

### **5.3 Making and fixing of rates and charges for 2013-14 (contd)**

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#### **Contribution of Proposal to the Principal Activity**

The proposed rates and annual charges represent approximately 60% of the total operating revenue of Council's general fund for 2013-14.

#### **Budget Impact**

The budget impact of the Rate Strike is detailed in the Strategic Plan for the year 2013-14 is forecast to be \$98.02m

#### **CONSULTATION**

Consultation with the general community has occurred through Council's Exhibition Draft Strategic Plan 2013-17 and through IPART's process in relation to Council's SRV application.

#### **GOVERNANCE AND POLICY IMPLICATIONS**

Council is required to formally make rates and charges prior to levying same in order to comply with the relevant provisions of the Local Government Act 1993.

#### **CONCLUSION**

Council has compiled an operating budget in its Annual Plan through a rigorous process of engagement the community.

Council has considered that budget in regard to the Rate Pegging increase allowed by the State Government and applied the maximum rise in accordance with the Determination.

Council has considered the making of rates and annual charges in accordance with the applicable legislation and regulations established by the NSW Government.

Council in making the rates and annual charges has given proper consideration to the requirements in Guidelines gazetted by the Division of Local Government in accordance with Section 23A of the Act.

Council is in a position to consider all the factors relevant to adoption of the recommended rating structure.

## **5.4 Debt Management - Interfund loan**

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TRIM REFERENCE: F2004/06616 - D03303375  
MANAGER: Stephen Naven, Chief Financial Officer  
AUTHOR: Carlton Oldfield; Financial Controller

### **SUMMARY**

WSC Water fund requires \$20m in additional cash to meet ongoing operational and capital expenditure. This report outlines that General fund should loan these monies to Water fund.

### **RECOMMENDATION**

*We recommend Council approve the interfund loan from General fund to Water fund based on terms contained in the attached documents.*

### **BACKGROUND**

Water fund requires an additional \$20m to meet capital and operational expenditure.

### **CURRENT STATUS**

Water Fund has cash of \$10.9m but with external restrictions of \$24.8m leaving negative unrestricted cash of \$13.9m based on April 2013 accounts.

Water fund has approximately \$158.5m in borrowings outstanding at June 2013

### **THE PROPOSAL**

Allow for General fund which has \$107.7m in cash and \$63m in unrestricted cash (excluding internal restrictions) to loan Water fund \$20m based on the attached terms.

General fund has only borrowings of \$8.4m, of which \$8m is subsidised by the NSW government.

### **OPTIONS**

The alternative options include obtaining an interfund loan from Sewer fund. Sewer fund has \$37.4m cash and \$22.9m unrestricted cash. Sewer fund has \$24.8m in borrowings. Loaning the funds from Sewer fund would leave limited funds for Sewer to cover repayments on its own borrowings.

Borrow money externally from an approved bank regulated by APRA. Although current interest rates are low compared to loans initiated in recent times, it is more expensive compared to internal borrowings given these funds are earning low returns in term deposits.

**STRATEGIC LINKS**

**Wyong Shire Council Strategic/ Annual Plan**

**Contribution of Proposal to the Principal Activity**

**Long term Financial Strategy**

Proposal is aligned to Long term Financial Strategy by ensuring WSC manages its financial resources efficiently and reducing its cost of borrowing.

**Link to Community Strategic Plan (2030)**

**Budget Impact**

This initiative will from a consolidated basis have no impact on WSC's budget. Water fund will however have increased borrowings and borrowing cost which is offset against General fund which will receive additional interest income from the interfund loan.

**CONCLUSION**

Arranging an interfund loan between General fund and Water fund is the most prudent financing option available to WSC currently. Whilst WSC does have the ability to obtain additional external borrowings within Water fund to cover the current negative unrestricted cash balance, the cheapest source of funding can be accessed internally.

**ATTACHMENTS**

- |   |   |           |
|---|---|-----------|
| 1 | Debt Management - Interfund Loan - Agreement          | D03416705 |
| 2 | Debt Management - Interfund loan - Repayment schedule | D03416697 |

**Agreement For Inter-fund Loan between General and Water Fund**

This deed made the \_\_\_\_\_ day of \_\_\_\_\_ two thousand and thirteen by Wyong Shire Council (hereinafter called "WSC") is for the inter-fund loan of \$20,000,000 from the General fund ("lender") to the Water Fund ("borrower").

**Whereas:**

(A) The borrower will borrow the sum of \$20,000,000 to fund ongoing capital and operational expenditure.

(B) WSC resolves to adopt the maximum interest rate as specified by The Minister for Local Government, which is currently 9%. This interest rate will be reset annually as prescribed by The Minister for Local Government.

1. It is agreed that the borrower will repay the loan over 20 years based on the attached amortisation schedule. Refer Annexure A.
2. Repayment of the loan can be satisfied by way of journaling the payment from Water Fund's inter-fund cash balance. Consequentially the loan repayments from the borrower to the lender do not need to be settled in cash.
3. The borrower can repay the loan at any time after giving notice of 30 days to the lender and no early break cost will be charged by the lender.

**Signed For And On Behalf Of Wyong Shire Council:**

\_\_\_\_\_  
Mr Doug Eaton  
Mayor

**DATE:**\_\_\_\_\_

\_\_\_\_\_  
Witness Signature

**DATE:**\_\_\_\_\_

Annexure A

<b>WSC Interfund Loan - Repayment Schedule</b>						
	Loan amount	20,000,000.00	Lender	General Fund	Borrower	Water Fund
	Final amount	0.00				
	All up rate	9.00%				
	Principal & Interest Payment	541,275.20				
	Number of periods	80				
	Date	Starting loan balance	Half yearly payment	Interest portion	Principal portion	Remaining loan balance
0	Jun-13	20,000,000.00	0.00	0.00	0.00	20,000,000.00
1	Sep-13	20,000,000.00	541,275.20	450,000.00	91,275.20	19,908,724.80
2	Dec-13	19,908,724.80	541,275.20	447,946.31	93,328.89	19,815,395.91
3	Mar-14	19,815,395.91	541,275.20	445,846.41	95,428.79	19,719,967.11
4	Jun-14	19,719,967.11	541,275.20	443,699.26	97,575.94	19,622,391.17
5	Sep-14	19,622,391.17	541,275.20	441,503.80	99,771.40	19,522,619.78
6	Dec-14	19,522,619.78	541,275.20	439,258.94	102,016.26	19,420,603.52
7	Mar-15	19,420,603.52	541,275.20	436,963.58	104,311.62	19,316,291.90
8	Jun-15	19,316,291.90	541,275.20	434,616.57	106,658.63	19,209,633.27
9	Sep-15	19,209,633.27	541,275.20	432,216.75	109,058.45	19,100,574.81
10	Dec-15	19,100,574.81	541,275.20	429,762.93	111,512.27	18,989,062.55
11	Mar-16	18,989,062.55	541,275.20	427,253.91	114,021.29	18,875,041.25
12	Jun-16	18,875,041.25	541,275.20	424,688.43	116,586.77	18,758,454.48
13	Sep-16	18,758,454.48	541,275.20	422,065.23	119,209.97	18,639,244.51
14	Dec-16	18,639,244.51	541,275.20	419,383.00	121,892.20	18,517,352.31
15	Mar-17	18,517,352.31	541,275.20	416,640.43	124,634.77	18,392,717.53
16	Jun-17	18,392,717.53	541,275.20	413,836.14	127,439.06	18,265,278.48
17	Sep-17	18,265,278.48	541,275.20	410,968.77	130,306.43	18,134,972.04
18	Dec-17	18,134,972.04	541,275.20	408,036.87	133,238.33	18,001,733.71
19	Mar-18	18,001,733.71	541,275.20	405,039.01	136,236.19	17,865,497.52
20	Jun-18	17,865,497.52	541,275.20	401,973.69	139,301.51	17,726,196.02
21	Sep-18	17,726,196.02	541,275.20	398,839.41	142,435.79	17,583,760.23
22	Dec-18	17,583,760.23	541,275.20	395,634.61	145,640.60	17,438,119.63
23	Mar-19	17,438,119.63	541,275.20	392,357.69	148,917.51	17,289,202.12
24	Jun-19	17,289,202.12	541,275.20	389,007.05	152,268.15	17,136,933.97
25	Sep-19	17,136,933.97	541,275.20	385,581.01	155,694.19	16,981,239.78
26	Dec-19	16,981,239.78	541,275.20	382,077.90	159,197.31	16,822,042.48
27	Mar-20	16,822,042.48	541,275.20	378,495.96	162,779.24	16,659,263.23
28	Jun-20	16,659,263.23	541,275.20	374,833.42	166,441.78	16,492,821.46
29	Sep-20	16,492,821.46	541,275.20	371,088.48	170,186.72	16,322,634.74
30	Dec-20	16,322,634.74	541,275.20	367,259.28	174,015.92	16,148,618.82
31	Mar-21	16,148,618.82	541,275.20	363,343.92	177,931.28	15,970,687.54
32	Jun-21	15,970,687.54	541,275.20	359,340.47	181,934.73	15,788,752.81
33	Sep-21	15,788,752.81	541,275.20	355,246.94	186,028.26	15,602,724.55
34	Dec-21	15,602,724.55	541,275.20	351,061.30	190,213.90	15,412,510.65
35	Mar-22	15,412,510.65	541,275.20	346,781.49	194,493.71	15,218,016.94
36	Jun-22	15,218,016.94	541,275.20	342,405.38	198,869.82	15,019,147.12
37	Sep-22	15,019,147.12	541,275.20	337,930.81	203,344.39	14,815,802.73
38	Dec-22	14,815,802.73	541,275.20	333,355.56	207,919.64	14,607,883.09
39	Mar-23	14,607,883.09	541,275.20	328,677.37	212,597.83	14,395,285.26
40	Jun-23	14,395,285.26	541,275.20	323,893.92	217,381.28	14,177,903.98
41	Sep-23	14,177,903.98	541,275.20	319,002.84	222,272.36	13,955,631.62
42	Dec-23	13,955,631.62	541,275.20	314,001.71	227,273.49	13,728,358.13
43	Mar-24	13,728,358.13	541,275.20	308,888.06	232,387.14	13,495,970.99
44	Jun-24	13,495,970.99	541,275.20	303,659.35	237,615.85	13,258,355.14
45	Sep-24	13,258,355.14	541,275.20	298,312.99	242,962.21	13,015,392.93
46	Dec-24	13,015,392.93	541,275.20	292,846.34	248,428.86	12,766,964.07
47	Mar-25	12,766,964.07	541,275.20	287,256.69	254,018.51	12,512,945.56
48	Jun-25	12,512,945.56	541,275.20	281,541.28	259,733.93	12,253,211.63
49	Sep-25	12,253,211.63	541,275.20	275,697.26	265,577.94	11,987,633.69
50	Dec-25	11,987,633.69	541,275.20	269,721.76	271,553.44	11,716,080.25
51	Mar-26	11,716,080.25	541,275.20	263,611.81	277,663.39	11,438,416.86
52	Jun-26	11,438,416.86	541,275.20	257,364.38	283,910.82	11,154,506.04
53	Sep-26	11,154,506.04	541,275.20	250,976.39	290,298.81	10,864,207.22
54	Dec-26	10,864,207.22	541,275.20	244,444.66	296,830.54	10,567,376.68
55	Mar-27	10,567,376.68	541,275.20	237,765.98	303,509.23	10,263,867.46
56	Jun-27	10,263,867.46	541,275.20	230,937.02	310,338.18	9,953,529.27
57	Sep-27	9,953,529.27	541,275.20	223,954.41	317,320.79	9,636,208.48
58	Dec-27	9,636,208.48	541,275.20	216,814.69	324,460.51	9,311,747.97
59	Mar-28	9,311,747.97	541,275.20	209,514.33	331,760.87	8,979,987.10
60	Jun-28	8,979,987.10	541,275.20	202,049.71	339,225.49	8,640,761.61
61	Sep-28	8,640,761.61	541,275.20	194,417.14	346,858.06	8,293,903.55
62	Dec-28	8,293,903.55	541,275.20	186,612.83	354,662.37	7,939,241.18
63	Mar-29	7,939,241.18	541,275.20	178,632.93	362,642.27	7,576,598.90
64	Jun-29	7,576,598.90	541,275.20	170,473.48	370,801.73	7,205,797.18
65	Sep-29	7,205,797.18	541,275.20	162,130.44	379,144.76	6,826,652.41
66	Dec-29	6,826,652.41	541,275.20	153,599.68	387,675.52	6,438,976.89
67	Mar-30	6,438,976.89	541,275.20	144,876.98	396,398.22	6,042,578.67
68	Jun-30	6,042,578.67	541,275.20	135,958.02	405,317.18	5,637,261.49
69	Sep-30	5,637,261.49	541,275.20	126,838.38	414,436.82	5,222,824.68
70	Dec-30	5,222,824.68	541,275.20	117,513.56	423,261.65	4,799,063.03
71	Mar-31	4,799,063.03	541,275.20	107,978.92	433,296.28	4,365,766.75
72	Jun-31	4,365,766.75	541,275.20	98,229.75	443,045.45	3,922,721.30
73	Sep-31	3,922,721.30	541,275.20	88,261.23	453,013.97	3,469,707.33
74	Dec-31	3,469,707.33	541,275.20	78,068.41	463,206.79	3,006,500.54
75	Mar-32	3,006,500.54	541,275.20	67,646.26	473,628.94	2,532,871.61
76	Jun-32	2,532,871.61	541,275.20	56,989.61	484,285.59	2,048,586.02
77	Sep-32	2,048,586.02	541,275.20	46,093.19	495,182.02	1,553,404.00
78	Dec-32	1,553,404.00	541,275.20	34,951.59	506,323.61	1,047,080.39
79	Mar-33	1,047,080.39	541,275.20	23,559.31	517,715.89	529,364.50
80	Jun-33	529,364.50	541,275.20	11,910.70	529,364.50	0.00

23,302,016.03

## **5.5 Wyong Shire Council Heritage Strategy**

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TRIM REFERENCE: F2012/02061 - D03375783

MANAGER: Paul Bowditch, Manager Place Management

AUTHOR: Breanne Bryant; Planner

### **SUMMARY**

Council has prepared a Heritage Strategy which establishes Council's policy aims and actions that are to be undertaken to ensure the appropriate care and conservation of heritage in Wyong Shire, and to assist in the management and promotion of heritage in the Shire.

### **RECOMMENDATION**

***That Council adopt the Wyong Heritage Strategy 2012-2014.***

### **BACKGROUND**

At its meeting on 13 July 2011, Council resolved to adopt the recommendations of the Wyong Shire-wide Heritage Review. This was a detailed review of heritage items within the Wyong Local Government Area. This review included a recommendation that Council establish a Heritage Advisory Service at Council to provide advice to owners and to assist Council in the management of heritage assets in the Shire. This service is partly funded by the NSW Heritage Branch under the NSW Heritage Grants Local Government Heritage Advisor Program. In order to be eligible for grant funding, a requirement of this program is that each Council must prepare, adopt and implement a three year Heritage Strategy for 2011-12 to 2013-14. This strategy is based on the Heritage Branch Department of Planning publication '*Recommendations for local council heritage management*'.

A preliminary Draft Heritage Strategy was prepared by Council's Heritage Advisor in 2012 and has been circulated for internal staff comment and revision. The Strategy was revised to incorporate the feedback received including the incorporation of an action plan, further explanation and definition around heritage and types of heritage significance, and removal of any duplicating objectives and actions, among other minor changes.

The Wyong Shire Council Heritage Committee has been established and held its first meeting on 6 May 2013. At this meeting the Committee endorsed the Draft Heritage Strategy.

### **CURRENT STATUS**

The draft Wyong Heritage Strategy 2012-14 has been endorsed by the Wyong Shire Council Heritage Committee and now requires adoption by Council. A copy of the Heritage Strategy is attached to this report.

## THE PROPOSAL

It is proposed that Council adopt the Wyong Heritage Strategy. The purpose of the Heritage Strategy is to provide direction on the management of heritage in Wyong Shire, in accordance with the Local Government Heritage Management Program (LGHMP). The LGHMP provides financial assistance to Council's to establish, develop and implement a program to manage local heritage and support heritage conservation in the Shire. The Heritage Strategy must be based on the Heritage Branch publication *Recommendations for Local Council Heritage Management*. This document sets out 9 recommendations as follows:

<b>Recommendation 1</b>	<b>Establish a heritage committee to deal with heritage matters in your area</b>
Outcome 1	Increased community participation, awareness and appreciation of heritage in the local area
<b>Recommendation 2</b>	<b>Identify the heritage items in your area and list them in your local environmental plan*</b>
Outcome 2	Increased knowledge and proactive management of heritage in your local area
<b>Recommendation 3</b>	<b>Appoint a heritage advisor to assist the council, the community and owners of listed items*</b>
Outcome 3	Increased community participation and proactive heritage and urban design management in your local areas
<b>Recommendation 4</b>	<b>Manage local heritage in a positive manner*</b>
Outcome 4	Proactive heritage and urban design management in your local area
<b>Recommendation 5</b>	<b>Introduce a local heritage fund to provide small grants to encourage local heritage projects*</b>
Outcome 5	Increased community participation and proactive conservation and management of heritage in your local area
<b>Recommendation 6</b>	<b>Run a main street program*</b>
Outcome 6	Council, owners and the community actively participate in attractive and well-managed heritage main streets
<b>Recommendation 7</b>	<b>Present educational and promotional programs*</b>
Outcome 7	Increased awareness and appreciation of heritage by Council, owners and the community in your area
<b>Recommendation 8</b>	<b>Set a good example to the community by properly managing places owned or operated by council*</b>
Outcome 8	Increased community participation and proactive conservation and management of heritage in your area
<b>Recommendation 9</b>	<b>Promote sustainable development as a tool for heritage conservation</b>
Outcome 9	Proactive heritage and sustainable development in your area

Three actions in the Heritage Strategy 2012-14, which are based on the recommendations above, including appointing a heritage advisor, establishing a heritage committee and identifying heritage items for inclusion in Wyong Local Environmental Plan, have been undertaken. A fourth action, being to 'introduce a local heritage fund' is currently being undertaken. Council is in the process of establishing a local heritage fund and has applied for grant funding from the Office of Environment & Heritage (OEH) to assist with this. The remaining recommendations are being put into place in consultation with Council's Heritage Advisor and the Heritage Committee and will remain ongoing.

### **OPTIONS**

There are no other options to be considered. In order to receive grant funding Council must follow the process outlined in the Local Government Heritage Advisor Program and prepare a Heritage Strategy that meets the OEH guidelines.

### **STRATEGIC LINKS**

#### **Budget Impact**

Council has been provided (and will be further eligible for in the future) with grant funding under the NSW Heritage Grants Local Government Heritage Advisor Program provided Council complies with the requirements of the NSW Heritage Branch. The Heritage Advisor Service is offered on a \$1 (grant) for \$2 (Council) basis and has been accounted for in the 2013-2014 budget.

Council has applied through the 'Local Heritage Places Grant' for \$ for \$ funding to run a Local Heritage Fund. This application is currently being considered by OEH. Council Funds have been allocated in the Budget for the Local Heritage Fund.

Council will need to reapply for funding for the Heritage Advisor and Local Heritage Fund in approximately October 2013 when applications for the new round of three year funding are called for by OEH.

### **CONSULTATION**

There was extensive consultation undertaken during the Shire-wide Heritage Review and therefore minimal consultation was required to prepare the Strategy. There is no formal requirement to exhibit the draft Strategy for public comment prior to adoption. It should be noted that the draft Strategy has been reviewed and endorsed by Council's Heritage Committee which comprises representatives from Council staff (including the Heritage Advisor), Wyong District Museum and Historical Society, Wyong Family History Group, Wyong Pioneers and a representative from general community.

### **GOVERNANCE AND POLICY IMPLICATIONS**

The proposal to adopt the Wyong Heritage Strategy is consistent with the recommendations outlined in the Wyong Shire-wide Heritage Review adopted by Council in 2011.



**CONCLUSION**

In order to continue to be eligible for grant funding Council must follow the process outlined in the Local Government Heritage Advisor Program. The Heritage Strategy will also guide and support the management of Council owned heritage assets. It is therefore recommended that Council adopt the Wyong Heritage Strategy.

**ATTACHMENTS**

- 1 Wyong Heritage Strategy 2012-2014 D03397550



WYONG SHIRE COUNCIL  
Heritage Strategy 2012-2014

May 2013

# 1 Introduction

## 1.1 Background

There are currently 97 items of European heritage significance in the Shire, which are protected through heritage listing under Wyong Local Environmental Plan 1991. The Shire's heritage includes a number of unique and valuable items, some of which date back to the early settlements of the 1820's.

In 2011, Wyong Shire Council completed a Shire-wide review of existing heritage items and new heritage items that could be protected under the Wyong Local Environmental Plan. An additional 62 new heritage items were recommended for heritage listing during the review (to be incorporated into the Council's composite Local Environmental Plan), bringing the total number of heritage items protected under the Wyong Local Environmental Plan to 159. The diversity of the Shire's heritage is reflected in the variety of heritage items proposed to be protected; these include houses, hotels, bridges, trees, war memorials, farm sites, and significant natural lands such as Norah Head.

The Shire-wide review has built upon previous heritage studies, and has made recommendations in relation to conserving and managing our heritage. The study is one of many initiatives supported by the NSW Heritage Branch under the Local Government Heritage Management Program (LGHMP).

Following on from the Shire-wide review is the development of a Heritage Strategy under the LGHMP.

## 1.2 Purpose of the Strategy

The purpose of this document is to identify the strategies and actions Wyong Shire Council will employ to guide heritage management in the Shire. This strategy is based on the recommendations within the Heritage Office publication *Recommendations for Local Council Heritage Management* as required by the NSW Heritage Branch.

This document has also been prepared to meet the requirements of the NSW Heritage Office 3 year funding agreement under the LGHMP.

## 1.3 Heritage Explained: Heritage Listing

Heritage listings are categorised into two main types: heritage items and heritage conservation areas. A heritage item is defined as a building, work, archaeological site, tree or place that has heritage significance. Heritage items can be built or natural forms, archaeological or maritime heritage, movable heritage or items/sites that are significant to Aboriginal people. A Heritage Conservation Area is a geographic area containing many different elements which collectively have heritage significance. It may consist of a particular precinct, streetscape, suburb, landscape, town or group of buildings and collectively has particular values which distinguish it from other places and from its surroundings. It is an area in which its historical origins and contributory elements create a sense of place that the community values.

Listing heritage items and heritage conservation areas is the way the Shire's significant heritage is identified, protected and managed, and ensures that the environmental, social and economic benefits of these valuable assets are realised into the future.

The figure below shows the hierarchy of statutory heritage lists for items which are significant locally, State-wide, Australia-wide and World-wide:

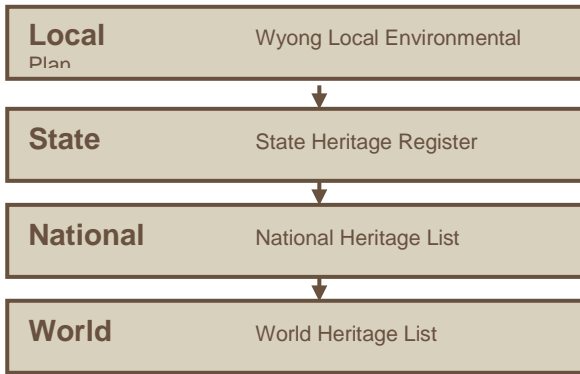
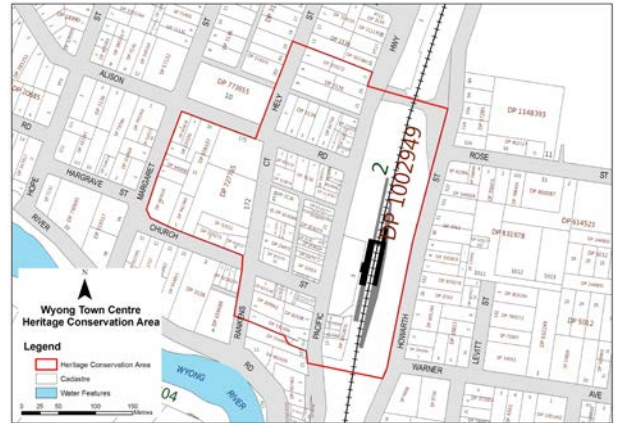


Figure 1



Heritage Conservation Area: Wyong Town Centre



Heritage Item Example: 33 Margaret Street, Wyong



Heritage Item Example: 227 Ravensdale Road, Ravensdale

The majority of listings in Wyong Shire are contained in the Wyong Local Environmental Plan, however, there are some state significant listings contained in the State Heritage Register.

The effects of heritage listing are summarised as follows:

- Heritage significance is recognised by law;
- Brings greater certainty that future changes will be sympathetic;
- Physical changes may need approval;
- Conversion to new uses can be approved;
- Complete demolition is normally prevented for State-listed items;
- Normal maintenance is required for State items;
- Does not alter ownership;
- Does not oblige owners to restore or open their place to the public;
- No approval is needed to sell or lease the place;
- Owners can apply for heritage grants;

The benefits of heritage listing can provide:

- A means to promote a unique town and Shire profile;
- Enhanced long-term growth of Town Centres and rural areas through heritage tourism;
- Potential higher resale values as the item grows in rarity over time;
- Potential impetus for revitalising areas as a result of adaptive reuse projects;
- A means to recognise, understand and appreciate the Shire’s history and beginnings and conserve this for future generations;
- LEP incentive clauses;
- Access to funding;
- See [www.heritage.nsw.gov.au](http://www.heritage.nsw.gov.au) for more details.

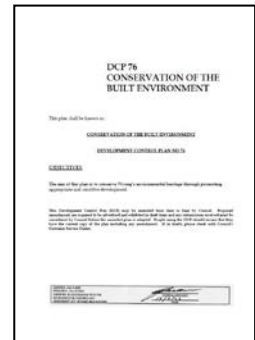
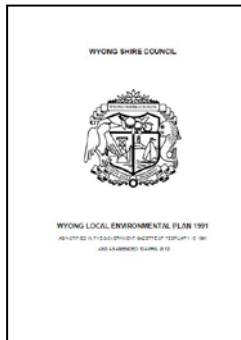
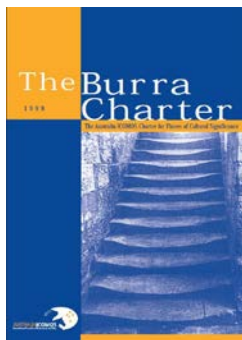
(NSW Heritage Branch: Heritage listing explained, 2011)

### 1.4 Heritage Explained: Legislation and Management

The following legislative and management documents are relevant to the conservation and management of heritage items in a local government context:

Heritage: Legislative and Management Documents	
NSW Heritage Act, 1977	This Act is the overarching legislation that governs heritage management and conservation in NSW.
Australia ICOMOS Burra Charter 1999	The Burra Charter provides guidance for the conservation and management of places of cultural significance (cultural heritage places), and is based on the knowledge and experience of Australia ICOMOS members. The Charter contains heritage principles and practices that are the basis of heritage management in Australia.
Wyong Local Environmental Plan 1991	The Wyong Local Environmental Plan is the legislation that governs heritage management and conservation in Wyong Shire and applies to items of local heritage significance.
Wyong Development Control Plan, 2005 Chapter 76 – Conservation of the Built Environment	The Wyong Development Control Plan 2005 provides controls on proposed changes or additions to existing heritage buildings that are of local heritage significance.

When changes or additions to locally listed heritage items are proposed, owners must refer to the above legislation, and in particular, Wyong Local Environmental Plan 1991 and Wyong Development Control Plan, 2005 Chapter 76 – Conservation of the Built Environment. To identify whether a property is locally listed or State listed interested persons can contact Wyong Shire Council.



## 1.5 Heritage Explained: NSW Heritage Branch

The NSW Heritage Branch is a State government agency responsible for Heritage in NSW. The focus of the NSW Heritage Branch is on State listed heritage items, however, it also provides guidance to local councils in dealing with matters relating to local heritage items.

The NSW Heritage Branch has produced many useful publications for use by owners of heritage items. The table below provides a list of resources produced by the NSW Heritage Branch to guide and assist owners in conserving and managing their heritage properties.

<b>Heritage: Relevant Publications from the NSW Heritage Branch</b>	
Heritage Listing Explained: What it means for you, 2011	An overview and explanation of what heritage listing is and what the implications are for property owners.
Design in Context: Guidelines for Infill Development in the Historic Environment, 2005	Provides advice on designing high quality buildings in heritage areas.
Statements of Heritage Impact, 2002	Provides advice to property owners on how to prepare a heritage impact statement, which may need to be provided when lodging a Development Application with Council.
How to Prepare Archival Records of Heritage Items, 1998	Provides advice to property owners on how to prepare an archival record, which may need to be provided when lodging a Development Application with Council.
How to Carry Out Work on Heritage Buildings and Sites, 1998	Provides a practical guide to property owners on how to care for heritage buildings and sites.
Conservation Management Plan: A Checklist	A checklist tool for preparing a Conservation Management Plan, which may need to be provided when lodging a Development Application with Council. (This document is generally required for State listed items).

To view any of these documents please visit [http://www.heritage.nsw.gov.au/03\\_index.htm](http://www.heritage.nsw.gov.au/03_index.htm)

## 2

## Heritage Strategy Actions

As part of the Strategy, a range of actions are recommended to ensure that the Shire's heritage is identified, conserved and appropriately managed into the future. These actions are based on the recommendations within the Heritage Branch publication *Recommendations for Local Council Heritage Management* and are as follows:

### a **Establish a Heritage Committee**

Wyong Shire Council does not currently have a formal Heritage Committee. However, at its meeting held on 10 October 2012, Council resolved to establish a Heritage Committee. Establishing this Committee will ensure that the various heritage interest groups in the Shire have an opportunity, through Council, to actively participate in the conservation and management of the Shire's important heritage buildings, places and items.

#### **Aim:**

Increase community participation, awareness and appreciation of heritage in the Wyong Shire area.

#### **Objective:**

- To allow for the various heritage interest groups in the Shire to have an opportunity to actively participate in the conservation and management of the Shire's heritage buildings, places and items.

#### **Actions:**

*Establish a Heritage Committee at Wyong Shire Council with a view of providing advice to Council and assistance with preparation of Councils' Heritage Policy. The Heritage Committee will include interested members of the family history and historical societies as well as precinct committee members, community members, and Council staff. The Heritage Committee will undertake the following actions:*

- *Monitor the aims and objectives of Council's provisions for heritage items and places contained within Council's Local Environmental Plan and Development Control Plan and other pertinent documents.*
- *Identify/consider heritage incentives for development of heritage sites in addition to (and consistent with) those provided in Council's Local Environmental Plan and Development Control Plan.*
- *Make recommendations on the nomination and deletion of items from the Local Environmental Plan (LEP) and to identify items of State significance, which necessitate inclusion in the NSW Heritage Office State Heritage Register.*
- *Raise community awareness of heritage conservation (through publications, seminars, public displays and award recommendations).*
- *Raise awareness of actions within the community that may result in loss or degrading of heritage items or areas.*
-

*Compile a register of local heritage suppliers, heritage consultants and develop a strong coordinated local heritage network.*

- *Assist with identification and administration of projects eligible for Local Heritage Assistance Funding and other funding.*
- *Promote an integrated approach toward heritage including assistance with preparation and coordination of the NSW Heritage Office endorsed Heritage Strategy for Wyong Shire Council.*
- *Assist Council to develop an Implementation Plan which identifies the objectives of this Strategy and identifies actions which can be implemented to achieve the objectives of this Strategy.*
- *Investigate opportunities to liaise with Heritage Committees in nearby Local Government Areas on a regular basis to consider regional conservation and promotion initiatives.*
- *Support Council generally in the development and implementation of strategies, policies and programs related to heritage conservation.*
- *Promote the natural, cultural and historic heritage of the Wyong Shire Local Government Area and ensure it continues to develop a strong sense of place and identity.*
- *Advise Council on a range of heritage-related matters which are of interest to the community, in particular, by providing local knowledge and guidance on heritage matters.*

## **b** **Identify Heritage Items**

The Wyong Shire-wide Heritage Review was completed in November 2010. The Review investigated the historical context of the LGA of Wyong Council and identified items and areas of heritage significance associated with the area. A total of 402 places were identified in the Review. 158 properties were recommended for local heritage listing. Three conservation areas were also nominated in the Review.

### **Aim:**

Increase knowledge and proactive management of heritage in the Wyong Shire area.

### **Objective:**

- To identify and conserve all buildings, places and items within Wyong Shire that are considered to be of heritage significance.

### **Action:**

- *Maintain and update the State Heritage Inventory Database, and Council's Local Environmental Plan (where relevant) as new items of heritage significance are discovered and as new information becomes available for existing heritage items.*



**c** **Appoint a Heritage Advisor**

Council appointed a Heritage Advisor in April 2012 to assist Council and residents in the conservation and management of heritage listed items.

**Aim:**

To increase community participation and proactive heritage management in Wyong Shire and to assist Council in the conservation and management of heritage items in the Shire.

**Objectives:**

- To seek the input of Council's Heritage Advisor in the assessment of applications likely to impact on the heritage significance of buildings/places.
- To provide preliminary advice to applicants and property owners in the Shire on heritage matters.
- To provide input into the review of Council policies and standards relating to heritage management.

**Action:**

- *Continue to provide a Heritage Advisory Service to the Wyong Shire Council area to assist Council, the community and owners of listed heritage items.*

**d** **Manage Local Heritage in a Positive Manner****Aim:**

Ensure a proactive and positive approach is undertaken to manage heritage in the Shire.

**Objectives:**

- To care for and appropriately manage heritage in the Shire.
- To seek appropriate and sensitive development solutions with developers of heritage sites.
- To identify incentives for development of heritage sites in addition to (and consistent with) those provided in Council's Local Environmental Plan and Development Control Plan.
- To promote the conservation and maintenance of heritage in Wyong Shire.
- To provide policies and plans appropriate to the assessment of applications within conservation areas or which relate to places of heritage significance.

**Action:**

- *Provide owners of heritage listed properties with appropriate heritage conservation advice and continue to seek input of Council's Heritage Advisor in the assessment of applications likely to impact on the heritage significance of buildings, places or items.*

- *Continue to review Council's development standards relating to heritage conservation and management.*
- *Produce information brochures and publications on heritage conservation and management. Provide these brochures to the Tourist Information Centres, Heritage Groups, and on Council's website and display areas.*
- *Investigate possible incentive options to encourage the development of heritage sites.*

## **e** **Establish a Local Heritage Fund**

### **Aim:**

To provide assistance to owners of heritage listed properties to ensure that items are appropriately conserved and managed.

### **Objectives:**

- To encourage owners to undertake conservation and maintenance works and to be involved in heritage related projects such as interpretation and education.

### **Action:**

- *Introduce a local heritage assistance fund, based on Council's budget, to provide small grants to encourage local heritage projects.*
- *Offer funding as a priority to heritage items, places within conservation areas or items of historical significance.*
- *Broaden the criteria for projects, in accordance with the Eligibility for Funding, as defined in the Heritage Office publication 'How to Establish a Local Heritage Fund', to meet the needs of the types of restoration projects within the community.*

## **f** **Introduce a Heritage Main Street Program**

### **Aim:**

To encourage Council, owners and the community to actively participate in attractive and well managed heritage main streets.

### **Objectives:**

- To determine the level of public interest in extending a Main Street program, outside of the current areas at Wyong and The Entrance.

**Action:**

- *Run a Heritage Main Street Program*
- *Promote heritage walks or trails that have been established in The Entrance and at Wyong and produce specific brochures of local heritage walks in conjunction with Council's Heritage Committee and Local Heritage groups.*

**g** **Education and Promotion****Aim:**

To raise community awareness and appreciation through education on heritage related issues and management within Wyong Shire.

**Objectives:**

- To implement educational and promotional programs with a focus on the importance of heritage conservation and management.

**Action:**

- *Investigate the possibility and interest in running an educative seminar for the community, Council Officers and Council Staff that includes information on how to maintain older buildings.*
- *Promote cultural heritage development opportunities.*
- *Liaise with and involve community groups, such as village/urban associations, community precinct committees, the National Trust, and Family History and Historical Societies, on issues affecting heritage conservation.*
- *Provide opportunities to Council staff to attend relevant training courses.*
- *Provide support to community and tourism groups in the development of cultural heritage tourism projects and programs.*
- *Establish a link with other like-minded and similar organisations in the area or region.*

**h** **Managing Places Owned and Operated by Council****Aim:**

Increased community participation and proactive conservation and management of heritage within the Wyong region.

**Objectives:**

- To set a good example to the community by properly managing places owned and operated by Council.

**Action:**

- *Ensure that asset management plans and maintenance budgets are in place for all Council owned heritage listed properties and that consultation with Councils' Heritage Advisor occurs.*

**i Sustainable Development****Aim:**

Ensure proactive heritage and sustainable development within the Wyong Shire region.

**Objectives:**

- To promote sustainable development as a tool for heritage conservation

**Action:**

- *Encourage appropriate change of use for heritage buildings to ensure the ongoing use and maintenance of those buildings by providing available Council resources and identifying and incorporating opportunities into the Implementation Plan.*
- *Provide guidance on the provision of sustainable additions to buildings within heritage conservation areas and on heritage items.*

**3**

## Actions Summary

Action	Responsibility	Completion Date	Commenced/ Completed
Establish a Heritage Committee to provide assistance and input on heritage matters in the Wyong Shire area.	Strategic Planner – WSC Heritage Advisor – WSC	May 2013	Yes
Identify heritage items in the Wyong Shire area and list them in the State Heritage Inventory Database and Local Environmental Plan.	Heritage Committee/ Strategic Planner – WSC Heritage Advisor – WSC	Ongoing	Yes
Appoint a Heritage Advisor to assist Council, the community and owners of listed heritage items.	Strategic Planner – WSC	April 2012	Yes
Provide owners of heritage listed properties with appropriate heritage conservation advice.	Heritage Advisor – WSC	Ongoing	Yes
Introduce a local heritage assistance fund, based on Council's budget, to provide small grants to encourage local heritage projects.	Strategic Planner – WSC Heritage Advisor – WSC	Application Lodged with OEH May 2013	No
Offer funding as a priority to heritage items, places within conservation areas or items of historical significance.	Strategic Planner – WSC Heritage Advisor – WSC	N/A	No
Broaden the criteria for projects, in accordance with the Eligibility for Funding, as defined in the Heritage Office publication 'How to Establish a Local Heritage Fund', to meet the needs of the types of restoration projects within the community.	Heritage Committee/ Heritage Advisor – WSC	TBA	No
Run a Heritage Main Street Program	Heritage Committee/ Heritage Advisor – WSC Community	TBA	No
Promote heritage walks or trails that have been established in The Entrance and at Wyong and produce specific brochures of local heritage walks in conjunction with Council's Heritage Committee and Local Heritage groups.	Heritage Committee/ Heritage Advisor – WSC Town Centre Management Groups	TBA	No
Investigate the possibility and interest in running an educative seminar for the community, Council Officers and Council Staff that includes information on how to maintain older buildings.	Heritage Committee/ Heritage Advisor – WSC	TBA	No

Action	Responsibility	Completion Date	Commence/ Completed
Develop a range of brochures for the Wyong Shire area in respect of heritage conservation and management issues. Provide these brochures to the Tourist Information Centres, Heritage Groups, and on Council's website and display areas.	Heritage Committee/ Heritage Advisor – WSC	Ongoing	No
Liaise with and involve community groups, such as village/urban associations, community precinct committees, the National Trust, and Family History and Historical Societies, on issues affecting heritage conservation.	Heritage Advisor – WSC	Ongoing	No
Provide opportunities to Council staff to attend relevant training courses.	Manager – WSC	Ongoing	No
Provide support to community and tourism groups in the development of cultural heritage tourism projects and programs.	Heritage Committee/ Heritage Advisor – WSC	Ongoing	No
Establish a link with other like-minded and similar organisations in the area or region.	Heritage Committee	Ongoing	No
Ensure that asset management plans and maintenance budgets are in place for all Council owned heritage listed properties and that consultation with Councils' Heritage Advisor occurs.	Asset Planner	TBA	No
Encourage appropriate change of use for heritage buildings to ensure the ongoing use and maintenance of those buildings by providing available Council resources and identifying and incorporating opportunities into the Implementation Plan.	Heritage Advisor – WSC	TBA	No
Provide guidance on the provision of sustainable additions to buildings within heritage conservation areas and on heritage items.	Heritage Advisor – WSC	Ongoing	Yes

## 5.6 The Entrance, Toukley and Wyong Town Centres Funding Agreements Extensions

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TRIM REFERENCE: F2004/07414 - D03399891

MANAGER: Paul Bowditch, Manager Place Management

AUTHOR: Stephen Ashton; Senior Strategic Planner

### SUMMARY

This report describes the outcomes of negotiations regarding the extension of funding agreements with each management entity responsible for the management of The Entrance, Wyong and Toukley Town Centres.

### RECOMMENDATION

- 1 ***That Council endorse the suite of funding agreements for The Entrance, Toukley and Wyong Town Centres, appended to this report.***
- 2 ***That Council authorise the General Manager to make minor amendments and execute the agreements with the town centre entities.***
- 3 ***That Council decide to resolve that a satisfactory result would not be achieved by inviting tenders for entities to undertake the management of the three town centres due to the extenuating circumstances, discussed in this report.***

### BACKGROUND

At its meeting held on 12 December 2012, Council considered a report on the funding agreements for the town centre entities of The Entrance, Toukley and Wyong. The report discussed the tasks carried out under each of the funding agreements with Council and noted that the agreements were due to expire on 30 June 2013. These tasks generally involved arranging and managing events, marketing, promoting and maintaining the respective town centres.

Each of the town centre management entities have been evaluated by Council staff as achieving the deliverables, reporting and insurance requirements listed in the funding agreements.

Following consideration of the report on 12 December 2012, Council resolved;

*“RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor VINCENT:*

- 655/12 ***That Council extend the funding agreements with each of the town centre management entities for The Entrance, Toukley and Wyong Town Centres for a further four years commencing 1 July 2013.***

## 5.6 The Entrance, Toukley and Wyong Town Centres Funding Agreements Extensions (contd)

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656/12 That Council direct the General Manager to review and negotiate the terms of each extended agreement with each town centre management entity and report back to Council on the results by 30 June 2013.

FOR: COUNCILLORS EATON, GRAHAM, GREENWALD, MATTHEWS, NAYNA, TAYLOR, TROY, VINCENT AND WEBSTER

AGAINST: NIL”

### OUTCOMES OF NEGOTIATIONS AND RECOMMENDATIONS

Over the past six (6) months staff have consulted with various Council officers and town centre management authority staff to discuss what arrangements and terms ought to be included in the future funding agreements and what form the agreements should take.

It has been concluded that each town centre should have a suite of three (3) agreements, one each for:

1. Marketing, promotion and maintenance.
2. Event arrangement and management.
3. Third party engagement arrangements.

This arrangement will result in improved clarity, management, performance evaluation, fairness and probity in implementing and administering the agreements.

Attachment 1 includes copies of the suite of agreements for each town centre.

The terms of the agreements have also been amended, with the most significant changes being:

- a) A slight increase in maintenance funding for The Entrance Town Centre Management Corporation of \$5,168.80 to cover the extra cost of cleaning the Coral Street Carparking facility. This facility was previously cleaned once per day by Council. The cleaning responsibilities have now been taken over by The Entrance Town Centre Management Corporation and are now cleaned up to 4 times per day to provide the level of service expected by patrons and town centre users, the extra presence also providing a potential deterrent to vandalism and other anti-social behavior in the vicinity of this facility.
- b) A requirement that The Entrance Town Centre Management Corporation review its 'Rules of The Entrance Town Centre Management Corporation' by 31 December 2013, to include the General Manager or his delegate on its Board.
- c) Additional responsibilities for minor maintenance within the town centres for Greater Toukley Vision and Wyong Regional Chamber of Commerce. Under the current funding agreements, both these town centre management entities do not have any responsibility for maintenance. It is considered beneficial for them to take over some maintenance responsibilities due to their presence in their town centre, proximity to the local community and potential and capability to quickly address minor maintenance issues as they occur. As a consequence, additional funding of \$23,000 has been allocated from the Place Management Unit budget.



## **5.6 The Entrance, Toukley and Wyong Town Centres Funding Agreements Extensions (contd)**

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- d) The delineation of responsibility of the various maintenance tasks between the town centre management entities and Council has been clarified. This has involved simplifying the language used in the delineation of works schedule and including definitions for what constitutes 'replacement', 'maintenance', 'operation' and 'major tree' in the context of the funding agreements. This has been done to remove current uncertainty as to which authority has responsibility for various tasks listed, Council or the relevant town centre management entity.
- e) The boundaries of The Entrance Town Centre Management Corporation's responsibilities have been expanded. The main additions are the waterfront area west of The Entrance Bridge and the Picnic Point recreation area along with some other parts of the town centre. These changes can be seen by comparing the new boundaries on the map in the attached agreements with Attachment 2, which shows the previous extent of responsibilities for The Entrance Town Centre Management.
- f) A map showing the extent of the Toukley and Wyong Town Centre entity's responsibilities has also been incorporated into their funding agreements. There are no such maps included in the existing funding agreements making it virtually impossible to determine where the town centre management entities responsibilities reside.
- g) A new agreement regarding third party engagement arrangements has been included in the suite of agreements for all town centre management entities. The purpose of this document is to clarify the arrangements for engaging third parties to undertake works by both Council and the town centre management entities to ensure fairness and probity in the engagement of contractors.
- h) An additional requirement for the town centre entities to provide support to businesses in their respective town centres has been included in the new agreements along with clarification around what is expected of each of the town centre management entities in working with Central Coast Tourism.
- i) Clarification on the split of event funding between nominated events for the Toukley and Wyong Town Centres has been included in the agreements. Previously this information sat outside the funding agreement documents.
- j) The opportunity/ability to amend the agreements during the operating period of the agreements has been added. This is an important element as it encourages/allows for new events to be included, which is important to retain interest and growth in each of the town centres.
- k) Reporting requirements for each of the town centre entities has been clarified.

### **TENDER CONSIDERATIONS**

Under the Local Government Act 1993 (LGA), Council is normally required to call for tenders for any contract involving an estimated expenditure of \$150,000 or more.

However, this section of the LGA does not apply to contracts where extenuating circumstances exist, such as is considered in the case of The Entrance, Toukley and Wyong Town Centre Management entities.

## **5.6 The Entrance, Toukley and Wyong Town Centres Funding Agreements Extensions (contd)**

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All of these town centre entities have the following qualities. They are well established, have built rapport and relationships with stakeholders, established economies of scale, combined intimate knowledge, experience and efficiencies in managing their respective town centres and have performed exceptionally well over the periods for which they have been responsible.

To introduce new entities to manage these town centres, which would operate with the same efficiencies and economies of scale, would involve re-establishing rapport and relationships with stakeholders and obtaining at least the same levels of knowledge, experience, efficiencies, economies of scale and performance that have been realised by the current town centre management entities over the years.

Consequently, it is considered that a satisfactory result would not be achieved by inviting tenders as it would not be possible, in the short-term, to achieve the abovementioned qualities, which would be detrimental and not in the best interests of all stakeholders (including the communities that rely on the efficient operation of these town centres).

### **CONCLUSION**

The revised terms included in the agreements contained in Attachment 1 are considered to represent a good outcome for both the town centre entities and Council. It is therefore recommended that endorse the suite of funding agreements for The Entrance, Toukley and Wyong Town Centres.

### **ATTACHMENTS**

- 1** Suite of Funding Agreements for The Entrance, Toukley and Wyong Town Centre Precincts (distributed under separate cover)
- 2** Map showing the current extent of The Entrance Town Centre Responsibilities (distributed under separate cover)

## **5.7 WSC Trade Tourism & Marketing Delegation to China - 25 May to 3 June 2013**

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TRIM REFERENCE: F2011/00192 - D03411450

AUTHOR: Monica Redmond; Personal Assistant to Mayor

### **SUMMARY**

This report is provided to submit a delegates' report prepared by Councillors Eaton, Best, Nayna, Taylor and Troy outlining the activities undertaken during the Trade Tourism & Marketing Delegation to China during the period 25 May - 3 June 2013.

### **RECOMMENDATION**

- 1 That Council receive and note the delegates' report added as attachment 1 to this report, on the WSC Trade Tourism & Marketing Delegation to China during the period 25 May – 3 June 2013 prepared by Councillors Eaton, Best, Nayna, Taylor and Troy.**
- 2 That Council ratify the Memorandum of Understanding (MOU) added as attachment 2 to this report, with Qianjiang City which was signed by the Mayor on behalf of Wyong Shire Council generally in accordance with Council resolution 498/13, adopted by Council at its meeting on 24 April 2013.**
- 3 That Council note Australia Chinese Theme Park Pty Ltd (ACTP's) unsolicited offer to provide unpaid representation to Council and to introduce Council projects to potential Chinese investors.**

### **BACKGROUND**

Council at its meeting on 12 December 2012 considered Item 7.11 Australian Chinese Theme Park Purchase of Council Land and resolved, in part, follows:

*"675/12 That Council establishes a delegation which will travel to China in late May 2013 consisting of interested Councillors and their spouses, the General Manager or his delegate and other significant interested local stakeholders to further develop trade, investment and tourism relationships and provide a different perspective on development, transportation and government."*

On 6 March 2013 the Employment and Economic Development Committee considered Item 3.3 Delegation to China. The minutes of this meeting were subsequently considered by Council at its meeting on 13 March under Item 5.9 Recommendations and Minutes of the Employment and Economic Development Committee and resolved, in part, as follows:

*"285/13 That Council note all delegates and accompanying persons are funding their own travel, accommodation and expenses."*

Initially a delegation of 21 persons was proposed however, as a result of the adoption of resolution 285/13 two staff delegates, the staff member proposed to act as the General Manager's Delegate and the staff member proposed to act as a translator withdrew from the Delegation.

Below is a list of the 19 persons which formed the delegation;

#### **Official Party - Council Representatives**

Councillor Doug Eaton	Mayor
Councillor Greg Best	Former Mayor and Chair Employment and Economic Development Committee
Councillor Luke Nayna	Chair Traffic Committee
Councillor Adam Troy	Co Chair Tuggerah Lakes Estuary and Coastal Management Committee
Councillor Lloyd Taylor	Co Chair Tuggerah Lakes Estuary and Coastal Management Committee

#### **Business and Community Members**

David Hannan	CEO and Director of F. Hannan Properties Pty Ltd
John Stevens	CEO Stevens Group
Eric Stammer	GM Yeramba Group
Damien Wilde	GM Henry Kendall Group
Howard Cao	Director Option Investment Australia (Magenta Shores)
Hongyi Yang	President China Australia Friendship Association
Marlene Pennings	Wyong Citizen of the Year

#### **Accompanying Persons**

Mrs Maree Best, Joshua Best and Amelia Best  
Mrs Sharne Byrnes (partner of Cr Luke Nayna)  
Mrs Kaylene Troy  
Ms Adele Taylor (partner of David Hannan)  
Mr Gerry Pennings

Council at its meeting on 24 April 2013 considered Item 2.3 Mayoral Minute – Trade Investment and Tourism Marketing and resolved as follows:

*“498/13 That Council authorise the Mayor to execute agreements generally in the forms annexed hereto as Attachments 1-4, where it is impractical to gain prior Council approval subject to reporting such agreements to Council as soon as possible.*

499/13 *That Council authorise, within budgets contained in the Council adopted four year delivery plan and annual plan for the preparation, printing, manufacturing and distribution of promotional and marketing material promoting Wyong Shire, its development sites and projects and its attractiveness for investment, trade and tourism. Such material may be written, electronic or on any appropriate media and maybe in various languages."*

The Delegation travelled to China on 25 May and returned on 4 June 2013.

A delegates' report prepared by the five Councillor delegates is added to this report as Attachment 1 to this report

The Memorandum of Understanding - *Establishing Twin-City Relations between Qianjiang, the People's Republic of China and Wyong in the State of New South Wales, Australia*" which was co- signed by the Mayor, on behalf of Wyong Shire Council and Wang Yumei, on behalf of Qianjiang Municipal People's Government as a preliminary co-operation agreement during the Delegation's meeting with Government officials in Qianjiang on Thursday 29 May 2013 and is added as Attachment 2 to this report.

Also attached are various itineraries and information brochures which were distributed to Delegates during the visit.

## CONCLUSION

The attached delegates' report provides details of the various government meetings, investor functions and site inspections carried out by members of the Delegation. Both hard and electronic copies of a portfolio of investment prospects such as Council's iconic site, the airport and the university were distributed to potential Chinese investors during these meetings. As a result a delegation of government officials from Qingpu and Qianjiang Districts and also a delegation from the Jiatong University financial leaders club are proposing to visit Wyong Shire.

## ATTACHMENTS

1	OM-26-06-13 Attachment - Delegates Report - WSC Trade Tourism & Marketing Delegation to China 25 May - 3 June 2013	D03420176
2	OM 26-06-13 - Attachment M.O.U. - establishing Twin City Relations between Qianjiang and WSC	D03411439
3	OM 26-06-13 Attachment to China Delegation Report - Itinerary of Visit to Qianjiang	D03411440
4	OM 26-06-13 Attachment - Program for Artistic Performance for WSC Delegation at Qianjiang	D03411443
5	OM 26-06-13 Attachment - Informaiton Brochure - Qinpu - City of Water	D03411444
6	OM 26-06-13 - Attachment Itinerary for WSC Delegation at Shanghai	D03411445

## Attachment - 1

## Delegates Report WSC Trade Investment and Tourism Marketing 25 May – 3 June 2013

Date	
Monday 27 May 2013	<p><b>Beijing</b> Two meetings arranged by Howard Cao:</p> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> meeting included Mr Zhou, owner of a major investment company, who had significant interest in the university. Mr Zhou was interested in the airport and was also interested in mining.</li> <li>• 2<sup>nd</sup> meeting also with Mr Zhou and two different Mr Li's - investment, building and IT.</li> </ul>
Tuesday 28 May 2013	<p><b>Beijing</b></p> <ul style="list-style-type: none"> <li>• Cr Taylor , Ruby and The Mayor went to Chinese Entrepreneur Developing Federation Forum</li> <li>• Ruby gave a keynote address in Chinese at the beginning of the forum,</li> <li>• Later the Mayor and Councillor Taylor also addressed the Forum – video taken of Mayor's speech</li> <li>• Followed by lunch with the Federation</li> <li>• About 200 at the federation forum</li> <li>• Also met with the Honorary Chair of ACTP, a VIP in Beijing , and a princess as descendant of Qing Emperor and the President of the Senate of the kingdom of Cambodia.</li> <li>• Rest of delegation went to meeting with large company that owns amongst many other things a private art gallery. Filled with antiquities and precious artefacts - 100s of millions of dollars of collectables – Fine art dealers but this was only one division of the company looking to visit Australia, would like an invitation – Cr Best has business card.</li> </ul>
Wednesday and Thursday 29 - 30 May 2013	<p><b>Qianjiang</b> (100k west of Wuhan) Government Meetings in Qianjiang</p> <ul style="list-style-type: none"> <li>• Population of 1m, inspected prawn food factory, 1200 people in one huge room peeling prawns , export frozen and dried all over the world.</li> <li>• Also inspected oil refinery and the furniture business park, still under development.</li> <li>• Qianjiang intends to be the major furniture park in middle China, has a major oil field.</li> <li>• Signed a prelim co-operation agreement. (see M.O.U. added as attachment 2 to Council Report)</li> <li>• Also inspected new park where Qianjiang has a museum and the Hubei Expo pavilion from Shanghai World expo and is building an opera house / performing arts centre , due to finish in 5 yrs.</li> <li>• Need to invite Ms Wang , deputy mayor to visit Wyong.</li> </ul>

<p>Thursday 30 May 2013</p>	<p><b>Shanghai</b></p> <ul style="list-style-type: none"> <li>• ACTP met Delegates at the airport</li> <li>• Dinner with Hitech business park people</li> </ul>
<p>Friday 31 May 2013</p>	<p><b>Shanghai</b></p> <ul style="list-style-type: none"> <li>• Morning meeting with Shanghai Government OCH office , provides a bridge between Chinese and overseas investors both ways. In reality any major project needs to be vetted by them. Mr Xu is the director. The Mayor has met him 3 times now and advises that he appears to be content with progress on the China theme park and was impressed that this time we had our business men / entrepreneurs as part of our delegation which added weight.</li> <li>• Lunch with Mr Wang , Shanghai Government, director , effectively the head of the office approving co-operation agreements between Shanghai Government and other cities. He was most impressed with our 3 key project plans , is satisfied as to our eligibility to enter into co-operative agreement with Shanghai district</li> <li>• Friday nite function at Shanghai. Yacht Club to promote the China theme park - brand new facility on the bund , very impressive venue and function. Speeches by The Mayor , Consul General Alice Cawte and Bruce Zhong ACTP .</li> <li>• ACTP signed heads of agreement MOU with 3 major companies promising to support the China theme park.</li> <li>• There were 250 attendees which included representatives from Austrade and NSW Trade &amp; Investment, Chinese government officials.</li> <li>• Entertainment included performances by famous local artists</li> <li>• Excellent event , huge coverage for Wyong and the China theme park - received press and TV coverage</li> </ul>
<p>Saturday 1 June 2013</p>	<p><b>Shanghai – Qingpu District</b></p> <ul style="list-style-type: none"> <li>• Meet with Qinpu government - Deputy Mayor, and Foreign Affairs department officials.</li> <li>• We met at the administration building of the Qinpu Industrial Park. 16 storey building containing an exhibition area, offices and reception and meeting facilities.</li> <li>• This is owned and developed by Qinpu government, major factories include Hitachi , NEC , Tyco, Sumitomo and many others.</li> <li>• Official meeting with 6 Qinpu Government officials and our delegation. Exchange of information about respective cities. At the end of the meeting both parties agreed to progress a co-operation agreement. The Mayor is to invite the Qinpu Government to send a delegation to visit Wyong in around October 2013, with a view to entering into a preliminary agreement.</li> <li>• Lunch followed with more discussion on agreement.</li> <li>• Qinpu officials then took the Delegates to their museum - very impressive building and display.</li> <li>• Followed by a tour of Zujijazhou Water Town, cultural tourist village. Part of the Warnervale China theme park will be modelled on this town. The tour took some 2 1/2 hours followed by dinner in the Watertown major hotel.</li> <li>• Contact for invitation to visit is via the interpreter attached to the bus park Ms Furlong Hao, email:</li> </ul>

	<p><a href="mailto:hfgreek@hotmail.com">hfgreek@hotmail.com</a>; <a href="mailto:haofr@industry.shqp.gov.cn">haofr@industry.shqp.gov.cn</a>. Mobile: 0086-181018141677</p>
<p>Sunday 2 June 2013</p>	<p><b>Shanghai</b></p> <ul style="list-style-type: none"> <li>• Sunday - tour and inspection of Jing An temple , oldest and most significant and richest temple in Shanghai. This temple will auspice the temple in the theme pk. Discussion with the master monk about the China theme park temple. Jing An temple has as its main Buddha one consisting of 15 tonnes of pure silver.</li> <li>• Vegetarian lunch at the Temple followed by meeting at China Theme park Shanghai office. lengthy discussion on Council projects of airport and university. it seemed they are interested in doing the airport themselves.</li> <li>• Also agreed that ACTP would be an agent for Council in seeking investors in China for its projects , non-exclusive and no fee to be paid by Council.</li> <li>• Dinner at old Shanghai restaurant adjoining the pearl tower.</li> <li>• Dinner with Jiatong University financial leaders club. They will send a delegation of around 30 people to Wyong in October 2013. The Mayor to issue an invitation.</li> <li>• President is Ye Hongxian- major property developer.</li> </ul>
<p>Monday 3 June 2013</p>	<p><b>Shanghai</b></p> <ul style="list-style-type: none"> <li>• Monday - meeting with Yangpu district government. Inspection of their planning exhibition centre. Very impressive hologram type audio visual projection. Yangpu was a heavy industrial area being transformed into a hi tech area.</li> <li>• Lunch with Director Wang. Then inspection after lunch of KIC, knowledge and information centre - Hitech incubator / bus pk. Then tour of their sports ground located next to the KIC , a wood carving museum- very impressive carvings and finished off by tour of a fashion factory shopping outlet which was an old factory complex with most of the buildings retained and refurbished into shops. Then to the airport.</li> <li>• Yangpu is the major university district in Shanghai and is a possible future ITEC district. We would need to visit a few more times to establish connections.</li> </ul>



**SUMMARY**

This was a very busy and instructive trip and a Great launch of Australia China Theme Park with solid support for theme park from both Chinese investors and government. As a result of the success of the launch and Council's support for the Theme Park, Australia China Theme Park (ACTP) are now planning to start construction of the China Theme Park in 2014, a year ahead of schedule.

There was significant interest in Wyong Council's other two big projects which are the airport and the university. Information regarding Council projects was saved on to USB's which were distributed as well as hard copies of Council information packs. Signed ITEC agreement – Memorandum of Understanding of Establishing Twin-City Relations between Qianjiang (copy attached). Delegations from Qianjiang and Qinpu and also a delegation from Jiatong financial leaders club are proposing to visit Wyong. Below are some comments regarding the trip which have been submitted by the Business and Community Delegates

**David Hannan**

*"What a wonderful eye opener.*

*The relationship with your future investors into Wyong is clearly solid and certainly their external view of the strengths of the Central Coast for investment is a healthy reminder to the rest of us that in the Sydney Centric State of NSW we need to think outside the box in terms of the opportunities that Wyong offers. We see water as the enemy of development whereas they see it as a valuable resource. Whether we can ever align the environmental concerns of the built form being part of the water cycle or we have to consider being fenced off from the environment is the challenge Council will have some significant decisions into the future.*

*To see apartments marching into the paddocks was confronting.*

*To see Pollution at those levels reminds us every little bit of pollution reduction DOES matter.*

*Thank you for the opportunity to join you on the China Delegation and I look forward to supporting whatever comes directly from the efforts over there or even more so, the better understanding we all have of our roles in the future development of Wyong."*

**John Stevens**

*“The trip to China was impressive, to say the least, with exceptional organisation from all parties. The Chinese people made our visiting group feel most welcome and showed us an array of history, monuments, parks and development that is taking place in China. Of particular note, was the foresight and strategic planning of government with major business parks, education, hi-tech industry and housing adjacent to major transport links in key locations of major cities. There was much to be seen other than residential re-development which was on a major scale.*

*The Fortune 500 meetings in Beijing and Shanghai made it very clear that investment and business interest in Australia and Wyong Shire was high on their agenda. The announcement and introduction of the Theme Park at the Shanghai Yacht Club was well supported by business people and clearly showed there are businesses prepared to get behind and invest in the new proposal with a number of major partner signings on the night. I believe the trip, in retrospect, was very worthwhile and gave confidence to the people in China who are investing in the park, that Council are very supportive of the project. Wyong Councillors and businessmen were well received in all meetings with the promotion of investment in Wyong Shire at the forefront.*

*The trip has provided good long term opportunities to promote business between the two regions.”*

Cr Doug Eaton (Mayor)

Cr Greg Best

Cr Luke Nayna

Cr Lloyd Taylor

Cr Adam Troy

**Memorandum of Understanding  
of Establishing Twin-City Relations between  
Qianjiang, the People's Republic of China and  
Wyong in the State of New South Wales, Australia**  
中国湖北省潜江市与澳大利亚新南威尔士州怀王市  
关于建立友好城市关系的合作备忘录

In May 2013, the Mayor of Wyong Shire Council, Mr Doug Eaton, led a delegation of Councillors to visit Qianjiang, Hubei, China.

2013年5月，怀王市市长道格·伊顿先生率政府代表团访问中国湖北省潜江市。

1. The purpose of the visit to Qianjiang, Hubei, China by the delegation was to promote and develop a relationship between the two cities with a view of both cities working together to benefit both the Wyong Shire Council community and the Qianjiang community.

代表团访问中国湖北省潜江市的目的是促进和发展两市间的友好关系，实现互利互益。

2. This Memorandum of Understanding is for both cities to work in harmony together in promoting and encouraging government, economic and trade relations within their respective communities.

两市政府将共同努力，推动和鼓励发展政府之间和经贸之间的关系。

3. It will be encouraged by the parties, to freely provide information regarding economics, trade, education and culture. It is the intention that the two cities have an open communication in respect of these matters and that each city will promote economics, trade, education and culture within their communities in order to encourage business investment within the two cities.

双方将鼓励经贸、教育、文化信息的共享，本着开放交流的原则，促进两市在经贸、教育、文化方面的交流与合作。

4. After the expiry of one year from the date of this Memorandum of Understanding, the two cities hope to enter into an Agreement of Establishing Twin-City Relation.

此合作备忘录签署一年后，两市期望签署友好城市关系协议。

5. This Memorandum of Understanding signed on 29 May 2013 in Qianjiang, Hubei, China, is not intended to establish a legal obligation on either city, and is written in duplicate in Chinese and English with each duplicate being equally authentic and held by both sides respectively.

此合作备忘录于2013年5月29日在中国湖北省潜江市签署。此合作备忘录未对任意一方确立法律义务。此合作备忘录用中文、英文书写，一式两份，两份文本具有同等效力，双方各执一份。

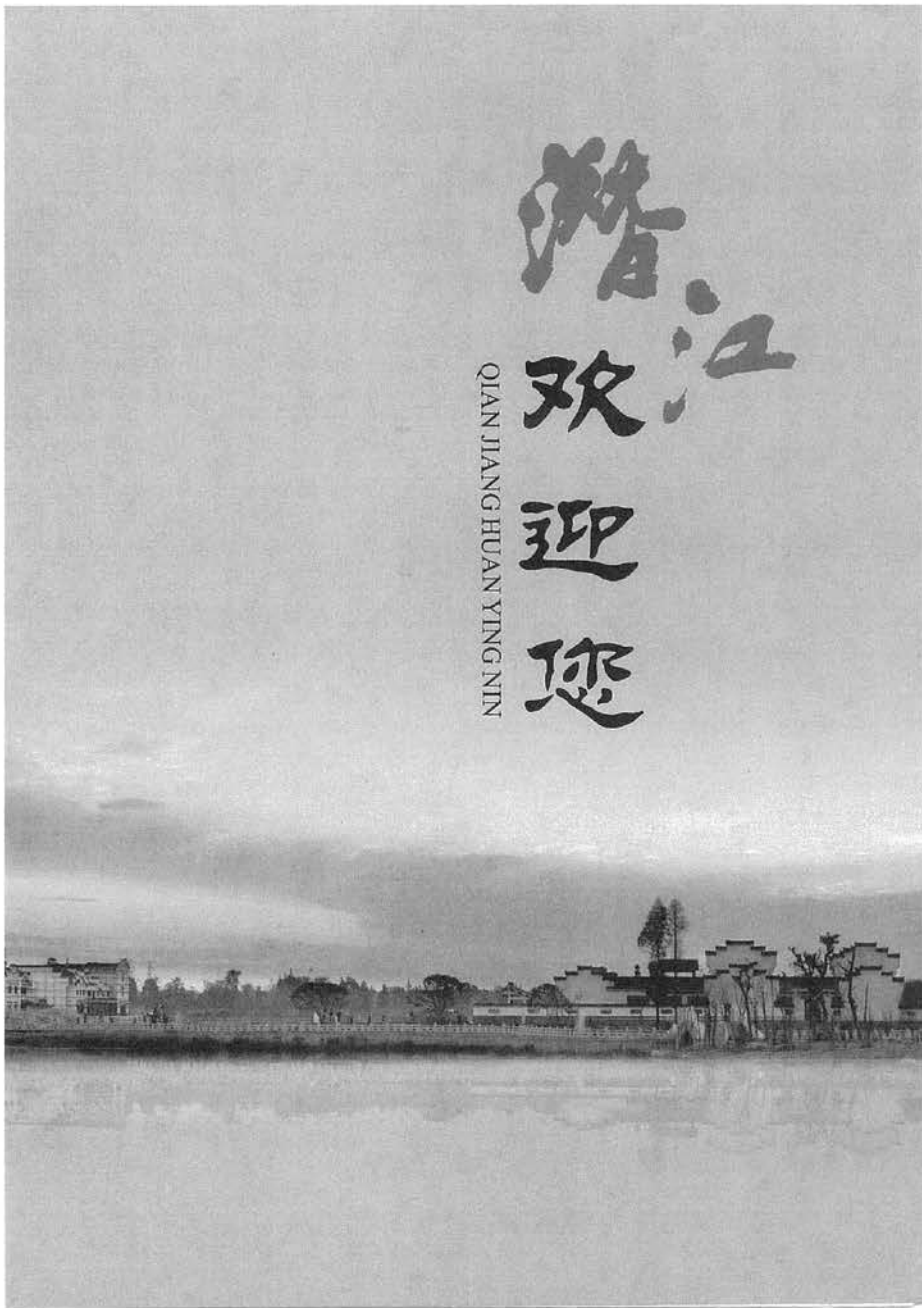
Wyong Municipal Government  
怀王市政府

Qianjiang Municipal People's Government  
潜江市人民政府




Doug Eaton  
道格·伊顿

Wang Yumei  
王玉梅



Welcome the Arrival  
with Full Honours of the Council Delegation  
of Wyong Shire Council in Qianjiang!  
(May 28, 2013 – May 30, 2013)

## Itinerary of the Visit to Qianjiang

May 28, 2013, Wuhan - Qianjiang

19:45

The Official Delegation of Wyong Shire Council is greeted at Wuhan Tianhe International Airport by the Foreign Affairs Office Crew

Receptionist: Wen Yi, Yi Lan

Vehicle arrangement: tourist bus

Accommodation arrangement: HEDY International Hotel

May 29, 2013, Qianjiang

08:00

Breakfast at HEDY International Hotel

09:00

A visit to Huazhong Furniture Industrial Zone

10:00

A visit to Kingao (Hubei) Science & Technology Chemical Industry Co., Ltd.

11:00

Discussion between the representatives of both sides at HEDY International Hotel

The Signing Ceremony of Memorandum of Understanding of Establishing Twin-City Relations between Qianjiang, the People's Republic of China and Wyong in the State of New South Wales, Australia

12:00

A banquet in honour of the visiting Delegation held by Qianjiang

Municipal People's Government

13:30

Noon break in HEDY International Hotel

14:30

A visit to Hubei Qianjiang Huashan Aquatic Food And Product Co., Ltd.

16:00

A visit to Jiangnan Art Vocational College

Appreciation of the performances given by the students of Jiangnan Art Vocational College

18:00

Dinner at Diamond International Hotel

May 30, 2013, Qianjiang – Wuhan

08:00

Breakfast at HEDY International Hotel

09:00

A visit to Meiyuan Park, Cao Yu Memorial Hall coupled with Qianjiang Museum

11:00

Lunch

12:00

Departure for Wuhan Tianhe International Airport from Qianjiang

Attendees of Qianjiang

Xu Zhengqing: Vice-Chairman of the Municipal People's Congress

Wang Yumei: Vice-Mayor of Qianjiang

Chen Hua: Vice-Secretary-General of the Municipal People's Government

Wen Yi: Director General of Foreign Affairs Office

Yi Lan: Section Chief of Foreign Affairs Office

Xie Gang: Interpreter



热烈欢迎  
澳大利亚怀王市政府代表团访问潜江  
文艺演出

WELCOME TO QIANJIANG CITY  
Artistic Performance for the Municipal Government  
Delegation from Wyong, Australia

节目单  
Programme

时间: 2013年5月29日下午4:00

地点: 江汉艺术职业学院2号报告厅

Time: 4:00pm, May 29, 2013

Place: No.2 Lecture Hall

Jiangnan Vocational College of Art

一、二胡齐奏《喜盈门》

No. 1 Erhu Ensemble—*Full Happiness*

表演者：邱雨等

Performer: Qiu Yu etc.

二、葫芦丝合奏《多情的巴乌》

No. 2 Cucurbit Flute Duet—*Warm Bawu*

表演者：胡慧王焱

Performer: Hu Hui Wang Yan

三、女生二重唱《峡江情歌》

No. 3 Duet—*Love Song for Xiajiang*

表演者：彭媛华 郑伊轩

Performer: Peng Yuanhua Zheng Yixuan

四、竹笛独奏《塞上风情》

No. 4 Chinese Bamboo Flute Solo—*Folklore of Frontier*

表演者：董涛

Performer: Dong Tao

五、潜江花鼓戏梁祝选段《送友》

No. 5 Qianjiang Local Opera—*Seeing off Friends*

表演者：答沙 付潜芳

Performer: DA Sha FU Qianfang

六、独舞《家·梅表姐》

No. 6 Solo Dance—*Cousin May*

表演者: 肖庆婷

Performer: Xiao Qingting

七、独唱《父亲的草原母亲的河》

No. 7 Solo—*Father's Grassland and Mother's River*

表演者: 李胜威

Performer: Li Shengwei

八、古筝合奏《战台风》

No. 8 Guzheng Ensemble—*Combating Typhoon*

表演者: 郭沐蕾等

Performer: Guo Mulai etc.

九、中国大鼓演奏《鼓威》

No. 9 Chinese Base Drum Solo—*Power of Drum*

表演者: 李炜伦

Performer: Li Weilun

十、三人舞《月狐吟》

No. 10 Trio Dance—*Fox Chant*

表演者: 白诗嫣 王庆妹 任丽妃

Performer: Bai Shiyao Wang Qingmei Ren Lifen

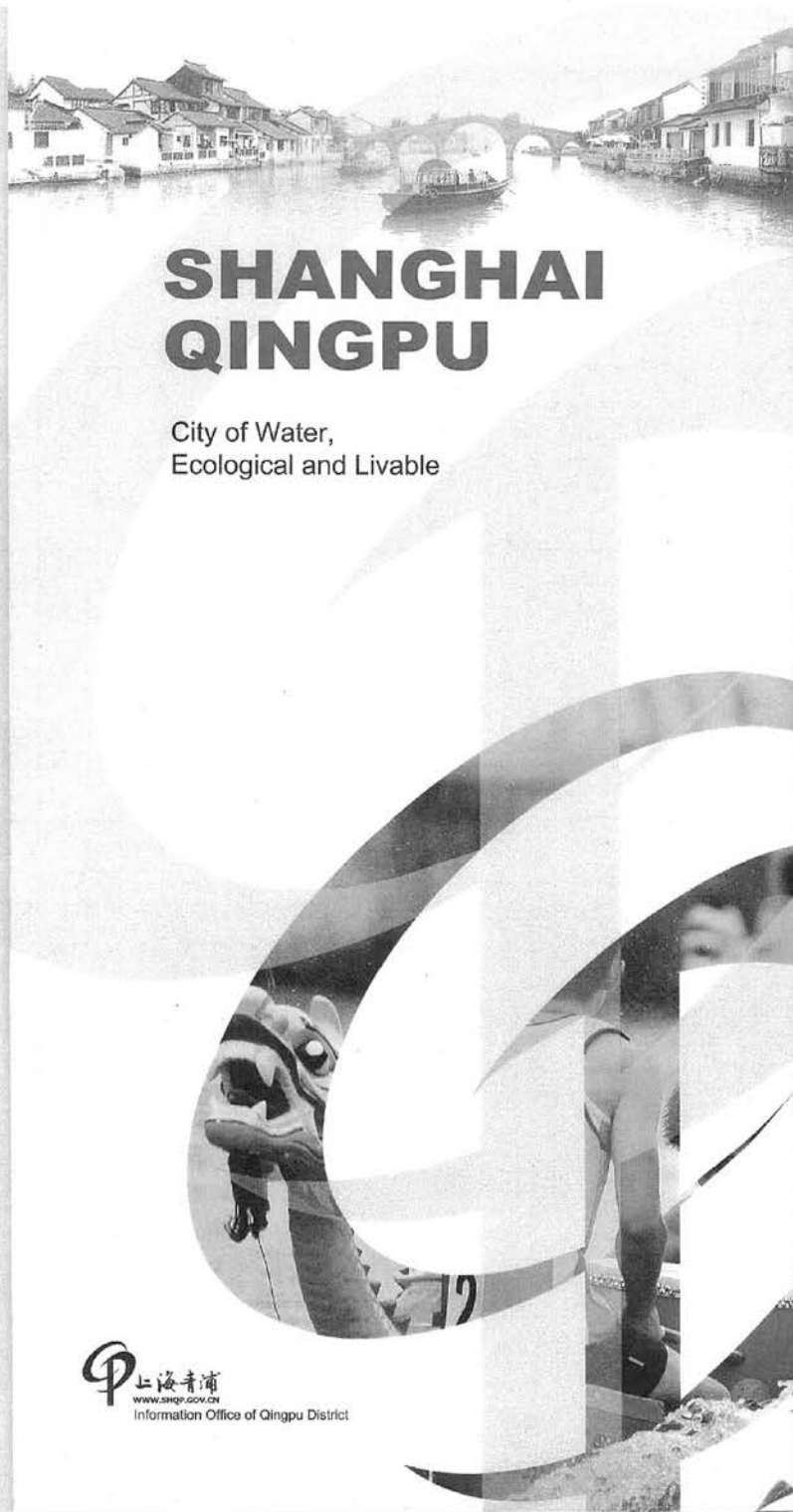
十一、女生独唱《越来越好》

No. 11 Solo—*Becoming Better*

表演者: 杨 迎

Performer: Yang Ying

总策划: 杨文堂  
Producer: YANG Wentang  
策 划: 李永华  
Assistant Producer: LI Yonghua  
总导演: 耿同梅 蔡 艳  
Director: GENG Tongmei CAI Yan  
舞台监督: 李铁民  
Stage Director: LI Tiemin  
前 台: 张明明  
Front Stage: ZHANG Mingming  
后 台: 张如欣  
Back Stage: ZHANG Ruxin  
音 响: 占 宇  
Sound Designer: ZHAN Yu  
剧 务: 董旭申 高天恩 刘 傲  
Stage Management: DONG Xushen GAO Tian'en LIU Ao  
摄像摄影: 金 辉 程琪锐  
Photographer: JIN Hui CHENG Qirui  
主 持: 皇甫宜硕 吴中艳  
Presenter: HUANGFU Yishuo WU Zhongyan



# Shanghai's Cradle



statuary of ancient Shanghai residents

Qingpu has a long history which formed land 7000 years ago and became the earliest land-forming area in Shanghai. 6000 years ago, ancestors of Shanghai lived, worked and bred here, then they created the prehistoric culture typically Songze Culture and left us abundant culture heritages, such as the first Shanghai native skull, the earliest livable stilt house, the first environmental-friendly well, the earliest cultivated paddies both of the long and short grain as well as the first domestic animals, etc..

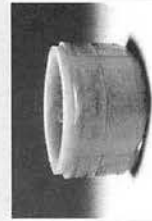
Fuquanshan Site, the only important heritage sites under state protection of Shanghai, with abundant types of culture and valuable relics, is regarded by archaeologists as "Chronology of ancient Shanghai history" and "earthwork pyramid". Qinglong Town, established here in Tang dynasty, was the largest market town and external trade port in Yangtze Delta area at that time according to historic book. Qingpu, famous at home and abroad for rich old culture is the rootage of Shanghai-nese.



Qinglong Harbor model



Songze ancient village relic



Yu Cong (octagonal jade piece with a round hole in the center for feis ritual)

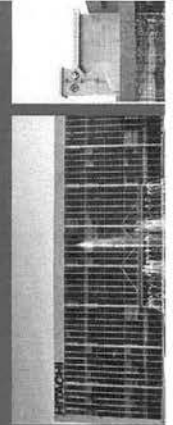
# Integrated Area

East neighbor Shanghai Hongqiao Integrated Transport Hub, west of Jiangsu Province, south of Zhejiang Province, Qingpu has enjoyed its unique geographic advantage accessible from all directions so that it has become the significant gateway and bridgehead of Shanghai's developing together with the Yangtze River Delta. 6 high-speed expressways such as Shenyang-Haikou Expressway, G50 Expressway, G42 Expressway, etc. goes through Qingpu as well as 28 sea-routes. Moreover, Shanghai Metro Line 2 links Qingpu with the city downtown and Line 17 which is now under construction will intersect the whole district. With its gumption, Qingpu, the venerable district turns out thriving vigor.

Autumn in a leaf, Shanghai in a lake. This lake is the lake of Dianshanhu in Qingpu. Undertaking the task of boosting new type of industrialization and urbanization, Dianshanhu New Town is the experimental focus of the Economic Circle of the Yangtze River Delta. With the total area of 119 square kilometers and population of 0.7 million, Dianshanhu New Town takes the

concept of "manufacturing while living, waters surrounding lands" as its characteristics and is going to make a ecological town which is suitable for the people there.

There are 2 national industrial zones(Zhangjiang New & High Tech Park Qingpu Sub & Shanghai Qingpu Export & Processing Zone) and 1 municipal industrial park (Shanghai Qingpu Industrial Zone) in Dianshanhu New Town. With the area of 56.2 square kilometers, these zones focus on the industries of new materials, new energies, bio-medicine, advanced equipment, software and information services. Promoting productivity through science and technology, Qingpu has taken the lead and become the important base of high and new technology industry and advanced manufacturing industry of Shanghai. Companies in Fortune 500 and global leading corporations such as Heidelberg Graphic Equipment Company, Shanghai Pratt & Whitney Aircraft Engine Maintenance Co., Ltd. etc. are attracted to set up regional headquarters, research and development centers as well as sale and service centers here.



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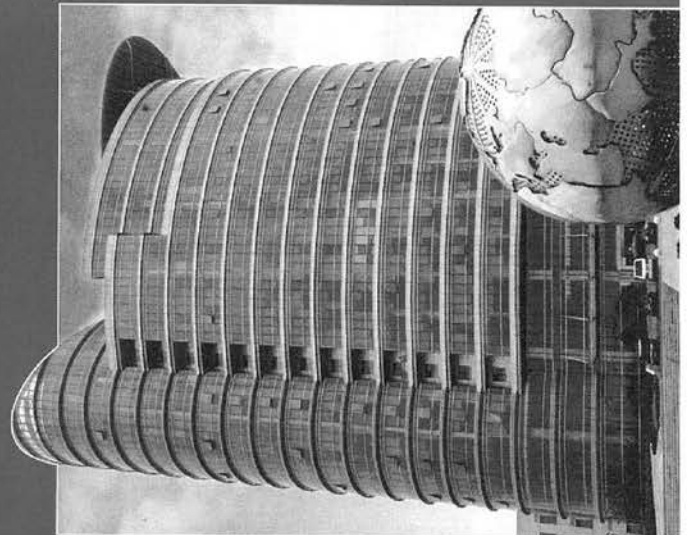
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Dianshanhu New Town Dual Bridge



workshop of Heidelberg Graphic Equipment (Shanghai)



# MOUHT Business



National Exhibition Center  
(architectural rendering)

With the opportunity of the construction of Hongqiao integrated transport hub and relying on geographic advantages and favorable environment, Qinqpu thrives the modern service industry. The whole district has scored the double-digit growth of the total retail sales of consumer goods in recent years.

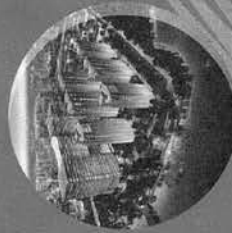
Specialized markets such as outlets brand direct sale plaza in Zhaoxiang Business Zone have led a good way and got the attention domestically and abroad. Startup of Chinese Exhibition Compound sponsored by both central and municipal governments has boosted the west Hongqiao Ecological Business Zone of exhibition service, innovation

hatch, international stock and high-level businesses. Dianshanhu Lake Leisure & Tourism Zone has taken the industry of tourism, exhibition, innovation research and livable residence as priority and tries to become a world famous lake district. Dianshanhu New Town Business Circle is perfecting its services and making the people there more convenient and comfortable.

These three zones and one circle develop diversely and interactively which push forward Qinqpu's modern service industry. Business and trade, leisure and tourism, ecological inhabitation together with producer services have become the crucial part of economic growth of Qinqpu.



YBON International Building Materials Center (architectural rendering)



Shanghai Peart River International Innovation and Exhibition Trade Center (architectural rendering)



JSWB Global Home Furnishings Center



Shanghai Xijiao International Agricultural Product Trade Center





# Ecological Community

Surrounded by rivers and bridges and 5 national AAAAA level scenic spots, Qinqpu has attracted varied tourists.

Crisscrossed by rivers, the elegant Qinqpu is a typical canal town of southern China. Its water area is 125.5 square kilometers, accounting for 1/5 of the district's total land area. There are 1,817 channels that are as long as 2,155 km in total. In Qinqpu lies the largest freshwater lake of Shanghai—Dianshanhu Lake.

providing a unique scene. All those natural beauty of waters give Qinqpu a superior ecological environment.

The air quality of the district keeps the fine rate of over 90% along with the forest coverage of 9.3% and the green coverage rate of 31.4%. In 2011, Qinqpu was awarded as national environmental protection model district and is heading for the aim of being the national ecological district.



# Leisure and Tourism Scenic Spots

Well known for its brilliant traditional culture, charming canal town style and superior ecological environment home and abroad, Qinqpu has been one of the most famous holiday resorts as well as the only district with 5 national AAAAA level scenic spots in Shanghai. People are traveling to Qinqpu for experiencing ancient culture, revolutionary history, canal town charisma, shopping or farming in order to gain knowledge, cultivate temperament and having relaxation.

### 1 Zhujiajiao Old Town



Old ancient town of Zhu Jia Jiao, there are numerous rivers and ports, nine long streets extend along the rivers, a thousand buildings from the Ming and Qing Dynasty stand on the riverbank, 36 stone bridges still bear the old style and famous spots are seen everywhere. Zhu Jia Jiao has been well known for its unique natural environment and convenient water transportation. It has been a place where business people got together and was a big town in the south region of Changliang River known for its garment industry.

Address: Zhu Jia Jiao Town, Qing Pu District, Shanghai  
Tel: 021-59240077

### 2 Kazhidi Garden



The Kazhidi Garden (also known as Ma's Garden, being part of the Ma family residence), a classic Shanghai garden, consists of two gardens (old Zhi, the Kazhidi Garden and Zhi to name), the garden fully demonstrates the literal meaning of 'to forget to plow and plant', i.e. "learning and reading but not forgetting to plow and plant". Combining of Ma and Zhi, the garden is a good combination of Chinese and Western elements, as well as integration of traditional garden style in South China and Shanghai-style Culture in modern times.

Address: No. 119, Xiping Jie, northwest corner of Zhujiajiao town  
Tel: 021-59240077

### 3 Grand View Garden



Covering a total area of 135 Mu and a building area of 8000 square meters, Grand View Garden is a Shanghai-style garden park that according to the description in the first of the kind in China. The Garden consists of over 200 rock species. The whole garden is full of original water, grass and bamboo, presenting a night and day style of landscape garden. It was awarded a national AAAA Class scenic spot and Shanghai Five Star

### 4 Jiazui Town



Located on the bank of Dianshang Lake in west suburbs of Shanghai, Jiazui Town covers an area of 0.8 square kilometers. There used to be 42 rainbow bridges in the town, but now still over 10 ancient bridges mainly built in Song and Yuan have been preserved. It's a famous bridge town in the region south to the Yangtze River. The old bridges in Jiazui have drawn attention of bridge experts and won praise from the visitors. It's a tourist resort worth visiting in Shanghai.

Address: Jiazui Town  
Tel: 021-59260881  
Driving: G50 Expressway, Jiazui Exit

### 5 Former Residence of Chen Yun



Lian'ing Town is where the Former Residence of Chen Yun and Qinqpu Revolution History Museum is located. It covers an area of 52 Mu. The Former Residence of Chen Yun and Qinqpu Revolution History Museum is a presentation of the glorious life of the great man and an organic combination of politics, ideology and art.

The Former Residence of Chen Yun and Qinqpu Revolution History Museum was built and open to the public on June 8, 2000. In June 2001, the Former Residence of Chen Yun and Qinqpu Revolution History Museum was named by central government as "national patriotism education demonstration base". The building presents both a Jiangnan style and the features of a modern memorial museum, simple but solemn. The four exhibition halls in the first and second floors display the pictures, works and articles in a chronological order that present the glorious life of Chen Yun.

Address: No. 3816, Zhu Feng Road, Lian Tang Town  
Tel: 021-59257178

### 9 Oriental Land



Located on the shores of Dean Shan Lake, the Oriental Land takes up an area of 5600 Mu, including a water area of 2000 Mu. As the largest eco-tourism tourist attraction in Shanghai, the Oriental Land presents a magnificent combination of natural and cultural landscapes including 170,000 sq.m. grassland that is green all the year round, 110,000 trees, over 400 species of flowers and plants. The Oriental Land has become a symbol of Shanghai's urban culture, civilization and vitality.

Address: No. 6888, Hu Qing Ping Road  
Tel: 021-59233000  
Driving: G50 Express Zhu Jia Jiao Exit turn right to Hu Qing Ping Highway turn left and drive 3 kilometers Oriental Land Gate No.1

### 10 Qinglong Temple of Qinglong Pagoda



Qinglong Temple and Qinglong Pagoda are situated at Qinglong Village of Baifu Town. The 5.048-room temple was built in the second year of Tianbao Reign of Tang Dynasty (743) and presented a magnificent sight. All the Buddhist statues there were made of jade. Qinglong Pagoda is to the south of the temple by the river. Rebuilt and expanded in Yuan and Qing dynasties, it has 7 levels and each of which has four doors in every direction.

Address: Qinglong Village, Baifu Town  
Tel: 021-69744481  
Driving: Huning Expressway—the Highway drive west to the Qinglong Temple Stop

### 11 Shanghai Sun Island



Shanghai Sun Island International Club ("Sun Island") is located in the ancient town of Zhu Jia Jiao in Qingpu District of Shanghai and 45 km away from the city center. It was rated as Five Star Resort and National AAAA Class Scene Spot. The whole island takes up an area of 2400 Mu. Gold Club which is a 27-hole-18-hole course and 30-hole-golf exercise area is the main attraction of Sun Island. The resorts accounts for 25 hu, and has 453 units, which also provide surfing, spa, horse-riding, kitting, jockey, yacht, boating, shuffle-board as well as beach volleyball.

Address: No. 2668, Shen Tai Road, Zhujiajiao  
Tel: 021-69833888  
Driving: Three Yinton Express Way and G50 Highway Expressway (Previously known as A11 Expressway)-Exit via Zhujiajiao - take a left turn to Zhujiajiao Road - Left turn to Shanchuan Road - take a right turn to Shierdi Road - another 3 km to Shanghai Sun Island

### 6 Qunshui Garden



Built in the 10th year of Chongzong Reign of Qing Dynasty (1745), the Qunshui Garden has a history of over 200 years and one of the five ancient gardens in Shanghai. Qunshui Garden contains 24 scenic spots, each alone, water and pavilion presents its own fun.

Qunshui Garden is known for its elegance and grace. The buildings reserve the garden features with the halls surrounded by black brick walls and gates that are arch, round or square. On the top of pavilions, there are round-luo or urn-shaped decorations.

Address: No. 612, Gong Xian Road  
Tel: 021-59732936

### 7 Ezheishi across the Dianshang Lake



Dianshang Lake holds total 30.3 kilometers of shopping in Shanghai which is the Qingpu District Eco-tourism and the Dianshang Lake is the 3.3 kilometers of the Ezheishi bridge across the lake. There are also various shops, wooden pavilion and leisure facilities.

Address: 300 meters west of the Xiong Tai Gate  
Tel: 021-59262236  
Driving: G50 High-speed Express Xiong Tai Gate Exit 18 National Highway-heading west

### 8 Qinqpu Museum



The new Qinqpu Museum designed by the famous architect Xu Tonglin, is about 9800 square meters in construction space, situated at the Schizo Square of Qinqpu district. The architecture, composed of five interlocking oval cylinders and constructed with modern architectural materials, looks like a flying butterfly. Guided by the new museum display theory, modern audio and lighting techniques and many background stories, pictures and multimedia equipments are adopted in the display to enable visitors to learn the history of Qinqpu and Shanghai more easily and pleasantly.

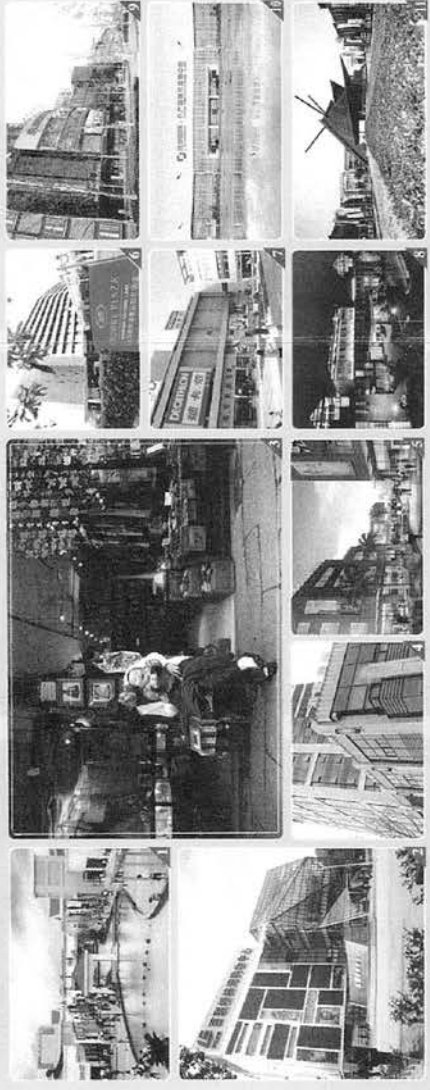
Address: No. 1000, South Hua Qing Road  
Tel: 021-69719900

Leisure and Tourism Shopping Guide

Local Specialty

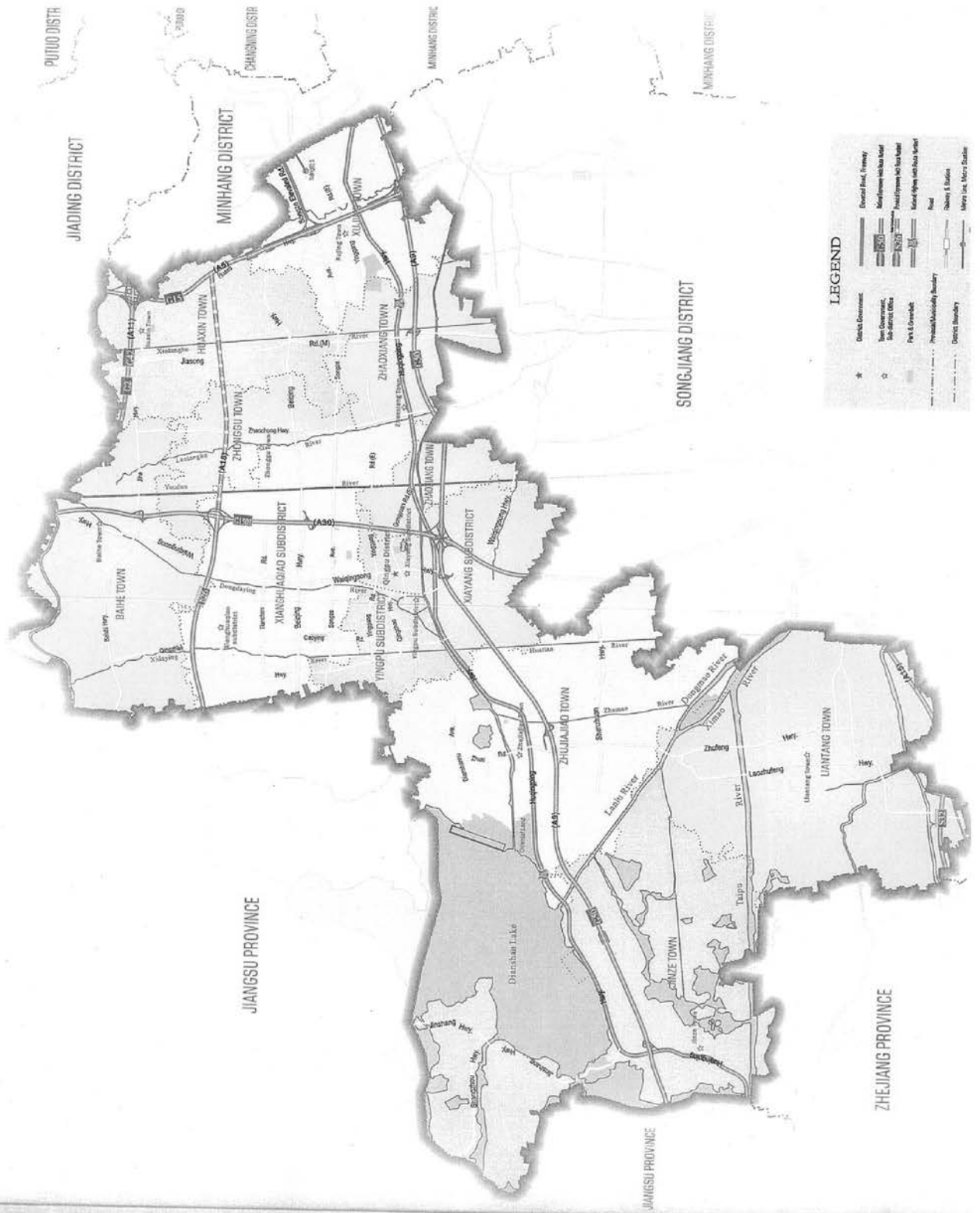
- preserved rose bean curd;
- Shuanghao soy-bean sauce;
- smoked peas;
- Tzung Tzu(pyramid-shaped rice dumpling);
- stuffed meal porke;
- sugared lotus root;
- wild rice stem;
- water chestnut;
- water vegetables; strawberry;
- corn; fish; shrimp; crab;
- Champion rice cake;
- Zhao's dried soybean curd

Dianshanhu Cuisines



- Shanghai Outlets Brand Direct Sale Plaza**  
Located in Zhaoxiang town of Qinpu suburb, 28km from Shanghai People's Square, Shanghai Outlets Brand Direct Sale Plaza has 240 discount stores featuring many major fashion brands with the area of 180,000 square meters. There are also fast food joints, cafes and restaurants for customers.  
Address: No. 2888, Huqingping Highway, Zhaoxiang Town
- Qiaozhuan Business Area**  
Located at the crossover between Gongyuan Road and North Chengzhong Road and designed by international design firm MAD+, Qiaozhuan Business Area is a fashion icon in west Shanghai. There is Starbucks, Pizzahut, etc. and Oriental Mill.  
Address: No. 700, Gongyuan Road
- North Street in Zhujiajiao Old Town**  
North Street in Zhujiajiao Old Town, which is the best preserved ancient street in this suburb of Shanghai. Only one kilometer long, there are over 100 shops along the road with a thousand shops. Traditional special native produce here are smoked pees, Tzung Tzu(pyramid-shaped rice dumpling), stuffed meat pork, sugared lotus root. Visitors can also buy art works such as fans, straw bags and blueprint Chi-Pao.  
Address: No. 763, Xiangningbang Town, Zhujiajiao
- Ganglong Plaza**  
Located at the crossover between Yinggang Road and Chengzhong North Road and neighboring the supermarkets of Hemenart and Century Lianhua,
- YBON International Building Materials Center**  
Shanghai Yoon Property Co., Ltd. is mainly developing and managing the building materials decoration market, a brand company integrating with the commercial real estate development to properly management YBON International Building Materials Center lies in Zhongguo Town, Qidong District with a total area of 860,000 square meters.  
Address: No. 6598, Beijing Road, Zhongguo Town
- Kaiteli Square**  
Located at the crossover between Gongyuan Road and Qingsong Road, Kaiteli Square is a modern shopping mall integrated with restaurants, hotels, stores as well as entertainment, business, leisure facilities.  
Address: No. 458, Gongyuan Road
- SJWB Global Home Furnishings Center**  
With a total area of some 750,000 square meters once fully completed, SJWB Global Home Furnishings Center will become the first and only one-stop furnishings center in China. Located in Zhaoxiang town, Qinpu District at the outskirts of Shanghai, the center's geographical convenience allows an easy access to and from the nearby Zhejiang and Jiangsu provinces as well. It will thus have a 100 million-plus consumer base in Shanghai and the Yangtze River Delta region, the fastest growing economy in China.
- Shanghai Xijiao International Agricultural Product Trade Center**  
The total area of Xijiao International Agricultural Product Trade Center is 1558 Mu, with a floor space of 450,000 square meters. All trading is managed with unified brand, management, accounts, settlement and services. The center provides comprehensive services including wholesale trading, exhibition, distribution, import and export agent, e-commerce and information release, etc. It brings together agricultural business around the world and agricultural products in all directions.  
Address: NO.9833, Huaxu Highway, Huaxin Town Driving: G50 Express-Jiajin Highway-Beijing Highway-Xijiao International
- TBON International Building Materials Center**  
Shanghai Yoon Property Co., Ltd. is mainly developing and managing the building materials decoration market, a brand company integrating with the commercial real estate development to properly management TBON International Building Materials Center lies in Zhongguo Town, Qidong District with a total area of 860,000 square meters.  
Address: No. 6598, Beijing Road, Zhongguo Town
- Crowne Plaza Shanghai Xiyang Lake**  
Crowne Plaza Shanghai Xiyang Lake has 315 elegant rooms and various entertaining facilities. Guests can enjoy the unique experience with the individualized service and beautiful landscape of Xiyang Lake.  
Address: No. 303 Qingsong Road
- Yongye Shopping Center**  
Located in Xuying Town, Yongye Shopping Center gathers 3 international retail chain enterprises of Carrefour, B&Q and Decathlon and turns out to be the recreation with dining, shopping, leisure, entertainment and culture facilities.  
Address: No. 1829, Huqingping Road
- Royal Tulip Zhujiajiao Shanghai**  
Royal Tulip Zhujiajiao Shanghai is only a 45 minute drive from downtown. As the local 5-star hotel for business as well as vacation, it has 188 guestrooms, a multipurpose ballroom that can accommodate 600 people and ten multifunction meeting rooms.

**MAP OF QINPU DISTRICT**



## Public Service

### Government Website

District Government: [www.shqp.gov.cn](http://www.shqp.gov.cn)

District NPC: <http://pcg.shqp.gov.cn>

District CPPCC: <http://pcc.shqp.gov.cn>

### Tweet

Green Qingpu: <http://weibo.com/lvseqingpu>

District Youth League: <http://weibo.com/qptw>

Dianshanhu New Town: <http://weibo.com/u/2080725483>

Traffic Police: <http://weibo.com/qpjz>

### Public Service Website

Culture: <http://whfu.shqp.gov.cn>

Library: <http://www.qplib.sh.cn>

Hospital: <http://www.qphospital.com>

traditional Chinese medicine hospital

<http://www.qpzyhospital.com.cn>

Shanghai Paradise Cinema (Qingpu)

<http://www.ieiga.com>

### Information Office of Qingpu District

Address: No. 100, Gongyuan Road, Qingpu District

Post Code: 201799 Tel: 021-59732890

## 代表团行程（5/30---6/3）Itinerary

代表团酒店：上海绿地普陀智选假日酒店（酒店地址：上海市光复西路 843 号）

- 5 月 30 日 17: 45 到达上海浦东机场 Arrived in Shanghai
- 19: 00 上海漕河泾开发区园艺发展有限公司宴请 --晚宴后，与澳中文  
化基金会会谈 Dinner invitation by Shanghai Caohejing  
Development Zone Gardening Developing Co., Ltd. After  
Dinner, meeting with ACCFI.
- 5 月 31 日 参加市侨办会见人员 Persons who meet with Overseas Chinese Affairs  
Office of Shanghai
- 9: 00 酒店大堂集合，出发 start off from the hotel lobby
- 9: 30 上海市侨办会见 meet with Overseas Chinese Affairs Office of  
Shanghai (地址：延安西路 129 号华侨大厦)
- 12: 00 上海市外办会见并宴请 meet with Foreign Affairs Office of  
Shanghai and lunch invitation (地址：新锦江大酒店 4 楼兰花  
厅)
- 15: 00 豫园正门集合，回酒店 gather at the front door of  
Mcdonalds (No. 88 Li shui Road) ,back to the hotel
- 17:00 酒店大堂集合，出发去外滩游艇会 start off from the  
hotel lobby, to the "The bund yacht club"
- 21: 30 晚会结束。回酒店 Party over and back to the hotel.
- 不参加市侨办会见人员 Persons who not meet with Overseas Chinese

Affairs Office of Shanghai

9: 00 酒店大堂集合, 出发去参观豫园午餐、购物、游览 start off from the hotel lobby to have lunch, shopping, touring in Yuyuan Garden

15: 00 豫园正门集合,回酒店 gather at the front door of Mcdonalds (No. 88 Li shui Road) and back to the hotel

17:00 在酒店大堂集合,出发 start off from the hotel lobby, to the "The bund yacht club"

18: 00 参加“澳中文化交流-- 外滩游艇会之夜” take part in the " Party of Australia & Chinese Cultural Communication – in The bund yacht club"

外滩游艇会地址: 滨江大道 3510 号 (Address: No. 3510

Binjiang Avenue)

21: 30 晚会结束。回酒店 Party over and back to the hotel.

6 月 1 日 8: 30 酒店大堂集合出发 Start off from the hotel lobby

前往上海青浦区政府(公园路 100 号) To Shanghai Qinqu District

Peoples' Government

10: 00 青浦区政府会见 Meeting with the Qinqu District Peoples' Government

11: 00 参观青浦区博物馆、午餐 Visit the Qinqu District Museum and lunch invitation

13: 00 参观朱家角活动,晚饭后回酒店 Visit Shanghai's Venice---Zhujiaji ao and dinner invitation. After dinner, back to the hotel.

6 月 2 日 10:00 酒店大堂集合出发, 前往静安寺并参观 start off from the hotel lobby and visit Jinan Temple

- 11: 30 午宴（素斋） Plain Zhai Lunch (vegetarian diet)
- 13: 00 南京路步行街购物 Shopping along Nanjing Walking Street
- 17: 30 出发前往浦东老上海餐厅 8 号 set off to Dinner Invitation in  
Pudong Old Shanghai Restaurant
- 18: 30 老上海餐厅 8 号晚宴（地址：浦东世纪大道 1 号电视塔 8 号门  
内） Dinner
- 20:30 晚餐后，游览外滩 Touring the Bund after dinner
- 21: 30 回酒店 Back to the hotel
- 6 月 3 日 9: 00 酒店大堂集合出发，前往上海市杨浦区侨办（江浦路 1515 号）start  
off from the hotel lobby to Shanghai Yangpu District Overseas Chinese  
Affairs Office
- 10: 00 杨浦区侨办会见并宴请 Meeting with Yangpu District Overseas  
Chinese Affairs Office and lunch invitation
- 13: 00 前往参观国之宝展览馆,后有购物活动（地址：长阳路 368 ）  
Visit China modern treasure of the museum and shopping
- 16: 00 出发到上海浦东机场， 20:20, 乘坐飞机,回悉尼 set off to  
Shanghai Pudong Airport and fly back to Sydney

上海联系人：李丰媛： 13818720394 何洁： 18602119652

吴潇： 13809231737

PIC: Amanda Li 138-1872-0394 Jenny He 186-0211-9652

Lotus Wu 138-0923-1737



## 5.8 Grant Advisory Committee Meeting 13 June 2013

TRIM REFERENCE: F2008/02110 - D03378533

MANAGER: Julie Vaughan, Manager Community and Cultural Development

AUTHOR: Kay Matthews; Administration Assistant

### SUMMARY

At the meeting of the Wyong Shire Grants Advisory Group on 22 March 2013, it was recommended that Council defer the Community Matching Fund application from Wyong Public School Parents and Citizens (P&C) and St Vincent de Paul Broken Bay pending further advice in relation to state funding options and sustainability of proposed projects.

### RECOMMENDATION

- 1 ***That Council receive the minutes of the Wyong Shire Grants Advisory Group held on 13 June 2013.***
- 2 ***That Council allocate \$26,705.00 from the 2012-13 Community Matching Fund Round 2 as follows:***

<b><i>Applicant</i></b>	<b><i>Project Name and Summary</i></b>	<b><i>Funding Recommended excl. GST</i></b>	<b><i>Recommendation</i></b>
<b><i>Wyong Public School Parents and Citizens (P&amp;C)</i></b>	<b><i>Community Garden and Kindergarten Play Space - Bringing together local not for profit registered training organisation, unemployed, local community, Wyong Public School P &amp; C and Wyong School as Community Centre</i></b>	<b><i>\$13,000.00 provided program remains viable without the project fees (i.e. training component)</i></b>	<b><i>Recommended – project has merit, strong match and community contribution.</i></b>
<b><i>St Vincent de Paul Broken Bay</i></b>	<b><i>Vinnie's Wyong Financial Advice and Support Program</i></b>	<b><i>\$13,705.00</i></b>	<b><i>Recommended – project has merit and addresses a significant community need with some innovative approaches. Project will also establish a local</i></b>

			<p><b><i>CRS (Corporate Responsibility Scheme) and education program to address entrenched local social practices that lead to debt. Funding recommended for six months only - should project prove successful group should be encouraged to apply for further future grant funding</i></b></p>
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## **BACKGROUND**

A meeting of the Wyong Shire Grants Advisory Group was held on 22 March 2013. At this meeting recommendations were received and adopted for the Community Benefit Grants Program and the Community Matching Fund Program 2012/13. The meeting also resolved to defer the Community Matching Fund application from Wyong Public School Parents and Citizens and St Vincent de Paul Broken Bay pending further advice in relation to state funding options and sustainability of proposed projects.

Results of this further advice and recommendations have been provided as part of Wyong Shire Grants Committee meeting on 13 June 2013. Minutes of this meeting are attached. As a result the Advisory Group recommended funding to Wyong Public School P&C \$13,000.00 and St Vincent De Paul Broken Bay \$13,705.00.

## **ATTACHMENTS**

- 1 Minutes - Wyong Shire Grants Committee Meeting - 13 June 2013      D03301499

WYONG SHIRE COUNCIL

MINUTES OF THE  
WYONG SHIRE GRANTS COMMITTEE MEETING OF COUNCIL

HELD IN THE ALISON CONFERENCE ROOM  
WYONG CIVIC CENTRE, HELY STREET, WYONG  
ON 13 JUNE 2013  
COMMENCING AT 4:10:00 PM

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**PRESENT**

Councillors D J Eaton (Chairperson), L D Webster, L Nayna and General Manager's Representative - Manager Community and Cultural Development.

**IN ATTENDANCE**

Team Leader Community Development Programs and Grants Administration Officer – Community and Cultural Development.

**APOLOGIES**

Apology from Councillor Nayna.

**1.1 Disclosure of Interests**

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**COMMITTEE RECOMMENDATION**

*That the report be received and that it be noted there were no disclosures of interest.*

**2.1 Confirmation of Minutes of Previous Meeting**

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**COMMITTEE RECOMMENDATION**

*It was moved by Councillor Webster and seconded by Councillor Eaton:*

*That the minutes of the previous Wyong Shire Grants Committee Meeting held on 22 March 2013 be accepted.*

**3.1 Community Matching Fund Grant Applications**

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**COMMITTEE RECOMMENDATION**

*1 It was moved by Councillor Webster and seconded by Councillor Eaton that the Committee recommend Council allocate \$26,705.00 from the 2012-13 Community Matching Fund Grant program as follows:*

<b>Applicant</b>	<b>Project Name and Summary</b>	<b>Funding Recommended excl. GST</b>	<b>Recommendation</b>
<b>Wyong Public School P &amp; C</b>	<b>Community Garden and Kindergarten Play Space - Bringing together local not for profit Registered Training Organisation, unemployed, local community, Wyong Public School P &amp; C and Wyong School as Community Centre</b>	<b>\$13,000 provided program remains viable without the project fees (ie training component)</b>	<b>Recommended – project has merit, strong match and community contribution.</b>
<b>St Vincent de Paul Broken Bay</b>	<b>Vinnie's Wyong Financial Advice and Support Program</b>	<b>\$13,705.00 Half fund 2 days per week for 6 months</b>	Recommended – project has merit and addresses a significant community need with some innovative approaches. Project will also establish a local CRS (Corporate Responsibility Scheme) and education program to address entrenched local social practises that lead to debt- Funding recommended for 6 months only- should project prove successful group should be encouraged to apply for further future grant funding

**THE MEETING** closed 4.40pm.

## **5.9 Recommendations and Minutes of the Employment and Economic Development Committee**

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TRIM REFERENCE: F2012/01905 - D03401206

MANAGER: Lesley Crawley, Manager Corporate Governance

AUTHOR: Sonia Witt; TL Governance and Councillor Services

### **SUMMARY**

Minutes of the Employment and Economic Development Committee held on 5 June 2013.

### **RECOMMENDATION**

- 1** *That Council receive the minutes of the Employment and Economic Development Committee meeting held on 5 June 2013.*
- 2** *That Council request the General Manager to incorporate the following change to the Sign Policy in amendment 1 to the new LEP;*
  - a** *'A' frame boards be included as exempt development.*

### **BACKGROUND**

A meeting of the Employment and Economic Development Committee was held on 5 June 2013. The minutes of that meeting are enclosed.

Council has not delegated its authority to the Committee to make decisions on its behalf nor does the Committee have the authority to direct staff. Accordingly those recommendations of the Committee outside its delegation are reported to Council for consideration.

### **ATTACHMENTS**

- |  |           |
|--|-----------|
| <b>1</b> MINUTES - Employment and Economic Development Committee Meeting - 5 June 2013 | D03400216 |
|--|-----------|

WYONG SHIRE COUNCIL

MINUTES OF THE  
EMPLOYMENT AND ECONOMIC DEVELOPMENT COMMITTEE OF  
COUNCIL

HELD IN THE COUNCIL CHAMBER  
WYONG CIVIC CENTRE, HELY STREET, WYONG  
ON 05 JUNE 2013  
COMMENCING AT 4:00 PM

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**PRESENT**

Councillors G P Best (Chairperson), K Greenwald, A Troy and L D Webster.

**IN ATTENDANCE**

Councillors D J Eaton and L Taylor, Director Land Management, Acting Manager Economic and Property Development, Acting Manager Strategic Development, Property Development Officer and one administration staff.

The Councillor Best, declared the meeting open at 4.00 pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

**APOLOGY**

An apology for the inability to attend the meeting was received on behalf of Councillor Nayna.

***RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor TROY:***

***That the Committee accept the apology and grant leave of absence from the meeting.***

**1.1 Disclosure of Interest**

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***RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor WEBSTER:***

***That the Committee receive the report on Disclosure of Interest and the fact that no disclosure was made be noted.***

**2.1 Confirmation of the adopted Minutes of the Employment and Economic Development Committee Meeting - 6 March 2013**

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***RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor TROY:***

***That the Committee confirm the adopted minutes of the previous meeting of the Employment and Economic Development Committee held on the 1 May 2013.***

### **Business Arising**

There was no business arising.

### **3.1 Value of Development Assessments**

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***RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor TROY:***

***That the Committee receive the report and the contents be noted.***

### **3.2 Economic Development Strategy**

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Councillor Troy left the meeting at 4.38 pm and returned to the meeting at 4.41 pm during consideration of this item.

Councillor Best left the meeting at 4.58 pm and returned to the meeting at 5.00 pm during consideration of this item.

Councillor Greenwald left the meeting at 5.21 pm and returned to the meeting at 5.23 pm during consideration of this item.

Councillor Webster left the meeting at 5.30 pm and did not return.

Ms Jenny Roberts, Consultant, addressed the meeting at 4.01 pm, answered questions and retired at 5.31 pm.

***RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TROY:***

***That the Committee receive the update on the draft Economic Development Strategy.***

### **3.3 Advertising Signs - Chapter 50 Wyong DCP 2005**

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***RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor BEST:***

- 1 That the Committee receive the report on Advertising Signs - Chapter 50 Wyong DCP 2005.***
- 2 That the Committee recommend to Council to incorporate the following change to the Sign Policy in Amendment 1 of the new LEP;***
  - a 'A' frame boards be included as exempt development.***

**THE MEETING** closed at 5.55 pm.

## **5.10 Minutes of the Estuary Management, Coastal and Floodplain Management Committee held on 6 June 2013**

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TRIM REFERENCE: F2004/07986 - D03412456

MANAGER: Greg McDonald, Director Infrastructure and Operations

AUTHOR: Sonia Witt; TL Governance and Councillor Services

### **SUMMARY**

Confirmation of minutes of the previous Tuggerah Lakes Estuary Management, Coastal and Floodplain Management Committee held on Thursday 6 June 2013.

### **RECOMMENDATION**

- 1 That Council receive the Minutes of the Estuary Management, Coastal and Floodplain Management Committee held on 6 June 2013.**
- 2 That Council endorse the committee's recommendations.**

### **ATTACHMENTS**

- 1 MINUTES - Tuggerah Lakes Estuary & Coastal Mgt Committee Meeting - 6 June 2013 D03402236**



WYONG SHIRE COUNCIL

MINUTES OF THE  
TUGGERAH LAKES ESTUARY, COASTAL AND FLOODPLAIN  
MANAGEMENT COMMITTEE OF COUNCIL

HELD IN THE COUNCIL CHAMBER  
WYONG CIVIC CENTRE, HELY STREET, WYONG  
ON 06 JUNE 2013  
COMMENCING AT 5:00 PM

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**PRESENT**

Councillor L Taylor (Wyong Shire Council) – Chairperson  
Councillor L Webster (Wyong Shire Council)  
Mr K Derry (Community Representative)  
Mr B Davies (Community Representative)  
Mr D Ryan (Wyong Shire Council)  
Mr A Beavis (Wyong Shire Council)  
Mr P Sheath (Wyong Shire Council)  
Mr N Kelleher (Office of Environment and Heritage)\*  
Ms L Davies (Office of Environment and Heritage)\*  
\*non voting members

**IN ATTENDANCE**

Councillor L Nayna (Wyong Shire Council)  
Mr G McDonald (Wyong Shire Council)  
Mr A Pearce (Wyong Shire Council)  
Mrs S Witt (Wyong Shire Council)

**APOLOGIES**

Mayor D Eaton (Wyong Shire Council)  
Councillor A Troy (Wyong Shire Council)  
Ms M Pennings (Community Representative)  
Mr S Naven (Wyong Shire Council)

The meeting was declared open by Councillor Taylor at 5.00 pm.

**1.1 Disclosure of Interest**

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***RESOLVED unanimously on the motion of Mr Bob Davies and seconded by Councillor Webster:***

***That the Committee receive the report on Disclosure of Interest and note advice of disclosures.***

**1.2 Confirmation of Minutes of Previous Meeting**

---

**RESOLVED unanimously on the motion of Mr Bob Davies and seconded by Councillor Webster:**

***That the Committee confirm the minutes of the previous Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee meeting held on 9 May 2013 with the amendment to include Ms Marlene Pennings as present at the meeting.***

**BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes

**1.3 Address by invited Speakers**

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**RESOLVED unanimously on the motion of Mr Bob Davies and seconded by Councillor Webster:**

- 1 That the Committee receive the report on Invited Speakers.**
- 2 That the Committee agree meeting practice be varied to allow reports from Directors and/or the General Manager to be dealt with following an Invited Speaker's address.**

**2.1 Monthly Reporting on the Estuary Management Plan**

---

**RESOLVED unanimously on the motion of Mr Ken Derry and seconded by Councillor Webster:**

- 1 That the Committee receive the April 2013 Financial Expenditure Report.**
- 2 That the Committee request Council staff to provide a list of all the Gross Pollutant Traps (GPTs) including the six planned in the 2013/14 financial year.**
- 3 That the Committee request Council staff to provide a schedule of the maintenance program for Council owned GPT's.**

**3.1 Floodplain Risk Management Report**

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Mr David Tetley, representing Catchment Simulation Solutions Pty Ltd, addressed the meeting at 5.03 pm, answered questions and retired at 5.34 pm.

**RESOLVED unanimously on the motion of Councillor Webster and seconded by Mr Ken Derry:**

***That the Committee receive and note the Floodplain Risk Management Report.***

**3.2 Coastal Zone Management Plan Status Report**

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Councillor Doug Eaton arrived at 6.14pm during consideration of this item.

**RESOLVED unanimously on the motion of Mr Ken Derry and seconded by Mr Bob Davies:**

***That the Committee receive and note the report on Coastal Zone Management Plan Status Report.***

**3.3 Estuary Management Plan Status Report**

---

**RESOLVED unanimously on the motion of Councillor Webster and seconded by Mr Bob Davies:**

***That the Committee receive and note the report on Estuary Management Plan Status Report.***

**3.0 GENERAL BUSINESS****GB19/13 Commercial Fishing Haul Figures**

F2005/00261

*“Councillor Webster on behalf of Marlene Pennings advised that The Entrance Precinct Committee had a number of commercial fishermen attend the last meeting.*

*Would it be possible to contact Mr Chris Spence MP, Member for The Entrance requesting he contact NSW Fisheries to provide haul figures from Commercial Fishermen over the last five years?*

No action was recommended by the Committee.

**GB20/13 Lake Munmorah Foreshore**

CPA/143619

*“Councillor Nayna requested information about a proposed beach nourishment project at Lake Munmorah.*

*David Ryan advised a proposal has been in existence for some time and staff are currently completing pre-construction activities.*

*Andrew Pearce advised that the Caring For our Country (CFoC) Grant finishes 30 June 2013, and all resources are currently committed to completing this program.*

*The General Manager has also requested a report be provided by 30 June 2013 outlining*

future lake management actions with regard to;

- Wrack harvesting;
- GPT's /stormwater treatment; and
- Beach nourishment options.

Further information will be conveyed to the committee in relation to this report at a future date."

**GB21/13 Environmental Management Results for Shelly Beach Golf Course  
Councillor Lloyd Taylor**

*"Could the committee be provided with the Environmental Management results for Shelly Beach Golf Course and should Council not have these results, could Council obtain these results?"*

**GB22/13 Tuggerah Lakes Care Group**

F2010/00500

*"Bob Davies advised the Tuggerah Lakes Care Group were very impressed with the presentation given by David Ryan.*

*Tuggerah Lakes Care Group held their meeting at Peace Park on Sunday 2 June 2013 with approximately 15 people in attendance. A morning tea was held with Kirra-Lee Sheridan assisted with handing out items, such as shovels."*

No action was recommended by the Committee.

**GB23/13 Water Testing Results for the Lake  
Councillor Lloyd Taylor**

F2010/00500

*"Could Council also publish in the local newspaper the results of the water testing for the lake?"*

**GB24/13 OEH Acting Committee Member**

F2010/00500

*"The Committee were advised that Lara Davies will be commencing maternity leave on 14 June 2013 and her position will be fulfilled by Will Buchanan during her absence."*

**THE MEETING** terminated at 7.01pm.

These Minutes were confirmed at the meeting held on Thursday, 4 July, 2013, at which meeting the signature hereunder was subscribed.

## **6.1 Investment Report for May 2013**

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TRIM REFERENCE: F2004/06604 - D03397728  
MANAGER: Stephen Naven, Chief Financial Officer  
AUTHOR: Devini Susindran; Financial Accountant

### **SUMMARY**

This report details Council's investments as at 31 May 2013.

### **RECOMMENDATION**

***That Council receive the Investment Report for May 2013.***

### **BACKGROUND**

WSC's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2005), Council's Investment Policy, Ministerial Investment Order issued February 2011 and Division of Local Government Investment Policy Guidelines published in May 2010.

Council's portfolio includes investments in managed funds held under the "grandfather" provisions of the current Ministers Order. The remaining investment in Blackrock Care and Maintenance Fund, continues to be wound up progressively and is expected to be liquidated by 2016.

### **CURRENT STATUS**

#### **Managed Funds**

Council holds a "grandfathered" investment in Blackrock Care and Maintenance Fund valued at \$4.66m allowable under the Ministers Investment Order.

The unrealised gain for May was \$0.06m with a year to date gain of \$0.64m.

The Blackrock Care and Maintenance Fund reports were not available at the time of writing this report.

#### **Cash and Term Deposit Funds**

Cash flows in May were managed through maturities and investments in new term deposits, with a net in-flow of cash and term deposits of \$2.59m.

Additional funds are being held in Cash at Call (\$18m) at 31 May 2013, required to meet expected increased outflows relating to supplier payments at year end (through June 2013).

**Table 1 Movement in Cash and Term deposits**

Institution	Term (Approx. Months)	Interest Rate %	Maturity	Investment / (Redemption)
<b>Movement in Term Deposits</b>				
Bendigo Bank	8	5.00%	May 2013	(\$5,000,000)
Bendigo Bank	9	5.00%	May 2013	(\$5,000,000)
Rural Bank	6	4.73%	May 2013	(\$5,000,000)
ME Bank	11.5	4.31%	Apr 2014	\$5,000,000
ME Bank	11	4.18%	Apr 2014	\$5,000,000
CUA	12	4.20%	May 2014	\$5,000,000
				-
<b>Movement in cash at call</b>				
AMP				-
CBA				156,000
Westpac		3.35%		\$2,400,000
				<b>\$2,556,000</b>
Interest earned on all call accounts				\$33,000
				<b>\$2,589,000</b>
<b>TOTAL</b>				<b>\$2,589,000</b>

**Total Portfolio**

Total net return for May 2013 was \$0.64m consisted of \$0.58m of interest earnings and \$0.06m of unrealised capital gains on the Blackrock Care and Maintenance Fund.

**Table 2 Net Return**

	Full Year 2011-12 \$m	Qtr 1 to September 2012 \$m	Qtr 2 to December 2012 \$m	Qtr 2 to March 2013 \$m	April 2013 \$m	May 2013 \$m	Full Year 2012-13 \$m
Capital Gain/(Loss) Realised	-	-	-	-	-	-	-
Capital Gain/(Loss) Unrealised	(0.09)	0.18	0.20	0.17	0.03	0.06	0.64
<b>Net Capital Gain/(Loss)</b>	<b>(0.09)</b>	<b>0.18</b>	<b>0.20</b>	<b>0.17</b>	<b>0.03</b>	<b>0.06</b>	<b>0.64</b>
Interest Earnings on Call Deposits Received	0.64	0.14	0.14	0.12	0.04	0.03	0.47
Interest Earnings on Term Deposits to receive at Maturity	7.50	1.88	1.79	1.75	0.56	0.55	6.53
<b>Total Interest earnings</b>	<b>8.14</b>	<b>2.02</b>	<b>1.93</b>	<b>1.87</b>	<b>0.60</b>	<b>0.58</b>	<b>7.00</b>
<b>Total Return for Period</b>	<b>8.05</b>	<b>2.20</b>	<b>2.13</b>	<b>2.04</b>	<b>0.63</b>	<b>0.64</b>	<b>7.64</b>

## 6.1 Investment Report for May 2013 (contd)

Year to date returns in May of 5.24% is favourable compared to benchmark BBSW YTD Bank Bill Index of 3.41% and Council guidelines of BBSW + 10 basis points. The year to date return excluding capital gains on managed funds of \$0.64m is 4.80%.

**Table 3 Investment Portfolio by Risk Category**

Investment Class	May 2013 \$ '000	YTD Return \$ '000	YTD %
Cash at Call	18,008	473	3.46
Term Deposits	136,000	6,532	5.14
Managed Funds	4,664	640	13.33
<b>Total Investments</b>	<b>158,672</b>	<b>7,645</b>	<b>5.24</b>

Council investments are evaluated and monitored against a benchmark appropriate to the risk (Standard and Poor's BBB Long term or above) and time horizon of the investment concerned.

The target maximum limit in each category and the current spread of investments is listed in Table 4. The portfolio is currently overweight in A1 but this is a positive position due to these investments offering the best rates selected for the investment time frame.

**Table 4 – Portfolio Credit Framework**

Investment Category Short Term	Target Maximum Allocation	Portfolio Allocation May 2013	Comments
A1	10.0%	42.76%	
A2	75.0%	51.05%	
A3	10.0%	2.52%	
Unrated	15.0%	3.67%	Includes Managed Funds
<b>TOTAL</b>		<b>100.0%</b>	

Investment transactions and earnings during May 2013 are shown in Table 5 - Portfolio Performance.

**Table 5 – Portfolio Performance**

	Full Year 2011-12 \$m	Qtr 1 to Sep 2012 \$m	Qtr 2 to Dec 2012 \$m	Qtr 3 to Mar 2013 \$m	April 2013 \$m	May 2013 \$m	Full Year 2012-13 \$m
<b>Movement in Assets</b>							
<b>Opening Balance</b>	<b>136.86</b>	<b>153.81</b>	<b>160.71</b>	<b>165.40</b>	<b>159.77</b>	<b>156.03</b>	<b>153.81</b>
Capital Gain/(Loss) – (Table 2)	(0.09)	0.18	0.20	0.17	0.03	0.06	0.64
Capital Distribution		(0.93)		(1.00)			(1.93)
Net Cash/Investments (Withdrawals) (Table 1)	16.40	7.65	4.49	(4.80)	(3.77)	2.58	6.15
<b>Closing Balance</b>	<b>153.81</b>	<b>160.71</b>	<b>165.40</b>	<b>159.77</b>	<b>156.03</b>	<b>158.67</b>	<b>158.67</b>

**Portfolio Interest and Investment Returns**

Year to-date returns as at 31 May 2013 on council’s investment portfolio of deposit accounts, term deposits and managed funds, show a \$0.20m or 2.74% favourable variance when compared to the year to-date budget for May 2013.

**Table 6 - Annual Investment Portfolio Performance as at 31 May 2013**

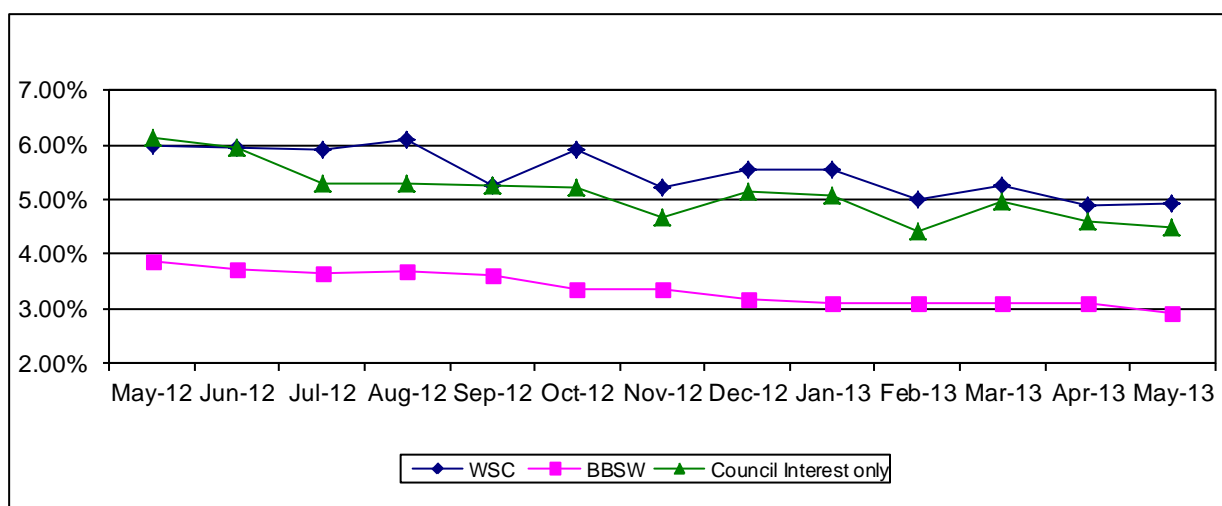
Investment Source	YTD Investment revaluation \$ '000	YTD Interest \$ '000	YTD Actual Income \$ '000	YTD Budget \$ '000	YTD Variance to Budget \$ '000	FYR Revised Budget \$ '000
	A	B	C=A+B	D	E=C-D	
General	411	4,537	<b>4,948</b>	4,645	<b>303</b>	5,327
Water	65	685	<b>750</b>	752	<b>(2)</b>	853
Sewerage	164	1,784	<b>1,948</b>	2,045	<b>(97)</b>	2,139
<b>Total</b>	<b>640</b>	<b>7,006</b>	<b>7,646</b>	<b>7,442</b>	<b>204</b>	<b>8,319</b>

Interest rates in the month, on term deposits ranged from 4.18% to 5.77% with the exception of Heritage Bank at 7.25%. These rates exceeded the benchmark Bank Bill Swap Rate (BBSW) for May of 2.84%.

**Benchmark - Monthly Returns (Annualised)**

Council’s overall investment return is compared to the BBSW Index which is a cash index and therefore determines a minimum performance level. A graph detailing the monthly return on a 12 monthly basis is as follows:

**Table 7 Annualised Monthly Return – Comparison to Benchmark**



**Comparison to Neighbouring Councils**

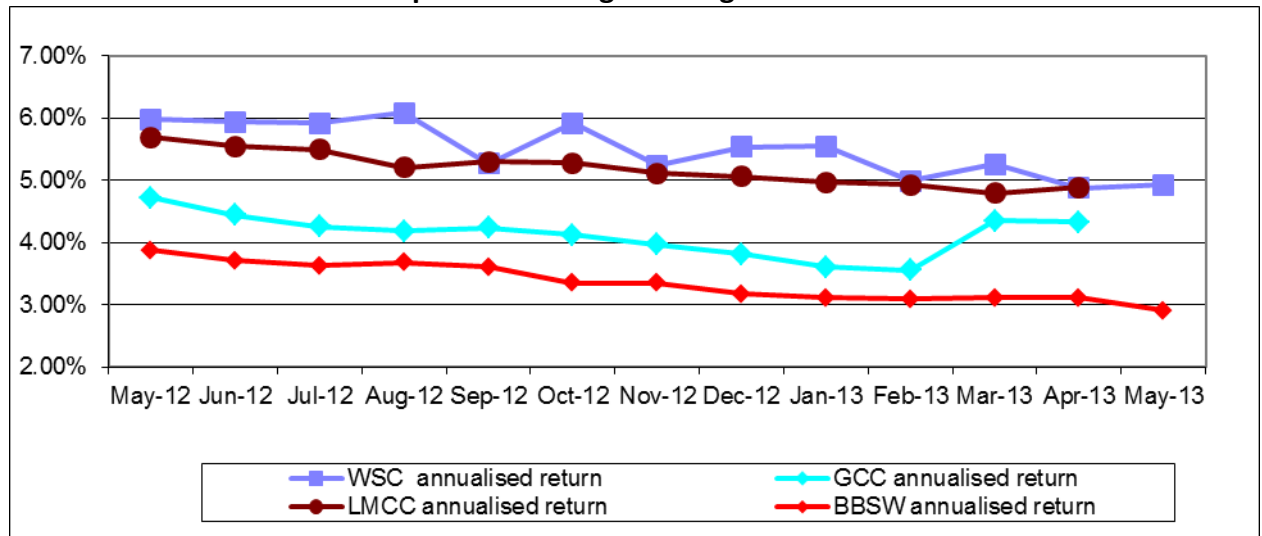
Council’s yield of 4.88% for April and 4.93% for May compare favourably to neighbouring Councils; Lake Macquarie City Council (4.89% - April) and Gosford City Council (4.33% - April).



## 6.1 Investment Report for May 2013 (contd)

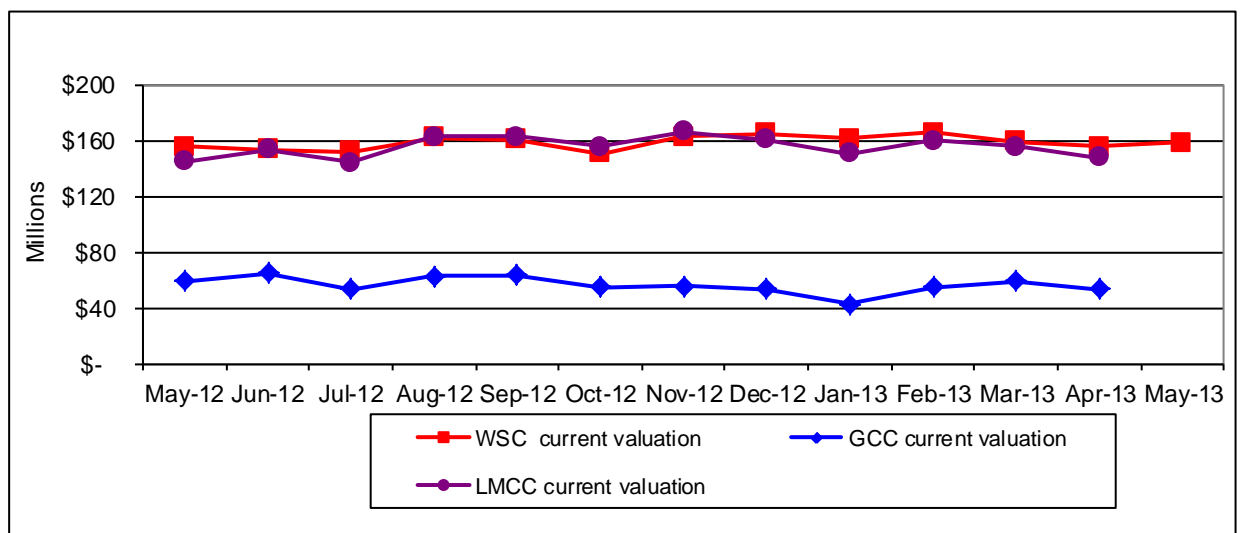
There is a time lag in the information available for neighbouring Councils and reports for May were not available at the time of writing this report.

**Table 8 Portfolio Return - Comparison to Neighbouring Councils**



WSC's investment portfolio at the end of April was \$156.03m and May was \$158.67m, demonstrating a strong cash position, and compares favourably with Lake Macquarie City Council's portfolio of \$148.430m and Gosford City Council's portfolio of \$53.86m at April 2013 (refer Table 9).

**Table 9 Portfolio Valuations - Comparison to Neighbouring Councils**



## INVESTMENT STATEMENT

## **6.1 Investment Report for May 2013 (contd)**

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In accordance with the Local Government (General) Regulation 2005, Part 9, Division 5, Clause 212, it is certified that the investments held as at 31 May 2013 have been made in accordance with the Act, the Regulations and Council's Investment Policies.

### **ATTACHMENTS**

- 1 Summary of Investment by Type - May 2013 D03397795

Wyong Shire Council Summary of Investments - By Type As at 31 May 2013								
FUND MANAGER	TYPE OF INVESTMENT	RATINGS		MATURITY	PORTFOLIO BALANCE 30.04.13 \$	PORTFOLIO BALANCE 31.05.13 \$	INCOME FOR MONTH OF MAY \$	INTEREST RATES % p.a.
		Short Term	Long Term					
<b>CASH AT CALL:</b>								
Westpac	Corporate Investment Account (AA)	A1	AA	Daily	10,466,552	12,886,632	20,080	2.85
CBA		A1	AA	Daily		157,105	1,105	2.75
AMP		A1	A	Daily	4,950,716	4,962,709	11,993	3.45
UBS	Cash Account	A1	AA	Daily	2,303	1,951		
<b>Total Cash At Call</b>					<b>15,419,571</b>	<b>18,008,397</b>	<b>33,178</b>	
<b>TERM DEPOSITS &amp; BONDS</b>								
<u>Short term deposits &amp; bills (less than 90 days)</u>								
Bendigo/Adelaide	Term Deposit	A2	A	12/05/2013	5,000,000		8,219	5.00
Bendigo/Adelaide	Term Deposit	A2	A	28/05/2013	5,000,000		18,493	5.00
Rural Bank	Term Deposit	A2	A	28/05/2013	5,000,000		17,495	4.73
Bendigo/Adelaide	Term Deposit	A2	A	12/06/2013	5,000,000	5,000,000	21,021	4.95
ING	Term Deposit	A1	A	26/06/2013	5,000,000	5,000,000	20,171	4.75
ING	Term Deposit	A1	A	1/07/2013	5,000,000	5,000,000	19,534	4.60
NAB	Term Deposit	A1	AA	15/07/2013	5,000,000	5,000,000	19,789	4.66
Bendigo/Adelaide	Term Deposit	A2	A	26/07/2013	5,000,000	5,000,000	19,874	4.68
NAB	Term Deposit	A1	AA	15/08/2013	5,000,000	5,000,000	19,832	4.67
Bendigo/Adelaide	Term Deposit	A2	A	26/08/2013	5,000,000	5,000,000	19,704	4.64
					<b>50,000,000</b>	<b>35,000,000</b>		
<u>Medium Term Deposits (up to 365 days)</u>								
Suncorp	Term Deposit	A1	A	6/09/2013	5,000,000	5,000,000	18,388	4.33
Suncorp	Term Deposit	A1	A	30/09/2013	5,000,000	5,000,000	18,558	4.37
Bendigo/Adelaide	Term Deposit	A2	A	8/10/2013	5,000,000	5,000,000	19,534	4.60
ING	Term Deposit	A1	A	28/10/2013	5,000,000	5,000,000	18,218	4.29
Bank of Queensland	Term Deposit	A2	BBB	12/11/2013	5,000,000	5,000,000	18,685	4.40
NAB	Term Deposit	A1	AA	27/11/2013	5,000,000	5,000,000	20,086	4.73
CUA	Term Deposit	A2	BBB	10/12/2013	5,000,000	5,000,000	18,685	4.40
Rural Bank	Term Deposit	A2	A	20/12/2013	5,000,000	5,000,000	18,515	4.36
NAB	Term Deposit	A1	AA	6/01/2014	5,000,000	5,000,000	18,855	4.44
Wyong Credit Union	Term Deposit	UNRATED	UNRATED	30/01/2014	1,000,000	1,000,000	3,610	4.25
CUA	Term Deposit	A2	BBB	11/02/2014	5,000,000	5,000,000	18,685	4.40
ME Bank	Term Deposit	A2	BBB	27/02/2014	5,000,000	5,000,000	18,388	4.33
Bank of Queensland	Term Deposit	A2	BBB	11/03/2014	5,000,000	5,000,000	18,260	4.30
Westpac	Term Deposit	A1	AA	5/03/2014	10,000,000	10,000,000	49,005	5.77
Bank of Queensland	Term Deposit	A2	BBB	27/03/2014	5,000,000	5,000,000	18,473	4.35
ME Bank	Term Deposit	A2	BBB	14/04/2014		5,000,000	18,303	
ME Bank	Term Deposit	A2	BBB	28/04/2014		5,000,000	573	
CUA	Term Deposit	A2	BBB	28/05/2014		5,000,000	577	
					<b>76,000,000</b>	<b>91,000,000</b>		
<u>Non - Current</u>								
Bank of Queensland	Term Deposit	A2	BBB	2/08/2016	6,000,000	6,000,000	26,499	5.20
Heritage	Senior Bond	A3	BBB	20/06/2017	4,000,000	4,000,000	24,630	7.25
					<b>10,000,000</b>	<b>10,000,000</b>		
<b>Total Term Deposit &amp; Bonds:</b>					<b>136,000,000</b>	<b>136,000,000</b>	<b>550,659</b>	
<b>CASH MANAGEMENT FUNDS:</b>								
<u>Non - Current</u>								
	BlackRock Care & Maintenance Fund	UNRATED	UNRATED	2016 (Estimate)	<b>4,607,636</b>	<b>4,663,578</b>	55,942	
<b>Total Cash Management Funds</b>					<b>4,607,636</b>	<b>4,663,578</b>	<b>55,942</b>	
<b>Current</b>					<b>141,419,571</b>	<b>144,008,397</b>		
<b>Non-Current</b>					<b>14,607,636</b>	<b>14,663,578</b>		
<b>TOTAL</b>					<b>156,027,207</b>	<b>158,671,975</b>	<b>639,779</b>	

## **6.2 Review of Recreation Facilities Strategy**

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TRIM REFERENCE: F2008/02015 - D03300924

MANAGER: Tara Mills, Manager Sport Leisure Rec

AUTHOR: Boyd McMillan; Landscape Architect

### **SUMMARY**

This report summarises the results of the Review of the Wyong Recreation Facilities Strategy.

### **RECOMMENDATION**

***That Council receive the report on the Review of Recreation Facilities Strategy.***

### **BACKGROUND**

At its meeting held on 14 October 2009, Council resolved as follows:

*“RESOLVED unanimously on the motion of Councillor VINCENT and seconded by Councillor MATTHEWS:*

- 1 That Council adopt the revised draft as the Wyong Recreation Facilities Strategy.*
- 2 That the Strategy be reviewed within two years from date of the adoption and a report be forwarded to council for consideration.*
- 3 That Strategic actions be considered for inclusion in the Shire Strategic vision 4 Year Delivery Plan.*
- 4 That Council advise all stakeholders of the decision and public notice be given.*

*FOR: COUNCILLORS BEST, EATON, GRAHAM, MATTHEWS, MCBRIDE, MCNAMARA, SYMINGTON, VINCENT, WEBSTER AND WYNN.*

*AGAINST: NIL”*

This report provides an overview of the actions undertaken in recent years to deliver on the adopted strategy.

The goal of the Wyong Recreation Facilities Strategy was to establish a flexible and efficient system of facilities to support healthy lifestyles and social engagement by assisting in the progression of community participation in recreation and sporting activities in the Wyong Shire.

The identified objectives of the adopted Strategy are outlined as follows:

- Improve clarity of decision making
- Support and develop the recreation and sporting community
- Improve programming and activation of facilities
- Protect and improve adaptability, capacity and sustainability of facilities
- Plan for and procure new adaptable and sustainable facilities.

The Strategy was an umbrella document that presented objectives, principles and actions relevant to recreation. Following the adoption of the Wyong Recreation Facilities Strategy in 2009, the document was analysed by relevant staff to identify principles and actions which were prioritised and identified within different sections of the organisation, many of which have been included in service unit plans.

A significant proportion of the actions proposed in the strategy were completed including the actions identified in a separate Rolling Works Program funded by land sales that was endorsed by Council. These include surf clubs; field lighting and field drainage. A small proportion of lower priority actions have not been undertaken due to the funding being unavailable. Some actions have been rendered redundant by subsequent decisions of Council and no work is occurring on them.

Over the past two years there have been a number of changes in the priorities of the action plan that have impacted on the way the overall strategy was delivered. This has resulted in having certain aspects of the strategy being developed into separate strategic documents targeting specific recreational activities.

### **CURRENT STATUS**

The original resolution called for a review of the Strategy, and a review of the actions has been undertaken.

Of the 100 actions identified in the strategy, 88 are 100% complete. The remainder have been rendered redundant or are being addressed in other strategies.

A review of the Strategy actions reveals some significant achievements across Council since adoption in both works and partnerships, some of these are highlighted below:

- Funding for and construction of two new Surf Life Saving Clubs
- Installation of drainage and flood lights installed as part of the rolling works program across a range of sports fields since 2007
- Design and construction of the Hamlyn Terrace Sporting Facility
- Completion of the remediation of the Bateau Bay Oval, Passage Road, Bateau Bay
- Completion of the expansion of Baker Park netball facility to 30 courts and improvements to the courts to enable State Championship to be held on site
- Development of the fenced off-leash dog exercise area at Tuggerah Oval
- Completion of the Bicycle and Shared Pathway Strategy and the implementation of its priority actions for shared paths
- Completion of 100km of shared pathways
- Audit of all playgrounds and adoption of the Playground Management Strategy, resulting in improvements to six playgrounds and a new playground at Sohier Park

- The construction of three new boat ramps at Sunshine Reserve, Vales Point and Mulloway Road
- Reconstruction of six jetties at Vales Point, Lioness Park, Panorama Parade, Long Jetty and The Entrance and the rehabilitation of netted swimming areas in Vales Point and Lioness Park
- The completion of the Coast to Lake Walk with supporting signs, bubblers, furniture and public artwork as the first example of a cliff and beach walk
- Improvements to the speed and efficiency of maintenance of mown turf sports facilities by purchase of more efficient machines and improved co-ordination of scheduled works
- Implementation of agreements to reduce pre-season load on turf sports fields
- Implementation of a Short Message Service (SMS) and call system for wet weather field availability
- Sports Committee changed to include Central Coast Sports Federation as a member which allows improved collaboration
- Developed opportunities for partnerships – such as Ourimbah Football Club with replacement of amenities and clubhouse, The Entrance District Sporting and Community Centre (EDSACC) south drainage partnership with The Entrance Leagues Club
- Development of life cycle cost principles, systems and criteria as part of the budget planning for capital and operational programs
- Development and implementation of new Sports Event Planning and Application Guidelines
- Tennis Court Strategy draft completed
- Conducted audits of all community and sports buildings to identify opportunities for additional uses and to schedule regular maintenance
- Travel guides for active lifestyles to be delivered as part of the Council application for smart phones and tablets
- Development of the concept plan for Central Coast Regional Sporting and Recreational Complex at Lake Road, Tuggerah by 2016.

As can be seen by the before and after photos in Attachment 1, significant improvements have been made that deliver improved facilities, increased opportunities for community participation and contribute to a healthier lifestyle.

Of the remaining 12 actions:

- Five actions will be addressed by the development and implementation of the Aquatic Infrastructure Strategy in 2013/14
- Four actions will be addressed by the preparation of a new Skate Park Strategy in 2013/14
- Two actions will be addressed by redevelopment of the indoor sports facilities as opportunities are presented such as the Bateau Bay Master Plan Implementation
- The final action in regard to public access to infrastructure buffer areas such as power stations is constrained by anti-terrorism legislation.

As can be seen by some of the above actions, Council has delivered a large amount of initiatives to improve the quality of life of residents and visitors, both in formal and passive recreation areas. These improvements have delivered real benefit to the community participating in organised sport and recreational activities, the locals who walk the shared paths for some exercise, the touring cyclists who travel throughout the Shire or the families who enjoy a picnic at a park and playground. This diversity of recreation facilities and

## **6.2 Review of Recreation Facilities Strategy (contd)**

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infrastructure combined with the support we provide to various groups to provide programs to support a health community.

The Recreation Facilities Strategy will be replaced by a more current and simple document that provides high level guidance on recreation facilities into the future, and supported by more targeted strategies including the following:

- On Road Bicycle and Shared Pathway
- Playground Management
- Aquatic Infrastructure
- Tennis Courts
- Skate Parks

### **ATTACHMENTS**

- 1 Recreation Facilities Photographs D03396115

## Recreation Facilities Strategy Review Photographs of Recreation Facilities Improvements





Soldiers Beach Surf Club



Before



After

Shelly Beach Surf Club



Before



After

The Entrance Coast to Lake Walk



Marker at Edith Ring



Fitness Station at Picnic Point



Lookout at The Entrance SLSC

Sunshine Reserve Boat Ramp And Trailer Parking



Before



After

Sunshine Reserve Trailer Parking



Before



After

Vales Point Park Boat Ramp



Before



After

Vales Point Park Anti Graffiti Planting



Before



After

Koowong Road Jetty and Swimming Area



Before



After



### **6.3 Pricing Determination by Independent Pricing and Regulatory Tribunal - Clarification of Outcomes**

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TRIM REFERENCE: F2004/06782 - D03420210

MANAGER: Greg Cashin, Commercial Manager Water and Sewerage

AUTHOR: Ian Johnson; Regulatory Services Engineer

#### **SUMMARY**

This report highlights the broad pricing outcome for Wyong Shire Council from the recent price determination made by the Independent Pricing and Regulatory Tribunal. This outcome has been compared to outcomes achieved by other water agencies particularly Gosford City Council.

#### **RECOMMENDATION**

- 1 That Council write to IPART requesting an explanation for the differences between the water, sewerage and drainage charges approved for Wyong Shire Council and those approved for Gosford City Council;**
- 2 That Council write to the Premier, Minister for the Central Coast and local Members of Parliament highlighting the variation between the water, sewerage and drainage charges for Wyong Shire Council and those for Gosford City Council and requesting that they investigate the reasons for the difference.**

#### **BACKGROUND**

On 14 May 2013 the Independent Pricing and Regulatory Tribunal (IPART) released a pricing determination for both Wyong Shire and Gosford City Councils.

The determination applies for the period 2013/14 to 2016/17 inclusive.

The determination has highlighted a disconnect between Gosford prices and those for Wyong.

This disparity is best demonstrated by comparing typical annual household water and sewerage bills between the two Councils.

A comparison of typical household bills (based on 200 kilolitres per annum water usage) between Wyong and Gosford is provided in the table below. For a broader perspective typical bills for Sydney and Hunter have also been included. The annual bills assume annual inflation of 2.5%.

DRAFT

	2012/13	2013/14	2014/15	2015/16	2016/17
Wyong	\$1055	\$1062	\$1086	\$1105	\$1128
Gosford	\$1058	\$1136	\$1205	\$1277	\$1355
Hunter	\$1026	\$1049	\$1076	\$1102	\$1130
Sydney	\$1117	\$1137	\$1157	\$1177	\$1200

From the above table the comparison between Wyong and Gosford is quite stark.

Gosford's bills will rise at greater than inflation due to "step" increases in water and sewerage service charges from the 2012/13 base. Conversely Wyong's bills, having no commensurate increases, will not even increase at the rate of inflation, i.e. charges will reduce in real terms. It is noted that Gosford's prices are the highest of all four water supply authorities, even with Sydney Water receiving a 5.2% return on assets, compared with 4.6% for the other three authorities.

To date IPART has not satisfactorily explained the reasons for the large differences between Wyong and Gosford prices or why IPART has departed from its previously stated objective of aligning prices. As such it is recommended that Council formally write to IPART to explain the variations in the prices received. It is also recommended that Council write to the Premier, Minister for the Central Coast and local Members of Parliament highlighting the variation between Wyong and Gosford's prices and requesting them to investigate why they differ.

## ATTACHMENTS

*Nil.*

## 6.4 Works in Progress - Water Supply and Sewerage

TRIM REFERENCE: F2004/07830 - D03395841

MANAGER: Daryl Mann; Manager Water and Sewerage Operations

AUTHOR: Vanessa Trzcinka; Technical Operations Engineer Water and Sewerage Operations

### SUMMARY

Water supply and sewerage works in progress and completed for May 2013.

### RECOMMENDATION

*That Council receive the report on Works in Progress - Water Supply and Sewerage.*

### WATER SUPPLY

The table below is a status report of current major new and upgrade water projects.

Item Description	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
Bateau Bay Charmhaven Killarney Vale Ourimbah The Entrance Toukley Tuggerah Watanobbi Wyong	400,000	Jul 2012	75	83	Jun 2013	This is an ongoing valve, fittings and hydrant replacement programme to improve water quality and system efficiency in the nominated areas.  This is being funded by the Water and Sewerage Capital Works Program.
Minnesota Rd Hamlyn Terrace	50,000	May 2013	50	100	May 2013	This work consists of connecting the new 150mm water main into an existing 200mm water trunk main and forms part of the upgrade road works along Minnesota Rd.  This work is being funded by the Roads and Drainage Capital Works Programme.

Item Description	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
Hunter Water to Kanwal Water Transfer Main Investigation Work	500,000	Jan 2013	30	80	June 2013	<p>Investigation and quality assurance works remain ongoing on the Morriset to Kanwal major water transfer main to inspect the existing pipe condition and to confirm that anchor blocks and/or thrust blocks have been constructed on all bends in accordance with the approved design.</p> <p>Throughout April staff completed inspections and upgraded the access road between Mountain Rd and Sparks Rd.</p> <p>This project has been temporarily postponed in May to carry out work in Minnesota Rd Hamlyn Terrace.</p> <p>Staff are also inspecting other critical infrastructure such as scours and air valves.</p>
Hinemoa Ave, Killarney Vale	45,000	May 2013	50	100	June 2013	<p>This work consists of replacing and lowering 8 water services in aid of future road resurfacing works by Roads and Drainage.</p> <p>This is being funded by Roads and Drainage Capital Works Program.</p>

Item Description	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
Valve Replacement at Bateau Bay Reservoir	45,000	June 2013	25	10	July 2013	<p>This work consists of essential valve replacements at the base of the reservoir as part of Water Quality Improvement Program.</p> <p>As part of this work transfers were required from Gosford City Council to supply water to the Bateau Bay area.</p> <p>This work is fully funded by W&amp;S Capital Works Program.</p>

## SEWERAGE

The table below is a status report of current major new and upgrade sewerage projects.

Location	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
Bateau Bay Berkeley Vale Blue Haven Budgewoi Buff Point Gorokan Killarney Vale Lake Munmorah Long Jetty Watanobbi Wyong	150,000	Jul 2012	92	85	Jun 2013	<p>Ongoing sewer main and manhole replacement and adjustment works are underway to improve system reliability and to reduce blockages and possible overflows.</p> <p>Council's maintenance program of CCTV inspections identifies those sections of sewer mains, manholes and junctions that cause operational problems due to root infestation and stormwater infiltration.</p> <p>This work is being funded by the Water and Sewerage Operations and Maintenance Program.</p>

Location	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
Gwandalan Sewage Treatment Works	90,000	May 2012	47	55	July 2013	<p>Refurbishment work has commenced on the second aeration tank at Gwandalan STP.</p> <p>The work includes draining, sludge removal and cleaning of the tank to enable inspection works to be undertaken.</p> <p>The works will include rehabilitation of the concrete pad joints and drains, replacement of corroded metalwork and refurbishment of the aerators and pontoons.</p> <p>This work is being funded by the Sewerage Capital works fund.</p>

## PROCESS

### Water Treatment

All treated water produced by Mardi Water Treatment Plant, for the period 1 to 31 May 2013 met the health requirements of the Australian Drinking Water Guidelines produced by the National Health and Medical Research Council.

### Sewage Treatment

The effluent discharged from Toukley Sewage Treatment Plant and Bateau Bay Sewage Treatment Plant for the period 1 to 31 May 2013 has met Environmental Protection Authority Licence requirements.

### Sewage Overflows

There was one reportable sewage overflow incident in the period 1 May to 31 May 2013.

This incident occurred on 1 May at Eastern Road, Killarney Vale. The sewage overflow resulted from a manhole blocked with tree roots. The estimated overflow volume was 2000 litres. The tree roots were cleared and the site disinfected.

This incident was reported to Council's Environmental Hotline, investigated by Council's Regulation and Compliance Unit and reported to the Office of Environment and Heritage, NSW Health, Work Cover and Fire and Rescue.

## WATER STORAGE

SUNDAY, 9 JUNE 2013				
DAM STORAGES				
Storage	Capacity Full [ML]	Volume in Storage [ML]	Percent Full [%]	Storage Change over last week[ML]
Mangrove Dam	190,000	112,464	59.2	Up 346
Mardi Dam	7,400	6,228	84.2	Up 713
Mooney Dam	4,600	4,576	99.5	Down 24
Total	202,000	123,268	61.0	Up 1035
Total Dam Storage this time last month was			59.7 Percent	
Total Dam Storage this time last year was			47.4 Percent	
GROUNDWATER & HUNTER TRANSFERS (ML)				
Period	Groundwater	From Hunter	To Hunter	
Week to Date	0.0	0.0	0.0	
This year to date	1.0	22.7	0.0	
RAINFALL(mm)				
Period	Somersby WTP	Mardi WTP	Mangrove Dam	
Week to Date	21	31	24	
Previous Week	23	13	8	
Current week last year	60	76	48	
This year to date	1,057	890	716	
Same period last year	853	808	561	
Water Usage (ML)				
Period	Usage			
Week to Date	488			
Previous Week	499			
Percent change from previous week	2.2 % less			
Current week last year	449			
Percent change from same week last year	8.7 % more			
This year to date	12,260			
Same period last year	11,093			
Percent change from same period last year	10.5 % more			
MARDI- MANGROVE DAM TRANSFERS (ML)				
Period	To Mangrove Dam		From Mangrove Dam	
	From Mardi Dam		To Mangrove Creek	To Mardi Dam / WTP
Last week	0		0	0
This year to date	10,192		1,599	822
Total to date *	23,722		3,533	1,946

\* Post M2M Commissioning

## ATTACHMENTS

Nil

## 6.5 Activities of the Development Assessment and Building Certification and Health Units

TRIM REFERENCE: F2004/07830 - D03398920

MANAGER: Lin Armstrong, Director Development and Building

AUTHOR: Jane Doyle; Senior Administration Support Officer

### SUMMARY

The report includes information and statistics regarding the operations of the Development Assessment Unit and the Building Certification and Health Unit which covers the submission and determination of development, construction and subdivision applications for the month of May 2013.

### RECOMMENDATION

***That Council receive the report on Activities of the Development Assessment and Building Certification and Health Units for May 2013.***

### Development Applications Received and Determined – Development Assessment Unit for May 2013

Type:	Number Received:	Estimated Value \$:	Number Determined:	Estimated Value \$:
Commercial	7	209,000	5	5,430,555
Industrial	2	305,000	3	748,938
Residential (Multiple Dwellings/Dual Occupancy)	6	4,590,000	4	1,101,913
Other Applications	2	225,000	2	30,000
Section 96 Applications	9	-	4	-
<b>Total</b>	<b>26</b>	<b>5,329,000</b>	<b>18</b>	<b>7,311,406</b>

**Note:** Included in the number of development applications determined in the "Commercial" category was for a Local Shopping Centre (4 shops & ancillary works) & 3 Lot Subdivision at Blue Haven (Aldi) valued at \$3.7M.



6.5 Activities of the Development Assessment and Building Certification and Health Units (contd)

Development Applications Received and Determined – Building Certification and Health Unit for May 2013

Type:	Number Received:	Estimated Value \$:	Number Determined:	Estimated Value \$:
Commercial	5	933,000	6	842,500
Industrial	-	-	-	-
Residential (Dwellings)	14	4,328,845	35	9,618,034
Residential (Alterations and Additions)	35	1,280,980	50	2,400,315
Other Applications	2	13,500	2	13,500
Section 96 Applications	9	-	7	-
<b>Total</b>	<b>65</b>	<b>6,556,325</b>	<b>100</b>	<b>12,874,449</b>

Subdivision Applications Received and Determined – May 2013

Type:	Number Received:	Number of Lots:	Number Determined:	Number of Lots:
Commercial	-	-	-	-
Industrial	-	-	1	2
Residential	1	15	-	-
Rural	-	-	-	-
Other	1	0	1	89
<b>Total</b>	<b>2</b>	<b>15</b>	<b>2</b>	<b>91</b>

**Note:** Included in the number of development applications determined in the “Other” category was for a 103 lot residential subdivision in seven stages at Johns Road, Wadalba.

Other Approvals and Certificates

Type:	Number Determined for May 2013
Trees	47
Section 149 D Certificates ( <i>Building Certificates</i> )	23
Construction Certificates	61
Complying Development Certificates	19

Waiving of Application Fees

There were no fees waived for the month of May 2013.

**State Environmental Planning Policy No 1**

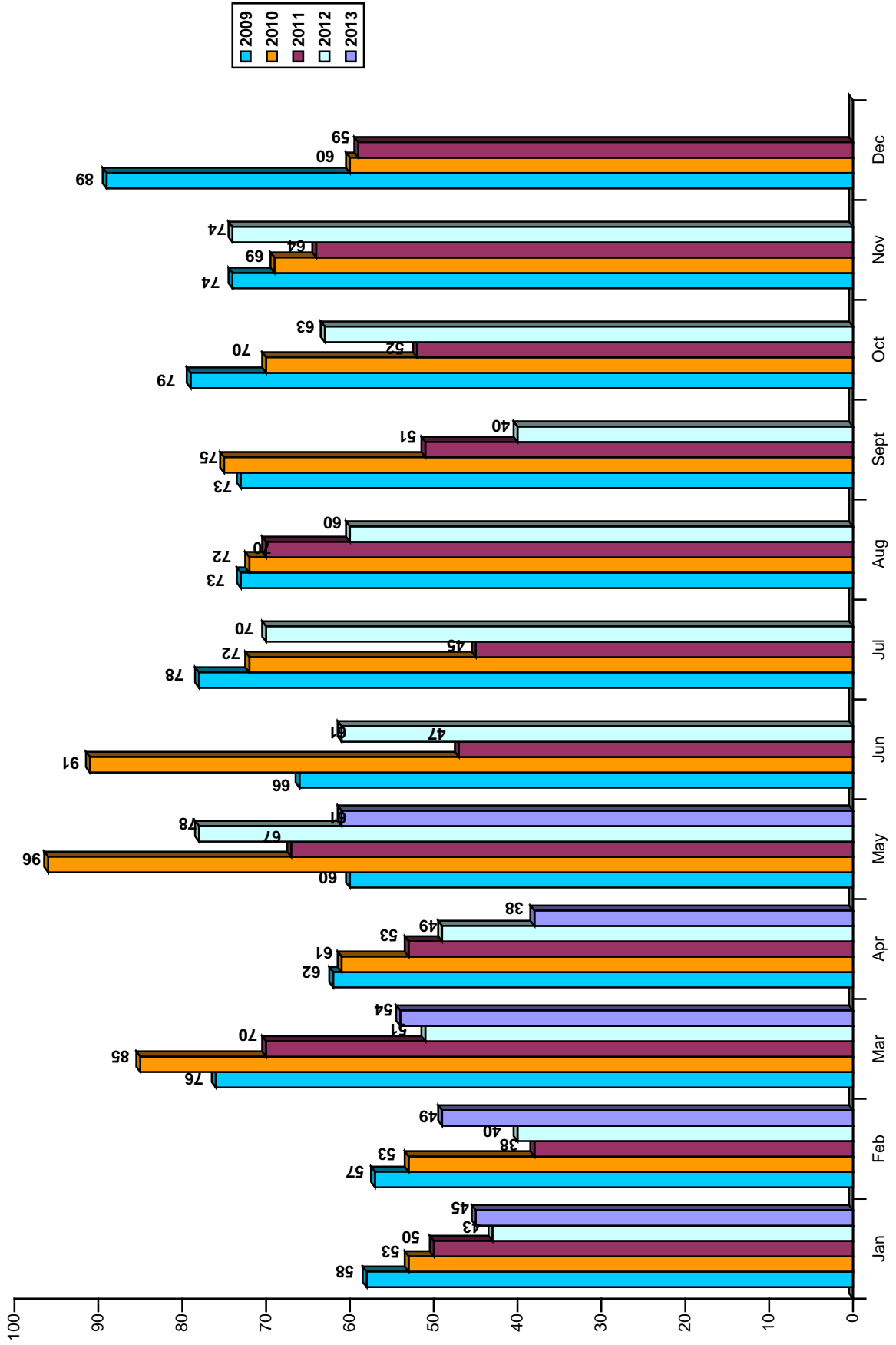
There were no applications that relied on a SEPP 1 variation for the month of May 2013.

**ATTACHMENTS**

- 1 Graphs: Development Applications Lodged, Determined and Construction Certificates Determined

D03407172

**CCs DETERMINED**



**DAS DETERMINED**

