999	7,402	7,623	17,960	3,795	1,412	1,827	3,767	1,189	388	466	961
Depreciation	854	401	409	950	718	370	368	736	106	41	41	81
Other Operating Expenses	7,491	6,448	6,116	12,409	3,153	1,781	1,691	3,374	131	40	39	70
Loss from the Disposal of Assets	-	-	-	-	-	-	-	-	1	-	-	-
Total Expenses from Continuing Operations	26,798	15,183	15,070	34,827	7,911	3,672	3,988	8,083	4,956	1,736	1,831	3,743
Operating Result from Continuing Operations	12,995	21,334	20,732	6,690	1,308	995	510	1,170	(728)	157	230	227
Net Operating Result before Capital Grants and Contributions	12,995	21,209	20,607	6,565	1,268	995	510	1,170	(728)	157	230	227
Tax Equivalent Payments	122	54	54	109	442	219	220	440	194	78	74	147
Operating Result after Taxation Equivalent Payments	12,873	21,155	20,553	6,456	826	776	290	730	(922)	79	156	80

* Excludes Corporate Overheads

4.3 Statement of Financial Position by Fund

WYONG SHIRE COUNCIL Statement of Financial Position December 2014	YTD % Elapsed: 50%												
	CONSOLIDATED				GENERAL FUND			WATER FUND			SEWER FUND		
	Last Year Actual	YTD Actual	YTD Movement	Full Year Budget	Last Year Actual	YTD Actual	YTD Movement	Last Year Actual	YTD Actual	YTD Movement	Last Year Actual	YTD Actual	YTD Movement
	2013-14 \$'000	2014-15 \$'000	\$'000	2014-15 \$'000	2013-14 \$'000	2014-15 \$'000	\$'000	2013-14 \$'000	2014-15 \$'000	\$'000	2013-14 \$'000	2014-15 \$'000	\$'000
CURRENT ASSETS													
Cash & cash equivalents	19,357	18,972	(385)	16,529	13,730	18,972	5,242	847	-	(847)	4,780	-	(4,780)
Investment Securities	102,913	101,854	(1,059)	68,485	71,779	69,461	(2,318)	4,688	(2,534)	(7,222)	26,446	34,927	8,481
Receivables	31,738	92,507	60,769	35,415	13,613	57,647	44,033	14,849	20,463	5,613	3,276	14,398	11,122
Inventories	1,442	1,295	(147)	1,983	939	792	(147)	503	503	-	-	-	-
Other	720	4,379	3,660	723	720	4,379	3,660	-	-	-	-	-	-
TOTAL CURRENT ASSETS	156,171	219,007	62,836	123,135	100,782	151,251	50,470	20,888	18,432	(2,456)	34,502	49,324	14,823
NON-CURRENT ASSETS													
Investment Securities	25,000	35,189	10,189	26,379	-	7,981	7,981	17,000	18,584	1,584	8,000	8,624	624
Receivables	480	1,240	759	2,455	19,256	19,779	523	(18,786)	(18,539)	247	10	-	(10)
Inventories	-	-	-	-	-	-	-	-	-	-	-	-	-
Intangible Assets	340	273	(67)	196	251	202	(49)	56	45	(11)	33	27	(7)
Infrastructure, Property, Plant & Equipment	2,576,048	2,584,083	8,034	2,586,256	1,019,061	1,033,905	14,844	852,774	849,297	(3,477)	704,214	700,882	(3,332)
Investments under Equity Method	250	250	-	250	250	250	-	-	-	-	-	-	-
TOTAL NON-CURRENT ASSETS	2,602,119	2,621,035	18,916	2,615,536	1,038,818	1,062,116	23,298	851,044	849,386	(1,657)	712,257	709,532	(2,725)
TOTAL ASSETS	2,758,290	2,840,042	81,752	2,738,671	1,139,599	1,213,367	73,768	871,931	867,818	(4,113)	746,759	758,857	12,098
CURRENT LIABILITIES													
Payables	34,103	30,374	(3,729)	38,269	26,358	25,583	(775)	5,268	3,728	(1,540)	2,477	1,062	(1,415)
Borrowings	11,368	11,368	-	16,768	962	962	-	9,388	9,388	-	1,017	1,017	-
Provisions	23,425	22,842	(584)	27,823	19,704	19,121	(584)	1,791	1,791	-	1,930	1,930	-
TOTAL CURRENT LIABILITIES	68,896	64,583	(4,313)	82,860	47,024	45,666	(1,358)	16,448	14,908	(1,540)	5,423	4,009	(1,415)
NON-CURRENT LIABILITIES													
Payables	12,290	12,218	(72)	14,965	9,468	9,397	(72)	1,941	1,941	-	881	881	-
Borrowings	172,672	166,550	(6,123)	177,489	6,497	5,502	(995)	143,167	138,539	(4,629)	23,008	22,509	(499)
Provisions	54,534	54,534	-	40,111	54,361	54,361	-	118	118	-	55	55	-
TOTAL NON CURRENT LIABILITIES	239,495	233,301	(6,194)	232,565	70,325	69,259	(1,067)	145,226	140,597	(4,629)	23,944	23,445	(499)
TOTAL LIABILITIES	308,391	297,884	(10,507)	315,425	117,350	114,925	(2,425)	161,673	155,505	(6,169)	29,368	27,454	(1,914)
TOTAL EQUITY	2,449,899	2,542,158	92,259	2,423,246	1,022,250	1,098,442	76,193	710,258	712,313	2,055	717,391	731,403	14,011

4.4 Statement of Cash Flows

WYONG SHIRE COUNCIL	YTD %Elapsed: 50%		
	CONSOLIDATED		
Cash Flow Statement December 2014	Last Year Actual 2013-14 \$'000	YTD Actual 2014-15 \$'000	Full Year Budget 2014-15 \$'000
OPERATING ACTIVITIES			
Receipts			
Receipts from customers	200,269	118,864	208,350
Interest Revenue	7,307	3,682	7,649
Grants & Contributions	23,862	19,825	33,727
Other Revenue	12,285	3,077	4,513
Payments			
Employee costs	(75,378)	(35,737)	(83,327)
Materials & Contracts	(52,160)	(34,368)	(52,182)
Borrowing costs	(14,834)	(6,507)	(12,916)
Other Expenses	(37,163)	(23,952)	(47,348)
Net cash from Operating Activities	64,188	44,884	58,466
INVESTING ACTIVITIES			
Proceeds from sale of IPP&E	1,695	1,142	14,900
Net movement in Investments	4,463	(9,130)	641
Net Purchase of IPP&E	(71,809)	(34,160)	(100,093)
Net cash from Investing Activities	(65,651)	(42,148)	(84,552)
FINANCING ACTIVITIES			
Net movement in Borrowings	(7,847)	(6,123)	8,635
Net cash from Investing Activities	(7,847)	(6,123)	8,635
Net increase/(decrease) in cash held	(9,310)	(368)	(17,451)
Cash & Cash Equivalents at beginning of period	28,667	19,357	33,980
Cash & Cash Equivalents at end of period	19,357	18,989	16,529
Investments at end of period	127,913	137,026	94,864
Cash & Investments at end of period	147,270	156,015	111,393

4.5 Proposed Operating Budget Amendments

Proposed Operating Budget Amendments	Impact by Major Account Category			
	Capital Revenue	Operating Revenue	Operating Expense	Operating Movement
	+ve Incr. (-ve) Decr.	+ve Incr. (-ve) Decr.	(-ve) Incr. +ve Decr.	
Original Budget	14,725	242,920	242,324	596
Q1 Adjustments	677	2,787	(2,738)	49
Q1 Adopted Budget	15,402	245,707	239,586	645
Recognition of labour savings generated through vacant positions across Council.	-	100	1,373	1,473
Reduction in project expenditure in the Property Development unit. Predominantly due to the timing of the Central Coast Regional Airport investigations extending into 2015-16.	-	-	927	927
Reduce The Art House operating budget to reflect revised timing of start up.	-	-	130	130
Reclassification of software expenditure into the capital program.	-	-	109	109
Increase in income related to Ranger fine activity.	-	120	-	120
Q2 Depreciation Review, increased depreciation forecast for 2014/15 as result of capitalisation of projects, particularly in the Roads and Drainage Unit.	-	-	(903)	(903)
Reduce water usage income to reflect decreased demand during current year	-	(3,000)	-	(3,000)
Reduction in electricity expense to reflect cheaper electricity rates and reduced water pumping activities.	-	-	750	750
Savings associated with favourable fuel prices.	-	(113)	323	209
Street lighting savings due to continued favourable pricing.	-	-	125	125
Other minor adjustments across council.	-	(36)	115	79
Budget adjustments to 2014-15 Capex Program.	2,128	-	-	-
Q2 Proposed Budget Adjustments	2,128	(2,929)	2,950	19
Q2 Proposed Full Year Budget	17,530	242,777	236,637	664

4.6 Income and Expense Budget Review Statement

WYONG SHIRE COUNCIL	CONSOLIDATED					GENERAL FUND					WATER FUND					SEWER FUND				
	Original Budget	Approved Changes Q1	Proposed Changes for Council	Projected Year End Result	Actual YTD	Original Budget	Approved Changes Q1	Proposed Changes for Council	Projected Year End Result	Actual YTD	Original Budget	Approved Changes Q1	Proposed Changes for Council	Projected Year End Result	Actual YTD	Original Budget	Approved Changes Q1	Proposed Changes for Council	Projected Year End Result	Actual YTD
	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15	2014-15
Budget Review Statement																				
December 2014																				
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
INCOME from continuing operations:																				
Rates & Annual Charges	149,580	(713)	-	148,867	149,051	104,030	(1,540)	-	102,489	102,844	17,080	361	-	17,441	17,442	28,470	467	-	28,937	28,765
User Charges & Fees	59,020	2,383	2,959	58,444	28,830	27,319	2,389	41	29,749	15,108	30,335	126	(3,000)	27,461	13,282	1,366	(131)	-	1,234	440
Interest and Investment Revenue	7,520	(594)	-	6,926	3,287	4,257	(336)	-	3,920	1,978	1,237	(88)	-	1,150	473	2,026	(170)	-	1,856	836
Other	4,179	670	(38)	4,886	2,914	3,760	622	38	4,419	2,539	318	32	-	350	241	101	16	-	117	134
Grants & Contributions Operating	20,594	1,017	8	21,602	11,572	18,761	1,017	(8)	19,769	10,259	1,117	-	-	1,117	702	716	-	-	716	611
Grants & Contributions Capital	14,725	677	(2,128)	17,530	6,021	10,786	677	2,128	13,591	3,871	2,889	-	-	2,889	1,011	1,050	-	-	1,050	1,139
Gain from the Disposal of Assets	2,027	25	-	2,052	822	2,027	25	-	(2,052)	822	0	-	-	-	0	0	-	-	-	0
Total income from continuing operations	257,644	3,465	801	260,308	202,497	170,938	2,852	(2,199)	175,989	137,422	52,976	432	3,000	50,408	33,151	33,729	181	(0)	33,910	31,924
EXPENSES from continuing operations:																				
Employee Costs	83,061	(1,477)	(1,690)	79,894	35,333	70,054	(1,484)	(1,620)	66,949	28,228	6,565	7	(70)	6,502	3,716	6,442	-	0	6,442	3,389
Borrowing Costs	14,577	204	0	14,781	6,500	2,130	173	-	2,303	230	10,806	31	0	10,837	5,437	1,642	-	0	1,642	834
Materials and Contracts	50,763	1,567	(1,144)	51,186	19,728	22,781	1,312	(1,144)	22,948	7,173	15,168	(70)	0	15,098	6,686	12,814	326	0	13,140	5,869
Depreciation	56,052	2	903	56,957	28,286	25,677	(6)	836	26,508	13,185	16,907	91	206	17,204	8,549	13,467	(84)	(139)	13,245	6,552
Other	37,656	2,243	(1,018)	38,880	20,072	32,400	2,246	(268)	34,378	17,844	3,041	(3)	(875)	2,163	958	2,215	-	125	2,340	1,270
Loss from the Disposal of Assets	215	200	0	415	(320)	(215)	200	-	415	(320)	-	-	0	-	-	-	-	0	-	-
Total expenses from continuing operations	242,324	2,739	(2,949)	242,114	110,239	153,256	2,441	(2,197)	153,501	66,980	52,487	55	(739)	51,804	25,346	36,580	242	(14)	36,809	17,913
Total Profit & (Loss) from Operations	15,320	726	2,148	18,194	92,259	17,682	410	4,396	22,488	70,442	489	377	(2,261)	(1,396)	7,805	(2,851)	(61)	14	(2,898)	14,011
Total Profit & (Loss) before Capital Grants and Contributions	596	49	20	664	86,237	6,896	(267)	2,267	8,897	66,571	(2,400)	377	(2,261)	(4,285)	6,794	(3,901)	(61)	14	(3,948)	12,873

YTD Elapsed: 50%

4.7 Capital Expenditure Report

Capital Expenditure	Original Budget	Approved Changes Continuation Projects	Approved Changes for Council Resolution Q1	Annual Budget	Recommended Changes for Council Resolution Q2	Projected Year End Result	Actual YTD	YTD Actual / Annual Budget	Last Year Actual
Council Service	2014-15 \$'000	2014-15 \$'000	2014-15 \$'000	2014-15 \$'000	2014-15 \$'000	2014-15 \$'000	2014-15 \$'000	%	2013-14 \$'000
Corporate Governance	-	-	-	-	-	-	-	-	50
Financial Performance	-	-	-	-	14	14	-	-	-
Financial Systems	200	-	-	200	(39)	161	5	2.6%	56
Integrated Planning	220	-	-	220	(100)	120	6	2.6%	16
Finance Management	-	-	-	-	21	21	20	-	-
Information Management System Support	660	0	-	660	-	660	57	8.7%	862
Information Technology	-	-	-	-	-	-	1	-	985
Organisational Development	20	-	-	20	-	20	-	0.0%	6
Safety and HR Information	141	-	-	141	(71)	70	-	0.0%	-
Rangers	-	-	-	-	-	-	-	-	16
Animal Care Facility	-	-	-	-	10	10	-	-	-
Building Certification, Compliance and Health Management	40	-	-	40	-	40	1	1.4%	-
Natural Areas	2,081	-	111	2,192	372	2,564	570	26.0%	667
Recreation Planning and Development	1,083	525	503	2,111	311	2,422	249	11.8%	1,112
Parks and Sportsfields	179	-	(3)	176	-	176	115	65.3%	293
Care and Education	85	3	-	88	-	88	3	3.7%	70
Community Planning and Learning	-	-	-	-	-	-	-	-	45
Community Infrastructure	11,631	(3)	(1,777)	9,851	253	10,104	410	4.2%	3,477
Marketing and Communications	97	-	-	97	-	97	-	0.0%	-
Libraries	776	-	(110)	666	-	666	408	61.3%	638
Customer Engagement	186	-	-	186	-	186	18	9.9%	-
Strategic Development	1,545	703	2,631	4,879	2,711	7,590	3,774	77.3%	1,170
Development Management	8,200	-	3,180	11,380	188	11,568	9,585	84.2%	70
Property Services	3,892	(551)	(1,094)	2,247	81	2,328	471	21.0%	2,513
Building Services	1,344	(177)	(739)	427	7	434	64	15.0%	56
Holiday Parks	-	-	-	-	88	88	8	-	600
Cemeteries	20	-	-	20	-	20	-	0.0%	20
Plant and Fleet	5,357	-	-	5,357	(1,000)	4,357	1,229	22.9%	5,045
Waste	3,567	-	-	3,567	(103)	3,464	2,219	62.2%	6,505
Water Supply	5,686	-	(145)	5,541	(189)	5,352	1,452	26.2%	9,938
Sewerage Services	22,080	(2,080)	(2,007)	17,993	(4,830)	13,163	3,045	16.9%	5,857
Waterways and Coastal	3,110	-	(489)	2,621	543	3,164	746	28.5%	1,908
Emergency Management	500	-	-	500	173	673	61	12.2%	492
Roads & Drainage Construction	23,224	124	(118)	23,229	1,614	24,843	11,841	51.0%	31,422
Roads & Drainage General Works	3,901	(124)	(1,382)	2,395	(80)	2,315	321	13.4%	2,463
Roads & Drainage Assets and Planning	30	-	-	30	26	56	6	19.9%	64
Contract and Project Management	240	-	-	240	-	240	60	25.0%	66
Employee Overheads	-	-	-	-	-	-	-	-	29
Total	100,093	(1,580)	(1,439)	97,074	-	97,074	36,746	37.8%	76,511

4.8 Proposed Capital Budget Amendments

Proposed Capex Changes - Q2 2014/15				
Projects Deferred or Removed				
Unit	Fund	Project Name	Amount \$'000	Comments
Finance	General	Procure To Pay Project, Continuous Improvement Program and Corporate System Improvements	(125)	Net reduction in planned spend in 2014/15.
Human Resources	General	Upgrade to Remuneration System and Management Information System	(71)	Reduction in planned spend in 2014/15.
Open Space	General	Magenta Shared Pathway	(175)	Reduction in planned spend in 2014/15.
Open Space	General	The Entrance Ocean Baths - rebuild of upper deck and external area	(56)	Project not progressing in 2014/15.
Open Space	General	Wyong Pool Main Pump	(13)	The pump was replaced for lower than budgeted cost - it is proposed to allocate the savings to urgent safety works on Toukley Pool Grandstand.
Property Development	General	Halekulani Oval - relocation and upgrade of skatepark	(100)	Project currently deferred.
Property Management	General	Purchase Bateau Bay, Bay Village - Crown Land	(20)	Project currently deferred.
Property Management	General	Minor savings in Civic Centre projects (lift upgrade, air conditioning, disabled toilet)	(2)	Savings to partially offset cost of replacement of ice machine at Long Jetty Depot (\$5k see below).
Commercial Enterprises - Plant and Fleet	General	Passenger and Commercial Fleet Replacement Program	(1,000)	Investigation into best value vehicle selection and optimum turnover periods has delayed the 2014/15 replacement program.
Commercial Enterprises - Waste Management	Waste Management	Waste Management Capex projects	(618)	Savings in Cell Construction, Leachate and Road Work Projects (\$348k) plus works deferred on Soil Processing Facility, Fencing and Meal Shed (\$270k). A portion of the savings and deferrals (\$515k) is proposed to be allocated to other urgent projects at Buttenderry Waste Management Facility, as detailed below in "increase table".
Water and Sewer	Sewer	Sewer Capex projects	(4,815)	Reductions primarily due to delays encountered as a result of lengthy tender timeframes. Major reductions are: Wyong South STP Augmentation (\$2.0m) Pump Station T8 (\$1.6m) Vacuum Stations WS29 and WS30 (\$750k)
Water and Sewer	Water Supply	Water Capex Projects	(204)	Minor decreases in several projects, nothing of a material nature.
Sub Total			(7,199)	

Projects Bought Forward or Increased				
Unit	Fund	Project Name	Amount \$'000	Comments
Finance	General	Replacement Ceiling and Soundproofing of Credit Management area of Civic Centre	21	Urgent works required.
Building Certification, Compliance & Health	General	Retaining wall and associated drainage works at Animal Care Facility	10	To prevent damage to Council's assets at the Animal Care Facility.
Open Space	General	Norah Head Boat Ramp	372	To align budget with Council resolution of 12 March 2014, additional budget funded by Holiday Park Cluster Plan restricted funds.
Open Space	General	Regional Skate Park	250	Design and investigation works for new regional skate park. Construction phase to follow in 2015/16.
Open Space	General	Car Park Works Lake Haven Cinema / YMCA precinct	160	Urgent car park works required at Lake Haven Cinema / YMCA precinct.
Open Space	General	Munmorah Tennis facility	41	Funds to urgently replace condemned and unsafe lighting.
Open Space	General	Manning Park Community Tennis Grant	28	Grant funding received in 2013/14, funds to be transferred from restricted assets to spend in 2014/15.
Open Space	General	Toukley Pool Grandstand	26	Urgent safety works required. Funded by deferral of non essential works at The Entrance Ocean Baths.
Open Space	General	Wyong Regional Sporting Complex	26	Fencing for access road - Pollock Ave Tuggerah. Statutory requirement of Office of Environment & Heritage and the Threatened Species Act.
Open Space	General	Tennis Court Resurfacing - Jubilee Park, The Entrance	20	Renewal works to acquit reciprocal grant requirements.
Open Space	General	Include budget for continuation projects - Floodlighting Program & Lifeguard Tower Lakes Beach	4	Include budget for continuation projects - late invoices from 2013/14.
Community Partnerships and Planning	General	Safer Streets Program (100% Grant funded)	210	Installation of CCTV cameras as part of Federal Government Safer Streets Grant program. Fully grant funded. Installations to commence May 2015, and may continue in 2015/16. Stage 2 of the project to take place in 2015/16 (a further \$80k grant).
Community Partnerships and Planning	General	Alison Homestead Rebuild	43	To align budget with Council resolution of 24 September 2014, for construction contract to rebuild Alison Homestead.
Property Development	General	Warnervale Town Centre Entry Road	188	Increase to cover full cost of Entry Road project including contingency as per signed agreement, to be completed by June 2015.
Property Development	General	Land Acquisitions	2,811	Increase budget allocation for strategic land acquisitions.
Property Management	General	Street Furniture Renewal, The Entrance Town Centre	55	Renewal of street furniture to complement re-tiling in the Town Centre.
Property Management	General	Civic Centre Fire Evacuation System Upgrade	50	Increase to project scope and cost to install smoke alarms throughout Civic Centre to provide early warning to occupants.
Property Management	General	Purchase Ice Machine	5	Purchase replacement ice machine for Long Jetty Depot.
Commercial Enterprises - Waste Management	Waste Management	Waste Management Capex projects	515	Additional works required at Buttenderry Waste Management Facility: Electrical Rectification Works as result of Ausgrid non compliance notice (\$200k) additional costs for New Administration and Training/Community Education Centre including site works, car park works and furniture purchases(\$155k), Alternate Night Cover Project (\$90k) and Backup Generator for the site (\$70k).
Commercial Enterprises - Holiday Parks	General	Playground works Toowoomba Bay Holiday Park	80	Urgent safety works required.
Commercial Enterprises - Holiday Parks	General	Canton Beach Power Supply Works	8	Urgent works required.
Roads and Drainage	Water Supply	Wyong CDB Drainage Projects - Stages 1, 2, 5 & 6	1,560	Stage 1 - Art House \$330k (now complete) and Stage 2 - Hardware Lane & Apex Park \$330k (now complete). Additional costs associated with underground service relocations. Stage 5 and 6 Frank Balance \$900k, bought forward from 2015/16.
Waterways and Asset Management	General	GPT and Stormwater projects (funded by Grants and Stormwater Levy)	716	Change in timing of works, all projects funded by Federal Grant or Stormwater Levy
		Sub Total	7,199	
		Net Movement Increase / (Decrease)	-	

3.7 Removal of Buff Point Affordable Housing from Major Amendment 1 to Wyong LEP 2013

TRIM REFERENCE: F2013/01345 - D11858907

MANAGER: Mike Dowling, Director

AUTHOR: Lynda Hirst; Senior Strategic Planner

SUMMARY

This report seeks Council's endorsement to withdraw the proposed rezoning of 17W Moola Road, Buff Point (Buff Point Oval) from Wyong Local Environmental Plan (LEP) 2013.

RECOMMENDATION

That Council withdraw the proposal to rezone 17W Moola Road, Buff Point (Buff Point Oval) from RE1 Public Recreation to R1 General Residential from Wyong Local Environmental Plan (LEP) 2013 – Major Amendment 1.

BACKGROUND

Affordable Housing

Council, at its meeting held 23 February 2011;

“RESOLVED on the motion of Councillor EATON:

- 1 That Council consider as part of its preparation of the Comprehensive Local Environmental Plan an appropriate zoning and flexible controls to enable ancillary residential development to take place on public open space land adjoining sporting fields, golf courses and the like.*
- 2 That Council note that the objective of this LEP provision would be to provide affordable housing and ensure passive surveillance of sporting facilities and to assist Council in meeting its population targets and also to provide some level of affordable of housing.”*

As a result of this resolution, Council's recreation facilities were reviewed in order to determine if any sites had sufficient (and appropriate) land area to suit this purpose of affordable housing development. As part of this review, a portion of two sites were found to be suitable for this purpose:

- 155 Louisiana Road, Wadalba (Mascord Park/Wadalba Sporting Complex)
- 17W Moola Road, Buff Point (Buff Point Oval)

Major Amendment 1 to Wyong Local Environmental Plan (LEP) 2013

On 23 July 2014, Council resolved to prepare a planning proposal for Wyong Local Environmental Plan 2013 (Amendment No 1) pursuant to Section 55 of the *Environmental Planning and Assessment Act, 1979* (EP&A Act).

3.7 Removal of Buff Point Affordable Housing from Major Amendment 1 to Wyong LEP 2013 (contd)

On 10 September 2014, a further resolution sought to implement Council's affordable housing objectives by rezoning portions of Mascord Park and Buff Point Oval as part of Amendment No 1.

On 22 September 2014 Amendment No 1 was forwarded to the Department of Planning & Environment seeking a Gateway Determination which was subsequently issued on 19 December 2014. This enabled Council to proceed to community consultations although formal consultations pursuant to Section 57 of the EP&A Act 1979 have not been undertaken to date.

Community Representations

Prior to formal community consultations being undertaken, Council had received a number of submissions from the local community opposing the rezoning of Mascord Park specifically. Due to the strong community opposition received, Council, at its meeting held 28 January 2015;

“RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor TROY:

44/15 That Council note the importance of establishing a variety of integrated housing opportunities across the Shire, particularly to assist in accommodating our seniors.

45/15 That Council note that the proposal to re-identify a portion of the land adjoining Mascord Park for integrated housing commenced on 25 February 2011 via a resolution of the previous Council.

46/15 That Council note the strong community support for Council to reconsider this proposal.

47/15 That Council resolve to have the proposed rezoning of Lot 1 DP369486, 155 Louisiana Road Wadalba (part thereof Mascord Park) as part of Amendment 1 to the Wyong LEP 2013 withdrawn so that the park can be retained in its current RE1 Public Recreation zoning.

48/15 That Council thank the local community for their submissions and representations that have assisted Council in its deliberation and consideration of this important matter.

49/15 That Council request the General Manager to review the park maintenance in consultation with the local community.”

Having considered the views of the community with respect to the part-rezoning of 155 Louisiana Road, Wadalba (Mascord Park) it is recommended that Council also withdraws the part-rezoning of 17W Moola Road, Buff Point (Buff Point Oval) to be consistent with Council's resolution of 28 January 2015.

ATTACHMENTS

Nil.

4.1 Quarterly Update on EP & A and LGA Developer Contributions

TRIM REFERENCE: F2004/00552 - D11819409

MANAGER: Stephen Naven, Chief Financial Officer

AUTHOR: Sandy Rose; Developer Contributions Officer

SUMMARY

This report provides an update of Council's Developer Contributions levied under the *Environmental Planning and Assessment Act 1979* and the *Local Government Act 1993* from 1 July 2014 to 31 December 2014.

RECOMMENDATION

That Council receive the report on Quarterly Update on EP & A and LGA Developer Contributions.

BACKGROUND

This report covers any developer contributions received by Council under the Environmental Planning and Assessment Act 1979

- section 93F - Voluntary Planning Agreements (VPA)
- section 94 - Contribution towards provision or improvement of amenities or services
- section 94A - Fixed development consent levies

and Local Government Act 1993

- section 64 – Water and sewer contributions

All developer contributions received are reported as part of our General Fund reporting with the exception of drainage and water infrastructure contributions which are reported in our Water Fund and sewer infrastructure contributions which are reported in our Sewer Fund.

CONTRIBUTIONS RECEIVED

Cash Contributions

From 1 July 2014 to 31 December 2014 Council has received total contributions of \$4,156k made up as follows:

- \$1,658k in developer contributions (EP&A Act s94 contributions of \$1,189k and s94A contributions of \$469k),
- \$2,049k in water and sewer (LGA s64) contributions, and
- \$449k in non-cash contributions.

This is \$866k above the budgeted developer contributions of \$3,290k. Please refer to Table 1 for a summary.

Table 1 – Summary of Developer Contributions Received

Contribution Type	Original Budgeted Income	Total Actual Income	Variance to Original Budget
Total s93F and s94 Income (inc drainage)	\$2,363,091	\$1,189,392	(\$1,173,699)
Section 94A	\$150,000	\$468,880	\$318,880
Total Developer Contributions	\$2,513,091	\$1,658,272	(\$854,819)
Total s64 Water and Sewer income	\$777,203	\$2,049,393	\$1,272,190
Non-Cash Contributions	\$0	\$448,788	\$448,788
Total EPA & LGA Developer Contributions	\$3,290,294	\$4,156,453	\$866,159

Council received \$1,170k in s94 developer contributions for the six months ended 31 December 2014. This is unfavourable to budget by \$832k. Please refer to Table 2 for a summary. Based on the development in the pipeline it has been estimated that Council will achieve the budgeted developer contribution income over the remainder of the year.

Section 94A contributions received for the six months totalled \$469k which is \$319k favourable compared to a budget of \$150k. It is estimated that the Section 94A income for the remainder of the year will be closer to the six months budget of \$150k.

Table 2 – s93F and s94 developer contributions (excluding drainage) reported in the General Fund

Contribution Plan #	Contribution Plan Name	Original Budgeted Income	Total Actual Income	Variance to Original Budget
1	Wyong	\$24,358	\$44,141	\$19,783
2	Southern Lakes	\$23,400	\$302,368	\$278,968
3	The Entrance	\$217,041	\$566,242	\$349,201
5	Ourimbah	\$18,272	\$2,967	(\$15,305)
6	Toukley	\$32,325	\$87,395	\$55,070
7	Gorokan	\$26,842	\$59,846	\$33,004
7a	Warnervale	\$1,225,306	\$5,498	(\$1,219,808)
8	San Remo	\$32,490	\$18,453	(\$14,037)
9	Budgewoi	\$28,115	\$36,949	\$8,834
13	Shire Wide	\$57,188	\$63,566	\$6,378
15	Northern Districts	\$316,772	\$78,366	(\$238,406)
16	Warnervale Town Centre	\$0	(\$95,532)	(\$95,532)
	General Fund Total	\$2,002,109	\$1,170,259	(\$831,850)

Contribution Type	Original Budgeted Income	Total Actual Income	Variance to Original Budget
Section 94A	\$150,000	\$468,880	\$318,880

S94 drainage contributions received from 1 July 2014 to 31 December 2014 totalled \$38k however a refund was processed for \$19k which resulted in a net position of \$19k. This is unfavourable to budget by \$342k. Based on the development in the pipeline it is anticipated that Council will achieve budgeted income by year end. Please refer to Table 3 for more information.

Table 3 – s93F and s94 Drainage contributions reported in Water Fund

Contribution Plan #	Contribution Plan Name	Water Fund - s94 Drainage		
		Original Budgeted Income	Total Actual Income	Variance to Original Budget
1	Wyong		\$0	\$0
2	Southern Lakes		\$34,286	\$34,286
3	The Entrance		\$0	\$0
5	Ourimbah		\$0	\$0
6	Toukley		\$0	\$0
7	Gorokan		\$0	\$0
7a	Warnervale	\$360,982	(\$15,161)	(\$376,143)
8	San Remo		\$8	\$8
9	Budgewoi		\$0	\$0
13	Shire Wide		\$0	\$0
15	Northern Districts		\$0	\$0
16	Warnervale Town Centre		\$0	\$0
Water Fund Drainage Total		\$360,982	\$19,133	(\$341,849)

As at July 1 2014 all Development Servicing Plans (DSP) were consolidated into one DSP. Previously there were separate water and sewer DSP for areas that aligned with the Section 94 contribution plans. Budgets have now been allocated against the new DSP only.

Water fund contributions (s64) received for the six months ended 31 December 2014 totalled \$911k which exceeds budget by \$459k. Please refer to Table 4 for more information.

Table 4 – s64 Water Developer contributions reported in the Water Fund

Contribution Plan #	Contribution Plan Name	Water Fund - Water		
		Original Budgeted Income	Total Actual Income	Variance to Original Budget
1	Wyong		\$179,817	\$179,817
2	Southern Lakes		\$156,251	\$156,251
3	The Entrance		\$6,235	\$6,235
5	Ourimbah		\$1,883	\$1,883
6	Toukley		\$37,855	\$37,855
7	Gorokan		\$49,975	\$49,975
7a	Warnervale		\$209,592	\$209,592
8	San Remo		\$4,936	\$4,936
9	Budgewoi		\$11,027	\$11,027
13	Shire Wide		\$0	\$0
15	Northern Districts		\$71,151	\$71,151
16	Warnervale Town Centre		\$0	\$0
Water1	Water Wyong Shire	\$452,169	\$182,158	(\$270,011)
Water Fund Total		\$452,169	\$910,880	\$458,711

Sewer Fund contributions (s64) for the six months ended 31 December 2014 totalled \$1,139k which exceeds budget by \$813k. Please refer to Table 5 for more information.

Table 5 – s64 Sewer developer contributions reported in the Sewer Fund

Contribution Plan #	Contribution Plan Name	Sewer Fund - Sewer		
		Original Budgeted Income	Total Actual Income	Variance to Original Budget
1	Wyong		\$224,813	\$224,813
2	Southern Lakes		\$279,784	\$279,784
3	The Entrance		\$4,064	\$4,064
5	Ourimbah		\$1,691	\$1,691
6	Toukley		\$11,368	\$11,368
7	Gorokan		\$38,275	\$38,275
7a	Warnervale		\$183,752	\$183,752
8	San Remo		\$2,948	\$2,948
9	Budgewoi		\$9,358	\$9,358
13	Shire Wide		\$0	\$0
15	Northern Districts		\$201,880	\$201,880
16	Warnervale Town Centre		\$0	\$0
Sewer1	Sewer Wyong Shire	\$325,034	\$180,580	(\$144,454)
Sewer Fund Total		\$325,034	\$1,138,513	\$813,479

Non-Cash Contributions

Council allows developers to dedicate assets (works or land that has been identified in a contribution plan) in lieu of making cash contributions. Where the value of the assets dedicated exceeds the developer contributions owed a developer credit is recognised. The developer credits are available to offset future developer contributions. Non-cash contributions received for the first six months of the 2014-15 financial year were \$449k. Please refer to Table 6 for more information.

Table 6 – Non Cash Contributions

Contribution Plan #	Contribution Plan Name	Original Budgeted Income	General	Drainage	Water	Sewer	Total
1	Wyong		\$0		\$0	\$0	\$0
2	Southern Lakes		\$0		\$0	\$0	\$0
3	The Entrance		\$0		\$0	\$0	\$0
5	Ourimbah		\$0		\$0	\$0	\$0
6	Toukley		\$180,924		\$0	\$0	\$180,924
7	Gorokan		\$0		\$0	\$0	\$0
7a	Warnervale		\$176,432	\$81,435	\$0	\$0	\$257,867
8	San Remo		\$0		\$0	\$0	\$0
9	Budgewoi		\$0		\$0	\$0	\$0
13	Shire Wide		\$0	\$9,997	\$0	\$0	\$9,997
15	Northern Districts		\$0		\$0	\$0	\$0
16	Warnervale Town Centre		\$0		\$0	\$0	\$0
Total Non Cash Income		\$0	\$357,356	\$91,432	\$0	\$0	\$448,788

SPECIFIC PURPOSE VPA CONTRIBUTIONS RECEIVED

\$514k in specific purpose VPA contributions was received in 2012-13 financial year from Fabcot Pty Limited to be spent on specific pathway works as outlined below:

- Pathway 1 – 2013-14 Saliena Avenue to Tall Timbers Road
- Pathway 2 – 2014-15 Pacific Highway South – Tall Timbers to Colongra Bay Road

Any unspent funds at the end of the 4 year period from when the VPA was entered into will need to be refunded.

Pathway 1 was completed in July 2014 with expenditure totalling \$76k.

Some minor vegetation clearing and survey work has been completed for Pathway 2. Due to the value of the works Council is awaiting on a supply contract for concreting services before undertaking construction. Expected completion of the footpath is April 2015.

It is expected that the Pathway 2 works will be completed within the VPA funds received.

No expenditure has occurred to date.

RESTRICTED ASSET – DEVELOPER CONTRIBUTIONS

Council currently has a restricted asset totalling \$45m which represents the developer contributions received with interest income that has not yet been spent as at 31 December 2014. The break up is as follows:

Contribution Type	Restricted Asset Value
S93F	\$4,849,988
S94 - General	\$6,517,103
S94 - Drainage	\$8,293,677
S94A	\$1,556,199
S64 - Water	\$10,581,296
S64 - Sewer	\$13,624,185
Total	\$45,422,449

DEVELOPER CREDITS – NON-CASH CONTRIBUTIONS

Council's current unfunded liabilities (non-cash contributions) total \$14.8m as at 31 December 2014. This includes s94 credits totalling \$13.7m and s64 credits totalling \$1.1m.

A summary of the movement in non-cash contributions from 1 July 2014 to 31 December 2014 is provided below.

Summary of Developer Credits	
Opening Balance @ 1-7-2014	\$15,254,423
Contributed Assets	(\$29,415)
Non-Cash Contributions	(\$448,788)
Interest & Indexation	\$61,530
Closing Balance @ 31-12-2014	\$14,837,750

ATTACHMENTS

Nil.

4.2 Investment Report for January 2015

TRIM REFERENCE: F2004/06604 - D11843051

MANAGER: Stephen Naven, Chief Financial Officer

AUTHOR: Devini Susindran; Financial Accountant

SUMMARY

This report details Council's investments as at 31 January 2015.

RECOMMENDATION

That Council receive the Investment Report for January 2015.

BACKGROUND

WSC's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2005), Council's Investment Policy, Ministerial Investment Order issued February 2011 and Division of Local Government Investment Policy Guidelines published in May 2010.

CURRENT STATUS

Cash and Term Deposit Funds

Cash flows in January were managed through term deposit maturities, with a net outflow of \$8,246k which included payments related to Metro Cinema.

Table 1 - Movement in Cash and Term deposits

Institution	Term (Approx. Months)	Interest Rate %	Maturity	Investment / (Redemption) \$'000
Movement in Term Deposits				
ING	9	3.80%	Jan 2015	(\$5,000)
PCCU	4	3.53%	Jan 2015	(\$3,000)
PCCU	4	3.53%	Jan 2015	(\$2,000)
Total Term Deposit Movement				(\$10,000)
Movement in cash at call				
AMP		3.15%		-
Westpac		2.55%		\$1,725
CBA				-
Interest earned on all call accounts				\$29
Total Cash at Call Movement				\$1,754
Total Cash & Term Deposit Movement				(\$8,246)

Total Portfolio

Total net return for January 2015 was \$470k in interest earnings.

Table 2 - Net Return

	Full Year 2013-14 \$'000	Q1 2014-15 \$'000	Q2 2014-15 \$'000	Jan 2015 \$'000	YTD 2014-15 \$'000
Net Capital Gain/(Loss) Realised	(197)	-	-	-	-
Income Distribution on Managed Funds	321	-	-	-	-
Net Earnings From Managed Funds *	124	-	-	-	-
Interest Earnings on Call Deposits Received	402	113	110	29	252
Interest Earnings on Term Deposits received at Maturity	5,999	1,311	1,364	441	3,116
Total Interest Earnings	6,401	1,424	1,474	470	3,368
Total return for the period	6,525	1,424	1,474	470	3,368

* Until October 2013, Council's portfolio included investments in managed funds (Blackrock Care and Maintenance Fund) held under the "grandfather" provisions of the current Ministers Order.

Financial Year to Date (YTD) returns to January of 3.90% is favourable compared to benchmark bank bill swap (BBSW) *financial year to-date* Bank Bill Index of 2.94% and Council guidelines of BBSW + 10 basis points.

Table 3 - Investment Returns

Investment Class	Jan 2015 Portfolio \$ '000	YTD Return \$ '000	YTD Return %
Cash at Call	16,167	252	2.55
Term Deposits	127,043	3,116	4.08
Total Investments	143,210	3,368	3.90

Council investments are evaluated and monitored against a benchmark appropriate to the risk (Standard and Poor's BBB long term or above) and time horizon of the investment concerned. The investment strategy includes rolling maturity dates to ensure that Council has sufficient funds at all times to meet its obligations. A summary of the Term Deposit maturities are listed in Table 4 below.

Table 4 - Term Deposits Maturities

Time Horizon	Maturity on or before	Value \$ '000
At Call	Immediate	16,167
Term Deposits		
0 - 3 months	Apr 2015	36,043
4 - 6 months	Jul 2015	27,000
7 - 12 months	Jan 2016	39,000
1 - 2 years	Jan 2017	11,000
2 - 3 years	Jan 2018	9,000
3 - 4 years	Jan 2019	5,000
Total Term Deposits		127,043
Total Portfolio		143,210

The target maximum allocation limit in each investment risk category and the current spread of investments is listed in Table 5.

The portfolio is still overweight in A1 but moving more into A2 within policy guidelines in order to obtain the best rates offered.

Table 5 - Portfolio Credit Framework

Investment Category Short Term	Target Maximum Allocation	Portfolio Allocation Jan 2015
A1	10.0%	50.42%
A2	75.0%	46.09%
A3	10.0%	2.80%
Unrated	15.0%	0.69%
TOTAL		100.00%

At the end of January, all investments were within the Counterparty Limits specified in the investment policy.

Reduction in the portfolio for January 2015 and year to-date were \$8,246k and \$2,184k respectively. Movements are shown in Table 6.

Table 6 - Portfolio Movements

	Full Year 2013-14 \$'000	Q1 2014-15 \$'000	Q2 2014-15 \$'000	January 2015 \$'000	YTD 2014-15 \$'000
Movement in Assets					
Opening Balance	154,992	145,394	154,597	151,456	145,394
Net movement in Managed fund to Liquidation in Oct'13	(4,688)	-	-	-	-
Net Cash/Investments (Withdrawals)	(4,910)	9,203	(3,141)	(8,246)	(2,184)
Closing Balance	145,394	154,597	151,456	143,210	143,210

Portfolio Interest and Investment Returns compared to budget

Year to date returns as at 31 January 2015 on Council's investment portfolio of deposit accounts and term deposits, show a \$94k or 2.77% *unfavourable* variance when compared to the revised budget for the year to January 2015.

Table 7 - Annual Investment Portfolio Performance as at 31 January 2015

Investment Source	YTD Actual Interest Income \$ '000	YTD Revised Budget \$ '000	YTD Variance to Budget \$ '000
	A	B	C=A-B
General	2,063	1,961	102
Water	390	509	(119)
Sewerage	915	992	(77)
Total	3,368	3,462	(94)

Interest rates in the month, ranged from 3.40% to 5.20% (with the exception of deposit with ANZ at 3.30% and Heritage Bank at 7.25%), all of which exceeded the annualised *monthly* Bank Bill Swap Rate (BBSW) benchmark of 2.67%. Interest returns are expected to fall further with the Reserve Bank reducing the cash rate to 2.25% in early Feb 2015.

Comparison to Neighbouring Councils

Portfolio Valuation

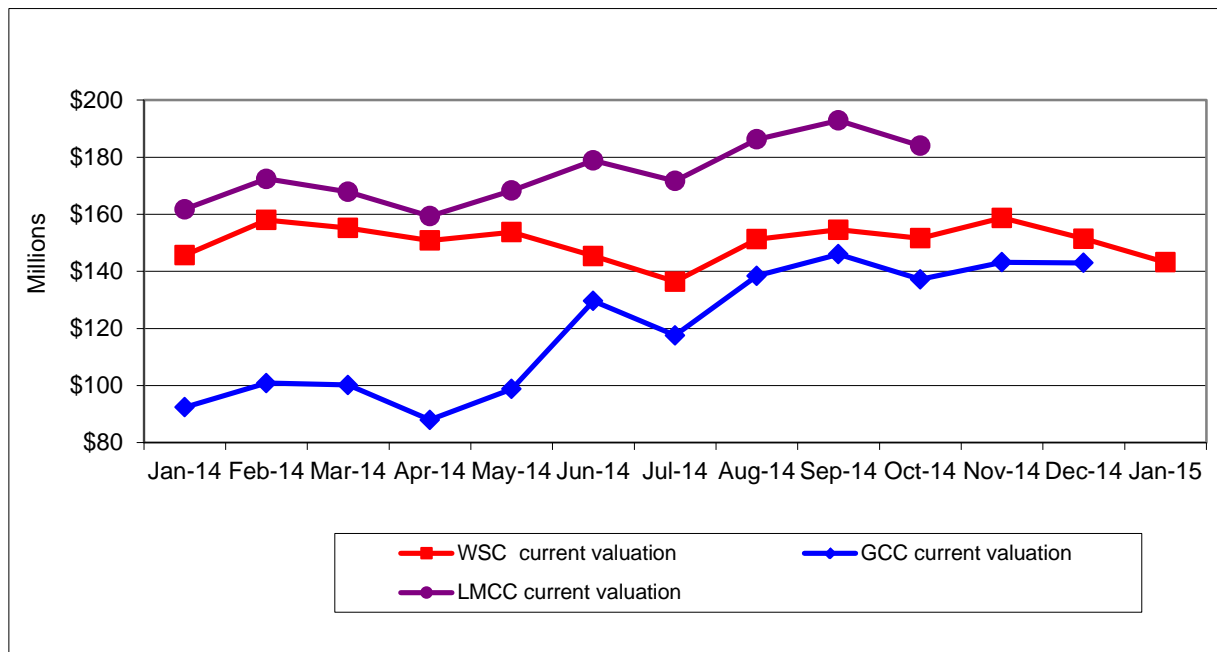
WSC's investment portfolio reflects our strong cash position, which is comparable with Lake Macquarie City Council and Gosford City Council. Balances are summarised in table 8 below. Graph 1 shows the monthly portfolio balances over a twelve month period for all three Councils.

There is a lag in the information available for neighbouring Councils and reports for November, December and January were not available at the time of writing this report.

Table 8 – Summary of Investment Portfolio Balances

Month / Council	Wyong Shire Council \$'000	Gosford City Council \$'000	Lake Macquarie Council \$'000
Jul 2014	\$136,418	\$117,560	\$171,687
Aug 2014	\$151,257	\$138,456	\$186,273
Sep 2014	\$154,597	\$146,016	\$192,882
Oct 2014	\$151,629	\$137,185	\$184,051
Nov 2014	\$158,764	\$143,217	Not available
Dec 2014	\$151,456	\$142,992	Not available
Jan 2015	\$143,210	Not available	Not available

Graph 1 – Portfolio Valuations – Comparison to Neighbouring Councils



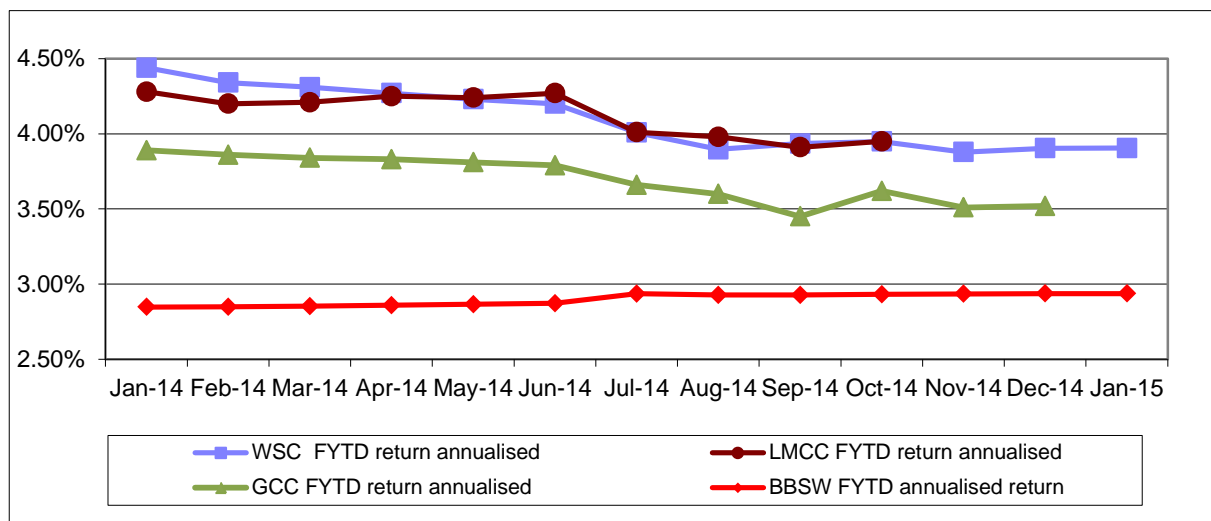
Portfolio Returns (Annualised)

WSC's investment yield compares favourably to neighbouring Councils as outlined in table 9 below. Graph 2 shows the Financial Year to date, annualised portfolio returns over a 12 month period for all three Councils compared to BBSW.

Table 9 – Summary of Investment Portfolio Returns

Month	BBSW	Wyong Shire Council	Gosford City Council	Lake Macquarie Council
June 2014	2.87%	4.20%	3.79%	4.27%
July 2014	2.94%	4.01%	3.66%	4.01%
Aug 2014	2.93%	3.90%	3.60%	3.98%
Sep 2014	2.93%	3.93%	3.45%	3.91%
Oct 2014	2.93%	3.95%	3.62%	3.95%
Nov 2014	2.94%	3.88%	3.51%	Not available
Dec 2014	2.94%	3.90%	3.52%	Not available
Jan 2015	2.94%	3.90%	Not available	Not available

Graph 2 – Portfolio Return – Comparison to Neighbouring Councils



INVESTMENT STATEMENT

In accordance with the Local Government (General) Regulation 2005, Part 9, Division 5, Clause 212, it is certified that the investments held as at 31 January 2015 have been made in accordance with the Act, the Regulations and Council's Investment Policies.

ATTACHMENTS

- 1 Summary of Investment by Type - January 2015 D11842355

Wyong Shire Council Summary of Investments - By Type As at 31 January 2015									
FUND MANAGER	TYPE OF INVESTMENT	RATINGS		MATURITY	PORTFOLIO BALANCE	PORTFOLIO BALANCE	AS A % OF TOTAL PORTFOLIO	INCOME FOR MONTH OF JANUARY	INTEREST RATES %
		Short Term	Long Term		31.12.14	31.1.15		\$	
CASH AT CALL:									
Westpac	Corporate Investment Account	A1	AA	Daily	9,418,535	11,159,081		15,546	2.55
CBA	At Call Deposit	A1	AA	Daily	-	-		0	2.50
AMP	Business Saver Account	A1	A	Daily	4,994,885	5,008,248		13,363	3.15
Total Cash At Call					14,413,420	16,167,329	11.29%	28,909	
TERM DEPOSITS & BONDS									
<u>Short term deposits & bills (less than 90 days)</u>									
ING	Term Deposit	A1	A	12/01/2015	5,000,000			5,726	3.80
PCCU	Term Deposit	A2	BBB	23/01/2015	2,000,000			4,255	3.53
PCCU	Term Deposit	A2	BBB	27/01/2015	3,000,000			7,544	3.53
Wyong Shire Credit Union	Term Deposit	UNRATED	UNRATED	31/01/2015	1,000,000	1,000,000		2,795	3.40
ME Bank	Term Deposit	A2	BBB	4/02/2015	5,000,000	5,000,000		16,137	3.80
Bendigo/Adelaide	Term Deposit	A2	A	24/02/2015	5,000,000	5,000,000		15,288	3.60
ANZ	Term Deposit	A1	AA	10/03/2015	43,000	43,000		121	3.30
Suncorp	Term Deposit	A1	A	13/03/2015	5,000,000	5,000,000		14,863	3.50
CUA	Term Deposit	A2	BBB	23/03/2015	5,000,000	5,000,000		15,712	3.70
Bank of Queensland	Term Deposit	A2	BBB	13/04/2015		5,000,000		15,925	3.75
NAB	Term Deposit	A1	AA	27/04/2015		5,000,000		15,967	3.76
Bendigo/Adelaide	Term Deposit	A2	A	28/04/2015		5,000,000		16,010	3.77
					31,043,000	36,043,000	25.17%	130,341	
<u>Medium Term Deposits (up to 365 days)</u>									
Bank of Queensland	Term Deposit	A2	BBB	13/04/2015	5,000,000				3.75
NAB	Term Deposit	A1	AA	27/04/2015	5,000,000				3.76
Bendigo/Adelaide	Term Deposit	A2	A	28/04/2015	5,000,000				3.77
ANZ	Term Deposit	A1	AA	1/05/2015	4,000,000	4,000,000		12,604	3.71
Bendigo/Adelaide	Term Deposit	A2	A	27/05/2015	5,000,000	5,000,000		16,179	3.81
ANZ	Term Deposit	A1	AA	1/06/2015	4,000,000	4,000,000		12,638	3.72
NAB	Term Deposit	A1	AA	22/06/2015	5,000,000	5,000,000		15,245	3.59
Suncorp	Term Deposit	A1	A	13/07/2015	5,000,000	5,000,000		15,075	3.55
ANZ	Term Deposit	A1	AA	24/07/2015	4,000,000	4,000,000		12,672	3.73
ING	Term Deposit	A1	A	13/08/2015	5,000,000	5,000,000		14,905	3.51
ANZ	Term Deposit	A1	AA	25/08/2015	4,000,000	4,000,000		12,706	3.74
NAB	Term Deposit	A1	AA	8/09/2015	5,000,000	5,000,000		15,033	3.54
NAB	Term Deposit	A1	AA	22/09/2015	5,000,000	5,000,000		15,075	3.55
CUA	Term Deposit	A2	BBB	17/11/2015	5,000,000	5,000,000		15,288	3.60
Bank of Queensland	Term Deposit	A2	BBB	25/11/2015	5,000,000	5,000,000		17,199	4.05
ING	Term Deposit	A1	A	26/11/2015	5,000,000	5,000,000		16,986	4.00
CUA	Term Deposit	A2	BBB	16/12/2015	5,000,000	5,000,000		15,288	3.60
					81,000,000	66,000,000	46.09%	206,893	
<u>Non - Current</u>									
Bank of Queensland	Term Deposit	A2	BBB	2/08/2016	6,000,000	6,000,000		26,499	5.20
Bank of Queensland	Term Deposit	A2	BBB	8/09/2016	5,000,000	5,000,000		15,712	3.70
Heritage	Senior Bond	A3	BBB	20/06/2017	4,000,000	4,000,000		24,630	7.25
ME Bank	Term Deposit	A2	BBB	25/08/2017	5,000,000	5,000,000		16,562	3.90
ANZ	Term Deposit	A1	AA	30/10/2018	5,000,000	5,000,000		20,681	4.87
					25,000,000	25,000,000	17.46%	104,084	
Total Term Deposit & Bonds:					137,043,000	127,043,000	88.71%	441,318	
TOTAL PORTFOLIO					151,456,420	143,210,329	100.00%	470,227	
Current					126,456,420	118,210,329	82.54%		
Non-Current					25,000,000	25,000,000	17.46%		
TOTAL PORTFOLIO					151,456,420	143,210,329	100.00%		

4.3 Mannering Park RFS Station Upgrade Options Report

TRIM REFERENCE: CPA/222145 - D11859884

MANAGER: Andrew Pearce, Director

AUTHOR: Sara Foster; Project Officer

SUMMARY

The report outlines the options available to address the potential funding gap in 2014/15 for the upgrade of the Mannering Park RFS station. This report provides further information from the earlier Contract report to Council at its meeting of 28 January 2015.

RECOMMENDATION

That Council receive the report on the Mannering Park RFS Station Upgrade Options.

BACKGROUND

NSW Rural Fire Service (RFS) determines the number of volunteers and firefighting tankers (including size) which a brigade must maintain to combat emergency events in a particular area. The existing Mannering Park Fire Station, which is owned by Wyong Shire Council, is an ageing structure built at a time when the brigade had less members and smaller vehicles. The current building no longer adequately meets the functional needs of the station and its members.

NSW RFS have requested this brigade station be upgraded to accommodate a new tanker which does not fit in the current building, building a new amenities block onto the back of the existing shed which includes a storage area, kitchen and toilet/shower facilities and upgrading the driveway and car-park. The Lakes Team – Wyong Rural Fire Service (RFS) were successful in obtaining \$373,500 through the NSW Rural Fire Fighting Fund to upgrade the Mannering Park RFS station.

An invitation to tender for these works was advertised on 7 October 2014, tenders were evaluated during early December 2014, and a report recommending a preferred tenderer was submitted to Council's meeting of 28 January 2015.

Following the receipt of tenders for the construction works, it was identified that there were insufficient funds allocated for this contract within the current year's capital works program. The source of funding for the project is grant funding received under the NSW Rural Fire Fund.

The funding gap is the result of the open public tendered prices received in November 2014 being significantly above the preliminary estimate which was prepared by a Quantity Surveyor at the time of the original grant submission by the RFS. In addition to this there were additional costs associated with project management and a power line relocation which had not been included in the original RFS grant application for 2014/2015. A recent revision of the project estimate based upon the actual publically tendered costs has resulted in an estimated \$180,000.00 funding shortfall to complete the project.

Taking the funding gap and its potential impact into consideration Council, at its meeting held 28 January 2015;

“RESOLVED unanimously on the motion of Councillor Troy and seconded by Councillor Nayna:

17/15 That Council defer this matter for further information from staff for a redesign of works to fit available funding and/or commitment from the NSW Government Rural Fire Service to fully fund the works.”

CURRENT STATUS

Since the report was prepared and the resolution made at the Ordinary meeting of 28 January 2015, staff have liaised with the NSW Rural Fire Service to consider alternative options to progress the project.

Council has sought a commitment from the RFS to fully fund the project. The RFS regional office have since confirmed in writing to the local Lakes RFS office that \$180,000 has been placed in the 2015/2016 NSW Rural Fire Fighting Fund Estimate Bid. Furthermore they have identified these funds as being a high priority for the region, especially in circumstances where a Council may have forward committed funds, and they will ensure that the funds are placed forward for ministerial approval. A copy of this letter is attached.

Further options have also been identified whereby funding could potentially be reallocated from elsewhere in the 2014/2015 RFS budget, both local and from unspent funds from other regions in the state, towards this project. For example, there is approximately \$80,000 allocated to other RFS building works in the Shire for which the local RFS have indicated their preference would be to reallocate the funding to the Mannering Park Project. These changes however require various RFS approvals which are likely to exceed the timing of the current tender validity period of 27 February 2015.

Council staff have also investigated the option of separating out the building works from the civil and driveway upgrade works in an attempt to redesign the works to fit the available funding. The driveway upgrade and civil works component are estimated to cost \$100,000.00 which leaves a funding gap of approximately \$80,000.00.

If Council is to proceed with these options of reducing its financial risk, it will be necessary for Council to resolve to decline to accept any of the tenders submitted for Contract CPA/222145 – Mannering Park RFS Station Upgrade and delegate to the General Manager authority to undertake negotiations with the preferred tenderer around the tender validation period and the scope of works.

OPTIONS

Council has the following three options in regards to this contract:

Option	Considerations
Not proceeding further with this contract by resolving not to accept an offer from any of the Tendering parties.	<p>Not recommended. This will result in the inability to deliver the project in 2014/2015. The availability of approximately \$293,000 in grant funding allocated towards construction works for the upgrading of Councils Mannering Park RFS Station in 2014/2015 will lapse.</p> <p>Council should note there is also significant time and cost involved in retendering, and the market may respond differently with prices varying from those obtained through this tendering process.</p>
Council proceeds with accepting the recommended tender for the full upgrade works and bank rolls any funding shortfall.	Not recommended. Although correspondence has been received highlighting the priority of this project for RFS funding under the NSW Rural Fire Fighting Fund in 2015/2016, there is no guarantee that Council will be reimbursed the estimated \$180,000 shortfall. The financial risk to Council can be reduced by further negotiation with RFS and the tenderer.
That Council resolve to accept no tenders on the basis that all of the tendered prices exceed the available budget but entering into negotiations with the preferred tenderer to review the tender validation period, the scope of the work and to reach agreement with funding sources from the RFS.	Recommended. This option reduces Council's financial risk through potentially allowing the tender validity period to be extended by negotiation, to allow additional funding options to be pursued by RFS, and consideration of a reduced scope of works to achieve greater alignment between the works and available budget.

CONCLUSION

In 2014/2015 the NSW RFS received grant funding towards the design and construction of upgrade works Mannering Park RFS Station. A review of the project estimate, post receipt of tenders for the construction works, has confirmed a funding shortfall of approximately \$180,000. Following the resolution of Council from the Ordinary meeting of 28 January 2015, staff have liaised with the NSW Rural Fire Service to consider alternative options to progress the project. Pursuit of these options requires negotiation with the preferred tenderer over the tender validity period, project timing, and scope of works.

ATTACHMENTS

- 1 RFS Commitment Letter D11858471



NSW RURAL FIRE SERVICE



Superintendent Stephen Raymond
C/- The Lakes Team

stephen.raymond@rfs.nsw.gov.au

Your reference
Our reference

23/01/2015

Dear Superintendent Raymond

Manning Park Funding Consideration

I refer to council's correspondence to you dated 17 December 2015, in respect to a request for additional funds for the Manning Park Brigade Station Project. As the Rural Fire Service (RFS) Regional Manager for Region East I provide you the following advice.

It is understood that Council estimates the cost of the building will total \$493,500.00, of which current available funding of \$313,280.00. The basis of Council's submission indicates the balance of the amount yet to be allocated for the project totals \$180,000.00.

It is understood that as local Manager you had the opportunity to meet with Council's representatives to discuss Council's position in respect to the unallocated funds. It is generally acknowledged that Council may fund the project in good faith and the interest of the community however it was also noted that there was no formal funding agreement in place between the parties.

In the absence of an agreement and in recognition of councils support the remaining \$180,000.00 has been placed in the 2015/16 Rural Fire Fighting Fund (RFFF) Estimate Bid. Where a council has forward committed funds such as the Manning Park Stn as proposed by your council, it is of highest priority for the Region in ensuring that these funds are placed forward for ministerial approval in estimate allocations.

Council is to be commended for their support of the RFS and commitment to the community in providing funds to allow completion of this valuable local and Brigade asset. I would also like to take the opportunity to encourage the Council, when undertaking future forward funded projects, to work closely with the District Manager to ensure agreement of a funding and reimbursement plan prior to the commencement of the project.



Superintendent Jason Heffernan
A/Regional Manager
East Region

Postal address

NSW Rural Fire Service
Locked Bag 17
GRANVILLE NSW 2142

Street address

NSW Rural Fire Service
15 Carter Street
LIDCOMBE NSW 2141

T (02) 8741 5555
F (02) 8741 5550
www.rfs.nsw.gov.au

4.4 Draft Minutes of the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee - 5 February 2015

TRIM REFERENCE: F2004/07986 - D11847004

MANAGER: Andrew Pearce, Director

AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

Confirmation of minutes of the previous Tuggerah Lakes Estuary Management, Coastal and Floodplain Management Committee held on Thursday 5 February 2015.

RECOMMENDATION

That Council receive the Minutes of the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee meeting held on 5 February 2015.

BACKGROUND

A meeting of the Tuggerah Lakes Estuary Management, Coastal and Floodplain Management Committee held on Thursday 4 December 2014. The agenda for the meeting is available at the following link: [Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee Agenda - 5 February 2015](#).

Council has not delegated its authority to the Committee to make decisions on its behalf nor does the Committee have the authority to direct staff. Accordingly any recommendations of the Committee requiring the authorisation of Council will be reported to Council separately.

ATTACHMENTS

- 1 MINUTES - Tuggerah Lakes Estuary, Coastal & Floodplain Management Committee Meeting - 5 February 2015 D11839376

WYONG SHIRE COUNCIL

MINUTES OF THE
TUGGERAH LAKES ESTUARY, COASTAL AND FLOODPLAIN
MANAGEMENT COMMITTEE OF COUNCIL

HELD IN THE GUEST HOUSE CONFERENCE ROOM
WYONG CIVIC CENTRE, HELY STREET, WYONG
ON 05 FEBRUARY 2015
COMMENCING AT 5.03PM

PRESENT

Councillor A Troy (Wyong Shire Council) – Co-Chairperson
Councillor D Eaton (Wyong Shire Council) – Left 5.30pm
Mr Bob Davies (Community Member)
Ms Marlene Pennings (Community Member)
Mr Ken Derry (Community Member)

IN ATTENDANCE

Mr Andrew Pearce (Wyong Shire Council)
Mr Luke Sulkowski (Wyong Shire Council)
Mr Neil Kelleher (Office of Environment and Heritage) – Arrived 5.14pm
Ms Jade Maskiewicz (Wyong Shire Council)
Mr Robert Ray (Commercial Fisherman/Community Member) – Arrived 5.14pm / Left 6.06pm

APOLOGIES

A request for leave of absence for the inability to attend the meeting was received on behalf of Councillor Webster and Councillor Taylor.

RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor EATON:

That the Committee grant leave of absence from the meeting.

The meeting was declared open by Councillor Troy at 5.03pm.

1.1 Disclosure of Interest

RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor EATON:

That the Committee receive the report on Disclosures of Interest and note that there were no disclosures.

1.2 Confirmation of Minutes of Previous Meeting

RESOLVED unanimously an on the motion of Ms M PENNINGS and seconded by Mr B DAVIES:

That the Committee confirm the minutes of the previous Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee meeting held on 4 December 2014.

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

1.3 Address by invited Speakers

RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor EATON:

That the Committee receive the report on Invited Speakers.

2.1 Report on Lake Management Operations

RESOLVED unanimously on the motion of Ms M PENNINGS and seconded by Mr K DERRY:

That the Committee receive the report on Report on Lake Management Operations.

2.2 Coastal Zone Management

RESOLVED unanimously on the motion of Mr B DAVIES and seconded by Ms M PENNINGS:

That the Committee receive the report on Coastal Zone Management.

2.3 Floodplain Risk Management

RESOLVED unanimously on the motion of Councillor EATON and seconded by Mr B DAVIES:

That the Committee receive and note the Floodplain Risk Management Report.

2.4 Gross Pollutant Traps

Councillor Eaton left the meeting at 5.30pm.

RESOLVED unanimously on the motion of Mr K DERRY and seconded by Ms M PENNINGS:

That the Committee receive the report on Gross Pollutant Traps.

2.5 Status Report on Outstanding Actions

RESOLVED unanimously on the motion of Mr B DAVIES and seconded by Mr K DERRY:

That the Committee confirm the Status Report on Outstanding Actions for the Tuggerah Lakes Estuary Coastal & Floodplain Management Committee Meeting.

**WYONG SHIRE COUNCIL
TUGGERAH LAKES ESTUARY, COASTAL AND FLOODPLAIN MANAGEMENT COMMITTEE
ACTION LOG**

Item #	Meeting Date	Report Title	Action	Responsibility	Status/ Notes
2.4	4 December 2014	Report on Lake Management Options	<p>1 That the Committee <u>receive</u> the report on Lake Management Operations.</p> <p>2 That the Committee <u>recommend</u> to Council that it contact NSW Fisheries to provide the information previously offered in relation to the environmental impact study of commercial fishing on the sea grass in coastal lakes.</p> <p>3 That the Committee <u>recommend</u> to Council that it request NSW Fisheries to extend the existing commercial fishing closure at Canton Beach to 12 months of the year to enhance the recreational value of the area.</p>	Andrew Pearce Manager Waterways and Asset Management / Acting Director Infrastructure and Operations	Luke Sulkowski provided an update at 5 February 2015 Committee Meeting advising the recommendations have been actioned with recommended course of action put to Council.

**WYONG SHIRE COUNCIL
TUGGERAH LAKES ESTUARY, COASTAL AND FLOODPLAIN MANAGEMENT COMMITTEE
COMPLETED SINCE 4 DECEMBER 2014**

Item #	Meeting Date	Report Title	Status/ Notes
Nil			

3.0 GENERAL BUSINESS

GB1/15 Concerns of Local Commercial Fishermen Councillor Adam Troy

Mr Robert Ray addressed the committee on his concerns regarding the weed harvester and access problems he has experienced at Salt Water Creek and Tumbi Creek.

Robert also commented that it is his belief fishing in The Entrance Channel is a lot better with a narrow or shallow channel than it is with a deeper channel.

Mr Andrew Pearce advised that these concerns have been noted and Councillor Troy advised he will take on board what Mr Ray has raised as part of the Lake Management Plan.

Mr Ray also invited Committee members to meet him on site to discuss these issues further.

GB2/15 Discussions with Mr R Stokes Mr Neil Kelleher

Mr Neil Kelleher advised that he had discussions with a Mr Ronnie Stokes who had concerns about the state of the lake at The Entrance. Neil has directed Mr Stokes to information addressing his concerns that is available on Council's website.

GB3/15 NSW Coastal Reforms Workshop Outcomes Mr Neil Kelleher

Mr Neil Kelleher advised a document has been drafted providing an overview of the workshop, as well as outlining the findings and outcomes. Neil advised that one of the outcomes of the coast reforms is that a Coastal Management Manual will now be collated with assistance from various Councils, including Wyong Shire Council.

Neil stated as soon as the report is finalised it will be circulated.

GB4/15 Morphological Modelling Update
Councillor Adam Troy

Councillor Troy asked when the final report would be due regarding the additional morphological modelling.

Mr Luke Sulkowski advised that a final report has been received from Cardno. Some amendments are being made and the report will be made available by the next Committee meeting and uploaded to the secure Fileshare site.

GB5/15 Osborne Park, Peel Street Toukley
Mr Luke Sulkowski

Mr Luke Sulkowski advised he had been contacted by the organisers of the powerboat racing with regarding to the lake conditions. Luke displayed several photographs to the Committee of the current state of the lake which appeared clean and in good order.

GB6/15 Sandstone Logs at North Entrance
Mr Neil Kelleher

Mr Neil Kelleher asked whether an order to remove the sandstone logs at North Entrance has been served? Mr Andrew Pearce advised that this is unknown.

GB7/15 Green Army
Ms Marlene Pennings

Ms Marlene Pennings said that the Green Army is going very well and that they had three Green Army teams totalling 30 people assist with planting 1,500 plants at North Entrance.

THE MEETING terminated at 6.30pm.

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4.5 Draft Minutes of the Employment and Economic Development Committee Meeting - 4 February 2015

TRIM REFERENCE: F2012/01905 - D11847226

MANAGER: Mike Dowling, Director

AUTHOR: Jacquie Elvidge; Councillor Services Officer

SUMMARY

The draft minutes of the Employment and Economic Development Committee meeting of 4 February 2015 are submitted to Council for consideration.

RECOMMENDATION

That Council receive the report on Draft Minutes of the Employment and Economic Development Committee Meeting - 4 February 2015.

BACKGROUND

A meeting of the Employment and Economic Committee was held on 4 February 2015. The minutes of this meeting are attached to this report.

Council has not delegated its authority to the Committee to make decisions on its behalf nor does the Committee have the authority to direct staff. Accordingly any recommendations of the Committee requiring the authorisation of Council will be reported to Council separately.

ATTACHMENTS

- | | | |
|---|-----------------------------------------------------------------------------------|-----------|
| 1 | MINUTES - Employment and Economic Development Committee Meeting - 4 February 2015 | D11843150 |
|---|-----------------------------------------------------------------------------------|-----------|

WYONG SHIRE COUNCIL

MINUTES OF THE
EMPLOYMENT AND ECONOMIC DEVELOPMENT COMMITTEE OF COUNCIL
HELD IN THE COMMITTEE ROOMS
WYONG CIVIC CENTRE, HELY STREET, WYONG
ON 04 FEBRUARY 2015
COMMENCING AT 4.00PM

PRESENT

Councillors G P Best (Chairperson), K G Greenwald and L D Webster.

IN ATTENDANCE

Councillor Adam Troy, General Counsel, Director Property and Economic Development, Director Development and Building, Manager Property Development, Manager Development and Rezoning, Senior Contributions Officer and Councillor Services Officer.

The Chairperson, Councillor Best, declared the meeting open at 4.11 pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

APOLOGIES

Councillor D J Eaton
Councillor L Nayna

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor WEBSTER:

That the Committee accept the apology and grant leave of absence from the meeting.

At the commencement of the ordinary meeting report numbers 1.1, 4.3 and 5.5 , were dealt with first then the remaining reports in order. However for the sake of clarity the reports are recorded in their correct agenda sequence.

1.1 Disclosures of Interest

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor WEBSTER:

That the Committee receive the report on Disclosure of Interest and note the fact that no disclosures were made.

PROCEDURAL MOTION

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor GREENWALD:

That the Committee allow meeting practice to be varied to bring forward the consideration of item 4.3, Gwandalan Bowling Club, as there are speakers present for this item.

2.1 Address by Invited Speakers

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor WEBSTER:

That the Committee receive the report on Invited Speakers.

3.1 Confirmation of the adopted Minutes of the Employment and Economic Development Committee Meeting - 5 November 2014

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor WEBSTER:

That the Committee note that Council received the minutes of the previous meeting of the Employment and Economic Development Committee held on the 5 November 2014.

Business Arising

There was no business arising.

4.1 Planning Agreements Policy Review

The Director of Property and Economic Development advised that the report required further review and would be resubmitted to the Committee at a future meeting.

That the Committee withdraw consideration of this item and resubmit to a future committee meeting.

4.2 Exhibition of Draft Warnervale District Contributions Plan

The Director of Property and Economic Development advised that the report required further review and would be resubmitted to the Committee at a future meeting.

That the Committee withdraw consideration of this item and resubmit to a future committee meeting.

4.3 Gwandalan Bowling Club

Ms Lorelle Fitzpatrick, representative from Aconsult, Development and Environmental Planning Consultants, addressed the meeting at 4:14pm, answered questions and left the meeting at 4:51pm and did not return.

Mr Colin Wynn, Chairman of Gwandalan Bowling Club, addressed the meeting at 4:20pm, answered questions and left the meeting at 4:51pm and did not return.

Mr Colin Woods, Chief Executive Officer of Gwandalan Bowling Club, addressed the meeting at 4:20 pm, answered questions and left the meeting at 4:51pm and did not return.

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor GREENWALD:

That the Committee note this matter is to be reviewed by the Development and Building and Property and Economic Development Departments, with advice from the Legal Department, with a view to addressing strategic issues on the site and preparation of a report to Council.

PROCEDURAL MOTION

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor GREENWALD:

That the Committee allow meeting practice to be varied to bring forward the consideration of item 5.5, Update on Lake Munmorah Master Plan, as there are speakers present for this item.

4.4 RZ/2/2013 - Planning Proposal for East Wadalba Urban Land Release

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor GREENWALD:

- 1 *That the Committee defer this matter until the Wadalba East Landowners Group submit an amended planning proposal.*
- 2 *That the Committee further note that the original resolution of Council to progress this to gateway determination was on the basis that all costs be borne by the proponents/landowners, in accordance with State Government direction.*
- 3 *That the Committee request this matter be reported back to the Committee on receipt of a revised planning proposal from the Wadalba East Landowners Group and consideration by staff.*

5.1 Value of Development Assessments

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor GREENWALD:

That the Committee receive the report and the contents be noted.

5.2 Property Portfolio Review - Update

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor GREENWALD:

That the Committee receive the report on Property Portfolio Review - Update.

5.3 Iconic Sites Status Report

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor GREENWALD:

That the Committee receive the report on Iconic Sites Status Report.

5.4 Major Project Status Report

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor GREENWALD:

That the Committee receive the report on Major Project Status Report.

5.5 Update on Lake Munmorah Master Plan

Mr Chris Oliver, Director Optima Developments Pty Ltd, addressed the meeting at 4:54pm, answered questions and left the meeting at 5:10pm and did not return.

Mr Brian Glendenning, General Counsel, left the meeting at 5.56pm and did not return.

Mr Scott Cox, Director Development and Building, left the meeting at 5.56pm and did not return.

Ms Tanya O'Brien, Manager Development and Rezoning, left the meeting at 5.56pm and did not return.

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor GREENWALD:

- 1 *That the Committee receive the report on Update on Lake Munmorah Master Plan.***
- 2 *That the Committee note that the relevant Directors will review the recent advice from the Mine Subsidence Board, and factor that into the Lake Munmorah Master Plan, with a view to reporting back to the committee with a strategy for future potential rezoning/ redeveloping.***

THE MEETING closed at 6.19 pm.

4.6 Draft Minutes of the Audit & Risk Committee Meeting - 4 February 2015

TRIM REFERENCE: F2004/07245 - D11847262

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Jacquie Elvidge; Councillor Services Officer

SUMMARY

The draft minutes of the Audit & Risk Committee meeting of 4 February 2015 are submitted to Council for consideration.

RECOMMENDATION

That Council receive the report on Draft Minutes of the Audit & Risk Committee Meeting - 4 February 2015.

BACKGROUND

A meeting of the Audit & Risk Committee was held on 4 February 2015. The minutes of this meeting are attached to this report.

Council has not delegated its authority to the Committee to make decisions on its behalf nor does the Committee have the authority to direct staff. Accordingly any recommendations of the Committee requiring the authorisation of Council will be reported to Council separately.

ATTACHMENTS

1 MINUTES - Audit and Risk Meeting - 17 December 2014 D11841857

WYONG SHIRE COUNCIL

**MINUTES OF THE
AUDIT AND RISK COMMITTEE MEETING OF COUNCIL**

HELD IN THE COUNCIL CHAMBER
WYONG CIVIC CENTRE, HELY STREET, WYONG
4 FEBRUARY 2015

(Rescheduled from 17 December 2014)
COMMENCING AT 9.00AM

PRESENT

Cr Doug Eaton, Mayor
Cr Lynne Webster, Deputy Mayor
Mr Glenn Harris, external member - Chairperson

IN ATTENDANCE

Mr Greg McDonald, Acting General Manager
Mr Dennis Banicevic, External Auditor
Mr Stephen Naven, Chief Financial Officer
Ms Tina Baker, Chief Internal Auditor
Mr Stephen Bignill, Senior Project Executive
Ms Jacquie Elvidge, Councillor Services Officer

The chairperson, Mr Glenn Harris, declared the meeting open at 9.12 am and advised in accordance with the code of meeting practice that the meeting is being recorded.

APOLOGY

Mr Jason Masters, External Member

RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor WEBSTER:

That the Committee accept the apology and grant leave of absence from the meeting.

All reports were considered in their correct agenda sequence.

1.1 Disclosure of Interest**COMMITTEE RECOMMENDATION**

That the Audit and Risk Committee receive the report on Disclosure of Interest and note that no disclosures were made.

2.1 Confirmation of the adopted Minutes of the Extraordinary Wyong Shire Audit and Risk Committee Meeting - 1 October 2014**COMMITTEE RECOMMENDATION**

That the Audit and Risk Committee note the minutes of the extraordinary meeting of the Wyong Shire Audit and Risk Committee held on the 1 October 2014 were adopted by Council at the 12 November 2014 Ordinary Meeting.

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

3.1 Status Report on Outstanding Actions**COMMITTEE RECOMMENDATION**

That the Audit and Risk Committee confirm the Status Report on Outstanding Actions for the previous Wyong Shire Audit and Risk Committee meeting.

3.2 Proposed dates for Audit and Risk Committee meetings 2015**COMMITTEE RECOMMENDATION**

That the Audit and Risk Committee receive the report on Proposed dates for Audit and Risk Committee meetings 2015 and adopt suitable dates for next year's schedule as follows:

<i>Date</i>	<i>Time</i>	<i>Type</i>
18 Mar 2015	9:30 am – 12.30 pm	Ordinary Meeting
17 June 2015	9:30 am – 12.30 pm	Ordinary Meeting
16 September 2015	9:30 am – 12.30 pm	Ordinary Meeting
30 September 2015 <i>*Subject to confirmation of the Audit Plan</i>	9:30 am – 12.30 pm	Extraordinary Meeting (Financial Reports)
18 November 2015	9:30 am – 12.30 pm	Ordinary Meeting

3.3 Q1 Business Report 2014-15

COMMITTEE RECOMMENDATION

- 1 That the Audit and Risk Committee receive the Q1 Business Report of Wyong Shire Council's progress against the 2014-2018 Strategic Plan that was adopted by Council at its Ordinary Meeting on 26 November 2014.**
- 2 That the Audit and Risk Committee note that Council's Responsible Accounting Officer has declared the financial position of Wyong Shire Council to be satisfactory.**

3.4 Chief Internal Auditor's Report

COMMITTEE RECOMMENDATION

- 1 That the Audit and Risk Committee receive the Internal Audit report**
- 2 That the Audit and Risk Committee approve the proposed changes to the IA schedule of audits**

3.5 Internal Audit Charter

Mr Stephen Naven, Chief Financial Officer left the meeting at 10:09 am and did not return.

COMMITTEE RECOMMENDATION

That the Audit and Risk Committee consider the proposed changes, endorse the Internal Audit Charter and recommend it for ratification by full Council.

3.6 Balanced Scorecard Report

COMMITTEE RECOMMENDATION

That the Audit and Risk Committee note the Chief Internal Auditor's Balanced Scorecard Report.

3.7 Progress With Implementation of Management Agreed Actions Arising From IA Reviews

COMMITTEE RECOMMENDATION

- 1 That the Audit and Risk Committee receive the report on Progress With Implementation of Management Agreed Actions Arising From IA Reviews.**
- 2 That the Audit and Risk Committee consider the proposal to invite a Service Unit Manager to submit and present a report to each meeting relating to a previously finalised audit, to discuss the actions taken as a result of the review and how the identified risk exposures are being managed.**

4.1 Internal Audit's Stakeholder Engagement Strategy

COMMITTEE RECOMMENDATION

That the Audit and Risk Committee receive the report on Internal Audit's Stakeholder Engagement Strategy.

4.2 Report from Senior Internal Ombudsman

COMMITTEE RECOMMENDATION

That the Audit and Risk Committee receive the report on Report from Senior Internal Ombudsman.

4.3 Quarterly Risk Management Report

Mr Stephen Bignill, Senior Project Executive, entered the meeting at 10.22 am, answered questions, left the meeting at 10:48 am and did not return.

COMMITTEE RECOMMENDATION

That the Audit and Risk Committee receive the report and note the current status of the 20 highest rated risks in Wyong Shire Council as at 30 November 2014.

4.4 Compliance reviews

COMMITTEE RECOMMENDATION

That the Audit and Risk Committee receive the report on Compliance reviews .

4.5 Legal Matters

COMMITTEE RECOMMENDATION

That the Audit and Risk Committee receive the report on Legal Matters.

4.6 Procurement of Council's Resident Physician

COMMITTEE RECOMMENDATION

That Audit and Risk Committee receive the report on Procurement of Council's Resident Physician.

GENERAL BUSINESS

Nil.

THE MEETING terminated at 10.53 am.

4.7 Activities of the Development and Rezoning and Building Certification Compliance and Health Units

TRIM REFERENCE: F2004/07830 - D11840642

MANAGER: Scott Cox, Director

AUTHOR: Jane Doyle; Development Assistant

SUMMARY

The report includes information and statistics regarding the operations of the Development and Rezoning Unit and the Building Certification Compliance and Health Unit which covers the submission and determination of development, construction and subdivision applications for the month of January 2015.

RECOMMENDATION

That Council receive the report on Activities of the Development and Rezoning and Building Certification Compliance and Health Units for the month of January 2015.

Development Applications Received and Determined – Development and Rezoning Unit- January 2015.

Type:	Number Received:	Estimated Value \$:	Number Determined:	Estimated Value \$:
Commercial	6	639,794	2	254,000
Industrial	1	280,000	1	2,000
Residential (Multiple Dwellings/Dual Occupancy)	3	942,400	2	770,000
Other Applications	1	5,000	1	120,000
Subdivisions	2	15,000	5	1,880,000
Section 96 Applications	9	-	6	-
Total	22	1,882,194	17	3,026,000

Note: Included in the determined category for "Subdivision" was a staged 62 lot subdivision at Hamlyn Terrace valued at \$1.8M.

**Development Applications Received and Determined – Building Certification
Compliance and Health Unit – January 2015**

Type:	Number Received:	Estimated Value \$:	Number Determined:	Estimated Value \$:
Commercial	1	50,000	1	41,360
Industrial	-	-	-	-
Residential- Multiple Dwellings (Dwellings)	13	3,828,525	18	4,974,089
Residential (Alterations and Additions)	37	2,776,289	43	2,334,916
Other Applications	2	36,200	2	26,700
Section 96 Applications	2	-	8	-
Total	55	6,691,014	72	7,337,065

Subdivision Applications Received and Determined January 2015

Type:	Number Received:	Number of Lots:	Number Determined:	Number of Lots:
Commercial	-	-	1	0
Industrial	-	-	-	-
Residential	2	1	4	62
Rural	-	-	-	-
Total	2	1	5	62

Net Median Turn-around Time – January 2015

The net median turn-around time in working days for development applications determined within the Development Assessment Unit during January 2015 was 23 days. The net median turnaround time in working days for Section 96 applications was 9 days.

The net median turn-around time in working days for development applications determined in the Building Certification Compliance and Health for January 2015 was 19 days. The net median turn-around time in working days for Section 96 applications was 19 days.

Employment Generating Applications

There were no applications determined during January 2015 that were employment generating development applications.

4.7 Activities of the Development and Rezoning and Building Certification Compliance and Health Units (contd)

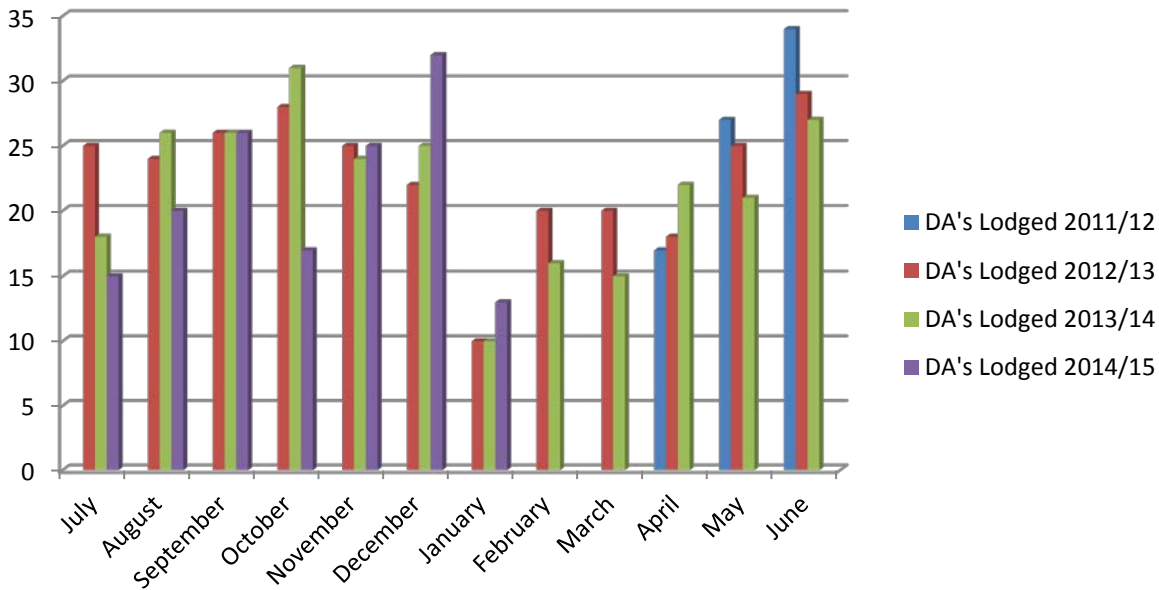
Other Approvals and Certificates

Type	Determined January 2015
Section 149 D Certificates (<i>Building Certificates</i>)	4
Construction Certificates	40
Complying Development Certificates	11

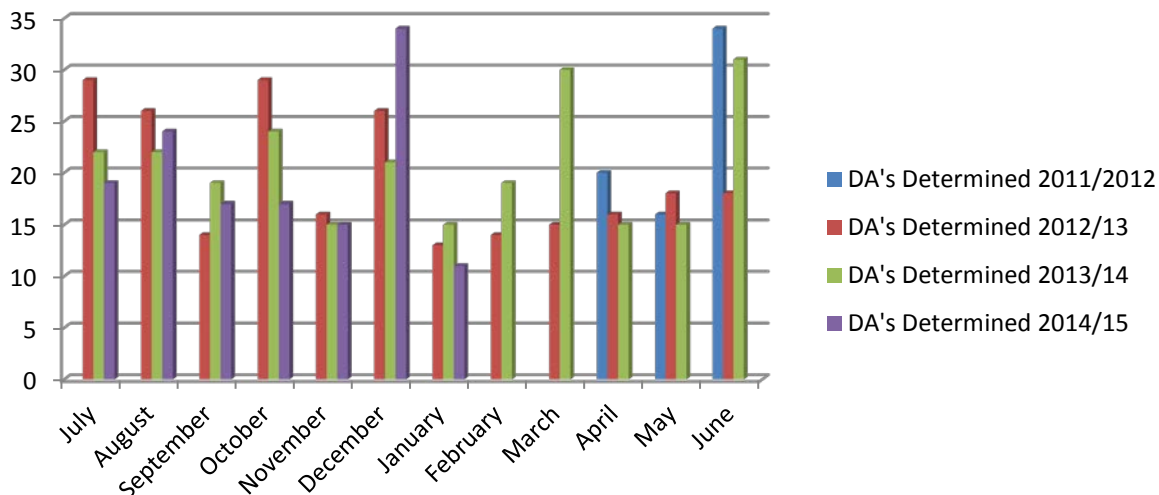
ATTACHMENTS

- 1 Graphs - DA's lodged, determined and Construction Certificates Determined D11845617

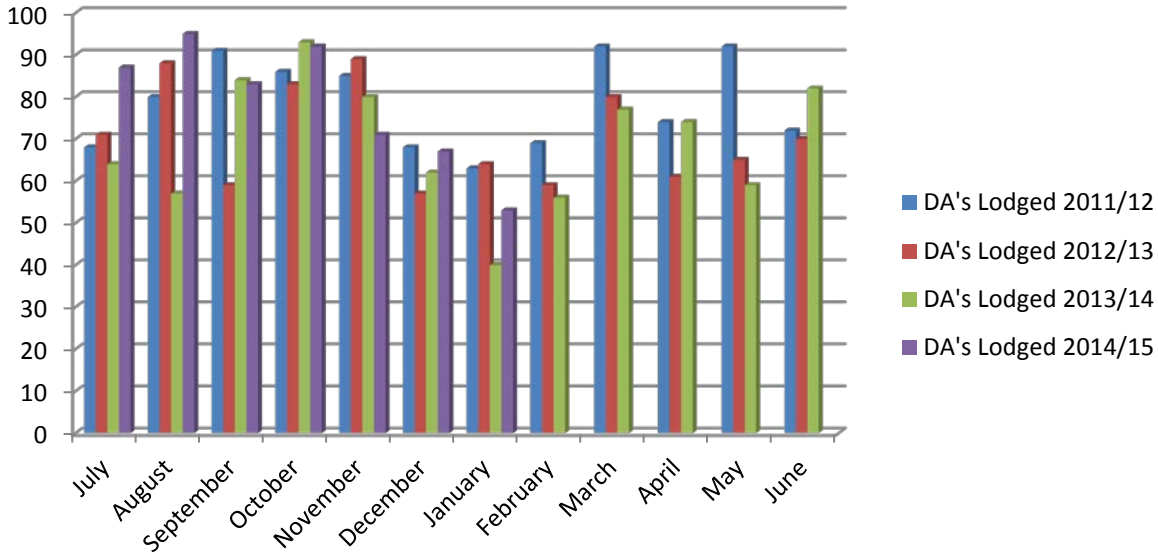
Development Applications Lodged Development Assessment Unit - By Month



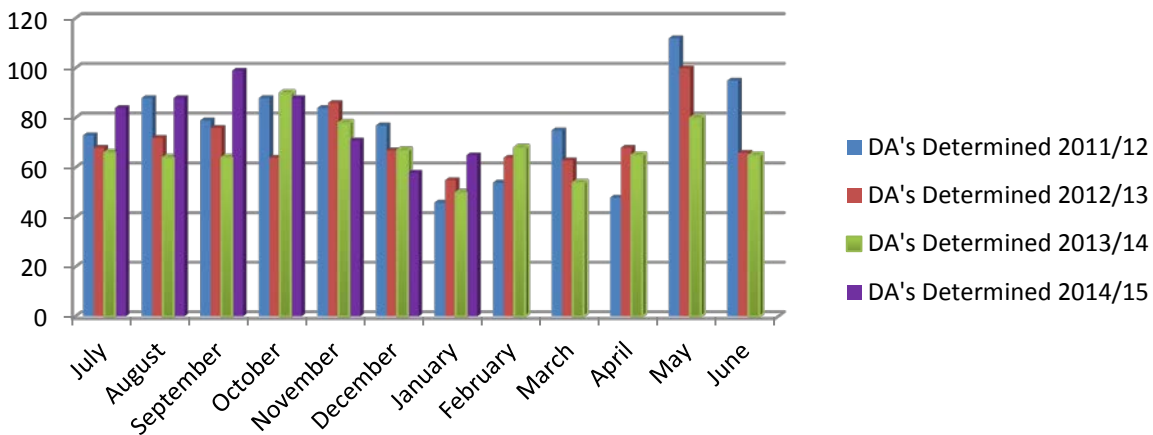
Development Applications Determined Development Assessment Unit - By Month

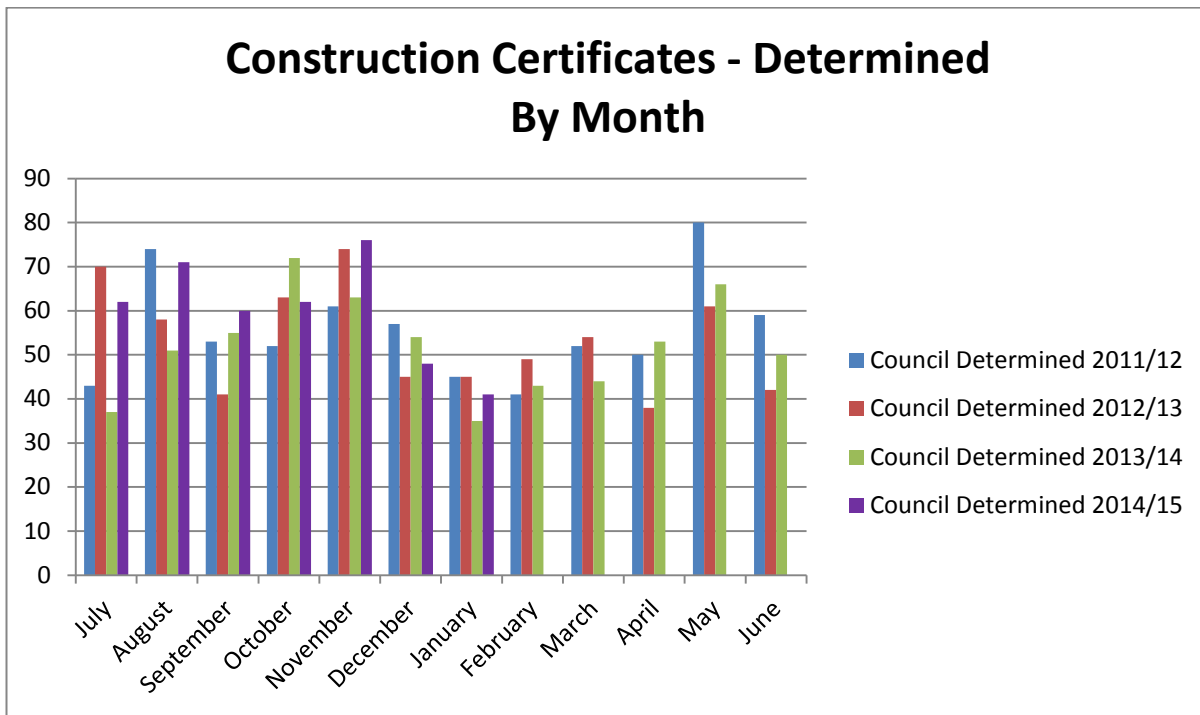


Development Applications Lodged Building Certification Safety & Health By Month



Development Applications Determined Building Certification Safety & Health By Month





4.8 Works in Progress - Water Supply and Sewerage

TRIM REFERENCE: F2004/07830 - D11831778

MANAGER: Daryl Mann; Manager Water and Sewerage Operations

AUTHOR: Vanessa Trzcinka; Technical Operations Engineer Water and Sewerage Operations

SUMMARY

Water supply and sewerage works in progress and completed for January 2015.

RECOMMENDATION

That Council receive the report on Works in Progress - Water Supply and Sewerage.

WATER SUPPLY

The table below is a status report of current major new and upgrade water projects.

Item Description	Est. Cost \$	Start Date	% Spent	% Comp	Est. Comp Date	Comments
Mardi Dam Fire Trails	\$400,000	July 2014	20%	25%	June 2015	Work is progressing to upgrade fire trails within the Mardi Dam catchment area. The work includes vegetation management of existing trails and the construction of new trails. Tenders closed December 2014 with construction to commence February 2015.
Mardi Water Treatment Plant CO2 Dosing	\$80,000	Aug 2014	5%	60%	March 2015	A contract has been awarded for the supply and installation of an additional CO2 dosing unit to improve stability of the water treatment process at Mardi WTP. Contract works are nearing completion with Council staff undertaking commissioning activities towards the end of February 2015.

SEWERAGE

The table below is a status report of current major new and upgrade sewerage projects.

Location	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
TO06 SPS Rising Main	\$1.1m	May 2014	85%	85%	Feb 2015	Construction of an upgrade / replacement sewer rising main at Toukley. Rising main completed with connection works and testing due for completion February 2015. Bypassing of the SPS commenced 2 February 2015.
Bateau Bay Berkeley Vale Budgewoi Gorokan North Entrance San Remo Toukley Tumbi Umbi	\$1.2M	July 2014	80%	80%	Jun 2015	Contract sewer main inspection & maintenance programme to improve system reliability and to reduce blockages and possible overflows. Work commenced on 10 November 2013 and is ongoing in 2014/15.

PROCESS**Water Treatment**

All treated water produced by Mardi Water Treatment Plant met the health requirements of the Australian Drinking Water Guidelines produced by the National Health and Medical Research Council.

Sewage Treatment

The effluent discharged from Toukley Sewage Treatment Plant and Bateau Bay Sewage Treatment Plant met the Environmental Protection Authority Licence requirements.

Sewage Overflows

There were 7 minor sewer overflows reported to the Council's Environmental Hotline for the period 1 to 31 January 2015, most were related to minor tree root blockages where the normal clean up and reporting were completed. One of the overflows occurred at sewage pump station WS01 at Sunshine Reserve, Chittaway Point and this was due to heavy rainfall and storm water infiltration on 28th January 2015. Of these incidences 6 were reported to the Office of Environment and Heritage, NSW Health, Work Cover and Fire and Rescue.

Follow up reporting has been submitted for each incident through Councils internal environmental reporting procedures.

WATER STORAGE

Sunday, 1 February 2015				
DAM STORAGES				
Storage	Capacity Full [ML]	Volume in Storage [ML]	Percent Full [%]	Storage Change over last week[ML]
Mangrove Dam	190,000	111,188	58.5	Up 1,077
Mardi Dam	7,400	4,831	65.3	Up 1,572
Mooney Dam	4,600	2,907	63.2	Up 777
Total	202,000	118,926	58.9	Up 3,427
Total Dam Storage this time last month was				58 Percent
Total Dam Storage this time last year was				57.6 Percent
GROUNDWATER & HUNTER TRANSFERS (ML)				
Period	Groundwater	From Hunter	To Hunter	
Week to Date	0.1	11.1	0.0	
This year to date	0.9	77.5	0.0	
RAINFALL(mm)				
Period	Somersby WTP	Mardi WTP	Mangrove Dam	
Week to Date	118	165	135	
Previous Week	124	58	29	
Current week last year	3	2	2	
This year to date	297	248	192	
Same period last year	41	34	29	
Water Usage (ML)				
Period				Usage
Week to Date				566
Previous Week				589
Percent change from previous week				3.9 % less
Current week last year				685
Percent change from same week last year				17.4 % less
This year to date				2,860
Same period last year				3,124
Percent change from same period last year				8.5 % less
MARDI- MANGROVE DAM TRANSFERS (ML)				
Period	To Mangrove Dam		From Mangrove Dam	
	From Mardi Dam		To Mangrove Creek	To Mardi Dam / WTP
Last week	0		0	0
This year to date	0		270	550
Total to date *	34,226		10,209	10,337

* Post M2M Commissioning

ATTACHMENTS

Nil.

4.9 Results of Water Quality Testing for Beaches and Lake Swimming Locations

TRIM REFERENCE: F2004/06822 - D11838844

MANAGER: Jamie Loader, Manager

AUTHOR: Tabitha Kuypers; Environmental Assurance Protection Officer

SUMMARY

Reporting on the results of bacteriological tests for primary recreation water quality for the beaches in Wyong Shire and lake swimming sites in the Tuggerah Lakes catchment for January 2015.

RECOMMENDATION

That Council receive the report on Results of Water Quality Testing for Beaches and Lake Swimming Locations.

Primary Recreation Water Quality Monitoring Program

Water quality monitoring is undertaken at 22 popular swimming sites in Wyong Shire to enable the community to make informed decisions about where and when to swim.

Through the warmer months (September to April), water samples are collected weekly. The results are provided to the Office of Environment and Heritage as part of the state-wide Beachwatch Partnership Program. Daily pollution forecasts and long term trend analysis can be viewed on their website www.environment.nsw.gov.au/beach/index/htm.

Water quality monitoring is undertaken on a weekly basis to provide Council with an insight into short term water quality trends. The indicator organism used to determine microbial water quality is Enterococci - a subgroup of Faecal Streptococci that has been used as an indicator of faecal pollution for many years. Enterococci are especially useful in the marine environment and recreational waters as an indicator of potential health risks and swimming-related gastroenteritis.

Each month the average Enterococci count for each swimming site is compared against the National Health and Medical Research Council's (NHMRC) *Guidelines for Managing Risks in Recreational Water (2008)*. Table 2 displays the guidelines rating system used to determine if water is suitable for primary recreation (i.e. swimming).

Whilst water quality results generally indicate that the monitored swimming sites are acceptable for swimming, advisory signs have been erected at the lake sites to advise that *"this area can be affected by stormwater pollution for up to three days after heavy rain. Swimming during this period in NOT recommended"*. Greater connectivity to urban areas and lower dilution rates make the lakes more vulnerable to sources of faecal contamination including stormwater discharges, sewage infrastructure breaks and animal inputs. This is a precautionary measure only and does not mean water quality is poor at all times.

In the event sampling revealed Enterococci concentrations greater than 200cfu/100mL, the site would be closed until water quality improved.

4.9 Results of Water Quality Testing for Beaches and Lake Swimming Locations (contd)

Summary of results for January 2015

Throughout January 2015 all sites sampled achieved the top star rating (see Table 1). Under the NHMRC (2008) star rating system, all sites sampled were considered suitable for swimming (see Table 2 below).

Table 1: Beachwatch average star rating

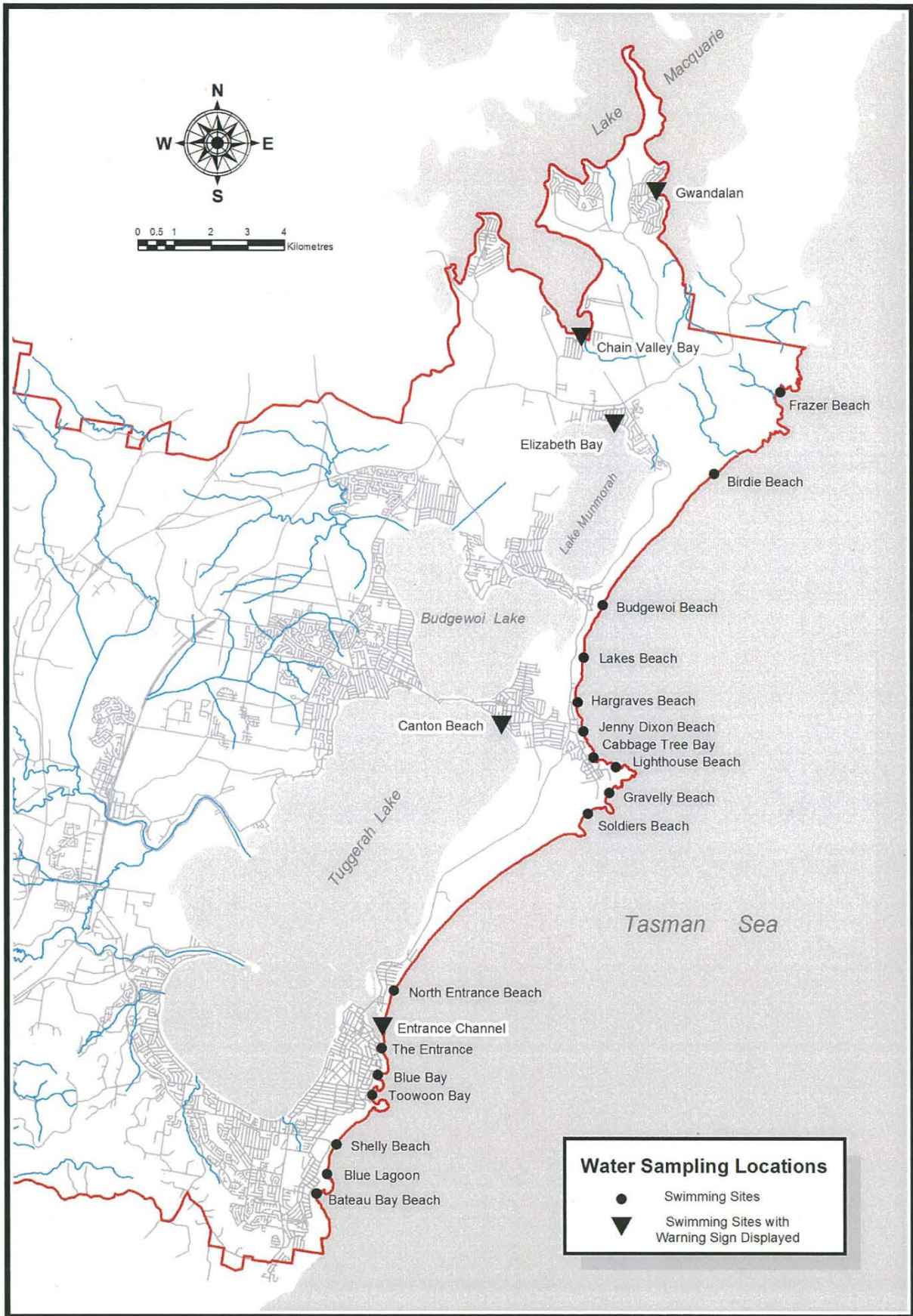
Swimming Site	Site Type	Rating	Stars
North Entrance Beach	Ocean Beach	Good	****
The Entrance Channel	Estuarine	Good	****
The Entrance Beach	Ocean Beach	Good	****
Blue Bay	Ocean Beach	Good	****
Toowoan Bay	Ocean Beach	Good	****
Shelly Beach	Ocean Beach	Good	****
Blue Lagoon	Ocean Beach	Good	****
Bateau Bay	Ocean Beach	Good	****
Chain Valley Bay	Lagoon/Lake	Good	****
Gwandalan	Lagoon/Lake	Good	****
Frazer Beach	Ocean Beach	Good	****
Birdie Beach	Ocean Beach	Good	****
Lake Munmorah – Tom Burke Reserve	Lagoon/Lake	Good	****
Budgewoi Beach	Ocean Beach	Good	****
Lakes Beach	Ocean Beach	Good	****
Hargraves Beach	Ocean Beach	Good	****
Jenny Dixon Beach	Ocean Beach	Good	****
Canton Beach	Lagoon/Lake	Good	****
Cabbage Tree Bay	Ocean Beach	Good	****
Lighthouse Beach	Ocean Beach	Good	****
Gravelly Beach	Ocean Beach	Good	****
Soldiers Beach	Ocean Beach	Good	****

Table 2: NHMRC Star Rating Interpretation

Star Rating	Enterococci (cfu/100mL)	Interpretation
****	Good ≤ 40	NHMRC indicates site suitable for swimming
***	Fair 41 – 200	NHMRC indicates site is suitable for swimming
**	Poor 201- 500	NHMRC indicates swimming at site is not recommended.
*	Bad >500	NHMRC indicates swimming at site is not recommended.

ATTACHMENTS

- 1 Water Sampling Sites - D03238043



4.10 Outstanding Questions on Notice and Notices of Motion

TRIM REFERENCE: F2015/00040 - D11847372

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Jacquie Elvidge; Councillor Services Officer

SUMMARY

Report on Outstanding Questions on Notice and Notices of Motion.

RECOMMENDATION

That Council receive the report on Outstanding Questions on Notice and Notices of Motion.

ATTACHMENTS

- 1 Table of Outstanding Questions and Notice of Motions - 25 February 2015 (D11847375)

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
84	Community and Recreation Services	Brett Sherar	<p>5.1 Notice of Motion - Council Policy Results in Vandalism</p> <p>497/14 That Council <u>note</u> further reports of large scale public tree poisoning at Mazlin Reserve Norah Head.</p> <p>498/14 That Council <u>investigate</u> the complaints and report on this and other similar recent vandalism events.</p> <p>499/14 That Council <u>recognise</u> that policing this type of vandalism is often unproductive and that the catalyst for such acts may well be a consequence of past Council Policy.</p> <p>500/14 That Council <u>note</u> its previous resolution to undertake a common sense review of its Tree Policy for private land.</p> <p>501/14 That Council <u>undertake</u> a review of its Tree Policy for Public Lands with a view to developing a more balanced approach to future planting and species choice, particularly around the issue of 'View Sharing' and how that is legislated for in the area of construction and building."</p>	<p>Clrs Best, Taylor, Troy</p> <p>14 May 2014</p>	Response to be provided at Ordinary Meeting held 11 March 2015.
92	General Manager's Unit	Brian Glendenning	<p>Q69/14 Vandalism and Penalties</p> <p>"Mr Mayor,</p> <p>I note in a recent press article that wilful and wanton destruction of earthmoving equipment was carried out at Council's Lake Haven cinema construction site, allegedly by a gang of youths that were captured on CCTV footage, causing thousands of dollars in damages.</p> <p>Council appreciates the good work of Staff and the Police in apprehending these individuals and recognises the hundreds and thousands of dollars Council has poured into CCTV surveillance across the shire.</p> <p>Mr Mayor, could staff please, at the appropriate time, advise Council of the outcome / any court determinations around these acts of vandalism? I do hope the court is in step with Community expectations?"</p>	<p>28 May 2014</p> <p>Cr Best</p>	Investigations into this matter are continuing and a response will be provided at a future meeting.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
100	Community and Recreation Services	Brett Sherar	<p>2.1 Mayoral Minute - Consideration for Further Patrolled Beach in North of Shire to Meet Future Growth Needs</p> <p>1169/14 That Council request staff to provide a report on:</p> <ul style="list-style-type: none"> • The need for a further patrolled beach in the north of the Shire • The appropriate timing of provision of a patrolled beach in that area • Cost to deliver this service to the community. 	Cr Eaton 22 October 2014	Response to be provided at Ordinary Meeting held 25 March 2015.
107	Development and Building	Scott Cox	<p>Q81/14 Effects of the Planning Proposal for Jilliby 2 on Buttonderry Waste Facility</p> <p>"Could the General Manager please advise when the report into the effects of the Planning Proposal for Jilliby 2 on the Buttonderry Waste Facility will be tabled to Council?"</p> <p>Why is this report taking so long?"</p>	Cr Troy 12 November 2014	Response to be provided April 2015.
112	General Manager's Unit	Lesley Crawley	<p>Q85/14 Speakers call lights for Council Chambers</p> <p>"Could staff please report on the costs associated with providing a set of viewable speakers call lights so all in the chamber can see which Councillors have elected to speak on a matter and in which order?"</p>	10 December 2014 Cr Vincent	Quote has been sourced, response to be provided April 2015.
114	Property and Economic Development Department	Margaret Collins	<p>7.1 Notice of Motion - Supporting Mascord Park</p> <p>44/15 That Council note the importance of establishing a variety of integrated housing opportunities across the Shire, particularly to assist in accommodating our seniors.</p> <p>45/15 That Council note that the proposal to re-identify a portion of the land adjoining Mascord Park for integrated housing commenced on 25 February 2011 via a resolution of the previous Council.</p> <p>46/15 That Council note the strong community support for Council to reconsider this proposal.</p> <p>47/15 That Council resolve to have the proposed rezoning of Lot 1 DP369486, 155 Louisiana Road Wadalba (part thereof Mascord Park) as part of Amendment 1 to the Wyong LEP 2013 withdrawn so that the park can be retained in its current RE1 Public Recreation zoning.</p>	28 January 2015 Cr Best	Staff have informed the NSW Department of Planning of Council's new position on this issue and we're confirming with them whether we are able to withdraw this component of the planning proposal relating to Mascord Park without the need for a revised Gateway Determination under Section 56 of the EP&A Act 1979 and exhibit the planning proposal for other unrelated matters.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			48/15 That Council thank the local community for their submissions and representations that have assisted Council in its deliberation and consideration of this important matter. 49/15 That Council request the General Manager to review the park maintenance in consultation with the local community.		
115	General Manager's Unit	Stephen Naven	7.2 Notice of Motion - Government Rating Outrage 50/15 That Council note with great concern the likely significant escalation of the 2015 rate burden on the local lower to mid-market property sector. 51/15 That Council note the significant escalation is as a consequence of the recent property market increases and unfair rerating formulas dictated to Council by the State Government Valuer General and Office of Local Government. 52/15 That Council call on the State Government to conduct a thorough review into the Valuer General's and Office of Local Government's outdated and discriminatory rating methods that will place undue hardship on many in our community. 53/15 That Council investigate a shire wide, online petition in partnership with the community, to give ratepayers a voice to call upon the State Government to reject this outrageous and out of touch taxing. 54/15 That Council include in its 2015 Strategic Planning Process a review of all options to assist in reducing the impact of the Government's looming rerating charges.	28 January 2015 Cr Best	Response to be provided March 2015.
116	Property and Economic Development Department	Margaret Collins	7.3 Notice of Motion - Local Procurement and Employment Preference Policies - Major Projects 55/15 That Council recognise the outstanding results around local procurement and employment opportunities recently achieved through the development of the new \$6.7 million dollar Lake Haven Cinemas resulting in over 100 construction jobs and 30 permanent positions. 56/15 That Council seek to further encourage major projects to take a more proactive approach in	28 January 2015 Cr Best	A report is being prepared for the 4 March 2015 EEDC meeting.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			<p><i>providing local employment and economic opportunities via the delivery of various projects and ongoing operations.</i></p> <p>57/15 <i>That Council direct the General Manager to formally request the Shire's three current largest developments (at Development Application stage) and future developments exceeding \$20million to submit Local Procurement and Employment Preference plans for their proposals so that Council may better understand the major project policies around economics and employment in the Shire.</i></p> <p>58/15 <i>That Council refer the important issue of Local Procurement and Employment Preference to the Employment and Economic development Committee for review and recommendations to strengthen policy.</i></p>		
118	Infrastructure and Operations	Luke Sulkowski	<p>Q2/15 Speed Limits on Speedboats and Jet skis in Wyong River</p> <p><i>"Would Council staff please liaise with Maritime Services to patrol the Wyong River, particularly the area near Golding Grove, to check the speed of speedboats and jet skis. The 4 knot limit is being abused and puts the safety of the many children enjoying the waterway in danger?"</i></p>	28 January 2015 Cr Webster	Response to be provided March 2015.
119	Development and Building	Jane Doyle	<p>Q3/15 Illegal Camping Over Christmas in our Public Parks</p> <p><i>"Mr Mayor,</i></p> <p><i>Councillor Best and I both raised the issue of the escalation of illegal camping in and around our public parks in the lead up to Christmas with our Ranger's management.</i></p> <p><i>I note that there were clearly a large number of illegal campers flouting the law, setting up camp in our parks, leaving litter and damage behind.</i></p> <p><i>Could you please have staff report how many fines were levied across the shire for illegal camping, particularly around The Entrance and Norah Head, during the Christmas holidays, thank you?"</i></p>	28 January 2015 Cr Webster	Response to be provided March 2015.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
121	Infrastructure and Operations	Peter Murray	<p>Q5/15 Steel Band-Aid on Main Road Toukley</p> <p><i>"Mr Mayor,</i></p> <p><i>I have received numerous representations on what many would think was somewhat of a minor matter. However, it has been keeping residents at Main Road Toukley awake at night for months and causing a significant traffic risk to vehicles motor cycles and particularly push bikes.</i></p> <p><i>I am referring to a massive slab of steel that the RMS has placed on the road surface as a result of some road works.</i></p> <p><i>Could you please enquire of the RMS how long this danger and annoyance need be in place?"</i></p>	28 January 2015 Cr Best	<p>Council has placed a steel plate over the location of a failing drainage pipe to safeguard motorists. Council is currently negotiating the scope of works and the cost of works with Roads and Maritime Services. It is expected that the pipes and pavement will be restored in late February/early March 2015.</p> <p>An Answer to this Question will be submitted to Council at its meeting to be held on 11 March 2015.</p>
122			<p>1.5 Mayoral Minute - Centenary of ANZAC Day Flags</p> <p>68/15 <i>That Council note the grant application submitted to Department of Veterans' Affairs to cover the cost for the purchase and installation of ANZAC flags to celebrate the ANZAC Centenary across the Shire.</i></p> <p>69/15 <i>That Council note the advice received in relation to lead times for ordering of the flags.</i></p> <p>70/15 <i>That Council authorise the use of \$12,000 of funding from the Councillor Community Improvement Grant Fund for the purchase of the flags in the interim.</i></p> <p>71/15 <i>That Council allocate the funding in equal amounts from each Councillor's allocation.</i></p> <p>72/15 <i>That Council note that should the grant application be successful the Councillors Community Improvement Grant Fund will be reimbursed.</i></p>	11 February 2015 Cr Eaton	Response to be provided at a future meeting.
123			<p>6.1 Notice of Motion - Wyong and Gosford Councils Regional Rejection of Coal Seam Gas Proposal</p> <p>92/15 <i>That Council reaffirm its strident opposition to the current Coal Seam Gas proposal.</i></p> <p>93/15 <i>That Council work with Gosford City Council to oppose the Coal Seam Gas proposal in order to take a regional approach in protecting our water supply and catchment from this potentially devastating proposal.</i></p>	11 February 2015 Cr Best	Response to be provided at a future meeting.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			94/15 That Council promote, support and encourage (within existing budget and media channels) community participation in the upcoming, 28 February 2015, Mountain Rally to be held at Kulnura Hall and hosted by key environmental and community groups to highlight the likely impact of such a massive and untested mining proposal.		
124			6.2 Notice of Motion - Intersection Band Aid Upgrade - Louisiana Road/Pacific Highway 95/15 That Council note with great concern this intersections history of serious and fatal accidents. 96/15 That Council request the RMS to review its funding formula/criteria around scoring deaths and serious accidents for a more sophisticated and humane approach to funding allocations. 97/15 That Council urgently request the RMS to install full traffic signals that will afford safety particularly for our children whilst providing maximum traffic turning movements for our community's convenience, before this intersection claims further lives.	11 February 2015 Cr Best	Response to be provided at a future meeting.
125			Q6/15 Development at Johns Road, Wadalba - "Eagle Nest Site" "Can the General Manager report on whether an offer has been made from the developer of the Johns Road Wadalba 'Eagle Nest Site' to divest the land the tree is on to protect it and what has or will be Council's response to this offer?"	11 February 2015 Cr Greenwald	Response to be provided at a future meeting.
126			Q7/15 The Eagle Has Landed "Mr Mayor, my question is on behalf of many local residents that are concerned by land clearing in the Johns Rd area. I understand that this clearing was approved some time ago by staff and that the some 90 DA conditions affectively place a stop work order for an extended period on any future clearing until the eagles have completed nesting. Mr Mayor, further I understand that the developers have voluntarily made representation to staff with the view to a more permanent and lasting resolution to this important environmental issue. Could you please update Council on the progress of these discussions. Thank you?"	11 February 2015 Cr Best	Response to be provided at a future meeting.

**QUESTIONS ON NOTICE AND NOTICES OF MOTION REMOVED SINCE
11 FEBRUARY 2015**

No#	Department	Question on Notice / Notice of Motion	Date Asked/ Councillor	Status
56	General Managers Unit	Mayoral Minute – Central Coast Water Board General Meeting	23 October 2013 Cr Eaton	CCROC Executive agreed between GCC and WSC, to be the governing body for joint water assets.
113	Community and Recreation Services	U1/15 Australia Day Honours	28 January 2015 Cr Best	Staff have been advised of Council's appreciation and a civic reception was held at the Australia Day Awards Ceremony.
117	Property and Economic Development	Q1/15 Street Side Pick Ups	28 January 2015 Cr Greenwald	Councillor Business Update distributed on 9 February 2015 addressing this matter.
120	Community and Recreation Services	Q4/15 Council's Photo Competition 2015 Calendar	28 January 2015 Cr Troy	Staff have been advised of Council's appreciation.

25 February 2015

To the Ordinary Council Meeting

Councillor

5.1 Notice of Motion - Jobs Priority 1

TRIM REFERENCE: F2004/11197 - D11853888

AUTHORS: Doug Eaton; Councillor

Greg Best; Councillor

Adam Troy; Councillor

Lloyd Taylor; Councillor

Luke Nayna; Councillor

Councillors Eaton, Best, Troy, Taylor and Nayna have given notice that at the Ordinary Council Meeting to be held on 25 February 2015 they will move the following Motion:

- “1 That Council note with concern the consistently high and above state average unemployment rate in Wyong Shire and even worse rate of youth unemployment.
- 2 That Council endorse Job Generation as a priority concern for Council.
- 3 That Council request the General Manager to provide a monthly report to Council which includes:
 - a the number of jobs to be created by development applications, approvals, rezoning applications and approvals
 - b the number of jobs to be created from council projects, including but not limited to, infrastructure and recreational projects and other government projects
 - c the figures presented as ‘monthly’ and ‘year to date’ and compared against targets contained in the draft Central Coast Regional Strategy 2006-31.
- 4 That Council consult with the public via its existing mechanisms to facilitate community involvement in generating additional local jobs.”

RESOURCES

The implementation of this NOM will be undertaken by existing staff within the Development and Building Department. It is envisaged that this will require approximately 3-4 hours work each time it is prepared. Preparation of the report quarterly would be more efficient and appropriate.

25 February 2015

To the Ordinary Council Meeting

Councillor

5.2 Wyong Road Landscaping Shambles

TRIM REFERENCE: F2010/00500 - D11857034

MANAGER:

AUTHORS: Greg Best; Councillor

Lloyd Taylor; Councillor

Councillors G Best and L Taylor have given notice that at the Ordinary Council Meeting to be held on 25 February 2015 they will move the following Motion:

- "1 That Council note with great concern the current, extremely poor condition of the landscaping along the Shire's premier road corridor, Wyong Road.*
- 2 That Council note that Wyong Road is a State Road for which the NSW Roads and Maritime Service (RMS) has full management and financial responsibility under the Roads Act 1993.*
- 3 That Council call on the RMS to consider the safety, value and impact on the community of not providing for sufficient vegetation maintenance, and to provide adequate funding to maintain the landscaping for the full length of the Wyong Road corridor in keeping with community expectations."*

RESOURCES

This notice can be actioned with existing resources.