



Former World Vert Champion Skater, Renton Millar, talks to local riders about design options for the skate place being built at Bateau Bay.

Wyong Shire Council

Business Paper

ORDINARY COUNCIL MEETING

26 August 2015

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MEETING NOTICE

**The Ordinary Council Meeting
of Wyong Shire Council
will be held in the Council Chamber,
Wyong Civic Centre, Hely Street, Wyong on
Wednesday 26 August 2015 at 5.00pm,
for the transaction of the business listed below:**

OPENING PRAYER

ACKNOWLEDGEMENT OF COUNTRY

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- 7.2 Halekulani Oval / Colongra Land Swap and Sports Complex

8 QUESTIONS ON NOTICE ASKED

At the conclusion of the meeting and at the discretion of the Mayor, Council may meet with staff in an informal, non-decision making mode for a period of no more than 30 minutes.

Michael Whittaker
GENERAL MANAGER

1.1 Disclosures of Interest

TRIM REFERENCE: F2015/00040 - D12040187

MANAGER: Sonia Witt, TL Governance and Councillor Services

AUTHOR: Jade Maskiewicz; Councillor Services Officer

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

That Councillors now disclose any conflicts of interest in matters under consideration by Council at this meeting.

1.2 Proposed Inspections and Briefings

TRIM REFERENCE: F2015/00040 - D12040198
MANAGER: Sonia Witt, TL Governance and Councillor Services
AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

Briefings proposed for this meeting and future meetings to be held in the Wilfred Barrett and Tim Farrell Committee Rooms:

Date	Briefing	Directorate
26 August 2015	Review of Council's Graffiti Management Strategy	Community and Recreation Services
26 August 2015	Marketing Approach 15/16	Community and Recreation Services
26 August 2015	CONFIDENTIAL - Halekulani Oval/ Colongra Land Swap	Property and Economic Development
26 August 2015	CONFIDENTIAL - Proposed Warnervale University EOI campaign	Property and Economic Development
26 August 2015	CONFIDENTIAL - Candidate Interview	Office of the Mayor

RECOMMENDATION

That Council receive the report on Proposed Inspections and Briefings.

ATTACHMENTS

- 1 Proposed Inspections and Briefings - 26 August 2015 D12055282



Proposed Briefings List to Date



Briefing Title:	Directorate:	Proposed Month:	Proposed Date:
Review of Council's Graffiti Management Strategy	Community and Recreation Services		26/08/2015
Marketing Approach 15/16	Community and Recreation Services		26/08/2015
CONFIDENTIAL - Halekulani Oval/ Colongra Land Swap	Property and Economic Development		26/08/2015
CONFIDENTIAL - Proposed Warnervale University EOI campaign	Property and Economic Development		26/08/2015
CONFIDENTIAL - Candidate Interview	Office of the Mayor		26/08/2015
INSPECTION - Warnervale airstrip	Property and Economic Development	September	02/09/2015
RZ/6/2013 - Central Coast Wetlands Pioneer Dairy	Development and Building		09/09/2015
Wyong Regional Skate Park Consultations	Community and Recreation Services		09/09/2015
Preliminary EOFY Financials	GM Unit		09/09/2015
CONFIDENTIAL - Central Coast Regional Airport	Property and Economic Development	September	09/09/2015
Central Coast Regional Growth & Infrastructure Plan	Development and Building		23/09/2015
Lakeside Plaza, The Entrance	Development and Building	September	
Rustrum Site, Toukley	Development and Building	September	
INSPECTION: Warnervale Federation Park, 30 Jack Grant Ave, Warnervale	Development and Building	September	
Development Infrastructure - Porters Creek Stormwater Diversion Project	Development and Building	October	
Tourism Update	Community and Recreation Services		25/11/2015

1.3 Address By Invited Speakers

TRIM REFERENCE: F2015/00040 - D12040210
MANAGER: Sonia Witt, TL Governance and Councillor Services
AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

There have been no requests to address the Ordinary Meeting at the time of printing the Business Paper.

RECOMMENDATION

That Council receive the report on Invited Speakers.

ATTACHMENTS

Nil.

1.4 Confirmation of Minutes of Previous Meeting

TRIM REFERENCE: F2015/00040 - D12040227

MANAGER: Sonia Witt, TL Governance and Councillor Services

AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

Confirmation of minutes of the previous Ordinary Meeting of Council held on Wednesday 12 August 2015.

RECOMMENDATION

That Council confirm the minutes of the previous Ordinary Meeting of Council held on Wednesday 12 August 2015.

ATTACHMENTS

- | | | |
|---|--|-----------|
| 1 | Minutes - Ordinary Meeting 12 August 2015 | D12041504 |
| 2 | Minutes - Confidential Session - Ordinary Meeting 12 August 2015 - | D12045800 |

WYONG SHIRE COUNCIL

**MINUTES OF THE
ORDINARY COUNCIL MEETING OF COUNCIL**

HELD IN THE COUNCIL CHAMBER
WYONG CIVIC CENTRE, HELY STREET, WYONG

ON 12 AUGUST 2015
COMMENCING AT 5.00 PM

PRESENT

Councillors D J Eaton OAM (Chairperson), G P Best, R L Graham, K G Greenwald, L A Matthews, L S Taylor, A Troy and L D Webster.

IN ATTENDANCE

Acting General Manager, Director Infrastructure and Operations, Director Property and Economic Development, Director Community and Recreation Services, General Counsel, Communications Coordinator, Youth Officer, IT Infrastructure Administrator and two administration staff.

The Mayor, Councillor Eaton OAM, declared the meeting open at 5.02 pm and advised in accordance with the Code of Meeting Practice that the meeting is being recorded.

The Mayor, Councillor Eaton OAM, delivered the opening prayer and Councillor Matthews read an acknowledgment of country statement.

Ms Maddison O'Gradey-Lee thanked Council for supporting her, through grant funding, and advised on the various achievements she has made throughout the year, including:

- Wyong Shire Council's Young Citizen of Year 2015 Australia Day Awards
- NSW Young Achievers 2015: The Freemasons NSW & ACT Community Service Award
- 2015 Regional Youth Services Award for Young Person of the Year for the Central Coast

APOLOGIES

An apology for the inability to attend the meeting was received on behalf of Councillor Vincent due to sickness, and Councillor Nayna, for the 12 and 26 August Ordinary Council meetings, due to work commitments.

It was MOVED on the motion of Councillor TAYLOR and seconded by Councillor WEBSTER:

- 1 *That Council accept the apologies and grant Councillors Vincent and Nayna leave of absence from the meeting.*
- 2 *That Council accept Council the apology and grant Councillor Nayna leave of absence from the 26 August 2015 Ordinary meeting.*

An AMENDMENT was MOVED by Councillor GREENWALD and seconded by Councillor MATTHEWS:

That Council deal with the two apologies, from Councillors Nayna and Vincent, separately.

FOR: COUNCILLORS B G GRAHAM, KG GREENWALD AND LM MATTHEWS

AGAINST: COUNCILLORS GB BEST, DE EATON, LT TAYLOR, AT TROY AND LW WEBSTER

The AMENDMENT was put to the VOTE and declared LOST.

RESOLVED on the motion of Councillor TAYLOR and seconded by Councillor WEBSTER:

771/15 That Council accept the apologies and grant Councillors Vincent and Nayna leave of absence from the meeting.

772/15 That Council accept Council the apology and grant Councillor Nayna leave of absence from the 26 August 2015 Ordinary meeting.

FOR: COUNCILLORS GB BEST, DE EATON, LT TAYLOR, AT TROY AND LW WEBSTER

AGAINST: COUNCILLORS B G GRAHAM, KG GREENWALD AND LM MATTHEWS

At the commencement of the ordinary meeting report numbers 1.1, 4.3, 7.1, 7.2, 7.3, 2.1, 3.1, 4.4, 4.5, 4.7, 4.8, 8.1 and 8.2 were dealt with first then the remaining reports in order. However for the sake of clarity the reports are recorded in their correct agenda sequence.

1.1 Disclosures of Interest

Item 4.7 - Letter from the NSW Office of Local Government Alleged pecuniary interest breaches

Councillor Eaton declared a non-pecuniary insignificant interest in the matter for the reason that he was the subject of the complaint that has been dismissed and participated in consideration of this matter.

Councillor stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty because the complaint has been dismissed."

Item 8.2 - 464 Ruttleys Road, Mannering Park - Status Update

Councillor Eaton declared a pecuniary interest in the matter for the reason that the land owner is a family company. This item was resolved by the exception method.

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor TAYLOR:

773/15 That Council receive the report on Disclosure of Interest and note advice of disclosures.

PROCEDURAL MOTION

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor GREENWALD:

774/15 That Council allow meeting practice to be varied.

775/15 That Council use the exception method to deal with the balance of the Agenda.

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TAYLOR:

776/15 That with the exception of report numbers 2.1, 3.1, 4.3, 4.4, 4.5, 4.7, 4.8, 7.2, 7.3 and 8.3 Council adopt the recommendations contained in the remaining reports.

1.2 Proposed Inspections and Briefings

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TAYLOR:

777/15 That Council receive the report on Proposed Inspections and Briefings.

1.3 Address By Invited Speakers

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TAYLOR:

778/15 That Council receive the amended report on Invited Speakers.

1.4 Confirmation of Minutes of Previous Meeting

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TAYLOR:

779/15 That Council confirm the minutes of the previous Ordinary Meeting of Council held on Wednesday 22 July 2015.

Business Arising

There was no business arising.

1.5 Notice of Intention to Deal with Matters in Confidential Session

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TAYLOR:

780/15 That Council consider the following matters in Confidential Session, pursuant to Sections 10 A (2)(a), 10 A (2)(d)(iii) and 10 A (2)(g) of the Local Government Act 1993:

8.1 – Councillor Outcomes Report

8.2 – 464 Ruttleys Road, Manning Park – Status Update

8.3 – Mayoral Minute – Recruitment of General Manager Proposal

781/15 That Council note its reason for considering Report No 8.1 – Councillor Outcomes Report, as it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

782/15 That Council note its reason for considering Report No 8.2 – 464 Ruttleys Road, Manning Park – Status Update, as it contains information on advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

783/15 That Council note its reason for considering Report No 8.3 – Mayoral Minute – Recruitment of General Manager Proposal, as it contains information on personnel matters concerning particular individuals (other than Councillors).

784/15 That Council request the General Manager to report on this matter in open session of Council.

2.1 RZ/2/2015 - Planning Proposal - Commercial and Residential Development - Cnr Kanangra Drive and Summerland Road Gwandalan - RZ/2/2015

Councillor Webster left the meeting at 7.13 pm and returned to the meeting at 7.15 pm during consideration of this item.

It was MOVED on the motion of Councillor GREENWALD and seconded by Councillor MATTHEWS:

1 That Council defer this motion in light of the current Retail Policy and for the General Manager to report on the expected effects that the proposed commercial development would have on the current retail centres at Gwandalan and Summerland Point.

2 That Council request the General Manager report the results to Council to further consider this report.

An AMENDMENT was MOVED by Councillor EATON and seconded by Councillor TROY:

1 That Council prepare a planning proposal to amend Wyong Local Environmental Plan 2013, pursuant to Section 55 of the Environmental Planning and Assessment (EP&A) Act 1979 to rezone the land to a combination of B2 Local Centre, R1 General Residential and R2 Low Density Residential.

- 2 That Council forward the planning proposal to the Department of Planning and Environment accompanied by a request for a gateway determination, pursuant to Section 56 of the EP&A Act 1979.
- 3 That Council request the General Manager to apply to accept plan making delegations for the rezoning.
- 4 The Council request the General Manager commence negotiations for the potential sale if required of part of Lot 1 DP1043151 and part of Lot 3 DP 740701 to the owner of Lot 20 DP 1089946, noting that any decision to sell that land will require a specific resolution of the Council.
- 5 That Council request the General Manager to negotiate and publically exhibit a draft Voluntary Planning Agreement to facilitate the sale of part of Lot 1 DP 1043151 and part of Lot 3 DP 740701 to the owner of Lot 20 DP 1089946 (if required).
- 6 That Council undertake community and government agency consultation in accordance with the requirements of the gateway determination. The consultation process is to include a public hearing for the reclassification of part Lot 3 DP 740701 from Community Land to Operational Land as required under the Local Government Act 1993.
- 7 That Council prepare appropriate Development Control Plan provisions and amend Section 94 Contributions Plans (if required) to support the development of the land subject to this Planning Proposal.
- 8 That Council consider a further report on results of the community consultation.

The AMENDMENT was put to the VOTE and declared CARRIED.

FOR: CRS GB BEST, DE EATON, B G GRAHAM, LT TAYLOR, AT TROY AND LW WEBSTER
AGAINST: CRS KG GREENWALD AND LM MATTHEWS

The AMENDMENT became the MOTION.

RESOLVED on the motion of Councillor EATON and seconded by Councillor TROY:

- 785/15 That Council prepare a planning proposal to amend Wyong Local Environmental Plan 2013, pursuant to Section 55 of the Environmental Planning and Assessment (EP&A) Act 1979 to rezone the land to a combination of B2 Local Centre, R1 General Residential and R2 Low Density Residential.**
- 786/15 That Council forward the planning proposal to the Department of Planning and Environment accompanied by a request for a gateway determination, pursuant to Section 56 of the EP&A Act 1979.**
- 787/15 That Council request the General Manager to apply to accept plan making delegations for the rezoning.**
- 788/15 The Council request the General Manager commence negotiations for the potential sale if required of part of Lot 1 DP1043151 and part of Lot 3 DP 740701 to the owner of Lot 20 DP 1089946, noting that any decision to sell that land will require a specific resolution of the Council.**

- 789/15 That Council **request** the General Manager to negotiate and publically exhibit a draft Voluntary Planning Agreement to facilitate the sale of part of Lot 1 DP 1043151 and part of Lot 3 DP 740701 to the owner of Lot 20 DP 1089946 (if required).
- 790/15 That Council **undertake** community and government agency consultation in accordance with the requirements of the gateway determination. The consultation process is to include a public hearing for the reclassification of part Lot 3 DP 740701 from Community Land to Operational Land as required under the Local Government Act 1993.
- 791/15 That Council **prepare** appropriate Development Control Plan provisions and amend Section 94 Contributions Plans (if required) to support the development of the land subject to this Planning Proposal.
- 792/15 That Council **consider** a further report on results of the community consultation.

FOR: CRS GB BEST, DE EATON, B G GRAHAM, LT TAYLOR, AT TROY AND LW WEBSTER

AGAINST: CRS KG GREENWALD AND LM MATTHEWS

3.1 Classification of Land, Lot 5 DP 1207133 at 155 Johns Road, Wadalba

RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor WEBSTER:

- 793/15 That Council **adopt** the classification of Lot 5 DP 1207133 at 155 Johns Road, Wadalba as Operational Land.
- 794/15 That Council **note** that:
- a Nothing in the above resolution authorises the sale of the subject land (section 377(1)(h) of the Local Government Act 1993 provides that any sale of land can only be by resolution of Council).
 - b Section 31 (3) of the Local Government Act 1993 provides that Council must not resolve that land be classified as operational land if the resolution is inconsistent with the terms of any trust applying to the land.

4.1 Proposed Councillors' Community Improvement Grants

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TAYLOR:

795/15 That Council allocate an amount of \$14,000 from the 2015-16 Councillors' Community Improvement Grants as follows:

Better Hearing Australia Central Coast (\$500) (Emergency approved by GM)	Venue hire, data projector, internet access and microphones.	500
Central Coast Group Training (\$4000)	To hold the 2015 Apprentice and Trainee Excellence in Training Awards.	3,200
Central Coast Kids in Need (\$1940)	The Adam MOLCH Hillier Memorial Surf Classic	1,700
Kuriwa Local AECG (\$4000) (Emergency approved by GM)	To send the local Aboriginal representative to the Global Young Leaders Conference in New York and DC.	2,600
Mannering Park Tidy Towns (\$750)	To purchase screening shrubs to be planted at rear of sports amenities block at Community Oval.	500
The Entrance Junior Rugby League Football Club (\$2245)	Assist in a custom built trailer to setup the oval in a safe way each weekend.	1,500
Wyong Shire Council - Community Partnership and Planning (\$4000)	Purchase outdoor furniture for Alison Homestead	4,000

4.2 Community Subsidy Program and Sport and Cultural Sponsorship Program

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TAYLOR:

796/15 That Council allocate \$3,518.91 from the 2015-16 Community Subsidy Program as follows:

Applicant	Project Name Summary	Staff Funding Recommended
Central Coast Domestic Violence Committee Inc	Printing for the 2015 White Ribbon Walk	\$1,000.00
Country Women's Association of NSW - Toukley Branch	Rates Subsidy for 2014/15	\$736.91
UnitingCare NSW ACT	Venue hire of Hamlyn Terrace Community Centre	\$1,782.00
Total		\$3,518.91

797/15 That Council allocate \$3,500.00 from the 2015-16 Sport and Cultural Sponsorship Program as follows:

Applicant	Project Name Summary	Staff Funding Recommended
Sandra Hauraki	The 12th World Nations Dragon Boat Senior Championships in Canada, representing Australia	\$1000.00
Tane Hauraki	The 12th World Nations Dragon Boat Junior Championships in Canada, representing Australia	\$1000.00
Neeson Naidoo	The 2015 Judo Nationals in Wollongong, representing NSW	\$500.00
Steven Pullen	GKR (Karate) World Championships in England, representing Australia	\$1,000.00
Total		\$3,500.00

798/15 That Council decline applications for the reasons indicated in the table below, the applicants be advised and where relevant, directed to alternate funding programs:

Applicant	Project Name Summary	Staff Recommendation
Kyle Schneider	Oztag NSW vs Queensland State of Origin in Queensland, representing NSW	Applicant has an outstanding acquittal from a previous grant

4.3 Community Ward Forums

Ms Susan Zgraja, local resident, addressed the meeting at 5.19 pm, answered questions and retired at 5.29 pm.

Councillor Matthews left the meeting at 5.49 pm and returned at 5.51 pm during consideration of this item.

Councillor Troy left the meeting at 5.50 pm and returned to the meeting at 5.51 pm during consideration of this item.

It was MOVED on the motion of Councillor TAYLOR and seconded by Councillor WEBSTER:

That Council receive and note the outcomes of the review of the Ward Forums.

An AMENDMENT was MOVED by Councillor GREENWALD and Seconded by Councillor MATTHEWS:

- 1 That Council receive and note the outcomes of the review of the Ward Forums.
- 2 That Council request the General Manager report on other community engagement options.

The AMENDMENT was put to the vote and declared LOST.

FOR: CRS B G GRAHAM, KG GREENWALD AND LM MATTHEWS

AGAINST: CRS GB BEST, DE EATON, LT TAYLOR, AT TROY AND LW WEBSTER

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor WEBSTER:

799/15 That Council receive and note the outcomes of the review of the Ward Forums.

4.4 Initiatives to Improve Roadside Vegetation Amenity Including Roads and Maritime Services Roads

RESOLVED unanimously on the motion of Councillor EATON and seconded by Councillor WEBSTER:

800/15 That Council defer this item to the next council meeting, scheduled for 26 August 2015.

4.5 Outdoor Dining proposed Fees and Charges Amendments

Councillor Troy left the meeting at 7.22 pm and returned to the meeting at 7.23 pm during consideration of this item.

Councillor Best left the meeting at 7.27 pm and returned to the meeting at 7.28 pm during consideration of this item.

Councillor Taylor left the meeting at 7.27 pm and returned to the meeting at 7.30 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor WEBSTER and seconded by Councillor TAYLOR:

801/15 That Council exhibit the proposed fees and charges for Outdoor Dining for public comment for a period of 28 days in accordance with Section 610F of the Local Government Act.

802/15 That a further report be submitted to Council if objections are received in response to the proposed amended fee.

4.6 Councillor Attendance - Wyong Regional Chamber of Commerce Annual General Meeting and Dinner

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TAYLOR:

803/15 That Council authorise the attendance of interested Councillors at the Wyong Regional Chamber of Commerce (WRCoC) Annual General Meeting (AGM) and Dinner in accordance with the Council's Facilities and Expenses Policy for Councillors.

804/15 That Council authorise the reimbursement of expenses for Councillors in accordance with the Council's Facilities and Expenses Policy for Councillors.

4.7 Letter from the NSW Office of Local Government Alleged pecuniary interest breaches

Councillor Eaton declared a non-pecuniary insignificant interest in the matter for the reason that he was the subject of the complaint that has been dismissed and participated in consideration of this matter.

Councillor stated:

"I choose to remain in the chamber and participate in discussion and voting as the conflict has not influenced me in carrying out my public duty because the complaint has been dismissed."

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor TROY:

805/15 That Council receive the letter from the NSW Office of Local Government ("OLG") dated 28 July 2015.

806/15 That Council note that OLG has determined that it will take no further action in respect to allegations that Cr Eaton breached the pecuniary interest provisions of the Local Government Act 1993 ("the LG Act").

807/15 That Council resolve, for the purposes of s. 11(3) of the LG Act, that the letter from OLG dated 28 July 2015 is to remain confidential because that letter includes personal matters concerning particular individuals other than councillors (s. 10A(2)(a) of the LG Act) and information that concerns alleged contraventions of Council's adopted Code of Conduct (s. 10A(2)(i) of the LG Act).

4.8 Nomination of Board Membership for CASAR

Councillor Graham left the meeting at 7.42 pm and returned to the meeting at 7.43 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor TAYLOR:

808/15 That Council nominate Mr Mike Dowling, Director Property and Economic Development to apply for membership to the Board of Community Automotive Sport and Recreation (CASAR) Park Supporters Inc.

5.1 Road Capital Works Program

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TAYLOR:

809/15 That Council receive the report on the status of the Council's Road Capital Rolling Works Program.

5.2 Outstanding Questions on Notice and Notices of Motion

RESOLVED unanimously on the motion of Councillor GREENWALD and seconded by Councillor TAYLOR:

810/15 That Council receive the report on Outstanding Questions on Notice and Notices of Motion.

7.1 Notice of Motion - Support for Marriage Equality

Ms Jack Harris, local resident, addressed the meeting at 5.58 pm, answered questions and retired at 6.06 pm.

Councillor Matthews left the meeting at 6.00 pm and returned to the meeting at 6.03 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor GRAHAM and seconded by Councillor MATTHEWS:

811/15 That Council note Councillors Graham and Matthews withdrew this item.

7.2 Notice of Motion - Formation of Council's Disability Supports Committee (DSC)

Ms Jenni Allan, Chairperson of the Central Coast Ageing and Disability Association & CEO of Adssi Home Living and Mr John Davis, CEO of Coastlink, addressed the meeting at 6.12 pm, answered questions and retired at 6.29 pm.

Councillor Greenwald left the meeting at 6.33 pm returned to the meeting at 6.35 pm during consideration of this item.

Councillor Best left the meeting at 6.36 pm and returned to the meeting at 6.37 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor WEBSTER:

812/15 That Council request the General Manager provide a report, in partnership with key stakeholder groups, around the formation of a broad based disability needs support committee that would seek to assist, guide and provide our ageing population, the temporally injured and the profoundly disabled with the necessary levels of community care.

813/15 That Council recognise the importance of such a committee in assisting Council in crafting it's Disability Inclusion Plan (DIP) & to assist in ushering in the National Disability Insurance Scheme (NDIS), however the committee's role should be seen more holistically & beyond the DIP & the NDIS.

814/15 That, while Council notes the important of providing suitable traditional disability access, Council also recognise the complexity and far reaching nature of modern disabilities beyond physical access issues.

7.3 Notice of Motion - Nude Tourism Trend

Ms Cheryl Bridge, Secretary of the Coast and Valley Naturalists, addressed the meeting at 6.42 pm, answered questions and retired at 6.55 pm.

Councillor Matthews left the meeting at 6.48 pm and Councillor Matthews returned to the meeting at 6.49 pm during consideration of this item.

RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor TROY:

815/15 That Council note Wyong Shire's Beautiful Birdie Beach is reportedly one of only three 'official' Nude Beaches on the north coast of NSW and the only one on the Central Coast. Despite this facility being in easy day access to a population catchment in the millions, Birdie Beach free bathing is not mentioned in any Central Coast Tourism promotions / Web material.

816/15 That Council recognise Tourism is one of our major employers & the increasing popularity of Nude Bathing / Nude Tourism such as the recent phenomena of P&O's, Pacific and Orient's, Nude Cruises. It is with this understanding that Council in partnership with Central Coast Tourism and National Parks explore opportunities to better promote our region to this most lucrative tourism market.

817/15 That further Council request an options report to the Employment and Economic Development Committee (EEDC) from Central Coast Tourism (CCT) including the prospect of holding a unique community event to showcase and market our beautiful beaches including free bathing at Birdie Beach.

CONFIDENTIAL SESSION

RESOLVED unanimously on the motion of Councillor TAYLOR and seconded by Councillor WEBSTER:

818/15 That Council move into Confidential Session.

At this stage of the meeting being 7.42 pm council moved into Confidential Session with the members of the press and public excluded from the meeting of the closed session and access to the correspondence and reports relating to the items considered during the course of the closed session being withheld. This action is taken in accordance with section 10A of The Local Government Act 1993.

OPEN SESSION

Council resumed in open session at 8.05 pm and the Mayor reported on proceedings of the confidential session of the ordinary meeting of council as follows:

8.1 Councillor Outcomes Report

819/15 That Council receive the report on progress against Strategic Planning Workshop Councillor Outcomes.

8.2 464 Ruttleys Road, Mannering Park - Status Update

Councillor Eaton declared a pecuniary interest in the matter for the reason that the land owner is a family company. This item was resolved by the exception method.

820/15 That Council receive and note the report.

8.3 Mayoral Minute - Recruitment of General Manager Proposal

821/15 That Council accept the attached final proposal submitted by Davidson Executive.

822/15 That Council note the questions for potential candidates.

QUESTIONS ON NOTICE**Q29/15 Toukley Graffiti Epidemic****Councillor Greg Best**

F2014/00962

"Mr Mayor,

My question is on behalf of the business community, the local GTV and indeed the broader local Toukley community on the issue of the outrageous graffiti/vandalism attacks that are now running at epidemic proportions in the Toukley business district. The utter frustration of the business community is in the knowledge that the perpetrators in question are known and taunt shop keepers by day only to graffiti their businesses at night. This information has been provided to the police yet the attacks continue. I fully appreciate the good work our local police do and how busy they are, however Mr Mayor, this must stop. Could you please formally raise this with Superintendent/ Local Area Commander, David Swilks at your next meeting and advise council of what actions will now be taken. Thank you?"

Q30/15 Flooding Tuggerah Business District**Councillor Greg Best**

F2004/00159

"Mr Mayor,

I have repeatedly raised the issue of the Tuggerah creek/storm water drain as almost each time a major rain event occurs, the business district floods. I have been advised by local business owners that again substantial debris is blocking the drain. Could you please have staff look into this as a matter of urgency, thank you?"

Q31/15 Council's Cycleway Rollout
Councillor Adam Troy
DA/87/2003

"Mr Mayor,

My question is on behalf of the local Tuggerawong community. The feedback I have received on our cycle way rollout is extremely positive with Council delivering 7.8 kilometres over the past 4 years at a cost of \$1.9million. The plan seeks to circumnavigate the lakes at some future stage. What I seek is guidance around the rollout of such works through the Tuggerawong area and the timing around that, thank you?"

THE MEETING closed at 8.08pm.

1.5 Notice of Intention to Deal with Matters in Confidential Session

TRIM REFERENCE: F2015/00040 - D12051122

MANAGER: Sonia Witt, TL Governance and Councillor Services

AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the "Confidential" business paper which has been circulated to Councillors.

The Local Government Act, 1993 requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the Local Government Act, 1993.

RECOMMENDATION

1 That Council consider the following matters in Confidential Session, pursuant to Sections 10A (2)(g) and 10A (2)(c) of the Local Government Act 1993:

7.1 – Warnervale Airstrip Maintenance Progress Report

7.2 – Halekulani Oval / Colongra Land Swap and Sports Complex

2 That Council note its reason for considering Report No 7.1 – Warnervale Aerodrome Runway Maintenance Progress Report, as it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

3 That Council note its reason for considering Report No 7.2 – Halekulani Oval / Colongra Land Swap and Sports Complex, as it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

4 That Council request the General Manager to report on these matters in open session of Council.

Note: Explanation - Section 10A of the Local Government Act 1993 states:

“2(a) personnel matters concerning particular individuals (other than Councillors),

2(b) the personal hardship of any resident or ratepayer,

2(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,

2(d) commercial information of a confidential nature that would, if disclosed:

(i) prejudice the commercial position of the person who supplied it, or

1.5 Notice of Intention to Deal with Matters in Confidential Session (contd)

- (ii) confer a commercial advantage on a competitor of the Council, or*
- (iii) reveal a trade secret,*
- 2(e) information that would, if disclosed, prejudice the maintenance of law,*
- 2(f) matters affecting the security of the Council, Councillors, Council staff or Council property,*
- 2(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,*
- 2(h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.*
- 2(i) alleged contraventions of any code of conduct requirements applicable under section 440.”*

ATTACHMENTS

Nil.

2.1 CPA/256304 – Construction of Landscaping including Granite Paving, The Waterfront Plaza, The Entrance

TRIM REFERENCE: CPA/256304 - D12021932

MANAGER: Mike Dowling, Director

AUTHOR: Ben Fullagar; Project Manager

SUMMARY

Evaluation and selection of tenders for Contract CPA/256304 - Construction of Landscaping including Granite Paving, The Waterfront Plaza, The Entrance.

“Councillors are reminded that the name of the successful tenderer will be released after resolution of this item. This means that the contents of Attachment A cannot be disclosed during discussion in the open session of the Council meeting.”

RECOMMENDATION

- 1 That Council accept the tender from the company nominated as Tenderer No 4 in the attached Tender Evaluation Report, for the lump sum amount of \$2,726,600 (excl GST) for Contract CPA/256304 – Construction of Landscaping including Granite Paving, The Waterfront Plaza, The Entrance.**
- 2 That Council determine the Tender Evaluation Report in Attachment A, remains confidential in accordance with Section 10A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature, except for the name of the successful tenderer, which may be disclosed after Council has resolved to accept that tender.**
- 3 That Council approve the contingency sum as detailed in the Tender Evaluation Report in Attachment A.**

BACKGROUND

The proposed works involve the upgrading of the current landscaping at the Waterfront Plaza of The Entrance including replacing existing tiles with granite paving and introducing a large playground. The refurbishment of the Memorial Park aligns with the recommendations identified on the adopted The Entrance Town Centre Masterplan in November 2011. This document emphasised the need to create more functional and adaptable spaces that caters for the diversified users of the park, through the upgrade of landscaping elements as well as replacement of the existing tiles.

CONTRACT PLAN

The Contract Plan for this tender process was approved by the Director Property and Economic Development, before the Request for Tender was issued. The approved Contract Plan is in TRIM D11869314. The works require specialist contractors for the granite paving and other landscaping works are not able to be completed by Council staff.

INVITATION TO TENDER

The tender was advertised in the Sydney Morning Herald, Central Coast Express and eTender on 12 May 2015 and closed on 25 June 2015.

The invitation documents called for lump sum tenders, based on a detailed specification.

A compulsory pre-tender meeting was held on site on the 26 May 2015 to allow tenderers to become familiar with site conditions.

Tenders closed at Council's Chambers at 2.00pm on 25 June 2015.

TENDER SUBMISSIONS

The following tenders were received and are listed in alphabetical order:

- Design Landscapes P/L
- Hargraves Urban P/L
- Landscape Solutions P/L
- Quality Management and Constructions P/L
- Scape Constructions P/L
- Tenite P/L (t/a B&K Landscaping)

No late submissions were received.

TENDER EVALUATION

All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.

The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Report – Attachment A.

All submissions were assessed in accordance with the approved evaluation criteria being:

Threshold Criteria:

- Compliance with Request for Tender documents, including lodgement by Closing Time.
- Evidence of certification by a third party accredited certification body of corporate Quality, Environmental and Work Health and Safety management systems.

2.1 CPA/256304 – Construction of Landscaping including Granite Paving, The Waterfront Plaza, The Entrance (contd)

Weighted Criteria:

- Local Content.
- The tendered price and structure; as well as any other potential costs to Council that may be identified.
- Demonstrated experience in completing construction projects of a similar scale and nature including managing multiple subcontractors.
- Demonstrated successful performance in completing construction projects of a similar scale and nature including managing multiple subcontractors.

FINANCIAL IMPLICATIONS

The confidential attachment outlines the additional funds required to fully fund the project within this year's capital works program under project number 16694. The project is identified in the Strategic Plan as item PED.19.

RELEVANT LEGISLATION

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy.

Information provided by tenderers which is commercial-in-confidence has been protected and will not be disclosed in accordance with section 10A(2)(d) of the *Local Government Act 1993*. A consistent standard for all tenderers has been used in assessing any request for confidentiality by a tenderer.

CRITICAL DATES / TIME FRAMES

Construction will commence in September 2015 and is to be completed by June 2016. A break in construction will occur over the summer school holiday period so as to reduce the impact during this busy holiday period for the area.

RISK

This contract has been assessed as a medium risk contract. The key risks and mitigations measures have been addressed in the Contract Plan which is on the TRIM file.

REGULATORY APPROVALS

The following regulatory approvals have been obtained for this Contract:

- Part 5 assessment under the *Environmental Planning and Assessment Act 1979* in Trim (D11938692).

PROCESS REVIEW

The Tender evaluation and this Report and recommendations have been endorsed in TRIM by the Commercial Manager, Contracts and Project Management.

OPTIONS/ALTERNATIVES

Council has the option of not proceeding with this contract by resolving not to accept an offer from any of the Tendering parties. This option is not recommended.

PUBLIC CONSULTATION

Public consultation was undertaken as part of the development of The Entrance Town Centre Masterplan. Further communication with stakeholders including local business owners and the public will occur prior to and during construction works.

ATTACHMENTS

- | | | |
|----------|---|-----------|
| 1 | Confidential Attachment A -Tender Evaluation Report - Construction of Landscaping Waterfront Plaza The Entrance CPA256304 updated - | D12053543 |
|----------|---|-----------|

3.1 2015-16 Sponsorship Allocations from Contestable Funding

TRIM REFERENCE: F2014/00920 - D11994854

MANAGER: Sue Ledingham, Manager

AUTHOR: Janine Crawford; Marketing and Brand Coordinator

SUMMARY

Consideration of applications and recommendations for contestable funding for up to three years under the 2015-16 Sponsorship Program Expression of Interest (EOI). The Sponsorship Program 2015-16 to 2017-18 aims to build the profile of Wyong Shire and improve the quality of life of our local residents. The program assists initiatives, events and activities to go from idea to reality, enhancing the quality and variety of initiatives on offer in the Shire.

RECOMMENDATION

- 1 ***That Council rescind the offer of sponsorship made after the 2014-15 Sponsorship EOI to Triathlon NSW to run The Entrance Triathlon in 2015-16 and 2016-17 and that these funds be returned to the contestable sponsorship funding pool for these years.***

- 2 ***That Council allocate the below combined cash and in-kind funds from the Sponsorship Program as follows:***
 - ***2015-16: \$55,000.00***
 - ***2016-17: \$42,000.00***

<i>Initiative</i>	<i>Background of Applicant</i>	<i>Aim of Initiative</i>	<i>Recommended Funding</i>
<i>CULTURAL INITIATIVES</i>			
<i>The F.A.R.M</i>	<i>The applicant has previously worked on successful local events such as Avoca Beach Side Markets on average 1,000 – 5,000 attendees and EcoBurbia which had 4,000 attendees.</i>	<i>To hold an annual event called F.A.R.M at Yarramalong which celebrates local produce, artists and performers and also educates on sustainable practices and alternatives.</i>	<i>2015-16: \$5,000</i> <i>2016-17: \$5,000</i> <i>TOTAL: \$10,000</i>

Long Jetty Street Festival	<i>The applicant has previously worked on successful local events such as Cast Off Food and Wine Festival in Woy Woy which had 4,000 attendees in 2014. The Long Jetty event will be held in conjunction with local businesses in Long Jetty.</i>	<i>To hold an inaugural festival on November 22nd in the same year as the Long Jetty's 100th anniversary. The event is a street fair to be curated by the passionate and driven local business owners of the area.</i>	<i>2015-16: \$5,000 2016-17: NA TOTAL: \$5,000</i>
Mingara Orchid Festival	<i>An established event attracting upwards of 500 registered orchids on display for judging and 4,000 visitors over a two day event at Mingara Recreation Club.</i>	<i>To attract more visitors and grow the event to become a key event for Orchid enthusiasts in Wyong Shire. To encourage attendees to stay longer and enjoy other attractions in Wyong Shire thus supporting spend dispersal to local businesses.</i>	<i>2015-16: \$2,500 2016-17: NA TOTAL: \$2,500</i>
Sculptures on the Green	<i>An established sculptural exhibition event held for the last six years at Kooindah Waters Golf Club. 4,000 people are expected to attend the 2016 event.</i>	<i>To increase the profile and reputation of the event and align with other Sculpture events outside of the local region to ensure the event is a landmark event for Wyong Shire. The event also supports education programs in primary and secondary schools as well as post-secondary mentorships for emerging artists.</i>	<i>2015-16: \$2,500 2016-17: \$2,500 TOTAL: \$5,500</i>

<i>Sundays at the Old School</i>	<i>The Yarramalong Old School has previously held small yet successful events on the grounds of the Heritage Listed property that are focused on the rich artistic history of the area. This event expects to turn these one-off occasions into regular bespoke events with 500 people and 40 stall holders expected to attend each event.</i>	<i>To create an annual, free entry, two-day art, sculptural and musical event held in the grounds and heritage buildings at the Yarramalong Old School. To feature local artists and encourage emerging artists to work alongside and learn from leaders in the local artistic community to ensure the longevity of the artistic community in the Wyong Shire.</i>	<i>2015-16: \$2,500 2016-17: \$2,500 TOTAL: \$5,000</i>
SPORTING INITIATIVES			
<i>Take a Stroke for Stroke</i>	<i>The applicant is holding the inaugural Take a Stroke for Stroke: Million Dollar Hole in One golf challenge event with 100,000 people expected to take part at their local clubs nationally. The national finals are to be staged in Wyong Shire with 50 finalists and a guest expected to attend. The applicant is currently working with other Sponsors and an array of stakeholders including the Stroke Foundation which has endorsed this activity as a national fundraiser on their behalf.</i>	<i>To grow the size of the event and number of participants over the next two years with the long term goal of being self-sufficient. The national final would remain in Wyong Shire for the life of the event. To promote Wyong Shire as a key golfing destination for the more than 1million golfers in Australia.</i>	<i>2015-16: \$7,500 2016-17: \$5,000 TOTAL: \$12,500</i>

SHIMANO Mountain Bike Grand Prix	An established Mountain Bike racing series consisting of three events made up of a mix of four to seven hour races held at Ourimbah in June each year. Approx. 350 participants to take part in the race in 2016 plus 200 spectators and accompanying family. Plus advertising to a database of 6,000 and combined social media following of 5,000.	To grow the established race to be a flagship event for Wyong and establishing Wyong as a key destination within the Mountain Biking community.	2015-16: \$5,000 2016-17: \$5,000 TOTAL: \$10,000
Wyong Triathlon Festival	Elite Energy holds a series of ten Triathlons across NSW called the triSeries. On average at past events in other areas attendees stay 2 nights per event and spend \$164 per person per overnight stay and \$90 per person per day competitor. 1,500 competitors are expected at the first event.	To hold an annual triathlon event in Wyong Shire, specifically at Budgewoi that offers 5 distance events to cater for all ages and abilities. This triathlon will fall under the banner of the Wyong Shire Council Lakes Festival in 2015.	2015-16: \$15,000 2016-17: \$12,000 TOTAL: \$27,000
VISITOR MARKETING INITIATIVES			
Coastal Chic	Coastal Chic is a digital platform including a Blog and Instagram account with nearly 40,000 followers used to boost the visitor economy by promoting local activities and businesses in a fresh context for a modern audience.	To expand the marketing of Coastal Chic digital tools to attract more followers and to add to the suite with an upgraded website and new Coastal Chic app which can be downloaded for regular use by residents and visitors to the area.	2015-16: \$5,000 2016-17: \$5,000 TOTAL: \$10,000

Field Guide Central Coast	<i>This is a bespoke set of printed and digital travel tools featuring 15,000 eco-friendly and free printed travel guides/maps showcasing unique local businesses. There is also a website and Instagram account with 1,500 followers. These tools are used to boost the visitor economy by promoting local activities and businesses in a fresh context for a modern audience.</i>	<i>To increase marketing of and expand the number of printed copies of the Central Coast Field Guide available for distribution. The aim is to widen the reach and activities undertaken to promote the Central Coast Field Guide to visitors to the area encouraging spend dispersal to local businesses.</i>	2015-16: \$5,000 2016-17: \$5,000 TOTAL: \$10,000
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- 3 That Council decline applications for the reasons indicated in the table below, the applicants be advised and where relevant are directed to alternate funding programs:

Initiative	Requested	Applied for Tier level	Assessment
Parkrun Budgewoi	\$12,858	Tier 2 Multi year	<i>Initiative does not meet the visitation requirements, potential for growth or ROI through economic development benchmarks that are required</i>
Inaugural Australian Archery Tag Challenge	\$3,000	Tier 3 Single year	<i>Initiative does not meet the visitation requirements, potential for growth or ROI through economic development benchmarks that are required</i>
2015 Central Coast Eisteddfod	\$5,000	Tier 3 Single year	<i>Initiative does not meet the visitation requirements, potential for growth or ROI through economic development benchmarks that are required</i>
Aboriginal Gambling: Our Stories	\$5,000	Tier 3 Single year	<i>Fails to meet the eligibility criteria as more than 50% of the cost of the initiative has been requested. Initiative also does not meet the visitation requirements, potential for growth or ROI through economic development benchmarks that are required</i>
Camp Breakaway	\$3,610	Tier 3 Single year	<i>Initiative does not meet the visitation requirements, potential for growth or ROI through economic development benchmarks that are required</i>

Children's Music and Play Development	\$5,000	Tier 3 Single year	Fails to meet the eligibility criteria by requesting more than 50% of the funds required to run the initiative and using the funds to purchase equipment (private property). Initiative does not meet the visitation requirements, potential for growth or ROI through economic development benchmarks that are required
Documentary and Arts in the Community	\$30,000	Tier 1 Single year	Ineligible by failing to provide answers to the majority of criteria
Embrace Life Festivals	\$3,000	Tier 3 Single year	Initiative does not meet the ROI through economic development benchmark that is required. Will recommend this initiative applies for sponsorship again for the following year as it has been outlined that the initiative should show significant growth by this time
Girls on Guard	\$30,000	Tier 1 Multi year	Initiative does not meet the visitation requirements, potential for self-sustainability and growth or ROI through economic development, benchmarks that are required
Lakes Fest Paddle	\$6,000	Tier 2 Single year	Fails to meet the eligibility criteria by requesting over 50% of the funds required to hold the event
Lymphedema Exercise Classes	\$16,000	Tier 1 Single year	Fails to meet many of the eligibility criteria. More than 50% of the cost of the initiative has been requested and the funds requested would be used to purchase equipment (private property). Initiative does not meet the visitation requirements, potential for growth or ROI through economic development benchmarks that are required.
Mardi Gras	\$105,930	Tier 1 Multi year	The amount of funding requested exceeds the potential the initiative has to produce ROI for the community.
Mingara Relay for Life	\$12,000	Tier 2 Multi year	Initiative does not meet the visitation requirements, potential for growth or ROI through economic development benchmarks that are required

<i>Our Lady of the Rosary Public School Fete</i>	<i>\$3,500</i>	<i>Tier 3 Single year</i>	<i>Initiative does not meet the visitation requirements, potential for growth or ROI through economic development benchmarks that are required</i>
<i>Scouts Open Day</i>	<i>\$350</i>	<i>Tier 3 Single year</i>	<i>Initiative does not meet the visitation requirements, potential for growth or ROI through economic development benchmarks that are required</i>
<i>UDIA NSW Partnership Program</i>	<i>\$14,900</i>	<i>Tier 2 Single year</i>	<i>Not deemed good value for money and therefore unlikely to return the ROI required. No ability to tailor Wyong Shire Council sponsorship deliverables as the funds requested are for a readymade set of deliverables offered to all potential sponsors.</i>

BACKGROUND

Sponsorship is a commercial arrangement in which a sponsor provides a contribution in money or in-kind to support an activity in return for a certain specified benefit. Sponsorship is provided to assist groups, organisations and business seeking support for initiatives deemed to provide benefits to our community.

The total contestable sponsorship funding committed to initiatives in 2014-15 financial year was:

- \$102,430
- In addition to the above, there was an amount of \$15,300 in sponsorship funding that was approved but not spent on initiatives in 2014-15 financial year due to:
 - Triathlon NSW failing to obtain road closure permissions and failing to stage two deliverable events (\$15,000)
 - Success Women's Network April event cancelled due to storms (\$300).

3.1 2015-16 Sponsorship Allocations from Contestable Funding (contd)

KEY: Approved and PAID Approved but not spent

Sponsorship Recipient	Amount
Payment Year 2014-2015	
Central Coast Academy of Sport	\$15,000
The Central Coast Sevens	\$20,000
Success Women's Network Nov Event	\$500
Central Coast Kids Day Out	\$5,000
The Entrance Triathlon 2014/15 Event	\$15,000
The Entrance Mardi Gras	\$4,130
Mingara Christmas Under the Stars	\$5,000
Central Coast Academy of Sport	\$15,000
Success Women's Network Feb Event	\$300
The Academy Games	\$10,000
Success Women's Network Mar Event	\$300
GOATS - San Remo Neighbourhood Centre	\$10,000
Success Women's Network Apr Event	\$300
Success Women's Network May Event	\$300
Success Women's Network Jun Event	\$300
Central Coast Business Excellence Awards	\$6,000
Central Coast Economic Breakfast	\$4,000
Central Coast Sports Federation	\$3,000
Relay for Life - Cancer Council NSW	\$3,000
Total 2014-2015	\$117,130

As a result of commitments made in 2014-15 for initiatives that are approved to receive multi-year funding there are:

- \$68,100 of pre-existing sponsorship funding commitments for the 2015-16 financial year
- \$53,000 of pre-existing sponsorship funding commitments for the 2016-17 financial year
- Note: The above two amounts do not include the \$15,000 per year that was allocated for Triathlon NSW to run The Entrance Triathlon event, as Triathlon NSW have failed to provide evidence that the events will proceed and it is recommended above that this offer of sponsorship is rescinded.

Sponsorship Recipient	Amount
Payment Year 2015-2016	
Success Women's Network Jul Event	\$300
Success Women's Network Aug Event	\$300
CASAR	\$4,500
Central Coast Kids Day Out	\$3,000
GOATS - San Remo Neighbourhood Centre	\$5,000
Central Coast Business Excellence Awards	\$6,000
The Academy Games	\$10,000
The Central Coast Sevens	\$20,000
Central Coast Economic Breakfast	\$4,000
Central Coast Academy of Sport	\$15,000
Total 2015-2016	\$68,100
Payment Year 2016-2017	
Central Coast Kids Day Out	\$3,000
The Central Coast Sevens	\$20,000
The Central Coast Academy of Sports	\$15,000
The Academy Games	\$10,000
GOATS - San Remo Neighbourhood Centre	\$5,000
Total 2016-2017	\$53,000

CURRENT STATUS

The 2015-16 Sponsorship Program Guidelines provide clear direction to staff when considering the best interests of the public, public accountability, public perceptions and the potential risks as well as the potential benefits for any sponsorship proposal. To ensure there is openness and transparency in the Sponsorship Program the guidelines require an expression of interest process be undertaken on an annual basis (where funds are available).

2015-16 Expression of Interest and evaluation

Expression of Interest (EOI) for the 2015-16 round opened 1 May and closed 15 June 2015. The expression of interest was promoted heavily through:

- E-mails to database of previous grants and sponsorship recipients
- Advertising in Central Coast Express Advocate, Sydney Morning Herald and Newcastle Herald
- Radio advertising throughout the EOI period
- Listing on grants forums such as ArtsHub
- Website landing page, Council e-news and multiple Facebook posts
- Media releases

3.1 2015-16 Sponsorship Allocations from Contestable Funding (contd)

- Promotional brochures / slides on plasma screens at Council contact centres, libraries
- Promotional partners including the Chambers of Commerce and The Entrance Town Centre Management displayed brochures and included notice of EOI in member based EDM's throughout the EOI period
- Direct contact by the Marketing and Tourism Officer with event managers (over 20 enquiries)

Shortlisting occurred from 16 June to 10 July 2015.

In total 26 applications were received, nine more than last year. Of these six have previously received a Council grant or sponsorship amount, and 20 were new applicants.

Ten applications progressed to final assessment stage and have been recommended for funding. Of these, seven are for multi-year agreements.

Sixteen of the applications were assessed as either not meeting the eligibility requirements or the assessment benchmarks, or meeting some of the assessment benchmarks but not demonstrating as strong a return on investment as the recommended initiatives. A number of these initiatives do have potential to develop and better meet the evaluation criteria in future and would be encouraged to reapply once their concepts are strengthened.

Six of these unsuccessful initiatives have been identified as not suitable for the Sponsorship program but potentially eligible to apply for funding under the Grants program:

- Aboriginal Gambling: Our Stories
- Camp Breakaway - Children's Music and Play Development
- Scouts Open Day
- Parkrun Budgewoi
- 2015 Central Coast Eisteddfod

20 applications were un-submitted, remaining incomplete in Smarty Grants. They were added to the grants and sponsorship database to be contacted before the next round.

THE PROPOSAL

It is proposed to rescind the offer of \$15,000 sponsorship per year (2015-16 and 2016-17) made to Triathlon NSW to run The Entrance Triathlon event, as Triathlon NSW have failed to provide evidence that the events will proceed.

It is also proposed to provide funding to the applications recommended in the table below under the Sponsorship Program 2015-16 and 2016-17 for the purpose of improving public perception and enjoyment of our local area as well as assist initiatives, programs, events and activities to be staged throughout the Shire and to enhance the quality and variety of initiatives, events or activities hosted in Wyong Shire thus supporting the Place Brand.

It is proposed to confirm sponsorship funding only for 2015-16 and 2016-17 to align the sponsorship program with the Council election cycle. For this reason no commitments have been made for the 2017-18 year.

3.1

2015-16 Sponsorship Allocations from Contestable Funding (contd)

There is a positive assortment of applications recommended for sponsorship funding in 2015-16 and 2016-17. These range from established sporting and cultural events wanting to take a proven event to the next level, to bespoke and new initiatives which will help to activate and enhance local spaces and help businesses in the Wyong Shire to grow in popularity and prosper for the future.

Included in the below recommendations are marketing, fundraising, niche and community conscious initiatives that promote the potential of a range of locations and businesses around the Shire covering the well-known, the under-utilised and the new.

The above initiatives encourage local residents and visitors alike to discover the hidden gems in the area, to buy local, to look at the area with fresh eyes and to make the most of the limitless opportunities Wyong Shire has to offer. The recommended initiatives are:

Recommended Sponsorship Recipient	Amount
Recommended Payment in Year 2015-2016	
Take a Stroke for Stroke	\$7,500
The F.A.R.M	\$5,000
Coastal Chic	\$5,000
Long Jetty Street Festival	\$5,000
Field Guide Central Coast	\$5,000
SHIMANO Mountain Bike Grand Prix	\$5,000
Mingara Orchid Festival	\$2,500
Wyong Triathlon Festival	\$15,000
Sculptures on the Green	\$2,500
Sundays at the Old School	\$2,500
Total 2015-2016	\$55,000
Recommended Payment in Year 2016-2017	
Take a Stroke for Stroke	\$5,000
The F.A.R.M	\$5,000
Coastal Chic	\$5,000
Field Guide Central Coast	\$5,000
SHIMANO Mountain Bike Grand Prix	\$5,000
Wyong Triathlon Festival	\$12,000
Sculptures on the Green	\$2,500
Sundays at the Old School	\$2,500
Total 2016-2017	\$42,000

Summary for 2015-16 year

Year	2015-16	2016-17
Total budget	\$125,000	\$125,000
Pre-commitments	\$68,100	\$53,000
Recommended new allocation	\$55,000	\$42,000
Remaining budget	\$1,900	\$30,000

The remaining \$1,900 from the \$125,000 pool allocated in 2015/16 is available for sponsorship activation and ad hoc sponsorships under the program.

Following on from the adoption of these recommendations, Council officers will work closely with each of the successful applicants to prepare contractual agreements. The agreements will identify the specific benefits to Council provided in terms of return on investment; these can include branding, marketing, promotion and recognition. The agreements will include details of how these will be demonstrated and evaluated, and other requirements for probity before funds are released.

OPTIONS

Council could decide not to proceed with some or all of the recommended initiatives, change the mix or amount of initiatives recommended, or recommend options currently on the list of not recommended initiatives.

The recommended initiatives have been assessed by Council staff based on the on strict criteria in Council's adopted Sponsorship Policy and the ICAC's recommended Sponsorship Guidelines.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

<i>Principal Activity</i>	<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>	<i>Impact on Key Performance Indicators/ Service Performance Indicators</i>
Marketing and Communications	Communication and marketing services that raise staff and community awareness of Council activities and support the management of Council's brand and reputation	Within budget scope	Alignment of the delivery of Council operations with the Community Strategic Plan	Marketing and Communications

Long Term Financial Strategy

Approval of expenditure under Operational Budget 2015-16.

Asset Management Strategy

Nil

Workforce Management Strategy

Nil

Link to Community Strategic Plan (2030)

The proposal supports the delivery of the economic development objectives of the Community Strategic Plan by assisting to attract, encourage and support events that will result in increased visitation and local expenditure as well as social or cultural benefits.

Budget Impact

Funding is allocated within the Operational Budget in the 2015-16 and 2016-17 years.

CONSULTATION

Consultation was undertaken with all applicants that progressed through to shortlisting. All shortlisted applicants are subject to risk controls during assessment. Any applicants who have received previous funding are cross checked with the appropriate team such as grants, for receipt of satisfactory acquittals. An applicant who has not satisfactorily acquitted previous funding in the past two years is ineligible for sponsorship.

In relation to organisations who have a financial history with Council, they are cross checked with credit management. Those currently in arrears are ineligible for sponsorship. Applicants who request in-kind support are required to obtain quotes from the relevant department. Payment is then made directly to the relevant department from the available sponsorship funds.

Every sponsorship proposal is assessed against the possibility of a conflict of interest and, in particular, may be refused or terminated as outlined in the Policy. Ongoing sponsorships will be reviewed to ensure any future conflicts of interest are addressed as outlined in the agreements.

GOVERNANCE AND POLICY IMPLICATIONS

The Sponsorship Program will be run in accordance with the WSC Policy for Sponsorship Management adopted in May 2014.

MATERIAL RISKS AND ISSUES

Risks to Council reputation from poorly managed initiatives. Risk is mitigated through the provision of business and marketing plans from all applicants and review and management of agreements.

CONCLUSION

This report provides details on the applications received through the 2015-16 Expression of Interest for Wyong Shire Council's 2015-16 to 2017-18 sponsorship program. The applications recommended for funding in this report include single-year and multi-year sponsorships that support the Sponsorship Policy outcomes.

ATTACHMENTS

- | | |
|--|-----------|
| 1 Confidential Attachment - 2015/16 Sponsorship Allocations from Contestable Funding - | D12031392 |
|--|-----------|

3.2 Central Coast Business Enterprise Centre

TRIM REFERENCE: F2014/00920 - D12012535

MANAGER: Sue Ledingham, Manager

AUTHOR: Janine Crawford; Marketing and Brand Coordinator

SUMMARY

Report on the operations and future funding of the Central Coast Business Enterprise Centre.

RECOMMENDATION

- 1 That Council receive the report on activities of the Central Coast Business Enterprise Centre in 2014-15.**
- 2 That Council agree to renew the funding for Central Coast Business Enterprise Centre for \$30,000 per annum for a period of 12 months to 30 June 2016, with payments made quarterly, and with agreed deliverables detailed in a signed funding agreement.**
- 3 That Council delegate to the General Manager to investigate with Gosford City Council a joint competitive tender for small business mentoring and coaching services on the Central Coast for the 2016-17 financial year and future years, with a report back to Council by March 2016.**

BACKGROUND

Council helped and supported the Central Coast Small Business Mentor Services Limited in the late-1990s. Initially the organisation was funded wholly by Wyong and Gosford councils. Over the years it also secured additional funding from the State Government and Federal Government. In 2014-15 this other funding totalled approximately \$415,000. In late 2008, CCBMS became known as the Central Coast Business Enterprise Centre (CCBEC). Today CCBEC is a non-profit organisation providing a range of free and fee based services to assist and accelerate growth of start-ups, small and micro businesses on the Central Coast.

Support is provided through a variety of means, which include but are not limited to:

- Providing local educational seminars and workshops
- Providing a business mentor service for local start-ups and small business
- 1 on 1 guidance from CCBEC staff to small businesses
- A professional referral voucher service to accountants, lawyers, franchising experts.

The Business Mentors are qualified, experienced and enthusiastic professionals who act as 'sounding boards' to Central Coast business owners who are looking to expand their business or who are experiencing difficulties.

CCBEC is the current holder of the 2013/14 Excellence Award for Inspiring Small Business Confidence. This Award is an independent recognition of CCBEC and is presented by the Commissioner of Small Business NSW (State) after surveying every BEC in NSW that holds a NSW Government funded Small Biz Connect Contract.

There are many Business Enterprise Centres (BECs) across Australia. BECs are designed to facilitate the creation, retention and development of sustainable business enterprises and foster local economic development. BECs through their successful partnerships with governments, private enterprise and local communities across Australia provide practical confidential business facilitation services.

In 2010 the CCBEC's Constitution was changed so that there are no longer appointed Council representatives on the Board of Management. In light of this change, in 2011 Council established a funding agreement similar to other bodies funded by Council to monitor Council's investment in this organisation. In 2014-15, Council renewed this funding agreement with CCBEC for \$50,000 until 30 June 2015, with an option to consider negotiation of a four year renewal on resolution of Council. In 2014-15, Gosford City Council renewed its funding for CCBEC at \$30,000 for 12 months.

CURRENT STATUS

CCBEC has now officially requested renewal of the agreement to be applied for the 2015-16 year and three subsequent years.

Existing Funding Arrangements

Wyong and Gosford Councils

The CCBEC has been supported by both Councils since its inception in 1998. In 2014-15 Wyong Council provided support of \$50,000 in cash which assists with operations and deliverables for Wyong Shire businesses. Council's funding of CCBEC is reviewed on an annual basis as part of the Annual Plan preparation process. Gosford Council makes an annual contribution of \$30,000 that has been confirmed for the 2015-16 year. This core funding and support of both councils enables CCBEC to leverage projects and grant funds from other levels of government. As a result of core funding provided by the councils, CCBEC is able to provide more services to businesses on the Central Coast. They coach small businesses to improve operations and inspire business confidence to help create jobs and deliver return to the economy.

State Government

The NSW Government has renewed CCBEC's Small Business Connect Program contract for \$322,875 for the 2015-16 financial year, following an audit of their operations which found that CCBEC had complied with their contractual obligations and deliverables. The Small Business Connect Program contract will be up for renewal on 30 June 2016. The Small Business Connect Program funding covers CCBEC for full time business advisors, motor vehicles for business advisors to visit local businesses; laptops; mobile phones; marketing (capped at \$5,000), training room hire and payments for network professionals (lawyers / accounts / etc) to provide advice to small business clients.

Federal Government

In 2013 and 2014 the Federal Government provided \$100,000 per annum to CCBEC under its Small Business Advisory Services Program. This ceased in November 2014. Despite CCBEC lodging a strong tender for new funding for which Council provided a letter of support, it did not receive a funding agreement, and in fact the Central Coast region as a whole did not receive any funding for this activity from the Federal Government.

Deliverables under the 2014-15 agreement between Council and CCBEC

CCBEC has provided all business plans, audits and quarterly acquittal reports required under its agreement with Wyong Shire Council for 2014-15 and has been assessed by Council officers to have adequately performed its deliverables under the agreement.

In the 12 month period of 2014-15, CCBEC service outcomes were:

- 1,687 hours working with clients across the Central Coast, including one-on-one guidance and group workshops
- 376 individual businesses assisted
- 28 business improvement workshops delivered in Wyong Shire
- 47 referral vouchers to professional services for clients
- 98.2% client satisfaction rating
- Small Biz Bus delivered multiple times to planned locations around Wyong Shire

Change of location

In 2014 CCBEC relocated to become a tenant in the new Central Coast Youth Skills and Employment Centre located in Tuggerah Business Park. Their current lease expired in May 2015 and is in the process of being renewed.

THE PROPOSAL

The Wyong Shire Council 2014-15 funding agreement with CCBEC has now expired and on 15 June 2015 CCBEC formally requested the agreement be renewed for the 2015-16 year and three subsequent years. CCBEC has advised that the delay in this request was due to awaiting confirmation of State funding which CCBEC received in March 2015.

It is proposed to renew the existing funding agreement with CCBEC for \$30,000 per annum for 2015-16 expiring on 30 June 2016, this amount matches the contribution by Gosford City Council for the same period for the delivery of business mentoring and coaching services for Wyong Shire small businesses and start-ups, to support economic development and job creation in Wyong Shire.

The funding would be subject to continued financial support from other entities. It is proposed that the agreement is formalised as previously with a detailed contract outlining the expected reporting and deliverables. It is proposed that this will include increased marketing and exposure of Wyong Shire Council's support, and that CCBEC will be required to provide a copy of its Annual Business Plan, Annual Financial Statements, and quarterly activity reports and meet specific performance indicators to receive the funding.

The funding is proposed to continue to be paid in quarterly instalments upon provision of an adequate report for each quarter's activity.

For the 2016-17 year onwards, it is proposed that Council investigates a joint competitive tender with Gosford City Council for small business mentoring and coaching services on the Central Coast, with an outcome reported back to Council.

OPTIONS

Option 1 - Renew the existing funding agreement with CCBEC for \$50,000 per annum from 2015-16 for a period of up to four years in return for delivery of business mentoring and coaching services for Wyong Shire small businesses and start-ups, to support economic development and job creation in Wyong Shire. A longer term funding commitment would assist the organisation in securing future funding from the State Government. Annual funding under the agreement would be subject to CCBEC continuing to receive other government funding and providing adequate services as outlined in an agreement for each 12 month period. **This option is not recommended.**

Option 2 - Renew the Funding Agreement for the 2015-16 year for a period of 12 months to 30 June 2016 at \$50,000. It should be noted that CCBEC's ability to secure a longer term renewal of its State Government funding in 2016-17 may be affected if there is not a longer term funding agreement with Wyong Shire Council. **This option is not recommended.**

Option 3 - Renew the Funding Agreement for the 2015-16 year for a period of 12 months to 30 June 2016 for the value of \$30,000 to match Gosford City Council's contribution in the 2015-16 financial year. A legal funding agreement is recommended to be prepared and signed with CCBEC detailing the required deliverables to ensure return on investment for the Wyong Shire community. The contract is to include additional deliverables for marketing and promotion of Wyong Shire Council's support. In addition, for the 2016-17 year onwards, it is proposed that Council investigates a joint competitive tender with Gosford City Council for small business mentoring and coaching services on the Central Coast, with an outcome reported back to Council. **This option is the recommended option.**

Option 4 - Council could choose not to renew the Funding Agreement however **this is not recommended** as CCBEC provides an important service to small business in Wyong Shire that supports the economic development goals to strengthen business and create jobs.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

<i>Principal Activity</i>	<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>
Economic Development	Economic Development	7-005-14 Implement Council's Property Strategy and Economic Development Strategy 7-013-14 New Business start-ups and relocations	Allocation in 2015-16. Budget line is 10.1371 Sponsorship and Tourism

Contribution of Proposal to the Principal Activity

Principles of Sustainability

The CCBEC funding program is aligned with the principles of sustainability in that it would:

- Use locally available resources to increase our self-reliance
- Support local and regional economic prosperity
- Build and strengthen partnerships and alliances

Long Term Financial Strategy

Funding allocations are included in Long Term Financial Strategy.

Asset Management Strategy

NIL

Workforce Management Strategy

NIL

Link to Community Strategic Plan (2030)

<i>Priority Objective</i>	<i>How the proposal contributes or links to the Priority Objectives in Shire Strategic Vision and Annual Plan</i>
Our Economy - Create a strong business sector that withstands financial downturn, ensures local businesses achieve sustained growth and local jobs are available for the community	Funding to CCBEC makes affordable coaching and mentoring services available to start-ups and small business in Wyong Shire and supports the success and growth of local business.

Budget Impact

Funding is allocated in 2015-16 Operational Plan.

CONSULTATION

CCBEC has provided feedback on their funding needs.

GOVERNANCE AND POLICY IMPLICATIONS

The funding agreement must meet the requirements for donations and sponsorships outlined under Wyong Shire Council's Sponsorship Policy 2014 and abide by ICAC principles. The proposal is to be well supported by a formal legal agreement that defines the precise nature and terms of the agreement.

MATERIAL RISKS AND ISSUES

The principal concern is that Council does not take on risk accruing from the activities of the organisation it has funded. Council must protect the community from non-performance or lack of accountability by the organisation supported. This will be done via a formal legal Funding Agreement signed by both parties.

CONCLUSION

The Central Coast Small Business Enterprise Centre (CCBEC) assists start-ups and small businesses and supports the Economic Development goals of Wyong Shire. Council has supported the organisation since inception in 1998 and its funding agreement for 2014-15 has now expired. The organisation has adequately delivered on its 2014-15 contract and confirmed in writing on 15 June 2015 that it will receive \$322,875 in funding from the NSW Government Small Business Connect Program in 2015-16.

It is recommended to renew the existing funding agreement with CCBEC for \$30,000 for the 2015-16 financial year, this is consistent with the contribution from Gosford City Council, in return for delivery of business mentoring and coaching services to start-ups, small and micro businesses in Wyong Shire and the Central Coast, to support Council's economic development initiatives. A legal funding agreement is recommended to be prepared and signed with CCBEC detailing the required deliverables to ensure return on investment for the Wyong Shire community.

For the 2016-17 year onwards, it is proposed that Council investigates a joint competitive tender with Gosford City Council for small business mentoring and coaching services on the Central Coast, with an outcome reported back to Council.

ATTACHMENTS

Nil.

3.3 Graffiti Management Strategy 2015

TRIM REFERENCE: F2011/00401 - D11814567

MANAGER: Julie Vaughan, Manager

AUTHOR: Shari Young; Community Development Worker

SUMMARY

In 2010 Wyong Shire Council developed and adopted the first Graffiti Management Strategy for the Wyong Shire. The 2010 Graffiti Management Strategy has been reviewed and updated in consultation with key stakeholders. The 2015 Strategy aims to encourage a coordinated approach for the effective management of graffiti in the Wyong Shire and is intended to be used to inform the development of annual work plans and programs for each of the key stakeholders.

RECOMMENDATION

That Council adopt the 2015 Graffiti Management Strategy for Wyong Shire.

BACKGROUND

In response to growing community concern about the level of graffiti, the first Graffiti Management Strategy for the Shire was developed and adopted by Wyong Shire Council in September, 2010. The strategy was developed in partnership with key stakeholders including the Tuggerah Lakes Local Area Command, Council, business representatives and community organisations in Wyong Shire.

The introduction of the first Graffiti Management Strategy both galvanised the stakeholder's resolve and outlined practical strategies and initiatives to combat graffiti. As a result, since 2010 a number of anti-graffiti initiatives have been introduced by Council and the key stakeholders including:

- Rapid and ongoing removal of graffiti has been recognised by all key stakeholders as best practice.
- Free graffiti removal kits are available for residents.
- A dedicated staff resource at Wyong Shire Council to remove graffiti from Council assets.
- The establishment of volunteer graffiti removal groups in a number of areas across the Shire including Mannering Park and Summerland Point/Gwandalan.
- Dedicated graffiti removal trailers introduced by Northern Lakes Regional Business Chamber and the Rotary Club of Wyong/Tuggerah in partnership with the Wyong Regional Chamber of Commerce.
- A mural program has been undertaken across the Shire by Wyong Shire Council, community organisations and local business to contribute to the prevention of graffiti as well as improve public amenity and positively impact community pride.

3.3 Graffiti Management Strategy 2015 (contd)

- Anti-graffiti education programs in Wyong Shire high schools have been delivered since 2010.
- Wyong Shire has participated in Graffiti Removal Day on an annual basis since 2010.

In addition, a range of community run and driven initiatives have been undertaken to combat graffiti.

CURRENT STATUS

Graffiti is an ongoing challenge that impacts most communities. It is a complex and expensive problem for local government, the community and law enforcement agencies. Graffiti vandalism is one of the most visible crimes in the community and the cost to the community is not just financial. Indirect costs to society include environmental harm, increased concerns for personal safety, reduced civic pride and decline in property values also have a significant impact. It is widely recognised that a multi-pronged strategy is needed to have any significant impact on the problem and that a range of initiatives need to be delivered.

According to the Bureau of Crime Statistics and Research (BOCSAR), in the 2014 calendar year the number of reported graffiti incidents in the Wyong Local Government Area (LGA) decreased by more than 40%. The Wyong LGA was ranked number five of all NSW LGAs for the number of reported graffiti incidents during 2014. This is the lowest ranking the Wyong LGA has recorded when compared to all other LGAs since 2009.

THE PROPOSAL

The Graffiti Management Strategy has been reviewed to ensure best practice and the latest techniques in the management of graffiti that will be utilised. The review of the Graffiti Management Strategy involved the evaluation of graffiti management practices in the Wyong Shire, investigation of the latest graffiti management techniques and identified opportunities to improve and enhance the delivery of anti-graffiti initiatives.

The purpose of the strategy overall is to facilitate a proactive, whole of community approach for the prevention, management and reduction of graffiti vandalism in the Wyong Shire. The following key focus areas for the 2015 Graffiti Management Strategy have been identified during the review:

- **Removal** – rapid and persistent removal of graffiti is considered one of the most effective strategies for the ongoing management of graffiti vandalism
- **Reporting and Monitoring** - collecting accurate data on the frequency, location, amount and type of graffiti is essential so that evidence-based approaches can be developed
- **Education, information and partnerships** - increasing community awareness about graffiti is essential to ensure effective graffiti management.
- **Crime Prevention Through Environmental Design (CPTED) Strategies** - CPTED principles consider the design of the built environment to prevent the incidence of crime. The practices and principles of CPTED are extremely useful for reducing graffiti.
- **Public art and engagement strategies** – to provide opportunities for the continued development and display of public art to improve the public amenity of an area and to contribute to the local artistic culture and enhance community pride.

The strategy identifies actions in the five key areas outlined above with the action plan intended to inform annual work plans for all stakeholders including Council, police, community groups and business organisations. Partnerships with key stakeholders is a central principal of the Graffiti Management Strategy. This will ensure that resources are fully utilised and funds are not spent duplicating anti-graffiti programs and initiatives.

OPTIONS

1. Adopt the 2015 Graffiti Management Strategy to ensure a coordinated, multi-faceted approach to the management of graffiti in the Wyong Shire. This option is recommended.
2. Not adopt the strategy. This option is not recommended as it could mean that planning and service provision for the management of graffiti in the Wyong Shire would be adversely affected.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

<i>Principal Activity</i>	<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>	<i>Impact on Key Performance Indicators/ Service Performance Indicators</i>
Community and Education	Community Partnerships and Planning	Implement relevant actions from the strategies (Positive Ageing Strategy, Learning Community Strategy, Central Coast Regional Social Enterprise Strategy, Youth Engagement Strategy, Graffiti Management Strategy and Crime Safety Plan).	Revenue	Adoption of the reviewed Graffiti Management Strategy

Link to Wyong Shire Council Strategic/ Annual Plan

While not identified as a principal activity, enhanced graffiti removal has been identified within the Wyong Shire Council Strategic Plan as a major project to ensure enhanced amenity and reduced ongoing maintenance costs in the Wyong Shire.

Contribution of Proposal to the Principal Activity

Long Term Financial Strategy

Graffiti has a negative impact on both residential and commercial property values and the economic viability of the town centres and retail precincts in the Wyong Shire. Graffiti can also have a negative impact on tourism to the area along with resident's perception of safety. These factors both individually and combined have the potential to create significant complications for Wyong Shire Council's long term financial strategy.

Asset Management Strategy

During the 2013/2014 financial year the cost to remove graffiti from Council's community and sporting facilities decreased by nearly 6% in comparison to the previous financial year. Increased incidences of graffiti will in turn lead to increased costs for the overall asset maintenance budget which will inevitably produce a negative impact on the Asset Management Strategy. Research also indicates that graffiti in an area left unremoved can lead to other incidents of malicious damage. Continued effective management of graffiti in Wyong Shire will contribute to decreasing maintenance and removal costs overall.

Workforce Management Strategy

Link to Community Strategic Plan (2030)

Actions outlined in the 2015 Graffiti Management Strategy contribute to the following objectives identified in the Community Strategic Plan (2030):

- Communities will be vibrant, caring and connected with a sense of belonging and pride in the local neighbourhood.
- There will be a sense of community ownership of the natural and built environment through direct public involvement with programs and services

Budget Impact

The actions identified in the 2015 Graffiti Management Strategy for Wyong Shire will inform planning and service delivery for all stakeholders with an interest in graffiti management. It is not intended that it is the responsibility of Council to deliver all actions required to meet the objectives of the Strategy. However, Council will play a key leadership role in the delivery of services and facilitation of partnerships to ensure a coordinated approach to the management of graffiti in the Wyong Shire.

All actions identified as Wyong Shire Council commitments are consistent with current work programs and budgets and will not realise any new costs to Council.

CONSULTATION

During the review of the Graffiti Management Strategy the following consultation was undertaken which has informed the development of the Strategy:

- An investigation of the anti-graffiti initiatives of Council, community groups and business organisations in Wyong Shire including multiple individual meetings with the key stakeholders.
- A Community Stakeholder's workshop was held with representatives from community and business organisations in attendance.
- An e-panel survey was conducted.
- Business owners in Toukley and the community in Lake Munmorah were surveyed to gauge the direct impact of the Community Mural Program in these neighbourhoods.

GOVERNANCE AND POLICY IMPLICATIONS

Nil impact

MATERIAL RISKS AND ISSUES

Nil impact

CONCLUSION

The management of graffiti in the Wyong Shire is the responsibility of the whole community. The adoption by Council of the 2015 Graffiti Management Strategy will ensure continuity in the delivery of anti-graffiti initiatives in the Wyong Shire and give Wyong Shire Council the opportunity to continue to play a leadership role in graffiti management.

The 2015 Graffiti Management Strategy provides a mechanism for delivery of effective anti-graffiti initiatives through an integrated approach, built on effective partnerships between all stakeholders and the broader community.

ATTACHMENTS

- | | | |
|----------|--|-----------|
| 1 | 2010 Graffiti Strategy Management Review | D12029535 |
| 2 | Graffiti Management Strategy 2015 | D12029577 |



Wyong Shire Council

GRAFFITI MANAGEMENT STRATEGY
REVIEW

© Wyong Shire Council
Wyong Shire Council
2 Hely Street Wyong
PO Box 20 Wyong NSW 2259
P 02 4350 5555 **F** 02 4351 2098
E wsc@wyong.nsw.gov.au
W www.wyong.nsw.gov.au

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BACKGROUND

Graffiti is an ongoing challenge that impacts most communities. It is a complex and expensive problem for local government, the community and law enforcement agencies. Graffiti vandalism is one of the most visible crimes in the community and the cost to the community is not just financial. Indirect costs to society including environmental harm, increased concerns for personal safety, reduced civic pride and decline in property value also have a significant impact. It is widely recognised that a multi-pronged strategy is needed to have any significant impact on the problem and that a range of initiatives need to be delivered.

In March 2009 the Northern Wyong Shire Graffiti Forum was formed by San Remo Neighbourhood Centre and included representatives from the Northern Lakes Regional Business Chamber, Links Youth Service, community precinct committees, Police, Council staff and Councillors. The purpose of the group was to look at anti-graffiti strategies and initiatives that could be undertaken in the Wyong Shire. The forum met quarterly until the end of 2013 and played a critical role in the initial development of the first Graffiti Management Strategy for Wyong Shire.

In response to this growing community concern about the level of graffiti in the local area, the first Graffiti Management Strategy for Wyong Shire was developed and adopted by Wyong Shire Council (WSC) in 2010. The strategy was developed in partnership with the Tuggerah Lakes Local Area Command, Council, business and community members and organisations in the Wyong Shire. The Graffiti Management Strategy aimed to encourage a coordinated approach for the effective management and prevention of graffiti and was intended to be used to develop annual work plans and programs for each of the key stakeholders.

The strategy identified the fundamental principles for the management of graffiti in the Wyong Shire, with rapid removal considered best practice and that graffiti management should be undertaken in partnership with all key stakeholders.

The introduction of the first Graffiti Management Strategy galvanized the stakeholder's resolve and outlined strategies and initiatives that could be used to combat graffiti. As a result much has been achieved in the Wyong Shire over the last four years. However, it is time to review progress and identify opportunities to implement new or improved anti-graffiti initiatives.

The following key areas have been identified during the review process and in accordance with best practice for the 2015 Graffiti Management Strategy;

- Removal
- Crime Prevention Through Environmental Design (CPTED) Strategies
- Education, Information and Support
- Public Art and Engagement Strategies
- Reporting and Monitoring

AIMS & OBJECTIVES

The purpose of the Graffiti Management Strategy is to facilitate a proactive, whole of community approach for the prevention, management and reduction of graffiti in the Wyong Shire. This will be achieved through Wyong Shire Council continuing to take a leadership role in the management of graffiti in the Wyong Shire in partnership with local police, residents, community organisations, schools and businesses to ensure a coordinated approach. However, also acknowledging that Council is only part of the solution.

The following benefits can be achieved through the effective management of graffiti;

- Sustainable, significant and measurable reduction in graffiti vandalism in Wyong Shire.

- Council and its partners working collaboratively and achieving mutually beneficial outcomes.
- The community and visitors experiencing an environment where the negative impacts of graffiti vandalism are significantly reduced and the community can experience reduced criminal activity, increased property values and improved perceptions of safety.
- Increased community awareness of the issue and a greater sense of community pride.
- Increased reporting of graffiti incidents.
- Providing local residents legitimate avenues to express themselves artistically through participation in community art projects.

CURRENT SITUATION

According to figures released by the NSW Bureau of Crime Statistics and Research (BOCSAR), in 2014 the number of reported incidents of graffiti in the Wyong Local Government Area (LGA) in 2014 decreased by more than 40% when compared to 2013 and are at their lowest level since 2008. The number of reported incidents of graffiti peaked in 2010 following a more than 50% increase in the number of reports when compared to 2009.

Since 2010, a significant financial investment has been forthcoming from WSC and community organisations to remove and reduce instances of graffiti. It is estimated Council alone has spent around \$1,245,000 - comprising \$840,000 on direct removal, \$200,000 on CCTV installation and monitoring, \$60,000 on community murals, \$50,000 on community education, \$40,000 on community graffiti removal products and equipment, \$30,000 on community information and \$25,000 on training and supporting community removal projects such as Graffiti Removal Day.

In addition, approximately \$630,000 has been secured in external funding for Council and partner organisations to initiate anti-graffiti projects such as CCTV installation, Crime Prevention through Environmental Design (CPTED) related facility upgrades, community art projects, the Restoring Harmony project and small plant equipment purchases, while volunteers have also contributed around \$160,000 in graffiti removal time.

In total an investment in excess of two million dollars has been made to combat graffiti vandalism and enable and equip the community to remove and reduce the impact of graffiti.

GRAFFITI MANAGEMENT STRATEGY 2010 – SUMMARY OF ACTIONS

The 2010 GMS outlined a multi-faceted approach for the management of graffiti focusing on the key action areas of;

- Removal
- Prevention using Crime Prevention through Environmental Design (CPTED) principles
- Education
- Engagement
- Reporting and Monitoring
- Enforcement

Overall, 100% of actions identified for each of the above action areas in the 2010 GMS have been implemented by Council, community groups and business organisations in Wyong Shire. Some of the initiatives include;

- Free graffiti removal kits available to residents and businesses
- A dedicated Council staff member tasked with removing graffiti from Council assets
- The establishment of volunteer graffiti removal groups
- The introduction of dedicated graffiti removal trailers
- A community mural program
- The installation of CCTV in various locations
- A school based anti-graffiti education program

Appendix 1 provides a detailed summary of all the anti-graffiti initiatives undertaken in Wyong Shire since 2010.

REVIEW OF 2010 GRAFFITI MANAGEMENT STRATEGY

To assist with the review of the Graffiti Management Strategy, an assessment of the anti-graffiti initiatives of Council, community groups and business organisations in Wyong Shire was undertaken. Key external and internal (WSC) stakeholders were consulted through a variety of mechanisms and an analysis of relevant data and statistics has also been undertaken.

1.1 Community Stakeholder's Workshop

The workshop was held to allow participation in the review of the Graffiti Management Strategy by key community stakeholders including representatives of business and community organisations, volunteer graffiti removers and Police.

At the conclusion of the workshop, attendees were asked to complete a survey, the survey was also sent to those stakeholders unable to attend the meeting. There were 7 stakeholders in attendance at the meeting and the survey was sent to an additional 6 stakeholders. In total 10 responses were received and the results are summarised below.

Do you think graffiti has increased or decreased in Wyong Shire since 2010?

GRAFFITI INCIDENCE	%
Graffiti has decreased	70
Graffiti has increased	10
Did not answer	20

Following are the results from the 10 respondents when asked to rate Council's anti-graffiti initiatives in order of most effective to least effective;

WSC ANTI-GRAFFITI INITIATIVES RANKED FROM MOST TO LEAST EFFECTIVE
Murals
Designated staff member to remove graffiti from Council assets
Graffiti Removal Kits
Graffiti Removal Trailers
Graffiti Removal Day
Anti-graffiti education in schools
Fridge magnets with reporting numbers
CCTV

What anti-graffiti initiatives have worked for your organisation? (Multiple choices)

ANTI-GRAFFITI INITIATIVES	%
Partnerships with relevant stakeholders	50
Rapid removal	50
WSC supply of bulk chemicals and paint to volunteer groups	40
Graffiti Removal Day	20
Dedicated graffiti removal trailer	20
State Government grants	20
monthly meetings of their volunteer group	10

What do you think WSC priorities should be? (Multiple choices)

WSC PRIORITIES	%
Regular gatherings for information sharing	50
WSC should sponsor more murals	30
WSC assistance to attract volunteers	20
WSC 'listen to your local community'	20
Continued targeted support from WSC to volunteer groups	20
Increase the number of dedicated graffiti removal staff at WSC	20
WSC grant application process be simplified	10

What do you think the priorities for your organisation should be? (Multiple choices)

ORGANISATION PRIORITIES	%
Increasing their volunteer numbers	50
letters to business owners asking them to remove graffiti	30
Applying to WSC for funding for murals	30
Training and facilitating clean up days	30

1.2 E-Panel Survey

An e-panel survey was conducted during November 2014 using the Consultation Hub. A total of 25 surveys were completed and the results can be summarised as follows;

DETAILS	RESULTS
Male	39.3%
Female	60.7%
Aged 60 to 69	46.4%
Aged 18 to 60	50.0%
Are you aware Council can only remove graffiti from Council assets?	54.0% Aware
Have you ever reported graffiti	64.3% Have never reported

Please indicate the number of anti-graffiti initiatives you are familiar with;

INITIATIVE	% OF ALL
Free graffiti removal kits	67.9
Murals	67.9
CCTV	57.0
Reporting magnets	53.6
Graffiti Removal Day	50.0
Graffiti removal trailers	46.4
WSC staff member to remove graffiti from WSC assets	25.0
Anti-graffiti education in schools	17.9
Unaware of any initiatives	7.1

Respondents were asked to rate the effectiveness of each of the initiatives;

INITIATIVE	% SOMEWHAT EFFECTIVE OR VERY EFFECTIVE	% SOMEWHAT INEFFECTIVE OR VERY INEFFECTIVE	UNAWARE OF INITIATIVE
Murals	64.3	7.1	28.6
Free graffiti removal kits	57.1	17.9	25.0
CCTV	53.6	25.0	21.4
Designated staff member to remove graffiti from WSC assets	42.9	10.7	46.4
Graffiti Removal Day	42.9	17.9	35.7
Reporting magnets	39.3	28.6	32.1
Graffiti removal trailers	39.3	10.7	50.0
Anti-graffiti education in schools	25.0	17.9	57.1

Respondents were asked their perception of graffiti levels in Wyong Shire;

QUESTION	YES (%)	NO (%)
Do you think graffiti has reduced in your suburb since 2010?	57.1	42.9
Do you think graffiti has reduced in Wyong Shire since 2010?	53.4	46.4

During the Graffiti Management Strategy review period the overall effectiveness of the anti-graffiti initiatives was rated by the key community stakeholders at the community stakeholder's workshop and the community generally using the e panel survey. Their combined results are below;

KEY STAKEHOLDERS Ranking of anti-graffiti initiatives from most to least effective	COMMUNITY Ranking of anti-graffiti initiatives from most to least effective	COMMUNITY Unaware of initiative
Murals	Murals	Murals – 29%
Free graffiti removal kits	Free graffiti removal kits	Free graffiti removal kits – 25%
Graffiti removal trailers	CCTV	CCTV – 21%
Designated staff member to remove graffiti from WSC assets	Designated staff member to remove graffiti from WSC assets	Designated staff member to remove graffiti from WSC assets – 46%
Anti-graffiti education in schools	Graffiti Removal Day	Graffiti Removal Day – 36%
Graffiti Removal Day	Graffiti removal trailers	Graffiti removal trailers – 50%
Fridge magnets with reporting numbers	Fridge magnets with reporting numbers	Fridge magnets with reporting numbers – 32%
CCTV	Anti-graffiti education in schools	Anti-graffiti education in schools – 57%

On analysis of the data the murals, free graffiti removal kits and a designated staff member to remove graffiti were ranked in the top three of most effective initiatives for both the community and the key stakeholders. Both groups ranked anti-graffiti education in schools and the fridge magnets with reporting numbers as the least effective initiatives. The results of the e-panel survey show low awareness levels for both these initiatives with 57% of the community surveyed unaware of anti-graffiti education in schools and 32% unaware of fridge magnets with reporting numbers. The key stakeholders have a high awareness of all the anti-graffiti initiatives undertaken in Wyong Shire and ranked education in schools and fridge magnets as the two least effective initiatives.

With regards to the perceived effectiveness of CCTV, it is interesting to note that the key stakeholders rated this initiative as the least effective, while the community ranked it number three for most effective initiative. This difference could be explained by the key stakeholders greater understanding and experience that CCTV cameras only work if they are part of a multi - faceted approach for the management of graffiti.

With regards to the perception of graffiti levels, the majority of both groups reported that they felt there had been a decrease in the level of graffiti in Wyong Shire since 2010. This perception is supported by the statistics from BOCSAR that for the 2014 calendar year there was a 41.1% decrease in the incidence of reported graffiti in the Wyong LGA. When compared to all other LGA's in NSW, Wyong LGA also recorded its lowest ranking since 2010.

The key community stakeholders were asked what anti-graffiti initiatives undertaken by their organisation had been effective. They reported partnerships with other key stakeholders and Council, rapid removal and supply of chemicals and paint to volunteer groups by WSC as the most effective. They were also asked what they thought WSC priorities should be with regular gatherings for information sharing, more murals and assistance for community groups with volunteer recruitment the top priorities from the community stakeholders.

1.3 Impact of Murals

In an attempt to measure the impact community murals may have on the reduction and prevention of graffiti, surveys were distributed in late September 2014 to the business owners in the Village Green, Toukley and user groups of Colongra Bay Hall at Lake Munmorah. Only four mural surveys were completed for both sites. All respondents agreed that the murals have an effect on reducing graffiti and activating areas.

An analysis of the cost to remove graffiti in the 12 months prior and post the installation of the murals at Wadalba Sporting Facility and Colongra Bay Hall showed the following results;

In the twelve months since the installation of the mural at Colongra Bay Hall, Lake Munmorah in April 2013 there was 68% decrease in the cost of graffiti removal to Council at the site in the following year.

In the twelve months since the installation of the mural at Wadalba Sporting Facility in June 2013 there has been a 22% decrease in the cost of graffiti removal to Council at this site in the following year.

1.4 Recording, Monitoring and Reporting

The contribution of accurate recording, monitoring and reporting information for graffiti to the effective evaluation of the graffiti management strategy cannot be underestimated. Meaningful data relies on accurate and efficient data collection procedures, access to appropriate technology and integrated systems to ensure timely data exchange.

Recording

The legal status of graffiti in NSW is subject to the Graffiti Control Amendment Act 2009 which is an update of the 2008 Graffiti Control Act and associated 2009 Regulations and consolidates a range of earlier graffiti laws.

Under the Act, local Council's must keep a register of graffiti removal work carried out in accordance with the Act. The register is to specify in respect of each incidence of graffiti removal work carried out;

- the owner or occupier of the premises on which the graffiti was situated
- the nature of the work carried out
- the actual cost, or an estimate of the cost at current market rates, of carrying out the work; and
- in the case of graffiti removal work carried out in accordance with section 11 – the actual amount charged by the local Council for carrying out the work

The *Government Information (Public Access) Act 2009* (GIPA Act) requires that the Graffiti Removal Register be made publicly available on WSC's website. Please refer to Appendix 2 for an extract from the Graffiti Register from WSC's website.

In 2012, relevant outdoor staff were given access to iPad's so that they could report and record information while in the field. Both WSC Building Services and IT staff report ongoing issues with the use of the ipads. Recommendations will be made to ensure that the reporting system for staff is timely and efficient.

The figures from the Graffiti Register on WSC's website are largely made up of the cost to remove graffiti from WSC community and sporting facilities only and are based on an estimate of the cost to remove graffiti. Please refer to the below table for the historical cost to remove graffiti from community and sporting facilities only.

FINANCIAL YEAR	COST OF GRAFFITI REMOVAL FROM WSC COMMUNITY & SPORTING FACILITIES
2009/2010	\$7,676.26
2010/2011	\$13,223.93
2011/2012	\$85,528.47
2012/2013	\$144,273.70
2013/2014	\$136,213.00

There are also a number of volunteer graffiti removal groups who on average contribute in excess of 1400 hours per year to graffiti removal in Wyong Shire. When rated at \$25 per hour, these groups are contributing in excess of \$40,000 per annum.

To ensure that adequate data is collected about the time and cost dedicated to graffiti removal and to ensure the reporting process for volunteers is as easy and efficient as possible initial discussions have been held with IT to investigate the potential of the volunteer information collection system being streamlined to use the current data capturing system used by WSC staff.

It has been a challenging process to ascertain the true cost of graffiti removal to WSC, which is made more complicated by the complexities of Council's IT systems. The Finance section have produced a report which details all malicious damage including graffiti on community buildings, sporting facilities, libraries, depots, surf clubs, the civic centre, child care facilities, skate parks, sewer pump stations and water pump stations. These figures are based on the actual cost to WSC to remove graffiti. Please refer to the figures in the table below;

FINANCIAL YEAR	COST OF GRAFFITI REMOVAL ON WSC INFRASTRUCTURE	TOTAL COST OF MALICIOUS DAMAGE ON WSC INFRASTRUCTURE (INCLUDING GRAFFITI)
2009/2010	\$97,736	\$414,305
2010/2011	\$54,931	\$398,496
2011/2012	\$104,624	\$410,424
2012/2013	\$167,449	\$505,437
2013/2014	\$167,305	\$388,999

In 2014, WSC introduced the 'Report an Issue' functionality on WSC's mobile website when accessed by a smart phone. Initial discussions have been held with staff from IT to ascertain what information relevant to graffiti is available from the 'Report an Issue' reports.

Reporting

Different types of crime are reported at different rates and graffiti vandalism is a notoriously under-reported crime. It is also difficult to tell whether a reported increase reflects a real increase in graffiti or whether it reflects an increased rate of reporting.

WSC encourages residents to report graffiti to a range of different government agencies and organisations depending on where the graffiti is located. For example graffiti on private property, residents are required to report to the Police Assistance Line and for graffiti on trains and railway stations to CityRail. The reporting numbers are promoted to residents via WSC's website and on a fridge magnet which has been distributed to residents in 2013 and 2014.

At this stage it is unclear whether the external agencies such as CityRail and for that matter WSC share information of graffiti reports with police and/or Attorney General so that accurate information for the incidence of graffiti can be reflected for the Wyong area. Ultimately, under the current reporting system, which uses a range of reporting numbers, it is up to the resident to decide which agency to call based on their decision about which agency owns the property. This current reporting process seems unnecessarily complicated and it is unknown how or whether information and intelligence on tags can be shared between agencies and local police under the current system.

The NSW Attorney General offers a centralised NSW Graffiti Hotline (1800 707 125) which operates from 9am to 5pm Monday to Friday excluding public holidays. The Hotline is designed to make it easier to report graffiti in NSW, resulting in faster clean ups. Anyone can phone the hotline to report graffiti in NSW and callers can remain anonymous if they are concerned for their privacy or safety. After receiving a report, hotline operators quickly send the information to the government agency or local council responsible for the clean- up. The NSW Graffiti Hotline also provides the Government with important statistics on the extent of the graffiti problem and the locations most often attacked. Currently WSC are not promoting or using the Attorney General's NSW Graffiti Hotline.

A further review of the reporting process needs to be undertaken to ensure that the process is conducive with the removal of graffiti as quickly as possible, improved information sharing with all agencies and effective data collection.

The most accurate figures for reports of graffiti are collected by the Bureau of Crime Statistics & Research (BOCSAR). Below are the latest figures for graffiti and malicious damage in Wyong Shire.

Incidence of Graffiti Reported in Wyong LGA

CALENDAR YEAR	INCIDENCE OF GRAFFITI REPORTED IN WYONG LGA	% CHANGE	RANK (Compared to all NSW LGAs)
2006	201		19
2007	306	+52%	9
2008	288	-5.9%	13
2009	326	+13.2%	11
2010	495	+51.9%	3
2011	458	-7.5%	4
2012	468	+2.2%	1
2013	493	+5.3%	2
2014	290	-41.1%	5

Source: NSW Bureau of Crime Statistics & Research (BOCSAR)

Incidence of Malicious Damage Reported in Wyong LGA

CALENDAR YEAR	INCIDENCE OF MALICIOUS DAMAGE REPORTED IN WYONG LGA	% CHANGE	RANK (Compared to all NSW LGAs)
2006	2658		10
2007	3034	+14.0	7
2008	3039	+0.16	8
2009	2678	-11.9	8
2010	2600	-2.9	8
2011	2320	-10.8	8
2012	2391	+3.1	5
2013	2188	-8.5%	6
2014	1812	-17.4%	8

Source: NSW Bureau of Crime Statistics & Research (BOCSAR)

KEY FINDINGS

During the evaluation of the 2010 Graffiti Management Strategy a number of significant results were established;

- According to BOCSAR, for the 2014 calendar year there was a 41.1% decrease in the reported incidence of graffiti in Wyong LGA. Our ranking when compared to all other LGA's in NSW has declined from number 1 in 2012 to number 5 in 2014 and is our lowest ranking since 2009.
- Almost 60% of community members surveyed and 70% of key stakeholders felt that the incidence of graffiti has decreased in Wyong Shire since 2010.
- The community ranked murals, graffiti removal kits and CCTV as the most effective anti-graffiti initiatives.
- Key stakeholders ranked murals, graffiti removal kits and dedicated graffiti trailers with volunteers as the most effective anti-graffiti initiatives.
- When key stakeholders were asked the most effective initiatives undertaken by their group they rated partnerships, rapid removal and establishing an ongoing supply of graffiti removal chemicals as the most important.
- When key stakeholders were asked what WSC priorities should be they rated regular information sharing gatherings, murals and assistance with recruitment of volunteers as most important.
- For the mural at Colongra Bay Hall, Lake Munmorah there was a 68% decrease in the cost of malicious damage to the site in the 12 months after the installation of the community mural.
- Since the installation of CCTV cameras at the Bluehaven Community Centre in July 2012, the number of incidents of vandalism at the site has dropped from 7 incidents per month to 2.9 per month. Since the installation of CCTV at the site, WSC are now saving approximately \$36,000 pa in costs related to reducing vandalism at the site.
- Through the e panel survey, it was found that 64.3% of survey participants had never reported graffiti.
- There are a number of dedicated graffiti removal trailers operating in the Shire and it was evident during the evaluation that the graffiti trailers are only effective if they have dedicated volunteers to staff the trailer.
- In dollar terms the volunteer graffiti removal groups are contributing in excess of \$40,000 per annum to graffiti removal in the Wyong Shire.
- Since 2010 a significant sum has been invested in the management of graffiti. This includes the contribution by volunteers, the cost to support them with removal chemical and paint, Council to provide a dedicated staff member to remove graffiti, community murals, provision of graffiti removal kits to residents, awareness building advertising campaigns, education programs for reporting and removal information, anti-graffiti education in local high schools and funding provided by Council, State and Federal governments to support anti-graffiti projects.

CHALLENGES

During the review process a number of challenges in the key areas of the Graffiti Management Strategy have been identified and are listed below;

- Capture of relevant data to provide accurate figures around the cost to remove graffiti. This data needs to be captured by both WSC staff removing graffiti and volunteer removal groups. More accurate data will provide meaningful information to better analyse the effectiveness of anti-graffiti initiatives.
- Some groups have been using Vandaltrak to report and record their graffiti removal, however WSC's systems are not compatible with Vandaltrak and Tuggerah Lakes Local Area Command (LAC) do not approve the product for use by their staff.

- During the review some concerns were raised about the complicated reporting system promoted by Council. The current system requires residents to make a decision about who owns the asset damaged before they can report the incident to the correct agency.
- Partnerships with utility companies such as energy, rail, phone and roads have been difficult to establish and maintain due mainly to rationalisation in many of the utility companies resulting in significant and regular staff changes.
- The community mural projects have proved time consuming and complex to project manage. A documented process to undertake mural projects would ensure knowledge sharing and a streamlined approach.
- Protecting murals – a very small number of murals have been vandalised since they were installed. With an anti-graffiti coating applied to all WSC murals and most community murals, graffiti is relatively easy to remove. However there have been a number of isolated incidents that have presented challenges including scratched graffiti on mural panels, attempts to remove mural panels from the wall and WSC staff inadvertently painting over community murals.
- The volunteer removal groups reported some issues related to their work. These include;
 - WSC painting community buildings and assets such as seats on shared pathways a different colour to the paint colour that has been supplied to the volunteer groups.
 - Some groups felt that WSC's strategy of rendering and painting over brick was easier for them, however one group reported that it makes it more difficult to remove from painted walls as chemicals generally need to be used first before painting to prevent bleed
 - One volunteer group use the shadow chaser from So Safe which is quite a toxic chemical. WSC will not provide this chemical to volunteer groups, however they are able to purchase directly from So Safe. Only two volunteers in the group that use it are trained and able to use it. The other volunteer group have elected not to use it at all due to the concerns of WSC
- Problems have been reported in uploading photos on both the 'Report an Issue' function and by building services staff who are using the internal system to report graffiti using iPad's in the field.

RECOMMENDATIONS

After an analysis of the successes and lessons of the 2010 Graffiti Management Strategy which has involved all key stakeholders including Council, Police, community and business organisations and residents, potential opportunities for new and improved anti-graffiti initiatives have been identified.

1.1 Removal

- Support the expansion of volunteer graffiti removal groups.
- Celebrate volunteer and community contribution.
- Consider the provision of free graffiti removal resources to all ratepayers in Wyong Shire including commercial property owners.
- Investigate whether priority can be given to some high use community facilities for fast tracked graffiti removal.
- Review supplier of graffiti removal chemicals to ensure WSC are distributing the safest, most effective and cost effective removal chemicals to the community.

1.2 Prevention

- Expand community mural program to incorporate more urban art themes. Wyong Council does recognise that community art can be undertaken using various mediums include aerosol paint when undertaken as a mural with the permission of the property owners, in consultation with the local community and under supervision of a professional artist.
- Investigate contracting community artist to undertake the management of mural projects.
- Develop project fact sheet to provide guidelines and assistance for the development of murals in Wyong Shire.
- Investigate using photo murals which are less expensive and can engage the community through photo competitions.
- Stronger emphasis on CPTED principles in planning recommendations. Ensure that WSC is recommending to developers some graffiti prevention techniques such as defensive planting in front of walls and fences, anti-graffiti coatings, lighting, CCTV.
- Encourage the use of defensive planting in front of walls/fences as a prevention tool.
- Continue to change the brick surfaces of community facilities to rendered surfaces to make graffiti easier to remove.

1.3 Education

- Develop community graffiti resource pamphlets. To include information about removal tips and resources, prevention tips including CPTED principles, murals, anti-graffiti coating and planting, How to report graffiti, anti-graffiti initiatives and penalties for graffiti crime, how to undertake a mural project.
- Educate business owners and commercial property owners about the importance of rapid removal of graffiti from their property.
- Education campaign targeted to business owners about the laws relating to the provision of spray paint to under 18s and Council's powers under the law.

1.4 Engagement

- WSC to convene a regular forum for stakeholders. The forum could be used for engagement, communication, training of volunteers and sharing of best practice methods of removal/prevention.
- Investigate options to make WSC grant application process easier for anti-graffiti initiatives.
- Develop a community mural register recording artist, date installed, anti-graffiti protection used and owner of the mural which can be linked to the Public Art register.

1.5 Reporting & Monitoring

- Streamline reporting so it is time efficient.
- Continue to promote the importance of reporting
- Investigate one number reporting hotline e.g. NSW Attorney General's Hotline 1800 707 125
- A Reporting and Recording working party to be established to ensure accurate and relevant data collection.
- Improve data capture from volunteer removal groups and other agencies undertaking graffiti removal in Wyong Shire
- Investigate recording systems e.g. Australian Graffiti Register (AUSGR) used by Liverpool Council

1.6 Enforcement

- Better promote the reward program.
- Education campaign targeted to business owners about the laws relating to the provision of spray paint to under 18s and Council's powers under the law.
- Improve information exchange (particularly intelligence on tags) between WSC and Tuggerah Lakes Local Area Command

ACTION PLAN 2015

A number of new initiatives have been identified and refinements of existing activities have been recommended for the 2015 action plan. Appendix 2 outlines a comprehensive action plan for the GMS 2015.

CONCLUSION

While graffiti vandalism continues to be a community problem in Wyong Shire a significant impact has been made since the Graffiti Management Strategy was adopted in 2010. Many of the actions and strategies nominated in the 2010 GMS have proven successful with analysis that there has been a reduction in graffiti vandalism over that time supported by available data, stakeholder feedback and community perceptions.

A more holistic approach though does need be taken regarding reporting and data collection to ensure the true cost of graffiti vandalism is captured, perpetrators can be caught or deterred, and the public has confidence that reporting will attract a suitable response. The Graffiti Management Strategy, underpinned with the key messages of rapid removal is best practice, graffiti is a community problem and the community need all be part of the solution, has proven a useful framework for solutions and provides a focal point for community action.

APPENDIX 1: GRAFFITI MANAGEMENT STRATEGY REVIEW – SUMMARY OF 2010 ACTIONS

Action Area	Actions Identified	Actions Delivered	By Whom	Outcomes
Removal	Rapid removal is considered best practice	The rapid removal principal underpins all the actions undertaken since the release of the first Graffiti Removal Strategy in 2010.	WSC, community and business organisations	The rapid removal message has underpinned all anti-graffiti initiatives introduced and has been consolidated through awareness and educational campaigns.
	Council to provide residents with graffiti removal kits	Council provides residents with free graffiti removal kits.	WSC	The scheme was launched in July 2011 and since then over 800 graffiti removal kits have been issued to residents at a total cost of approximately \$26,800.
	Dedicated Graffiti Removal Resource Officer	Dedicated staff member with WSC to remove graffiti from Council assets	WSC and the management authorities of the town centres of Wyong, The Entrance and Toukley	<p>WSC employed a dedicated staff member responsible for the removal of graffiti in 2010 and to understand the impact of this anti-graffiti initiative an analysis of the information collected for the WSC Graffiti Register was undertaken.</p> <p>In November 2012 there were 53 incidents of graffiti on community facilities included in the graffiti register, with a total cost for removal of \$9,035. On average WSC spent \$407 per incident to remove graffiti in November 2012.</p> <p>By comparison, in November 2014 there were 32 incidents of graffiti on community facilities included in the graffiti register, with a total cost for removal of \$4,011. On average WSC spent \$170 per incident to remove in November 2014.</p> <p>This indicates a significant decrease in the incidence of graffiti on community facilities and the subsequent cost to ratepayers for graffiti removal.</p>

Action Area	Actions Identified	Actions Delivered	By Whom	Outcomes
Removal		Community Service Order(CSO) workers removing graffiti in Wyong Shire	WSC and community organisations	During the 2014/2015 financial year the CSO graffiti removal team have been removing graffiti for two days per week. From 1 July 2014 to 31 March 2015 they attended to and maintained 275 sites in Wyong Shire.
		Graffiti removal undertaken in the town centres of Wyong, The Entrance and Toukley.	The management authorities of the town centres of Wyong, The Entrance and Toukley are now providing staff resources for the removal of graffiti in these town centres.	Significant contribution to the management of graffiti in our most prominent town centres. The management authorities of the town centres are currently not collecting data however all reported anecdotally that graffiti in their areas has reduced.
	Encourage and facilitate the formation of volunteer community removal groups.	Establishment of community volunteer graffiti removal groups supported by WSC with the provision of chemicals and training.	WSC & community	Volunteer graffiti removal groups have been established in Mannering Park, Summerland Point/Gwandalan, Chain Valley Bay, and San Remo providing a dedicated resource for the removal of graffiti in those areas. The success of these volunteer groups can be gauged by their contribution in hours. On average these groups contribute in excess of 1400 hours per annum to graffiti removal which equates to in excess of \$40,000 in volunteer labour per annum.
	Dedicated graffiti removal trailers	Introduction of dedicated Graffiti Removal Trailers	Business and community groups supported by WSC through funding programs	A number of groups have graffiti removal trailers including Summerland Point/Gwandalan Tidy Towns, Mannering Park Tidy Towns, Northern Lakes Regional Business Chamber and Wyong/Tuggerah Rotary Club (in partnership with the Wyong Regional Business Chamber). The review has found that the graffiti trailers are only effective if they have a dedicated volunteer group to staff them.

Action Area	Actions Identified	Actions Delivered	By Whom	Outcomes
Removal	Free paint vouchers	WSC supports community volunteer graffiti removal groups with provision of removal chemicals and paint.	WSC	<p>During 2014 approximately 60 litres of removal chemicals were issued to the volunteer groups by WSC at a cost of approximately \$800. The cost to provide these groups with paint during 2014 was approximately \$500.</p> <p>The supply of the chemicals have assisted the volunteer groups contribute approximately \$40,000 per annum in volunteer labour for graffiti removal in Wyong Shire.</p>
Prevention (Using Crime Prevention Through Environmental Design (CPTED) principles)	Murals	An extensive community mural program has been undertaken by both Wyong Council and some community organisations.	WSC, community and business organisations	<p>Community murals contribute to the prevention of graffiti, but also improve the amenity of an area and have a positive impact on the sense of community pride within local communities.</p> <p>Council, in partnership with local artists and organisations have contributed approximately \$60,000 to design, deliver and install 15 community mural panels in five locations at Lake Munmorah, Wadalba, Wyong, Summerland Point and Bateau Bay.</p> <p>To illustrate the effectiveness of this approach, murals were installed at Colongra Bay Hall, Lake Munmorah in April 2013 and (compared to the year prior to installation) there has been a 68% decrease in the annual cost of graffiti removal at this site.</p> <p>Similarly murals at Wadalba Sporting facility were installed in June 2013 with a 22% decrease in the annual cost of graffiti removal after installation.</p>

Action Area	Actions Identified	Actions Delivered	By Whom	Outcomes
Prevention (Using Crime Prevention Through Environmental Design (CPTED) principles)	CCTV & Lighting	Installation of CCTV on some community facilities and in town centres in the Wyong Shire	WSC and the management authorities the town centres of Wyong, The Entrance and Toukley	<p>The development of a Code of Practice and Standard Operating Procedures by WSC for all CCTV in Wyong Shire.</p> <p>CCTV has been installed by WSC on community facilities in the following areas; Gravity, Lakehaven, Blue Haven Community Centre, Hamlyn Terrace Community Centre, Gwandalan Community Hall.</p> <p>Under the Safer Streets funding program WSC will install CCTV during 2015/16 on the following facilities; Kurraba Hall, Berkeley Vale, Watanobbi Community Centre, Wadalba Sporting Facility, additional cameras for Bluehaven Community Centre, Kanwal Community Centre, Tunkawalin Oval, Gwandalan and twelve mobile CCTV cameras.</p> <p>As an example since the installation of CCTV cameras at the Bluehaven Community Centre in July 2012, the number of incidents of vandalism at the site has dropped from 7 incidents per month to 2.9 per month.</p> <p>This represents a saving to WSC of approximately \$36,000 per annum in costs related to reducing vandalism at the Bluehaven Community Centre.</p> <p>A survey of neighbouring residents and user groups taken in the months after the installation of CCTV at Blue Haven indicated a 90% improvement in the perception of safety at the site and within the local community.</p>
	Defensive Planting	Defensive hedging has been used as an anti-graffiti initiative at Hamlyn Terrace and San Remo	Community organisations, WSC	At both sites the graffiti has been eradicated where the hedging has been planted in front of the fence/wall. This initiative also contributed positively to the public amenity of the area.

Action Area	Actions Identified	Actions Delivered	By Whom	Outcomes
Prevention (Using Crime Prevention Through Environmental Design (CPTED) principles)	Coating & surfaces	Some Council facilities constructed in brick have been rendered to make graffiti removal easier	WSC	The continuing program of rendering brick community facilities has reduced the cost of graffiti removal and contributed positively to the public amenity of the area.
		Paint outs have been undertaken where fences that attract graffiti have been painted with a simple design to deter graffiti	Community organisations	Paint outs have been undertaken in San Remo, Kanwal and Gorokan, both reducing the incidence of graffiti at the sites and improving public amenity.
Education	School based anti-graffiti education	Since 2012 WSC has funded the annual delivery of the Warners Graffiti Education Program which has been developed to deter youth from engaging in graffiti vandalism.	WSC, Schools	Since 2012 the program has been delivered to approximately 2,000 Year 8 students in 10 high schools annually across the Wyong Shire. The program has raised the awareness among our young people about the negative impact graffiti has on our community, the penalties involved if caught and also reinforces positive decision making.
	Community education strategies for removal, prevention and reporting of graffiti including bus shelter posters, Council website and fact sheets.	WSC website has a dedicated graffiti page which provides the community with information about how to remove, report and prevent graffiti.	WSC	During 2014 the graffiti pages on WSC website recorded more than 4000 views. The "Do you know this person" page generated the most views with 2883, the next most visited page was the general graffiti page recording 1097 views.
		Fridge magnets with reporting information have been distributed to all households across Wyong Shire in 2013 & 2014	WSC	The magnets increased awareness in the community about the importance of reporting and provided details for the relevant authorities tasked with graffiti removal from specific assets.

Action Area	Actions Identified	Actions Delivered	By Whom	Outcomes
Education		Wyong Shire has participated in the state-wide Graffiti Removal Day since 2011. With the community managing the sites and volunteers and Council supporting the event with promotion and volunteer recruitment	Community and business organisations, residents, WSC	<p>WSC has contributed approximately \$5,000 in total to support the promotion of Graffiti Removal Day since 2011.</p> <p>At the first Graffiti Removal Day in 2011 there was one site and 25 volunteers removing graffiti for 4 hours.</p> <p>Data was not collected in 2012.</p> <p>In 2013, 6 sites were cleaned by 46 volunteers (including 2 graffiti offenders) for 4 hours.</p> <p>In 2014, 5 sites were cleaned by 50 volunteers for 4 hours.</p> <p>This represents a contribution by volunteers of at least \$12,100 over three Graffiti Removal Days.</p>
		In August 2014, demonstration videos showing how safe and easy the graffiti removal kits for residents are to use were produced and can be viewed on Council's website	WSC	<p>The videos increase awareness about the importance of and how to effectively remove graffiti for residents.</p> <p>Since the videos were introduced in August 2014 until 31 March 2015 they have been viewed 620 times.</p>
		A fact sheet - 'Graffiti – be part of the solution' brochure has been produced.	WSC	The graffiti fact sheet was produced at the end of March 2015 and provides information about what is being done in Wyong Shire to manage graffiti and how the community can contribute and be part of the solution. The brochure will be made available at customer contact, libraries, community centres, senior citizen centres, town centre managers, on Council's website and will be used when Council attends relevant events and activities.

Action Area	Actions Identified	Actions Delivered	By Whom	Outcomes
Education		Educational posters targeted to young people were developed and installed in bus shelters across Wyong Shire.	WSC and community organisations	<p>Increased engagement opportunities with local young people who provided input for the design of the poster.</p> <p>Provided general education and increased awareness about the negative impacts of graffiti particularly for the younger demographic.</p>
Engagement	Building stronger relationships between key stakeholders	In March 2009 the Northern Wyong Shire Graffiti Forum was formed and provided a regular connection for all key stakeholders to share information and ideas.	Community and business organisations, police, Council, volunteers, State and Federal members	<p>The forum provided a platform for key stakeholders to share information and ideas.</p> <p>The purpose of the forum was to look at anti-graffiti strategies and initiatives that could be undertaken in the Wyong Shire. The forum met quarterly until the end of 2013 and played a critical role in the initial development of the first Graffiti Management Strategy for Wyong Shire.</p> <p>The forum folded in November 2013</p>
		Extensive community and stakeholder consultation was undertaken during the review of the 2010 Graffiti Management Strategy contributing to building stronger relationships between the stakeholders.	WSC and key stakeholders	Key stakeholders have provided valuable feedback and input into the review of the Graffiti Management Strategy. Participating in the review process and celebrating the successes of the first strategy has consolidated the key stakeholder's commitment to graffiti management in Wyong Shire.

Action Area	Actions Identified	Actions Delivered	By Whom	Outcomes
Engagement	Community art as an engagement and prevention strategy	An extensive Community Mural Program has been undertaken in Wyong Shire. The mural program provides for extensive community engagement and participation.	WSC, community and business organisations	The community mural program has provided engagement opportunities from a cross section of the community including residents, community organisations, schools, businesses, sporting groups, families, seniors, and children. This community engagement gives the participants a sense of ownership and pride and provided opportunities for inter-generational understanding.
	Develop a Community Safety Plan for Wyong Shire	A Community Safety Plan for Wyong Shire has been developed and was adopted by Council on 10 th December 2014.	WSC & Tuggerah Lakes Local Area Command	A Community Safety Plan (CSP) has been developed and at the time of writing is currently being endorsed by the NSW Department of Justice as a community compact so application can be made for future funding opportunities. The CSP will provide an evidence based framework to assist with attracting funding for future anti-graffiti initiatives.
	Investigate funding opportunities to employ a Community Safety Officer.	This has been included as an action in the Community Safety Plan to be progressed if relevant funding streams become available	WSC	Investigation of appropriate funding streams is ongoing.

Action Area	Actions Identified	Actions Delivered	By Whom	Outcomes
Engagement	Council to explore a 'Graffiti Small Grants Scheme' as part of the Community Benefit funding rounds to encourage residents to be active and take responsibility for a rapid removal approach	While a grants scheme specifically for graffiti has not been developed, WSC has been providing funding for anti-graffiti initiatives through Council's Community Benefit Grant program and supports the community with free access to graffiti removal chemicals. As a result the need for a Graffiti Small Grants Scheme has not been evident since the introduction of the GMS	WSC, state and federal governments	<p>Approximately \$20,000 has been provided through Council's Community Benefit Grant program for anti-graffiti projects such as dedicated graffiti removal trailers, community murals and defensive planting projects.</p> <p>Funding has been obtained from other government agencies for anti-graffiti initiatives in Wyong Shire.</p> <p>Manning Park Tidy Towns have received funding through the NSW Department of Justice. In 2012/13 they received \$5,000 which was used to purchase a dedicated graffiti removal trailer, equipment and chemicals. In 2013/14 they received \$2,000 which was used to purchase a portable water tank, pressure cleaner and registration fees for the graffiti trailer. In 2014/15 they received a further \$2,000 which they are using to pay for fuel for the high pressure cleaner.</p> <p>San Remo Neighbourhood Centre received \$160,000 funding from the Community Builders Program over two years which was used to produce murals, undertake community paint outs and defensive planting programs. They also received \$10,000 for murals at San Remo and Budgewoi from WSC.</p> <p>The NSW government contributed \$3,000 towards the Northern Wyong Shire Graffiti trailer.</p> <p>WSC successfully secured \$210,000 through the Safer Streets Funding Program and \$88,000 from the NSW Attorney General for anti-graffiti and community safety initiatives infrastructure.</p>

Action Area	Actions Identified	Actions Delivered	By Whom	Outcomes
Reporting & Monitoring	Encouraging community members to remove graffiti from their own properties and report graffiti on public and private property.	Refer to relevant actions outlined in the removal and education sections of this table	WSC , community and business organisations and residents	<p>Up until the end of 2013, there was a significant increase in the level of reporting of graffiti incidents in the Wyong LGA. According to figures from the Bureau of Crime Statistics and Research (BOCSAR) the number of reported graffiti incidents increased by 33.5% from 2009 to 2013. In the same period the incidents of malicious damage reports increased by 22.4%.</p> <p>During 2014 the incidence of reported graffiti decreased by over 41%. This decline is supported by community and stakeholder perception that there has been a decline in graffiti in Wyong Shire in recent years. Increased community awareness about reporting and removal of graffiti and persistent and rapid removal is also contributing to the significant decline in reported graffiti.</p>
		Fridge magnets with reporting details for graffiti incidents were distributed to all households in the Wyong Shire in 2013 and 2014.	WSC	The magnets increased awareness in the community about the importance of and how to report graffiti.
	Council to develop a register of graffiti removal undertaken per month and published on WSC website.	A Graffiti Register is available on Council's website detailing the location, size and cost to remove graffiti from Council's community facilities	WSC	WSC have satisfied their legislative requirements regarding publication of graffiti removal figures.

Action Area	Actions Identified	Actions Delivered	By Whom	Outcomes
Reporting & Monitoring	WSC to provide Tuggerah Lakes LAC with graffiti register and map of graffiti hot spots to inform stakeholders.		WSC, Tuggerah Lakes Local Area Command	The Graffiti register is available on the WSC website. To provide police with more detailed data a dedicated staff position at WSC would be required. (Community Safety Officer)
	WSC responsible for recording all instances of graffiti on community assets including photos.	Monthly reports are available on WSC website recording the number of graffiti instances on Council assets	WSC	WSC have satisfied their legislative requirements regarding publication of graffiti removal figures
Enforcement	Promote WSC reward for information that leads to a conviction of a graffiti offence	To encourage and reward public reporting of vandalism of Council property, WSC offers a reward to persons providing information leading to the apprehension of vandals	WSC	Information about the reward system is available on the WSC website. To date no rewards have been claimed or paid.
		'Do you know this person' page on Council's website designed to encourage the community to identify offenders from CCTV images.	WSC	During 2014 the "Do you know this person page" on WSC's website recorded 2884 page views.

Action Area	Actions Identified	Actions Delivered	By Whom	Outcomes
Enforcement		WSC, community and business organisations have attended Juvenile Justice Sentencing Forums for graffiti offenders.	WSC, Community organisations	Recommendations made to Magistrate for offenders to remove graffiti as part of their community service. Referrals were made to Rotary Club of Wyong/ Tuggerah and during 2013; two young offenders removed graffiti at Graffiti Removal Day.
		Installation of CCTV cameras around Wyong Shire	WSC and the management authorities of Wyong, The Entrance and Toukley	Using the Gravity Youth Centre at Lake Haven as a case study we can report that CCTV camera improvements at the Gravity site between installation in June 2013 and December 2013 have led to arrests or cautions in 75% of cases where CCTV images were provided to police.
	Photographs of tags of persistent offenders will be sent to the police by WSC to be used for detection and evidentiary purposes.		WSC, Tuggerah Lakes Local Area Command	Graffiti register is available on WSC website. To provide police with more detailed data a dedicated staff position at WSC would be required. (Community Safety Officer)
	WSC will inform business that under the Graffiti Prevention Act they could be prosecuted if they sell spray cans to minors.			No action has been undertaken in this area, however under the relevant legislation, the power for an authorised officer (which includes employees of Council who are authorised persons under section 679 of the <i>Local Government Act 1993</i>), to issue penalty notices for two specific offences (sale of spray paint cans and unsecured display by retailers of spray paint cans).

APPENDIX 2: GRAFFITI MANAGEMENT STRATEGY REVIEW – SUMMARY OF 2015 ACTIONS

Action Area	Identified Actions	Lead Agency	Partnership Opportunities	Delivery Timeframe	Resources	Funding	Performance Indicators
Removal	Continue to provide residents with access to one free graffiti removal kit per year	WSC	Supplier, residents	Ongoing	Staff time, graffiti removal buckets	Current project budgets	Number of graffiti removal kits distributed
	Maintain the graffiti removal program from WSC assets by employing a dedicated staff member to remove graffiti	WSC	Residents	Ongoing	Staff time, vehicle, materials	Current operating expenditure	% of graffiti cleaned and removal time
	Continue to promote the importance of rapid removal in the management of graffiti	WSC	All stakeholders	Ongoing			Continued reduction in graffiti in Wyong Shire
	Continue to support volunteer graffiti removal groups with provision of chemicals, paint and training	WSC	Volunteer graffiti removal groups, residents	Ongoing	Staff time, removal chemicals and paint	Current project budgets	Amount of time dedicated to graffiti removal. Reduction in graffiti in Wyong Shire Number of training sessions held
	Continue to contract Community Service Order (CSO) workers for removal of graffiti	WSC	Corrective services, residents, key stakeholders	Ongoing	Staff time to allocate site		Amount of time dedicated to graffiti removal. Reduction in graffiti in Wyong Shire.
	Expand the volunteer graffiti removal program to include Adopt-A-Spot opportunities	WSC	Residents, community groups, schools, Volunteering Central Coast	Ongoing	Staff time	Current project budgets	Increase in the number of graffiti removal volunteers

Action Area	Identified Actions	Lead Agency	Partnership Opportunities	Delivery Timeframe	Resources	Funding	Performance Indicators
Removal	Celebrate volunteer and community involvement in the area of graffiti removal	WSC	Residents, graffiti removal volunteers	Annually	Staff time plus costs for appreciation event	Current project budgets	Increased number of volunteers engaged.
	Review supplier of graffiti removal chemicals to ensure WSC are distributing the safest, most effective and cost effective removal chemicals to the community.	WSC		Annually	Staff Time	Current project budgets	Review of latest techniques conducted annually
Prevention using Crime Prevention Through Environmental Design (CPTED) Strategies	Continue to use anti-graffiti coatings on areas in community facilities that are graffiti hot spots	WSC	Suppliers	Ongoing	Staff time, cost of materials	Current operating expenditure	Average time taken to clean graffiti
	Change the surface of brick community facilities (eg rendering brick buildings) to make graffiti removal easier and less costly.	WSC	Suppliers	Ongoing	Staff time, cost of materials	Current operating expenditure	Average time taken to clean graffiti

Action Area	Identified Actions	Lead Agency	Partnership Opportunities	Delivery Timeframe	Resources	Funding	Performance Indicators
Prevention using Crime Prevention Through Environmental Design (CPTED) Strategies	Commission community art projects such as murals on buildings that are regularly tagged with graffiti. Incorporate an urban art component where possible to engage young artists.	WSC (Community Partnerships and Planning)	Residents, community organisations, town centre managers, local Chambers of Commerce, commercial property owners, creative practitioners	Ongoing	Staff time, cost of materials, artist fee, project management fee	Current project budgets Seek funding	Reduction in graffiti where mural has been installed
	Installation of CCTV cameras on community facilities that experience high levels of malicious damage	WSC	Tuggerah Lakes Area Command, suppliers	Ongoing	Staff time, cost of cameras and installation	Seek funding	Reduction in graffiti where CCTV has been installed
	Ensure future developments incorporate CPTED principles into the design for new commercial buildings, community and open space facilities.	WSC	Developers	31.12.15	Staff time and costs related to education campaign	Current project budgets	Greater use of CPTED principles in future developments for Wyong Shire

Action Area	Identified Actions	Lead Agency	Partnership Opportunities	Delivery Timeframe	Resources	Funding	Performance Indicators
Prevention using Crime Prevention Through Environmental Design (CPTED) Strategies	Develop a fact sheet for the development of community murals	WSC	Residents, community organisations, town centre managers , local Chambers of Commerce, commercial property owners, creative practitioners	By 31 December 2015	Staff time	Current project budgets	Number of mural programs undertaken by third party organisations.
	Encourage greater use of defensive planting to reduce graffiti vandalism	WSC	Residents, landcare, schools, community buildings, local businesses, town centre managers	Ongoing	Staff time, development and production of promotional fact sheets	Current project budgets Seek funding	Number of projects implemented.

Action Area	Action	Lead Agency	Partnership Opportunities	Delivery Timeframe	Resources	Funding	Performance Indicators
Education	Continue to deliver anti-graffiti education	WSC	Local high schools, residents, community organisations	Annually. To be reviewed in 2015/16	Staff time, workshop facilitator, plus related costs	Current project budgets	Reduction in the level of graffiti reported
	Continue to provide information about the removal, prevention and reporting procedures via dedicated graffiti pages in Council's website	WSC		Ongoing	Staff time	Current project budgets	Increase in the number of views of the web pages
	Continue to provide training and support to volunteer graffiti removal groups	WSC	Removal materials supplier, volunteer graffiti removal groups	Annually	Staff time plus related costs	Current project budgets	Increase in the number of trained volunteers for graffiti removal. Stable retention rates for volunteers.
	Continue support for annual Graffiti Removal Day	Rotary Down Under	WSC, local Rotary clubs, community volunteers, media	Annually	Staff time, advertising costs	Current project budgets	Increased participation rates in Graffiti Removal Day. Increased awareness about graffiti and rapid removal as a prevention tool
	Continue to deliver annual media campaign to build awareness about graffiti management in Wyong Shire	WSC	Radio stations, tv stations, newspapers	Annually	Staff time, advertising costs	Current project budgets	Increased awareness and education about graffiti management

Action Area	Action	Lead Agency	Partnership Opportunities	Delivery Timeframe	Resources	Funding	Performance Indicators
Education	Develop community graffiti resource pamphlets for use at events and forums to include information about removal and prevention tips and resources, reporting information etc	WSC	Residents, business owners, community organisations	By 30 June 2015	Staff time design and printing costs	Current project budgets	Number of pamphlets distributed
	Develop educational campaign targeting local business owners about the importance of rapid removal	WSC	Local business owners, local Chambers of Commerce, town centre managers, local media	By 30 June 2016	Staff time plus related costs	Current project budgets	Greater awareness from business owners about benefits of rapid removal
	Develop a corporate volunteering program so that Council staff can participate in Graffiti Removal Day	WSC	WSC staff	By 30 June 2016	Staff time	Current project budgets	Number of WSC staff volunteering at Graffiti Removal Day.
Engagement	Continue Community Mural Program incorporating community consultation and engagement strategies	WSC	Community organisations, residents, town centre managers, commercial property owners, schools, utility companies, creative practitioners.	Ongoing	Staff time, cost of materials, artist fee, project management fee	Current project budgets Safer streets Funding Seek funding	Reduction in graffiti where mural has been installed. Reduction in maintenance costs at mural sites.

Action Area	Action	Lead Agency	Partnership Opportunities	Delivery Timeframe	Resources	Funding	Performance Indicators
Engagement	Investigate funding opportunities to employ a Community Safety Officer	WSC	Community organisations, town centre managers, commercial property owners, police, schools, residents	Ongoing	Staff time	Seek funding	Community Safety Officer employed
	Develop fact sheet for community murals process to ensure community engagement in all community murals	WSC	Community organisations, town centre managers, commercial property owners, police, schools, residents	By 31 December 2015	Staff time	Current project budgets	Community mural program expanded within Public Art program
	Develop a register of murals to be incorporated into the public art register. Mural tours should be investigated to support tourism opportunities and improved community pride	WSC	Community organisations, town centre managers, commercial property owners, schools, residents	By 31 June 2016	Staff time	Current project budgets	Mural register developed. Mural trail identified as tourist attraction

Action Area	Action	Lead Agency	Partnership Opportunities	Delivery Timeframe	Resources	Funding	Performance Indicators
Reporting & Monitoring	Continue to promote reporting information to Wyong Shire residents to encourage higher reporting rates.	WSC	Wyong Shire residents, PAL, utility companies, RMS, key stakeholders	Ongoing	Staff time	Current project budgets	Increased rates of reporting graffiti
	Continue to maintain a graffiti register and make available on Wyong Council's website	WSC		Ongoing	Staff time	Current project budgets	Graffiti register updated monthly and available on Council's website
	Investigate the current reporting system promoted by WSC to ensure efficiency, accuracy and ease of reporting graffiti	WSC	NSW Attorney General's department	By 31 December 2015	Staff time	Current project budgets	Increased rates of reporting graffiti
	Undertake an annual audit of graffiti in the town centres	WSC	Town Centre Managers (Toukley, The Entrance and Wyong)	30 th June annually	Staff time	Current project budgets	Evaluation of graffiti levels undertaken
	Establish an internal working party at Wyong Council to investigate the most effective and efficient way of collecting graffiti removal data from Council staff, volunteers and management authorities including the use of external data collection systems such as Vandaltrak or the Australian Graffiti Register.	WSC	Building Services, Finance, IT	By 30.6.15	Staff time	Current project budgets	Effective data on graffiti removal produced

Action Area	Action	Lead Agency	Partnership Opportunities	Delivery Timeframe	Resources	Funding	Performance Indicators
Enforcement	WSC to continue to encourage and reward public reporting of vandalism on Council owned property.						
	WSC to continue to encourage the community to identify offenders from CCTV images.						
	Continue to attend Juvenile Justice Sentencing Forums for graffiti offenders.						
	WSC to introduce an education campaign targeting business owners and the laws in relation to the supply of spray paint to minors						
	Improve information exchange (particularly intelligence on tags) between WSC and Tuggerah Lakes Local Area Command						

Wyong Shire Council

GRAFFITI MANAGEMENT STRATEGY

2015

Vision

Anti-graffiti initiatives undertaken as part of the Graffiti Management Strategy (GMS) will improve the level of public and community pride in our suburbs and all residents will have respect for property and each other. The neighbourhoods, commercial precincts and public areas in Wyong Shire will have reduced graffiti vandalism and criminal activity, increased property values and improved perceptions of safety for both residents and visitors to the area.

Objectives

- To provide a coordinated approach for the effective management and prevention of graffiti in the Wyong Shire.
- To develop annual work plans and programs for each of the key stakeholders.
- To create sustainable, significant and measurable reductions in graffiti vandalism in Wyong Shire.
- Wyong Shire Council (WSC) and its partners working collaboratively and achieving mutually beneficial outcomes.
- The community and visitors experiencing an environment where the negative impacts of graffiti vandalism are significantly reduced.
- Increased community awareness of the issue and a greater sense of community pride.
- Increased reporting of graffiti incidents.
- Providing local residents legitimate avenues to express themselves artistically through participation in community art projects.

Strategy Principles

The Graffiti Management Strategy identifies the fundamental principles for the management of graffiti and aims to facilitate a proactive, whole of community approach for the prevention, management and reduction of graffiti in the Wyong Shire.

Rapid and consistent removal is considered best practice.

It is widely recognised that a multi-pronged strategy is needed to have any significant impact on graffiti vandalism and that a range of initiatives need to be delivered.

Definitions

Graffiti can be defined as any writing, drawing, stencil, etching or sticker that is placed on private or public property or structures without the consent of the property owner.

Tagging Wyong Shire experiences a high incidence of graffiti 'tagging'. A tag is the signature or nickname of the graffiti vandal. Usually written in one colour it is characterised with curves and letter deformations. Tags are not confined to spray paint; they may be written in permanent marker pens, shoe polish or etched on glass.

Murals are community art pieces which are generally a more complex work, highly stylised and colourful, usually involving professional artists and community members and often used as place-making opportunities which reflect the cultural make-up and aspirations of the local area.

Urban Art WSC recognises that community art can be undertaken using various mediums including aerosol paint when undertaken as a mural with the permission of the property owners, in consultation with the local community and under the supervision of a professional artist.

Background

Graffiti is an ongoing challenge that impacts most communities. It is a complex and expensive problem for local government, the community and law enforcement agencies. Graffiti vandalism is one of the most visible crimes and the cost to the community is not just financial. Indirect costs include environmental harm, increased concerns for personal safety, reduced civic pride and decline in property value and have a significant impact.

In response to this growing community concern about the level of graffiti in the local area, the first Graffiti Management Strategy (GMS) for Wyong Shire was developed and adopted by WSC in 2010. The strategy was developed in partnership with the Tuggerah Lakes Local Area Command, Council, business groups, community members and organisations in the Wyong Shire.

The 2010 GMS outlined a multi-faceted approach for the management of graffiti focusing on the following action areas;

- Removal
- Prevention using Crime Prevention through Environmental Design (CPTED) principles
- Education
- Engagement
- Reporting and Monitoring
- Enforcement

The introduction of the first Graffiti Management Strategy galvanized the stakeholder's resolve and outlined strategies and initiatives that could be used to combat graffiti in Wyong Shire.

Achievements

In response to the development of the GMS in 2010 there have been a number of anti-graffiti initiatives developed in the Wyong Shire and implemented by Council, community groups and business organisations. These initiatives represent delivery of 100% of actions identified in the 2010 GMS and they include;

- In March 2009, the Northern Wyong Shire Graffiti Forum was formed and provided regular connection for all key stakeholders to share information and ideas.
- Free graffiti removal kits for residents.
- Dedicated graffiti removal officer to remove graffiti from Council facilities.

- Establishment of community volunteer graffiti removal groups supported by WSC with the provision of removal chemicals, paint and ongoing training.
- Introduction of dedicated graffiti removal trailers.
- An extensive community mural program has been undertaken by both WSC, community and business organisations.
- Installation of CCTV on some community facilities and town centres in Wyong Shire.
- School based anti-graffiti education.
- Community education programs for the removal, prevention and reporting of graffiti including dedicated graffiti information pages on WSC website, fridge magnets with reporting information, demonstration videos showing how to use the graffiti removal kits, development of fact sheets and bus shelter posters.
- Graffiti Removal Day has been held in Wyong Shire since 2011.
- Community 'paint outs' and defensive hedge planting projects.
- Program to render brick community facilities owned by WSC to ensure easier and efficient graffiti removal.
- Extensive community and stakeholder consultation was undertaken for the 2010 GMS review contributing to building stronger relationships with between key stakeholders.
- Approximately \$630,000 in external funding for anti-graffiti initiatives has been successfully secured since 2010 by Council, community and business organisations to undertake anti-graffiti initiatives in the Wyong Shire.
- A graffiti register is available on Council's website detailing the location, size and cost to remove graffiti from Council's community facilities.
- To encourage and reward public reporting of vandalism of Council property, WSC offers a reward to persons providing information leading to the apprehension of vandals
- 'Do you know this person' page on Council's website designed to encourage the community to identify offenders from CCTV images.

Current Situation

While graffiti vandalism continues to be a community problem in Wyong Shire a significant impact has been made since the Graffiti Management Strategy was adopted in 2010. Many of the actions and strategies nominated in the 2010 GMS have proven successful with analysis that there has been a reduction in graffiti vandalism over that time supported by available data, stakeholder feedback and community perceptions.

Since 2010 a significant sum has been invested by WSC and key stakeholders for the management of graffiti in the Wyong Shire. This includes direct removal, CCTV installation, community murals, community education, graffiti removal products, equipment and training for volunteers and community information.

In addition, a significant amount of external funding has been secured for Council and partner organisations to initiate anti-graffiti projects such as CCTV installation, Crime Prevention through Environmental Design (CPTED) related facility upgrades, community art projects, the Restoring Harmony project and small plant equipment purchases, while volunteers have also contributed around \$160,000 in graffiti removal time.

In total an investment in excess of two million dollars has been made to combat graffiti vandalism and enable and equip the community to remove and reduce the impact of graffiti in the Wyong Shire since 2010.

An analysis of relevant data and statistics was undertaken as part of the GMS review and the following key findings were established;

- For the 2014 calendar year there was a 41.1% decrease in the reported incidence of graffiti in Wyong LGA.
- Almost 60% of community members surveyed and 70% of key stakeholders felt that the incidence of graffiti had decreased in Wyong Shire since 2010.
- The community ranked murals, graffiti removal kits and CCTV as the most effective anti-graffiti initiatives.
- Key stakeholders ranked murals, graffiti removal kits and dedicated graffiti trailers with volunteers as the most effective anti-graffiti initiatives.

Actions Identified in 2015

After an analysis of the successes and lessons of the 2010 Graffiti Management Strategy which has involved all key stakeholders including Council, Police, community and business organisations and residents, potential opportunities for new and improved anti-graffiti initiatives have been identified and are detailed below.

Removal

- Continue to promote the importance of rapid removal in the management of graffiti
- WSC to continue to provide residents access to one free graffiti removal kit per year.
- WSC to maintain the graffiti removal program for WSC assets by employing a dedicated staff member.
- WSC to continue to support the volunteer graffiti removal groups with provision of chemicals, paint and training.
- WSC to continue to contract Community Service Order (CSO) workers for the removal of graffiti in Wyong Shire
- WSC to support the expansion of volunteer graffiti removal groups.
- Celebrate volunteer and community contribution to graffiti management.
- WSC to consider the provision of free graffiti removal resources to all ratepayers in Wyong Shire including commercial property owners.
- WSC to investigate whether priority can be given to some high use community facilities for fast tracked graffiti removal.
- WSC to review supplier of graffiti removal chemicals to ensure WSC are distributing the safest, most effective and cost effective removal chemicals to the community.

Prevention

- Continue with the community mural program and expand it to incorporate more urban art themes.
- Investigate using photo murals which are less expensive and can engage the community through photo competitions.
- Investigate contracting community artists to undertake the management of mural projects.
- Develop a tool kit to provide guidelines and assistance for the development of murals in Wyong Shire.
- Continue with the installation of CCTV cameras at graffiti hot spots.
- Continue with the use of anti-graffiti coatings and changing the brick surfaces of community facilities to rendered surfaces to make graffiti easier to remove.
 - WSC to ensure stronger emphasis on CPTED principles in planning recommendations.
 - Encourage the use of defensive planting in front of walls/fences as a prevention tool.

Education

- Continue to deliver anti-graffiti education.
- WSC to continue to provide graffiti information on Council's website.
- WSC to continue to provide training to volunteer graffiti removal groups.
- Continue participation in the annual Graffiti Removal Day.
- WSC to continue to deliver an annual media campaign to build awareness.
- Update and distribute community graffiti resource pamphlets.
- Educate business owners and commercial property owners about the importance of rapid removal of graffiti from their property.
- Education campaign targeted to business owners about the laws relating to the provision of spray paint to minors and Council's powers under the law.

Engagement

- Continue with community mural program and ensure that community consultation and engagement strategies are incorporated.
- WSC to develop fact sheet for the development of community murals.
- Develop a community mural register recording artist, date installed, anti-graffiti protection used and owner of the mural which can be linked to the Public Art register.
- WSC to convene a regular forum for stakeholders.
- Investigate options to make WSC grant application process easier for anti-graffiti initiatives.

Reporting & Monitoring

- Streamline reporting so it is time efficient.
- Continue to promote the importance of reporting
- Investigate one number reporting hotline e.g. NSW Attorney General's Hotline 1800 707 125
- A Reporting and Recording working party to be established to ensure accurate and relevant data collection.
- WSC to improve data capture from volunteer removal groups and other agencies undertaking graffiti removal in Wyong Shire
- Investigate recording systems e.g. Australian Graffiti Register (AUSGR) used by Liverpool Council

Enforcement

- WSC to continue to encourage and reward public reporting of vandalism on Council owned property.
- WSC to continue to encourage the community to identify offenders from CCTV images.
- Continue to attend Juvenile Justice Sentencing Forums for graffiti offenders.
- WSC to introduce an education campaign targeting business owners and the laws in relation to the supply of spray paint to minors and Council's powers under the laws.
- Education campaign targeted to business owners about the laws relating to the provision of spray paint to minors and Council's powers under the law.
- Improve information exchange (particularly intelligence on tags) between WSC and Tuggerah Lakes Area Command.

Relationship to other documents

Wyong Shire Council Community Strategic Plan objectives – “Communities will be vibrant, caring and connected with a sense of belonging and pride in their local neighbourhoods” and “there will be a sense of community ownership of the natural and built environment through direct public involvement with programs and services

Community Safety Plan for Wyong Shire objectives – “promote stronger, more connected communities, improve community perceptions of safety, reduce offences in local crime priorities and enhance both the built and the natural environment.”

Acknowledgements

Wyong Shire Council would like to thank the contributions of the Northern Wyong Graffiti Forum to the development and review of the Graffiti Management Strategy for Wyong Shire.

3.4 Payment of Public Liability Professional Indemnity Insurance Policy

TRIM REFERENCE: F2015/00345 - D12042541
MANAGER: Brian Glendenning, General Counsel
AUTHOR: David Secomb; Insurance Controller

SUMMARY

Approval is required to renew Wyong Shire Council's Public Liability/Professional Indemnity insurance with Statewide Mutual.

RECOMMENDATION

- 1 That Council approve the renewal of Council's Public Liability/Professional Indemnity insurance policy with Statewide Mutual for the period 30 June 2015 to 30 June 2016.**
- 2 That Council approve the premium payment of \$534,644.35 ex GST.**
- 3 That Council determine in accordance with s. 55(3)(i) of the Local Government Act 1993, that a satisfactory result would not be achieved by inviting tenders for these insurances, for the reason that the Australian insurance market does not offer the level of cover required by Council.**

BACKGROUND

Wyong Shire Council's broker, Jardine Lloyd Thompson (JLT), has arranged renewal of Wyong Shire Council's Public Liability/Professional Indemnity insurance with NSW Local Government (Jardine Lloyd Thompson) Mutual Liability Scheme known as Statewide Mutual, for the period 30 June 2015 to 30 June 2016.

Wyong Shire Council is a member of the Statewide Mutual program providing access to policies such as Property, Public Liability/Professional Indemnity, Comprehensive Motor Vehicle, Councillors & Officers Liability and Fidelity Guarantee at very competitive prices and coverage, through Statewide Mutual.

Statewide Mutual is a fund made up of the majority of New South Wales' Councils. The contributions made by Councils by way of total premiums, provide significant buying power and enable Statewide Mutual to provide these classes of cover at the high limits Councils require.

The ceiling limits for both Property and Public Liability/Professional Indemnity insurance are currently unobtainable in the Australian insurance market.

Wyong Shire Council has been a contributor to this scheme for many years. To withdraw, Council is required to give at least twelve months written notice prior to the end of the financial year.

3.4 Payment of Public Liability Professional Indemnity Insurance Policy (contd)

CURRENT STATUS

Council's Public Liability/Professional Indemnity insurance for the period 30 June 2014 to 30 June 2015 was with Statewide Mutual.

THE PROPOSAL

The premium applicable to Wyong Shire Council for this insurance renewal is \$534,644.35 ex GST which is an increase of 2.4% on last year's premium. Limits of protection under this policy are: -

- Public Liability \$400,000,000
- Products Liability \$400,000,000
- Professional Indemnity \$300,000,000

Council shall bear the first \$50,000 of each and every occurrence or claim.

OPTIONS

Statewide Mutual arranges very competitive insurance through the overseas markets for NSW Councils. Statewide Mutual was set up in response to the withdrawal of support of Local Government business in the domestic insurance market.

Statewide Mutual Scheme undertakes insurance of \$400M Public Liability and \$300M Professional Indemnity for all its members. This provides coverage in even the most extreme circumstances e.g. class actions, multi-million dollar commercial ventures, etc. The last \$100M of this cover is relatively inexpensive and provides extra protection that does not have a significant impact on our premium. Councils need these high limits of cover due to their public status and the type of services they provide to the community.

Outside of the tender scheme there is an alternative to Statewide Mutual and this is through the United Independent Pools formed by two Sydney based Local Government risk management Pools, Westpool and Metro Pool. The Councils in these pools work together to manage their risks and to secure all their insurance covers.

However before we could consider joining one of these pools, we would need to provide twelve months written notice to Statewide Mutual prior to the end of the financial year to withdraw from our current scheme.

Additionally the Independent Pools require all new members to apply for membership and they reserve the right to accept or reject the application for membership. In this regard the Pools would undertake a due diligence review of each new member (cost of review approximately \$40,000, half to be covered by the new member) and we would be required to sign a Membership Agreement to accept their terms and conditions.

3.4 Payment of Public Liability Professional Indemnity Insurance Policy (contd)

A further option would be to approach Lloyd's of London insurance market through a broker, however such an exercise would be costly and time consuming. We would be a standalone Council trying to negotiate competitive insurances which would make us a higher risk to an insurer than say Statewide Mutual who negotiate on behalf of numerous Councils. Therefore the outcome would more likely incur a higher premium plus we wouldn't be able to take advantage of the additional services Statewide Mutual currently provide like assistance with risk management, claims, etc.

Again before we could consider this option we would need to provide twelve months written notice to Statewide Mutual prior to the end of the financial year to withdraw from their scheme.

STRATEGIC LINKS

Contribution of Proposal to the Principal Activity

Long term Financial Strategy

Nil Impact

Asset Management Strategy

Nil Impact

Workforce Management Strategy

Nil Impact

Link to Community Strategic Plan (2030)

Nil Impact

Budget Impact

No additional impact on budget

CONSULTATION

Not Applicable

GOVERNANCE AND POLICY IMPLICATIONS

Section 382 of the Local Government Act 1993 requires that Council make arrangements for adequate insurance against public liability and professional indemnity.

MATERIAL RISKS AND ISSUES

Inefficient work practices - Inefficient work practices leading to increased costs, missed opportunities and community dissatisfaction with Council.

Inaccuracies in Information - Inaccuracies in 149 Certificate information supplied by Council leading to litigation.

Legislative change - Legislative change that conflicts with local priorities leading to enforced changes in levels of service and community dissatisfaction with Council (e.g. brothels, communication towers, on-site sewer charges).

Resource & Equipment Selection Processes - Inadequate processes for selecting appropriate resources, technology, plant and equipment for major projects undertaken by Council leading to inefficiency in operations and/or inadequate return on investment.

Unsafe working environment - An unsafe working environment leading to accidents and possible injury to people and possible financial penalties to Council.

Service Unit Plans - Operational Plans not effectively prepared or implemented leading to key objectives not being achieved.

Legislative Requirements - Council not complying with legislative requirements leading to penalties, civil claims and/or contractual disputes.

Emergency response to calamitous events- Inadequate emergency response to calamitous events (e.g. natural disaster (flood, bushfire, avian flu, foreshore degradation), terrorist action, etc.) leading to suffering by community and dissatisfaction with Council.

CONCLUSION

Adequate insurance cover is mandatory, prudent and best practice.

Prospecting for international suppliers will be costly and difficult for Wyong Shire Council.

Statewide Mutual is made up of the majority of NSW Councils which provides significant buying power to enable Statewide Mutual to arrange very competitive prices and coverage.

ATTACHMENTS

Nil.

3.5 Payment of Industrial Special Risk Insurance Policy

TRIM REFERENCE: F2015/00345 - D12042783
MANAGER: Brian Glendenning, General Counsel
AUTHOR: David Secomb; Insurance Controller

SUMMARY

Approval is required to renew Wyong Shire Council's Property (Industrial Special Risk) insurance with Statewide Mutual.

RECOMMENDATION

- 1 That Council approve the renewal of Wyong Shire Council's Property insurance policy with Statewide Mutual for the period 30 June 2015 to 30 June 2016.**
- 2 That Council approve the premium payment of \$507,793.84 ex GST.**
- 3 That Council determine, in accordance with s. 55(3)(i) of the Local Government Act 1993, that a satisfactory result would not be achieved by inviting tenders for these insurances, for the reason that the Australian insurance market does not offer the level of cover required by Council.**

BACKGROUND

Wyong Shire Council's broker, Jardine Lloyd Thompson (JLT), has arranged renewal of WSC's Property insurance with NSW Local Government (Jardine Lloyd Thompson) Mutual Liability Scheme known as Statewide Mutual, for the period 30 June 2015 to 30 June 2016.

Wyong Shire Council is a member of the Statewide Mutual program providing access to policies such as Property, Public Liability/Professional Indemnity, Comprehensive Motor Vehicle, Councillors & Officers Liability and Fidelity Guarantee at very competitive prices and coverage, through Statewide Mutual.

Statewide Mutual is a fund made up of the majority of New South Wales' Councils. The contributions made by councils by way of total premiums, provide significant buying power and enable Statewide to provide these classes of cover at the high limits the councils require.

The ceiling limits for property insurance are currently unobtainable in the Australian insurance market.

Wyong Shire Council has been a contributor to this scheme for many years. To withdraw, Council is required to give at least twelve months written notice prior to the end of the financial year.

CURRENT STATUS

Council's Industrial Special Risk insurance for the period 30 June 2014 to 30 June 2015 is with Statewide Mutual.

THE PROPOSAL

The premium applicable to Wyong Shire Council for this insurance renewal is \$507,793.84 ex GST which is a reduction on last year's premium of 1.44%. The reason for the decrease is due to the rate charge being marginally decreased.

Limits of protection under this policy are direct physical loss or damage, as defined and limited in the wording, on Real Property, Personal Property, Business Interruption, including the Extensions of Coverage applying at the locations provided on Council's Assets Schedule.

Council shall bear the first \$20,000 as a result of any one occurrence.

OPTIONS

Statewide Mutual arranges very competitive insurance through the overseas markets for NSW councils. Statewide Mutual was set up in response to the withdrawal of support to local government business in the domestic insurance market.

Outside of the tender scheme there is an alternative to Statewide Mutual and this is through the United Independent Pools formed by two Sydney based Local Government risk management Pools, Westpool and Metro Pool. The councils in these pools work together to manage their risks and to secure all their insurance covers.

However before we could consider joining one of these pools Council would need to provide twelve months written notice to Statewide Mutual prior to the end of the financial year to withdraw from our current scheme.

Additionally the Independent Pools require all new members to apply for membership and they reserve the right to accept or reject the application for membership. In this regard the Pools would undertake a due diligence review of each new member (cost of review approximately \$40,000, half to be covered by the new member) and Wyong Shire Council would be required to sign a Membership Agreement to accept its terms and conditions.

A further option would be to approach Lloyd's of London insurance market through a broker however such an exercise would be costly and time consuming. Wyong Shire Council would be a standalone Council trying to negotiate competitive insurances which would make it a higher risk to an insurer than say Statewide Mutual who negotiate on behalf of numerous Councils. Therefore the outcome would more than likely incur a higher premium plus we wouldn't be able to take advantage of the additional services Statewide Mutual currently provide like assistance with risk management, claims, etc.

Again before Council could consider this option Council would need to provide twelve months written notice to Statewide Mutual prior to the end of the financial year to withdraw from its scheme.

STRATEGIC LINKS

Contribution of Proposal to the Principal Activity

Long term Financial Strategy

Nil Impact

Asset Management Strategy

Nil Impact

Workforce Management Strategy

Nil Impact

Link to Community Strategic Plan (2030)

Nil Impact

Budget Impact

No additional impact to budget

CONSULTATION

Consultation was carried out with internal asset owners to update Council's Asset Schedule.

GOVERNANCE AND POLICY IMPLICATIONS

Nil Impact

MATERIAL RISKS AND ISSUES

Potential damage caused to Council assets.

CONCLUSION

Adequate insurance cover is prudent and best practice.

Prospecting for international suppliers will be costly and difficult for Wyong Shire Council with a very low chance of success.

Statewide Mutual is made up of the majority of NSW Councils which provides significant buying power to enable Statewide Mutual to arrange very competitive prices and coverage.

ATTACHMENTS

Nil.

3.6 Initiatives to Improve Roadside Vegetation Amenity Including Roads and Maritime Services Roads

TRIM REFERENCE: F2004/00392 - D12048912

MANAGER: Maxine Kenyon, Director

AUTHOR: Brett Sherar; Manager

SUMMARY

The report will outline current levels of service on roadsides and discuss existing resource strategies for seasonal variations in workload, the impact of weather conditions on amenity and impact of scope creep on timing of scheduled works. Options will be provided to vary levels of service including costs and a recommended option.

RECOMMENDATION

- 1 That Council approve the following options provided in this report:**
 - a Option 1 – Continue to lobby the Roads and Maritime Services for an appropriate level of funding to maintain State roads.**
 - b Option 2 – Provide \$100,000 through quarter one review for contractor support at peak times.**
- 2 That Council reconsider this issue in planning for 2016/17 financial year.**

BACKGROUND

This report has been prepared in response to the below Resolution raised at the Ordinary Meeting of Council on 25 February 2015:

“RESOLVED unanimously on the motion of Councillor BEST and seconded by Councillor TAYLOR:

That Council note with great concern the current, extremely poor condition of the landscaping of the median and roundabouts along the Shire's premier road corridor, Wyong Road.

That Council note that Wyong Road is a State Road for which the NSW Roads and Maritime Service (RMS) has full management and financial responsibility under the Roads Act 1993.

That Council call on the RMS to consider the safety, value and impact on the community of not providing for sufficient vegetation maintenance, and to provide adequate funding to maintain the landscaping for the full length of the Wyong Road corridor in keeping with community expectations.

That Council request the General Manager to report on initiatives that it may consider with this road issue and indeed all roads under the Road Management Council Contracts."

And

2015 Councillor Workshop Outcome 295, "Investigate strategies to ensure the amenity of the streetscape (including medians, cycle ways, paths and corridors) within Wyong Shire"

Current Levels of Service

Open Space and Recreation's (OSR) resource strategy for all vegetation control is based on normal growth patterns and has processes that prioritise work types to gain the greatest efficiencies without over resourcing during the low growth periods. All grass mowing is scheduled as follows:

- Sportfield playing surfaces - mowed weekly
- Active parks and reserves - three weekly in growth period and five weekly in low growth period
- High profile roadsides, medians, roadside gardens, road blisters and laneways - six to eight week
- Roadside slashing, drainage reserve slashing and boom mowing - quarterly to annually dependant on need.

Schedule dates are strictly adhered to, if a site is missed due to weather or other reasons, then the maintenance for this site is deferred and the schedule continued. This ensures that all other sites are maintained per schedule and the community can be made aware when each site is to be serviced. No service requests are taken for scheduled sites. No site is missed twice consecutively.

In the high growth period from November through to April, available resources are focused on key usage and amenity processes such as litter collection, broad area mowing and weed control leaving tree maintenance, edging, asset maintenance, mulching and other less critical works for the low growth period. To further support the increased workload in the peak period, selected vegetation control staff undertake extra hours (up to five hours per week) to ensure the scheduled works are completed. A cost benefit analysis has been undertaken and this is the most efficient way to manage this variable workload and resource requirement.

Vegetation maintenance is impacted significantly by seasons and weather patterns. The warmer temperatures that are prevalent from October through to April are much more conducive to growth than the colder period of the year. Also, weather patterns impact the speed of growth in the warmer period. Long, dry periods slow the growth and dry out the grass making it easier to maintain but intermittent rain and warm weather, such as we have encountered this summer, create high humidity and warm soils leading to rapid grass growth.

Historically, Council has relied on property owners to undertake vegetation control on nature strips between roadsides and private property boundaries. With approximately 1050kms of roads in Wyong Shire, the cost and resource requirements for Council to undertake this work is prohibitive. Council will only intervene and undertake the work if the nature strip is considered a safety hazard or impedes pedestrian movement, these works are done by request.

Scope creep creates issues for maintaining schedules for vegetation maintenance; this comes in a number of forms. Although new release areas appear irregularly, each new site reduces the amount of time available to meet the schedule across the entire section. Upgraded areas tend to become more maintenance intense than broad acre grassed areas; an example of this is Tuggerah Straight and the Pacific Highway, Ourimbah. Prior to their upgrades there was minimal maintenance but now they are vegetated gardens that require much higher resourcing to maintain the amenity of the area. Unknown works are predominantly areas that have historically been maintained by residents who have either moved away or can no longer maintain the specific area to the historic level which causes residents to request Council to take over the maintenance.

To ensure efficiencies could be achieved and priority given to vegetation maintenance and amenity of all Wyong Shire roadsides, medians, laneways and paths, all roadside vegetation maintenance became the responsibility of OSR from August 2012. OSR have endeavoured to manage scope creep through continuous improvement initiatives such as better equipment, better processes, and maintenance minimisation by design and better qualified staff.

State Roads

Under the Roads Act 1993, councils are the roads authority for State roads other than Freeways. However, the Act allows the Roads and Maritime Services (RMS) to exercise roads authority functions to the extent necessary for the functioning of a road as a State road. The RMS generally funds and manages:

- the road formation and associated drains in rural areas
- the main carriageway between kerbs in built up areas
- the central lanes through towns elsewhere, including traffic lights, roundabout, signs and line markings.

Councils retain responsibility for the road reserve of State roads, including service roads, footpaths and control of noxious weeds except in situations where the RMS has specified to, or agreed with, Council that the RMS would be responsible for specific other assets, works or activities within the road reserve.

In simple terms, Council is responsible for all road vegetation control on State roads, including the following, unless the RMS chooses to fund it:

- Pacific Highway
- Sparks Road/Wallarah Road
- Central Coast Highway
- Wyong Road

RMS funding through the Road Maintenance Contract Council (RMCC) provides funding for all aspects of road maintenance including reactive pavement management, signage, asset inspection, proactive pavement management, drainage and culvert maintenance/cleaning etc. The total funding Council received for 14/15 is \$398,000.00 and is prioritised by Roads and Drainage staff with an amount allocated to OSR for vegetation control. This funding split is approved by RMS. For 2014/15 the amount allocated to OSR activities including ground vegetation maintenance, sign clearance and mowing was initially \$40,000.00. This amount may be varied dependent upon other works e.g. increase/decrease in pothole patching.

3.6 Initiatives to Improve Roadside Vegetation Amenity Including Roads and Maritime Services Roads (contd)

When RMS funding was at its highest level, five staff were employed to maintain the vegetation, signage and remove the litter along the sides and centre median of the 9.9kms of Wyong Road. This level of resourcing has reduced in line with the reduction in RMS funding down to the two current staff members who are predominantly funded by Council revenue.

Challenges with State Roads include:

- Approvals - State roads require approvals to change speed limits or close lanes, this needs to be done to ensure the safety of workers and is a legal requirement. Wyong Road, Tuggerah Straight and Pacific Highway Ourimbah have limitations on when traffic changes can be implemented. For this reason works on medians can only efficiently be undertaken at night, this adds further cost to the program.
- Service requests - Responding to service requests for works above current levels of service impacts on staff's ability to meet levels of service in other areas. In the 12 months from 1 April 2014 to 1 April 2015 there have been 374 service requests for all roadside vegetation maintenance including State roads additional to scheduled works.
- Landscaping - The maturing of the landscaping and changes implemented by the RMS to improve traffic flow, which include upgrades to medians and intersection vegetation, have increased the resource requirement to meet a level of service that meets community expectation for amenity.
- Limited funding - Roadsides were developed to a standard many years ago which was fully funded by RMS. Over the years the funding has been reduced, however the expectation from the community of the standard of the roadsides has not and as a result, Council has funded the works on State Roads from General Revenue.

See attachment 1 which shows aerials of all Council maintained State road sites.

CURRENT STATUS

Current Levels of Services for Roadsides

Laneways

Three fulltime staff maintain 596 identified laneways between six and eight week periods on a rolling schedule dependant on growth period and available work hours. This includes litter collection, grass cutting, weed spraying and other ancillary works. In the low growth period works are also undertaken to reduce the time needed at each site by replacing vegetated areas with mulch, removing/minimising trees to ensure less hand work and increased mechanisation. Budget for 2015/16 is \$280,197.00 excluding corporate overheads.

3.6 Initiatives to Improve Roadside Vegetation Amenity Including Roads and Maritime Services Roads (contd)

Roadside gardens

Two fulltime staff maintain roadside and town centre gardens including the Council Chambers, Sparks Road and the Pacific Highway, Ourimbah, between four and eight week periods on a rolling schedule dependant on priority, growth period and available work hours. This includes litter collection, grass cutting, planting, trimming, weed spraying and other minor ancillary works. In the low growth period, works are also undertaken to reduce the time needed at each site by replacing vegetated areas with mulch, removing/minimising trees to ensure less hand work and more by machine. Budget for 2015/16 is \$295,454.00 excluding corporate overheads.

Priority roadsides

Four fulltime staff maintain vegetation on key identified areas on the Pacific Highway from Gwandalan entry road to Ourimbah and Central Coast Highway from Doyalson lights to Forresters Beach. These areas were identified for regular maintenance in 2009 as part of a Community Pride initiative. Other sites have been included since then by request. Works are completed over a six to eight week period on a rolling schedule dependant on the growth period and available work hours. This includes litter collection, grass cutting, weed spraying and other minor ancillary works. In the low growth period works are also undertaken to reduce maintenance by design. Budget for 2015/16 is \$347,107.00 excluding corporate overheads.

Wyong Road

Two fulltime staff maintain 9.9kms of roadside, roundabouts and centre median gardens between 12 and 16 week periods on a rolling schedule dependant on priority, growth period and available work hours. Priority is given to intersections where commuters may be stopped in traffic. This includes litter collection, weed spraying, mulching, grass cutting, planting, trimming and other minor ancillary works. Budget for 2015/16 is \$189,111.00 excluding corporate overheads.

Rural Roadsides slashing and boom mowing

Three fulltime staff slash and boom mow 222 identified roadsides between quarterly and annually on a detailed schedule designed around growth period and priority. The work includes litter collection, contract traffic control, grass cutting, weed spraying and other minor ancillary works. Budget for 2015/16 is \$448,530.00 excluding corporate overheads.

Shared Pathways

Shared pathways in most instances are in parks or foreshore reserves. These are maintained on the same schedule as all parks which are three weekly in the high growth period and five weekly in the low growth period. If the path is on a reserve that is a natural area, the maintenance allows for one cut either side of the path e.g. Magenta/foreshore pathways.

3.6 Initiatives to Improve Roadside Vegetation Amenity Including Roads and Maritime Services Roads (contd)

To ensure efficiency, specialty service such as weed sprayers and tractor operators support the staff identified above to meet the current levels of service. Other OSR staff are focused on the maintenance of our 37 sporting complexes and 213 developed parks and reserves. The maintenance levels on sport facilities and parks are higher than roadsides due to the level of usage, the importance of reducing risk to the users and to reduce maintenance costs in the longer term.

All funding identified in this report are general funds. \$40,000.00 of RMS funding is allocated to undertake works on medians on State roads as well as one slasher cut each side of Sparks Road every 12 weeks.

Since taking over the roadsides in 2012, staff have undertaken the following to provide the most efficient level of service for all roadsides, laneways, medians and roadside gardens including:

- Amended planting program to reduce ongoing maintenance
- Purchased equipment to improve efficiency
- Reviewed structure and work areas
- Established work schedules

THE PROPOSAL

It is proposed that Council consider the current level of service provided, the cost, impact of weather variation and scope creep to determine if any changes are required to the roadside vegetation maintenance program based on options provided below.

Staff will continue to make changes to vegetation to reduce maintenance by design during low growth periods with current resources. This will include the use of slow growth plants, removal of high maintenance undergrowth, mulching and use of slower growing grasses.

Further to this report, requests will be made to RMS for increased funding to be made available for State Roads. A consideration could be to fund any increases in the levels of service on State Roads by increasing the vegetation share of the RMCC contract as a priority over other works such as the road pavement. This would require RMS approval.

OPTIONS

In order for Council to provide an increased level of service in the medians, cycle ways, paths and corridors, and State roads, a number of options are presented below. Noting that OSR have undergone many continuous improvement initiatives to create a lean and efficient team, there is limited scope for continuous improvement within current resources if the levels of service on all other OSR assets are to be met.

Based on the limited levels of complaints, and those that are received are predominantly after high rainfall and high growth periods, it is not recommended that major changes occur within the existing service levels for OSR.

3.6 Initiatives to Improve Roadside Vegetation Amenity Including Roads and Maritime Services Roads (contd)

The following options, including recommendations to supplement the existing service levels at those peak, high growth periods are:

Option 1

Lobby RMS for adequate funding – Recommended.

Council continue to lobby the RMS for increased funding and allocation of current funding to manage the vegetation on RMS roads. Council continue to replace high maintenance vegetation along State roads to reduce maintenance requirements throughout the year. Council may wish to relook at this issue after a formal response from RMS and if necessary consideration should be made in 2016/17 budget planning.

Option cost – Nil

Option staff requirement – Nil

Option outcome – Possible improvement in roadside amenity.

Option 2

Utilise contractor support at peak times – Recommended.

Increased contractor support contingency funding to enable contractor support at peak growth times to supplement boom mowing and roadside slashing. This will require an additional budget allocation through Quarter 1 review.

Option Cost – \$100,000.00 (est. \$40,000.00 traffic control, \$60,000.00 machine and operator)

Option staff requirement – Zero FTE

Option outcome – This would provide an estimated 25% reduction in time between services. Improvement in amenity and community satisfaction with improved response times to service requests for roadside slashing and boom mowing. It will also enable Council to fully understand the level of service required to address the peak periods.

Option 3

All State Roads – Not Recommended.

Increase level of service to previous levels with one, two-man team integrating with the other two teams plus Wyong Road team to provide an overall improvement on State roads. Depending on the outcome of the lobbying of RMS and the use of the contractors, this may be an option explored at a later date in 2016/17 planning if there is adequate need.

Option Cost – \$248,000.00

Option staff requirement – Two FTE increase on current levels.

Option outcome – This would provide an estimated 30% reduction in time between services. Improvement in amenity and community satisfaction with reduction in complaints.

3.6 Initiatives to Improve Roadside Vegetation Amenity Including Roads and Maritime Services Roads (contd)

Option 4

Reallocate staff from other sections of Open Space and Recreation – Not Recommended.

The reallocation of mowing staff from parks and reserves or the sports field teams would require a commensurate reduction in levels of service in these areas. With the key issue in this report being roadside amenity, as safety is prioritised and maintained, the reduction in the usability of a sporting facility or a park to improve amenity on the roadsides would likely lead to a higher level of complaint and dissatisfaction from the community.

Option cost – Nil

Option staff requirement – Nil

Option outcome – Improvement in roadside amenity with a reduction in community satisfaction and increase in complaints related to sports facilities or parks.

Option 5

No change to Levels of Service – Not Recommended.

No change to the current levels of service across all roadside vegetation maintenance other than efficiency gains identified through business as usual process.

Option cost - Nil above current budgets

Option staff requirement – Nil above current FTE

Option outcome – No improvement in community satisfaction or reduction in complaints.

Option 6

Wyong Road – Not Recommended.

Increase level of service to previous levels with two, two-man teams to maintain 5kms of Wyong Road each.

Option Cost – \$248,000.00

Option staff requirement – Two FTE increase on current levels.

Option outcome – Improvement in amenity and community satisfaction with reduction in complaints.

Option 7

All roadside support – Not Recommended.

A dedicated two person service request response team that deals with roadside vegetation requests on a priority basis based on safety, access and amenity. Can supplement all teams currently providing roadside vegetation control to improve overall levels of service.

Option Cost – \$248,000.00

Option staff requirement – Two FTE increase on current levels.

Option outcome – Improvement in amenity and community satisfaction with reduction in complaints.

3.6 Initiatives to Improve Roadside Vegetation Amenity Including Roads and Maritime Services Roads (contd)

Option 8

Equipment improvement – Not Recommended as part of this review.

Remote control mowing plant.

Option Cost – \$200,000.00 plus plant purchase

Option staff requirement – One FTE increase on current levels.

Option outcome – Improvement in staff safety, reduction in need for traffic control, improved amenity and community satisfaction with reduction in complaints.

Other plant and equipment is considered to be fit for purpose as it was reviewed and updated during the transfer of works from Roads and Drainage to Open Space and Recreation in 2012. However, staff are continually reviewing new and enhanced equipment as they develop.

Summary of Recommendation and Reasoning

Council is maintaining State roads at a level not commensurate with the funding provided by the State Government. It is recommended that Council continue to lobby the RMS for an appropriate level of funding to undertake the works on these State roads.

Allocating \$100,000 for peak period contractor support would allow for variability in resourcing levels dependant on growth and weather patterns and could focus on high visibility roadside slashing. This would also reduce the reactive service request drive works required by staff allowing focus on completing schedules.

At the end of 2015/16 Council will have data on the usage of contractors for peak periods and will aim to have a formal response from RMS which will enable appropriate planning for the 2016/17 financial year.

STRATEGIC LINKS

Wyong Shire Council Strategic/ Annual Plan

<i>Principal Activity</i>	<i>Service</i>	<i>Key Action and Objectives</i>	<i>Funding Source and Description</i>	<i>Impact on Key Performance Indicators/ Service Performance Indicators</i>
2 – Community Recreation	Roadside and other vegetation control	Improve the amenity of roadsides within the Shire.	10.4604 10.5304	Dependant on final resolution

3.6 Initiatives to Improve Roadside Vegetation Amenity Including Roads and Maritime Services Roads (contd)

Contribution of Proposal to the Principal Activity

Long Term Financial Strategy

If option 2 was adopted, it would require recurrent funding of \$100,000.00, not currently budgeted for.

Asset Management Strategy

Nil impact.

Workforce Management Strategy

Nil impact.

Link to Community Strategic Plan (2030)

Community Strategic Plan Objective 1:

Communities will be vibrant, caring and connected with a sense of belonging and pride in their local neighbourhood.

Budget Impact

Adoption of the recommended options would require recurrent funding of \$100,000.00 in 2015/16 financial year. This funding has not been allocated in 2015/16 budget and would need to be addressed through a quarter one review.

CONSULTATION

OSR operational staff have been involved in the preparation of this report.

A Council briefing was provided on 8 July 2015.

GOVERNANCE AND POLICY IMPLICATIONS

Adoption of these options would not have any material governance or policy impacts.

MATERIAL RISKS AND ISSUES

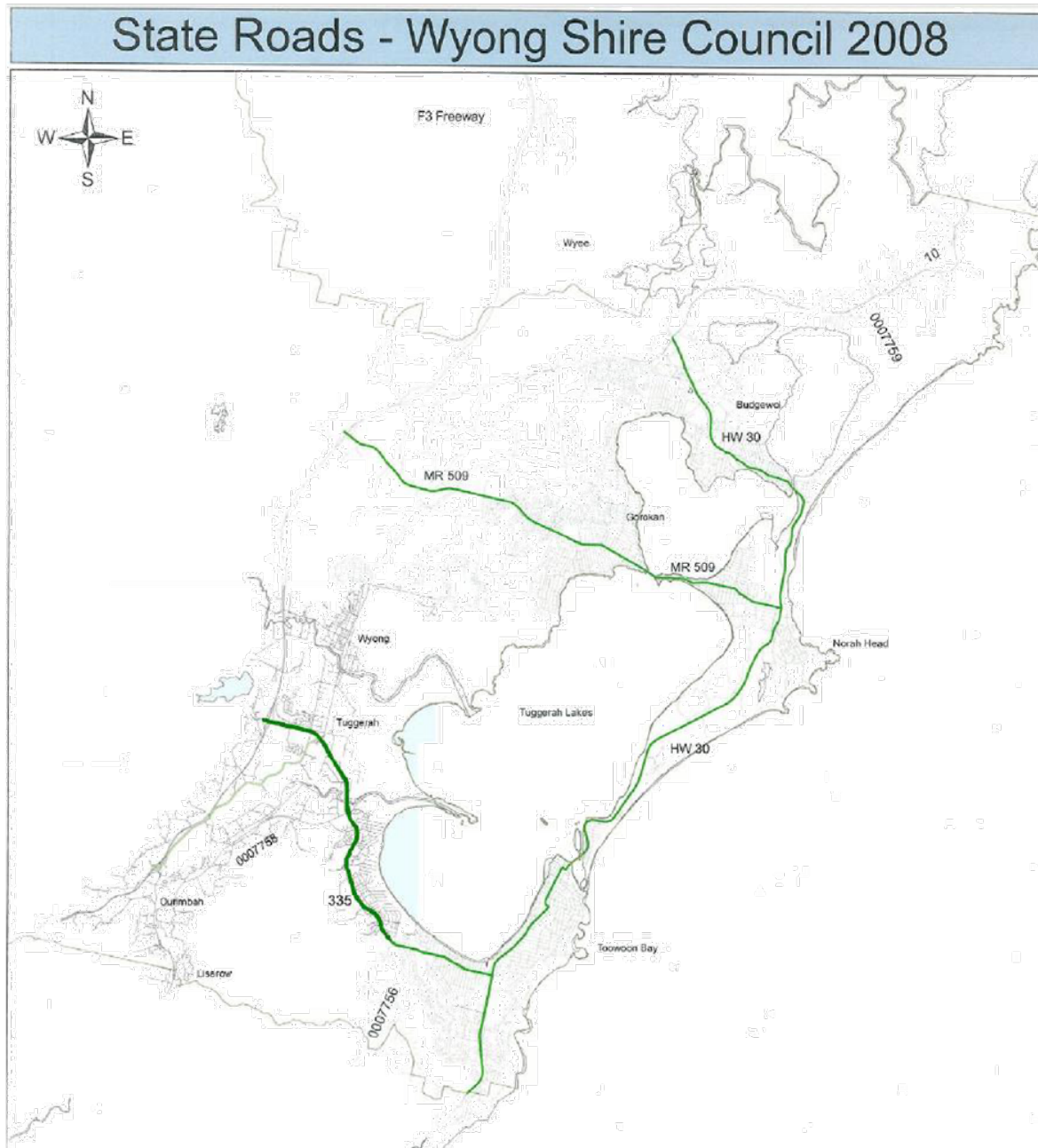
Nil.

CONCLUSION

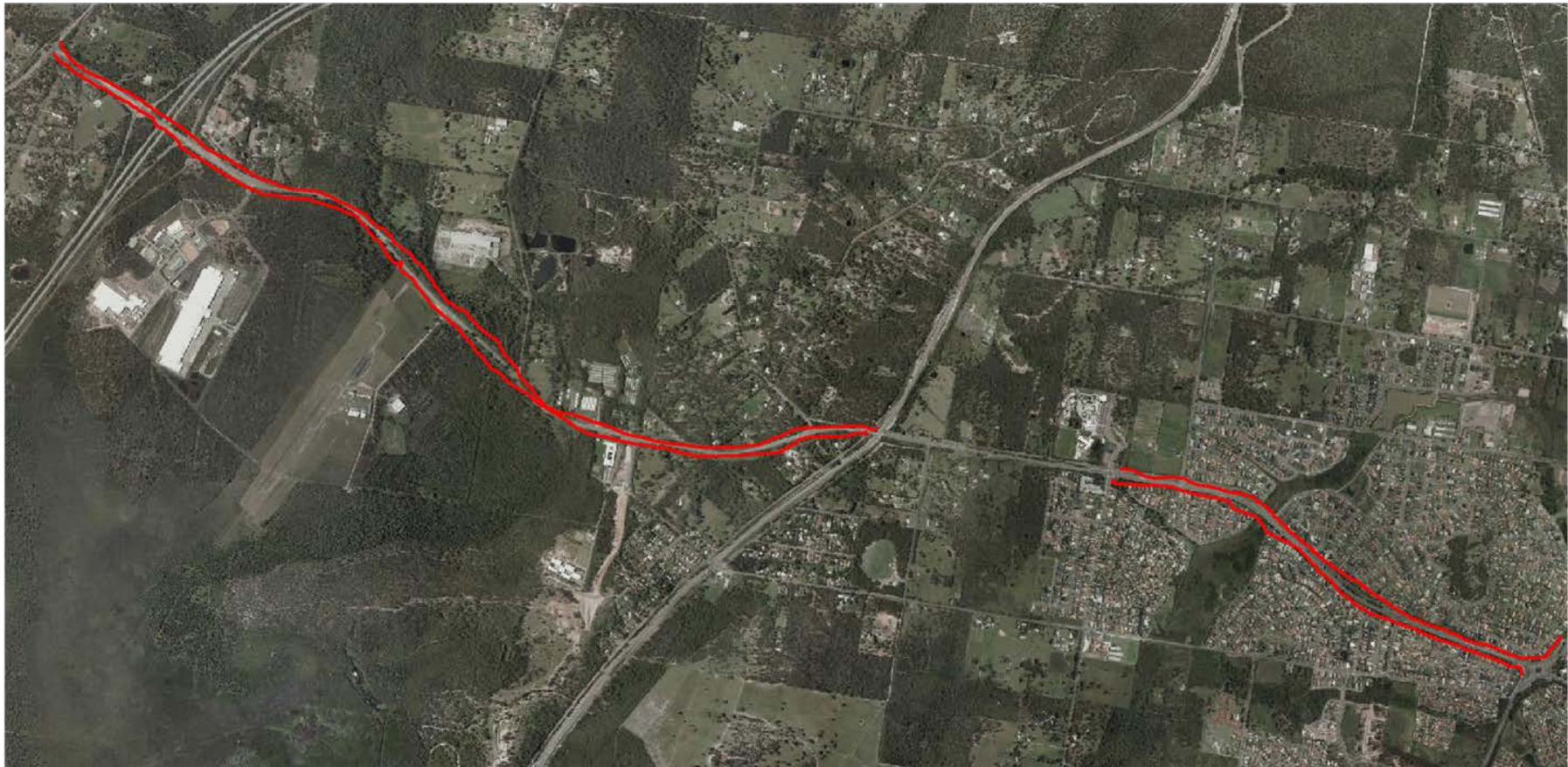
There is an opportunity to increase the level of service on roadsides to improve the safety, amenity and community satisfaction. Any increase in desired levels of service comes with a commensurate increase in cost and resource requirements, and as detailed in this report, could be reprioritised from other works but would have an equal or greater detriment than is currently experienced in the roadside vegetation maintenance and is not recommended. By continued lobbying and use of contractors at peak times, this will enable improvements to the service level with the opportunity for review at the end of financial year.

ATTACHMENTS

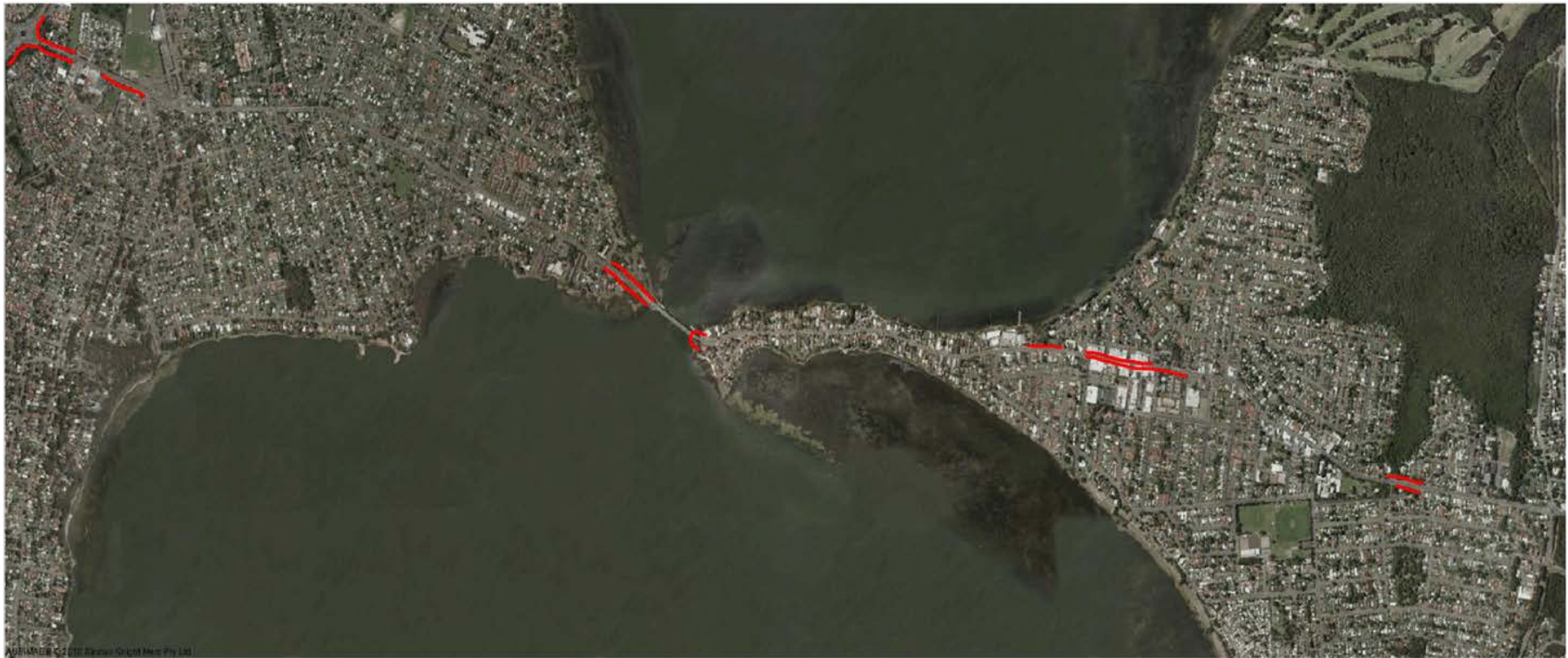
- 1 RMS Road Site Location Views D11991754



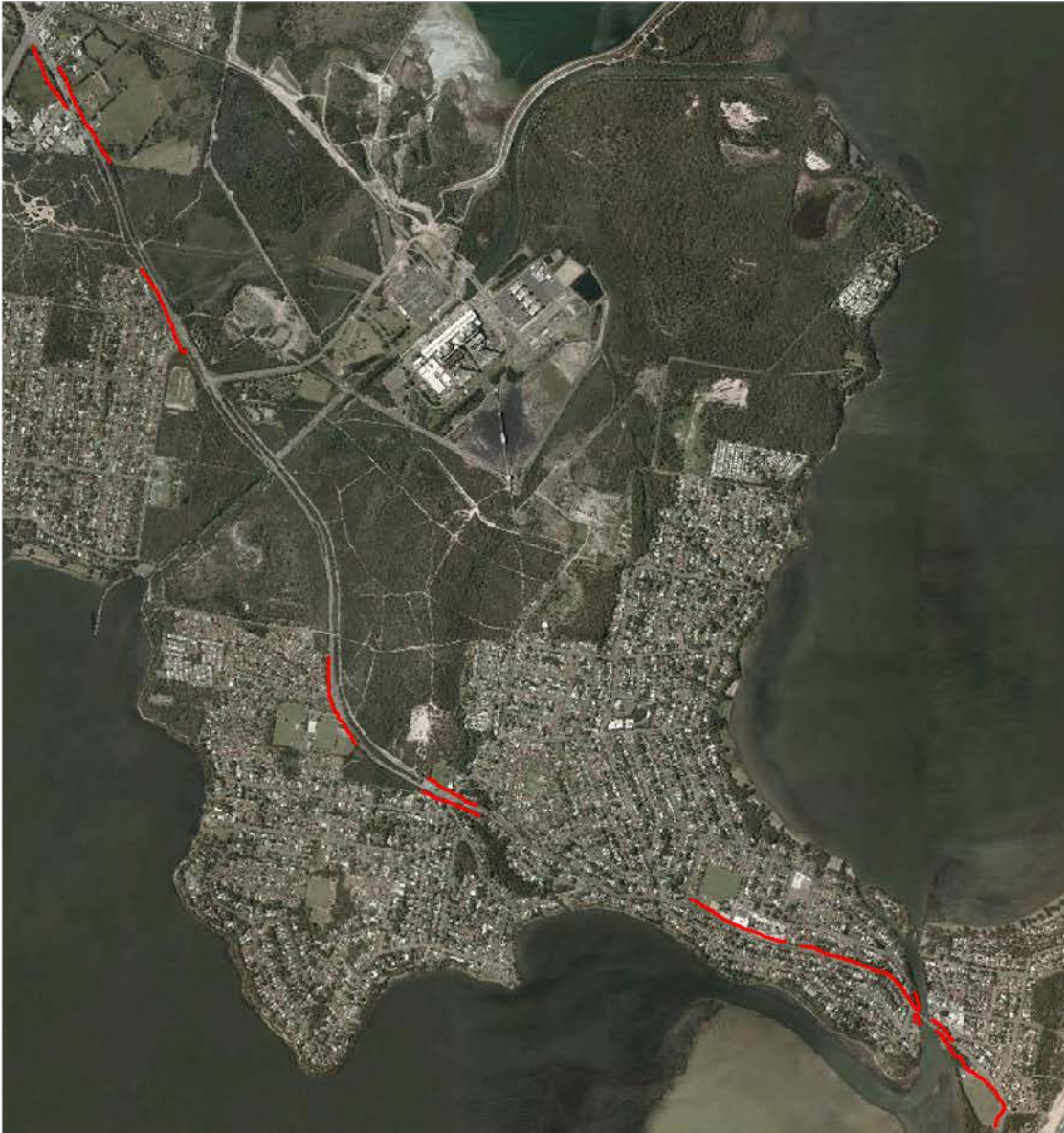
Sparks Rd - Hue Hue to Pacific Hwy - MR 509



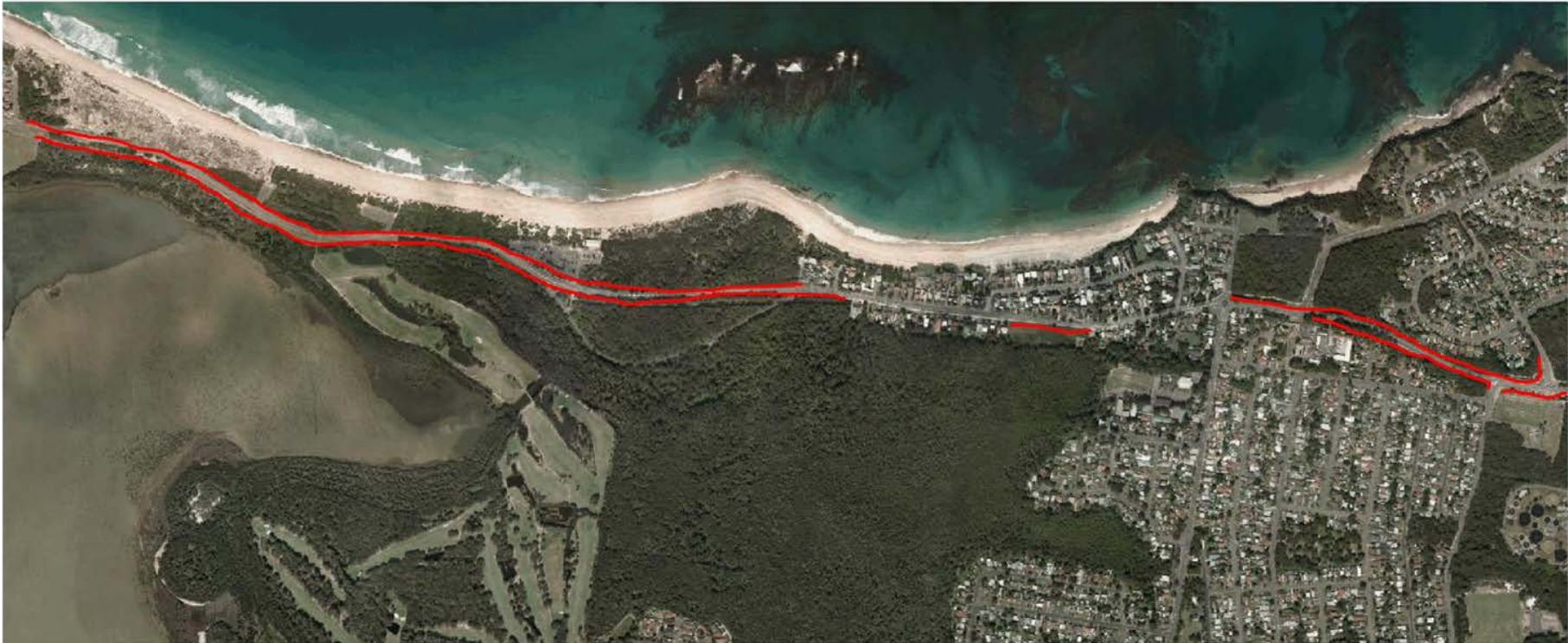
Wallarah Rd Gorokan/Main Rd Toukley – MR 509



Central Coast Hwy (HW30) - Doyalson – Budgewoi East



Central Coast Hwy (HW30) - Budgewoi East - Denison St



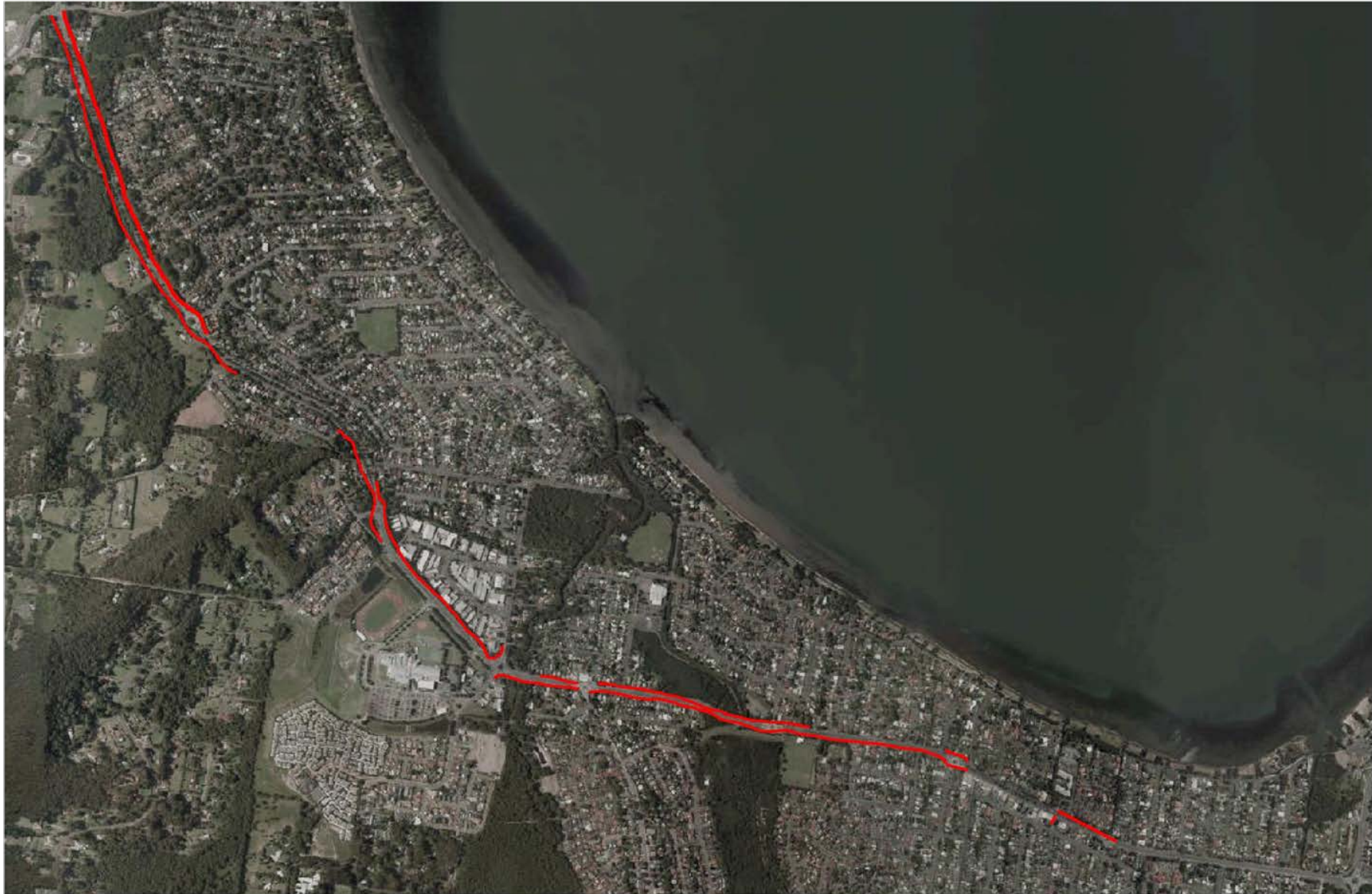
Central Coast Hwy (HW30) – Entrance Nth – Oakland Ave Sth



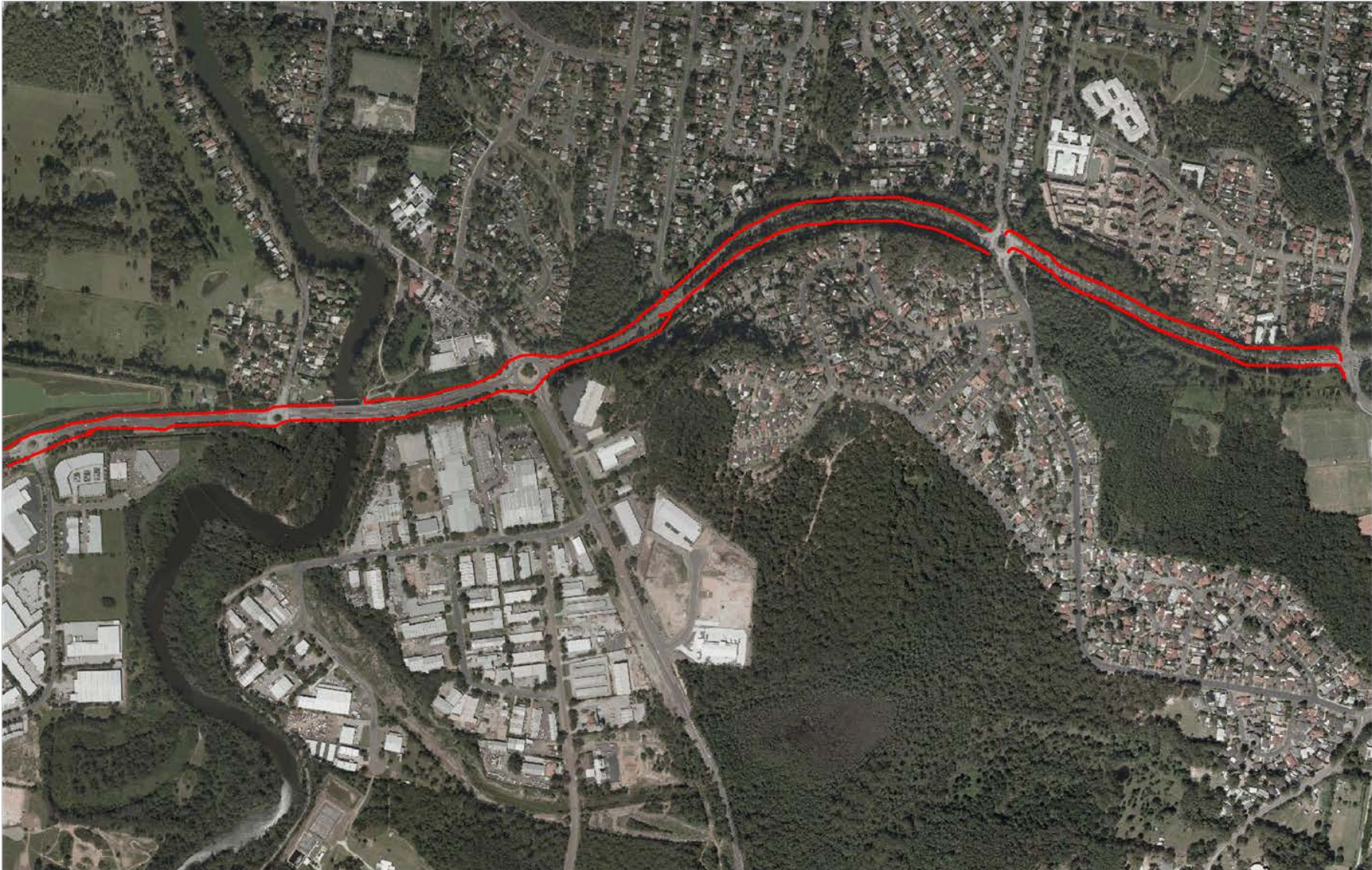
Central Coast Hwy (HW30) – Tuggerah Pde Sth – Belleview Rd



Wyong Rd (MR335) – Shelly Beach Road –Berkeley Rd/Bundilla Pde



Wyong Rd (MR3535) - Berkeley Rd/Bundilla Pde - Reliance Drv South



Wyong Rd (MR3535) - Reliance Drv South - M1



Pacific Hwy Ourimbah – (State road works currently funded by establishment funding – To be transferred to Council responsibility)



Pacific Hwy – Tuggerah Straight to Wyong North – (State road works from river to Wyong Rd currently funded by establishment funding – To be transferred to Council responsibility)



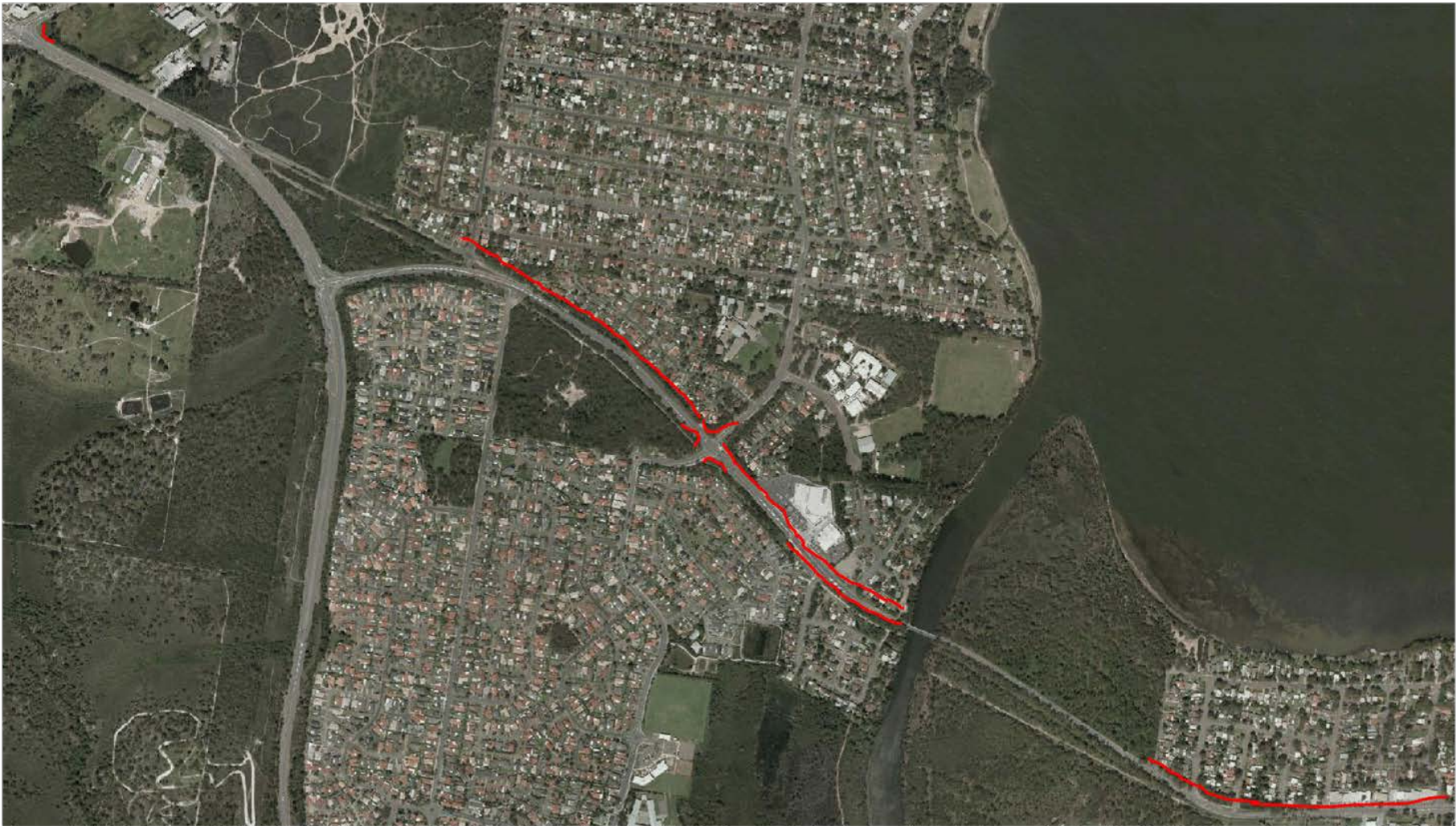
Pacific Hwy – Lucca Rd to Louisiana Rd



Pacific Hwy – Wyong Hospital to Lake Haven Roundabout



Pacific Hwy – Charmhaven Shops to Doyalson Roundabout



4.1 Investment Report for July 2015

TRIM REFERENCE: F2004/06604 - D12036453

MANAGER: Stephen Naven, Chief Financial Officer

AUTHOR: Devini Susindran; Financial Accountant

SUMMARY

This report details Council's investments as at 31 July 2015.

RECOMMENDATION

That Council receive the Investment Report for July 2015.

BACKGROUND

WSC's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2005), Council's Investment Policy, Ministerial Investment Order issued February 2011 and Division of Local Government Investment Policy Guidelines published in May 2010.

CURRENT STATUS

Cash and Term Deposit Funds

Cash flows in July were managed through term deposit maturities, with a net outflow of \$1,232k for the month of July. Funds held over at year end were invested in July.

Table 1 - Movement in Cash and Term deposits

Institution	Term (Approx. Months)	Interest Rate %	Maturity	Investment / (Redemption) \$'000
Movement in Term Deposits				
ANZ	11.0	3.73%	Jul 2015	(\$4,000)
Suncorp	8.0	3.55%	Jul 2015	(\$5,000)
Rural Bank	8.0	2.90%	Mar 2016	5,000
Rural Bank	8.5	2.90%	Apr 2016	5,000
Bankwest	9.0	2.90%	Apr 2016	5,000
Bankwest	9.5	2.90%	May 2016	5,000
Bendigo Adelaide Bank	10.0	2.95%	May 2016	5,000
Bendigo Adelaide Bank	10.5	2.95%	Jun 2016	5,000
Total Term Deposit Movement				\$21,000

Movement in cash at call				
AMP		2.55%		-
Westpac		2.10%		(22,300)
ANZ		2.00%		-
Interest earned on all call accounts				68
Total Cash at Call Movement				(\$22,232)
Total Cash & Term Deposit Movement				(\$1,232)

Total Portfolio

Total net return in interest earnings for July 2015 was \$419k.

Table 2 - Net Return

	Full Year 2013-14 \$'000	Full Year 2014-15 \$'000	July 2015 \$'000
Net Capital Gain/(Loss) Realised	(197)	-	-
Income Distribution on Managed Funds	321	25	-
Net Earnings From Managed Funds *	124	25	-
Interest Earnings on Call Deposits Received	402	431	68
Interest Earnings on Term Deposits received at Maturity	5,999	5,189	351
Total Interest Earnings	6,401	5,620	419
Total return for the period	6,525	5,645	419

* Until October 2013, Council's portfolio included investments in managed funds (Blackrock Care and Maintenance Fund) held under the "grandfather" provisions of the current Ministers Order. A further distribution made in 2013 was deposited with ASIC and received in April 2015

Financial Year to Date (YTD) returns to July of 3.46% is favourable compared to benchmark bank bill swap (BBSW) *financial year to date* Bank Bill Index of 2.33% and Council guidelines of BBSW + 10 basis points.

Table 3 - Investment Returns

Investment Class	Closing July 2015 Portfolio \$ '000	Financial YTD Return \$ '000	Financial YTD Return %
Cash at Call	12,142	68	3.57
Term Deposits	135,000	351	3.44
Total Investments	147,142	419	3.46

Council investments are evaluated and monitored against a benchmark appropriate to the risk (Standard and Poor's BBB long term or above) and time horizon of the investment concerned. The investment strategy includes rolling maturity dates to ensure that Council has sufficient funds at all times to meet its obligations. A summary of the Term Deposit maturities are listed in Table 4 below.

Table 4 - Term Deposits Maturities

Time Horizon	Maturity on or before	Value \$ '000
At Call	Immediate	12,142
Term Deposits		
0 - 3 months	Oct 2015	29,000
4 - 6 months	Jan 2015	36,000
7 - 12 months	Jul 2016	45,000
1 - 2 years	Jul 2017	15,000
2 - 3 years	Jul 2018	5,000
3 - 4 years	Jul 2019	5,000
Total Term Deposits		135,000
Total Portfolio		147,142

The target maximum allocation limit in each investment risk category and the current spread of investments is listed in Table 5.

The portfolio is still overweight in A1 reflecting where the best returns are (and simultaneously representing the lowest risk). Aside from A1, weightings for all categories remain within policy guidelines.

Table 5 - Portfolio Credit Framework

Investment Category Short Term	Target Maximum Allocation	Portfolio Allocation
A1	10.0%	58.54%
A2	75.0%	38.06%
A3	10.0%	2.72%
Unrated	15.0%	0.68%
TOTAL		100.00%

Portfolio Movements

The decrease in the value of the portfolio for July 2015 was \$1,232k. Movements are shown in Table 6.

Table 6 – Portfolio Movements for the year

	Full Year 2013-14 \$'000	Full Year 2014-15 \$'000	July 2015 \$'000
Movement in Assets			
Opening Balance	154,992	145,394	148,374
Net movement in Managed fund to Liquidation in Oct'13	(4,688)	-	-
Net Cash/Investments (Withdrawals)	(4,910)	2,980	(1,232)
Closing Balance	145,394	148,374	147,142

Portfolio Interest and Investment Returns compared to budget

Year to date returns as at 31 July 2015 on Council's investment portfolio of deposit accounts and term deposits, show a \$53k or 14.53% favourable variance when compared to the budget for the month.

Table 7 - Annual Investment Portfolio Performance as at 31 July 2015

Investment Source	Financial YTD Actual Interest Income \$ '000	Financial YTD Budget \$ '000	Financial YTD Variance to Budget \$ '000
	A	B	C=A-B
General	226	208	18
Water	93	62	31
Sewerage	100	96	4
Total	419	366	53

Interest rates in the month, ranged from 2.90% to 5.20% (with the exception of deposit with Heritage Bank at 7.25%), all of which exceeded the annualised *monthly* Bank Bill Swap Rate (BBSW) benchmark of 2.07%. Interest returns are expected to fall further with the Reserve Bank reducing the cash rate to 2.00% in early May 2015.

Comparison to Neighbouring Councils

Portfolio Valuation

WSC's investment portfolio reflects our strong cash position, which is comparable with neighbouring Councils. Balances are summarised in table 9 below.

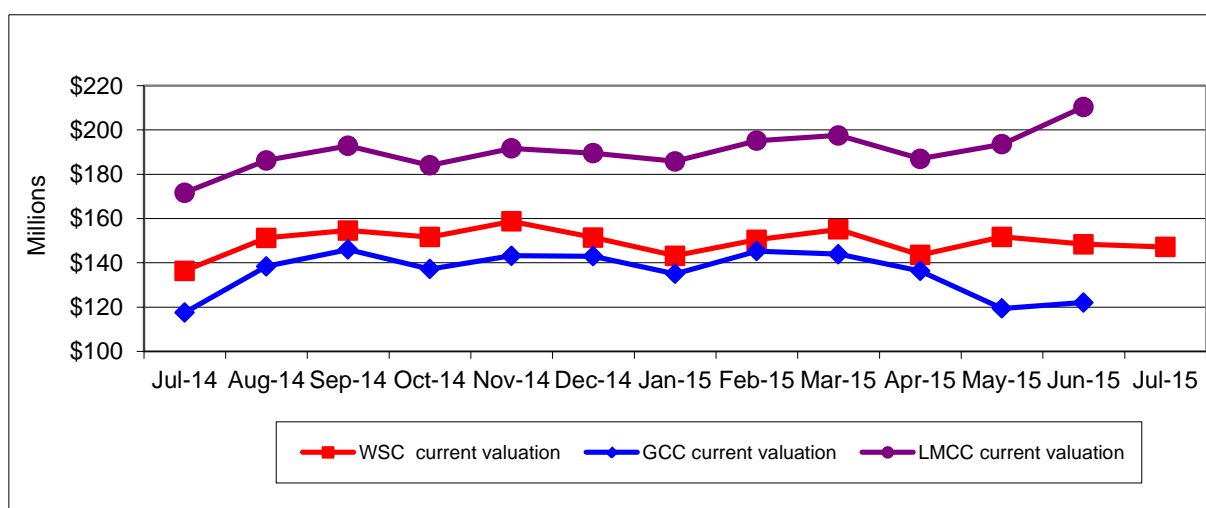
There is a lag in the information available for neighbouring Councils and reports for July were not available at the time of writing this report.

Table 8 – Summary of Investment Portfolio Balances

Month / Council	Wyong Shire Council \$'000	Gosford City Council \$'000	Lake Macquarie Council \$'000
Jan 2015	\$143,210	\$135,009	\$185,850
Feb 2015	\$150,398	\$145,317	\$195,167
Mar 2015	\$155,147	\$143,904	\$197,531
Apr 2015	\$143,519	\$136,326	\$186,993
May 2015	\$151,698	\$119,426	\$193,612
Jun 2015	\$148,374	\$122,104	\$210,429
Jul 2015	\$147,142	Not available	Not available

Graph 1 shows the monthly portfolio balances over a twelve month period for all three Councils.

Graph 1 – Portfolio Valuations – Comparison to Neighbouring Councils



Portfolio Returns (Annualised)

WSC’s investment yield compares favourably to neighbouring Councils as outlined in table 10 below.

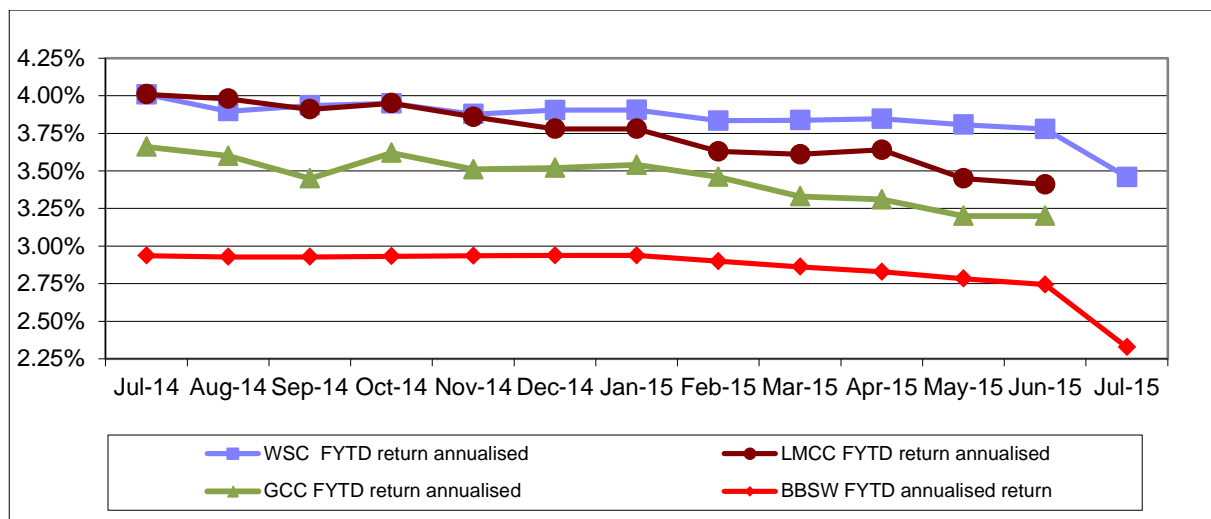
Table 9 – Summary of Investment Portfolio Returns

Month	BBSW	Wyong Shire Council	Gosford City Council	Lake Macquarie Council
Jan 2015	2.94%	3.90%	3.54%	3.78%
Feb 2015	2.90%	3.83%	3.46%	3.63%
Mar 2015	2.86%	3.84%	3.33%	3.61%
Apr 2015	2.83%	3.85%	3.31%	3.64%
May 2015	2.78%	3.81%	3.20%	3.45%
Jun 2015	2.74%	3.78%	3.20%	3.41%
Jul 2015	2.33%	3.46%	Not available	Not available

4.1 Investment Report for July 2015 (contd)

Graph 2 shows the Financial Year to date, annualised portfolio returns over a 12 month period for all three Councils compared to the BBSW.

Graph 2 – Portfolio Return – Comparison to Neighbouring Councils



INVESTMENT STATEMENT

In accordance with the Local Government (General) Regulation 2005, Part 9, Division 5, Clause 212, it is certified that the investments held as at 31 July 2015 have been made in accordance with the Act, the Regulations and Council's Investment Policies.

ATTACHMENTS

- 1 Summary of Investment by Type - July 2015 D12037506

Wyong Shire Council Summary of Investments - By Type As at 31 July 2015									
FUND MANAGER	TYPE OF INVESTMENT	RATINGS		MATURITY	PORTFOLIO BALANCE		AS A % OF TOTAL PORTFOLIO	INCOME FOR MONTH OF JULY	INTEREST RATES %
		Short Term	Long Term		30.6.15 \$	31.7.15 \$			
CASH AT CALL:									
Westpac	Corporate Investment Account	A1	AA	Daily	29,848,124	7,606,430		58,306	2.05
CBA	At Call Deposit	A1	AA	Daily	-	-		-	
ANZ	11 am Call Account	A1	AA	Daily	-	-		-	2.00
AMP	Business Saver Account	A1	A	Daily	4,525,864	4,535,636		9,772	2.55
Total Cash At Call					34,373,988	12,142,066	8.25%	68,078	
TERM DEPOSITS & BONDS									
<u>Short term deposits & bills (less than 90 days)</u>									
Suncorp	Term Deposit	A1	A	13/07/2015	5,000,000			5,836	3.55
ANZ	Term Deposit	A1	AA	24/07/2015	4,000,000			9,402	3.73
ING	Term Deposit	A1	A	13/08/2015	5,000,000	5,000,000		14,905	3.51
ANZ	Term Deposit	A1	AA	25/08/2015	4,000,000	4,000,000		12,706	3.74
NAB	Term Deposit	A1	AA	8/09/2015	5,000,000	5,000,000		15,033	3.54
NAB	Term Deposit	A1	AA	22/09/2015	5,000,000	5,000,000		15,075	3.55
CBA	Term Deposit	A1	AA	4/10/2015		5,000,000		13,801	3.25
CBA	Term Deposit	A1	AA	22/10/2015		5,000,000		13,716	3.23
					28,000,000	29,000,000	19.71%	100,475	
<u>Medium Term Deposits (up to 365 days)</u>									
CBA	Term Deposit	A1	AA	4/10/2015	5,000,000				
CBA	Term Deposit	A1	AA	22/10/2015	5,000,000				
CUA	Term Deposit	A2	BBB	17/11/2015	5,000,000	5,000,000		15,288	3.60
Bank of Queensland	Term Deposit	A2	BBB	25/11/2015	5,000,000	5,000,000		17,199	4.05
ING	Term Deposit	A1	A	26/11/2015	5,000,000	5,000,000		16,986	4.00
CUA	Term Deposit	A2	BBB	16/12/2015	5,000,000	5,000,000		15,288	3.60
CBA	Term Deposit	A1	AA	23/12/2015	5,000,000	5,000,000		13,207	3.11
NAB	Term Deposit	A1	AA	10/01/2016	5,000,000	5,000,000		13,334	3.14
CBA	Term Deposit	A1	AA	18/01/2016	5,000,000	5,000,000		13,079	3.08
WSCU	Term Deposit	UNRATED	UNRATED	31/01/2016	1,000,000	1,000,000		2,803	3.30
CBA	Term Deposit	A1	AA	10/02/2016	5,000,000	5,000,000		13,079	3.08
CBA	Term Deposit	A1	AA	22/02/2016	5,000,000	5,000,000		13,079	3.08
NAB	Term Deposit	A1	AA	7/03/2016	5,000,000	5,000,000		13,292	3.13
Rural Bank	Term Deposit	A2	A	24/03/2016		5,000,000			2.90
Rural Bank	Term Deposit	A2	A	13/04/2016		5,000,000			2.90
Bankwest	Term Deposit	A1	AA	20/04/2016		5,000,000			2.90
Bankwest	Term Deposit	A1	AA	11/05/2016		5,000,000			2.90
Bendigo Adelaide Bank	Term Deposit	A2	BBB	27/05/2016		5,000,000			2.95
Bendigo Adelaide Bank	Term Deposit	A2	BBB	15/06/2016		5,000,000			2.95
					61,000,000	81,000,000	55.05%	146,634	
<u>Non - Current</u>									
Bank of Queensland	Term Deposit	A2	BBB	2/08/2016	6,000,000	6,000,000		26,499	5.20
Bank of Queensland	Term Deposit	A2	BBB	8/09/2016	5,000,000	5,000,000		15,712	3.70
Heritage	Senior Bond	A3	BBB	20/06/2017	4,000,000	4,000,000		24,630	7.25
ME Bank	Term Deposit	A2	BBB	25/08/2017	5,000,000	5,000,000		16,562	3.90
ANZ	Term Deposit	A1	AA	30/10/2018	5,000,000	5,000,000		20,681	4.87
					25,000,000	25,000,000	16.99%	104,084	
Total Term Deposit & Bonds:					114,000,000	135,000,000	91.75%	351,192	
TOTAL PORTFOLIO					148,373,988	147,142,066	100.00%	419,270	
Current					123,373,988	122,142,066	83.01%		
Non-Current					25,000,000	25,000,000	16.99%		
TOTAL PORTFOLIO					148,373,988	147,142,066	100.00%		

4.2 Draft Minutes of the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee - 6 August 2015

TRIM REFERENCE: F2004/07986 - D12040175

MANAGER: Greg McDonald, Director

AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

Confirmation of minutes of the previous Tuggerah Lakes Estuary Management, Coastal and Floodplain Management Committee held on Thursday 6 August 2015.

RECOMMENDATION

That Council receive the Minutes of the Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee meeting held on 6 August 2015.

BACKGROUND

A meeting of the Tuggerah Lakes Estuary Management, Coastal and Floodplain Management Committee held on Thursday 6 August 2015. The agenda for the meeting is available at the following link: [Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee Agenda - 6 August 2015.](#)

Council has not delegated its authority to the Committee to make decisions on its behalf nor does the Committee have the authority to direct staff. Accordingly any recommendations of the Committee requiring the authorisation of Council will be reported to Council separately.

ATTACHMENTS

- 1 MINUTES - Tuggerah Lakes Estuary, Coastal & Floodplain Management Committee Meeting - 6 August 2015 D12039332

WYONG SHIRE COUNCIL

**MINUTES OF THE
TUGGERAH LAKES ESTUARY, COASTAL AND FLOODPLAIN
MANAGEMENT COMMITTEE OF COUNCIL**

**HELD IN THE COMMITTEE ROOMS
WYONG CIVIC CENTRE, HELY STREET, WYONG
ON 06 AUGUST 2015
COMMENCING AT 5.00PM**

PRESENT

Mayor D Eaton (Wyong Shire Council)
Councillor A Troy (Wyong Shire Council) – Co-Chairperson
Mr Bob Davies (Community Member)
Mr Ken Derry (Community Member)

IN ATTENDANCE

Mr Greg McDonald (Wyong Shire Council)
Mr Peter Sheath (Wyong Shire Council)
MS Lara Davis (Office of Environment and Heritage) – Arrived 5.06pm
Ms Jade Maskiewicz (Wyong Shire Council)
Mr Darryl Lennox (NSW Roads and Maritime Services) – Left 5.37pm

APOLOGIES

Councillor L Taylor (Wyong Shire Council) – Co-Chairperson
Councillor L Webster (Wyong Shire Council)
Ms Marlene Pennings (Community Member)
Mr Neil Kelleher (Office of Environment and Heritage)

The meeting was declared open by Councillor Troy at 5.02pm.

1.1 Disclosure of Interest

RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor EATON:

That the Committee receive the report on Disclosures of Interest and note that there were no disclosures.

1.2 Confirmation of Minutes of Previous Meeting

RESOLVED unanimously on the motion of Mr B DAVIES and seconded by Councillor EATON:

That the Committee confirm the minutes of the previous Tuggerah Lakes Estuary, Coastal and Floodplain Management Committee meeting held on 2 July 2015.

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

1.3 Address by invited Speakers

Mr Darryl Lennox, representing NSW Roads and Maritime Services, addressed the meeting at 5.04pm, answered questions and retired at 5.35pm.

RESOLVED unanimously on the motion of Councillor TROY and seconded by Mr B DAVIES:

- 1 *That the Committee receive the report on Invited Speakers.***
- 2 *That the Committee agree meeting practice be varied to allow reports from Directors and/or the General Manager to be dealt with following an Invited Speaker's address.***

2.1 Report on Lake Management Operations

RESOLVED unanimously on the motion of Councillor TROY and seconded by Mr K DERRY:

That the Committee receive the report on Report on Lake Management Operations.

2.2 Coastal Zone Management

RESOLVED unanimously on the motion of Mr B DAVIES and seconded by Mr K DERRY:

That the Committee receive the report on Coastal Zone Management.

2.3 Gross Pollutant Trap Capital Works

RESOLVED unanimously on the motion of Mr K DERRY and seconded by Mr B DAVIES:

That the Committee receive the report on Gross Pollutant Trap Capital Works.

2.4 Floodplain Risk Management

RESOLVED unanimously on the motion of Mr K DERRY and seconded by Mr B DAVIES:

That the Committee receive and note the Floodplain Risk Management Report.

2.5 Status Report on Outstanding Actions

RESOLVED unanimously on the motion of Councillor TROY and seconded by Councillor EATON:

That the Committee confirm the Status Report on Outstanding Actions for the Tuggerah Lakes Estuary Coastal & Floodplain Management Committee Meeting.

**WYONG SHIRE COUNCIL
TUGGERAH LAKES ESTUARY, COASTAL AND FLOODPLAIN MANAGEMENT COMMITTEE
ACTION LOG**

Item #	Meeting Date	Report Title	Action	Responsibility	Status/ Notes
GB10/15	5 March 2015	Dead Trees in the Lake at Lake Munmorah	<i>That a representative from NSW Maritime attend at a future meeting to address the committee.</i>	Peter Ham Manager Waterways and Asset Management	Darryl Lennox representing NSW Roads and Maritime Services addressed the Committee on concerns relating to: <ul style="list-style-type: none"> • Noise from powerboat races • Navigational hazards from trees fallen from National Park Land at Colongra Bay

**WYONG SHIRE COUNCIL
TUGGERAH LAKES ESTUARY, COASTAL AND FLOODPLAIN MANAGEMENT COMMITTEE
COMPLETED SINCE 2 JULY 2015**

Item #	Meeting Date	Report Title	Status/ Notes
2.4	5 March 2015	Coastal Zone Management	Mr Greg McDonald advised status reports will continue to be provided and an update will be provided when a report is received.
2.4	7 May 2015	Report on Lake Management Operations	Mr Greg McDonald confirmed the following items will be included in the standard reporting: <ul style="list-style-type: none"> • Black ooze program • Tuggerah Parade Long Jetty foreshore project • GPTs tonnages • Ourimbah Creek • Dredging program

3.0 GENERAL BUSINESS

GB14/15 GPT Maintenance at Killarney Vale Mr Peter Ham

Mr Peter Ham raised on behalf of Councillor Taylor a resident's concerns regarding the maintenance of the GPT and surrounds at the intersection of Yangoora and Tasman Avenues Killarney Vale.

Mr Greg McDonald advised that this site may in fact be Crown Land. Peter will investigate this and follow up.

THE MEETING terminated at 6.09pm.

4.3 Wyong Water - Works in Progress

TRIM REFERENCE: F2004/07830 - D12021438
 MANAGER: Greg Cashin, Manager
 AUTHOR: Vanessa Trzcinka; Network Operations Engineer

SUMMARY

Water supply and wastewater works in progress and completed for July 2015.

RECOMMENDATION

That Council receive the report on Wyong Water - Works in Progress.

WATER SUPPLY

The table below is a status report of current major new and upgrade water projects.

Item Description	Est. Cost \$	Start Date	% Spent	% Comp	Est. Comp Date	Comments
Distribution Network - Water Quality Modelling	\$125,000	July 2015	1%	5%	April 2016	Tenders have been received for water age and chlorine residual modelling within the Wyong Water Distribution Network. This project aims to ensure water quality objectives are achieved for the future while operating in an efficient manner.
Treelands Reservoir Roof Upgrade	\$55,000	May 2015	10%	10%	December 2015	Tenders have been received for the re-roofing of Treelands Reservoir No.1. The reservoir is currently offline for the required renewal works which will improve the long term water quality performance of the reservoir.

WASTEWATER SYSTEM

The table below is a status report of current major new and upgrade wastewater projects.

Location	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
Wastewater Pumping Station BB05 and BB06 (Blue Bay / Toowoona Bay)	\$2.6M	April 2015	5%	20%	March 2016	Construction activities have commenced. A number of latent conditions have since been identified as a result of ground conditions and design omissions. Subsequently, contingency funds have been utilised and there is a risk of the estimated funds being exceeded.
Charmhaven and Toukley Chemical Closet and Septic Receptacles	\$490,000	May 2015	1%	5%	June 2016	Tenders have been called for the upgrade of existing chemical closet and septic receptacles at Charmhaven and Toukley Wastewater Treatment Plants. The upgrades will reduce operational and environmental risks associated with the existing sites as well as improving the efficiency of the associated revenue generation.
Wyong South Wastewater Treatment Plant Augmentation	\$15.8M	Dec 2014 (construction)	20%	20%	June 2016	Major upgrade to Wyong South Wastewater Treatment Plant to increase capacity, refurbish ageing assets and provide best practice odour control. Upgrade of the first of four aeration tanks is nearing completion while the construction of a new inlet works is now out of the ground. A new switch room and retaining walls have previously been completed as well as piling for the new inlet works.

Location	Est Cost \$	Start Date	% Spent	% Comp	Est Comp Date	Comments
Bateau Bay Berkeley Vale Blue Bay Budgewoi Buff Point Chain Valley Bay Charmhaven Chittaway Bay Doyalson North Entrance Ourimbah Summerland Point Tuggerah Warnervale	\$688k	July 2015	13%	13%	Jun 2016	Contract sewer main / manhole inspection & maintenance program to improve system reliability and to reduce blockages and potential overflows. Work is being delivered as part of a 4 year contract and is ongoing in 2015/16.

PROCESS

Water Treatment

All treated water produced by Mardi Water Treatment Plant met the health requirements of the Australian Drinking Water Guidelines (ADWG) produced by the National Health and Medical Research Council.

Wastewater Treatment

The effluent discharged from Toukley Sewage Treatment Plant and Bateau Bay Sewage Treatment Plant met the Environmental Protection Authority Licence requirements.

Sewage Overflows

There were 13 sewer overflow incidents reported to the Council's Environmental Hotline for the period 1 to 31 July 2015, most were related to minor tree root blockages where the normal clean up and reporting were completed. Of these 13 incidences 9 were reported to the Environmental Protection Authority, NSW Health, Work Cover and Fire and Rescue.

Follow up reporting has been submitted for each incident through Council's internal environmental reporting procedures.

WATER STORAGE

Sunday, 2 August 2015				
DAM STORAGES				
Storage	Capacity Full [ML]	Volume in Storage [ML]	Percent Full [%]	Storage Change over last week[ML]
Mangrove Dam	190,000	132,691	69.8	Unchanged
Mardi Dam	7,400	5,075	68.6	Down 28
Mooney Dam	4,600	4,600	100.0	Unchanged
Total	202,000	142,366	70.5	Down 28
Total Dam Storage this time last month was				70.5 Percent
Total Dam Storage this time last year was				57.7 Percent
GROUNDWATER & HUNTER TRANSFERS (ML)				
Period	Groundwater	From Hunter	To Hunter	
Week to Date	0.7	0.6	0.0	
This year to date	2.6	202.0	162.2	
RAINFALL(mm)				
Period	Somersby WTP	Mardi WTP	Mangrove Dam	
Week to Date	0	0	0	
Previous Week	8	14	12	
Current week last year	8	4	5	
This year to date	1,279	1,126	893	
Same period last year	558	478	426	
Water Usage (ML)				
Period				Usage
Week to Date				506
Previous Week				510
Percent change from previous week				0.9 % less
Current week last year				519
Percent change from same week last year				2.4 % less
This year to date				16,610
Same period last year				17,225
Percent change from same period last year				3.6 % less
MARDI- MANGROVE DAM TRANSFERS (ML)				
Period	To Mangrove Dam		From Mangrove Dam	
	From Mardi Dam		To Mangrove Creek	To Mardi Dam / WTP
Last week	0		0	0
This year to date	6,317		354	2,656
Total to date *	40,543		10,293	12,443

* Post M2M Commissioning

ATTACHMENTS

Nil.

4.4 Results of Water Quality Testing for Beaches and Lake Swimming Locations

TRIM REFERENCE: F2004/06822 - D12032475

MANAGER: Jamie Loader, Manager

AUTHOR: Tabitha Kuypers; Environmental Assurance Protection Officer

SUMMARY

Reporting on the results of bacteriological tests for primary recreation water quality for the beaches in Wyong Shire and lake swimming sites in the Tuggerah Lakes catchment for July 2015.

RECOMMENDATION

That Council receive the report on Results of Water Quality Testing for Beaches and Lake Swimming Locations.

Primary Recreation Water Quality Monitoring Program

Water quality monitoring is undertaken at 22 popular swimming sites in Wyong Shire to enable the community to make informed decisions about where and when to swim.

Through the warmer months (September to March), water samples are collected weekly. The results are provided to the Office of Environment and Heritage (OEH) as part of the state-wide Beachwatch Partnership Program. Daily pollution forecasts and long term trend analysis can be viewed on their website www.environment.nsw.gov.au/beach/index/htm.

Water quality monitoring continues through the cooler months (April to September) with samples collected monthly rather than weekly to provide an insight into water quality trends.

The indicator organism used to determine microbial water quality is Enterococci - a subgroup of Fecal Streptococci that has been used as an indicator of fecal pollution for many years. Enterococci are especially useful in the marine environment and recreational waters as an indicator of potential health risks and swimming-related gastroenteritis.

The Enterococci count for each swimming site is compared against the National Health and Medical Research Council's (NHMRC) *Guidelines for Managing Risks in Recreational Water (2008)*. Table 2 displays the guidelines rating system used to determine if water is suitable for primary recreation (i.e. swimming).

Whilst historic water quality results generally indicate that the monitored swimming sites are acceptable for swimming, advisory signs have been erected at the lake sites to advise that *"this area can be affected by stormwater pollution for up to three days after heavy rain. Swimming during this period is NOT recommended"*. Greater connectivity to urban areas and lower dilution rates make the lakes more vulnerable to sources of faecal contamination including stormwater discharges, sewage infrastructure breaks and animal inputs. This is a precautionary measure only and does not mean water quality is poor at all times. In the event sampling revealed Enterococci concentrations greater than 200cfu/100mL, the site would be closed until water quality improved.

4.4 Results of Water Quality Testing for Beaches and Lake Swimming Locations (contd)

Summary of results for July 2015

Samples were collected on Thursday 30th July 2015. Twenty sites achieved a “good” star rating while Gwandalan and Chain Valley Bay were rated “fair” (see Table 1). Council staff responded to a sewer surcharge in Aldinga Road, Gwandalan on 28th July 2015. While the volume wasn’t significant (~1,500L), there was direct inflow into Lake Macquarie which necessitated the temporary erection of warning signs at the inflow point. The blockage in the sewerage infrastructure was cleared and the surcharge stopped within three hours of the incident being reported to Council. Further sampling was undertaken on Monday 3rd August 2015. Water quality had improved and warning signs were removed.

It is unlikely water quality at Chain Valley Bay was affected by this incident. Diffuse inputs from Chain Valley Bay urban catchment are more likely to have been the cause of slightly elevated readings at this monitoring site at the time of sampling – it is important to note that water quality was still considered suitable for primary recreation as per the NHMRC guideline (see Table 2).

While these results provide only a “snapshot” into water quality, they feed into a larger data set. Long term water quality trends and rainfall forecasts allow the likelihood of bacterial contamination to be predicted on a daily basis – see the Central Coast Ocean Beaches Bulletin on the OEH website <http://www.environment.nsw.gov.au>.

Table 1: Star rating*

Swimming Site	Site Type	Rating	Stars
North Entrance Beach	Ocean Beach	Good	****
The Entrance Channel	Estuarine	Good	****
The Entrance Beach	Ocean Beach	Good	****
Blue Bay	Ocean Beach	Good	****
Toowoona Bay	Ocean Beach	Good	****
Shelly Beach	Ocean Beach	Good	****
Blue Lagoon	Ocean Beach	Good	****
Bateau Bay	Ocean Beach	Good	****
Chain Valley Bay	Lagoon/Lake	Fair	***
Gwandalan	Lagoon/Lake	Fair	***
Frazer Beach	Ocean Beach	Good	****
Birdie Beach	Ocean Beach	Good	****
Lake Munmorah – Tom Burke Reserve	Lagoon/Lake	Good	****
Budgewoi Beach	Ocean Beach	Good	****
Lakes Beach	Ocean Beach	Good	****
Hargraves Beach	Ocean Beach	Good	****
Jenny Dixon Beach	Ocean Beach	Good	****
Canton Beach	Lagoon/Lake	Good	****
Cabbage Tree Bay	Ocean Beach	Good	****
Lighthouse Beach	Ocean Beach	Good	****
Gravelly Beach	Ocean Beach	Good	****
Soldiers Beach	Ocean Beach	Good	****

- The Star Rating for July is based on one monthly sample only.

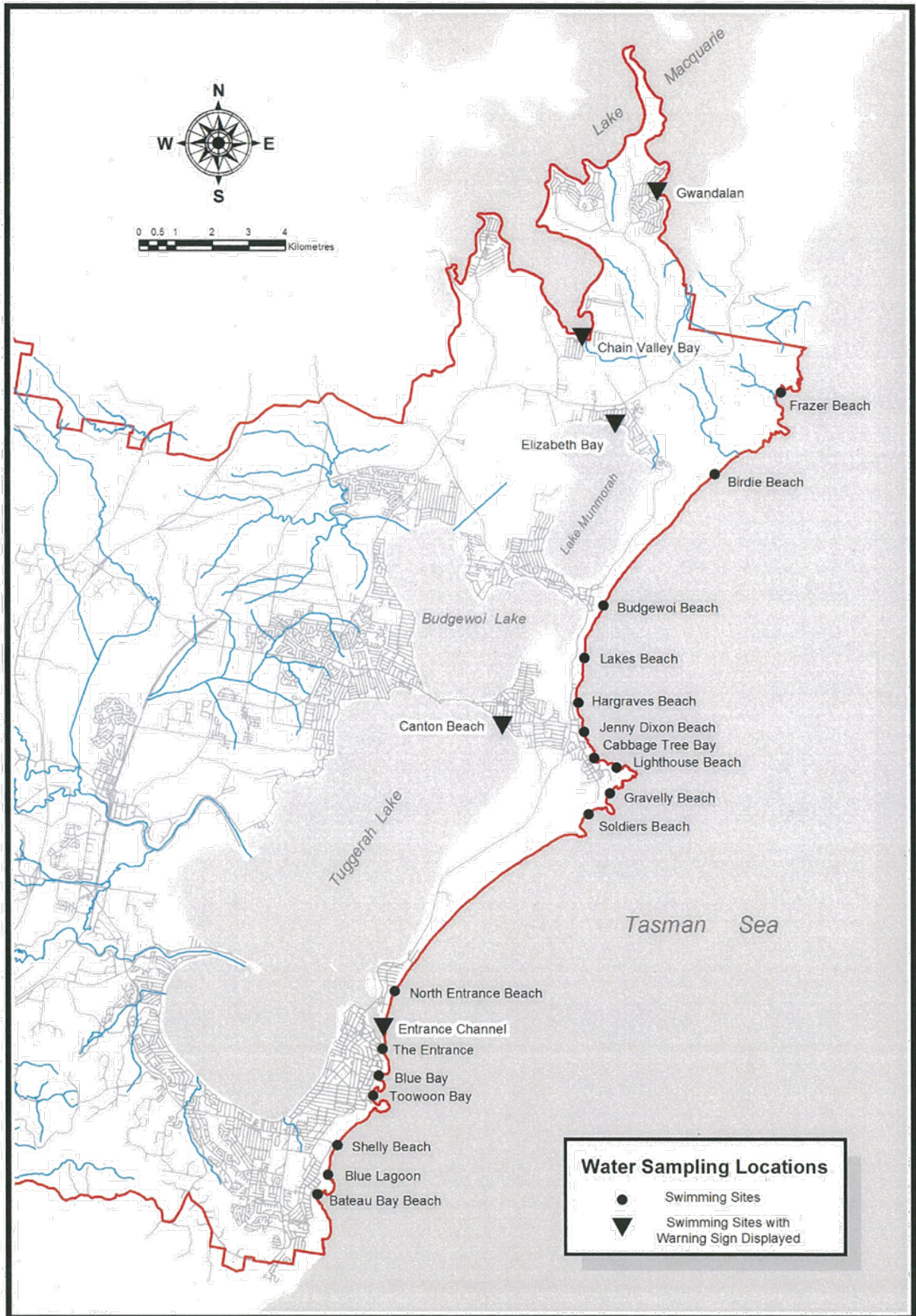
4.4 Results of Water Quality Testing for Beaches and Lake Swimming Locations (contd)

Table 2: NHMRC Star Rating Interpretation

Star Rating		Enterococci (cfu/100mL)	Interpretation
*****	Good	≤ 40	Bacterial levels are generally safe for bathing according to the NHMRC guidelines.
***	Fair	41 – 200	Bacterial levels are generally safe for bathing according to the NHMRC guidelines although there is an increased risk of contracting illness when levels are close to the upper range.
**	Poor	201- 500	NHMRC indicates swimming at site is not recommended.
*	Bad	>500	NHMRC indicates swimming at site is not recommended.

ATTACHMENTS

- 1 Water Sampling Sites D03238043



4.5 Activities of the Development and Rezoning and Building Certification Compliance and Health Units

TRIM REFERENCE: F2004/07830 - D12032490

MANAGER: Tanya O'Brien, Manager

AUTHOR: Jane Doyle; Development Assistant

SUMMARY

The report includes information and statistics regarding the operations of the Development and Rezoning Unit and the Building Certification Compliance and Health Unit which covers the submission and determination of development, construction and subdivision applications for the month of July 2015.

Further the report includes information related to job creation based on Council's adopted employment indice of 10 jobs per \$1 million invested.

RECOMMENDATION

That Council receive the report on Activities of the Development and Rezoning and Building Certification Compliance and Health Units for the month of July 2015 and related job creation.

Development Applications Received and Determined – Development and Rezoning Unit- July 2015.

Type:	Number Received:	Estimated Value \$:	Number Determined:	Estimated Value \$:
Commercial	11	95,047,863	7	8,031,646
Industrial	2	1,978,496	-	-
Residential (Multiple Dwellings/Dual Occupancy)	8	4,284,307	5	1,572,284
Other Applications	-	-	-	-
Subdivisions	2	5,900,000	4	55,000
Section 96 Applications	10	-	1	-
Total	33	107,210,666	17	9,658,930

Note: Included in the Commercial "Lodged" category was a Place of Public Worship (Buddhist Temple) at Warnervale valued at \$83.5M.

4.5 Activities of the Development and Rezoning and Building Certification Compliance and Health Units (contd)

Development Applications Received and Determined – Building Certification Compliance and Health Unit – July 2015.

Type:	Number Received:	Estimated Value: \$	Number Determined:	Estimated Value: \$
Commercial	1	650,000	2	720,000
Industrial	-	-	-	-
Residential-Multiple Dwellings (Dwellings)	54	14,208,520	57	14,542,473
Residential (Alterations and Additions)	60	4,328,658	50	2,743,166
Other Applications	5	547,430	6	175,000
Section 96 Applications	16	-	18	-
Total	136	19,734,608	133	18,181,139

Jobs created during reporting period

During **July 2015**, 150 DA's were approved representing approximately \$27M worth of investment.

The following table outlines the number of jobs which could be created, should the DA's which have been approved be fully taken up:

Month 2015	Value of Development Applications Determined \$	Equivalent Jobs Created through DAs determined (based on 10 jobs per \$1M)	Equivalents jobs created through Council's expenditure on materials and contracts operating expenditure (based on 10 jobs per \$1M)	Central Coast Growth Plan monthly jobs target (based on 947 jobs per year)
February	35,839,564	350	unknown	79
March	13,555,491	130	58	79
April	15,479,929	150	65	79
May	23,414,861	230	43	79
June	29,081,083	290	*71	79
July	27,840,069	270	13	79

* based on interim June financial results (as at 3 July 2015)

4.5 Activities of the Development and Rezoning and Building Certification Compliance and Health Units (contd)

Subdivision Applications Received and Determined July 2015

Type:	Number Received:	Number of Lots:	Number Determined:	Number of Lots:
Commercial	-	-	-	-
Industrial	-	-	-	-
Residential	2	118	4	12
Rural	-	-	-	-
Total	2	118	4	12

Financial Year	Residential & Strata Lots Created (Actual)	Residential & Strata Lots Created (DA Approved)	Secondary Dwellings Approved	Required Homes per CC Growth Plan
2012/2013	145	282	59	1288
2013/2014	95	943	96	1288
2014/2015	204	413	131	1288
2015/2016	69	11	21	1288

Net Median Turn-around Time – June 2015

The net median turn-around time in working days for development applications determined within the Development Assessment Unit during **July 2015** was 28 days. The net median turnaround time in working days for Section 96 applications was 22 days.

The net median turn-around time in working days for development applications determined in the Building Certification Compliance and Health for **July 2015** was 11 days. The net median turn-around time in working days for Section 96 applications was 10 days.

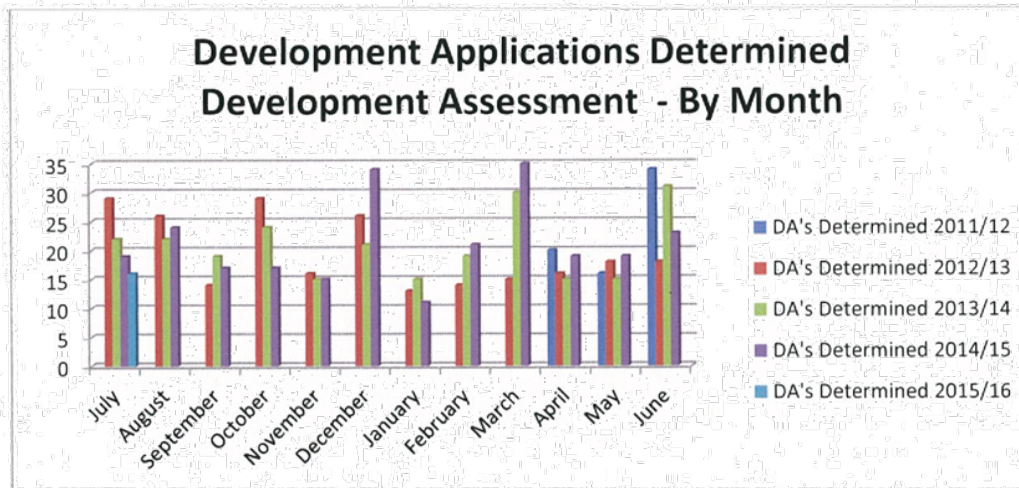
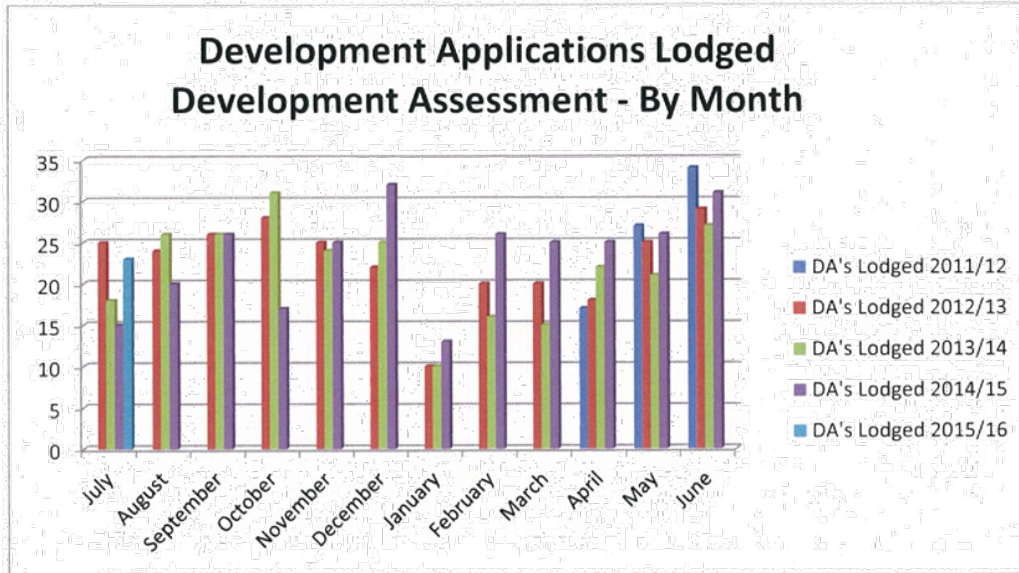
The net median turn-around time in working days for all development applications determined in the Building Certification Compliance and Development Assessment units for **July 2015** was 12 days.

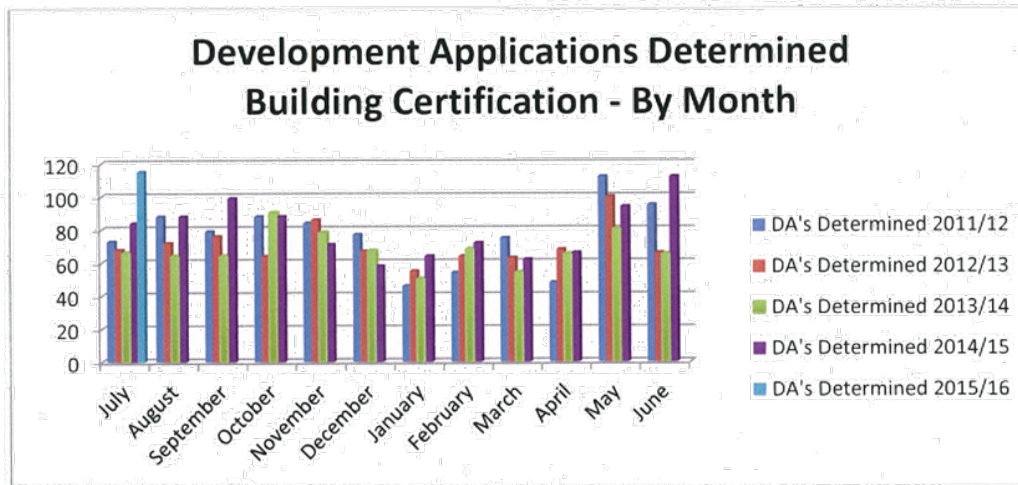
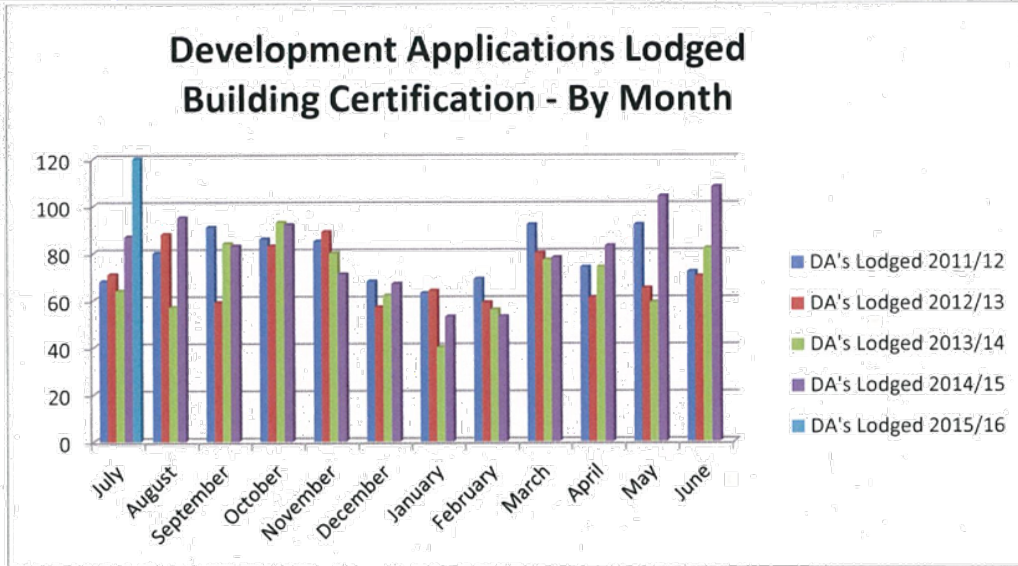
Other Approvals and Certificates

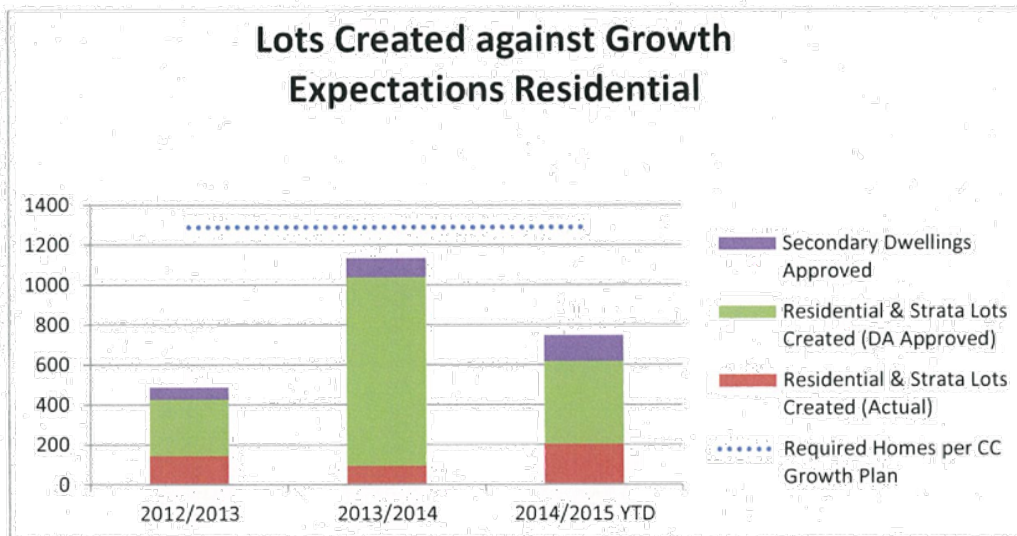
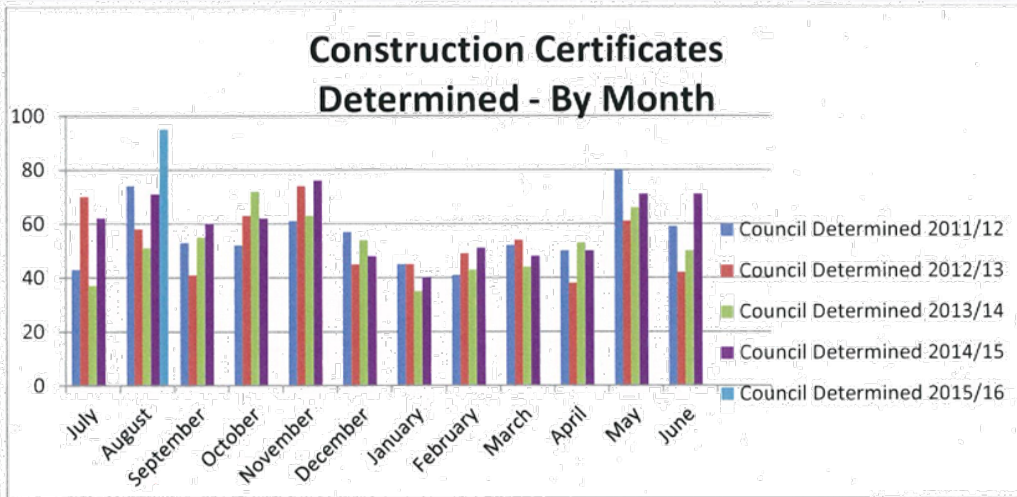
Type	Determined July 2015
Section 149 D Certificates (<i>Building Certificates</i>)	5
Construction Certificates	95
Complying Development Certificates	22

ATTACHMENTS

- 1 Graphs: Development Applications Lodged, Determined, Construction Certificates Determined and Lots Created Against Regional Growth Expectations D12040390







4.6 Outstanding Questions on Notice and Notices of Motion

TRIM REFERENCE: F2015/00040 - D12040233
MANAGER: Sonia Witt, TL Governance and Councillor Services
AUTHOR: Jade Maskiewicz; Councillor Services Officer

SUMMARY

Report on Outstanding Questions on Notice and Notices of Motion.

RECOMMENDATION

That Council receive the report on Outstanding Questions on Notice and Notices of Motion.

ATTACHMENTS

1 Table of Outstanding Questions and Notice of Motions - 26 August 2015 D12040239

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
115	General Manager's Unit	Stephen Naven	<p>7.2 Notice of Motion - Government Rating Outrage</p> <p>50/15 That Council <u>note</u> with great concern the likely significant escalation of the 2015 rate burden on the local lower to mid-market property sector.</p> <p>51/15 That Council <u>note</u> the significant escalation is as a consequence of the recent property market increases and unfair rerating formulas dictated to Council by the State Government Valuer General and Office of Local Government.</p> <p>52/15 That Council <u>call</u> on the State Government to conduct a thorough review into the Valuer General's and Office of Local Government's outdated and discriminatory rating methods that will place undue hardship on many in our community.</p> <p>53/15 That Council <u>investigate</u> a shire wide, online petition in partnership with the community, to give ratepayers a voice to call upon the State Government to reject this outrageous and out of touch taxing.</p> <p>54/15 That Council <u>include</u> in its 2015 Strategic Planning Process a review of all options to assist in reducing the impact of the Government's looming rerating charges.</p>	28 January 2015 Cr Best	Response to be provided September 2015.
128	Infrastructure and Operations	Peter Murray	<p>5.2 Notice of Motion - Wyong Road Landscaping Shambles</p> <p>167/15 That Council <u>note</u> with great concern the current, extremely poor condition of the landscaping of the median and roundabouts along the Shire's premier road corridor, Wyong Road.</p> <p>168/15 That Council <u>note</u> that Wyong Road is a State Road for which the NSW Roads and Maritime Service (RMS) has full management and financial responsibility under the Roads Act 1993.</p> <p>169/15 That Council <u>call</u> on the RMS to consider the safety, value and impact on the community of not providing for sufficient vegetation maintenance, and to provide adequate funding to maintain the landscaping for the full length of the Wyong Road corridor in keeping with community expectations.</p> <p>170/15 That Council <u>request</u> the General Manager to report on initiatives that it may consider with this road issue and</p>	25 February 2015 Cr Best	<p>167/15 – Noted</p> <p>168/15 – Noted</p> <p>169/15 – Councillor Business Update distributed 26 March 2015.</p> <p>Manager of Open Space & Recreation, Brett Sherar completed a Councillor briefing on this matter on 24 June 2015 and provided options for Council to consider.</p> <p>A business paper detailing these options to be considered at the ordinary meeting of 12 August 2015 with the recommendation that Council increases the funding of roadside vegetation maintenance for this road and other high traffic roads in the</p>

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			<i>indeed all roads under the Road Management Council Contracts</i>		Shire.
133	Property and Economic Development	John Willey	<p>7.2 - Notice of Motion - Tuggerah Station Parking and Safety Shambles</p> <p>236/15 <i>That Council <u>reiterate</u> the total inadequacy of parking at and around the Tuggerah Rail Station, and that the provision of such parking is the sole responsibility of Transport NSW and State Government.</i></p> <p>237/15 <i>That Council <u>explore</u> all land options in the Tuggerah Rail Station precinct, in partnership with Transport NSW and State Government, to address this issue.</i></p> <p>238/15 <i>That Council <u>note</u> the urgent need to immediately deal with this matter and therefore the prospect of interim/temporary parking should also be considered.</i></p>	<p>11 March 2015 Cr Best Cr Matthews</p>	A Councillor Update has been prepared and awaiting endorsement.
148	Community and Recreation Services	Maxine Kenyon	<p>7.1 Notice of Motion - Regional Rollout of Council's Skate Park Facilities</p> <p>493/15 <i>That Council <u>note</u> the recent welcomed response to Council's announcement to significantly expand its regional skate park facilities rollout.</i></p> <p>494/15 <i>That Council <u>recognise</u> the need to balance the rollout of such facilities as equitably as possible across the shire.</i></p> <p>495/15 <i>That Council <u>note</u> that the asset life of the current Lake Munmorah skate facility has now reached its end and that this location is no longer Council's preferred option.</i></p> <p>496/15 <i>That Council <u>request</u> the General Manager to investigate and consult with the local community and key stakeholders to identify the most suitable location for this facility.</i></p> <p>497/15 <i>That arising from the Council's recent adoption of the skate strategy 2014, Council further <u>request</u> the General Manager to report on proposals and options that will provide improved resource equity to the shire's northern skate facilities. The report should also address the possibility of installing CCTV cameras to provide improved safety to users and reduce the incidents of antisocial behaviour in and around such facilities.</i></p>	<p>Cr Best 13 May 2015</p>	Response to be provided September 2015.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
150	Development and Building	Jamie Loader	<p>6.1 Notice of Motion - Council's Animal Care Facility</p> <p>539/15 <i>That Council recognise the outstanding work over the past few years by staff and more recently by the current animal care contractor and that this management team has delivered an outcome of near zero euthanising of stray and abandoned pets.</i></p> <p>540/15 <i>That Council recognise that the current Charmhaven Animal Care Facility is approaching end of its asset life.</i></p> <p>541/15 <i>That Council take a more strategic and regional approach through opening dialogue with Gosford City Council and the current animal care contractors both at Charmhaven and Erina, with the view to establishing a regional, Central Coast animal care facility that will service the future needs of the Coast as a whole.</i></p> <p>542/15 <i>That Council consider any such centrally located regional facility in tandem with innovative satellite offices in the region's north and far south to assist residents in outer areas to access these important services.</i></p> <p>543/15 <i>That Council request the General Manager to provide a report back to Council.</i></p>	Cr Best 27 May 2015	Investigations are underway, with a response to be provided September 2015.
152	Infrastructure and Operations	Peter Murray	<p>6.1 Notice of Motion – End Gridlock Pacific Highway, Wyong</p> <p>627/15 <i>That Council <u>recognises</u> the urgent need to work with the RMS to deliver the Wyong Town leg of the Pacific Hwy, an economically vital transport corridor, relied upon by thousands of local residents as they daily commute.</i></p> <p>628/15 <i>That further Council <u>recognises</u>, the inordinate delays plaguing this multimillion dollar Highway project as it seeks to accommodate the demand of a small number of property owners must now end.</i></p> <p>629/15 <i>That Council <u>applauds</u> the timely turnaround of the RMS's final and progressive draft plans currently on exhibition.</i></p> <p>630/15 <i>That Council <u>encourages</u> all interested parties to make responsible submissions and Council recognises through community representations and submissions there may very well be some adjustments and amendments to the draft plan.</i></p>	Cr Best & Troy 10 June 2015	<p>Resolutions were presented to the Regional Manager of Roads and Maritime Services (RMS) at Council/RMS meeting held 22 July 2015. The Regional Manager advised that \$3M has been allocated in 2015/16 to continue with the preconstruction activities, including environmental approval for this important project.</p> <p>The heavily revised concept appears to have addressed concerns regarding disability access with direct access the station from Wyong CBD via a level overhead walkway and lifts.</p> <p>The environmental approval process</p>

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			<p>631/15 That Council again <u>reiterates</u> that irrespective of any further representation to call for this highway project to bypass through residential back streets will not be entertained by Council.</p> <p>632/15 That, due to the urgent need to construct this important transport corridor, Council, on behalf of our local residents, <u>make funding representations</u> to the State Government seeking to tap into the 6 billion dollar state government regional funding pool.</p> <p>633/15 That the General Manager <u>liaise</u> with the Minister for Roads and RMS in regards to designing a more direct and easier disabled access to Wyong Railway Station, other than that proposed off Howarth Street.</p>		<p>requires further community consultation with stakeholders afforded a further opportunity to comment later in 2015.</p> <p>Once the environmental approval process is completed, the detailed design and further land acquisition still needs to be completed prior to construction being able to commence.</p>
153	Infrastructure and Operations	Peter Murray	<p>Q22/15 Link Road Intersection at Blue Haven</p> <p>"Mr Mayor,</p> <p>As the local Councillor for the Blue Haven area it has been drawn to my attention by many residents of Blue Haven that the intersection of Blue Haven Way and the Motorway link is a high risk intersection.</p> <p>I appreciate the Motor Way Link is not a Council road, however can you appeal to advocate on behalf of our local Community to the RMS, to provide an improved intersection works on this arterial road with a closing speed at the intersection of some 200km/hr, of particular concern is the almost non-existent acceleration lane heading to the M1. With the huge residential influx in the area this issue can no longer be ignored any response to our representation from the RMS would be appreciated in your reply to this question and indeed the good folk of Blue Haven?"</p>	Cr Best	<p>These concerns regarding the Link Road and the Blue Haven Way intersection were raised with the Regional Manager of Roads and Maritime Services (RMS) at Council/RMS meeting held 22 July 2015. The Regional Manager advised that the RMS Road Safety section will investigate the incident history, sight distances and other geometrical related aspects of the intersection and will advise the outcome when the investigation is completed.</p>
154	Property and Economic Development	Peter Stokes	<p>6.1 Notice of Motion – Wyong Grove Public School "The Grove" Continued Community Use</p> <p>683/15 That Council <u>request</u> the General Manager to write and make representation to the Minister for Education, Adrian Piccoli MP to:</p> <ul style="list-style-type: none"> Acknowledge the current lease arrangement with the State Government at the closed Wyong Grove Public School which is allowing an integrated community campus to flourish, being 	Cr Greenwald 24 June 2015	<p>Investigation regarding historical context is almost complete and a letter will be drafted by 15 August 2015 for Directors approval.</p>

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			<p><i>used for community and arts programs.</i></p> <ul style="list-style-type: none"> <i>Request the Minister to ensure the continuity of this very important community campus.</i> <i>Request the Minister, as Wyong Grove Public School has been declared surplus, to vest the site by gift or community trust in the care of the Wyong Shire Council for continued community use, programs and community partnerships.</i> 		
160	Infrastructure and Operations	Greg McDonald	<p>Q26/15 Heritage Lighting Wyong</p> <p><i>"Can the General Manager please advise why the heritage lighting throughout Wyong Town Centre has been removed/demolished?"</i></p>	Cr Matthews 8 July 2015	Response to be provided at a future meeting.
161	Community and Recreations Services	Brett Sherar	<p>7.1 Notice of Motion - Establishment of New Extreme Bike and Skate Facility in our Shire's North</p> <p>753/15 That Council welcome the community's recent drive to establishment a steering committee to activate a Northern area competition BMX Track based at San Remo.</p> <p>754/15 That Council request the General Manager to provide a report on the Committee's initiative to activate a new competition standard version of the Extreme Bike and Skate Facility at San Remo and that committee representatives be invited to brief Council on their vision.</p> <p>755/15 That further to Council's recent announcement to construct a major regional Skate Facility in the Shires South, Council recognise the need to equitability distribute resources across the Shire, to this end Council welcomes this community driven initiative.</p>	Cr Best 22 July 2015	Initial meetings with the community have been held. A report will be provided to the Ordinary Meeting of Council in October 2015.
162	Property and Economic Development	Mike Dowling	<p>7.2 Notice of Motion - Shire Wide Events and Promotions Board</p> <p>758/15 That Council reaffirm its' principal direction from the February workshop to investigate options for management and promotion of tourism, employment and investment within the shire including forming a shire wide events and promotions body.</p> <p>759/15 That Council negotiate changes to the existing agreements to give effect to Council's new direction with:</p>	Cr Taylor 22 July 2015	Response to be provided at a future meeting.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			a) The Entrance Centre Management b) Greater Toukley Vision c) Central Coast Tourism d) Wyong Regional Chamber of Commerce 760/15 That Council request the General Manager to provide a report back to Council.		
163	Infrastructure and Operations	Peter Murray	Q27/15 Toukley By Pass Shambles <i>"Mr Mayor, Further to the RMS's outrageous decision to force speedbumps into Main Rd Toukley, this unsurprisingly has forced motorists on to the back streets of Toukley. My question is on the behalf of the good people of Moss Avenue, Crossingham Street, Evans Road and Oleander Street that now have become a back road raceway in residential streets. These roads, in my view, are under prepared for such a significant increase of traffic and the safety issues that arise from the RMS's decision. Also these back streets, now main roads, require maintenance and repairs by the rate payers, not the RMS. What plans are in place to assist the residents in these affected back streets to manage, improve safety and slow traffic?"</i>	Cr Best 22 July 2015	These concerns were raised with the Regional Manager of Roads and Maritime Services (RMS) at Council/RMS meeting held 22 July 2015. The Regional Manager advised that the RMS intend to take no immediate action but would continue to monitor the situation.
164	Development and Building	Jamie Loader	Q28/15 Gateway To Toukley <i>"Mr Mayor, On numerous occasions I have raised, on behalf of the residents of Toukley, the issue of the disgraceful, uncompleted building at the Toukley bridge, locally known as the "Taj Mahal". I understand through my representations, this site has been the focus of legal action by Council, however, the site still, in my view, is a total disgrace. Could you please update the Council on any progress to date. Also Mr Mayor, the highly controversial site of the old Toukley caravan park is simply another shambles in this gateway. What options has Council to force the owners to be more respectful of the image and street scape Toukley seeks to project?"</i>	Cr Best 22 July 2015	Response to be provided at a future meeting.
165	Community and Recreations Services	Maxine Kenyon	7.2 - Notice of Motion - Formation of Council's Disability Supports Committee (DSC) 812/15 <i>That Council request the General Manager provide a report, in partnership with key stakeholder groups, around the formation of a broad based disability needs support committee that would seek to assist, guide and provide our ageing population, the</i>	Cr Best 12 August 2015	Response to be provided at a future meeting.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			<p>temporally injured and the profoundly disabled with the necessary levels of community care.</p> <p>813/15 That Council <u>recognise</u> the importance of such a committee in assisting Council in crafting it's Disability Inclusion Plan (DIP) & to assist in ushering in the National Disability Insurance Scheme (NDIS), however the committee's role should be seen more holistically & beyond the DIP & the NDIS.</p> <p>814/15 That, while Council notes the important of providing suitable traditional disability access, Council also <u>recognise</u> the complexity and far reaching nature of modern disabilities beyond physical access issues.</p>		
166	Community and Recreations Services	Maxine Kenyon	<p>7.3 - Notice of Motion - Nude Tourism Trend</p> <p>815/15 That Council <u>note</u> Wyong Shire's Beautiful Birdie Beach is reportedly one of only three 'official' Nude Beaches on the north coast of NSW and the only one on the Central Coast. Despite this facility being in easy day access to a population catchment in the millions, Birdie Beach free bathing is not mentioned in any Central Coast Tourism promotions / Web material.</p> <p>816/15 That Council <u>recognise</u> Tourism is one of our major employers & the increasing popularity of Nude Bathing / Nude Tourism such as the recent phenomena of P&O's, Pacific and Orient's, Nude Cruises. It is with this understanding that Council in partnership with Central Coast Tourism and National Parks explore opportunities to better promote our region to this most lucrative tourism market.</p> <p>817/15 That further Council <u>request</u> an options report to the Employment and Economic Development Committee (EEDC) from Central Coast Tourism (CCT) including the prospect of holding a unique community event to showcase and market our beautiful beaches including free bathing at Birdie Beach.</p>	Cr Best 12 August 2015	Response to be provided at a future meeting.
167	Community and Recreations Services	Maxine Kenyon	<p>Q29/15 Toukley Graffiti Epidemic</p> <p>"Mr Mayor,</p> <p>My question is on behalf of the business community, the local GTV and indeed the broader local Toukley community on the</p>	Cr Best 12 August 2015	Response to be provided at a future meeting.

No	Department	Responsible Officer	Question Asked / Resolution	Meeting Asked/ Councillor	Status
			<i>issue of the outrageous graffiti/vandalism attacks that are now running at epidemic proportions in the Toukley business district. The utter frustration of the business community is in the knowledge that the perpetrators in question are known and taunt shop keepers by day only to graffiti their businesses at night. This information has been provided to the police yet the attacks continue. I fully appreciate the good work our local police do and how busy they are, however Mr Mayor, this must stop. Could you please formally raise this with Superintendent/ Local Area Commander, David Swilks at your next meeting and advise council of what actions will now be taken. Thank you?"</i>		
168	Infrastructure and Operations	Peter Murray	Q30/15 Flooding Tuggerah Business District <i>"Mr Mayor, I have repeatedly raised the issue of the Tuggerah creek/storm water drain as almost each time a major rain event occurs, the business district floods. I have been advised by local business owners that again substantial debris is blocking the drain. Could you please have staff look into this as a matter of urgency, thank you?"</i>	Cr Best 12 August 2015	Response to be provided at a future meeting.
169	Community and Recreations Services	Maxine Kenyon	Q31/15 Council's Cycleway Rollout <i>"Mr Mayor, My question is on behalf of the local Tuggerawong community. The feedback I have received on our cycle way rollout is extremely positive with Council delivering 7.8 kilometres over the past 4 years at a cost of \$1.9million. The plan seeks to circumnavigate the lakes at some future stage. What I seek is guidance around the rollout of such works through the Tuggerawong area and the timing around that, thank you?"</i>	Cr Troy 12 August 2015	Response to be provided at a future meeting.

**QUESTIONS ON NOTICE AND NOTICES OF MOTION REMOVED SINCE
12 AUGUST 2015**

No#	Department	Question on Notice / Notice of Motion	Date Asked/ Councillor	Status
156	Community and Recreation Services	Q23/15 Shared Pathway	Cr Best 24 June 2015	Report included on agenda for Ordinary Meeting 12 August 2015.
144	Property and Economic Development	2.1 Mayoral Minute - 2015 Garage Sale Trail	Cr Eaton 22 April 2015	Wyong Shire Council will participate in the event scheduled for 24 th October 2015. A communication and promotions plan has been developed and will be progressively rolled out between August and October 2015. Residents will be able to commence booking their event from the 14 th of August.
155	General Manager's Unit	6.2 Notice of Motion – Wyong Gosford Super Council	Cr Best 24 June 2015	Request for a referendum was included in a letter to the Minister for the FFTF submission. Action completed electronically on 20/7/2015.

5.1 Answers to Question on Notice

TRIM REFERENCE: M2015/00591 - D12047203 AUTHOR: MC

5.1 Answer to Q26/15 - Heritage Lighting Wyong

The following question was asked by Councillor Matthews at the Ordinary Meeting held on 8 July 2015:

“Can the General Manager please advise why the heritage lighting throughout Wyong Town Centre has been removed/demolished?”.

Response to this Question is below:

There have been concerns raised in the community about the removal of the decorative lights in the Wyong Town Centre.

The decorative street lights were installed as part of the Wyong Town Centre decorative upgrade some years ago.

Over the years these decorative light structures have received a significant amount of damage from vandals as well as being hit by vehicles, to the point where live electrical wires became exposed, posing a significant public safety risk.

That being the case, Council had to act quickly to disconnect the power and temporarily remove the fittings.

Not only did the damaged lights expose electrical wires, but they were in danger of collapse if further bumped by vehicles.

As mentioned, the lights were a decorative feature only and were not installed as the principal source of street lighting for the precinct. Still remaining are the approved standard RMS Street lights, considered adequate by the RMS to light the precinct.

We are currently in the process of procuring a more robust alternative light fitting which will be installed in the same location and be of a similar style to the previous lights. At this stage, we anticipate lights will be installed by Christmas 2015.

ATTACHMENTS

Nil.

26 August 2015

To the Ordinary Council Meeting

Councillor

6.1 Notice of Motion - Free Wi-Fi The Entrance Memorial Park Precinct

TRIM REFERENCE: F2005/02881 - D12043449 Maxine Kenyon, Director

AUTHORS: Lynne Webster; Councillor

Lloyd Taylor; Councillor

Doug Eaton OAM; Councillor

Councillors Webster, Taylor and Eaton have given notice that at the Ordinary Council Meeting to be held on 26 August 2015 they will move the following Motion:

- "1 That Council, in principle, seek to install free Wi-Fi in the Entrance Memorial Park Precinct as part of the multimillion dollar refurbishment starting next month.*
- 2 That Council request the General Manager to report on the cost of such an installation, ongoing operating costs, benefits to the local retailers and the wider community and any other relevant issues."*

RESOURCES

The matter will be actioned using existing resources.

ATTACHMENTS

Nil.

26 August 2015

To the Ordinary Council Meeting

Councillor

6.2 Notice of Motion - \$3.4million Litter Land

TRIM REFERENCE: F2004/06741 - D12052390

AUTHOR: Greg Best; Councillor

Cr Best has given notice that at the Ordinary Council Meeting to be held on 26 August 2015 he will move the following Motion:

- “1 That Council note with concern, despite the excellent efforts of Staff, the escalation of roadside litter on our main corridors and particularly on our beach road accesses.*
- 2 That Council recognise the unacceptable cost to our ratepayers of this deliberate litter that is now exceeds more than \$3,400,000 in this term of Council alone.*
- 3 That Council consider far more strident enforcement options including publishing those offenders prosecuted to combat the emerging tag of 'Litter Land'.*
- 4 That Council request the General Manager, in the lead up to the summer litter season, to provide a litter reduction report exploring education and enforcement options, with a view to limiting the outrageous cost of deliberate litter to our ratepayers.”*

RESOURCES

The matter will be actioned using existing resources.

COUNCILLORS NOTE

With the cost of deliberate litter now in the millions in this term of council alone, I believe we are compelled to seek improved methods of engaging our community, both local and holiday makers alike. There is just so much that we can do with \$3.4million rather than pick up papers after inconsiderate people have littered. We are fast becoming tagged with the name “Litter Land” around certain areas of our Shire.

Unfortunately when one more closely observes the offending litter, particular in our beach road corridors and carparks, one could conclude that this litter is “young litter”. ie: fast food wrappers, soft drink cans, confectionary packaging. I don't wish to generalise, however, it does appear that this rubbish is emanating from younger people. If this is the case, one could draw the conclusion that the issue is far broader than local council's domain whereby a more comprehensive statewide education is needed, particularly targeting Gen-Y.

Many councillors would recall the highly successful litter reduction campaign run in the late 80s and 90s tagged “Do The Right Thing”. While there are some more low key promotions currently available, the “Do The Right Thing” campaign was such an icon of it's time that as a generation growing up, we now find deliberate public litter quite offensive and hard to fathom. Clearly, education is the key however, enforcement is also a tool for consideration.

With summer around the corner, I believe it is incumbent upon us to better manage this \$3.4million scourge on our scenic Central Coast. Further, I recognise the excellent efforts of staff, both field and management, in seeking to combat this issue, however, redoubling of our efforts and a fresh approach to engaging the new generation is timely.

ATTACHMENTS

Nil.