

ADDITIONAL ITEM

25 September 2013

To the Ordinary Council Meeting

1.6 Mayoral Minute - Proposed Amendment to the Ordinary Meeting Schedule

TRIM REFERENCE: F2004/06496 - D03863633

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It is noted that four Councillors, including myself have indicated an inability to attend the Ordinary Meeting of Council scheduled to be held on 9 October 2013. As Mayor, I will be representing Council at the Regional Aviation Association Annual Meeting and Convention, as resolved by Council at its meeting held on 28 August 2013. In addition, three other Councillors have notified me that they are unable to attend the 9 October 2013 meeting.

In order to ensure the availability of the maximum number of Councillors attending an Ordinary Meeting of Council it is proposed to cancel the 9 October 2013 meeting and consider all business at the next scheduled meeting of 23 October 2013.

The Local Government Act requires (S365) that Council meet at least 10 times a year, each time in a different month. Council has previously resolved (via its Code of Meeting Practice - CI 2.1.5) to meet twice each month in the months February to November and once in the months of January and December That is, 22 times per year.

In relation to altering meetings, the Code of Meeting Practice (CI 2.1.8) further provides that:

“Council may alter the time and date of a meeting of Council by resolution at a prior ordinary meeting without notice being given provided the requirements of clause 241 of the Regulation are complied with.”

Note: clause 241 of the Local Government (General) Regulation 2005 sets out the requirements of giving notice of business to be transacted at a meeting. The cancellation of the meeting will not affect the adherence to the usual business paper notification practices of Wyong Shire Council.

Given that four Councillors have notified that they are unable to attend the meeting scheduled for 9 October 2013 and that should the meeting proceed it is at risk of failing to reach a quorum in the event of sickness or disclosure interest requirements I believe it is appropriate for Council to amend its meeting schedule and provide appropriate public notice to that effect.

I formally move:

- 1 That Council note that four Councillors have indicated an inability to attend the Ordinary Meeting of 9 October 2013.**
- 2 That Council considers that the meeting of 9 October 2013 is at risk of not achieving a quorum should disclosure of interest requirements or sickness prohibit participation in the meeting by any of the remaining six Councillors.**

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(contd)**

- 3 That Council amend its meeting schedule to cancel the Ordinary Meeting of 9 October 2013.**
- 4 That Council provide appropriate public notice of the amended Ordinary Meeting schedule.**

ATTACHMENTS

Nil.